#### WORTHINGTON CITY COUNCIL

## **AGENDA**

# 7:00 P.M. - Monday, November 23, 2015 City Hall Council Chambers

- A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
- B. INTRODUCTIONS AND OPENING REMARKS
- C. AGENDA ADDITIONS/CHANGES AND CLOSURE
  - 1. Additions/Changes
  - 2. Closure

#### D. CONSENT AGENDA

- 1. CITY COUNCIL MINUTES (WHITE)
  - a. City Council Minutes of Special Meeting November 4, 2015
  - b. City Council Minutes of Regular Meeting November 9, 2015
  - c. City Council/Nobles County Commission Minutes of Special Joint Meeting November 16, 2015
- 2. MINUTES OF BOARDS AND COMMISSIONS (ORCHID)
  - a. Water and Light Commission Minutes of Regular Meeting November 9, 2015
  - b. Worthington Economic Development Authority Minutes of November 9, 2015
  - c. Center for Active Living Committee Minutes of November 9, 2015
  - d. NEON Committee Minutes of October 8, 2015
  - e. Worthington Convention and Visitors Bureau Board of Directors Minutes of September 30, 2015
  - f. Heron Lake Watershed Board of Directors Minutes of September 15, 2015
  - g. Worthington Housing and Redevelopment Authority Board Minutes of Regular Meeting October 13, 2015

### 3. FINANCIAL STATEMENTS

a. Municipal Liquor Store Income Statement for the Period January 1, 2015 through October 31, 2015

- 4. a. CITY COUNCIL BUSINESS ADMINISTRATION (WHITE)
  - 1. Additional 2016 License Renewal Applications
  - 2. Crailsheim Bridge Sculpture
- 5. BILLS PAYABLE (WHITE)

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and are approved by the Water and Light Commission

# E. CITY COUNCIL BUSINESS - ADMINISTRATION - (WHITE)

# Case Items

- 1. MAAP STARS Presentation and Invitation
- 2. Request for Partnership Bountiful Baskets Food Coop
- 3. Non-Appropriation of Funds for Prairie View Golf Links
- 4. First Reading Proposed Ordinance to Amend Storm Sewer Utility Rates

### F. COUNCIL COMMITTEE REPORTS

- 1. Mayor Kuhle
- 2. Council Member Nelson
- 3. Council Member Graber
- 4. Council Member Janssen
- 5. Council Member Harmon
- 6. Council Member Sankey

### G. CITY ADMINISTRATOR REPORT

#### H. ADJOURNMENT

# WORTHINGTON CITY COUNCIL SPECIAL MEETING - BUDGET SESSION NOVEMBER 4, 2015

The meeting was called to order at 5:30 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Mike Harmon, Diane Graber, Rod Sankey, Larry Janssen, Scott Nelson.

Staff present: Steve Robinson, City Administrator; Brian Kolander, Finance Director; Mindy Eggers, Assistant City Clerk; Kevin Black, Prairie View Golf Links.

Others present: Justine Wettschreck, KWOA; Kristin Kirtz, Daily Globe.

### PRAIRIE VIEW GOLF LINKS

Steve Robinson explained that the current preliminary 2016 budget for Prairie View Golf Course operations is \$219,470. The budget amount was left at the same level as last year in the event there were no changes in operations. The amount does not include the management of the clubhouse, with the first \$55,000 in revenue being paid to Dakota Golf, approximately \$105,000 in revenue comes back to the City.

Mayor Kuhle stated that a decision needs to be made on whether to close the course but also allow for time to strategically decide what will happen to it after the closure. If the City plans on keeping it to sell in the near future we need to make sure things are taken care of properly. Kevin Black, Grounds Superintendent stated that if Prairie View was to stay open another year and operate as normal knowing that it would close at the end of next year there is potential for a cost savings of \$23,500 that could be found by eliminating some of the winterizing materials. Mr. Robinson stated that at this time we have 3 years left on the cart lease that was originally a 5 year lease. The yearly cost of the lease is approximately \$17,000 and staff is currently working with the company to come to a resolution to eliminate the lease if possible.

Mayor Kuhle explained that city staff has had a conversation with an interested party that would take over the clubhouse operations for 6 months at a cost of \$2,000 per month for a total of \$12,000. This would be a 1 year agreement and they would work diligently to reduce expenses and for every dollar they reduce expenses they would only want half of it back.

Discussion was held by the Council on different options to take concerning Prairie View and whether or not to run it another year with the interested party or to not fund it and close it now and evaluate further options over the winter.

Amy Ernst stated that from a financial standpoint \$219,000 is a lot of money to put towards something that is going to close. The Long Range Planning Committee voted to decommission the course and keep it for water quality purposes. Council Member Graber agreed that the main concern of the committee is water quality and wants to make sure that water quality remains a priority.

Mr. Robinson stated that there needs to be clarification given on decommissioning. There is a difference between decommissioning and removing City funds. Mr. Robinson asked if someone came in and wanted to buy it and operate it without the use of City funds would that be a viable

option? Mr. Robinson also asked that Council consider that whatever is decided on the budget for Prairie View there is a stipulation that it does not go towards the operation of the golf course but remains in the park & recreation budget in the general fund.

Council agreed that Prairie View Golf Links will not be funded for operations next year. Council will leave it up to staff to make adjustments in the line items on the budget.

### **BUDGET/LEVY DISCUSSION**

Mayor Kuhle stated that we are currently at 6.79% for the tax levy. Mr. Robinson explained for budget purposes figures were put together showing that an average homeowner with a home value of \$125,000 with a 3 ½% levy increase would see a \$24.00 per year increase, a 4 ½ % increase would be \$30.00 per year, a 5 ½% increase would be a \$37.00 per year increase, and a 6 ½% increase would be a \$44.00 increase. Mr. Robinson noted that these figures are only estimates as there are many factors that go in to figuring the final tax amounts.

Mayor Kuhle stated that over the last 8 years ERS items have been underfunded or many items were not replaced on time. Mr. Robinson explained that Public Safety has gone from a 3 year rotation to a 4 year rotation on police cars and repair costs have gone up. The goal is to get back to a 3 year rotation. Mayor Kuhle stated that the proposed \$200,000 budgeted for the Public Works department ERS would be funded over a 3 year period.

Brian Kolander, Finance Director stated that over the last 10 years the tax levy has averaged a 3.36-4.12% increase per year. Council Member Nelson stated that he would like to stay around a 4% tax levy increase.

Mr. Kolander noted that in the packet are the Storm Water Utility Rate increases and range from a 1.3% to 3.8% increase per year. Staff is requesting Council to give a recommendation.

Council Member Larry Janssen recommended a 6.25% levy increase to staff. Council Member Nelson stated that he would not go above 5%. After additional lengthy discussion Council recommended eliminating Prairie View part-time employees from the budget with some agreement on a 5.5% levy increase.

Mayor Kuhle asked if Council could come to a recommendation on the Storm Water Utility increase. Mr. Robinson stated that he feels that 2.5% is a fair increase. Council concurred.

### **ADJOURNMENT**

The motion was made by Council Member Nelson, seconded by Council Member Sankey and unanimously carried to adjourn the meeting at 7:17 p.m.

Mindy Eggers, MCMC Assistant City Clerk

# WORTHINGTON CITY COUNCIL REGULAR MEETING, NOVEMBER 9, 2015

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Scott Nelson, Diane Graber, Larry Janssen, Mike Harmon, Rod Sankey. Honorary Council Member: Amy Ernst.

Staff present: Steve Robinson, City Administrator; Dwayne Haffield, Director of Engineering; Brad Chapulis, Director of Community/Economic Development; Mindy Eggers, Assistant City Clerk.

Others present: Justine Wettschreck, KWOA; Kristin Kirtz, <u>Daily Globe</u>; Ken Moser; Sheila Pederson; Rich Pederson; Lori Klooster; Dennis Simpson; Michele Clarke; Mynor Chilel Perez; Lesley Miranda; Euro Cordeza; David Perez; Isaias Lopez; and Julio Garcia.

# AGENDA CLOSED/APPROVED

The motion was made by Council Member Sankey, seconded by Council Member Janssen and unanimously carried to close/approve the agenda as presented.

# **CONSENT AGENDA APPROVED**

The motion was made by Council Member Graber, seconded by Council Member Sankey and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Special Meeting October 26, 2015
- City Council Minutes of Regular Meeting October 26, 2015
- City Council Minutes of Special Meeting October 27, 2015
- City Council Minutes of Special Meeting October 28, 2015
- Minutes of Boards and Commissions Planning Commission /Board of Appeals Minutes of November 3, 2015; Economic Development Authority Meeting Minutes of October 26, 2015; Traffic & Safety Committee Meeting Minutes of October 27, 2015; NEON Committee Meeting Minutes of October 8, 2015; Convention & Visitors Bureau Board of Directors Meeting Minutes of August 26, 2015
- 2016 On-Sale/Off-Sale Beer, Dance and Pawn Shop License renewals:

#### On-Sale Beer 2016 - 1 Pizza Hut #2747 - 1551 N. Humiston Avenue 2016 - 2 Hickory Lodge Bar & Grill LLC - 2015 N. Humiston Avenue 2016 - 3 Fraternal Order of Eagles #3282 - 205 Oxford Street 2016 - 4 The Ground Round Grill & Bar - P.O. Box 1029/1290 Ryan's Road Worthington Country Club - 851 W. Oxford Street 2016 - 5 Ben Lee's Bros. Café - 212 Tenth Street 2016 - 6 2016 - 7 Oxford Bowl - 325 Oxford Street 2016 - 8 Panda House - 913 Fourth Avenue 2016 - 9 Hy-Vee Market Café - 1235 Oxford Street A & T Tap - 107 12th Street 2016 - 10

2016 - 11	Worthington Comfort Suites - 1447 Prairie Drive
2016 - 12	Mini Market Lupita - 1906 Oxford Street
Off-Sale Beer	
2016 - 1	Casey's General Store #3263 - 2021 Highway 59 N/Box 921
2016 - 2	Casey's General Store #1686 - 1704 Oxford Street
2016 - 3	Casey's General Store #2166 - 1007 Oxford Street
2016 - 4	Hy-Vee Food Store - 1235 Oxford Street
2016 - 5	Worthington Comfort Suites - 1447 Prairie Drive
2016 - 6	Fareway Store - 1028 Ryan's Road
2016 - 7	Interstate Cenex - 1710 N. Humiston Avenue
2016 - 8	Top Asian Food Store - 312 Tenth Street
2016 - 9	Food N' Fuel - 907 Diagonal Road
2016 - 10	Bob & Steve's Shell - 1408 Oxford Street

# Dance

2016 - 11

2016 - 12

2016 - 1	Hickory Lodge Bar & Grill - 2015 N. Humiston Avenue
2016 - 2	Fraternal Order of Eagles #3282 - 205 Oxford Street
2016 - 3	VFW Post #3958 - 1117 2 <sup>nd</sup> Avenue

Mini Market Lupita - 1906 Oxford Street

Worthington Comfort Suites - 1447 Prairie Drive

### Pawn

2016 - 1 Pawn -It - 1730 Oxford Street

- Approved Application for Parade/Street Closure for the 2015 Holiday Parade
- Approved Annual PTO Conversion Option
- Bills payable and totaling \$471,716.01 be ordered paid
- Approved Changes in Parking Restrictions
- Approved Storm Water Utility Credit Adjustment

# SUMMARY OF PERFORMANCE EVALUATION OF CITY ADMINISTRATOR

At their October 27, 2015 Special Meeting, Council completed a performance evaluation of City Administrator Steve Robinson in closed session as allowed by MS § 13D.05 Subd. 3(a). The statute also provides that Council must provide a summary of the performance evaluation at their next open meeting. Mayor Kuhle stated that a 6 month performance evaluation was conducted for City Administrator Steve Robinson, the evaluation was satisfactory and a salary adjustment was granted according to the terms of his contract. The Mayor congratulated Mr. Robinson as he received high marks from council, staff, and the public on his performance.

APPROVED MEMORANDUM OF UNDERSTANDING BETWEEN LAW ENFORCEMENT LABOR SERVICES, INC (LOCAL#274) AND THE CITY OF

## WORTHINGTON

Steve Robinson, City Administrator explained that the City of Worthington and LELS #274 have a collective bargaining agreement effective January 1, 2105 through December 31, 2017. Both parties agree that during the drafting of the current and previous agreement, a sentence in Article 24.1 was inadvertently omitted.

The omitted portion should have included the following: *Plain clothes sergeant receives* \$.37/hour for purchase of non-uniform work clothing. The omitted language was not a topic of discussion at the most recent or the previous negotiation processes.

Mr. Robinson stated that a memorandum of understanding would need to be signed which will allow the current contract to be executed as expected by both LELS #274 and the City of Worthington. Mr. Robinson noted that this would affect one employee and the proposed MOU would be effective retroactively to January 1, 2015 and through the remainder of the contract term.

A motion was made by Council Member Graber, seconded by Council Member Harmon and unanimously approved to authorize the Memorandum of Understanding between LELS #274 and the City of Worthington.

# RESOLUTION NO. 3626 ADOPTED APPROVING CHANGES IN SEWER RATE SCHEDULE

Dwayne Haffield, Director of Engineering, presented the proposed 2016 Sewer Service Charges for Council consideration and stated that the Water & Light Commission also considered these charges at its November 9, 2015 meeting. Mr. Haffield noted the monthly sewer charge is comprised of two components - a usage charge and a connection charge. The usage charge is billed to non-industrial customers based on water consumption and assumed pollution levels. Mr. Haffield said we are looking at a 2.8% increase in the usage charge for non-industrial users, and a 0.4% increase in the connection charge.

The motion was made by Council Member Harmon, seconded by Council Member Nelson and unanimously carried to adopt the following resolution approving the proposed 2016 Sewer Service Charges:

RESOLUTION NO.

APPROVING CHANGES IN THE SEWER RATE SCHEDULE

(Refer to Resolution File for complete copy of Resolution)

# RESOLUTION ADOPTED SETTING REQUIRED STREET LIGHTING SYSTEM BUDGET, REVENUE AND SPECIAL SERVICE CHARGE BASE RATE

In August of 2010, Council adopted Ordinance No. 1034 establishing special charges for operation of a street light system, and which provides for the Required Street Lighting System Revenue and Special Service Charge Base Rate to be adopted by resolution. Based on the proposed budget and the service charge rate structure and the service charge rate structure established in the 2010 ordinance, the base service charge rate is calculated to be \$58.08. The monthly residential charge will therefore be \$4.84 and all other non exempt properties will be billed \$14.52 per month. The proposed rates will result in the second increase in the special service charge since they were originally adopted for billing in October of 2010. The first rate increase (4.8%) was adopted last year for the 2015 budget.

The motion was made by Council Member Nelson, seconded by Council Member Sankey and unanimously carried to adopt the following resolution establishing the Required Street Lighting System Budget, Revenue and Special Service Charge Base Rate, effective with the January 2016 billing:

### RESOLUTION

# SETTING REQUIRED STREET LIGHTING SYSTEM REVENUE AND SPECIAL SERVICE CHARGE BASE RATE

WHEREAS, City Ordinance Number 1034 provides that the Required Street Lighting System Revenue and resulting Special Service Charge Base Rate shall be adopted by resolution; and

WHEREAS, the annual expenditures by the City of Worthington for the establishment, operation, construction, repair, replacement, maintenance, enlargement and improvement of the Street Lighting System is projected to be \$285,394; and

WHEREAS, no other source of revenue will be applied to fund the Street Lighting System; and

WHEREAS, the City Engineer has calculated that the Special Service Charge Base Rate required to fund the annual expenditures of the Street Lighting System is \$58.08.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

- 1. That the Required Street Lighting System Revenue is declared to be \$285,394.
  - 2. That the Special Service Charge Base Rate shall be \$58.08.
- 3. That the Special Service Charge Base Rate is to be effective with the January 2016 billing period.

# APPROVED STORM WATER UTILITY FUND BUDGET AND FIRST READING OF PROPOSED ORDINANCE TO AMEND STORM SEWER UTILITY RATES

Dwayne Haffield, Director of Engineering explained the 2016 storm sewer fund budget completed as directed by Council at its November 4, 2015 meeting. The budget requires \$578,105 in utility operating revenue, or \$17,333 more than the 2015 budget. The change in the required operating revenue results from a variety of minor budget changes and providing for a \$22,712 increase in reserves designated for future capital improvements. The warrant for including an increase in reserves designated for future capital improvements is the identification of a number of storm sewer reconstruction projects unable to be scheduled at this time due to current revenue levels and the commitment to the County Ditch 12 flood mitigation improvements. Mr. Haffield stated that if Council approves the proposed 2016 storm sewer fund budget a rate increase will need to be initiated. The rate increase required to generate the revenue is 2.5%. City Council adopted an ordinance establishing the City's storm water system as a utility in December of 2003. The ordinance set the annual storm water fee or rate for residential use. The annual rate is adjusted by a multiplier based on land use, multiplied by the property area, and billed in 12 monthly payments.

Council Member Graber asked the what the proposed time line is for the Flood Mitigation Project. Mr. Haffield noted that the grant application has been submitted to FEMA and the City is hopeful to hear something by the end of the year. The project would then be done in phases, Mr. Haffield explained that once the funding is received the City would have three years to complete the project.

A motion was made by Council Member Nelson, seconded by Council Member Graber to approve the 2016 Storm Sewer Fund Budget and give first reading to the Ordinance Establishing the Annual Residential Fee Per Acre at \$243.00.

# FIRST READING PROPOSED ORDINANCE - CHANGE OF ZONE - 500 STOWER DRIVE

Brad Chapulis, Director of Community/Economic Development explained that Lori Klooster is seeking change of zone for property her company, Living Life Adult Daycare Center, LLC located at 500 Stower Drive from its current "M-2" - General Manufacturing designation to "M-1" - Light Manufacturing.

Mr. Chapulis noted that the Planning Commission considered the requested change of zone at its November 3, 2015 meeting. After holding a public hearing, the Commission voted 4-0 with one abstention to recommend City Council deny the requested change due to its conflict with zoning actions taken in 2014 and the City's Comprehensive Plan.

Mayor Kuhle stated that approximately 1-1 ½ years ago Council changed the zoning from "M-1" to "M-2" and feels that it was a mistake and the whole area should be reevaluated again and not be "spot" zoned for any particular business. The Mayor noted that he agrees with the Planning & Zoning Committee and the decision that they made. Council Member Harmon, Graber, Nelson concurred with the Mayor and would like the Planning Commission to take another look at the rezoning of the whole area.

Dennis Simpson, attorney for the applicant, addressed the Council on the re-zoning and encouraged the council to look at re-zoning the whole area considering that the law office and other businesses along the area are not heavy industrial businesses as it is currently zoned. Mr. Simpson asked if there was a way that this could move forward more quickly. Mr. Chapulis stated that State Statute would require a new public hearing at the Council's request to consider a greater area than that described in the applicant's application. The need for a new public hearing would not expedite the matter at the pace described by Mr. Simpson.

Steve Robinson, City Administrator stated that the Council has the following options:

Option 1 - Deny first reading of the proposed ordinance

Option 2 - Approve the request which would require a 2/3 council vote.

Option 3 - Table the item and direct Planning Commission to further review

Leslie Morandes a member of the church congregation interested in purchasing the building explained that the church feels that the building would fit the needs of the church. Mayor Kuhle thanked the members for attending.

A motion was made by Council Member Nelson, seconded by Council Member Harmon and approved to table the First Reading - Change of Zone - 500 Stower Drive and send it back to the Planning Commission for further review to re-zone the whole area.. Council members voting in favor of the motion were: Graber, Harmon, Nelson, and Janssen. Voting against the same motion was Council Member Sankey.

# APPROVED SMALL CITIES DEVELOPMENT PROGRAM GRANT ADJUSTMENT REQUEST

Brad Chapulis, Director of Community/Economic Development explained that in 2013, the City of Worthington was awarded \$596,477 of Small Cities Development Program (SCDP) funds through the Minnesota Department of Employment & Economic Development (DEED) for the rehabilitation of residential properties in the target area bounded by Oxford Street, Humiston Avenue, Okabena Street and 1<sup>st</sup> Avenue. Mr. Chapulis noted that the two year program was intended to provide approximately 29 forgivable loans to qualified homeowners and landlords to do needed improvements to the housing unit. With the grant deadline approaching and after numerous attempts to reach out to target area property owners, the program has only generated 19 loans and has approximately \$200,000 remaining uncommitted.

Mr. Chapulis explained The Southwest MN Housing Partnership and City staff approached DEED representatives about a grant adjustment. DEED has agreed to consider a grant adjustment request that would allow the funds to be used for the rehabilitation of an existing multi-family complex. The SWMHP and staff are prepared to move forward with the Grant adjustment request. If approved by DEED, the grant period would be extended to September 30, 2016 and the uncommitted funds would be made available on a first come first serve basis to the first eligible landlord that properly completes a qualifying application and provides proof that he/she has the 30% matching funds available.

Mr. Chapulis noted that we want to make sure that the funds are spent in Worthington. Michelle Clarke, Southwest MN Housing Partnership stated that a public meeting, advertising and a mailing would be sent out to landlords that meet the criteria of the project after DEED approves the grant adjustment request. Based on initial conversations DEED will require funds to be awarded to 1 project that will have at least 22 or more eligible units on one site. Four pre-applications were received showing initial interest.

A motion was made by Council Member Graber, seconded by Council Member Nelson and unanimously approved to execute the Grant Adjustment Request.

# **COUNCIL COMMITTEE REPORTS**

<u>Mayor Kuhle</u> - Attended the Nobles County Equity Summit and thought it was very informative and important to support quality education.

<u>Council Member Nelson</u> - Attended the budget/planning meeting on November 4th, will attend an HRA Board meeting next week.

<u>Council Member Graber</u> - Attended a Planning Commission meeting on November 3<sup>rd</sup>, very thorough discussion. Attended a work session on Prairie View Golf Links on November 4th, attended the Nobles County Education Equity meeting, felt that it overall was a good meeting but there were some controversial and important statistics given out, only 2% of teachers are color or different nationalities, feels that it is imperative that we increase the demographics of our teachers to that the testing results are low, would like to give credit to the Blandin Foundation for funding the research. Feels that multi-racial be included in the statistics.

Honorary Council Member Ernst - none

<u>Council Member Janssen</u> - Attended a Traffic & Safety meeting parking on the East side of Marine, West side is no parking because of driveways, industrial lane, trouble making the turn, got together with Bedford and addressed the problem and it has been taken care of. Eliminated parking restrictions on Lexington Avenue by the college with the change of the college entrance, attended a legislative priority meeting.

<u>Council Member Harmon</u> - Attended a Cable 3 Joint Powers Board meeting, Center for Active Living talked about membership and how to get committee members more active, request from Bountiful Baskets to use the Center for Active Living a request will be brought to Council on November 23<sup>rd</sup>, attended Water and Light Commission meeting and approved the wastewater and water budgets, received a MN Water Fluoridation Award which is based on 12 months of being in the limits of fluoride in the water. Wells down 6-12 inches in the last week but some of it stems

from that we had stopped receiving 500,000 gallons of water per day from Lincoln-Pipestone Pipeline System because the water coming in was milky in color, that since has been taken care of and we are now working it slowly back into our system averaging 200,000 gallons per day and will work up from there. A chamber mixer will be held at the Center for Active Living on Thursday, November 12<sup>th</sup> from 4:30-6:30 p.m.

<u>Council Member Sankey</u> - Attended an MPCA meeting on water issues in Southwest MN and the different mandates by the state and the burdens it puts on smaller communities, attended the Nobles County Education Equality meeting was glad to see that the area school districts were involved, enjoyed the youth speakers and the breakout sessions.

# CITY ADMINISTRATOR'S REPORT

Steve Robinson, City Administrator, said that Cable 3 has finalized the church playback delaying it for a week unless the church is able to download it digitally, attended a meeting with the MN DOT Commissioner to address the funding structure for roads which continues to fall behind, encouraged everyone to talk to their legislators. The local option sales tax was put into place to fund the Event Center and remodeling at the Memorial Auditorium the fund is doing very well and the City is at 6 years and 5 month and has collected approximately \$4.7 million dollars and averages about \$62,000 per month right now and in the last 12 month averaged about \$70,000, if it continues we will be able to retire the debt in September 2017 which would be 21 months ahead of schedule.

#### **ADJOURNMENT**

The motion was made by Council Member Nelson, seconded by Council Member Sankey and unanimously carried to adjourn the meeting at 7:56 p.m.

Mindy Eggers, MCMC Assistant City Clerk

# WORTHINGTON CITY COUNCIL/NOBLES COUNTY COMMISSION JOINT SPECIAL MEETING - WORK SESSION NOVEMBER 16, 2015

The meeting was called to order at 12:00 p.m. in City Hall Council Chambers by Mayor Mike Kuhle and Nobles County Commission Chair Matt Widboom with the following Council Members present: Scott Nelson, Diane Graber, Larry Janssen, Mike Harmon, Rod Sankey - Honorary Council Member: Amy Ernst: and the following County Commissioners present: Marv Zylstra, Don Linssen, Gene Metz, Robert Demuth, Jr.

Staff present: Steve Robinson, City Administrator; Tom Johnson, Nobles County Administrator; Janice Oberloh, City Clerk; Sue Luing; Assistant County Administrator.

Others present: Justine Wettschreck, KWOA; Julie Buntjer, <u>Daily Globe</u>

Prairie Justice Center Lease - Steve Robinson, City Administrator, said he and Tom Johnson, Nobles County Administrator, have been reviewing the current Prairie Justice Center lease between the City and the County and found there to be several instances of outdated language in the lease. Currently, the City pays 12.72% of operating costs (based on floor space) and \$197,000 annually of the facility bond that expires in 2022. Once the bond expires the City's lease payment goes to \$1 per year. One of the concerns is the agreement also includes a capital improvement clause that states the City will pay 12.72% of all capital improvement costs, whether the improvement is a benefit to the City or not. In addition, any expense over \$5,000 would also require a 12.72% payment by the City. Mr. Robinson and Mr. Johnson hope to finish the review of the contract by the end of the year, and will bring their proposal for an updated contract back to their respective boards. It was agreed to schedule another joint meeting of the boards for sometime in January to review the updated contract. Mr. Johnson noted there would be some capital expenses coming up due to the age of the building.

<u>Trail Maintenance</u> - Steve Robinson, City Administrator, said that the City had recently added another employee in the Park Department because of the additional trails to maintain following completion of the Highway 60 project. Nobles County Administrator Tom Johnson said the County really only has one employee for maintenance of their five facilities, and one piece of equipment. Based on this information, Mr. Robinson said because the City has the man power and the equipment, the City will take over the maintenance of all the trails within the City. Steve Schneider, Nobles County Engineer, and Todd Wietzema, the City's Public Works Director, will work out an agreement regarding the trail maintenance to bring to their respective Boards.

Promenade on Oxford/Mall Update - Steve Robinson, City Administrator, said the City has received no substantiation yet for Brian Pellowski's \$9.8 million request. TIF calculations support only about \$3 million. As requested by Council, City Administration sent a letter to Mr. Pellowski indicating we would look at two options - a General Obligation bond that would only be considered after after we receive the complete information we have been requesting for several months, and the other option would be a Pay-As-You-Go TIF in which the City's risk is minimal. There has been no response to the letter at this point. Nobles County Administrator Tom Johnson said their

Worthington City Council/Nobles County Commission Joint Special Meeting-Work Session, November 16, 2015 Page 2

Commissioners are meeting with Mr. Pellowski tomorrow regarding an outside assessor, which they are requesting the County to assist with paying for. Mr. Robinson noted that no proof of insurance certificate for the mall property has yet been received, nor have the second half property taxes been paid on the property, which puts Mr. Pellowski in breach of his contract with the City.

Discussion was held on the traffic light that MnDOT had removed from the corner of Oxford Street and Omaha Avenue at the entrance to the mall property. Mr. Robinson said MnDOT had indicated they would be open to a traffic study prior to complete redevelopment of the mall property to determine if the light should be reinstalled, however, it may also be determined that the light should instead be installed at the intersection of Grand Avenue and Oxford Street following that street extension project. The City will have input into the signal light but the final determination will be by MnDOT.

Council Member Graber asked if the City had a step by step plan if the mall project falls through. Mr. Robinson responded that the mortgage will be due June 1<sup>st</sup> - if he defaults we cold proceed with foreclosure, and non-payment of taxes and no insurance would be a breach. Mayor Kuhle said we need to stay focused on moving the project forward - we need to get the assessment worked out and the bond TIF, and satisfy bond counsel and do everything right.

In response to a question from Commissioner Demuth, Tom Johnson said that Val had completed an assessment on the property based on the information provided to her and construction costs based on a reasonable number, and their consulting assessor had also completed an assessment and it came within 1% of Val's - a little less than \$3 million in TIF. With a minimum assessment you determine those taxes up front, but even adding an inflator up to 20% that is relative to a TIF that would support \$3 million, would only be another \$600,000, and doesn't get very far into that \$6.8 million gap. Mr. Johnson added that Dorsey- Whitney does not recommend doing a minimum assessment.

### **ADJOURNMENT**

The motion was made by Council Member Nelson, seconded by Council Member Sankey and unanimously carried to adjourn the meeting of the City Council at 12:54 p.m.

The motion was made by Commissioner Linssen, seconded by Commissioner Demuth and unanimously carried to adjourn the meeting of the Nobles County Commissioners at 12:54 p.m.

Janice Oberloh, MCMC City Clerk



# WATER AND LIGHT COMMISSION MINUTES REGULAR MEETING NOVEMBER 9, 2015

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 3:00 P.M. by Vice-President Gary Hoffmann with the following members present: James Elsing, Aaron Hagen and Michael Harmon. Absent was Randy Thompson (excused).

Staff members present were Scott Hain, General Manager; Deb Scheidt, Secretary to the Commission

Others present: None

### AGENDA ADDITIONS/CLOSURE

A motion was made by Commissioner Elsing, seconded by Commissioner Hagen and unanimously carried to close the agenda as presented.

#### CONSENT AGENDA APPROVED

A motion was made by Commissioner Hagen, seconded by Commissioner Harmon and unanimously carried to approve the consent agenda as follows:

- Friday After Thanksgiving Closing
- Minnesota Department of Health 2014 Water Fluoridation Quality Award
- Water and Light Commission minutes of the regular meeting held on October 19, 2015
- Utility bills payable totaling \$219,178.70 for October 23, October 30 and November 6, 2015

### WASTEWATER DEPARTMENT 2016 STRATEGIC FINANCIAL PLAN

Scott Hain, General Manager, presented the 2016 Wastewater Department Strategic Financial Plan to the Commission for consideration. The plan includes the Worthington Public Utilities purchasing policy, the Wastewater Department budget, five-year operation and maintenance expense summary, five-year capital improvement program, equipment and vehicle revolving schedule, five-year flow of funds summary, rate schedule and typical bills and the reserve account policy.

Mr. Hain reported that the 2016 Wastewater Department budget includes an increase in operation and maintenance expenses totaling \$8,322 (0.6%) and an increase in the fixed assets of \$87,200 (16.5%) over the 2015 budget.

In order to generate sufficient sales revenue to cover expenses, the monthly connection charge would increase from \$14.93 to \$14.99 (0.4%) and the usage rate would increase from \$3.188 to



\$3.277 per 1,000 gallons (2.79%). The net effect of the proposed rate changes to a residential customer using 5,000 gallons per month would be a \$0.50 (1.6%) increase in their monthly sewer bill.

A motion was made by Commissioner Harmon, seconded by Commissioner Elsing and unanimously carried to approve the 2016 Wastewater Department Strategic Financial Plan, including the proposed sewer rates, as presented.

## 2016 SEWER SERVICE CHARGE SYSTEM

Pursuant to City Ordinance, the City Council must formally adopt changes to the Sewer Service Charge System at least thirty days prior to any adjustments becoming effective. The Sewer Service Charge System determines the rates required to recover the revenues necessary to accommodate the expenditures included in the Wastewater Department budget.

A motion was made by Commissioner Elsing, seconded by Commissioner Harmon and unanimously carried to formally recommend that City Council approve the 2016 Sewer Service Charge System.

#### WATER DEPARTMENT 2016 STRATEGIC FINANCIAL PLAN

Scott Hain, General Manager, presented the 2016 Water Department Strategic Financial Plan to the Commission for consideration. The plan includes the Worthington Public Utilities purchasing policy, the Water Department budget, five-year operation and maintenance expense summary, five-year capital improvement program, equipment and vehicle revolving schedule, five-year flow of funds summary and the reserve account policy.

Mr. Hain reported that the projected 2016 revenue included in the budget will be adequate to cover the projected expenses under the existing water rate schedule and no change in water rates was being recommended.

A motion was made by Commissioner Harmon, seconded by Commissioner Hagen and unanimously carried to approve the 2016 Water Department Strategic Financial Plan as presented.

# REQUEST TO CHANGE THE DATE OF THE NOVEMBER 16, 2015, REGULAR MEETING

Scott Hain, General Manager, reported that he anticipates having the Electric Department budget ready to present to the Commission for consideration by November 30, 2015, and requested that the Commission change the date of the November 16, 2015, regular meeting to November 30, 2015. The December 7, 2015, regular meeting would be cancelled and the Commission would meet again on December 21, 2015.

PINK

A motion was made by Commissioner Elsing, seconded by Commissioner Harmon and unanimously carried to change the date of the November 16, 2015, regular meeting to November 30, 2015, and to cancel the December 7, 2015, regular meeting. The Commission will meet on December 21, 2015, regular meeting.

### WELL LEVEL UPDATE

Scott Hain, General Manager, provided the Commission with an update on the well static levels at the Lake Bella well field.

# **COMMISSION COMMITTEE REPORTS**

None to report

# **ADJOURNMENT**

A motion was made by Commissioner Hagen, seconded by Commissioner Elsing and unanimously carried to adjourn the meeting at 4:49 P.M. Vice-President Hoffmann declared the meeting adjourned.

Deb A. Scheidt Secretary to the Commission



# WORTHINGTON ECONOMIC DEVELOPMENT AUTHORITY NOVEMBER 9, 2015

The meeting was called to order at 6:45 p.m. in City Hall Council Chambers by President Mike Kuhle with the following Members present: Scott Nelson, Diane Graber, Larry Janssen, Mike Harmon, Rod Sankey. Honorary Council Member: Amy Ernst.

Staff present: Steve Robinson, City Administrator; Brad Chapulis, Director of Community/Economic Development; Mindy Eggers, Assistant City Clerk.

Others present: Justine Wettschreck, KWOA; Kristin Kirtz, <u>Daily Globe</u>.

# MINUTES APPROVED

The motion was made by Member Nelson, seconded by Member Sankey and unanimously carried to approve the Worthington Economic Development Authority Minutes of October 26, 2015.

# PUBLIC HEARING - SALE OF ROWE AVENUE PROPERTY (PARCEL ID #31-3886-500 & 31-3886-750)

Brad Chapulis, Director of Community/Economic Development stated that earlier this year, the Worthington Economic Development Authority (EDA) reviewed two Requests for Proposals (RFPs) for the sale of real estate the EDA had obtained from Worthington City Council on Rowe Avenue. Mr. Chapulis noted that after review of both proposals and getting additional information from both parties, the EDA concluded that the proposal submitted by Bedford Industries matched the goals and objectives identified in the RFP. The EDA accepted Bedford's proposal and directed staff to work with the company to draft the necessary documentation to move the sale forward.

A motion was made by Member Graber, seconded by Member Nelson and unanimously approved to open the public hearing.

President Kuhle asked if there was anyone that would like to testify for or against the proposed sale, there being none a motion was made by Member Janssen, seconded by Member Graber, and unanimously approved to close the public hearing.

President Kuhle asked if the City needed to lease the facility through March 2017 or can the City vacate it earlier to allow Bedford to move forward sooner. Mr. Chapulis stated that with the sale there is some impact on the City activities that occur at the site. Steve Robinson, City Administrator stated that the City had requested a move out date of fall of 2016 but Bedford offered the spring of 2017. Mr. Robinson explained the City has started the process of meeting with the architect to have plans drawn up so construction can start in the spring with a target completion date of fall 2017. The sale date is set for December 1, 2015.

Member Graber inquired about the required number of jobs that need to be created. Mr. Chapulis explained that in the agreement it states that Bedford will have an obligation for capital

PINK

Worthington Economic Development Authority November 9, 2015 Page 2

improvements and job creation. The creation of seven full-time permanent jobs shall be created by August 1, 2017 and be in addition to the existing 281 full-time employees, the new jobs must also pay a wage of at least \$15.00 per hour, exclusive of benefits.

A motion was made by Member Harmon, seconded by Member Graber and unanimously approved to move forward with the sale of the property on Rowe Avenue to Bedford Industries.

# **ADJOURNMENT**

The motion was made by Member Sankey, seconded by Member Nelson and unanimously carried to adjourn the meeting at 6:54 p.m.

Mindy Eggers, MCMC Assistant City Clerk/Secretary to the EDAu



# **CAL Committee Meeting Minutes**

# November 9<sup>th</sup>, 2015 @ 10:00am in the CAL Meeting Room

Present: Carole Wiese, Twila Henning, Andy Johnson, Mike Harmon, Kris Hohensee

Absent: Julie Haas, Jerry Perkins, Chuck Magyar, Pat Henderschiedt, Jeff McNickle, Simon Koster, Jesse Leopold

Informal discussion was held on the following topics:

The Bountiful Baskets Coop has approached the CAL asking if an agreement could be made to use the facility for delivery, packing, and distribution of their coop products. An email will be sent out the committee members for approval/not approved of the recommendation to City Council to enter into an agreement with them. Kris will take care of getting an agreement and an email vote will be collected and a recommendation either way will go to Council at the next meeting on the 23<sup>rd</sup>.

The programs for September and October were reviewed along with the Active Aging Week results and programs. Reminders of the upcoming programs to finish off the year were also reviewed.

Membership renewals and a list of potential members were handed out and reviewed. It was discussed that a set of guidelines made up by the committee could be developed as far as how to approach the no renewing members and potential members. Discussion on possible ideas to include in the guidelines was held. This will be a topic for the next month for further discussion and a timeline on development of these guidelines.

Other topics and ideas that were discussed were: advertising the technology classes with the contents rather than the name; example would be tips and tricks to using a tablet rather than learning to use a tablet. Possible season memberships for those that go south for the winter. To utilize webinars/you-tube/podcasts/online classes for those that do travel for the winter or those that are shut in or such. The use of Thrivent Action Teams for some of the programs that go on at the CAL. The Action Teams provide \$250 worth of seed money up to two times a year for different projects, an application process does need to be gone through to get the money.

Committee/Director Partnership discussion was held. Kris stated that she would like to reestablish a more effective working partnership with the committee. She recognized that the committee has been frustrated with her lack of communication with them, her lack of openness to discussion on topics, and the lack of engagement that she brings to the committee. She is hoping that looking forward that the environment can change to a more enjoyable one that provides for a more productive and engaged meeting. She is hoping that the function of the committee starts to become one that is beneficial and satisfactory to all of the parties involved.



To move in this direction a suggestion was made for all committee members to bring 2-3 things that they would like to see Kris work on to the next meeting. These items will be compiled, listed, and discussion will be held on them in one or more of the following meetings, depending on the time.

Kris would also like the committee members to bring with them what they feel that the function and responsibilities of the committee are, and what they feel the expectations of the committee are/should be. This could include relationships between the committee and the director, the committee and City Council, and the committee and the membership/community. These also will be compiled and discussed in the meeting or meetings.

The next meeting is scheduled for December 14<sup>th</sup> but Kris has a conflict with that day. She has a renewal training in Mankato that day and has asked to have it changed. Discussion was held on possible days and an email will go out the committee as a whole to determine the final meeting date.



#### **NEON Minutes**

October 8, 2015, Biotechnology Advancement Center

Meeting began with the Pledge of Allegiance and County Administrator Tom Johnson presided over the meeting.

Broadband: Four of the nine Hotspots are up and running: Leota, Little Rock, Rushmore, and Reading. Hope to have the remaining five completed next week.

Feasibility Study: The feasibility study is fully funded. Meeting with Finley Engineering . propose 2-3 plans; options to serve every premise in the county or loop and have a tower in each community. Surveys will be completed with 3-4 simple questions. Speed tests to map speeds around the county will also be conducted. December 1 is the deadline for the next round of grants. Possibly work with Head Start, Library, Public Health, BioTechnology Advancement Center. State Broadband Conference is in mid-November, building a case for more broadband across rural Minnesota.

EMT Certification: fire departments and emergency management system services . certifications are increasing and costing money, keeping positions filled is difficult.

### Legislative Priorities:

- a. Lewis & Clark completion to Worthington
- b. Infrastructure funding . including roads, bridges, broadband, transportation
- c. Housing related
- d. Education- incentives for minority teachers, school bond

The Legislative Priorities book will be put together before the December 7 AMC Annual Conference. The four priorities will be listed in the front of the booklet with each entity having their own section following.

#### Around the Table:

- Doug Knuth/Round Lake. Sathers building is for sale, the hope is that AgCo will come through and purchase the building as they are currently leasing part of it. The Round Lake Clerk is retiring.
- Gary Hoffmann/Worthington Public Utilities. Attended a policy meeting, learned the EPA¢s goal is to shut down coal plants; it takes 15 years to complete a green project. Well levels are going down, but not as fast as in the past, we are buying all the water we can at this point. Lewis & Clark project is going good to Luverne.
- Rod Sankey/City of Worthington. Oxford Street Steering Committee. long range planning; 2017 resurfacing Oxford Street, looking at adding bump outs to slow traffic down. Eastside apartments are close to full.
- Fabio Lopez/Nobles County Public Health . Public Health includes Health & Wellness. The
  community soccer field is in poor condition causing a lot of injuries. A lot of people use the
  soccer field and we need to have a place for a healthy activity.
- Keith Stubbe/Round Lake . SWBB has a new general manager, interested in expanding broadband.
- Diane Larson/Round Lake-Brewster School District . Round Lake/Brewster has an Operating Levy Referendum on the ballot this November. They are looking for a Yes vote as it is a renewal and there will be no tax increase. Asking residents to please read the literature that was mailed out; the school district will lose state funds if it doesnot pass.
- Gary Ewert/Heron Lake Watershed . Ditch viewing system, need standardized program throughout the state.
- Abraham Algadi/WREDC. working with Round Lake and Rushmore on projects; looking to work
  with smaller communities. Items currently working on: Round Lake Bank, Worthington Mall
  property; BioTechnology Advancement Center-lab space, PurNet Grand Opening, Sailor PlasticsLDL money, BioVerse building. We need to establish priorities and start acting on them: Vision
  2030!



- Don Linssen/Nobles County . tax forfeiture properties . County receives them by default . we want to get them sold/cleaned up and back on track.
- Tom Johnson . Nobles County Administrator . War Memorial Building-installing a new heating and cooling system; Government Center-fixing the staircases and railings to cut down on trip hazards and bring them up to ADA standards; Armory Building-public meeting for reuse study, 50 people toured the building, we are looking for the best use of the building going forward, retail, gymnastics, world market, library, arts center, historical society, next public meeting is October 29.

The meeting adjourned.

Next Meeting:

November 12<sup>th</sup>, 5:30 . 7:00 pm BioTechnology Advancement Center 1527 Prairie Drive, Worthington, MN 56187



Worthington Area Convention & Visitors Bureau

**Board of Directors Meeting** 

September 30, 2015 Chamber/CVB Office

3:30 p.m.

Present: Andy Johnson, Brad Meester, Diane Graber, Jesse Flynn, Jessica Nixon,

Dave Hartzler, Jeff Rotert, Jenny Andersen-Martinez, Jessica Noble

Amber Luinenburg, Darlene Macklin and Ashley Goettig.

Excused Absence: Nicholas Raymo, Amanda Walljasper-Tate, Jason Johnson, Ryan

McGaughey and Nancy Vaske.

Chairperson of the Board Amber Luinenburg presiding.

A motion was made by Dave Hartzler, seconded by Jenny Andersen-

Martinez, and passed unanimously to approve the agenda.

A motion was made by Dave Hartzler, seconded by Diane Graber, and passed unanimously to approve the minutes of the August 26, 2015 Board

of Directors meeting.

A motion was made by Brad Meester, seconded by Dave Hartzler, and passed unanimously to accept the August, 2015 financial statement as

presented.

Nominating Committee Report For New Board Of Directors: The Nominating Committee brought to the Board of Directors five Board Members. They include Jesse Flynn, Diane Graber and Andy Johnson who are currently serving and are nominated for another term. The other two nominated Board Members include Len Bakken, JBS and Maria Thier, Lit'l Wizards. A motion was made by Andy Johnson, seconded by Jessica Nixon and passed unanimously to approve the five Board of Directors that were recommended by the

Nominating Committee.

Appointment
Nominating
Committee for 2016
Officers:

The Board of Directors were asked if there were three individuals that would be willing to serve on the Nominating Committee for 2016. Jeff Rotert, Jenny Andersen-Martinez and Jessica Nixon volunteered to serve on the Nominating Committee. A motion was made by Diane Graber, seconded by Jessica Noble and passed unanimously to approve Jeff Rotert, Jenny Andersen-Martinez and Jessica Nixon to serve

on the Nominating Committee for 2016 Officers.

Local City Video: The Convention & Visitors Bureau is assisting the City of Worthington to

help coordinate the script and filming portions of the new city video that



the City of Worthington is pursuing. The video is not actually sponsored by the Convention & Visitors Bureau.

Board of Directors Meeting Continued, Page 2

Worthington Area

The Worthington Area Symphony Orchestra has asked the Convention Symphony Orchestra: and Visitors Bureau if they would like to sponsor their Holiday Program in the amount of \$250.00. A motion was made by Dave Hartzler, seconded by Jenny Andersen-Martinez and passed unanimously to sponsor the WASO holiday program in the amount of \$250.00.

Committee Reports:

Marketing/Visitors – The committee had a conference call with the owner of the Community Calendar to learn more about the program and whether or not it is a good fit for what the CVB is looking for. They will continue discussion at their next committee meeting.

The committee also sponsored the Arrest-A-Guest in conjunction with King Turkey Day this year. It went well although it took a while to find someone to arrest. The couple had a great time and fit in well!

Motel Advisory – Nothing to report.

Sports & Recreation – Will be meeting on October 13<sup>th</sup>. They will be setting a date for the Wild Turkey Shoot-Out Basketball Tournament.

City Report:

City Hall was involved in a protest with the Lao community. The flag that was displayed at City Hall is an old Communist flag and the flag that should be used is the Republic of Laos flag. The City switched the flags so the correct one was displayed. It was suggested to periodically look at the flags to make sure they are up to date.

City staff is still negotiating on the mall property and Prairie View Golf Links. There are some options for the developer to work with the City on financing. The City is waiting to hear if there is someone interested in purchasing the golf course. There is a chance that it will not be open in 2016.

Next Meeting:

The next meeting will be held before the Planning Conference on November 10<sup>th</sup> at 12:00 p.m. at BenLee's Café.

Meeting was adjourned by consensus at 3:52 p.m.

Respectfully Submitted,



Darlene Macklin, Executive Director



Heron Lake Watershed District Regular Meeting September 15, 2015

#### 1. Call to Order

Jim Buschena called the meeting to order at 7:00 p.m.

Managers present: Jim Buschena, Dale Bartosh, Bruce Leinen, Gary Ewert, and Roger Hartman

Staff: Catherine Wegehaupt and Jan Voit

Others: Dave Thiner, Murray County; Dave Henkels, Jackson County; Mona Henkels, Murray SWCD; Kevin Stevens, Cottonwood County; Julie Lopez, Duane Voit, Allen Jensen, Jerry Christopherson, Sheila Leinen, Kris Sullivan, Jim Sullivan, Sandy Hartman, and LeRoy Peterson

### 2. Agenda

Bruce Leinen made a motion to approve the agenda with the addition of pursuant to Minnesota Statute 13D.05, Subd. 3 (b), there will be a closed session to discuss the pending Voit litigation with assigned legal counsel. Dale Bartosh seconded this. Motion carried unanimously.

#### 3. Minutes

Gary Ewert made a motion to approve the minutes of the Budget Hearing and Regular Meeting of August 12, 2015. Roger Hartman seconded this. Motion carried unanimously.

# 4. Treasurer's Report

Jan Voit presented the treasurer's report and bills payable. Gary Ewert made a motion to approve the treasurer's report. Bruce Leinen seconded this. Motion carried unanimously.

### 5. Watershed Coordinator

Jan Voit explained that interviews for three candidates were held on September 8, 2015. The interview committee consisted of Bruce Leinen, Dale Bartosh, Wayne Smith, Catherine Sereg, and her. The committee recommends hiring Erin Nordquist.

Roger Hartman made a motion to hire Erin Nordquist. Dale Bartosh seconded this. Motion carried unanimously.

# 6. Reports

District Administrator

Jan Voit reported on the summer interns, Minnesota Association of Watershed Districts (MAWD) Annual Meeting Committee; MAWD Awards preliminary nominations, Fulda Phosphorus Reduction Initiative Final Report, Clean Water Fund grant applications, West Fork Des Moines River (WFDMR) Targeting and Prioritizing Endeavor, levy certification, HLWD Advisory Committee, WFDMR Total Maximum Daily Load Implementation Project final report, Jackson County Judicial Ditch (JD) #30 final engineering reports, final hearing notices, and Department of Natural Resources (DNR) comments, WFDMR Watershed Coordinator, WFDMR Major Watershed Project Phase 2, Jackson County JD #31, Corn Systems Coordinated Agricultural Program (CSCAP), low interest loan program, Cover Crop Learning Tour, and the Third Crop Phosphorus Reduction Initiative.

**PINK** 

Dale Bartosh made a motion to approve the septic system loan applications for Mark and Jessica Riley contingent upon providing all the necessary paperwork. Jim Buschena seconded this. Motion carried unanimously.

#### Watershed Technician

Catherine Sereg provided information on current projects, CSCAP grant, water sampling, monitoring for the J-hook and DNR shoreline grant sites, cover crop steering committee, and Cover Crop Learning Tour.

Catherine Sereg described the JBS USA, LLC project. Permit application information was provided to the managers before the meeting. A storm water pollution prevention plan (SWPPP) and City of Worthington permit have been approved for this project. Roger Hartman made a motion to approve the JBS USA, LLC permit for regrading and compacting gravel for a trailer parking lot at 2550 Highway 60 NE in Worthington. Bruce Leinen seconded this. Motion carried unanimously.

# 7. Closed Meeting with MCIT Attorney

The board of managers and legal counsel moved to the Senior Citizens Center for the closed meeting.

# 8. Adjournment

The meeting adjourned at 9:30 p.m.

Dale Bartosh Secretary



# Worthington HRA Regular Board Meeting October 13, 2015 819 10<sup>th</sup> Street, Worthington, MN

Board Members Present: Lyle TenHaken, Lori Bristow, Royce Boehrs, Bridget Huber, and

Scott Nelson.

Excused Absence: Brad Chapulis

Staff Members Present: Randy Thompson, HRA Executive Director

Others Present: None

Lyle TenHaken, Board Chairman called the meeting to order at 5:15 P.M

<u>APPROVAL OF THE AGENDA:</u> A motion was made by Scott Nelson to approve the agenda with no changes or additions. The motion was seconded by Royce Boehrs. The Motion Passed.

<u>APPROVAL OF MEETING MINUTES:</u> A motion was made by Royce Boehrs to approve the minutes from board meeting held September 16, 2015. The motion was seconded by Bridget Huber. The Motion Passed.

<u>ANNUAL PUBLIC HEARING:</u> A motion was made by Scott Nelson to open the public hearing. The motion was seconded by Royce Boehrs. The Motion Passed. Motion 10132015-A

Director Thompson reviewed the Mission Statement of the Worthington HRA and the Annual Goals of the Worthington HRA. The Capital Funding plan was reviewed one item that was discussed on the Capital Funding plan was the upgrading of the computer server for the organization in 2016. It was noted to look into upgrading the server to storage with the cloud in the future.

With no other Annual plan information to discuss and no one from the public in attendance for the public hearing, a motion was made by Royce Boehrs to Close the Public Hearing. The motion was seconded by Scott Nelson. The Motion Passed. Motion 10132015-B

A Motion was made by Scott Nelson to Approve the Board Resolution approving the annual plan certification for the Worthington HRA. The Motion was seconded by Lori Bristow. The Motion Passed. Motion 10132015-C

# RISING SUN ESTATES PROJECT UPDATES:

1. At the September Board meeting Kent Simon updated the board in regards to the negotiations that had been started with Highland Homes in regards to the problem with the in-correct regional rated Energy-Star rated windows that were installed in all the homes. Kent informed the board that there are 496 windows in the homes and that a settlement amount of \$50 per window or \$24,800 was requested of Highland in the last phone conversation with Highland Executive Management. Highland homes have agreed to the \$24,800.00 window settlement and have sent over the agreement proposal.



- 2. A motion was made by Royce Boehrs to accept the \$24,800 credit for the window settlement. The motion was seconded by Scott Nelson. The motion Passed. Motion 10132015-D
- 3. A Final payment request was made from Highland Homes in the amount of \$10,711.00. A Motion was made by Scott Nelson to approve the final payment to Highland in the amount of \$10,711.00 the motion was seconded by Bridget Huber. The Motion Passed. Motion 10132015-E
- 4. Change order #11 was presented to the board for the following: Installing Rock and fabric in the drainage channel for the parking areas and streets of the complex in the amount of \$3,250. Pour Concrete the full distance in front of the garages rather than two separate concrete pads with a divider of asphalt in the amount of \$2,760. Total amount of the change order was \$6,010.00 a motion was made by Royce Boehrs to approve Change Order #11 in the amount of \$6,010.00 the motion was seconded by Lori Bristow. Motion Passed. Motion 10132015-F
- 5. The Board requested that a Recap of Assumptions to projections on our initial cash flows be presented at the next board meeting by the SW Housing Partnership. This Recap should include all change orders to the project and also the additional cost of adding 48 water conditioning units to the project.

<u>BILLS PAYABLE:</u> The bills payable for the period of September 16, 2015 to October 12, 2015 were presented for approval. The bills that were paid included: Prairie Acres Account \$1,981.38 Management/Levy Account \$179.70, The Rising Sun Estates Account \$46,801.85, The Public Housing Account \$61,611.19.

<u>FINANCIAL STATEMENT REVIEW:</u> The board reviewed the September 30, 2015 financial statements. The Statements were prepared by the Accounting Firm Hawkins & Ash. The board also reviewed the dashboard statement internally prepared which provides a recap of the monthly and year to date financial information as prepared by the accounting firm. The financial statements for the HRA LRPH and Section 8, the Prairie Acres, the Management/Levy Account, and the Rising Sun Estates account were reviewed. A Motion was made by Royce Boehrs to Approve the Bills Paid from all accounts as presented and to approve the financial statements. The Motion was seconded by Lori Bristow. The Motion Passed. Motion 10132015-G.

<u>2016 PAYMENT STANDARDS AND UTILITY ALLOWANCE FOR SECTION 8 HOUSING CHOICE VOUCHER PROGRAM.</u> The Board reviewed the 2016 Housing payment standards and utility allowances for Section 8. A motion was made by Royce Boehrs to approve the 2016 Housing Payment Standards and Utility Allowances as presented. The Motion was seconded by Bridget Huber. The Motion Passed. Motion 10132015-H

HRA OFFICES CLOSED THE DAY AFTER THANKSGIVING: A request was presented to the board requesting all HRA office be closed the day after Thanksgiving. Staff would be required to use PTO, a floating Holiday, or take the time off without pay as all offices would be closed. A Motion was made by Royce Boehrs to approve the HRA offices being closed the day after Thanksgiving. The Motion was seconded by Scott Nelson. The Motion Passed. Motion 10132015-I



<u>EXECUTIVE DIRECTOR UPDATES TO THE BOARD:</u> Director Thompson gave the following updates to the board.

- 1. Thompson informed the board that boiler project for atrium will be bid in November with a spring and summer of 2016 project timeline and completion date. Bids will be due in the HRA office by November 20, 2015. The board requested that any local firms with this type of boiler expertise being given an opportunity to review and bid the project. The firm of Midwest Mechanical of Sioux Falls SD was mentioned as a local firm that may have the type of expertise to consider the project.
- 2. Thompson informed that board that there was another minor BB gun incident that took place at Rising Sun Estates on October 3, 2015. The police were called, but no suspects were identified.
- 3. Lawn Care and Snow Removal at Rising Sun Estates is now being Sought. There were three snow removal bids received and the bid was awarded to Lee's Snow Removal of Worthington.
- 4. Lease up continues at a slow progress at Rising Sun Estates there are currently 13 townhomes still available for rent.
- 5. The Section 8 program will be receiving ten more vouchers as a result of the sale of an apartment complex in Windom MN. The vouchers will be specific to the particular Windom apartment complex.

<u>FUTURE MEETING DATES:</u> The November board meeting will be November 17, 2015 at 5:15 p.m. The meeting will be held at the Atrium Community Room.

Having No Further business to discuss Board Chairman Lyle TenHaken declared the meeting adjourned at 7:30 p.m.

Approved By:	Date:			
Respectfully Submitted by: Randy Thompson	Signed:			



# CITY OF WORTHINGTON, MINNESOTA

# MUNICIPAL LIQUOR STORE **INCOME STATEMENT** For the Period 1/1/15 Through 10/31/15 (Amounts in Dollars)

		YTD			COMPARISON*	
	October			Previous	% of	State
	Actual	Actual	Budget	Year	Sales	Avg
Sales						
Liquor	119,589	1,130,865	1,208,333	1,066,018	38.63%	
Wine	38,239	338,211	395,833	323,868	11.55%	
Beer	138,911	1,405,808	1,375,000	1,303,425	48.02%	
Mix/nonalcohol	4,784	52,355	54,167	49,988	1.78%	
NSF charges	-	119_	250_	60	0.03%	
Net Sales	301,523	2,927,358	3,033,583	2,743,359	100.00%	100.00%
Cost of Goods Sold						
Liquor	79,387	819,123	875,000	767,746	27.98%	
Wine	24,188	229,146	282,500	228,156	7.83%	
Beer	103,524	1,071,587	1,035,000	994,835	36.61%	
Soft drinks/mix	3,086	40,801	31,667	35,888	1.39%	
Freight	2,534	19,796_	21,667_	21,098	0.68%	
Total Cost of Goods Sold	212,719	2,180,453	2,245,834	2,047,723	74.49%	73.90%
Gross Profit	88,804	746,905	787,749	695,636	25.51%	26.10%
Operating Expenses						
Personnel services	20,602	212,842	220,259	203,897	7.27%	
Supplies	4,280	14,350	18,333	18,770	0.49%	
Other services & charges	10,931	109,883	118,810	108,199	3.75%	
Depreciation (estimated)	1,360	13,600	14,170	12,920	0.46%	
Total Operating Expenses	37,173	350,675	371,572	343,786	11.97%	17.20%
Operating Income (Loss)	51,631	396,230	416,177	351,850	13.54%	9.00%
Non-Operating Revenues (Expenses)						
Interest earnings **	417	6,215	4,167	4,397	0.21%	
Other non-operating	-	-	-	-	0.00%	
Sale of fixed assets	-		-	-	0.00%	
Total Non-Operating Revenue (Expense)	417	6,215	4,167	4,397	0.21%	0.00%
Net Income (Loss) b/Operating Transfers	52,048	402,445	420,344	356,247	13.75%	9.00%
Operating Transfers-Out	(18,750)	(187,500)	(187,500)	(187,500)	N/A	N/A
Net Income (Loss)	33,298	214,945	232,844	168,747	N/A	N/A

 <sup>\*</sup> Based on Year to Date Actual (2014 State Average - Off Sale Only)
 \*\* Includes 6/30/15 actual and four months budget

#### ADMINISTRATIVE SERVICES MEMO

**DATE: NOVEMBER 19, 2015** 

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

### **CONSENT AGENDA CASE ITEMS**

### 1. ADDITIONAL 2016 LICENSE RENEWAL APPLICATIONS

The following additional 2016 license renewal applications have been received:

Off-Sale Beer

Walmart Stores, Inc., Walmart Super Center #2820, 1055 Ryan's Road

On-Sale Beer

El Taco Restaurant, Jose Maldonado, 420 Tenth Street

All of the required paperwork, insurance certificate and fees have been received. Council action is requested on the 2016 On-Sale/ Off-Sale Beer License renewal applications.

# 2. CRAILSHEIM BRIDGE SCULPTURE

The Public Arts Commission will submit an application for an Art Legacy Project Grant through the Southwest Minnesota Arts Council for the proposed Crailsheim Bridge Sculpture. The grant is for up to \$20,000.00 and will require a minimum of a 20 percent local match. The grant application requires a non-profit entity to be designated as the fiscal agent to administer the grant. The Public Arts Commission has requested that the City of Worthington be the designated fiscal agent.

Council action is requested to approve the City as the fiscal agent for the above grant application.

### CASE ITEMS

# 1. MAAP STARS PRESENTATION AND INVITATION

The Alternative Learning Center's chapter of Minnesota Association of Alternative Programs

Administrative Services Memo November 19, 2015 Page 2

- Success, Teamwork, Achievement, Recognition and Self Esteem (MAAP STARS) has requested the opportunity to give a brief presentation to the Council regarding their organization and extend an invitation to an upcoming event in which the documentary Paper Tigers will be shown.

MAAP STARS is a leadership organization for alternative students. They attend leadership conferences, complete service projects and participate in state competitive events. Paper Tigers is a documentary that focuses on the lives of students at Lincoln High School in Walla Walla, Washington. Lincoln High is an alternative school that specializes in educating traumatized youths.

The event will be held at 6:30 p.m. on Thursday December 3, at the Minnesota West Auditorium.

# 2. REQUEST FOR PARTNERSHIP - BOUNTIFUL BASKETS FOOD COOP

The Managing Director was approached by The Bountiful Baskets Food Coop to inquire if there was a possible partnership that could be worked out to allow them to distribute their products every other Saturday out of the Center for Active Living.

After discussion on who and what the group is, what they do, and how they work (see detailed description below), the Center for Active Living Advisory Committee reviewed a possible written agreement between the City of Worthington/Center for Active Living and Bountiful Baskets Food Coop to allow facility use for packing and distribution.

Upon review and further discussion it was then asked for a vote to recommend to the City Council to enter into this agreement, shown as *Exhibit 1*. The vote was in favor of recommendation.

Information listed below is taken directly from the Bountiful Baskets Food Co-op website:

Bountiful Baskets Food Co-op (BBFC) distributes produce baskets, organic produce baskets, artisan bread and sandwich bread every other week.

BBFC is a group of people who work together for mutual benefit. This is a grassroots, all volunteer, no contracts, and no catch not-for-profit food co-op for families that want to have more fresh produce for less money. Since there are no employees at Bountiful Baskets, we as a group pay rock bottom prices on your food. Without volunteers this co-op wouldn't happen, so you will need to help as you are able. There are many opportunities to help!

#### Basket contents

We get a variety of high-quality restaurant quality seasonal produce. We balance variety

with seasonality in order to get the most appealing and cost-effective basket possible. We choose to use local produce first when available, then regional produce if it is not. The Co-op offers a conventional produce basket every other week which is generally ½ fruit and ½ veggies. The monetary contribution is \$15.00 and is generally worth \$50.00 retail. Organic baskets require a contribution of \$25. The amount for add-ons varies depending on the item. The first time basket fee is \$3.00, and the processing fee is \$1.50, which must be paid every time you contribute. Your entire contribution is spent on food, so the \$1.50 is necessary to cover card processing, servers, and other expenses. We have also had to add a fuel surcharge to account for the increases in fuel expense over the last 10 years. Here is the chart. It is based on distance from year round growing areas of the United States.

To participate visit http://www.BountifulBaskets.org and check the schedule to see when your area is available to make your monetary contribution using a debit or credit card. Then, pick up your basket on Saturday at the time and place you chose. Making a contribution is sometimes referred to as "ordering", but this is not accurate. We call it contributing or participating, because Bountiful Baskets is not a business that you buy from, but rather a co-op where we all pool our money to buy things together

### Pickups

Each site has a 20 minute pickup window. Please see the "Pickup Times" table on the homepage for site pickup times. Bring a container to take your produce home in! Laundry baskets, coolers, grocery bags, and boxes work great. Perishable items that are not picked up are donated and will not be available to you. When you check out, you agree to be on time to pick-up your produce. It is helpful to double-check the time on the website under "Locations" each Friday night to be sure there hasn't been a last-minute change.

Items Not Picked Up during the 20 minute pick up window Will Be Donated and unavailable to you.

We are unable to hold items. Please arrive on-time!

There are no refunds or exchanges, but if you don't like it, there is no commitment to participate again. You have to contribute every week that you want a basket-they don't just carry your contribution over. If you contribute for add-ons, you will have a chance to inspect those at the pick-up to make sure they are of good quality before you take them home. If they are spoiled or damaged, or if they do not arrive on the truck (these things occasionally happen), then the volunteer site coordinator will submit a credit request for you

#### Volunteering

Only participants for the current offering may volunteer. Children under 13 may help in ways that do not touch the produce. Children must be accompanied and supervised by a parent or guardian. Please arrive at your site at the time listed for volunteers on the

Administrative Services Memo November 19, 2015 Page 4

locations tab. Generally it's an hour before pickup. Generally every 7th time you participate you should arrive at the volunteer time listed on your contribution confirmation email. If you are unable due to physical inability don't worry about it, just start helping as soon as you are able. Also, talk with the Volunteer Site Coordinator about what your abilities are and they can usually match you with something you are able to do! For Bountiful Baskets to work every week it takes people of all shapes, sizes and abilities working together! You also agree to volunteer on occasion. This is a volunteer organization. We all chip in, no one gets paid, so all of our money goes to buying great food at great prices! If you are able bodied, we ask that you volunteer at least once every 6 to 8 times you participate. If you cannot, then don't worry about it.

Council action is requested to approve the partnership and authorize the Mayor and Clerk to execute the user agreement between the City of Worthington Center for Active Living and Bountiful Baskets Food Coop.

# 3. NON-APPROPRIATION OF FUNDS FOR PRAIRIE VIEW GOLF LINKS

At the October 28, 2015 Special City Council Meeting, it was the consensus of the members of the Council to not appropriate funds for Prairie View Golf Links in fiscal year 2016. If this is still the desire of the Council, Staff is requesting that formal action be taken that funds not be budgeted or appropriated for 2016.

SUGGESTED MOTION - Funds shall not be budgeted or appropriated for Prairie View Golf Links for 2016.

# 4. <u>FIRST READING PROPOSED ORDINANCE TO AMEND STORM SEWER</u> UTILITY RATES

At their November 9, 2015 regular meeting, Council approved the 2016 Storm Water Utility (606) Fund Budget, and gave a first reading to the proposed ordinance (included as *Exhibit* 2) that would establish the annual storm water residential fee per acre at \$243.00. The City of Worthington Charter requires that "within one week after the first reading of any ordinance, the Council shall cause notice to be published in the official newspaper that said ordinance is pending before the Council." It was discovered that publication of the first reading was overlooked, therefore, the first reading must be repeated. The ordinance will be presented for its second reading at the December 14, 2015 meeting, and for its third reading and adoption at the December 28<sup>th</sup> meeting, and will take effect January 1, 2016 as noted in the proposed ordinance.

Council action is requested to again give a first reading to the proposed ordinance relating to storm water utility rates, shown as *Exhibit 2*.

# CITY OF WORTHINGTON - BOUNTIFUL BASKETS USER AGREEMENT

- 1. **PARTIES:** The parties to this agreement are the following:
  - a. City of Worthington, Worthington, Minnesota, hereafter "City".
  - a) Bountiful Baskets.
- 2. **PURPOSES:** The general purpose of this agreement is to outline the roles and responsibilities of the City of Worthington and the Bountiful Baskets, hereinafter BOUNTIFUL BASKETS. It is the desire of the City and the BOUNTIFUL BASKETS for the BOUNTIFUL BASKETS to utilize the Center for Active Living

#### 3. The City of Worthington Agrees:

- a. To appoint the Managing Director of the Center for Active Living. This representative will be the direct contact for any concerns and /or issues that may arise during the term of this agreement.
- b. To maintain an open line of communication with the BOUNTIFUL BASKETS through their designated representatives.
- c. To permit the BOUNTIFUL BASKETS the non-exclusive right use of the Center for Active Living for packing and distribution of products on the designated dates set forth.

#### 4. The Bountiful Baskets agrees:

- a) To designate the representatives of the Bountiful Baskets. These representatives will be the direct contact for any concerns and /or issues that may arise during the term of this agreement.
- b) To insure that the related activities associated with the packing and distribution of the products are conducted in a safe manner.
- c) To furnish a schedule to the Managing Director of the Center for Active Living.
- d) To report any facility deficiencies to the Managing Director as soon as noticed, so proper action can be taken to remedy such problems.
- e) To be responsible for the cleaning of the facility and to return it to the exact same condition in was in when entering. This could include: sweeping, mopping, set up and tear down of tables, take down signs or notifications that were posted for event, set up and return chairs to original location, lights turned off in the bathrooms, hallway, gymnasium or any other areas that were used, and replace supplies that were used.

- f) To insure the facility is locked unless being utilized during the time of completion.
- g) To inform the Managing Director of any repairs that may be required to the facility.
- h) To provide for clean-up of the outer facility and surrounding alley and parking lot areas and the disposal of the garbage generated upon the completion of the submitted schedule.
- i) To maintain an open line of communication with the City through their designated representative(s).
- i) To require all volunteers to sign a waiver, as shown as exhibit "A" entitled "City of

J)	•	_	intary Waiver of Liability Agreement-Adult
5.	<b>Term of Agreement</b>		
			and shall automatically renew on sotherwise terminated pursuant to Section 6
6.	<b>Termination of Agreement</b>		
		of any year	e party upon written notice to the other party or upon failure of either party to remain in
Mayor		_	Representative; Bountiful Baskets
Wayor			Name Printed:
			Address:
			Phone Number:
Clerk		_	Representative; Bountiful Baskets
CICIK			Name Printed:
			Address:
			Phone Number:
DATE	D:		

# CITY OF WORTHINGTON/ CENTER FOR ACTIVE LIVING VOLUNTARY WAIVER OF LIABILITY AGREEMENT-ADULT VOLUNTEERS

## (This Document Affects Your Legal Rights Read Carefully Before Signing)

understanding this waiver of liability agreement. When your list is fitthe statement below and sign this form before a witness.		
City  Bountiful Baskets Representative: Each volunteer must sign their na understanding this waiver of liability agreement. When your list is fit the statement below and sign this form before a witness.		
Bountiful Baskets Representative: Each volunteer must sign their na understanding this waiver of liability agreement. When your list is fit the statement below and sign this form before a witness.		
Bountiful Baskets Representative: Each volunteer must sign their na understanding this waiver of liability agreement. When your list is fit the statement below and sign this form before a witness.  STATEMENT OF Bountiful Baskets Representative	State Zip	
	filled, you as representative must i	
I verify that each volunteer listed is eligible according to Bountiful I individually has read and understands the waiver agreement.	Baskets and that each volunteer	
Representative Signature Date Witness	Date	
I wish to participate in the Bountiful Baskets organized packing and  1. My participation is voluntary. No one is forcing me to participate		at:

- 2. I acknowledge the Activity is <u>NOT</u> an <u>ESSENTIAL</u> service provided by the City
- 3. I understand and acknowledge the Activity I am about to voluntarily engage in as a participant has certain risks, including but not limited to <u>sprains to ligaments sprains to ankle</u>, <u>wrists</u>, <u>back and neck</u>, <u>minor cuts and bruises</u>. I understand these risks known and unknown, anticipated or unanticipated may result in injury, death, illness, disease or damage to myself or my property, or to other persons and their property.
- 4. In consideration of being allowed to participate in this Activity, I hereby personally assume all risks in connection with this Activity and hereby agree to hold the City, its officials, employees, agents and contractors harmless and I waive any right to make claims or bring lawsuits against the City or anyone working on behalf of the city for any injuries or damages related to the alleged negligence of the City.
- 5. This waiver does not apply to any injuries or damages that are a result of any <u>willful</u>, <u>wanton</u>, or intentional misconduct by the City or anyone acting on behalf of the City.
- 6. I understand that entering into and signing this agreement affects my legal rights and result in my giving up or waiving certain legal rights and I accept this and sign this agreement of my own free will.
- 7. The terms of this agreement shall bind the members of my family, if I am alive, and my heirs, assigns and personal representatives if I am deceased.
- 8. My signature indicates I have read this entire document, understand it completely, acknowledge that it cannot be modified or changed in any way by oral representations, and agree to be bound by its terms.

## +++++PLEASE SIGN LEGIBLY+++++

NAME	SIGNATURE	DATE	ADDRESS	PHONE
1				
2				
20.				

Exhibit A

# ORDINANCE NO. \_\_\_\_\_

## AN ORDINANCE RELATING TO STORM WATER UTILITY RATES

The City Council of the City of Worthington, do ordain:

## SECTION I.

	Worthington City Code,	Title V, Chapter 5	4, Section 54.04	(C), is hereby	amended and
shall rea	ad as follows:				

(C) The annual fee per acre for residential is \$243.00.

### SECTION II.

This ordinance shall take effect January 1, 2016.

	Passed by the City Council of the City of Worthington, Minnesota, this	day
of December,	2015.	

(SEAL)		
	Mayor	

Attest:			
	City Clerk		

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
A & B BUSINESS EQUIPMENT INC	11/13/15	COPIER SERVICE-RICOH/AF223	DATA PROCESSING	COPIER/FAX TOTAL:	151.83_ 151.83
AANENSON TONYA			GENERAL FUND	SECURITY CENTER SECURITY CENTER TOTAL:	39.00 39.00_ 78.00
AG DRAINAGE SOLUTIONS INC	11/13/15	TILE	ELECTRIC	M-DISTR UNDERGRND LINE TOTAL:	53.52_ 53.52
ASTRUP DRUG INC	11/13/15	FLU SHOTS	GENERAL FUND	FIRE ADMINISTRATION TOTAL:	125.00_ 125.00
C&S CHEMICALS INC	11/13/15	4,159 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC TOTAL:	4,845.24_ 4,845.24
DAILY GLOBE	11/13/15	NEWSPAPERS	LIQUOR	NON-DEPARTMENTAL TOTAL:	24.21_ 24.21
DALLAS CHILDREN'S THEATRE	11/13/15	FINAL PAYMENT THE BFG	MEMORIAL AUDITORIU	MEMORIAL AUDITORIUM TOTAL:	3,200.00_ 3,200.00
DAVIS TYPEWRITER CO INC		LABELS, INK REFILL LABELS, INK REFILL LABELS, INK REFILL		ACCTS-RECORDS & COLLECT ACCTS-RECORDS & COLLECT ACCTS-RECORDS & COLLEC TOTAL:	7.24 7.23 14.48_ 28.95
FASTENAL COMPANY	11/13/15 11/13/15	RESPIRATOR MASKS DUST MASKS REPAIR MAIN BLDG WET WELL REPAIR MAIN BLDG WET WELL	RECREATION MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	7.36 33.18 1.03 57.42_ 98.99
FERGUSON ENTERPRISES INC #226	11/13/15	IRRIGATION FITTINGS REPAIR MAIN BLDG WATER LIN REPAIR MAIN BLDG WATER LIN	MUNICIPAL WASTEWAT		20.40 24.12 7.16_ 51.68
GRIMMIUS NATHAN	11/13/15	REIMBURSE INTERNAL AFFAIRS	GENERAL FUND		113.00_ 113.00
HY-VEE INC-61609 (UTILITIES)		TOILET PAPER VEGETABLE OIL-FILTER PUMPS			23.97 30.36_ 54.33
LOU'S GLOVES INC			MUNICIPAL WASTEWAT MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS O-PURIFY MISC TOTAL:	76.00 76.00_ 152.00
MARCO	11/13/15	COPIER SERVICE-SHARP/MX-62	DATA PROCESSING	COPIER/FAX TOTAL:	270.78_ 270.78
METERING & TECHNOLOGY SOLUTIONS	11/13/15	132 RESIDENTIAL WATER METE	WATER	FA DISTR METERS TOTAL:	24,961.74_ 24,961.74
MINNESOTA ENERGY RESOURCES CORP	11/13/15	GAS SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	119.20

VENDOR SORT KEY		DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
			GAS SERVICE GAS SERVICE	GENERAL FUND GENERAL FUND	FIRE ADMINISTRATION CENTER FOR ACTIVE LIVI TOTAL:	64.28 67.91_ 251.39
MINNESOTA VALLEY	Y TESTING LABS INC		PLASTIC SAMPLE BOTTLES SOIL ANALYSIS BIOSOLIDS	MUNICIPAL WASTEWAT MUNICIPAL WASTEWAT	O-PURIFY LABORATORY O-PURIFY MISC TOTAL:	264.10 38.00_ 302.10
MISCELLANEOUS V	ERSTAD GERRY	11/13/15	CUSTOMER REBATES CUSTOMER REBATE CUSTOMER REBATE	ELECTRIC ELECTRIC ELECTRIC	CUSTOMER INSTALL EXPEN CUSTOMER INSTALL EXPEN CUSTOMER INSTALL EXPEN	425.00 20.00 25.00
	JOHNSON JASON	11/13/15	CUSTOMER REBATE CUSTOMER REBATE CUSTOMER REBATE	ELECTRIC ELECTRIC ELECTRIC	CUSTOMER INSTALL EXPEN CUSTOMER INSTALL EXPEN CUSTOMER INSTALL EXPEN	50.00 50.00 9.00
		11/13/15	CUSTOMER REBATE	ELECTRIC ELECTRIC ELECTRIC	CUSTOMER INSTALL EXPEN CUSTOMER INSTALL EXPEN CUSTOMER INSTALL EXPEN	175.00 100.00 36.00
	NAGEL CARL TAARUD RANDY	11/13/15 11/13/15	CUSTOMER REBATE CUSTOMER REBATE	ELECTRIC ELECTRIC ELECTRIC	CUSTOMER INSTALL EXPEN CUSTOMER INSTALL EXPEN CUSTOMER INSTALL EXPEN	12.00 25.00 9.00
	TONDES GENALD	11/13/13	COSTOMER REDATE	BBCIKIC	TOTAL:	936.00
NEW DAWN		11/13/15	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN TOTAL:	150.00_ 150.00
OFFICIAL PAYMENT	IS CORPORATION	11/13/15	REFUND-FRAUD CHARGE	ELECTRIC	NON-DEPARTMENTAL TOTAL:	257.00_ 257.00
RACOM CORP		11/13/15 11/13/15	UNIT 239 LIGH BAR REPAIR NEW UNIT 304 LIGHT BAR, RA NEW UNIT 304 LIGHT BAR, RA UNIT 239 LIGH BAR REPAIR	MUNICIPAL WASTEWAT MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT M-PURIFY EQUIPMENT	5.00 21.00 285.00 47.50_ 358.50
RUNNINGS SUPPLY	INC-ACCT#9502440	11/13/15	TILE	ELECTRIC	M-DISTR UNDERGRND LINE TOTAL:	4.39_ 4.39
SCHWICKERTS		11/13/15	ROOF REPAIRS	WATER	PAVED STREETS M-DIST STRUCTURES M-DISTR STRUCTURES TOTAL:	345.33 345.33 345.34_ 1,036.00
VERIZON WIRELESS	5	11/13/15	WIRELESS SERVICE, PHONES	PD TASK FORCE		2,117.68_ 2,117.68
WORTHINGTON HOUS	SING AND REDEVELOPMENT	11/13/15	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN TOTAL:	50.00_ 50.00
WORTHINGTON POLI	ICE DEPARTMENT	11/13/15	BUY MONEY	GENERAL FUND		3,000.00_ 3,000.00
WORTHINGTON POST	TMASTER	11/13/15	POSTAGE DUE ACCOUNT	ELECTRIC	ADMIN OFFICE SUPPLIES TOTAL:	35.30_ 35.30

11-12-2015 02:25 PM COUNCIL REPORT 11/13/15 PAGE: 3

VENDOR SORT KEY DATE DESCRIPTION FUND DEPARTMENT AMOUNT\_

> GENERAL FUND 3,912.72
> 202 MEMORIAL AUDITORIUM 3,200.00
> 207 PD TASK FORCE 2,117.68
> 229 RECREATION 60.04 
>  229
>  RECREATION
>  60.94
>
>
>  601
>  WATER
>  25,314.31
>
>
>  602
>  MUNICIPAL WASTEWATER
>  5,809.13
>
>
>  604
>  ELECTRIC
>  1,846.03
>  609 LIQUOR 24.21 702 DATA PROCESSING 422.61 GRAND TOTAL: 42,707.63

-----

TOTAL PAGES: 3

11-19-2015 01:53 PM COUNCIL REPORT 11/20/15 PAGE: 1 FUND VENDOR SORT KEY DATE DESCRIPTION DEPARTMENT AMOUNT AMERICAN BOTTLING COMPANY 139.97\_ 11/20/15 MIX LIQUOR NON-DEPARTMENTAL TOTAL: 139.97 48,516.75\_ 48,516.75 AMERICAN WATER ENTERPRISES ENVMENTAL M 11/20/15 CONTRACT OPERATIONS WWTF N INDUSTRIAL WASTEWA O-PURIFY MISC TOTAL: 11/20/15 OIL GENERAL FUND PAVED STREETS
11/20/15 OIL CHANGE, ABS, DOT #419 GENERAL FUND PAVED STREETS
11/20/15 OIL CHANGE, ABS, DOT #419 GENERAL FUND PAVED STREETS
11/20/15 OIL CHANGE, ABS, DOT #419 GENERAL FUND PAVED STREETS
11/20/15 OIL CANGE, FUEL FILTER #42 GENERAL FUND PAVED STREETS
11/20/15 OIL CANGE, FUEL FILTER #42 GENERAL FUND PAVED STREETS
11/20/15 OIL CANGE, FUEL FILTER #42 GENERAL FUND PAVED STREETS
11/20/15 OIL CHANGE, FUEL FILTERS # GENERAL FUND PAVED STREETS
11/20/15 OIL CHANGE, FUEL FILTERS # GENERAL FUND PAVED STREETS
11/20/15 OIL CHANGE, FUEL FILTERS # GENERAL FUND PAVED STREETS
11/20/15 OIL CHANGE, FUEL FILTERS # GENERAL FUND PAVED STREETS
11/20/15 OIL CHANGE, FUEL FILTERS # GENERAL FUND PAVED STREETS ANDERSON ALIGNMENT INC 17.00 361.25 316.57 105.75 113.53 11/20/15 HEATER BLOWER MOTOR #408 STORM WATER MANAGE STORM DRAINAGE
11/20/15 HEATER BLOWER MOTOR #408 STORM WATER MANAGE STORM DRAINAGE
STORM WATER MANAGE STORM DRAINAGE 11/20/15 AIRPORT GEN BATTERIES, CAB AIRPORT O-GEN MISC
11/20/15 AIRPORT GEN BATTERIES, CAB AIRPORT O-GEN MISC
11/20/15 OIL CHANGE, BATTERIES, AIR AIRPORT O-GEN MISC 170.00 409.60 177.50 327.65 TOTAL: 2,944.93 ARCTIC GLACIER USA INC LIQUOR NON-DEPARTMENTAL LIQUOR NON-DEPARTMENTAL 86.02 11/20/15 ICE 11/20/15 ICE 27.50 113.52 TOTAL: LIQUOR NON-DEPARTMENTAL LIQUOR NON-DEPARTMENTAL 11/20/15 BEER ARTISAN BEER COMPANY 347.10 324.00\_ 671.10 11/20/15 BEER TOTAL: ASSOCIATION OF MN BUILDING OFFICIALS 11/20/15 MEMBERSHIP GENERAL FUND NON-DEPARTMENTAL 200.00 TOTAL: 200.00 BAN-KOE SYSTEMS INC 11/20/15 ANNUAL FIRE SYSTEM TEST, S MEMORIAL AUDITORIU MEMORIAL AUDITORIUM 999.29 PETER K BECK ATTORNEY AT LAW PPLC 11/20/15 VERIZON CELL SITE AGREEMEN GENERAL FUND CITY ATTORNEY TOTAL: 2,450.00 NON-DEPARTMENTAL NON-DEPARTMENTAL NON-DEPARTMENTAL LIQUOR BELLBOY CORP 11/20/15 LIQUOR 91.00 LIQUOR 11/20/15 LIQUOR 1,326.50 11/20/15 WINE LIQUOR LIQUOR NON-DEPARTMENTAL 11/20/15 MIX 443.80 LIQUOR O-SOURCE MISC
LIQUOR O-SOURCE MISC 11/20/15 FREIGHT 42.00 11/20/15 FREIGHT 6.06 TOTAL: 2,237.36 BEVERAGE WHOLESALERS INC 11/20/15 BEER LIQUOR NON-DEPARTMENTAL 4.647.21 11/20/15 BEER LIQUOR NON-DEPARTMENTAL 3,544.43 NON-DEPARTMENTAL 6,886.45 11/20/15 BEER LIQUOR LIQUOR

11/20/15 BEER

7,823.43\_

22,901.52

TOTAL:

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
BHS MARKETING LLC	11/20/15	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC TOTAL:	8,802.96_ 8,802.96
SUSAN N BRODIN	11/20/15	GROUCHO SPOT	MEMORIAL AUDITORIU	MEMORIAL AUDITORIUM TOTAL:	102.00_ 102.00
BTU INC	11/20/15	BOILER ROOM PUMP-CITY HALL	GENERAL FUND	GENERAL GOVT BUILDINGS TOTAL:	2,519.51_ 2,519.51
C&S CHEMICALS INC	11/20/15	4,132 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC TOTAL:	4,813.78_ 4,813.78
	11/20/15 11/20/15	DOCUMENT FRAME SD CARD - COUNCIL COUNCIL LUNCH 11/16/15 RECORD EASEMENT	GENERAL FUND	MAYOR AND COUNCIL MAYOR AND COUNCIL MAYOR AND COUNCIL ENGINEERING ADMIN	3.56 17.49 75.00 46.00
	11/20/15 11/20/15	POSTAGE OIL CHANGE RECORDING FEE VOID CK#79492 CAL FOB KEY JURY DUTY MILEAGE	GENERAL FUND GENERAL FUND	ECONOMIC DEVELOPMENT CENTER FOR ACTIVE LIVI	26.15 20.61 46.00 15.00 1.08_ 250.89
COCA-COLA ENTERPRISES-MIDWEST DIVISION	11/20/15	MIX	LIQUOR	NON-DEPARTMENTAL TOTAL:	461.56_ 461.56
COLLINS BUCKLEY SAUNTRY & HAUGH PLLP	11/20/15	LEGAL FEES MALL REDEVELOPM	GENERAL FUND	CITY ATTORNEY TOTAL:	_
COOPERATIVE ENERGY CO- ACCT # 5910807	11/20/15 11/20/15 11/20/15 11/20/15 11/20/15	FUEL GENERATOR- AUTO GOLD 10W30 MOWER GEAR LUBE 455 SUPERLUBE 15W40	GENERAL FUND RECREATION RECREATION	PARK AREAS	113.79 40.00 40.00 3.15 34.50 19.88 0.97- 250.35
COUNTY WIDE DIRECTORY	11/20/15	BOOK ADS	LIQUOR	O-GEN MISC TOTAL:	255.00_ 255.00
CREATIVE PRODUCT SOURCE INC	11/20/15	BRDTF EVIDENCE BAGS	PD TASK FORCE	BUFFALO RIDGE DRUG TAS TOTAL:	423.97_ 423.97
CUSTOM GRAPHICS	11/20/15	LOGO STITCHING	GENERAL FUND	POLICE ADMINISTRATION TOTAL:	12.00_ 12.00
DAILY GLOBE	11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15	REAL ESTATE SALE FIRE PREVENTION ADS CENTER FOR ACTIVE LIVING B DEMENTIA CAREGIVE EVENT-DH	GENERAL FUND GENERAL FUND GENERAL FUND GENERAL FUND IMPROVEMENT CONST IMPROVEMENT CONST		85.05 121.50 72.90 52.00 250.00 318.00 255.15 72.90 72.90

11-19-2015 01:53 PM COUNCIL REPORT 11/20/15 PAGE: 3 VENDOR SORT KEY DATE DESCRIPTION DEPARTMENT AMOUNT FIIND 11/20/15 OCTOBER LIQUOR ADS LIQUOR O-GEN MISC 235.00 TOTAL: 1,535.40 11/20/15 METER BLANKS ELECTRIC M-DISTR UNDERGRND LINE DAKOTA SUPPLY GROUP INC 51 20 51.20 TOTAL: DANS ELECTRIC INC 11/20/15 BALLAST, BULBS FOR YARD LI MUNICIPAL WASTEWAT M-PURIFY EQUIPMENT 408.20 11/20/15 BALLAST, BULBS FOR YARD LI MUNICIPAL WASTEWAT M-PURIFY EQUIPMENT 460.00 11/20/15 SERVICE ALUM BLDG HEATER MUNICIPAL WASTEWAT M-PURIFY EQUIPMENT 11/20/15 REPLACE LIGHT BREAKER LIQUOR O-GEN MISC 11/20/15 ROOF TOP REPAIRS LIQUOR O-GEN MISC 68 26 11/20/15 HANGER, TAXI, TERMINAL LIG AIRPORT O-GEN MISC
11/20/15 HANGER, TAXI, TERMINAL LIG AIRPORT O-GEN MISC 420.00 TOTAL: 2,723.80 11/20/15 PLANNER GENERAL FUND CLERK'S OFFICE
11/20/15 REINFORCEMENTS GENERAL FUND ENGINEERING ADMIN
11/20/15 MARKERS GENERAL FUND ECONOMIC DEVELOPMENT
11/20/15 PINK PAPER GENERAL FUND ECONOMIC DEVELOPMENT
11/20/15 REINFORCEMENTS, INDEX TAB GENERAL FUND POLICE ADMINISTRATION
11/20/15 BINDER GENERAL FUND POLICE ADMINISTRATION
11/20/15 LABELS, LEGAL PAD, TABS GENERAL FUND SECURITY CENTER
11/20/15 MAIL BAGS, BUBBLE MAILER GENERAL FUND SECURITY CENTER 34.14-DAVIS TYPEWRITER CO INC 1.56 6.25 13.93 2.99 22 61 11/20/15 MAIL BAGS, BUBBLE MAILER GENERAL FUND SECURITY CENTER 8.58
11/20/15 MAIL BAGS, BUBBLE MAILER GENERAL FUND SECURITY CENTER 8.58
11/20/15 MAILER BAG GENERAL FUND SECURITY CENTER 1.82
11/20/15 MAILER BAG GENERAL FUND SECURITY CENTER 1.83
11/20/15 CART GENERAL FUND CENTER FOR ACTIVE LIVI 167.08
11/20/15 PARTITION SHIPPING CHARGE GENERAL FUND CENTER FOR ACTIVE LIVI 74.08 11/20/15 PARTITION SHIPPING CHARGE GENERAL FUND CENTER FOR ACTIVE LIVI 74.08
11/20/15 PARTITION—EXERCISE EQUIP D GENERAL FUND CENTER FOR ACTIVE LIVI 1,083.00
11/20/15 DESK CALENDAR GENERAL FUND CENTER FOR ACTIVE LIVI 4.99
11/20/15 COPIES -DHS GRANT GENERAL FUND CENTER FOR ACTIVE LIVI 245.98
11/20/15 COPIES -DHS GRANT GENERAL FUND CENTER FOR ACTIVE LIVI 346.97
11/20/15 CART CREDIT GENERAL FUND CENTER FOR ACTIVE LIVI 167.08—
11/20/15 DVD—R PD TASK FORCE BUFFALO RIDGE DRUG TAS 34.60
11/20/15 TAX CREDIT WATER ADMIN OFFICE SUPPLIES 26.99—
11/20/15 TOWELS, DISINFECTING WIPES WATER ACCTS—RECORDS & COLLEC 18.00 11/20/15 LABELS, INK REFILL MUNICIPAL WASTEWAT ACCT-RECORDS & COLLECT 6 74 11/20/15 TOWELS, DISINFECTING WIPES MUNICIPAL WASTEWAT ACCT-RECORDS & COLLECT 11/20/15 LABELS, INK REFILL ELECTRIC ACCTS-RECORDS & COLLEC 11/20/15 TOWELS, DISINFECTING WIPES ELECTRIC ACCTS-RECORDS & COLLEC 13.48 36.00 11/20/15 COPIER MX5140N DATA PROCESSING DATA PROCESSING
11/20/15 EXIT TRAY NEW COPIER DATA PROCESSING DATA PROCESSING 9,637.00 11/20/15 EXIT TRAY NEW COPIER DATA PROCESSING DATA PROCESSING 85.00 11/20/15 3 RING BINDERS, LABELS DATA PROCESSING DATA PROCESSING 75.88 TOTAL: 11,718.73 11/20/15 REIMBURSE BANDSHELL PLAQUE RECREATION PARK AREAS 255.00 DEMUTH PAT TOTAL: 255.00 11/20/15 CITY HALL PAINT GENERAL FUND GENERAL GOVT BUILDINGS
11/20/15 BEACH NOOK FLOOR BRUSHES RECREATION RECREATION PROGRAMS
11/20/15 BEACH NOOK FLOOR PAIL RECREATION SWIMMING BEACHES DIAMOND VOGEL PAINT 11.70 SWIMMING BEACHES
TOTAL:

LIQUOR

NON-DEPARTMENTAL

DOLL DISTRIBUTING LLC

11/20/15 BEER

8.26 125.47

120.70

11-19-2015 01:53 PM COUNCIL REPORT 11/20/15 PAGE . VENDOR SORT KEY DATE DESCRIPTION DEPARTMENT AMOUNT FUND 11/20/15 BEER LIQUOR NON-DEPARTMENTAL 3,293.35 11/20/15 MIX LIQUOR NON-DEPARTMENTAL 11/20/15 BEER LIQUOR NON-DEPARTMENTAL 40.90-NON-DEPARTMENTAL LIQUOR 11/20/15 BEER 360 00 11/20/15 BEER LIQUOR NON-DEPARTMENTAL 178.00 LIQUOR NON-DEPARTMENTAL 11/20/15 BEER 11/20/15 BEER LIQUOR NON-DEPARTMENTAL 11/20/15 BEER LIQUOR LIQUOR LIQUOR NON-DEPARTMENTAL 4,972.54 11/20/15 BEER NON-DEPARTMENTAL NON-DEPARTMENTAL 1,343.95 24.00 11/20/15 MIX LIQUOR 11/20/15 WATER O-GEN MISC TOTAL: 10,391.29 11/20/15 240TH STREET GENERAL FUND PAVED STREETS
11/20/15 WELCOME SIGNS GENERAL FUND SIGNS AND SIGNALS DUININCK INC 11/20/15 240TH STREET 494.98 4,000.00 11/20/15 2015 SEWER/WATER RECON #5 WATER NON-DEPARTMENTAL 5,068.17 11/20/15 2015 SEWER/WATER RECON #5 WATER 11/20/15 2015 SEWER/WATER RECON #5 WATER PROJECT #18
11/20/15 TAXIWAY B CRACK REPAIR #1 AIRPORT NON-DEPARTMENTAL
11/20/15 TAXIWAY B CRACK REPAIR #1 AIRPORT PROJECT #12 2,957.20 17,218.87-344,377.30\_ TOTAL: 339,678.78 11/20/15 WELL #27 HEATER WATER
11/20/15 NYLON FISHTAPE ELECTRIC
11/20/15 HANGER #4 LIGHTS AIRPORT ECHO GROUP INC M-PUMPING M-DISTR UNDERGRND LINE 145.64 O-GEN MISC TOTAL: ECOLAB WATER CARE SERVICES 11/20/15 CLEANING SUPPLIES GENERAL FUND CENTER FOR ACTIVE LIVI 308.35 308.35 TOTAL: 11/20/15 EMISSION TESTING & REPORTI ELECTRIC M-SOURCE EQUIPMENT ELM ENERGY LLC 14,700.00\_ TOTAL: 14,700.00 11/20/15 REPAIRS TO LADDER #1 GENERAL FUND FIRE ADMINISTRATION 11/20/15 REPAIR ENGINE #3 GENERAL FUND FIRE ADMINISTRATION 11/20/15 TESTING ENGINE #3 GENERAL FUND FIRE ADMINISTRATION EMERGENCY APPARATUS MAINTENANCE INC 3,105.43 791.18 470.62 TOTAL: 4,367.23 EZ-WASH 11/20/15 CAR WASHES GENERAL FUND POLICE ADMINISTRATION 136.00 136.00 TOTAL: FERGUSON ENTERPRISES INC #226 11/20/15 PIPE FOR SANITARY MH REPAI MUNICIPAL WASTEWAT M-SOURCE MAINS & LIFTS 141.47 11/20/15 CHEMICALS INDUSTRIAL WASTEWA O-PURIFY MISC 9,957.20 FIFE WATER SERVICES INC TOTAL: 9,957.20 11/20/15 JOB CLASSIFICATION/COMPENS GENERAL FUND PERSONNEL & RECRUITMEN 11/20/15 LABOR/EMPLOYM,ENT CONSULTA GENERAL FUND POLICE ADMINISTRATION FLAHERTY & HOOD PA 287.99 TOTAL: 2,954.66 RECREATION PARK AREAS GCC -CONSOLIDATED READY MIX INC 11/20/15 BENCH SLAB 368.81 11/20/15 SERVICE LEAK REPAIRS, STOR WATER O-DIST UNDERGRND LINES 11/20/15 STORM SEWER REPAIRS STORM WATER MANAGE STORM DRAINAGE 196.69 TOTAL: 759.50

GENERAL FUND

POLICE ADMINISTRATION

118.42

GRAHAM TIRE OF WORTHINGTON INC 11/20/15 BATTERY SERVICE #36

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11 /00 /15	BATTERY SERVICE #36	CENEDAL EVAD	POLICE ADMINISTRATION	_
	,				79.20 37.67
	11/20/15	OIL CHANGE, TIRE ROTATION KUBOTA TIRE	RECREATION	DADE ADEAS	48.92
		TIRES ON CASE TRACTOR & TO			
	11/20/15	TIRES ON CASE TRACTOR & TO	RECREATION	TOTAL:	383.00_ 667.21
HARMON MICHAEL	11/20/15	REIMBURSE CGMC	GENERAL FUND	MAYOR AND COUNCIL TOTAL:	219.15_ 219.15
				TOTAL:	219.13
RODNEY D HARVEY	11/20/15	LETTERING ON #430	GENERAL FUND	PAVED STREETS	105.00
	11/20/15	CITY ENTRANCE SIGNS	GENERAL FUND	SIGNS AND SIGNALS	378.00_
				TOTAL:	483.00
		POTASSIUM PERMANGANATE		O-PURIFY	6,132.84
	11/20/15	1 TON CHLORINE	WATER		668.50_
				TOTAL:	
HD SUPPLY WATERWORKS LTD	11/20/15	FILTER PLANT-BACKWASH POND	WATER		
				TOTAL:	1,581.80
HOFFMAN DAVID	11/20/15	INTERNAL AFFAIRS INVESTIGA	GENERAL FUND	POLICE ADMINISTRATION	72.00
				TOTAL:	72.00
		CLASS INSTRUCTION FEE			
	11/20/15	EXERCISE CERTIFICATION-DHS	GENERAL FUND	CENTER FOR ACTIVE LIVI	
				TOTAL:	2,677.43
HOPE HAVEN INC	11/20/15	BAC CLEANING	ECONOMIC DEV AUTHO		673.31_
				TOTAL:	673.31
		DEMENTIA WORKSHOP SUPPLIES			
	11/20/15	FORK LIFT GAS	LIQUOR	O-GEN MISC	21.00_
				TOTAL:	95.14
I & S GROUP INC	11/20/15	GRAND AVE STREET EXTENSION	IMPROVEMENT CONST	GRAND AVE N	1,750.00_
				TOTAL:	1,750.00
INFRATECH	11/20/15	2013 SANITARY CIPP SPOT #3	MUNICIPAL WASTEWAT		· –
				TOTAL:	2,804.38
INTEGRITY AVIATION INC	11/20/15	FBO MGMT FEE - NOVEMBER CARPET CLEANING-LOBBY, CON	AIRPORT	O-GEN MISC	2,055.00
	11/20/15	CARPET CLEANING-LOBBY, CON	AIRPORT		372.32_
				TOTAL:	2,427.32
INTERNATIONAL ASSOCIATION OF FIRE CHIE	11/20/15	MEMBERSHIP DUES	GENERAL FUND	FIRE ADMINISTRATION	234.00_
				TOTAL:	234.00
INTERNATIONAL CODE COUNCIL INC	11/20/15	DUES	GENERAL FUND	ECONOMIC DEVELOPMENT	135.00_
				TOTAL:	135.00
INTL UNION LOCAL #49	11/20/15	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	29.37
	11/20/15	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	60.08
		UNION DUES		NON-DEPARTMENTAL	56.91
		UNION DUES		NON-DEPARTMENTAL	55.34
		UNION DUES	IMPROVEMENT CONST		12.82
	11/20/15	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	7.47

COUNCIL REPORT 11/20/15

PAGE: 6

FUND VENDOR SORT KEY DATE DESCRIPTION DEPARTMENT AMOUNT 11/20/15 UNION DUES WATER NON-DEPARTMENTAL
11/20/15 UNION DUES WATER NON-DEPARTMENTAL
11/20/15 UNION DUES MUNICIPAL WASTEWAT NON-DEPARTMENTAL
11/20/15 UNION DUES MUNICIPAL WASTEWAT NON-DEPARTMENTAL
11/20/15 UNION DUES STORM WATER MANAGE NON-DEPARTMENTAL
11/20/15 UNION DUES STORM WATER MANAGE NON-DEPARTMENTAL 87.30 117.75 121.64 23.47\_ TOTAL: 11/20/15 KUBOTA PARTS RECREATION PARK AREAS 11/20/15 KUBOTA PARTS RECREATION PARK AREAS JAYCOX IMPLEMENT INC 84.78 20.25\_ TOTAL: 11/20/15 SHOP CLEANER RECREATION PARK AREAS
11/20/15 AIR FILTERS RECREATION PARK AREAS
11/20/15 OIL FILTER RECREATION PARK AREAS JERRY'S AUTO SUPPLY 4.69 63.16 10.75 TOTAL: 78.60 11/20/15 LIQUOR LIQUOR NON-DEPARTMENTAL
LIQUOR O-SOURCE MISC
LIQUOR O-SOURCE MISC 3,740.78 JOHNSON BROTHERS LIQUOR CO 1,210.15 11/20/15 BEER 26.00 3,953.04 2,629.85 11/20/15 LIQUOR 11/20/15 WINE 11/20/15 BEER 11/20/15 WINE 8.00-11/20/15 WINE 11/20/15 LIQUOR 7.77-88.00-11/20/15 WINE 11/20/15 FREIGHT 11/20/15 FREIGHT 51.46 11/20/15 FREIGHT 11/20/15 FREIGHT 98.77 11/20/15 FREIGHT 1.66-TOTAL: 11,762.38 11/20/15 LICENSEE TAGS GENERAL FUND POLICE ADMINISTRATION 135.75\_ 135.75 JP COOKE CO TOTAL: 11/20/15 CLEANING SUPPLIES GENERAL FUND CENTER FOR ACTIVE LIVI JSA SERVICES 32.87\_ TOTAL: 32.87 RECREATION PARK AREAS
AIRPORT O-GEN MISC KARLS CARQUEST AUTO PARTS INC 11/20/15 BATTERY 122.99 11/20/15 TERMINAL, LAMP 3.18\_ 126.17 TOTAL: 11/20/15 PRESSURE VESSEL RENEWAL GENERAL FUND PAVED STREETS
11/20/15 PRESSURE VESSEL TESTING RECREATION GOLF COURSE-GREEN LABOR AND INDUSTRY 11/20/15 PRESSURE VESSEL RENEWAL WATER O-DISTR MISC
11/20/15 PRESSURE VESSEL RENEWAL WATER O-DISTR MISC 10.00 10.00 30.00 11/20/15 BOILER, PRESSURE VESSEL WW MUNICIPAL WASTEWAT O-PURIFY MISC 11/20/15 PRESSURE VESSEL RENEWAL ELECTRIC O-DISTR MISC 10.00\_ TOTAL: 80.00 11/20/15 2015 CSAH 35 WATER EXT #3 IMPROVEMENT CONST NON-DEPARTMENTAL LARSON CRANE SERVICE INC 3,548.29 11/20/15 2015 CSAH 35 WATER EXT #3 IMPROVEMENT CONST CSAH35-CSAH5 TO 1400 E 2,643.00 6,191.29 TOTAL:

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
LAW ENF LABOR SERV INC #4	11/20/15	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	493.50
				NON-DEPARTMENTAL	
				TOTAL:	987.00
				CITY ATTORNEY	240.45
	11/20/15	LEGAL FEES LEGAL FEES	GENERAL FUND	CITY ATTORNEY	1,311.75
	11/20/15	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	41.25
	11/20/15	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	173.25
	11/20/15	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	33.00
				TOTAL:	1,799.70
MARKS TOWING & REPAIR OF WORTHINGTON I	11/20/15	TOW 15-3815	GENERAL FUND	POLICE ADMINISTRATION	60.00
	11/20/15	TOW PATROL C	GENERAL FUND	POLICE ADMINISTRATION	60.00_
				TOTAL:	120.00
MARTHALER CHEVROLET OF WORTHINGTON				POLICE ADMINISTRATION	138.90
	11/20/15	BATTERY, SERVICE #37	GENERAL FUND	POLICE ADMINISTRATION	80.00_
				TOTAL:	218.90
MARTHALER FORD OF WORTHINGTON	11/20/15	OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	14.10
	11/20/15	OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	5.03
	11/20/15	FUEL PUMP MODULE PATROL C	GENERAL FUND	POLICE ADMINISTRATION	188.10
	11/20/15	FUEL PUMP MODULE PATROL C	GENERAL FUND	POLICE ADMINISTRATION	70.68
	11/20/15	REPAIR SPOT LIGHT, KEYPAD	GENERAL FUND	POLICE ADMINISTRATION	76.25
	11/20/15	REPAIR SPOT LIGHT, KEYPAD	GENERAL FUND	POLICE ADMINISTRATION	198.00
	11/20/15	OIL CHANGE PATROL A	GENERAL FUND	POLICE ADMINISTRATION	5.03
	11/20/15	OIL CHANGE PATROL A	GENERAL FUND	POLICE ADMINISTRATION	14.10
				TOTAL:	571.29
MARWELL CORPORATION	11/20/15	CT PACKS-400 AMP METERS	ELECTRIC	FA DISTR METERS	174.09_
				TOTAL:	174.09
MATHESON TRI-GAS INC	11/20/15	WIRE FEED WELDER-WIRE, TOR	WATER		_
				TOTAL:	126.94
MC CARTHY'S FLORAL	11/20/15	GARLAND	GENERAL FUND		
				TOTAL:	850.00
MC LAUGHLIN & SCHULZ INC				PAVED STREETS	569.63
	11/20/15	STREET PATCHES	GENERAL FUND	PAVED STREETS	604.91
			CHINDIGH I OND		
	11/20/15	STREET PATCHES	GENERAL FUND	PAVED STREETS	235.20
	11/20/15 11/20/15	STREET PATCHES WATER BREAK	GENERAL FUND MUNICIPAL WASTEWAT	PAVED STREETS M-PURIFY STRUCTURES	235.20 182.28_
	11/20/15 11/20/15	STREET PATCHES WATER BREAK	GENERAL FUND MUNICIPAL WASTEWAT	PAVED STREETS M-PURIFY STRUCTURES TOTAL:	235.20 182.28_
	11/20/15 11/20/15	STREET PATCHES WATER BREAK	GENERAL FUND MUNICIPAL WASTEWAT	PAVED STREETS M-PURIFY STRUCTURES	235.20 182.28_ 1,592.02
	11/20/15 11/20/15	STREET PATCHES WATER BREAK	GENERAL FUND MUNICIPAL WASTEWAT	PAVED STREETS M-PURIFY STRUCTURES TOTAL:	235.20 182.28_ 1,592.02
MEDIACOM	11/20/15 11/20/15	STREET PATCHES WATER BREAK INTERNET	GENERAL FUND MUNICIPAL WASTEWAT	PAVED STREETS M-PURIFY STRUCTURES TOTAL:  PAVED STREETS TOTAL:  FA DISTR METERS	235.20 182.28_ 1,592.02 69.95_ 69.95
MEDIACOM	11/20/15 11/20/15 11/20/15	STREET PATCHES WATER BREAK INTERNET	GENERAL FUND MUNICIPAL WASTEWAT GENERAL FUND	PAVED STREETS M-PURIFY STRUCTURES TOTAL:  PAVED STREETS TOTAL:	235.20 182.28_ 1,592.02 69.95_ 69.95
MEDIACOM METERING & TECHNOLOGY SOLUTIONS	11/20/15 11/20/15 11/20/15 11/20/15	STREET PATCHES WATER BREAK INTERNET	GENERAL FUND MUNICIPAL WASTEWAT GENERAL FUND	PAVED STREETS M-PURIFY STRUCTURES TOTAL:  PAVED STREETS TOTAL:  FA DISTR METERS	235.20 182.28_ 1,592.02 69.95_ 69.95
MEDIACOM METERING & TECHNOLOGY SOLUTIONS	11/20/15 11/20/15 11/20/15 11/20/15 11/20/15	STREET PATCHES WATER BREAK  INTERNET  METERS	GENERAL FUND MUNICIPAL WASTEWAT GENERAL FUND WATER	PAVED STREETS M-PURIFY STRUCTURES TOTAL:  PAVED STREETS TOTAL:  FA DISTR METERS TOTAL:	235.20 182.28_ 1,592.02 69.95_ 69.95 11,407.05_ 11,407.05
MEDIACOM METERING & TECHNOLOGY SOLUTIONS	11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15	STREET PATCHES WATER BREAK  INTERNET  METERS  MN BENEFITS	GENERAL FUND MUNICIPAL WASTEWAT GENERAL FUND WATER GENERAL FUND	PAVED STREETS M-PURIFY STRUCTURES TOTAL:  PAVED STREETS TOTAL:  FA DISTR METERS TOTAL:  NON-DEPARTMENTAL	235.20 182.28_ 1,592.02 69.95_ 69.95 11,407.05_ 11,407.05
MEDIACOM METERING & TECHNOLOGY SOLUTIONS	11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15	STREET PATCHES WATER BREAK  INTERNET  METERS  MN BENEFITS MN BENEFITS	GENERAL FUND MUNICIPAL WASTEWAT GENERAL FUND WATER GENERAL FUND GENERAL FUND	PAVED STREETS M-PURIFY STRUCTURES TOTAL:  PAVED STREETS TOTAL:  FA DISTR METERS TOTAL:  NON-DEPARTMENTAL NON-DEPARTMENTAL	235.20 182.28_ 1,592.02 69.95_ 69.95 11,407.05_ 11,407.05 60.68 62.22
MEDIACOM	11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15	STREET PATCHES WATER BREAK  INTERNET  METERS  MN BENEFITS MN BENEFITS MN BENEFITS	GENERAL FUND MUNICIPAL WASTEWAT GENERAL FUND WATER GENERAL FUND GENERAL FUND GENERAL FUND	PAVED STREETS M-PURIFY STRUCTURES TOTAL:  PAVED STREETS TOTAL:  FA DISTR METERS TOTAL:  NON-DEPARTMENTAL NON-DEPARTMENTAL NON-DEPARTMENTAL	235.20 182.28_ 1,592.02 69.95_ 69.95 11,407.05_ 11,407.05 60.68 62.22_ 32.05

PAGE: 8

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	11/20/15	INSURANCE	GENERAL FUND	PUBLIC WORK SHOP	19.33
	11/20/15	INSURANCE	GENERAL FUND	CODE ENFORCEMENT	193.34
	11/20/15	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	37.66
	11/20/15	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	36.12
	11/20/15	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	22.16
	11/20/15	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	19.88
	11/20/15	INSURANCE	RECREATION	PARK AREAS	0.01
	11/20/15	MN BENEFITS	WATER	NON-DEPARTMENTAL	4.79
	11/20/15	MN BENEFITS	WATER	NON-DEPARTMENTAL	4.79
	11/20/15	INSURANCE	WATER	O-PUMPING	50.49
	11/20/15	INSURANCE	WATER	O-PURIFY LABOR	80.06
	11/20/15	INSURANCE	WATER	O-DISTR MISC	62.78
		INSURANCE	WATER	GENERAL ADMIN	32.07
	11/20/15	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	15.77
	11/20/15	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	17.27
		MN BENEFITS	MUNICIPAL WASTEWAT		84.74
		MN BENEFITS	MUNICIPAL WASTEWAT		86.15
		INSURANCE	MUNICIPAL WASTEWAT		109.56
		INSURANCE		M-SOURCE MAINS & LIFTS	0.01
	, .,	INSURANCE		M-PURIFY EQUIPMENT	84.28
		INSURANCE	MUNICIPAL WASTEWAT	-	25.66
		MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
		MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
		MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	2.92
	, .,	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	2.92
	, .,	INSURANCE	ELECTRIC	O-SOURCE SUPER & ENG	9.76
	, .,	INSURANCE	ELECTRIC	O-DISTR SUPER & ENG	175.66
		INSURANCE			9.76
		INSURANCE	ELECTRIC ELECTRIC	M-SOURCE SUPER & ENF GENERAL ADMIN	156.11
		MN BENEFITS	STORM WATER MANAGE		2.98
		MN BENEFITS	STORM WATER MANAGE		1.48
		MN BENEFITS	STORM WATER MANAGE STORM WATER MANAGE		16.25
		MN BENEFITS	STORM WATER MANAGE		14.27
		MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	21.78
		MN BENEFITS	~	NON-DEPARTMENTAL	21.78
		INSURANCE	AIRPORT	O-GEN MISC	14.50
	11/20/15	INSURANCE	DATA PROCESSING	DATA PROCESSING	80.34_
				TOTAL:	2,257.13
MINNESOTA DEPARTMENT OF AGRICULTURE	11/20/15	TREE CARE REGISTRY	RECREATION	TREE REMOVAL	25.00_
				TOTAL:	25.00
MINNESOTA DEPARTMENT OF HEALTH	11/20/15	OLSON LICENSE RENEWAL	RECREATION	OLSON PARK CAMPGROUND	484.00
				TOTAL:	484.00
MINNESOTA ENERGY RESOURCES CORP	11/20/15	GAS SERVICE	GENERAL FUND	PAVED STREETS	25.96
		GAS SERVICE	GENERAL FUND	PAVED STREETS	16.06
		GAS SERVICE		MEMORIAL AUDITORIUM	1,561.00
		GAS SERVICE	RECREATION	PARK AREAS	18.50
		GAS SERVICE	RECREATION	PARK AREAS	19.10
		GAS SERVICE	RECREATION	PARK AREAS	132.75
		GAS SERVICE	WATER	O-DISTR MISC	25.96
		GAS SERVICE	WATER	O-DISTR MISC	7.71
		GAS SERVICE		O-SOURCE MAINS & LIFTS	8.65
		GAS SERVICE		O-DISTR MISC	27.87
		GAS SERVICE		O-DISTR MISC	8.96
	11,20,13	222 2211 222	222011120		0.50

11 19 2010 01.00 111	Ŭ	0011011	11,20,10	111021	
VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	11/20/15	GAS SERVICE	LIQUOR	O-GEN MISC TOTAL:	34.46_ 1,886.98
MINNESOTA MUNICIPAL UTILITIES ASSOC	11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15	OSHA SAFETY PROGRAM 4TH QTR SAFETY MGMT PROGRA 4TH QTR SAFETY UTILITY DUES OSHA SAFETY PROGRAM	GENERAL FUND GENERAL FUND RECREATION RECREATION WATER MUNICIPAL WASTEWAT MUNICIPAL WASTEWAT ELECTRIC ELECTRIC LIQUOR	ADMINISTRATION ENGINEERING ADMIN ECONOMIC DEVELOPMENT POLICE ADMINISTRATION FIRE ADMINISTRATION PAVED STREETS PAVED STREETS CODE ENFORCEMENT GOLF COURSE-GREEN PARK AREAS O-DISTR MISC O-SOURCE MAINS & LIFTS O-PURIFY MISC O-DISTR MISC ADMIN MISC O-GEN MISC	182.02 333.71 212.36 1,941.61 2,184.31 60.67 303.37 60.67 60.67 242.70 1,392.97 717.59 717.59 1,392.96 6,336.75 182.02
	11/20/15	OSHA SAFETY PROGRAM	DATA PROCESSING	DATA PROCESSING TOTAL:	242.70_ 16,564.67
MINNESOTA VALLEY TESTING LABS INC	11/20/15	TESTING	AIRPORT	O-GEN MISC TOTAL:	359.00_ 359.00
MINNESOTA WEST	11/20/15 11/20/15	TRAINING-DRIVING EMERGENCY COMPUTER CLASSES-DHS GRANT	GENERAL FUND	FIRE ADMINISTRATION CENTER FOR ACTIVE LIVI TOTAL:	_
FRAZEE LARRY FRAZEE LARRY HAFTAY FEVEN H HAFTAY FEVEN H HERNANDEZ EFREN HERNANDEZ EFREN SUNNY LODGING LLC THOMPSON KENNETH J THOMPSON KENNETH J VELA-PEREZ ALEJANDRO VELA-PEREZ ALEJANDRO WILLARDSON PROPERTIES	11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15 11/20/15	REFUND OF DEPOSITS-ACCTS F REFUND OF CREDITS-ACCTS FI REFUND OF CREDITS-ACCTS FI REFUND OF DEPOSITS-ACCTS F REFUND OF DEPOSITS-ACCTS F REFUND OF DEPOSITS-ACCTS F REFUND OF DEPOSITS-ACCTS F	ELECTRIC GARBAGE COLLECTION ELECTRIC ELECTRIC ELECTRIC ELECTRIC GARBAGE COLLECTION GARBAGE COLLECTION ELECTRIC ELECTRIC ELECTRIC MUNICIPAL WASTEWAT ELECTRIC	ACCTS-RECORDS & COLLEC NON-DEPARTMENTAL NON-DEPARTMENTAL NON-DEPARTMENTAL ACCTS-RECORDS & COLLEC NON-DEPARTMENTAL ACCTS-RECORDS & COLLEC CUSTOMER INSTALL EXPEN NON-DEPARTMENTAL NON-DEPARTMENTAL NON-DEPARTMENTAL ACCTS-RECORDS & COLLEC NON-DEPARTMENTAL NON-DEPARTMENTAL NON-DEPARTMENTAL NON-DEPARTMENTAL NON-DEPARTMENTAL	9.37 0.08 0.71 184.87 39.50 0.06 98.83 0.10 7,346.25 251.67 55.28 99.23 0.01 118.32 0.26 449.04_ 8,653.58
MN CHILD SUPPORT PAYMENT CTR		GARNISHMENT GARNISHMENT		NON-DEPARTMENTAL NON-DEPARTMENTAL TOTAL:	461.46 294.46_ 755.92
MN DEPT TRANSPORTATION	11/20/15	MATERIAL TESTING & INSPECT	IMPROVEMENT CONST		1,078.92_ 1,078.92
MORRIS ELECTRONICS INC				ACCTS-RECORDS & COLLEC ACCTS-RECORDS & COLLEC	106.25 132.50

11-19-2015 01:53 PM C O U N C I L R E P O R T 11/20/15 PAGE: 10

VENDOR SORT KEY DATE DESCRIPTION FUND DEPARTMENT AMOUNT\_

	Œ	WATER	ACCTS-RECORDS & COLLEC	
11/20/15 TECHNICAL	SUPPORT	WATER	ACCTS-RECORDS & COLLEC	
11/20/15 COMPUTER M	ONITORS	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	106.25
11/20/15 TECHNICAL				
11/20/15 DOMAIN NAM	Æ	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	
11/20/15 TECHNICAL	SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	26.25
11/20/15 COMPUTER M	ONITORS	ELECTRIC	ACCTS-RECORDS & COLLEC	212.50
11/20/15 TECHNICAL	SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	265.00
11/20/15 DOMAIN NAM	Æ	ELECTRIC	ACCTS-RECORDS & COLLEC	224.99
11/20/15 TECHNICAL				52.50
11/20/15 FIREWALL		DATA PROCESSING	DATA PROCESSING	607.34
11/20/15 TECH SUPPO	RT-FIREWALL,, NE	DATA PROCESSING	DATA PROCESSING	810.00
11/20/15 TECH SUPPO	RT-MAIL SIZE	DATA PROCESSING	DATA PROCESSING	52.50_
			TOTAL:	2,979.81
11/20/15 TRAINING C	ONFERENCE	GENERAL FUND	POLICE ADMINISTRATION	150.00
				375.00
11/20/13 TRAINING C	ONFERENCE	ID TASK FORCE		525.00
			TOTAL.	323.00
11/20/15 LIFE INS		GENERAL FUND	NON-DEPARTMENTAL	111.55
11/20/15 LIFE INS		GENERAL FUND	NON-DEPARTMENTAL	113.91
11/20/15 INSURANCE		GENERAL FUND	NON-DEPARTMENTAL	16.00
11/20/15 LIFE INS		RECREATION	NON-DEPARTMENTAL	27.18
11/20/15 LIFE INS		RECREATION	NON-DEPARTMENTAL	28.03
11/20/15 LIFE INS		PIR/TRUNKS	NON-DEPARTMENTAL	3.60
11/20/15 LIFE INS		PIR/TRUNKS	NON-DEPARTMENTAL	3.60
11/20/15 LIFE INS		IMPROVEMENT CONST	NON-DEPARTMENTAL	6.13
11/20/15 LIFE INS		IMPROVEMENT CONST	NON-DEPARTMENTAL	3.57
11/20/15 LIFE INS		WATER	NON-DEPARTMENTAL	18.90
11/20/15 LIFE INS		WATER	NON-DEPARTMENTAL	17.33
11/20/15 LIFE INS		MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	26.80
11/20/15 LIFE INS		MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	27.80
11/20/15 LIFE INS		ELECTRIC	NON-DEPARTMENTAL	21.84
11/20/15 LIFE INS		ELECTRIC	NON-DEPARTMENTAL	21.76
11/20/15 LIFE INS		LIQUOR	NON-DEPARTMENTAL	16.00
11/20/15 LIFE INS		LIOUOR	NON-DEPARTMENTAL	16.00
11/20/15 LIFE INS		DATA PROCESSING	NON-DEPARTMENTAL	16.00
11/20/15 LIFE INS				16.00
			TOTAL:	512.00
44 /00 /45				
11/20/15 BOILER & M	ACHINERY INS	ELECTRIC		34,772.00_
			TOTAL:	34,772.00
11/20/15 HIGH EXPAN	ISION FOAM	GENERAL FUND	FIRE ADMINISTRATION	2,339.21
			TOTAL:	2,339.21
11/20/15 PANCE FIEC	יייים דר דיייע	CENERAL FUND	SECUPTRY CENTER	8.26
				8.26
				434.46 65.86
				1,413.25
				74.58
				264.61
II/ZU/ID ELECTRIC S	EUATCE	WIKLOWI		38.16_
			TOTAL:	2,307.44
	11/20/15 TECHNICAL 11/20/15 COMPUTER M 11/20/15 TECHNICAL 11/20/15 DOMAIN NAM 11/20/15 TECHNICAL 11/20/15 TECHNICAL 11/20/15 TECHNICAL 11/20/15 DOMAIN NAM 11/20/15 TECHNICAL 11/20/15 TECHNICAL 11/20/15 TECHNICAL 11/20/15 TECHNICAL 11/20/15 TECH SUPPO 11/20/15 LIFE INS 11/20/15 ELECTRIC S 11/20/15 ELECTRIC S 11/20/15 ELECTRIC S 11/20/15 ELECTRIC S	11/20/15 TECHNICAL SUPPORT 11/20/15 COMPUTER MONITORS 11/20/15 TECHNICAL SUPPORT 11/20/15 DOMAIN NAME 11/20/15 TECHNICAL SUPPORT 11/20/15 TECH SUPPORT-FIREWALL,, NE 11/20/15 TECH SUPPORT-MAIL SIZE  11/20/15 TRAINING CONFERENCE 11/20/15 TRAINING CONFERENCE 11/20/15 LIFE INS	11/20/15 TECHNICAL SUPPORT	11/20/15 TECHNICAL SUPPORT 11/20/15 TECH SUPPORT—MAIL SIZE 11/20/15 TECH SUPPORT—MAIL SIZE 11/20/15 TECH SUPPORT—MAIL SIZE 11/20/15 TRAINING CONFERENCE 11/20/15 TRAINING CONFERENCE 11/20/15 TRAINING CONFERENCE 11/20/15 TRAINING CONFERENCE 11/20/15 LIFE INS 11/20/1

11-19-2015 01:53 PM COUNCIL REPORT 11/20/15 PAGE: 11 FUND DEPARTMENT VENDOR SORT KEY DATE DESCRIPTION AMOUNT 11/20/15 LEASE PAYMENT UTILITIES WATER O-DISTR RENTS
11/20/15 LEASE PAYMENT UTILITIES WATER ADMIN RENT NOBLES COUNTY AUDITOR/TREASURER 150.24 11/20/15 LEASE PAYMENT UTILITIES MUNICIPAL WASTEWAT O-PURIFY MISC 11/20/15 LEASE PAYMENT UTILITIES MUNICIPAL WASTEWAT ADMIN RENT
11/20/15 LEASE PAYMENT UTILITIES ELECTRIC O-DISTR RENTS
11/20/15 LEASE PAYMENT UTILITIES ELECTRIC ADMIN RENT 240.39 1,472.37\_ TOTAL: 3,004.84 SAFETY PROMO/LOSS HEALTH/SAFETY/FITNESS 11/20/15 FLU SHOTS NOBLES COUNTY COMMUNITY SERVICES 1,440.00 11/20/15 OCTOBER FUEL GENERAL FUND ENGINEERING ADMIN 247.65
11/20/15 OCTOBER FUEL GENERAL FUND ECONOMIC DEVELOPMENT 61.49
11/20/15 OCTOBER FUEL GENERAL FUND POLICE ADMINISTRATION 3,125.70
11/20/15 OCTOBER FUEL GENERAL FUND REGULATE LAWFUL GAMBLE 11.11
11/20/15 OCTOBER FUEL GENERAL FUND ANIMAL CONTROL ENFORCE 78.80
11/20/15 OCTOBER FUEL GENERAL FUND PAVED STREETS 439.02
11/20/15 OCTOBER FUEL GENERAL FUND CODE ENFORCEMENT 24.86
11/20/15 OCTOBER FUEL RECREATION PARK AREAS 1,023.00
11/20/15 OCTOBER FUEL RECREATION TREE REMOVAL 231.41
11/20/15 OCTOBER FUEL WATER O-PUMPING 281.00
11/20/15 OCTOBER FUEL WATER M-TRANS MAINS 369.78
11/20/15 OCTOBER FUEL MUNICIPAL WASTEWAT O-PURIFY SUPERVISION 73.14
11/20/15 OCTOBER FUEL MUNICIPAL WASTEWAT O-PURIFY SUPERVISION 73.14
11/20/15 OCTOBER FUEL MUNICIPAL WASTEWAT O-PURIFY MISC 91.56
11/20/15 OCTOBER FUEL MUNICIPAL WASTEWAT M-SOURCE MAINS & LIFTS 173.82
11/20/15 OCTOBER FUEL STORM WATER MANAGE STORM DRAINAGE 152.23
11/20/15 OCTOBER FUEL STORM WATER MANAGE STORM DRAINAGE 789.76
11/20/15 OCTOBER FUEL STORM WATER MANAGE STORM DRAINAGE 789.76
11/20/15 OCTOBER FUEL STORM WATER MANAGE STORM DRAINAGE 789.76
11/20/15 OCTOBER FUEL STORM WATER MANAGE STORM DRAINAGE 789.76
11/20/15 OCTOBER FUEL STORM WATER MANAGE STORM DRAINAGE 789.76
11/20/15 OCTOBER FUEL STORM WATER MANAGE STORM DRAINAGE 789.76
11/20/15 OCTOBER FUEL STORM WATER MANAGE STORM DRAINAGE 789.76 TOTAL: 1,440.00 NOBLES COUNTY HIGHWAY DEPT TOTAL: 8,792.16 NOBLES COUNTY LANDFILL 11/20/15 DEMO-CLEANUP ELECTRIC M-DISTR UNDERGRND LINE 6.51 TOTAL: OVERHEAD DOOR CO OF SIOUX FALLS INC 11/20/15 DOOR REPAIR INDUSTRIAL WASTEWA O-PURIFY MISC 1,287.54 1,287.54 TOTAL: 11/20/15 REIMBURSE DESERT SNOW TRAI GENERAL FUND POLICE ADMINISTRATION 11/20/15 REIMBURSE DESERT SNOW TRAI GENERAL FUND POLICE ADMINISTRATION 33.00 PALMERSHEIM COLBY TOTAL: 84.66 LIQUOR NON-DEPARTMENTAL 1,500.03
LIQUOR NON-DEPARTMENTAL 1,000.96
LIQUOR O-SOURCE MISC 31.25
LIQUOR O-SOURCE MISC 13.75\_ 11/20/15 WINE PAUSTIS & SONS .\_\_,13 WINE 11/20/15 FREIGHT 11/20/15 FREIGHT TOTAL: 2,545.99 11/20/15 TECH MANUALS -DHS GRANT GENERAL FUND CENTER FOR ACTIVE LIVI 209.23
11/20/15 TECH MANUALS-DHS GRANT GENERAL FUND CENTER FOR ACTIVE LIVI 32.34 PEARSON EDUCATION TOTAL: 11/20/15 HEALTH INS PREMIUM GENERAL FUND NON-DEPARTMENTAL
11/20/15 HEALTH INS PREMIUM GENERAL FUND NON-DEPARTMENTAL
11/20/15 HEALTH INSURANCE GENERAL FUND NON-DEPARTMENTAL
11/20/15 HEALTH INS ADMIN GENERAL FUND MAYOR AND COUNCIL MN PEIP 5,671.98 5,995.73

1,317.94 1,253.88

11-19-2015 01:53 PM	C	OUNCIL	REPORT	11/20/15	PAGE:	12
VENDOR SORT KEY	DATE	DESCRIPTIO	N	FUND	DEPARTMENT	AMOUNT_
	11/20/15	HEALTH INS	ADMIN	GENERAL FUND	MAYOR AND COUNCIL	1,253.88
	11/20/15	HEALTH INS	ADMIN	GENERAL FUND	ADMINISTRATION	626.94
	11/20/15	HEALTH INS	ADMIN	GENERAL FUND GENERAL FUND	ADMINISTRATION	626.94
	11/20/15	HEALTH INS	ADMIN	GENERAL FUND	CLERK'S OFFICE	1,155.80
	11/20/15	HEALTH INS	ADMIN	GENERAL FUND	CLERK'S OFFICE	1,155.80
	11/20/15	HEALTH INS	ADMIN	GENERAL FUND GENERAL FUND	ENGINEERING ADMIN	1,301.28
	11/20/15	HEALTH INS			ENGINEERING ADMIN	1,747.89
	11/20/15	HEALTH INS	ADMIN	GENERAL FUND GENERAL FUND	ECONOMIC DEVELOPMENT	1,393.28
	11/20/15	HEALTH INS	ADMIN	GENERAL FUND	ECONOMIC DEVELOPMENT	1,393.28
	11/20/15	HEALTH INS	ADMIN	GENERAL FUND GENERAL FUND	GENERAL GOVT BUILDINGS	125.84
	11/20/15	HEALTH INS	ADMIN	GENERAL FUND	GENERAL GOVT BUILDINGS	125.84
		HEALTH INS		GENERAL FUND	POLICE ADMINISTRATION	9,882.91
	11/20/15	HEALTH INS	ADMIN	GENERAL FUND	POLICE ADMINISTRATION	
		HEALTH INS	ADMIN	GENERAL FUND	REGULATE LAWFUL GAMBLE	
		HEALTH INS	ADMIN	GENERAL FUND GENERAL FUND	REGULATE LAWFUL GAMBLE	
	11/20/15	HEALTH INS			SECURITY CENTER	1,994.69
		HEALTH INS	ADMIN	GENERAL FUND GENERAL FUND	SECURITY CENTER	1,994.71
	11/20/15	HEALTH INS	ADMIN	GENERAL FUND	SECURITY CENTER	1,994.68
	11/20/15	HEALTH INS	ADMIN	GENERAL FUND GENERAL FUND	SECURITY CENTER	1,994.72
	11/20/15	HEALTH INS	ADMIN	GENERAL FUND	ANIMAL CONTROL ENFORCE	
		HEALTH INS		GENERAL FUND	ANIMAL CONTROL ENFORCE	
	11/20/15	HEALTH INS	ADMIN	GENERAL FUND	PAVED STREETS	513.01
						1,006.81
	11/20/15	HEALTH INS	ADMIN	GENERAL FUND GENERAL FUND	PUBLIC WORK SHOP	252.19
	11/20/15	HEALTH INS	ADMIN	GENERAL FUND	PIIRLIC WORK SHOP	423.05
	11/20/15	HEALTH INS	ADMIN	GENERAL FUND	PUBLIC WORK SHOP LAKE IMPROVEMENT	188.07
	11/20/15	HEALTH INS	ADMIN	GENERAL FUND	MISC SPECIAL DAYS/EVEN	
	11/20/15	HEALTH INS	PREMIUM	MEMORIAL AUDITORIU	NON-DEPARTMENTAL	83.89
	11/20/15	HEALTH INS	PREMIUM	MEMORIAL AUDITORIU	NON-DEPARTMENTAL NON-DEPARTMENTAL MEMORIAL AUDITORIUM MEMORIAL AUDITORIUM	83.89
	11/20/15	HEALTH INS	ADMIN	MEMORIAL AUDITORIU	MEMORIAL AUDITORIUM	293.61
	11/20/15	HEALTH INS	ADMIN	MEMORIAL AUDITORIU	MEMORIAL AUDITORIUM	293.61
	11/20/15	HEALTH INS	PREMIUM	RECREATION	NON-DEPARTMENTAL	658.17
			PREMIUM	RECREATION RECREATION	NON-DEPARTMENTAL	611.94
			URANCE	RECREATION	NON-DEPARTMENTAL	151.40
		HEALTH INS	ADMIN	RECREATION	NON-DEPARTMENTAL GOLF COURSE-GREEN	335.56
	11/20/15	HEALTH INS	ADMIN	RECREATION	GOLF COURSE-GREEN	335.56
		HEALTH INS	ADMIN	RECREATION	GOLF COURSE-GREEN PARK AREAS PARK AREAS	1,902.92
	11/20/15	HEALTH INS	ADMIN	RECREATION	PARK AREAS	1,806.65
	11/20/15	HEALTH INS	ADMIN	RECREATION	TREE REMOVAL	125.39
	11/20/15	HEALTH INS	ADMIN	RECREATION RECREATION	TREE REMOVAL	62.70
	11/20/15	HEALTH INS	PREMIUM	PIR/TRUNKS	NON-DEPARTMENTAL	59.63
	11/20/15	HEALTH INS	PREMIUM	PIR/TRUNKS	NON-DEPARTMENTAL NON-DEPARTMENTAL SP ASSESS-ADMIN ESCROW	59.63
	11/20/15	HEALTH INS	ADMIN	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	237.99
	11/20/15	HEALTH INS	ADMIN		SP ASSESS-ADMIN ESCROW	
			PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	238.00
	11/20/15	HEALTH INS	PREMIUM	IMPROVEMENT CONST		162.11
	11/20/15	HEALTH INS	ADMIN	IMPROVEMENT CONST	OVERLAY PROGRAM	309.56
	11/20/15	HEALTH INS	ADMIN		HAGGE-DIAGONAL TO TOWE	39.18
	11/20/15	HEALTH INS	ADMIN	IMPROVEMENT CONST	APEL AVE-CLARY TO BRIS	23.51
	11/20/15	HEALTH INS	ADMIN	IMPROVEMENT CONST	MSAS STRUT OVERLAYS	39.18
	11/20/15	HEALTH INS	ADMIN	IMPROVEMENT CONST	MSAS STRUT OVERLAYS	393.80
	11/20/15	HEALTH INS	ADMIN	IMPROVEMENT CONST	MSAS STRUT OVERLAYS	97.96
	11/20/15	HEALTH INS	ADMIN	IMPROVEMENT CONST	MSAS STRUT OVERLAYS	381.36
	11/20/15	HEALTH INS	ADMIN	IMPROVEMENT CONST	SCHAAP DRIVE-ECKERSON/	31.35
	11/20/15	HEALTH INS	ADMIN	IMPROVEMENT CONST	D\48439	62.69
1	11/20/15	HEALTH INS	ADMIN	IMPROVEMENT CONST	D\48439	23.51

VENDOR SORT KEY

COUNCIL REPORT 11/20/15 PAGE: 13

DATE	DESCRIE	OIT	N	FUND		DEPARTME	NT	AMOUNT_
11/20/15	HEALTH	TNS	ADMIN	TMPROVEMEN	T CONST	TH 59 N	COMM/IND PARK	62.69
11/20/15							XFORD TO 2ND C	23.51
11/20/15							DR-BURLINGTON	31.35
11/20/15				IMPROVEMEN				31.35
11/20/15							SAH5 TO 1400 E	7.84
11/20/15							SAH5 TO 1400 E	7.84
11/20/15				WATER		NON-DEPA	RTMENTAL	255.72
11/20/15				WATER			RTMENTAL	165.20
11/20/15				WATER		O-SOURCE	WELLS & SPRNG	15.47
11/20/15				WATER		O-PUMPIN		51.00
11/20/15	HEALTH	INS	ADMIN	WATER		O-PUMPIN	G	15.98
11/20/15	HEALTH	INS	ADMIN	WATER		O-PURIFY	LABOR	76.60
11/20/15	HEALTH	INS	ADMIN	WATER		O-PURIFY	LABOR	44.53
11/20/15	HEALTH	INS	ADMIN	WATER		O-DISTR	SUPER AND ENG	335.56
11/20/15	HEALTH	INS	ADMIN	WATER		O-DISTR	SUPER AND ENG	335.56
11/20/15	HEALTH	INS	ADMIN	WATER		O-DIST U	NDERGRND LINES	232.94
11/20/15	HEALTH	INS	ADMIN	WATER		O-DIST U	NDERGRND LINES	596.01
11/20/15	HEALTH	INS	ADMIN	WATER		O-DISTR	MISC	518.99
11/20/15	HEALTH	INS	ADMIN	WATER		O-DISTR	MISC	251.43
11/20/15	HEALTH	INS	ADMIN	WATER		M-TRANS	MAINS	89.67
11/20/15	HEALTH	INS	ADMIN	WATER		M-TRANS	MAINS	55.50
11/20/15	HEALTH	INS	ADMIN	WATER		M-TRANS	HYDRANTS	68.83
11/20/15	HEALTH	INS	ADMIN	WATER		M-TRANS	HYDRANTS	74.58
11/20/15	HEALTH	INS	ADMIN	WATER		GENERAL	ADMIN	94.04
11/20/15	HEALTH	INS	ADMIN	WATER		GENERAL	ADMIN	84.76
11/20/15	HEALTH	INS	ADMIN	WATER		ADMIN OF	FICE SUPPLIES	3.87
11/20/15	HEALTH	INS	ADMIN	WATER		ACCTS-ME	TER READING	250.78
11/20/15	HEALTH	INS	ADMIN	WATER		ACCTS-ME	TER READING	125.39
11/20/15	HEALTH	INS	ADMIN	WATER		ACCTS-RE	CORDS & COLLEC	276.88
11/20/15	HEALTH	INS	ADMIN	WATER		ACCTS-RE	CORDS & COLLEC	276.88
11/20/15				WATER		PROJECT		37.52
11/20/15				WATER		PROJECT	#4	47.02
11/20/15				WATER		PROJECT		23.51
11/20/15				WATER		PROJECT		15.67
11/20/15				WATER		PROJECT		126.72
11/20/15				WATER		PROJECT		7.84
11/20/15				MUNICIPAL				954.00
11/20/15				MUNICIPAL				991.98
11/20/15							SUPERVISION	188.08
11/20/15							SUPERVISION	188.08
11/20/15 11/20/15							MAINS & LIFTS MAINS & LIFTS	103.87 88.94
11/20/15							SUPERVISION	438.86
11/20/15							SUPERVISION	438.86
11/20/15				MUNICIPAL				592.40
11/20/15				MUNICIPAL				521.96
11/20/15							LABORATORY	650.00
11/20/15							LABORATORY	651.37
11/20/15				MUNICIPAL				31.35
11/20/15				MUNICIPAL				31.35
11/20/15							MAINS & LIFTS	
11/20/15							MAINS & LIFTS	586.78
11/20/15							EQUIPMENT	674.91
11/20/15							EQUIPMENT	713.74
11/20/15				MUNICIPAL				75.23
11/20/15				MUNICIPAL				67.80

VENDOR SORT KEY

COUNCIL REPORT 11/20/15 PAGE: 14 DATE DESCRIPTION DEPARTMENT AMOUNT FIIND 11/20/15 HEALTH INS ADMIN MUNICIPAL WASTEWAT ADMIN OFFICE SUPPLIES
11/20/15 HEALTH INS ADMIN MUNICIPAL WASTEWAT PROFESSIONAL SERVICES
11/20/15 HEALTH INS ADMIN MUNICIPAL WASTEWAT ACCT-RECORDS & COLLECT
11/20/15 HEALTH INS ADMIN MUNICIPAL WASTEWAT ACCT-RECORDS & COLLECT
11/20/15 HEALTH INS ADMIN MUNICIPAL WASTEWAT PROJECT #11
11/20/15 HEALTH INS ADMIN MUNICIPAL WASTEWAT PROJECT #17
11/20/15 HEALTH INS ADMIN MUNICIPAL WASTEWAT PROJECT #17
11/20/15 HEALTH INS ADMIN MUNICIPAL WASTEWAT PROJECT #17 3.87 62.69 229.34 229.34 70 53 | 11/20/15 | REALTH INS ADMIN | MUNICIPAL WASTENAT PROJECT #11 | 273.62 |
11/20/15	REALTH INS ADMIN	MUNICIPAL WASTENAT PROJECT #17	151.72	
11/20/15	REALTH INS ADMIN	MUNICIPAL WASTENAT PROJECT #17	7.84	
11/20/15	REALTH INS ADMIN	ELECTRIC	NON-DEPARTMENTAL	1,355.58
11/20/15	REALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	1,408.97
11/20/15	REALTH INS ADMIN	ELECTRIC	ONO-DEPARTMENTAL	1,408.92
11/20/15	REALTH INS ADMIN	ELECTRIC	ONO-DEPARTMENTAL	1,255.99
11/20/15	REALTH INS ADMIN	ELECTRIC	O-BURGE GENERATION	226.97
11/20/15	REALTH INS ADMIN	ELECTRIC	O-DISTR UNDERGRAND LINE	125.39
11/20/15	REALTH INS ADMIN	ELECTRIC	O-DISTR MISC	498.29
11/20/15	REALTH INS ADMIN	ELECTRIC	O-DISTR MISC	498.29
11/20/15	REALTH INS ADMIN	ELECTRIC	O-DISTR MISC	498.29
11/20/15	REALTH INS ADMIN	ELECTRIC	O-DISTR MISC	498.29
11/20/15	REALTH INS ADMIN	ELECTRIC	M-DISTR STATION EQUIPM	99.91
11/20/15	REALTH INS ADMIN	ELECTRIC	M-DISTR STATION EQUIPM	99.91
11/20/15	REALTH INS ADMIN	ELECTRIC	M-DISTR STATION EQUIPM	99.91
11/20/15	REALTH INS ADMIN	ELECTRIC	M-DISTR STATION EQUIPM	99.91
11/20/15	REALTH INS ADMIN	ELECTRIC	M-DISTR STATION EQUIPM	99.91
11/20/15	REALTH INS ADMIN	ELECTRIC	M-DISTR STATION EQUIPM	99.91
11/20/15	REALTH INS ADMIN	ELECTRIC	M-DISTR PLANT MISC	166.16
11/20/15	REALTH INS ADMIN	ELECTRIC	M-DISTR PLANT MISC	166.16
11/20/15	REALTH INS ADMIN	ELECTRIC	M-DISTR PLANT MISC	166.16
11/20/15	REALTH INS ADMIN	ELECTRIC	GENERAL ADMIN	457.67
11/20/15	REALTH INS ADMIN	ELECTRIC	GENERAL ADMIN	479.48
11/20/15	REALTH INS ADMIN	ELECTRIC	ACCTS-METER READING	250.77
11/20/15	REALTH INS ADMIN	ELECTRIC	ACCTS-METER READING	250.77
11/20/15	REALTH INS ADMIN	ELECTRIC	ACCTS-METER READING	250.77
11/20/15	REALTH INS ADMIN	ELECTRIC	ACCTS-METER READING	250.76
11/2 151.72 TOTAL:				

PEPSI COLA BOTTLING CO

LIQUOR NON-DEPARTMENTAL LIQUOR NON-DEPARTMENTAL 11/20/15 MIX 27.00 11/20/15 MIX 90.90 PORT 11/20/15

PAGE: 15

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
				TOTAL:	117.90
PHILLIPS WINE & SPIRITS INC	11/20/15	WINE	LIQUOR	NON-DEPARTMENTAL	56.00-
	11/20/15	LIQUOR	LIQUOR	NON-DEPARTMENTAL	9.22-
	11/20/15		LIQUOR	NON-DEPARTMENTAL	9,521.86
	11/20/15			NON-DEPARTMENTAL	2,225.18
	11/20/15	LIQUOR	LIQUOR	NON-DEPARTMENTAL	8,325.15
	11/20/15			NON-DEPARTMENTAL	1,962.70
	11/20/15			O-SOURCE MISC	1.66-
	11/20/15		LIQUOR	O-SOURCE MISC	198.72
	11/20/15	FREIGHT		O-SOURCE MISC	61.84
	11/20/15			O-SOURCE MISC	152.67
	11/20/15		LIQUOR	O-SOURCE MISC	63.91
	11,20,10	1101011	Ligoon		22,445.15
PURCHASE POWER	11/20/15	POSTAGE METER REFILL	WATER	ADMIN OFFICE SUPPLIES	25.98
	11/20/15	POSTAGE METER REFILL	WATER	ACCTS-RECORDS & COLLEC	233.78
		POSTAGE METER REFILL		ADMIN OFFICE SUPPLIES	25.96
	11/20/15	POSTAGE METER REFILL	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	233.78
	11/20/15	POSTAGE METER REFILL	ELECTRIC	ADMIN OFFICE SUPPLIES	51.95
		POSTAGE METER REFILL	ELECTRIC	ACCTS-RECORDS & COLLEC	467.55
	, ., .			TOTAL:	1,039.00
RACOM CORP	11/20/15	CHARGER	GENERAL FUND	FIRE ADMINISTRATION	45.00_
				TOTAL:	45.00
RAY O'HERRON CO INC	11/20/15	UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	62.26_
				TOTAL:	62.26
RDO TRUST #80-5800	11/20/15	COMPACT EXCAVATOR	ELECTRIC	FA MACHINERY & EQUIP TOTAL:	32,419.00_ 32,419.00
RESCO INC	11/20/15	UMT FOR POLYPHASE METERS	ELECTRIC	FA DISTR METERS TOTAL:	1,582.49_ 1,582.49
RILEY MARK	11/20/15	RILEY MARK	GENERAL FUND	POLICE ADMINISTRATION	33.00
ALLEI PARK	11/20/13	KIBEI MAKK	GENERAL FUND	TOTAL:	33.00_
				TOTAL.	33.00
ROBINSON STEVE	11/20/15	REIMBURSE CGMC CONF	GENERAL FUND	ADMINISTRATION	228.85_
				TOTAL:	228.85
ROUND LAKE VINEYARDS & WINERY LLC	11/20/15	WINE	LIQUOR	NON-DEPARTMENTAL	648.00
COND LINE VINDINGO & WINDER BEC	11/20/10	WINE	Elgook	TOTAL:	648.00
RUNNINGS SUPPLY INC-ACCT#9502440	11/20/15	GLOVES	WATER	O-DISTR MISC	12.99
				TOTAL:	12.99
RUNNINGS SUPPLY INC-ACCT#9502485	11/20/15	BAR & CHAIN OIL, ENGINE OI	GENERAL FUND	FIRE ADMINISTRATION	13.77
				PAVED STREETS	7.29
	11/20/15	CENTENNIAL SHELTER	RECREATION	PARK AREAS	19.03
	11/20/15	REFLECTIVE GLOVES-SAFETY	RECREATION	PARK AREAS	17.99
	11/20/15	WINDOW CLEANER	RECREATION	PARK AREAS	16.76
	11/20/15	455 PARTS	RECREATION	PARK AREAS	1.89
	11/20/15	GALV CABLE-AIRPORT HANGER	AIRPORT	O-GEN MISC	66.00_

VENDOR SORT KEY

DATE DESCRIPTION FUND DEPARTMENT

COUNCIL REPORT 11/20/15 PAGE: 16

AMOUNT\_

SANFORD HEALTH NETWORK	11/20/15 SQUAD TOURNIQUETS	GENERAL FUND	POLICE ADMINISTRATION TOTAL:	713.90_ 713.90
			TOTAL:	713.90
SCHWALBACH ACE HARDWARE-5930	11/20/15 EXTENSION CORD		MISC SPECIAL DAYS/EVEN	19.98
	11/20/15 SUPPLIES	GENERAL FUND GENERAL FUND	MISC SPECIAL DAYS/EVEN	11.98
	11/20/15 XMAS LIGHTS	GENERAL FUND	MISC SPECIAL DAYS/EVEN	139.89
	11/20/15 XMAS LIGHT TIMERS	GENERAL FUND	MISC SPECIAL DAYS/EVEN	19.98
	11/20/15 GOV CENTER WREATH	GENERAL FUND	MISC SPECIAL DAYS/EVEN	14.94
	11/20/15 CENTENNIAL SHELTER	RECREATION	PARK AREAS	12.96
	11/20/15 OLSON WOMEN'S SHELF	RECREATION	OLSON PARK CAMPGROUND	11.98_
			TOTAL:	231.71
SECURE BENEFITS SYSTEMS CORP	11/20/15 ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	55.98
	11/20/15 ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	58.77
	11/20/15 CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	747.16
	11/20/15 CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	805.80
	11/20/15 UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	1,592.25
	11/20/15 UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	1,659.55
	11/20/15 MONTHLY ADMIN FEE	GENERAL FUND	OTHER GEN GOVT MISC	20.00
	11/20/15 ADMIN FEE	RECREATION	NON-DEPARTMENTAL	8.34
	11/20/15 ADMIN FEE	RECREATION	NON-DEPARTMENTAL	7.88
	11/20/15 CHILD CARE	RECREATION	NON-DEPARTMENTAL	45.00
	11/20/15 CHILD CARE	RECREATION	NON-DEPARTMENTAL	40.00
	11/20/15 UNREIMBURSED MEDICAL 11/20/15 UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	266.63
	11/20/15 UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	252.06
	11/20/15 ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	1.47
	11/20/15 ADMIN FEE	IMPROVEMENT CONST IMPROVEMENT CONST IMPROVEMENT CONST	NON-DEPARTMENTAL	1.43
	11/20/15 UNREIMBURSED MEDICAL 11/20/15 UNREIMBURSED MEDICAL 11/20/15 ADMIN FER	IMPROVEMENT CONST	NON-DEPARTMENTAL	49.64
	11/20/15 UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	48.17
	11/20/15 ADMIN FEE	WATER	NON-DEPARTMENTAL	9.63
	11/20/15 ADMIN FEE	WATER	NON-DEPARTMENTAL	9.34
	11/20/15 UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	282.24
	11/20/15 UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	272.86
	11/20/15 ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	9.76
	11/20/15 ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	9.45
	11/20/15 UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT		322.75
	11/20/15 UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	311.60
	11/20/15 ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	3.99
	11/20/15 ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	3.99
	11/20/15 CHILD CARE	ELECTRIC	NON-DEPARTMENTAL	41.66
	11/20/15 CHILD CARE		NON-DEPARTMENTAL	41.66
	11/20/15 UNREIMBURSED MEDICAL 11/20/15 UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	80.72
	11/20/15 UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	80.72
	11/20/15 ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL NON-DEPARTMENTAL NON-DEPARTMENTAL NON-DEPARTMENTAL NON-DEPARTMENTAL	4.43
	11/20/15 ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	2.74
	11/20/15 CHILD CARE	STORM WATER MANAGE	NON-DEPARTMENTAL	70.31
				16.67
	11/20/15 UNREIMBURSED MEDICAL	STORM WATER MANAGE		142.27
	11/20/15 UNREIMBURSED MEDICAL	STORM WATER MANAGE		111.54
	11/20/15 ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	6.75
	11/20/15 ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	6.75
	11/20/15 UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	133.34
	11/20/15 UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	133.34
	11/20/15 ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	3.15
	11/20/15 ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	3.15
	11/20/15 UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	114.16

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	11/20/15	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL TOTAL:	114.16_ 8,003.26
SERVALL TOWEL & LINEN SUPPLY	11/20/15	GRANITE MATS, BAR SWIPES	LIQUOR	O-GEN MISC TOTAL:	76.60_ 76.60
SHORT ELLIOTT HENDRICKSON INC	11/20/15	WELLHEAD PROTECTION PLAN	WATER	O-SOURCE WELLS & SPRNG TOTAL:	2,184.50_ 2,184.50
	11/20/15 11/20/15 11/20/15 11/20/15 11/20/15	WINE LIQUOR WINE	LIQUOR LIQUOR LIQUOR	NON-DEPARTMENTAL NON-DEPARTMENTAL NON-DEPARTMENTAL NON-DEPARTMENTAL O-SOURCE MISC	4,043.75 153.90 2,759.08 1,035.56 80.52
	11/20/15 11/20/15 11/20/15	FREIGHT FREIGHT	LIQUOR LIQUOR	O-SOURCE MISC O-SOURCE MISC O-SOURCE MISC TOTAL:	3.70 44.11 26.97_ 8,147.59
SOUTHWEST MINNESOTA HOUSING PARTNERSHI	11/20/15	CDAP-12-0071-O-FY13 #30	SMALL CITIES GRANT	SW MN HOUSING TOTAL:	5,520.00_ 5,520.00
STREICHER'S INC	11/20/15	AMMUNITION	GENERAL FUND	POLICE ADMINISTRATION TOTAL:	935.28_ 935.28
	11/20/15 11/20/15		GENERAL FUND GENERAL FUND GENERAL FUND	SECURITY CENTER SECURITY CENTER SECURITY CENTER SECURITY CENTER TOTAL:	26.50- 26.50- 124.00 124.00_ 195.00
UNION PACIFIC RAILROAD COMPANY	11/20/15	LAND LEASE	GENERAL FUND	PAVED STREETS TOTAL:	250.00_ 250.00
UNIVERSAL PUBLICATIONS	11/20/15	INROOM ADS	LIQUOR	O-GEN MISC TOTAL:	175.00_ 175.00
UPPER MIDWEST COMMUNITY POLICING INSTI	11/20/15	INTERNAL AFFAIRS-WILTROUT	GENERAL FUND	POLICE ADMINISTRATION TOTAL:	475.00_ 475.00
VANTAGEPOINT TRANSFER AGENTS-457	11/20/15	DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL TOTAL:	62.00_ 62.00
VERIZON WIRELESS	11/20/15	AIR CARDS	PD TASK FORCE	BUFFALO RIDGE DRUG TAS TOTAL:	97.28_ 97.28
VETERINARY MEDICAL CTR PA		380 CITY DOG TAGS @\$1.00 E DOG FOOD	GENERAL FUND	POLICE ADMINISTRATION POLICE ADMINISTRATION TOTAL:	380.00 50.42_ 430.42
VINOCOPIA INC	11/20/15 11/20/15 11/20/15	LIQUOR		NON-DEPARTMENTAL NON-DEPARTMENTAL O-SOURCE MISC TOTAL:	1,150.25 184.50 24.00_ 1,358.75
MARGARET HURLBUT VOSBURGH	11/20/15	YOGA CLASS INSTRUCTOR	GENERAL FUND	CENTER FOR ACTIVE LIVI	93.60

11-19-2015 01:53 PM	C	OUNCIL REPORT	11/20/15	PAGE:	18
VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
				TOTAL:	93.60
WAL MART BUSINESS/SYNCB	11/20/15	MOUSE TRAPS	ELECTRIC	M-DISTR UNDERGRND LINE	23.23_
				TOTAL:	23.23
WESCO RECEIVABLES CORP	11/20/15	PED LABELS	ELECTRIC	O-DISTR MISC	1,363.19_
				TOTAL:	1,363.19
WHEELER HARDWARE COMPANY	11/20/15	HIGH SECURITY KEY-CITY HAL	GENERAL FUND	GENERAL GOVT BUILDINGS	98.35_
				TOTAL:	98.35
WINE MERCHANTS	11/20/15		LIQUOR	NON-DEPARTMENTAL	4,086.16
	11/20/15	FREIGHT	LIQUOR	O-SOURCE MISC TOTAL:	86.04_ 4,172.20
				1011111.	1,172,20
WIRTZ BEVERAGE MINNESOTA WINE & SPIRIT	11/20/15	LIQUOR	LIQUOR	NON-DEPARTMENTAL	6,712.96
	11/20/15	WINE	LIQUOR	NON-DEPARTMENTAL	1,296.00
	11/20/15	WINE	LIQUOR	NON-DEPARTMENTAL	672.70
	11/20/15	BEER	LIQUOR	NON-DEPARTMENTAL	83.10
	11/20/15	WINE	LIQUOR	NON-DEPARTMENTAL	112.00
	11/20/15	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,934.31
	11/20/15	MIX	LIQUOR	NON-DEPARTMENTAL	106.41
	11/20/15	FREIGHT	LIQUOR	O-SOURCE MISC	84.58
	11/20/15	FREIGHT	LIQUOR	O-SOURCE MISC	14.85
	11/20/15	FREIGHT	LIQUOR	O-SOURCE MISC	16.50
	11/20/15		LIQUOR	O-SOURCE MISC	50.48
			-	TOTAL:	14,083.89
WORTHINGTON AREA UNITED WAY	11/20/15	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	17.00
	11/20/15	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	17.00
	11/20/15	PAYROLL WITHHOLDING	RECREATION	NON-DEPARTMENTAL	2.00
		PAYROLL WITHHOLDING	RECREATION	NON-DEPARTMENTAL	2.00
				TOTAL:	38.00
WORTHINGTON AUTO SUPPLY	11/20/15	LIGHT BULBS SQUAD #32	GENERAL FUND	POLICE ADMINISTRATION	105.00
		BULBS SOUAD #26	GENERAL FUND	POLICE ADMINISTRATION	12.34
		MINI LAMP	GENERAL FUND	FIRE ADMINISTRATION	0.82
		FUSES UNIT #206	WATER	O-DIST UNDERGRND LINES	9.00
	11/20/10	TOOLO ONII #200	WIII	TOTAL:	127.16
WORTHINGTON CABLE 3 TV PUBLIC ACCESS	11/20/15	FPANCHISE FEE-MEDIACOM OCT	CARLE TELEVISION	CABLE	6,574.33
WORTHINGTON CABLE 3 TV FUBLIC ACCESS	11/20/13	FRANCHISE FEE-MEDIACOM OCI	CABLE TELEVISION	TOTAL:	6,574.33
WORTHINGTON FOOTWEAR	11/20/15	BOOTS	GENERAL FUND	PAVED STREETS	192.00
	11/20/10	20010	CENTERE TONS	TOTAL:	192.00
WORTHINGTON GLASS INC	11/20/15	DIGESTER BLDG GLASS	MUNICIPAL WASTEWAT	M-PURIFY STRUCTURES	11.26
				TOTAL:	11.26
YMCA	11/20/15	2015 CONTRACT PAYMENT	RECREATION	RECREATION PROGRAMS	3,862.50_
				TOTAL:	3,862.50

VENDOR SORT KEY DATE DESCRIPTION FUND DEPARTMENT AMOUNT\_

	======= FUND TOTALS	
101	GENERAL FUND	114,080.83
202	MEMORIAL AUDITORIUM	3,417.29
204	SMALL CITIES GRANT	5,520.00
207	PD TASK FORCE	930.85
229	RECREATION	16,379.66
231	ECONOMIC DEV AUTHORITY	673.31
321	PIR/TRUNKS	602.44
401	IMPROVEMENT CONST	11,518.65
601	WATER	39,996.47
602	MUNICIPAL WASTEWATER	22,883.18
604	ELECTRIC	118,158.47
605	INDUSTRIAL WASTEWATER	68,829.06
606	STORM WATER MANAGEMENT	4,917.19
609	LIQUOR	106,736.28
612	AIRPORT	332,587.13
702	DATA PROCESSING	14,320.38
703	SAFETY PROMO/LOSS CTRL	1,440.00
872	CABLE TELEVISION	6,574.33
873	GARBAGE COLLECTION	940.86
	GRAND TOTAL:	870,506.38

TOTAL PAGES: 19