

WORTHINGTON CITY COUNCIL

AGENDA

7:00 P.M. - Tuesday, December 26, 2017

City Hall Council Chambers

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS AND OPENING REMARKS

C. AGENDA ADDITIONS/CHANGES AND CLOSURE

1. Additions/Changes
2. Closure

D. CONSENT AGENDA

1. CITY COUNCIL MINUTES (WHITE)
 - a. City Council Minutes of Regular Meeting December 11, 2017
2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Water & Light Commission Meeting Minutes of December 18, 2017
 - b. Public Arts Commission Meeting Minutes of November 11-16-17
 - c. YMCA Board Meeting Minutes of November 20, 2017
3. FINANCIAL STATEMENTS (LAVENDER)
 - a. Municipal Liquor Store Income Statement for the Period January 1, 2017 through November 30, 2017
4. a. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Item(s)

1. Additional 2018 License Renewals
 2. Assignment of Lease Agreement with Tri State Truck Wash, Inc.
5. **BILLS PAYABLE (WHITE)**

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and

are approved by the Water and Light Commission

E. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

1. Re-read of Third Reading Proposed Ordinance Change of Zone - T&S Rentals, LLC
2. Third Reading Proposed Ordinance Annexing 29 Acres Owned by South Shore Acres, LLC
3. Second Reading Proposed Ordinance - Text Amendment - Taprooms
4. Nominating Committee Additional Recommendation for Committee Appointment
5. LELS 274 Request to Participate in Minnesota State Retirement System Post Retirement Health Care Savings Plan

F. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Item(s)

1. Reapportion Special Assessments

G. CITY COUNCIL BUSINESS - COMMUNITY/EC DEVELOPMENT (GRAY)

Case Items

1. Asphalt Plants Interim Ordinance (Moratorium)

H. COUNCIL COMMITTEE REPORTS

1. Mayor Kuhle
2. Council Member Janssen
3. Council Member Oberloh
4. Council Member Cummings
5. Council Member Ernst
6. Council Member Harmon

I. CITY ADMINISTRATOR REPORT

**J. CLOSED SESSION UNDER MINN. STATUTE. 13D.05, SUBD. 3(C)(3)
(ADMINISTRATIVE CASE ITEM 6) - FOR THE FOLLOWING:**

- **REAL ESTATE ACQUISITION - PARCELS NO. 31-0685-000,
31-3973-000, 31-3973-700**
- **REAL ESTATE ACQUISITION - PARCELS NO. 31-3889-000,
31-3885-500, 31-3887-500**

1. Motion to Close Meeting
2. Discussion
3. Re-Open Meeting

K. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, DECEMBER 11, 2017**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Larry Janssen, Alan Oberloh, Chad Cummings, Amy Ernst, Mike Harmon. Honorary Council Member: Bob Wethor.

Staff present: Steve Robinson, City Administrator; Brian Kolander, Finance Director; Dwayne Haffield, Director of Engineering; Todd Wietzema, Public Works Director; Troy Appel, Public Safety Director, Jason Brisson, Director of Community Development, Planning, Zoning and Building Services; Janice Oberloh, City Clerk, Scott Hain, General Manager Worthington Public Utilities (7:40 p.m.).

Others present: Justine Wettschreck, KWOA; Wes Eidem; David Nerem; Melvin Janssen, Jr.; Ken Kuhn; Namuun Bayasgalan; Jaclyn Essamdoh; Hyungchol Jun; Jacoba Nagel; Chris Kielblock; Robert Bristow; Don Larson (7:26.p.m.); Jay Larson (7:37 p.m.).

The Pledge of Allegiance was recited.

HONORARY COUNCIL MEMBER

Mayor Kuhle welcomed Bob Wethor as the Honorary Council Member for the months of October, November and December 2018.

AGENDA CLOSED / APPROVED WITH CHANGES

Staff requested the following changes to the agenda:

Addendum #1 - Addition of the following items to the consent agenda:

- Under Administration - *Additional 2018 License Renewal - Off-Sale Beer, La Morenita; New Sunday On-Sale Intoxicating Liquor License, Hickory Lodge; Application for Exemption from Lawful Gambling Permit, Whitetails Unlimited - SW MN Deer Camp*

Addition of the following items to the regular agenda:

- Under Economic Development - **Amendment to Ordinance No., 1094; Consideration of Removal of Planning Commission Member*

*This item was subsequently removed from the agenda

Addendum #2 - Addition of the following items to the regular agenda:

- *Subordination Agreement*

The motion was made by Council Member Oberloh, seconded by Council Member Harmon and unanimously carried to close / approve the agenda with the requested changes.

**PUBLIC HEARING ON PROPOSED IMPROVEMENTS - WEST GATEWAY DRIVE
AREA SEWER AND WATER EXTENSIONS - AND RESOLUTION NO. 2017-12-01 AND
RESOLUTION NO. 2017-12-02 ADOPTED ORDERING IMPROVEMENT AND
PREPARATION OF PLANS AND SPECIFICATIONS**

Pursuant to published notice, this was the time and date set for a public hearing on the West Gateway Drive Area Sewer and Water Extensions project.

The motion was made by Council Member Janssen, seconded by Council Member Cummings and unanimously carried to open the hearing.

Dwayne Haffield, Director of Engineering, provided information on the project, noting that we received the petition and Council was a petitioner for the project. Council could act on the request tonight or anytime within six months by adjourning or continuing the hearing. Council could reduce the project scope but could not increase it. As it is a petitioned project only 3/5's vote of the Council is needed to order the project ahead, and it would be subject to the annexation process being completed.. Once plans and specs have been completed and brought back to Council we would advertise and award bids, then bring it in for the final assessment hearing. Mr. Haffield said the earliest time line for that would be the fall of 2018, but it is more likely to be the fall of 2019 when they would have the actual assessments. Following that would be a period where the assessments could be appealed. Mr. Haffield addressed the methodology used for deriving the assessments for sewer and water. In both the sewer and water projects they are suggesting a rate that is less than the calculated rate, as we cannot assess for more than the benefit, or the market value.

The project would extend water from where it ends on South Lake Street now to near the intersection of County Road 57 and Highway 60. Council was presented with two options for the water extension. Option 1 is based on a master plan update that was done a few years ago, and would be what we would want to do if we knew where we wanted a street. Option 2 follows what we've done with the sewer and is less effective but doesn't cut up property - it is the recommended option now.

Improvement costs and estimated assessments for the project are:

SANITARY SEWER

	LATERAL	TRUNK	TOTAL
Trunk Fund (due to)		(\$15,735.93)	(\$15,735.93)
Assessments	\$44,534.20	\$32,588.54	\$77,122.74 (34.5% of current cost)
City Share	<u>\$162,123.88</u>	<u>\$0.00</u>	<u>\$162,123.88</u>

TOTAL	\$206,658.08	\$16,852.61	\$223,510.69
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WATER MAIN OPTION 1

	LATERAL	TRUNK	TOTAL
Trunk Fund (due to)		(\$5,165.79)	(\$5,165.79)
Assessments - Private	\$24,183.59	\$13,251.38	\$37,434.97 (13.5% of current cost)
Assessments - City	\$103,809.77	\$39,263.36	\$143,073.13
City Share	<u>\$101,782.77</u>	<u>\$0.00</u>	<u>\$101,782.77</u>
Subtotal (City Cost)	\$205,592.54	\$39,263.36	\$244,855.90
TOTAL	\$229,776.13	\$47,348.95	\$277,125.08

WATER MAIN OPTION 2

	LATERAL	TRUNK	TOTAL
Trunk Fund (due to)		(\$5,307.47)	(\$5,307.47)
Assessments - Private	\$8,343.40	\$13,251.38	\$21,594.78 (7.8% of current cost)
Assessments - City	\$61,464.54	\$39,263.36	\$100,727.90
City Share	<u>\$158,763.91</u>	<u>\$0.00</u>	<u>\$158,763.91</u>
Subtotal (City Cost)	\$220,228.45	\$39,263.36	\$259,491.81
TOTAL	\$228,571.85	\$47,207.27	\$275,779.12

Mr. Haffield pointed out that some of the costs included in as assessments in Option 1 become City Share in Option 2, which must be a levied amount or borrowed with the intent of repayment when the land is sold.

Mayor Kuhle asked if there was anyone present who wished to present testimony on the proposed project. None was received.

The motion was made by Council Member Cummings, seconded by Council Member Oberloh and unanimously carried to close the hearing.

The motion was made by Council Member Oberloh, seconded by Council Member Harmon and unanimously carried to approve staff's recommendation for Option 2 and to adopt the following resolutions ordering the improvement ahead:

RESOLUTION NO. 2017-12-01

ORDERING IMPROVEMENT AND PREPARATION OF PLANS AND SPECIFICATIONS
(Municipal Wastewater Collection System)

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2017-12-02

ORDERING IMPROVEMENT AND PREPARATION OF PLANS AND SPECIFICATIONS
(Municipal Water Distribution System)

(Refer to Resolution File for complete copy of Resolution)

CONSENT AGENDA APPROVED

The motion was made by Council Member Oberloh, seconded by Council Member Harmon and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Special Meeting November 21, 2017 and Regular Meeting November 27, 2017
- Minutes of Boards and Commissions - Water and Light Commission Minutes of Regular Meeting December 4, 2017; Housing and Redevelopment Authority Board Minutes of Regular Meeting October 18, 2017 and Special Meeting October 30, 2017; Park and Recreation Advisory Board Minutes of November 20, 2017; Center for Active Living Committee Minutes of November 13, 2017; Worthington Area Convention and Visitors Bureau Minutes of September 27, 2017; Planning Commission/Board of Appeals Minutes of December 5, 2017
- Audit Engagement Letter
- 2018 Off-Sale Beer License - La Morenita
- Sunday On-Sale Intoxicating Liquor License - Hickory Lodge
- Exemption from Lawful Gambling Permit - Whitetails Unlimited - SW MN Deer Camp
- 2018 Hangar Lease Rates - Worthington Municipal Airport, as presented
- Bills payable and totaling \$1,055,896.00 be ordered paid

PUBLIC COMMENT AND RESOLUTION 2017-12-03 ADOPTED AND ADDITIONAL RESOLUTION ADOPTED APPROVING THE 2017 TAX LEVIES COLLECTIBLE IN 2018

Steve Robinson, City Administrator, presented the proposed 2017 property tax levy of \$3,998,294 for 2018, which represents an 8.78% increase over 2017. The proposed levy includes a General Purpose Tax Levy of \$3,288,001 and Special Tax Levies of \$677,720. The Special Tax Levy includes Economic Development Tax Abatements of \$12,000. Mr. Robinson provided information regarding the proposed levy amounts.

Mayor Kuhle opened the floor for public comment:

Jacoba Nagel - her property taxes went up last year and she appealed it - they decreased but not as much as she had hoped after Board of Review, now they were up again. Brian Kolander, Finance Director, suggested to Ms. Nagel that this comment period was for the proposed levy, and that she would need to appeal her proposed property taxes to the Board of Appeal, usually scheduled for April or May.

No further comments were received.

The motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to adopt the following resolutions approving the 2017 Tax Levies Collectible in 2018:

RESOLUTION NO. 2017-12-03

RESOLUTION APPROVING 2017 TAX LEVIES COLLECTIBLE IN 2018

(Refer to Resolution File for complete copy of Resolution)

Also approved was the following Resolution approving the Worthington Housing and Redevelopment Authority's proposed levy of \$125,000:

RESOLUTION APPROVING THE 2017 TAX LEVY COLLECTIBLE IN 2018

BE IT RESOLVED, by the City Council of Worthington and the Housing and Redevelopment Authority of the City of Worthington, County of Nobles, State of Minnesota, that the following sum of money be levied for the current year, collectible in 2018 upon the taxable property in said City of Worthington, Minnesota for the following Purposes:

SPECIAL TAX LEVY

CERTIFIED LEVY
2017/2018

HOUSING AND REDEVELOPMENT
AUTHORITY TAX LEVY
(Minnesota Statute 469.033, subdivision 6)

Special Tax for Operations

\$125,000.00

NET CERTIFIED LEVY

\$125,000.00

RESOLUTION NO. 2017-12-04 ADOPTED APPROVING THE 2018 FUND BUDGETS OF THE CITY OF WORTHINGTON

The motion was made by Council Member Oberloh, seconded by Council Member Harmon and unanimously carried to adopt the following resolution approving the 2018 Fund Budgets for the City of Worthington:

RESOLUTION NO. 2017-12-04

A RESOLUTION FOR THE APPROVAL OF THE 2018 FUND BUDGETS FOR THE CITY OF WORTHINGTON, MINNESOTA

(Refer to Resolution File for complete copy of Resolution)

THIRD READING AND ORDINANCE NO. 1108 ADOPTED AMENDING STORM SEWER UTILITY RATES

Pursuant to published notice, this was the time and date for the third reading of a proposed ordinance amending Title V, Chapter 54 of the Worthington City Code as follows:

Worthington City Code, Title V, Chapter 54, Section 54.04 (C), is hereby amended and shall read as follows:

(C) The annual fee per acre for residential is \$264.00

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to give a third reading to, and subsequently adopt the following ordinance:

ORDINANCE NO. 1108

AN ORDINANCE RELATING TO STORM WATER UTILITY RATES

(Refer to Ordinance File for complete copy of Ordinance)

THIRD READING AND ORDINANCE NO. 1109 ADOPTED AMENDING CHAPTER 55 OF THE CITY CODE OF THE CITY OF WORTHINGTON

Pursuant to published notice, this was the time and date set for the third reading of a proposed ordinance amending Title V, Chapter 55 of the Worthington City Code as follows:

Worthington City Code, Title V, Chapter 55, Section 55.03, is hereby amended to add the following definition:

STREET LIGHTING SYSTEM. Network of lighting equipment

designed and used for illumination of streets, alleys and other public ways
used by vehicles or pedestrians for travel.

The motion was made by Council Member Cummings, seconded by Council Member Harmon and
unanimously carried to give a third reading to and subsequently adopt the following ordinance:

ORDINANCE NO. 1109

AN ORDINANCE RELATING TO CHAPTER 55 OF CITY CODE

(Refer to Ordinance File for complete copy of Ordinance)

**THIRD READING AND ORDINANCE NO. 1110 ADOPTED AMENDING TITLE XV OF
THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA, TO REZONE
PROPERTY FROM "R-3" (LOW DENSITY PRESERVATION) TO "B-3" (GENERAL
BUSINESS)**

Pursuant to published notice, this was the time and date set for the third reading of a proposed
ordinance amending Title XV of the Worthington City Code to rezone certain property as follows:

The following legally described area, presently included in the "R-3" district, shall henceforth
be included in the "B-3" district:

North 200 feet of Lot 10, Block 53, Second Addition to Worthington,
Nobles County, Minnesota.

Adoption of the ordinance will allow the applicant to increase the number of storage units up to five,
adjust their layout, and increase sidewalls to up to 16 feet through a conditional use permit, which
was approved by Council at their regular meeting November 13, 2017, contingent upon adoption of
the ordinance.

The motion was made by Council Member Cummings, seconded by Council Member Ernst and
unanimously carried to give a third reading to, and subsequently adopt the following ordinance:

ORDINANCE NO. 1110

AN ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF WORTHINGTON,
NOBLES COUNTY, MINNESOTA, TO REZONE PROPERTY FROM "R-3" (LOW DENSITY
PRESERVATION) TO "B-3" (GENERAL BUSINESS)

(Refer to Ordinance File for complete copy of Ordinance)

SECOND READING PROPOSED ORDINANCE ANNEXING 29 ACRES OWNED BY SOUTH SHORE ACRES, LLC.

Pursuant to published notice, this was the time and date set for the second reading of a proposed ordinance that would annex 29 acres of unplatted land owned by South Shore Acres, LLC. The legal description of the property is:

That part of Government Lot 5 and the Northeast Quarter of the Southwest Quarter of Section 26, Township 102, Range 40, Worthington Township, Nobles County, Minnesota, lying southeasterly of the southeasterly right of way line of the Chicago and North Western Railroad and being more particularly described as follows:

Commencing at the south quarter corner of said Section, thence North 00 degrees 08 minutes 35 seconds East, assumed bearing, along the North South Quarter line of said Section, a distance of 1,153.40 feet to the point of beginning of this description, said point also being the southeast corner of said Quarter-Quarter Section; thence continue North 00 degrees 08 minutes 35 seconds East, along said North South Quarter line, a distance of 1,088.45 feet; thence North 89 degrees 51 minutes 25 seconds West a distance of 387.90 feet; thence North 00 degrees 08 minutes 35 seconds East, parallel with said North South Quarter line, a distance of 713.34 feet to said railroad right of way line; thence southwesterly, along said railroad right of way line, said line also being a non tangential 11,509.16 foot radius curve concave to the northwest, a distance of 117.12 feet, central angle 00 degrees 34 minutes 59 seconds; thence South 50 degrees 38 minutes 36 seconds West, along said railroad right of way line, a distance of 1,107.14 feet to the west line of said Quarter-Quarter Section; thence South 00 degrees 04 minutes 13 seconds West, along said West Quarter-Quarter Section line, a distance of 921.29 feet to the southwest corner of said Quarter-Quarter Section; thence South 85 degrees 30 minutes 15 seconds East, along the south line of said Quarter-Quarter Section, a distance of 1,334.87 feet to the point of beginning.

EXCEPT

That part of the Northeast Quarter of the Southwest Quarter of Section 26, Township 102, Range 40, Nobles County, Minnesota, shown as Parcel 4 on Minnesota Department of Transportation Right of Way Plat Numbered 53 31 as the same is on file and of record in the office of the County Recorder in and for Nobles County, Minnesota.

AND EXCEPT

That land presently situated within the boundaries of the City of Worthington.

The ordinance would also zone the property as follows:

Pursuant to Title XV, Section 155.026(G) of the City of Worthington City Code, the property shall be zoned TZ, with the exception of the following described portion of said land, which shall be zoned B3:

That part of the Northeast Quarter of the Southwest Quarter of Section 26, Township 102 North, Range 40 West, Nobles County, Minnesota, described as follows:

Beginning at Right of Way Boundary Corner B3103, MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 53-31, according to the recorded plat thereof, said Nobles County; thence South 88 degrees 41 minutes 48 seconds West, assumed bearing, along the north line of said MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 53-31, a distance of 50.01 feet to Right of Way Boundary Corner B3102; thence South 00 degrees 21 minutes 04 seconds East along the west line of said MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 53-31, a distance of 120.02 feet to Right of Way Boundary Corner B3101; thence South 88 degrees 41 minutes 48 seconds West, along the north Line of said MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 53-31, a distance of 497.31 feet; thence North 00 degrees 22 minutes 44 seconds West, a distance of 424.31 feet; thence North 89 degrees 37 minutes 16 seconds East, a distance of 547.45 feet to the east line of said Northeast Quarter of the Southwest Quarter; thence South 00 degrees 21 minutes 02 seconds East, a distance of 295.46 feet to said Right of Way Boundary Corner B3103.

The motion was made by Council Member Ernst, seconded by Council Member Janssen and unanimously carried to give a second reading to the proposed ordinance.

AGREEMENT APPROVED FOR REPRESENTATION AS BUYER'S LISTING AGENT - JENSEN MANAGEMENT SERVICES

Steve Robinson, City Administrator, said Council's Economic Development Sub-Committee and representatives of Worthington Public Utilities is intending to evaluate potential development areas and costs associated with providing infrastructure. As such, staff solicited a proposal from Jensen Management Services for representation as a buyer's listing agent. Services would include contacting land owners, preparing offers and negotiating on the City's behalf. Jensen's terms include a three-month agreement and fees of \$85.00 per hour. Mr. Robinson said the agreement would be extended if active negotiations are in process at the end of the three month period.

The motion was made by Council Member Janssen, seconded by Council Member Cummings and unanimously carried to approve the agreement with Jensen Management Services.

COMMUNITY GROWTH SUB-COMMITTEE PRESENTATION AND DISCUSSION

Steve Robinson, City Administrator, provided information on behalf of the Community Growth Committee that included renderings of the proposed new “Beach Nook” facility in Centennial Park and a new downtown plaza with a Pavilion located in the City-owned parking lot at the intersection of Second Avenue and Tenth Street. The estimated cost of the Centennial Park facility is \$830,000, and the Plaza project is estimated to be \$1.2 million, although Mr. Robinson said they are still fine-tuning those costs. Council Member Oberloh provided information on a similar projects he visited in Cuero, Texas. Both of the proposed facilities will have heated restrooms that will remain open year-round. The Committee was requesting Council support and endorsement to continue on the projects, budgets and schedule. If received, Mr. Robinson said they would be meeting with the Engineering Architecture Firm later this week to finalize the scope of work we want them to do, and request a proposal for their services to be presented at the next City Council meeting.

The motion was made by Council Member Cummings, seconded by Council Member Janssen and unanimously carried to approve the request for support of the proposed projects.

SECOND MEETING IN DECEMBER (INFORMATIONAL)

Steve Robinson, City Administrator, reminded Council that the 2017 regular meeting schedule adopted by Council at their annual meeting in January included that the second meeting in December would be held on Tuesday, December 26th as Christmas this year is on that Monday. Mr. Robinson said a quorum would be necessary to act on agenda items at that meeting.

2018 UTILITY DEPARTMENT STRATEGIC FINANCIAL PLANS APPROVED

Scott Hain, General Manager Worthington Public Utilities, presented the proposed 2018 Utility Department Strategic Financial Plans. The Worthington City Charter provides that the Water and Light Commission shall have the power to establish rates, fees, rules, regulations and policies for the operation and management of municipal utilities under their control subject to such ordinances that Council may adopt. The Charter also provides that the Commission shall annually prepare a budget forecast for the ensuing years and furnish a copy to the City Council for review and approval.

Mr. Hain said the Water and Light Commission reviewed and approved the 2018 Water Department Strategic Financial Plan at their regular meeting November 6, 2017, approved the 2018 Wastewater Department Strategic Financial Plan, including the 2018 sewer rates as established by the Sewer Service Charge System, at their regular meeting November 20, 2017.

The motion was made by Council Member Cummings, seconded by Council Member Harmon and unanimously carried to approve the 2018 Utility Department Strategic Financial Plans as presented.

RESOLUTION NO. 2017-12-05 ADOPTED APPROVING A JOINT POWERS AGREEMENT WITH THE CITY OF WORTHINGTON REGARDING THE MINNESOTA

HUMAN TRAFFICKING INVESTIGATORS TASK FORCE

Troy Appel, Public Safety Director, presented a resolution approving a Joint Powers Agreement with the City of Worthington on behalf of its Police Department regarding the Minnesota Human Trafficking Investigators Task Force, designating Chief Appel as the Authorized Representative for the Police Department, and authorizing the Mayor and Clerk to sign the agreement.

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to adopt the following resolution:

RESOLUTION NO. 2017-12-05

RESOLUTION APPROVING A STATE OF MINNESOTA JOINT POWERS AGREEMENT WITH THE CITY OF WORTHINGTON ON BEHALF OF ITS POLICE DEPARTMENT REGARDING THE MINNESOTA HUMAN TRAFFICKING INVESTIGATORS TASK FORCE (MNHITF)

(Refer to Resolution File for complete copy of Resolution)

PRESENTATION OF WORTHINGTON PARK MASTER AND REINVESTMENT PLAN

Namuun Bayasgalan and Jaclyn Essamdoh, members of the Mankato State Mankato Urban Studies Institute Studio Team, were present to provide information on their efforts to complete a Worthington Park Master and Reinvestment plan. Ms. Bayasgalan and Ms. Essamdoh spoke of the scope of their work over a four month period, which included a community survey. Parks along the lake are used the most, with the primary use being access to the trails, and most of the visits were between the hours of 3:00 p.m. 6:00 p.m. Many of the survey respondents also requested additional amenities at the parks. The recommendation from the group included the following:

- equitable access to the parks
- ensure the safety of park visitors
- continuous planning and community involvement
- conduct periodic surveys

Council thanked the group for their time and effort.

AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT FOR REPLACEMENT OF 10TH AVENUE BRIDGE APPROVED

In 2014 Council approved a contract with SEH for preparation of bridge replacement plans to be incorporated into plans for the reconstruction of 10th Avenue from Park avenue to Tower Street,

including a realignment of the 10th Avenue and Park Avenue intersection. The street reconstruction/realignment plans were to be completed by City staff, and include a trail extension. The project was to be submitted for bridge bonding funding, and if that source not be available, it was proposed to use Municipal State Aid Street (MSAS) funds. Dwayne Haffield, Director of Engineering, noted that bridge bonding has been minimal recently, and development of the project had been adjusted accordingly. Since that time, Council increased priority of the bridge replacement project to ensure it would be ready if bridge bonding funds became available, or sooner through the use of other sources of funding, including MSAS funding. The scope of the project was changed to exclude the reconstruction of 10th Avenue east of the necessary street realignment and eliminate trails other than at the bridge crossing.

Given the change in scope of the project, staff was proposing that development of the plans for the replacement and the street realignment be completed by SEH rather than split between SEH and City staff. SEH submitted an amendment to the original bridge design contract for the additional street work, which would result in additional fees of \$31,720.

Council Member Oberloh asked if there is an opportunity with the project to move the entrance to the Centennial Park parking lot further from the intersection of Park Avenue and 10th Avenue. Mr. Haffield said they could look at making some adjustments to the entrance, which could include removing the median.

The motion was made by Council Member Harmon, seconded by Council Member Janssen and unanimously carried to approve the amendment to the Professional Services Agreement with SEH for Replacement of the 10th Avenue Bridge.

COOPERATIVE CONSTRUCTION AGREEMENT BETWEEN CITY OF WORTHINGTON AND NOBLES COUNTY APPROVED

Dwayne Haffield, Director of Engineering, said the 2018 Construction Fund (401) budget includes resurfacing of a group residential streets with a slight portion of commercial streets at the south end of Burlington and Douglas Avenues. Staff feels the work can be done on a high volume basis and was recommending to combine the work with other County work as a potential cost savings approach. A contract would be let by Nobles County with engineering and construction administration being accomplished by City staff. The proposed agreement was edited by the City Attorney and approved by the County Attorney.

The motion was made by Council Member Harmon, seconded by Council Member Ernst and unanimously carried to approve the agreement and authorize the Nobles County Board to award the contract with the City work included provided that the bid for the city work is \$630,000 or less.

AMENDMENT TO AGREEMENT WITH SRF FOR DEVELOPMENT OF OXFORD

STREET RECONSTRUCTION LAYOUT APPROVED

At its April 25, 2016 meeting, Council authorized execution of an agreement between the Minnesota Department of Transportation, SRF Consulting Group and the City of Worthington for development of a layout for the future reconstruction of Oxford Street from McMillan Street to TH 60 as well as North Humiston Avenue to I-90. Subsequent to approving that agreement, the City also entered into an agreement with Nobles County providing for the County to participate for a portion of the local costs. The Oxford Street Redevelopment plan was developed by Cunningham Group Architecture with a substantial amount of public involvement in the process. The layout development is to be completed with consideration of the Redevelopment Plan, and was also to include an extensive public involvement. Several public meetings were held, in addition to online and hard copy surveys. On May 8, 2017, Council held a Special Meeting to allow Mn DOT to present the findings regarding the function of the center medians and allow businesses to state their opposition to them. Following that meeting, MnDOT approved an amendment to the SRF contract to develop adjacent roadway and access concept drawings to demonstrate the feasible means to provide improved business access for those businesses that have a left in access either directly or via a side street, and help ensure the Oxford Street layout addresses additional truck turns or other movements when those access improvements might be implemented. City Staff recommended use of localized focus group meetings to solicit information on specific needs, allow for comments, and to provide information on the concepts. An additional amendment to the SRF contract was proposed to accommodate the focus group meetings. MnDOT paid for the first amendment, and it is proposed that the City pay the additional fees of \$13,542.30 associated with the second amendment. Dwayne Haffield, Director of Engineering, said the fees would need to come from the Construction Fund (401) reserves.

The motion was made by Council Member Harmon, seconded by Council Member Ernst and unanimously carried to approve the Amendment to the Professional Services Agreement with SRF for development of the Oxford Street reconstruction layout.

CONDITIONAL USE PERMIT APPROVED = AMCON CONCRETE PRODUCTS AND CEMSTONE MATERIALS

Amcon Concrete Products and Cemstone Concrete Materials were requesting issuance of a Conditional Use Permit for property located east of North Frederick Avenue between Oxford Street and Stower Drive. If approved, the applicant would be permitted to construct a ready-mix concrete plant and expand the existing Amcon block and aggregate storage on the property. Jason Brisson, Director of Community Development, Planning, Zoning and Building Services, said Manufacturing - Primary Production is permitted in the "M-2" - General Manufacturing zoning district, which is the zoning classification of the subject property, through the issuance of a Conditional Use Permit.

The legal description of the subject property is as follows:

TRACT B

Lot 1 and that part of Lot 7, Auditor's Outlots 1 to 12, inclusive, in the South Half of Section 14, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows: Beginning at the intersection of the east line of Lot 1 of said Auditor's Outlots and a line 481.60 feet north of and parallel with the south line of said Section 14; thence on an assumed bearing of North 19 degrees 12 minutes 39 seconds West, along the east line of said Lot 1, a distance of 160.90 feet to the north line of said Lot 1; thence on a bearing of West, along last said line, 250.00 feet to the west line of said Lot 7; thence on a bearing of North 19 degrees 12 minutes 39 seconds West, along last said line, 294.98 feet to the north line of said Lot 7; thence on a bearing of East, along last said line, 400.00 feet; thence on a bearing of South, 430.50 feet to the point of beginning. Containing 2.34 acres, more or less.

TOGETHER WITH

That part of a tract 100 feet by 2805 feet in the Southwest Quarter of Section 14, Township 102, Range 40 West of Auditor's Outlots 1, 7 and 8 and east of Tracts I and J, formerly railroad right-of-way, recorded in that certain Conveyance of Forfeited Lands recorded as Document No. 248828 in the office of the Nobles County Recorder, described and bounded as follows: All of said tract bounded in the north by the south boundary of Stower Street, and bounded on the south by the north boundary of Oxford Street, subject to all easements and restrictions of record. EXCEPTING THEREFROM the south 230 feet thereof.

TOGETHER WITH

Commencing at the intersection of the easterly right of way line of a former railroad as recorded in Document No. 248828 and the north line of Oxford Street, being 67 feet north of the south line of said Section 14; thence on an assumed bearing of North 19 degrees 12 minutes 39 seconds West, along said easterly right of way line, a distance of 95.31 feet to an iron monument, said iron monument being the point of beginning of the tract to be described; thence continuing North 19 degrees 12 minutes 39 seconds West, along said easterly right of way line, a distance of 81.99 feet; thence South 68 degrees 51 minutes 15 seconds West a distance of 8.43 feet to an iron monument; thence South 21 degrees 08 minutes 45 seconds East a distance of 79.76 feet to an iron monument; thence North 90 degrees 00 minutes 00 seconds East a distance of 6.07 feet to the point of beginning, subject to easements now of record.

EXCEPTING THEREFROM

The area within the Oxford Street Right-Of-Way Plat, according to the recorded plat thereof.

EXCEPTING THEREFROM

That part of Lot 7 of the Auditor's Outlots 1 to 12, inclusive in the South Half of the Southwest Quarter of Section 14, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows: Commencing at the northwest corner of said Lot 7 of Auditor's Outlots 1 to 12, inclusive, according to the recorded plat thereof; thence on an assuming bearing of North 90 degrees 00 minutes 00 seconds East, along the north line of Lot 7, also being the north line of a tract as recorded in Document No. 219705, a distance of 100.62 feet to an iron monument, said iron monument being the point of beginning of the tract to be described; thence continuing North 90 degrees 00 minutes 00 seconds East, along said north line, a distance of 300.00 feet to the northeast corner of said tract; thence South 0 degrees 00 minutes 00 seconds West, along the east line of said tract, a distance of 200.00 feet to an iron monument; thence South 90 degrees 00 minutes 00 seconds West a distance of 200.00 feet to an iron monument; thence North 26 degrees 33 minutes 54 seconds West a distance of 223.61 feet to the point of beginning.

The Planning Commission held a public hearing on the application at its December 5, 2017 meeting, and after holding a public hearing, voted unanimously to approve the Conditional Use Permit with the following conditions:

1. Maintain compliance with all federal and state laws, rules and regulations;
2. The 3' screening berms illustrated in the site plan feature coniferous tree to provide vertical screening;
3. The drives and parking spaces illustrated in the submitted site plan are constructed as a dustless and durable, hard surfaced area; and
4. Improvements are done in accordance with the site plan included in the application.

Mr. Brisson said the Planning Commission's motion included staffs recommendation for paved parking and road, and noted that opposition to the project was received at the hearing.

Ken Kuhn, representing the applicant, was present at the meeting and discussed the project with Council.

Following discussion, the motion was made by Council Member Oberloh to approve the Conditional Use Permit with the stipulation that there would be no on-site storage of demolition product.

Following additional discussion, Council Member Oberloh rescinded his motion.

Following further discussion, the motion was made by Council Member Ernst, seconded by Council Member Janssen and unanimously carried to approve the Conditional Use Permit with the conditions as set forth by the Planning Commission, and including staff's recommendation for paved parking

stalls.

FIRST READING PROPOSED ORDINANCE - TEXT AMENDMENT (TAPROOMS)

Based on recent inquiries regarding the Taprooms in the city, Staff presented a proposed ordinance that amend Title XV, Chapter 155 of the Worthington City Code to add and define Taprooms, and to permit them in the B-2 Central Business, B-3 General Business, B-4 Shopping Centers, M-1 Light Manufacturing and M-2 General Manufacturing zoning districts with the issuance of a conditional use permit.

The motion was made by Council Member Cummings, seconded by Council Member Oberloh and unanimously carried to give a first reading to the proposed ordinance that would amend Title XV, Chapter 155 of the City Code of the City of Worthington.

RESOLUTION NO. 2017-12-06 ADOPTED AMENDING ORDINANCE NO. 1094

Jason Brisson, Director of Community Development, Planning, Zoning and Building Services, stated that City staff had discovered a clerical error in Ordinance No. 1094 (Nobles County Recorder's Office Document #350997). Section II of the document incorrectly stated that the subject property would hereby be classified as "R-5". The intent of the ordinance was to rezone the subject property to "B-3" as stated in the title of the ordinance, and all discussions at the Planning Commission and at City Council meetings prior to and at the time of adoption of the ordinance pertained to the change to a "B-3" district. City Attorney Mark Shepherd drafted a resolution to correct the error.

the motion was made by Council Member Oberloh, seconded by Council Member Ernst and unanimously carried to adopt the following resolution correcting Ordinance No. 1094:

RESOLUTION NO. 2017-12-06

A RESOLUTION AUTHORIZING THE CORRECTION OF A SCRIVENER'S ERROR IN ORDINANCE NO. 1094 AND AUTHORIZING THE MAYOR AND CLERK TO RECORD THIS RESOLUTION IN THE OFFICE OF THE NOBLES COUNTY RECORDER

(Refer to Resolution File for complete copy of Resolution)

SUBORDINATION AGREEMENT APPROVED

On December 13, 2013, the City entered into a combination security agreement, note, repayment agreement and lien with Robert L. Bristow, Timothy Bosma, and Jeremy Braaksma for the amount of \$8,228.00 to be used to rehabilitate a residential property located at 606 Strait Avenue. The owners are seeking a mortgage loan for the property from Worthington Federal Savings Bank, who

has informed the property owners that they will not accept mortgage on the property unless the City of Worthington subordinates its current lien to the mortgage lien.

The motion was made by Council Member Cummings, seconded by Council Member Oberloh and unanimously carried to approve the Subordination Agreement, noting the correct date.

COUNCIL COMMITTEE REPORTS

Mayor Kuhle - Nothing to report.

Council Member Janssen - Nothing to report.

Council Member Oberloh - Reported on his visit to Cuero, Texas regarding their pool/splash pad project, new pavilion, and the audio equipment in their Council Chambers. He also noted their large Christmas Lighting display at their fairgrounds, noting accomplished by a private group.

Council Member Cummings - Brought the splash pad forth to Kiwanis - they'll find out Thursday if the matching grant was accepted. The Auditorium Advisory Board met and looked at seating - the company will bring samples of seating options for them to try. Tickets are on sale for the January 20, 2018 benefit concert for the foundation that he and wife Jamie started for Autism.

Council Member Ernst - She was approached by the Worthington Trojan Band - they will come to the next Council meeting to be recognized for their performance in Hollywood, California. The full parade airs Friday, December 15th at 7:00 p.m. on the CW Network, and December 22nd at 2:00 p.m. on the Hallmark Chanel and AFM. Recorded footage of the performance is also available on the School's website.

Council Member Harmon - the Water and Light Commission reviewed the electric budget at the December 4th Commission meeting. The wells are an average of 8' 3" above average, 13' above two years ago and 19' above 2012 levels. The Joint City/County/School Committee met December 8th and talked about the joint project on the former Campbell Soup site. Also attend the Center for Active Living Committee meeting this morning - they welcomed new members.

CITY ADMINISTRATOR'S REPORT

Steve Robinson, City Administrator, reported that he will be attending a Southwest Regional Development Commission meeting in Slayton on Wednesday to discuss MnDOT's desire to have a Regional Transportation Coordinating Council in all the regions. He will report back.

CLOSED SESSION UNDER MINN. STATUTE 13D.05, SUBD. 3(C)(3) - REAL ESTATE ACQUISITION - PARCEL NO'S. 31-3889-000, 31-3885-500, 31-3887-500

Mayor Kuhle announced that Council would be going into closed session under Minn. Statute 13D.05, Subd. 3(C)(3) - Real Estate Acquisition - Parcel No's. 31-3889-000, 31-3885-500, 31-3887-500. Those not authorized to stay for the session left the room.

Worthington City Council
Regular Meeting, December 11, 2017
Page 18

The motion was made by Council Member Ernst, seconded by Council Member Janssen and unanimously carried to close the meeting at 9:25 p.m.

The meeting was re-opened at 9:49 p.m.

ADJOURNMENT

The motion was made by Council Member Ernst, seconded by Council Member Cummings and unanimously carried to adjourn the meeting at 9:50 p.m.

Janice Oberloh, MCMC
City Clerk

WATER AND LIGHT COMMISSION MINUTES REGULAR MEETING DECEMBER 18, 2017

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 3:00 P.M. by President Gary Hoffmann with the following members present: Aaron Hagen, Michael Harmon, Lyle Ten Haken and Deb Weg.

Staff members present were Scott Hain, General Manager; Deb Scheidt, Secretary to the Commission

Others present: None

AGENDA ADDITIONS/CLOSURE

A motion was made by Commissioner Ten Haken, seconded by Commissioner Hagen and unanimously carried to close the agenda as presented.

CONSENT AGENDA APPROVED

A motion was made by Commissioner Hagen, seconded by Commissioner Weg and unanimously carried to approve the consent agenda as follows:

- Water and Light Commission minutes of the regular meeting held on December 4, 2017
- Staff reports for November 2017
- Utility bills payable totaling \$345,626.06 for December 8 and December 15, 2017

FINANCIAL STATEMENTS AND SALES REPORTS

A motion was made by Commissioner Weg, seconded by Commissioner Harmon and unanimously carried to accept the financial statements and sales reports for November 2017.

WELLHEAD PROTECTION PLAN, PART II

Scott Hain, General Manager, reported that Worthington Public Utilities Wellhead Protection Plan, Part II was submitted to various local units of government for their review and comment on October 9, 2017. Comments on this portion of the plan were accepted through the 60-day comment period. Mr. Hain reported that no comments were received. A public hearing was held at 11:00 a.m. on December 12, 2017. The only attendees were WPU staff and our consultant and no public comments were received. Eric Roos, Water Superintendent, provided a PowerPoint presentation to the Commission on Part II of the plan.

After a review of the plan, a motion was made by Commissioner Ten Haken, seconded by Commissioner Hagen and unanimously carried to approve Worthington Public Utilities Wellhead Protection Plan, Part II for submission to the Minnesota Department of Health (MDH).

ASSIGNMENT OF LEASE AGREEMENT WITH TRI STATE TRUCK WASH, INC.

Scott Hain, General Manager, reviewed the terms of the lease agreement that the City of Worthington and Worthington Public Utilities entered into with Tri State Truck Wash, Inc. (Lessee). The lease, effective December 1, 2016, allows the Lessee to utilize approximately 6,000 square feet of space on the Polar Road water tower site for the occasional parking and storage of machinery, equipment and material. Mr. Hain has been notified by the Lessee that, effective December 29, 2017, that entity will cease doing business and a new entity, Tri State Truck Wash, LLC, will assume operations with no operational changes in the business being anticipated. The current lease agreement contains a provision that the Lessee may not assign its interest in the lease to any other party. Lessee has requested that the City and Worthington Public Utilities approve assignment of the lease to the new operating entity.

The Commission was provided with a copy of the proposed assignment agreement to be executed between Tri State Truck Wash, Inc., and Tri State Truck Wash, LLC. They also received a copy of the Consent of Lessor to Assignment. Mr. Hain stated that both documents have been reviewed and approved by the City Attorney.

A motion was made by Commissioner Harmon, seconded by Commissioner Weg and unanimously carried to authorize the President and General Manager to execute the Consent of Lessor to Assignment and to recommend that the City Council also consent to the assignment and authorize the Mayor and City Clerk to execute the document.

2018 MEETING SCHEDULE

A motion was made by Commissioner Hagen, seconded by Commissioner Harmon and unanimously carried to approve the 2018 Water and Light Commission schedule of regular meetings as presented.

COMMISSION COMMITTEE REPORTS

There were no committee reports.

ADJOURNMENT

A motion was made by Commissioner Ten Haken, seconded by Commissioner Hagen and unanimously carried to adjourn the meeting at 4:12 P.M. President Hoffmann declared the meeting adjourned.

Deb A. Scheidt
Secretary to the Commission

WORTHINGTON PUBLIC ARTS COMMISSION

Minutes: Thursday, November 16th, 2017

Worthington City Council Chambers

Members Present: Antonio Madrigal, Gail Holinka, Amy Ernst, Cheryl Avenel-Navara.

Meeting was called to order at 5:15 pm

Minutes- Motion to approve October 26th minutes by Amy, seconded by Cheryl, motion carried.

Harmony Park– Brenda shared an update via speaker phone as she was unable to attend. She reported the group has been talking with Todd W. stating he has been very helpful and supportive of the project. He shared the safety letter findings by the state rep, showing five points of concern with changes that need to be made based on their recommendations. The main concerns were: sharp corners, cement area might be replaced with a rubber mat, any raised area has to be 2' away from the bike path, etc. They feel these changes can be worked out with Brady. Len is gone for a couple weeks; the group plans to meet again to continue on plans when he returns.

Community Growth Work – There has been no contacts made or updates from Sanford regarding the Globe projects- Amy recommended we hold off on location for now. The Community Growth members should be able to see the completed design concepts soon for the end of 10th Street/Farmers Market location. If the Globe Sculpture is still in the plan as it was in the initial concept, we can talk about coordinating something for that space. The Community Growth team also discussed using funds for signage around Worthington. Public Art projects need identifying markers too. Cheryl reported she did not have time to research this yet and will see what she can do to get information for our next meeting. They have the Beach Nook improvements and other worthy projects coming together.

Partnership Art- Design Worthington The team will be meeting in a couple weeks to wrap up the details from their community input for design standards for Worthington. Hlee will be present to work on a video to be shared with ArtPlace when finished. Gail has requested from Brady H, that a report be shared with the commission. He and Kathleen shared the report that is still in progress, final report will be shared and hopes to put it on the website too. When asking about the website being turn over to the WPAC, they had said they need to talk to Steve and the new City Planner to determine how they want to move ahead with the results/website/ongoing feedback. Do they want it to remain the same so work can continue with the city planning and design standards?

Partnership Art -Artmobile Gail and Bobbie have been working hard to get the project planning report and the budget set. Chelsea and Lisa had assigned us to work with Bill and Sandy (they were involved with us as group presenters during the Media Arts meetings last winter). We have been meeting weekly to work on these detailed plans, set into phases, budget, and logic model. These documents will be sent to SWMHP staff in hopes to receive funding soon. Dave and Gail Holinka went to look over the busses, Dave said the newer one will be the best choice, because it's a 450/heavy duty. Karen D, said to call Maria to get the keys so it can be taken on a test drive. Gail emailed Chelsea to seek answers to Cheryl's question about the Bus Shelter at the new appt. We also asked Chelsea if they will approve holding our first Artmobile workshop at the new Apts. There was a plan to do planters/3-d Art Boxes created by

residents and others in that neighborhood. Once vinyl stickers come off the bus, we hope to have Scholtes Body Shop help with new paint job. Kevin who works there suggested having some kids help. A call was made to Arnolds Motors for donated paint. The WHS Graphics class will try to create some designs to be shared at the Jan meeting.

WPAC Gala Event- Dates should be projected so plans can be made. End of March, or early April seem to be the best option at this time. Gail with check with Tammy to see what might with the schedule at the MAPAC.

With no new business presented,

Meeting called to adjourned: Amy, seconded by Cheryl @ 6:18pm

Next Meeting Proposed for December 21st Gail suggested meeting at her home to celebrate the holiday.

Minutes respectfully submitted by Gail Holinka



PINK

Worthington Area YMCA – DeGroot Family Center Board of Directors Meeting Minutes November 20, 2017 – Colin O'Donnell, Presiding

Board Members (Those present are shown in bold): Joe Vander Kooi, Jeff Williamson, Chad Nixon, Colin O'Donnell, Lisa Gerdes, Tammy Koller, Kenton Meier, Arturo Martinez, Dennis Weeks, Julie Lopez, Randy Thompson, Chad Cummings, Bill Gordon and Jennifer Weg

Staff Present: Andy Johnson, Kris Hohensee

Call to Order: Colin called the meeting to order at 5:35 p.m.

Consent Agenda

*Approval of Consent Agenda

- Board of Directors October Meeting minutes
- Treasurers/Finance Committee October Report.

Motion to approve the consent agenda as presented was made by Chad Nixon, supported by Tammy Koller, motion passed.

Board of Directors Business/ Committee updates:

Grow Membership and Participation: Andy reported that the committee was not able to meet the previous month due to lack of attendance. He reviewed a few items that the staff have been working on, a Christmas special that we will be going in the mail next week Tuesday. This special will be purchase a \$200 gift certificate for only \$150 to be used towards programs and/or memberships. We are also working through a January special to coincide with the Anniversary date that is usually run, we are looking at a Crazy 8's theme; 8th Anniversary starting on January 8th for 8 days, etc. We are working on a flyer and plan to have a live remote broadcast with the radio as well this day.

Board Development: (Minutes included in packet) Colin reviewed that they are still working on filling the empty seats on the Board and hope to bring names to the next meeting for approval. The Board Christmas Social was brought up. It was mentioned that at the last meeting it was asked if the Board was interested in having a social and nothing came of it, so it was tabled. Andy had mentioned that perhaps at the next meeting we could cater in lunch and hold a social/meeting in one, this idea seemed to go over well and this will be planned for.

Finance Committee/Eliminating Debt Task Force: Minutes were included in packet, Tammy reviewed them and highlighted the meeting. Tammy mentioned that current investments company has been bought out, and the wish is to stay with a local company, this was discussed and voted on at the last meeting. She went on to state that we now need to move forward in signing papers to approve the Investment Firm and authorize signatures.

A motion was made by Dennis and supported by Julie to recommend that the Y stay with First State Bank Investment Center with the Broker Dealer being Cambridge Investments and to allow Andy and the officers to sign on accounts keeping the accounts locally held and managed. Motion passed, Kenton abstained.

2017 Strong Kids Campaign: Andy reviewed the current report included in the packet. He stated that we have fallen short on this year and that we still have some cleanup work to do yet before the end of the year.

Executive Director Items:

- Facility reports: Andy mentioned that his hope is that the lighting gets fixed soon as this has been very frustrating with the higher than normal lighting bills.

WORTHINGTON AREA YMCA – DEGROOT FAMILY CENTER

1501 Collegeway

P 507 376 6197

W YMCAWORTHINGTON.ORG

Our Mission: To put Christian Principles into practice through programs that help build spirit, mind, and body for all.

- 2018 Cruise Dinner needs: Chad C. offered to contact Steve Prins to ask about doing the auction at the Cruise Dinner. Andy also mentioned that there is additional help that is needed and if anyone was interested in helping to please contact Andy right away.
- We have held our first Swim Meet and things seem to be going very well with the team.
- Youth Soccer – Andy touched on the new soccer program that will be starting here soon.
- Program/Facility Discussion – tabled for next meeting due to the time.

Upcoming Y Events:

Annual Meeting and Awards Ceremony 11/20/19, GBBC 12/16/17

Staff Reports:

- Executive Director Report (Report Enclosed), Program Directors Report: (Report Enclosed), Health/Fitness Director Report: (Report Enclosed)

Other Business:

- Next Board Meeting: Monday December 18, 2017 @ 5:00pm – YMCA Conference room.
- Board Development Meeting: TBD – YMCA Conference room.
- Finance Committee/Eliminating Debt Task Force: December 13, 2017 @ 4:30pm – YMCA Conference room
- Grow Membership & Participation Committee: TBD – YMCA Conference room

Adjournment: Motion was made by Chad N and supported by Chad C to adjourn at 5:58pm, motion passed.

Respectfully Submitted by,
Kris Hohensee

Lisa Gerdes-Secretary

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W YMCAWORTHINGTON.ORG

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CITY OF WORTHINGTON, MINNESOTA

MUNICIPAL LIQUOR STORE
INCOME STATEMENT
For the Period 1/1/17 Through 11/30/17
(Amounts in Dollars)

	Total 2017 Budget	NOVEMBER		% YTD Actual to Budget	YTD	
		Actual	Previous Year		Actual	Previous Year
Sales						
Liquor	1,475,000	130,217	124,579	86.6%	1,276,693	1,263,451
Wine	490,000	53,442	52,230	84.2%	412,582	399,830
Beer	1,790,000	130,254	129,835	88.5%	1,584,754	1,562,265
Mix/nonalcohol	66,000	4,293	4,509	88.3%	58,301	58,276
NSF charges	100	-	-	202.0%	202	40
Net Sales	3,821,100	318,206	311,153	87.2%	3,332,532	3,283,862
Cost of Goods Sold						
Liquor	1,063,000	93,307	87,857	86.5%	919,025	911,304
Wine	335,000	37,993	38,448	85.8%	287,566	285,794
Beer	1,380,000	102,875	109,825	88.7%	1,223,692	1,183,953
Soft drinks/mix	55,400	2,862	2,926	82.8%	45,890	53,781
Freight	26,000	2,684	2,884	94.6%	24,583	24,032
Total Cost of Goods Sold	2,859,400	239,721	241,940	87.5%	2,500,756	2,458,864
Gross Profit	961,700	78,485	69,213	86.5%	831,776	824,998
Operating Expenses						
Personnel services	301,525	22,834	22,061	85.9%	258,944	249,979
Supplies	20,800	2,616	4,996	98.7%	20,530	19,229
Other services & charges	155,815	10,529	8,773	96.6%	150,593	116,660
Depreciation (estimated)	18,000	1,542	1,417	94.2%	16,962	15,587
Total Operating Expenses	496,140	37,521	37,247	90.1%	447,029	401,455
Operating Income (Loss)	465,560	40,964	31,966	82.6%	384,747	423,543
Non-Operating Revenues (Expenses)						
Interest earnings **	9,000	750	667	111.6%	10,040	7,692
Other non-operating	-	1,600	1,665	-	2,720	1,665
Total Non-Operating Revenue (Expense)	9,000	2,350	2,332	141.8%	12,760	9,357
Net Income (Loss) b/Operating Transfers	474,560	43,314	34,298	83.8%	397,507	432,900
Operating Transfers-Out	(225,000)	(18,750)	(18,750)	91.7%	(206,250)	(206,250)
Net Income (Loss)	249,560	24,564	15,548	N/A	191,257	226,650

** Includes 6/30/17 actual and five months budget

ADMINISTRATIVE SERVICES MEMO

DATE: DECEMBER 28, 2017

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEMS

1. ADDITIONAL 2018 LICENSE RENEWALS

The following additional 2018 license renewals have been received:

Off-Sale Beer

La Azteca Grocery Store, 219 Tenth Street
Mini Market Lupita, 1906 Oxford Street

Dance License

Hickory Lodge Bar and Grill - 2015 Humiston Avenue

Copies of the applications are included as ***Exhibit 1***. License period for the above licenses is January 1st through December 31, 2018. All the required paperwork and fees have been received.

Council action is requested on the additional 2018 renewal license applications.

2. ASSIGNMENT OF LEASE AGREEMENT WITH TRI STATE TRUCK WASH, INC.

Effective December 1, 2016, the City of Worthington and Worthington Public Utilities entered into a lease agreement with Tri State Truck Wash, Inc. (Lessee) allowing Tri State to utilize approximately 6,000 square feet of space on the Polar Road water tower site for the occasional parking and storage of machinery, equipment and material. The agreement is included as ***Exhibit 2***. Worthington Public Utilities was notified by the Lessee that, effective December 29, 2017, that entity will cease doing business and a new entity, Tri State Truck Wash, LLC, will assume operations. This is a transaction between entities involving a mother and son and no operational changes in the nature of the business are anticipated. The current lease agreement contains a provision that the Lessee may not assign its interest in the lease to any other party. Lessee requested that the City and WPU approve assignment of the lease to the new operating entity.

EXHIBIT 3 contains the proposed assignment agreement to be executed between Tri State Truck Wash, Inc., and Tri State Truck Wash, LLC. **EXHIBIT 4** contains the Consent of Lessor to Assignment. The Water and Light Commission approved the request and authorized the President and General Manager to execute the Consent of Lessor to Assignment at their December 18, 2017 meeting, and are recommending that the City Council also consent to the assignment and authorize the Mayor and City Clerk to execute the document. The exhibits have been reviewed and approved by the City Attorney.

Council action is requested to approve the assignment of lease and to authorize the Mayor and the City Clerk to execute the document.

CASE ITEMS

1. **RE-READ OF THIRD READING PROPOSED ORDINANCE CHANGE OF ZONE - T & S RENTALS, LLC**

At their December 11, 2017 regular meeting, Council gave a third reading to, and subsequently adopted Ordinance No. 1110. The intent of the ordinance was to rezone the following legally described area from it's current "R-3" to be included in the "B-3" District:

North 200 feet of Lot 10, Block 53, Second Addition to Worthington, Nobles County, Minnesota.

Following adoption of the Ordinance, but before its publication, staff found the same clerical error in the Ordinance as written that had occurred in Ordinance No. 1094, which Council corrected by resolution at that same meeting. The error occurred in Section II of the ordinance, which stated the area was to be re-zoned to "R-5" instead of the intended "B-3" as was stated correctly in the title of the ordinance and in Section I.

City Attorney Mark Shepherd was consulted, and he suggested that, as the ordinance had not yet been published, to make the correction to Section II and re-submit the corrected ordinance to Council for a third reading and adoption. Copies of the original ordinance and the corrected ordinance are included as **Exhibit 5** (original) and **Exhibit 6** (corrected).

Council action is requested to again give a third reading to the proposed ordinance - change of zone - T & S Rentals, which has been corrected, and is included as **Exhibit 6**.

2. **THIRD READING PROPOSED ORDINANCE ANNEXING 29 ACRES OWNED BY SOUTH SHORE ACRES, LLC**

Pursuant to published notice, this is the time and date set for the third reading of a proposed ordinance that would annex 29 acres of unplatted land owned by South Shore Acres, LLC. The legal description of the property is:

That part of Government Lot 5 and the Northeast Quarter of the Southwest Quarter of Section 26, Township 102, Range 40, Worthington Township, Nobles County, Minnesota, lying southeasterly of the southeasterly right of way line of the Chicago and North Western Railroad and being more particularly described as follows:

Commencing at the south quarter corner of said Section, thence North 00 degrees 08 minutes 35 seconds East, assumed bearing, along the North South Quarter line of said Section, a distance of 1,153.40 feet to the point of beginning of this description, said point also being the southeast corner of said Quarter-Quarter Section; thence continue North 00 degrees 08 minutes 35 seconds East, along said North South Quarter line, a distance of 1,088.45 feet; thence North 89 degrees 51 minutes 25 seconds West a distance of 387.90 feet; thence North 00 degrees 08 minutes 35 seconds East, parallel with said North South Quarter line, a distance of 713.34 feet to said railroad right of way line; thence southwesterly, along said railroad right of way line, said line also being a non tangential 11,509.16 foot radius curve concave to the northwest, a distance of 117.12 feet, central angle 00 degrees 34 minutes 59 seconds; thence South 50 degrees 38 minutes 36 seconds West, along said railroad right of way line, a distance of 1,107.14 feet to the west line of said Quarter-Quarter Section; thence South 00 degrees 04 minutes 13 seconds West, along said West Quarter-Quarter Section line, a distance of 921.29 feet to the southwest corner of said Quarter-Quarter Section; thence South 85 degrees 30 minutes 15 seconds East, along the south line of said Quarter-Quarter Section, a distance of 1,334.87 feet to the point of beginning.

EXCEPT

That part of the Northeast Quarter of the Southwest Quarter of Section 26, Township 102, Range 40, Nobles County, Minnesota, shown as Parcel 4 on Minnesota Department of Transportation Right of Way Plat Numbered 53 31 as the same is on file and of record in the office of the County Recorder in and for Nobles County, Minnesota.

AND EXCEPT

That land presently situated within the boundaries of the City of Worthington.

The ordinance would also zone the property as follows:

Pursuant to Title XV, Section 155.026(G) of the City of Worthington City Code, the property shall be zoned TZ, with the exception of the following described portion of said land, which shall be zoned B3:

That part of the Northeast Quarter of the Southwest Quarter of Section 26, Township 102 North, Range 40 West, Nobles County, Minnesota, described as follows:

Beginning at Right of Way Boundary Corner B3103, MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 53-31, according to the recorded plat thereof, said Nobles County; thence South 88 degrees 41 minutes 48 seconds West, assumed bearing, along the north line of said MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 53-31, a distance of 50.01 feet to Right of Way Boundary Corner B3102; thence South 00 degrees 21 minutes 04 seconds East along the west line of said MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 53-31, a distance of 120.02 feet to Right of Way Boundary Corner B3101; thence South 88 degrees 41 minutes 48 seconds West, along the north line of said MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 53-31, a distance of 497.31 feet; thence North 00 degrees 22 minutes 44 seconds West, a distance of 424.31 feet; thence North 89 degrees 37 minutes 16 seconds East, a distance of 547.45 feet to the east line of said Northeast Quarter of the Southwest Quarter; thence South 00 degrees 21 minutes 02 seconds East, a distance of 295.46 feet to said Right of Way Boundary Corner B3103.

A complete copy of the proposed ordinance was included in your November 27, 2017 Council packet.

Council action is requested to give a third reading to, and subsequently adopt the proposed ordinance that would annex the 29 acres owned by South Shore Acres, LLC.

3. SECOND READING PROPOSED ORDINANCE - TEXT AMENDMENT - TAPROOMS

Pursuant to published notice, this is the time and date set for the second reading of a proposed ordinance amending Title XV of the Worthington City Code to include Taprooms. A complete copy of the proposed ordinance was included in your December 11, 2017 Council agenda.

Council action is requested to give a second reading to the proposed ordinance amending Title XV of the Worthington City Code to include Taprooms.

4. NOMINATING COMMITTEE ADDITIONAL RECOMMENDATION FOR COMMITTEE APPOINTMENT

At their December 11, 2017 meeting, Council approved Nominating Committee recommendations as determined at the Committee's November 20, 2017 meeting. During that Nominating Committee meeting, consideration was also given to a possible appointment to the Public Arts Commission to replace Brenda Hurlbut, who's term expired November 30, 2017. Ms. Hurlbut was eligible for reappointment for a first full term, but had not yet confirmed that she would serve. The Committee recommended that, in the event Ms. Hurlbut declined to serve again, Denise Erwin be appointed to replace her.

Staff has received notification from Ms. Hurlbut that she is declining another term. Ms. Erwin has been contacted and is willing to serve.

Council action is requested to appoint Denise Erwin to the Public Arts Commission for a three-year term to replace Brenda Hurlbut, term to expire December 31, 2020

5. LELS 274 REQUEST TO PARTICIPATE IN MINNESOTA STATE RETIREMENT SYSTEM POST RETIREMENT HEALTH CARE SAVINGS PLAN

The Minnesota State Retirement System (MSRS) offers a Post Retirement Health Care Savings Plan (HCSP) to employees of nearly all public employers within the State of Minnesota. The purpose of the HCSP is to provide a fund from which retired public employees can draw to cover health related expenses such as insurance premiums, medical bills, etc. Individual employees participating in the HCSP accumulate (and utilize) their own individual fund balance through a variety of contribution methods. To qualify for the Post Retirement Health Care Savings Plan (HCSP), a public employer must establish a "group" of eligible employees and approve a consistent contribution method. The establishment of that group, the establishment of a contribution method and the authorization of the group to participate in the HCSP is normally accomplished through the provision in a collective bargaining agreement or a personnel policy.

Exhibit 7 is a request from the City of Worthington LELS 274 Police Department Supervisory Employees to be able to participate as a group in the Minnesota State Retirement System Post Retirement Health Care Savings Plan. The contribution to the plan for each qualifying employee shall be:

1. Payroll Deductions - \$20.00 per pay period
2. A one-time, lump sum contribution of the cash value of 100% of their accumulated Paid Time Off (PTO) vacation balance made at the time the qualifying employee retires to a PERA pension.

3. A one-time lump sum contribution of one-third (1/3) of their accumulated Extended Sick Leave Bank (ESLB) balance made at the time the qualifying employee terminates public employment by retiring. Per our Personnel Policy, this option is not available unless retirement eligible.

Council action is requested to approve the LELS 274 request to participate in the MSRS Health Care Savings Plan.

6. **CLOSED SESSION UNDER MINN. STATUTE. 13D.05, SUBD. 3(C)(3) FOR THE FOLLOWING:**

- **REAL ESTATE ACQUISITION - PARCELS NO. 31-0685-000, 31-3973-000, 31-3973-700__**

Council is asked to consider the purchase of real property; and develop terms and conditions of a potential offer.

- **REAL ESTATE ACQUISITION - PARCELS NO. 31-3889-000, 31-3885-500, 31-3887-500__**

Council is asked to consider the purchase of real property; and develop terms and conditions of a potential offer.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement
445 Minnesota Street, Suite 222
St. Paul, MN 55101
651-201-7500

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approved or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code 3.2OFSL License Period Ending 12/31/2017 ID# 13777

ISSUING AUTHORITY Worthington

Licensee Name Leon, Jesus

Trade Name La Azteca Grocery Store

City, State, Zip Code 219 10th St

Worthington

MN 56187

Business Phone 5073727901

License Fees: Off Sale \$100.00 On Sale Sunday

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2% liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature Jesus Leon DOB [REDACTED] SS# [REDACTED] Date 12-18-17
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature _____ Date _____
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____
County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature _____ Date _____
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.



Minnesota Department of Public Safety

Alcohol and Gambling Enforcement

445 Minnesota Street, Suite 222

St. Paul, MN 55101

651-201-7500

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code 3.2 CMBN License Period Ending 12/31/2017 ID# 34224

ISSUING AUTHORITY Worthington

Licensee Name Parga, Maria

Trade Name Mini Market Lupita

City, State, Zip Code 1906 Oxford St

Worthington

MN 56187

Business Phone 5073432267

License Fees: Off Sale \$100.00 On Sale \$300.00 Sunday

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2% liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature [Signature] DOB [Redacted] SS# [Redacted] Date 11-29-17
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature _____ Date _____
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____
County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature _____ Date _____
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

CITY OF WORTHINGTON
APPLICATION FOR
DANCE LICENSE

October 12th, 2017

APPLICATION IS HEREBY SUBMITTED FOR A DANCE LICENSE WITHIN THE CITY OF WORTHINGTON IN ACCORDANCE WITH THE ORDINANCES OF SAID CITY REGULATING THE SAME.

ENCLOSED WITH THIS APPLICATION ARE:

- THE \$200 LICENSE FEE,
- A COMPLETED WORKER'S COMPENSATION INSURANCE COVERAGE FORM, AND
- A COMPLETED MN AND FEDERAL BUSINESS TAX I.D. FORM.

APPLICANT INFORMATION:

ESTABLISHMENT INFORMATION:

LAST NAME FIRST NAME FULL MIDDLE NAME

NAME OF ESTABLISHMENT

ADDRESS OF APPLICANT

ADDRESS OF ESTABLISHMENT

CITY STATE ZIP

CITY STATE ZIP

DATE OF BIRTH

TELEPHONE No.

TELEPHONE No. OF ESTABLISHMENT

DATA PRACTICES ADVISORY

THE DATA SUPPLIED IN THIS APPLICATION WILL BE USED TO ASSESS THE QUALIFICATIONS FOR A LICENSE. THIS DATA IS NOT LEGALLY REQUIRED BUT THE CITY WILL NOT BE ABLE TO GRANT THE LICENSE WITHOUT IT. IF A LICENSE IS GRANTED, THE DATA WILL CONSTITUTE A PUBLIC RECORD. THE DATA IS NEEDED TO DISTINGUISH THIS APPLICATION FROM OTHERS, TO IDENTIFY THIS APPLICATION IN CITY LICENSE FILES, TO VERIFY THE IDENTITY OF THE APPLICANT, TO CONTACT THE APPLICANT IF ADDITIONAL INFORMATION IS REQUIRED AND TO DETERMINE IF THE APPLICANT MEETS ALL ORDINANCE REQUIREMENTS.

OFFICE USE ONLY:

APPROVED BY

DATE APPROVED

LICENSE No.

LEASE AGREEMENT

This Agreement made and entered into by and between the City of Worthington d/b/a Worthington Public Utilities, a municipal corporation with principal offices at P.O. Box 458, Worthington, MN 56187 hereinafter called the "Lessor" or "WPU" and Tri State Truck Wash, Inc., with a principal address of 1460 Joosten Rd., Worthington, MN 56187 hereinafter called the "Lessee" or "Tri State Truck Wash".

WITNESSETH, in consideration of mutual covenants and agreements herein contained, the Lessor grants to the Lessee the right to store various business related machinery, equipment and material in the specified area as is more fully set forth below and subject to the following agreements, terms and conditions:

1. SPECIFIED AREA: Lessee may store business related machinery, equipment and material upon approximately 6,000 square feet of the property legally described as Parcel #31-3795-500 located in the Southwest Quarter of Section 18, Township 102 North, Range 39 West, City of Worthington, Nobles County, Minnesota. Lessee's storage area will generally be located within thirty feet (30') of the east property line of the parcel.
2. TERM OF LEASE: The lease shall run from and after the date of execution of this agreement on a month-to-month basis until terminated under the provisions of this agreement.
3. RENTAL PAYMENT: Lessee shall pay WPU the sum of \$30.00 per month as and for lease payments. The first payment shall be due upon execution of this agreement and thereafter on the first day of each month until the lease shall terminate.
4. DAMAGES: Lessee shall be responsible for any damage done to the premises of Lessor and if the premises are disturbed or damaged, Lessee shall return said premises to the condition that the premises were in prior thereto. Lessee also agrees that Lessor shall not be responsible for damage done to any of the property stored by Lessee upon Lessor's premises. Lessee agrees to indemnify Lessor and hold Lessor harmless from any claim for damage done to Lessee's personal property or to the personal property stored by Lessee upon Lessor's premises.
5. CONDITION OF STORAGE: Lessee shall store machinery, equipment and material in a "neat and orderly" manner. The interpretation of what is neat and orderly shall be solely in the judgment of the Lessor and the Lessee agrees to comply with Lessor's judgment as to what is neat and orderly. Lessee further agrees to move any stored machinery, equipment or material, at Lessee's sole expense, as may be necessary for Lessor to perform service or maintenance on the water tower located on the property.
6. INSURANCE: Lessee shall provide Lessor with a Certificate of Liability Insurance in the amount of not less than \$1,000,000 per occurrence which shall reference the leased premises and which shall name the City of Worthington and Worthington Public Utilities as additional insureds.
7. PROPERTY TAXES: In addition to lease payments to Lessor, the Lessee shall also be responsible to reimburse Lessor for any taxes imposed upon Lessor by the County or State due to this Agreement.
8. ASSIGNMENT: Lessee may not assign its interest in this lease to any other party.

9. TERMINATION OF LEASE: Either party may terminate this lease by the giving of 30 days written notice to the other party.

IN WITNESS WHEREOF, the parties have executed this instrument on their behalf by their duly authorized officers.

Dated this 1st day of December, 2016.

CITY OF WORTHINGTON

Mike Kuhle
Michael Kuhle, Its Mayor

Janice Oberloh
Janice Oberloh, Its Clerk

TRI STATE TRUCK WASH, INC.

JJJ 11-23-16
Jason J. Johnson, Vice President

WORTHINGTON PUBLIC UTILITIES

Gary Hoffmann
Gary Hoffmann, Its President

Scott Hain
Scott Hain, Its General Manager



CERTIFICATE OF LIABILITY INSURANCE

TRIST-5

OP ID: DE

DATE (MM/DD/YYYY)

11/16/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Business Insurance Brokers Affiliate of Northern Capital P.O. Box 9396 Minneapolis, MN 55440-9396 Dale Lachelt		CONTACT NAME: PHONE: FAX: E-MAIL: ADDRESS:	
INSURED Tri State Truck Wash Jan Hoefker 1460 Joosten Road Worthington, MN 56187		INSURER(S) AFFORDING COVERAGE INSURER A: Western National NAIC # 15377 INSURER B: SFM 11347 INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SURR INSR. WVR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X	CPP 1036929 06	04/01/2016	04/01/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS HIRED AUTOS		CPP 1035810 06	04/01/2016	04/01/2017	COMBINED SINGLE LIMIT (EA accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB EXCESS LIAB	<input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE	UMB 1006050 06	04/01/2016	04/01/2017	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS LIABILITY ANY PROPRIETOR PARTNER EXECUTIVE OFFICER MEMBER EXCLUDED (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y N N/A	053109.205	07/01/2016	07/01/2017	<input checked="" type="checkbox"/> NO STATUS E/L EACH ACCIDENT \$ 100,000 E/L DISEASE - EA EMPLOYEE \$ 100,000 E/L DISEASE - POLICY LIMIT \$ 500,000
A	Garagekeepers Liab		CPP 1035810 06	04/01/2016	04/01/2017	Comp/Coll \$ 150,000
A	Motor Cargo Liab		CPP 1036929 06	04/01/2016	04/01/2017	Per Occur \$ 200,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The City of Worthington and Worthington Public Utilities are listed as Add'l Insd with respect to the following. Specified Area: Lessee may store business related machinery, equipment and material upon 6000 sf of the property legally described as Parcel #31-3795-500 located in the sw quarter of sect 18, twship 102 North, Range 39 West, Worthington, Nobles Cty MN

CERTIFICATE HOLDER**CANCELLATION**

City of Worthington
Worthington Public Utilities
303 Ninth Street
Worthington, MN 56187

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Exhibit 2c

ASSIGNMENT OF LEASE BY LESSEE

This Assignment is made by and between Tri State Truck Wash, Inc. (aka Tri State Truck Wash of Worthington, Inc.), as "Assignor", and Tri State Truck Wash, LLC, as "Assignee".

For value received, Assignor hereby assigns and transfers to Assignee all Assignor's interest as Lessee in that Lease Agreement dated December 1, 2016 by and between the City of Worthington, as "Lessor", and Tri State Truck Wash, Inc. (aka Tri State Truck Wash of Worthington, Inc.), as "Lessee", subject to all of the conditions, terms, duties and obligations contained in the Lease Agreement, effective December 29, 2017, and continuing until the present term of the Lease Agreement expires.

A copy of the Lease Agreement is attached hereto and made a part hereof by reference. Assignor covenants that Assignor is the lawful holder of the interest assigned hereunder; that this interest is free from all encumbrances, and that Assignor has performed all duties and obligations and made all payments required under the terms and conditions of the Lease Agreement and will continue to do so through the effective dated.

Assignee agrees to pay all rents and any other payments due and owing after the effective date of this Assignment, and to assume and perform all duties and obligations required by the terms of the Lease Agreement.

Dated: _____, 2017

TRI STATE TRUCK WASH, INC. (aka TRI STATE TRUCK WASH OF WORTHINGTON, INC.)

By:

Its:

TRI STATE TRUCK WASH, LLC

By:

Its:

CONSENT OF LESSOR TO ASSIGNMENT

The City of Worthington, d/b/a Worthington Public Utilities, a municipal corporation, and "Lessor" to that certain Lease Agreement dated December 1, 2016 by and between the City of Worthington and Tri State Truck Wash, Inc. (aka Tri State Truck Wash of Worthington, Inc.), as "Lessee" do hereby consent to the above-assignment of all Lessee's interest in the Lease Agreement to Tri State Truck Wash, LLC effective December 29, 2017.

Lessor also (1) consents to the agreement by Tri State Truck Wash, LLC, as Assignee, to assume after December 29, 2017, the performance of all duties and obligations as set forth in that Lease Agreement, and (2) releases Tri State Truck Wash, Inc. (aka Tri State Truck Wash of Worthington, Inc.) from all duties and obligations under the Lease Agreement after December 29, 2017, and (3) accepts Assignee as Lessee in the place of Tri State Truck Wash, Inc. (aka Tri State Truck Wash of Worthington, Inc.,).

In Witness Whereof, Lessor has executed this Consent by its duly authorized officers.

Dated: _____, 2017

CITY OF WORTHINGTON

By:
Its:

By:
Its:

WORTHINGTON PUBIC UTILILITES

By:
Its:

By:
Its:

ORDINANCE NO. 1110

AN ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA, TO REZONE PROPERTY FROM "R-3" (LOW DENSITY PRESERVATION) TO "B-3" (GENERAL BUSINESS)

The City Council of the City of Worthington, Do Ordain:

Section I.

In order to better protect and enhance public health, safety and general welfare, the Worthington City Council hereby finds that it is necessary to modify the zoning district designation of certain areas of the City of Worthington from "R-3" - Low Density Preservation to "B-3" General Business.

Section II.

The following legally described area, presently included in the "R-3" district, shall henceforth be included in the "R-5" district:

North 200 feet of Lot 10, Block 53, Second Addition to Worthington, Nobles County, Minnesota.

Section III.

The official Zoning Map of the City of Worthington shall be amended to reflect the changes ordained in Section II of this Ordinance.

Section IV.

The City Clerk is hereby directed to file a certified copy of this ordinance in the office of the Recorder in and for the County of Nobles, State of Minnesota.

Section V.

Passed and adopted by the City Council of the City of Worthington, Minnesota, this 11th day of December, 2017.

(SEAL)

Mike Kuhle, Mayor

Attest: _____
Janice Oberloh, City Clerk

ORDINANCE NO. 1110

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North 200 feet of Lot 10, Block 53, Second Addition to Worthington, Nobles County, Minnesota.

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The official Zoning Map of the City of Worthington shall be amended to reflect the changes ordained in Section II of this Ordinance.

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The City Clerk is hereby directed to file a certified copy of this ordinance in the office of the Recorder in and for the County of Nobles, State of Minnesota.

Section V.

Passed and adopted by the City Council of the City of Worthington, Minnesota, this 11th day of December, 2017.

(SEAL)

Mike Kuhle, Mayor

Attest: _____
Janice Oberloh, City Clerk

HEALTH CARE SAVINGS PLAN REQUEST

The City of Worthington Law Enforcement Labor Services 274 (LELS 274) - Police Department Supervisory employees have a desire to participate in the Minnesota State Retirement System (MSRS) Health Care Savings Plan.

This MSRS Health Care Savings Plan allows employees to save money on a pretax basis to help pay medical expenses and/or health insurance premiums after termination of public service from the City of Worthington. Employees will be able to choose from among several different investment options that are provided by the State Board of Investments. Assets in this program will accumulate tax-free. This plan is pursuant to MN Statutes 352.98.

All provisions of this plan will be determined by the MSRS Board and the full-time employees of the City of Worthington in the plan participation. The employees will deal directly with the MSRS on all account matters. The City payroll staff will have the responsibility to process the employee contribution and forward it to the appropriate MSRS Health Care Savings Plan.

Coverage in the MSRS Health Care Savings Plan will begin _____ and will remain in effect until this plan document is revised.

This LELS 274 group of employees has elected the following:

The contribution to the plan for each qualifying employee shall be:

1. Payroll deductions - \$20.00 per pay period
2. A one-time lump sum contribution of the cash value of 100% of their accumulated Paid Time Off (PTO) vacation balance made at the time the qualifying employee retires to a PERA pension.
3. A one-time lump sum contribution of one-third (1/3) of their accumulated Sick Leave Bank (ESLB) balance made at the time the qualifying employee terminates public employment by retiring. Per our Personnel Policy, this option is not available unless retirement eligible.

Employees in this group are as follows:

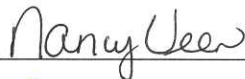
Nate Grimmus

Tim Gaul

Josh McCuen

Nancy Veen

Brett Wiltrout



ENGINEERING MEMO

DATE: DECEMBER 19, 2017
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

AGENDA CASE ITEMS

1. REAPPORTION SPECIAL ASSESSMENTS

South Lake Development LLC, the owner of Lot 1, Block 1, South Lake Subdivision has created a condominium plat in the northeast portion of that lot. South Lake Development LLC is also the current owner of the two condominium units contained in the condominium plat. The owners have petitioned (Exhibit 1) for the reapportionment of the special assessments for Sanitary Sewer Improvement No. 109 Trunk and Lateral, and Water Main Improvement No. 96 Trunk and Lateral (levied as additional assessments) between the lot and the condominium plat. The assessments are petitioned to be distributed with 2/25's of the assessment balances to the condominium plat and the remainder of the assessment balances to the remaining portion of Lot 1. This distribution is based on the initial reapportionment being for a condominium plat containing two of planned 25 condominium units on Lot 1. Note that the assessments are assigned to the condominium plat and the distribution to the individual units in the plat are per the declaration pertaining to the condominium (split equally in this case). Staff finds that the reapportionment does not diminish the City's ability to collect the assessments and recommends that Council pass the resolution in Exhibit 1 reapportioning the assessments as petitioned for.

Council may note that South Lake Subdivision is the two lot plat south of First Avenue Southwest at and east of Knollwood Drive. The first condominium plat covers the two unit structure recently completed.



PETITION for REAPPORTIONMENT

We, the undersigned, being the owners of real property hereinafter described, do hereby petition that the December 19, 2017, balances of the special assessments levied upon said real property, shown on the assessments records of the City of Worthington as follows:

Lot 1, Block 1, South Lake Subdivision

Sanitary Sewer Improvement No. 109 Trunk (31392)	\$14,901.07
Sanitary Sewer Improvement No. 109 Lateral (31393)	\$12,953.25
Water Main Improvement No. 96 Trunk Add'l (31457)	\$ 5,583.93
Water Main Improvement No. 96 Lateral Add'l (31458)	\$ 3,033.73

be reapportioned among the following described properties in the following manner and amounts:

Lot I, Block 1, South Lake Subdivision except the plat of South Lake Condominium

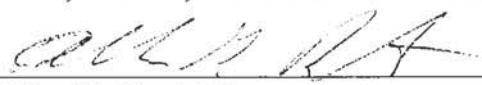
Sanitary Sewer Improvement No. 109 Trunk (31392)	\$13,708.98
Sanitary Sewer Improvement No. 109 Lateral (31393)	\$11,916.99
Water Main Improvement No. 96 Trunk Add'l (31457)	\$ 5,137.22
Water Main Improvement No. 96 Lateral Add'l (31458)	\$ 2,791.03

South Lake Condominium (C.I.C. No. 26)

Sanitary Sewer Improvement No. 109 Trunk (31392)	\$ 1,192.09
Sanitary Sewer Improvement No. 109 Lateral (31393)	\$ 1,036.26
Water Main Improvement No. 96 Trunk Add'l (31457)	\$ 446.71
Water Main Improvement No. 96 Lateral Add'l (31458)	\$ 242.70


We, the undersigned, accept this as our Notice of Proposed Reapportionment and waive our right to appeal.

Lot I, Block 1, South Lake Subdivision except the plat of South Lake Condominium

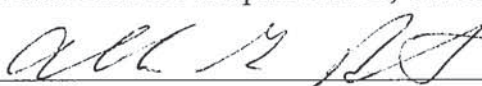

 Allen G. Drost, Manager
 South Lake Development LLC, Owner

12-19-17
 Date

South Lake Condominium (C.I.C. No. 26)


 Allen G. Drost, Manager
 South Lake Development LLC, Owner of Unit 1

12-19-17
 Date


 Allen G. Drost, Manager
 South Lake Development LLC, Owner of Unit 2

12-19-17
 Date

RESOLUTION NO. 2017-12-**RESOLUTION REAPPORTIONING THE SPECIAL ASSESSMENTS FOR
SANITARY SEWER IMPROVEMENT NO. 109 AND
WATER MAIN IMPROVEMENT NO. 96 ADDITIONAL**

WHEREAS, On December 19, 2017, the unpaid balances of the special assessments for Sanitary Sewer Improvement No. 109 and Water Main Improvement No. 96 Additional, heretofore levied upon the following described property, as shown on the assessment records of the City of Worthington, is as follows:

Lot 1, Block 1, South Lake Subdivision

Sanitary Sewer Improvement No. 109 Trunk (31392)	\$14,901.07
Sanitary Sewer Improvement No. 109 Lateral (31393)	\$12,953.25
Water Main Improvement No. 96 Trunk Add'l (31457)	\$ 5,583.93
Water Main Improvement No. 96 Lateral Add'l (31458)	\$ 3,033.73

and

WHEREAS, By petition filed with the city on December 19, 2017, the owners of said property now request that the special assessments be reapportioned according to the petition; and

WHEREAS, The reapportionment of the special assessments as petitioned for will not materially impair collection of the unpaid balances of the assessments against said property.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

1. That the special assessments for Sanitary Sewer Improvement No. 109 and Water Main Improvement No. 96 Additional, heretofore levied upon said property as noted above, be reapportioned and spread among the following described properties in the following manner and amounts:

Lot I, Block 1, South Lake Subdivision except the plat of South Lake Condominium

Sanitary Sewer Improvement No. 109 Trunk (31392)	\$13,708.98
Sanitary Sewer Improvement No. 109 Lateral (31393)	\$11,916.99
Water Main Improvement No. 96 Trunk Add'l (31457)	\$ 5,137.22
Water Main Improvement No. 96 Lateral Add'l (31458)	\$ 2,791.03

South Lake Condominium (C.I.C. No. 26)

Sanitary Sewer Improvement No. 109 Trunk (31392)	\$ 1,192.09
Sanitary Sewer Improvement No. 109 Lateral (31393)	\$ 1,036.26
Water Main Improvement No. 96 Trunk Add'l (31457)	\$ 446.71
Water Main Improvement No. 96 Lateral Add'l (31458)	\$ 242.70

2. That a copy of this resolution be filed in the Office of the City Clerk with the assessment rolls pertaining to the assessments.

Adopted by the City Council of the City of Worthington, Minnesota, this the 26th day of December, 2017.

(SEAL)

Mike Kuhle, Mayor

Attest:

Janice A. Oberloh, City Clerk

COMMUNITY/ECONOMIC DEVELOPMENT MEMO

DATE: DECEMBER 26, 2017
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS**1. ASPHALT PLANTS INTERIM ORDINANCE (MORATORIUM)**

It has been brought to City staff's attention that a local business is considering locating an asphalt plant within the City of Worthington. Community / Economic Development staff has reviewed our current requirements for conditional use permits shown in Exhibit 1A and has found that our zoning ordinance does not list general conditions for the use of asphalt plant within the City of Worthington. An example of general conditions can be found in the excerpt of the City of Minneapolis Zoning Ordinance in Exhibit 1B.

As a result, staff is concerned that our City Zoning Ordinance does not properly address mitigation of potential negative effects from an asphalt plant and our zoning ordinance, as it stands, may not promote the best use of land and the prosperity, health, and welfare of the City's residents without further review and amendment. A brief informational memo on the effects of asphalt plants prepared by the New Hampshire Department of Environmental Services is shown in Exhibit 1C.

As a result of the findings above, staff is requesting an interim ordinance (moratorium) regarding the land use of asphalt plants within the City of Worthington. Minnesota State Statute 462.355, shown in Exhibit 1D, allows cities to enact moratoriums to provide additional time for the community to study relevant issues and/or enact relevant regulatory controls. The League of Minnesota Cities' discussion of Interim Ordinances is attached as Exhibit 1E for guidance on the process.

This interim ordinance is valid for one year and will prohibit development of any asphalt plants within the City of Worthington during that time. This will allow the City time to study the issue without the pressure of time generated by pending applications. City staff will use this time to review other city zoning ordinances that address asphalt plants and develop recommendations for best practices regarding the issue.

Once staff has completed their research on the topic, any requested changes to the City Zoning Ordinance will be brought to Planning Commission for review and recommendation to City Council for action. Once the City Council has adopted the relevant changes, the interim ordinance may be lifted.

Should the City Council agree with staff's recommendation, it can make a motion to pass the interim ordinance included in Exhibit 1F.

Worthington, MN Code of Ordinances

§ 155.186 CONDITIONAL USES.

The City Council is empowered to grant a special development permit for a conditional land use in all cases if the below requirements are met. The Planning Commission shall have advisory power to the Council and the Council shall act on the conditional use request as if it were an ordinance change (see § 155.223). Other uses which require a permit are identified on the table, SCHEDULE OF USE REGULATIONS. (See Appendix E following this chapter.)

(A) *Procedure.* The requests for permit for a conditional use shall be filed with the Administrator on an official application form and shall be accompanied by the required fee and detailed written and graphic materials fully explaining the proposed development (see § 155.162(A)). A hearing shall be conducted by the Commission as provided in § 155.164. Before acting on the request, the City Council shall receive a report and recommendation from the Planning Commission. The Council shall make the final decision upon each proposal to grant a permit.

(B) *Conditions.* The Commission shall consider possible adverse effects of the proposed conditioned use and what additional requirements may be necessary to reduce such adverse effects, (see § 155.167(B)). The Commission may recommend that the permit be denied. The Council may then accept, reject, or modify the Commission's recommendation.

(C) *Issuance and safeguards.* The permit for a conditional use shall amend the development permit and shall be attached thereto. In granting any conditional use the Council may prescribe appropriate conditions and safeguards in conformity with this title. The Commission may request that the city be provided with a surety bond, cash escrow, certificate of deposit, securities, or cash deposit prior to issuance of the conditional use permit. Said security shall be used to guarantee compliance with the conditions of the permit and shall be returned to the developer when an occupancy permit is issued.

(D) *Certain existing uses.* All existing commercial uses may be allowed as a conditional use in any commercial or industrial district. An existing industrial use may be allowed as a conditional use in the B-3 District and any industrial district when the applicant can demonstrate to the satisfaction of the Commission that the use will be harmonious with other uses subject to this section.

('69 Code, § 7-26.02) (Am. Ord. 1102, passed 12-12-16)

Minneapolis, Minnesota - Code of Ordinances

536.20. - Specific development standards.

The uses listed below are subject to the following specific development standards, in addition to all other applicable regulations:

Alternative financial establishment.

- (1) The use shall be located at least one thousand (1,000) feet from all existing alternative financial establishments, pawnshops and missions.
- (2) Back-lighted signs, back-lighted awnings, portable signs, temporary signs and freestanding signs shall be prohibited.
- (3) The window and door area of any existing first floor façade that faces a public street or sidewalk shall not be reduced, nor shall changes be made to such windows or doors that block views into the building at eye level.
- (4) For new construction, at least thirty (30) percent of the first floor façade that faces a public street or sidewalk shall be windows or doors of clear or lightly tinted glass that allow views into and out of the building at eye level.
- (5) The use of bars, chains or similar security devices that are visible from a public street or sidewalk shall be prohibited.
- (6) The premises, all adjacent streets, sidewalks and alleys, and all sidewalks and alleys within one hundred (100) feet shall be inspected regularly for purposes of removing any litter found thereon.

Animal shelter. Except in the I3 District, all activity shall be within a completely enclosed building with soundproofing and odor control. Outdoor kennels shall be prohibited.

Art Studio.

- (1) An art studio may include the design and fabrication of jewelry, ornamental ceramics, pottery and visual arts.
- (2) Metalworking shall be prohibited, except for jewelry making. Except in the C4, B4S and B4C Districts, jewelry making shall be limited to twelve hundred (1,200) square feet and the main entrance shall open to a retail or office component equal to not less than fifteen (15) percent of the floor area of the use.

Athletic field.

- (1) The athletic field shall be at least fifty (50) feet from the nearest property line of a residential use located in a residence or office residence district or any permitted or conditional residential use.
- (2) The athletic field shall be situated in such a way as to minimize the effects of lighting and noise on surrounding property.
- (3) The premises, all adjacent streets, sidewalks and alleys, and all sidewalks and alleys within one hundred (100) feet shall be inspected after an event for purposes of removing any litter found thereon.

Automobile convenience facility.

- (1) The sale or repair of vehicles shall be prohibited.

- (2) The use shall employ best management practices regarding the venting of odors, gas and fumes. Such vents shall be located a minimum of ten (10) feet above grade and shall be directed away from residential uses. All storage tanks shall be equipped with vapor tight fittings to preclude the escape of gas vapors from the fill pipes.
- (3) Service area canopy light fixtures shall be completely recessed within the canopy so that the lenses shall not extend beyond the surface of the canopy.
- (4) The total light output used for illuminating service area canopies shall not exceed forty (40) initial bare-lamp lumens per square foot of canopy.
- (5) The premises of all adjacent streets, sidewalks and alleys, and all sidewalks and alleys within one hundred (100) feet shall be inspected regularly for purposes of removing any litter found thereon.
- (6) Facilities that provide for unattended, automated dispensing of gasoline or other engine fuel shall provide lighting on site that maintains a minimum acceptable level of security at all times, while not creating glare or excessive lighting of the site and come into compliance with the lighting standards in section 535.590.
- (7) The use and all operations associated with the use shall comply with all applicable provisions of the Minnesota State Fire Code.

Automobile rental. Fuel pumps for the purpose of the retail sale and dispensing of fuel to the general public shall be prohibited. If the use includes dispensing of fuel for the automobiles maintained on-site, the use shall employ best management practices regarding the venting of odors, gas and fumes. Such vents shall be located a minimum of ten (10) feet above grade and shall be directed away from residential uses. All storage tanks shall be equipped with vaportight fittings to preclude the escape of gas vapors from the fill pipes.

Automobile repair, major.

- (1) All vehicles waiting for repair or pick-up shall be stored on the site within an enclosed building or in parking spaces in compliance with Chapter 541, Off-Street Parking and Loading.
- (2) Except in the I3 District, all repairs shall be performed within a completely enclosed building.
- (3) All vehicles parked or stored on-site shall display a current license plate with a current license tab. Outside storage of automotive parts or storage of junk vehicles shall be prohibited.
- (4) The sale of vehicles shall be prohibited.
- (5) The use shall employ best management practices regarding the venting of odors, gas and fumes. Such vents shall be located a minimum of ten (10) feet above grade and shall be directed away from residential uses. All storage tanks shall be equipped with vaportight fittings to preclude the escape of gas vapors from the fill pipes.
- (6) The premises, all adjacent streets, sidewalks and alleys, and all sidewalks and alleys within one hundred (100) feet shall be inspected regularly for purposes of removing any litter found thereon.
- (7) In the I1, Light Industrial District, the use shall be located at least three hundred (300) feet from a residence or office residence district.
- (8) Unattended, automated dispensing of gasoline or other engine fuel shall be prohibited.

Automobile repair, minor.

- (1) All vehicles waiting for repair or pick-up shall be stored on the site in an enclosed building or in parking spaces in compliance with Chapter 541, Off-Street Parking and Loading.
- (2) Except in the I3 District, all repairs shall be performed within a completely enclosed building.
- (3) All vehicles parked or stored on-site shall display a current license plate with a current license tab. Outdoor storage of automotive parts or storage of junk vehicles is prohibited.

- (4) The sale of vehicles shall be prohibited.
- (5) In the C1, C2 and C3S Districts, all service vehicles associated with the establishment shall be parked or stored in an enclosed structure after business hours.
- (6) The use shall employ best management practices regarding the venting of odors, gas and fumes. Such vents shall be located a minimum of ten (10) feet above grade and shall be directed away from residential uses. All storage tanks shall be equipped with vaportight fittings to preclude the escape of gas vapors from the fill pipes.
- (7) The premises, all adjacent streets, sidewalks and alleys, and all sidewalks and alleys within one hundred (100) feet shall be inspected regularly for purposes of removing any litter found thereon.
- (8) Unattended, automated dispensing of gasoline or other engine fuel shall be prohibited.

Automobile sales.

- (1) Fuel pumps for the purpose of the retail sale and dispensing of fuel to the general public shall be prohibited. If the use includes dispensing of fuel for the automobiles maintained on-site, the use shall employ best management practices regarding the venting of odors, gas and fumes. Such vents shall be located a minimum of ten (10) feet above grade and shall be directed away from residential uses. All storage tanks shall be equipped with vaportight fittings to preclude the escape of gas vapors from the fill pipes.
- (2) The rental of passenger automobiles shall be prohibited, except as an accessory use.

Bed and breakfast home.

- (1) The owner or operator of the bed and breakfast home shall occupy the property as his or her primary residence and reside in the home when it is in operation.
- (2) There shall be no more than eight (8) bedrooms available to bed and breakfast guests.
- (3) Separate kitchen facilities shall not be available for guests. Meals shall be prepared and served by the operator and shall be available to registered guests only.
- (4) The home shall have a minimum of two thousand (2,000) square feet of habitable residential floor area.
- (5) The home shall be licensed in accordance with Chapter 297A, Bed and Breakfast Facilities, of the Minneapolis Code of Ordinances.
- (6) Exterior alterations or modifications that change the residential character or appearance of the dwelling, any accessory buildings or the zoning lot shall be prohibited.
- (7) Exterior stairways shall be prohibited.
- (8) Historically designated structures may apply for a variance from the regulations regarding bed and breakfast homes, as specified in Title 23, Heritage Preservation, of the Minneapolis Code of Ordinances.

Birth center.

- (1) The operator shall submit a management plan for the facility and a floor plan showing delivery rooms, emergency exits and bathrooms.
- (2) To the extent practical, all new construction or additions to existing buildings shall be compatible with the scale and character of the surroundings, and exterior building materials shall be harmonious with other buildings in the neighborhood.
- (3) An appropriate transition area between the use and adjacent property shall be provided by landscaping, screening and other site improvements consistent with the character of the neighborhood.

Blood/plasma collection facility.

- (1) Trash receptacles shall be located at the public entrance(s), and the premises, all adjacent streets, sidewalks and alleys, and all sidewalks and alleys within one hundred (100) feet shall be inspected regularly for purposes of removing any litter found thereon.
- (2) The facility shall include a waiting area and departure lounge of a size large enough to accommodate all donors within the building, but not less than five hundred (500) square feet in area.
- (3) The operator shall submit a management plan for the facility and a floor plan showing the waiting area and departure lounge and number of donor beds.

Board and care home, nursing home, assisted living.

- (1) On-site services shall be for residents of the facility only.
- (2) The operator shall submit a management plan for the facility and a floor plan showing sleeping areas, emergency exits and bathrooms.
- (3) To the extent practical, all new construction or additions to existing buildings shall be compatible with the scale and character of the surroundings, and exterior building materials shall be harmonious with other buildings in the neighborhood.
- (4) An appropriate transition area between the use and adjacent property shall be provided by landscaping, screening and other site improvements consistent with the character of the neighborhood.

Car wash.

- (1) Water from the car wash shall not drain across any sidewalk or into a public right-of-way.
- (2) Vacuum facilities shall be located in an enclosed structure or located away from any residential use to avoid the impacts of noise.
- (3) The premises, all adjacent streets, sidewalks and alleys, and all sidewalks and alleys within one hundred (100) feet shall be inspected regularly for purposes of removing any litter found thereon.

Child care center.

- (1) In the residence and OR1 Districts, the use shall be located in a nonresidential structure existing on the effective date of this ordinance, or nursing home.
- (2) The use shall provide a designated area for the short-term parking of vehicles engaged in loading and unloading children, as specified in Chapter 541, Off-Street Parking and Loading. The designated area shall be located as close as practical to the principal entrance of the building and shall be connected to the building by a sidewalk.
- (3) Play equipment shall not be located in required front, side or rear yards and shall be effectively screened from any adjacent residential use located in a residence or office residence district or from a ground floor permitted or conditional residential use, as specified in Chapter 530, Site Plan Review.
- (4) To the extent practical, all new construction or additions to existing buildings shall be compatible with the scale and character of the surroundings, and exterior building materials shall be harmonious with other buildings in the neighborhood.
- (5) An appropriate transition area between the use and adjacent property shall be provided by landscaping, screening and other site improvements consistent with the character of the neighborhood.

Club or lodge. In the office residence districts, clubs and lodges shall have a minimum of twelve thousand (12,000) square feet of gross floor area.

Cluster development.

- (1) Any application for cluster development approval shall include a development plan which shall consist of a statement of the proposed use of all portions of the land to be included in the cluster development and a site plan showing all existing and proposed development, including but not limited to the location of structures, parking areas, vehicular and pedestrian access, open space, drainage, sewerage, fire protection, building elevations, landscaping, screening and bufferyards, and similar matters, as well as the location of existing public facilities and services.
- (2) All land proposed for cluster development shall be platted or replatted into one or more lots suitable for cluster development, and as such shall comply with all of the applicable requirements contained in Chapter 598, Land Subdivision Regulations.
- (3) The cluster development shall meet the minimum lot area and lot width requirements of the zoning district. There shall be no minimum lot area or lot width requirements for individual lots within the cluster development.
- (4) Yards of at least such minimum width as required by the zoning district shall be maintained along the periphery of the cluster development. Yards for individual lots within the cluster development shall not be required. The distance between principal buildings within the cluster development shall be not less than ten (10) feet.
- (5) Not less than forty (40) percent of the land in a cluster development shall be designated as common space for the benefit of all of the residents of the development. Such common space shall be a contiguous area under common ownership or control and shall be located so that it is directly accessible to the largest practical number of dwellings within the development. Safe and convenient pedestrian access shall be provided to such common space for dwellings not adjoining such space. Common space shall include but is not limited to landscaped yards, recreation areas, wetlands, waterbodies and common parking facilities. However, not more than one-half (½) of required common space shall consist of such parking facilities, driveways and private roadways. The city planning commission may approve alternatives to this requirement where strict adherence is impractical because of site location or conditions and the proposed alternative meets the intent of this section.
- (6) To the extent practical, all new construction or additions to existing buildings shall be compatible with the scale and character of the surroundings, and exterior building materials shall be harmonious with other buildings in the neighborhood. Not less than eighty (80) percent of the habitable floor area of single or two-family dwellings and multiple-family dwellings of three (3) and four (4) units shall have a minimum width of twenty-two (22) feet. Cluster developments not otherwise governed by Chapter 530, Site Plan Review, shall comply with the principal entrance and windows requirements of Chapter 535, Regulations of General Applicability. The city planning commission may approve alternatives to this requirement where strict adherence is impractical because of site location or conditions and the proposed alternative meets the intent of this section.
- (7) An appropriate transition area between the use and adjacent property shall be provided by landscaping, screening and other site improvements consistent with the character of the neighborhood.
- (8) Any cluster development which includes a manufactured home park shall be first allowed in the R2 District.

Coffee shop. The premises, all adjacent streets, sidewalks and alleys, and all sidewalks and alleys within one hundred (100) feet shall be inspected regularly for purposes of removing any litter found thereon.

College or university. All new colleges and universities and expansions of existing colleges or universities shall submit a master development plan that describes proposed physical development for a period of five (5) years and a period from five (5) to ten (10) years and shall include a description of proposed development phases and plans, including development priorities, the probable sequence for proposed development, estimated dates of construction, and anticipated interim use of property awaiting to be developed.

Community center.

- (1) To the extent practical, all new construction or additions to existing buildings shall be compatible with the scale and character of the surroundings, and exterior building materials shall be harmonious with other buildings in the neighborhood.
- (2) An appropriate transition area between the use and adjacent property shall be provided by landscaping, screening and other site improvements consistent with the character of the neighborhood.

Community correctional facility.

- (1) The use shall be located at least one-fourth (¼) mile from all existing community correctional facilities.
- (2) On-site services shall be for residents of the facility only.
- (3) To the extent practical, all new construction or additions to existing buildings shall be compatible with the scale and character of the surroundings, and exterior building materials shall be harmonious with other buildings in the neighborhood.
- (4) An appropriate transition area between the use and adjacent property shall be provided by landscaping, screening and other site improvements consistent with the character of the neighborhood.
- (5) The operator shall submit a management plan for the facility and a floor plan showing sleeping areas, emergency exits and bathrooms.

Community garden.

- (1) Overhead lighting shall be prohibited.
- (2) No more than two (2) vehicles shall be parked on-site, excluding those parked within an enclosed structure.
- (3) Accessory retail sales are subject to the development standards for farmstands specified in Chapter 537, Accessory Uses and Structures.
- (4) The use shall not be located in a required interior side yard.
- (5) Outdoor growing associated with a community garden shall be exempt from the enclosed building requirements of the zoning ordinance.
- (6) Keeping of animals is prohibited.

Community residential facility.

- (1) The use shall be located at least one-fourth (¼) mile from all existing community residential facilities.
- (2) On-site services shall be for residents of the facility only, except where part of a regimen of scheduled post-residential treatment.
- (3) To the extent practical, all new construction or additions to existing buildings shall be compatible with the scale and character of the surroundings, and exterior building materials shall be harmonious with other buildings in the neighborhood.
- (4) An appropriate transition area between the use and adjacent property shall be provided by landscaping, screening, and other site improvements consistent with the character of the neighborhood.
- (5) The operator shall submit a management plan for the facility and a floor plan showing sleeping areas, emergency exits and bathrooms.

Community service facility.

ENVIRONMENTAL Fact Sheet



29 Hazen Drive, Concord, New Hampshire 03301 • (603) 271-3503 • www.des.nh.gov

ARD-45

2011

Road Paving Asphalt

What is asphalt?

Asphalt is used for paving roads, parking lots and roofing. It consists of gravel, sand, and stone that is bound together by a cement-like substance derived from crude oil. Asphalt is sometimes confused with coal tar or pitch, which comes from coal. The ingredients used to make asphalt are mixed under high temperatures and kept heated until the asphalt is applied to a surface. Asphalt fumes are generated during the heating of the mixture. Petroleum hydrocarbons in the crude oil form a gas that condenses into fine particles as it cools, creating a particulate vapor.

What chemicals are in asphalt fumes?

The chemical composition of asphalt varies depending on the source of the crude oil, the type of asphalt being made, and the processes used to make it. In general, asphalt fumes are a mixture of several different types of compounds. These include:

- Volatile organic compounds (VOCs)
- Polycyclic aromatic hydrocarbons (PAHs)
- Particulates
- Sulfur
- Nitrogen oxides
- Carbon monoxide

Many of these chemicals are also emitted by other sources including motor vehicles, fireplaces, woodstoves and industries. All of these chemicals are normally present at low levels in outdoor air. Elevated levels may be found in the immediate vicinity of an operating asphalt plant or a paving project.

What health effects are associated with exposure to asphalt fumes?

The health effects that can be caused by exposure to asphalt fumes depend on several factors:

- Duration of exposure
- Amount of exposure
- Individual sensitivity to chemical

Fumes created from heating asphalt can be inhaled into the lungs or can condense onto exposed areas of the skin. Workers in asphalt plants have the greatest exposure to asphalt fumes. Symptoms that workers have experienced include irritation of the nose, upper respiratory tract,

skin and eyes. Other symptoms include headache, fatigue, shortness of breath, wheezing, dizziness, and nausea. These symptoms result from short-term exposure to high levels of asphalt fumes and are reversible once exposure has stopped. Studies of asphalt workers have shown an association with high levels of asphalt fumes, long term exposure and an increased incidence of certain respiratory problems.

Residents living in the area of an asphalt road paving plant may detect odors from the plant. Odor detection depends on the emissions from the facility and the prevailing wind directions. Based on air sampling conducted near asphalt plants, residents may experience irritation from the odors associated with asphalt production but the potential for adverse health effects is very low. Children may be more sensitive than adults to certain chemicals. No studies have linked residential exposure to asphalt fumes with an increased risk of cancer.

Does living near an asphalt plant pose a health risk?

An asphalt plant must meet emissions criteria to receive an operating permit from the DES. If the permit criteria are met, emissions would not be expected to pose a public health hazard. Asphalt plant emissions may lead to odors in the community, but the potential for residents to experience adverse health effects is expected to be low. Asphalt plants, in general, do not present an elevated health risk to the surrounding community. This is especially true for asphalt plants that make road asphalt, since the emissions of carcinogens from these facilities are very low.

In the normal process of making hot mix asphalt, a small quantity of pollutants would be produced. Almost all of these pollutants would be released through the stack with a much smaller quantity being emitted from other sources associated with plant operations such as truck loading or conveyor belts. For example, a typical asphalt processing plant that makes 500 tons of hot mix asphalt per day would emit approximately 20 pounds per day of particulate matter through the stack and 0.05 pounds per day from other plant operations. Likewise, for a plant of this capacity, approximately 10 pounds per day of VOCs would be emitted through the stack with 0.5 pounds per day being released as the result of other plant operations.

Exposure investigations have been conducted in a number of communities throughout the country where asphalt paving plants have been operating. These studies have measured various pollutants in ambient (outdoor) air and found that the concentrations of VOCs, PAHs, hydrogen sulfide, and particulates are below levels that would represent a public health hazard to residents of those communities. A partial list of these exposure investigations is included at the end of this fact sheet for reference.

What does it mean if you can smell odors coming from a plant?

Odor sensitivity and response to odors differs from person to person. If you smell odors from an asphalt plant, they are not necessarily at levels that would cause adverse health effects. Many of the highly odorous chemicals in asphalt fumes can be smelled at levels below those expected to cause harmful effects; however, persistent odors may cause symptoms in some people. Sensitive individuals may experience health symptoms such as headache, dizziness or light-headedness. These symptoms are usually short term and reversible once the odors are no longer present. People should consult their health care providers if these symptoms persist.

For more information

For more information about asphalt emissions, please contact DES Air Resources Division at (603) 271-1370.

ATSDR (Agency for Toxic Substances and Disease Registry) 1999. Exposure Investigation for Mission Valley, San Diego, Calif. Nov. 4, 1999. US Department of Health and Human Services, Atlanta, Ga.

ATSDR 2001. Exposure Investigation for Staker Paving Asphalt Production Plant, Erda, Utah. May 17, 2001. US Department of Health and Human Services, Atlanta, Ga.

ATSDR 2003. Exposure Investigation for Brimhall Sand and Gravel, Indian Wells, Ariz. April 8, 2003. US Department of Health and Human Services, Atlanta, Ga.
<http://www.atsdr.cdc.gov/HAC/pha/PHA.asp?docid=906&pg=0>

ATSDR 2005. Evaluation of Exposure from the Former Valley Asphalt Production Site Spanish Fork, Utah. December 8, 2005. US Department of Health and Human Services, Atlanta, Ga.
<http://www.atsdr.cdc.gov/HAC/pha/ValleyAsphaltProductionSite120805/ValleyAsphaltHC120805.pdf>

ATSDR 2007. APAC Carolina Inc. and Associated Asphalt Inc. Salisbury, N.C. February 14, 2007. US Department of Health and Human Services, Atlanta, Ga.
<http://www.atsdr.cdc.gov/HAC/pha/APACCarolinaIncandAssociatedAsphaltInc/APAC%20Carolina%20Inc.&%20Associated%20Asphalt%20Inc.%20HC%202-14-07.pdf>

2017 Minnesota Statutes

462.355 ADOPT, AMEND COMPREHENSIVE PLAN; INTERIM ORDINANCE.

Subdivision 1. **Preparation and review.** The planning agency shall prepare the comprehensive municipal plan. In discharging this duty the planning agency shall consult with and coordinate the planning activities of other departments and agencies of the municipality to insure conformity with and to assist in the development of the comprehensive municipal plan. In its planning activities the planning agency shall take due cognizance of the planning activities of adjacent units of government and other affected public agencies. The planning agency shall periodically review the plan and recommend amendments whenever necessary. When preparing or recommending amendments to the comprehensive plan, the planning agency of a municipality located within a county that is not a greater than 80 percent area, as defined in section 103G.005, subdivision 10b, must consider adopting goals and objectives that will protect open space and the environment.

Subd. 1a. **Update by metropolitan municipalities.** Each municipality in the metropolitan area, as defined in section 473.121, subdivision 2, shall review and update its comprehensive plan and fiscal devices and official controls as provided in section 473.864, subdivision 2.

Subd. 2. **Procedure to adopt, amend.** The planning agency may, unless otherwise provided by charter or ordinance consistent with the municipal charter, recommend to the governing body the adoption and amendment from time to time of a comprehensive municipal plan. The plan may be prepared and adopted in sections, each of which relates to a major subject of the plan or to a major geographical section of the municipality. The governing body may propose the comprehensive municipal plan and amendments to it by resolution submitted to the planning agency. Before adopting the comprehensive municipal plan or any section or amendment of the plan, the planning agency shall hold at least one public hearing thereon. A notice of the time, place and purpose of the hearing shall be published once in the official newspaper of the municipality at least ten days before the day of the hearing.

Subd. 3. **Adoption by governing body.** A proposed comprehensive plan or an amendment to it may not be acted upon by the governing body until it has received the recommendation of the planning agency or until 60 days have elapsed from the date an amendment proposed by the governing body has been submitted to the planning agency for its recommendation. Unless otherwise provided by charter, the governing body may by resolution adopt and amend the comprehensive plan or portion thereof as the official municipal plan upon such notice and hearing as may be prescribed by ordinance. Except for amendments to permit affordable housing development, a resolution to amend or adopt a comprehensive plan must be approved by a two-thirds vote of all of the members. Amendments to permit an affordable housing development are approved by a simple majority of all of the members. For purposes of this subdivision, "affordable housing development" means a development in which at least 20 percent of the residential units are restricted to occupancy for at least ten years by residents whose household income at the time of initial occupancy does not exceed 60 percent of area median income, adjusted for household size, as determined by the United States Department of Housing and Urban Development, and with respect to rental units, the rents for affordable units do not exceed 30 percent of 60 percent of area median income, adjusted for household size, as determined annually by the United States Department of Housing and Urban Development.

Subd. 4. **Interim ordinance.** (a) If a municipality is conducting studies or has authorized a study to be conducted or has held or has scheduled a hearing for the purpose of considering adoption or amendment of a comprehensive plan or official controls as defined in section 462.352, subdivision 15, or if new territory for which plans or controls have not been adopted is annexed to a municipality, the governing body of the municipality may adopt an interim ordinance applicable to all or part of its jurisdiction for the purpose of protecting the planning process and the health, safety and welfare of its citizens. The interim ordinance may regulate, restrict, or prohibit any use, development, or subdivision within the jurisdiction or a portion thereof for a period not to exceed one year from the date it is effective.

(b) If a proposed interim ordinance purports to regulate, restrict, or prohibit activities relating to livestock production, a public hearing must be held following a ten-day notice given by publication in a newspaper of general circulation in the municipality before the interim ordinance takes effect.

(c)(1) A statutory or home rule charter city may adopt an interim ordinance that regulates, restricts, or prohibits a housing proposal only if the ordinance is approved by majority vote of all members of the city council.

(2) Before adopting the interim ordinance, the city council must hold a public hearing after providing written notice to any person who has submitted a housing proposal, has a pending housing proposal, or has provided a written request to be notified of interim ordinances related to housing proposals. The written notice must be provided at least three business days before the public hearing. Notice also must be posted on the city's official Web site, if the city has an official Web site.

(3) The date of the public hearing shall be the earlier of the next regularly scheduled city council meeting after the notice period or within ten days of the notice.

(4) The activities proposed to be restricted by the proposed interim ordinance may not be undertaken before the public hearing.

(5) For the purposes of this paragraph, "housing proposal" means a written request for city approval of a project intended primarily to provide residential dwellings, either single family or multi-family, and involves the subdivision or development of land or the demolition, construction, reconstruction, alteration, repair, or occupancy of residential dwellings.

(d) The period of an interim ordinance applicable to an area that is affected by a city's master plan for a municipal airport may be extended for such additional periods as the municipality may deem appropriate, not exceeding a total additional period of 18 months. In all other cases, no interim ordinance may halt, delay, or impede a subdivision that has been given preliminary approval, nor may any interim ordinance extend the time deadline for agency action set forth in section 15.99 with respect to any application filed prior to the effective date of the interim ordinance. The governing body of the municipality may extend the interim ordinance after a public hearing and written findings have been adopted based upon one or more of the conditions in clause (1), (2), or (3). The public hearing must be held at least 15 days but not more than 30 days before the expiration of the interim ordinance, and notice of the hearing must be published at least ten days before the hearing. The interim ordinance may be extended for the following conditions and durations, but, except as provided in clause (3), an interim ordinance may not be extended more than an additional 18 months:

(1) up to an additional 120 days following the receipt of the final approval or review by a federal, state, or metropolitan agency when the approval is required by law and the review or approval has not been completed and received by the municipality at least 30 days before the expiration of the interim ordinance;

(2) up to an additional 120 days following the completion of any other process required by a state statute, federal law, or court order, when the process is not completed at least 30 days before the expiration of the interim ordinance; or

(3) up to an additional one year if the municipality has not adopted a comprehensive plan under this section at the time the interim ordinance is enacted.

History: 1965 c 670 s 5; 1976 c 127 s 21; 1977 c 347 s 68; 1980 c 566 s 24; 1983 c 216 art 1 s 67; 1985 c 62 s 1, 2; 1995 c 176 s 4; 2004 c 258 s 1; 2005 c 41 s 17; 1Sp2005 c 1 art 1 s 91; 2008 c 297 art 1 s 59; 2010 c 347 art 1 s 24; 2017 c 94 art 11 s 3

RELEVANT LINKS:

Minn. Stat. § 462.355, subd. 4. 2017 Minn. Law, ch. 94, art. 11, amending Minn. Stat. § 462.355.
Pawn America Minnesota, LLC v. City of St Louis Park, 787 N.W.2d 565 (Minn. 2010).

Minn. Stat. § 462.355, subd. 4(a). Minn. Stat. § 462.355, subd. 4(c)(1). 2017 Minn. Law, ch. 94, art. 11, amending Minn. Stat. § 462.355.

Any city that has adopted a zoning ordinance should regularly review it to make sure it is consistent with current law. In addition, cities also should review their ordinances to make sure they are consistent with past staff and council interpretation, as well as with the city's comprehensive plan.

Finally, the zoning ordinance should be reviewed to ensure consistency with the city council's current goals and visions for the community. Changes in the city's economic situation, population changes and development surges may quickly make a zoning ordinance outdated with current city realities. Regulations, inconsistent with what the staff and council see as the future of the community, can cause conflicts when evaluating particular applications.

1. Interim Ordinances (Moratoria)

Adoption of an interim ordinance (more commonly known as a moratorium) may aid cities in the zoning ordinance amendment process, by allowing a city to study an issue without the pressure of time generated by pending applications. Cities may use a moratorium, as allowed by law, to protect the planning process, particularly when formal studies may be needed on a particular issue. Cities must follow the procedures established in state statute to initiate a moratorium and should work with their city attorney to make sure the moratorium is not otherwise prohibited by law. For example, with respect to managing telecommunications right-of-way users, the law prohibits cities from establishing a moratorium with respect to filing, receiving, processing, issuing or approving applications for right-of-way or small wireless facility permits. For cities that did not have an ordinance enabling it to manage its right of way before or on May 18, 2017, the prohibition on moratoria does not take effect until Jan. 1, 2018, giving those cities an opportunity to enact an ordinance regulating its public rights of way.

a. Procedure for interim ordinance adoption

Cities initiate a moratorium by adopting an ordinance (interim ordinance). The interim ordinance may regulate, restrict, or prohibit any use, development, or subdivision within the city or a portion of the city for a period not to exceed one year from the effective date of the ordinance. Unless otherwise prohibited by state law, an interim ordinance may only be adopted where the city:

- Is conducting studies on the issue.
- Has authorized a study to be conducted.
- Wants to regulate, restrict, or prohibit a housing proposal and the ordinance has been approved by a majority vote of all members of the city council.

RELEVANT LINKS:

Minn. Stat. § 462.355, subd. 4(b).
Duncanson v. Board of Supervisors of Danville Tp., 551 N.W.2d 248 (Minn. Ct. App. 1996).

Minn. Stat. § 462.355, subd. 4(c)(1). 2017 Minn. Laws, ch. 94, Article 11, amending Minn. Stat. § 462.355.

Minn. Stat. § 462.355, subd. 4(d).

Minn. Stat. § 462.355, subd. 4(d)(3).

Minn. Stat. § 462.355, subd. 4(d)(1).

- Has held or scheduled a hearing for the purpose of considering adoption or amendment of a comprehensive plan or other official controls, including the zoning code, subdivision controls, site plan regulations, sanitary codes, building codes and official maps.
- Has annexed new territory into the city for which plans or controls have not been adopted.

The findings of fact upon adoption of the ordinance should state the legal justification for the interim ordinance.

With a couple exceptions, a hearing generally is not necessary before enactment of an interim ordinance. However, a public hearing must be held if the proposed interim ordinance regulates, restricts or prohibits livestock production (feedlots). In such case, the notice of the hearing must be published at least ten days prior to the hearing in a newspaper of general circulation in the city.

Also, before adopting an interim ordinance related to a housing proposal, the city council must hold a public hearing after providing written notice to any person who has submitted a housing proposal, has a pending housing proposal, or has provided a written request to be notified of interim ordinances related to housing proposals. The written notice must be provided at least three business days before the public hearing. Notice also must be posted on the city's official website, if the city has an official website. The date of the public hearing shall be the earlier of the next regularly scheduled city council meeting after the notice period or within 10 days of the notice. The activities to be restricted by the proposed interim ordinance may not be undertaken before the public hearing.

b. Procedure for interim ordinance extension

Extension of an interim ordinance may occur only in limited circumstances and pursuant to specific statutory procedures. A city may extend an interim ordinance if it holds a public hearing and adopts findings of fact stating that additional time is needed to:

- Complete and adopt a comprehensive plan in cities that did not have comprehensive plan in place when the interim ordinance was adopted. This allows an extension for an additional year.
- Obtain final approval or review by a federal, state, or metropolitan agency of the proposed amendment to the city's official controls, when such approval is required by law and the review or approval has not been completed and received by the municipality at least 30 days before the expiration of the interim ordinance. This allows an extension for an additional 120 days.

RELEVANT LINKS:

Minn. Stat. § 462.355, subd. 4(d) (2).

Minn. Stat. § 462.355, subd. 4(d).

Minn. Stat. § 462.355, subd. 4(d).
Semler Const., Inc. v. City of Hanover, 667 N.W.2d 457 (Minn. App. 2003).

Woodbury Place Partners v. Woodbury, 492 N.W.2d 258 (Minn. Ct. App. 1993).
Tahoe-Sierra Pres. Council, Inc. v. Tahoe Reg'l Planning Agency, 535 U.S. 302 (2002).

A.G. Op. 477b-34 (July 29, 1991).

Minn. Stat. § 462.357, subd. 1c.

- Complete “any other process” required by a state statute, federal law, or court order and when the process has not been completed at least 30 days before the expiration of the interim ordinance. This allows an extension for an additional 120 days.
- Review an area that is affected by a city’s master plan for a municipal airport. This allows for an additional period of 18 months.

The required public hearing must be held at least 15 days, but not more than 30 days, before the expiration of the interim ordinance, and notice of the hearing must be published at least ten days before the hearing.

c. Applicability

An interim ordinance or moratorium may not delay or prohibit a subdivision with preliminary approval, nor extend the time for action under the 60-day rule with respect to any application filed prior to the effective date of the interim ordinance.

According to the Minnesota Court of Appeals, the use of an interim ordinance prohibiting or limiting land use generally is not compensable if a valid purpose for the interim regulation exists. In evaluating whether an interim ordinance created a temporary taking, in the nature of a regulatory taking, courts will look to the parcel as whole.

The law does not set forth a bright-line rule for regulatory takings; rather, evaluation occurs on a case-by-case basis.

VI. Zoning ordinance enforcement

The Municipal Planning Act authorizes cities to enforce their zoning ordinance through criminal penalties. In addition, cities also have civil remedies, such as an injunction, to cure on-going violations. The Minnesota Attorney General has ruled that it is a general duty of a city to enforce its zoning ordinance and that a city cannot refuse to enforce zoning requirements by ignoring illegal land uses. In enforcing city ordinances, however, a city must be aware that certain landowners may have specific rights as existing non-conformities; if their non-conforming use pre-dated the city’s zoning regulation.

A. Legal nonconformities predating the adoption of the zoning ordinance

1. Legal nonconformities

Legal nonconformities represent legal uses, structures, or lots that predate current zoning regulations and thus do not comply with the current zoning

ORDINANCE NO. _____

**AN INTERIM ORDINANCE ESTABLISHING A MORATORIUM TEMPORARILY
PROHIBITING ASPHALT PLANTS**

The City Council of the City of Worthington, Do Ordain:

Section I.

The City of Worthington ("City") recognizes significant public health and other concern as to the location of asphalt plants within the City limits.

The City desires to regulate the use of property in a manner that is consistent with the purpose and intent of the Comprehensive Plan and Zoning Ordinance.

An asphalt plant may introduce elevated levels of volatile organic compounds (VOCs), polycyclic aromatic hydrocarbons (PAHs), particulates, sulfur, nitrogen oxides and carbon monoxide in the immediate vicinity of an operating asphalt plant and may introduce odors and irritation for residents and businesses in the area of an asphalt plant.

Minnesota Statutes Section 462.355 allows the City to adopt an interim ordinance for a period of up to twelve (12) months from the date it is effective, to allow for such study and adoption of comprehensive plan, zoning and/or other official land use controls in order to protect the public health, safety and general welfare. The same statute allows for the limited extension of the period under particular circumstances.

The City has concluded that additional study is required related to asphalt plants within the City of Worthington.

There is a need for an interim ordinance to be adopted for the purpose of protecting the planning process and the health, safety, and welfare of the citizens of the City until such a study has been completed.

Section II.

Pursuant to State Statutes 462.355, the City hereby adopts and approves this interim ordinance temporarily prohibiting asphalt plants within the City limits. During the effective period of this interim ordinance, the City will not accept any application or issue any permit for an asphalt plant to be located within the City.

Section III.

This ordinance shall take effect and be in full force from and after its passage and publication. It shall remain in effect until the adoption of official controls contemplated herein or one year, whichever occurs first, after which occurrence this ordinance shall lapse, unless properly extended pursuant to state law.

Exhibit F passed by the City Council of the City of Worthington this ____ day of _____ 2017.

AN INTERIM ORDINANCE ESTABLISHING A MORATORIUM TEMPORARILY PROHIBITING ASPHALT PLANTS

(SEAL)

CITY OF WORTHINGTON

BY: _____
Mike Kuhle, Mayor

ATTEST:

Janice Oberloh, City Clerk

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
ARNOLD MOTOR SUPPLY	12/15/17	OIL	ELECTRIC	O-DISTR UNDERGRND LINE	11.45
	12/15/17	OIL	ELECTRIC	O-DISTR UNDERGRND LINE	28.01
	12/15/17	PLIER	ELECTRIC	O-DISTR UNDERGRND LINE	36.99
	12/15/17	GREASE	ELECTRIC	O-DISTR UNDERGRND LINE	12.29
	12/15/17	FILTERS	ELECTRIC	O-DISTR UNDERGRND LINE	27.93
	12/15/17	AIR FILTER RETURN	ELECTRIC	O-DISTR UNDERGRND LINE	20.39-
	12/15/17	GREASE	ELECTRIC	O-DISTR UNDERGRND LINE	8.98
	12/15/17	FILTER	ELECTRIC	O-DISTR UNDERGRND LINE	4.09
	12/15/17	FILTERS	ELECTRIC	O-DISTR UNDERGRND LINE	89.66
	12/15/17	PAINT	ELECTRIC	O-DISTR UNDERGRND LINE	11.06_
				TOTAL:	210.07
BANNER ASSOCIATES INC	12/15/17	HIGH SERVICE PUMP STATION	WATER	FA PURIFY EQUIPMENT	19,375.91_
				TOTAL:	19,375.91
BOLTON & MENK INC	12/15/17	FACILITY PLAN-WW TREATMENT	MUNICIPAL WASTEWAT	O-PURIFY MISC	1,072.50_
				TOTAL:	1,072.50
COOPERATIVE ENERGY CO- ACCT # 5910807	12/15/17	KEROSENE	GENERAL FUND	PAVED STREETS	19.80
	12/15/17	HYDRAULIC FLUID	GENERAL FUND	ICE AND SNOW REMOVAL	56.55
	12/15/17	HYDRAULIC FLUID	GENERAL FUND	ICE AND SNOW REMOVAL	56.55
	12/15/17	MOWER OIL	RECREATION	PARK AREAS	130.68
	12/15/17	GEAR OIL TUBE	RECREATION	PARK AREAS	35.60
	12/15/17	SAW GAS	RECREATION	TREE REMOVAL	15.00_
				TOTAL:	314.18
DANS ELECTRIC INC	12/15/17	EQ MAIN BREAKER CHECK	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	68.00
	12/15/17	HEAT TAPE SWITCH BOX	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	136.00
	12/15/17	UNHOOK FILTER PUMP #3 REPL	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	68.00
	12/15/17	MAU NEW FILTER BLDG	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	512.00
	12/15/17	MAU NEW FILTER BLDG	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	203.98_
				TOTAL:	987.98
DEMUTH PAT	12/15/17	REIMBURSE MMUA TECH & OPER	ELECTRIC	O-DISTR MISC	21.95_
				TOTAL:	21.95
ESRI INC	12/15/17	SOFTWARE MAINTENANCE	WATER	NON-DEPARTMENTAL	1,350.00
	12/15/17	SOFTWARE MAINTENANCE	ELECTRIC	NON-DEPARTMENTAL	1,350.00_
				TOTAL:	2,700.00
FERGUSON ENTERPRISES INC #226	12/15/17	COUPLERS MAIN BLDG, BOILER	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	79.03_
				TOTAL:	79.03
FORUM COMMUNICATIONS COMPANY	12/15/17	ORDINANCES	GENERAL FUND	CLERK'S OFFICE	235.75
	12/15/17	PLANNING COMMISSION	GENERAL FUND	ECONOMIC DEVELOPMENT	276.00
	12/15/17	MOVIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	81.90
	12/15/17	HEARING	IMPROVEMENT CONST	W GATEWAY DR SANITARY	69.00
	12/15/17	HEARING	IMPROVEMENT CONST	W GATEWAY DR AREA WT E	92.00
	12/15/17	PUBLIC NOTICE-WELLHEAD PRO	WATER	O-SOURCE WELLS & SPRNG	34.50
	12/15/17	TROJAN BAND CONGRATS	LIQUOR	O-GEN MISC	28.00
	12/15/17	NOVEMBER LIQUOR ADS	LIQUOR	O-GEN MISC	1,424.08_
				TOTAL:	2,241.23
FRONTIER COMMUNICATION SERVICES	12/15/17	PHONE SERVICE	WATER	O-PUMPING	58.26
	12/15/17	PHONE SERVICE	WATER	O-PURIFY MISC	68.87
	12/15/17	PHONE SERVICE	WATER	O-DISTR MISC	53.86

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	12/15/17	PHONE SERVICE	WATER	ADMIN OFFICE SUPPLIES	26.93
	12/15/17	PHONE SERVICE	WATER	ACCTS-RECORDS & COLLEC	91.51
	12/15/17	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	355.69
	12/15/17	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	26.93
	12/15/17	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	41.49
	12/15/17	PHONE SERVICE	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	26.93
	12/15/17	PHONE SERVICE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	87.42
	12/15/17	PHONE SERVICE	ELECTRIC	O-SOURCE MISC	68.25
	12/15/17	PHONE SERVICE	ELECTRIC	O-DISTR SUPER & ENG	52.52
	12/15/17	PHONE SERVICE	ELECTRIC	O-DISTR STATION EXPENS	120.77
	12/15/17	PHONE SERVICE	ELECTRIC	O-DISTR MISC	26.26
	12/15/17	PHONE SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	63.24
	12/15/17	PHONE SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	254.15
	12/15/17	PHONE SERVICE	ELECTRIC	ACCTS-ASSISTANCE	38.05_
				TOTAL:	1,461.13
GENERAL REPAIR SERVICE	12/15/17	SLEDGE TRANSFER PUMP PARTS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	535.05_
				TOTAL:	535.05
GOPHER STATE ONE CALL INC	12/15/17	MONTHLY LOCATE SERVICES	WATER	O-DISTR MISC	19.91
	12/15/17	MONTHLY LOCATE SERVICES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	19.91
	12/15/17	MONTHLY LOCATE SERVICES	ELECTRIC	O-DISTR MISC	39.83_
				TOTAL:	79.65
HARLAND TECHNOLOGY SERVICES	12/15/17	TONER	DATA PROCESSING	DATA PROCESSING	112.80_
				TOTAL:	112.80
HAWKINS INC	12/15/17	2 TONS CHLORINE	WATER	O-PURIFY	1,295.00_
				TOTAL:	1,295.00
HY-VEE INC-61609 (UTILITIES)	12/15/17	PAPER TOWELS, CLEANERS	WATER	ACCTS-RECORDS & COLLEC	8.35
	12/15/17	PAPER TOWELS, CLEANERS	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	8.35
	12/15/17	PAPER TOWELS, CLEANERS	ELECTRIC	ACCTS-RECORDS & COLLEC	16.71_
				TOTAL:	33.41
HY-VEE INC-61705	12/15/17	FORKLIFT GAS	LIQUOR	O-GEN MISC	25.00
	12/15/17	FORKLIFT GAS	LIQUOR	O-GEN MISC	23.10_
				TOTAL:	48.10
INTL UNION LOCAL #49	12/15/17	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	57.13
	12/15/17	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	80.38
	12/15/17	UNION DUES	RECREATION	NON-DEPARTMENTAL	53.48
	12/15/17	UNION DUES	RECREATION	NON-DEPARTMENTAL	55.05
	12/15/17	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	13.58
	12/15/17	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	4.94
	12/15/17	UNION DUES	WATER	NON-DEPARTMENTAL	86.25
	12/15/17	UNION DUES	WATER	NON-DEPARTMENTAL	86.25
	12/15/17	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	117.32
	12/15/17	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	117.70
	12/15/17	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	51.74
	12/15/17	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	23.10
	12/15/17	UNION DUES	AIRPORT	NON-DEPARTMENTAL	12.08_
				TOTAL:	759.00
ITRON INC	12/15/17	QUARTERLY SYSTEM SUPPORT	WATER	NON-DEPARTMENTAL	642.04_
				TOTAL:	642.04

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
JANITOR'S CLOSET LTD	12/15/17	SHOP RESTROOMS	RECREATION	PARK AREAS	25.04_
				TOTAL:	25.04
JERRY'S AUTO SUPPLY	12/15/17	ANTIFREEZE	GENERAL FUND	PAVED STREETS	28.98
	12/15/17	ADHESIVE	GENERAL FUND	PAVED STREETS	3.49
	12/15/17	AERATION PUMP BOLTS	GENERAL FUND	LAKE IMPROVEMENT	71.68
	12/15/17	WIPER BLADES	RECREATION	SOCCER COMPLEX	17.98
	12/15/17	AIR FILTERS TOROS	RECREATION	PARK AREAS	157.38
	12/15/17	SKID LOADER WIPER	RECREATION	PARK AREAS	47.99
	12/15/17	FUEL FILTERS TOROS	RECREATION	PARK AREAS	30.50
	12/15/17	HOSE & FITTINGS	ELECTRIC	O-DISTR UNDERGRND LINE	30.53
	12/15/17	BATTERY CABLE LUG UNIT 421	AIRPORT	O-GEN MISC	6.06_
				TOTAL:	394.59
JSA SERVICES	12/15/17	TOWELS, CLEANERS	GENERAL FUND	CENTER FOR ACTIVE LIVI	70.34
	12/15/17	OSLON RR DISINFECTANT	RECREATION	OLSON PARK CAMPGROUND	95.68
	12/15/17	HAND SOAP	WATER	O-DISTR MISC	24.58
	12/15/17	TOILET BOWL CLEANER	WATER	M-PURIFY EQUIPMENT	28.97_
				TOTAL:	219.57
KUHLE, MICHAEL	12/15/17	REIMBURSE ATP 7	GENERAL FUND	MAYOR AND COUNCIL	109.14
	12/15/17	REIMBURSE CGMC FALL CONF	GENERAL FUND	MAYOR AND COUNCIL	189.39_
				TOTAL:	298.53
LARSON CRANE SERVICE INC	12/15/17	PARKER & BELTLINE LIFT FIN	MUNICIPAL WASTEWAT	PROJECT #22	60,003.85_
				TOTAL:	60,003.85
LAW ENF LABOR SERV INC #4	12/15/17	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	539.00
	12/15/17	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	539.00_
				TOTAL:	1,078.00
LUINENBURG WASTE MANAGEMENT INC	12/15/17	BIOSOLIDS HAULING 2017	MUNICIPAL WASTEWAT	O-PURIFY MISC	72,300.68_
				TOTAL:	72,300.68
METERING & TECHNOLOGY SOLUTIONS	12/15/17	METERS, PLUS 240 ORIONS	WATER	FA DISTR METERS	29,998.93_
				TOTAL:	29,998.93
MIDWEST ENGINEERING	12/15/17	ENGINEERING SERV-BELTLINE	MUNICIPAL WASTEWAT	PROJECT #22	5,100.00_
				TOTAL:	5,100.00
MINNESOTA BENEFIT ASSOCIATION	12/15/17	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	70.38
	12/15/17	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	66.06
	12/15/17	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	68.36
	12/15/17	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	61.96
	12/15/17	INSURANCE	GENERAL FUND	PAVED STREETS	158.30
	12/15/17	INSURANCE	GENERAL FUND	PUBLIC WORK SHOP	2.42
	12/15/17	INSURANCE	GENERAL FUND	ICE AND SNOW REMOVAL	13.90
	12/15/17	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	27.96
	12/15/17	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	32.28
	12/15/17	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	4.04
	12/15/17	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	10.44
	12/15/17	INSURANCE	RECREATION	PARK AREAS	7.25
	12/15/17	INSURANCE	RECREATION	TREE REMOVAL	0.01
	12/15/17	MN BENEFITS	WATER	NON-DEPARTMENTAL	4.79
	12/15/17	MN BENEFITS	WATER	NON-DEPARTMENTAL	4.79
	12/15/17	INSURANCE	WATER	GENERAL ADMIN	23.10

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	12/15/17	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	15.79
	12/15/17	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	16.11
	12/15/17	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	100.63
	12/15/17	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	100.93
	12/15/17	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABOR	96.92
	12/15/17	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	0.01
	12/15/17	INSURANCE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	0.01
	12/15/17	INSURANCE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	96.92
	12/15/17	INSURANCE	MUNICIPAL WASTEWAT	GENERAL ADMIN	18.48
	12/15/17	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	12/15/17	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	12/15/17	INSURANCE	ELECTRIC	O-SOURCE SUPER & ENG	6.51
	12/15/17	INSURANCE	ELECTRIC	O-DISTR SUPER & ENG	117.11
	12/15/17	INSURANCE	ELECTRIC	M-SOURCE SUPER & ENF	6.51
	12/15/17	INSURANCE	ELECTRIC	GENERAL ADMIN	112.42
	12/15/17	INSURANCE	ELECTRIC	EMPLOYEE PENS & BENEFI	65.05
	12/15/17	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	2.96
	12/15/17	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	2.64
	12/15/17	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	2.78
	12/15/17	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	2.48
	12/15/17	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	21.51
	12/15/17	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	21.51
	12/15/17	INSURANCE	AIRPORT	O-GEN MISC	11.47_
			TOTAL:		1,449.23
MINNESOTA DEPARTMENT OF COMMERCE	12/15/17	INDIRECT ASSESSMENT	ELECTRIC	REGULATORY COMM	1,212.65
	12/15/17	INDIRECT ASSESSMENT	ELECTRIC	ACCTS-ASSISTANCE	2,249.21_
			TOTAL:		3,461.86
MINNESOTA ENERGY RESOURCES CORP	12/15/17	GAS SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	398.84
	12/15/17	GAS SERVICE	GENERAL FUND	FIRE ADMINISTRATION	667.95
	12/15/17	GAS SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	370.13_
			TOTAL:		1,436.92
MISCELLANEOUS V AHRENS NICHOLAS H	12/15/17	REFUND OF DEPOSITS-ACCTS F WATER		NON-DEPARTMENTAL	45.00
AHRENS NICHOLAS H	12/15/17	REFUND OF DEPOSITS-ACCTS F WATER		ACCTS-RECORDS & COLLEC	0.34
AHRENS NICHOLAS H	12/15/17	REFUND OF DEPOSITS-ACCTS F MUNICIPAL WASTEWAT		NON-DEPARTMENTAL	4.23
AHRENS NICHOLAS H	12/15/17	REFUND OF DEPOSITS-ACCTS F MUNICIPAL WASTEWAT		ACCT-RECORDS & COLLECT	0.41
AHRENS NICHOLAS H	12/15/17	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	95.00
AHRENS NICHOLAS H	12/15/17	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.71
EICHNER CHRISTIE	12/15/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	15.00
JACOBS MATTHEW	12/15/17	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	27.96
JACOBS MATTHEW	12/15/17	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.12
KHANH PHAN	12/15/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	80.00
LOWE ARLENE	12/15/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	56.00
LOWE'S SHEET METAL INC	12/15/17	QUALITY INSTALL BONUS	ELECTRIC	CUSTOMER INSTALL EXPEN	500.00
MILBRATH CHRISTY	12/15/17	CUSTOMER REBATES	ELECTRIC	CUSTOMER INSTALL EXPEN	175.00
RANDGAARD GARY	12/15/17	CUSTOMER REBATES	ELECTRIC	CUSTOMER INSTALL EXPEN	130.00
REKER COREY	12/15/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	15.00
REUWSAAT JAKOB J	12/15/17	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	26.94
REUWSAAT JAKOB J	12/15/17	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.22
SAMPSON GARY	12/15/17	CUSTOMER REBATES	ELECTRIC	CUSTOMER INSTALL EXPEN	525.00
WILLIAMS CLAIR	12/15/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	20.00_
			TOTAL:		1,716.93
MN CHILD SUPPORT PAYMENT CTR	12/15/17	SUPPORT ORDER	GENERAL FUND	NON-DEPARTMENTAL	243.65

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	12/15/17	SUPPORT ORDER	AIRPORT	NON-DEPARTMENTAL	60.91_
				TOTAL:	304.56
NAGELL APPRAISAL & CONSULTING	12/15/17	VACANT LAND APPRAISAL	GENERAL FUND	ECONOMIC DEVELOPMENT	1,000.00_
				TOTAL:	1,000.00
NCPERS MINNESOTA 851801	12/15/17	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	170.10
	12/15/17	LIFE INS-CHANGED FOR FARAG	GENERAL FUND	NON-DEPARTMENTAL	143.38
	12/15/17	LIFE INS	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	8.00
	12/15/17	LIFE INS	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	8.00
	12/15/17	LIFE INS	RECREATION	NON-DEPARTMENTAL	24.00
	12/15/17	LIFE INS	RECREATION	NON-DEPARTMENTAL	23.32
	12/15/17	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	3.60
	12/15/17	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	2.50
	12/15/17	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	6.30
	12/15/17	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	35.10
	12/15/17	LIFE INS	WATER	NON-DEPARTMENTAL	18.10
	12/15/17	LIFE INS	WATER	NON-DEPARTMENTAL	17.72
	12/15/17	LIFE INS	MUNICIPAL WASTEWATER	NON-DEPARTMENTAL	25.86
	12/15/17	LIFE INS	MUNICIPAL WASTEWATER	NON-DEPARTMENTAL	25.47
	12/15/17	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	36.04
	12/15/17	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	36.81
	12/15/17	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	4.00
	12/15/17	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	2.10
	12/15/17	LIFE INS	LIQUOR	NON-DEPARTMENTAL	16.00
	12/15/17	LIFE INS	LIQUOR	NON-DEPARTMENTAL	16.00
	12/15/17	LIFE INS	AIRPORT	NON-DEPARTMENTAL	1.60
	12/15/17	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
	12/15/17	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00_
				TOTAL:	656.00
O'DAY EQUIPMENT LLC	12/15/17	JET FUELER REPAIR	AIRPORT	O-GEN MISC	660.00
	12/15/17	JET FUELER REPAIR	AIRPORT	O-GEN MISC	382.50_
				TOTAL:	1,042.50
O'REILLY AUTO PARTS	12/15/17	OIL FOR PUMP #332	MUNICIPAL WASTEWATER	M-SOURCE MAINS & LIFTS	55.79_
				TOTAL:	55.79
BOBER CODY	12/15/17	FUEL FOR #434 REISSUED CK#8	GENERAL FUND	PAVED STREETS	20.00_
				TOTAL:	20.00
MMN PEIP	12/15/17	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	7,598.11
	12/15/17	HEALTH INS PREMIUM-CHG FOR	GENERAL FUND	NON-DEPARTMENTAL	5,855.02
	12/15/17	HEALTH INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	2,160.78
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	MAYOR AND COUNCIL	599.58
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	MAYOR AND COUNCIL	599.58
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	ADMINISTRATION	700.47
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	ADMINISTRATION	700.47
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	CLERK'S OFFICE	846.77
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	CLERK'S OFFICE	846.77
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	ACCOUNTING	700.60
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	ACCOUNTING	700.60
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	ENGINEERING ADMIN	2,288.42
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	ENGINEERING ADMIN	2,600.65
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	ECONOMIC DEVELOPMENT	1,105.89
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	ECONOMIC DEVELOPMENT	1,105.89

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	GENERAL GOVT BUILDINGS	112.42
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	GENERAL GOVT BUILDINGS	51.69
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	POLICE ADMINISTRATION	12,235.57
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	POLICE ADMINISTRATION	12,125.16
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	POLICE ADMINISTRATION	110.41
	12/15/17	HEALTH INSURANCE-BOMGAARS	GENERAL FUND	POLICE ADMINISTRATION	1,400.94
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	SECURITY CENTER	2,494.70
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	SECURITY CENTER	2,494.70
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	SECURITY CENTER	2,494.64
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	SECURITY CENTER	2,494.76
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	ANIMAL CONTROL ENFORCE	149.90
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	ANIMAL CONTROL ENFORCE	230.87
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	PAVED STREETS	1,003.84
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	PAVED STREETS	790.55
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	PUBLIC WORK SHOP	745.14
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	PUBLIC WORK SHOP	1,222.04
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	ICE AND SNOW REMOVAL	280.75
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	CODE ENFORCEMENT	302.87
	12/15/17	HEALTH INS ADMIN	GENERAL FUND	CODE ENFORCEMENT	302.87
	12/15/17	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	149.89
	12/15/17	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	149.89
	12/15/17	HEALTH INS ADMIN	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	224.85
	12/15/17	HEALTH INS ADMIN	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	224.85
	12/15/17	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	697.86
	12/15/17	HEALTH INS PREMIUM-CHG FOR	RECREATION	NON-DEPARTMENTAL	545.17
	12/15/17	HEALTH INSURANCE	RECREATION	NON-DEPARTMENTAL	150.20
	12/15/17	HEALTH INS ADMIN	RECREATION	SOCCER COMPLEX	70.04
	12/15/17	HEALTH INS ADMIN	RECREATION	SOCCER COMPLEX	32.02
	12/15/17	HEALTH INS ADMIN	RECREATION	PARK AREAS	1,630.68
	12/15/17	HEALTH INS ADMIN	RECREATION	PARK AREAS	1,694.31
	12/15/17	HEALTH INS ADMIN	RECREATION	TREE REMOVAL	70.05
	12/15/17	HEALTH INS ADMIN	RECREATION	TREE REMOVAL	209.29
	12/15/17	HEALTH INS PREMIUM	ECONOMIC DEV AUTHO	NON-DEPARTMENTAL	1.69
	12/15/17	HEALTH INS PREMIUM	ECONOMIC DEV AUTHO	NON-DEPARTMENTAL	98.38
	12/15/17	HEALTH INS ADMIN	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	37.47
	12/15/17	HEALTH INS ADMIN	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	17.23
	12/15/17	HEALTH INS PREMIUM	PIR/TRUNKS	NON-DEPARTMENTAL	61.53
	12/15/17	HEALTH INS PREMIUM	PIR/TRUNKS	NON-DEPARTMENTAL	42.81
	12/15/17	HEALTH INS ADMIN	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	246.14
	12/15/17	HEALTH INS ADMIN	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	171.24
	12/15/17	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	219.82
	12/15/17	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	1,548.68
	12/15/17	HEALTH INS ADMIN	IMPROVEMENT CONST	OVERLAY PROGRAM	551.62
	12/15/17	HEALTH INS ADMIN	IMPROVEMENT CONST	OVERLAY PROGRAM	261.31
	12/15/17	HEALTH INS ADMIN	IMPROVEMENT CONST	HUMISTON AVE & 5TH AVE	17.51
	12/15/17	HEALTH INS ADMIN	IMPROVEMENT CONST	HUMISTON AVE & 5TH AVE	58.02
	12/15/17	HEALTH INS ADMIN	IMPROVEMENT CONST	W GATEWAY DR SANITARY	70.05
	12/15/17	HEALTH INS ADMIN	IMPROVEMENT CONST	W GATEWAY DR SANITARY	23.37
	12/15/17	HEALTH INS ADMIN	IMPROVEMENT CONST	W GATEWAY DR AREA WT E	70.05
	12/15/17	HEALTH INS ADMIN	IMPROVEMENT CONST	W GATEWAY DR AREA WT E	23.36
	12/15/17	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	627.64
	12/15/17	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	936.62
	12/15/17	HEALTH INS ADMIN	WATER	O-SOURCE WELLS & SPRNG	8.01
	12/15/17	HEALTH INS ADMIN	WATER	O-PUMPING	97.13
	12/15/17	HEALTH INS ADMIN	WATER	O-PUMPING	179.85
	12/15/17	HEALTH INS ADMIN	WATER	O-PURIFY LABOR	180.83

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	12/15/17	HEALTH INS ADMIN	WATER	O-PURIFY LABOR	344.29
	12/15/17	HEALTH INS ADMIN	WATER	O-DISTR SUPER AND ENG	546.98
	12/15/17	HEALTH INS ADMIN	WATER	O-DISTR SUPER AND ENG	546.98
	12/15/17	HEALTH INS ADMIN	WATER	O-DIST UNDERGRND LINES	783.67
	12/15/17	HEALTH INS ADMIN	WATER	O-DIST UNDERGRND LINES	520.71
	12/15/17	HEALTH INS ADMIN	WATER	O-DISTR METERS	61.18
	12/15/17	HEALTH INS ADMIN	WATER	O-DISTR METERS	27.53
	12/15/17	HEALTH INS ADMIN	WATER	O-DISTR MISC	889.16
	12/15/17	HEALTH INS ADMIN	WATER	O-DISTR MISC	255.58
	12/15/17	HEALTH INS ADMIN	WATER	M-SOURCE WELLS & SPRNG	421.86
	12/15/17	HEALTH INS ADMIN	WATER	M-TRANS MAINS	11.21
	12/15/17	HEALTH INS ADMIN	WATER	M-TRANS MAINS	237.33
	12/15/17	HEALTH INS ADMIN	WATER	M-DISTR METERS	35.58
	12/15/17	HEALTH INS ADMIN	WATER	GENERAL ADMIN	82.05
	12/15/17	HEALTH INS ADMIN	WATER	GENERAL ADMIN	46.11
	12/15/17	HEALTH INS ADMIN	WATER	ADMIN OFFICE SUPPLIES	2.00
	12/15/17	HEALTH INS ADMIN	WATER	EMPLOYEE PENS & BENEFI	71.61
	12/15/17	HEALTH INS ADMIN	WATER	ACCTS-METER READING	218.79
	12/15/17	HEALTH INS ADMIN	WATER	ACCTS-METER READING	136.75
	12/15/17	HEALTH INS ADMIN	WATER	ACCTS-RECORDS & COLLEC	169.24
	12/15/17	HEALTH INS ADMIN	WATER	ACCTS-RECORDS & COLLEC	169.24
	12/15/17	HEALTH INS ADMIN	WATER	PROJECT #6	17.51
	12/15/17	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	1,150.13
	12/15/17	HEALTH INS PREMIUM-CHG FOR	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	1,371.12
	12/15/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	164.09
	12/15/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	87.52
	12/15/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	160.75
	12/15/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	155.34
	12/15/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	382.89
	12/15/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	204.20
	12/15/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY LABOR	590.62
	12/15/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY LABOR	587.16
	12/15/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	564.27
	12/15/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	571.18
	12/15/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY MISC	14.99
	12/15/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY MISC	14.99
	12/15/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	554.39
	12/15/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	886.26
	12/15/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	920.83
	12/15/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	605.67
	12/15/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	GENERAL ADMIN	65.64
	12/15/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	GENERAL ADMIN	36.89
	12/15/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	2.00
	12/15/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	PROFESSIONAL SERVICES	70.04
	12/15/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	EMPLOYEE PENS & BENEFI	255.26
	12/15/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	139.14
	12/15/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	139.14
	12/15/17	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	PROJECT #19	8.76
	12/15/17	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	868.30
	12/15/17	HEALTH INS PREMIUM-CHG FOR	ELECTRIC	NON-DEPARTMENTAL	326.52
	12/15/17	HEALTH INSURANCE	ELECTRIC	NON-DEPARTMENTAL	273.48
	12/15/17	HEALTH INS ADMIN	ELECTRIC	O-SOURCE GENERATION	41.03
	12/15/17	HEALTH INS ADMIN	ELECTRIC	O-DISTR UNDERGRND LINE	54.70
	12/15/17	HEALTH INS ADMIN	ELECTRIC	O-DISTR UNDERGRND LINE	263.03
	12/15/17	HEALTH INS ADMIN	ELECTRIC	O-DISTR MISC	776.35
	12/15/17	HEALTH INS ADMIN	ELECTRIC	O-DISTR MISC	394.41

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	12/15/17	HEALTH INS ADMIN	ELECTRIC	M-SOURCE STRUCTURES	33.70
	12/15/17	HEALTH INS ADMIN	ELECTRIC	M-CISTR SUPER & ENG	66.50
	12/15/17	HEALTH INS ADMIN	ELECTRIC	M-CISTR SUPER & ENG	90.22
	12/15/17	HEALTH INS ADMIN	ELECTRIC	M-DISTR STATION EQUIPM	33.70
	12/15/17	HEALTH INS ADMIN	ELECTRIC	M-DISTR UNDERGRND LINE	508.17
	12/15/17	HEALTH INS ADMIN	ELECTRIC	M-DISTR UNDERGRND LINE	541.68
	12/15/17	HEALTH INS ADMIN	ELECTRIC	M-DISTR ST LITE & SIG	69.06
	12/15/17	HEALTH INS ADMIN	ELECTRIC	M-DISTR PLANT MISC	200.87
	12/15/17	HEALTH INS ADMIN	ELECTRIC	M-DISTR PLANT MISC	348.81
	12/15/17	HEALTH INS ADMIN	ELECTRIC	GENERAL ADMIN	399.29
	12/15/17	HEALTH INS ADMIN	ELECTRIC	GENERAL ADMIN	224.41
	12/15/17	HEALTH INS ADMIN	ELECTRIC	ADMIN OFFICE SUPPLIES	20.04
	12/15/17	HEALTH INS ADMIN	ELECTRIC	EMPLOYEE PENS & BENEFI	207.52
	12/15/17	HEALTH INS ADMIN	ELECTRIC	ACCTS-METER READING	164.09
	12/15/17	HEALTH INS ADMIN	ELECTRIC	ACCTS-METER READING	109.40
	12/15/17	HEALTH INS ADMIN	ELECTRIC	ACCTS-RECORDS & COLLEC	762.42
	12/15/17	HEALTH INS ADMIN	ELECTRIC	ACCTS-RECORDS & COLLEC	762.42
	12/15/17	HEALTH INS ADMIN	ELECTRIC	ACCTS-ASSISTANCE	149.89
	12/15/17	HEALTH INS ADMIN	ELECTRIC	ACCTS-ASSISTANCE	149.89
	12/15/17	HEALTH INS ADMIN	ELECTRIC	FA DISTR UNDRGRND COND	417.82
	12/15/17	HEALTH INS ADMIN	ELECTRIC	FA DISTR UNDRGRND COND	112.51
	12/15/17	HEALTH INS ADMIN	ELECTRIC	FA DISTR UNDRGRND COND	120.39
	12/15/17	HEALTH INS ADMIN	ELECTRIC	FA DISTR UNDRGRND COND	409.83
	12/15/17	HEALTH INS ADMIN	ELECTRIC	FA DISTR ST LITE & SIG	25.61
	12/15/17	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	462.96
	12/15/17	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	836.40
	12/15/17	HEALTH INS ADMIN	STORM WATER MANAGE	STORM DRAINAGE	133.90
	12/15/17	HEALTH INS ADMIN	STORM WATER MANAGE	STORM DRAINAGE	146.33
	12/15/17	HEALTH INS ADMIN	STORM WATER MANAGE	STREET CLEANING	1,375.95
	12/15/17	HEALTH INS ADMIN	STORM WATER MANAGE	STREET CLEANING	269.81
	12/15/17	HEALTH INS ADMIN	STORM WATER MANAGE	PROJECT #16	96.70
	12/15/17	HEALTH INS ADMIN	STORM WATER MANAGE	PROJECT #16	87.03
	12/15/17	HEALTH INS ADMIN	STORM WATER MANAGE	PROJECT #23	8.76
	12/15/17	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	292.15
	12/15/17	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	292.15
	12/15/17	HEALTH INS ADMIN	LIQUOR	O-GEN MISC	1,505.11
	12/15/17	HEALTH INS ADMIN	LIQUOR	O-GEN MISC	1,505.11
	12/15/17	HEALTH INS PREMIUM	AIRPORT	NON-DEPARTMENTAL	127.32
	12/15/17	HEALTH INS ADMIN	AIRPORT	O-GEN MISC	396.93
	12/15/17	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	333.85
	12/15/17	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	333.85
	12/15/17	HEALTH INS ADMIN	DATA PROCESSING	DATA PROCESSING	1,105.76
	12/15/17	HEALTH INS ADMIN	DATA PROCESSING	DATA PROCESSING	1,105.76
	12/15/17	HEALTH INSURANCE-BOMGAARS	HEALTH INS PLAN (T	NON-DEPARTMENTAL	600.40_
				TOTAL:	116,093.80
VRACOM CORP	12/15/17	LIGHT BAR #100	ELECTRIC	O-DISTR MISC	215.00_
				TOTAL:	215.00
REFSLAND JACOB	12/15/17	REIMBURSE HIGHWAY DRUG INV	GENERAL FUND	POLICE ADMINISTRATION	117.00_
				TOTAL:	117.00
RESICO INC	12/15/17	15KV TRANSFORMERS	ELECTRIC	FA DISTR LINE TRANSFOR	6,062.11_
				TOTAL:	6,062.11
RUNNINGS SUPPLY INC-ACCT#9502440	12/15/17	SHOP VAC	WATER	O-PURIFY MISC	53.38

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	12/15/17	SUMP PUMP (WELL 20)	WATER	M-PUMPING	74.47
	12/15/17	NUTS, BOLTS FOR VISE ATTAC	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	4.33
	12/15/17	SMALL TOOLS, PROPANE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	37.77
	12/15/17	SHOP SUPPLIES	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	12.39
	12/15/17	HOSE CLAMPS FOR SLUDGE LIN	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	33.41_
		TOTAL:			215.75
SCHWALBACH #4465	12/15/17	BATTERIES, WEATH	GENERAL FUND	FIRE ADMINISTRATION	47.91_
		TOTAL:			47.91
SCHWALBACH ACE #6067	12/15/17	SAMPLE SHIPPING	WATER	O-PURIFY MISC	15.70
	12/15/17	BLACK SPRAY PAINT	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	4.40-
		TOTAL:			11.30
SECURE BENEFITS SYSTEMS CORP	12/15/17	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	56.04
	12/15/17	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	58.20
	12/15/17	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	1,027.90
	12/15/17	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	1,038.31
	12/15/17	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	3,013.29
	12/15/17	MONTHLY ADMIN FEE	GENERAL FUND	OTHER GEN GOVT MISC	20.00
	12/15/17	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	4.79
	12/15/17	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	5.44
	12/15/17	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	383.94
	12/15/17	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	0.51
	12/15/17	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	0.47
	12/15/17	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	41.50
	12/15/17	ADMIN FEE	WATER	NON-DEPARTMENTAL	0.32
	12/15/17	ADMIN FEE	WATER	NON-DEPARTMENTAL	0.26
	12/15/17	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	28.25
	12/15/17	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	11.76
	12/15/17	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	11.50
	12/15/17	CHILD CARE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	137.50
	12/15/17	CHILD CARE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	137.50
	12/15/17	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	694.90
	12/15/17	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	3.99
	12/15/17	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	3.99
	12/15/17	CHILD CARE	ELECTRIC	NON-DEPARTMENTAL	104.16
	12/15/17	CHILD CARE	ELECTRIC	NON-DEPARTMENTAL	104.16
	12/15/17	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	194.65
	12/15/17	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	3.42
	12/15/17	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	0.09
	12/15/17	CHILD CARE	STORM WATER MANAGE	NON-DEPARTMENTAL	14.58
	12/15/17	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	6.21
	12/15/17	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	4.50
	12/15/17	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	4.50
	12/15/17	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	158.34
	12/15/17	ADMIN FEE	AIRPORT	NON-DEPARTMENTAL	0.17
	12/15/17	ADMIN FEE	AIRPORT	NON-DEPARTMENTAL	1.05
	12/15/17	CHILD CARE	AIRPORT	NON-DEPARTMENTAL	4.17
	12/15/17	UNREIMBURSED MEDICAL	AIRPORT	NON-DEPARTMENTAL	32.38
	12/15/17	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	2.25
	12/15/17	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	2.25
	12/15/17	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	168.00_
		TOTAL:			7,485.24
SERVOCAL INSTRUMENTS INC	12/15/17	CHARTS FOR INFLUENT, EFFLU	MUNICIPAL WASTEWAT	O-PURIFY MISC	342.91

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
				TOTAL:	342.91
SHINE BROS CORP OF MN	12/15/17	BAR CHANNEL TORO 4100	RECREATION	PARK AREAS	4.95
	12/15/17	METAL FOR VISE BRACKET #30 MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS		37.87_
				TOTAL:	42.82
UNITED PARCEL SERVICE	12/15/17	INTERNET SHIPPING CHARGES	ELECTRIC	O-DISTR MISC	54.14_
				TOTAL:	54.14
WAL MART BUSINESS/SYNCH	12/15/17	SHOP SUPPLIES	ELECTRIC	O-DISTR SUPER & ENG	16.48
	12/15/17	OFFICE SUPPLIES	ELECTRIC	O-DISTR SUPER & ENG	57.19_
				TOTAL:	73.67
MONTE WALKER	12/15/17	SERVICE CALL	ELECTRIC	M-DISTR UNDERGRND LINE	55.00_
				TOTAL:	55.00

===== FUND TOTALS =====

101	GENERAL FUND	80,620.68
202	MEMORIAL AUDITORIUM	847.38
229	RECREATION	6,292.42
231	ECONOMIC DEV AUTHORITY	154.77
321	PIR/TRUNKS	527.82
401	IMPROVEMENT CONST	3,107.19
601	WATER	61,161.78
602	MUNICIPAL WASTEWATER	152,599.10
604	ELECTRIC	23,672.96
606	STORM WATER MANAGEMENT	3,533.94
609	LIQUOR	5,337.06
612	AIRPORT	1,696.64
702	DATA PROCESSING	3,196.52
705	HEALTH INS PLAN (TPA)	600.40

GRAND TOTAL: 343,348.66

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
ABRA AUTO BODY AND GLASS-WORTHINGTON	12/22/17	HOOD #506	RECREATION	PARK AREAS	1,368.45
	12/22/17	HOOD #506	RECREATION	PARK AREAS	516.00_
				TOTAL:	1,884.45
ACCESS FAMILY MEDICAL CLINIC	12/22/17	HEP B VACCINATION	GENERAL FUND	POLICE ADMINISTRATION	124.00
	12/22/17	DRUG/ALCOHOL TESTING	GENERAL FUND	PAVED STREETS	78.90
	12/22/17	DRUG/ALCOHOL TESTING	RECREATION	PARK AREAS	50.00
	12/22/17	DRUG/ALCOHOL TESTING	WATER	O-DISTR MISC	25.00
	12/22/17	DRUG/ALCOHOL TESTING	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	25.00
	12/22/17	DRUG/ALCOHOL TESTING	MUNICIPAL WASTEWAT	O-PURIFY MISC	25.00_
			TOTAL:	327.90	
ARCTIC GLACIER USA INC	12/22/17	ICE	LIQUOR	NON-DEPARTMENTAL	43.40_
				TOTAL:	43.40
ARTISAN BEER COMPANY	12/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	286.00
	12/22/17	BER	LIQUOR	NON-DEPARTMENTAL	311.20_
				TOTAL:	597.20
ATLANTIC COCA-COLA	12/22/17	MIX	LIQUOR	NON-DEPARTMENTAL	204.46_
				TOTAL:	204.46
B & H PETROLEUM EQ CO	12/22/17	TANK TAGS	AIRPORT	O-GEN MISC	22.38_
				TOTAL:	22.38
BAHRS SMALL ENGINE	12/22/17	SHARPEN CHAINS	RECREATION	TREE REMOVAL	48.00_
				TOTAL:	48.00
BEDFORD TECHNOLOGY LLC	12/22/17	BENCHES	RECREATION	PARK AREAS	371.34_
				TOTAL:	371.34
BELLBOY CORP	12/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	360.00
	12/22/17	MIX	LIQUOR	NON-DEPARTMENTAL	6.00-
	12/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	34.38_
				TOTAL:	388.38
BEVERAGE WHOLESALERS INC	12/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	4,858.90
	12/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	5,536.13
	12/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	6,925.91
	12/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	114.30
	12/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	76.80_
			TOTAL:	17,512.04	
BHS MARKETING LLC	12/22/17	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	8,242.20_
				TOTAL:	8,242.20
BOLTON & MENK INC	12/22/17	RUNWAY 11/29 & 18/36 REHAB AIRPORT		PROJECT #5	1,217.50_
				TOTAL:	1,217.50
BORDER STATES ELECTRIC SUPPLY	12/22/17	FR CLOTHING	ELECTRIC	O-DISTR MISC	118.00
	12/22/17	FR CLOTHING	ELECTRIC	O-DISTR MISC	321.50
	12/22/17	TOUCH UP PAINT	ELECTRIC	O-DISTR MISC	20.00
	12/22/17	15KV TERMINATIONS	ELECTRIC	FA DISTR UNDRGRND COND	858.20_
				TOTAL:	1,317.70
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	12/22/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,191.29

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	12/22/17	MIX	LIQUOR	NON-DEPARTMENTAL	71.59
	12/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	56.00
	12/22/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,646.38
	12/22/17	MIX	LIQUOR	NON-DEPARTMENTAL	39.95
	12/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	36.00
	12/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	1,200.00
	12/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	17.18
	12/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	49.95
	12/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	46.25_
				TOTAL:	5,354.59
MICHAEL BURNS	12/22/17	PLEX CARDS	GENERAL FUND	FIRE ADMINISTRATION	400.00
	12/22/17	KEYS	GENERAL FUND	FIRE ADMINISTRATION	27.50
	12/22/17	STREET SHOP KEYPAD LOCK	GENERAL FUND	PAVED STREETS	240.00_
				TOTAL:	667.50
C & B OPERATIONS LLC	12/22/17	TORO 0-RINGS	RECREATION	PARK AREAS	8.22_
				TOTAL:	8.22
CAMPUS CLEANERS	12/22/17	RUG LAUNDRY	LIQUOR	O-GEN MISC	20.98_
				TOTAL:	20.98
CARLOS CREEK WINERY	12/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	540.00_
				TOTAL:	540.00
CENTRAL SALT LLC	12/22/17	ENHANCED SALT	GENERAL FUND	ICE AND SNOW REMOVAL	2,506.19_
				TOTAL:	2,506.19
CHEMISOLV CORP	12/22/17	500 GALLONS FERRIC CHLORID MUNICIPAL WASTEWAT	O-PURIFY MISC		1,040.00_
				TOTAL:	1,040.00
CITY DIRECTORY INC	12/22/17	AD	GENERAL FUND	CLERK'S OFFICE	252.00_
				TOTAL:	252.00
COMMISSIONER OF TRANSPORTATION	12/22/17	HANGAR LOAN REPAYMENT	AIRPORT	NON-DEPARTMENTAL	920.00_
				TOTAL:	920.00
COOPERATIVE ENERGY COMPANY 02642198	12/22/17	FUEL #4	GENERAL FUND	FIRE ADMINISTRATION	40.00
	12/22/17	FUEL-LUVERNE	GENERAL FUND	FIRE ADMINISTRATION	45.00
	12/22/17	GAS CAN #4	GENERAL FUND	FIRE ADMINISTRATION	40.01
	12/22/17	FUEL #5	GENERAL FUND	FIRE ADMINISTRATION	50.50
	12/22/17	FUEL RESCUE	GENERAL FUND	FIRE ADMINISTRATION	48.75_
				TOTAL:	224.26
BRANDON L PEIL	12/22/17	UNIFORM	GENERAL FUND	POLICE ADMINISTRATION	20.00_
				TOTAL:	20.00
DACOTAH PAPER CO	12/22/17	BAGS	LIQUOR	O-GEN MISC	632.51_
				TOTAL:	632.51
DANS ELECTRIC INC	12/22/17	INFLUENT SCREEN CONTRACTOR MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT		275.52_
				TOTAL:	275.52
DESIGN TREE ENGINEERING	12/22/17	W GATEWAY DR SEWER/WATER E IMPROVEMENT CONST	W GATEWAY DR SANITARY		8,728.87
	12/22/17	W GATEWAY DR SEWER/WATER E IMPROVEMENT CONST	W GATEWAY DR AREA WT E		10,668.63_
				TOTAL:	19,397.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
DIAMOND VOGEL PAINT	12/22/17	COTE ALL ALUMINUM	GENERAL FUND	SIGNS AND SIGNALS	125.97
	12/22/17	COTE ALL ALUMINUM, XYLOL	GENERAL FUND	SIGNS AND SIGNALS	78.68
	12/22/17	STRAINER, TRAY LINER, XYLO	GENERAL FUND	SIGNS AND SIGNALS	358.25_
				TOTAL:	562.90
DOLL DISTRIBUTING LLC	12/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	12,051.15
	12/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	3,570.45
	12/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	115.20_
	12/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	192.00
	12/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	3,991.80
	12/22/17	MIX	LIQUOR	NON-DEPARTMENTAL	191.40
	12/22/17	MIX	LIQUOR	NON-DEPARTMENTAL	45.00
	12/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	3,320.35
	12/22/17	WATER	LIQUOR	O-GEN MISC	58.50_
			TOTAL:	23,305.45	
DUBA SHEET METAL WORKS	12/22/17	FILTERS, SERVICE	LIQUOR	O-GEN MISC	184.83_
				TOTAL:	184.83
EARL F ANDERSEN INC- DIVISION OF SAFET	12/22/17	SIGNS	GENERAL FUND	SIGNS AND SIGNALS	195.41_
				TOTAL:	195.41
EHLERS & ASSOCIATES INC	12/22/17	MALL DEVELOPMENT	GENERAL FUND	ECONOMIC DEVELOPMENT	58.75
	12/22/17	MN WEST STUDENT HOUSING	GENERAL FUND	ECONOMIC DEVELOPMENT	235.00_
				TOTAL:	293.75
ESRI INC	12/22/17	ARCGIS DESKTOP MAINTENANCE	GENERAL FUND	NON-DEPARTMENTAL	800.00_
				TOTAL:	800.00
FASTENAL COMPANY	12/22/17	WIND SOCK REPAIRS	AIRPORT	O-GEN MISC	14.87
	12/22/17	WIND SOCK REPAIR	AIRPORT	O-GEN MISC	123.64_
				TOTAL:	138.51
FIFE WATER SERVICES INC	12/22/17	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	11,762.40_
				TOTAL:	11,762.40
FIRE SAFETY USA, INC	12/22/17	ADAPTERS	GENERAL FUND	FIRE ADMINISTRATION	32.00
	12/22/17	HELMETS, COVERS	GENERAL FUND	FIRE ADMINISTRATION	1,065.00
	12/22/17	DOOR STOPS	GENERAL FUND	FIRE ADMINISTRATION	63.50_
				TOTAL:	1,160.50
FLAHERTY & HOOD PA	12/22/17	LABOR/EMPLOYMENT CONSULT P	GENERAL FUND	POLICE ADMINISTRATION	1,323.85_
				TOTAL:	1,323.85
FRIENDS OF THE AUDITORIUM	12/22/17	DISTRICT 518-7/1-12/31/17	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	1,152.50_
				TOTAL:	1,152.50
FRONTIER PRECISION INC	12/22/17	ROBOTIC EQUIPMENT-SURVEY	GENERAL FUND	ENGINEERING ADMIN	22,308.10
	12/22/17	EQUIPMENT TRAINING	GENERAL FUND	ENGINEERING ADMIN	1,250.00
	12/22/17	RANGE POLE, TRIPOD, CLAMP	GENERAL FUND	ENGINEERING ADMIN	691.50_
				TOTAL:	24,249.60
GALLS INC	12/22/17	INSULATED FIRE BOOTS	GENERAL FUND	FIRE ADMINISTRATION	291.89_
				TOTAL:	291.89
THE GLOBE	12/22/17	NEWSPAPERS	LIQUOR	NON-DEPARTMENTAL	3.84

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
				TOTAL:	3.84
GRAHAM TIRE OF WORTHINGTON INC	12/22/17	TIRES ON '08 RANGER	GENERAL FUND	POLICE ADMINISTRATION	426.80
	12/22/17	OIL CHANGE 17-23	GENERAL FUND	POLICE ADMINISTRATION	11.79
	12/22/17	OIL CHANGE 17-23	GENERAL FUND	POLICE ADMINISTRATION	11.00
	12/22/17	ANIMAL CONTROL TRUCK TIRES	GENERAL FUND	POLICE ADMINISTRATION	670.20
	12/22/17	ANIMAL CONTROL TRUCK TIRES	GENERAL FUND	POLICE ADMINISTRATION	34.00
	12/22/17	#17-28 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	11.79
	12/22/17	#17-28 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	11.00
	12/22/17	TIRES ON #500	GENERAL FUND	PAVED STREETS	536.12
	12/22/17	TIRES ON #500	GENERAL FUND	PAVED STREETS	34.00
	12/22/17	TIRE ON #417, CASINGS	GENERAL FUND	ICE AND SNOW REMOVAL	342.00
	12/22/17	MOWER TIRE REPAIR-KUBOTA	RECREATION	PARK AREAS	15.00
	12/22/17	MOWER TIRE REPAIR-KUBOTA	RECREATION	PARK AREAS	11.64
	12/22/17	4 TIRES ON #408	STORM WATER MANAGE	STREET CLEANING	112.00
	12/22/17	4 TIRES ON #408	STORM WATER MANAGE	STREET CLEANING	1,027.80_
				TOTAL:	3,255.14
GREATER ROUND LAKE COMMUNITY ASSOCIATI	12/22/17	TRAINING FACILITY USAGE	GENERAL FUND	SECURITY CENTER	50.00
	12/22/17	TRAINING FACILITY USAGE	GENERAL FUND	SECURITY CENTER	50.00_
				TOTAL:	100.00
HOPE HAVEN INC	12/22/17	CLEANING-NOVEMBER	GENERAL FUND	CENTER FOR ACTIVE LIVI	541.67_
				TOTAL:	541.67
HY-VEE INC	12/22/17	COFFEE WITH A COP	GENERAL FUND	POLICE ADMINISTRATION	42.95_
				TOTAL:	42.95
HYDRO KLEAN	12/22/17	CLEANED SEWER LINES	INDUSTRIAL WASTEWA	O-PURIFY MISC	4,504.60_
				TOTAL:	4,504.60
INTEGRITY AVIATION INC	12/22/17	FBO MGMT FEE-DECEMBER	AIRPORT	O-GEN MISC	2,116.00
	12/22/17	HOUSE- BATHROOM SINK/FAUCE	AIRPORT	O-GEN MISC	636.87
	12/22/17	HOUSE-REPLACE DISHWASHER	AIRPORT	O-GEN MISC	424.30_
				TOTAL:	3,177.17
INTERNATIONAL CODE COUNCIL INC	12/22/17	REGION III SESSIONS 852 &	GENERAL FUND	ECONOMIC DEVELOPMENT	290.00_
				TOTAL:	290.00
BENJAMIN M MATTISON	12/22/17	WINDOW CLEANING	LIQUOR	O-GEN MISC	64.13_
				TOTAL:	64.13
JAYCOX IMPLEMENT INC	12/22/17	BOBCAT 68" ANGLE BROOM	STORM WATER MANAGE	STREET CLEANING	3,720.50_
				TOTAL:	3,720.50
JERRY'S AUTO SUPPLY	12/22/17	LIGHTS, JELLY BLADE	GENERAL FUND	FIRE ADMINISTRATION	313.33
	12/22/17	10 TUBES GREASE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	39.90_
				TOTAL:	353.23
JOHNSON BROTHERS LIQUOR CO	12/22/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,013.93
	12/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	6,794.02
	12/22/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	8,202.14
	12/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	2,894.97
	12/22/17	MIX	LIQUOR	NON-DEPARTMENTAL	41.35
	12/22/17	BEER	LIQUOR	NON-DEPARTMENTAL	24.00
	12/22/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	14.25-

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	12/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	71.39
	12/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	231.49
	12/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	145.25
	12/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	103.10_
				TOTAL:	23,507.39
DBA KJOE	12/22/17	NOVEMBER ADS	LIQUOR	O-GEN MISC	200.00_
				TOTAL:	200.00
KEEPRS INC	12/22/17	GLOCK	GENERAL FUND	POLICE ADMINISTRATION	379.99_
				TOTAL:	379.99
KHC CONSTRUCTION, INC	12/22/17	HIGH SERCIE PUMP STATION # WATER		FA PURIFY EQUIPMENT	340,233.24_
				TOTAL:	340,233.24
KIRBY SALES	12/22/17	VACUUM REPAIR	LIQUOR	O-GEN MISC	94.95_
				TOTAL:	94.95
LUKE MARY	12/22/17	REIMBURSE CALENDAR	GENERAL FUND	CENTER FOR ACTIVE LIVI	10.64
	12/22/17	REIMBURSE PROGRAM SUPPLIE	GENERAL FUND	CENTER FOR ACTIVE LIVI	27.02
	12/22/17	REIMBURSE TABLE/CHAIR	GENERAL FUND	CENTER FOR ACTIVE LIVI	40.00_
				TOTAL:	77.66
MALTERS SHEPHERD & VON HOLTUM	12/22/17	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	2,143.75
	12/22/17	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	647.50
	12/22/17	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	358.75
	12/22/17	LEGAL FEES	GENERAL FUND	CODE ENFORCEMENT	43.75
	12/22/17	LEGAL FEES	WATER	O-SOURCE WELLS & SPRNG	175.00_
				TOTAL:	3,368.75
MALTERS SHEPHERD & VON HOLTUM TRUST AC	12/22/17	KLUMPER LAND PURCHASE	WATER	O-SOURCE WELLS & SPRNG	86,220.00_
				TOTAL:	86,220.00
MARTHALER FORD OF WORTHINGTON	12/22/17	#14-34 REPAIR WIRES	GENERAL FUND	POLICE ADMINISTRATION	35.00
	12/22/17	#14-34 REPAIR WIRES	GENERAL FUND	POLICE ADMINISTRATION	253.00
	12/22/17	#15-24 OIL CHANGE, REPAIR	GENERAL FUND	POLICE ADMINISTRATION	149.61
	12/22/17	#15-24 OIL CHANGE, REPAIR	GENERAL FUND	POLICE ADMINISTRATION	211.83_
				TOTAL:	649.44
MC CUEN CONSTRUCTION INC	12/22/17	SIDEWALK REPAIR	GENERAL FUND	PAVED STREETS	1,430.00_
				TOTAL:	1,430.00
MEDIACOM	12/22/17	HIGH SPEED INTERNET	GENERAL FUND	PAVED STREETS	76.95_
				TOTAL:	76.95
MIDWEST BREATHING AIR LLC	12/22/17	ANNUAL AIR TEST	GENERAL FUND	FIRE ADMINISTRATION	584.11_
				TOTAL:	584.11
MINNESOTA ENERGY RESOURCES CORP	12/22/17	GAS SERVICE	GENERAL FUND	PAVED STREETS	147.87
	12/22/17	GAS SERVICE	GENERAL FUND	PAVED STREETS	122.40
	12/22/17	GAS SERVICE	RECREATION	PARK AREAS	585.93
	12/22/17	GAS SERVICE	WATER	O-DISTR MISC	147.87
	12/22/17	GAS SERVICE	WATER	O-DISTR MISC	58.76
	12/22/17	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	49.28
	12/22/17	GAS SERVICE	ELECTRIC	O-DISTR MISC	158.78
	12/22/17	GAS SERVICE	ELECTRIC	O-DISTR MISC	68.43

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	12/22/17	GAS SERVICE	LIQUOR	O-GEN MISC	262.75_
				TOTAL:	1,602.07
MINNESOTA POLLUTION CONTROL AGENCY	12/22/17	STORMWATER PERMIT	STORM WATER MANAGE	STORM DRAINAGE	400.00_
				TOTAL:	400.00
MISCELLANEOUS V APPEL TROY	12/22/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
CRAUN DON	12/22/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	15.00
KEOVILAY KHAMPHENG	12/22/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	23.00
KEOVILAY KHAMPHENG	12/22/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.74
LOWE'S SHEET METAL INC	12/22/17	QUALITY INSTALL CONTRACTOR	ELECTRIC	CUSTOMER INSTALL EXPEN	100.00
REYES MERCED RICARDO	12/22/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	43.55
REYES MERCED RICARDO	12/22/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.36
SICKMEYER JON	12/22/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	150.00
VIS MARILYN	12/22/17	RETURN FUNDS/SECURED PROPE	GENERAL FUND	NON-DEPARTMENTAL	2,007.00
WILLEMS RYAN J	12/22/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	150.00_
				TOTAL:	2,539.65
MORGAN CREEK VINEYARDS	12/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	312.24_
				TOTAL:	312.24
MTI DISTRIBUTING INC	12/22/17	RETURNED PARTS	RECREATION	GOLF COURSE-GREEN	13.90-
	12/22/17	4100 TORO PARTS	RECREATION	PARK AREAS	107.91
	12/22/17	4100 TORO SHIELD	RECREATION	PARK AREAS	31.50_
				TOTAL:	125.51
NEW VISION CO-OP	12/22/17	TRIPLETT, DURANGO, CLASS A	STORM WATER MANAGE	STORM DRAINAGE	2,122.36_
				TOTAL:	2,122.36
NICOLE R KEMPENMA	12/22/17	CLEANING-CHARLIE BROWN CHR	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	269.33_
				TOTAL:	269.33
NOBLES COOPERATIVE ELECTRIC	12/22/17	ELECTRIC SERVICE	GENERAL FUND	SECURITY CENTER	7.78
	12/22/17	ELECTRIC SERVICE	GENERAL FUND	SECURITY CENTER	7.77
	12/22/17	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	507.12
	12/22/17	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	97.90
	12/22/17	ELECTRIC SERVICE	WATER	O-PUMPING	15.00
	12/22/17	ELECTRIC SERVICE	WATER	O-PUMPING	15.00
	12/22/17	ELECTRIC SERVICE	AIRPORT	O-GEN MISC	38.78_
				TOTAL:	689.35
NOBLES COUNTY AUDITOR/TREASURER	12/22/17	LEASE PAYMENT-UTILITIES-JA	WATER	NON-DEPARTMENTAL	456.34
	12/22/17	LEASE PAYMENT-UTILITIES-JA	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	365.07
	12/22/17	LEASE PAYMENT-UTILITIES-JA	ELECTRIC	NON-DEPARTMENTAL	2,220.85_
				TOTAL:	3,042.26
NOBLES COUNTY COMMUNITY SERVICES	12/22/17	FLU SHOT	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	30.00_
				TOTAL:	30.00
NOBLES COUNTY ENVIRONMENTAL SERVICES	12/22/17	RECYCLE LIGHT BULBS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	11.50_
				TOTAL:	11.50
NOBLES COUNTY HIGHWAY DEPT	12/22/17	NOVEMBER FUEL	GENERAL FUND	ENGINEERING ADMIN	129.98
	12/22/17	NOVEMBER FUEL	GENERAL FUND	ECONOMIC DEVELOPMENT	50.50
	12/22/17	NOVEMBER FUEL	GENERAL FUND	POLICE ADMINISTRATION	3,739.37
	12/22/17	NOVEMBER FUEL	GENERAL FUND	ANIMAL CONTROL ENFORCE	71.23

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	12/22/17	NOVEMBER FUEL	GENERAL FUND	PAVED STREETS	110.35
	12/22/17	NOVEMBER FUEL	GENERAL FUND	PAVED STREETS	937.17
	12/22/17	NOVEMBER FUEL	GENERAL FUND	CODE ENFORCEMENT	97.38
	12/22/17	NOVEMBER FUEL	RECREATION	PARK AREAS	838.21
	12/22/17	NOVEMBER FUEL	RECREATION	TREE REMOVAL	60.56
	12/22/17	NOVEMBER FUEL	WATER	O-PUMPING	212.73
	12/22/17	NOVEMBER FUEL	WATER	M-TRANS MAINS	333.79
	12/22/17	NOVEMBER FUEL	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	109.83
	12/22/17	NOVEMBER FUEL	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	42.53
	12/22/17	NOVEMBER FUEL	MUNICIPAL WASTEWAT	O-PURIFY MISC	130.74
	12/22/17	NOVEMBER FUEL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	103.11
	12/22/17	NOVEMBER FUEL	ELECTRIC	O-DISTR UNDERGRND LINE	543.63
	12/22/17	NOVEMBER FUEL	STORM WATER MANAGE	STORM DRAINAGE	109.83
	12/22/17	NOVEMBER FUEL	STORM WATER MANAGE	STREET CLEANING	1,010.22_
				TOTAL:	8,631.16
NOBLES COUNTY IT DEPT	12/22/17	COMPUTER LEASE (YR 3 OF 3)	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	3,600.00_
				TOTAL:	3,600.00
NOBLES COUNTY LANDFILL	12/22/17	SHOOTING RANGE PROJECT	GENERAL FUND	POLICE ADMINISTRATION	102.90_
				TOTAL:	102.90
OBERLOH ALAN	12/22/17	REIMBURSE CGMC TRAVEL	GENERAL FUND	MAYOR AND COUNCIL	474.56_
				TOTAL:	474.56
OKABENA ESTATES LLC	12/22/17	TI #11 SEMI-ANNUAL PAYMENT	OKABENA ESTATES	OKABENA ESTATES	744.01
	12/22/17	TI #11 SEMI-ANNUAL PAYMENT	OKABENA ESTATES	OKABENA ESTATES	4,216.06
	12/22/17	TI #11 SEMI-ANNUAL PAYMENT	OKABENA ESTATES	OKABENA ESTATES	4,159.82_
				TOTAL:	9,119.89
OKABENA-OCHEDEA WATERSHED DISTRICT	12/22/17	2017 STORM WATER PERMITS	GENERAL FUND	CLEAN WATER PARTNER	6,207.17_
				TOTAL:	6,207.17
ONE OFFICE SOURCE	12/22/17	DESK ORGANIZER RACK	GENERAL FUND	CLERK'S OFFICE	44.72
	12/22/17	HEAVY DUTY ENVELOPES	GENERAL FUND	CLERK'S OFFICE	14.90
	12/22/17	LABELS	GENERAL FUND	ENGINEERING ADMIN	6.59
	12/22/17	PRINTER	GENERAL FUND	ECONOMIC DEVELOPMENT	210.00
	12/22/17	LABELS	GENERAL FUND	ECONOMIC DEVELOPMENT	6.60
	12/22/17	CORRECTION TAPE	GENERAL FUND	ECONOMIC DEVELOPMENT	24.89
	12/22/17	HEAVY DUTY ENVELOPES	GENERAL FUND	POLICE ADMINISTRATION	9.45
	12/22/17	BUSINESS CARDS	GENERAL FUND	POLICE ADMINISTRATION	97.71
	12/22/17	PAPER, JR LEGAL PADS	GENERAL FUND	SECURITY CENTER	160.30
	12/22/17	PAPER, JR LEGAL PADS	GENERAL FUND	SECURITY CENTER	160.29
	12/22/17	EXPANDABLE FILES	GENERAL FUND	SECURITY CENTER	24.10
	12/22/17	EXPANDABLE FILES	GENERAL FUND	SECURITY CENTER	24.11
	12/22/17	ACCTS PAYABLE ENVELOPES	DATA PROCESSING	DATA PROCESSING	198.69_
				TOTAL:	982.35
OPTUM BANK	12/22/17	HSA MONTHLY ADMIN FEE	GENERAL FUND	GENERAL GOVT BUILDINGS	67.50_
				TOTAL:	67.50
OXFORD AUTOMOTIVE EXTERIORS LLC	12/22/17	#24 REPAIR WIRING HARNESS	GENERAL FUND	POLICE ADMINISTRATION	100.00_
				TOTAL:	100.00
PACE ANALYTICAL SERVICES INC	12/22/17	TOXICITY TESTING	INDUSTRIAL WASTEWA	O-PURIFY MISC	825.00_
				TOTAL:	825.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
PAUSTIS & SONS	12/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	9,040.06
	12/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	120.00_
				TOTAL:	9,160.06
PEPSI COLA BOTTLING CO	12/22/17	MIX	LIQUOR	NON-DEPARTMENTAL	96.90
	12/22/17	MIX	LIQUOR	NON-DEPARTMENTAL	120.00
	12/22/17	MIX	LIQUOR	NON-DEPARTMENTAL	71.95_
				TOTAL:	288.85
PHILLIPS WINE & SPIRITS INC	12/22/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	7,938.94
	12/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	2,292.01
	12/22/17	MIX	LIQUOR	NON-DEPARTMENTAL	9.00
	12/22/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	11,590.66
	12/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	1,053.70
	12/22/17	MIX	LIQUOR	NON-DEPARTMENTAL	46.50
	12/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	111.94
	12/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	57.87
	12/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	220.36
	12/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	42.25_
				TOTAL:	23,363.23
PRODUCTIVITY PLUS ACCOUNT	12/22/17	SERVICE/REPAIR AIRPORT MOW AIRPORT		O-GEN MISC	425.60
	12/22/17	SERVICE/REPAIR AIRPORT MOW AIRPORT		O-GEN MISC	321.06_
				TOTAL:	746.66
QUALITY FLOW SYSTEMS INC	12/22/17	REPLACEMENT KSB PUMP	MUNICIPAL WASTEWAT	FA PURIFY EQUIPMENT	24,716.00_
				TOTAL:	24,716.00
RACOM CORP	12/22/17	BATTERY	GENERAL FUND	FIRE ADMINISTRATION	140.00_
				TOTAL:	140.00
RADIO WORKS LLC	12/22/17	KEYS TO CLAM SHACK SPONSOR LIQUOR		O-GEN MISC	500.00_
				TOTAL:	500.00
ROUND LAKE VINEYARDS & WINERY LLC	12/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	486.00_
				TOTAL:	486.00
RUFFRIDGE JOHNSON EQUIP CO INC	12/22/17	BLACK TOP RAKE	GENERAL FUND	PAVED STREETS	52.70_
				TOTAL:	52.70
RUNNINGS SUPPLY INC-ACCT#9502440	12/22/17	WINDSHIELD WASHER FLUID	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	5.90
	12/22/17	SHUT OFF VALVES UNIT #329	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	4.79
	12/22/17	SHOP SUPPLIES	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	35.96
	12/22/17	SPRAY BOTTLES FOR DEGREASE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	12.48_
				TOTAL:	59.13
RUNNINGS SUPPLY INC-ACCT#9502485	12/22/17	JACKETS	GENERAL FUND	FIRE ADMINISTRATION	119.98
	12/22/17	GLOVES	GENERAL FUND	PAVED STREETS	25.98
	12/22/17	NUTS/BOLTS	GENERAL FUND	PAVED STREETS	0.43
	12/22/17	HI-VIS JACKET	GENERAL FUND	PAVED STREETS	63.99
	12/22/17	SPRAY PAINT	GENERAL FUND	SIGNS AND SIGNALS	8.98
	12/22/17	CABLE/PHONE OUTLET COVERS	GENERAL FUND	CENTER FOR ACTIVE LIVI	2.88
	12/22/17	WHISKEY DITCH DOCK	GENERAL FUND	LAKE IMPROVEMENT	19.75
	12/22/17	WD-40	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	4.49
	12/22/17	4100 MOWER PARTS	RECREATION	PARK AREAS	1.50_
				TOTAL:	247.98

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
SANFORD HEALTH	12/22/17	STERILE WATER IRRIGATION B	GENERAL FUND	POLICE ADMINISTRATION	11.00_
				TOTAL:	11.00
SCHWALBACH #4465	12/22/17	KEY RINGS, CEILING BOX COV	GENERAL FUND	FIRE ADMINISTRATION	14.98_
				TOTAL:	14.98
SCHWALBACH ACE HARDWARE-5930	12/22/17	LIGHT CLIPS	GENERAL FUND	FIRE ADMINISTRATION	25.98
	12/22/17	FILTERS	GENERAL FUND	CENTER FOR ACTIVE LIVI	59.92
	12/22/17	TIMER	GENERAL FUND	MISC SPECIAL DAYS/EVEN	29.97
	12/22/17	TIMER	GENERAL FUND	MISC SPECIAL DAYS/EVEN	33.98
	12/22/17	60W BULBS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	6.99
	12/22/17	FREIGHT FOR RETURN PARTS	RECREATION	PARK AREAS	9.83
	12/22/17	OLSON ATTENDANT BLDG	RECREATION	OLSON PARK CAMPGROUND	5.99_
				TOTAL:	172.66
SHORT ELLIOTT HENDRICKSON INC	12/22/17	MCMILLAN/RYAN'S RD	IMPROVEMENT CONST	NORTH MICMILLAN RECONS	1,724.76_
				TOTAL:	1,724.76
SOUTHERN GLAZER'S OF MN	12/22/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,458.71
	12/22/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,628.04
	12/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	272.00
	12/22/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,706.47
	12/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	740.99
	12/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	695.99
	12/22/17	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,213.00
	12/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	113.28
	12/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	27.73
	12/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	4.01
	12/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	76.15
	12/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	21.42
	12/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	16.45
	12/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	38.85_
				TOTAL:	18,013.09
SOUTHERN MN CONSTRUCTION CO	12/22/17	2015 SAP BITUMINOUS OVERLA	IMPROVEMENT CONST	NON-DEPARTMENTAL	2,240.46
	12/22/17	2015 SAP BITUMINOUS OVERLA	IMPROVEMENT CONST	HUMISTON AVE & 5TH AVE	3.50_
				TOTAL:	2,243.96
SOUTHWEST REGIONAL DEVELOPMENT COMM	12/22/17	ZONING CODE CONTRACT-NOVEM	GENERAL FUND	ECONOMIC DEVELOPMENT	933.17_
				TOTAL:	933.17
SOUTHWESTERN MENTAL HEALTH CENTER INC	12/22/17	EAP SESSION	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	65.00
	12/22/17	EAP SESSIONS	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	130.00
	12/22/17	EAP SESSION	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	65.00_
				TOTAL:	260.00
TRENTON STOYKE	12/22/17	MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	56.80_
				TOTAL:	56.80
STREICHER'S INC	12/22/17	BOOTS	GENERAL FUND	POLICE ADMINISTRATION	139.99_
				TOTAL:	139.99
T & S RENTALS LLC	12/22/17	STORAGE RENT 1/1-6/30/18	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	300.00
	12/22/17	STORAGE RENT 1/1-6/30/18	ELECTRIC	NON-DEPARTMENTAL	900.00_
				TOTAL:	1,200.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
THOMSON REUTERS - WEST	12/22/17	NOVEMBER CLEAR	GENERAL FUND	SECURITY CENTER	107.50
	12/22/17	NOVEMBER CLEAR	GENERAL FUND	SECURITY CENTER	107.49_
		TOTAL:			214.99
TRI-STATE RENTAL CENTER	12/22/17	DOLLY, RECEIVER HITCH	GENERAL FUND	POLICE ADMINISTRATION	36.00
	12/22/17	LINENS-CHAMBER MIXER	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	45.00
	12/22/17	SCAFFOLD	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	100.00_
		TOTAL:			181.00
TSP INC	12/22/17	LIQUOR STORE DESIGN	LIQUOR	O-GEN MISC	4,529.42_
		TOTAL:			4,529.42
ULINE	12/22/17	3X3X3 CUE BOXES	GENERAL FUND	POLICE ADMINISTRATION	39.78_
		TOTAL:			39.78
VAST BROADBAND	12/22/17	BAC-AUDIO/VISUAL	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	79.68_
		TOTAL:			79.68
VERIZON WIRELESS	12/22/17	AIR CARD	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	26.02_
		TOTAL:			26.02
VETERINARY MEDICAL CTR PA	12/22/17	ANIMAL LICENSE TAG SALES-2	GENERAL FUND	POLICE ADMINISTRATION	244.00_
		TOTAL:			244.00
WAL MART COMMUNITY/RFCSLLC	12/22/17	K9 CAMERA SD CARDS	GENERAL FUND	POLICE ADMINISTRATION	268.91
	12/22/17	CARDS, PLANNER, NOTES	GENERAL FUND	CENTER FOR ACTIVE LIVI	26.70
	12/22/17	SUPPLIES	GENERAL FUND	CENTER FOR ACTIVE LIVI	58.27
	12/22/17	SHELF, HOOKS, WIRE	GENERAL FUND	CENTER FOR ACTIVE LIVI	49.87
	12/22/17	CLEANING SUPPLIES	GENERAL FUND	CENTER FOR ACTIVE LIVI	17.27
	12/22/17	CUPS	GENERAL FUND	CENTER FOR ACTIVE LIVI	2.98
	12/22/17	NAPKINS, LIGHTS, COMMAND S	GENERAL FUND	CENTER FOR ACTIVE LIVI	30.43
	12/22/17	CHRISTMAS DECORATIONS	GENERAL FUND	CENTER FOR ACTIVE LIVI	65.65
	12/22/17	MOVIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	21.43
	12/22/17	MOVIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	32.13
	12/22/17	MOVIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	35.35_
		TOTAL:			608.99
WINE MERCHANTS	12/22/17	WINE	LIQUOR	NON-DEPARTMENTAL	173.00
	12/22/17	FREIGHT	LIQUOR	O-SOURCE MISC	3.38_
		TOTAL:			176.38
WORTHINGTON AUTO SUPPLY	12/22/17	ENGINE TREATMENT	GENERAL FUND	POLICE ADMINISTRATION	41.34_
		TOTAL:			41.34
WORTHINGTON BUILDING MATERIALS INC	12/22/17	WHISKEY DITCH DOCK	GENERAL FUND	LAKE IMPROVEMENT	331.62
	12/22/17	SUNSET SHELTER	RECREATION	PARK AREAS	31.37
	12/22/17	PICNIC TABLES	RECREATION	PARK AREAS	14.85
	12/22/17	PICNIC TABLES	RECREATION	PARK AREAS	89.10
	12/22/17	WATLAND TABLE	RECREATION	PARK AREAS	26.09
	12/22/17	OLSON ATTENDANT BLDG	RECREATION	OLSON PARK CAMPGROUND	13.98_
		TOTAL:			507.01
WORTHINGTON CABLE 3 TV PUBLIC ACCESS	12/22/17	FRANCHISE FEE-MEDIACOM-NOV	CABLE TELEVISION	CABLE	3,905.41_
		TOTAL:			3,905.41
WORTHINGTON ELECTRIC INC	12/22/17	HVAC ROOFTOP REPLACEMENT	GENERAL FUND	GENERAL GOVT BUILDINGS	955.69

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	12/22/17	REPAIR BALLAST	GENERAL FUND	GENERAL GOVT BUILDINGS	80.58_
				TOTAL:	1,036.27
WORTHINGTON FOOTWEAR	12/22/17	BOOTS	GENERAL FUND	ENGINEERING ADMIN	204.00_
				TOTAL:	204.00

===== FUND TOTALS =====

101	GENERAL FUND	62,092.45
202	MEMORIAL AUDITORIUM	1,678.72
207	PD TASK FORCE	3,626.02
229	RECREATION	4,796.59
231	ECONOMIC DEV AUTHORITY	79.68
401	IMPROVEMENT CONST	23,366.22
425	OKABENA ESTATES	9,119.89
601	WATER	427,892.73
602	MUNICIPAL WASTEWATER	27,281.11
604	ELECTRIC	5,742.04
605	INDUSTRIAL WASTEWATER	25,334.20
606	STORM WATER MANAGEMENT	8,502.71
609	LIQUOR	129,746.17
612	AIRPORT	6,261.00
702	DATA PROCESSING	198.69
703	SAFETY PROMO/LOSS CTRL	290.00
872	CABLE TELEVISION	3,905.41

GRAND TOTAL: 739,913.63

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF WORTHINGTON
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 11/01/2017 THRU 12/22/2017
CHECK DATE: 12/22/2017 THRU 12/22/2017

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: Check Date
SEQUENCE: By Vendor Sort
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T 12/22/17
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: NO
INCLUDE OPEN ITEM:NO
