

WORTHINGTON CITY COUNCIL

AGENDA

7:00 P.M. - Monday, March 23, 2015

City Hall Council Chambers

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS AND OPENING REMARKS

C. AGENDA ADDITIONS/CHANGES AND CLOSURE

1. Additions/Changes
2. Closure

D. CONSENT AGENDA

1. CITY COUNCIL MINUTES (WHITE)
 - a. City Council Minutes of Special Meeting March 6, 2015 and Reconvened Minutes of March 7, 2015
 - b. City Council Minutes of Regular Meeting March 9, 2015
 - c. City Council Minutes of Special Meeting-Work Session, March 18, 2015
2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Airport Advisory Board Meeting Minutes, March 5, 2015
 - b. Heron Lake Watershed Board Meeting Minutes, January 22, 2015
 - c. NEON Committee Meeting Minutes, February 12, 2015
3. FINANCIAL STATEMENTS
 - a. Municipal Liquor Store Income Statement for the Period of January 1, 2015 through February 28, 2015
4. BILLS PAYABLE

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and are approved by the Water and Light Commission

E. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

1. Third Reading / Adoption of Proposed Ordinance Amending Title V, Chapter 54, Section 54.10 of the Worthington City Code - Storm Water Regulations
2. Second Reading (Proposed Ordinance) - Change of Zone - West 304' of Gov't Lot 4 (SW 1/4 SW 1/4) North of CSAH 35
3. Nominating Committee Recommendations
4. City Administrator Contract

H. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

Case Items

1. 2015 Private Docks Application Approval
2. 2015 Public Works Department Proposed Transition Plan

I. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Items

1. Resolution Pertaining to intent to Bond for Costs Incurred in Making Public Improvement

J. CITY COUNCIL BUSINESS - COMMUNITY/EC DEVELOPMENT (GRAY)

Case Items

1. Workforce Housing Program Application

K. COUNCIL COMMITTEE REPORTS

1. Mayor Kuhle
2. Council Member Nelson
3. Council Member Graber
4. Council Member Janssen
5. Council Member Harmon
6. Council Member Sankey

L. CITY ADMINISTRATOR REPORT

**M. CLOSED SESSION UNDER MS § 13d.05, SUBD. 3 (B) - ATTORNEY
CLIENT PRIVILEGE - MEET WITH SPECIAL COUNSEL TO DISCUSS
SCHEDULED MEDIATION**

1. Motion to Close Meeting
2. Discussion
3. Motion to Re-Open Meeting

N. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
SPECIAL MEETING, MARCH 6, 2015
ADMINISTRATOR CANDIDATE INTERVIEWS**

The meeting was called to order at 2:00 p.m. at the Worthington Fire Hall by Mayor Mike Kuhle with the following Council Members present: Scott Nelson, Diane Graber, Larry Janssen, Mike Harmon, Rod Sankey.

Staff present: Janice Oberloh, City Clerk.

Others present: Dr. Richard and Irina Fursman, Brimeyer-Fursman.

BRIEFING - CANDIDATE INTERVIEWS

Dr. Richard Fursman, Brimeyer-Fursman, briefed Council regarding the upcoming one-on-one interviews between City Council members and the candidates for the Administrator position with the City of Worthington. Dr. Fursman covered what Council should be looking for in their interviews today, what questions they can't ask, and noted that all the candidates would be able to perform the job of administrator, but some would need additional time for development into the role over others. Candidate interviews will be conducted by the Council as a whole on Saturday, March 7, 2015, along with interviews of the candidates by the City Department Head group and a Community Group.

Irina Fursman reviewed what her role would be in working with the Community group for their part of the interviews on Saturday, March 7th. She also noted that one spokesperson would need to be selected from both the Department Head group and the Community Group to present their findings to Council following the interviews on Saturday.

Dr. Fursman told Council they should not ask the Department Head group or the Community group to rank the candidates or ask who their favorite is, as those groups have not seen the candidate profiles, which was designed to provide a glimpse of how the candidates operate.

Dr. Fursman said he usually asks Council to select two candidates, their first choice, and a back up if their offer to the selected candidate does not work out. He also noted that Council is not required to make a selection on Saturday - they could sleep on it - but they should know by Monday if they have a viable candidate. He will assist Council with negotiating the contract, which they will not be doing tomorrow after selecting the candidate.

CONTINUATION OF MEETING

Prior to breaking apart for one-on-one interviews, the motion was made by Council Member Nelson, seconded by Council Member Graber and unanimously carried to continue the meeting to 2:00 p.m. on Saturday, March 7, 2015

**WORTHINGTON CITY COUNCIL
RE-CONVENED MEETING, MARCH 7, 2015**

The meeting was reconvened at 8:00 a.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Scott Nelson, Diane Graber, Larry Janssen, Mike Harmon, Rod Sankey.

Staff present: Brad Chapulis, Director of Community/Economic Development; Brian Kolander, Finance Director; Troy Appel, Public Safety Director; Dwayne Haffield, Director of Engineering; Scott Hain, General Manager Worthington Public Utilities; Janice Oberloh, City Clerk.

Others present: Dr. Richard and Irina Fursman, Bremeyer-Fursman; Darlene Macklin, Bill Wetering, Abraham Algadi, Dan Greve, Alice Hoffman, Gary Hoffmann, Jim Nickel - Citizens Interview Panel; Jeanine and Maynard Townswick; Justine Wettschreck, KWOA; Robin Baumgarn, Daily Globe.

CITY COUNCIL BUSINESS - INTERVIEWS OF CANDIDATES FOR CITY ADMINISTRATOR

Dr. Fursman provided information to the interview groups on what the process would be for the group interviews and for the selection process following the interviews. In response to a question from Mayor Kuhle, Dr. Fursman noted the entire process with Council as a whole is open to the public. Once a candidate is selected, the standard International City Managers Association contract will be used as a starting point for contract negotiation with that candidate.

The Department Head and Community Panel interview groups were asked to move to their interview locations in the Public Utilities Conference Room and the City Hall Lower Level Conference Room, respectively. Interviews of the candidates were done on a rotating basis between the groups.

At the conclusion of the interviews, the Department Head interview group and the Community Panel interview group returned to Council Chambers. Following a short break, Dr. Fursman led the groups through a debriefing process. As part of the interview process, the groups were asked to list the strengths and concerns of each candidate, and to list three adjectives that they felt described the candidate. After hearing from the group representatives, Dr. Fursman asked Council what they saw in those observations that matched their own. After the reviews, Council acknowledged to Dr. Fursman they thought the sense of who the candidates were was the same to all the groups.

Dr. Fursman distributed ballots and asked that Council each select their top two candidates. It was noted that Council Members Graber and Nelson also listed a third candidate. After tabulating the votes, two candidates who did not receive a vote were eliminated.

Dr. Fursman then asked Council to grade each of the candidates on the following: core City function, management, face of the City, and development, with additional discussion on the element of the face of the City. Following the grading and additional discussion, Dr. Fursman asked if Council felt comfortable that they could name their number one candidate - to which they responded yes. Council was asked to provide the name of their first choice, and also to name their second choice should a contract not be achieved with the first choice candidate. The result of the poll showed Steve Robinson to be the first choice of the majority of the Council Members. Dr. Fursman asked Council if all of the "body" could go with Steve. Council Member Janssen said he could not. Dr. Fursman asked Council Member Janssen if he rest of the body votes to go that direction, would he be willing to help him in his role. Council Member Janssen said he would. Dr. Fursman said it was important that there is support from the entire Council.

The motion was made by Council Member Nelson and seconded by Council Member Sankey to approve Steve Robinson as the future City Administrator - to propose an offer. Council Member Janssen said this would not represent change for the community to him, which is what he ran on. We were looking for someone qualified to step in as City Administrator. Other than his public works, what qualifications does he have? Is he qualified for this position? Discussion continued.

Council Member Graber called for the vote. The motion was unanimously carried.

The motion was made by Council Member Graber to endorse Mr. Fursman's ability to begin talking about a contract.

Council Member Sankey raised a point about a background check - does that need a motion or is it an automatic thing. Following a lengthy discussion, it was determined that Dr. Fursman would review the check that was done six months ago and complete any additional searching that needed to be done to complete due diligence.

Council Member Graber rescinded her motion to allow for additional information regarding the contract offer to Mr. Robinson.

Dr. Fursman said he would like to draft a package that included salary, performance review (suggested 60 months), pension plan same as everyone else, does not need relocation assistance, same paid time off and holidays as he currently has, should receive automobile allowance, a civic club membership, and include professional development as he's not been a city administrator before. He should immediately get in to the Minnesota City Managers Association, and the International City Managers Association. There is a spring conference in May and he should be there. He should have every learning opportunity we can provide to him to develop his skills and administrative side. He could work toward becoming a credentialed city manager but would not qualify for a number of years. He will fill in the contract and return it to Council for their approval. Council determined to establish a pay range now. Mr. Chapulis said his experience level would put him at the lower end

of the salary range. Following discussion, it was determined that the starting wage to be offered would be \$90,200, which reflects a 10% increase over his current salary.

The motion was made by Council Member Sankey, seconded by Council Member Nelson and unanimously carried to set the salary offer to Steve Robinson as \$90,200 annually.

Dr. Fursman said he would like to work with a point person on the Council - he will work with the Mayor, Brad Chapulis, and Janice Oberloh.

ADJOURNMENT

The motion was made by Council Member Graber, seconded by Council Member Sankey and unanimously carried to adjourn the meeting at 3:47 p.m.

Janice Oberloh, MCMC
City Clerk

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, MARCH 9, 2015**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Scott Nelson, Diane Graber, Larry Janssen, Mike Harmon, Rod Sankey. Honorary Council Member: Steve Forrest.

Staff present: Brad Chapulis, Director of Community/Econ. Development/Interim Administrator; Steve Robinson, Public Works Director; Janice Oberloh, City Clerk; Dan Wycoff, Liquor Store Manager.

Others present: Alan Drost; Justine Wettschreck, KWOA; Erin Trester, Daily Globe;

The Pledge of Allegiance was recited.

PUBLIC HEARING - SALE OF LOTS 13, 14, 15, & 16, BLOCK 3, WORTHINGTON BIO SCIENCE INDUSTRIAL PARK ADDITION

Pursuant to published notice, this was the time and date set for a public hearing regarding the sale of Lots 13, 14, 15, & 16, Block 3, Worthington Bio Science Industrial Park Addition.

The motion was made by Council Member Nelson, seconded by Council Member Graber and unanimously carried to open the hearing.

Brad Chapulis, Director of Community/Economic Development/Interim Administrator, provided background on the proposed sale, stating that Bioverse, Inc. has offered to purchase Lots 13, 14, 15, & 16, Block 3, Worthington Bio Science Industrial Park Addition, from the City through its established land acquisition policy. Bioverse intends to construct a 15,732 square foot office/manufacturing facility to permanently house the company's operations. The established asking price for the 5,497 acres of land is \$150,872.40, or \$0.63 per square foot. Mr. Chapulis said the City's land acquisition policy allows for the actual sale price of real estate to be reduced by the present value of the property taxes generated by a new facility, over a twenty period at a 6.5% rate of return. The present value is then structured as a forgivable loan to comply with State Statute as well as protect the City's financial interest in the property. A default in any of the terms of the documents would result in the discontinuance of the forgiveness of the monthly payment obligations. The buyer is responsible for the payment due at closing plus the costs of subdividing the property, updating the abstract, City Attorney's time, remaining assessments, and all other closing costs affiliated with the sale.

The company has requested to buy the property for \$0.50 per square foot through the land acquisition policy. The City and the company had initially executed an option agreement for 3 of the 4 lots, at the same time the BAC lease was executed, at an agreed on price of \$35,000 per acre, or \$0.80 per square foot. The agreement was established before the City had an appraisal completed and established the current asking price of \$0.63 per square foot. Mr. Chapulis said it is staff's opinion that the company is already getting a discount through the land acquisition policy and encouraged

Council to remain at the asking price of \$0.63 per square foot. Reducing the price would also reduce the value of the remainder of the land the City is marketing within the Park. After holding public hearing as required by State Statute, Council may approve the sale as presented or amend it as they deem necessary provided it is within the context of the City's policies. Staff was requesting Council approval of the sale contingent on the following conditions:

1. The City sell Lots 13, 14, 15, & 16, Block 3, Worthington Bio Science Industrial Park addition to Bioverse at the established price of \$150,872.40;
2. The City structure the sale in accordance with the City's land acquisition policy. Any loan portion shall be structured as a forgivable loan with a loan term of 20 years and an interest rate of 5%;
3. Bioverse agrees to construct building improvements that will have an estimated market value for tax purposes of at least \$1,138,600 and that the improvements are commenced within 12 months and completed within 24 months;
4. Bioverse agrees to create a minimum of 8 full time jobs within two years as well as maintain its existing 9 full time jobs during the same period; and
5. Bioverse is not relieved of the actual sale price until such time the project is completed.

Mayor Kuhle asked if there was anyone who wished to present testimony. There was none.

The motion was made by Council Member Sankey, seconded by Council Member Janssen and unanimously carried to close the hearing.

The motion was made by Council Member Graber, seconded by Council Member Nelson and unanimously carried to negotiate the sale at the established sale price of \$0.63 per square foot and subject to the five conditions listed.

AGENDA APPROVED/CLOSED WITH CHANGE

Staff noted that item F.1. should state *Second Reading Proposed Ordinance...* instead of *First Reading...*

Council Member Nelson said he mis-spoke at the February 23rd meeting when reporting on the proposed garage expansion project at the Law Enforcement Center, and clarified that it is the County that is ready to move on the project, not the City as he had stated.

The motion was made by Council Member Sankey, seconded by Council Member Nelson and unanimously carried to approve/close the agenda with the requested change to *Second Reading*.

CONSENT AGENDA APPROVED

The motion was made by Council Member Graber, seconded by Council Member Janssen and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Special Meeting February 23, 2015 and Regular Meeting February 23, 2015
- Minutes of Boards and Commissions - Water and Light Commission Minutes of Regular Meeting March 2, 2015; Housing and Redevelopment Authority Board Minutes of January 22, 2015; Center for Active Living Committee Minutes of February 9, 2015; Traffic and Safety Committee Minutes of February 25, 2015; Public Arts Committee Minutes of February 12, 2015; Prairie View Long Range Planning Committee Minutes of February 10, 2015; Planning Commission/Board of Appeals Minutes of March 3, 2015
- Application for Exemption from Lawful Gambling Permit - Worthington Area Chamber of Commerce as follows:

Organization:	Worthington Area Chamber of Commerce
CEO:	Darlene Macklin
Type of Event:	Raffles
Date and Location of Event:	Sunday, April 19, 2015 Worthington Hockey Arena, 1600 Stower Drive
- Bills payable and totaling \$560,721.321 be ordered paid

SECOND READING PROPOSED ORDINANCE AMENDING TITLE V, CHAPTER 54, SECTION 54.10 OF THE WORTHINGTON CITY CODE - STORM WATER REGULATIONS

Pursuant to published notice, this was the time and date set for the second reading of a proposed ordinance amending Title V, Chapter 54, Section 54.10 of the Worthington City Code - Storm Water Regulations - as follows:

The ordinance adopted by the Council regulates all storm water discharged into the municipal storm water system as well as all non-storm water discharges into the system. The ordinance prohibits certain activities and items of personal property in areas susceptible to draining into the municipal system. The ordinance establishes erosion and sediment controls upon certain sites and establishes control over privately owned storm water management systems.

Adoption of the ordinance will bring the City's storm water regulations into compliance with changes to the Minnesota Pollution Control Agency's requirements.

The motion was made by Council Member Sankey, seconded by Council Member Graber and unanimously carried to give a second reading to the proposed ordinance.

COUNCIL ACTION RESCINDED AND NEW TIME AND DATE SET FOR LOCAL BOARD OF APPEAL AND EQUALIZATION SET

At their February 23, 2015 meeting, Council established the time and date for the local Board of Appeals/Equalization as 9:00 a.m. on Friday, June 5, 2015, based on a request from the Nobles County Assessor's office to amend their first schedule, which had set the time and date as 9:00 a.m. on Friday, May 15, 2015. Since the February 23rd meeting, staff has received notification from the Assessor's office that holding the meetings in June would not provide time for followup meetings if they were required. The Assessor also indicated the County would be keeping to their original schedule, which set the time and date as 9:00 a.m. on Friday, May 15th. Staff was requesting that Council rescind their action taken at the February 23, 2015 meeting which set the time and date for the City's Board of Appeal/Equalization as 9:00 on Friday, June 5, 2015, and to take action to reset the time and date as 9:00 a.m on Friday, May 15, 2015.

The motion was made by Council Member Nelson, seconded by Council Member Graber and unanimously carried to rescind Council action taken at the February 23, 2015 meeting regarding this item, and to re-set the time and date for the City's Board of Appeal/Equalization as 9:00 a.m. on Friday, May 15, 2015 in the Nobles County Commission Boardroom.

APPROVAL OF NEW 3/4 RETAIL CLERK POSITION AT THE MUNICIPAL LIQUOR STORE

Dan Wycoff, Liquor Store Manager, told Council that with the impending retirement of a long time part-time clerk, he is requesting approval of a new 3/4 time retail clerk position at the liquor store. The position will replace the retiring employee and an additional part-time clerk who left that had a combined total of 36 hours per week. Mr. Wycoff said in the past there had been three full-time clerks, but that number was reduced to two, with additional part-time clerks hired to pick up the hours. With the constant growth seen at the store over the last few years, it is staff's opinion that the 3/4 time position is warranted.

The position will be a key holder position, which will include the responsibilities of opening and closing the store and will be eligible for 3/4 benefits from the City, including health insurance. The impact to the budget for the position and benefits is an additional \$14,000 annually.

The motion was made by Council Member Nelson, seconded by Council Member Sankey and unanimously carried to approve the new 3/4 retail clerk position at the Worthington Municipal Liquor Store.

INTERNATIONAL UNION OF OPERATING ENGINEERS (I.U.O.E.) LOCAL 49 BARGAINING AGREEMENT FOR 2015-2017 APPROVED

Steve Robinson, Public Works Director, presented the proposed agreement between the City of Worthington and I.U.O.E. Local 49 Bargaining Unit for 2015-2017, which was the result of a court ordered mediation as requested by Local 49. The primary differences between the new agreement and the old agreement are:

- On Call Pay - increases compensation for one week of on-call from 9 hours to 10.5 hours of regular pay (restricted to Public Utilities employees)
- PTO Conversion - Includes contribution to a Health Savings Account as a qualified option for PTO conversion
- Health Insurance -
Employer contribution for family coverage for years 2015-2017:

PEIP Advantage Plan:	70%
PEIP Value Plan:	75%
PEIP HSA Plan	80% plus \$1,500/year to HSA

Employer contribution for single coverage:

2015:	100% for all plans plus \$750 for HSA plans
2016	100% for HSA Plan plus \$750 to HSA 100% for Value Plan 85% for Advantage Plan
2017	100% for HSA Plan plus \$750 to HSA 90% for Value Plan 80% for Advantage Plan

- Wage Adjustments

2015	2%
2016	2.5%
2017	2.5%

- Other

Retroactive to January 1, 2015
MOU regarding Self Insurance Health Care Trust Account

The motion was made by Council Member Graber, seconded by Council Member Sankey and unanimously carried to approve the I.U.O.E. Local 49 Bargaining Agreement for 2015-2017.

FIRST READING PROPOSED ORDINANCE - CHANGE OF ZONE - WEST 304' OF GOV'T LOT 4 (SW 1/4 OF SW 1/4) NORTH OF CSAH 35 FROM CURRENT "TZ" TRANSITIONAL ZONE TO "M-1" - LIGHT INDUSTRIAL

Brad Chapulis, Director of Community/Economic Development/Interim Administrator, presented a proposed ordinance that would rezone the west 304' of Gov't Lot 4 (sw 1/4 of sw 1/4) north of CSAH 35 from current "TZ" - Transitional Zone to "M-1" - Light Industrial. The property is legally described as follows:

Section I.

In order to better protect and enhance public health, safety and general welfare, the Worthington City Council hereby finds that it is necessary to modify the zoning district designation of certain areas of the City of Worthington from "TZ" - Transitional Zone to "M-1" - Light Industrial.

Section II.

The following legally described area, presently included in the "TZ" district, shall henceforth be included in the "M-1" district:

That part of Government Lot 3 of Section 19, Township 102 North, Range 39 West, City of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the West Quarter corner of said Section 19; thence on an assumed bearing of South 0 degrees 04 minutes 08 seconds West, along the west line of said section, a distance of 1142.35 feet to the north line of the South 185 feet of Government Lot 3 of said section and the point of beginning of the tract to be described; thence continuing South 0 degrees 04 minutes 08 seconds West, along said west line, a distance of 176.00 feet; thence North 89 degrees 51 minutes 32 seconds East a distance of 304.00 feet; thence North 0 degrees 04 minutes 08 seconds East a distance of 176.00 feet to the north line of the South 185 feet of said Government Lot 3; thence South 89 degrees 51 minutes 32 seconds West, along said north line, a distance of 304.00 feet to the point of beginning.

Together With

That part of Government Lots 3 and 4 of Section 19, Township 102 North, Range 39 West, City of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the West Quarter corner of said Section 19; thence on an assumed bearing of South 0 degrees 04 minutes 08 seconds West, along the west line of said section, a distance of 1318.35 feet to the point of beginning of the tract to be described; thence North 89 degrees 51 minutes 32 seconds East a distance of 304.00 feet; thence North 0 degrees 04 minutes 08 seconds East a distance of 176.00 feet to the north line of the South 185 feet of Government Lot 3 of said section; thence North 89 degrees 51 minutes 32 seconds East, along said north line, a distance of 478.40 feet; thence South 1 degree 30 minutes West a distance of 185.08 feet to the north line of Government Lot 4 of said section; thence North 89 degrees 51 minutes 32 seconds East, along said north line, a distance of 371.00 feet; thence South 0 degrees 00 minutes West a distance of 530.32 feet the north line of a tract as recorded in Doc. No. A332109; thence North 86 degrees 43 minutes 41 seconds West, along said north line, a distance of 127.40 feet to the Northwest corner of said tract; thence South 2 degrees 45 minutes 04 seconds West, along the west line of said tract, a distance of 104.80 feet to the Southwest corner of said tract, located on the northeasterly right of way line of County State Aid Highway No. 35; thence North 67 degrees 48 minutes 07 seconds West, along said northeasterly right of way line, a distance of 987.58 feet; thence North 33 degrees 51 minutes 59 seconds West, along said northeasterly right of way line, a distance of 124.45

feet; thence North 67 degrees 48 minutes 08 seconds West, along said northeasterly right of way line, a distance of 35.62 feet to the west line of said section; thence North 0 degrees 04 minutes 08 seconds East, along said west line, a distance of 143.99 feet to the point of beginning.

Adoption of the proposed ordinance would change zoning for all 14.266 acres, and allow Alan Drost, who would acquire 13.20 acres of the subject property, to construct a self-storage development.

The Planning Commission considered the requested change of zone at the March 3, 2015 meeting, and after holding a public hearing, voted unanimously to recommend Council approval of the requested change of zone by adoption of the proposed ordinance.

The motion was made by Council Member Graber, seconded by Council Member Sankey and unanimously carried to give a first reading to the proposed ordinance - change of zone.

APPLICATION FOR MINOR SUBDIVISION APPROVED

Alan Drost was requesting the approval of a minor subdivision of 14.458 acres of land currently owned by Marvin/Melvin Voss, located directly northeast of the intersection of County Road 5 and County Road 35. Brad Chapulis, Director of Community/Economic Development/Interim Administrator, said the subdivision would not create additional parcels of land but will rearrange the boundary lines of the subject property and clean up some discrepancies with neighboring properties.

The Planning Commission reviewed the request at their March 3, 2015 meeting, and voted unanimously to recommend City Council approval with the following conditions:

1. The approval of the change of zone from "TZ" to "M-1";
2. The approval and recording of a Realignment of Property Lines for Tracts C & D with the neighboring property owner;
3. The minor subdivision shall be as per the survey from, Madsen Land Surveying, Inc., and dated February 13, 2015, File No. 15006;
4. The applicant shall, within 60 days of final approval, record in the office of the Nobles County Recorder, a copy of the approved registered land survey bearing the signature of the City Clerk as evidence of the Council's approval. This action must be taken before a development permit may be issued for the minor subdivision;
5. Within 10 days of recording of the registered land survey, the applicant shall provide the City with a reproducible copy of the registered land survey showing evidence of recording, or the City's approval of the minor subdivision shall be null and void, and the City Clerk shall so notify the Recorder.

Mr. Chapulis said approval of the minor subdivision should be subject to the five conditions and contingent on the third reading of the proposed ordinance to rezone being completed in April.

The motion was made by Council Member Graber, seconded by Council Member Janssen and unanimously carried to approve the application for minor subdivision as requested, subject to the five conditions set by the Planning Commission and that the third reading of the proposed ordinance to re-zone the property be completed in April.

SPECIAL USE PERMIT APPROVED - 244 COUNTY ROAD 5

Alan Drost submitted an application for a special use permit for the construction of 15 self storage buildings on 13.20 acres currently owned by Marvin/Melvin Voss, 244, County Road 5. The buildings will range from 7,200 square feet to 12,000 square feet, with a cumulative total of 153,000 square feet when fully developed. Warehousing is a permitted use in the "M-1" - Light Industrial district, which is the proposed zoning for the subject property, through a special use permit. The legal description of the subject property under consideration is as follows:

That part of Government Lots 3 and 4 of Section 19, Township 102 North, Range 39 West, City of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the West Quarter corner of said Section 19; thence on an assumed bearing of South 0 degrees 04 minutes 08 seconds West, along the west line of said section, a distance of 1318.35 feet to the point of beginning of the tract to be described; thence North 89 degrees 51 minutes 32 seconds East a distance of 304.00 feet; thence North 0 degrees 04 minutes 08 seconds East a distance of 176.00 feet to the north line of the South 185 feet of Government Lot 3 of said section; thence North 89 degrees 51 minutes 32 seconds East, along said north line, a distance of 478.40 feet; thence South 1 degree 30 minutes West a distance of 185.08 feet to the north line of Government Lot 4 of said section; thence North 89 degrees 51 minutes 32 seconds East, along said north line, a distance of 371.00 feet; thence South 0 degrees 00 minutes West a distance of 530.32 feet the north line of a tract as recorded in Doc. No. A332109; thence North 86 degrees 43 minutes 41 seconds West, along said north line, a distance of 127.40 feet to the Northwest corner of said tract; thence South 2 degrees 45 minutes 04 seconds West, along the west line of said tract, a distance of 104.80 feet to the Southwest corner of said tract, located on the northeasterly right of way line of County State Aid Highway No. 35; thence North 67 degrees 48 minutes 07 seconds West, along said northeasterly right of way line, a distance of 987.58 feet; thence North 33 degrees 51 minutes 59 seconds West, along said northeasterly right of way line, a distance of 124.45 feet; thence North 67 degrees 48 minutes 08 seconds West, along said northeasterly right of way line, a distance of 35.62 feet to the west line of said section; thence North 0 degrees 04 minutes 08 seconds East, along said west line, a distance of 143.99 feet to the point of beginning.

The Planning Commission considered the application at its March 3, 2015 meeting, and after holding a public hearing, voted unanimously to recommend City Council approve the special use permit subject to the following conditions:

1. The approval of the change of zone from "TZ" to "M-1";
2. The approval of the minor subdivision of the subject property;
3. The applicant properly screens any trash areas in compliance with the Zoning Ordinance;
4. The applicant properly provides off-street parking facilities that are in

- compliance with the Zoning Ordinance; and
5. The proposed improvements are completed in accordance with a revised site plan showing compliance with conditions 3 & 4.

The motion was made by Council Member Sankey, seconded by Council Member Graber and unanimously carried to approve the special use permit as requested.

RESOLUTION NO. 3584 ADOPTED CALLING FOR A PUBLIC HEARING BY THE CITY COUNCIL ON THE PROPOSED ESTABLISHMENT OF THE REDEVELOPMENT PLAN FOR REDEVELOPMENT PROJECT NO. 6 AND THE PROPOSED ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 16 THEREIN AND THE PROPOSED ADOPTION OF A TAX INCREMENT FINANCING PLAN THEREFOR

Based on Council direction at their August 25, 2014 and December 22, 2014 meetings, regarding intent to explore the establishment of a redevelopment TIF district to encourage the redevelopment of the Northland Mall property and the surrounding area, staff has been working with representatives of Ehlers & Associates, the City's financial advisors, and Dorsey Whitney, the City's legal counsel to prepare proper documentation to present to Council regarding the proposed TIF district. The documentation will be the basis the City will utilize in drafting/negotiating a development agreement that will ultimately outline the City's financial role in the redevelopment or new development within the boundaries of the TIF district.

To formally consider the creation of TIF district #16, Council must set a time and date for a public hearing, where Council will complete its review of the TIF plan, entertain public opinion, and take final action on the establishment of the proposed TIF district. Staff was recommending Council set the time and date for the public hearing as 7:00 p.m. on Monday, April 27, 2015 at the regular City Council meeting.

The motion was made by Council Member Nelson, seconded by Council Member Janssen and unanimously carried to adopt the following resolution calling for a public hearing to establish TIF district 16:

RESOLUTION NO. 3584

CALLING FOR A PUBLIC HEARING BY THE CITY COUNCIL ON THE PROPOSED ESTABLISHMENT OF THE REDEVELOPMENT PLAN FOR REDEVELOPMENT PROJECT NO. 6 AND THE PROPOSED ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 16 THEREIN AND THE PROPOSED ADOPTION OF A TAX INCREMENT FINANCING PLAN THEREFOR

(Refer to Resolution File for complete copy of Resolution)

COUNCIL COMMITTEE REPORTS

Mayor Kuhle - This past Friday and Saturday five candidates were interviewed for the position of City Administrator. Council spent a considerable amount of time with the candidates, along with a Community Group and staff. It was a very competitive process, Council did a great job and selected a great person for the position. He commended Council and staff for their time.

Council Member Nelson - Attended an HRA meeting but Randy Thompson provided a good update over the weekend so he won't report on that. Airport Board met March 5th, working on the FBO contract which will include a 3% increase. Talked about the AWOS (Automated Weather Observation Station), the FAA is going to inspect it on March 12th - they would likely do some updates in the fall at their expense. They are having issues with their generator out there - in the 2015 CIP - Barr Engineering will be taking a look at it. They are also discussing the status of the big hangar door - its been an on-going problem and will be a large expenditure if it needs to be replaced, approximately \$100,000. They will be exploring all options for funding. There will be a Chamber Mixer at the Airport on May 5, 2015 from 5 - 7 p.m.

Council Member Graber - She, the Mayor and Mike Harmon attended a Marnita's Table meeting. It's an option for Worthington to have these meetings to increase cultural awareness. The School District brought it to the front. Attended a Planning Commission meeting last week, dealt with Alan Drost's stuff, and received a training session by a design planner who talked about ideas to keep a theme for a city. He would be available to help with the Oxford Street redevelopment. There will be a Memorial Auditorium meeting and a Public Arts meeting coming up, among others.

Council Member Janssen - Okabena-Ocheda Watershed Broad met - they talked about the TMDL study that Wenck is performing, and about projects for 2015. They also talked about Prairie View and the ponds there - they are probably not big enough to remove all the silt that could come in from a big storm. The Governor is now requesting a 50 foot setback on each side of a waterway from the current 16 feet. NEON will be meeting on Thursday.

Council Member Sankey - Also attended Marnita's Table on Tuesday, and had full days of interviews for Administrator on March 6th and 7th. The Blandin Vision team met today and will have a followup meeting on Thursday. They are heading towards getting broadband out into the County.

INTERIM CITY ADMINISTRATOR REPORT

Brad Chapulis, Director of Community/Economic Development/Interim Administrator, verified that there will be a Council work session scheduled for Wednesday, March 18th at 7:00 a.m and noted topics would include a "101" on the rental housing ordinance and nuisance ordinance, and wondered if there would be anything else. Council asked if Worthington Rediscovered could also be added to that agenda. Mr. Chapulis noted any specific properties would need to go through the Worthington Rediscovered Committee before coming to Council, but he would like to talk to Council about funding for the program as there is a little over \$100,000 left in the fund.

ADJOURNMENT

Worthington City Council
Regular Meeting, March 9, 2015
Page 11

The motion was made by Council Member Sankey, seconded by Council Member Nelson and unanimously carried to adjourn the meeting at 8:15 p.m.

Janice Oberloh, MCMC
City Clerk

**WORTHINGTON CITY COUNCIL
SPECIAL MEETING - WORK SESSION, MARCH 18, 2015**

The meeting was called to order at 7:00 a.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Scott Nelson, Diane Graber, Larry Janssen, Mike Harmon, Rod Sankey.

Staff members present: Brad Chapulis, Interim City Administrator/Director of Community/Economic Development; Steve Robinson, Public Works Director; Mindy Eggers, Assistant City Clerk.

Others present: Erin Trester, Daily Globe; Justine Wettschreck, KWOA, Mike Woll.

WORTHINGTON REDISCOVERED

Brad Chapulis, Interim City Administrator/Director of Community/Economic Development explained that the Worthington Rediscovered Program was established in 2007/2008 to strengthen established residential areas through the removal of substandard housing units and reinvestment of redevelopment projects. The City Council has committed \$283,000 to finance the following activities.

Mr. Chapulis noted that the following have taken advantage in the program:

Peterson - Park Avenue -	\$ 8,860.00
SW Mental Health - 4 th Avenue -	\$ 30,000.00
BTLA - 11 th Street -	\$ 7,000.00
SW MN Housing Partnership - East Avenue -	\$ 44,093.21
K-Mart Demolition -	\$125,000.00

After the amounts awarded the remaining balance is \$68,046.79.

Mr. Chapulis asked if there were any thing that the Council would like see concerning the program. Diane Graber stated that she would like to see the program to continue to be funded into the future. Discussion was held on how that could be done whether it's from the general fund or taken from the hospital proceeds.

Mike Woll, owner of Mike Woll Investment Funds explained that the benefit of the program is to help clean up areas of blight within neighborhoods and was started as a type of grant and at the time the program was developed the Council took a one-time reduction from the hospital impact dollars. He explained that he was involved in a group that purchased the Kilbrand house for \$1.00 and received a grant for \$7,000.00 to help in the renovation that helped get the house sold and back on the tax roll. Mr. Woll stated he feels the program needs to be funded annually and possibly offer a larger grant amount, in hopes of encouraging more in the private sector to use the program.

Mr. Chapulis stated that the funds have been used for demolition up to \$13,000.00 and for remodel projects ranging from \$7,000.00 to \$30,000.00. He also indicated that program details have been

shared with contractors and realtors in the past.

Overall, Council agreed that the program is important and there has been success with the projects that have been done and would like to fund it to keep it moving forward along with educating the public on how the program can be accessed. Mr. Chapulis stated that future funding can be addressed during budget discussions.

At this time Larry Janssen, Rod Sankey, and Gary Hoffmann serve on the Committee. Mayor Kuhle suggested adding two additional members from the community.

A motion was made by Scott Nelson, seconded by Diane Graber to expand the committee by two members. After further discussion Scott Nelson rescinded his motion and Council agreed that Mike Woll will meet with the committee and the committee will come up with two additional members and make a suggestion to Council.

RENTAL HOUSING PROGRAM

Brad Chapulis, Interim Administrator/Director of Community/Economic Development, explained that in 2008 the Rental Housing Registration was implemented to insure quality of rental housing and aid in maintaining the health and safety of tenants.

The required rentals need to be registered at \$30.00 per unit and are inspected every other year or more often if a complaint is received.

Mr. Chapulis stated that up until 2013 the City contracted for Inspection Services, but did not feel that the services were the benefit the City was looking for so an internal position was hired to put more emphasis on the program. After Scott Gigrich was hired there were approximately 1,400 units registered and upon his leaving after fourteen months there was 1,462 units registered and he had completed 900 inspections, 674 units which were in compliance and 209 units that were being reinspected do to insufficiencies. After Mr. Gigrich's departure and during the hiring process in the months of November and December, 2014 there was no one doing the inspections unless there was a complaint or emergency situation then staff was handling them. In January, a staff person was hired and unfortunately within a couple of weeks into employment has suffered a medical issue and will not be able to return to work for another one to two months. Council Member Nelson asked if there was a fine for not registering your rental, Mr. Chapulis stated that the fee is \$50.00.

Mayor Kuhle stated that he has received complaints from "good" landlords on the rental registration fee as they feel they are not getting anything for it. Council Member Janssen stated that he feels that it is a good thing to have the registration as it keeps landlords accountable. Mr. Chapulis stated that considering the lack of services over the last six months staff may have to look at a one year reduction in the fee or no fee at all to make-up for the lack of services that have not been able to be

given to the program as a result of the temporary vacancy in position.

Council Member Sankey asked how people know that they are supposed to register their rental if they are new landlords. Mr. Chapulis explained that they get a list from the County Assessor's office on homesteaded properties and non-homesteaded properties. The nuisance officer also brings properties to the departments attention or people inquire about the guidelines.

Mr. Chapulis explained that the Public Health Office has received a grant from the state and is implementing a new program called Healthy Homes Initiative which will reach out to homeowners and landlords. The program should commence this spring.

HONORARY COUNCIL MEMBER PROGRAM

Mr. Chapulis explained the Honorary Council Member Program was implemented in 1992. The program offers interested individuals to become familiar with local government operations, being able to offer a new approach on city issues and develop potential council candidates.

Mr. Chapulis has met with members of the Crailsheim Committee as they would like the exchange student to become more involved in local City government. The consensus is to have the exchange student do a five minute presentation to Council on a quarterly basis so they can be involved but allowing the Honorary Council Program to be used as it was intended.

ADJOURNMENT

The motion was made by Council Member Sankey, seconded by Council Member Nelson and unanimously carried to adjourn the meeting at 8:20 a.m.

Mindy Eggers, MCMC
Assistant City Clerk

**Airport Advisory Board
March 5, 2015**

The meeting was called to order at 7:08 a.m. by Keith Wilson at the Airport Terminal Building.

Members Present:	Scott Nelson, Keith Wilson, Cameron Johnson
Members Absent:	Jim Laffrenzen, Brian Larsen, Gary Ewert, Chad Jaycox
Staff Present:	Steve Robinson, Director of Public Works; Angela Thiner, Secretary

Approval of Minutes

Do to the lack of quorum, no motion was made regarding the approval of the minutes from the December 2, 2014 meeting.

Airport Advisory Board Business

New Advisory Board Member

Chad Jaycox is the newest member of the Airport Advisory Board. He will be replacing Rolf Carlson.

FBO Contract

The FBO Contract was reviewed and discussed by the Board. Scott Nelson noted that he felt it may be a good idea to review what in the contract has changed from last year so that he could update City Council Members.

Keith Wilson asked what, if any, amendments needed to be added. Steve Robinson stated that maintenance for the fuel truck should be included along with the courtesy car.

Jim Laffrenzen, who was unable to attend, contacted Steve Robinson with a question of whether there was a second courtesy car. Cameron Johnson stated that he did have a second courtesy car available but he provided that car himself.

After additional discussion Steve Robinson stated that he would get the details of the FBO contract worked out and e-mail the contract out for review.

Taxiway C Improvements Project Status Report

The Taxiway C Extension project is moving forward and scheduled for construction in 2016.

AWOS (Automated Weather Observation Station) Equipment Upgrades

The Automated Weather Observation Station Equipment is due for an upgrade in the fall of 2015. This is done at no cost to the City or Integrity Aviation.

Generator Replacement Update

Steve Robinson informed the Board that the generator is scheduled for replacement. Keith Wilson asked if replacing the generator was in the budget. Steve Robinson added that it was

included in the 2015 CIP. Cameron Johnson noted that it is the back up generator that is being replaced.

Status of Big Hangar Door Repairs

Cameron Johnson has made arrangements with Schweiss Doors to take a look at the large hangar door to see if it is something they are able to repair for the time being until a decision can be made regarding replacing the door. He expressed that it was his feeling that replacing the door should be placed on the budget.

Building and Site Improvements

Cameron and Jackie Johnson proposed a list of building and site improvements they found needing to be completed. The Board reviewed and discussed the list.

Scott Nelson suggested contacting Nobles County Jail staff to inquire about having the inmates help with some of the projects.

Steve Robinson noted that the list presented was an FYI to board members.

Chamber Mixer-May 4th

The airport will be hosting a Chamber Mixer, May 4th from 5:00-7:00 p.m. Steve Robinson noted at that time interested persons would also be able to tour the facilities.

FBO Report

Cameron Johnson stated he had nothing additional to report.

Adjournment

As there was no other business before the Board the meeting adjourned at 8:05 a.m.

Angela Thiner
Secretary

Worthington HRA Regular Board Meeting
January 22, 2015
819 10th Street, Worthington, MN

Board Members Present: Lyle TenHaken, Scott Nelson, Royce Boehrs, Mike Kuhle, Bridget Huber, and Brad Chapulis.

Excused Absence: None

Staff Members Present: Randy Thompson, HRA Executive Director

Others Present: Richard Anderson, Lindsay Case, Lisa Graphenteen and Katherine Tieken from the Southwest Housing Partnership

Diane Schettler from Wells Fargo Bank

Candice Lockwood from Wells Fargo Bank by speaker phone

Lyle TenHaken, Board Chairman called the meeting to order at 5:15 P.M

NEW BOARD MEMBER WELCOME: The board welcomed Bridget Huber as a new board member. Bridget is serving as the resident board member to the board.

APPROVAL OF THE AGENDA: A motion was made by Mike Kuhle to approve the agenda with two additional items added to the agenda. The additional items added: Removal of the Rent Wise Class Preference for Section 8 applicants, and HRA Bank Safe Deposit Box changes. The motion was seconded by Scott Nelson. The Motion Passed.

APPROVAL OF MEETING MINUTES: A motion was made by Royce Boehrs to approve the minutes from the December 18, 2014 board meeting. The motion was seconded by Scott Nelson. The Motion Passed.

POSITIVE PAY PRESENTATION: Diane Schettler and Candice Lockwood made a presentation to the board in regards to the Wells Fargo Positive Pay product. This product can be used to prevent checking account fraud. This presentation was a result of the recent checking account breach that the HRA experienced in early December of 2014. The board was interested in the product, and asked Wells Fargo to prepare a pricing proposal that could be presented at the next board meeting at which time the board would consider the product based on product application and pricing. Diane Schettler indicated that a pricing proposal would be prepared and made available for the February Board meeting.

SOUTHWEST MINNESOTA HOUSING PARTNERSHIP HOUSING PROJECT UPDATES:

Richard Anderson Site Manager for the General Contractor updated the board on the following matters in regards to the building project:

1. Brewster Heating is working on-site doing furnace hook-ups, they are on-site two days per week. Heat is now running in one building (six units). Furnaces are now installed in all 42 units, and Brewster Heating will continue with furnace hook-ups.
2. Worthington Electric is working on wiring connections and cross over connections. Electricity is wired and energized in two buildings. (twelve units)

3. On site garage construction is in progress six garages have been completed. Claire VanGrouw Construction will continue to build the garages on site as weather permits.
4. A small amount of siding has been started on one building. Due to the above freezing temperatures the site has been muddy and working around the buildings has been difficult due to the muddy conditions.
5. Construction of the eighth building is scheduled to begin on March 18th at the Highland Plant in Worthington. The eighth building should be completed by April 3rd. The cement work for the foundation is planned for the eighth building in later April, weather permitting.
6. Spring work was discussed to include site work, final sewer lines to be installed on the east side of the property, and concrete work to include: garage floors and driveways, sidewalks and front steps, curb and gutter. A June time line for occupancy was estimated based on the amount of spring work yet to be done and spring weather dependent.
7. Uplift foundation straps are now being put in place by bolting the straps to the concrete foundations, and then securing the straps to the rim joist of the buildings. There are eight straps per building. These straps are a requirement of Highland Homes per their Engineer's specifications.

Lindsay Case of the Southwest Housing Partnership discussed the cost overages on the project to this point which included: seven change orders, sales tax on materials, and loan interest that is being paid without occupancy cash flow. Project overruns at this time are estimated at \$120,000.

Change orders #6 and #7 were presented to the board for approval. Change order 6 was for overhead garage door changes in the dollar amount of \$3,737.26. Change order 7 was for exterior garage lights in the dollar amount of \$528.00. A motion was made by Royce Boehrs to approve change orders #6 and #7 in the total dollar amount of \$4,265.26. The motion was seconded by Mike Kuhle. Motion Passed. Motion – 01222015-A

LOAN PAYMENT TO THE CITY OF WORTHINGTON: The First loan payment to the city of Worthington is due on February 5, 2015. The amount of the payment is \$5,522.15. The board discussed the situation of the payment being due and the houses not being completed and no cash flow being generated by the units. After discussion a Motion was made by Royce Boehrs to make a request to the City of Worthington to ask for a loan payment deferment until September 1, 2015. This date would allow for completion and occupancy of the units. The motion was seconded by Mike Kuhle. The motion Passed. Motion - 01222015-B

Upon the motion passing the board instructed Executive Director Thompson to write a letter to the City Council asking for the loan extension based on HRA board approval. The letter is to be mailed to Brad Chapulis at the City of Worthington to be presented at the next available Worthington City Council meeting.

BILLS PAYABLE: The bills payable for the period of December 17, 2014 to January 16, 2015 were presented for approval. The bills that were paid included: Prairie Acres Account \$5,520.36 Management/Levy Account \$125.93, The Rising Sun Estates Account \$801,424.59, The Public Housing Account \$54,966.49.

A Motion was made by Royce Boehrs to Approve the Bills Paid from all accounts as presented. The Motion was seconded by Scott Nelson. The Motion Passed. Motion 01222015-C.

FINANCIAL STATEMENT REVIEW: The board reviewed the DRAFT Copies of the December 31, 2014 financial statements. Final Year End Statements will not be completed until February 2015. The Statements were prepared by the Accounting Firm Hawkins & Ash. The board also reviewed the dashboard statement internally prepared which provides a recap of the monthly and year to date financial information as prepared by the accounting firm. The financial statements for the HRA LRPH and Section 8, the Prairie Acres, the Management/Levy Account, and the Rising Sun Estates account were reviewed. Upon review and having several questions answered a motion to approve the financial statements was made by Royce Boehrs with support for the motion by Scott Nelson. The Motion Passed. Motion- 01222015-D.

HRA BOARD ANNUAL MEETING: The By-Laws of the HRA require that the board hold its annual meeting each year at their regularly scheduled January meeting. At the annual meeting officers to the board will be elected. A Motion was made by Scott Nelson to cast a unanimous ballot for Lyle TenHaken to serve as Board President and Royce Boehrs to Serve as Board Vice-President. The motion was seconded by Mike Kuhle. The Motion Passed. Motion -01222015-E.

SECTION 8 CHECKING ACCOUNT STALE DATED CHECKS: Executive Director Thompson presented a list of Stale Dated checks to the board and requested approval to void those checks based on stale dates in excess of one year. The total number of checks was 10 checks for total amount of \$354.00. A motion was made by Royce Boehrs to approve voiding the stale dated checks. The motion was seconded by Mike Kuhle. The Motion Passed. Motion - 01222015-F.

SECTION 8 RENT-WISE COURSE PREFERENCE: Executive Director Thompson explained to the board that at this time prospective Section 8 tenants can receive a waiting list preference by attending the RENT-WISE training course. Thompson indicated that the course is only offered at very limited times and locations and not readily available throughout the seven county Section 8 service territory. Thompson also indicated that the Section 8 administrator is recommending the course completion no longer justifies a waiting list preference. Thompson requested that the board approve the elimination of the waiting list preference for completion of the RENT-WISE course effective February 1, 2015. After further discussion a Motion was made by Mike Kuhle to eliminate the Section 8 preference for the completion of the RENT-WISE course. The motion was seconded by Scott Nelson. The Motion Passed. Motion – 01222015-G.

EXECUTIVE DIRECTOR ANNUAL PERFORMANCE REVIEW: Board Chairman Lyle TenHaken indicated to the board that the annual performance review for Executive Director Thompson was completed earlier in January by three members of the board. The review was favorable. There will be on-going work continued to complete a maintenance schedule as one of Thompson's upcoming goals. Based on the favorable review a 3% salary increase was recommended for the Executive Director. A Motion was made by Scott Nelson to accept the results and recommendation of the annual performance review for Executive Director Thompson. The Motion was seconded by Mike Kuhle. The Motion Passed. Motion 01222015H.

As a result of the performance review the board would like to review the results from the board retreat and planning session which was held on March 1, 2014. The board instructed Thompson to have the information available for the February 2015 board meeting.

HRA SAFE DEPOSIT BOX: Executive Director Thompson updated the board that he had entered the HRA Safe Deposit box at Wells Fargo Bank. The Box was empty. Thompson also informed the board that the box is a small 3"x5" box and would not be large enough to accommodate the real estate abstracts of the HRA. Thompson recommended to the board that the current Safe Deposit box be closed out, and a new larger Safe Deposit Box for Abstract storage be opened at Wells Fargo Bank. A Motion was made by Royce Boehrs to approve closing out the existing Safe Deposit box and opening a new larger safe deposit box at Wells Fargo Bank in Worthington. The motion was seconded by Bridget Huber. The Motion Passed. Motion – 01222015 – I.

OXFORD STREET MEETING: Brad Chapulis informed the board that there would be an Oxford Street Planning and Informational meeting held on January 27th and all board members are invited to attend the meeting.

FUTURE MEETING DATES: The February board meeting will be February 24, 2015 at 5:15 p.m. to be held in the Atrium Community Room.

Having No Further business to discuss Board Chairman Lyle TenHaken declared the meeting adjourned at 7:30 p.m.

Approved By: _____ Date: _____

Respectfully Submitted by: Randy Thompson Signed: _____

NEON Minutes
February 12, 2015, Biotechnology Advancement Center

Meeting began with the Pledge of Allegiance.

Tom Johnson, Nobles County Administrator gave an update on Tax Forfeited Properties. There has been no activity on them for a number of years. County Auditor-Treasurer Beth Van Hove is reviewing the regulations. Plans are to have a public meeting in April, which is required to move towards the long term plan of getting the properties back on the tax base.

Pam Friesen, Nobles County Assessor gave information on the Assessment process. Valuation notices will be mailed and the Local Board of Appeal and Equalization meeting will be in June.

Blandin Broadband Communities Update – The committee is in the process of identifying strengths and gaps; currently ¾ of Nobles County is not served; the grant is designed to find gaps and do assessment it is not to put the actual towers up; grant is for \$75,000 to use over a two year period; March 3 there will be a brainstorming meeting/visioning meeting, Blandin sends representatives down to run the meetings.

2015 Projects:

- Drew Hagge, SRDC – there are Community Survey's being conducted to help cities prioritize funding for pedestrian projects, copies available at the door, results will be given to the cities to develop future plans.
- Oxford Street Project – the City is working to establish a long term vision and set goals to reach it.
- MN DOT – I-90/MN 60 Projects
- Nobles Home Initiative – 22 new homes approved/built
- Lewis & Clarke
- Wells
- Bridges
- ISD 518 – space issue. This year 5 classrooms and additional music rooms will be added, cafeteria remodel; funded from the General Fund
- Minnesota West – Nobles County Integration Collaborative has moved to the College, PowerLine Program offered in Jackson, Student housing issues
- GIS System – Pictometry and Beacon have both gone live

Legislative Session – March 4-5, 2015 – Ideas to take are workforce, housing, and tax credit.

The meeting adjourned.

Next Meeting:

March 12, 5:30 – 7:00 pm
BioTechnology Advancement Center
1527 Prairie Drive, Worthington, MN 56187

CITY OF WORTHINGTON, MINNESOTA

MUNICIPAL LIQUOR STORE
INCOME STATEMENT
For the Period 1/1/15 Through 2/28/15
(Amounts in Dollars)

	Total 2015 Budget	FEBRUARY		% YTD Actual to Budget	YTD	
		Actual	Previous Year		Actual	Previous Year
Sales						
Liquor	1,450,000	95,939	92,297	13.5%	196,423	183,426
Wine	475,000	31,241	32,326	13.4%	63,740	61,597
Beer	1,650,000	91,867	90,844	11.9%	196,534	184,396
Mix/nonalcohol	65,000	2,781	3,226	9.4%	6,120	6,203
NSF charges	300	30	60	10.0%	30	60
Net Sales	3,640,300	221,858	218,753	12.7%	462,847	435,682
Cost of Goods Sold						
Liquor	1,050,000	69,792	66,146	13.6%	142,502	132,091
Wine	339,000	23,292	23,748	13.4%	45,400	44,527
Beer	1,242,000	70,773	69,423	12.0%	149,644	141,338
Soft drinks/mix	38,000	2,313	1,982	11.6%	4,398	5,444
Freight	26,000	1,843	1,666	11.4%	2,970	3,081
Total Cost of Goods Sold	2,695,000	168,013	162,965	12.8%	344,914	326,481
Gross Profit	945,300	53,845	55,788	12.5%	117,933	109,201
Operating Expenses						
Personnel services	264,311	19,694	20,336	14.3%	37,742	38,646
Supplies	22,000	964	1,552	6.8%	1,503	3,918
Other services & charges	142,572	11,650	8,993	14.8%	21,051	17,253
Depreciation (estimated)	17,004	1,360	1,292	16.0%	2,720	2,584
Total Operating Expenses	445,887	33,668	32,173	14.1%	63,016	62,401
Operating Income (Loss)	499,413	20,177	23,615	11.0%	54,917	46,800
Non-Operating Revenues (Expenses)						
Interest earnings **	5,000	417	250	16.7%	834	500
Other non-operating	-	-	-	-	-	-
Total Non-Operating Revenue (Expense)	5,000	417	250	16.7%	834	500
Net Income (Loss) b/Operating Transfers	504,413	20,594	23,865	11.1%	55,751	47,300
Operating Transfers-Out	(225,000)	(18,750)	(18,750)	16.7%	(37,500)	(37,500)
Net Income (Loss)	279,413	1,844	5,115	N/A	18,251	9,800

** Includes two months budget

ADMINISTRATIVE SERVICES MEMO

DATE: MARCH 20, 2015

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEMS

1. THIRD READING / ADOPTION OF PROPOSED ORDINANCE AMENDING TITLE V, CHAPTER 54, SECTION 54.10 OF THE WORTHINGTON CITY CODE - STORM WATER REGULATIONS

Pursuant to published notice, this is the time and date set for the third reading of a proposed ordinance amending Title V, Chapter 54, Section 54.10 of the Worthington City Code - Storm Water - as follows:

The ordinance adopted by the Council regulates all storm water discharged into the municipal storm water system as well as all non-storm water discharges into the system. The ordinance prohibits certain activities and items of personal property in areas susceptible to draining into the municipal system. The ordinance establishes erosion and sediment controls upon certain sites and establishes control over privately owned storm water management systems.

Council action is requested to give a third reading to, and subsequently adopt, the proposed ordinance.

2. SECOND READING PROPOSED ORDINANCE - CHANGE OF ZONE - WEST 304' OF GOV'T LOT 4 (SW 1/4 OF SW 1/4) NORTH OF CSAH 35 FROM CURRENT "TZ" TRANSITIONAL ZONE TO "M-1" - LIGHT INDUSTRIAL

Pursuant to published notice, this is the time and date set for the second reading of a proposed ordinance that would rezone the west 304' of Gov't Lot 4 (sw 1/4 of sw 1/4) north of CSAH 35 from current "TZ" - Transitional Zone to "M-1" - Light Industrial. The property is legally described as follows:

Section I.

In order to better protect and enhance public health, safety and general welfare, the Worthington City Council hereby finds that it is necessary to modify the zoning district designation of certain areas of

the City of Worthington from “TZ” - Transitional Zone to “M-1” - Light Industrial.

Section II.

The following legally described area, presently included in the “TZ” district, shall henceforth be included in the “M-1” district:

That part of Government Lot 3 of Section 19, Township 102 North, Range 39 West, City of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the West Quarter corner of said Section 19; thence on an assumed bearing of South 0 degrees 04 minutes 08 seconds West, along the west line of said section, a distance of 1142.35 feet to the north line of the South 185 feet of Government Lot 3 of said section and the point of beginning of the tract to be described; thence continuing South 0 degrees 04 minutes 08 seconds West, along said west line, a distance of 176.00 feet; thence North 89 degrees 51 minutes 32 seconds East a distance of 304.00 feet; thence North 0 degrees 04 minutes 08 seconds East a distance of 176.00 feet to the north line of the South 185 feet of said Government Lot 3; thence South 89 degrees 51 minutes 32 seconds West, along said north line, a distance of 304.00 feet to the point of beginning.

Together With

That part of Government Lots 3 and 4 of Section 19, Township 102 North, Range 39 West, City of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the West Quarter corner of said Section 19; thence on an assumed bearing of South 0 degrees 04 minutes 08 seconds West, along the west line of said section, a distance of 1318.35 feet to the point of beginning of the tract to be described; thence North 89 degrees 51 minutes 32 seconds East a distance of 304.00 feet; thence North 0 degrees 04 minutes 08 seconds East a distance of 176.00 feet to the north line of the South 185 feet of Government Lot 3 of said section; thence North 89 degrees 51 minutes 32 seconds East, along said north line, a distance of 478.40 feet; thence South 1 degree 30 minutes West a distance of 185.08 feet to the north line of Government Lot 4 of said section; thence North 89 degrees 51 minutes 32 seconds East, along said north line, a distance of 371.00 feet; thence South 0 degrees 00 minutes West a distance of 530.32 feet the north line of a tract as recorded in Doc. No. A332109; thence North 86 degrees 43 minutes 41 seconds West, along said north line, a distance of 127.40 feet to the Northwest corner of said tract; thence South 2 degrees 45 minutes 04 seconds West, along the west line of said tract, a distance of 104.80 feet to the Southwest corner of said tract, located on the northeasterly right of way line of County State Aid Highway No. 35; thence North 67 degrees 48 minutes 07 seconds West, along said northeasterly right of way line, a distance of 987.58 feet; thence North 33 degrees 51 minutes 59 seconds West, along said northeasterly right of way line, a distance of 124.45 feet; thence North 67 degrees 48 minutes 08 seconds West, along said northeasterly right of way line, a distance of 35.62 feet to the west line of said section; thence North 0 degrees 04 minutes 08 seconds East, along said west line, a distance of 143.99 feet to the point of beginning.

Adoption of the proposed ordinance would change zoning for all 14.266 acres, and allow Alan Drost, who would acquire 13.20 acres of the subject property, to construct a self-storage development.

Council action is requested to give a second reading to the proposed ordinance.

3. NOMINATING COMMITTEE RECOMMENDATIONS

The Nominating Committee met on Tuesday, March 17, 2015 to consider various vacancies on City Committees, and are making the following recommendations to City Council for appointment/reappointment:

Center for Active Living	Appoint Gary Hoffmann for a three year term to replace Paula Ausham who declined to serve a second term, term to expire December 31, 2017
Charter Commission	Appoint Marty Rickers for a first term, term to expire March 31, 2016 Appoint Bob Demuth Sr. For a first term, term to expire March 31, 2016 Appoint Mike Woll for a first term, term to expire March 31, 2016 Appoint Zuby Jansen for a first term, term to expire March 31, 2016 Appoint Melissa Elsing for a first term, term to expire March 31, 2016 Appoint Glenn Thuringer for a first term, term to expire March 31, 2016 Appoint Angie Luna for a first term, term to expire March 31, 2016
Golf Advisory Board	Reappoint Paul Hoffmann for a second term, term to expire March 31, 2017 Appoint Ken Moser for a first term, term to expire March 31, 2017 Appoint Ryan McGaughey for a first term, term to expire March 31, 2017
Water and Light Commission	Reappoint Aaron Hagen for his first full three year term, term to expire March 31, 2018

4. CITY ADMINISTRATOR CONTRACT

Exhibit 1 is a copy of the most recent draft of the employment contract between the City and Mr. Steve Robinson. The current draft was prepared by Mr. Robinson and Dr. Fursman, with the input/advice from Mayor Kuhle and Council Member Harmon, and contains the following revisions from the initial draft agreement Brimeyer/Fursman e-mailed Council earlier this week:

1. Start Date – The start date will be March 24th vs. the original date of April 13th.
2. Performance Evaluations - Performance evaluations will occur 6 months and 12 months after the date of employment and then annually thereafter.
3. Paid Time Off (PTO) - Mr. Robinson will be credited with 5 years of completed service for PTO compensation and would continue to accrue PTO in accordance with the PTO accrual schedule.
4. Automobile- Mr. Robinson will be reimbursed for all out of town travel, including mileage, instead of for travel greater than 30 miles from Worthington as proposed in the initial draft agreement.
5. Salary – While the starting salary will not change, increases in compensation would be dependent upon the results of the performance evaluation conducted by the Council in addition to fixed annual increases granted to the City's other full time, non-union employees.
6. Termination Benefits – If Mr. Robinson's employment is terminated by the City Council, the termination benefits would be for 12 months instead of the original 6 months proposed.

Council is requested to approve, reject or modify the proposed contract as it deems necessary to protect the City's interests.

Council action is requested.

EMPLOYMENT AGREEMENT

1. **AGREEMENT** made this 23rd day of March, 2015 by and between the City of Worthington, a Minnesota municipal corporation ("Employer" or "City"), and Steve Robinson ("Employee"). The Parties agree as follows:
2. **POSITION.** Employer agrees to employ Employee as its City Administrator. Employee's first day of employment as City Administrator will be March 24, 2015. Employee agrees to serve as City Administrator in accordance with State statutes and City ordinances and policies and to perform such other legally permissible and proper duties and functions as the City Council shall from time to time assign.
3. **TERM.** This agreement shall remain in full forces and effect from the date hereof until terminated by the Employer or Employee as provided in paragraph 18 of this agreement.
4. **SALARY.** Effective on Employee's first date of employment, Employer shall pay Employee an annual salary of \$90,200.00. The Employer agrees to increase the compensation of the Employee dependent upon the results of the performance evaluation conducted under the provisions of Article 5 of this agreement in addition to providing a fixed annual increase in the Employee's salary based upon the percentage increase granted to the Employer's other full-time, non-union employees.
5. **PERFORMANCE EVALUATION.** Employee evaluations shall occur after six (6) months, twelve (12) months and annually thereafter. The process, form, criteria, and format for the evaluation will be mutually agreed upon by the Employer and Employee. The process at a minimum will include the opportunity for both parties to: (a) prepare a written evaluation, (b) meet and discuss the evaluation, and (c) present a written summary of the evaluation results. The final written evaluation should be completed and delivered to the Employee within 30 (thirty) days of the evaluation meeting.
6. **PENSION PLAN.** Employer shall contribute to PERA as required by State law for Employee or an alternate pension plan as authorized by State law, if selected by Employee. Employer shall also contribute to any other benefit plans consistent with the benefits provided to other full-time, non-union employees of the Employer.
7. **RELOCATION ASSISTANCE.** Not needed.
8. **Paid Time Off (PTO).** Employee shall be credited with 5 (five) years completed service and continue to accrue PTO days in accordance with the Employer's PTO Accrual Schedule. (ex. - Employee shall be credited with six (6) years completed service on the one year anniversary, etc.)
9. **HOLIDAYS.** Employer shall provide Employee the same holidays as enjoyed by other full-time, non-union employees.

10. GENERAL INSURANCE. Employer shall offer and provide and pay on behalf of Employee for such health and life insurance benefits and his dependents at the same rate and upon the same terms as that which is offered and/or provided to all other employees.
11. DUES AND SUBSCRIPTIONS. Employer shall budget and pay the travel and subsistence expenses of Employee for professional and official travel, meetings and occasions adequate to continue to the professional development of Employee and to adequately pursue necessary official and other committees thereof which Employee serves as a member. Professional development includes the Minnesota City Management Association annual conference, and the League of Minnesota Cities annual conference. Attendance at the annual conference International City/County Management Association is subject to budget and travel considerations as mutually agreed to by the Employer and Employee. Employee shall use good judgement in Employee's outside activities so Employee will not neglect Employee's primary duties to the Employer.
12. CIVIC CLUB MEMBERSHIP. Employer recognizes the desirability of representation in and before local civic and other organizations. Employee is authorized to become a member of such civic clubs or organizations as deemed appropriate by organization as approved by the Employer and at Employer's expense.
13. AUTOMOBILE. Employee shall be paid a monthly allowance of \$250 for use of his personal automobile for Employer business. In addition, Employee will be reimbursed for mileage when using his personal automobile on trips outside of Worthington when provided with appropriate documentation. Such out-of town mileage will be reimbursed at the current IRS mileage rate.
14. GENERAL EXPENSES. Employee shall be reimbursed for pre-approved reasonable and necessary out-of pocket expenses incurred in connection with the performance of his job duties. Such expenses, by way of example, might include occasional meal expenses while attending meetings in Worthington or neighboring communities. While on business outside of Worthington, the City's per diem policy and rates will apply.
15. HOURS OF WORK. Employee will generally be available during regular business hours. It is understood that the position of City Administrator requires attendance at evening and weekend meetings as necessary. In recognition of these work demands, the Employee shall be allowed to use reasonable flexibility in setting his offices schedule.
16. OUTSIDE ACTIVITIES. The employment provided for by this Agreement shall be the Employee's sole employment. Recognizing that certain outside consulting or teaching opportunities provide indirect benefits to the Employer and the community, the Employee may elect to accept limited teaching or consulting opportunities, subject to the Employer's consent, with the understanding that such arrangements shall not constitute interference with or a conflict of interest with his responsibilities under this Agreement.
17. INDEMNIFICATION. Employer shall defend and indemnify Employee pursuant to Minnesota Statutes, Chapter 466.07 and Chapter 465.76. In addition, Employer shall defend, hold harmless,

and indemnify Employee from all torts; civil damages, penalties, and fines; violations of statutes, laws, rules and ordinances provided the Employee was acting in good faith in the performance of the duties of the position. Nothing in this paragraph shall be deemed to be a waiver by the City of any limitations on liability set forth in Minnesota Statutes, Chapter 466.

18. **TERMINATION BENEFITS.** In the event that Employee is terminated by the Employer during such time that the Employee is willing and able to perform the duties of City Administrator, then in that event, Employer agrees to pay Employee at the time of receipt of Employee's last pay check a lump sum cash payment equal to twelve (12) months' salary and continue to provide and pay for the benefits set forth in paragraph 10 for a period of twelve (12) months following termination, or, in compliance with all applicable state laws but in no case shall be less than six (6) months salary and benefits. However, in the event Employee is terminated at any time because of his malfeasance in office, gross misconduct, conviction of a felony, or conviction of an illegal act involving personal gain to Employee, then Employer will have no obligation to pay the termination benefits.

If Employer at any time during the employment term reduces the salary or other financial benefits of Employee in a great percentage than across-the-board reductions for all non-union employees, or if Employer refuses, following written notice, to comply with any other provisions of this Agreement benefiting Employee or Employee resigns following a formal suggestion by Employer that Employee resign, then Employee may, at Employee's option, be deemed to be "terminated" on the effective date of Employee's resignation and the Employee shall also be entitled to receive the termination benefits set forth above.

If Employee voluntarily resigns Employee's position with the employer, Employee agrees to give the employer thirty (30) days advance notice. If Employee voluntarily, resigns, Employee's position with Employer, there shall be no termination pay due to Employee.

Employee shall also be entitled to all other accrued benefits such as PTO consistent with termination benefits granted to other full-time, non-union employees.

19. **GENERAL CONDITIONS OF EMPLOYMENT.** Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employer to terminate the services of Employee at any time, for any reason, subject to the provisions of this Agreement and statutory requirements. Furthermore, nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employee to resign at any time from Employee's position with Employer, subject only to the provisions of this agreement.
20. **AMENDMENTS.** This Agreement shall be amended only by mutual consent by both parties, unless otherwise provided herein.
21. **CHOICE OF LAW AND VENUE.** This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. Any disputes, controversies, or claims arising out of this Agreement shall be heard in the state or federal courts of Minnesota, and all parties to this

Agreement waive any objection to the jurisdiction of these courts, whether based on convenience or otherwise.

22. COUNTERPARTS. This Agreement may be executed simultaneously in two or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

23. MERGER. This Agreement supersedes all prior oral or written communications between the parties.

24. ENTIRE AGREEMENT. This Agreement constitutes the entire agreement between the parties with respect to the employment relationship between the City and the Administrator, replaces all prior agreements or understandings, and the parties agree that there are no inducements or representations leading to the execution of this Agreement except as herein contained.

25. SEVERABILITY. In case any one or more of the provisions of the Agreement shall be invalid, illegal, or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions contained in this Agreement will not in any way be affected or impaired thereby.

IN WITNESS WHEREOF, Employer has caused this Agreement to be signed and executed on its behalf by its Mayor and Employee has signed this Agreement, in duplicate, the day and year first written above.

EMPLOYER
City of Worthington

EMPLOYEE
Steve Robinson

Mayor

Steve Robinson

Dated _____

Dated _____

ATTEST:

City Clerk

PUBLIC WORKS MEMO

DATE: March 18, 2015

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEM REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEM

1. 2015 PRIVATE DOCKS APPLICATION APPROVAL

To date, City Staff has received private dock on public property permit applications from the following:

- | | |
|---------------------------|----------------------------|
| 1. 117 Lake Avenue | Rhonda Schmidt |
| 2. 610 West Lake Avenue | Evelyn Lambert |
| 3. 702 West Lake Avenue | Paul Hoffman |
| 4. 920 West Lake Avenue | Dale Ryen |
| 5. 1977 South Shore Drive | Jennifer Andersen-Martinez |

Council action is requested to approve the applications and authorize City Staff to issue permits.

2. 2015 PUBLIC WORKS DEPARTMENT PROPOSED TRANSITION PLAN

City staff is requesting council approval for the proposed interim responsibilities within the Department of Public Works. These added responsibilities will commence when the current Director of Public Works assumes the position of City Administrator and continue until such time as a permanent replacement for the Director of Public Works assumes those duties.

It is our recommendation Street Supervisor, Todd Wietzema, take on added responsibilities and leadership within the Public Works Department. We are requesting that Mr. Wietzema be compensated an additional \$2.00/hour during this time.

Council action is requested to approve the above recommendation.

ENGINEERING MEMO

DATE: MARCH 19, 2015
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

1. RESOLUTION PERTAINING TO INTENT TO BOND FOR COSTS INCURRED IN MAKING PUBLIC IMPROVEMENT

Federal tax regulations require that local governments declare the intent to reimburse themselves for prior costs incurred in making public improvements with proceeds from bonds. In other words, the City must state the intent to sell bonds for a project after significant costs have already been incurred for the project. It is typical for the City to temporarily finance improvements with construction fund reserves until an adequate amount of costs from various projects have been incurred to warrant the issuance of a bond. Staff recommends that Council pass the resolution in Exhibit 1 as it pertains to the following improvement as approved at the February 23, 2015 Council meeting:

<u>Project</u>	<u>Maximum Amount of Bonds Expected to be Issued for Project</u>
An improvement of that part of South Crailsheim Road from the north line of Lot 7, Park View Acres extended easterly to the south line of the north 55 feet of Lot 5, Park View Acres extended easterly by extension of the municipal wastewater collection system	\$105,875
An improvement of C.S.A.H. 35 - from C.S.A.H. 5 to 1400 feet east, or portions thereof, by extension of the municipal water distribution system	\$201,575

The maximum amount listed in the resolution is approximately 10% higher than the project estimate presented for the project ordered by Council.

2. MEET WITH SPECIAL COUNSEL TO DISCUSS SCHEDULED MEDIATION

As Council is aware, Verla Ling, et al. have appealed the Commissioner's award of the amount of compensation to be paid for the City's taking of a portion of their property through eminent domain for construction of the TH 59 North Initial Infrastructure

Improvements project. A jury trial for the appeal has been scheduled for early October 2015. The judge handling the case has ordered that the alternate dispute resolution of mediation be completed by July 2015. Mediation has been scheduled for April 15, 2015. Joseph M. Bromeland of Wendland Sellers Bromeland, Special Counsel for the City in this matter, will be present to provide additional information and discuss mediation strategy and parameters with Council.

Minnesota Statute 13D.05 Subd. 3. (b) provides that "Meetings may be closed if the closure is expressly authorized by statute or permitted by the attorney-client privilege." Staff recommends that Council enter closed session pursuant to MS 13D.05, Subd. 3 (b) to discuss the appeal and mediation with Special Counsel, Joseph Bromeland.

RESOLUTION NO.

**RELATING TO FINANCING OF CERTAIN PUBLIC IMPROVEMENT
BY THE CITY OF WORTHINGTON; ESTABLISHING COMPLIANCE WITH
REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE**

WHEREAS, The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the "Regulations") dealing with the issuance of bonds, all or a portion of the proceeds of which are to be used to reimburse the City for project expenditures made by the City prior to the date of issuance of the bonds.

WHEREAS, The Regulations generally require that the City, as issuer of the bonds, make a declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued series of bonds within 60 days after payment of the expenditures, that the bonds be issued and the reimbursement allocation be made from the proceeds of such bonds within the reimbursement period (as defined in the Regulations), and that the expenditures reimbursed be capital expenditures or costs of issuance of the bonds.

WHEREAS, The City desires to comply with requirements of the Regulations with respect to certain public improvement projects to be undertaken within the City.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL (THE "COUNCIL") OF THE CITY OF WORTHINGTON (THE "CITY"), MINNESOTA, AS FOLLOWS:

1. The City expects to make original expenditures with respect to the following described projects prior to the issuance of reimbursement bonds, and the City reasonably expects to issue reimbursement bonds for such projects in the maximum principal amount shown below:

<u>Project</u>	<u>Maximum Amount of Bonds Expected to be Issued for Project</u>
<i>An improvement of that part of South Crailsheim Road from the north line of Lot 7, Park View Acres extended easterly to the south line of the north 55 feet of Lot 5, Park View Acres extended easterly by extension of the municipal wastewater collection system</i>	\$105,875
<i>An improvement of C.S.A.H. 35 - from C.S.A.H. 5 to 1400 feet east, or portions thereof, by extension of the municipal water distribution system</i>	\$201,575

2. Other than (i) de minimis amounts permitted to be reimbursed pursuant to Section 1.150-2(f)(1) of the Regulations or (ii) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, the City will not seek reimbursement for any original expenditures with respect to the foregoing projects paid more

than 60 days prior to the date of adoption of this resolution. All original expenditures for which reimbursement is sought will be capital expenditures or costs of issuance of the reimbursement bonds.

3. As of the date hereof, there are no City funds reserved, pledged, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, pledged, allocated on a long term basis or otherwise set aside) to provide permanent financing for the original expenditures related to the projects, other than pursuant to the issuance of the reimbursement bonds. Consequently, it is not expected that the issuance of the reimbursement bonds will result in the creation of any replacement proceeds.

4. The City's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the reimbursement bonds to reimburse the source of temporary financing used by the City to make payment of the original expenditures relating to the projects. Each reimbursement allocation shall be made within 30 days of the date of issuance of the reimbursement bonds, shall be evidenced by an entry on the official books and records of the City maintained for the reimbursement bonds and shall specifically identify the original expenditures being reimbursed.

Adopted by the City Council of the City of Worthington, Minnesota, this the 23rd day of March, 2015.

(SEAL)

Mike Kuhle, Mayor

Attest

Janice A. Oberloh, City Clerk

COMMUNITY/ECONOMIC DEVELOPMENT MEMO

DATE: MARCH 20, 2015
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

1. WORKFORCE HOUSING PROGRAM APPLICATION

Doe Wah has submitted an application for a forgivable loan through the City's Workforce Housing program for the eligible developer installed infrastructure improvements installed for the newly constructed house he is purchasing at 1736 Pauline Avenue. The program, which was adopted in 2008, was created to encourage the construction of affordable housing units within boundaries of TIF District #7 (Exhibit 1) by offering forgivable loans to qualified home buyers for the following purposes:

1. To pay any outstanding assessments for public infrastructure levied against existing properties on which the new single family dwelling has been constructed or purchased by an eligible person.
2. To pay any outstanding assessments for public infrastructure levied against any lot within a new subdivision on which the new single family dwelling will be constructed or purchased by an eligible person.
3. To pay the costs of the public infrastructure for a lot within a residential subdivision where the new single family dwelling has been constructed or purchased by an eligible person. The said infrastructure must have been completed by the developer and constructed in accordance with City specifications.

A copy of the Workforce Housing Program policies is provided as Exhibit 1. As previously mentioned the public infrastructure for Morning View 2nd Addition was developer installed (see consideration #3 above). Upon review of the infrastructure costs submitted by the developer, staff has determined the value of the eligible expenditures is \$18,664.01.

Based on the program policy, the forgivable loan would be structured for 5 years and at an interest rate of 5%. For each year the applicant owns and resides in the home, the annual mortgage payment would be forgiven. After 5 years, the loan is fully forgiven. Should the applicant move or sell the house during the loan period, he would be responsible for the outstanding balance of the loan.

After reviewing the application, staff has been able to determine that the applicant meets the eligibility criteria (i.e., income qualifications, loan-value ratio, debt-income ratio) and are eligible for the forgivable loan. As such, staff would recommend the approval of a 5 year forgivable loan in the amount of \$18,664.01 with an interest rate of 5%. Should Council concur,

it may do so by approving the loan and authorizing the Mayor to execute the loan document that is enclosed separately with the Council packet.

Council action is requested.

**TIF DISTRICT #7
Workforce Housing
Program & Policies
Adopted: November 10, 2008
Amended: April 9, 2012**

PURPOSE / INTENT

The purpose of the Workforce Housing Program (the Program) is to provide home ownership opportunities for individuals or families with incomes that do not exceed 80% of current area median income (AMI) within the City's Redevelopment Project Area No. 7 using funds from the City's existing TIF District #7.

FUNDING

The maximum amount of assistance for each loan/grant is \$25,000 per individual or family; and \$500,000 has been designated as pooled from the City's TIF District No. 7 to finance such loans/grants (the Program Funding).

INCOME TARGET

Up to 80% of the current AMI by family size as established annually by the US Housing & Urban Development (HUD) and Minnesota Housing Finance Agency's Minnesota City Participation Program as established for Greater Minnesota which is shown below for 2008, and adjusted by family size. Income eligibility will be determined on an adjusted gross income basis. The criteria and process for determining adjustments to gross incomes will be recommended by the program administrator and approved by the City.

Household #s	Income Limits
1-4	\$73,900
5	\$79,800
6+	\$84,895

ELIGIBLE PROPERTIES

Undeveloped lots that are zoned residential that are located within the boundaries of the City's Redevelopment Project Area No. 7.

ELIGIBLE APPLICANTS

Homebuyers must meet the income criteria as noted above.

IMPLEMENTATION

To accomplish the purpose and intent of the Program, the Worthington City Council (the Council) has committed \$500,000 from TIF District No. 7 for the following activities:

1. To finance any outstanding assessments for public infrastructure levied against existing properties in which the new single family dwelling has been constructed or purchased by an eligible person.
2. To finance any outstanding assessments for public infrastructure levied against any lot within a new subdivision in which the

new single family dwelling will be constructed or purchased by an eligible person.

3. To finance the costs of the public infrastructure for a lot within a residential subdivision where the new single family dwelling has been constructed or purchased by an eligible person. The said infrastructure must have been completed by the developer and constructed in accordance with City specifications.

4. To finance proposed new residential subdivisions whereby the developer may request the infrastructure be completed by the City as an assessment project. Under this scenario, the following shall occur:

- City enters into a development agreement with Developer:
 - Lot values are established upfront;
 - Developer agrees to reserve 60% of the lots to be purchased by eligible persons;
 - Developer assures a minimum of 50% of the vacant lots will be made available for other contractors; and
 - Developer agrees to make assessment payments until lots are sold.
- City will install the public infrastructure improvements and assesses the property as per City's assessment ordinance.
- City provides tax increment for eligible persons:
 - Increment used to 'write down' assessments of eligible persons; and
 - Increment may be used to reimburse developer for payments made on assessments.

Tax increment will be provided as reimbursement for assessments up to the maximum amount. In the event of default, the City shall receive ownership of the undeveloped lots and use the tax increment to make assessment payments until said lots are sold and development for eligible persons occurs. The Developer shall be paid the established lot price at the time of sale.

To ensure that the benefit of the tax increment assistance is passed along to eligible persons and families, the City shall require the following:

- The developer/contractor must submit proper documentation of actual total development costs, including pre-determined lot values and infrastructure improvement costs;
- The eligible homebuyer shall enter into a forgivable loan with the City whereby the homebuyer agrees to occupancy for a minimum of 5 years. To the extent the term is less, the homebuyer is eligible for a portion of the tax increment assistance; and
- The sale price of the home shall not exceed \$237,031.

APPLICATION

Applications will be considered on a "first come - first served" basis. A complete application shall consist of:

- Letter requesting financial assistance;
- Legal description of the subject property;
- Proof of purchase agreement; and
- Project budget.

In addition, if the request is pursuant to Number 4 within the Implementation section, the applicant must comply with the City's development and assessment process.

Upon submittal of a completed application, the Council shall schedule a date to consider the application. The date shall not exceed 30 days from the date of application submittal. The Council shall have the responsibility to determine which applications will be approved or denied.

GENERAL UNDERWRITING CRITERIA

Current on Debt Payments:

Applicant must be current on contract for deed payments, mortgage loan payments and property taxes. If any of these payments are delinquent, they must be made current before the application can be approved for funding.

Income Qualification:

Qualification of the income criteria will be determined on the annual gross income basis (80% of the current AMI as annually determined under MHFA guidelines). Gross annual income is derived from all sources of income before tax or withholding, of all members of the household in a housing unit for at least 9 months of the year or who are claimed as dependants for federal income tax purposes. The City's income eligibility will be determined on an adjusted gross income basis. The criteria and process for determining adjustments to gross incomes will be recommended by the City's program administrator and approved by the Council.

Qualifying income must be completed by the City's program administer through one of the following sources:

- Written verification from employers;
- 2 copies of most recent check or check stub;
- Copies of 2 most recent years Federal Tax Returns, as filed;
- Bank deposits; and
- Copies of deposit slips.

Loan to Value Ratio:

All existing debt on property may not exceed 110% of the assessed market value.

Debt to Income Ratio:

Applicants must have the ability to repay the loan and must have a "debt-to-income ratio" at or less than 48%.

DISBURSEMENT OF FUNDS

Program funds shall be disbursed after all terms of the development agreement or loan/grant agreement have been properly satisfied and a certificate of occupancy has been issued by the City's building official.

PROGRAM TERMINATION

The Program shall expire when the Program Funding has been exhausted or upon the required date of decertification of TIF District #7 (12/31/2011), whichever occurs first.

QUESTIONS

Anyone with questions regarding the Program outlined may contact the City's Community/Economic Development Department by phone (507-372-8640) or in person by visiting City Hall.

DISCLAIMER

Nothing herein shall obligate the City of Worthington to approve any grant or loan. The Council must retain the right, in its sole discretion, to approve applications for the Program.

Workforce Housing Program	Initial Funding	\$ 500,000.00
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Address	Amount Awarded	Remaining Balance
2163 Castlewood Drive	\$ 12,913.38	\$ 487,086.62
2219 Castlewood Drive	\$ 18,664.01	\$ 468,422.61
1734 Pauline Avenue	\$ 18,664.01	\$ 449,758.60
2243 Castlewood Drive	\$ 18,664.01	\$ 431,094.59
1736 Pauline Avenue	\$ 18,664.01	\$ 412,430.58

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
AMERICAN BOTTLING COMPANY	3/13/15	MIX	LIQUOR	NON-DEPARTMENTAL	65.16
	3/13/15	MIX	LIQUOR	NON-DEPARTMENTAL	88.20_
				TOTAL:	153.36
ARTISAN BEER COMPANY	3/13/15	BEER	LIQUOR	NON-DEPARTMENTAL	228.00_
				TOTAL:	228.00
BELLBOY CORP	3/13/15	WINE	LIQUOR	NON-DEPARTMENTAL	136.00
	3/13/15	LIQUOR	LIQUOR	NON-DEPARTMENTAL	111.00
	3/13/15	MIX	LIQUOR	NON-DEPARTMENTAL	60.79
	3/13/15	FREIGHT	LIQUOR	O-SOURCE MISC	29.49
	3/13/15	FREIGHT	LIQUOR	O-SOURCE MISC	8.40_
				TOTAL:	345.68
BEVERAGE WHOLESALERS INC	3/13/15	BEER	LIQUOR	NON-DEPARTMENTAL	2,315.10
	3/13/15	BEER	LIQUOR	NON-DEPARTMENTAL	5,380.70
	3/13/15	BEER	LIQUOR	NON-DEPARTMENTAL	4,292.15_
				TOTAL:	11,987.95
BLACK KEVIN	3/13/15	MILEAGE TURFWERKS SEMINAR	RECREATION	GOLF COURSE-GREEN	126.50_
				TOTAL:	126.50
BOLTON & MENK INC	3/13/15	ENVIRONMENTAL ASMT EXT TAX AIRPORT		PROJECT #12	1,931.60_
				TOTAL:	1,931.60
BRIMEYER FURSMAN LLC	3/13/15	EXECUTIVE SEARCH CITY ADMI	GENERAL FUND	PERSONNEL & RECRUITMEN	9,300.00_
				TOTAL:	9,300.00
CARLOS CREEK WINERY	3/13/15	WINE	LIQUOR	NON-DEPARTMENTAL	972.00_
				TOTAL:	972.00
COCA-COLA ENTERPRISES-MIDWEST DIVISION	3/13/15	MIX	LIQUOR	NON-DEPARTMENTAL	324.04_
				TOTAL:	324.04
DACOTAH PAPER CO	3/13/15	BAGS	LIQUOR	O-GEN MISC	27.48-
	3/13/15	BAGS	LIQUOR	O-GEN MISC	202.86_
				TOTAL:	175.38
ELSING SHAWN	3/13/15	ELSING FUEL TO TRIMONT	GENERAL FUND	POLICE ADMINISTRATION	23.21_
				TOTAL:	23.21
GRAHAM TIRE OF WORTHINGTON INC	3/13/15	OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	10.00
	3/13/15	OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	11.00_
				TOTAL:	21.00
HAGEN BEVERAGE DISTRIBUTING INC	3/13/15	BEER	LIQUOR	NON-DEPARTMENTAL	5,789.25
	3/13/15	BEER	LIQUOR	NON-DEPARTMENTAL	1,459.40
	3/13/15	BEER CREDIT	LIQUOR	NON-DEPARTMENTAL	1,344.00-
	3/13/15	BEER	LIQUOR	NON-DEPARTMENTAL	5,283.85
	3/13/15	MIX	LIQUOR	NON-DEPARTMENTAL	45.00
	3/13/15	BEER	LIQUOR	NON-DEPARTMENTAL	7,803.00
	3/13/15	BEER	LIQUOR	NON-DEPARTMENTAL	604.80
	3/13/15	BEER	LIQUOR	NON-DEPARTMENTAL	1,192.00_
				TOTAL:	20,833.30
JAYCOX IMPLEMENT INC	3/13/15	BULL BEAM	RECREATION	PARK AREAS	16.90

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	3/13/15	TOOLCAT BELT	RECREATION	PARK AREAS	179.00
	3/13/15	TOOLCAT BELT	RECREATION	PARK AREAS	24.04_
				TOTAL:	219.94
JOHNSON BROTHERS LIQUOR CO	3/13/15	LIQUOR	LIQUOR	NON-DEPARTMENTAL	7,876.02
	3/13/15	WINE	LIQUOR	NON-DEPARTMENTAL	2,074.82
	3/13/15	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,559.30
	3/13/15	WINE	LIQUOR	NON-DEPARTMENTAL	1,315.65
	3/13/15	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	304.99-
	3/13/15	FREIGHT	LIQUOR	O-SOURCE MISC	141.24
	3/13/15	FREIGHT	LIQUOR	O-SOURCE MISC	60.17
	3/13/15	FREIGHT	LIQUOR	O-SOURCE MISC	48.29
	3/13/15	FREIGHT	LIQUOR	O-SOURCE MISC	58.10
	3/13/15	FREIGHT CREDIT	LIQUOR	O-SOURCE MISC	4.98-
				TOTAL:	13,823.62
KARLS CARQUEST AUTO PARTS INC	3/13/15	BULB SQUAD 14-25	GENERAL FUND	POLICE ADMINISTRATION	69.96_
				TOTAL:	69.96
LAW ENFORCEMENT LABOR SERVICES INC #27	3/13/15	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	235.00_
				TOTAL:	235.00
MINNESOTA ENERGY RESOURCES CORP	3/13/15	GAS SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	1,059.38
	3/13/15	GAS SERVICE	GENERAL FUND	FIRE ADMINISTRATION	1,783.86
	3/13/15	GAS SERVICE	GENERAL FUND	PAVED STREETS	235.89
	3/13/15	GAS SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	862.39
	3/13/15	GAS SERVICE	RECREATION	OLSON PARK CAMPGROUND	320.75
	3/13/15	GAS SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	1,786.23
	3/13/15	GAS SERVICE	WATER	O-DISTR MISC	16.86
	3/13/15	GAS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	4,185.20
	3/13/15	GAS SERVICE	AIRPORT	O-GEN MISC	588.48
	3/13/15	GAS SERVICE	AIRPORT	O-GEN MISC	686.37_
				TOTAL:	11,525.41
MN CHILD SUPPORT PAYMENT CTR	3/13/15	GARNISHMENT	GENERAL FUND	NON-DEPARTMENTAL	461.46
	3/13/15	GARNISHMENT	WATER	NON-DEPARTMENTAL	294.46_
				TOTAL:	755.92
MPCA	3/13/15	TREATMENT PLANT PERMIT ANN WATER		O-SOURCE WELLS & SPRNG	345.00_
				TOTAL:	345.00
PEPSI COLA BOTTLING CO	3/13/15	MIX	LIQUOR	NON-DEPARTMENTAL	80.85_
				TOTAL:	80.85
PHILLIPS WINE & SPIRITS INC	3/13/15	LIQUOR	LIQUOR	NON-DEPARTMENTAL	7,955.51
	3/13/15	WINE	LIQUOR	NON-DEPARTMENTAL	175.20
	3/13/15	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,698.32
	3/13/15	WINE	LIQUOR	NON-DEPARTMENTAL	887.86
	3/13/15	FREIGHT	LIQUOR	O-SOURCE MISC	182.04
	3/13/15	FREIGHT	LIQUOR	O-SOURCE MISC	6.64
	3/13/15	FREIGHT	LIQUOR	O-SOURCE MISC	102.22
	3/13/15	FREIGHT	LIQUOR	O-SOURCE MISC	40.26_
				TOTAL:	15,048.05
PRACOM CORP	3/13/15	CAR 1435 REMOVE SIDE PC BU	GENERAL FUND	POLICE ADMINISTRATION	95.00_
				TOTAL:	95.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
RESICO INC	3/13/15	36 DRUS	ELECTRIC	FA DISTR METERS	7,677.00_
				TOTAL:	7,677.00
SOUTHERN WINE & SPIRITS OF MINNESOTA	3/13/15	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,100.06
	3/13/15	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,273.37
	3/13/15	FREIGHT	LIQUOR	NON-DEPARTMENTAL	192.00
	3/13/15	FREIGHT	LIQUOR	O-SOURCE MISC	55.50
	3/13/15	FREIGHT	LIQUOR	O-SOURCE MISC	40.73
	3/13/15	FREIGHT	LIQUOR	O-SOURCE MISC	3.70_
				TOTAL:	4,665.36
SOUTHWEST MINNESOTA HOUSING PARTNERSHI	3/13/15	CDAP-12-0071-O-FY13 #22	SMALL CITIES GRANT	SW MN HOUSING	14,525.00_
				TOTAL:	14,525.00
VANTAGEPOINT TRANSFER AGENTS-457	3/13/15	DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL	62.00_
				TOTAL:	62.00
VERIZON WIRELESS	3/13/15	WIRELESS PHONE SERVICE	GENERAL FUND	POLICE ADMINISTRATION	533.90
	3/13/15	WIRELESS PHONE SERVICES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	281.06_
				TOTAL:	814.96
VINOCOPIA INC	3/13/15	WINE	LIQUOR	NON-DEPARTMENTAL	240.00
	3/13/15	LIQUOR	LIQUOR	NON-DEPARTMENTAL	574.25
	3/13/15	FREIGHT	LIQUOR	O-SOURCE MISC	24.00_
				TOTAL:	838.25
WENDLAND SELLERS BROMELAND PA	3/13/15	LEGAL FEES	IMPROVEMENT CONST	TH 59 N IMPROVEMENTS	3,060.91_
				TOTAL:	3,060.91
WINE MERCHANTS	3/13/15	LIQUOR	LIQUOR	NON-DEPARTMENTAL	227.50
	3/13/15	WINE	LIQUOR	NON-DEPARTMENTAL	356.00
	3/13/15	FREIGHT	LIQUOR	O-SOURCE MISC	1.66
	3/13/15	FREIGHT	LIQUOR	O-SOURCE MISC	9.96_
				TOTAL:	595.12
WIRTZ BEVERAGE MINNESOTA WINE & SPIRIT	3/13/15	WINE	LIQUOR	NON-DEPARTMENTAL	144.00
	3/13/15	MIX	LIQUOR	NON-DEPARTMENTAL	74.11
	3/13/15	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,338.78
	3/13/15	LIQUOR	LIQUOR	NON-DEPARTMENTAL	217.25
	3/13/15	LIQUOR	LIQUOR	NON-DEPARTMENTAL	217.25
	3/13/15	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	100.30-
	3/13/15	FREIGHT	LIQUOR	O-SOURCE MISC	90.62
	3/13/15	FREIGHT	LIQUOR	O-SOURCE MISC	1.79
	3/13/15	FREIGHT	LIQUOR	O-SOURCE MISC	1.79_
				TOTAL:	5,985.29
WORTHINGTON FIRE DEPT RELIEF ASSOC	3/13/15	15 SUPPLEMENTAL PENSION BE	GENERAL FUND	FIRE ADMINISTRATION	4,000.00_
				TOTAL:	4,000.00
WYCOFF DANNY	3/13/15	JAN MILEAGE	LIQUOR	O-GEN MISC	34.16
	3/13/15	FEB MILEAGE	LIQUOR	O-GEN MISC	25.65_
				TOTAL:	59.81

VENDOR SORT KEY

DATE DESCRIPTION

FUND

DEPARTMENT

AMOUNT_

===== FUND TOTALS =====

101	GENERAL FUND	18,743.05
204	SMALL CITIES GRANT	14,525.00
207	PD TASK FORCE	281.06
229	RECREATION	667.19
231	ECONOMIC DEV AUTHORITY	1,786.23
401	IMPROVEMENT CONST	3,060.91
601	WATER	656.32
602	MUNICIPAL WASTEWATER	4,185.20
604	ELECTRIC	7,677.00
609	LIQUOR	76,116.06
612	AIRPORT	3,206.45

GRAND TOTAL: 130,904.47

TOTAL PAGES: 4

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
A & B BUSINESS EQUIPMENT INC	3/20/15	COPIER SERVICE RICOH/AF223 DATA PROCESSING		COPIER/FAX	159.57_
				TOTAL:	159.57
A H HERMEL COMPANY	3/20/15	COFFEE	GENERAL FUND	SECURITY CENTER	38.34
	3/20/15	COFFEE	GENERAL FUND	SECURITY CENTER	38.34_
				TOTAL:	76.68
ABCHS	3/20/15	DUES	GENERAL FUND	FIRE ADMINISTRATION	148.50_
				TOTAL:	148.50
ANDERSON ALIGNMENT SERVICE	3/20/15	UNIT 403 OIL CHANGE	GENERAL FUND	PAVED STREETS	194.60
	3/20/15	UNIT 403 OIL CHANGE	GENERAL FUND	PAVED STREETS	95.00
	3/20/15	SERVICE CALL, WIRING UNIT	GENERAL FUND	ICE AND SNOW REMOVAL	250.00
	3/20/15	SERVICE CALL, WIRING UNIT	GENERAL FUND	ICE AND SNOW REMOVAL	26.75
	3/20/15	AXLE REPAIRS UNIT 409	GENERAL FUND	ICE AND SNOW REMOVAL	42.50
	3/20/15	AXLE REPAIRS UNIT 409	GENERAL FUND	ICE AND SNOW REMOVAL	17.28
	3/20/15	ALTERNATOR, BATTERY UNIT 4	GENERAL FUND	ICE AND SNOW REMOVAL	170.00
	3/20/15	ALTERNATOR, BATTERY UNIT 4	GENERAL FUND	ICE AND SNOW REMOVAL	638.48
	3/20/15	REAR END, AXLE REPAIRS #40	GENERAL FUND	ICE AND SNOW REMOVAL	595.00
	3/20/15	REAR END, AXLE REPAIRS #40	GENERAL FUND	ICE AND SNOW REMOVAL	147.99
	3/20/15	REAR END, AXLE REPAIRS #40	GENERAL FUND	ICE AND SNOW REMOVAL	3,689.72
	3/20/15	SERVICE, REPAIR GOVERNER # RECREATION		TREE REMOVAL	170.00
	3/20/15	SERVICE, REPAIR GOVERNER # RECREATION		TREE REMOVAL	43.54_
				TOTAL:	6,080.86
ARCTIC ICE INC	3/20/15	ICE	LIQUOR	NON-DEPARTMENTAL	130.53_
				TOTAL:	130.53
ARNOLD MOTOR SUPPLY	3/20/15	HERCULINER - #208 FLATBED	WATER	O-DIST UNDERGRND LINES	89.99_
				TOTAL:	89.99
AVERA MCKENNAN	3/20/15	PRE-EMPLOYMENT EXAMS, VACC	GENERAL FUND	POLICE ADMINISTRATION	900.00
	3/20/15	LABS	WATER	O-DISTR MISC	25.00_
				TOTAL:	925.00
BAN-KOE SYSTEMS INC	3/20/15	SERVICE CALL-PANEL EST I06	GENERAL FUND	FIRE ADMINISTRATION	109.00_
				TOTAL:	109.00
BENLEE'S BROS CAFE	3/20/15	ADMINISTRATOR SEARCH	GENERAL FUND	PERSONNEL & RECRUITMEN	72.00_
				TOTAL:	72.00
BERG DON	3/20/15	REIMBURSE TECH RECERTIFICA	GENERAL FUND	ENGINEERING ADMIN	52.64_
				TOTAL:	52.64
BEVERAGE WHOLESALERS INC	3/20/15	BEER	LIQUOR	NON-DEPARTMENTAL	8,744.40_
				TOTAL:	8,744.40
BHS MARKETING LLC	3/20/15	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	8,714.25_
				TOTAL:	8,714.25
BLUEGLOBES INC	3/20/15	AIRPORT LIGHTS	AIRPORT	O-GEN MISC	635.73_
				TOTAL:	635.73
BOB'S PIANO SERVICE INC	3/20/15	TUNE PIANO	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	95.00_
				TOTAL:	95.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
BORDER STATES ELECTRIC SUPPLY	3/20/15	STREET LIGHT FUSES	ELECTRIC	M-DISTR ST LITE & SIG	729.42
	3/20/15	MATERIAL FOR 2015 PROJECTS	ELECTRIC	FA DISTR UNDRGRND COND	13,671.25
	3/20/15	WIRE FOR 2015 PROJECTS	ELECTRIC	FA DISTR UNDRGRND COND	187.03_
				TOTAL:	14,587.70
BRAUN LAWN CARE & LANDSCAPING	3/20/15	SNOW REMOVAL 3/2/15	GENERAL FUND	CODE ENFORCEMENT	140.00_
				TOTAL:	140.00
BREWSTER HEATING & COOLING LLC	3/20/15	REPLACE FURNACE MOTOR-AIRP	AIRPORT	O-GEN MISC	468.16_
				TOTAL:	468.16
CENTRAL SALT LLC	3/20/15	ENHANCED SALT	GENERAL FUND	ICE AND SNOW REMOVAL	2,634.89
	3/20/15	ENHANCED SALT	GENERAL FUND	ICE AND SNOW REMOVAL	7,700.84_
				TOTAL:	10,335.73
CHAPULIS BRADLEY	3/20/15	REIMBURSE TESTIFY - CAPITA	GENERAL FUND	ADMINISTRATION	278.70
	3/20/15	REIMBURSE APA TRAVEL	GENERAL FUND	ECONOMIC DEVELOPMENT	201.25_
				TOTAL:	479.95
COOPERATIVE ENERGY CO- ACCT # 5910807	3/20/15	GAS	GENERAL FUND	PAVED STREETS	5.86
	3/20/15	TOOLCAT TMS 15W40	RECREATION	PARK AREAS	34.89
	3/20/15	GAS-SMALL ENGINES	RECREATION	PARK AREAS	7.33_
				TOTAL:	48.08
COOPERATIVE ENERGY CO- ACCT# 05412019	3/20/15	KEROSENE	ELECTRIC	O-DISTR UNDERGRND LINE	20.80_
				TOTAL:	20.80
CRYSTEEL TRUCK EQUIPMENT INC	3/20/15	SANDER MOTOR SEAL KIT	GENERAL FUND	ICE AND SNOW REMOVAL	55.57
	3/20/15	EXTRA SANDER MOTOR	GENERAL FUND	ICE AND SNOW REMOVAL	239.00_
				TOTAL:	294.57
CULLIGAN WATER COND CO	3/20/15	SALT	LIQUOR	O-GEN MISC	19.24_
				TOTAL:	19.24
AUDREY LUCILLE CUMMINGS	3/20/15	GREEN EGGS & HAM PERFORMAN	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	600.00_
				TOTAL:	600.00
DAILY GLOBE	3/20/15	NEWSPAPERS	LIQUOR	NON-DEPARTMENTAL	39.41_
				TOTAL:	39.41
DAVIS TYPEWRITER CO INC	3/20/15	FILE CABINET	GENERAL FUND	CLERK'S OFFICE	862.00
	3/20/15	TOWELS, GARBAGE BAGS	GENERAL FUND	CLERK'S OFFICE	88.71
	3/20/15	CLIPS, RIBBON	GENERAL FUND	CLERK'S OFFICE	2.56
	3/20/15	SHARPIES, CARDS (ADMIN SEA	GENERAL FUND	PERSONNEL & RECRUITMEN	24.17
	3/20/15	11X17 COPIER PAPER, WIRELE	GENERAL FUND	ENGINEERING ADMIN	51.61
	3/20/15	11X17 COPIER PAPER, WIRELE	GENERAL FUND	ECONOMIC DEVELOPMENT	26.43
	3/20/15	PINK PAPER	GENERAL FUND	ECONOMIC DEVELOPMENT	5.60
	3/20/15	COFFEE	GENERAL FUND	GENERAL GOVT BUILDINGS	27.53
	3/20/15	PENS, MAILER BUBBLE, MARKE	GENERAL FUND	SECURITY CENTER	10.30
	3/20/15	PENS, MAILER BUBBLE, MARKE	GENERAL FUND	SECURITY CENTER	10.29
	3/20/15	LEGAL PADS, FILE POCKETS	GENERAL FUND	SECURITY CENTER	20.71
	3/20/15	LEGAL PADS, FILE POCKETS	GENERAL FUND	SECURITY CENTER	20.71
	3/20/15	RECEIPT BOOKS	GENERAL FUND	SECURITY CENTER	28.17
	3/20/15	RECEIPT BOOKS	GENERAL FUND	SECURITY CENTER	28.17
	3/20/15	TRASH BAGS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	70.25
	3/20/15	CD'S, DVD'S, DVD R	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	74.03

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	3/20/15	WHITE VELLUM	WATER	O-DISTR MISC	21.41
	3/20/15	CUPS, RIBBONS	WATER	ACCTS-RECORDS & COLLEC	9.69
	3/20/15	CUPS, RIBBONS	WATER	ACCTS-RECORDS & COLLEC	4.85
	3/20/15	CUPS, RIBBONS	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	4.84
	3/20/15	CARTRIDGES	ELECTRIC	O-DISTR SUPER & ENG	98.19
	3/20/15	TONER	ELECTRIC	O-DISTR SUPER & ENG	68.20
	3/20/15	PENCILS, TAPE CORRECTION,	LIQUOR	O-GEN MISC	53.44
	3/20/15	CARTRIDGE	DATA PROCESSING	DATA PROCESSING	277.76
	3/20/15	CARTRIDGE	DATA PROCESSING	DATA PROCESSING	95.39
				TOTAL:	1,985.01
DEPUTY REGISTER #33	3/20/15	VEHICLE TITLE BRDTF	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	20.75
				TOTAL:	20.75
DIAMOND VOGEL PAINT	3/20/15	PAINTING SUPPLIES	RECREATION	PARK AREAS	19.98
	3/20/15	BALLFIELD EXTERIOR PAINTS	RECREATION	PARK AREAS	211.24
	3/20/15	PAINTING	RECREATION	PARK AREAS	10.60
	3/20/15	BALL RESTROOM	RECREATION	PARK AREAS	70.68
	3/20/15	OLSON PARK SIGN	RECREATION	OLSON PARK CAMPGROUND	39.30
				TOTAL:	351.80
DUININCK INC	3/20/15	SNOW REMOVAL	GENERAL FUND	ICE AND SNOW REMOVAL	450.00
				TOTAL:	450.00
ECHO GROUP INC	3/20/15	50W 12V EXN W/O LENS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	3.92
	3/20/15	50W 12V MRC16 W/LENS EXN	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	21.87
	3/20/15	GENERATOR WIRE	WATER	O-DISTR MISC	4.78
	3/20/15	HOLE PLUG	ELECTRIC	M-DISTR UNDERGRND LINE	4.45
	3/20/15	BUSHINGS	ELECTRIC	M-DISTR UNDERGRND LINE	10.08
	3/20/15	SHEET METAL SCREWS	ELECTRIC	M-DISTR UNDERGRND LINE	6.79
	3/20/15	RECHARGEABLE BATTERIES	ELECTRIC	ACCTS-RECORDS & COLLEC	74.86
				TOTAL:	126.75
ECOLAB WATER CARE SERVICES	3/20/15	FLOOR CLEANER	GENERAL FUND	CENTER FOR ACTIVE LIVI	106.62
				TOTAL:	106.62
FASTENAL COMPANY	3/20/15	REFILL BOLT DRAWS	ELECTRIC	O-DISTR MISC	205.77
				TOTAL:	205.77
FIFE WATER SERVICES INC	3/20/15	CHEMICALS	INDUSTRIAL WASTEWAT	O-PURIFY MISC	9,939.60
				TOTAL:	9,939.60
FLAGSHIP RECREATION LLC	3/20/15	CABLE ASSEMBLY-SOUTHEAST P	RECREATION	PARK AREAS	90.00
				TOTAL:	90.00
FRONTIER COMMUNICATIONS	3/20/15	ICAC REIMBURSED INTERNET	GENERAL FUND	SECURITY CENTER	54.39
	3/20/15	ICAC REIMBURSED INTERNET	GENERAL FUND	SECURITY CENTER	54.39
				TOTAL:	108.78
GOPHER ALARMS LLC	3/20/15	ALARM SERVICE, TRAVEL TIME	LIQUOR	O-GEN MISC	207.98
				TOTAL:	207.98
GOPHER STATE ONE CALL INC	3/20/15	MONTHLY LOCATE SERVICE	WATER	O-DISTR MISC	3.29
	3/20/15	MONTHLY LOCATE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	3.28
	3/20/15	MONTHLY LOCATE SERVICE	ELECTRIC	O-DISTR MISC	6.58
				TOTAL:	13.15

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
GOVERNMENT FINANCE OFFICERS ASSOC	3/20/15	MEMBERSHIP	GENERAL FUND	ACCOUNTING	190.00_
				TOTAL:	190.00
GRAHAM TIRE OF WORTHINGTON INC	3/20/15	TIRES, ALIGNMENT SQUAD #39	GENERAL FUND	POLICE ADMINISTRATION	172.75
	3/20/15	TIRES, ALIGNMENT SQUAD #39	GENERAL FUND	POLICE ADMINISTRATION	471.88_
				TOTAL:	644.63
GRAINGER INC	3/20/15	REPLACEMENT DEHUMIDIFIER S	ELECTRIC	M-DISTR STATION EQUIPM	1,137.37_
				TOTAL:	1,137.37
H.M. CRAGG CO	3/20/15	BATTERY INSPECTIONS & REPA	ELECTRIC	O-DISTR STATION EXPENS	1,992.00_
				TOTAL:	1,992.00
HAGEN BEVERAGE DISTRIBUTING INC	3/20/15	BEER	LIQUOR	NON-DEPARTMENTAL	7,677.45_
				TOTAL:	7,677.45
HAIN SCOTT	3/20/15	REIMBURSE APPA LEGISLATIVE WATER		O-SOURCE WELLS & SPRNG	36.00
	3/20/15	REIMBURSE APPA LEGISLATIVE ELECTRIC		ADMIN OFFICE SUPPLIES	90.00_
				TOTAL:	126.00
HISTORIC DAYTON HOUSE	3/20/15	ADMIN SEARCH DINNER	GENERAL FUND	PERSONNEL & RECRUITMEN	320.00_
				TOTAL:	320.00
HOFFMAN DAVID	3/20/15	REIMBURSE TASER RECERT TRA	GENERAL FUND	POLICE ADMINISTRATION	39.00_
				TOTAL:	39.00
HY-VEE INC-61609 (UTILITIES)	3/20/15	COFFEE, NAPKINS, PLATES	WATER	ACCTS-RECORDS & COLLEC	12.33
	3/20/15	COFFEE, NAPKINS, PLATES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	12.33
	3/20/15	COFFEE, NAPKINS, PLATES	ELECTRIC	ACCTS-RECORDS & COLLEC	24.66_
				TOTAL:	49.32
HY-VEE INC-61705	3/20/15	ADMIN SEARCH	GENERAL FUND	PERSONNEL & RECRUITMEN	412.86
	3/20/15	ADMIN SEARCH	GENERAL FUND	PERSONNEL & RECRUITMEN	132.35
	3/20/15	ADMIN SEARCH	GENERAL FUND	PERSONNEL & RECRUITMEN	22.50
	3/20/15	FORKLIFT GAS	LIQUOR	O-GEN MISC	21.72_
				TOTAL:	589.43
INTEGRATED DESIGN, EQUIPMENT AND SOLUT	3/20/15	SERVICE CALL & PLOTTER RES	ELECTRIC	O-DISTR STATION EXPENS	90.00_
				TOTAL:	90.00
IDEAL LANDSCAPE & DESIGN INC	3/20/15	SNOW REMOVAL	GENERAL FUND	ICE AND SNOW REMOVAL	325.00
	3/20/15	SNOW REMOVAL	GENERAL FUND	CENTER FOR ACTIVE LIVI	246.50
	3/20/15	SNOW REMOVAL	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	1,199.50_
				TOTAL:	1,771.00
INFRARED SERVICES	3/20/15	INFRARED INSPECT & ANALYSI	ELECTRIC	CUSTOMER INSTALL EXPEN	351.00_
				TOTAL:	351.00
IOWA INFORMATION INC	3/20/15	RV:DISCOVER AD PACK	LIQUOR	O-GEN MISC	71.00
	3/20/15	RV:DISCOVER AD PACK	LIQUOR	O-GEN MISC	69.95_
				TOTAL:	140.95
JERRY'S AUTO SUPPLY	3/20/15	FLASHER FOR FIRE 3	GENERAL FUND	FIRE ADMINISTRATION	15.99
	3/20/15	WASHER FLUID TRUCKS	RECREATION	PARK AREAS	4.78_
				TOTAL:	20.77

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
MARIA JETTE	3/20/15	GREEN EGGS & HAM SERIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	1,500.00_
				TOTAL:	1,500.00
JSA SERVICES	3/20/15	PAPER TOWELS, SHOP RAGS	GENERAL FUND	PAVED STREETS	96.60
	3/20/15	CLEANING SUPPLIES	GENERAL FUND	CENTER FOR ACTIVE LIVI	116.45
	3/20/15	SHOP RAGS	WATER	O-DISTR MISC	8.75_
				TOTAL:	221.80
KING TURKEY DAY INC	3/20/15	2015 ADVERTISING SPONSORSH	ELECTRIC	ACCTS-INFO & INSTR ADV	250.00_
				TOTAL:	250.00
KIRBY SALES	3/20/15	VACCUM BAGS	LIQUOR	O-GEN MISC	28.86_
				TOTAL:	28.86
KOLANDER BRIAN	3/20/15	REIMBURSE MN GFOA MEETING	GENERAL FUND	ACCOUNTING	284.03_
				TOTAL:	284.03
LAMPERTS YARDS INC-2602004	3/20/15	THIN ICE SIGNS	GENERAL FUND	LAKE IMPROVEMENT	14.69_
				TOTAL:	14.69
LARSON CRANE SERVICE INC	3/20/15	SNOW REMOVAL	GENERAL FUND	ICE AND SNOW REMOVAL	427.50_
				TOTAL:	427.50
LAWNS PLUS	3/20/15	SNOW REMOVAL	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	301.25_
				TOTAL:	301.25
LEAGUE OF MN CITIES INSURANCE TRUST	3/20/15	WORK COMP	GENERAL FUND	MAYOR AND COUNCIL	37.50
	3/20/15	WORK COMP	GENERAL FUND	ADMINISTRATION	155.75
	3/20/15	WORK COMP	GENERAL FUND	CLERK'S OFFICE	173.25
	3/20/15	WORK COMP	GENERAL FUND	ACCOUNTING	185.25
	3/20/15	WORK COMP	GENERAL FUND	ENGINEERING ADMIN	297.50
	3/20/15	WORK COMP	GENERAL FUND	ECONOMIC DEVELOPMENT	313.25
	3/20/15	WORK COMP	GENERAL FUND	GENERAL GOVT BUILDINGS	119.25
	3/20/15	WORK COMP	GENERAL FUND	POLICE ADMINISTRATION	10,538.50
	3/20/15	WORK COMP	GENERAL FUND	REGULATE LAWFUL GAMBLE	62.25
	3/20/15	WORK COMP	GENERAL FUND	SECURITY CENTER	325.12
	3/20/15	WORK COMP	GENERAL FUND	SECURITY CENTER	325.12
	3/20/15	WORK COMP	GENERAL FUND	FIRE ADMINISTRATION	4,299.75
	3/20/15	WORK COMP	GENERAL FUND	ANIMAL CONTROL ENFORCE	74.00
	3/20/15	WORK COMP	GENERAL FUND	PAVED STREETS	2,222.25
	3/20/15	WORK COMP	GENERAL FUND	PUBLIC WORK SHOP	236.25
	3/20/15	WORK COMP	GENERAL FUND	ICE AND SNOW REMOVAL	858.25
	3/20/15	WORK COMP	GENERAL FUND	SIGNS AND SIGNALS	85.00
	3/20/15	WORK COMP	GENERAL FUND	TRASH PICKUP	119.00
	3/20/15	WORK COMP	GENERAL FUND	CODE ENFORCEMENT	75.00
	3/20/15	WORK COMP	GENERAL FUND	CENTER FOR ACTIVE LIVI	39.75
	3/20/15	WORK COMP	GENERAL FUND	LAKE IMPROVEMENT	30.25
	3/20/15	WORK COMP	GENERAL FUND	MISC SPECIAL DAYS/EVEN	8.75
	3/20/15	WORK COMP	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	38.25
	3/20/15	WORK COMP	RECREATION	GOLF COURSE-GREEN	472.50
	3/20/15	WORK COMP	RECREATION	PARK AREAS	1,569.00
	3/20/15	WORK COMP	RECREATION	OLSON PARK CAMPGROUND	260.75
	3/20/15	WORK COMP	RECREATION	TREE REMOVAL	1,359.75
	3/20/15	WORK COMP	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	26.50
	3/20/15	WORK COMP	IMPROVEMENT CONST	OTHER MISC PROJECTS	1,606.50
	3/20/15	WORK COMP	WATER	INJURIES AND DAMAGES	2,523.99

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	3/20/15	WORK COMP	MUNICIPAL WASTEWAT	INJURIES AND DAMAGES	3,427.25
	3/20/15	WORK COMP	ELECTRIC	INJURIES & DAMAGES	2,602.75
	3/20/15	WORK COMP	STORM WATER MANAGE	STORM DRAINAGE	383.50
	3/20/15	WORK COMP	STORM WATER MANAGE	STREET CLEANING	785.00
	3/20/15	WORK COMP	LIQUOR	O-GEN MISC	1,087.75
	3/20/15	WORK COMP	AIRPORT	O-GEN MISC	329.00
	3/20/15	WORK COMP	DATA PROCESSING	DATA PROCESSING	205.52_
				TOTAL:	37,259.00
MALTERS SHEPHERD & VON HOLTUM	3/20/15	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	1,658.25
	3/20/15	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	49.50
	3/20/15	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	82.50
	3/20/15	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	247.50
	3/20/15	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	165.00
	3/20/15	LEGAL FEES-CITY ADMINISTRA	GENERAL FUND	CITY ATTORNEY	693.00
	3/20/15	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	165.00
	3/20/15	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	1,366.00
	3/20/15	LEGAL FEES-NORTHLAND MALL	GENERAL FUND	CITY ATTORNEY	800.25
	3/20/15	LEGAL FEES VERASTEGUI	GENERAL FUND	CODE ENFORCEMENT	379.50
	3/20/15	LEGAL FEES-FIXED BASED OPE	AIRPORT	O-GEN MISC	50.00_
				TOTAL:	5,656.50
MARCO	3/20/15	COPIER SERVICE-SHARP/MX-M4	GENERAL FUND	SECURITY CENTER	11.19
	3/20/15	COPIER SERVICE-SHARP/MX-M4	GENERAL FUND	SECURITY CENTER	11.18
	3/20/15	COPIER SERVICE-SHARP/AR-M4	GENERAL FUND	SECURITY CENTER	28.76
	3/20/15	COPIER SERVICE-SHARP/AR-M4	GENERAL FUND	SECURITY CENTER	28.75
	3/20/15	SERVICE/SUPPLY CONTRACT-PR	WATER	ACCTS-RECORDS & COLLEC	66.65
	3/20/15	SERVICE/SUPPLY -SHARP MX50	WATER	ACCTS-RECORDS & COLLEC	24.41
	3/20/15	SERVICE/SUPPLY CONTRACT-PR	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	66.65
	3/20/15	SERVICE/SUPPLY -SHARP MX50	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	24.40
	3/20/15	SERVICE/SUPPLY CONTRACT-PR	ELECTRIC	ACCTS-RECORDS & COLLEC	133.30
	3/20/15	SERVICE/SUPPLY -SHARP MX50	ELECTRIC	ACCTS-RECORDS & COLLEC	48.81
	3/20/15	COPIER SERVICE-SHARP/MX-62	DATA PROCESSING	COPIER/FAX	179.64_
				TOTAL:	623.74
MARKS TOWING & REPAIR OF WORTHINGTON I	3/20/15	TOW	GENERAL FUND	POLICE ADMINISTRATION	60.00
	3/20/15	TOW	GENERAL FUND	POLICE ADMINISTRATION	60.00
	3/20/15	TOW	GENERAL FUND	POLICE ADMINISTRATION	60.00_
				TOTAL:	180.00
MARTHALER FORD OF WORTHINGTON	3/20/15	OIL CHANGE SQUAD 31	GENERAL FUND	POLICE ADMINISTRATION	5.03
	3/20/15	OIL CHANGE SQUAD 31	GENERAL FUND	POLICE ADMINISTRATION	9.70
	3/20/15	WIPER BLADE	GENERAL FUND	POLICE ADMINISTRATION	12.48_
				TOTAL:	27.21
MCCUEN WELDING & MACHINING INC	3/20/15	FORK REPAIRS	GENERAL FUND	PAVED STREETS	557.50
	3/20/15	FORK REPAIRS	GENERAL FUND	PAVED STREETS	410.78_
				TOTAL:	968.28
MICHAEL EGGERS	3/20/15	OIL CHANGE SQUAD 40	GENERAL FUND	POLICE ADMINISTRATION	9.32
	3/20/15	OIL CHANGE SQUAD 40	GENERAL FUND	POLICE ADMINISTRATION	21.95_
				TOTAL:	31.27
MINNESOTA DEPARTMENT OF COMMERCE	3/20/15	FY 2015 INDIRECT ASSESSMEN	ELECTRIC	REGULATORY COMM	521.68
	3/20/15	FY 2015 INDIRECT ASSESSMEN	ELECTRIC	ACCTS-ASSISTANCE	2,001.79_
				TOTAL:	2,523.47

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
MINNESOTA ENERGY RESOURCES CORP	3/20/15	GAS SERVICE	GENERAL FUND	PAVED STREETS	444.25
	3/20/15	GAS SERVICE	GENERAL FUND	PAVED STREETS	66.28
	3/20/15	GAS SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	1,561.00
	3/20/15	GAS SERVICE	RECREATION	PARK AREAS	16.86
	3/20/15	GAS SERVICE	WATER	O-DISTR MISC	444.25
	3/20/15	GAS SERVICE	WATER	O-DISTR MISC	31.80
	3/20/15	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	148.50
	3/20/15	GAS SERVICE	ELECTRIC	O-DISTR MISC	474.34
	3/20/15	GAS SERVICE	ELECTRIC	O-DISTR MISC	36.83
	3/20/15	GAS SERVICE	LIQUOR	O-GEN MISC	141.68_
				TOTAL:	3,365.79
MISCELLANEOUS V BALLA TONONE & SHUNTA	3/20/15	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	58.58
BALLA TONONE & SHUNTA	3/20/15	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.02
BROUILLET DANIEL OR TO	3/20/15	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
BUSTAD NANCY OR	3/20/15	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
GARCIA JENNIFER V	3/20/15	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	17.00
GARCIA JENNIFER V	3/20/15	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.02
GERAMO NIGUSSIE	3/20/15	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	269.19
GERAMO NIGUSSIE	3/20/15	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.07
HASSEBROEK AMY	3/20/15	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
KINLEY JOE	3/20/15	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	75.00
KUPERUS DAWN	3/20/15	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
LOW THA	3/20/15	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
MELGOZA LETICIA	3/20/15	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
MUNIZ MARIA	3/20/15	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
RAMOS MARCO	3/20/15	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
SCHUTZ ANTON	3/20/15	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00_
				TOTAL:	794.88
MN/SCIA	3/20/15	CLASS REGISTRATION-TYLER O	GENERAL FUND	POLICE ADMINISTRATION	60.00_
				TOTAL:	60.00
MORRIS ELECTRONICS INC	3/20/15	TECH SUPPORT	GENERAL FUND	ACCOUNTING	122.50
	3/20/15	TECH SUPPORT	GENERAL FUND	PAVED STREETS	52.50
	3/20/15	TECH SUPPORT	GENERAL FUND	PAVED STREETS	52.50
	3/20/15	TECHNICAL SUPPORT	WATER	ACCTS-RECORDS & COLLEC	168.75
	3/20/15	SYMANTEC PROTECTION	WATER	ACCTS-RECORDS & COLLEC	110.00
	3/20/15	TECHNICAL SUPPORT	WATER	ACCTS-RECORDS & COLLEC	17.50
	3/20/15	TECHNICAL SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	168.75
	3/20/15	SYMANTEC PROTECTION	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	110.00
	3/20/15	TECHNICAL SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	17.50
	3/20/15	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	337.50
	3/20/15	SYMANTEC PROTECTION	ELECTRIC	ACCTS-RECORDS & COLLEC	220.00
	3/20/15	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	35.00
	3/20/15	TECH SUPPORT	DATA PROCESSING	DATA PROCESSING	262.50
	3/20/15	TECH SUPPORT	DATA PROCESSING	DATA PROCESSING	70.00
	3/20/15	TECH SUPPORT	DATA PROCESSING	DATA PROCESSING	52.50
	3/20/15	TECH SUPPORT	DATA PROCESSING	DATA PROCESSING	87.50
	3/20/15	TECH SUPPORT	DATA PROCESSING	DATA PROCESSING	70.00
	3/20/15	YEARLY SYMANTEC LICENSE	DATA PROCESSING	DATA PROCESSING	419.73
	3/20/15	TECH SUPPORT	DATA PROCESSING	DATA PROCESSING	52.50
	3/20/15	TECH SUPPORT	DATA PROCESSING	DATA PROCESSING	28.00
	3/20/15	TECH SUPPORT	DATA PROCESSING	DATA PROCESSING	70.00
	3/20/15	WINDOWS SERVER LICENSES	DATA PROCESSING	DATA PROCESSING	4,075.46
	3/20/15	TECH SUPPORT	DATA PROCESSING	DATA PROCESSING	35.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	3/20/15	TECH SUPPORT	DATA PROCESSING	DATA PROCESSING	87.50_
				TOTAL:	6,723.19
MPCA	3/20/15	ANNUAL PERMIT FEE	MUNICIPAL WASTEWAT	O-PURIFY MISC	5,900.00
	3/20/15	INDUSTRIAL PERMIT ANNUAL F	INDUSTRIAL WASTEWA	O-PURIFY MISC	8,450.00
	3/20/15	WQ ANNUAL INDUSTRIAL STORM AIRPORT		O-GEN MISC	400.00_
				TOTAL:	14,750.00
MSANI	3/20/15	CAN-AM CONFERENCE REGISTRA	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	900.00_
				TOTAL:	900.00
MTI DISTRIBUTING INC	3/20/15	BEDKNIVES, MOWER SCREWS	RECREATION	GOLF COURSE-GREEN	452.16_
				TOTAL:	452.16
NCL OF WISCONSIN INC	3/20/15	BUFFER SOLUTIONS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	107.61_
				TOTAL:	107.61
NICOLE KEMPEMA'S CLEANING AND ORGANIZI	3/20/15	CLEANING-HIGH SCHOOL MUSIC	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	975.00_
				TOTAL:	975.00
NOBLES COOPERATIVE ELECTRIC	3/20/15	RANGE ELECTRICITY	GENERAL FUND	SECURITY CENTER	7.65
	3/20/15	RANGE ELECTRICITY	GENERAL FUND	SECURITY CENTER	7.64
	3/20/15	ELECTRIC SERVICE	RECREATION	GOLF COURSE-CLUBHOUSE	634.05
	3/20/15	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	180.77
	3/20/15	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	80.16
	3/20/15	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	16.03
	3/20/15	BACKUP ELECTRICAL	INDUSTRIAL WASTEWA	O-PURIFY MISC	100.00
	3/20/15	ELECTRIC SERVICE	AIRPORT	O-GEN MISC	37.92_
				TOTAL:	1,064.22
NOBLES COUNTY AUDITOR/TREASURER	3/20/15	LONG DISTANCE	GENERAL FUND	POLICE ADMINISTRATION	443.68
	3/20/15	FEBRUARY LEGAL	GENERAL FUND	PROSECUTION	11,690.25_
				TOTAL:	12,133.93
NOBLES COUNTY PHEASANTS FOREVER	3/20/15	DONATION	LIQUOR	O-GEN MISC	250.00_
				TOTAL:	250.00
OLSEN DEB	3/20/15	REIMBURSE GASB & CAFR	GENERAL FUND	ACCOUNTING	39.68_
				TOTAL:	39.68
PELLEGRINO FIRE EXTINGUISHER SALES	3/20/15	YEARLY EXTINGUISER CERT	GENERAL FUND	FIRE ADMINISTRATION	124.00
	3/20/15	REFILL & RECHARGE EXTINGUI	MUNICIPAL WASTEWAT	O-PURIFY MISC	80.00_
				TOTAL:	204.00
POST BOARD	3/20/15	LICENSE RENEWAL	GENERAL FUND	POLICE ADMINISTRATION	360.00_
				TOTAL:	360.00
RACOM CORP	3/20/15	BELT CLIP	GENERAL FUND	POLICE ADMINISTRATION	15.00_
				TOTAL:	15.00
RADIO SHACK CORP	3/20/15	FLASHLIGHT BATTERIES	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	17.67
	3/20/15	MULTIMETER, ALARM BATTERI	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	52.47_
				TOTAL:	70.14
RRONS REPAIR INC	3/20/15	MIRROR BRACKET UNIT 401	GENERAL FUND	PAVED STREETS	55.50
	3/20/15	DOT STICKER UNIT 109	ELECTRIC	O-DISTR UNDERGRND LINE	154.69

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	3/20/15	DOT STICKER UNIT 101	ELECTRIC	O-DISTR UNDERGRND LINE	475.80_
		TOTAL:			685.99
RUNNINGS SUPPLY INC-ACCT#9502440	3/20/15	SPRAY PAINT	WATER	O-DISTR MISC	13.47
	3/20/15	PVC TUBING	WATER	M-PURIFY EQUIPMENT	11.94
	3/20/15	OIL	ELECTRIC	M-DISTR UNDERGRND LINE	41.83_
		TOTAL:			67.24
RUNNINGS SUPPLY INC-ACCT#9502485	3/20/15	BATHROOM CLEANERS	GENERAL FUND	FIRE ADMINISTRATION	13.36
	3/20/15	WINDOW CHALK	GENERAL FUND	FIRE ADMINISTRATION	17.90
	3/20/15	REEL LIGHT	GENERAL FUND	PAVED STREETS	59.99
	3/20/15	NUTS, LAG SCREWS	GENERAL FUND	SIGNS AND SIGNALS	2.68
	3/20/15	COVERALLS	RECREATION	GOLF COURSE-GREEN	36.99
	3/20/15	BOLTS, BULBS	RECREATION	GOLF COURSE-GREEN	37.49
	3/20/15	BALL BEAM	RECREATION	PARK AREAS	7.82
	3/20/15	BALL BEAM	RECREATION	PARK AREAS	4.69
	3/20/15	BALL BEAM	RECREATION	PARK AREAS	0.67
	3/20/15	BALL BEAM	RECREATION	PARK AREAS	0.95
	3/20/15	BALL BEAM	RECREATION	PARK AREAS	33.84
	3/20/15	WIRE WHEEL	RECREATION	PARK AREAS	7.99
	3/20/15	OLSON PARK SIGN	RECREATION	OLSON PARK CAMPGROUND	3.76_
		TOTAL:			228.13
SANFORD HEALTH NETWORK	3/20/15	EMPLOYEE PHYSICAL	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	350.34_
		TOTAL:			350.34
SCHWALBACH #4465	3/20/15	TRASH BAGS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	36.32_
		TOTAL:			36.32
SCHWALBACH ACE HARDWARE-5930	3/20/15	PVC PIPE	GENERAL FUND	PAVED STREETS	3.99
	3/20/15	DOG PARK	RECREATION	PARK AREAS	9.98
	3/20/15	SLATER RESTROOM, CENTENNIA	RECREATION	PARK AREAS	20.97_
		TOTAL:			34.94
SCHWALBACH ACE #6067	3/20/15	METER INSTALL SUPPLIES	WATER	O-DISTR METERS	8.78
	3/20/15	METER INSTALL SUPPLIES	WATER	O-DISTR METERS	8.99
	3/20/15	LIGHT BULBS-SHOP	WATER	M-DIST STRUCTURES	12.96
	3/20/15	KEYS	ELECTRIC	M-DISTR UNDERGRND LINE	31.87
	3/20/15	FLEX	ELECTRIC	M-DISTR UNDERGRND LINE	11.98
	3/20/15	VAC FILTER	ELECTRIC	M-DISTR UNDERGRND LINE	32.98
	3/20/15	CAR WAX	ELECTRIC	M-DISTR UNDERGRND LINE	9.49_
		TOTAL:			117.05
SCHWEISS DISTRIBUTING	3/20/15	REPAIR AIRPORT DOOR	AIRPORT	O-GEN MISC	1,566.80_
		TOTAL:			1,566.80
SEW UNIQUE INC	3/20/15	FIRE CLOTHES	GENERAL FUND	FIRE ADMINISTRATION	65.00_
		TOTAL:			65.00
SHINE BROS CORP OF MN	3/20/15	I BEAM-BALLFIELD BEAM	RECREATION	PARK AREAS	109.84
	3/20/15	94 LBS USED IRON-WELDER SK WATER		O-DISTR MISC	28.20_
		TOTAL:			138.04
SHORT ELLIOTT HENDRICKSON INC	3/20/15	GRAND AVE/CECILEE ST EXT	IMPROVEMENT CONST	MSAS STREET OVERLAYS	777.27_
		TOTAL:			777.27

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
SOUTHWEST HEARING TECHNOLOGIES INC	3/20/15	POLICE EAR MOLD	GENERAL FUND	POLICE ADMINISTRATION	65.00_
				TOTAL:	65.00
SOUTHWESTERN MENTAL HEALTH CENTER INC	3/20/15	EAP SESSIONS	GENERAL FUND	OTHER GEN GOVT MISC	70.83
	3/20/15	EAP SESSIONS	RECREATION	GOLF COURSE-GREEN	1.39
	3/20/15	EAP SESSIONS	RECREATION	PARK AREAS	5.56
	3/20/15	EAP SESSIONS	WATER	EMPLOYEE PENS & BENEFI	8.33
	3/20/15	EAP SESSIONS	MUNICIPAL WASTEWAT	O-PURIFY MISC	11.11
	3/20/15	EAP SESSIONS	ELECTRIC	EMPLOYEE PENS & BENEFI	16.67
	3/20/15	EAP SESSIONS	LIQUOR	O-GEN MISC	4.17
	3/20/15	EAP SESSIONS	AIRPORT	O-GEN MISC	4.17
	3/20/15	EAP SESSIONS	DATA PROCESSING	DATA PROCESSING	2.77_
				TOTAL:	125.00
STAN HOUSTON EQUIPMENT CO INC	3/20/15	OLSON RESTROOM FLOOR PAINT	RECREATION	OLSON PARK CAMPGROUND	339.90_
				TOTAL:	339.90
ROBIN STOYKE	3/20/15	MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	52.80_
				TOTAL:	52.80
STREICHER'S INC	3/20/15	SERVEILLANCE EARPICEE	GENERAL FUND	POLICE ADMINISTRATION	39.99_
				TOTAL:	39.99
STUART C IRBY CO	3/20/15	BLANKET TESTING	ELECTRIC	O-DISTR MISC	126.76_
				TOTAL:	126.76
SONJA THOMPSON	3/20/15	GREEN EGGS & HAM SERIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	1,500.00_
				TOTAL:	1,500.00
THOMSON REUTERS - WEST	3/20/15	FEBRUARY CLEAR	GENERAL FUND	SECURITY CENTER	77.08
	3/20/15	FEBRUARY CLEAR	GENERAL FUND	SECURITY CENTER	77.09_
				TOTAL:	154.17
TOTAL FIRE PROTECTION INC	3/20/15	ANNUAL HANGAR INSPECTION	AIRPORT	O-GEN MISC	425.00_
				TOTAL:	425.00
TRI-STATE RENTAL CENTER	3/20/15	TORCH OXYGEN	RECREATION	PARK AREAS	39.00_
				TOTAL:	39.00
USA BLUE BOOK	3/20/15	AIR METER CALIBRATION GAS	WATER	O-DISTR MISC	244.20
	3/20/15	PH BUFFER PACK	WATER	M-TRANS MAINS	46.51
	3/20/15	PRESSURE GAUGE	WATER	M-TRANS HYDRANTS	86.72_
				TOTAL:	377.43
VETERINARY MEDICAL CTR PA	3/20/15	DOG FOOD	GENERAL FUND	POLICE ADMINISTRATION	44.66
	3/20/15	DOG FOOD	GENERAL FUND	POLICE ADMINISTRATION	53.66_
				TOTAL:	98.32
WENCK ASSOCIATES INC	3/20/15	LAKE OKABENA DIAGNOSTIC ST	GENERAL FUND	CLEAN WATER PARTNER	423.90_
				TOTAL:	423.90
WESCO RECEIVABLES CORP	3/20/15	STREET LIGHT FUSES	ELECTRIC	M-DISTR ST LITE & SIG	174.21
	3/20/15	CODING TAPE FOR PROJECTS	ELECTRIC	FA DISTR UNDRGRND COND	37.62
	3/20/15	600V PEDESTAL CONNECTION B	ELECTRIC	FA DISTR UNDRGRND COND	277.40
	3/20/15	ELECTRIC TAPE FOR PROJECTS	ELECTRIC	FA DISTR UNDRGRND COND	610.26
	3/20/15	CODING TAPE FOR PROJECTS	ELECTRIC	FA DISTR UNDRGRND COND	37.62

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	3/20/15	SPLICING TAPE FOR PROJECTS ELECTRIC		FA DISTR UNDRGRND COND	331.91
	3/20/15	SPLICING TAPE FOR PROJECTS ELECTRIC		FA DISTR UNDRGRND COND	412.45_
				TOTAL:	1,881.47
WIRTZ BEVERAGE MINNESOTA WINE & SPIRIT	3/20/15	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,801.55
	3/20/15	MIX	LIQUOR	NON-DEPARTMENTAL	25.51
	3/20/15	FREIGHT	LIQUOR	O-SOURCE MISC	36.46_
				TOTAL:	2,863.52
WORTHINGTON CABLE 3 TV PUBLIC ACCESS	3/20/15	FRANCHISE FEE-MEDIACOM-FEB CABLE TELEVISION		CABLE	6,442.17_
				TOTAL:	6,442.17
WORTHINGTON GLASS INC	3/20/15	SIDE MIRROR FOR 502	RECREATION	PARK AREAS	15.50_
				TOTAL:	15.50
WORTHINGTON PRINTING CO INC	3/20/15	LETTERHEAD	WATER	ACCTS-RECORDS & COLLEC	102.30
	3/20/15	LETTERHEAD	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	102.30
	3/20/15	LETTERHEAD	ELECTRIC	ACCTS-RECORDS & COLLEC	204.60_
				TOTAL:	409.20
ZEPE SALES & SERVICE-ACUITY SPECIALTY P	3/20/15	CLEANING SUPPLIES	ELECTRIC	O-DISTR MISC	326.17_
				TOTAL:	326.17
ZIEGLER	3/20/15	MAINTENANCE CONTRACT-GENSE ELECTRIC		M-SOURCE EQUIPMENT	29,750.00_
				TOTAL:	29,750.00

===== FUND TOTALS =====

101	GENERAL FUND	65,726.20
202	MEMORIAL AUDITORIUM	7,902.36
207	PD TASK FORCE	994.78
229	RECREATION	6,420.71
321	PIR/TRUNKS	26.50
401	IMPROVEMENT CONST	2,383.77
601	WATER	4,175.84
602	MUNICIPAL WASTEWATER	10,254.66
604	ELECTRIC	59,289.64
605	INDUSTRIAL WASTEWATER	27,203.85
606	STORM WATER MANAGEMENT	1,168.50
609	LIQUOR	21,411.10
612	AIRPORT	3,916.78
702	DATA PROCESSING	6,231.34
703	SAFETY PROMO/LOSS CTRL	350.34
872	CABLE TELEVISION	6,442.17

 GRAND TOTAL: 223,898.54
