

WORTHINGTON CITY COUNCIL

AGENDA

7:00 P.M. - Monday, May 8, 2017
City Hall Council Chambers

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS AND OPENING REMARKS

C. AGENDA ADDITIONS/CHANGES AND CLOSURE

1. Additions/Changes
2. Closure

D. CONSENT AGENDA

1. CITY COUNCIL MINUTES (WHITE)
 - a. City Council Minutes of Regular Meeting April 24, 2017
2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Water and Light Commission Minutes of Regular Meeting May 1, 2017
 - b. Planning Commission Minutes of May 2, 2017
 - c. Center for Active Living Committee Minutes of April 12, 2017
 - d. Worthington Convention and Visitors Bureau Minutes of March 29, 2017
3. a. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

1. Application to Block Streets - Worthington Okabena Windsurfers
 2. Application to Block Streets - Solid Rock Assembly
 3. Application to Block Streets - Worthington International Festival
 4. Application for Temporary On-Sale Liquor License - Worthington Okabena Windsurfers
4. b. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

Case Item

1. Approve 2017 Soccer League Agreement

5. BILLS PAYABLE (WHITE)

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and are approved by the Water and Light Commission

E. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

1. Second Reading Proposed Ordinance Amending Chapter 116 of the Worthington City Code - Lawful Gambling
2. Memorial Auditorium - ISD #518 Rental Agreement
3. Designation of Official City Representative to Cuero, Texas for 2017 Turkey Fest and Authorization for Reimbursement of Expenses

F. CITY COUNCIL BUSINESS - PUBLIC SAFETY (TAN)

Case Items

1. Acceptance of Estate Donation
2. Budget Amendment/Expenditures of K-9 Funds

G. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Items

1. Award Contract for 2017 SAP Concrete Reconditioning Project

H. CITY COUNCIL BUSINESS - COMMUNITY/EC DEVELOPMENT (GRAY)

Case Items

1. Conditional Use Permit - Lot 1, Block 2, Fareway First Addition
2. Preliminary Plat - South Lake Subdivision

I. COUNCIL COMMITTEE REPORTS

1. Mayor Kuhle
2. Council Member Janssen
3. Council Member Oberloh
4. Council Member Cummings
5. Council Member Ernst
6. Council Member Harmon

J. CITY ADMINISTRATOR REPORT

K. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, APRIL 24, 2017**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Larry Janssen, Chad Cummings, Amy Ernst, Mike Harmon. Excused Absence: Alan Oberloh. Honorary Council Member: Chris Kielblock.

Staff present: Steve Robinson, City Administrator; Brad Chapulis, Director of Community/Economic Development; Todd Wietzema, Public Works Director; Dwayne Haffield, Director of Engineering; Mindy Eggers, Assistant City Clerk.

Others present: Justine Wettschreck, KWOA; Karl Evers-Hallstrom, Daily Globe; Kathleen Kusz, Nobles County Attorney; Brett Wiltrout, Public Safety; Tom Johnson, Nobles County Administrator.

The Pledge of Allegiance was recited.

HONORARY COUNCIL MEMBER

Mayor Kuhle presented Chris Kielblock with a certificate and thanked him for serving as the Honorary Council Member for the months of February, March and April, 2017.

AGENDA CLOSED/APPROVED WITH CHANGE

Steve Robinson, City Administrator, stated that Item G. 6 will be moved to G. 2. The motion was made by Council Member Janssen, seconded by Council Member Harmon and unanimously carried to close/approve the agenda with the change.

CONSENT AGENDA APPROVED

The motion was made by Council Member Janssen, seconded by Council Member Harmon and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Regular Meeting of April 10, 2017
- Minutes of Boards and Commissions - Water and Light Commission Minutes of Regular Meeting of April 17, 2017; Planning Commission Minutes of April 4, 2017; Worthington Housing and Redevelopment Authority Board Minutes of March 28, 2017; Public Arts Commission Minutes of April 4, 2017; Public Arts Commission Minutes of March 30, 2017;
- General Fund Statement of Revenues and Expenditures - Budget and Actual for the period January 1, 2017 through March 31, 2017; Municipal Liquor Store Income Statement for the Period of January 1, 2017 through March 31, 2017
- Set Public meeting date of June 12, 2017 for Review of Storm Water Pollution Prevention Plan
- Bills payable and totaling \$623,553.28 be ordered paid

PUBLIC HEARING AND RESOLUTION NO. 2017-04-01 APPROVING TAX ABATEMENT

FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813 - PARCEL NO. 31-3997-060 - SOUTH CRAILSHEIM ROAD)

Pursuant to published notice, this was the time and date set for public hearing for a Nobles Home Initiative Application - Parcel No. 31-3997-060 - South Crailsheim Road.

The motion was made by Council Member Cummings, seconded by Council Member Janssen and unanimously carried to open the hearing.

Brad Chapulis, Director of Community/Economic Development, said V & O Properties was seeking the approval of a tax abatement for the construction of a proposed duplex in its West Park Acres development 1030-1088 Crailsheim Road. Both units will be approximately 1,340 square feet, including a two stall attached garage on the property legally described as Sect - 28 Twp-102 Rang-40 1.516 Acre Tract in NE 1/4, SE 1/4 Acre 1.516, City of Worthington, Nobles County, Minnesota. Mr. Chapulis said the application meets all of the parameters of the NHI Guidelines, therefore, staff was recommending approval of the application.

Mayor Kuhle asked if there was anyone present who wished to present testimony regarding the application. None was received.

The motion was made by Council Member Ernst, seconded by Council Member Janssen and unanimously carried to close the hearing.

The motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to adopt the following resolution approving the application for tax abatement for Parcel ID #31-3997-060 - V & O Properties - South Crailsheim Road:

RESOLUTION NO. 2017-04-01

A RESOLUTION APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813

PUBLIC HEARING AND RESOLUTION NOS. 2017-04-02 & 2017-04-03 ADOPTED APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813 - PARCEL ID #31-1534-225 and PARCEL#31-1534-220 - GRAND AVENUE

Pursuant to published notice, this was the time and date set for public hearing for a Nobles Home Initiative Application - Parcel ID #31-1534-225 and Parcel ID #31-1534-220, Grand Avenue.

The motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to open the hearing.

Brad Chapulis, Director of Community/Economic Development, said Larry Davis was seeking the approval of a tax abatement for the construction of a single family dwelling on each of the two properties he owns that are legally described as Lot 5 and Lot 6, Block 1, Davis Addition, City of Worthington, Nobles County, Minnesota. Both single family dwellings will include 1,566 square feet of living space on the main level, an unfinished basement and a two-stall garage. Mr. Chapulis said the application meets all of the parameters of the NHI Guidelines, therefore, staff was recommending approval of the application.

Mayor Kuhle asked if there was anyone present who wished to present testimony regarding the application. None was received.

The motion was made by Council Member Janssen, seconded by Council Member Harmon and unanimously carried to close the hearing.

The motion was made by Council Member Harmon, seconded by Council Member Cummings and unanimously carried to adopt the following resolutions approving the application for tax abatement for Parcel ID #31-0611-000 - and Parcel ID #31-1534-220 - Larry Davis - Grand Avenue:

RESOLUTION NO. 2017-04-02

A RESOLUTION APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2017-04-03

A RESOLUTION APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813

(Refer to Resolution File for complete copy of Resolution)

NOBLES COUNTY ATTORNEY'S OFFICE REPORT TO COUNCIL

Kathleen Kusz, Nobles County Attorney, provided information on the work her office has performed over the past year for the City of Worthington in regards to prosecutions. The actual total case loads fell below the maximum recommended caseload, which seems to be the trend statewide. Ms. Kusz said she felt that, averaged over the past several years, the City was getting a lot of work from them for their money.

Also presented was an estimated proposed budget for County Attorney / City Prosecution Agreement

Fees. Ms. Kusz said she wanted to provide the information now so Council would have it when they started their budget discussions this year for 2018. The City's portion is 1/4 of the proposed budget but does not reflect actual amount in salaries/benefits as actual amounts will depend on contract negotiations. She also gave Council a "heads up" that they are looking at replacing their current MCAPS system, which is currently two duplicate systems - one for the County and one for the City's cases. At this time Murray County is making the switch and Nobles County is looking at switching over in a year or two.

Council Member Ernst encouraged one database to merge information for efficiency reasons.

Mayor Kuhle noted it would be appreciated to have the proposed figure of the MCAPS system before the City budget process.

Ms. Kusz thanked Council for the opportunity to talk to them, and Council in turn thanked her for the information.

NOBLES COUNTY PROJECT UPDATE

Tom Johnson, Nobles County Administrator, provided an update on the Prairie Justice Center garage addition and the new connecting road that will come straight out of the garage that will allow officers to get out quicker not having to go through the parking lot. The Nobles County Public Works Department will be doing the construction on the new road. Steve Schneider, County Engineer is surveying and preparing a plan for the project.

Mr. Johnson explained that the floor plan designer is working in conjunction with the roof designer on the Prairie Justice Center roof project. After investigating the condition of the roof it has been determined the roof membrane is very weak and after all the testing is complete the roofing designer will be making a recommendation that will include a couple options. Council Member Ernst asked if there would be a warranty on the new roof. Mr. Johnson stated yes but depending on the length of warranty it adds more cost to the project and by the time you get past the 20 year mark of the life of the roof there isn't much warranty left. Council Member Cummings stated it's important to note that the company that did the initial roof is not in business anymore so there is no warranty to fall back on. Mr. Johnson added that part of the bid process will include a history of each company that bids on the project. The goal is to finalize the project in May and get bids out for an August/September build date but the roofing company is estimating the roof to be a 24 week project since it's in such bad shape so the project may not be completed.

Details for the electrical and mechanical systems are being evaluated and EDI, the company that designed the building, will be down to take a look at the current system and possible ways to separate the jail from the main system. Currently one system runs the whole building and when the new chiller was installed the whole building had to be shut down for about fifteen minutes which isn't

convenient for the jail. The chiller, however, has is up and running and came in on budget.

Council Member Harmon asked the amount of the City's responsibility toward the projects. Mr. Johnson stated the City's portion of the garage addition is a 50/50 split and the general operations portion is 12.89%, the new roof would fall under general operations. Mr. Johnson noted that any repairs or security upgrades made on the County side only would not effect the City.

Mr. Johnson explained that the landscaping will be completely redone on the Tenth Street side of the Government Center bringing it up to ADA standards, more hard scape will be used instead of traditional landscaping to avoid a lot of maintenance. The project is slated to be redone between the International Festival and King Turkey Day.

Mayor Kuhle asked if it would be possible to have the Val Ruesch, Nobles County Assessor, come and give an update to Council. Mr. Johnson agreed that would be beneficial.

Mayor Kuhle and Council thanked Mr. Johnson for the update.

LIQUOR STORE APPROVAL OF PLANS AND AUTHORIZATION TO ADVERTISE FOR BIDS

Steve Robinson, City Administrator stated that TSP, the City's architect, has completed the construction documents for the liquor store relocation project. The construction documents include architectural and engineering plans, specifications, bid documents and contracts.

Mr. Robinson shared the site plan, floor plan, and building elevations with Council. He noted that existing shelving, checkout counters and some of the false ceiling tiles would be used in the new location. The ceiling tiles will be suspended from the open ceiling adding to the aesthetics.

Mr. Robinson provided the proposed bidding schedule would be:

- April 27, 2017 - Advertisement for Bids
- May 18, 2017 - Bid Opening
- May 22, 2017 - Council consideration of awarding contract

A motion was made by Council Member Cummings, seconded by Council Member Janssen and unanimously approved the Liquor Store plans and authorization to advertise for bids.

SUMMARY OF PERFORMANCE EVALUATION OF CITY ADMINISTRATOR

At their April 10, 2017 meeting, Council completed a performance evaluation of City Administrator Steve Robinson in closed session as allowed by MS § 13D.05 Subd. 3(a). The statute also provides that Council must provide a summary of the performance evaluation at their next open meeting.

Mayor Kuhle stated that a performance evaluation was conducted for City Administrator Steve Robinson, the evaluation was satisfactory and a salary adjustment was granted. The Mayor congratulated Mr. Robinson and noted that Council appreciated his service.

APPROVED FIRST READING PROPOSED ORDINANCE AMENDING CHAPTER 116 OF THE WORTHINGTON CITY CODE - LAWFUL GAMBLING

Steve Robinson, City Administrator, stated that the Minn. Stat. § 349.213, Subd. 3 provides that Cities may impose a tax of up to 3% on a lawful gambling organization's gross receipts, less prizes paid, to cover the amount necessary for costs incurred by the City to regulate lawful gambling. Pursuant to statute, any amounts in excess collected through the tax must be refunded to the organization. The City of Worthington currently imposes the full 3% tax, as established by Ordinance No. 725 August 8, 1988 and revised Ordinance 924 August 27, 2001. Based on collections the 3% has exceeded the amount needed to regulate lawful gambling, resulting in annual refunds to the organizations. It is staff's opinion that a 1% lawful gambling tax would sufficiently cover the costs incurred by the City for enforcement, however, staff will monitor the receipts in relation to costs incurred and recommend further adjustments if necessary. Staff is recommending changing the lawful gambling tax rate from its current 3% to 1% for organizations engaged with lawful gambling.

A motion was made by Council Member Harmon, seconded by Council Member Ernst and unanimously approved to give first reading to the Ordinance Amending Chapter 116 of the Worthington City Code - Lawful Gambling.

BURNING PERMIT APPLICATION - PHEASANTS FOREVER - NOBLES COUNTY CHAPTER APPROVED

Steve Robinson, City Administrator, stated an application for a burning permit has been received from Pheasants Forever, Nobles County Chapter, for a controlled burn near the Prairie Justice Center. The intent of the burn is to prep the site for conversion to an extensive pollinator habitat. The burn is planned to be from 3:00 p.m. to 6:00 p.m. sometime during the week of April 23, 2017 to April 30, 2017, subject to wind conditions. The main concern during the burn is its proximity to the airport, therefore, the following conditions should be included in approval of the permit.

1. Conditions at the time of the proposed burn must be approved by the Airport Manager to ensure smoke drift will not interfere with air traffic and that any appropriate NOTAMs are issued. In general, conditions will need to allow for the preferred runway, given the wind direction, to be used without a reduction in visibility.
2. Individual burns need to be kept small so as to be more easily managed and give off less smoke.

3. Representatives of the Worthington Fire Department shall be on-site to assist with the burn.
4. Prefer Northeast winds of 15 mph or less

Todd Wietzema, Public Works Director/Airport Manager, stated that he has discussed the burning permit with the Rick Von Holdt, Fire Chief.

Honorary Council Member Chris Kielblock asked why in the application that northwest winds were recommended and in the staff recommendation it said northwest winds were preferred. Mr. Wietzema stated that he would prefer northwest winds so the smoke would not blow towards the homes in the area.

A motion was made by Council Member Ernst, seconded by Council Member Cummings and unanimously carried to approve the burning permit application for Pheasants Forever - Nobles County Chapter.

2017 PRIVATE DOCK APPLICATIONS APPROVED

Todd Wietzema, Public Works Director, reported that additional applications to install private docks on public property for 2017 have been received from the following people:

Bruce Pass	214 Lake Street
Clarence Kremer	916 W. Lake Avenue
Jeff Meinders	512 W. Lake Avenue

All of the applicants meet all of the City Dock Policy requirements.

The motion was made by Council Member Cummings, seconded by Council Member Janssen and unanimously carried to approve the additional applications as listed for 2017 Dock Permits.

APPROVED PLANS AND AUTHORIZED ADVERTISEMENT FOR MCMILLAN STREET RECONSTRUCTION AND RYAN'S ROAD WALK PROJECT

Dwayne Haffield, Director of Engineering, explained the firm of SEH has completed the plans and specifications for the reconstruction of McMillan Street from Oxford Street to Ryan's Road which includes a 5' walk on the west side of the street and an 8' walk (multi-use trail) on the east side of the street. The project plans also include installation of a 5' walk on the south side of Ryan's Road from McMillan Street to Ray Drive. Modifications to Ryan's Road curb line are needed at certain locations to allow installation of the walk. The typical section for McMillan Street is a 30' street width and 6' separation from face of curb (5.33' grass boulevard) to the walks. The sidewalk on

Ryan's Road is typically located 7' feet from the face of curb. On both streets the street width and/or walk separation stated above is typical, the actual street width and walk location varies depending on the presence of a turn lane or utility facilities. Walk construction also includes pedestrian ramp modifications and a walk extension on the east side of McMillan Street south of Oxford Street.

Mr. Haffield explained the project involves storm sewer modifications to intercept storm water flows in order to minimize the width of flow into the driving lanes and to intercept residual flows across the Stower Drive intersection. The valley gutters or "flow through" gutters at the Stower Drive intersection will, however, not be eliminated. The project also includes modifications to the McMillan Street and Oxford Street traffic signal system. The key modifications include updating for ADA compliance (pedestrian signal heads revised to have count down timers, and push buttons updated to be ADA compliant audible buttons) and inclusion of left turn flashing yellow arrows. The left turn (permitted) flashing yellow arrows will be preceded by a protected left turn green arrow for all four intersection approaches at the beginning of the left turn signal movement. The total estimated project cost including engineering and contingencies is \$1,258,000. The project is eligible for Municipal State Aid Street (MSAS) funding except those costs for storm sewer modifications estimated to be \$78,580. The Storm Water Utility Fund budget included only \$18,580 in utility revenue for the storm work in anticipation of MSAS funding being available for the remaining costs. It is proposed that the remaining costs for the storm sewer modifications be funded by amending Storm Water Utility Fund budget to decrease the increase in reserves for the Centennial Park lift station from \$160,000 to \$100,000 (\$60,000 decrease) and increase the use of utility revenue for the McMillan Street storm sewer work. The Centennial Park lift station project financing involves increasing reserves over a period of years so as to accumulate necessary funds. Future budgets will need to reflect this year's adjustment to the reserve increase. It may be noted that the storm sewer adjustment costs are not eligible for MSAS funding due to deficiencies in the existing pipe sizing. The current under sizing has not created a problem and the necessary changes are not seen as warranted. Replacing the piping would increase the current project cost by an estimated \$91,000 and involve deeper roadbed disturbances.

Mayor Kuhle asked if the remainder of the trail system on Ryan's Road would be done sooner rather than later. Mr. Haffield stated that it is in the projected plans and acquiring the right away takes some time but would remain a priority.

Honorary Council Member Chris Kielblock asked if there was discussion held on putting the wider sidewalk on the business side of McMillan between Oxford Street and Stower Drive. Mr Haffield explained that at the open houses maintenance was discussed in general and eventually the houses will disappear in that area.

A motion was made by Council Member Janssen, seconded by Council Member Harmon and unanimously carried to approve plans and specifications for the McMillan Street reconstruction and Ryan's Road Walk project and authorize advertisement for bids to be received on May 19, 2017.

AUTHORIZATION REQUESTING QUOTES FOR CONSTRUCTING LAKE STREET TRAIL/SIDEWALK CROSSINGS APPROVED

Dwayne Haffield, Director of Engineering, stated that the 2017 Construction Fund budget includes \$55,000 (as a carry over from 2016) for constructing pedestrian crossings/trail access openings on Lake Street at 3rd Avenue, 5th Avenue and 6th Avenue. The current estimated total project cost, including engineering and contingencies, is \$45,000. The walk extensions on the easterly side of Lake Street are walk width. The extensions from Lake Street to the existing trail are 10' in width. Mr. Haffield explained that construction would not be allowed to commence until after the annual Windsurfing Regatta. Mr. Haffield noted although more routine budgeted projects that only require quotes are not typically brought to Council for approval to proceed, the nature of the project and the change in Council membership since it's budget was approved is seen as cause to seek Council approval at this time.

Mayor Kuhle asked the reason for the 10 foot width for the trail when across the street is regular sidewalk width. Mr. Haffield explained that the trail width gives access to bicycles.

The motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously approved to authorize requesting quotes for constructing Lake Street Trail/Sidewalk Crossings and award to the successful quoter subject to remaining within budget.

COUNCIL COMMITTEE REPORTS

Mayor Kuhle - reported the Freedom Veteran's Park will be celebrating their 10 year anniversary on Saturday, July 1st, there will be a program along with food to celebrate.

Council Member Janssen - attended the Joint Powers Transit meeting, work continues on finalizing the new bus routes that will be introduced next month.

Council Member Oberloh - Absent.

Honorary Council Member Chris Kielblock - Thanked Council for the opportunity to serve as Honorary Council Member, learned a great deal, been a real pleasure working with the Council.

Council Member Cummings - Attended the PJC Joint meeting Tom Johnson covered everything in his update, attended the YMCA Board meeting, tickets are still available for the Cruise Dinner on Friday evening, will be announcing a new rock climbing wall that will be added to the facility made possible by private donations, Matt Widboom is one of ten finalists for the National DOW Grant program, Matt would receive \$10,000 if chosen and has made the decision to donate it the YMCA to kick-off a new Family to Family Mentoring program. Chad Hibma from Lake Park, IA is also a finalist and if chosen would donate his \$10,000 to the Harris-Lake Park, IA FFA Chapter. Only three individuals will be picked nationwide and voting started today and can be done daily until May 21st. The Annual Beach Bash planning has begun and fireworks will again be held after the festivities on July 3rd. Fireworks will also be held on July 4th.

Council Member Ernst - Attended the Ehlers Finance & Economic & Development Workshop and learned a little more information on finance and economic development, attended the Public Arts Commission meeting, the group worked with the people finishing the Crailsheim Bridge last year, considering three new projects and funding options that would be for a globe that would be placed at the Event Center, an Amelia Earhart statue at the north end of Sailboard Beach, and Harmony Park, also looking into what the focus of the group should be.

Council Member Harmon - attended the Water & Light Commission meeting, received the National APA Safety Award again this year, the Lewis & Clark funding has passed out of the Senate Finance and will now move the Senate Floor, the House Capital Investment Committee hasn't scheduled anything as of today, the wells are maintaining at 7 ½ feet above average, will attend the first session of the strategic planning session, will hear from all of the department heads with the second session taking place on May 9th, attended the PJC Joint meeting and the Ehlers Finance & Economic Development Workshop.

CITY ADMINISTRATOR'S REPORT

Steve Robinson, City Administrator, provided an update on the sale of the golf course equipment that was on an auction held on March 25th in Glencoe, MN, the gross sales were \$44,640.00, with a commission of \$3,725.00 which netted \$40,945.00, all of the equipment was sold. The St. James City Administrator polled cities in our area about Municipal Liquor Stores being open on Sundays and received responses from sixteen cities and of the responses, two will be open, Marshall and Windom is planning on being open from July thru Labor Day, six are undecided, eight will not be open, locally staff has discussed possibly being open on Christmas Eve and New Year's Eve as both fall on Sunday, staff will continue to evaluate the options as we go forward. Attended the Joint Powers Transit Board meeting, the bus has been delivered and will hold 14 passengers, the city bus route will run between 7:30 a.m. - 4:30 p.m. and will maintain a 1 hour route schedule, twelve or thirteen stops have been identified, he advised Karen DeBoer to have a start date of June 1st to make sure everything was in order.

ADJOURNMENT

The motion was made by Council Member Ernst, seconded by Council Member Harmon and unanimously carried to adjourn the meeting at 8:31 p.m.

Mindy Eggers, MCMC
Assistant City Clerk

**WATER AND LIGHT COMMISSION MINUTES
REGULAR MEETING
MAY 1, 2017**

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 3:00 P.M. by President Gary Hoffmann with the following members present: Aaron Hagen, Michael Harmon, Lyle Ten Haken and Deb Weg.

Staff members present were Scott Hain, General Manager; Deb Scheidt, Secretary to the Commission

Others present: Karl Evers-Hillstrom, Daily Globe

AGENDA ADDITIONS/CLOSURE

A motion was made by Commissioner Hagen, seconded by Commissioner Ten Haken and unanimously carried to close the agenda as presented.

CONSENT AGENDA APPROVED

A motion was made by Commissioner Ten Haken, seconded by Commissioner Hagen and unanimously carried to approve the consent agenda as follows:

- Water and Light Commission minutes of the regular meeting held on April 17, 2017, and the special meeting held April 25, 2017
- Utility bills payable totaling \$223,975.51 for April 21 and April 28, 2017

WATER AND LIGHT COMMISSION ANNUAL MEETING

A motion was made by Commissioner Ten Haken, seconded by Commissioner Hagen and unanimously carried to re-appoint Commissioner Hoffman as President, Commission Harmon as Vice-President and designate Deb Scheidt as Secretary to the Commission for the coming year.

WATER AND LIGHT COMMISSION APPOINTMENTS TO COMMITTEES

Appointments to the following committees that Commission members are currently serving on were reviewed. Commission members agreed to serve on the following committees:

<u>Committee</u>	<u>Current</u> <u>Appointee</u>	<u>Date</u> <u>Appointed</u>	<u>Term</u> <u>Limit</u>
Economic Development Ad-Hoc	Hoffmann	04/05/10	No Limit
Employee Health Insurance Board	Hoffmann	05/07/12	No Limit
E.O. Olson Board of Trustees	Hoffmann	05/02/16	No Limit
WREDC Board (Ex-Officio)	Weg	05/01/17	No Limit
Nobles Economic Opportunity Network	Hagen (Delegate)	10/03/16	No Limit

Nobles Economic Opportunity Network	Ten Haken (Alternate)	10/03/16	No Limit
APPA Association Business Meeting	Hain	02/17/15	No Limit
APPA Legislative & Resolutions Committee	Hain	02/17/15	No Limit
Lewis & Clark Joint Powers Board	Ten Haken (Delegate)	04/01/17	12/31/18
Lewis & Clark Joint Powers Board	Harmon (Alternate)	04/01/17	12/31/18

AWARD BID FOR 2017 SEWER AND WATER RECONSTRUCTION PROJECT

Scott Hain, General Manager, reported that bids for the 2017 sewer and water reconstruction project were received on April 28, 2017, based on the plans and specifications approved by the Water and Light Commission at their April 3, 2017, meeting. The following five bids were received for the two schedules of work included in the project.

<u>Company</u>	<u>Schedule 1</u>	<u>Schedule 2</u>	<u>Total</u>
Duininck, Inc.	\$380,548.25	\$17,727.50	\$398,275.75
Larson Crane Service, Inc.	\$405,694.50	\$15,387.00	\$421,081.50
GM Contracting, Inc.	\$439,433.49	\$22,190.13	\$461,623.62
Crow River Construction	\$462,265.00	\$20,316.00	\$482,581.00
Quam construction Company, Inc.	\$484,997.15	\$26,427.00	\$511,424.15

The total amount of the low bid for Schedule 1 (water main reconstruction) was submitted by Duininck, Inc. in the amount of \$380,548.25 which was \$86,620.35 under the engineer's estimate.

After discussion with Dwayne Haffield, City Engineer, Mr. Hain reported that staff recommends removing Schedule 2 (storm sewer reconstruction) from the bid as there is concern over the amount of the bids. Mr. Haffield informed Mr. Hain that specifications were written into the bid documents to allow for award of either one or both schedules and allowed for staff discretion to remove a schedule from the bid. If removed, the storm sewer reconstruction may be quoted at a later date.

Upon recommendation by staff, a motion was made by Commissioner Hagen, seconded by Commissioner Harmon and unanimously carried to award the bid for Schedule 1 for the 2017 sewer and water reconstruction project to Duininck, Inc. in the amount of \$380,548.25.

AWARD BID FOR 2017 CONCRETE PAVEMENT RESTORATION PROJECT

Scott Hain, General Manager, reported that bids for the 2017 concrete pavement restoration project were received on April 28, 2017, based on the plans and specifications approved by the Water and Light Commission at their April 3, 2017, meeting. Three bids were received for the three schedules of work to be included in the project. Duininck, Inc. submitted the total low bid of \$160,523.50. Larson Crane Service, Inc. submitted a total bid of \$170,747.70 and McCuen Construction, Inc. submitted a total bid of \$321,042.00.

The total amount of the low bid for the water main schedule is \$81,496.00 or \$9,525.65 under the engineer's estimate and is under the 2017 Water Department budget amount. The total amount of the low bid for the sanitary sewer schedule is \$35,412.00 or \$3,317.40 over the engineer's estimate.

Upon recommendation by Utility staff regarding Schedules 1 and 2 and City staff regarding Schedule 3, a motion was made by Commissioner Ten Haken, seconded by Commissioner Weg and unanimously carried to award the bid for Schedules 1, 2 and 3 to Duinick, Inc. in the amount of \$160,523.50.

CONGRESSMAN WALZ ROUNDTABLE MEETING

Commissioner Hoffmann reported that he received an invitation to attend a roundtable discussion with members of Congressman Tim Walz's staff in Jackson, Minnesota, on May 3, 2017. The topics for discussion will include enhancing the rural way of life and ideas on how their congressional office can continue advocating for improving the quality of life in southern Minnesota. Commissioner Hoffmann requested input from the Commission on topics they would like him to address which included federal obligation for Lewis & Clark, health insurance, renewable energy tax credits, immigration and unfunded mandates by the Minnesota Pollution Control Agency and the Environmental Protection Agency.

WATER AND LIGHT COMMISSION STRATEGIC PLANNING SESSION

Commission members were given the opportunity to make comments regarding the strategic planning session that took place on April 25. The second and final session will be held on Tuesday, May 9, 2017.

LEWIS & CLARK REGIONAL WATER SYSTEM ANNUAL MEETING

The Lewis & Clark Regional Water System will be holding its 27th annual meeting on Thursday, May 25, 2017. The meeting will be held at the Tea Events Hall in Tea, South Dakota, beginning with a social hour at 4:30 p.m. and a meal at 5:30 p.m. Discussion was held on attending.

COMMISSION COMMITTEE REPORTS

There were no Commission committee reports.

ADJOURNMENT

A motion was made by Commissioner Hagen, seconded by Commissioner Ten Haken and unanimously carried to adjourn the meeting at 4:50 P.M. President Hoffmann declared the meeting adjourned.

Deb A. Scheidt

Secretary to the Commission

**Planning Commission/Board of Appeals Minutes
May 2, 2017**

The meeting was called to order at 7:00 p.m. by Bob Bristow in the City Hall Council Chambers.

Members Present: Bob Bristow, Any Ernst, Chris Kielblock, Jessica Velasco, Ryan Weber, Amy Woitalewicz
Staff Present: Netty Fiedler, Steve Robinson, Angela Thiner
Others Present: Neal Steffl, Lori Gunnink, Garvin and Dianne Prins, Chelsea Alger, Shawn Nelson, Cheryl Avenal-Navarra, Dan Jensen.

Additions to the Agenda

Bob Bristow stated there would be an addition to the agenda of the election of the Chairperson as well as the Chairperson pro-tem.

Approval of Minutes

A motion to approve the minutes of the April 4, 2017 meeting was made by Chris Kielblock, seconded by Amy Ernst and passed unanimously.

Planning Commission Business

Public Hearing and Recommendation to City Council

Conditional Use Permit - Southwest MN Opportunity Council

The Southwest Minnesota Opportunity Council submitted a conditional use permit application for property located on Stower Drive which is owned by Fareway Stores, Inc. If approved, the applicant intends to construct and operate a 12,000 square foot child care facility on the subject property which is located in the B-3 zoning district to be developed in 3 phases. Child care facilities are permitted in the B-3 zoning district through the issuance of a conditional use permit.

Staff summarized the request stating that the proposed child care facility is compatible with the surrounding businesses and recommended a motion for approval based on the following conditions:

- 1.) Improvements are done in accordance with the submitted plan .
- 2.) The driveway plans are consistent with requirements of the City Engineering requirements.
- 3.) Parking requirements are consistent with the code.
- 4.) The site must comply with NPDES storm water permitting requirements.

Bob Bristow opened the public hearing. In response to questions from the commission regarding design standards, Neal Steffl stated that the architectural firm has been in contact with the Engineering Department and would comply with any design standards. There was no further discussion. Amy Woitalewicz motioned to close public hearing, seconded by Amy Ernst and passing unanimously.

Ryan Weber made a motion to recommend approval of the conditional use permit with the conditions recommended by staff. Amy Ernst seconded the motion and it passed unanimously.

Public Hearing and Board of Zoning Appeals Action
Variance - City of Worthington Park and Rec Board

The City of Worthington's Park and Recreation Board has submitted a variance application which if approved would allow for the construction of a band shell/amphitheater on property commonly referred to as Ludlow Park and would be within 30 feet of the Ordinary High Water Level of Lake Okabena.

Commissioner Woitalewicz questioned whether or not she had a conflict of interest as she lives within 300' of the subject property.

Bob Bristow opened the public hearing. In response to commissioner questions, Todd Weitzema explained that the reason for placing the structure within 50' of the shoreland was because of the location of the existing water main. Commissioner Woitalewicz asked what would happen to the dump station at that location. Todd Weitzema stated that it would close but there is an alternate site at Olson Park that would be open for use. In response to questions regarding the trees being removed along the subject property, Mr. Weitzema noted that for every tree removed a new tree would be planted. In fact, more trees were planning to be planted then removed. When asked how the project would be funded, Todd Weitzema explained that the funding is from a private source. No further discussion took place. Chris Kielblock motioned to close the public hearing. Amy Ernst seconded the motion and it passed unanimously.

Amy Ernst made a motion to approve the variance. Chris Kielblock seconded the motion. Bob Bristow, Jessica Velasco, Ryan Weber and Chris Kielblock voted in favor of the motion. Amy Woitalewicz abstained from voting. The motion carries.

Public Hearing and Board of Zoning Appeals Action
Variance - Grand Terrace Apartments Limited Partnership

Grand Terrace Apartments is proposing to construct a bus shelter on property it owns at 1585 Grand Avenue. As presented, the structure would encroach 25 feet into the required 25' front yard setback. Staff summarized the request adding that there is some concern regarding the location of the structure being next to the driveway. Staff feels that the proposed location is potentially unsafe for children using the shelter and also an issue would be blockage of the driveway by the school bus.

Bob Bristow opened the public hearing. Commissioner Bristow asked what the size of the building would be. Shawn Nelson, SWMNHP, stated that they were looking at similar structures which were 6'x12'. Commissioner Weber noted that if the shelter were placed next to the driveway, he has concerns with the visibility for the people exiting the apartments as now their view would be obstructed. Discussion took place regarding details of the ArtPlace efforts and whether or not the glass enclosing the shelter would remain clear. Mr. Nelson added that there are future plans for

****DRAFT****

installing conduit so the shelter could have electricity for heat and a possible monitor inside the building to keep people updated on the busing schedule. Commissioners agreed that the bus shelter is a great idea for the community. No further discussion took place. Chris Kielblock made a motion to close the public hearing. The motion was closed by Amy Woitalewicz and passed unanimously.

Ryan Weber added that he would like to see the shelter building moved to the south, away from the driveway and for clear glass to remain in place.

Amy Woitalewicz made a motion to approve the requested variance under the condition that City staff approve the final design and placement of the structure. The motion was seconded by Ryan Weber and unanimously passed.

Public Hearing and Board of Zoning Appeals Action

Variance - Daniel Jensen

Daniel Jensen has requested approval for a variance for property he owns at 227 Lake Avenue located in the Shoreland Overlay District. If approved, Mr. Jensen intends to place an 8'x12' storage shed on the subject property, therefore exceeding the 40% maximum impervious coverage allowed within the Shoreland Overlay District by 96 square feet.

Chris Kielblock stated that Daniel Jensen was an employee of his therefore he would be abstaining from voting as it was a conflict of interest.

The commissioners discussed the proposed location of the shed and options for Mr. Jensen if the variance should not be approved. One option discussed with Mr. Jensen and City staff prior to the meeting taking place was possibly vacating the alley that is located in the rear of the subject property. If the alley were vacated Mr. Jensen would gain an additional 7.5 feet of lot width, formerly alley, giving him the green space he would need to place the shed.

Bob Bristow opened the public hearing. Dan Jensen stated that he had no intention of petitioning to vacate the alley because he did not want to cause any issues with his neighbors but as for filing the variance application he felt that having that alley on his property made it a unique circumstance. Mr. Jensen added that he had discussions with his neighbor who told him that a neighboring property owner had applied to vacate the alley in the past but City Council did not approve the application. Bob Bristow stated that he discovered that the last time that vacating this particular alley was brought forth to City Council was in 1985. Mr. Bristow went on to explain that there are different City Council members at this time and details are not clear as to why the application was denied in 1985 but that he felt it may be worth Mr. Jensen trying. Annette Fiedler explained that the property owner has to initiate the alley vacation process it cannot be done by the City. Amy Ernst made a motion to close public hearing. Jessica Velasco seconded the motion and it passed unanimously.

Chris Kielblock added that he would like City staff to provide info to Daniel Jensen on the cost and process of alley vacating.

Bob Bristow questioned if it is a possibility to carry the variance application fee over to any other fees accumulated due to the alley vacation process.

Amy Woitalewicz made a motion to table the request seconded by Amy Ernst and passing unanimously.

Public Hearing and Recommendation to City Council
Preliminary Plat - South Lake Development, LLC

South Lake Development, LLC has submitted an application for preliminary plat approval of a 2-lot residential subdivision on a 6.5 acre tract of land it owns on First Avenue Southwest located directly southeast of the Knollwood Drive and First Avenue Southwest intersection.

Commissioner Kielblock asked if the storm water retention pond shown on the plans was sufficient enough for the size of the lots. Annette Fiedler confirmed that the presented plans were in compliance with storm water regulations.

Bob Bristow opened the public hearing. There were no comments from the public. Amy Woitalewicz motioned to close public hearing seconded by Ryan Weber and passing unanimously.

No further discussion took place. Amy Woitalewicz made a motion to recommend approval of the preliminary plat as presented. The motion was seconded by Amy Ernst and unanimously passed.

Other Business

Next Meeting

The next regularly scheduled meeting will be held Tuesday, June 6, 2017 at 7:00 p.m.

Election of Chairperson and Pro-tem

Amy Woitalewicz motioned to elect Bob Bristow as Chairman. The motion was seconded by Amy Ernst and passed unanimously.

Ryan Weber motioned to elect Amy Woitalewicz as Chairperson pro-tem. Amy Ernst seconded the motion and it passed unanimously.

Adjournment

As there was no further business before the Planning Commission, Ryan Weber motioned to adjourn the meeting at 8:20 p.m. The motion was seconded by Amy Ernst, passing unanimously.

Angela Thiner
Secretary

CAL Committee Meeting Minutes

Date: April 12, 2017

Time: 9:00 AM

Place: CAL Meeting Room

Present: Marcy Lavelle, Julie Haas, Nancy Hofstee, Mary Luke, Marie Hoffmann, Julie Buntjer, Jerry Perkins, Clair Williams, Simon Koster, Andy Johnson, and Mike Harmon.

Absent: Maria Parga

Welcome and Call to Order: The meeting was called to order by Marcy Lavelle at 9:00 AM.

Approval of Minutes: Mike Harmon moved to accept, seconded by Nancy Hofstee. Approved.

Rental Agreement: Amendments were made to the YMCA agreement form to better fit the CAL. After some discussion, it was agreed that it needed to be further simplified. Suggestions were made. Fees need to be determined. Rules to the agreement were also discussed. Julie made a motion to table the rental agreement and it was seconded by Simon Koster.

Guest Passes: The guest passes are ready and will be sold to members for \$2.00 each or 12 for \$20.

Other Business: Saturday hours were discussed. Mary commented that many times no one shows up for the two hours it is open on Saturday mornings and suggested it be open to fob holders only. Also discussed was the offering of a premium membership that would include after hours entry with a fob. It was decided that this subject would be handed over to a committee of 4 people including Andy, Marcie, Jerry and Mary. Motion by Jerry and seconded by Julie. Motion passed.

Other business

Kelly Henkels would like to introduce a jewelry making class.

Kathy Meyer would like to introduce a card making class.

Patricia Brandt would like to introduce a dance class.

The question of how much to charge for the use of the facility was discussed and it was decided that they first need to inform us of the fee for the class. They will then be charged a percent of that income. Marie made a motion to use the “percent” basis. Julie seconded and motion passed.

CAL Directors Report:

The Director talked about success at the Women’s Expo, a successful AARP Free Tax Clinic and about some interesting upcoming events. Mary will check into getting the 3 music licenses for the facility at approximately \$200 each.

Kevin Black took care of the roof improvements.

Seventy renewal letters will be sent out in April.

Next Meeting: The next meeting will be May 8th at 9:00 AM.

The meeting was adjourned at 10:00 AM on a motion by Nancy and seconded by Marie.

Respectfully Submitted,

Marie Hoffmann

Worthington Area Convention & Visitors Bureau
Board of Directors Meeting
March 29, 2017
Chamber of Commerce/CVB Office
4:45 p.m.

Present: Maria Parga, Brad Meester, Alyssa Benson, Nancy Vaske, Brian Wind, Len Bakken, Andy Johnson, Chad Cummings, Ryan McGaughey, Nicholas Raymo, Jenny Andersen-Martinez, Darlene Macklin and Ashley Goettig.

Excused Absence: Maria Their, Jesse Flynn, Jessica Noble and Jeff Rotert.

Chairperson of the Board Andy Johnson presiding.

A motion was made by Nicholas Raymo, seconded by Brad Meester, and passed unanimously to approve the agenda as presented with the removal of agenda item number six, City Request.

A motion was made by Brad Meester, seconded by Len Bakken, and passed unanimously to approve the minutes of the February 22, 2017 Board of Directors meeting.

A motion was made by Chad Cummings, seconded by Nancy Vaske, and passed unanimously to accept the February, 2017 financial statement as presented.

Continuing Education Request: Market Smarter - Market Smarter is scheduled for June 21st and they are requesting a sponsorship from the Worthington Area Convention & Visitors Bureau in the amount of \$500.00. Executive Director Macklin reported that the CVB was a sponsor in 2016 in the amount of \$500.00 and it is worked into the budget for 2017. A motion was made by Ryan McGaughey, seconded by Brian Wind and passed unanimously to approve a \$500.00 sponsorship for the 2017 Market Smarter.

Beach Bash Request: Radio Works representative Chad Cummings is requesting a sponsorship from the CVB in the amount of \$2,500.00 for the upcoming Beach Bash. The Beach Bash will take place again on July 3rd, 2017. This event is purely a fundraiser for the Lake Okabena Improvement Association and brings people to Worthington for the 4th of July holiday. There will be fireworks for both July 3 & 4 with country music singer Chris Hawkey taking the stage July 3rd. A motion was made by Brad Meester, seconded by Nicholas Raymo and passed unanimously to approve a sponsorship in the amount of \$2,500 to help promote the Radio Works Beach Bash, with Chad Cummings, Board of Director abstaining from the vote.

Board of Directors Meeting Continued, Page 2

Committee Reports: Marketing/Visitors – Nothing new at this time.

Motel Advisory – They will be getting CPR training at their next meeting on April 13th.

Sports & Recreation – Wild Turkey Shoot Out was a great success with 49 teams participating.

Winterfest – The 2018 dates for Winterfest are January 19 & 20.

City Report: The City of Worthington will be having a Strategic Planning Session that Executive Director Macklin will be attending.

Next Meeting: The next meeting of the board will be held on Wednesday, April 26th at the Chamber of Commerce/CVB office.

Meeting was adjourned by consensus at 4:59 p.m.

Respectfully Submitted,

Darlene Macklin, Executive Director

ADMINISTRATIVE SERVICES MEMO

DATE: MAY 8, 2017

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEMS

1. APPLICATION TO BLOCK STREET(S) - WORTHINGTON OKABENA WINDSURFERS

The Worthington Okabena Windsurfers have submitted an application to block the following streets from 8:00 a.m. on Thursday, June 8, 2017 to 12:00 Noon on Monday, June 12, 2017 for their 2016 Windsurfing Event:

Lake Street - from 2nd Avenue to 6th Avenue
3rd Avenue - from 8th Street to Lake Street
4th, 5th and 6th Avenues to the Alley
5th Avenue from Lake Street to Ninth Street

7:00 a.m. - 12:00 p.m. on Saturday, June 10, 2017

City Parking Lot
Alley from 3rd Avenue to 5th Avenue

9:00 a.m. - 11:00 a.m. on Saturday, June 10, 2017

3rd Avenue from Alley to Lake Street

Sunday at 5:00 p.m. Lake Street from 4th to 6th Avenues will be opened. Second to 4th Avenues on Lake Street will remain closed until 12:00 Noon on Monday due to the children's activities (sand).

A map of the street closure is included as *Exhibit 1*. Josh Miller has been designated as the Safety Officer for the event. The required insurance certificate will be issued by BW Insurance once approval is obtained.

Council action is requested on the Application to Block Streets for the 2017 Windsurfing Regatta.

2. APPLICATION TO BLOCK STREET(S) - SOLID ROCK ASSEMBLY

Scott Peterson, Solid Rock Assembly, has submitted an application to block the following street on Sunday, June 4, 2017 from 11:30 a.m. to 12:45 p.m. for their 2017 Bike Blessing/Ride event:

South Shore Drive from Linda Lane to Veterans Memorial Park

A map of the street closure is included as *Exhibit 2*. Chuck Berger has been designated as the Safety Officer for the event. The required insurance certificate has been received.

Council action is requested on the Application to Block Street(s) for the Solid Rock Assembly Bike Blessing/Ride event.

3. **APPLICATION TO BLOCK STREET - WORTHINGTON INTERNATIONAL FESTIVAL**

Lakeyta Swinea has submitted an application to block the following streets from 10:00 a.m. on Friday, July 14, 2017 to 9:00 p.m. on Saturday, July 15, 2017 for their 2017 International Festival:

3rd Avenue from 9th Street to 10th Street
4th Avenue from 9th Street to 10th Street

A map of the street closure is included as *Exhibit 3*. Lakeyta Swinea has been designated as the Safety Officer for the event. The required insurance certificate will be issued by Philadelphia Insurance Company once approval of the street closure is obtained.

Council action is requested on the Application to Block Street(s) for the 2017 International Festival.

4. **APPLICATION FOR TEMPORARY ON-SALE LIQUOR LICENSE - WORTHINGTON OKABENA WINDSURFERS**

The Worthington Okabena Windsurfers have submitted an application for a Temporary On-Sale Liquor License (included as *Exhibit 4*) for their 2017 Windsurfing Event scheduled for June 9th and 10th, 2017. Hours of sale would be 3:00 p.m. To 12:00 midnight on Friday, June 9th, and 12:00 noon to 11:59 p.m. on Saturday, June 10th.

Council action is requested on the application for Temporary On-Sale Liquor License from the Worthington Okabena Windsurfers.

CASE ITEMS

1. SECOND READING PROPOSED ORDINANCE AMENDING CHAPTER 116 OF THE WORTHINGTON CITY CODE - LAWFUL GAMBLING

Pursuant to published notice, this is the time and date set for the second reading of a proposed ordinance amending Chapter 116 of the Worthington City Code - Lawful Gambling and shall read as follows:

(A) A local gambling tax of 1% of the gross receipts from lawful gambling, lawful gambling less prizes actually paid by the organization, shall be paid to the City for the purpose of regulating such gambling. Such payment shall be made on a monthly basis, accompanied by a monthly report containing the following information upon such form as may be required:

- (1) The total amount of receipts from lawful gambling activities during the reporting period.
- (2) The total amount of prizes actually paid out by the organization during the reporting period.
- (3) The signature of the person filing the return.
- (4) The period covered by the return.

A complete copy of the proposed ordinance was included with your April 24, 2017 Council agenda.

Council action is requested to give a second reading to the proposed ordinance amending Chapter 116 of the Worthington City Code - Lawful Gambling

2. MEMORIAL AUDITORIUM - ISD #518 RENTAL AGREEMENT

For many years, Worthington ISD #518 has utilized the City's Memorial Auditorium Performing Arts Center for school productions and activities including the High School's fall play, musical, spring band concert, and, the Middle School's spring choral concert and band concert. This agreement reserves the facility for ISD #518's use for a total of 62 days per contract year. Should the usage exceed 62 days per contract year, ISD 518 shall pay a pro-rated amount for the additional days.

The current contract expires on June 30, 2017. Memorial Auditorium management and administration staffs from both the City and ISD 518 have agreed that a three year agreement, in effect from July 1, 2017 to June 30, 2020, is advantageous for both parties.

Recent contract payments are as follows:

July 1, 2013 – June 30, 2014	\$21,000 annually
July 1, 2014 – June 30, 2015	\$30,000 annually
July 1, 2015 – June 30, 2017	\$30,000 annually

The proposed agreement shown as *Exhibit 5* includes a two percent (2%) increase for each of the three years of the new contract and provides that the school district shall pay the City the following rental fees:

July 1, 2017 – June 30, 2018	\$30,600 annually
July 1, 2018 – June 30, 2019	\$31,212 annually
July 1, 2019 – June 30, 2020	\$31,836 annually

Council is asked to consider and approve agreement contingent on approval by the ISD #518 School Board.

3. **DESIGNATION OF OFFICIAL CITY REPRESENTATIVE TO CUERO, TEXAS FOR 2017 TURKEY FEST AND AUTHORIZATION FOR REIMBURSEMENT OF EXPENSES**

The Chamber of Commerce has requested that the City Council designate a member of the Council as the official representative to Cuero, Texas for their 2017 Turkey Fest so they can obtain better pricing for travel arrangements. The event is scheduled for October 13th - 15th this year, and travel dates will be October 11th or 12th to Cuero, and returning home October 15th or 16th. Section 4.17 of the Worthington City Charter *Historical Partnerships*, provides that “Council may authorize expenditures for one or more designated City officials to serve as official City of Worthington representatives to Crailsheim Germany, Cuero, Texas, and such other destinations that have a historical partnership/significance to the City.” Council Member Harmon represented the City of Worthington in 2016.

Council action is requested to designate an official representative to Cuero, Texas in October 2017, and to authorize reimbursement of his/her expenses.

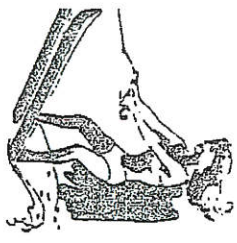


Exhibit 1

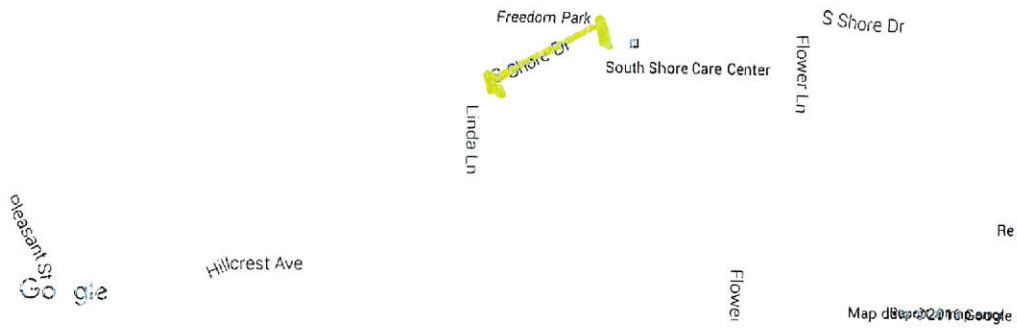




Exhibit 3



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date organized	Tax exempt number
Worthington Okabena Windsurfers			
Address		City	State
1121 Third Avenue		Worthington	MN
			Zip Code
			56187
Name of person making application		Business phone	Home phone
Josh Miller		507-372-2919	
Date(s) of event	Type of organization		
6/9/17 & 6/10/17	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Josh Miller	Worthington	MN	56187
Organization officer's name	City	State	Zip Code
		MN	
Organization officer's name	City	State	Zip Code
		MN	
Organization officer's name	City	State	Zip Code
		MN	

Location where permit will be used. If an outdoor area, describe.
 Sailboard Beach, Lake Okabena

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

BW Insurance

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
 PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

2017-2020 RENTAL AGREEMENT
CITY OF WORTHINGTON / MEMORIAL AUDITORIUM PERFORMING ARTS
CENTER and INDEPENDENT SCHOOL DISTRICT #518

714 13th Street, P.O. Box 279, Worthington MN 56187
PHONE 507.376.9101 FAX 507.372.8630
thememorialauditorium@gmail.com www.ci.worthington.mn.us

CONTRACT # ISD _____

The purpose of this agreement is to outline the roles and responsibilities of the City of Worthington , herein after known as the "City" as owner and lessor of Memorial Auditorium, and Independent School District #518, herein after known as "ISD #518" as lessee of the facility. This agreement shall supersede and replace any previous contracts.

LESSOR AGREES TO RENT THE MEMORIAL AUDITORIUM PERFORMING ARTS CENTER ACCORDING TO THE FOLLOWING TERMS AND CONDITIONS:

1. The Memorial Auditorium will be heated or air conditioned for 62 days according to ISD #518 schedules. The 62 days include rehearsals, set building and performances for Worthington High School fall play, Worthington High School musical, Worthington Middle School band concert, Worthington Middle School spring choral concert, Worthington High School spring band concert, Worthington High School spring choral concert and other programs working in consultation with Auditorium staff and Worthington City Administrator. Should the usage exceed 62 days per contract, ISD #518 shall pay a pro-rated share of additional days, provided days are available. Events will be tentatively scheduled by Auditorium management one (1) year ahead of the actual events to ensure availability of the facility for ISD #518. Auditorium management will be allowed to schedule functions that will not interfere with ISD #518 rehearsals and performances. In order to accommodate both ISD #518 and Memorial Auditorium, sets for all of the above mentioned events will need to be moveable. Rental of Memorial Auditorium does not include access to the following areas without prior authorization from Auditorium management and staff: staff offices, technical director workshop and equipment, ticket office, and concession area. When ISD #518 plans to build sets and/or props, an ISD #518 representative must meet with Auditorium management and staff to determine building procedures, equipment, and accessible areas.
2. The City will maintain sufficient property and liability insurance on the facility. Memorial Auditorium grounds will be maintained and in suitable condition for public use including snow removal, grounds maintenance and upkeep.
3. A Technical Director, provided by the Auditorium, will oversee and be in charge of any and all technical matters during ISD #518 events. The City will provide basic lighting and sound including two (2) handheld wireless microphones, two (2) on stage monitors, intercom system, and lighting already in place. Please see included Light Plot. Any additional sound equipment and lighting needs will be negotiated through the Auditorium Technical Director and Auditorium management before event rehearsals begin. Special services and equipment will be provided by Auditorium management but paid for by ISD #518.

See accompanying Equipment Rental Schedule. Outside technical personnel must be approved by Auditorium management. In the event ISD #518 rents technical equipment from sources other than Memorial Auditorium, Auditorium management and staff will not be responsible for malfunctions and/or repairs.

4. The stage of Memorial Auditorium will be made available for rehearsals and performances when ISD #518 agrees to time of arrival for rehearsals and performances. Rehearsal and performance times must be arranged through Auditorium management in a timely manner.
5. In case of emergency, Auditorium management will be in charge of emergency procedures in the interest of public safety. Attached is a copy of Memorial Auditorium's written procedures, so that in the event they are needed, the directors or administrators can understand and assist with the students and spectators.
6. The granting of this agreement does not relinquish the City's right to control and manage the Memorial Auditorium Performing Arts Center and enforce all reasonable rules for the management thereof. The City specifically reserves the right to operate and control all aspects of sound/audio, video, and lights. The City may further use, during the period covered by this agreement, any portions of the licensed premises for any purpose, provided that such uses shall not unduly interfere with the use herein contemplated by the l e s s e e .
7. In the event the City is unable to provide the Memorial Auditorium, or any of the personnel to be provided by it pursuant to this agreement, because of strike, lockout, public calamity, or Act of God, then both the City and ISD #518 shall be excused from further performance of this agreement. In the event of a failure of a provided system (sound, lights, heat, cooling) causing disruption or cancellation of scheduled use, the City shall be excused from providing the emergency sound/lighting system.
8. The City agrees to defend and indemnify ISD #518, and its officers, employees, and agents, from and against claims, damages, losses, and expenses, including attorney fees, arising out of or resulting from City's performance or failure to perform legal obligations under this Agreement.
9. The City will exercise reasonable care to safeguard property of ISD #518 while in the Memorial Auditorium, but shall not be responsible for the personal property of ISD #518, its officers, agents, employees, representatives, volunteers or guests.
10. Concession sales for all events will be sold by the Friends of the Auditorium. No other food or beverages will be sold by any other entities.

ISD #518 AGREES THAT IT WILL ASSUME THE FOLLOWING RESPONSIBILITIES:

1. Agrees to pay the annual contract with City and all expenses as defined in the Equipment Rental Rates herein.
2. ISD #518 shall not be excused from the payment of the entire fee provided herein, nor for the payment of the presentation expenses because of its failure, for any reason for use of the Memorial Auditorium as contemplated by this agreement.
3. Agrees to provide ushers for events using uniform procedures as other events held at the Memorial Auditorium. The opening of ticket lobby doors and inside theater doors to the public will be determined by Memorial Auditorium staff. See Rules and Regulations for Ushers.
4. ISD #518 staff in charge of event, agrees to provide a complete list of technical assistance needs in the form of a technical rider that define sound and lighting equipment needed, three (3) weeks in advance of the rehearsals, unless otherwise authorized by Auditorium management.
5. All set, props, and miscellaneous items will be removed from the stage and backstage area and all dressing rooms within 24 hours after the last performance, unless a different agreement is made. The Memorial Auditorium may require earlier clearance if another event is scheduled.
6. To procure and maintain during the entire term of its use or occupancy of the Memorial Auditorium Performing Arts Center, Commercial General Liability insurance with a minimum limit of liability of \$1,000,000 per occurrence, Combined Single Limit, bodily injury (including personal injury) and broad form property damage liability, naming the City as an additional insured to such liability insurance policy. A Certificate of insurance evidencing the above described insurance coverage must be provided to Memorial Auditorium with the return of this contract.
7. ISD #518 agrees to reimburse the Memorial Auditorium for all damages, other than normal wear and tear as defined by Auditorium management, to the theater and/or the theater's equipment resulting from the use of the Memorial Auditorium. Damage shall be reported to the Director of Management Services, ISD #518, as soon as possible after the damage occurs. A detailed listing of all associated costs known shall also be provided.
8. Specifically, ISD #518 agrees to defend and indemnify the City, and its officers, employees, and agents, from and against all claims, damages, losses, and expenses, including attorney fees, arising out of or resulting from ISD #518's performance or failure to perform its obligations under this Agreement.
9. This agreement constitutes the entire agreement between the parties, cannot be changed orally, and shall be interpreted in accordance with the laws of the State of Minnesota.

10. ISD #518 shall pay the City \$30,600.00 for July 2017-June 2018, \$31,212 for July 2018-June 2019 and \$31,836 for July 2019-June 2020. This reflects a 2% increase per year for sixty-two (62) days of usage. Any additional days of usage will be billed on a pro-rated basis.

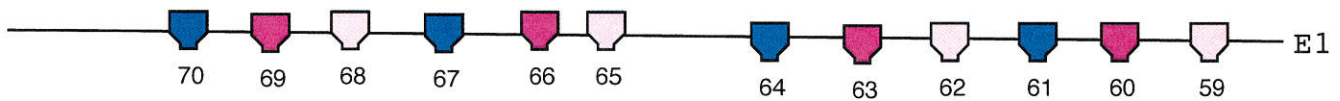
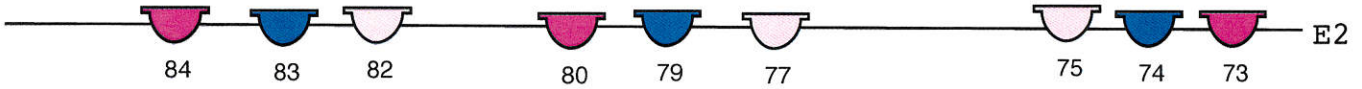
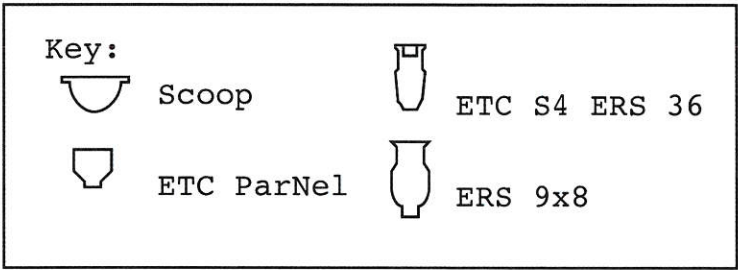
The City of Worthington shall bill ISD #518 for one-twelfth (1/12) of the total of ISD #518 proportionate annual share based on the total number of days pursuant to this contract. The payment for this bill shall be due on or before the tenth of the month for which the charge is based.

Of this amount, \$2,305 for the first year; \$2,351 for the second year; and \$2,398 for the third year of the contract will be paid to the Friends of the Auditorium for box office services.

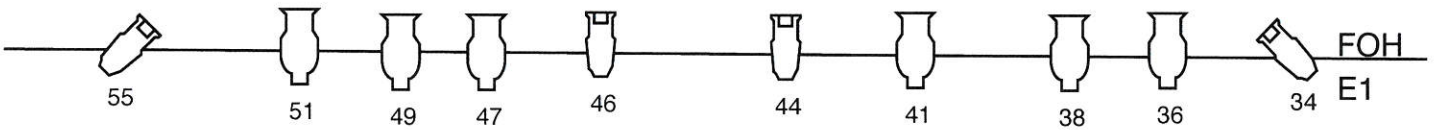
11. The City of Worthington and ISD #518 agree that the contract shall be for the period of July 1, 2017 through June 30, 2020. It is further agreed that either party may terminate this Agreement with sixty (60) days notice at any time.

Signing this agreement means that you have read and will comply with the terms and guidelines established for the Memorial Auditorium Performing Arts Center. This contract becomes effective when signed and received by the Memorial Auditorium Performing Arts Center management.

_____ Mike Kuhle, Mayor	_____ Date	_____ City Clerk	_____ Date
_____ John Landgaard, Superintendent	_____ Date	_____ ISD #518 Board of Education	_____ Date



Stage



	<h1>Light Plot</h1>
<p>Venue: Memorial Auditorium</p> <p>all lights will be pre hung and geled</p>	



The **MEMORIAL**
AUDITORIUM
Performing Arts Center

714 13th Street, Worthington, MN
Auditorium Ticket Office - 507-376-9101

Owned and operated by

City of
Worthington

**Technical Rider, Inventory
& Equipment Rental Rates**

Technical Director:

This document contains all technical specifications and inventory of lights, sound and rental pricing per day. Weekly rates are subject to rentals over 4 days and up to 7day at 5% off total fee.

Stage Dimensions:

Proscenium width: 65'

45'6" main traveler curtain opening

Proscenium height: 16" to permanent main valance, 20' to plaster

Distance from proscenium line to full black traveler: 18'

Distance from edge of the apron to upstage full black traveler: 26'

Stage Floor:

Matt black in color

Stage Power:

Company switch located stage right

120/208 volt 150 Amp 3 phase disconnect

Stage Rigging and Curtains:

ALL CURTAINS AND ELECTRICS ARE DEAD HUNG, THERE ARE NO FLY SYSTEMS

1 memorable plum main traveler 68'w x 19'h permanent

1st electric 59' long and 18' in the air (see ground plan) permanent

4 pair black velour legs 15'w x 20'h permanent

2nd electric is made up of 3 pipes 7' long and 22' in the air (see ground plan) permanent

4 pair black velour legs 15'w x 20'h (these make up the upstage full black traveler) permanent

2 pair black velour legs 20'w x 20'h (both have repaired tears)

1 white cyclorama 32'w x 18.6'h

1 white cyclorama 30'w x 20'h with chain

1 light blue cyclorama 30'w x 20'h with chain

Upstage of the full black traveler, there is a traveler track (see ground plan)

Dressing Rooms:

2 large dressing rooms with 5 make-up stations each, located downstairs from the stage and 2 single bathrooms and showers.

General Information:

The Memorial Auditorium performing arts Center is owned and operated by the City of Worthington. The auditorium seats 735 people, 390 on the main floor and 345 in the balcony. The auditorium does not have an elevator and the balcony is not handicapped accessible. The main floor seating is handicap accessible. The sound and light booth is located in the far back of the balcony. A booth can be set up on the main level. The auditorium sound system is a mono system. The auditorium does not have a fly system. All

electrics and curtains are dead hung. There is no access to the rafters or the I-beams. There is a 25 foot scissor lift battery operated on the stage level. There is an auditorium floor plan, a stage plot and a sound plot attached to this tech writer. If further information is needed, please contact the auditorium technical director.

Stage Lighting Inventory and Rental Pricing per day:

- 1 Strand CD-80 2.4 Kw dimmer
- 1 ETC Expression console 24/48 two scene preset (located in the balcony sound and light booth)
- 1 ETC Radio Remote Focus Unit (RRFU)

Conventional Fixtures:

12 Altman Scoop 750 watt	\$ 5.00	each
8 6x9 Strand Century Leko 750 watt (does not move from FOH 1)	\$ 5.00	each
4 50 Deg. ETC Source Four 750 watt-green	\$10.00	each
13 36 Deg. ETC Source Four 750 watt-white	\$10.00	each
2 26 Deg. ETC Source Four 750 watt-red	\$10.00	each
2 19 Deg. ETC Source Four 750 watt-blue	\$10.00	each
1 26 Deg. Lens tube ETC Source Four	\$ 5.00	each
28 Parnel ETC Source Four 750 watt	\$10.00	each
2 Pars ETC Source Four 750 watt	\$10.00	each
4 Fresnels Strand Century 750watt	\$ 5.00	each
12 Par38 300 watt	\$ 5.00	each
2 Altman Borderlights Zip Strip 750 watt pre circuit	\$25.00	each
1 Altman Comet Followspot 410 watt	\$75.00	each

Cable / Accessories:

16 Twofers 3pin		
10 A size and 7 B size Gobo holders for Source Four	\$ 1.00	each
6 B size Gobo holders for Strand Leko	\$ 1.00	each
2 Universal iris slot holders for Source Four	\$15.00	each
3 Drop in irises for Source Four	\$15.00	each
2 GAM variable speed twinspace	\$20.00	each
9 Altman 7 1/2 Barndoors		
10 Floor mounts		
4 4' boom		
2 18" Side arms		
1 Police Beacon	\$10.00	

Circuit Numbers and Location

Circuit Numbers	Location	Number Available
33-56	1 st Front of House	24
57-72	1 st Electric	16
73-84	2 nd Electric	12
85-88	Floor pockets downstage R&L	4
89-92	Floor pockets upstage R&L	4
93-96	House lights	4

Audio Systems Inventory and Rental Pricing per day:

House System:

1 Soundcraft GB-24 24 channel mixing console (located in the balcony sound and light booth)		
2 QSC ISA750 2 channel power amp		
1 QSC ISA280 2channel power amp		
1 QSC ISA500TI 2channel power amp		
1 BBS London BLU100 digital signal processor		
1 24 channel snake (stage to booth)		
1 24 channel splitter snake		\$40.00

House speakers:

4 JBL 2446 / 4 JBL 2380 (balcony horns and main floor horns)		
2 JBL 2-2226G in JBL cabinet connected in series (subwoofer and main low/mid)		
8 JBL control 25t (under balcony fill)		
3 Renkus TRC-81/12ho (upper balcony fill)		

Intercom Systems:

Telex BTR-300 – VHF wireless intercom		
1 BTR 300 base station (located in the balcony sound and light booth)		
4 BTU 300 wireless backpack transceiver	\$120.00	
4 Telex headsets	\$ 5.00	each
3 Clear-Com headsets	\$ 5.00	each
4 Telex IC-1F fixed intercom (2 on stage lift and right on proscenium wall, 2 in old balcony booth)		
1 Microphone over stage for dressing rooms monitor		

Monitor Systems:

1 Mackie SR24.4 console	\$ 75.00	
3 QSC RMY 2450 2 channel power amp (in road case)	\$100.00	
6 dbx 1231 – 31 band graphic EQ (in road case)		
2 JBL JRX 100 12"	\$ 15.00	each
2 Yamaha SM 12" ME	\$ 10.00	each
1 Yamaha SM 12"IV	\$ 10.00	
2 Yamaha SM 15" III	\$ 10.00	each
(Monitor Package \$200.00 per day)		

Wireless Microphone Systems:

6 Shure SLX4 receiver (in road case)	\$ 30.00	each
6 SM58 SLX2 wireless handheld transmitter		
6 SLX1 wireless bodypack transmitter		
1 Shure VHF SM58 transmitter and receiver	\$ 20.00	
2 Shure T Series transmitter	\$ 20.00	each
1 MS58 wireless handheld transmitter		
2 wireless bodypack transmitter		

Microphones:

2 Audio Technica 30 series AT3035	\$ 30.00	each
-----------------------------------	----------	------



2 AKG C1000s	\$ 20.00	each
1 Audio Technica ATm 25	\$ 10.00	
4 Audio Technica AT8533x	\$ 10.00	each
5 Countryman E6i	\$ 20.00	each
4 Shure WL 93	\$ 10.00	each
1 Shure WL185	\$ 10.00	
4 Shure SM58	\$ 10.00	each
4 Shure SM57	\$ 10.00	each
Microphone stands:		
16 Boom/swing arm		
4 Upright		
Direct Boxes:		
3 Rapco db 100	\$ 5.00	each
2 Whirlwind IMP 2	\$ 5.00	each
1 Whirlwind EDB1	\$ 5.00	
1 Horizon Straightline	\$ 5.00	
Video:		
Hitachi CP-X444 multimedia LCD projector		
3200 ANSI lumens brightness.		
Front and rear projector 12' x 12'	\$ 75.00	
Effects:		
1 Virtualizer PRO:DSP2024D	\$ 10.00	
1 Pioneer PD-M423 cd player		
1 Denon DN-600F cd player	\$ 10.00	
Cable:		
XLR		
4 5'		
4 10'		
4 15'		
8 20'		
3 25' 11/7/2012		
4 30'		
10 50'		
¼" Speaker cable		
4 40'		
3 30'		
2 50'		
1 75'		
Other:		
6 50' Speakon to male ¼"		
7 instrument cable		
3 25' 5pin XLR		
3 25' 4pin XLR		
1 100' 4pin XLR		
6 2' M XLR to M 1/4 "		
1 M XLR to laptop interface		
2 2' M XLR to M RCA		

4 ¼" to mini 4-pin guitar
1 XLR F to XLR F
1 XLR M to XLR M
4 ¼"F to Speakon
4 XLR F to M ¼" low/high

Other goods:

44 Orchestra chairs
10 Music stands with lights
6 Wood stools
1 Presentation product

Instruments:

8 Piece drum set	\$ 50.00
1 1906 Steinway series b grand piano (brown)	\$ 75.00
Steinway Tuning	\$ 92.00

Emergency Planning and Procedures Guide For Memorial Auditorium

Condensed from information of the
***Minnesota Department of Public Safety
Division of Homeland Security
And Emergency Management***

MEMORIAL AUDITORIUM MANAGING DIRECTOR

Tammy Makram

Office: 507-376-9010

Cell: 507-227-7010

Email: showtimenow@frontiernet.net

CITY HALL/CITY OF WORTHINGTON

507-372-8600

Worthington Memorial Auditorium Floor Plan

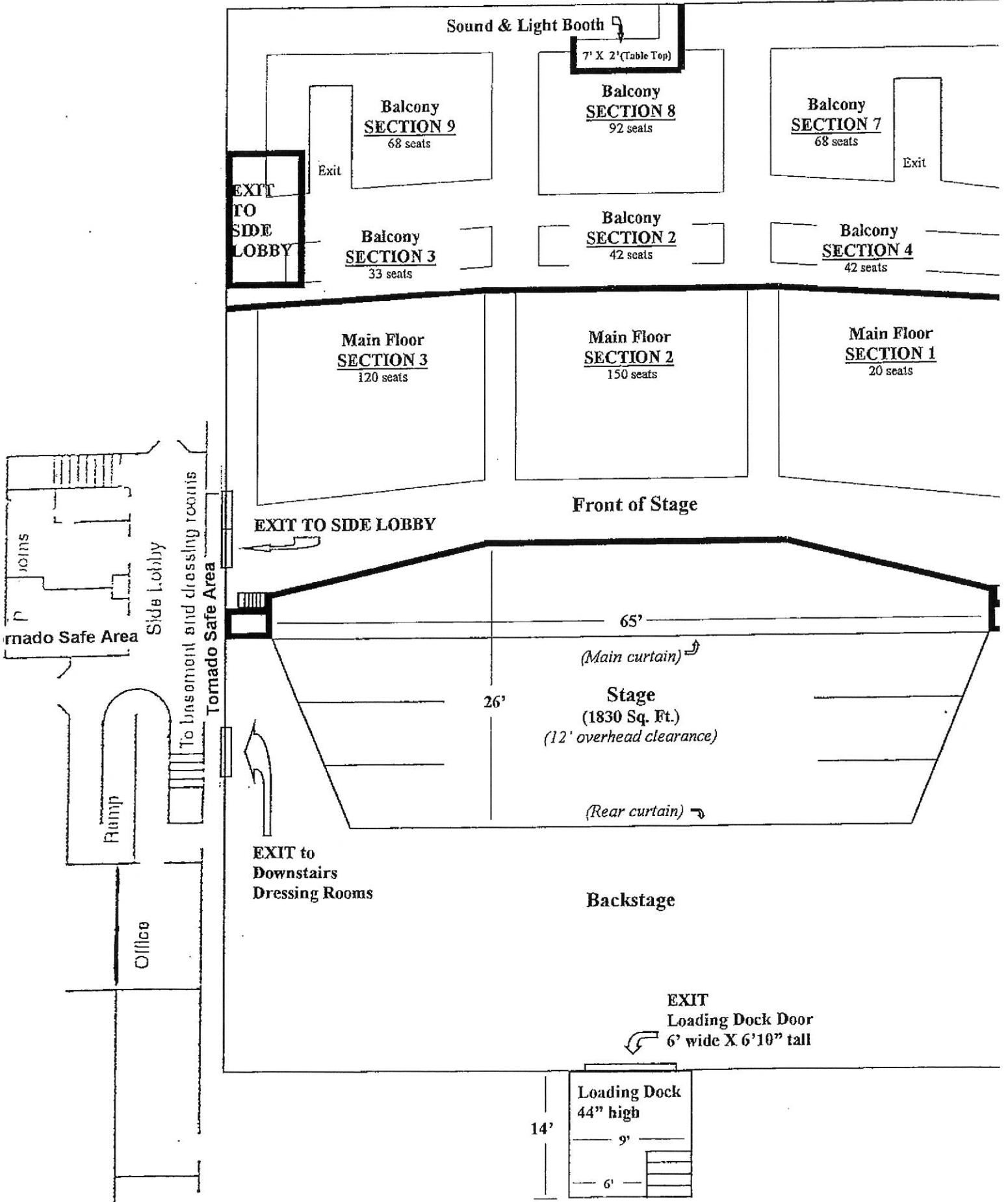


Exhibit 5

SEVERE WEATHER TORNADO/SEVERE THUNDERSTORM/FLOODING

Tornado/severe thunderstorm WATCH / WARNING has been issued in an area near AUDITORIUM:

MEMORIAL AUDITORIUM MANAGER/STAFF WILL ANNOUNCE EMERGENCY PROCEDURES

- Monitor NOAA Weather Radio All Hazards (National Weather Service) or emergency alert radio stations.
- Bring all persons inside building(s) **OR GIVE THEM THE OPTION TO EVACUATE.**
- Close any open windows - secure window in the women's bathroom side lobby and window at the end of the hallway in the basement.
- Review tornado drill procedures and location of safe areas.

GIVE THE OPTION TO EVACUATE OR MOVE TO FOLLOWING DESIGNATED AREAS:

Main Floor: anyone with access issues or anyone unable to move to the designated downstairs areas, meet by the side lobby door/EXIT sign. An Usher will escort you into the men's and women's bathrooms in the side lobby.

At the same time, people in the Balcony, Sections 4, 5, & 6, please, in an orderly fashion, make your way to the side lobby stairwell and an Usher will direct you to the basement level.

As soon as the side lobby door is clear, people on the Main Floor in Sections 1, 2, & 3, please, in an orderly manner, make your way to the basement level through the side lobby and follow the Ushers instructions.

In the Balcony, people in Sections 7, please follow others through the Side Lobby stairwell under the EXIT sign and to the basement level. Again, Ushers will guide you to designated areas. Balcony people in Sections 8 & 9, please come down to the Main Lobby through the stairwells located to your right and left. Once you are on the main floor, please exit through the Side Lobby doors under the EXIT sign and continue on to the basement level where Ushers will guide you to designated areas.

Please, everyone remember: move through the building in an orderly manner and be courteous to all others who are also finding their way to designated safe areas. THANK YOU FOR YOUR PATIENCE AND CONSIDERATION.

**IF STUDENTS, OR LARGE GROUPS OF PEOPLE ARE BACKSTAGE,
EVACUATE OUT THE BACKSTAGE DOUBLE DOORS AND ASK
PARENTS/GUARDIANS TO PICK THEM UP IN THE PARKING LOT.**

Tornado safe areas are interior hallways or rooms away from exterior walls and windows and away from large rooms with long-span ceilings.

- Review "drop and tuck" procedures with persons.

SHELTER-IN-PLACE PROCEDURES

Sheltering in place provides refuge for Auditorium staff and the public inside the building during an emergency. Shelters are located in areas of the building that maximize the safety of inhabitants.

Sheltering in place is used when evacuation would put people at risk (i.e., tornado, environmental hazard, blocked evacuation route).

Shelter areas may change depending on the emergency.

- Identify safe areas in the Auditorium.
- Building manager announces that people and staff must go to shelter areas.
- Bring all persons inside building(s).
- Close all exterior doors and windows, if appropriate.
- Turn off ventilation leading outdoors, if appropriate.
- All persons remain in shelter areas until a building administrator or emergency responder declares that it is safe to leave.

If all evacuation routes are blocked:

- Stay in room and close door.
- Keep air as clean as possible.
 - Seal door.
 - Open or close windows as appropriate.
 - Limit movement and talking in room.
- Communicate your situation to administration or emergency officials by whatever means possible.

Tornado/severe thunderstorm WARNING has been issued in an area near AUDITORIUM, or a tornado has been spotted near AUDITORIUM:

**MEMORIAL AUDITORIUM MANAGER/STAFF WILL ANNOUNCE
EMERGENCY PROCEDURES**

- Move people and staff to safe areas.
- Close doors.
- Ensure that people are in/know the "tuck" position.
- Remain in safe area until warning expires or emergency personnel have issued an all-clear signal.

Post diagrams showing routes to areas. Attach a building diagram showing safe areas.

Flooding

- Monitor NOAA Weather Radio All Hazards and emergency alert radio stations. Stay in contact with emergency management officials.
- Review evacuation procedures with staff.
- Check relocation centers. Find an alternate relocation center if primary and secondary centers would also be flooded.
- Check transportation resources.
- If Auditorium officials and emergency responders advise evacuation, do so immediately.
- Notify parents/guardians according to policy.

Refer to Severe Weather Awareness Week postings at www.hsem.state.mn.us for further information on severe weather safety.

EVACUATION/RELOCATION

Evacuation:

- Auditorium Manager/or administrator in charge, initiates evacuation procedures.
- Evacuation routes may be specified according to the type of emergency. They may need to be changed for safety reasons.
 - Bombs: Building administrator notifies staff of evacuation route dictated by known or suspected location of a device.
 - Fire: Follow primary routes unless blocked by smoke or fire. Know the alternate route.
 - Chemical spill: Total avoidance of hazardous materials is necessary as fumes can overcome people in seconds. Plan route accordingly.
- When outside the building, account for all people. Immediately inform building administrator of any missing people(s).

Relocation:

- Building administrator determines whether people and staff should be evacuated to a relocation center.
- Building administrator or emergency response team designee notifies relocation center.
- If necessary, a city/county emergency response team designee coordinates transportation to relocation center.
- Use release forms for people who are picked up from a relocation center.
- Notify City of Worthington, Police, of relocation center address.

Relocation Centers:

List primary and secondary relocation centers. The primary site is usually located close to the facility. The secondary site is usually located farther away. Include maps and written directions to centers for staff reference.

Primary Relocation Center:

Worthington High School _____

Address: 1211 Clary Street _____

Worthington MN _____

Phone: 507-376-6121

Secondary Relocation Center:

Prairie Justice Center

Address: Hwy 59 North

Worthington MN _____

Phone: 507-372-2136

FIRE

In the event of a fire, smoke from a fire or detection of a gas odor:

- Pull fire alarm and notify building occupants by means of

MICROPHONE - THROUGH FRONT OF HOUSE SOUND SYSTEM

MEMORIAL AUDITORIUM MANAGER/STAFF WILL ANNOUNCE

EMERGENCY PROCEDURES

- Evacuate people and staff to the designated areas: **THROUGH THE SIDE LOBBY AND INTO THE PARKING LOT TOWARD 7TH STREET**
 - These areas should be a safe distance away from emergency personnel.
 - Be aware of the arrival of emergency responders. See map of evacuation routes and assembly areas located. **EMERGENCY RESPONDERS SHOULD BE ASKED TO ENTER THE SIDE LOBBY DOORS OFF OF THE BATHROOMS AND THE BACKSTAGE DOORS.**
- Follow primary fire drill route whenever possible. Follow alternate route if primary route is blocked or dangerous. See map, located
EVACUATE BALCONY FIRST - USE STAIRWELLS LEADING TO FRONT LOBBY DOORS. ASSEMBLE AND MOVE PEOPLE FROM MAIN FLOOR OUT THE SIDE LOBBY DOORS, NORTH DOOR, AND REMAINING SPACE OUT THE FRONT LOBBY DOORS. ALL DOORS HAVE CRASH BARS LEADING OUT
 - Report known missing people to building administrator immediately.
- If trapped by fire, go to **Shelter-in-Place Procedures**

Building administrator:

- Building administrator notifies fire department (call **911**).
- Building administrator or designee meets with emergency officials as soon as possible.
- After consulting with appropriate official, building administrator may move people to primary relocation center at WHS? PRAIRIE JUSTICE CENTER? if weather is inclement or building is damaged.
- **Do not** reenter buildings until they are declared safe by fire or law enforcement personnel.
- Building administrator notifies staff and students of termination of emergency.

*Fire drills should be held at varied times during the day.
Practice both primary and alternate routes.*

Extra staffing is necessary for people with special medical or physical needs.

MEDICAL EMERGENCY

Life-threatening injury or illness, or death:

- Notify Auditorium staff/building administrator to make emergency calls. If unable to reach office immediately, call **911**. **Work as a team**.
- Give full attention to the victim(s).
- Do not attempt to move a person who is ill or injured unless he/she is in immediate danger of further injury.
- If possible, isolate the affected student/staff member. Disperse onlookers and keep others from congregating in the area.
- Check breathing. Is the airway clear? Is the victim in a position to facilitate breathing?
- Help stop bleeding.
 - Applying pressure on wound or elevating wound may help stop or slow bleeding.
 - Protect yourself from body fluids. Use gloves if available.
- Check for vital signs. Initiate first aid, if you are trained.
- Comfort the victim(s) and offer reassurance that medical attention is on the way.
- After immediate medical needs have been cared for, remain to assist emergency medical services personnel with pertinent information about the incident.

Non-life-threatening injury or illness:

- For all non-life-threatening illnesses and injuries, call the office/nurse.

Administrator:

- In case of traumatic medical emergency or death at school:
 - Notify City Administrator.
 - Notify victim's parents, guardians or family.
 - Activate post-crisis procedures if necessary.
- In all other medical emergencies, assess individual's need for post-crisis intervention.

HAZARDOUS MATERIALS

Incident occurs in Auditorium:

- Notify manager/administrator/office.
- Call **911**. If the type and/or location of hazardous material is known, report that information to 911.
- Evacuate to an upwind location.
- Seal off area of leak/spill. Close doors.
- Fire officer in charge will determine additional shelter-in-place or evacuation actions.
- Shut off heating, cooling and ventilation systems in contaminated area to reduce the spread of contamination.
- Manager/Administrator notifies Hazardous Management.
- Resume normal operations when fire officials approve.

Incident occurs near Auditorium property:

- Fire or law enforcement will notify Auditorium officials.
- Consider closing outside air intake, evacuating people to a safe area or sheltering people inside the building until emergency passes or relocation is necessary.
- Fire officer in charge of scene will instruct officials on the need for sheltering or evacuation.
- Follow procedures for sheltering or evacuation.
- If evacuation is not ordered, be aware of and remain alert for any change in health conditions of people and staff, especially respiratory problems. Seek medical attention if necessary.
- Notify parents/guardians if students are evacuated, according to district policy and/or guidance.
- Resume normal operations when fire officials approve.

Extra staffing is necessary for students with special medical and/or physical needs.

CITY OF WORTHINGTON AND SCHOOL DISTRICT #518
MEMORIAL AUDITORIUM RENTAL AGREEMENT
APPENDIX B

FIRE CODE RESTRICTIONS
MEMORIAL AUDITORIUM REGULATIONS APPLY TO ALL USERS

By order of the Minnesota Department of Public Safety, State Fire Marshal Division, in accordance with MVFC 12.104 (A), the Worthington Memorial Auditorium, and all users of the Worthington Memorial Auditorium, shall maintain the following restrictions:



STATE FIRE MARSHAL DIVISION
MINNESOTA DEPT. OF PUBLIC SAFETY
444 CEDAR ST., SUITE 100-M
ST. PAUL, MN 55101-2156
612-215-0500 TDD: 612-282-6555

Page 1

Date of inspection 04/18/95
File # MC-1500457
Insp MEMOT
Phone 507-947-3068

ORDER

ITEM#	CODE SECTION	DATE OF CONTACT	CORRECTIVE ACTION	DATE CORRECTED
1	MVFC 12.104 (A)		MAINTAIN AT LEAST A 57 INCH CLEAR STRAIGHT SPACE IN FRONT OF THE STAGE FOR A REQUIRED EXITING WIDTH. ALSO, NO DISTRACTIONS, PEOPLE, OR EQUIPMENT SHALL BE PLACED IN AISLES AND OTHER EXIT WAYS. END OF ORDER.	

Thomas A. Braco

Exhibit 5

PUBLIC SAFETY MEMO

DATE: MAY 5, 2017

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEMS**1. ACCEPTANCE OF ESTATE DONATION**

The Worthington Police Department K-9 Unit was the fortunate beneficiary of personal property funds from Florence Nolte.

Council action is requested to adopt a resolution (*Exhibit 1*) accepting \$19,178.91 in estate funds to the benefit of the Worthington Police Department K-9 Unit.

2. BUDGET AMENDMENT/EXPENDITURE OF K9 FUNDS

The Worthington Police Department is seeking budget amendment approval for the expenditure of K9 funds to purchase a dog to replace K9 Thor (retired to pet status in November of 2016), a squad camera for an existing squad that is otherwise equipped for a K9 unit, and other items related to the kenneling and care of a dog.

The WPD K9 program is an important element in the overall function of the department and greatly enhances officer and public safety in general for the City of Worthington. Recent WPD K9 Units have been deployed over 100 times in the last two years for activities including but not limited to; missing person reports, tracks, fleeing suspects, building searches, evidence searches, and drug searches. Over \$100,000, numerous motor vehicles, and numerous firearms have been seized as a result of the activities of the most recent WPD K9 Units.

The Worthington Police Department K9 Unit was the fortunate beneficiary of \$19,178.91 from local estate funds. The funds will completely cover the cost of the dog, squad camera system, and supplement the canine reserve fund for the purchase of a kennel and related equipment.

WPD intends to purchase a dog from North Iowa K-9 and has been quoted a price of \$6,000. The WatchGuard video system for the squad was quoted to WPD at \$5,120 for a combined total of \$11,120 for the major items associated with this proposal.

Council action is requested to approve a budget amendment for the K9 expenditures.

CITY OF WORTHINGTON

RESOLUTION NO. _____

A RESOLUTION ACCEPTING A DONATION OF PERSONAL PROPERTY

WHEREAS, the City of Worthington has been notified that Florence Nolte, hereinafter "Donor", desires to donate personal property of \$19,178.91 in estate funds to the Worthington Police Department K-9 Unit; and

WHEREAS, Donor has placed the following restrictions upon gift: The gift will be used for the benefit of the Worthington Police Department K-9 Unit; and

WHEREAS, Minn. Stat. 465.03 requires that acceptance of any donation be approved by the City Council by a two-thirds majority vote;

NOW, THEREFORE, be it RESOLVED:

The City of Worthington does hereby accept the donation referenced above with any and all conditions, if any, as specified by the donor.

That the Mayor and Clerk are authorized to sign said agreement on behalf of the City of Worthington.

Approved this _____ day of _____, 2017, by a two thirds majority vote of the Worthington City Council with the following members voting in favor thereof:

and the following members opposed:

CITY OF WORTHINGTON

(SEAL)

BY: _____
Mike Kuhle, Its Mayor

Attest: _____
Janice Oberloh, Its Clerk

PUBLIC WORKS MEMO

DATE: MAY 4, 2017
TO: HONORABLE MAYOR AND CITY COUNCIL
SUBJECT: ITEM REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT CASE ITEM**1. APPROVE 2017 WORTHINGTON SOCCER LEAGUE AGREEMENT**

City Staff met with the members of the Worthington Soccer League (WSL) on April 30, 2017, in which we were informed of their intent to continue with the adult soccer league for the 2017 season. The Park and Recreation Advisory Board, in anticipation of the leagues request, met on February 22, 2017 and recommended approval of the agreement with a couple of changes to the contract (*Exhibit 1*). The annual fee for 2017 will be \$2,500.00. This is an increase of \$300.00 from the 2016 annual fee of \$2,200.00. Staff also informed the league that the annual fee is only minimally increasing in 2017 because of the uncertainty of when the fields being ready to use for adult soccer. They have been informed that due to improvements made to the Buss Field Complex, future fees will increase substantially! The other change Park and Recreation Board members recommended is located in the *3i* section of the contract. The Soccer League will only be able to establish fees after prior City approval. This will allow City staff to monitor the fees being charged and collected by the Soccer League.

Under the agreement, WSL may utilize the outdoor soccer fields at Buss Field for the purpose of playing organized soccer games as soon as City staff feels the fields are playable through the last day of October. The WSL shall also be responsible for cleanup of the facilities in a timely manner and may use the restroom facilities at Buss Field.

Council is requested to approve the agreement and authorize the Mayor and City Clerk to sign the agreement.

*Exhibit 1***CITY OF WORTHINGTON- WORTHINGTON SOCCER LEAGUE
USER AGREEMENT (2017)**

1. **PARTIES:** The parties to this agreement are the following:
 - a. City of Worthington, City Council, with offices in Worthington, Minnesota 56187, hereafter "City".
 - a. Worthington Soccer League Incorporated, hereafter "League".
2. **PURPOSES:** The general purpose of this agreement is to outline the roles and responsibilities of the City of Worthington and the Worthington Soccer League, hereinafter WSL. It is the desire of the City and the WSL for the WSL to utilize the outdoor soccer fields located at the Buss Athletic Field as well as the open green space located at Southeast Park for the purpose of playing organized soccer games and team practice for the period beginning with the second Saturday in April thru the last day in October. The WSL shall also be allowed to use the restroom facilities at the Buss Field.
3. **The City of Worthington Agrees:**
 - a. To appoint the City Administrator, Director of Public Works and the Park Supervisor as the City's representatives. These representatives will be the direct contact for any concerns and /or issues that may arise during the term of this agreement.
 - b. To be responsible for the maintenance of all City owned buildings, playground equipment, parking lots, plumbing and electrical located within the Buss Athletic Field. The City will prepare the restroom facility for use prior to the soccer season and will winterize the facility at the end of the season.
 - c. To be responsible for all utility costs associated with the operation of the restroom facilities located at Buss Athletic Field.
 - d. To be responsible for the mowing and daily maintenance of the soccer fields.
 - e. To maintain an open line of communication with the WSL through their designated representatives.
 - f. To work with the WSL to improve the playing conditions of the fields. This may include such things as the provision of materials such as grass seed, black dirt, sand; labor, equipment and/or a combination thereof.
 - g. To issue a license for vendors to operate within the Buss Athletic Field facility only upon completion by the WSL and any vendor(s) of all requirements, including the payment of the vendor fee.

- h. To issue an annual permit so as to allow the WSL to charge an admission to games and tournaments to be held at the Buss Field facility only upon the completion by the WSL of all requirements, including the payment of a fee.
- i. To permit the WSL, with prior City approval, to establish league fees, employment of game officials and to establish a fee for vendors to assist in the cost to dispose of waste generated by the vendor.
- J. To permit the WSL the exclusive use of the Buss soccer fields and the open green space located within Southeast Park for organized games each Sunday from the second Sunday in April thru the last day in October.
- k. To permit the WSL the non-exclusive right use of the Buss soccer fields and the open green space located within Southeast Park, for practices during week days.
- l. To provide an annual financial statement as to the actual costs incurred by the City to provide the required maintenance of the fields and restroom utility costs.

4. The Worthington Soccer League agrees:

- a. To designate the President, Vice President, Secretary and the Treasurer to be the representatives of the League. These representatives will be the direct contact for any concerns and /or issues that may arise during the term of this agreement.
- b. To insure that the games and related activities associated with the game of soccer are conducted in a safe manner.
- c. To furnish a seasonal game schedule to the Director of Public Works and the Chief of Police. Any deviation from the schedule will be reported to the Director of Public Works and the Chief of Police.
- d. To furnish a list to the Director of Public Works, Chief of Police and the Park Supervisor listing authorized persons that have been issued keys to the restroom facility.
- e. To report any facility deficiencies to the Director of Public Works or the Park Supervisor as soon as noticed, so proper action can be taken to remedy such problems.
- f. On game days to be responsible for the maintenance and cleaning of the restroom facility and to provide all toilet paper products and cleaning supplies for the restroom facilities. To inform the City's Director of Public Works or the Park Supervisor of any repairs that may be required to the restroom. To furnish a minimum of three portable restrooms at the Buss Field facility and if utilized 2 portable restrooms at the eastside facility to be located along the perimeter of the playing fields.

- g. To provide for clean-up of the playing fields and surrounding areas and the disposal of the garbage generated at the fields within 24 hours of the last scheduled game of the week for the entire length of the soccer association season.
- h. To provide and pay for dumpster service associated with buss field soccer complex.
- 1. To insure there is no gambling or consumption of any alcoholic beverages as prohibited by Worthington City Code Chapter 93, subdivision 93.12 (K) and Subdivision 93.15 (K.S)
- J. To maintain an open line of communication with the City through their designated representative(s).
- k. To work with the City to improve the playing conditions of the fields. This may include such things as the provision of materials such as grass seed, black dirt, sand; the provision of labor, equipment and/or a combination thereof.
- 1. To pay to the City a user fee to be established by the City Council as to offset costs associated maintenance of the three soccer fields and restrooms. The 2017 user fee is \$ 2,500.00.
- m. To require all players to sign a waiver, as shown as exhibit "A" entitled "City Parks and Recreation Department Voluntary Waiver of Liability Agreement Adult Athletic Teams."
- n. To make available, upon request by the City, the financial statement of the WSL.
- o. Insurance Requirements: The WSL be required to provide a current Certificate of Insurance from his/her agent with minimum \$1,000,000 general liability insurance. In addition the City will require to be named as an additional insured on the general liability insurance policy and the Certificate of Insurance will so state.

5. **Term of Agreement**

This agreement shall commence on May 8th 2008 and shall automatically renew on April 1st of each year thereafter unless otherwise terminated pursuant to Section 6 below.

6. Termination of Agreement

This agreement may be terminated by either party upon written notice to the other party no later than December 1st of any year or upon failure of either party to remain in compliance with this agreement.

Mayor

President; Worthington Soccer League
Name Printed: _____
Address: _____

Phone Number: _____

City Clerk

Vice President; Worthington Soccer League
Name Printed: _____
Address: _____

Phone Number: _____

DATED: _____

ENGINEERING MEMO

DATE: MAY 4, 2017
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS**1. AWARD CONTRACT FOR 2017 SAP CONCRETE RECONDITIONING PROJECT**

A recommendation will be provided on the award of bids to be received May 5, 2017 at 2:00 pm. The project involves replacing fractured concrete pavement panels on Humiston Avenue and 5th Avenue from Clary Street to 12th Street. The project also includes partial depth pavement repairs along segments of certain pavement joints and replacing pedestrian curb ramps at all crosswalks within this segment. The project also incorporates, as an add alternate, pedestrian bump-outs on the west side of Humiston Avenue at Clary Street. A contract may be awarded with or without the add alternate included.

In regard to the bump outs, their location is currently painted on the street and will be coned on Friday, May 5th from about 9:00 a.m. to 4:30 p.m.

COMMUNITY/ECONOMIC DEVELOPMENT MEMO

DATE: May 8, 2017
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

1. **CONDITIONAL USE PERMIT – Lot 1, block 2, Fareway First Addition.**

The Southwest Minnesota Opportunity Council is requesting approval of a conditional use permit for property owned by Fareway Stores, Inc., located on Stower Drive approximately 110 feet east of the intersection of Stower Drive and McMillan Street. If approved, the applicant will be permitted to operate a child care facility (Head Start) on the subject property. The applicant is proposing to develop the property in three phases (Exhibit 1A – application); initial development is to construct a 6,000 square foot facility immediately with intentions to expand to 12,000 square feet in the future. Child Care facilities are permitted in the “B-3” - General Business zoning district (Exhibit 1B- Schedule of use regulations), which is the zoning classification of the subject property, through the issuance of a conditional use permit. The legal description for the property considered for the conditional use permit is as follows:

Lot 1, Block 2, Fareway First Addition, City of Worthington, Nobles County, Minnesota.

According to the Comprehensive Plan, which sets the form and location for future growth of the City, the subject area is Highway commercial and borders Community Commercial. Highway Commercial businesses have the potential to generate traffic, and require access to arterial roadways; border areas of this area also need to transition to adjoining land use areas. In this case, the border is Community Commercial category that anticipates land uses such as banks, grocery stores, gas stations, convenience stores, hardware stores, and other businesses that have merchandise or services for sale. The subject property is south of a business in the Community Commercial category (Fareway grocery store), and the proposed use of a Child Care facility will be buffered from the Highway Commercial Uses. It is of staff opinion that the proposed land use would conform with ~~transiting~~transiting between the Highway Commercial to the Community Commercial land use categories outlined in the City’s Comprehensive Plan.

The subject property is surrounded by an array of land uses ranging from residential to office to warehousing. Surrounding land uses include: to the North is Grocery Store/Retail. South is Self-Storage / Auto repair, East is undeveloped, and west is Community retail, Single family residential (Legally Non-conforming or AKA Grandfathered).

All applicable zoning standards have been addressed as follows:

Description	Worthington code	proposal
Minimum lot area	1,000 sq. ft.	327.24' x 337.02' = 110,286 sq. ft.
Minimum lot width	50'	326.7'
Minimum front yard	50' *	32' – see below

Minimum Rear	10'	199'
Minimum side	10'	80' and 158'
Maximum height	70'	Design drawing are single story
Floor to area ratio	0.30 **	0.05
Parking	1 per employee, 1 for loading space	

* The setback shall be 30' when a property fronts a service road. *The setback may be reduced to 25', provided the parking for the use is located behind the front building line of the structure and the future thoroughfare plan does not indicate a need for additional right of way acquisition in front of the proposed building.*

** Maximum floor area may increase by 0.05 for every additional 1,000 sq. ft. of landscaped area and all other zoning and site development characteristics are met.

It is staff's opinion that the proposed Child Care facility is compatible with the businesses in the area of Highway Business that transitions into Community Commercial south of Stower Drive. Staff believe the facility will not negatively impact its surroundings. Staff recommended approval of the conditional use permit with the following conditions:

1. Improvements are done in accordance with plans submitted with the application Project #765.01.
2. The driveway plans are consistent with City Engineering requirements. Provisions (i.e. hammerhead turn around) need to be included as part of the service drive to prevent the need for delivery trucks to maneuver on and back from Stower Drive to make deliveries
3. Parking requirements are consistent with the code.
4. The site must comply with NPDES storm water permitting requirements.

The Planning Commission held a public hearing on the matter at their regularly scheduled meeting on May 2, 2017 at 7 pm. Their recommendation was to approve the conditional use permit with the conditions identified.

Council action is requested.

2. **PRELIMINARY PLAT – South Lake Subdivision**

The Planning Commission considered the preliminary plat at its May 2, 2017 meeting at 7 pm. After holding the public hearing, the Commission voted to recommend that the City Council approve the preliminary plat of South Lake Subdivision. Council action is requested.

The Planning Commission determined that the South lake subdivision complies with the City of Worthington Subdivision Regulations, based on staff review and the following information:

1. The 6.5 acres are zoned R-1 One family detached residential.
2. In the summer of 2016, a conditional use permit for 18 units was approved in the entire 6.5 acre plat; the preliminary plat shows an additional 6 units which if developed will require an amendment to the conditional use permit.
3. The project proposer is requesting approval of a 2-lot residential subdivision of a 6.5 acre preliminary plat, sizes 4.34 acres in lot 1 and 2.16 acres in lot 2.
4. The preliminary plat submission has complied with the subdivision procedures under Chapter 154 of the City of Worthington code.

A description of the project and legal description of the property follows:

South Lake Development, LLC, has submitted an application for preliminary plat approval of a 2-lot residential subdivision, to be known as South Lake Subdivision, on a 6.5 acre tract of land it owns on First Avenue Southwest directly southeast of the intersection of Knollwood Drive and First Avenue Southwest (Exhibit 2A). The legal description of the subject property under consideration is as follows:

That part of the Northeast Quarter of Section 34, Township 102 North, Range 40 West, lying Northwest of the right-of-way of the Chicago, St. Paul, Minneapolis and Omaha Railway Company, EXCEPT a tract beginning at the North Quarter Corner of said Section 34; thence Easterly along the North line of said Section 34, a distance of 115.00 feet; thence Southwesterly, a distance of 119.60 feet, more or less, to a point on the West line of the Northeast Quarter of said Section 34 distant 33.00 feet South of the North Quarter corner of said Section 34, a distance of 33.00 feet to the point of beginning.

ALSO EXCEPTING

That part of the Northwest Quarter of the Northeast Quarter of Section 34, Township 102 North, Range 40 West, Nobles County, Minnesota described as follows:

Commencing at the North Quarter corner of said Section 34; thence on an assumed bearing of North 85 degrees 31 minutes 44 seconds East, along the north line of said section, a distance of 231.00 feet to an iron monument, said iron monument being the point of beginning of the tract to be described; thence South 0 degrees 54 minutes 01 seconds East a distance of 212.00 feet to an iron monument; thence North 85 degrees 31 minutes 44 seconds East a distance of 132.00 feet to an iron monument; thence North 50 degrees 08 minutes 05 seconds East a distance of 74.45 feet to an iron monument; thence North 0 degrees 54 minutes 01 West a distance of 168.79 feet to an iron monument located on the north line of said section; thence South 85 degrees 31 minutes 44 seconds West, a distance of 190.00 feet to the point of beginning.

CITY OF WORTHINGTON PLANNING AND ZONING APPLICATION FORM

Note to applicant: This is a comprehensive application form. You only need to complete those items related to your type of development. All items must be completed prior to acceptance of the application.

NAME OF APPLICANT Southwestern Minnesota Opportunity Council, Inc. PHONE 507-376-4195
ADDRESS 1106 Third Ave CITY Worthington STATE MN ZIP 56187
LEGAL DESCRIPTION OF THE PROPERTY Lot 1 Block 2 Fareway First Addition

BRIEF DESCRIPTION OF REQUEST Construct a Head Start 6000 sq ft childcare facility.

(attach additional sheets if necessary)

<u>TYPE OF APPLICATION</u>	<u>FEE</u>	<u>REQUIRED SUBMITTALS</u> (See reverse side.)
PRELIMINARY PLAT _____	\$150 +\$2 PER LOT	3
REZONING _____	\$200 +\$1 PER ACRE*	1
ZONING TEXT CHANGE _____	\$200*	7
SPECIAL USE PERMIT <u>X</u>	\$200*	4
VACATION OF PUBLIC WAY _____	\$75*	5
PLANNED UNIT DEVELOPMENT _____	\$350*	1,3,4
AMENDED P.U.D. _____	\$150*	1,3,4
VARIANCE _____	\$200*	2,4
ADMINISTRATIVE APPEAL _____	\$30	6
APPEAL _____	\$30	6
VACATE EASEMENT NON-PLATTED _____	\$25*	8
VACATE EASEMENT PLATTED _____	\$100*	8

*Subject to an additional recording fee if approved. (\$46.00 plus \$1.00 per page over 15)

I hereby certify that the information and exhibits herewith submitted are true and correct to the best of my knowledge.

Neal Steffl
Applicant's Name (Please Print)

Southwestern Minnesota Opportunity Council, Inc.
Owner's Name (Please Print)

Neal Steffl
Applicant's Signature

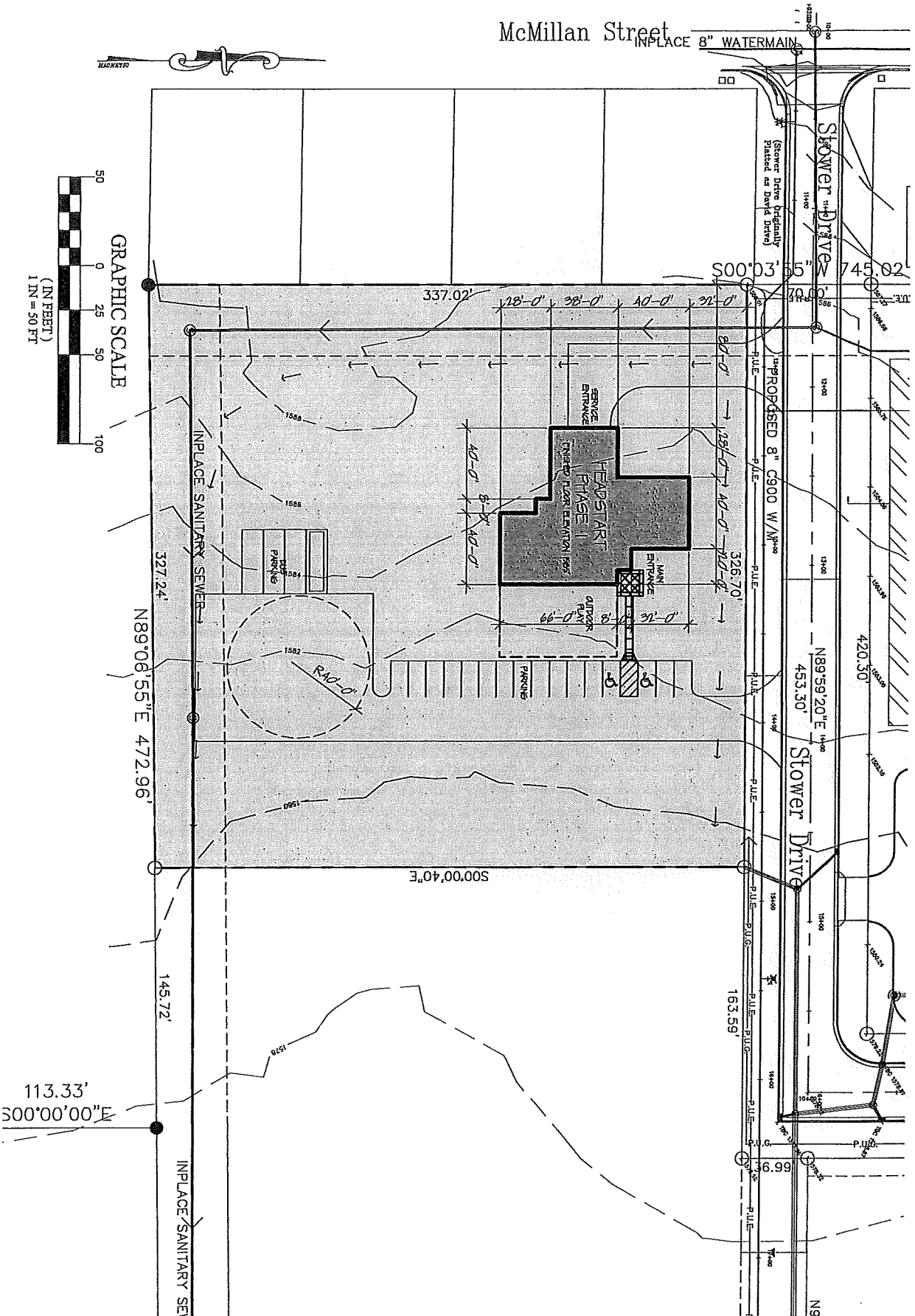
Southwestern Minnesota Opportunity Council, Inc.
Owner's Signature

(the following items will be completed by City staff)

DATE FILED 4/17/17 FEE PAID \$ 200 RECEIPT NO. 31708 PARCEL NO. _____

McMillan Street

INPLACE 8" WATERMAIN




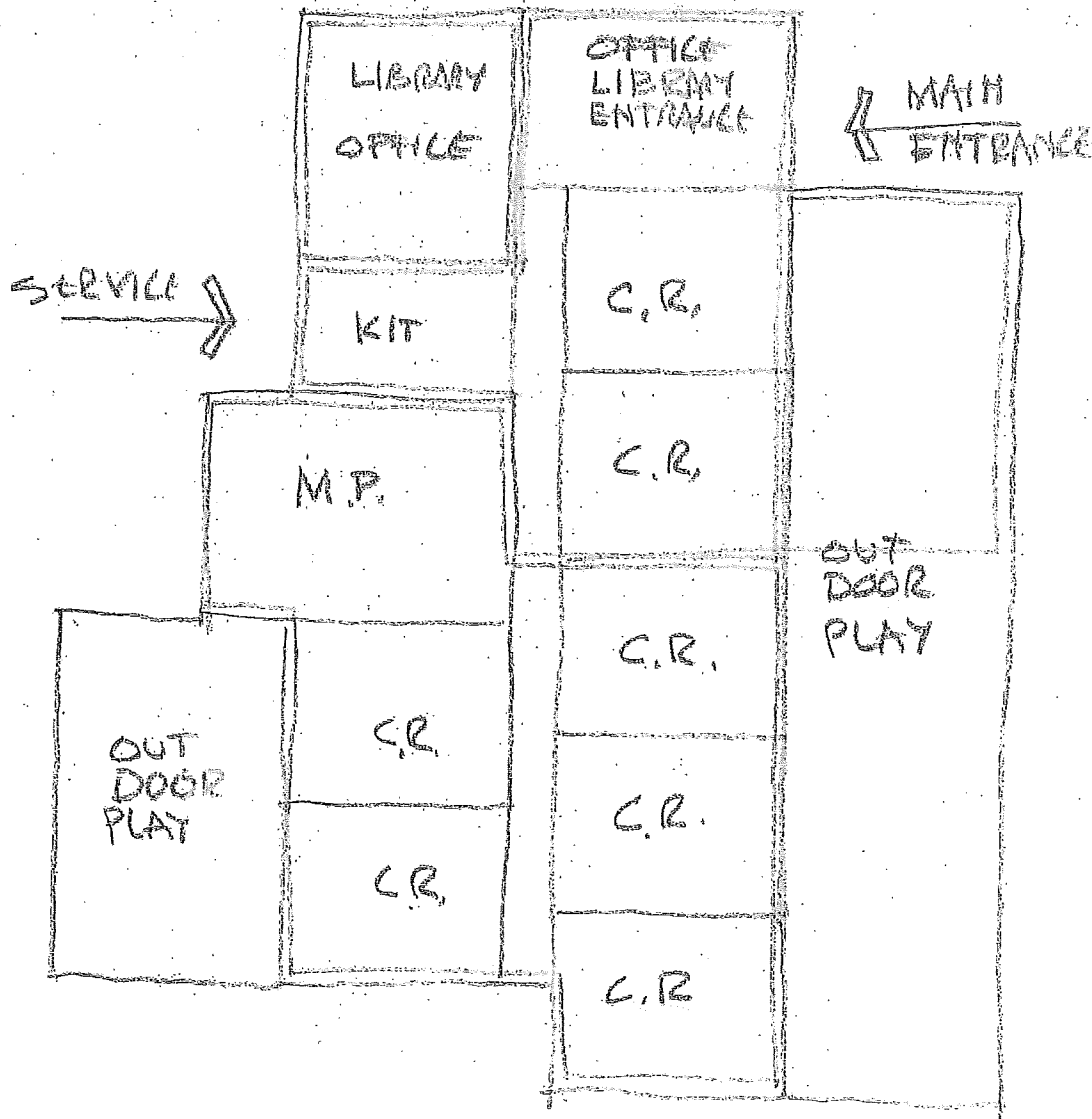
XSITE	HEADSTART OPTION B	SOUTHWESTERN MINNESOTA OPORTUNITY COUNCIL WORTHINGTON. MN	PROJECT # 765.01	 ENGAN ASSOCIATES ARCHITECTS INTERIOR DESIGNERS shared vision. innovative design. 311 4th Street SW, P.O. Box 956, Winneton, MN 56201 320-239-0860 FAX: 320-235-0861 www.engan.com
			DRAWN BY:	
			CHECKED BY:	
			OWNER:	
			DATE:	
			REVISED:	

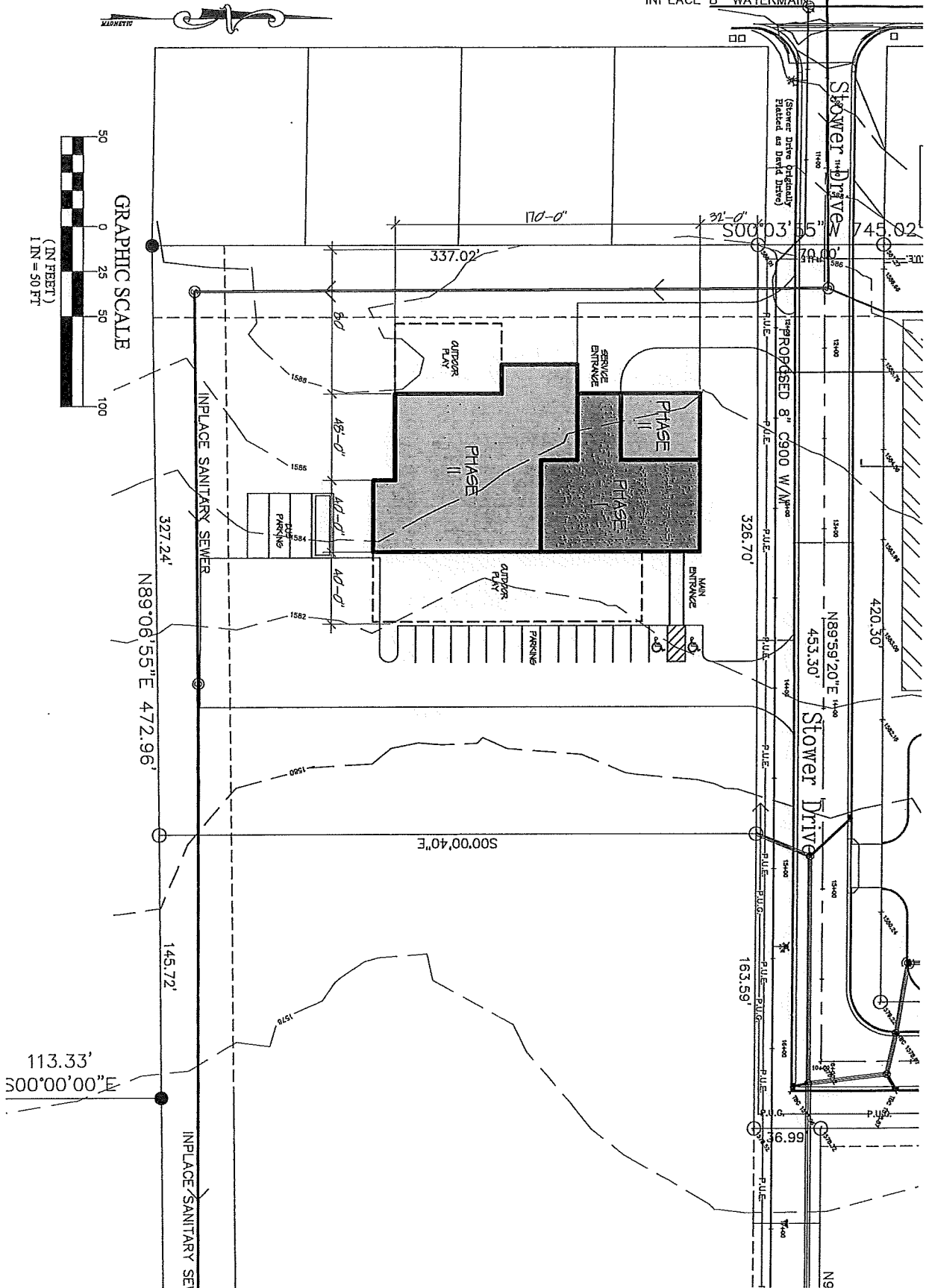
Exhibit 1a



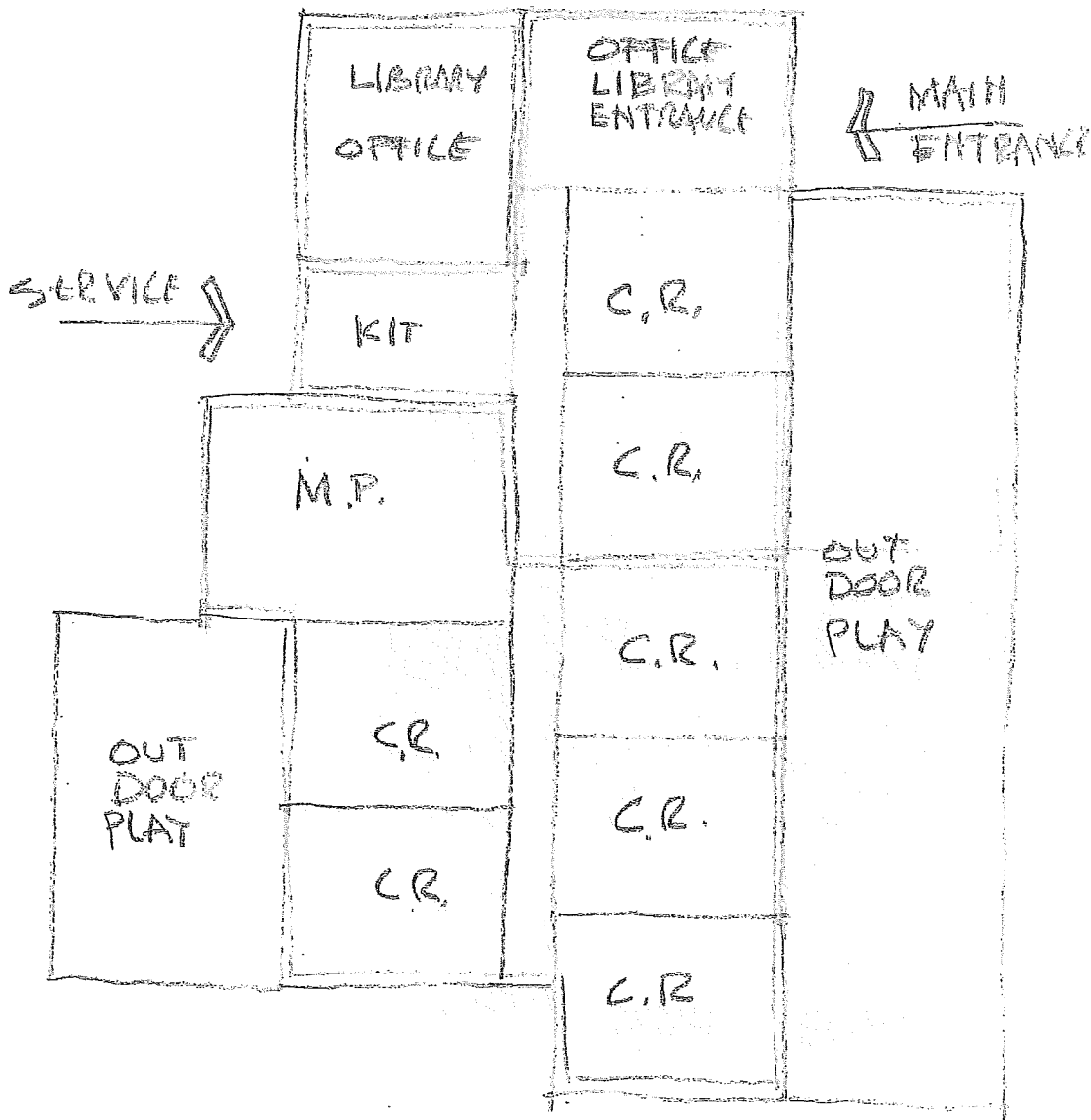
PHASE I
PHASE II

MASTER PLAN
HEAD START
WORTHINGTON
4.11.17
765.01

McMillan Street
IN PLACE 8" WATERMAIN



XSITE	OPTION B		SOUTHWESTERN MINNESOTA OPORTUNITY COUNCIL WORTHINGTON, MN Exhibit 1a	PROJECT # 765.01	ENGAN ASSOCIATES ARCHITECTS INTERIOR DESIGNERS shared vision. innovative design. 311 4th Street SW, P.O. Box 956, Wilmor, MN 56201 320-235-0860 FAX: 320-235-0861 www.engan.com
	DRAWN BY:			DATE:	
	CHECKED BY:			REVISED:	
	OWNER:				



PHASE I
PHASE II

MASTER PLAN
HEAD START
WORTHINGTON
4.11.17
765.01

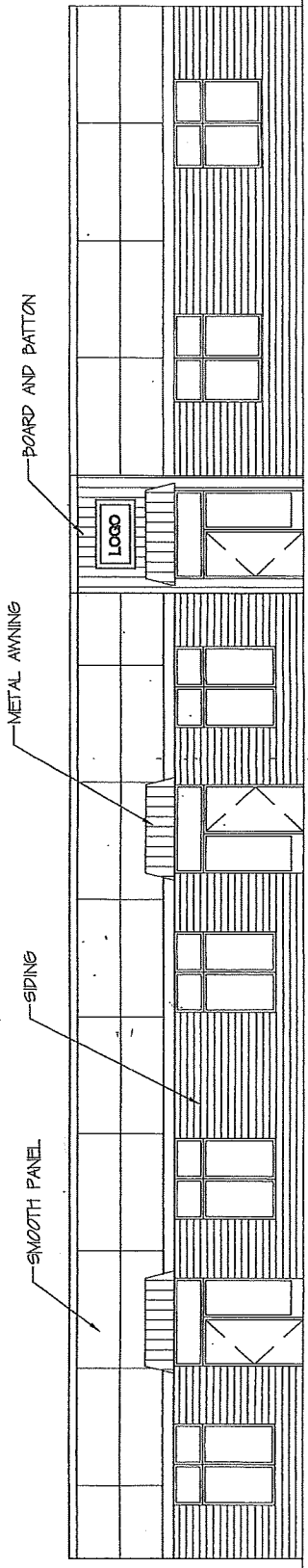
A-201

EXTERIOR ELEVATIONS

SOUTHWESTERN MINNESOTA
OPPORTUNITY COUNCIL
WORTHINGTON, MN

PROJECT # 765.01
DRAWN BY: [REDACTED]
CHECKED BY: [REDACTED]
OWNER: [REDACTED]
DATE: 12/14/2015
REVISED: [REDACTED]

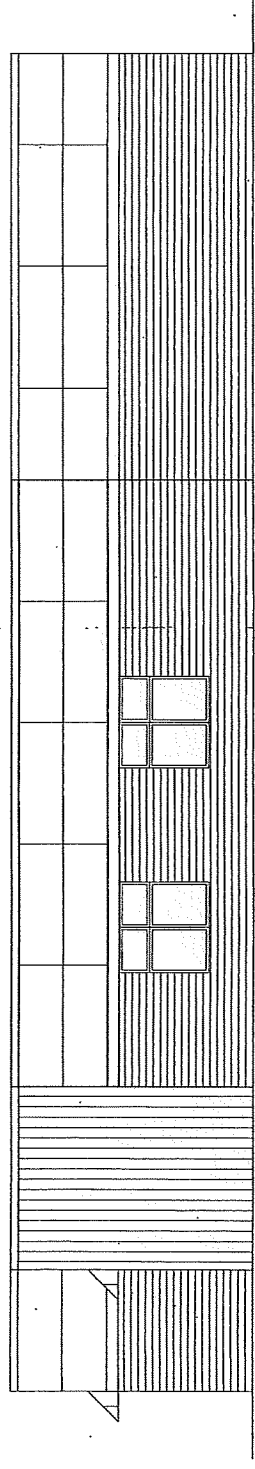
ENGAN ASSOCIATES
ARCHITECTS INTERIOR DESIGNERS
Shared vision. Innovative design.
311 4th Street SW, P.O. Box 956, Worthington, MN 56201
220-235-0850 FAX: 220-235-0951 | www.engan.com



NORTH ELEVATION

SCALE: 1" = 4' 8"

1
A-201



EAST ELEVATION

SCALE: 1" = 4' 8"

2
A-201

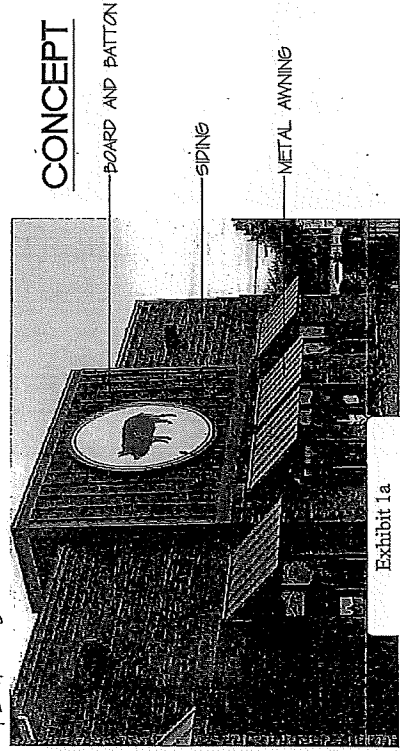


Exhibit 1a

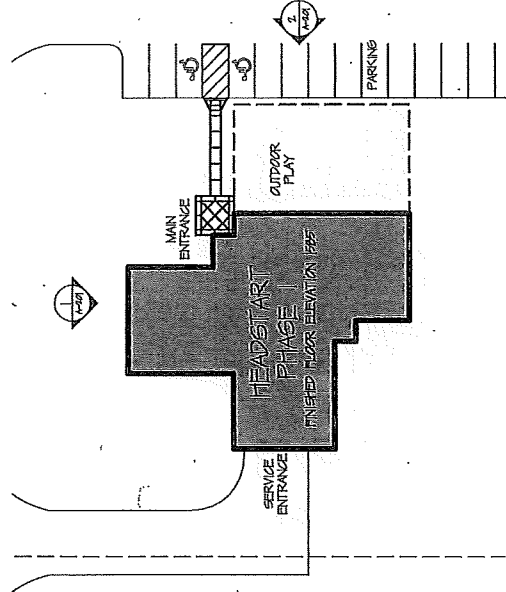
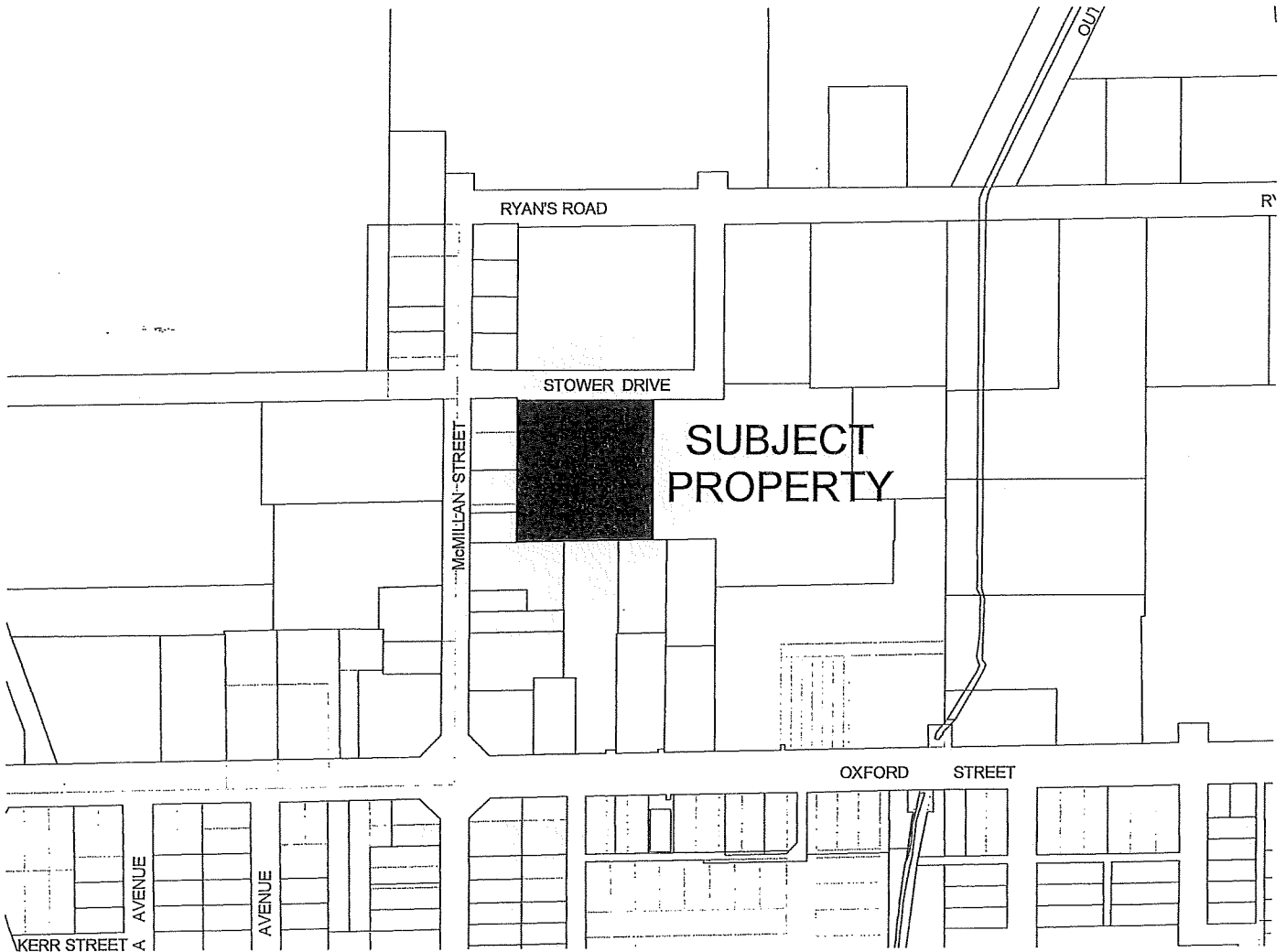
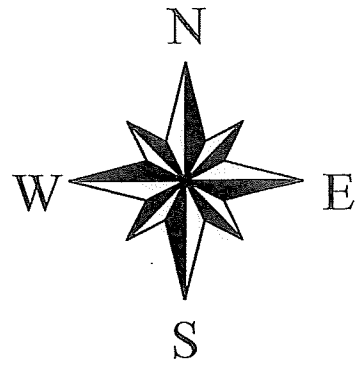


Exhibit 1a

SMOC CONDITIONAL USE PERMIT



THIS MAP IS FOR INFORMATIONAL PURPOSES ONLY.
IN CASE OF A CONFLICT OR DISCREPANCY BETWEEN THIS MAP
AND THE LEGAL DESCRIPTION OF THE SUBJECT PROPERTY,
THE LEGAL DESCRIPTION SHALL GOVERN.

CITY OF WORTHINGTON PLANNING AND ZONING APPLICATION FORM

Note to applicant: This is a comprehensive application form. You only need to complete those items related to your type of development. All items must be completed prior to acceptance of the application.

NAME OF APPLICANT South Lake Development LLC PHONE 507-370-5115
ADDRESS 26909 Platts Avenue CITY Worthington STATE MN ZIP 56187
LEGAL DESCRIPTION OF THE PROPERTY see attached

BRIEF DESCRIPTION OF REQUEST subdivision of property south of
Prairie Elementary

(attach additional sheets if necessary)

<u>TYPE OF APPLICATION</u>	<u>FEE</u>	<u>REQUIRED SUBMITTALS</u> (See reverse side.)
PRELIMINARY PLAT	<u>*</u> \$150 +\$2 PER LOT	<u>3</u>
REZONING	_____ \$200 +\$1 PER ACRE*	1
ZONING TEXT CHANGE	_____ \$200*	7
SPECIAL USE PERMIT =	_____ \$200*	4
VACATION OF PUBLIC WAY	_____ \$75*	5
PLANNED UNIT DEVELOPMENT	_____ \$350*	1,3,4
AMENDED P.U.D.	_____ \$150*	1,3,4
VARIANCE	_____ \$200*	2,4
ADMINISTRATIVE APPEAL	_____ \$30	6
APPEAL	_____ \$30	6
VACATE EASEMENT NON-PLATTED	_____ \$25*	8
VACATE EASEMENT PLATTED	_____ \$100*	8

*Subject to an additional recording fee if approved. (\$46.00 plus \$1.00 per page over 15)

I hereby certify that the information and exhibits herewith submitted are true and correct to the best of my knowledge.

South Lake Development LLC
Allen G. Drost, Chief Manager
Applicant's Name (Please Print)

South Lake Development LLC
Allen G. Drost, Chief Manager
Owner's Name (Please Print)

[Signature]
Applicant's Signature

[Signature]
Owner's Signature

(the following items will be completed by City staff)

DATE FILED 4-14-17 FEE PAID \$154.00 RECEIPT NO. 31692 PARCEL NO. _____

LEGAL DESCRIPTION

That part of the Northwest Quarter of the Northeast Quarter of Section 34, Township 102 North, Range 40 West, Nobles County, Minnesota described as follows:

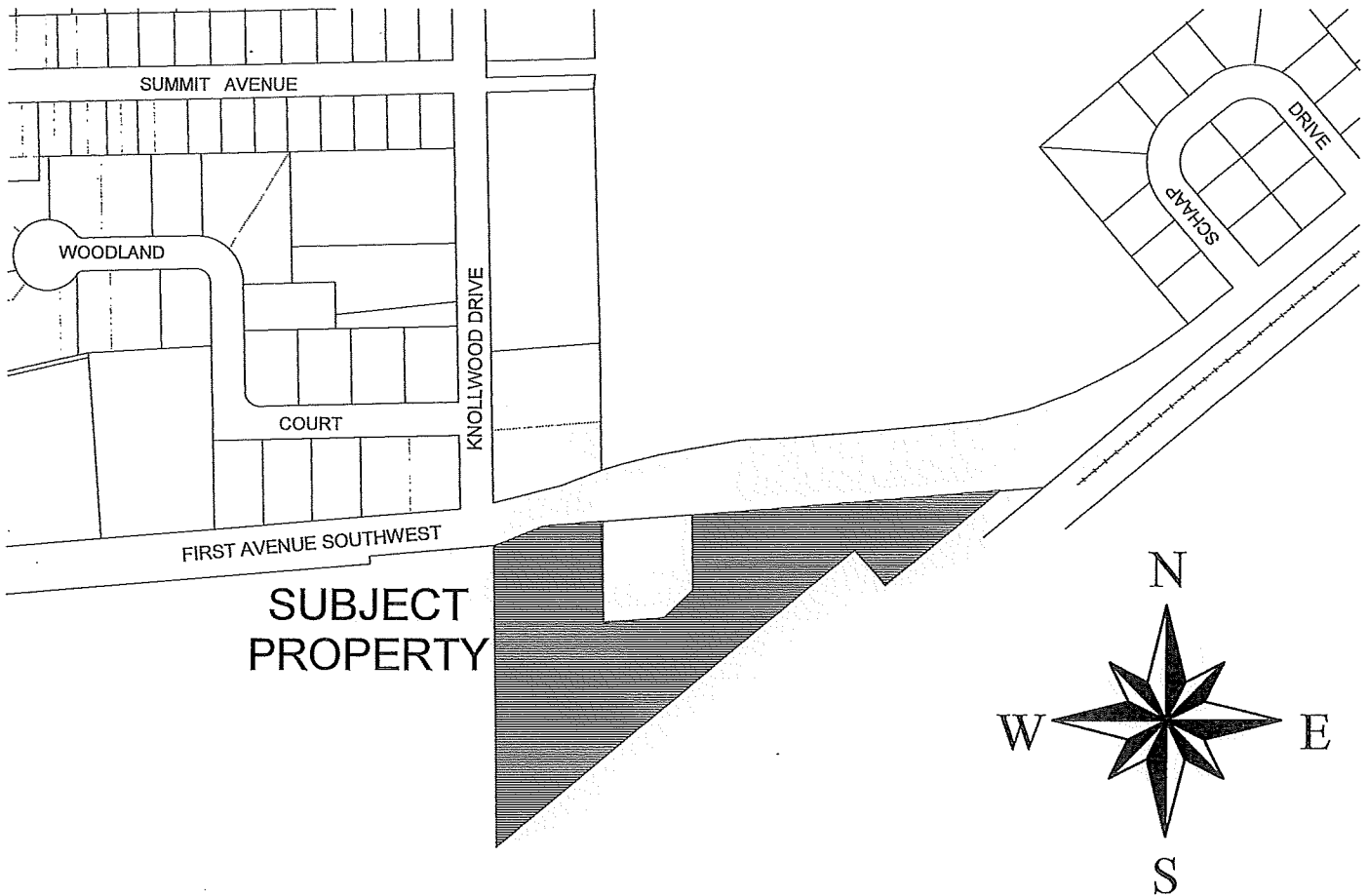
Commencing at the North Quarter corner of said Section 34; thence on an assumed bearing of North 85 degrees 31 minutes 44 seconds East, along the north line of said section, a distance of 231.00 feet to an iron monument, said iron monument being the point of beginning of the tract to be described; thence South 0 degrees 54 minutes 01 seconds East a distance of 212.00 feet to an iron monument; thence North 85 degrees 31 minutes 44 seconds East a distance of 132.00 feet to an iron monument; thence North 50 degrees 08 minutes 05 seconds East a distance of 74.45 feet to an iron monument; thence North 0 degrees 54 minutes 01 West a distance of 168.79 feet to an iron monument located on the north line of said section; thence North 85 degrees 31 minutes 44 seconds East, along said north line, a distance of 649.70 feet to the intersection with the northwesterly right of way line of a railroad; thence South 50 degrees 08 minutes 05 seconds West, along said northwesterly right of way line, a distance of 311.70 feet to an iron monument located on a bending point on said northwesterly right of way line; thence North 39 degrees 51 minutes 55 seconds West, along said northwesterly right of way line, a distance of 100.00 feet to an iron monument located at a bending point on said northwesterly right of way line; thence South 50 degrees 08 minutes 05 seconds West, along said northwesterly right of way line, a distance of 981.80 feet to the north-south quarter line of said section; thence North 0 degrees 54 minutes 01 seconds West, along said north-south quarter line, a distance of 635.90 feet to an iron monument located on the southerly right of way line of First Avenue Southwest; thence North 69 degrees 46 minutes 58 seconds East, along said southerly right of way line, a distance of 121.62 feet to an iron monument located on the north line of said section; thence North 85 degrees 31 minutes 44 seconds East, along said north line, a distance of 116.00 feet to the point of beginning, containing 6.50 acres, subject to easements now of record in said county and state.

SUBJECT TO

An Easement Of Access over that part of the Northwest Quarter of the Northeast Quarter of Section 34, Township 102 North, Range 40 West, Nobles County, Minnesota, described as follows:

Commencing at the North Quarter corner of said Section 34; thence on an assumed bearing of North 85 degrees 31 minutes 44 seconds East, along the north line of said section, a distance of 231.00 feet to an iron monument, said iron monument being the point of beginning of the easement to be described; thence South 0 degrees 54 minutes 01 seconds East a distance of 100.00 feet; thence North 25 degrees 42 minutes West a distance of 107.07 feet to the north line of said section; thence North 85 degrees 31 minutes 44 seconds East a distance of 45.00 feet to the point of beginning.

PRELIMINARY PLAT SOUTH LAKE SUBDIVISION



THIS MAP IS FOR INFORMATIONAL PURPOSES ONLY.
IN CASE OF A CONFLICT OR DISCREPANCY BETWEEN THIS MAP
AND THE LEGAL DESCRIPTION OF THE SUBJECT PROPERTY,
THE LEGAL DESCRIPTION SHALL GOVERN.

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
BUFFALO RIDGE CONCRETE INC	4/28/17	CONCRETE FOR LIGHT POLES	ELECTRIC	FA DISTR ST LITE & SIG	348.00_
				TOTAL:	348.00
DANS ELECTRIC INC	4/28/17	RECONNECT #2 FILTER PUMP	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	227.50_
				TOTAL:	227.50
DEWILD GRANT RECKERT AND ASSOC	4/28/17	SUBSTATION #1 SWITCHGEAR R	ELECTRIC	FA DISTR STATION EQUIP	1,488.43_
				TOTAL:	1,488.43
ECHO GROUP INC	4/28/17	125 CORROSION INHIBITORS	MUNICIPAL WASTEWAT	O-PURIFY MISC	1,768.75_
				TOTAL:	1,768.75
ENVIRONMENTAL SERVICES LTD	4/28/17	FILTER PLANT PD BLOWER ELE	WATER	M-PURIFY EQUIPMENT	514.36_
				TOTAL:	514.36
FRONTIER COMMUNICATION SERVICES	4/28/17	PHONE SERVICE	GENERAL FUND	MAYOR AND COUNCIL	62.30
	4/28/17	PHONE SERVICE	GENERAL FUND	ADMINISTRATION	375.86
	4/28/17	PHONE SERVICE	GENERAL FUND	CLERK'S OFFICE	178.55
	4/28/17	PHONE SERVICE	GENERAL FUND	ACCOUNTING	67.34
	4/28/17	PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	168.47
	4/28/17	PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	140.08
	4/28/17	PHONE SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	26.00
	4/28/17	PHONE SERVICE	GENERAL FUND	FIRE ADMINISTRATION	224.37
	4/28/17	PHONE SERVICE	GENERAL FUND	PAVED STREETS	132.68
	4/28/17	PHONE SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	270.94
	4/28/17	PHONE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	200.62
	4/28/17	PHONE SERVICE	RECREATION	GOLF COURSE-GREEN	179.71
	4/28/17	PHONE SERVICE	RECREATION	PARK AREAS	156.42
	4/28/17	BAC FIRE ALARM	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	94.82
	4/28/17	PHONE SERVICE	LIQUOR	O-GEN MISC	176.47
	4/28/17	PHONE SERVICE	AIRPORT	O-GEN MISC	90.31
	4/28/17	PHONE SERVICE	DATA PROCESSING	DATA PROCESSING	124.41
	4/28/17	PHONE SERVICE	DATA PROCESSING	COPIER/FAX	24.93_
				TOTAL:	2,694.28
HAROLD K SCHOLZ COMPANY	4/28/17	PAY EST#1-SUBSTATION #1SWI	ELECTRIC	FA DISTR STATION EQUIP	78,005.54_
				TOTAL:	78,005.54
HAWKINS INC	4/28/17	330 GALLONS SODIUM BISULFI	MUNICIPAL WASTEWAT	O-PURIFY MISC	1,045.94_
				TOTAL:	1,045.94
HY-VEE INC-61609 (UTILITIES)	4/28/17	SUPPLIES	ELECTRIC	ADMIN MISC	21.26_
				TOTAL:	21.26
JERRY'S AUTO SUPPLY	4/28/17	OIL FILTERS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	5.38
	4/28/17	LIGHT	ELECTRIC	O-DISTR MISC	14.30_
				TOTAL:	19.68
MAILFINANCE	4/28/17	LEASE PAYMENT CLARITUS INS	WATER	ACCTS-RECORDS & COLLEC	412.66
	4/28/17	LEASE PAYMENT CLARITUS INS	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	412.65
	4/28/17	LEASE PAYMENT CLARITUS INS	ELECTRIC	ACCTS-RECORDS & COLLEC	825.32_
				TOTAL:	1,650.63
MARTHALER CHEVROLET OF WORTHINGTON	4/28/17	OIL CHANGE UNIT #304	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	14.79
	4/28/17	OIL CHANGE UNIT #304	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	5.03_
				TOTAL:	19.82

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
MINNESOTA DEPARTMENT OF AGRICULTURE	4/28/17	NON COMM PESTICIDE LICENSE RECREATION		SOCCER COMPLEX	15.00_
				TOTAL:	15.00
MINNESOTA DEPARTMENT OF HEALTH	4/28/17	WELL MAINTENANCE MONITORIN WATER		O-SOURCE WELLS & SPRNG	50.00_
				TOTAL:	50.00
MISCELLANEOUS V JOHNSON MIGUEL M	4/28/17	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	77.93
JOHNSON MIGUEL M	4/28/17	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.14
KELLEN BETTY OR	4/28/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
L & L ENTERPRISE	4/28/17	LIGHTING RETROFIT EFF REBA	ELECTRIC	CUSTOMER INSTALL EXPEN	364.00
LOPEZ SUAREZ ABEL	4/28/17	REFUND OF DEPOSITS-ACCTS F WATER		NON-DEPARTMENTAL	15.56
LOPEZ SUAREZ ABEL	4/28/17	REFUND OF DEPOSITS-ACCTS F WATER		ACCTS-RECORDS & COLLEC	0.11
LOPEZ SUAREZ ABEL	4/28/17	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	95.00
LOPEZ SUAREZ ABEL	4/28/17	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.24
MATOS IRIS	4/28/17	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	79.84
MATOS IRIS	4/28/17	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.30
PREUSS NORMA J	4/28/17	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	44.29
PREUSS NORMA J	4/28/17	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	1.03
VEGA CARLOS &	4/28/17	REFUND OF DEPOSITS-ACCTS F WATER		NON-DEPARTMENTAL	20.44
VEGA CARLOS &	4/28/17	REFUND OF DEPOSITS-ACCTS F WATER		ACCTS-RECORDS & COLLEC	0.11
VEGA CARLOS &	4/28/17	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	95.00
VEGA CARLOS &	4/28/17	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.24
WORTHINGTON HRA	4/28/17	OFF-PEAK LED LIGHTING REBA	ELECTRIC	CUSTOMER INSTALL EXPEN	77.76_
				TOTAL:	921.99
NALCO COMPANY	4/28/17	PHOSPHATE	WATER	O-PURIFY	5,323.50_
				TOTAL:	5,323.50
NCL OF WISCONSIN INC	4/28/17	BOTTLES, STOPPERS AND CAPS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	366.22_
				TOTAL:	366.22
OBERLOH ALAN	4/28/17	REIMBURSE LMC CONFERENCE	GENERAL FUND	MAYOR AND COUNCIL	207.24_
				TOTAL:	207.24
ONE OFFICE SOURCE	4/28/17	OFFICE SUPPLIES	WATER	ACCTS-RECORDS & COLLEC	24.38
	4/28/17	OFFICE SUPPLIES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	24.37
	4/28/17	OFFICE SUPPLIES	ELECTRIC	ACCTS-RECORDS & COLLEC	48.76_
				TOTAL:	97.51
PEIL BRANDON	4/28/17	REIMBURSE MISSING PERSONS	GENERAL FUND	POLICE ADMINISTRATION	30.00_
				TOTAL:	30.00
PLUNKETTS PEST CONTROL INC	4/28/17	ANNUAL SERVICE	LIQUOR	O-GEN MISC	273.33_
				TOTAL:	273.33
PRESCO INC	4/28/17	POLYWATER PULLING LUBE-15K	ELECTRIC	FA DISTR METERS	844.14_
				TOTAL:	844.14
RUNNINGS SUPPLY INC-ACCT#9502440	4/28/17	SOAP	MUNICIPAL WASTEWAT	O-PURIFY MISC	20.38_
				TOTAL:	20.38
SCHWALBACH ACE #6067	4/28/17	GORILLA TAPE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	9.99
	4/28/17	RETURN PARTS UPS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	12.41_
				TOTAL:	22.40
TRACTOR SUPPLY CREDIT PLAN	4/28/17	BIB RAIN GEAR	MUNICIPAL WASTEWAT	O-PURIFY MISC	59.98

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
				TOTAL:	59.98
UNITED PARCEL SERVICE	4/28/17	INTERNET SHIPPING CHARGES	ELECTRIC	O-DISTR MISC	15.01
	4/28/17	INTERNET SHIPPING CHARGES	ELECTRIC	O-DISTR MISC	26.75_
				TOTAL:	41.76
VERIZON WIRELESS	4/28/17	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	38.55
	4/28/17	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	50.71
	4/28/17	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	28.55
	4/28/17	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	33.55
	4/28/17	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	33.55
	4/28/17	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	38.55
	4/28/17	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	50.71
	4/28/17	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	50.71
	4/28/17	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	60.71
	4/28/17	MONTHLY WIRELESS SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	65.38
	4/28/17	MONTHLY WIRELESS SERVICE	ELECTRIC	ACCTS-METER READING	50.71_
				TOTAL:	501.68
WAL MART COMMUNITY/RFCSLLC	4/28/17	SUPPLIES	GENERAL FUND	CENTER FOR ACTIVE LIVI	6.39
	4/28/17	GARBAGE BAGS	GENERAL FUND	CENTER FOR ACTIVE LIVI	6.68
	4/28/17	CLEANING SUPPLIES	GENERAL FUND	CENTER FOR ACTIVE LIVI	11.96
	4/28/17	NAPKINS, MINTS, COOKIES	GENERAL FUND	CENTER FOR ACTIVE LIVI	21.70
	4/28/17	MOVIE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	26.80
	4/28/17	MOVIE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	21.26_
				TOTAL:	94.79
WESCO RECEIVABLES CORP	4/28/17	LED ROADWAY LIGHT FIXTURES	ELECTRIC	FA DISTR ST LITE & SIG	28,001.25_
				TOTAL:	28,001.25
WINE MERCHANTS	4/28/17	WINE	LIQUOR	NON-DEPARTMENTAL	120.00
	4/28/17	FREIGHT	LIQUOR	O-SOURCE MISC	1.66_
				TOTAL:	121.66
WORTHINGTON REGIONAL ECON DEV CORP	4/28/17	2017 STAKEHOLDER MEMBERSHI	ELECTRIC	ACCTS-ASSISTANCE	10,000.00_
				TOTAL:	10,000.00
WW COMMUNICATIONS AND SECURITY SPECIAL	4/28/17	ANNUAL FIRE ALARM TEST/INS	GENERAL FUND	CENTER FOR ACTIVE LIVI	450.00_
				TOTAL:	450.00

VENDOR SORT KEY DATE DESCRIPTION FUND DEPARTMENT AMOUNT_

```
===== FUND TOTALS =====  
101 GENERAL FUND                      2,380.56  
202 MEMORIAL AUDITORIUM               248.68  
229 RECREATION                        351.13  
231 ECONOMIC DEV AUTHORITY            94.82  
601 WATER                             6,512.48  
602 MUNICIPAL WASTEWATER              4,096.20  
604 ELECTRIC                         120,752.04  
609 LIQUOR                            571.46  
612 AIRPORT                           90.31  
702 DATA PROCESSING                  149.34  
-----  
                                      GRAND TOTAL:                      135,247.02  
-----
```

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
A & B BUSINESS EQUIPMENT INC	5/05/17	COPIER SERVICE-RICOH/MPC45	GENERAL FUND	ENGINEERING ADMIN	78.15
	5/05/17	COPIER SERVICE-RICOH/MPC45	GENERAL FUND	ECONOMIC DEVELOPMENT	78.15_
				TOTAL:	156.30
AMERICAN BOTTLING COMPANY	5/05/17	MIX	LIQUOR	NON-DEPARTMENTAL	179.02_
				TOTAL:	179.02
ARCTIC GLACIER USA INC	5/05/17	ICE	LIQUOR	NON-DEPARTMENTAL	85.29
	5/05/17	ICE	LIQUOR	NON-DEPARTMENTAL	86.07_
				TOTAL:	171.36
ARNOLD MOTOR SUPPLY	5/05/17	ANTIFREEZE FOR TRASH PUMPS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	18.17_
				TOTAL:	18.17
ARTISAN BEER COMPANY	5/05/17	BEER	LIQUOR	NON-DEPARTMENTAL	133.70
	5/05/17	BEER	LIQUOR	NON-DEPARTMENTAL	27.70_
				TOTAL:	161.40
ATLANTIC COCA-COLA	5/05/17	MIX	LIQUOR	NON-DEPARTMENTAL	426.80_
				TOTAL:	426.80
BELLBOY CORP	5/05/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,052.90
	5/05/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	728.00
	5/05/17	MIX	LIQUOR	NON-DEPARTMENTAL	381.21
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	28.00
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	16.00
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	5.77_
				TOTAL:	2,211.88
BELTLINE CONCRETE INC	5/05/17	BANDSHELL STAGE REPAIR	RECREATION	PARK AREAS	11,760.00_
				TOTAL:	11,760.00
BEVERAGE WHOLESALERS INC	5/05/17	BEER	LIQUOR	NON-DEPARTMENTAL	7,158.20
	5/05/17	BEER	LIQUOR	NON-DEPARTMENTAL	7,270.75
	5/05/17	BEER	LIQUOR	NON-DEPARTMENTAL	8,572.90
	5/05/17	BEER	LIQUOR	NON-DEPARTMENTAL	6,799.84
	5/05/17	MIX	LIQUOR	NON-DEPARTMENTAL	15.60_
			TOTAL:	29,817.29	
BORDER STATES ELECTRIC SUPPLY	5/05/17	FR SHIRTS	ELECTRIC	O-DISTR MISC	192.38
	5/05/17	STREET LINE FUSE HOLDERS	ELECTRIC	FA DISTR ST LITE & SIG	607.05_
				TOTAL:	799.43
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	5/05/17	BEER	LIQUOR	NON-DEPARTMENTAL	46.10
	5/05/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,226.78
	5/05/17	WINE	LIQUOR	NON-DEPARTMENTAL	36.00
	5/05/17	MIX	LIQUOR	NON-DEPARTMENTAL	87.58
	5/05/17	WINE	LIQUOR	NON-DEPARTMENTAL	160.00
	5/05/17	BEER	LIQUOR	NON-DEPARTMENTAL	112.20
	5/05/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	6,196.60
	5/05/17	MIX	LIQUOR	NON-DEPARTMENTAL	39.95
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	37.32
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	9.25
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	79.85_
				TOTAL:	9,031.63

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
BROUILLET DANIEL	5/05/17	MISSING PERSONS CLASS	GENERAL FUND	POLICE ADMINISTRATION	20.00_
				TOTAL:	20.00
BTU INC	5/05/17	FILTERS	GENERAL FUND	CENTER FOR ACTIVE LIVI	38.30
	5/05/17	FILTERS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	412.24_
				TOTAL:	450.54
C&S CHEMICALS INC	5/05/17	4,164 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	4,851.06_
				TOTAL:	4,851.06
CHAMBER OF COMMERCE	5/05/17	DUES	LIQUOR	O-GEN MISC	298.00
	5/05/17	LODGING TAX-MARCH	TOURISM PROMOTION	LODGING TAX/TOURISM	11,426.11_
				TOTAL:	11,724.11
CLARITUS	5/05/17	POSTAGE MACHINE SUPPLIES	WATER	ACCTS-RECORDS & COLLEC	52.83
	5/05/17	POSTAGE MACHINE SUPPLIES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	52.83
	5/05/17	POSTAGE MACHINE SUPPLIES	ELECTRIC	ACCTS-RECORDS & COLLEC	105.65_
				TOTAL:	211.31
COMMUNITY EDUCATION	5/05/17	LIVING YOUR BEST LIFE	GENERAL FUND	CENTER FOR ACTIVE LIVI	10.00
	5/05/17	ONLINE PRESENCE, SALES & G	GENERAL FUND	CENTER FOR ACTIVE LIVI	69.00
	5/05/17	BOOTH REGISTRATION-LIVING	GENERAL FUND	CENTER FOR ACTIVE LIVI	50.00_
				TOTAL:	129.00
COOPERATIVE ENERGY CO- ACCT # 5910807	5/05/17	455 TORO	RECREATION	PARK AREAS	55.25
	5/05/17	455 TORO	RECREATION	PARK AREAS	27.63_
				TOTAL:	82.88
CREATIVE PRODUCT SOURCING INC-DARE	5/05/17	DARE TSHIRTS	GENERAL FUND	DARE	239.52_
				TOTAL:	239.52
CREDIT BUREAU OF NEW ULM	5/05/17	EMPLOYMENT CREDIT REPORTS	GENERAL FUND	POLICE ADMINISTRATION	70.00_
				TOTAL:	70.00
CULLIGAN WATER COND CO	5/05/17	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	57.95
	5/05/17	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	5.00
	5/05/17	MONTHLY SERVICE	WATER	O-DISTR MISC	18.00
	5/05/17	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	18.00
	5/05/17	MONTHLY RENTAL	ELECTRIC	ACCTS-RECORDS & COLLEC	38.83_
				TOTAL:	137.78
KIRK B JERVIK	5/05/17	INDUSTRIAL WW PANEL	INDUSTRIAL WASTEWA	O-PURIFY MISC	3,252.43_
				TOTAL:	3,252.43
BRANDON L PEIL	5/05/17	BRDTF JACKET PATCHES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	180.00
	5/05/17	BRDTF PATCHES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	350.00_
				TOTAL:	530.00
DACOTAH PAPER CO	5/05/17	BAGS	LIQUOR	O-GEN MISC	174.68_
				TOTAL:	174.68
DAKOTA SUPPLY GROUP INC	5/05/17	ELMWOOD AVE WATER	WATER	PROJECT #1	6,685.22_
				TOTAL:	6,685.22
DEPUTY REGISTER #33	5/05/17	REGISTER FORFEITED VEHICLE	GENERAL FUND	POLICE ADMINISTRATION	21.75_
				TOTAL:	21.75

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
DIAMOND VOGEL PAINT	5/05/17	STREET MARKING PAINT	GENERAL FUND	SIGNS AND SIGNALS	3,004.30_
				TOTAL:	3,004.30
DOLL DISTRIBUTING LLC	5/05/17	BEER	LIQUOR	NON-DEPARTMENTAL	7,260.45
	5/05/17	MIX	LIQUOR	NON-DEPARTMENTAL	45.00
	5/05/17	BEER	LIQUOR	NON-DEPARTMENTAL	508.80_
	5/05/17	BEER	LIQUOR	NON-DEPARTMENTAL	484.80
	5/05/17	BEER	LIQUOR	NON-DEPARTMENTAL	5,401.80
	5/05/17	BEER	LIQUOR	NON-DEPARTMENTAL	11,324.70
	5/05/17	BEER	LIQUOR	NON-DEPARTMENTAL	4,035.80_
				TOTAL:	28,043.75
ECHO GROUP INC	5/05/17	MILLARD WALKER BATHROOM	RECREATION	PARK AREAS	284.42
	5/05/17	LIGHT BULBS-RESTROOMS/SHEL	RECREATION	PARK AREAS	103.00
	5/05/17	PLUG	ELECTRIC	M-DISTR UNDERGRND LINE	8.08_
				TOTAL:	395.50
ELECTRIC PUMP INC	5/05/17	LOWER SEAL-FLYGT 3102 CHLO	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	526.00_
				TOTAL:	526.00
EMERGENCY AUTOMOTIVE TECHNOLOGY INC	5/05/17	GAMBER JOHNSON PLATE	GENERAL FUND	POLICE ADMINISTRATION	78.05_
				TOTAL:	78.05
ENVIRONMENTAL EQUIPMENT & SERVICE INC	5/05/17	PARTS	STORM WATER MANAGE	STREET CLEANING	41.26_
				TOTAL:	41.26
EZ-WASH	5/05/17	CAR WASHES	GENERAL FUND	POLICE ADMINISTRATION	144.00_
				TOTAL:	144.00
FERGUSON ENTERPRISES INC #226	5/05/17	CHAUTAUQUA RESTROOMS	RECREATION	PARK AREAS	2.98
	5/05/17	CHAUTAUQUA RESTROOM	RECREATION	PARK AREAS	239.05
	5/05/17	CHAUTAUQUA RESTROOM	RECREATION	PARK AREAS	90.48
	5/05/17	LUDLOW RESTROOM	RECREATION	PARK AREAS	8.16
	5/05/17	CENTENNIAL SHELTER	RECREATION	PARK AREAS	39.02
	5/05/17	CHAUTAUQUA RESTROOMS	RECREATION	PARK AREAS	8.95
	5/05/17	FILTER PLANT PLUMBING	WATER	M-PURIFY EQUIPMENT	110.31
	5/05/17	FILTER PLANT PLUMBING	WATER	M-PURIFY EQUIPMENT	8.99_
				TOTAL:	507.94
FIFE WATER SERVICES INC	5/05/17	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	10,363.80_
				TOTAL:	10,363.80
FLAGSHIP RECREATION LLC	5/05/17	HOGAN'S SLIDE	RECREATION	PARK AREAS	1,200.00_
				TOTAL:	1,200.00
FRYBERGER, BUCHANAN, SMITH & FREDERICK	5/05/17	LOCAL SALES TAX	GENERAL FUND	ADMINISTRATION	1,491.50_
				TOTAL:	1,491.50
GAMETIME	5/05/17	PLAYGROUNDS	RECREATION	PARK AREAS	233.50_
				TOTAL:	233.50
GOPHER ALARMS LLC	5/05/17	BAC-ALARM MONITORING	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	76.95_
				TOTAL:	76.95
GOPHER STATE ONE CALL INC	5/05/17	MONTHLY LOCATE SERVICES	WATER	O-DISTR MISC	49.95
	5/05/17	MONTHLY LOCATE SERVICES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	49.95

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	5/05/17	MONTHLY LOCATE SERVICES	ELECTRIC	O-DISTR MISC	99.90_
				TOTAL:	199.80
GRAHAM TIRE OF WORTHINGTON INC	5/05/17	OIL CHANGE, BALANCE #14-29	GENERAL FUND	POLICE ADMINISTRATION	55.59
	5/05/17	OIL CHANGE, BALANCE #14-29	GENERAL FUND	POLICE ADMINISTRATION	43.00
	5/05/17	OIL CHANGE #25	GENERAL FUND	POLICE ADMINISTRATION	11.45
	5/05/17	OIL CHANGE #25	GENERAL FUND	POLICE ADMINISTRATION	11.00
	5/05/17	OIL CHANGE, REPAIR VALVE	RECREATION	GOLF COURSE-GREEN	275.57
	5/05/17	FLOWER CUSHMAN	RECREATION	PARK AREAS	8.50
	5/05/17	FLOWER CUSHMAN	RECREATION	PARK AREAS	23.68
	5/05/17	455 TORO TUBE	RECREATION	PARK AREAS	7.82
	5/05/17	TIRE REPAIR	STORM WATER MANAGE	STREET CLEANING	41.00
	5/05/17	TIRE REPAIR	STORM WATER MANAGE	STREET CLEANING	7.00_
				TOTAL:	484.61
HACH COMPANY	5/05/17	LL CHLORINE RESIDUAL TESTI	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	112.19_
				TOTAL:	112.19
HAWKINS INC	5/05/17	FLUORIDE, POTASSIUM PERMAN	WATER	O-PURIFY	6,337.77
	5/05/17	2 TONS CHLORINE	WATER	O-PURIFY	1,295.00_
				TOTAL:	7,632.77
HOPE HAVEN INC	5/05/17	STAKES	GENERAL FUND	PAVED STREETS	25.40_
				TOTAL:	25.40
ICMA	5/05/17	MEMBERSHIP	GENERAL FUND	ADMINISTRATION	880.00_
				TOTAL:	880.00
IDEAL LANDSCAPE & DESIGN INC	5/05/17	BANDSHELL LANDSCAPING	RECREATION	PARK AREAS	3,240.00_
				TOTAL:	3,240.00
INTEGRITY AVIATION INC	5/05/17	FBO MGMT FEE-APRIL	AIRPORT	O-GEN MISC	2,116.00_
				TOTAL:	2,116.00
INTERNATIONAL CITY MANAGEMENT ASSOCIAT	5/05/17	DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL	62.00_
				TOTAL:	62.00
JAYCOX IMPLEMENT INC	5/05/17	SLIP PLATE	ELECTRIC	O-DISTR MISC	40.10_
				TOTAL:	40.10
JOHNSON BROTHERS LIQUOR CO	5/05/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,786.06
	5/05/17	WINE	LIQUOR	NON-DEPARTMENTAL	1,235.00
	5/05/17	BEER	LIQUOR	NON-DEPARTMENTAL	605.23
	5/05/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,926.59
	5/05/17	WINE	LIQUOR	NON-DEPARTMENTAL	2,765.20
	5/05/17	BEER	LIQUOR	NON-DEPARTMENTAL	1,144.49
	5/05/17	WINE	LIQUOR	NON-DEPARTMENTAL	4.67-
	5/05/17	WINE	LIQUOR	NON-DEPARTMENTAL	18.67-
	5/05/17	WINE	LIQUOR	NON-DEPARTMENTAL	16.08-
	5/05/17	WINE	LIQUOR	NON-DEPARTMENTAL	82.75-
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	57.12
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	49.52
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	51.74
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	107.07
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	1.66-
				TOTAL:	14,604.19

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
JOSWIAK JOE	5/05/17	MISSING PERSON, DEATH INVE	GENERAL FUND	POLICE ADMINISTRATION	22.00_
				TOTAL:	22.00
KEEPERS INC	5/05/17	TRAINING GUNS	GENERAL FUND	POLICE ADMINISTRATION	2,778.92_
				TOTAL:	2,778.92
KM GRAPHICS	5/05/17	FELONY CARDS	GENERAL FUND	POLICE ADMINISTRATION	36.50_
				TOTAL:	36.50
LAMPERTS YARDS INC-2602004	5/05/17	4X8 PLYWOOD	GENERAL FUND	FIRE ADMINISTRATION	24.67
	5/05/17	SUPPLIES	GENERAL FUND	PAVED STREETS	387.75
	5/05/17	MAILBOX STAND	GENERAL FUND	ICE AND SNOW REMOVAL	54.72
	5/05/17	CHAUTAUQUA SLIDE	RECREATION	PARK AREAS	41.92
	5/05/17	CHAUTAUQUA SLIDE	RECREATION	PARK AREAS	10.48-
	5/05/17	2X4	STORM WATER MANAGE	STORM DRAINAGE	20.56_
				TOTAL:	519.14
LAW ENFORCEMENT LABOR SERVICES INC #27	5/05/17	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	245.00_
				TOTAL:	245.00
LAWN GATORS INC	5/05/17	BAC MOWING	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	150.00_
				TOTAL:	150.00
LINCOLN-PIPESTONE RURAL WATER SYSTEM	5/05/17	APRIL WATER PURCHASES-EAST WATER		O-SOURCE MISC	28,120.74
	5/05/17	APRIL WATER PURCHASES-WEST WATER		O-SOURCE MISC	28,756.74_
				TOTAL:	56,877.48
MARCO	5/05/17	SERVICE/SUPPLY-SHARP MX500 WATER		ACCTS-RECORDS & COLLEC	75.37
	5/05/17	SERVICE/SUPPLY-PRINTERS WATER		ACCTS-RECORDS & COLLEC	83.61
	5/05/17	SERVICE/SUPPLY-SHARP MX500 MUNICIPAL WASTEWAT		ACCT-RECORDS & COLLECT	75.36
	5/05/17	SERVICE/SUPPLY-PRINTERS MUNICIPAL WASTEWAT		ACCT-RECORDS & COLLECT	83.60
	5/05/17	SERVICE/SUPPLY-SHARP MX500 ELECTRIC		ACCTS-RECORDS & COLLEC	150.74
	5/05/17	SERVICE/SUPPLY-PRINTERS ELECTRIC		ACCTS-RECORDS & COLLEC	167.21_
				TOTAL:	635.89
MARTHALER CHEVROLET OF WORTHINGTON	5/05/17	SQ#39 OIL CHANGE, REPAIRS	GENERAL FUND	POLICE ADMINISTRATION	356.66
	5/05/17	SQ#39 OIL CHANGE, REPAIRS	GENERAL FUND	POLICE ADMINISTRATION	203.03_
				TOTAL:	559.69
MARTHALER FORD OF WORTHINGTON	5/05/17	SQ#14-35 AC HOSE REPAIR	GENERAL FUND	POLICE ADMINISTRATION	208.75
	5/05/17	SQ#14-35 AC HOSE REPAIR	GENERAL FUND	POLICE ADMINISTRATION	165.00
	5/05/17	SQ#30 LOW OIL PRESSURE SWI	GENERAL FUND	POLICE ADMINISTRATION	79.40
	5/05/17	SQ#30 LOW OIL PRESSURE SWI	GENERAL FUND	POLICE ADMINISTRATION	220.00_
				TOTAL:	673.15
MINNESOTA DEPARTMENT OF COMMERCE	5/05/17	NON-DOCKET DIRECT CHARGES	ELECTRIC	REGULATORY COMM	33.63_
				TOTAL:	33.63
MINNESOTA ENERGY RESOURCES CORP	5/05/17	GAS SERVICE	GENERAL FUND	PAVED STREETS	49.70
	5/05/17	GAS SERVICE	RECREATION	OLSON PARK CAMPGROUND	74.85
	5/05/17	GAS SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	229.70
	5/05/17	MINNESOTA ENERGY RESOURCES WATER		O-DISTR MISC	10.13
	5/05/17	GAS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	765.40
	5/05/17	GAS SERVICE	LIQUOR	O-GEN MISC	97.64
	5/05/17	GAS SERVICE	AIRPORT	O-GEN MISC	182.61
	5/05/17	GAS SERVICE	AIRPORT	O-GEN MISC	87.80

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
				TOTAL:	1,497.83
MINNESOTA VALLEY TESTING LABS INC	5/05/17	QUARTERLY LL MERCURY	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	378.00
	5/05/17	SEMI-ANNUAL NITRATE & NITR	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	37.80
	5/05/17	MONTHLY SALTY DISCHARGE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	143.10
	5/05/17	SOIL SAMPLES-BIOSOLIDS SIT	MUNICIPAL WASTEWAT	O-PURIFY MISC	90.00_
				TOTAL:	648.90
MINNESOTA WEST COMM AND TECH COLLEGE	5/05/17	WORK STUDY	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	23.75_
				TOTAL:	23.75
MIRACLE RECREATION EQUIP	5/05/17	PLAYGROUND WARNING DECALS	RECREATION	PARK AREAS	45.00_
				TOTAL:	45.00
MISCELLANEOUS V BARTLETT WILLIAM R & BRECK ASHLEY	5/05/17	WRH REFUND	WRH	NON-DEPARTMENTAL	119.00
BRECK ASHLEY	5/05/17	REFUND OF DEPOSITS-ACCTS F WATER		NON-DEPARTMENTAL	45.00
BRECK ASHLEY	5/05/17	REFUND OF DEPOSITS-ACCTS F WATER		ACCTS-RECORDS & COLLEC	0.12
BRECK ASHLEY	5/05/17	REFUND OF DEPOSITS-ACCTS F MUNICIPAL WASTEWAT		NON-DEPARTMENTAL	22.87
BRECK ASHLEY	5/05/17	REFUND OF DEPOSITS-ACCTS F MUNICIPAL WASTEWAT		ACCT-RECORDS & COLLECT	0.15
BRECK ASHLEY	5/05/17	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	95.00
BRECK ASHLEY	5/05/17	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.25
INSIXIENGMAY THUTHSANI	5/05/17	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	6.01
INSIXIENGMAY THUTHSANI	5/05/17	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.50
KROHN SAMANTHA	5/05/17	REFUND OF CREDITS-ACCTS FI ELECTRIC		NON-DEPARTMENTAL	59.19
ORTIZ PEREZ JOVITA	5/05/17	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	95.13
ORTIZ PEREZ JOVITA	5/05/17	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.60
WELEMARYAM HEWET G	5/05/17	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	66.23
WELEMARYAM HEWET G	5/05/17	REFUND OF CREDITS-ACCTS FI ELECTRIC		NON-DEPARTMENTAL	24.92
WELEMARYAM HEWET G	5/05/17	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.25
WGTN CHRISTIAN SCHOOL	5/05/17	LED LIGHTING REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	1,860.00_
				TOTAL:	2,395.22
MINN CHILD SUPPORT PAYMENT CTR	5/05/17	GARNISHMENT	GENERAL FUND	NON-DEPARTMENTAL	43.00_
				TOTAL:	43.00
MORGAN CREEK VINEYARDS	5/05/17	WINE	LIQUOR	NON-DEPARTMENTAL	84.00_
				TOTAL:	84.00
MTI DISTRIBUTING INC	5/05/17	BEARINGS, BOLTS	RECREATION	SOCCER COMPLEX	394.48_
				TOTAL:	394.48
NEW DAWN	5/05/17	HEATING & COOLING REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	150.00_
				TOTAL:	150.00
NICOLE R KEMPEMA	5/05/17	CLEANING WMS BAND CONCERT	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	149.63
	5/05/17	CLEANING- WMS MOVIE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	149.63
	5/05/17	CLEANING-APRIL MOVIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	359.10_
				TOTAL:	658.36
NOBLES COUNTY AUDITOR/TREASURER	5/05/17	31-0100-500	GENERAL FUND	GENERAL GOVT BUILDINGS	24.00
	5/05/17	31-3281-044	GENERAL FUND	GENERAL GOVT BUILDINGS	24.00
	5/05/17	31-0001-000	GENERAL FUND	OTHER GEN GOVT MISC	24.00
	5/05/17	31-0002-000	GENERAL FUND	OTHER GEN GOVT MISC	24.00
	5/05/17	31-0003-000	GENERAL FUND	OTHER GEN GOVT MISC	24.00
	5/05/17	31-0007-000	GENERAL FUND	OTHER GEN GOVT MISC	481.00
	5/05/17	31-3934-000	GENERAL FUND	OTHER GEN GOVT MISC	24.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	5/05/17	31-0957-500	GENERAL FUND	POLICE ADMINISTRATION	54.74
	5/05/17	31-3935-000	GENERAL FUND	FIRE ADMINISTRATION	24.00
	5/05/17	31-3936-000	GENERAL FUND	FIRE ADMINISTRATION	24.00
	5/05/17	31-0101-000	GENERAL FUND	PAVED STREETS	295.00
	5/05/17	31-0104-000	GENERAL FUND	PAVED STREETS	71.00
	5/05/17	31-0045-250	GENERAL FUND	CENTER FOR ACTIVE LIVI	24.00
	5/05/17	31-0045-500	GENERAL FUND	CENTER FOR ACTIVE LIVI	24.00
	5/05/17	31-0045-600	GENERAL FUND	CENTER FOR ACTIVE LIVI	24.00
	5/05/17	31-3974-500	GENERAL FUND	LAKE IMPROVEMENT	666.00
	5/05/17	31-0004-000	GENERAL FUND	ADI DEVELOPMENT	502.00
	5/05/17	31-0005-000	GENERAL FUND	ADI DEVELOPMENT	114.00
	5/05/17	31-0006-000	GENERAL FUND	ADI DEVELOPMENT	84.00
	5/05/17	31-0009-000	GENERAL FUND	ADI DEVELOPMENT	655.00
	5/05/17	31-0010-000	GENERAL FUND	ADI DEVELOPMENT	107.00
	5/05/17	31-0011-000	GENERAL FUND	ADI DEVELOPMENT	602.00
	5/05/17	31-0012-000	GENERAL FUND	ADI DEVELOPMENT	119.00
	5/05/17	31-0013-000	GENERAL FUND	ADI DEVELOPMENT	101.00
	5/05/17	31-0014-000	GENERAL FUND	ADI DEVELOPMENT	223.00
	5/05/17	31-0015-000	GENERAL FUND	ADI DEVELOPMENT	1,559.00
	5/05/17	31-0401-500	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	24.00
	5/05/17	31-0451-000	RECREATION	PARK AREAS	24.00
	5/05/17	31-0934-500	RECREATION	PARK AREAS	8.00
	5/05/17	31-2139-500	RECREATION	PARK AREAS	30.00
	5/05/17	31-2320-500	RECREATION	PARK AREAS	24.00
	5/05/17	31-3219-500	RECREATION	PARK AREAS	24.00
	5/05/17	31-3576-000	RECREATION	PARK AREAS	24.00
	5/05/17	31-3839-750	RECREATION	PARK AREAS	24.00
	5/05/17	31-3925-550	RECREATION	PARK AREAS	24.00
	5/05/17	31-3925-600	RECREATION	PARK AREAS	63.25
	5/05/17	31-3925-700	RECREATION	PARK AREAS	97.74
	5/05/17	31-3925-800	RECREATION	PARK AREAS	51.84
	5/05/17	31-3972-000	RECREATION	PARK AREAS	24.00
	5/05/17	31-3974-200	RECREATION	PARK AREAS	48.00
	5/05/17	31-3977-250	RECREATION	PARK AREAS	24.00
	5/05/17	31-3997-500	RECREATION	OLSON PARK CAMPGROUND	24.00
	5/05/17	31-3786-555	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	4,893.00
	5/05/17	31-3786-551	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	1.92
	5/05/17	31-3786-552	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	175.33
	5/05/17	31-3786-553	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	175.33
	5/05/17	31-3786-557	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	98.96
	5/05/17	31-3786-559	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	122.66
	5/05/17	31-3786-561	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	122.66
	5/05/17	31-3786-563	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	122.66
	5/05/17	31-3786-565	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	122.66
	5/05/17	31-3786-583	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	353.48
	5/05/17	31-3786-585	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	105.54
	5/05/17	31-3786-587	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	105.54
	5/05/17	31-3786-589	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	105.54
	5/05/17	31-3786-599	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	321.63
	5/05/17	31-3833-000	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	36.72
	5/05/17	31-3849-000	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	151.97
	5/05/17	31-3850-000	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	8,652.00
	5/05/17	31-3851-000	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	22.48
	5/05/17	31-3852-000	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	4,161.64
	5/05/17	31-3978-250	WATER	O-DISTR MISC	24.00
	5/05/17	31-0686-500	WATER	O-DISTR MISC	24.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	5/05/17	31-3786-005	WATER	O-DISTR MISC	62.00
	5/05/17	31-3795-500	WATER	O-DISTR MISC	0.20
	5/05/17	01-0239-250	WATER	O-DISTR MISC	24.00
	5/05/17	31-1773-050	WATER	O-DISTR MISC	255.23
	5/05/17	31-1773-050	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	127.62
	5/05/17	31-3821-500	MUNICIPAL WASTEWAT	O-PURIFY MISC	77.50
	5/05/17	31-3886-250	ELECTRIC	O-DISTR STATION EXPENS	24.00
	5/05/17	31-0045-750	ELECTRIC	O-DISTR STATION EXPENS	24.00
	5/05/17	31-3791-500	ELECTRIC	O-DISTR STATION EXPENS	8.80
	5/05/17	31-1773-050	ELECTRIC	O-DISTR MISC	127.62
	5/05/17	31-3786-770	INDUSTRIAL WASTEWA	O-PURIFY MISC	24.00
	5/05/17	31-2084-951	STORM WATER MANAGE	STORM DRAINAGE	3.70
	5/05/17	31-3786-001	LIQUOR	O-GEN MISC	38.00
	5/05/17	31-3882-000	LIQUOR	O-GEN MISC	6,183.00
	5/05/17	20-0061-500	AIRPORT	O-GEN MISC	70.67
	5/05/17	31-3786-700	AIRPORT	O-GEN MISC	83.53
	5/05/17	31-3786-710	AIRPORT	O-GEN MISC	317.00
	5/05/17	31-3786-715	AIRPORT	O-GEN MISC	169.00
	5/05/17	31-3786-720	AIRPORT	O-GEN MISC	118.00
	5/05/17	31-3786-730	AIRPORT	O-GEN MISC	187.00
	5/05/17	31-3786-735	AIRPORT	O-GEN MISC	50.00
	5/05/17	31-3786-740	AIRPORT	O-GEN MISC	98.76
	5/05/17	31-3786-760	AIRPORT	O-GEN MISC	43.00
	5/05/17	31-3803-700	AIRPORT	O-GEN MISC	30.00
	5/05/17	31-3825-475	AIRPORT	O-GEN MISC	101.00
	5/05/17	31-3825-500	AIRPORT	O-GEN MISC	59.00
	5/05/17	31-3825-520	AIRPORT	O-GEN MISC	133.00
	5/05/17	31-3825-530	AIRPORT	O-GEN MISC	139.00
	5/05/17	31-3825-540	AIRPORT	O-GEN MISC	81.00
	5/05/17	31-3825-550	AIRPORT	O-GEN MISC	139.00
	5/05/17	31-3825-560	AIRPORT	O-GEN MISC	72.00
	5/05/17	31-3825-590	AIRPORT	O-GEN MISC	32.00
	5/05/17	31-3825-610	AIRPORT	O-GEN MISC	134.00
	5/05/17	31-3825-750	AIRPORT	O-GEN MISC	90.86
	5/05/17	31-3825-755	AIRPORT	O-GEN MISC	57.64
	5/05/17	31-3825-760	AIRPORT	O-GEN MISC	162.00
	5/05/17	31-3827-500	AIRPORT	O-GEN MISC	787.00
	5/05/17	31-4007-000	AIRPORT	O-GEN MISC	24.00
	5/05/17	31-4016-000	AIRPORT	O-GEN MISC	24.00
	5/05/17	31-4017-000	AIRPORT	O-GEN MISC	24.00
	5/05/17	31-4018-000	AIRPORT	O-GEN MISC	24.00
	5/05/17	31-4019-000	AIRPORT	O-GEN MISC	24.00
	5/05/17	31-4020-000	AIRPORT	O-GEN MISC	24.00
	5/05/17	31-4021-000	AIRPORT	O-GEN MISC	784.00
	5/05/17	31-4022-000	AIRPORT	O-GEN MISC	24.00
	5/05/17	31-3825-250	AIRPORT	O-GEN MISC	46.30
	5/05/17	31-3825-595	AIRPORT	O-GEN MISC	81.56
	5/05/17	31-3825-630	AIRPORT	O-GEN MISC	56.75
	5/05/17	31-3825-635	AIRPORT	O-GEN MISC	46.26
	5/05/17	31-3825-640	AIRPORT	O-GEN MISC	50.66
	5/05/17	20-0079-500	AIRPORT	O-GEN MISC	0.82
	5/05/17	20-0079-600	AIRPORT	O-GEN MISC	3.56
	5/05/17	SOLID WASTE-MARCH	WASTE MANAGEMENT C	SOLID WASTE/RECYCLE	7,194.00_
				TOTAL:	44,902.33
NOBLES COUNTY SHERIFF	5/05/17	PPCT & GAGE INSTRUCTOR CER	GENERAL FUND	POLICE ADMINISTRATION	750.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
				TOTAL:	750.00
ONE OFFICE SOURCE	5/05/17	PAPER CLIPS	GENERAL FUND	CLERK'S OFFICE	3.75
	5/05/17	MONEY BAG	GENERAL FUND	ACCOUNTING	4.50
	5/05/17	COLORED PAPER	GENERAL FUND	AUDITS AND BUDGETS	16.36
	5/05/17	TOWELS	GENERAL FUND	GENERAL GOVT BUILDINGS	25.47
	5/05/17	FILES	GENERAL FUND	SECURITY CENTER	28.54
	5/05/17	FILES	GENERAL FUND	SECURITY CENTER	28.53
	5/05/17	COPIER SERVICE-MX2600N	GENERAL FUND	PAVED STREETS	10.55
	5/05/17	CARTRIDGE, PAPER	GENERAL FUND	CENTER FOR ACTIVE LIVI	265.10
	5/05/17	PAPER, SIGN HOLDERS	GENERAL FUND	CENTER FOR ACTIVE LIVI	67.66
	5/05/17	STAPLER, TAPE	GENERAL FUND	CENTER FOR ACTIVE LIVI	41.18
	5/05/17	CARTRIDGES	WATER	O-DISTR MISC	123.91
	5/05/17	RUBBERBANDS, HIGHLIGHTER,	LIQUOR	O-GEN MISC	19.32
	5/05/17	COPIER SERVICE-MX5140N	DATA PROCESSING	COPIER/FAX	152.78_
				TOTAL:	787.65
OPTUM BANK	5/05/17	MONTHLY ADMIN FE-MARCH	GENERAL FUND	GENERAL GOVT BUILDINGS	75.00_
				TOTAL:	75.00
PAUSTIS & SONS	5/05/17	WINE	LIQUOR	NON-DEPARTMENTAL	1,311.22
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	21.25_
				TOTAL:	1,332.47
PEPSI COLA BOTTLING CO	5/05/17	MIX	LIQUOR	NON-DEPARTMENTAL	80.95
	5/05/17	MIX	LIQUOR	NON-DEPARTMENTAL	108.90
	5/05/17	MIX	LIQUOR	NON-DEPARTMENTAL	75.95
	5/05/17	MIX	LIQUOR	NON-DEPARTMENTAL	30.00_
				TOTAL:	295.80
PHILLIPS WINE & SPIRITS INC	5/05/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,634.02
	5/05/17	WINE	LIQUOR	NON-DEPARTMENTAL	525.00
	5/05/17	MIX	LIQUOR	NON-DEPARTMENTAL	18.00
	5/05/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,440.55
	5/05/17	WINE	LIQUOR	NON-DEPARTMENTAL	1,522.65
	5/05/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,400.00
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	78.21
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	26.56
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	18.26
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	55.61
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	34.86_
				TOTAL:	11,753.72
PICKET FENCE ON MAIN	5/05/17	PATCHES	GENERAL FUND	POLICE ADMINISTRATION	60.00_
				TOTAL:	60.00
PRACOM CORP	5/05/17	MAINTENANCE CONTRACT	GENERAL FUND	POLICE ADMINISTRATION	486.16_
				TOTAL:	486.16
RED BULL DISTRIBUTION COMPANY INC	5/05/17	MIX	LIQUOR	NON-DEPARTMENTAL	182.30
	5/05/17	MIX	LIQUOR	NON-DEPARTMENTAL	12.84-
				TOTAL:	169.46
THE RETROFIT COMPANIES	5/05/17	RECYCLE STREET LIGHT LAMPS ELECTRIC		M-DISTR ST LITE & SIG	1,230.32_
				TOTAL:	1,230.32

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
ROUND LAKE VINEYARDS & WINERY LLC	5/05/17	WINE	LIQUOR	NON-DEPARTMENTAL	1,470.00_
				TOTAL:	1,470.00
RUNNINGS SUPPLY INC-ACCT#9502440	5/05/17	SUMP PUMP LINE REPAIR	WATER	O-DIST UNDERGRND LINES	10.95
	5/05/17	DISTRIBUTION SHOP SUPPLIES	WATER	O-DISTR MISC	8.98_
				TOTAL:	19.93
RUNNINGS SUPPLY INC-ACCT#9502485	5/05/17	OUTLET STRIPS, TOWELS, EXT	GENERAL FUND	FIRE ADMINISTRATION	43.85
	5/05/17	SHOVELS	GENERAL FUND	FIRE ADMINISTRATION	15.98
	5/05/17	BATTERY, BOLTS -BOAT	GENERAL FUND	FIRE ADMINISTRATION	60.85
	5/05/17	MAILBOX STAND	GENERAL FUND	ICE AND SNOW REMOVAL	0.86
	5/05/17	GLOVES-GARBAGE PICKUP	GENERAL FUND	TRASH PICKUP	194.85
	5/05/17	SUNSET DOCK	GENERAL FUND	LAKE IMPROVEMENT	3.20
	5/05/17	DRIVEWAY FENCE POST	RECREATION	OLSON PARK CAMPGROUND	15.99
	5/05/17	SCREWDRIVER, BULK BOLTS	AIRPORT	O-GEN MISC	11.28
	5/05/17	AIRPORT WALK-IN DOOR	AIRPORT	O-GEN MISC	13.87
	5/05/17	TILE REPAIR-CIVIL PATROL R	AIRPORT	O-GEN MISC	5.18
	5/05/17	AIRPORT WALK-IN DOOR RETUR	AIRPORT	O-GEN MISC	9.98-
	5/05/17	BOLT CUTTER	AIRPORT	O-GEN MISC	19.99_
				TOTAL:	375.92
SCHAAP SANITATION INC	5/05/17	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	120.12
	5/05/17	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	16.76
	5/05/17	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	107.36
	5/05/17	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	50.72
	5/05/17	MONTHLY SERVICE	RECREATION	GOLF COURSE-GREEN	106.92
	5/05/17	MONTHLY SERVICE	RECREATION	PARK AREAS	434.69
	5/05/17	MONTHLY SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	152.50
	5/05/17	MONTHLY SERVICE	WATER	O-DISTR MISC	137.94
	5/05/17	MONTHLY SERVICE	ELECTRIC	O-DISTR MISC	157.74
	5/05/17	MONTHLY SERVICE	LIQUOR	O-GEN MISC	153.12
	5/05/17	MONTHLY SERVICE	AIRPORT	O-GEN MISC	99.91
	5/05/17	SOLID WASTE-MARCH	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	64,861.13
	5/05/17	SOLID WASTE-MARCH	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	13,129.05
	5/05/17	SOLID WASTE-MARCH	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	2,749.88-
	5/05/17	SOLID WASTE-MARCH	GARBAGE COLLECTION	CODE ENFORCEMENT	4,208.49_
				TOTAL:	80,986.57
SCHWALBACH #4465	5/05/17	SPRAY PAINT	GENERAL FUND	FIRE ADMINISTRATION	9.98_
				TOTAL:	9.98
SCHWALBACH ACE HARDWARE-5930	5/05/17	COAT HOOKS, FILTERS	GENERAL FUND	CENTER FOR ACTIVE LIVI	12.99
	5/05/17	MILLARD RESTROOM	RECREATION	PARK AREAS	38.46
	5/05/17	MILLARD RESTROOM	RECREATION	PARK AREAS	31.75
	5/05/17	MILLARD RESTROOM RETURNS	RECREATION	PARK AREAS	32.39-
				TOTAL:	50.81
SCHWALBACH ACE #6067	5/05/17	PLUG	ELECTRIC	M-DISTR UNDERGRND LINE	4.99
	5/05/17	TARP	ELECTRIC	ACCTS-RECORDS & COLLEC	7.99_
				TOTAL:	12.98
SERVALL TOWEL & LINEN SUPPLY	5/05/17	GRANITE MATS, BAR SWIPES	LIQUOR	O-GEN MISC	73.51_
				TOTAL:	73.51
SHOPKO STORES OPERATING CO LLC	5/05/17	SUPPLIES	GENERAL FUND	CENTER FOR ACTIVE LIVI	4.49
	5/05/17	SUPPLIES	GENERAL FUND	CENTER FOR ACTIVE LIVI	5.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
				TOTAL:	9.49
SOUTHERN GLAZER'S OF MN	5/05/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,383.98
	5/05/17	WINE	LIQUOR	NON-DEPARTMENTAL	254.66
	5/05/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,012.65
	5/05/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	6,619.96
	5/05/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,725.00
	5/05/17	WINE	LIQUOR	NON-DEPARTMENTAL	542.76
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	35.95
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	0.92
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	4.01
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	1.85
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	101.28
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	112.84
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	96.20
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	17.11_
				TOTAL:	18,909.17
TACTICAL SOLUTIONS	5/05/17	RADAR UNIT CERTIFICATIONS	GENERAL FUND	POLICE ADMINISTRATION	420.00_
				TOTAL:	420.00
TDS MEDIA DIRECT INC	5/05/17	INN-ROM DIRECTORIES-AMERIC	LIQUOR	O-GEN MISC	498.00_
				TOTAL:	498.00
THYSSENKRUPP ELEVATOR CORP	5/05/17	QUARTERLY ELEVATOR SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	397.79_
				TOTAL:	397.79
UNITED PARCEL SERVICE	5/05/17	INTERNET SHIPPING CHARGES	ELECTRIC	O-DISTR MISC	13.58_
				TOTAL:	13.58
VERIZON WIRELESS	5/05/17	MONTHLY CELL SERVICE	GENERAL FUND	MAYOR AND COUNCIL	41.27
	5/05/17	MONTHLY CELL SERVICE	GENERAL FUND	ADMINISTRATION	58.89
	5/05/17	MONTHLY CELL SERVICE	GENERAL FUND	ENGINEERING ADMIN	62.54
	5/05/17	MONTHLY CELL SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	31.77
	5/05/17	WIRELESS PHONE SERVICE	GENERAL FUND	POLICE ADMINISTRATION	659.13
	5/05/17	WIRELESS PHONE SERVICE	GENERAL FUND	SECURITY CENTER	82.76
	5/05/17	WIRELESS PHONE SERVICE	GENERAL FUND	SECURITY CENTER	82.75
	5/05/17	MONTHLY CELL SERVICE	GENERAL FUND	PAVED STREETS	135.66
	5/05/17	WIRELESS PHONE SERVICE	GENERAL FUND	CODE ENFORCEMENT	26.81
	5/05/17	MONTHLY CELL SERVICE	GENERAL FUND	MEMORIAL AUDITORIUM	31.27
	5/05/17	MONTHLY WIRELESS SERVICE	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	419.17
	5/05/17	MONTHLY CELL SERVICE	RECREATION	PARK AREAS	36.27
	5/05/17	MONTHLY CELL SERVICE	RECREATION	OLSON PARK CAMPGROUND	31.27_
				TOTAL:	1,699.56
VINOCOPIA INC	5/05/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,252.41
	5/05/17	FREIGHT	LIQUOR	O-SOURCE MISC	76.50_
				TOTAL:	2,328.91
MARGARET HURLBUT VOSBURGH	5/05/17	YOGA CLASSES	GENERAL FUND	CENTER FOR ACTIVE LIVI	518.40_
				TOTAL:	518.40
WORTHINGTON AUTO SUPPLY	5/05/17	BULBS	GENERAL FUND	FIRE ADMINISTRATION	1.74_
				TOTAL:	1.74
WORTHINGTON BUILDING MATERIALS INC	5/05/17	SUNSET DOCK	GENERAL FUND	LAKE IMPROVEMENT	39.38

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	5/05/17	SUNSET DOCK & CENTENNIAL B	GENERAL FUND	LAKE IMPROVEMENT	19.90
	5/05/17	PICNIC TABLES	RECREATION	PARK AREAS	14.70_
				TOTAL:	73.98
WORTHINGTON POSTMASTER	5/05/17	POST OFFICE BOX FEE	ELECTRIC	ACCTS-RECORDS & COLLEC	194.00_
				TOTAL:	194.00
WORTHINGTON REGIONAL ECON DEV CORP	5/05/17	1 OF 3 2ND QTR STAKEHOLDER	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	7,166.67_
				TOTAL:	7,166.67
YMCA	5/05/17	CAL MANAGEMENT-APRIL	GENERAL FUND	CENTER FOR ACTIVE LIVI	2,783.28_
				TOTAL:	2,783.28

===== FUND TOTALS =====

101	GENERAL FUND	25,188.83
202	MEMORIAL AUDITORIUM	1,149.62
207	PD TASK FORCE	949.17
211	WRH	119.00
229	RECREATION	19,346.27
231	ECONOMIC DEV AUTHORITY	27,627.54
601	WATER	72,320.99
602	MUNICIPAL WASTEWATER	7,429.60
604	ELECTRIC	5,594.69
605	INDUSTRIAL WASTEWATER	13,640.23
606	STORM WATER MANAGEMENT	113.52
609	LIQUOR	128,526.12
612	AIRPORT	6,919.03
702	DATA PROCESSING	152.78
873	GARBAGE COLLECTION	79,448.79
878	WASTE MANAGEMENT COLL	7,194.00
882	TOURISM PROMOTION	11,426.11

	GRAND TOTAL:	407,146.29
