

WORTHINGTON CITY COUNCIL

AGENDA

**7:00 P.M. - Monday, April 10, 2017
City Hall Council Chambers**

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS AND OPENING REMARKS

C. AGENDA ADDITIONS/CHANGES AND CLOSURE

1. Additions/Changes
2. Closure

D. CONSENT AGENDA

1. CITY COUNCIL MINUTES (WHITE)
 - a. City Council Minutes of Regular Meeting March 27, 2017
 - b. City Council Minutes of Special Meeting - Strategic Planning Session March 31, 2017
2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Water and Light Commission Minutes of Regular Meeting April 3, 2017
 - b. Worthington Convention and Visitors Bureau Minutes of February 22, 2017
 - c. Worthington Housing and Redevelopment Authority Board Minutes of February 28, 2017
 - d. Center for Active Living Committee Minutes of March 13, 2017
 - e. Heron Lake Watershed Board of Directors Minutes of February 21, 2017
 - f. Traffic and Safety Committee Minutes of March 28, 2017

3. **BILLS PAYABLE (WHITE)**

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and are approved by the Water and Light Commission

E. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

1. Consideration of Disposal of City-Owned Dredge Site Property

F. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

Case Items

1. 2017 Summer Hours for Public Works Employees
2. Ludlow Park Improvements

G. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Items

1. Approve Plans and Authorize Advertisement for 2017 SAP Concrete Reconditioning Project

H. CITY COUNCIL BUSINESS - COMMUNITY/EC DEVELOPMENT (GRAY)

Case Items

1. Contract for Professional Services - Southwest Regional Development Commission

I. COUNCIL COMMITTEE REPORTS

1. Mayor Kuhle
2. Council Member Janssen
3. Council Member Oberloh
4. Council Member Cummings
5. Council Member Ernst
6. Council Member Harmon

J. CITY ADMINISTRATOR REPORT

**K. CLOSED SESSION UNDER MINN STAT § 13D.05, SUBD. 3 (A)
PERFORMANCE EVALUATION - CITY ADMINISTRATOR -
ADMINISTRATION CASE ITEM 2 (WHITE)**

1. Motion to Close Meeting
2. Discussion
3. Motion to Re-Open Meeting

L. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, MARCH 27, 2017**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Larry Janssen, Alan Oberloh, Chad Cummings, Amy Ernst, Mike Harmon. Honorary Council Member: Chris Kielblock.

Staff present: Steve Robinson, City Administrator; Troy Appel, Public Safety Director, Todd Wietzema, Public Works Director; Brad Chapulis, Director of Community/Economic Development; Janice Oberloh, City Clerk.

Others present: Justine Wettschreck, KWOA; Karl Evers-Hallstrom, Daily Globe; Terri Janssen; Cecilia Bofah; Christine Bullerman; Aida Simon, Tyler Knutson; Maddy Westra; Bendra Ostrem, and several additional interested citizens.

The Pledge of Allegiance was recited.

HONORARY COUNCIL MEMBER

Mayor Kuhle welcomed Chris Kielblock as the Honorary Council Member for the months of February, March and April, 2017.

AGENDA CLOSED/APPROVED WITH ADDITION

Staff requested the addition of item *E.3. Resolution Supporting Dedicated State Funding for City Streets* to the agenda.

The motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to close/approve the agenda with the requested addition.

CONSENT AGENDA APPROVED WITH CORRECTION

Council Member Harmon requested a correction to the minutes of the March 13, 2017 Council meeting to reflect that he was not in attendance.

The motion was made by Council Member Oberloh, seconded by Council Member Janssen and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Regular Meeting March 13, 2017
- Minutes of Boards and Commissions - Water and Light Commission Minutes of Regular Meeting March 6, 2017 and March 20, 2017; Park and Recreation Advisory Board Minutes of February 22, 2017; Public Arts Commission Minutes of January 19, 2017; Heron Lake Watershed Board Minutes of January 12, 2017
- Municipal Liquor Store Income Statement for the Period January 1, 2017 through February 28, 2017

- Informational Item - Change to Lawful Gambling Permit - King Turkey Day, Inc.
- Bills payable and totaling \$1,424,543.15 be ordered paid

MINNESOTA SUPER BOWL HOST COMMITTEE LEGACY GRANT

Steve Robinson, City Administrator, noted that the Super Bowl Host Committee had awarded a \$50,000 legacy grant to Nobles County Community Services on Tuesday, March 21st for the purchase of sports field equipment at the reconstructed multi-use Buss Field. Terri Janssen, Cecelia Bofah and Christine Bullerman of Nobles County Community Services and Community Wellness Partners were present at the meeting and thanked Council for their support and recognized how important partnerships like these are to a community.

Council thanked Ms's Janssen, Bofah and Bullerman for their work on applying for the grant.

BUDGET AMENDMENT APPROVED FOR STRUCTURAL REPAIRS TO WORTHINGTON AQUATIC CENTER SLIDE

Steve Robinson, City Administrator, said YMCA personnel notified City staff of potential structural deficiencies to both of the pool slide primary support columns resulting from corrosion. The damage was reviewed by the City and a contractor with metal and coating expertise. Total cost of the repairs is \$14,848.38, and includes complete dismantling of the slide components, replacement of the two main support columns, sandblasting and coating with silicone and polyurethane paint. Mr. Robinson said the 2017 budget includes \$10,000 for Aquatic Center repair and maintenance, and as of December 31, 2016, the Aquatic Center reserve balance was \$829,924.16. Staff was recommending Council approval of the repair work and an amendment to the budget to reflect a transfer of funds from reserves in the amount of \$4,848.38 to add to the \$10,000 2017 budget to pay for the repairs.

Council Member Oberloh suggested that staff follow through with contacting the contractor on the project for any type of warranty as the facility was not that old.

The motion was made by Council Member Oberloh, seconded by Council Member Harmon and unanimously carried to approve the repairs to the Aquatic Center pool slide and a budget amendment to transfer \$4,848.38 from reserves, with the funds to be put back in to reserves next year.

RESOLUTION NO. 2017-03-03 ADOPTED SUPPORTING DEDICATED STATE FUNDING FOR CITY STREETS

The League of Minnesota Cities (LMC) was requesting Council support of a dedicated state funding for cities streets initiative by adoption of a resolution of support. Council Member Oberloh noted he had attended the LMC's Day at the Legislature last week, and over two hundred cities across the state have adopted such a resolution. Should the initiative be enacted, it would provide

approximately \$86,709 annually in new funding to the City of Worthington according to LMC figures.

The motion was made by Council Member Harmon, seconded by Council Member Janssen and unanimously carried to adopt the following resolution in support of the dedicated state funding for city streets:

RESOLUTION NO. 2017-03-03

A RESOLUTION SUPPORTING DEDICATED STATE FUNDING FOR CITY STREETS

(Refer to Resolution File for complete copy of Resolution)

LIFESAVING AWARD PRESENTED

Troy Appel, Public Safety Director, recognized and presented a Live Saving Award to Aida Simon for her role in locating a missing four-year old boy. Ms. Simon had arrived at the apartments where the boy lived as an interpreter and to offer support to the boy's mother, when she found the child outside on a patio, under a rug tucked under a chair. The temperatures were frigid and the area was under a winter storm warning. The child was suffering from hypothermia and was taken to the ER and was released the following day.

Ms. Simon said she was very humbled, she didn't deserve it but the police officers and others searching in the cold did - we have a beautiful community - we all work together.

Council thanked Ms. Simon for her actions in saving the child.

RESOLUTION NO. 2017-03-04 ADOPTED - RELATING TO STATE FARM GRANT AGREEMENT

Troy Appel, Public Safety Director, presented a resolution for Council consideration authorizing execution of a grant with State Farm Insurance Agency for projects associated with the Worthington Community Speed Reduction Program during a period of June 25, 2016 through June 25, 2020. The Department will use the funds to purchase a speed alert radar message sign, trailer, and other components.

The motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to adopt the following resolution approving the grant agreement between the City of Worthington and State Farm Insurance Agency, and to authorize Public Safety Director Troy Appel to execute the agreement:

RESOLUTION NO. 2017-03-04

RESOLUTION RELATING TO STATE FARM GRANT AGREEMENT

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2017-03-05 ADOPTED RELATING TO WORTHINGTON HEALTH CARE FOUNDATION GRANT AGREEMENT

Public Safety Director Troy Appel presented a resolution for Council consideration authorizing execution of a grant agreement with the Worthington Healthcare Foundation for a matching grant for the purchase of 6 Lifepack 1000 AED's for department use. Total amount of the project is \$11,950.04 - the grant is valued at \$5,975.02.

The motion was made by Council Member Cummings, seconded by Council Member Oberloh, and unanimously carried to adopt the following resolution approving the grant agreement between the City of Worthington and the Worthington Health Care Foundation, and to authorize Public Safety Director Troy Appel to execute the agreement:

RESOLUTION NO. 2017-03-05

RESOLUTION RELATING TO THE WORTHINGTON HEALTH CARE FOUNDATION GRANT AGREEMENT

(Refer to Resolution File for complete copy of Resolution)

APPROVAL OF ADDITION TO CHAUTAUQUA PARK BOY SCOUT BUILDING

At their May 27, 2016 meeting, the Park and Recreation Advisory Board considered a request from the Boy Scouts to construct an addition to the existing Boy Scout building in Chautauqua Park. The addition would include restrooms, meeting rooms and additional storage areas. After hearing the proposal from the Boy Scouts, the Advisory Board unanimously recommended advancement of the expansion contingent on the following conditions:

1. That all appropriate plans are presented to the City of Worthington Building Official and all the necessary building permits are acquired;
2. That all the necessary funding is in place to complete the project as designed.

Brenda Ostrem, representing the Boy Scouts, now presented the plans for the expansion, noting that the younger boys cannot use the current facility in the winter as there is no heat or restrooms. The

addition would also be handicapped accessible. The entire facility will remain under the original agreement which states that the facility is solely for the use of the Boy Scouts, and will become Park property should they terminate that usage.

The motion was made by Council Member Oberloh, seconded by Council Member Janssen and unanimously carried to approve the proposed addition to the Boy Scout Building in Chautauqua Park, subject to completion of the conditions established by the Park and Recreation Advisory Board.

2017 PRIVATE DOCK PERMIT APPLICATIONS FOR INSTALLATION ON PUBLIC PROPERTY

Todd Wietzema, Public Works Director, reported that applications to install private docks on public property in 2017 have been received from the following people:

| | |
|-----------------|------------------------|
| Steve Prins | 721 Lake Avenue |
| Alice Hoffman | 702 West Lake Avenue |
| Allan Schmidt | 117 Lake Avenue |
| Dale Ryen | 920 West Lake Avenue |
| Dave Holinka | 200 Lake Street |
| Tom Woods | 610 West Lake Avenue |
| Brian Standafer | 713 May Street |
| Jenny Anderson | 1977 South Shore Drive |

All of the applicants were dock permit holders in 2016 and meet all of the City Dock Policy requirements.

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to approve the applications as listed for 2017 Dock Permits.

REQUEST FOR CITY TO SERVE AS FISCAL SPONSOR APPROVED - WORTHINGTON BOY SCOUTS AND PACK #134

Brad Chapulis, Director of Community/Economic Development, said the Worthington Area Foundation (WAF) is serving as the depository for the money raised by the Worthington Boy Scouts Troop and Pack #134 for their building addition project. Because of the Foundation's 501(C)3 status, they may only disburse money to other 501(C)3 organizations and local units of government. As the City will be the beneficiary of the proposed improvement, the WAF believes the City would be the appropriate party to be the fiscal agent. The only responsibility would be to assure the funds are being used for what they were raised for.

The motion was made by Council Member Ernst, seconded by Council Member Harmon and

unanimously carried that the City of Worthington will serve as fiscal agent for the Boy Scout facility project, and to authorize Steve Robinson, City Administrator, to execute the fiscal sponsor page of the application to the Worthington Area Foundation.

**WORTHINGTON EVENT CENTER PROPOSED RENTAL FEE ADJUSTMENTS
APPROVED**

Brad Chapulis, Director of Community/Economic Development, noted that Section 5.2.1 of the Worthington Event Center Management Agreement requires the Council to establish fees for use of the facility after consultation with the Manager. The fees are to be competitive with like facilities of size in the area. Fees have been adjusted twice since being established by Council in 2012.

Tyler Knutson, General Manager of the Worthington Event Center, and Maddy Westra, were at the meeting and presented the proposed Event Center fees for 2017. Other than the increased fees for weddings during the prime season of June through October, most of the fees remained the same or will be lower to bring our fees more in line with like facilities in the area that offer the same amenities. He reported that the Event Center is holding up well, with the only issue being the wallpaper in the hallways that they recently took quotes for repairing. Mr. Knutson said he felt the Event Center has been a success, and after some changes last summer, has done much better than in past years, with a lot of daytime events. They are trying to come up with creative corporate pricing to pull in more of that business that is currently going to other facilities in the area.

Steve Robinson, City Administrator, noted he had received two phone calls from a father of a bride who had used the Event Center and he wanted to let us know what a great job Tyler and Maddy did with their reception.

The motion was made by Council Member Janssen, seconded by Council Member Cummings and unanimously carried to approve the Worthington Event Center Rental Fee Adjustments as presented.

PAINTING CONTRACT AWARDED - WORTHINGTON EVENT CENTER

Worthington Event Center staff received four quotes for removal of wallpaper from the interior walls of the pre-function space in the Event Center and the painting of the same walls. Following review of the quotes with Event Center staff, it was determined that only the three following quotes included the entire scope of the project:

| <u>Bidder</u> | <u>Wallpaper Removal and Painting</u> | <u>Orange Peel Alternate</u> | <u>Total</u> |
|--------------------------------------|---|----------------------------------|--------------|
| Gary's Painting & Hardwood Lumber | \$4,868.80 | \$964.60 | \$5,651.40 |

| | | | |
|---------------------|--------------|-------------|-------------|
| Last Touch, LLC | \$4,680.00 | \$1,500.00 | \$6,180.00 |
| Lindberg Const. LLC | * \$2,196.00 | ** \$400.00 | *\$2,596.00 |

*Includes first layer of drywall texture if needed.

**Alternate add for spraying 2nd coat of texture if needed

Staff was concerned that the quote from Lindberg was not enough to cover the labor needed for the project, and was recommending awarding the work to Gary's Painting - Worthington for an amount not to exceed \$5,651.40. Mr. Chapulis said that if visual examples of the finished orange peel texture does not meet expectations, staff will reduce the contract to \$4,686.40. The cost estimate of materials (paint/primer) to be supplied by the City is approximately \$300.00.

The motion was made by Council Member Oberloh, seconded by Council Member Janssen and unanimously carried to award the work to Gary's Painting - Worthington, in a not to exceed amount of \$5,651.40.

COUNCIL COMMITTEE REPORTS

Mayor Kuhle - Attended the Joint City/County/School Board meeting on March 17th - discussed potential areas of collaboration between the three entities, the bond referendum and the School District progress. He was in Washington, D.C. for three days last week representing the SRDC to lobby against the severe proposed cuts to the Department of Commerce and EDA funding.

Council Member Janssen - Filled in for the Mayor when the delegation was here for the Super Bowl Legacy Grant - went well and was very well attended.

Council Member Oberloh - Attended the Legislative Action Conference with the League of Minnesota Cities - it was a good agenda. Reviewed some of the bills they were concerned about including LGA, workforce housing, sales tax exemption for construction materials for municipalities, and the street funding. He visited with our representatives while there regarding our local option sales tax request - it was taken out of the House bill because it was too vague. He is to provide additional information to Representative Drazkowski to try to forward our request. LGA - at best, \$20 million will be added.

Honorary Council Member Kielblock - Nothing to report.

Council Member Cummings - Was in St. Paul with Steve the prior week to testify in the Senate committee for the local option sales tax - several other communities were there with requests too, some asking for additional percentages on top of what they are already charging. Attended a Y Board meeting today- lots of things going on - the YMCA Cruise Dinner is coming up at the Event Center. A local person/group has come forward with significant money for installation of a rock climbing wall at the YMCA.

Council Member Ernst - Attended the Public Arts Commission meeting - they are hoping to have a chili event where you pay for the bowl for the chili and get to keep the bowl. Several projects being worked on throughout the community - will share them as they materialize further.

Council Member Harmon - Nothing to report.

CITY ADMINISTRATOR'S REPORT

Steve Robinson, City Administrator, reported that LGA is \$45 million below the 2002 funding level - the strategy to get it back to that level has not gone very far but this year it looks a little bit promising in that the Senate has attempted to cut that gap in half with that \$20 million. Wednesday will hopefully be the final meeting with the liquor store architect prior to going out to bid. April 26th is what we're targeting for bid opening. Friday will be our Planning Work Session from 8:30 to 4:30 - we can schedule an additional day to finish up if we need to. Booklets have been provided with information on topics to be discussed for Council review prior to the session. April 6th and 7th is the BioScience Conference at the Event Center. Ehlers will be putting on a Public Finance seminar for financial planning April 20th at the Event Center, one of four they have planned throughout the state. He had recently attended a similar two session seminar by Ehlers and found it to be very valuable. Council should let staff know if they wish to be signed up for the seminar.

ADJOURNMENT

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to adjourn the meeting at 8:02 p.m.

Janice Oberloh, MCMC
City Clerk

**WORTHINGTON CITY COUNCIL
SPECIAL MEETING - STRATEGIC PLANNING WORK SESSION
MARCH 31, 2017**

The Special Meeting - Strategic Planning Session was called to order at 8:34 a.m. at the BioTechnology Advancement Center by Mayor Mike Kuhle with the following Council Members present: Larry Janssen, Alan Oberloh, Chad Cummings, Amy Ernst, Mike Harmon. Honorary Council Member: Chris Keilblock.

Staff present for all or a portion of the work session: Steve Robinson, City Administrator; Brian Kolander, Finance Director; Janice Oberloh, City Clerk; Todd Wietzema, Public Works Director; Brad Chapulis, Director of Community/Economic Development; Dwayne Haffield, Director of Engineering.

Others present: Darlene Macklin, Worthington Area Chamber of Commerce.

Discussions

Property Tax 101 / Hospital Fund Update - Steve Robinson, City Administrator, provided an overview of property taxes including information on how they are determined, County and Local Assessor's role, estimated market value vs. taxable market value, elements of market value, homestead market value exclusion, class rates and calculating net tax capacity, state general property tax. Staff also provided a ten-year history of tax capacity and estimated market value of taxable property in the city of Worthington, and a ten-year city levy and tax rate history for Worthington.

Brian Kolander, Finance Director, provided a summary of the spend-down of the proceeds from the hospital sale, noting the amounts designated by Council for Economic Development, capital equipment, technology (ARMER System), Housing Stock, Community Development (Lake Improvement, Sports & Recreation), and undesignated spent funds. Also provided was a listing of the loans provided from the funds, retirement date, and any approved interest rate. The cash balance on hand as of December 31, 2016 is:

| | |
|--------|------------------------|
| Impact | \$ 13,549.89 |
| Legacy | <u>\$ 8,660,668.12</u> |
| Total | \$ 8,674,218.01 |

Grand total remaining after future commitments and loan repayments is:

| | |
|--------|------------------------|
| Impact | \$ 2,164,756.87 |
| Legacy | <u>\$ 9,909,190.54</u> |
| Total | \$12,073,947.41 |

Mr. Kolander said Council may want to determine if they wish to put the remaining balance in an endowment fund.

It was noted that on the developer loan for the college project of up to \$900,000, if the developer fails the City could lose \$900,000. Mayor Kuhle and Council Member Ernst noted the community needs this housing. Council Member Janssen said he agreed with Council Member Oberloh that it should not be at the expense of the taxpayers. Mr. Robinson said the City has requested that a proforma be submitted by the developer by the end of next week.

Prairie View - Mr. Robinson provided a background on the closing of Prairie View Golf Links and the award of the grant to the watershed - construction of the ponds is slated for this season, then we can determine what's left for property. The Pheasants Forever made an offer in 2016 for 98 acres, which would eventually be sold to the DNR. However, the DNR only pays 50% of the appraised value of land. Under the agreement, the City would be responsible for the maintenance costs of the ponds forever, and there is no history of what those maintenance costs will be. It is estimated to be 15 - 20 years before maintenance is needed. Mr. Robinson said staff is requesting Council direction regarding Prairie View.

Even though the DNR will only pay 50% of the appraised value of the land, Council Member Cummings said Pheasants Forever always pays the appraised value - they should pay the full price for this. Council Member Janssen said we should retain ownership - we're already putting in the ponds. Council Member Oberloh said to go for a direct sale to the highest bidder. Mayor Kuhle said not to ever sell it to become farm ground - it's too important to the watershed. Council Member Ernst - the directive from the long-range planning Committee that Council had established was that the main focus of the use of the land was for water quality. Council Member Cummings said he disagreed with the Mayor in that farming is the problem. Council Member Oberloh noted that if the land was sold it could allow other projects to happen. The City could put covenants on the property with the sale - the creek will always be there. Estimated value of the property is \$5,000 to \$10,000 per acre.

Following discussion, Council determined to direct staff to look at a potential sale and what that direction could be, and to look at both options of selling the building and course together or keeping them as separate sales. Council Member Oberloh said we should investigate a land trust, and Council Member Cummings said he would work with staff regarding a multiple programs available.

Economic Development - Steve Robinson, City Administrator, said we need to decide what direction we're going to go in with Brad leaving - the stake holders of WREDC have been asking. Have we been adequately served? Do we bring that in-house? Would we then split Brad's position into two? Mr. Robinson said we're in no hurry to move forward to replace him as we have an opportunity to work with the SRDC for Planning purposes on an as-needed basis while we investigate what we want to do. Consensus was to have the Mayor, Administrator, Utilities, and the County move forward with this.

The City's participation in economic development was also discussed, along with the programs that

are already in place. Discussion included upcoming private sector development, annexation, and the Council's position on the City being agreeable to bearing the initial cost of infrastructure. Mr. Robinson said any economic development fund would require pay back. Brian Kolander suggested the \$500,000 allocated for future CAL/Economic Development could be used to jump start the fund.

Staff will develop a plan for Council review for the City to become the developer, selecting a couple of things we do well, but requiring everything with a pay back.

Engineering: Flood Mitigation and Street Projects - Dwayne Haffield, Director of Engineering, provided information on how we got to where we are regarding the flood mitigation project. Potential funding sources were discussed including bonding money and FEMA grants. Mr. Haffield provided information on what we need to get us to the second stage of funding, and reminded Council that we won't "fix" the flooding problem because of how flat the town is, but we will reduce the risk. Phase I must be completed by the end of 2018, but all of the Phase I grant, plan development, initial permitting, benefit cost analysis and environmental work has been done, and that paperwork has been sent to FEMA for approval for Phase II funding. It may be another month and a half before we know about grant money because there has been personnel turnover with the person that was handling it. Bolton and Menk has recommended that we pick up any storage we can for future use.

We're at about \$454,000 for 1st Phase cost - and we're looking at a total of \$4,268,447 for Phase II - with a federal share of \$2,541,156 and a local share of \$1,727,291, which has grown from the previously estimated local share amount of \$800,000. We have about \$1.5 million balance in the storm water fund, however the Centennial Park lift will be approximately \$210,000 and the list of budget carry-overs is approximately \$150,000, which leaves about \$750,000 for the CD 12 project. We would be looking for \$1.05 million in bond proceeds. A 15 year bond would result in an impact to the storm water rates of about 11 to 12% increase by 2019, and 11% for industrial. Land acquisition needs to be completed before offering a contract for the project, and if we go for land acquisition, we are obligated to the project. Mr. Haffield recommended using reserves for land acquisitions. Eminent Domain will also need to be talked about.

Mr. Haffield said the big question is if we are ready to finance \$1.1 to \$1.2 million, to commit to debt service - and if we're still good with the project even though the numbers aren't the same as the original estimate. Consensus was that we are.

Engineering - Streets - Mr. Haffield provided a listing of street projects and their designated project year, noting they are all state aid eligible routes. We are looking at burning up a lot of state aid through 2025. We will need to advance funding for the 10th Avenue bridge, and Mr. Haffield wasn't sure that it is even possible to complete in 2018. We could re-hab the bridge with maintenance money and do something longer range in the future. The pedestrian walk on the bridge was ordered closed by the State of Minnesota and cannot be re-opened unless a complete re-hab is done, not just

aesthetics. Council Member Ernst said the bridge is a disgrace and needs to be made to look better. Mr. Haffield said we do have the ability to change the maintenance/construction ratio of the MSAS funding. Discussion was held on changing that ratio. Diagonal Road and Highway 59 projects are somewhat committed, and 2019 may be more realistic for the 10th Avenue bridge because of permitting, etc. Todd Wietzema, Public Works Director, said he could request a budget amendment to allow for making the bridge look better, but we could still not open the walkway.

Public Works - Todd Wietzema, Public Works Director, said he was looking for direction on priorities for improvements/projects:

Public Works Facility - He would like to combine the Street and Park Departments into one facility as they share employees and equipment. Discussion included expansion of the warehouse facility on Diagonal Road after the Liquor Store relocates. Several other options were discussed including partnering with the County, the potential for the Utilities to build a separate facility on their property on County Road 5, and relocating the Public Works department to the City's blue building on Second Avenue.

Parks Master Plan Update - The Minnesota State - Mankato Urban and Regional Studies Institution has a program we can apply for where, if accepted, the students come out and do a master plan. Council supported submission of a proposal. Also discussed were the following park improvements:

Slater Park - a new shelter/restroom facility

Ludlow Park - Ludlow descendants wish to install a small shelter and seating in the lake side portion of the park at their expense - they would request that the dump station on the lake side be moved or closed

Centennial Park - Replace the existing Beach Nook/Bathhouse facility with a larger more updated facility; a harmony park and splash pad installation at the park was also discussed. - Mr. Robinson stated that we should have a 10 year master plan in place for that park that would provide the amenities and how they would be placed

Airport - Integrity Aviation has approached the City about construction of a new commercial hangar at the airport. The hangar would provide plane storage for business airplanes on a daily, monthly, or even longer time frames. Current storage is limited and results in a number of prospective clients storing their plans at other airports. No tax levy dollars go to the airport. Council Member Janssen said there are a lot of loans and grants available out there for airports.

Forward Worthington - Mayor Kuhle noted Council should have this type of discussion on a quarterly basis. He noted that the last few years the City has focused on economic development and he would like now to focus on quality of life.

Mayor Kuhle provided a presentation of potential areas he would like to focus on regarding quality

of life including:

- Funding options (new general sales tax, food, beverage and lodging tax, challenging the private sector for funding)
- New community center,
- Public use trails
- Downtown revitalization
- Lake Okabena improvements
- Centennial Park
- Olson Park Campground
- Outdoor Aquatic Center
- Splash Pads
- Buss Fields Soccer Complex Upgrades
- Hockey Arena Expansion
- Flood Plain Improvements

Total estimated cost is \$17,500,000 and funding options included bonding for up to \$10 million, ½ cent sales tax extension, and fund raising.

Due to time constraints, it was determined that a follow up meeting for this discussion will be scheduled.

ADJOURNMENT

The meeting was adjourned at 4:33 p.m.

Janice Oberloh, MCMC
City Clerk

WATER AND LIGHT COMMISSION MINUTES

REGULAR MEETING

APRIL 3, 2017

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 3:00 P.M. by President Gary Hoffmann with the following members present: Aaron Hagen, Michael Harmon, Lyle Ten Haken and Deb Weg.

Staff members present were Scott Hain, General Manager; Deb Scheidt, Secretary to the Commission

Others present: Karl Evers-Hillstrom, Daily Globe

AGENDA ADDITIONS/CLOSURE

A motion was made by Commissioner Ten Haken, seconded by Commissioner Hagen and unanimously carried to close the agenda as presented.

CONSENT AGENDA APPROVED

A motion was made by Commissioner Ten Haken, seconded by Commissioner Hagen and unanimously carried to approve the consent agenda as follows:

- Water and Light Commission minutes of the regular meeting held on March 20, 2017
- Utility bills payable totaling \$130,618.98 for March 24 and March 31, 2017

CHANGE IN COMMISSION MEMBERSHIP

The Commission welcomed Deb Weg to the Water and Light Commission. Mrs. Weg replaced James Elsing after the expiration of his third and final term.

APPROVE PLANS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR 2017 SEWER AND WATER RECONSTRUCTION PROJECT

Scott Hain, General Manager, reviewed the plans for the 2017 sewer and water reconstruction project. The project includes reconstruction of the water main on Elmwood Avenue from West Clary Street to Liberty Drive and will consist of replacing the existing 6" main with an 8" main. The total estimated cost of the reconstruction, including engineering, contingencies and the valves and hydrants to be acquired separately, is \$610,000. The amount included in the Water Department budget for this project is \$698,660.

Mr. Hain reported that 2017 Water Department budget also includes funds for the reconstruction of water main on Clary Street from Fredrick Avenue to Apel Avenue. This work will not be undertaken this year due to the amount of construction scheduled in that particular area of the

city which will increase the need for Clary Street to be available. This project will be carried over to be completed in 2018.

A motion was made by Commissioner Hagen, seconded by Commissioner Harmon and unanimously carried to approve the plans for the 2017 Sewer and Water Reconstruction project and authorize an advertisement for bids to be received on April 28, 2017, and considered at the Commission meeting on May 1, 2017.

APPROVE PLANS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR 2017 CONCRETE PAVEMENT RESTORATION

Scott Hain, General Manager presented the plans for the 2017 water and wastewater related concrete restoration projects.

The proposed pavement restoration work relating to water main reconstruction involves the concrete walks, drives and street pavement removed on Rose Avenue in 2015. The total estimated cost for this pavement restoration work, including engineering and contingencies, is \$103,000. The amount included in the 2017 Water Department budget is \$106,400.

The proposed street pavement restoration to be funded from the 2017 Wastewater Department budget relates to South Shore Drive, Rose Avenue, Dover Street and Burlington Avenue spot repairs and manhole installation at 7th Avenue and 14th Street. The total estimated cost for the sanitary sewer related pavement restoration, including engineering and contingencies, is \$30,000, or \$26,830 less than the budgeted amount of \$56,830.

A motion was made by Commissioner Ten Haken, seconded by Commissioner Hagen and unanimously carried to approve the plans for the 2017 Concrete Pavement Restoration project and authorize an advertisement for bids to be received on April 28, 2017, and considered at the Commission meeting on May 1, 2017.

APPOINTMENT TO THE LEWIS AND CLARK REGIONAL WATER SYSTEM JOINT POWERS BOARD

A motion was made by Commissioner Harmon, seconded by Commissioner Hagen and unanimously carried to appoint Commissioner Ten Haken to serve as a Delegate on the Lewis & Clark Minnesota Systems Joint Powers Board beginning April 1, 2017, through December 31, 2018.

A motion was made by Commissioner Hagen, seconded by Commissioner Ten Haken and unanimously carried to appoint Commissioner Harmon to serve as an alternate on the Lewis & Clark Minnesota Systems Joint Powers Board beginning April 1, 2017, through December 31, 2018.

AGREEMENT WITH BANNER ASSOCIATES FOR HIGH SERVICE PUMP STATION IMPROVEMENTS

Scott Hain, General Manager, presented the Commission with a copy of the proposed agreement between Worthington Public Utilities (WPU) and Banner Associates, Inc. to cover professional services for design engineering, bidding services and construction engineering services for the new high service pump station. Construction of the station would be completed prior to Worthington's interconnection to the Lewis & Clark system and would be located near the existing water treatment facility. The new pump station would accommodate four replacement high service pumps and associated piping, a change in WPU's existing disinfection method and the relocation of the chemical addition point for corrosion control. The blending of Lewis & Clark water and Worthington's water would also take place in this building.

All services would be billed on an hourly basis with a limiting fee of \$86,800 for design and bid phase services and a limiting fee of \$69,400 for construction administration, resident engineer and construction staking services. This project would be bid as a bid alternate in the same package as Lewis & Clark's meter house (located next to Worthington's new high service pump station) and the MCWC East meter house located near Sioux Falls, South Dakota, with all three projects being engineered by the same firm.

Mr. Hain reported that Worthington's plans would be submitted to the Minnesota Department of Health for approval. Once approved by the Department of Health, an advertisement for bids for all three projects would be prepared and distributed. After receipt of sealed bids, the Commission would then have the opportunity to take formal action on the bids received for Worthington's high service pump station prior to the Lewis & Clark Board of Directors meeting where action would be taken on the entire contract.

Commissioner Hagen stated he would like the feasibility of including solar panels to help offset electrical costs for the high service pump station investigated as part of the design work.

A motion was made by Commissioner Hagen, seconded by Commissioner Ten Haken and unanimously carried to approve the agreement with Banner Associates and authorize the President and General Manager to execute the agreement. The feasibility of solar panels to help offset electrical costs for the high service pump station will be investigated.

LEWIS & CLARK UPDATE

Scott Hain, General Manager, provided the Commission with an update on funding activities related to the Lewis & Clark Regional Water System project.

MISSOURI RIVER ENERGY SERVICES ANNUAL MEETING

Discussion was held on attending the 52nd annual meeting of Missouri River Energy Services on May 10-11, 2017, at the Sioux Falls Convention Center. Utility staff will register those Commissioner members attending the annual meeting.

FACILITY TOURS

Scott Hain, General Manager, will provide a tour of utility facilities to interested Commission members immediately following adjournment of the meeting.

COMMISSION COMMITTEE REPORTS

Commissioner Hagen attended a Nobles Economic Opportunity Network (NEON) meeting on March 9, 2017, where discussion on buffer strips continues.

Commissioner Harmon attended a City Planning Commission meeting on March 7, 2017. Existing and future use of city/utility facilities; changes in economic development resulting from the upcoming departure of Brad Chapulis, Manager of Economic Development and Planning; and the City of Worthington discussing the possibility of purchasing land for public housing were discussed.

ADJOURNMENT

A motion was made by Commissioner Ten Haken, seconded by Commissioner Hagen and unanimously carried to adjourn the meeting at 4:07 P.M. President Hoffmann declared the meeting adjourned.

Deb A. Scheidt
Secretary to the Commission

Worthington Area Convention & Visitors Bureau
 Board of Directors Meeting
 February 22, 2017
 Chamber of Commerce/CVB Office
 4:15 p.m.

Present: Brad Meester, Maria Thier, Jesse Flynn, Nancy Vaske, Brian Wind, Len Bakken, Andy Johnson, Chad Cummings, Ryan McGaughey, Nicholas Raymo, Darlene Macklin and Ashley Goettig.

Excused Absence: Jessica Noble, Alyssa Benson, Jenny Andersen-Martinez and Jeff Rotert.

Absent: Maria Parga.

Chairperson of the Board Andy Johnson presiding.

A motion was made by Jesse Flynn, seconded by Ryan McGaughey, and passed unanimously to approve the agenda as presented.

A motion was made by Brad Meester, seconded by Maria Thier, and passed unanimously to approve the minutes of the January 25, 2017 Board of Directors meeting.

A motion was made by Nicholas Raymo, seconded by Jesse Flynn, and passed unanimously to accept the January, 2017 financial statement as presented.

2017 Budget Committee Appointment: A motion was made by Nicholas Raymo, seconded by Brian Wind and passed unanimously to appoint Andy Johnson, Jessica Noble, Ryan McGaughey, Jesse Flynn and Brad Meester to serve on the Budget committee.

Board of Director Resignation: Board of Director Diane Graber submitted her resignation from the Board. A motion was made by Jesse Flynn, seconded by Maria Thier and passed unanimously to accept the resignation of Diane Graber.

Board of Director Appointment: With the resignation of Diane Graber it is up to the Chair of the Board to fill the unexpired term of Diane. It was suggested that Chad Cummings, City Council Liaison fill the unexpired term. If Chad is not appointed as the City Council liaison in 2018 he will still serve on the Board of Directors. A motion was made by Jesse Flynn, seconded by Nancy Vaske and passed unanimously to accept the appointment of Chad Cummings.

Board of Directors Meeting Continued, Page 2

Committee Reports: Marketing/Visitors – The committee will be meeting to discuss Arrest-a-Guest.

Motel Advisory – At the last meeting they reviewed advertising possibilities. They will be getting CPR training at their next meeting on March 7th.

Sports & Recreation – Wild Turkey Shoot out is March 18th. They are looking for volunteers for that day.

Winterfest – The 2018 dates for Winterfest are January 19 & 20. There are possibly some new events that may be added from outside volunteers. The committee is working hard on ways to expand the event.

City Report: Continuing to work on getting the move of Lewis & Clark to Worthington passed through legislature. Local Government Aid and Transportation are topics that the City is continuing to work on. Also the allowance and extension of the half cent sales tax for Worthington.

Next Meeting: The next meeting of the board will be held on Wednesday, March 29th at the Chamber of Commerce.

New Business: Executive Director Darlene Macklin informed the board that the Hobie Cat will be coming back to Worthington on September 14th, 15th, 16th and 17th.

Meeting was adjourned by consensus at 4:35 p.m.

Respectfully Submitted,

Darlene Macklin, Executive Director

**Worthington HRA Regular Board Meeting
February 28, 2017
819 10th Street, Worthington, MN**

Board Members Present: Royce Boehrs, Bridget Huber, Lori Bristow, Alan Oberloh, Lyle TenHaken, and Brad Chapulis

Excused Absence: None

Staff Members Present: Randy Thompson, HRA Executive Director

Others Present: None

Royce Boehrs, Board Chairman called the meeting to order at 5:25 P.M

APPROVAL OF THE AGENDA: A motion was made by Alan Oberloh to approve the agenda with no changes to the agenda. The motion was seconded by Bridget Huber. The Motion Passed.

APPROVAL OF MEETING MINUTES: A motion was made by Lyle TenHaken to approve the minutes from the board meeting held January 31, 2017. The motion was seconded by Bridget Huber. The Motion Passed.

BILLS PAYABLE: The bills payable for the period of January 24, 2017 thru February 27, 2017 were presented for approval. The bills paid included: Prairie Acres Account \$1,686.58 Management/Levy Account \$156.27, The Rising Sun Estates Account \$34,013.55, The Public Housing Account \$25,912.79.

FINANCIAL STATEMENT REVIEW: The board reviewed the January 31, 2017 statements for Prairie Acres, Rising Sun Estates, and Management/Levy Account. These statements are prepared in-house by HRA staff. The board reviewed the December 31, 2016 financial statements for Public Housing and Section 8 and the January 31, 2017 financial statements for Public Housing and Section 8. These Statements were prepared by the Accounting Firm, Hawkins & Ash CPA's. The board also reviewed the dashboard statements for December 31, 2016 and January 31, 2017 internally prepared which provides a recap of the monthly and year to date financial information as prepared by the Hawkins & Ash Accounting firm. A Motion was made by Alan Oberloh to Approve the Bills Paid from all accounts as presented and to approve the financial statements for Public Housing, Section 8, Prairie Acres, Rising Sun Estates, and the Management/Levy Account. The Motion was seconded by Lyle TenHaken. The Motion Passed. Motion- 02282017-A

BOILER REPLACEMENT PROJECT UPDATE: Director Thompson provided an update to the board in regards to the boiler replacement progress. The Electronic monitoring of the boilers is now in place and operational. Thompson reported that the installation billing due to Marco Inc. has not been paid as this time as several items on the billing are being disputed by Thompson. The final bill to Marco Inc. will not be paid until a billing resolution can be reached. Thompson reported that all installation and tuning work has been completed and a telephone conference meeting will be held in the next week. This conference call will include the project engineer, general contractor, and the HRA to discuss project final wrap up. This will include getting all final installation documents and contractors work orders approved to allow for the final punch list to be signed off and final payment request to be approved by the project engineer. Once this has been completed final payment will be issued to the general contractor.

Thompson also reported that the boiler fluids did not meet the inspection for cleanliness. This will require the general contractor to drain the heating system at the end of the heating system and perform cleaning and maintenance before refilling the system with treated and chemically balanced fluids. A written agreement will be required from the general contractor stating that this work will be completed in the spring and summer of 2017.

EXECUTIVE DIRECTORS UPDATES: Director Thompson provided the following information to the board: Thompson reported that Section 8 Housing Assistance Payments are still in shortfall. HUD is currently front loading 2017 funding to allow for sufficient funding to make Housing Assistance payments. Thompson reported that additional funding will be requested in April of 2017 once Shortfall Funding applications are made available.

The conversion of the HRA Office phone and internet service from Frontier to VAST was completed on February 3, 2017. The Bulk Cable Television conversion from Mediacom to VAST is scheduled to take place on March 31, 2017.

Thompson informed the board that Atrium Trash room doors on floors 2 thru 7 have now been locked since February 13, 2017 and all tenants are responsible for bringing trash and recycling to the main floor trash room or out to the dumpster. So far complaints have been limited and there has been an increase in the amount of recycling items placed in the recycling canisters.

Leasing Activity was much better at Rising Sun Estates and in the Public Housing units throughout the month of February. Both areas had increased occupancy in the month of February.

Three units in the Atrium were found to have bed bugs during the last bed bug sweep conducted by Plunketts Pest Control. All three units have been heat treated. The next bed bug sweep will be May 1, 2017.

The outside lighting at Atrium was updated on the front and sides of the building near the front and side entrances to the building.

FUTURE MEETING DATES: The March board meeting will be held Tuesday March 28, 2017 at 5:15 p.m. The meeting will be held at the Atrium Community Room. Having No Further business to discuss Board Chairman Royce Boehrs called for a motion to adjourn the meeting. A motion to Adjourn the meeting was made by Bridget Huber. The motion was seconded by Lyle TenHaken. The motion Passed. The meeting was adjourned at 6:45 p.m.

Approved By: _____ Date: _____

Respectfully Submitted by: Randy Thompson Signed: _____

CAL Committee Meeting Minutes

Date: March 13, 2017

Time: 9:00 am

Place: CAL Meeting Room

Present: Marcy Lavelle, Julie Haas, Nancy Hofstee, Andy Johnson, Mary Luke, Marie Hoffman, Julie Buntjer, Maria Parga

Absent: Jerry Perkins, Clair Williams, Simon Koster and Mike Harmon

Welcome and Call to order: The meeting was called to order by Marcy Lavelle at 9 a.m..

Committee member update: New committee members Maria Parga and Julie Buntjer were welcomed.

Approval of Minutes: The minutes were reviewed. Julie H. made a motion to approve the minutes, it was seconded by Nancy, and approved unanimously.

Rental Agreement: Mary presented working copies and a sample contract being used to create a CAL rental agreement and rental brochure. A lengthy discussion was had about wordage in the rental agreement. The rental agreement needs to be fine-tuned. Our agreement needs to have less gray area and a paper contract to sign. Things like who can rent, when, food allowed. We tabled the discussion to allow everyone time to review materials and bring feedback to the April meeting.

Guest Pass: CAL Day passes are almost ready. Passes will be sold as an alternative to paying a \$2 day fee with cash. There will be 12 day passes for \$20.00 available for members to purchase. Passes will also be sold individually for \$2.00/pass. Motion was made by Julie, seconded by Marie, passed.

Response from Young Professionals: We heard back from the Young Professionals that what we offered them, for use of the CAL, did not fit their needs.

Membership: We will be making calls to the CAL members who have not yet renewed.

Other Business: We discussed who is responsible for room set up and take down for people using the CAL for classes. It was decided that they are responsible, not the CAL. Also decided that the early morning CAL users need to have front door fobs to get in before the 8:00 a.m. posted building hours. Denny Selberg temporarily turned in his key while he is undergoing some health issues.

CAL Directors Report: The report was mailed to all committee members to review.

Topics for next Month: Rental Agreement revamping. Saturday posted hours.

Next Meeting/Adjournment: The meeting was adjourned at 10:30 on a motion by Julie, seconded by Marie, next meeting is April 10, 2017 @ 9:00 am.

Respectfully submitted,
Julie Haas

Heron Lake Watershed District (HLWD)
Regular Meeting
February 21, 2017

1. Call to Order

Jim Buschena called the meeting to order at 9:00 a.m.

Managers present: Jim Buschena, Harvey Kruger, Wayne Rasche, and Bruce Leinen

Managers absent: Gary Ewert

Staff: Catherine Wegehaupt and Jan Voit

Others present: John Shea, Nobles SWCD; Dave Thiner, Murray County; Jerry Christopherson, and Allen Jensen

2. Agenda

Wayne Rasche made a motion to approve the agenda. Bruce Leinen seconded this. Motion carried unanimously.

3. Minutes

Wayne Rasche made a motion to approve the minutes of the January 12, 2017 regular meeting. Harvey Kruger seconded this. Motion carried unanimously.

4. Treasurer's Report

Jan Voit presented the treasurer's report and bills payable. Discussion was held regarding the certificate of deposit at Security State Bank and the general account balance. Wayne Rasche made a motion to approve the treasurer's report and pay the bills. Bruce Leinen seconded this. Motion carried unanimously.

5. Department of Natural Resources (DNR) Contract

Catherine Wegehaupt explained that the contract with the DNR is for flow monitoring. The costs have not increased for the three-year period. Harvey Kruger made a motion to authorize Jan Voit to sign the contract. Jim Buschena seconded this. Motion carried unanimously.

6. Order Setting Final Hearing for Jackson County Ditch (CD) 3

Discussion held about postponement, viewers report, another informational meeting. Wayne Rasche made a motion to approve the Order and Notice of Final Hearing on Petition for Improvement of CD 3 as follows.

WHEREAS, a petition for the improvement of Jackson CD No. 3 has been filed with and is pending before the Board of Managers of the HLWD acting as the drainage authority under Minnesota law; and,

WHEREAS, the drainage authority, at a preliminary hearing upon said Petition for Improvement pursuant to Minn.Stat. § 103E.261, determined that further proceedings on the Petition for Improvement of CD 3, Jackson County, Minnesota, were necessary and proper, and appointed a project engineer and ordered the preparation of a detailed survey report; and also, appointed viewers and ordered preparation of a viewers' report; and,

WHEREAS, the detailed survey report has been filed with the drainage authority; and,

WHEREAS, the viewers' report has been filed with the drainage authority; and,

WHEREAS, the drainage authority has determined that the petition, the detailed survey report, and the viewers' report shows that CD No. 3, Jackson County, lies within and serves to drain portions of Sections 11, 12, 13, 14, 23, 24, 25, 26, 27, 33, 34, 35, and 36 in Alba Township; Sections 1, 2, 3, 4, 9, 10, 11, 12, and 13 in Ewington Township; Sections 6 and 7 in Rost Township; and Sections 18, 19, 30, and 31 in West Heron Lake Township; all in Jackson County. The improvement of CD No. 3, Jackson County, to provide at least a 0.50 inch per day drainage coefficient and add depth to the system, will consist of cleaning/improving three open ditches, constructing 15 new tile branches and 24 new tile sub-branches. The 15 branches and 24 sub-branches will consist of approximately 3,300 feet of 42-inch tile; 8,500 feet of 36-inch tile; 17,900 feet of 30-inch tile; 21,100 feet of 24-inch tile; 12,700 feet of 18-inch tile; 11,300 feet of 15-inch tile; 24,300 feet of 12-inch tile; 10,600 feet of 10-inch tile; and 4,500 feet of 8-inch tile; and,

WHEREAS, the drainage authority has determined that the petition, the detailed survey report and the viewers' report shows that the property benefited and damaged by the proposed drainage project is located within Sections 11, 12, 13, 14, 23, 24, 25, 26, 27, 33, 34, 35, and 36 in Alba Township; Sections 1, 2, 3, 4, 9, 10, 11, 12, and 13 in Ewington Township; Sections 6 and 7 in Rost Township; and Sections 18, 19, 30, and 31 in West Heron Lake Township, Jackson County (the specific properties benefited and damaged are contained in the Viewers' Report); and that the owners of property benefited and damaged by the proposed drainage project are: Hedquist Farms, Inc., Karyl L. Henze Trust, Dale and Susan Aden, Alba Grain Inc., C. Douglas and Gary Madsen, Benjamin Kruger Rev. Liv. Trust, Russell and Joyce Stahlke Trust, Lance and Rachel Daberkow, Ruth Henze, Clarence Theis, Joseph Theis, Evelyn Hussong, Steven and Barbara Hussong, Clyde and Beverly Hussong, David and Mary Mogenson, Marion Diekrager, Robert Lange, Rodger and Ardis Hotzler, Warren and Elaine Hotzler, Steven Schultz Rev. Trust, Forrest and Fern Krogh, Donald and Rhonda Stenzel, Bruce and Jolene Rients, Gregg Hussong, Barbara Barnes Living Trust, Vernon Kay, Arnold Hussong Rev. Trust et al, Josephine Hotzler Revoc. Trust, Ray and Mavis Baumgard, Ruth Riley, Curtis and Shirley Pietz, Dan Cranston, Perry Cranston, F. Anthony Haberman, James Baumgard, Bradley and Jacqueline Baumgard, Federal National Mtg. Association, Robert and Catherine Damm, Howard and Beverly Damm, Henry Bauman, James and Kathleen Baumgard, Clyde Starner, Justin and Sarah Freking, Shep's LLC, Shauna Burns, Imhoff Family Trust, Donald and Ruth Rynda Trust, Mary Ann McNab, Douglas Damm, Mary Ann Rumbaugh, Sheldon and Debra Andrews, Jason Burns, Craig Echternach, Henry Bauman, Dwayne and Judy Milbrath, Gene Holmquist, Martin Torres Sanchez, Burton and Patricia Bonnell, John and Helen Post, Nila Ann Pederson, David and Janna Frodermann, Gilbert Post, Minerva Smith, Paul Henning, Marjorie Lee Olmem, Kenneth and Kathleen Schadt, James and Kathleen Baumgard, John and Lesle Post, Clemens and Victoria Ulbricht, Curtis and Janeen Baumgard, Eric Obermoller Trust, Ray and Mavis Baumgard, Joanne Post Trust, Keith Tordsen, Angeline Kruger Rev. Liv. Trust, Sherri Mock, Kevin and Dana Kay Schmid, Gerald and Charlene McConkey, Loarn McConkey Jr., Jeremiah Rau, Michael Haberman Trust, Doreen Haberman, Larry and Wayne Henning, Ryan Hill, Steven and Pamela Christoffer, Gregory and Jaclyn Post, Richard and Laurie Cross, Steven and Shari

Droll, Blue Hawk Farms Inc., Verlin and Janice Christians Trust, Steven Schubert, Dennis Droll Trust, Charlotte Christians Trust, David and Arlys Post, James and Vickie Milbrath, Jerome and Jeanne Milbrath, Burdell Schmidt, Michael and Mary Jo Schmidt, David and Ines Henning, Mary Anne Pomerence, Robert Madsen, Ronald Pomerence, Raymond and Arlene Kruse, Greg and Kristine Kruse, James Riley, Paul Pietz, David and Brenda Pomerence, Bonnie Pomerence, Florence Baarson, Edwin and Sue Burr, Eldon Pomerence, and,

WHEREAS, the drainage authority has determined that neither the detailed survey report nor the viewers' report shows that the proposed drainage project affects any municipalities nor other corporations other than as listed in the Viewers' Report (Jackson Highway Department, Alba Township, Ewington Township, West Heron Lake Township, and Rost Township); and,

WHEREAS, the Final Engineering Report has been submitted to the Commissioner of the Department Natural Resources.

NOW, THEREFORE, IT IS ORDERED AND NOTICE IS HEREBY GIVEN: That a hearing will be held before the drainage authority on the 30th day of March, 2017 at 9:00 a.m. in the morning at the Heron Lake Community Center for the purpose of further considering the petition and bond, examination of the Engineer's Detailed Survey Report, examination of the Viewers' Report, examination of Commissioner's Final Advisory Report. All interested persons may attend and be heard thereon.

The petition and bond, report of the commissioner of natural resources, engineer's detailed survey report and the viewers' report, may be examined prior to the hearing by any interested person on request at the office of the drainage authority located at the Heron Lake Watershed District office, Heron Lake Community Center, Heron Lake, Minnesota, between 8:00 a.m. and 4:00 p.m. Monday through Thursday.

Harvey Kruger seconded this. Motion carried unanimously.

7. Petition for the Proposed Improvement of Jackson County Judicial Ditch 14

Jan Voit explained that the petition and supporting documentation had been reviewed by Mike Tow, HLWD legal counsel. The petition conforms to the statute. However, the bond was made payable to the Drainage Authority of Jackson County, not the HLWD. A request will be made to the petitioners' attorney requesting that the bond be corrected and resubmitted.

8. Minnesota Association of Watershed Districts (MAWD) Bylaws Change Request

Jan Voit explained the need to request a special meeting of the MAWD membership at the summer tour to vote on changes to the bylaws. A vote to change the bylaws requires a majority of the entire MAWD membership to be present at the summer tour. Before the MAWD Board of Directors (BOD) can schedule a special meeting, at least 15 watershed districts need to request the meeting.

Harvey Kruger made a motion to approve a motion to request a special meeting of the MAWD BOD. Jim Buschena seconded this. Motion carried unanimously.

9. Response to MAWD BOD

Jim Buschena and Jan Voit have discussed a possible response to the MAWD BOD. A letter was drafted and sent to managers in the meeting packet. Discussion was held regarding the MAWD Annual Meeting format, the presumption that new managers should have the same understanding of the format as others who have attended for many years, the lack of organization of the meeting materials and agenda, as well as interest in accepting the duties of planning and chairing the regional caucus. Wayne Rasche made a motion to authorize Harvey Kruger's participation on the planning committee for the regional caucus and to approve the letter responding to the MAWD BOD. Bruce Leinen seconded this. Motion carried unanimously.

10. Petition to Impound Drainage System Waters on Nobles County Ditch 12

Jan Voit explained that the petition and supporting documentation had been reviewed by Mike Tow, HLWD legal counsel. The petition does not meet statutory requirements because it was submitted by the engineer, rather than the city council. A question was also raised regarding jurisdiction since the map that was submitted did not show the watershed boundary. Discussion was held regarding the location of the ditch and jurisdiction. The ditch is located within the HLWD. John Shea provided information regarding the project. Wayne Rasche made a motion to reject the petition and return it to the City of Worthington for correction. Harvey Kruger seconded this. Motion carried unanimously.

11. Reports

District Administrator

Jan Voit reported on the Nobles County Work Session, Conservation Corps 2017 Clean Water Fund Project, Jackson County JD 14, Jackson County JD 31, Local Partner Coordination meeting, Jackson County Water Plan meeting, Third Crop Phosphorus Reduction Effort, MPCA Internal Meeting preparation, Drainage and Wetland Conference, Major Watershed Project, Excel training, financial information, Projects 2 and 4/4A, Jackson CD 3, HLWD Annual Report, Jackson County JD 19, and Jackson County JD 2.

Watershed Technician

Catherine Wegehaupt provided an update on water sampling data analysis, rain gauge calibration, monitoring equipment installation, letter and brochure regarding the five-year cover crop program, conservation corps grant approval, and the HLWD annual report.

Jan Voit gave a PowerPoint presentation regarding Total Maximum Daily Loads and Watershed Restoration and Protection Strategies.

12. Adjournment

The meeting adjourned at 9:58 a.m.

Harvey Kruger
Secretary

CITY OF WORTHINGTON
TRAFFIC AND SAFETY COMMITTEE MINUTES
1:30 p.m., Tuesday, March 28, 2017 City Hall Council Chambers

The meeting was called to order at 1:35 p.m. by Mark Nelson.

Members Present: Brad Chapulis, Dwayne Haffield, Mark Nelson, Al Oberloh
Steve Schnieder, Dave Skog, Todd Wietzema, Brett Wilttrout

Others Present: Angela Thiner, Secretary

Approval of Minutes

Brett Wilttrout made a motion to approve the minutes of the November 29, 2016 meeting. The motion was seconded by Todd Wietzema and passed unanimously.

Traffic and Safety Committee Business

Excessive Truck Noise

The issue of excessive truck noise has been discussed several times in the past during Traffic and Safety meetings. Brett Wilttrout explained that each time the topic of excessive truck noise has been brought up the action taken has been to have the Worthington Police Department use directive patrol to enforce the noise ordinance. He went on to state that Minnesota already has a muffler statute in place which says no sharp, popping, crackling sounds, excessive or unusual noise is allowed. Dwayne Haffield added that past discussion took place among the group resulting in the general feeling that placing a sign along a roadway does not guarantee drivers will pay attention to them. Brett Wilttrout stated that the City of Brainerd had similar feelings that the signs merely acted as a deterrent but excessive noise still seemed to be an issue.

Al Oberloh stated that he had been contacted by Jerry Schmidt on 3 separate occasions to discuss his concern regarding the excessive truck noise and he wished to have a sign put in place. Jerry explained to Al Oberloh that he talked to a MnDOT employee named Bob located in Windom MN. Jerry was under the impression that if the City of Worthington contacted MnDOT, MnDOT would give the city the excessive noise violation signs. Dwayne Haffield stated that he had never heard of MnDOT giving signs away but figured that they would have to be paid for by the City of Worthington. Al stated that he was in favor of putting the signs up. Dwayne Haffield stated that placing too many signs only clutters up the roadway and is not proven to be effective.

Discussion continued among the committee regarding the effectiveness of roadway signs and whether or not excessive noise was enough of an issue to take a different course of action other than directive patrol. Brett Wilttrout stated that PD has more issues with speed violations than excessive noise violators. Todd Wietzema stated he felt that it was a good idea to contact MnDOT and see what the details would be in receiving the signs and who in fact would be paying for them. Brett Wilttrout made a motion to contact MnDOT to confirm prices of a sign for the Highway 60 location. Todd Wietzema noted that he had some money in his sign budget if the signs were not too expensive money could be used from that budget.

Todd Wietzema seconded the motion and it passed unanimously.

Other Business

Speed Study at Worthington Middle School

Steve Schneider asked if the Traffic and Safety Committee would be in support of having Nobles County hire a consultant to complete a speed study at the Worthington Middle School. Mr. Schneider noted that he completed his own study in the past adding that he did not feel a speed zone at the middle school was warranted and that there are very few records of crashes taking place in that location. Based on the fact that he is still getting complaints from the public, Steve is asking for input from the Traffic and Safety Committee. Brett Wiltrout stated that PD would be in favor of the consultant being hired. Dwayne Haffield added that signs are not the most effective way to get traffic to slow down but rather having a crossing guard in place is recognized as the most safe method or pedestrian crossing safety.

Brett Wiltrout made a motion for Steve Schneider to recommend to the County Board to hire a consultant for a speed study at Worthington Middle School. The motion was seconded by Al Oberloh and passed unanimously. Steve Schneider noted that the decision of the Traffic and Safety Committee would be brought to the Nobles County Board at their April 4th meeting.

Snow Emergency Policy

Todd Wietzema informed the committee that before the next snow season the City of Worthington would be operating under a snow emergency policy. It is his hope to eventually eliminate the odd/even parking restrictions and operate strictly using the snow emergency policy.

Adjournment

As there was no other business before the Committee, Al Oberloh motioned to adjourn the meeting at 2:22 p.m. The motion was seconded by Brett Wiltrout and passed unanimously.

Angela Thiner
Secretary

ADMINISTRATIVE SERVICES MEMO

DATE: APRIL 6, 2017

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEMS

1. CONSIDERATION OF DISPOSAL OF CITY-OWNED DREDGE SITE PROPERTY

Smith Trucking recently approached City staff about acquiring City owned property along County Road 57 (See Attached Map - *Exhibit 1*). The property in question was acquired in 1979 for the purpose of establishing a fill area for disposal of material dredged from the lake. The land purchase was financed from a grant from E.O. Olson Trust fund. The grant agreement stipulates that proceeds from the sale of land must be returned to the Trustee of the E.O. Olson Trust. The property is zoned transitional and is identified as being Business Park in the City's Comprehensive Plan, which is defined as being a mixture of manufacturing, warehousing, and transportation related industries. This property currently has access to sanitary sewer service but does not have City water. The City will have to undertake the infrastructure cost of water main construction.

To properly respond to the company's inquiry, staff needs to determine Council's interest in selling the property. If interested in considering the sale of the property, Council needs to address the following:

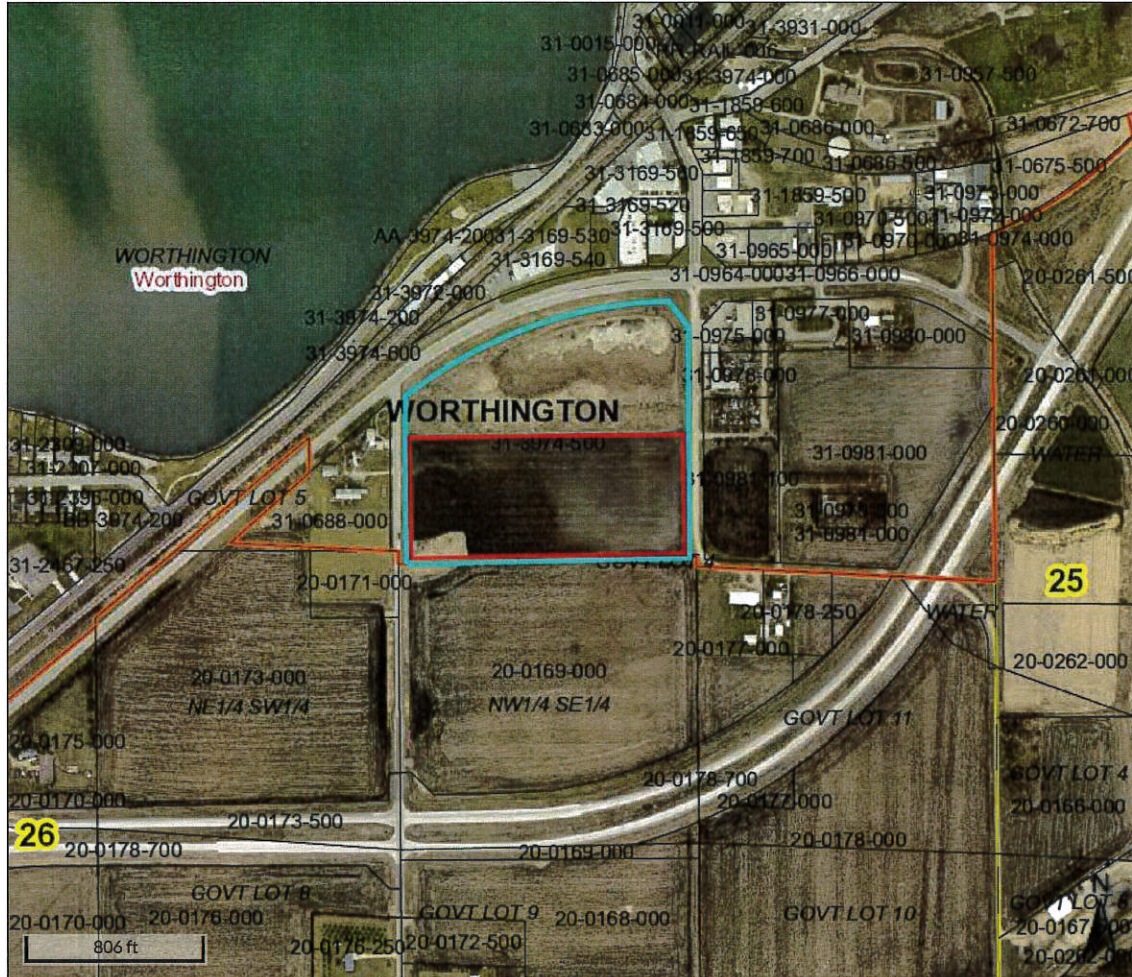
1. Determine the method of sale - policy would be to open to public, seek RFP, or sell directly for economic development purposes (see *Exhibit 2* - adopted real property disposal policy).
2. Authorize the Mayor to sign the zoning application for the subject property. The property would need to be rezoned to accommodate the proposed end use.
3. Direct staff to obtain an appraisal.

Council action is requested.

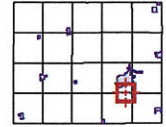
2. CLOSED SESSION UNDER MINN STAT § 13D.05, SUBD. 3 (A) PERFORMANCE EVALUATION - CITY ADMINISTRATOR

Council will go into closed session to complete the performance evaluation of City Administrator Steve Robinson, as compiled by City Attorney Mark Shepherd. A self-evaluation was also completed by Mr. Robinson. The documents will be provided to Council under separate cover.

A summary of the evaluation will be provided at the next open City Council meeting, as is also required by statute.



Overview



Legend

- ☐ Parcel Numbers
- ☐ Parcels
- ☒ Municipalities
- ☐ QuarterQuarters
- ☐ Sections
- ☐ Townships

| | | | | | |
|-----------------------|---|--------------|-------------|---------------|---------------------------|
| Parcel ID | 31-3974-500 | Alternate ID | n/a | Owner Address | WORTHINGTON/CITY OF |
| Sec/Twp/Rng | 26-102-40 | Class | AGRICULTURE | | P O BOX 279 |
| Property Address | | Acreage | 29.5 | | WORTHINGTON MN 56187-0279 |
| District | n/a | | | | |
| Brief Tax Description | 29.50 ACRES IN GOV'T LOT 4 LYING SOUTHERLY OF SOUTHERLY R.O.W. OF TRUNK HWYS 59 & 60 ACRES 29.50 (Note: Not to be used on legal documents) | | | | |

Date created: 4/6/2017
Last Data Uploaded: 10/31/2016 8:16:51 PM

 Developed by
The Schneider Corporation

CITY OF WORTHINGTON PROPERTY DISPOSAL POLICY

The purpose of this policy is to establish a means whereby the City may dispose of real or personal property.

A. DEFINITIONS

The following words and terms shall have the following meanings, unless the context clearly indicates otherwise:

Contract - An agreement entered into by the City for the sale of supplies, materials, or other personal property, equipment, or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property.

Dispose of - To sell, alienate, to finish with, bargain away or otherwise convey or transfer ownership, but not including destruction of waste materials or the sale of supplies and materials or other properties by the City in the course of a service being performed by the City in the ordinary scope of its municipal function.

Forfeited Property - All personal property where all right, title and interest thereto, has been acquired by the City pursuant to Minnesota law authorizing the forfeiture of motor vehicles and/or other personal property which have been used in the commission of certain designated offenses in violation of either the criminal code, Minnesota Statutes Chapter 609 and Chapter 152, or Minnesota Statutes Chapters 169-169A.

Personal Property - All property that is not real property and other than the property that has come into the hands of the Police Department and Public Works Department through impoundment.

Real Property - Land and its permanently affixed buildings or other structures, together with its improvements and its natural assets, such as minerals, crops, waters, and with the inclusion of corporeal or incorporeal rights that follow ownership of the land and with the interests in such rights.

Set of Items - More than one item of the same kind that belongs or are used together such that each item would suffer a reduction in value if separated from the other(s).

B. DISPOSAL OF REAL PROPERTY

The following procedures shall be followed when real property that has come into the possession of the City of Worthington, excepting unclaimed property, is intended to be disposed of:

1. **Council Determination.** Prior to the disposal of any real property, Council shall determine if the property is to be disposed of by public sale, disposed of by directed sale,

or transferred to the Economic Development Authority for economic development purposes.

- a. **Public Sale.** Unless otherwise found to be in the public's interest, property which is suitable for potential development or other beneficial use by more than one party is to be disposed of by public sale.
 - b. **Directed Sale.** Property which does not conform to zoning requirements in regards to size, area, or street frontage may be sold to owners of abutting properties without a public sale. Any title the City may have to vacated streets or alleys may be conveyed to the owners of abutting properties without a public sale. Council shall establish the manner the property is to be distributed to abutting owners, sale price and any other terms or conditions found appropriate.
 - c. **Conveyance for Economic Development.** Council may, upon finding it to be in the public's interest, transfer any property suitable for development to the Economic Development Authority for use or sale by the Authority in a manner consistent with the Authority's goals, purpose, and policies.
2. **Disposal by Public Sale.** The following procedures shall be followed when Council has determined that real property shall be disposed by public sale.
- a. **Process for Approval.** The City Administrator or his representative shall be responsible for preparation and processing for approval any real property intended for disposal by public sale. At the time he prepares to dispose of such property, the City Administrator or his representative shall first secure comments and recommendations from affected departments.
 - b. **Notice of Bids.** The City Administrator or his representative shall prepare a notice inviting sealed bids, to be published for two consecutive weeks in the official newspaper and at least five calendar days must intervene between the date of the last publication and the time for filing such sealed bids or proposals. This notice shall contain a description of the property and the terms and conditions of the sale, including any minimum acceptable bid amount.
 - c. **Form of Bids.**
 - (1) All bids shall be filed on forms furnished by the City Administrator or his representative. After receipt of the bids, the City Administrator or his representative shall present a listing of the bid to the City Council for consideration. At the discretion of the City Council, the property may be sold to the highest bidder unless otherwise provided in the notice of bids. Council approval is required before the property may be conveyed.

- (2) In the event the City Council rejects all bids, Council may call for rebidding or it may then authorize the City Administrator to list the property for disposition with one or more Realtors, or via electronic auction, or it may authorize the City Administrator to negotiate the disposition in a manner that he may deem appropriate. All final disposition of real property shall be approved by City Council.
- d. **Filing of Bond.** The City Administrator may require that any person who files a bid must also furnish a bond commonly referred to as a bidder's bond, or a cash deposit in the amount of not less than five percent of his bid.
- e. **Auction Sales.** If it is determined by the City Administrator that sealed bids should not be utilized or, if a sale was not successfully accomplished utilizing sealed bids, the Administrator may recommend to the City Council that the property be sold at public auction. The City Administrator or his representative, shall be responsible for preparing a notice to the official newspaper for at least two consecutive weeks which must be at least five days before the actual date of sale. The notice shall describe the location of the auction sale and a description of the properties to be sold. At the time of the public auction, the City shall be responsible for providing services of an auctioneer or other personnel necessary to carry out the public auction. The City Administrator, upon completion of the public auction, shall prepare a record of all transactions and file such record with the City Clerk.
- f. **Books and Accounts.** The City Administrator shall be responsible for maintaining a record of each sale and the disposition of money received.

It should be noted that the open meeting law was amended in 2004 to allow a public body to close a meeting for negotiations concerning the purchase or sale of real or personal property. The law permits a closed meeting: (1) to determine the asking price and strategy for the sale of real or personal property; (2) to review appraisal data classified as confidential or nonpublic; and (3) to develop or consider purchase or sale offers or counter-offers. Before holding a closed meeting the public body must identify the subject property on the record. Proceedings of a closed meeting for one of these purposes must be recorded and kept for eight years. Finally, the actual purchase or sale must be approved at an open meeting and the purchase price or sale price is public data.

RESTRICTIONS ON SALES TO EMPLOYEES OF THE CITY OF WORTHINGTON

No real or personal property shall be sold to any officer or employee of the City unless the sale is open, public and competitive. Nothing herein shall prevent the conveyance of real property to an officer or employee of the City as an abutting owner in a directed sale.

C. DISPOSAL OF PERSONAL PROPERTY

All sales of City supplies, materials, or equipment, or other personal property including forfeited property or the rental thereof, shall comply with the provisions of Minnesota Statutes 471.345, "Uniform Municipal Contracting Law."

1. If the estimated market value of the item or set of items is \$10,000.00 or less the sale may be made by quotation or in the open market at the discretion of the City Administrator or General Manager of Utilities or their designee and conducted in a commercially reasonable manner.
 - a. **Sale by Quotation.** Sales made by quotation shall be based, so far as practicable on at least two quotations which shall be kept on file for at least one year from the date of their receipt.
 - b. **Sale in the Open Market.** Sales made in the open market shall specifically include placement of the item or set of items in public auctions, established dealer auctions, or established salvage auctions, which are conducted by a licensed broker and which have been previously approved by the City Administrator or General Manager of Utilities. Open market sales may also include sales made by online electronic auction upon the approval of the City Administrator or General Manager of Utilities.
2. If the estimated market value of the item or sets of items is more than \$10,000 but not in excess of \$50,000 the City Administrator, General Manager of Utilities or their designee may authorize the sale to be made by either the receipt of sealed competitive bids solicited by public notice or by direct negotiation. All such sales shall be conducted in a commercially reasonable manner.
 - a. **Sale by Sealed Competitive Bids.** Sales made by the receipt of competitive bids shall be accordance with procedures established by the City Administrator or the General Manager of Utilities, who shall have the authority to establish a minimum acceptable sale price.
 - b. **Sale by Direct Negotiation.** Sales made by direct negotiation shall include the receipt so far as practicable of at least two quotations, which shall be kept on file for at least one (1) year from the date of their receipt. Sales made by direct negotiation shall also specifically include sale by publication, established dealer auctions or established salvage auctions which are conducted by a licensed broker and which have been previously approved by the City Administrator or General Manager of Utilities. Direct negotiation sales may also include sales made by online electronic auction upon the approval of the City Administrator or General Manger of Utilities.


3. If the estimated market value of item or items is in excess of \$50,000 it must be sold by the receipt of sealed competitive bids solicited by public notice. The acceptance or rejection of bids shall be by the City Council or the Water and Light Commission.
- a. **Notice of Bids** - The City Administrator, General Manager of Utilities or their representative shall prepare a notice inviting sealed bids to be published for two consecutive weeks in the official newspaper and at least five (5) calendar days must intervene between the date of the last publication and the time for filing such sealed bids or proposals. This notice shall contain a description of the property and the terms and conditions of sale.
 - b. **Form of Bids** - All bids shall be filed on forms furnished by the City Administrator, General Manager of Utilities or their representative. After receipt of the bids, the City Administrator, General Manager of Utilities or their representatives shall present a listing of the bids to the City Council or Water and Light Commission for acceptance. The property shall be sold to the highest bidder unless otherwise provided in the notice to bid.
 - c. **Rejection of Bids** - In the event the City Council or Water and Light Commission rejects all bids as referred to in the notice of bids, they may call for rebidding, or they may authorize the City Administrator or General Manager of Utilities to negotiate the disposition in a manner that they deem appropriate.
 - d. **Receipts from Sales of Property** - Unless state law provides otherwise, all receipts from sales of property under this Section shall be placed in the account for the department disposing of the excess property. If not a particular department then back into the General Fund.

Nothing in this policy is intended to prohibit the disposal of personal property determined to be "scrap" by delivery of such material to an established salvage company, provided that the scrap value does not exceed \$5,000.

Adopted by the City Council of the City of Worthington this 12 day of October, 2004.



Mayor

Attest: 
City Clerk

PUBLIC WORKS MEMO

DATE: April 6, 2017

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEM REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEM

1. 2017 SUMMER HOURS FOR PUBLIC WORKS EMPLOYEES

Attached as *Exhibit 1* is a memorandum of understanding between the City of Worthington and the International Union of Operating Engineers Local No. 49 for summer hours commencing on April 24, 2017 and continuing until suspended by the City Administrator and Director of Public Works. The hours of work shall consist of nine-hour days, Monday through Thursday, and one four-hour day on Friday.

Council action is requested to approve the memorandum of understanding.

2. LUDLOW PARK IMPROVEMENTS

In 2016, representatives from Bedford Industries, approached Public Works staff about making some improvements and additions to Ludlow Park. The property that Ludlow Park is located on was donated by H.J. Ludlow, whose descendant Bob Ludlow, founded the local company called Bedford Industries.

The Park and Recreation Advisory Board listened to and approved a proposal regarding these improvements. The Board recommended that staff work with Bedford's to bring a proposal forward to City Council for review. Some of the proposed additions include a small band shell structure next to the lakeshore along with some amphitheater type seating. More of the proposed additions include new signage, a new dock and paved parking areas. Most of these initial proposed changes would be located on the East side of Ludlow Park and would be funded by Bedford Industries and other local community organizations.

After doing some initial site surveys and site planning it was determined that, to avoid some underground utility issues and utilize the natural landscape, the small band shell structure should be placed closer than 50 feet from the lakeshore. There are City planning ordinances that prohibit placing any structures within this 50 foot lakeshore zone, unless a variance application is approved. Because the City of Worthington owns the property where this structure will be located, we are asking Council to allow Mayor Kuhle to sign the variance application, which will then be presented to the Planning and Zoning Committee for their recommendation. After staff receives the Planning and Zoning Committee recommendations, we will then be presenting to the City Council these proposed improvements, for their final approval.

Council action is requested to permit the Mayor to sign the variance application, which will be then reviewed at the next Planning and Zoning Committee meeting.

**MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF WORTHINGTON
AND THE INTERNATIONAL UNION OF OPERATING ENGINEERS LOCAL NO. 49**

2017 Summer Hours for Public Works Employees: Summer hours of work will commence on April 24, 2017, and continue until suspended by the City Administrator and Director of Public Works. The hours of work shall consist of nine hours days, Monday through Thursday, and one four hour day on Friday. Hours of work shall be 7:00 a.m. to 4:30 p.m. Monday through Thursday, and 7:00 a.m. to 11:00 a.m. on Friday. Holiday weeks shall be eight hours for the holiday, nine hours on three days and five hours (7:00 a.m. to 12:00 noon) on the other day.

Summer hours shall not negatively impact the Citywide Cleanup the week of May 1 through May 5, 2017.

**INTERNATIONAL UNION OF
OPERATING ENGINEERS
LOCAL #49**

CITY OF WORTHINGTON

Marvin Hose, Business Representative

Mike Kuhle, Mayor

Steward

Steve Robinson, City Administrator

ENGINEERING MEMO

DATE: APRIL 6, 2017
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEM

1. APPROVE PLANS AND AUTHORIZE ADVERTISEMENT FOR 2017 SAP CONCRETE RECONDITIONING PROJECT

Staff has completed the plans and specifications for the 2017 SAP (State Aid Project) Concrete Reconditioning Project. The project includes replacement of fractured concrete pavement panels on Humiston Avenue and 5th Avenue from Clary Street to 12th Street. The project also includes partial depth pavement repairs along segments of certain pavement joints and replacing pedestrian curb ramps at all crosswalks within this segment. The project also incorporates, as an add alternate, pedestrian bump-outs on the west side of Humiston Avenue at Clary Street as shown below.



At the time the bid is awarded Council will be able to decide to include or not include the bump outs in the project contract. It is proposed that the proposed bump outs be marked in the field using paint and traffic cones prior to the bid award so that Council may be able to better see how they will appear if constructed.

*Engineering Memo - April 6, 2017**Page 2*

The total estimated project cost, including engineering and contingencies, is \$540,125. This total includes \$54,800 for the bump-outs. Storm sewer modifications are required to accommodate the bump-outs. All costs are eligible for and proposed to be financed from Municipal State Aid Street funds.

Staff recommends that Council approve the plans and specifications for the project and authorize advertisement for bids to be received on May 6, 2017 and considered for award at the May 8, 2017 Council meeting.

COMMUNITY/ECONOMIC DEVELOPMENT MEMO

DATE: APRIL 6, 2017
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

1. CONTRACT FOR PROFESSIONAL SERVICES - SOUTHWEST REGIONAL DEVELOPMENT COMMISSION

With the scheduled departure of the Director of Community/Economic Development, the City Administrator and outgoing Director have had discussions regarding temporarily assigning various responsibilities of the Director to existing staff until such time the position is filled (until such time a replacement is permanently hired). We are proposing to have the City Administrator handle the Department supervisory and economic development activities while daily zoning inquiries would be covered by existing Department staff. Due to existing staff workloads and the lack of planning expertise, we are proposing to contract the planning/zoning administration and enforcement services with the Southwest Regional Development Commission (SRDC) on an as needed basis. It is envisioned that the SRDC would assist with the preparation of required public notices, process all zoning related applications, prepare case items for planning/zoning related for Planning Commission/City Council, attend Planning Commission meetings, attend City Council meetings when requested, and maintain a minimum of 4 hours of office time each week to attend to any planning/zoning related matters.

Exhibit 1 is a copy of a proposed contract for professional planning services with Southwest Regional Development Commission (SRDC). Should Council concur with staff's recommendation for the proposed professional services, it may do so by authorizing the Mayor to execute the contract provided in Exhibit 1.

Council action is requested.

**SOUTHWEST REGIONAL DEVELOPMENT COMMISSION
CONTRACT WITH THE CITY OF WORTHINGTON
FOR PROFESSIONAL SERVICES**

THIS AGREEMENT, for professional services is entered into this 10th day of April of 2017, by and between the Southwest Regional Development Commission (SRDC), and the City of Worthington (City).

WHEREAS, the City requires assistance in implementing the City Zoning code as identified in Section II Scope of Services;

NOW, THEREFORE, in consideration of the mutual covenants and promises between the parties hereto, it is agreed:

The Term of this contract shall be from April 15, 2017 and shall continue until the City no longer requires assistance.

SRDC shall neither assign nor transfer any rights or obligations under this contract without prior written consent of the City. The SRDC reserves the right to utilize the most appropriate personnel and/or time availability of staff members to perform the stated activities.

I. AMENDMENTS

Any amendments to this contract shall be in writing, and shall be executed by the same parties who executed the original contract or their successors in office.

II. SCOPE OF SERVICES

1. SRDC agrees to work with the City to assist with administration and enforcement of Title XV of the Worthington City Code, as determined by the City Administrator.
2. SRDC will attend the monthly Planning Commission meetings beginning May2, 2017 (1st Tuesday at 7 pm).
3. SRDC will attend City Council meetings (2nd and 4th Mondays at 7 pm) as requested by the City Administrator.
4. SRDC will initially work one day per week for 4 hours in Worthington. More or less time will be determined by the workload and City Administrator.

III. CITY's RESPONSIBILITIES

1. The City shall maintain the day to day activities required for the Zoning implementation; including, but not limited to; mailing official notices (legal advertisements, public hearings, and legal review services) prepared by the SRDC for the City.
2. The city will notify the SRDC if additional presence is required on site (Worthington).
3. The City shall compensate SRDC in accordance with Section IV of this Agreement.

IV. COMPENSATION FOR SERVICES

1. The City agrees to pay the SRDC \$90 an hour plus travel expenses for services performed as set forth in Section II – Scope of Services. The estimated number of hours will vary per month and by activity. For example, 29 hours a month plus travel is \$2850.
 - i. 20 hours: 4 hours per week (plus 1 hour travel time) x 4 weeks/month
 - ii. 3 hours: Planning commission 2 hours +1 hour travel x 1 wk/month
 - iii. 6 hours: City Council 2 hours + 1 hour travel x 2 wk/month
 - iv. Travel \$240: 64 miles x \$0.535/mi x 7 trips/month
2. The City Administrator is the City of Worthington's authorized agent to determine the workload and to authorize work.
3. Payment. Payment to SRDC will be made by the City on a monthly basis after receipt by the City of a monthly statement showing hours worked and travel expenses. The statement will be sent to:

Steve Robinson, City Administrator
City Hall
303 Ninth Street
Worthington, MN 56187

V. GENERAL

1. **Standard of Care** – Professional services provided under this Agreement will be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of SRDC's staff currently providing service under similar conditions. No warranty, express or implied, is made.
2. **Change in Project Scope** – In the event the City changes the scope of the project from that described in Section II, and such changes require Additional Services by SRDC, SRDC shall be entitled to additional compensation as agreed by both parties. SRDC shall give notice to the City of any Additional Services, prior to furnishing such additional services. The City may request an estimate of additional cost from SRDC, and SRDC shall furnish such, prior to authorizing the changed Scope of Work.

Limitation of Liability – To the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, the total liability in the aggregate, of SRDC and SRDC's officers, directors, partners, employees and agents, and agents of any of them, to the City and anyone claiming by, through or under the City, for any and all claims, losses, costs or damages whatsoever arising out of, resulting from or in any way related to the Project or in the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract or warranty, expressed or implied, of SRDC or SRDC's officers, directors, partners, employees or agents or any of them, shall not exceed the total compensation received by SRDC under this Agreement.

3. **Termination** – This Agreement may be terminated for convenience by either party upon thirty (30) days written notice. In the event of termination, the City shall be obligated to SRDC for payment of amounts due and owing including payment for services performed or furnished to the date and time of termination, computed in accordance with Section IV of this Agreement.

4. **Severability** – Any provision or part of the Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the City and SRDC, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed.

**SOUTHWEST REGIONAL
DEVELOPMENT COMMISSION**

CITY OF WORTHINGTON

Miron Carney, Chair

Mayor

Date

Date

Attest:

Jayme I. Trusty, Executive Director

Name, Title

Date

Date

| VENDOR SORT KEY | DATE | DESCRIPTION | FUND | DEPARTMENT | AMOUNT_ |
|--|---------|---|--------------------|------------------------|-----------|
| BORDER STATES ELECTRIC SUPPLY | 3/31/17 | BLUE MARKING PAINT | WATER | M-TRANS MAINS | 102.60_ |
| | | | | TOTAL: | 102.60 |
| MICHAEL BURNS | 3/31/17 | LIQUOR STORE WRHS KEYPAD L WATER | | M-DIST STRUCTURES | 94.00 |
| | 3/31/17 | LIQUOR STORE WRHS KEYPAD L MUNICIPAL WASTEWAT | | M-SOURCE MAINS & LIFTS | 94.00 |
| | 3/31/17 | LIQUOR STORE WRHS KEYPAD L ELECTRIC | | M-DISTR STRUCTURES | 94.00_ |
| | | | | TOTAL: | 282.00 |
| BYRNE JOE | 3/31/17 | CDL LICENSE RENEWAL | ELECTRIC | O-DISTR MISC | 19.00_ |
| | | | | TOTAL: | 19.00 |
| CONTINENTAL SAFETY EQUIPMENT INC | 3/31/17 | EYEWASH CARTRIDGE SET | MUNICIPAL WASTEWAT | O-PURIFY MISC | 212.70_ |
| | | | | TOTAL: | 212.70 |
| COWAN JACOB | 3/31/17 | BUCKET TRUCK WATERTOWN | RECREATION | TREE REMOVAL | 11.00_ |
| | | | | TOTAL: | 11.00 |
| DEPUTY REGISTER #33 | 3/31/17 | REGISTER FORFEITED VEHICLE GENERAL FUND | | POLICE ADMINISTRATION | 20.75_ |
| | | | | TOTAL: | 20.75 |
| DEWILD GRANT RECKERT AND ASSOC | 3/31/17 | SUBSTATION #1 SWITCHGEAR R ELECTRIC | | FA DISTR STATION EQUIP | 2,519.00_ |
| | | | | TOTAL: | 2,519.00 |
| ECHO GROUP INC | 3/31/17 | DISTRIBUTION SHOP LIGHTING WATER | | M-DIST STRUCTURES | 70.32 |
| | 3/31/17 | DISTRIBUTION SHOP LIGHTING WATER | | M-DIST STRUCTURES | 1.02_ |
| | | | | TOTAL: | 71.34 |
| ENGINEERING NEWS-RECORD | 3/31/17 | SUBSCRIPTION | GENERAL FUND | ENGINEERING ADMIN | 87.00_ |
| | | | | TOTAL: | 87.00 |
| GALLS INC | 3/31/17 | UNIFORMS | GENERAL FUND | POLICE ADMINISTRATION | 105.83 |
| | 3/31/17 | HANDCUFFS | GENERAL FUND | POLICE ADMINISTRATION | 606.95_ |
| | | | | TOTAL: | 712.78 |
| GRAINGER | 3/31/17 | FILTER PLANT PLUMBING SUPP WATER | | M-PURIFY EQUIPMENT | 31.60_ |
| | | | | TOTAL: | 31.60 |
| HAIN SCOTT | 3/31/17 | MILEAGE REIMBURSEMENT | WATER | O-SOURCE WELLS & SPRNG | 543.08 |
| | 3/31/17 | MILEAGE REIMBURSEMENT | ELECTRIC | ADMIN OFFICE SUPPLIES | 614.02_ |
| | | | | TOTAL: | 1,157.10 |
| HAWKINS INC | 3/31/17 | TREATMENT CHEMICAL | WATER | O-PURIFY | 4,352.72_ |
| | | | | TOTAL: | 4,352.72 |
| LARSON JESSE | 3/31/17 | BUCKET TRUCK WATERTOWN | RECREATION | TREE REMOVAL | 11.00_ |
| | | | | TOTAL: | 11.00 |
| MID-STATES ORGANIZED CRIME INFO CENTER | 3/31/17 | 2017 DUES | PD TASK FORCE | BUFFALO RIDGE DRUG TAS | 100.00_ |
| | | | | TOTAL: | 100.00 |
| MISCELLANEOUS V BERNEHI AYELECH | 3/31/17 | REFUND OF DEPOSITS-ACCTS F ELECTRIC | | NON-DEPARTMENTAL | 54.20 |
| BERNEHI AYELECH | 3/31/17 | REFUND OF DEPOSITS-ACCTS F ELECTRIC | | ACCTS-RECORDS & COLLEC | 0.14 |
| CHAVEZ GALLEGOS ERICK | 3/31/17 | REFUND OF DEPOSITS-ACCTS F ELECTRIC | | NON-DEPARTMENTAL | 63.12 |
| CHAVEZ GALLEGOS ERICK | 3/31/17 | REFUND OF DEPOSITS-ACCTS F ELECTRIC | | ACCTS-RECORDS & COLLEC | 0.19 |
| FONDEUR STEVEN C | 3/31/17 | REFUND OF DEPOSITS-ACCTS F ELECTRIC | | NON-DEPARTMENTAL | 12.50 |
| FONDEUR STEVEN C | 3/31/17 | REFUND OF DEPOSITS-ACCTS F ELECTRIC | | ACCTS-RECORDS & COLLEC | 0.18 |

| VENDOR SORT KEY | DATE | DESCRIPTION | FUND | DEPARTMENT | AMOUNT_ |
|----------------------------------|---------|---|--------------------|------------------------|---------|
| FREESE WAYNE | 3/31/17 | REFUND OF CREDITS-ACCTS FI ELECTRIC | | NON-DEPARTMENTAL | 0.72 |
| FREESE WAYNE | 3/31/17 | REFUND OF CREDITS-ACCTS FI GARBAGE COLLECTION | | NON-DEPARTMENTAL | 27.95 |
| HERNANDEZ ANA M | 3/31/17 | REFUND OF DEPOSITS-ACCTS F ELECTRIC | | NON-DEPARTMENTAL | 68.14 |
| HERNANDEZ ANA M | 3/31/17 | REFUND OF DEPOSITS-ACCTS F ELECTRIC | | ACCTS-RECORDS & COLLEC | 0.15 |
| HTOO THA NU | 3/31/17 | REFUND OF DEPOSITS-ACCTS F ELECTRIC | | NON-DEPARTMENTAL | 77.37 |
| HTOO THA NU | 3/31/17 | REFUND OF DEPOSITS-ACCTS F ELECTRIC | | ACCTS-RECORDS & COLLEC | 0.52 |
| MOLITOR KAREN A | 3/31/17 | REFUND OF CREDITS-ACCTS FI GARBAGE COLLECTION | | NON-DEPARTMENTAL | 176.20 |
| RIVERA ARIEL | 3/31/17 | REFUND OF CREDITS-ACCTS FI ELECTRIC | | NON-DEPARTMENTAL | 53.93 |
| STEFFL COREY M | 3/31/17 | REFUND OF DEPOSITS-ACCTS F WATER | | NON-DEPARTMENTAL | 45.00 |
| STEFFL COREY M | 3/31/17 | REFUND OF DEPOSITS-ACCTS F WATER | | ACCTS-RECORDS & COLLEC | 0.08 |
| STEFFL COREY M | 3/31/17 | REFUND OF DEPOSITS-ACCTS F MUNICIPAL WASTEWAT | | NON-DEPARTMENTAL | 12.17 |
| STEFFL COREY M | 3/31/17 | REFUND OF DEPOSITS-ACCTS F MUNICIPAL WASTEWAT | | ACCT-RECORDS & COLLECT | 0.09 |
| STEFFL COREY M | 3/31/17 | REFUND OF DEPOSITS-ACCTS F ELECTRIC | | NON-DEPARTMENTAL | 95.00 |
| STEFFL COREY M | 3/31/17 | REFUND OF DEPOSITS-ACCTS F ELECTRIC | | ACCTS-RECORDS & COLLEC | 0.16 |
| WEBB RALPH W | 3/31/17 | REFUND OF DEPOSITS-ACCTS F WATER | | NON-DEPARTMENTAL | 32.20 |
| WEBB RALPH W | 3/31/17 | REFUND OF DEPOSITS-ACCTS F WATER | | ACCTS-RECORDS & COLLEC | 0.03 |
| WEBB RALPH W | 3/31/17 | REFUND OF DEPOSITS-ACCTS F ELECTRIC | | NON-DEPARTMENTAL | 95.00 |
| WEBB RALPH W | 3/31/17 | REFUND OF DEPOSITS-ACCTS F ELECTRIC | | ACCTS-RECORDS & COLLEC | 0.05 |
| | | | | TOTAL: | 815.09 |
| MORRIS ELECTRONICS INC | 3/31/17 | TECHNICAL SUPPORT | WATER | ACCTS-RECORDS & COLLEC | 9.37 |
| | 3/31/17 | TECHNICAL SUPPORT | MUNICIPAL WASTEWAT | ACCT-RECORDS & COLLECT | 9.38 |
| | 3/31/17 | TECHNICAL SUPPORT | ELECTRIC | ACCTS-RECORDS & COLLEC | 18.75 |
| | | | | TOTAL: | 37.50 |
| MORROW MICHEAL | 3/31/17 | W & WW TECHNICAL CONFERENC | WATER | O-DISTR MISC | 275.84 |
| | | | | TOTAL: | 275.84 |
| NCL OF WISCONSIN INC | 3/31/17 | BOD STANDARD | MUNICIPAL WASTEWAT | O-PURIFY LABORATORY | 50.79 |
| | | | | TOTAL: | 50.79 |
| ONE OFFICE SOURCE | 3/31/17 | GARBAGE BAGS, SOFTSOAP, WI WATER | | ACCTS-RECORDS & COLLEC | 26.79 |
| | 3/31/17 | GARBAGE BAGS, SOFTSOAP, WI MUNICIPAL WASTEWAT | | ACCT-RECORDS & COLLECT | 26.79 |
| | 3/31/17 | GARBAGE BAGS, SOFTSOAP, WI ELECTRIC | | ACCTS-RECORDS & COLLEC | 53.58 |
| | | | | TOTAL: | 107.16 |
| PEIL BRANDON | 3/31/17 | REIMBURSE SEARCH WARRANT C | GENERAL FUND | POLICE ADMINISTRATION | 11.00 |
| | | | | TOTAL: | 11.00 |
| PRACOM CORP | 3/31/17 | REPLACE RADIO UNIT #100 | ELECTRIC | O-DISTR MISC | 313.00 |
| | | | | TOTAL: | 313.00 |
| RUNNINGS SUPPLY INC-ACCT#9502440 | 3/31/17 | GLOVES | WATER | O-PURIFY MISC | 23.98 |
| | 3/31/17 | DISTRIBUTION SHOP SUPPLIES | WATER | O-DISTR MISC | 29.99 |
| | 3/31/17 | DISTRIBUTION SHOP SUPPLIES | WATER | O-DISTR MISC | 10.66 |
| | 3/31/17 | NUTS/BOLTS-MARINE & CLARY | MUNICIPAL WASTEWAT | M-SOURCE MAINS & LIFTS | 4.15 |
| | 3/31/17 | SHOP SUPPLIES | MUNICIPAL WASTEWAT | M-PURIFY EQUIPMENT | 19.96 |
| | 3/31/17 | SHOP VAC BAGS, LIGHT BULBS | MUNICIPAL WASTEWAT | M-PURIFY EQUIPMENT | 71.88 |
| | | | | TOTAL: | 160.62 |
| SCHWALBACH #4465 | 3/31/17 | DUCT TAPE, SLOW COOKER | GENERAL FUND | FIRE ADMINISTRATION | 39.98 |
| | 3/31/17 | HANGER, NAILS, BRACKET | GENERAL FUND | FIRE ADMINISTRATION | 8.77 |
| | | | | TOTAL: | 48.75 |
| SCHWALBACH ACE #6067 | 3/31/17 | CLEANER, VAC BAGS | ELECTRIC | ACCTS-RECORDS & COLLEC | 12.98 |
| | | | | TOTAL: | 12.98 |

| VENDOR SORT KEY | DATE | DESCRIPTION | FUND | DEPARTMENT | AMOUNT_ |
|----------------------------|---------|----------------------------|---------------------|------------------------|-----------|
| TCIC INC | 3/31/17 | SCADA UPGRADE SUB 1 | ELECTRIC | LABORATORY EQUIP | 4,980.00_ |
| | | | | TOTAL: | 4,980.00 |
| TRACTOR SUPPLY CREDIT PLAN | 3/31/17 | TRACTOR SEAT | RECREATION | GOLF COURSE-GREEN | 99.99_ |
| | | | | TOTAL: | 99.99 |
| VERIZON WIRELESS | 3/31/17 | WIRELESS PHONE SERVICE | GENERAL FUND | MAYOR AND COUNCIL | 41.22 |
| | 3/31/17 | WIRELESS PHONE SERVICE | GENERAL FUND | ADMINISTRATION | 58.84 |
| | 3/31/17 | WIRELESS PHONE SERVICE | GENERAL FUND | ENGINEERING ADMIN | 62.44 |
| | 3/31/17 | WIRELESS PHONE SERVICE | GENERAL FUND | ECONOMIC DEVELOPMENT | 31.58 |
| | 3/31/17 | WIRELESS P HONE SERVICE | GENERAL FUND | POLICE ADMINISTRATION | 651.55 |
| | 3/31/17 | WIRELESS P HONE SERVICE | GENERAL FUND | SECURITY CENTER | 81.98 |
| | 3/31/17 | WIRELESS P HONE SERVICE | GENERAL FUND | SECURITY CENTER | 81.98 |
| | 3/31/17 | WIRELESS PHONE SERVICE | GENERAL FUND | PAVED STREETS | 109.32 |
| | 3/31/17 | WIRELESS P HONE SERVICE | GENERAL FUND | CODE ENFORCEMENT | 50.66 |
| | 3/31/17 | WIRELESS PHONE SERVICE | MEMORIAL AUDITORIUM | MEMORIAL AUDITORIUM | 31.22 |
| | 3/31/17 | WIRELESS PHONE SERVICE | RECREATION | PARK AREAS | 36.22 |
| | 3/31/17 | WIRELESS PHONE SERVICE | RECREATION | OLSON PARK CAMPGROUND | 31.22 |
| | 3/31/17 | MONTHLY WIRELESS SERVICE | WATER | O-DISTR MISC | 38.51 |
| | 3/31/17 | MONTHLY WIRELESS SERVICE | WATER | O-DISTR MISC | 50.66 |
| | 3/31/17 | MONTHLY WIRELESS SERVICE | WATER | O-DISTR MISC | 28.51 |
| | 3/31/17 | MONTHLY WIRELESS SERVICE | WATER | O-DISTR MISC | 33.51 |
| | 3/31/17 | MONTHLY WIRELESS SERVICE | MUNICIPAL WASTEWAT | O-SOURCE MAINS & LIFTS | 33.51 |
| | 3/31/17 | MONTHLY WIRELESS SERVICE | MUNICIPAL WASTEWAT | O-SOURCE MAINS & LIFTS | 38.51 |
| | 3/31/17 | MONTHLY WIRELESS SERVICE | MUNICIPAL WASTEWAT | O-PURIFY SUPERVISION | 50.66 |
| | 3/31/17 | MONTHLY WIRELESS SERVICE | ELECTRIC | O-DISTR SUPER & ENG | 50.66 |
| | 3/31/17 | MONTHLY WIRELESS SERVICE | ELECTRIC | O-DISTR SUPER & ENG | 60.66 |
| | 3/31/17 | MONTHLY WIRELESS SERVICE | ELECTRIC | ADMIN OFFICE SUPPLIES | 64.76 |
| | 3/31/17 | MONTHLY WIRELESS SERVICE | ELECTRIC | ACCTS-METER READING | 50.66_ |
| | | | | TOTAL: | 1,768.84 |
| VESSCO INC | 3/31/17 | 6" CHECK VALVES-S SHORE LI | MUNICIPAL WASTEWAT | M-SOURCE MAINS & LIFTS | 1,562.00 |
| | 3/31/17 | PLUG FOR DEZURIK VALVE & G | MUNICIPAL WASTEWAT | M-PURIFY EQUIPMENT | 292.00_ |
| | | | | TOTAL: | 1,854.00 |
| WYCOFF DANNY | 3/31/17 | REIMBURSE WINE MERCHANTS P | LIQUOR | O-GEN MISC | 65.27 |
| | 3/31/17 | MILEAGE 1/3/17-2/7/17 | LIQUOR | O-GEN MISC | 31.73 |
| | 3/31/17 | MILEAGE 2/8/17-3/17/17 | LIQUOR | O-GEN MISC | 31.62_ |
| | | | | TOTAL: | 128.62 |

VENDOR SORT KEY

DATE DESCRIPTION

FUND

DEPARTMENT

AMOUNT_

===== FUND TOTALS =====

| | | |
|-----|----------------------|----------|
| 101 | GENERAL FUND | 2,049.85 |
| 202 | MEMORIAL AUDITORIUM | 31.22 |
| 207 | PD TASK FORCE | 100.00 |
| 229 | RECREATION | 189.43 |
| 601 | WATER | 5,800.47 |
| 602 | MUNICIPAL WASTEWATER | 2,478.59 |
| 604 | ELECTRIC | 9,372.44 |
| 609 | LIQUOR | 128.62 |
| 873 | GARBAGE COLLECTION | 204.15 |

GRAND TOTAL: 20,354.77

TOTAL PAGES: 4

| VENDOR SORT KEY | DATE | DESCRIPTION | FUND | DEPARTMENT | AMOUNT_ |
|---------------------------------------|---------|---|--------------------|------------------------|-----------|
| AMERICAN BOTTLING COMPANY | 4/07/17 | MIX | LIQUOR | NON-DEPARTMENTAL | 150.38_ |
| | | | | TOTAL: | 150.38 |
| ARCTIC GLACIER USA INC | 4/07/17 | ICE | LIQUOR | NON-DEPARTMENTAL | 101.22_ |
| | | | | TOTAL: | 101.22 |
| ARNOLD MOTOR SUPPLY | 4/07/17 | HEX BIT | ELECTRIC | O-DISTR UNDERGRND LINE | 23.99 |
| | 4/07/17 | HEX BIT | ELECTRIC | O-DISTR UNDERGRND LINE | 1.00 |
| | 4/07/17 | FUSE | ELECTRIC | O-DISTR UNDERGRND LINE | 11.14 |
| | 4/07/17 | FUSE | ELECTRIC | O-DISTR UNDERGRND LINE | 4.29 |
| | 4/07/17 | BATTERY | ELECTRIC | O-DISTR UNDERGRND LINE | 25.39 |
| | 4/07/17 | PAINT | ELECTRIC | O-DISTR UNDERGRND LINE | 64.33 |
| | 4/07/17 | BREAK AWAY | ELECTRIC | O-DISTR UNDERGRND LINE | 15.39_ |
| | | | | TOTAL: | 145.53 |
| ARTISAN BEER COMPANY | 4/07/17 | BEER | LIQUOR | NON-DEPARTMENTAL | 89.70 |
| | 4/07/17 | BEER | LIQUOR | NON-DEPARTMENTAL | 146.70 |
| | 4/07/17 | BEER | LIQUOR | NON-DEPARTMENTAL | 2.50- |
| | | | | TOTAL: | 233.90 |
| ATLANTIC COCA-COLA | 4/07/17 | MIX | LIQUOR | NON-DEPARTMENTAL | 332.00_ |
| | | | | TOTAL: | 332.00 |
| B & J OIL CO | 4/07/17 | SHELL TELLUS 68, MOBIL SHC MUNICIPAL WASTEWAT | M-PURIFY EQUIPMENT | | 485.00_ |
| | | | | TOTAL: | 485.00 |
| BELLBOY CORP | 4/07/17 | LIQUOR | LIQUOR | NON-DEPARTMENTAL | 539.97 |
| | 4/07/17 | WINE | LIQUOR | NON-DEPARTMENTAL | 744.00 |
| | 4/07/17 | MIX | LIQUOR | NON-DEPARTMENTAL | 120.00- |
| | 4/07/17 | MIX | LIQUOR | NON-DEPARTMENTAL | 16.25- |
| | 4/07/17 | MIX | LIQUOR | NON-DEPARTMENTAL | 34.25 |
| | 4/07/17 | FREIGHT | LIQUOR | O-SOURCE MISC | 28.34 |
| | 4/07/17 | FREIGHT | LIQUOR | O-SOURCE MISC | 4.17_ |
| | | | | TOTAL: | 1,214.48 |
| BENTS TRUCKING | 4/07/17 | SNOW REMOVAL | GENERAL FUND | ICE AND SNOW REMOVAL | 1,755.00_ |
| | | | | TOTAL: | 1,755.00 |
| BEVERAGE WHOLESALERS INC | 4/07/17 | BEER | LIQUOR | NON-DEPARTMENTAL | 5,217.25 |
| | 4/07/17 | BEER | LIQUOR | NON-DEPARTMENTAL | 4,913.62 |
| | 4/07/17 | BEER | LIQUOR | NON-DEPARTMENTAL | 5,770.15 |
| | 4/07/17 | MIX | LIQUOR | NON-DEPARTMENTAL | 15.60 |
| | 4/07/17 | BEER | LIQUOR | NON-DEPARTMENTAL | 7,097.04_ |
| | | | | TOTAL: | 23,013.66 |
| BHHS MARKETING LLC | 4/07/17 | CHEMICALS | INDUSTRIAL WASTEWA | O-PURIFY MISC | 8,546.58 |
| | 4/07/17 | CHEMICALS | INDUSTRIAL WASTEWA | O-PURIFY MISC | 8,293.50_ |
| | | | | TOTAL: | 16,840.08 |
| BIERSCHBACH EQUIPMENT & SUPPLY CO INC | 4/07/17 | CONSTRUCTION TUBE-ST LIGHT | ELECTRIC | FA DISTR ST LITE & SIG | 610.40_ |
| | | | | TOTAL: | 610.40 |
| BIOVERSE INC | 4/07/17 | LEASE AGREEMENT | ECONOMIC DEV AUTHO | NON-DEPARTMENTAL | 5,000.00_ |
| | | | | TOTAL: | 5,000.00 |
| BORDER STATES ELECTRIC SUPPLY | 4/07/17 | HI-VIS CLOTHING | ELECTRIC | O-DISTR MISC | 1,095.29 |

| VENDOR SORT KEY | DATE | DESCRIPTION | FUND | DEPARTMENT | AMOUNT_ |
|---------------------------------------|---------|---|----------------------|------------------------|-----------|
| | 4/07/17 | HI-VIS CLOTHING | ELECTRIC | O-DISTR MISC | 212.68 |
| | 4/07/17 | HI-VIS CLOTHING | ELECTRIC | O-DISTR MISC | 359.10 |
| | 4/07/17 | HI-VIS CLOTHING | ELECTRIC | O-DISTR MISC | 246.88 |
| | 4/07/17 | PVC FITTINGS | ELECTRIC | FA DISTR UNDRGRND COND | 95.34 |
| | 4/07/17 | PVC FITTINGS | ELECTRIC | FA DISTR UNDRGRND COND | 198.28_ |
| | | | | TOTAL: | 2,207.57 |
| BRAAKSMA JEREMY | 4/07/17 | REIMBURSE MPCA ANNUAL CONF MUNICIPAL WASTEWAT | O-PURIFY SUPERVISION | | 51.00_ |
| | | | | TOTAL: | 51.00 |
| BREKTHRU BEVERAGE MINNESOTA BEER LLC | 4/07/17 | BEER | LIQUOR | NON-DEPARTMENTAL | 46.10 |
| | 4/07/17 | LIQUOR | LIQUOR | NON-DEPARTMENTAL | 1,291.67 |
| | 4/07/17 | MIX | LIQUOR | NON-DEPARTMENTAL | 39.95 |
| | 4/07/17 | WINE | LIQUOR | NON-DEPARTMENTAL | 1,449.25 |
| | 4/07/17 | LIQUOR | LIQUOR | NON-DEPARTMENTAL | 25.75- |
| | 4/07/17 | MIX | LIQUOR | NON-DEPARTMENTAL | 15.20- |
| | 4/07/17 | MIX | LIQUOR | NON-DEPARTMENTAL | 15.20- |
| | 4/07/17 | LIQUOR | LIQUOR | NON-DEPARTMENTAL | 157.50- |
| | 4/07/17 | LIQUOR | LIQUOR | NON-DEPARTMENTAL | 104.50- |
| | 4/07/17 | LIQUOR | LIQUOR | NON-DEPARTMENTAL | 249.50- |
| | 4/07/17 | FREIGHT | LIQUOR | O-SOURCE MISC | 19.92 |
| | 4/07/17 | FREIGHT | LIQUOR | O-SOURCE MISC | 22.66 |
| | 4/07/17 | FREIGHT | LIQUOR | O-SOURCE MISC | 0.31- |
| | 4/07/17 | MIX | LIQUOR | O-SOURCE MISC | 1.85- |
| | 4/07/17 | FREIGHT | LIQUOR | O-SOURCE MISC | 1.85- |
| | | | | TOTAL: | 2,297.89 |
| BTU INC | 4/07/17 | SERVICE FURNACE, NEW SWITC | GENERAL FUND | GENERAL GOVT BUILDINGS | 201.32_ |
| | | | | TOTAL: | 201.32 |
| C&S CHEMICALS INC | 4/07/17 | 4,209 GALLONS ALUM | MUNICIPAL WASTEWAT | O-PURIFY MISC | 4,903.49_ |
| | | | | TOTAL: | 4,903.49 |
| CENTER SPORTS INC | 4/07/17 | SOCCER FIELDS-FOOTBALL EQU RECREATION | | SOCCER COMPLEX | 536.80_ |
| | | | | TOTAL: | 536.80 |
| CHAMBER OF COMMERCE | 4/07/17 | CONCIERGE PROGRAM | GENERAL FUND | OTHER GEN GOVT MISC | 1,250.00_ |
| | | | | TOTAL: | 1,250.00 |
| COOPERATIVE ENERGY CO- ACCT # 5910807 | 4/07/17 | KEROSENE | GENERAL FUND | PAVED STREETS | 24.75 |
| | 4/07/17 | ANTI-FREEZE | RECREATION | PARK AREAS | 11.94_ |
| | | | | TOTAL: | 36.69 |
| CRIME STOPPERS OF MINNESOTA | 4/07/17 | 2017 PROGRAM HANDBOOK | GENERAL FUND | POLICE ADMINISTRATION | 150.00_ |
| | | | | TOTAL: | 150.00 |
| CULLIGAN WATER COND CO | 4/07/17 | MONTHLY SERVICE | GENERAL FUND | GENERAL GOVT BUILDINGS | 64.24 |
| | 4/07/17 | MONTHLY SERVICE | GENERAL FUND | SECURITY CENTER | 27.75 |
| | 4/07/17 | MONTHLY SERVICE | GENERAL FUND | SECURITY CENTER | 27.75 |
| | 4/07/17 | MONTHLY SERVICE | GENERAL FUND | PAVED STREETS | 5.00 |
| | 4/07/17 | SALT | GENERAL FUND | CENTER FOR ACTIVE LIVI | 31.45 |
| | 4/07/17 | MONTHLY SERVICE | WATER | O-DISTR MISC | 18.00 |
| | 4/07/17 | MONTHLY SERVICE | MUNICIPAL WASTEWAT | O-SOURCE MAINS & LIFTS | 18.00 |
| | 4/07/17 | MONTHLY SERVICE | ELECTRIC | ACCTS-RECORDS & COLLEC | 32.33_ |
| | | | | TOTAL: | 224.52 |

| VENDOR SORT KEY | DATE | DESCRIPTION | FUND | DEPARTMENT | AMOUNT_ |
|-------------------------------------|---------|----------------------------|--------------------|------------------------|-----------|
| CUMMINGS CHAD | 4/07/17 | STATE SENATE TAX COMMITTEE | GENERAL FUND | MAYOR AND COUNCIL | 296.67_ |
| | | | | TOTAL: | 296.67 |
| KIRK B JERVIK | 4/07/17 | PUMP CONTROLLER UPGRADES | INDUSTRIAL WASTEWA | O-PURIFY MISC | 4,766.90_ |
| | | | | TOTAL: | 4,766.90 |
| DACOTAH PAPER CO | 4/07/17 | BAGS | LIQUOR | O-GEN MISC | 423.53_ |
| | | | | TOTAL: | 423.53 |
| DAKTRONICS INC | 4/07/17 | SOCCER FIELD SCORE BOARD | RECREATION | SOCCER COMPLEX | 7,790.00_ |
| | | | | TOTAL: | 7,790.00 |
| DOLL DISTRIBUTING LLC | 4/07/17 | BEER | LIQUOR | NON-DEPARTMENTAL | 7,144.55 |
| | 4/07/17 | BEER | LIQUOR | NON-DEPARTMENTAL | 522.95- |
| | 4/07/17 | BEER | LIQUOR | NON-DEPARTMENTAL | 518.00 |
| | 4/07/17 | BEER | LIQUOR | NON-DEPARTMENTAL | 20.94- |
| | 4/07/17 | BEER | LIQUOR | NON-DEPARTMENTAL | 1,240.00 |
| | 4/07/17 | BEER | LIQUOR | NON-DEPARTMENTAL | 31.20 |
| | 4/07/17 | BEER | LIQUOR | NON-DEPARTMENTAL | 6,326.10 |
| | 4/07/17 | BEER | LIQUOR | NON-DEPARTMENTAL | 365.40- |
| | 4/07/17 | BEER | LIQUOR | NON-DEPARTMENTAL | 324.50 |
| | 4/07/17 | BEER | LIQUOR | NON-DEPARTMENTAL | 2,041.15_ |
| | | | | TOTAL: | 16,716.21 |
| DUITSMAN GLENN | 4/07/17 | REIMBURSE MPCA ANNUAL CONF | MUNICIPAL WASTEWAT | O-PURIFY MISC | 68.15_ |
| | | | | TOTAL: | 68.15 |
| ECHO GROUP INC | 4/07/17 | BATTERIES | GENERAL FUND | CENTER FOR ACTIVE LIVI | 52.28 |
| | 4/07/17 | LED FOR SHOP | ELECTRIC | M-DISTR STATION EQUIPM | 279.52 |
| | 4/07/17 | LED FOR SHOP | ELECTRIC | M-DISTR STATION EQUIPM | 25.58 |
| | 4/07/17 | PVC ELBOWS | ELECTRIC | FA DISTR UNDRGRND COND | 549.28_ |
| | | | | TOTAL: | 906.66 |
| ELSING SHAWN | 4/07/17 | INOA | GENERAL FUND | POLICE ADMINISTRATION | 36.17 |
| | 4/07/17 | INOA | GENERAL FUND | POLICE ADMINISTRATION | 97.00_ |
| | | | | TOTAL: | 133.17 |
| EMERGENCY AUTOMOTIVE TECHNOLOGY INC | 4/07/17 | EQUIP SQUADS #26 & 44 | GENERAL FUND | POLICE ADMINISTRATION | 628.60 |
| | 4/07/17 | GAMBER JOHNSON SUPPORT#44 | GENERAL FUND | POLICE ADMINISTRATION | 48.81 |
| | 4/07/17 | EQUIP SQUAD #44 | GENERAL FUND | POLICE ADMINISTRATION | 15.18 |
| | 4/07/17 | GAMBER JOHNSON CRADLE | GENERAL FUND | POLICE ADMINISTRATION | 220.74_ |
| | | | | TOTAL: | 913.33 |
| JOHN E ERPENBACH | 4/07/17 | PRE-EMPLOYMENT EXAM | GENERAL FUND | POLICE ADMINISTRATION | 200.00_ |
| | | | | TOTAL: | 200.00 |
| JEZ-WASH | 4/07/17 | CAR WASHES | GENERAL FUND | POLICE ADMINISTRATION | 160.00_ |
| | | | | TOTAL: | 160.00 |
| FASTENAL COMPANY | 4/07/17 | SAFETY GLASSES | GENERAL FUND | PAVED STREETS | 14.08_ |
| | | | | TOTAL: | 14.08 |
| FERGUSON ENTERPRISES INC #226 | 4/07/17 | PVC PARTS | MUNICIPAL WASTEWAT | M-PURIFY EQUIPMENT | 6.26 |
| | 4/07/17 | PVC CLAMPS | MUNICIPAL WASTEWAT | M-PURIFY EQUIPMENT | 16.12_ |
| | | | | TOTAL: | 22.38 |

| VENDOR SORT KEY | DATE | DESCRIPTION | FUND | DEPARTMENT | AMOUNT_ |
|--|---------|---|------------------------|------------------------|------------|
| FIFE WATER SERVICES INC | 4/07/17 | CHEMICALS | INDUSTRIAL WASTEWA | O-PURIFY MISC | 10,331.60_ |
| | | | | TOTAL: | 10,331.60 |
| FORUM COMMUNICATIONS COMPANY | 4/07/17 | PLANNING COMMISSION | GENERAL FUND | ECONOMIC DEVELOPMENT | 103.50 |
| | 4/07/17 | CAL-WOMENS EXPO | GENERAL FUND | CENTER FOR ACTIVE LIVI | 250.00 |
| | 4/07/17 | SPRING WINE TASTING | LIQUOR | O-GEN MISC | 130.00 |
| | 4/07/17 | NATIONAL AG DAY | LIQUOR | O-GEN MISC | 27.00 |
| | 4/07/17 | NAME THAT TUNE | LIQUOR | O-GEN MISC | 150.00 |
| | 4/07/17 | NAME THAT TUNE | LIQUOR | O-GEN MISC | 368.55_ |
| | | | | TOTAL: | 1,029.05 |
| FRODERMAN RON | 4/07/17 | REIMBURSE MPCA ANNUAL CONF MUNICIPAL WASTEWAT | O-SOURCE MAINS & LIFTS | | 60.05_ |
| | | | | TOTAL: | 60.05 |
| H.M. CRAGG CO | 4/07/17 | BATTERY INSPECTIONS & REPA ELECTRIC | | O-DISTR STATION EXPENS | 1,992.00_ |
| | | | | TOTAL: | 1,992.00 |
| HAWKINS INC | 4/07/17 | 2 TONS CHLORINE | WATER | O-PURIFY | 1,306.00_ |
| | | | | TOTAL: | 1,306.00 |
| IDEXX DISTRIBUTION CORP | 4/07/17 | TOTAL COLIFORM TESTING MAT MUNICIPAL WASTEWAT | O-PURIFY LABORATORY | | 553.50 |
| | 4/07/17 | COLIFORM COMPARATOR BOTTLE MUNICIPAL WASTEWAT | O-PURIFY LABORATORY | | 12.99_ |
| | | | | TOTAL: | 566.49 |
| INTERNATIONAL CITY MANAGEMENT ASSOCIAT | 4/07/17 | DEFERRED COMP | GENERAL FUND | NON-DEPARTMENTAL | 62.00_ |
| | | | | TOTAL: | 62.00 |
| BENJAMIN M MATTISON | 4/07/17 | WINDOW CLEANING | LIQUOR | O-GEN MISC | 64.13_ |
| | | | | TOTAL: | 64.13 |
| JAYCOX IMPLEMENT INC | 4/07/17 | TOOLCAT BUCKET | RECREATION | PARK AREAS | 200.00_ |
| | | | | TOTAL: | 200.00 |
| JERRY'S AUTO SUPPLY | 4/07/17 | LAMP FOR 411 | GENERAL FUND | PAVED STREETS | 15.38 |
| | 4/07/17 | TREE MARKING | RECREATION | TREE REMOVAL | 17.07_ |
| | | | | TOTAL: | 32.45 |
| JOHNSON BROTHERS LIQUOR CO | 4/07/17 | LIQUOR | LIQUOR | NON-DEPARTMENTAL | 3,895.72 |
| | 4/07/17 | WINE | LIQUOR | NON-DEPARTMENTAL | 1,328.92 |
| | 4/07/17 | LIQUOR | LIQUOR | NON-DEPARTMENTAL | 6,722.65 |
| | 4/07/17 | WINE | LIQUOR | NON-DEPARTMENTAL | 3,312.37 |
| | 4/07/17 | WINE | LIQUOR | NON-DEPARTMENTAL | 1,122.70 |
| | 4/07/17 | BEER | LIQUOR | NON-DEPARTMENTAL | 43.98 |
| | 4/07/17 | WINE | LIQUOR | NON-DEPARTMENTAL | 920.00 |
| | 4/07/17 | WINE | LIQUOR | NON-DEPARTMENTAL | 2,112.00 |
| | 4/07/17 | LIQUOR | LIQUOR | NON-DEPARTMENTAL | 1,383.75 |
| | 4/07/17 | WINE | LIQUOR | NON-DEPARTMENTAL | 19.44- |
| | 4/07/17 | WINE | LIQUOR | NON-DEPARTMENTAL | 80.00- |
| | 4/07/17 | LIQUOR | LIQUOR | NON-DEPARTMENTAL | 76.03- |
| | 4/07/17 | FREIGHT | LIQUOR | O-SOURCE MISC | 74.70 |
| | 4/07/17 | FREIGHT | LIQUOR | O-SOURCE MISC | 49.80 |
| | 4/07/17 | FREIGHT | LIQUOR | O-SOURCE MISC | 141.39 |
| | 4/07/17 | FREIGHT | LIQUOR | O-SOURCE MISC | 79.68 |
| | 4/07/17 | FREIGHT | LIQUOR | O-SOURCE MISC | 26.56 |
| | 4/07/17 | FREIGHT | LIQUOR | O-SOURCE MISC | 51.46 |
| | 4/07/17 | FREIGHT | LIQUOR | O-SOURCE MISC | 43.16 |

| VENDOR SORT KEY | DATE | DESCRIPTION | FUND | DEPARTMENT | AMOUNT_ |
|--|---------|-------------------|---------------------|------------------------|-----------|
| | 4/07/17 | FREIGHT | LIQUOR | O-SOURCE MISC | 29.88 |
| | 4/07/17 | FREIGHT | LIQUOR | O-SOURCE MISC | 3.32- |
| | 4/07/17 | FREIGHT | LIQUOR | O-SOURCE MISC | 1.66- |
| | | | | TOTAL: | 21,158.27 |
| LARSON CRANE SERVICE INC | 4/07/17 | SNOW REMOVAL | GENERAL FUND | ICE AND SNOW REMOVAL | 1,140.00_ |
| | | | | TOTAL: | 1,140.00 |
| LAW ENFORCEMENT LABOR SERVICES INC #27 | 4/07/17 | UNION DUES | GENERAL FUND | NON-DEPARTMENTAL | 245.00_ |
| | | | | TOTAL: | 245.00 |
| LAWNS PLUS | 4/07/17 | SNOW REMOVAL | MEMORIAL AUDITORIUM | MEMORIAL AUDITORIUM | 95.00_ |
| | | | | TOTAL: | 95.00 |
| LEAGUE OF MN CITIES | 4/07/17 | MAYORS CONFERENCE | GENERAL FUND | MAYOR AND COUNCIL | 130.00_ |
| | | | | TOTAL: | 130.00 |
| LEAGUE OF MN CITIES INSURANCE TRUST | 4/07/17 | WORK COMP | GENERAL FUND | MAYOR AND COUNCIL | 9.50 |
| | 4/07/17 | WORK COMP | GENERAL FUND | ADMINISTRATION | 152.01 |
| | 4/07/17 | WORK COMP | GENERAL FUND | ELECTIONS | 0.00 |
| | 4/07/17 | WORK COMP | GENERAL FUND | CLERK'S OFFICE | 191.51 |
| | 4/07/17 | WORK COMP | GENERAL FUND | ACCOUNTING | 194.51 |
| | 4/07/17 | WORK COMP | GENERAL FUND | ENGINEERING ADMIN | 319.02 |
| | 4/07/17 | WORK COMP | GENERAL FUND | ECONOMIC DEVELOPMENT | 312.02 |
| | 4/07/17 | WORK COMP | GENERAL FUND | GENERAL GOVT BUILDINGS | 136.76 |
| | 4/07/17 | WORK COMP | GENERAL FUND | POLICE ADMINISTRATION | 14,581.47 |
| | 4/07/17 | WORK COMP | GENERAL FUND | REGULATE LAWFUL GAMBLE | 86.75 |
| | 4/07/17 | WORK COMP | GENERAL FUND | SECURITY CENTER | 361.77 |
| | 4/07/17 | WORK COMP | GENERAL FUND | SECURITY CENTER | 361.77 |
| | 4/07/17 | WORK COMP | GENERAL FUND | FIRE ADMINISTRATION | 5,505.77 |
| | 4/07/17 | WORK COMP | GENERAL FUND | ANIMAL CONTROL ENFORCE | 98.25 |
| | 4/07/17 | WORK COMP | GENERAL FUND | PAVED STREETS | 3,047.49 |
| | 4/07/17 | WORK COMP | GENERAL FUND | PUBLIC WORK SHOP | 339.52 |
| | 4/07/17 | WORK COMP | GENERAL FUND | ICE AND SNOW REMOVAL | 1,029.55 |
| | 4/07/17 | WORK COMP | GENERAL FUND | SIGNS AND SIGNALS | 101.25 |
| | 4/07/17 | WORK COMP | GENERAL FUND | TRASH PICKUP | 149.76 |
| | 4/07/17 | WORK COMP | GENERAL FUND | CODE ENFORCEMENT | 54.25 |
| | 4/07/17 | WORK COMP | GENERAL FUND | CENTER FOR ACTIVE LIVI | 0.00 |
| | 4/07/17 | WORK COMP | GENERAL FUND | LAKE IMPROVEMENT | 44.25 |
| | 4/07/17 | WORK COMP | GENERAL FUND | MISC SPECIAL DAYS/EVEN | 7.50 |
| | 4/07/17 | WORK COMP | MEMORIAL AUDITORIUM | MEMORIAL AUDITORIUM | 55.50 |
| | 4/07/17 | WORK COMP | RECREATION | SOCCER COMPLEX | 307.26 |
| | 4/07/17 | WORK COMP | RECREATION | GOLF COURSE-GREEN | 307.26 |
| | 4/07/17 | WORK COMP | RECREATION | PARK AREAS | 2,170.11 |
| | 4/07/17 | WORK COMP | RECREATION | OLSON PARK CAMPGROUND | 360.77 |
| | 4/07/17 | WORK COMP | RECREATION | TREE REMOVAL | 1,591.83 |
| | 4/07/17 | WORK COMP | ECONOMIC DEV AUTHO | TRAINING/TESTING CENTE | 45.75 |
| | 4/07/17 | WORK COMP | PIR/TRUNKS | SP ASSESS-ADMIN ESCROW | 29.25 |
| | 4/07/17 | WORK COMP | IMPROVEMENT CONST | OTHER MISC PROJECTS | 639.03 |
| | 4/07/17 | WORK COMP | WATER | INJURIES AND DAMAGES | 2,509.87 |
| | 4/07/17 | WORK COMP | MUNICIPAL WASTEWAT | INJURIES AND DAMAGES | 3,711.43 |
| | 4/07/17 | WORK COMP | ELECTRIC | INJURIES & DAMAGES | 2,937.65 |
| | 4/07/17 | WORK COMP | STORM WATER MANAGE | STORM DRAINAGE | 421.27 |
| | 4/07/17 | WORK COMP | STORM WATER MANAGE | STREET CLEANING | 685.28 |
| | 4/07/17 | WORK COMP | LIQUOR | O-GEN MISC | 1,906.84 |
| | 4/07/17 | WORK COMP | AIRPORT | O-GEN MISC | 558.53 |

| VENDOR SORT KEY | DATE | DESCRIPTION | FUND | DEPARTMENT | AMOUNT_ |
|--------------------------------------|---------|----------------------------------|--------------------|------------------------|------------|
| | 4/07/17 | WORK COMP | DATA PROCESSING | DATA PROCESSING | 274.69_ |
| | | | | TOTAL: | 45,597.00 |
| LIGHT AND SIREN | 4/07/17 | TOOLCAT LIGHTBAR | RECREATION | PARK AREAS | 257.86 |
| | 4/07/17 | LED INTERSECTORS UNIT #308 | MUNICIPAL WASTEWAT | M-SOURCE MAINS & LIFTS | 330.74_ |
| | | | | TOTAL: | 588.60 |
| LINCOLN-PIPESTONE RURAL WATER SYSTEM | 4/07/17 | WATER PURCHASES-MARCH EAST WATER | | O-SOURCE MISC | 30,677.46 |
| | 4/07/17 | WATER PURCHASES-MARCH WEST WATER | | O-SOURCE MISC | 25,058.40_ |
| | | | | TOTAL: | 55,735.86 |
| LOCATORS & SUPPLIES INC | 4/07/17 | LEADS | ELECTRIC | O-DISTR MISC | 81.05_ |
| | | | | TOTAL: | 81.05 |
| MARCO | 4/07/17 | SERVICE/SUPPLY-SHARP MX500 | WATER | ACCTS-RECORDS & COLLEC | 103.91 |
| | 4/07/17 | SERVICE/SUPPLY-PRINTERS | WATER | ACCTS-RECORDS & COLLEC | 83.61 |
| | 4/07/17 | SERVICE/SUPPLY-SHARP MX500 | MUNICIPAL WASTEWAT | ACCT-RECORDS & COLLECT | 103.91 |
| | 4/07/17 | SERVICE/SUPPLY-PRINTERS | MUNICIPAL WASTEWAT | ACCT-RECORDS & COLLECT | 83.60 |
| | 4/07/17 | SERVICE/SUPPLY-SHARP MX500 | ELECTRIC | ACCTS-RECORDS & COLLEC | 207.83 |
| | 4/07/17 | SERVICE/SUPPLY-PRINTERS | ELECTRIC | ACCTS-RECORDS & COLLEC | 167.21_ |
| | | | | TOTAL: | 750.07 |
| MARTHALER FORD OF WORTHINGTON | 4/07/17 | REPAIR TRANSMISSION LEAK | GENERAL FUND | POLICE ADMINISTRATION | 30.25 |
| | 4/07/17 | REPAIR TRANSMISSION LEAK | GENERAL FUND | POLICE ADMINISTRATION | 55.00 |
| | 4/07/17 | OIL CHANGE #25 | GENERAL FUND | POLICE ADMINISTRATION | 14.10 |
| | 4/07/17 | OIL CHANGE #25 | GENERAL FUND | POLICE ADMINISTRATION | 5.03_ |
| | | | | TOTAL: | 104.38 |
| MERCHANT JOB TRAINING & SAFETY | 4/07/17 | BOOK #3 VERCROYSE TRAININ | ELECTRIC | O-DISTR MISC | 550.00_ |
| | | | | TOTAL: | 550.00 |
| MIKE'S MINI EXCAVATING | 4/07/17 | SNOW REMOVAL | GENERAL FUND | ICE AND SNOW REMOVAL | 2,324.50_ |
| | | | | TOTAL: | 2,324.50 |
| MINNESOTA ELEVATOR INC | 4/07/17 | QUARTERLY SERVICE | GENERAL FUND | GENERAL GOVT BUILDINGS | 176.99_ |
| | | | | TOTAL: | 176.99 |
| MINNESOTA ENERGY RESOURCES CORP | 4/07/17 | GAS SERVICE | GENERAL FUND | GENERAL GOVT BUILDINGS | 518.61 |
| | 4/07/17 | GAS SERVICE | GENERAL FUND | FIRE ADMINISTRATION | 795.10 |
| | 4/07/17 | GAS SERVICE | GENERAL FUND | PAVED STREETS | 130.18 |
| | 4/07/17 | GAS SERVICE | GENERAL FUND | CENTER FOR ACTIVE LIVI | 423.95 |
| | 4/07/17 | GAS SERVICE | RECREATION | OLSON PARK CAMPGROUND | 137.14 |
| | 4/07/17 | GAS SERVICE | ECONOMIC DEV AUTHO | TRAINING/TESTING CENTE | 626.26 |
| | 4/07/17 | GAS SERVICE | WATER | O-DISTR MISC | 18.77 |
| | 4/07/17 | GAS SERVICE | MUNICIPAL WASTEWAT | O-PURIFY MISC | 1,998.28 |
| | 4/07/17 | GAS SERVICE | LIQUOR | O-GEN MISC | 1,265.98 |
| | 4/07/17 | GAS SERVICE | AIRPORT | O-GEN MISC | 387.16 |
| | 4/07/17 | GAS SERVICE | AIRPORT | O-GEN MISC | 348.92_ |
| | | | | TOTAL: | 6,650.35 |
| MINNESOTA MUNICIPAL UTILITIES ASSOC | 4/07/17 | 2ND QTR OSHA SAFETY PROGRA | GENERAL FUND | ADMINISTRATION | 184.53 |
| | 4/07/17 | 2ND QTR OSHA SAFETY PROGRA | GENERAL FUND | ENGINEERING ADMIN | 338.31 |
| | 4/07/17 | 2ND QTR OSHA SAFETY PROGRA | GENERAL FUND | ECONOMIC DEVELOPMENT | 215.29 |
| | 4/07/17 | PRE-EMPLOYMENT TESTING-MES | GENERAL FUND | POLICE ADMINISTRATION | 35.50 |
| | 4/07/17 | 2ND QTR OSHA SAFETY PROGRA | GENERAL FUND | POLICE ADMINISTRATION | 2,029.87 |
| | 4/07/17 | 2ND QTR OSHA SAFETY PROGRA | GENERAL FUND | FIRE ADMINISTRATION | 2,214.41 |

| VENDOR SORT KEY | DATE | DESCRIPTION | FUND | DEPARTMENT | AMOUNT_ |
|-------------------------------------|---------|----------------------------|---------------------|------------------------|-----------|
| | 4/07/17 | 2ND QTR OSHA SAFETY PROGRA | GENERAL FUND | PAVED STREETS | 61.51 |
| | 4/07/17 | 2ND QTR OSHA SAFETY PROGRA | GENERAL FUND | PAVED STREETS | 307.56 |
| | 4/07/17 | 2ND QTR OSHA SAFETY PROGRA | GENERAL FUND | CODE ENFORCEMENT | 61.51 |
| | 4/07/17 | 2ND QTR OSHA SAFETY PROGRA | RECREATION | PARK AREAS | 369.07 |
| | 4/07/17 | MEMBER DUES-2ND QUARTER | ELECTRIC | ADMIN MISC | 6,654.25 |
| | 4/07/17 | 2ND QTR OSHA SAFETY PROGRA | LIQUOR | O-GEN MISC | 184.53 |
| | 4/07/17 | 2ND QTR OSHA SAFETY PROGRA | DATA PROCESSING | DATA PROCESSING | 246.04_ |
| | | | | TOTAL: | 12,902.38 |
| MINNESOTA WEST | 4/07/17 | CPR INSTRUCTOR BASIC | GENERAL FUND | FIRE ADMINISTRATION | 180.00 |
| | 4/07/17 | CONFINED SPACE ENTRY-RESCU | GENERAL FUND | FIRE ADMINISTRATION | 900.00_ |
| | | | | TOTAL: | 1,080.00 |
| MISCELLANEOUS V AILTS LESTER & FAYE | 4/07/17 | REFUND OF CREDITS-ACCTS FI | GARBAGE COLLECTION | NON-DEPARTMENTAL | 145.11 |
| BERG ANDREW | 4/07/17 | CUSTOMER REBATES | ELECTRIC | CUSTOMER INSTALL EXPEN | 425.00 |
| GIESELMAN DENNIS | 4/07/17 | CUSTOMER REBATES | ELECTRIC | CUSTOMER INSTALL EXPEN | 65.00 |
| GUIITERREZ EDGAR | 4/07/17 | CUSTOMER REBATE | ELECTRIC | CUSTOMER INSTALL EXPEN | 150.00 |
| LAFFRENZEN JIM | 4/07/17 | CUSTOMER REBATE | ELECTRIC | CUSTOMER INSTALL EXPEN | 20.00 |
| PEREZ ECHEVERRIA TERES | 4/07/17 | REFUND OF DEPOSITS-ACCTS F | ELECTRIC | NON-DEPARTMENTAL | 9.89 |
| PEREZ ECHEVERRIA TERES | 4/07/17 | REFUND OF DEPOSITS-ACCTS F | ELECTRIC | ACCTS-RECORDS & COLLEC | 0.20 |
| RALL MARVIN | 4/07/17 | CUSTOMER REBATES | ELECTRIC | CUSTOMER INSTALL EXPEN | 130.00 |
| VEEN ALLEN M | 4/07/17 | REFUND OF DEPOSITS-ACCTS F | ELECTRIC | NON-DEPARTMENTAL | 74.66 |
| VEEN ALLEN M | 4/07/17 | REFUND OF DEPOSITS-ACCTS F | ELECTRIC | ACCTS-RECORDS & COLLEC | 0.20 |
| WYLIE ANTHONY | 4/07/17 | REFUND OF DEPOSITS-ACCTS F | ELECTRIC | NON-DEPARTMENTAL | 51.47 |
| WYLIE ANTHONY | 4/07/17 | REFUND OF DEPOSITS-ACCTS F | ELECTRIC | ACCTS-RECORDS & COLLEC | 0.39_ |
| | | | | TOTAL: | 1,071.92 |
| MMN CHILD SUPPORT PAYMENT CTR | 4/07/17 | GARNISHMENT | GENERAL FUND | NON-DEPARTMENTAL | 43.00_ |
| | | | | TOTAL: | 43.00 |
| MMN DEPT TRANSPORTATION | 4/07/17 | EQUIPMENT CALIBRATION | IMPROVEMENT CONST | HUMISTON AVE & 5TH AVE | 269.30_ |
| | | | | TOTAL: | 269.30 |
| NEW VISION CO-OP | 4/07/17 | PRAMITOL 5PS-SUBSTATIONS | ELECTRIC | O-DISTR STATION EXPENS | 431.25_ |
| | | | | TOTAL: | 431.25 |
| NICOLE R KEMPPEMA | 4/07/17 | CLEANING MARCH MOVIES | MEMORIAL AUDITORIUM | MEMORIAL AUDITORIUM | 336.00_ |
| | | | | TOTAL: | 336.00 |
| NMC EXCHANGE LLC | 4/07/17 | REPAIR SKIDLOADER | LIQUOR | O-GEN MISC | 566.37_ |
| | | | | TOTAL: | 566.37 |
| NOBLES COUNTY AUDITOR/TREASURER | 4/07/17 | LEGAL SERVICES-MARCH | GENERAL FUND | PROSECUTION | 16,713.25 |
| | 4/07/17 | SOLID WASTE MGMT-FEBRUARY | WASTE MANAGEMENT C | SOLID WASTE/RECYCLE | 7,182.00_ |
| | | | | TOTAL: | 23,895.25 |
| ONE OFFICE SOURCE | 4/07/17 | BINDERS, DIVIDERS | GENERAL FUND | MAYOR AND COUNCIL | 71.28 |
| | 4/07/17 | PARCHMENT PAPER | GENERAL FUND | CLERK'S OFFICE | 28.41 |
| | 4/07/17 | POST-IT NOTES | GENERAL FUND | CLERK'S OFFICE | 14.23 |
| | 4/07/17 | AIR FRESHENER | GENERAL FUND | GENERAL GOVT BUILDINGS | 9.98 |
| | 4/07/17 | RETURNED TAPE REFILL | GENERAL FUND | POLICE ADMINISTRATION | 2.87- |
| | 4/07/17 | PENS | GENERAL FUND | SECURITY CENTER | 7.50 |
| | 4/07/17 | PENS | GENERAL FUND | SECURITY CENTER | 7.49 |
| | 4/07/17 | PENS | GENERAL FUND | SECURITY CENTER | 7.44 |
| | 4/07/17 | PENS | GENERAL FUND | SECURITY CENTER | 7.44 |
| | 4/07/17 | ENVELOPES | GENERAL FUND | SECURITY CENTER | 6.00 |

| VENDOR SORT KEY | DATE | DESCRIPTION | FUND | DEPARTMENT | AMOUNT_ |
|--|---------|----------------------------|---------------------|------------------------|-----------|
| | 4/07/17 | ENVELOPES | GENERAL FUND | SECURITY CENTER | 5.99 |
| | 4/07/17 | PRESENTATION EASEL | GENERAL FUND | FIRE ADMINISTRATION | 244.28 |
| | 4/07/17 | WIRE FILER, AIR DUSTER | GENERAL FUND | FIRE ADMINISTRATION | 29.40 |
| | 4/07/17 | COPIER SERVICE-MX2600N | GENERAL FUND | PAVED STREETS | 11.20 |
| | 4/07/17 | PAPER TOWELS | MEMORIAL AUDITORIUM | MEMORIAL AUDITORIUM | 99.80 |
| | 4/07/17 | HAND SOAP | ECONOMIC DEV AUTHO | TRAINING/TESTING CENTE | 82.28 |
| | 4/07/17 | TRASH BAGS | ECONOMIC DEV AUTHO | TRAINING/TESTING CENTE | 32.42 |
| | 4/07/17 | KEYBOARD, MOUSE | WATER | ACCTS-RECORDS & COLLEC | 22.27 |
| | 4/07/17 | KEYBOARD, MOUSE | MUNICIPAL WASTEWAT | ACCT-RECORDS & COLLECT | 22.26 |
| | 4/07/17 | KEYBOARD, MOUSE | ELECTRIC | ACCTS-RECORDS & COLLEC | 44.54 |
| | 4/07/17 | ERASERS | ELECTRIC | ACCTS-RECORDS & COLLEC | 5.49 |
| | 4/07/17 | TAPE, DISPENSER, TONER CAR | LIQUOR | O-GEN MISC | 426.72 |
| | 4/07/17 | CALCULATOR RIBBON | DATA PROCESSING | DATA PROCESSING | 14.94 |
| | 4/07/17 | COPIER SERVICE-MX5140N | DATA PROCESSING | COPIER/FAX | 85.92_ |
| | | | | TOTAL: | 1,284.41 |
| PAUSTIS & SONS | 4/07/17 | WINE | LIQUOR | NON-DEPARTMENTAL | 2,086.00 |
| | 4/07/17 | FREIGHT | LIQUOR | O-SOURCE MISC | 25.00_ |
| | | | | TOTAL: | 2,111.00 |
| PEPSI COLA BOTTLING CO | 4/07/17 | MIX | LIQUOR | NON-DEPARTMENTAL | 117.90 |
| | 4/07/17 | MIX | LIQUOR | NON-DEPARTMENTAL | 11.95 |
| | 4/07/17 | MIX | LIQUOR | NON-DEPARTMENTAL | 48.00_ |
| | | | | TOTAL: | 177.85 |
| PHILLIPS WINE & SPIRITS INC | 4/07/17 | LIQUOR | LIQUOR | NON-DEPARTMENTAL | 1,681.08 |
| | 4/07/17 | WINE | LIQUOR | NON-DEPARTMENTAL | 69.00 |
| | 4/07/17 | LIQUOR | LIQUOR | NON-DEPARTMENTAL | 5,957.60 |
| | 4/07/17 | WINE | LIQUOR | NON-DEPARTMENTAL | 3,937.46 |
| | 4/07/17 | WINE | LIQUOR | NON-DEPARTMENTAL | 3.42- |
| | 4/07/17 | FREIGHT | LIQUOR | O-SOURCE MISC | 23.67 |
| | 4/07/17 | FREIGHT | LIQUOR | O-SOURCE MISC | 3.32 |
| | 4/07/17 | FREIGHT | LIQUOR | O-SOURCE MISC | 79.12 |
| | 4/07/17 | FREIGHT | LIQUOR | O-SOURCE MISC | 148.16_ |
| | | | | TOTAL: | 11,895.99 |
| PICTOMETRY INTERNATIONAL CORP | 4/07/17 | LICENSE AGREEMENT | GENERAL FUND | ENGINEERING ADMIN | 875.00_ |
| | | | | TOTAL: | 875.00 |
| POST BOARD | 4/07/17 | OFFICER LICENSE | GENERAL FUND | POLICE ADMINISTRATION | 90.00_ |
| | | | | TOTAL: | 90.00 |
| PROFESSIONAL LAW ENFORCEMENT ASSISTANT | 4/07/17 | CONFERENCE REGISTRATIONS | GENERAL FUND | SECURITY CENTER | 85.00 |
| | 4/07/17 | CONFERENCE REGISTRATIONS | GENERAL FUND | SECURITY CENTER | 85.00_ |
| | | | | TOTAL: | 170.00 |
| PROSTEAM CLEANING INC | 4/07/17 | CARPET CLEANING | LIQUOR | O-GEN MISC | 1,257.49_ |
| | | | | TOTAL: | 1,257.49 |
| RACOM CORP | 4/07/17 | MAINTENANCE CONTRACT | GENERAL FUND | POLICE ADMINISTRATION | 486.16 |
| | 4/07/17 | INSTALL FOR NEW CAR #46 | GENERAL FUND | POLICE ADMINISTRATION | 2,350.00_ |
| | | | | TOTAL: | 2,836.16 |
| RED BULL DISTRIBUTION COMPANY INC | 4/07/17 | MIX | LIQUOR | NON-DEPARTMENTAL | 180.00_ |
| | | | | TOTAL: | 180.00 |

| VENDOR SORT KEY | DATE | DESCRIPTION | FUND | DEPARTMENT | AMOUNT_ |
|----------------------------------|---------|------------------------|---------------------|------------------------|-----------|
| RESERVE ACCOUNT-ACCOUNT#30233498 | 4/07/17 | POSTAGE REFILL | WATER | ADMIN OFFICE SUPPLIES | 150.00 |
| | 4/07/17 | POSTAGE REFILL | WATER | ACCTS-RECORDS & COLLEC | 1,350.00 |
| | 4/07/17 | POSTAGE REFILL | MUNICIPAL WASTEWAT | ADMIN OFFICE SUPPLIES | 150.00 |
| | 4/07/17 | POSTAGE REFILL | MUNICIPAL WASTEWAT | ACCT-RECORDS & COLLECT | 1,350.00 |
| | 4/07/17 | POSTAGE REFILL | ELECTRIC | ADMIN OFFICE SUPPLIES | 300.00 |
| | 4/07/17 | POSTAGE REFILL | ELECTRIC | ACCTS-RECORDS & COLLEC | 2,700.00_ |
| | | | | TOTAL: | 6,000.00 |
| TRICKERS | 4/07/17 | NEW POLICE OFFICER | GENERAL FUND | POLICE ADMINISTRATION | 15.00_ |
| | | | | TOTAL: | 15.00 |
| ROBINSON STEVE | 4/07/17 | REIMBURSE MILEAGE | GENERAL FUND | ADMINISTRATION | 371.29_ |
| | | | | TOTAL: | 371.29 |
| RUNNINGS SUPPLY INC-ACCT#9502440 | 4/07/17 | PD BLOWER OIL | WATER | M-PURIFY EQUIPMENT | 19.48 |
| | 4/07/17 | GLOVES | ELECTRIC | M-DISTR UNDERGRND LINE | 14.99 |
| | 4/07/17 | MATS | ELECTRIC | M-DISTR UNDERGRND LINE | 34.99 |
| | 4/07/17 | TOOLS | ELECTRIC | M-DISTR UNDERGRND LINE | 171.89 |
| | 4/07/17 | TOOLS | ELECTRIC | M-DISTR UNDERGRND LINE | 55.06_ |
| | | | | TOTAL: | 296.41 |
| RUNNINGS SUPPLY INC-ACCT#9502485 | 4/07/17 | SIGN BOX BOLTS/NUTS | GENERAL FUND | SIGNS AND SIGNALS | 7.08 |
| | 4/07/17 | SAW | RECREATION | PARK AREAS | 99.99 |
| | 4/07/17 | SWEEPER HOSE | STORM WATER MANAGE | STREET CLEANING | 5.99_ |
| | | | | TOTAL: | 113.06 |
| SCHAAP SANITATION INC | 4/07/17 | MONTHLY SERVICE | GENERAL FUND | GENERAL GOVT BUILDINGS | 120.12 |
| | 4/07/17 | MONTHLY SERVICE | GENERAL FUND | FIRE ADMINISTRATION | 78.59 |
| | 4/07/17 | MONTHLY SERVICE | GENERAL FUND | PAVED STREETS | 107.36 |
| | 4/07/17 | MONTHLY SERVICE | GENERAL FUND | CODE ENFORCEMENT | 111.48 |
| | 4/07/17 | MONTHLY SERVICE | GENERAL FUND | CENTER FOR ACTIVE LIVI | 50.72 |
| | 4/07/17 | MONTHLY SERVICE | MEMORIAL AUDITORIUM | MEMORIAL AUDITORIUM | 122.90 |
| | 4/07/17 | MONTHLY SERVICE | RECREATION | GOLF COURSE-GREEN | 106.92 |
| | 4/07/17 | MONTHLY SERVICE | RECREATION | PARK AREAS | 369.35 |
| | 4/07/17 | MONTHLY SERVICE | ECONOMIC DEV AUTHO | TRAINING/TESTING CENTE | 152.50 |
| | 4/07/17 | MONTHLY SERVICE | WATER | O-DISTR MISC | 137.94 |
| | 4/07/17 | MONTHLY SERVICE | MUNICIPAL WASTEWAT | O-PURIFY MISC | 241.02 |
| | 4/07/17 | MONTHLY SERVICE | ELECTRIC | O-DISTR MISC | 157.74 |
| | 4/07/17 | MONTHLY SERVICE | LIQUOR | O-GEN MISC | 153.12 |
| | 4/07/17 | MONTHLY SERVICE | AIRPORT | O-GEN MISC | 99.91 |
| | 4/07/17 | SOLID WASTE-FEBRUARY | GARBAGE COLLECTION | SOLID WASTE/RECYCLE | 64,751.39 |
| | 4/07/17 | SOLID WASTE-FEBRUARY | GARBAGE COLLECTION | SOLID WASTE/RECYCLE | 13,107.15 |
| | 4/07/17 | SOLID WASTE-FEBRUARY | GARBAGE COLLECTION | SOLID WASTE/RECYCLE | 1,349.35- |
| | 4/07/17 | SOLID WASTE-FEBRUARY | GARBAGE COLLECTION | CODE ENFORCEMENT | 4,201.47_ |
| | | | | TOTAL: | 82,720.33 |
| SCHOLTES MOTORS INC | 4/07/17 | BRAKE REPAIR TAURUS | GENERAL FUND | ENGINEERING ADMIN | 105.40 |
| | 4/07/17 | DOOR HANDLE RANGER | GENERAL FUND | ENGINEERING ADMIN | 127.70_ |
| | | | | TOTAL: | 233.10 |
| SCHWALBACH #4465 | 4/07/17 | FASTENERS, BRACE | MEMORIAL AUDITORIUM | MEMORIAL AUDITORIUM | 11.75_ |
| | | | | TOTAL: | 11.75 |
| SCHWALBACH ACE #6067 | 4/07/17 | SAMPLE SHIPPING | WATER | O-PURIFY MISC | 15.62 |
| | 4/07/17 | METER INSTALL SUPPLIES | WATER | O-DISTR METERS | 56.97 |
| | 4/07/17 | METER INSTALL SUPPLIES | WATER | O-DISTR METERS | 4.19 |

| VENDOR SORT KEY | DATE | DESCRIPTION | FUND | DEPARTMENT | AMOUNT_ |
|--|---------|-------------------------------|--------------------|------------------------|-----------|
| | 4/07/17 | SHOP SUPPLIES | WATER | O-DISTR MISC | 3.99 |
| | 4/07/17 | 2" GALV PARTS | MUNICIPAL WASTEWAT | M-SOURCE MAINS & LIFTS | 17.78 |
| | | | | TOTAL: | 98.55 |
| SOUTHERN GLAZER'S OF MN | 4/07/17 | LIQUOR | LIQUOR | NON-DEPARTMENTAL | 1,634.70 |
| | 4/07/17 | WINE | LIQUOR | NON-DEPARTMENTAL | 492.66 |
| | 4/07/17 | LIQUOR | LIQUOR | NON-DEPARTMENTAL | 10,462.55 |
| | 4/07/17 | WINE | LIQUOR | NON-DEPARTMENTAL | 4,016.00 |
| | 4/07/17 | FREIGHT | LIQUOR | O-SOURCE MISC | 21.62 |
| | 4/07/17 | FREIGHT | LIQUOR | O-SOURCE MISC | 15.42 |
| | 4/07/17 | FREIGHT | LIQUOR | O-SOURCE MISC | 166.18 |
| | 4/07/17 | FREIGHT | LIQUOR | O-SOURCE MISC | 114.54 |
| | | | | TOTAL: | 16,923.67 |
| SOUTHWEST HEARING TECHNOLOGIES INC | 4/07/17 | AUDIOMETRIC TESTING | WATER | O-DISTR MISC | 60.00 |
| | 4/07/17 | AUDIOMETRIC TESTING | MUNICIPAL WASTEWAT | O-SOURCE MAINS & LIFTS | 20.00 |
| | 4/07/17 | AUDIOMETRIC TESTING | MUNICIPAL WASTEWAT | O-PURIFY MISC | 60.00 |
| | 4/07/17 | AUDIOMETRIC TESTING | ELECTRIC | O-DISTR MISC | 60.00 |
| | | | | TOTAL: | 200.00 |
| SOUTHWEST MINNESOTA REGIONAL RADIO BOA | 4/07/17 | DUES | GENERAL FUND | POLICE ADMINISTRATION | 2,038.00 |
| | | | | TOTAL: | 2,038.00 |
| SUNSHINE INDUSTRIAL INC | 4/07/17 | CUT-OFF SAW BLADE | WATER | O-DISTR MISC | 98.34 |
| | | | | TOTAL: | 98.34 |
| T & P SALES INC | 4/07/17 | METER GASKETS | WATER | M-DISTR METERS | 162.60 |
| | | | | TOTAL: | 162.60 |
| UNITED PARCEL SERVICE | 4/07/17 | INTERNET SHIPPING CHARGES | ELECTRIC | O-DISTR MISC | 23.44 |
| | | | | TOTAL: | 23.44 |
| VERIZON WIRELESS | 4/07/17 | AIR CARDS | GENERAL FUND | POLICE ADMINISTRATION | 630.24 |
| | | | | TOTAL: | 630.24 |
| VISU-SEWER INC | 4/07/17 | 2015 SEWER TELEVISIONING FINA | MUNICIPAL WASTEWAT | NON-DEPARTMENTAL | 500.00 |
| | 4/07/17 | 2015 SEWER TELEVISIONING FINA | MUNICIPAL WASTEWAT | M-SOURCE MAINS & LIFTS | 237.60 |
| | | | | TOTAL: | 737.60 |
| WABASSO DIESEL SERVICE INC | 4/07/17 | SERVICE SWEEPER #408 | STORM WATER MANAGE | STREET CLEANING | 1,008.00 |
| | 4/07/17 | SERVICE SWEEPER #408 | STORM WATER MANAGE | STREET CLEANING | 1,000.97 |
| | | | | TOTAL: | 2,008.97 |
| WESCO RECEIVABLES CORP | 4/07/17 | SLINGS | ELECTRIC | M-DISTR UNDERGRND LINE | 98.38 |
| | | | | TOTAL: | 98.38 |
| WORTHINGTON EAGLES LODGE | 4/07/17 | 2016 REFUND GAMBLING | GENERAL FUND | REGULATE LAWFUL GAMBLE | 403.97 |
| | | | | TOTAL: | 403.97 |
| WORTHINGTON ELKS LODGE | 4/07/17 | 2016 REFUND GAMBLING | GENERAL FUND | REGULATE LAWFUL GAMBLE | 171.49 |
| | | | | TOTAL: | 171.49 |
| WORTHINGTON HOCKEY ASSOC | 4/07/17 | 2016 REFUND GAMBLING | GENERAL FUND | REGULATE LAWFUL GAMBLE | 1,246.15 |
| | | | | TOTAL: | 1,246.15 |
| WORTHINGTON OPTIMIST | 4/07/17 | 2016 REFUND GAMBLING | GENERAL FUND | REGULATE LAWFUL GAMBLE | 267.15 |

| VENDOR SORT KEY | DATE | DESCRIPTION | FUND | DEPARTMENT | AMOUNT_ |
|-----------------|---------|----------------|--------------|------------------------|-----------|
| | | | | TOTAL: | 267.15 |
| YMCA | 4/07/17 | CAL MANAGEMENT | GENERAL FUND | CENTER FOR ACTIVE LIVI | 3,160.48_ |
| | | | | TOTAL: | 3,160.48 |

===== FUND TOTALS =====

| | | |
|-----|------------------------|------------|
| 101 | GENERAL FUND | 75,526.95 |
| 202 | MEMORIAL AUDITORIUM | 720.95 |
| 229 | RECREATION | 14,633.37 |
| 231 | ECONOMIC DEV AUTHORITY | 5,939.21 |
| 321 | PIR/TRUNKS | 29.25 |
| 401 | IMPROVEMENT CONST | 908.33 |
| 601 | WATER | 61,857.42 |
| 602 | MUNICIPAL WASTEWATER | 15,001.18 |
| 604 | ELECTRIC | 21,464.78 |
| 605 | INDUSTRIAL WASTEWATER | 31,938.58 |
| 606 | STORM WATER MANAGEMENT | 3,121.51 |
| 609 | LIQUOR | 103,430.78 |
| 612 | AIRPORT | 1,394.52 |
| 702 | DATA PROCESSING | 621.59 |
| 873 | GARBAGE COLLECTION | 80,855.77 |
| 878 | WASTE MANAGEMENT COLL | 7,182.00 |

GRAND TOTAL: 424,626.19
