

# **WORTHINGTON CITY COUNCIL**

## **AGENDA**

**7:00 P.M. - Tuesday, May 27, 2014  
City Hall Council Chambers**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**B. INTRODUCTIONS AND OPENING REMARKS**

1. Recognition of Award to Buffalo Ridge Drug Task Force Administration  
Case Item 1 (WHITE)

**C. AGENDA ADDITIONS/CHANGES AND CLOSURE**

1. Additions/Changes
2. Closure

**D. CONSENT AGENDA**

1. CITY COUNCIL MINUTES (WHITE)
  - a. City Council Minutes of Regular Meeting May 12, 2014
2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
  - a. Water and Light Commission Minutes of Regular Meeting May 19, 2014
  - b. Heron Lake Watershed District Minutes of Regular Meeting March 25, 2014
  - c. WGTN-TV3 Minutes of Regular Meeting April 3, 2014
  - d. Worthington Public Arts Commission Minutes of Rescheduled Meeting April 17, 2014
3. FINANCIAL STATEMENTS
  - a. Municipal Liquor Store Income Statement for the Period January 1, 2014 through April 30, 2014
4. a. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

**Case Items**

1. Application to Block Streets - ISD 518

2. Application for On-Sale Beer License - Nobles County Fair Association
3. 2014 On-Sale Liquor, On-Sale Liquor-Convention Center, On-Sale Club Liquor, and On-Sale Wine License Renewal Applications

b. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Item

1. Amend City Purchase Policy

5. BILLS PAYABLE

PLEASE NOTE: All utility expenditures are listed as 601,602,and 604, and are approved by the Water and Light Commission

**E. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)**

Case Items

2. Heron Lake Watershed Update/Issues
3. Update on Year-to-Date Prosecutions - Nobles County Attorney's Office
4. Worthington Public Arts Commission - Request for Project/Location Approval
5. Declaration of Property Disposal and Directed Sale to Prairie Holdings Group of Land Adjacent to Lots 1-8, Block 3 in the Bioscience Industrial Park

**F. PUBLIC SAFETY (TAN)**

Case Items

1. Life Saving Award Honoring Rahel Baza for Heroism
2. Towards Zero Deaths Outstanding Agency Award/Presentation of Equipment

**G. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)**

Case Items

1. Approve Plans for Okabena Street Water Main Extension
2. Approve Plans for Taxiway B Joint and Crack Repairs
3. Amend Budget for May Street Pedestrian Crossing

**H. CITY COUNCIL BUSINESS - COMMUNITY/EC DEVELOPMENT (GRAY)**

Case Items

1. Approval of BAC Lease

**I. COUNCIL COMMITTEE REPORTS**

1. Mayor Oberloh
2. Council Member Kuhle
3. Council Member Graber
4. Council Member Sankey
5. Council Member Wood
6. Council Member Nelson

**J. CITY ADMINISTRATOR REPORT**

**K. ADJOURNMENT**

**WORTHINGTON CITY COUNCIL  
REGULAR MEETING, MAY 12, 2014**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Council Members present: Mike Kuhle, Diane Graber, Rod Sankey, Ron Wood, Scott Nelson.

Staff present: Craig Clark, City Administrator; Dwayne Haffield, Director of Engineering; Brad Chapulis, Director of Community/Economic Development; Jim Eulberg, Public Works Director; Scott Gigrich, Code Enforcement Officer/Housing Inspector; Scott Hain, General Manager Worthington Public Utilities; Janice Oberloh, City Clerk.

Others present: Aaron Hagen, Daily Globe; John Landgaard, ISD 518; Pam Duffy; Krayton Stenzel; Darlene Macklin; Brenda Hurlbut; Carl Nagel; Pat Haberman; Gail Holinka; Kathy Craun.

The Pledge of Allegiance was recited.

**PUBLIC HEARING - NOBLES HOME INITIATIVE APPLICATION AND RESOLUTION  
NO. 3544 ADOPTED APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY  
PURSUANT TO MINN. STAT. 469.1813**

Pursuant to published notice, this was the time and date set for a public hearing to receive public comment on a proposed abatement for certain property.

The motion was made by Council Member Wood, seconded by Council Member Graber and unanimously carried to open the hearing.

Brad Chapulis, Director of Community/Economic Development, stated that before Council for consideration was the first application received for the Nobles Home Initiative (NHI) program, the guidelines of which Council had approved at their regular meeting on April 28, 2014. V & O Properties was seeking approval of a tax abatement for the construction of a proposed triplex in its West Park Acres development. Each unit would be approximately 1,340 square feet with a two stall attached garage - estimated taxable value is \$182,000, which would generate approximately \$2,000 in annual taxes at the 2014 tax rate. The City's share of the taxes would be approximately \$800. Mr. Chapulis noted the application met the parameters of the NHI guidelines and staff was recommending approval of the application.

Mayor Oberloh asked if there was anyone present who wished to provide testimony. None was received.

The motion was made by Council Member Graber, seconded by Council Member Wood and unanimously carried to close the hearing.

The motion was made by Council Member Wood, seconded by Council Member Kuhle and unanimously carried to adopt the following Resolution approving tax abatement for the V & O

Properties project:

RESOLUTION NO. 3544

A RESOLUTION APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813

(Refer to Resolution File for complete copy of Resolution)

**AGENDA APPROVED / CLOSED WITH ADDITION OF EXHIBITS**

Staff noted that Exhibits 1 and 2 as listed in Administration Case Item 3 *Request for Authorization to Remove City Owned Trees* were omitted from the agenda and distributed copies of the exhibits.

The motion was made by Council Member Nelson, seconded by Council Member Wood and unanimously carried to approve/close the agenda with the addition of the Exhibits.

**CONSENT AGENDA APPROVED**

The motion was made by Council Member Wood, seconded by Council Member Graber and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Regular Meeting April 24, 2014
- Minutes of Boards and Commissions - Water and Light Commission Minutes of Regular Meeting May 8, 2014; Worthington Area Convention & Visitors Bureau Board of Directors Minutes of March 26, 2014; Worthington Housing and Redevelopment Authority Board Minutes of March 25, 2014, Special Meeting March 28, 2014, and Regular Meeting April 9, 2014; Area Collaboration Minutes of April 10, 2014; Center for Active Living Minutes of April 14, 2014; Board of Review / Equalization Minutes of April 28, 2014; Traffic and Safety Committee Minutes of April 30, 2014; Worthington Public Arts Commission Minutes of May 7, 2014; Planning Commission / Board of Appeals Minutes of May 6, 2014
- General Fund Statement of Revenues and Expenditures - Budget and Actual - January 1, 2014 through March 31, 2014
- Bills payable and totaling \$517,596.20 be ordered paid

**CHAMBER OF COMMERCE COMMUNITY IMPROVEMENT COMMITTEE UPDATE**

Brenda Hurlbut, Community Improvement Committee of the Chamber of Commerce, provided an update to Council on what the Committee had been working on, some current projects and some things they have scheduled for the future. Ms. Hurlbut noted that, due to the watering ban, they would not implement their Flower Power program again this year, but would be promoting cleaning

up of some areas of town. Last year the Committee toured the commercial areas and worked with business owners to make some improvements. They will be touring residential areas this year with the same objective. They will be participating in decorating the downtown area for the holidays again this year, and are currently working on fund raising to purchase American flags for their Flags of Freedom project on Oxford Street. Mayor Oberloh noted that we need people to show up for community clean-ups along the railroad tracks, ditches, etc. Ms. Hurlbut noted they would put it on the agenda for their upcoming meeting.

#### **WORTHINGTON PUBLIC ARTS COMMISSION PRESENTATION AND REQUEST FOR DESIGN APPROVAL**

Gail Holinka and Kathy Craun, representing the Worthington Public Arts Commission, reviewed the mission of the Commission, their goals and objectives, and past and upcoming projects. Ms. Holinka had recently applied for and received an \$18,200 Arts in Legacy Project grant through the Southwest Minnesota Opportunity Council. Both Ms. Holinka and Ms. Craun said there is a lot of art in our community, and one of their goals was to create a brochure that would indicate the location of the art pieces. Council viewed a presentation of past art projects, and Ms. Holinka noted that some of the projects would be getting a touch up. They are proposing to do a mural that would depict the city celebrations with Butcher's building being the first choice for location, however, that has not been confirmed. If that doesn't work, they've been contacted by the Fire Chief on his interest in having some type of mural in the Fire Hall. Council suggested that the Butcher building may at some point be demolished so perhaps a different location would be more suitable.

Craig Clark, City Administrator, suggested that Council only provide feedback tonight to allow staff time to determine if a mural would be in violation of the City's sign ordinance.

#### **AUTHORIZATION TO INDEPENDENT SCHOOL DISTRICT 518 TO REMOVE PORTION OF CITY OWNED TREES - STOWER DRIVE**

John Landgaard, Independent School District (ISD) 518 Superintendent, was present to request Council authorization to remove City-owned trees at their new transportation facility on Stower Drive. Mr. Landgaard said the District had received an opinion from their project engineer that the trees could create a potential structural damage to one of the required retention ponds on the property. In addition, the roots could be cut during the pond installation which could cause the trees to die. Council viewed photos of how the trees also obscured the site line of anyone coming out of the two driveways from the facility, which Mr. Landgaard noted it was also a safety issue. Of the 22 total trees, the District was requesting to remove, at a minimum, the nine cottonwood trees between the two drives, and the site obscuring trees. Mr. Landgaard said the District would be replanting trees down the other lot line once they can be watered.

Council discussed the layout of the ponds and the drainage that runs towards the front of the lot to

the storm sewer. In response to an inquiry by Council, Dwayne Haffield, Director of Engineering, said he respectfully disagreed with the District's engineer - that the tree roots are not attacking the sewer lines.

Following discussion, the motion was made by Council Member Wood to approve removal of one tree on each side of each driveway. Motion died for lack of a second.

The motion was made by Council Member Sankey to remove two trees on the west side of the west drive and one tree on the east side of the west drive, and one tree on the west side of the east drive and one tree on the east side of the east drive. After a closer look at the trees in the photos, Council Member Sankey amended his motion to include two trees on the east side of the west driveway. The motion was seconded by Council Member Wood. Mayor Oberloh noted that discussion did not include who is taking them out at who's expense. Scott Rosenberg, Park Superintendent, said he would estimate removal costs at \$500 - \$800 per tree. Council agreed the City would remove the trees at the City's expense, and the School District would be responsible for removing the stumps. Council Member Sankey amended his motion a second time to include that language and Council Member Wood accepted the amendment. The motion was unanimously carried.

**COUNCIL MEMBERS APPOINTED TO REPRESENT CITY OF WORTHINGTON TO NOBLES ECONOMIC OPPORTUNITY NETWORK (NEON)**

The motion was made by Council Member Graber, seconded by Council Member Nelson and unanimously carried to appoint Council Members Sankey and Kuhle as the City representatives to the Nobles Economic Opportunity Network (NEON).

**ON-SALE LIQUOR, ON-SALE BEER AND ON-SALE WINE LICENSES APPROVED FOR HY-VEE MARKET CAFÉ**

The motion was made by Council Member Wood, seconded by Council Member Nelson and unanimously carried to approve the following licenses for the Hy-Vee Market Café:

- On-Sale Liquor - license period from date of occupancy permit to June 30, 2014
- On-Sale Beer - license period from date of occupancy permit to December 31, 2014
- On-Sale Wine - license period from date of occupancy to June 30, 2014

Issuance of the licenses by the City Clerk is contingent on Hy-Vee Market Café receiving their occupancy certificate from the City's Building Official and passing the State of Minnesota Alcohol and Gambling Enforcement inspection.

**WATER UPDATE**

Scott Hain, General Manager Worthington Public Utilities, presented an update to Council on the continuing drought situation and on-going non-essential water use ban. On Friday afternoon well #26, which they've historically used as an indicator well, was at 11' 3" below its 16 year average, and 5' 2" below the same time last year. Mr. Hain said what is of concern this year is the normal spring recharge has not happened, or is happening later. We typically gain an average of 6 feet from the recharge, and so far we've only gained half of that. In addition, in 2013 we purchased about 19% of our water from the Lincoln-Pipestone system - and we're now purchasing about a third of our water usage from them. We are on an "as needed" basis with Lincoln-Pipestone, with no contract in place with them. Mayor Oberloh noted that while at the capital last week they received an update from Lincoln-Pipestone representatives that they are in jeopardy of shutting Worthington off in event that the new MPCA regulations stay in effect against them - if so, they will have to completely rebuild their Holland plant because of changes in the discharge regulations - they've been given three years to fix it at a cost of over \$3 million, which they don't have in their budget - if this happens they will have to shut Worthington off. Mr. Hain said that overall, the city's water consumption has decreased with recognition of the water situation - the utility sold 6 ½ percent less water in 2013 than in 2012. Mr. Hain said we've spent decades exploring unsuccessfully for new wells.

Craig Clark, City Administrator, added that staff had visited with the City Attorney - targeting increased voluntary efforts is critical now as the next step would be looking at conservation rates, or potentially an emergency declaration under the Mayor's authority - and mandatory reductions.

**REMINDER OF CHANGE TO REGULAR MEETING SCHEDULE DUE TO MEMORIAL DAY HOLIDAY**

Mayor Oberloh reminded Council that the regular meeting schedule presented at the Annual City Council meeting included that the second regular meeting in May would be held on Tuesday, May 27<sup>th</sup> as that Monday falls on Memorial Day. The move is pursuant to the City Charter.

**RESOLUTION ADOPTED AUTHORIZING MAYOR AND CLERK TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT FOR AIRPORT IMPROVEMENT EXCLUDING LAND ACQUISITION**

At their April 14, 2014 meeting, Council approved a budget amendment to purchase a mower for the airport using state grant funds of \$9,000.00 and ERS reserves of \$4,500.00, contingent on getting final approval of the grant from the MnDOT Office of Aeronautics. Staff was now requesting Council adopt a resolution authorizing the Mayor and Clerk to execute the Minnesota Department of Transportation Grant Agreement for the state funds.

The motion was made by Council Member Wood, seconded by Council Member Graber and unanimously carried to adopt the following resolution:



## RESOLUTION

### AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT FOR AIRPORT IMPROVEMENT EXCLUDING LAND ACQUISITION

It is resolved by the City of Worthington as follows:

1. That the State of Minnesota Agreement No. 05008, "Grant Agreement for Airport Improvement Excluding Land Acquisition," for State Project No. A5301-78 at the Worthington Municipal Airport is accepted.
2. That the Mayor and Clerk are authorized to execute this Agreement and any amendments on behalf of the City of Worthington.

### **PLANS FOR 2014 SEAL COATING PROJECT APPROVED**

Dwayne Haffield, Director of Engineering, stated the 2014 Construction Fund budget includes \$159,000 for contract maintenance, which excludes the \$150,000 specifically budgeted for Oxford Street joint sealing. Staff was proposing to use all of the contract maintenance budget except \$20,000 for seal coating recently bituminous surfaced streets, with the remaining \$20,000 to be used for repairing a culvert wing wall on Oxford Street just east of Diagonal Road.

The following streets are proposed to be seal coated this year:

Alley Block 12 - Third Avenue to Fourth Avenue  
Alleys Block 28 NE and SW - Sixth Avenue to Seventh Avenue  
Alley Block 30 - Seventh Avenue to Eighth Avenue  
Castlewood Drive - Pauline Avenue to a point 610 feet west  
Cecilee Street - Pauline Avenue to a point 290 feet west  
Collegeway - Thompson Avenue to North Crailsheim Road (CSAH 10)  
Douglas Avenue at East Avenue curve  
Douglas Avenue - Nobles Street to a point 320 feet north  
East Avenue at Offtake Ditch  
Eleanor Street - Pauline Avenue to a point 290 feet west  
Fox Farm Road - North Crailsheim Road (CSAH 10) to West Shore Drive  
Franklin Street - Sherwood Street to East Avenue  
Kragness Avenue - Charles Avenue to 800 feet north of Okabena Street  
Marine Avenue - Clary Street to 330 feet south of Oxford Street  
Morningside Drive - East and West end cul de sacs

Oak Street - CSAH 35 to Circle Drive  
Pauline Avenue - Cecilee Street to Eleanor Street  
Ray Drive - Ryan's Road to 600 feet south  
Roos Avenue - Winifred Street to Diagonal Road  
Ryan's Road - Ray Drive to TH 59  
Sherwood Street - Nobles Street to Franklin Street  
Tower Street - 10<sup>th</sup> Avenue to Lake Street  
Trevor Street - Murray Avenue to East Avenue

Staff was also asking for authorization to advertise for bids for the project to be received on June 9, 2014 and considered at the Council meeting that evening.

The motion was made by Council Member Graber, seconded by Council Member Wood and unanimously carried to approve the plans for the 2014 Seal Coating Project and to authorize staff to advertise for bids to be received June 9, 2014 and considered at the next City Council meeting.

#### **PLANS FOR OXFORD STREET JOINT SEALING PROJECT APPROVED**

The 2014 Construction Fund budget includes \$150,000 for Oxford Street joint sealing between Diagonal Road and McMillan Street. The joint sealant in the roadway has deteriorated allowing incompressible material like stones and gravel to migrate into the joints, which prevents the individual panels from expanding and contracting with temperature variations without damage to the edges or panel dislocation. The intersections of Diagonal Road and McMillan Street are not included in the project. Total estimated cost of the sealing work is \$130,000. Staff was requesting Council approval of the project and authorization to advertise for bids to be received June 9, 2014 and considered at the Council meeting that evening.

The motion was made by Council Member Graber, seconded by Council Member Wood and unanimously carried to approve the plans for the Oxford Street Joint Sealing project and authorize staff to advertise for bids to be received June 9, 2014 and considered at the Council meeting that evening.

#### **INTERIM USE PERMIT APPROVED - PAT HABERMAN**

Pat Haberman was requesting issuance of an interim use permit for property he leases from the City of Worthington. If approved, the applicant intends to establish a commercial corn maze. The property is located on the south side of 27<sup>th</sup> Street approximately 1,431 feet west of Highway 59, and is legally described as:

The north 685 feet of the west 1,011 feet of the NE 1/4 of Section 14, Township 102N, Range 40W, Nobles County, Minnesota.

The Planning Commission considered the interim use permit at its May 6, 2014 meeting, and after holding a public hearing and discussing the application, voted unanimously to recommend approval of the interim use permit subject to the following conditions:

1. The applicant dedicates a minimum of 10,000 square feet for off-street parking;
2. The applicant is responsible for clean up of any materials (mud, corn husks, etc...) attributable to the proposed use which ends up in the 27<sup>th</sup> Street right of way;
3. The applicant provide appropriate portable bathroom facilities;
4. The permit will terminate upon the termination or expiration of the applicant's lease, whichever occurs first; and
5. Any additional conditions that the Commission/City Council deem necessary for the issuance of the special use permit.

The motion was made by Council Member Graber, seconded by Council Member Kuhle and unanimously carried to approve the interim use permit for Pat Haberman to establish a corn maze on the subject property, subject to the conditions as stated.

#### **SPECIAL USE PERMIT APPROVED - KIDS-R-IT**

Kids-R-It Daycare was seeking the issuance of a special use permit for property it owns at 1118 Johnson Avenue that would allow them to construct a 4,290 square foot addition to its existing facility. Child care facilities are only permissible through the issuance of a special use permit in the "R-3" - Low Density Preservation Residential District, which is the zoning classification for the subject property. The property is legally described as:

Lots 1, 2, 3, and 4, Block 2, Johnson's Sub-Division of East Part of Block 10 Moulton's Re-Survey and Sub-Division of Clary's Addition, City of Worthington, Nobles County, Minnesota.

The Planning Commission considered the application at its May 6, 2014 meeting, and after holding a public hearing voted unanimously to recommend Council approval of the special use permit subject to the following conditions:

1. The required parking stalls are hard surfaced, striped and properly maintained;
2. The applicant establish and maintain an exterior trash enclosure as required by City Code;
3. The applicant complies with all applicable conditions to the special use permits previously issued, which are recorded at the Nobles County Records Office as Document #255754 & #275532; and
4. All site improvements are completed as were illustrated/determined.

The motion was made by Council Member Graber, seconded by Council Member Wood and

unanimously carried to approve the special use permit for Kids-R-It, subject to the conditions as stated.

**REQUEST FOR SITE PREPARATION ASSISTANCE APPROVED - APPBIZ MOBILE, LLC**

Staff received a request from AppBiz Mobile, LLC for site preparation assistance for their proposed 4,350 square foot commercial facility to be constructed at 1324 Ray Drive to assist with costs affiliated with soil remediation of unsuitable soils. The applicant has a quote of \$68,691 for the excavation of the unsuitable soils and placement of granular backfill necessary to support the proposed structure. Legal description of the subject property is as follows:

Block 1, Lot 1, McDonald's Addition, City of Worthington, Nobles County, Minnesota.

Total project cost is approximately \$817,000, and following completion of the project, will have an estimated taxable value of \$511,000 and generate an estimated in \$15,700 in real estate taxes.

Staff assessed the application using the established Site Preparation Guidelines and noted that they do limit the amount of assistance the City may consider to \$56,171, which is less than the amount requested. Brad Chapulis, Director of Community/Economic Development, also indicated that any motion for approval should include the maximum amount of assistance at a not to exceed amount, and any contingencies to its approval, and that Council should determine that the requirement for a detailed budget illustrating that without the assistance the project would not be economically feasible has been met (Guideline #5). Staff also suggested that the assistance be limited to the costs affiliated with the eligible improvements (demolition) at an amount not to exceed \$56,171 and be subject to the applicant providing proof of competitive bidding.

The motion was made by Council Member Kuhle, seconded by Council Member Wood and unanimously carried to consider financial assistance up to \$56,171 along with guideline #5 that's satisfactorily addressed.

**COUNCIL COMMITTEE REPORTS**

Mayor Oberloh - Busy lobbying with Luverne, Lincoln Pipestone and Rock Rural Water members for Lewis and Clark - their meeting in St. Paul was very timely - no negative comments about the project - it was being talked about by everyone. Senator Stumpf invited three of them into the Committee to talk about Lewis and Clark for about 45 minutes.

Council Member Kuhle - Southwest Regional Development Commission met last Thursday - they presented their budget and work plan - City Clerk can distribute copies to Council. Attended the NEON meeting, good presentation by Nobles County ambulance, fire, enforcement personnel. Talked about initial issues for the new committee such as purchasing supplies, IT and broadband.

Council Member Graber - She and Dwayne Haffield attended a workshop type meeting today for trail plan steering - DNR and MnDOT reps were there too - reviewed local plans and discussed structure of the new plan for the trails. Attended a Center for Active Living meeting today, heard a report for the most part but they also hosted the USO flag signing there today - also had someone there to check ventilation system, and the Committee also reviewed the Center's activities. Memorial Auditorium is business as usual - the stone sign discussion continues, and they found a location to recommend for placement of the cannon from Chautauqua Park once the restoration is complete. They discussed the re-rigging project - the ceiling needs reinforcement with or without the re-rigging so they are trying to get a modification to the grant.

Council Member Sankey - Also attended the NEON meeting - very productive. NEON stands for Nobles Economic Opportunity Network.

Council Member Wood - The Buffalo Ridge Transit System group wants to get it out that they have a circular flow of transit now - Slayton, Pipestone, Luverne and us - you can go in either direction. This summer they will have promotions to get people to events in other towns - the state is trying to regionalize transit. Ridership is not great but they've only been doing it a few months and have to get the word out.

Council Member Nelson - Attended an HRA meeting - discussed their 48-unit project - the land issues are coming together. The project is moving forward - they're still looking at a summer build.

#### **CITY ADMINISTRATOR'S REPORT**

Craig Clark, City Administrator, reported that the City trash pick-up schedule provides that items can be set out on May 28<sup>th</sup> and the pick-up will start on Monday, June 2, 2014 and continue for the week.

#### **ADJOURNMENT**

The motion was made by Council Member Wood, seconded by Council Member Kuhle and unanimously carried to adjourn the meeting at 9:03 p.m.

Janice Oberloh, MCMC  
City Clerk

# **WATER AND LIGHT COMMISSION MINUTES REGULAR MEETING MAY 19, 2014**

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 3:00 P.M., CST, by President Randy Thompson with the following members present: Ron Wood, Gary Hoffmann, James Elsing and Kevin Donovan.

Staff members present were Scott Hain, General Manager; Eric Roos, Water Superintendent; Deb Scheidt, Secretary to the Commission

Others present: None

## **AGENDA ADDITIONS/CLOSURE**

A motion was made by Commissioner Wood, seconded by Commissioner Hoffmann and unanimously carried to close the agenda as presented.

## **CONSENT AGENDA APPROVED**

A motion was made by Commissioner Wood, seconded by Commissioner Elsing and unanimously carried to approve the consent agenda as follows:

- Water and Light Commission minutes of the regular meeting held on May 5, 2014
- Financial statements and staff reports for April 2014
- Utility bills payable totaling \$207,151.83 for May 9 and May 16, 2014

## **AWARD BID FOR 2014 SEWER AND WATER RECONSTRUCTION PROJECT**

Scott Hain, General Manager, reported that bids for the 2014 sewer and water reconstruction projects were received on May 16, 2014. The bids were based on the plans approved by the Water and Light Commission at their April 21, 2014, regular meeting.

Two bids were received for one schedule of water main work and two schedules of sanitary sewer work. Larson Crane Service submitted a total low bid of \$379,945.50 and Duininck, Inc. submitted a total bid of \$415,738.90. The total amount of the low bid is \$382.75 over the engineer's estimate.

A motion was made by Commissioner Wood, seconded by Commissioner Hoffmann and unanimously carried to award the bid for the 2014 sewer and water reconstruction project to Larson Crane Service in the amount of \$379,945.50.

## **WATER UPDATE**

Scott Hain, General Manager, provided the Commission with an update on the current well static levels at the Lake Bella well field. There was a slight increase of 4" in the static reading for Well #26 but the reading remains in the below average area. Staff will continue to monitor the static levels and update the Commission at the next regular meeting.

A lengthy discussion was held on last minute developments in the 2014 legislative session relating to State of Minnesota funding for the Lewis & Clark Regional Water System project. Mr. Hain reported that a bonding bill including \$22 million in funding was passed which will allow for construction of the project to continue from the Iowa border to Magnolia, Minnesota. Mr. Hain also reported that a tax bill was passed which will give the City of Worthington, City of Luverne, Rock County and Nobles County the authority to issue up to \$45 million in debt by using their bonding authority to pay for the remaining Minnesota portion of the Lewis and Clark project beyond the \$22 million. The details of the tax bill are unknown at this time.

## **USE OF WATER FROM LAKE OKABENA**

Scott Hain, General Manager, reported on the meeting that was held with the Minnesota Department of Natural Resources (DNR) on May 6, 2014, to discuss the use of water from Lake Okabena. Those in attendance included three representatives from the MN DNR; Craig Clark, City Administrator; Dwayne Haffield, City Engineer and Mr. Hain. Items of discussion included DNR appropriation permits for the City of Worthington and the Worthington Country Club, prohibiting the use of public lake accesses for the filling of water trucks and riparian rights for lakeshore property owners.

Mr. Hain reminded Commission members that any action restricting the use of surface water from the lake would require Council action but requested the Commission's opinion on the matter. During extensive discussion, the Commission requested that utility staff investigate the effects of the flow of ground and surface from Lake Okabena to Lake Ocheda and Lake Bella. The Commission also stated that they are not prepared to issue any sort of opinion to the Council on prohibiting the use of surface water from Lake Okabena at this time.

## **MINNESOTA POLLUTION CONTROL AGENCY CERTIFICATE OF COMMENDATION**

Scott Hain, General Manager, provided the Commission with a copy of a letter dated May 8 2014, from the Minnesota Pollution Control Agency confirming that Worthington Public Utilities is the recipient of a Certificate of Commendation for outstanding operation, maintenance and compliance of our municipal wastewater treatment system for the period October 1, 2012, through September 30, 2013.

## **MINNESOTA MUNICIPAL UTILITIES ASSOCIATION SUMMER CONFERENCE**

The Minnesota Municipal Utilities Association 2014 Summer Conference will be held August 18-20, 2014, at Arrowwood Resort & Conference Center in Alexandria, Minnesota. Discussion was held on attending the meeting.

## **JULY 7 WATER AND LIGHT COMMISSION MEETING**

Due to expected staff absence, it was decided to cancel the July 7 Water and Light Commission meeting. If business requiring Commission action would develop, a special meeting would be scheduled.

## **ADJOURNMENT**

A motion was made by Commissioner Donovan, seconded by Commissioner Hoffmann and unanimously carried to adjourn the meeting at 4:34 P.M., DST. President Thompson declared the meeting adjourned.

Deb A. Scheidt  
Secretary to the Commission



Regular Meeting  
March 25, 2014

**1. Call to Order**

Mike McCarvel called the meeting to order at 7:00 p.m.

Managers present: Jim Buschena, Mike McCarvel, Dale Bartosh, Gary Ewert

Managers absent: Roger Hartman

Staff: Kiel Tschumperlin, Catherine Sereg, and Jan Voit

Others: LeRoy Peterson; Mike Tow, Tow Law Firm, Ltd.; Marv Zylstra, Nobles County; Duane Voit; Robert Dieter; Dave Henkels, Jackson County; Eric Hartman; Diane Graber, City of Worthington; Jim Sullivan; Kris Sullivan; Rick Nelsen, Nobles SWCD; and Kevin Stevens, Cottonwood County

**2. Agenda**

Dale Bartosh made a motion to approve the agenda. Jim Buschena seconded this. Motion carried unanimously.

**3. Closed Meeting Summary**

Mike McCarvel read the summary of the closed meeting held February 18, 2014.

**4. Oath of Office**

Jim Buschena read the Oath of Office.

**5. Election of Officers**

Mike McCarvel turned the meeting over to Jan Voit. She asked for nominations for President.

Jim Buschena nominated Mike McCarvel. There were no further nominations. Gary Ewert made a motion to cast a unanimous ballot for Mike McCarvel for President. Dale Bartosh seconded this. Motion carried unanimously.

Jan Voit returned the meeting to Mike McCarvel. Gary Ewert nominated Jim Buschena for Vice President. There were no further nominations. Gary Ewert made a motion to cast a unanimous ballot for Jim Buschena for Vice President. Mike McCarvel seconded this. Motion carried unanimously.

Jim Buschena nominated Dale Bartosh for Secretary. There were no further nominations. Jim Buschena made a motion to cast a unanimous ballot for Dale Bartosh for Secretary. Gary Ewert seconded this. Motion carried unanimously.

Jim Buschena nominated Gary Ewert for Treasurer. There were no further nominations. Jim Buschena made a motion to cast a unanimous ballot for Gary Ewert for Treasurer. Mike McCarvel seconded this. Motion carried unanimously.

**6. Quarterly Meeting with Commissioners**

Dave Henkels asked about the Jackson County Judicial Ditch (JD) #3 savings account. Those funds were repaid by the petitioners' family when the improvement petition was withdrawn. He also asked about the Heron Lake Watershed District (HLWD) levy and the certified special taxing districts levy information for 2014 from the Minnesota

Department of Revenue. He gave an update on the Des Moines Valley Health and Human Services Agency; public works facility; forming a land management district, and possibly combining the parks and trails department with Cottonwood County.

Marv Zylstra reported on county function under the new administrator, collaborative committee for more efficient county government, tax abatement, and addressing improvements to ditch systems.

Kevin Stevens provided information on forming a land management district and the upcoming improvement to Highway 62.

Discussion was held regarding culvert sizing, how culvert and bridge capacity is determined, and the impacts of increased water movement.

## **7. Minutes**

Discussion was held regarding the order setting preliminary hearing, office hours, and the possibility of adding a phone number to future notices. Gary Ewert made a motion to approve the minutes of the February 18, 2014 regular meeting with the addition of Jackson County JD #30 to the Order and Notice of Hearing for Preliminary Hearing. Jim Buschena seconded this. Motion carried unanimously.

Dale Bartosh made a motion to approve the minutes of the February 24, 2014 special meeting. Gary Ewert seconded this. Motion carried unanimously.

## **8. Treasurer's Report**

Jan Voit presented the treasurer's report and bills payable. Jim Buschena made a motion to approve the treasurer's report. Gary Ewert seconded this. Motion carried unanimously.

## **9. Designation of Responsible Authority**

Mike Tow explained statutory requirements regarding Minnesota Government Data Practices Act. The information must be posted for public viewing and put in the District Policies Handbook. Discussion was held regarding the additional policies that will be required by statute. The policies will be drafted, reviewed by legal counsel, and provided to the managers for adoption at the April meeting.

Gary Ewert made the following motion.

Under the provisions of Minnesota Statutes, section 13.02, Subdivision 16, as amended, Jan Voit is hereby appointed Responsible Authority for the Heron Lake Watershed District.

Jan Voit is hereby authorized to take all actions necessary to assure that all programs, administrative procedures and forms used by the Heron Lake Watershed District are administered in compliance with the provisions of Minnesota Statutes, chapter 13, as amended, and with rules as lawfully promulgated by the Commissioner of Administration and published in the State Register as updated by the Minnesota Legislature.

Jim Buschena seconded this. Motion carried unanimously.

#### **10. Performance Review and Assistance Program (PRAP) Grant Application**

Mike McCarvel explained PRAP grant application and the associated costs. Discussion was held regarding communication problems and the need to improve, bringing in outside sources to act as a mediator, and overcoming difficulties to move in the right direction. Because the full board was not present, no action was taken.

#### **11. Reports**

##### *District Administrator*

Jan Voit reported on the Jackson County JD #31, HLWD Annual Report, 5<sup>th</sup> Grade Conservation Day, Soil Health Lunch Group, grant amendments, Cover Crop Workshop, cover crop webinars, Corn Systems Coordinated Agricultural Program (CSCAP) grant, data practices, Association of District Administrators meeting, Minnesota Association of Watershed Districts' Aquatic Invasive Species workshop, legislative reception, legislative briefing, and legislative breakfast, summer interns, Jackson County JD #30, Minnesota Association of Drainage Inspectors meeting, and the website.

##### *Watershed Technician*

Catherine Sereg provided information on rock intakes, CSCAP grant, monitoring equipment installation and water sampling, Conservation Partners Legacy grant burn and seeding plans, Valleau outlet structure snow seeding, Department of Natural Resources shoreland habitat grant, and the Zinnel J-hook project.

Jim Buschena made a motion to approve cost-share of 75 percent not to exceed \$300 per intake for four rock intakes. Gary Ewert seconded this. Motion carried unanimously.

##### *Watershed Coordinator*

Kiel Tschumperlin gave an update on feedlot inspections, Surface Water Assessment Grant, and the manure applicator workshop.

#### **12. Adjournment**

The meeting adjourned at 8:14 p.m.

Dale Bartosh  
Secretary

## Draft of April 3<sup>rd</sup> minutes

Absent: John Landgaard

Dawn Gordon called meeting to order review of the minutes motion to approve Paul K. 2<sup>nd</sup> Mike Kuhle.

Financials were reviewed with a motion to approve by Arne 2<sup>nd</sup> by Paul.

Amy Ernst updated the board on the Wireless project at Trojan Field. Amy s reported that the district was moving forward with the project that would connect Trojan field with Wi-Fi. The district is looking for partners. Amy reported that the Wi-Fi benefits would be two-fold in that it would provide access for coaches to programs to assist their coaching. The other would give cable 3 the ability to stream the games from Trojan Field and also with the purchase of the VBrick system (approved by Board and purchased this fall by Cable 3) that signal will be converted to a live broadcast signal for viewing on channel 3.

Dawn stated that the College is no longer involved in this project at this time and is looking into working with a consortium for mobile wireless technology. Paul K. has also talked to two companies looking to put 100 wireless points throughout the community.

Discussion about these companies taking away from cable 3 revenue.

Steve Schneider asked when the installation may be complete. Amy stated after getting the money in place it would go forward this spring.

Amy reported that this is a reasonable inexpensive way to get this Wi-Fi up and running at the field and would be a major advantage for coaches.

Dawn stated the college is committed to another project which uses a portable hotspot. Dawn stated Jeff Williamson is working on that project. Dawn believed it was an annual fee type of thing.

After discussion a motion was made by Mike Kuhle that channel 3 split the cost with the District to go ahead with the project with an Executive committee working with the college if they decide to partner. A second was made by Dave Copperud . Motion approved District will take care of the details and finance and bill WGTN-TV3 for their half.

Kelly updated the board on the City Hall project. The audio portion that was an oversight has been completed and now Kelly and the city staff were addressing the black glitch between camera changes with Alpha video.

Steve Schneider pointed out that he was still unclear about the guidelines for what is purchased by Channel 3 for Broadcast and what is strictly for city benefit.

Craig stated that this was listed in the needs assessment. The entire remodeling project for city hall was in that plan. Kelly stated that she was not involved in the last project in 2005, but WGTN-TV3 contributed \$22,000 to that project. Steve stated that he was ok with the additions to the project but he thinks the guidelines need to be more clear on what Channel 3 is responsible for and what the separate entities should be responsible for in these multi-faceted projects.

Mike Kuhle also reminded the group that City puts all of the money from PEG and Subscriber fees back into Channel 3 when they are not obligated to. Showing commitment by the city

Arne Sexe moved to pay the final bill for the remodel including the \$6000.00 for the purchase of the updated switcher.

Motion second by Mike Kuhle. Motion carried.

Craig also added he felt that the system operation details were not made clear to the Board when we decided not to opt for the single operator system.

Kelly updated the Board on the Church playback stating that other than a few minor scheduling issues the conversion was nearly complete.

In other business: Kelly and Craig will be attending the Chamber Ambassador meeting and updating Chamber members on Channel 3 updates. Paul K. asked about Bioscience conference recording. Kelly told the Board that Channel 3 records some of the presentations on request.

Motion to adjourn by Paul Second by Arne

May 1<sup>st</sup> next meeting.

## **WPAC Meeting – April 17, 2014**

Note: Date was changed from 4/15 to 4/17 due to conflict for several members.

Members present: Gail Holinka, Antonio Madrigal, Mary Thompson, Mike Kuhle, Scott Kraft

Meeting was called to order by Gail Holinka in the City Offices at 4:55 p.m.

Feb minutes were reviewed and approved. Mike/Antonio

### **Old Business:**

#### **Event Center**

- Gail reported the Bill Reum artwork that had been taken down at the Worthington Convention Center was back up and hanging the last time she was there. Due to absence of secretary, the letter that was to be drafted to the Convention Center director will be shared at our next meeting.
- Mary shared a possible idea for a bronze sculpture to be placed at the Event Center, possibly out in the Wedding Park, or wherever it seems fitting. Robert Orr is the artist and is willing to sell a 24" piece. The subject is of a little girl reaching down towards a goose. Cost is approx. \$8,500. Discussion was held if this theme/size was most fitting for the area, or would something else be more appropriate? A simple pond feature with this piece added might look very nice. A larger bronze piece would be considerably higher. Gail will talk to Mary to see if there are other pieces to be purchased from Mr. Orr that we can look at for consideration and report back. Mike will share the image and possible idea with the City Council as well.
- Mike was asked to request a current budget from the City to let us know what dollar amount we have remaining to be spent for Public Art work at the Event Center, and if there is a deadline to spend it by.

**WOW Grant Update-** Gail should be hearing soon about the status of the SMAC grant for Public Art. Proposed projects were a mural, repair of the mosaic turtle, and mobiles for new PA locations (Memorial Auditorium and possibly the Wgtn. Event Center). If not funded, we may want to look at still supporting some of the projects if feasible. Mike asked for artist sketches of the mural to share with council. Gail spoke with Brad C. and Craig C. prior to today's meeting and asked them look into the signage ordinance, as they had stated earlier changes will need to be made for final approval of the mural.

**Brochure-** WPAC brochure that Antonio has been working on is getting closer to completion and was been sent out for review. Positive feedback has been received so far. A final draft will be brought to the next meeting.

**Membership Update-** Current membership involvement was discussed; Kelly Henkels was contacted since she has not been able to attend any meetings. She said is interested in helping with committee work but is unable to sit on the commission as an active member at this time. A new replacement will be sought; Gail will check her list of prospective members and try to contact a replacement to be brought before the commission and Mayor Oberloh for approval.

**Meeting Times-** Discussed a possible 7am meeting time for next meeting; we'll check with members. Meeting adjourned at 5:37 p.m.

Respectfully submitted,

Gail Holinka in absence of Kathy Craun

## **WPAC Meeting – May 19, 2014**

Members present: Kathy Craun, Gail Holinka, Scott Kraft, Mike Kuhle, Antonio Madrigal, Mary Thompson

Meet was called to order by Gail Holinka in the City Offices at 5:05 p.m

Minutes were reviewed and approved. Mike/Scott

Primary purpose of the meeting is to review sites for Legacy Mural. Mr. Woods suggested the 2<sup>nd</sup> Avenue YMCA gym wall. The building is city owned and the design could be easily modified to fill the space.

The Worthington Fire Station was again mentioned and may be a possible future project. Idea of depicting infamous Worthington fires and/or history firefighting equipment inside building was design possibility.

Question arose regarding a designated budget for the Public Arts Commission. This request will be forwarded to the City Council.

Commission members reviewed the brochure. It was decided to wait until after the Regatta to continue with the project. The activities planned should provide several visuals that may be included.

The mobile project schedule to be placed at Memorial Auditorium was reviewed. There is concern that the mobile would cause a problem if hung from the ceiling. After studying alternative placement, the ceiling appears to be the least intrusive. The artist will survey the space on Monday, June 9<sup>th</sup> at 8 a.m. A group of individual with a stack in placement will meet prior to that date to ensure structure and artistic integrity.

Jerry Fiola has approached Gail about placing a historic photo display at the Worthington Convention Center during Turkey Day week. There are several class reunions scheduled during that time and such a display may be of interest. Kathy will contact Jerry to explore the Historical Society's ideas and possible installation formats.

Next WPAC meeting will be June 5<sup>th</sup> at 5:30 p.m. The meeting will be held at the Worthington Convention Center and the director will be included.

Meeting adjourned at 5:40 p.m. and members continued to the 2<sup>nd</sup> Avenue mural site to further discuss design placement.

## CITY OF WORTHINGTON, MINNESOTA

MUNICIPAL LIQUOR STORE  
INCOME STATEMENT  
For the Period 1/1/14 Through 4/30/14  
(Amounts in Dollars)

	Total 2014 Budget	APRIL		% YTD Actual to Budget	YTD	
		Actual	Previous Year		Actual	Previous Year
<b>Sales</b>						
Liquor	1,400,000	97,696	92,107	27.4%	383,136	369,881
Wine	460,000	35,229	31,058	27.8%	128,052	120,567
Beer	1,620,000	119,589	111,280	25.4%	411,270	402,678
Mix/nonalcohol	64,000	3,721	3,435	21.3%	13,604	22,646
NSF charges	300	-	-	20.0%	60	30
<b>Net Sales</b>	<b>3,544,300</b>	<b>256,235</b>	<b>237,880</b>	<b>26.4%</b>	<b>936,122</b>	<b>915,802</b>
<b>Cost of Goods Sold</b>						
Liquor	1,008,000	70,343	106,636	27.4%	276,280	273,040
Wine	324,000	24,904	36,941	27.3%	88,452	87,069
Beer	1,234,000	90,584	130,360	25.4%	313,247	303,994
Soft drinks/mix	41,500	2,375	3,837	30.7%	12,733	9,099
Freight	24,000	1,792	2,606	25.4%	6,102	6,412
<b>Total Cost of Goods Sold</b>	<b>2,631,500</b>	<b>189,998</b>	<b>280,380</b>	<b>26.5%</b>	<b>696,814</b>	<b>679,614</b>
<b>Gross Profit</b>	<b>912,800</b>	<b>66,237</b>	<b>(42,500)</b>	<b>26.2%</b>	<b>239,308</b>	<b>236,188</b>
<b>Operating Expenses</b>						
Personnel services	252,211	21,106	19,658	31.4%	79,126	77,572
Supplies	19,200	438	1,048	31.2%	5,987	4,762
Other services & charges	138,011	20,952	7,748	34.4%	47,538	29,527
Depreciation (estimated)	15,500	1,292	1,417	33.3%	5,168	5,668
<b>Total Operating Expenses</b>	<b>424,922</b>	<b>43,788</b>	<b>29,871</b>	<b>32.4%</b>	<b>137,819</b>	<b>117,529</b>
<b>Operating Income (Loss)</b>	<b>487,878</b>	<b>22,449</b>	<b>(72,371)</b>	<b>20.8%</b>	<b>101,489</b>	<b>118,659</b>
<b>Non-Operating Revenues (Expenses)</b>						
Interest earnings **	3,000	250	250	33.3%	1,000	1,000
Other non-operating	-	-	-	-	-	336
<b>Total Non-Operating Revenue (Expense)</b>	<b>3,000</b>	<b>250</b>	<b>250</b>	<b>33.3%</b>	<b>1,000</b>	<b>1,336</b>
<b>Net Income (Loss) b/Operating Transfers</b>	<b>490,878</b>	<b>22,699</b>	<b>(72,121)</b>	<b>20.9%</b>	<b>102,489</b>	<b>119,995</b>
<b>Operating Transfers-Out</b>	<b>(225,000)</b>	<b>(18,750)</b>	<b>(16,667)</b>	<b>33.3%</b>	<b>(75,000)</b>	<b>(66,668)</b>
<b>Net Income (Loss)</b>	<b>265,878</b>	<b>3,949</b>	<b>(88,788)</b>	<b>N/A</b>	<b>27,489</b>	<b>53,327</b>

\*\* Includes four months budget



## **ADMINISTRATIVE SERVICES MEMO**

**DATE: MAY 23, 2014**

**TO: HONORABLE MAYOR AND CITY COUNCIL**

**SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW**

### **CONSENT AGENDA CASE ITEMS**

**1. APPLICATION TO BLOCK STREETS - ISD 518**

An application to block streets has been received from Independent School District 518 for "Spirit of Worthington Trojan Marching Band." All of the required paperwork has been received and Bernie Brandt has been designated as safety officer for the event. Times and streets to be blocked are as follows:

From 6:30 p.m. to 7:15 p.m., Thursday, June 12, 2014  
Clary Street between Marine Avenue and Church Avenue

Council action is requested on the application to block streets for the Spirit of Worthington Trojan Marching Band.

**2. APPLICATION FOR ON-SALE BEER LICENSE - NOBLES COUNTY FAIR ASSOCIATION**

An application for an on-sale beer license has been received from the Nobles County Fair Association, 1600 Stower Drive. The beer garden will be set up in the rabbit barn with a fenced in area, and within the fenced in area of the grandstand for special events. The license period would be from June 1, 2014 through December 31, 2014.

All the required paperwork, insurance certificate and fees have been received as required.

Council action is requested on the application.

**3. 2014 ON-SALE LIQUOR, ON-SALE CLUB LIQUOR, AND WINE LICENSE RENEWAL APPLICATIONS**

Applications for On-Sale Liquor, On-Sale Liquor - Convention Center, On-Sale Club Liquor, and Wine License have been received for the period July 1, 2014 to June 30, 2015. All forms, insurance certificates and payments have been received as required.

Council action is requested on the following applications:

**2014 On-Sale Liquor Licenses**

1. The Ground Round Grill & Bar, 1290 Ryan's Road
2. Hickory Lodge Bar & Grill, 2015 N. Humiston Avenue
3. Oxford Bowl, 325 Oxford Street
4. Long Branch Saloon, 206 Tenth Street
5. La Azteca Tiendo Mexicana Inc., 223 Tenth Street
6. A & T Tap, 107 12<sup>th</sup> Street

**2014 On-Sale Liquor License - Convention Center**

1. Worthington Event Center

**2014 Club On-Sale Liquor Licenses**

1. Worthington Country Club, 851 W. Oxford Street
2. VFW 3958, 1117 Second Avenue
3. Worthington Eagles Club FOE Aerie 3282, 205 Oxford Street
4. The Historic Dayton House, 1311 4<sup>th</sup> Avenue
5. Elk's Lodge BPOE Lodge 2287, 1105 Second Avenue

**2014 On-Sale Wine Licenses**

1. Ben Lee's Café, 212 Tenth Street
2. Hickory Lodge Bar & Grill, 2015 N. Humiston Avenue
3. Long Branch Saloon, 206 Tenth Street
4. Ground Round Grill & Bar, 1290 Ryan's Road

Council action is requested on the license renewal applications.

**CASE ITEMS**

**1. RECOGNITION OF AWARD TO BUFFALO RIDGE DRUG TASK FORCE**

As Council may have heard, the Buffalo Ridge Drug Task Force has been awarded the Outstanding Achievement Award - 2014 Task Force of the Year by the Minnesota State Association of Narcotics Investigators. Commander Troy Appel will be present at the meeting to display their award.

**2. HERON LAKE WATERSHED UPDATE/ISSUES**

Jan Voit will be present at the meeting to provide an update on projects and issues concerning the Heron Lake Watershed.

3. **UPDATE ON YEAR-TO-DATE PROSECUTIONS - NOBLES COUNTY ATTORNEY'S OFFICE**

Kathy Kusz, Nobles County Attorney, will be present to provide information to Council on the prosecution services her offices have provided for the City of Worthington. Ms. Kusz will include additional details to their case load information included as *Exhibit 1*.

4. **WORTHINGTON PUBLIC ARTS COMMISSION - REQUEST FOR PROJECT/ LOCATION APPROVAL**

At their May 12, 2014 meeting, the Worthington Public Arts Commission was seeking Council approval of a design concept and location for a proposed mural that would depict our community and its celebrations. The proposed site for the mural was Butcher's building, however, that had not been confirmed with Mr. Butcher. Discussion on the proposed project yielded other suggestions for location, with Council taking no action to allow staff to determine if the mural would be out of compliance with our sign ordinance.

Ms. Holinka will be at the meeting to further discuss the project and a proposed location, and to receive Council approval.

5. **DECLARATION OF PROPERTY DISPOSAL AND DIRECTED SALE TO PRAIRIE HOLDINGS GROUP OF LAND ADJACENT TO LOTS 1-8, BLOCK 3 IN THE BIOSCIENCE INDUSTRIAL PARK**

Prairie Holdings Group has interest in adjusting their retention pond to extend into the property the City holds to the north of the existing lots 1-8 in the Bioscience Park. Included in *Exhibit 2* is a map of the respective area. The area shown within the red hashed portion is the property in question and is requested to be sold. The property is bound on the south by the north line of Worthington Bio Science Industrial Park Addition and on the north by the primary sanitary sewer interceptor for the City. These boundaries and resulting shape of the tract tend to limit the practical use of the property for purposes other than attaching to Lots 1-8 within Block 3. The City property remains accessible from the north or east.

The City should maintain ownership of the land along and north of the sewer interceptor for other potential uses and to preserve full access for maintenance and changes to the ditch and/or sewer. Future public uses could include additional sanitary sewer flow equalization, storm BMPs, additional storm retention. A possibility also exists that the ditch could be straightened and land developed off of 27th at some time if other public uses do not

materialize.

The City transferred lots 1-8 under the City's land acquisition policy at an established per square foot of nearly \$.69 per square foot but is forgivable over a 20 year period so long as the assessed value is created to accommodate the sale at no costs. The land value of lots 1-8 was \$360,000.

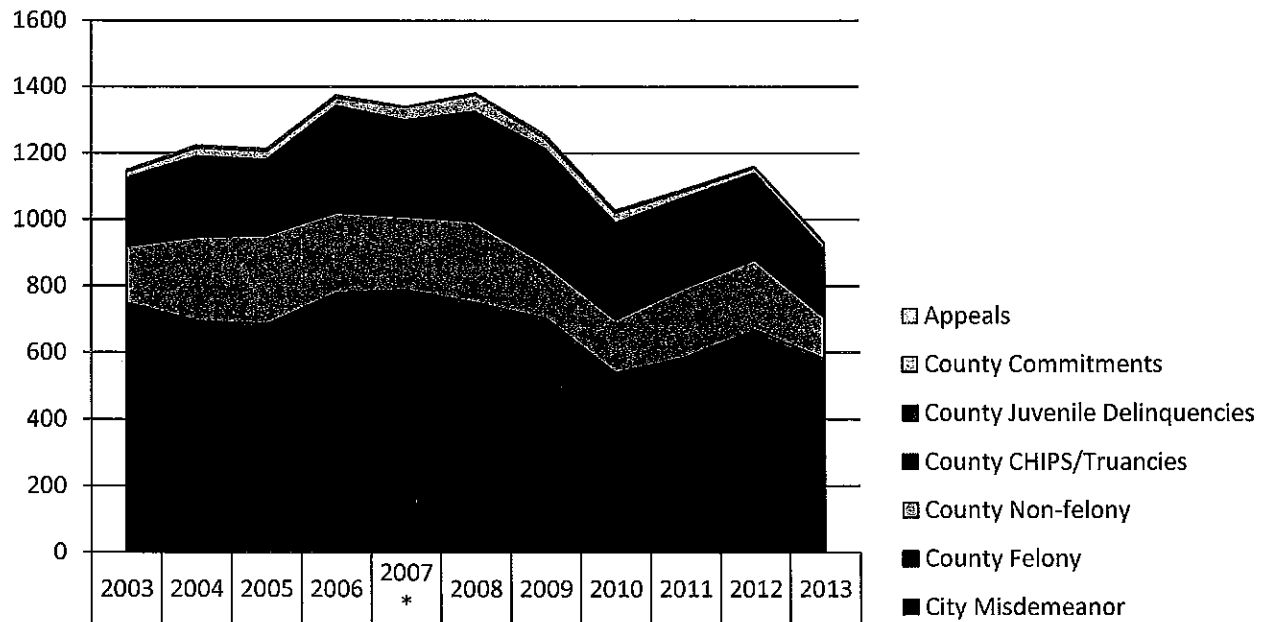
Officials at Prairie Holdings Group have suggested the sale of the 145' X 1,500' or approximately 5 acres area to be at \$.15 per square foot or \$32,670. Staff worked to negotiate a price of \$.35 per square foot to accommodate a notable reduction in value from comparative value of the adjacent parcels 1-8.

The City will need an easement over the west 60 feet, more or less, of the property being sold for maintenance, operation and reinstallation of the utilities located in that portion of the property. The property sale would need to be regarded as resulting in a realignment of property lines rather than the creation of a new parcel. The strip of land would be considered part of the Block 3 property in the application of a development regulation.

The City's property disposal policy, included as *Exhibit 3*, would be applicable in this situation and should Council be willing to dispose of the property staff would recommend utilizing Section B1c for conveyance for economic development.

Procedurally Council would generally make a direct sale to the City of Worthington Economic Development Authority. Thereafter, the EDAu could enter into a sale agreement of the property to Prairie Holdings Group. Transferring the property first to the EDAu would require an extra step and an extra layer of real estate property documents and fees. Therefore, Staff recommends that the Council determine that it would not be in the public interest, for the reasons outlined above, for the City to conduct a public sale of the subject area and that a direct sale to Prairie Holdings Group would be in the public interest for economic development.

**Council action is requested to approve the directed sale and establish the per square foot amount for the subject area to Prairie Holdings Group. Council would make a limited exception to the City's disposal policy that acknowledges the public interest in a directed sale due to the limited uses of the property and the economic development benefits of their new campus facility. This action would authorize the Mayor to sign and Clerk attest documents to ensure the proper disposal of the City's real property. Any survey fees, recording costs or attorney costs would be the responsibility of Prairie Holdings Group. Final boundaries will be worked out with staff.**



	2003	2004	2005	2006	2007 *	2008	2009	2010	2011	2012	2013
Appeals	5	7	7	8	1	5	11	7	7	4	5
County Commitments	19	27	27	25	41	52	33	32	19	17	18
County Juvenile Delinquencies	190	227	206	311	243	263	284	239	204	202	138
County CHIPS/Truancies	15	15	20	10	45	67	59	50	66	57	63
County Non-felony	172	254	269	244	223	246	167	162	211	214	127
County Felony	241	172	194	242	243	163	225	178	180	149	167
City Misdemeanor	507	522	491	536	545	586	478	361	406	518	414

\*In 2007, the County Attorney's Office started prosecuting truancies; that is the cause of the increase in CHIPS/Truancy cases

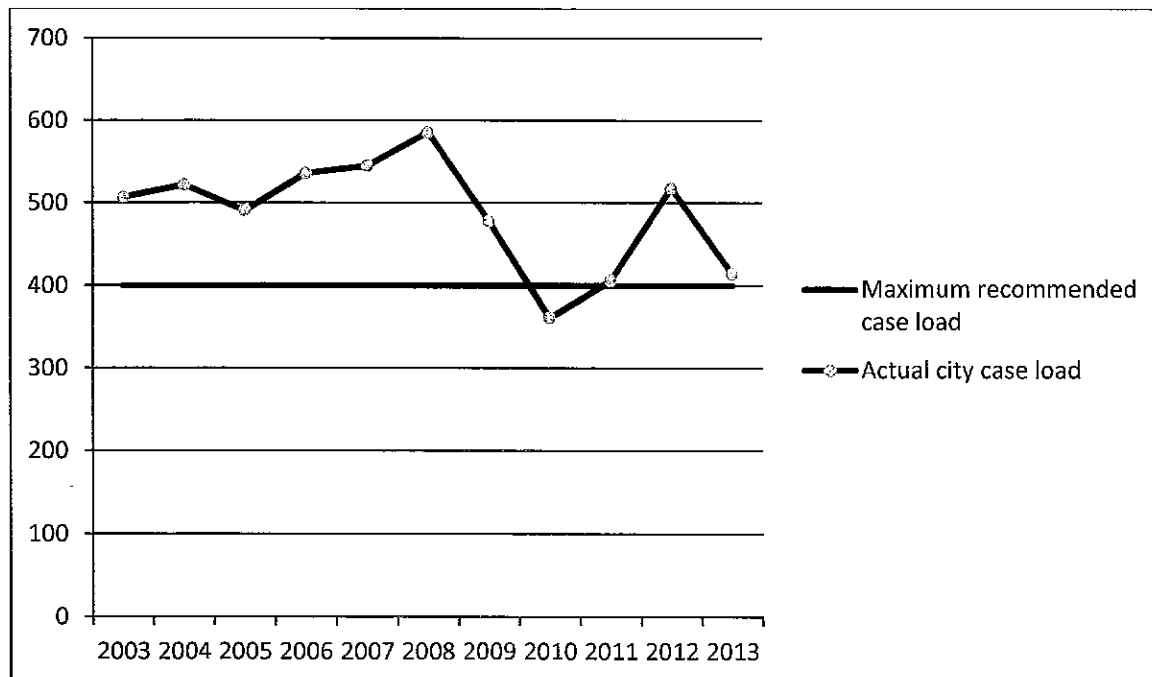
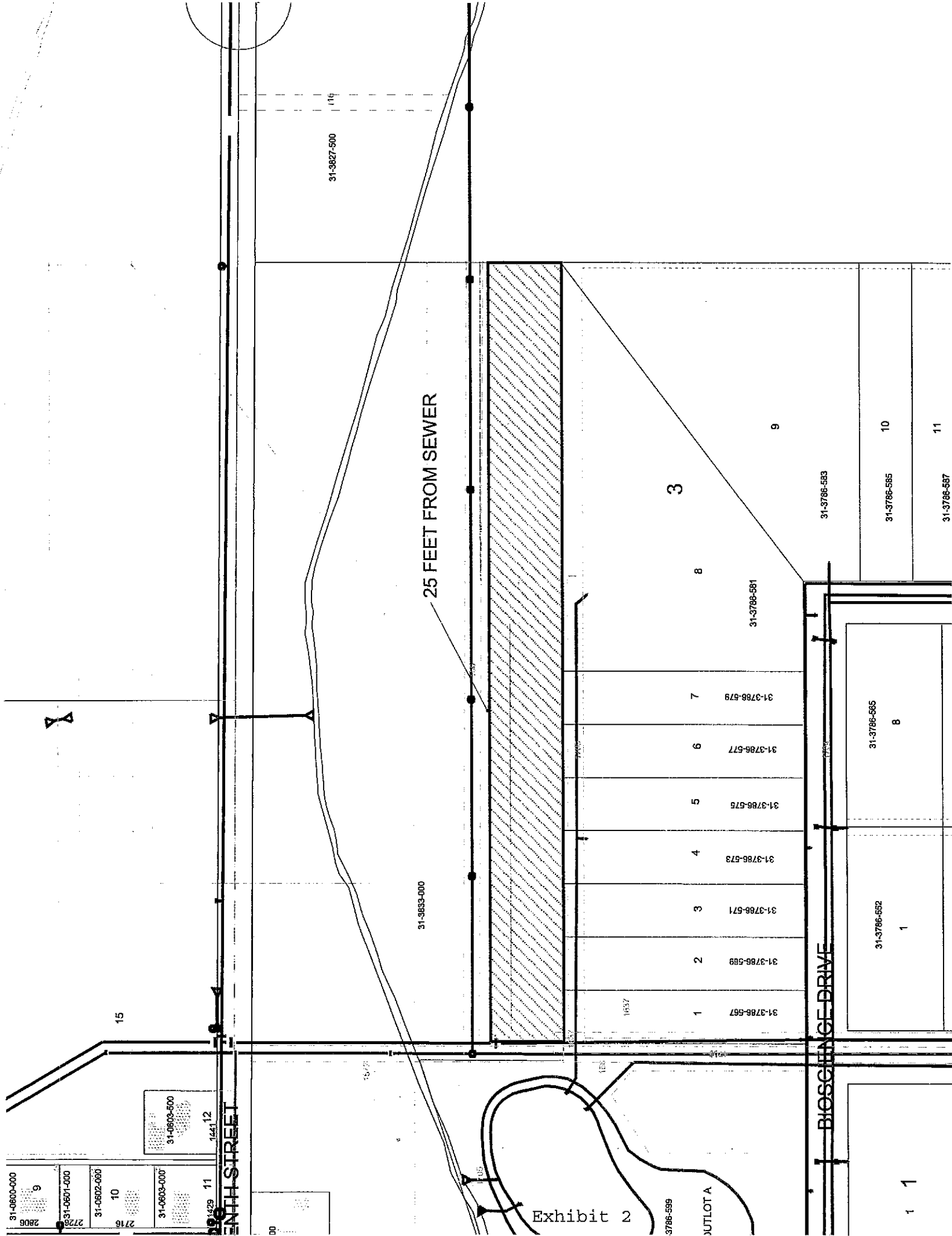


Exhibit 1



## **CITY OF WORTHINGTON PROPERTY DISPOSAL POLICY**

The purpose of this policy is to establish a means whereby the City may dispose of real or personal property.

### **A. DEFINITIONS**

The following words and terms shall have the following meanings, unless the context clearly indicates otherwise:

**Contract** - An agreement entered into by the City for the sale of supplies, materials, or other personal property, equipment, or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property.

**Dispose of** - To sell, alienate, to finish with, bargain away or otherwise convey or transfer ownership, but not including destruction of waste materials or the sale of supplies and materials or other properties by the City in the course of a service being performed by the City in the ordinary scope of its municipal function.

**Forfeited Property** - All personal property where all right, title and interest thereto, has been acquired by the City pursuant to Minnesota law authorizing the forfeiture of motor vehicles and/or other personal property which have been used in the commission of certain designated offenses in violation of either the criminal code, Minnesota Statutes Chapter 609 and Chapter 152, or Minnesota Statutes Chapters 169-169A.

**Personal Property** - All property that is not real property and other than the property that has come into the hands of the Police Department and Public Works Department through impoundment.

**Real Property** - Land and its permanently affixed buildings or other structures, together with its improvements and its natural assets, such as minerals, crops, waters, and with the inclusion of corporeal or incorporeal rights that follow ownership of the land and with the interests in such rights.

**Set of Items** - More than one item of the same kind that belongs or are used together such that each item would suffer a reduction in value if separated from the other(s).

### **B. DISPOSAL OF REAL PROPERTY**

The following procedures shall be followed when real property that has come into the possession of the City of Worthington, excepting unclaimed property, is intended to be disposed of:

1. **Council Determination.** Prior to the disposal of any real property, Council shall determine if the property is to be disposed of by public sale, disposed of by directed sale,

or transferred to the Economic Development Authority for economic development purposes.

- a. **Public Sale.** Unless otherwise found to be in the public's interest, property which is suitable for potential development or other beneficial use by more than one party is to be disposed of by public sale.
  - b. **Directed Sale.** Property which does not conform to zoning requirements in regards to size, area, or street frontage may be sold to owners of abutting properties without a public sale. Any title the City may have to vacated streets or alleys may be conveyed to the owners of abutting properties without a public sale. Council shall establish the manner the property is to be distributed to abutting owners, sale price and any other terms or conditions found appropriate.
  - c. **Conveyance for Economic Development.** Council may, upon finding it to be in the public's interest, transfer any property suitable for development to the Economic Development Authority for use or sale by the Authority in a manner consistent with the Authority's goals, purpose, and policies.
2. **Disposal by Public Sale.** The following procedures shall be followed when Council has determined that real property shall be disposed by public sale.
- a. **Process for Approval.** The City Administrator or his representative shall be responsible for preparation and processing for approval any real property intended for disposal by public sale. At the time he prepares to dispose of such property, the City Administrator or his representative shall first secure comments and recommendations from affected departments.
  - b. **Notice of Bids.** The City Administrator or his representative shall prepare a notice inviting sealed bids, to be published for two consecutive weeks in the official newspaper and at least five calendar days must intervene between the date of the last publication and the time for filing such sealed bids or proposals. This notice shall contain a description of the property and the terms and conditions of the sale, including any minimum acceptable bid amount.
  - c. **Form of Bids.**
    - (1) All bids shall be filed on forms furnished by the City Administrator or his representative. After receipt of the bids, the City Administrator or his representative shall present a listing of the bid to the City Council for consideration. At the discretion of the City Council, the property may be sold to the highest bidder unless otherwise provided in the notice of bids. Council approval is required before the property may be conveyed.



- (2) In the event the City Council rejects all bids, Council may call for rebidding or it may then authorize the City Administrator to list the property for disposition with one or more Realtors, or via electronic auction, or it may authorize the City Administrator to negotiate the disposition in a manner that he may deem appropriate. All final disposition of real property shall be approved by City Council.
- d. **Filing of Bond.** The City Administrator may require that any person who files a bid must also furnish a bond commonly referred to as a bidder's bond, or a cash deposit in the amount of not less than five percent of his bid.
- e. **Auction Sales.** If it is determined by the City Administrator that sealed bids should not be utilized or, if a sale was not successfully accomplished utilizing sealed bids, the Administrator may recommend to the City Council that the property be sold at public auction. The City Administrator or his representative, shall be responsible for preparing a notice to the official newspaper for at least two consecutive weeks which must be at least five days before the actual date of sale. The notice shall describe the location of the auction sale and a description of the properties to be sold. At the time of the public auction, the City shall be responsible for providing services of an auctioneer or other personnel necessary to carry out the public auction. The City Administrator, upon completion of the public auction, shall prepare a record of all transactions and file such record with the City Clerk.
- f. **Books and Accounts.** The City Administrator shall be responsible for maintaining a record of each sale and the disposition of money received.

*It should be noted that the open meeting law was amended in 2004 to allow a public body to close a meeting for negotiations concerning the purchase or sale of real or personal property. The law permits a closed meeting: (1) to determine the asking price and strategy for the sale of real or personal property; (2) to review appraisal data classified as confidential or nonpublic; and (3) to develop or consider purchase or sale offers or counter-offers. Before holding a closed meeting the public body must identify the subject property on the record. Proceedings of a closed meeting for one of these purposes must be recorded and kept for eight years. Finally, the actual purchase or sale must be approved at an open meeting and the purchase price or sale price is public data.*

#### **RESTRICTIONS ON SALES TO EMPLOYEES OF THE CITY OF WORTHINGTON**

No real or personal property shall be sold to any officer or employee of the City unless the sale is open, public and competitive. Nothing herein shall prevent the conveyance of real property to an officer or employee of the City as an abutting owner in a directed sale.

### **C. DISPOSAL OF PERSONAL PROPERTY**

All sales of City supplies, materials, or equipment, or other personal property including forfeited property or the rental thereof, shall comply with the provisions of Minnesota Statutes 471.345, "Uniform Municipal Contracting Law."

1. If the estimated market value of the item or set of items is \$10,000.00 or less the sale may be made by quotation or in the open market at the discretion of the City Administrator or General Manager of Utilities or their designee and conducted in a commercially reasonable manner.
  - a. **Sale by Quotation.** Sales made by quotation shall be based, so far as practicable on at least two quotations which shall be kept on file for at least one year from the date of their receipt.
  - b. **Sale in the Open Market.** Sales made in the open market shall specifically include placement of the item or set of items in public auctions, established dealer auctions, or established salvage auctions, which are conducted by a licensed broker and which have been previously approved by the City Administrator or General Manager of Utilities. Open market sales may also include sales made by online electronic auction upon the approval of the City Administrator or General Manager of Utilities.
2. If the estimated market value of the item or sets of items is more than \$10,000 but not in excess of \$50,000 the City Administrator, General Manager of Utilities or their designee may authorize the sale to be made by either the receipt of sealed competitive bids solicited by public notice or by direct negotiation. All such sales shall be conducted in a commercially reasonable manner.
  - a. **Sale by Sealed Competitive Bids.** Sales made by the receipt of competitive bids shall be accordance with procedures established by the City Administrator or the General Manager of Utilities, who shall have the authority to establish a minimum acceptable sale price.
  - b. **Sale by Direct Negotiation.** Sales made by direct negotiation shall include the receipt so far as practicable of at least two quotations, which shall be kept on file for at least one (1) year from the date of their receipt. Sales made by direct negotiation shall also specifically include sale by publication, established dealer auctions or established salvage auctions which are conducted by a licensed broker and which have been previously approved by the City Administrator or General Manager of Utilities. Direct negotiation sales may also include sales made by online electronic auction upon the approval of the City Administrator or General Manger of Utilities.

3. If the estimated market value of item or items is in excess of \$50,000 it must be sold by the receipt of sealed competitive bids solicited by public notice. The acceptance or rejection of bids shall be by the City Council or the Water and Light Commission.

- a. **Notice of Bids** - The City Administrator, General Manager of Utilities or their representative shall prepare a notice inviting sealed bids to be published for two consecutive weeks in the official newspaper and at least five (5) calendar days must intervene between the date of the last publication and the time for filing such sealed bids or proposals. This notice shall contain a description of the property and the terms and conditions of sale.
- b. **Form of Bids** - All bids shall be filed on forms furnished by the City Administrator, General Manager of Utilities or their representative. After receipt of the bids, the City Administrator, General Manager of Utilities or their representatives shall present a listing of the bids to the City Council or Water and Light Commission for acceptance. The property shall be sold to the highest bidder unless otherwise provided in the notice to bid.
- c. **Rejection of Bids** - In the event the City Council or Water and Light Commission rejects all bids as referred to in the notice of bids, they may call for rebidding, or they may authorize the City Administrator or General Manager of Utilities to negotiate the disposition in a manner that they deem appropriate.
- d. **Receipts from Sales of Property** - Unless state law provides otherwise, all receipts from sales of property under this Section shall be placed in the account for the department disposing of the excess property. If not a particular department then back into the General Fund.

Nothing in this policy is intended to prohibit the disposal of personal property determined to be "scrap" by delivery of such material to an established salvage company, provided that the scrap value does not exceed \$5,000.

Adopted by the City Council of the City of Worthington this 13 day of October, 2004.



Mayor

Affest.   
City Clerk

## **PUBLIC SAFETY MEMO**

**DATE: MAY 23, 2014**

**TO: HONORABLE MAYOR AND CITY COUNCIL**

**SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW**

### **CASE ITEM**

#### **1. LIFE SAVING AWARD HONORING RAHEL BAZA FOR HEROISM**

At 4:35 p.m. January 18, 2014 the Worthington Police Department received an emergency call regarding a person that was choking at 304 10<sup>th</sup> Street at Queen Sheba Restaurant.

Officers Colby Palmersheim and Tyler Olson arrived on scene and discovered that Rahel Baza had been at the restaurant when another guest, Francisco Martinez was eating and began choking and was unable to breath. Baza quickly contacted 911 for help and proceeded to perform the Heimlich Maneuver on Martinez. Baza was able to successfully dislodge the food from Martinez's throat, when he began breathing freely and vomiting. Martinez was transported by ambulance to the hospital for evaluation.

Both officers agree that without Baza's quick decision to contact 911 and to perform the Heimlich Maneuver, Martinez's outcome would not have turned out as it did. Officers Palmersheim and Olson have recommended Ms. Baza for a Life Saving Award.

We are here tonight to honor Rahel Baza for her heroism and her decision to take actions which led to saving the life of a choking victim. We are grateful Rahel didn't have to be told to do the right thing and it was her willingness to help and take action that kept Mr. Martinez from becoming a tragic statistic. Rahel was the first and most important link in saving Mr. Martinez's life on January 18, 2014. We are here to award Rahel Baza with this Life Saving Award.

We would like to take this time now to publically honor Rahel Baza for her heroism under extreme circumstances.

#### **2. TOWARDS ZERO DEATHS OUTSTANDING AGENCY TOWARD/PRESENTATION OF EQUIPMENT**

The Worthington Police Department has been selected as an Outstanding Agency by the Minnesota Department of Traffic Safety. The police department has been awarded four ALCO-Sensor FST preliminary breath testing instruments that will assist officer in a timely assessment of impairment due to alcohol consumption.

The Worthington Police Department is a partner, with hundreds of departments across the state, that strives “Towards Zero Deaths” by focusing traffic enforcement efforts.

The Worthington Police Department, under the direction of Officer Josh McCuen, leads a coalition of eleven law enforcement agencies, in seven counties throughout southwest Minnesota, through a grant provided by the office of Traffic Safety, dedicated to enforce traffic laws that keep people safe.

Scott McConkey , the Southern MN Law Enforcement Liaison from the Dept. of Public Safety and Officer McCuen are both here, to present and receive the award.

## **ENGINEERING MEMO**

**DATE: MAY 23, 2014**  
**TO: HONORABLE MAYOR AND COUNCIL**  
**SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW**

### **CONSENT AGENDA ITEMS**

#### **1. AMEND CITY PURCHASE POLICY**

The City's current Purchase Policy for contracts in excess \$100,000 calls for the advertisement for bids to be published in the City's official newspaper, and at least once in either a newspaper published in a city of the first class as defined by Minnesota Statute or a trade paper. This wording was consistent with the state statute requirements pertaining to certain types of improvements. For many years a publication called "Construction Bulletin" was widely used in this region as a trade paper in meeting this requirement. As a commonly used publication in Minnesota and the Dakotas, the Bulletin was also effective in reaching contractors likely to be interested in City projects. The shift to internet based services diminished use of the Bulletin. The Bulletin has, for the second time in recent years, stopped publication. Finance and Commerce, published in Minneapolis, has been used by the City and various other entities to meet requirements, however, use of the publication to reach contractors may not be as effective as desired.

Statute requirements of concern have changed from referencing a trade paper to "Recognized Industry Trade Journal" which is defined by Statute as "a printed or digital publication or Web site that contains building and construction news of interest to contractors in this state, or that publishes project advertisements and bids for review by contractors or other interested bidders in its regular course of business. Given the change in options allowed by statute, staff recommends that Council approve the changes to the City's Purchase Policy pertaining to contracts in excess \$100,000 shown on Exhibit 1.

It may be noted that the City has recently been using QuestCDN.com to post projects as well as to distribute plans electronically. This service is used by various other public entities and consultants. The City also utilizes EAdvert, a web site hosted by the Minnesota Department of Transportation and supported by the City Engineer's Association of Minnesota and the Minnesota County Engineers Association, to post notices of project advertisements.

As Council will note, the proposed changes include modifying the requirement that plans be available in the City Clerks Office to an office of the City. Typically plans are made available at offices of the City other than the Clerk's.

## **CASE ITEMS**

### **1. APPROVE PLANS FOR OKABENA STREET WATER MAIN EXTENSION**

Pursuant to Council resolution of March 24, 2014, staff has completed the plans and specifications for the extension of water main on Okabena Street from Kragness Avenue to approximately 800 feet west (to the west line of Boote's Addition). The plans are for the project as presented in the feasibility report and the March 24<sup>th</sup> improvement hearing. Staff recommends that Council pass the resolution in Exhibit 2 approving the plans and authorizing advertisement for bids to be received June 23, 2014 and considered at the Council meeting that evening.

Note: Should Council not approve of the proposed change in the purchase policy, the resolution should be modified to state in Finance and Commerce rather than on QuestCDN.com.

### **2. APPROVE PLANS FOR TAXIWAY B JOINT AND CRACK REPAIRS**

At its April 14, 2014 meeting, Council approved an agreement with the firm of Bolton and Menk to provide professional services for airport projects anticipated to be undertaken over the next five years. Council's action also included approving a work order authorizing the professional services required for a project to repair and/or seal cracks and joints on Taxiway B.

Bolton and Menk have now completed the plans and specifications for the Taxiway B project. The plan includes replacing the bituminous pavement, to a depth of 2", 9" each side of existing transverse joints (joints perpendicular to the direction of travel) and resealing longitudinal joints and sealing any random cracks. The project covers the entire length of Taxiway B east of Runway 18/36. The taxiway will be out of service during the project which will result in the temporary use of Runway 11/29 for back taxiing however no runway closure will be required. In such instances, a notice to airmen (NOTAM) is issued that makes airport users aware of the situation.

The total estimated project cost, including engineering but excluding a contingency, is \$141,050. Funding is proposed to be from a 90% Federal Aviation Administration (FAA) grant and use of airport reserves for capital improvements for the remaining 10%. The 2014 airport budget includes the project at only \$93,275 with use of \$9,328 in reserves for the local share. The additional local costs will need to be funded from the reserves. There does exist some potential for an additional 5% funding of the project from the Minnesota Department of Transportation (MnDOT) however no formal guidelines have been developed for that agency's use of its recently recovered funds.

Staff recommends that Council approve the plans and authorize an advertisement for bids to be received on June 20, 2014 and considered by Council at its June 23<sup>rd</sup> meeting. Any award of the contract at that time would be subject to receipt of an FAA grant. Acceptance of a grant would be formally approved at a later date. It is anticipated that the FAA (and state, if any) grant will also provide funding for the environmental assessment work being conducted at this time for the future Taxiway C project.

***Status of Airport Reserve for Capital Improvements.*** The reserve balance as of 12/31/2014 was \$153,345. This reserve balance may or may not be adequate to fund the local share of the Taxiway C extension project scheduled for next year (including the environmental assessment work being completed this year) depending upon the final cost of the project and the availability of an additional 5% funding from the Minnesota Department of Transportation. The current capital improvements program budget lists the Taxiway C project at a total cost of \$1,320,843 with local costs of \$132,084 (10%). The reserve is currently being replenished at a rate of \$18,000 per year from the lease of the hangar that a portion of the reserves were used to finance in 2007/08. About 13 years of the 20 year term of the "internal loan" used to finance the hangar remains after this year. Continued replenishment of the reserve is dependant on continued lease of the hangar. Any local share of the Taxiway C project exceeding the available reserve balance could be funded through an inter fund loan with the hangar lease payments (or general revenue, if needed) being utilized for loan repayment.

### **3. AMEND BUDGET FOR MAY STREET PEDESTRIAN CROSSING**

The 2014 Street Capital Improvements Budget included \$18,500 in general revenue for the May Street pedestrian crossing project. This project is to bring the crosswalk on May Street (just east of Chautauqua Park) into compliance with American with Disabilities Act (ADA) requirements. Currently the crosswalk is the only known crosswalk that does not include pedestrian ramps and was apparently overlooked in past efforts to install ramps at all crossings. The crosswalk should now be improved to comply with current right-of-way ADA standards. The project includes street pavement replacement as needed to achieve compliance.

Quotes were solicited from the local contractors known to undertake concrete street pavement work. A single quote was received in the amount of \$22,099.80, an amount more than \$7,600 over the engineer's estimate. Discussions with the contractor did not result in finding any modifications to the plans that would reduce the amount of the quote but they did reveal a potential to negotiate a decrease of up to \$2,000 in the quote for the work as planned. It is not anticipated that a significant decrease in price would be realized by quoting at a later date.

Staff is recommending that the budget be increased to \$28,000 for construction, engineering and contingencies which will allow the quote to be awarded. The increased



*Engineering Memo - May 23, 2014*  
*Page 4*

project cost of up to \$9,500 would need to be funded from Construction Fund (401) reserves.

### **CONTRACTS OVER \$100,000**

If the amount of the contract is estimated to exceed \$100,000, sealed bids shall be solicited by the City of Worthington. A publication of the Advertisement for Bids shall be made no less than three (3) weeks before the last day for submission of bids, once in the City's official newspaper, and at least once in either a newspaper published in a city of the first class or a Recognized Industry Trade Journal as defined by Minnesota Statute ~~or a trade paper~~.<sup>1</sup> Advertisement for Bids may, but are not required to be, published on the City's and/or other appropriate web site. The published notice should contain the following information:

- Description of the project or purchase;
- Availability of specifications in the office of the City Clerk an office of the City;
- Last day for submission of bids and the place where they are due;
- Time and place for opening bids; and,
- Time and place that the bids and the responsibility of the bidders will be considered; and;
- Statement reserving the right of the City of Worthington to reject all bids.

After opening all the bids, City staff designated by the City Council should investigate their compliance with specifications, reasonableness, responsibility (the probability of the bidder being able to perform adequately), and other conditions. After investigation the City of Worthington may either accept one of the bids or reject all of them. If the City of Worthington awards a contract, it must go to the lowest responsible bidder.

**RESOLUTION NO.**

**APPROVING PLANS AND SPECIFICATIONS AND  
ORDERING ADVERTISEMENT FOR BIDS.**

**WHEREAS**, Pursuant to Resolution No. 3541, passed by the Council on March 24, 2014, the city engineer has prepared plans and specifications for the improvement of the following described streets, or portions thereof, by extension of the municipal water distribution system:

*Okabena Street - between the west line of Kragness Avenue and the west line of Boote's Addition*

and

**WHEREAS**, Said plans and specifications for said improvement have been presented to the council for approval.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:**

**1.** Such plans and specifications for said improvement, a copy of which is attached hereto and made a part hereof, are hereby approved.

**2.** The City Clerk shall prepare and cause to be inserted in the official newspaper and on QuestCDN.com an advertisement for bids upon the making of said improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received at the office of the City Clerk of the City of Worthington, Minnesota, until 2:00 p.m. on Monday, June 23, 2014, at which time they will be publicly opened in the Council Chambers of City Hall, 303 Ninth Street, Worthington, Minnesota, by a Council designated committee, and bids and the responsibility of the bidders will be considered by the City Council at 7:00 p.m. on Monday, June 23, 2014, in the Council Chambers of City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the Clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the Clerk for five percent (5%) of the amount of the bid.

Adopted by the City Council of the City of Worthington, Minnesota, this the 27<sup>th</sup> day of May, 2014.

(SEAL)

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Alan E. Oberloh, Mayor

Attest

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Janice A. Oberloh, City Clerk

**COMMUNITY/ECONOMIC DEVELOPMENT MEMO**

**DATE: MAY 23, 2014**  
**TO: HONORABLE MAYOR AND COUNCIL**  
**SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW**

**AGENDA ITEMS**

**1. APPROVAL OF BAC LEASE**

Exhibit 1 is a draft copy of a proposed lease between the City of Worthington and Grazix Animal Health, Inc., which is a subsidiary of LiveLeaf, Inc., a biotech company based in San Carlos, California. Grazix manufactures a family of next generation natural animal health products, based on Reactive Plant Immunity. The products were developed to assist veterinary professionals maintain healthy animal digestive balances in production environments. While the manufacturing activities will remain in California, the company is relocating its sales and distribution operations to Worthington, which will be managed by Randy Simonson, a Worthington resident and business owner. The company anticipates to employ 3 FTE immediately and ultimately 20 FTE when the company reaches its sales goals (please note that job creation is not part of the lease agreement).

If the lease is executed, Grazix will use and occupy 480 square feet of office space within the Biotechnology Advancement Center (BAC) for \$300 per month (Exhibit 1). The lease will have an initial term of 1 year and will continue on a month to month basis thereafter. Other pertinent terms of the lease are:

1. The City will be responsible for the utilities (gas, water, sewer, and electricity) and common area maintenance. Cleaning within the leased space will be the responsibility of Grazix.
2. Grazix will be responsible for all leasehold improvements.
3. Grazix will be responsible for the real estate taxes that are attributable to the space they occupy, if applicable.

Staff would recommend Council approve the execution of the 1 year lease shown in Exhibit 1 subject to US EDA concurrence, which is required per the grant agreement with the agency. The said lease is a pre-approved template, so approval should be timely.

Council action is requested.

## LEASE AGREEMENT

This Lease ("**Lease**") made and entered into this \_\_\_\_ day of May, 2014, by and between CITY OF WORTHINGTON, a municipal corporation organized under the laws of the State of Minnesota, 303 Ninth Street, PO Box 279, Worthington, MN 56187, hereinafter called "**Lessor**" and GRAZIX ANIMAL HEALTH, INC., a corporation organized under the laws of the State of Delaware, **ADDRESS**, hereinafter called "**Lessee**".

### WITNESSETH THAT:

Whereas, Lessee is desirous of leasing from Lessor certain Premises now owned by Lessor, the following Agreement is hereby entered into:

#### 1. **BUILDING AND PREMISES.**

Lessor, in consideration of the rents and covenants contained in this Lease, does lease to GRAZIX ANIMAL HEALTH, INC. and GRAZIX ANIMAL HEALTH, INC. does lease from Lessor the premises in the Biotechnology Advancement Center, a facility funded in part by the U.S. Economic Development Administration Grant #06-01-05541 ("Award") , located at 1527 Prairie Drive, Worthington, MN 56187 (the "**Building**") described as follows:

Room 129 of the building which consists of approximately 480 square feet square feet (the "**Premises**"), all as shown on **Exhibit A** attached to and made a part of this Lease.

1.1. Lessee's rights under this Lease shall include use of the following:

- a. Shared use of all common areas, including but not limited to common entrances, hallways, lobbies, elevators, stairways and access ways, loading and unloading areas, visitor parking areas, ramps, drives, platforms, public restrooms, common walkways and sidewalks, workroom, janitorial space, storage space, break room, conference room and any other areas designated from time to time by Lessor for the general non-exclusive use by tenants in the **Building** ("**Common Areas**"); and
- b. Use of three (3) unassigned parking spaces in the parking lot adjacent to the Building.
- c. The Common Areas shall not be altered or modified by Lessor without Lessee's consent, which consent shall not be unreasonably withheld or delayed.

1.2 Lessor covenants, warrants and represents to Lessee that:

- a. The execution of this Lease by Lessor will not result in a breach of, violate any term or provision of, or constitutes a default under, any deed of trust, mortgage, lease or other document by Lessor is bound, including, without limitation, the US EDA Grant.

- b. On or before the Commencement Date (as defined below), Lessor shall have obtained all approvals from applicable authorities required under the US EDA Grant with respect to the lease arrangement set forth in this Agreement.
  - c. Attached to this Lease as Exhibit **[INSERT LETTER]** is a true, correct and complete copy of the US EDA Grant.
- 2. **TERM.** The initial term of the Lease shall be for a period of one (1) year commencing on May 15, 2014 , and ending on May 14, 2015, unless extended or sooner terminated pursuant to the provisions of this Lease.
- 3. **RENTAL.** The monthly rent for the Premises shall be Three Hundred and No/100 (\$300.00)
- 4. **REAL ESTATE TAX.** Lessee shall pay that portion of all real estate taxes and special assessments which are attributable to the space occupied by Lessee.
- 5. **IMPROVEMENTS.** Lessee may, at its own expense, make such leasehold improvements to the leased Premises as Lessee may require following written approval by Lessor. Lessor shall not unreasonable withhold approval.
- 6. **COMMON AREAS. [SPECIFY WHAT USE AND RESPONSIBILITY LESSEE HAS WITH RESPECT TO COMMON AREAS]** All of the common areas referenced in this paragraph are identified on Exhibit '\_\_\_'.
- 7. **USE.** Lessee will use the Premises for office space for sales and distribution of products along with such other uses as may reasonably be expected such as office use, meetings, and teleconferencing. It is Lessor's understanding that Lessee's use will be a "clean use" and will not be a burden upon any other tenant.
- 8. **PROPERTY OF LESSEE.** Any and all property of Lessee in and about the leased Premises shall be at Lessee's own risk and shall be insured by Lessee. Lessee shall also carry all such other insurance as it may desire, including business interruption coverage.
- 9. **INSURANCE AND WAIVER OF SUBROGATION.**
  - 9.1 Lessor agrees to obtain and keep in force at all times during the Lease term and to pay the premium for (i) allrisk fire and extended coverage insurance upon the Building and Premises on a replacement cost basis (which shall include an agreed valuation provision in lieu of any co-insurance clause, an increased cost of construction endorsement, debris removal coverage and a waiver of subrogation endorsement in favor of Lessee), and (ii) a policy of commercial general public liability insurance on the common areas of the land and Building with limits of public liability not less than \$1,000,000.00 per occurrence combined single limit coverage for death and/or bodily injury including personal injury and property damage liability.

- 9.2 Lessee shall obtain and keep in force, at its expense (i) fire and extended coverage insurance covering all of Lessee's stock in trade, fixtures, and improvements not a part of the Building, and (ii) a policy of commercial general public liability naming Lessee as the insured and Lessor as additional insured, to insure against injury to property, persons or loss of life arising out of Lessee's use and occupancy of the Premises, with limits of public liability not less than \$1,000,000.00 per occurrence combined single limit coverage for death and/or bodily injury including personal injury and property damage liability.
- 9.3 Lessor and Lessee each hereby release the other from any liability for loss or damage to the Building, other buildings and property located on the Land caused by fire, explosion, smoke damage, or any other perils to be insured against by either of the parties under the terms of this Lease, whether or not such insurance has actually been secured, and each agrees to advise any insurance company from whom they obtain such insurance policy of this release and agree that any such policies will contain a waiver of any right of subrogation by the insurer against the Lessor and Lessee.

#### 10. UTILITIES.

Lessor shall be responsible to pay for the following utilities: sewer, water, garbage, electricity, and natural gas. Lessee shall be responsible for all other utilities.

#### 11. MAINTENANCE.

- 11.1 Lessee shall be responsible for all maintenance, repair and decoration of the interior of the leased Premises; Lessee's signs and sign panels; and replacement of any glass in the Premises. Lessee shall also be responsible for replacing light bulbs and fluorescent light ballasts upon the Leased Premises. Interior janitorial maintenance (other than common areas, including restrooms) are the obligation of Lessee.
- 11.2 With the exception of those items which are Lessee's maintenance responsibility pursuant to Section 12.1 above, Lessor is responsible for all other maintenance, repairs and replacements to the Building and the Land, including but not limited to the roof, foundation, floors, walls, windows, doors, sidewalks, exterior landscaping, sewers, drains and utility connections, the plumbing systems and plumbing fixtures, the electrical system and electrical equipment, and the heating and air conditioning equipment, and common areas, including restrooms outside of the Premises, including janitorial and supplies, which are necessary to maintain the Building and Premises in good condition and in compliance with all applicable laws, ordinances, codes and regulations. Lessor is responsible for all snow and ice removal, as reasonably required.

12. **SIGNS.** Lessee is hereby given the right, at its expense, to install signs indicating the business conducted on the leased Premises. Signs shall conform to all existing ordinances and must be approved by Lessor as to both size and location.

13. **DESTRUCTION OF PREMISES.**

13.1 If the Building or the Premises are made substantially untenable by fire or other casualty, Lessor may elect either to:

13.1.1. Terminate this Lease agreement as of the date of the fire or other casualty by delivery of notice of termination to Lessee within thirty (30) days after such date; or

13.1.2. Without termination of this Lease agreement, proceed with due diligence to repair, restore, or rehabilitate the Building or Premises, other than leasehold improvements paid for by Lessee, at Lessor's expense; provided that if the repairs are not completed to permit Lessee's reoccupancy within 120 days after such damage or destruction, Lessee may terminate this Lease by written notice to Lessor.

13.2 If the Premises or the Building are damaged by fire or other casualty, but are not made substantially untenable, then Lessor shall proceed with due diligence to repair and restore the Building or the Premises, other than the leasehold improvements paid for by Lessee.

13.3 If all or any part of the Premises is rendered untenable by fire or other casualty, and this Lease agreement does not terminate, rent shall abate for all or part of the Premises that is untenable on a per diem basis from and after the date of the fire or other casualty and until the Premises are repaired and restored. Rental shall commence at the date the Premises are ready for occupancy and the term of this Lease shall be extended for a period equivalent to that during which the Lessee is unable to occupy the Premises because of such repairs.

14. **EMINENT DOMAIN.** If any portion of the leased Premises is taken by the exercise of the power of eminent domain, or purchased in lieu of condemnation by any authority having the right of eminent domain, this Lease and the term demised shall terminate as of the date possession is taken by the condemner, and Lessor shall refund any rent paid in advance in the ratio of thirty (30) days to the number of days between the date possession is so taken and the first day of the next calendar month. This paragraph shall not be deemed or construed to limit or waive whatever right Lessee may have from time to time pursuant to law or equity regarding such condemnation or purchase in lieu of condemnation of the leased Premises, including the right to claim and recover such compensation as may be separately awarded to Lessee for the value of Lessee's leasehold estate, any damage to Lessee's business by reason of such condemnation, any cost or loss incurred by Lessee in removing or relocating Lessee's merchandise, fixtures, and furnishings, and the cost of leasehold improvements paid for by Lessee.



15. **COVENANT TO HOLD HARMLESS.** Lessee agrees to indemnify and save Lessor harmless against any and all claims, damages, costs and expenses arising from the conduct or management of the business conducted by Lessee in the leased Premises. Lessor shall indemnify, defend and hold harmless Lessee from and against any and all claims arising from Lessor's operation of the Land and Building or from the conduct of Lessor's business in or about the Land and Building.
16. **ASSIGNMENT OR SUBLETTING.** Lessee agrees not to assign or sublease this Lease without Lessor's prior written consent. Lessor will not agree to any assignment or sublease that does not fulfill the authorized purposes of the United States Economic Development Administration Award No. 06-01-05541. Lessor may assign or transfer its interest in this Lease at any time without Lessee's consent, provided such assignee will continue to perform Lessee's obligations set forth in this Lease and will assume in writing all of Lessee's obligations hereunder, and further provided that Lessee will continue to remain liable for all obligations owed to Lessor prior to the assignment.
17. **NOTICES.** All notices, demands and requests required or permitted to be given under this Lease must be in writing and will be deemed to have been given when delivered personally, on the next business day following the day sent by nationally recognized overnight courier, or on the third (3rd) business day after deposited in the United States mail, certified, return receipt requested, postage prepaid in each case addressed to the parties at their respective addresses set forth below (or to such other address as the Parties hereto may designate in the manner set forth herein):

Lessor: City of Worthington  
303 Ninth Street  
Worthington, MN 56187

Lessee: Grazix Animal Health, Inc.  
1527 Prairie Drive, Suite 5  
Worthington, MN 56187

Notices which are rejected or refused or which cannot be delivered because of changed address of which no notice was given shall be deemed delivered.

18. **TIME.** Except as otherwise expressly provided, references to intervals of time shall mean consecutive calendar days, months or years, as applicable. If the date for giving notice or taking action under this Lease falls on a weekend or Federal or State holiday, the date for the giving of such notice or taking such action shall be extended to the next business day.
19. **DEFAULT.** If Lessee shall default in the performance of any of the obligations set forth in this Lease to be performed by it, and fails to remedy such default within ten (10) days after notice from Lessor, then in such instance and without further notice, Lessor may enter upon the Premises and terminate this Lease and shall be entitled to possession. In the event of such termination, Lessor shall be entitled to recover from Lessee any and all sums due Lessor for rent or otherwise to the date of such entry.

20. **SUCCESSORS AND ASSIGNS.** This Lease shall bind the heirs, personal representatives, successor and assigns of the parties. This language in this paragraph is not intended to override the prohibition as to subletting and assignment.
21. **ENTIRE AGREEMENT.** This Lease contains the entire agreement of the parties with respect to any matter mentioned herein and supersedes any prior oral or written agreements.
22. **AMENDMENTS.** This Lease may be amended in writing only, signed by the parties in interest at the time of such amendment.
23. **EXPENSE OF ENFORCEMENT.** If either party brings an action at law or in equity to enforce or interpret this Lease, the prevailing party in such action shall be entitled to recover reasonable attorney's fees and court costs for all stages of litigation, including, but not limited to, appellate proceedings, in addition to any other remedy granted. The "prevailing party" is the party which by law is entitled to recover its costs of suit, provided, however, where the first party institutes and dismisses suit against the second party, without the concurrence of the second party, the second party is the "prevailing party."
24. **CIVIL RIGHTS.** Lessee shall not discriminate against any qualified employee or applicant for employment because of race, color, national origin, religion, sex, age or physical or mental disability.

**Lessor:**

City of Worthington

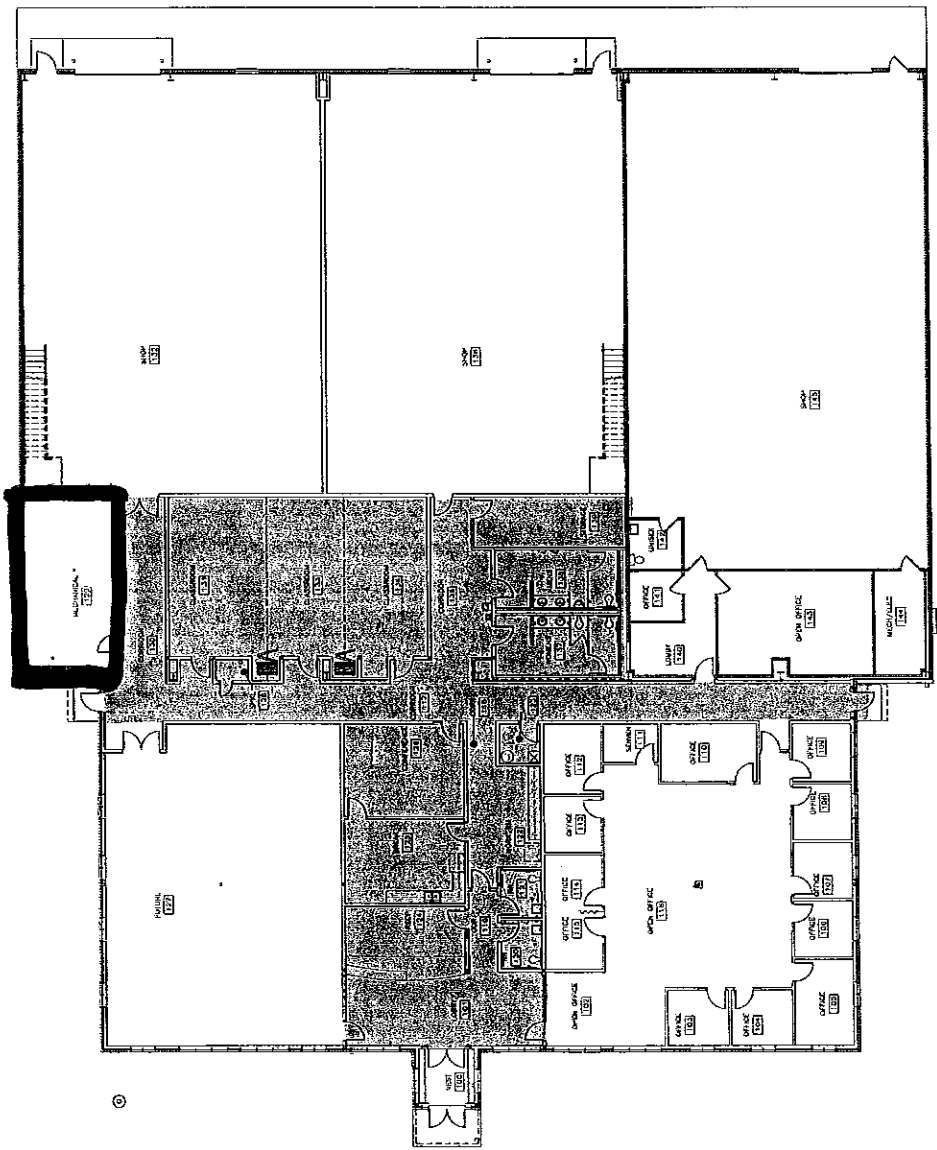
By: \_\_\_\_\_  
Alan Oberloh, Its Mayor

\_\_\_\_\_  
Janice Oberloh, Its Clerk

**Lessee:**

Grazix Animal Health, Inc.

By: \_\_\_\_\_  
Randy R. Simonson  
Its



= COMMON AREA

= LEASED AREA

Exhibit 1g

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
BANNER ASSOCIATES INC	5/16/14	PROFESSIONAL SERVICES-SCAD WATER		FA PURIFY EQUIPMENT	3,643.60
				TOTAL:	3,643.60
BORDER STATES ELECTRIC SUPPLY	5/16/14	SECONDARY CONNECTORS	ELECTRIC	FA DISTR UNDRGRND COND	625.22
				TOTAL:	625.22
C&S CHEMICALS INC	5/16/14	4,142 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	4,825.43
				TOTAL:	4,825.43
COOPERATIVE ENERGY CO- ACCT# 05412019	5/16/14	UNLEADED GAS	WATER	M-TRANS MAINS	39.54
				TOTAL:	39.54
DANS ELECTRIC INC	5/16/14	CENTENNIAL BALL FIELD LIGH RECREATION		RECREATION PROGRAMS	285.76
	5/16/14	CENTENNIAL BALL FIELD LIGH RECREATION		RECREATION PROGRAMS	484.50
	5/16/14	CENTENNIAL BALL FIELD LIGH RECREATION		RECREATION PROGRAMS	85.00
	5/16/14	OLSEN PARK WATER HEATER	RECREATION	OLSON PARK CAMPGROUND	319.85
				TOTAL:	1,175.11
DEPUTY REGISTER #33	5/16/14	TITLE FEE-FORFEITED VEHICL PD TASK FORCE		BUFFALO RIDGE DRUG TAS	20.75
				TOTAL:	20.75
DITCH WITCH OF SD INC	5/16/14	PUSHER PARTS	ELECTRIC	O-DISTR UNDERGRND LINE	223.84
				TOTAL:	223.84
ECHO GROUP INC	5/16/14	CABLE TIES	ELECTRIC	M-DISTR UNDERGRND LINE	10.01
	5/16/14	PVC FITTINGS	ELECTRIC	M-DISTR UNDERGRND LINE	2.85
	5/16/14	4" CONDUIT-15KV CABLE DUCT	ELECTRIC	FA DISTR UNDRGRND COND	3,111.73
				TOTAL:	3,124.59
PASTENAL COMPANY	5/16/14	BOLTS	ELECTRIC	O-DISTR MISC	7.49
				TOTAL:	7.49
GOPHER STATE ONE CALL INC	5/16/14	MONTHLY LOCATE SERVICES	WATER	O-DISTR MISC	51.48
	5/16/14	MONTHLY LOCATE SERVICES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	51.47
	5/16/14	MONTHLY LOCATE SERVICES	ELECTRIC	O-DISTR MISC	102.95
				TOTAL:	205.90
GRAHAM TIRE OF WORTHINGTON INC	5/16/14	TIRE REPAIR	GENERAL FUND	PAVED STREETS	40.00
	5/16/14	TIRE REPAIR	GENERAL FUND	PAVED STREETS	6.00
				TOTAL:	46.00
HAWKINS INC	5/16/14	CHEMICAL	WATER	O-PURIFY	4,345.35
				TOTAL:	4,345.35
JERRY'S AUTO SUPPLY	5/16/14	HAND TOWELS-FILTRATION PLA WATER		O-PURIFY MISC	56.30
	5/16/14	BUSHING	ELECTRIC	O-DISTR MISC	14.97
				TOTAL:	71.27
KARLS CARQUEST AUTO PARTS INC	5/16/14	FILTERS	GENERAL FUND	PAVED STREETS	124.42
	5/16/14	BATTERY - ROLLER	GENERAL FUND	PAVED STREETS	122.99
	5/16/14	PIN PUNCH SET	GENERAL FUND	PAVED STREETS	12.95
	5/16/14	RAGS	RECREATION	GOLF COURSE-GREEN	14.85
				TOTAL:	275.21
LAMPERTS YARDS INC-2600013	5/16/14	2X8 TREATED -OUTFALL (DECH MUNICIPAL WASTEWAT		M-PURIFY EQUIPMENT	46.26
				TOTAL:	46.26

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
LOCATORS & SUPPLIES INC	5/16/14	BATTERIES	ELECTRIC	O-DISTR MISC	76.85
				TOTAL:	76.85
MARCO	5/16/14	SERVICE/SUPPLY- PRINTERS	WATER	ACCTS-RECORDS & COLLEC	66.91
	5/16/14	SERVICE/SUPPLY- PRINTERS	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	66.91
	5/16/14	SERVICE/SUPPLY- PRINTERS	ELECTRIC	ACCTS-RECORDS & COLLEC	133.82
				TOTAL:	267.64
MARTHALER CHEVROLET OF WORTHINGTON	5/16/14	REPLACE OIL PRESSURE SENDE	WATER	O-DIST UNDERGRND LINES	235.88
				TOTAL:	235.88
MINNESOTA DEPARTMENT OF HEALTH	5/16/14	COMMUNITY WATER SUPPLY SER	WATER	O-DISTR METERS	6,461.00
				TOTAL:	6,461.00
MINNESOTA ENERGY RESOURCES CORP	5/16/14	GAS SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	462.21
	5/16/14	GAS SERVICE	GENERAL FUND	FIRE ADMINISTRATION	480.44
	5/16/14	GAS SERVICE	GENERAL FUND	PAVED STREETS	110.05
	5/16/14	GAS SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	365.53
	5/16/14	GAS SERVICE	RECREATION	OLSON PARK CAMPGROUND	195.69
	5/16/14	GAS SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	897.26
	5/16/14	GAS SERVICE	WATER	O-DISTR MISC	18.69
	5/16/14	GAS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	2,594.78
	5/16/14	GAS SERVICE	AIRPORT	O-GEN MISC	284.31
	5/16/14	GAS SERVICE	AIRPORT	O-GEN MISC	144.98
	5/16/14	GAS SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	1,015.00
				TOTAL:	6,568.94
MINNESOTA MUNICIPAL UTILITIES ASSOC	5/16/14	2014 SUBSTATION SCHOOL/PCB	ELECTRIC	O-DISTR SUPER & ENG	1,090.00
				TOTAL:	1,090.00
MINNESOTA POLLUTION CONTROL	5/16/14	TYPE 40 WW LICENSE - BRAAK	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	15.00
				TOTAL:	15.00
MISCELLANEOUS V BARBOSA CIDIN MARQUEZ	5/16/14	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
JOSWIAK JOSEPH	5/16/14	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
LEITING REED	5/16/14	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
RAMOS MORALES SALOMON	5/16/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	52.73
RAMOS MORALES SALOMON	5/16/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.03
RAYMO GREG	5/16/14	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
				TOTAL:	212.76
MMBA	5/16/14	ANNUAL CONFERENCE	LIQUOR	O-GEN MISC	115.00
				TOTAL:	115.00
MORRIS ELECTRONICS INC	5/16/14	COMPUTER SOFTWARE	WATER	ADMIN OFFICE SUPPLIES	60.04
	5/16/14	TECH SUPPORT	WATER	ACCTS-RECORDS & COLLEC	48.13
	5/16/14	TECH SUPPORT	WATER	ACCTS-RECORDS & COLLEC	17.50
	5/16/14	TECH SUPPORT	WATER	ACCTS-RECORDS & COLLEC	8.75
	5/16/14	COMPUTER SOFTWARE	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	60.04
	5/16/14	TECH SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	48.12
	5/16/14	TECH SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	17.50
	5/16/14	TECH SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	8.75
	5/16/14	COMPUTER SOFTWARE	ELECTRIC	ADMIN OFFICE SUPPLIES	120.08
	5/16/14	TECH SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	96.25
	5/16/14	TECH SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	35.00
	5/16/14	TECH SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	17.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	537.66
NOBLES COOPERATIVE ELECTRIC	5/16/14	RANGE ELECTRICITY	GENERAL FUND	SECURITY CENTER	7.80
	5/16/14	RANGE ELECTRICITY	GENERAL FUND	SECURITY CENTER	7.80
	5/16/14	ELECTRIC SERVICE	RECREATION	GOLF COURSE-CLUBHOUSE	651.49
	5/16/14	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	115.55
	5/16/14	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	601.26
	5/16/14	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	16.14
	5/16/14	ELECTRIC BACKUP SERVICE IW	INDUSTRIAL WASTEWAT	O-PURIFY MISC	100.00
	5/16/14	ELECTRIC SERVICE	AIRPORT	O-GEN MISC	38.16
				TOTAL:	1,538.20
NORTHERN BALANCE AND SCALE INC	5/16/14	SERVICE/CALIBRATION	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	164.00
				TOTAL:	164.00
RESCO INC	5/16/14	15KV HDPE DUCT	ELECTRIC	FA DISTR UNDRGRND COND	16,282.49
	5/16/14	15KV CABLE PULLING LUBE	ELECTRIC	FA DISTR METERS	673.06
				TOTAL:	16,955.55
RONS REPAIR INC	5/16/14	DOT INSPECTION UNIT 202	WATER	O-DIST UNDERGRND LINES	271.83
	5/16/14	DOT INSPECTION UNIT 205	WATER	O-DIST UNDERGRND LINES	139.06
				TOTAL:	410.89
RUNNINGS SUPPLY INC-ACCT#9502440	5/16/14	DISTRIBUTION MAINTENANCE S	WATER	O-DISTR MISC	8.98
	5/16/14	PLUMBING FITTING-WATER PLA	WATER	M-PURIFY EQUIPMENT	4.78
	5/16/14	EARMUFFS UNIT 308	MUNICIPAL WASTEWAT	O-PURIFY MISC	13.99
	5/16/14	SOCKET SET	ELECTRIC	O-DISTR MISC	16.79
	5/16/14	ANCHOR STAKE	ELECTRIC	M-DISTR UNDERGRND LINE	6.49
				TOTAL:	51.03
RUNNINGS SUPPLY INC-ACCT#9502485	5/16/14	FISH CLEANUP	GENERAL FUND	LAKE IMPROVEMENT	11.07
				TOTAL:	11.07
SCHWALBACH ACE HARDWARE-5930	5/16/14	FASTENERS	GENERAL FUND	FIRE ADMINISTRATION	6.67
	5/16/14	FASTENERS	GENERAL FUND	FIRE ADMINISTRATION	0.75
	5/16/14	RESTROOMS	RECREATION	PARK AREAS	18.36
	5/16/14	CURB STOP REPLACEMENT-3RD	WATER	O-DIST UNDERGRND LINES	240.78
				TOTAL:	266.56
SCHWALBACH ACE #6067	5/16/14	CAN LINERS	ELECTRIC	M-DISTR UNDERGRND LINE	19.99
				TOTAL:	19.99
SHEIBLEY CONSULTING LLC	5/16/14	ON-SITE ASSESSMENT-MN DEPT	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	2,250.00
				TOTAL:	2,250.00
STUART C IRBY CO	5/16/14	HIGH VOLTAGE SWITCH CABINE	ELECTRIC	FA DISTR UNDRGRND COND	58,043.81
	5/16/14	HIGH VOLTAGE GLOVE TESTING	ELECTRIC	FA DISTR UNDRGRND COND	289.13
				TOTAL:	58,332.94
UNITED PARCEL SERVICE	5/16/14	INTERNET SHIPPING CHARGES	ELECTRIC	O-DISTR MISC	39.97
				TOTAL:	39.97
WORTHINGTON PRINTING CO INC	5/16/14	50,000 ENVELOPES	WATER	ACCTS-RECORDS & COLLEC	487.77
	5/16/14	50,000 UTILITY STATEMENTS	WATER	ACCTS-RECORDS & COLLEC	682.49
	5/16/14	50,000 ENVELOPES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	487.77
	5/16/14	50,000 UTILITY STATEMENTS	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	682.48

<u>VENDOR SORT KEY</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>FUND</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
	5/16/14	50,000 ENVELOPES	ELECTRIC	ACCTS-RECORDS & COLLEC	975.55
	5/16/14	50,000 UTILITY STATEMENTS	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>1,364.98</u>
				TOTAL:	4,681.04

## ===== FUND TOTALS =====

101	GENERAL FUND	1,758.68
207	PD TASK FORCE	20.75
229	RECREATION	2,788.45
231	ECONOMIC DEV AUTHORITY	897.26
601	WATER	16,888.86
602	MUNICIPAL WASTEWATER	11,332.50
604	ELECTRIC	83,593.58
605	INDUSTRIAL WASTEWATER	100.00
609	LIQUOR	115.00
612	AIRPORT	467.45
614	MEMORIAL AUDITORIUM	1,015.00

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GRAND TOTAL: 118,977.53  
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VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A & B BUSINESS EQUIPMENT INC	5/23/14	COPIER SERVICE-RICOH AF223	DATA PROCESSING	COPIER/FAX	152.10
				TOTAL:	152.10
AANENSON TONYA	5/23/14	REIMBURSE ACTIVE SHOOTER S	GENERAL FUND	POLICE ADMINISTRATION	31.00
				TOTAL:	31.00
ACLARA TECHNOLOGIES LLC	5/23/14	TNS SUPPORT MAINTENANCE	ELECTRIC	CUSTOMER INSTALL EXPEN	4,456.50
	5/23/14	METER OVERAGE	ELECTRIC	CUSTOMER INSTALL EXPEN	196.50
	5/23/14	TNS SUPPORT MAINTENANCE	ELECTRIC	ACCTS-METER READING	4,456.50
	5/23/14	METER OVERAGE	ELECTRIC	ACCTS-METER READING	196.50
				TOTAL:	9,306.00
AG DRAINAGE SOLUTIONS INC	5/23/14	FIX 5" TILE, NEW MAIN TILE AIRPORT		O-GEN MISC	17,636.25
				TOTAL:	17,636.25
AMERICAN WATER ENTERPRISES ENVMENTAL M	5/23/14	CONTRACT OPERATIONS WWTF-M	INDUSTRIAL WASTEWA	O-PURIFY MISC	47,613.67
				TOTAL:	47,613.67
AMERIPRIDE	5/23/14	MAY TOWEL SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	79.28
				TOTAL:	79.28
ANDERSON ALIGNMENT SERVICE	5/23/14	OIL CHANGE UNIT 402	GENERAL FUND	PAVED STREETS	24.50
	5/23/14	OIL CHANGE UNIT 402	GENERAL FUND	PAVED STREETS	12.50
	5/23/14	OIL CHANGE UNIT 402	GENERAL FUND	PAVED STREETS	10.43
	5/23/14	OIL CHANGE UNIT 410, FUEL	GENERAL FUND	PAVED STREETS	80.00
	5/23/14	OIL CHANGE UNIT 410, FUEL	GENERAL FUND	PAVED STREETS	102.00
	5/23/14	OIL CHANGE UNIT 410, FUEL	GENERAL FUND	PAVED STREETS	59.33
	5/23/14	BATTERY & INSTALLATION UNI	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	144.61
	5/23/14	BATTERY & INSTALLATION UNI	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	20.00
	5/23/14	OIL CHANGE-2 MOTORS UNIT 4	STORM WATER MANAGE	STREET CLEANING	176.00
	5/23/14	OIL CHANGE-2 MOTORS UNIT 4	STORM WATER MANAGE	STREET CLEANING	153.00
	5/23/14	OIL CHANGE-2 MOTORS UNIT 4	STORM WATER MANAGE	STREET CLEANING	300.87
	5/23/14	OIL CHANGE, GREASE, DOT IN	STORM WATER MANAGE	STREET CLEANING	106.00
	5/23/14	OIL CHANGE, GREASE, DOT IN	STORM WATER MANAGE	STREET CLEANING	218.75
	5/23/14	OIL CHANGE, GREASE, DOT IN	STORM WATER MANAGE	STREET CLEANING	150.07
				TOTAL:	1,558.06
ARCTIC ICE INC	5/23/14	ICE	LIQUOR	NON-DEPARTMENTAL	156.48
				TOTAL:	156.48
ARTISAN BEER COMPANY	5/23/14	BEER	LIQUOR	NON-DEPARTMENTAL	21.00-
	5/23/14	BEER	LIQUOR	NON-DEPARTMENTAL	351.00
				TOTAL:	330.00
BEVERAGE WHOLESALERS INC	5/23/14	BEER	LIQUOR	NON-DEPARTMENTAL	4,684.40
	5/23/14	BEER	LIQUOR	NON-DEPARTMENTAL	5,015.95
	5/23/14	BEER	LIQUOR	NON-DEPARTMENTAL	9,062.23
	5/23/14	BEER	LIQUOR	NON-DEPARTMENTAL	5,341.40
				TOTAL:	24,103.98
BHS MARKETING LLC	5/23/14	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	8,524.65
				TOTAL:	8,524.65
BOB'S PIANO SERVICE INC	5/23/14	TUNE PIANO 4/26/14	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	95.00
	5/23/14	TUNE STEINWAY 5/20/14	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	95.00
				TOTAL:	190.00



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
BOMGAARS, JACLIN	5/23/14	REIMBURSE MNDOA	GENERAL FUND	POLICE ADMINISTRATION	35.62
				TOTAL:	35.62
BRADLEY CHAPULIS	5/23/14	HSA	GENERAL FUND	NON-DEPARTMENTAL	230.00
				TOTAL:	230.00
BUDS BUS SERVICE INC	5/23/14	DARE	GENERAL FUND	DARE	500.00
				TOTAL:	500.00
BURNS LOCK & KEY	5/23/14	KEYS	GENERAL FUND	PAVED STREETS	14.00
				TOTAL:	14.00
C&S CHEMICALS INC	5/23/14	4,175 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	4,863.88
				TOTAL:	4,863.88
CENTER SPORTS INC	5/23/14	VOLLEYBALL NET, ROPE CENTE	RECREATION	PARK AREAS	207.00
				TOTAL:	207.00
CHAMBER OF COMMERCE	5/23/14	LODGING TAX-MARCH	TOURISM PROMOTION	LODGING TAX/TOURISM	7,707.72
				TOTAL:	7,707.72
CHAPULIS BRADLEY	5/23/14	REIMBURSE MN APA, SRDC MEE	GENERAL FUND	ECONOMIC DEVELOPMENT	246.40
				TOTAL:	246.40
COCA-COLA ENTERPRISES-MIDWEST DIVISION	5/23/14	MIX	LIQUOR	NON-DEPARTMENTAL	440.64
				TOTAL:	440.64
COURSIGNS INC	5/23/14	STAKES, POSTS	RECREATION	GOLF COURSE-GREEN	166.43
				TOTAL:	166.43
DAILY GLOBE	5/23/14	MIX	LIQUOR	NON-DEPARTMENTAL	44.53
				TOTAL:	44.53
DAVIS TYPEWRITER CO INC	5/23/14	COPY PAPER	GENERAL FUND	MAYOR AND COUNCIL	12.41
	5/23/14	BUSINESS CARDS, SHARPIES	GENERAL FUND	CLERK'S OFFICE	16.42
	5/23/14	NOTES	GENERAL FUND	ENGINEERING ADMIN	2.74
	5/23/14	NOTES	GENERAL FUND	ECONOMIC DEVELOPMENT	2.74
	5/23/14	ENVELOPES	GENERAL FUND	POLICE ADMINISTRATION	9.33
	5/23/14	ENVELOPES, POST-IT NOTES	GENERAL FUND	SECURITY CENTER	15.69
	5/23/14	ENVELOPES, POST-IT NOTES	GENERAL FUND	SECURITY CENTER	15.69
	5/23/14	CLIP ADAPTER, BADGE HOLDER	GENERAL FUND	SECURITY CENTER	8.63
	5/23/14	CLIP ADAPTER, BADGE HOLDER	GENERAL FUND	SECURITY CENTER	8.63
	5/23/14	FOLDERS, CD/DVD SLEEVE	GENERAL FUND	SECURITY CENTER	22.13
	5/23/14	FOLDERS, CD/DVD SLEEVE	GENERAL FUND	SECURITY CENTER	22.14
	5/23/14	ENVELOPES	GENERAL FUND	SECURITY CENTER	4.89
	5/23/14	ENVELOPES	GENERAL FUND	SECURITY CENTER	4.88
	5/23/14	PACKING TAPE	GENERAL FUND	SECURITY CENTER	6.77
	5/23/14	PACKING TAPE	GENERAL FUND	SECURITY CENTER	6.77
	5/23/14	INK CARTRIDGES RETURNED	GENERAL FUND	CENTER FOR ACTIVE LIVI	105.97-
	5/23/14	HANGING TABS	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	5.76
	5/23/14	3- 4" BINDERS	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	68.30
	5/23/14	ROLL TOWELS, LINERS, GUM R	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	109.74
	5/23/14	POST-IT NOTES	DATA PROCESSING	DATA PROCESSING	2.12
				TOTAL:	239.81
DUECO INC	5/23/14	REPAIR BUCKET TRUCK #509	RECREATION	TREE REMOVAL	7,538.60

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	5/23/14	REPAIR BUCKET TRUCK #509	RECREATION	TREE REMOVAL	5,655.00
				TOTAL:	13,193.60
ECHO GROUP INC	5/23/14	CENTENNIAL VB LIGHTS	RECREATION	PARK AREAS	17.59
	5/23/14	125 CORROSION INHIBITORS	MUNICIPAL WASTEWAT	O-PURIFY MISC	1,657.50
	5/23/14	GROUND WIRE	ELECTRIC	M-DISTR UNDERGRND LINE	183.49
	5/23/14	85W SPIRAL CFL	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	151.74
				TOTAL:	2,010.32
ENVIRO PUMP-PLUS INC	5/23/14	TESTING BACKFLOW PREVENTER	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	123.00
				TOTAL:	123.00
ERA LABORATORIES INC	5/23/14	ACUTE TOXICITY EVALUATION	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	800.00
				TOTAL:	800.00
EXTREME BEVERAGE LLC	5/23/14	MIX	LIQUOR	NON-DEPARTMENTAL	63.50
				TOTAL:	63.50
FASTENAL COMPANY	5/23/14	SCREWS	ELECTRIC	O-DISTR MISC	7.69
				TOTAL:	7.69
FEDEX	5/23/14	RETURNS TO A&B BUSINESS	GENERAL FUND	SECURITY CENTER	6.17
	5/23/14	RETURNS TO A&B BUSINESS	GENERAL FUND	SECURITY CENTER	6.18
				TOTAL:	12.35
FERGUSON ENTERPRISES INC #226	5/23/14	IRRIGATION BUSHINGS	RECREATION	GOLF COURSE-GREEN	21.95
	5/23/14	MILLARD RESTROOM REPAIR KI	RECREATION	PARK AREAS	31.08
				TOTAL:	53.03
FIFE WATER SERVICES INC	5/23/14	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	9,362.40
				TOTAL:	9,362.40
FLAHERTY & HOOD PA	5/23/14	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	169.23
				TOTAL:	169.23
FLYNN KEVIN	5/23/14	UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	21.40
				TOTAL:	21.40
FRONTIER COMMUNICATIONS	5/23/14	PHONE SERVICE	GENERAL FUND	MAYOR AND COUNCIL	59.75
	5/23/14	PHONE SERVICE	GENERAL FUND	ADMINISTRATION	356.61
	5/23/14	PHONE SERVICE	GENERAL FUND	CLERK'S OFFICE	180.91
	5/23/14	PHONE SERVICE	GENERAL FUND	ACCOUNTING	66.48
	5/23/14	PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	225.05
	5/23/14	PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	164.13
	5/23/14	PHONE SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	25.07
	5/23/14	ICAC REIMBURSED INTERNET	GENERAL FUND	POLICE ADMINISTRATION	107.21
	5/23/14	PHONE SERVICE	GENERAL FUND	FIRE ADMINISTRATION	195.33
	5/23/14	PHONE SERVICE	GENERAL FUND	PAVED STREETS	125.74
	5/23/14	PHONE SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	223.23
	5/23/14	PHONE SERVICE	RECREATION	GOLF COURSE-CLUBHOUSE	151.54
	5/23/14	PHONE SERVICE	RECREATION	GOLF COURSE-GREEN	82.74
	5/23/14	PHONE SERVICE	RECREATION	PARK AREAS	153.46
	5/23/14	FIRE ALARMS	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	74.83
	5/23/14	PHONE SERVICE	WATER	O-PUMPING	77.75
	5/23/14	PHONE SERVICE	WATER	O-PURIFY MISC	61.00
	5/23/14	PHONE SERVICE	WATER	O-DISTR STORAGE	35.42

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	5/23/14	PHONE SERVICE	WATER	O-DISTR MISC	51.42
	5/23/14	PHONE SERVICE	WATER	ADMIN OFFICE SUPPLIES	25.12
	5/23/14	PHONE SERVICE	WATER	ACCTS-RECORDS & COLLEC	83.48
	5/23/14	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	277.67
	5/23/14	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	26.00
	5/23/14	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	43.99
	5/23/14	PHONE SERVICE	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	25.12
	5/23/14	PHONE SERVICE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	60.65
	5/23/14	PHONE SERVICE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	25.12
	5/23/14	PHONE SERVICE	ELECTRIC	O-SOURCE MISC	65.59
	5/23/14	PHONE SERVICE	ELECTRIC	O-DISTR SUPER & ENG	53.79
	5/23/14	PHONE SERVICE	ELECTRIC	O-DISTR STATION EXPENS	118.67
	5/23/14	PHONE SERVICE	ELECTRIC	O-DISTR MISC	26.64
	5/23/14	PHONE SERVICE	ELECTRIC	M-DISTR STATION EQUIPM	18.71
	5/23/14	PHONE SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	65.62
	5/23/14	PHONE SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	251.52
	5/23/14	PHONE SERVICE	ELECTRIC	ACCTS-ASSISTANCE	49.78
	5/23/14	PHONE SERVICE	LIQUOR	O-GEN MISC	173.11
	5/23/14	PHONE SERVICE	AIRPORT	O-GEN MISC	86.88
	5/23/14	PHONE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	173.84
	5/23/14	PHONE SERVICE	DATA PROCESSING	DATA PROCESSING	123.21
	5/23/14	PHONE SERVICE	DATA PROCESSING	COPIER/FAX	24.02
				TOTAL:	4,216.20
GOLF COURSE SUPT ASSOC OF AMERICA	5/23/14	2014 MEMBERSHIP	RECREATION	GOLF COURSE-GREEN	365.00
				TOTAL:	365.00
GOPHER ALARMS LLC	5/23/14	ALARM MONITORING 2ND QTR	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	76.95
				TOTAL:	76.95
GRAHAM TIRE OF WORTHINGTON INC	5/23/14	OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	10.00
	5/23/14	OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	6.50
	5/23/14	NEW TIRES UNIT 30	GENERAL FUND	POLICE ADMINISTRATION	20.00
	5/23/14	NEW TIRES UNIT 30	GENERAL FUND	POLICE ADMINISTRATION	579.08
	5/23/14	OIL CHANGE #37	GENERAL FUND	POLICE ADMINISTRATION	6.50
	5/23/14	OIL CHANGE #37	GENERAL FUND	POLICE ADMINISTRATION	10.00
	5/23/14	REPAIR #28 TRANSMISSION LI	GENERAL FUND	POLICE ADMINISTRATION	406.90
	5/23/14	REPAIR #28 TRANSMISSION LI	GENERAL FUND	POLICE ADMINISTRATION	216.63
	5/23/14	HEAD LAMP SWITCH REPAIR	RECREATION	GOLF COURSE-GREEN	204.08
	5/23/14	TIRE REPAIR	RECREATION	GOLF COURSE-GREEN	14.96
				TOTAL:	1,474.65
GRIMMIUS NATHAN	5/23/14	REIMBURSE AR-15 ARMOUR/INS	GENERAL FUND	POLICE ADMINISTRATION	56.00
	5/23/14	REIMBURSE AR-15 ARMOUR/INS	GENERAL FUND	POLICE ADMINISTRATION	156.00
				TOTAL:	212.00
H & L MESABI	5/23/14	ROAD GRADER PARTS	GENERAL FUND	ICE AND SNOW REMOVAL	1,252.17
				TOTAL:	1,252.17
HACH COMPANY	5/23/14	CHEMICALS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	421.21
				TOTAL:	421.21
HAFFIELD DWAYNE	5/23/14	DNR FLOOD PLAIN, SWRDC TRA	GENERAL FUND	ENGINEERING ADMIN	67.20
				TOTAL:	67.20
HAGEN BEVERAGE DISTRIBUTING INC	5/23/14	BEER	LIQUOR	NON-DEPARTMENTAL	7,174.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	5/23/14	BEER	LIQUOR	NON-DEPARTMENTAL	2,820.50
	5/23/14	BEER	LIQUOR	NON-DEPARTMENTAL	40.00-
	5/23/14	BEER	LIQUOR	NON-DEPARTMENTAL	2,508.80
	5/23/14	BEER	LIQUOR	NON-DEPARTMENTAL	263.00
	5/23/14	BEER	LIQUOR	NON-DEPARTMENTAL	1,951.85
	5/23/14	BEER	LIQUOR	NON-DEPARTMENTAL	80.40
	5/23/14	BEER	LIQUOR	NON-DEPARTMENTAL	357.00
	5/23/14	BEER	LIQUOR	NON-DEPARTMENTAL	7,209.75
	5/23/14	BEER	LIQUOR	NON-DEPARTMENTAL	1,881.60
	5/23/14	BEER	LIQUOR	NON-DEPARTMENTAL	679.30
	5/23/14	WATER	LIQUOR	O-GEN MISC	32.50
				TOTAL:	24,919.20
HARVEY SIGN SERVICE LLC	5/23/14	SIGN WITH BRACKET	LIQUOR	O-GEN MISC	3,056.00
				TOTAL:	3,056.00
HAWKINS INC	5/23/14	1 TON CHLORINE	WATER	O-PURIFY	1,295.00
	5/23/14	SODIUM BISULFITE	MUNICIPAL WASTEWAT	O-PURIFY MISC	791.65
				TOTAL:	2,086.65
HOFFMAN DAVID	5/23/14	REIMBURSE AR15 ARMORER COU	GENERAL FUND	POLICE ADMINISTRATION	156.00
				TOTAL:	156.00
HOPE HAVEN INC	5/23/14	BAC CLEANING	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	74.82
				TOTAL:	74.82
HY-VEE INC-61609	5/23/14	TOILET PAPER, LAUNDRY DETE	MUNICIPAL WASTEWAT	O-PURIFY MISC	50.94
				TOTAL:	50.94
HY-VEE INC-61705	5/23/14	CUMISKEY RETIREMENT	GENERAL FUND	POLICE ADMINISTRATION	43.63
				TOTAL:	43.63
IDE@S	5/23/14	DATA TRAVELERS	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	84.78
				TOTAL:	84.78
INTEGRITY AVIATION INC	5/23/14	FBO MANAGEMENT FEES-MAY	AIRPORT	O-GEN MISC	1,995.00
	5/23/14	EXTRA HANGAR KEYS	AIRPORT	O-GEN MISC	4.27
				TOTAL:	1,999.27
INTERNATIONAL INST OF MUNICIPAL CLERKS	5/23/14	MEMBERSHIP	GENERAL FUND	CLERK'S OFFICE	145.00
				TOTAL:	145.00
INTL UNION LOCAL #49	5/23/14	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	35.97
	5/23/14	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	54.74
	5/23/14	UNION DUES	RECREATION	NON-DEPARTMENTAL	32.57
	5/23/14	UNION DUES	RECREATION	NON-DEPARTMENTAL	43.37
	5/23/14	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	1.01
	5/23/14	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	3.11
	5/23/14	UNION DUES	WATER	NON-DEPARTMENTAL	102.04
	5/23/14	UNION DUES	WATER	NON-DEPARTMENTAL	97.45
	5/23/14	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	101.89
	5/23/14	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	104.46
	5/23/14	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	27.18
	5/23/14	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	10.77
	5/23/14	UNION DUES	AIRPORT	NON-DEPARTMENTAL	10.56
	5/23/14	UNION DUES	AIRPORT	NON-DEPARTMENTAL	13.70

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	638.82
JACKS UNIFORMS & EQUIPMENT	5/23/14	UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	73.89
				TOTAL:	73.89
JAYCOX IMPLEMENT INC	5/23/14	FITTING FOR CUSHMAN	RECREATION	GOLF COURSE-GREEN	6.88
				TOTAL:	6.88
JERRY'S AUTO SUPPLY	5/23/14	BATTERY	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	104.00
	5/23/14	OIL FILTER-TRASH PUMP	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	5.17
				TOTAL:	109.17
JOHNSON BROTHERS LIQUOR CO	5/23/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,090.77
	5/23/14	WINE	LIQUOR	NON-DEPARTMENTAL	1,127.55
	5/23/14	MIX	LIQUOR	NON-DEPARTMENTAL	60.50
	5/23/14	BEER	LIQUOR	NON-DEPARTMENTAL	104.95
	5/23/14	WINE	LIQUOR	NON-DEPARTMENTAL	72.00
	5/23/14	FREIGHT	LIQUOR	O-SOURCE MISC	54.56
	5/23/14	FREIGHT	LIQUOR	O-SOURCE MISC	44.80
				TOTAL:	6,411.13
KARLS CARQUEST AUTO PARTS INC	5/23/14	ANTI-FREEZE	GENERAL FUND	PAVED STREETS	13.99
	5/23/14	SLIDE-ON TERMINAL	AIRPORT	O-GEN MISC	3.59
				TOTAL:	17.58
KIRBY SALES	5/23/14	PARTS FOR VACUUM CLEANER	RECREATION	GOLF COURSE-CLUBHOUSE	18.17
				TOTAL:	18.17
KM GRAPHICS	5/23/14	WATERSHED FLYERS	STORM WATER MANAGE	STORM DRAINAGE	578.05
				TOTAL:	578.05
KOLANDER BRIAN	5/23/14	REIMBURSE GFOA CONFERENCE	GENERAL FUND	ACCOUNTING	373.36
				TOTAL:	373.36
LAMPERTS YARDS INC-2602004	5/23/14	OLSON PARK SPLIT RAIL LUMB	RECREATION	OLSON PARK CAMPGROUND	121.85
	5/23/14	CAULK	AIRPORT	O-GEN MISC	5.79
				TOTAL:	127.64
LAW ENF LABOR SERV INC #4	5/23/14	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	450.00
	5/23/14	UNION DUES-SCHELHAAS CREDI	GENERAL FUND	NON-DEPARTMENTAL	22.50
	5/23/14	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	517.50
				TOTAL:	990.00
MAKRAM TAMMY	5/23/14	REIMBURSE BATTERIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	8.04
	5/23/14	HOSPITALITY	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	54.94
	5/23/14	HOSPITALITY	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	78.08
	5/23/14	TABLE CLOTHES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	22.00
				TOTAL:	163.06
MALTERS SHEPHERD & VON HOLTUM	5/23/14	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	1,272.00
	5/23/14	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	96.00
	5/23/14	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	1,694.50
	5/23/14	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	136.00
	5/23/14	LEGAL FEES	GENERAL FUND	CODE ENFORCEMENT	56.00
	5/23/14	LEGAL FEES EMC	INDUSTRIAL WASTEWA	O-PURIFY MISC	10.00
				TOTAL:	3,264.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MARCO	5/23/14	COPIER SERVICE- MX-3501N	GENERAL FUND	ENGINEERING ADMIN	78.13
	5/23/14	COPIER SERVICE- MX-3501N	GENERAL FUND	ECONOMIC DEVELOPMENT	78.14
	5/23/14	COPIER SERVICE-AR-M455NA	GENERAL FUND	SECURITY CENTER	40.04
	5/23/14	COPIER SERVICE-AR-M455NA	GENERAL FUND	SECURITY CENTER	40.03
	5/23/14	COPIER SERVICE-SHARP MX-62	DATA PROCESSING	COPIER/FAX	133.20
				TOTAL:	369.54
MARTHALER FORD OF WORTHINGTON	5/23/14	OIL CHANGE #27	GENERAL FUND	POLICE ADMINISTRATION	5.03
	5/23/14	OIL CHANGE #27	GENERAL FUND	POLICE ADMINISTRATION	12.95
	5/23/14	OIL CHANGE #32	GENERAL FUND	POLICE ADMINISTRATION	5.03
	5/23/14	OIL CHANGE #32	GENERAL FUND	POLICE ADMINISTRATION	12.95
	5/23/14	OIL CHANGE #25	GENERAL FUND	POLICE ADMINISTRATION	5.03
	5/23/14	OIL CHANGE #25	GENERAL FUND	POLICE ADMINISTRATION	12.95
	5/23/14	OIL CHANGE #30, AIR BAG SE	GENERAL FUND	POLICE ADMINISTRATION	90.53
	5/23/14	OIL CHANGE #30, AIR BAG SE	GENERAL FUND	POLICE ADMINISTRATION	25.78
	5/23/14	OIL CHANGE #35,	GENERAL FUND	POLICE ADMINISTRATION	5.03
	5/23/14	OIL CHANGE #35,	GENERAL FUND	POLICE ADMINISTRATION	20.35
	5/23/14	OIL CHANGE #34	GENERAL FUND	POLICE ADMINISTRATION	5.03
	5/23/14	OIL CHANGE #34	GENERAL FUND	POLICE ADMINISTRATION	12.95
	5/23/14	DIAGNOSTICS #44	GENERAL FUND	POLICE ADMINISTRATION	190.00
	5/23/14	DIAGNOSTICS #44	GENERAL FUND	POLICE ADMINISTRATION	143.86
	5/23/14	OIL CHANGE #28	GENERAL FUND	POLICE ADMINISTRATION	5.03
	5/23/14	OIL CHANGE #28	GENERAL FUND	POLICE ADMINISTRATION	7.95
	5/23/14	FRONT BRAKES UNIT 204	WATER	M-PUMPING	392.65
				TOTAL:	953.10
MCFOA	5/23/14	OBERLOH MEMBERSHIP	GENERAL FUND	CLERK'S OFFICE	35.00
	5/23/14	EGGERS MEMBERSHIP	GENERAL FUND	CLERK'S OFFICE	35.00
				TOTAL:	70.00
MEDIACOM	5/23/14	INTERNET	GENERAL FUND	PAVED STREETS	69.95
				TOTAL:	69.95
MINNESOTA BENEFIT ASSOCIATION	5/23/14	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	72.66
	5/23/14	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	64.23
	5/23/14	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	40.54
	5/23/14	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	36.40
	5/23/14	INSURANCE	GENERAL FUND	ACCOUNTING	313.84
	5/23/14	INSURANCE	GENERAL FUND	PAVED STREETS	12.08
	5/23/14	INSURANCE	GENERAL FUND	SIGNS AND SIGNALS	21.75
	5/23/14	INSURANCE	GENERAL FUND	CODE ENFORCEMENT	193.34
	5/23/14	INSURANCE	GENERAL FUND	LAKE IMPROVEMENT	135.34
	5/23/14	INSURANCE	GENERAL FUND	INVALID DEPARTMENT	24.17
	5/23/14	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	21.25
	5/23/14	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	34.11
	5/23/14	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	2.17
	5/23/14	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	9.79
	5/23/14	INSURANCE	RECREATION	OLSON PARK CAMPGROUND	0.01
	5/23/14	MN BENEFITS	WATER	NON-DEPARTMENTAL	13.21
	5/23/14	MN BENEFITS	WATER	NON-DEPARTMENTAL	13.21
	5/23/14	INSURANCE	WATER	O-PUMPING	71.83
	5/23/14	INSURANCE	WATER	O-PURIFY LABOR	117.31
	5/23/14	INSURANCE	WATER	O-DIST UNDERGRND LINES	4.19
	5/23/14	INSURANCE	WATER	GENERAL ADMIN	31.33
	5/23/14	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	16.04
	5/23/14	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	15.84

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	5/23/14	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	84.99
	5/23/14	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	84.81
	5/23/14	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABOR	96.92
	5/23/14	INSURANCE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	0.01
	5/23/14	INSURANCE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	96.92
	5/23/14	INSURANCE	MUNICIPAL WASTEWAT	GENERAL ADMIN	25.06
	5/23/14	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	5/23/14	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	5/23/14	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	2.92
	5/23/14	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	2.92
	5/23/14	INSURANCE	ELECTRIC	O-SOURCE SUPER & ENG	9.76
	5/23/14	INSURANCE	ELECTRIC	O-DISTR SUPER & ENG	175.66
	5/23/14	INSURANCE	ELECTRIC	M-SOURCE SUPER & ENF	9.76
	5/23/14	INSURANCE	ELECTRIC	GENERAL ADMIN	152.45
	5/23/14	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	7.14
	5/23/14	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	2.91
	5/23/14	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	13.81
	5/23/14	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	3.41
	5/23/14	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	25.55
	5/23/14	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	25.55
	5/23/14	MN BENEFITS	AIRPORT	NON-DEPARTMENTAL	2.91
	5/23/14	MN BENEFITS	AIRPORT	NON-DEPARTMENTAL	10.01
	5/23/14	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	10.21
	5/23/14	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	10.21
	5/23/14	INSURANCE	DATA PROCESSING	DATA PROCESSING	80.35
				TOTAL:	2,273.32
MINNESOTA DEPARTMENT OF HEALTH	5/23/14	PLAN REVIEW WATERMAINS	IMPROVEMENT CONST	OKABENA ST WATER MAIN	150.00
	5/23/14	PLAN REVIEW WATERMAINS	WATER	PROJECT #5	150.00
				TOTAL:	300.00
MINNESOTA ENERGY RESOURCES CORP	5/23/14	GAS SERVICE	GENERAL FUND	PAVED STREETS	182.65
	5/23/14	GAS SERVICE	GENERAL FUND	PAVED STREETS	103.44
	5/23/14	GAS SERVICE	RECREATION	PARK AREAS	16.86
	5/23/14	GAS SERVICE	RECREATION	PARK AREAS	17.77
	5/23/14	GAS SERVICE	RECREATION	PARK AREAS	360.71
	5/23/14	GAS SERVICE	WATER	O-DISTR MISC	182.65
	5/23/14	GAS SERVICE	WATER	O-DISTR MISC	49.63
	5/23/14	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	60.85
	5/23/14	GAS SERVICE	ELECTRIC	O-DISTR MISC	195.21
	5/23/14	GAS SERVICE	ELECTRIC	O-DISTR MISC	57.49
	5/23/14	GAS SERVICE	LIQUOR	O-GEN MISC	221.09
				TOTAL:	1,448.35
MISCELLANEOUS V ALMANZA JESUS	5/23/14	REFUND OF CREDITS-ACCTS FI	WATER	NON-DEPARTMENTAL	45.00
ALMANZA JESUS	5/23/14	REFUND OF CREDITS-ACCTS FI	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	55.00
ALMANZA JESUS	5/23/14	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	49.06
ALMANZA JESUS	5/23/14	REFUND OF CREDITS-ACCTS FI	GARBAGE COLLECTION	NON-DEPARTMENTAL	30.00
BARTLETT JOE &	5/23/14	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
BENTON SEAN	5/23/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	42.79
BENTON SEAN	5/23/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.04
BISHOP BRIAN	5/23/14	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	125.00
BOLTJES DIANNE	5/23/14	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
BUNGE R	5/23/14	REFUND OF CREDITS-ACCTS FI	GENERAL FUND	NON-DEPARTMENTAL	21.22
BUNGE R	5/23/14	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	11.45
BUNGE R	5/23/14	REFUND OF CREDITS-ACCTS FI	GARBAGE COLLECTION	NON-DEPARTMENTAL	119.27

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
CARLSON MARCELLA A	5/23/14	REFUND OF CREDITS-ACCTS FI	GENERAL FUND	NON-DEPARTMENTAL	19.79
CARLSON MARCELLA A	5/23/14	REFUND OF CREDITS-ACCTS FI	GARBAGE COLLECTION	NON-DEPARTMENTAL	77.07
CIHAK BRANDON S	5/23/14	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	31.82
CREATIVE THREE INC	5/23/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	56.92
CREATIVE THREE INC	5/23/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.01
GASCA MICHELLE M	5/23/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	195.39
GASCA MICHELLE M	5/23/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.09
HAILEYES ELSA SHITO	5/23/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	72.10
HAILEYES ELSA SHITO	5/23/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.03
HERNANDEZ YAZMIN	5/23/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	94.86
HERNANDEZ YAZMIN	5/23/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.04
KLINE AMY	5/23/14	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
MARTINEZ JOSE A	5/23/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	73.84
MARTINEZ JOSE A	5/23/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.03
MOO LAWNAR	5/23/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	65.98
MOO LAWNAR	5/23/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.04
NELSON CALEB N	5/23/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	74.72
NELSON CALEB N	5/23/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.03
POTTER SUZANNE	5/23/14	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
RACINE JEAN	5/23/14	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
RAMON-ZUNO JOSE R	5/23/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	81.25
RAMON-ZUNO JOSE R	5/23/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.03
TANNER MICHAEL	5/23/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	73.13
TANNER MICHAEL	5/23/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.03
VIS MARK	5/23/14	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	65.40
WORTHINGTON PUBLIC UTI	5/23/14	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	150.00
TOTAL:					1,831.43
MN CHILD SUPPORT PAYMENT CTR	5/23/14	GARNISHMENT	WATER	NON-DEPARTMENTAL	294.46
TOTAL:					294.46
MORRIS ELECTRONICS INC	5/23/14	CISCO ASA 5500 SERIES LICE	GENERAL FUND	SECURITY CENTER	1,543.51
	5/23/14	CISCO ASA 5500 SERIES LICE	GENERAL FUND	SECURITY CENTER	1,543.51
	5/23/14	TECH SUPPORT-SETUP/TESTING	GENERAL FUND	SECURITY CENTER	70.00
	5/23/14	TECH SUPPORT-SETUP/TESTING	GENERAL FUND	SECURITY CENTER	70.00
TOTAL:					3,227.02
NCPERS MINNESOTA 851801	5/23/14	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	111.88
	5/23/14	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	108.86
	5/23/14	INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	32.00
	5/23/14	LIFE INS	RECREATION	NON-DEPARTMENTAL	21.31
	5/23/14	LIFE INS	RECREATION	NON-DEPARTMENTAL	25.19
	5/23/14	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	3.60
	5/23/14	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	3.60
	5/23/14	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	0.49
	5/23/14	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	1.52
	5/23/14	LIFE INS	WATER	NON-DEPARTMENTAL	27.42
	5/23/14	LIFE INS	WATER	NON-DEPARTMENTAL	24.87
	5/23/14	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	28.17
	5/23/14	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	29.52
	5/23/14	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	21.46
	5/23/14	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	21.79
	5/23/14	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	1.67
	5/23/14	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	0.65
	5/23/14	LIFE INS	LIQUOR	NON-DEPARTMENTAL	16.00
	5/23/14	LIFE INS	LIQUOR	NON-DEPARTMENTAL	16.00



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	5/23/14	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
	5/23/14	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
			TOTAL:		528.00
NICOLE KEMPENMA'S CLEANING AND ORGANIZI	5/23/14	CLEANING 5/9, 5/12	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	300.00
	5/23/14	CLEANING 5/1, 5/3	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	212.50
			TOTAL:		512.50
NOBLES COOPERATIVE ELECTRIC	5/23/14	ELECTRIC SERVICE	WATER	O-PUMPING	15.00
	5/23/14	ELECTRIC SERVICE	WATER	O-PUMPING	15.00
			TOTAL:		30.00
NOBLES COUNTY ATTORNEY	5/23/14	DWI FORFEITURE-MARTINEZ	GENERAL FUND	POLICE ADMINISTRATION	450.00
	5/23/14	DWI FORFEITURE-BROESDER	GENERAL FUND	POLICE ADMINISTRATION	280.54
			TOTAL:		730.54
NOBLES COUNTY AUDITOR/TREASURER	5/23/14	LEASE PAYMENT UTILITIES	WATER	O-DISTR RENTS	149.32
	5/23/14	LEASE PAYMENT UTILITIES	WATER	ADMIN RENT	298.64
	5/23/14	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	O-PURIFY MISC	119.45
	5/23/14	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	ADMIN RENT	238.91
	5/23/14	LEASE PAYMENT UTILITIES	ELECTRIC	O-DISTR RENTS	716.73
	5/23/14	LEASE PAYMENT UTILITIES	ELECTRIC	ADMIN RENT	1,463.31
	5/23/14	SOLID WASTE MARCH	WASTE MANAGEMENT C	SOLID WASTE/RECYCLE	7,308.00
			TOTAL:		10,294.36
NOBLES COUNTY HIGHWAY DEPT	5/23/14	MARCH FUEL	GENERAL FUND	ENGINEERING ADMIN	224.37
	5/23/14	MARCH FUEL	GENERAL FUND	ECONOMIC DEVELOPMENT	95.57
	5/23/14	MARCH FUEL	GENERAL FUND	POLICE ADMINISTRATION	5,580.62
	5/23/14	MARCH FUEL	GENERAL FUND	POLICE ADMINISTRATION	73.34
	5/23/14	MARCH FUEL	GENERAL FUND	REGULATE LAWFUL GAMBLE	10.48
	5/23/14	MARCH FUEL	GENERAL FUND	ANIMAL CONTROL ENFORCE	178.81
	5/23/14	MARCH FUEL	GENERAL FUND	PAVED STREETS	1,678.84
	5/23/14	MARCH FUEL	GENERAL FUND	ICE AND SNOW REMOVAL	606.67
	5/23/14	MARCH FUEL	GENERAL FUND	CODE ENFORCEMENT	150.51
	5/23/14	MARCH FUEL	RECREATION	GOLF COURSE-GREEN	1,390.48
	5/23/14	MARCH FUEL	RECREATION	PARK AREAS	792.43
	5/23/14	MARCH FUEL	RECREATION	TREE REMOVAL	102.88
	5/23/14	MARCH FUEL	WATER	O-PUMPING	382.42
	5/23/14	MARCH FUEL	WATER	M-TRANS MAINS	603.50
	5/23/14	MARCH FUEL	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	403.96
	5/23/14	MARCH FUEL	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	86.67
	5/23/14	MARCH FUEL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	232.95
	5/23/14	MARCH FUEL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	232.88
	5/23/14	MARCH FUEL	ELECTRIC	O-DISTR UNDERGRND LINE	1,410.33
	5/23/14	MARCH FUEL	STORM WATER MANAGE	STREET CLEANING	1,647.95
	5/23/14	MARCH FUEL	AIRPORT	O-GEN MISC	69.02
			TOTAL:		15,954.68
NOBLES COUNTY LANDFILL	5/23/14	STREET SWEEPING	STORM WATER MANAGE	STREET CLEANING	5,809.20
			TOTAL:		5,809.20
NPC INTERNATIONAL	5/23/14	CUMISKEY RETIREMENT	GENERAL FUND	POLICE ADMINISTRATION	99.31
	5/23/14	MRWA WEEK CELEBRATION	WATER	ACCTS-SERV & INFORMATI	174.47
	5/23/14	MRWA WEEK CELEBRATION	WATER	ACCTS-SERV & INFORMATI	204.00
			TOTAL:		477.78

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MN PEIP	5/23/14	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	5,852.10
	5/23/14	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	5,876.89
	5/23/14	INSURANCE MAY FOR JUNE	GENERAL FUND	NON-DEPARTMENTAL	1,635.24
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	MAYOR AND COUNCIL	1,709.76
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	MAYOR AND COUNCIL	1,605.95
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	ADMINISTRATION	511.50
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	ADMINISTRATION	511.50
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	CLERK'S OFFICE	854.88
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	CLERK'S OFFICE	854.88
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	ENGINEERING ADMIN	817.71
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	ENGINEERING ADMIN	777.51
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	ECONOMIC DEVELOPMENT	1,113.36
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	ECONOMIC DEVELOPMENT	1,113.36
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	GENERAL GOVT BUILDINGS	141.64
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	GENERAL GOVT BUILDINGS	141.64
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	POLICE ADMINISTRATION	8,837.93
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	POLICE ADMINISTRATION	8,837.05
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	REGULATE LAWFUL GAMBLE	32.22
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	REGULATE LAWFUL GAMBLE	33.10
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	SECURITY CENTER	1,614.68
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	SECURITY CENTER	1,614.69
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	SECURITY CENTER	1,614.69
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	SECURITY CENTER	1,614.68
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	ANIMAL CONTROL ENFORCE	171.69
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	ANIMAL CONTROL ENFORCE	171.69
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	PAVED STREETS	826.55
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	PAVED STREETS	1,657.83
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	ICE AND SNOW REMOVAL	63.94
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	SIGNS AND SIGNALS	41.56
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	SIGNS AND SIGNALS	222.73
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	CENTER FOR ACTIVE LIVI	30.05
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	CENTER FOR ACTIVE LIVI	30.05
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	LAKE IMPROVEMENT	312.74
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	LAKE IMPROVEMENT	140.31
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	INVALID DEPARTMENT	356.70
	5/23/14	HEALTH INS ADMIN	GENERAL FUND	INVALID DEPARTMENT	313.69
	5/23/14	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	778.10
	5/23/14	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	986.51
	5/23/14	HEALTH INS ADMIN	RECREATION	GOLF COURSE-GREEN	343.38
	5/23/14	HEALTH INS ADMIN	RECREATION	GOLF COURSE-GREEN	343.38
	5/23/14	HEALTH INS ADMIN	RECREATION	PARK AREAS	1,298.50
	5/23/14	HEALTH INS ADMIN	RECREATION	PARK AREAS	25.58
	5/23/14	HEALTH INS ADMIN	RECREATION	PARK AREAS	1,738.59
	5/23/14	HEALTH INS ADMIN	RECREATION	PARK AREAS	101.81
	5/23/14	HEALTH INS ADMIN	RECREATION	OLSON PARK CAMPGROUND	51.09
	5/23/14	HEALTH INS ADMIN	RECREATION	TREE REMOVAL	115.08
	5/23/14	HEALTH INS PREMIUM	PIR/TRUNKS	NON-DEPARTMENTAL	126.68
	5/23/14	HEALTH INS PREMIUM	PIR/TRUNKS	NON-DEPARTMENTAL	126.68
	5/23/14	HEALTH INS ADMIN	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	230.17
	5/23/14	HEALTH INS ADMIN	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	230.17
	5/23/14	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	43.44
	5/23/14	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	82.65
	5/23/14	HEALTH INS ADMIN	IMPROVEMENT CONST	OVERLAY PROGRAM	12.79
	5/23/14	HEALTH INS ADMIN	IMPROVEMENT CONST	OVERLAY PROGRAM	212.22
	5/23/14	HEALTH INS ADMIN	IMPROVEMENT CONST	COLLEGEWAY	25.58
	5/23/14	HEALTH INS ADMIN	IMPROVEMENT CONST	COLLEGEWAY	51.16

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	5/23/14	HEALTH INS ADMIN	IMPROVEMENT CONST	BRISTOL-APEL TO END	25.58
	5/23/14	HEALTH INS ADMIN	IMPROVEMENT CONST	TH 59 N IMPROVEMENTS	25.58
	5/23/14	HEALTH INS ADMIN	IMPROVEMENT CONST	OXF ST-DIAG RD-MCMILLA	67.97
	5/23/14	HEALTH INS ADMIN	IMPROVEMENT CONST	OXF ST-DIAG RD-MCMILLA	121.48
	5/23/14	HEALTH INS ADMIN	IMPROVEMENT CONST	MAY ST PEDESTRIAN CROS	27.49
	5/23/14	HEALTH INS ADMIN	IMPROVEMENT CONST	MAY ST PEDESTRIAN CROS	6.39
	5/23/14	HEALTH INS ADMIN	IMPROVEMENT CONST	OKABENA ST WATER MAIN	31.97
	5/23/14	HEALTH INS ADMIN	IMPROVEMENT CONST	OKABENA ST WATER MAIN	19.18
	5/23/14	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	662.34
	5/23/14	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	630.38
	5/23/14	HEALTH INS ADMIN	WATER	O-SOURCE WELLS & SPRNG	6.90
	5/23/14	HEALTH INS ADMIN	WATER	O-PUMPING	41.73
	5/23/14	HEALTH INS ADMIN	WATER	O-PUMPING	46.67
	5/23/14	HEALTH INS ADMIN	WATER	O-PURIFY LABOR	96.84
	5/23/14	HEALTH INS ADMIN	WATER	O-PURIFY LABOR	65.52
	5/23/14	HEALTH INS ADMIN	WATER	O-DISTR SUPER AND ENG	343.38
	5/23/14	HEALTH INS ADMIN	WATER	O-DISTR SUPER AND ENG	343.38
	5/23/14	HEALTH INS ADMIN	WATER	O-DIST UNDERGRND LINES	305.30
	5/23/14	HEALTH INS ADMIN	WATER	O-DIST UNDERGRND LINES	830.02
	5/23/14	HEALTH INS ADMIN	WATER	O-DISTR MISC	367.66
	5/23/14	HEALTH INS ADMIN	WATER	O-DISTR MISC	149.34
	5/23/14	HEALTH INS ADMIN	WATER	M-TRANS MAINS	289.94
	5/23/14	HEALTH INS ADMIN	WATER	M-TRANS MAINS	182.91
	5/23/14	HEALTH INS ADMIN	WATER	M-DISTR METERS	562.28
	5/23/14	HEALTH INS ADMIN	WATER	M-DISTR METERS	395.48
	5/23/14	HEALTH INS ADMIN	WATER	GENERAL ADMIN	76.73
	5/23/14	HEALTH INS ADMIN	WATER	GENERAL ADMIN	72.59
	5/23/14	HEALTH INS ADMIN	WATER	ADMIN OFFICE SUPPLIES	1.72
	5/23/14	HEALTH INS ADMIN	WATER	ADMIN MISC	25.95
	5/23/14	HEALTH INS ADMIN	WATER	ACCTS-METER READING	51.15
	5/23/14	HEALTH INS ADMIN	WATER	ACCTS-METER READING	99.80
	5/23/14	HEALTH INS ADMIN	WATER	ACCTS-RECORDS & COLLEC	160.20
	5/23/14	HEALTH INS ADMIN	WATER	ACCTS-RECORDS & COLLEC	160.21
	5/23/14	HEALTH INS ADMIN	WATER	PROJECT #3	449.40
	5/23/14	HEALTH INS ADMIN	WATER	PROJECT #3	464.68
	5/23/14	HEALTH INS ADMIN	WATER	PROJECT #4	160.54
	5/23/14	HEALTH INS ADMIN	WATER	PROJECT #4	59.26
	5/23/14	HEALTH INS ADMIN	WATER	PROJECT #5	242.72
	5/23/14	HEALTH INS ADMIN	WATER	PROJECT #5	63.94
	5/23/14	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	1,009.97
	5/23/14	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	1,030.96
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	153.45
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	153.45
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	100.71
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	136.92
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	358.05
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	358.05
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY LABOR	635.30
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY LABOR	510.94
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	531.81
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	534.96
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY MISC	25.58
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY MISC	70.20
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	536.44
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	606.54
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	529.86

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	495.54
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	GENERAL ADMIN	61.38
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	GENERAL ADMIN	58.07
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	1.72
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	ADMIN MISC	25.95
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	134.56
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	134.56
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	PROJECT #2	58.84
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	PROJECT #2	233.86
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	PROJECT #3	73.57
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	PROJECT #7	149.95
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	PROJECT #7	23.36
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	PROJECT #12	25.56
	5/23/14	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	PROJECT #18	73.94
	5/23/14	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	921.70
	5/23/14	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	882.24
	5/23/14	INSURANCE MAY FOR JUNE	ELECTRIC	NON-DEPARTMENTAL	449.26
	5/23/14	HEALTH INS ADMIN	ELECTRIC	O-DISTR UNDERGRND LINE	76.73
	5/23/14	HEALTH INS ADMIN	ELECTRIC	O-DISTR UNDERGRND LINE	49.90
	5/23/14	HEALTH INS ADMIN	ELECTRIC	O-DISTR MISC	254.54
	5/23/14	HEALTH INS ADMIN	ELECTRIC	O-DISTR MISC	229.85
	5/23/14	HEALTH INS ADMIN	ELECTRIC	M-CISTR SUPER & ENG	16.26
	5/23/14	HEALTH INS ADMIN	ELECTRIC	M-CISTR SUPER & ENG	34.34
	5/23/14	HEALTH INS ADMIN	ELECTRIC	M-DISTR STATION EQUIPM	51.15
	5/23/14	HEALTH INS ADMIN	ELECTRIC	M-DISTR UNDERGRND LINE	460.98
	5/23/14	HEALTH INS ADMIN	ELECTRIC	M-DISTR UNDERGRND LINE	111.35
	5/23/14	HEALTH INS ADMIN	ELECTRIC	M-DISTR ST LITE & SIG	16.40
	5/23/14	HEALTH INS ADMIN	ELECTRIC	M-DISTR ST LITE & SIG	38.90
	5/23/14	HEALTH INS ADMIN	ELECTRIC	M-DISTR PLANT MISC	122.29
	5/23/14	HEALTH INS ADMIN	ELECTRIC	M-DISTR PLANT MISC	80.86
	5/23/14	HEALTH INS ADMIN	ELECTRIC	GENERAL ADMIN	373.39
	5/23/14	HEALTH INS ADMIN	ELECTRIC	GENERAL ADMIN	353.27
	5/23/14	HEALTH INS ADMIN	ELECTRIC	ADMIN OFFICE SUPPLIES	17.23
	5/23/14	HEALTH INS ADMIN	ELECTRIC	ADMIN MISC	51.91
	5/23/14	HEALTH INS ADMIN	ELECTRIC	ACCTS-METER READING	127.88
	5/23/14	HEALTH INS ADMIN	ELECTRIC	ACCTS-METER READING	169.52
	5/23/14	HEALTH INS ADMIN	ELECTRIC	ACCTS-RECORDS & COLLEC	675.21
	5/23/14	HEALTH INS ADMIN	ELECTRIC	ACCTS-RECORDS & COLLEC	675.20
	5/23/14	HEALTH INS ADMIN	ELECTRIC	ACCTS-ASSISTANCE	255.74
	5/23/14	HEALTH INS ADMIN	ELECTRIC	ACCTS-ASSISTANCE	255.74
	5/23/14	HEALTH INS ADMIN	ELECTRIC	FA DISTR UNDRGRND COND	479.17
	5/23/14	HEALTH INS ADMIN	ELECTRIC	FA DISTR UNDRGRND COND	482.81
	5/23/14	HEALTH INS ADMIN	ELECTRIC	FA DISTR UNDRGRND COND	111.72
	5/23/14	HEALTH INS ADMIN	ELECTRIC	FA DISTR ST LITE & SIG	586.82
	5/23/14	HEALTH INS ADMIN	ELECTRIC	FA DISTR METERS	345.51
	5/23/14	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	240.27
	5/23/14	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	115.34
	5/23/14	HEALTH INS ADMIN	STORM WATER MANAGE	STORM DRAINAGE	225.44
	5/23/14	HEALTH INS ADMIN	STORM WATER MANAGE	STORM DRAINAGE	92.57
	5/23/14	HEALTH INS ADMIN	STORM WATER MANAGE	STREET CLEANING	401.85
	5/23/14	HEALTH INS ADMIN	STORM WATER MANAGE	STREET CLEANING	185.96
	5/23/14	HEALTH INS ADMIN	STORM WATER MANAGE	PROJECT #12	79.88
	5/23/14	HEALTH INS ADMIN	STORM WATER MANAGE	PROJECT #25	26.62
	5/23/14	HEALTH INS ADMIN	STORM WATER MANAGE	PROJECT #25	41.82
	5/23/14	HEALTH INS ADMIN	LIQUOR	O-GEN MISC	1,030.14
	5/23/14	HEALTH INS ADMIN	LIQUOR	O-GEN MISC	1,030.14

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	5/23/14	HEALTH INS PREMIUM	AIRPORT	NON-DEPARTMENTAL	147.79
	5/23/14	HEALTH INS PREMIUM	AIRPORT	NON-DEPARTMENTAL	50.74
	5/23/14	HEALTH INS ADMIN	AIRPORT	O-GEN MISC	343.92
	5/23/14	HEALTH INS ADMIN	AIRPORT	O-GEN MISC	351.59
	5/23/14	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	281.50
	5/23/14	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	281.50
	5/23/14	HEALTH INS ADMIN	DATA PROCESSING	DATA PROCESSING	854.88
	5/23/14	HEALTH INS ADMIN	DATA PROCESSING	DATA PROCESSING	854.88
	5/23/14	RETIREE INSURANCE MAY FOR	HEALTH INS PLAN (T	NON-DEPARTMENTAL	1,373.52
				TOTAL:	92,316.92
PEPSI COLA BOTTLING CO	5/23/14	MIX	LIQUOR	NON-DEPARTMENTAL	116.95
				TOTAL:	116.95
PETERSEN CLEANING & SUPPLY	5/23/14	CARPET CLEANING	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	186.06
				TOTAL:	186.06
PHILLIPS WINE & SPIRITS INC	5/23/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	6,801.19
	5/23/14	WINE	LIQUOR	NON-DEPARTMENTAL	1,807.02
	5/23/14	FREIGHT	LIQUOR	O-SOURCE MISC	116.80
	5/23/14	FREIGHT	LIQUOR	O-SOURCE MISC	75.47
				TOTAL:	8,800.48
RACOM CORP	5/23/14	INSTALL, WIRE CAMERA SYSTE	GENERAL FUND	POLICE ADMINISTRATION	1,597.98
				TOTAL:	1,597.98
RESCO INC	5/23/14	600 VOLT SPLICES	ELECTRIC	M-DISTR UNDERGRND LINE	503.27
	5/23/14	15KV SPLICES	ELECTRIC	FA DISTR UNDRGRND COND	364.65
	5/23/14	TRANSFORMERS	ELECTRIC	FA DISTR LINE TRANSFOR	45,124.77
				TOTAL:	45,992.69
RILEY MARK	5/23/14	K9 TRAINING 4/28-5/2	GENERAL FUND	POLICE ADMINISTRATION	122.08
	5/23/14	K9 TRAINING 4/28-5/2	GENERAL FUND	POLICE ADMINISTRATION	195.00
	5/23/14	K9 TRAINING 5/5-5/9	GENERAL FUND	POLICE ADMINISTRATION	102.21
	5/23/14	K9 TRAINING 5/5-5/9	GENERAL FUND	POLICE ADMINISTRATION	195.00
	5/23/14	K9 TRAINING 5/12-5/16	GENERAL FUND	POLICE ADMINISTRATION	88.61
	5/23/14	K9 TRAINING 5/12-5/16	GENERAL FUND	POLICE ADMINISTRATION	195.00
				TOTAL:	897.90
RONS REPAIR INC	5/23/14	LOW PROFILE STROBE-MOWER A	AIRPORT	O-GEN MISC	41.03
				TOTAL:	41.03
RUNNINGS SUPPLY INC-ACCT#9502440	5/23/14	18V DRILL	MUNICIPAL WASTEWAT	O-PURIFY MISC	89.99
	5/23/14	PIPE-OIL DRAIN AQUA GUARD	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	7.99
	5/23/14	1/2" CONDUIT, SPRING CLAMP	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	4.98
	5/23/14	BALL VALVE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	10.99
	5/23/14	30W NON DET FOR FILTERS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	40.68
				TOTAL:	154.63
RUNNINGS SUPPLY INC-ACCT#9502485	5/23/14	CITY HALL FLAGS	GENERAL FUND	MISC SPECIAL DAYS/EVEN	19.32
	5/23/14	CITY HALL FLAGS	GENERAL FUND	MISC SPECIAL DAYS/EVEN	9.15
	5/23/14	FUSETRON CART-AIRPORT	AIRPORT	O-GEN MISC	11.98
	5/23/14	BUTT CONNECTOR-AIRPORT	AIRPORT	O-GEN MISC	3.19
				TOTAL:	43.64
SCHAAP SANITATION INC	5/23/14	SOLID WASTE- MARCH	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	63,817.58

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	5/23/14	SOLID WASTE- MARCH	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	12,971.70
	5/23/14	SOLID WASTE- MARCH	GARBAGE COLLECTION	CODE ENFORCEMENT	4,165.56
				TOTAL:	80,954.84
SCHWALBACH ACE HARDWARE-5930	5/23/14	LAWN BAGS	GENERAL FUND	PAVED STREETS	14.99
	5/23/14	LAWN BAGS	GENERAL FUND	PAVED STREETS	14.99
	5/23/14	WIRE CONNECTORS	RECREATION	GOLF COURSE-GREEN	9.78
				TOTAL:	39.76
SCHWALBACH ACE #6067	5/23/14	BATTERIES-DIGITAL CAMERA	MUNICIPAL WASTEWAT	O-PURIFY MISC	12.99
				TOTAL:	12.99
SECURE BENEFITS SYSTEMS CORP	5/23/14	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	63.61
	5/23/14	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	63.68
	5/23/14	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	663.99
	5/23/14	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	693.79
	5/23/14	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	2,011.86
	5/23/14	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	1,971.80
	5/23/14	MONTHLY ADMIN	GENERAL FUND	OTHER GEN GOVT MISC	20.00
	5/23/14	MEDICAL ADVANCE	GENERAL FUND	OTHER GEN GOVT MISC	400.00
	5/23/14	MEDICAL ADVANCE	GENERAL FUND	OTHER GEN GOVT MISC	400.00
	5/23/14	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	8.57
	5/23/14	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	10.23
	5/23/14	CHILD CARE	RECREATION	NON-DEPARTMENTAL	15.54
	5/23/14	CHILD CARE	RECREATION	NON-DEPARTMENTAL	19.96
	5/23/14	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	256.92
	5/23/14	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	315.34
	5/23/14	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	0.82
	5/23/14	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	1.38
	5/23/14	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	24.90
	5/23/14	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	36.98
	5/23/14	ADMIN FEE	WATER	NON-DEPARTMENTAL	10.58
	5/23/14	ADMIN FEE	WATER	NON-DEPARTMENTAL	10.05
	5/23/14	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	283.06
	5/23/14	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	267.96
	5/23/14	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	9.97
	5/23/14	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	9.69
	5/23/14	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	325.71
	5/23/14	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	318.41
	5/23/14	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	3.38
	5/23/14	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	3.38
	5/23/14	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	135.47
	5/23/14	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	135.47
	5/23/14	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	2.87
	5/23/14	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	0.96
	5/23/14	CHILD CARE	STORM WATER MANAGE	NON-DEPARTMENTAL	30.25
	5/23/14	CHILD CARE	STORM WATER MANAGE	NON-DEPARTMENTAL	13.74
	5/23/14	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	74.74
	5/23/14	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	16.34
	5/23/14	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	6.75
	5/23/14	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	6.75
	5/23/14	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	130.83
	5/23/14	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	130.83
	5/23/14	ADMIN FEE	AIRPORT	NON-DEPARTMENTAL	1.45
	5/23/14	ADMIN FEE	AIRPORT	NON-DEPARTMENTAL	1.88
	5/23/14	CHILD CARE	AIRPORT	NON-DEPARTMENTAL	17.71

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	5/23/14	UNREIMBURSED MEDICAL	AIRPORT	NON-DEPARTMENTAL	31.71
	5/23/14	UNREIMBURSED MEDICAL	AIRPORT	NON-DEPARTMENTAL	82.07
	5/23/14	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	4.50
	5/23/14	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	4.50
	5/23/14	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	187.49
	5/23/14	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	187.49
				TOTAL:	9,425.36
SERVALL TOWEL & LINEN SUPPLY	5/23/14	GRANITE MATS, BAR SWIPES	LIQUOR	O-GEN MISC	72.98
				TOTAL:	72.98
SHOPKO STORES OPERATING CO LLC	5/23/14	AWARD FRAMES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	53.94
				TOTAL:	53.94
SHORT ELLIOTT HENDRICKSON INC	5/23/14	10TH AVE BRIDGE DESIGN	IMPROVEMENT CONST	BRISTOL-APEL TO END	4,528.69
				TOTAL:	4,528.69
SOUTHERN WINE & SPIRITS OF MINNESOTA	5/23/14	MIX	LIQUOR	NON-DEPARTMENTAL	112.48
	5/23/14	WINE	LIQUOR	NON-DEPARTMENTAL	758.00
	5/23/14	LIQUOR	LIQUOR	O-SOURCE MISC	2,182.07
	5/23/14	FREIGHT	LIQUOR	O-SOURCE MISC	40.23
	5/23/14	FREIGHT	LIQUOR	O-SOURCE MISC	3.70
	5/23/14	FREIGHT	LIQUOR	O-SOURCE MISC	24.05
				TOTAL:	3,120.53
SOUTHWEST HEARING AID CENTER INC	5/23/14	POLICE EAR MOLD	GENERAL FUND	POLICE ADMINISTRATION	65.00
				TOTAL:	65.00
ROBIN STOYKE	5/23/14	MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	52.80
				TOTAL:	52.80
STREICHER'S INC	5/23/14	EAR PLUGS, PATCHES, SOLVEN	GENERAL FUND	SECURITY CENTER	25.97
	5/23/14	EAR PLUGS, PATCHES, SOLVEN	GENERAL FUND	SECURITY CENTER	25.97
	5/23/14	EAR PLUGS, PATCHES	GENERAL FUND	SECURITY CENTER	44.98
	5/23/14	EAR PLUGS, PATCHES	GENERAL FUND	SECURITY CENTER	44.99
				TOTAL:	141.91
TDS MEDIA DIRECT INC	5/23/14	IN ROOM DIRECTORIES-AMERIC	LIQUOR	O-GEN MISC	498.00
				TOTAL:	498.00
TRI-STATE RENTAL CENTER	5/23/14	1/2" X 13" SDS MAX BIT	AIRPORT	O-GEN MISC	59.00
				TOTAL:	59.00
TURFWERKS	5/23/14	WHITE MARKING PAINT	RECREATION	GOLF COURSE-GREEN	75.69
	5/23/14	WHITE MARKING PAINT	RECREATION	GOLF COURSE-GREEN	68.82
				TOTAL:	144.51
VANTAGEPOINT TRANSFER AGENTS-457	5/23/14	DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL	351.42
				TOTAL:	351.42
VERIZON WIRELESS	5/23/14	DATA LINES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	61.29
				TOTAL:	61.29
WAL MART BUSINESS/GEGRB	5/23/14	CUMISKEY RETIREMENT SUPPLI	GENERAL FUND	POLICE ADMINISTRATION	14.94
	5/23/14	KLEENEX, SANITIZER	GENERAL FUND	SECURITY CENTER	11.89
	5/23/14	KLEENEX, SANITIZER	GENERAL FUND	SECURITY CENTER	11.90

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	38.73
MONTE WALKER	5/23/14	DRU INSTALL	ELECTRIC	FA DISTR METERS	101.70
	5/23/14	DRU INSTALL	ELECTRIC	FA DISTR METERS	52.81
				TOTAL:	154.51
WEST GOVERNMENT SERVICES	5/23/14	APRIL CLEAR	GENERAL FUND	SECURITY CENTER	73.41
	5/23/14	APRIL CLEAR	GENERAL FUND	SECURITY CENTER	73.42
				TOTAL:	146.83
WIRTZ BEVERAGE MINNESOTA WINE & SPIRIT	5/23/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,289.91
	5/23/14	MIX	LIQUOR	NON-DEPARTMENTAL	95.13
	5/23/14	WINE	LIQUOR	NON-DEPARTMENTAL	116.00
	5/23/14	FREIGHT	LIQUOR	O-SOURCE MISC	73.50
	5/23/14	FREIGHT	LIQUOR	O-SOURCE MISC	1.65
				TOTAL:	5,576.19
WORTHINGTON AREA UNITED WAY	5/23/14	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	36.00
	5/23/14	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	36.00
	5/23/14	PAYROLL WITHHOLDING	RECREATION	NON-DEPARTMENTAL	4.00
	5/23/14	PAYROLL WITHHOLDING	RECREATION	NON-DEPARTMENTAL	4.00
				TOTAL:	80.00
WORTHINGTON CABLE 3 TV PUBLIC ACCESS	5/23/14	FRANCHISE PAYMENT-WOW	CABLE TELEVISION	NON-DEPARTMENTAL	19,170.22
	5/23/14	FRANCHISE FEE-MEDIACOM-APR	CABLE TELEVISION	CABLE	6,856.35
				TOTAL:	26,026.57
WORTHINGTON FOOTWEAR	5/23/14	BOOTS	GENERAL FUND	PAVED STREETS	156.00
	5/23/14	BOOTS	RECREATION	PARK AREAS	164.00
				TOTAL:	320.00
YMCA	5/23/14	2014 CONTRACT PAYMENT	RECREATION	RECREATION PROGRAMS	3,750.00
				TOTAL:	3,750.00
ZEP SALES & SERVICE	5/23/14	CLEANING SUPPLIES	ELECTRIC	O-DISTR MISC	339.18
				TOTAL:	339.18



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
----- FUND TOTALS -----					
101		GENERAL FUND	88,271.47		
207		PD TASK FORCE	274.07		
229		RECREATION	28,112.10		
231		ECONOMIC DEV AUTHORITY	226.60		
321		PIR/TRUNKS	720.90		
401		IMPROVEMENT CONST	5,502.38		
601		WATER	13,069.40		
602		MUNICIPAL WASTEWATER	21,177.54		
604		ELECTRIC	71,447.76		
605		INDUSTRIAL WASTEWATER	65,510.72		
606		STORM WATER MANAGEMENT	10,756.08		
609		LIQUOR	80,523.33		
612		AIRPORT	20,982.04		
614		MEMORIAL AUDITORIUM	1,609.94		
702		DATA PROCESSING	3,224.16		
705		HEALTH INS PLAN (TPA)	1,373.52		
872		CABLE TELEVISION	26,026.57		
873		GARBAGE COLLECTION	81,181.18		
878		WASTE MANAGEMENT COLL	7,308.00		
882		TOURISM PROMOTION	7,707.72		
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GRAND TOTAL:			535,005.48		
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