

WORTHINGTON CITY COUNCIL

AGENDA

7:00 P.M. - Monday, December 12, 2016

City Hall Council Chambers

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS AND OPENING REMARKS

C. AGENDA ADDITIONS/CHANGES AND CLOSURE

1. Additions/Changes
2. Closure

D. CONSENT AGENDA

1. CITY COUNCIL MINUTES (WHITE)
 - a. City Council Minutes of Regular Meeting November 14, 2016
 - b. City Council / Nobles County Commission Minutes of Special Joint Meeting November 30, 2016
2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Housing and Redevelopment Authority Board Minutes of October 20, 2016
 - b. Traffic and Safety Committee Minutes of October 29, 2016
 - c. Center for Active Living Committee Minutes of November 14, 2016
 - d. *Reapproval of Board of Canvass Minutes of November 14, 2016
*NOTE: Minutes must be amended to include passing of the ballot question regarding Sunday Liquor
3. a. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Item(s)
 1. Audit Engagement Letter
 2. Annual License Renewal Applications
 3. Application for Temporary On-Sale Liquor License
4. BILLS PAYABLE (WHITE)

PLEASE NOTE: All utility expenditures are listed as 601,602,and 604, and are approved by the Water and Light Commission

E. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

1. Resolutions Approving the 2016 Tax Levies Collectible in 2017
2. 2017 Budget Resolution
3. Third Reading Proposed Ordinance Amending Storm Sewer Utility Rates
4. Third Reading Proposed Ordinance Amending Chapter 155 (Special Use/Conditional Use)
5. Second Reading Proposed Ordinance Amending Chapter 111 to Add Section 111.29 - Sunday Intoxicating Liquor Licenses
6. Execution of Purchase Agreement for Parcel 31-3882-000
7. Approval of Purchase Agreement for Parcel 31-3786-551

F. CITY COUNCIL BUSINESS - PUBLIC SAFETY (TAN)

Case Items

1. Life Saving Award - Richard Barr

G. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

Case Items

1. YMCA 2017 Summer Youth Recreation Programs Agreement
2. 2017 Park User Fees and Olson Park Campground Rates
3. Authorize Execution of Airport Hay Land Lease

H. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Items

1. Professional Services for Alley Improvement
2. Grant Easement for Lewis and Clark Water Project

I. COUNCIL COMMITTEE REPORTS

1. Mayor Kuhle
2. Council Member Nelson
3. Council Member Graber
4. Council Member Janssen
5. Council Member Harmon
6. Council Member Sankey

J. CITY ADMINISTRATOR REPORT

K. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, NOVEMBER 28, 2016**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Scott Nelson, Diane Graber, Larry Janssen, Mike Harmon, Rod Sankey. Honorary Council Member: Rhina Galvez.

Staff present: Steve Robinson, City Administrator; Dwayne Haffield, Director of Engineering; Todd Wietzema, Public Works; Police Chief Troy Appel, Public Safety; Mindy Eggers, Assistant City Clerk.

Others present: Karl Evers-Hillstrom, Daily Globe; Justine Wettschreck, KWOA; Amy Ernst, Chad Cummings.

The Pledge of Allegiance was recited.

HONORARY COUNCIL MEMBER

Mayor Kuhle welcomed Rhina Galvez as the Honorary Council Member for the months of October, November, and December, 2016.

AGENDA CLOSED/APPROVED

Mayor Kuhle stated that item G-1 would be moved before item E-1 in the agenda.

The motion was made by Council Member Janssen, seconded by Council Member Graber and unanimously carried to close/approve the agenda, moving item G-1 before item E-1.

CONSENT AGENDA APPROVED

The motion was made by Council Member Graber, seconded by Council Member Nelson and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Regular Meeting November 14, 2016
- Minutes of Boards and Commissions - Board of Canvass Minutes of November 14, 2016; Water & Light Commission Minutes of November 7, 2016; Water & Light Commission Minutes of November 21, 2016; Park & Recreation Board Minutes of October 24, 2016; Heron Lake Watershed Board Minutes of September 20, 2016
- Municipal Liquor Store Income Statement for the period January 1, 2016 through October 31, 2016
- Approved Reschedule of Street Closure for Holiday Parade
- Approved Storm Water Utility Credit Adjustment
- Bills payable and totaling \$679,382.55 be ordered paid

APPROVED SECOND READING PROPOSED ORDINANCE AMENDING STORM

SEWER UTILITY RATES

Pursuant to published notice, this was the time and date set for the second reading of a proposed ordinance amending Storm Water Utility Rates as follows:

The annual fee per acre for residential is \$249.00.

The motion was made by Council Member Nelson seconded by Council Member Graber and unanimously carried to give a second reading to the proposed ordinance.

APPROVED SECOND READING PROPOSED ORDINANCE - AMENDING CHAPTER 155 OF THE WORTHINGTON CITY CODE (TEXT AMENDMENT - SPECIAL USE /CONDITIONAL USE)

Pursuant to published notice, this was the time and date set for the second reading of a proposed ordinance amending Chapter 155 of the Worthington City Code (Text Amendment - Special Use/Conditional Use):

Chapter 155 of the Worthington City Code is hereby amended so as to replace the term "special use" with the term "conditional use" in every section, subsection, table, and appendix where such term is found.

The motion was made by Council Member Graber, seconded by Council Member Janssen and unanimously carried to give a second reading to the proposed ordinance.

FIRST READING PROPOSED ORDINANCE AMENDING CHAPTER 111 TO ADD SECTION 111.29 - SUNDAY INTOXICATING LIQUOR LICENSES APPROVED

Steve Robinson, City Administrator stated that the General Election Ballot included a City Question regarding the approval of Sunday on-sale liquor as brought forth by petition, and approved by Council to go before the voters as required by MS §340A.504, Subd. 3 (C). The question passed by majority vote and now requires approval by ordinance, which following adoption would become effective January 1, 2017.

A motion was made by Council Member Nelson, seconded by Council Member Janssen and unanimously approved to give first reading to the Ordinance Amending Chapter 111 to add Section 111.29 - Sunday Intoxicating Liquor Licenses.

APPROVED ARCHITECTURAL SERVICE AGREEMENT AMENDMENT NO. 1

Steve Robinson, City Administrator explained the City has engaged the architectural firm of TSP to prepare a schematic design package and preliminary project budget for a new liquor store. The firm prepared preliminary site and building plans for potential sites selected by members of the City staff. Mr. Robinson explained the City is now considering the former Dollar General store as a potential site to relocate the liquor store. TSP has requested an amendment to the agreement to provide additional design services and site investigation for the new site. Mr. Robinson noted the request is an increase of \$4,500.00 above the original contract price of \$9,800.00, which would make the new contract amount \$14,300.00.

Mayor Kuhle asked where the funding for the architectural services would come from. Mr. Robinson replied that funding would come from the Liquor Store Budget, the additional services have been requested by staff.

A motion was made by Council Member Janssen, seconded by Council Member Harmon and unanimously carried to approved the Architectural Service Agreement Amendment No. 1 as presented.

2017 UTILITY DEPARTMENT STRATEGIC FINANCIAL PLANS APPROVED

Scott Hain, General Manager Worthington Public Utilities, presented the 2017 Utility Department Strategic Financial Plans to Council. Mr. Hain noted that Section 6.04 of the City Charter provides that the Water and Light Commission shall have the power to establish rates, fees, rules, regulations and policies for the operation and management of municipal utilities under their control subject to such ordinances as the City Council may adopt. Section 6.04 of the Charter also directs that the Commission will annually prepare a budget forecast for the ensuing years and furnish a copy to the City Council for their review and approval.

The Water and Light Commission reviewed and approved the 2017 Water Department Strategic Financial Plan at their regular meeting on November 7, 2016, along with the 2017 Wastewater Department Strategic Financial Plan, including the 2017 sewer rates as established by the Sewer Service Charge System approved by City Council at their regular meeting on November 14, 2016. The 2017 Electric Department Strategic Financial Plan was considered and approved by the Water and Light Commission at their meeting on November 21, 2016. Mr. Hain noted Executive Summaries were delivered to the Mayor and City Council members on November 23, 2016 for advance review.

Mr. Hain explained there is a slight increase in the Water Budget debt service. The monthly usage will have a slight rate increase, the first since January 2015. The usage rate for residential and commercial will go from \$3.00 per thousand gallons to \$3.10 and the usage rate for industrial will go from \$2.60 to \$2.69 per thousand gallons. A 5,000 gallons per month user will see a \$.50 per

month increase on their bill. Utilities are proposing to continue to use the purchased water adjustment charge to offset costs associated with purchases from Lincoln/Pipestone which are above what we have included for purchased water costs in our budget. Mr. Hain noted essentially the well levels have come up and are in very good shape right now and staff will wait until the first of the year to decide if we may be able to back off water purchases from Lincoln/Pipestone as they will be raising their rates at the first of the year, if significantly less water can be purchased customers may see lower water bills even with the rate increase.

Mr. Hain stated the 2017 Wastewater Budget new money operational maintenance expenses are up about 22,500, which is a 1.6% increase. New money fixed assets expenses are up about 8.2%. Mr. Hain noted Council has already acted on the 2017 Sewer rates at their November 14, 2016 meeting.

Mr. Hain stated the 2017 Electric Budget new money operational maintenance expenses are up 6/10 of 1 percent. On the wholesale side there was a significant decrease in wholesale rates from Western Area Power Administration. There was a slight decrease in our third-party transmission cost and a wholesale rate increase from Missouri River, the net effect of those three things was just about a wash in what our purchased power costs were. Mr. Hain explained purchased power transmission is a major component of our budget. Council Member Sankey asked why the Western Area Power Administration would drop their price and how is their price adjusted. Mr. Hain replied back in 2009 they started instituting a drought adder due to the low levels of water. They have reduced the drought adder because the debt is almost fully repaid. Mr. Hain said the fixed assets are up about \$150,000, and based on projected sales volumes and current rates there will be no changes proposed for 2017 electric rates. Overall the three utility rates combined will result in an increase of \$1.65 per residential customer.

The motion was made by Council Member Janssen, seconded by Council Member Harmon and unanimously carried to approve the 2017 Utility Department Strategic Financial Plans as presented.

RESOLUTION NO. 3704 AUTHORIZING TRANSFER OF K-9 THOR TO PET STATUS

Troy Appel, Police Chief stated that The Worthington Police Department has set the official date for K-9 Thor's retirement for November 30th, 2016.

Mr. Appel explained that K-9 Thor started his career with the WPD on June 1, 2009 when he was teamed with Sergeant Brett Wiltrout. Together, they earned the 2009 USPCA Region 12 Rookie Dog Award. In 2012, K-9 Thor was paired with Officer Palmersheim and they have displayed professionalism and dedication to Worthington and have been instrumental in keeping the City safe for the last five years. Throughout Thor's career he has been responsible for locating felony suspects, drugs, money and assets of approximately \$110,000.

Mr. Appel noted staff is requesting that on November 30th, 2016 Thor be decommissioned as City property and requests Council resolve that he becomes the family pet of Colby Palmersheim. Colby has signed an agreement that Thor will not be used for law enforcement purposes after November 30th.

The motion was made by Council Member Graber, seconded by Council Member Nelson and unanimously carried to adopt the following resolution authorizing transfer of K-9 Thor, to pet status:

RESOLUTION NO. 3704

AUTHORIZING TRANSFER of K-9, THOR, TO PET STATUS

(Refer to Resolution File for complete copy of Resolution)

2017 HANGAR LEASE RATES APPROVED - WORTHINGTON MUNICIPAL AIRPORT

Todd Wietzema, Public Works Director, explained the Airport Advisory Board, at their November 3rd meeting, reviewed and recommended that there be no rate change in 2017 for leasing a hangar at the Worthington Municipal Airport. Mr. Wietzema noted that there was a 5% increase in the rates charged for 2016 and staff feels that no increase is needed at this time.

Mr. Wietzema said at this time nineteen of the twenty-two available hangars are currently rented for an 86% occupancy rate. Full occupancy would result in an annual revenue of \$31,144.00

The motion was made by Council Member, seconded by Council Member and unanimously carried to approve the 2017 Hangar Lease Rates with no change at the Worthington Municipal Airport.

AUTHORIZE EXECUTION OF AIRPORT FARM LAND LEASE APPROVED

Todd Wietzema, Public Works Director stated the current rental lease for the approximately 347 acres of agricultural land at the Worthington Municipal Airport expires on February 28, 2017. In order to permit a new lessee to perform any fall tillage on the property, proposals were requested for a new three year lease of this agricultural land.

Mr. Wietzema explained staff mailed request for proposal letters to ten different area renters and advertised in the local newspaper. Nine qualified proposals were received and opened in council chambers on Tuesday, November 15th. The list of proposals received is included in your packet. The amount of each proposal is annual rent for the 347 acres of land.

Mr. Wietzema said that Justin Freking of Brewster, MN was the winning proposal with an annual

payment of \$95,800.00. A copy of the new three year lease commencing on March 1, 2017 and ending on February 8, 2020 showing the new rental amount of \$95,800.00 is included in your packet.

The motion was made by Council Member Harmon, seconded by Council Member Graber and unanimously carried to approve the Airport Agricultural Land Lease.

AUTHORIZE EXECUTION OF HIGHWAY 59 FARM LAND LEASE APPROVED

Todd Wietzema, Public Works Director stated the current rental lease for the approximately 63 acres of agricultural land at the Highway 59 West Industrial Park expires on February 28, 2017. As with the previous lease in order to permit a new lessee to perform any fall tillage on the property, proposals were requested for a new three year lease of this agricultural land.

Mr. Wietzema explained staff mailed request for proposal letters to ten different area renters and advertised in the local newspaper. Seven qualified proposals were received and opened in council chambers on Tuesday, November 15th. The list of proposals received is included in your packet. The amount of each proposal is annual rent for the 63 acres of land.

Mr. Wietzema said Justin Freking of Brewster, MN was the winning proposal with an annual payment of \$17,750.00. A copy of the new 3-year lease commencing on March 1, 2017 and ending on February 8, 2020 showing the new rental amount of \$17,750.00 is included in your packet.

The motion was made by Council Member Nelson, seconded by Council Member Sankey and unanimously carried to approve the Highway 59 Agricultural Land Lease.

TRANSPORTATION ALTERNATIVES PROGRAM FUNDING APPLICATION APPROVED

Dwayne Haffield, Director of Engineering explained that the Transportation Alternatives Program (TAP) provides a competitive federal grant opportunity for local communities and regional agencies to fund projects for pedestrian and bicycle facilities, historic preservation, Safe Routes to School and certain other transportation related projects. Funding is for 80% of construction costs only and does not fund engineering or right-of-way acquisition.

Mr. Haffield said staff submitted a letter of intent to apply for three trail segments identified in the City's Active Living Plan (ALP). The first two of these trails were initially identified in the school district's Safe Route to Schools (SRTS) plan. These trails connect Prairie Elementary School to Knollwood Drive and to Pleasant Avenue. The third trail connects Cecilee Street to the TH 60 trail at a point south of Armour Road.

The School Board considered the two trails that would utilize school property. The board approved the Knollwood Drive to Prairie Elementary trail but did not approve the Pleasant Avenue connection. The board's decision was based on the potential impact of the Pleasant Avenue trail on potential development east of the school. The school board's discussion did not include participation in funding local costs or long term maintenance. A commitment to long term maintenance is required as part of the funding application.

Estimated project costs are presented below.

<u>TAP PROJECT</u>	<u>Total</u>	<u>TAP Funding</u>	<u>Local Cost</u>
Prairie Elementary to Knollwood Drive	\$128,434	\$89,334	\$39,100
Cecilee Street to TH 60	<u>\$201,001</u>	<u>\$139,799</u>	<u>\$61,200</u>
TOTAL COST	\$329,435	\$229,133	\$100,301

The TAP funding presented above is based on 80% of construction costs while total cost includes engineering. Mr. Haffield noted these costs are estimates at this time. Council Member Sankey asked what the estimated dollar value of the projects are. Mr. Haffield replied that the estimated value is approximately \$330,000 and is not eligible for state aid but will be federally funded in the amount of \$230,000 with funding scheduled for 2021. Mayor Kuhle asked if any other projects could be added to this project? Mr. Haffield replied that no other projects could be added. Mayor Kuhle asked about other trails that have been discussed along Ryan's Road. Mr. Haffield explained that any trail projects that would parallel a state aid route would qualify for state aid funding but at this time there have been no trails identified on Ryan's Road.

Mr. Haffield explained the TAP funding application is due in mid January, at that time Council and the school board will each be requested to adopt a formal resolution.

Council consensus is the City and School District share 50% of the up front costs, with the school district taking care of the routine maintenance such as snow and debris removal, and the City taking care of major maintenance such as seal coating and crack repair for the useful life of the trail.

In regards to the Cecilee Street connection the project would be locally funded by the City and all maintenance would be taken care of by the City obligation in the same manner as those trails classified as recreational trails.

COUNCIL COMMITTEE REPORTS

Mayor Kuhle - Nothing to report.

Council Member Nelson - Attended the CGMC Conference in Alexandria, MN many things addressed, roads & bridges, a possible increase in gas tax to cover the 18 million dollar gap that is projected by 2025; much discussion on MNSure Healthcare and the Governor's Legacy projects.

Council Member Graber - Nothing to report.

Council Member Janssen - Attended the CGMC Conference, good information; attended Joint Powers Transit Board Meeting discussed an approved grant for a new bus route that will run in the City.

Council Member Harmon - Attended the CGMC Conference; attended the Water & Light Commission meeting on November 21st approved the Electric budget; approved the CGMC appropriation for the Environmental Action fund in the amount of \$4,700.00

Council Member Sankey - Nothing to report.

CITY ADMINISTRATOR'S REPORT

Steve Robinson, City Administrator, stated that he has been asked to serve on a Pollution Control Committee that will establish permit standards on chloride wastewater discharge, there will be four meetings in Mankato and then a recommendation will be made to the NPCA Committee; preliminary floor plans for the new Liquor Store are expected tomorrow; MN DOT received a \$60,000 grant for local bus service that will have a route in the city, there will be a fee to ride as the grant will only cover the labor for the driver, public input will be sought for route origins and destinations.

ADJOURNMENT

The motion was made by Council Member Sankey, seconded by Council Member Janssen and unanimously carried to adjourn the meeting at 8:13 p.m.

Mindy Eggers, MCMC
Assistant City Clerk

**WORTHINGTON CITY COUNCIL/NOBLES COUNTY COMMISSION
SPECIAL JOINT MEETING - WORK SESSION, NOVEMBER 30, 2016**

The meeting was called to order at 12:00 noon in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Scott Nelson, Diane Graber, Mike Harmon, Rod Sankey. Larry Janssen arrived at 12:10 p.m.

The meeting was called to order at 12:00 noon by Chair Gene Metz in City Hall Council Chambers with the following County Commissioners present: Marv Zylstra, Don Linssen, Robert Demuth, Jr., Matt Widboom.

City Staff present: Steve Robinson, City Administrator; Troy Appel, Public Safety Director; Todd Wietzema, Public Works Director; Janice Oberloh, City Clerk.

Nobles County Staff present: Tom Johnson, County Administrator; Sue Luing, Deputy County Administrator.

Others present: Council Elects Chad Cummings, Amy Ernst, Alan Oberloh (12:05 p.m.); Nobles County Commission Elect Justin Ahlers; Justine Wettschreck, KWOA; Karl Evers-Hillstrom; Daily Globe.

CITY COUNCIL / NOBLES COUNTY COMMISSION DISCUSSION ITEMS

County Bonds

State Aid Road Bond - Nobles County Administrator Tom Johnson said the County has ordered the issue of \$10 million worth of road bonds for state-aid roads. There will be no impact to the levy as the bond is completely paid by the State. They can do about 70 miles of state-aid highway resurfacing with the bond. None of the roads are within Worthington. The time frame for completion is to be less than five years, but the County has targeted the projects to be completed next year.

CIP Bond - PJC Garage Addition, Law Enforcement Access Road, Roof, Chiller, Building Improvements - Steve Robinson, City Administrator, distributed a drawing of the recommended addition to the Prairie Justice Center as adopted by the Joint Powers Committee, to be brought back to the County and City Boards. The current garage had been reduced in size when the facility was built as a cost saving measure, and can hold six vehicles. The new garage will have 18 spaces and the existing garage will become storage. They are also recommending some site improvements including a dedicated driveway for Police and emergency vehicles. Three options for cost estimates were considered by the Committee, which settled on what was referred to as Option 2A at \$1,265,000 total project cost. This would be part of the County's building bond. The City pays \$195,000 annually to the County for the current bond, which will be retired in 2022. The proposal to the County is that the City's portion of the construction costs would not be paid until our portion of the bond is retired - then we would continue budgeting and making those payments of

approximately \$195,000 in the future to pay for our portion so we're not increasing any immediate tax levy on the City's part - it would come out of our existing budget level. Payments would continue for less than five years. This project does not include the dedicated road, which is estimated to be an additional \$55,000.

County Administrator Tom Johnson said the roof of the structure has failed after only 15 years, and the company that installed it is no longer in business. The installation was obviously sub-standard - they've found seams without glue and it is continually being patched. The City's lease says we're obligated for 12.89% of the costs based on usage of space. Council Member Janssen suggested that they contact the Attorney General's office regarding the failed work of the installer. Mr. Johnson said he would follow up on that. Estimate for the roof repair is \$1.5 - \$2 million.

Government Center Tenth Street Landscape - Tom Johnson reported that the landscaping on Tenth Street in front of the County facility has a number of issues, including that it does not meet ADA requirements any longer. A handout was distributed of their proposed project - Mr. Johnson stated he is providing the information to the City because of its investment in Tenth Street.

Liquor Store Plan - The City has a purchase agreement in place for the Dollar Store on Ryan's Road that expires December 16th. The plan/design for moving the Municipal Liquor Store to that location will go before Council at their December 12, 2016 meeting. The plans do not include taking down the existing structure at that location. The current Liquor Store space will be used by the Public Works or Public Utilities Department.

Economic Development / Housing Update - The North Development Group out of Illinois is proposing to build a 72 unit market rate housing project in Worthington and has applied for an \$865,000 grant from DEED - the application is still being reviewed. MN West put out a request for proposals for on-campus housing that would provide 105 to 120 beds for students. They've received 2 proposals - the deadline for submission is tomorrow. The Nobles Home Initiative program is scheduled to end towards the end of 2017 - the County will look at the program in a year. Spec home building in the community has increased, and the Southwest Minnesota Housing Partnership is constructing a 40 unit project on Grand Avenue.

Oxford / Diagonal Intersection Plan - Tom Johnson said the first step will be a traffic study - and that proposal will come before the Board at the next meeting. Both culverts that run beneath the intersection are in the 70 years old range, and a portion of one of them collapsed two years ago and was replaced so the intersection will need to be torn up at some point. Best case is probably a 3-5 year process. The concept for the intersection is a round-about as they slow traffic and are safer for pedestrians.

Administrators' Updates -

Tom Johnson - The Budget Committee at the County arrived at a figure that they shared with the Board this morning that will go to the public for a hearing next Thursday evening - a levy increase of 2.98%. There were a lot of concerns going into this budget this year and their goal was to be under 3%. In response to a question from Mayor Kuhle, Mr. Johnson said they do not yet have a figure for the increased taxable property in the County and how their increase would apply.

Steve Robinson - The soccer fields were completed within the last month - 50,000 yards of soil and 10 acres of sod were incorporated. The sod experts said the roots will grow through the winter, and it is hopeful the fields will be ready for play by early next summer. Nobles County Health has applied for a \$50,000 grant to be used for equipment at the soccer fields - the grant is still under consideration.

Legislative priorities include requesting stand alone legislation to be brought forward in the first few weeks of the session for the Lewis and Clark project- the Phase II project that moved it from Magnolia to Adrian limited funding geographically to Adrian, and it came in significantly under budget. Part of the bonding bill last year that did not get passed lifted that restriction - so we're asking for a stand alone bill that would lift that geographic restriction and allow use of the remaining funds from Phase II immediately. Also, the City's current local option sales tax was originally permitted for 10 years or until collections of \$6.3 million were reached. Projections are that the \$6.3 million in collections will be reached approximately 20 months before the 10 years time frame. We will ask that it be extended for the full 10 years, which will raise an additional \$1.2 million approximately, which could be used for Council directed projects. We will also be working on LGA with the target to have it restored to the 2002 level - an additional \$20 million. LGA is 47% of the City's total budget.

Tom Johnson added the County program aid very similar in that it's gone down since 2005 and they are trying to get some stability there as well.

ADJOURNMENT

The motion was made by Council Member Nelson, seconded by Council Member Graber and unanimously carried to adjourn the meeting at 1:00 p.m.

Wgtn. City Council/Nobles County Commission
Special Joint Meeting - Work Session
November 30, 2016
Page 4

City Clerk

**Worthington HRA Regular Board Meeting
October 20, 2016
819 10th Street, Worthington, MN**

Board Members Present: Royce Boehrs, Bridget Huber, Lori Bristow, Lyle TenHaken, Scott Nelson and Brad Chapulis

Excused Absence: None

Staff Members Present: Randy Thompson, HRA Executive Director

Others Present: None

Royce Boehrs, Board Chairman called the meeting to order at 5:20 P.M

OPEN THE PUBLIC HEARING: A motion was made by Lyle TenHaken to open the Public Hearing. The motion was seconded by Bridget Huber. The Motion Passed.

THE PUBLIC HEARING: The Public Hearing was held for the purpose of reviewing the proposed use of the 2017 HUD Capital Grant Funding. The funding was proposed to be used for Operations, Dwelling repairs and Equipment Purchases. It was proposed that 40% of the funding be used for General Operations, 43% of the funding be used for Dwelling Improvements, and 17% of the funding be used for equipment purchases.

CLOSE THE PUBLIC HEARING: A motion was made by Scott Nelson to close the Public Hearing. The motion was seconded by Bridget Huber. The Motion Passed.

PROPOSED 2017 CAPITAL GRANT FUNDING BUDGET: A Motion was made by Lyle TenHaken to approve the proposed 2017 Capital Grant Funding Budget as presented. The motion was seconded by Scott Nelson. The Motion Passed.

APPROVAL OF THE AGENDA: A motion was made by Scott Nelson to approve the agenda with three additions to the agenda. The additions to the agenda included the following: Section 8 Shortfall Funding, A revised Rising Sun Estates Cash-Flow, and 2017 Employee Group Health Insurance Plan. The motion was seconded by Bridget Huber. The Motion Passed.

APPROVAL OF MEETING MINUTES: A motion was made by Bridget Huber to approve the minutes from the board meeting held September 27, 2016. The motion was seconded by Scott Nelson. The Motion Passed.

BILLS PAYABLE: The bills payable for the period of September 28, 2016 thru October 20, 2016 were presented for approval. The bills paid included: Prairie Acres Account \$2,925.47 Management/Levy Account \$131.80, The Rising Sun Estates Account \$33,364.07, The Public Housing Account \$49,278.71.

FINANCIAL STATEMENT REVIEW: The board reviewed the September 30, 2016 financial statements for Public Housing and Section 8. The Statements were prepared by the Accounting Firm, Hawkins & Ash CPA's. The board also reviewed the dashboard statement internally prepared which provides a recap of the monthly and year to date financial information as prepared by the accounting firm. The board also reviewed the September 30, 2016 statements for Prairie Acres,

Rising Sun Estates, and Management/Levy Account. These statements are prepared in-house by HRA staff. A Motion was made by Scott Nelson to Approve the Bills Paid from all accounts as presented and to approve the financial statements for Public Housing, Section 8, Prairie Acres, Rising Sun Estates, and the Management/Levy Account. The Motion was seconded by Bridget Huber. The Motion Passed. Motion- 10202016-A

APPOINTMENT OF BOARD MEMBER: Current Board Member Lori Bristow's Board term expires on October 31, 2016. Lori has agreed to serve another five year term on the board. The term will run from November 1, 2016 thru October 31, 2021. A Motion was made by Lyle TenHaken to appoint Lori Bristow to the board for the term of November 1, 2016 thru October 31, 2021. The motion was seconded by Bridget Huber. The Motion Passed. Motion – 10202016-B

SECTION 8 SHORTFALL FUNDING: Director Thompson informed the board that the Section 8 program is currently in a shortfall funding status for Housing Assistance Payments. Thompson informed the board that he is working with a HUD financial representative and the HUD Shortfall team to work through the financial shortfall. An application has been submitted to HUD for additional funding to offset the shortfall. It is anticipated that this funding will be approved and received by December 1, 2016. At this time Section 8 Vouchers cannot be issued due to the financial shortfall.

HRA OFFICES CLOSED THE DAY AFTER THANKSGIVING: A request was brought before the board to approve the HRA offices being closed the day after Thanksgiving. A Motion was made by Lyle TenHaken to approve the HRA offices to be closed the day after Thanksgiving. The Motion was seconded by Lori Bristow. The Motion Passed. Motion – 10202016-C

EMPLOYEE GROUP HEALTH INSURANCE PLAN FOR 2017: Director Thompson provided the board with information in regards to the 2017 Employee Group Health Insurance Plan. Thompson met with Insurance Agent Todd Henderson prior to the meeting to review the options presented to the group for employee health care coverage for 2017. Thompson informed the board that for the same coverage in 2017 premiums will be increasing by 14.9% or \$5,004 in additional annual premium. Thompson presented a proposal to the board in which two plans would be offered to the employee with one of those plans being the same plan as currently offered and a second option which would be an HSA qualified plan that would feature higher deductibles and lower monthly premiums as well as being Health Savings plan eligible. Thompson also proposed to the board that employees would pay 10% of the premium and the employer would pay 90% of the premium. Under the current plan the employer is paying 100% of the premium. After Review of the proposal a Motion was made by Bridget Huber to approve the offering of two health insurance plans and that the employee is responsible for 10% of the monthly premium and the employer is responsible for 90% of the premium. The motion was seconded by Lyle TenHaken. The Motion Passed. Motion-10202016-D

BOILER REPLACEMENT PROJECT UPDATE: Director Thompson provided an update to the board in regards to the boiler replacement progress. 1. The Boilers are installed and operational as of October 7, 2016. 2. Boilers will need additional fine tuning over the next 60 days as the weather gets colder. 3. Final Punch list is to be completed in the next 60 days. 4. Operator training was conducted on October 17, 2016. 5. Boiler fuel trim adjustments and climate control adjustments will be made over the next 90 days by a Certified KN boiler Technician.

EXECUTIVE DIRECTORS UPDATES: Director Thompson provided the following information to the board: New low flow shower heads and kitchen and bathroom aerators were installed in the Atrium and the Prairie Acres Apartment building. This was done for both water saving measures and natural gas saving measures for water heating. The rebates for the new boilers are estimated at \$10,200. The 2015 Financial Audit was Completed and submitted to HUD by September 30, 2016. The Audit was completed by Wayne Drealan CPA. Brothers Fire Service & Inspection Company completed our annual fire panel inspection. All equipment passed the inspection, but it was noted that the equipment is becoming dated and if problems do arise the equipment will need to be replaced with modern equipment that will meet current fire codes.

FUTURE MEETING DATES: The November board meeting will be held Tuesday November 29, 2016 at 5:15 p.m. The meeting will be held at the Atrium Community Room. The December board meeting will be held on Thursday December 22, 2016 at 5:15 p.m. The meeting will be held at the Atrium Community Room. Having No Further business to discuss Board Chairman Royce Boehrs called for a motion to adjourn the meeting. A Motion to adjourn the meeting was made by Lyle TenHaken and seconded by Bridget Huber. The motion passed and the meeting was declared adjourned at 7:15 p.m.

Approved By: _____ Date: _____

Respectfully Submitted by: Randy Thompson Signed: _____

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**CITY OF WORTHINGTON
TRAFFIC AND SAFETY COMMITTEE MINUTES
1:30 p.m., Tuesday, November 29, 2016 City Hall Council Chambers**

The meeting was called to order at 1:33 p.m. by Mark Nelson.

Members Present: Brad Chapulis, Dwayne Haffield, Larry Janssen, Mark Nelson,
Steve Schnieder, Dave Skog, Todd Wietzema, Brett Wilttrout

Others Present: Angela Thiner, Secretary

Approval of Minutes

Brad Chapulis motioned to approve the minutes of the March 29, 2016 meeting. The motion was seconded by Brett Wilttrout and passed unanimously.

Traffic and Safety Committee Business

Lack of Stop Sign at Intersection of North Douglas and Eleanor Street

Brett Wilttrout presented a complaint he had received regarding the lack of stop sign at the intersection of Douglas Avenue and Eleanor Street. Brett explained that PD wants to have as few unsigned intersections near the schools as possible.

After discussion regarding criteria for putting up stop signs, Brett Wilttrout suggested tabling the topic for a chance to gather further information. The Traffic and Safety Committee agreed to tabling the topic until the next meeting.

Flashing Lights for Crosswalk at Highschool/Parking on Clary Street at Highschool

Dave Skog discussed the possibility of placing flashing signs at the crosswalks in front of the highschool. Mr. Skog stated that not every car stops for kids waiting to use the crosswalks.

Steve Schnieder discussed drivers ignoring the “No Parking” signs along Clary Street in front of the highschool. The signs indicate no parking from 7:00 a.m. to 4:00 p.m., Monday through Friday, however, Steve has noticed that cars seem to be parking across from the highschool at all times of day and he did not feel like that is a safe situation for pedestrians trying to cross the street. Steve stated that he felt like the signs should either be removed all together or PD should enforce the restrictions. Todd Wietzema stated that he was not in favor of removing the signs.

Dwayne Haffield suggested the school notify people of the “No Parking” zone to allow visibility of pedestrians. Dave Skog stated the school would be able to put out an announcement to remind drivers of the parking restrictions. It was decided that prior to installing flashing lights at the crosswalks the situation would be monitored after enforcing the “No Parking” signs to see if there was any change.

Car Parking Within Crosswalk Setback at Church Avenue and 8th Avenue

Brett Wilttrout stated that the issue had been resolved. The operator of the vehicle was violating

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2 different laws by parking within the intersection as well as parking within the crosswalk. Todd Wietzema will take a look at the corner for painting purposes.

Other Business

Polar/Joosten Road Stop Sign

There is currently not a stop sign at the Polar Road/Joosten Road intersection. Steve Schnieder explained that there should be a stop sign at that intersection and the County Board should have a resolution on file stating that the City of Worthington is responsible for maintaining it. Steve Schnieder is going to check in to it.

Traffic Control Improvement Study

Steve Schnieder updated the committee that the County Board was going to be having a work session to discuss Diagonal Road/Oxford Street traffic control and if in fact a roundabout should be added to the intersection.

Adjournment

As there was no other business before the Committee, Larry Janssen motioned to adjourn the meeting at 2:25 p.m. The motion was seconded by Brett Wiltout and passed unanimously.

Angela Thiner
Secretary

CAL Committee Meeting Minutes

Date: November 14, 2016

Time: 9:00 am

Place: CAL Meeting Room

Present: Julie Haas, Marie Hoffmann, Mike Harmon, Simon Koster, Nancy Hofstee, Clair Williams, Andy Johnson, Mary Luke, Carole Wiese

Absent: Marcy LaVelle, Jerry Perkins, and Pat Henderschiedt

Welcome and Call to order: The meeting was called to order by Julie Haas at 9 a.m.. Julie reminded the group, of the decision to have all members take turns preparing the minutes. Mary added that we will go in alphabetical order, meaning that Carol Wiese was next. Simon made a motion, and Mike seconded it. The group approved unanimously.

Approval of Minutes: The minutes were reviewed. Simon made a motion to approve the minutes, it was seconded by Nancy, and approved unanimously.

CAL Directors Report: In the Director's report, Mary highlighted the successful CAL Author Talk (28 attended); she also discussed the participation and support that she got with the CAL Veterans' day celebration, and Sterling Flu Shot Clinic. Mary briefly covered: membership, social media, finances, HR, Technology/Equipment, and key fobs. The full Director's report was passed out for the group to review.

Volunteer Corps Committee: The Volunteer Corps committee had a good discussion about staffing needs at the CAL. Mary will expand more on this, after the group meets a second time. Nancy Hofstee said several Early Morning Kiwanis members are interested in volunteering to staff the building.

Facility:

Key Fob: Julie noted that Y Basketball is practicing at the CAL, and wanted to know what kind of Key fob access they had. Mary explained that have back door access, two nights/week. Julie asked about making a key available to Pickleball players for the inside door (for kitchen access). Mary will look into it.

LSS Contract renewal: Julie reminded us, more volunteers are needed for senior dining. 50 meals are delivered and 5-20 eat at the site. Mary reviewed the LSS rental agreement. Everyone would like to find out, did LSS funding go back up? Mary will contact Andrea to come talk to us about the new contract, next month.

Membership: Two Mahjong players joined the CAL. The group (formerly at Great Life) found they really liked the CAL atmosphere when they were invited for Active Aging Week. Mahjong attracts 3-6 CAL members, who weren't active previously.

Other Business:

Mike asked about roof repairs- Mary explained that the fire panel sounds/shows a Ground Fault error with each rain. Andy said the problem is sometimes hard to find.

Bountiful Baskets- Mary explained that BB was reorganizing and haven't been using the CAL. Mike thought it had been six months since the contract was renewed.

AARP free tax clinic – Julie expressed concerns about the CAL setting appointments for AARP taxes. Simon made a motion to let AARP do taxes here again, but they would have someone answer their own phone to make appointments. Nancy seconded the motion, and it was unanimously approved.

Julie asked if it was possible to have a list of how many people were in the building at any one time. Mary agreed to prepare a quick spreadsheet.

We have 174 members. We talked about how to get new members and decided one way is to encourage people to give memberships as Christmas presents.

Topics for next Month: Key fob follow up, Volunteer Corps, and Membership possibilities.

Next Meeting/Adjournment: The meeting was adjourned at 11:30am, next meeting is November 14th, 2016 @ 9:00am.

**CITY OF WORTHINGTON
BOARD OF CANVASS, NOVEMBER 14, 2016**

The meeting was called to order at 6:00 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Diane Graber, Rod Sankey, Mike Harmon, Larry Janssen, and Scott Nelson.

Staff present: Mindy Eggers, Assistant City Clerk.

Others present: None.

CANVASS OF BALLOTS - 2016 GENERAL ELECTION

The Worthington City Charter requires that the City Council shall meet withing three days after any city election and canvass the returns and declare the result thereof, since Friday, November 11th was a holiday, the canvass date had to be adjusted to Monday, November 14th. The Assistant City Clerk administered the oath of office to Council for their service as the Canvassing Board.

Following a brief review of the election returns, the motion was made by Council Member Harmon, seconded by Council Member Janssen and unanimously carried that the following candidates for election to the offices named are declared elected as shown by the canvass of said election returns for the following term:

Alderman at Large	Four Year Term	Chad Cummings
Alderman First Ward	Four Year Term	Alan Oberloh
Alderman Second Ward	Four Year Term	Amy Ernst

ADJOURNMENT

The motion was made by Council Member Sankey, seconded by Council Member Graber and unanimously carried to adjourn the meeting at 6:07 p.m.

Mindy L. Eggers, MCMC
Assistant City Clerk

ADMINISTRATIVE SERVICES MEMO

DATE: DECEMBER 8, 2016

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEMS

1. AUDIT ENGAGEMENT LETTER

Staff has received a proposal for the 2016 year-end audit services from Drealan Kvilhaug Hoefker & Co., P.A. The maximum would not exceed \$20,900 for the Financial Statement Audit, \$2,580 for the Federal Single Audit, and \$420 for out-of-pocket expenses. Staff recommends approval of the proposal shown as *Exhibit 1*.

Council action is requested for approval of the proposal from Drealan Kvilhaug Hoefker & Co., P.A. for the 2016 year-end audit services.

2. 2017 LICENSE RENEWAL APPLICATIONS

The following 2017 License Renewal Applications have been received and are submitted for Council approval:

On-Sale Beer

Pizza Hut #2747 - 1551 N. Humiston Avenue
Hickory Lodge Bar & Grill LLC - 2015 N. Humiston Avenue
Fraternal Order of Eagles #3282 - 205 Oxford Street
The Ground Round Grill & Bar - P.O. Box 1029/1290 Ryan's Road
GreatLIFE Worthington - 851 W. Oxford Street
Panda House - 913 Fourth Avenue
Hy-Vee Market Café - 1235 Oxford Street
The Tap - 107 12th Street
Worthington Comfort Suites - 1447 Prairie Drive
Mini Market Lupita - 1906 Oxford Street
El Taco Restaurant, 420 Tenth Street
El Mexicano Restaurant, 304 Tenth Street
Long Branch Saloon, 206 Tenth Street
La Azteca Restaurant, 223 Tenth Street

Off-Sale Beer

Casey's General Store #3263 - 2021 Highway 59 N/Box 921

Administrative Services Memo

December 8, 2016

Page 2

Casey's General Store #1686 - 1704 Oxford Street
Casey's General Store #2166 - 1007 Oxford Street
Hy-Vee Food Store - 1235 Oxford Street
Hy-Vee Gas - 1245 Oxford Street
Worthington Comfort Suites - 1447 Prairie Drive
Fareway Store - 1028 Ryan's Road
Food N' Fuel - 907 Diagonal Road
Bob & Steve's Shell - 1408 Oxford Street
Long Branch Saloon, 206 Tenth Street
Mini Market Lupita - 1906 Oxford Street
Walmart Stores, Inc., Walmart Super Center #2820, 1055 Ryan's Road
Worthington Travel Plaza, 2411 Highway 60 N
El Mexicano #3, 310 Tenth Street
La Azteca Grocery Store, 219 Tenth Street
La Morenita, 1321 Milton Avenue
Interstate Cenex, 1710 N. Humiston

Dance

Hickory Lodge Bar & Grill - 2015 N. Humiston Avenue
Fraternal Order of Eagles #3282 - 205 Oxford Street
VFW Post #3958 - 1117 2nd Avenue

Pawn

Pawn -It - 1730 Oxford Street

All the required paper work and fees have been received.

Council action is requested on the 2017 license renewal applications.

3. APPLICATION FOR TEMPORARY ON-SALE LIQUOR LICENSE

An application for a Temporary On-Sale Liquor license has been received from the Worthington Elks Club, 1105 Second Avenue for their Annual Tom and Jerry event on New Year's Day. All the required paperwork and fees have been received.

Council action is requested on the application for a Temporary On-Sale Liquor License for the Worthington Elks Club.

CASE ITEMS

1. RESOLUTIONS APPROVING THE 2016 TAX LEVIES COLLECTABLE IN 2017

On September 12, 2016, Council approved a proposed property tax levy of \$3,693,604 for 2017 (a 7.32% increase over 2016). It is staff's recommendation to approve the final levy in the amount of \$3,675,697 for 2017 (a 6.8% increase over 2016) as shown on the attached resolution included as *Exhibit 2*. The levy includes a General Purpose Tax Levy of \$3,037,009 and Special Tax Levies of \$638,688. The Special Tax Levy includes Economic Development Tax Abatements of \$19,000. Included in *Exhibit 2* is the Certification to the County of Taxes Voted.

As allowed by legislation changes, public comment will be taken at this time regarding the proposed 2017 tax levies. (Budget Hearing information is included under separate cover for a short Truth in Taxation presentation.)

Also included as *Exhibit 3* is the Housing and Redevelopment Authority's proposed levy of \$106,000, the same amount as pre-certified by Council on September 12, 2016.

Suggested Motion: Move to adopt the resolutions approving the 2016 Tax Levies collectible in 2017.

2. 2017 BUDGET RESOLUTION

Exhibit 4 is a resolution approving all of the separate City budget funds. Council action is requested on the resolution.

Suggested Motion: Move to adopt the resolution approving the 2017 fund budgets for the City of Worthington.

3. THIRD READING PROPOSED ORDINANCE AMENDING STORM SEWER UTILITY RATES

Pursuant to published notice, this is the time and date set for the third reading of a proposed ordinance amending Title V, Chapter 54, Section 54.04 (C) of the Worthington City Code as follows:

The annual fee per acre for residential is \$249.00

The proposed rate is an increase from the current residential storm sewer utility rate of \$243.00 per acre. Following successful readings, the ordinance would go into effect January 1, 2017. A copy of the proposed ordinance was included in your November 14, 2016 agenda packet.

Council action is requested to give a third reading to, and subsequently adopt, the proposed ordinance.

4. THIRD READING PROPOSED ORDINANCE AMENDING CHAPTER 155 (SPECIAL USE/CONDITIONAL USE)

Pursuant to published notice, this is the time and date set for the third reading of a proposed ordinance amending Chapter 155 of the Worthington City Code as follows:

Chapter 155 of the Worthington City Code is hereby amended so as to replace the term “special use” with the term “conditional use” in every section, subsection, table, and appendix where such term is found.

The purpose of the text amendment is to eliminate confusion caused by the use of both terms in the Ordinance. A copy of the proposed ordinance was included in your November 14, 2016 agenda packet.

Council action is requested to give a third reading to, and subsequently adopt, the proposed ordinance.

5. SECOND READING PROPOSED ORDINANCE AMENDING CHAPTER 111 TO ADD SECTION 111.29 - SUNDAY INTOXICATING LIQUOR LICENSES

The 2016 General Election Ballot included a City question regarding the approval of Sunday on-sale liquor as brought forth by petition, and approved by Council to go before the voters as required by MS § 340A.504, Subd. 3(c). The question passed by majority vote and now requires approval by ordinance to be effective. A copy of the proposed ordinance was included in your November 28, 2016 Council packet. Following its adoption, the ordinance would become effective January 1, 2017. A resolution setting the fee for the license will be presented for Council adoption following the third reading and subsequent adoption of the ordinance at the December 27th Council meeting.

In addition, the Liquor Committee met on December 8th, and discussed the time line for issuance of the license. The third reading of the ordinance is scheduled to occur at the December 27th meeting, and the Ordinance would then be published as required in the Daily Globe on Friday, November 30th. The Liquor Committee and staff agreed that in order to be ready for the January 1st effective date, applications would be received prior to the third reading and adoption of the ordinance, with the caveat that license approval/issuance would be contingent upon adoption of the ordinance and payment of the license fee to be determined by Council. The license applications for On-Sale Sunday Liquor would be presented to Council for approval at the December 27th meeting.

Council action is requested to give a second reading to the proposed ordinance.

6. EXECUTION OF PURCHASE AGREEMENT FOR PARCEL 31-3882-000

City staff is requesting a final decision from Council regarding acquisition of Parcel 31-3882-000, the former Dollar General Store site, for the purpose of relocation of the City's liquor store. Conceptual site, floor and elevation plans have been prepared by the project architect along with an estimated total project cost.

The attached plans, included as *Exhibit 5*, are conceptual and show that the desired elements can fit into the building and site. It is anticipated that the final plans may be different than what is presented to Council tonight.

The sewer service was televised by Public Utilities staff on December 2. No deficiencies were observed. It was reported to us that the sewer service was previously excavated and insulated in response to problems with the line freezing and becoming obstructed.

The purchase price is \$1,000,000.00 and the estimated cost for renovations, improvements, and equipment is \$1,044,602. As of November 30, 2016, the Liquor Store Enterprise Fund has \$1,778,090 in reserves and an additional \$317,895 in the Equipment Revolving Schedule fund.

Staff's recommendation is to fund the purchase of real estate through an internal loan at an interest rate of 3%. The loan will be paid with profits in excess of General Fund Transfers, approximately \$150,000 per year. The loan would be repaid in approximately 7-1/2 years. Sooner if additional profits allowed larger payments.

The improvements are to be funded with reserve and equipment replacement funds while maintaining an adequate reserve balance to cover unforeseen events that may occur.

The Buyer (City) has the unilateral right to cancel our agreement until 5:00 p.m. on Friday December 16, 2016. The City is required to take possession on or before December 30, 2016 should Council decided to proceed with the acquisition.

Council action is requested.

7. APPROVAL OF PURCHASE AGREEMENT FOR PARCEL 31-3786-551

City Council is asked to consider approval of a purchase agreement of real estate by PBK Investments, Inc. from the City for the purpose of a movie theater development. The purchase price for the above parcel is \$77,924.00. Requirements within the purchase

agreement include:

- The City shall receive earnest money in the sum of \$5,000.00,
- Closing shall occur on or before June 1, 2017, and
- Closing shall not occur until the buyer has submitted all required architectural and engineering construction documents, complied with all applicable regulatory requirements and secured approval of a building permit from the City of Worthington.

The purchase agreement, included as ***Exhibit 6***, was prepared by the City Attorney.

Council action is requested.

DREALAN KVILHAUG HOEFKER & Co., P.A.

CERTIFIED PUBLIC ACCOUNTANTS



AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS
MINNESOTA SOCIETY OF CERTIFIED PUBLIC ACCOUNTANTS

WAYNE W. DREALAN, CPA
ELLEN K. HOEFKER, MBA, CPA
GREG H. KVILHAUG, CPA, CFP

COLE M. BAUMGARD, CPA
VICKIE L. KUIPERS, EA
MARILYN B. McDOWELL, CPA
CINDY M. PENNING, CPA

November 14, 2016

To the Honorable Mayor and
Members of the City Council
City of Worthington
Worthington, Minnesota 56187

We are pleased to confirm our understanding of the services we are to provide for the City of Worthington for the year ended December 31, 2016. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the City of Worthington as of and for the year ended December 31, 2016. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Worthington's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Worthington's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's discussion and analysis
2. Schedules of Funding Progress and Employer Contributions
3. Schedules of Proportionate Share of the Net Pension Liability and Employer Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies City of Worthington's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and we will provide an opinion on it in relation to the financial statements as a whole.

1. Schedule of expenditures of federal awards
2. Combining and individual fund financial statements

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

1. Comprehensive Annual Financial Report (CAFR) statistical data

To the Honorable Mayor and
Members of the City Council
November 14, 2016
Page Two

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on –

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (DFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to management and City council of the City of Worthington. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue reports, or we may withdraw from this engagement.

To the Honorable Mayor and
Members of the City Council
November 14, 2016
Page Three

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

To the Honorable Mayor and
Members of the City Council
November 14, 2016
Page Four

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and accordingly no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Worthington's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City of Worthington's major programs. The purpose of these procedures will be to express an opinion on the City of Worthington's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

To the Honorable Mayor and
Members of the City Council
November 14, 2016
Page Five

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the City of Worthington in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements, and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

To the Honorable Mayor and
Members of the City Council
November 14, 2016
Page Six

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

To the Honorable Mayor and
Members of the City Council
November 14, 2016
Page Seven

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the city; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

To the Honorable Mayor and
Members of the City Council
November 14, 2016
Page Eight

The audit documentation for this engagement is the property of Drealan Kvilhaug Hoefker & Co., P.A. and constitutes confidential information. However, subject to laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to regulatory agencies or their designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Drealan Kvilhaug Hoefker & Co., P.A. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the regulatory agencies. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Wayne W. Drealan is the engagement shareholder and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fees are based on the time required by individuals assigned to the engagement, plus direct expenses. Individual hourly rates vary according to the degree of responsibility involved and the skill required. Our estimated fees, including direct expenses, for the examination for the year ended December 31, 2016, would be as follows:

Financial Statement Audit	\$20,400 - \$20,900
Federal Single Audit	\$2,480 - \$2,580
Maximum would not exceed (including direct expenses)	\$23,480

The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We feel out-of-pocket expenses for postage, supplies and copying would not exceed a maximum of \$420.

Disputes arising under this agreement (including the scope, nature and quality of services to be performed by us, our fees and other terms of the engagement) shall be submitted to mediation. A competent and impartial third-party, acceptable to both parties, shall be appointed to mediate, and each disputing party shall pay an equal percentage of the mediator's fees and expenses. No suit or arbitration proceedings shall be commenced under this agreement until at least 60 days after the mediator's first meeting with the involved parties. If the dispute requires litigation, the court shall be authorized to impose all defense costs against any nonprevailing party found not to have participated in the mediation process in good faith.

To the Honorable Mayor and
Members of the City Council
November 14, 2016
Page Nine

Our audit report is being prepared for your management use. Should you decide to distribute it outside the firm, we respectfully request that you notify us to whom it is being sent. Should you wish to publish the report, you must obtain our written permission, as we have a professional duty to review any documents in which the report is incorporated.

You have requested that we provide you with a copy of our most recent external peer review report and any subsequent review reports received during the contract period. Accordingly, our 2014 peer review report accompanies this letter.

This letter defines the entire agreement between the client and the accounting firm. It supersedes all prior communications, understandings and agreements, whether oral or written, in connection with this audit. Amendments to this agreement must be in writing and signed by both parties. If you do not understand any of the terms of this agreement, please call us and we will be happy to review them with you.

We appreciate the opportunity to be of service to the City of Worthington and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign this letter and return it to us. A copy of this letter is enclosed for your files.

Yours sincerely,

DREALAN KVILHAUG HOEFKER & CO., P.A.

by Wayne W Drealan
Wayne W. Drealan, CPA

RESPONSE:

This letter correctly sets forth the understanding of the City of Worthington.

By: _____

Title: _____

Date: _____

SYSTEM REVIEW REPORT

August 26, 2014

To the Shareholders

Drealan Kvilhaug Hoefker & Co., P.A.

and the Peer Review Committee of the Minnesota Society of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Drealan Kvilhaug Hoefker & Co., P.A. (the firm) in effect for the year ended April 30, 2014. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards*.

In our opinion, the system of quality control for the accounting and auditing practice of Drealan Kvilhaug Hoefker & Co., P.A. in effect for the year ended April 30, 2014, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Drealan Kvilhaug Hoefker & Co., P.A. has received a peer review rating of *pass*.

Respectfully submitted,

Lewis, Kisch & Associates, Ltd.

CITY OF WORTHINGTON, MINNESOTA

RESOLUTION APPROVING 2016 TAX LEVIES COLLECTIBLE IN 2017

Be it resolved, by the City Council of the City of Worthington, County of Nobles, State of Minnesota, that the following sums of money are to be levied for the current year, collectible in 2017 upon the taxable property in said City of Worthington, Minnesota for the following purposes:

LIMITED GENERAL PURPOSE TAX:	2016/2017 LEVY	SPECIAL TAX LEVIES:	2016/2017 LEVY
General Fund	1,235,902	G.O. Debt Service Funds including Improvement Bonds (MS 275.50 Subd. 5e and MS 429.091)	
Memorial Auditorium Fund	113,479		
Recreation Fund	916,369	PIR Series 2009C \$2,710,000	175,267
Economic Development Authority Fund	112,770	PIR Series 2010A \$1,915,000	188,612
Improvement Construction Fund	648,489	PIR Series 2012A \$2,570,000	223,417
Aquatic Center Facility Fund	10,000	PIR Series 2016A \$2,345,000	32,392
TOTAL GENERAL PURPOSE TAX	<u>3,037,009</u>	SUBTOTAL DEBT SERVICE FUNDS	619,688
		Economic Development Tax Abatement	19,000
		TOTAL SPECIAL TAX LEVIES	<u>638,688</u>
RECAP OF TAX LEVY TOTALS:			
General Purpose Levy			3,037,009
Special Tax Levies			638,688
TOTAL NET LEVY			<u>3,675,697</u>

The City Clerk is hereby directed to transmit
a certified copy of this resolution to the
County Auditor of Nobles County, Minnesota.

ATTEST:

Mayor: _____

City Clerk: _____

Passed by the City Council of the City of
Worthington this _____ day of
_____, 2016.

STATE OF MINNESOTA

COUNTY OF NOBLES

CITY OF Worthington

2017

TAXES VOTED

TO THE COUNTY AUDITOR OF NOBLES COUNTY:

RESOLVED, That the following sums be, and hereby are, levied upon the taxable property in the City of Worthington, County of Nobles, State of Minnesota for the year 2017, for the following purposes:

FUND OR PURPOSE	GROSS LEVY (Budget Requirement)	(less) STATE AIDS	(Equals) CERTIFIED NET LEVY
General	3,037,009		3,037,009
Debt:			
-Fire Relief			
-Water			
-Water Maintenance			
-Sewer Maintenance			
-Street	619,688		619,688
-Economic Development	19,000		19,000
-Debt Obligation			
-Economic Development Authority			
Grand Total	3,675,697		3,675,697

I hereby certify that the above is a true and correct copy of the sums levied upon the taxable property in the City of Worthington, by the city council.

Dated this 12th of December, 2016.

Clerk, City of _____

RESOLUTION APPROVING THE 2016 TAX LEVY COLLECTIBLE IN 2017

BE IT RESOLVED, by the City Council of Worthington and the Housing and Redevelopment Authority of the City of Worthington, County of Nobles, State of Minnesota, that the following sum of money be levied for the current year, collectible in 2017, upon the taxable property in said City of Worthington, Minnesota for the following Purposes:

SPECIAL TAX LEVY

CERTIFIED LEVY
2016/2017

HOUSING AND REDEVELOPMENT
AUTHORITY TAX LEVY
(Minnesota Statute 469.033, subdivision 6)

Special Tax for Operations

\$106,000.00

NET CERTIFIED LEVY

\$106,000.00

The City Clerk is hereby directed to transmit a certified copy of this resolution to the County Auditor of Nobles County, Worthington, Minnesota.

Passed by the City Council of the City of Worthington, Minnesota, this the _____ day of _____, 2016.

Signed By:

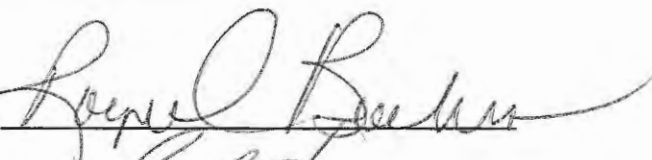
Mayor: _____

City Clerk: _____

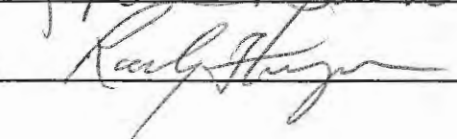
Passed by the Worthington Housing and Redevelopment Authority of Worthington Board of Commissioners on this the 29 day of NOVEMBER, 2016

Signed By:

Board Chairman:

A handwritten signature in dark ink, appearing to read 'Loren Becker', written over a horizontal line.

Executive Director:

A handwritten signature in dark ink, appearing to read 'Karl Hoyer', written over a horizontal line.

CITY OF WORTHINGTON

RESOLUTION NO. _____

A RESOLUTION FOR THE APPROVAL OF THE 2017 FUND BUDGETS FOR THE CITY OF WORTHINGTON, MINNESOTA.

WHEREAS, the City Administrator has submitted a budget to this governing body in compliance with the requirements of the state; and

WHEREAS, the City Council has reviewed potential financing sources and established priorities for the allocation of resources to 2017 programs, projects and services.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

1. The 2017 fund budgets submitted, and herein summarized are approved.
2. The Capital Improvement Program, Equipment Revolving Schedules and Reserves/Designated Balances related to these adopted budgets are approved as part of the budget.
3. The following sums are hereby appropriated for each fund:

FUND NO.	DESCRIPTION	TAX LEVY SUPPORT	GENERAL STATE/FED AID	OTHER SOURCES	TOTAL BUDGET
101	GENERAL FUND	1,235,902	3,640,886	3,381,724	8,258,512

SPECIAL REVENUE FUNDS:

202	Memorial Auditorium	113,479	0	41,650	155,129
207	Police Department Task Force	0	200,000	166,524	366,524
211	WRH Fund	0	0	1,429,935	1,429,935
213	Sales Tax Revenue	0	0	775,500	775,500
214	Event Center	0	0	38,300	38,300
229	Recreation Fund	916,369	0	1,241,300	2,157,669
231	Economic Development Auth. Levy Tax Abatement & EDA Levy	131,770	0	69,050	200,820
TOTAL SPECIAL REVENUE FUNDS		1,161,618	200,000	3,762,259	5,123,877

DEBT SERVICE FUNDS:

321	Permanent Improv. Fund	0	0	460,676	460,676
334	'10B G.O. Sales Tax Revenue	0	0	154,973	154,973
346	'09C PIR Bond Fund	175,267	0	65,715	240,982
347	'10A PIR Bond Fund	188,612	0	36,648	225,260
348	'12A PIR Bond Fund	223,417	0	88,231	311,648
349	'12B Sales Tax Revenue	0	0	401,119	401,119
350	'16A PIR Bond Fund	32,392	0	30,307	62,699
TOTAL DEBT SERVICE FUNDS		619,688	0	1,237,669	1,857,357

FUND NO.	DESCRIPTION	TAX LEVY SUPPORT	GENERAL STATE/FED AID	OTHER SOURCES	TOTAL BUDGET
CAPITAL PROJECT FUNDS:					
	Improvement Construction				
401	Fund	648,489	3,153,010	8,605,670	12,407,169
409	Municipal Building Fund	0	0	400	400
412	TI District - P.View - Unlim.	0	0	7,010	7,010
419	TI District #7	0	0	1,341,520	1,341,520
425	Okabena Estates	0	0	20,000	20,000
426	CCSI Redevelopment	0	0	61,972	61,972
427	Bedford Technology Project	0	0	19,269	19,269
428	New Castle Townhomes	0	0	18,006	18,006
431	Aquatic Center	10,000	0	4,000	14,000
433	Hotel TIF	0	0	78,000	78,000
	TOTAL CAPITAL PROJECT FUNDS	658,489	3,153,010	10,155,847	13,967,346
ENTERPRISE FUNDS:					
606	Storm Water	0	2,661,239	1,623,475	4,284,714
607	Street Lighting	0	0	285,961	285,961
609	Liquor	0	0	3,982,600	3,982,600
612	Airport	0	1,047,090	248,214	1,295,304
	TOTAL ENTERPRISE FUNDS	0	3,708,329	6,140,250	9,848,579
	DATA PROCESSING FUND	0	0	292,782	292,782
872	CABLE TV FUND	0	0	150,000	150,000
TOTAL 2017 BUDGET		3,675,697	10,702,225	25,120,531	39,498,453

Adopted by the City Council of the City of Worthington, Minnesota this 12th day of December, 2016.

(SEAL)

Mayor

City Clerk



CITY OF WORTHINGTON
MUNICIPAL LIQUOR STORE

Exhibit 5

PROJECT #08151060
12/7/2016



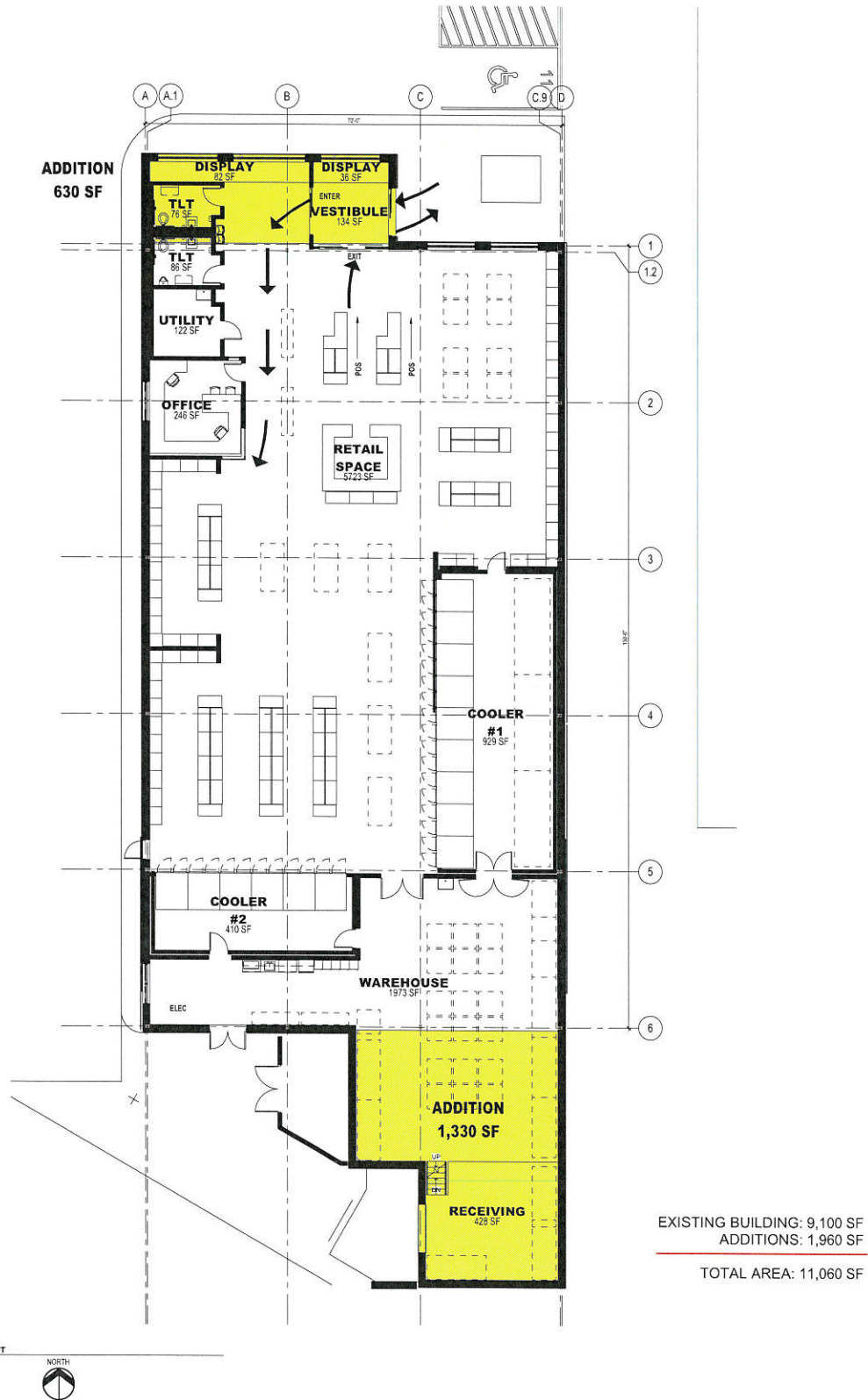


CITY OF WORTHINGTON
MUNICIPAL LIQUOR STORE

PROJECT #08151060
12/7/2016



FLOOR PLAN CONCEPT



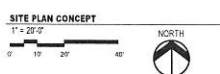
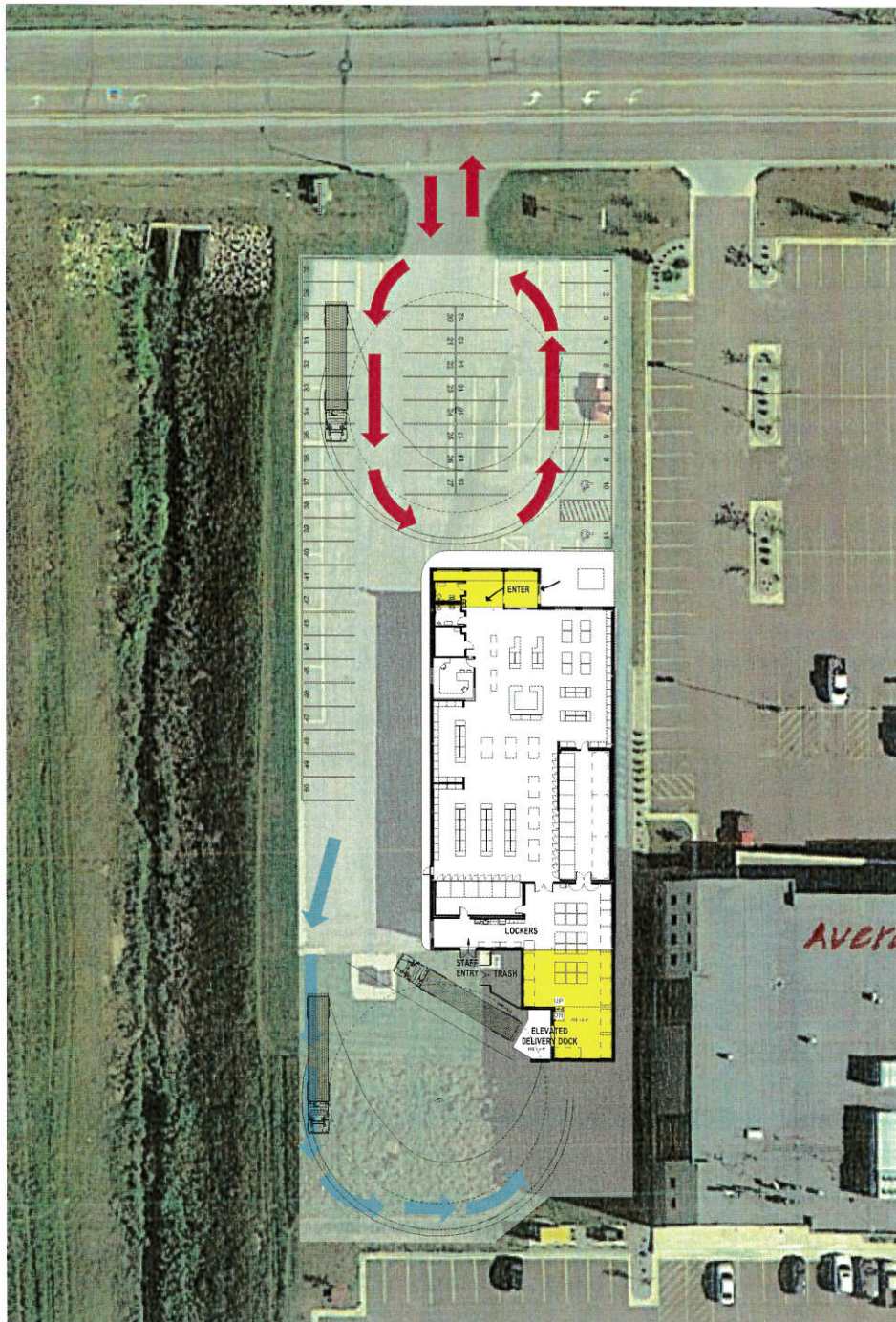
**CITY OF WORTHINGTON
MUNICIPAL LIQUOR STORE**

PROJECT #: 08151060



12/1/2016 © TSP, INC. 2016

SITE PLAN CONCEPT



CITY OF WORTHINGTON MUNICIPAL LIQUOR STORE

PROJECT #: 08151060



12/1/16 ©TSP, INC. 2016



104 W Redwood St.
Marshall, MN 56258

phone (507) 537-1511
www.teamtsp.com

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PROBABLE CONSTRUCTION COST DETAIL

DATE: 12/07/16

PROJ: City of Worthington Municipal Liquor Store
Expansion and Renovation of Existing

11,060 sf

ESTIMATOR: SLL

LOC: Worthington, MN

PROJECT NO: 08151060

The amounts stated herein are our best estimate of probable construction costs based on current information. Because costs are influenced by market conditions, changes in project scope, and other factors beyond our control, we cannot guarantee that actual construction costs will equal this estimate.

DESCRIPTION	QUAN	UNITS	UNIT COST	X-TEND
Existing Building	9,100	sf		
Additions	1,960	sf		
	11,060	sf		
02 EXISTING CONDITIONS				\$ 11,553
03 CONCRETE				\$ 27,594
04 MASONRY				\$ 71,610
05 METALS				\$ 35,322
06 WOOD, PLASTICS AND COMPOSITES				\$ 3,722
07 THERMAL AND MOISTURE PROTECTION				\$ 101,608
08 OPENINGS				\$ 77,350
09 FINISHES				\$ 82,584
10 SPECIALTIES				\$ 18,520
11 EQUIPMENT				\$ 8,768
13 SPECIAL CONSTRUCTION				\$ 155,000
22 PLUMBING				\$ 15,152
23 HEATING VENTILATING AND AIR CONDITIONING				\$ 41,980
26 ELECTRICAL				\$ 132,190
31 EARTHWORK				\$ 16,204
32 EXTERIOR IMPROVEMENTS				\$ 55,448
Sub-Total Estimated Construction Cost				\$ 854,604.12
Estimating/Design Contingency	6.0%			\$ 51,276.25
General Conditions	5.0%			\$ 42,730.21
Building Permit				
Liability Insurance	0.75%			\$ 7,114.58
Builder's Risk Insurance	0.40%			\$ 3,822.90
OH&P	8.0%			\$ 76,763.84
Payment and Performance Bonds	0.80%			\$ 8,290.50
TOTAL ESTIMATED BID VALUE				\$ 1,044,602.39
				\$94.45 /sf

PURCHASE AGREEMENT

Worthington, Minnesota

Dated: December ___, 2016

City of Worthington, a municipal corporation organized under the laws of the State of Minnesota, PO Box 279, Worthington, Minnesota 56187, Seller, hereby acknowledges receipt from PBK Investments, Inc., a corporation organized under the laws of the State of Minnesota, 6133 Blue Circle Drive, #150, Minnetonka, MN 55343, Buyer, the sum of Five Thousand and No/100 (\$5,000.00) Dollars as earnest money and in part payment for the purchase of property situated in the County of Nobles, State of Minnesota, and legally described as follows, to wit:

SEE ATTACHED

The total purchase price for the above described property is the sum of Seventy-seven Thousand Nine Hundred Twenty-four and No/100 (\$77,924.00), which Buyer agrees to pay at closing.

This sale is subject to the following terms and conditions:

1. REAL ESTATE TAXES

The parties shall pro-rate the real estate taxes and any assessments and special assessments due and payable in the year of the closing. Seller shall pay such real estate taxes and assessments and special assessments due and payable prior thereto. Buyer shall pay such real estate taxes and assessments and special assessments due and payable thereafter.

2. DATE OF POSSESSION

Seller agrees to deliver possession of the premises on the date of closing provided that all of the terms and conditions of this sale shall have been met. The closing shall take place on or before June 1, 2017.

3. RISK OF LOSS AND INSURANCE

Risk of loss of the property shall remain with the Seller until the date of closing. In the event this property is substantially damaged or destroyed by fire or any other cause before the risk of loss passes from Seller to Buyer, this agreement shall become null and void and all monies paid hereunder shall be refunded to the Buyer. Risk of loss of the property shall pass to the Buyer on the date of closing.

4. FIXTURES OR ITEMS THAT REMAIN WITH THE PROPERTY

Seller agrees that any items of property now existing in the building will be considered as a part of the real estate for the purpose of this purchase agreement.

5. CONVEYANCE OF TITLE

Subject to the performance by the Buyer, Seller agrees to deliver to Buyer a Warranty Deed conveying marketable title subject to the following exceptions:

- A. Building and zoning laws, ordinances, State and Federal regulations.
- B. Restrictions relating to the use or improvement of the premises without effective forfeiture provisions.
- C. Reservation of any minerals or mineral rights to the State of Minnesota.
- D. Utility or drainage easements which do not interfere with present

- improvements.
- E. Any other easements of record.

6. WARRANTIES OF SELLER

In addition to the warranties, if any, contained in the deed of conveyance, Seller covenants that the buildings, if any, are entirely within the boundary lines of the property. Seller represents that there are no known hazardous waste or other known hazardous substances located upon the premises as they are defined by environmental laws.

7. ABSTRACT OF TITLE AND OBJECTIONS TO TITLE

The Seller shall, within a reasonable time after the date of this agreement, furnish an abstract of title or a certificate of title certified to date to include proper searches covering bankruptcies, and State and Federal liens and judgments. The Buyer shall be allowed 10 days after receipt thereof for examination of said title and the making of any objections to title. Said objections shall be in writing and, if not in writing, shall be deemed to be waived. If any objections are made, the Seller shall be allowed 120 days to make title marketable. Pending correction of title, the payments hereunder shall be postponed, but upon correction of title and within 10 days after written notice to Buyer, the parties shall perform this agreement according to its terms.

If the title is not marketable and is not made so within 120 days from the date of written objections thereto as provided above, this agreement shall be, at the option of the Buyer, null and void and neither party shall be liable for damages to the other party. All money theretofore paid by Buyer shall be refunded.

In the event that Buyer should elect to cancel this Agreement pursuant to Paragraph 10 a. below, Buyer shall, upon proof of payment of such expense, reimburse Seller for the cost of continuing and certifying the abstract.

8. DEFAULT

Provided that Seller has complied with the terms and conditions of this contract and Buyer defaults, Seller may terminate this contract and retain all the payments made upon this contract. This provision shall not deprive either party of the right of enforcing the specific performance of this contract provided that the contract has not been terminated as aforesaid and further provided that the action to enforce such specific performance is commenced within six months after the right of action arises.

9. REPRESENTATIONS OF PARTIES

This contract contains the entire agreement between the parties, and neither party has relied upon any verbal or written representations, agreements, or understandings not set forth herein, whether made by an agent or a party hereto. Buyer states that he has relied on his own inspection of the premises.

10. ADDITIONAL TERMS AND CONDITIONS

- a. As conditions precedent to closing, Buyer shall prepare and submit all architectural and/or engineering plans and specifications which are required in order to make application for all necessary permits from state and local governments and secure all such permits from those governments, including but not limited to, a Building Permit from the City of Worthington.

- b. Buyer shall have the right to Assign this Purchase Agreement to any other entity which is substantially controlled by Buyer or its owners.
- c. Seller shall deposit the earnest money from Buyer and may co-mingle said money with Seller's other funds. If Buyer shall fail to meet all of the requirements of this Agreement and be unable or unwilling to close this transaction prior to 5:00 p.m. on June 1, 2017, this Agreement shall be cancelled and Buyer shall forfeit the earnest money unless:
 - 1. The failure of Buyer to close is due to an inability to obtain the required permits from the state or local governments after having made a good faith effort to do so; or
 - 2. The failure of Buyer to close is due to an inability to obtain financing for the purchase and the movie theater project after having made a good faith effort to obtain such financing.In the event that the failure to obtain permits or financing shall occur after good faith efforts by Buyer, this Agreement shall be cancelled and the earnest money paid hereunder shall be returned to Buyer upon the Buyer having executing a Quit Claim Deed to Seller conveying the premises. Buyer also agrees that \$500.00 shall be deducted from the earnest money to be retained by Seller toward the costs incurred for the preparation of legal documents and for the recording of the Quit Claim Deed. If Buyer shall fail or refuse to execute the Quit Claim Deed, the entire earnest money shall be forfeited.

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year first written above.

CITY OF WORTHINGTON, SELLER

PBK INVESTMENTS, INC.

BY: MIKE KUHLE, ITS MAYOR

By: BRIAN PELLOWSKI
ITS CEO

BY: JANICE OBERLOH, ITS CLERK

PUBLIC SAFETY MEMO**DATE: DECEMBER 8, 2016****TO: HONORABLE MAYOR AND CITY COUNCIL****SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW****CASE ITEM****1. LIFE SAVING AWARD - RICHARD BARR**

At 3:35 a.m. Wednesday morning, August 31, 2016, the Worthington Police Department, Worthington Fire Department, and Sanford Worthington Ambulance were paged to an apartment fire on the second floor at Okabena Towers, 212 12th Street. While most of the tenants had made it out of the building, I was informed that the tenant occupying the apartment where the fire started had made her way into the hallway and was crying for help. With the fire in her apartment and the thick smoke in the hallway she was having a hard time breathing, made more difficult because she did not have her oxygen tank with her. This is where Richard Barr stepped in - not knowing what he was getting into and not being able to breath or see very well himself, he ran up 2 flights of stairs and carried the victim down and out of the building. An ambulance was called, and the victim was taken to Sanford Worthington for initial treatment then airlifted to Sioux Falls with life threatening injuries. She has been released and is currently staying with family.

The Worthington Fire Department, Worthington Police Department and Sanford Worthington Ambulance would like to recognize Richard Barr for his quick lifesaving actions on Wednesday, August 31, 2016 that otherwise could have resulted in loss of life. A photo of the award is included as ***Exhibit 1***.



Worthington Fire Dept.
Worthington Police Dept.
Sanford Worthington EMS

Would like to Recognize

RICHARD BARR

For his quick lifesaving actions on
Wed. Aug. 31, 2016,
saving a resident from
smoke inhalation
at the Okabena Towers

PUBLIC WORKS MEMO

DATE: DECEMBER 7, 2016

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEM REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEM

1. YMCA 2017 SUMMER YOUTH RECREATION PROGRAMS AGREEMENT

The City of Worthington contracts with the Worthington Area YMCA to promote, manage and operate the City's summer youth recreation programs for its residents. The Park Advisory Board at their November 30, 2016 meeting unanimously approved a motion to enter into an agreement with the YMCA for 2017.

Attached is the agreement (*Exhibit 1*) commencing on January 1, 2017 and terminating on December 31, 2017. The management fee paid by the City to the YMCA for 2017 is \$49,200.00, a 3% increase over 2016, to be paid in twelve monthly installments. Also attached is a detailed report of registration and attendance (*Exhibit 2*) for each program offering.

Council action is requested to approve the 2017 YMCA agreement.

2. 2017 PARK USER FEES AND OLSON PARK CAMPGROUND RATES

At the November 30, 2016 Park and Recreation Advisory Board Meeting, the Board recommended no increase to the 2017 Park User and concession permit fees. Also at this same meeting it was recommended that there be an adjustment made to the Olson Park Campground rates. Proposed increases are from \$0.50 to \$1.00 dollar per site/night. These proposed increases reflect a 1.5% to 3% increase in the amount charged per site/night. These recommended rate adjustments are based on the improvements made to the Olson Park Campgrounds, including wireless internet, 50 Amp electrical services, bathroom improvements and road improvements. There was no increase in the Olson Park Campground rates in 2016, the last increase in rates was in the year 2015.

Attached (*Exhibit 3*) is a list of the proposed rates and fees.

Council action is requested for approval of the 2017 Park User fees and 2017 Olson Park Campground rates.

3. **AUTHORIZE EXECUTION OF AIRPORT HAY LAND LEASE**

The current rental lease for the approximate 100 acres of hay land and 22 acres of agricultural land at the Worthington Municipal Airport expires on February 28, 2017. In order to have a new lease proposed and executed by the annual payment date of March 1st, proposals were requested for a new 3 year lease of this land.

Staff mailed request for proposal letters to three prospective renters and advertised in the local newspaper. Only two proposals were received and opened in council chambers on Monday, November 28th.

The two proposals received are:

Tom Martin	Reading, MN	\$13,859.00
Justin Freking	Brewster, MN	\$8,101.00

Tom Martin of Reading, MN was the winning proposal with an annual payment of \$13,859.00. Included in your packet is a copy of the new lease (*Exhibit 4*) showing the new rental amount of \$13,859.00.

Staff recommends awarding the new lease to Mr. Martin for a 3 year period commencing on March 1, 2017 and ending on February 28, 2020. And authorize the Mayor and City Clerk to execute the new lease on behalf of the City of Worthington.

Council Action is requested to approve the new Airport Hay Land Lease and have the Mayor and City Clerk sign any necessary paperwork.

CITY OF WORTHINGTON-WORTHINGTON AREA “Y” AGREEMENT

This agreement made this 12th day of December, 2016, between the City of Worthington, a Municipal Corporation under the laws of the State of Minnesota, with offices at 303 Ninth Street, P.O. Box 279, Worthington, MN 56187, hereafter referred to as “City”; and the Worthington Area YMCA, a nonprofit corporation organized under the laws of the State of Minnesota with office at 1501 Collegeway, Worthington, MN 56187, hereinafter referred to as the “Y”.

Whereas, the City desires to hire the “Y” to promote and manage the City’s summer youth recreation programs for its residents to include but not limited to; tennis, track and field, baseball, girls softball, soccer and the fun and adventure camp through the provision of staff and all related materials needed to provide for the City’s summer youth recreational programs; and

Whereas, the “Y” has the expertise in promoting, managing and operating such programming;

Now therefore, in consideration of the mutual promises set forth herein it is agreed by and between City and the “Y” as follows:

1. The “Y” shall be responsible:
 - a. To promote, manage and operate the City’s summer youth recreation program.
 - b. To review with the City’s Park and Recreation Advisory Board and City Council, the proposed summer recreation programs to be offered for 2017 prior to the distribution of any promotional materials. This shall include, at a minimum, detailed description of program offering, start/end date, location site for each program, program fees and hours of each program.
 - c. To develop, promote, manage and operate summer programs to include tennis, track and field, baseball, girls’ softball, soccer and the fun and adventure camp program. These programs have been a part of previous agreements.
 - d. To develop, promote, manage and operate new youth program offerings which have not been a part of previous agreements.
 - e. To develop and distribute a summer recreation brochure exclusively detailing the City’s summer recreation programs, registration requirements, fee and a detailed description and schedule of program activities. This shall be completed by distributing brochures within School District 518 Prairie Elementary and Middle School, St. Mary’s Catholic School and Worthington Christian School. The brochure shall also be a part of the YMCA’s summer promotion brochure distributed through the local media.
 - f. To arrange for the locations for each program.

- g. To actively promote participation in the summer recreation programs.
 - h. To locate, interview and hire adequate qualified personnel. The personnel shall be employees of the “Y”.
 - i. To purchase and provide all supplies needed to operate the summer programs.
 - j. To provide, at the end of the season, a detailed report of registration and attendance for each program offering.
2. City shall be responsible:
- a. To make available the Centennial softball diamonds for the softball and baseball programs.
 - b. To provide a truckster with ball field groomer/leveler for the “Y” to prepare ball fields for baseball/softball youth programs. City will be responsible for all maintenance and fuel costs for the unit.
 - c. The City agrees to maintain the Centennial softball diamonds for the summer youth programs offered at the facilities. Maintenance to include miscellaneous repairs to the outfield lighting, the addition of ag-lime to the infields as required, mowing, trimming and general maintenance of the turf areas and needed repairs to the security fences.
3. Program fee structure: the “Y” will be responsible to establish the participation fee for each program. The annual fee structure will be presented to the City for approval.
4. The “Y” and the City agree to work cooperatively with organized sports teams who desire to use City recreational facilities to insure the team(s) do not interfere with the organized summer youth programs. The City and the “Y” agree a fee may be collected by either party from each organized sport activity which utilizes City facilities to offset any costs incurred by either party.
5. Insurance
- a. The “Y” shall maintain occurrence-based general liability insurance covering claims for bodily or personal injury, and property damage and limits of not less than \$ 1,000,000 each claim and \$ 2,000,000 each occurrence. Each CGL policy shall name the City as an additional insured.
 - b. The City shall provide liability coverage of the same requirements applicable to the “Y”. Alternatively, the City may provide equivalent liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT), using standard LMCIT coverage’s. Said coverage shall be in the minimum amount not to exceed the maximum liability applicable to municipalities under Minnesota Statutes, Section 466.04, Subd. 1, as amended. The “Y” shall be

added as an additional insured to the City's coverage so as to comply with the City's defense and indemnification obligations in this agreement. Notice of cancellation shall be provided to the Y in accordance with policy terms.

- c. Each party shall insure its own personal property.
 - d. The "Y" shall maintain workers compensation insurance in compliance with all statutory requirements of the State of Minnesota.
 - e. Each policy shall be endorsed to provide that it shall not be canceled, non-renewed, or materially changed unless at least thirty (30) days prior written notice of cancellation or change is given to either party.
 - f. All policies shall be written by a reputable insurance company with a current AM Best Rating of A-V-II or better, and authorized to do business in Minnesota.
 - g. Certificates evidencing such insurance shall be delivered to the other party prior to the Commencement Date.
 - h. The City waives all claims against the "Y" for damage to the City's buildings, facilities or real property to the extent that such damages are covered by the City's insurance.
 - i. The "Y" shall defend and indemnify the City and its officers and employees from and against all liabilities, claims and expenses, including reasonable attorney fees, the City may incur as a result of the "Y"'s performance or failure to perform under this agreement, to the extent that such claims arise from or are caused by the "Y"'s negligence or misconduct. The City shall defend and indemnify the "Y" and its officers and employees from and against all liabilities, claims and expenses, including reasonable attorney fees, the "Y" may incur as a result of the City's performance or failure to perform its obligation under this agreement, to the extent that such claims arise from or are caused by the City's negligence or misconduct.
6. This is a twelve month agreement commencing on the first day of January 2017 and terminating the 31st day of December, 2017. City Council appropriation of financing for similar programs for subsequent years shall not be considered an indication the city's intent to extend or renegotiate the contract. The "Y" shall submit program and contract proposals for annual review or revision of contracted services by August 1, 2017.
7. In consideration of services to be provided by the YMCA in accordance with this agreement, the City agrees to pay a management fee of **\$49,200.00** to the YMCA. The management fee shall be paid in twelve equal monthly installments by the end of each month.
8. The City also agrees the "Y" shall be the recipient of 100% of the program fees collected for each activity promoted as the City's summer youth recreation program.

9. The "Y" agrees it shall be responsible for 100 percent of the expenditures, to include but not limited to, staff salaries, promotion materials and program expenditures for youth program offerings promoted by the YMCA and approved by the City as a city youth recreation activity.
10. The City agrees to share in the expense of the actual documented cost for any new program offerings agreed upon and approved between the City and the "Y". The share shall be based upon the difference between the actual expenditure less revenue collected for each new program offering at the rate of a 50/50 split.

Mayor

Date
President of YMCA Board of
Directors

City Clerk

Date
YMCA Executive Director

Y.M.C.A. Summer Recreation Program Registration and Attendance Report

<u>Activity</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
Fun and Adventure Day Camp	185	173	107	84	43	44
Tennis - Beginner	22	26	17	28	15	25
Tennis – Advanced	25	11	9	16	21	22
Track: 6 – 9 yrs.	30	22	21	42	31	32
Track: 10 & up	18	17	25	26	27	25
Girls Softball	11	14	24	12	19	30
Baseball Peewee	46	27	31	41	56	
Baseball T- Ball	77	83	67	60	66	
Basketball Camp	28	31	35			
Volleyball Camp	73	44	50			
Traveling Soccer	73	52	61			

61 MORE PARTICIPANTS IN 2016 THAN 2015 (NOT INCLUDING DAYCAMP)

2017 Park User Fees and Olson Park Campground Rates

Item	Proposed 2017 Fees	Comments
Chautauqua, Centennial Shelter	\$ 50.00	\$40.00 Key, Damage, Clean up Deposit
Park Open Shelters	\$ 30.00	\$40.00 Damage, Clean up Deposit
Chautauqua Band Shell	\$ 50.00	\$40.00 Damage, Clean up Deposit (add)
Park Open Space	\$ 50.00	99 People or Less
	\$ 110.00	100 to 499 People
	\$ 220.00	500 to 1,000 People
		\$40.00 Damage, Clean up Deposit For Park Open Space.
Olson Park		
	2017 Proposed	2016
Sites 1-12 (Bay Electric)	\$ 32.00	\$ 31.00
Sites 13-63 (Electric)	\$ 27.00	\$ 26.50
Sites 64-68 (Tent)	\$ 21.00	\$ 20.50
Weekly	\$ 185.00	\$ 180.00
Monthly	\$ 475.00	\$ 465.00
Concession Fees		
	2017 Proposed	
One Day, Non-Profit	\$ 65.00	
One Day, Profit	\$ 75.00	All one day permits require \$100
Annual, Non-Profit	\$ 80.00	Clean-Up Deposit
Annual, Profit	\$ 175.00	All annual permits require \$300
Annual Mobile, Non-Profit	\$ 275.00	Clean-Up Deposit
Annual Mobile, Profit	\$ 375.00	

WORTHINGTON MUNICIPAL AIRPORT HAY LAND LEASE

This lease, made and entered into this 12th day of December, 2016, at Worthington, Minnesota, by and between the City of Worthington, a municipal corporation organized under the laws of the State of Minnesota, hereafter known as the Lessor, and Tom Martin, hereafter known as the Lessee.

WITNESSETH:

Lessor, in consideration of the payment of the rent hereinafter specified to be paid by the Lessee, and the covenants and agreements herein contained, does hereby lease, demise and let unto Lessee, the farmland portrayed on Exhibit 'A' and legally described on Exhibit 'B', both of which are attached hereto and made a part hereof as if fully set forth herein.

Term of Lease The term of this Lease shall commence on March 1, 2017, and shall end on February 28, 2020, unless sooner terminated in accordance with the terms of this agreement.

Payment of Rent Rent shall be payable in cash at the office of the City Clerk for the above period.

Amount of Rent The Lessee shall pay the City of Worthington \$13,859.00 annually for the approximately 100 acres of Hay land and 22 acres of farmland described in this lease. Payment shall be paid in one annual payment on or before March 1st of each year of the lease.

Assignment of Lease Lessee may not assign this Lease or sublet all or any part of the above-described real estate without the prior written permission of Lessor which consent shall not unreasonably be withheld.

Non-interference with Airport The Lessee shall not use the leased land in a manner that interferes with the safe and efficient operation of the Airport which shall include but not be limited to the following list:

Lessee specifically agrees not to interfere with aircraft taking-off, landing or taxiing on the airport facilities.

Lessee shall not leave or store machinery or equipment upon the subject premises without prior permission from the airport manager or designated representative unless such machinery or equipment is being operated by Lessee or his representative at that time.

Lessee shall not use or cross any runway or taxiway or enter into safety areas.

Lessee shall not enter the critical areas of the MALSR System, the Glide Slope, Instrument Landing System (ILS) or VOR system.

Lessee shall lock airport gates upon entering or leaving the premises as appropriate. Lessee shall be provided a key.

Lessee shall observe and comply with all federal, state or local laws, ordinances, rules or regulations applicable to the Airport which are now in effect or are hereafter

promulgated

Such other and further specifics as may hereafter be designated by the City as interference.

The final decision as to what constitutes interference with the safe and efficient operation of the Airport is left to the judgment and discretion of the City

Weed Control Lessee shall control and maintain the noxious weeds along fence lines and upon the subject premises. The City reserves the right to enter the premises and, pending seven days written notification, spray and otherwise control the weeds and assess the cost of such control to the Lessee if the Lessee does not control the noxious weeds as required.

Waste and Compliance with Laws Lessee shall not commit, suffer or permit any waste upon the leased premises. Lessee further agrees to comply with all state and local laws, rules, ordinances and other governmental regulations with regard to pest control, land use, and all other matters.

Good Husbandry Lessee shall cultivate, fertilize and otherwise farm the premises in accordance with the practices of good husbandry and in accordance with the standard farming practices of the vicinity and to not damage any fences or gates.

Lessee to Provide Notice of Repair Needs Lessee agrees to inform Lessor of any repairs that may be necessary to keep, maintain and farm the premises in accordance with standard farming practices. This shall include but shall not be limited to the repair of tile lines, inlets and outlets.

Assumption of Risk and Indemnification The Lessee assumes all risk of personal injury, or of death to himself, his employees or anyone Lessee allows to enter upon the leased premises and agrees to indemnify and hold the City harmless for all such claims, losses, damage and expenses arising out of any such injury or death. Lessee further agrees to name the Lessor as an Additional Insured on Lessee's liability policy.

Insurance Requirements The Lessor will be required to provide a current Certificate of Insurance from his/her agent with minimum \$1,000,000 general liability insurance and also Worker's Compensation insurance, if required, by Minnesota State Statute with the first annual payment of rent on March 1, 2017. In addition the City will require to be named as an additional insured on the general liability insurance policy and the Certificate of Insurance will so state.

Termination or Amendment by Agreement Anything herein contained to the contrary notwithstanding, this lease may be terminated and the provisions of this lease may be, in writing, altered, changed or amended by mutual consent of the parties hereto.

Damage to Crops by Lessor Due to the operation of the airport, there may be occasions when the leased land is required for development or operation of the Worthington Municipal Airport. In the event that Lessor may damage Lessee's hay land or crops, the City shall reimburse Lessee a prorated share of rent paid and shall reimburse Lessee for other resulting reasonable expenses. Lessee waives and all other claims for damage or loss hereunder.

Expenses of Enforcement Lessee shall reimburse Lessor for all costs and expenses, including reasonable attorney fees, which may be incurred by Lessor to recover any rent due and unpaid hereunder, or for the breach of any of the covenants or agreements contained in this lease, or to recover possession of said

property, whether such action progresses to judgment or not.

Remedies upon Default If any rent shall be due and unpaid, or default shall be made in any of the covenants and agreement on the part of the Lessee contained in this lease, Lessor may, at its option at any time after such default or breach, and without any demand or notice to Lessee or to any other person, of any kind whatsoever, re-enter and take possession of said property and remove all persons there from and Lessee waives any legal remedy to defeat Lessor's right and possession hereunder.

Non-Discrimination Lessee will not discriminate against any person because of race, color, creed, sex or national origin while engaged in the performance of the rights and obligations of the Lessee hereunder.

Right of Entry Lessor or his agents shall at all time have access to and use of the leased land.

Quiet Enjoyment Lessor covenants that Lessee, provided that Lessee complies with the terms and provisions of this Lease, shall peaceably and quietly have, hold and enjoy the premises covered by this Lease.

FSA Farm Program Lessor will execute any documents which may be necessary so as to allow Lessee to enroll in any FSA Farm Programs affecting the leased premises during his term of the lease and Lessee shall be entitled to any payments thereunder.

Notices All notices herein provided to be given, or which may be given by either party to the other, shall be deemed to have been fully given when served personally on Lessor or Lessee, or when made in writing and deposited in the United States mail, registered and postage prepaid and addressed: to the Lessee at the address stated above and to Lessor: City Clerk, City Hall, 303 Ninth Street, Worthington, Minnesota, 56187. The address to which the notices shall be mailed as to either party shall or may be changed by written notice given by such party to the other, as hereinafter provided, but nothing herein contained shall preclude the giving of any such notice by personal service.

IN WITNESS WHEREOF, the parties hereto have set their hand and seals the day and year in this lease first written above.

NOTARY BLANKS

LESSEE

MIKE KUHLE, MAYOR

JANICE OBERLOH, CITY CLERK

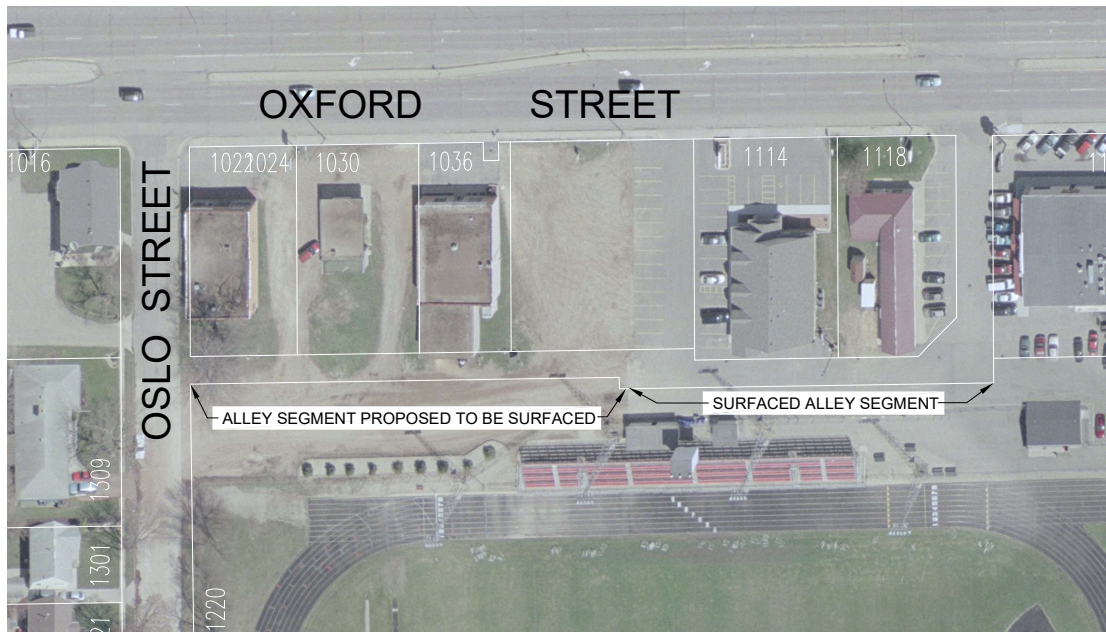
ENGINEERING MEMO

DATE: DECEMBER 8, 2016
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

1. PROFESSIONAL SERVICES FOR ALLEY IMPROVEMENT

A portion of the alley south of Oxford Street from Oslo Street to County Ditch 12 (along the north side of Trojan Field) has been surfaced pursuant to two separate cooperative construction agreements in 2004 and 2006. The School District is now proposing to collaborate with the owners of the future Papa Murphy's site and of the properties at the corner of Oxford Street and Oslo Street to pave the remainder of the alley as shown below.



It has been the practice of the City to enter into a cooperative construction agreement with parties wishing to directly undertake alley improvements. Such agreements established that the City would, in consideration of the private financing, provide engineering services pertaining to the improvement and that the City would maintain the alley after the improvement is completed. In the previous two improvements of the alley the City did enter into a cooperative construction agreement consistent with this practice although engineering by staff was minimal because necessary plans were completed by Midwest Engineering as part of the site plan for adjacent development.

Design for that portion of the potential alley improvement adjacent to the Papa Murphy's site has been developed by Midwest Engineering as part of that site development, however, design of that portion of the alley west of the Papa Murphy's site has not been initiated. Details of design, particularly those pertaining to drainage and grading the property adjacent to the alley on the north may significantly impact project costs. A reasonable cost estimate is desired before all the abutting owners are able to commit to entering into a cooperative construction agreement for the proposed alley improvement. Whereas Midwest Engineering has undertaken design for a portion of the potential alley improvement staff requested a proposal from that firm to complete the alley design. The proposal received from Midwest Engineering is included in Exhibit 1. The total amount of the proposed not to exceed fees is \$5,100. The cost estimate needed to determine if all the abutting owners will continue to pursue the improvement will be developed in Phase I. No additional costs would be incurred if the project is not to proceed at this time. If the project does not proceed at this time a portion of the design work will remain useful if the project is reinitiated in the near future.

Should Council wish to commit to the alley improvement design, funding will need to be from use of un-designated reserves in the Construction Fund (Fund 401). Staff recommends that Council authorize acceptance of the proposal from Midwest Engineering and approve a Fund 401 budget amendment of \$5,100 for the City's contribution to the project with funding from use of reserves.

Council may note that should the project proceed it is also proposed that the alley will be shifted 7.5 feet south through a partial alley vacation (utility easement retained) and conveyance of 7.5 feet from the School District. This alley shift reflects the actual use of the corridor and has been completed in the two previous alley segment improvements.

2. GRANT EASEMENT FOR LEWIS AND CLARK WATER PROJECT

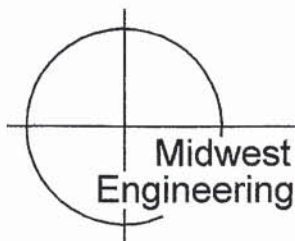
Design and easement acquisition is being completed in anticipation of funding being available to construct the Lewis and Clark water pipeline to Worthington. In general, the pipeline will enter the city on the south side of First Avenue Southwest to a point across from the Prairie Elementary School, cross the railroad, follow the TH 59/60 corridor to east of County Ditch 6, and proceed northerly to east of the water treatment plant site. The final leg of the pipeline to the treatment plant will be through the treatment plant site. Specifically the pipeline will be located in the former Rock Island Railroad right-of-way now owned by the city.

Whereas the pipeline is Lewis and Clark infrastructure, an easement across the city property is needed for construction and maintenance of the pipeline. Exhibit 2 is the easement proposed by Lewis and Clark representatives. The easement is 40 feet in width extending 20 feet either side of the pipeline. The pipeline alignment has been shifted

slightly from that originally proposed so that the easement does not extend over surface infrastructure. Staff, including the Water Superintendent, has reviewed the plans and proposed easement location. The City Attorney has reviewed the easement document.

Staff recommends that Council authorize the Mayor and Clerk to execute the easement and related documents.

Council may note that an additional easement will also be required for a meter house on the treatment plant however the pipeline easement is desired, as an initial priority, at this time. Council may also note that a permit will be issued for that portion of the pipeline within the First Avenue Southwest right-of-way near Knollwood Drive in the same manner as permits are issued for other utilities such as gas or telecommunication lines. The proposed pipeline location was taken into consideration at the time the 2016 Knollwood Drive sewer extension was designed.



December 5, 2016

Dwayne Haffield, P.E.
City of Worthington Community Development
303 Ninth Street
Worthington, MN 56187

Re: Chermak's Subdivision Alley Lot A (between Bremer, Hagen, and School District Properties) east of Oslo Street

Dear Dwayne,

My proposal for the engineering work concerning the Public Improvements portion of this project, would include the following work tasks:

Phase I: Design

Topographic survey and project design.

I would propose to do the above mentioned task at an hourly rate of \$ 75.00 with a not to exceed total of 43 hours or **\$ 3,225.00** .

Phase II: Plans, Specifications, Bidding Procedures

Preparation of construction plans/specifications for the selected improvements. Prepare advertisements and handle document distribution to contractors. Respond to bidder questions. Analyze bids received and prepare construction agreement and other contract forms.

I would propose to do the above mentioned task at an hourly rate of \$ 75.00 with a not to exceed total of 10 hours or **\$ 750.00** .

Phase III: Construction

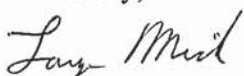
Construction staking, construction inspection and contract administration for the work.

I would propose to do the above mentioned task at an hourly rate of \$ 75.00 with a not to exceed total of 15 hours or **\$ 1,125.00** .

Advertisement and permit application fees are not included in any of the Phase I, II or III amounts and would be paid for directly by the city.

Phase II or III would not be undertaken until authorized to do so based upon the project proceeding.

Sincerely,



Larye Mick, P.E.
Midwest Engineering

The above proposal is accepted by the City of Worthington:

By _____

Title _____

Date _____

(MN)

EASEMENT AGREEMENT

THIS EASEMENT AGREEMENT ("Agreement") is made as of _____, 20____, between City of Worthington ("Grantor" or "Landowner"), P.O. Box 279, Worthington, Minnesota 56187; and Lewis and Clark Rural Water System, Inc., d/b/a Lewis & Clark Regional Water System, a South Dakota nonprofit corporation ("Grantee" or "LCRWS"), 46986 Monty Street, Tea, SD 57064

Grantor and Grantee agree as follows:

1. Grant of Easements. LCRWS is hereby granted a permanent easement as described in Paragraph 2 below (the "Permanent Easement Parcel"), and a temporary easement as described in Paragraph 3 below (the "Construction Easement Parcel"), which together are referred to as the "Easement Parcels," in, on, through and under the real property legally described in attached Exhibit A.

2. Description of Permanent Easement. LCRWS is granted a permanent easement ("Permanent Easement") with respect to the Permanent Easement Parcel. The area covered by the Permanent Easement is shown in attached Exhibit A. The rights, privileges and responsibilities granted to LCRWS with respect to the Permanent Easement Parcel are as follows:

A. The permanent and perpetual right to enter upon the Permanent Easement Parcel for the purposes hereinafter set forth provided that the Permanent Easement shall terminate and all rights of LCRWS shall automatically revert back to the then current landowner upon permanent abandonment of the Permanent Easement Parcel for the purpose of transporting water for the public good.

B. The right to perform archeological surveys, land surveys, conduct soil tests, site preparation and other activities related to preparation for construction.

C. The right, at the sole cost and expense of LCRWS, to erect, construct, install, inspect, operate, test, repair, maintain, use, rebuild, relocate, remove and replace: (i) one (1) pipeline and connections for the transmission and distribution of raw and treated water; (ii) air release, blow off, or in-line valves or other appurtenances, including buried vaults; (iii) communication lines used to operate the Pipeline Facilities (as hereinafter defined); (iv) electric lines for the transmission of electricity to operate the Pipeline Facilities (as hereinafter defined); (v) other fixtures, equipment, machinery and devices (including, without limitation, cathodic protection equipment and devices and anodes, conduit connecting junction boxes, test sites, stations, rectifier and electrical power service) used or useful in the construction, installation, operation, testing, repair, maintenance, replacement and use of such pipeline (such pipeline, connections, valves, communication lines, electric lines, fixtures, equipment, machinery and devices being herein collectively called the "Pipeline Facilities").

D. The Pipeline Facilities, including above-ground improvements, to be constructed in the Permanent Easement Parcel during the Initial Construction Period shall be as shown in separate documentation entered into between LCRWS and Landowner. In the event LCRWS determines to construct Pipeline Facilities including above-ground improvements which are materially different than those shown in such separate documentation, whether during the Initial Construction Period or in the future, LCRWS shall pay the then current landowner additional reasonable compensation for same.

E. LCRWS shall have complete and unhindered access to the Permanent Easement Parcel during the Initial Construction Period and pay the Landowner reasonable compensation for same. In the event construction activities result in the removal of a planted crop LCRWS shall pay additional reasonable compensation to the Landowner. Following the Initial Construction Period, LCRWS shall have access to and from the Pipeline Facilities, including the ability to use sand, gravel or other materials to support pedestrian or vehicular access on a temporary basis, provided LCRWS shall restore the property to its prior condition to the extent practical and, further, LCRWS shall pay the Landowner additional reasonable compensation for any damages resulting from such access.

F. LCRWS shall have the right to cut down, trim, control the growth of or eliminate trees, shrubbery and other plant growth within the Permanent Easement Parcel, which LCRWS deems appropriate to properly construct, operate and maintain the Pipeline Facilities and to eliminate present or future hazards to the use thereof; provided, however, that (i) LCRWS may not cut down any trees, shrubbery or other plant growth planted with the approval of LCRWS pursuant to Section 5 below, except in an emergency; (ii) following the Initial Construction Period as defined below, and except in the case of an emergency, LCRWS shall notify the Landowner of any such maintenance work in advance and consult with Landowner(s) with respect to the time, place and method of such work; and (iii) at the Landowner's request LCRWS will refrain from the use of chemical methods of controlling vegetation.

G. LCRWS shall have the right to erect reasonable signs for the purpose of monumenting the boundaries of the Permanent Easement Parcel and the location of the Pipeline

Facilities provided that such signage shall be located within existing highway rights of way or within two feet of an above-ground improvement. In the event LCRWS determines to install additional signage not provided for in the previous sentence, and such signage materially interferes with the use or development of the Permanent Easement Parcel by the then current landowner, LCRWS shall pay additional reasonable compensation.

H. The rights, privileges and easements granted herein are assignable and may be exercised by LCRWS, its successors and assigns, and its and their respective employees, agents and contractors and any party expressly permitted by LCRWS to exercise such rights, privileges and easements, including, without limitation, any members of LCRWS, and any such party's employees, agents and contractors, provided that any assignment shall be for water transmission and related purposes set forth in this easement and that LCRWS shall not assign its rights to any party that is not utilizing the easement to provide water for the public benefit.

I. The rights, privileges and easements acquired by LCRWS are and shall be subject to easements, reservations and restrictions of record, if any, existing on the date of this easement.

J. This easement shall not restrict the right of the Landowner or Landowner's successors to grant other easements, licenses, rights or interests with respect to the Permanent Easement Parcel to other parties provided that such other uses do not materially interfere with the easement rights of LCRWS. Landowner shall advise LCRWS of the proposed grant of other rights and may proceed upon obtaining written consent from LCRWS. Landowner may, at Landowner's option, send a written request by certified mail to LCRWS and LCRWS must respond to this request in writing within thirty (30) days of receipt or it shall be deemed to be acceptable by LCRWS. Further, LCRWS may decline a Landowner's request only if the proposal would materially interfere with LCRWS's rights under this Permanent Easement. LCRWS may agree to the proposal subject to reasonable terms and conditions necessary to protect the easement rights and Pipeline Facilities of LCRWS.

3. Description of Construction Easement. Grantor hereby grants to LCRWS a temporary construction easement ("Construction Easement") with respect to the area covered by the Construction Easement as shown in attached Exhibit A (the "Construction Easement Parcel"). The rights, privileges and responsibilities of LCRWS with respect to the Construction Easement Parcel are described as follows:

A. The period of the Construction Easement shall be for a maximum of two (2) years commencing from the date construction begins on the Construction Easement Parcel until LCRWS provides Landowner with written notice of completion of Initial Construction (the "Initial Construction Period"). The Initial Construction Period shall begin when a significant amount of soil is removed or disturbed and does not include survey work, soil testing or other such preliminary activities. Grantor agrees not to construct or erect any permanent buildings, fixtures or other improvements within the Construction Easement Parcel until the Initial Construction Period is completed. The Construction Easement shall automatically terminate upon the expiration of the Initial Construction Period.

B. LCRWS shall have the right, during the Initial Construction Period, to enter upon the Construction Easement Parcel with such personnel, vehicles and equipment as LCRWS

deems necessary or appropriate for construction and installation of Pipeline Facilities. LCRWS shall have the right to remove any crops, trees, bushes or improvements within the Construction Easement Parcel necessary for initial construction purposes.

C. LCRWS shall provide the Landowner with advance notice of the approximate date when construction will commence on the Construction Easement Parcel and consult with the Landowner in regard to minimizing inconvenience and any crop loss during the Construction Period.

4. Requirements of LCRWS.

A. LCRWS will restore the surface of the construction area to its original contour and character as nearly as practicable. LCRWS will employ accepted methods to prevent surface erosion of the construction area. LCRWS will, after the pipeline trench has been backfilled, remove from the Easement Parcels rocks brought to the surface by its operations. LCRWS will repair or relocate any agricultural drain tiles which require repair or relocation due to the construction of the Pipeline Facilities.

B. Unless otherwise instructed by the Landowner, LCRWS will cause the topsoil to be removed separately during the construction of the pipeline for the full width of the pipe trench to a depth of up to twenty-four (24) inches or the actual topsoil depth, whichever is less, and to be replaced at the top of the backfill over the pipe trench. LCRWS shall segregate the topsoil on the Easement Parcels. LCRWS shall exercise due care with respect to the selection of backfill to be used in covering the pipe trench, and other areas affected by construction. LCRWS shall remove all excess backfill materials or, at the request of the Landowner, deposit such excess backfill material elsewhere on the contiguous property of the Landowner.

C. During construction suitable crossovers shall be installed over the pipe trench as needed by the Landowner. All fences that are cut or disturbed shall be repaired by LCRWS in a good and workerlike manner. Before a fence is cut by LCRWS, it shall be properly supported on either side of the contemplated opening by suitable posts and braces and temporary gates shall be provided at fence openings where required.

D. LCRWS will endeavor to provide the Landowner with at least seven (7) days' advance notice of entry onto the Easement Parcels for purposes of maintenance or repair of the Pipeline Facilities, except in the case of an emergency, in which case LCRWS will endeavor to provide such notice as possible under the circumstances.

E. LCRWS shall construct, install and operate the Pipeline Facilities in a good and workerlike manner, and in compliance with all applicable governmental laws, ordinances, codes, rules, regulations and requirements.

F. LCRWS shall restore and maintain the pipe trench area and other areas affected by construction or LCRWS's post-construction activities on the Easement Parcels as necessary to remedy problems relating to soil compaction or otherwise attributable to the Pipeline Facilities. LCRWS shall be responsible for any reduction in crop yield caused by the initial construction or any subsequent maintenance, repair or other activities of LCRWS on the Easement Parcels after the Initial Construction Period. Landowner may submit a claim to LCRWS on an annual basis

supported by reasonable documentation and LCRWS will promptly review and pay all valid claims.

G. LCRWS shall compensate the Landowner directly for any damages to the Landowner, of any type, real or personal, arising out of or in connection with the presence and activities of LCRWS on the Easement Parcels, whether during or after the Initial Construction Period and whether such damage is in or outside of the Easement Parcels. In addition, LCRWS shall indemnify and defend the Landowner against, and hold the Landowner harmless from, all claims, actions, liabilities, damages, costs and expenses arising out of or in connection with the presence and activities of LCRWS on the Easement Parcels, whether during or after the Initial Construction Period and whether such damage is in or outside the Easement Parcels.

5. Improvements by Landowner on Permanent Easement Parcel. Landowner shall make no Improvements on or within the Permanent Easement Parcel prior to or during the Initial Construction Period. Upon completion of Initial Construction, Landowner shall have the right to cultivate and harvest crops on, and a right of access over and across the Permanent Easement Parcel so long as such use does not materially interfere with the rights, privileges and easements of LCRWS. In the event Landowner proposes to erect or install any structures or other objects, permanent or temporary (collectively, "Improvements"), on the Permanent Easement Parcel, or plant any trees or shrubs thereon, Landowner shall advise LCRWS of the proposed Improvement and may proceed upon obtaining written consent from LCRWS. Landowner may, at Landowner's option, send a written request by certified mail of the proposed Improvement to LCRWS and LCRWS must respond to this request in writing within thirty (30) days of receipt of the proposal or it shall be deemed to be acceptable by LCRWS. Further, LCRWS may decline a Landowner's request only if the proposal would materially interfere with its easement rights. LCRWS may agree to the proposal subject to reasonable terms and conditions necessary to protect the easement rights and the Pipeline Facilities of LCRWS. The Landowner may remove or add soil within the Permanent Easement provided that a minimum cover of five feet of top soil on top of the Pipeline Facilities is maintained at all times and provided that no more than four feet of top soil is added within the Permanent Easement. If the Landowner proposes to remove soil such that the minimum cover of five feet is not maintained, or proposes to add more than four feet of soil, such proposed work must be submitted by written proposal to and approved by LCRWS, in advance, in order to protect the integrity of the design of the pipeline, which approval shall not be unreasonably withheld. Upon completion of Initial Construction, Landowner shall have the right to plant trees or shrubs within the Permanent Easement Parcel beyond 20 feet of either side of the pipeline without restriction provided the root system does not interfere with Pipeline Facilities.

6. Damages for Inability to Plant a Crop, Loss of Yield and Destruction of a Planted Crop. Grantor understands and agrees that the payment made by LCRWS includes payment for the Permanent Easement and Temporary Easement rights as described herein. In addition, unless otherwise provided in a separate signed writing, the payment includes any damages to Landowner from the inability to plant a crop for one crop year and any reduced crop yield for the four crop years immediately following the completion of construction. In addition, should the construction activities of LCRWS prevent the Landowner from planting a crop more than one year, LCRWS shall pay Landowner an amount equal to 100 percent of the average cash rent for farmland in the County for each such year. Further, should construction activity of LCRWS

cause the removal or destruction of a crop already planted by Landowner, LCRWS shall pay additional reasonable compensation to Landowner for the expense of same.

7. Governing Law. This Agreement is to be construed and enforced according to and governed by the laws of the State of Minnesota.

8. Notices. Except as provided herein, all notices and demands given or required to be given hereunder shall be in writing and sent by United States mail, postage prepaid, to the parties at their respective addresses first set forth above or at such other address as may be specified by notice to the other party. The date of service of such notice or demand shall be the date on which such notice or demand is deposited in the post office or postal mailbox of the United States Post Office Department.

9. Time. Time is of the essence in the performance of the obligations required to be done by the parties hereto.

10. Easements to Run With the Land. The easements granted herein shall run with the land and shall inure to the benefit of and be binding upon Grantor and Grantee, and their respective heirs, representatives, successors and assigns.

IN WITNESS WHEREOF, Grantor and Grantee have caused this Agreement to be duly executed as of the date first written above.

GRANTOR:

City of Worthington

By: _____
Its: _____

By: _____
Its: _____

[For an Entity]

State of _____, County of _____

This instrument was acknowledged before me on this _____ day of _____,
20____, by _____, as _____, and by
_____, as _____ of City of Worthington.

(Seal, if any)

(signature of notarial officer)

Title and rank: _____

My commission expires: _____

Prepared by:

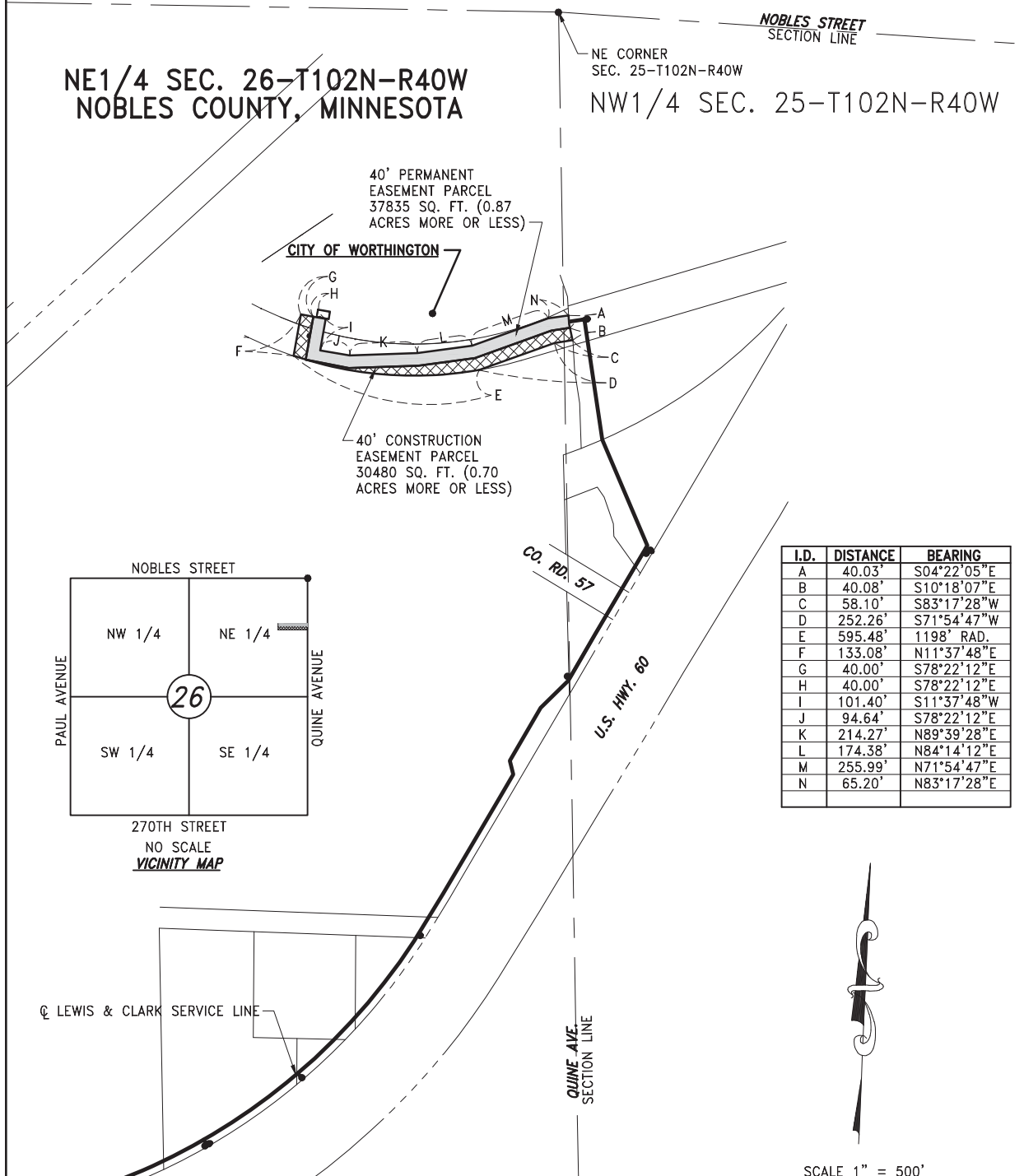
Lewis and Clark Rural Water System, Inc.
Attn: Construction Administrator
46986 Monty Street
Tea, SD 57064

Telephone: 605-368-2400

PARCEL MN4-49

EXHIBIT A

PERMANENT EASEMENT PARCEL AND CONSTRUCTION EASEMENT PARCEL FOR NORTHEAST QUARTER OF SECTION TWENTY-SIX (26), TOWNSHIP ONE-HUNDRED TWO (102) NORTH, RANGE FORTY (40) WEST OF THE 5TH P.M., NOBLES COUNTY, MINNESOTA.



DRAWN BY: S.A.N.	JOB NO: 20000.30.01	LEWIS & CLARK REGIONAL WATER SYSTEM		BANNER BANNER ASSOCIATES, INC. • CONSULTING ENGINEERS & ARCHITECTS 409 22nd Ave. S. • P.O.Box 298 - Brookings, SD 57006 • (605)692-6342	DRAWING NO: 1
CHECKED BY: J.J.B.	DATE: 12-7-16	EXHIBIT A			

Landowner: City of Worthington
P.O. Box 279
Worthington, MN 56187
Phone: _____
Parcel: MN segment 4 Parcel 49

MUTUALLY BENEFICIAL SETTLEMENT OFFER

Lewis & Clark Rural Water System, Inc. hereby makes the following Settlement Offer to acquire the easement rights described in the proposed Easement Agreement:

Estimated Fair Market Value of Permanent Easement (0.46 acres x \$0.00 fee value x .50 for easement)	\$0.00
Plus: Administrative Settlement Fee*	\$0.00
Temporary Construction Easement (0.32 acres x \$0.00 fee value/acre x 10%)	\$0.00
Additional Damage (Structure x 1)	\$0.00
Crop Damages (0.78 acres x County Average Annual Cash Rent of \$0.00 per acre x 3)**	\$0.00
Total Compensation Payable to You:	\$0.00

* Administrative Settlement Fee. This fee provides landowners with an incentive to furnish a voluntary easement and may be withdrawn if Lewis & Clark's offer of compensation is not timely accepted. In addition to installation of its water pipeline and related underground fixtures and equipment, Lewis & Clark may install certain above-ground improvements within the Permanent Easement. If it does so, the Settlement Offer reflects additional reasonable compensation for such above-ground improvements. If applicable, attached to this Settlement Offer is a preliminary Plan & Profile Sheet prepared by the Project Engineer showing: 1) the type, number and projected location of any such above-ground improvements; and 2) any anticipated changes to the topographical profile of the subject property relating to the Pipeline. The stated offer of compensation includes payment for such above-ground improvements and/or topographical changes. Landowner agrees that these are subject to change as reasonably required for engineering purposes provided that if there is a material change with respect to increasing the number or type of improvements, their location or the land profile, which change is detrimental to Landowner, Lewis & Clark will pay additional reasonable compensation with respect to same.

** Crop Damages. Payment includes any damages to Landowner resulting from the inability to plant a crop for one crop year and any reduced crop yield for the four crop years immediately following the completion of construction on the easement parcels. Should construction activities prevent the Landowner from planting a crop in more than one crop

year, Lewis & Clark shall pay Landowner an amount equal to 100 percent of the average cash rent for farmland in the County for each such year. Further, should the construction activity of Lewis & Clark cause the removal or destruction of a crop already planted by Landowner, Lewis & Clark shall pay additional reasonable compensation equal to the actual expense incurred by Landowner with respect to same. Landowner is solely responsible for making any necessary arrangements with a tenant, if any, with respect to this settlement.

Landowner may, at Landowner's option, decline payment based on the above crop damages formula and instead submit annual claims for any loss of production or reduced yields based upon reasonable documentation as per the Easement Agreement. If this approach is taken, insert "Not Applicable" in the space for crop damages.

ACCEPTANCE

The undersigned, being the Landowner(s) identified above or the authorized representatives of the Landowner(s) hereby accept the above Settlement Offer and with regard to any crop damages (check one):

_____ Accepts payment based on the above crop damages formula for the year of construction and the following four years provided the Landowner reserves the right to submit annual claims for crop damages for loss of production or yield beginning the fifth year after completion of construction based on reasonable documentation.

_____ Reserves payment for crop damages with the right to submit annual claims for loss of production or yield based on reasonable documentation.

Date: _____
Land Acquisition Agent

Date: _____
Landowner

Date: _____
Landowner

Taxpayer ID Number/
Social Security Number: _____

AFFIDAVIT OF OWNER(S)

(If blanks are not filled in, it will be assumed that the answer is none)

STATE OF _____)
) §§
COUNTY OF _____)

_____, the _____ of CITY OF
WORTHINGTON, BEING FIRST DULY SWORN, ON OATH SAYS THAT:

1. City of Worthington (the "Company") has owned the property described and shown as the easement parcel(s) (the "Easement Parcel(s)") on the attached Exhibit A continuously for the following number of years: _____.
2. There have been no:
 - a. Bankruptcy, divorce or dissolution proceedings involving said Company during the time said Company has had any interest in the Easement Parcel(s):
 - b. Unsatisfied judgments of record against said Company nor any actions pending in any courts, which affect the Easement Parcel(s):
 - c. Liens against said Company, EXCEPT AS HEREIN STATED:

3. Any bankruptcy, divorce or dissolution proceedings of record against parties with the same name or similar names, during the time periods in which the above named Company has had any interest in the Easement Parcel(s), are not against the above named Company, EXCEPT AS HEREIN STATED: _____

4. Any judgments or liens of record against parties with the same name or similar names are not against the above named Company, EXCEPT AS HEREIN STATED: _____
5. There has not been any new construction, including any remodeling of any structures on the Easement Parcel(s), EXCEPT AS HEREIN STATED: _____
6. That there has been no labor or materials furnished to the Easement Parcel(s) described in the above numbered commitment, during the last 120 days for which payment has not been made, EXCEPT AS HEREIN STATED: _____
7. There are no unrecorded contracts, leases, easements, or other agreements or interests relating to the Easement Parcel(s), EXCEPT AS HEREIN STATED: _____
8. There are no persons in possession of any portion of the Easement Parcel(s) other than pursuant to a recorded document, EXCEPT AS HEREIN STATED: _____
9. There are no encroachments or boundary line questions affecting the Easement Parcel(s) of which Affiant(s) has had knowledge, EXCEPT AS HEREIN STATED: _____

Owner:

CITY OF WORTHINGTON

By: _____

Its: _____

STATE OF _____)

) ss.

COUNTY OF _____)

On this _____ day of _____, 20____, before me personally appeared _____, known to me to be the _____ of City of Worthington, a corporation, the corporation that is described in and that executed the within instrument and acknowledged to me that corporation executed the same.

Notary Public

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
BELTLINE AUTOMOTIVE	12/02/16	SERVICE #104	ELECTRIC	O-DISTR SUPER & ENG	49.93_
				TOTAL:	49.93
BORDER STATES ELECTRIC SUPPLY	12/02/16	INLINE STREET LIGHT FUSES	ELECTRIC	M-DISTR ST LITE & SIG	393.89
	12/02/16	STREET LIGHT LAMPS	ELECTRIC	M-DISTR ST LITE & SIG	551.05
	12/02/16	INLINE STREET LIGHT FUSES	ELECTRIC	M-DISTR ST LITE & SIG	189.65_
				TOTAL:	1,134.59
C&S CHEMICALS INC	12/02/16	4,101 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	4,777.67_
				TOTAL:	4,777.67
CITY OF WORTHINGTON	12/02/16	COUNCIL MEETING LUNCH	GENERAL FUND	MAYOR AND COUNCIL	85.17
	12/02/16	RECORDING FEES #1100	GENERAL FUND	CLERK'S OFFICE	46.00
	12/02/16	ENVELOPES	GENERAL FUND	ENGINEERING ADMIN	5.05
	12/02/16	POSTAGE/BINDERS/TAB DIVIDE	GENERAL FUND	ECONOMIC DEVELOPMENT	51.37
	12/02/16	IPAD TRAINING	DATA PROCESSING	DATA PROCESSING	15.00_
				TOTAL:	202.59
ESRI INC	12/02/16	ESRI SOFTWARE MAINTENANCE	WATER	NON-DEPARTMENTAL	1,350.00
	12/02/16	ESRI SOFTWARE MAINTENANCE	ELECTRIC	NON-DEPARTMENTAL	1,350.00_
				TOTAL:	2,700.00
FASTENAL COMPANY	12/02/16	BOLTS	ELECTRIC	O-DISTR MISC	15.79
	12/02/16	BOLTS	ELECTRIC	O-DISTR MISC	19.40_
				TOTAL:	35.19
FERGUSON ENTERPRISES INC #226	12/02/16	WELLHOUSE PIPING SUPPLIES	WATER	M-PUMPING	39.17_
				TOTAL:	39.17
GALLS INC	12/02/16	UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	45.00
	12/02/16	UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	89.49_
				TOTAL:	134.49
GRAHAM TIRE OF WORTHINGTON INC	12/02/16	2 FRONT TIRES #300	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	343.90
	12/02/16	2 FRONT TIRES #300	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	16.00_
				TOTAL:	359.90
GRAINGER	12/02/16	METER INSTALL SUPPLIES	WATER	M-DISTR METERS	127.75
	12/02/16	METER INSTALL SUPPLIES	WATER	M-DISTR METERS	40.55
	12/02/16	METER INSTALL SUPPLIES	WATER	M-DISTR METERS	6.02_
				TOTAL:	174.32
HACH COMPANY	12/02/16	PHOSPHORUS TESTING SUPPLIE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	80.78_
				TOTAL:	80.78
HARMON MICHAEL	12/02/16	REIMBURSE CGMC TRAVEL	GENERAL FUND	MAYOR AND COUNCIL	213.40_
				TOTAL:	213.40
INFRARED SERVICES	12/02/16	INFRARED INSPECTION/ANALYS	ELECTRIC	CUSTOMER INSTALL EXPEN	2,761.75
	12/02/16	INFRARED INSPECTION/ANALYS	ELECTRIC	CUSTOMER INSTALL EXPEN	1,681.50_
				TOTAL:	4,443.25
JAYCOX IMPLEMENT INC	12/02/16	MOWER-SHOCK TOP	WATER	M-PUMPING	46.00_
				TOTAL:	46.00
JOHNSON BROTHERS LIQUOR CO	12/02/16	LIQUOR	LIQUOR	NON-DEPARTMENTAL	100.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	12/02/16	FREIGHT	LIQUOR	O-SOURCE MISC	1.66_
				TOTAL:	101.66
LAMPERTS YARDS INC-2600013	12/02/16	SILICONE	ELECTRIC	M-DISTR UNDERGRND LINE	19.57_
				TOTAL:	19.57
LAMPERTS YARDS INC-2602004	12/02/16	PUMP HOUSE DOOR-SOCCER FIE RECREATION		SOCCER COMPLEX	335.00
	12/02/16	INSULATION BOARD-SOCCER PU RECREATION		SOCCER COMPLEX	23.20
	12/02/16	WELLHOUSE #25 REPAIRS	WATER	M-PUMPING	86.40_
				TOTAL:	444.60
LAW ENFORCEMENT LABOR SERVICES INC #27	12/02/16	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	245.00_
				TOTAL:	245.00
LOCATORS & SUPPLIES INC	12/02/16	SAFETY GLASSES	ELECTRIC	O-DISTR MISC	63.77_
				TOTAL:	63.77
MINNESOTA DEPARTMENT OF HEALTH	12/02/16	COMMUNITY WATER SUPPLY	WATER	O-DISTR METERS	6,461.00_
				TOTAL:	6,461.00
MINNESOTA VALLEY TESTING LABS INC	12/02/16	NOVEMBER SALTY DISCHARGE T MUNICIPAL WASTEWAT		O-PURIFY LABORATORY	135.00_
				TOTAL:	135.00
MINNESOTA WEST COMM AND TECH COLLEGE	12/02/16	LIGHTING INCENTIVE-OFF PEA ELECTRIC		CUSTOMER INSTALL EXPEN	245.82_
				TOTAL:	245.82
MISCELLANEOUS V ANDERSON MARLIS	12/02/16	CUSTOMER REBATES	ELECTRIC	CUSTOMER INSTALL EXPEN	525.00
CRAUN DONALD	12/02/16	CUSTOMER REBATES	ELECTRIC	CUSTOMER INSTALL EXPEN	525.00
HAFTAY FEVEN H	12/02/16	REFUND OF DEPOSTS-ACCTS FI ELECTRIC		NON-DEPARTMENTAL	39.50
HAFTAY FEVEN H	12/02/16	REFUND OF DEPOSTS-ACCTS FI ELECTRIC		ACCTS-RECORDS & COLLEC	0.06
MIRANDA MIRANDA CATALI	12/02/16	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	62.36
MIRANDA MIRANDA CATALI	12/02/16	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.30_
				TOTAL:	1,152.22
MISSOURI RIVER ENERGY SERVICES	12/02/16	LIGHTING EFFICIENCY REBATE ELECTRIC		CUSTOMER INSTALL EXPEN	120.00_
				TOTAL:	120.00
MN CHILD SUPPORT PAYMENT CTR	12/02/16	GARNISHMENT	GENERAL FUND	NON-DEPARTMENTAL	466.54_
				TOTAL:	466.54
MWOA	12/02/16	MEMBERSHIPS-6 EACH FOR 2 Y MUNICIPAL WASTEWAT		O-PURIFY MISC	150.00_
				TOTAL:	150.00
NATIONAL RURAL ELECTRIC COOP ASSOC	12/02/16	RURAL ELECTRIC MAGAZINE	ELECTRIC	O-DISTR MISC	72.00_
				TOTAL:	72.00
NCL OF WISCONSIN INC	12/02/16	FILTERS FOR TSS TESTING	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	417.80_
				TOTAL:	417.80
NELSON SCOTT	12/02/16	REIMBURSE CGMC TRAVEL	GENERAL FUND	MAYOR AND COUNCIL	197.64_
				TOTAL:	197.64
NOBLES COUNTY HIGHWAY DEPT	12/02/16	OCTOBER FUEL	GENERAL FUND	ENGINEERING ADMIN	268.68
	12/02/16	OCTOBER FUEL	GENERAL FUND	ECONOMIC DEVELOPMENT	51.98
	12/02/16	OCTOBER FUEL	GENERAL FUND	POLICE ADMINISTRATION	3,071.04
	12/02/16	OCTOBER FUEL	GENERAL FUND	REGULATE LAWFUL GAMBLE	6.28

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	12/02/16	OCTOBER FUEL	GENERAL FUND	ANIMAL CONTROL ENFORCE	79.13
	12/02/16	OCTOBER FUEL	GENERAL FUND	PAVED STREETS	660.74
	12/02/16	OCTOBER FUEL	GENERAL FUND	CODE ENFORCEMENT	65.70
	12/02/16	OCTOBER FUEL	RECREATION	GOLF COURSE-GREEN	132.57
	12/02/16	OCTOBER FUEL	RECREATION	PARK AREAS	851.56
	12/02/16	OCTOBER FUEL	RECREATION	TREE REMOVAL	116.85
	12/02/16	OCTOBER FUEL	WATER	O-PUMPING	137.94
	12/02/16	OCTOBER FUEL	WATER	M-TRANS MAINS	291.31
	12/02/16	OCTOBER FUEL	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	109.02
	12/02/16	OCTOBER FUEL	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	68.35
	12/02/16	OCTOBER FUEL	MUNICIPAL WASTEWAT	O-PURIFY MISC	206.29
	12/02/16	OCTOBER FUEL	ELECTRIC	O-DISTR UNDERGRND LINE	589.44
	12/02/16	OCTOBER FUEL	STORM WATER MANAGE	STORM DRAINAGE	589.20
	12/02/16	OCTOBER FUEL	STORM WATER MANAGE	STREET CLEANING	995.32_
				TOTAL:	8,291.40
ROEMELING, DUSTIN	12/02/16	REIMBURSE TZD CONFERENCE	GENERAL FUND	POLICE ADMINISTRATION	51.00_
				TOTAL:	51.00
RUNNINGS SUPPLY INC-ACCT#9502440	12/02/16	POTASSIUM PERMANGANATE PUM WATER		M-PURIFY EQUIPMENT	33.97
	12/02/16	POTASSIUM PERMANGANATE PUM WATER		M-PURIFY EQUIPMENT	2.07
	12/02/16	POTASSIUM PERMANGANATE PUM WATER		M-PURIFY EQUIPMENT	41.48
	12/02/16	POTASSIUM PERMANGANATE PUM WATER		M-PURIFY EQUIPMENT	32.89_
				TOTAL:	110.41
SCHOLTES MOTORS INC	12/02/16	REPAIR TIRE #104	ELECTRIC	O-DISTR SUPER & ENG	11.50_
				TOTAL:	11.50
TRACTOR SUPPLY CREDIT PLAN	12/02/16	SOCER FIELD TIRE	RECREATION	SOCCER COMPLEX	39.99
	12/02/16	PULLEY FOR SHOP	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	17.99
	12/02/16	AIR COMPRESSOR-STAGE 3 FIL	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	299.99
	12/02/16	RETURNED AIR COMPRESSOR	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	69.99-
				TOTAL:	287.98
UNITED PARCEL SERVICE	12/02/16	INTERNET SHIPPING CHARGES	ELECTRIC	O-DISTR MISC	35.72_
				TOTAL:	35.72
ADVANTAGEPOINT TRANSFER AGENTS-457	12/02/16	DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL	62.00_
				TOTAL:	62.00
VERIZON WIRELESS	12/02/16	WIRELESS PHONE SERVICE	GENERAL FUND	MAYOR AND COUNCIL	41.27
	12/02/16	WIRELESS PHONE SERVICE	GENERAL FUND	ADMINISTRATION	58.89
	12/02/16	WIRELESS PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	62.58
	12/02/16	WIRELESS PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	32.07
	12/02/16	WIRELESS PHONE SERVICE	GENERAL FUND	POLICE ADMINISTRATION	684.39
	12/02/16	WIRELESS PHONE SERVICE	GENERAL FUND	SECURITY CENTER	82.00
	12/02/16	WIRELESS PHONE SERVICE	GENERAL FUND	SECURITY CENTER	82.00
	12/02/16	WIRELESS PHONE SERVICE	GENERAL FUND	PAVED STREETS	146.91
	12/02/16	WIRELESS PHONE SERVICE	GENERAL FUND	CODE ENFORCEMENT	50.71
	12/02/16	WIRELESS PHONE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	31.27
	12/02/16	WIRELESS PHONE SERVICE	RECREATION	PARK AREAS	36.27
	12/02/16	WIRELESS PHONE SERVICE	RECREATION	OLSON PARK CAMPGROUND	31.27_
				TOTAL:	1,339.63
WAL MART COMMUNITY/RFCSLLC	12/02/16	PROGRAM SUPPLIES, CLEANING	GENERAL FUND	CENTER FOR ACTIVE LIVI	36.26
	12/02/16	PROGRAM SUPPLIES, CLEANING	GENERAL FUND	CENTER FOR ACTIVE LIVI	0.98

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	12/02/16	OFFICE/CLEANING SUPPLIES	GENERAL FUND	CENTER FOR ACTIVE LIVI	6.94
	12/02/16	OFFICE/CLEANING SUPPLIES	GENERAL FUND	CENTER FOR ACTIVE LIVI	35.46
	12/02/16	OFFICE/CLEANING SUPPLIES	GENERAL FUND	CENTER FOR ACTIVE LIVI	31.15
	12/02/16	PROGRAM SUPPLIES, CLEANING	GENERAL FUND	CENTER FOR ACTIVE LIVI	6.28
	12/02/16	PROGRAM SUPPLIES, CLEANING	GENERAL FUND	CENTER FOR ACTIVE LIVI	3.98
	12/02/16	HARD DRIVES, MEMORY CARD	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	115.97
	12/02/16	MOVIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	27.88
	12/02/16	SD CARD	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	32.08_
				TOTAL:	296.98
WESCO RECEIVABLES CORP	12/02/16	HI-VIS FR JACKET	ELECTRIC	O-DISTR MISC	177.55
	12/02/16	TAPE FOR PROJECTS	ELECTRIC	FA DISTR UNDRGRND COND	473.24_
				TOTAL:	650.79
WORTHINGTON HOUSING AND REDEVELOPMENT	12/02/16	VFD AND PUMP REBATE PROGRA	ELECTRIC	CUSTOMER INSTALL EXPEN	440.00_
				TOTAL:	440.00

===== FUND TOTALS =====

101	GENERAL FUND	7,123.08
202	MEMORIAL AUDITORIUM	207.20
229	RECREATION	1,566.71
601	WATER	8,696.55
602	MUNICIPAL WASTEWATER	6,552.80
604	ELECTRIC	10,413.79
606	STORM WATER MANAGEMENT	1,584.52
609	LIQUOR	101.66
702	DATA PROCESSING	15.00

GRAND TOTAL: 36,261.31

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
ACCESS FAMILY MEDICAL CLINIC	12/09/16	PRE-EMPLOYMENT PHYSICALS	GENERAL FUND	POLICE ADMINISTRATION	418.00
	12/09/16	HEP B VACCINATION	WATER	O-DISTR MISC	15.60
	12/09/16	HEP B VACCINATION	MUNICIPAL WASTEWAT	O-PURIFY MISC	12.48
	12/09/16	HEP B VACCINATION	ELECTRIC	O-DISTR MISC	75.92_
				TOTAL:	522.00
ACE SIGN DISPLAYS INC	12/09/16	CANCELLED SIGN PERMIT-MART	GENERAL FUND	NON-DEPARTMENTAL	10.00_
				TOTAL:	10.00
ARNOLD MOTOR SUPPLY	12/09/16	SHOP RAGS	RECREATION	GOLF COURSE-GREEN	13.99
	12/09/16	FIBERGLASS PATCH RETURN	ELECTRIC	O-DISTR UNDERGRND LINE	11.51_
				TOTAL:	2.48
ARTISAN BEER COMPANY	12/09/16	BEER	LIQUOR	NON-DEPARTMENTAL	136.00
	12/09/16	BEER	LIQUOR	NON-DEPARTMENTAL	251.00_
				TOTAL:	387.00
ASTRUP DRUG INC	12/09/16	TAX ABATEMENT-GUIDEPOINT B	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	1,186.80
	12/09/16	2016 TAX ABATEMENT-STERLIN	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	1,289.50_
				TOTAL:	2,476.30
BAXTER'S FRAME WORKS AND BADGE FRAME	12/09/16	K-9 RECOGNITION	GENERAL FUND	POLICE ADMINISTRATION	147.92_
				TOTAL:	147.92
BEVERAGE WHOLESALERS INC	12/09/16	BEER	LIQUOR	NON-DEPARTMENTAL	5,573.67
	12/09/16	MIX	LIQUOR	NON-DEPARTMENTAL	128.00
	12/09/16	BEER	LIQUOR	NON-DEPARTMENTAL	7,965.40
	12/09/16	BEER	LIQUOR	NON-DEPARTMENTAL	3,628.34
	12/09/16	BEER	LIQUOR	NON-DEPARTMENTAL	81.60
	12/09/16	BEER	LIQUOR	NON-DEPARTMENTAL	14.95_
				TOTAL:	17,391.96
BHS MARKETING LLC	12/09/16	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	8,269.56
	12/09/16	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	8,088.30
	12/09/16	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	7,394.04_
				TOTAL:	23,751.90
BLUEGLOBES LLC	12/09/16	COUPLINGS	AIRPORT	O-GEN MISC	89.92_
				TOTAL:	89.92
THE BLUESTEM	12/09/16	WINE TASTING EVENT	LIQUOR	O-GEN MISC	1,350.78_
				TOTAL:	1,350.78
BOB'S PIANO SERVICE INC	12/09/16	TUNE PIANO	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	100.00_
				TOTAL:	100.00
BOLTON & MENK INC	12/09/16	SAN SEWER EXTENSION-N COMM IMPROVEMENT CONST	16 BIOSCIENCE DR WTR E		1,437.25
	12/09/16	SAN SEWER EXTENSION-N COMM IMPROVEMENT CONST	16 BIOSCIENCE DR SWR E		3,905.25_
				TOTAL:	5,342.50
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	12/09/16	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,489.30
	12/09/16	MIX	LIQUOR	NON-DEPARTMENTAL	84.71
	12/09/16	WINE	LIQUOR	NON-DEPARTMENTAL	564.00
	12/09/16	BEER	LIQUOR	NON-DEPARTMENTAL	153.75
	12/09/16	WINE	LIQUOR	NON-DEPARTMENTAL	56.00
	12/09/16	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,851.62

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	12/09/16	MIX	LIQUOR	NON-DEPARTMENTAL	55.01
	12/09/16	WINE	LIQUOR	NON-DEPARTMENTAL	89.25
	12/09/16	LIQUOR	LIQUOR	NON-DEPARTMENTAL	180.00-
	12/09/16	LIQUOR	LIQUOR	NON-DEPARTMENTAL	100.85-
	12/09/16	FREIGHT	LIQUOR	O-SOURCE MISC	41.00
	12/09/16	FREIGHT	LIQUOR	O-SOURCE MISC	22.20
	12/09/16	FREIGHT	LIQUOR	O-SOURCE MISC	52.95
	12/09/16	FREIGHT	LIQUOR	O-SOURCE MISC	2.31_
				TOTAL:	6,181.25
CHAMBER OF COMMERCE	12/09/16	LODGING TAX-OCTOBER	TOURISM PROMOTION	LODGING TAX/TOURISM	13,881.01_
				TOTAL:	13,881.01
CITY OF WORTHINGTON	12/09/16	COUNCIL MEETING LUNCH	GENERAL FUND	MAYOR AND COUNCIL	85.17
	12/09/16	RECORDING FEES #1100	GENERAL FUND	CLERK'S OFFICE	46.00
	12/09/16	ENVELOPES	GENERAL FUND	ENGINEERING ADMIN	5.05
	12/09/16	POSTAGE, BINDERS, TABS	GENERAL FUND	ECONOMIC DEVELOPMENT	51.37
	12/09/16	IPAD TRAINING	DATA PROCESSING	DATA PROCESSING	15.00_
				TOTAL:	202.59
COALITION OF GREATER MN CITIES	12/09/16	CGMC FALL CONFERENCE	GENERAL FUND	MAYOR AND COUNCIL	660.00
	12/09/16	CGMC FALL CONFERENCE	GENERAL FUND	ADMINISTRATION	165.00_
				TOTAL:	825.00
COOPERATIVE ENERGY CO- ACCT # 5910807	12/09/16	FUEL	GENERAL FUND	FIRE ADMINISTRATION	41.00
	12/09/16	FUEL	RECREATION	PARK AREAS	19.48
	12/09/16	SUPERLUBE TMS 10W30	RECREATION	PARK AREAS	42.39_
				TOTAL:	102.87
COOPERATIVE ENERGY CO- ACCT# 05412019	12/09/16	UNLEADED GAS	WATER	M-TRANS MAINS	12.15_
				TOTAL:	12.15
CULLIGAN WATER COND CO	12/09/16	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	95.00
	12/09/16	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	27.75
	12/09/16	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	27.75
	12/09/16	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	5.00
	12/09/16	MONTHLY SERVICE	WATER	O-DISTR MISC	18.00
	12/09/16	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	18.00
	12/09/16	MONTHLY SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	25.83
	12/09/16	SALT	LIQUOR	O-GEN MISC	13.44_
				TOTAL:	230.77
DEPARTMENT OF LABOR AND INDUSTRY	12/09/16	BUILDING PERMIT SURCHARGE	GENERAL FUND	NON-DEPARTMENTAL	5,074.95_
				TOTAL:	5,074.95
DIAMOND VOGEL PAINT	12/09/16	PICNIC TABLE PAINT	RECREATION	PARK AREAS	37.99_
				TOTAL:	37.99
DOLL DISTRIBUTING LLC	12/09/16	BEER	LIQUOR	NON-DEPARTMENTAL	100.00
	12/09/16	BEER	LIQUOR	NON-DEPARTMENTAL	24.10
	12/09/16	BEER	LIQUOR	NON-DEPARTMENTAL	384.30
	12/09/16	BEER	LIQUOR	NON-DEPARTMENTAL	6,381.80
	12/09/16	MIX	LIQUOR	NON-DEPARTMENTAL	191.40
	12/09/16	BEER	LIQUOR	NON-DEPARTMENTAL	84.00
	12/09/16	BEER	LIQUOR	NON-DEPARTMENTAL	4,163.25
	12/09/16	BEER	LIQUOR	NON-DEPARTMENTAL	1,347.40

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	12/09/16	BEER	LIQUOR	NON-DEPARTMENTAL	3,777.55
	12/09/16	BEER	LIQUOR	NON-DEPARTMENTAL	36.60-
	12/09/16	BEER	LIQUOR	NON-DEPARTMENTAL	125.00-
	12/09/16	BEER	LIQUOR	NON-DEPARTMENTAL	130.00
	12/09/16	BEER	LIQUOR	NON-DEPARTMENTAL	144.30-
	12/09/16	BEER	LIQUOR	NON-DEPARTMENTAL	125.70_
				TOTAL:	16,403.60
ECHO GROUP INC	12/09/16	CHRISTMAS DECORATIONS	GENERAL FUND	MISC SPECIAL DAYS/EVEN	24.82
	12/09/16	LIGHT BULBS-WATER PLANT	WATER	M-PURIFY EQUIPMENT	17.53_
				TOTAL:	42.35
ESRI INC	12/09/16	ARCVIEW SINGLE USER	GENERAL FUND	NON-DEPARTMENTAL	800.00_
				TOTAL:	800.00
EZ-WASH	12/09/16	CAR WASHES	GENERAL FUND	POLICE ADMINISTRATION	252.00_
				TOTAL:	252.00
FASTENAL COMPANY	12/09/16	DOCK SUPPLIES	GENERAL FUND	LAKE IMPROVEMENT	5.07
	12/09/16	DOCKS	GENERAL FUND	LAKE IMPROVEMENT	5.07
	12/09/16	MANHOLE LADDER	WATER	M-TRANS MAINS	375.59_
				TOTAL:	385.73
FERGUSON WATERWORKS INC #2516	12/09/16	SERVICE LINE CONNECTION PA WATER		O-DIST UNDERGRND LINES	375.20
	12/09/16	DISTRIBUTION MAIN SUPPLIES WATER		M-TRANS MAINS	615.64_
				TOTAL:	990.84
FIFE WATER SERVICES INC	12/09/16	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	10,460.40_
				TOTAL:	10,460.40
FLYNN KEVIN	12/09/16	REIMBURSE FLYNN/GAUL TRAVE	GENERAL FUND	POLICE ADMINISTRATION	26.00_
				TOTAL:	26.00
FORUM COMMUNICATIONS COMPANY	12/09/16	NOTICE OF GENERAL ELECTION	GENERAL FUND	ELECTIONS	195.30
	12/09/16	ORDINANCES	GENERAL FUND	CLERK'S OFFICE	393.70
	12/09/16	VETERAN'S DAY AD	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	40.00
	12/09/16	LAND LEASE	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	334.80
	12/09/16	2016 OKABENA CREEK CIPP	MUNICIPAL WASTEWAT	PROJECT #15	232.50
	12/09/16	LAND LEASE	LIQUOR	O-GEN MISC	1,434.70
	12/09/16	AIRPORT LAND LEASE	AIRPORT	O-GEN MISC	576.60_
				TOTAL:	3,207.60
GALLS INC	12/09/16	BOOTS	GENERAL FUND	POLICE ADMINISTRATION	153.41
	12/09/16	UNIFORM	GENERAL FUND	POLICE ADMINISTRATION	89.95
	12/09/16	UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	309.96_
				TOTAL:	553.32
GAUL TIMOTHY E	12/09/16	REIMBURSE BATTERY-SQUAD ST	GENERAL FUND	POLICE ADMINISTRATION	8.58
	12/09/16	REIMBURSE EATI CONFERENCE	GENERAL FUND	POLICE ADMINISTRATION	15.00_
				TOTAL:	23.58
GEOTEK INC	12/09/16	SOCCER PARKING LOT COMPRES	RECREATION	SOCCER COMPLEX	360.00_
				TOTAL:	360.00
GM CONTRACTING INC	12/09/16	BIOSCIENCE DR PHASE 2 S/W	IMPROVEMENT CONST	NON-DEPARTMENTAL	6,933.06-
	12/09/16	BIOSCIENCE DR PHASE 2 S/W	IMPROVEMENT CONST	NON-DEPARTMENTAL	294.30-

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	12/09/16	BIOSCIENCE DR PHASE 2 S/W	IMPROVEMENT CONST	16 BIOSCIENCE DR WTR E	63,584.61
	12/09/16	BIOSCIENCE DR PHASE 2 S/W	IMPROVEMENT CONST	16 BIOSCIENCE DR WTR E	3,005.47
	12/09/16	BIOSCIENCE DR PHASE 2 S/W	IMPROVEMENT CONST	16 BIOSCIENCE DR SWR E	75,076.60
	12/09/16	BIOSCIENCE DR PHASE 2 S/W	IMPROVEMENT CONST	16 BIOSCIENCE DR SWR E	2,880.47_
				TOTAL:	137,319.79
GOPHER STATE ONE CALL INC	12/09/16	MONTHLY LOCATE SERVICES	WATER	O-DISTR MISC	26.66
	12/09/16	MONTHLY LOCATE SERVICES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	26.66
	12/09/16	MONTHLY LOCATE SERVICES	ELECTRIC	O-DISTR MISC	53.33_
				TOTAL:	106.65
GRAHAM TIRE OF WORTHINGTON INC	12/09/16	OIL CHANGE #44	GENERAL FUND	POLICE ADMINISTRATION	11.00
	12/09/16	OIL CHANGE #44	GENERAL FUND	POLICE ADMINISTRATION	8.29
	12/09/16	OIL CHANGE #36	GENERAL FUND	POLICE ADMINISTRATION	11.00
	12/09/16	OIL CHANGE #36	GENERAL FUND	POLICE ADMINISTRATION	11.79
	12/09/16	TIRES ON #36	GENERAL FUND	POLICE ADMINISTRATION	323.76
	12/09/16	TIRES ON #36	GENERAL FUND	POLICE ADMINISTRATION	70.20
	12/09/16	OIL CHANGE, TIRES ON #33	GENERAL FUND	POLICE ADMINISTRATION	624.69
	12/09/16	OIL CHANGE, TIRES ON #33	GENERAL FUND	POLICE ADMINISTRATION	43.00
	12/09/16	REPAIR GASKET, LEAK #26	GENERAL FUND	POLICE ADMINISTRATION	73.66
	12/09/16	REPAIR GASKET, LEAK #26	GENERAL FUND	POLICE ADMINISTRATION	494.50
	12/09/16	TIRE REPAIR ON #425	GENERAL FUND	ICE AND SNOW REMOVAL	129.20
	12/09/16	TIRE REPAIR ON #425	GENERAL FUND	ICE AND SNOW REMOVAL	161.50
	12/09/16	OIL CHANGE #507	RECREATION	PARK AREAS	11.00
	12/09/16	OIL CHANGE #507	RECREATION	PARK AREAS	8.29_
				TOTAL:	1,981.88
GRAINGER	12/09/16	FILTER PLANT PLUMBING SUPP WATER		M-PURIFY EQUIPMENT	295.96
	12/09/16	FILTER PLANT PLUMBING SUPP WATER		M-PURIFY EQUIPMENT	17.79_
				TOTAL:	313.75
HAWKINS INC	12/09/16	1 TON CHLORINE	WATER	O-PURIFY	657.00_
				TOTAL:	657.00
HD SUPPLY WATERWORKS LTD	12/09/16	COUPLING -SOCCER FIELD IRR RECREATION		SOCCER COMPLEX	51.62_
				TOTAL:	51.62
HY-VEE INC-61705	12/09/16	FORKLIFT FUEL	LIQUOR	O-GEN MISC	16.00_
				TOTAL:	16.00
IDEAL LANDSCAPE & DESIGN INC	12/09/16	SNOW REMOVAL 11/18, 11/22	GENERAL FUND	CENTER FOR ACTIVE LIVI	112.50
	12/09/16	SNOW REMOVAL 11/18, 11/22	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	262.50_
				TOTAL:	375.00
JAYCOX IMPLEMENT INC	12/09/16	KUBOTA PARTS	RECREATION	PARK AREAS	103.08
	12/09/16	TOOL CAT BULBS	RECREATION	PARK AREAS	26.97
	12/09/16	BOB CAT FLUIDS	RECREATION	PARK AREAS	37.99_
				TOTAL:	168.04
JOHNSON BROTHERS LIQUOR CO	12/09/16	LIQUOR	LIQUOR	NON-DEPARTMENTAL	9,728.33
	12/09/16	WINE	LIQUOR	NON-DEPARTMENTAL	2,412.83
	12/09/16	MIX	LIQUOR	NON-DEPARTMENTAL	56.25
	12/09/16	LIQUOR	LIQUOR	NON-DEPARTMENTAL	648.00
	12/09/16	LIQUOR	LIQUOR	NON-DEPARTMENTAL	8,470.28
	12/09/16	WINE	LIQUOR	NON-DEPARTMENTAL	1,937.21
	12/09/16	MIX	LIQUOR	NON-DEPARTMENTAL	24.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	12/09/16	BEER	LIQUOR	NON-DEPARTMENTAL	21.99
	12/09/16	WINE	LIQUOR	NON-DEPARTMENTAL	32.00-
	12/09/16	FREIGHT	LIQUOR	O-SOURCE MISC	151.62
	12/09/16	FREIGHT	LIQUOR	O-SOURCE MISC	91.86
	12/09/16	FREIGHT	LIQUOR	O-SOURCE MISC	16.00
	12/09/16	FREIGHT	LIQUOR	O-SOURCE MISC	122.31
	12/09/16	FREIGHT	LIQUOR	O-SOURCE MISC	81.89
	12/09/16	FREIGHT	LIQUOR	O-SOURCE MISC	1.66-
				TOTAL:	23,728.91
JSA SERVICES	12/09/16	TOILET PAPER, TOWELS, ICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	149.81
	12/09/16	TOWELS, MOP	RECREATION	PARK AREAS	120.56_
				TOTAL:	270.37
KARL'S TV & APPLIANCE INC	12/09/16	DISHWASHER FOR LAB	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	409.95_
				TOTAL:	409.95
LARSON CRANE SERVICE INC	12/09/16	BIOSCIENCE DR ST EXT #5	IMPROVEMENT CONST	NON-DEPARTMENTAL	1,578.00-
	12/09/16	KNOLLWOOD DR SEWER #2	IMPROVEMENT CONST	NON-DEPARTMENTAL	330.00-
	12/09/16	BIOSCIENCE DR ST EXT #5	IMPROVEMENT CONST	TH 59 N COMM/IND PARK	31,560.00
	12/09/16	KNOLLWOOD DR SEWER #2	IMPROVEMENT CONST	KNOLLWOOD/1ST AVE SW S	6,600.00
	12/09/16	2015 CATCH BASIN #3 FINAL	STORM WATER MANAGE	NON-DEPARTMENTAL	802.10_
				TOTAL:	37,054.10
LEAGUE OF MN CITIES INSURANCE TRUST	12/09/16	WORK COMP	GENERAL FUND	NON-DEPARTMENTAL	28,129.46
	12/09/16	WORK COMP	RECREATION	NON-DEPARTMENTAL	5,042.50
	12/09/16	WORK COMP	ECONOMIC DEV AUTHO	NON-DEPARTMENTAL	47.25
	12/09/16	WORK COMP	PIR/TRUNKS	NON-DEPARTMENTAL	30.75
	12/09/16	WORK COMP	IMPROVEMENT CONST	NON-DEPARTMENTAL	698.75
	12/09/16	WORK COMP	WATER	NON-DEPARTMENTAL	2,797.00
	12/09/16	WORK COMP	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	3,903.00
	12/09/16	WORK COMP	ELECTRIC	NON-DEPARTMENTAL	3,244.25
	12/09/16	WORK COMP	STORM WATER MANAGE	NON-DEPARTMENTAL	1,295.00
	12/09/16	WORK COMP	LIQUOR	NON-DEPARTMENTAL	2,024.25
	12/09/16	WORK COMP	AIRPORT	NON-DEPARTMENTAL	504.75
	12/09/16	WORK COMP	DATA PROCESSING	NON-DEPARTMENTAL	212.79_
				TOTAL:	47,929.75
LINCOLN-PIPESTONE RURAL WATER SYSTEM	12/09/16	NOV WATER PURCHASES-EAST	WATER	O-SOURCE MISC	38,690.65
	12/09/16	NOV WATER PURCHASES-WEST	WATER	O-SOURCE MISC	33,396.14_
				TOTAL:	72,086.79
MAILFINANCE	12/09/16	POSTAGE MACHINE LEASE	DATA PROCESSING	COPIER/FAX	484.62_
				TOTAL:	484.62
MARTHALER FORD OF WORTHINGTON	12/09/16	BRAKE, ROTOR, LINING # 35	GENERAL FUND	POLICE ADMINISTRATION	512.81
	12/09/16	BRAKE, ROTOR, LINING # 35	GENERAL FUND	POLICE ADMINISTRATION	265.00
	12/09/16	KEY FOB REPAIR #25	GENERAL FUND	POLICE ADMINISTRATION	55.00
	12/09/16	KEY FOB REPAIR #25	GENERAL FUND	POLICE ADMINISTRATION	15.02_
				TOTAL:	847.83
MAXSUR	12/09/16	DVR, CAMERA, BATTERY	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	377.99
	12/09/16	COVERT CAMERA	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	269.00_
				TOTAL:	646.99
MC CARTHY'S FLORAL	12/09/16	CHRISTMAS GARLAND	GENERAL FUND	MISC SPECIAL DAYS/EVEN	854.25

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	854.25
MCCUEN WELDING & MACHINING INC	12/09/16	SIDE WALK GRATE	RECREATION	TREE REMOVAL	180.00
	12/09/16	SIDE WALK GRATE	RECREATION	TREE REMOVAL	148.20
	12/09/16	WAND FOR BLACK TOP	STORM WATER MANAGE	STREET CLEANING	23.94
	12/09/16	WAND FOR BLACK TOP	STORM WATER MANAGE	STREET CLEANING	108.00
				TOTAL:	460.14
MCCUEN, JOSHUA W	12/09/16	TZD CONFERENCE	GENERAL FUND	POLICE ADMINISTRATION	111.50
				TOTAL:	111.50
MICHAEL EGGERS	12/09/16	REPLACE THERMOSTAT, GASKET	RECREATION	GOLF COURSE-GREEN	198.77
				TOTAL:	198.77
MINNESOTA ENERGY RESOURCES CORP	12/09/16	GAS SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	377.66
	12/09/16	GAS SERVICE	GENERAL FUND	FIRE ADMINISTRATION	568.77
	12/09/16	GAS SERVICE	GENERAL FUND	PAVED STREETS	72.49
	12/09/16	GAS SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	279.01
	12/09/16	GAS SERVICE	RECREATION	OLSON PARK CAMPGROUND	117.39
	12/09/16	GAS SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	336.22
	12/09/16	GAS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	867.95
	12/09/16	GAS SERVICE	AIRPORT	O-GEN MISC	165.78
	12/09/16	GAS SERVICE	AIRPORT	O-GEN MISC	160.66
				TOTAL:	2,945.93
MINNESOTA FLYER	12/09/16	SUBSCRIPTION	AIRPORT	O-GEN MISC	30.00
				TOTAL:	30.00
MISCELLANEOUS V AYANA RORO	12/09/16	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	91.48
CHAMPMAN TRACY L	12/09/16	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	61.23
CHAMPMAN TRACY L	12/09/16	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.22
HOMAN CHERYL	12/09/16	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	20.00
IVERSON ELIZABETH	12/09/16	CUSTOMER REBATES	ELECTRIC	CUSTOMER INSTALL EXPEN	525.00
LARSON JUSTIN	12/09/16	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	30.00
PRINS DONALD S	12/09/16	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	74.24
RAMOS MARCO	12/09/16	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	130.00
SARBESSA JARA M	12/09/16	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	64.97
SHAWALLI ABRAHM	12/09/16	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	29.09
SHAWALLI ABRAHM	12/09/16	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.30
SHEA KELSEY	12/09/16	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
WINDSCHITL LEON	12/09/16	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	28.00
ZISHKA SAMANTHA & CARL	12/09/16	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	1.23
ZISHKA SAMANTHA & CARL	12/09/16	REFUND OF CREDITS-ACCTS FI	GARBAGE COLLECTION	NON-DEPARTMENTAL	30.46
				TOTAL:	1,111.22
NALCO COMPANY	12/09/16	PHOSHATE	WATER	O-PURIFY	5,196.75
				TOTAL:	5,196.75
NICOLE R KEMPEN	12/09/16	CLEANING-DUO DEL SOL CONCE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	54.00
	12/09/16	CLEANING-SYMPHONY CONCERT	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	243.00
	12/09/16	CLEANING-NOVEMBER	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	108.00
				TOTAL:	405.00
NOBLES COUNTY AUDITOR/TREASURER	12/09/16	OCTOBER SOLID WASTE	WASTE MANAGEMENT C	SOLID WASTE/RECYCLE	7,180.00
				TOTAL:	7,180.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
NOBLES COUNTY ENVIRONMENTAL SERVICES	12/09/16	RECYCLE ELECTRONICS	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	120.00_
				TOTAL:	120.00
NOMAD PIPELINE SERVICES LLC	12/09/16	IND WW SEWER I-90 CROSS #1	INDUSTRIAL WASTEWA	NON-DEPARTMENTAL	10,918.00-
	12/09/16	IND WW SEWER I-90 CROSS #1	INDUSTRIAL WASTEWA	PROJECT #13	218,360.00_
				TOTAL:	207,442.00
ONE OFFICE SOURCE	12/09/16	TNT & BUDGET COVERS	GENERAL FUND	AUDITS AND BUDGETS	8.80
	12/09/16	TNT COVERS	GENERAL FUND	AUDITS AND BUDGETS	3.00
	12/09/16	ICE MELT, TOWELS, TRASH BA	GENERAL FUND	GENERAL GOVT BUILDINGS	181.62
	12/09/16	DESKTOP PUNCH	GENERAL FUND	POLICE ADMINISTRATION	29.99
	12/09/16	STORAGE BOXES	GENERAL FUND	SECURITY CENTER	16.50
	12/09/16	STORAGE BOXES	GENERAL FUND	SECURITY CENTER	16.49
	12/09/16	ENVELOPES, CARTRIDGE RIBB	GENERAL FUND	SECURITY CENTER	10.29
	12/09/16	ENVELOPES, CARTRIDGE RIBB	GENERAL FUND	SECURITY CENTER	10.29
	12/09/16	PAPER, CORRECTION TAPE, TA	GENERAL FUND	CENTER FOR ACTIVE LIVI	16.86
	12/09/16	ENVELOPES	DATA PROCESSING	DATA PROCESSING	152.00
	12/09/16	COPIER SERVICE-MX5140N	DATA PROCESSING	COPIER/FAX	128.61_
				TOTAL:	574.45
OPTUM BANK	12/09/16	HSA ADMIN FEE	GENERAL FUND	GENERAL GOVT BUILDINGS	41.25_
				TOTAL:	41.25
OXFORD AUTOMOTIVE EXTERIORS LLC	12/09/16	REPAIR SEAT #24	GENERAL FUND	POLICE ADMINISTRATION	60.00_
				TOTAL:	60.00
PACE ANALYTICAL SERVICES INC	12/09/16	ACUTE TOXICITY EVALUATION	INDUSTRIAL WASTEWA	O-PURIFY MISC	825.00_
				TOTAL:	825.00
PAUSTIS & SONS	12/09/16	WINE	LIQUOR	NON-DEPARTMENTAL	7,360.04
	12/09/16	FREIGHT	LIQUOR	O-SOURCE MISC	87.50_
				TOTAL:	7,447.54
PEPSI COLA BOTTLING CO	12/09/16	MIX	LIQUOR	NON-DEPARTMENTAL	42.00
	12/09/16	MIX	LIQUOR	NON-DEPARTMENTAL	105.85_
				TOTAL:	147.85
PHILLIPS WINE & SPIRITS INC	12/09/16	LIQUOR	LIQUOR	NON-DEPARTMENTAL	11,329.11
	12/09/16	WINE	LIQUOR	NON-DEPARTMENTAL	3,025.26
	12/09/16	LIQUOR	LIQUOR	NON-DEPARTMENTAL	15,224.01
	12/09/16	WINE	LIQUOR	NON-DEPARTMENTAL	823.50
	12/09/16	MIX	LIQUOR	NON-DEPARTMENTAL	40.75
	12/09/16	LIQUOR	LIQUOR	NON-DEPARTMENTAL	342.00-
	12/09/16	LIQUOR	LIQUOR	NON-DEPARTMENTAL	126.00-
	12/09/16	FREIGHT	LIQUOR	O-SOURCE MISC	189.04
	12/09/16	FREIGHT	LIQUOR	O-SOURCE MISC	97.95
	12/09/16	FREIGHT	LIQUOR	O-SOURCE MISC	297.42
	12/09/16	FREIGHT	LIQUOR	O-SOURCE MISC	24.90
	12/09/16	FREIGHT	LIQUOR	O-SOURCE MISC	4.98-
	12/09/16	FREIGHT	LIQUOR	O-SOURCE MISC	1.66-
				TOTAL:	30,577.30
PICKET FENCE ON MAIN	12/09/16	UNIFORM BADGES	GENERAL FUND	POLICE ADMINISTRATION	12.00_
				TOTAL:	12.00
PRAIRIE VENTURES, LLP & THE STATE OF M	12/09/16	2016 2ND HALF TAX ABATEMEN	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	14,285.99

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	14,285.99
RACOM CORP	12/09/16	MAINTENANCE CONTRACT	GENERAL FUND	POLICE ADMINISTRATION	473.69
	12/09/16	REPLACE WATCHGUARD	GENERAL FUND	POLICE ADMINISTRATION	95.00
	12/09/16	INSPECT PAGING SYSTEM-DISP	GENERAL FUND	SECURITY CENTER	47.50
	12/09/16	INSPECT PAGING SYSTEM-DISP	GENERAL FUND	SECURITY CENTER	47.50
				TOTAL:	663.69
RAY O'HERRON CO INC	12/09/16	JACKETS	GENERAL FUND	POLICE ADMINISTRATION	601.99
				TOTAL:	601.99
ROUND LAKE VINEYARDS & WINERY LLC	12/09/16	WINE	LIQUOR	NON-DEPARTMENTAL	162.00
				TOTAL:	162.00
RUNNINGS SUPPLY INC-ACCT#9502440	12/09/16	LAB DISHWASHER HOOKUP PART	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	14.68
	12/09/16	GLOVES	MUNICIPAL WASTEWAT	O-PURIFY MISC	30.56
	12/09/16	CLEANING SUPPLIES	MUNICIPAL WASTEWAT	O-PURIFY MISC	3.79
	12/09/16	CUT OFF WHEELS, 2" CAP FIT	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	37.91
	12/09/16	NUTS AND BOLTS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	15.81
	12/09/16	WIRE FOR WELDER	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	21.98
	12/09/16	DRILL BIT	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	16.59
	12/09/16	RACHET STRAP, PAINT BRUSHE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	37.66
	12/09/16	EYE BOLT	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	17.98
				TOTAL:	196.96
RUNNINGS SUPPLY INC-ACCT#9502485	12/09/16	SNOW SHOVELS, SNOW PUSHERS	GENERAL FUND	ICE AND SNOW REMOVAL	103.96
	12/09/16	CHRISTMAS DECORATIONS	GENERAL FUND	MISC SPECIAL DAYS/EVEN	28.45
	12/09/16	CONDUIT, LAG SCREWS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	22.33
	12/09/16	BEACH BOUNDARY ROPE RETURN	RECREATION	SWIMMING BEACHES	247.80
	12/09/16	BEACH BOUYS	RECREATION	SWIMMING BEACHES	88.53
	12/09/16	BEACH BOUYS	RECREATION	SWIMMING BEACHES	18.96
	12/09/16	FITTINGS-SOCCER FIELD	RECREATION	SOCCER COMPLEX	24.46
	12/09/16	FITTINGS-SOCCER FIELD	RECREATION	SOCCER COMPLEX	73.65
	12/09/16	COUPLING-SOCCER FIELD	RECREATION	SOCCER COMPLEX	2.69
	12/09/16	FITTINGS-SOCCER FIELD	RECREATION	SOCCER COMPLEX	6.37
	12/09/16	MISC BOLTS-SOCCER FIELD	RECREATION	SOCCER COMPLEX	36.19
	12/09/16	MISC BOLTS-SOCCER FIELD	RECREATION	SOCCER COMPLEX	17.22
	12/09/16	FITTINGS-SOCCER FIELD	RECREATION	SOCCER COMPLEX	13.98
	12/09/16	FITTINGS-SOCCER FIELD	RECREATION	SOCCER COMPLEX	42.08
	12/09/16	FITTINGS-SOCCER FIELD	RECREATION	SOCCER COMPLEX	4.48
	12/09/16	FITTINGS-SOCCER FIELD	RECREATION	SOCCER COMPLEX	32.96
	12/09/16	FITTINGS-SOCCER FIELD	RECREATION	SOCCER COMPLEX	148.87
	12/09/16	FITTINGS-SOCCER FIELD	RECREATION	SOCCER COMPLEX	10.00
	12/09/16	ANTIFREEZE	RECREATION	GOLF COURSE-GREEN	8.55
	12/09/16	CHEST WADERS	RECREATION	PARK AREAS	64.99
	12/09/16	BOLTS	RECREATION	PARK AREAS	4.44
				TOTAL:	485.36
SCHAAP SANITATION INC	12/09/16	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	120.12
	12/09/16	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	16.76
	12/09/16	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	107.36
	12/09/16	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	50.72
	12/09/16	MONTHLY SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	114.19
	12/09/16	MONTHLY SERVICE	RECREATION	GOLF COURSE-GREEN	92.40
	12/09/16	MONTHLY SERVICE	RECREATION	PARK AREAS	317.08
	12/09/16	MONTHLY SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	152.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	12/09/16	MONTHLY SERVICE	WATER	O-DISTR MISC	137.94
	12/09/16	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	234.01
	12/09/16	MONTHLY SERVICE	ELECTRIC	O-DISTR MISC	157.74
	12/09/16	MONTHLY SERVICE	LIQUOR	O-GEN MISC	185.04
	12/09/16	MONTHLY SERVICE	AIRPORT	O-GEN MISC	89.34
	12/09/16	OCTOBER SOLID WASTE	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	64,709.10
	12/09/16	OCTOBER SOLID WASTE	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	13,103.50
	12/09/16	OCTOBER SOLID WASTE	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	411.85-
	12/09/16	OCTOBER SOLID WASTE	GARBAGE COLLECTION	CODE ENFORCEMENT	4,200.30_
				TOTAL:	83,376.25
SCHWALBACH ACE HARDWARE-5930	12/09/16	BATTERIES	GENERAL FUND	ECONOMIC DEVELOPMENT	13.99
	12/09/16	ICE MELT	GENERAL FUND	ICE AND SNOW REMOVAL	31.98
	12/09/16	ICE MELT, KEY RINGS	GENERAL FUND	CENTER FOR ACTIVE LIVI	23.39
	12/09/16	BEACH BOUYS	RECREATION	SWIMMING BEACHES	135.15
	12/09/16	SCREWDRIVER, HOSE CLAMP-SO	RECREATION	SOCCER COMPLEX	12.45_
				TOTAL:	216.96
SCHWALBACH ACE #6067	12/09/16	FURNACE FILTER	WATER	M-PURIFY EQUIPMENT	5.96
	12/09/16	TREATMENT PLANT PLUMBING	WATER	M-PURIFY EQUIPMENT	8.97
	12/09/16	TREATMENT PLANT PLUMBING	WATER	M-PURIFY EQUIPMENT	8.96
	12/09/16	2" BLACK NIPPLE-WATER TRUC	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	3.29
	12/09/16	DRILL	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	119.99_
				TOTAL:	147.17
SHINE BROS CORP OF MN	12/09/16	DOCK ANGLE IRON	GENERAL FUND	LAKE IMPROVEMENT	14.44
	12/09/16	BALL FIELD SIGNS	RECREATION	PARK AREAS	45.08
	12/09/16	STEEL-WATER SERVICE REPLAC	WATER	O-DIST UNDERGRND LINES	24.07_
				TOTAL:	83.59
SHOPKO STORES OPERATING CO LLC	12/09/16	WINDOW BLINDS-CONTROL ROOM	MUNICIPAL WASTEWAT	M-PURIFY STRUCTURES	35.98
	12/09/16	OPEN HOUSE SUPPLIES	LIQUOR	O-GEN MISC	28.49
	12/09/16	ENVELOPES-LEASE BIDS	AIRPORT	O-GEN MISC	7.98_
				TOTAL:	72.45
SOUTHERN GLAZER'S OF MN	12/09/16	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,416.86
	12/09/16	WINE	LIQUOR	NON-DEPARTMENTAL	1,300.00
	12/09/16	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,159.06
	12/09/16	WINE	LIQUOR	NON-DEPARTMENTAL	412.00
	12/09/16	FREIGHT	LIQUOR	O-SOURCE MISC	61.85
	12/09/16	FREIGHT	LIQUOR	O-SOURCE MISC	68.45
	12/09/16	FREIGHT	LIQUOR	O-SOURCE MISC	10.01
	12/09/16	FREIGHT	LIQUOR	O-SOURCE MISC	71.75
	12/09/16	FREIGHT	LIQUOR	O-SOURCE MISC	11.10_
				TOTAL:	9,511.08
STREICHER'S INC	12/09/16	BACKUP SIGHT RETURNED	GENERAL FUND	POLICE ADMINISTRATION	196.00-
	12/09/16	GUN CASE	GENERAL FUND	POLICE ADMINISTRATION	74.99
	12/09/16	REPLACEMENT BADGES	GENERAL FUND	POLICE ADMINISTRATION	193.98_
				TOTAL:	72.97
TRI-STATE RENTAL CENTER	12/09/16	AIR HOSE COUPLER-SOCCER FI	RECREATION	SOCCER COMPLEX	18.98_
				TOTAL:	18.98
VERIZON WIRELESS	12/09/16	AIR CARDS	GENERAL FUND	POLICE ADMINISTRATION	630.49
	12/09/16	WIRELESS PHONE SERVICE	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	119.18

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
				TOTAL:	749.67
VERIZON WIRELESS - VSAT NORTH	12/09/16	TEXT MSSGS-INVESTIGATION	GENERAL FUND	SECURITY CENTER	50.00
	12/09/16	TEXT MSSGS-INVESTIGATION	GENERAL FUND	SECURITY CENTER	50.00_
				TOTAL:	100.00
VESSCO INC	12/09/16	CHLORINE SYSTEM VACUUM REG WATER		FA PURIFY EQUIPMENT	2,606.89_
				TOTAL:	2,606.89
WINE MERCHANTS	12/09/16	WINE	LIQUOR	NON-DEPARTMENTAL	1,954.00
	12/09/16	WINE	LIQUOR	NON-DEPARTMENTAL	3,720.00
	12/09/16	FREIGHT	LIQUOR	O-SOURCE MISC	29.88
	12/09/16	FREIGHT	LIQUOR	O-SOURCE MISC	107.90_
				TOTAL:	5,811.78
WORTHINGTON AUTO SUPPLY	12/09/16	HALOGEN BULBS	GENERAL FUND	POLICE ADMINISTRATION	9.88
	12/09/16	BATTERY #34	GENERAL FUND	POLICE ADMINISTRATION	103.96
	12/09/16	HALOGEN BULBS	GENERAL FUND	POLICE ADMINISTRATION	19.80
	12/09/16	BULBS	GENERAL FUND	POLICE ADMINISTRATION	129.16_
				TOTAL:	262.80
WORTHINGTON BUILDING MATERIALS INC	12/09/16	TREATED LUMBER-DOCKS	GENERAL FUND	LAKE IMPROVEMENT	25.10_
				TOTAL:	25.10
WORTHINGTON ELECTRIC INC	12/09/16	ENTRANCE SIGNS	GENERAL FUND	SIGNS AND SIGNALS	3,621.04_
				TOTAL:	3,621.04
WORTHINGTON FOOTWEAR	12/09/16	STEEL TOE BOOTS	WATER	O-DISTR MISC	182.40_
				TOTAL:	182.40
WORTHINGTON PLUMBING & HEATING	12/09/16	WATER HEATER, FAUCET REPAI	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	1,071.29_
				TOTAL:	1,071.29
WORTHINGTON TOWNSHIP	12/09/16	ANNEXATION-DROST	GENERAL FUND	OTHER GEN GOVT MISC	44.69
	12/09/16	ANNEXATION-DROST	GENERAL FUND	OTHER GEN GOVT MISC	532.50_
				TOTAL:	577.19
WYCOFF DANNY	12/09/16	MILEAGE 9/2-9/30	LIQUOR	O-GEN MISC	31.91
	12/09/16	MILEAGE 10/3-11/5	LIQUOR	O-GEN MISC	32.08
	12/09/16	MILEAGE 11/7-12/5/16	LIQUOR	O-GEN MISC	30.67_
				TOTAL:	94.66
YMCA	12/09/16	CAL MANAGEMENT	GENERAL FUND	CENTER FOR ACTIVE LIVI	2,722.76
	12/09/16	WATER HEATER	AQUATIC CENTER FAC	AQUATIC CENTER FACILIT	6,750.00_
				TOTAL:	9,472.76

VENDOR SORT KEY

DATE DESCRIPTION

FUND

DEPARTMENT

AMOUNT_

===== FUND TOTALS =====

101	GENERAL FUND	52,800.98
202	MEMORIAL AUDITORIUM	944.02
207	PD TASK FORCE	886.17
229	RECREATION	7,471.98
231	ECONOMIC DEV AUTHORITY	18,704.35
321	PIR/TRUNKS	30.75
401	IMPROVEMENT CONST	179,613.04
431	AQUATIC CENTER FACILITY	6,750.00
601	WATER	85,482.85
602	MUNICIPAL WASTEWATER	6,060.77
604	ELECTRIC	4,626.32
605	INDUSTRIAL WASTEWATER	242,479.30
606	STORM WATER MANAGEMENT	2,229.04
609	LIQUOR	122,897.63
612	AIRPORT	1,625.03
702	DATA PROCESSING	993.02
873	GARBAGE COLLECTION	81,631.51
878	WASTE MANAGEMENT COLL	7,180.00
882	TOURISM PROMOTION	13,881.01

GRAND TOTAL: 836,287.77

TOTAL PAGES: 11