

WORTHINGTON CITY COUNCIL

AGENDA

7:00 P.M. - Monday, August 28, 2017

City Hall Council Chambers

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS AND OPENING REMARKS

C. AGENDA ADDITIONS/CHANGES AND CLOSURE

1. Additions/Changes
2. Closure

D. CONSENT AGENDA

1. CITY COUNCIL MINUTES (WHITE)
 - a. City Council Minutes of Regular Meeting August 14, 2017
 - b. City Council Minutes of Special Meeting August 16, 2017
2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Public Arts Commission Minutes of August 3, 2017
 - b. Worthington Housing and Redevelopment Authority Board Minutes of July 31, 2017
 - c. Center for Active Living Committee Minutes of July 10, 2017
 - d. Park and Recreation Advisory Board Minutes of June 13, 2017
 - e. Planning Commission Minutes of August 23, 2017

3. BILLS PAYABLE (WHITE)

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and are approved by the Water and Light Commission

E. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

1. First Reading Proposed Ordinance to Vacate Portion of an Alley in the City of Worthington

2. Request for City Financial Participation in Minnesota West Worthington Campus Student Housing Development
3. Resolution Directing That City Administrator Steve Robinson Is Not Authorized to Participate in the Making in Any Manner as to Certain Contracts
4. Agreement to Allow Liquor to Be Dispensed at Memorial Auditorium

F. CITY COUNCIL BUSINESS - PUBLIC SAFETY (TAN)

Case Items

1. Resolution Authorizing Execution of Agreement - Towards Zero Deaths

G. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

Case Items

1. Approve a Resolution Accepting a Minnesota Department of Transportation Airport Maintenance and Operations Grant
2. Adopt Resolutions Accepting Park Bench Donations

H. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Items

1. Minnesota Department of Transportation Grant Agreement for Runways 11/20 and 18/36 Rehabilitation Project

I. CITY COUNCIL BUSINESS - COMMUNITY/EC DEVELOPMENT (GRAY)

Case Items

1. Petition for Annexation and Ordinance 1st Reading - South Shore Acres, LLC.

J. COUNCIL COMMITTEE REPORTS

1. Mayor Kuhle

2. Council Member Janssen
3. Council Member Oberloh
4. Council Member Cummings
5. Council Member Ernst
6. Council Member Harmon

K. CITY ADMINISTRATOR REPORT

L. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, AUGUST 14, 2017**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Larry Janssen, Alan Oberloh, Chad Cummings, Amy Ernst, Mike Harmon. Members absent: Honorary Council Member: Josh Langseth (excused).

Staff present: Steve Robinson, City Administrator; Troy Appel, Public Safety Director, Todd Wietzema, Public Works Director; Dwayne Haffield, Director of Engineering; Sgt. Brett Wiltrout, Public Safety Department; Tammy Makram, Manager - Memorial Auditorium; Janice Oberloh, City Clerk.

Others present: Mark Shepherd, City Attorney; Abraham Algadi; Chris Kielblock; Gail Holinka; Darlene Macklin; Kate and Mike Harlow; Kurt Haag.

The Pledge of Allegiance was recited.

AGENDA CLOSED / APPROVED WITH CHANGES

Staff requested the following changes to the agenda:

- Consent Agenda - Addition of Item E4.a.5 - *Application to Block Street - El Aposento Alto UPCI.*
- Worthington Housing and Redevelopment Authority Board Minutes of June 27, 2017 - which were listed on the agenda but not included in the packet.
- Move item G.1. *Lifesaving Award* to immediately following the consent agenda.

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to close / approve the agenda with the requested changes.

PUBLIC HEARING AND RESOLUTION NO. 2017-08-01 ADOPTED APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINN. STATUTE 469.1813

Pursuant to published notice this was the time and date set for a public hearing regarding a Nobles Home Initiative application submitted by North Development Group, LLC, for Parcel No. 31-3845-000. The Group was seeking approval of tax abatement for the construction of a 72-unit apartment complex on 6.3 acres it is acquiring located directly east of the intersection of Darling Drive and Grand Avenue. The property is legally described as:

That part of the Northeast Quarter of the Southwest Quarter, Section 13, Township 102, Range 40, City of Worthington, Nobles County, Minnesota lying north of a westerly projection of the north line of Block 2, Northland Park Second Addition, City of Worthington, Nobles County, Minnesota EXCEPT 8.63 acres for Interstate 90 and EXCEPT 8.02 acre tract described in Document No. 212660 and EXCEPT that part of the Northeast Quarter of the Southwest Quarter of Section 13, Township 102 North, Range 40 West, City

of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the southeast corner of Lot 3 of Auditor's Plat of the West Half of the Southwest Quarter of Section 13, Township 102, Range 40, City of Worthington, according to the recorded plat thereof; thence on an assumed bearing of South 89 degrees 04 minutes 09 seconds East, along the easterly extension of the south line of said Lot 3, a distance of 208.33 feet; thence North 0 degrees 01 minutes 52 seconds West, parallel with the east line of Lots 1, 2 and 3 of said Auditor's Plat, a distance of 437.57 feet to the southerly right-of-way line of Interstate Highway No. 90 as recorded in Document No. 189598; thence North 89 degrees 12 minutes 07 seconds West, along said southerly right-of-way line, a distance of 208.33 feet to the east line of Lot 1 of said Auditor's Plat; thence South 0 degrees 01 minutes 52 seconds East, along the east line of Lots 1, 2 and 3 of said Auditor's Plat, a distance of 437.09 feet to the point of beginning, containing 2.09 acres, subject to easements now of record in said county and state,

and EXCEPT that part of the Northeast Quarter of the Southwest Quarter of Section 13, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the center of said Section 13; thence on an assumed bearing of South 0 degrees 00 minutes 00 seconds West, along the north-south quarter line of said Section, a distance of 282.95 feet to the southerly right-of-way line of Interstate Highway No. 90; thence North 89 degrees 11 minutes 29 seconds West, along said southerly right-of-way line, a distance of 445.00 feet to the intersection with the westerly line of the Worthington Christian School Tract as recorded in Document No. 212660, said intersection being the point of beginning of the tract to be described; thence North 89 degrees 12 minutes 06 seconds West, along said southerly right-of-way line, a distance of 330.00 feet; thence South 0 degrees 00 minutes 00 seconds West a distance of 438.36 feet; thence North 89 degrees 04 minutes 09 seconds West a distance of 135.00 feet; thence South 0 degrees 00 minutes 00 seconds West a distance of 70.01 feet; thence South 89 degrees 04 minutes 09 seconds East a distance of 135.00 feet; thence South 0 degrees 00 minutes 00 seconds West a distance of 172.64 feet; thence South 89 degrees 12 minutes 06 seconds East a distance of 330.00 feet to the westerly line of said Worthington Christian School Tract as recorded in Document No. 212660; thence North 0 degrees 00 minutes 00 seconds East, along said westerly line, a distance of 269.00 feet; thence North 89 degrees 12 minutes 06 seconds West, along said westerly line a distance of 125.00 feet; thence North 0 degrees 00 minutes 00 seconds East, along said westerly line, a distance of 88.00 feet; thence South 89 degrees 12 minutes 06 seconds East, along said westerly line, a distance of 125.00 feet; thence North 0 degrees 00 minutes 00 seconds East, along said westerly line, a distance of 324.00 feet to the point of beginning, containing 5.12 acres, subject to easements now of record in said county and state.

The application was originally approved by Council on October 27, 2016 meeting, and expired May 15, 2017

The motion was made by Council Member Janssen, seconded by Council Member Harmon and unanimously carried to open the hearing.

Mr. Robinson provided additional information, noting that staff had reviewed the application and concluded it meets all of the parameters of the NHI Guidelines, and staff was recommending approval of the application. The public hearing tonight was to comply with state statute regarding tax abatement.

Mayor Kuhle asked if there was anyone present who wished to provide testimony for or against the application.

None was received.

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to close the hearing.

The motion was made by Council Member Oberloh, seconded by Council Member Janssen and unanimously carried to adopt the following resolution approving the tax abatement:

RESOLUTION NO. 2018-08-01

A RESOLUTION APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813

(Refer to Resolution File for complete copy of Resolution)

CONSENT AGENDA APPROVED

The motion was made by Council Member Cummings, seconded by Council Member Harmon and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Regular Meeting July 24, 2017
- Minutes of Boards and Commissions - Water and Light Commission Minutes of Regular Meeting August 7, 2017 and Regular Meeting July 24, 2017; Worthington Housing and Redevelopment Authority Board Minutes of June 27, 2017; YMCA Board Minutes of June 26, 2017; Public Arts Commission Minutes of June 20, 2017; Worthington Area Convention and Visitors Bureau Minutes of May 31, 2017
- Municipal Liquor Store Income Statement for the Period January 1, 2017 through July 31,

2017

- Application for Temporary On-Sale Liquor Licenses - King Turkey Day, Inc.
- Request for Parade Permit / to Block Streets - King Turkey Day, Inc.
- Amendment to Approved Application to Block Streets Cruisin' Downtown Worthington
- Application for Exemption from Lawful Gambling Permit - Tomorrow's Turkeys
- Application to Block Street - El Aposento Alto UPCI
- Execution of a Contract for Range Lease Agreement between City of Worthington and MN West Community and Technical College
- Supplemental Agreement No. 1 to McMillan Street and Ryan's Road Street Improvements Contract
- Bills payable and totaling \$1,770,190.29 be ordered paid

CIVILIAN LIFESAVING AWARD PRESENTATION - MIKE HARLOW

Troy Appel, Public Safety Director, presented a Civilian Lifesaving Award to Mike Harlow for his heroic actions in saving the life of a juvenile male who was struggling to stay afloat in Lake Okabena after being separated from his tube during high winds and rough water. Mr. Harlow heard the screams for help from the juvenile and paddled his kayak approximately 200 yards out to the youth to provide him with a life jacket and pull him back to shore.

Council thanked Mr. Harlow for his heroic actions - Mr. Harlow responded that he didn't do anything different than he hoped someone would do for him if he needed help.

PRESENTATION - WORTHINGTON PUBLIC ARTS COMMISSION

Gail Holinka, representing the Worthington Public Arts Commission, provided information to Council regarding the Commission and its benefits to the community, mission statement, objectives, idea development, successes, art inventory, public art map, problem statement proposed projects and on-going projects and key performance measures. Current projects include the Event Center Globe, Harmony Park, and an Amelia Earhart statue. Ms. Holinka said the Commission was requesting that the City pass a resolution authorizing funding for them. Council Member Ernst, who serves on the Commission, said they were looking for a year-to-year budget from the City.

PRESENTATION - MEMORIAL AUDITORIUM PERFORMING ARTS CENTER

Tammy Makram, Manager of Memorial Auditorium Performing Arts Center, presented information to Council regarding the upcoming season. Information included a brief movie schedule, a calendar of events, and a review of the 2017-2018 show events from the Friends of the Auditorium group. She hears raves consistently about the upgraded equipment installed for movies and the auditorium about the facility itself and the lighting technical assistance we offer, however, there is still some equipment that we don't have and need to lease on a regular basis. Ms. Makram said her biggest

challenge is getting people in the seats, and upgrading the equipment.

NEW ON-SALE WINE LICENSE AND NEW ON-SALE BEER LICENSE APPROVED - FRIENDS OF THE AUDITORIUM

Alcohol service at Memorial Auditorium for certain events was most recently being provided by contract with Hy-Vee, Inc. However, the Auditorium Manager, Tammy Makram, was notified by Hy-Vee that they would no longer be providing the service due to staffing issues, which was also the reason for the prior contract with Hickory Lodge to be cancelled. As an alternative to contracting for the service, State Statute allows for a municipality to issue an on-sale liquor, on-sale wine, or an on-sale beer license to a live performance theater within the city. The license could be issued to the city, or to a managing group. The Friends of the Auditorium voted to hold the license themselves, which also requires them to provide the insurance coverage, and which re require to name the City of Worthington as additional insured.

The motion was made by Council Member Janssen, seconded by Council Member Ernst and unanimously carried to approve the applications for the new on-sale wine license and the new on-sale beer license for the Friends of the Auditorium for alcohol service at the auditorium.

CITY ADMINISTRATOR CONFLICT OF INTEREST

City Attorney Mark Shepherd was present at the meeting to present available options to Council in dealing with a conflict of interest issue regarding City Administrator Steve Robinson and his financial interests in SEH, Inc., who's services are frequently engaged by the City of Worthington for projects. Mr. Shepherd had contacted the Attorney General's office regarding the situation, and based on their response, offered the following options regarding the conflict.:

1. Robinson divests himself of his financial interests in SEH, Inc.,
2. Robinson resigns as the City Administrator,
3. City Council determines that SEH, Inc. is disqualified from doing work for the City of Worthington, or
4. City Council issues a directive or resolution similar to: "City Administrator Steve Robinson is not authorized to participate in any manner, including discussions and/or recommendations concerning any contract which involves or may involve SEH, Inc."

Mayor Kuhle stated he believes we are just being pro-active and this keeps us safe with any future contracts with engineering firms and potential conflict issues, and is not the result of any issue that has come up - to him the logical choice was option 4, is it just a directive or do we need to pass a resolution, is it one and the same. Mr. Shepherd responded it is one and the same and it would be good to have it in a resolution so it is clear that is the directive.

Council Member Cummings asked if Council had to pass a resolution with specifics or if it could be a city-wide resolution covering anyone in an authoritative state that may have shares in a hired business - whether it be Council or staff. Mr. Shepherd's recommendation was to do this on a case-by-case basis - he's been the City Attorney for 37 years and this is the first time it has come up, plus you need to know if the situation exists with any employees before you decide if or how to resolve it.

Council Member Oberloh it was unfortunate we didn't know this at the time of hiring, and he was reluctant to support option 4 as he felt it would take away some of the job that he does as an employee of the City of Worthington if he could not participate.

Council Member Ernst said she doesn't have a problem with it. Council Member Cummings said he finds this a little ridiculous he doesn't think he's using it to benefit himself - we're very privileged to have him with the experience he has. If you look across the state SEH is used widely, as are other firms - this feels a little aimed.

Mayor Kuhle said he thought the directive takes care of the issue - Council Member Cummings agreed, citing that other cities have staff or Council Members who work for other firms. Mr. Shepherd responded to Council Member Cummings saying that it is a legitimate issue - you mentioned that you thought it was aimed at somebody - I think it's a serious issue - conflicts of interest. It carries criminal possibilities so I think your job as a Council Member is you need to figure out a way both to protect your City Administrator from potential problems. The conflict exists because he has the opportunity to participate in the making of a contract with SEH, he's authorized by the nature of the job and as a public official to be engaged with those contracts. Option 4 would be designed to be part of his employment contract - a directive to him as an employee of the City that he is not to do so. Then, if he violates that and does it then it's a conflict, if he doesn't then it should protect both the City and Mr. Robinson. Council Member Oberloh's concern on whether it impedes his ability to function fully as a City Administrator is something to be debated amongst yourselves and Mr. Robinson and other staff members.

Following discussion regarding the level to which Mr. Robinson should abstain from involvement, Council Member Harmon asked if the language in option 4 was strong enough. Mr. Shepherd said if there was a consensus among the Council to go with option 4 he would go back and draft a resolution in its proper format for you to discuss, and if Council likes it they can adopt it, if there are any changes they can adopt it at a different meeting.

The motion was made by Council Member Harmon and seconded by Council Member Ernst to go with option #4 and direct City Attorney Mark Shepherd to prepare a resolution per option 4 excluding Mr. Robinson from any participation in any manner, including discussions and/or recommendations concerning any contract which involves or may involve SEH, Inc., with the following Council Members voting in favor of the motion: Cummings, Ernst, Harmon; and the

following Council Members voting against the motion; Janssen, Oberloh. Motion carried.

NOMINATING COMMITTEE RECOMMENDATIONS FOR COMMITTEE APPOINTMENTS/REAPPOINTMENTS APPROVED

The Nominating Committee met on August 8, 2017 and were making the following recommendations for committee appointments / re-appointments:

Memorial Aud. Advisory Board

Re-appoint Karen Fury for a first full three-year term - term to expire 07/31/2020

Appoint Betty McAllister to fill the unexpired term of Julie Nystrom, term to expire 07/31/2018

Public Arts Commission

Appoint Jayme Wiertzema to fill the unexpired term of Pam Lowry, term to expire 11/30/2018

The motion was made by Council Member Oberloh, seconded by Council Member Janssen and unanimously carried to approve the Nominating Committee's recommendations as presented.

CITY PLANNER INTERN GUIDELINES APPROVED

In an effort to provide assistance the interim Planning and Zoning Official Administrator, Steve Robinson, City Administrator, said staff had prepared position guidelines for a City Planner Intern position. The position would be responsible for assisting in the daily activities of the City's planning and zoning core functions. Mr. Robinson said there has been a lack of qualified applications in response to the posting for the Director of Community Development, Planning, Zoning and Building Services. This person would assist our contract planning and zoning official. Mr. Robinson said the pay will be somewhere between \$18 and \$22 per hour.

The motion was made by Council Member Oberloh, seconded by Council Member Harmon and unanimously carried to approve the position guidelines for the City Planner Intern position.

LIQUOR STORE PLANS APPROVED WITH AUTHORIZATION TO RE-ADVERTISE FOR BIDS

Steve Robinson, City Administrator, said that TSP has completed revisions to the construction documents for the liquor store relocation project, which includes architectural and engineering plans, specifications, bid documents and contracts. The new time line for the project would be:

- August 16, 2017 - Advertisement for Bids

- September 7, 2017 - Bid Opening
- September 11, 2017 - Council consideration of awarding contract

Mr. Robinson said changes were made to the shipping/receiving area that should result in significant cost savings. Other changes include lowering a wall, changes to lighting and electricity, and changes to the site plan. It is hopeful that the changes will save \$100,000 to \$150,000.

The motion was made by Council Member Janssen, seconded by Council Member Ernst and unanimously carried to approve the revised plans for the Liquor Store project and authorize staff to advertise for bids for the project.

PROFESSIONAL SERVICES CONTRACT APPROVED FOR COMMUNITY GROWTH PROJECTS

Todd Wietzema, Public Works Director, said the Community Growth subcommittee met for the second time and discussed a number of possible projects. The subcommittee decided that additional information should be attained for two of the projects - the "Farmers Market Parking Lot" and the bathroom at the "Beach Nook" in Centennial Park. Following a meeting with City representatives, Stockwell Engineering submitted a proposal for developing a master plan, concept drawings, and a preliminary budget for the "Farmers Market Parking Lot" and the "Beach Nook Bathroom" projects for Council consideration. The proposed fees were \$7,000 for the Farmers Market lot and \$6,000 for the Beach Nook restroom.

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to approve the professional services agreement for the community growth projects at a total cost of \$13,000.

FEDERAL AVIATION ADMINISTRATION GRANT AGREEMENT APPROVED

At their June 26, 2017 meeting, Council awarded a contract to Fahrner Asphalt Sealing for the Runways 11/29 and 18/36 Rehabilitation Project at the Municipal Airport. The award was subject to receipt of a Federal Aviation Administration grant.

Dwayne Haffield, Director of Engineering, said the grant offer has now been received, and includes assurances that the City is agreeing to by accepting the grant. Mr. Haffield said the costs based on the grant agreement are basically the same as those presented to Council at the June 26th meeting.

The motion was made by Council Member Ernst, seconded by Council Member Janssen and unanimously carried to authorize the Mayor and Clerk to execute the agreement and related certifications.

GRANT EASEMENT FOR LEWIS AND CLARK WATER PROJECT APPROVED

At their December 12, 2016 meeting, Council authorized granting a pipeline easement to Lewis and Clark Rural Water System, Inc. Staff noted at the time that an additional easement would be needed by Lewis and Clark for construction of a meter building. Staff now presented the plans for the proposed meter building and the access easement, noting that the Water and Light Commission took action at its August 7, 2017 meeting to recommend that City Council authorize execution of the easement as presented.

The motion was made by Council Member Cummings, seconded by Council Member Harmon and unanimously carried to authorize the Mayor and Clerk to execute the easement agreement.

**RESOLUTION NO. 2017-08-02 AND RESOLUTION NO. 2017-08-03 ADOPTED
DECLARING ADEQUACY OF PETITION AND ORDERING PREPARATION OF
FEASIBILITY REPORT ON PROPOSED IMPROVEMENTS**

Dwayne Haffield, Director of Engineering, said the City had received a petition for extension of sanitary sewer along West Gateway Drive south of Flower Lane and a petition for extension of water main from South Lake Street to West Gateway Drive and along West Gateway Drive, however neither petition as executed to date may be declared as adequate because the property owner represented on the petition does not own over 35% of the property abutting on either of the proposed improvements. Because the City has frontage on each improvement necessary to increase the property represented on the petition to over 35%, and considering that the City intends to have the southerly portion of the dredge site property developed, Mr. Haffield said the Council could consider joining the petition - bringing it to adequate petition. The other option would be for Council to order the project ahead as City initiated. Based on past discussion with Council it was also proposed that the consulting firm used by the developer be designated as the engineer for the proposed sewer and water extension project. Also submitted for Council consideration was a proposal from design Tree Engineering for those services at a not to exceed amount of \$42,000. Mr. Haffield said he was requesting two separate actions from Council.

The motion was made by Council Member Oberloh, seconded by Council Member Harmon and unanimously carried to authorize execution of the petition.

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to adopt the following resolutions declaring adequacy and ordering preparation of report, and to authorize execution of the contract with Design Tree Engineering:

RESOLUTION NO. 2017-08-02

DECLARING ADEQUACY OF PETITION AND ORDERING PREPARATION OF FEASIBILITY

REPORT ON PROPOSED IMPROVEMENT

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2017-08-03

DECLARING ADEQUACY OF PETITION AND ORDERING PREPARATION OF FEASIBILITY
REPORT ON PROPOSED IMPROVEMENT

(Refer to Resolution File for complete copy of Resolution)

**FIRST READING PROPOSED ORDINANCE TO VACATE PORTION OF AN ALLEY IN
THE CITY OF WORTHINGTON**

Dwayne Haffield, Director of Engineering, said that a cooperative construction agreement for this alley had come before Council at a prior time, and staff noted at the time that an alley vacation for re-alignment of the alley would be coming to Council later. The City received a petition from over 50% of the people abutting the alley and 50% of the people within 300 feet of the alley to be partially vacated. The petition was brought before the Planning Commission, as is practice, at their August 1, 2017 meeting. The Commission voted to recommend that City Council give a first reading to a proposed ordinance vacating a portion of the alley as follows:

That part of Alley Lot A, Block 2, Auditor's Plat of Chermak's Sub-Division, City of Worthington, Nobles County, Minnesota described as follows is hereby vacated:

Commencing at the southeast corner of Lot 9 in said Block 2; thence west along the north line of said Alley Lot A a distance of 148.9 feet to the point of beginning; thence continuing west along the north line of said Alley Lot A to the southwest corner of Lot 1 in said Block 2; thence south along a projection of the east line of Oslo Street to a point on a line that is 7.5 feet south of said southwest corner, as measured perpendicular the north line of said Alley Lot A, and is parallel to the north line of said Alley Lot A; thence east on said parallel line to a point which is 7.5 feet south of the point of beginning as measured perpendicular to the north line of said Alley Lot A; thence north to the point of beginning.

Staff was also recommending that Council give a first reading to the proposed ordinance vacating the northerly 7 feet of the alley, subject to the City obtaining replacement of 7.5 feet from the School District on the south side. Mr. Haffield said subsequent to that Council will be asked to sell at no cost/convey the piece that has been vacated to the abutting owners, however, we will retain an easement over that property as that is where the utilities are located.

The motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to give a first reading to the proposed ordinance vacating a portion of the alley.

COUNCIL COMMITTEE REPORTS

Mayor Kuhle - Attended the CGMC Summer Conference, included good discussions on labor negotiations and budgets in general, and issues that cities are facing.

Council Member Janssen - Nothing to report.

Council Member Oberloh - Attended the CGMC Summer Conference-a medial panel addressed the inequity between greater Minnesota cities and the metro area and their lobby groups. Also heard presentations on selling your community, and the importance of being fully counted in the upcoming census.

Council Member Cummings - Nothing to report.

Council Member Ernst - Reported on a Joint Transportation meeting - the bus was supposed to be ready to go out for the fair.

Council Member Harmon - Nothing to report.

CITY ADMINISTRATOR'S REPORT

Steve Robinson, City Administrator, provided an update on the budget process - staff wanted to gauge Council's interest in having one 3 to 4 hours session for budget discussions instead of several morning sessions with department heads as in the past. Following a brief discussion, it was determined that staff will set something up for the last week of the month.

ADJOURNMENT

The motion was made by Council Member Janssen, seconded by Council Member Ernst and unanimously carried to adjourn the meeting at 8:45 p.m.

Janice Oberloh, MCMC
City Clerk

**WORTHINGTON CITY COUNCIL
SPECIAL MEETING, AUGUST 16, 2017**

The meeting was called to order at 4:00 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Larry Janssen, Alan Oberloh, Chad Cummings, Amy Ernst, Mike Harmon.

Staff present: Steve Robinson, City Administrator; Troy Appel, Public Safety Director, Janice Oberloh, City Clerk.

Others present: Justine Wettschreck, KWOA; Brandon Fitzimmons, Flaherty & Hood; Terry Gaalswyk, MN West Community and Technical College.

PRESENTATION BY TERRY GAALSWYK, MN WEST COMMUNITY/TECHNICAL COLLEGE

Terry Gaalswyk, President-MN West Community and Technical College, provide information to Council regarding programs offered through the college, Board Members, graduate numbers, etc., and noted that MN West was voted the No. 1 Community College in the State last year, and No. 3 On-Line Community College in the nation. Mr. Gaalswyk spoke of enrollment numbers, indicating they were up. He also reported they had completed their strategic planning process. Student housing remains a problem, and child care is an issue being addressed on their Granite Falls campus, but they hear the same concern with their employees here in Worthington too and hope to be able to address the issue.

Mr. Gaalswyk thanked Council and the Administrator for their work and support of the college.

CLOSED SESSION - PENDING LITIGATION - CITY OF WORTHINGTON POLICE CIVIL SERVICE COMMISSION TRIAL OF A CITY OF WORTHINGTON EMPLOYEE UNDER MINN. STAT. § 13D.05, SUBD. 3(B) - ATTORNEY-CLIENT PRIVILEGE)

Mayor Kuhle announced that Council would be going into closed session under Minn. Stat. 13D.05, Subd. 3(b) Attorney-Client Privilege, and noted that anyone not authorized to be in attendance for this portion of the meeting should leave the meeting.

The motion was made by Council Member Janssen, seconded by Council Member Ernst and unanimously carried to close the meeting at 4:27 p.m.

Mayor Kuhle re-opened the meeting at 5:54 p.m.

ADJOURNMENT

The motion was made by Council Member Harmon, seconded by Council Member Ernst and unanimously carried to adjourn the meeting at 5:55 p.m.

Janice Oberloh, MCMC
City Clerk

WORTHINGTON PUBLIC ARTS COMMISSION
Minutes: Thursday, August 3rd, 2017
Worthington City Council Chambers

Members Present: Anotonio Madrigal, Gail Holinka, Amy Ernst, Cheryl Avenel-Navarra.

Guest- Gloria Alazar. Introductions were made; Gloria is interested in being an active volunteer in the Wgtn Community. She has already helped at the International Festival, and looks forward to working with the WPAC. She offered good ideas and shared a lot throughout the meeting.

Meeting was called to order at 5:13 pm

Minutes- Motion to approve minutes by Amy, seconded by Cheryl, motion carried.

Harmony Park– Gail visited with Brady again about the commissions concern with increased cost (proposed 25K to current 60K), for one park. Brady said Len Bakken is driving the project with this concept in mind. He wants it to be a performance based park, not just for play. Group is in consensus that 2 parks for that cost is more favorable but we will wait for them present final concepts/costs to the commission when they are ready. Brenda H. also called and updated Gail on this project. She said they have received some donations from businesses towards the project and so far have approx. 25-35K raised. She said there working on in-kind donations: Bedford might donate some “stands, poles and chairs”, and concrete from another business. Cheryl was concerned about the name as there is already a “Harmony Park” on the corner by the Atrium. This was a good point. Other names could be explored. There is an upcoming meeting scheduled with Lisa and Chelsea of SWMHP to discuss the project. Gail will bring this to their attention for consideration.

Ameilia Earhart sculpture – Brenda informed Gail the group has decided to put this on hold for now and focus on Harmony Park.

Event Center Globe – Pam T. has developed an online survey regarding the WPAC work and public art proposed projects. The results show citizens are in favor of the Globe project but not the location as much. Gail has not had any luck with business support to sponsor the project in that area either. She mentioned the location by Sanford Hospital (old site of the Avera Clinic) to Pam who liked this idea. Gail has reached out to Sanford in the past and will attempt to seek input from them regarding this idea. Amy asked why we would change it from the Event Center, since there was money set aside to do art there? She is on the “Community Growth” committee that helps to determine where some of the half cent sales tax will go. That committee has offered to give up to 13,000 toward the project, (counting the 8,000. In city funds). Gail informed the group that money was put back into the city funds since it was not used in the 2 year time allotted. It can be requested when we have other funding to assist in the project. That site was already approved, so once funding can be secured any new location will need commission/council approval. Gail has finally received the Globe model from Brady. She hopes sharing this, with the new amount of funding offered, will spark interest for sponsorship. Gail has not had time to write a grant, since she has been very busy with the Partnership Art work with SWMHP.

Partnership Art SWMHP Update- The Design Worthington Team worked at the International Festival and it was a huge success! Over 100 surveys were completed. They had over 250 kids create T-shirts while parents filled out the surveys for input on future design standards for the City of Wgtn. On Sat. another large group of participants helped paint the community windsurfer mural. Staff from SWMHP came and were very impressed with the work they saw being done. PR at the Fair- The Design Team will be working next at the Nobles County Fair. Gail has invited members of the commission to attend and help promote WPAC by sharing brochures, and visiting with local attendees. The Artmobile Project has not moved ahead yet. SMOC is still working on bus estimates before they are set to be offered for sale. Gail and Bobbie met with SWMHP staff, they asked for more specific goals connected to educating the community about the transit bus system. Gail and Bobbie will be submitting these updated goals soon. Amy informed the group, a new Bus Shelter is set to go into the Apts. being built on North Grand. Cheryl asked about displaying art on these structures; Gail thought that was a possibility once main bus stop locations are determined.

Mural Replacement at Sailboard Beach- Todd Wietzema offered to pay up to 1,000. to replace the dilapidated mural at Sailboard Beach. The current mural was prepped by Gail, her husband Dave and Bobbie Alsgaard. It was decided to keep the mural in two 4x8 sheets and gridded out using automotive striping, instead of cutting it into sections like the previous mural. This will allow less moisture to seep into the sections with hopes it will last longer. Gail has been in contact with Scott R., parks dept. He said his staff will hang this after it is framed it up. Dave has volunteered to do the framing. Cheryl talked about a mural that was placed on a building that was an eyesore, in Lamington Michigan. She said people have been flocking their now to take pictures. The survey results showed many citizens are in favor of more murals for Worthington.

Budget Request/Presentation to City Council- Dates offered were August 14th, at the City Council Meeting, or August 16th during a work session. Members thought it is best to go with the Aug. 14th date since this is televised and will be informative to the public too. Gail is working on the final details on the presentation Pam put together. Amy suggested to keep under 10 min. if possible. Steve also told her to list items that need funding, instead of set budget amounts and inform the council we'll plan to meet with city staff, to set a more specific budget at a later date. Cheryl suggested to consider using percentages of budget total for the items, which Gail will do. Gail needs to have all presentation materials to Mindy by Aug. 9th. Members were encouraged to attend this meeting so we have good representation of the arts commission.

Commission Members: Members numbers were discussed. We have 7 appointed including youth as stated in the policy. The nominating committee will be meeting to approve Jayme Wiertzema, who will start in Sept. Gail plans to meet with Brenda to see if she plans to remain on the commission. If not, new names should be submitted to the nominating committee before their next meeting set for 8/8. Recommendations were sought from present commission members, diverse nationalities and males were suggested but no specific names submitted. Gail had asked Mike Woll if he would be interested, he is willing to assist us but is too busy at this time to accept.

New Business:

Railroad Underpass Tagging- Gail talked about the recent tagging happening this summer, under the railroad underpass. She contacted Scott R, who said due to it being on railroad property, they normally don't paint over it. A contact Kyle Peters was given, Gail is in discussion with him about options for resolution. She also shared the proposed ideas for city development here in Worthington, stating it will run next to the tracks. Gail questioned if the railroad works with city's on beautification projects. They sometimes do, and when asked if he could share previous projects, recommendation was to talk with the city Winona about a recent project they did. Gail is looking into this.

Minutes respectfully submitted by Gail Holinka

**Worthington HRA Regular Board Meeting
July 31, 2017
819 10th Street, Worthington, MN**

Board Members Present: Royce Boehrs, Bridget Huber, Lori Bristow, and Alan Oberloh

Excused Absence: Lyle TenHaken

Staff Members Present: Randy Thompson, HRA Executive Director

Others Present: Steve Robinson, Worthington City Administrator

Royce Boehrs, Board Chairman called the meeting to order at 5:15 P.M

APPROVAL OF THE AGENDA: A motion was made by Alan Oberloh to approve the agenda as presented. The motion was seconded by Bridget Huber. The Motion Passed.

APPROVAL OF MEETING MINUTES: A motion was made by Bridget Huber to approve the minutes from the board meeting held June 27, 2017. The motion was seconded by Lori Bristow. The Motion Passed.

BILLS PAYABLE: The bills payable for the period of June 27, 2017 thru July 28, 2017 were presented for approval. The bills paid included: Prairie Acres Account \$12,033.35 Management/Levy Account \$139.39, The Rising Sun Estates Account \$37,126.36, The Public Housing Account \$74,219.38.

FINANCIAL STATEMENT REVIEW: The board reviewed the June 30, 2017 statements for Prairie Acres, Rising Sun Estates, and Management/Levy Account. These statements are prepared in-house by HRA staff. The board reviewed the June 30, 2017 financial statements for Public Housing and Section 8. These Statements were prepared by the Accounting Firm, Hawkins & Ash CPA's. The board also reviewed the internally prepared dashboard statements for June 30, 2017 which provides a recap of the monthly and year to date financial information as prepared by the Hawkins & Ash CPA Accounting firm. A Motion was made by Bridget Huber to Approve the Bills Paid from all accounts as presented and to approve the financial statements for Public Housing, Section 8, Prairie Acres, Rising Sun Estates, and the Management/Levy Account. The Motion was seconded by Lori Bristow. The Motion Passed. Motion- 07312017-A

****** As part of the discussion of bills paid a recommendation was made by the board that the property insurance for both Rising Sun Estates and Prairie Acres should be bid out in 2018. The policies renew in June and July of 2018. Bid Requests should be sent out in February or March of 2018 to local insurance agencies requesting bid proposals for the two properties. Director Thompson Acknowledged that bid requests would be sent out in February or March of 2018.

EAST AVE. IMPROVEMENTS: City of Worthington Engineer Dwayne Haffield provided a written review to the HRA board regarding the proposed East Ave improvements adjacent to the Rising Sun Estates property. In his written review Mr. Haffield asked that the board consider rural section road improvements as an interim improvement rather than City Street improvements which would include curb and gutter and storm sewer improvements. The cost of the rural section road improvements was estimated at \$65,875 in comparison to an estimated cost of \$112,776 for city street improvements. Mr. Haffield indicated in his written statement that two factors are influencing his recommendation. Those two factors are: the size of the storm water project would be very large, and an uncertainty of future

development of the south side of East Ave. After board discussion, a motion was made by Alan Oberloh to bring before the Worthington City Council a request for rural section road improvements to East Ave adjacent to the Rising Sun Estates property for the 2018 construction season. The motion was seconded by Lori Bristow. The Motion Passed. Motion 07312017-B

BOARD RESOLUTION TO ACCEPT 2017 HUD CAPITAL FUNDS AND APPROVE THE 2017 CIVIL RIGHTS CERTIFICATION: The Board reviewed the resolution to accept the HUD 2017 Capital Funds Grant in the amount of \$144,921.00. After discussion and questions a motion was made by Alan Oberloh to Approve the resolution to accept the 2017 Capital Funds Grant in the amount of \$144,921.00 and to approve the 2017 Annual Civil Rights Certification. The motion was seconded by Bridget Huber. The Motion Passed. Motion-07312017-C

BOARD RESOLUTION TO APPROVE THE 2017 TAX LEVY COLLECTIBLE IN 2018: The Board reviewed the resolution to approve the 2017 tax ley in the amount of \$125,000. The tax levy amount is based on the estimated market value of real estate in the City of Worthington in 2017. This value is determined by the county assessor and the county auditor/treasurer's office. A proposed budget for the \$125,000 was also presented along with the resolution. After discussion, a motion was made by Bridget Huber to approve the resolution for the 2017 tax levy in the amount of \$125,000. The motion was seconded by Lori Bristow. The motion passed. Motion 07312017-D. The Resolution will now be sent to the Worthington City Council for their review and approval.

PRAIRIE ACRES – PROPOSED RENT INCREASES: Director Thompson presented proposed rental rate increases for all units and garages at the Prairie Acres site. The proposed increases are approximately 6% per unit on all unit sizes. The increases will amount to an additional \$700 in monthly rents or \$8,400 in annual rents. The increases will be effective October 1, 2017. After review and discussion, a motion was made by Lori Bristow to approve the Prairie Acres rental increases on all units as presented. The rent increases will be effective October 1, 2017. The motion was seconded by Alan Oberloh. The Motion Passed. Motion 07312017-E.

SET MEETING DATE FOR PUBLIC HEARING: The board discussed schedules and set a meeting date in October for the annual Public Hearing of the HRA. The board set the meeting date for the Public Hearing for Wednesday October 18, 2017 at 5:15 p.m. The meeting will be held in the Atrium Community Room. Director Thompson will have a public hearing notice published in the Worthington Globe Newspaper.

EXECUTIVE DIRECTORS UPDATES: Director Thompson provided the following information to the board:

- The on-site portion of the annual financial audit was completed during the week of July 10, 2017. Drealan and Kvilhaug Accountants are conducting the federal audit. The audit is an annual requirement of HUD and the Federal Government. The audit will be completed and submitted to HUD by September 30, 2017.
- Paperwork has been completed with the County Attorney's office to seek restitution for property damage to a unit at Rising Sun Estates. The incident took place in June of 2017. Arrests have been made in the case and trial dates have not been established at this time. Restitution in the amount of \$1,834.19 was requested for glass repair and carpet replacement.

- Notice has been received from HUD indicating that HUD property and building inspectors will be inspecting HRA properties on August 24, 2017. HRA maintenance staff have been conducting pre-inspections and making corrections in preparation for the HUD inspection.
- A Bed Bug sweep was conducted by Plunketts Pest Control at Atrium Hi-Rise on July 31, 2017. One unit was found to have infestation. Plunketts also did inspections at individual units in both Rising Sun Estates and Prairie Acres. These inspections were at the tenant's request. There was infestation found at one unit at Prairie Acres and one unit at Rising Sun Estates. Plunkett's will be heat treating all three of the units in the very near future.

FUTURE MEETING DATES: The August board meeting will be held Wednesday August 23, 2017 at 5:15 p.m. The September board meeting will be held on Tuesday September 19, 2017 at 5:15 p.m. The meetings will be held at the Atrium Community Room. Having No Further business to discuss Board Chairman Royce Boehrs called for a motion to adjourn the meeting. A motion for adjournment was made by Alan Oberloh. The motion was seconded by Lori Bristow. The Motion Passed. The meeting was adjourned at 6:20 p.m.

Approved By: _____ Date: _____

Respectfully Submitted by: Randy Thompson Signed: _____

CAL Committee Meeting Minutes

Date: July 10, 2017

Time: 9:00 am

Place: CAL meeting Room

Present: Marie Hoffmann, Nance Hofstee, Clair Williams, Mike Harmon, Marie Parga, Mary Luke, Julie Buntjer

Absent: Julie Haas, Simon Koster, Marcy LaVelle, Jerry Perkins, Andy Johnson
Meeting was called to order by Nancy Hofstee at 9:03 am.

June Minutes: A motion was made to approve the June meeting minutes by Marie Hoffmann and seconded by Clair Williams.

501c3: Margaret Vosburgh provided us with great information about pursuing a 501c3 non-profit status. She said we need to understand that it is quite an undertaking that would take approximately 6 months. We first need to talk about the pros and cons and if it would be beneficial to the CAL. Presently, donations to the CAL can be made through the city but would not be tax deductible to the donor. With a 501c3 status a donation to the CAL would be tax deductible with an itemized tax form only. If it is decided that it is worth the time and effort there are many steps, regulations and laws that need to be followed. An advisory board through the City and board of directors would need to be established and it would be best to involve a lawyer that is familiar with nonprofits.

Information on the advantages and disadvantages of having a 501c3 non profit status and information on how to start a 501c3 nonprofit was handed out by Margaret for the committee to review and discuss at the next meeting. Julie made a motion to table this discussion, and it was seconded by Nancy.

Racquetball Membership: A report from a racquetball member meeting from June 28th, 2017 was handed out and reviewed. Membership fees, guest fees and free guest passes were discussed. This discussion was tabled until next month's meeting.

Diverse community building use: Maria spoke with Lynn (human resources at JBS). An August 10th meeting has been scheduled to speak to leaders of the

minority community. Jerry and Maria will continue to work on this.

Other business:

Early Riser Kiwanis will pay \$120 to continue their use of the CAL facility for April 2017 through April 2018. If there is an increase in their fee, they need to know before September 2017 so they can put it in their budget.

July 14 is the CAL BBQ picnic. Jon Lang is preparing and donating the food.

The investigation into getting a music license is ongoing. It may be covered under the City license. Andy will speak to Janice Oberloh to get a better understanding.

The meeting was adjourned at 9:54.

The next meeting will be August 14, 2017 at 9:00am.

Submitted by Marie Hoffmann, acting secretary

City of Worthington
Park and Recreation Advisory Board Minutes
6:45 a.m. - Tuesday, June 13, 2017

Members present: Nick Raymo, Joe Anderson, Scott Langerud, Ken Jansen, Jacoba Nagel, Alan Oberloh
Staff present: Todd Wietzema, Scott Rosenberg, and Mindy Eggers.

CALL TO ORDER

The meeting was called to order at 6:45 a.m. by Chairman Nick Raymo.

APPROVAL OF MINUTES

A motion was made by Alan Oberloh, seconded by Ken Jansen and unanimously approved to accept the minutes of the February 22, 2017 meeting with a spelling correction to Ken Jansen's last name and Jacoba Nagel was present not absent.

APPROVAL OF AGENDA - ADDITIONS/DELETIONS

A motion was made by Scott Langerud, seconded by Joe Anderson and unanimously approved to accept the agenda as presented.

BUSS FIELD FENCE

Todd Wietzema, Public Works Director stated that a proposal has been brought forward to the Public Works staff to place a fence on part of the Buss Field Soccer Complex. Mr. Wietzema explained the proposed fence would prohibit any unwanted vehicle traffic on to any of the playing field surfaces. This proposed fence would cost approximately \$30,000.00 and would be funded by selling advertising to local businesses. Each participating partner would have a 4'x8' sign placed on the fence promoting their business. These \$2,500.00 sponsorships would be for a period of 5 years.

Mr. Wietzema stated that staff has some concerns with incorporating a fence that include debris getting caught in the fence, kids climbing on it and maintenance to keep weeds from growing and being able to navigate with the large mowing equipment. However, Mr. Wietzema stated that staff would be in favor of adding natural items such as trees, shrubs, etc., that could be strategically placed that would allow for equipment to maneuver.

Scott Rosenberg, Park Superintendent stated that the restrooms will need to be upgraded after this year as they are in need of repair.

Alan Oberloh said that there are no fences around the ten soccer fields that the City of Fairmont has and neither do all of the soccer fields in Sioux Falls.

Jacoba Nagel said that with our new parking lot a curb normally deters people from going where they are not supposed to.

Chairman Nick Raymo stated that he would be in favor of putting nets up by the pond to keep balls from going in the ponds. Mr. Wietzema agreed that a 10-12 foot net could be placed in that area next to the pond.

A motion was made by Jacoba Nagel, seconded by Joe Anderson and unanimously approved to recommend that no fence be placed around the soccer complex.

LAKEFRONT PARK VENDOR

Mr. Wietzema explained that Paul Koob has approached staff about placing his vending wagon at the Sailboard Beach parking lot. He would be selling food items Monday thru Thursday, approximately 11:00 a.m. until 8:00 p.m. He would purchase all of the proper concession permits and move his stand off the property on a nightly basis. Mr. Wietzema noted that he would like to be able to plug into electric while there. Committee members agreed that it would be a great addition to Sailboard Beach.

A motion was made by Alan Oberloh, seconded by Jacoba Nagel and unanimously approved to allow Paul Koob to place his vending wagon at Sailboard Beach contingent on obtaining the Concession License.

SUNSET DOCK DONATION

Mr. Wietzema explained that the Lake Association has approached the city about donating a new floating dock in Sunset Park. They feel that there is a real need for the dock that boats can pull up to and unload gear or persons without tying up the dock that is located at the boat landing. The rolling dock that is there now, has steel railings around it which makes it impossible to pull up a boat next to it.

Scott Langeruud stated that there is quite a slope for a floating dock in the location that the rolling dock is. Alan Oberloh noted that a lot of people use the rolling dock to fish and asked if there was anyway that the new floating dock could be put just down from the current dock. Mr. Wietzema said that staff could take a look and see if there would be room in that area for both docks.

A motion was made by Alan Oberloh, seconded by Ken Janssen and unanimously passed to accept the dock donation from the Lake association but to leave the current rolling handicap dock in place.

BENCH DONATIONS

Mr. Wietzema stated that three bench donation applications have been received.

The first bench donation application has been received from Leon & Chris Schimbeno and has been requested to be placed on the bike trail on County Road 35 and Fairway Lane.

The second bench donation application has been received from WHS Class of 1981, in memory of Ken Moser and has been requested to be placed at the end of 5th Avenue and Lake Street, or anywhere along the Sailboard Beach area.

A third bench donation application has been received from Fritz Korthals, in memory of Brian Korthals and has been requested to be placed near the swing set area at the southeast corner of the playground.

A motion was made by Alan Oberloh, seconded by Jacoba Nagel and unanimously approved to accept the park bench donations.

SUPERVISOR'S REPORT

Mr. Wietzema informed the board that all of the seasonal help has been hired. The new shelter house has been started at Olson Park Campground. Continue to mow and trim. Helping get ready for the Regatta.

OTHER BUSINESS

Chairman Raymo stated that his business had rented the Centennial Park Shelter and during their customer appreciation he witnessed seeing kids on the roof of the Beach Nook. Mr. Wietzema stated that staff could look into moving the garbage cans a little further away from the building and adding some “no climbing” signs.

ADJOURNMENT

A motion was made by Alan Oberloh, seconded by Jacoba Nagel and unanimously approved to adjourn the meeting at 7:40 a.m.

**Planning Commission/Board of Appeals Minutes
August 23, 2017**

The meeting was called to order at 7:00 p.m. by Bob Bristow in the City Hall Council Chambers.

Members Present: Bob Bristow, Amy Ernst, Chris Kielblock, Gary Oberloh, Ryan Weber,
Amy Woitalewicz
Members Absent: Jessica Velasco
Staff Present: Netty Fiedler, Angela Thiner
Others Present: Jon Weitgenant, Ron Prins, Carroll Koepsell, Karl Evers-Hillstrom

Approval of Minutes

Chris Kielblock made a motion to approve the minutes from the August 1, 2017 meeting. Amy Woitalewicz seconded the motion at it unanimously passed.

**Public Hearing and Recommendation to City Council
Annexation - South Shore Acres, LLC**

South Shore Acres, LLC has petitioned the City to annex 29 acres of land they own located north of Hwy 59/60 and immediately west of County Road 57 in Section 26 of Worthington Township, which abuts the corporate limits.

Staff pointed out that the subject property fits one of the required descriptions in order for a municipality to be annexed by ordinance, which is, the land abuts the municipality and the area to be annexed is 60 acres or less, and the area to be annexed is not presently served by public sewer facilities or public sewer facilities are not otherwise available, and the municipality receives a petition for annexation from all property owners of the land.

The applicant is intending to construct a travel plaza on 5.27 acres of the subject property which would be permitted in the B-3 district. The proposed ordinance for the annexation includes verbiage establishing the zoning as B-3 for the 5.27 acres and TZ for the remainder of the subject property. The applicant is also petitioning for sanitary sewer and water main extension. Future street, sewer, watermain and drainage extension will be required to serve the entire area proposed to be annexed.

At the time of the printing of the Planning Commission packets, a legal description for the C-store property had not been given to staff. Ron Prins delivered the description after the start of the meeting. Staff has been in contact with the property owners consultants and it has been explained that a site plan is not yet ready but they are working on it.

Bob Bristow opened the public hearing. Mr. Weitgenant listed the names of the C-store property owners, which included himself, Ron Prins, Bob McCuen, Mike Rogers and Matt Widboom.

Planning Commission members and staff were introduced.

In response to a question from Commissioner Oberloh regarding the start date, Mr. Weitgenant informed the group that it was their hope to be up and running in 1 year. City Council approved the sewer and water extension for June, 2018 and the hoped to be moving dirt this fall.

Carroll Koepsell a neighboring property owner wondered how the annexation would affect his property. Staff informed Mr. Koepsell that his property is not located within the area of annexation so it should not be affected. After no further discussion, Amy Woitalewicz motioned to close public hearing, seconded by Amy Ernst.

Ryan Weber made a motion to recommend approval of moving forward with the annexation as well as City Council approve the proposed ordinance as amended. Gary Oberloh seconded the motion and it passed unanimously.

Staff reviewed the dates the 3 readings would take place for City Council indicating that if all goes according to plan the last reading would take place in late September. Mr. Weitgenant requested that he be given a copy of the ordinance for his records after it has been signed by all appropriate parties. Ron Prins asked if there was any way the Council meetings could be moved up to expedite the process. It was suggested that he get a hold of the City Clerk to find out that information.

Adjournment

As there was no further business before the Planning Commission, Chairperson Bristow adjourned the meeting at 7:27 p.m.

Angela Thiner
Secretary

ADMINISTRATIVE SERVICES MEMO

DATE: AUGUST 24, 2017

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEMS

1. SECOND READING PROPOSED ORDINANCE TO VACATE PORTION OF AN ALLEY IN THE CITY OF WORTHINGTON

Pursuant to published notice, this is the time and date set for the second reading of a proposed ordinance to vacate a portion of an alley in the City of Worthington as follows:

That part of Alley Lot A, Block 2, Auditor's Plat of Chermak's Sub-Division, City of Worthington, Nobles County, Minnesota described as follows is hereby vacated:

Commencing at the southeast corner of Lot 9 in said Block 2; thence west along the north line of said Alley Lot A a distance of 148.9 feet to the point of beginning; thence continuing west along the north line of said Alley Lot A to the southwest corner of Lot 1 in said Block 2; thence south along a projection of the east line of Oslo Street to a point on a line that is 7.5 feet south of said southwest corner, as measured perpendicular the north line of said Alley Lot A, and is parallel to the north line of said Alley Lot A; thence east on said parallel line to a point which is 7.5 feet south of the point of beginning as measured perpendicular to the north line of said Alley Lot A; thence north to the point of beginning.

A copy of the ordinance was included in the August 14, 2017 Council agenda. Adoption of the ordinance is subject to the City obtaining replacement of 7.5 feet from the School District on the south side. Subsequent to that Council will be asked to sell at no cost/convey the piece that has been vacated to the abutting owners, however, we will retain an easement over that property as that is where the utilities are located.

Council action is requested to give a second reading to the proposed ordinance.

2. REQUEST FOR CITY FINANCIAL PARTICIPATION IN MINNESOTA WEST WORTHINGTON CAMPUS STUDENT HOUSING DEVELOPMENT

The City Council Economic Development Sub-committee recommends support of a motion to approve a gap financing loan to Bluffstone, LLC in the amount of \$900,000.00 with repayment terms of 25 years at an interest rate of 4.25%.

Minnesota West Community and Technical College pursued \$500,000 in grant funds from the State of Minnesota for on-campus student housing. Funding was supported by the Legislature during the 2016 session as it also would help mitigate the shortage of workforce housing in Worthington.

The City Council was approached in October 2016 requesting consideration of funds from the Housing Stock Development allocation for gap financing. Council passed a motion setting the parameters of the loan as up to \$900,000 (remaining funds in the allocation), at an interest rate not to exceed prime, for a term not to exceed 30 years.

Bluffstone, LLC, a student housing developer from Davenport, Iowa was one of two prospective developers that submitted proposals to the college. Their proposal included a two-story, 27 unit facility that will provide housing for 108 students. The total project cost is estimated to be \$6,180,000.

The local campus committee forwarded the recommendation of Bluffstone, LLC to Minnesota State Colleges and Universities System staff and the President's cabinet. The President's cabinet selected Bluffstone for developing, managing, and providing general oversight of the student housing complex for Minnesota West's Worthington campus.

In July 2017, Bluffstone requested \$900,000 in gap financing from the City at one percent (1%) interest for a 30-year term. Staff forwarded their request and financial pro-formas to Ehlers, Inc., the City's financial advisor. Rebecca Kurtz of Ehlers noted in her analysis that the project "appears to be able to support repayment terms of 25 years with a 5% interest rate for the City loan."

The City Council Economic Development Sub-Committee has reviewed the information and is forwarding the following recommendation to the full Council:
Approve a gap financing loan to Bluffstone, LLC in a maximum amount of \$900,000 with repayment terms of 25 years at an interest rate of 4.25% (prime).

Exhibit 1 includes Bluffstone's July 20, 2017 request for funding; Ehlers August 8, 2017 analysis of Bluffstone's financial pro-formas; Minnesota West's August 21, 2017 memo regarding the RFP review and vetting process; and minutes from the October 10, 2016 Council meeting.

Council action is requested.

3. **RESOLUTION DIRECTING THAT CITY ADMINISTRATOR STEVE ROBINSON IS NOT AUTHORIZED TO PARTICIPATE IN THE MAKING IN ANY MANNER AS TO CERTAIN CONTRACTS**

At their August 14, 2017 meeting, Council took action on options presented by City Attorney Mark Shepherd regarding a conflict of interest that existed with City Administrator, Steve Robinson in the selection and contracting with the engineering/architecture firm of SEH, Inc. On a 3 - 2 vote, Mr. Shepherd was directed to draft a resolution directing that Mr. Robinson is not authorized to participate in the making in any manner as to certain contracts.

Exhibit 2 is the resolution drafted by Mr. Shepherd. Council action is requested on the resolution shown as *Exhibit 2*.

4. **AGREEMENT TO ALLOW LIQUOR TO BE DISPENSED AT MEMORIAL AUDITORIUM**

At their August 14, 2017 meeting, Council approved an application for an on-sale wine license and an on-sale beer license submitted by The Friends of the Auditorium following notification that Hy-Vee was no longer going to provide the service. Since that approval, Round Lake Vineyards has offered to provide alcohol service at the Auditorium, and has submitted the agreement shown as *Exhibit 3*. The Friends of the Auditorium have indicated their preference is for the Vineyard to provide the service. Statute allows for us to contract with a holder of a license issued by us, or by an adjacent municipality. The Vineyard's license was issued by Jackson County, however, the statute defines municipality as a city or a county. Local license holders were contacted by Auditorium staff, but were not interested in providing the service on a regular basis. The Vineyard has also provided an insurance certificate naming the City of Worthington as additional insured.

Council action is requested on the agreement included as *Exhibit 3* to allow liquor to be dispensed at Memorial Auditorium.



111 Perry Street, Suite 300 • Davenport, IA 52801 • tel (563) 441-3055 • fax (563) 441-3045 www.Bluffstone.com

July 20, 2017

Steve Robinson
City Administrator
303 Ninth Street
Worthington, MN 56187

Dear Mr. Robinson,

Thank you for allowing our group to apply for the City of Worthington Housing Stock Development Allocation. At this time we have all financial documentation and partnerships with our lender in place to meet the requirements of the City of Worthington. As mentioned in our earlier communication, my organization was awarded the grant as issued by the Minnesota State Colleges and Universities to provide on campus housing for over 100 students. A condition of the grant and award to provide exclusive student housing is engagement into a land lease with Minnesota State Colleges and Universities (the limitations of the land lease are the reason for our hardship). We are requesting to borrow \$900,000 over 30 years at a 1% interest rate. This funding is critical to the feasibility of development.

Bluffstone is a nationally recognized, premier student housing provider. We own and operate student communities throughout the Midwest. Over the course of more than 10 years, we have entered into a variety of Public, Private Partnerships to meet the unique needs of each campus serving over 2,500 students company wide. Bluffstone brands all student communities, The Villas. This student housing development will be branded Blue Jay Villas with the ownership group named is The Villas at Worthington, LLC.

For the project at Minnesota West, we are proposing to construct 112 beds (28 apartments) on the west side of campus off of North Crailsheim Road. The Villas at Worthington, LLC has negotiated a land lease with Minnesota State Colleges and Universities (MNSCU) for a 30 year term. Per the State statutes, MnSCU is not able to neither enter a longer term nor authorize any extensions at the time of lease signing. Given this restriction for extension of lease term, traditional financing terms have not been available for this project. We have found that unless we have a total of 50 years or greater, most lenders will not finance. As a result, the only financing terms we have been able to secure have negatively impacted our original proforma. This is why the assistance from the city Housing Stock Development Allocation is so critical.

Please see detail of financing structure proposed.

Traditional Private Financing	\$3,975,000
Private Equity Cash Deposit	\$ 800,500
State of Minnesota Grant	\$ 500,000
<u>Request from City</u>	<u>\$ 900,000</u>
Total Project Cost	\$6,180,000



111 Perry Street, Suite 300 • Davenport, IA 52801 • tel (563) 441-3055 • fax (563) 441-3045 www.Bluffstone.com

Supporting documentation as follows includes full proforma, offer to lend from First American State Bank, site plan draft and finalized land lease. Currently site work and design review planning is underway. We plan to close on all financing by end of August 2017, upon approval of all permitting and contractor selections, the development to be complete for students to move in August 2018. Thank you for the consideration from the City of Worthington council. I look forward to speaking to the council as well as city staff in person to discuss further.

Sincerely,

Kelly Young

Kelly Young



Memo

To: Steve Robinson, City of Worthington
Council members, City of Worthington

From: Rebecca Kurtz, Ehlers

Date: August 8, 2017

Subject: Financial Assistance Analysis for Bluffstone Student Housing Project

The City received a request from Bluffstone for a loan of \$900,000 from the City of Worthington to assist with the development of 28 apartment units (112 beds) on the west side of the Minnesota West campus off of North Crailsheim Road. The proposed terms of the loan are \$900,000 amortized over 30 years at a 1% interest rate. The proposed source of funds is the City's Housing Stock Development Allocation.

This memo is intended to discuss the review of the underlying economics of the development and its need for assistance at the proposed terms.

Developer Request

Bluffstone was awarded a grant from the Minnesota State Colleges and Universities (MNSCU) to provide on campus housing for over 100 students. One condition of the grant is that Bluffstone enter a land lease agreement with MNSCU. Bluffstone has negotiated a land lease for a 30-year term, the maximum term provided by Minnesota State Statutes. Due to the 30-year land lease requirement, traditional financing terms have not been available for the project. Most lenders require a 50-year or greater land lease.

Bluffstone has received an offer to lend from First American State Bank in Davenport, IA. In summary, terms of the offer include a \$3,975,000 construction line of credit that would convert to permanent financing after 18-months. The term of the loan is interest only for the 18-month construction and stabilization period and principal and interest for 42-months based on a 25-year amortization schedule. The interest rate is 5%.

The City loan would be subordinated in priority and payment and standstill provisions in the event of a default on the First American State Bank loan.

The City assistance for this development is directed solely to developer's challenge with securing financing due to the unique terms of the required land lease.

Economics of the Request

The developer has indicated that it plans to construct a 28-unit building with 112 beds using approximately the sources listed below.

Source	Amount	Per Unit	Per Bed	% of Total
Private Financing	3,975,000	141,964	35,491	64.32%
Private Equity Cash Deposit	805,500	28,768	7,192	13.03%
State of MN Grant	500,000	17,857	4,464	8.09%
Request from City	900,000	32,143	8,036	14.56%
Total Project Cost	6,180,500	220,732	55,183	100.00%

Analysis of Economics

The financial analysis for the project included review of the following items from the developer's proforma dated June 22, 2017, to determine if they are within industry standards:

1. Lease/rental rates
2. Construction costs
3. Developer fee
4. Cash on Cash

Monthly rents at \$450 to \$550 per room appear to be within the market range. The inflation factor for income is 2.5% and within industry standards but on the higher side of the standards. Vacancy assumptions are slightly aggressive with only a 5% vacancy projected.

The hard construction costs of \$175,550 per unit for the building are within industry standards outside the Twin Cities metro area.

The proforma does not break out a specific "developer fee"; however, it includes a contractor fee of \$400,000 or 6.5% of the project, which is slightly higher than industry standards. For a \$6 million project, a developer fee typically ranges between 3-5%.

Under the proposed terms for the City loan, the Cash on Cash return is estimated at 8.7% in year one, and the 10-year average is over 10%. The return is within industry standards, which range between 8-12% for a 10-year average. The Cash on Cash return continues to grow and is estimated at over 13% in year 15.

Items for City to Consider

While the request for assistance is warranted under the terms outlined in the proposal, the repayment terms for the City loan appear to be significantly lower than what could be supported by the project.

The loan offer from First American State Bank requires a debt service coverage ratio of 1.25 be maintained after the second full year of operations. Based on the developer's proforma, the debt service coverage ratio grows from 1.25% to 1.78% over 15 years.

Based on the proforma, the project appears to be able to support repayment terms of 25 years with a 5% interest rate for the City loan. These terms would maintain and exceed First American

State Bank's debt service coverage ratio. The Cash on Cash return would be reduced; however, it is projected to average 8% by year 11.

It is important to note that the City would be contributing \$900,000 or 14.6% of the project, and the developer equity is approximately \$800,000 or 13% of the project.

Finally, even with revised terms for the loan, the City would not have addressed the issue that the City has no security or recourse in the event the developer defaults.

If the City chooses to move forward with providing a loan, I would recommend that the City include a provision in the loan documents that requires the City loan to be paid in full with interest at the time the developer refinances or sells the project. The City may choose to include a date by which the sale or refinancing be completed and the City loan paid in full.

Other Options

There may be other options for the developer to consider to move the project forward but reduce the risk for the City:

- As noted, the request is for the City to contribute more to the developer. If the developer contributed more equity, the City loan could be reduced. This will impact the Cash on Cash return for the developer.
- It is recognized that Bluffstone received a grant for \$500,000; however, the land lease that is a condition of the grant appears to be causing part of the financial challenge for the project. If other suitable sites are available near the Minnesota West campus, it may be more advantageous to not use the grant and purchase a site for the development. This option would increase the project cost with land acquisition, but would likely allow for more traditional financing for the project. It is likely that the project may continue to need City assistance; however, without the land lease, the terms from a lender could be improved along with improved terms for City participation.

Please do not hesitate to contact me at 651-697-8516 or rkurtz@ehlers-inc.com if you have questions.

MEMORANDUM



DATE: August 21, 2017

TO: Steve Robinson, City of Worthington Administrator

FROM: Terry Gaalswyk, Ph.D., President of Minnesota West *TBG*

RE: Minnesota West's Student Housing *Request for Proposals (RFP)* Review and Vetting Process

In the spring of 2016, through the efforts of state legislators and community leaders, \$500,000 of state grant monies were made available to advance a student housing solution on Minnesota West's Worthington campus. The funding was supported by the legislature as it also mitigated competition for inadequate workforce housing in the Worthington community.

In November of 2016, under the protocol set forth by the system office (Minnesota State) and the direction of the college's president, a committee was convened to award those monies by reviewing, scoring, and vetting proposals received through a *Request for Proposals (RFP)* process. The college committee was comprised of the following individuals:

Daniel Roos – Campus Dean
Gordy Heitkamp – Worthington Maintenance Supervisor
Tanner Gunnink – Student
Tammy Neyens – Admissions Processor
Kip Thorson – Faculty/LARC Coordinator
Bob Purcell – Men's Athletic Director
Jeff Williamson, Ed.D. – Provost
Lori Voss – VP of Administration, committee chair

Two proposals were received by the college from prospective developers. The criteria for assessing the proposals was provided in the college's RFP and included these seven areas:

- Experience in developing market-rate or affordable housing projects
- Resumes and qualifications of developers' team members, including designers, financiers and equity partners
- Proposed location and style of the apartment complex
- Proposed schedule for phases of the project and expected sources and uses of funds for the project
- Property management, marketing and lease plan
- Overall plan for funding repair and replacement after completion of project
- Incorporation of alternative energy systems to minimize energy consumption

The prospective developers were invited to present their proposals to the college committee and to address questions/concerns. The committee members and the college president participated in these presentations. The final committee assessment of the proposals yielded these results: the total score for Bluffstone, LLC was 745 out of 800 points and the other proposal scored 661 out of 800 points.

The committee noted a significant difference between the proposals, i.e., the developers' understanding of coupling student housing with residential life programming. Bluffstone, LLC demonstrated a proven business model wherein programming was integrated into their student housing solutions. Bluffstone, LLC, incorporates proven practices of resident life (collaboration space, activities, outings, clubs, and other community-building strategies) that contribute positively to the retention and persistence of college students.

Bluffstone, LLC's proposal provided additional distinction by outlining a marketing campaign. The marketing campaign includes a website and a presence on campus to meet with parents and students concerning housing needs and other promotional activities. They had a proactive approach to residential life that continued beyond the opening of the housing unit.

With the recommendation of the committee, the President's cabinet conducted a review of the relationships Bluffstone, LLC had with current college partnerships. The President's cabinet contacted Independence Community College (Kansas), Labette County Community College (Kansas), Muscatine Community College (Iowa), Black Hawk College (Illinois) and University of Wisconsin – Marshfield. These conversations affirmed the competitive advantage provided in Bluffstone, LLC's proposal, i.e., coupling student housing and residential life programming.

During these conversations, the President's cabinet members also queried regarding Bluffstone, LLC's prolonged business relationship with the campuses. For those colleges wherein Bluffstone, LLC was the single-provider, there was strong support from college officials. For campuses wherein multiple providers existed, Bluffstone, LLC was the most aggressive in promoting their student housing offerings, sometimes in conflict with other providers. This issue is not of concern, as Bluffstone, LLC would be the sole-provider for student housing located on the Worthington campus.

On December 1, 2016 the President's cabinet (in consultation with system office staff at Minnesota State) selected Bluffstone, LLC for developing, managing, and providing general oversight of the student housing complex for Minnesota West's Worthington Campus.

During the spring of 2017, Bluffstone, LLC entered into negotiations with Minnesota West and Minnesota State in resolving a land-lease agreement. Such agreement has been made, and it is the college's understanding that Bluffstone, LLC has commenced with final design work and financing for the project.

This memo is submitted in support of Bluffstone, LLC's application for financial support by the City of Worthington. The faculty, staff, and administration of Minnesota West greatly appreciate the Worthington City Council's consideration in providing for the well-being of our students and communities.

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ADOPTING THE ASSESSMENTS FOR THE REASSESSMENT OF STORM SEWER IMPROVEMENT NO. 4, STORM SEWER IMPROVEMENT NO. 7, AND WATER MAIN IMPROVEMENT NO. 74-09

(Refer to Resolution File for complete copy of Resolution)

AGENDA CLOSED / APPROVED

Council Member Sankey moved to have Item F.6. removed from the agenda and postpone it for additional information.

Following discussion, Council Member Sankey rescinded his motion.

The motion was made by Council Member Nelson, seconded by Council Member Graber and unanimously carried to close / approve the agenda as presented.

CONSENT AGENDA APPROVED

The motion was made by Council Member Graber, seconded by Council Member Sankey and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Regular Meeting September 23, 2016
- Minutes of Boards and Commissions - Planning Commission / Board of Appeals Minutes of October 4, 2016; Worthington Housing and Redevelopment Authority Minutes of August 23, 2016; Worthington Area Chamber of Commerce Convention and Visitors Bureau Minutes of August 31, 2016; NEON Committee Minutes of September 8, 2016
- Application for Parade Permit / to Block Streets - 2016 Holiday Parade, as presented
- Bills payable and totaling \$981,745.06 be ordered paid

SOUTHWEST MINNESOTA HOUSING PARTNERSHIP PRESENTATION AND REQUEST FOR STUDENT HOUSING CONTRIBUTION APPROVED

Southwest Minnesota Housing Partnership, in collaboration with the Minnesota West Foundation, is one of the organizations that have indicated their intent to submit a proposal to Minnesota West Community and Technical College for on-campus housing. Steve Robinson, City Administrator, noted that previous Council action allocated \$2.0M from the sale of the hospital for Housing Stock Development. Of those funds, \$800,00 in gap funding was invested in Rising Sun Estates for 30 years at 1.5%, and \$300,000 was set aside for the Worthington Rediscovered Program. \$900,000 remains in the Housing Stock Development allocation. Mr. Robinson said that should Council decide that housing stock development includes student housing, terms should be set regarding the following:

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- The maximum amount of funds that may be made available,
- Interest rate,
- Term of the loan in years,
- Submission of complete financial pro forma demonstrating the need for gap funding and
- These terms shall apply to all qualified parties that submit proposals to Minnesota West

Lisa Graphenteen of the Southwest Minnesota Housing Partnership was present at the meeting and told Council that Minnesota West Community and Technical College had put out an RFP for respondents - they have a \$500,000 grant that they are able to put towards the project. The SWMHP, along with the Minnesota West Foundation as the potential owner of the project are interested in responding to the RFP. It's very early and they are just putting together numbers. The project will be a 31 unit - 124 bed project that would be located on the campus. Proposals are due November 1st, and preliminary numbers show the amount needed for gap financing is \$900,000, but Ms. Graphenteen said the numbers would change as the project evolves. Discussions with area lenders are preliminary, so the amount requested from the City may change as information is obtained from the lenders. The initial request was for gap funding assistance that will be included in their pro forma, for a \$900,000 loan from the City at 1% for 30 years. The RFP states a decision will be made in early December in terms of who is selected, then final planning can begin. The project would begin in the spring of 2017 and is required to be completed by the fall of 2018. As the project would be located on the Minnesota West Campus, they would offer a lease up to 30 years

Brad Chapulis, Director of Community/Economic Development, said as Ms. Graphenteen had noted, the project is in its preliminary stages and the number of entities participating in the financing have yet to be determined. The request for gap financing is a personal request, but would create a fair and equitable placing, available to all parties upon demonstration of need.

Staff's recommendation on the term of the loan is that it not be greater than the primary loan, that if someone came forward with a 20 year loan our recommendation is that the City's loan would match the primary lender's length of term.

Following discussion, the motion was made by Council Member Sankey and seconded by Council Member Nelson to set the parameters of the financing at an interest rate not to exceed prime, \$900,000, for 30 years.

Council Member Graber asked if it was unusual for one developer to ask for the boundaries for all those who are going to make a bid? Ms Graphenteen said this is not a common project when it comes to building student housing. The request was to see if the City would be interested in participating in gap funding if it is needed by a group that submits a proposal, and what parameters the City would consider. Council Member Harmon said he found it confusing that we're committing \$900,00 to a project that we don't even know who the prime lender is, who the developer is, and

Prime Interest Rate: 4.25%

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we're setting up \$900,000 that they don't have to borrow from a primary lender, who they should be borrowing the money from in the first place.

Ms. Graphenteen said this is very unique situation in that it's all being structured around this request for proposal that is based on a grant. We do have to indicate who some of the possible parties will be, and they will work to maximize the primary lenders - lenders don't loan money at 100% of the value - it'll probably be in that 70% to 80% of the value range. Council Member Sankey asked how are we setting at this interest rate in competing with the banks? Ms. Graphenteen said you would not be competing with the banks, this is for gap financing. This is to identify that potential gap and the resources that are out there.

The motion was unanimously carried.

RESOLUTION NO. 3693 ADOPTED APPOINTING ELECTION JUDGES FOR THE NOVEMBER 8, 2016 GENERAL ELECTION AND AUTHORIZING THE CITY CLERK TO APPOINT ADDITIONAL ELECTION JUDGES AS MAY BE NECESSARY

State Statute 204B.21 Subd, 2 states that election judges for precincts in a municipality shall be appointed by the governing body of the municipality at least 25 days before the election at which they will serve, which this year is October 14th for the November 8, 2016 General Election. Staff presented the list of election judges to serve for the November 8, 2016 General Election, noting that they had just been advised that one of the judges had passed away, so an adjustment would be made to the list. Also included was a resolution authorizing the City Clerk to appoint additional election judges within the 25 day period prior to the election should the need arise, as allowed by Statute.

The motion was made by Council Member Graber, seconded by Council Member Sankey and unanimously carried to adopt the following resolution appointing the election judges for the November 8, 2106 General Election and authorizing the Clerk to appoint additional judges as necessary:

RESOLUTION NO. 3693

A RESOLUTION APPOINTING ELECTION JUDGES AND ALTERNATES FOR THE NOVEMBER 8, 2016 GENERAL ELECTION

(Refer to Resolution File for complete copy of Resolution)

LAW ENFORCEMENT CENTER AMENDED LEASE AND OPERATIONS AGREEMENT APPROVED

Steve Robinson, City Administrator, noted the Law Enforcement Joint Powers Committee has

RESOLUTION NO. _____

**A RESOLUTION TO DIRECTING THAT CITY ADMINISTRATOR
STEVEN ROBINSON IS NOT AUTHORIZED TO PARTICIPATE
IN THE MAKING IN ANY MANNER AS TO CERTAIN CONTRACTS**

WHEREAS, in April, 2015, Steven Robinson was hired to serve as the Worthington City Administrator; and

WHEREAS, Mr. Robinson previously was employed at Short Elliott Hendrickson, Inc. (SEH) as an engineer; and

WHEREAS, Mr. Robinson continues to own a 401(k) retirement account in which shares of SEH stock are held which date to his years of employment with the firm; and

WHEREAS, Mr. Robinson is likely a “public officer” within the meaning of Minn. Stat. 471.87; and

WHEREAS, in his role as City Administrator, Mr. Robinson is authorized to participate in the making of certain contracts between the City of Worthington and engineering firms by way of discussion and recommendations; and

WHEREAS, Minn. Stat. 471.87 prohibits a public officer from the making of contracts, in any manner, as to which he has a financial interest; and

WHEREAS, it is the authority of a public officer to participate in the making of such a contract which is prohibited whether or not the public officer actually participates in the making of the contract; and

WHEREAS, such a conflict of interest would exist concerning contracts which the City of Worthington may make with SEH so long as Mr. Robinson has the authority to participate in the making of such a contract;

NOW THEREFORE, BE IT RESOLVED, that City Administrator Steven Robinson shall not:

1. Have the authority to participate in the making of any contract with SEH.
2. Participate in the development or approval of specifications for proposals, bids, or quotes involving SEH or as to those which are reasonably likely to involve SEH.
3. Engage in discussions or recommendations as to the suitability of engineering firms where SEH is involved or where it is reasonably likely that SEH could be involved.

Adopted by the City Council of the City of Worthington, Nobles County, Minnesota this ____ day of August, 2017.

(SEAL)

CITY OF WORTHINGTON

Mayor

Attest: _____
City Clerk

AGREEMENT TO ALLOW LIQUOR TO BE DISPENSED AT MEMORIAL AUDITORIUM

This Agreement made this 16 day of August, 2017, between the City of Worthington, a municipal corporation under the laws of the State of Minnesota, with offices at 303 Ninth Avenue, PO Box 279, Worthington, MN 57187, hereinafter referred to as "City"; and Round Lake Vineyards & Winery, a winery organized under the laws of the State of Minnesota with offices at 30124 State Hwy 264, Round Lake, MN 5187, hereinafter referred to as "License Holder".

Whereas, Resolution No. 3539 was passed by the City Council on February 24, 2014 allowing City staff to negotiate an Agreement with holders of liquor licenses issued by the City or Worthington or by adjacent municipalities so as to allow a liquor license holder to dispense intoxicating liquor at certain events held at Memorial Auditorium.

Nowtherefore, in consideration of the mutual promises set forth herein, it is agreed by and between City and License Holder as follows:

1. License Holder shall be allowed to dispense beer, wine, and intoxicating liquor at certain events to be held at Memorial Auditorium at prices to be established by License Holder.
2. License Holder may sell other non-alcoholic beverages and/or food items at certain events to be held at Memorial Auditorium at prices to be established by License Holder.
3. The Manager of Memorial Auditorium may limit the sale of alcoholic beverages to wine, beer, intoxicating liquor or any combination of such beverages depending upon the event.
4. Whether or not License Holder is allowed to dispense alcoholic beverages or other beverages and/or food at any particular event will be within the sole discretion of the Manager of Memorial Auditorium or the City Administrator.
5. License Holder shall pay to the City a fee equal to 10% of the gross income from the sale of all beverages and/or food per event.
6. License Holder shall keep a record as to the number and type of alcoholic beverages dispensed by category (beer, wine, intoxicating liquor, non-alcoholic beverages, food) as well as the gross sales for each category.
7. The record of sales shall be made available to the City no later than thirty (30) days following the event at which time payment to the City shall also be due.
8. License Holder shall abide by any and all other conditions which may be placed upon it by the Manager of Memorial Auditorium as to the time, place, and manner of sales.
9. This Agreement shall be in effect as of the date executed below and shall expire one year thereafter.
10. This Agreement is non-exclusive although the City will allow only one dispenser of alcoholic beverages per event held at Memorial Auditorium.
11. This Agreement is contingent upon License Holder providing proof of the insurance required by Minn. Stat. 340A.404 Subd. 4(a) and Minn. Stat. 340A.409 and upon

maintaining its license to sell alcoholic beverages in good standing.

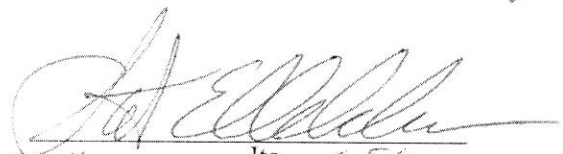
12. This Agreement may be cancelled by either party for any reason.

CITY OF WORTHINGTON

BY:

Mike Kuhle, ITS MAYOR

BY:

Round Lake Vineyards & Winery

Scott Ellenbecker, Its CEO

ATTEST:

Janice Oberloh, ITS CLERK

PUBLIC SAFETY MEMO

DATE: AUGUST 24, 2017

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEMS

1. **RESOLUTION AUTHORIZING EXECUTION OF TOWARD ZERO DEATHS GRANT AGREEMENT**

The Minnesota Department of Public Safety, Office of Traffic Safety has opened the grant process to participate in Toward Zero Deaths Communities grant from October 1, 2017 through September 30, 2018. This grant pays for officers' overtime during the operational waves that focus on enforcement of traffic safety and impaired driving violations. The City of Worthington is partnered with Rock, Redwood, Jackson, Nobles, Lyon, Cottonwood and Murray Counties and the cities of Mountain Lake, Redwood Falls and Marshall.

Adoption of the resolution shown as ***Exhibit 1*** will allow Director of Public Safety Troy Appel to execute the grant.

Council action is requested to adopt the resolution authorizing execution of the Toward Zero Deaths Grant Agreement.

RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT

Be it resolved that the Worthington Police Department enter into a grant agreement with the Minnesota Department of Public Safety, Office of Traffic Safety, fo the project entitled Toward Zero Deaths during the period from October 1, 2017 through September 30, 2018.

The Public Safety Director, Troy Appel, of Worthington is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Worthington Police Department and to be the fiscal agent and administer the grant.

I certify that the above resolution was adopted by the City Council of Worthington, Minnesota on _____, 2017.

(SEAL)

CITY OF WORTHINGTON

Mayor

Attest: _____
City Clerk

PUBLIC WORKS MEMO

DATE: AUGUST 23, 2017

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEM REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEM

1. **APPROVE A RESOLUTION ACCEPTING A MINNESOTA DEPARTMENT OF TRANSPORTATION AIRPORT MAINTENANCE AND OPERATIONS GRANT**

The City of Worthington biannually enters into a grant agreement, with the State of Minnesota DOT Aeronautics Division, for partial reimbursement of our airport maintenance and operation cost. The proposed grant will cover the state fiscal years of 2018 and 2019. The City of Worthington will be paid for 75% of the eligible maintenance and operations cost, not to exceed \$74,705.00 of state aid for each fiscal year. Copies of the Grant Agreement for Airport Maintenance and Operation (*Exhibit 1*) and the Resolution Authorizing the Execution of the Grant Agreement for Airport Maintenance and Operation (*Exhibit 2*) are included in your packet.

Council action is requested authorizing the City Staff to enter into the Grant Agreement for Airport Maintenance and Operation and approving the Resolution Authorizing the Execution of the Grant Agreement for Airport Maintenance and Operation.

2. **ADOPT RESOLUTIONS ACCEPTING PARK BENCH DONATIONS**

The Park and Recreation Advisory Committee has received request from three parties to place benches in City parks and along the bike trails. The requests are as follows:

- Compassionate Care Hospice to place a bench on the floating dock in Freedom Shore Park in memory of those who have served
- Dorothea Klumper to place a bench along the County trail, north of Fox Farm Road, where her husband Wayne was involved in an accident
- Greg and Barb Raymo to place a bench in Centennial Park, along the sidewalk West of the Beach Nook, in memory of Carrell and Rosemary Raymo.

The applications and resolutions accepting the donation of the benches are included as *Exhibits 3* through *5*. The donations meet all the requirements as set forth in the Park Donation policy adopted by City Council. The Park and Recreation Advisory Board recommends the City Council accept the donations.

Council action is requested to adopt the resolutions accepting the donations of park benches as presented, and authorize the Mayor and City Clerk to sign any necessary agreements.

STATE OF MINNESOTA**AIRPORT MAINTENANCE AND OPERATION GRANT CONTRACT****State Project Number (S.P.): A5301-MO18****State Project Number (S.P.): A5301-MO19**

This contract is between the State of Minnesota, acting through its Commissioner of Transportation (“Grantor”) and **City of Worthington** acting through its **City Council** (“Grantee”).

RECITALS

1. Minnesota Statutes §§360.015 and 360.305 authorize Grantor to provide financial assistance to airports for maintenance and operation activities.
2. Grantee owns, operates, or controls an airport (“Airport”) in the state system, and Grantee desires financial assistance from the Grantor for maintenance and operation activities for State Fiscal Year 2018 and State Fiscal Year 2019.
3. Grantee assures the Grantor that Grantee will operate and maintain the airport according to the duties and obligations set forth in this Contract.

CONTRACT TERMS

1. Term of Contract and Survival of Terms 1.1 Effective Date: This contract will be effective on the date Grantor obtains all required signatures under Minnesota Statutes §16C.05, subdivision 2.

1.2 Expiration Date: This contract will expire on June 30, 2019 or when all obligations have been satisfactorily fulfilled, whichever occurs first.

1.3 Survival of Terms: All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this contract, including, without limitation, the following clauses: 9. Indemnification; 10. State Audits; 11. Government Data Practices; 13. Governing Law, Jurisdiction and Venue; and 14. Data Disclosure.

2. Grantee’s Duties

2.1 Grantee will operate and maintain the Airport in a safe, serviceable manner for aeronautical purposes only for the use and benefit of the public.

2.2 The Grantee will keep the runway and the area around the lights mowed at the Airport. The grass must be mowed at least 7 feet beyond the lights, and the grass must not exceed 6 inches in height on the landing area.

2.3 If the Airport remains operational during the winter months, the Grantee will keep at least one runway, associated taxiway, and apron area cleared of snow and ice to the same priority as arterial roads. Snow banks must be limited in height so that aircraft wings, engines, and propellers will clear them. Landing strip markers and/or lights must remain visible.

2.4 If the Grantor contracts for the periodic paint striping of the Airport’s runways and taxiways during the term of this Contract, the Grantee will cooperate with the marking operation. The Grantee must coordinate seal coat pavement maintenance projects with the State to maximize the pavement marking life.

2.5 The Grantee will allow a representative of the Grantor’s Office of Aeronautics access to any area of the Airport necessary for the purpose of periodic inspections.

3. Grantor’s Assurances

3.1 In accordance with Minnesota Statutes § 360.305, subdivision 4, Grantee assures the Grantor that Grantee will operate and maintain the Airport in a safe, serviceable manner for aeronautical purposes only for the use and

benefit of the public.

3.2 Grantee represents and warrants that Grantor has established a zoning authority for the Airport, and such authority has completed, or is in the process of and will complete, with due diligence, an airport zoning ordinance in accordance with Minnesota Statutes §§ 360.061 to 360.074.

4. Third-Party Contracting

4.1 Grantee will comply with all applicable local, state, or federal laws, regulations, policies and procedures in the procurement of goods and services funded in whole or in part under this Contract.

5. Consideration and Payment

5.1 **Consideration.** Grantor will pay for all eligible maintenance and operation costs incurred by Grantee under this Contract as follows:

5.1.1 **Basis.** Grantee will be paid for 75% of the eligible maintenance and operation costs not reimbursed by any other source, not to exceed **\$74,705.00** of state aid for each state fiscal year.

5.1.2 **Total Obligation.** The total obligation of Grantor for all compensation and reimbursements to Grantee under this contract will not exceed **\$149,410.00** [Total for both fiscal years] (**\$74,705.00** for FY2018 and **\$74,705.00** for FY2019).

5.2 Payment

5.2.1 The Grantee must submit a reimbursement request of its eligible costs to the Director of the Office of Aeronautics on a quarterly basis. The Grantor's Office of Aeronautics will supply the reimbursement request forms which Grantee must submit. Reimbursement requests must be submitted according to the following schedule:

- In October, **No later than November 15**, for the period July 1 through September 30.
- In January, **No later than February 15**, for the period October 1 through December 31.
- In April, **No later than May 15**, for the period January 1 through March 31.
- In July, **No later than August 15**, for the period April 1 through June 30.

The Grantor reserves the right to reject items that may not be eligible for reimbursement.

6. Conditions of Payment 6.1 All services provided by Grantee under this contract must be performed to Grantor's satisfaction, as determined at the sole discretion of Grantor's Authorized Representative and in accordance with all applicable federal, state and local laws, ordinances, rules and regulations, including business registration requirements of the Office of the Secretary of State. Grantee will not receive payment for work found by Grantor to be unsatisfactory or performed in violation of federal, state or local law. In addition to the foregoing, Grantee will not receive payment for Airport's failure to pass periodic inspections by a representative of the Grantor's Office of Aeronautics.

7. Authorized Representatives 7.1 **Grantor's Authorized Representative.** Grantor's Authorized Representative will be:

Jenny Bahneman, Grants Specialist
222 East Plato Boulevard
Saint Paul, Minnesota 55107-1618
651-234-7240

Grantor's Authorized Representative or his /her successor, will monitor Grantee's performance and has the authority to accept or reject the services provided under this contract. If the Grantee's duties are performed in a satisfactory manner, the Grantor's Authorized Representative will certify acceptance on each reimbursement request submitted for payment.

7.2 Grantee's Authorized Representative. Grantee's Authorized Representative will be:

Brian Kolander, Finance Director, City of Worthington
303 – Ninth Street, Worthington, MN 56187
507-372-8631
bkolander@ci.worthington.mn.us

If Grantee's Authorized Representative changes at any time during this contract, Grantee must immediately notify Grantor.

8. Assignment, Amendments, Waiver and Contract Complete

8.1 Assignment. Grantee may neither assign nor transfer any rights or obligations under this contract without the prior consent of Grantor and a fully executed Assignment Contract, executed and approved by the same parties who executed and approved this contract, or their successors in office.

8.2 Amendments. Any amendment to this contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original contract, or their successors in office.

8.3 Waiver. If Grantor fails to enforce any provision of this contract that failure does not waive the provision or Grantor's right to subsequently enforce it.

8.4 Contract Complete. This contract contains all prior negotiations and agreements between Grantor and Grantee. No other understanding regarding this contract, whether written or oral, may be used to bind either party.

9. Indemnification

9.1 In the performance of this contract by Grantee, or Grantee's agents or employees, Grantee must indemnify, save and hold Grantor, its agents, and employees harmless from any and all claims or causes of action, including reasonable attorney's fees incurred by Grantor, to the extent caused by Grantee's: 1) intentional, willful or negligent acts or omissions; 2) breach of contract or warranty; or 3) breach of the applicable standard of care. The indemnification obligations of this section do not apply if the claim or cause of action is the result of Grantor's sole negligence. This clause will not be construed to bar any legal remedies Grantee may have for Grantor's failure to fulfill its obligation pursuant to this contract.

10. Grantor Audits

10.1 Under Minnesota Statutes §16C.05, subdivision 5, Grantee's books, records, documents and accounting procedures and practices relevant to this contract are subject to examination by Grantor, Grantor's Auditor or the Legislative Auditor, as appropriate, for a minimum of six years from the expiration date of this contract.

11. Government Data Practices

11.1 Government Data Practices. Grantee and Grantor must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by Grantor under this contract, and as it applies to all data created, collected, received, stored, used, maintained or disseminated by Grantee under this contract. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either Grantee or Grantor. If Grantee receives a request to release the data referred to in this Clause, Grantee must immediately notify Grantor and consult with Grantor as to how Grantee should respond to the request. Grantee's response to the request must comply with applicable law.

12. Workers' Compensation

12.1 Grantee certifies that it is in compliance with Minnesota Statutes §176.181, subdivision 2, pertaining to workers' compensation insurance coverage. Grantee's employees and agents will not be considered Grantor employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the Grantor's obligation or responsibility.

13. Governing Law, Jurisdiction and Venue

13.1 Minnesota law, without regard to its choice-of-law provisions, governs this contract. Venue for all legal

proceedings arising out of this contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14. Data Disclosure

14.1 Under Minnesota Statutes §270C.65, and other applicable law, Grantee consents to disclosure of its social security number, federal employer tax identification number and Minnesota tax identification number, already provided to Grantor, to federal and state agencies and state personnel involved in the payment of grantor obligations. These identification numbers may be used in the enforcement of federal and state laws which could result in action requiring Grantee to file state tax returns and pay delinquent state tax liabilities, if any, or pay other state liabilities.

15. Termination and Suspension

15.1 **Termination by Grantor.** Grantor may cancel this contract at any time, with or without cause, upon 30 days' written notice to Grantee. Upon termination, Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

15.2 **Termination for Insufficient Funding.** Grantor may immediately terminate this contract if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written notice to Grantee. Written notice may be transmitted by electronic means. Grantor is not obligated to pay for any services that are provided after notice and effective date of termination. However, Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. Grantor will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. Grantor must provide Grantee notice of the lack of funding within a reasonable time of Grantor's receiving that notice.

16. Discrimination Prohibited by Minnesota Statutes §181.59

16.1 Grantee will comply with the provisions of Minnesota Statutes §181.59 which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to grant contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this contract.

THE BALANCE OF THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK

MnDOT Contract No. 1028985

Page 5 of 5 **GRANTOR ENCUMBRANCE VERIFICATION**

Individual certifies that funds have been encumbered as required by Minnesota Statutes §16A.15 and §16C.05.

Signed: _____

Date: _____

SWIFT Contract (SC) ID No. _____

Purchase Order (PO) ID No. _____

GRANTEE

Grantee certifies that the appropriate person(s) have executed Contracts on behalf of Grantee as required by applicable article bylaws or resolutions.

By: _____

Print Name: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

By: _____

(with delegated authority)

Title: Assistant Director

Date: _____

MnDOT CONTRACT MANAGEMENT

By: _____

Date: _____

RESOLUTION

AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION AIRPORT MAINTENANCE AND OPERATION GRANT CONTRACT

It is resolved by the **City of Worthington** as follows:

1. That the state of Minnesota Contract Number **1028985**,

"Airport Maintenance and Operation Grant Contract," at the

Worthington Municipal Airport is accepted.

2. That the _____ and _____ are
(Mayor, Chairperson, President, etc.) (Clerk, Auditor, Secretary, etc.)

authorized to execute this Contract and any amendments on behalf of the

City of Worthington.

CERTIFICATION

STATE OF MINNESOTA

COUNTY OF _____

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the

(Name of the Recipient)

at an authorized meeting held on the _____ day of _____, 20__

as shown by the minutes of the meeting in my possession.

Signature: _____
(Clerk or Equivalent)

CORPORATE SEAL /OR/

NOTARY PUBLIC

My Commission Expires: _____

RESOLUTION NO. _____

A RESOLUTION ACCEPTING A DONATION OF PERSONAL PROPERTY

WHEREAS, the City of Worthington has been notified that *Compassionate Care Hospice*, hereinafter “Donor” desires to donate personal property to the City; and

WHEREAS, Donor has placed the following restrictions upon gift: The bench will be placed on the floating dock in Freedom Shore Veterans Memorial Park; and

WHEREAS, Minn. Stat. 465.03 requires that acceptance of any donation be approved by the City Council by a two-thirds majority vote;

NOW, THEREFORE, be it RESOLVED:

The City of Worthington does hereby accept the donation referenced above with any and all conditions, if any, as specified by the donor.

That the Mayor and Clerk are authorized to sign said agreement on behalf of the City of Worthington.

Approved this _____ day of _____, 20____, by a two thirds majority vote of the Worthington City Council with the following members voting in favor thereof:

_____, and _____; and the following members opposed:
_____, _____, _____ (if not, so state).

CITY OF WORTHINGTON

(SEAL)

BY: Mike Kuhle, Its Mayor

Attest: _____
Janice Oberloh, Its Clerk

CITY OF WORTHINGTON PARKS, MULTI USE PATHS AND RECREATION
MEMORIAL DONATION APPLICATIONName of Donor: Compassionate Care HospiceAddress of Donor: 31361 State Hwy 266 WorthingtonPhone Number: Work: Home: Fax: (507) 372-7003fax: (507) 376-4273Email: jennifer.black@ccchnet.netDescription of Donation: Money for a pre-existing benchLocation of Donation: Either at the Veterans Memorial or
Centennial ParkWording for Memorial Acknowledgment (if any): To honor those who
have served. Compassionate Care Hospice

All applications shall be accompanied with a letter describing the donation and how the proposed donation meets the applicable criteria outlined in the City Parks, Multi Use paths and Recreation Memorial Donation Policy.

I have read and understand the Memorial and Donation Policy.

Donor: Jennifer Black Date: 7/24/17
Sign and Print BothDonor: Jennifer R. Black Date: 7/24/17
Sign and Print Both

RESOLUTION NO. _____

A RESOLUTION ACCEPTING A DONATION OF PERSONAL PROPERTY

WHEREAS, the City of Worthington has been notified that the *Doratheia Klumper*, hereinafter “Donor” desires to donate personal property to the City; and

WHEREAS, Donor has placed the following restrictions upon gift: The bench will be placed along the county trail just to the North of Fox Farm Road; and

WHEREAS, Minn. Stat. 465.03 requires that acceptance of any donation be approved by the City Council by a two-thirds majority vote;

NOW, THEREFORE, be it RESOLVED:

The City of Worthington does hereby accept the donation referenced above with any and all conditions, if any, as specified by the donor.

That the Mayor and Clerk are authorized to sign said agreement on behalf of the City of Worthington.

Approved this _____ day of _____, 20____, by a two thirds majority vote of the Worthington City Council with the following members voting in favor thereof:

_____, and _____; and the following members opposed:
_____, _____, _____ (if not, so state).

CITY OF WORTHINGTON

(SEAL)

BY: _____
Mike Kuhle, Its Mayor

Attest: _____
Janice Oberloh, Its Clerk

CITY OF WORTHINGTON PARKS, MULTI USE PATHS AND RECREATION
MEMORIAL DONATION APPLICATION

Name of Donor: Dorothea A Klumper

Address of Donor: 31246 280th St Worthington MN 56187

Phone Number: Work: Home: Fax: _____

(W) 507 376-4151 (H) 507 376-7572 (Cell) 507 300-1833

Email: klump@frontiernet.net

Description of Donation: Park Bench made by Bedford Tech.

Black frame / grey boards / red hearts
Black lettering

Location of Donation: corner of Crailsheim Drive & Fox Farm Road
along side the bike path (north of intersection)
facing Crailsheim Drive

Wording for Memorial Acknowledgment (if any): Line #1: Psalm 147:3

Line #2: Honoring Wayne Klumper

Line #3: HE HEALS 8.25.13

Line #4: ♡ ♡ ♡ ♡ ♡

All applications shall be accompanied with a letter describing the donation and how the proposed donation meets the applicable criteria outlined in the City Parks, Multi Use paths and Recreation Memorial Donation Policy.

I have read and understand the Memorial and Donation Policy.

Donor: Dorothea A Klumper Date: 7-10-17
Sign and Print Both

Donor: Dorothea A Klumper Date: 7-10-17
Sign and Print Both

RESOLUTION NO. _____

A RESOLUTION ACCEPTING A DONATION OF PERSONAL PROPERTY

WHEREAS, the City of Worthington has been notified that the *Raymo Family*, hereinafter “Donor” desires to donate personal property to the City; and

WHEREAS, Donor has placed the following restrictions upon gift: The bench will be placed in Centennial Park just West of the Beach Nook; and

WHEREAS, Minn. Stat. 465.03 requires that acceptance of any donation be approved by the City Council by a two-thirds majority vote;

NOW, THEREFORE, be it RESOLVED:

The City of Worthington does hereby accept the donation referenced above with any and all conditions, if any, as specified by the donor.

That the Mayor and Clerk are authorized to sign said agreement on behalf of the City of Worthington.

Approved this _____ day of _____, 20____, by a two thirds majority vote of the Worthington City Council with the following members voting in favor thereof:

_____, and _____; and the following members opposed:
_____, _____, _____ (if not, so state).

CITY OF WORTHINGTON

(SEAL)

BY: Mike Kuhle, Its Mayor

Attest: _____
Janice Oberloh, Its Clerk

CITY OF WORTHINGTON PARKS, MULTI USE PATHS AND RECREATION
MEMORIAL DONATION APPLICATION

Name of Donor: Gevey + Barb Raymo

Address of Donor: 1816 South Shore Drive, Worthington MA 01871

Phone Number: Work: Home: Fax: W-507-376-9747 Cell 507-329-6756

Email: graymo@live.com barb.raymo@gmail.com

Description of Donation: _____

Location of Donation: Centennial Park next to Beach ^{Swimming} Beach
next to first light pole west facing beach.

Wording for Memorial Acknowledgment (if any): Donated by the Raymo family
in memory of Carroll and Rosemary Raymo

All applications shall be accompanied with a letter describing the donation and how the proposed donation meets the applicable criteria outlined in the City Parks, Multi Use paths and Recreation Memorial Donation Policy.

I have read and understand the Memorial and Donation Policy.

Donor: Gevey R. Raymo Date: 7-6-17
Sign and Print Both

Donor: Barbara J. Raymo Date: 7-6-17
Sign and Print Both

ENGINEERING MEMO

DATE: **AUGUST 24, 2017**
TO: **HONORABLE MAYOR AND COUNCIL**
SUBJECT: **ITEMS REQUIRING COUNCIL ACTION OR REVIEW**

CASE ITEMS

**1. MINNESOTA DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT
FOR RUNWAYS 11/29 AND 18/36 REHABILITATION PROJECT**

At its June 26, 2017 meeting, Council awarded a contract to Fahrner Asphalt Sealing for the Runways 11/29 and 18/36 Rehabilitation Project at the Municipal Airport subject to receipt of a Federal Aviation Administration (FAA) grant. Council did authorize execution of an FAA grant agreement for 90% of project costs of the runway rehabilitation project costs at its August 14, 2017 meeting.

As is standard procedure, MnDOT has, subsequent to execution of the FAA agreement, provided the grant agreement between the City and MnDOT. The agreement establishes that MnDOT will disburse the federal funds to the City and provide additional funding for 5% of project costs. Estimated project and budgeted funding is as follows:

	<u>Current Estimate</u>	<u>2017 Budget</u>
Total Project Cost:	\$871,529.74	\$978,300
Total FAA Share (90%):	\$784,376.00	\$880,470
Total State Share (5%):	\$43,576.87	\$48,915
Total Local Share (5%):	\$43,576.87	\$48,915

Staff recommends that Council authorize execution of the MnDOT grant agreement in Exhibit 1 by passing the resolution also included in Exhibit 1.

GRANT AGREEMENT FOR AIRPORT IMPROVEMENT EXCLUDING LAND ACQUISITION

This Agreement is by and between the State of Minnesota acting through its Commissioner of Transportation (“State”), and the **City of Worthington** (“Recipient”).

WHEREAS, the Recipient desires the financial assistance of the State for an airport improvement project (“Project”) as described in Article 2 below; and

WHEREAS, the State is authorized by Minnesota Statutes Sections 360.015 (subdivisions 13 & 14) and 360.305 to provide financial assistance to eligible airport sponsors for the acquisition, construction, improvement, or maintenance of airports and other air navigation facilities; and

WHEREAS, the Recipient has provided the State with the plans, specifications, and a detailed description of the airport improvement Project.

NOW, THEREFORE, it is agreed as follows:

1. This Agreement is effective upon execution by the Recipient and the State, and will remain in effect until **12/31/2021**.
2. The following table provides a description of the Project and shows a cost participation breakdown for each item of work:

<u>Item Description</u>	<u>Federal Share</u>	<u>State Share</u>	<u>Local Share</u>
Rehab Runways 11/29 & 18/36 (Slurry Seal)	90%	5%	5%

3. The Project costs will not exceed **\$871,529.74**. The proportionate shares of the Project costs are: Federal: Committed **\$784,376.00**, Multi-Year Amount: **\$0.00**; State: **\$43,576.87**, and Recipient: **\$43,576.87**. This project is not estimated to be completed this fiscal year and the federal multiyear amount is an estimate only. These additional funds are not committed by the state and are only available after being made so by the U.S. government. Federal funds for the Project will be received and disbursed by the State. In the event federal reimbursement becomes available or is increased for this Project, the State will be entitled to recover from such federal funds an amount not to exceed the state funds advanced for this Project. No funds are committed under this Agreement until they are encumbered by the State. No more than 95% of the amount due under this Agreement will be paid by the State until the State determines that the Recipient has complied with all terms of this Agreement, and furnished all necessary records.
4. The Recipient will designate a registered engineer (the “Project Engineer”) to oversee the Project work. If, with the State’s approval, the Recipient elects not to have such services performed by a registered engineer, then the Recipient will designate another responsible person to oversee such work, and any references herein to the “Project Engineer” will apply to such responsible person.
5. The Recipient will complete the Project in accordance with the plans, specifications, and detailed description of the Project, which are on file with the State’s Office of Aeronautics and are incorporated into this Agreement by reference. Any changes in the plans or specifications of the Project after the date of this Agreement will be valid only if made by written change order signed by the Recipient, the Project Engineer, and the contractor. Change orders must be submitted to the State. Subject to the availability of funds the State may prepare an amendment to this Agreement to reimburse the Recipient for the allowable costs of qualifying change orders.
6. The Recipient will make payments to its contractor on a work-progress basis. The Recipient will submit requests for reimbursement of certified costs to the State on state-approved forms. The State will reimburse the Recipient for the state and federal shares of the approved Project costs.
 - a. At regular intervals, the Recipient or the Project Engineer will prepare a partial estimate in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s). Partial estimates must be completed no later than one month after the work covered by the estimate is completed. The Project Engineer and the contractor must certify that each partial estimate is true and correct, and that the costs have not been included on a previous estimate.

- b. Following certification of the partial estimate, the Recipient will make partial payments to the contractor in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s).
 - c. Following certification of the partial estimate, the Recipient may request reimbursement from the State for costs eligible for federal and state participation. A copy of the partial estimate must be included with the Recipient's request for payment. Reimbursement requests and partial estimates should not be submitted if they cover a period in which there was no progress on the Project.
 - d. Upon completion of the Project(s), the Recipient will prepare a final estimate in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s). The final estimate must be certified by the Recipient, Project Engineer and the contractor.
 - e. Following certification of the final estimate, the Recipient will make final payment to the contractor in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s).
 - f. Following certification of the final estimate, the Recipient may request reimbursement from the State for costs eligible for federal and state participation. A request for final payment must be submitted to the State along with those project records required by the State.
7. For a Project which involves the purchase of equipment, the Recipient will be reimbursed by the State in one lump sum after the Recipient: (1) has acquired both possession and unencumbered title to the equipment; and (2) has presented proof of payment to the State, and (3) a certificate that the equipment is not defective and is in good working order. The Recipient will keep such equipment, properly stored, in good repair, and will not use the equipment for any purpose other than airport operations.
 8. If the Project involves force-account work or project donations, the Recipient must obtain the written approval of the State and Federal Aviation Administration (FAA). Force-account work performed or project donations received without written approval by the State will not be reimbursed under this Agreement. Force-account work must be done in accordance with the schedule of prices and terms established by the Recipient and approved by the State.
 9. Pursuant to Minnesota Statutes Section 360.305, subdivision 4 (g) (1), the Recipient will operate its airport as a licensed, municipally-owned public airport at all times of the year for a period of 20 years from the date the Recipient receives final reimbursement under this Agreement. The Airport must be maintained in a safe, serviceable manner for public aeronautical purposes only. The Recipient will not transfer, convey, encumber, assign, or abandon its interest in the airport or in any real or personal property, which is purchased or improved with State aid funds without prior written approval from the State. If the State approves such transfer or change in use, the Recipient must comply with such conditions and restrictions as the State may place on such approval. The obligations imposed by this clause survive the expiration or termination of this Agreement.
 10. This Agreement may be terminated by the Recipient or State at any time, with or without cause, upon ninety (90) days written notice to the other party. Such termination will not remove any unfulfilled financial obligations of the Recipient as set forth in this Agreement. In the event of such a termination, the Recipient will be entitled to reimbursement for eligible expenses incurred for work satisfactorily performed on the Project up to the date of termination. The State may immediately terminate this Agreement if it does not receive sufficient funding from the Minnesota Legislature or other funding source, or such funding is not provided at a level sufficient to allow for the continuation of the work covered by this Agreement. In the event of such termination, the Recipient will be reimbursed for work satisfactorily performed up to the effective date of such termination to the extent that funds are available. In the event of any complete or partial state government shutdown due to a failure to have a budget approved at the required time, the State may suspend this Agreement, upon notice to the Recipient, until such government shutdown ends, and the Recipient assumes the risk of non-payment for work performed during such shutdown.
 11. Pursuant to Minnesota Rules 8800.2500, the Recipient certifies that (1) it presently has available sufficient unencumbered funds to pay its share of the Project; (2) the Project will be completed without undue delay; and (3) the Recipient has the legal authority to engage in the Project as proposed.
 12. Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the Recipient will maintain such records and provide such information, at the request of the State, so as to permit the Department of Transportation, the Legislative Auditor, or the State Auditor to examine those books, records, and accounting procedures and practices of the Recipient relevant to this Agreement for a minimum of six years after the expiration of this Agreement.

13. The Recipient will save, defend, and hold the State harmless from any claims, liabilities, or damages including, but not limited to, its costs and attorneys' fees arising out of the Project which is the subject of this Agreement.
14. The Recipient will not utilize any state or federal financial assistance received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Recipient from utilizing these funds to pay any party who might be disqualified or debarred after the Recipient's contract award on this Project.
15. All contracts for materials, supplies, or construction performed under this Agreement will comply with the equal employment opportunity requirements of Minnesota Statutes Section 181.59.
16. The amount of this Agreement is limited to the dollar amounts as defined in Article 3 above. Any cost incurred above the amount obligated by the State is done without any guarantee that these costs will be reimbursed in any way. A change to this Agreement will be effective only if it is reduced to writing and is executed by the same parties who executed this Agreement, or their successors in office.
17. For projects that include consultant services, the Recipient and its consultant will conduct the services in accordance with the work plan indicated in the Recipient's contract for consultant services, which shall be on file with the State's Office of Aeronautics. The work plan is incorporated into this Agreement by reference. The Recipient will confer on a regular basis with the State to coordinate the design and development of the services.
18. The parties must comply with the Minnesota Government Data Practices Act, as it relates to all data provided to or by a party pursuant to this Agreement.
19. Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
20. For projects including federal funding, the Recipient must comply with applicable regulations, including, but not limited to, Title 14 Code of Federal Regulations, subchapter I, part 151; and Minnesota Rules Chapter 8800. The Catalog of Federal Domestic Assistance (CFDA) number for the federal Airport Improvement Program is 20.106.
21. For all projects, the Recipient must comply, and require its contractors and consultants to comply, with all federal and state laws, rules, and regulations applicable to the work. The Recipient must advertise, let, and award any contracts for the project in accordance with applicable laws. The State may withhold payment for services performed in violation of applicable laws.
22. Under this Agreement, the State is only responsible for receiving and disbursing federal and state funds. Nothing in this Agreement will be construed to make the State a principal, co-principal, partner, or joint venturer with respect to the Project(s) covered herein. The State may provide technical advice and assistance as requested by the Recipient, however, the Recipient will remain responsible for providing direction to its contractors and consultants and for administering its contracts with such entities. The Recipient's consultants and contractors are not intended to be third party beneficiaries of this Agreement.

State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

By: _____

Date: _____

SWIFT Purchase Order: _____

Recipient

Recipient certifies that the appropriate person(s) have executed the Agreement on behalf of the Recipient as required by applicable resolutions, charter provisions or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Commissioner, Minnesota Department of Transportation

By: _____
Director, Office of Aeronautics

Date: _____

Mn/DOT Contract Management

as to form & execution

By: _____

Date: _____

RESOLUTION NO. _____

**AUTHORIZATION TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION
GRANT AGREEMENT FOR AIRPORT IMPROVEMENT
EXCLUDING LAND ACQUISITION**

It is resolved by the City of Worthington as follows:

1. That the state of Minnesota Agreement No. 1029264,
"Grant Agreement for Airport Improvement Excluding Land Acquisition," for
State Project No. A5301-82 at the Worthington Municipal Airport is accepted.
2. That the Mayor and Clerk are authorized to execute this Agreement and any amendments on behalf of the City of Worthington.

CERTIFICATION

STATE OF MINNESOTA

COUNTY OF NOBLES

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the Worthington City Council at an authorized meeting held on the 28th day of August, 2017 as shown by the minutes of the meeting in my possession.

Signature: _____

City Clerk

CORPORATE SEAL

/OR/

NOTARY PUBLIC

My Commission Expires: _____

COMMUNITY / ECONOMIC DEVELOPMENT MEMO

DATE: AUGUST 24, 2017

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEMS**1. PETITION FOR ANNEXATION AND ORDINANCE 1ST READING – SOUTH SHORE ACRES, LLC.**

The Worthington Planning Commission met on Wednesday August 23, 2017 to hold a public hearing regarding the annexation request by South Shore Acres, LLC. The land is not included in an orderly annexation agreement and determined to become urban in character. In addition, it met the following description: The land abuts the municipality and the area to be annexed is 60 acres or less, and the area to be annexed is not presently served by public sewer facilities or public sewer facilities are not otherwise available, and the municipality receives a petition for annexation from all property owners of the land.

All information for the Planning Commission to make a recommendation to the City Council was provided during or before the meeting on August 23, 2017 (Exhibits A, B, C, and D). The Planning Commission recommends the Council approve the annexation of the 29 acres to be zoned TZ and B3 as per the legal descriptions provided in the Ordinance (Exhibit D) for first reading.

Every Ordinance must have three readings, the second and third not less than ten days after the first and second, respectively.

August 23, 2017 Planning Commission Case item information and Exhibits (updated):

- A. **Background:** A petition for annexation under Minnesota Statutes Section 414.033, Subdivision 2, Clause 3 has been filed with the governing body of the City of Worthington, Minnesota by the owners of the land contained in said petition, requesting that the following described land be annexed to the City of Worthington, Minnesota,:

South Shore Acres LLC has requested annexation of 29 acres they own in Section 26 of Worthington Township, which abuts the corporate limits of the City (Exhibit 1A - petition). The land in question is located north of Highway 59/60 and immediately west of former Nobles County Road 57 (West Gateway Drive). The legal description of the subject property in the petition (Exhibit 1A). A map representing the proposed area for annexation is shown in Exhibit 1B.

- B. **Considerations**

1. The 1972 Orderly Annexation Agreement between the City of Worthington and the Worthington Township Board established a process to annex areas that are currently abutting the city limits with or without obtaining private petitions. If the City and the Township Board agree that an area within the Orderly Annexation Boundary is urban in nature or soon to become so, both agencies must sign an amendment to the original agreement ordering immediate annexation of the subject property. Rural areas not included into an “orderly annexation” agreement with the townships may be annexed by Ordinance. In order for a municipality to annex by Ordinance, the land in question must be deemed as urban in character or about to become so and fit one of the following descriptions:
 1. The land is owned by the municipality;
 2. The land is completely surrounded by land within the municipal limits;
 3. The land abuts the municipality and the area to be annexed is 60 acres or less, and the area to be annexed is not presently served by public sewer facilities or public sewer facilities are not otherwise available, and the municipality receives a petition for annexation from all property owners of the land; or
 4. The land has been approved after August 1, 1995, by a preliminary plat or final plat for subdivision to provide residential lots that average 21,870 square feet or less in area and the land is located within two miles of the municipal limits.
 5. The land is owned by all of the property owners petitioned for annexation, and the land is within an existing orderly annexation area.
 6. The land abuts the municipal limits, is platted, or does not exceed 200 acres if unplatted, and a majority of the property owners petition for annexation.

The subject property is not located within the Orderly Annexation Agreement between the City and Worthington Township. The applicant is requesting to have the property annexed by Ordinance on the basis it meets Description #3 outlined above.

1. The City of Worthington requested an update to Sanitary Sewer, Water Distribution System, and Stormwater Drainage Master Plans in the area that was reconfigured development area as a result of the realignment of TH 60 and 59 near CR 57. This Plan was approved by the City of Worthington at their December 14, 2015 meeting as a Comprehensive Plan Amendment (Exhibit 1C - Text from December 14, 2015 City of Worthington Minutes).

The Master Plan update for the TH 59/60 Realignment separated the development areas into 3 sub-areas (A, B, and C) due to potential development to begin near the TH 60/59 and CR 57 intersection. The recommendations in the update can be used for the orderly development of parcels of land that lie between the new and former TH 59/60 corridor. The update indicated it anticipated development will be primarily commercial and /or industrial. The Planning Commission recommended and the Council approved to have this land for development designated as business park / business flex.

Business Flex in the 2004 Comprehensive Plan is identified as: “This area is identified in Business Park and Industrial areas as a retail alternative to respond to market forces that may have the desire for prominent highway commercial businesses. This category

provides an alternative location to identified highway commercial areas that may not be able to accommodate what might be a larger scale use for any number of reasons.”

Business Park in the 2004 Comprehensive Plan is identified as: “The Business Park accommodates a wide range of manufacturing, warehousing and transportation related industries along the I-90 corridor. A high degree of building and site design is required for uses because of their visibility from roadways. The area designated as business park between Highway 59 and 60 should be preserved as such to allow this area to build out over many decades.”

2. The applicant is intending to construct an automotive service use on 5.27 acres more or less of the subject property, as such would be permitted under a B-3 District .This type of development is consistent with the Master Plan update for the TH 59/60 and CR 57 corridor as a highway commercial business.
3. The party petitioning for annexation has also petitioned for the extension of sanitary sewer and water main. Future street, sewer, watermain and drainage extension will be required to serve the entire area proposed to be annexed.
4. The Plan update does indicate the subject property as future Business Park / Business Flex. So that there is no delay to the applicant’s plan, the proposed Ordinance for the annexation includes verbiage establishing the zoning as “B-3” for one parcel and TZ for the remainder upon annexation with zoning to change as Business Flex and Business Park development when additional development occurs. .

C. **Conclusion**

The applicant is seeking annexation and public infrastructure extension to facilitate the proposed development area. If the Commission believes that the proposed annexation is in the best interest of the City, it should make a motion to recommend the City Council approve the proposed Ordinance (Exhibit 1D) as presented or amended as it sees necessary to protect the City’s interest.

PETITION FOR ANNEXATION

**IN THE MATTER OF THE PETITION OF CERTAIN PERSON(S)
PURSUANT TO MINNESOTA STATUTES 414.033, SUBD. 2, (3)**

TO: COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA

PETITIONER(S) STATE: The property owner or a majority of the property owners in number are required to commence a proceeding under M.S. 414.033, Subdivision 2, Clause 3.

It is hereby requested by the sole property owner to annex certain property described herein lying in the Town of Worthington to the City of Worthington, County of Nobles, Minnesota.

In the interest of expediting the process of annexation, the petitioners hereby waive their right to Electric Utility Service Notice as described in M.S. 414.033, Subdivision 13.

The area proposed for annexation is described as follows:

That part of Government Lot 5 and the Northeast Quarter of the Southwest Quarter of Section 26, Township 102, Range 40, Worthington Township, Nobles County, Minnesota, lying southeasterly of the southeasterly right-of-way line of the Chicago and North Western Railroad and being more particularly described as follows:

Commencing at the south quarter corner of said Section, thence North 00 degrees 08 minutes 35 seconds East, assumed bearing, along the North-South Quarter line of said Section, a distance of 1,153.40 feet to the point of beginning of this description, said point also being the southeast corner of said Quarter-Quarter Section; thence continue North 00 degrees 08 minutes 35 seconds East, along said North-South Quarter line, a distance of 1,088.45 feet; thence North 89 degrees 51 minutes 25 seconds West a distance of 387.90 feet; thence North 00 degrees 08 minutes 35 seconds East, parallel with said North-South Quarter line, a distance of 713.34 feet to said railroad right-of-way line; thence southwesterly, along said railroad right-of-way line, said line also being a non-tangential 11,509.16 foot radius curve concave to the northwest, a distance of 117.12 feet, central angle 00 degrees 34 minutes 59 seconds; thence South 50 degrees 38 minutes 36 seconds West, along said railroad right-of-way line, a distance of 1,107.14 feet to the west line of said Quarter-Quarter Section; thence South 00 degrees 04 minutes 13 seconds West, along said West Quarter-Quarter Section line, a distance of 921.29 feet to the southwest corner of said Quarter-Quarter Section; thence South 85 degrees 30 minutes 15 seconds East, along the south line of said Quarter-Quarter Section, a distance of 1,334.87 feet to the point of beginning.

EXCEPT

That part of the Northeast Quarter of the Southwest Quarter of Section 26, Township 102, Range 40, Nobles County, Minnesota, shown as Parcel 4 on Minnesota Department of Transportation Right of Way Plat Numbered 53-31 as the same is on file and of record in the office of the County Recorder in and for Nobles County, Minnesota.

AND EXCEPT

That land presently situated within the boundaries of the City of Worthington.

THE PETITIONER(S) FURTHER STATES:

1. There is one property owner in the area proposed for annexation.
2. The one property owner has signed this petition.
3. The population of the annexation area is zero (0). There is no existing housing stock within the annexation area.
4. Said property is unincorporated, is not included within any other municipality, and abuts on the City's boundary along the subject property's north and northwesterly lines.
5. The area of land to be annexed, 29 acres, is unplatted.
6. The reason for the requested annexation is that said property owner wishes to develop the subject property.
7. All of the annexation area is or is about to become urban or suburban in character.
8. The area proposed for annexation is not included in any area that has already been designated for orderly annexation pursuant to M.S. 414.0325.

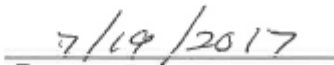
PETITIONER REQUESTS: That pursuant to M.S. 414.033, the property described herein be annexed and included within the City of Worthington, Minnesota.

Owner:**South Shore Acres LLC**

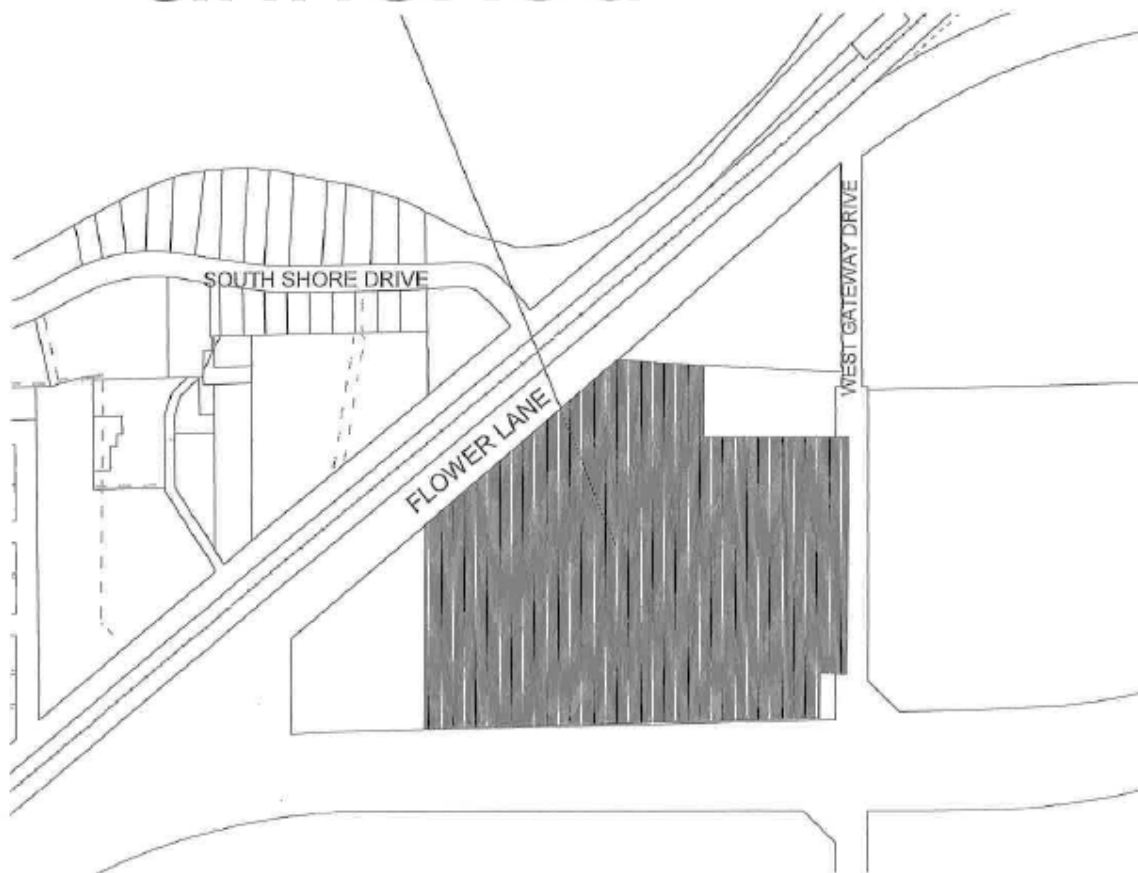

 (signature)
 John J. Bergmann
 (print name and title)


 Date


 (signature)
 Robert McCuen
 (print name and title)


 Date

Area to be annexed



THIS MAP IS FOR INFORMATIONAL PURPOSES ONLY.
IN CASE OF A CONFLICT OR DISCREPANCY BETWEEN THIS MAP
AND THE LEGAL DESCRIPTION OF THE SUBJECT PROPERTY,
THE LEGAL DESCRIPTION SHALL GOVERN.

COMPREHENSIVE PLAN AMENDMENT

With the completion of the relocation of US Hwy 59/ MN Hwy 60, the new roadway has opened up land for possible urban development that was not previously considered for future growth (Exhibit 6A). In anticipation of future development demands, the City completed an annexation study and master infrastructure plan for the subject area. Both documents were reviewed by the Planning Commission and City Council in July/August 2015. After reviewing both documents, the two parties directed City staff to commence a comprehensive plan amendment to reflect the City's intentions to promote urban development in the subject area. Copies of both documents are available upon request.

Adopted in 2004, the City's Comprehensive Plan serves as the City's adopted official document that sets forth (in words, maps, illustrations, and/or tables) goals, policies, and guidelines that are intended to guide growth and development and include recommendations on the present and future physical, social, and economic welfare of the community, such as transportation, open space, land use, etc. An electronic link to the City's Comprehensive Plan is available on the Community Development Department's page on the City's website. The Plan does not identify the subject area within its future growth boundary. To encourage urban development in this area, the annexation study strongly recommends the extension of the business park/business flex land use designation that is currently in place to the properties directly north of the subject area (Exhibit 5C).

The Planning Commission considered the proposed Comprehensive Plan amendment at its December 1, 2015, meeting. After considerable discussion, the Commission voted unanimously to amend the Comprehensive Plan's Future Land Use Map to include the unincorporated land north of the new HWY 59/60 and designate the said area as business park/business flex. Should Council concur with the Commission's recommendation, it may do so by simple vote. If Council doesn't concur, staff would recommend the matter be referred back to the Commission for further consideration.

ORDINANCE NO.

AN ORDINANCE EXTENDING THE CORPORATE LIMITS OF THE CITY OF WORTHINGTON TO INCLUDE 29 ACRES OF UNPLATTED LAND ABUTTING THE CITY OF WORTHINGTON, NOBLES COUNTY, MINNESOTA AND OWNED BY SOUTH SHORE ACRES, LLC.

The City Council of the City of Worthington Do Ordain:

Section I.

A petition for annexation under Minnesota Statutes Section 414.033, Subdivision 2, Clause 3 has been filed with the governing body of the City of Worthington, Minnesota by the owners of the land contained in said petition, requesting that the following described land be annexed to the City of Worthington, Minnesota, to-wit:

That part of Government Lot 5 and the Northeast Quarter of the Southwest Quarter of Section 26, Township 102, Range 40, Worthington Township, Nobles County, Minnesota, lying southeasterly of the southeasterly right-of-way line of the Chicago and North Western Railroad and being more particularly described as follows:

Commencing at the south quarter corner of said Section, thence North 00 degrees 08 minutes 35 seconds East, assumed bearing, along the North-South Quarter line of said Section, a distance of 1,153.40 feet to the point of beginning of this description, said point also being the southeast corner of said Quarter-Quarter Section; thence continue North 00 degrees 08 minutes 35 seconds East, along said North-South Quarter line, a distance of 1,088.45 feet; thence North 89 degrees 51 minutes 25 seconds West a distance of 387.90 feet; thence North 00 degrees 08 minutes 35 seconds East, parallel with said North-South Quarter line, a distance of 713.34 feet to said railroad right-of-way line; thence southwesterly, along said railroad right-of-way line, said line also being a non-tangential 11,509.16 foot radius curve concave to the northwest, a distance of 117.12 feet, central angle 00 degrees 34 minutes 59 seconds; thence South 50 degrees 38 minutes 36 seconds West, along said railroad right-of-way line, a distance of 1,107.14 feet to the west line of said Quarter-Quarter Section; thence South 00 degrees 04 minutes 13 seconds West, along said West Quarter-Quarter Section line, a distance of 921.29 feet to the southwest corner of said Quarter-Quarter Section; thence South 85 degrees 30 minutes 15 seconds East, along the south line of said Quarter-Quarter Section, a distance of 1,334.87 feet to the point of beginning.

EXCEPT

That part of the Northeast Quarter of the Southwest Quarter of Section 26, Township 102, Range 40, Nobles County, Minnesota, shown as Parcel 4 on Minnesota Department of Transportation Right of Way Plat Numbered 53-31 as the same is on file and of record in the office of the County Recorder in and for Nobles County, Minnesota.

AND EXCEPT

That land presently situated within the boundaries of the City of Worthington.

Section II.

The area petitioned for annexation is 29 acres unplatted, abuts the Cities southeast boundary, is located in the Township of Worthington, and is not included within any other municipality,

Section III

All of the tract of land proposed for annexation is owned by the petitioners.

Section IV.

All of the annexation area is or is about to become urban or suburban in character. None of the annexation area is presently served by municipal facilities or services.

Section V.

The area proposed for annexation is not included in any area that has been designated for orderly annexation pursuant to Minnesota Statutes Section 414.0325.

Section VI.

The annexation is in the best interest of the City of Worthington, Minnesota.

Section VII.

Written notice of the public hearing on the annexation was given as required by Minnesota Statutes 414.033, Subdivision 2b. A public hearing on the petition and this proposed ordinance was held on August 23, 2017 at the Worthington City Hall, 303 9th Street, Worthington, Minnesota.

Section VIII.

The corporate limits is hereby extended to include the property described in Section I, and the same is hereby annexed to and include within the City of Worthington as effectively as if it had been originally a part thereof.

Section IX.

Pursuant to Title XV, Section 155.026(G) of the City of Worthington city Code, the property shall be zoned TZ, with the exception of the following described portion of said land, which shall be zoned B3:

That part of the Northeast Quarter of the Southwest Quarter of Section 26, Township 102 North, Range 40 West, Nobles County, Minnesota, described as follows:

Beginning at Right of Way Boundary Corner B3103, MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 53-31, according to the recorded plat thereof, said Nobles County; thence South 88 degrees 41 minutes 48 seconds West, assumed bearing, along the north line of said MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 53-31, a distance of 50.01 feet to Right of Way Boundary Corner B3102; thence South 00 degrees 21 minutes 04 seconds East along the west line of said MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 53-31, a distance of 120.02 feet to Right of Way Boundary Corner B3101; thence South 88 degrees 41 minutes 48 seconds West, along the north Line of said MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 53-31, a distance of 497.31 feet; thence North 00 degrees 22 minutes 44 seconds West, a distance of 424.31 feet; thence North 89 degrees 37 minutes 16 seconds East, a distance of 547.45 feet to the east line of said Northeast Quarter of the Southwest Quarter; thence South 00 degrees 21 minutes 02 seconds East, a distance of 295.46 feet to said Right of Way Boundary Corner B3103.

Section X.

Pursuant to Minnesota Statute 414.036, the City of Worthington shall reimburse the Town of Worthington for all of the taxable property annexed. Reimbursement shall consist of two annual payments of \$178.02 which will be equal to the Town's real estate taxes collectable from the subject property in 2017.

Section XI.

The City Clerk is hereby directed to file a certified copy of this ordinance in the office of the Recorder in and for the County of Nobles, Minnesota Municipal Board, the Secretary of State, the Nobles County auditor and the Worthington Township Board.

Section XII.

This ordinance shall be in full force and effect from and after its passage and publication and filing of a certified copy thereof with the recorder in and for said County of Nobles, State of Minnesota.

Passed and adopted by the City Council of the City of Worthington, on this ____ day of ____, 2017

(SEAL)

Mike Kuhle, Mayor

Attest: _____
Janice Oberloh, City Clerk

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
BELTLINE AUTOMOTIVE	8/18/17	SERVICE #104	ELECTRIC	O-DISTR SUPER & ENG	55.55
	8/18/17	SERVICE #100	ELECTRIC	O-DISTR SUPER & ENG	55.96_
		TOTAL:			111.51
BENTS TRUCKING	8/18/17	CLASS 5 GRAVEL	RECREATION	OLSON PARK CAMPGROUND	269.15
	8/18/17	FILL ROCK	ELECTRIC	M-DISTR UNDERGRND LINE	606.65_
		TOTAL:			875.80
BOLTON & MENK INC	8/18/17	ASSET INVENTORY/LIFT ST EV MUNICIPAL WASTEWAT		O-PURIFY MISC	1,267.50_
				TOTAL:	1,267.50
BORDER STATES ELECTRIC SUPPLY	8/18/17	TAPE	ELECTRIC	M-DISTR UNDERGRND LINE	803.91
	8/18/17	STREET LINE FUSE HOLDERS	ELECTRIC	FA DISTR ST LITE & SIG	166.94_
				TOTAL:	970.85
CEMSTONE CONCRETE MATERIALS LLC	8/18/17	CONCRETE REPAIRS-CLARY & 1 WATER		M-TRANS MAINS	392.00
	8/18/17	CONCRETE REPAIRS-ELBOWS E	ELECTRIC	M-DISTR UNDERGRND LINE	56.00_
				TOTAL:	448.00
DUININCK INC	8/18/17	TEMP STREET REPAIR	GENERAL FUND	PAVED STREETS	113.99
	8/18/17	TEMP STREET REPAIR	WATER	M-TRANS MAINS	273.34
	8/18/17	TEMP STREET REPAIR	WATER	M-TRANS MAINS	449.98_
				TOTAL:	837.31
FERGUSON WATERWORKS INC #2516	8/18/17	SERVICE LINE CONNECTION PA WATER		O-DIST UNDERGRND LINES	405.88
	8/18/17	SERVICE LINE CONNECTION PA WATER		O-DIST UNDERGRND LINES	395.72_
				TOTAL:	801.60
GRAINGER	8/18/17	SHOP SUPPLIES	WATER	O-DISTR MISC	142.44_
				TOTAL:	142.44
HAWKINS INC	8/18/17	1 TON CHLORINE	WATER	O-PURIFY	657.00
	8/18/17	1 TON CHLORINE	WATER	O-PURIFY	657.00_
				TOTAL:	1,314.00
HY-VEE INC-61609 (UTILITIES)	8/18/17	WATER	ELECTRIC	ADMIN MISC	4.00
	8/18/17	ZIP BAGS-FIRST AID KITS	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	4.99_
				TOTAL:	8.99
HY-VEE INC-61705	8/18/17	EMPLOYEE PICNIC	GENERAL FUND	MAYOR AND COUNCIL	70.53
	8/18/17	EMPLOYEE PICNIC	GENERAL FUND	MAYOR AND COUNCIL	253.15
	8/18/17	NIGHT TO UNITE	GENERAL FUND	POLICE ADMINISTRATION	7.91
	8/18/17	FORK LIFT GAS	LIQUOR	O-GEN MISC	20.00_
				TOTAL:	351.59
JERRY'S AUTO SUPPLY	8/18/17	OIL	RECREATION	SOCCER COMPLEX	41.88
	8/18/17	BATTERY	RECREATION	SOCCER COMPLEX	170.99
	8/18/17	UJOINT	STORM WATER MANAGE	STREET CLEANING	14.99_
				TOTAL:	227.86
JNC ELECTRIC LLC	8/18/17	DRU INSTALL	ELECTRIC	FA DISTR METERS	125.00_
				TOTAL:	125.00
KUHLE, MICHAEL	8/18/17	REIMBURSE ATP 7	GENERAL FUND	MAYOR AND COUNCIL	109.14_
				TOTAL:	109.14

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
LOCATORS & SUPPLIES INC	8/18/17	SAFETY GLASSES	ELECTRIC	O-DISTR MISC	69.35_
				TOTAL:	69.35
LOWES SHEET METAL INC	8/18/17	SHOP BUILDING AC	ELECTRIC	M-SOURCE STRUCTURES	477.66_
				TOTAL:	477.66
MEDIACOM	8/18/17	HIGH SPEED INTERNET	GENERAL FUND	PAVED STREETS	76.95_
				TOTAL:	76.95
MINNESOTA ENERGY RESOURCES CORP	8/18/17	GAS SERVICE	GENERAL FUND	PAVED STREETS	20.00
	8/18/17	GAS SERVICE	GENERAL FUND	PAVED STREETS	11.37
	8/18/17	GAS SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	978.00
	8/18/17	GAS SERVICE	WATER	O-DISTR MISC	18.00
	8/18/17	GAS SERVICE	WATER	O-DISTR MISC	20.00
	8/18/17	GAS SERVICE	WATER	O-DISTR MISC	5.46
	8/18/17	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	6.67
	8/18/17	GAS SERVICE	ELECTRIC	O-DISTR MISC	21.47
	8/18/17	GAS SERVICE	ELECTRIC	O-DISTR MISC	6.36
	8/18/17	GAS SERVICE	LIQUOR	O-GEN MISC	24.42_
				TOTAL:	1,111.75
MISCELLANEOUS V BERNEHI AYELECH	8/18/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	54.20
BERNEHI AYELECH	8/18/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.14
CABANILLA EMMA I	8/18/17	REFUND OF DEPOSITS-ACCTS F	WATER	NON-DEPARTMENTAL	44.85
CABANILLA EMMA I	8/18/17	REFUND OF DEPOSITS-ACCTS F	WATER	ACCTS-RECORDS & COLLEC	0.22
CABANILLA EMMA I	8/18/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	95.00
CABANILLA EMMA I	8/18/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.46
DEMUTH JR, ROBERT	8/18/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
DOMINGUEZ ERIC J	8/18/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	92.45
DOMINGUEZ ERIC J	8/18/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.56
DYBEVICK DIANE	8/18/17	REFUND SHELTER RENTAL FEE	RECREATION	NON-DEPARTMENTAL	46.57
DYBEVICK DIANE	8/18/17	REFUND SHELTER RENTAL FEE	RECREATION	NON-DEPARTMENTAL	3.43
ERSTAD GERRY	8/18/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
ESPINOSA JACK A	8/18/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	13.17
ESPINOSA JACK A	8/18/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.57
GARTLAND AMY L	8/18/17	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	68.05
GUTIERREZ EDGAR	8/18/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	250.00
LUETGERS DENNIS	8/18/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	525.00
MENDEZ MELISSA	8/18/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	71.29
MENDEZ MELISSA	8/18/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.47
MINNESOTA WEST-WGTN	8/18/17	LIGHTING OFF PEAK AND RETR	ELECTRIC	CUSTOMER INSTALL EXPEN	2,809.14
TRI STATE TRUCK WASH I	8/18/17	CUSTOM LIGHTING REBATES	ELECTRIC	CUSTOMER INSTALL EXPEN	1,542.18_
				TOTAL:	5,717.75
MISSOURI RIVER ENERGY SERVICES	8/18/17	REGISTRATION-LEGAL SEMINAR	ELECTRIC	ADMIN OFFICE SUPPLIES	75.00_
				TOTAL:	75.00
NOBLES COOPERATIVE ELECTRIC	8/18/17	ELECTRIC SERVICE	GENERAL FUND	SECURITY CENTER	7.50
	8/18/17	ELECTRIC SERVICE	GENERAL FUND	SECURITY CENTER	7.50
	8/18/17	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	30.56
	8/18/17	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	15.00
	8/18/17	ELECTRIC SERVICE	WATER	O-PUMPING	15.00
	8/18/17	ELECTRIC SERVICE	WATER	O-PUMPING	15.00
	8/18/17	BACKUP ELECTRIC SERVICE	INDUSTRIAL WASTEWA	O-PURIFY MISC	1,470.98
	8/18/17	ELECTRIC SERVICE	AIRPORT	O-GEN MISC	39.52_
				TOTAL:	1,601.06

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
NOBLES COUNTY LANDFILL	8/18/17	DEMO	ELECTRIC	M-DISTR UNDERGRND LINE	44.94_
				TOTAL:	44.94
OXFORD AUTOMOTIVE EXTERIORS LLC	8/18/17	REPAIR #105 MIRROR	ELECTRIC	O-DISTR SUPER & ENG	297.22_
				TOTAL:	297.22
PRODUCTIVITY PLUS ACCOUNT	8/18/17	DISC MOWER PARTS	GENERAL FUND	PAVED STREETS	350.70_
				TOTAL:	350.70
IRON'S ELECTRIC INC	8/18/17	DRU	ELECTRIC	FA DISTR METERS	134.00_
				TOTAL:	134.00
SCHWALBACH ACE #6067	8/18/17	SUPPLIES	WATER	ACCTS-RECORDS & COLLEC	5.34
	8/18/17	SUPPLIES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	5.33
	8/18/17	SUPPLIES	ELECTRIC	ACCTS-RECORDS & COLLEC	10.68_
				TOTAL:	21.35
STUART C IRBY CO	8/18/17	600 V WIRE FOR 2017 PROJE	ELECTRIC	FA DISTR UNDRGRND COND	1,500.53_
				TOTAL:	1,500.53
THOMSON REUTERS - WEST	8/18/17	JULY CLEAR	GENERAL FUND	SECURITY CENTER	102.38
	8/18/17	JULY CLEAR	GENERAL FUND	SECURITY CENTER	102.37_
				TOTAL:	204.75
TRI-STATE RENTAL CENTER	8/18/17	THROTTLE LEVER	ELECTRIC	M-DISTR UNDERGRND LINE	49.59_
				TOTAL:	49.59
VERIZON WIRELESS	8/18/17	AIR CARDS	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	26.02_
				TOTAL:	26.02
WAL MART BUSINESS/SYNCB	8/18/17	SHOP SUPPLIES, OIL	WATER	O-DIST UNDERGRND LINES	73.12
	8/18/17	TABLE	ELECTRIC	M-DISTR UNDERGRND LINE	35.30_
				TOTAL:	108.42
MONTE WALKER	8/18/17	DRU'S	ELECTRIC	FA DISTR METERS	221.00
	8/18/17	DRU	ELECTRIC	FA DISTR METERS	67.61_
				TOTAL:	288.61
WIN-911 SOFTWARE	8/18/17	SCADA SOFTWARE	ELECTRIC	O-DISTR METERS	400.00_
				TOTAL:	400.00

VENDOR SORT KEY

DATE DESCRIPTION

FUND

DEPARTMENT

AMOUNT_

===== FUND TOTALS =====

101	GENERAL FUND	1,233.49
202	MEMORIAL AUDITORIUM	978.00
207	PD TASK FORCE	26.02
229	RECREATION	577.58
601	WATER	3,570.35
602	MUNICIPAL WASTEWATER	1,279.50
604	ELECTRIC	10,907.40
605	INDUSTRIAL WASTEWATER	1,470.98
606	STORM WATER MANAGEMENT	14.99
609	LIQUOR	44.42
612	AIRPORT	39.52
703	SAFETY PROMO/LOSS CTRL	4.99

GRAND TOTAL: 20,147.24

TOTAL PAGES: 4

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
ADVANCED ENGINEERING AND ENVIRONMENTAL	8/25/17	CD 12 FLOOD MITIGATION IMP	STORM WATER MANAGE	PROJECT #24	1,862.25
	8/25/17	CD 12 FLOOD MITIGATION IMP	STORM WATER MANAGE	PROJECT #24	20,476.24
				TOTAL:	22,338.49
AMAZING WORTHINGTON CITY BAND	8/25/17	2017 CITY BAND	GENERAL FUND	BAND	9,180.00
				TOTAL:	9,180.00
AMCON CONCRETE PRODUCTS LLC	8/25/17	BLOCKS	ELECTRIC	M-DISTR UNDERGRND LINE	36.17
				TOTAL:	36.17
AMERICAN WATER ENTERPRISES ENVMENTAL M	8/25/17	CONTRACT OPERATIONS WWTP A	INDUSTRIAL WASTEWA	O-PURIFY MISC	49,593.79
				TOTAL:	49,593.79
ARCTIC GLACIER USA INC	8/25/17	ICE	LIQUOR	NON-DEPARTMENTAL	69.94
				TOTAL:	69.94
ARTISAN BEER COMPANY	8/25/17	BEER	LIQUOR	NON-DEPARTMENTAL	141.00
				TOTAL:	141.00
AXON ENTERPRISE INC	8/25/17	CARTRIDGE-SIMULATION FOF	GENERAL FUND	POLICE ADMINISTRATION	1,159.72
				TOTAL:	1,159.72
BAXTER'S FRAME WORKS AND BADGE FRAME	8/25/17	APPRECIATION PLAQUES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	335.44
				TOTAL:	335.44
BELLBOY CORP	8/25/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,042.00
	8/25/17	WINE	LIQUOR	NON-DEPARTMENTAL	250.83
	8/25/17	MIX	LIQUOR	NON-DEPARTMENTAL	104.75
	8/25/17	MIX	LIQUOR	NON-DEPARTMENTAL	53.00
	8/25/17	MIX	LIQUOR	NON-DEPARTMENTAL	409.75
	8/25/17	FREIGHT	LIQUOR	O-SOURCE MISC	115.18
	8/25/17	FREIGHT	LIQUOR	O-SOURCE MISC	5.90
				TOTAL:	4,875.41
BEVERAGE WHOLESALERS INC	8/25/17	BEER	LIQUOR	NON-DEPARTMENTAL	4,373.90
	8/25/17	BEER	LIQUOR	NON-DEPARTMENTAL	123.20
	8/25/17	BEER	LIQUOR	NON-DEPARTMENTAL	7,855.30
	8/25/17	BEER	LIQUOR	NON-DEPARTMENTAL	10,502.95
	8/25/17	BEER	LIQUOR	NON-DEPARTMENTAL	82.50
	8/25/17	BEER	LIQUOR	NON-DEPARTMENTAL	8,835.10
				TOTAL:	31,772.95
BHS MARKETING LLC	8/25/17	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	8,974.08
				TOTAL:	8,974.08
BOLTON & MENK INC	8/25/17	N COMM IND PARK SS EXTN (0 IMPROVEMENT CONST	16 BIOSCIENCE DR WTR E		80.71
	8/25/17	N COMM IND PARK SS EXTN (0 IMPROVEMENT CONST	16 BIOSCIENCE DR SWR E		219.29
				TOTAL:	300.00
BORDER CITY TOOL & MFG CO	8/25/17	STUMP GRINDER TEETH	RECREATION	TREE REMOVAL	360.30
				TOTAL:	360.30
BORDER STATES ELECTRIC SUPPLY	8/25/17	MARKING PAINT	ELECTRIC	CUSTOMER INSTALL EXPEN	271.64
	8/25/17	SECONDARY SPLICES	ELECTRIC	M-DISTR UNDERGRND LINE	113.29
				TOTAL:	384.93

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	8/25/17	BEER	LIQUOR	NON-DEPARTMENTAL	83.70
	8/25/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,780.91
	8/25/17	MIX	LIQUOR	NON-DEPARTMENTAL	15.20
	8/25/17	WINE	LIQUOR	NON-DEPARTMENTAL	216.00
	8/25/17	BEER	LIQUOR	NON-DEPARTMENTAL	504.20
	8/25/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,127.80
	8/25/17	MIX	LIQUOR	NON-DEPARTMENTAL	68.81
	8/25/17	WINE	LIQUOR	NON-DEPARTMENTAL	72.00_
	8/25/17	FREIGHT	LIQUOR	O-SOURCE MISC	34.22
	8/25/17	FREIGHT	LIQUOR	O-SOURCE MISC	9.25
	8/25/17	FREIGHT	LIQUOR	O-SOURCE MISC	24.51_
				TOTAL:	5,792.60
CBX CIVIL & CONSTRUCTION INC	8/25/17	2016 CONCRETE PAVEMENT IMP IMPROVEMENT CONST	NON-DEPARTMENTAL		17,423.00
	8/25/17	2016 CONCRETE PAVEMENT IMP IMPROVEMENT CONST	HAGGE-DIAGONAL TO TOWE		2,539.48
	8/25/17	2016 CONCRETE PAVEMENT IMP IMPROVEMENT CONST	SCHAAP DRIVE-ECKERSON/		4,045.10
	8/25/17	2016 CONCRETE PAVEMENT IMP IMPROVEMENT CONST	DARLING DR-BURLINGTON		564.00_
				TOTAL:	24,571.58
CEMSTONE CONCRETE MATERIALS LLC	8/25/17	STREET PATCHES	GENERAL FUND	PAVED STREETS	983.00_
				TOTAL:	983.00
COALITION OF GREATER MN CITIES	8/25/17	CGMC SUMMER CONFERENCE	GENERAL FUND	MAYOR AND COUNCIL	500.00
	8/25/17	CGMC SUMMER CONFERENCE	GENERAL FUND	CLERK'S OFFICE	25.00_
				TOTAL:	525.00
COMMISSIONER OF TRANSPORTATION	8/25/17	HANGAR LOAN REPAYMENT	AIRPORT	NON-DEPARTMENTAL	920.00_
				TOTAL:	920.00
COMPUTER LODGE	8/25/17	TECH SUPPORT	GENERAL FUND	CENTER FOR ACTIVE LIVI	95.00_
				TOTAL:	95.00
COOPERATIVE ENERGY CO- ACCT # 5910807	8/25/17	GAS	GENERAL FUND	PAVED STREETS	1.67
	8/25/17	GAS	GENERAL FUND	PAVED STREETS	16.89
	8/25/17	GAS	GENERAL FUND	PAVED STREETS	6.34
	8/25/17	WEEDEATER GAS	RECREATION	PARK AREAS	7.62
	8/25/17	WEEDEATER GAS	RECREATION	PARK AREAS	7.16_
				TOTAL:	39.68
DAKOTA SUPPLY GROUP INC	8/25/17	RATCHET CABLE CUTTERS	ELECTRIC	O-DISTR MISC	349.06_
				TOTAL:	349.06
DANS ELECTRIC INC	8/25/17	OLSON PARK SITE REPAIRS	RECREATION	OLSON PARK CAMPGROUND	162.50
	8/25/17	OLSON PARK SITE REPAIRS	RECREATION	OLSON PARK CAMPGROUND	137.08
	8/25/17	OLSON PARK SHELTER DAMAGE	RECREATION	OLSON PARK CAMPGROUND	1,949.11_
				TOTAL:	2,248.69
DEKOTER THOLE & DAWSON PLC	8/25/17	AIRPORT AG LEASE	AIRPORT	O-GEN MISC	3,115.76_
				TOTAL:	3,115.76
DEPARTMENT OF FINANCE	8/25/17	SEIZED PROPERTY-BROWN/BUND PD TASK FORCE		BUFFALO RIDGE DRUG TAS	16.90_
				TOTAL:	16.90
DIAMOND VOGEL PAINT	8/25/17	PAINT	GENERAL FUND	SIGNS AND SIGNALS	79.78
	8/25/17	PAINT	GENERAL FUND	SIGNS AND SIGNALS	6.90
	8/25/17	SUPPLIES	GENERAL FUND	SIGNS AND SIGNALS	59.30

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	8/25/17	SHOP ENTRY PAINT	RECREATION	PARK AREAS	36.74
	8/25/17	SHOP ENTRY PAINT	RECREATION	PARK AREAS	32.74
	8/25/17	PAINT TABLES	RECREATION	OLSON PARK CAMPGROUND	24.88_
				TOTAL:	240.34
DOLL DISTRIBUTING LLC	8/25/17	BEER	LIQUOR	NON-DEPARTMENTAL	2,225.45
	8/25/17	BEER	LIQUOR	NON-DEPARTMENTAL	7,698.60
	8/25/17	BEER	LIQUOR	NON-DEPARTMENTAL	73.85
	8/25/17	BEER	LIQUOR	NON-DEPARTMENTAL	3,137.20
	8/25/17	BEER	LIQUOR	NON-DEPARTMENTAL	8,671.55
	8/25/17	WATER	LIQUOR	O-GEN MISC	52.00_
				TOTAL:	21,858.65
DUININCK INC	8/25/17	STREET PATCHES	GENERAL FUND	PAVED STREETS	341.28
	8/25/17	STREET PATCHES	GENERAL FUND	PAVED STREETS	1,049.22
	8/25/17	STREET PATCHES	GENERAL FUND	PAVED STREETS	1,042.01
	8/25/17	STREET PATCHES	GENERAL FUND	PAVED STREETS	381.57
	8/25/17	CLASS 5 GRAVEL	WATER	M-TRANS MAINS	126.56_
				TOTAL:	2,940.64
ECHO GROUP INC	8/25/17	CITY HALL LIGHTS	GENERAL FUND	GENERAL GOVT BUILDINGS	73.20
	8/25/17	BUSS FIELD RESTROOMS	RECREATION	PARK AREAS	24.07
	8/25/17	MAINTENANCE HANGAR LIGHTS	AIRPORT	O-GEN MISC	78.90
	8/25/17	RETURN BULBS	AIRPORT	O-GEN MISC	73.95-
				TOTAL:	102.22
ECUMEN THE MEADOWS	8/25/17	LIGHTING EFFICIENCY REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	84.00_
				TOTAL:	84.00
EHRLERS & ASSOCIATES INC	8/25/17	STUDENT HOUSING LOAN DOCS/	GENERAL FUND	ADMINISTRATION	470.00_
				TOTAL:	470.00
EZ-WASH	8/25/17	CAR WASHES	GENERAL FUND	POLICE ADMINISTRATION	116.00_
				TOTAL:	116.00
FASTENAL COMPANY	8/25/17	BITS	RECREATION	PARK AREAS	13.61_
				TOTAL:	13.61
FERGUSON ENTERPRISES INC #226	8/25/17	URINAL FLUSH VALVE CARTRID	WATER	M-DIST STRUCTURES	68.76_
				TOTAL:	68.76
FIFE WATER SERVICES INC	8/25/17	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	11,069.10_
				TOTAL:	11,069.10
FLAHERTY & HOOD PA	8/25/17	LABOR/EMPLOYMENT CONSULTAT	GENERAL FUND	POLICE ADMINISTRATION	4,387.50_
				TOTAL:	4,387.50
FRONTIER COMMUNICATION SERVICES	8/25/17	PHONE SERVICE	GENERAL FUND	MAYOR AND COUNCIL	60.93
	8/25/17	PHONE SERVICE	GENERAL FUND	ADMINISTRATION	489.20
	8/25/17	PHONE SERVICE	GENERAL FUND	CLERK'S OFFICE	178.67
	8/25/17	PHONE SERVICE	GENERAL FUND	ACCOUNTING	66.76
	8/25/17	PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	162.98
	8/25/17	PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	139.11
	8/25/17	PHONE SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	25.90
	8/25/17	PHONE SERVICE	GENERAL FUND	FIRE ADMINISTRATION	223.40
	8/25/17	PHONE SERVICE	GENERAL FUND	PAVED STREETS	137.08

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	8/25/17	PHONE SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	269.35
	8/25/17	PHONE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	198.67
	8/25/17	PHONE SERVICE	RECREATION	GOLF COURSE-GREEN	179.61
	8/25/17	PHONE SERVICE	RECREATION	PARK AREAS	155.03
	8/25/17	BAC-FIRE ALARMS	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	95.96
	8/25/17	PHONE SERVICE	LIQUOR	O-GEN MISC	180.81
	8/25/17	PHONE SERVICE	AIRPORT	O-GEN MISC	89.96
	8/25/17	PHONE SERVICE	DATA PROCESSING	DATA PROCESSING	123.59
	8/25/17	PHONE SERVICE	DATA PROCESSING	COPIER/FAX	24.83
				TOTAL:	2,801.84
GOVERNMENT FINANCE OFFICERS ASSOCIATIO	8/25/17	MEMBERSHIP	GENERAL FUND	ACCOUNTING	150.00
	8/25/17	GAAFR REVIEW NEWSLETTER	GENERAL FUND	ACCOUNTING	50.00
				TOTAL:	200.00
GRAHAM TIRE OF WORTHINGTON INC	8/25/17	NEW TIRES ON #437	GENERAL FUND	PAVED STREETS	469.72
	8/25/17	OIL CHANGE #430	GENERAL FUND	PAVED STREETS	31.94
	8/25/17	OIL CHANGE #430	GENERAL FUND	PAVED STREETS	11.00
	8/25/17	OIL CHANGE #507	RECREATION	PARK AREAS	8.29
	8/25/17	OIL CHANGE #507	RECREATION	PARK AREAS	11.00
				TOTAL:	531.95
GRAINGER	8/25/17	WARNING STICKER	ELECTRIC	M-DISTR UNDERGRND LINE	27.18
	8/25/17	WARNING STICKER	ELECTRIC	M-DISTR UNDERGRND LINE	11.76
				TOTAL:	38.94
GREATER ROUND LAKE COMMUNITY ASSOCIATI	8/25/17	USE OF FACILITY-TRAINING	GENERAL FUND	SECURITY CENTER	125.00
	8/25/17	USE OF FACILITY-TRAINING	GENERAL FUND	SECURITY CENTER	125.00
				TOTAL:	250.00
HARVEY SIGN SERVICE LLC	8/25/17	STATION TOWER SIGN	GENERAL FUND	FIRE ADMINISTRATION	200.87
				TOTAL:	200.87
RODNEY D HARVEY	8/25/17	LETTER NEW TRUCK #407	GENERAL FUND	PAVED STREETS	105.00
				TOTAL:	105.00
HAWKINS INC	8/25/17	1 TON CHLORINE	WATER	O-PURIFY	657.00
				TOTAL:	657.00
HD SUPPLY WATERWORKS LTD	8/25/17	CATCH BASIN REPAIR	STORM WATER MANAGE	STREET CLEANING	387.45
				TOTAL:	387.45
HOPE HAVEN INC	8/25/17	FORMING STAKES	GENERAL FUND	PAVED STREETS	28.00
	8/25/17	LATH	IMPROVEMENT CONST	HUMISTON AVE & 5TH AVE	17.75
				TOTAL:	45.75
INTEGRITY AVIATION INC	8/25/17	FBO MGMT FEE AUG	AIRPORT	O-GEN MISC	2,116.00
				TOTAL:	2,116.00
INTL UNION LOCAL #49	8/25/17	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	75.70
	8/25/17	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	70.89
	8/25/17	UNION DUES	RECREATION	NON-DEPARTMENTAL	68.16
	8/25/17	UNION DUES	RECREATION	NON-DEPARTMENTAL	68.18
	8/25/17	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	14.03
	8/25/17	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	17.90
	8/25/17	UNION DUES	WATER	NON-DEPARTMENTAL	96.36

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	8/25/17	UNION DUES	WATER	NON-DEPARTMENTAL	100.49
	8/25/17	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	120.38
	8/25/17	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	119.02
	8/25/17	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	4.87
	8/25/17	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	3.02
				TOTAL:	759.00
JERRY'S AUTO SUPPLY	8/25/17	BACK-UP BULP	GENERAL FUND	FIRE ADMINISTRATION	8.29
	8/25/17	PLUG FOR #407	GENERAL FUND	PAVED STREETS	5.92
	8/25/17	HALOGEN BULB #507	RECREATION	PARK AREAS	9.29
				TOTAL:	23.50
JOHNSON BROTHERS LIQUOR CO	8/25/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,720.50
	8/25/17	WINE	LIQUOR	NON-DEPARTMENTAL	2,196.07
	8/25/17	MIX	LIQUOR	NON-DEPARTMENTAL	24.00
	8/25/17	BEER	LIQUOR	NON-DEPARTMENTAL	21.99
	8/25/17	FREIGHT	LIQUOR	O-SOURCE MISC	48.69
	8/25/17	FREIGHT	LIQUOR	O-SOURCE MISC	62.53
				TOTAL:	7,073.78
KM GRAPHICS	8/25/17	BUSINESS CARDS	GENERAL FUND	FIRE ADMINISTRATION	25.00
				TOTAL:	25.00
LAMPERTS YARDS INC-2602004	8/25/17	REROD	GENERAL FUND	PAVED STREETS	20.56
				TOTAL:	20.56
LAW ENF LABOR SERV INC #4	8/25/17	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	563.50
	8/25/17	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	563.50
				TOTAL:	1,127.00
LAWNS PLUS	8/25/17	SPRAY LAWN, ROCKS, CRACKS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	145.00
				TOTAL:	145.00
LYNN PEAVEY CO	8/25/17	EVIDENCE MARKERS	GENERAL FUND	POLICE ADMINISTRATION	87.50
	8/25/17	EVIDENCE MARKERS	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	67.00
				TOTAL:	154.50
MARKS TOWING & REPAIR OF WORTHINGTON I	8/25/17	TOW #17-9154	GENERAL FUND	POLICE ADMINISTRATION	75.00
				TOTAL:	75.00
MC CUEN CONSTRUCTION INC	8/25/17	#2 2017 SAP CONCRETE RECON	IMPROVEMENT CONST	NON-DEPARTMENTAL	8,974.20
	8/25/17	#2 2017 SAP CONCRETE RECON	IMPROVEMENT CONST	HUMISTON AVE & 5TH AVE	179,484.00
				TOTAL:	170,509.80
MIDWEST ENGINEERING	8/25/17	CHERMAK SUBDV SURVEY/PREP	IMPROVEMENT CONST	BLOCK A CHERMAK ALLEY	3,225.00
				TOTAL:	3,225.00
MINNESOTA BENEFIT ASSOCIATION	8/25/17	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	56.50
	8/25/17	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	56.50
	8/25/17	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	47.78
	8/25/17	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	47.78
	8/25/17	INSURANCE	GENERAL FUND	PAVED STREETS	174.01
	8/25/17	INSURANCE	GENERAL FUND	PUBLIC WORK SHOP	9.67
	8/25/17	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	41.84
	8/25/17	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	41.84
	8/25/17	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	24.62

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	8/25/17	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	24.62
	8/25/17	INSURANCE	RECREATION	PARK AREAS	2.43
	8/25/17	MN BENEFITS	WATER	NON-DEPARTMENTAL	4.79
	8/25/17	MN BENEFITS	WATER	NON-DEPARTMENTAL	4.79
	8/25/17	INSURANCE	WATER	GENERAL ADMIN	32.08
	8/25/17	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	18.43
	8/25/17	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	17.26
	8/25/17	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	103.11
	8/25/17	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	102.01
	8/25/17	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABOR	96.92
	8/25/17	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	0.01
	8/25/17	INSURANCE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	0.01
	8/25/17	INSURANCE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	96.92
	8/25/17	INSURANCE	MUNICIPAL WASTEWAT	GENERAL ADMIN	25.66
	8/25/17	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	8/25/17	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	8/25/17	INSURANCE	ELECTRIC	O-SOURCE SUPER & ENG	9.76
	8/25/17	INSURANCE	ELECTRIC	O-DISTR SUPER & ENG	175.66
	8/25/17	INSURANCE	ELECTRIC	M-SOURCE SUPER & ENF	9.76
	8/25/17	INSURANCE	ELECTRIC	GENERAL ADMIN	156.10
	8/25/17	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	0.32
	8/25/17	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	1.49
	8/25/17	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	0.30
	8/25/17	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	1.40
	8/25/17	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	19.43
	8/25/17	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	19.43
	8/25/17	INSURANCE	AIRPORT	O-GEN MISC	7.24
				TOTAL:	1,504.91
MISCELLANEOUS V AGWA SIMON P	8/25/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	48.21
AGWA SIMON P	8/25/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.58
BASCHE MARCIA	8/25/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	15.00
DAY SUN	8/25/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	17.73
DAY SUN	8/25/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.49
EASTMAN DAVID J	8/25/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	67.03
EASTMAN DAVID J	8/25/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.48
ELSING SHAWN	8/25/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
GORGIO OBANG O	8/25/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	40.31
GORGIO OBANG O	8/25/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.58
HALE DENNIS	8/25/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	15.00
HTOO DOE	8/25/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	43.01
HTOO DOE	8/25/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.47
MILLER ELLEN	8/25/17	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	95.00
TEERINK RON	8/25/17	CUSTOMER REBATE	ELECTRIC	ACCTS-METER READING	50.00
THK OF MINNESOTA LLC	8/25/17	SITE PREP ASSISTANCE	TI DIST #7, REDEV	SITE PREP ASSISTANCE	19,650.00
				TOTAL:	20,093.89
MN CHILD SUPPORT PAYMENT CTR	8/25/17	SUPPORT ORDER	GENERAL FUND	NON-DEPARTMENTAL	304.56
				TOTAL:	304.56
MTI DISTRIBUTING INC	8/25/17	AERIFIER	RECREATION	SOCCER COMPLEX	17,182.16
				TOTAL:	17,182.16
MURRAY COUNTY ATTORNEY'S OFFICE	8/25/17	SEIZED PROPERTY-BROWN/BUND PD TASK FORCE		BUFFALO RIDGE DRUG TAS	33.80
				TOTAL:	33.80

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
MURRAY COUNTY SHERIFFS OFFICE	8/25/17	TOW REIMBURSEMENT #12-368M PD TASK FORCE		BUFFALO RIDGE DRUG TAS	213.50
	8/25/17	REIMBURSE LARSON HOTEL-CLA PD TASK FORCE		BUFFALO RIDGE DRUG TAS	476.36_
		TOTAL:			689.86
NARTEC INC	8/25/17	METH TEST AMPULES	GENERAL FUND	POLICE ADMINISTRATION	635.36_
		TOTAL:			635.36
NCPERS MINNESOTA 851801	8/25/17	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	159.50
	8/25/17	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	157.28
	8/25/17	INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	16.00
	8/25/17	LIFE INS	RECREATION	NON-DEPARTMENTAL	31.61
	8/25/17	LIFE INS	RECREATION	NON-DEPARTMENTAL	31.62
	8/25/17	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	3.60
	8/25/17	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	3.60
	8/25/17	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	6.51
	8/25/17	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	8.30
	8/25/17	LIFE INS	WATER	NON-DEPARTMENTAL	22.79
	8/25/17	LIFE INS	WATER	NON-DEPARTMENTAL	24.82
	8/25/17	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	25.86
	8/25/17	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	25.82
	8/25/17	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	36.04
	8/25/17	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	35.96
	8/25/17	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	2.09
	8/25/17	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	0.60
	8/25/17	LIFE INS	LIQUOR	NON-DEPARTMENTAL	16.00
	8/25/17	LIFE INS	LIQUOR	NON-DEPARTMENTAL	16.00
	8/25/17	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
	8/25/17	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00_
		TOTAL:			656.00
NICOLE R KEMPMA	8/25/17	CLEANING JULY MOVIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	568.58_
		TOTAL:			568.58
NOBLES COUNTY AUDITOR/TREASURER	8/25/17	LEASE PAYMENT UTILITIES	WATER	O-DISTR RENTS	150.57
	8/25/17	LEASE PAYMENT UTILITIES	WATER	ADMIN RENT	301.13
	8/25/17	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	O-PURIFY MISC	120.45
	8/25/17	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	ADMIN RENT	240.91
	8/25/17	LEASE PAYMENT UTILITIES	ELECTRIC	O-DISTR RENTS	722.72
	8/25/17	LEASE PAYMENT UTILITIES	ELECTRIC	ADMIN RENT	1,475.55_
		TOTAL:			3,011.33
ONE OFFICE SOURCE	8/25/17	LEGAL PADS	GENERAL FUND	ADMINISTRATION	9.99
	8/25/17	CARTRIDGE	GENERAL FUND	ACCOUNTING	92.99
	8/25/17	DIVIDER INSERTS	GENERAL FUND	AUDITS AND BUDGETS	27.00
	8/25/17	PINK PAPER, ENVELOPES	GENERAL FUND	ENGINEERING ADMIN	25.89
	8/25/17	PINK PAPER, ENVELOPES	GENERAL FUND	ECONOMIC DEVELOPMENT	19.00
	8/25/17	TRASH BAGS	GENERAL FUND	GENERAL GOVT BUILDINGS	38.98
	8/25/17	PROTECTOR SHEETS	GENERAL FUND	POLICE ADMINISTRATION	8.99
	8/25/17	BINDER CLIPS, POST-IT NOTE	GENERAL FUND	SECURITY CENTER	11.62
	8/25/17	BINDER CLIPS, POST-IT NOTE	GENERAL FUND	SECURITY CENTER	11.62
	8/25/17	PENS, SHARPIES, JR LEGAL P	GENERAL FUND	SECURITY CENTER	15.94
	8/25/17	PENS, SHARPIES, JR LEGAL P	GENERAL FUND	SECURITY CENTER	15.95
	8/25/17	CARTRIDGES, PENCIL SHARPEN	GENERAL FUND	PAVED STREETS	97.88
	8/25/17	CALENDAR DATE BOOK	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	16.51
	8/25/17	RECEIPT BOOK	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	3.80
	8/25/17	COPIER PAPER	WATER	ADMIN OFFICE SUPPLIES	31.92

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	8/25/17	COPIER PAPER	WATER	ACCTS-RECORDS & COLLEC	67.83
	8/25/17	COPIER PAPER	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	31.92
	8/25/17	COPIER PAPER	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	67.83
	8/25/17	COPIER PAPER	ELECTRIC	ADMIN OFFICE SUPPLIES	67.83
	8/25/17	COPIER PAPER	ELECTRIC	ACCTS-RECORDS & COLLEC	131.67
	8/25/17	CHAIRMAT	DATA PROCESSING	DATA PROCESSING	93.16
	8/25/17	STICKY NOTES	DATA PROCESSING	DATA PROCESSING	8.60_
				TOTAL:	896.92
PAUSTIS & SONS	8/25/17	WINE	LIQUOR	NON-DEPARTMENTAL	540.00
	8/25/17	WINE	LIQUOR	NON-DEPARTMENTAL	3,496.00
	8/25/17	FREIGHT	LIQUOR	O-SOURCE MISC	8.75
	8/25/17	FREIGHT	LIQUOR	O-SOURCE MISC	45.00_
				TOTAL:	4,089.75
MN PEIP	8/25/17	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	382.00
	8/25/17	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	8,105.52
	8/25/17	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	8,061.98
	8/25/17	STEFFL 7/14/17	GENERAL FUND	NON-DEPARTMENTAL	191.00
	8/25/17	STEFFL 7/28/17	GENERAL FUND	NON-DEPARTMENTAL	191.00
	8/25/17	HEALTH INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	2,219.14
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	MAYOR AND COUNCIL	594.60
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	MAYOR AND COUNCIL	594.60
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	ADMINISTRATION	694.63
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	ADMINISTRATION	694.63
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	CLERK'S OFFICE	844.28
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	CLERK'S OFFICE	844.28
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	ACCOUNTING	700.60
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	ACCOUNTING	700.60
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	ENGINEERING ADMIN	1,300.86
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	ENGINEERING ADMIN	1,104.21
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	ECONOMIC DEVELOPMENT	803.02
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	ECONOMIC DEVELOPMENT	803.02
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	GENERAL GOVT BUILDINGS	111.49
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	GENERAL GOVT BUILDINGS	111.49
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	POLICE ADMINISTRATION	13,008.63
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	POLICE ADMINISTRATION	12,797.33
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	POLICE ADMINISTRATION	211.30
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	SECURITY CENTER	2,308.37
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	SECURITY CENTER	2,308.36
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	SECURITY CENTER	2,308.37
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	SECURITY CENTER	2,308.36
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	ANIMAL CONTROL ENFORCE	148.65
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	ANIMAL CONTROL ENFORCE	148.65
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	PAVED STREETS	83.50
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	PAVED STREETS	2,476.00
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	PAVED STREETS	2,477.35
	8/25/17	STEFFL 7/14/17	GENERAL FUND	PAVED STREETS	371.10
	8/25/17	STEFFL 7/28/17	GENERAL FUND	PAVED STREETS	371.10
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	PUBLIC WORK SHOP	273.49
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	PUBLIC WORK SHOP	409.50
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	SIGNS AND SIGNALS	658.70
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	CODE ENFORCEMENT	302.87
	8/25/17	HEALTH INS ADMIN	GENERAL FUND	CODE ENFORCEMENT	302.87
	8/25/17	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	148.65
	8/25/17	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	148.65

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	8/25/17	HEALTH INS ADMIN	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	222.97
	8/25/17	HEALTH INS ADMIN	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	222.97
	8/25/17	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	1,029.06
	8/25/17	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	1,029.06
	8/25/17	HEALTH INSURANCE	RECREATION	NON-DEPARTMENTAL	150.20
	8/25/17	HEALTH INS ADMIN	RECREATION	SOCCER COMPLEX	546.98
	8/25/17	HEALTH INS ADMIN	RECREATION	SOCCER COMPLEX	546.98
	8/25/17	HEALTH INS ADMIN	RECREATION	PARK AREAS	1,649.50
	8/25/17	HEALTH INS ADMIN	RECREATION	PARK AREAS	1,540.23
	8/25/17	HEALTH INS ADMIN	RECREATION	OLSON PARK CAMPGROUND	34.73
	8/25/17	HEALTH INS ADMIN	RECREATION	OLSON PARK CAMPGROUND	34.73
	8/25/17	HEALTH INS ADMIN	RECREATION	TREE REMOVAL	696.96
	8/25/17	HEALTH INS ADMIN	RECREATION	TREE REMOVAL	806.23
	8/25/17	HEALTH INS PREMIUM	ECONOMIC DEV AUTHO	NON-DEPARTMENTAL	1.61
	8/25/17	HEALTH INS PREMIUM	ECONOMIC DEV AUTHO	NON-DEPARTMENTAL	1.61
	8/25/17	HEALTH INS ADMIN	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	37.16
	8/25/17	HEALTH INS ADMIN	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	37.16
	8/25/17	HEALTH INS PREMIUM	PIR/TRUNKS	NON-DEPARTMENTAL	61.53
	8/25/17	HEALTH INS PREMIUM	PIR/TRUNKS	NON-DEPARTMENTAL	61.53
	8/25/17	HEALTH INS ADMIN	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	246.14
	8/25/17	HEALTH INS ADMIN	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	246.14
	8/25/17	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	254.60
	8/25/17	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	314.48
	8/25/17	HEALTH INS ADMIN	IMPROVEMENT CONST	NORTH MICMILLAN RECONS	17.37
	8/25/17	HEALTH INS ADMIN	IMPROVEMENT CONST	NORTH MICMILLAN RECONS	17.37
	8/25/17	HEALTH INS ADMIN	IMPROVEMENT CONST	LAKE ST-3RD TO 6TH TRAI	88.51
	8/25/17	HEALTH INS ADMIN	IMPROVEMENT CONST	LAKE ST-3RD TO 6TH TRAI	35.17
	8/25/17	HEALTH INS ADMIN	IMPROVEMENT CONST	2017 DIAGONAL RD OVERL	121.56
	8/25/17	HEALTH INS ADMIN	IMPROVEMENT CONST	2017 DIAGONAL RD OVERL	552.30
	8/25/17	HEALTH INS ADMIN	IMPROVEMENT CONST	HAGGE-DIAGONAL TO TOWE	121.56
	8/25/17	HEALTH INS ADMIN	IMPROVEMENT CONST	HUMISTON AVE & 5TH AVE	858.57
	8/25/17	HEALTH INS ADMIN	IMPROVEMENT CONST	HUMISTON AVE & 5TH AVE	361.48
	8/25/17	HEALTH INS ADMIN	IMPROVEMENT CONST	SCHAAP DRIVE-ECKERSON/	43.41
	8/25/17	HEALTH INS ADMIN	IMPROVEMENT CONST	DARLING DR-BURLINGTON	43.41
	8/25/17	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	615.18
	8/25/17	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	676.89
	8/25/17	HEALTH INS ADMIN	WATER	O-SOURCE WELLS & SPRNG	12.91
	8/25/17	HEALTH INS ADMIN	WATER	O-PUMPING	155.52
	8/25/17	HEALTH INS ADMIN	WATER	O-PUMPING	260.01
	8/25/17	HEALTH INS ADMIN	WATER	O-PURIFY LABOR	275.55
	8/25/17	HEALTH INS ADMIN	WATER	O-PURIFY LABOR	338.97
	8/25/17	HEALTH INS ADMIN	WATER	O-DISTR SUPER AND ENG	546.98
	8/25/17	HEALTH INS ADMIN	WATER	O-DISTR SUPER AND ENG	546.98
	8/25/17	HEALTH INS ADMIN	WATER	O-DIST UNDERGRND LINES	781.48
	8/25/17	HEALTH INS ADMIN	WATER	O-DIST UNDERGRND LINES	717.54
	8/25/17	HEALTH INS ADMIN	WATER	O-DISTR MISC	298.07
	8/25/17	HEALTH INS ADMIN	WATER	O-DISTR MISC	535.71
	8/25/17	HEALTH INS ADMIN	WATER	M-TRANS MAINS	384.39
	8/25/17	HEALTH INS ADMIN	WATER	M-TRANS MAINS	118.83
	8/25/17	HEALTH INS ADMIN	WATER	M-TRANS HYDRANTS	83.94
	8/25/17	HEALTH INS ADMIN	WATER	M-TRANS HYDRANTS	51.11
	8/25/17	HEALTH INS ADMIN	WATER	M-DISTR METERS	7.40
	8/25/17	HEALTH INS ADMIN	WATER	M-DISTR METERS	18.87
	8/25/17	HEALTH INS ADMIN	WATER	GENERAL ADMIN	82.05
	8/25/17	HEALTH INS ADMIN	WATER	GENERAL ADMIN	74.30
	8/25/17	HEALTH INS ADMIN	WATER	ADMIN OFFICE SUPPLIES	3.23

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	8/25/17	HEALTH INS ADMIN	WATER	ACCTS-METER READING	54.70
	8/25/17	HEALTH INS ADMIN	WATER	ACCTS-METER READING	109.40
	8/25/17	HEALTH INS ADMIN	WATER	ACCTS-RECORDS & COLLEC	168.20
	8/25/17	HEALTH INS ADMIN	WATER	ACCTS-RECORDS & COLLEC	168.20
	8/25/17	HEALTH INS ADMIN	WATER	PROJECT #1	438.53
	8/25/17	HEALTH INS ADMIN	WATER	PROJECT #1	362.54
	8/25/17	HEALTH INS ADMIN	WATER	PROJECT #9	72.73
	8/25/17	HEALTH INS ADMIN	WATER	PROJECT #9	297.53
	8/25/17	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	1,306.78
	8/25/17	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	1,309.27
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	208.39
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	208.39
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	93.09
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	111.01
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	486.24
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	486.24
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY LABOR	495.63
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY LABOR	584.02
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	701.36
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	709.98
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY MISC	14.87
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY MISC	14.87
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	86.61
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	473.60
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-SOURCE MISC	653.90
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-SOURCE MISC	71.93
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	652.52
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	708.80
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	GENERAL ADMIN	65.64
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	GENERAL ADMIN	59.44
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	3.23
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	138.28
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	138.28
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	PROJECT #6	8.68
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	PROJECT #6	8.68
	8/25/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	PROJECT #15	34.73
	8/25/17	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	1,128.61
	8/25/17	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	1,101.26
	8/25/17	HEALTH INSURANCE	ELECTRIC	NON-DEPARTMENTAL	273.48
	8/25/17	HEALTH INS ADMIN	ELECTRIC	O-DISTR UNDERGRND LINE	318.09
	8/25/17	HEALTH INS ADMIN	ELECTRIC	O-DISTR UNDERGRND LINE	109.40
	8/25/17	HEALTH INS ADMIN	ELECTRIC	O-DISTR MISC	549.46
	8/25/17	HEALTH INS ADMIN	ELECTRIC	O-DISTR MISC	290.89
	8/25/17	HEALTH INS ADMIN	ELECTRIC	M-SOURCE STRUCTURES	69.46
	8/25/17	HEALTH INS ADMIN	ELECTRIC	M-SOURCE MISC	69.46
	8/25/17	HEALTH INS ADMIN	ELECTRIC	M-CISTR SUPER & ENG	59.13
	8/25/17	HEALTH INS ADMIN	ELECTRIC	M-DISTR STATION EQUIPM	186.24
	8/25/17	HEALTH INS ADMIN	ELECTRIC	M-DISTR UNDERGRND LINE	436.60
	8/25/17	HEALTH INS ADMIN	ELECTRIC	M-DISTR UNDERGRND LINE	102.37
	8/25/17	HEALTH INS ADMIN	ELECTRIC	M-DISTR ST LITE & SIG	259.48
	8/25/17	HEALTH INS ADMIN	ELECTRIC	M-DISTR PLANT MISC	127.84
	8/25/17	HEALTH INS ADMIN	ELECTRIC	GENERAL ADMIN	399.29
	8/25/17	HEALTH INS ADMIN	ELECTRIC	GENERAL ADMIN	361.59
	8/25/17	HEALTH INS ADMIN	ELECTRIC	ADMIN OFFICE SUPPLIES	32.28
	8/25/17	HEALTH INS ADMIN	ELECTRIC	ACCTS-METER READING	54.69
	8/25/17	HEALTH INS ADMIN	ELECTRIC	ACCTS-METER READING	96.25

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	8/25/17	HEALTH INS ADMIN	ELECTRIC	ACCTS-RECORDS & COLLEC	757.91
	8/25/17	HEALTH INS ADMIN	ELECTRIC	ACCTS-RECORDS & COLLEC	757.91
	8/25/17	HEALTH INS ADMIN	ELECTRIC	ACCTS-ASSISTANCE	148.64
	8/25/17	HEALTH INS ADMIN	ELECTRIC	ACCTS-ASSISTANCE	148.64
	8/25/17	HEALTH INS ADMIN	ELECTRIC	FA DISTR UNDRGRND COND	798.22
	8/25/17	HEALTH INS ADMIN	ELECTRIC	FA DISTR UNDRGRND COND	983.40
	8/25/17	HEALTH INS ADMIN	ELECTRIC	FA DISTR UNDRGRND COND	231.25
	8/25/17	HEALTH INS ADMIN	ELECTRIC	FA DISTR UNDRGRND COND	122.85
	8/25/17	HEALTH INS ADMIN	ELECTRIC	FA DISTR ST LITE & SIG	321.11
	8/25/17	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	74.55
	8/25/17	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	18.23
	8/25/17	HEALTH INS ADMIN	STORM WATER MANAGE	STORM DRAINAGE	143.88
	8/25/17	HEALTH INS ADMIN	STORM WATER MANAGE	STORM DRAINAGE	82.39
	8/25/17	HEALTH INS ADMIN	STORM WATER MANAGE	PROJECT #13	155.17
	8/25/17	HEALTH INS ADMIN	STORM WATER MANAGE	PROJECT #13	27.52
	8/25/17	HEALTH INS ADMIN	STORM WATER MANAGE	PROJECT #16	17.38
	8/25/17	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	222.96
	8/25/17	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	222.96
	8/25/17	HEALTH INS ADMIN	LIQUOR	O-GEN MISC	891.90
	8/25/17	HEALTH INS ADMIN	LIQUOR	O-GEN MISC	891.90
	8/25/17	HEALTH INS PREMIUM	AIRPORT	NON-DEPARTMENTAL	3.13
	8/25/17	HEALTH INS ADMIN	AIRPORT	PROJECT #5	17.35
	8/25/17	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	331.35
	8/25/17	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	331.35
	8/25/17	HEALTH INS ADMIN	DATA PROCESSING	DATA PROCESSING	1,099.92
	8/25/17	HEALTH INS ADMIN	DATA PROCESSING	DATA PROCESSING	1,099.92_
				TOTAL:	118,677.88
PEPSI COLA BOTTLING CO	8/25/17	MIX	LIQUOR	NON-DEPARTMENTAL	137.80
	8/25/17	MIX	LIQUOR	NON-DEPARTMENTAL	60.00_
				TOTAL:	197.80
PHILLIPS WINE & SPIRITS INC	8/25/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	6,564.58
	8/25/17	WINE	LIQUOR	NON-DEPARTMENTAL	279.75
	8/25/17	MIX	LIQUOR	NON-DEPARTMENTAL	23.25
	8/25/17	FREIGHT	LIQUOR	O-SOURCE MISC	123.33
	8/25/17	FREIGHT	LIQUOR	O-SOURCE MISC	10.14_
				TOTAL:	7,001.05
RACOM CORP	8/25/17	MAINTENANCE CONTRACT	GENERAL FUND	POLICE ADMINISTRATION	486.16
	8/25/17	PAGER BELT CLIP	GENERAL FUND	FIRE ADMINISTRATION	15.00_
				TOTAL:	501.16
REITH JOSEPH	8/25/17	REIMBURSE UNIFORMS	GENERAL FUND	SECURITY CENTER	48.00
	8/25/17	REIMBURSE UNIFORMS	GENERAL FUND	SECURITY CENTER	48.00_
				TOTAL:	96.00
RUNNINGS SUPPLY INC-ACCT#9502440	8/25/17	PLANT SUPPLIES	WATER	O-PURIFY MISC	29.25
	8/25/17	SMALL TOOLS	WATER	O-DIST UNDERGRND LINES	12.78
	8/25/17	SHOP SUPPLIES	WATER	O-DISTR MISC	21.35_
				TOTAL:	63.38
RUNNINGS SUPPLY INC-ACCT#9502485	8/25/17	SUPER GLUE	GENERAL FUND	POLICE ADMINISTRATION	5.58
	8/25/17	ANT/ROACH SPRAY	GENERAL FUND	POLICE ADMINISTRATION	9.98
	8/25/17	BRAKE FLUID, FLY RIBBON	GENERAL FUND	SECURITY CENTER	6.97
	8/25/17	BRAKE FLUID, FLY RIBBON	GENERAL FUND	SECURITY CENTER	6.97

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	8/25/17	ENGINE OIL	GENERAL FUND	PAVED STREETS	11.34
	8/25/17	HITCH PIN #407	GENERAL FUND	PAVED STREETS	3.99
	8/25/17	FLOWER & SPRAY PUMPS	RECREATION	PARK AREAS	239.98
	8/25/17	NUTS/BOLTS	RECREATION	PARK AREAS	1.69
	8/25/17	TRUCK WASH CONCENTRATE	RECREATION	PARK AREAS	4.99
	8/25/17	SAW BLADES	RECREATION	PARK AREAS	19.99
	8/25/17	WAX	RECREATION	PARK AREAS	14.48
	8/25/17	WATERING WANDS	RECREATION	PARK AREAS	33.96
	8/25/17	BAR OIL	RECREATION	TREE REMOVAL	10.99
				TOTAL:	370.91
SCHWALBACH ACE HARDWARE-5930	8/25/17	SPRINKLER REPAIRS	GENERAL FUND	PAVED STREETS	10.22
	8/25/17	SPRINKLER REPAIR	GENERAL FUND	PAVED STREETS	1.98
	8/25/17	BUSS FIELD OUTLET BOX	RECREATION	PARK AREAS	4.99
	8/25/17	RETURNED OUTLET BOX	RECREATION	PARK AREAS	4.99-
	8/25/17	TRIMMER LINES	RECREATION	PARK AREAS	105.27
	8/25/17	PRUNERS	RECREATION	TREE REMOVAL	74.98
				TOTAL:	192.45
SECURE BENEFITS SYSTEMS CORP	8/25/17	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	55.66
	8/25/17	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	56.24
	8/25/17	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	1,042.48
	8/25/17	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	1,042.48
	8/25/17	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	1,395.22
	8/25/17	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	1,411.77
	8/25/17	MONTHLY ADMIN FEE	GENERAL FUND	OTHER GEN GOVT MISC	20.00
	8/25/17	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	9.00
	8/25/17	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	9.03
	8/25/17	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	324.16
	8/25/17	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	324.68
	8/25/17	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	1.69
	8/25/17	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	1.47
	8/25/17	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	76.31
	8/25/17	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	66.82
	8/25/17	ADMIN FEE	WATER	NON-DEPARTMENTAL	0.60
	8/25/17	ADMIN FEE	WATER	NON-DEPARTMENTAL	0.54
	8/25/17	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	29.75
	8/25/17	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	27.15
	8/25/17	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	11.53
	8/25/17	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	11.64
	8/25/17	CHILD CARE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	137.50
	8/25/17	CHILD CARE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	137.50
	8/25/17	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	348.75
	8/25/17	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	353.96
	8/25/17	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	3.99
	8/25/17	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	3.99
	8/25/17	CHILD CARE	ELECTRIC	NON-DEPARTMENTAL	104.16
	8/25/17	CHILD CARE	ELECTRIC	NON-DEPARTMENTAL	104.16
	8/25/17	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	97.32
	8/25/17	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	97.32
	8/25/17	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	0.48
	8/25/17	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	0.20
	8/25/17	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	15.58
	8/25/17	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	7.30
	8/25/17	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	4.50
	8/25/17	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	4.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	8/25/17	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	79.17
	8/25/17	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	79.17
	8/25/17	ADMIN FEE	AIRPORT	NON-DEPARTMENTAL	0.30
	8/25/17	ADMIN FEE	AIRPORT	NON-DEPARTMENTAL	0.14
	8/25/17	UNREIMBURSED MEDICAL	AIRPORT	NON-DEPARTMENTAL	5.47
	8/25/17	UNREIMBURSED MEDICAL	AIRPORT	NON-DEPARTMENTAL	3.56
	8/25/17	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	2.25
	8/25/17	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	2.25
	8/25/17	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	84.00
	8/25/17	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	84.00_
				TOTAL:	7,679.74
SHEEHAN MACK SALES/EQUIP INC	8/25/17	PARTS FOR #425	GENERAL FUND	PAVED STREETS	32.02_
				TOTAL:	32.02
SHINE BROS CORP OF MN	8/25/17	REBAR	GENERAL FUND	PAVED STREETS	17.20
	8/25/17	REBAR	GENERAL FUND	PAVED STREETS	21.50
	8/25/17	CHANNEL #407	GENERAL FUND	PAVED STREETS	162.21
	8/25/17	CHANNEL #407	GENERAL FUND	PAVED STREETS	162.21
	8/25/17	JACK STANDS	GENERAL FUND	ICE AND SNOW REMOVAL	16.45
	8/25/17	REBAR	ELECTRIC	M-DISTR UNDERGRND LINE	4.22
	8/25/17	REBAR-CEMENT LIDS	STORM WATER MANAGE	STORM DRAINAGE	43.00_
				TOTAL:	426.79
SOUTHERN GLAZER'S OF MN	8/25/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	8,682.72
	8/25/17	WINE	LIQUOR	NON-DEPARTMENTAL	1,456.00
	8/25/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	37.50-
	8/25/17	FREIGHT	LIQUOR	O-SOURCE MISC	150.81
	8/25/17	FREIGHT	LIQUOR	O-SOURCE MISC	9.71
	8/25/17	FREIGHT	LIQUOR	O-SOURCE MISC	33.30_
				TOTAL:	10,295.04
SOUTHWEST REGIONAL DEVELOPMENT COMM	8/25/17	ZONING CODE CONT REVISED A	GENERAL FUND	ECONOMIC DEVELOPMENT	55.00
	8/25/17	ZONING CODE CONTRACT JULY	GENERAL FUND	ECONOMIC DEVELOPMENT	4,011.72_
				TOTAL:	4,066.72
SRF CONSULTING GROUP INC	8/25/17	TH59 CORRIDOR STUDY/LAYOUT IMPROVEMENT CONST	OXFORD RECON LAYOUT DE		80.86_
				TOTAL:	80.86
TRACY OLESON CONSULTING	8/25/17	BAC PROPOSAL	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	225.00_
				TOTAL:	225.00
TSP INC	8/25/17	LIQUOR STORE DESIGN	LIQUOR	O-GEN MISC	7,571.72_
				TOTAL:	7,571.72
TURFWERKS	8/25/17	GRASS SEEDER	RECREATION	SOCCER COMPLEX	12,661.60_
				TOTAL:	12,661.60
UNIVERSITY OF MINNESOTA	8/25/17	WIETZEMA TREE RECERTIFICAT	RECREATION	TREE REMOVAL	85.00_
				TOTAL:	85.00
AVAST BROADBAND	8/25/17	BAC-AUDIO/VISUAL	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	87.83_
				TOTAL:	87.83
VESSCO INC	8/25/17	CHLORINE SYSTEM-INJECTORS	WATER	FA PURIFY EQUIPMENT	2,377.98_
				TOTAL:	2,377.98

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
WINFIELD SOLUTIONS LLC	8/25/17	SEED-250 POUNDS	RECREATION	SOCCER COMPLEX	420.79_
				TOTAL:	420.79
WORTHINGTON AREA UNITED WAY	8/25/17	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	18.00
	8/25/17	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	18.00
	8/25/17	PAYROLL WITHHOLDING	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	2.00
	8/25/17	PAYROLL WITHHOLDING	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	2.00_
				TOTAL:	40.00
WORTHINGTON BUILDING MATERIALS INC	8/25/17	SHOP-SEALANT	RECREATION	PARK AREAS	6.99
	8/25/17	OLSON TABLE BOARDS	RECREATION	OLSON PARK CAMPGROUND	14.85_
				TOTAL:	21.84
WORTHINGTON CABLE 3 TV PUBLIC ACCESS	8/25/17	FRANCHISE FEE-CLARITY/VAST	CABLE TELEVISION	CABLE	18,813.12
	8/25/17	FRANCHISE FEE-MEDIACOM-JUL	CABLE TELEVISION	CABLE	4,768.49_
				TOTAL:	23,581.61
WORTHINGTON GLASS INC	8/25/17	DREDGE BUILDING WINDOW REP	RECREATION	PARK AREAS	111.30_
				TOTAL:	111.30
YMCA	8/25/17	2017 CONTRACT PAYMENT	RECREATION	RECREATION PROGRAMS	4,100.00
	8/25/17	MIKE'S REIMBURSE INV# 2376	AQUATIC CENTER FAC	AQUATIC CENTER FACILIT	7,437.73_
				TOTAL:	11,537.73

===== FUND TOTALS =====

101	GENERAL FUND	109,080.74
202	MEMORIAL AUDITORIUM	1,679.80
207	PD TASK FORCE	1,143.00
229	RECREATION	47,274.50
231	ECONOMIC DEV AUTHORITY	486.33
321	PIR/TRUNKS	622.54
401	IMPROVEMENT CONST	201,727.81
419	TI DIST #7, REDEV AMEND 5	19,650.00
431	AQUATIC CENTER FACILITY	7,437.73
601	WATER	12,447.03
602	MUNICIPAL WASTEWATER	12,047.86
604	ELECTRIC	14,943.44
605	INDUSTRIAL WASTEWATER	69,636.97
606	STORM WATER MANAGEMENT	23,325.71
609	LIQUOR	103,388.42
612	AIRPORT	6,283.86
702	DATA PROCESSING	3,317.22
872	CABLE TELEVISION	23,581.61

GRAND TOTAL: 658,074.57
