

WORTHINGTON CITY COUNCIL

AGENDA

7:00 P.M. - Monday, September 25, 2017
City Hall Council Chambers

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS AND OPENING REMARKS

C. AGENDA ADDITIONS/CHANGES AND CLOSURE

1. Additions/Changes

2. Closure

D. CONSENT AGENDA

1. CITY COUNCIL MINUTES (WHITE)

a. City Council Minutes of Regular Meeting September 11, 2017

b. City Council Minutes of Special Meeting September 19, 2017

c. City Council Minutes of Special Meeting September 20, 2017

2. MINUTES OF BOARDS AND COMMISSIONS (PINK)

a. Water and Light Commission Minutes of Regular Meeting September 5, 2017

b. Housing and Redevelopment Authority Board Minutes of August 23, 2017

c. Heron Lake Watershed Board Minutes of July 18, 2017

d. NEON Committee Minutes of July 13, 2017

3. a. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)
Case Item(s)

1. Amendment to Legal Services Agreement with Nobles
County Attorney's Office

b. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)
Case Item(s)

1. Briarwood Drive/Pinewood Drive Intersection Control

2. Authorize Conveyance of Vacated Alley to Abutting Property
Owners

4. **BILLS PAYABLE (WHITE)**

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and are approved by the Water and Light Commission

E. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

1. Third Reading Proposed Ordinance Extending the Corporate Limits of the City of Worthington to Include 29 Acres of Unplatted Land Abutting the City of Worthington, Nobles County, Minnesota and Owned by South Shore Acres, LLC
2. Second Reading Proposed Ordinance Planned Unit Development - Six Fairway View
3. Continuation of Nobles Home Initiative Tax Abatement 2018-2022
4. Consideration of Purchase Agreement with PBK Real Estate, LLC, Parcel 31-3786-551
5. Application for Burning Permit - Minnesota West Community and Technical College

F. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Items

1. Grant Application for Phase II FEMA Hazard Mitigation Funding

G. COUNCIL COMMITTEE REPORTS

1. Mayor Kuhle
2. Council Member Janssen
3. Council Member Oberloh
4. Council Member Cummings
5. Council Member Ernst
6. Council Member Harmon

H. CITY ADMINISTRATOR REPORT

I. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, SEPTEMBER 11, 2017**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Pro Tem Larry Janssen with the following Council Members present: Alan Oberloh, Chad Cummings, Amy Ernst, Mike Harmon. Members absent: Mayor Mike Kuhle, excused.

Staff present: Steve Robinson, City Administrator; Dwayne Haffield, Director of Engineering; Janice Oberloh, City Clerk; Dan Wycoff, Liquor Store Manager (7:05 p.m.).

Others present: Justine Wettschreck, KWOA; Karl Evers-Hillstrom, The Globe; Chris Kielblock; Marv Spomer; Wes Eiden; Dave Nerem; John Landgard; Sal Bagley; Courtney Korzeniowski; Amy Carlberg; Marie Johnson.

AGENDA CLOSED / APPROVED AS PRESENTED

The motion was made by Council Member Oberloh, seconded by Council Member Harmon and unanimously carried close/approve the agenda as presented.

CONSENT AGENDA APPROVED

Council Member Oberloh requested a correction to the Traffic and Safety Committee Minutes of August 29, 2017 as they had him listed as calling the meeting to order, as present at the meeting, and as absent at the meeting.

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Special Meeting August 28, 2017, Regular Meeting August 28, 2017, and Special Meeting September 1, 2017
- Minutes of Boards and Commissions - Planning Commission / Board of Appeals Minutes of September 5, 2017; Traffic and Safety Committee Minutes of August 29, 2017 (with the requested correction); Worthington Area Convention and Visitors Bureau Minutes of July 26, 2017; Center for Active Living Committee Minutes of August 14, 2017
- Application for Temporary On-Sale Liquor License - St. Mary's Catholic School
- Application for Parade Permit/to Block Street(s) - UFCW Local 1161
- Bills payable and totaling \$546,519.20 be ordered paid

THIRD READING AND ORDINANCE NO. 1105 ADOPTED VACATING A PORTION OF AN ALLEY IN THE CITY OF WORTHINGTON (CHERMAK'S SUB-DIVISION)

Pursuant to published notice this was the time and date set for the third reading of a proposed ordinance to vacate a portion of an alley in the City of Worthington as follows:

That part of Alley Lot A, Block 2, Auditor's Plat of Chermak's Sub-Division,

City of Worthington, Nobles County, Minnesota described as follows is hereby vacated:

Commencing at the southeast corner of Lot 9 in said Block 2; thence west along the north line of said Alley Lot A a distance of 148.9 feet to the point of beginning; thence continuing west along the north line of said Alley Lot A to the southwest corner of Lot 1 in said Block 2; thence south along a projection of the east line of Oslo Street to a point on a line that is 7.5 feet south of said southwest corner, as measured perpendicular the north line of said Alley Lot A, and is parallel to the north line of said Alley Lot A; thence east on said parallel line to a point which is 7.5 feet south of the point of beginning as measured perpendicular to the north line of said Alley Lot A; thence north to the point of beginning.

Staff noted adoption of the ordinance should be subject to the City obtaining replacement of 7.5 feet from the School District on the south side. Subsequent to that Council will be asked to sell at no cost/convey the piece that has been vacated to the abutting owners, however, we will retain an easement over that property as that is where the utilities are located.

The motion was made by Council Member Ernst, seconded by Council Member Harmon and unanimously carried to give a third reading to, and subsequently adopt the following Ordinance:

ORDINANCE NO. 1105

AN ORDINANCE TO VACATE AN ALLEY IN THE CITY OF WORTHINGTON, NOBLES COUNTY, MINNESOTA

(Refer to Ordinance File for complete copy of Ordinance)

SECOND READING PROPOSED ORDINANCE EXTENDING THE CORPORATE LIMITS OF THE CITY OF WORTHINGTON TO INCLUDE 29 ACRES OF UNPLATTED LAND ABUTTING THE CITY OF WORTHINGTON, NOBLES COUNTY, MINNESOTA AND OWNED BY SOUTH SHORE ACRES, LLC.

Pursuant to published notice was the time and date set for the second reading of a proposed ordinance that would annex 29 acres of unplatted land abutting the city of Worthington owned by South Shore Acres, LLC, legally described as:

That part of Government Lot 5 and the Northeast Quarter of the Southwest Quarter of Section 26, Township 102, Range 40, Worthington Township, Nobles County, Minnesota, lying southeasterly of the southeasterly right of way line of the Chicago and North Western

Railroad and being more particularly described as follows:

Commencing at the south quarter corner of said Section, thence North 00 degrees 08 minutes 35 seconds East, assumed bearing, along the North South Quarter line of said Section, a distance of 1,153.40 feet to the point of beginning of this description, said point also being the southeast corner of said Quarter-Quarter Section; thence continue North 00 degrees 08 minutes 35 seconds East, along said North South Quarter line, a distance of 1,088.45 feet; thence North 89 degrees 51 minutes 25 seconds West a distance of 387.90 feet; thence North 00 degrees 08 minutes 35 seconds East, parallel with said North South Quarter line, a distance of 713.34 feet to said railroad right of way line; thence southwesterly, along said railroad right of way line, said line also being a non tangential 11,509.16 foot radius curve concave to the northwest, a distance of 117.12 feet, central angle 00 degrees 34 minutes 59 seconds; thence South 50 degrees 38 minutes 36 seconds West, along said railroad right of way line, a distance of 1,107.14 feet to the west line of said Quarter-Quarter Section; thence South 00 degrees 04 minutes 13 seconds West, along said West Quarter-Quarter Section line, a distance of 921.29 feet to the southwest corner of said Quarter-Quarter Section; thence South 85 degrees 30 minutes 15 seconds East, along the south line of said Quarter-Quarter Section, a distance of 1,334.87 feet to the point of beginning.

EXCEPT

That part of the Northeast Quarter of the Southwest Quarter of Section 26, Township 102, Range 40, Nobles County, Minnesota, shown as Parcel 4 on Minnesota Department of Transportation Right of Way Plat Numbered 53 31 as the same is on file and of record in the office of the County Recorder in and for Nobles County, Minnesota.

AND EXCEPT

That land presently situated within the boundaries of the City of Worthington.

Pursuant to Title XV, Section 155.026(G) of the City Code of the City of Worthington, the property would be zoned TZ (Transitional Zone) with the exception of the following described portion of said land, which will be zoned B3 (General Business District):

That part of the Northeast Quarter of the Southwest Quarter of Section 26, Township 102 North, Range 40 West, Nobles County, Minnesota, described as follows:

Beginning at Right of Way Boundary Corner B3103, MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 53-31, according to the recorded plat thereof, said Nobles County; thence South 88 degrees 41 minutes 48 seconds West, assumed bearing, along the north line of said MINNESOTA DEPARTMENT OF

TRANSPORTATION RIGHT OF WAY PLAT NO. 53-31, a distance of 50.01 feet to Right of Way Boundary Corner B3102; thence South 00 degrees 21 minutes 04 seconds East along the west line of said MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 53-31, a distance of 120.02 feet to Right of Way Boundary Corner B3101; thence South 88 degrees 41 minutes 48 seconds West, along the north Line of said MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 53-31, a distance of 497.31 feet; thence North 00 degrees 22 minutes 44 seconds West, a distance of 424.31 feet; thence North 89 degrees 37 minutes 16 seconds East, a distance of 547.45 feet to the east line of said Northeast Quarter of the Southwest Quarter; thence South 00 degrees 21 minutes 02 seconds East, a distance of 295.46 feet to said Right of Way Boundary Corner B3103.

The annexation and extension of public infrastructure was petitioned for by South Shore Acres LLC to facilitate plans for construction of an automotive service use facility

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to give a second reading to the proposed ordinance.

RESOLUTION PRESENTED APPROVING PROPOSED 2017 TAX LEVIES COLLECTIBLE IN 2018

Based on Council action at their September 1, 2017 Special Meeting, staff presented a Resolution Approving the Proposed City of Worthington Tax Levy of \$4,024,888, which breaks down in to an operating levy of \$3,347,168 and Special Tax Levies of \$677,720, and represents a 9.5% levy increase over 2017. The proposed levy is an amount not exceed and may be lowered but not raised for the final levy certification in December. Also presented was a Resolution Approving the Housing and Redevelopment Authority's 2018 proposed levy of \$125,000, an increase of \$19,000 over 2017.

The motion was made by Council Member Cummings and seconded by Council Member Ernst to adopt the Resolutions Approving the Proposed 2017 Tax Levies, with the following Council Members voting in favor of the motion: Cummings, Ernst; and the following Council Members voting against the motion: Oberloh, Harmon. Mayor Pro Tem Janssen declared a tie, and cast his vote against the motion - motion failed.

Council Member Oberloh said he did not agree with setting the levy at a higher rate than the 8.78% that represented everything staff had in their final budgets.

Following discussion, the motion was made by Council Member Oberloh to pre-certify the levy at 8.78% over 2017. Council Member Harmon said he concurred with Council Member Oberloh's reasoning, but would vote no because there is no funding for the 10th Avenue bridge included in the

budget. The motion died for lack of a second.

The motion was made by Council Member Ernst, seconded by Council Member Oberloh and unanimously carried to table this item to later in the meeting to allow staff to obtain additional information regarding the 10th Avenue bridge repair costs.

CONTRACT AWARDED FOR MUNICIPAL LIQUOR STORE REMODEL PROJECT

Steve Robinson, City Administrator, said staff was recommending the following:

- Award the bid for Walk-In Cooler Work to Carlson & Stewart Refrigeration, Inc. of Marshall, MN to furnish all material, labor, equipment and services necessary to complete construction of Walk-In Cooler Work for the stipulated sum of \$138,300.00.
- Award the bid for General Building Construction Work to Salonek Construction of Springfield, MN to furnish all material, labor, equipment and services necessary to complete construction of General Building Construction Work including all trades for site work, plumbing, HVAC and electrical for the stipulated sum of \$1,351,444.00.
- Reject Alternate No. 1: Replace Existing Exterior Metal Wall Panels and Install New Exterior Metal Wall Panels. Alternate No. 1 has an added cost of \$115,000.00. The base bid includes painting of the existing metal wall panels.
- Accept Alternate No. 2: Refinish (level) Existing Concrete Floor. Alternate No. 2 has an added cost of \$41,000.00.

The total cost of the base bids is \$1,489,744.00. The total cost of the base bids plus Alternate No. 2 is \$1,530,744.00. This is a reduction in cost of \$86,936.00 from the original bids received on May 18. This will have no impact on the levy. Mr. Robinson said the Liquor Store fund has \$1.7 million in cash reserves. Of that, \$354,045 was designated for equipment replacement in the current facility. Staff's recommendation was to use \$1,050,000 of existing cash reserves to fund construction, with the balance of \$680,000 added to the internal General Fund loan currently in place, and to maintain a balance of \$650,000 in the reserve fund.

Following discussion, the motion was made by Council Member Ernst, seconded by Council Member Oberloh and unanimously carried to award the bid for the Municipal Liquor Store remodel project as recommended by staff.

CONTINUATION OF DISCUSSION ON RESOLUTION REGARDING PRE-CERTIFICATION OF TAX LEVY AND RESOLUTION NO. 2017-09-01 ADOPTED APPROVING THE 2017 PROPOSED TAX LEVIES COLLECTIBLE IN 2018

Dwayne Haffield, Director of Engineering, noted the estimated cost of the bridge project is \$960,000 plus the cost of the realignment, for a total estimate of \$1.1 million. Discussion continued on the use of state aid funding for the project, taking it from the 2021 and 2025 Oxford Street projects, or potentially bonding for the project.

Following discussion, the motion was made by Council Member Oberloh and seconded by Council Member Cummings to adopt a resolution to precertify the 2017 tax levies collectible in 2018 at 8.78% over the current year, with the following members voting in favor of the resolution: Oberloh, Cummings, Ernst; and the following Council Members voting against the motion: Harmon, Janssen - motion carried.

The City Council will hold a meeting on December 11, 2017 at 7:00 p.m. in the City Hall Council Chambers to discuss the final 2018 budget and levy. A Truth-in-Taxation Hearing will be held at that time, where public input will be taken prior to adoption.

RESOLUTION NO'S. 2017-09-02 THROUGH 2017-09-14 ADOPTED CALLING FOR HEARINGS ON PROPOSED ASSESSMENTS

Staff presented Resolutions declaring costs to be assessed and ordering preparation of Proposed Assessment and Resolutions Calling for Hearing on Proposed Assessment for each of the following:

Paving Improvement No. 113

Grand Avenue - Oxford Street to Darling Drive (Street and walk)

Paving Improvement No. 114

Darling Drive - 186 feet east of the center line of North Burlington Avenue to Grand Avenue

Hagge Street - Tower Street to Diagonal Road

Schaap Drive - 1st Avenue Southwest to 1st Avenue Southwest

Sanitary Sewer Improvement No. 109

Knollwood Drive - Woodland Court to 1st Avenue Southwest & 1st Avenue Southwest from Knollwood Drive to 266 feet east of Knollwood Drive

Sanitary Sewer Improvement No. 110

Bioscience Drive - in the Northeast Quarter of Section 14, T102N, R40 W from approximately 855 feet west of the west right-of-way of TH 59 to a point

approximately 1,170 feet west and 340 feet south

Water Main Improvement No. 107

Bioscience Drive - in the Northeast Quarter of Section 14, T102N, R40 W from approximately 855 feet west of the west right-of-way of TH 59 to a point approximately 1,170 feet west and 340 feet south

2017 Miscellaneous Unpaid Charges

- Removal of Ice and Snow
- Removal of Solid Waste
- Removal of Noxious Weeds and Vegetation

Staff also presented Resolution Declaring Benefit to be Assessed and Calling for Hearing on Proposed Additional Assessment regarding the tract of land on the south side of 1st Avenue SW immediately east of Knollwood Drive, platted as South Lake Subdivision.

Also considered was a Resolution Declaring Reassessment and a Resolution Calling for Hearing on Proposed Reassessment as to 1615 Okabena Street. The reassessment is the balance on assessments for each of the following assessments/improvements that had been cancelled due to tax forfeiture:

- Paving Improvement No. 107
- 2008 Miscellaneous Charges
- 2009 Miscellaneous Charges

The property was sold and returned to private ownership, and met the definition of developed at the time of forfeiture.

The motion was made by Council Member Cummings, seconded by Council Member Harmon and unanimously carried to adopt the following resolutions for the proposed assessments:

RESOLUTION NO. 2017-09-02

DECLARING COST TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2017-09-03

CALLING FOR HEARING ON PROPOSED ASSESSMENT

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2017-09-04

DECLARING COST TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2017-09-05

CALLING FOR HEARING ON PROPOSED ASSESSMENT

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2017-09-06

DECLARING COST TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2017-09-07

CALLING FOR HEARING ON PROPOSED ASSESSMENT

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2017-09-08

DECLARING COST TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2017-09-09

CALLING FOR HEARING ON PROPOSED ASSESSMENT

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2017-09-10

DECLARING COST TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2017-09-11

CALLING FOR HEARING ON PROPOSED ASSESSMENT

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2017-09-12

DECLARING BENEFIT TO BE ASSESSED AND CALLING FOR HEARING ON PROPOSED ADDITIONAL ASSESSMENT

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2017-09-13

DECLARING REASSESSMENT OF PAVING IMPROVEMENT NO. 107, 2008 MISCELLANEOUS CHARGES, AND 2009 MISCELLANEOUS CHARGES

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2017-09-14

CALLING FOR HEARING ON PROPOSED ASSESSMENTS FOR REASSESSMENT OF PAVING IMPROVEMENT NO. 107, 2008 MISCELLANEOUS CHARGES, AND 2009 MISCELLANEOUS CHARGES

(Refer to Resolution File for complete copy of Resolution)

CONDITIONAL USE PERMIT APPROVED - AMCON, 409 OXFORD STREET

AmCon was requesting issuance of a Conditional Use Permit for their property located at 409 Oxford Street to construct a second prefab steel silo at its current location. Construction of the silo

would allow the facility to produce an additional product.

The Planning Commission considered the request at their September 5, 2017 special meeting, and after holding a public hearing, voted to recommend Council approval of the permit with the following condition:

1. That the site must comply with NPDES storm water permitting requirements.

Wes Eidem, AmCon, provided information on the intent of the additional silo, stating that it would be used to enable them to blend two products - fly-ash would be substituted for some of the cement. It will not increase the capacity of the block machine, and they do use dust collectors. Discussion was held regarding hard surfacing of the road there.

Marv Spomer spoke against the additional silo because of the existing dust problem and the potential for additional dust.

Amy Carlberg, representing Marthaler - also voiced concern over the potential dust from the plant, noting that Aaron Marthaler has spend over \$2 million on the remodel of the dealership next to this site, and there is \$7 - 8 million worth of inventory on the lot.

Dave Nerem and Mr. Eidem responded and noted both of the silos will have new dust collectors on them and everything will be enclosed - it was also noted that much of the dust is from truck traffic from Duinink, Inc.

The motion was made by Council Member Ernst and seconded by Council Member Cummings to approve the Conditional Use Permit with the NPDES requirement as recommended by the Planning Commission, with the following Council Members voting in favor of the motion: Ernst, Cummings; and the following Council Members voting against the motion: Oberloh, Janssen, Harmon.

Following additional discussion, Council Member Oberloh stated that he felt now that he did not vote the right way - we're penalizing this business because of truck traffic from another business.

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to approve the Conditional Use Permit, and that in the interim until the road is improved, trucks need to enter and exit through the back of the property.

Council Member Oberloh said he also wanted to go on record as saying the City needs to deal with the non-conforming business out there.

FIRST READING PROPOSED ORDINANCE PLANNED UNIT DEVELOPMENT - SIX FAIRWAY VIEW

Thomas P. Walsh, Jr. and GL Development MN LLC were seeking rezoning of property they own along the east side of North Crailsheim Drive and immediately south of Oxford Street from its current R-4 Medium Density Residential and Natural Features to Planned Unit Development. The property is legally described as:

Commencing at the Northwest corner of said Section 22; thence North 89 degrees 50 minutes 02 seconds East, along the north line of the Northwest Quarter of said Section 22, a distance of 1355.06 feet; thence South 00 degrees 15 minutes 59 seconds East, a distance of 114.51 feet to the intersection of the easterly highway right-of-way line of C.S.A.H. No. 10 (as per Document No. 187010) and the southerly highway right-of-way line of C.S.A.H. No. 35; thence continuing South 00 degrees 15 minutes 59 seconds East, along said easterly highway right-of-way line, a distance of 50.00 feet to the point of beginning. Thence continuing South 00 degrees 15 minutes 59 seconds East, a distance of 508.00 feet; thence southerly, along said easterly highway right-of-way line, a distance of 693.43 feet along a tangential circular curve concave to the west having a radius of 1482.40 feet and a central angle of 26 degrees 48 minutes 05 seconds to a found iron survey marker at the northerly most corner of the Homestead Cooperative of Worthington tract; thence South 63 degrees 27 minutes 54 seconds East, along the north line of said Homestead Cooperative of Worthington tract and its easterly extension, a distance of 320.33 feet; thence North 05 degrees 01 minutes 47 seconds West, a distance of 487.22 feet; thence northerly, parallel with said curve and easterly highway right-of-way line, a distance of 329.63 feet through a central angle of 11 degrees 47 minutes 11 seconds; thence North 00 degrees 15 minutes 59 seconds West, tangent to said curve and parallel with said easterly highway right-of-way line, a distance of 559.57 feet to the southerly highway right-of-way line of said C.S.A.H. No. 35; thence South 88 degrees 59 minutes 20 seconds West, along said southerly highway right-of-way line, a distance of 70.01 feet to a point on said southerly highway right-of-way line being 50.00 feet east of the easterly highway right-of-way line of said C.S.A.H. No. 10; thence South 44 degrees 21 minutes 41 seconds West, a distance of 71.17 feet to the point of beginning.

The Planning Commission considered the request at their September 5, 2017 meeting, and after holding a public hearing, voted to recommend City Council approval of the PUD.

The motion was made by Council Member Harmon, seconded by Council Member Ernst and unanimously carried to give a first reading to a proposed ordinance to rezone the subject property from its current R-4 Medium Density Residential and Natural Features to Planned Unit Development.

PRELIMINARY PLAT APPROVED - SIX FAIRWAY VIEW

Thomas P. Walsh, Jr and GL Development MN LLC has submitted an application for Preliminary Plat approval of a residential subdivision, to be known as Six Fairway View, on a 4.36 acre tract of

land owned by GL Development MN LLC on land located along Crailsheim Drive and Oxford Street. If approved, the plat will establish 12 residential lots with one outlot for storm water retention. The legal description is the same as the Six Fairway View PUD application and is as follows:

Commencing at the Northwest corner of said Section 22; thence North 89 degrees 50 minutes 02 seconds East, along the north line of the Northwest Quarter of said Section 22, a distance of 1355.06 feet; thence South 00 degrees 15 minutes 59 seconds East, a distance of 114.51 feet to the intersection of the easterly highway right-of-way line of C.S.A.H. No. 10 (as per Document No. 187010) and the southerly highway right-of-way line of C.S.A.H. No. 35; thence continuing South 00 degrees 15 minutes 59 seconds East, along said easterly highway right-of-way line, a distance of 50.00 feet to the point of beginning. Thence continuing South 00 degrees 15 minutes 59 seconds East, a distance of 508.00 feet; thence southerly, along said easterly highway right-of-way line, a distance of 693.43 feet along a tangential circular curve concave to the west having a radius of 1482.40 feet and a central angle of 26 degrees 48 minutes 05 seconds to a found iron survey marker at the northerly most corner of the Homestead Cooperative of Worthington tract; thence South 63 degrees 27 minutes 54 seconds East, along the north line of said Homestead Cooperative of Worthington tract and its easterly extension, a distance of 320.33 feet; thence North 05 degrees 01 minutes 47 seconds West, a distance of 487.22 feet; thence northerly, parallel with said curve and easterly highway right-of-way line, a distance of 329.63 feet through a central angle of 11 degrees 47 minutes 11 seconds; thence North 00 degrees 15 minutes 59 seconds West, tangent to said curve and parallel with said easterly highway right-of-way line, a distance of 559.57 feet to the southerly highway right-of-way line of said C.S.A.H. No. 35; thence South 88 degrees 59 minutes 20 seconds West, along said southerly highway right-of-way line, a distance of 70.01 feet to a point on said southerly highway right-of-way line being 50.00 feet east of the easterly highway right-of-way line of said C.S.A.H. No. 10; thence South 44 degrees 21 minutes 41 seconds West, a distance of 71.17 feet to the point of beginning.

The Planning Commission considered the request at their September 5, 2017 meeting, and after holding a public hearing, voted to recommend Council approval of the Preliminary Plat, contingent on the successful third reading and subsequent adoption and publication of the Planned Unit Development ordinance.

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to approve the Preliminary Plat for Six Fairway View.

CONDITIONAL USE PERMIT APPROVED - ISD 518, WORTHINGTON PUBLIC SCHOOLS

Independent School District #518 is seeking the issuance of a Conditional Use Permit for the development of a new Alternative Learning Center / Gymnastics Facility on a School District owned site located along Nobles County State Aid Highway 10. The proposed project is to construct a 45,000 sq ft one-story facility to house the Alternative Learning Program and Gymnastics Program. The legal description of the property is:

That part of the Southeast Quarter of Section 21, Township 102 North, Range 40 West, Nobles County, Minnesota, described as follows:

Commencing at the Southeast corner of said Section 21; thence on an assumed bearing of South 89 degrees 22 minutes 38 seconds West, along the south line of said section, a distance of 395.48 feet to the point of beginning of the tract to be described; thence North 0 degrees 37 minutes 22 seconds West a distance of 33.00 feet to the Southeast corner of a Nobles County Sight Easement as recorded in Document No. 184052; thence North 34 degrees 13 minutes 33 seconds West, along the northeast line of said sight easement, a distance of 104.74 feet to the easterly line of a Nobles County Highway Easement as recorded in Document No. 335990; thence North 22 degrees 10 minutes 02 seconds East, along the easterly line of said highway easement, a distance of 95.56 feet; thence North 25 degrees 01 minutes 46 seconds East, along the easterly line of said highway easement, a distance of 100.13 feet; thence North 22 degrees 10 minutes 02 seconds East, along the easterly line of said highway easement, a distance of 100.00 feet; thence North 27 degrees 52 minutes 40 seconds East, along the easterly line of said highway easement, a distance of 100.50 feet; thence North 25 degrees 01 minutes 46 seconds East, along the easterly line of said highway easement, a distance of 100.13 feet; thence North 22 degrees 10 minutes 02 seconds East, along the easterly line of said highway easement, a distance of 200.00 feet; thence North 16 degrees 27 minutes 24 seconds East, along the easterly line of said highway easement, a distance of 100.50 feet; thence North 38 degrees 51 minutes 59 seconds East, along the easterly line of said highway easement, a distance of 52.20 feet; thence North 22 degrees 10 minutes 02 seconds East, along the easterly line of said highway easement, a distance of 179.11 feet; thence northeasterly, along the easterly line of said highway easement, along a tangential curve, concave to the northwest, having a radius of 1562.40 feet, a central angle of 4 degrees 04 minutes 55 seconds, the chord of said curve bears North 20 degrees 07 minutes 33 seconds East, a chord distance of 111.29 feet, an arc distance of 111.31 feet to the east line of said section; thence North 0 degrees 19 minutes 45 seconds West, along said east line, a distance of 1519.91 feet to the East Quarter corner of said section; thence South 89 degrees 00 minutes 31 seconds West, along the east-west quarter line of said section, a distance of 2637.81 feet to the Center of said section; thence South 0 degrees 18 minutes 39 seconds East, along the north-south quarter line of said section, a distance of 2662.26 feet to the South Quarter corner of said section; thence North 89 degrees 22 minutes 38 seconds East, along the south line of said section, a distance of 2243.05 feet the point of beginning, containing 155.29 acres, subject to easements now of record in said county and state.

The property is zoned "R-1" - Single Family Detached Residential District. The Alternative Learning Center and Gymnastics Facility is considered Institutional and Cultural uses, and is a permitted through a Conditional Use Permit in an R-1 District.

The Planning Commission considered the request at their September 5, 2017 meeting, and after holding a public hearing, voted to recommend City Council approval of the Conditional Use Permit, subject to the following conditions:

1. That the site must comply with NPDES storm water permitting requirements.
2. Improvements are done in accordance with plans submitted with the application Project #172103.
3. The driveway plans are consistent with requirements of the County Engineer's requirements.

John Landgaard, District Superintendent, and Sal Bagley and Courtney Korzeniowski, Wold Architects and Engineers, were present to address questions from Council.

Following discussion, the motion was made by Council Member Cummings, seconded by Council Member Oberloh, and unanimously carried to approve the Conditional Use Permit, subject to the conditions as recommended by the Planning Commission.

COUNCIL COMMITTEE REPORTS

Mayor Pro Tem Janssen - Nothing to report.

Council Member Oberloh - Amy and he attended a Community Growth meeting - Stockwell presented concept plans for the Centennial Park and Farmer's Market area projects.

Council Member Cummings - Attended a Memorial Auditorium Advisory Board meeting - they addressed the change in staffing.

Council Member Ernst - Nothing to report.

Council Member Harmon - Attended a Water and Light Commission meeting September 5th - talked about the General Manager's evaluation. Also talked about the upcoming trip to Sioux Center to look at the housing project there - it will be noticed as a special meeting so everyone can go. The Center for Active Living Committee met this morning - toured JBS and were invited to come back again.

CITY ADMINISTRATOR'S REPORT

Nothing additional to report.

ADJOURNMENT

Worthington City Council
Regular Meeting, September 11, 2017
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The motion was made by Council Member Ernst, seconded by Council Member Cummings and unanimously carried to adjourn the meeting at 8:55 p.m.

Janice Oberloh, MCMC
City Clerk

**WORTHINGTON CITY COUNCIL/WATER AND LIGHT COMMISSION
SPECIAL MEETING, SEPTEMBER 19, 2017**

The meeting of the Worthington City Council / Water and Light Commission was called to order at 11:00 a.m. in the Sioux Center, IA City Council Chambers by Mayor Mike Kuhle with the following Council Members present: Chad Cummings, Amy Ernst, Mike Harmon; and for the Water and Light Commission by President Gary Hoffmann with the following members present: Deb Weg, Mike Harmon, Lyle Ten Haken.

Staff present: Scott Hain, General Manager Worthington Public Utilities; Janice Oberloh, City Clerk.

Others present: Scott Wynja, City Manager, City of Sioux Center; Dennis Walstra, Sioux Center, IA Mayor; Paul Clousing, Retired City Manager, City of Sioux Center.

CITY TOUR

City of Sioux Center officials provided a tour that highlighted many of their accomplishments completed through a cooperative effort primarily of the City and Sioux Center Land Development, but also with the School District and Dordt College. Projects included an industrial park, athletic facility, single and multi-housing developments, and a golf course. Sioux Center Land Development is a private economic development group, in existence for 40 years, who works in conjunction with the City to move economic development forward in the city. Membership is made of shareholders, and is served by an Economic Development staffer whose salary is paid by the City. The organization has a net worth of \$500,000 to \$600,000. The City of Sioux Center currently own about 900 acres of land, with approximately 600 of them developable. Their successful concept is up front assistance with land and infrastructure, with the expectation of return on the land costs in addition to increased tax base, utility fees, etc. as the property is sold at market rate and development occurs.

LUNCH DISCUSSION

Following the tour, participants had lunch at the Ridge Clubhouse, where discussion centered on public / private relationships in Sioux Center, and the role of the WREDC in Worthington. Water and Light Commission member Lyle Ten Haken noted there appears to be a high degree of trust involved between the City and the Sioux Center Land Development organization.

Sioux Center officials noted that funds for City land purchases generally comes from the electric or water fund, and reimbursement back to the City is for land costs only, not infrastructure costs.

In addition to their collaborative efforts, Paul Clousing started a Leadership Sioux Center program a couple of years ago to carry their message forward.

Council and Commission members thanked Mr. Wynja, Mr. Clousing, and Mayor Walstra for their time, tour and information.

ADJOURNMENT

The motion was made by Council Member Ernst, seconded by Council Member Cummings and unanimously carried to adjourn the Special City Council meeting at 1:42 p.m., and moved by Commissioner Weg, seconded by Commissioner Harmon and unanimously carried to adjourn the Special Water and Light Commission meeting at 1:42 p.m.

Janice Oberloh, MCMC
City Clerk

WATER AND LIGHT COMMISSION MINUTES REGULAR MEETING SEPTEMBER 5, 2017

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 3:00 P.M. by President Gary Hoffmann with the following members present: Aaron Hagen, Lyle Ten Haken and Deb Weg. Michael Harmon arrived at 3:20 P.M.

Staff members present were Scott Hain, General Manager; Deb Scheidt, Secretary to the Commission

Others present: None

AGENDA ADDITIONS/CLOSURE

A motion was made by Commissioner Ten Haken, seconded by Commissioner Hagen and unanimously carried to close the agenda as presented.

CONSENT AGENDA APPROVED

A motion was made by Commissioner Hagen, seconded by Commissioner Weg and unanimously carried to approve the consent agenda as follows:

- Water and Light Commission minutes of the regular meeting held on August 7, 2017, and the special meeting held on August 16, 2017
- Staff reports for July 2017
- Utility bills payable totaling \$408,870.18 for August 11, August 18, August 25 and September 1, 2017

FINANCIAL STATEMENTS AND SALES REPORTS

A motion was made by Commissioner Ten Haken, seconded by Commissioner Hagen and unanimously carried to accept the financial statements and sales reports for July 2017.

VOLUNTARY ASSESSMENT FOR THE COALITION OF GREATER MINNESOTA CITIES (CGMC) ENVIRONMENTAL ACTION FUND

Scott Hain, General Manager, provided the Commission with a copy of a request from the Coalition of Greater Minnesota Cities (CGMC) to consider participation in the 2017-2018 Environmental Action Fund to include a voluntary assessment totaling \$4,651. The fund will continue to support legislative, legal and regulatory efforts by the CGMC to advocate for the environmental interests of municipal utilities. The 2016-2017 voluntary assessment approved by the Water and Light Commission at their November 21, 2016, meeting totaled \$4,508.

A motion was made by Commissioner Ten Haken, seconded by Commissioner Hagen and unanimously carried to participate in the funding of the 2017-2018 CGMC Environmental Action Fund to include a voluntary assessment totaling \$4,651.

OWATONNA PUBLIC UTILITIES ELECTRIC & WATER RATE COMPARISON STUDY

Due to technical difficulties Scott Hain, General Manager, was not able to provide the Commission with a PowerPoint presentation on the Owatonna Public Utilities electric and water rate comparison study. The presentation will be provided at the September 18, 2017, regular meeting.

CREDIT CARD POLICY REVIEW

Scott Hain, General Manager, provided the Commission with a copy of Worthington Public Utilities existing Credit Card Policy and recommended changes. The changes are based on a recent review of the policy.

A motion was made by Commissioner Harmon, seconded by Commissioner Ten Haken and unanimously carried to approve the recommended changes to Worthington Public Utilities Credit Policy as presented.

MISSOURI RIVER ENERGY SERVICES (MRES) MUNICIPAL POWER LEADERSHIP ACADEMY

Missouri River Energy Services (MRES) will be holding their third annual Municipal Power Leadership Academy in Sioux Falls on September 20-21, 2017, at the Sioux Falls Clubhouse Hotel & Suites. Discussion was held regarding attendance.

MISSOURI RIVER ENERGY SERVICES REGIONAL POLICYMAKER'S DINNER AND DISCUSSION

Missouri River Energy Services will be holding their Regional Policymaker's Dinner and Discussion on Wednesday, September 27, at the Worthington Event Center. Discussion was held on attending the meeting.

WELL LEVEL UPDATE

Scott Hain, General Manager, provided the Commission with an update on the current status of the Lake Bella wells.

GENERAL MANAGER'S PERFORMANCE EVALUATION

A motion was made by Commissioner Ten Haken, seconded by Commissioner Hagen and unanimously carried to go into closed session at 3:55 P.M. under Minnesota Statute 13D.05, Subdivision 3(a) to discuss the annual performance evaluation of the General Manager.

Water and Light Commission Minutes

September 5, 2017

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A motion was made by Commissioner Weg, seconded by Commissioner Ten Haken and unanimously carried to come out of closed session at 5:02 P.M.

COMMISSION COMMITTEE REPORTS

Commissioner Ten Haken reported that representatives from Sioux Center, Iowa, have agreed to meet with representatives from Worthington on Tuesday, September 19, 2017, to share their process for land acquisition and related funding for housing development. Commissioners Ten Haken, Hoffmann and Harmon and Scott Hain, General Manager, will be attending along with a number of City employees and City Council members. The meeting will be a special Worthington City Council/Water and Light Commission joint meeting.

ADJOURNMENT

A motion was made by Commissioner Hagen, seconded by Commissioner Weg and unanimously carried to adjourn the meeting at 5:23 P.M. President Hoffmann declared the meeting adjourned.

Deb A. Scheidt
Secretary to the Commission

**Worthington HRA Regular Board Meeting
August 23, 2017
819 10th Street, Worthington, MN**

Board Members Present: Royce Boehrs, Bridget Huber, Lori Bristow, Alan Oberloh, Lyle TenHaken
Excused Absence: None
Staff Members Present: Randy Thompson, HRA Executive Director
Others Present: None

Royce Boehrs, Board Chairman called the meeting to order at 5:15 P.M

APPROVAL OF THE AGENDA: A motion was made by Alan Oberloh to approve the agenda with one addition to the agenda. The addition to the agenda was HUD Public Housing Assessment System Score. The motion was seconded by Lyle TenHaken. The Motion Passed.

APPROVAL OF MEETING MINUTES: A motion was made by Alan Oberloh to approve the minutes from the board meeting held July 31, 2017. The motion was seconded by Lori Bristow. The Motion Passed.

BILLS PAYABLE: The bills payable for the period of July 27, 2017 thru August 18, 2017 were presented for approval. The bills paid included: Prairie Acres Account \$4,217.41 Management/Levy Account \$149.55, The Rising Sun Estates Account \$35,567.01, The Public Housing Account \$24,867.73.

FINANCIAL STATEMENT REVIEW: The board reviewed the July 31, 2017 statements for Prairie Acres, Rising Sun Estates, and Management/Levy Account. These statements are prepared in-house by HRA staff. The board reviewed the July 31, 2017 financial statements for Public Housing and Section 8. These Statements were prepared by the Accounting Firm, Hawkins & Ash CPA's. The board also reviewed the internally prepared dashboard statements for July 31, 2017 which provides a recap of the monthly and year to date financial information as prepared by the Hawkins & Ash CPA Accounting firm. A Motion was made by Lyle TenHaken to Approve the Bills Paid from all accounts as presented and to approve the financial statements for Public Housing, Section 8, Prairie Acres, Rising Sun Estates, and the Management/Levy Account. The Motion was seconded by Bridget Huber. The Motion Passed. Motion- 08232017-A

HUD - PUBLIC HOUSING ASSESSMENT SYSTEM (PHAS) SCORE REPORT: The Board reviewed the scoring results of the 2015 PHAS report. The Agency scored a 90 out of a possible 100 points. This score level did allow the Agency to reach the level of a High Performing Agency. This score was effective for December 31, 2015.

EXECUTIVE DIRECTORS UPDATES: Director Thompson provided the following information to the board:

- Notice has been received from HUD indicating that HUD property and building inspectors will be inspecting HRA properties tomorrow August 24, 2017. HRA maintenance staff have been conducting pre-inspections and making corrections in preparation for the HUD inspection.

- Another unit at Prairie Acres was found to have bed bug infestation the unit will be heat treated by Plunkett's Pest Control on August 30, 2017.
- The newly redesigned HRA website is up and running. The new website has more photos and an on-line renter's application available. The website has a new fresh look.
- Thompson reported that he and two other HRA staff members will be attending the fall NAHRO conference which will be held in Duluth in late September.

FUTURE MEETING DATES: The September board meeting will be held Tuesday September 19, 2017 at 5:15 p.m. The meeting will be held at the Atrium Community Room. Having No Further business to discuss Board Chairman Royce Boehrs called for a motion to adjourn the meeting. A motion for adjournment was made by Bridget Huber. The motion was seconded by Lori Bristow. The Motion Passed. The meeting was adjourned at 6:05 p.m.

Approved By: _____ Date: _____

Respectfully Submitted by: Randy Thompson Signed: _____

Heron Lake Watershed District (HLWD)
Regular Meeting
July 18, 2017

1. Call to Order

Jim Buschena called the meeting to order at 8:30 a.m.

Managers present: Jim Buschena, Harvey Kruger, and Wayne Rasche

Managers absent: Gary Ewert and Bruce Leinen

Staff: Jan Voit, Adam Franck, Samantha Wolfe, and Catherine Wegehaupt

Others present: Wayne Drealan, Drealan, Kvilhaug, Hoefker, and Co. (DKH and Co.); Paul Pietz, Chuck Brandel and Jenna Lepper, I+S Group; Dave Macek, Jackson County; Jim Appel, Ed Freking, and Jason Freking

2. Agenda

Wayne Rasche made a motion to approve the agenda. Harvey Kruger seconded this. Motion carried unanimously.

3. 2016 Audit Presentation

Wayne Drealan, DKH and Co. presented the 2016 financial statement, which included an explanation of the income, expenditures, increase in net position, and the Public Employees Retirement Association (PERA) unfunded liability accounting changes for 2016. DKH and Co. is able to give a clean, unqualified audit opinion in relation to the overall audit.

The recordkeeping provided to DKH and Co. is excellent. The information is modified for accrual adjustments for accounts payable and receivable. The general operating budget is consistent. The comparison of the general operating budget with expenditures is good. It reflects the tax levy funding was utilized for the operating budget. It is difficult to get a clean cut off at the end of the calendar year because grants and ditch system projects are ongoing.

Discussion was held regarding the possibility of making a separate report for the ditch systems in order to see general operating expenses alone. The audit report shows both summary and detailed information regarding expenditures. Creating a separate report would not be recommended.

There is an account at First State Bank Southwest that is shown as part of the fund balance reserve. The account was established when the HLWD was first awarded Clean Water Partnership (CWP) loan funds. At that time, there was not legislation in place that allowed a watershed district to be a lending agency and it was required to go through a third party. Loan disbursements were made by and loan repayments were made to First State Bank Southwest. After the legislation was changed, loans were disbursed through the HLWD. The funds that remain in the escrow account are for loan repayment to the State of Minnesota. Discussion was held regarding this situation. The board requested that Jan Voit work with the bank to get the funds transferred to the HLWD before the August board meeting.

Discussion was held regarding the overall expenditures. The ditch projects are more than double from 2015. While there is a \$94,514 change in net position, it is due to the timing of the projects. The excess equates to what was added to the fund balance because the costs were expensed in 2015.

The HLWD's unfunded portion of PERA is now \$158,840. This amount increased from 2015 because it has been predicted that there will be one percent less return on investment over an estimated thirty years. The amount available through the PERA account today is \$52,145. The HLWD makes contributions based on current statutory rates. The amount will be paid out over an estimated 20 to 40 years based on life expectancies of the participants. There are no current legislative plans to increase the contribution rates for agencies or personnel. There may be in the future.

Discussion was held regarding QuickBooks training. DKH and Co. staff has provided assistance in the past, but it was mainly special needs in certain areas. Wayne Drealan will ask his staff if there are other changes that could be implemented.

Wayne also provided the representation letter, which requires signature from the HLWD once the audit report is approved. The required reporting form will also be completed and submitted to the Office of the State Auditor.

Wayne Rasche made a motion to approve the 2016 audit report. Harvey Kruger seconded this. Motion carried unanimously.

4. Minutes

Harvey Kruger made a motion to approve the minutes from the June 27, 2017 Projects 2, 4, and 84-4A Redetermination of Benefits Hearings and HLWD meeting. Wayne Rasche seconded this. Motion carried unanimously.

5. Treasurer's Report and Bill Payment

Jan Voit presented the treasurer's report and bills payable. Jim Buschena made a motion to approve the treasurer's report and pay the bills. Harvey Kruger seconded this. Motion carried unanimously.

6. 2018 Preliminary Budget Hearing Notice

Harvey Kruger made the following motion.

PLEASE TAKE NOTICE that the Board of Managers of the Heron Lake Watershed District (HLWD) proposes to adopt the following budget for the year 2018 in accordance with Minnesota Statutes 103D.905 Subdivision 3.

BMP Implementation	62,500.00
Surface Water Monitoring	5,000.00
Impaired Waters and TMDL	2,500.00
Regulatory and Permits	580.00
Public Drainage System Management	24,420.00
General Operations	65,000.00
Education	90,000.00
Subtotal	250,000.00

A hearing on the foregoing shall be held by the board of managers on the 14th day of August, 2017 at 8:00 p.m. at the Heron Lake Community Center located at 312 10th Street in the City of Heron Lake, Minnesota.

Jim Buschena seconded this. Motion carried unanimously.

7. Reports

District Administrator

Jan Voit reported on the CWP loan program, Clean Water Fund grant round, semi-annual reports, website, proposed budget, Prairie Lakes Conference, Projects 2, 4, and 84-4A, financial information, Project 2 Partial Abandonment, Major Watershed Project, annual financial newsletter, Jackson County Judicial Ditch 19, and the HLWD advisory Committee.

8. Recess Meeting

Wayne Rasche made a motion to recess the HLWD monthly meeting at 8:59 a.m. in order to conduct the HLWD Project 2 Partial Abandonment Hearing. Harvey Kruger seconded this. Motion carried unanimously.

9. Reconvene Meeting

Wayne Rasche made a motion to reconvene the HLWD monthly meeting at 9:14 a.m. Harvey Kruger seconded this. Motion carried unanimously.

10. Reports Continued

Watershed Technician

Catherine Wegehaupt provided information about the Hart terrace project, streambank stabilization projects, water sampling, new monitoring equipment from Minnesota Pollution Control Agency, cover crop program and field days for grants, Seward 29 site, Reinvest In Minnesota site mowing, newsletter, reports, and Department of Natural Resources (DNR) plant community training.

Discussion was held regarding the Seward 29 project, the DNR permit application and comment period, bidding, and bid packet. Catherine will present the bid packet at the August meeting.

She also gave a presentation about the 2016 water quality results.

11. Adjournment

The meeting adjourned at 9:48 a.m.

Harvey Kruger
Secretary

NEON Minutes

July 13, 2017, Biotechnology Advancement Center

Meeting began with the Pledge of Allegiance and Nobles County Administrator, Tom Johnson, presided over the meeting.

Dr. Terry Gaalswyk, President of MN West, shared the Minnesota West Community & Technical College Strategic Plan for 2017-2023, summarized the 2017 Commencement and the following highlights of the College:

- Minnesota West has become the #1 Community & Technical College in the State and #3 in the nation online.
- Provides programs that are home-based at specific campuses.
- In final stages of bringing a 108 bed housing unit to the Worthington campus. Representative Hamilton and the City's support have helped to achieve this model, market rate rental housing.
- New programs developed for those who don't meet entry requirements of SMSU and to "Grow our own Teacher."
- The College is financially stable; Legislature has assisted but the College is looking at philanthropic support.

Administrator Johnson raised the question for discussion if NEON should develop a core group for the Vision 2040 Leadership Program as the previous Vision 2030 team has not gotten any momentum. To summarize the Vision 2030, a timeline was created so that the City, County and School could spread out priorities, plans and projects.

The group discussed different programs and models offered in other areas that promote facilitating partnerships and identifying young business professionals and leaders.

Administrator Johnson advised the next meeting is scheduled for August 10th during County Fair Week. In prior years, the meeting has been cancelled for August and those present were in support of cancelling the August meeting.

Around the Table:

Donald Linssen/Nobles County – County's Investment Committee revived and evaluating some of the County's investments; City of Worthington's Police forum at St. Mary's church was a positive 1st step.

Linden Olsen/I.S.D. 518 – 40 new staff this year; City is getting Sewer out to the new property; working with local child care providers for alumni; working on building ALC and gymnastics housing; preliminary study on collaborative building; July 25th mobile food pack at the American Reformed Church and the upcoming backpack program.

Amy Ernst/City of Worthington – road construction improvement projects in Worthington; subcommittee formed for amenities in Worthington; need for childcare.

Larry Janssen/City of Worthington – road construction improvement projects in Worthington; Manor housing project.

Terry Gaalswyk/MN West – asking to visit and share the message of the college at your entity; discussed anticipated programs.

Bruce Heitkamp/City of Adrian – Ribs and Rims celebration this weekend in Adrian; the streets should be done by August for the new development by Henning Construction; City of Adrian is support of the Nobles Home Initiative; the Ambulance has signed on with new Medical Director; acquiring new property and trading some on Maine Avenue; working with the SWCD to reduce nitrates on CRP and wellhead protection area.

Gene Metz/Nobles County – Contractor is halfway done with laying the 70 miles of asphalt for the G.O. State Aid Road Bond project, completion expected by September 1; Adrian Library grand re-opening is Friday, July 14th; 1 mile left to pick up railroad ties for the Buffalo Ridge Regional Rail Authority project and an off load opportunity with E&E railroad is being looked at in Rushmore.

Robert Demuth Jr./Nobles County – as a WREDC Ex-Officio Board Member, tasked with looking at taxing bodies to approve it moving forward as it is due to sunset at the end of this year.

Cheryl Janssen/Seward Township – issues being discussed amongst the townships at the upcoming August 1st meeting include road issues due to large equipment, voting machines vs. mail in or online voting.

Abraham Algadi/WREDC – South Lake Development; concern with lack of child care options; WREDC is now putting available parcels for sale on the website.

Kurt Lintelman/Round Lake Citizen – Round Lake is receiving bids for street improvements; several good properties for sale with advantageous pricing.

Tom Johnson/Nobles County – International Festival this weekend.

Next Meeting:

September 14, 2017 5:30 – 7:00 pm
BioTechnology Advancement Center
1527 Prairie Drive, Worthington, MN 56187

The meeting adjourned.

ADMINISTRATIVE SERVICES MEMO

DATE: SEPTEMBER 21, 2017

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEMS

1. AMENDMENT TO LEGAL SERVICES AGREEMENT WITH NOBLES COUNTY ATTORNEY'S OFFICE

Council Action: Approval of Amendment to Legal Services Agreement with Nobles County Attorney.

Attached as *Exhibit 1* is an amendment to the legal services agreement between the City of Worthington and Nobles County Attorney's office. Also included in the Exhibit is the current agreement. This amendment allows the Nobles County Attorney to merge the City's database with the County's. The County Attorney advises that maintaining separate databases is inefficient and adds unnecessary expenses. The current legal services agreement is for five years and terminates on December 31, 2018. The County performs all legal services related to criminal prosecution and related forfeiture procedures required by the City. The County provides all legal, paralegal and non-legal support personnel, all library resources, educational and seminar expenses. The City compensates Nobles County paying 25 percent of the budgeted expenditures of the County Attorney Office's budget

The amendment to the agreement has been reviewed by the City Attorney.

CASE ITEMS

1. THIRD READING PROPOSED ORDINANCE EXTENDING THE CORPORATE LIMITS OF THE CITY OF WORTHINGTON TO INCLUDE 29 ACRES OF UNPLATTED LAND ABUTTING THE CITY

Pursuant to published notice this is the time and date set for the third reading of a proposed ordinance that would annex 29 acres of unplatted land abutting the city of Worthington owned by South Shore Acres, LLC, legally described as:

That part of Government Lot 5 and the Northeast Quarter of the Southwest Quarter of Section 26, Township 102, Range 40, Worthington Township, Nobles County,

Minnesota, lying southeasterly of the southeasterly right of way line of the Chicago and North Western Railroad and being more particularly described as follows:

Commencing at the south quarter corner of said Section, thence North 00 degrees 08 minutes 35 seconds East, assumed bearing, along the North South Quarter line of said Section, a distance of 1,153.40 feet to the point of beginning of this description, said point also being the southeast corner of said Quarter-Quarter Section; thence continue North 00 degrees 08 minutes 35 seconds East, along said North South Quarter line, a distance of 1,088.45 feet; thence North 89 degrees 51 minutes 25 seconds West a distance of 387.90 feet; thence North 00 degrees 08 minutes 35 seconds East, parallel with said North South Quarter line, a distance of 713.34 feet to said railroad right of way line; thence southwesterly, along said railroad right of way line, said line also being a non tangential 11,509.16 foot radius curve concave to the northwest, a distance of 117.12 feet, central angle 00 degrees 34 minutes 59 seconds; thence South 50 degrees 38 minutes 36 seconds West, along said railroad right of way line, a distance of 1,107.14 feet to the west line of said Quarter-Quarter Section; thence South 00 degrees 04 minutes 13 seconds West, along said West Quarter-Quarter Section line, a distance of 921.29 feet to the southwest corner of said Quarter-Quarter Section; thence South 85 degrees 30 minutes 15 seconds East, along the south line of said Quarter-Quarter Section, a distance of 1,334.87 feet to the point of beginning.

EXCEPT

That part of the Northeast Quarter of the Southwest Quarter of Section 26, Township 102, Range 40, Nobles County, Minnesota, shown as Parcel 4 on Minnesota Department of Transportation Right of Way Plat Numbered 53 31 as the same is on file and of record in the office of the County Recorder in and for Nobles County, Minnesota.

AND EXCEPT

That land presently situated within the boundaries of the City of Worthington.

Pursuant to Title XV, Section 155.026(G) of the City Code of the City of Worthington, the property would be zoned TZ (Transitional Zone) with the exception of the following described portion of said land, which will be zoned B3 (General Business District):

That part of the Northeast Quarter of the Southwest Quarter of Section 26, Township 102 North, Range 40 West, Nobles County, Minnesota, described as follows:

Beginning at Right of Way Boundary Corner B3103, MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 53-31, according to the recorded plat thereof, said Nobles County; thence South 88 degrees 41 minutes 48 seconds West, assumed bearing, along the north line of said MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 53-31, a distance of 50.01 feet to Right of Way Boundary Corner B3102; thence South 00 degrees 21 minutes 04 seconds East along the west line of said MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 53-31, a distance of 120.02 feet to Right of Way Boundary Corner B3101; thence South 88 degrees 41 minutes 48 seconds West, along the north Line of said MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 53-31, a distance of 497.31 feet; thence North 00 degrees 22 minutes 44 seconds West, a distance of 424.31 feet; thence North 89 degrees 37 minutes 16 seconds East, a distance of 547.45 feet to the east line of said Northeast Quarter of the Southwest Quarter; thence South 00 degrees 21 minutes 02 seconds East, a distance of 295.46 feet to said Right of Way Boundary Corner B3103.

The annexation and extension of public infrastructure was petitioned for by South Shore Acres LLC to facilitate plans for construction of an automotive service use facility. A complete copy of the proposed ordinance was included in your August 28, 2017 Council agenda.

Council action is requested to give a third reading to, and subsequently adopt the proposed ordinance.

2. SECOND READING PROPOSED ORDINANCE PLANNED UNIT DEVELOPMENT - SIX FAIRWAY VIEW

Pursuant to published notice, this is the time and date set for the second reading of a proposed ordinance that would rezone the following legally described property from its current R-4 Medium Density Residential and Natural Features to Planned Unit Development:

Commencing at the Northwest corner of said Section 22; thence North 89 degrees 50 minutes 02 seconds East, along the north line of the Northwest Quarter of said Section 22, a distance of 1355.06 feet; thence South 00 degrees 15 minutes 59 seconds East, a distance of 114.51 feet to the intersection of the easterly highway right-of-way line of C.S.A.H. No. 10 (as per Document No. 187010) and the southerly highway right-of-way line of C.S.A.H. No. 35; thence continuing South 00 degrees 15 minutes 59 seconds East, along said easterly highway right-of-way line, a distance of 50.00 feet to the point of beginning. Thence continuing South 00 degrees 15 minutes 59 seconds East, a distance of 508.00 feet; thence southerly,

along said easterly highway right-of way line, a distance of 693.43 feet along a tangential circular curve concave to the west having a radius of 1482.40 feet and a central angle of 26 degrees 48 minutes 05 seconds to a found iron survey marker at the northerly most corner of the Homestead Cooperative of Worthington tract; thence South 63 degrees 27 minutes 54 seconds East, along the north line of said Homestead Cooperative of Worthington tract and its easterly extension, a distance of 320.33 feet; thence North 05 degrees 01 minutes 47 seconds West, a distance of 487.22 feet; thence northerly, parallel with said curve and easterly highway right-of-way line, a distance of 329.63 feet through a central angle of 11 degrees 47 minutes 11 seconds; thence North 00 degrees 15 minutes 59 seconds West, tangent to said curve and parallel with said easterly highway right-of-way line, a distance of 559.57 feet to the southerly highway right-of-way line of said C.S.A.H. No. 35; thence South 88 degrees 59 minutes 20 seconds West, along said southerly highway right-of-way line, a distance of 70.01 feet to a point on said southerly highway right-of-way line being 50.00 feet east of the easterly highway right-of-way line of said C.S.A.H. No. 10; thence South 44 degrees 21 minutes 41 seconds West, a distance of 71.17 feet to the point of beginning.

Thomas Walsh Jr. And GL Development MN LLC is seeking rezoning of the property for a residential development along the east side of North Crailsheim Drive and immediately south of Oxford Street. A complete copy of the proposed ordinance was included in the September 11, 2017 Council Agenda.

Council action is requested to give a second reading to the proposed ordinance.

3. CONTINUATION OF NOBLES HOME INITIATIVE TAX ABATEMENT 2018-2022

Council Action: Approval of Nobles Home Initiative Tax Abatement through December 31, 2022 contingent upon approval by Nobles County and ISD 518.

Attached as *Exhibit 2* is the revised copy of the Nobles Home Initiative Guidelines. The revisions were based on review and discussion by the administrators of Nobles County, ISD 518 and the City of Worthington.

To date, Nobles County has considered and approved 53 requests for the Nobles Home Initiative. Twenty of those requests have been in the City of Worthington.

4. CONSIDERATION OF PURCHASE AGREEMENT WITH PBK REAL ESTATE, LLC, PARCEL 31- 3786-551

Council Action: Approve purchase agreement between the City of Worthington and PBK Real Estate, LLC for Parcel No. 31-3786-551

Attached as ***Exhibit 3*** is a purchase agreement between the City of Worthington and PBK Real Estate, LLC for the approximate 1.1 acre tract north of the Comfort Suites Hotel. The purchase price is \$77,924.00 with closing to take place on or before November 1, 2017. This agreement was prepared by the City Attorney.

5. **APPLICATION FOR BURNING PERMIT - MINNESOTA WEST COMMUNITY AND TECHNICAL COLLEGE**

Gordon Heitkamp, on behalf of Minnesota West Community and Technical College, has submitted an application for a Burning Permit to allow a maintenance burn on their pollinator/outdoor classroom. The application, included as ***Exhibit 4***, has been submitted to and approved by Fire Chief Rick Von Holdt, and now requires Council approval per Section 91.01 of the Worthington City Code, as follows:

91.01 INCINERATORS AND OPEN BURNING.

(A) No person shall kindle or maintain any bonfire, rubbish fire, or outdoor fire of any type or authorize any such fire to be kindled or maintained within the boundaries of the city unless specially authorized to do so by the City Council.

(B) The City Council may, in extraordinary circumstances, authorize bonfires, rubbish fires, or other outdoor fires so long as they are not prohibited by other federal or state laws.

(C) A request for special authorization to conduct an outdoor fire shall be made by application to the City Clerk on a form prescribed by the city. The application shall state with specificity the extraordinary circumstances existing which might justify the special authorization. The City Clerk shall notify the Fire Chief of the Fire Department of any applications for special authorization and shall provide the Chief with a copy of said application before it is submitted to the City Council for consideration.

(D) If special authorization for an outdoor fire is granted, the provisions of the Uniform Fire Code and the powers of the Fire Chief to prohibit any outdoor fire when atmospheric conditions or local circumstances make such fires hazardous, shall apply to any such outdoor fire.

(E) This section does not apply to fires set for recreational, ceremonial, food preparation, or social purposes provided that only wood, coal, or charcoal is burned.

(F) This section does not authorize the open burning of leaves pursuant to M.S. § 116.082.

(G) A violation of this section is and shall be punishable as a misdemeanor.

Council action is requested on the application for a Burning Permit.

**Amendment to Legal Services Agreement
between the City of Worthington and
the Nobles County Attorney's Office**

Whereas, the City of Worthington and the Nobles County Attorney's Office entered into an Agreement in 2013 for the Nobles County Attorney's Office to provide prosecution services and

Whereas the Parties now agree that circumstances require amendment of that Agreement,

Now, therefore, the Parties agree to amendment of that Agreement as follows:

Paragraph 7 of the Agreement shall be stricken and the following substituted for it:

**7. STORAGE OF CITY FILES, USAGE OF CITY DATA AND CITY MCAPS
LICENSES:**

When the Parties first entered into an agreement for the services covered by this Agreement, each party had their own MCAPS and desired to maintain their separate databases. The Parties now agree their association under the terms of this Agreement, or a similar successor agreement, is likely to last some time, and the continued use of separate databases is inefficient and an unnecessary added expense.

- A. Therefore, for the present, the City agrees that two of its licenses for the MCAPS software transferred to the County in 2003 may remain with the County as part of this Agreement as long as the County maintains two separate databases. It is contemplated by the Parties that the databases will be merged, however.
- B. The City agrees that the County may merge the two databases at its own discretion, may phase out the City MCAPS database over time, or may elect to go to a different system and merge the two databases at that time, all without further approval by the City as long as no additional expense is incurred. The County agrees that it will not act to incur the additional expense or move to another operating system without first notifying the City and allowing the City an opportunity to budget for its share of that additional expense.
- C. Any paper files that may currently be in storage with the City shall remain the responsibility of the City. Any paper files or electronic files in the possession of the County shall be maintained by the County in the same manner as the County would use to protect the confidentiality of its own files, and in accordance with County data retention schedules.
- D. Should the databases be merged and the Parties later decide to end their association under this Agreement, the County agrees that it will provide paper or electronic data regarding open City files sufficient that whoever would take over the City work would be able to continue working those files. The City understands that after the data bases

are merged, separating out the data may be difficult or impossible and agrees that if the Parties end their arrangement under this Agreement, City information that cannot be separated out can be maintained by the County consistent with County policies and practices with regard to confidentiality and with County data retention schedules.

This Amendment shall be effective January 1, 2018.

FOR NOBLES COUNTY:

Dated: _____

Donald Linssen, Chair
Nobles County Board of Commissioners

Tom Johnson
Nobles County Administrator

Dated: _____

Kathleen A. Kusz
Nobles County Attorney

FOR THE CITY OF WORTHINGTON:

Dated: _____

Mike Kuhle
Mayor

Dated: _____

Steve Robinson
City Administrator

ATTEST:

Dated: _____

Janice Oberloh, Clerk

LEGAL SERVICES AGREEMENT

THIS AGREEMENT, made and entered into on the 5th day of November, 2013, by and between the City of Worthington, a municipal corporation and political subdivision of the State of Minnesota, c/o Craig Clark, Worthington City Administrator, 308 9th Street, Worthington, MN ("the City") and the Nobles County Attorney's Office, an agency of Nobles County, a political subdivision of the State of Minnesota, c/o Kathleen A. Kusz, Nobles County Attorney, 1530 Airport Road, Suite 400, Worthington, MN 56187 ("the County"), sometimes referred to collectively as "the parties."

RECITALS

WHEREAS, the City has previously contracted with the County as legal counsel for the prosecution of criminal offenses and forfeiture proceedings related to said offenses; and

WHEREAS, the City and County wish to continue that contractual arrangement for five years (from January 1, 2014 through December 31, 2018) with the City contributing 25% of the expenses of the office; and

WHEREAS, the Council of the City of Worthington has selected the County to provide its complete criminal representation and representation on designated forfeiture proceedings during the period of this Agreement and under the terms and conditions set forth herein; and

WHEREAS, Minnesota Statutes Section 484.87 permits a home rule charter City such as the City of Worthington to enter into an agreement with the County Board and the County Attorney to provide prosecution services for any criminal offense; and

WHEREAS, the parties desire to memorialize their agreement through a written document;

NOW, THEREFORE, in consideration of the mutual conditions stated herein, and other good and valuable consideration, the mutual receipt and sufficiency of which is now acknowledged by the parties, and for the covenants and conditions and undertakings contained in this Agreement, it is agreed by and between the parties as follows:

1. **AGREEMENT:** The parties hereby contract with each other for the County to provide criminal prosecution services and representation on related forfeiture proceedings to the City.
2. **SCOPE OF DUTIES:** Except as expressly limited herein, the County shall perform for the City all duties, obligations, and responsibilities of the office of City Prosecutor as those responsibilities may be affected by the Home Rule Charter and the ordinances of the City and the statutes of the State of Minnesota. The County shall also act as the "prosecuting authority" for purposes of representation of the City in all forfeiture proceedings arising out of prosecution services provided to the City under this agreement, specifically including but not limited to DWI forfeitures under Minn. Stat.

§169A.63, et seq., and as said laws may be amended in the future. The County shall supervise, direct, and perform all legal services relating to criminal prosecution and related forfeiture proceedings as may be from time to time required by the City. The County shall provide all legal, paralegal, and non-legal support personnel, all library resources, all educational and seminar expenses necessary to complete the duties required hereunder.

3. **EXCLUDED DUTIES:** The County is only assuming the duties set out above and is not assuming any responsibility to represent the City in any civil matters except the forfeiture matters described above. This is because the offices of County Attorney and City Attorney are deemed incompatible pursuant to Minn. Stat. §481.17 due to the population of Nobles County. The City agrees to appoint and maintain a City Attorney, and/or contract with other attorneys to handle other civil legal matters for the City of Worthington, and the duties of that City Attorney would specifically include, but not be limited to, the civil or administrative enforcement of the City's nuisance ordinances.
4. **TERM:** The term of this Agreement shall begin on the 1st day of January, 2014, and continue through December 31, 2018, until otherwise cancelled earlier. Notwithstanding anything contained herein to the contrary, either of the parties may terminate this agreement upon one hundred eighty (180) days' (six months) written notice to the other of their intent to do so. Any notice given hereunder will be effective on the first of the month following the requisite one hundred eighty day notice. Notices shall be sent to each of the parties as set out in Paragraph 14 below. Notice shall be effective as of the date it is deposited in the United States mail, first class, postage prepaid.
5. **COMPENSATION:**
 - A. **Monthly Expenditures For Basic Services:** For all basic services provided by the County to the City under this agreement, except for appellate work described in paragraph 5B, for the year 2014, the City agrees to pay the county the sum set out in Appendix A, with monthly payments made on the 1st business day of each month, commencing on January 1, 2014. The monthly sum represents 1/12th of the City's 25% share of the budgeted expenditures of the County Attorney Office Budget, outlined on the attached Appendix A. These costs represent the expected personnel and overhead costs, as detailed below and general supplies/equipment. The intent of the parties is to cover the actual costs to the County relative to the provision of services hereunder. The parties understand that expenses may be higher or lower than the budgeted amount in any given year, but agree that the budgeted amount will provide fair compensation for the services being provided. The parties understand that exceeding the budget for expenses in one year may be cause to increase those expenses in the following year's budget.
 1. **Personnel Costs:** The County shall notify the City before making increasing or decreasing the number of full-time, benefitted positions in the office during the term of this Agreement. If the County gives such notice to the City, the parties

agree to meet to discuss whether any changes need to be made in the monthly payment for basic services made by the City (either by adjusting the percentage amount or by adjusting the dollar amount). Replacement of personnel who leave or retire does not require notice or an adjustment. Hiring of part-time or temporary personnel does not require notice or an adjustment.

2. **Benefits Included For Full-Time Employees:** Benefits paid to full-time employees include paid holidays, paid time off (PTO and for those who still have it, sick leave), insurance and cafeteria plan contributions, all in accordance with Nobles County policy, and the bargaining agreement covering the legal secretary and legal assistant positions. Additionally, the costs of attorney registration and the required continuing legal education courses for the attorney, and related travel expenses, shall also be included.
 3. **Overhead Costs:** The County agrees to provide office space at the County Attorney's Office in the Prairie Justice Center for the attorney and secretary funded by the City under this agreement. While prior contracts required the City to contribute a cost of overhead for providing space for these two employees will be rent based on 25% of the office space in the County Attorneys' Office, this current agreement specifically omits that requirement at this time. However, the monthly costs attributed to the City will include 25% of the County's expenses for ongoing computer software, library subscription, computer network, telephone, equipment purchase/and or replacement, and supply costs, with the exception of MCAPS. Because the County is maintaining a separate MCAPS system for City cases (see paragraph 7 below), City costs for MCAPS will be billed to the City, and County MCAPS costs will be paid by the County. All overhead costs for 2014 are detailed in Appendix A.
- B. Annual Percentage of Costs to be Paid by the City:** In exchange for the legal services provided by the County as set out in Paragraph 2 above, the City will pay the County one quart of the expenses of operating the County Attorney's Office. The amount owed is set in Appendix A (attached hereto and incorporated by reference) for the year 2014. The amount due is calculated by adding together the County's budgeted costs for that year's: Salaries, FICA/PERA; Insurance Benefits Costs; Transportation/Travel; Maintenance/Repair/ Professional/Technical Services; Communications; dues/Memberships/Subscriptions; General Supplies, and Minor Equipment. The City shall pay one quarter of the combined total of those budgeted expenses, and shall pay that amount in equal monthly installments throughout the calendar year (as set out in Paragraph 5. A. above). In 2014, the County will notify the City in writing of the amount that the City will owe in 2015, and so on each year during the term of this Agreement.
- C. Expenditures for Other Legal Services:** The annual sum referred to in Paragraph 5.B. above does not include the costs of the County initiating or defending an appeal in a City case, or the County undertaking any other legal action on behalf of the City that is not delimited in this Agreement. The County may undertake such work, but

the City shall pay \$125 an hour for any appellate or other work done by the County that is not covered by this Agreement. Billings for such work shall be sent on a monthly basis. It is assumed that the City will want the County to defend appeals filed by others. The County shall inform the City of appeals that the County believes should be initiated by the City and shall get their input. If the County desires to increase that hourly rate during the term of this Agreement, notice must be given to the City so that the parties may discuss the matter.

D. Forfeiture Fees: Under Minn. Stat. §169A.63, subd. 10, and as amended in the future, the City shall distribute to the County as the prosecuting authority all fees or proceeds resulting from the sale of forfeited vehicles handled by the County under this agreement. The City will also transmit to the County any other fees payable to the prosecuting authority in accordance with state statute on cases handled by the County under this agreement.

6. **PERSONNEL:** The positions to be hired and funded under this agreement shall be County employees, and under the direction and supervision of the County Attorney. The details spelled out in the preceding paragraph are there only for purposes of establishing the formula by which the costs of services shall be calculated, and shall not limit the discretion of the County Attorney in the assignment and direction of work within the County Attorney's office. The County shall devote such personnel and resources, time, and attention and energies to the City's business as is necessary to fulfill the duties and responsibilities required hereunder, and given workloads and expertise it is unlikely that only one attorney in the office will be involved with City's business. The assignment of work on City business will be at the sole discretion of the County Attorney. The amounts outlined in paragraph 5 above reflect the amounts necessary for a full time attorney and secretary.
7. **STORAGE OF CITY FILES, USAGE OF CITY DATA, AND CITY MCAPS LICENSES:** The City agrees that two of its licenses for the MCAPS software transferred to the County in 2003 may remain with to the County as part of this agreement, and that the City pay all initial and ongoing costs for the usage of these licenses and for maintenance and upgrades necessary to maintain a separate MCAPS for City cases. The County will segregate the City's MCAPS database separately from its own MCAPS data. The City will provide secure and confidential storage space at City Hall or another space chosen by the City at no cost to the County for closed criminal files as necessary, and will provide access to these files by County employees during normal City business hours.
8. **RELATIONSHIP BETWEEN PARTIES:** The County is retained by the City only for the purposes and to the extent set forth in this Agreement, and its relationship to the City shall, during the period or periods of this Agreement, be that of an independent contractor or practitioner. The County shall be free to use such portion of its entire time, energy and skill during the course of this Agreement to meet its contractual obligation to the City. Neither the County nor its personnel shall be considered to be employed by the City or entitled to participate in any plans, arrangements, or distributions by the City pertaining to

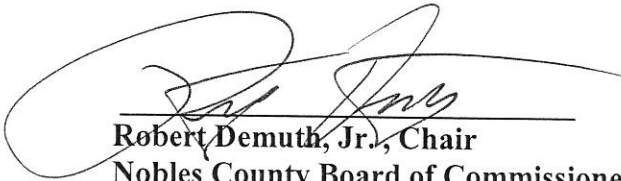
or in connection with any benefits accorded the City's regular employees. The City shall not be financially responsible to the County except for the payment of compensation specifically set forth in this Agreement. Likewise the City shall not be responsible for any wage withholding to the federal or any State government. The County shall not have the benefit of any rights which may be set forth in any management or employee handbooks published by the City for its regular employees.

9. **REIMBURSABLE EXPENSES:** The City shall be responsible to the County only for the payment of out-of-pocket expenses incurred for travel out of the Worthington area necessary to accomplish the duties outlined in this Agreement. In addition, the City shall be responsible for reimbursing County or out-of-pocket expenses incurred by the County for filing fees, witness fees, deposition costs, costs of obtaining other documents filed with the courts or state offices which are necessary for carrying out this Agreement, costs, and appeal costs, including costs of transcripts, brief printing, and travel. The City shall be responsible for the payment of all expenses associated not only with prosecutions at the trial court level, but also with expenses attendant to appeals at all levels, whether taken by the City or a defendant. The County recognizes that the City has a financial interest in whether an appeal is taken by the County on behalf of the City relative to services provided hereunder, and the County shall consult with the City relative to the County's decisions on appeal matters. All expense reimbursement requests by the County shall be vouchered and documented as required by the City Administrator.
10. **PROFESSIONAL JUDGMENT:** Nothing in this Agreement shall be construed to interfere with or otherwise affect the rendering of services by the County in accordance with its independent professional judgment. The County shall require its personnel to perform the services rendered in accordance with accepted principals of legal practice in the State of Minnesota. The County's personnel are subject to the rules and regulations of any and all licensing and professional organizations or associations to which those personnel may from time to time belong, and the laws and regulations governing the practice of law in the State of Minnesota.
11. **UNEMPLOYMENT COMPENSATION:** In the event that an employee hired by the County under this agreement separates from employment with the County due to the City's cancellation of the contract, and which results in the employee being awarded unemployment compensation, the City agrees to reimburse the County for all County expenditures incurred for said unemployment compensation. If the County cancels the contract and this results in an employee hired by the County under this agreement being awarded unemployment compensation, the City will not be required to reimburse the County for any unemployment expenditures. The City agrees to reimburse the County for 25% of any other unemployment claims incurred by the County Attorney's office during the duration of the contract.
12. **ADDITIONAL PAYMENT:** Nothing contained in this Agreement shall obligate the City to make any payment for services rendered in any period after 180 days after the termination of the County's legal services Agreement with the City to ensure that any accounts payable are carried over and resolved.

13. **MODIFICATION:** This Agreement contains the entire understanding of the parties. It may not be changed orally, but only upon an Agreement in writing approved by the parties. It may be modified as to terms and conditions from time to time upon the mutual consent of the parties, however, such modification shall be reduced to writing, signed by the parties, and the document appended to and made part of this Agreement.
14. **NOTICE:** Any notice to the County pursuant to this agreement shall be addressed to the Nobles County Attorney and delivered to the Nobles County Attorney's office at 1530 Airport Road, Suite 400, P.O. Box 337, Worthington, MN 56160, and any notice to the City shall be addressed to the City Administrator, and delivered to Box 279, 303 Ninth Street, Worthington, MN 56187. Any notice given under this Agreement shall be delivered by depositing it in the U.S. Mail, postage prepaid, addressed as set forth above.
15. **PROHIBITION AGAINST ASSIGNMENT:** Except as otherwise expressly provided in this Agreement, the County agrees that this Agreement, and the rights, interests, and benefits hereunder shall not be assigned, transferred, pledged, or hypothecated in any way by the County or by any other person claiming under it by virtue of this Agreement and shall not be subject to execution, attachment, or similar process. Any attempt at assignment, transfer, or of pledge or hypothecation or other disposition of this Agreement or of such rights, interests, and benefits contrary to the foregoing provisions or the levy of any attachment or similar process shall be null and void and without effect.
16. **BINDING EFFECT:** This Agreement shall be binding upon and inure to the benefit of the City, its successors and assigns and any such successor shall be deemed substituted for the City under the terms of this Agreement. This Agreement shall likewise be binding upon the County. As used in this Agreement, the term "successor" shall include any corporation or other business entity which at any time whether by merger, purchase or otherwise acquires all or substantially all the assets or business of the corporation.
17. **CONTROLLING LAW AND VENUE:** This Agreement shall be controlled by the laws of the State of Minnesota and any action brought because of any claim, demand, or cause of action arising under the terms of this Agreement shall be brought in an appropriate venue in the State of Minnesota.
18. **ANNUAL UPDATE:** Regardless of any other meetings that might be required by the terms of the Agreement, the County Attorney shall meet with the City Council annually to discuss city prosecution issues.

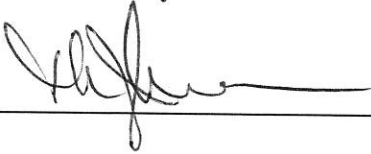
FOR NOBLES COUNTY:

Dated: 11-5-2013


Robert Demuth, Jr., Chair
Nobles County Board of Commissioners

Tom Johnson
Nobles County Administrator

Dated: 05 Nov 13



Kathleen A. Kusz

Nobles County Attorney

FOR THE CITY OF WORTHINGTON:


Dated: 10/29/2013



Alan Oberloh

Mayor

Dated: 10/29/2013

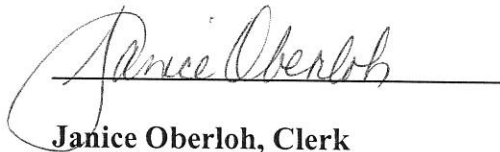


Craig Clark

City Administrator

ATTEST:

Dated: October 29, 2013

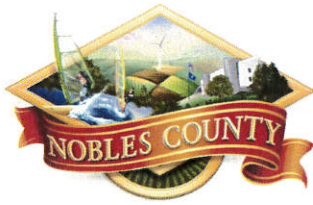


Janice Oberloh, Clerk

Appendix A –COUNTY ATTORNEY CITY PROSECUTION AGREEMENT FEES—2014 PROPOSED BUDGET

(This budget has been submitted to the County Board but until the budget has been approved by the Board these numbers are tentative and subject to change. Once approved an update will be provided. This is amended to reflect the decrease in salary we will have when we replace one staff member who is retiring.)

	Budget request	one quarter of budgeted amount
Salaries and wages	465,906.00	116,476.50
FICA/PERA	69,109.00	17,277.25
Benefits	55,680.00	13,920.00
Transportation/Travel	5,000.00	1,250.00
Maintenance/Repair	1,000.00	250.00
Professional/Technical Services	40,000.00	10,000.00
Communications	5,000.00	1,250.00
Dues/Memberships/Subscriptions	22,000.00	5,500.00
General supplies	7,000.00	1,750.00
Minor Equipment	500	125.00
Annual total	671,195.00	167,798.75
City's monthly share		13,983.23



Nobles Home Initiative

Nobles County Guidelines

Intent

The purpose of Nobles Home Initiative (NHI) is to provide incentives to encourage the construction of new owner occupied and rental residential housing units, and to encourage replacement of dilapidated housing structures within Nobles County until and through December 31, 2022.

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Tax Abatement Availability

Minnesota Statute 469.1813 Subdivision 8 places limitations on tax abatement. In any given year, the total amount of taxes abated by a municipality shall not exceed 10% of the net tax capacity (NTC) of the political subdivision for the taxes payable year to which the abatement applies, or (2) \$200,000, whichever is greater.

Eligible Participants

Any person who constructs a new single family home, duplex, or multi-family complex and who files application material and seeks formal approval from appropriate local jurisdiction between April 1, 2014 and until and through December 31, 2017-2022 may be eligible to receive 100% tax abatement of the County's share of increased real estate taxes as a result of building newly constructed housing or a home, for a period of 5 years provided all of the following are met:

1. Property is located within Nobles County and zoned properly for the proposed development project.
2. The applicant shall not have received other local financial assistance (tax increment financing/TIF, Workforce Housing, SCDP).
3. Project is built to building codes adopted at the time building permit is obtained.
4. Property taxes are current and paid on time and in full.
5. Program approvals must be obtained prior to the start of construction of the new housing/home.

Multifamily projects of a minimum of 4 rental units may seek approval for longer tax abatement period not exceeding the maximum defined by State Statute. Each of these multi-unit requests will be considered on an individual basis.

The real estate taxes to be abated shall be for up to the full amount of the real estate taxes collected from added tax base of the newly constructed housing/home annually. Real estate taxes collected for the value of the land or any current additional structures value are not eligible for tax abatement, and will not be abated as part of this program.

This abatement will transfer with the sale of the property for the balance of the five years abatement period.

This abatement will not include voter approved school referendums.

This abatement does not apply to, or include, existing and/or new assessments to the property.

The County shall provide the awarded abatement payment following payment of due real estate taxes annually. One single payment shall be made to the owner of record at the time of the payment, by December 30th for that calendar year.

Application

Statute requires the ~~County~~ **City** to approve each abatement application. Thus, all applications will be considered on a "first come - first served" basis. The acceptance of new applications will be contingent upon board approval and abatement capacity as defined above.

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A complete application for Abatement shall consist of:

- A letter requesting abatement for eligible projects addressed to the Nobles County Administrator.
- Legal description of the subject property, including address and property identification number.
- A site plan and construction plans for the proposed project.
- Submit a copy of the building permit once received.

Applications are to be submitted to Worthington Regional Economic Development Corporation (WREDC), 1121 3rd Avenue, Worthington, Minnesota, 56187, or, Nobles County Administration, 315 Tenth St., Worthington, MN 56187. Upon receipt of a completed application, ~~WREDC-it~~ will be submitted to the county and to the appropriate city and school district to schedule a date on which to consider the application. Notice of that date shall be sent to the applicant within 30 days of the application being filed. Upon consideration by the appropriate taxing authority, each taxing authority will approve a resolution outlining the details of the abatement program and authorization of staff to enter into a tax abatement agreement with the developer/builder/owner.

The abatement period will commence with receipt of the Certificate of Occupancy, or not more than one year following approval of the taxing authority's resolution, whichever is first, and shall continue for 5 years.

Adopted
Revised

May 20, 2014
October 3, 2017; March 22, 2016; July 7, 2015; August 5, 2014

Resolution No.	Owner	Parcel #	Address	Execution Date
201425	V & O Properties/Lyle Voss and Rodney Obermoller	31-3997-060	Crailsheim Drive, Worthington - Sec 28 Twp 102 Rang 40, 1.97 acre tract in NE 1/4 SE 1/4	5/20/2014
201428	Dennis & Jean	15-0195-000	27474 340th Street, Bigelow - Sec 36 Twp 101 Rang 41 E 1/2 of SW 1/4, 80 acres	6/3/2014
201429	Aaron Nystrom	01-0099-000	30679 Quine Ave, Worthington - sec 14 twp 101 rang 40 E 1/2 of SE 1/4 , 80 acres	6/3/2014
201430	Jay and Lisa Milbrandt	13-0213-500	Sec 31 Twp 102 Rang 39 3 tracts totaling 36.57 acres in N 1/2 of SE 1/4 and 16.44' along south line of north 1/2 containing 1.93 acres of sec 31 of Lorain Twp	6/3/2014
201438	Johnson Builders & Realty	31-2084-931	Lot 2 Block 1 Homewood Hills 10th Addition, Worthington	7/8/2014
201439	Johnson Builders & Realty	31-2084-932	Lot 3 Block 1 Homewood Hills 10th Addition, Worthington	7/8/2014
201441	Ricky and Lori Flatgard	17-0187-000	21320 Jones Ave, Rushmore - Sec 32 Twp 103 Rang 41 9.63 Acret Tract in Sw 1/4 of NW 1/4	7/22/2014
201442	Richard and Kerri Knips	11-0223-000	16323 Cory Ave, Lismore-Knips Subd, part of NE 1/4 of SE 1/4 of NE 1/4 Sec 2 Twp 103	7/22/2014
201443	Richard and Kerri Knips	11-0006-500	16323 Cory Ave, Lismore - Sec 2 Twp 103 Rang 43, Tract 589' x 1010' in E 1/2 NE 1/4 Exc. Lot 1 Knips Subd.; Acres 12.51	7/22/2014
201444	Michael and Steven Johnson	31-1859-810	Lot 3 Blk 1 Glenwood Heights First Addition	8/5/2014
201445	FDAC LLC/Robert and Donna Tims	31-3776-810	Lot 3 Blk 1 Woodland Ridge Addition	8/5/2014
201448	Allan and Rhonda Schmidt	01-0262-825	31151 297th Street, Worthington - Lot 6 Blck 001 Ocheda Heights Addition	9/23/2014
201449	Mark and Renae Bullerman	21-0362-200	209 E 8th Street, Adrian MN	9/23/2014
201450	Jerome and Linda Heitkamp	21-0362-565	821 S Maine Ave Adrian - Lot 4 Block 1 Country Club Second Addition	9/23/2014
201453	Larry Von Holtum	11-0195-000	21465 Birkett Ave, Magnolia - Sec 32 Twp 103 Rang 43 NE 1/4 Acres 160	10/7/2014
201510	Cory and Heidi Klingenberg	12-0041-500	17306 300th Street, Adrian - S 785' of W 555' of SE 1/4; 10 acres	4/7/2015
201511	Chad Wieneke/Dale Wieneke	09-0109-500	19116 State Hwy 91, Adrian MN 56110 (7.43 Acre Tract in NW 1/4 NW 1/4)	
201514	Mark and Jessica Riley	04-0213-750	21486 US Hwy 59, Worthington - Sec 36 Twp 103 Rang 40; 9.68 Acre Tract S 1/2 NW 1/4	4/21/2015
201528	Chris Kremer	17-0004-000	27200 170th Street, Reading - Sec 01 Twp 103 Rang 41; 19.96 Acre Tract in S 1/2 SW 1/4	6/23/2015
201532	Todd Schwebach / Ron & Kathy Tangen	31-3267-000	2430 Dayton Drive, Worthington - Lot 10 of Park View Acres	7/7/2015
201533	Jerry and Julie Brake	19-0119-500	13976 Edwards Ave, Wilmont - Sec 22 Twp 104 Rang 42 10.82 Acret Tract SW Corner Sw 1/4	7/7/2015
201536	Jesse Feeken	15-0095-500	30562 Hesselroth Ave, Rushmore - Sec 18 Twp 101 Rang 41 8.85 acre\ tract NW 1/4 SW 1/4	7/21/2015
201540	Larry Davis	31-1859-875	Sterling Ave Lot 6, Block 2 Glenwood Heights First Addition, Worthington	9/8/2015
201541	Larry Davis	31-2739-000	1103 Grand Ave, Worthington - Lot 11 Block 8, Moulton's Resurvey and Subdivision	9/8/2015
201542	Douglas and Lori Nau	31-0193-000	620 Lake Street, Worthington - Lot 11 except Northeast 100' Block 21	9/8/2015
201543	V & O Properties/Lyle Voss and Rodney Obermoller	31-3997-060	1058 and 1068 South Crailsheim Road, Worthington - Sec 28 Twp 102 Rang 40, 1.516 Acre Tract in NE 1/4 SE 1/4	9/8/2015
201604	Larry Davis	31-0994-000	Lot 2, Castlewood Knolls, Worthington	1/19/2016
201610	Steven Lohr	04-0204-000	21428 Paul Ave, Worthington - Sect 35 Twp 103 Rang 40, 6.11 Acres in SW Corner of NW 1/4	2/2/2016
201614	Rick and Karen Bullerman	21-0362-100	217 Eighth Street West, Adrian MN-Lot 1 Blk 2 Country Club First Addition	3/1/2016
201615	Rick and Karen Bullerman	21-0362-450	Outlot A of Country Club First Addition & W 15.24' of S 48.40' of Lot 1 Blk 1 & W 15.24' of Lot 1, Blk4, Both in Landuis First Addition	3/1/2016
201624	Melvin Janssen Jr and Jane Janssen	22-0010-000	Lot 16 Block 2 Bigelow MN	4/5/2016
201627	J. Scot and Kathleen Henning	21-0261-000	First Addition, Lots 10,11,12 Block 32, Adrman MN	4/19/2016
201631	Todd Schwebach	31-3267-015	Lot 3 Block 1 Parkview Acres Second Addition, Worthington MN	5/3/2016
201632	Clayton and Carla Schilling	06-0200-000	13927 330th Street, Ellsworth - North 30 Acres NE 1/4, Sec. 34 Twp. 101 Range 43	5/3/2016
201635	Mike and Jenna Ahlers	16-0073-000	SW 1/4, Section 13, Seward Twp (US Hwy 59)	5/24/2016
201636	Larry Davis	31-0611-000	Portion of SW 1/4, Section 13, Davis Addition, Worthington	5/24/2016
201639	Ted and Lindsey Buhner	01-0262-835	31123 297th Street Worthington - Lot 008 Blk 001 Ocheda Heights Addition	6/21/2016
201640	Larry Davis	31-0611-000	Portion of NW 1/4, SW 1/4, Section 13, Davis Addition, Lot 2, Worthington	6/21/2016
201651	Nicholas Hagen Larry Drost	31-4003-400	SECT-34 TWP-102, a triangular tract in NW 1/4 of NE 1/4 of Railroad except .89 acre tract, 6.50 acres	11/8/2016
201652	North Development Group LLC	31-3845-000	SECT-13 TWP-102 RANG-40 11.36 Acres in NE 1/4 SW 1/4 South of I-90	11/8/2016
201656	Eugene and Melanie Cleland	28-0081-000	110 1st Ave, Round Lake MN (Craven's addition, Lots 13 thru 15, Block 1)	12/8/2016
201711	Larry Davis	31-1534-210	1713 Grand Ave, Worthington MN (Auditors Plat of Lot 3 of Davis Addition, City of Wgtn or NW 1/4 SW 1/4, Section 13, Twp 102 North, Range 40 West)	3/7/2017
201712	Larry Davis	31-1534-215	1707 Grand Ave, Worthington MN (Auditors Plat of Lot 4 of Davis Addition, City of Wgtn or NW 1/4 SW 1/4, Section 13, Twp 102 North, Range 40 West)	3/7/2017
201713	Thomas and Corinne Lonneman	21-0362-560	819 Maine Ave, Adrian MN (Lot 3, Blk 1, Country Club Second Addition, City of Adrian)	3/7/2017
201714	Thomas and Corinne Lonneman	21-0362-565	819 Maine Ave, Adrian MN (Lot 4, Blk 1, Country Club Second Addition, City of Adrian)	3/7/2017
201726	V & O Properties/Lyle Voss and Rodney Obermoller	31-3997-060	1078 and 1088 South Crailsheim Road, Worthington - Sec 28 Twp 102 Rang 40, 1.516 Acre Tract in NE 1/4 SE 1/4	4/18/2017
201727	Gregory and Lesli Kramer	06-0072-000	Section 13, Twp 101, Range 43, W 1/2 of SE 1/4 of Grand Prairie Twp, Portion of Parcel 06-0072-000	5/2/2017
201728	Larry Davis	31-1534-220	Auditors Plat of Lot 5 of Davis Addition, City of Wgtn or NW 1/4 SW 1/4, Section 13, Twp 102 North, Range 40 West	5/2/2017
201730	Larry Davis	31-1534-225	Auditors Plat of Lot 6 of Davis Addition, City of Wgtn or NW 1/4 SW 1/4, Section 13, Twp 102 North, Range 40 West	5/2/2017
201742	Todd Schwebach	31-3267-010	Park View Acres Second Addition, Lot 2 Block 1, Worthington MN	6/20/2017
201741	Seth Jacoby	21-0351-000	Campbell's East Side Addition, Lot 5 Exc. S'ly 62 2/3' and all of Lot 6 Block 2 (401 Tennessee Ave, Adrian MN)	6/20/2017
201752	North Development Group LLC	31-3845-000	SECT-13 TWP-102 RANG-40 11.36 Acres in NE 1/4 SW 1/4 South of I-90	8/8/2017
201756	Scott Brunk	04-0111-000	28210 200th Street, Reading MN (Tract 650' x 523' in S 1/2 of SW 1/4, Sect 19 Twp 103 Rang 40 7/80 Acres	9/5/2017
201757	Donald and Helen Brands	20-0185-500	29261 260th Street, Worthington MN (2.53 Acre Tract in N 1/2 NW 1/4 Sect 29 Twp 102 Rang 40)	9/5/2017

PURCHASE AGREEMENT

Worthington, Minnesota

Dated: September 13th, 2017

City of Worthington, a municipal corporation organized under the laws of the State of Minnesota, PO Box 279, Worthington, Minnesota 56187, Seller, hereby acknowledges receipt from PBK Real Estate, LLC, a limited liability company organized under the laws of the State of Minnesota, 6133 Blue Circle Drive, #150, Minnetonka, Minnesota 55343, Buyer, the sum of Five Thousand and No/100 Dollars (\$5,000.00) as earnest money and in part payment for the purchase of property situated in the County of Nobles, State of Minnesota, and legally described as follows, to wit:

SEE EXHIBIT 'A' ATTACHED HERETO

The total purchase price for the above described property is the sum of Seventy-seven Thousand Nine Hundred Twenty-four and No/100 Dollars (\$77,924.00), which Buyer agrees to pay at closing.

This sale is subject to the following terms and conditions:

1. REAL ESTATE TAXES

The parties shall pro-rate the real estate taxes and any assessments and special assessments due and payable in the year of the closing. Seller shall pay such real estate taxes and assessments and special assessments due and payable prior thereto. Buyer shall pay such real estate taxes and assessments and special assessments due and payable thereafter.

2. DATE OF POSSESSION

Seller agrees to deliver possession of the premises on the date of closing provided that all of the terms and conditions of this sale shall have been met. The closing shall take place on or before November 1, 2017.

3. RISK OF LOSS AND INSURANCE

Risk of loss of the property shall remain with the Seller until the date of closing. In the event this property is substantially damaged or destroyed by fire or any other cause before the risk of loss passes from Seller to Buyer, this Agreement shall become null and void and all monies paid hereunder shall be refunded to the Buyer. Risk of loss of the property shall pass to the Buyer on the date of closing.

4. FIXTURES OR ITEMS THAT REMAIN WITH THE PROPERTY

Seller agrees that any items of property now existing in the building will be considered as a part of the real estate for the purpose of this Purchase Agreement.

5. CONVEYANCE OF TITLE

Subject to the performance by the Buyer, Seller agrees to deliver to Buyer a Warranty Deed conveying marketable title subject to the following exceptions:

- A. Building and zoning laws, ordinances, State and Federal regulations.
- B. Restrictions relating to the use or improvement of the premises without effective forfeiture provisions.
- C. Reservation of any minerals or mineral rights to the State of Minnesota.
- D. Utility or drainage easements which do not interfere with present improvements.
- E. Any other easements of record.

6. WARRANTIES OF SELLER

In addition to the warranties, if any, contained in the Deed of conveyance, Seller covenants that the buildings, if any, are entirely within the boundary lines of the property. Seller represents that there are no known hazardous waste or other known hazardous substances located upon the premises as they are defined by environmental laws.

7. ABSTRACT OF TITLE AND OBJECTIONS TO TITLE

The Seller shall, within a reasonable time after the date of this Agreement, furnish an Abstract of Title or a Certificate of Title certified to date to include proper searches covering bankruptcies, and State and Federal liens and judgments. The Buyer shall be allowed 10 days after receipt thereof for examination of said title and the making of any objections to title. Said objections shall be in writing and, if not in writing, shall be deemed to be waived. If any objections are made, the Seller shall be allowed 120 days to make title marketable. Pending correction of title, the payments hereunder shall be postponed, but upon correction of title and within 10 days after written notice to Buyer, the parties shall perform this Agreement according to its terms.

If the title is not marketable and is not made so within 120 days from the date of written objections thereto as provided above, this Agreement shall be, at the option of the Buyer, null and void and neither party shall be liable for damages to the other party. All money theretofore paid by Buyer shall be refunded.

8. DEFAULT

Provided that Seller has complied with the terms and conditions of this Agreement and Buyer defaults, Seller may terminate this Agreement and retain all the payments made upon this Agreement. This provision shall not deprive either party of the right of enforcing the specific performance of this Agreement provided that the Agreement has not been terminated as aforesaid and further provided that the action to enforce such specific performance is commenced within six months after the right of action arises.

9. REPRESENTATIONS OF PARTIES

This Agreement contains the entire agreement between the parties, and neither party has relied upon any verbal or written representations, agreements, or understandings not set forth herein, whether made by an agent or a party hereto. Buyer states that he has relied on his own inspection of the premises.

10. ADDITIONAL TERMS AND CONDITIONS - NONE

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year first written above.

CITY OF WORTHINGTON, SELLER

PBK REAL ESTATE, LLC, BUYER

BY: MIKE KUHLE, ITS MAYOR


BY: BRIAN PELLOWSKI
ITS CHIEF MANAGER

BY: JANICE OBERLOH, ITS CLERK

ACKNOWLEDGEMENT

STATE OF MINNESOTA

COUNTY OF NOBLES


}
} ss.
}

On this _____ day of September, 2017, before me appeared Mike Kuhle and Janice Oberloh, to me personally known, who did say that they are the Mayor and Clerk of the City of Worthington, Seller, and that they executed the foregoing instrument on behalf and by the authority of the City Council of the City of Worthington.

Notary Public
My Commission Expires _____

BUYER: PBK REAL ESTATE, LLC

By:


Brian Pellowski, Its Chief Manager

ACKNOWLEDGEMENT

STATE OF MINNESOTA

COUNTY OF ~~NOBLES~~ Hennepin

}
} ss.
}

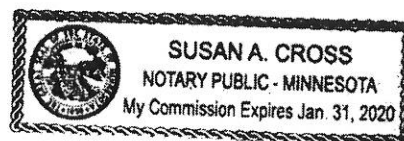
On this 13th day of September, 2017, before me appeared Brian Pellowski, to me personally known, who did say that he is the Chief Manager of PBK Real Estate, LLC, Buyer, and that he executed the foregoing instrument on behalf and by the authority of said corporation.



Notary Public
My Commission Expires

1-31-20

THIS INSTRUMENT WAS DRAFTED BY:
Mark W. Shepherd
Malters, Shepherd & Von Holtum
727 Oxford Street, PO Box 517
Worthington, Minnesota 56187-0517
(507) 376-4166
Attorney Registration No. 0100146



**CITY OF WORTHINGTON
BURNING PERMIT APPLICATION**

DATE: 9-19-17

NAME: Gordon Hittkamp (MN West CTC)

ADDRESS: 1450 College way
Worthington MN 56187

PURPOSE OF FIRE: Maintenance burn on pollinator
plot / Outdoor Classroom.

DATE AND TIME: late Oct. early Nov. based on weather/wind
coordinating with Fire Dept. conditions.

LOCATION: 1450 College way corner of Lexington Ave.
Sundowner Drive.


Signature of Applicant

Approved by the following:

Fire Chief Rich van der Laan Date 9-21-17

City Council _____ Date _____

ENGINEERING MEMO

DATE: SEPTEMBER 21, 2017
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEM

1. BRIARWOOD DRIVE/PINEWOOD DRIVE INTERSECTION CONTROL

At its August 29, 2017 meeting, the Traffic and Safety Committee considered a request from area residents that stop signs be placed at the intersection of Briarwood Drive and Pinewood Drive. Based on traffic collecting to the two intersecting streets from areas within the Homewood Hills area it is the committees recommendation that 4-way stop control be established at the intersection. The need for four way stop was found necessary to avoid creating a preferential route on either of the affected street and that is was presumed that traffic would be approximately equal on the two streets. Follow up monitoring using the police departments speed sign, which is also capable of recording traffic counts, confirmed that traffic approaching the intersection from the south and from the west were approximately the same at about 300 cars daily. A map of the area is included as Exhibit 1.

The Traffic and Safety Committee's recommendation is that Council authorize installation of stops signs at each of the four legs of the Briarwood Drive and Pinewood Drive intersection.

2. AUTHORIZE CONVEYANCE OF VACATED ALLEY TO ABUTTING PROPERTY OWNERS

At its September 11, 2017 meeting, Council gave third reading to an ordinance vacating the northerly 7.5 feet of the westerly portion of the alley north of Trojan Field. Third reading was subject to the City being deeded 7.5 feet lying south of the alley in order to complete the intended relocation of the alley. The City has now received the deed from the School District and the vacation can be finalized. As stated when the vacation process commenced, it was intended that the vacated 7.5 feet be conveyed to the owners of the abutting properties so as to extend those properties. The conveyance is subject to an easement being granted to City to cover various existing utilities.

Staff recommends that Council authorize the following conveyances subject to obtaining utility easements over the property conveyed:

To Independent School District 518:

That part of Alley Lot A, Block 2, Auditor's Plat of Chermak's Sub-Division, City of Worthington, Nobles County, Minnesota described as follows:

Commencing at the southeast corner of Lot 9 in said Block 2; thence west along the north line of said Alley Lot A a distance of 148.9 feet to the point of beginning; thence continuing west along the north line of said Alley Lot A to the southwest corner of Lot 5 in said Block 2; thence south, perpendicular to the south line of said Block 2, a distance of 7.50 feet; thence east, parallel to the south line of said Block 2, to a point which is 7.5 feet south of the point of beginning as measured perpendicular to the north line of said Alley Lot A; thence north to the point of beginning.

To THK Properties of MN LLC, a Limited Liability Company of South Dakota:

That part of Alley Lot A, Block 2, Auditor's Plat of Chermak's Sub-Division, City of Worthington, Nobles County, Minnesota described as follows:

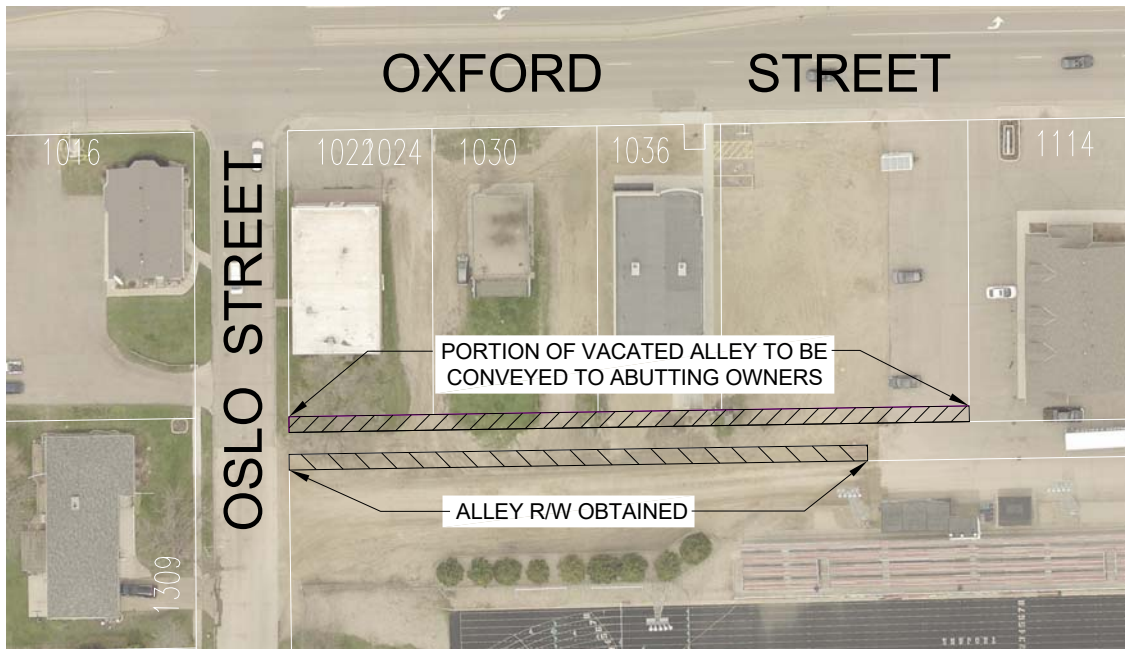
Beginning at the southeast corner of Lot 4 in said Block 2; thence west along the north line of said Alley Lot A to the southwest corner of Lot 4 in said Block 2; thence south, perpendicular to the south line of said Block 2, a distance of 7.50 feet; thence east, parallel to the south line of said Block 2, to a point which is 7.5 feet south of the point of beginning as measured perpendicular to the north line of said Alley Lot A; thence north to the point of beginning.

To Janine Bremer and Keith Bremer (as joint tenants) of Osceola County, Iowa

That part of Alley Lot A, Block 2, Auditor's Plat of Chermak's Sub-Division, City of Worthington, Nobles County, Minnesota described as follows:

Beginning at the southeast corner of Lot 3 in said Block 2; thence west along the north line of said Alley Lot A to the southwest corner of Lot 1 in said Block 2; thence south along a projection of the east line of Oslo Street to a point on a line that is 7.5 feet south of said southwest corner, as measured perpendicular the north line of said Alley Lot A, and is parallel to the north line of said Alley Lot A; thence east on said parallel line to a point which is 7.5 feet south of the point of beginning as measured perpendicular to the north line of said Alley Lot A; thence north to the point of beginning.

The property to be conveyed is shown below.



CASE ITEMS

1. GRANT APPLICATION FOR PHASE II FEMA HAZARD MITIGATION FUNDING

At its May 26, 2015 meeting Council authorized application for Federal Emergency Management Agency (FEMA) funding for up to 75% of the costs for a County Ditch 12 flood mitigation project consisting of providing flood storage at I-90 and culvert replacement at Oxford Street. Subsequent to the initial grant application, the project was also expanded to include replacement of the Oslo Street culvert due to Flood Plain regulatory issues. Grant application processing also resulted in FEMA proposing that the grant be awarded in two phases. The first phase would be for completing the required Environmental Assessment, project design and permitting, initial steps toward land acquisition and a new Benefit Cost Analysis (BCA). In the two phase approach, a Phase 2 grant may be available if the BCA completed in phase one yields the necessary benefit to cost ratio and the other project development steps are completed satisfactorily. The notice of grant award for the first phase of the project was received on April 14, 2016.

As Council is aware, project development has been underway for the past year with a significant amount of time and effort required for completion of the BCA. The City has been informed that the BCA and other information required to be completed in Phase 1 has been reviewed by FEMA and that a Phase 2 application should be submitted. This implies that the project has been found to be eligible, however, a final determination as to

*Engineering Memo - September 21, 2017**Page 4*

whether a grant offer can and will be made will be made in the process of reviewing the complete application and work submitted to date. Such a determination may not be made for several weeks.

The Phase 2 application as completed by Minnesota Homeland Security and Emergency Management (HSEM) staff with the assistance of the City and its consultant is included in Exhibit 2. The budget for Phase 2 is shown on Page 9 of the application. The budget in the application includes land acquisition costs as estimated prior to appraisals being completed and remain as included in the original application per recommendation of HSEM staff. Land acquisition costs as used for financial planning have been revised to \$800,000 or \$373,100 less than shown in the application. The Phase 2 budget submitted to Council at the special Council meeting of March 31, 2017 (Strategic Planning Work Session) is as follows:

Construction Engineering	\$214,435
Property and Easement Acquisition	\$800,000
Construction	\$3,208,000
Fees and Permits	\$10,000
Legal & Administration	\$9,080
Project Management	<u>\$26,932</u>
TOTAL PHASE 2	\$4,268,447

Federal Share: \$2,541,156

Local Share: \$1,727,291

The federal share is based on federal funds available rather than 75% funding. In comparing the budget in the current application (in Exhibit 2) with the budget above it can be noted that the amount of federal funds has been reduced by \$42,732. The federal funding shown above is the same as identified by HSEM at the time the original application was made. Applying the projected land acquisition costs differences would reduce the local share to \$1,770,023 from that shown in the current application rather than the \$1,727,291 listed above.

For discussion of local financing at the March 31, 2017 meeting, the federal and local shares were rounded to \$2.5 million and \$1.8 million, respectively. As Council will recall, the financing plan is to use up to \$750,000 in the Storm Water Utility reserves and utility bond proceeds of \$1,050,000. Exhibit 2 includes an illustration of the impact of debt service on the storm water utility rates for \$1,105,000 (\$1,050,00 net available) and \$1,255,000 (\$1,200,000 net) utility revenue bonds. The rate impacts do not reflect other changes that may occur in the storm water utility fund budget.

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Page 5

Recommendation

In order to submit the Phase 2 application Council will need to authorize the application for the grant by passing the resolution in Exhibit 2 and authorize the Mayor to sign the Letter of Commitment of Funds and the Letter of Maintenance Statement. Staff recommends that council pass the required resolution and authorize execution of the required letters. The required letters are the same as those authorized at the time the original application was made in 2015 updated to identify them with the Phase 2 application.

I-90

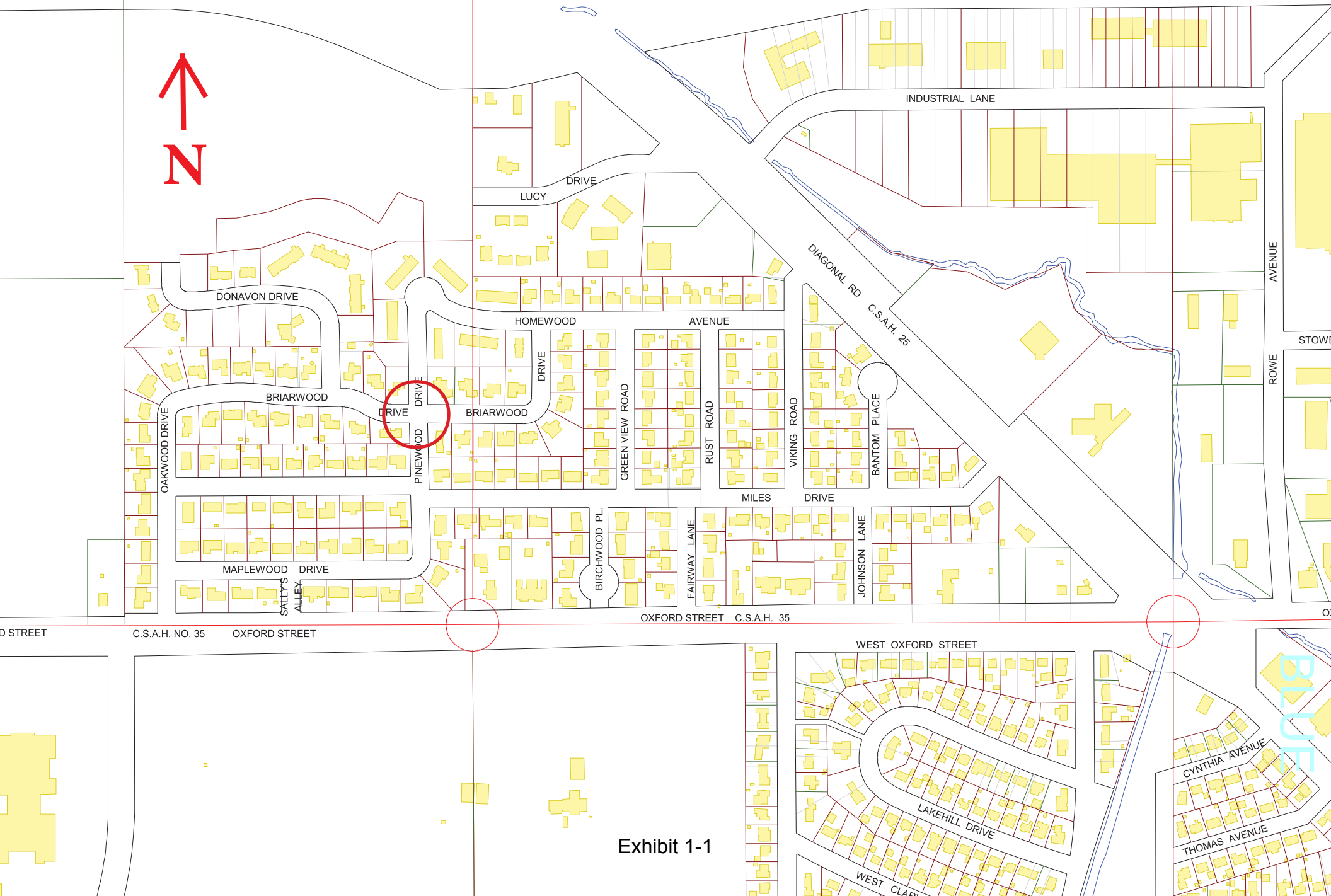


Exhibit 1-1



State of Minnesota
 Department of Public Safety
 Division of Homeland Security and Emergency Management
 445 Minnesota Street, Suite 223
 St. Paul, MN 55101-6223

1. Applicant Information

City of Worthington, County Ditch 12 Stormwater Mitigation (DR-4182.08)

Applicant/Community Name (Organization)	Address	City, State, Zip Code
City of Worthington	303 9 th Street, PO Box 279	Worthington, MN 56087-0279

Point of Contact (POC)			
Project Contact Name	Title	Agency	Email
Dwayne Haffield	Director of Engineering	City of Worthington	d.haffield@ci.worthington.mn.us
PO Box and Zip Code	Street Address	City, State, Zip Code	Phone
PO Box 279, 56187-0279	303 9 th Street	Worthington, MN 56187-0279	(507) 372-8640

Alternate POC			
Name or Authorized Representative	Title	Agency	Email
Steve Robinson	City Administrator	City of Worthington	srobinson@ci.worthington.mn.us
PO Box and Zip Code	Street Address	City, State, Zip Code	Phone
PO Box 279, 56187-0279	303 9 th Street	Worthington, MN 56187-0279	(507) 372-8600

Federal Tax ID #/FEIN	DUNS Number http://fedgov.dnb.com/webform	FIPS Code Search by State & county: http://www.census.gov/geo/www/fips/fips65/ Search by State: http://mcdc.missouri.edu/webrepts/commoncodes
41-6005656	077626588	27,71734

US Congressional Districts http://www.nationalatlas.gov/printable/congress.html#mn	State Legislative Districts	
	Senate	House
1	22	22B

County Name	Does the Community participate in the National Flood Insurance Program (NFIP)? http://www.fema.gov/cis/MN.html
Nobles	Yes

Mitigation Plan Information

Title of Applicant/Community's Local Hazard Mitigation Plan and Date:
Nobles County All Hazard Mitigation Plan, 7/18/2011
Mitigation Goal, Strategy or Objective that this project will address:
Table 5-5 NFIP Mitigation Strategies
Mitigation Action identified on Section and Page:
B1a.7. Implement County Ditch 12 Flood Reduction Plan. Page 101

2. Project Information

Title of Project:

Title/ Brief Descriptive Project Summary
<p>Title: City of Worthington County Ditch 12 Regional Basin Construction and Oxford Street Culvert Replacement</p> <p>Description: The project is in response to surface flooding issues resulting in basement backups, home flooding and street flooding in the City of Worthington. Nobles County Ditch No. 12 (CD 12), also known as Okabena Creek, runs through mainly residential neighborhoods with school and commercial facilities and floods during winter snow melt and moderate to heavy rainfall events. NOAA listed 100 year flood events in 1969, 1994, 1997, and 2001. The project is intended to independently mitigate damages to structures along the eastern section of CD-12.</p> <p>The culvert that crosses under Interstate 90 restricts flow due to its limited size and causes flooding upstream. This culvert cannot be enlarged since its strategic transportation location makes culvert replacement cost prohibitive. Flood waters also back up further upstream at the culverts passing under Oxford Street and Oslo Street. The proposed project increases the size of the culverts under Oxford Street and Oslo Street with enough capacity to provide improved drainage for the area tributary to the to the section of CD-12 from Diagonal Road to its easterly crossing of Oxford Street. The regional flood storage basin that will be located just south if the Interstate 90 is designed to provide storage capacity for the waters being released upstream. The basin will ensure that properties are not inadvertently flooded due to the increased capacity of the Oxford Street and Oslo Street Culverts. The basin working in tandem with the increased size of the culvert insures that adverse flood impacts result from this project. The net result is that hundreds of structures will be mitigated for a 1 per-cent chance (100-year) flood event.</p>

Description of Project Location
Provide labeled maps, photographs and a six digit decimal degree format Geo-Coordinate
Installation of a 14' x 10' culvert where Oxford Street crosses over CD-12
Latitude: 43.6310 Longitude: -95.5988
Properties for Possible Temporary Easements
Parcel #31-1095-300: Immediately east of 1132 Oxford Street
Parcel #31-3290-000: Immediately west of 1152 Oxford Street
Parcel #31-2943-000: 1131 Oxford Street
Installation of the regional basin and expansion south of I-90

Latitude: 43.6374 Longitude: -95.5966
Properties to be acquired:
• Parcel # 31-3718-505:4 1151 Ryans Road
• Parcel # 31-1526-600: 1755 Humiston Avenue
• Parcel # 31-1526-700: Immediately south of 1755 Humiston Avenue
Installation of a 10' x 10' culvert where Oslo Street crosses over CD-12
Latitude: 43.6289 Longitude: -95.6018
Properties for Anticipated Easements:
• Parcel # 31-3293-000: 1111 Oslo Street
• Parcel # 31-3669-000: 1105 Oslo Street
• Parcel # 31-3687-000: 1100 Oslo Street
• Parcel # 31-1095-250: 1220 Oslo Street

Describe the problem to be mitigated.

Provide a detailed description of the problem to be solved and the estimated damage to be reduced or eliminated as a direct result of the project.

Also provide justification for selection of the project, how will the project solve the problem and *why* it is needed?

Principal flood problems are generally experienced during the spring and summer seasons of the year per Flood Insurance Study Number 27105CV000A. The study also states, "Within the City of Worthington, the most severe flood occurred in June 1969 as the result of heavy rains on June 28th and 29th. The flooding on Okabena Lake exceeded the 1-percent-annual flood event. The lake overflowed its banks and the waters flowed northeast through the city; the greatest damage occurred to a seven-block area northeast of Okabena Lake which was evacuated for several days. Approximately 75 homes were inundated by up to three feet of water and several homes experienced the caving of basements." In addition, the proposed project is needed to significantly reduce the damages caused by rainfalls that have a 10% chance of occurring in any given year.

The limited capacity and depth of CD 12 coupled with the extremely flat area immediately adjacent to the ditch/creek it serves was analyzed and mapped as part of the 2013 Digital Flood Insurance Rate Map (DFIRM) update. Most of the flood prone property was subdivided into residential, public school and commercial development over 50 years ago. As such, the new DFIRM noted that approximately 820 developed properties of predominately residential parcels. Other parcels of interest include the Worthington High School and several commercial properties. Acceptable floodplain modeling has shown that the proposed project will remove more than 230 of these affected parcels from the flood plain, including the High School and the majority of the commercial properties. Flooding is associated with an undersized culverts crossing Oxford Street near Humiston Avenue (US 59 North) and Oslo Street, and the backwater associated with the additional restriction where CD 12 crosses I-90. Through detailed XPSWMM modeling of the existing and proposed conditions, it was determined that increasing the Oxford Street and Oslo Street Crossing together with the construction of a 77.2 acre-feet stormwater detention basin immediately upstream of the I-90 crossing could significantly decrease the backwater flooding throughout the CD 12 service area in Worthington.

The upper watershed of Okabena Creek serves over 9,000 acres of agricultural land to the northwest of the City of Worthington. This drainage area was rerouted to the south into Lake Okabena in the early 1900's when Whisky Ditch was constructed. During extreme flooding conditions, A portion of the Okabena Creek flows can be directed away from Whisky Ditch into CD 12 (originally Okabena Creek) through a diversion structure in the northeast quadrant of the Diagonal Road and Oxford Street

intersection. The recently accepted DFIRM map of the area assumes that the gates at the diversion structure are open allowing approximately 480 cubic feet per second of flow into the CD 12 system for the 1% event.

Because of this unique configuration, the 9,232-acre watershed upstream of the diversion structure is limited to contributing a peak flow of 480 cfs to the CD 12 system for the 100-year event while and the remaining 967-acre watershed between the diversion structure and I-90 contributes 432 cfs. Hence, the larger watershed upstream of the diversion has a comparative effective area that is closer to 1,100 acres. Because the flowrates through the diversion structure are smaller than is normally expected from a 9,232-acre watershed, the proposed detention storage alternative is competitively economical.

The Diversion Structure is the beginning of CD 12 which flows easterly to Heron Lake in neighboring Jackson County and a tributary to the Des Moines River. In addition to the flow through the diversion structure, approximately 970 acres of developed residential, commercial, industrial and educational land is flows to CD 12 between the diversion structure and I-90. Throughout this reach of CD 12, the channel has a near flat stream slope and is relatively shallow from the ditch invert to the overbank elevation. In addition, the developed area around the channel is also very flat, which means that when the channel is overwhelmed, large areas are subject to surface flooding. Through a GIS analysis of the floodplain depicted by the recently accepted and effective DFIRM floodplain, it was determined that approximately hundreds of developed properties are subject to flooding. The maps in the accompanying reports show the areas of inundation:

- Flood Mitigation Study for Nobles County Ditch 12; Bolton and Menk; May 24, 2013: Figure 4 shows the existing flood conditions for Zone AE; Figure 5 shows the results of installation of the I-90 Regional Basin and Oxford Culvert Improvement.
- Draft Request for CLOMR; County Ditch No. 12 Worthington Drainage Improvements, Bolton and Menk; May 2015: Appendix 1: Floodplain Exhibits Figure 1 shows the effective floodplain and Figure 2 shows the effect of the installation of installation of the I-90 Regional Basin and Oxford Culvert Improvement.

Both of these documents are based on 100 year depth grids to update the Flood Insurance Study Number 27105CV000A for Nobles County dated May 19, 2014. Additionally, the depth grids used in the Benefit Cost Analysis were based on the 100 year depth grids. MnDNR also provided the depth grids for the 10 year and 50 year return periods. The SSA model (by Autodesk) used for the s flood mitigation study was converted to the FEMA accepted XPSWMM model which verified that the 1% (100-year) flood elevation in the corridor can be significantly reduced through the recommended improvements without increasing the city's liability relative to downstream flooding.

The retention pond is proposed to be excavated to store up to 77.2 acre-feet (over 17 million gallons) of runoff at safe levels. This volume of storage can accommodate the runoff generated by the 1% (100-yr) event, including the 480 cfs that will flow through the open diversion structure and the direct runoff from the 980-acre developed area that CD 12 serves between the diversion structure and I-90. By storing this runoff at a lower level, the flow through the existing culvert under I-90 is maintained below existing levels. This ensures that the flooding is not transferred downstream. In addition, a CLOMR was developed with the intention of defining the proposed regional pond and conveyance areas as administrative floodway. Permanent easements and/or land acquisition are included in the costs to further ensure that no filling of these areas can occur in the future. The CLOMR is submitted to FEMA as the H & H study for the project.

Scope of Work

Provide a *detailed narrative* of the proposed mitigation project.

Project and Grants Management - Worthington's Director of Engineering is responsible for project and grants management. He will utilize city government staff as needed to accomplish the project and administer the grant. The director has experience with federal grants from the FAA, FWHA, and other agencies. He is also experienced with a variety of public works projects using contracted engineering staff and construction. Environmental and historic preservation are a priority from experience working on the federally funded projects.

Procurement - The City will use its procurement procedure to retain services once the funding is awarded. The selected consulting firm will provide the essential engineering services such as final drawings, obtaining permits, surveying of the job sites, and conducting the environmental review. The recipient will coordinate with the pass through agency to deliver the environmental studies to FEMA for review. The City is aware of the procurement requirements described in 2 CFR 200.

Phase 2 - Construction

The project involves three separate sites as described below:

I-90 Regional Basin -

A basin south of the I-90 crossing of CD-12 is designed to store the accumulated flood waters to the City of Worthington. A diagram of the basin and the depths of excavation may be found in the Draft CLOMR, Appendix 14 Sheet 4. Constructing this pond will reduce the current flood levels upstream of the Oxford Crossing by lowering the peak flood levels downstream of the crossing. The method of construction is primarily excavation with no levees or floodwalls needing certification. Underground utilities crossing the current site will be relocated to the edge of the basin or buried deeper. The diagram shows excavation down to the 1563' level to construct the 77.2 acre-feet basin. Exposed earth after excavation will be seeded. Acquisition of these properties will be discussed later in the SOW. The area occupying the regional detention basin is currently urban land zoned for commercial development. This area will undergo a land use change ultimately being converted to a riparian area along the CD-12 channel. The basin area will be restored with riparian vegetation capable of withstanding seasonal flooding from the adjacent channel. In accordance with the HMGP grant, the restored riparian area will be left permanent without the ability to be converted back or modified.

Replace Oxford Street Crossing – Replacing the existing 8' x 10' box culvert with a 14' x 10' box culvert at the Oxford Street crossing will help convey the discharge from the current McMillan and Oslo crossing and further reduce the flood levels upstream of the Oxford Crossing. The crossing at Ryan's Road, between the regional basin and Oxford Street has the capacity needed to accommodate increased flow rates. Draft CLOMR, Appendix 14, Figure 5 shows details of the crossing as a proposed 12' x 10' box culvert. A revised CLOMR submittal will provide details for a 14' x 10' culvert crossing. The roadway over the Oxford Street crossing will be demolished and replaced as part of this project. Work on the culverts is in the right of way and on previously disturbed property. Exposed earth after excavation will be seeded.

The City of Worthington and MnDOT have been coordinating on this project due to potential impacts on I-90 and Oxford Street. This project is not a duplication of FWHA responsibilities since the objective is flood mitigation not highway improvement.

Replace Oslo Street Crossing – The review and approval process of the CLOMR application as originally submitted revealed the need to replace the existing Oslo Street culvert to avoid expansion of the regulatory floodway upstream of Oslo Street. The expansion of the floodway would be per application of standards based on the modeling used although there would have been an actual reduction in flood hazard risks.

Oslo Street is a local street. The roadway pavement and exiting storm water inlets will need to be removed and replaced as part of the culvert replacement. An existing water main will need to be relocated to accommodate installation of the larger culvert.

Property Acquisition - Part 80 voluntary participation does not apply since the property to be acquired is for a public works project. Property acquisition required for the retention basin and any necessary temporary construction easements will be initiated by an offer from the City based on an appraisal by a qualified appraiser. The appraisal and negotiation process will be completed in a manner consistent with the requirements of Minnesota Statute 117 to allow use of eminent domain authority, if needed, in a timely manner. The City will, if necessary, use the process available under MS 117.02 to obtain title and possession of required property prior to the filing of an award by the court appointed commissioners. This process, referred to as “quick take”, allows construction to proceed prior to the conclusion of the proceedings to determine compensation due to the property owner.

Temporary construction easements may be needed for construction access by the contractor. If needed they will grant the access needed, but the property will remain with the original owner after construction.

Easements will be required over a portion of up to 4 parcels to accommodate the new Oslo Street culvert installation.

Construction - Request for bids for construction will take place once specifications are determined by the final plans. This process will also be administered using City and Federal procurement policies. A contract will be awarded through the competitive bidding process.

Construction will commence once the contract is approved and the property and easements are acquired. The engineering consultant will stake out the areas to be excavated. City staff and the engineering consultant will monitor progress and perform site inspections. The construction firm will perform construction activities in accordance with the final engineering plans and specifications.

Proposed Work Schedule

	2018												2019
	January	February	March	April	May	June	July	August	September	October	November	December	January 19
Phase 2	x	x	x	x	x	x	x	x	x	x	x	x	x
Award and Grant Contract	x	x	x	x	x	x	x	x	x	x	x	x	x
Acquisition and Condemnation	x	x	x	x	x	x	x	x	x	x	x	x	x
Develop/Request Engineering and Construction Bids	x	x	x	x	x	x	x	x	x	x	x	x	x
Construction Award	x	x	x	x	x	x	x	x	x	x	x	x	x
Construction	x	x	x	x	x	x	x	x	x	x	x	x	x
Site Visit and Contact Closeout	x	x	x	x	x	x	x	x	x	x	x	x	x

Notes:

End of Period of Performance – 01/19/2019

No Construction prior to award of Phase 2/Approval of the EA

Hazards to be Mitigated

Select the type(s) of hazard(s) the proposed project will mitigate. (Select all that apply)			
Flood	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Tornado	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Wildfire	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Windstorm	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Severe Storm	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Other	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Project Alternatives

Provide a description of *at least one* project alternative (in addition to the Do Nothing Alternative)

Other Feasible Alternative (include estimated cost)

The most acceptable alternative to the proposed project is to improve the conveyance system by widening CD 12 to a 40' wide channel and replacing all of the culverts with bridges through the US 59 crossing. Unfortunately, without some type of mitigation, there is a liability concern associated with transferring this flow downstream.

Downstream of Worthington, Okabena Creek crosses multiple State, County and township roadways over the 20 mile stretch between Worthington and Heron Lake. The potential liability associated with transferring this additional flow could be substantial. To mitigate this liability, a downstream detention basin would need to be excavated to meter the downstream flow to near existing rates. In a 2009 cursory study, Barr Engineering of Minneapolis determined that a 15-acre downstream detention basin would be needed in the area downstream of the US 59 crossing to mitigate the increase in flow from the developed part of Worthington. This alternative downstream basin needs to be larger because of its location. The farther downstream the basin is located, the larger the drainage area it serves and more storage is needed

to mitigate the flow increase from upstream improvements. In 2009, Barr Engineering estimated this alternative to be approximately \$8.2 million. This construction cost alone is a significant deterrent to the BCA and viability of this proposed flood mitigation effort.

Barr Engineering also explored pumping and gravity by-pass piping options that redirected the excess flow to a safe location on the north side of I-90. These alternatives were estimated to cost \$9.9 million and \$10.6 million respectively (both estimated in 2009 dollars). Because of the high costs, these alternatives were not selected.

Provide a justification for choosing the proposed project—discuss how the proposed project is the most practical, effective and environmentally sound alternative of the three alternatives.

The “Do Nothing” alternative is not practical, because the potential damages associated with a 10-yr, 50-yr and 100-yr event are substantial. The alternative that includes expanding the ditch, replacing the culverts with bridges, and building a larger downstream detention basin is not cost effective.

The proposed project was chosen because of the favorable Benefit to Cost ratio as well as the decreased footprint of the proposed construction work. The opportunity to mitigate the flooding by excavating a large detention storage area in the proximity of the flood prone properties helps to keep the size of the basin manageable and the potential impacts at a minimum. The land for the proposed detention basin is available and the Oxford Street culvert replacement is within existing right-of-way.

The chosen alternative is not anticipated to have any significant environmental impacts, because the proposed construction areas have been disturbed in the past. For example, the CD 12 channel has been straightened and rerouted more than once. Also, past construction associated with commercial development in the area together with the construction of I-90 in the 1970s has already significantly impacted the area. No historic or environmentally sensitive issues have arisen in the past construction operations in the area. Also, although there are threatened and endangered species, (i.e., the Topeka Shiner) in Nobles County. This protected species has been found in the Little Sioux River Watershed and not the Des Moines River Watershed where this project is located. Hence, no threatened or endangered species are known to utilize the proposed improvement area.

The chosen alternative is not only the most cost effective of those investigated by more than one consultant, it clearly reduces the potential flood damage at a proposed construction cost that provides a favorable benefit to cost ratio.

Maintenance

Estimated annual maintenance costs.

An annual maintenance cost estimate was prepared by Bolton & Menk, Inc. of Mankato, Minnesota. A letter detailing the maintenance items and the annualized cost is included in the supporting documents file. The following is an excerpt from the Bolton & Menk maintenance cost letter:

... the following maintenance cost estimates are for the proposed work on Okabena Creek (CD 12) from the south side of I-90 through the Oxford Street crossing. To estimate the post-construction maintenance costs, we considered three primary components as follows:

- 1. Total Suspended Solids (TSS) loading was based on known Event Mean Concentrations for the area. Coupling this information with typical pond removal rates we were able to estimate the amount of sediment that would need to be removed from the pond and drainage way. From this exercise, we conservatively estimated that approximately 2,000 cubic yards of sediment would be deposited in the basin over a 20 year period. This sediment will need to be removed in order for the system to continue to function as*

designed. Hence we used the following:

- a. $\$15/\text{CY}$ sediment removal \times 2,000 CY = \$30,000 in 2014 dollars
 - b. Assuming 3% inflation over 20 years, this is approximately \$55,000 in 2034 dollars
 - c. Annualizing this future cost gives approximately \$2,000 per year.
2. The City will need to continue its routine annual maintenance associated with sapling removal, weeding and periodic mowing to control weeds. This will include approximately 80 person hours of labor at \$40/per hour, or \$3,200 per year.
 3. The culvert maintenance for the proposed concrete structures is minimal over the design life. However, there may be a need to replace or augment the riprap used to protect the outlets of these structures. Assuming that the riprap needs to be replaced every 20 years, a 3% inflation factor and a current cost for 80 CY of riprap at \$65/CY; we calculate an annual cost of less than \$400 per year.

The total of these costs is as follows:

Sediment Removal.....\$2,000 per year
 Turf Maintenance\$3,200 per year
 Riprap Replacement\$400 per year

Total Maintenance Cost\$5,600 per year

In our opinion, with quality construction, flood events that are within the typical FEMA design ranges, and the recommended maintenance described above, the design life of the proposed project should be in the range of 50-years.

3. Project Cost Information

Project Budget

Line Items(examples)	Federal Share (\$)	Local Share (\$)	Total (\$)
Phase 2			
Construction Engineering	160,826	53,609	214,435
Property and Easement Acquisition	699,089	474,011	1,173,100
Construction	1,604,000	1,604,000	3,208,000
Fees and Permits	7,500	2,500	10,000
Legal & Administration	6,810	2,270	9,080
Project Management	20,199	6,733	26,932
Total Phase 2 Budget:	2,498,424	2,143,123	4,641,547

Estimated Project Cost Share

Sources	% of Total Cost
Federal	54%
Local	46%
Total Proposed Project Cost	100%

Cost Effectiveness Information

<i>Attach the Benefits Cost Analysis (BCA) for this project and all supporting documentation used to determine the BCA.</i>	
Net Present Value of Project Benefits (A)	9,276,532
Total Project Cost Estimate (includes 50-year maintenance costs (B))	5,096,996
Benefit Cost Ratio for the Entire Project (A/B)	1.82

Project Budget Narrative

Provide a detailed narrative of the proposed project budget, work to be accomplished, and the basis for your estimates. Please show estimates by Quantity, Unit of Measure, Unit Cost and Total Cost.

Phase 2**Construction Engineering**

- | | |
|--|-----------|
| 1. Construction Administration & Observation | \$214,435 |
| 2. Grant Administration | \$20,000 |

As part of the RFP process for Phase 1 scope of services, Phase 2 services including construction administration and observation were included within the proposal. The cost included for Contract Administration & Observation provided above is based on the proposal submitted by AE2S on June 22, 2016.

Property Acquisition

The exact limits of the property needed for the retention basins will be determined in the early part of the design process. The need, if any, for temporary construction easements and permanent easements for the Oslo Street culvert replacement will also be determined in the early stages of design. The cost for land acquisition for the retention basin is based on 10.5 acres at \$98,000 per acre plus legal and other professional service fees and related costs for acquisition by eminent domain of \$61,000 for a total cost of \$1,090,000. The estimated cost for temporary easement assumes up to four easements will be required at \$2,500 each plus the cost for professional services estimated at \$5,100 for a total of \$15,100. The estimated cost for the permanent Oslo Street culvert easements, based on 2,000 SF of easement area needed at \$3.50/SF, is \$7,000 plus up to \$61,000 in legal and other professional service fees and related costs for acquisition of up to two of four easements by eminent domain for a total cost of \$68,000. The total estimated costs for the retention basin site and the temporary construction and permanent easements are \$1,173,100.

The basis for the cost per acre is based on four comparable sales used in a May 2014 appraisal completed for the City in a recent land acquisition (attached). The four comparable sales are in the vicinity of the properties required for the retention basin. The costs for eminent domain proceedings are based on the

costs incurred in a recently concluded eminent domain taking by the City.

Construction

An itemized Opinion of Probable cost, attached, was provided by AE2S as part of the Phase 1 – Design & Permitting Task. The estimated costs are based on MnDOT average bid prices and Minnesota Builders Association of average costs for similar projects:

Component	Opinion of Probable Construction Cost
1. Constructing the I-90 Regional Basin	\$2,415,000
2. Replacing the Oxford Street Crossing	\$562,000
3. Replacing the Oxford Street Crossing	\$231,000
Total Construction Cost	\$3,208,000

Fees and Permits

The consultant cited potential permits from MN Pollution Control Agency for erosion control and stormwater construction, coordination with the Heron Lake Watershed District, permits from MN DNR and USACE regarding construction in wetlands. Cost may vary based on sliding schedules determined by the size of the project.

Legal and Administration

City Attorney services are provided by contract with a private firm. The current hourly rate is \$165. It is estimated that 20 hours will be required for review of contracts and other documents, and review other matters pertaining to the project.

Subsidiary accounting and procedural records and documentation will be maintained by the City's Special Assessment Clerk. It is estimated that an average of 5 hours per month through the duration of the project will be required. The City of Worthington Special Assessment Clerk salary is \$23.93/hour and \$10.07/hour fringe benefits for a total of \$34.00/hr. Approximately 170 hours of the Clerk's time will be documented.

Project Management

The City Engineer will serve as owner's representative/project manager throughout the project. This time will be in addition to consulting services. It is estimated that an average of 3 hours per week will required to develop requests for proposal, coordinate engineering and construction, submit quarterly reports, and serve as owner representative. The City of Worthington City Engineer salary is \$50.44/hour and \$15.57/hour fringe benefits for a total of \$66.01/hr. Approximately 408 hours of the City Engineer's time will be documented.

Certifications

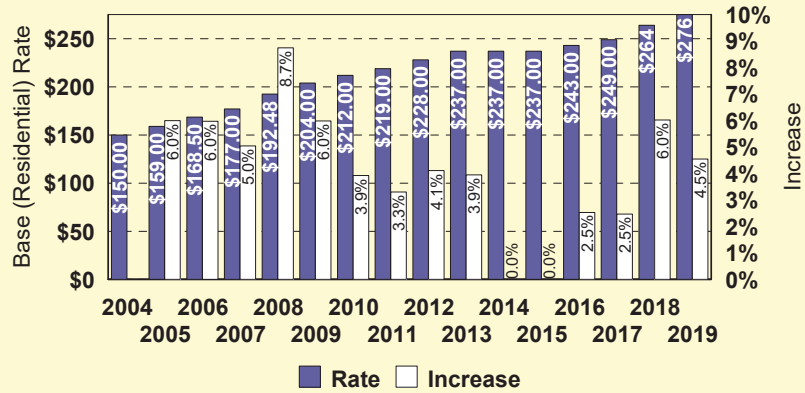
To the best of my knowledge and belief, I certify that all data in this application is complete, true and correct. The governing body of the applicant has duly authorized this document and hereby applies for assistance as documented in this application. The applicant understands that the project shall not proceed until FEMA approval is granted.

Signature of Authorized Representative _____ Date _____

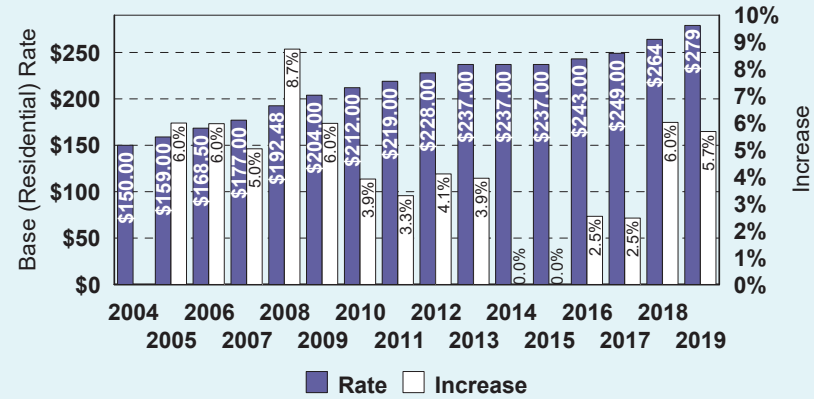
PHASE 2 CD 12 IMPROVEMENTS, DEBT SERVICE

	ANNUAL DEBT PAYMENT. \$1,105,000 BOND			ANNUAL DEBT PAYMENT. \$1,255,000 BOND			ANNUAL DEBT PAYMENT. \$3,640,000 BOND		
	10 Year	15 Year	20 Year	10 Year	15 Year	20 Year	10 Year	15 Year	20 Year
Estimated Bond P & I Payment	\$125,500	\$92,500	\$77,100	\$143,000	\$104,800	\$87,000	\$415,800	\$302,000	\$248,500
Current Annual Increase in Reserves	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000
Net Required Increases in Revenue	\$90,500	\$57,500	\$42,100	\$108,000	\$69,800	\$52,000	\$380,800	\$267,000	\$213,500
Current Year (2017) Rate	\$249	\$249	\$249	\$249	\$249	\$249	\$249	\$249	\$249
2018 Rate	\$267	\$264	\$258	\$273	\$264	\$261	\$330	\$306	\$294
2018 Increase	7.2%	6.0%	3.6%	9.6%	6.0%	4.8%	32.5%	22.9%	18.1%
2019 Rate	\$288	\$276	\$267	\$297	\$279	\$273	\$414	\$366	\$342
2019 Increase	7.9%	4.5%	3.5%	8.8%	5.7%	4.6%	25.5%	19.6%	16.3%
2017 to 2019 Increase	15.7%	10.8%	7.2%	19.3%	12.0%	9.6%	66.3%	47.0%	37.3%
2017 ERU/month	\$4.98	\$4.98	\$4.98	\$4.98	\$4.98	\$4.98	\$4.98	\$4.98	\$4.98
2019 ERU/month	\$5.76	\$5.52	\$5.34	\$5.94	\$5.58	\$5.46	\$8.28	\$7.32	\$6.84

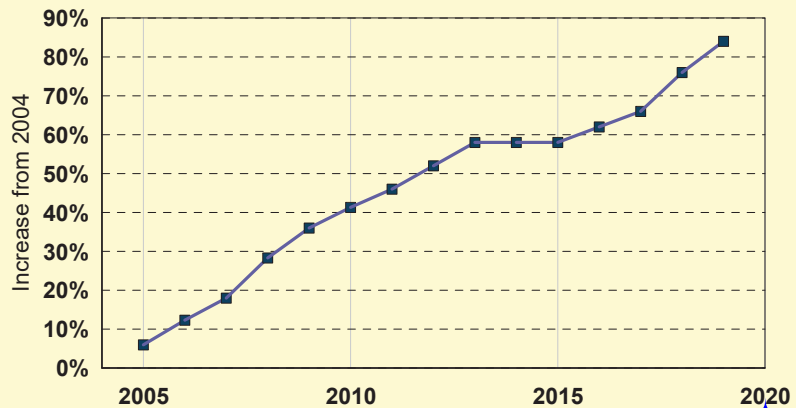
Annual Rates



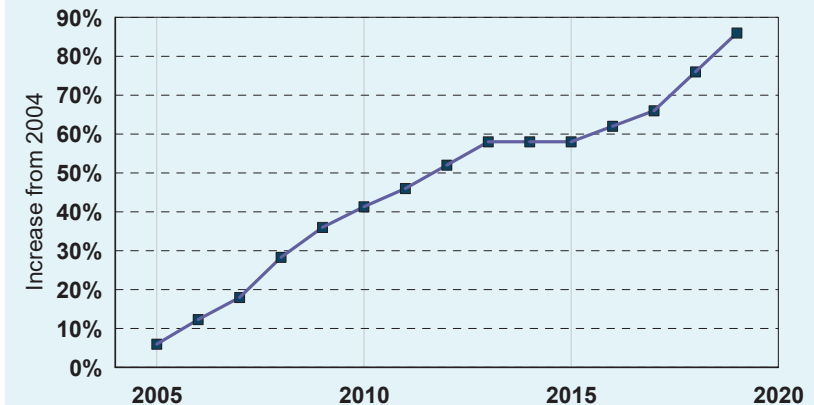
Annual Rates



Accumulative Increase



Accumulative Increase



**RESOLUTION NO. 2017-09-
AUTHORIZING EXECUTION
OF GRANT APPLICATION
DR-4182.08 Phase 2**

Be it resolved that Mike Kuhle, Mayor is hereby authorized to execute and sign a grant application for County Ditch 12 Stormwater Mitigation (DR-4182.08, Phase 2) on behalf of the City of Worthington, Minnesota

I certify that the above resolution was adopted by the City Council of the City of Worthington, Minnesota on September 25, 2017.

SIGNED:

WITNESSETH:

(Signature)

(Signature)

Mayor

Clerk

(Date)

(Date)



P.O. Box 279
Worthington, MN 56187

Letter of Commitment of Funds DR-4182.08 Phase 2

Worthington, Minnesota
P.O. Box 279, 303 9th Street
Worthington, Minnesota 56187

As a potential sub-grantee in a Hazard Mitigation Assistance (HMA) Program, Worthington, Minnesota hereby commits the matching funds necessary for the proposed County Ditch 12 Flood Mitigation project, DR-4182.08 Phase 2, in the SE ¼ Section 14 and NE ¼ Section 23, T102N, R40W.

After FEMA approval and during project implementation, the City of Worthington acknowledges that it is responsible for providing a minimum of 25% of all eligible project costs in local matching funds to comply with all grant cost share requirements.

As signed, we understand the responsibilities of a sub-grantee participating in the HMA program and hereby authorize the use of these non-federal funds for this proposed project.

Mike Kuhle, Mayor

Date



P.O. Box 279
Worthington, MN 56187

**Letter of Maintenance Statement
DR-4182.08 Phase 2**

Worthington, Minnesota
P.O. Box 279, 303 9th Street
Worthington, Minnesota 56187

As a potential sub-grantee in the Hazard Mitigation Assistance (HMA) Program, the City of Worthington, Minnesota of the HMA proposed project will perform the annual maintenance to keep the proposed project in conformance with all federal, state, and local laws and regulations for the life of the project. The estimated cost of the annual maintenance is \$5,600.

As signed, we understand the responsibilities of a sub-grantee in the HMA and hereby name City of Worthington, Minnesota will perform maintenance.

Mike Kuhle, Mayor

Date

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
ADVANCED ASSET ALLIANCE	9/22/17	COLLECTION FEES	WRH	OTHER GEN GOVT MISC	7.95_
				TOTAL:	7.95
AG DRAINAGE SOLUTIONS INC	9/22/17	OLSON TILES	RECREATION	OLSON PARK CAMPGROUND	324.64_
				TOTAL:	324.64
AMERICAN BOTTLING COMPANY	9/22/17	MIX	LIQUOR	NON-DEPARTMENTAL	124.95_
				TOTAL:	124.95
AMERICAN ENGINEERING TESTING INC	9/22/17	SOILS AND MATERIALS-MCMILL	IMPROVEMENT CONST	NORTH MICMILLAN RECONS	4,206.65
	9/22/17	TESTING	WATER	PROJECT #1	44.00
	9/22/17	TESTING	WATER	PROJECT #9	220.00
	9/22/17	TESTING	STORM WATER MANAGE	PROJECT #13	88.00_
				TOTAL:	4,558.65
AMERICAN STRUCTURES INC	9/22/17	STAINLESS STEEL BOLTED TAN	INDUSTRIAL WASTEWA	O-PURIFY MISC	26,240.50_
				TOTAL:	26,240.50
AMERICAN WATER ENTERPRISES ENVMENTAL M	9/22/17	CONTRACT OPERATIONS WWTF-S	INDUSTRIAL WASTEWA	O-PURIFY MISC	49,593.79_
				TOTAL:	49,593.79
ANDERSON ALIGNMENT INC	9/22/17	OIL CHANGE, DOT INSPEC #41	GENERAL FUND	PAVED STREETS	136.00
	9/22/17	OIL CHANGE, DOT INSPEC #41	GENERAL FUND	PAVED STREETS	491.60
	9/22/17	OIL CHANGE, DOT INSPEC #41	GENERAL FUND	PAVED STREETS	213.75
	9/22/17	PRESS WORK TORO 455	RECREATION	PARK AREAS	35.00
	9/22/17	FUEL TANK BRK, DOT INSPEC	RECREATION	TREE REMOVAL	146.25
	9/22/17	FUEL TANK BRK, DOT INSPEC	RECREATION	TREE REMOVAL	4.41
	9/22/17	STARTER, SOLENOID #408	STORM WATER MANAGE	STREET CLEANING	477.08
	9/22/17	STARTER, SOLENOID #408	STORM WATER MANAGE	STREET CLEANING	332.50_
				TOTAL:	1,836.59
ARCTIC GLACIER USA INC	9/22/17	ICE	LIQUOR	NON-DEPARTMENTAL	281.94
	9/22/17	ICE	LIQUOR	NON-DEPARTMENTAL	165.17_
				TOTAL:	447.11
ARNOLD MOTOR SUPPLY	9/22/17	BEARING, IMPACT	RECREATION	GOLF COURSE-GREEN	55.41
	9/22/17	AIR FILTER, PLUGS	RECREATION	GOLF COURSE-GREEN	13.67
	9/22/17	PLUGS, 3/8" DRIVE	RECREATION	GOLF COURSE-GREEN	13.67
	9/22/17	BEARING	RECREATION	GOLF COURSE-GREEN	5.99-
				TOTAL:	76.76
ARNT AERIAL SPRAYING INC	9/22/17	AERIAL SPRAYING	INDUSTRIAL WASTEWA	O-PURIFY MISC	742.00_
				TOTAL:	742.00
ARTISAN BEER COMPANY	9/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	74.70
	9/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	38.50
	9/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	197.00_
				TOTAL:	310.20
ATLANTIC COCA-COLA	9/22/17	MIX	LIQUOR	NON-DEPARTMENTAL	366.32_
				TOTAL:	366.32
BAHRS SMALL ENGINE	9/22/17	WEEDEATER CABLE	RECREATION	PARK AREAS	45.39_
				TOTAL:	45.39
BANNER ASSOCIATES INC	9/22/17	HIGH SERVICE PUMP STATION	WATER	FA PURIFY EQUIPMENT	2,253.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
				TOTAL:	2,253.50
BEVERAGE WHOLESALERS INC	9/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	6,572.10
	9/22/17	MIX	LIQUOR	NON-DEPARTMENTAL	128.00
	9/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	5,444.31
	9/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	34.16-
	9/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	5,463.83
	9/22/17	MIX	LIQUOR	NON-DEPARTMENTAL	12.84
	9/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	5,664.41_
				TOTAL:	23,251.33
BBHS MARKETING LLC	9/22/17	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	8,423.46
	9/22/17	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	8,201.16_
				TOTAL:	16,624.62
BOLTON & MENK INC	9/22/17	PERMITTING ASSISTANCE	MUNICIPAL WASTEWAT	O-PURIFY MISC	577.50
	9/22/17	RUNWAY REHABILITATION	AIRPORT	PROJECT #5	4,147.50_
				TOTAL:	4,725.00
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	9/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	278.00
	9/22/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,448.13
	9/22/17	MIX	LIQUOR	NON-DEPARTMENTAL	183.57
	9/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	46.10
	9/22/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,636.43
	9/22/17	MIX	LIQUOR	NON-DEPARTMENTAL	61.83
	9/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	60.00
	9/22/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	208.75-
	9/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	81.85-
	9/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	52.42
	9/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	31.68
	9/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	1.85_
				TOTAL:	5,509.41
BTU INC	9/22/17	PUMP REPAIR, BEARING, SEAL	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	1,034.36
	9/22/17	NEW 10 TON RTU INSTALLATIO	MUNICIPAL BUILDING	OTHER GEN GOVT MISC	13,628.00_
				TOTAL:	14,662.36
MICHAEL BURNS	9/22/17	ADJUST DOORS	GENERAL FUND	CENTER FOR ACTIVE LIVI	50.00
	9/22/17	KEYS	RECREATION	PARK AREAS	5.50_
				TOTAL:	55.50
C&S CHEMICALS INC	9/22/17	4,151 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	4,835.92_
				TOTAL:	4,835.92
CEMSTONE CONCRETE MATERIALS LLC	9/22/17	CEMCRETE 500 PSI FLY	IMPROVEMENT CONST	2017 DIAGONAL RD OVERL	262.00_
				TOTAL:	262.00
CENTER SPORTS INC	9/22/17	5 -5 GALLON PAILS WHITE PA	RECREATION	SOCCER COMPLEX	479.50_
				TOTAL:	479.50
CLARKE ENVIRONMENTAL MOSQUITO MANAGEME	9/22/17	MOSQUITO SPRAYING	GENERAL FUND	PAVED STREETS	2,832.50
	9/22/17	MOSQUITO SPRAYING	GENERAL FUND	PAVED STREETS	2,832.50_
				TOTAL:	5,665.00
CLAUSON EXCAVATING	9/22/17	CATCH BASIN REPAIR-DOVER/O	STORM WATER MANAGE	STORM DRAINAGE	550.00
	9/22/17	CATCH BASIN REPAIR-DOVER/O	STORM WATER MANAGE	STORM DRAINAGE	382.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	9/22/17	CATCH BASIN REPAIR-DOVER/O	STORM WATER MANAGE	STORM DRAINAGE	260.00_
				TOTAL:	1,192.50
COAST TO COAST SOLUTIONS	9/22/17	SHIELD SHAPED STICKERS	GENERAL FUND	POLICE ADMINISTRATION	218.89
	9/22/17	FINGERPRINT CARDS	GENERAL FUND	DARE	342.18_
				TOTAL:	561.07
COMMISSIONER OF TRANSPORTATION	9/22/17	HANGAR LOAN PAYMENT	AIRPORT	NON-DEPARTMENTAL	920.00_
				TOTAL:	920.00
COOPERATIVE ENERGY CO- ACCT # 5910807	9/22/17	FUEL	GENERAL FUND	FIRE ADMINISTRATION	40.00
	9/22/17	FUEL	GENERAL FUND	FIRE ADMINISTRATION	45.43
	9/22/17	FUEL	GENERAL FUND	FIRE ADMINISTRATION	50.00
	9/22/17	FUEL	GENERAL FUND	FIRE ADMINISTRATION	7.02
	9/22/17	FUEL	GENERAL FUND	FIRE ADMINISTRATION	63.23
	9/22/17	WEEDEATER GAS	RECREATION	PARK AREAS	14.59
	9/22/17	FUEL-PRESSURE WASHER	RECREATION	PARK AREAS	44.55
	9/22/17	MOWER OIL	RECREATION	PARK AREAS	87.12
	9/22/17	SAW GAS	RECREATION	PARK AREAS	6.45
	9/22/17	GAS BARREL FUEL	MUNICIPAL WASTEWAT	O-PURIFY MISC	137.79_
				TOTAL:	496.18
COOPERATIVE ENERGY CO- ACCT# 05412019	9/22/17	FOOD GRADE HYDRAULIC OIL-L	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	864.05_
				TOTAL:	864.05
COOPERATIVE ENERGY COMPANY 02642198	9/22/17	FUEL	GENERAL FUND	FIRE ADMINISTRATION	30.00
	9/22/17	FUEL	GENERAL FUND	FIRE ADMINISTRATION	11.00_
				TOTAL:	41.00
CORE & MAIN LP	9/22/17	IRRIGATION FITTINGS	RECREATION	SOCCER COMPLEX	65.28
	9/22/17	FIRE HYDRANT	WATER	M-TRANS HYDRANTS	2,158.66_
				TOTAL:	2,223.94
CROP PRODUCTION SERVICES INC	9/22/17	SPRAY	GENERAL FUND	PAVED STREETS	336.22
	9/22/17	SPRAY	GENERAL FUND	PAVED STREETS	582.91
	9/22/17	SPRAY	RECREATION	PARK AREAS	336.24
	9/22/17	SPRAY	RECREATION	PARK AREAS	582.92
	9/22/17	SPRAY	RECREATION	OLSON PARK CAMPGROUND	336.22
	9/22/17	SPRAY	RECREATION	OLSON PARK CAMPGROUND	582.91_
				TOTAL:	2,757.42
CUNNINGHAM GROUP ARCHITECTURE INC	9/22/17	DESIGN GUIDELINES	GENERAL FUND	ECONOMIC DEVELOPMENT	3,960.00_
				TOTAL:	3,960.00
DAILY GLOBE	9/22/17	NEWSPAPERS	LIQUOR	NON-DEPARTMENTAL	16.64_
				TOTAL:	16.64
DANS ELECTRIC INC	9/22/17	REPAIR COOLER SOCKET & LAM	LIQUOR	O-GEN MISC	65.00
	9/22/17	REPAIR LIGHTS-AIRPORT	AIRPORT	O-GEN MISC	1,339.38
	9/22/17	REPAIR LIGHTS-AIRPORT	AIRPORT	O-GEN MISC	1,722.50_
				TOTAL:	3,126.88
DIAMOND VOGEL PAINT	9/22/17	HALLWAY/LOBBY PAINT	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	33.82_
				TOTAL:	33.82
DLT SOLUTIONS LLC	9/22/17	AUTODESK RENEWAL	GENERAL FUND	NON-DEPARTMENTAL	3,662.30

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	9/22/17	AUTODESK RENEWAL	GENERAL FUND	ENGINEERING ADMIN	732.46_
				TOTAL:	4,394.76
DOLL DISTRIBUTING LLC	9/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	10,082.35
	9/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	4,063.85
	9/22/17	MIX	LIQUOR	NON-DEPARTMENTAL	180.00
	9/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	68.00
	9/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	84.00
	9/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	63.50-
	9/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	64.35-
	9/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	1,068.00
	9/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	435.75
	9/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	9,490.45
	9/22/17	WATER	LIQUOR	O-GEN MISC	65.50_
				TOTAL:	25,410.05
DUININCK INC	9/22/17	ALLEY 5TH & 9TH PATCH	GENERAL FUND	PAVED STREETS	1,292.59
	9/22/17	ALLEY 5TH & 9TH PATCH	GENERAL FUND	PAVED STREETS	559.32
	9/22/17	POT HOLES	GENERAL FUND	PAVED STREETS	178.02
	9/22/17	DIAGONAL RD RESURFACING #1	IMPROVEMENT CONST	NON-DEPARTMENTAL	26,914.05-
	9/22/17	MCMILLAN/RYAN'S RD #2	IMPROVEMENT CONST	NON-DEPARTMENTAL	10,639.52-
	9/22/17	MCMILLAN/RYAN'S RD #2	IMPROVEMENT CONST	NORTH MICMILLAN RECONS	212,790.46
	9/22/17	DIAGONAL RD RESURFACING #1	IMPROVEMENT CONST	2017 DIAGONAL RD OVERL	538,281.00
	9/22/17	'17 CONCRETE RESTORATION #	WATER	NON-DEPARTMENTAL	2,863.36
	9/22/17	'17 SEWER/WATER RECON #3	WATER	NON-DEPARTMENTAL	4,178.36-
	9/22/17	TEMP STREET REPAIR	WATER	M-TRANS MAINS	893.26
	9/22/17	'17 SEWER/WATER RECON #3	WATER	PROJECT #1	83,567.25
	9/22/17	'17 CONCRETE RESTORATION #	WATER	PROJECT #9	8,743.75
	9/22/17	'17 CONCRETE RESTORATION #	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	466.99
	9/22/17	'17 CONCRETE RESTORATION #	MUNICIPAL WASTEWAT	PROJECT #6	1,700.10
	9/22/17	'17 CONCRETE RESTORATION #	STORM WATER MANAGE	NON-DEPARTMENTAL	1,508.79
	9/22/17	'17 CONCRETE RESTORATION #	STORM WATER MANAGE	PROJECT #13	4,625.10_
				TOTAL:	815,738.06
EARL F ANDERSEN INC- DIVISION OF SAFET	9/22/17	NO TRESPASSING SIGNS	GENERAL FUND	SIGNS AND SIGNALS	137.45_
				TOTAL:	137.45
ECHO GROUP INC	9/22/17	MINI SPIRAL LAMPS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	109.75_
				TOTAL:	109.75
EHRLERS & ASSOCIATES INC	9/22/17	STUDENT HOUSING-LOAN DOCS/	GENERAL FUND	ADMINISTRATION	1,351.25
	9/22/17	CONTINUING DISCLOSURE REPO	PIR SERIES 2009C	GO PIR SERIES 2009C	700.00
	9/22/17	CONTINUING DISCLOSURE REPO	PIR SERIES 2010A	GO PIR SERIES 2010A	700.00
	9/22/17	CONTINUING DISCLOSURE REPO	PIR SERIES 2012A	GO PIR SERIES 2012A	700.00
	9/22/17	CONTINUING DISCLOSURE REPO	GO SERIES 2012B,SA	REV BOND. SERIES 2012B	700.00
	9/22/17	CONTINUING DISCLOSURE REPO	PIR SERIES 2016A	GO PIR SERIES 2016A	700.00_
				TOTAL:	4,851.25
ENVIRONMENTAL EQUIPMENT & SERVICE INC	9/22/17	#408 SWEEPER PARTS	STORM WATER MANAGE	STREET CLEANING	1,178.90_
				TOTAL:	1,178.90
FASTENAL COMPANY	9/22/17	CEMENT ANCHORS	RECREATION	PARK AREAS	28.17_
				TOTAL:	28.17
FERGUSON ENTERPRISES INC #226	9/22/17	SOLENOID VALVE SCREEN/PRES	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	205.37_
				TOTAL:	205.37

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
FERGUSON WATERWORKS INC #2516	9/22/17	TAPPING SADDLE	WATER	O-DIST UNDERGRND LINES	46.55
	9/22/17	MJ GASKETS	WATER	M-TRANS MAINS	39.75
	9/22/17	STAINLESS REPAIR CLAMPS	WATER	M-TRANS MAINS	867.40_
		TOTAL:			953.70
FIFE WATER SERVICES INC	9/22/17	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	11,054.40_
		TOTAL:			11,054.40
FLAHERTY & HOOD PA	9/22/17	LEGAL FEES PD	GENERAL FUND	POLICE ADMINISTRATION	3,885.23_
		TOTAL:			3,885.23
FORUM COMMUNICATIONS COMPANY	9/22/17	RESOLUTIONS	GENERAL FUND	CLERK'S OFFICE	310.50
	9/22/17	TAX ABATEMENT	GENERAL FUND	ECONOMIC DEVELOPMENT	241.50
	9/22/17	TAX ABATEMENT	GENERAL FUND	ECONOMIC DEVELOPMENT	759.00
	9/22/17	TIF ANNUAL DISCLOSURE	GENERAL FUND	ECONOMIC DEVELOPMENT	207.00
	9/22/17	RESOLUTION #2017-08-03	IMPROVEMENT CONST	W GATEWAY DR SANITARY	80.50
	9/22/17	RESOLUTION #2017-08-02	IMPROVEMENT CONST	W GATEWAY DR AREA WT E	138.00
	9/22/17	LIQUOR STORE-BIDS	LIQUOR	O-GEN MISC	368.00_
	TOTAL:			2,104.50	
GALLS INC	9/22/17	UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	104.95_
		TOTAL:			104.95
GOPHER STAGE LIGHTING	9/22/17	BLACK PROGAF TPE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	260.43_
		TOTAL:			260.43
GRAHAM TIRE OF WORTHINGTON INC	9/22/17	OIL CHNAGE #14-25	GENERAL FUND	POLICE ADMINISTRATION	11.79
	9/22/17	OIL CHNAGE #14-25	GENERAL FUND	POLICE ADMINISTRATION	11.00
	9/22/17	TIRES, BRAKE PADS #14-34	GENERAL FUND	POLICE ADMINISTRATION	880.00
	9/22/17	TIRES, BRAKE PADS #14-34	GENERAL FUND	POLICE ADMINISTRATION	170.20
	9/22/17	OIL CHANGE #15-24	GENERAL FUND	POLICE ADMINISTRATION	11.79
	9/22/17	OIL CHANGE #15-24	GENERAL FUND	POLICE ADMINISTRATION	11.00
	9/22/17	USED TIRE ON #100	ELECTRIC	O-DISTR UNDERGRND LINE	50.00
	9/22/17	TIRE REPAIR, PATCH	STORM WATER MANAGE	STREET CLEANING	41.00
	9/22/17	TIRE REPAIR, PATCH	STORM WATER MANAGE	STREET CLEANING	7.00_
		TOTAL:			1,193.78
	GRAINGER	9/22/17	SMALL TOOLS	WATER	O-DIST UNDERGRND LINES
9/22/17		SHOP SUPPLIES	WATER	O-DISTR MISC	12.14
9/22/17		METER BLASTER GLOVES	WATER	M-DISTR METERS	60.02_
		TOTAL:			275.66
HI-LINE UTILITY SUPPLY CO LLC	9/22/17	RATCHET CUTTER ROD	ELECTRIC	O-DISTR UNDERGRND LINE	67.77_
		TOTAL:			67.77
HOPE HAVEN INC	9/22/17	LATH, STAKES	WATER	PROJECT #1	64.30_
		TOTAL:			64.30
HY-VEE INC-61609 (UTILITIES)	9/22/17	PAPER TOWEL, PAPER PLATES	WATER	ACCTS-RECORDS & COLLEC	5.68
	9/22/17	PAPER TOWEL, PAPER PLATES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	5.68
	9/22/17	PAPER TOWEL, PAPER PLATES	ELECTRIC	ACCTS-RECORDS & COLLEC	11.37_
		TOTAL:			22.73
INTEGRITY AVIATION INC	9/22/17	FBO MGMT FEE-SEPT	AIRPORT	O-GEN MISC	2,116.00_
		TOTAL:			2,116.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
INTL UNION LOCAL #49	9/22/17	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	79.48
	9/22/17	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	60.57
	9/22/17	UNION DUES	RECREATION	NON-DEPARTMENTAL	69.00
	9/22/17	UNION DUES	RECREATION	NON-DEPARTMENTAL	65.12
	9/22/17	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	15.04
	9/22/17	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	9.92
	9/22/17	UNION DUES	WATER	NON-DEPARTMENTAL	89.18
	9/22/17	UNION DUES	WATER	NON-DEPARTMENTAL	94.28
	9/22/17	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	121.62
	9/22/17	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	119.30
	9/22/17	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	5.18
	9/22/17	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	30.31_
				TOTAL:	759.00
IOWA INFORMATION INC	9/22/17	ADVERTISING	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	69.95_
				TOTAL:	69.95
JEPPESEN JULIE	9/22/17	ZUERCHER TRAINING	GENERAL FUND	SECURITY CENTER	35.04
	9/22/17	ZUERCHER TRAINING	GENERAL FUND	SECURITY CENTER	35.04_
				TOTAL:	70.08
JERRY'S AUTO SUPPLY	9/22/17	BATTERY	GENERAL FUND	FIRE ADMINISTRATION	155.67
	9/22/17	BEARINGS, OIL SEAL	GENERAL FUND	PAVED STREETS	53.96
	9/22/17	4100 TORO PARTS	RECREATION	PARK AREAS	2.76
	9/22/17	FLOOR DRY	RECREATION	PARK AREAS	52.14
	9/22/17	TORO MOWER OIL AND AIR FIL	RECREATION	PARK AREAS	118.57
	9/22/17	GREASE FITTING SETT TANKS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	13.60_
				TOTAL:	396.70
JOHNSON BROTHERS LIQUOR CO	9/22/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,041.23
	9/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	1,664.72
	9/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	112.25
	9/22/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,468.75
	9/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	1,862.34
	9/22/17	MIX	LIQUOR	NON-DEPARTMENTAL	37.00
	9/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	21.99
	9/22/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,082.91
	9/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	706.66
	9/22/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	849.63
	9/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	516.60
	9/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	43.98
	9/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	3.64-
	9/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	3.64-
	9/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	3.64-
	9/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	27.31
	9/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	76.05
	9/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	60.13
	9/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	27.17
	9/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	5.51
	9/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	25.35
	9/22/17	FREIGHT	LIQUOR	O-GEN MISC	130.85
	9/22/17	FREIGHT	LIQUOR	O-GEN MISC	76.90_
				TOTAL:	17,826.41
JSA SERVICES	9/22/17	GARBAGE BAGS, KLEENEX	GENERAL FUND	CENTER FOR ACTIVE LIVI	90.23
	9/22/17	OLSON RESTROOM SUPPLIES	RECREATION	OLSON PARK CAMPGROUND	205.23

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
				TOTAL:	295.46
KARL'S TV & APPLIANCE INC	9/22/17	SQUAD ROOM TRAINING MONITO	GENERAL FUND	POLICE ADMINISTRATION	1,198.88_
				TOTAL:	1,198.88
LAW ENF LABOR SERV INC #4	9/22/17	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	563.50
	9/22/17	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	563.50_
				TOTAL:	1,127.00
LOCATORS & SUPPLIES INC	9/22/17	MARKING FLAGS	ELECTRIC	O-DISTR MISC	295.77_
				TOTAL:	295.77
MALTERS SHEPHERD & VON HOLTUM	9/22/17	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	813.75
	9/22/17	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	131.25
	9/22/17	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	568.75
	9/22/17	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	831.25
	9/22/17	LEGAL FEES	GENERAL FUND	CODE ENFORCEMENT	192.50
	9/22/17	LEGAL FEES	WATER	O-SOURCE WELLS & SPRNG	350.00_
				TOTAL:	2,887.50
MARCO	9/22/17	COPIER SERVICE-KONICA/A61E	GENERAL FUND	SECURITY CENTER	110.12
	9/22/17	COPIER SERVICE-KONICA/A61E	GENERAL FUND	SECURITY CENTER	110.13_
				TOTAL:	220.25
MARKS TOWING & REPAIR OF WORTHINGTON I	9/22/17	TOW 17-5394	GENERAL FUND	POLICE ADMINISTRATION	75.00
	9/22/17	TOW 17-5570	GENERAL FUND	POLICE ADMINISTRATION	60.00
	9/22/17	TOW 17-5844	GENERAL FUND	POLICE ADMINISTRATION	60.00
	9/22/17	TOW 17-5879	GENERAL FUND	POLICE ADMINISTRATION	60.00
	9/22/17	TOW 17-6106	GENERAL FUND	POLICE ADMINISTRATION	75.00_
				TOTAL:	330.00
MARTHALER CDJR	9/22/17	OIL CHANGE SQUAD #46	GENERAL FUND	POLICE ADMINISTRATION	20.64
	9/22/17	OIL CHANGE SQUAD #46	GENERAL FUND	POLICE ADMINISTRATION	5.03_
				TOTAL:	25.67
MARTHALER FORD OF WORTHINGTON	9/22/17	14-25 OIL CHANGE, EXH MANI	GENERAL FUND	POLICE ADMINISTRATION	779.21
	9/22/17	14-25 OIL CHANGE, EXH MANI	GENERAL FUND	POLICE ADMINISTRATION	923.98
	9/22/17	17-28 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	14.10
	9/22/17	17-28 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	5.03
	9/22/17	14-25 OIL CHANGE, HEADLAM	GENERAL FUND	POLICE ADMINISTRATION	1,033.10
	9/22/17	14-25 OIL CHANGE, HEADLAM	GENERAL FUND	POLICE ADMINISTRATION	115.03
	9/22/17	17-28 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	14.10
	9/22/17	17-28 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	5.03_
				TOTAL:	2,889.58
MASTER INTREPRETATIONS LLC	9/22/17	AMHARIC INTERPRETING	GENERAL FUND	POLICE ADMINISTRATION	82.50_
				TOTAL:	82.50
MATHESON TRI-GAS INC	9/22/17	OXYGEN	GENERAL FUND	PAVED STREETS	41.75
	9/22/17	DRILL BITS	GENERAL FUND	PAVED STREETS	47.01_
				TOTAL:	88.76
MC CUEN CONSTRUCTION INC	9/22/17	'17 SAP CONCRETE RECON #3	IMPROVEMENT CONST	NON-DEPARTMENTAL	8,089.54
	9/22/17	'17 SAP CONCRETE RECON #3	IMPROVEMENT CONST	HUMISTON AVE & 5TH AVE	13,785.86_
				TOTAL:	21,875.40

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
MEDIACOM	9/22/17	HIGH SPEED INTERNET	GENERAL FUND	PAVED STREETS	76.95_
				TOTAL:	76.95
MINNESOTA BENEFIT ASSOCIATION	9/22/17	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	56.50
	9/22/17	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	56.50
	9/22/17	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	47.78
	9/22/17	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	47.78
	9/22/17	INSURANCE	GENERAL FUND	PAVED STREETS	135.34
	9/22/17	INSURANCE	GENERAL FUND	PUBLIC WORK SHOP	24.17
	9/22/17	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	41.84
	9/22/17	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	41.84
	9/22/17	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	24.62
	9/22/17	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	24.62
	9/22/17	INSURANCE	RECREATION	PARK AREAS	0.01
	9/22/17	MN BENEFITS	WATER	NON-DEPARTMENTAL	4.79
	9/22/17	MN BENEFITS	WATER	NON-DEPARTMENTAL	4.79
	9/22/17	INSURANCE	WATER	GENERAL ADMIN	32.08
	9/22/17	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	15.77
	9/22/17	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	17.49
	9/22/17	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	100.61
	9/22/17	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	102.23
	9/22/17	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABOR	109.56
	9/22/17	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	0.01
	9/22/17	INSURANCE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	0.01
	9/22/17	INSURANCE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	84.28
	9/22/17	INSURANCE	MUNICIPAL WASTEWAT	GENERAL ADMIN	25.66
	9/22/17	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	9/22/17	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	9/22/17	INSURANCE	ELECTRIC	O-SOURCE SUPER & ENG	9.76
	9/22/17	INSURANCE	ELECTRIC	O-DISTR SUPER & ENG	175.66
	9/22/17	INSURANCE	ELECTRIC	M-SOURCE SUPER & ENF	9.76
	9/22/17	INSURANCE	ELECTRIC	GENERAL ADMIN	156.10
	9/22/17	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	2.98
	9/22/17	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	1.26
	9/22/17	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	2.80
	9/22/17	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	1.18
	9/22/17	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	19.43
	9/22/17	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	19.43
	9/22/17	INSURANCE	AIRPORT	O-GEN MISC	33.83_
				TOTAL:	1,504.91
MINNESOTA ENERGY RESOURCES CORP	9/22/17	GAS SERVICE	GENERAL FUND	PAVED STREETS	22.64
	9/22/17	GAS SERVICE	GENERAL FUND	PAVED STREETS	11.37
	9/22/17	GAS SERVICE	WATER	O-DISTR MISC	22.64
	9/22/17	GAS SERVICE	WATER	O-DISTR MISC	5.46
	9/22/17	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	7.55
	9/22/17	GAS SERVICE	ELECTRIC	O-DISTR MISC	24.31
	9/22/17	GAS SERVICE	ELECTRIC	O-DISTR MISC	6.36
	9/22/17	GAS SERVICE	LIQUOR	O-GEN MISC	24.42_
				TOTAL:	124.75
MISCELLANEOUS V AGWA GAYNEN S	9/22/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	13.63
AGWA GAYNEN S	9/22/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.26
ANDERSON LEE R	9/22/17	REFUND OF CREDITS-ACCTS FI	GARBAGE COLLECTION	NON-DEPARTMENTAL	157.90
ANNI AJJA J	9/22/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	17.27
ANNI AJJA J	9/22/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.52

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
BRISTOW ROBERT	9/22/17	CUSTOMER REBATES	ELECTRIC	CUSTOMER INSTALL EXPEN	54.00
CRUZ RODRIGUEZ DENNY	9/22/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	42.58
CRUZ RODRIGUEZ DENNY	9/22/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.65
DEMUTH PATRICK	9/22/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	20.00
HALE DEE	9/22/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	20.00
JOHANNING EDWIN	9/22/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	15.00
LOPEZ CHAVEZ SANTOS G	9/22/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	68.26
LOPEZ CHAVEZ SANTOS G	9/22/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.44
LUITJENS DENNIS	9/22/17	REFUND OF SHELTER DEPOSIT	RECREATION	NON-DEPARTMENTAL	40.00
MN DEPT OF FINANCE	9/22/17	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	151.40
SW MN OPPORTUNITY COUN	9/22/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	66.13
SW MN OPPORTUNITY COUN	9/22/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.78
				TOTAL:	668.82
MN CHILD SUPPORT PAYMENT CTR	9/22/17	SUPPORT ORDER	GENERAL FUND	NON-DEPARTMENTAL	156.60
	9/22/17	SUPPORT ORDER	STORM WATER MANAGE	NON-DEPARTMENTAL	147.96
				TOTAL:	304.56
MN DEPT TRANSPORTATION	9/22/17	CONCRETE TESTING	MUNICIPAL WASTEWAT	PROJECT #6	64.16
				TOTAL:	64.16
MTI DISTRIBUTING INC	9/22/17	BEARINGS, SHIM KIT, CAP EN	RECREATION	PARK AREAS	189.36
				TOTAL:	189.36
NALCO COMPANY	9/22/17	PHOSPHATE	WATER	O-PURIFY	7,028.70
				TOTAL:	7,028.70
NCPERS MINNESOTA 851801	9/22/17	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	160.21
	9/22/17	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	163.17
	9/22/17	INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	16.00
	9/22/17	LIFE INS	RECREATION	NON-DEPARTMENTAL	24.00
	9/22/17	LIFE INS	RECREATION	NON-DEPARTMENTAL	23.10
	9/22/17	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	3.60
	9/22/17	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	3.60
	9/22/17	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	8.02
	9/22/17	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	4.60
	9/22/17	LIFE INS	WATER	NON-DEPARTMENTAL	19.46
	9/22/17	LIFE INS	WATER	NON-DEPARTMENTAL	21.95
	9/22/17	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	27.87
	9/22/17	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	25.82
	9/22/17	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	36.04
	9/22/17	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	35.96
	9/22/17	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	0.80
	9/22/17	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	1.80
	9/22/17	LIFE INS	LIQUOR	NON-DEPARTMENTAL	16.00
	9/22/17	LIFE INS	LIQUOR	NON-DEPARTMENTAL	16.00
	9/22/17	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
	9/22/17	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
				TOTAL:	640.00
NICOLE R KEMPEMA	9/22/17	CLEANING-LIVERPOOL CONCERT	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	134.66
	9/22/17	CLEANING-AUGUST MOVIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	239.40
				TOTAL:	374.06
NOBLES COOPERATIVE ELECTRIC	9/22/17	ELECTRIC SERVICE	GENERAL FUND	SECURITY CENTER	7.90
	9/22/17	ELECTRIC SERVICE	GENERAL FUND	SECURITY CENTER	7.90

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	9/22/17	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	27.60
	9/22/17	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	11.61
	9/22/17	ELECTRIC SERVICE	WATER	O-PUMPING	15.00
	9/22/17	ELECTRIC SERVICE	WATER	O-PUMPING	15.00
	9/22/17	BACKUP ELECTRIC SERVICE	INDUSTRIAL WASTEWAT	O-PURIFY MISC	100.00
	9/22/17	ELECTRIC SERVICE	AIRPORT	O-GEN MISC	39.22_
				TOTAL:	224.23
NOBLES COUNTY ATTORNEY	9/22/17	SEIZED PROPERTY-THYBOUALOY	GENERAL FUND	POLICE ADMINISTRATION	9.37_
				TOTAL:	9.37
NOBLES COUNTY AUDITOR/TREASURER	9/22/17	LEASE PAYMENT UTILITIES	WATER	O-DISTR RENTS	150.57
	9/22/17	LEASE PAYMENT UTILITIES	WATER	ADMIN RENT	301.13
	9/22/17	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	O-PURIFY MISC	120.45
	9/22/17	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	ADMIN RENT	240.91
	9/22/17	LEASE PAYMENT UTILITIES	ELECTRIC	O-DISTR RENTS	722.72
	9/22/17	LEASE PAYMENT UTILITIES	ELECTRIC	ADMIN RENT	1,475.55_
				TOTAL:	3,011.33
ONE OFFICE SOURCE	9/22/17	POST CARDS-MAYORS BRUNCH	GENERAL FUND	MAYOR AND COUNCIL	22.35
	9/22/17	HANGING FOLDERS	GENERAL FUND	ADMINISTRATION	8.99
	9/22/17	CALENDARS, CARTRIDGE	GENERAL FUND	ACCOUNTING	53.64
	9/22/17	APPOINTMENT BOOK	GENERAL FUND	ACCOUNTING	17.90
	9/22/17	POPOP NOTES	GENERAL FUND	ENGINEERING ADMIN	4.39
	9/22/17	POPOP NOTES	GENERAL FUND	ECONOMIC DEVELOPMENT	4.40
	9/22/17	APPOINTMENT BOOK	GENERAL FUND	ECONOMIC DEVELOPMENT	44.09
	9/22/17	WPD ONLY OFFICE WORK STATI	GENERAL FUND	POLICE ADMINISTRATION	20,327.93
	9/22/17	OFFICE WORK STATIONS	GENERAL FUND	POLICE ADMINISTRATION	1,300.00-
	9/22/17	OFFICE WORK STATIONS	GENERAL FUND	POLICE ADMINISTRATION	250.00-
	9/22/17	MAIL BAGS	GENERAL FUND	SECURITY CENTER	2.67
	9/22/17	MAIL BAGS	GENERAL FUND	SECURITY CENTER	2.67
	9/22/17	JIFFYLITE MAILER	GENERAL FUND	SECURITY CENTER	9.60
	9/22/17	JIFFYLITE MAILER	GENERAL FUND	SECURITY CENTER	9.60
	9/22/17	FILES, BINDERS, ENVELOPES	GENERAL FUND	SECURITY CENTER	47.59
	9/22/17	FILES, BINDERS, ENVELOPES	GENERAL FUND	SECURITY CENTER	47.58
	9/22/17	TOILET PAPER, PAPER, TAGS,	GENERAL FUND	FIRE ADMINISTRATION	68.62
	9/22/17	BATTERIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	161.90
	9/22/17	LEGAL PADS	WATER	ADMIN OFFICE SUPPLIES	3.79
	9/22/17	LEGAL PADS	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	3.79
	9/22/17	LEGAL PADS	ELECTRIC	ADMIN OFFICE SUPPLIES	7.59
	9/22/17	CARTRIDGE	DATA PROCESSING	DATA PROCESSING	128.65
	9/22/17	CALENDARS, CARTRIDGE	DATA PROCESSING	DATA PROCESSING	62.77
	9/22/17	COPIER STAPLES	DATA PROCESSING	COPIER/FAX	98.00
	9/22/17	BULK PAPER	DATA PROCESSING	COPIER/FAX	620.00_
				TOTAL:	20,208.51
OPTUM BANK	9/22/17	HSA MONTHLY ADMIN FEE	GENERAL FUND	GENERAL GOVT BUILDINGS	67.50_
				TOTAL:	67.50
PEIL BRANDON	9/22/17	HOSTAGE NEGOTIATIONS TRAVE	GENERAL FUND	POLICE ADMINISTRATION	75.00_
				TOTAL:	75.00
MMN PEIP	9/22/17	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	8,113.47
	9/22/17	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	7,851.90
	9/22/17	INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	2,219.14
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	MAYOR AND COUNCIL	594.60

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	MAYOR AND COUNCIL	594.60
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	ADMINISTRATION	694.63
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	ADMINISTRATION	694.63
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	CLERK'S OFFICE	844.28
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	CLERK'S OFFICE	844.28
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	ACCOUNTING	700.60
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	ACCOUNTING	700.60
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	ENGINEERING ADMIN	1,195.70
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	ENGINEERING ADMIN	1,644.43
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	ECONOMIC DEVELOPMENT	803.02
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	ECONOMIC DEVELOPMENT	803.02
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	GENERAL GOVT BUILDINGS	100.34
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	GENERAL GOVT BUILDINGS	111.49
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	POLICE ADMINISTRATION	12,732.04
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	POLICE ADMINISTRATION	276.59
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	POLICE ADMINISTRATION	13,008.63
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	SECURITY CENTER	2,308.36
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	SECURITY CENTER	2,308.37
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	SECURITY CENTER	2,308.36
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	SECURITY CENTER	2,308.37
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	ANIMAL CONTROL ENFORCE	159.80
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	ANIMAL CONTROL ENFORCE	148.65
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	PAVED STREETS	2,777.58
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	PAVED STREETS	1,073.77
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	PUBLIC WORK SHOP	75.82
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	PUBLIC WORK SHOP	390.00
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	SIGNS AND SIGNALS	33.45
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	CODE ENFORCEMENT	302.87
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	CODE ENFORCEMENT	302.87
	9/22/17	HEALTH INS ADMIN	GENERAL FUND	MISC SPECIAL DAYS/EVEN	254.66
	9/22/17	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	148.65
	9/22/17	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	148.65
	9/22/17	HEALTH INS ADMIN	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	222.97
	9/22/17	HEALTH INS ADMIN	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	222.97
	9/22/17	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	892.32
	9/22/17	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	850.47
	9/22/17	INSURANCE	RECREATION	NON-DEPARTMENTAL	150.20
	9/22/17	INSURANCE-BLACK OCTOBER	RECREATION	NON-DEPARTMENTAL	1,367.44
	9/22/17	HEALTH INS ADMIN	RECREATION	PARK AREAS	2,191.44
	9/22/17	HEALTH INS ADMIN	RECREATION	PARK AREAS	2,269.59
	9/22/17	HEALTH INS ADMIN	RECREATION	OLSON PARK CAMPGROUND	189.75
	9/22/17	HEALTH INS PREMIUM	ECONOMIC DEV AUTHO	NON-DEPARTMENTAL	1.61
	9/22/17	HEALTH INS PREMIUM	ECONOMIC DEV AUTHO	NON-DEPARTMENTAL	1.61
	9/22/17	HEALTH INS ADMIN	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	37.16
	9/22/17	HEALTH INS ADMIN	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	37.16
	9/22/17	HEALTH INS PREMIUM	PIR/TRUNKS	NON-DEPARTMENTAL	61.53
	9/22/17	HEALTH INS PREMIUM	PIR/TRUNKS	NON-DEPARTMENTAL	61.53
	9/22/17	HEALTH INS ADMIN	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	246.14
	9/22/17	HEALTH INS ADMIN	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	246.14
	9/22/17	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	326.27
	9/22/17	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	168.71
	9/22/17	HEALTH INS ADMIN	IMPROVEMENT CONST	NORTH MICMILLAN RECONS	17.37
	9/22/17	HEALTH INS ADMIN	IMPROVEMENT CONST	2017 DIAGONAL RD OVERL	903.68
	9/22/17	HEALTH INS ADMIN	IMPROVEMENT CONST	2017 DIAGONAL RD OVERL	655.86
	9/22/17	HEALTH INS ADMIN	IMPROVEMENT CONST	OVERLAY PROGRAM	125.83
	9/22/17	HEALTH INS ADMIN	IMPROVEMENT CONST	HAGGE-DIAGONAL TO TOWE	112.88

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	9/22/17	HEALTH INS ADMIN	IMPROVEMENT CONST	HAGGE-DIAGONAL TO TOWE	10.26
	9/22/17	HEALTH INS ADMIN	IMPROVEMENT CONST	HUMISTON AVE & 5TH AVE	136.08
	9/22/17	HEALTH INS ADMIN	IMPROVEMENT CONST	SCHAAP DRIVE-ECKERSON/	17.37
	9/22/17	HEALTH INS ADMIN	IMPROVEMENT CONST	SCHAAP DRIVE-ECKERSON/	10.26
	9/22/17	HEALTH INS ADMIN	IMPROVEMENT CONST	DARLING DR-BURLINGTON	36.91
	9/22/17	HEALTH INS ADMIN	IMPROVEMENT CONST	DARLING DR-BURLINGTON	10.26
	9/22/17	HEALTH INS ADMIN	IMPROVEMENT CONST	GRAND AVE N	78.15
	9/22/17	HEALTH INS ADMIN	IMPROVEMENT CONST	GRAND AVE N	13.67
	9/22/17	HEALTH INS ADMIN	IMPROVEMENT CONST	GRAND AVE N	8.60
	9/22/17	HEALTH INS ADMIN	IMPROVEMENT CONST	16 BIOSCIENCE DR WTR E	27.63
	9/22/17	HEALTH INS ADMIN	IMPROVEMENT CONST	16 BIOSCIENCE DR SWR E	27.63
	9/22/17	HEALTH INS ADMIN	IMPROVEMENT CONST	KNOLLWOOD/1ST AVE SW S	6.82
	9/22/17	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	570.59
	9/22/17	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	632.42
	9/22/17	HEALTH INS ADMIN	WATER	O-SOURCE WELLS & SPRNG	5.07
	9/22/17	HEALTH INS ADMIN	WATER	O-SOURCE WELLS & SPRNG	12.91
	9/22/17	HEALTH INS ADMIN	WATER	O-PUMPING	147.02
	9/22/17	HEALTH INS ADMIN	WATER	O-PUMPING	94.46
	9/22/17	HEALTH INS ADMIN	WATER	O-PURIFY LABOR	302.81
	9/22/17	HEALTH INS ADMIN	WATER	O-PURIFY LABOR	267.17
	9/22/17	HEALTH INS ADMIN	WATER	O-DISTR SUPER AND ENG	546.98
	9/22/17	HEALTH INS ADMIN	WATER	O-DISTR SUPER AND ENG	546.98
	9/22/17	HEALTH INS ADMIN	WATER	O-DIST UNDERGRND LINES	588.93
	9/22/17	HEALTH INS ADMIN	WATER	O-DIST UNDERGRND LINES	733.77
	9/22/17	HEALTH INS ADMIN	WATER	O-DISTR METERS	5.07
	9/22/17	HEALTH INS ADMIN	WATER	O-DISTR MISC	570.04
	9/22/17	HEALTH INS ADMIN	WATER	O-DISTR MISC	531.50
	9/22/17	HEALTH INS ADMIN	WATER	M-TRANS MAINS	192.76
	9/22/17	HEALTH INS ADMIN	WATER	M-TRANS MAINS	181.12
	9/22/17	HEALTH INS ADMIN	WATER	M-TRANS HYDRANTS	65.25
	9/22/17	HEALTH INS ADMIN	WATER	M-TRANS HYDRANTS	57.46
	9/22/17	HEALTH INS ADMIN	WATER	M-DISTR METERS	11.47
	9/22/17	HEALTH INS ADMIN	WATER	GENERAL ADMIN	82.05
	9/22/17	HEALTH INS ADMIN	WATER	GENERAL ADMIN	74.30
	9/22/17	HEALTH INS ADMIN	WATER	ADMIN OFFICE SUPPLIES	3.23
	9/22/17	HEALTH INS ADMIN	WATER	ACCTS-METER READING	273.49
	9/22/17	HEALTH INS ADMIN	WATER	ACCTS-METER READING	246.14
	9/22/17	HEALTH INS ADMIN	WATER	ACCTS-RECORDS & COLLEC	168.20
	9/22/17	HEALTH INS ADMIN	WATER	ACCTS-RECORDS & COLLEC	168.20
	9/22/17	HEALTH INS ADMIN	WATER	PROJECT #1	64.75
	9/22/17	HEALTH INS ADMIN	WATER	PROJECT #1	492.46
	9/22/17	HEALTH INS ADMIN	WATER	PROJECT #7	8.68
	9/22/17	HEALTH INS ADMIN	WATER	PROJECT #9	96.70
	9/22/17	HEALTH INS ADMIN	WATER	PROJECT #9	13.25
	9/22/17	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	1,340.76
	9/22/17	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	1,316.22
	9/22/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	208.39
	9/22/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	208.39
	9/22/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	120.42
	9/22/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	46.82
	9/22/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	486.24
	9/22/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	486.24
	9/22/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY LABOR	540.29
	9/22/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY LABOR	552.60
	9/22/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	709.98
	9/22/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	708.78

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	9/22/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY MISC	84.33
	9/22/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY MISC	153.80
	9/22/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	635.98
	9/22/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	509.86
	9/22/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-SOURCE MISC	86.84
	9/22/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	552.92
	9/22/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	707.13
	9/22/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	GENERAL ADMIN	65.64
	9/22/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	GENERAL ADMIN	59.44
	9/22/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	3.23
	9/22/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	138.28
	9/22/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	138.28
	9/22/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	PROJECT #6	40.64
	9/22/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	PROJECT #15	150.88
	9/22/17	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	1,101.26
	9/22/17	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	1,108.10
	9/22/17	INSURANCE	ELECTRIC	NON-DEPARTMENTAL	273.48
	9/22/17	HEALTH INS ADMIN	ELECTRIC	O-DISTR UNDERGRND LINE	109.40
	9/22/17	HEALTH INS ADMIN	ELECTRIC	O-DISTR UNDERGRND LINE	133.33
	9/22/17	HEALTH INS ADMIN	ELECTRIC	O-DISTR MISC	478.24
	9/22/17	HEALTH INS ADMIN	ELECTRIC	O-DISTR MISC	627.16
	9/22/17	HEALTH INS ADMIN	ELECTRIC	M-CISTR SUPER & ENG	18.13
	9/22/17	HEALTH INS ADMIN	ELECTRIC	M-DISTR UNDERGRND LINE	292.93
	9/22/17	HEALTH INS ADMIN	ELECTRIC	M-DISTR UNDERGRND LINE	735.28
	9/22/17	HEALTH INS ADMIN	ELECTRIC	M-DISTR ST LITE & SIG	41.65
	9/22/17	HEALTH INS ADMIN	ELECTRIC	GENERAL ADMIN	399.29
	9/22/17	HEALTH INS ADMIN	ELECTRIC	GENERAL ADMIN	361.59
	9/22/17	HEALTH INS ADMIN	ELECTRIC	ADMIN OFFICE SUPPLIES	32.28
	9/22/17	HEALTH INS ADMIN	ELECTRIC	ACCTS-METER READING	164.09
	9/22/17	HEALTH INS ADMIN	ELECTRIC	ACCTS-METER READING	109.39
	9/22/17	HEALTH INS ADMIN	ELECTRIC	ACCTS-RECORDS & COLLEC	757.91
	9/22/17	HEALTH INS ADMIN	ELECTRIC	ACCTS-RECORDS & COLLEC	757.91
	9/22/17	HEALTH INS ADMIN	ELECTRIC	ACCTS-ASSISTANCE	148.64
	9/22/17	HEALTH INS ADMIN	ELECTRIC	ACCTS-ASSISTANCE	148.64
	9/22/17	HEALTH INS ADMIN	ELECTRIC	FA DISTR UNDRGRND COND	600.92
	9/22/17	HEALTH INS ADMIN	ELECTRIC	FA DISTR UNDRGRND COND	661.93
	9/22/17	HEALTH INS ADMIN	ELECTRIC	FA DISTR UNDRGRND COND	546.55
	9/22/17	HEALTH INS ADMIN	ELECTRIC	FA DISTR UNDRGRND COND	238.88
	9/22/17	HEALTH INS ADMIN	ELECTRIC	FA DISTR ST LITE & SIG	346.27
	9/22/17	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	32.89
	9/22/17	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	449.74
	9/22/17	HEALTH INS ADMIN	STORM WATER MANAGE	STORM DRAINAGE	112.65
	9/22/17	HEALTH INS ADMIN	STORM WATER MANAGE	STORM DRAINAGE	1,340.25
	9/22/17	HEALTH INS ADMIN	STORM WATER MANAGE	PROJECT #9	8.68
	9/22/17	HEALTH INS ADMIN	STORM WATER MANAGE	PROJECT #13	69.66
	9/22/17	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	222.96
	9/22/17	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	222.96
	9/22/17	HEALTH INS ADMIN	LIQUOR	O-GEN MISC	891.90
	9/22/17	HEALTH INS ADMIN	LIQUOR	O-GEN MISC	891.90
	9/22/17	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	331.35
	9/22/17	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	331.35
	9/22/17	HEALTH INS ADMIN	DATA PROCESSING	DATA PROCESSING	1,099.92
	9/22/17	HEALTH INS ADMIN	DATA PROCESSING	DATA PROCESSING	1,099.92_
				TOTAL:	116,429.48
PEPSI COLA BOTTLING CO	9/22/17	MIX	LIQUOR	NON-DEPARTMENTAL	186.95

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	9/22/17	MIX	LIQUOR	NON-DEPARTMENTAL	60.00
	9/22/17	MIX	LIQUOR	NON-DEPARTMENTAL	44.85
	9/22/17	MIX	LIQUOR	NON-DEPARTMENTAL	30.00_
				TOTAL:	321.80
PHILLIPS WINE & SPIRITS INC	9/22/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,820.07
	9/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	1,113.61
	9/22/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,079.26
	9/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	258.50
	9/22/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,508.56
	9/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	1,160.72
	9/22/17	MIX	LIQUOR	NON-DEPARTMENTAL	18.00
	9/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	102.38
	9/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	27.46
	9/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	34.58
	9/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	61.26
	9/22/17	FREIGHT	LIQUOR	O-GEN MISC	10.80
	9/22/17	FREIGHT	LIQUOR	O-GEN MISC	16.90_
				TOTAL:	12,212.10
PRODUCTIVITY PLUS ACCOUNT	9/22/17	AIRPORT LAWNMOWER PARTS	AIRPORT	O-GEN MISC	55.58_
				TOTAL:	55.58
QUALIFICATION TARGETS INC	9/22/17	TRAINING MATERIALS	GENERAL FUND	POLICE ADMINISTRATION	217.50_
				TOTAL:	217.50
R & R PRODUCTS INC	9/22/17	AERIFIER TINES	RECREATION	SOCCER COMPLEX	138.07_
				TOTAL:	138.07
RADIO WORKS LLC	9/22/17	SUMMER BBQ	LIQUOR	O-GEN MISC	500.00
	9/22/17	OPEN SUNDAY ADS	LIQUOR	O-GEN MISC	180.00
	9/22/17	OPEN SUNDAY ADS	LIQUOR	O-GEN MISC	192.00_
				TOTAL:	872.00
RAY ALLEN MANUFACTURING CO INC	9/22/17	GROOMING KIT	GENERAL FUND	POLICE ADMINISTRATION	51.99_
				TOTAL:	51.99
ROBINS REPAIR INC	9/22/17	OIL CHANGE, TRANS REPAIRS#	STORM WATER MANAGE	STREET CLEANING	93.46
	9/22/17	OIL CHANGE, TRANS REPAIRS#	STORM WATER MANAGE	STREET CLEANING	833.23
	9/22/17	OIL CHANGE, TRANS REPAIRS#	STORM WATER MANAGE	STREET CLEANING	54.16_
				TOTAL:	980.85
ROUND LAKE VINEYARDS & WINERY LLC	9/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	1,197.00_
				TOTAL:	1,197.00
RUNNINGS SUPPLY INC-ACCT#9502440	9/22/17	SWEATSHIRTS	MUNICIPAL WASTEWAT	O-PURIFY MISC	232.97
	9/22/17	DISH SOAP	MUNICIPAL WASTEWAT	O-PURIFY MISC	6.58
	9/22/17	DISPOSABLE SHOP TOWELS, TA	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	88.55
	9/22/17	PRESSURE GAUGE, AIR CHUCK, MUNICIPAL WASTEWAT	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	22.96_
				TOTAL:	351.06
RUNNINGS SUPPLY INC-ACCT#9502485	9/22/17	TRASH BAGS, FILTERS, CLAMP	GENERAL FUND	FIRE ADMINISTRATION	38.72
	9/22/17	SHELF BRACKET, FLAPS	GENERAL FUND	FIRE ADMINISTRATION	40.25
	9/22/17	TOWELS, SCOUR PADS, SCRUBB	GENERAL FUND	FIRE ADMINISTRATION	31.04
	9/22/17	#407 SIDE RAILS	GENERAL FUND	PAVED STREETS	24.32
	9/22/17	CUTOFF WHEELS, GRINDING WH	GENERAL FUND	PAVED STREETS	17.53

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	9/22/17	SPRAY PAINT	GENERAL FUND	SIGNS AND SIGNALS	25.96
	9/22/17	SPRAYER FITTINGS	RECREATION	PARK AREAS	7.56
	9/22/17	SWIVEL STAPLE	RECREATION	PARK AREAS	11.99
	9/22/17	RESTROOM BOLTS	RECREATION	PARK AREAS	4.79
	9/22/17	DEMCO SPRAYER	RECREATION	PARK AREAS	125.98
	9/22/17	SPRAYER EXTENSION SPRINGS	RECREATION	PARK AREAS	4.99
	9/22/17	TORO PARTS	RECREATION	PARK AREAS	1.30
	9/22/17	TAPE MEASURE, PLIERS, VISE	AIRPORT	O-GEN MISC	43.06
				TOTAL:	377.49
SCHOLTES MOTORS INC	9/22/17	FRONT BRAKE-FORD RANGER	GENERAL FUND	ENGINEERING ADMIN	321.00
				TOTAL:	321.00
SCHWALBACH #4465	9/22/17	EXTN CORDS, POWER STRIP	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	201.43
				TOTAL:	201.43
SCHWALBACH ACE HARDWARE-5930	9/22/17	BUSS FIELD RESTROOM-ANTIFR	RECREATION	PARK AREAS	10.00
	9/22/17	BUSS FIELD RESTROOM-VALVE	RECREATION	PARK AREAS	11.99
				TOTAL:	21.99
SECURE BENEFITS SYSTEMS CORP	9/22/17	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	55.31
	9/22/17	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	54.46
	9/22/17	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	1,042.48
	9/22/17	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	1,032.36
	9/22/17	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	1,380.25
	9/22/17	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	1,389.75
	9/22/17	MONTHLY ADMIN FEE	GENERAL FUND	OTHER GEN GOVT MISC	20.00
	9/22/17	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	6.75
	9/22/17	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	11.00
	9/22/17	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	229.16
	9/22/17	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	217.44
	9/22/17	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	2.32
	9/22/17	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	1.32
	9/22/17	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	103.47
	9/22/17	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	59.99
	9/22/17	ADMIN FEE	WATER	NON-DEPARTMENTAL	0.43
	9/22/17	ADMIN FEE	WATER	NON-DEPARTMENTAL	0.85
	9/22/17	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	21.94
	9/22/17	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	40.87
	9/22/17	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	11.56
	9/22/17	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	11.78
	9/22/17	CHILD CARE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	137.50
	9/22/17	CHILD CARE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	137.50
	9/22/17	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	350.05
	9/22/17	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	360.47
	9/22/17	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	3.99
	9/22/17	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	3.99
	9/22/17	CHILD CARE	ELECTRIC	NON-DEPARTMENTAL	104.16
	9/22/17	CHILD CARE	ELECTRIC	NON-DEPARTMENTAL	104.16
	9/22/17	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	97.32
	9/22/17	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	97.32
	9/22/17	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	0.20
	9/22/17	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	1.71
	9/22/17	CHILD CARE	STORM WATER MANAGE	NON-DEPARTMENTAL	10.12
	9/22/17	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	7.30
	9/22/17	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	24.43

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	9/22/17	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	4.50
	9/22/17	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	4.50
	9/22/17	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	79.17
	9/22/17	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	79.17
	9/22/17	ADMIN FEE	AIRPORT	NON-DEPARTMENTAL	0.44
	9/22/17	ADMIN FEE	AIRPORT	NON-DEPARTMENTAL	0.39
	9/22/17	UNREIMBURSED MEDICAL	AIRPORT	NON-DEPARTMENTAL	8.07
	9/22/17	UNREIMBURSED MEDICAL	AIRPORT	NON-DEPARTMENTAL	7.29
	9/22/17	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	2.25
	9/22/17	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	2.25
	9/22/17	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	84.00
	9/22/17	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	84.00_
		TOTAL:			7,489.74
SERVALL TOWEL & LINEN SUPPLY	9/22/17	GRANITE MATS, BAR SWIPES	LIQUOR	O-GEN MISC	72.98_
		TOTAL:			72.98
SEW UNIQUE INC	9/22/17	LOGO ON SWEATSHIRTS	MUNICIPAL WASTEWAT	O-PURIFY MISC	35.00_
		TOTAL:			35.00
SHORT ELLIOTT HENDRICKSON INC	9/22/17	MCMILLAN/RYAN'S RD	IMPROVEMENT CONST	NORTH MICMILLAN RECONS	29,851.56_
		TOTAL:			29,851.56
SOUTHERN GLAZER'S OF MN	9/22/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,820.82
	9/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	1,252.00
	9/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	26.22
	9/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	15.72
	9/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	35.15_
		TOTAL:			3,149.91
SOUTHWEST REGIONAL DEVELOPMENT COMM	9/22/17	ZONING CODE CONTRACT-AUGUS	GENERAL FUND	ECONOMIC DEVELOPMENT	7,719.77_
		TOTAL:			7,719.77
STREICHER'S INC	9/22/17	ALARM RESERVES	GENERAL FUND	POLICE ADMINISTRATION	2,122.30
	9/22/17	ALARM RESERVES	GENERAL FUND	POLICE ADMINISTRATION	249.90
	9/22/17	COLLAR BRASS	GENERAL FUND	POLICE ADMINISTRATION	44.95_
		TOTAL:			2,417.15
THOMSON REUTERS - WEST	9/22/17	AUGUST CLEAR	GENERAL FUND	SECURITY CENTER	107.50
	9/22/17	AUGUST CLEAR	GENERAL FUND	SECURITY CENTER	107.49_
		TOTAL:			214.99
TSP INC	9/22/17	LIQUOR STORE DESIGN	LIQUOR	O-GEN MISC	11,680.20_
		TOTAL:			11,680.20
VAST BROADBAND	9/22/17	BAC-AUDIO/VISUAL	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	79.21_
		TOTAL:			79.21
VERIZON WIRELESS	9/22/17	AIR CARDS	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	26.02
	9/22/17	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	38.57
	9/22/17	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	50.74
	9/22/17	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	28.57
	9/22/17	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	33.57
	9/22/17	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	33.57
	9/22/17	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	38.57
	9/22/17	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	50.74

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	9/22/17	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	50.74
	9/22/17	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	60.74
	9/22/17	MONTHLY WIRELESS SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	50.74
	9/22/17	MONTHLY WIRELESS SERVICE	ELECTRIC	ACCTS-METER READING	50.74_
				TOTAL:	513.31
VESSCO INC	9/22/17	FLEX TUBING-CHLORINATION S	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	86.67_
				TOTAL:	86.67
VINOCOPIA INC	9/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	216.00
	9/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	24.00_
				TOTAL:	240.00
W-2'S QUALITY MEATS	9/22/17	MAYOR'S BRUNCH	GENERAL FUND	MAYOR AND COUNCIL	100.00_
				TOTAL:	100.00
WAL MART COMMUNITY/RFCSLLC	9/22/17	MOVIE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	21.43_
				TOTAL:	21.43
WINFIELD SOLUTIONS LLC	9/22/17	FERTILIZER, SEED	RECREATION	SOCCER COMPLEX	1,617.02_
				TOTAL:	1,617.02
WORTHINGTON AREA UNITED WAY	9/22/17	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	18.00
	9/22/17	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	18.00
	9/22/17	PAYROLL WITHHOLDING	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	2.00
	9/22/17	PAYROLL WITHHOLDING	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	2.00_
				TOTAL:	40.00
WORTHINGTON BUILDING MATERIALS INC	9/22/17	SHOP FOAM SEALANT	RECREATION	PARK AREAS	7.59_
				TOTAL:	7.59
WORTHINGTON CABLE 3 TV PUBLIC ACCESS	9/22/17	FRANCHISE FEE-MEDIACOM-AUG	CABLE TELEVISION	CABLE	4,460.14_
				TOTAL:	4,460.14
WORTHINGTON REGIONAL ECON DEV CORP	9/22/17	2 OF 3 THIRD QTR DUES-AUG	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	7,166.67
	9/22/17	3 OF 3 THIRD QTR DUES-SEP	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	7,166.67_
				TOTAL:	14,333.34
WYCOFF DANNY	9/22/17	MILEAGE 6/26-7/26	LIQUOR	O-GEN MISC	31.67
	9/22/17	MILEAGE 7/28-8/26/17	LIQUOR	O-GEN MISC	31.78
	9/22/17	REIMBURSE REGIONAL MMBA ME	LIQUOR	O-GEN MISC	113.42_
				TOTAL:	176.87
YMCA	9/22/17	2017 CONTACT PAYMENT	RECREATION	RECREATION PROGRAMS	4,100.00_
				TOTAL:	4,100.00

VENDOR SORT KEY

DATE DESCRIPTION

FUND

DEPARTMENT

AMOUNT_

===== FUND TOTALS =====

101	GENERAL FUND	141,547.16
202	MEMORIAL AUDITORIUM	3,014.37
207	PD TASK FORCE	26.02
211	WRH	7.95
229	RECREATION	18,580.16
231	ECONOMIC DEV AUTHORITY	14,490.09
321	PIR/TRUNKS	622.54
346	PIR SERIES 2009C	700.00
347	PIR SERIES 2010A	700.00
348	PIR SERIES 2012A	700.00
349	GO SERIES 2012B,SALES TAX	700.00
350	PIR SERIES 2016A	700.00
401	IMPROVEMENT CONST	772,830.92
409	MUNICIPAL BUILDING	13,628.00
601	WATER	113,994.35
602	MUNICIPAL WASTEWATER	21,650.94
604	ELECTRIC	14,447.23
605	INDUSTRIAL WASTEWATER	104,355.31
606	STORM WATER MANAGEMENT	12,683.62
609	LIQUOR	106,110.62
612	AIRPORT	10,433.26
702	DATA PROCESSING	3,976.46
872	CABLE TELEVISION	4,460.14
873	GARBAGE COLLECTION	157.90

GRAND TOTAL: 1,360,517.04

TOTAL PAGES: 18

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF WORTHINGTON
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 8/01/2017 THRU 9/22/2017
CHECK DATE: 9/22/2017 THRU 9/22/2017

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: Check Date
SEQUENCE: By Vendor Sort
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T 9/22/17
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: NO
INCLUDE OPEN ITEM:NO

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
ASSET RESOURCES INC	9/15/17	ACCOUNT COLLECTION FEE	ELECTRIC	ACCTS-UNCOLLECTIBLE	22.41_
				TOTAL:	22.41
BUFFALO RIDGE CONCRETE INC	9/15/17	CONCRETE FOR LIGHT POLES	ELECTRIC	FA DISTR ST LITE & SIG	344.50_
				TOTAL:	344.50
CEMSTONE CONCRETE MATERIALS LLC	9/15/17	CONCRETE-SKYLINE WATER LEA	WATER	M-TRANS MAINS	483.50
	9/15/17	FOOTINGS CONCRETE	STORM WATER MANAGE	STORM DRAINAGE	670.00_
				TOTAL:	1,153.50
COOPERATIVE ENERGY CO- ACCT# 05412019	9/15/17	UNLEADED GAS	WATER	M-TRANS MAINS	18.65_
				TOTAL:	18.65
DACOTAH PAPER CO	9/15/17	BAGS	LIQUOR	O-GEN MISC	413.33_
				TOTAL:	413.33
FRONTIER COMMUNICATION SERVICES	9/15/17	PHONE SERVICE	WATER	O-PUMPING	57.79
	9/15/17	PHONE SERVICE	WATER	O-PURIFY MISC	68.32
	9/15/17	PHONE SERVICE	WATER	O-DISTR MISC	53.42
	9/15/17	PHONE SERVICE	WATER	ADMIN OFFICE SUPPLIES	26.71
	9/15/17	PHONE SERVICE	WATER	ACCTS-RECORDS & COLLEC	90.77
	9/15/17	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	352.81
	9/15/17	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	26.71
	9/15/17	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	41.16
	9/15/17	PHONE SERVICE	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	26.71
	9/15/17	PHONE SERVICE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	87.47
	9/15/17	PHONE SERVICE	ELECTRIC	O-SOURCE MISC	67.85
	9/15/17	PHONE SERVICE	ELECTRIC	O-DISTR SUPER & ENG	52.22
	9/15/17	PHONE SERVICE	ELECTRIC	O-DISTR STATION EXPENS	120.07
	9/15/17	PHONE SERVICE	ELECTRIC	O-DISTR MISC	26.11
	9/15/17	PHONE SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	62.86
	9/15/17	PHONE SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	252.55
	9/15/17	PHONE SERVICE	ELECTRIC	ACCTS-ASSISTANCE	37.82_
				TOTAL:	1,451.35
GRAHAM TIRE OF WORTHINGTON INC	9/15/17	OIL CHANGE #13-33	GENERAL FUND	POLICE ADMINISTRATION	11.79
	9/15/17	OIL CHANGE #13-33	GENERAL FUND	POLICE ADMINISTRATION	11.00
	9/15/17	OIL CHANGE #14-27	GENERAL FUND	POLICE ADMINISTRATION	11.79
	9/15/17	OIL CHANGE #14-27	GENERAL FUND	POLICE ADMINISTRATION	11.00
	9/15/17	NEW TIRES ON 17-28	GENERAL FUND	POLICE ADMINISTRATION	658.00
	9/15/17	NEW TIRES ON 17-28	GENERAL FUND	POLICE ADMINISTRATION	34.00
	9/15/17	SERVICE/REPAIR 1956 FIRETR	GENERAL FUND	FIRE ADMINISTRATION	1,463.96
	9/15/17	2 TIRES, BATTERY CABLE	GENERAL FUND	FIRE ADMINISTRATION	429.78
	9/15/17	TUBE	GENERAL FUND	FIRE ADMINISTRATION	18.00
	9/15/17	TIRE REPAIRS, TIRE TORO MO RECREATION		PARK AREAS	136.44
	9/15/17	TIRE REPAIRS, TIRE TORO MO RECREATION		PARK AREAS	38.50_
				TOTAL:	2,824.26
HAWKINS INC	9/15/17	2 TONS CHLORINE	WATER	O-PURIFY	1,295.00_
				TOTAL:	1,295.00
HENNING LORI	9/15/17	EMPLOYMENT TAX SEMINAR REG DATA PROCESSING	DATA PROCESSING	DATA PROCESSING	15.00_
				TOTAL:	15.00
HY-VEE INC-61705	9/15/17	FORK LIFT GAS	LIQUOR	O-GEN MISC	28.40_
				TOTAL:	28.40

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
ILTRON INC	9/15/17	QUARTERLY SUPPORT	WATER	O-DISTR METERS	642.04_
				TOTAL:	642.04
JERRY'S AUTO SUPPLY	9/15/17	OIL DRY	GENERAL FUND	FIRE ADMINISTRATION	130.35
	9/15/17	36 RED TAILLIGHTS	GENERAL FUND	FIRE ADMINISTRATION	719.64
	9/15/17	LAMP	GENERAL FUND	PAVED STREETS	7.69
	9/15/17	MUD FLAPS #412	GENERAL FUND	PAVED STREETS	26.49
	9/15/17	BRAKE CLEANER	GENERAL FUND	PAVED STREETS	27.48
	9/15/17	COUPLER	ELECTRIC	O-DISTR UNDERGRND LINE	12.68
	9/15/17	CLAMP	ELECTRIC	O-DISTR UNDERGRND LINE	6.45_
				TOTAL:	930.78
LAMPERTS YARDS INC-2602004	9/15/17	SHOP ENTRY	RECREATION	PARK AREAS	23.72
	9/15/17	SHOP ENTRY	RECREATION	PARK AREAS	7.98_
				TOTAL:	31.70
LIEPOLD RANDY	9/15/17	REIMBURSE BOOTS	GENERAL FUND	POLICE ADMINISTRATION	248.13_
				TOTAL:	248.13
MIDWESTERN MECHANICAL INC	9/15/17	GEN BLDG FIRE SPRINKLER SY	ELECTRIC	M-SOURCE EQUIPMENT	325.00_
				TOTAL:	325.00
MINNESOTA ENERGY RESOURCES CORP	9/15/17	GAS SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	57.87
	9/15/17	GAS SERVICE	GENERAL FUND	FIRE ADMINISTRATION	56.65
	9/15/17	GAS SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	82.60
	9/15/17	GAS SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	978.00_
				TOTAL:	1,175.12
MISCELLANEOUS V ANDERSEN JENNY	9/15/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
DYKSTRA ERCELL	9/15/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	15.00
HAGEN MARK	9/15/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.72
HAYENGA MARIAN	9/15/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
HOEFKER CAROLE	9/15/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	15.00
HOEVET WILLIAM L	9/15/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	150.00
LORENZ MARLENE	9/15/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	15.00
MIXNER JAMES	9/15/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	30.00
NYSTROM JEAN	9/15/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
RAVERTY MICHAEL	9/15/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	15.00
SCHEIDT JAY	9/15/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
SERRANO DAVE	9/15/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
TURBES GERALD	9/15/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	15.00
WEBER RYAN	9/15/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	150.00_
				TOTAL:	665.72
NOBLES COUNTY LANDFILL	9/15/17	DEMO	ELECTRIC	M-DISTR UNDERGRND LINE	46.62_
				TOTAL:	46.62
ONE OFFICE SOURCE	9/15/17	TOILET PAPER, PAPER TOWELS	WATER	ADMIN OFFICE SUPPLIES	24.52
	9/15/17	RIBBONS	WATER	ADMIN OFFICE SUPPLIES	9.28
	9/15/17	TOILET PAPER, PAPER TOWELS	WATER	ACCTS-RECORDS & COLLEC	24.52
	9/15/17	RUBBERBANDS, PENS	WATER	ACCTS-RECORDS & COLLEC	4.36
	9/15/17	TOILET PAPER, PAPER TOWELS	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	24.52
	9/15/17	RIBBONS	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	9.28
	9/15/17	TOILET PAPER, PAPER TOWELS	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	24.52
	9/15/17	RUBBERBANDS, PENS	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	4.36
	9/15/17	TOILET PAPER, PAPER TOWELS	ELECTRIC	ADMIN OFFICE SUPPLIES	49.04

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	9/15/17	RIBBONS	ELECTRIC	ADMIN OFFICE SUPPLIES	18.57
	9/15/17	TOILET PAPER, PAPER TOWELS	ELECTRIC	ACCTS-RECORDS & COLLEC	49.04
	9/15/17	RUBBERBANDS, PENS	ELECTRIC	ACCTS-RECORDS & COLLEC	8.72_
				TOTAL:	250.73
ERESCO INC	9/15/17	METER MODULES-AMI SYSTEM	ELECTRIC	FA DISTR METERS	1,784.77_
				TOTAL:	1,784.77
ERONS REPAIR INC	9/15/17	SERVICE UNIT #101	ELECTRIC	O-DISTR UNDERGRND LINE	1,257.68_
				TOTAL:	1,257.68
SCHUETT AUTO BODY LLC	9/15/17	YMCA POOL REPAIRS	AQUATIC CENTER FAC	AQUATIC CENTER FACILIT	5,758.38_
				TOTAL:	5,758.38
SCHWALBACH #4465	9/15/17	KEY RINGS	GENERAL FUND	FIRE ADMINISTRATION	28.08_
				TOTAL:	28.08
SCHWALBACH ACE #6067	9/15/17	UTILITY KNIFE	ELECTRIC	M-DISTR UNDERGRND LINE	8.99_
				TOTAL:	8.99
SHINE BROS CORP OF MN	9/15/17	REBAR	GENERAL FUND	PAVED STREETS	3.22
	9/15/17	STEEL-CHEMICAL PUMP MOUNT	WATER	M-PURIFY EQUIPMENT	11.38_
				TOTAL:	14.60
T & R ELECTRIC SUPPLY CO INC	9/15/17	OIL TEST	ELECTRIC	M-DISTR STATION EQUIPM	662.63_
				TOTAL:	662.63
TRI-STATE RENTAL CENTER	9/15/17	LENS	ELECTRIC	M-DISTR UNDERGRND LINE	34.50
	9/15/17	LENS	ELECTRIC	M-DISTR UNDERGRND LINE	10.50_
				TOTAL:	45.00
VERIZON WIRELESS	9/15/17	AIR CARDS	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	419.38_
				TOTAL:	419.38
RICK D VON HOLDT	9/15/17	REIMBURSE FREIGHT	GENERAL FUND	FIRE ADMINISTRATION	56.70_
				TOTAL:	56.70

VENDOR SORT KEY

DATE DESCRIPTION

FUND

DEPARTMENT

AMOUNT_

===== FUND TOTALS =====

101	GENERAL FUND	4,094.22
202	MEMORIAL AUDITORIUM	978.00
207	PD TASK FORCE	419.38
229	RECREATION	206.64
431	AQUATIC CENTER FACILITY	5,758.38
601	WATER	2,810.26
602	MUNICIPAL WASTEWATER	597.54
604	ELECTRIC	5,927.30
606	STORM WATER MANAGEMENT	670.00
609	LIQUOR	441.73
702	DATA PROCESSING	15.00

GRAND TOTAL: 21,918.45

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