

WORTHINGTON CITY COUNCIL

AGENDA

**7:00 P.M. - Monday, February 10, 2014
City Hall Council Chambers**

- A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- B. INTRODUCTIONS AND OPENING REMARKS**
- C. AGENDA ADDITIONS/CHANGES AND CLOSURE**
 - 1. Additions/Changes
 - 2. Closure
- D. CONSENT AGENDA**
 - 1. CITY COUNCIL MINUTES (WHITE)
 - a. City Council Minutes of Regular Meeting, January 27, 2014
 - 2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Water and Light Commission Minutes of February 5, 2014
 - b. Worthington Housing and Redevelopment Authority Regular Board Meeting of December 17, 2013
 - c. Park and Recreation Advisory Board Minutes of January 31, 2014
 - d. Airport Advisory Board Meeting Minutes of February 4, 2014
 - e. Planning Commission/Board of Appeals Minutes of February 4, 2014
 - f. Traffic and Safety Committee Minutes of January 29, 2014
 - 3.
 - a. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)
 - Case Item
 - 1. WREDC Bioscience Conference Request
 - b. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)
 - Case Item
 - 1. Request for 15 Minute Parking Stall in Front of 300 11th Street
 - 4. BILLS PAYABLE

PLEASE NOTE: All utility expenditures are listed as 601,602,and 604, and are approved by the Water and Light Commission

E. CITY COUNCIL BUSINESS -- ENGINEERING (BLUE)

Case Items

1. Professional Services for Replacement of 10th Avenue Bridge
2. Professional Services to Prepare Application for Conditional Letter of Map Revision

F. CITY COUNCIL BUSINESS - COMMUNITY/EC DEVELOPMENT (GRAY)

Case Items

1. First Reading Proposed Ordinance - Change of Zone

G. COUNCIL COMMITTEE REPORTS

1. Mayor Oberloh
2. Council Member Kuhle
3. Council Member Graber
4. Council Member Sankey
5. Council Member Wood
6. Council Member Nelson

H. CITY ADMINISTRATOR REPORT

I. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, JANUARY 27, 2014**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Council Members present: Mike Kuhle, Diane Graber, Rod Sankey, Ron Wood, Scott Nelson. Honorary Council Member: Andy Johnson.

Staff present: Craig Clark, City Administrator; Brad Chapulis, Director of Community/Economic Development; Mike Cumiskey, Public Safety Director; Jim Eulberg, Public Works Director; Janice Oberloh, City Clerk.

Others present: Aaron Hagen, Daily Globe.

HONORARY COUNCIL MEMBER

Mayor Oberloh welcomed Andy Johnson as the Honorary Council Member for the months of January, February and March, 2014.

AGENDA APPROVED/CLOSED WITH ADDITION

Staff noted an addendum to the agenda of Item E.2 *Appointment of City Council Representative to Nobles County Joint Jurisdictional Board*.

The motion was made by Council Member Kuhle, seconded by Council Member Nelson and unanimously carried to approve/ close the agenda with the addition of Item E.2. *Appointment of City Council Representative to Nobles County Joint Jurisdictional Board*.

CONSENT AGENDA APPROVED

The motion was made by Council Member Wood, seconded by Council Member Kuhle and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of regular meeting January 13, 2014
- Minutes of Boards and Commissions - Water and Light Commission Minutes of January 21, 2014; Memorial Auditorium Advisory Board Minutes of January 13, 2014; Housing and Redevelopment Authority Special Board Minutes of December 4, 2013; Park and Recreation Advisory Board Minutes of December 3, 2013; Housing and Redevelopment Authority Special Board Minutes of November 25, 2013; Housing and Redevelopment Authority Regular Board Minutes of November 19, 2013; Heron Lake Watershed Board Minutes of November 19, 2013; Planning Commission/Board of Appeals Minutes of January 7, 2014
- Modification of regular part-time status from 3/5's to 3/4's position/benefits
- 2014 Industrial Wastewater Treatment Fund Budget
- Re-adopted Resolution No. 3537 - Establishing Zoning Fees
- Bills payable and totaling \$772,959.42 be ordered paid

**TRANSFER AGREEMENT BETWEEN POLICE SERGEANT AND LELS LOCAL NO'S.
274 AND 4 APPROVED**

Staff presented a Transfer Agreement between the Police Sergeant and Lels Local No's. 274 and 4 for Council approval.

The motion was made by Council Member Kuhle, seconded by Council Member Sankey and unanimously carried to approve a resolution for a transfer agreement between Police Sergeant and LELS Local No.'s 274 and 4.

**APPOINTMENT OF CITY COUNCIL REPRESENTATIVE TO NOBLES COUNTY JOINT
JURISDICTIONAL COMMITTEE**

The motion was made by Council Member Nelson, seconded by Council Member Kuhle and unanimously carried to appoint Ron Wood as the recommended Council representative to the Nobles County Joint Jurisdictional Committee.

2014 CONCESSION FEES APPROVED

At their December 9, 2013 meeting, Council considered the proposed 2014 Concession fees proposed by staff, and requested that staff return the schedule of fees to the Park Board for further review to determine if the usage language and deposits were adequate.

Jim Eulberg, Public Works Director reported that the Park Board had reconsidered the fees and deposits, and approved the fees remaining at the 2013 level, the deposit for one day permits would also remain at \$100, but the deposit amount for an annual concession permit would be increased from \$100 to \$300 to cover potential additional costs.

The motion was made by Council Member Wood, seconded by Council Member Graber and unanimously carried to approve the proposed 2014 Concession Fees as follows:

<u>Permit Type</u>	<u>Fees*</u>
One day permit (non-profit) (Generating revenue for city supported recreational activity)	\$ 65.00
One day permit (profit making) (General group)	\$ 75.00
Annual non-profit permit	\$ 80.00
Annual profit making	\$175.00
Annual mobile permit (non-profit)	\$275.00

(Allows utilization of all city parks where off street parking is available, with the exception of Centennial Beach/Shelter)

Annual mobile permit (profit making) \$375.00

(Allows utilization of all city parks where off street parking is available, with the exception of Centennial Beach/Shelter)

*The proposed fees represent no change from the 2013 Concession fees.

Note: All one day permits require a \$100.00 clean up deposit which is refunded if all trash/garbage is removed and disposed of in a proper manner. All annual permits require a \$300.00 clean up deposit which is refunded if all trash/garbage is removed and disposed of in a proper manner.

WORKFORCE HOUSING PROGRAM APPLICATIONS APPROVED

Council considered applications submitted by the Southwest Minnesota Housing Partnership on behalf of Tewelde Gebremedhin and Tseyaye Woldemichael for financial grants through the City's Workforce Housing program for infrastructure investments related to the newly constructed homes they purchased at 2163 Castlewood Drive and 1734 Pauline Avenue respectively. Staff verified that both home buyers meet the eligibility criteria and are eligible for a grant as the homes are located within the Partnership's Community Land Trust. Staff determined that the subject properties are eligible for a grant of \$18,664.01 each.

The motion was made by Council Member Wood, seconded by Council Member Graber and unanimously carried to approve both applications in the amount of \$18,664.01 each and authorize the Mayor to execute all related documents.

COUNCIL COMMITTEE REPORTS

Mayor Oberloh - was glad to see everyone in attendance for the meeting with Senator Al Franken regarding funding for the Lewis and Clark project - thinks Franken is very receptive to moving the project forward. Craig and he met with the new General Manager at JBS - talked about several things including housing, sports complex and others.

Council Member Kuhle - nothing to report.

Council Member Graber - thanked everyone for the chili cook-off fun. Had a meeting regarding the parking situation at the CAL - nothing was resolved but they've now had two requests for signs that would allow parking there at night - there will be another nutrition meeting.

Council Member Sankey - nothing new to report.

Council Member Wood - nothing to report.

Council Member Nelson - CVB met today - they will sponsor the Bio Science Conference and the Regatta at \$2,500 each. The Crown Victoria Association will be bringing a classic car event here May 23-26 at Marv Spomer's lot. The Worthington Concierge program kicked off with \$2,500 from

both the Chamber and WREDC. Also, they'll be doing 260 15 second spots on Pioneer Public Television to highlight our area and events. The HRA met, and are looking to drum up support from the businesses here.

CITY ADMINISTRATOR'S REPORT

Craig Clark, City Administrator, reported that the League of Minnesota Cities has scheduled their Joint City/County/School legislative day for February 26th in St. Paul, and the Coalition of Greater Minnesota Cities' Legislative Action Day is scheduled for March 5th in St. Paul. Interested members should let staff know if they are interested in attending either event. Chancellor Rosenstone was at the MN West Worthington Campus today to talk about the Presidency vacancy - he's asking for input from the community. The Mayor did an interview for a PPS documentary on immigration - did an excellent job representing the community - not sure when it will air, could be a year from now. The Main Street Program meeting yielded an interesting discussion. He met with the Mayor and Water and Light Commission member Ron Wood for a further discussion on Lewis and Clark following Franklin's visit - they want to be sure everyone involved is on the same page regarding Lewis and Clark to be effective in selling it to the Legislature.

Mayor Oberloh requested that staff obtain an update regarding the County Assessor's position.

ADJOURNMENT

The motion was made by Council Member Wood, seconded by Council Member Sankey and unanimously carried to adjourn the meeting at 7:46 p.m.

Janice Oberloh, MCMC
City Clerk

UNAPPROVED

WATER AND LIGHT COMMISSION MINUTES

REGULAR MEETING

FEBRUARY 3, 2014

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 3:00 P.M., CST, by President Randy Thompson with the following members present: Ron Wood, Gary Hoffmann, James Elsing and Kevin Donovan.

Staff members present were Scott Hain, General Manager; Deb Scheidt, Secretary to the Commission

Others present: Aaron Hagen, Daily Globe

AGENDA ADDITIONS/CLOSURE

A motion was made by Commissioner Elsing, seconded by Commissioner Wood and unanimously carried to close the agenda as presented.

CONSENT AGENDA APPROVED

A motion was made by Commissioner Wood, seconded by Commissioner Donovan and unanimously carried to approve the consent agenda as follows:

- Water and Light Commission minutes of the regular meeting held on January 21, 2014
- Utility bills payable totaling \$80,568.23 for January 24 and January 31, 2014.

CUSTOMER REQUEST FOR RETURN OF SECURITY DEPOSIT

Scott Hain, General Manager, reported that he recently received a request from a customer for a refund of a security deposit. Mr. Hain reviewed Worthington Public Utilities' existing Customer Credit Policy with Commission members. The policy states that if a customer does not have a satisfactory credit or payment history a security deposit is required. The deposit is based on the size and type of utility services and will remain on the account for at least 12 months. The deposit, plus any accrued interest, will be automatically credited to the account or refunded after 12 months, provided the payment record has been satisfactory.

Mr. Hain reported that the customer requesting the refund has a prior unsatisfactory credit history with multiple instances of late payments and impending disconnections of service since establishing the account but has made timely payments over the past 16 months. Mr. Hain also reported that the customer's monthly bill is to the point where the current deposit may not be adequate to cover the entire liability in the event of default.

During discussion on the customer request, Commission members questioned the language included in the policy. Some Commission members interpreted the policy as stating that 12 consecutive months of timely payments would constitute a satisfactory payment history. Others

interpreted the policy to state that the entire payment history can be considered when determining whether a payment history is satisfactory.

After discussion, a motion was made by Commissioner Wood, seconded by Commissioner Elsing and unanimously carried to contact Mark Shepherd, City Attorney, for interpretation of the language included in Worthington Public Utilities' Customer Credit Policy with respect to the ability to hold a security deposit for more than 12 months. Mr. Hain will forward the City Attorney's opinion to Commission members.

WEBSITE DESIGN

Scott Hain, General Manager, provided the Commission with an update on the progress being made on Worthington Public Utilities' new website design. Commission members were in agreement that the site should include some local pictures, a site search map, a translator and a counter for internal viewing only.

ELECTRONIC DELIVERY OF WATER AND LIGHT COMMISSION AGENDAS AND MANAGER'S REPORTS

At their December 2, 2013, Commission meeting, the Commission directed staff to proceed with the conversion to electronic delivery of Water and Light Commission agendas and manager's reports. The electronic devices needed to accomplish this have been delivered and each Commission member received an iPad 2 to be used for electronic delivery of Commission materials. A short training session was held.

ADJOURNMENT

A motion was made by Commissioner Wood, seconded by Commissioner Donovan and unanimously carried to adjourn the meeting at 3:44 P.M., CST. President Thompson declared the meeting adjourned.

Deb A. Scheidt
Secretary to the Commission

Worthington HRA Regular Board Meeting
December 17, 2013
819 10th Street, Worthington, MN

Board Members Present: Lyle TenHaken, Scott Nelson, Heidi Ricard, Mike Kuhle, Royce Boehrs, and Brad Chapulis

Staff Members Present: Randy Thompson, HRA Executive Director

Others Present: Lisa Graphenteen and Jorge Lopez from the Southwest Housing Partnership.
Kent Simon from the firm of Miller Hanson Architects. (By Speaker-Phone)

Lyle TenHaken, Board Chairman called the meeting to order at 5:18 P.M

APPROVAL OF THE AGENDA: A motion was made by Scott Nelson to approve the agenda with two additions to the agenda. The additions to the agenda included: item 4e. United Prairie Bank Commitment Letter, and item 6a. A recap of the WREDC housing meeting which was held on December 12, 2013. The motion was seconded Royce Boehrs. The Motion Passed.

APPROVAL OF MEETING MINUTES: A motion was made by Royce Boehrs to approve the minutes from the November 19th and November 25th and December 4th board meetings. The motion was seconded by Heidi Ricard. The Motion Passed.

HOUSING PROJECT UPDATE: Lyle TenHaken, board chairman began the housing project discussion, by stating that due to the many hurdles and obstacles that have been encountered along the way of this project, this has caused frustrations for board members and staff members and the Southwest Housing Partnership staff as well. Lyle reminded everyone to please not take these frustrations personally, and to keep a calm and cool head and treat each other respectfully.

Lisa Graphenteen of the Southwest Housing Partnership updated the board on the increased project costs and the funding gap created by these increased costs. Lisa provided a table of comparisons based on both Highland Homes cost to build and Northstar Homes cost to build. The funding gap ranges from \$616,653 up to \$1,170,579 depending on number of units built and the amount of monthly rents per unit.

Kent Simon and Jorge Lopez reviewed the pricing quotes received from Northstar and Highland Homes. Comparisons were made between the two quotes with various items questioned due to actual item bid and the quality of the components on both quotes. It was still difficult at this time for Kent and Jorge to determine if the quotes were comparable. Due to the short time before the board meeting that the quotes had been received, Jorge and Kent had not been able to do follow-up calls with both building companies.

The idea was brought up to possibly consider a new floor plan design with a common corridor traditional apartment home style building. Kent Simon of Miller Hanson did indicate that if a new floor plan is used their firm would need to do a re-design based on the new floor plan.

Lisa Graphenteen of the Southwest Housing Partnership did raise the question to the entire HRA board "Is this Project still Feasible in its original plan?"

This question brought up other options that may be sought out for financing to include: The Greater Minnesota Housing Fund. The project would then change from a Revenue Bond Project to a Tax Credit Project.

Lisa Graphenteen did state that the Southwest Housing Partnership could look at doing two tax credit projects one that would include both the Worthington HRA and the Southwest Housing Partnership. Lisa Also indicated that there may be some additional sources of funding also available and that she would explore those options with the HRA board's permission. The Board directed Lisa Graphenteen to explore other possible funding options for this Housing Project.

Discussion was also held on approaching large employers in Worthington to see if they may have an interest in making a cash contribution to the project based on the need for more housing in Worthington. No decision was made by the board, just discussion.

Lisa Graphenteen Also reviewed the latest Commitment letter for Funding that was received from United Prairie Bank in Worthington. The letter did indicate that United Prairie Bank would provide funding up to 75% of the appraised value of building or the cost of the project whichever is less. The letter also required a \$30,000 loan origination fee of which \$5,000 of this fee would be due at the signing of the commitment letter and would not be refundable if construction of the project does not begin by May 1, 2014.

After further review of the United Prairie Bank Commitment letter the board advised Lisa Graphenteen and Executive Director Randy Thompson that due to the number of uncertainties in the project; that at this time the project is considered on hold and **not** to execute the commitment letter at this time.

Jorge Lopez was directed by the board to seek out additional building cost estimates from both Dynamic Builders, and Wisconsin Homes. Lisa Graphenteen will be reviewing additional financing sources as well as a potential change in the project in the type buildings that might be built to reduce the overall cost of construction. Lisa and Jorge will both plan to attend the January board meeting to report back their findings. Having no further matters to discuss, Lisa and Jorge were excused from the meeting.

BILLS PAYABLE: The bills payable for the past 30 days up to December 15, 2013 were presented for approval. The bills that were paid included: Prairie Acres Account \$11,325.17, the Management/Levy Account \$240.00, The Rising Sun Estates Account \$613.00, The Public Housing Account \$40,242.94 Upon Review of the Bills a Motion was made by Mike Kuhle to approved the bills paid from all four accounts as presented. The Motion was seconded by Royce Boehrs. The Motion Passed. Motion – 12172013-A

FINANCIAL STATEMENT REVIEW: The board reviewed the November 30, 2013 financial statements. This was the second month of Statements prepared by the new accounting firm Hawkins/Ash. The new format of the financial statements is slightly different than what the previous firm had used. The financial statements for the HRA LRPH and Section 8, the Prairie Acres, the Management/Levy Account, and the Rising Sun Estates account were reviewed.

Upon review and having several questions answered a motion to approve the financial statements and the bills paid from all four accounts was made by Royce Boehrs with support for the motion by Heidi Ricard. The motion passed. Motion- 12172013-B

WREDC HOUSING MEETING RECAP FROM DECEMBER 12, 2013: A Brief recap was shared by several board members that did attend the WREDC Housing meeting held on December 12, 2013. There were over 50 people in attendance for the meeting, with many housing contractors and rental property owners at the meeting. There were also City and County Officials, Bankers and Local Business leaders at the meeting. The group listened to a presentation from the City of Aberdeen SD, and how they went about expanding their local housing stock by building starter and intermediate homes for families. After hearing the presentation from the City of Aberdeen there was open discussion held as well as a brief overview of the Housing Study for Worthington that was completed in March 2013. Most of the discussion centered on providing more owners occupied residential starter and intermediate homes. There was not much discussion in regards to providing additional residential rental opportunities.

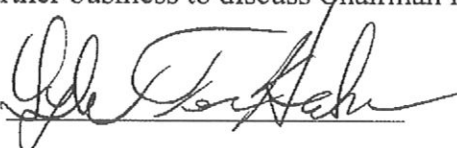
Executive Director Randy Thompson also updated the board on a housing tour that he attended with the city of Spencer Iowa on December 13, 2013. Thompson attended the tour with Craig Clark, and Brad Chapulis from the City of Worthington and Abraham Algadi Manager of WREDC. The group met with the City Administrator of Spencer to review what the City of Spencer has done to increase their housing inventory. Spencer has developed over 50 new homes over the last year and half. These homes are intermediate priced homes for families and couples. The program has been successful based on the number of new homes that have been built and sold.

EXECUTIVE DIRECTOR ANNUAL PERFORMANCE REVIEW: The Board set the date for the annual performance review for the Executive Director. The review will take place on January 6th at 12:00 noon. The review will be conducted by the Personnel Committee of the Board.

FUTURE MEETING DATES: The Next HRA board meeting will be January 23, 2014 at 5:15 P.M. This will be the regular monthly meeting of the board.

Having No Further business to discuss Chairman Lyle TenHaken declared the meeting adjourned at 7:30 p.m.

Approved By:

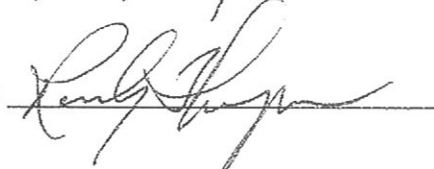


Date:

1-23-14

Respectfully Submitted by: Randy Thompson

Signed:



DRAFT

City of Worthington
Park and Recreation Advisory Board Minutes
7:00 a.m., Tuesday, January 21, 2014

Due to no quorum no official business was held.

Members present: Diane Graber and Jacoba Nagel.
Staff present: Scott Rosenberg, Jim Eulberg, and Mindy Eggers
Members Absent: Shawn Frtiz, Ken Jansen, Nick Raymo, and Joe Anderson

CONCESSION FEES

Jim Eulberg explained that the Council had some concerns about the 2014 Concession Rates and the damage deposit amounts for the Annual Mobile Permits. Council feels that the damage deposit amount isn't high enough if there were ever any issues with the clean-up.

Discussion was held by the committee members present and a motion was made by Diane Graber to approve Mr. Eulberg's proposal to raise the annual mobile permit damage deposit amount to \$300.00. Jacoba Nagel seconded the motion. Graber and Nagel are in favor of the motion and Mr. Eulberg will send out an email to the other committee members to get their opinions and approval.

Park Supervisor's Report

Scott Rosenberg stated that the park department has been busy removing snow. The Olson Park bathrooms have been completely cleaned and new mats have been put in the showers. Staff is currently reconstructing the Olson Park entrance sign as well.

Mindy Eggers
Secretary

**Airport Advisory Board
February 4, 2013**

The meeting was called to order at 7:02 a.m. by Keith Wilson at the Airport Terminal.

Members Present:	Brian Larsen, Rolf Carlson, Jim Laffrenzen, Rod Sankey, Keith Wilson, Gary Ewert, Cameron Johnson, FBO
Members Absent Excused:	None
Staff Present:	Jim Eulberg, Director of Public Works; Angela Thiner, Secretary
Others Present:	Dwayne Haffield, City Engineer

Approval of Minutes

A motion to approve the minutes of the November 5, 2013 was made by Rod Sankey, seconded by Brian Larsen, and passed unanimously.

Airport Advisory Board Business

Airport Maintenance Update

New Heater in Hangar-Jim Eulberg gave an update on the airport maintenance, reporting that Schwalbach's is currently in the process of installing a new heater in one of the hangar's.

Replace Siding on West Side of Generator Building-Siding for the west side of the generator building has been ordered. The wood siding will be replaced with metal siding, with work to be completed by City staff this spring.

Drain Tile installation North of Terminal Building-Drain tile is to be placed north of the terminal building first thing this spring, before planting begins. Jim Laffrenzen noted that it was important to give Al Gerdes credit for stopping tiling work from being done on an area that had previously been tiled in 2012. Jim Laffrenzen asked if there would be any money left to do the maintenance repair of the tiling east of the wind sock. Jim Eulberg stated that he anticipated there would be money left over.

Marker Balls for Power Lines-Jim Eulberg stated he spoke with Scott Hain from Worthington Public Utilities regarding the marker balls on the power lines. It was discussed that of the 5 balls between each pole, they would be removing the 2 on the end, leaving 3 remaining. By doing this it would hopefully eliminate the galloping that has been occurring.

Airport Promotional Meeting

Jim Eulberg reported that it was discussed at the January promotional meeting that word of mouth seemed to be the best way to promote the airport at this time. Gary Ewert brought up the idea of the pilots possibly bringing a promotional flier along to the other airports they fly into.

FBO Report

Cameron Johnson reported that business is the same as usual with winter being slow.

Cameron stated that had been an airplane incident the night before (2/3/14). The pilot went off the runway flipping his plane over. The FAA would be out to take a look at things.

It was also reported that all but one of the hangars are full at this time.

Old Business

Jim Eulberg stated that Prairie Holdings is now in the works to be the lessor of hangar #4. Jim Laffrenzen asked if any thought had been given to how that would affect Integrity. Cameron Johnson noted that it has been discussed. Jim Laffrenzen noted that he and Cameron could talk about it at another time.

Cameron Johnson brought up that the people with hangar doors facing north seem to have a problem with ice build up, making it difficult to get the hangar door open.

Jim Laffrenzen responded with the City used to provide a chemical to the pilots, which they could apply themselves to melt the ice. He then suggested that salt be provided and that a bucket could be placed inside each hangar.

Rod Sankey asked if there was any money in the budget for a new sign. Jim Laffrenzen answered that money for a new sign is in the budget for 2016.

Airport Consultant Selection Process (Statement of Qualifications for Airport Consultant)

Dwayne Haffield summarized the purpose of the selection process. The City has to select an Airport Consulting Firm as part of the requirements for receiving federal grant money. The consultants are selected for a period of 5 years or whenever the list of projects for those 5 years is completed, whichever comes first. For the last 15 years, Mead and Hunt has been the consultant selected.

Dwayne noted that this next 5 years we are looking at more maintenance related projects, unlike past years which have been larger scale.

Keith Wilson asked if there was a deadline in which the consultant needs to be selected. Dwayne Haffield responded that it needs to be done before the next federally funded project begins.

Adjournment

With no further business before the board, Rolf Carlson motioned to adjourn the meeting at 7:47a.m. Gary Ewert seconded the motion and it passed unanimously.

Angela Thiner
Secretary

**Planning Commission/Board of Appeals Minutes
February 4, 2014**

The meeting was called to order at 7:01 p.m. by Chad Nixon in the City Hall Council Chambers.

Members Present:	Ethan Bates, Scott Nelson, Chad Nixon, Dana Oberloh, Dale Ryen
Members Absent:	Kelly Meyer, Ken Moser
Staff Present:	Brad Chapulis, Director of Comm/Econ. Dev.; Angela Thiner, Secretary
Others Present:	Susanne Murphy, Marv Spomer, Brad Freking, Vince Baack, Pastor Hurtado, Pat Shorter

Approval of Minutes

A motion was made by Scott Nelson and seconded by Dale Ryen to approve the minutes of the January 7, 2014 meeting. The motion passed unanimously.

Planning Commission Business

Public Hearing and Planning Commission Action

Change of Zone: Area Bounded within Oxford Street, Rowe Avenue, Stower Drive & McMillan Street

The Planning Commission held a public hearing for the consideration of rezoning certain property within an area bounded by Oxford Street, Rowe Avenue, Stower Drive, and McMillan Street. If approved, the M-1 properties abutting Oxford Street and McMillan Street would be rezoned to B-3 and the remaining M-1 property within the boundary described would be rezoned to M-2. The Commission is proposing the change of zone to reflect the desired land uses that are outlined in the Comprehensive Plan as well as to reflect the development along the Oxford corridor and to allow for reinvestment and redevelopment of property within the subject area. Scott Nelson questioned if some of the businesses, like the grain mill and the block plant would be conforming if rezoned to M-2. Brad Chapulis replied that several businesses would in fact come into conformance, in particular the sports center, the carwash, the auto dealership, and would allow those businesses to reinvest without having to go through the conditional use permit or rezoning process. Brad explained further that the rezoning would give the operations of the grain elevator and block plant to consider/pursue expansions/improvements by seeking the issuance of conditional use permit whereas right now those opportunities do not exist. These properties are currently "grandfathered" under the current zoning and are legally allowed to maintain what they have but expansion, demolition, new construction, etc. is not be permitted.

Chad Nixon opened the public hearing. Pat Shorter, property owner of 1550 Rowe Avenue, questioned how the rezoning would impact his business going forward. Brad Chapulis responded that the rezoning would not impact his business but may in fact provide him with additional opportunity for manufacturing which is not allowed in the M-1 district. Mr. Shorter asked how the rezoning would impact Living Life Adult Day Care Center. Brad Chapulis confirmed that this property is one of the properties which would be impacted. Right now it is identified as being permissible by a CUP in the M-1 district but is not permitted in M-2. If in fact there were changes to the zoning, Living Life would be considered "grandfathered".

Brad Chapulis made note that he has clarified to property owners along the Oxford Street corridor that there has been temporary use along the frontage of Oxford Street for aggregate materials related to street construction but that the owner of the business and materials would have them removed when they finish up the City project. If the business intends to keep the materials at that site, they are allowed by Ordinance to seek an Interim Use Permit.

With no further questions from the public, a motion was made by Dana Oberloh and seconded by Dale Ryen

to close public hearing. The motion passed unanimously.

After additional discussion amongst the Commission, Scott Nelson motioned to approve the change in zoning of the area bounded within Oxford Street, Rowe Avenue, Stower Drive, and McMillan Street. Ethan Bates seconded the motion and it passed unanimously.

Other Business

County Home Extended Business

Brad Chapulis presented to the Commission with a letter City Staff had written to the County opposing the home extended business application submitted by Allen Drost for property he purchased at 1865 1st Avenue Southwest. Brad noted he just wanted to bring the application and the letter to the attention of the Planning Commission so they were aware of what was going on.

Next Meeting

No other business presented. The March meeting is scheduled for Tuesday, March 4th.

Adjournment

With no further business before the Planning Commission, Dale Ryen motioned to adjourn the meeting at 7:47 p.m. The motion was seconded by Scott Nelson and passed unanimously.

Angela Thiner
Secretary

CITY OF WORTHINGTON
TRAFFIC AND SAFETY COMMITTEE MINUTES

1:30 p.m., Wednesday, January 29, 2014
City Hall Council Chambers

The meeting was called to order at 1:36 p.m. by Mark Nelson.

Members Present: Brad Chapulis, Mike Cumiskey, Jim Eulberg, Dwayne Haffield, Mark Nelson, Rod Sankey, Dave Skog

Members Absent: Steve Schneider

Others Present: Angela Thiner, Secretary

Approval of Minutes

Mike Cumiskey motioned to approve the minutes of the July 31, 2013 meeting. The motion was seconded by Jim Eulberg and passed unanimously.

Traffic and Safety Committee Business

Stop Sign at Castlewood Drive and Spring Avenue

An inquiry was made regarding placing a stop sign at the intersection of Castlewood Drive and Spring Avenue. After discussion among the commission, Dwayne Haffield motioned not to approve the stop sign. Mike Cumiskey seconded the motion and it passed unanimously.

15 Minute Parking in Front of Daily Globe on 11th Street, Closest to 3rd Avenue

The Daily Globe has requested to change their very first parking stall on 11th Street, from the current 2 hour parking to a 15 minute parking limit. After discussion, Mike Cumiskey motioned to approve the sign change from 2 hour parking to 15 minute parking. The motion was seconded by Rod Sankey and passed unanimously.

Adjournment

As there was no other business before the Committee, a motion was made by Brad Chapulis, seconded by Rod Sankey and passed unanimously to adjourn the meeting at 1:50 p.m.

Angela Thiner
Secretary

ADMINISTRATIVE SERVICES MEMO

DATE: FEBRUARY 7, 2014
TO: HONORABLE MAYOR AND CITY COUNCIL
SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEMS

1. WREDC BIOSCIENCE CONFERENCE REQUEST

Attached is *Exhibit 1* from the Worthington Regional Economic Development Corporation requesting the City sponsorship of the 2014 Bioscience Conference scheduled for April 3rd and 4th. The City has been asked to participate in the sponsorship at the \$1,500 level.

In the past the City provided the sponsorship out of the funds collected from the EDA levy but this year Council agreed to allocate the entire EDA levy to WREDC without reserving some of the amount for additional economic development considerations.

Should Council wish to sponsor the event you could do so from remaining carry forward funds from last year from the EDA levy. This would be staff's recommendation on a suitable funding source.

Suggested motion: Approve \$1,500, from carry forward funds previously identified for economic development purposes, for the advertisement of the City of Worthington in partnership with WREDC's 2014 Bioscience Conference.

10th Annual Worthington Regional

Bioscience Conference

April 3rd & 4th, 2014

"Towards A Regional Bio-Business Ecosystem"

Hope to see you there!

Platinum Sponsorship \$5,000

Sponsorship Includes:

- ✓ Platinum level social media coverage
- ✓ Social Reception Sponsor
- ✓ Media Package, Web Banner
- ✓ Exhibit booth space
- ✓ VIP Parking
- ✓ Four admission tickets to the conference (800.⁰⁰ Value)
- ✓ Reserved seating
- ✓ Opportunity for the "Flash Drive" Give-a-way

Gold Sponsorship \$2,500

Sponsorship Includes:

- ✓ Gold level social media coverage
- ✓ Meal sponsor
- ✓ Media package
- ✓ Logo on program & website
- ✓ Three admission tickets to the conference (\$600.⁰⁰ Value)
- ✓ Reserved seating
- ✓ Exhibit Booth Space (Limited Space)
- ✓ Opportunity for the "Flash Drive" Give-a-way

Silver Sponsorship \$1,500

Sponsorship Includes:

- ✓ Silver level social media coverage
- ✓ Meal Sponsor
- ✓ Media package
- ✓ Logo on agenda & website
- ✓ Two admission tickets.

Bronze Sponsorship \$500

Sponsorship Includes:

- ✓ Bronze level social media coverage
- ✓ Logo on program
- ✓ Business name listing on our website
- ✓ One admission ticket to the conference

Exhibit Opportunities

Exhibit Space \$699.00 (Limited Space)

Maximize your exposure to industry through leaders and entrepreneurs. Take advantage of relationship building opportunities in the Exhibit Hall and during dedicated networking breaks.

Exhibit Space Includes:

- ✓ One Full Conference Admission Ticket
- ✓ 8x2 Table with chair
- ✓ Table Cover
- ✓ Free Wi-Fi
- ✓ Electrical Outlets (110v/15 Amp)
- ✓ Mobile Device Charging Station

Optional Exhibit Booth Items:

(Arrangements must be made regarding these items no later than 3-14-14)

- ✓ Table Skirts
- ✓ Carpet

Exhibit Booth Set-up

April 2nd, 2014 between 9:00 AM and 8:00 PM

At the Worthington Event Center

Contact: Nicole Frodermann
(507) 372-5515

Biofrontier@worthington-minnesota.com

Or visit

www.worthington-minnesota.com

ENGINEERING MEMO

DATE: FEBRUARY 7, 2014
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CONSENT AGENDA ITEM

1. REQUEST FOR 15 MINUTE PARKING STALL IN FRONT OF 300 ELEVENTH STREET

The Worthington Globe requested that one of the 2 hour parking stalls in front of its office at 300 Eleventh Street be changed to a 15 minute parking stall to accommodate those having a need to make a brief visit at the office. The request was for the stall located closest to 3rd Avenue. At its January 29th meeting, the Traffic and Safety Committee passed a motion recommending that the City Council approve the parking change as requested. Should it concur with the recommendation, Council should authorize the parking limit of the stall on the northeast side of 11th Street nearest to the northwest side of 3rd Avenue be changed from 2 hours to 15 minutes.

CASE ITEMS

1. PROFESSIONAL SERVICES FOR REPLACEMENT OF 10TH AVENUE BRIDGE

The 2014 Capital Improvement Program includes replacement of the 10th Avenue bridge over Whiskey Ditch utilizing state funds. It is not anticipated nor planned that the bridge construction will occur in 2014, however, design and permitting should begin in 2014 to accommodate construction in 2015 or as soon as desired funding may be available. Preliminary cost estimates will allow for submitting for bridge bond funding. Should that state funding source not be available in a timely manner, it will be proposed to utilize Municipal State Aid Street (MSAS) funds to finance the complete project. In any event, MSAS funds will be proposed for costs not eligible for bridge bond financing and for related roadway improvements.

It is anticipated that the existing wooden structure will be replaced with precast (box) culverts on a new alignment of Tenth Avenue as shown on the drawing in Exhibit 1. This alignment was previously selected by Council as the desired alternative rather than perpetuation of a skewed crossing with Park Avenue intersecting a through Lake Avenue - Tenth Avenue alignment. Both alternatives would have resulted in better definition of the Park Avenue, Lake Avenue and Tenth Avenue intersection, however, the alternative that was not selected would have required a more elaborate and expensive waterway

crossing without justification of dominant Lake Avenue - Tenth Avenue traffic.

It should be noted that the drawing in Exhibit 1 represents a concept and may not accurately represent the culverts required nor the bicycle and pedestrian facilities that will be found most beneficial and cost effective. These elements will be further defined in the design process. It is planned that the structure replacement plans will be incorporated into plans developed by staff for related roadway improvements.

In order to proficiently develop structure replacement plans and obtain necessary agency approvals it is recommended that the services of a consult experienced with the issues involved be procured. The issues involved include replacing the structure without establishing an encroachment into the Whiskey Ditch floodway, Corp of Engineers approval in regard to their jurisdiction over waters and oversight of a flood control project, and approval of other agencies. The Corp of Engineer's approval also involves certain environmental and historical reviews.

Staff did solicit proposals for necessary professional services from three firms known to provide similar services in the region. These include SEH, Widseth Smith Nolting (WSN), and Bolton and Menk. Based on scope of services to be provided, qualifications and fees it was found most beneficial to utilize the firm of SEH. SEH's fees of \$26,700 for the design phase is approximately \$9,000 less than the fees of the next lowest proposer.

Staff recommends that Council accept the proposal from SEH included in Exhibit 1 and authorize execution of a contract with SEH subject to the City Attorney's approval of the contract. Financing for the design will be from fund 401 with reimbursement from MSAS funding.

2. PROFESSIONAL SERVICES TO PREPARE APPLICATION FOR CONDITIONAL LETTER OF MAP REVISION

Flood Mitigation Study Status

The Flood Mitigation Study for Nobles County Ditch 12 (CD 12) was presented to the City Council at its October 14, 2013 meeting. The plan identifies improvements that will reduce the risks of CD 12 flooding. At that time Council was not requested to formally approve the master plan but Council did indicate its acceptance of the plan and desire to advance the improvements outlined in the plan. Since that time staff has met with representatives of the Minnesota Department of Public Safety (Division of Homeland Security and Emergency Management) and Minnesota Department of Natural Resources (DNR) to discuss possible funding sources as well as other considerations in advancing the improvements. Based on followup exploration with the Federal Emergency

Management Agency (FEMA), city staff was informed that no funding was available for the City's proposed improvements through the federal programs administered through those agencies. Although the anticipated potential for certain FEMA funding diminished, investigation into possible funding options will continue.

Interface with the DNR also allowed for an informal technical review of the study which yielded limited comments.

Conditional Letter of Map Revision

While investigation of funding options continues, an initial step should be taken to ensure that completion of the flood mitigation improvements (independent of funding sources) will yield one of the improvements' key benefits.

The National Flood Insurance Program (NFIP), administered by FEMA, bases flood risks and insurance rates on the information provided in Flood Insurance Rate Maps (FIRM). FIRMs are developed utilizing data and computer modeling methods meeting FEMA requirements and standards. In general, the area that is projected to flood from an event having a 1 in 100 chance of occurring in any year is mapped as being in a special flood hazard zone. Federal requirements mandate that federally insured or regulated lenders require flood insurance on properties in special flood hazard zones. While the fundamental purpose for pursuing the flood mitigation improvements is to reduce the risks of flooding within the community, a very tangible outcome of the improvements can be the reduction of the area mapped as being in a high flood hazard zone. Ultimately the mapping change is accomplished by obtaining a Letter of Map Revision (LOMR) from FEMA. As with the initial mapping, the modeling and data used to request a LOMR must satisfy the requirements and standards of FEMA. Rather than undertake the improvements and then request a LOMR from FEMA, it is possible to submit for a Conditional Letter of Map Revision. This process allows for FEMA review of the modeling, design and data to determine the mapping revisions that will be made subject to the improvements being constructed as designed. This offers assurance that the desired results in regard to hazard mapping will be achieved. A request for a LOMR is still required after construction, however, issuance of the LOMR is based on documentation that the improvements were constructed as proposed rather than on evaluation of all aspects of the project.

Staff obtained the proposal from Bolton and Menk in Exhibit 2 to provide the professional services needed to request a CLOMR. As noted in the proposal, the CLOMR to be requested will allow for phased implementation of improvements and map revisions. The total fees of \$16,900 include a combination of fixed fees and estimated hourly fees.

Recommendations

Staff recommends that Council accept the proposal from Bolton and Menk included in Exhibit 2 and authorize execution of a contract with the firm subject to the City Attorney's approval of the contract. Staff also recommends that Council approve a budget amendment to the Storm Water Utility Fund (606) budget to utilize \$25,000 of the \$250,000 budget for land acquisition for CD 12 improvements for the consulting fees and other costs associated with obtaining the CLOMR. The additional costs include fees to be paid to FEMA which is currently expected to be \$4,400 to \$6,050.

EXISTING TIMBER BRIDGE
TO BE REPLACED

ROADWAY, WALK AND
TRAIL ALIGNMENT/REALIGNMENT



January 31, 2014

RE: Tenth Avenue Bridge Replacement
Engineering Design Services
City of Worthington, Minnesota
SEH No. WORTC P-126763

Mr. Dwayne Haffield, PE
City of Worthington
303 Ninth Street
Worthington, Minnesota 56187

Dear Mr. Haffield,

Short Elliott Hendrickson (SEH) is pleased to have the opportunity to submit this proposal for engineering design services for the replacement of the Tenth Avenue Bridge over Whiskey Ditch in Worthington. Enclosed are three copies of our proposal. I look forward to working with you on this project within the community that I live and work to improve the function and safety of the Tenth Avenue Bridge and intersection.

Upon your acceptance, please return one signed copy to me at our office in Worthington.

Cordially,

A handwritten signature in cursive script that reads "Steve Robinson".

Steve Robinson, PE

Exhibit A

Tenth Avenue Bridge Replacement Worthington, Minnesota

PROJECT UNDERSTANDING

It is our understanding the City of Worthington intends to replace the existing Tenth Avenue timber bridge structure L4651 over Whiskey Ditch near the intersection of Tenth Avenue and Park Avenue. Along with the bridge replacement, Tenth Avenue will be realigned at the crossing to improve the geometry of the Tenth Avenue and Park Avenue intersection. It is planned that the replacement structure will accommodate vehicle, pedestrian and bicycle traffic.

Bridge L4651 was constructed as a three-span timber structure in 1954 and has a Sufficiency Rating of 75.8. With a Sufficiency Rating below 80, it is eligible for replacement with State Bridge Bonding funds.

Whiskey Ditch is a constructed waterway that was improved in the mid 1950's as part of a Corps of Engineers flood control project and still subject to the maintenance and management obligations of the flood control project funding. Whiskey Ditch remains a regulated floodway. The City's Request for Proposal notes that the Minnesota Department of Natural Resources (MNDNR) does not list Whiskey Ditch as a public water, however it is noted as a public water on the MNDNR Public Water Inventory Map.

The City of Worthington is requesting engineering services for preliminary and final design of the replacement bridge structure. Preliminary design will include up to three alternatives. The alternatives will be limited to designing culvert structures to accommodate the street with pedestrian and bike paths on either the north or south side of the proposed structure. The alternatives will include estimated construction costs. The alternatives will not include multiple options for the size or number of box culverts. Final design includes preparing plan sheets and technical specification sections for the proposed structure replacement that the City will incorporate into their Tenth Avenue/Park Avenue Reconstruction documents.

Utilities are currently attached to the existing bridge. Our proposal does not include coordinating the relocation of these utilities.

PRELIMINARY REVIEW

SEH performed a preliminary review of the clearance elevations of the current bridge structure and the Whiskey Ditch channel. The channel under the Tenth Avenue bridge is 8-feet below the underside low member of the bridge structural beams. Our measurements indicate the channel bottom is 4-inches higher 100-feet upstream from the bridge and 10-inches higher 150-feet upstream, indicating that there is some scour at the bridge.

Our preliminary review confirms that box culverts are a feasible replacement option based on the following assumptions:

- Lake Okabena and Whiskey Ditch 100-year events will not occur simultaneously. If a 100-year event occurs in Lake Okabena, the lake level will be drawn down to the outlet elevation before a 100-year event occurs in Whiskey Ditch. The 100-year event in Whiskey Ditch will occur when the lake is at the outlet or normal elevation.
- There are no fish habitat issues that would require one of the box culverts to be placed at a lower elevation.
- The length of the culvert is not hydraulically critical.

- The preliminary hydraulic analysis that we made indicates that triple cell concrete box culverts will meet the hydraulic requirements. The use of culverts at this intersection will allow more space for a trail, improved intersection radii, and improved site distances compared to a bridge with a defined width and railings.

SCOPE OF WORK

Our proposed Scope of Work is as follows:

DESIGN PHASE

Survey and Data Collection

- Obtain topographic survey data of the Whiskey Ditch and the Tenth Avenue and Park Avenue area as identified on the survey location drawing provided by the City of Worthington. The survey will be completed on the horizontal and vertical datums used by the City – NAD83 (1996), Nobles County NADV 88.
- The Whiskey Ditch portion of the field survey shall extend from the Whiskey Ditch outlet at Lake Okabena to the Clary Street structures north of Tenth Avenue (approximately 1,800 feet). The extent of the survey is necessary to establish base line elevations and culvert design using HEC-RAS hydraulic modeling.
- Assist the City in preparing a scope of work for geotechnical services including coordinating the number, location and depth of soil borings. Geotechnical services will be contracted through and paid for by the City.

Hydraulic Analysis

- Perform hydraulic analysis of the Whiskey Ditch channel using the latest Flood Insurance Study or StreamStats flow rates information. The hydraulic analysis will be performed using HEC-RAS modeling. The modeling will extend from Lake Okabena to the Clary Street structure.
- Perform culvert sizing analysis using HY-8 computer modeling. The structure will be sized so as not to encroach into the floodway and to accommodate the proposed Tenth Avenue street section.
- Determine if channel modifications are necessary to accommodate the new structure.

Preliminary Design

- Work with City staff to develop a new alignment for Tenth Avenue at the intersection of Park Avenue.
- Attend meetings with City staff to review design and aesthetic concepts.
- Prepare a preliminary design for a new box culvert bridge structure that complies with the hydraulic analysis, accommodates the proposed Tenth Avenue street typical section, and accommodates the proposed Park Avenue/Tenth Avenue intersection re-alignment.
- Prepare up to three alternatives that accommodate pedestrian and bike traffic. The alternatives will be limited to extending the length of the culvert structures to accommodate pedestrian and bike paths on either the north or south side of the new bridge. These options will include aesthetic and safety features such as railing and embankments.
- Prepare preliminary design of channel modifications and bank stabilization
- Prepare an opinion of estimated cost for each option. The estimated costs will be separated into categories for consideration of the various funding sources.

Permitting and Agency Approval

Prepare supporting documents, applications, submittals, exhibits, plans and specifications necessary to obtain the following agency approvals for replacing the Tenth Avenue bridge:

- Army Corps of Engineering Clean Water Act Section 404.
- Minnesota Pollution Control Agency, Clean Water Act Section 401 Water Quality Certification.
- Wetland Conservation Act, approval of replacement plan (BWSR road program)
- Minnesota Department of Natural Resources – Public Waters Works Permit
- Okabena Ocheda Watershed District
- Fish and Wildlife Service, Section 7 Consultation
- State Historic Preservation Office – Section 106 Consultation
- MnDOT/State Aid through the City's State Aid Submittal.
- Army Corps of Engineering project review for the impacts to the flood control project. Information shall be used by the Corps for determination that the original flood control project remains valid and that all project maintenance requirements shall be met.
- Assist the City of Worthington in the preparation of the Minnesota NPDES Construction Storm Water Permit Application

Construction Documents – Plans and Specifications

- Preparation of a complete set of plan sheets for bridge structure replacement as required for the City of Worthington and MnDOT/State Aid approval. It is assumed at this time that the replacement structure will be precast concrete box culverts with a headwall railing.
- Preparation of technical specification sections for replacing the existing bridge with culverts.
- Preparation of plan sheets and specification sections for removal and disposal of the existing bridge structure.
- Preparation of plan sheets, specification sections, and special provisions pertaining to the protection of water quality.
- Preparation of a Storm Water Pollution Prevention Plan (SWPPP). The SWPPP will be prepared in conjunction with the City of Worthington staff.
- Coordinate plan sheet and technical specification formatting with the City of Worthington.
- All plan documents prepared by SEH will be incorporated into the contract documents prepared by the City of Worthington.

BIDDING PHASE

SEH will assist the City of Worthington during the bidding phase performing the following:

- Assist the City with questions from potential bidders related to the bridge structure replacement.
- Prepare addendum related to the bridge structure replacement.
- Review the bidder's qualifications related to the bridge structure replacement.

CONSTRUCTION PHASE

- Review shop drawings and material submittals pertaining to the bridge structure replacement.
- Provide limited construction site observation during the bridge structure replacement phase.
- Assist the Owner with Contractor questions related to the bridge structure replacement.
- Review Contractor applications for payment as requested by the City.

COMPENSATION

SEH shall perform the above Scope of Work defined in the Design Phase on an hourly basis for labor for a not to exceed fee of \$26,700.00 plus reimbursable expenses. Reimbursable expenses (mileage, travel, etc) are estimated to be \$150.00. The City of Worthington shall be responsible for all agency permitting and review fees.

This labor fee is estimated for each task in the Scope of Work as follows:

DESIGN PHASE

Survey and Data Collection:	\$2,500.00
Hydraulic Analysis:	\$2,900.00
Preliminary Design:	\$6,600.00
Permitting and Agency Approval:	\$3,500.00
Construction Documents:	\$11,200.00

Fees for the bidding and construction phases are not included in this proposal. The following are estimated fees for bidding and construction related work based on our experience with similar projects

BIDDING PHASE

Assist with questions from potential bidders	
And prepare addendum as needed	\$1,980.00
Review bidder's qualifications:	\$400.00

CONSTRUCTION PHASE

Review shop drawings and submittals:	\$800.00
Provide limited construction observation:	\$2,180.00
Review structure replacement pay applications:	\$380.00

STATEMENT OF QUALIFICATIONS

The City of Worthington needs to team with an engineering consulting firm with a unique set of qualifications and experience to successfully achieve the bridge replacement goals. The SEH team assembled for this project is best suited to meet your objectives.

SEH has had an office in Worthington since 2000. Steve Robinson is a Worthington resident and our client advocate for all Worthington projects. This local presence enhances our services to you by being able to visit the site within minutes to gather needed information or attend meetings with city staff.

SEH's hydrologist and bridge designer each bring more than 25 years experience in their specialties. Our experience is valuable to the City not only for their design expertise but also for their knowledge of the permitting and regulatory process.

Jeff Johnson, PE – Bridge Designer

Jeff brings more than 32 years of bridge experience and has designed more than 450 culverts and bridge structures similar to this project. He has developed bridge replacements for numerous state and federal funded projects. Jeff will lead the design of the bridge structure.

Rocky Keehn, PE – Hydrology

Rocky Keehn has more than 25 years of water resources engineering experience with SEH. He is regularly involved with or performs design development, project review, quality control from concept to final design, plans and specifications, and constructability reviews on projects. He is a Certified Floodplain Manager and registered engineer in Minnesota. He will lead the Hydrology and Hydraulic related design components on the project.

Deric Deuschle, CWD – Permitting and Agency Approval

Deric Deuschle is a Senior Biologist with more than 13 years of experience permitting wetland and Public Water projects. Deric will be responsible for working preparation of permits, and coordinating the regulatory review of this project. This includes working with the project design team to ensure that the bridge and any Whiskey Creek modifications meet regulatory requirements.

Al Murra, PE – Project Manager

Al Murra is a Project Manager/Project Engineer with more than 13 years of civil engineering experience. Al's responsibilities include the management and preparation of feasibility reports, preliminary and final project design, cost estimates, and construction coordination on a variety of transportation, municipal, county, and state projects. His experience includes public involvement, agency coordination, site design, grading, utilities, street reconstruction, and private utility coordination. He has managed three bridge projects in the last two years.

Steve Robinson, PE - Client Service

Steve Robinson is a Civil Engineer with more than 30 years experience. Steve's responsibilities include managing projects for municipal street and utility improvements and architectural building projects. He is SEH's client manager and advocate for the City of Worthington.

Larye Mick, PE, Midwest Engineering – Topographic Surveyor

Larye Mick is a Civil Engineer with more than 30 years experience in municipal engineering design, topographic surveys and construction survey/staking. Larye is a lifelong resident of Worthington who has worked on countless local projects for the City of Worthington and SEH.

AVAILABILITY OF KEY PROJECT PERSONNEL

We are available to begin work promptly after receiving the notice to proceed. We anticipate completing the design and submitting final bridge plans for agency funding consideration within eight weeks of receiving the survey and geotechnical information.

MULTIPLIER

SEH's multiplier for this project is 3.0.

HOURLY RATES

Project team members have the following hourly billable rates:

Senior Bridge Engineer	\$196.00/hour
Bridge Designer	\$118.00/hour
Senior Hydrology Engineer	\$183.00/hour
Senior Biologist	\$118.00/hour
Project Engineer	\$127.00/hour
Civil Designer	\$91.00/hour
Client Service Manager	\$158.00/hour
Administrative	\$65.00/hour
Resident Project Rep.	\$92.00/hour



BOLTON & MENK, INC.

Consulting Engineers & Surveyors

219 North Main • Fairmont, MN 56031-1833
Phone (507) 238-4738 • Fax (507) 238-4732
www.bolton-menk.com

January 30, 2014

Dwayne Haffield
City of Worthington
P.O. Box 279
Worthington, MN 56187
d.haffield@ci.worthington.mn.us

RE: Proposal for Developing a Conditional Letter of Map Revision (CLOMR)
Worthington, MN

Dear Mr. Haffield:

Bolton & Menk, Inc. is pleased to present this proposal for professional consulting engineering services associated with developing a Conditional Letter of Map Revision (CLOMR) requesting FEMA map acceptance of the improvements recommended in the 2013 Flood Mitigation Study report as prepared by Bolton & Menk, Inc. for the Nobles County Ditch 12 corridor from the diversion structure near Diagonal Boulevard through US Highway 59.

This proposal defines our scope of work and cost of services in a task oriented format. If this proposal is acceptable and you wish to proceed, we will prepare a professional services agreement for review and signatures.

Thank you again for considering Bolton & Menk, Inc. for your civil engineering needs. Please feel free to contact me if you have any questions or if you require any additional information.

Sincerely,

Bolton & Menk, Inc.

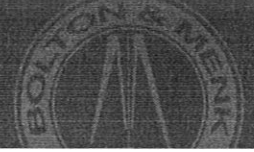
William R. Douglass, P.E.
Principal
Water Resources Group Manager

Enclosures: Scope of Services and Proposed Fee

Proposal for Developing a CLOMR

Worthington, Minnesota

January 30, 2014



Description of Proposed Project

The City of Worthington has accepted the 2013 Flood Mitigation Study of County Ditch 12 from the diversion structure near Diagonal Road through U.S. Highway 59. The key consideration of this report is the potential change in floodplain and the associated benefit to the properties that may be removed with the construction of the recommended improvements. The Federal Emergency Management Association (FEMA) has a tool that allows for the acceptance of the floodplain changes on the condition that the improvements are completed. This Conditional Letter of Map Revision (CLOMR) essentially assures the City that, if the improvements described in the CLOMR are completed as designed, the floodplain will be revised as described by the document.

This engineering proposal/agreement is for Bolton & Menk to provide services to assist the City of Worthington in conjunction with the Minnesota Department of Natural Resources (DNR) and FEMA to apply for a Phased CLOMR that is based on the recommendations highlighted in the 2013 Flood Study report.

When a phased CLOMR Application is accepted, the City can rest assured that the floodplain will be reduced to the extent described in the accepted document. Further, after each phase is constructed, the City can reference the accepted CLOMR in a Letter of Map Revision (LOMR) applications along with as-built surveys verifying that a phase is completed to obtain a floodplain revision.

Because it is not known when any of the proposed construction phases will be scheduled, this proposal only includes the work associated with preparing all documentation and coordination necessary for the submittal of a complete CLOMR application. If desired, we can prepare a separate LOMR application proposal when each phase is complete.

Scope of Work

Our procedure for assisting the City of Worthington in working with the DNR and FEMA to prepare a proper CLOMA application will include the following tasks:

I. Prepare 1st Draft CLOMR Application

Bolton & Menk will use the 2013 Flood Mitigation Report as the basis for preparing a 1st Draft CLOMR application. We propose to fill out all of the necessary FEMA MT-2 forms with our understanding of the way the City would like it completed. The applicable forms include:

Form 1

This form provides general community information and project items as well as Endangered Species Act (ESA) information. We will request information from the Minnesota Natural Heritage Database and the U.S. Fish & Wildlife offices to obtain the most current ESA information. It should be noted that it is not uncommon for applicants to wait up to 6 weeks before receiving the requested information from these offices.

Proposal for Developing a CLOMR

Worthington, Minnesota

January 30, 2014



Form 3

This form is for Riverine Structures and is used for map revisions involving new or improved bridges/culverts and channelization. This form includes submittal of hydraulic modeling and engineer certified plans.

Payment Information Form

This form is used to determine the appropriate fee schedule for the application.

Project Narrative

A project narrative is needed to provide FEMA with a concise summary of the key project components. The 2013 Flood Mitigation Study report will be referenced in this narrative and will be submitted with the application.

Hydrologic and Hydraulic Computations

Bolton & Menk will assemble hydraulic and hydrologic summary reports and digital versions of all hydraulic models.

Certified Topographic Map

Nobles County currently has certified LiDAR topography. Bolton & Menk will assemble the necessary documentation and as-built survey data to support LiDAR and assemble appropriate exhibits displaying the proposed flood hazard boundary.

Annotated FIRM to Reflect Anticipated Project Changes

We will download the current approved flood plain mapping information and develop exhibits showing the anticipated changes the flood boundary.

The 1st draft of these documents will establish the form of the proposed CLOMR application. However, its sole purpose is to develop a reference for discussion at the subsequent kickoff meeting. It will be submitted to City staff prior to the Kickoff meeting so that everyone is fully informed of the draft CLOMR and the process involved before the meeting.

II. Meetings

Kickoff and Agency Meeting(s)

Although the kickoff meeting is primarily designed to introduce new staff for both the City and Consultant and to ensure that all parties are familiar with the acceptable communication protocol, we propose to expand the criteria of the kickoff meeting to include a review of the 1st Draft CLOMR. As such, we propose to forward a copy of our 1st Draft CLOMR Application materials at least 5 days prior to our scheduled kickoff meeting with City Staff so that all attendees can be fully informed of the status of the proposed application. It is hoped that the kickoff meeting will result in a mutually determined and clear direction relative to the preparation of the next draft of the CLOMR application.

Proposal for Developing a CLOMR

Worthington, Minnesota

January 30, 2014



To further increase the productivity of this kickoff meeting, we will attempt to include a representative from the Minnesota DNR Floodplain section. If this is requested, we may wish to set the meeting location in a place that guarantees the DNR can attend. It may mean meeting at the Bolton & Menk Mankato office to strategize before continuing to St. Paul to meet with the DNR. If these meetings can be combined, we will pass the time savings on to the City of Worthington. For purposes of estimating our fee, we are estimating our time assuming two separate meetings in Worthington and in St. Paul as an hourly, estimated amount with the hope of having only one meeting for this purpose.

Council Presentation Meetings

If requested, we can attend City Council meetings to explain final CLOMR application and assuming the CLOMR is fully approved, present the conditions of the accepted application. This subtask is also proposed to include two separate meetings and has been estimated as hourly, estimated so that either or both meetings can be eliminated by City Staff or the City Council if these presentations are not desired.

III. Agency Coordination

Bolton & Menk, Inc. proposes to first work with the Minnesota DNR Floodplain staff to discuss the ramifications of the proposed improvements and discuss their recommendations for avoiding pitfalls and misinterpretation of the ultimate application. We propose to initiate the discussion through telephone conversations and possibly a meeting as described in Task II with Suzanne Jiwani. We hope that this will be sufficient for the preparation of a 2nd Draft CLOMR that can be the basis for a meeting (or a telephone conference) with a regional FEMA representative who may be able to guide us with his preferences and suggestions for submitting a successful application. We believe that this communication will be a key component to securing a timely and successful CLOMR application. This task also includes the inevitable direct telephone conversations with FEMA and the Minnesota DNR as needed to answer their specific modeling and mapping questions as well as our efforts to keep the application moving forward.

IV. Prepare 2nd Draft CLOMR Application

Based on the input from the review authorities and direction from the City, Bolton & Menk will prepare a second draft of the application for final review by the City. This 2nd Draft will be forwarded to both the Minnesota DNR and City Staff for review and approval.

V. Prepare and Submit the Final CLOMR Application

Based on the input from the review authorities and direction from the City, Bolton & Menk will revise the 2nd Draft and submit the Final Draft of the application for submittal by the City of Worthington.

Proposal for Developing a CLOMR

Worthington, Minnesota

January 30, 2014



Schedule

We propose to begin work within 10 days of receiving your Notice to Proceed. Bolton & Menk will complete each described Task in an expedient manner and is ready to meet your schedule. As stated earlier, the Endangered Species Act information may take up to 6 weeks to obtain. Nevertheless, we will work on all other aspects of the application and attempt to coordinate the expedient submittal of the Final CLOMR application.

The following Fee Schedule includes our anticipated completion date for each task.

Fees

Bolton & Menk, Inc. will provide the described services in accordance with the following Table.

Task	Description	Basis	Proposed Fee
I	Prepare 1 st Draft CLOMR Application	Lump Sum	\$8,200
II	Meeting (4 each)	Hourly, Estimated	\$4,950
III	Agency Coordination	Hourly, Estimated	\$850
IV	Prepare 2 nd Draft CLOMR Application	Lump Sum	\$2,150
V	Prepare and Submit the Final CLOMR Application	Lump Sum	\$750
Total			\$16,900.00

Additional Services

Any requested additional work or services will be performed at our regular hourly rates. If requested, we can provide our schedule of fees.

COMMUNITY/ECONOMIC DEVELOPMENT MEMO

DATE: FEBRUARY 7, 2014
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

1. FIRST READING - CHANGE OF ZONE

Over the past 12-16 months, the City's Planning Commission has casually studied the land use activities in the area bounded by Oxford Street, Rowe Avenue, Stower Drive, and McMillan Street (Exhibit 1). The land within the described area has been developed independently of one another sporadically over the past 60 years. The results of the unorganized development have resulted in mixture of various land uses that doesn't comply with current zoning regulations (A.K.A. - Grandfathered), which has led to the lack of continued investment to several of these properties. The Commission concluded that there were changes that needed to be made on the regulatory side to encourage reinvestment in the target area.

Utilizing the City's Comprehensive Plan, & Zoning Ordinance and reviewing current land uses, the Commission is proposing to rezone the M-1 - Light Manufacturing properties abutting Oxford Street and McMillan Street to B-3 - General Business and the remaining M-1 properties to be rezoned M-2 - General Manufacturing. The Commission is proposing these changes to reflect the desired land uses outlined in the Comprehensive Plan and allow for reinvestment/redevelopment of the subject area. The legal description for the property under consideration for rezoning from M-1 to B-3 is as follows:

Block 1, Prins Addition; Outlot 2 of the Auditor's Plat of Outlots 1-12, Section 14 T102N R40W; the southerly 334.35 feet of Outlot 1 of the Auditor's Plat of Outlots 1-12, Section 14, T102N, R40W; the southerly 230 feet of the former railroad right-of-way lying north of Oxford Street in the South 1/2 of the Southwest 1/4 Section 14, T102N, R40W; and the southerly 263.3 feet of that part of the South 1/2 of the Southwest 1/4 of Section 14, T102N, R40W lying west of the former railroad right-of-way and east of North Frederick Avenue except that part currently zoned B3; all in Nobles County, Minnesota.

The legal description for the property under consideration for rezoning from M-1 to M-2 is as follows:

That part of the Southwest 1/4 Section 14, T102N, R40W, Nobles County, Minnesota lying south of Stower Drive, north of Oxford Street, east of Rowe Avenue and west of McMillan Street except those parts currently zoned B3 and except that part proposed to be rezoned to B3 as described above

The Planning Commission held a public hearing on the proposed zoning changes at its February 4, 2014 meeting. After closing the public hearing, the Commission voted unanimously to recommend City Council approve the requested change of zone by adopting the Ordinance shown in Exhibit 1. The Commission's recommendation was based on the following considerations:

1. **CURRENT LAND USES**

Below is a summary of the land uses that are located within the subject area.

Automotive Dealership - Constructed in 1959. Automotive Dealerships are permitted by special use in the M-1 District. No records of the issuance of a special use permit on the subject property (due to use outdates the adoption of ordinance). Automotive dealerships primarily have the same needs as most retail commercial, high visibility along prominent traffic corridors, which is why it is a permitted use in the City's primary commercial zoning district, B-3 - General Business.

Car Wash - Constructed in 1992. Automotive Services are permitted by special use in the M-1 District. A special use permit was issued in April 1992. Automotive services primarily have the same needs as most retail commercial, high visibility along prominent traffic corridors, which is why it is a permitted use in the City's primary commercial zoning district, B-3 - General Business.

ATV Dealership - Constructed in 2002. Automotive Dealerships are permitted by special use in the M-1 District. Issuance of a special use permit occurred in 2002. Automotive dealerships primarily have the same needs as most retail commercial, high visibility along prominent traffic corridors, which is why it is a permitted use in the City's primary commercial zoning district, B-3 - General Business.

Grain Mill - The mill was originally built in 1930 with several additions. The last addition to the Mill was in 1965. Since then there has been some remodeling to the facility but no major improvements. There has been two warehousing buildings. The mill is considered grand fathered as mills are not a permitted or permitted by special use in the "M-1" zoning district, which is the current zoning classification of the property. Mills are only permissible by special use in an "M-2" district. There has been two warehousing buildings constructed on site in 1977 & 1994. These buildings are considered compliant as warehousing is a permitted use in the M-1 District.

Block Plant - Built in 1950 with several additions. The last addition was completed in 1965. The mill is considered grand fathered as brick manufacturing is not permitted or permitted by special use in the "M-1" zoning district, which is the current zoning classification of the property. Brick manufacturing is only permissible by special use in an "M-2" district.

Office Complex - Constructed in 1961. Currently, the building is occupied by an accountant, real estate company, and the offices of a HVAC contractor. The property has been utilized temporarily for aggregate storage by the owner (Don Larson - Larson Crane) during the Hwy 60 project. Since the project has come to an end, the temporary use will be required to cease as aggregate yards are not permissible in the "B-3" district. It is only allowed by special use in the M-2 district.

Bowling Alley - Constructed in 1954. Remains occupied as a bowling alley. Public entertainment is permitted by special use in the B-3 district. No records of the issuance

of a special use permit on the subject property (due to use outdates the adoption of ordinance).

2. **COMPREHENSIVE PLAN**

The City's Comprehensive Plan, adopted in 2004, includes the subject area in its Oxford West sub area. The Oxford West sub area is an important commercial and industrial district. The Plan illustrates the importance of commercial activity along Oxford Street/Ryan's Road and industrial development along Stower Drive/Industrial Lane (Exhibit 1). The Plan's flex designation along Stower Drive identifies the opportunity that exists for future development to be either commercial or industrial in nature. It specifically states, "The flex designation provides opportunity to follow future market trends and community needs. This location is suited to be either big box commercial or expansion of the existing industrial base."

With the recent development (adult day care & bus garage) along Stower Drive, the Commission and City staff believe the only opportunity for big box commercial within Oxford West's flex area is north of Stower Drive provided the development abuts and directly faces McMillan Street. Furthermore, the development along Oxford Street is primarily commercial in nature and in conflict with the City's current M-1 zoning designation.

3. **PROPOSAL**

To maximize reinvestment/redevelopment opportunities, the Commission is proposing the following:

1. Re-zone the property fronting/abutting Oxford Street to B-3 - General Business. The proposed rezoning would reflect the current land use along the corridor as well as represent the Comprehensive Plan's vision for Oxford street to be a commercial corridor. Exhibit 1 contains a map illustrating the proposed rezoning.
2. Rezone the area north of the B-3 boundary to M-2. The M-2 designation would reflect a natural connection with the City's Industrial Park directly west of the subject area. The M-2 designation would allow for several grand fathered land uses the ability to seek a special use permit to reinvest into their operations, an option that currently doesn't exist. While it provides the ability to seek a special use permit, it does not guarantee approval. The SUP process gives the City the authority to determine if the proposed improvements of these land uses will have an impact of the subject area and determine if there needs to be conditions to an improvement to assure the long term planning goals are achieved as well as land use compatibility with surrounding businesses. It should be noted that rezoning to M-2 would cause the adult day care to become grand fathered. Alternative rezoning opportunities could be explored to avoid this, if necessary. Exhibit 1 contains a map illustrating the proposed rezoning.

Should Council concur with the Commission's recommendation, it may do so by approving the first reading of the Ordinance shown in Exhibit 1.

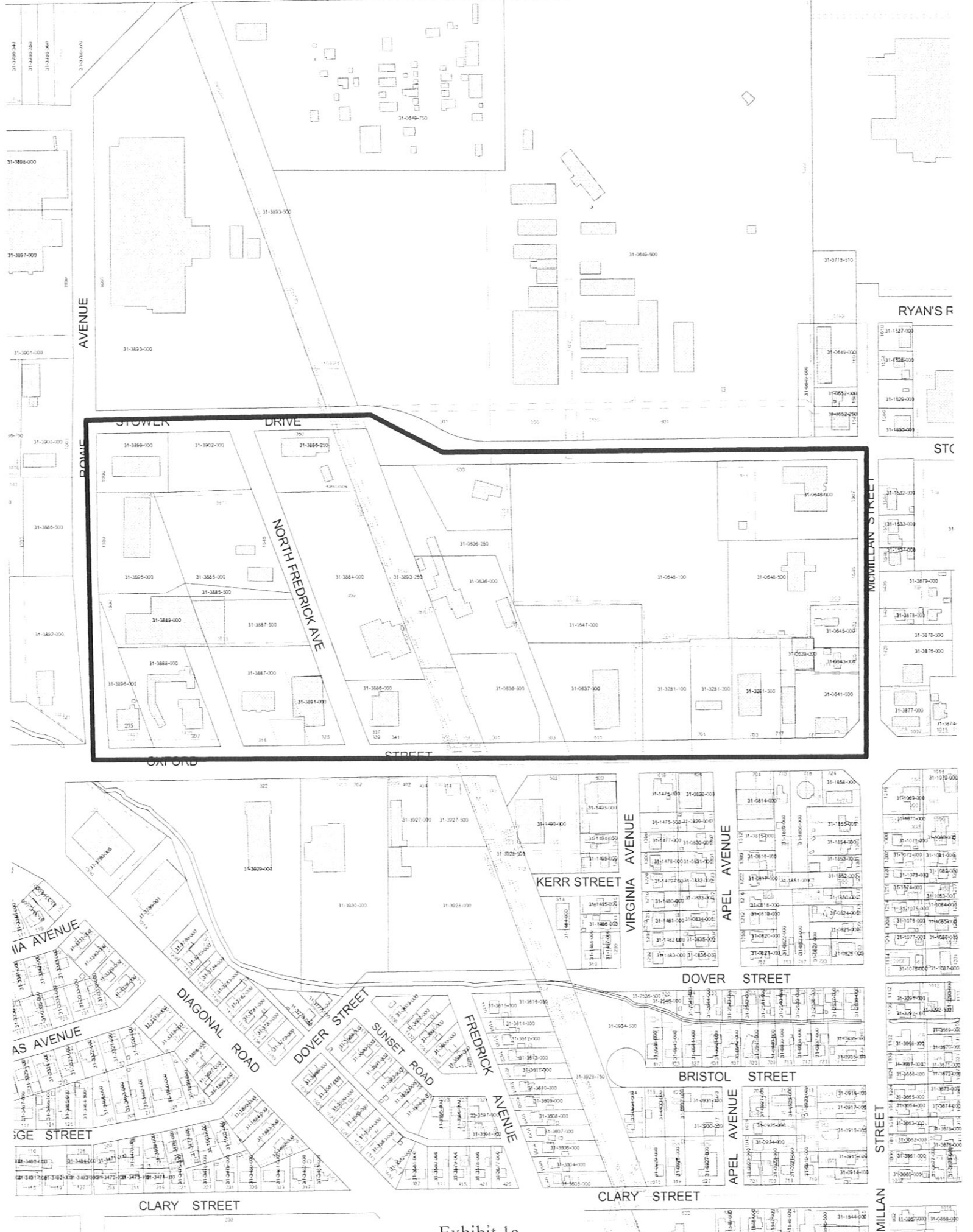


Exhibit 1a

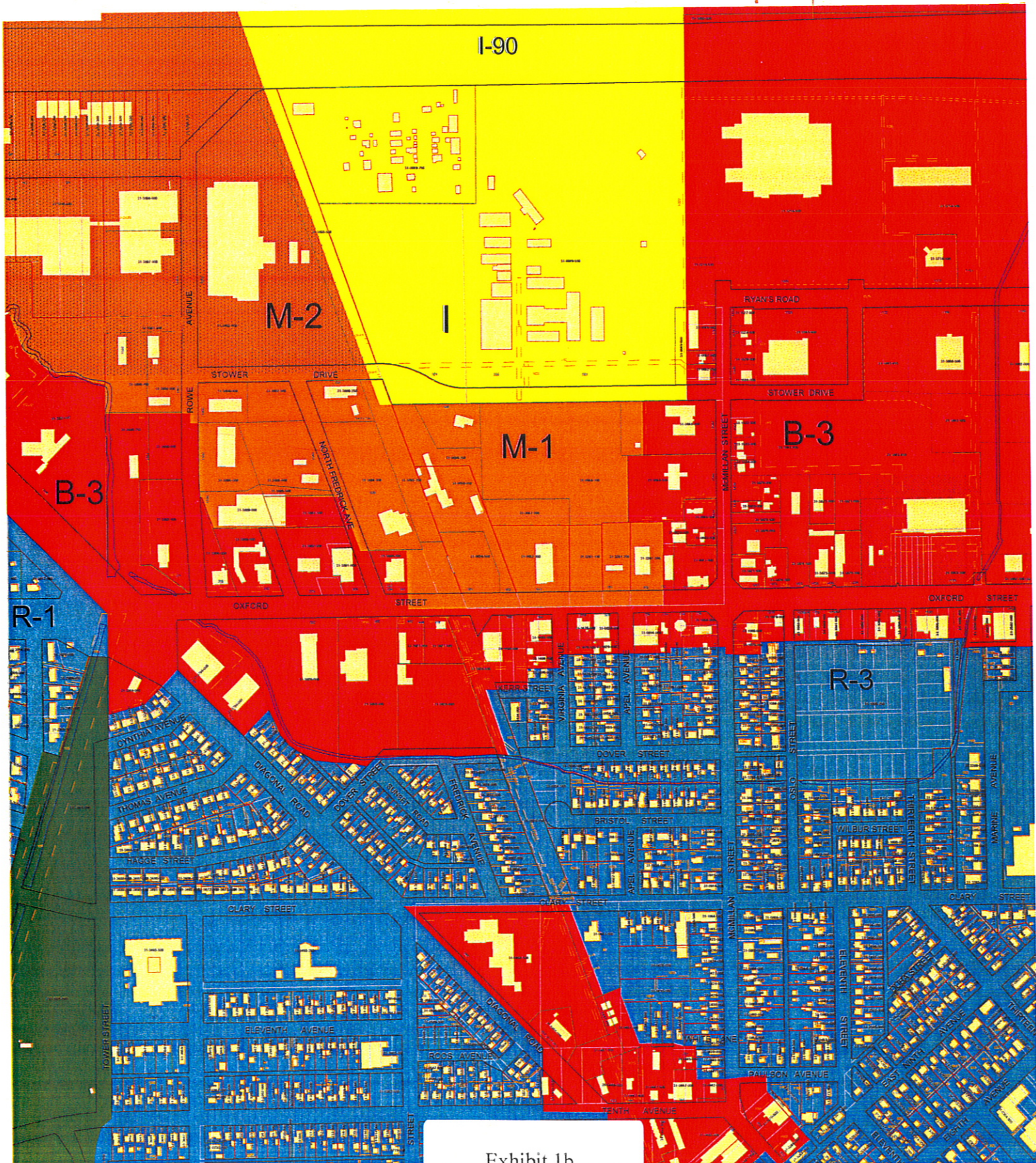


Exhibit 1b

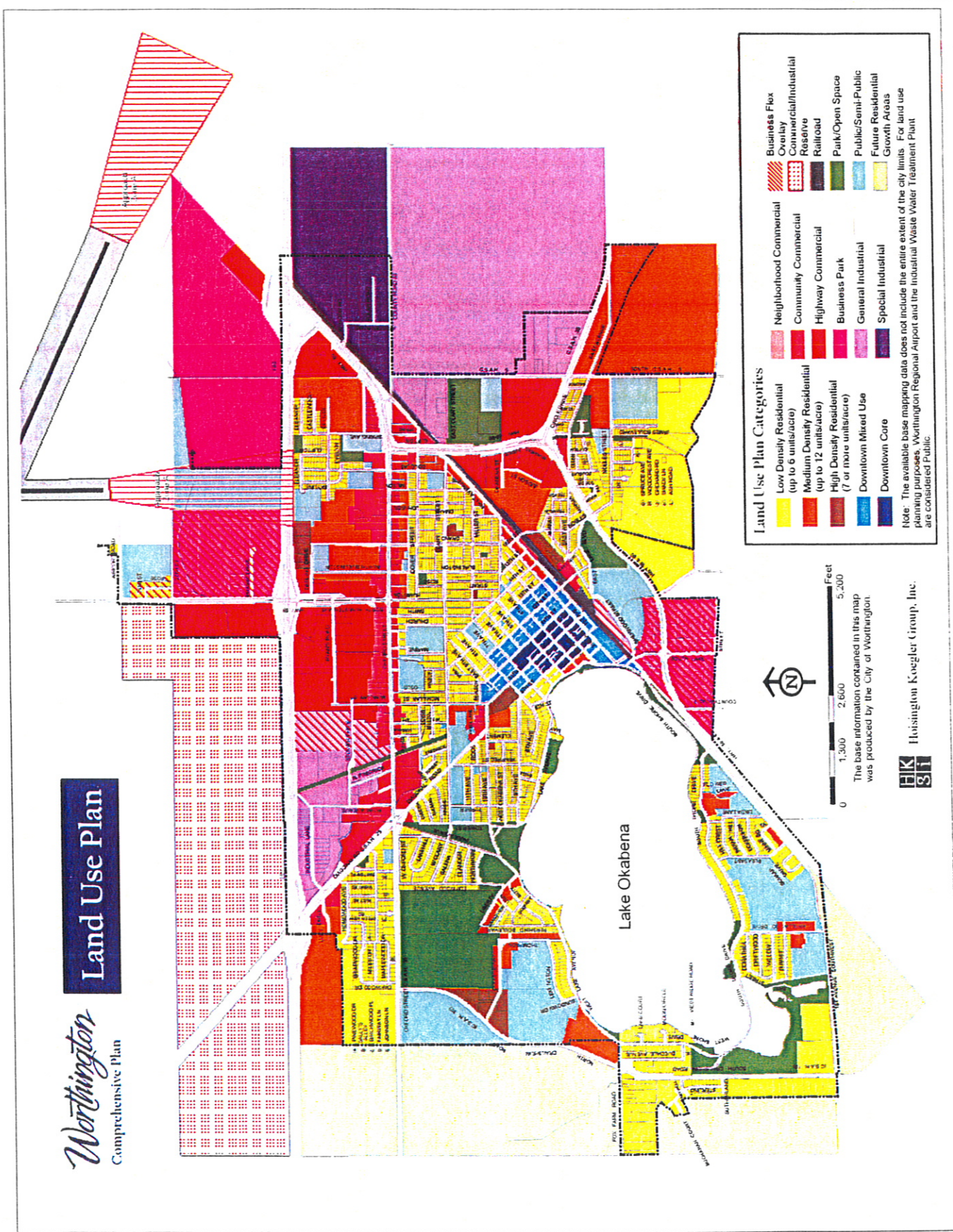


Figure 2-4
Land Use Plan

- Industrial uses are not compatible with plans and objectives for the Downtown District.
- The size of the site and the cost of redevelopment increase the necessity for a mixture of uses on this site. The mixture may include retail, entertainment, office and housing. The site also offers potential location for a community center.
- Redevelopment of the site and the adjacent street will create a stronger link between the Lake and Downtown.
- This site is an essential part of building a stronger entry feature to Downtown from Highway 59/60.

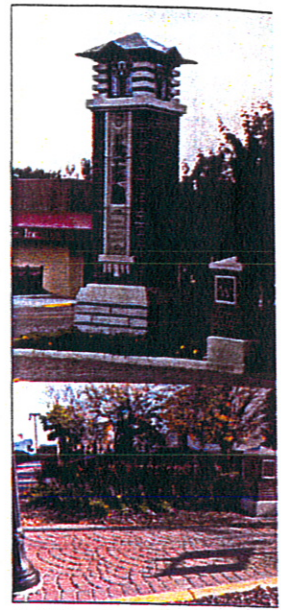
Public improvements will play a role in the future development of the Downtown. Streetscape improvements have been made along 10th Street. The broader application of the streetscape beautifies and defines the core area of Downtown. While some form of streetscape should be considered throughout the retail core of the Downtown, attention should be given to the primary entry corridors, including 5th Avenue and 2nd Avenue.

Oxford West

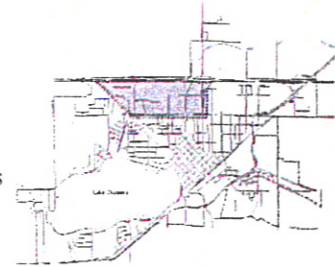
Oxford West is an important commercial and industrial district. There are several different facets of the land use in this district:

- Commercial development along Ryan's Road and Humiston will be oriented to highway business and commercial uses. The highway access at this location supports commercial uses serving travelers and a broader market area.
- Commercial development along Oxford will be smaller in scale and oriented towards community uses. The Comprehensive Plan will encourage reinvestment and redevelopment along Oxford to maintain a strong and positive location for businesses.
- The remainder of the area focuses on promoting the retention and expansion of industrial land uses.

Individual lots and drive define access to the street. Efforts to facilitate redevelopment should explore ways to reduce access points and improve traffic safety.



Additional streetscape improvements will enhance the character and identity of the Downtown.



Oxford West District

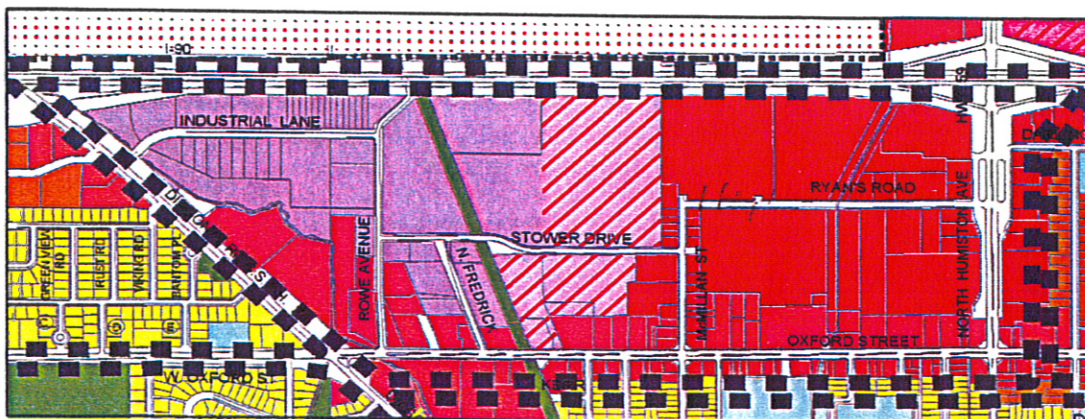


Figure 2-6
Land Use Plan - Oxford West District

Redevelopment may be constrained by lot configuration. The businesses along the south side of the street are located in a narrow band. Care should be taken to maintain a strong edge between businesses and adjacent neighborhoods. Adequate screening and buffering must be balanced with pedestrian connections. Site edges must be defined to prevent the creep of commercial businesses into residential neighborhoods. The scale of any particular commercial use must be considered at the site selection stage by owners and applicable city review process. This approach is especially important for those businesses along the south side of Oxford due to close interaction between commercial and residential properties.

An important initiative proposed by the Comprehensive Plan is the relocation of the County Fairground and Pioneer Village. The location and street system make the fairgrounds an excellent setting for future industrial growth. This change is not intended to be immediate. It is a guide for long-term decision making by the affected parties.

The “Flex” designation provides the opportunity to follow future market trends and community needs. This location is well suited to either “big box” highway commercial uses or the expansion of the existing industrial base. Additional consideration will be given to the land use designation when the fairgrounds move from this location.

Humiston serves as a gateway to Worthington. The street system in this location must serve multiple functions:

- Humiston provides access to the businesses in the immediate area.
- Humiston is a primary corridor in and out of Worthington.
- Humiston leads and directs people to other parts of the community.

Streetscape and signage improvements are needed along Humiston to achieve these objectives.

Oxford East

The eastern leg of Oxford shares some of the land use and development issues of Oxford West. The property along Oxford forms an important commercial corridor. Commercial development along Oxford is smaller in scale and oriented toward community uses.

A node of Highway Commercial use is located on the eastern edge of this district, at the I-90 interchange. Commercial development (and redevelopment) in this area focuses on businesses oriented to travel along the Interstate and Highway 60.

The area north of Oxford provides a wide range of residential land uses, including single-family, manufactured housing and apartments. The Comprehensive Plan builds on the existing mixed residential pattern. Oxford East provides a good setting for the construction of all types of housing. With access to both major employers and retail businesses, this area is well suited to development of work force housing.

As with Oxford West, the Comprehensive Plan encourages commercial redevelopment along Oxford. Redevelopment must occur in a manner that maintains strong edges between commercial and residential uses (see discussion in Oxford West).



Oxford East District



Redevelopment along Oxford provides the opportunity to improve the relationship between businesses and the street.

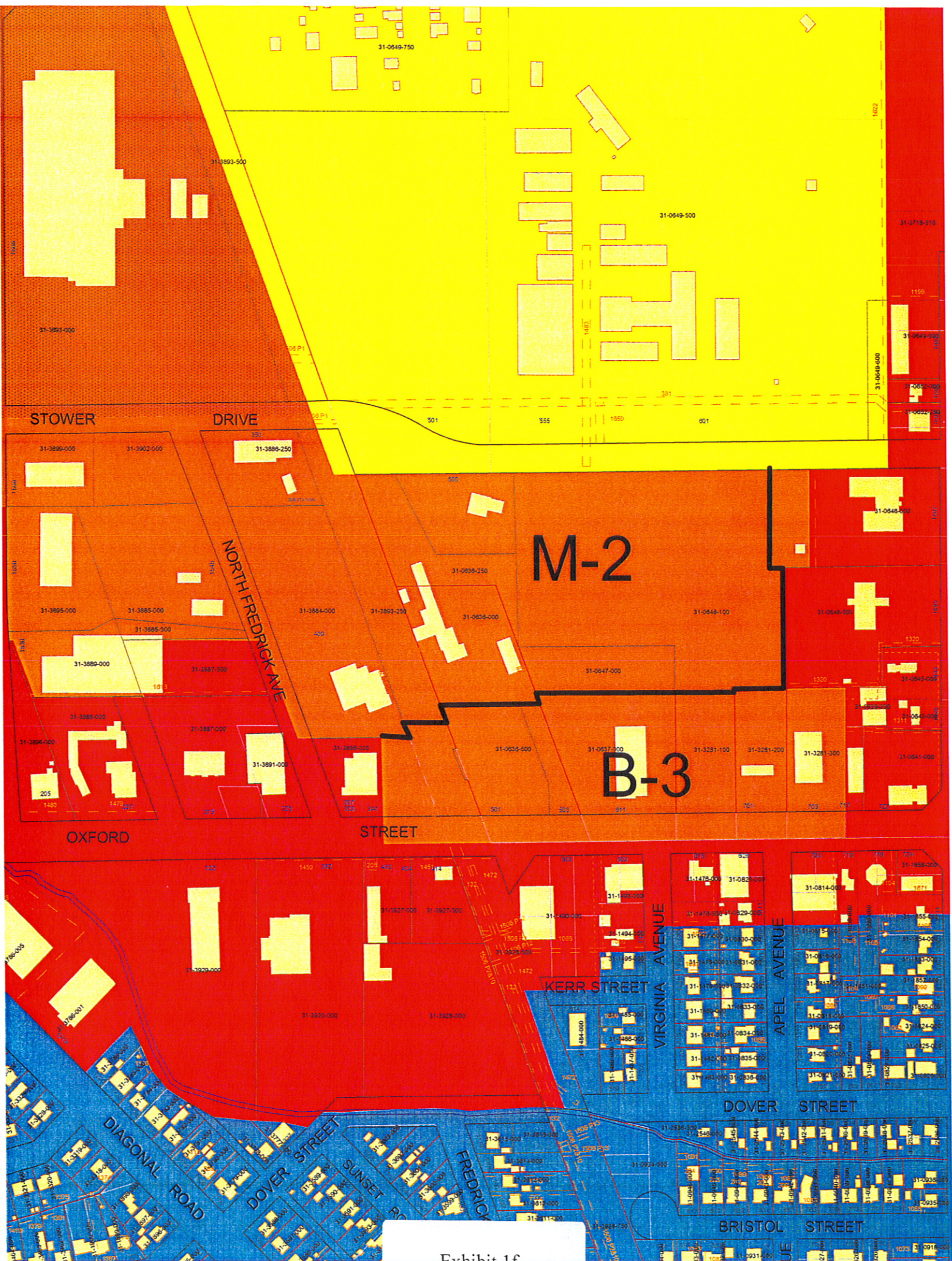


Exhibit 1f

ORDINANCE NO. ____

AN ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA, TO REZONE PROPERTY FROM "M-1" (LIGHT MANUFACTURING) TO "B-3" (GENERAL BUSINESS) AND "M-2" (GENERAL MANUFACTURING)

The City Council of the City of Worthington, Do Ordain:

Section I.

In order to better protect and enhance public health, safety and general welfare, the Worthington City Council hereby finds that it is necessary to modify the zoning district designation of certain areas of the City of Worthington from "M-1" - Light Manufacturing to "B-3" - General Business and "M-2" - General Manufacturing.

Section II.

The following legally described area, presently included in the "M-1" district, shall henceforth be included in the "B-3" district:

Block 1, Prins Addition; Outlot 2 of the Auditor's Plat of Outlots 1-12, Section 14 T102N R40W; the southerly 334.35 feet of Outlot 1 of the Auditor's Plat of Outlots 1-12, Section 14, T102N, R40W; the southerly 230 feet of the former railroad right-of-way lying north of Oxford Street in the South 1/2 of the Southwest 1/4 Section 14, T102N, R40W; and the southerly 263.3 feet of that part of the South 1/2 of the Southwest 1/4 of Section 14, T102N, R40W lying west of the former railroad right-of-way and east of North Frederick Avenue except that part currently zoned B3; all in Nobles County, Minnesota.

The following legally described area, presently included in the "M-1" district, shall henceforth be included in the "M-2" district:

That part of the Southwest 1/4 Section 14, T102N, R40W, Nobles County, Minnesota lying south of Stower Drive, north of Oxford Street, east of Rowe Avenue and west of McMillan Street except those parts currently zoned B3 and except that part proposed to be rezoned to B3 as described above

Section III.

The Official Zoning Map of the City of Worthington shall be amended to reflect the changes ordained in Section II of this Ordinance.

Section IV.

The City Clerk is hereby directed to file a certified copy of this ordinance in the office of the Recorder in and for the County of Nobles, State of Minnesota.

Section V.

Passed and adopted by the City Council of the City of Worthington, Minnesota, this ____ day of March, 2014.

(SEAL)

Alan Oberloh, Mayor

Attest: _____
Janice Oberloh, City Clerk

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AESP MIDWEST CHAPTER	1/31/14	AESP ANNUAL DUES	ELECTRIC	ACCTS-ASSISTANCE	40.00
				TOTAL:	40.00
B & R VENTURES LLC	1/31/14	TI #13 SEMI-ANNUAL PAYMENT	BEDFORD TECHNOLOGY	BEDFORD TECHNOLOGIES	6,863.48
	1/31/14	TI #13 SEMI-ANNUAL PAYMENT	BEDFORD TECHNOLOGY	BEDFORD TECHNOLOGIES	2,851.98
				TOTAL:	9,715.46
DAVIS TYPEWRITER CO INC	1/31/14	BINDER COVERS, 1/2" BINDI WATER		ADMIN OFFICE SUPPLIES	11.62
	1/31/14	BINDER COVERS, 1/2" BINDI MUNICIPAL WASTEWAT		ADMIN OFFICE SUPPLIES	11.62
	1/31/14	BINDER COVERS, 1/2" BINDI ELECTRIC		ADMIN OFFICE SUPPLIES	23.25
	1/31/14	BATTERIES	ELECTRIC	ADMIN MISC	12.82
	1/31/14	BINDER COVERS, 1/2" BINDI ELECTRIC		ACCTS-RECORDS & COLLEC	6.18
				TOTAL:	65.49
DEPARTMENT OF LABOR AND INDUSTRY	1/31/14	4TH QTR '13 BLDG PERMIT SU	GENERAL FUND	NON-DEPARTMENTAL	412.33
				TOTAL:	412.33
DEPUTY REGISTER #33	1/31/14	LICENSE 4 NEW POLICE CARS	GENERAL FUND	POLICE ADMINISTRATION	83.00
				TOTAL:	83.00
DEWILD GRANT RECKERT AND ASSOC	1/31/14	CROSS TOWN TRANSMISSION	ELECTRIC	FA DISTR POLES TOWERS	198.00
				TOTAL:	198.00
ECHO GROUP INC	1/31/14	WATER/ELEC SHOP LIGHTING	WATER	M-DIST STRUCTURES	589.54
	1/31/14	WATER/ELEC SHOP LIGHTING	WATER	M-DIST STRUCTURES	421.37
	1/31/14	WATER/ELEC SHOP LIGHTING	WATER	M-DIST STRUCTURES	15.01
	1/31/14	WATER/ELEC SHOP LIGHTING	WATER	M-DIST STRUCTURES	285.10
	1/31/14	WATER/ELEC SHOP LIGHTING	WATER	M-DIST STRUCTURES	17.62
	1/31/14	WATER/ELEC SHOP LIGHTING	WATER	M-DIST STRUCTURES	73.39
	1/31/14	WATER/ELEC SHOP LIGHTING	WATER	M-DIST STRUCTURES	17.67
	1/31/14	WAREHOUSE LIGHTING	WATER	M-DIST STRUCTURES	1,570.27
	1/31/14	WAREHOUSE LIGHTING	WATER	M-DIST STRUCTURES	1,570.27
	1/31/14	WAREHOUSE LIGHTING	WATER	M-DIST STRUCTURES	495.06
	1/31/14	WAREHOUSE LIGHTING	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	170.38
	1/31/14	WAREHOUSE LIGHTING	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	282.26
	1/31/14	WATER/ELEC SHOP LIGHTING	ELECTRIC	M-DISTR STRUCTURES	1,903.49
	1/31/14	WAREHOUSE LIGHTING	ELECTRIC	M-DISTR STRUCTURES	495.06
	1/31/14	WAREHOUSE LIGHTING	ELECTRIC	M-DISTR STRUCTURES	42.41
	1/31/14	METER WIRE & FITTINGS	ELECTRIC	M-DISTR UNDERGRND LINE	353.04
				TOTAL:	5,126.06
EVERSTRONG CONSTRUCTION INC	1/31/14	RETAINAGE	AIRPORT	NON-DEPARTMENTAL	14,354.96
				TOTAL:	14,354.96
FASTENAL COMPANY	1/31/14	WIRE WHEEL FOR GRINDER	MUNICIPAL WASTEWAT	O-PURIFY MISC	36.86
				TOTAL:	36.86
FERGUSON WATERWORKS INC #2516	1/31/14	RETURNED SERVICE LINE PART WATER		O-DIST UNDERGRND LINES	92.45
	1/31/14	10" MARCO COUPLINGS-DIST M WATER		M-TRANS MAINS	681.09
				TOTAL:	588.64
FRONTIER COMMUNICATIONS	1/31/14	PHONE SERVICE	WATER	O-PUMPING	69.01
	1/31/14	PHONE SERVICE	WATER	O-PURIFY MISC	60.89
	1/31/14	PHONE SERVICE	WATER	O-PURIFY MISC	25.49
	1/31/14	PHONE SERVICE	WATER	O-DISTR STORAGE	35.42
	1/31/14	PHONE SERVICE	WATER	O-DISTR MISC	53.45

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	1/31/14	PHONE SERVICE	WATER	ADMIN OFFICE SUPPLIES	25.57
	1/31/14	PHONE SERVICE	WATER	ACCTS-RECORDS & COLLEC	82.96
	1/31/14	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	246.70
	1/31/14	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	25.57
	1/31/14	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	45.04
	1/31/14	PHONE SERVICE	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	25.57
	1/31/14	PHONE SERVICE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	65.53
	1/31/14	PHONE SERVICE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	25.60
	1/31/14	PHONE SERVICE	ELECTRIC	O-SOURCE MISC	65.42
	1/31/14	PHONE SERVICE	ELECTRIC	O-DISTR SUPER & ENG	57.14
	1/31/14	PHONE SERVICE	ELECTRIC	O-DISTR STATION EXPENS	119.42
	1/31/14	PHONE SERVICE	ELECTRIC	O-DISTR MISC	27.00
	1/31/14	PHONE SERVICE	ELECTRIC	M-DISTR STATION EQUIPM	18.69
	1/31/14	PHONE SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	71.87
	1/31/14	PHONE SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	234.67
	1/31/14	PHONE SERVICE	ELECTRIC	ACCTS-ASSISTANCE	39.41
				TOTAL:	1,420.42
GCC -CONSOLIDATED READY MIX INC	1/31/14	TEMP CONCRETE PATCH	WATER	M-TRANS MAINS	433.00
	1/31/14	TEMP CONCRETE PATCH	WATER	M-TRANS MAINS	371.25
				TOTAL:	804.25
GOPHER STATE ONE CALL INC	1/31/14	ANNUAL ASSESSMENT-DAMAGE P	WATER	O-DISTR MISC	25.00
	1/31/14	ANNUAL ASSESSMENT-DAMAGE P	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	25.00
	1/31/14	ANNUAL ASSESSMENT-DAMAGE P	ELECTRIC	O-DISTR MISC	50.00
				TOTAL:	100.00
HACH COMPANY	1/31/14	PHOSPHORUS TNT PACKS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	727.50
				TOTAL:	727.50
INFRARED SERVICES	1/31/14	INFRARED INSPECT & ANALYSI	ELECTRIC	CUSTOMER INSTALL EXPEN	1,424.25
				TOTAL:	1,424.25
JOHNSON KURT	1/31/14	REIMBURSE LICENSE	ELECTRIC	O-DISTR MISC	19.00
				TOTAL:	19.00
KARLS CARQUEST AUTO PARTS INC	1/31/14	BATTERY SQUAD 39	GENERAL FUND	POLICE ADMINISTRATION	146.09
	1/31/14	CAPSULE STANDARD	GENERAL FUND	POLICE ADMINISTRATION	18.16
				TOTAL:	164.25
LAMPERTS YARDS INC-2602004	1/31/14	AIRPORT ELECTRIC BLDG SIDI AIRPORT		O-GEN MISC	1,126.31
				TOTAL:	1,126.31
LARSON CRANE SERVICE INC	1/31/14	RETAINAGE 2011 SEWER/WATER	WATER	NON-DEPARTMENTAL	200.00
	1/31/14	RETAINAGE 2011 SEWER/WATER	STORM WATER MANAGE	NON-DEPARTMENTAL	671.86
				TOTAL:	871.86
LAW ENF LABOR SERV INC #4	1/31/14	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	22.50
	1/31/14	UNION DUES 1/3/14	GENERAL FUND	NON-DEPARTMENTAL	488.15
	1/31/14	UNION DUES 1/17/14	GENERAL FUND	NON-DEPARTMENTAL	517.50
				TOTAL:	983.15
LOWES SHEET METAL INC	1/31/14	REPAIR SHOP HEATER	ELECTRIC	M-DISTR STRUCTURES	528.12
				TOTAL:	528.12
MAILFINANCE INC	1/31/14	INSERTER LEASE	WATER	ACCTS-RECORDS & COLLEC	412.66

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	1/31/14	INSERTER LEASE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	412.65
	1/31/14	INSERTER LEASE	ELECTRIC	ACCTS-RECORDS & COLLEC	825.32
				TOTAL:	1,650.63
MINNESOTA DEPARTMENT OF COMMERCE	1/31/14	LEGISLATIVE ENERGY COMMISS	ELECTRIC	REGULATORY COMM	282.84
				TOTAL:	282.84
MINNESOTA MUNICIPAL UTILITIES ASSOC	1/31/14	2014 ELECTRIC UTILITY DUES	ELECTRIC	ADMIN MISC	6,175.00
				TOTAL:	6,175.00
MINNESOTA VALLEY TESTING LABS INC	1/31/14	SALTY DISCHARGE TESTING	MUNICIPAL WASTEWAT	O-PURIFY MISC	135.00
				TOTAL:	135.00
MINNWEST BANK SOUTH	1/31/14	TI # 8 SEMI-ANNUAL PAYMENT	PRAIRIE VIEW LTD T	MISC HOUSING DEVELOPMN	1,702.57
	1/31/14	TI # 8 SEMI-ANNUAL PAYMENT	PRAIRIE VIEW LTD T	MISC HOUSING DEVELOPMN	2,777.87
				TOTAL:	4,480.44
MISCELLANEOUS V AHLBERG BERNIE	1/31/14	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
CONWAY VEASEY J	1/31/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	76.53
CONWAY VEASEY J	1/31/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.01
GIESELMAN DENNIS	1/31/14	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	275.00
KOLANDER DENNIS W	1/31/14	REFUND OF CREDITS-ACCTS FI	GENERAL FUND	NON-DEPARTMENTAL	10.49
KOLANDER DENNIS W	1/31/14	REFUND OF CREDITS-ACCTS FI	GARBAGE COLLECTION	NON-DEPARTMENTAL	33.62
KOLANDER DENNIS W	1/31/14	REFUND OF CREDITS-ACCTS FI	GARBAGE COLLECTION	NON-DEPARTMENTAL	18.48
LOPEZ MARTIN CASILDA	1/31/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	89.42
LUPTON TAYLOR	1/31/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	20.97
LUPTON TAYLOR	1/31/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.01
ROBINSON RICHARD	1/31/14	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	275.00
RYEN DALE	1/31/14	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	150.00
US BANK HOME MTG	1/31/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	20.01
US BANK HOME MTG	1/31/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.01
				TOTAL:	1,019.55
MN CHILD SUPPORT PAYMENT CTR	1/31/14	GARNISHMENT	WATER	NON-DEPARTMENTAL	294.46
				TOTAL:	294.46
NALCO COMPANY	1/31/14	RETURNED GOODS	WATER	O-PURIFY	3,920.00
	1/31/14	PHOSPHATE	WATER	O-PURIFY	4,892.55
				TOTAL:	972.55
PARTNERSHIP COMMUNITY LAND TRUST	1/31/14	WORKFORCE HOUSING GRANT	TI DIST #7, REDEV	MISC HOUSING DEVELOPME	37,328.02
				TOTAL:	37,328.02
PITNEY BOWES INC	1/31/14	MAILING SYSTEM	WATER	ACCTS-RECORDS & COLLEC	370.73
	1/31/14	MAILING SYSTEM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	370.72
	1/31/14	MAILING SYSTEM	ELECTRIC	ACCTS-RECORDS & COLLEC	741.45
				TOTAL:	1,482.90
RESERVE ACCOUNT	1/31/14	POSTAGE REFILL	WATER	ADMIN OFFICE SUPPLIES	150.00
	1/31/14	POSTAGE REFILL	WATER	ACCTS-RECORDS & COLLEC	1,350.00
	1/31/14	POSTAGE REFILL	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	150.00
	1/31/14	POSTAGE REFILL	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	1,350.00
	1/31/14	POSTAGE REFILL	ELECTRIC	ADMIN OFFICE SUPPLIES	300.00
	1/31/14	POSTAGE REFILL	ELECTRIC	ACCTS-RECORDS & COLLEC	2,700.00
				TOTAL:	6,000.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
RUNNINGS SUPPLY INC-ACCT#9502440	1/31/14	TREATMENT PLANT TUBING	WATER	M-PURIFY EQUIPMENT	7.96
	1/31/14	SHOVELS	WATER	M-TRANS MAINS	47.98
	1/31/14	PUMP DISCHARGE HOSE-DIST M	WATER	M-TRANS MAINS	49.99
	1/31/14	BOLTS, NUTS-PUMP CART	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	1.35
	1/31/14	TARP STRAPS-WWTP	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	26.28
	1/31/14	HOSE-SETTLING TANKS & GAS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	38.98
	1/31/14	HAND PUMP TRANSFORMER OIL	ELECTRIC	M-DISTR UNDERGRND LINE	59.99
				TOTAL:	232.53
SCHWALBACH ACE #6067	1/31/14	CASTER PLATES-PUMP CART	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	37.95
				TOTAL:	37.95
SHINE BROS CORP OF MN	1/31/14	SQUARE TUBING-PUMP CART	MUNICIPAL WASTEWAT	O-PURIFY MISC	72.82
				TOTAL:	72.82
SR MAILING SOLUTIONS	1/31/14	CASS CERTIFICATION	WATER	ACCTS-RECORDS & COLLEC	6.25
	1/31/14	CASS CERTIFICATION	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	6.25
	1/31/14	CASS CERTIFICATION	ELECTRIC	ACCTS-RECORDS & COLLEC	12.50
				TOTAL:	25.00
STATE OF MN DEPT OF PUBLIC SAFETY	1/31/14	HAZARDOUS CHEMICAL FEE	ELECTRIC	O-SOURCE MISC	25.00
				TOTAL:	25.00
VANTAGEPOINT TRANSFER AGENTS-457	1/31/14	DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL	351.42
	1/31/14	DEFERRED COMP	GENERAL FUND	POLICE ADMINISTRATION	76.92
				TOTAL:	428.34
VERIZON WIRELESS	1/31/14	CELL PHONE SERVICE	GENERAL FUND	MAYOR AND COUNCIL	41.53
	1/31/14	CELL PHONE SERVICE	GENERAL FUND	ADMINISTRATION	58.61
	1/31/14	CELL PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	62.07
	1/31/14	CELL PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	31.05
	1/31/14	CELL PHONE SERVICE	GENERAL FUND	PAVED STREETS	67.06
	1/31/14	CELL PHONE SERVICE	RECREATION	PARK AREAS	36.03
	1/31/14	CELL PHONE SERVICE	RECREATION	OLSON PARK CAMPGROUND	31.03
	1/31/14	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	38.33
	1/31/14	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	50.42
	1/31/14	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	33.33
	1/31/14	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	33.33
	1/31/14	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	33.33
	1/31/14	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	38.33
	1/31/14	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	33.33
	1/31/14	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	38.33
	1/31/14	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	50.42
	1/31/14	MONTHLY WIRELESS SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	50.42
	1/31/14	MONTHLY WIRELESS SERVICE	ELECTRIC	ACCTS-METER READING	38.33
	1/31/14	CELL PHONE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	31.03
				TOTAL:	796.31
WORTHINGTON AREA UNITED WAY	1/31/14	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	36.00
	1/31/14	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	36.00
	1/31/14	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	36.00
	1/31/14	PAYROLL WITHHOLDING	RECREATION	NON-DEPARTMENTAL	4.00
	1/31/14	PAYROLL WITHHOLDING	RECREATION	NON-DEPARTMENTAL	4.00
	1/31/14	PAYROLL WITHHOLDING	RECREATION	NON-DEPARTMENTAL	4.00
				TOTAL:	120.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
WORTHINGTON CABLE 3 TV PUBLIC ACCESS	1/31/14	FRANCHISE FEE DECEMBER MED CABLE TELEVISION		CABLE	6,922.57
				TOTAL:	6,922.57
WORTHINGTON ELECTRIC INC	1/31/14	INSTALL ROOM HEATER-TREATM WATER		M-PURIFY STRUCTURES	239.44
				TOTAL:	239.44
WORTHINGTON REGIONAL ECON DEV CORP	1/31/14	1ST QTR STAKEHOLDER DUES	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	20,750.00
	1/31/14	1ST QTR STAKEHOLDER DUES	ELECTRIC	ACCTS-ASSISTANCE	10,000.00
				TOTAL:	30,750.00
WOW!	1/31/14	BAC-AUDIO/VISUAL SYSTEM	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	66.78
				TOTAL:	66.78

===== FUND TOTALS =====

101	GENERAL FUND	2,449.88
229	RECREATION	79.06
231	ECONOMIC DEV AUTHORITY	20,816.78
412	PRAIRIE VIEW LTD TID	4,480.44
419	TI DIST #7, REDEV AMEND 5	37,328.02
427	BEDFORD TECHNOLOGY PROJ	9,715.46
601	WATER	7,919.15
602	MUNICIPAL WASTEWATER	4,394.62
604	ELECTRIC	27,985.80
606	STORM WATER MANAGEMENT	671.86
612	AIRPORT	15,481.27
614	MEMORIAL AUDITORIUM	31.03
872	CABLE TELEVISION	6,922.57
873	GARBAGE COLLECTION	52.10

 GRAND TOTAL: 138,328.04

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A H HERMEL COMPANY	2/07/14	COFFEE	GENERAL FUND	SECURITY CENTER	34.00
	2/07/14	COFFEE	GENERAL FUND	SECURITY CENTER	<u>34.00</u>
				TOTAL:	68.00
ADVANCED PUBLIC SAFETY INC	2/07/14	NEW SQUAD 34 PRINTER	GENERAL FUND	POLICE ADMINISTRATION	881.35
	2/07/14	ANNUAL MAINTENANCE	GENERAL FUND	SECURITY CENTER	2,347.05
	2/07/14	ANNUAL MAINTENANCE	GENERAL FUND	SECURITY CENTER	<u>2,347.05</u>
				TOTAL:	5,575.45
AMERICAN BOTTLING COMPANY	2/07/14	MIX	LIQUOR	NON-DEPARTMENTAL	104.50
	2/07/14	MIX	LIQUOR	NON-DEPARTMENTAL	<u>5.10</u>
				TOTAL:	99.40
AMERICAN WATER ENTERPRISES ENVIRONMENTAL M	2/07/14	CONTRACT OPERATIONS WWTP J	INDUSTRIAL WASTEWATER	O-PURIFY MISC	<u>47,613.67</u>
				TOTAL:	47,613.67
ARCTIC ICE INC	2/07/14	ICE	LIQUOR	NON-DEPARTMENTAL	<u>73.98</u>
				TOTAL:	73.98
ARNOLD MOTOR SUPPLY	2/07/14	TOOLCAT PARTS	RECREATION	PARK AREAS	7.56
	2/07/14	TOOLCAT PARTS	RECREATION	PARK AREAS	11.10
	2/07/14	HOSE	ELECTRIC	O-DISTR UNDERGRND LINE	7.68
	2/07/14	OIL	ELECTRIC	O-DISTR UNDERGRND LINE	27.29
	2/07/14	PARTS	ELECTRIC	O-DISTR UNDERGRND LINE	<u>3.73</u>
				TOTAL:	57.36
ARTISAN BEER COMPANY	2/07/14	BEER	LIQUOR	NON-DEPARTMENTAL	<u>103.00</u>
				TOTAL:	103.00
BEVERAGE WHOLESALERS INC	2/07/14	BEER	LIQUOR	NON-DEPARTMENTAL	2,383.10
	2/07/14	BEER	LIQUOR	NON-DEPARTMENTAL	6,214.60
	2/07/14	BEER	LIQUOR	NON-DEPARTMENTAL	4,405.55
	2/07/14	BEER	LIQUOR	NON-DEPARTMENTAL	<u>870.22</u>
				TOTAL:	13,873.47
BOMGAARS, JACLIN	2/07/14	REIMBURSE HAIR SAMPLE KIT	GENERAL FUND	POLICE ADMINISTRATION	<u>26.01</u>
				TOTAL:	26.01
BRAUN LAWN CARE & LANDSCAPING	2/07/14	SNOW REMOVAL 1/15/14	GENERAL FUND	CODE ENFORCEMENT	80.00
	2/07/14	SNOW REMOVAL 1/24/14	GENERAL FUND	CODE ENFORCEMENT	140.00
	2/07/14	SNOW REMOVAL 1/31/14	GENERAL FUND	CODE ENFORCEMENT	<u>185.00</u>
				TOTAL:	405.00
C&S CHEMICALS INC	2/07/14	4,132 GALLONS ALUM	MUNICIPAL WASTEWATER	O-PURIFY MISC	<u>4,813.78</u>
				TOTAL:	4,813.78
CARLOS CREEK WINERY	2/07/14	WINE	LIQUOR	NON-DEPARTMENTAL	<u>159.96</u>
				TOTAL:	159.96
CENTRAL SALT LLC	2/07/14	ENHANCED DEICER SALT	GENERAL FUND	ICE AND SNOW REMOVAL	<u>5,056.63</u>
				TOTAL:	5,056.63
CHAMBER OF COMMERCE	2/07/14	LODGING TAX-DECEMBER	TOURISM PROMOTION	NON-DEPARTMENTAL	<u>10,445.78</u>
				TOTAL:	10,445.78
CHANKASKA CREEK	2/07/14	WINE	LIQUOR	NON-DEPARTMENTAL	182.40

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	182.40
COCA-COLA ENTERPRISES-MIDWEST DIVISION	2/07/14	MIX	LIQUOR	NON-DEPARTMENTAL	246.24
				TOTAL:	246.24
COMPUTER LODGE	2/07/14	TECH SUPPORT	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	47.50
				TOTAL:	47.50
COOPERATIVE ENERGY CO- ACCT # 5910807	2/07/14	HYRAULIC OIL	GENERAL FUND	PAVED STREETS	56.80
				TOTAL:	56.80
CRIME STOPPERS OF MINNESOTA	2/07/14	PARTNERSHIP PROGRAM 2014	GENERAL FUND	POLICE ADMINISTRATION	150.00
				TOTAL:	150.00
CULLIGAN WATER COND CO	2/07/14	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	36.00
	2/07/14	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	27.75
	2/07/14	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	27.75
	2/07/14	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	5.00
	2/07/14	SALT	GENERAL FUND	CENTER FOR ACTIVE LIVI	5.25
	2/07/14	MONTHLY SERVICE	WATER	O-DISTR MISC	18.00
	2/07/14	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	18.00
	2/07/14	MONTHLY SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	12.83
	2/07/14	SALT	LIQUOR	O-GEN MISC	16.83
				TOTAL:	167.41
CUMMINS-ALLISON CORP	2/07/14	SERVICE/UPDATE JETSCAN	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	285.00
				TOTAL:	285.00
DACOTAH PAPER CO	2/07/14	BAGS	LIQUOR	O-GEN MISC	189.91
				TOTAL:	189.91
DAILY GLOBE	2/07/14	ORDINANCE	GENERAL FUND	CLERK'S OFFICE	85.05
	2/07/14	SUMMARY BUDGET	GENERAL FUND	AUDITS AND BUDGETS	364.50
	2/07/14	ENTERPRISE FUND	GENERAL FUND	AUDITS AND BUDGETS	601.43
	2/07/14	PLANNING COMMISSION	GENERAL FUND	ECONOMIC DEVELOPMENT	170.10
	2/07/14	THIN ICE	GENERAL FUND	LAKE IMPROVEMENT	242.40
	2/07/14	BRIDAL BOOK	LIQUOR	O-GEN MISC	139.00
	2/07/14	SUPER BOWL AD	LIQUOR	O-GEN MISC	295.00
	2/07/14	YMCA WEEK	LIQUOR	O-GEN MISC	24.00
				TOTAL:	1,921.48
DAVIS TYPEWRITER CO INC	2/07/14	COLORING PAPER	GENERAL FUND	MAYOR AND COUNCIL	12.04
	2/07/14	BINDERS	GENERAL FUND	CLERK'S OFFICE	34.05
	2/07/14	PEN REFILLS	GENERAL FUND	ACCOUNTING	2.33
	2/07/14	LABELS	GENERAL FUND	ENGINEERING ADMIN	6.36
	2/07/14	POST IT NOTES, SUPPLIES	GENERAL FUND	ENGINEERING ADMIN	10.97
	2/07/14	LABELS	GENERAL FUND	ECONOMIC DEVELOPMENT	6.37
	2/07/14	POST IT NOTES, SUPPLIES	GENERAL FUND	ECONOMIC DEVELOPMENT	10.97
	2/07/14	TAPE DISPENSER, PACKING TA	GENERAL FUND	GENERAL GOVT BUILDINGS	75.86
	2/07/14	COFFEE, CUPS, BAG LINERS	GENERAL FUND	GENERAL GOVT BUILDINGS	117.46
	2/07/14	GARBAGE BAGS	GENERAL FUND	GENERAL GOVT BUILDINGS	37.96
	2/07/14	PAPER	GENERAL FUND	GENERAL GOVT BUILDINGS	38.84
	2/07/14	COFFEE BREWER	GENERAL FUND	OTHER GEN GOVT MISC	318.00
	2/07/14	MONTHLY PLANNER	GENERAL FUND	POLICE ADMINISTRATION	13.00
	2/07/14	BINDER	GENERAL FUND	POLICE ADMINISTRATION	2.60
	2/07/14	BINDER	GENERAL FUND	POLICE ADMINISTRATION	2.60

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	2/07/14	MARKERS	GENERAL FUND	POLICE ADMINISTRATION	1.37
	2/07/14	BINDER	GENERAL FUND	SECURITY CENTER	5.50
	2/07/14	BINDER	GENERAL FUND	SECURITY CENTER	5.50
	2/07/14	SEALING TAPE	GENERAL FUND	SECURITY CENTER	3.96
	2/07/14	SEALING TAPE	GENERAL FUND	SECURITY CENTER	3.96
	2/07/14	SHIELD TABBING	GENERAL FUND	SECURITY CENTER	2.52
	2/07/14	SHIELD TABBING	GENERAL FUND	SECURITY CENTER	2.52
	2/07/14	PENS	GENERAL FUND	SECURITY CENTER	9.76
	2/07/14	PENS	GENERAL FUND	SECURITY CENTER	9.75
	2/07/14	MAIL BAGS, FOLDERS	GENERAL FUND	SECURITY CENTER	16.32
	2/07/14	MAIL BAGS, FOLDERS	GENERAL FUND	SECURITY CENTER	16.33
	2/07/14	COLORED PAPER, FOLDERS	GENERAL FUND	SECURITY CENTER	17.16
	2/07/14	COLORED PAPER, FOLDERS	GENERAL FUND	SECURITY CENTER	17.16
	2/07/14	PACKAGING TAPE	GENERAL FUND	SECURITY CENTER	6.56
	2/07/14	PACKAGING TAPE	GENERAL FUND	SECURITY CENTER	6.55
	2/07/14	FILE STORAGE	GENERAL FUND	SECURITY CENTER	38.24
	2/07/14	FILE STORAGE	GENERAL FUND	SECURITY CENTER	38.23
	2/07/14	FISH HOUSE NOTICES	GENERAL FUND	LAKE IMPROVEMENT	2.00
	2/07/14	FILES	RECREATION	PARK AREAS	31.12
	2/07/14	TISSUE PAPER, CAN LINERS,	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	97.19
	2/07/14	CAN LINERS	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	37.96
	2/07/14	BINDER, COVER PAGES	DATA PROCESSING	DATA PROCESSING	52.10
				TOTAL:	1,033.49
DEPARTMENT OF LABOR AND INDUSTRY	2/07/14	BOILER	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	10.00
				TOTAL:	10.00
DEPUTY REGISTER #33	2/07/14	2014 VEHICLE LICENSES	GENERAL FUND	ENGINEERING ADMIN	32.00
	2/07/14	2014 VEHICLE LICENSES	GENERAL FUND	ECONOMIC DEVELOPMENT	16.00
	2/07/14	2014 VEHICLE LICENSES	GENERAL FUND	POLICE ADMINISTRATION	12.00
	2/07/14	2014 VEHICLE LICENSES	GENERAL FUND	ANIMAL CONTROL ENFORCE	16.00
	2/07/14	2014 VEHICLE LICENSES	GENERAL FUND	PAVED STREETS	208.00
	2/07/14	2014 VEHICLE LICENSES	GENERAL FUND	CODE ENFORCEMENT	16.00
	2/07/14	2014 VEHICLE LICENSES	RECREATION	PARK AREAS	144.00
	2/07/14	2014 VEHICLE LICENSES	AIRPORT	O-GEN MISC	32.00
				TOTAL:	476.00
ECHO GROUP INC	2/07/14	BULBS FOR PLANT	MUNICIPAL WASTEWAT	M-PURIFY STRUCTURES	3.71
	2/07/14	BULBS FOR PLANT	MUNICIPAL WASTEWAT	M-PURIFY STRUCTURES	36.00
	2/07/14	HAND TOOLS	ELECTRIC	O-DISTR MISC	40.46
	2/07/14	BULBS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	48.90
				TOTAL:	129.07
EXTREME BEVERAGE LLC	2/07/14	MIX	LIQUOR	NON-DEPARTMENTAL	106.50
				TOTAL:	106.50
EZ-WASH	2/07/14	CAR WASHES	GENERAL FUND	POLICE ADMINISTRATION	24.00
				TOTAL:	24.00
FASTENAL COMPANY	2/07/14	PLOW BOLTS	GENERAL FUND	ICE AND SNOW REMOVAL	113.40
	2/07/14	EYEWASH REFILLS	ELECTRIC	O-DISTR MISC	97.92
				TOTAL:	211.32
FASTSIGNS	2/07/14	PARKING DECALS	GENERAL FUND	CODE ENFORCEMENT	260.00
				TOTAL:	260.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
FERGUSON WATERWORKS INC #2516	2/07/14	CURB STOP	WATER	O-DIST UNDERGRND LINES	84.33
	2/07/14	SERVICE LINE REPAIR PARTS	WATER	O-DIST UNDERGRND LINES	313.90
	2/07/14	SERVICE LINE REPAIR PARTS	WATER	O-DIST UNDERGRND LINES	335.00
	2/07/14	DISTRIBUTION MAIN REPAIR P	WATER	M-TRANS MAINS	42.22
	2/07/14	DISTRIBUTION MAIN REPAIR P	WATER	M-TRANS MAINS	1,813.00
	2/07/14	DISTRIBUTION MAIN REPAIR P	WATER	M-TRANS MAINS	149.33
	2/07/14	DISTRIBUTION MAIN REPAIR P	WATER	M-TRANS MAINS	928.20
	2/07/14	DISTRIBUTION MAIN REPAIR P	WATER	M-TRANS MAINS	43.34
	2/07/14	DISTRIBUTION MAIN REPAIR P	WATER	M-TRANS MAINS	186.00
				TOTAL:	3,895.32
FIFE WATER SERVICES INC	2/07/14	SODIUM ALUMINATE 38% SOLUT	INDUSTRIAL WASTEWA	O-PURIFY MISC	9,300.15
				TOTAL:	9,300.15
FORMS & SYSTEMS OF MINNESOTA	2/07/14	CITATIONS	GENERAL FUND	POLICE ADMINISTRATION	498.28
				TOTAL:	498.28
GEOTEK INC	2/07/14	WATER MAIN EXPLORATION	IMPROVEMENT CONST	OKABENA ST WATER MAIN	1,313.50
	2/07/14	PROPOSED WATER MAIN IMPROV	WATER	PROJECT #5	1,581.50
				TOTAL:	2,895.00
GOPHER ALARMS LLC	2/07/14	BAC ALARM JAN, FEB, MAR	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	76.95
				TOTAL:	76.95
GOPHER STATE ONE CALL INC	2/07/14	MONTHLY LOCATE SERVICES	WATER	O-DISTR MISC	14.34
	2/07/14	MONTHLY LOCATE SERVICES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	14.33
	2/07/14	MONTHLY LOCATE SERVICES	ELECTRIC	O-DISTR MISC	28.68
				TOTAL:	57.35
GOVERNMENT FINANCE OFFICERS ASSOCIATIO	2/07/14	MEMBERSHIP	GENERAL FUND	ACCOUNTING	190.00
				TOTAL:	190.00
GRIMMIUS NATHAN	2/07/14	REIMBURSE MSANI WINTER CON	GENERAL FUND	POLICE ADMINISTRATION	30.00
				TOTAL:	30.00
HAGEN BEVERAGE DISTRIBUTING INC	2/07/14	BEER	LIQUOR	NON-DEPARTMENTAL	1,971.20
	2/07/14	BEER	LIQUOR	NON-DEPARTMENTAL	1,057.20
	2/07/14	BEER	LIQUOR	NON-DEPARTMENTAL	1,192.00
	2/07/14	BEER	LIQUOR	NON-DEPARTMENTAL	708.05
	2/07/14	BEER	LIQUOR	NON-DEPARTMENTAL	4,001.15
	2/07/14	MIX	LIQUOR	NON-DEPARTMENTAL	48.00
	2/07/14	BEER	LIQUOR	NON-DEPARTMENTAL	1,881.60
	2/07/14	BEER	LIQUOR	NON-DEPARTMENTAL	4,647.65
	2/07/14	MIX	LIQUOR	NON-DEPARTMENTAL	128.00
	2/07/14	BEER	LIQUOR	NON-DEPARTMENTAL	162.70
	2/07/14	WATER	LIQUOR	O-GEN MISC	39.00
				TOTAL:	11,568.75
HARLAN'S PLUMBING	2/07/14	SERVICE WATER MAIN BROKE S	WATER	M-TRANS MAINS	175.00
				TOTAL:	175.00
HARLAND TECHNOLOGY SERVICES	2/07/14	ANNUAL MAINTENANCE	DATA PROCESSING	DATA PROCESSING	4,524.00
				TOTAL:	4,524.00
HY-VEE INC-61609	2/07/14	COFFEE, CLEANING SUPPLIES, WATER		ADMIN OFFICE SUPPLIES	12.71
	2/07/14	COFFEE, CLEANING SUPPLIES, WATER		ACCTS-RECORDS & COLLEC	12.71

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	2/07/14	COFFEE, CLEANING SUPPLIES, MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES		12.71
	2/07/14	COFFEE, CLEANING SUPPLIES, MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT		12.71
	2/07/14	COFFEE, CLEANING SUPPLIES, ELECTRIC	ADMIN OFFICE SUPPLIES		25.42
	2/07/14	COFFEE, CLEANING SUPPLIES, ELECTRIC	ACCTS-RECORDS & COLLEC		25.42
			TOTAL:		101.68
HYDRAULIC WORLD INC	2/07/14	SERVICE #417 PUMP	GENERAL FUND	PAVED STREETS	208.36
	2/07/14	REPAIR UNIT 401	GENERAL FUND	ICE AND SNOW REMOVAL	295.71
			TOTAL:		504.07
IDE@S	2/07/14	PRINT CARTRIDGES	GENERAL FUND	POLICE ADMINISTRATION	135.97
			TOTAL:		135.97
JAYCOX IMPLEMENT INC	2/07/14	SNOW PLOW	RECREATION	PARK AREAS	3,900.00
	2/07/14	MOWER PARTS	RECREATION	PARK AREAS	83.85
	2/07/14	TOOLCAT LIGHT	RECREATION	PARK AREAS	23.21
	2/07/14	SKIDLOADER AIR FILTER	RECREATION	PARK AREAS	24.31
			TOTAL:		4,031.37
JERRY'S AUTO SUPPLY	2/07/14	FITTINGS	GENERAL FUND	PAVED STREETS	7.99
	2/07/14	GEAR OIL, GASKET	GENERAL FUND	ICE AND SNOW REMOVAL	25.46
	2/07/14	COUPLER FOR PRESSURE WASHE	RECREATION	PARK AREAS	10.49
			TOTAL:		43.94
JOHNSON BROTHERS LIQUOR CO	2/07/14	WINE	LIQUOR	NON-DEPARTMENTAL	721.90
	2/07/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	6,714.27
	2/07/14	WINE	LIQUOR	NON-DEPARTMENTAL	3,108.60
	2/07/14	MIX	LIQUOR	NON-DEPARTMENTAL	30.25
	2/07/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	22.50
	2/07/14	WINE	LIQUOR	NON-DEPARTMENTAL	46.90
	2/07/14	FREIGHT	LIQUOR	O-SOURCE MISC	28.80
	2/07/14	FREIGHT	LIQUOR	O-SOURCE MISC	158.65
	2/07/14	FREIGHT	LIQUOR	O-SOURCE MISC	105.59
	2/07/14	FREIGHT	LIQUOR	O-SOURCE MISC	0.27
			TOTAL:		10,798.39
JSA SERVICES	2/07/14	BATHROOM & GLASS CLEANERS	GENERAL FUND	CENTER FOR ACTIVE LIVI	13.08
			TOTAL:		13.08
KARLS CARQUEST AUTO PARTS INC	2/07/14	BATTERY UNIT 39	GENERAL FUND	POLICE ADMINISTRATION	168.79
	2/07/14	MOTOR OIL	GENERAL FUND	POLICE ADMINISTRATION	47.88
	2/07/14	BEAM FOR UNIT 33	GENERAL FUND	POLICE ADMINISTRATION	17.79
	2/07/14	ANTI-FREEZE	GENERAL FUND	POLICE ADMINISTRATION	14.34
	2/07/14	RETURNED PARTS	GENERAL FUND	POLICE ADMINISTRATION	2.60
	2/07/14	TOOLCAT PARTS	RECREATION	PARK AREAS	6.25
			TOTAL:		252.45
KRAVITCH MACHINE COMPANY	2/07/14	FLEXIBLE CURB STOP KEY	WATER	O-DIST UNDERGRND LINES	326.46
			TOTAL:		326.46
LAMPERTS YARDS INC-2602004	2/07/14	AERATION THIN ICE SIGNS	GENERAL FUND	LAKE IMPROVEMENT	22.18
	2/07/14	AERATION THIN ICE SIGNS	GENERAL FUND	LAKE IMPROVEMENT	65.28
			TOTAL:		87.46
LARSON CRANE SERVICE INC	2/07/14	SNOW REMOVAL BAC	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	282.50
	2/07/14	2009 SEWER/WATER RECON	WATER	NON-DEPARTMENTAL	500.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	2/07/14	2009 SEWER/WATER RECON	WATER	PROJECT #11	374.64-
	2/07/14	2009 SEWER/WATER RECON	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	853.50
	2/07/14	2009 SEWER/WATER RECON	MUNICIPAL WASTEWAT	PROJECT #12	1,440.15
				TOTAL:	2,701.51
LAWNS PLUS	2/07/14	DECEMBER SNOW REMOVAL	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	527.50
				TOTAL:	527.50
LEAGUE OF MN CITIES	2/07/14	PATROL SUBSCRIPTION	GENERAL FUND	POLICE ADMINISTRATION	1,955.00
				TOTAL:	1,955.00
LINCOLN-PIPESTONE RURAL WATER SYSTEM	2/07/14	JANUARY 14 WATER PURCHASE-	WATER	O-SOURCE MISC	18,447.03
	2/07/14	JANUARY 14 WATER PURCHASE-	WATER	O-SOURCE MISC	30,288.48
				TOTAL:	48,735.51
LOCATORS & SUPPLIES INC	2/07/14	RUBBER GLOVE LINERS	ELECTRIC	O-DISTR MISC	69.35
				TOTAL:	69.35
MARCO	2/07/14	KONICA BIZHUB PRINTER/COPI	GENERAL FUND	SECURITY CENTER	3,881.50
	2/07/14	KONICA BIZHUB PRINTER/COPI	GENERAL FUND	SECURITY CENTER	3,881.50
	2/07/14	COPIER SERVICE KONICA/A61E	GENERAL FUND	SECURITY CENTER	45.70
	2/07/14	COPIER SERVICE KONICA/A61E	GENERAL FUND	SECURITY CENTER	45.70
	2/07/14	PRINTER	GENERAL FUND	CENTER FOR ACTIVE LIVI	385.00
	2/07/14	SERVICE/SUPPLY SHARP MX500	WATER	ACCTS-RECORDS & COLLEC	42.07
	2/07/14	SERVICE/SUPPLY PRINTERS	WATER	ACCTS-RECORDS & COLLEC	62.63
	2/07/14	SERVICE/SUPPLY SHARP MX500	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	42.07
	2/07/14	SERVICE/SUPPLY PRINTERS	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	62.63
	2/07/14	SERVICE/SUPPLY SHARP MX500	ELECTRIC	ACCTS-RECORDS & COLLEC	84.14
	2/07/14	SERVICE/SUPPLY PRINTERS	ELECTRIC	ACCTS-RECORDS & COLLEC	125.26
				TOTAL:	8,658.20
MATHESON TRI-GAS INC	2/07/14	WELDING ROD	GENERAL FUND	ICE AND SNOW REMOVAL	31.40
	2/07/14	CARBON DIOXIDE TANKS	LIQUOR	O-GEN MISC	40.04
				TOTAL:	71.44
MATHISON COMPANY	2/07/14	BOND PAPER	GENERAL FUND	ENGINEERING ADMIN	33.97
				TOTAL:	33.97
MIDWEST GARAGE DOORS INC	2/07/14	LIFTMASTER OPENER	GENERAL FUND	PAVED STREETS	890.00
				TOTAL:	890.00
MINNESOTA BUREAU OF CRIMINAL APPREHENS	2/07/14	DMT-G CERTIFICATION JOSWIA	GENERAL FUND	POLICE ADMINISTRATION	285.00
				TOTAL:	285.00
MINNESOTA GFOA	2/07/14	MEMBERSHIP-D OLSEN	GENERAL FUND	ACCOUNTING	60.00
	2/07/14	MEMBERSHIP-B KOLANDER	GENERAL FUND	ACCOUNTING	60.00
				TOTAL:	120.00
MINNESOTA WEST COMM AND TECH COLLEGE	2/07/14	WORK STUDY	GENERAL FUND	CODE ENFORCEMENT	104.06
	2/07/14	WORK STUDY	GENERAL FUND	CODE ENFORCEMENT	121.50
				TOTAL:	225.56
MISCELLANEOUS V TRENDS	2/07/14	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
WORTHINGTON PUBLIC	2/07/14	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	20,258.00
				TOTAL:	20,308.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MN DEPT OF NATURAL RESOURCES	2/07/14	WATER PERMIT	RECREATION	GOLF COURSE-GREEN	568.12
				TOTAL:	568.12
MORRIS ELECTRONICS INC	2/07/14	SYMANTEC	DATA PROCESSING	DATA PROCESSING	691.73
	2/07/14	MAIL SERVER SPAM ISSUE	DATA PROCESSING	DATA PROCESSING	70.00
				TOTAL:	761.73
MURRAY COUNTY SHERIFFS OFFICE	2/07/14	4TH QTR REIMBURSEMENT (LEW PD TASK FORCE		NON-DEPARTMENTAL	12,000.00
				TOTAL:	12,000.00
NAVASURFW ARCENDIV CRANE	2/07/14	NIGHT VISION GOGGLE CONTRA	GENERAL FUND	SECURITY CENTER	300.00
	2/07/14	NIGHT VISION GOGGLE CONTRA	GENERAL FUND	SECURITY CENTER	300.00
				TOTAL:	600.00
NOBLES COUNTY AUDITOR/TREASURER	2/07/14	4TH QTE LONG DISTANCE & PO	GENERAL FUND	NON-DEPARTMENTAL	842.49
	2/07/14	K-9 EQUIPMENT	GENERAL FUND	POLICE ADMINISTRATION	219.38
	2/07/14	JANUARY LEGAL SERVICE	GENERAL FUND	PROSECUTION	11,690.25
	2/07/14	SOLID WASTE MGMT-DECEMBER	WASTE MANAGEMENT C	NON-DEPARTMENTAL	7,280.00
				TOTAL:	20,032.12
NOBLES COUNTY SHERIFF	2/07/14	4TH QTR REIMBURSEMENT (KRU PD TASK FORCE		NON-DEPARTMENTAL	12,000.00
				TOTAL:	12,000.00
NPC INTERNATIONAL	2/07/14	WALTON OPEN HOUSE	GENERAL FUND	POLICE ADMINISTRATION	85.35
				TOTAL:	85.35
OXFORD AUTOMOTIVE EXTERIORS LLC	2/07/14	REMOVE SQUAD DECALS	GENERAL FUND	POLICE ADMINISTRATION	156.00
				TOTAL:	156.00
PEPSI COLA BOTTLING CO	2/07/14	MIX	LIQUOR	NON-DEPARTMENTAL	71.70
	2/07/14	MIX	LIQUOR	NON-DEPARTMENTAL	54.00
	2/07/14	MIX	LIQUOR	NON-DEPARTMENTAL	54.00
				TOTAL:	179.70
PHILLIPS WINE & SPIRITS INC	2/07/14	WINE	LIQUOR	NON-DEPARTMENTAL	401.20
	2/07/14	MIX	LIQUOR	NON-DEPARTMENTAL	32.50
	2/07/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	6,795.68
	2/07/14	WINE	LIQUOR	NON-DEPARTMENTAL	157.88
	2/07/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5.60
	2/07/14	FREIGHT	LIQUOR	O-SOURCE MISC	20.80
	2/07/14	FREIGHT	LIQUOR	O-SOURCE MISC	120.66
	2/07/14	FREIGHT	LIQUOR	O-SOURCE MISC	4.40
				TOTAL:	7,527.52
PIPESTONE COUNTY SHERIFF OFFICE	2/07/14	4TH QTR REIMBURSEMENT (DEN PD TASK FORCE		NON-DEPARTMENTAL	12,000.00
				TOTAL:	12,000.00
RACOM CORP	2/07/14	SERVICE LABOR	GENERAL FUND	POLICE ADMINISTRATION	150.00
				TOTAL:	150.00
RAY ALLEN MANUFACTURING CO INC	2/07/14	LEASE	GENERAL FUND	POLICE ADMINISTRATION	34.99
				TOTAL:	34.99
RUNNINGS SUPPLY INC-ACCT#9502440	2/07/14	SCREWS FOR PUMP CART	MUNICIPAL WASTEWAT	O-PURIFY MISC	7.92
	2/07/14	WINDOW & DOOR FOAM	MUNICIPAL WASTEWAT	M-PURIFY STRUCTURES	5.99
				TOTAL:	13.91

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
RUNNINGS SUPPLY INC-ACCT#9502485	2/07/14	CAR CLEANING SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	28.25
	2/07/14	SHOP VAC	GENERAL FUND	POLICE ADMINISTRATION	134.99
	2/07/14	SHOP SUPPLIES	GENERAL FUND	PAVED STREETS	42.77
	2/07/14	CABLE FOR UNIT 403	GENERAL FUND	ICE AND SNOW REMOVAL	31.08
	2/07/14	PLOW BOLTS	GENERAL FUND	ICE AND SNOW REMOVAL	10.37
	2/07/14	WIRE	RECREATION	PARK AREAS	25.98
	2/07/14	PARTS	RECREATION	PARK AREAS	2.39
				TOTAL:	275.83
SCHAAP SANITATION INC	2/07/14	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	109.69
	2/07/14	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	17.50
	2/07/14	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	104.60
	2/07/14	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	48.78
	2/07/14	MONTHLY SERVICE	RECREATION	PARK AREAS	316.78
	2/07/14	MONTHLY SERVICE	WATER	O-DISTR MISC	146.66
	2/07/14	MONTHLY SERVICE	ELECTRIC	O-DISTR MISC	162.50
	2/07/14	MONTHLY SERVICE	LIQUOR	O-GEN MISC	140.18
	2/07/14	MONTHLY SERVICE	AIRPORT	O-GEN MISC	85.89
	2/07/14	MONTHLY SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	76.56
	2/07/14	SOLID WASTE-DECEMBER 2013	GARBAGE COLLECTION	NON-DEPARTMENTAL	79,752.80
				TOTAL:	80,961.94
SCHWALBACH #4465	2/07/14	LIGHT BULBS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	63.00
				TOTAL:	63.00
SCHWALBACH ACE HARDWARE-5930	2/07/14	EVIDENCE LOCKERS	GENERAL FUND	POLICE ADMINISTRATION	4.79
	2/07/14	PLOW REPAIRS	RECREATION	PARK AREAS	10.28
	2/07/14	PRESSURE WASHER FASTENERS	RECREATION	PARK AREAS	0.23
	2/07/14	OLSON PARK SIGN	RECREATION	OLSON PARK CAMPGROUND	20.25
	2/07/14	BAC SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	377.33
				TOTAL:	412.88
SCHWALBACH ACE #6067	2/07/14	CASTERS-PUMP CART	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	35.96
				TOTAL:	35.96
SERVALL TOWEL & LINEN SUPPLY	2/07/14	MATS, BAR SWIPES	LIQUOR	O-GEN MISC	74.27
				TOTAL:	74.27
SEW UNIQUE INC	2/07/14	UNIFORM JACKET	GENERAL FUND	POLICE ADMINISTRATION	43.50
				TOTAL:	43.50
SHEEHAN MACK SALES/EQUIP INC	2/07/14	SERVICE BRAKE SYSTEM	GENERAL FUND	PAVED STREETS	1,042.41
				TOTAL:	1,042.41
ARTHUR SHERER	2/07/14	SNOW REMOVAL	GENERAL FUND	ICE AND SNOW REMOVAL	1,700.00
				TOTAL:	1,700.00
SHOPKO STORES OPERATING CO LLC	2/07/14	UC PHONE	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	50.83
				TOTAL:	50.83
SOUTHERN WINE & SPIRITS OF MINNESOTA	2/07/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	14.74
	2/07/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,394.60
	2/07/14	WINE	LIQUOR	NON-DEPARTMENTAL	376.00
	2/07/14	FREIGHT	LIQUOR	O-SOURCE MISC	64.98
	2/07/14	FREIGHT	LIQUOR	O-SOURCE MISC	7.40
				TOTAL:	2,828.24

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
STAG CLOTHIERS	2/07/14	ALTERATIONS	GENERAL FUND	POLICE ADMINISTRATION	26.84
				TOTAL:	26.84
STUART C IRBY CO	2/07/14	METERS P5749-P5948	ELECTRIC	FA DISTR METERS	41,360.00
				TOTAL:	41,360.00
UNIFORMS UNLIMITED INC	2/07/14	DIGITAL POWER MAG DPM	GENERAL FUND	POLICE ADMINISTRATION	183.20
				TOTAL:	183.20
UNITED PARCEL SERVICE	2/07/14	INTERNET SHIPPING CHARGES	WATER	M-SOURCE WELLS & SPRNG	28.69
	2/07/14	INTERNET SHIPPING CHARGES	ELECTRIC	O-DISTR MISC	13.49
				TOTAL:	42.18
VERIZON WIRELESS	2/07/14	WIRELESS PHONE SERVICE	GENERAL FUND	POLICE ADMINISTRATION	558.97
	2/07/14	WIRELESS PHONE SERVICE	GENERAL FUND	SECURITY CENTER	56.27
	2/07/14	WIRELESS PHONE SERVICE	GENERAL FUND	SECURITY CENTER	56.27
	2/07/14	WIRELESS PHONE SERVICE	GENERAL FUND	CODE ENFORCEMENT	50.42
				TOTAL:	721.93
VETERINARY MEDICAL CTR PA	2/07/14	DOG FOOD	GENERAL FUND	POLICE ADMINISTRATION	44.66
				TOTAL:	44.66
WENCK ASSOCIATES INC	2/07/14	LAKE OKABENA DIAGNOSTIC ST	GENERAL FUND	CLEAN WATER PARTNER	180.00
				TOTAL:	180.00
WILTROUT, BRETT C	2/07/14	REIMBURSE GUN CLEANING SUP	GENERAL FUND	POLICE ADMINISTRATION	38.97
				TOTAL:	38.97
WIRTZ BEVERAGE MINNESOTA WINE & SPIRIT	2/07/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,945.28
	2/07/14	MIX	LIQUOR	NON-DEPARTMENTAL	295.65
	2/07/14	WINE	LIQUOR	NON-DEPARTMENTAL	134.97
	2/07/14	BEER	LIQUOR	NON-DEPARTMENTAL	43.85
	2/07/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	6,760.45
	2/07/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	735.59
	2/07/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	140.53
	2/07/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	269.03
	2/07/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	246.69
	2/07/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	538.90
	2/07/14	FREIGHT	LIQUOR	O-SOURCE MISC	68.90
	2/07/14	FREIGHT	LIQUOR	O-SOURCE MISC	1.92
	2/07/14	FREIGHT	LIQUOR	O-SOURCE MISC	100.66
				TOTAL:	9,420.94
WORTHINGTON AUTO SUPPLY	2/07/14	CAR LIGHT UNIT 24	GENERAL FUND	POLICE ADMINISTRATION	25.04
	2/07/14	PARTS	GENERAL FUND	POLICE ADMINISTRATION	88.89
				TOTAL:	113.93
WORTHINGTON REGIONAL ECON DEV CORP	2/07/14	GARBAGE CAN	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	30.05
				TOTAL:	30.05
YMCA	2/07/14	CAL MANAGEMENT-PROGRAMS	GENERAL FUND	CENTER FOR ACTIVE LIVI	776.32
	2/07/14	CAL MANAGEMENT-PROGRAMS	GENERAL FUND	CENTER FOR ACTIVE LIVI	1,980.62
				TOTAL:	2,756.94

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
===== FUND TOTALS =====					
101		GENERAL FUND	49,098.14		
207		PD TASK FORCE	36,335.83		
229		RECREATION	5,185.92		
231		ECONOMIC DEV AUTHORITY	901.98		
401		IMPROVEMENT CONST	1,313.50		
601		WATER	55,176.96		
602		MUNICIPAL WASTEWATER	7,359.46		
604		ELECTRIC	62,392.17		
605		INDUSTRIAL WASTEWATER	56,913.82		
609		LIQUOR	58,087.72		
612		AIRPORT	117.89		
614		MEMORIAL AUDITORIUM	773.46		
702		DATA PROCESSING	5,337.83		
873		GARBAGE COLLECTION	79,752.80		
878		WASTE MANAGEMENT COLL	7,280.00		
882		TOURISM PROMOTION	10,445.78		

		GRAND TOTAL:	436,473.26		

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