

WORTHINGTON CITY COUNCIL

AGENDA

7:00 P.M. - Monday, May 14, 2018

City Hall Council Chambers

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS AND OPENING REMARKS

C. AGENDA ADDITIONS/CHANGES AND CLOSURE

1. Additions/Changes
2. Closure

D. CONSENT AGENDA

1. CITY COUNCIL MINUTES (WHITE)
 - a. City Council Minutes of Regular Meeting April 23, 2018
 - b. Joint City Council / Water and Light Commission Minutes of Special Meeting May 8, 2018
2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Park and Recreation Advisory Board Minutes of April 17, 2018
 - b. NEON Minutes of April 12, 2018
 - c. Center for Active Living Committee Minutes of April 9, 2018
 - d. Worthington Area Convention and Visitors Bureau Minutes of March 28, 2018
 - e. Worthington Housing and Redevelopment Authority Board Minutes of March 27, 2018
 - f. Worthington Economic Development Authority Minutes of April 23, 2018
 - g. Water and Light Commission Minutes of May 7, 2018
 - h. Board of Appeals / Equalization Minutes of May 2, 2018
3. FINANCIAL STATEMENTS (LAVENDER)
 - a. Municipal Liquor Store Income Statement for the Period January 1, 2018 through April 30, 2018

4. a. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Item(s)

1. Application to Block Street(s) - Worthington Okabena Windsurfers
2. Application for Temporary On-Sale Liquor License - Worthington Okabena Windsurfers
3. Application to Block Street(s) - Solid Rock Assembly
4. Application to Block Street(s) - Worthington International Festival

b. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

Case Item(s)

1. 2018 Private Dock Applications

5. BILLS PAYABLE (WHITE)

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and are approved by the Water and Light Commission

E. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

1. Nobles County Attorney Update and 2019 Budget Presentation
2. Nominating Committee Recommendation for Committee Appointment
3. Authorization to Advertise for Movie Theater Development Proposals
4. First Reading Proposed Ordinance to Repeal Sales Tax

F. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

Case Items

1. Adopt a Resolution Accepting a Donation from Worthington Regional Health Care Foundation
2. Professional Services Agreement Splash Pad Engineering Design

G. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Items

1. Reapportion Special Assessments

H. CITY COUNCIL BUSINESS - COMMUNITY/EC DEVELOPMENT (GRAY)

Case Items

1. Conditional Use Permit - American Lutheran Church

I. COUNCIL COMMITTEE REPORTS

1. Mayor Kuhle
2. Council Member Janssen
3. Council Member Oberloh
4. Council Member Cummings
5. Council Member Ernst
6. Council Member Harmon

J. CITY ADMINISTRATOR REPORT

**K. CLOSED SESSION UNDER MINN STAT § 13D.05, SUBD. 3 (A)
PERFORMANCE EVALUATION - CITY ADMINISTRATOR
(ADMINISTRATION CASE ITEM 4)**

1. Motion to Close Meeting
2. Evaluation/Discussion
3. Re-Open Meeting

L. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, APRIL 23, 2018**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Larry Janssen, Alan Oberloh, Chad Cummings, Amy Ernst, Mike Harmon. Honorary Council Member: Ryan Weber.

Staff present: Steve Robinson, City Administrator; Jason Brisson, Director of Community Development, Planning, Zoning and Building Services; Todd Wietzema, Public Works Director; Dwayne Haffield, Director of Engineering; Rod Odell, Code Enforcement Officer-Housing Inspector; Janice Oberloh, City Clerk.

Others present: Karl Evers-Hillstrom, the Globe; Justine Wettschreck, KWOA; Mark Shepherd, City Attorney; Chris Kielblock; Lisa Graphenteen; Theresa Williams and daughter Emily for Thompson Hotel, and their Attorney, Bary Gronke; Lisa Graphenteen Southwest Minnesota Housing Partnership; and a student group.

The Pledge of Allegiance was recited.

HONORARY COUNCIL MEMBER

Mayor Kuhle welcomed Ryan Weber as the Honorary Council Member for the months of April, May and June, 2018.

AGENDA CLOSED / APPROVED

Mayor Kuhle noted that item G.1. *Consideration of 1009 Third Avenue as a Hazardous Building and Issuance of Order to Repair or Remove Hazardous Conditions* would be taken out of order directly after Item E.1.

Staff noted that the addendum that had been distributed earlier would not be added to the agenda for consideration.

The motion was made by Council Member Oberloh, seconded by Council Member Ernst and unanimously carried to close / approve the agenda with the revised order.

CONSENT AGENDA APPROVED

The motion was made by Council Member Janssen, seconded by Council Member Harmon and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Regular Meeting April 9, 2018 and Special Meeting April 18, 2018
- Minutes of Boards and Commissions - Water and Light Commission Minutes of April 2, 2018 and April 16, 2018; Prairie Justice Center Joint Operations Committee Minutes of January 18, 2018; Public Arts Commission Minutes of March 15, 2018

- Financial Statements - Municipal Liquor Store Income Statement for the Period January 1, 2018 through March 31, 2018 and General Fund Statement of Revenues and Expenditures - Budget and Actual - for the Period January 1, 2018 through March 31, 2018
- Application for On-Sale Beer License - Nobles County Speedway - license period June through September 2018
- Bills payable and totaling \$834,326.44 be ordered paid

PRESENTATION BY STUDENT GROUP DYNAMIC 507

Chaltu Uli, Tre'Quan Wright and Aunna Groenewold were present at the meeting, along with other members of Student Group Dynamic 507, and spoke to Council about what they see as a lack of things for students to do here in the community. They are concerned that students will turn to activities that may be unlawful. The group suggested that the City needs amenities like a movie theater, cultural center, roller rink, outlet or mini-mall, an arcade or family fun park, and public transportation. Following their presentation, the students thanked Council for the opportunity to be heard.

RESOLUTION NO. 2018-04-03 ADOPTED DECLARING HAZARDOUS BUILDING AND ORDERING THE REPAIR OR REMOVAL OF HAZARDOUS CONDITIONS LOCATED AT 1009 THIRD AVENUE

Jason Brisson, Director of Community Development, Planning, Zoning and Building Services, provided background information to Council regarding the conditions and reported violations at the property located at 1009 Third Avenue, known as the Thompson Hotel. Mr. Brisson noted the following time line regarding violations:

- August 10, 2017 - Housing inspector inspected the commercial and residential property and found 27 violations the Worthington Rental Housing Ordinance.
- September 18, 2017 - The Housing Inspector notified the property owner of the violations and informed the property owner that each violation needed to be corrected by November 13, 2017.
- March 14, 2018 - the Worthington Chief and Captain of Police informed the Director of Community Development that the property has been found to be in a state of significant blight by officers responding to calls at the property.
- March 22, 2018 - the City received correspondence from the property owner that progress had been made towards bringing the property into compliance, but the property was still not in full compliance with the City Code.
- April 2nd and April 6th, 2018 - Worthington Housing Inspector conducted an inspection of the property to determine what new violations were present and what violations found during the August 10, 2017 inspection had been corrected. 99 violations were found during the inspections of April 2nd and 6th, 12 of which were from the August 10, 2017 inspection.

Mr. Brisson referred to documentation included in the Council packet that showed the most pressing issues to be roof damage, pest infestation and mold. He referred to a memo from the League of Minnesota Cities regarding hazardous properties which states “State law defines a hazardous building or hazardous property as any building or property which, because of inadequate maintenance, dilapidation, physical damage, unsanitary conditions or abandonment constitutes a fire hazard or a hazard to public safety or health.”

Mr. Brisson said based on evidence presented by the Housing Inspector and the Worthington Police Department, Staff was recommending that Council review the evidence before them and make a determination that the building located at 1009 Third Avenue is a hazardous building as defined by State Statutes. Staff was also recommending that Council issue a resolution ordering repair or removal of hazardous conditions located at 1009 Third Avenue as defined by Minnesota State Statutes. The order needs to state that the repairs all be made within a specific number of days after the order is served upon the property owner. It also has to state that the owner/occupant must remove all personal property and/or fixtures that would reasonably interfere with the work within a specific number of days. Mr. Brisson said it is up to Council's discretion tonight on what that number of days are, but according to the Statute they must be reasonable.

The other option is Council could also choose to structure the time period in the form of “work to be started by” and “substantially completed by” dates. Mr. Brisson said he spoke to a couple of roofing companies out of Mankato and was informed that two to three weeks for the roof repair would be reasonable from the date at which they are hired to start the work, but it could be completed in anywhere from one to three weeks, depending a lot on what is there with the existing roof. Mr. Brisson suggested that June 1st might be a reasonable date to start the work by and July 31st would be a reasonable date to have the work completed by. If substantial progress has been made by that point, Council could look at potentially extending the date for certain items, depending on if they seem to warrant that.

Council Member Oberloh questioned if the 1009 Third Avenue address was the address of the rental office because the facility is on Tenth Street. Mr. Brisson said in the County records the property generally goes by the Tenth Street address but the address for corresponding with the owner was 1009 Third Avenue - he assumed it would be the same for the tenants but would follow up to be sure. City Attorney Mark Shepherd suggested that when the resolution is passed, a legal description of the property should be attached. The resolution as presented to Council would also be altered regarding a reference to the Statutes as suggested by the City Attorney.

Mr. Shepherd noted the June 1, 2018 start date was suggested as a “no later than” date for starting the repair, but that Council should establish a time frame for all of the repairs to be completed so if we need to go to the next step of District Court we can bring everything. Mr. Brisson noted we are only addressing the violations that are the responsibilities of the landlord to repair, not the tenants.

The June 1st date will also allow them to get financing in place.

Bary Gronke, attorney for the Williams, introduced himself and thanked Council for the opportunity to address them. He asked that Council remember that contractors are a commodity here, and noted his clients were working to find financing for the repairs but the recent negative publicity has caused some banks to bow out, along with a potential buyer. He also suggested that the June 1st start date was aggressive, and asked if the City had any suggestions on potential avenues for the property. Council Member Cummings noted the City had offered to make the repairs and assess the costs back. Mr. Gronke responded that the 8% interest rate charged by the City is one step below a loan shark. If it couldn't get underway for whatever reason it would need to be shut down, and 39 families would need to move. He was asking for leniency. Council Member Cummings said these conditions didn't just happen overnight. The owners knew what they were getting into when they purchased the property.

Mr. Shepherd suggested that if a financial institution looked like they would approve financing and would write a letter to the City letting them know they were working with the owners on financing, the City may extend, but we need to represent the tenants too.

Ryan Weber, Honorary Council Member, said it is a health and safety concern, and financing is probably directly related to the condition of the property - the roof and the mold. He recommended that they take the 8%. Mr. Gronke asked the City to reconsider the rate of interest on the assessments. Mr. Brisson responded that the rate is fixed under statute. Mr. Shepherd concurred.

Council agreed that this is a health and safety issue- the mold is significant - we're looking at least 80 people, maybe 100. They could carry the pests to the community. Emily Paplow said she has made repairs since the inspections. Mr. Brisson said the pest technician had noted the tenants were not complying with preparation requests, but there is a different level of service there now, and they are making substantial strides. If it continues, they may be able to work with Council on extending the repair date.

Following further discussion, the motion was made by Council Member Cummings, seconded by Council Member Oberloh and unanimously carried to adopt the following resolution declaring the building as hazardous and stating that the City of Worthington allow the ownership of the Thompson Hotel Apartments adequate time and cooperation in whatever financing they feel to mitigate the problems listed in the Housing Inspector's inspection, to start no later than June 1st and go until July 31st for completion unless otherwise agreed upon by bids, with Council agreement:

RESOLUTION NO. 2018-04-03

A RESOLUTION ORDERING THE REPAIR OR REMOVAL OF HAZARDOUS CONDITIONS
LOCATED AT 1009 THIRD AVENUE

(Refer to Resolution File for complete copy of Resolution)

The Resolution orders the following repairs to the property to be commenced no later than June 1, 2018 and completed no later than July 31, 2018:

- a. Repair all roof leaks
- b. The live pests in all units need to be exterminated
- c. Frost, moisture and mold in window area of units 201,202, 206, 207, 210, 211, 215, 217, 309, 310, 311, 312, 313, 314, 317, 318 and 320 need to be cleaned
- d. Destruction of door, molding and wall near and at bathroom in Unit 305 need to be fixed or replaced
- e. The tripping hazards in unit 206, 213 and 305 need to be corrected
- f. The mold on the bathroom ceilings in units 217 and 315 need to be corrected
- g. The GFCI outlet in the kitchen needs to be repaired in unit 308
- h. The GFCI outlet in the bathroom of unit 309 needs to be repaired
- i. The leaking bathroom faucet in unit 307 needs to be repaired
- j. Units 201, 202, 205,207, 208, 214, 216, 217, 305, 306, 309, 315 and 318 need working smoke alarms
- k. The missing/torn window screens in units 201, 202, 206, 207, 210, 211, 213, 215, 217, 218, 310 (s/b 301), 305, 309, 310, 311, 312, 313 and 320 need to be repaired
- l. The broken window glass in units 213, 217, 218, 302, 304, 305, 312, 315 and 321 needs to be repaired
- m. The kitchen outlets in units 202 and 303 need to be a GFCI outlet
- n. The peeling paint on the bathroom ceiling of units 203, 204, 206, 207, 210, 216 and 309 needs to be repaired
- o. The peeling paint in units 312, 317, 318, 319 and 321 needs to be repaired
- p. The ceiling stains in unit 207, 208, 214, 307, 310, 317 and 319 need to be repaired
- q. The broken glass in the bathroom fixture in unit 217 needs to be repaired
- r. The broken switch plate in the kitchen in unit 206 needs to be repaired
- s. The flooring in unit 309 needs to be cleaned or replaced

CHANGE ORDER NO. 4 APPROVED FOR LIQUOR STORE PROJECT

Steve Robinson, City Administrator presented Change Order No. 4 for the Liquor Store project for Council approval, noting the Change Order is a deduct of \$405.00 and includes the following:

- Electrical materials and labor to add an additional security keypad near the front entrance: ADD \$600.00
- materials and labor to construct a soffit over electrical conduit on the west exterior wall near the south cooler: ADD \$551.00

- Labor to add access openings above both coolers. While the Contractor installed drywall in this area at no cost (it wasn't called for in the plans) codes require access to mechanical equipment above the cooler. ADD: \$145.00
- Materials and labor to enclose diagonal wall bracing at four locations. Diagonal bracing was uncovered during demolition at four roof structural beams that would otherwise be exposed with remodeled wall sections. ADD \$1,968.00
- Delete Painting of ceiling mechanical and electrical components, mechanical struts. DEDUCT: \$4,400.00
- Add and access panel to the north exterior soffit to allow access to exterior building signage lighting controls: NO CHANGE IN COST
- Furnish and install electrical light fixture, sensor switch and light receptacle in the access area of the north exterior building soffit for lighted building sign. ADD \$731.00

The motion was made by Council Member Cummings, seconded by Council Member Harmon and unanimously carried to approve Change Order No. 4 for the Liquor Store project.

PROFESSIONAL SERVICES AGREEMENT APPROVED WITH AMERICAN ENGINEERING AND TESTING, INC. - 10TH STREET PAVILION

Staff presented a proposal from American Engineering and Testing for soil borings and geotechnical services for the 10th Street Pavilion, Beach Nook and Splash Pad projects. The proposed fees for the each of the projects are:

10 th Street Pavilion	\$3,735.00	8 soil borings
Beach Nook	\$1,960.00	3 soil borings
Splash Pad	\$1,730.00	2 soil borings

Council Member Oberloh commented that three soil borings on a piece of property with that proximity to the lake seems light to him.

Following discussion, the motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to approve the Agreement for Professional Services for soil borings for the three projects, but to increase the fees for the Beach Nook and Splash Pad to a not to exceed amount of \$2,500 for each to allow for additional borings.

PROFESSIONAL SERVICES AGREEMENT APPROVED - SPLASH PAD ENGINEERING DESIGN

Staff presented a proposal from Bolton and Menk for engineering services for the design of a splash pad to be located in Centennial Park. The proposal includes preliminary design and site layout, final design, permitting, and bidding services at a fee of \$27,500.00. Council Members Oberloh and Ernst

expressed concern that the fees seemed high. Council Member Oberloh asked if only the one firm had been solicited - Steve Robinson, City Administrator, responded yes, but additional proposals could be solicited to be brought forward at the next meeting in three weeks.

The motion was made by Council Member Oberloh, seconded by Council Member Janssen and unanimously carried to table this item until the next Council meeting.

CENTER FOR ACTIVE LIVING AFTER-HOURS KEY-FOB SYSTEM UPGRADE AND DOOR REPAIR APPROVED

Staff reported that the after-hours key-fob system at the center for Active Living (CAL), which was installed in 2013, has been malfunctioning and requiring frequent repairs. In addition, the fob programming software is not user friendly and requires multiple steps. YMCA management solicited a proposal from Electro Watchman, Inc. to upgrade the system while still being able to use the existing fobs, at a proposed cost of \$7,524.79. The closers on the three entry doors are also in need of replacement to pull the door fully closed to enable it to latch. The proposed cost to replace the existing closers with ones that are constructed for heavier duty service is \$1,510.00. Steve Robinson, City Administrator, said Staff's recommendation was that funding for the repairs and upgrades come from the Municipal Building Fund, which has a balance of \$47,944.00. As the work was not included in the 2018 budget, Mr. Robinson said Council would need to authorize a budget amendment. Council Member Oberloh requested that Council Member Harmon take consideration of use of the CAL as a cultural center as requested by the Student Group Dynamic 507 earlier in the meeting to the CAL Board.

The motion was made by Council Member Oberloh, seconded by Council Member Harmon and unanimously carried to approve the budget amendment and after-hours key-FOB system upgrade and door repairs.

APPROVAL TO COMPLETE PURCHASE OF MC FITNESS BUILDING

Steve Robinson, City Administrator, said the City of Worthington entered into a purchase agreement for the MC Fitness building for \$1,080,000.00. The terms of the agreement allowed the City a 60-day period of due diligence to review the building's condition, prepare conceptual plans and determine the estimated remodeling costs. That period terminates on April 30th. The architecture/engineering firm of CBS Squared was retained to assist with the due diligence.

CBS investigated two options deemed to be the most viable. The first option called for demolition of the existing office portion of the facility and construction of a new office and administration area within the metal building structure. Initial estimates were much higher than Staff anticipated, and it was also determined that vehicle and equipment space needs would not be met under this option.

The second option retained the existing office portion with extensive remodeling of the ground floor level and designating the entire metal building area for vehicles and equipment. Mr. Robinson said this is the recommended option due to a lower overall construction cost, it accommodates the space needs of the vehicle bay, and gains miscellaneous light storage above the office and administration area. Total estimated project cost of this option is \$2,270,300.37, excluding property acquisition. Staff was recommending purchase of the MC Fitness building and to undergo renovation to accommodate the Public Works Department. The project would allow the Parks Department to move out of the First Avenue SW facility and enable the City Council to consider a variety of options for redevelopment of that area.

Mayor Kuhle suggested that the major decision at this time is whether we go through with the purchase, and have more time to digest this proposal and method of payment. Council Member Oberloh said we need to know now how we're paying for it. Mr. Robinson said the purchase of the facility could be funded with hospital sale funds, and the additional \$2.2 million costs could be included in a sales tax project, or be bonded for and then it's on the tax levy. If Council is comfortable moving forward with the purchase and converting it into a Public Works facility, we could hold off on the construction until after the sales tax referendum. In response to a question from Council Member Oberloh, Mr. Robinson said construction of a brand new facility for the Public Works Department would cost an estimated \$6.5 to \$7 million. This remodel project would be \$3.5 million. Worthington Public Utilities would take over the current warehouse and Liquor Store facility, which is in need of parking lot and roof repair, in addition to remodeling to accommodate them. Council Member Oberloh suggested that the Utilities could be a participant in the project as they are gaining twice the space they have now. Staff will also work on squaring off the property.

The motion was made by Council Member Oberloh, seconded by Council Member Harmon and unanimously carried to complete the purchase of the MC Fitness Building.

RESOLUTION NO. 2018-04-04 ADOPTED IN SUPPORT OF APPOINTING RANDY SIMONSON TO THE UNIVERSITY OF MINNESOTA BOARD OF REGENTS

The Regent Candidate Advisory Council has submitted the name of Dr. Randy Simonson as one of five candidates for appointment to the open seat of the first congressional district representative to the Board of Regents for the University of Minnesota. Lawmakers must elect a candidate before the legislature adjourns May 21st.

The motion was made by Council Member Harmon, seconded by Council Member Ernst and unanimously carried to adopt the following resolution supporting the appointment of Dr. Randy Simonson:

RESOLUTION NO. 2018-04-04

A RESOLUTION IN SUPPORT OF APPOINTING RANDY SIMONSON AS FIRST CONGRESSIONAL DISTRICT REPRESENTATIVE TO BOARD OF REGENTS - UNIVERSITY OF MINNESOTA

(Refer to Resolution File for complete copy of Resolution)

CONTRACT AWARDED FOR CD 12 FLOOD MITIGATION PROJECT

The following bids were received on April 19, 2018 for the CD 12 Flood Mitigation project:

<u>Mathiowetz Const. Co.</u>	<u>Duininck, Inc.</u>	<u>Midwest Contracting LLC</u>
\$3,296,846.54	\$3,405,398.07	\$5,138,552.45

Dwayne Haffield, Director of Engineering, said the low bid is about 11% over the Engineer's estimate, which in itself isn't extreme, but it all falls on to the City's share of the project. The funding from FEMA is a fixed amount, which means we need to look at a budget revision to continue on. The overall project would jump from about \$4.3 million to \$4.6 million, but the \$4.6 million was what the grant application represented. Mr. Haffield displayed a map of the flood plain that indicated the reduction that would result from the project, noting it would pull hundreds of homes out of the flood plain. The biggest impact will be downstream of Oslo.

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to award the contract for the CD 12 Flood Mitigation project to Mathiowetz Construction Company as the low qualified bidder in the amount of \$3,296,846.54, and to approve the budget revision, as recommended by staff.

RESOLUTION NO. 2018-04-05 ADOPTED - ADOPTING THE NOBLES COUNTY ALL-HAZARD MITIGATION PLAN

Dwayne Haffield, Director of Engineering, stated the County's Emergency Management Office had contracted with the Southwest Regional Development Commission to get the 2011 Nobles County All Hazard Mitigation Plan updated, which is to be done once every five years. The funding we received for the County Ditch 12 project was identified in that plan, which identifies and prioritizes risks and mitigation strategies and brings together County, Township and City staff and officials, representatives from medical services, utility companies and School Districts. Mr. Haffield said the plan needed to get updated in a hurry - we were given a waiver but it needs to get submitted.

The motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to adopt the following resolution adopting the Nobles County All Hazard Mitigation Plan:

RESOLUTION NO. 2018-04-05

ADOPTION OF THE NOBLES COUNTY ALL-HAZARD MITIGATION PLAN

(Refer to Resolution File for complete copy of Resolution)

MEMORANDUM OF UNDERSTANDING APPROVED - ARTMOBILE PROJECT

The Southwest Minnesota Housing Partnership was requesting that the City of Worthington enter into a Memorandum of Understanding for the Artmobile project with Gail Holinka and Agnes Alsgaard Lien, and the Southwest Minnesota Housing Partnership. The MOU includes conditions that the City take ownership of the vehicle and insure the vehicle, and that the City will work with the artists to find long-term funding for the project after initial start up funds have expended. Jason Brisson, Director of Community Development, Planning, Zoning and Building Services, said the MOU was reviewed by the City Attorney. Lisa Graphenteen was at the meeting and said the MOU notes the Partnership is providing the funding and that hopefully this will have life after the first couple of years.

Council Member Cummings noted this was asked at an earlier meeting if it would sustain itself or would it be dropped in the City's lap. He does not want this to become something that the City needs to find the complete funding for in the future. Steve Robinson, City Administrator, said that was not the case, but that they would reasonably expect the City to offer assistance in finding future funding.

The motion was made by Council Member Ernst, seconded by Council Member Harmon and unanimously carried to approve entering into the Memorandum of Understanding with the Southwest Minnesota Housing Partnership and Gail Holinka and Agnes Alsgaard Lien for the Artmobile project.

APPLICATION ON BEHALF OF ACTIVE LIVING PLAN GROUP FOR UNITED WAY GRANT APPROVED

Jason Brisson, Director of Community Development, Planning, Zoning and Building Services, said the Worthington Active Living Plan (ALP) group has determined that having temporary bicycle racks for our larger city events like King Turkey Day, International Festival and the Regatta would make it easier for city residents to choose active transportation options during those events. In addition, they have identified a United Way grant as a good source of funding for the equipment. The grant requires the entity to be a non-profit, therefore, the group was requesting that the City of Worthington submit the application on behalf of the ALP group. The City would also store the racks when not in use.

Following discussion, the motion was made by Council Member Ernst, seconded by Council

Member Harmon and unanimously carried.

COUNCIL COMMITTEE REPORTS

Mayor Kuhle - Attended an E.O. Olson Committee meeting a week ago - there is \$80,672.18 available for projects. The committee approved \$6,200 for a second carp study. Attended the WREDC meeting last week - they had four new members. Also noted attendance at the Special City Council meeting regarding local option sales tax and the regional park designation for Prairie View.

Council Member Janssen - Nothing to report.

Council Member Oberloh - Attended the Historical Society's open house meeting at the Armory yesterday - it's on the National Registry. They want the County to move the Historical Society there, and would like the Art Center there also.

Council Member Cummings - Attended the Joint Operations Committee for the Prairie Justice Center last Thursday - still talking about construction faults. The roof is almost complete, the new garage is being completed, and they are addressing curb placements to prevent public from driving around to the garage. Signage and windows still need to be addressed, along with sidewalks which will be bid soon. Found that possibly their security cameras were not working and out of date and need to be replaced - last estimate was \$250,000 for a facility of that size, not sure what the City's share will be. Also discussed intersection of Highway 59 and the road from the Prairie Justice Center and possible notification when emergency vehicles are coming from the PJC.

Council Member Ernst - The Public Arts Commission is putting on an ice cream social on Sunday, May 6th from 1 to 4 p.m. at Memorial Auditorium - everyone is invited to attend.

Council Member Harmon - The Water and Light Commission met on the 16th - minutes were in the Council packet. The Prairie Justice Center meeting went well. This morning there was a Joint City/County/ School District meeting - they are trying to make appointments with legislators to advance the WELL project, but as of this morning they had not had much success.

CITY ADMINISTRATOR'S REPORT

Steve Robinson, City Administrator, noted the seat replacement at Memorial Auditorium is scheduled to start June 4th but we were unable to secure the community corrections folks for the seat removal so we'll have City staff doing it. They have received requests from people who wish to purchase some of the chairs. This past Friday he attended a meeting to discuss the outdoor pool and expansion. Representatives from the City, the YMCA and Minnesota West, and representatives from U.S. Aquatics attended. At Council's request he sent surveys out to nine cities regarding their ice arenas on Friday, he heard back from five of them as of this afternoon. He will bring that information to a special City Council meeting. Mr. Robinson also reminded Council of the invitation he emailed out to the Laos New Year celebration.

ADJOURNMENT

Worthington City Council
Regular Meeting, April 23, 2018
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The motion was made by Council Member Janssen, seconded by Council Member Cummings and unanimously carried to adjourn the meeting at 9:03 p.m.

Janice Oberloh, MCMC
City Clerk

**WORTHINGTON CITY COUNCIL / WATER AND LIGHT COMMISSION
SPECIAL JOINT MEETING, MAY 8, 2018**

The meeting was called to order at 3:30 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Alan Oberloh, Chad Cummings, Amy Ernst, Mike Harmon. Honorary Council Member: Ryan Weber. Council Members absent: Larry Janssen (excused).

Water and Light Commission Members present: Gary Hoffmann, Lyle Ten Haken, Mike Harmon, Kathy Hayenga. Members absent: Deb Weg (excused).

Staff present: Steve Robinson, City Administrator; Scott Hain, General Manager Worthington Public Utilities; Todd Wietzema, Public Works Director; Scott Rosenberg, Parks Superintendent; Chad Nickel, Street Supervisor; Janice Oberloh, City Clerk.

Others present: Karl Evers-Hillstrom, the Globe.

PRAIRIE VIEW/BOY SCOUT LEASE APPROVED

Todd Wietzema, Public Works Director, said a lease agreement has been drafted between the City and the Noon Kiwanis, the Scouts' sponsor organization, regarding the Boy Scouts' move to the Prairie View site and detailing each parties' responsibilities. The proposed lease gives the Boy Scouts the exclusive use of the clubhouse area for their meetings and special events. The rest of the Prairie View site will be open to the public for any other approved recreational uses. While the Boy Scouts use of the clubhouse should be a benefit to the City's Regional Park designation application, the lease can be modified to ensure that the City's designation is not affected. The proposed lease was approved by the City Attorney, and an attorney representing the Noon Kiwanis.

Council Member Oberloh noted concern over section B of the agreement which grants the Scouts the exclusive use of the clubhouse. He requested that language be added to allow that exclusive use to be modified if the Regional Park designation was granted for the Prairie View grounds. Staff responded that Article VII included modification language, and was provided by the City Attorney. Council Member Cummings noted the Noon Kiwanis Group, of which he is a member, discussed this and are well aware of the issue. Council Member Cummings also noted he abstained from the vote by the Noon Kiwanis group to allow him to vote with the City Council.

The motion was made by Council Member Harmon, seconded by Council Member Oberloh and unanimously carried to approve the Prairie View/Boy Scout Lease as presented.

RENOVATION OF MC FITNESS BUILDING APPROVED

Steve Robinson, City Administrator, said he and Scott Hain, General Manager Worthington Public Utilities, have been working on a long term plan to address space needs for the utilities and the Public Works Department, including the Park Department. A proposed maintenance facility design was distributed, which indicated the entire field house space of the MC site would be used by the

Public Works Department. Mr. Robinson said he and Mr. Hain were looking for a major investment from the City and the Utilities, and want the commitment that this is the long term solution. Water and Light Commission Member Lyle Ten Haken asked if there were any plans for the old Heles building, which houses the Parks Department, other than just going away. The response was no, the building was non-conforming. There is potential there, however, to realign the street and gain approximately 60 to 80 feet in the Park.

Members discussed the plans by the utility for taking over the existing shop. Mr. Hain noted the parking lot and both roofs were in need of repair. The last estimate he received on that last year was at \$230,000. With the additional space from the current Liquor Store facility and the Public Works bay in the warehouse, there would be no need to store items outside.

Rebates for energy efficiency improvements at the MC facility would be available through Worthington Public Utilities. Council, Commission Members and Staff all agreed that the Rowe Avenue site would keep us in close proximity for working together. Mr. Robinson noted that he was contacted by the Eagles wondering if we were interested in purchasing a portion of their lot to square off the MC lot - they offered to take it to their Board. Council Member Oberloh suggested that perhaps the City could complete upgrades to the parking lot in exchange for that piece of property.

In discussion regarding the field house at the MC Fitness site, Council Member Cummings noted the dilapidated state of the facility, with insulation laying around, rips in the soccer field, and mold. Renovation of this facility as a Public Works Department may potentially lead to new projects, including a rec center. Council Member Oberloh noted we still have the blue building.

Funding - Discussion was held on funding options for the renovation, with Council Member Oberloh suggesting that we borrow from the hospital sale funds and pay ourselves back at a 4% interest rate. Council Member Harmon asked if there was potential of paying ourselves back from a new sales tax. Mr. Robinson said he had been unable to get a response about using sales tax funds to pay ourselves back. If we start renovation on the MC facility and had the field house as a sales tax project it would put it out there as an enticement for the referendum.

Also discussed was the lease held by Smith Trucking for the blue building, which Mr. Robinson said was a month to month lease, and the time needed for design and planning would allow adequate notice to Smith of termination of the lease.

It was noted that a new field house was not on the agenda and could not be discussed or acted on. Council Member Ernst said the MC project affects it though and it needs to be addressed.

Scott Hain, General Manager Worthington Public Utilities, said it is a timing issue with the renovation for the Public Works move, as the Utilities lost a lot of storage on Rowe Avenue and have been leasing storage - they've been looking at other solutions for winter storage. If you wait

for sales tax it will be a couple of years out before space becomes available for them. If the City approves moving forward with the renovation of MC Fitness now, and with the Liquor Store scheduled to move to their new location July 1st, the Utilities could get started with their renovations to the old location. Council Member Oberloh said Staff's recommendation was that the preferred source of funds for the MC renovation project be in the proposed local option sales tax, but asked if we have funds available, can we start now. Mr. Robinson responded yes.

The motion was made by Council Member Oberloh and seconded by Council Member Harmon to borrow the funds for the renovation from the Hospital Sale proceeds at a 4% interest rate. Council Member Ernst said she was still struggling with taking the field house out of commission for a couple of years and not moving on replacing it now. Council Member Harmon reminded her that the blue building was not on the agenda for this meeting but it could be added to the next work session. Commissioner Ten Haken asked what we were looking at for the term of the loan, 15 or 20 years. Council Member Oberloh noted that most of those loans were for 15 years. Mr. Robinson said staff would come back with some recommendations. Mayor Kuhle said that payment with the local options sales tax would still be an option.

The motion was unanimously carried.

ADJOURNMENT

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to adjourn the meeting at 4:29 p.m.

Janice Oberloh, MCMC
City Clerk

City of Worthington
Park and Recreation Advisory Board Minutes
7:00 a.m. - Tuesday, April 17, 2018

Members present: Scott Langerud, Dan Krueger, Craig Stock, Alan Oberloh, Joe Anderson, and Jacoba Nagel
 Members absent: Craig Stock (excused)
 Staff present: Todd Wietzema and Mindy Eggers.
 Others Present: Andy Johnson

NEW CHAIRPERSON AND VICE CHAIR APPOINTMENT

A motion was made by Alan Oberloh to nominate Scott Langerud for Chairman and Joe Anderson for Vice Chairman. Both Scott Langerud and Joe Anderson agreed to serve in each of the roles.

CALL TO ORDER

The meeting was called to order at 7:04 a.m. by Chairman Scott Langerud.

APPROVAL OF MINUTES

A motion was made by Jacoba Nagel, seconded by Alan Oberloh and unanimously approved to accept the minutes of the March 19, 2018 meeting.

APPROVAL OF AGENDA - ADDITIONS/DELETIONS

A motion was made by Alan Oberloh, seconded by Jacoba Nagel and unanimously approved to accept the agenda s presented.

PARK ADVISORY BOARD BUSINESS

UPDATE FEES FOR CITY POOL AT THE YMCA

Andy Johnson, YMCA stated that pool rates have not been adjusted since 2010. While YMCA membership rates have been adjusted each year the pool memberships have remained the same for the past eight years. Currently a pool only adult pass is \$275.00 per year and a family pool only pass is \$485.00. Currently there are 5 adult memberships and 1 family membership. The proposed rate for the adult membership is \$308 and the proposed rate for the family membership is \$524. The Daily Rates are as follows:

Non-Worthington Resident	Worthington Resident
Adult - \$10.00	Adult - \$8.00
Kids - \$5.00	Kids - \$4.00
Family - \$18.00	Family - \$14.00

Scott Langerud, Chairman stated that increasing the memberships seems unreasonable with only 5 adult memberships and 1 family at this time, if one membership would not renew it would result in approximately a \$100 loss. Chairman Langerud noted that area community pool rates seem to have more reasonable rates. Mr. Johnson explained that area communities only have a 3 month rate and our rates are year around but most people opt to join the YMCA as a member rather than just the pool.

Todd Wietzema asked if the board would like to hold off on any rate increases until the city knows about the possible sales tax extension or raise the rates now and revisit them again at a later date.

Chairman Langerud stated that he thinks the rate increase is out of line. Alan Oberloh said he thinks an addition will happen and would suggest waiting until the outdoor component is added and then revisit the rates.

A motion was made by Joe Anderson, seconded by Alan Oberloh and unanimously approved to leave the rates as they are and revisit them after the pool expansion.

BEACH NOOK BUILDING DRAWINGS

Todd Wietzema handed out the new proposed Beach Nook drawings, noting that the concession window on the parking lot side will be moved to the back of the building. Alan Oberloh said that construction will start on the new building this summer and the existing building will stay until the new building is completed. Todd Wietzema said the new family rest room will be heated and open all year around and paddle boards, kayaks rentals will be added in the future.

SPLASH PAD UPDATE

Mr. Wietzema explained that the Noon Kiwanis has raised \$55,000 for the Splash Pad and will be matched by a \$50,000 grant from the Worthington Health Care Foundation, along with financial help from the City.

Mr. Wietzema explained that the location of the splash pad has been moved to the area where the current playground is located, the playground will be relocated to the area north of the shelter house and next spring new equipment will be installed. He said the change is a result of the bathroom having to be located near the splash pad to meet state standards. The first proposed location has issues with underground electrical, sewer and cable which does not allow for underground construction. An additional sand volleyball court may also be added.

PRAIRIE VIEW REGIONAL PARK UPDATE

Mr. Wietzema stated that Jason Brisson, Community Economic Development Director is working on an application to get Prairie View designated as a regional park. If designated we could receive grant monies for improvements. Mr. Wietzema said he would like a recommendation from the Advisory Board to get letters of support from local businesses to include as support for the application.

A motion was made by Alan Oberloh, seconded by Joe Anderson and unanimously approved to get letters of support from businesses to include with the regional park application.

SUPERVISOR'S REPORT

Mr. Wietzema noted that the Parks Department is currently removing snow from the recreational trails and trimming boulevard trees, until park clean-up can begin.

OTHER BUSINESS

Mr. Wietzema noted he cannot find any state statutes or ordinances addressing name changes for parks, he is continuing to research as to what would need to be done.

ADJOURNMENT

A motion was made by Dan Krueger, seconded by Jacoba Nagel and unanimously approved to adjourn the meeting at 7:52 a.m.

Mindy Eggers
Assistant City Clerk

NEON Minutes

April 12, 2018, Biotechnology Advancement Center

Meeting began with the Pledge of Allegiance and Nobles County Administrator, Tom Johnson, presided over the meeting.

Continuation of Child Care discussion: First Children's Finance Opportunity for funding to address the challenges of child care in rural America. Visit www.ruralchildcare.org for more information. Abraham-Greater MN Partnership sent updates. Coleen Gruis advised local daycare had a fire Monday and community is pulling together. Council working to provide space in the old Rushmore School. Nobles County Social Worker, Danette, was great asset in approving emergency location. The training of the daycare provider and the drills of the children paid off; exit went smoothly. Tom Johnson advised 5 weeks left of legislative session so if you have any comments, forward to County Administration.

Welcome, Education, Library, Livability (WELL): Discussion with local legislators: talked to 3 local at breakfast Saturday. Hamilton was pretty sure in house bill but he was going to follow up and see if there were any hearings for us to attend. Tom will continue to send emails to keep informed. After meetings with Chair, need ½ match so it's in as \$15 million. Right now at conceptual blocks so exact cost undetermined. The City and County have both approved \$2 million up front and the school board meets April 17th. Linden Olson advised it is recommended for approval by the school operations committee. 60% space is school district and 40% county. There is a chance this year that we may get small amount of bonding money, so maybe design and earth work may get done to be ready for in 2 more years. The County has taken the lead at this point and don't expect that to change. There would have to be an intergovernmental agreement (ie: PJC with City and County). At this point the City wants to keep the blue building (would need to add a story or two) but they have no operations within; they are providing parking and green space. Still all conceptual stage but makes most sense for collaboration (efficiencies). Mayor Kuhle was up and met with both bonding in senate and house. No levy required, would just be part of standard operations. An overseeing committee would be formed.

2018 Urban Lawmaker Tour Update: Tom attended International Festival planning committee to combine efforts. Trying to get 4 stops for legislators: send feedback, ideas to County Administration for planning. Need to have a kick off: BAC and rent Reading bus to tour. Lewis & Clark and Broadband construction will be in full swing. Darlene Macklin advised the president of the Federal Reserve Bank will be in town at the same time, so keep in mind to plan around. Tentative plan would be for the legislators to drive down Thursday afternoon, tour Friday, get them downtown for opening ceremony for International Festival and hopefully back for the other festival activities on Saturday. Ideas for stops: (Agriculture): Ryan Thier cattle barn- Coleen Gruis advised he is open to tour. His MPCA permit was delayed. Big shortage in staffing causes delays. Immigration issue (in Agriculture especially): Employment in plants and on farms. DNR Land: Maintenance of land and acquisition. Ron Janssen questioned if there is a way to work with DNR to outsource? Up north, their main income is mining (gravel and minerals) and timber. Private Investment groups: Regulatory Controls. Private investors would pay approximately 30% less in Iowa/South Dakota. Continuation of border city legislation. There is no private industry in Worthington. We have to drive to Sibley, Mankato, Sioux Falls to see theater; won't live here. Grow Your Own (teachers/healthcare of human and animal): Coming from students at Bio Conference, engage the students. LGA loss/1/2 cent sales tax: Would be a great disservice to not be able to do ½ cent sales tax because deducted from our LGA.

Around the Table:

Abraham Algadi/WREDC: Just completed Bio Conference, following up on good feedback following up on. Industrial hemp was very popular and could be good for industry; biodegradable at higher rate. Highlight was students; Investment group is aggressively pursuing items; regulatory controls are the issue. Met SWIFT's new Outreach Officer and provided resources. Nobles Home Initiative: more requests coming through to County and School District.

Linden Olson/ISD 518: Need to reach out to 7th/8th grade where they find their passion for World's best workforce; need to inform them of education required and steps; transfer the idea of grow your own beyond teaching and healthcare.

Darlene Macklin/Chamber of Commerce: Legislative breakfast had great turnout, have almost outgrown the fire hall. Salute to Women's banquet is Monday night (4/16) at Winery and still looking for male wait staff, Willow Sweeney is speaker; kicking off Chamber mixer 5-7pm at Spomer classics on Tuesday, 4/17); Thursday, 4/19 KTD fundraiser Donkey basketball. Opening Travel Information Center on May 11th.

Julie Foote/MVTV Wireless: Second day had solar presentation at Bio Conference; student panel-when it comes to legislature, how does that affect or block having a theater/entertainment plaza? They control where bonding money can be directed; Reading Community Theater this weekend and next weekend – using the WIFI.

Rod Sankey/Citizen: If you put in a library, look ahead 20 years when planning.

Amy Ernst/City of Worthington: Had put theater for ½ cent sales tax because it's more of a private industry and they are looking for more of a nonprofit (arena, trails, etc). They don't want us using bond money to compete with private industry. City can find other funding to assist other than ½ cent sales tax or bond money. Cities depend on LGA with budget; would be a great disservice if LGA reduced by the ½ cent sales tax. Working on Movie Theater so they don't have to wait for funding with the State; City approved next step on the Beach Nook; Sewer and Water extension on Crailsheim Rd (new gymnastics center) and to South Gateway Drive area for gas station. Couple of Students from the College came to City Council meeting Monday night and Council was impressed by good questions. Gene Metz advised in regard to threat of City's LGA reduction by the ½ cent sales tax, just about had same issue with Wind Production Tax.

Ron Janssen/Seward Twp: Went to the Annual Township meeting; new voting machines-2 townships voted by mail and now there are 5; our constituents like to meet at our hall for voting but may need to do mail in ballot in future.

Gene Metz/Nobles County: Legislative breakfast was very good, good turnout and were able to have good discussions. Busy with Legislative Session, roads, and water. County is looking at overlaying 25 miles this year. We should be rebuilding 3-4 miles per year in order to keep on track with the 100 year life of a road.

Gary Ewert/Heron Lake Watershed District: partnership with Dept. of Ag for a cover crop, soil moisture and temperature 5 year; conservation grant for wetland storage on JD #19; with ditches, encouraging conservation practices.

Linden Olson/ISD 518: Issue of overcrowding; plan to have a work session for options like year round school. Legislation has major impact on what a school can and cannot do (ie: safety issue like gun control, suspension withdrawals and expulsion rates; Cyber Security) Cyber security affects all governmental agencies. Amy Ernst advised there is a federal agency that will help public entities if they are attacked and walk them through steps on what to do next. Need to have policies and procedure in place that if attacked they can follow; setting policy and long term direction – how is technology going to change how things are done? A lot of things can be done now that humans don't need to do. What is e-tail going to do to retailers? Broadband comes in and everyone can access, will kids got to movies or just stream movies in their home? Governor wants threat assessment done in schools. Another mandate may come in regarding health curriculum, because of sexual exploitation, consent instruction to teach some of these things. Amy Ernst questioned what happens when we're overcrowded with mandates? State testing with 6th grade, special ed students have to have small group areas to take tests. Middle school doesn't have any small group areas. There is nowhere to test these kids in small groups (quiet, shut door). No approved space for them. Just an example of struggling with mandates and overcrowding.

77% of jobs right now do not require a college education. But how do we provide the correct education for the jobs available in our area. Look at trends.

Darlene Macklin/Worthington Chamber of Commerce: Directing her statements ISD 518, survey that was out, a lot of people don't want year round school and you can take survey more than once.

Gene Metz/Commissioner – At Commissioners at your café events, roundabouts always come up; internet purchasing effects due to no sales tax on small business; investment dollars that leave community when people retire; 1W1P collaboration of counties, soil and water conservation districts and watersheds; watching proposed wind project on northeastern part of county.

Tom Johnson/Nobles County: Arbor Day Event on Friday, April 27th at Government Center, 10 am.

Please forward ideas for the next meeting to the Nobles County Administration Office.

Next Meeting:

May 10, 2018 5:30 pm – 7:00 pm
BioTechnology Advancement Center
1527 Prairie Drive, Worthington, MN 56187

The meeting adjourned.

CAL Committee Meeting Minutes**Date:** April 9, 2018**Time:** 9:00 am**Place:** CAL meeting room

Present: Marcy LaVelle, Julie Haas, Marie Hoffmann, John Widboom,
Julie Buntjer, Maria Parga, Mike Harmon, Mary Luke, Jerry Perkins,
Nancy Hofstee, Andy Johnson.

Absent: Diane Graber

Welcome and Call to Order: The meeting was called to order by Marcy Lavelle at 9:04 am. The March minutes were approved with a motion from Nancy H. and seconded by Jerry P.

New Business:

“Extended Access update”: Two informational agreement sheets were presented by Andy J and Mary L. These sheets titled: “Center for Active Living Extended Access Program” and “Center for Active Living Day Fees, Membership and Guest Fees” were designed as a permanent solution to the ongoing confusion related to types of membership, key fob access, fees, and days and times of operation. After some discussion, Nancy H made a motion to accept the agreement information as presented. John W seconded and it was passed.

Sponsored Membership Program: Andy suggested that this sponsorship not be advertised but handled internally at Mary’s discretion. It was suggested that anyone needing financial assistance could pay a small amount of the fee or do volunteer work at the CAL to receive membership assistance. Referrals would be considered and handled appropriately.

CAL Meeting Schedule: Andy proposed that the CAL Committee meet every other month and that a newsletter be sent out on the off months. Special meetings could be called and task force groups could meet separately. Therefore, the next meeting will be June 11, 2018. Nancy H made a motion to meet every other month and Julie B seconded the motion. Motion was passed.

Part time/Fill in help for Mary: Mary reported that she had someone interested in the part time/fill in position. Mary and Andy agreed it was the inconsistency of help needed that presented the biggest problem. It was suggested that an ad could be posted in the CAL newsletter, the Chamber News and be spread by word of mouth. Andy agreed to check into an ad in the Globe, but said it is expensive and not always productive.

Other news: Jerry P brought up summer activities such as biking and kayaking. Andy informed the committee that organizing any “water” activity was a huge risk. The CAL, YMCA, or the City of Worthington could be liable. He offered to check with the City on this. Julie B said she could do a story on a proposed activity in the Globe to draw interest rather than promoting it through the CAL.

Topics for the June meeting:

Outdoor summer programs

JBS presentation

Next meeting: June 11, 2018, at 9:00 am

Meeting adjourned at 9:50 am

Submitted by Marie Hoffmann, acting secretary

Worthington Area Convention & Visitors Bureau
 Board of Directors Meeting
 March 28, 2018
 Chamber of Commerce/CVB Office
 4:47 P.M.

Present: Jessica Noble, Ryan McGaughey, Maria Parga, Brian Wind, Nancy Vaske, Jesse Flynn, Andy Johnson, Brad Meester, Len Bakken, Darlene Macklin and Ashley Goettig.

Excused Absence: Chad Cummings, Alyssa Benson, Maria Thier, Nicholas Raymo, Jeff Nickel and Gwen Post.

Chairperson of the Board Jessica Noble presiding.

A motion was made by Brian Wind, seconded by Jesse Flynn, and passed unanimously to approve the agenda as presented.

A motion was made by Brad Meester, seconded by Andy Johnson, and passed unanimously to approve the minutes of the February 28, 2018 Board of Directors meeting.

A motion was made by Brian Wind, seconded by Jesse Flynn, and passed unanimously to accept the February 2018 financial statements as presented.

Windsurfing Regatta & Music Festival Financial Request: The Windsurfing Regatta & Music Festival is seeking sponsorship. In 2017 the Convention & Visitors Bureau gave a \$3,500.00 sponsorship. That same amount is budgeted for 2018 as well. A motion was made by Ryan McGaughey, seconded by Brian Wind and passed unanimously to sponsor the Regatta in the amount of \$3,500.

International Festival Financial Request: The International Festival is seeking sponsorship. In 2017 the Board of Directors sponsored the International Festival in the amount of \$1,000. A motion was made by Len Bakken, seconded by Ryan McGaughey and passed unanimously to sponsor the International Festival in the amount of \$1,000.

Appoint Website Task Force: Members of the Board of Directors were asked if they would be interested in serving on the task force for the new Chamber/CVB website. Those assigned to the task force include, Ryan McGaughey, Chad Cummings and Maria Thier.

2018 Priorities: There is a need for marketing in Worthington and a good starting point will be the website redevelopment.

Board of Directors Meeting Continued, Page 2

Committee Reports: Marketing/Hotel Committee – The committee reviewed various advertising possibilities.

Sports & Recreation – The committee hosted the Wild Turkey Shoot-Out. The tournament was a successful event with a time delay due to winter weather.

Winterfest – Winterfest will take place on January 11 & 12, 2019.

Next Meeting: The next meeting of the board will be held on Wednesday, April 25th.

New Business: The Bio Science Conference will be held on April 5 & 6. They are seeking a sponsorship for the event. In 2017 the CVB sponsored in the amount of \$1,500. Discussion was held on the possibility to reevaluate the sponsorship for next year because there is concern that the event does not put many heads on beds. A motion was made by Jesse Flynn, seconded by Ryan McGaughey and passed unanimously to sponsor the Bio Science Conference at the \$1,500 level.

Meeting was adjourned by consensus at 5:04 p.m.

Respectfully Submitted,

Darlene Macklin, Executive Director

**Worthington HRA Regular Board Meeting
March 27, 2018
819 10th Street, Worthington, MN**

Board Members Present: Lori Bristow, Bridget Huber, Lyle TenHaken and Alan Oberloh

Excused Absence: Royce Boehrs

Staff Members Present: Randy Thompson, HRA Executive Director

Others Present: Jason Brisson, City of Worthington EDA Director

Lori Bristow, Board Chairman called the meeting to order at 5:30 P.M

APPROVAL OF THE AGENDA: A motion was made by Alan Oberloh to approve the agenda as presented. The motion was seconded by Bridget Huber. The Motion Passed.

APPROVAL OF MEETING MINUTES: A motion was made by Bridget Huber to approve the minutes from the board meeting held on February 27, 2018. The motion was seconded by Lyle TenHaken. The Motion Passed.

BILLS PAYABLE: The bills payable for the period of February 23, 2018 thru March 27, 2018 were presented for approval. The bills paid included: Prairie Acres Account \$6,721.78, Management/Levy Account \$185.17, The Rising Sun Estates Account \$35,530.71, The Public Housing Account \$42,710.75.

FINANCIAL STATEMENT REVIEW: The board reviewed the February 28, 2018 statements for Prairie Acres, Rising Sun Estates, and Management/Levy Account. These statements are prepared in-house by HRA staff. The board also reviewed the January 31, 2018 and February 28, 2018 financial statements for Public Housing and Section 8. The Public Housing and Section 8 statements were prepared by the Accounting Firm, Hawkins & Ash CPA's. The board also reviewed the internally prepared dashboard statements for January 31, 2018 and February 28, 2018 which provides a recap of the monthly and year to date financial information as prepared by the Hawkins & Ash CPA Accounting firm. A Motion was made by Alan Oberloh to Approve the Bills Paid from all accounts as presented and to approve the January 2018 and February 2018 statements for Public Housing, Section 8, and the statements for February 28, 2018 for Prairie Acres, Rising Sun Estates, and the Management/Levy Account. The Motion was seconded by Lyle TenHaken. The Motion Passed. Motion- 03272018-A

SWIF LOAN TO RISING SUN ESTATES PROJECT: The Board had a discussion regarding the outstanding loan with the Southwest Initiative Foundation for the Rising Sun Estates Construction project. Terms of the loan were discussed as well as the fact that no interest or principal had been paid on that loan to this point. After further discussion about making a payment to the Southwest Initiative Foundation towards the loan; a motion was made by Lyle TenHaken to make a \$50,000 payment on the loan. The payment would be made from the Rising Sun Estates checking Account. The Motion was seconded by Alan Oberloh. The Motion Passed. Motion – 03272018-B.

HOUSING PROJECT DISCUSSION: The Board held a discussion regarding possible involvement in a Workforce Housing Project. This project would be proposed as a 30-unit project with estimated development costs of \$4.1 million dollars. This would be a tax credit project that would also involve a

workforce housing grant. After discussion the board indicated that the only interest for HRA involvement in the project would be if private sector developer would not take on the project.

POTENTIAL NEW BOARD MEMBER CANDIDATES: Board member Royce Boehrs has indicated that he will be resigning from the board in the coming months. Royce does plan to move from Worthington upon his retirement. The board did have a discussion regarding potential board member candidates and making a request to the Mayor and city council for a replacement board member soon. The names of Jason Schutz and Mark Hagen were brought up in discussion as possible board member candidates. After discussion the board did give Director Thompson direction to contact the City Clerk and request that the Mayor and City Council appoint a replacement board member.

EXECUTIVE DIRECTORS UPDATES: Director Thompson provided the following information to the board:

- The HUD lawsuit settlement money was received on February 26, 2018 in the amount of \$194,384. The money was deposited into the Tax Levy/Management checking account at United Prairie Bank.
- Thompson indicated that Today he had a conference call with staff members from the Minneapolis HUD office regarding the substandard management PHAS Score. Most of the call was spent on discussing Occupancy levels.
- Thompson informed the board that Drealan, Kvilhaug, and Hoefker & Co. CPA's will be conducting the Annual Audit for the HRA this year beginning in June of 2018.
- Thompson Informed the board that he will be sending out requests for insurance pricing quotes for Rising Sun Estates and Prairie Acres Property Insurance. The request for quotes will be sent out in early April 2018.
- Thompson informed the board that Minnesota NAHRO is planning to have their Leadership Retreat in Worthington this July.
- Thompson informed the board that the City of Worthington Rental inspection was completed on all Public Housing units on March 19. Rising Sun Estates and Prairie Acres still need to be completed at a later date. The units inspected did pass with minor findings.
- Thompson informed the board that all four of the front office work stations will be having new printers installed by Marco. The current printers are all over 8 years old and needing replacing.
- Snow removal for the winter of 2017-2018 has been excessive and costs are exceeding budget.

FUTURE BOARD MEETING DATES: The board discussed future board meeting dates. The Board set the meeting date for the April meeting to be held on Thursday April 26, 2018 at 5:15 p.m. The meeting will be held at the Atrium Community Room. The Board also set the date for the May Board meeting to be held on May 29, 2018 at 5:15 p.m. Having No Further business to discuss Board Chairman Lori Bristow called for a motion to adjourn the meeting. A motion for adjournment was made by Bridget Huber. The motion was seconded by Alan Oberloh. The Motion Passed. The meeting was adjourned at 7:25 p.m.

Approved By: _____ Date: _____

Respectfully Submitted by: Randy Thompson Signed: _____

WORTHINGTON ECONOMIC DEVELOPMENT AUTHORITY
APRIL 23, 2018

The Worthington Economic Development Authority meeting was called to order at 6:45 p.m. on Monday, April 23, 2018 by Chair Mike Kuhle with the following members present: Larry Janssen, Alan Oberloh, Chad Cummings, Amy Ernst, Mike Harmon. Honorary Council Member: Ryan Weber.

Staff present: Steve Robinson, City Administrator, Jason Brisson, Director of Community Development, Planning, Zoning and Building Services; Janice Oberloh, City Clerk.

Others present: Chris Kielblock; Mark Shepherd, City Attorney; Theresa Williams, Emily Paplow and Bary Gronke; Justine Wettschreck, KWOA.

MINUTES APPROVED

The motion was made by Mike Harmon, seconded by Amy Ernst and unanimously carried to approve the Worthington Economic Development Authority Minutes of February 13, 2017.

EXTENSION AND MODIFICATION OF GRANT OF RIGHT OF FIRST REFUSAL APPROVED - B & R VENTURES, LLC

Jason Brisson, Director of Community Development, Planning, Zoning and Building Services, distributed a map for reference, noting that back in 2008 the Economic Development Authority of the City of Worthington entered into an agreement for a Grant of Right of First Refusal with B & R Ventures, LLC, who is the owner of Bedford Technologies, on EDAu-owned property located north of Interstate 90 and West of North Humiston Avenue. The legal description of the property is as follows:

The south 650.00 feet of the north 685.00 feet of the east 1340.00 feet of the west 1766.76 feet of the NE 1/4, Section 14, Township 102N, Range 40W, City of Worthington, Nobles County, Minnesota except the east 755.00 feet thereof.

Mr. Brisson said the company is in growth mode and they want to ensure they have available space to accommodate that growth. They have talked about an expansion possibly in 2019 or 2020, and would like to extend the agreement from 2008. The Grant of Right of First Refusal expired on April 3, 2018, and B & R Ventures would like to extend the agreement for ten years, but would be agreeable to five years. The new agreement was also updated to reflect the correct name of the company allowed as an assignee in the previous document to read "Bedford Properties L.P." Staff was recommending approval of the extending the Grant of Right of First Refusal for at least five years.

Following discussion, the motion was made by Alan Oberloh, seconded by Chad Cummings and unanimously carried to approve the request for the Extension and Modification of Grant of Right of

Worthington Economic Development Authority
April 23, 2018
Page 2

First Refusal to B & R Ventures, LLC for five years.

ADJOURNMENT

The motion was made by Amy Ernst, seconded by Mike Harmon and unanimously carried to adjourn the meeting at 6:52 p.m.

Janice Oberloh
Secretary to the Authority

WATER AND LIGHT COMMISSION MINUTES
REGULAR MEETING
MAY 7, 2018

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 3:00 P.M. by President Gary Hoffmann with the following members present: Michael Harmon, Lyle Ten Haken and Kathy Hayenga. Absent was Deb Weg (excused).

Staff members present were Scott Hain, General Manager; Eric Roos; Water Superintendent (left after strategic plan update); Deb Scheidt, Secretary to the Commission

Others present: Ryan Weber, Honorary Council Member

AGENDA ADDITIONS/CLOSURE

A motion was made by Commissioner Ten Haken, seconded by Commissioner Harmon and unanimously carried to close the agenda as presented.

CONSENT AGENDA APPROVED

A motion was made by Commissioner Harmon, seconded by Commissioner Ten Haken and unanimously carried to approve the consent agenda as follows:

- Water and Light Commission minutes of the regular meeting held on April 16, 2018
- Utility bills payable totaling \$215,113.47 for April 20, April 27 and May 4, 2018

WATER AND LIGHT COMMISSION ANNUAL MEETING

A motion was made by Commissioner Ten Haken, seconded by Commissioner Hayenga and unanimously carried to re-elect Commissioner Hoffmann as President, Commissioner Harmon as Vice-President and designate Deb Scheidt as Secretary for the coming year.

WATER AND LIGHT COMMISSION APPOINTMENTS TO COMMITTEES

Appointments to the following committees that Commission members are currently serving on were reviewed. A motion was made by Commissioner Ten Haken, seconded Commissioner Harmon and unanimously carried to approve the following appointments.

<u>Committee</u>	<u>Current Appointee</u>	<u>Date Appointed</u>	<u>Term Limit</u>
Economic Development Ad-Hoc	Hoffmann	04/05/10	No Limit
Employee Health Insurance Board	Hoffmann	05/07/12	No Limit

Water and Light Commission Minutes

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E.O. Olson Board of Trustees	Hoffmann	05/02/16	No Limit
Nobles Economic Opportunity Network	Hayenga (Delegate)	05/07/18	No Limit
Nobles Economic Opportunity Network	Weg (Alternate)	05/07/18	No Limit
Lewis & Clark Joint Powers Board	Ten Haken (Delegate)	04/01/17	12/31/18
Lewis & Clark Joint Powers Board	Harmon (Alternate)	04/01/17	12/31/18
WREDC Board (Ex-Officio)	Weg	05/01/17	No Limit
Employee Advisory Committee	Hoffmann	---	No Limit
Compensation Committee	Hoffmann	---	No Limit
Compensation Committee	Ten Haken	---	No Limit
Housing Committee	Hoffmann	---	No Limit
Housing Committee	Ten Haken	---	No Limit
APPA Association Business Meeting	Hain	02/17/15	No Limit
APPA Legislative & Resolutions Committee	Hain	02/17/15	No Limit

STRATEGIC PLAN UPDATE – WATER DEPARTMENT

Eric Roos, Water Superintendent, provided the Commission with his annual strategic plan update.

AWARD BID FOR 2018 SEWER AND WATER RECONSTRUCTION PROJECT

Scott Hain, General Manager, reported that bids for the 2018 sewer and water reconstruction project were received on May 3, 2018, based on the plans and specifications approved by the Water and Light Commission at their April 2, 2018, meeting. The following lone bid was received for the three schedules of work included in the project.

<u>Company</u>	<u>Schedule 1</u>	<u>Schedule 2</u>	<u>Schedule 3</u>	<u>Total</u>
Duininck, Inc.	\$53,906.38	\$374,908.50	\$106,146.65	\$534,961.53

The total amount of the bid for Schedule 1 and Schedule 2 (water main reconstruction) is \$2,705.08 (0.6%) over the engineer's estimate. The total amount of the bid for Schedule 3 (sanitary sewer reconstruction) is \$23,251.20 (28.0%) over the engineer's estimate. Mr. Hain reported that the limited width alley right-of-way and the limited work space is likely the cause for the bid to be higher than estimated. The total of Schedule 3, including engineering and contingencies, is now projected to be \$133,000 or \$29,390 over the budgeted amount of \$103,610. Mr. Hain reported that the expenses in excess of the budgeted amount could be funded through undesignated wastewater funds.

Upon recommendation by staff, a motion was made by Commissioner Ten Haken, seconded by Commissioner Harmon and unanimously carried to award the bid for the 2018 sewer and water reconstruction project to Duininck, Inc. in the amount of \$534,961.53 with the expenses in excess of the budgeted amount for Schedule 3 to be funded through undesignated wastewater funds.

WATER AND LIGHT COMMISSION POLICY

Commission members and utility staff continued their review of the Water and Light Commission Policy which included the “General Manager Limitations”. The “Governance Process” will be reviewed at the May 21, 2018, regular meeting.

LEWIS & CLARK REGIONAL WATER SYSTEM ANNUAL MEETING

Scott Hain, General Manager, reported that the Lewis & Clark Regional Water System will be holding its 28th annual meeting on May 24, 2018, in Tea, South Dakota. Commission members were asked to indicate their intentions regarding attendance prior to the May 18th deadline.

WELL LEVEL UPDATE

Scott Hain, General Manager, provided an update on the current status of the Lake Bella wells.

COMMISSION COMMITTEE REPORTS

Commissioner Ten Haken gave a brief update on occupancy at the Rising Sun Estates.

Commissioner Harmon commented on Worthington Public Utilities’ municipal wastewater treatment facility being the recipient of a Certificate of Commendation from the Minnesota Pollution Control Agency for the period from October 1, 2016, through September 30, 2017.

Commissioner Hoffmann reported that he recently attended a Worthington Investment Network meeting.

ADJOURNMENT

A motion was made by Commissioner Ten Haken, seconded by Commissioner Hayenga and unanimously carried to adjourn the meeting at 4:55 P.M. President Hoffmann declared the meeting adjourned.

Deb A. Scheidt
Secretary to the Commission

**CITY OF WORTHINGTON
LOCAL BOARD OF APPEAL / EQUALIZATION, MAY 2, 2018**

The meeting was called to order at 9:00 a.m. in the Nobles County Commissioners Board Room by Mike Kuhle with the following Members present: Larry Janssen, Alan Oberloh, Chad Cummings, Amy Ernst, Mike Harmon.

Staff present: Janice Oberloh, City Clerk.

Others present: Valerie Ruesch, Nobles County Assessor; Eric Skogquist, Contract Local Assessor; Ben Puthoff, John Meyer and Ted Buhner, Property Appraisers.

Mike Kuhle welcomed those in attendance and reminded them that the purpose of the meeting was to appeal only the current proposed valuation or classification and provided some guidelines for the meeting. In the interest of keeping the meeting moving, Mr. Kuhle suggested a time limit be imposed for appeals.

The motion was made by Mike Harmon and seconded by Amy Ernst to put a five-minute time limit on the request presentations, with the following members voting in favor of the motion: Chad Cummings, Amy Ernst, Mike Harmon, Larry Janssen; and the following members voting against the motion: Alan Oberloh. Motion carried.

Eric Skogquist provided an explanation of the how they arrive at the proposed property valuations every year to be in compliance with state requirements, adding that the State will step in with a mandatory adjustment if we don't meet their requirements. Mr. Skogquist also provided a summary of what they saw and what they did in Worthington this past year. 79% of the properties in Worthington have been viewed since we started this three years ago, and we've gotten into about half of those we've viewed now. Their median ratio at the beginning of the year was roughly 81.116% of sales, which is outside of the acceptable range of the state. There was also a time trend of roughly 6% during the year. After the proposed increases their median was roughly at 93.70%. Mr. Skogquist also addressed commercial and industrial sales.

Appeals:

Paul and Cynthia Glorvigan 31-3878-500 - They bought 50 feet of property from their neighbors in 1998 to accommodate their driveway and requested that the parcels be joined but they were not due to the omission of her middle initial on the purchase document. The County asks them every year about joining them, but they haven't been. The side lot went up 146%. Why can't they be joined. Val Reusch said they would need to start with the City to join those properties. Mr. Glorvigan said he spoke with Jason Brisson at the City who told him to submit the request in writing. Ms. Ruesch will contact Mr. Brisson. The property is now residential homestead but in a commercial area. Mr. Skogquist agreed the increase was large, but it has been low for many years. Mr. Glorvigan said he was wrong and you need to reconsider!

Shannon Rickert - 1206 South Shore Drive - His valuation has increased 12.1% in two years.

City of Worthington Local Board of Appeal / Equalization
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Member Kuhle said we haven't kept up with increases and now it is haunting us. Members Cummings and Oberloh disagreed with part of that statement, noting that sales have increased on the lake. Mr. Skogquist said lake property is valued at \$1000 per square foot. - they haven't been in the home since 2014. Mr. Rickert said he would accommodate that.

Jolene Kuhl 31-3050-000 - Purchased the property last year for \$200,000 - The foundation has cracked, it's got three sump holes, the basement is wet and unlivable, walls are bowing and cracked, it's a three bedroom home, and it's appraised at \$317,200. Mr. Skogquist asked if Ms. Kuhl would be okay with them coming out to view the home as they haven't been it for a number of years. Ms. Kuhle responded yes, she will make an appointment and also provide the appraisal they had done when they purchased the property. The valuation will be reviewed after receipt of the additional information.

Kim Dailey 31-3949-600 - Completed house - bought from the school district - had to make some changes to accommodate herself, husband and their seven children. They've completed two additions, which required an appraisal. That came in at \$185,000, which wasn't enough to get the loan they were seeking. They were told that adding a master suite would not add value to the home because it was over-built for the area, they're already at the top value of the home. They have to pay taxes on \$258,259. The Appraiser viewed the house last year, it is over-built for the neighborhood - they did receive a reduction of half of the square footage over the average for that neighborhood. It's still subject to all the other changes that the rest of the neighborhood receives from sales, etc. Her appraisal is four years old and minus the addition. Member Cummings suggested a new appraisal may help.

Lawrence Klingenberg 31-3535-000 - You're raising it all the time. Mr. Skogquist noted that the valuation increased from \$108,800 to \$116,600 - when the sales came in they were low by about 14%. The average increase was 8%. They were at 87.7% of sales in that area. Based on comparables and neighborhood, and being low Mr. Skogquist said they were comfortable with the value.

Orville Hokeness - left before appeal.

Ray Waldner 31-1813-??? - two years ago taxes went up double, he came to Assessor's Office - it was based on sales. He sees it will be a benefit when they sell. Mr. Waldner questioned the loss of homestead designation after they deeded the property over to their daughter and her husband.

Darwin VandenBerg - 1206 Sixth Avenue - They had a certified appraisal done last fall - there is a big discrepancy in the valuations. Mr. Skogquist said they had not been in the house but will get in and take a look at it.

Larry Davis 31-3290-000 - Valuation increased from \$18,900 to \$63,700. It's a non-buildable lot

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next to the ditch and includes setbacks and easements. They told him part of the increase was due to the billboard on the property. Mr. Davis said the sign is owned by Cunningham and he gets no income from it. Mr. Skogquist talked about the layers of the valuation for the property. They were not aware of the easement on the property and can reduce the square footage of the lot by that number, bringing the valuation down to \$58,600. The valuation added due to the billboard was \$24,000. Mr. Skogquist said they can't use something for reduction that was done by agreement between two people.

Marv Spomer 31-2966-000 - House - Complained two years ago, they came out to view the house and said they would make an adjustment, it's going the wrong way. The Assessor noted they did view the home in 2016 and allowed an adjustment, but now due to sales in the past year it's back up.

322 Oxford Street - Commercial property - Increased from \$415,900 to \$526,700. Mr. Skogquist noted there is a billboard on the property, which added \$12,000, and reviewed the different parts of the property and rates of valuation. The land had been undersized by 24,000 feet. Discussion was held on the inclusion of the ditch in his property. The Board requested additional information.

Chad Mammen 31-1843-250 - Ben was out last year and gave a modification, now it's back up again. Assessors noted the adjustments were based on sales - two of the properties sold last year received the adjustment this year that Mr. Mammen received last year. The adjustments took them below the required rate.

Bedford Properties - They are paying \$1.50 / square foot for bare land. The increase was because of the improvements with the building addition, which is added at the time of ground breaking. Following discussion, Mr. Skogquist said he still felt \$1.50 was in the ball park. Mr. Mammen said it was an 80 to 95% increase in one year on bare land, and noted that parcel 31-3786-450 had been mis-valued. It will be corrected for the upcoming year, but requested an adjustment now because they overpaid last year. Mr. Skogquist said there is a process for that but it can't be done at this meeting.

Jarod Rademacher 1626 Birchwood - two years ago his valuation was at \$158,000, now it's at \$21,000. It's a two bedroom unfinished basement. The Assessor was in a couple of years ago. The increase was due to sales. The Board suggested they do another walk through and questioned if they used comparables with unfinished living space.

Harris Darling 31-2095-620 - Looking for a little guidance - he has the last house on Oxford Street. Believe it is zoned commercial but not sure. It's been a residence for 115 years and the only change was when the kitchen was added in 1920. There is a utility line there and an easement for a sewer main. Mr. Skogquist said they did have a discussion about the utility services, the easement has been taken off. They used two rates. It's valued as commercial because that's how it's zoned but the

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classification is residential homestead.

Connie Murphy 31-2671-000 - EMV is up \$20,000. A full inspection was completed in 2017 - most of the increase was due to where we need to be based on sales, and they added a front and back step. They are at 94.24% after the adjustment. This area was quintile this year - the 20% that needed to be viewed. There have been 37 sales in that area over the last three years.

Additional Appeals by Phone or Mail:

Ray Darling 31-0615-000 - EMV went to \$54,500 - he is appealing the value. His rate is \$.75 per square foot. Mr. Skogquist read the letter from Mr. Darling. New homes have been built in the area and the whole area is being developed. The Board noted there is a new road there now. No change was recommended.

Carol Wiese 31-1338-000 - has since set an appointment for viewing - no action taken

Dan Dingman 31-0648-500 - noted a land value issue - Ms. Reusch said she was not sure on what they were asking.

Don and Arlen Rickenbaugh 31-1676-000 - appealing the increase - Assessors noted they were happy with the valuation as is.

The motion was made by Chad Cummings, seconded by Larry Janssen and unanimously carried for no change in the proposed valuation.

The following actions were taken regarding proposed adjusted estimated market valuations as suggested by the Nobles County Assessor's Office:

PIN 31-0066-000	Motion Oberloh, 2 nd Cummings - Unanimous to adjust EMV from \$18,200 to \$10,800
PIN 31-0161-000	Motion Oberloh, 2 nd Harmon - Unanimous for no change in EMV of \$226,800
PIN 31-0284-000	Motion Oberloh, 2 nd Cummings - Unanimous to adjust EMV from \$47,500 to \$36,300
PIN 31-0533-000	Motion Cummings, 2 nd Ernst - Unanimous to adjust EMV from \$59,700 to \$38,800
PIN 31-0534-000	Motion Cummings, 2 nd Ernst - Unanimous to adjust EMV from \$50,200 to \$37,600
PIN 31-0535-000	Motion Cummings, 2 nd Ernst - Unanimous to adjust EMV from \$37,600 to \$46,000
PIN 31-0536-000	Motion Cummings, 2 nd Ernst - Unanimous to adjust EMV from \$50,200 to \$46,000
PIN 31-0537-000	Motion Cummings, 2 nd Ernst - Unanimous to adjust EMV from \$37,600 to \$46,000
PIN 31-0538-000	Motion Cummings, 2 nd Ernst - Unanimous for no change in EMV of \$37,600
PIN 31-0539-000	Motion Cummings, 2 nd Ernst - Unanimous for no change in EMV of \$37,600
PIN 31-0540-000	Motion Cummings, 2 nd Ernst - Unanimous to adjust EMV from \$53,000 to \$48,800
PIN 31-0596-000	Motion Ernst, 2 nd Janssen - Unanimous to adjust EMV from \$169,200 to \$152,600
PIN 31-0696-000	Motion Harmon, 2 nd Ernst - Unanimous to adjust EMV from \$571,500 to \$473,100

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PIN 31-0964-000	Motion Ernst, 2 nd Janssen - Unanimous to adjust EMV from \$41,300 to \$20,300
PIN 31-1440-500	Motion Cummings, 2 nd Ernst - Unanimous to adjust EMV from \$395,200 to \$367,100
PIN 31-1586-000	Motion Oberloh, 2 nd Ernst - Unanimous to adjust EMV from \$117,500 to \$92,000
PIN 31-1761-400	Motion Oberloh, 2 nd Janssen - Unanimous for no change in EMV of \$148,900 due to lack of signature on appeal Amended Motion upon notification that owner came in for signature during meeting
PIN 31-1859-945	-Oberloh, 2 nd Janssen- Unanimous to adjust EMV from \$148,900 to \$144,100 Motion Ernst, 2 nd Harmon - Unanimous for no change in EMV of \$398,200 due to no signature on appeal
PIN 31-1866-600	Motion Cummings, 2 nd Ernst - Unanimous to adjust EMV from \$470,800 to \$457,300
PIN 31-1872-250	Motion Oberloh, 2 nd Harmon - Unanimous to adjust EMV from \$364,300 to \$356,100
PIN 31-1883-000	Motion Oberloh, 2 nd Ernst - Unanimous for no change to EMV of \$394,800 due to no signature on appeal
PIN 31-2029-000	Motion Ernst, 2 nd Janssen - Unanimous to adjust EMV from \$225,800 to \$180,900
PIN 31-2031-000	Motion Oberloh, 2 nd Harmon - Unanimous to adjust EMV from \$282,700 to \$273,800
PIN 31-2084-750	Motion Harmon, 2 nd Janssen - Unanimous to adjust EMV from \$378,800 to \$289,200
PIN 31-2084-908	Motion Cummings, 2 nd Oberloh - Unanimous to adjust EMV from \$429,900 to \$339,500
PIN 31-2084-909	Motion Cummings, 2 nd Harmon - Unanimous to adjust EMV from \$303,000 to \$278,500
PIN 31-2084-912	Motion Cummings, 2 nd Harmon - Unanimous to adjust EMV from \$385,400 to \$361,600
Council Member Ernst left the meeting at this time.	
PIN 31-2084-920	Motion Oberloh, 2 nd Cummings - Unanimous for no change in EMV of \$348,400
PIN 31-2294-000	Motion Oberloh, 2 nd Harmon - Unanimous for no change in EMV of \$284,300 due to no signature on appeal Amended motion upon notification that owner came in for signature during meeting-Oberloh, 2 nd Harmon to adjust EMV from \$284,300 to \$204,500
PIN 31-2301-000	Motion Cummings, 2 nd Harmon - Unanimous to adjust EMV from \$203,400 to \$179,000
PIN 31-2317-000	Motion Cummings, 2 nd Janssen - Unanimous to adjust EMV from \$352,700 to \$294,700
PIN 31-2347-000	Motion Oberloh, 2 nd Cummings - Unanimous to adjust EMV from \$315,300 to \$248,100
PIN 31-2370-000	Motion Oberloh, 2 nd Cummings - Unanimous to adjust EMV from \$201,800 to \$17,900
PIN 31-2382-000	Motion Janssen, 2 nd Oberloh - Unanimous to adjust EMV from \$226,900 to \$180,300
PIN 31-2759-000	Motion Harmon, 2 nd Cummings - Unanimous for no change in EMV of \$115,900
PIN 31-2808-000	Motion Oberloh, 2 nd Harmon - Unanimous for no change in EMV of \$55,300 due

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	to no signature on appeal
PIN 31-2935-700	Motion Cummings, 2 nd Janssen - Unanimous to adjust EMV from \$202,00 to \$200,300
PIN 31-3036-000	Motion Cummings, 2 nd Harmon - Unanimous to adjust EMV from \$153,300 to \$132,600
PIN 31-3174-000	Motion Harmon, second Janssen - Unanimous to no change in EMV of \$247,800
PIN 31-3202-000	Motion Oberloh, 2 nd Cummings - Unanimous to adjust EMV from \$150,300 to \$118,000
PIN 31-3265-000	Motion Cummings, 2 nd Janssen - Unanimous to adjust EMV from \$558,700 to \$486,600
PIN 31-3408-000	Motion Cummings, 2 nd Harmon - Unanimous to adjust EMV from \$80,000 to \$75,500
PIN 31-3776-810	Motion Cummings, 2 nd Janssen - Unanimous to adjust EMV from \$413,000.00 to \$363,100.00

The Board addressed the appeals from those who appeared before them at the meeting:

Paul and Cynthia Glorvigan 31-3878-500 - Assessors will do some research on this.

Shannon Rickert - 1206 South Shore Drive - Will take a second look.

Jolene Kuhl 31-3050-000 - Will take a second look

Kim Dailey 31-3949-600 - Will wait for new appraisal

Lawrence Klingenberg 31-3535-000 - Motion Oberloh, 2nd Cummings - Unanimous for no change in EMV.

Orville Hokeness - left before appeal.

Ray Waldner 31-1813-000 - Motion Cummings, 2nd Oberloh - Unanimous for no change in EMV

Darwin VandenBerg - 1206 Sixth Avenue - Made appointment to view

Larry Davis 31-3290-000 - Motion Cummings, 2nd Oberloh - Unanimous to adjust for square footage of easement - remove \$24,000 for billboard

Marv Spomer 31-2966-000 - House - Motion Cummings, 2nd Janssen - Unanimous for no change in EMV

322 Oxford Street - Commercial property - Refer commercial property back

Chad Mammen House - Motion Oberloh, 2nd Harmon - Unanimous for no change in EMV

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Bedford Properties - Assessors can reduce the square foot charge for unimproved parcels to \$1 per square foot and adjust next year for the improvements

Jarod Rademacher 1626 Birchwood - Made appointment for viewing

Harris Darling 31-2095-620 - Motion Oberloh, 2nd Cummings - Unanimous for no change to EMV

Connie Murphy 31-2671-000 - Motion Cummings, 2nd Oberloh - Unanimous for no change to EMV

LOCAL BOARD OF APPEAL / EQUALIZATION MEETING CONTINUED

The motion was made by Member Oberloh, seconded by Member Cummings and unanimously carried to continue the Local Board of Appeal / Equalization to 6:00 p.m. on Monday, May 14, 2018 in City Hall Council Chambers.

Janice Oberloh
City Clerk

CITY OF WORTHINGTON, MINNESOTA

MUNICIPAL LIQUOR STORE INCOME STATEMENT For the Period 1/1/18 Through 4/30/18 (Amounts in Dollars)

	Total 2018 Budget	APRIL		% YTD Actual to Budget	YTD	
		Actual	Previous Year		Actual	Previous Year
Sales						
Liquor	1,655,000	114,138	113,471	27.9%	461,286	430,858
Wine	570,000	28,200	42,283	25.5%	145,387	144,365
Beer	1,950,000	134,264	140,136	25.3%	494,298	474,942
Mix/nonalcohol	74,800	39,200	4,371	68.7%	51,374	14,578
NSF charges	200	28	-	38.0%	76	42
Net Sales	4,250,000	315,830	300,261	27.1%	1,152,421	1,064,785
Cost of Goods Sold						
Liquor	1,195,000	78,138	82,703	27.1%	324,250	319,976
Wine	404,900	29,293	29,375	27.1%	109,625	99,442
Beer	1,480,000	126,488	108,413	25.9%	383,368	362,380
Soft drinks/mix	68,850	3,452	2,126	16.8%	11,551	18,941
Freight	28,000	2,358	1,811	27.1%	7,585	8,200
Total Cost of Goods Sold	3,176,750	239,729	224,428	26.3%	836,379	808,939
Gross Profit	1,073,250	76,101	75,833	29.4%	316,042	255,846
Operating Expenses						
Personnel services	366,658	25,069	21,885	27.5%	101,013	87,736
Supplies	29,800	1,445	2,533	24.0%	7,152	5,352
Other services & charges	162,750	12,002	11,988	26.1%	42,441	40,784
Interest	27,383	-	-	0.0%	-	-
Depreciation (estimated)	60,000	5,000	1,542	33.3%	20,000	6,168
Total Operating Expenses	646,591	43,516	37,948	26.4%	170,606	140,040
Operating Income (Loss)	426,659	32,585	37,885	34.1%	145,436	115,806
Non-Operating Revenues (Expenses)						
Interest earnings **	13,000	1,083	750	33.3%	4,332	3,000
Other non-operating	-	-	1,120	-	-	1,120
Total Non-Operating Revenue (Expense)	13,000	1,083	1,870	33.3%	4,332	4,120
Net Income (Loss) b/Operating Transfers	439,659	33,668	39,755	34.1%	149,768	119,926
Operating Transfers-Out	(225,000)	(18,750)	(18,750)	33.3%	(75,000)	(75,000)
Net Income (Loss)	214,659	14,918	21,005	N/A	74,768	44,926

** Includes four months budget

ADMINISTRATIVE SERVICES MEMO

DATE: MAY 14, 2018

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEMS

1. APPLICATION TO BLOCK STREET(S) - WORTHINGTON OKABENA WINDSURFERS

The Worthington Okabena Windsurfers have submitted an application to block the following streets from 8:00 a.m. on Thursday, June 7, 2018 to 12:00 Noon on Monday, June 11, 2018 for their 2018 Windsurfing Event:

Lake Street - from 2nd Avenue to 7th Avenue
3rd Avenue - from 8th Street to Lake Street
4th, 5th and 6th Avenues to the Alley
5th Avenue from Lake Street to Ninth Street

Sunday at 5:00 p.m. Lake Street from 4th to 6th Avenues will be opened. Second to 4th Avenues on Lake Street will remain closed until 12:00 Noon on Monday due to the children's activities (sand).

A map of the street closure is included as ***Exhibit 1***. Josh Miller has been designated as the Safety Officer for the event. The required insurance certificate will be issued by United Prairie Insurance once approval is obtained.

Council action is requested on the Application to Block Streets for the 2018 Windsurfing Regatta.

2. APPLICATION FOR TEMPORARY ON-SALE LIQUOR LICENSE - WORTHINGTON OKABENA WINDSURFERS

The Worthington Okabena Windsurfers have submitted an application for a Temporary On-Sale Liquor License (included as ***Exhibit 2***) for their 2018 Windsurfing Event scheduled for June 8 and 9, 2018. Hours of sale would be 3:00 p.m. to 12:00 midnight on Friday, June 8th, and 12:00 noon to 11:59 p.m. on Saturday, June 9th. All the required paperwork, fees and insurance certificate naming the City of Worthington as additional insured have been received.

Council action is requested on the application for Temporary On-Sale Liquor License from the Worthington Okabena Windsurfers.

3. APPLICATION TO BLOCK STREET(S) - SOLID ROCK ASSEMBLY

Scott Peterson, Solid Rock Assembly, has submitted an application to block the following street on Sunday, June 3, 2018 from 11:45 a.m. to 12:45 p.m. for their 2018 Bike Blessing/Ride event:

South Shore Drive from Linda Lane to Veterans Memorial Park

A map of the street closure is included as *Exhibit 3*. Chuck Berger has been designated as the Safety Officer for the event. The required insurance certificate naming the City of Worthington as additional insured has been received.

Council action is requested on the Application to Block Street(s) for the Solid Rock Assembly Bike Blessing/Ride event.

4. APPLICATION TO BLOCK STREET(S) - WORTHINGTON INTERNATIONAL FESTIVAL

Lakeyta Swinea has submitted an application to block the following streets from 10:00 a.m. on Friday, July 13, 2018 to 9:00 p.m. on Saturday, July 14, 2018 for the 2018 International Festival:

3rd Avenue from 9th Street to 10th Street
4th Avenue from 9th Street to 10th Street

A map of the street closure is included as *Exhibit 4*. Lakeyta Swinea has been designated as the Safety Officer for the event. The required insurance certificate naming the City of Worthington as additional insured will be issued by Philadelphia Insurance Company once approval of the street closure is obtained.

Council action is requested on the Application to Block Street(s) for the 2018 International Festival.

CASE ITEMS

1. NOBLES COUNTY ATTORNEY UPDATE AND 2019 BUDGET PRESENTATION

Nobles County Attorney Kathleen Kusz will be at the meeting to present information and engage Council in discussion on her proposed 2019 budget for City prosecution agreement fees, which is included as ***Exhibit 5***. Also included in ***Exhibit 5*** is city case load history information and crime victim information.

2. NOMINATING COMMITTEE RECOMMENDATION FOR COMMITTEE APPOINTMENT

The Nominating Committee met on April 30, 2018 and is making the following recommendation for Committee appointment:

Wgtn. Housing & Redev. Auth.:	Appoint Marty Rickers to fill the unexpired term of Royce Boehrs who is moving from the community - term expires October 31, 2020
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Council action is requested to approve the Nominating Committee's recommendation for Committee appointment.

3. AUTHORIZATION TO ADVERTISE FOR MOVIE THEATER DEVELOPMENT PROPOSALS

The Economic Development Sub-Committee recommends that Council give Staff authorization to advertise for movie theater development proposals. The goals and objectives of the Request for Proposals (RFP) state that the theater shall be multi-screen, show first run movies, are open seven day each week and that operations shall be financially self-sustaining. A copy of the RFP is included as ***Exhibit 6***.

Assistance from the City, if any, will be determined on the basis of the proposal submitted. Proposals that maximize private financing (debt and equity) and minimize public financial assistance will be given added consideration. It is further recommended that potential developers be given adequate time to prepare their proposal and that they be due on or around June 29, 2018.

Proposals will be evaluated based on the following criteria:

Development Team Qualifications	25 points
Financial Feasibility	40 points
Operations Concept	25 points
Business Terms	10 points

Council action is requested.

4. **FIRST READING PROPOSED ORDINANCE REPEALING ORDINANCE NO 1021
PERTAINING TO THE LOCAL SALES AND USE TAX**

At their December 22, 2008 meeting, following authorization by the Minnesota State Legislature and approval by the voters of the city, Council adopted ordinance No. 1021 adopting a sales and use tax for the City of Worthington. We are anticipating that the maximum amount of collections allowed from the sales tax by the City will occur sometime in the 2nd quarter of 2018. As provided by the Minnesota Department of Revenue, the following steps must be taken to end the local option sale tax:

1. The Council must pass an ordinance or resolution indicating their intent to end the sales and use tax
2. A notification must be sent to the Commissioner of Revenue at least 90 days before the projected end date
3. The tax must end on the last day of a quarter
4. All cost associated with ending the tax must be reimbursed by the local government to the Department of Revenue

Exhibit 7 is a proposed ordinance repealing Ordinance No. 1021. Following the anticipated adoption of the ordinance at the June 11, 2018 Council meeting, a letter will be issued to the Commissioner of Revenue notifying him of the sunset of our local option sales tax.

Council action is requested to give a first reading to the proposed ordinance.

5. **CLOSED SESSION UNDER MINN STAT § 13D.05, SUBD. 3 (A) PERFORMANCE
EVALUATION - CITY ADMINISTRATOR**

Council will go into closed session under Minn. Stat. § 13D.05, subd. 3 (a) Performance Evaluation, to complete the performance evaluation of City Administrator Steve Robinson, as compiled by City Attorney Mark Shepherd and distributed to Council on April 15, 2018. A self- evaluation was also completed by Mr. Robinson and distributed under separate cover from this agenda to Council.

A summary of the evaluation will be provided at the next open City Council meeting, as is also required by statute.

APPLICATION FOR PARADE PERMIT OR TO BLOCK STREET

Josh Miller (name), as representative of
Worthington Okabena Windsurfers (organization sponsoring event) does
hereby apply for a permit for a parade or to temporarily block a street for an event.

The date for the requested parade/event is June 7, 2018
with the time starting at 8:00 a.m. and ending at 12 p.m. June 11. The
route of this parade or blockage of the street shall be limited to the area delineated on the
attached map.

The following person, Josh Miller, is designated
by the requesting organization as safety officer. He/she shall monitor this activity to ensure
the safety of the crowd from such hazards as traffic conflicts because of the blocking of the
roadways, inspection of barricades, etc. In addition, this person shall be the contact person
and shall be available during the event should the police or City officials have concerns with
the safety aspects of this event. The requesting organization agrees to conduct this event in
the safest possible manner. In those cases where a street or public access is blocked, it shall
be done in a clearly visible condition taking into account the speed of traffic and the need
to ensure visibility during the various times of the event (taking into account the need for
flashers should the obstructions be in place during times of darkness). In addition, said
blockades will only be in place as long as necessary. Barricades must be approved by the
City of Worthington and be placed according to Uniform Traffic and Marking
specifications.

The requesting organization shall provide \$ 1,000,000.00 liability insurance coverage and
shall name the City as an additional insured for this event with United Prairie Insurance

Regatta Street Closure

8:00 a.m. on Thursday, June 7, 2018 to 12:00 noon on Monday, June 11, 2018:

Lake Street from Second Avenue to Seventh Avenue

Third Avenue from 8th Street to Lake Street

Fourth, Fifth and Sixth Avenues to the alley

Fifth Avenue from Lake Street to Ninth Street

Sunday at 5:00 p.m. Lake Street from Fourth to Sixth Avenues will be opened. Second to Fourth Avenues on Lake Street will remain closed until noon on Monday due to the Children's Activities (sand).



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date organized	Tax exempt number
Worthington Okabena Windsurfers			
Address	City	State	Zip Code
1121 Third Avenue	Worthington	MN	56187
Name of person making application		Business phone	Home phone
Josh Miller		507-372-2919	
Date(s) of event	Type of organization		
June 8 & June 9, 2018	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
		MN	
Organization officer's name	City	State	Zip Code
		MN	
Organization officer's name	City	State	Zip Code
		MN	
Organization officer's name	City	State	Zip Code
		MN	

Location where permit will be used. If an outdoor area, describe.

Sailboard Beach, Lake Okabena

In the event of rain it will be located at the Worthington Arena

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

BW Insurance

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

APPLICATION FOR PARADE PERMIT OR TO BLOCK STREET

Scott Peterson (name), as representative of
Solid Rock Assembly (organization sponsoring event) does
hereby apply for a permit for a parade or to temporarily block a street for an event.

The date for the requested parade/event is June 3, 2018
with the time starting at 11:45 Am and ending at 12:45 PM. The
route of this parade or blockage of the street shall be limited to the area delineated on the
attached map.

The following person, Chuck Berger, is designated
by the requesting organization as safety officer. He/she shall monitor this activity to ensure
the safety of the crowd from such hazards as traffic conflicts because of the blocking of the
roadways, inspection of barricades, etc. In addition, this person shall be the contact person
and shall be available during the event should the police or City officials have concerns with
the safety aspects of this event. The requesting organization agrees to conduct this event in
the safest possible manner. In those cases where a street or public access is blocked, it shall
be done in a clearly visible condition taking into account the speed of traffic and the need
to ensure visibility during the various times of the event (taking into account the need for
flashers should the obstructions be in place during times of darkness). In addition, said
blockades will only be in place as long as necessary. Barricades must be approved by the
City of Worthington and be placed according to Uniform Traffic and Marking
specifications.

The requesting organization shall provide \$ 1,000,000.00 liability insurance coverage and
shall name the City as an additional insured for this event with Brotherhood Mutual



Notes

We will need to block off the street in front of Freedom Shore Park, between Flower Ln and Linda Ln.

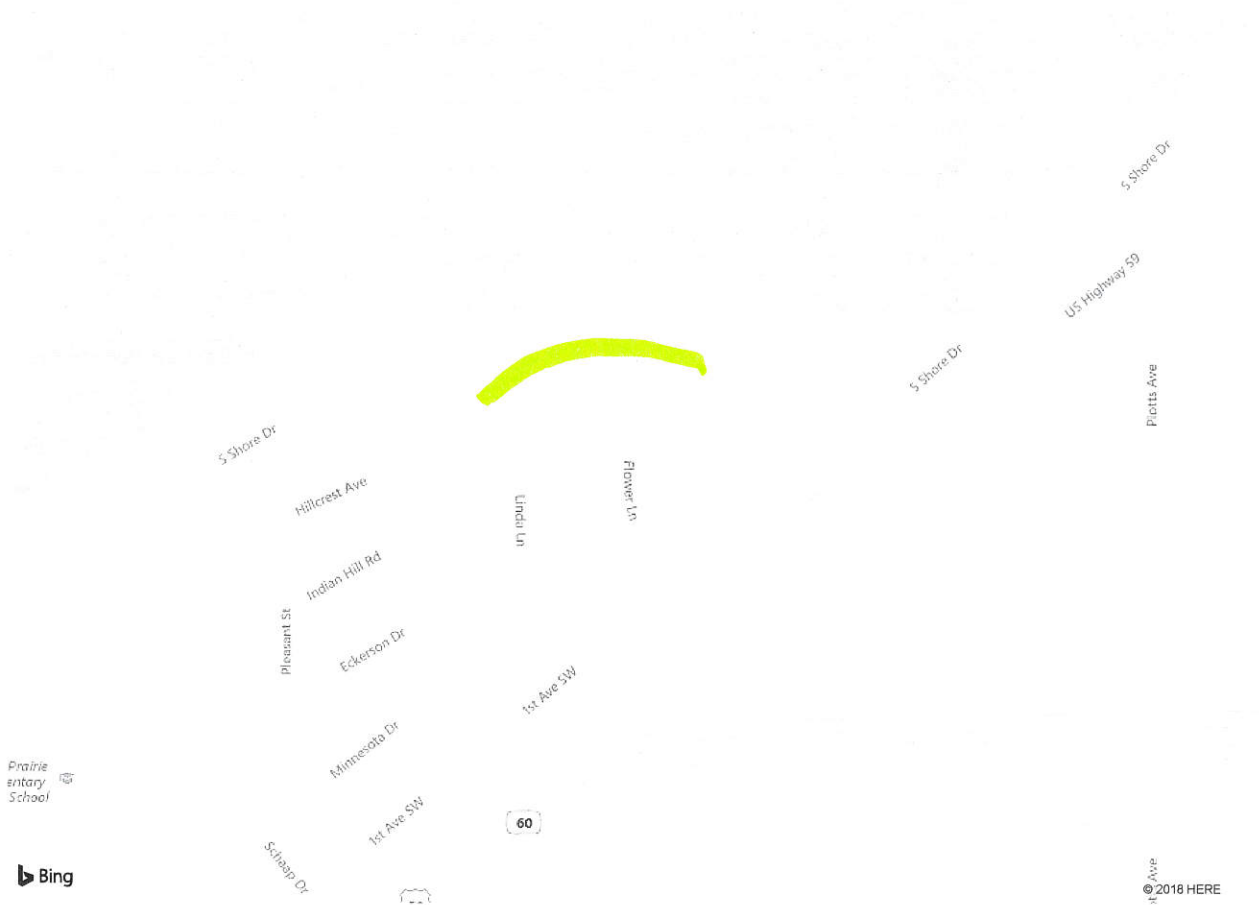


Exhibit 3

APPLICATION FOR PARADE PERMIT OR TO BLOCK STREET

Lakeyta Swinea (name), as representative of Worthington International Festival (organization sponsoring event) does hereby apply for a permit for a parade or to temporarily block a street for an event.

The date for the requested parade/event is July 13 & 14, 2018 with the time starting at 10 am and ending at 9:00 pm. The route of this parade or blockage of the street shall be limited to the area delineated on the attached map.

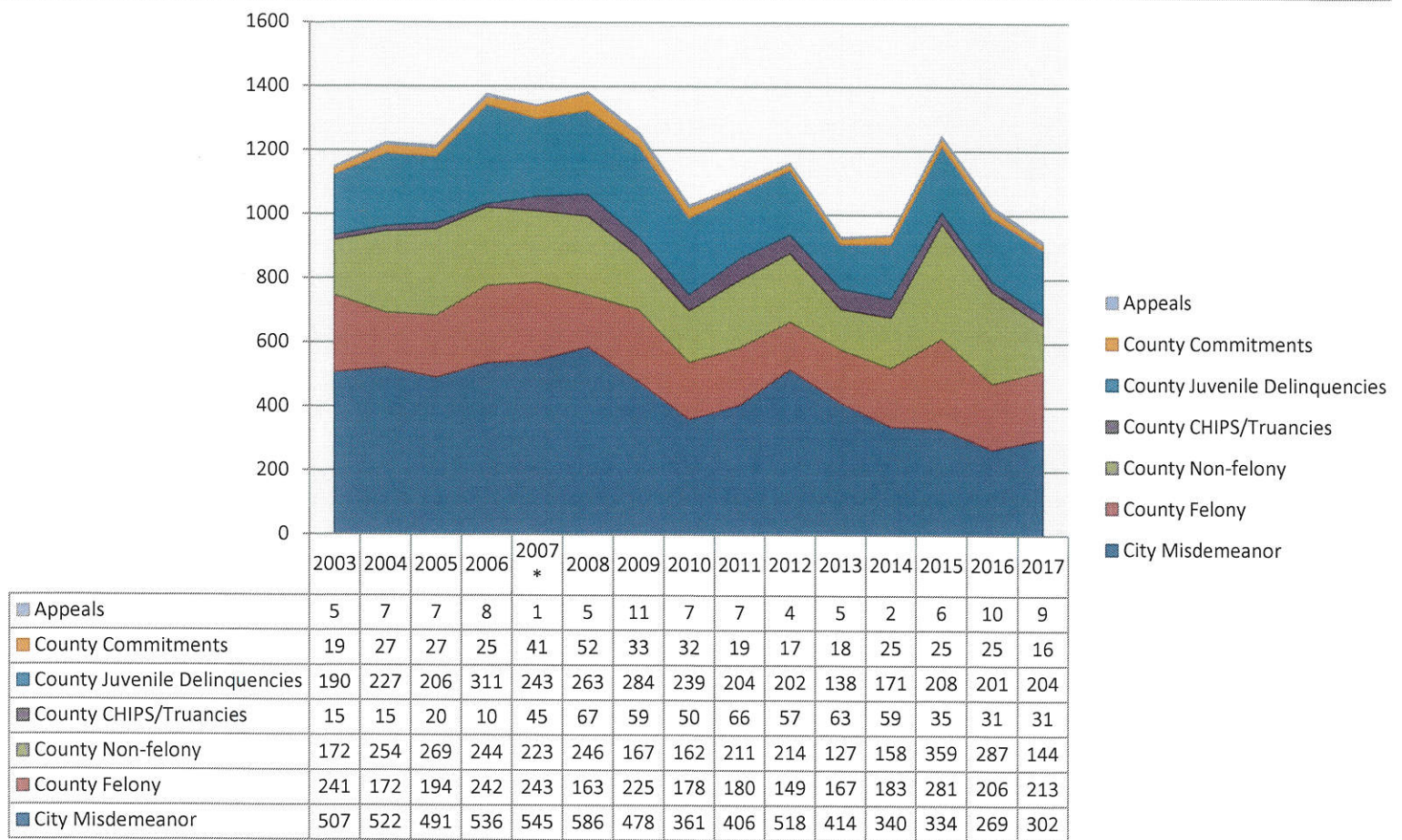
The following person, Lakeyta Swinea, is designated by the requesting organization as safety officer. He/she shall monitor this activity to ensure the safety of the crowd from such hazards as traffic conflicts because of the blocking of the roadways, inspection of barricades, etc. In addition, this person shall be the contact person and shall be available during the event should the police or City officials have concerns with the safety aspects of this event. The requesting organization agrees to conduct this event in the safest possible manner. In those cases where a street or public access is blocked, it shall be done in a clearly visible condition taking into account the speed of traffic and the need to ensure visibility during the various times of the event (taking into account the need for flashers should the obstructions be in place during times of darkness). In addition, said blockades will only be in place as long as necessary. Barricades must be approved by the City of Worthington and be placed according to Uniform Traffic and Marking specifications.

The requesting organization shall provide \$ 1,000,000.00 liability insurance coverage and shall name the City as an additional insured for this event with Philadelphia



Exhibit 4





***Comments on CHIPS/Truancies:** In 2007, the Nobles County started a Truancy Court and the County Attorney's Office started prosecuting truancies; that is the cause of the increase in CHIPS/Truancy cases. The schools started a Stay and Succeed Program in the fall of 2016 and so fewer truancies are going to court again.

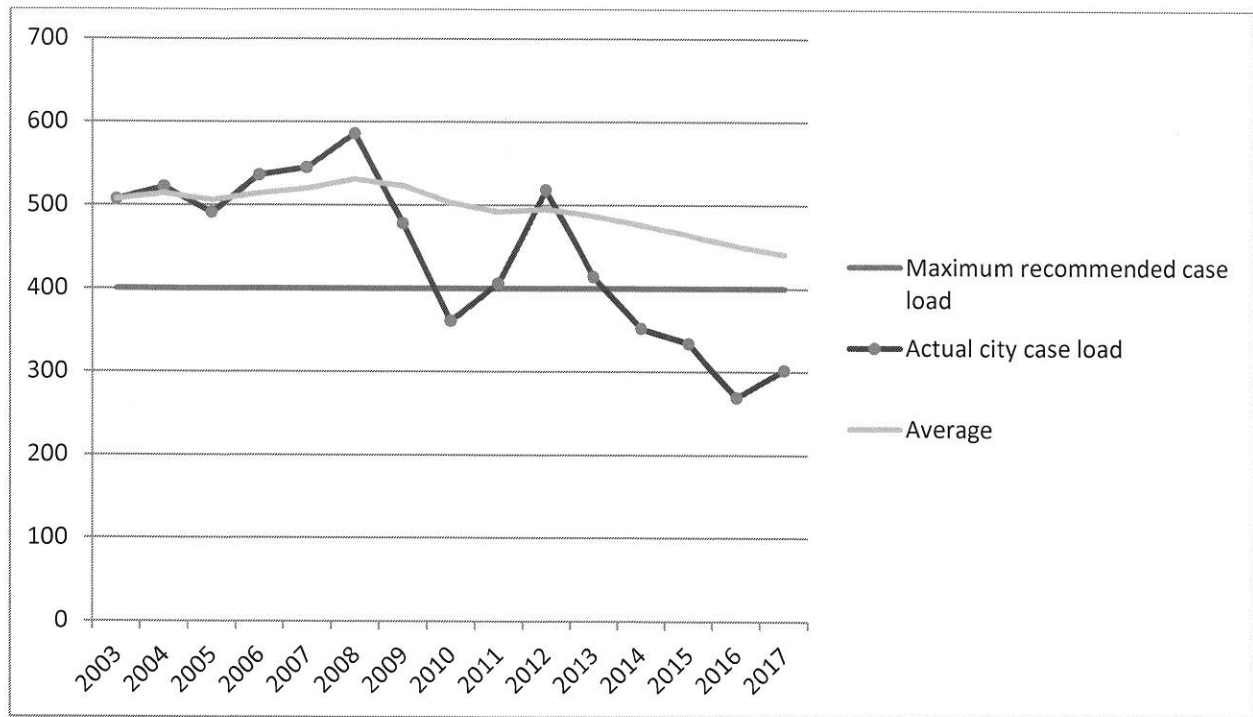


Exhibit 5

Appendix A ---COUNTY ATTORNEY CITY PROSECUTION AGREEMENT FEES—**2019 ESTIMATED BUDGET**

(This has not yet been submitted to the County Board. Changes may include 1) salary and/or benefit changes after contract negotiations with one remaining union.)

	Budget request	one quarter of that
Salaries and wages (for 8)	551,094.00	137,773.50
FICA/PERA (for 8)	83,481.00	20,870.25
Benefits (for 8)	73,920.00	18460.00
Worker's comp (for 1)	472.00	118.00
Subtotal Personnel	708,967.00	177,241.75
Transportation/Travel	5,000.00	1,250.00
Staff Development	2,000.00	500.00
Maintenance/Repair	2,000.00	500.00
Professional/Technical Services	28,000.00	7,000.00
Purchased Services/Atty+Ofc	50,000.00	12,500.00
Summer staff	6998.00	1,749.50
Communications	4,000.00	1,000.00
Transcription	2,000.00	500.00
Interpretation	3,000.00	750.00
Dues/Memberships/Subscriptions	22,400.00	5,600.00
General supplies	3,000.00	750.00
Minor Equipment	500.00	125.00
Equipment lease	12,090.00	3,022.50
Subtotal office expenses	140,988.00	35,247.00
Other grant related costs	11,863.00	2965.75
Combined total	861,818.00	215,454.50

The City's monthly share in 2019 is based on the above estimate is projected to be approximately **17,954.54.**

Actual amount will depend on contract negotiations.

Monthly share in 2018 was 17,350.19, 2017 was 16,713.00; 2016 was 15,757.46; 2015 was 15,757.46; 2014 was 13,983.23.

Crime Victim Services Prosecutorial 2018

Organization: Nobles County Attorney's Office

Budget Summary

Budget		VOCA	State	Match
Budget Category				
Personnel				
County Attorney		\$0.00	\$0.00	\$15,600.00
Crime Victim Services Coordinator		\$58,103.00	\$22,508.00	\$0.00
Total		\$58,103.00	\$22,508.00	\$15,600.00
Payroll Taxes & Fringe				
Payroll Taxes & Fringe		\$24,373.00	\$5,000.00	\$944.00
Total		\$24,373.00	\$5,000.00	\$944.00
Travel & Training				
Travel & Training		\$8,000.00	\$0.00	\$0.00
Total		\$8,000.00	\$0.00	\$0.00
Office & Program Expenses				
Office & Program Expenses		\$3,200.00	\$800.00	\$750.00
Total		\$3,200.00	\$800.00	\$750.00
Building Expenses				
Building Expenses		\$0.00	\$0.00	\$7,375.00
Total		\$0.00	\$0.00	\$7,375.00
Direct Client Assistance				
Direct Client Assistance		\$5,000.00	\$1,000.00	\$0.00
Total		\$5,000.00	\$1,000.00	\$0.00
Total		\$98,676.00	\$29,308.00	\$24,669.00

REQUEST FOR PROPOSALS MOVIE THEATER DEVELOPMENT CITY OF WORTHINGTON, MINNESOTA

INTRODUCTION

The City of Worthington is requesting proposals for the development of a new, first-run, multi-screen movie theater in support of, and furtherance the City's vision to provide quality of life amenities. Proposers are requested to craft creative proposals that address their needs while considering the City's goals and community benefits.

GOALS AND OBJECTIVES

It is the goal of the City that the theater shall be financially self-sustaining. The theater shall be multi-screen, show first-run movies and operate seven days each week. Proposals shall include detailed descriptions of how the development will achieve this objective and a pro-forma that includes revenue and operating cost projections.

FINANCIAL ASSISTANCE

Assistance from the City of Worthington, if any, will be determined on the basis of the proposal submitted. Those proposals that maximize private financing (debt and equity) and minimize public financial assistance will be given added consideration.

SUBMISSION REQUIREMENTS

- Cover Letter:
 - Identify key members of the team and operators.
- Development Team Qualifications
 - A list of similar projects and/or operations in which the Team has participated, describing the relationships to these projects (i.e. developed, owned, operated and/or managed),
 - Financial statements for the Team principals (last two years audited),
 - Statement regarding prior bankruptcy and all outstanding judgments, pending or final, against the Developer or any related individual or entity,
 - Description of ownership for the proposed project and percentages of ownership, and
 - Listing of current movie theater operations. This list should include location, size and total development cost for each.
- Financial Feasibility
 - Sources and uses of funds,
 - City financial assistance,
 - Project development budget,
 - Project operating pro-forma, including 5-year cash flow analysis, and
 - Market data which demonstrates the feasibility of projected revenue streams.
- Operations Concept
 - A general overview of the type of theater operations and development that the Team considers appropriate.
- Business Terms
 - Proposed deal structure. Indicate division of responsibilities, including financial, for the project's successful completion,
 - Initial conditions. Indicate initial conditions or requirements, which are needed to be granted by the City. These may include, but not be limited to, financial assistance, monetary contributions, land write down, or tax credits, and
 - Project Schedule.

Movie Theater Request for Proposals
Page 2/2

SUBMISSION REQUIREMENTS (cont.)

- Proposal Submission
 - The City desires succinct submittals addressing the specific information requested.
- Deadline for Submission of Proposal
 - Proposals in response to this RFP must be received by the City of Worthington by 5:00 p.m. (local time) on June 29, 2018.

EVALUATION

- All proposals will be evaluated for their relative strengths and weaknesses based on the submission requirements and evaluation criteria stated below. In addition, proposals will be reviewed for completeness, developer and team experience, the proposed development plan, as well as the ability of the respondent to finance, undertake and complete the project in accordance with an agreed upon time schedule.
- Upon receipt of proposals, a panel will review the proposals and score them based on the criteria below. The City reserves the right to request clarification or additional information from proposal teams and request that they make presentations to the panel or others.
- The City reserves the right to reject any and all submissions, waive irregularities or informality with respect to any proposal and to modify the review period.

EVALUATION CRITERIA

- Submissions will be evaluated based on the following criteria:

○ Development Team Qualifications:	25 points
○ Financial Feasibility:	40 points
○ Operations Concept:	25 points
○ Business Terms:	10 points

Proposals shall be submitted by the date and time noted in the RFP to:

Steve Robinson
City of Worthington
303 9th Street
PO Box 279
Worthington, MN 56187

Dated: May ____, 2018

ORDINANCE NO. _____

**AN ORDINANCE TO REPEAL ORDINANCE NO. 1021 PERTAINING TO THE LOCAL
SALES AND USE TAX**

The City Council of the City of Worthington Do Ordain:

Section I.

Ordinance No. 1021, codified as Worthington City Code, Chapter 32, Sections 32.30 through 30.99, was enacted following Minnesota State legislative authorization and approval by the voters of the City to enact a one-half cent sales and use tax and an excise tax of up to \$20 per motor vehicle. The purpose of the tax was to pay the costs of a community center complex and for renovations to the Memorial Auditorium. The Minnesota Legislature later authorized the City to continue the tax for the purpose of constructing public athletic facilities. The legislation allowed the tax to be collected for a period of up to ten (10) years or until \$6,000,000.00 plus the costs related to the issuance of bonds was collected. Collection of the tax began on April 1, 2009 and it is anticipated that \$6,000,000.00 plus the costs related to the issuance of bonds will occur on or about September 30, 2018.

Section II.

Effective October 1, 2018 Ordinance No. 1021, codified as Worthington City Code, Chapter 32, Sections 32.30; 32.31; 32.32; 32.33; 32.34; 32.35; 32.36; 32.37; 32.38; 32.39; and 32.40, is repealed in its entirety.

Section III.

This ordinance shall be in full force and effect after its passage and publication.

Passed by the City Council of the City of Worthington, Nobles County, Minnesota, this _____ day of _____, 2018.

(SEAL)

Mayor

Attest: _____
City Clerk

PUBLIC WORKS MEMO

DATE: MAY 10, 2018
TO: HONORABLE MAYOR AND CITY COUNCIL
SUBJECT: ITEM REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEM

1. 2018 PRIVATE DOCK APPLICATIONS

To date, City Staff has received private dock on public property permit applications from six residents.

All of the applicants (*Shown below*) were permit holders in 2017 and meet all the City Dock Policy requirements.

Allen Schmidt	117 Lake Ave.
Bruce Pass	214 Lake Street
Clarence Kremer	916 West Lake Ave.
Steve Prins	721 Lake Ave.
Dale Ryen	920 West Lake Ave.
Jennifer Martinez	1977 South Shore Dr.

Council action is requested to approve the applications and authorize City Staff to issue the 2018 dock permits.

CASE ITEM

1. ADOPT A RESOLUTION ACCEPTING A DONATION FROM WORTHINGTON REGIONAL HEALTH CARE FOUNDATION

The City of Worthington was notified last summer that the local Noon Kiwanis organization would like permission to start a fundraising campaign for a Splash Pad facility to be built on city property. City staff was informed that the Noon Kiwanis group hoped to raise \$50,000.00, towards the proposed splash pad project. Fundraising efforts began in November of 2017 and included donations from local businesses and also private donors.

The Kiwanis group also requested a matching grant from the Worthington Regional Health Care

Foundation. The Health Care Foundation Board of Directors, at their December 14, 2017 meeting, voted to grant this request and award a \$50,000.00 matching grant in support of the splash pad project.

The Worthington City Council at their January 22, 2018 meeting, authorized City staff to proceed with a splash pad project located in Worthington's Centennial Park, contingent on the Noon Kiwanis securing \$100,000.00 of the funding. This approximately 3000 square feet splash pad will have age appropriate spray zones and a water recirculation system. The estimated cost of the splash pad will be \$500,000.00 with the remaining funds coming from the City of Worthington Community Growth fund.

City Staff has been informed that the fundraising effort has been completed and the city would be receiving a total donation of \$111,972.27 towards a new splash pad in Worthington's Centennial Park. A resolution accepting the donation is included as **Exhibit 1**. All donations and also the grant funds will be forwarded to the City of Worthington, through the Worthington Regional Health Care Foundation.

Council action is requested to adopt the resolution accepting the donation and authorize the Mayor and City Clerk to sign any necessary agreements.

2. **PROFESSIONAL SERVICES AGREEMENT SPLASH PAD ENGINEERING DESIGN**

Council, at their April 23, 2018 meeting, directed City staff to explore additional proposals for engineering services for the design of a splash pad, to be located in the City's Centennial Park. Staff solicited a proposals from three more firms. Of the four firms that staff contacted only two submitted design proposals, Bolton and Menk and WSB. Staff has compared both proposals and we feel that both proposals meet all of our required services. These services included:

- Preliminary Design and Site Layout,
- Final Design,
- Permitting, and
- Bidding Services.

Staff is recommending that we accept the proposal (**Exhibit 2**) from Bolton and Menk because of two considerations. The first consideration is the flat fee of \$27,500.00 from Bolton and Menk, is the lower cost proposal. The second consideration is that our Beach Nook architect, has hired Bolton and Menk's firm to do the civil engineering on our Beach Nook project. City engineering and public works staff feels that having one engineering firm doing both projects, because they will be sharing utility infrastructure, would be a benefit to both projects.

This project will be under the direction of the Council's Community Growth Committee. The Committee has been updated on these proposals, but does not forward their recommendation. The total project budget is \$500,000.00. Funding for the splash pad comes from the Community Growth budget, included in Exhibit 2

Council consideration and action is requested.

RESOLUTION NO. _____

A RESOLUTION ACCEPTING A DONATION OF PERSONAL PROPERTY

WHEREAS, the City of Worthington has been notified that *Worthington Regional Health Care Foundation*, hereinafter “Donor” desires to donate personal property to the City; and

WHEREAS, Donor has placed the following restrictions upon gift: The \$111,972.27 gift will be used to defer some of the cost to purchase and construct a splash pad in Centennial Park; and

WHEREAS, Minn. Stat. 465.03 requires that acceptance of any donation be approved by the City Council by a two-thirds majority vote;

NOW, THEREFORE, be it RESOLVED:

The City of Worthington does hereby accept the donation referenced above with any and all conditions, if any, as specified by the donor.

That the Mayor and Clerk are authorized to sign said agreement on behalf of the City of Worthington.

Approved this _____ day of _____, 20____, by a two thirds majority vote of the Worthington City Council with the following members voting in favor thereof:

_____, _____, _____, _____
_____, and _____; and the following members opposed:
_____, _____, _____ (if not, so state).

CITY OF WORTHINGTON

BY: _____
Mike Kuhle, Its Mayor

Janice Oberloh, Its Clerk



Real People. Real Solutions.

1501 South State Street
Suite 10C
Fairmont, MN 56031-4467
Ph: (507) 238-4738
Fax: (507) 238-4732
Bolton-Menk.com

April 19, 2018

Steve Robinson, City Administrator
City of Worthington
P.O. Box 279
Worthington, MN 56187
ser@ci.worthington.mn.us

RE: Centennial Park Splash Pad

Dear Mr. Robinson

Bolton & Menk is pleased to submit this proposal for professional services to assist you with the design and construction of an approximately 3,000 square foot splash pad with water recirculation system at Centennial Park. We have the experience and qualifications to effectively deliver this project for the City of Worthington.

Topographic Survey – A topographic survey for this site has already been performed for the beach nook project that is also in the design phase. We will utilize that data to create an existing conditions drawing for the splash pad project.

Preliminary Design/ Site Layout – Bolton & Menk will meet with you and your staff to discuss different options for elements of the splash pad and our landscape architects will create a plan view rendering with images of the finished product. An example of this rendering is attached to the proposal. Once the rendering is created, we will meet with you to review it and will make any necessary changes prior to final design. We will also develop an initial site design and utility layout for your review and approval. Any changes requested to the splash pad design after commencement of final design could result in additional costs.

Final Design, Permitting, & Bidding – Once a concept plan has been developed for the project, Bolton & Menk will assemble final plans and specifications to solicit bids for the work. We will also submit the necessary permits to the Minnesota Department of Health and other agencies as necessary. Any permit fees will be paid directly by the City of Worthington or reimbursed to Bolton & Menk including a 10% service fee. It is recommended that the City enlist the services of a geotechnical engineer to conduct soil borings and prepare a geotechnical report. We understand that due to the proximity of the lake, it is anticipated that soil corrections are likely needed and will be incorporated into the design. If the geotechnical report indicates more substantial structural issues with the soils are present, such as the need for pilings, additional fees may apply. The geotechnical report will also be included in the bidding documents for equipment manufacturers to design footings for the splash pad elements. A review plan set will be submitted to you prior to bidding and we will make revisions as requested. Once plans and specifications have been approved and signed we will assist with submitting the bid advertisement and plan distribution. During the bidding phase, we will answer contractor questions and issue addendums as necessary. Once bids are received, we will review the equipment layouts and foundation designs of the selected contractor and supplier.

Exhibit 2

Centennial Park Splash Pad

April 19, 2018

Page: 2

If additional services beyond this scope are requested, we propose to provide them at our normal hourly rates. No additional work will be performed without prior authorization.

Proposed Fee – Bolton & Menk proposes to provide the professional services listed above for the fixed fee of \$27,500.

Schedule – We understand it is your desire to begin this project as soon as possible, so we are ready to begin the design work immediately to meet your needs. Once given authorization to proceed, we propose to have final plans ready for bidding in five weeks.

If the proposal and terms are acceptable, please sign below to verify your acceptance. When signed, the proposal and the attached terms shall constitute the agreement between the City of Worthington and Bolton & Menk, Inc. I will personally serve as your Project Manager and lead client contact on this project. Please contact me at 612-247-5663 or traviswi@bolton-menk.com if you have any questions regarding our proposal.

Respectfully submitted,

Bolton & Menk, Inc.



Travis L. Winter, P.E., LEED AP
Principal Engineer

Attachments:

Terms of Proposal
Example Rendering

The City of Worthington agrees to this proposal and the attached terms.

Accepted By: _____ Date: _____

Printed Name: _____

The accompanying Proposal (hereinafter referred to as “Proposal”) is subject to the following terms and conditions. These Terms of Proposal (hereinafter referred to as “Terms”) are an integral part of the Proposal as if stated directly therein. No change or deviation from these Terms will be binding without the written approval of Bolton & Menk, Inc. Such changes may require an adjustment in the proposed fee, schedule or scope of the Proposal.

A. Services: Bolton & Menk Inc. proposes to perform the services outlined in the Proposal for the stated fee arrangement. Changes required by the Client or other controlling entities (regulatory agencies, contractors, courts, etc.) from the scope or schedule of services described in the Proposal shall be considered “Additional Services” and will be invoiced on an hourly basis in addition to the stated fee arrangement.

B. Information from Client: Unless otherwise stated, Client agrees to provide Bolton & Menk Inc. with all site information necessary to complete the proposed services. This information should include current site property descriptions (from abstract, title opinion or title commitment); other legal documents affecting the site; copies of previous surveys, maps, engineering studies and plans; existing or required soils and geotechnical reports; governmental, regulatory and utility reviews and determinations; and all other pertinent information. Client shall promptly inform Bolton & Menk Inc. of any alleged defects in services provided or the project.

C. Access to Site: Unless otherwise stated, Client agrees to provide Bolton & Menk Inc. with access to the site, including adjoining properties, for activities necessary for the performance of services. It is understood that in the normal course of work, property damage may occur due to excavations, tree and brush trimming, marking lines, etc. The cost to correct resulting damages has not been included in the fee. Bolton & Menk Inc. will take precautions to minimize damage due to these activities and the Client agrees to reimburse Bolton & Menk Inc. for any costs associated with required restoration work.

D. Standard of Care: Professional services provided under this Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of Bolton & Menk Inc.’s profession currently practicing under similar conditions. **Bolton & Menk Inc. makes no expressed or implied warranty with respect to its undertakings described herein.**

E. Certifications: Any certification provided by Bolton & Menk Inc. is a professional opinion based upon knowledge, information and beliefs available to Bolton & Menk Inc. at the time of certification. Such certifications are not intended as and shall not be construed as a guarantee or warranty. Bolton & Menk Inc. shall not be required to certify the existence of conditions whose existence Bolton & Menk Inc. cannot reasonably ascertain.

F Project Approvals: Due to site limitations, code interpretations, regulatory reviews, political considerations and Client directed design and improvements, Bolton & Menk Inc. makes no representations as to acceptability or approvability of the project; or, zoning requests, permit applications, site and development plans, plats and similar documents. Payment of fees to Bolton & Menk Inc. is not contingent upon project approval.

G. Opinions or Estimates of Project Costs: Where included as part of project scope or otherwise, opinions or estimates of project cost will generally be based upon public construction cost information. Since Bolton & Menk Inc. has no control over the cost of labor, materials, competitive bidding process, weather conditions and other factors affecting the cost of construction, all cost estimates are opinions for general information of the Client and Bolton & Menk Inc. does not warrant or guarantee the accuracy of construction cost opinions or estimates. Project financing should be based upon actual, contracted construction costs with appropriate contingencies

(Continued)

H. Construction Phase Services: If construction phase engineering or staking services are included in this Proposal or subsequently authorized, Client is notified that Bolton & Menk Inc. is not be responsible for means, methods, techniques or procedures of construction selected by any contractor employed on the project nor for the safety precautions or programs incident to the work of any contractor.

I. Ownership and Alteration of Documents: All documents, including reports, specifications, drawings, field data, notes and documents or electronic media prepared or furnished by Bolton & Menk Inc. under this agreement shall remain the property of Bolton & Menk Inc. The Client may make and retain copies for its use in connection with this project. However, such documents are not intended for reuse by the Client on any other project or alteration of the project by others without the written consent of Bolton & Menk Inc. Electronic media may be furnished for convenience of Client; however, only signed and certified hard copies of submittals may be relied upon as documentation of professional services provided.

J. Billings and Payments: Invoices for Bolton & Menk Inc's services shall be submitted, at Bolton & Menk Inc's option, either monthly or upon completion of services. Invoices are due and payable within 30 days after the invoice date. If the invoice is not paid within 30 days, Bolton & Menk Inc. may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of its services.

K. Late Payments: Accounts unpaid 30 days after the invoice date will be subject to a monthly service charge of 1.5% on the unpaid balance. If any portion or all of an account remains unpaid 90 days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees.

L. Termination of Services: This agreement may be terminated, upon written notice, by the Client or Bolton & Menk Inc. should the other fail to perform its obligations hereunder. In the event of termination, the Client shall pay Bolton & Menk Inc. for services rendered to the date of termination, all reimbursable expenses, and reimbursable termination expenses.

M. Withdrawal of Proposal : This Proposal constitutes a non-binding offer to perform services and Bolton & Menk Inc. reserves the right to withdraw or modify this Proposal, without liability to the Client, at any time prior to receipt of written acceptance from the Client and execution of a signed agreement in accordance with Paragraph P.

N. Agreement: If the Proposal is accepted, the Client and Bolton & Menk Inc. may enter into and execute an Agreement incorporating the Proposal, these Terms and such additional terms and conditions as may be mutually acceptable to Bolton & Menk Inc. and Client. Upon request by the Client, Bolton & Menk Inc. may, at its sole discretion and for the benefit of the Client, proceed with any proposed services prior to execution of a written agreement. In the absence of an executed written agreement, the accompanying Proposal and these Terms of Proposal shall constitute the whole and complete agreement between Bolton & Menk Inc. and the Client.

O. Indemnification: To the fullest extent permitted by law, Bolton & Menk agrees to defend and indemnify CLIENT, and its officers, employees, and agents, from and against all claims, damages, losses, and expenses, including attorney fees, arising out of or resulting from the performance of work under this Agreement; but only to the extent caused in whole or in part by the negligent acts, errors or omissions of Bolton & Menk, Bolton & Menk's subcontractor(s), or anyone directly or indirectly employed or hired by Bolton & Menk, or anyone for whose acts Bolton & Menk may be liable. Bolton & Menk agrees this indemnity obligation shall survive the completion or termination of this Agreement.

P. Indemnification: To the fullest extent permitted by law, CLIENT agrees to defend and indemnify Bolton & Menk, and its officers, employees, and agents, from and against all claims, damages, losses, and expenses, including attorney fees, arising out of or resulting from the performance of work under this Agreement; but only to the extent caused in whole or in part by the negligent acts, errors or omissions of CLIENT, CLIENT's subcontractor(s), or anyone directly or indirectly employed or hired by CLIENT, or anyone for whose acts CLIENT may be liable. CLIENT agrees this indemnity obligation shall survive the completion or termination of this Agreement.

Community Growth Budget
Last Updated
April 5, 2018

Sources of Funds

Hospital Funds - Economic Development	\$ 2,500,000.00	
Aquatic Center Re-Allocation	\$ 300,000.00	
Excess Funds - Current Sales Tax (Projected)	\$ 1,150,000.00	
Kiwanis Donation	\$ 105,000.00	
Total		<u>\$ 4,055,000.00</u>

Uses of Funds

10th Street Pavilion	Pending	
Beach Nook	\$ 500,000.00	
Memorial Auditorium Seats - Phase I	\$ 188,000.00	
Memorial Auditorium Seats - Phase II	\$ 164,000.00	
Memorial Auditorium Equipment Upgrades	\$ 157,000.00	
Splash Pad	\$ 500,000.00	
Event Center/Memorial Auditorium Reserves	\$ 100,000.00	
Total		<u>\$ 1,609,000.00</u>

Balance Remaining **\$ 2,446,000.00**

ENGINEERING MEMO

DATE: MAY 10, 2018
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

AGENDA CASE ITEMS

1. REAPPORTION SPECIAL ASSESSMENTS

South Lake Development LLC, the owner of that part of Lot 1, Block 1, South Lake Subdivision not included in the South Lake Condominium (C.I.C. 26) has expanded the condominium plat. The expansion is identified as C.I.C. 26-A. South Lake Development LLC is also the current owner of the two condominium units contained in C.I.C. 26-A. The owners have petitioned (Exhibit 1) for the reapportionment of the special assessments for Sanitary Sewer Improvement No. 109 Trunk and Lateral, and Water Main Improvement No. 96 Trunk and Lateral (levied as additional assessments) between that part of Lot 1 not included in the expanded condominium plat (C.I.C. 26 & 26-A) and C.I.C. 26-A. The assessments are petitioned to be distributed with 2/25's of the assessment balances to the condominium plat and the remainder of the assessment balances to the property described as Lot 1 except C.I.C. 26 and 26-A. This distribution is based on this (the second) reapportionment being for a condominium plat containing two of 25 planned condominium units on Lot 1. Note that the assessments are assigned to the condominium plat and the distribution to the individual units in the plat are per the declaration pertaining to the condominium (split equally in this case). Staff finds that the reapportionment does not diminish the City's ability to collect the assessments and recommends that Council pass the resolution in Exhibit 1 reapportioning the assessments as petitioned for.

Council may note that South Lake Subdivision is the two lot plat south of First Avenue Southwest at and east of Knollwood Drive. The first condominium plat (C.I.C. 26) covered the two unit structure completed last year. A reapportionment of assessments was approved late last year for the initial condominium plat.

PETITION for REAPPORTIONMENT



We, the undersigned, being the owners of real property hereinafter described, do hereby petition for the May 1, 2018 balances of the special assessments levied upon said real property, shown on the assessments records of the City of Worthington as follows:

Lot 1, Block 1, South Lake Subdivision

Sanitary Sewer Improvement No. 109 Trunk (31392)	\$13,708.98
Sanitary Sewer Improvement No. 109 Lateral (31393)	\$11,916.99
Water Main Improvement No. 96 Trunk (31457)	\$ 5,137.22
Water Main Improvement No. 96 Lateral (31458)	\$ 2,791.03

be reapportioned among the following described properties in the following manner and amounts:

Lot 1, Block 1, South Lake Subdivision except the plat of South Lake Condominium


Sanitary Sewer Improvement No. 109 Trunk (31392)	\$12,516.89
Sanitary Sewer Improvement No. 109 Lateral (31393)	\$10,880.73
Water Main Improvement No. 96 Trunk (31457)	\$ 4,690.51
Water Main Improvement No. 96 Lateral (31458)	\$ 2,548.33

South Lake Condominium (C.I.C. No. 26-A)

Sanitary Sewer Improvement No. 109 Trunk (31392)	\$ 1,192.09
Sanitary Sewer Improvement No. 109 Lateral (31393)	\$ 1,036.26
Water Main Improvement No. 96 Trunk (31457)	\$ 446.71
Water Main Improvement No. 96 Lateral (31458)	\$ 242.70

We, the undersigned, accept this as our Notice of Proposed Reapportionment and waive our right to appeal.


Lot 1, Block 1, South Lake Subdivision except the plat of South Lake Condominium


 Allen G. Drost, Manager
 South Lake Development LLC, Owner


5-7-18
 Date

South Lake Condominium

First Supplemental Common Interest Community (C.I.C. No. 26-A)


 Allen G. Drost, Manager
 South Lake Development LLC, Owner of Unit 3

5-7-18
 Date


 Allen G. Drost, Manager
 South Lake Development LLC, Owner of Unit 4

5-7-18
 Date

RESOLUTION NO.**RESOLUTION REAPPORTIONING THE SPECIAL ASSESSMENTS FOR
SANITARY SEWER IMPROVEMENT NO. 109 AND
WATER MAIN IMPROVEMENT NO. 96**

WHEREAS, On May 1, 2018, the unpaid balances of the special assessments for Sanitary Sewer Improvement No. 109 and Water Main Improvement No. 96, heretofore levied upon the following described property, as shown on the assessment records of the City of Worthington, is as follows:

Lot 1, Block 1, South Lake Subdivision		
Sanitary Sewer Improvement No. 109 Trunk (31392)		\$13,708.98
Sanitary Sewer Improvement No. 109 Lateral (31393)		\$11,916.99
Water Main Improvement No. 96 Trunk (31457)		\$ 5,137.22
Water Main Improvement No. 96 Lateral (31458)		\$ 2,791.03

and

WHEREAS, By petition filed with the city on May 7, 2018, the owners of said property now request that the special assessments be reapportioned according to the petition; and

WHEREAS, The reapportionment of the special assessments as petitioned for will not materially impair collection of the unpaid balances of the assessments against said property.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF WORTHINGTON, MINNESOTA:**

1. That the special assessments for Sanitary Sewer Improvement No. 109 and Water Main Improvement No. 96, heretofore levied upon said property as noted above, be reapportioned and spread among the following described properties in the following manner and amounts:

Lot 1, Block 1, South Lake Subdivision except the plat of South Lake Condominium (C.I.C. Nos. 26 and 26-A)

Sanitary Sewer Improvement No. 109 Trunk (31392)	\$12,516.89
Sanitary Sewer Improvement No. 109 Lateral (31393)	\$10,880.73
Water Main Improvement No. 96 Trunk (31457)	\$ 4,690.51
Water Main Improvement No. 96 Lateral (31458)	\$ 2,548.33

South Lake Condominium (C.I.C. No. 26-A)

Sanitary Sewer Improvement No. 109 Trunk (31392)	\$ 1,192.09
Sanitary Sewer Improvement No. 109 Lateral (31393)	\$ 1,036.26
Water Main Improvement No. 96 Trunk (31457)	\$ 446.71
Water Main Improvement No. 96 Lateral (31458)	\$ 242.70

Resolution No.
Page 2 of 2

2. That a copy of this resolution be filed in the Office of the City Clerk with the assessment rolls pertaining to the assessments.

Adopted by the City Council of the City of Worthington, Minnesota, this the 14th day of May, 2018.

(SEAL)

Mike Kuhle, Mayor

Attest:

Janice A. Oberloh, City Clerk

COMMUNITY/ECONOMIC DEVELOPMENT MEMO

DATE: MAY 14, 2018
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS**1. CONDITIONAL USE PERMIT – AMERICAN LUTHERAN CHURCH**

American Lutheran Church is seeking the issuance of a conditional use permit for the construction of a 7,705 square foot addition to the existing church located at 915 Winifred Street. The property is zoned 'R-3' – Low Density Preservation Residential. Religious institutions are permitted in the 'R-3' district through issuance of a conditional use permit. The legal description of the subject property under consideration is as follows:

Lots 1 through 4, Block 1, Auditor's Plat of Schumm's Addition, City of Worthington, Nobles County, Minnesota.

AND

Lots 1 through 4, Block 1, North Lake Subdivision, City of Worthington, Nobles County, Minnesota.

The Planning Commission considered the conditional use permit at its May 8, 2018 meeting. After holding a public hearing, the Commission voted unanimously (with Commissioner Weber abstaining) to approve the conditional use permit to allow the property owner to construct a 7,705 square foot addition to the existing church located at 915 Winifred Street subject to the following conditions:

1. The applicant agrees to prohibit simultaneous use of the facility in writing;
2. The applicant maintains an exterior trash enclosure as required by City Code;
3. The applicant complies with the provisions of the Flood Plain Ordinance; and
4. All other site improvements are completed as illustrated in Exhibit 1B.

Their recommendation was based on the following considerations:

1. The subject property is located in the 'R-3' – Low Density Preservation Residential district. Public Institutional and Cultural land uses (including churches, temples and other places of worship) are permitted within the 'R-3' zoning district with the issuance of a conditional use permit. The proposed addition would require the issuance of a new conditional use permit.
2. According to the Land Use Map of the City's Comprehensive Plan, the land use for the subject area is low density residential. The Comprehensive Plan illustrates that institutional uses (i.e. schools and churches) have the potential to be included into the fabric of a neighborhood environment and actually serve as a buffer between the commercial/industrial activity and a residential neighborhood. Since the church is already existing, it is staff's opinion that the approval of the conditional use permit would be in compliance with the land

use goals and objectives of the Comprehensive Plan. The need to obtain a conditional use permit allows the City to place conditions on any expansion of the institutional land use to assure its compatibility with the surrounding area.

3. With each zoning application that is submitted, staff reviews the property's compliance with all applicable Zoning regulations. Even though the land use currently exists, the application to physically expand the facility requires compliance with all applicable zoning requirements. Below is a summary of staff's review:

MAXIMUM BUILDING COVERAGE AND REQUIRED SETBACKS - On May 8, 2018, the applicant received a variance from the City of Worthington Board of Zoning Appeals to exceed the 30% maximum building coverage in the 'R-3' zoning district and to encroach up to 6.17 feet into the required 8-foot required side yard. The conditions of the variance included demolition of the existing house on parcel 31-3353-000 before a certificate of occupancy will be issued for the addition and that the applicant provide a recordable instrument stating the owner of the subject parcel will also retain ownership of parcel 31-0588-250 and that parcel 31-0588-250 will remain free of structures to maintain the residential character of the local area.

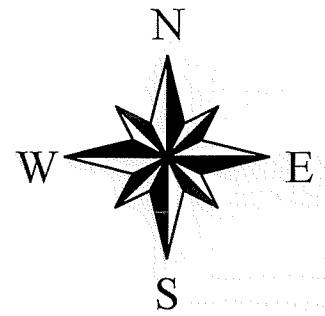
PARKING - American Lutheran has established and currently maintains a total of 105 off-street parking stalls. With the proposed improvements, 53 parking stalls will be located on property the church owns located directly south of the alley abutting the south end of the subject property. 43 more stalls will be provided on a parcel of land the church owns directly across the street of the subject property on Winifred Street. The remaining 6 stalls will be located within the public alley that runs east/west directly south of the subject property. In 1963, the Church received permission to utilize the alley for this purpose. 3 stalls are also proposed to be located along the private drive on the north side of the existing building.

With the completion of the proposed improvements, the church would be required to provide 140 stalls based on the different land uses of the facility (ie. sanctuary, fellowship hall, classrooms, office space and multi-purpose spaces). According to Section 155.042 of the Zoning Ordinance, the applicant has the ability to reduce the parking requirements by agreeing to eliminate simultaneous use of the property. Simultaneous Uses are defined as two separate land uses occurring at the same time. In this case, if the applicant would agree to the condition that the fellowship hall/classrooms/offices and sanctuary would not be able to be utilized at the same time, the applicant would only have to provide parking for the sanctuary, or 59 parking stalls. If the applicant were to have functions in the fellowship hall and the sanctuary at the same time or if the applicant would not agree to this condition, the applicant would be required to provide the required 140 parking stalls.

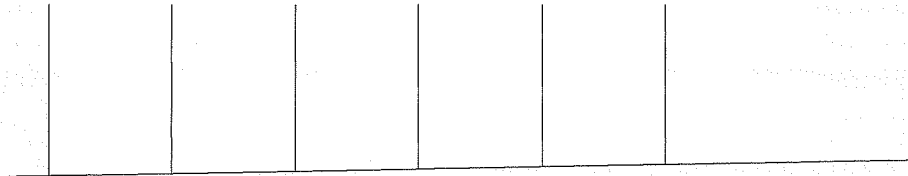
TRASH SCREENING - Title XV, Section 155.043(G) of the City Code requires all uses that provide trash or garbage collection areas to be enclosed on at least three sides by opaque screening. The open side must not face any street or the front yard of any abutting property.

Staff would suggest that any motion for approval include a condition that trash areas to be properly screened as outlined in the City Code.

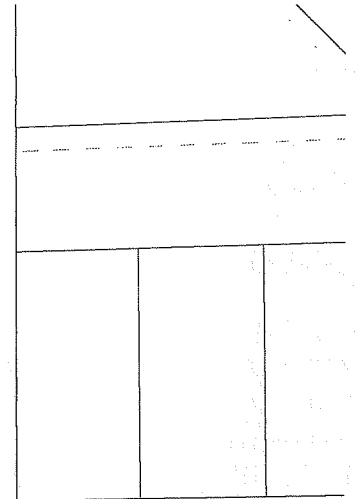
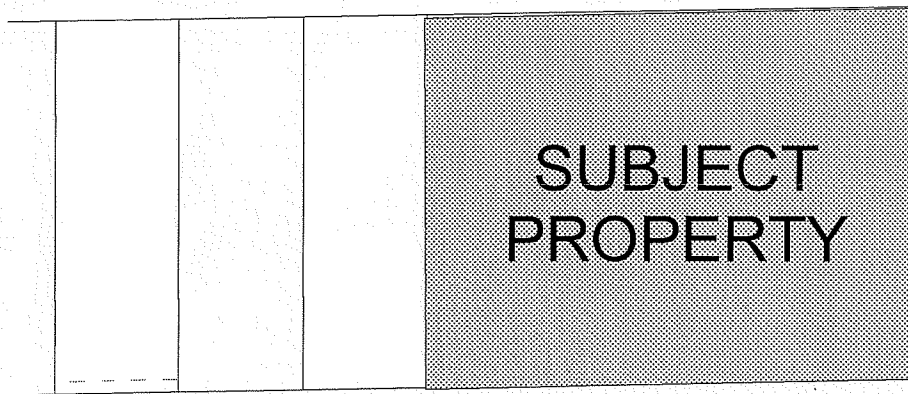
4. The City of Worthington Director of Engineering reviewed the submitted site plan and found the proposed driveway to meet the minimum requirements for safety, including a 30-foot minimum distance from the east driveway to Winifred Street and clear delineation from the sidewalk for the west driveway. The Director of Engineering also reviewed the proposed plan with respect to compliance with the Flood Plain Ordinance and found the plans as submitted to meet the applicable requirements.



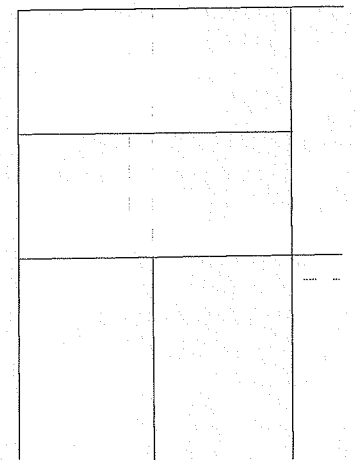
915 Winifred Street



Eleventh Avenue



Winifred Street



THIS MAP IS FOR INFORMATIONAL PURPOSES ONLY.
 IN CASE OF A CONFLICT OR DISCREPANCY BETWEEN THIS MAP
 AND THE LEGAL DESCRIPTION OF THE SUBJECT PROPERTY,
 THE LEGAL DESCRIPTION SHALL GOVERN.

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of MINNESOTA.

Signature: _____ ARCHITECT

Reg. No.: LIC. # _____ Date: ISSUE DATE

AMERICAN LUTHERAN CHURCH

ADDITION

915 WINIFRED STREET
WORTHINGTON, MINNESOTA 56187

REVISIONS

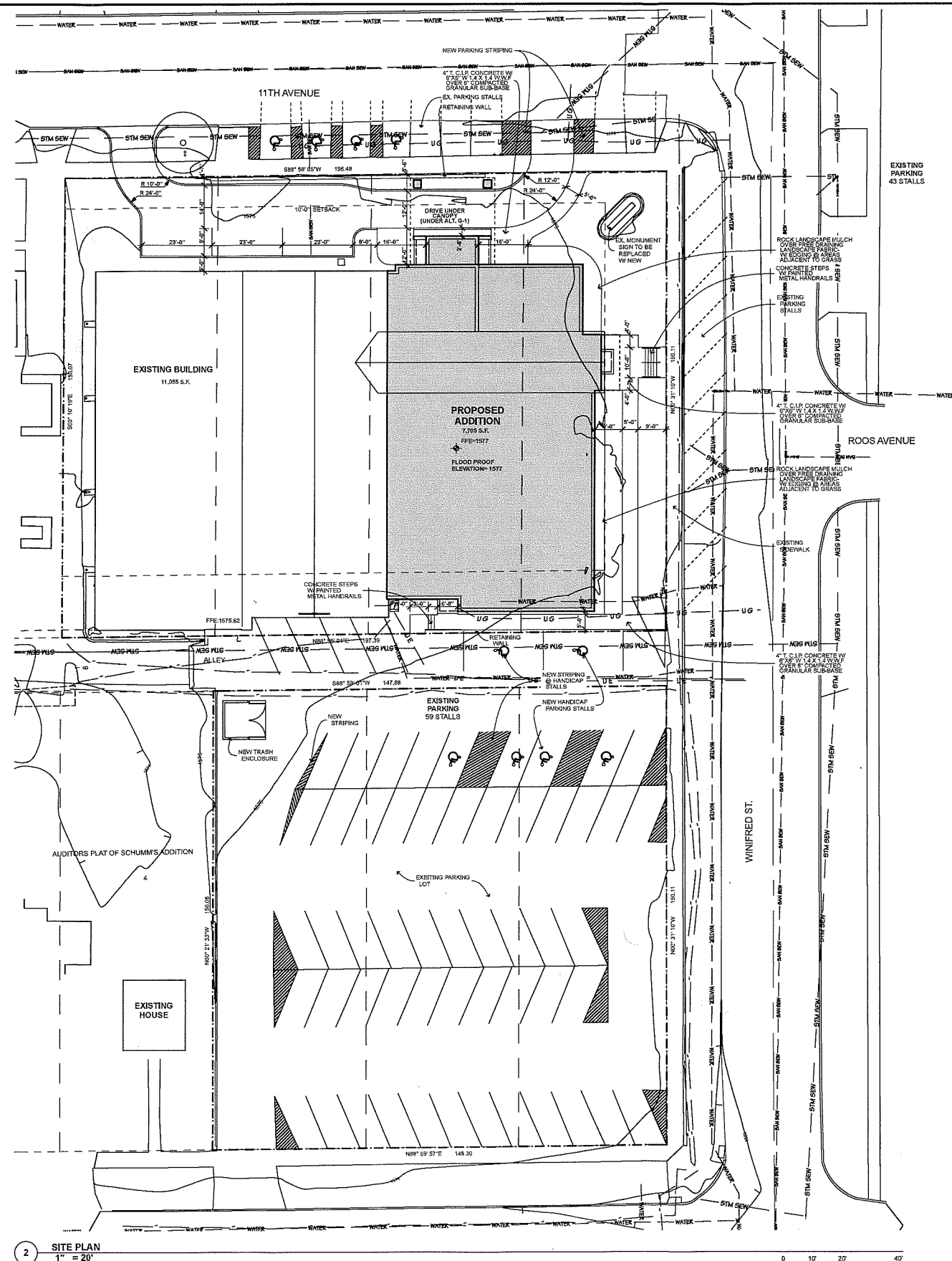
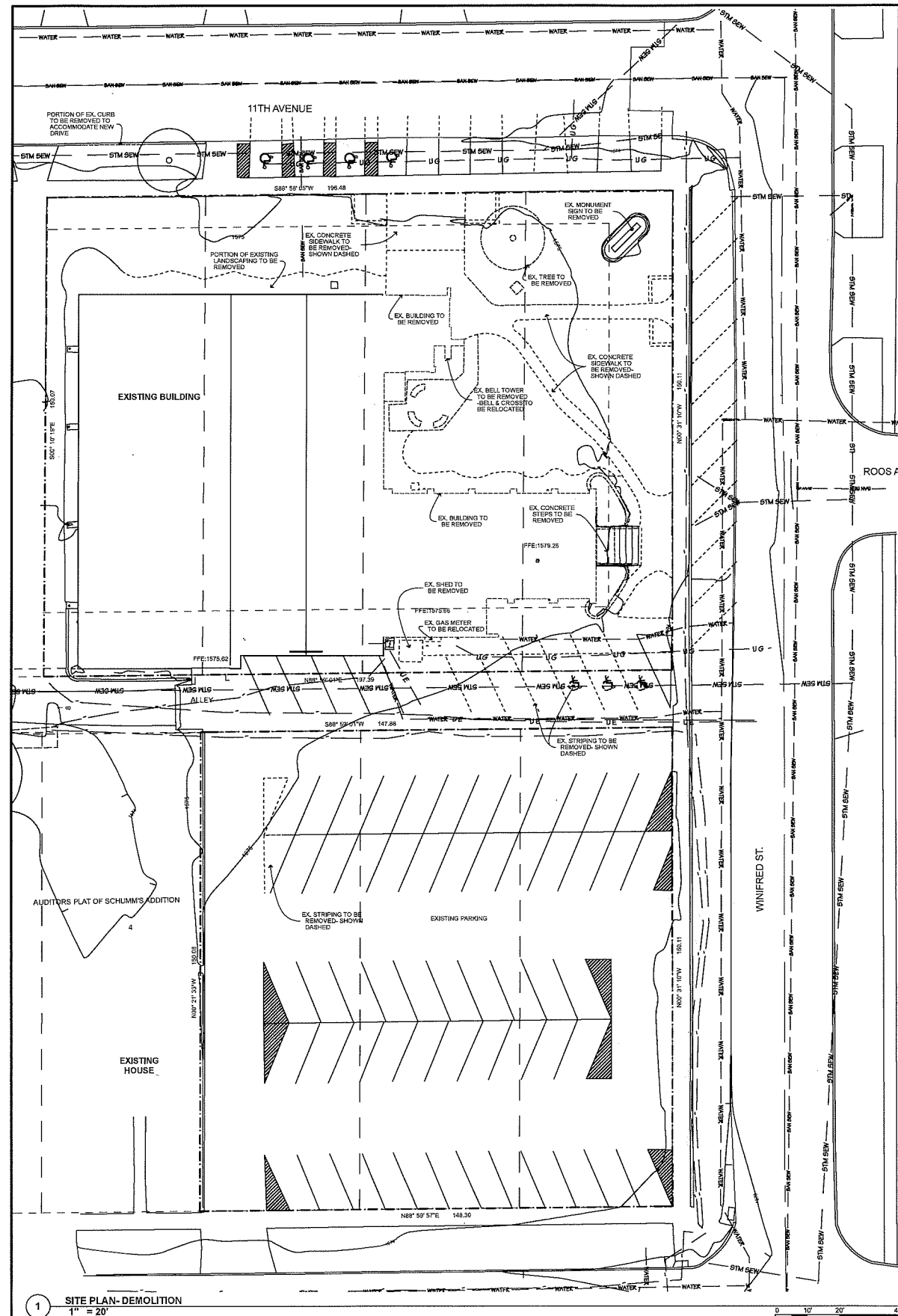
**PRELIMINARY
NOT FOR
CONSTRUCTION**

SHEET TITLE

DRAWN BY: _____ DATE: _____ PROJ. NO. _____
MPK 4/12/18 36259

SHEET NO.

A-101



SITE SUMMARY	
AREA	FRONT YARD GREEN SPACE
BUILDING SITE AREA: 29,568 S.F.	FRONT YARD GREEN SPACE: 3,010 S.F.
SOUTH PARKING LOT: 22,200 S.F.	GREEN SPACE AREA: 2,195 S.F.
HOUSE LOT: 7,500 S.F.	RATIO: 73%
ALLEY: 2,830 S.F.	
BUILDING AREA	PARKING
EXISTING BUILDING AREA: 11,055 S.F.	REO'D: 1 PER 4 SEATS
PROPOSED ADDITION: 7,705 S.F.	234 SEATS/4 = 59 REO'D
TOTAL BUILDING AREA: 18,760 S.F.	106 SPACES PROVIDED (INCLUDING 6 HANDICAP) (N.L. STREET PARKING)

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of MINNESOTA.

Signature: _____ ARCHITECT

Reg. No.: LIC. # _____ Date: ISSUE DATE

AMERICAN LUTHERAN CHURCH

ADDITION

915 WINIFRED STREET
WORTHINGTON, MINNESOTA 56187

REVISIONS

**PRELIMINARY
NOT FOR
CONSTRUCTION**

SHEET TITLE

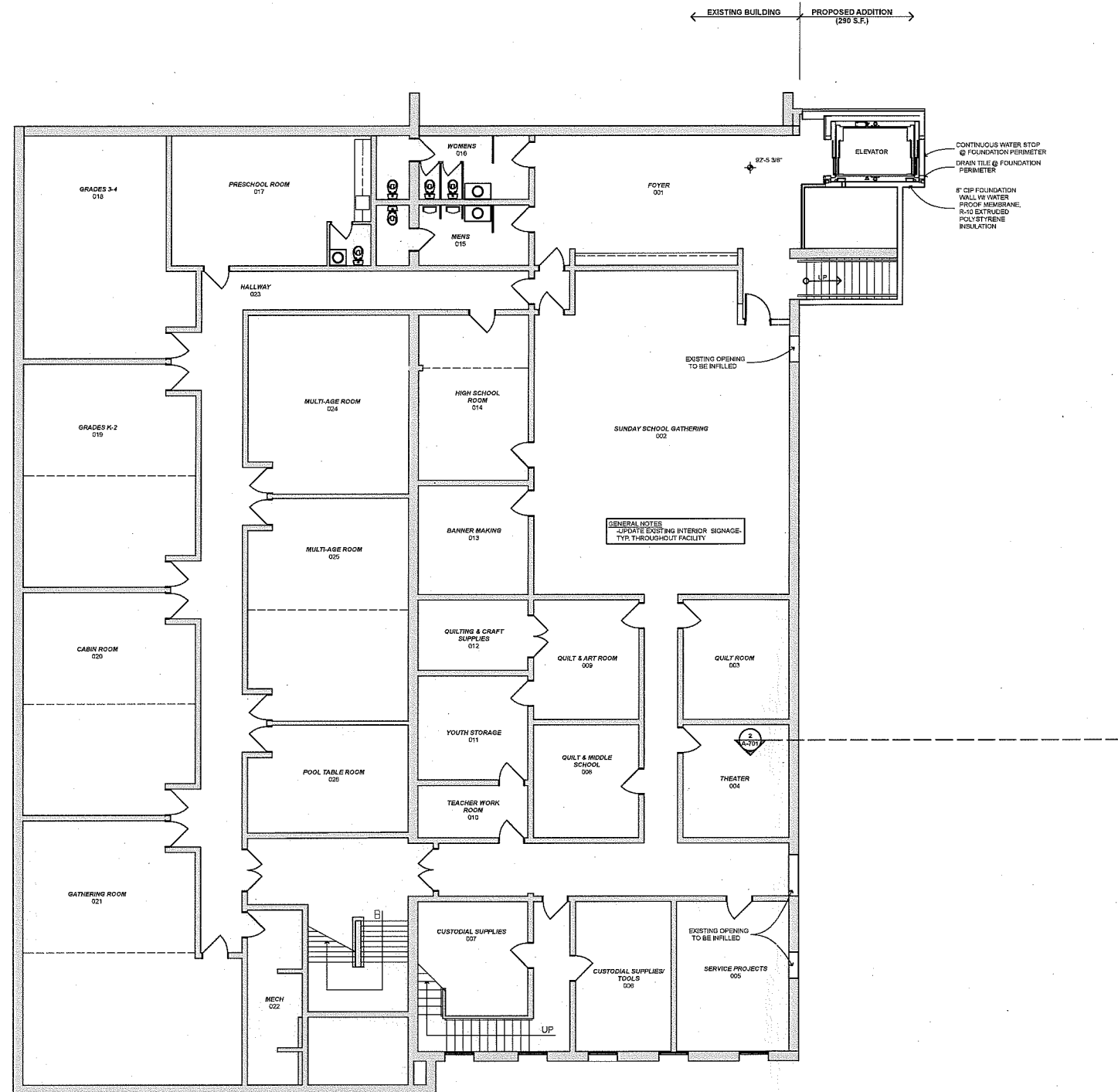
LOWER LEVEL FLOOR PLAN

DRAWN BY:	DATE:	PROJ. NO.
MPK	4/12/18	36239

SHEET NO.

A-201

© Copyright, Miller Architects & Builders, LLC.



1 LOWER LEVEL FLOOR PLAN
1/8" = 1'-0"

0 4 8 16'

AMERICAN LUTHERAN CHURCH

ADDITION

915 WINIFRED STREET
WORTHINGTON, MINNESOTA 56187

REVISIONS

PRELIMINARY
NOT FOR
CONSTRUCTION

SHEET TITLE

FIRST FLOOR PLAN

DRAWN BY: MPK

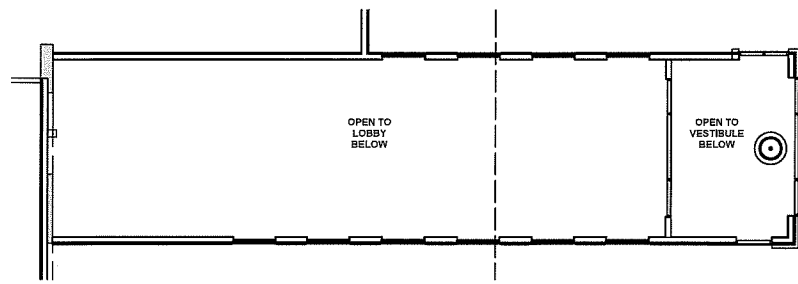
DATE: 4/12/18

PROJ. NO. 38259

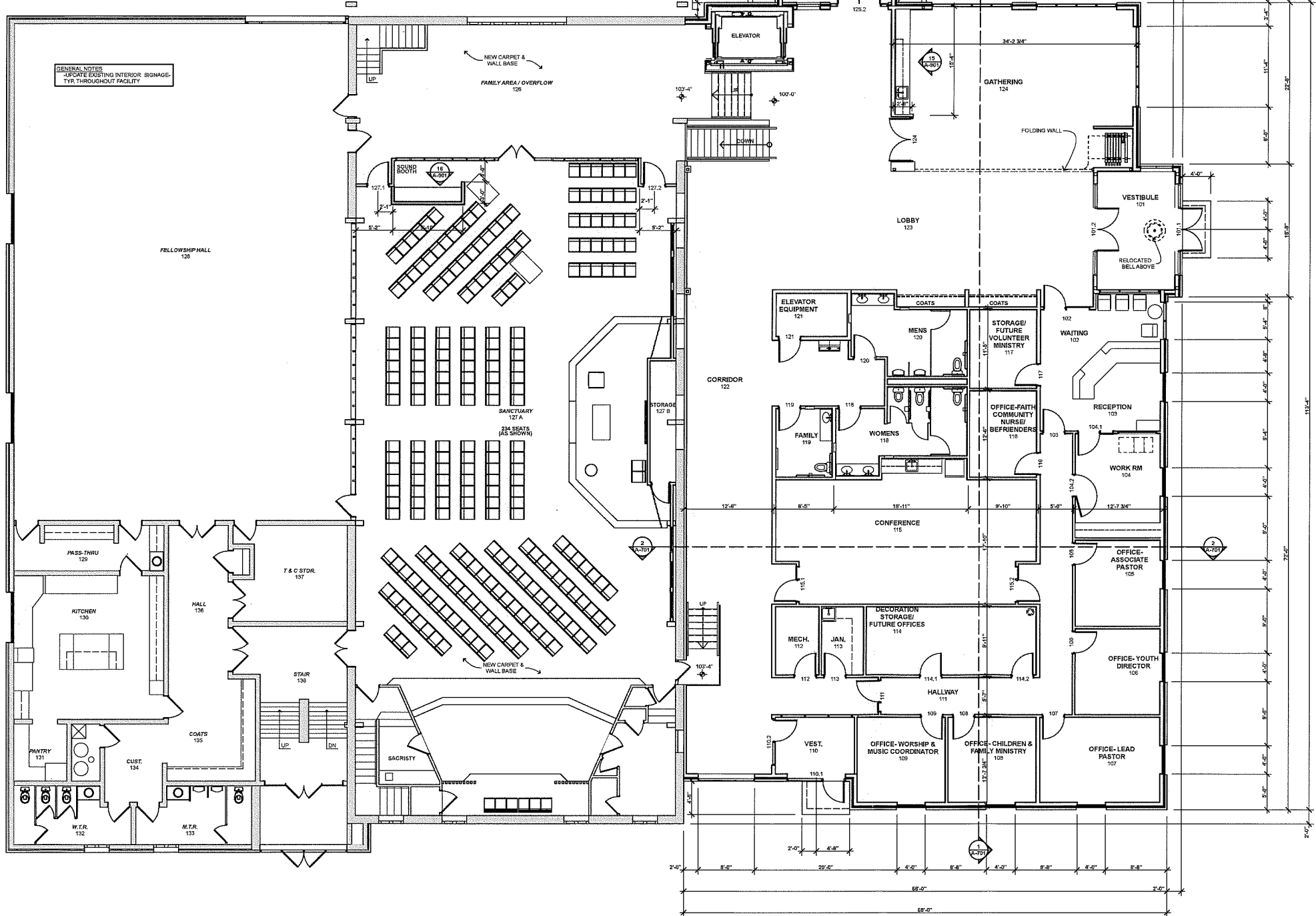
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A-202

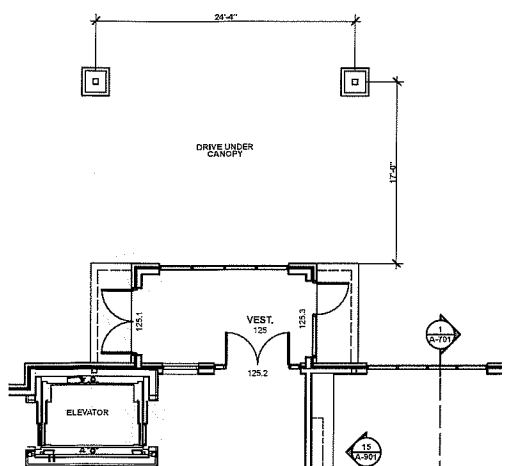
© Copyright, Miller Architects & Builders, LLC.



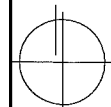
1 CLERESTORY PLAN
1/8" = 1'-0"



2 FLOOR PLAN
1/8" = 1'-0"



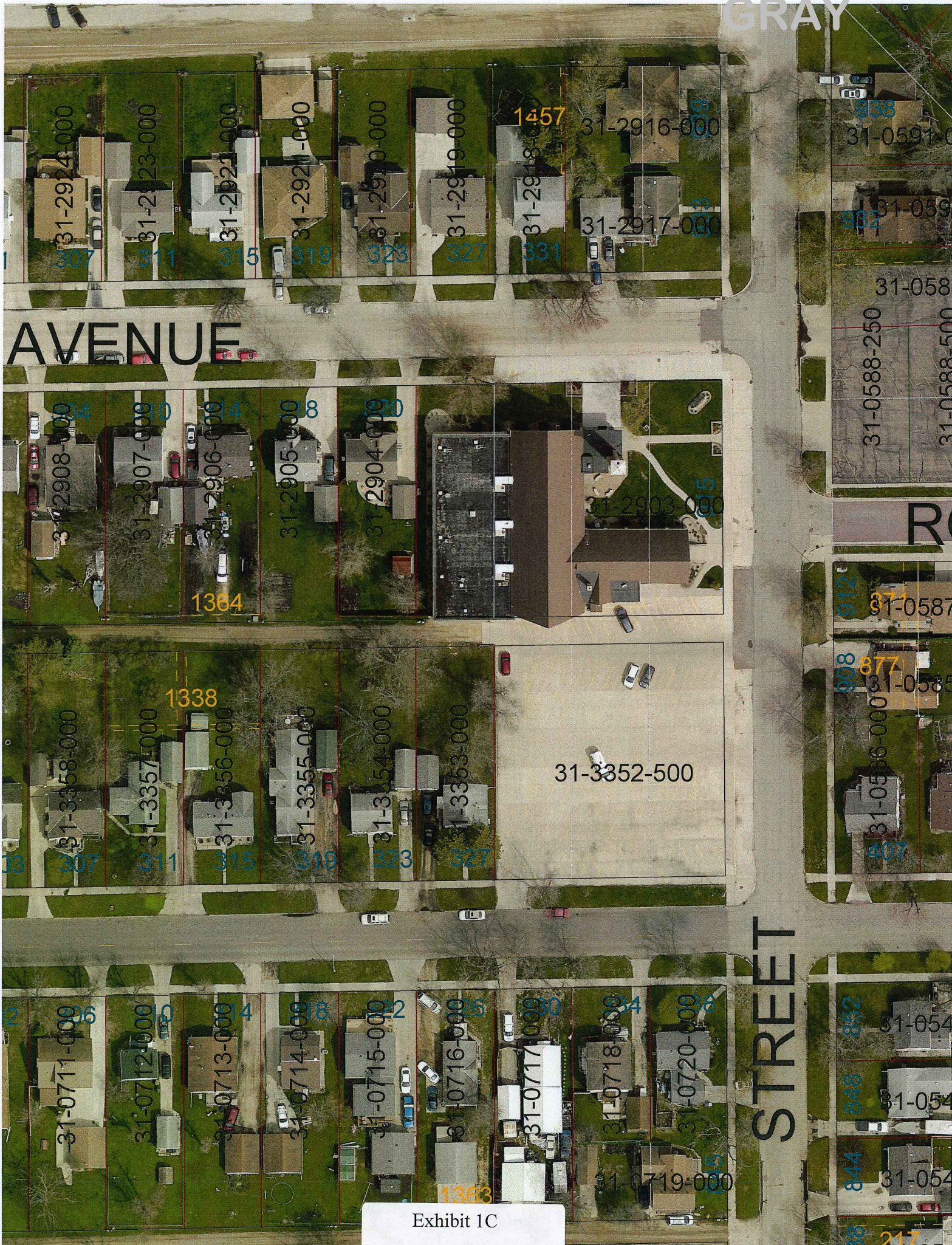
3 DRIVE UNDER CANOPY- UNDER ALT. G-1
1/8" = 1'-0"

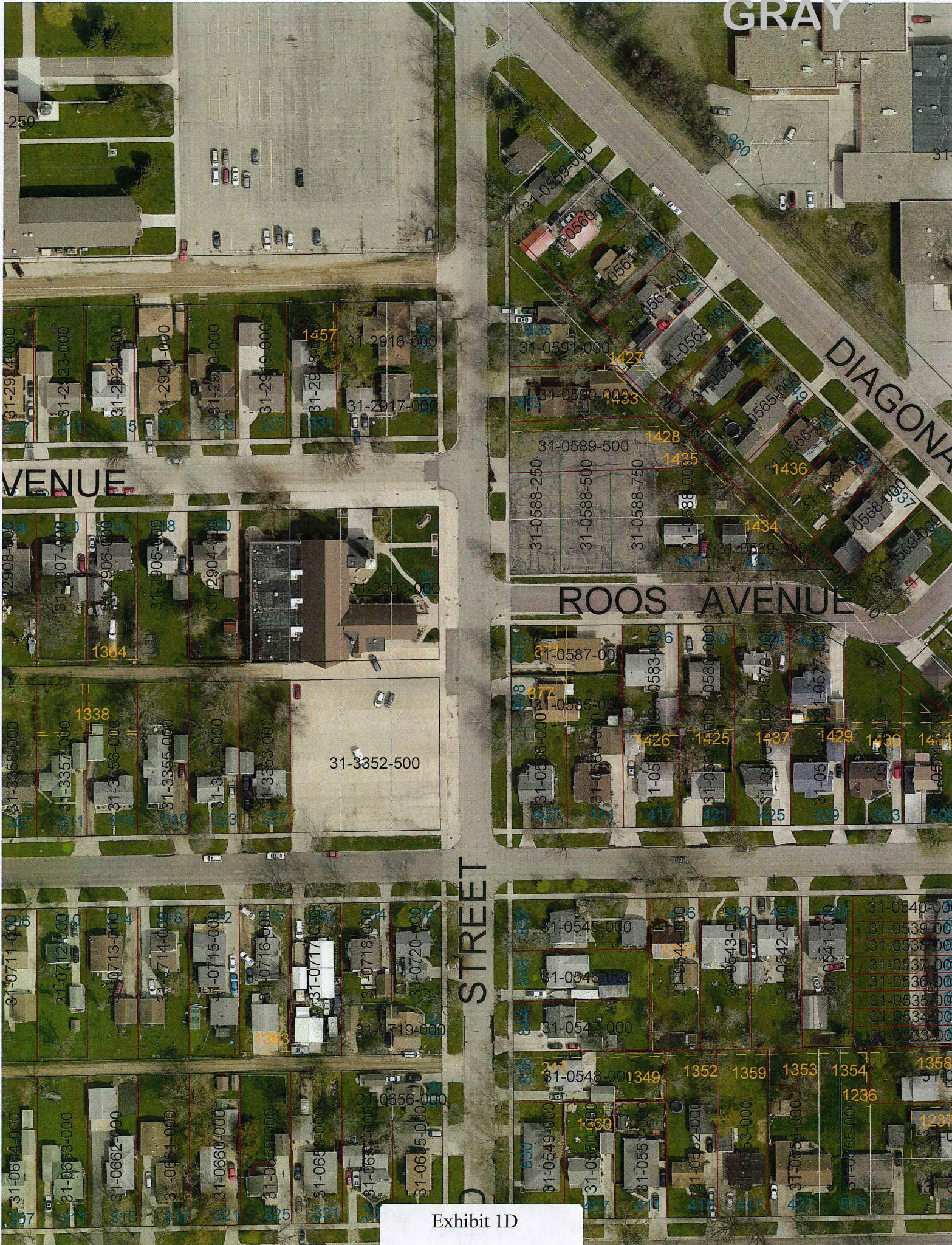


GRAY

AVENUE

STREET





GRAY

AVENUE

ROOS AVENUE

DIAGONAL

STREET

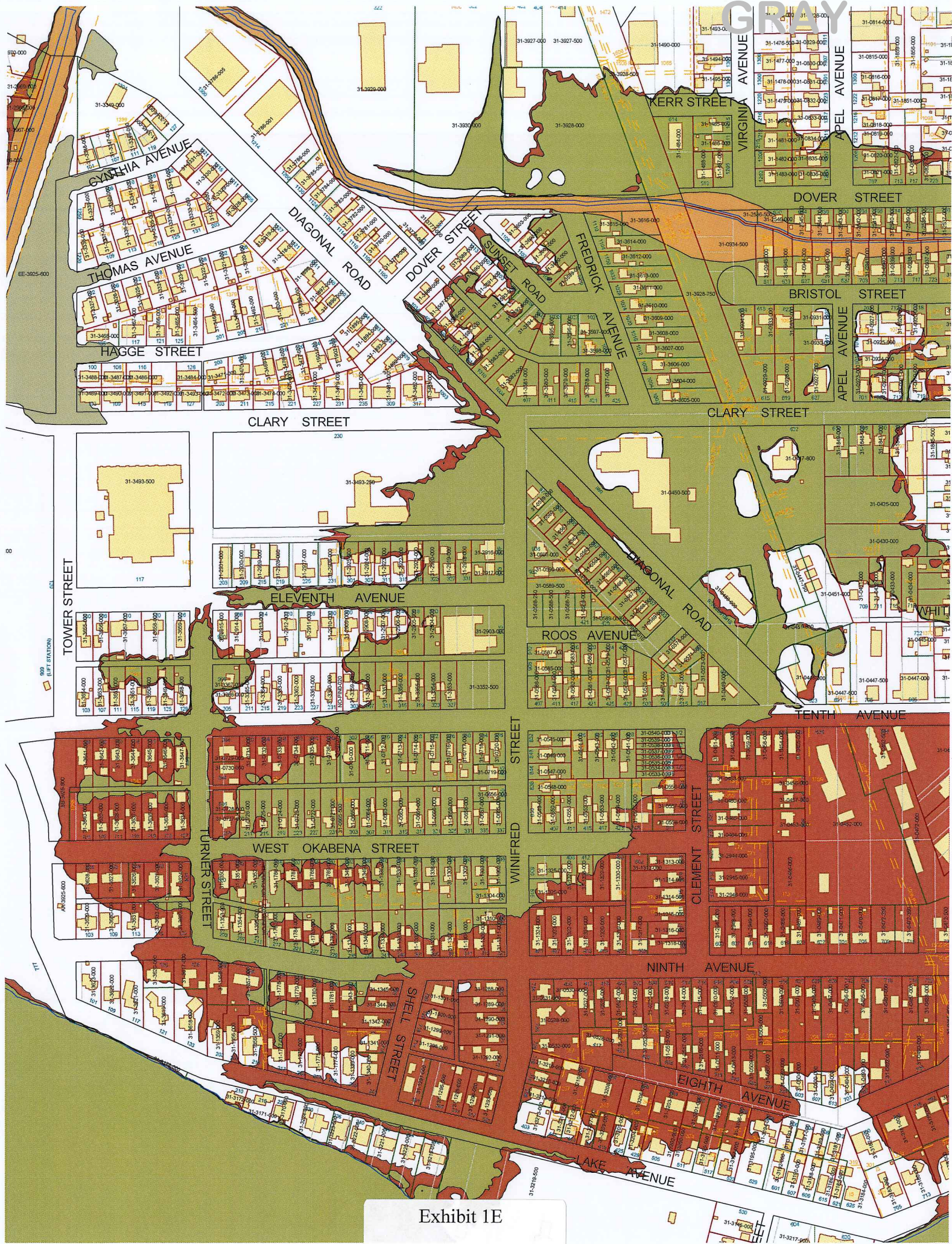


Exhibit 1E

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A & B BUSINESS SOLUTIONS	5/04/18	COPIER SERVICE-RICOH//MPC4	GENERAL FUND	ENGINEERING ADMIN	55.16
	5/04/18	COPIER SERVICE-RICOH//MPC4	GENERAL FUND	ECONOMIC DEVELOPMENT	55.17
				TOTAL:	110.33
AMERICAN ENGINEERING TESTING INC	5/04/18	LIQUOR STORE	LIQUOR	O-GEN MISC	978.55
	5/04/18	CONCRETE TESTING LIQUOR ST	LIQUOR	O-GEN MISC	941.90
				TOTAL:	1,920.45
AMERICAN WATER ENTERPRISES ENVMENTAL M	5/04/18	CONTRACT OPERATIONS WWTF-A	INDUSTRIAL WASTEWA	O-PURIFY MISC	50,563.51
				TOTAL:	50,563.51
BANNER ASSOCIATES INC	5/04/18	HIGH SERVICE PUMP STATION	WATER	FA PURIFY EQUIPMENT	3,568.60
				TOTAL:	3,568.60
BLUEGLOBES LLC	5/04/18	COUPLINGS, 300W LAMP	AIRPORT	O-GEN MISC	113.00
	5/04/18	FLASH TUBES	AIRPORT	O-GEN MISC	195.02
				TOTAL:	308.02
BTU INC	5/04/18	FILTERS	GENERAL FUND	GENERAL GOVT BUILDINGS	124.16
	5/04/18	FILTERS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	395.04
				TOTAL:	519.20
MICHAEL BURNS	5/04/18	KEYS	GENERAL FUND	CENTER FOR ACTIVE LIVI	5.25
				TOTAL:	5.25
COMPUTER LODGE	5/04/18	TONER	GENERAL FUND	FIRE ADMINISTRATION	101.49
				TOTAL:	101.49
CORE & MAIN LP	5/04/18	2018 HYDRANTS	IMPROVEMENT CONST	N CRAILSHEIM ROAD WATE	2,256.94
	5/04/18	ZINC PROTECTO CAPS	IMPROVEMENT CONST	N CRAILSHEIM ROAD WATE	78.40
	5/04/18	N CRAILSHEIM RD UTILITY EX	IMPROVEMENT CONST	N CRAILSHEIM ROAD WATE	453.60
	5/04/18	2018 HYDRANTS	IMPROVEMENT CONST	W GATEWAY DR AREA WT E	10,786.35
	5/04/18	ZINC PROTECTO CAPS	IMPROVEMENT CONST	W GATEWAY DR AREA WT E	1,008.00
	5/04/18	DISTRIBUTION MAIN SUPPLIES	WATER	M-TRANS MAINS	622.50
	5/04/18	2018 HYDRANTS	WATER	PROJECT #8	6,471.81
	5/04/18	ZINC PROTECTO CAPS	WATER	PROJECT #8	112.00
	5/04/18	ZINC PROTECTO CAPS	WATER	PROJECT #8	1,288.00
	5/04/18	MANHOLE WORK IWWTP	INDUSTRIAL WASTEWA	O-PURIFY MISC	340.20
				TOTAL:	23,417.80
DAKOTA SUPPLY GROUP INC	5/04/18	FIBER OPTIC CABLE-SCHOOL	ELECTRIC	FA COMMUNICATION EQUIP	15,928.80
	5/04/18	MANHOLE WORK IWWTP	INDUSTRIAL WASTEWA	O-PURIFY MISC	729.92
	5/04/18	MANHOLE WORK IWWTP	INDUSTRIAL WASTEWA	O-PURIFY MISC	1,144.02
	5/04/18	MANHOLE WORK IWWTP	INDUSTRIAL WASTEWA	O-PURIFY MISC	281.72
				TOTAL:	18,084.46
DEPUTY REGISTER #33	5/04/18	TITLE 2003 FORD	GENERAL FUND	PUBLIC ARTS	105.00
				TOTAL:	105.00
ELK CENTER TRUCKING LLC	5/04/18	SNOW HAULING	GENERAL FUND	ICE AND SNOW REMOVAL	480.00
	5/04/18	SNOW HAULING	GENERAL FUND	ICE AND SNOW REMOVAL	720.00
				TOTAL:	1,200.00
FLYNN KEVIN	5/04/18	REIMBURSE MN CHIEF'S CONFE	GENERAL FUND	POLICE ADMINISTRATION	57.00
	5/04/18	REIMBURSE MN CHIEF'S CONFE	GENERAL FUND	POLICE ADMINISTRATION	454.50
				TOTAL:	511.50

PACKET: 02783 LINCOLN DUE 5/1/18

VENDOR SET: 01 CITY OF WORTHINGTON *** DRAFT/OTHER LISTING ***

BANK: 1 WELLS FARGO-CITY

VENDOR	I.D.	NAME	ITEM	ITEM	DISCOUNT	AMOUNT	ITEM	ITEM
			TYPE	DATE			NO#	AMOUNT

J00036		LINCOLN FINANCIAL GROUP	D	5/01/2018			000620	3,671.08

* * B A N K T O T A L S * *		NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00	0.00
DRAFTS:	1	0.00	3,671.08	3,671.08	
VOID CHECKS:	0	0.00	0.00	0.00	
NON CHECKS:	0	0.00	0.00	0.00	
CORRECTIONS:	0	0.00	0.00	0.00	
BANK TOTALS:	1	0.00	3,671.08	3,671.08	

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
AMERIPRIDE	4/27/18	4 WEEK TOWEL SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	126.62_
				TOTAL:	126.62
ANDERSON ALIGNMENT INC	4/27/18	UNIT #300 OIL CHANGE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	54.12
	4/27/18	UNIT #300 OIL CHANGE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	15.00_
				TOTAL:	69.12
BELTLINE AUTOMOTIVE	4/27/18	SERVICE UNIT #102	ELECTRIC	O-DISTR SUPER & ENG	288.26_
				TOTAL:	288.26
BUFFALO RIDGE CONCRETE INC	4/27/18	CONCRETE-WATER LINE REPAIR WATER		M-TRANS MAINS	434.00_
				TOTAL:	434.00
C&S CHEMICALS INC	4/27/18	4,184 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	4,874.36_
				TOTAL:	4,874.36
CAMPUS CLEANERS	4/27/18	COMMERCIAL LAUNDRY	LIQUOR	O-GEN MISC	44.63_
				TOTAL:	44.63
CONTINENTAL SAFETY EQUIPMENT INC	4/27/18	2 YR INSPECTION-ARRESTOR #	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	575.00_
				TOTAL:	575.00
COOPERATIVE ENERGY CO- ACCT # 5910807	4/27/18	DIESEL FOR EMERGENCY GENER	MUNICIPAL WASTEWAT	O-PURIFY MISC	2,618.69_
				TOTAL:	2,618.69
DACOTAH PAPER CO	4/27/18	BAGS	LIQUOR	O-GEN MISC	337.01
	4/27/18	BAGS	LIQUOR	O-GEN MISC	347.90_
				TOTAL:	684.91
DANS ELECTRIC INC	4/27/18	REPAIR DIGESTER PUMP #3	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	76.40
	4/27/18	REPAIR DIGESTER PUMP #3	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	544.00_
				TOTAL:	620.40
DEMUTH PAT	4/27/18	REIMBURSE MID-WEST ESRI US ELECTRIC		O-DISTR MISC	66.72_
				TOTAL:	66.72
ECHO GROUP INC	4/27/18	LED LAMP 10.5W	GENERAL FUND	CENTER FOR ACTIVE LIVI	49.04
	4/27/18	MICRO SWITCHES-DIGESTER GA	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	31.52
	4/27/18	BATTERY FOR EFFLUENT SAMPL	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	16.09_
				TOTAL:	96.65
FARAGHER JEFFREY	4/27/18	REIMBURSE ADA DESIGN-MANKA	GENERAL FUND	ENGINEERING ADMIN	110.64_
				TOTAL:	110.64
FRONTIER COMMUNICATION SERVICES	4/27/18	PHONE SERVICE	GENERAL FUND	MAYOR AND COUNCIL	60.87
	4/27/18	PHONE SERVICE	GENERAL FUND	ADMINISTRATION	493.01
	4/27/18	PHONE SERVICE	GENERAL FUND	CLERK'S OFFICE	178.85
	4/27/18	PHONE SERVICE	GENERAL FUND	ACCOUNTING	67.71
	4/27/18	PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	162.38
	4/27/18	PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	140.47
	4/27/18	PHONE SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	25.99
	4/27/18	PHONE SERVICE	GENERAL FUND	FIRE ADMINISTRATION	224.16
	4/27/18	PHONE SERVICE	GENERAL FUND	PAVED STREETS	133.65
	4/27/18	PHONE SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	271.43
	4/27/18	PHONE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	202.11
	4/27/18	PHONE SERVICE	RECREATION	PARK AREAS	155.32

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
NOBLES COUNTY AUDITOR/TREASURER	4/25/18	CTY DITCH 12 FLOOD MITIGAT	STORM WATER MANAGE	PROJECT #24	139.89
	4/25/18	CTY DITCH 12 FLOOD MITIGAT	STORM WATER MANAGE	PROJECT #24	104.67
				TOTAL:	244.56
NOBLES COUNTY DISTRICT COURT	4/25/18	CTY DITCH 12 FLOOD MITIGAT	STORM WATER MANAGE	PROJECT #24	112,100.00
				TOTAL:	112,100.00
MICHAEL A SCHWALBACH	4/25/18	CTY DITCH 12 FLOOD MITIGAT	STORM WATER MANAGE	PROJECT #24	3,900.00
				TOTAL:	3,900.00

===== FUND TOTALS =====
606 STORM WATER MANAGEMENT 116,244.56

 GRAND TOTAL: 116,244.56

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
NOBLES COUNTY AUDITOR/TREASURER	4/25/18	CTY DITCH 12 FLOOD MITIGAT	STORM WATER MANAGE	PROJECT #24	139.89
	4/25/18	CTY DITCH 12 FLOOD MITIGAT	STORM WATER MANAGE	PROJECT #24	104.67
				TOTAL:	244.56
NOBLES COUNTY DISTRICT COURT	4/25/18	CTY DITCH 12 FLOOD MITIGAT	STORM WATER MANAGE	PROJECT #24	112,100.00
				TOTAL:	112,100.00
MICHAEL A SCHWALBACH	4/25/18	CTY DITCH 12 FLOOD MITIGAT	STORM WATER MANAGE	PROJECT #24	3,900.00
				TOTAL:	3,900.00

===== FUND TOTALS =====

606	STORM WATER MANAGEMENT	116,244.56

	GRAND TOTAL:	116,244.56

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	4/27/18	BAC FIRE ALARMS	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	96.45
	4/27/18	PHONE SERVICE	LIQUOR	O-GEN MISC	181.28
	4/27/18	PHONE SERVICE	AIRPORT	O-GEN MISC	90.28
	4/27/18	PHONE SERVICE	DATA PROCESSING	DATA PROCESSING	124.40
	4/27/18	PHONE SERVICE	DATA PROCESSING	COPIER/FAX	25.43_
				TOTAL:	2,633.79
HOFFMAN DAVID	4/27/18	REIMBURSE BCA CLASS TRAVEL	GENERAL FUND	POLICE ADMINISTRATION	15.11_
				TOTAL:	15.11
LOCATORS & SUPPLIES INC	4/27/18	TRAFFIC CONES	ELECTRIC	CUSTOMER INSTALL EXPEN	425.74_
				TOTAL:	425.74
JOHN R LUINENBURG JR	4/27/18	SNOW REMOVAL WINDMILLS	ELECTRIC	O-SOURCE MISC	600.00_
				TOTAL:	600.00
MARTHALER CHEVROLET OF WORTHINGTON	4/27/18	UNIT #304 OIL CHANGE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	14.79
	4/27/18	UNIT #304 OIL CHANGE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	5.03_
				TOTAL:	19.82
MCCUEN WELDING & MACHINING INC	4/27/18	#407 SNOW PLOW TRUCK REPAI	GENERAL FUND	ICE AND SNOW REMOVAL	70.34
	4/27/18	#407 SNOW PLOW TRUCK REPAI	GENERAL FUND	ICE AND SNOW REMOVAL	266.40
	4/27/18	SWEEPER FAN SPOUT	STORM WATER MANAGE	STREET CLEANING	85.00
	4/27/18	SWEEPER FAN SPOUT	STORM WATER MANAGE	STREET CLEANING	28.60_
				TOTAL:	450.34
MINNESOTA VALLEY TESTING LABS INC	4/27/18	1ST QTR MERCURY	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	378.00
	4/27/18	APRIL SALTY DISCHARGE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	143.10
	4/27/18	SEMI-ANNUAL TKN NITRATE NI	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	37.80_
				TOTAL:	558.90
MISCELLANEOUS V BRISTOW ROBERT	4/27/18	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
DELEON BERNARDINO	4/27/18	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	95.55
DELEON BERNARDINO	4/27/18	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.75
FUERSTENBERG RICHARD	4/27/18	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
HARRIS SEANQUAI D	4/27/18	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	95.00
HARRIS SEANQUAI D	4/27/18	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	1.04
HARRIS SEANQUAI D	4/27/18	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.44
JOHNSON GARY S	4/27/18	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	78.17
JOHNSON GARY S	4/27/18	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.47
LARREYNAGA ROSA	4/27/18	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	70.00
LARREYNAGA ROSA	4/27/18	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.46
MCALLISTER LEE	4/27/18	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00_
				TOTAL:	441.88
NEOPOST USA INC	4/27/18	INSERTER & LETTER OPENER L	WATER	ACCTS-RECORDS & COLLEC	423.94
	4/27/18	INSERTER & LETTER OPENER L	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	423.93
	4/27/18	INSERTER & LETTER OPENER L	ELECTRIC	ACCTS-RECORDS & COLLEC	847.88_
				TOTAL:	1,695.75
NOBLES COOPERATIVE ELECTRIC	4/27/18	ELECTRIC SERVICE	WATER	O-PUMPING	15.45
	4/27/18	ELECTRIC SERVICE	WATER	O-PUMPING	15.45_
				TOTAL:	30.90
NOBLES COUNTY	4/27/18	LIGHTING RETROFIT	ELECTRIC	CUSTOMER INSTALL EXPEN	360.00_
				TOTAL:	360.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
NOBLES COUNTY HIGHWAY DEPT	4/27/18	MARCH FUEL	GENERAL FUND	ENGINEERING ADMIN	142.28
	4/27/18	MARCH FUEL	GENERAL FUND	ECONOMIC DEVELOPMENT	56.95
	4/27/18	MARCH FUEL	GENERAL FUND	POLICE ADMINISTRATION	4,242.14
	4/27/18	MARCH FUEL	GENERAL FUND	ANIMAL CONTROL ENFORCE	124.08
	4/27/18	MARCH FUEL	GENERAL FUND	PAVED STREETS	129.84
	4/27/18	MARCH FUEL	GENERAL FUND	PAVED STREETS	507.89
	4/27/18	MARCH FUEL	GENERAL FUND	ICE AND SNOW REMOVAL	3,303.22
	4/27/18	MARCH FUEL	GENERAL FUND	CODE ENFORCEMENT	125.80
	4/27/18	MARCH FUEL	RECREATION	PARK AREAS	573.90
	4/27/18	MARCH FUEL	RECREATION	TREE REMOVAL	232.74
	4/27/18	MARCH FUEL	WATER	O-PUMPING	187.71
	4/27/18	MARCH FUEL	WATER	M-TRANS MAINS	498.84
	4/27/18	MARCH FUEL	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	119.41
	4/27/18	MARCH FUEL	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	99.85
	4/27/18	MARCH FUEL	MUNICIPAL WASTEWAT	O-PURIFY MISC	40.38
	4/27/18	MARCH FUEL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	239.47
	4/27/18	MARCH FUEL	ELECTRIC	O-DISTR UNDERGRND LINE	828.88
	4/27/18	MARCH FUEL	STORM WATER MANAGE	STORM DRAINAGE	119.42
	4/27/18	MARCH FUEL	STORM WATER MANAGE	STREET CLEANING	254.72
	4/27/18	MARCH FUEL	AIRPORT	O-GEN MISC	329.52_
				TOTAL:	12,157.04
ONE OFFICE SOURCE	4/27/18	CUSTOM STAMP	WATER	ACCTS-RECORDS & COLLEC	11.06
	4/27/18	11X17 LEDGER PAPER, TAPE C	WATER	ACCTS-RECORDS & COLLEC	10.21
	4/27/18	CUSTOM STAMP	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	11.06
	4/27/18	11X17 LEDGER PAPER, TAPE C	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	10.20
	4/27/18	CUSTOM STAMP	ELECTRIC	ACCTS-RECORDS & COLLEC	22.13
	4/27/18	11X17 LEDGER PAPER, TAPE C	ELECTRIC	ACCTS-RECORDS & COLLEC	20.41_
				TOTAL:	85.07
PRODUCTIVITY PLUS ACCOUNT	4/27/18	TOOLCAT PARTS	RECREATION	PARK AREAS	3.67
	4/27/18	CASE CORE STARTER RETURN	RECREATION	PARK AREAS	50.00-
	4/27/18	TOOLCAT FLASHER	RECREATION	PARK AREAS	11.99
	4/27/18	TOOLCAT MAIN DRIVE BELT RE	RECREATION	PARK AREAS	222.29
	4/27/18	DOUBLE CHAIN-INFLUENT SCR	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	65.30_
				TOTAL:	253.25
RECKER TODD	4/27/18	MNDOT CONFERENCE-CONCRETE	GENERAL FUND	ENGINEERING ADMIN	248.16_
				TOTAL:	248.16
RUNNINGS SUPPLY INC-ACCT#9502440	4/27/18	BOX TAPE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	12.59
	4/27/18	TRASH BAGS-WET WELL SCREEN	MUNICIPAL WASTEWAT	O-PURIFY MISC	25.58
	4/27/18	CLEANING SUPPLIES	MUNICIPAL WASTEWAT	O-PURIFY MISC	8.28
	4/27/18	TEFLON TAPE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	2.78_
				TOTAL:	49.23
SCHWALBACH ACE #6067	4/27/18	UPS SHIPPING-SAFETY INSPEC	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	39.63
	4/27/18	CLEANING SUPPLIES	MUNICIPAL WASTEWAT	O-PURIFY MISC	119.96_
				TOTAL:	159.59
VERIZON WIRELESS	4/27/18	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	38.66
	4/27/18	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	50.84
	4/27/18	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	28.66
	4/27/18	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	33.66
	4/27/18	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	33.66
	4/27/18	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	38.66

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	4/27/18	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	50.84
	4/27/18	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	50.84
	4/27/18	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	60.84
	4/27/18	MONTHLY WIRELESS SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	50.84
	4/27/18	MONTHLY WIRELESS SERVICE	ELECTRIC	ACCTS-METER READING	50.84_
				TOTAL:	488.34
WAL MART COMMUNITY/RFCSLC	4/27/18	CRAFT MATERIALS RETURNED	GENERAL FUND	CENTER FOR ACTIVE LIVI	15.94-
	4/27/18	OPERATING SUPPLIES	GENERAL FUND	CENTER FOR ACTIVE LIVI	54.50
	4/27/18	PICTURE FRAMES	GENERAL FUND	CENTER FOR ACTIVE LIVI	46.78
	4/27/18	CLEANING SUPPLIES	GENERAL FUND	CENTER FOR ACTIVE LIVI	21.33
	4/27/18	TABLE TOP GLOBE, FOREVER S	GENERAL FUND	CENTER FOR ACTIVE LIVI	49.21
	4/27/18	MOVIE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	21.44
	4/27/18	BATTERIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	23.23_
				TOTAL:	200.55
WESCO RECEIVABLES CORP	4/27/18	CT METERS FOR 2018 PROJECT	ELECTRIC	FA DISTR METERS	1,110.00_
				TOTAL:	1,110.00
WIETZEMA TODD	4/27/18	MN AIRPORT CONFERENCE DULU AIRPORT		O-GEN MISC	377.16_
				TOTAL:	377.16
WORTHINGTON GLASS INC	4/27/18	PLEXI GLASS-OFFICE MPCA CE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	48.63_
				TOTAL:	48.63

===== FUND TOTALS =====

101	GENERAL FUND	11,306.29
202	MEMORIAL AUDITORIUM	246.78
229	RECREATION	1,149.91
231	ECONOMIC DEV AUTHORITY	96.45
601	WATER	1,748.48
602	MUNICIPAL WASTEWATER	10,900.73
604	ELECTRIC	5,225.26
606	STORM WATER MANAGEMENT	487.74
609	LIQUOR	910.82
612	AIRPORT	796.96
702	DATA PROCESSING	149.83

 GRAND TOTAL: 33,019.25

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A & B BUSINESS SOLUTIONS	5/04/18	COPIER SERVICE-RICOH//MPC4	GENERAL FUND	ENGINEERING ADMIN	55.16
	5/04/18	COPIER SERVICE-RICOH//MPC4	GENERAL FUND	ECONOMIC DEVELOPMENT	55.17
				TOTAL:	110.33
AMERICAN ENGINEERING TESTING INC	5/04/18	LIQUOR STORE	LIQUOR	O-GEN MISC	978.55
	5/04/18	CONCRETE TESTING LIQUOR ST	LIQUOR	O-GEN MISC	941.90
				TOTAL:	1,920.45
AMERICAN WATER ENTERPRISES ENVMENTAL M	5/04/18	CONTRACT OPERATIONS WWTF-A	INDUSTRIAL WASTEWA	O-PURIFY MISC	50,563.51
				TOTAL:	50,563.51
BANNER ASSOCIATES INC	5/04/18	HIGH SERVICE PUMP STATION	WATER	FA PURIFY EQUIPMENT	3,568.60
				TOTAL:	3,568.60
BLUEGLOBES LLC	5/04/18	COUPLINGS, 300W LAMP	AIRPORT	O-GEN MISC	113.00
	5/04/18	FLASH TUBES	AIRPORT	O-GEN MISC	195.02
				TOTAL:	308.02
BTU INC	5/04/18	FILTERS	GENERAL FUND	GENERAL GOVT BUILDINGS	124.16
	5/04/18	FILTERS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	395.04
				TOTAL:	519.20
MICHAEL BURNS	5/04/18	KEYS	GENERAL FUND	CENTER FOR ACTIVE LIVI	5.25
				TOTAL:	5.25
COMPUTER LODGE	5/04/18	TONER	GENERAL FUND	FIRE ADMINISTRATION	101.49
				TOTAL:	101.49
CORE & MAIN LP	5/04/18	2018 HYDRANTS	IMPROVEMENT CONST	N CRAILSHEIM ROAD WATE	2,256.94
	5/04/18	ZINC PROTECTO CAPS	IMPROVEMENT CONST	N CRAILSHEIM ROAD WATE	78.40
	5/04/18	N CRAILSHEIM RD UTILITY EX	IMPROVEMENT CONST	N CRAILSHEIM ROAD WATE	453.60
	5/04/18	2018 HYDRANTS	IMPROVEMENT CONST	W GATEWAY DR AREA WT E	10,786.35
	5/04/18	ZINC PROTECTO CAPS	IMPROVEMENT CONST	W GATEWAY DR AREA WT E	1,008.00
	5/04/18	DISTRIBUTION MAIN SUPPLIES	WATER	M-TRANS MAINS	622.50
	5/04/18	2018 HYDRANTS	WATER	PROJECT #8	6,471.81
	5/04/18	ZINC PROTECTO CAPS	WATER	PROJECT #8	112.00
	5/04/18	ZINC PROTECTO CAPS	WATER	PROJECT #8	1,288.00
	5/04/18	MANHOLE WORK IWWTP	INDUSTRIAL WASTEWA	O-PURIFY MISC	340.20
				TOTAL:	23,417.80
DAKOTA SUPPLY GROUP INC	5/04/18	FIBER OPTIC CABLE-SCHOOL	ELECTRIC	FA COMMUNICATION EQUIP	15,928.80
	5/04/18	MANHOLE WORK IWWTP	INDUSTRIAL WASTEWA	O-PURIFY MISC	729.92
	5/04/18	MANHOLE WORK IWWTP	INDUSTRIAL WASTEWA	O-PURIFY MISC	1,144.02
	5/04/18	MANHOLE WORK IWWTP	INDUSTRIAL WASTEWA	O-PURIFY MISC	281.72
				TOTAL:	18,084.46
DEPUTY REGISTER #33	5/04/18	TITLE 2003 FORD	GENERAL FUND	PUBLIC ARTS	105.00
				TOTAL:	105.00
ELK CENTER TRUCKING LLC	5/04/18	SNOW HAULING	GENERAL FUND	ICE AND SNOW REMOVAL	480.00
	5/04/18	SNOW HAULING	GENERAL FUND	ICE AND SNOW REMOVAL	720.00
				TOTAL:	1,200.00
FLYNN KEVIN	5/04/18	REIMBURSE MN CHIEF'S CONFE	GENERAL FUND	POLICE ADMINISTRATION	57.00
	5/04/18	REIMBURSE MN CHIEF'S CONFE	GENERAL FUND	POLICE ADMINISTRATION	454.50
				TOTAL:	511.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
THE GLOBE	5/04/18	12 MONTH SUBSCRIPTION	GENERAL FUND	ADMINISTRATION	90.00_
				TOTAL:	90.00
GRAHAM TIRE OF WORTHINGTON INC	5/04/18	#14-25 TIRES, OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	642.29
	5/04/18	#14-25 TIRES, OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	48.00
	5/04/18	#46 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	31.94
	5/04/18	#46 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	14.00
	5/04/18	TIRES #17-23	GENERAL FUND	POLICE ADMINISTRATION	604.17
	5/04/18	TIRES #17-23	GENERAL FUND	POLICE ADMINISTRATION	48.00
	5/04/18	#401 USED TIRE REPAIR	GENERAL FUND	PAVED STREETS	28.00
	5/04/18	#401 USED TIRE REPAIR	GENERAL FUND	PAVED STREETS	120.00
	5/04/18	TOOLCAT TIRE	RECREATION	PARK AREAS	166.48_
				TOTAL:	1,702.88
GRAINGER	5/04/18	GEN PLANT FANS	ELECTRIC	O-DISTR MISC	62.16
	5/04/18	CLEANING SUPPLIES	ELECTRIC	O-DISTR MISC	37.89_
				TOTAL:	100.05
H.M. CRAGG CO	5/04/18	BATTERY INSPECTION/REPAIRS	ELECTRIC	O-DISTR STATION EXPENS	1,992.00_
				TOTAL:	1,992.00
HACH COMPANY	5/04/18	LAB EQUIPMENT	WATER	FA PURIFY EQUIPMENT	8,395.64_
				TOTAL:	8,395.64
HAWKINS INC	5/04/18	2 TONS CHLORINE	WATER	O-PURIFY	1,359.80_
				TOTAL:	1,359.80
IDEAL LANDSCAPE & DESIGN INC	5/04/18	SNOW REMOVAL FEB	GENERAL FUND	CENTER FOR ACTIVE LIVI	450.00
	5/04/18	SNOW REMOVAL MARCH	GENERAL FUND	CENTER FOR ACTIVE LIVI	337.50
	5/04/18	SNOW REMOVAL FEB	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	1,700.00
	5/04/18	SNOW REMOVAL MARCH	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	212.50_
				TOTAL:	2,700.00
INFRARED SERVICES	5/04/18	INFRARED INSPECT & ANALYSI	ELECTRIC	CUSTOMER INSTALL EXPEN	2,606.00_
				TOTAL:	2,606.00
IUOE LOCAL 49 FRINGE BENEFIT FUND	5/04/18	HEALTH INS PREMIUM 49ERS	GENERAL FUND	NON-DEPARTMENTAL	523.13
	5/04/18	HEALTH INS PREMIUM 49ERS	GENERAL FUND	NON-DEPARTMENTAL	570.68
	5/04/18	INSURANCE MAY FOR JUNE	GENERAL FUND	NON-DEPARTMENTAL	205.79
	5/04/18	RECKER MAY RETURNED	GENERAL FUND	NON-DEPARTMENTAL	157.58-
	5/04/18	HEALTH PREMIUM 49ERS	GENERAL FUND	ENGINEERING ADMIN	217.44
	5/04/18	HEALTH PREMIUM 49ERS	GENERAL FUND	ENGINEERING ADMIN	278.03-
	5/04/18	HEALTH PREMIUM 49ERS	GENERAL FUND	PAVED STREETS	668.77
	5/04/18	HEALTH PREMIUM 49ERS	GENERAL FUND	PAVED STREETS	764.68
	5/04/18	HEALTH PREMIUM 49ERS	GENERAL FUND	PUBLIC WORK SHOP	131.86
	5/04/18	HEALTH PREMIUM 49ERS	GENERAL FUND	PUBLIC WORK SHOP	41.58
	5/04/18	HEALTH PREMIUM 49ERS	GENERAL FUND	ICE AND SNOW REMOVAL	1,480.34
	5/04/18	HEALTH PREMIUM 49ERS	GENERAL FUND	ICE AND SNOW REMOVAL	1,835.86
	5/04/18	HEALTH INS PREMIUM 49ERS	RECREATION	NON-DEPARTMENTAL	303.73
	5/04/18	HEALTH INS PREMIUM 49ERS	RECREATION	NON-DEPARTMENTAL	244.51
	5/04/18	RECKER MAY RETURNED	RECREATION	NON-DEPARTMENTAL	72.19
	5/04/18	HEALTH PREMIUM 49ERS	RECREATION	SOCCER COMPLEX	51.97
	5/04/18	HEALTH PREMIUM 49ERS	RECREATION	PARK AREAS	710.88
	5/04/18	HEALTH PREMIUM 49ERS	RECREATION	PARK AREAS	956.32
	5/04/18	HEALTH PREMIUM 49ERS	RECREATION	TREE REMOVAL	504.02
	5/04/18	HEALTH INS PREMIUM 49ERS	IMPROVEMENT CONST	NON-DEPARTMENTAL	20.21

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	5/04/18	HEALTH INS PREMIUM 49ERS	IMPROVEMENT CONST	NON-DEPARTMENTAL	29.73-
	5/04/18	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	VIKING RD-DIAGONAL ROA	38.80-
	5/04/18	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	BRIARWOOD DRIVE-PINEWO	88.67-
	5/04/18	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	HOMEWOOD AVE-WITHIN HO	88.67-
	5/04/18	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	OAKWOOD, PINEWOOD, MAPLE	44.33-
	5/04/18	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	PINEWOOD, OAKWOOD & BRIAR	66.50-
	5/04/18	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	HOMEWOOD HILLS SIDEWAL	162.60
	5/04/18	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	2017 DIAGONAL RD OVERL	77.58-
	5/04/18	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	HUMISTON AVE & 5TH AVE	282.64-
	5/04/18	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	W GATEWAY DR AREA WT E	12.60
	5/04/18	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	W GATEWAY DR AREA WT E	285.40
	5/04/18	HEALTH INS PREMIUM 49ERS	WATER	NON-DEPARTMENTAL	621.16
	5/04/18	HEALTH INS PREMIUM 49ERS	WATER	NON-DEPARTMENTAL	625.44
	5/04/18	HEALTH PREMIUM 49ERS	WATER	O-PUMPING	174.11
	5/04/18	HEALTH PREMIUM 49ERS	WATER	O-PUMPING	262.35
	5/04/18	HEALTH PREMIUM 49ERS	WATER	O-PURIFY LABOR	486.83
	5/04/18	HEALTH PREMIUM 49ERS	WATER	O-PURIFY LABOR	715.28
	5/04/18	HEALTH PREMIUM 49ERS	WATER	O-DIST UNDERGRND LINES	870.94
	5/04/18	HEALTH PREMIUM 49ERS	WATER	O-DIST UNDERGRND LINES	1,031.16
	5/04/18	HEALTH PREMIUM 49ERS	WATER	O-DISTR MISC	466.63
	5/04/18	HEALTH PREMIUM 49ERS	WATER	O-DISTR MISC	336.63
	5/04/18	HEALTH PREMIUM 49ERS	WATER	M-SOURCE WELLS & SPRNG	60.57
	5/04/18	HEALTH PREMIUM 49ERS	WATER	M-TRANS MAINS	481.49
	5/04/18	HEALTH PREMIUM 49ERS	WATER	M-TRANS MAINS	74.01
	5/04/18	HEALTH PREMIUM 49ERS	WATER	PROJECT #8	10.08
	5/04/18	HEALTH PREMIUM 49ERS	WATER	PROJECT #8	47.18
	5/04/18	HEALTH INS PREMIUM 49ERS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	754.76
	5/04/18	HEALTH INS PREMIUM 49ERS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	760.29
	5/04/18	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	73.76
	5/04/18	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	80.90
	5/04/18	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABOR	931.85
	5/04/18	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABOR	930.21
	5/04/18	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	517.43
	5/04/18	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	519.36
	5/04/18	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	467.23
	5/04/18	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	438.46
	5/04/18	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	985.73
	5/04/18	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	1,007.07
	5/04/18	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	PROJECT #15	93.28
	5/04/18	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	PROJECT #15	136.64
	5/04/18	HEALTH INS PREMIUM 49ERS	STORM WATER MANAGE	NON-DEPARTMENTAL	27.56
	5/04/18	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	STORM DRAINAGE	110.24
	5/04/18	HEALTH INS PREMIUM 49ERS	AIRPORT	NON-DEPARTMENTAL	90.46
	5/04/18	HEALTH INS PREMIUM 49ERS	AIRPORT	NON-DEPARTMENTAL	79.40
	5/04/18	HEALTH PREMIUM 49ERS	AIRPORT	O-GEN MISC	361.89
	5/04/18	HEALTH PREMIUM 49ERS	AIRPORT	O-GEN MISC	317.59_
				TOTAL:	23,560.00
LAMPERTS YARDS INC-2600013	5/04/18	TAPCON SCREWS	ELECTRIC	M-DISTR UNDERGRND LINE	29.58_
				TOTAL:	29.58
LAW ENFORCEMENT LABOR SERVICES INC #27	5/04/18	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	294.00_
				TOTAL:	294.00
LINCOLN-PIPESTONE RURAL WATER SYSTEM	5/04/18	WATER PURCHASES-APRIL EAST WATER		O-SOURCE MISC	29,966.08
	5/04/18	WATER PURCHASES-APRIL WEST WATER		O-SOURCE MISC	29,480.64

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	59,446.72
LOCATORS & SUPPLIES INC	5/04/18	EAR PLUGS	ELECTRIC	O-DISTR MISC	40.29
				TOTAL:	40.29
MARCO	5/04/18	SERVICE/SUPPLY-PRINTERS	WATER	ACCTS-RECORDS & COLLEC	93.64
	5/04/18	SERVICE/SUPPLY-PRINTERS	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	93.63
	5/04/18	SERVICE/SUPPLY-PRINTERS	ELECTRIC	ACCTS-RECORDS & COLLEC	187.28
				TOTAL:	374.55
MIKE'S MINI EXCAVATING	5/04/18	SNOW HAULING 3/27	GENERAL FUND	ICE AND SNOW REMOVAL	570.00
	5/04/18	SNOW HAULING 4/10	GENERAL FUND	ICE AND SNOW REMOVAL	513.00
	5/04/18	SNOW HAULING 4/17	GENERAL FUND	ICE AND SNOW REMOVAL	741.00
				TOTAL:	1,824.00
MINNESOTA CHILD SUPPORT PAYMENT CTR	5/04/18	GARNISHMENT	GENERAL FUND	NON-DEPARTMENTAL	39.22
	5/04/18	SUPPORT ORDER	GENERAL FUND	NON-DEPARTMENTAL	189.20
				TOTAL:	228.42
MINNESOTA ENERGY RESOURCES CORP	5/04/18	GAS SERVICE	GENERAL FUND	PAVED STREETS	138.63
	5/04/18	GAS SERVICE	RECREATION	OLSON PARK CAMPGROUND	161.32
	5/04/18	GAS SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	1,219.91
	5/04/18	GAS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	1,875.75
	5/04/18	GAS SERVICE	AIRPORT	O-GEN MISC	365.64
	5/04/18	GAS SERVICE	AIRPORT	O-GEN MISC	1,140.52
				TOTAL:	4,901.77
MINNESOTA POLLUTION CONTROL	5/04/18	CLASS B WW CERTIFCTN VAN E	MUNICIPAL WASTEWAT	O-PURIFY MISC	45.00
	5/04/18	CLASS B WW CERTIFICTN ITEN	MUNICIPAL WASTEWAT	O-PURIFY MISC	45.00
	5/04/18	CLASS A WW CERTIFCTN DUIT	MUNICIPAL WASTEWAT	O-PURIFY MISC	23.00
				TOTAL:	113.00
MINNESOTA WEST	5/04/18	CPR INSTRUCTOR 3/17/18	GENERAL FUND	FIRE ADMINISTRATION	540.00
				TOTAL:	540.00
MISCELLANEOUS V ASHU JAKOMINO A	5/04/18	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	71.28
BARTOLON LOPEZ JOSE	5/04/18	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	192.82
BARTOLON LOPEZ JOSE	5/04/18	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	1.20
EHLERS JEAN	5/04/18	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	7.92
EHLERS JEAN	5/04/18	REFUND OF CREDITS-ACCTS FI	GARBAGE COLLECTION	NON-DEPARTMENTAL	41.14
GAMACHU DURETI	5/04/18	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	52.66
GAMACHU DURETI	5/04/18	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.51
HOMESTEAD COOPERATIVE	5/04/18	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
MN DEPT OF COMMERCE	5/04/18	REFUND OF DEPOSITS EATINGE	ELECTRIC	NON-DEPARTMENTAL	46.80
MN DEPT OF COMMERCE	5/04/18	REFUND OF DEPOSITS EATINGE	ELECTRIC	ACCTS-RECORDS & COLLEC	0.51
WANNOW JAMES	5/04/18	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	66.83
WANNOW JAMES	5/04/18	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	12.27
				TOTAL:	518.94
MISSOURI RIVER ENERGY SERVICES	5/04/18	RESOURCE ACTION PROGRAM RE	ELECTRIC	PROFESSIONAL SERVICES	5,008.56
				TOTAL:	5,008.56
MN/DOT COMMISSIONER OF TRANSPORTATION	5/04/18	J FARAGHER-CONCRETE TRAINI	GENERAL FUND	ENGINEERING ADMIN	25.00
				TOTAL:	25.00
ONE OFFICE SOURCE	5/04/18	COPIER PAPER	WATER	ACCTS-RECORDS & COLLEC	67.83

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	5/04/18	COPIER PAPER	WATER	ACCTS-RECORDS & COLLEC	31.92
	5/04/18	SERVICE AGREEMENT-SHARP MX	WATER	ACCTS-RECORDS & COLLEC	61.01
	5/04/18	REDI-SEAL ENVELOPES, KLEEN	WATER	ACCTS-RECORDS & COLLEC	24.07
	5/04/18	COPIER PAPER	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	31.92
	5/04/18	COPIER PAPER	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	67.83
	5/04/18	SERVICE AGREEMENT-SHARP MX	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	61.00
	5/04/18	REDI-SEAL ENVELOPES, KLEEN	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	24.07
	5/04/18	COPIER PAPER	ELECTRIC	ADMIN OFFICE SUPPLIES	67.83
	5/04/18	COPIER PAPER	ELECTRIC	ACCTS-RECORDS & COLLEC	131.67
	5/04/18	SERVICE AGREEMENT-SHARP MX	ELECTRIC	ACCTS-RECORDS & COLLEC	122.02
	5/04/18	REDI-SEAL ENVELOPES, KLEEN	ELECTRIC	ACCTS-RECORDS & COLLEC	48.15_
				TOTAL:	739.32
REITH JOSEPH	5/04/18	REIMBURSE MN PUBLIC SAFETY	GENERAL FUND	SECURITY CENTER	7.74
	5/04/18	REIMBURSE MN PUBLIC SAFETY	GENERAL FUND	SECURITY CENTER	7.73_
				TOTAL:	15.47
RUNNINGS SUPPLY INC-ACCT#9502440	5/04/18	SHOP SUPPLIES	WATER	O-DISTR MISC	10.99
	5/04/18	SHOP SUPPLIES	WATER	O-DISTR MISC	20.89
	5/04/18	HYDRANT TESTING SUPPLIES	WATER	M-TRANS HYDRANTS	24.99
	5/04/18	WATERPROOFING	ELECTRIC	O-DISTR MISC	70.90
	5/04/18	MUD BOOTS	ELECTRIC	O-DISTR MISC	64.91
	5/04/18	GRASS SEED	ELECTRIC	O-DISTR MISC	119.99_
				TOTAL:	312.67
STUART C IRBY CO	5/04/18	FR SWEATSHIRT	ELECTRIC	O-DISTR MISC	171.61
	5/04/18	FR JEANS	ELECTRIC	O-DISTR MISC	164.55_
				TOTAL:	336.16
TRACTOR SUPPLY CREDIT PLAN	5/04/18	PULLEY 3" BLOCK	AIRPORT	O-GEN MISC	19.99
	5/04/18	HANGAR CABLE	AIRPORT	O-GEN MISC	93.48_
				TOTAL:	113.47
TRI-STATE RENTAL CENTER	5/04/18	SAW BLADES	ELECTRIC	O-DISTR MISC	40.00_
				TOTAL:	40.00
VAST BROADBAND	5/04/18	BAC-AUDIO/VISUAL FINAL	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	13.27_
				TOTAL:	13.27
VERIZON WIRELESS	5/04/18	MONTHLY WIRELESS SERVICE	GENERAL FUND	MAYOR AND COUNCIL	41.38
	5/04/18	MONTHLY WIRELESS SERVICE	GENERAL FUND	ADMINISTRATION	59.02
	5/04/18	MOBILE HOT SPOT-TREMBLE DE	GENERAL FUND	ENGINEERING ADMIN	25.14
	5/04/18	MONTHLY WIRELESS SERVICE	GENERAL FUND	ENGINEERING ADMIN	62.78
	5/04/18	MONTHLY WIRELESS SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	32.01
	5/04/18	WIRELESS PHONE SERVICE	GENERAL FUND	POLICE ADMINISTRATION	660.92
	5/04/18	WIRELESS PHONE SERVICE	GENERAL FUND	POLICE ADMINISTRATION	99.99
	5/04/18	WIRELESS PHONE SERVICE	GENERAL FUND	SECURITY CENTER	83.93
	5/04/18	WIRELESS PHONE SERVICE	GENERAL FUND	SECURITY CENTER	83.94
	5/04/18	MONTHLY WIRELESS SERVICE	GENERAL FUND	PAVED STREETS	36.20
	5/04/18	MONTHLY WIRELESS SERVICE	GENERAL FUND	PAVED STREETS	101.68
	5/04/18	WIRELESS PHONE SERVICE	GENERAL FUND	CODE ENFORCEMENT	50.84
	5/04/18	MONTHLY WIRELESS SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	31.38
	5/04/18	MONTHLY WIRELESS SERVICE	RECREATION	PARK AREAS	36.38
	5/04/18	MONTHLY WIRELESS SERVICE	RECREATION	OLSON PARK CAMPGROUND	31.38_
				TOTAL:	1,436.97

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
JACOB WALKER	5/04/18	REIMBURSE BCA LEADERSHIP C	GENERAL FUND	POLICE ADMINISTRATION	20.00_
				TOTAL:	20.00
WORTHINGTON POSTMASTER	5/04/18	POST OFFICE BOX FEE 458	ELECTRIC	ACCTS-RECORDS & COLLEC	194.00_
				TOTAL:	194.00

===== FUND TOTALS =====

101	GENERAL FUND	14,999.50
202	MEMORIAL AUDITORIUM	2,338.92
229	RECREATION	3,239.18
231	ECONOMIC DEV AUTHORITY	1,233.18
401	IMPROVEMENT CONST	14,347.18
601	WATER	87,864.27
602	MUNICIPAL WASTEWATER	9,964.17
604	ELECTRIC	27,565.99
605	INDUSTRIAL WASTEWATER	53,059.37
606	STORM WATER MANAGEMENT	137.80
609	LIQUOR	1,920.45
612	AIRPORT	2,776.99
873	GARBAGE COLLECTION	41.14

GRAND TOTAL: 219,488.14
