

WORTHINGTON CITY COUNCIL

AGENDA

7:00 P.M. - Monday, October 22, 2018

City Hall Council Chambers

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS AND OPENING REMARKS

C. AGENDA ADDITIONS/CHANGES AND CLOSURE

1. Additions/Changes
2. Closure

D. CONSENT AGENDA

1. CITY COUNCIL MINUTES (WHITE)
 - a. City Council Minutes of Regular Meeting October 8, 2018
2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Law Enforcement Center Joint Powers Board Minutes of April 19, 2018
 - b. Heron Lake Watershed Board Minutes of August 28, 2018
 - c. Heron Lake Watershed Board Minutes of August 28, 2018
3. FINANCIAL STATEMENTS (LAVENDER)
 - a. General Fund Statement of Revenues and Expenditures - Budget and Actual - for the Period January 1, 2018 through September 30, 2018
 - b. Municipal Liquor Store Income Statement for the Period January 1, 2018 through September 30, 2018

4. a. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Item(s)

1. Application for Parade Permit / to Block Street(s) -
Downtown Holiday Parade
- b. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Item(s)

1. Authorize Execution of Temporary Easement Agreement
5. BILLS PAYABLE (WHITE)

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and are approved by the Water and Light Commission

E. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

1. Third Reading Proposed Ordinance Amending the Worthington City Code to Add Brewery/Brew Pub Licensing
2. Second Reading Proposed Ordinance Amending Worthington City Code Title XV, Chapter 155.186 to Add Section E, "Specific Development Standards"
3. Second Reading Proposed Ordinance Amending Worthington City Code Title XV, Chapter 155, to Add Appendix J, "Specific Development Standards"
4. Fee Adjustment for Additional Professional Services - Liquor Store Project
5. Disposal of Personal Surplus Property

F. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Items

1. Vacate All or Portions of Easements in Block 1 of Merck Addition
2. First Reading of an Ordinance to Amend the Storm Water Utility Rate

G. CITY COUNCIL BUSINESS - COMMUNITY/EC DEVELOPMENT (GRAY)

Case Items

1. Hotel Thompson
2. First Reading Proposed Ordinance to Amend Planning Commission Voting

Requirements for Comprehensive Plan Adoption or Amendment

H. COUNCIL COMMITTEE REPORTS

1. Mayor Kuhle
2. Council Member Janssen
3. Council Member Oberloh
4. Council Member Cummings
5. Council Member Ernst
6. Council Member Harmon

I. CITY ADMINISTRATOR REPORT

J. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, OCTOBER 8, 2018**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Larry Janssen, Alan Oberloh, Chad Cummings, Amy Ernst, Mike Harmon.

Staff present: Steve Robinson, City Administrator; Dwayne Haffield, Director of Engineering; Jason Brisson, Director of Community Development, Planning, Zoning and Building Services; Janice Oberloh, City Clerk; MyRa Onnen, Community Services Officer.

Others present: Julie Buntjer, The Globe; Justine Wettschreck, KWOA; Kevin Donovan; Ryan Weber; Kathy Kusz, Nobles County Attorney; Ben Weber; Chris Kielblock.

The Pledge of Allegiance was recited.

AGENDA CLOSED / APPROVED

The motion was made by Council Member Janssen, seconded by Council Member Harmon and unanimously carried to close / approve the agenda as presented.

**PUBLIC HEARING AND RESOLUTIONS NO. 2018-10-01 AND 2018-10-02 ADOPTED -
ADOPTING THE SPECIAL ASSESSMENT FOR 2018 MISCELLANEOUS UNPAID
CHARGES AND ADOPTING THE ADDITIONAL ASSESSMENT FOR SANITARY
SEWER IMPROVEMENT NO. 78, SANITARY SEWER IMPROVEMENT NO. 84, AND
WATER MAIN IMPROVEMENT NO. 80-2**

Pursuant to published notice, this was the time and date set for a public hearing on proposed 2018 Miscellaneous Unpaid Charges and Additional Assessments for Water Main Improvement No. 80-2, and Sanitary Sewer Improvement No. 78 and Sanitary Sewer Improvement No. 84.

The motion was made by Council Member Ernst, seconded by Council Member Janssen and unanimously carried to open the hearing.

Dwayne Haffield, Director of Engineering, presented information on what the payment options would be for both assessments, noting that there is a 30-day "without interest" period that would end on November 7th. The assessments would all have a 15 year payback, and property owners would have a right to appeal the assessments. Following the initial 30 day period, those assessed would have through November 14th to make a payment or pay off the assessments, with interest. After that date the assessments will be certified to their property taxes. For those wishing to make payments, there is a \$50 minimum.

The recommended terms for the proposed assessments are:

2018 MISCELLANEOUS UNPAID CHARGES

- Removal of Ice and Snow
- Removal of Solid Waste *
- Removal of Noxious Weeds and Vegetation

* Solid Waste Charge has been paid since hearing was called. Resolution calls for adoption of assessments as amended to reflect this payment and other payments

4.0%¹; 1 year

ADDITIONAL ASSESSMENTS FOR WATER MAIN IMPROVEMENT NO. 80-2,
SANITARY SEWER NO. 78 AND SANITARY SEWER NO. 84

Water Main Improvement No. 80-2: 8%/ 15 years²
Sanitary Sewer Improvement N. 78: 9.4%; 15 years²
Sanitary Sewer Improvement No. 84: 4.8%; 15 years²

¹ Based on recommended policy for a minimum rate of 4% or current rate for improvement assessments, whichever is greater

² Based on interest rate and payback period established for assessment of original improvement

Mayor Kuhle asked if there was anyone present who wished to present testimony. None was received.

The motion was made by Council Member Oberloh, seconded by Council Member Janssen and unanimously carried to close the hearing.

The motion was made by Council Member Cummings, seconded by Council Member Oberloh and unanimously carried to adopt the following resolutions adopting the special assessment and additional assessments:

RESOLUTION NO.2018-10-01

ADOPTING THE SPECIAL ASSESSMENT FOR 2018 MISCELLANEOUS UNPAID CHARGES

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2018-10-02

ADOPTING THE ADDITIONAL ASSESSMENT FOR SANITARY SEWER NO. 78, SANITARY

SEWER IMPROVEMENT NO. 84, AND WATER MAIN IMPROVEMENT NO. 80-2

PUBLIC HEARING AND RESOLUTION NO. 2018-10-03 ADOPTED APPROVING NOBLES HOME INITIATIVE APPLICATION FOR TAX ABATEMENT - 1771 DONAVON DRIVE

Pursuant to published notice this was the time and date for a public hearing on a Nobles Home Initiative application for tax abatement.

The motion was made by Council Member Ernst, seconded by Council Member Oberloh and unanimously carried to open the hearing.

Jason Brisson, Director of Community Development, Planning, Zoning and Building Services, presented background on the request, noting that a Nobles Home Initiative (NHI) application had been received from Nate Grimmus who was seeking tax abatement for the construction of a single-family home at 1771 Donavon Drive. The home will be approximately 1,874 square feet with a 1,040 square foot attached garage. Estimated value of the project is \$450,500, which would generate \$4,831 in annual taxes utilizing the 2018 tax rate. Of that, the City's share would be approximately \$2,360. Mr. Brisson said staff had reviewed the application and determined that it met all the parameters of the of the NHI guidelines. The public hearing was required by State Statutes to allow for public comment on the on the proposed abatement.

Mayor Kuhle asked if there was anyone who wished to present testimony. None was received.

The motion was made by Council Member Ernst, seconded by Council Member Harmon and unanimously carried to close the hearing.

The motion was made by Council Member Ernst, seconded by Council Member Harmon and unanimously carried to adopt the following resolution approving the Nobles Home Initiative application submitted by Nate Grimmus:

RESOLUTION NO. 2018-10-03

A RESOLUTION APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813

(Refer to Resolution File for complete copy of Resolution)

CONSENT AGENDA APPROVED

The motion was made by Council Member Cummings, seconded by Council Member Ernst and

unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Special Meeting September 24, 2018 and Regular Meeting September 24, 2018
- Minutes of Boards and Commissions - Convention and Visitors Bureau Minutes of August 29, 2018; Worthington Housing and Redevelopment Authority Board Minutes of August 28, 2018; Center for Active Living Committee Minutes of August 13, 2018; Planning Commission / Board of Appeals Minutes of October 2, 2018.
- Bills payable and totaling \$1,926,854.68 be ordered paid

It was determined to take Administrative items G.5. and G.9. out of order to accommodate those present at the meeting for those items.

RESOLUTION NO. 2018-10-04 ADOPTED APPROVING RENEWAL OF MASTER JOINT POWERS AGREEMENT AND SUBSCRIBER AGREEMENT BETWEEN THE BUREAU OF CRIMINAL APPREHENSION AND THE CITY OF WORTHINGTON

Kathy Kusz, Nobles County Attorney, said her office had received a request from the Bureau of Criminal Apprehension (BCA) for the City of Worthington to renew the Master Joint Powers Agreement and Subscriber Agreement with their Agency. She stated that her office uses the services governed by the Agreements, and approving them gives the Nobles County Attorney's Office access to BCA information regarding criminal histories and such in order for them to do their jobs. Access is usually done through the Police Department, and much of this is regarding protection of the information. Term of the agreement is five years.

Ms. Kusz also noted that this document talks about a \$50 per month fee, but users had not been getting charged in the past. No bill has been received, however, if one is received it will be dealt with if not in this year's budget it will be included in next year's budget cycle.

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to adopt the following resolution approving the renewal of the Master Joint Powers Agreement and Subscribers Agreement between the Bureau of Criminal Apprehension and the City of Worthington.

RESOLUTION NO. 2018-10-04

RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF WORTHINGTON ON BEHALF OF ITS CITY ATTORNEY AND POLICY DEPARTMENT

(Refer to Resolution File for complete copy of Resolution)

PROFESSIONAL SERVICES AGREEMENT APPROVED FOR PROPOSED SPEC BUILDING PROJECT

Steve Robinson, City Administrator, said that, at Council's direction, Staff requested a proposal for architecture services to develop conceptual plans and cost estimates for a spec building project that may accommodate entertainment based businesses. The proposal was requested from SEH based on our experience with them and their ability to meet schedules and design within budgetary limitations.

While the initial intended use of the building is to accommodate a multi-screen movie theater, the building is to be designed so that it can be used for alternative tenants with minor modifications.

Scope of work includes:

- Developing two conceptual building and site designs. One option will be based on use of a pre-engineered steel building and the second option will be based on the use of composite wood structural insulated panels
- Preparing a preliminary building code analysis, and
- Developing an estimate of probable costs for each type of construction alternatives

The fee for the proposed services is a lump sum of \$14,800. The City Attorney has reviewed the proposal and expressed concern over the limitations of liability included in the contract. Mr. Robinson said this contract is for schematics only, and if the project moves forward the issue would be addressed in that contract. Discussion was held on the difference between a conceptual plan and a construction plan.

The motion was made by Council Member Oberloh, seconded by Council Member Harmon and unanimously carried to approve the Professional Services agreement with SEH for the conceptual plans and cost estimate for the proposed spec building project, at a fee of \$14,800.

THIRD READING AND ORDINANCE NO. 1121 ADOPTED - CHANGE OF ZONE - PARCELS 31-3973-700, 31-3973-000, 31-0685-000 AND 31-0008-000

Pursuant to published notice, this was the time and date set for the third reading of a proposed ordinance that would rezone certain areas of the City of Worthington from "M-2" - General Industrial to "B-2" - Central Business District. The subject property is legally described as:

That part of the southeast quarter of Section 23, and the northwest quarter of Section 26, all in Township 102 North, Range 40 West, Nobles County Minnesota described as follows:

Beginning at the intersection of the centerline of Lake Street and northwesterly right-of-way line of the Union Pacific Railroad; thence northeasterly along the northwesterly right-of-way line of the Union Pacific Railroad to a southeasterly projection of the centerline of Eighth Street; thence northwesterly along a southeasterly projection of the centerline of Eighth Street to the centerline of Second Avenue; thence southwesterly along the centerline of Second Avenue to the centerline of Lake Street; thence southwesterly, southerly and southeasterly along the centerline of Lake Street to the point of beginning.

The motion was made by Council Member Ernst, seconded by Council Member Cummings and unanimously carried to give a third reading to, and subsequently adopt the following ordinance:

ORDINANCE NO. 1121

AN ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA, TO REZONE PROPERTY FROM "M-2" (GENERAL INDUSTRIAL) TO "B-2" (CENTRAL BUSINESS DISTRICT)

(Refer to Ordinance File for complete copy of Ordinance)

THIRD READING AND ORDINANCE NO. 1122 ADOPTED CHANGE OF ZONE - PARCELS RR-RAIL-006, 31-3974-000, 31-3974-300, 31-3931-000, 31-3932-000 AND 31-3932-500

Pursuant to published notice, this was the time and date set for the third reading of a proposed ordinance that would rezone certain property from "M-2" - (General Industrial) to "B-3" - (General Business). The subject property is legally described as:

That part of the southwest quarter of Section 24, the southeast quarter of Section 23, and the northwest quarter of Section 26, all in Township 102 North, Range 40 West, Nobles County Minnesota described as follows:

Beginning at the intersection of the centerline of Eighth Street and the centerline of Second Avenue; thence northeasterly along the centerline of Second Avenue to the centerline of Tenth Street; thence southeasterly along the centerline of Tenth Street to the centerline of First Avenue; thence northeasterly along the centerline of First Avenue to the centerline of Twelfth Street; thence southeasterly along the centerline of Twelfth Street and East Twelfth Street to the centerline of Sherwood Street; thence southwesterly along the centerline of Sherwood Street to the centerline of South Lake

Street; thence northwesterly along the centerline of South Lake Street and Lake Street to the northwesterly right-of-way line of the Union Pacific Railroad; thence northeasterly along the northwesterly right-of-way line of the Union Pacific Railroad to a southeasterly projection of the centerline of Eighth Street; thence northwesterly along a southeasterly projection of the centerline of Eighth Street to the point of beginning.

The motion was made by Council Member Ernst, seconded by Council Member Cummings and unanimously carried to give a third reading to, and subsequently adopt the following ordinance:

ORDINANCE NO. 1122

AN ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA, TO REZONE PROPERTY FROM "M-2" (GENERAL INDUSTRIAL) TO "B-3" (GENERAL BUSINESS DISTRICT)

(Refer to Ordinance File for complete copy of Ordinance)

THIRD READING AND ORDINANCE NO. 1123 ADOPTED - CHANGE OF ZONE - PARCEL 31-3974-500

Pursuant to published notice, this was the time and date set for the third reading of a proposed ordinance that would rezone certain property from "T-Z" - (Transition Zone) to "B-3" - (General Business). The subject property is legally described as:

That part of Government Lot 4, Section 26, Township 102, Range 40, Nobles County, Minnesota, lying southerly of the southerly right-of-way line of Trunk Highways No. 59 and 60, more particularly described as follows:

Beginning at the center of said Section 26; thence South 86 degrees 35 minutes 44 seconds East along the south line of said Government Lot 4 a distance of 1315.90 feet to the southeast corner of said Government Lot 4; thence North 0 degrees 01 minutes 03 seconds East along the east line of said Government Lot 4 a distance of 1053.41 feet to the south line of said Trunk Highway right-of-way; thence South 89 degrees 17 seconds 23 minutes West along said right-of-way a distance of 33.00 feet; thence North 45 degrees 20 minutes 47 seconds West along said right-of-way line a distance of 140.52 feet; thence South 89 degrees 17 minutes 23 seconds West along said right-of-way line a distance of 35.62 feet; thence southwesterly along said right-of-way line on a tangential curve, concave to the southeast having a radius of 1834.86 feet, a central angle of 38 degrees 40 minutes 00 seconds and an arc length of 1238.27 feet; thence South 50 degrees 37 minutes 23 seconds West along said

right-of-way line a distance of 3.06 feet to the intersection point of said right-of-way line with the North-South Quarter line of said Section 26; thence South 0 degrees 08 minutes 33 seconds West along said Quarter line a distance of 654.85 feet to the point of beginning.

The motion was made by Council Member Ernst, seconded by Council Member Harmon and unanimously carried to give a third reading to, and subsequently adopt the following ordinance:

ORDINANCE NO. 1123

AN ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA, TO REZONE PROPERTY FROM "TZ" (TRANSITION ZONE) TO "B-3" (GENERAL BUSINESS DISTRICT)

(Refer to Ordinance File for complete copy of Ordinance)

SECOND READING PROPOSED ORDINANCE AMENDING THE WORTHINGTON CITY CODE TO ADD BREWERY/BREW PUB LICENSING

Pursuant to published notice, this was the time and date set for the second reading of a proposed ordinance amending Section 111 of the Worthington City Code to add Brewery/Brewpub to the City's requirement for alcohol licensing. The Liquor Committee discussed the proposed ordinance at their September 14, 2018 meeting and determined that the amendment go forward to City Council for approval.

The motion was made by Council Member Ernst, seconded by Council Member Harmon and unanimously carried to give a second reading to the proposed ordinance.

RESOLUTION NO. 2018-10-05 ADOPTED APPOINTING ELECTION JUDGES AND ALTERNATES FOR THE NOVEMBER 6, 2018 GENERAL ELECTION

Staff noted that State Statute 204B.21 Subd. 2 states that election judges for precincts in a municipality shall be appointed by the governing body of the municipality at least 25 days before the Election at which they will serve, which this year is October 12th for the November 6, 2018 state General Election. In addition, the statute provides that municipalities may by resolution authorize the City Clerk to appoint additional or alternate judges for the Election should the need arise within the 25 day period prior to the Election.

The motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to adopt the following resolution appointing election judges and alternates, and their designated polling places for the November 6, 2018 General Election:

RESOLUTION NO. 2018-10-05

A RESOLUTION APPOINTING ELECTION JUDGES AND ALTERNATES FOR THE
NOVEMBER 6, 2018 GENERAL ELECTION

(Refer to Resolution File for complete copy of Resolution)

ARTMOBILE MEMORANDUM OF UNDERSTANDING APPROVED

In April of 2018 the City entered into a Memorandum of Understanding (MOU) with the Artmobile Artists Team and the Southwest Minnesota Housing Partnership (SWMHP) for the Artmobile project. The MOU stated that the City would be responsible for ownership and insurance of the Artmobile vehicle, but that the City is not responsible for storage, repairs, maintenance and operations of the vehicle. The funding from the SWMHP has now ended and a new MOU was being requested between the City, Worthington Public Arts Commission and Artmobile that stipulates the City will continue to maintain ownership and insurance of the vehicle until the project may be terminated. The term of the agreement is five years, and it was approved by the Worthington Public Arts Commission. Council discussed the necessity for the MOU if the Housing Partnership was no longer involved.

Following discussion the motion was made by Council Member Oberloh, seconded by Council Member Janssen and unanimously carried to table this item until the next Council meeting so the City Attorney can review the MOU.

**RESOLUTION NO. 2018-10-06 ADOPTED AUTHORIZING SALE OF \$1,140,000
GENERAL OBLIGATION STORM WATER BONDS, SERIES 2018A**

Staff presented a resolution authorizing the sale of \$1,140,000 General Obligation Storm Water Utility Bonds, Series 2018A. Net proceeds of the bonds will be \$1,100,000 and will be used to help finance the County Ditch 12 Flood Mitigation project - debt service will be paid from storm water utility revenues. The total project cost is estimated at \$4,376,925, which will be funded with \$2,498,425 of federal funds, and the local share of \$1,100,000 bond proceeds plus \$738,500 of reserves. Steve Robinson, City Administrator, said the City will negotiate with three local banks that have expressed interest in purchasing the bonds.

The motion was made by Council Member Cummings, seconded by Council Member Harmon and unanimously carried to adopt the following resolution authorizing the sale of the bonds.

RESOLUTION NO. 2018-10-06

RESOLUTION PROVIDING FOR THE SALE OF \$1,140,000 GENERAL OBLIGATION STORM

WATER BONDS, SERIES 2018

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2018-10-07 VACATING PORTION OF UTILITY EASEMENT

Dwayne Haffield, Director of Engineering, said the owners of the property in the southeast corner of the intersection of Kragness Avenue and Okabena Street, formerly known as Bob's Truck Stop, is proposing to construct a new building on that property. The property was originally platted as several lots and two alleys. The alleys were vacated in 1972, at which time an electric easement was granted over the entire area of the vacated alleys. One of the alleys - now easement- extended north and south near the center of the property, and the proposed building would extend over the north-south portion of the easement. Mr. Haffield said that section of the easement is not being utilized, and the owner has applied for vacation of that portion of the easement lying north of the former east-west alley. Approval of the vacation would be subject to concurrence by the Water and Light Commission.

The motion was made by Council Member Oberloh, seconded by Council Member Janssen and unanimously carried to adopt the following resolution vacating a portion of the utility easement, subject to Water and Light Commission concurrence:

RESOLUTION NO: 2018-10-07

VACATING A PORTION OF AN EASEMENT IN BLOCK 1, BOOTE'S ADDITION

(Refer to Resolution File for complete copy of Resolution)

**FIRST READING PROPOSED ORDINANCE AMENDING WORTHINGTON CITY CODE
TITLE XV, CHAPTER 151.03 SECTION B, ENTITLED "COMPREHENSIVE GUIDE
PLAN" - REGARDING VOTING REQUIREMENTS**

Jason Brisson, Director of Community Development, Planning, Zoning and Building Services, said the Planning Commission considered an amendment to City Code Section 151.03 at their October 2, 2018 meeting. Specifically, the concern is the strict interpretation of the voting requirements for adoption or amendment of the Comprehensive Plan, which currently prevent a Planning Commission quorum from acting on City business. The requirement now is for 5/7's of the Commission's total membership. The amendment would keep the same fraction of affirmative votes, but from all members present, which, Mr. Brisson said has been allowed in the past. Based on that requirement, required votes would be: 5 of 7; 5 of 6; 4 of 5; 3 of 4. Council Member Cummings expressed concern that the Comprehensive Plan could be changed by only four votes. Council Member Oberloh noted approval or amendment would still require Council approval, however, he understood Council

Member Cummings' concern - four could include the Council rep and the President of the Commission. Mr. Brisson said this is an effort to shorten what can be a lengthy wait time for some applicants.

Council Member Cummings said he wants Planning Commission members to know how important it is for them to attend their meetings, and this would potentially let them think it is okay to miss meetings - and added that it is quite clear that making changes to the plan is not a quick process. He did not agree with allowing a vote of 3 of 4 members. Mr. Brisson suggested that they could require a minimum of 4 affirmative votes - if only four members showed up at the meeting it would need to be unanimous.

Council Member Oberloh suggested that Staff draft up a revised ordinance and bring it back to Council.

Following discussion, Council determined to postpone this item to a later date.

FIRST READING PROPOSED ORDINANCE AMENDING TITLE XV, SECTION 155 OF THE WORTHINGTON CITY CODE TO ESTABLISH SPECIFIC DEVELOPMENT STANDARDS FOR ASPHALT MIXING AND MANUFACTURING PLANTS

Staff presented two proposed ordinances amending Title XV, Section 155 of the City Code to define specific development standards for a conditional use permit for the land use of asphalt mixing and asphalt manufacturing within the City as follows:

Title XV, Chapter 155.186, Section E of the Worthington City Code is hereby amended to add Section E *Specific development standards*. Permitted and conditional uses identified in Appendix J: Specific Development Standards shall be subject to the specific development standards listed in Appendix J.

And:

Title XV, Chapter 155 of the Worthington City Code is hereby amended to add Appendix J - Specific Development Standards

The proposed ordinances were based on a development application and a subsequent interim ordinance on asphalt plants within the city of Worthington. The Planning Commission considered the issue at their October 2, 2018 meeting, and after holding public hearing and receiving a report from staff, voted 4 - 1 to recommend approval of the proposed ordinances. Jason Brisson, Director of Community Development, Planning, Zoning and Building Services, said no testimony was received at that hearing, however, they had a public hearing a week before that on the item, where information was requested, but there was no opposition or favor of the standards.

Mr. Brisson said we currently don't have any specific development standards so we first need to create a section for them in our code, then we want to adopt standards for asphalt mixing plants. Specific development standards are something that we would want every land use of that kind to think about. Currently, land uses of asphalt mixing and asphalt production are only permitted in the "M2"-General Manufacturing district, the heaviest, most obnoxious uses, through the issuance of a conditional use permit. Council reviewed the list of proposed standards which include buffering from a commercial or residential district, screening, regulations, traffic, intensification, and required submittals. Mr. Brisson said we can't rely on our zoning to keep these things away from our residential and commercial, so the recommendation was to keep these only allowable by conditional use in the heaviest industrial district, and develop these specific design standards that would keep them away from districts that abut residential districts.

Council Member Ernst said the dissenting vote from the Planning Commission was due to the "Intensification" requirement which would require a issuance of anew conditional use permit with any intensification of the use.

Following discussion, the motion was made by Council Member Oberloh, seconded by Council Member Ernst and unanimously carried to give a first reading to the proposed ordinances.

HOTEL THOMPSON

On September 14, 2018, during a hearing in the Fifth District Court regarding a motion from Wells Fargo to appoint a general receiver on shortened notice for the Thompson Hotel, Judge Gordon Moore made a request of the City to take action to abate the pest infestation currently affecting the property. City staff had spoken to the pest control company the previous owner had engaged and were told it was their opinion that until the roof was repaired, full abatement of pest infestation at the property would not be feasible, and even significant improvement would be challenging. Based on that recommendation and further Council direction, staff moved ahead with the process of repairs to the roof before pursuing pest abatement. An additional professional recommendation for abatement at the Thompson Hotel was received from Plunkett's Pest Control that the only effective option would be to heat treat each of the residential units, and to continue a regular maintenance program thereafter. The process could be completed in approximately 10 hours at an approximate cost of \$60,000, - the City has already spent \$3,500 on a roof assessment and they want an additional \$60,000 for a roof design. Any existing clutter in the units would need to be removed ahead of the treatment. The treatment would not include any commercial tenant spaces. Jason Brisson, Director of Community Development, Planning, Zoning and Building Services, said Staff was looking for Council direction.

Steve Robinson, City Administrator, said initially Wells Fargo, and their receiver company Lighthouse, were going to sit back and let the City complete the repairs as Lighthouse had no money. Now it appears that perhaps Wells Fargo may advance the funds to Lighthouse to do something with

the roof and for pest control. Mr. Robinson said the Judge was clear that he wanted the pest control addressed, and he didn't think he would wait. Council Member Oberloh said the mold is the mitigating factor on the third floor, it's a health and safety issue. Mr. Robinson said the initial pest infestation treatment would not eradicate the whole problem, but would make a good kill. Council expressed concern regarding the kids living there, and the adults who are going out to other stores, out in the community where this could be spread. Expenses would be eligible to be assessed to the property. Council determined that we need to contact Wells Fargo and we need to act fast. Mr. Robinson he was hoping that Wells Fargo would take the lead on this - but we can work on the pest infestation and with roofers to get bids - we have the legal authorization to do the work.

Council Member Oberloh requested that staff contact Wells Fargo tomorrow and make a statement to them that this is going to happen - are we doing it or are you doing it? The same will be applied to moving ahead with the pest control. Mr. Robinson said the City has the authority to empty those apartments to get ready for the pest control, but the \$60,000 fee does not include that time or labor. Mr. Brisson suggested the best approach would be that tenants be given a short notice of the state their apartment needs to be in for pest eradication by a date, and anything not removed by that time will be removed and disposed of.

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to approve up to \$60,000 to be expended for pest control at the Hotel Thompson.

ORTHODOX CHURCH MEMORANDUM OF UNDERSTANDING APPROVED

On February 15, 2018 the City received a completed conditional use permit (CUP) application for a church on a parcel located south of Sutherland Drive west of County State Aid Highway 10. The Planning Commission considered the request at their March 6, 2018 meeting and made a recommendation to City Council for consideration at their March 12, 2018 Council meeting. Following consideration of the request, Council suggested an alternative location on City-owned property south of Gateway Drive, west of South Lake Street and east of West Gateway Drive. On March 26th the applicant requested an extension of the time line for the City to act on the application to evaluate their options, and subsequently withdrew their application to pursue the location on West Gateway Drive.

On October 3rd the City received the executed Memorandum of Understanding (MOU) prepared by the City Attorney, which states the City will agree to sell 5 acres to the Tsadekane Mariam Ethiopian Orthodox Tewahedo Church at a price of \$25,000 per acre if the Church fulfills the obligations of the MOU. The obligations include preparation of development site plans, registration of the Church as a non-profit, obtaining any applicable permits, granting the City easements for sewer and water, and communication with the city through a designated representative. The City's obligations include granting the Church access to the land for the purposes of fulfilling their obligations and sharing any information related to the site with the Church in a timely manner.

In response to a question from Council Member Oberloh, Steve Robinson, City Administrator, noted the proceeds from the sale would go back in to the E.O. Olson fund, however, the sale price does not include assessments which would be paid separately.

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to approve the MOU and authorize the Mayor and Clerk to execute the document.

COUNCIL COMMITTEE REPORTS

Mayor Kuhle - No report.

Council Member Janssen - No report.

Council Member Oberloh - Noted the Traffic and Safety Committee is looking for large businesses who have employees that drive distances and odd hours for their jobs to serve on a Safety Board for the Towards Zero Deaths program.

Council Member Cummings - Reported on the Memorial Auditorium Advisory Board - have a couple of well received movies, and the Neil Diamond tribute tickets are selling rapidly - less than 100 left. The YMCA Board held their annual retreat - they selected main objectives for next year.

Council Member Ernst - Reported on a Cable 3 meeting last week, they are increasing sporting events and forums in their lineup. She and Steve Robinson started the sales tax informational presentations today.

Council Member Harmon - Held a Center for Active Living Committee meeting this morning - there will be four members going off the Board at the end of the year but they have four recommendations for replacement. They talked about diversity and how to draw those groups in. They are planning coffee with the Lao and Hispanic community leaders in November.

CITY ADMINISTRATOR'S REPORT

Steve Robinson, City Administrator, presented tax comparison information obtained from the City of Marshall of 16 cities with population between 9,000 and 25,000, which there are only 20 or 21 cities in that population range in the state of Minnesota that are not metro cities. The information showed that Worthington was 12th lowest out of the 16 in tax rate; the School District was 15th out of 16, and the County was 15th out of 16 - overall we were lowest - 16th out of 16. These were comparable cities in our region, so the idea that Worthington taxes are high are refuted by the facts.

ADJOURNMENT

The motion was made by Council Member Janssen, seconded by Council Member Cummings and unanimously carried to adjourn the meeting at 8:30 p.m.

**MINUTES OF THE PRAIRIE JUSTICE CENTER JOINT OPERATIONS COMMITTEE
COUNTY OF NOBLES – CITY OF WORTHINGTON
April 19, 2018 – PRAIRIE JUSTICE CENTER**

MEMBERS PRESENT: Chad Cummings, Mike Harmon – City of Worthington
Kent Wilkening, Don Linssen, Matt Widboom, Tom Johnson – County of Nobles
Cindy DeGroot – At Large

Chairman Chad Cummings called the meeting to order at 10:00 a.m. After reviewing the minutes of the January 18, 2018 meeting, Mike Harmon made a motion to approve the minutes. Matt Widboom seconded the motion. With no discussion, the motion carried.

Airport Road Safety Signage – The first signage concern was with the new one-way officer road leaving the new garage and entering other PJC traffic. There is already a “Do Not Enter” sign for people entering the PJC. Absent board member Troy Appel had suggested to Chad an “Emergency Vehicles Only” sign was needed also. Kent stated he hasn’t noticed a problem yet and thought it is also the responsibility of the officer to watch for traffic. Don Linssen suggested to monitor the situation for a couple months and then address it if it seems to be a problem.

The second signage concern was the traffic leaving Airport Road and merging onto Highway 59 during inclement weather. Tom stated that maybe more lighting or taller poles were needed instead of signage. Another idea was planting trees on west side of Highway 59 and Airport Road intersection. Troy did contact Tapco, who stated their initial quote of \$11, 200 was still good for flashing solar signs on Highway 59 showing traffic was entering from Airport Road. Kent said that he would rather see the signage on Airport Road showing traffic coming on Highway 59. He stated it would give officers a false sense of security if signs flashed on Hwy 59. Chad suggested that there needs to be a period of study time to figure out what is actually wanted.

Garage Issues

- **Garage and Roof Project** – Garage interior was turned over to Law Enforcement with no new issues. There is currently a dispute in the roof project concerning the insulation and temporary roofing put down before winter weather. Problems arose between insulation gapping and condensation from the warm garage below. The contractor has been making weekly visits to monitor situation.
- **Garage Doors** – Kent stated the overhead garage doors seem to be working. The installation company did readjustments, moved brackets for rollers and also sent some rollers in to be looked at.
- **Power Floor Sweeper** – Kent explained the need for a power floor sweeper. County hired a Pre-OSHA person to walk building and the sand on garage floor was an issue. Also, much time and energy is used to clean floor after snow-filled cars have been inside. Tom stated that a power floor sweeper could be used county-wide. Cost would be between \$30-40,000. Discussion held if county would purchase and bill city for use or each entity pay a portion. Kent said that Rich Linsmeier had received one quote already. Chad suggested checking with other vendors and bring back to next meeting.

- **South Side of Garage Landscaping** – Kent stated there is still a portion of landscaping on the south side of the garage that was supposed to be salvaged. He recommended to just get rid of it all and make more parking stalls. Tom will have Jeff contact Kent when he is down next week.
- **Dirt and Slope Work** – Tom said the architect is working with Steve Schneider on sloping and dirt for new road. There will be a lot of dirt available from the retention pond by Walmart soon.

Security Cameras – Kent explained that some inside and outside cameras are non-functioning. The Wisconsin based company that works on them said that the equipment is obsolete and can't get the parts. Sergeants gave a price of \$259,000 to replace all inside and outside cameras with IP System that is tied to our door system. The plan is to keep the outside cameras on poles for better angle coverage. Tom would like to see poles with tipdown access. Angelo Torres and Shawn Larsen are checking with other counties to see what they are using and will compile a list. Kent will be in contact with Angelo and Jail Administrator Monette Berkevich so they understand the scope of what is needed. Quote information is needed for county board meeting in July. City would be billed for part of the Law Enforcement cameras.

Other Projects

- **Traffic Around Building** – Kent and Troy both thought that traffic would not be allowed to go around building to the new garage exit for safety reasons. They didn't know if the architect misunderstood. Tom will talk to architect and have him contact Kent.
- **Windows and Sills** - Tom stated that Reitmeier's have the bid to install flashing on the windows. Project will start when weather allows.
- **27TH St/Airport Rd Gravel Road to South of PJC** - Kent stated that Steve Schneider said that next year they will have a milling project closer to town and will be able to bring recycled asphalt for the gravel road.
- **Concrete walking into PJC** – Chad had a concerned citizen talk to him about the entry sidewalk to PJC main lobby. Matt stated that the county board approved new sidewalks for downtown and maybe this project could be added. Tom will bring contractors over to look at the sidewalks and submit a quote.
- **Asphalt at PJC** – Kent said that filling of potholes and cracks have been done in a timely matter by calling Steve Schneider. The lot has only been crack sealed in the past. Matt stated that the whole parking lot needs to be evaluated. Kent should contact Steve to look at it. Tom will also speak to Steve.

Other Items

- Chad mentioned getting gravel or crushed asphalt for the 27th St/Airport Rd.
- Panic buttons have been installed that close the windows and send alert to dispatch.
- Matt Widboom brought up that there are some sound issues in the jury room.
- If no new leaks show in ceiling, then maintenance will begin replacing tiles.
- IT Room Expansion – Angelo and Shawn will be looking at IT room to determine what space will be needed in the future. The jail video visitation room can be used for additional space. If so, window will need to be bricked up and security door will need to be moved to opposite side.

Next Meeting – July 19, 2018 at 10:00 a.m. at the Prairie Justice Center.

Don made a motion to adjourn the meeting. Mike seconded the motion. Motion carried.

On April 21, Tom Johnson sent the following email about some of the ongoing projects:

I did connect with Jeff finally:

- 1) The plan for the south parking is what I think Kent requested, the piece of curb that curves around at the fire hydrant is to be fixed and remain because of the fire hydrant, the rest all the way east is to be asphalt and was designed and bid that way.
- 2) He said he remembers numerous discussions on blocking the drive (yesterday's discussion) but how to block it was not finalized in the meetings and he was not given final direction so that did not become part of his design and thus not bid with the project. He just needs consensus and he can work with the contractor to get an estimate for the board to approve.
- 3) He is going to get the concrete contractor on the landscape project give us a quote on replacing the main walk. He said they do excellent work and they will have staff and equipment to easily do this. I looked closely on the way out and again today, replacement is the only way to fix it correctly. I'd like a person or two to sit in and define the new walk, I don't think all the jogs in the concrete make any sense and are really a challenge for snow removal. We will have to upgrade to new ADA standards as defined and supported by the city.
- 4) I talked to Steve and he will review all the asphalt currently on the site when the weather allows. They have crack sealed in the past.

Heron Lake Watershed District (HLWD)
Regular Meeting
August 28, 2018

1. Call to Order

Bruce Leinen convened the meeting at 8:01 p.m.

Managers present: Bruce Leinen, Wayne Rasche, Jim Buschena, Harvey Kruger, and Gary Ewert

Staff: Jan Voit and Catherine Wegehaupt

Others: Jim Eigenberg, Jackson County

2. Minutes

Wayne Rasche made a motion to approve the minutes of the July 24 regular meeting. Harvey Kruger seconded this. Motion carried unanimously.

3. Treasurer's Report

Jan Voit presented the treasurer's report and bills payable. Jim Buschena made a motion to approve the treasurer's report and pay the bills. Gary Ewert seconded this. Motion carried unanimously.

Jan Voit explained the funding situation for Jackson County Judicial Ditch (JD) 19. Discussion was held regarding the Minnesota Statutes § 103D.335 Subd. 17 borrowing limitations, the proposed change order request, and the engineer, contractor, and HLWD responsibilities to the project and the landowners.

Harvey Kruger made a motion to approve payment of \$277,886.23 to Svoboda Excavating for Pay Application #2, which does not include the change order cost of \$55,584. The \$277,886.23 will be paid once funds are received from Jackson County. Jim Buschena seconded this. Motion carried unanimously.

4. 2019 Levy for General Operating Purposes

Wayne Rasche made the following motion.

Whereas, the Board of Managers of the HLWD have had a hearing on its proposed budget for the year 2019, after publication thereof, and have heard all persons interested therein,

Now, therefore, be it resolved that a mill rate sufficient to produce \$250,000.00 be levied upon all taxable property in the Heron Lake Watershed District, situated in the Counties of Cottonwood, Jackson, Murray, and Nobles for the year 2019, for the purpose of the General Operating Levy pursuant to Minnesota Statutes § 103D.905 Subd. 3. The Secretary be and he here is advised and directed to certify this levy to the County Auditor of the said Counties.

Harvey Kruger seconded the motion. Motion carried unanimously.

5. Reports

District Administrator

Jan Voit reported on the Practical Leadership workshop, newsletter, West Fork Des Moines River (WFDMR) Major Watershed Project Phase II Final Report, 319 Small Watersheds grant program, WFDMR Targeting and Prioritizing Endeavor, Minnesota Association of Drainage Inspectors meeting, Jackson County Ditch (CD) 3, low interest loan program, Jackson County JD 19, and the Clean Water Fund grant round.

Discussion was held regarding Jackson CD 3, the statutory requirements for filing, and the oversight on the part of the county. Discussion was also held regarding the statutory borrowing

limitations. The managers directed Jan Voit to draft a resolution to the Minnesota Association of Watershed Districts.

Jim Buschena made a motion to approve the septic system loan applications for Curtis and Janeen Baumgard, Julie Malenke, and Mike and Amanda Schmitz contingent upon providing the required documentation. Gary Ewert seconded this. Wayne Rasche abstained from voting. Motion carried.

Jan presented the WFDNR Story Map to the managers. The story map was created as part of the WFDNR Major Watershed Project Phase II. The story map has been shared with counties, Soil and Water Conservation Districts, and state agencies to be used as an educational tool.

Watershed Technician

Catherine Wegehaupt provided information regarding the water sampling analysis options. Wayne Rasche made a motion to send samples to Minnesota Valley Testing Laboratories and remove suspended volatile solids and turbidity from the sample analysis at the recommendation of the Minnesota Pollution Control Agency (MPCA). Jim Buschena seconded this. Motion carried unanimously.

She updated the managers about the cedar revetment and shoreline cleanup projects completed by the Minnesota Conservation Corps crew and HLWD staff, Minnesota Department of Agriculture cover crop project, Seward 29 construction project, and the Isder/Murray County permit application.

She also gave a PowerPoint presentation summarizing the 2017 water quality monitoring results. Discussion was held regarding Department of Natural Resources flow monitoring, timing of precipitation, the response of the streams and lake to rainfall events, and nitrogen and phosphorus loading. A question was asked regarding tampering with the monitoring equipment. The boxes are locked and no tampering has been experienced to date. A question was asked regarding whether other watershed districts conduct water monitoring studies that parallel what we are doing. There are other watershed districts that work with MPCA, but Catherine has not compared HLWD results with others to see where their emphasis has been. The HLWD follows the standard process recommended by MPCA. A question was asked whether Okabena-Ocheda (OOWD) or Kanaranzi-Little Rock Watershed Districts (KLRWD) conduct monitoring programs similar to that of the HLWD. OOWD does monitoring, but is not part of the MPCA effort. She is not aware of KLRWD conducting a monitoring program.

Board of Water and Soil Resources (BWSR) Conservation Project Tour and Meetings Update

Harvey Kruger reported on the Drainage Water Management meeting in Lamberton, BWSR Conservation Project Tour in Rock and Nobles Counties, and the BWSR board meeting.

6. Adjournment

The meeting adjourned at 9:49 p.m.

Harvey Kruger
Secretary

Heron Lake Watershed District
Budget Hearing
August 28, 2018

1. Call to Order

Bruce Leinen called the budget hearing to order at 8:00 p.m.

Managers present: Bruce Leinen, Wayne Rasche, Jim Buschena, Harvey Kruger, and Gary Ewert

Staff: Jan Voit and Catherine Wegehaupt

Others: Jim Eigenberg, Jackson County

2. Agenda

Wayne Rasche made a motion to approve the agenda. Gary Ewert seconded this. Motion carried unanimously.

3. Public Comment

Bruce Leinen opened the meeting for public comments regarding the budget. No comments were made.

4. Adjournment

Harvey Kruger made a motion to adjourn the budget hearing at 8:01 p.m. Jim Buschena seconded this. Motion carried unanimously.

Harvey Kruger
Secretary

GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL
For the Ninth Months Ended September 30, 2018

	2018				2017 Actual
	12 Months Budget	9 Months Budget	Actual	Variance Favorable (Unfavorable)	
REVENUES					
Taxes	\$ 1,482,007	\$ 1,111,505	\$ 832,727	\$ (278,778) *	\$ 656,630
Licenses and permits	233,500	175,125	189,028	13,903	202,071
Intergovernmental revenue	3,753,491	2,815,118	1,796,627	(1,018,491) *	2,011,094
Charges for services	377,833	283,375	333,531	50,156	318,896
Fines and forfeits	78,000	58,500	40,572	(17,928)	35,467
Miscellaneous revenue	170,057	127,543	78,170	(49,373)	107,826
TOTAL REVENUES	\$ 6,094,888	\$ 4,571,166	\$ 3,270,655	\$ (1,300,511)	\$ 3,331,984
OTHER SOURCES					
Sale of fixed assets	-	-	13,051	13,051	6,842
Operating transfer-in	1,110,151	832,613	855,732	23,119	842,846
TOTAL REVENUES AND OTHER SOURCES	\$ 7,205,039	\$ 5,403,779	\$ 4,139,438	\$ (1,264,341)	\$ 4,181,672
EXPENDITURES					
General government	\$ 1,936,121	\$ 1,452,094	\$ 1,196,930	\$ 255,164	\$ 1,145,683
Public safety	4,269,909	3,202,434	3,102,731	99,703	3,222,404
Public works	974,784	1,541,088	1,759,607	(218,519)	741,457
Culture and recreation	110,780	83,086	71,272	11,814	68,701
Conservation and development	240,239	180,180	36,929	143,251	46,535
TOTAL EXPENDITURES	\$ 7,531,833	\$ 6,458,882	\$ 6,167,469	\$ 291,413	\$ 5,224,780
OTHER USES					
Operating transfer-out	44,068	33,052	32,988	64	32,498
TOTAL EXPENDITURES AND OTHER USES	\$ 7,575,901	\$ 6,491,934	\$ 6,200,457	\$ 291,477	\$ 5,257,278
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	\$ (370,862)	\$ (1,088,155)	\$ (2,061,019)	\$ (972,864)	\$ (1,075,606)

Notes:

2018 actual versus 2017 actual variance explanations:

Licenses and permits revenue difference due to building permits received in 2017 versus 2018.

Intergovernmental revenue difference due to amount of County Hwy Maint Agreement received in 2017 versus 2018.

Public safety expenditure difference due to capital outlay for squad car purchases and a fire truck purchase in 2017 not in 2018.

Public works expenditure difference due to allocation of wages (ice & snow removal) in 2018 versus in 2017 and the purchase of the new public works building.

* The tax payments are received in June and December for approximately half of the current year levy. The LGA (intergovernmental revenue), is usually received in July and December with \$1,636,776 received each time.

CITY OF WORTHINGTON, MINNESOTA

EXHIBIT 2

GENERAL FUND
SCHEDULE OF REVENUES - BUDGET AND ACTUAL
For the Ninth Months Ended September 30, 2018

	2018		Variance Favorable (Unfavorable)	2017 Actual
	9 Months Budget	Actual		
Taxes				
Property taxes ¹	\$ 1,108,130	\$ 831,107	\$ (277,023)	\$ 652,741
Gambling taxes	3,375	1,620	(1,755)	3,889
Total taxes	\$ 1,111,505	\$ 832,727	\$ (278,778)	\$ 656,630
Licenses and permits				
Alcoholic beverage license	\$ 34,500	\$ 39,508	\$ 5,008	\$ 41,200
Other business licenses and permits	2,250	3,065	815	2,985
Building permits	90,000	104,924	14,924	119,606
Plumbing/mechanical permits	4,500	4,481	(19)	4,666
Misc development permits	225	290	65	330
Zoning fees	2,400	2,779	379	2,503
Gas franchise fees ²	41,250	33,981	(7,269)	30,781
Total licenses and permits	\$ 175,125	\$ 189,028	\$ 13,903	\$ 202,071
Intergovernmental revenue				
Federal grants				
Police	\$ 52,500	\$ 11,534	\$ (40,966)	\$ 31,493
State grants				
Local government aid ¹	2,455,163	1,636,776	(818,387)	1,588,973
Other	96,330	133,981	37,651	108,220
State shared				
Insurance premium tax-fire ³	51,000	3,000	(48,000)	68,095
Insurance premium tax-police ³	142,500	-	(142,500)	189,639
County aid				
Highway grants	17,625	10,923	(6,702)	18,699
Other local grants	-	413	413	5,975
Total intergovernmental revenue	\$ 2,815,118	\$ 1,796,627	\$ (1,018,491)	\$ 2,011,094
Charges for services				
General government ⁴	\$ 188,612	\$ 203,760	\$ 15,148	\$ 197,004
Public safety	31,725	39,384	7,659	41,772
Highways and streets	11,288	15,768	4,480	11,272
Sanitation	43,875	53,898	10,023	59,252
Recreation	7,875	20,721	12,846	9,596
Total charges for services	\$ 283,375	\$ 333,531	\$ 50,156	\$ 318,896
Fines and forfeits				
Court fines and forfeitures	\$ 58,500	\$ 40,572	\$ (17,928)	\$ 35,467
Total fines and forfeits	\$ 58,500	\$ 40,572	\$ (17,928)	\$ 35,467

¹Tax payments are received in June and December for approx. half of the current year levy. The LGA (intergovernmental revenue), is usually received in July and December with \$1,636,776 received each time.

²Received quarterly

³Received in September/October

⁴Timing of Engineering Surcharge

(Continued)

CITY OF WORTHINGTON, MINNESOTA

(Continued)

GENERAL FUND
SCHEDULE OF REVENUES - BUDGET AND ACTUAL
For the Ninth Months Ended September 30, 2018

	2018			
	9 Months Budget	Actual	Variance Favorable (Unfavorable)	2017 Actual
Miscellaneous revenue				
Special assessments	\$ -	\$ 19	\$ 19	\$ 17
Interest earnings-regular ⁵	31,389	18,792	(12,597)	11,889
Interest earnings-loans ⁶	54,566	6,263	(48,303)	9,288
Rents	22,088	24,816	2,728	25,579
Other revenues	17,250	23,527	6,277	16,985
Contributions/donations	2,250	4,753	2,503	44,068
Total miscellaneous revenue	\$ 127,543	\$ 78,170	\$ (49,373)	\$ 107,826
Total revenue	\$ 4,571,166	\$ 3,270,655	\$ (1,300,511)	\$ 3,331,984
Other sources				
Sale of fixed assets	\$ -	\$ 13,051	\$ 13,051	\$ 6,842
Operating transfer-in				
Electric Fund	476,363	499,485	23,122	486,599
Liquor Fund	168,750	168,750	-	168,750
Other*	187,500	187,497	(3)	187,497
Total other sources	\$ 832,613	\$ 868,783	\$ 36,170	\$ 849,688
Total revenue and other sources	\$ 5,403,779	\$ 4,139,438	\$ (1,264,341)	\$ 4,181,672

⁵First six months share recorded in July and last six months recorded in December

⁶Majority of loan interest recorded in December

*Operating Transfer-in-Other includes transfers for Insurance Funds (\$250,000)

(Continued)

GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
For the Ninth Months Ended September 30, 2018

	2018		Variance Favorable (Unfavorable)	2017 Actual
	9 Months Budget	Actual		
General government				
Mayor and council				
Personnel services	\$ 61,022	\$ 53,343	\$ 7,679	\$ 50,202
Supplies	263	20	243	81
Other services and charges	11,273	8,050	3,223	12,337
Total mayor and council	\$ 72,558	\$ 61,413	\$ 11,145	\$ 62,620
Administration				
Personnel services	\$ 117,098	\$ 112,111	\$ 4,987	\$ 105,481
Supplies	1,125	57	1,068	1,733
Other services and charges	13,125	10,184	2,941	15,496
Total administration	\$ 131,348	\$ 122,352	\$ 8,996	\$ 122,710
Clerk's office and elections				
Personnel services	\$ 158,028	\$ 137,462	\$ 20,566	\$ 130,958
Supplies	1,950	1,179	771	943
Other services and charges	14,738	23,841	(9,103)	11,887
Total clerk's office and elections	\$ 174,716	\$ 162,482	\$ 12,234	\$ 143,788
Finance				
Personnel services	\$ 142,398	\$ 133,508	\$ 8,890	\$ 124,525
Supplies	1,500	707	793	808
Other services and charges	71,750	75,431	(3,681)	73,066
Total finance	\$ 215,648	\$ 209,646	\$ 6,002	\$ 198,399
Assessing				
Other services and charges	\$ 64,500	\$ 42,075	\$ 22,425	\$ 42,075
Total assessing	\$ 64,500	\$ 42,075	\$ 22,425	\$ 42,075
Legal				
Other services and charges	\$ 30,000	\$ 41,847	\$ (11,847)	\$ 14,681
Total legal	\$ 30,000	\$ 41,847	\$ (11,847)	\$ 14,681
Engineering				
Personnel services	\$ 243,822	\$ 168,244	\$ 75,578	\$ 169,305
Supplies	9,630	2,747	6,883	2,840
Other services and charges	19,448	14,025	5,423	15,151
Capital outlay	35,244	20,230	15,014	35,355
Total engineering	\$ 308,144	\$ 205,246	\$ 102,898	\$ 222,651

(Continued)

CITY OF WORTHINGTON, MINNESOTA

(Continued)

GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
For the Ninth Months Ended September 30, 2018

	2018		Variance Favorable (Unfavorable)	2017 Actual
	9 Months Budget	Actual		
Community & economic development				
Personnel services	\$ 220,987	\$ 210,636	\$ 10,351	\$ 193,176
Supplies	2,513	1,255	1,258	1,468
Other services and charges	132,957	22,945	110,012	57,574
Capital outlay	16,500	-	16,500	-
Total community & economic development	\$ 372,957	\$ 234,836	\$ 138,121	\$ 252,218
General government buildings				
Personnel services	\$ 14,962	\$ 15,426	\$ (464)	\$ 14,389
Supplies	1,613	1,519	94	1,059
Other services and charges	28,418	28,512	(94)	26,762
Total general government buildings	\$ 44,993	\$ 45,457	\$ (464)	\$ 42,210
Other general government				
Supplies	\$ 150	\$ -	\$ 150	\$ -
Other services and charges ⁷	37,080	71,576	(34,496)	44,331
Total other general government	\$ 37,230	\$ 71,576	\$ (34,346)	\$ 44,331
Total general government	\$ 1,452,094	\$ 1,196,930	\$ 255,164	\$ 1,145,683
Public safety				
Police department				
Personnel services	\$ 2,058,102	\$ 1,981,398	\$ 76,704	\$ 1,875,130
Supplies	95,813	75,774	20,039	87,217
Other services and charges ⁸	609,654	667,192	(57,538)	612,022
Capital outlay ⁹	130,125	114,620	15,505	222,395
Total police department	\$ 2,893,694	\$ 2,838,984	\$ 54,710	\$ 2,796,764
Fire department				
Personnel services	\$ 105,890	\$ 87,939	\$ 17,951	\$ 59,347
Supplies	17,138	14,825	2,313	8,475
Other services and charges	58,125	53,194	4,931	50,047
Capital outlay	18,750	-	18,750	236,636
Total fire department	\$ 199,903	\$ 155,958	\$ 43,945	\$ 354,505
Civil defense				
Other services and charges	\$ 2,438	\$ 220	\$ 2,218	\$ 196
Total civil defense	\$ 2,438	\$ 220	\$ 2,218	\$ 196

⁷Variance due to timing of dues and subscription payments.⁸Variance partly due to unbudgeted legal fees.⁹Variance due to timing of squad car purchase.

(Continued)

CITY OF WORTHINGTON, MINNESOTA

(Continued)

GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
For the Ninth Months Ended September 30, 2018

	2018			2017 Actual
	9 Months Budget	Actual	Variance Favorable (Unfavorable)	
Animal control				
Personnel services	\$ 20,609	\$ 19,357	\$ 1,252	\$ 18,510
Supplies	1,275	1,559	(284)	735
Other services and charges	1,463	694	769	321
Total animal control	\$ 23,347	\$ 21,610	\$ 1,737	\$ 19,566
Code enforcement				
Personnel services	52,418	48,567	3,851	46,998
Supplies	1,388	949	439	816
Other services and charges	6,371	5,081	1,290	3,559
Capital outlay	22,875	31,362	(8,487)	-
Total code enforcement	\$ 83,052	\$ 85,959	\$ (2,907)	\$ 51,373
Total public safety	\$ 3,202,434	\$ 3,102,731	\$ 99,703	\$ 3,222,404
Public works				
Streets				
Personnel services ¹⁰	\$ 293,514	\$ 333,234	\$ (39,720)	\$ 284,513
Supplies	132,150	132,605	(455)	91,938
Other services and charges	113,719	124,617	(10,898)	81,062
Capital outlay ¹¹	956,250	1,106,740	(150,490)	229,563
Total streets	\$ 1,495,633	\$ 1,697,196	\$ (201,563)	\$ 687,076
City wide spring clean-up				
Personnel services	\$ 8,030	\$ 9,842	\$ (1,812)	\$ 7,108
Supplies	750	1,183	(433)	618
Other services and charges ¹²	36,675	51,386	(14,711)	46,655
Total city wide spring clean-up	\$ 45,455	\$ 62,411	\$ (16,956)	\$ 54,381
Total public works	\$ 1,541,088	\$ 1,759,607	\$ (218,519)	\$ 741,457

¹⁰Variance due to snow removal costs.

¹¹Variance due to purchase of old MC Fitness building

¹²Variance due to timing of trash pickup expenditures.

(Continued)

CITY OF WORTHINGTON, MINNESOTA

(Continued)

GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
For the Ninth Months Ended September 30, 2018

	2018		Variance Favorable (Unfavorable)	2017 Actual
	9 Months Budget	Actual		
Culture and recreation				
Public Arts				
Supplies	\$ 675	\$ -	\$ 675	\$ -
Other services and charges	2,700	307	2,393	-
Total Public Arts	\$ 3,375	\$ 307	\$ 3,068	\$ -
Center for Active Living				
Supplies	\$ 6,150	\$ 2,886	\$ 3,264	\$ 3,619
Other services and charges	67,523	60,352	7,171	51,231
Total Center for Active Living	\$ 73,673	\$ 63,238	\$ 10,435	\$ 54,850
Band				
Other services and charges	\$ 6,038	\$ 7,727	\$ (1,689)	\$ 13,851
Total Band	\$ 6,038	\$ 7,727	\$ (1,689)	\$ 13,851
Total culture and recreation	\$ 83,086	\$ 71,272	\$ 11,814	\$ 68,701
Conservation and development				
Clean water partnership project				
Other services and charges	\$ 75,000	\$ -	\$ 75,000	\$ -
Capital outlay	-	-	-	14,537
Total clean water partnership project	\$ 75,000	\$ -	\$ 75,000	\$ 14,537
Lake improvement				
Personnel services	\$ 5,056	\$ 4,219	\$ 837	\$ 6,277
Supplies	2,325	622	1,703	872
Other services and charges	4,208	4,274	(66)	3,353
Capital outlay	58,500	5,755	52,745	-
Total lake improvement	\$ 70,089	\$ 14,870	\$ 55,219	\$ 10,502
Economic development & assistance				
Personnel services	\$ 8,170	\$ 5,175	\$ 2,995	\$ 5,503
Supplies	3,000	18	2,982	1,541
Other services and charges	23,921	16,866	7,055	14,452
Total economic development/assistance	\$ 35,091	\$ 22,059	\$ 13,032	\$ 21,496
Total conservation and development	\$ 180,180	\$ 36,929	\$ 143,251	\$ 46,535
Other uses				
Operating transfer-out				
Rising Sun Payments				
WRH Fund	\$ 16,526	\$ 16,494	\$ 32	\$ 16,248
Water Fund	8,263	8,247	16	8,125
Municipal Industrial Wastewater	8,263	8,247	16	8,125
Total other uses	\$ 33,052	\$ 32,988	\$ 64	\$ 32,498
Total expenditures and other uses	\$ 6,491,934	\$ 6,200,457	\$ 291,477	\$ 5,257,278

CITY OF WORTHINGTON, MINNESOTA

MUNICIPAL LIQUOR STORE INCOME STATEMENT For the Period 1/1/18 Through 9/30/18 (Amounts in Dollars)

	Total 2018 Budget	SEPTEMBER		%	YTD	
		Actual	Previous Year	YTD Actual to Budget	Actual	Previous Year
Sales						
Liquor	1,655,000	129,956	121,836	68.4%	1,132,666	1,035,977
Wine	570,000	39,198	36,432	61.3%	349,361	322,050
Beer	1,950,000	167,902	159,618	73.5%	1,433,494	1,325,614
Mix/nonalcohol	74,800	5,967	6,429	69.4%	51,892	50,093
NSF charges	200	-	70	47.5%	95	185
Net Sales	4,250,000	343,023	324,385	69.8%	2,967,508	2,733,919
Cost of Goods Sold						
Liquor	1,195,000	88,244	87,018	67.5%	806,836	750,341
Wine	404,900	27,783	25,791	61.4%	248,741	225,746
Beer	1,480,000	130,855	123,001	75.3%	1,114,451	1,020,909
Soft drinks/mix	68,850	3,677	4,176	50.2%	34,592	40,982
Freight	28,000	2,407	2,073	51.1%	14,318	19,009
Total Cost of Goods Sold	3,176,750	252,966	242,059	69.8%	2,218,938	2,056,987
Gross Profit	1,073,250	90,057	82,326	69.7%	748,570	676,932
Operating Expenses						
Personnel services	366,658	31,641	24,937	72.3%	265,040	213,251
Supplies	29,800	1,720	1,622	75.8%	22,589	16,650
Other services & charges	162,750	10,780	13,158	79.1%	128,687	122,419
Interest	27,383	-	-	0.0%	-	-
Depreciation (estimated)	60,000	5,000	1,542	75.0%	45,000	13,878
Total Operating Expenses	646,591	49,141	41,259	71.3%	461,316	366,198
Operating Income (Loss)	426,659	40,916	41,067	67.3%	287,254	310,734
Non-Operating Revenues (Expenses)						
Interest earnings **	13,000	1,083	750	42.7%	5,546	8,450
Other non-operating	-	-	-	-	2,802	1,120
Total Non-Operating Revenue (Expense)	13,000	1,083	750	64.2%	8,348	9,570
Net Income (Loss) b/Operating Transfers	439,659	41,999	41,817	67.2%	295,602	320,304
Operating Transfers-Out	(225,000)	(18,750)	(18,750)	75.0%	(168,750)	(168,750)
Net Income (Loss)	214,659	23,249	23,067	N/A	126,852	151,554

** Includes 6/30/18 actual and three months budget

ADMINISTRATIVE SERVICES MEMO

DATE: OCTOBER 22, 2018

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEMS

1. APPLICATION FOR PARADE PERMIT / TO BLOCK STREET(S) - DOWNTOWN HOLIDAY PARADE

_____The Community Image Committee of the Worthington Area Chamber of Commerce has submitted an application for parade/street closure from 2:00 p.m. to 8:00 p.m on Friday, November 30, 2018 for the 2018 Holiday Parade. *Exhibit 1* is the map that shows the requested closures.

1st Avenue from 10th Street to 11th Street
10th Street from 1st Avenue to 6th Avenue

3rd Avenue from 10th Street to the Alleys
4th Avenue from 10th Street to the Alleys

Brenda Hurlbut has been designated as the safety officer for the event. All the required paperwork and a certificate of liability insurance coverage in the amount of \$1,000,000 (with the City named as additional insured) has been received.

Council action is requested to approve the application for parade/street closure

CASE ITEMS

1. THIRD READING PROPOSED ORDINANCE AMENDING THE WORTHINGTON CITY CODE TO ADD BREWERY/BREW PUB LICENSING

Pursuant to published notice, this is the time and date set for the third reading of a proposed ordinance amending Section 111 of the Worthington City Code to add Brewery/Brewpub to the City's requirement for alcohol licensing. The Liquor Committee discussed the proposed ordinance at their September 14, 2018 meeting and determined that the amendment go forward to City Council for approval.

A complete copy of the proposed ordinance was included in your September 24, 2018 Council agenda.

Council action is requested to give a third reading to, and subsequently adopt the proposed ordinance amending Title XI of the City Code to include Breweries and Brewpubs in licensing requirements.

2. **SECOND READING PROPOSED ORDINANCE AMENDING WORTHINGTON CITY CODE TITLE XV, CHAPTER 155.186 TO ADD SECTION E, "SPECIFIC DEVELOPMENT STANDARDS"**

Pursuant to published notice, this is the time and date set for the second reading of a proposed ordinance amending Title XV of the Worthington City Code as follows:

Chapter 155.186, Section E of the Worthington City Code to add Section E *Specific development standards*. Permitted and conditional uses identified in Appendix J: Specific Development Standards shall be subject to the specific development standards listed in Appendix J.

A complete copy of the proposed ordinance was included in your October 8, 2018 Council agenda.

Council action is requested to give a second reading to the proposed ordinance.

3. **SECOND READING PROPOSED ORDINANCE AMENDING WORTHINGTON CITY CODE TITLE XV, CHAPTER 155, TO ADD APPENDIX J, "SPECIFIC DEVELOPMENT STANDARDS"**

Pursuant to published notice, this is the time and date set for the second reading of a proposed ordinance amending Title XV of the Worthington City Code as follows:

Title XV, Chapter 155 of the Worthington City Code is hereby amended to add Appendix J - Specific Development Standards

A complete copy of the proposed ordinance was included in your October 8, 2018 Council agenda.

Council action is requested to give a second reading to the proposed ordinance.

4. **FEE ADJUSTMENT FOR ADDITIONAL PROFESSIONAL SERVICES - LIQUOR STORE PROJECT**

Several Owner initiated changes to the Liquor Store project were requested after bids were received that resulted in modifications to the architectural and engineering documents. The project Architect has requested a fee modification for additional services resulting from changes requested by the City.

Two of the items, "Replace Existing Concrete Slab" and "Plumbing Fixture Modifications" resulted in net overall savings to the project.

Staff has worked with the architects to ensure that the added fees are accurate and reasonable. TSP has requested \$6,480.00 in additional fees. A copy of the additional services request is included as ***Exhibit 2***.

It is Staff's recommendation to approve the request from TSP.

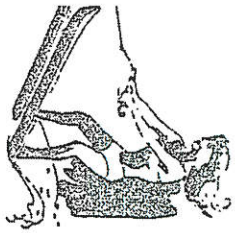
Council action is requested.

5. DISPOSAL OF PERSONAL SURPLUS PROPERTY

There remain several items of modest value in the former liquor store that may be offered for sale to the public. They include two walk-in coolers and display shelving pieces. The items have been listed as available through several industry outlets including the Minnesota Municipal Beverage Association, social media; suppliers Carlson Stewart and Stan Morgan.

Based on a request from Council at the October 17, 2018 Special meeting, the following information is being provided: The 8-door cooler was purchased in 2003 at a cost of \$26,115, expected life was 10 years for the compressor and 20 years for the cooler. The 13-door cooler was purchased in 2013 at a cost of \$85,545, expected life was 10 years for the compressor and 20 years for the cooler. The estimated market value is less than \$10,000.

In accordance with the City's property Disposal Policy, Staff is requesting that Council declare the items surplus property and dispose of the via Sale by Quotation.



REGIONAL HOSPITAL
MEDICAL CENTER
CHAMBER OF COMMERCE

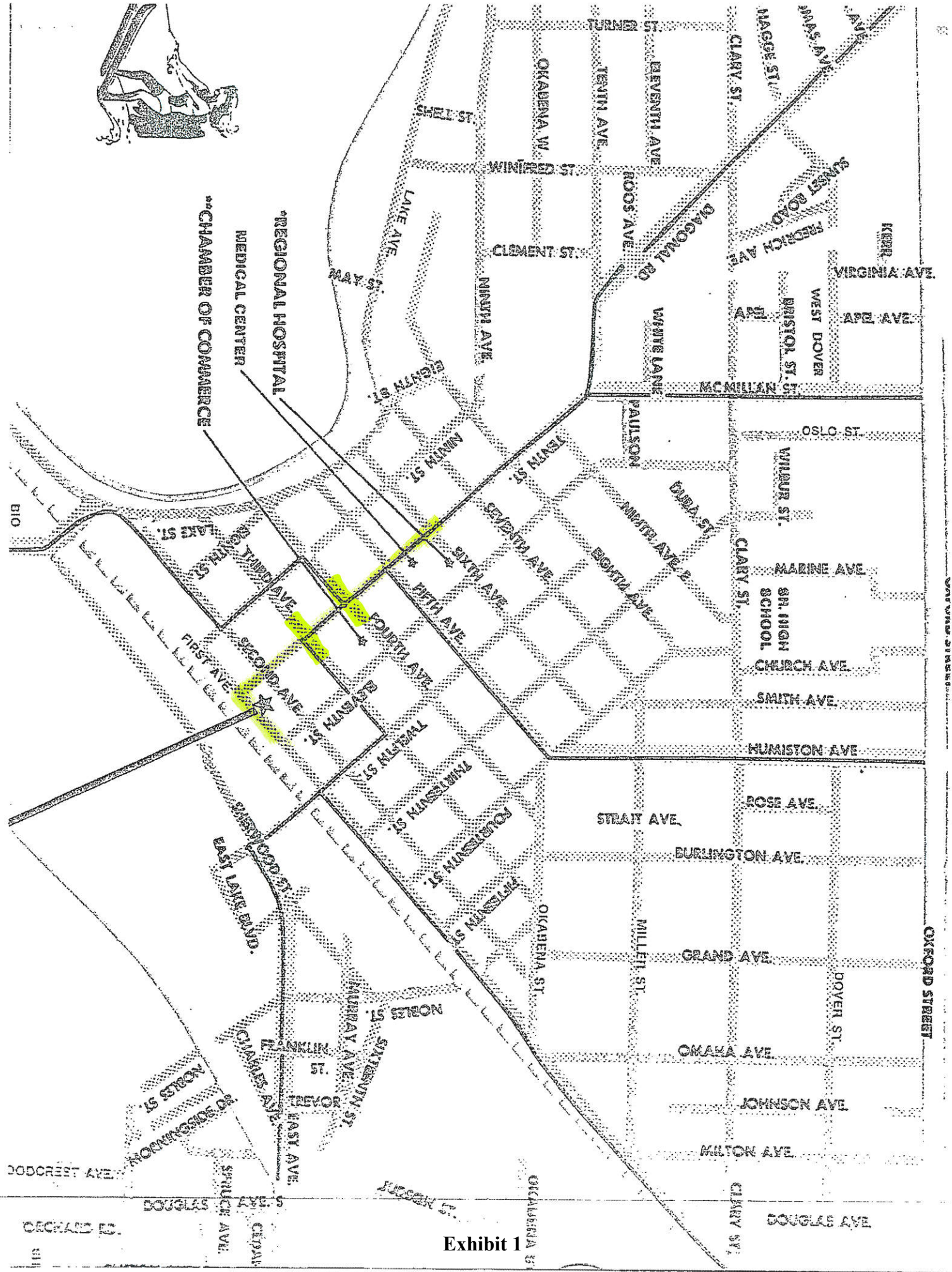
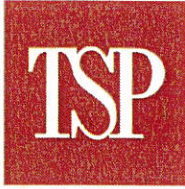


Exhibit 1



Design Redefined

1112 N West Ave
Sioux Falls, SD 57104

ph (605) 336-1160
fax (605) 336-7926

teamtsp.com

Architecture
Engineering
Planning

October 4, 2018

RE: City of Worthington
Worthington Liquor Store
Worthington, MN 56187
TSP Proj No. 08151060

Mr. Steve Robinson
City Administrator
City of Worthington
303 South 9th Street
Worthington, MN 56187

Dear Steve;

We are very pleased to continue our work with you and the City on the Worthington Liquor Store project.

There are several areas of scope change in the project initiated by the City that have resulted in additional services by TSP. Those additional services have been invoiced to date under the Construction Phase Services fee of \$24,750.00 identified in Article 11, paragraph 11.1 of the Agreement. This fee was based on the original scope of the project. It did not include the effort by TSP to incorporate these into the project. Refer to paragraphs 4.3.1.1 and 4.3.4.6 of the Agreement.

The time and cost has been tracked separately for PR's 01 through 04 as indicated below:

• SS002 Replace Existing Concrete Slab	PR-01	\$2,567.50
• SS003 Replace Existing Metal Panel	PR-02	\$852.50
• SS004 Plumbing Fixture Modifications	PR-03R	\$2,335.00
• SS005 Electrical, Drywall & Ceiling Mods	PR-04	\$840.00
• <u>Credit for "Positioning of Lights labor billed"</u>		<u>(\$115.00)</u>
Total		\$6,480.00

We respectfully request approval to amend our Agreement and increase our compensation for the Construction Phase Services not to exceed amount by \$6,480.00, plus any and all applicable taxes. Refer to paragraph 11.3 of the Agreement.

Two copies of the Amendment document are enclosed with this letter. Please sign both, retain one for your files and return the other to TSP.

Steve, if you have any questions, please do not hesitate to contact us.

TSP, Inc.

Greg Schoer, AIA
Project Manager

Marshalltown, IA
Marshall, MN
Minneapolis, MN
Rochester, MN
Omaha, NE
Rapid City, SD
Sioux Falls, SD
Sheridan, WY

CC: Tony Dwire – TSP, Inc.
Lindsey Dacy – TSP, Inc.

ENGINEERING MEMO

DATE: OCTOBER 18, 2018
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEMS**1. AUTHORIZE EXECUTION OF TEMPORARY EASEMENT AGREEMENT**

The proposed Kwik Trip convenience store on Oxford Street will be permitted a temporary drive onto Oxford Street (TH 59) until Oxford Street is reconstructed and the Grand Avenue intersection is modified to better accommodate truck movements. This is tentatively scheduled for around 2026. In order to meet ADA sidewalk standards in regard to cross slope through the drive, Kwik Trip is proposing to offset the driveway outside the right-of-way as shown on the drawing in Exhibit 1. Because the sidewalk is a public walk it was determined that a temporary easement should be granted to ensure public use of the walk is perpetuated. Although the abutting right-of-way is of a state trunk highway, it is more practical for the temporary public easement to be granted to the city than as an easement to the state.

Exhibit 1 includes the proposed temporary easement which has been reviewed by the City Attorney. The easement terminates no later than 2030. The easement is in the form of an agreement requiring signature by the city to have formal acknowledgment of the termination. Staff recommends that Council authorize the Mayor and Clerk to execute the agreement.

AGENDA CASE ITEM**1. VACATE ALL OR PORTIONS OF EASEMENTS IN BLOCK 1 OF MERCK ADDITION*****History and Origin of Easements***

Merck Addition is a plat consisting of a single lot (Lot 1, Block1). It is the re-plat of Oxford Addition which consisted of six lots and a cul-de-sac street dedicated as Bio Drive. Public sanitary sewer and water main, as well as storm sewer, was extended into the street to serve the multiple lots of Oxford Addition. Utility and drainage easements were also dedicated along two lot lines. Since its original platting, the property has been used by different veterinary medical companies. Growth of the companies on the site led to the development of a single campus facility such that the dedicated street was no longer needed and interfered with building plans. The street was vacated as petitioned for by the abutting owners. Utility easements (one from each of the three abutting owners)

were granted over that portion of the vacated street that contained the sanitary sewer and water main which continued to serve the abutting property as they existed at that time. At that point, the storm sewer was no longer to be maintained as a public facility.

In 2016, Merck Addition was platted in a manner to accommodate continued building expansion. Merck Addition included dedication of a utility easement to correspond with the sewer and water modifications also completed to accommodate the development plans. A portion of the new platted easement overlapped the easement previously granted at the time of the street vacation.

An easement along the railroad was also dedicated in Oxford Addition plat. This easement is over the raw water (well) line to the filter plant site and is to remain.

Basis for Proposed Vacation

The current owner of Lot 1, Block 1, Merck Addition is in need of monitoring all of its wastewater effluent for reporting purposes. The only means of monitoring all flows is to install metering and sample provisions on the public sewer main. These facilities would represent obstructions to flow and would interfere with normal maintenance operations. It is also considered that since a security fence has been installed around the perimeter of the campus it has become impractical to perform ordinary maintenance of the sanitary sewer or water main.

To resolve the issues of wastewater monitoring and access to the public mains within the campus, it has been mutually agreed that the mains within the campus should be released so as to be private services. This is to be accomplished by vacating all easements over the mains so that they no longer are to be maintained as public mains.

The two platted easements along lot lines within the original Oxford Addition have not been utilized and are also proposed to be vacated in order to avoid a conflict with possible future plans.

The owners of the property have applied for the vacation of the easements granted over a portion of the vacated Bio Drive and for vacation of all platted easements lying southeast of the easement over the well line.

Related Considerations

In order for the building sewers to meet plumbing code and be in compliance with the City's sewer user ordinance, each building sewer line must connect to what will become a sewer service at a manhole. The property owner is in the process of installing the additional manholes to satisfy this requirement. The Commission may also note that the

City's sewer user ordinance was recently amended to increase the allowable length of a private sewer service serving multiple buildings on the same property.

The public sanitary sewer system is to end at a manhole to allow for proper maintenance and meet ordinary standards such as Ten States Standard. To meet these standards the public sewer will be released as a service up to the existing manhole on the east side of South Lake Street. Other options involving the installation of an additional manhole or modifying the location their planned monitoring structure was discussed with the owner. The option of sewer service extending under the street was selected by the owner. A sewer service extending to the middle of the street is typical and extending across a street has precedent (i.e., South Shore Drive).

In order for the water service to meet utility service policy requirements it is to begin at a valve. The portion of main to be released as a service includes the segment up to the valve on South Lake Street just south of the former Bio Drive as shown on the map in Exhibit 2. The property owner is aware of this and chose to accept the slightly longer service rather than installing another valve.

Recommendation

At its October 15, 2018 meeting, the Water and Light Commission did authorize release of the segments of sanitary sewer and water main as shown on the map in Exhibit 2 and described above. The Commission also concurred with a recommendation that Council pass the resolution in Exhibit 2 vacating the easements granted over a portion of the vacated Bio Drive and adopt the ordinance also included in Exhibit 2 vacating those portions of the platted easements dedicated in the plat of Oxford Addition and in the plat of Merck Addition. The proposed easement vacations are also shown on the map in Exhibit 2. It is further recommended that adoption of the ordinance vacating a portion of the platted easements be subject to the installation of the required sewer service connection manholes.

2. FIRST READING OF AN ORDINANCE TO AMEND THE STORM WATER UTILITY RATE

Exhibit 3 includes the 2019 Storm Water Utility (606) Fund operating budget approved by Council at its October 17, 2018 special meeting. The budget requires \$659,613 in utility operating revenue, or \$25,885 more than the 2018 budget. The major budget changes includes the addition of debt service payments (2019 interest payment and increase in reserve for early 2020 P&I payment) and a partially offsetting decrease in the amount set aside (increase in reserves) for capital improvements. The debt service is that associated with financing a portion of the CD 12 Flood Mitigation project.

As proposed, the 2019 storm sewer fund budget will require a 4.55% storm water utility rate increase. City Council adopted an ordinance establishing the City's storm water system as a utility in December of 2003. The ordinance set the annual storm water fee or rate for residential use. The annual rate is adjusted by a multiplier based on land use, multiplied by the property area, and billed in 12 monthly payments. An ordinance is required to amend the storm water utility rate.

The base rate (annual residential rate per acre) required to meet the 2019 revenue requirements is \$276.00. The current annual residential rate is \$264.00 per acre. Exhibit 3 includes the proposed ordinance to amend the base annual rate to \$276.00.

Previously presented to Council:

The area of a residential lot is defined as .24 acres yielding a 2019 monthly residential charge of \$5.52 or \$.24 more than the current rate of \$5.28. The annual cost will increase \$2.88 per residential lot. The per acre rates for land uses other than residential (1 through 3 units) are as follows:

	2018	2019	Monthly	Annual
<i>Land Use</i>	<i>Rate/Acre</i>	<i>Rate/Acre</i>	<i>Increase</i>	<i>Increase</i>
<i>Commercial</i>	<i>\$44.22</i>	<i>\$46.23</i>	<i>\$2.01</i>	<i>\$24.12</i>
<i>Industrial</i>	<i>\$36.74</i>	<i>\$38.41</i>	<i>\$1.67</i>	<i>\$20.04</i>
<i>Multi Family</i>	<i>\$32.56</i>	<i>\$34.04</i>	<i>\$1.48</i>	<i>\$17.76</i>
<i>Institutional</i>	<i>\$44.22</i>	<i>\$46.23</i>	<i>\$2.01</i>	<i>\$24.12</i>

The following are generic samples of the impacts of the rate changes:

	2018	2019	Monthly	Annual
<i>Facility</i>	<i>Monthly Bill</i>	<i>Monthly Bill</i>	<i>Increase</i>	<i>Increase</i>
<i>.5 Acre Commercial Site</i>	<i>\$22.11</i>	<i>\$23.12</i>	<i>\$1.01</i>	<i>\$12.12</i>
<i>2.5 Acre Church Site</i>	<i>\$110.55</i>	<i>\$115.58</i>	<i>\$5.03</i>	<i>\$60.36</i>
<i>4 Acre Commercial Site</i>	<i>\$176.88</i>	<i>\$184.92</i>	<i>\$8.04</i>	<i>\$96.48</i>
<i>10 Acre Industrial Site</i>	<i>\$367.40</i>	<i>\$384.10</i>	<i>\$16.70</i>	<i>\$200.40</i>
<i>42 Acre Industrial Site</i>	<i>\$1,543.08</i>	<i>\$1,613.22</i>	<i>\$70.14</i>	<i>\$841.68</i>

Exhibit 3 also includes a distribution of revenue sources, and graphs of the rate history.

Should Council not wish to proceed with the ordinance as proposed, the budget as approved will need to be amended. Potential budget changes to reduce or increase the rate change that affect only the increase in reserves for capital projects are listed below.

Engineering Memo - October 18, 2018
Page 5

<u>Base Rate</u>	<u>Rate Increase</u>	<u>Total Revenue</u>	<u>Increase in Reserves</u>	
			<u>Change</u>	<u>Amount</u>
\$270	2.27%	\$645,228	(\$14,384)	\$3,282
\$273	3.41%	\$652,393	(\$7,220)	\$10,446
\$276	4.55%	\$659,613	\$0	\$17,666
\$279	5.68%	\$666,743	\$7,130	\$24,796
\$282	6.82%	\$673,907	\$14,294	\$31,960

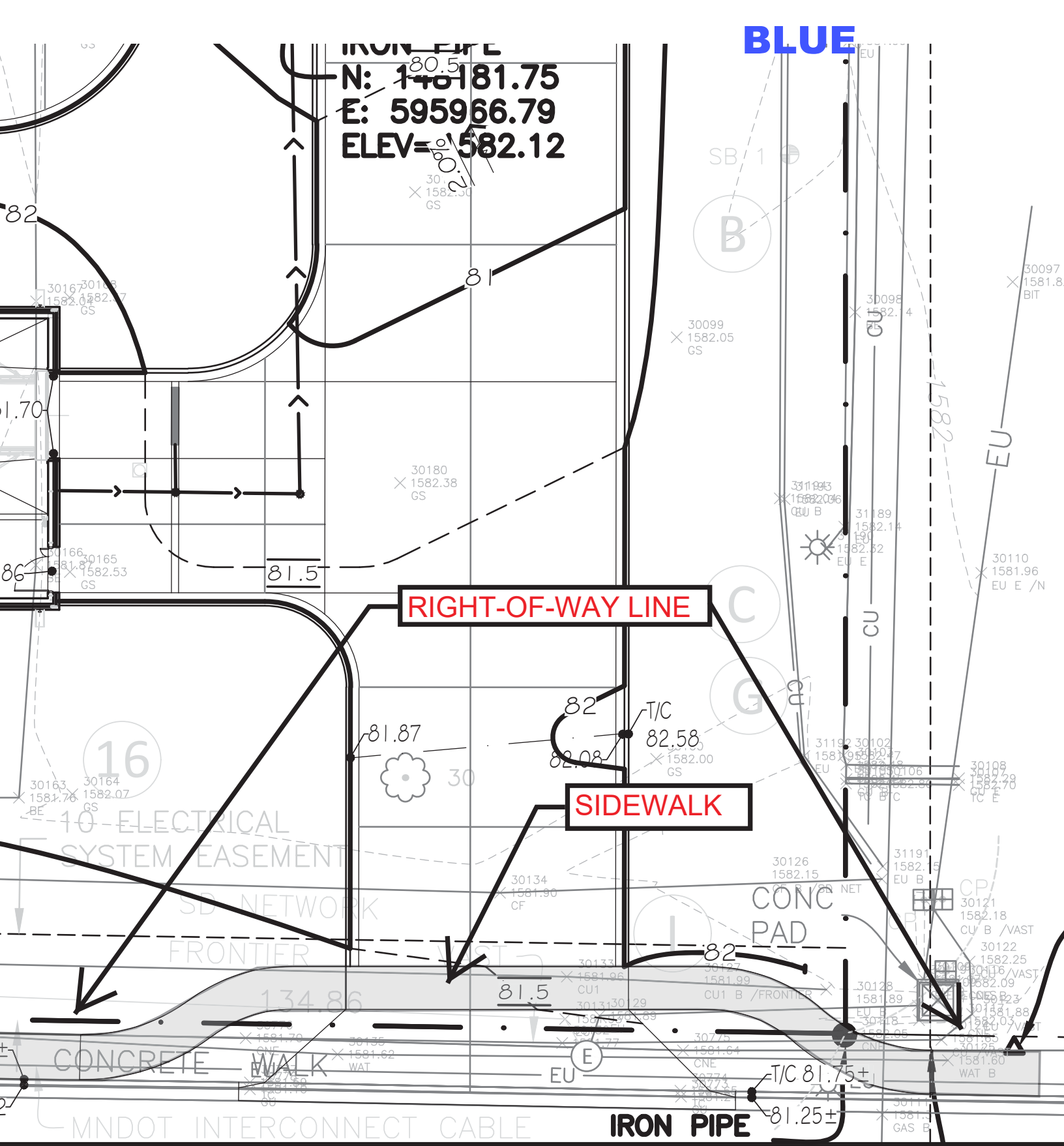


EXHIBIT 1-1

(Top 3 inches reserved for recording data)

Drafted by and return to: Thomas E. Reinhart, Kwik Trip, Inc., P. O. Box 2107, La Crosse, WI 54602-2107

TEMPORARY LIMITED RIGHT-OF-WAY EASEMENT

Grantor: Kwik Trip, Inc.

Grantee: City of Worthington, Minnesota

**TEMPORARY LIMITED
RIGHT-OF-WAY EASEMENT**

FOR GOOD AND VALUABLE CONSIDERATION, Kwik Trip, Inc., a Wisconsin corporation ("Grantor") hereby conveys a temporary limited right-of-way easement ("Easement") to the City of Worthington, Minnesota, a municipal corporation ("Grantee") upon that portion of Grantor's property located in Worthington, Minnesota as described and depicted on the attached Exhibit A ("Easement Area").

Grantor shall be responsible for constructing a sidewalk within the Easement Area and for removing such sidewalk upon expiration of the Easement, if desired, in its sole discretion.

The purpose of this Easement is to dedicate the Easement Area for the use and benefit of the public as a temporary right-of-way for the passage and accommodation of pedestrians and those vehicles which are allowed to operate upon sidewalks located in the City of Worthington.

This Easement shall expire upon the completion of reconstruction activities on Oxford Street which shall be no later than December 31, 2030 ("Expiration Date").

Grantor agrees that it shall at no time erect, place or construct, or cause to be erected, placed or constructed in, into, upon, over, across or under the easement granted herein any temporary or permanent structure. Grantor further agrees that Grantor will not convey any conflicting rights within the Easement Area to any other person or entity prior to the Expiration Date.

Dated this ____ day of _____, 2018.

GRANTOR:
KWIK TRIP, INC.

By: _____

Jeffrey T. Wrobel
VP, CFO & Treasurer

GRANTEE:
CITY OF WORTHINGTON, MINNESOTA

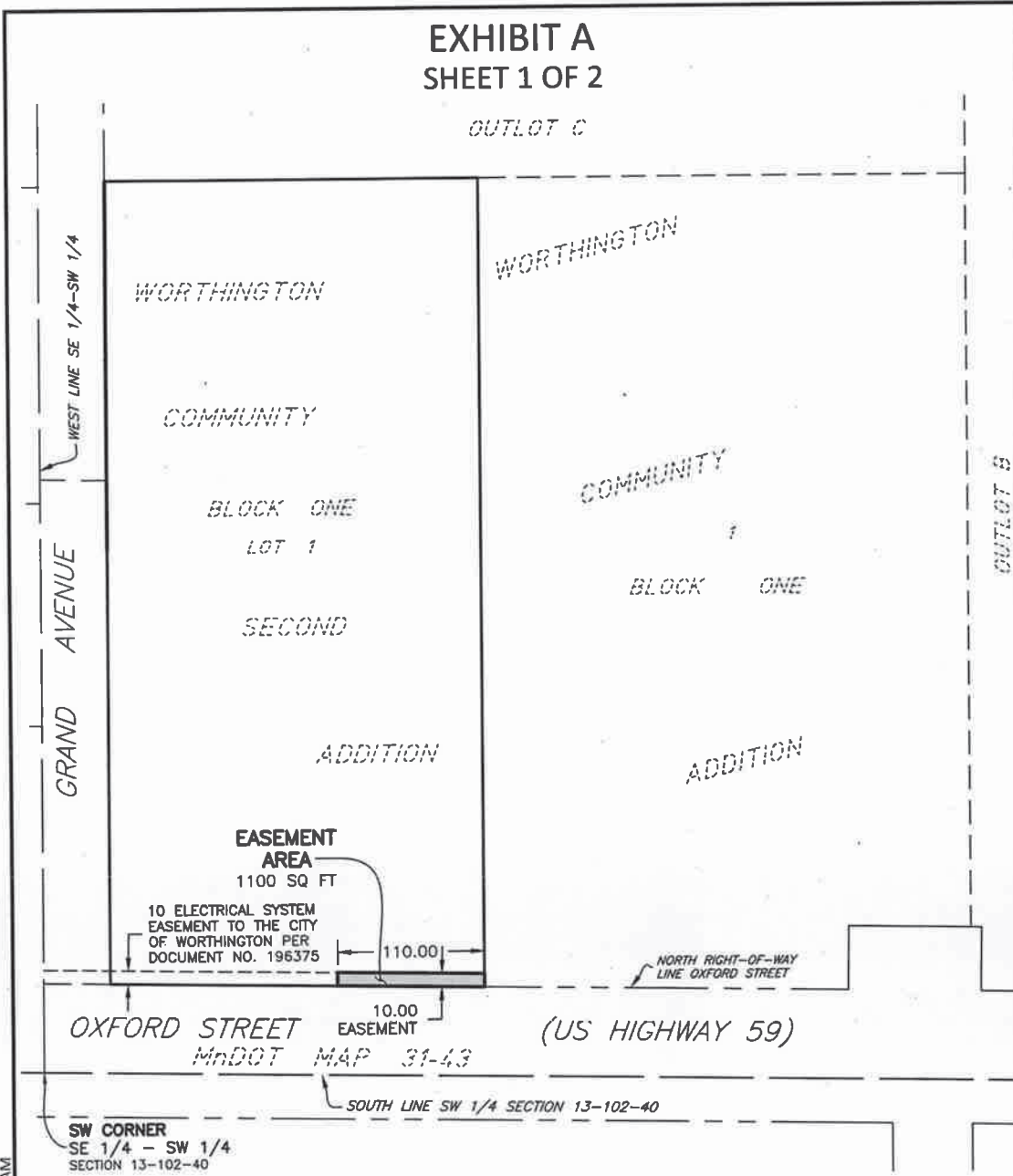
By: _____

Mike Kuhle, Mayor

By: _____

Janice Oberloh, City Clerk

EXHIBIT A
SHEET 1 OF 2

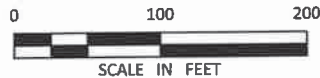


SURVEYOR'S CERTIFICATION

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Janele Fowlds
Janele Fowlds
License Number 26748

8-7-2018
Date



Horizontal Datum: Nobles County Coordinate System
NAD83, 2011 Adjustment

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**CERTIFICATE OF EASEMENT
WORTHINGTON, MINNESOTA**



**BOLTON
& MENK**

1960 PREMIER DRIVE
MANKATO, MINNESOTA 56001
(507) 625-4171

PART OF LOT 1, BLOCK ONE,
WORTHINGTON COMMUNITY
SECOND ADDITION

FOR: KWIK TRIP, INC.

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JOB NUMBER: M34.115330

EXHIBIT A
SHEET 2 OF 2

PREMISES

Lot 1, Block One, Worthington Community Second Addition, according to the recorded plat thereof, City of Worthington, Nobles County, Minnesota.

EASEMENT AREA

All that part of the above described PREMISES described as follows:

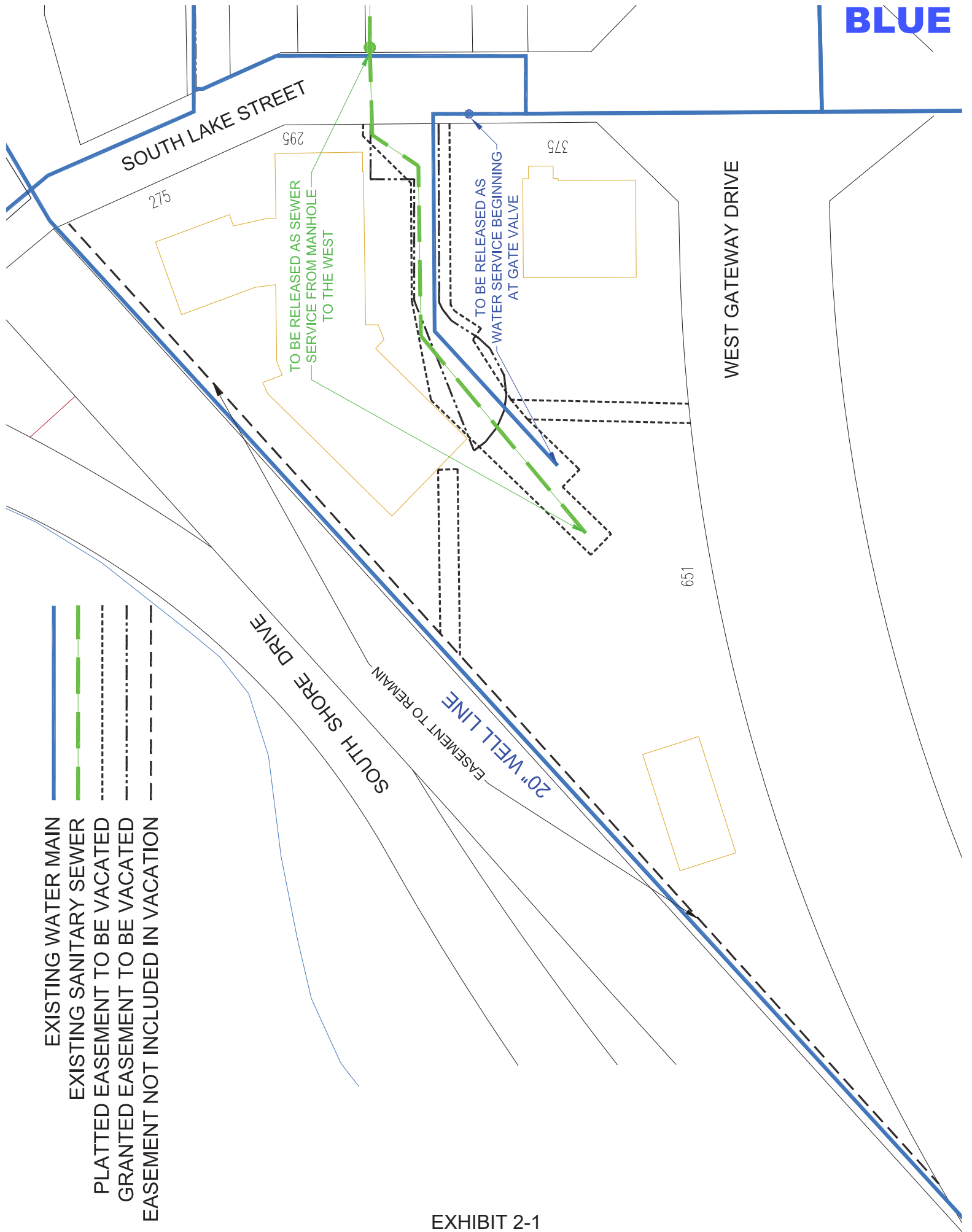
The south 10.00 feet of the east 110.00 feet of Lot 1, Block One, Worthington Community Second Addition, according to the recorded plat thereof, City of Worthington, Nobles County, Minnesota.

H:\KWK\T2 PR\M34115330\CAD\C3D\115330 V EASE E3.dwg 8/8/2018 11:15 AM

JOB NUMBER: M34.115330

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CERTIFICATE OF EASEMENT WORTHINGTON, MINNESOTA		PART OF LOT 1, BLOCK ONE, WORTHINGTON COMMUNITY SECOND ADDITION FOR: KWIK TRIP, INC.
	BOLTON & MENK 1960 PREMIER DRIVE MANKATO, MINNESOTA 56001 (507) 625-4171	



ORDINANCE NO. _____**AN ORDINANCE TO VACATE VARIOUS PLATTED PUBLIC UTILITY EASEMENTS
AND PUBLIC DRAINAGE AND UTILITY EASEMENTS IN MERCK ADDITION**

The City Council of the City of Worthington, Do Ordain:

Section I.

An ordinance vacating all those portions of the public utility easements and the public drainage and utility easements dedicated in the plat of Merck Addition, City of Worthington, Nobles County, Minnesota, lying southeast of a line 20.00 feet southeast of and parallel to the northwesterly line of Block 1, of said Merck Addition.

Section II.

An ordinance vacating all those portions of the public utility easements and the public drainage and utility easements dedicated in the plat of Oxford Addition, City of Worthington, Nobles County, Minnesota, lying southeast of a line 20.00 feet southeast of and parallel to the northwesterly line of Block 1, Merck Addition, City of Worthington, Nobles County, Minnesota.

Section III.

That the City Clerk is hereby directed to file a certified copy of this ordinance in the office of the Recorder in and for the County of Nobles, State of Minnesota.

Section IV.

The ordinance shall be in full force and effect from and after its passage and publication and the filing of the certified copy thereof with the Recorder in and for the said County of Nobles, State of Minnesota.

Passed and adopted by the City Council of the City of Worthington, Minnesota, this _____ day of _____, 2018.

RESOLUTION NO. 2018-10-__

VACATING CERTAIN EASEMENTS IN MERCK ADDITION

WHEREAS, Easements granted to the City over part of Block 1, Merck Addition, City of Worthington, Nobles County, Minnesota are no longer needed.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

1. That the easement described in Document No. 244701, recorded in the office of the County Recorder, Nobles County, Minnesota, be hereby vacated and released.
2. That the easement described in Document No. 244702, recorded in the office of the County Recorder, Nobles County, Minnesota, be hereby vacated and released.
3. That the easement described in Document No. 244703, recorded in the office of the County Recorder, Nobles County, Minnesota, be hereby vacated and released.
4. That the City Clerk is hereby directed to file a certified copy of this resolution in the office of the Recorder in and for the County of Nobles, State of Minnesota.

Adopted by the City Council of the City of Worthington, Minnesota, this the _____ day of _____, 2018.

(SEAL)

Mayor

Attest _____
City Clerk

CITY OF WORTHINGTON, MINNESOTA

606	STORM WATER MANAGEMENT FUND	2016	2017	'18 REVISED	2018	2019
	REVENUE (30000)	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET
	INTERGOVERNMENTAL REVENUES (33000)					
	FEDERAL GRANTS (33100)					
33191- 0000	OTHER FEDERAL GRANTS	169,060	172,527	2,500,000	2,498,424	0
	TOTAL FEDERAL GRANTS	169,060	172,527	2,500,000	2,498,424	0
	TOTAL INTERGOVERNMENTAL REVENUES	169,060	172,527	2,500,000	2,498,424	0
	PROPRIETARY OPERATING REVENUES (37000)					
	UTILITY OPERATING REVENUES (37100)					
37111- 0000	RESIDENTIAL SALES	193,362	198,527	212,105	210,708	221,838
37112- 0000	COMMERCIAL SALES	161,138	165,008	174,446	173,481	178,644
37113- 0000	INDUSTRIAL SALES	114,541	117,409	127,380	124,564	133,166
37119- 0000	INSTITUTIONAL SALES	68,103	69,807	74,823	74,009	77,796
37121- 0000	MULTI-FAMILY SALES	40,574	41,855	44,974	45,609	48,169
	TOTAL UTILITY OPERATING REVENUES	577,718	592,606	633,728	628,371	659,613
	UTILITY NON-OPERATING REVENUES (38000)					
38001- 0000	INTEREST EARNINGS	9,497	15,061	8,500	15,000	15,000
38009- 0000	OTHER NON-OPERATING	1,879	0	0	0	0
	TOTAL UTILITY NON-OPERATING REVENUES	11,376	15,061	8,500	15,000	15,000
	TOTAL REVENUES BEFORE OTHER FINANCING SOURCES	758,154	780,194	3,142,228	3,141,795	674,613
	OTHER FINANCING SOURCES (39000)					
39310- 0000	BOND PROCEEDS	0	0	2,272,130	1,100,000	0
	TOTAL REVENUES BEFORE USE OF EQUITY	758,154	780,194	5,414,358	4,241,795	674,613
	USE OF RETAINED EARNINGS (26000)					
	USE OF RESERVED BALANCES (26300)					
26307- 0000	EQUIPMENT REVOLVING	0	60	0	0	0
26309- 0000	COMMITMENT SUBSEQUENT YEAR	0	0	17,500	0	0
	USE OF UNRESERVED UNDESIGNATED RETAINED EARNINGS (26400)					
26499- 0000	UNRESERVED UNDESIGNATED RETAINED	864,627	0	82,625	82,625	0
	FROM CAPITAL RESERVE FINANCING					
	#49775 ACQUISITION OF RETENTI	0	0	50,000	0	50,000
	#49779 HAGGE-DIAGONAL TO TOI	90	0	0	0	0
	#48782 6TH AVE-9TH TO LAKE ST	0	0	0	0	32,540
	#49787 ALLEY BLK 19 PVMT REPL	0	0	18,270	0	19,000
	#49788 CLOMR (CONDITIONAL LE	16,900	0	0	0	0
	#49789 TOWER ST-10TH TO 11TH	3,863	0	0	0	0
	#49783/49794 4TH AVE @ LAKE ST	38,062	0	0	0	0
	#49791 8TH AVE-12TH ST TO 190'	0	0	0	0	47,640
	#49795 CD 12 FLOOD MITIGATION	130,865	93,170	750,000	778,501	0
	TOTAL USE OF RETAINED EARNINGS	1,054,407	93,230	918,395	861,126	149,180
	TOTAL STORM WATER MANAGEMENT FUND CASH SOURCES	1,812,561	873,424	6,332,753	5,102,921	823,793

ADDITIONAL INFORMATION:

606- 37111-37121 Represents 4.6% increase
38009- 0000 Contract sweeping, reimbursement Nobles County for County Ditch#12 maintenance per agreement (\$1,344)

606	STORM WATER MANAGEMENT FUND	2016	2017	'18 REVISED	2018	2019
	EXPENDITURES (40000)	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET
	STREET - COMMUNITY SERVICE (43100)					
43150	STORM DRAINAGE					
	PERSONNEL SERVICES					
1101	FULL-TIME EMPLOYEES-REGULAR	33,350	31,604	23,128	23,000	23,532
1102	EMPLOYEES-OVERTIME	189	0	1,047	1,000	1,084
1121	PERA CONTRIBUTIONS	3,075	2,974	1,813	1,800	1,846
1122	FICA CONTRIBUTIONS/MEDICARE	2,930	2,800	1,849	1,849	1,883
1131	HEALTH INSURANCE ADMIN/CLAIMS	10,222	8,378	6,490	5,000	6,159
1132	MBA INSURANCE	35	99	0	50	0
1133	LIFE INSURANCE	39	30	24	30	24
1134	LTD INSURANCE	281	240	156	150	159
1135	DEFERRED COMPENSATION	38	80	0	0	0
1136	HSA CONTRIBUTION	0	0	0	0	72
1151	WORKERS COMP-INS PREMIUMS	1,724	1,711	1,679	2,152	2,204
	TOTAL PERSONNEL SERVICES	51,883	47,916	36,186	35,031	36,963
	SUPPLIES					
2212	MOTOR FUELS	2,797	2,815	4,000	4,000	4,000
2219	MISC. OPERATING SUPPLIES	551	4,238	1,500	1,500	1,500
2221	EQUIPMENT PARTS	1,229	951	1,500	1,500	1,500
2223	BUILDING REPAIR SUPPLIES	0	0	100	0	100
2229	MISC. REPAIR AND MAINT SUPPLIES	3,186	2,348	6,000	6,000	6,000
	TOTAL SUPPLIES	7,763	10,352	13,100	13,000	13,100
	OTHER SERVICES AND CHARGES					
3301	AUDITING AND ACCOUNTING SERVICES	25,481	25,994	38,673	28,300	29,400
3307	MANAGEMENT FEES	13,397	12,660	20,000	20,000	20,000
3309	EDP, SOFTWARE & DESIGN	6,009	6,029	6,156	6,156	6,182
3319	MISC. PROFESSIONAL SERVICES	24,679	760	23,000	23,000	25,000
3331	TRAVEL, CONFERENCE, SCHOOLS	0	170	0	0	0
3349	MISC ADVERTISING (PROMOTION)	0	0	1,000	0	0
3352	GENERAL NOTICES & PUBLIC INFO	3,989	1,189	20,000	5,000	15,000
3361	GENERAL LIABILITY INSURANCE	230	288	300	250	300
3362	PROPERTY INSURANCE	15	13	30	30	40
3381	ELECTRIC UTILITIES	2,279	2,019	2,400	2,400	2,500
3388	CLEANING & WASTE REMOVAL	2,789	0	100	100	100
3403	IMPROVE OTHER THAN BUILD- REP/MAINT	3,014	2,146	4,000	4,000	5,000
3404	MACHINERY AND EQUIP - REP & MAINT	318	309	1,000	500	1,000
3419	MISC. RENTALS	0	260	1,000	14,000	15,000
3437	LICENSES & TAXES	4	404	100	10	100
	TOTAL OTHER SERVICES AND CHARGES	82,204	52,241	117,759	103,746	119,622
	TOTAL STORM DRAINAGE	141,850	110,509	167,045	151,777	169,685
	SANITATION - COMMUNITY SERVICE (43200)					
43220	STREET CLEANING					
	PERSONNEL SERVICES					
1101	FULL-TIME EMPLOYEES-REGULAR	26,244	22,299	25,049	18,500	26,626
1102	EMPLOYEES-OVERTIME	216	0	1,236	1,000	1,324
1103	PART-TIME/TEMPORARY EMPLOYEES	1,174	8,955	6,156	9,000	6,156
1121	PERA CONTRIBUTIONS	1,973	1,672	1,971	1,000	2,096
1122	FICA CONTRIBUTIONS/MEDICARE	1,998	2,191	2,482	2,000	2,609
1131	HEALTH INSURANCE ADMIN/CLAIMS	4,159	6,619	8,535	8,000	7,343
1132	MBA INSURANCE	43	0	0	0	0
1133	LIFE INSURANCE	18	21	28	25	28
1134	LTD INSURANCE	124	130	169	150	180
1135	DEFERRED COMPENSATION	47	15	0	0	0
1136	HSA CONTRIBUTION	0	0	0	0	26
1151	WORKERS COMP-INS PREMIUMS	3,330	2,904	2,399	2,300	3,255
	TOTAL PERSONNEL SERVICES	39,326	44,806	48,025	41,975	49,643

CITY OF WORTHINGTON, MINNESOTA

606	STORM WATER MANAGEMENT FUND EXPENDITURES (40000)	2016 ACTUAL	2017 ACTUAL	'18 REVISED BUDGET	2018 PROJECTED	2019 BUDGET
43220	STREET CLEANING SUPPLIES					
2212	MOTOR FUELS	4,780	7,020	8,000	8,000	8,000
2221	EQUIPMENT PARTS	9,562	14,170	12,000	9,000	12,000
2229	MISC. REPAIR AND MAINT SUPPLIES	9,142	5,020	10,000	7,000	10,000
	TOTAL SUPPLIES	23,484	26,210	30,000	24,000	30,000
	OTHER SERVICES AND CHARGES					
3361	GENERAL LIABILITY INSURANCE	1,122	1,059	1,200	1,000	1,200
3362	PROPERTY INSURANCE	1,152	974	1,300	1,000	1,300
3363	AUTOMOTIVE INSURANCE	112	105	200	120	200
3381	ELECTRIC UTILITIES	171	146	400	400	400
3388	CLEANING & WASTE REMOVAL	10,042	389	3,000	0	2,000
3404	MACH & EQUIP - REPAIR & MAINT	5,821	5,504	4,000	1,000	4,000
3437	LICENSES AND TAXES	390	390	400	406	410
	TOTAL OTHER SERVICES AND CHARGES	18,810	8,567	10,500	3,926	9,510
	SUBTOTAL STREET CLEANING	81,620	79,583	88,525	69,901	89,153
	CAPITAL OUTLAY (over \$5,000 ea.) MACHINERY & EQUIP MISC.					
5549		0	0	17,500	17,500	0
	TOTAL CAPITAL OUTLAY	0	0	17,500	17,500	0
	TOTAL STREET CLEANING	81,620	79,583	106,025	87,401	89,153
	DEBT SERVICE (47000) GENERAL OBLIGATION REVENUE BONDS (47200) GO REVENUE BONDS, SERIES 2018A					
47222	6611 BOND INTEREST	0	0	0	0	23,953
	TOTAL GO REVENUE BONDS, SERIES 2018A	0	0	0	0	23,953
	TOTAL DEBT SERVICE	0	0	0	0	23,953
	ADMINISTRATION (49600) CUSTOMER ACCOUNTS (49640) ACCOUNTS-CUSTOMER SERVICE & INFORMATION OTHER SERVICES AND CHARGES					
49643	3439 MISCELLANEOUS	8,331	131	250	150	250
	TOTAL OTHER SERVICES AND CHARGES	8,331	131	250	150	250
	TOTAL ACCOUNTS-CUSTOMER SERVICE & INFO	8,331	131	250	150	250
	TOTAL EXPENDITURES BEFORE FIXED ASSETS	231,801	190,223	273,320	239,328	283,041
	FIXED ASSETS (49700)					
49771	UNANTICIPATED YARD/STREET PROBLEMS					
1XXX	PAYROLL EXPENDITURES	6	0	0	0	0
5536	IMPROVEMENT ENGINEERING	39	0	0	0	0
5539	IMPROVEMENT MISCELLANEOUS	1,065	0	25,000	20,000	25,000
	TOTAL UNANTICIPATED YARD/STREET PROBLEMS	1,110	0	25,000	20,000	25,000
49772	CATCH BASIN & LEAD REPLACE @4TH AVE & 12TH					
5539	IMPROVEMENT MISCELLANEOUS	0	0	0	0	55,300
	TOTAL CATCH BASIN & LEAD REPLACE @4TH AVE	0	0	0	0	55,300
49773	2ND AVE-15TH TO OKABENA STORM SEWER RECON					
1XXX	PAYROLL EXPENDITURES	13	0	0	0	0
	TOTAL 2ND AVE-15TH TO OKABENA STORM SEWE	13	0	0	0	0

606	STORM WATER MANAGEMENT FUND EXPENDITURES (40000) FIXED ASSETS (49700)	2016 ACTUAL	2017 ACTUAL	'18 REVISED BUDGET	2018 PROJECTED	2019 BUDGET
49774	2016 STORM SEWER IMPR					
1XXX	PAYROLL EXPENDITURES	2,510	160	0	0	0
5536	IMPROVEMENT ENGINEERING	14,913	419	0	0	0
5537	IMPROVEMENT ADMINISTRATION	223	0	0	0	0
5538	IMPROVEMENT CONSTRUCTION	120,497	1,191	0	0	0
	TOTAL 2016 STORM SEWER IMPR	138,143	1,770	0	0	0
49775	ACQUISITION OF RENTENTION AREA FOR CD 12 IMPROV					
5539	IMPROVEMENT MISCELLANEOUS	0	0	50,000	0	50,000
	TOTAL ACQUISITION OF RENTENTION AREA FOR C	0	0	50,000	0	50,000
49776	STORM REP @ 6TH AVE & 9TH ST INT - S SIDE					
5536	IMPROVEMENT ENGINEERING	0	0	32,540	0	42,140
	TOTAL STORM REP @ 6TH AVE & 9TH ST INT - S SI	0	0	32,540	0	42,140
49777	CHURCH AVE COMBINED					
1XXX	PAYROLL EXPENDITURES	1	0	0	0	0
	TOTAL CHURCH AVE COMBINED	1	0	0	0	0
49778	TH 59 N COMMAND/IND PARK STORM WTR IMPROV					
5539	IMPROVEMENT MISCELLANEOUS	0	0	1,262,130	0	0
	TOTAL TH 59 N COMMAND/IND PARK STORM WTR	0	0	1,262,130	0	0
49779	HAGGE-DIAGONAL TO TOWER CB REPLAC					
1XXX	PAYROLL EXPENDITURES	12	15	0	0	0
5536	IMPROVEMENT ENGINEERING	78	40	0	0	0
	TOTAL HAGGE-DIAGONAL TO TOWER CB REPLAC	90	55	0	0	0
49781	REINSTALL CATCH BASINS & LEAD ON DARLING DR					
1XXX	PAYROLL EXPENDITURES	76	0	0	0	0
5536	IMPROVEMENT ENGINEERING	383	3,332	0	0	0
5537	IMPROVEMENT ADMINISTRATION	0	123	0	0	0
5538	IMPROVEMENT CONSTRUCTION	7,716	34,355	0	0	0
	TOTAL REINSTALL CATCH BASINS & LEAD ON DAR	8,175	37,810	0	0	0
49782	6TH AVE-9TH TO LAKE ST SWR SPOT REPAIR PVMT RESTORE					
5539	IMPROVEMENT MISCELLANEOUS	0	0	0	0	7,450
	TOTAL 6TH AVE-9TH TO LAKE ST SWR SPOT REPA	0	0	0	0	7,450
49783	ST SWR OUTLET @ 620 JAMES BLVD PVMT REPLAC					
1XXX	PAYROLL EXPENDITURES	0	1,683	0	0	0
5536	IMPROVEMENT ENGINEERING	0	4,698	0	0	0
5537	IMPROVEMENT ADMINISTRATION	0	69	0	0	0
5538	IMPROVEMENT CONSTRUCTION	0	43,501	0	0	0
	TOTAL ST SWR OUTLET @ 620 JAMES BLVD PVMT	0	49,951	0	0	0
49786	6TH AVE-9TH TO LAKE STORM SEWER SPOT REPAIR					
1XXX	PAYROLL EXPENDITURES	0	915	0	0	0
5536	IMPROVEMENT ENGINEERING	0	3,075	0	0	0
5538	IMPROVEMENT CONSTRUCTION	0	6,982	0	0	0
5539	IMPROVEMENT MISCELLANEOUS	0	1,324	0	0	0
	TOTAL 6TH AVE-9TH TO LAKE STORM SEWER SPC	0	12,296	0	0	0

606	STORM WATER MANAGEMENT FUND EXPENDITURES (40000) FIXED ASSETS (49700)	2016 ACTUAL	2017 ACTUAL	'18 REVISED BUDGET	2018 PROJECTED	2019 BUDGET
49787	ALLEY BLK 19 PAVEMENT REPLAC					
5539	IMPROVEMENT MISCELLANEOUS	0	0	19,000	0	19,000
	TOTAL ALLEY BLK 19 PAVEMENT REPLAC	0	0	19,000	0	19,000
49788	CLOMR PREPARATION					
5536	IMPROVEMENT ENGINEERING	17,061	0	0	0	0
	TOTAL CLOMR PREPARATION	17,061	0	0	0	0
49789	TOWER ST-10TH TO 11TH PVMT RESTORATION					
1XXX	PAYROLL EXPENDITURES	15	0	0	0	0
5536	IMPROVEMENT ENGINEERING	41	0	0	0	0
5538	IMPROVEMENT CONSTRUCTION	3,807	0	0	0	0
	TOTAL TOWER ST-10TH TO 11TH PVMT RESTORAT	3,863	0	0	0	0
49791	8TH AVE-12TH ST TO 190' EAST MAIN REPLAC					
1XXX	PAYROLL EXPENDITURES	0	62	0	0	0
5536	IMPROVEMENT ENGINEERING	0	147	0	0	0
5539	IMPROVEMENT ENGINEERING	0	0	47,640	0	61,640
	TOTAL 8TH AVE-12TH ST TO 190' EAST MAIN REPL	0	209	47,640	0	61,640
49792	15TH ST-1ST TO OKABENA PVMT RESTORE					
1XXX	PAYROLL EXPENDITURES	0	23	0	0	0
5536	IMPROVEMENT ENGINEERING	0	56	0	0	0
5539	IMPROVEMENT ENGINEERING	0	0	10,110	0	0
	TOTAL 15TH ST-1ST TO OKABENA PVMT RESTORE	0	79	10,110	0	0
49794	4TH AVE @ LAKE ST CB REPAIRS PVMT RESTOR					
1XXX	PAYROLL EXPENDITURES	998	15	0	0	0
5536	IMPROVEMENT ENGINEERING	2,708	40	0	0	0
5537	IMPROVEMENT ADMINISTRATION	45	0	0	0	0
5538	IMPROVEMENT CONSTRUCTION	41,336	0	0	440	0
	TOTAL 4TH AVE @ LAKE ST CB REPAIRS PVMT RE	45,087	55	0	440	0
49795	CD 12 FLOOD MITIGATION PHASE 1					
1XXX	PAYROLL EXPENDITURES	21	0	0	0	0
5511	LAND PURCHASE	746	1,832	0	638,000	0
5536	IMPROVEMENT ENGINEERING	230,878	181,875	0	250,000	0
5537	IMPROVEMENT ADMINISTRATION	50	2,830	0	26,925	0
5538	IMPROVEMENT CONSTRUCTION	0	0	0	3,462,000	0
5539	IMPROVEMENT ENGINEERING	0	0	4,300,000	0	0
	TOTAL CD 12 FLOOD MITIGATION PHASE 1	231,695	186,537	4,300,000	4,376,925	0
49797	BLOCK 18 MH REPLACEMENT					
1XXX	PAYROLL EXPENDITURES	185	0	0	0	0
5536	IMPROVEMENT ENGINEERING	560	0	0	0	0
	TOTAL BLOCK 18 MH REPLACEMENT	745	0	0	0	0
	TOTAL FIXED ASSETS	445,983	288,762	5,746,420	4,397,365	260,530
	TOTAL EXPENDITURES BEFORE OTHER FINANCING USES	677,784	478,985	6,019,740	4,636,693	543,571

606		STORM WATER MANAGEMENT FUND EXPENDITURES (40000)	2016 ACTUAL	2017 ACTUAL	'18 REVISED BUDGET	2018 PROJECTED	2019 BUDGET
		OTHER FINANCING USES (49900)					
		OPERATING TRANSFERS OUT					
49910	6729	MISC OPERATING TRANSFERS	0	1,500	82,625	82,625	0
		TOTAL EXPENDITURES BEFORE INCREASE IN RETAINED EARNINGS	677,784	480,485	6,102,365	4,719,318	543,571
		INCREASE IN RETAINED EARNINGS (26000)					
		INCREASE IN RESERVED BALANCES (26300)					
26301-	0000	DEBT SERVICE	0	0	0	0	50,417
26307-	0000	EQUIPMENT REVOLVING	21,127	46,125	54,165	54,165	77,139
26322-	0000	CAPITAL PROJECTS	1,113,650	346,814	176,223	329,438	152,666
		INCREASE IN UNRESERVED UNDESIGNATED RETAINED EARNINGS (26400)					
26499-	0000	UNRESERVED UNDESIGNATED RETAINED	0	0	0	0	0
		TOTAL INCREASE IN RETAINED EARNINGS	1,134,777	392,939	230,388	383,603	280,222
		TOTAL STORM WATER MANAGEMENT FUND CASH USES	1,812,561	873,424	6,332,753	5,102,921	823,793

ADDITIONAL INFORMATION:

606-	43150-	1101	The Regular Employee Hours are as follows: 100 hrs Street Supervisor 804 hrs Public Works Operators 104 hrs WWTP Operators
	1102		25 Hours - various operator hours.
	2212		Gas, oil, grease, pumping during high water conditions, etc. Fuel for vac-all cleaning catch basins.
	2219		Miscellaneous items such as batteries, flashers, smoke bombs, spray weeds at storm ponds, etc.
	2221		Repairs to storm sewer lift stations, repairs to vac-all 33%.
	2223		Lift station doors, locks, bulbs, electrical, etc.
	2229		Castings, cement, block, tile, miscellaneous sand, lumber, concrete, blacktop repair of catch basins, etc.
	3301		Fund 702 - \$2,952 and Utilities - \$26,385 (4% of revenues rounded)
	3307		Allocation of Superintendent of Public Works \$5,527 and Engineering \$11,413
	3319		Contractor Cleaning, Televising, professional services NPDES Storm Water Permit, Whiskey Ditch SWIF
	3352		Costs for public education and outreach activities, publications in paper
	3381		Electric utility for operation, Tower Street lift-dependent on rainfall
	3403		Outside labor used in maintenance of catch basins or tile replacement
	3404		Labor to repair lift station pump/vac all
	3419		Rental of equipment such as backhoe, end loader, hydra hammer, etc.
	3437		Miscellaneous permits
43220-	1101		The Regular Employee hours are as follows: 36 hrs Street Supervisor 1,172 hrs Public Works Operator
	1102		40 Hours x 1.5
	1103		400 Hours - two temporary employees
	2212		Fuel for sweeper, flusher, truck
	2221		Main brooms, gutter brooms, bearings, strip brush, runners, parts for sweeper and flusher trucks
	2229		New motor & pump for #423 flusher truck
	3381		Electric utility for operation of Liberty Drive water fill stand
	3388		Street sweeping disposal-haul to Nobles County Landfill (1,000 yards)
	3404		Outside labor on flusher and sweeper
	3437		Permits, etc.
	5549		Pad for catch basin material dewatering
21841-	0000		Lease to purchase regenerative air sweeper-Sixth payment of six beginning June 2008.
26301-	0000		11/12 of \$55,000 principal payment
26322-	0000		Reserve for Centennial Park Lift Station \$135,000, total accumulated reserve 12/31/19 - \$405,000

PROPOSED 2019 STORM WATER UTILITY RATES 4.6% INCREASE

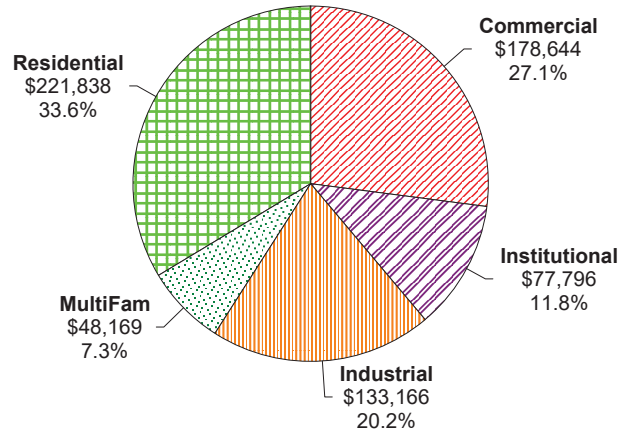
INCREASE IN RESERVE FOR UNSPECIFIED CAPITAL IMPROVEMENTS:

\$17,666.00

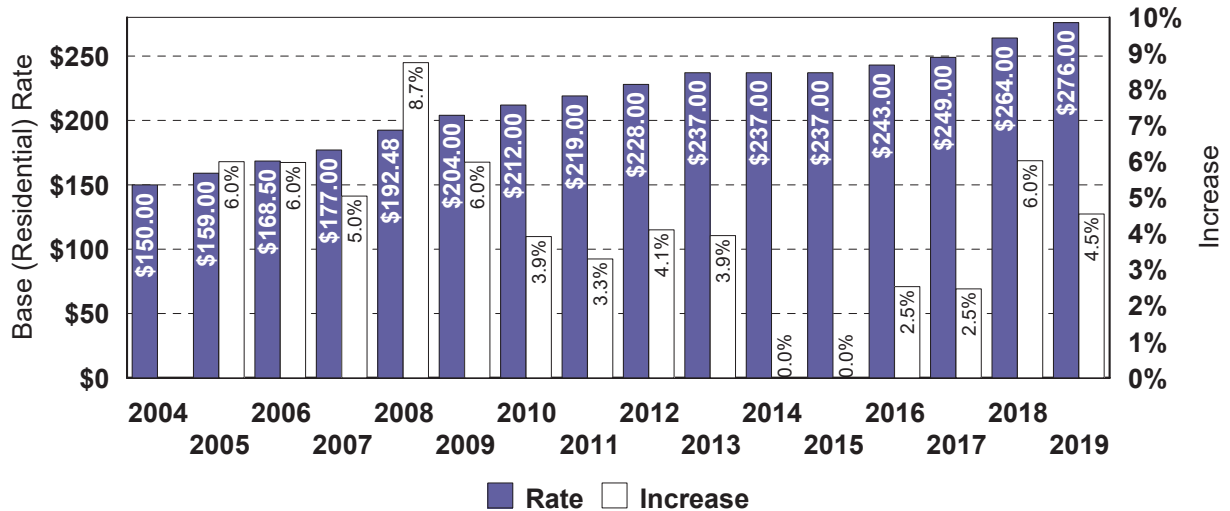
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USE	AREA	FACTOR	UNITS
Comm	322.02	2.01	647.26
Inst	140.23	2.01	281.87
Ind	288.91	1.67	482.49
MultiF	117.92	1.48	174.53
Res	803.76	1.00	803.76

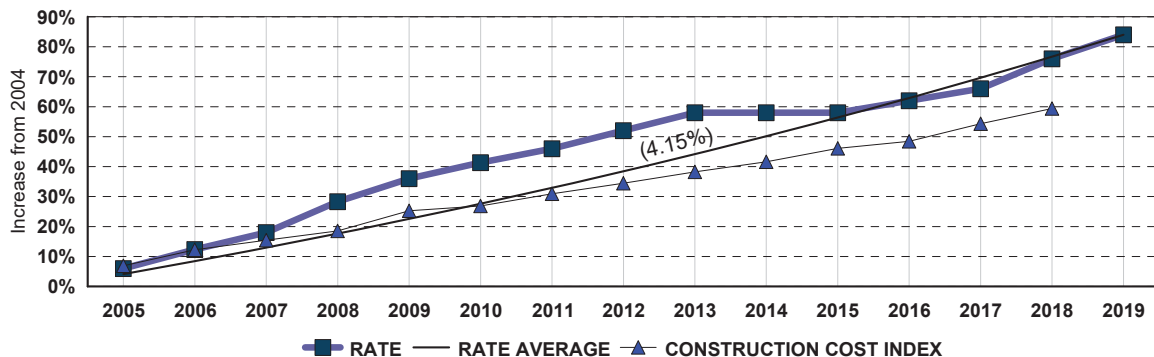
Revenue Distribution



Annual Rates



Accumulative Increase



ORDINANCE NO. _____

AN ORDINANCE RELATING TO STORM WATER UTILITY RATES

The City Council of the City of Worthington Do Ordain:

SECTION I.

Worthington City Code, Title V, Chapter 54, Section 54.04 (C), is hereby amended and shall read as follows:

(C) The annual fee per acre for residential is \$276.00.

SECTION II.

This ordinance shall take effect January 1, 2019.

Passed by the City Council of the City of Worthington, Minnesota, this _____ day
of _____, 2018.

Mayor

Attest:

City Clerk

COMMUNITY DEVELOPMENT MEMO

DATE: OCTOBER 22, 2018

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEM

1. HOTEL THOMPSON

At the regular City Council meeting on October 8, 2018, a request to the City from the Fifth District Court regarding pest remediation at the Hotel Thompson was discussed. A proposal for services City staff received to prepare construction plans for a replacement roof for the building was also discussed. Based on the high cost estimate of the proposal, Council directed staff to get additional proposals.

Staff solicited and received two additional proposals for professional consulting services associated with preparation of roof construction and bid documents and assistance with the bid review and award process. The bids will be to remove the existing roof and construct a new 60mil, fully adhered EPDM roof on the Hotel Thompson. Both proposals include a site visit during and after construction. One proposal was approximately \$8,000 more but included items not included in the less expensive proposal: hazardous material testing, roof demolition plans, preparation of front-end procurement specifications, a pre-construction meeting with the City and contractor, assistance with change order requests and a review of contractor applications for payment. The less expensive proposal did include an 11-month warranty review not included in the more expensive proposal. Given the larger scope of services provided by the more costly proposal, staff is of the opinion that the difference between the cost of the two proposals is negligible.

Given City staff's limited technical knowledge of roofing requirements, staff recommends Council to enter into an agreement with SEH, Inc. for an amount not to exceed \$19,800 for professional services associated with consulting on the Hotel Thompson reroofing project and authorize the Mayor to execute the proposal for professional services shown in Exhibit 1A. The costs incurred for these services will be assessed back to the property to allow the City to recover the costs.

Council action is requested.

2. FIRST READING OF PROPOSED ORDINANCE TO AMEND PLANNING COMMISSION VOTING REQUIREMENTS FOR COMPREHENSIVE PLAN ADOPTION OR AMENDMENT

The City of Worthington is considering amending City Code Section 151.03, the strict interpretation of which currently prevent a Planning Commission quorum from acting on City business. The amendment will require the same fraction of affirmative votes to pass in the absence of a Commission member.

The Planning Commission took up this matter at their October 2, 2018 meeting. After holding a public hearing and receiving a report from staff, the Commission unanimously voted to recommend approval of a proposed ordinance to require a five-sevenths (5/7) vote of all members present and voting for a Comprehensive Plan adoption or amendment. Their recommendation was based upon the following considerations:

1. **COMPREHENSIVE PLAN AMENDMENT** – Worthington City Code Section § 151.03
COMPREHENSIVE GUIDE PLAN states (staff's emphasis added): "Before adopting the plan or any section of it or any substantial amendment thereof, the Commission shall hold at least one public hearing thereon, notice of the time and place of which shall be given by publication in a newspaper of general circulation at least ten days before the day of hearing. **The adoption of the plan or of any section or amendment thereof shall be by resolution of the Commission, approved by the affirmative votes of not less than five-sevenths of its total membership**" as shown in Exhibit 2A. Strict interpretation of the City Code would require five affirmative votes for approval of a change of zone. A quorum of the City Planning Commission is four members. As the Code is written, a quorum of the Commission could be present, but the Commission would be unable to approve a comprehensive plan amendment.

At the October 8, 2018 City Council meeting, Council took up this item and voiced their concerns about a situation where a four-member quorum is present and only three members would need to support the motion. Council directed staff to modify the proposed amendment to require a unanimous decision in the case of a four-member Commission, but to otherwise require only five-sevenths of members present and voting. A proposed amendment that would achieve this result has been drafted and reviewed by the City Attorney and is shown in Exhibit 2B. Exhibit 2C also explicitly lists the number of Planning Commission affirmative votes required for recommendation to City Council of a comprehensive plan adoption or amendment based on the number of members present and voting.

If Council agrees with the Planning Commission's recommendation, it may give a first reading of the proposed ordinance shown in Exhibit 2B.



Building a Better World
for All of Us®

October 10, 2018

RE: Exhibit A-1 Professional Services Fee
Proposal for Thompson Hotel Re-Roofing
SEH No. P-WORTC 148340

Mr. Steve Robinson, PE
City Administrator
City of Worthington
303 9th Street
Worthington, MN 56187

Dear Mr. Robinson:

Thank you for the opportunity to submit this Proposal for Professional Services for the Re-Roofing of the Thompson Hotel Building located at 1009 3rd Avenue in Worthington, MN. Short Elliott Hendrickson Inc. (SEH) is pleased to present you with the following professional services fee proposal for the above referenced project. This proposal is based on providing design, bidding and construction administration services on a lump-sum fee basis.

Project Understanding

It is our understanding, based on information provided to date, that the City of Worthington is planning to replace the existing roofing systems at the Thompson Hotel Building. The existing facility has approximately 16,000 square feet of low-sloped membrane roofing that will be replaced. The roof replacement project includes complete removal and replacement of the existing roofing systems down to the roof decking along with replacement of existing flashings and coping.

Scope of Services

Our Scope of Services, as outlined below, includes architectural and project management services.

Design Phase

- Visit project site to verify existing roofing system conditions, layouts, and dimensions.
- Perform hazardous material (asbestos) testing of existing roofing systems. One sample will be collected per roof area.
- Generation of detailed architectural construction drawings and specifications. Construction document package will be prepared and certified for the purposes of submitting to governing authorities for plan review and issuance of building permits, and for issuance to contractors for construction. Documents and will include:
 - Roof demolition plans
 - Roof plans
 - Architectural roof sections and details
 - Technical specifications
- Preparation of front end procurement specifications (Divisions 00 and 01) to facilitate the public bidding phase.
- Preparation of Estimate of Probable Construction Cost.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 3535 Vadnais Center Drive, St. Paul, MN 55110
SEH is 100% employee-owned | sehinc.com | 651.490.2000 | 888.908.8166 fax

Bidding and Permitting Phase

- Distribute bidding documents to bidders in electronic format.
- Respond to bidder's questions and issue addenda as required.
- Attend bid opening, tabulate bids and provide letter of recommendation to City.
- Prepare draft construction contract between City and Contractor for review and execution by City and Contractor.

Construction Administration Phase

- Attendance at pre-construction meeting with City and Contractor
- Respond to contractor questions and Requests for Information (RFI's).
- Review of shop drawings and other contractor submittals related to the construction of the project.
- Attend one (1) site visit to observe the progress of the work during construction phase.
- Prepare Change Order Requests for review, recommendation, and approval by City.
- Review contractor Applications for Payment and make recommendations to City.
- One (1) Final inspection and generation of punchlist report for scopes of work as defined in this proposal as part of project closeout.

Assumptions

For the basis of this proposal and subsequent fee we have made the following assumptions:

- The City will provide SEH with existing building drawings, roofing investigations and reports as available.
- The City will provide SEH access to the existing building and site to conduct investigations as necessary for the orderly progress of the work.
- The existing building structural systems, including but not limited to, foundations, bearing walls and columns and roof framing and decking are in sound condition.
- The existing mechanical and electrical rooftop equipment will be removed and reinstalled as required to accommodate the proposed roofing work.
- It is anticipated that the construction phase will be 4 weeks in duration.

Services Excluded from this Proposal (may not be all inclusive)

1. Value Engineering or redesign.
2. Repair or modifications to building structural systems.
3. Design of modifications or relocation of existing rooftop mechanical and electrical equipment.
4. Civil/site design services including, but not limited to, site grading, utility relocations and storm water design.
5. 3-D renderings/modeling.
6. Building or system commissioning services.
7. Special structural inspections and testing.

Project Schedule

The services provided in this proposal shall be performed as expeditiously as is consistent with the orderly progress of the Work. The project schedule shall include allowances for periods of time required for the City's review and for approval of submissions by Authorities Having Jurisdiction over the Project. Based on previous information provided it is our understanding that the City would like to roof replacement work to be completed in 2018.

Project Fees

We propose to provide the professional services as defined in this proposal for a lump sum fee of \$18,800 plus reimbursable expenses as outlined below.

Thompson Hotel Re-Roofing
October 10, 2018
Page 3

Reimbursable

Reimbursable expenses including, but not limited to, travel, printing, shipping, and permitting fees paid on behalf of the City and miscellaneous expenses will be billed in addition to the above fees. Reimbursable expenses are estimated at \$1,000.

ADDITIONAL SERVICES

Changes to the project scope of work as defined in this proposal shall be considered as additional services and billed in addition to the fees as quoted in this proposal. Additional Services can be identified either on a lump-sum basis or as an estimated fee at standard hourly rates.

We are prepared to begin providing the services outlined in this proposal upon receipt of a signed copy of the attached Agreement for Professional Services. If you have any additional questions related to the proposed services in this proposal, please feel free to contact me at 651/490-2031, or at bbergstrom@sehinc.com. Thank you again for this opportunity, and we look forward to working with you on this project.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Brian Bergstrom, AIA
Project Manager

bmb

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Agreement for Professional Services

This Agreement is effective as of October 10, 2018, between City of Worthington, MN (Client) and Short Elliott Hendrickson Inc. (Consultant).

This Agreement authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as: Thompson Hotel Building Re-Roofing.

Client's Authorized Representative: Steve Robinson, City Administrator
Address: 303 9th Street
Worthington, MN 56187
Telephone: 507.372.8630 **email:** ser@ci.worthington.mn.us

Project Manager: Brian Bergstrom, AIA
Address: 3535 Vadnais Center Drive
St. Paul, MN 55110
Telephone: 651.490.2031 **email:** bbergstrom@sehinc.com

Scope: The Basic Services to be provided by Consultant as set forth herein is provided subject to the attached General Conditions of the Agreement for Professional Services (General Conditions Rev. 07.14.16), which is incorporated by reference herein and subject to Exhibits attached to this Agreement.

Scope of Services: See attached Exhibit A-1.

Schedule: See attached Exhibit A-1.

Payment: The lump sum fee is \$18,800 plus reimbursable expenses estimated to be \$1,000.

The payment method, basis, frequency and other special conditions are set forth in attached Exhibit A-2.

This Agreement for Professional Services, attached General Conditions, Exhibits and any Attachments (collectively referred to as the "Agreement") supersedes all prior contemporaneous oral or written agreements and represents the entire understanding between Client and Consultant with respect to the services to be provided by Consultant hereunder. In the event of a conflict between the documents, this document and the attached General Conditions shall take precedence over all other Exhibits unless noted below under "Other Terms and Conditions". The Agreement for Professional Services and the General Conditions (including scope, schedule, fee and signatures) shall take precedence over attached Exhibits. This Agreement may not be amended except by written agreement signed by the authorized representatives of each party.

Other Terms and Conditions: Other or additional terms contrary to the General Conditions that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein:

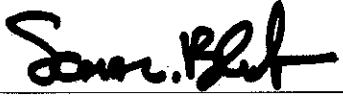
1. Delete Paragraph C.1 and C.2 in their entirety from Section IV "Limitations on Consultant's Liability" of the General Conditions of the Agreement for Professional Services.

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Short Elliott Hendrickson Inc.

City of Worthington, MN

By:



By:

Title:

Scott Blank, AIA
Director of Architecture - Central Region

Title:

Exhibit A-2
to Agreement for Professional Services
Between City of Worthington, MN (Client)
and
Short Elliott Hendrickson Inc. (Consultant)
Dated October 10, 2018

Payments to Consultant for Services
Using the Lump Sum Plus Expenses Option

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

A. Lump Sum Plus Expenses Option

The Client and Consultant may select Lump Sum Plus Expenses for payment for services provided by Consultant. During the course of providing its services, Consultant shall be paid monthly based on Consultant's estimate of the percentage of the work completed. The Lump Sum amount includes compensation for Consultant's services and the services of Consultant's Consultants, if any, for the agreed upon Scope of Work. Appropriate amounts have been incorporated in the initial Lump Sum to account for labor, overhead, and profit. The Client agrees to pay for other additional services, equipment, and expenses that may become necessary to complete Consultant's services at their standard rates.

B. Expenses

The following items involve expenditures made by Consultant employees or professional consultants on behalf of the Client and shall be paid for as described in the Agreement and this Exhibit.

1. Transportation and travel expenses.
2. Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets.
3. Lodging and meal expense connected with the Project.
4. Fees paid, in the name of the Client, for securing approval of authorities having jurisdiction over the Project.
5. Plots, Reports, plan and specification reproduction expenses.
6. Postage, handling and delivery.
7. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
8. Renderings, models, mock-ups, professional photography, and presentation materials requested by the Client.
9. All taxes levied on professional services and on reimbursable expenses.
10. Other special expenses required in connection with the Project.
11. The cost of special consultants or technical services as required. The cost of subconsultant services shall include actual expenditure plus 10% markup for the cost of administration and insurance.

C. Equipment Utilization

The utilization of specialized equipment, including automation equipment, is recognized as benefiting the Client. The Client, therefore, agrees to pay the reasonable cost for the use of such specialized equipment on the project.

Consultant invoices will contain detailed information regarding the use of specialized equipment on the project when it is to be reimbursed by the Client. Charges will be based on the standard rates for the equipment published by Consultant.

document2

General Conditions of the Agreement for Professional Services

SECTION I – SERVICES OF CONSULTANT

A. General

1. Consultant agrees to perform professional services as set forth in the Agreement for Professional Services or Supplemental Letter Agreement ("Basic Services"). Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or the Consultant. The Consultant's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against the Consultant because of this Agreement or the performance or nonperformance of services hereunder.

B. Schedule

1. Unless specific periods of time or dates for providing services are specified, Consultant's obligation to render services hereunder will be for a period which may reasonably be required for the completion of said services.
2. If Client has requested changes in the scope, extent, or character of the Project or the services to be provided by Consultant, the time of performance and compensation for Consultant's services shall be adjusted equitably. The Client agrees that Consultant is not responsible for damages arising directly or indirectly from delays beyond Consultant's control. If the delays resulting from such causes increase the cost or the time required by Consultant to perform its services in accordance with professional skill and care, then Consultant shall be entitled to a equitable adjustment in schedule and compensation.

C. Additional Services

1. If Consultant determines that any services it has been directed or requested to perform are beyond the scope as set forth in the Agreement or that, due to changed conditions or changes in the method or manner of administration of the Project, Consultant's effort required to perform its services under this Agreement exceeds the stated fee for Basic Services, then Consultant shall promptly notify the Client regarding the need for additional services. Upon notification and in the absence of a written objection, Consultant shall be entitled to additional compensation for the additional services, and to an extension of time for completion of additional services absent written objection by Client.
2. Additional services shall be billed in accord with agreed upon rates, or if not addressed, then at Consultant's standard rates.

D. Suspension and Termination

1. If Consultant's services are delayed or suspended in whole or in part by Client, or if Consultant's services are delayed by actions or inactions of others for more than 60 days through no fault of Consultant, then Consultant shall be entitled to either terminate its agreement upon 7 days written notice or, at its option, accept an equitable adjustment of rates and amounts of compensation provided for elsewhere in this Agreement to reflect reasonable costs incurred by Consultant.
2. This Agreement may be terminated by either party upon seven days written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination.
3. This Agreement may be terminated by either party upon thirty days' written notice without cause. All provisions of this Agreement allocating responsibility or liability between the Client and Consultant shall survive the completion of the services hereunder and/or the termination of this Agreement.
4. In the event of termination, Consultant shall be compensated for services performed prior to termination date, including charges for expenses and equipment costs then due and all termination expenses.

SECTION II – CLIENT RESPONSIBILITIES

A. General

1. The Client shall, in proper time and sequence and where appropriate to the Project, at no expense to Consultant, provide full information as to Client's requirements for the services provided by Consultant and access to all public and private lands required for Consultant to perform its services.
2. The Consultant is not a municipal advisor and therefore Client shall provide its own legal, accounting, financial and insurance counseling and other special services as may be required for the Project. Client shall provide to Consultant all data (and professional interpretations thereof) prepared by or services performed by others pertinent to Consultant's services, including but not limited to, previous reports; sub-surface explorations; laboratory tests and inspection of samples; environmental assessment and impact statements, surveys, property descriptions; zoning, deed and other land use restrictions; as-built drawings, electronic data base and maps. The costs associated with correcting, creating or recreating any data that is provided by the Client that contains inaccurate or unusable information shall be the responsibility of the Client.
3. Client shall provide prompt written notice to Consultant whenever the Client observes or otherwise becomes aware of any changes in the Project or any defect in Consultant's services. Client shall promptly examine all studies, reports, sketches, opinions of construction costs, specifications, drawings, proposals, change orders, supplemental agreements and other documents presented by Consultant and render the necessary decisions and instructions so that Consultant may provide services in a timely manner.
4. Client shall require all utilities with facilities within the Client's Project site to locate and mark said utilities upon request, relocate and/or protect said utilities as determined necessary to accommodate work of the Project, submit a schedule of the necessary relocation/protection activities to the Client for review and comply with agreed upon schedule. Consultant shall not be liable for damages which arise out of Consultant's reasonable reliance on the information or services furnished by utilities to Client or others hired by Client.
5. Consultant shall be entitled to rely on the accuracy and completeness of information or services furnished by the Client or others employed by the Client and shall not be liable for damages arising from reasonable reliance on such materials. Consultant shall promptly notify the Client if Consultant discovers that any information or services furnished by the Client is in error or is inadequate for its purpose.

SECTION III – PAYMENTS

A. Invoices

1. Undisputed portions of invoices are due and payable within 30 days. Client must notify Consultant in writing of any disputed items within 15 days from receipt of invoice. Amounts due Consultant will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) for invoices 30 days past due. Consultant reserves the right to retain Instruments of Service until all invoices are paid in full. Consultant will not be liable for any claims of loss, delay, or damage by Client for reason of withholding services or Instruments of Service until all invoices are paid in full. Consultant shall be entitled to recover all reasonable costs and disbursements, including reasonable attorney's fees, incurred in connection with collecting amounts owed by Client.
2. Should taxes, fees or costs be imposed, they shall be in addition to Consultant's agreed upon compensation.
3. Notwithstanding anything to the contrary herein, Consultant may pursue collection of past due invoices without the necessity of any mediation proceedings.

SECTION IV – GENERAL CONSIDERATIONS

A. Standards of Performance

1. The standard of care for all professional engineering and related services performed or furnished by Consultant under this Agreement will be the care and skill ordinarily exercised by members of Consultant's profession practicing under similar circumstances at the same time and in the same locality. Consultant makes no warranties, express or implied, under this Agreement or otherwise, in connection with its services.
2. Consultant neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform the work in accordance with its construction contract or the construction documents prepared by Consultant. Client acknowledges Consultant will not direct, supervise or control the work of construction contractors or their subcontractors at the site or otherwise. Consultant shall have no authority over or responsibility for the contractor's acts or omissions, nor for its means, methods or procedures of construction. Consultant's services do not include review or evaluation of the Client's, contractor's or subcontractor's safety measures, or job site safety or furnishing or performing any of the Contractor's work.
3. If requested in the scope of a Supplemental Letter Agreement, then Consultant may provide an Opinion of Probable Construction Cost. Consultant's Opinions of Probable Construction Cost provided for herein are to be made on the basis of Consultant's experience and qualifications and represent Consultant's best judgment as a professional generally familiar with the industry. However, since Consultant has no control over the cost of labor, materials, equipment or service furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions, Consultant cannot and does not guarantee that proposals, bids or actual construction cost will not vary from Opinions of Construction Cost prepared by Consultant. If Client wishes greater assurance as to probable Construction Cost, Client shall employ an independent cost estimator or negotiate additional services and fees with Consultant.

B. Indemnity for Environmental Issues

1. Consultant is not a user, generator, handler, operator, arranger, storer, transporter or disposer of hazardous or toxic substances, therefore the Client agrees to hold harmless, indemnify and defend Consultant and Consultant's officers, directors, subconsultant(s), employees and agents from and against any and all claims, losses, damages, liability and costs, including but not limited to costs of defense, arising out of or in any way connected with, the presence, discharge, release, or escape of hazardous or toxic substances, pollutants or contaminants of any kind at the site.

C. Limitations on Consultant's Liability

1. The Client hereby agrees that to the fullest extent permitted by law, Consultant's total liability to the Client for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to the Project or this Agreement from any cause or causes including, but not limited to, Consultant's negligence, errors, omissions, strict liability, breach of contract or breach of warranty shall not exceed five hundred thousand dollars (\$500,000). In the event Client desires limits of liability in excess of those provided in this paragraph, Client shall advise Consultant in writing and agree that Consultant's fee shall increase by 1% for each additional five hundred thousand dollars of liability limits, up to a maximum limit of liability of five million dollars (\$5,000,000).
2. Neither Party shall be liable to the other for consequential damages, including, without limitation, lost rentals, increased rental expenses, loss of use, loss of income, lost profit, financing, business and reputation and for loss of management or employee productivity, incurred by one another or their subsidiaries or successors, regardless of whether such damages are foreseeable and are caused by breach of contract, willful misconduct, negligent act or omission, or other wrongful act of either of them.
3. It is intended by the parties to this Agreement that Consultant's services shall not subject Consultant's employees, officers or directors to any personal legal exposure for the risks associated

with this Agreement. The Client agrees that as the Client's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against Consultant, and not against any of Consultant's individual employees, officers or directors, and Client knowingly waives all such claims against Consultant individual employees, officers or directors.

D. Assignment

1. Neither party to this Agreement shall transfer, sublet or assign any rights under, or interests in, this Agreement or claims based on this Agreement without the prior written consent of the other party. Any assignment in violation of this subsection shall be null and void.

SECTION V – DISPUTE RESOLUTION

A. Mediation

1. Any dispute between Client and Consultant arising out of or relating to this Agreement or services provided under this Agreement, (except for unpaid invoices which are governed by Section III), shall be submitted to nonbinding mediation as a precondition to litigation unless the parties mutually agree otherwise. Mediation shall occur within 60 days of a written demand for mediation unless Consultant and Client mutually agree otherwise.

B. Litigation – Choice of Venue and Jurisdiction

1. Any dispute not settled through mediation shall be settled through litigation in the state where the Project at issue is located.

SECTION VI – INTELLECTUAL PROPERTY

A. Proprietary Information

1. All documents, including reports, drawings, calculations, specifications, CADD materials, computers software or hardware or other work product prepared by Consultant pursuant to this Agreement are Consultant's Instruments of Service ("Instruments of Service") and Consultant retains all ownership interests in Instruments of Service, including all available copyrights.
2. Consultant shall retain all of its rights in its proprietary information including, without limitation, its methodologies and methods of analysis, ideas, concepts, expressions, inventions, know how, methods, techniques, skills, knowledge and experience possessed by Consultant prior to, or acquired by Consultant during, the performance of this Agreement and the same shall not be deemed to be Work Product or Work for Hire and Consultant shall not be restricted in any way with respect thereto.

B. Client Use of Instruments of Service

1. Provided that Consultant has been paid in full for its services, Client shall have the right in the form of a license to use Instruments of Service resulting from Consultant's efforts on the Project. Consultant shall retain full rights to electronic data and the drawings, specifications, including those in electronic form, prepared by Consultant and its subconsultants and the right to reuse component information contained in them in the normal course of Consultant's professional activities. Consultant shall be deemed to be the author of such Instruments of Service, electronic data or documents, and shall be given appropriate credit in any public display of such Instruments of Service.
2. Records requests or requests for additional copies of Instruments of Services outside of the scope of services are available to Client subject to Consultant's current rate schedule.

C. Reuse of Documents

1. All Instruments of Service prepared by Consultant pursuant to this Agreement are not intended or represented to be suitable for reuse by the Client or others on extensions of the Project or on any other Project. Any reuse of the Instruments of Service without written consent or adaptation by Consultant for the specific purpose intended will be at the Client's sole risk and without liability or legal exposure to Consultant; and the Client shall release Consultant from all claims arising from such use. Client shall also defend, indemnify and hold harmless Consultant from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting from reuse of Consultant documents without written consent.

Worthington, MN Code of Ordinances

§ 151.03 COMPREHENSIVE GUIDE PLAN.

(A) *Preparation.* It shall be the function and duty of the Planning Commission to prepare and adopt a Comprehensive Guide Plan for the physical development and well being of the city, including proposed public buildings, street arrangements and improvements, public utility services, parks, playgrounds, and other similar developments, the use of property, the density of population and other matters relating to the physical development and well being of the city. Such plan may be prepared in sections, each of which shall relate to a major subject of the plan, as outlines in the Commission's program of work. ('69 Code, § 7-23.05)

(B) *Procedure for adoption.* Before adopting the plan or any section of it or any substantial amendment thereof, the Commission shall hold at least one public hearing thereon, notice of the time and place of which shall be given by publication in a newspaper of general circulation at least ten days before the day of hearing. The adoption of the plan or of any section or amendment thereof shall be by resolution of the Commission, approved by the affirmative votes of not less than five-sevenths of its total membership. The Commission may from time to time amend or add to the plan or section thereof as herein provided for the adoption of the original plan whenever changed conditions or further studies by the Commission indicate such amendment or addition is necessary. An attested copy of the plan or any section, amendment, or addition to the plan adopted by the Planning Commission shall be certified to the City Council. ('69 Code, § 7-23.06)

(C) *Means of executing plan.* Upon the adoption of the plan or any section thereof, it shall be the duty of the Planning Commission to recommend to the City Council reasonable and practicable means for putting into effect such plan or section thereof in order that the same will serve as a pattern and guide for the orderly physical development of the city and as a basis for the efficient expenditure of the funds thereof relating to the subjects of such plan. Such means shall consist of a zoning plan, the control of subdivision plats, a plan of future streets, coordination of the normal public improvements of the city, a long term program of capital expenditures and such other matters as will accomplish the purposes of this section. ('69 Code, § 7-23.07)

(Am. Ord. 992, passed 9-11-06)

ORDINANCE NO. _____

AN ORDINANCE TO AMEND WORTHINGTON CITY CODE TITLE XV, CHAPTER
151.03, SECTION B, ENTITLED "COMPREHENSIVE GUIDE PLAN"

The City Council of the City of Worthington Do Ordain:

Section 1.

Title XV, Chapter 151.03, Section B of the Worthington City Code is hereby amended to read as follows:

Procedure for adoption. Before adopting the plan or any section of it or any substantial amendment thereof, the Commission shall hold at least one public hearing thereon, notice of the time and place of which shall be given by publication in a newspaper of general circulation at least ten days before the day of hearing. The adoption of the plan or of any section or amendment thereof shall be by resolution of the Commission, approved by the affirmative votes of not less than five-sevenths of those members present and voting but not less than four votes in any case. The Commission may from time to time amend or add to the plan or section thereof as herein provided for the adoption of the original plan whenever changed conditions or further studies by the Commission indicate such amendment or addition is necessary. An attested copy of the plan or any section, amendment, or addition to the plan adopted by the Planning Commission shall be certified to the City Council.

Section 2.

This ordinance shall be in full force and effect after its passage and publication.

Section 3.

Passed by the City Council of the City of Worthington this _____ day of October, 2018.

(SEAL)

Mayor

Attest: _____
City Clerk

Comprehensive Plan Adoption or Amendment				
Members Present	7	6	5	4
Votes Required	5	5	4	4

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
ANDERSON ALIGNMENT INC	10/12/18	#401 OIL CHANGE, DOT INSPE	GENERAL FUND	PAVED STREETS	178.00
	10/12/18	#401 OIL CHANGE, DOT INSPE	GENERAL FUND	PAVED STREETS	222.02
	10/12/18	#401 OIL CHANGE, DOT INSPE	GENERAL FUND	PAVED STREETS	110.00
	10/12/18	#409 OIL CHANGE, DOT INSPE	GENERAL FUND	PAVED STREETS	164.00
	10/12/18	#409 OIL CHANGE, DOT INSPE	GENERAL FUND	PAVED STREETS	286.65
	10/12/18	#409 OIL CHANGE, DOT INSPE	GENERAL FUND	PAVED STREETS	110.00
	10/12/18	#411 OIL CHANGE, DOT INSPE	GENERAL FUND	PAVED STREETS	136.00
	10/12/18	#411 OIL CHANGE, DOT INSPE	GENERAL FUND	PAVED STREETS	181.04
	10/12/18	#411 OIL CHANGE, DOT INSPE	GENERAL FUND	PAVED STREETS	110.00
	10/12/18	#508 OIL CHANGE, DOT INSPE	RECREATION	TREE REMOVAL	69.54
	10/12/18	#508 OIL CHANGE, DOT INSPE	RECREATION	TREE REMOVAL	190.00
	10/12/18	#508 OIL CHANGE, DOT INSPE	RECREATION	TREE REMOVAL	85.00
	10/12/18	#423 DIAGNOSE, INSTALL TEN STORM WATER MANAGE	STREET CLEANING	STREET CLEANING	748.78
	10/12/18	#423 DIAGNOSE, INSTALL TEN STORM WATER MANAGE	STREET CLEANING	STREET CLEANING	261.25_
			TOTAL:		2,852.28
BUFFALO RIDGE CONCRETE INC	10/12/18	GUN RANGE REPAIRS	GENERAL FUND	POLICE ADMINISTRATION	1,071.00
	10/12/18	20- 2X2X6 BLOCKS	WATER	M-TRANS MAINS	800.00
	10/12/18	12- 2X2X6 BLOCKS	WATER	M-TRANS MAINS	480.00_
			TOTAL:		2,351.00
COOPERATIVE ENERGY CO- ACCT # 5910807	10/12/18	FUEL	GENERAL FUND	FIRE ADMINISTRATION	4.26
	10/12/18	FUEL	GENERAL FUND	PAVED STREETS	56.28
	10/12/18	WEEDEATER GAS	RECREATION	PARK AREAS	9.27
	10/12/18	VAC RENTAL	STORM WATER MANAGE	STREET CLEANING	213.44_
			TOTAL:		283.25
COOPERATIVE ENERGY COMPANY 02642198	10/12/18	FUEL	GENERAL FUND	FIRE ADMINISTRATION	50.01
	10/12/18	FUEL	GENERAL FUND	FIRE ADMINISTRATION	72.70
	10/12/18	FUEL	GENERAL FUND	FIRE ADMINISTRATION	48.35_
			TOTAL:		171.06
ECHO GROUP INC	10/12/18	PVC CONDUIT	ELECTRIC	M-DISTR UNDERGRND LINE	165.19
	10/12/18	BITS	ELECTRIC	M-DISTR UNDERGRND LINE	183.39_
			TOTAL:		348.58
GRAYBAR ELECTRIC CO INC	10/12/18	PVC CONDUIT	ELECTRIC	FA DISTR UNDRGRND COND	2,087.88_
			TOTAL:		2,087.88
HAWKINS INC	10/12/18	TREATMENT CHEMICAL	WATER	O-PURIFY	6,088.95_
			TOTAL:		6,088.95
ITEN, VIDA	10/12/18	REIMBURSE MILEAGE 7/1-9/30	ELECTRIC	ACCTS-ASSISTANCE	115.00_
			TOTAL:		115.00
LEWIS & CLARK REGIONAL WATER SYSTEM IN	10/12/18	MN LOBBYING CHARGES	WATER	O-SOURCE WELLS & SPRNG	1,601.00_
			TOTAL:		1,601.00
METERING & TECHNOLOGY SOLUTIONS	10/12/18	8 ORION MODULES	WATER	FA DISTR METERS	690.97_
			TOTAL:		690.97
MINNESOTA ENERGY RESOURCES CORP	10/12/18	GAS SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	80.64
	10/12/18	GAS SERVICE	GENERAL FUND	FIRE ADMINISTRATION	68.36
	10/12/18	GAS SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	114.76
	10/12/18	GAS SERVICE	WATER	O-DISTR MISC	19.70
	10/12/18	GAS SERVICE	LIQUOR	O-GEN MISC	255.58

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	539.04
MINNESOTA MUNICIPAL UTILITIES ASSOC	10/12/18	SAFETY MGMT PROGRAM-SW REG GENERAL FUND	ADMINISTRATION		204.48
	10/12/18	SAFETY MGMT PROGRAM-SW REG GENERAL FUND	ENGINEERING ADMIN		374.87
	10/12/18	SAFETY MGMT PROGRAM-SW REG GENERAL FUND	ECONOMIC DEVELOPMENT		238.55
	10/12/18	SAFETY MGMT PROGRAM-SW REG GENERAL FUND	POLICE ADMINISTRATION		2,249.23
	10/12/18	SAFETY MGMT PROGRAM-SW REG GENERAL FUND	FIRE ADMINISTRATION		2,453.71
	10/12/18	SAFETY MGMT PROGRAM-SW REG GENERAL FUND	PAVED STREETS		136.32
	10/12/18	SAFETY MGMT PROGRAM-SW REG GENERAL FUND	PAVED STREETS		340.79
	10/12/18	SAFETY MGMT PROGRAM-SW REG GENERAL FUND	CODE ENFORCEMENT		68.16
	10/12/18	SAFETY MGMT PROGRAM-SW REG RECREATION	PARK AREAS		340.79
	10/12/18	SAFETY MGMT PROGRAM-SW REG WATER	O-DISTR MISC		1,607.30
	10/12/18	SAFETY MGMT PROGRAM-SW REG MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS		828.00
	10/12/18	SAFETY MGMT PROGRAM-SW REG MUNICIPAL WASTEWAT	O-PURIFY MISC		828.00
	10/12/18	SAFETY MGMT PROGRAM-SW REG ELECTRIC	O-DISTR MISC		1,607.30
	10/12/18	ELECTRIC UTILITY MEMBER DU ELECTRIC	ADMIN MISC		7,096.00
	10/12/18	SAFETY MGMT PROGRAM-SW REG LIQUOR	O-GEN MISC		272.63
	10/12/18	SAFETY MGMT PROGRAM-SW REG DATA PROCESSING	DATA PROCESSING		272.63
			TOTAL:		18,918.76
MISCELLANEOUS V ALINK WAYNE	10/12/18	KEY FOB DEPOSIT REFUND	GENERAL FUND	NON-DEPARTMENTAL	15.00
ANTON MARCIA	10/12/18	KEY FOB DEPOSIT REFUND	GENERAL FUND	NON-DEPARTMENTAL	15.00
EVERS-HILLSTROM KARL	10/12/18	REFUND OF DEPOSITS-ACCTS F ELECTRIC	NON-DEPARTMENTAL		61.57
EVERS-HILLSTROM KARL	10/12/18	REFUND OF DEPOSITS-ACCTS F ELECTRIC	ACCTS-RECORDS & COLLEC		0.74
HOFFMAN MARIE	10/12/18	KEY FOB DEPOSIT REFUND	GENERAL FUND	NON-DEPARTMENTAL	15.00
JUENEMAN DAVID	10/12/18	KEY FOB DEPOSIT REFUND	GENERAL FUND	NON-DEPARTMENTAL	15.00
KRUGER LORNA	10/12/18	KEY FOB DEPOSIT REFUND	GENERAL FUND	NON-DEPARTMENTAL	15.00
PROUTY BRENT	10/12/18	REFUND OF CREDITS-ACCTS FI MUNICIPAL WASTEWAT	NON-DEPARTMENTAL		11.95
PROUTY BRENT	10/12/18	REFUND OF CREDITS-ACCTS FI ELECTRIC	NON-DEPARTMENTAL		23.17
RADEMAKER SANDY	10/12/18	KEY FOB DEPOSIT REFUND	GENERAL FUND	NON-DEPARTMENTAL	15.00
ROSS ELIZABETH D	10/12/18	REFUND OF DEPOSITS-ACCTS F ELECTRIC	NON-DEPARTMENTAL		69.85
ROSS ELIZABETH D	10/12/18	REFUND OF DEPOSITS-ACCTS F ELECTRIC	ACCTS-RECORDS & COLLEC		1.45
SCHMBENO CHRIS	10/12/18	KEY FOB DEPOSIT REFUND	GENERAL FUND	NON-DEPARTMENTAL	15.00
WILSON KEITH	10/12/18	KEY FOB DEPOSIT REFUND	GENERAL FUND	NON-DEPARTMENTAL	15.00
			TOTAL:		288.73
MMBA	10/12/18	REGIONAL MEETING REGISTRAT LIQUOR	O-GEN MISC		20.00
			TOTAL:		20.00
NOBLES COUNTY AUDITOR/TREASURER	10/12/18	31-3949-100	WATER	O-DISTR MISC	112.67
	10/12/18	31-3949-100	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	112.67
	10/12/18	31-3949-100	ELECTRIC	O-DISTR MISC	112.66
			TOTAL:		338.00
ONE OFFICE SOURCE	10/12/18	DETERGENT, SOFT SOAP, CLEA WATER	ADMIN OFFICE SUPPLIES		6.47
	10/12/18	TOILET PAPER, CLEANER	WATER	ADMIN OFFICE SUPPLIES	18.52
	10/12/18	PAPER TOWELS	WATER	ADMIN OFFICE SUPPLIES	2.99
	10/12/18	DETERGENT, SOFT SOAP, CLEA WATER	ACCTS-RECORDS & COLLEC		6.47
	10/12/18	TOILET PAPER, CLEANER	WATER	ACCTS-RECORDS & COLLEC	18.52
	10/12/18	PAPER TOWELS	WATER	ACCTS-RECORDS & COLLEC	2.99
	10/12/18	DETERGENT, SOFT SOAP, CLEA MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES		6.46
	10/12/18	TOILET PAPER, CLEANER	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	18.51
	10/12/18	PAPER TOWELS	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	2.99
	10/12/18	DETERGENT, SOFT SOAP, CLEA MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT		6.46
	10/12/18	TOILET PAPER, CLEANER	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	18.51
	10/12/18	PAPER TOWELS	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	2.98

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	10/12/18	DETERGENT, SOFT SOAP, CLEA	ELECTRIC	ADMIN OFFICE SUPPLIES	12.93
	10/12/18	TOILET PAPER, CLEANER	ELECTRIC	ADMIN OFFICE SUPPLIES	37.04
	10/12/18	PAPER TOWELS	ELECTRIC	ADMIN OFFICE SUPPLIES	5.97
	10/12/18	DETERGENT, SOFT SOAP, CLEA	ELECTRIC	ACCTS-RECORDS & COLLEC	12.93
	10/12/18	TOILET PAPER, CLEANER	ELECTRIC	ACCTS-RECORDS & COLLEC	37.04
	10/12/18	PAPER TOWELS	ELECTRIC	ACCTS-RECORDS & COLLEC	5.97_
				TOTAL:	223.75
PITNEY BOWES	10/12/18	MAILING SYSTEM QTRLY(7/30- WATER		ACCTS-RECORDS & COLLEC	356.56
	10/12/18	MAILING SYSTEM QTRLY(7/30- MUNICIPAL WASTEWAT		ACCT-RECORDS & COLLECT	356.55
	10/12/18	MAILING SYSTEM QTRLY(7/30- ELECTRIC		ACCTS-RECORDS & COLLEC	713.12_
				TOTAL:	1,426.23
PRODUCTIVITY PLUS ACCOUNT	10/12/18	PARTS- 4100 TORO	RECREATION	PARK AREAS	47.22_
				TOTAL:	47.22
RUNNINGS SUPPLY INC-ACCT#9502485	10/12/18	CORD REEL	GENERAL FUND	FIRE ADMINISTRATION	20.97
	10/12/18	PUMP LIFT, QUICK DISC P WA	GENERAL FUND	FIRE ADMINISTRATION	64.98
	10/12/18	BOLT CUTTER, BITS, CLAMPS	GENERAL FUND	FIRE ADMINISTRATION	127.39
	10/12/18	CHARCOAL	GENERAL FUND	FIRE ADMINISTRATION	47.28
	10/12/18	#439 BRASS PIPE PLUG	GENERAL FUND	PAVED STREETS	7.58
	10/12/18	SPRAYER REPAIR KIT	RECREATION	PARK AREAS	34.99
	10/12/18	RECIP SAW BLADES	RECREATION	PARK AREAS	19.99
	10/12/18	SPRAYER REPAIR PARTS	RECREATION	PARK AREAS	48.36
	10/12/18	GALVANIZED CABLE	AIRPORT	O-GEN MISC	21.78_
				TOTAL:	393.32
STUART C IRBY CO	10/12/18	600 V SECONDARY CABLE	ELECTRIC	FA DISTR UNDRGRND COND	1,592.85_
				TOTAL:	1,592.85
USA BLUE BOOK	10/12/18	LAB EQUIPMENT	WATER	O-PURIFY MISC	121.51_
				TOTAL:	121.51
WORTHINGTON PRINTING CO INC	10/12/18	ENVELOPES	WATER	ACCTS-RECORDS & COLLEC	542.38
	10/12/18	ENVELOPES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	542.37
	10/12/18	ENVELOPES	ELECTRIC	ACCTS-RECORDS & COLLEC	1,084.75_
				TOTAL:	2,169.50
ZIEGLER	10/12/18	COMMUNICATION UPGRADE GEN	ELECTRIC	GENERATION	63,600.00_
				TOTAL:	63,600.00

VENDOR SORT KEY

DATE DESCRIPTION

FUND

DEPARTMENT

AMOUNT_

===== FUND TOTALS =====

101	GENERAL FUND	9,518.38
229	RECREATION	845.16
601	WATER	12,477.00
602	MUNICIPAL WASTEWATER	2,735.45
604	ELECTRIC	78,626.80
606	STORM WATER MANAGEMENT	1,223.47
609	LIQUOR	548.21
612	AIRPORT	21.78
702	DATA PROCESSING	272.63

GRAND TOTAL: 106,268.88

TOTAL PAGES: 4

PACKET: 02945 PAYROLL 10/19/18 - 9
 VENDOR SET: 01 CITY OF WORTHINGTON
 BANK: 1 WELLS FARGO-CITY

*** DRAFT/OTHER LISTING ***

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
D00173		DEFERRED COMP- MINNESOTA STATE	D	10/24/2018			000741	7,123.97
E00088		EFTPS	D	10/24/2018			000742	50,695.60
M00309		MINNESOTA STATE RETIREMENT SYSTD		10/24/2018			000743	1,060.00
O00021		OPTUM HEALTH FINANCIAL	D	10/24/2018			000744	1,942.53
P00039		PUBLIC EMPLOYEES RETIREMENT ASSD		10/24/2018			000745	42,368.36
S00202		STATE OF MINNESOTA DEPT OF REVED		10/24/2018			000746	10,657.17

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	0.00	113,847.63	113,847.63
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	6	0.00	113,847.63	113,847.63

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
ACCESS FAMILY MEDICAL CLINIC	10/19/18	CDL LAB TESTING	GENERAL FUND	PAVED STREETS	50.00
	10/19/18	CDL LAB TESTING	RECREATION	PARK AREAS	25.00
	10/19/18	CDL LAB TESTING	WATER	O-DISTR MISC	25.00
	10/19/18	CDL LAB TESTING	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	25.00
	10/19/18	CDL LAB TESTING	MUNICIPAL WASTEWAT	O-PURIFY MISC	25.00
	10/19/18	CDL LAB TESTING	ELECTRIC	O-DISTR MISC	50.00_
				TOTAL:	200.00
ADVANCED ENGINEERING AND ENVIRONMENTAL	10/19/18	CD 12 FLOOD MITIGATION IMP	STORM WATER MANAGE	PROJECT #24	26,809.36_
				TOTAL:	26,809.36
AMERICAN BOTTLING COMPANY	10/19/18	MIX	LIQUOR	NON-DEPARTMENTAL	85.32
	10/19/18	MIX	LIQUOR	NON-DEPARTMENTAL	130.80
	10/19/18	MIX	LIQUOR	NON-DEPARTMENTAL	1.93-
				TOTAL:	214.19
AMERICAN ENGINEERING TESTING INC	10/19/18	SOILS & MATERIALS TESTING	STORM WATER MANAGE	PROJECT #24	2,888.40_
				TOTAL:	2,888.40
ARCTIC GLACIER USA INC	10/19/18	ICE	LIQUOR	NON-DEPARTMENTAL	125.76
	10/19/18	ICE	LIQUOR	NON-DEPARTMENTAL	85.24_
				TOTAL:	211.00
ARNOLD MOTOR SUPPLY	10/19/18	AIR FITTING	ELECTRIC	O-DISTR UNDERGRND LINE	7.19_
				TOTAL:	7.19
PATRICIA MARIE ARNT	10/19/18	2018 BEACH NOOK	RECREATION	SWIMMING BEACHES	5,000.00_
				TOTAL:	5,000.00
ARTISAN BEER COMPANY	10/19/18	BEER	LIQUOR	NON-DEPARTMENTAL	235.55
	10/19/18	BEER	LIQUOR	NON-DEPARTMENTAL	699.15
	10/19/18	BEER	LIQUOR	NON-DEPARTMENTAL	49.00-
				TOTAL:	885.70
ATLANTIC COCA-COLA	10/19/18	MIX	LIQUOR	NON-DEPARTMENTAL	213.80
	10/19/18	MIX	LIQUOR	NON-DEPARTMENTAL	184.60_
				TOTAL:	398.40
BAHRS SMALL ENGINE	10/19/18	REPAIR CHOP SAW	GENERAL FUND	PAVED STREETS	83.00
	10/19/18	REPAIR CHOP SAW	GENERAL FUND	PAVED STREETS	28.00_
				TOTAL:	111.00
BANNER ASSOCIATES INC	10/19/18	RAW WATER PIPELINE RELOCAT	WATER	FA TRANS MAINS	2,446.00_
				TOTAL:	2,446.00
BELLBOY CORP	10/19/18	MIX	LIQUOR	NON-DEPARTMENTAL	415.00
	10/19/18	BEER	LIQUOR	NON-DEPARTMENTAL	200.65-
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	6.29
	10/19/18	SUPPLIES	LIQUOR	O-GEN MISC	79.00_
				TOTAL:	299.64
BENCHMARK REPORTING AGENCY INC	10/19/18	PERA APPEAL-CONFERENCE ROO	GENERAL FUND	POLICE ADMINISTRATION	225.00_
				TOTAL:	225.00
BEVERAGE WHOLESALERS INC	10/19/18	BEER	LIQUOR	NON-DEPARTMENTAL	1,491.35
	10/19/18	BEER	LIQUOR	NON-DEPARTMENTAL	2,294.70

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	10/19/18	BEER	LIQUOR	NON-DEPARTMENTAL	120.00
	10/19/18	BEER	LIQUOR	NON-DEPARTMENTAL	6,734.33
	10/19/18	BEER	LIQUOR	NON-DEPARTMENTAL	4,635.65
	10/19/18	BEER	LIQUOR	NON-DEPARTMENTAL	4,275.43_
				TOTAL:	19,551.46
BILL'S APPLIANCE SERVICE	10/19/18	REPAIR OLSON WASHING MACHI	RECREATION	OLSON PARK CAMPGROUND	71.00
	10/19/18	REPAIR OLSON WASHING MACHI	RECREATION	OLSON PARK CAMPGROUND	44.95_
				TOTAL:	115.95
BOLTON & MENK INC	10/19/18	IND WW REPORT	INDUSTRIAL WASTEWA	O-PURIFY MISC	5,000.00_
				TOTAL:	5,000.00
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	10/19/18	BEER	LIQUOR	NON-DEPARTMENTAL	92.20
	10/19/18	LIQUOR	LIQUOR	NON-DEPARTMENTAL	9,361.29
	10/19/18	WINE	LIQUOR	NON-DEPARTMENTAL	1,400.00
	10/19/18	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,773.23
	10/19/18	MIX	LIQUOR	NON-DEPARTMENTAL	94.19
	10/19/18	WINE	LIQUOR	NON-DEPARTMENTAL	88.00
	10/19/18	LIQUOR	LIQUOR	NON-DEPARTMENTAL	80.54-
	10/19/18	LIQUOR	LIQUOR	NON-DEPARTMENTAL	144.00-
	10/19/18	LIQUOR	LIQUOR	NON-DEPARTMENTAL	117.00-
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	120.01
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	62.90
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	39.61
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	2.16
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	0.62-
				TOTAL:	13,691.43
MARK ROBERT BRODIN	10/19/18	UNV ADAPTER, TV MOUNT	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	68.23_
				TOTAL:	68.23
MICHAEL BURNS	10/19/18	KEYS	GENERAL FUND	PAVED STREETS	8.25_
				TOTAL:	8.25
CAMPUS CLEANERS	10/19/18	COMMERCIAL LAUNDRY	LIQUOR	O-GEN MISC	33.28_
				TOTAL:	33.28
CARLOS CREEK WINERY	10/19/18	WINE	LIQUOR	NON-DEPARTMENTAL	1,020.00_
				TOTAL:	1,020.00
CBS SQUARED INC	10/19/18	PUBLIC WORKS BLDG DESIGN	GENERAL FUND	PAVED STREETS	14,388.35_
				TOTAL:	14,388.35
CEMSTONE CONCRETE MATERIALS LLC	10/19/18	REPAIRS TO SHOOTING RANGE	GENERAL FUND	POLICE ADMINISTRATION	638.75_
				TOTAL:	638.75
CENTER SPORTS INC	10/19/18	BASES	RECREATION	RECREATION PROGRAMS	101.44
	10/19/18	PAINT	RECREATION	SOCCER COMPLEX	965.71_
				TOTAL:	1,067.15
COAST TO COAST SOLUTIONS	10/19/18	MOOD CYCLE BOTTLES	GENERAL FUND	POLICE ADMINISTRATION	744.90_
				TOTAL:	744.90
COMMISSIONER OF TRANSPORTATION	10/19/18	HANGAR LOAN PAYMENT	AIRPORT	NON-DEPARTMENTAL	920.00_
				TOTAL:	920.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
COMPUTER LODGE	10/19/18	CABLE TO LIGHTING SYSTEM	LIQUOR	O-GEN MISC	59.25_
				TOTAL:	59.25
COOPERATIVE ENERGY CO- ACCT # 5910807	10/19/18	HYDRAULIC OIL #425	GENERAL FUND	PAVED STREETS	82.30
	10/19/18	KEROSENE	RECREATION	PARK AREAS	24.75
	10/19/18	FUEL-GENERATOR	ELECTRIC	O-SOURCE FUEL	18,645.41_
				TOTAL:	18,752.46
CREATIVE PRODUCT SOURCING INC-DARE	10/19/18	DARE SUPPLIES	GENERAL FUND	DARE	3,035.55_
				TOTAL:	3,035.55
CTRL MARKETING	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	14.98
	10/19/18	2019 PROMO CALENDARS	LIQUOR	O-GEN MISC	222.60_
				TOTAL:	237.58
DACOTAH PAPER CO	10/19/18	ICE MELT, GRIPIT TOOL	LIQUOR	O-GEN MISC	65.54
	10/19/18	BAGS, GRIPIT TOOL	LIQUOR	O-GEN MISC	273.47_
				TOTAL:	339.01
DAKOTA SUPPLY GROUP INC	10/19/18	SERVICE LINE SUPPLIES	WATER	O-DIST UNDERGRND LINES	1,713.68
	10/19/18	DIST MAIN SUPPLIES	WATER	M-TRANS MAINS	4,001.56
	10/19/18	METER INSTALL SUPPLIES	WATER	M-DISTR METERS	370.00
	10/19/18	GLOBES	ELECTRIC	M-DISTR ST LITE & SIG	376.80_
				TOTAL:	6,462.04
DIAMOND VOGEL PAINT	10/19/18	LIGHT CONTROL BOOTH PAINT	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	32.31_
				TOTAL:	32.31
DOLL DISTRIBUTING LLC	10/19/18	BEER	LIQUOR	NON-DEPARTMENTAL	238.00-
	10/19/18	BEER	LIQUOR	NON-DEPARTMENTAL	238.00
	10/19/18	BEER	LIQUOR	NON-DEPARTMENTAL	2,054.05
	10/19/18	BEER	LIQUOR	NON-DEPARTMENTAL	250.00-
	10/19/18	BEER	LIQUOR	NON-DEPARTMENTAL	238.00
	10/19/18	BEER	LIQUOR	NON-DEPARTMENTAL	1,205.45
	10/19/18	BEER	LIQUOR	NON-DEPARTMENTAL	222.20-
	10/19/18	BEER	LIQUOR	NON-DEPARTMENTAL	132.00
	10/19/18	BEER	LIQUOR	NON-DEPARTMENTAL	1,968.92
	10/19/18	BEER	LIQUOR	NON-DEPARTMENTAL	96.45
	10/19/18	BEER	LIQUOR	NON-DEPARTMENTAL	1,349.35
	10/19/18	BEER	LIQUOR	NON-DEPARTMENTAL	2,689.10
	10/19/18	WATER	LIQUOR	O-GEN MISC	59.00_
				TOTAL:	9,320.12
DUININCK INC	10/19/18	2018 SEWER/WATER RECON #3	WATER	NON-DEPARTMENTAL	6,837.48-
	10/19/18	2018 SEWER/WATER RECON #3	WATER	PROJECT #8	47,596.50
	10/19/18	2018 SEWER/WATER RECON #3	WATER	PROJECT #8	89,153.00
	10/19/18	2018 SEWER/WATER RECON #3	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	4,980.45-
	10/19/18	2018 SEWER/WATER RECON #3	MUNICIPAL WASTEWAT	PROJECT #2	99,609.05_
				TOTAL:	224,540.62
ECHO GROUP INC	10/19/18	HALOGEN LAMPS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	7.12
	10/19/18	PVC CONDUIT	ELECTRIC	M-DISTR UNDERGRND LINE	6.71_
				TOTAL:	13.83
EZ-WASH	10/19/18	CAR WASHES	GENERAL FUND	POLICE ADMINISTRATION	216.00_
				TOTAL:	216.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
FASTENAL COMPANY	10/19/18	SPLIT LOCK WASHERS	GENERAL FUND	ICE AND SNOW REMOVAL	8.29	
	10/19/18	EXTN LADDER AND PADS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	449.53	
		TOTAL:			457.82	
FERGUSON ENTERPRISES INC #226	10/19/18	FILTER PLANT PLUMBING	WATER	M-PURIFY EQUIPMENT	58.33	
	10/19/18	FILTER PLANT PLUMBING	WATER	M-PURIFY EQUIPMENT	18.99	
	10/19/18	PVC GLUE FOR PROJECTS	ELECTRIC	FA DISTR UNDRGRND COND	169.86	
		TOTAL:			247.18	
FIFE WATER SERVICES INC	10/19/18	CHEMICALS	INDUSTRIAL WASTEWATER	O-PURIFY MISC	10,659.60	
	10/19/18	CHEMICALS	INDUSTRIAL WASTEWATER	O-PURIFY MISC	11,397.50	
		TOTAL:			22,057.10	
FLAHERTY & HOOD PA	10/19/18	PERA APPEAL LEGAL FEES	GENERAL FUND	POLICE ADMINISTRATION	15,922.95	
	10/19/18	EMINENT DOMAIN LEGAL FEES	STORM WATER MANAGE	PROJECT #24	2,980.35	
		TOTAL:			18,903.30	
FORUM COMMUNICATIONS COMPANY	10/19/18	ORDINANCES	GENERAL FUND	CLERK'S OFFICE	1,190.27	
	10/19/18	PLANNING COMMISSION	GENERAL FUND	ECONOMIC DEVELOPMENT	267.38	
	10/19/18	1/2 CENT SALES TAX FLYER	GENERAL FUND	OTHER GEN GOVT MISC	503.80	
	10/19/18	DOWNTOWN PROUD	GENERAL FUND	FIRE ADMINISTRATION	124.00	
	10/19/18	PROPOSED ASSESSMENTS	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	258.75	
	10/19/18	SMOKE TESTING	MUNICIPAL WASTEWATER	M-SOURCE MAINS & LIFTS	184.28	
	10/19/18	SEPTEMBER ADS	LIQUOR	O-GEN MISC	1,492.00	
		TOTAL:			4,020.48	
FOXTAIL UTILITIES LLC	10/19/18	SPLICING FIBER-SCHOOL PROJ	ELECTRIC	FA COMMUNICATION EQUIP	3,292.00	
		TOTAL:			3,292.00	
FRONTIER COMMUNICATION SERVICES	10/19/18	PHONE SERVICE	WATER	O-PUMPING	58.56	
	10/19/18	PHONE SERVICE	WATER	O-PURIFY MISC	69.23	
	10/19/18	PHONE SERVICE	WATER	O-DISTR MISC	54.14	
	10/19/18	PHONE SERVICE	WATER	ADMIN OFFICE SUPPLIES	27.07	
	10/19/18	PHONE SERVICE	WATER	ACCTS-RECORDS & COLLEC	91.98	
	10/19/18	PHONE SERVICE	MUNICIPAL WASTEWATER	O-SOURCE MAINS & LIFTS	360.87	
	10/19/18	PHONE SERVICE	MUNICIPAL WASTEWATER	O-PURIFY SUPERVISION	27.07	
	10/19/18	PHONE SERVICE	MUNICIPAL WASTEWATER	O-PURIFY MISC	41.71	
	10/19/18	PHONE SERVICE	MUNICIPAL WASTEWATER	ADMIN OFFICE SUPPLIES	27.07	
	10/19/18	PHONE SERVICE	MUNICIPAL WASTEWATER	ACCT-RECORDS & COLLECT	87.94	
	10/19/18	PHONE SERVICE	ELECTRIC	O-SOURCE MISC	71.61	
	10/19/18	PHONE SERVICE	ELECTRIC	O-DISTR SUPER & ENG	52.62	
	10/19/18	PHONE SERVICE	ELECTRIC	O-DISTR STATION EXPENS	121.00	
	10/19/18	PHONE SERVICE	ELECTRIC	O-DISTR MISC	26.31	
	10/19/18	PHONE SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	63.35	
	10/19/18	PHONE SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	276.10	
	10/19/18	PHONE SERVICE	ELECTRIC	ACCTS-ASSISTANCE	38.12	
		TOTAL:			1,494.75	
	FULL COMPASS SYSTEMS LTD	10/19/18	AUDIO BOARD	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	117.42
		10/19/18	LAMPS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	1,461.06
		TOTAL:			1,578.48	
GALLS INC	10/19/18	UNIFORMS	GENERAL FUND	FIRE ADMINISTRATION	220.01	
	10/19/18	BADGE	GENERAL FUND	FIRE ADMINISTRATION	737.15	
		TOTAL:			957.16	

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
GRAHAM TIRE OF WORTHINGTON INC	10/19/18	#17-31 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	21.79
	10/19/18	#17-31 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	14.00
	10/19/18	#13-30 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	8.29
	10/19/18	#13-30 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	14.00
	10/19/18	FUEL FILTER	GENERAL FUND	FIRE ADMINISTRATION	6.83
	10/19/18	#430 OIL CHANGE	GENERAL FUND	PAVED STREETS	31.94
	10/19/18	#430 OIL CHANGE	GENERAL FUND	PAVED STREETS	14.00
	10/19/18	TIRE PATCH	GENERAL FUND	PAVED STREETS	4.00
	10/19/18	TIRE PATCH	GENERAL FUND	PAVED STREETS	22.50
				TOTAL:	137.35
GREATER ROUND LAKE COMMUNITY ASSOCIATI	10/19/18	FACILITY USE-SEPT TRAINING	GENERAL FUND	SECURITY CENTER	75.00
	10/19/18	FACILITY USE-SEPT TRAINING	GENERAL FUND	SECURITY CENTER	75.00
				TOTAL:	150.00
HANCOCK CONCRETE PRODUCTS CO	10/19/18	EMERGENCY MANHOLE REPLACEM	INDUSTRIAL WASTEWA	FA MISC	1,411.40
				TOTAL:	1,411.40
HAWKINS INC	10/19/18	2000# CHLORINE CYLINDER	MUNICIPAL WASTEWAT	O-PURIFY MISC	689.40
	10/19/18	200 GALLONS SODIUM BISULFI	MUNICIPAL WASTEWAT	O-PURIFY MISC	676.03
				TOTAL:	1,365.43
KELLY HENKELS	10/19/18	MESSAGE BOARD CLASS INSTRU	GENERAL FUND	CENTER FOR ACTIVE LIVI	32.00
	10/19/18	WATER COLOR CLASS INSTRUCT	GENERAL FUND	CENTER FOR ACTIVE LIVI	108.00
				TOTAL:	140.00
HOPE HAVEN INC	10/19/18	CAL CLEANING OCTOBER	GENERAL FUND	CENTER FOR ACTIVE LIVI	541.67
				TOTAL:	541.67
HOWE INC	10/19/18	SERIVCE/REPAIR AIR COMPRES	AIRPORT	O-GEN MISC	585.00
				TOTAL:	585.00
HY-VEE INC	10/19/18	VAC RENTAL DIESEL	STORM WATER MANAGE	STORM DRAINAGE	217.94
	10/19/18	VAC RENTAL DIESEL	STORM WATER MANAGE	STORM DRAINAGE	93.00
				TOTAL:	310.94
HY-VEE INC-61705	10/19/18	RANGE TRAINING	GENERAL FUND	POLICE ADMINISTRATION	43.84
	10/19/18	DISPATCHER TRAINING	GENERAL FUND	SECURITY CENTER	36.71
	10/19/18	DISPATCH TRAINING	GENERAL FUND	SECURITY CENTER	36.70
	10/19/18	DISPATCHER TRAINING	GENERAL FUND	SECURITY CENTER	1.41
	10/19/18	DISPATCHER TRAINING	GENERAL FUND	SECURITY CENTER	1.41
	10/19/18	DISPATCHER TRAINING	GENERAL FUND	SECURITY CENTER	19.36
	10/19/18	DISPATCHER TRAINING	GENERAL FUND	SECURITY CENTER	19.36
	10/19/18	PROGRAMS	GENERAL FUND	CENTER FOR ACTIVE LIVI	24.56
	10/19/18	BALLOON FOR KTD PARADE	GENERAL FUND	CENTER FOR ACTIVE LIVI	12.89
				TOTAL:	196.24
INTEGRITY AVIATION INC	10/19/18	FBO MGMT FEES-OCTOBER	AIRPORT	O-GEN MISC	2,116.00
				TOTAL:	2,116.00
INTERPOLL LABORATORIES INC	10/19/18	NESHAP EMISSION TESTING	ELECTRIC	O-SOURCE MISC	12,750.00
				TOTAL:	12,750.00
INTL UNION LOCAL #49	10/19/18	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	15.53
	10/19/18	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	47.84
	10/19/18	UNION DUES	RECREATION	NON-DEPARTMENTAL	78.75

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	10/19/18	UNION DUES	RECREATION	NON-DEPARTMENTAL	68.70
	10/19/18	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	1.14
	10/19/18	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	2.31
	10/19/18	UNION DUES	WATER	NON-DEPARTMENTAL	91.34
	10/19/18	UNION DUES	WATER	NON-DEPARTMENTAL	88.63
	10/19/18	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	130.12
	10/19/18	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	118.77
	10/19/18	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	68.12
	10/19/18	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	48.36
	10/19/18	UNION DUES	AIRPORT	NON-DEPARTMENTAL	10.39_
				TOTAL:	770.00
IOWA INFORMATION INC	10/19/18	DIS WORTHINGTON 7 PACK	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	69.95_
				TOTAL:	69.95
J & H SCREEN PRINTING	10/19/18	NAME PLATES	GENERAL FUND	FIRE ADMINISTRATION	240.00_
				TOTAL:	240.00
JERRY'S AUTO SUPPLY	10/19/18	FITTINGS	GENERAL FUND	PAVED STREETS	6.57
	10/19/18	BALL CUSHMAN AIR FILTER	RECREATION	RECREATION PROGRAMS	26.38
	10/19/18	KUBOTA-ALTERNATOR	RECREATION	PARK AREAS	129.00
	10/19/18	KUBOTA BELTS	RECREATION	PARK AREAS	23.48
	10/19/18	CLAMPS	RECREATION	PARK AREAS	0.56_
				TOTAL:	185.99
JOHNSON BROTHERS LIQUOR CO	10/19/18	LIQUOR	LIQUOR	NON-DEPARTMENTAL	8,305.61
	10/19/18	WINE	LIQUOR	NON-DEPARTMENTAL	379.55
	10/19/18	LIQUOR	LIQUOR	NON-DEPARTMENTAL	568.83
	10/19/18	WINE	LIQUOR	NON-DEPARTMENTAL	2,473.44
	10/19/18	MIX	LIQUOR	NON-DEPARTMENTAL	24.00
	10/19/18	WINE	LIQUOR	NON-DEPARTMENTAL	22.99
	10/19/18	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,000.50
	10/19/18	WINE	LIQUOR	NON-DEPARTMENTAL	4,147.80
	10/19/18	MIX	LIQUOR	NON-DEPARTMENTAL	41.35
	10/19/18	LIQUOR	LIQUOR	NON-DEPARTMENTAL	195.60-
	10/19/18	WINE	LIQUOR	NON-DEPARTMENTAL	52.60-
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	117.76
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	13.52
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	5.07
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	59.57
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	61.07
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	139.44
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	1.97-
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	1.69-
				TOTAL:	20,108.64
JSA SERVICES	10/19/18	SHOP RAGS	GENERAL FUND	PAVED STREETS	81.90
	10/19/18	TOILET CLEANER, PAPER TOWEL	GENERAL FUND	CENTER FOR ACTIVE LIVI	44.42
	10/19/18	TOWELS	RECREATION	PARK AREAS	54.90_
				TOTAL:	181.22
LAMPERTS YARDS INC-2600013	10/19/18	POLY	ELECTRIC	M-DISTR UNDERGRND LINE	46.99_
				TOTAL:	46.99
LAW ENF LABOR SERV INC #4	10/19/18	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	490.00
	10/19/18	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	490.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	980.00
LAWN GATORS INC	10/19/18	BAC LAWN MOWING	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	644.25
				TOTAL:	644.25
LEAGUE OF MN CITIES	10/19/18	REGIONAL MEETINGS	GENERAL FUND	ECONOMIC DEVELOPMENT	45.00
				TOTAL:	45.00
MAC QUEEN EQUIPMENT INC	10/19/18	PARTS	STORM WATER MANAGE	STORM DRAINAGE	1,149.58
	10/19/18	VACTOR 2100 RENT	STORM WATER MANAGE	STORM DRAINAGE	14,000.00
				TOTAL:	15,149.58
MALTERS SHEPHERD & VON HOLTUM	10/19/18	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	1,566.00
	10/19/18	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	243.00
	10/19/18	LEAGL FEES-WILLIAMS	GENERAL FUND	CITY ATTORNEY	1,233.00
	10/19/18	LEGAL FEES RENTAL ORDINANC	GENERAL FUND	ECONOMIC DEVELOPMENT	198.00
	10/19/18	LEGAL FEES	ELECTRIC	PROFESSIONAL SERVICES	72.00
				TOTAL:	3,312.00
MARCO	10/19/18	COPIER SERVICE-KONICA/A61G	DATA PROCESSING	COPIER/FAX	108.81
				TOTAL:	108.81
MARKS TOWING & REPAIR OF WORTHINGTON I	10/19/18	TOW #18-5697	GENERAL FUND	POLICE ADMINISTRATION	75.00
	10/19/18	TOW #18-5913	GENERAL FUND	POLICE ADMINISTRATION	75.00
	10/19/18	TOW #18-0800	GENERAL FUND	POLICE ADMINISTRATION	75.00
	10/19/18	TOW #18-6186	GENERAL FUND	POLICE ADMINISTRATION	75.00
	10/19/18	TOW #18-6084	GENERAL FUND	POLICE ADMINISTRATION	75.00
				TOTAL:	375.00
MARTHALER CHEVROLET OF WORTHINGTON	10/19/18	OIL CHANGE	GENERAL FUND	ENGINEERING ADMIN	22.62
				TOTAL:	22.62
MCCUEN WELDING & MACHINING INC	10/19/18	WELDING REPAIRS- 4100 TORO	RECREATION	PARK AREAS	26.40
	10/19/18	WELDING REPAIRS- 4100 TORO	RECREATION	PARK AREAS	3.43
				TOTAL:	29.83
MEDIACOM	10/19/18	HIGH SPEED INTERNET	GENERAL FUND	PAVED STREETS	109.95
				TOTAL:	109.95
MINNESOTA BENEFIT ASSOCIATION	10/19/18	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	62.57
	10/19/18	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	72.58
	10/19/18	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	56.79
	10/19/18	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	67.42
	10/19/18	INSURANCE	GENERAL FUND	PAVED STREETS	61.67
	10/19/18	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	35.77
	10/19/18	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	25.76
	10/19/18	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	15.61
	10/19/18	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	4.98
	10/19/18	MN BENEFITS	WATER	NON-DEPARTMENTAL	4.79
	10/19/18	MN BENEFITS	WATER	NON-DEPARTMENTAL	4.79
	10/19/18	INSURANCE	WATER	GENERAL ADMIN	32.08
	10/19/18	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	100.75
	10/19/18	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	100.75
	10/19/18	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	89.40
	10/19/18	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	89.40
	10/19/18	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	0.01

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	10/19/18	INSURANCE	MUNICIPAL WASTEWAT	GENERAL ADMIN	25.66
	10/19/18	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	10/19/18	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	10/19/18	INSURANCE	ELECTRIC	O-SOURCE SUPER & ENG	9.76
	10/19/18	INSURANCE	ELECTRIC	O-DISTR SUPER & ENG	175.66
	10/19/18	INSURANCE	ELECTRIC	M-SOURCE SUPER & ENF	9.76
	10/19/18	INSURANCE	ELECTRIC	GENERAL ADMIN	156.10
	10/19/18	INSURANCE	STORM WATER MANAGE	STREET CLEANING	92.41
	10/19/18	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	21.51
	10/19/18	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	21.51
	10/19/18	INSURANCE	AIRPORT	O-GEN MISC	39.27_
				TOTAL:	1,451.20
MINNESOTA CHILD SUPPORT PAYMENT CTR	10/19/18	GARNISHMENT	GENERAL FUND	NON-DEPARTMENTAL	47.06
	10/19/18	SUPPORT ORDER	GENERAL FUND	NON-DEPARTMENTAL	30.83
	10/19/18	SUPPORT ORDER	STORM WATER MANAGE	NON-DEPARTMENTAL	59.31
	10/19/18	SUPPORT ORDER	AIRPORT	NON-DEPARTMENTAL	25.22_
				TOTAL:	162.42
MINNESOTA ENERGY RESOURCES CORP	10/19/18	GAS SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	105.18
	10/19/18	GAS SERVICE	GENERAL FUND	PAVED STREETS	23.80
	10/19/18	GAS SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	1,216.00
	10/19/18	GAS SERVICE	RECREATION	PARK AREAS	58.17
	10/19/18	GAS SERVICE	WATER	O-PURIFY MISC	38.42
	10/19/18	GAS SERVICE	WATER	O-DISTR MISC	23.80
	10/19/18	GAS SERVICE	WATER	O-DISTR MISC	8.07
	10/19/18	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	7.93
	10/19/18	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	8.58
	10/19/18	GAS SERVICE	ELECTRIC	O-DISTR MISC	25.56
	10/19/18	GAS SERVICE	ELECTRIC	O-DISTR MISC	9.20
	10/19/18	GAS SERVICE	LIQUOR	O-GEN MISC	27.07_
				TOTAL:	1,551.78
MINNESOTA OFFICE OF ADMIN HEARINGS	10/19/18	SUBPOENAS - PERA APPEAL	GENERAL FUND	POLICE ADMINISTRATION	10.00
	10/19/18	PERA APPEAL	GENERAL FUND	POLICE ADMINISTRATION	2,036.00_
				TOTAL:	2,046.00
MISCELLANEOUS V FISHEL TAMARA	10/19/18	CUSTOMER REBATES	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
FRICKE ALLAN	10/19/18	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	8.00
GENTRY BRUCE	10/19/18	KEY FOB DEPOSIT REFUND-GEN	GENERAL FUND	NON-DEPARTMENTAL	25.00
GENTRY BRUCE	10/19/18	KEY FOB DEPOSIT REFUND-GEN	GENERAL FUND	NON-DEPARTMENTAL	10.00_
HULS ARLENE	10/19/18	CUSTOMER REBATES	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
NEGRETE ROBIN	10/19/18	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
WEDE CALAB W	10/19/18	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	150.00_
				TOTAL:	258.00
MSCIC	10/19/18	2019 TRAINING CONFERENCE	GENERAL FUND	POLICE ADMINISTRATION	500.00_
				TOTAL:	500.00
MTI DISTRIBUTING INC	10/19/18	SOCCER MOWER PARTS	RECREATION	SOCCER COMPLEX	216.56_
				TOTAL:	216.56
NCPERS MINNESOTA 851801	10/19/18	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	142.65
	10/19/18	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	152.26
	10/19/18	FARAGHER OCT FOR NOV INSUR	GENERAL FUND	NON-DEPARTMENTAL	16.00
	10/19/18	LIFE INS	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	8.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	10/19/18	LIFE INS	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	8.00
	10/19/18	LIFE INS	RECREATION	NON-DEPARTMENTAL	23.57
	10/19/18	LIFE INS	RECREATION	NON-DEPARTMENTAL	22.20
	10/19/18	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	3.60
	10/19/18	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	3.60
	10/19/18	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	0.82
	10/19/18	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	1.06
	10/19/18	LIFE INS	WATER	NON-DEPARTMENTAL	19.85
	10/19/18	LIFE INS	WATER	NON-DEPARTMENTAL	18.74
	10/19/18	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	30.05
	10/19/18	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	26.12
	10/19/18	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	36.04
	10/19/18	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	35.96
	10/19/18	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	15.32
	10/19/18	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	11.19
	10/19/18	LIFE INS	LIQUOR	NON-DEPARTMENTAL	16.00
	10/19/18	LIFE INS	LIQUOR	NON-DEPARTMENTAL	16.00
	10/19/18	LIFE INS	AIRPORT	NON-DEPARTMENTAL	0.10
	10/19/18	LIFE INS	AIRPORT	NON-DEPARTMENTAL	0.87
	10/19/18	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
	10/19/18	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00_
			TOTAL:		640.00
NICOLE R KEMPEN	10/19/18	CLEANING-CONCERT SERIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	96.19
	10/19/18	CLEANING-NEIL DIAMOND TRIB	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	160.31_
			TOTAL:		256.50
NOBLES COOPERATIVE ELECTRIC	10/19/18	ELECTRIC SERVICE	GENERAL FUND	SECURITY CENTER	8.62
	10/19/18	ELECTRIC SERVICE	GENERAL FUND	SECURITY CENTER	8.61
	10/19/18	ELECTRIC SERVICE	RECREATION	GOLF COURSE-CLUBHOUSE	149.83
	10/19/18	ELECTRIC SERVICE	WATER	O-PUMPING	15.00
	10/19/18	ELECTRIC SERVICE	WATER	O-PUMPING	15.00
	10/19/18	BACKUP ELECTRICITY	INDUSTRIAL WASTEWAT	O-PURIFY MISC	100.00
	10/19/18	ELECTRIC SERVICE	AIRPORT	O-GEN MISC	38.58_
			TOTAL:		335.64
NOBLES COUNTY	10/19/18	COLLABORATIVE FACILITY FEA	GENERAL FUND	OTHER GEN GOVT MISC	9,706.04_
				TOTAL:	9,706.04
NOBLES COUNTY AUDITOR/TREASURER	10/19/18	3RD QTR LEC BUILDING	GENERAL FUND	SECURITY CENTER	284.82
	10/19/18	3RD QTR LEC BUILDING	GENERAL FUND	SECURITY CENTER	2,072.93
	10/19/18	3RD QTR LEC BUILDING	GENERAL FUND	SECURITY CENTER	350.33
	10/19/18	3RD QTR LEC BUILDING	GENERAL FUND	SECURITY CENTER	8,921.77
	10/19/18	3RD QTR LEC BUILDING	GENERAL FUND	SECURITY CENTER	1,090.16
	10/19/18	3RD QTR LEC BUILDING	GENERAL FUND	SECURITY CENTER	132.00
	10/19/18	3RD QTR LEC BUILDING	GENERAL FUND	SECURITY CENTER	33.00
	10/19/18	3RD QTR LEC BUILDING	GENERAL FUND	SECURITY CENTER	1,185.72
	10/19/18	3RD QTR LEC BUILDING	GENERAL FUND	SECURITY CENTER	6,109.95
	10/19/18	3RD QTR LEC BUILDING	GENERAL FUND	SECURITY CENTER	230.48
	10/19/18	3RD QTR LEC BUILDING	GENERAL FUND	SECURITY CENTER	84.19
	10/19/18	3RD QTR LEC BUILDING	GENERAL FUND	SECURITY CENTER	23.46
	10/19/18	3RD QTR LEC BUILDING	GENERAL FUND	SECURITY CENTER	449.95
	10/19/18	LEASE PAYMENT UTILITIES	WATER	O-DISTR RENTS	152.11
	10/19/18	LEASE PAYMENT UTILITIES	WATER	ADMIN RENT	304.23
	10/19/18	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	O-PURIFY MISC	121.69
	10/19/18	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	ADMIN RENT	243.38

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	10/19/18	LEASE PAYMENT UTILITIES	ELECTRIC	O-DISTR RENTS	730.14
	10/19/18	LEASE PAYMENT UTILITIES	ELECTRIC	ADMIN RENT	1,490.71_
				TOTAL:	24,011.02
NOBLES COUNTY RECORDER	10/19/18	RECORD ORD #1121, 1122, 11	GENERAL FUND	CLERK'S OFFICE	138.00_
				TOTAL:	138.00
ONE OFFICE SOURCE	10/19/18	MONTHLY DESKPAD	GENERAL FUND	CLERK'S OFFICE	2.99
	10/19/18	ENVELOPES	GENERAL FUND	ACCOUNTING	2.29
	10/19/18	CARTRIDGE	GENERAL FUND	ACCOUNTING	48.12
	10/19/18	DESK CALENDAR	GENERAL FUND	ENGINEERING ADMIN	9.47
	10/19/18	ENVELOPES	GENERAL FUND	POLICE ADMINISTRATION	122.28
	10/19/18	CLIPBOARD	GENERAL FUND	POLICE ADMINISTRATION	1.29
	10/19/18	ENVELOPES	GENERAL FUND	SECURITY CENTER	11.78
	10/19/18	ENVELOPES	GENERAL FUND	SECURITY CENTER	11.78
	10/19/18	FILE FOLDERS	GENERAL FUND	SECURITY CENTER	16.88
	10/19/18	FILE FOLDERS	GENERAL FUND	SECURITY CENTER	16.88
	10/19/18	DATE STAMP	GENERAL FUND	SECURITY CENTER	16.18
	10/19/18	DATE STAMP	GENERAL FUND	SECURITY CENTER	16.18
	10/19/18	DISK MAILER	GENERAL FUND	SECURITY CENTER	8.67
	10/19/18	DISK MAILER	GENERAL FUND	SECURITY CENTER	8.67
	10/19/18	BUSINESS CARDS, DIVIDERS	GENERAL FUND	FIRE ADMINISTRATION	22.14
	10/19/18	CARTRIDGES	GENERAL FUND	PAVED STREETS	77.98
	10/19/18	MAGAZINE BOARD	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	117.99
	10/19/18	TOWELS, PAPER	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	90.90
	10/19/18	4X12 SIGN	LIQUOR	O-GEN MISC	28.34
	10/19/18	COPIER SERVICE-MXC301W	LIQUOR	O-GEN MISC	60.45
	10/19/18	ENVELOPES-PLAIN CITY	DATA PROCESSING	DATA PROCESSING	194.12
	10/19/18	ENVELOPES	DATA PROCESSING	DATA PROCESSING	12.16
	10/19/18	CARTRIDGE	DATA PROCESSING	DATA PROCESSING	48.12
	10/19/18	BULK PAPER	DATA PROCESSING	COPIER/FAX	707.40_
				TOTAL:	1,653.06
OPTUM BANK	10/19/18	MONTHLY HSA ADMIN FEE	GENERAL FUND	GENERAL GOVT BUILDINGS	48.75_
				TOTAL:	48.75
PAUSTIS & SONS	10/19/18	WINE	LIQUOR	NON-DEPARTMENTAL	3,796.24
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	48.75_
				TOTAL:	3,844.99
MN PEIP	10/19/18	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	5,663.25
	10/19/18	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	5,781.29
	10/19/18	HEALTH INSURANCE OCT FOR N	GENERAL FUND	NON-DEPARTMENTAL	1,784.32
	10/19/18	HEALTH INS PREM	GENERAL FUND	MAYOR AND COUNCIL	599.58
	10/19/18	HEALTH INS PREM	GENERAL FUND	MAYOR AND COUNCIL	599.58
	10/19/18	HEALTH INS PREM	GENERAL FUND	ADMINISTRATION	700.47
	10/19/18	HEALTH INS PREM	GENERAL FUND	ADMINISTRATION	700.47
	10/19/18	HEALTH INS PREM	GENERAL FUND	CLERK'S OFFICE	846.77
	10/19/18	HEALTH INS PREM	GENERAL FUND	CLERK'S OFFICE	846.77
	10/19/18	HEALTH INS PREM	GENERAL FUND	ACCOUNTING	700.60
	10/19/18	HEALTH INS PREM	GENERAL FUND	ACCOUNTING	700.60
	10/19/18	HEALTH INS PREM	GENERAL FUND	ENGINEERING ADMIN	914.59
	10/19/18	HEALTH INS PREM	GENERAL FUND	ENGINEERING ADMIN	1,101.45
	10/19/18	HEALTH INS PREM	GENERAL FUND	ECONOMIC DEVELOPMENT	1,105.89
	10/19/18	HEALTH INS PREM	GENERAL FUND	ECONOMIC DEVELOPMENT	1,105.89
	10/19/18	HEALTH INS PREM	GENERAL FUND	GENERAL GOVT BUILDINGS	112.42

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	10/19/18	HEALTH INS PREM	GENERAL FUND	GENERAL GOVT BUILDINGS	112.42
	10/19/18	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	11,916.33
	10/19/18	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	272.41
	10/19/18	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	12,188.74
	10/19/18	BOMGAARS INSURANCE OCT FOR	GENERAL FUND	POLICE ADMINISTRATION	1,400.94
	10/19/18	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,144.46
	10/19/18	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,144.47
	10/19/18	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,144.48
	10/19/18	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,144.45
	10/19/18	HEALTH INS PREM	GENERAL FUND	ANIMAL CONTROL ENFORCE	149.90
	10/19/18	HEALTH INS PREM	GENERAL FUND	ANIMAL CONTROL ENFORCE	149.90
	10/19/18	HEALTH INS PREM	GENERAL FUND	PAVED STREETS	273.49
	10/19/18	HEALTH INS PREM	GENERAL FUND	PAVED STREETS	150.42
	10/19/18	HEALTH INS PREM	GENERAL FUND	CODE ENFORCEMENT	302.87
	10/19/18	HEALTH INS PREM	GENERAL FUND	CODE ENFORCEMENT	302.87
	10/19/18	HEALTH INS PREM	GENERAL FUND	LAKE IMPROVEMENT	131.34
	10/19/18	HEALTH INS PREM	GENERAL FUND	LAKE IMPROVEMENT	113.82
	10/19/18	HEALTH INS PREM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	299.79
	10/19/18	HEALTH INS PREM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	299.79
	10/19/18	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	300.20
	10/19/18	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	266.43
	10/19/18	HEALTH INS PREM	RECREATION	PARK AREAS	665.45
	10/19/18	HEALTH INS PREM	RECREATION	PARK AREAS	542.86
	10/19/18	HEALTH INS PREM	RECREATION	TREE REMOVAL	35.02
	10/19/18	HEALTH INS PREM	RECREATION	TREE REMOVAL	78.81
	10/19/18	HEALTH INS PREMIUM	ECONOMIC DEV AUTHO	NON-DEPARTMENTAL	0.52
	10/19/18	HEALTH INS PREMIUM	ECONOMIC DEV AUTHO	NON-DEPARTMENTAL	0.52
	10/19/18	HEALTH INS PREM	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	37.47
	10/19/18	HEALTH INS PREM	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	37.47
	10/19/18	HEALTH INS PREMIUM	PIR/TRUNKS	NON-DEPARTMENTAL	61.53
	10/19/18	HEALTH INS PREMIUM	PIR/TRUNKS	NON-DEPARTMENTAL	61.53
	10/19/18	HEALTH INS PREM	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	246.14
	10/19/18	HEALTH INS PREM	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	246.14
	10/19/18	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	5.13
	10/19/18	HEALTH INS PREM	IMPROVEMENT CONST	OVERLAY PROGRAM	43.78
	10/19/18	HEALTH INS PREM	IMPROVEMENT CONST	N CRAILSHEIM ROAD WATE	6.84
	10/19/18	HEALTH INS PREM	IMPROVEMENT CONST	N CRAILSHEIM ROAD WATE	17.51
	10/19/18	HEALTH INS PREM	IMPROVEMENT CONST	N CRAILSHEIM RD SAN.SE	26.27
	10/19/18	HEALTH INS PREM	IMPROVEMENT CONST	N CRAILSHEIM RD SAN.SE	6.84
	10/19/18	HEALTH INS PREM	IMPROVEMENT CONST	W GATEWAY DR SANITARY	8.76
	10/19/18	HEALTH INS PREM	IMPROVEMENT CONST	W GATEWAY DR SANITARY	3.42
	10/19/18	HEALTH INS PREM	IMPROVEMENT CONST	W GATEWAY DR SANITARY	8.76
	10/19/18	HEALTH INS PREM	IMPROVEMENT CONST	W GATEWAY DR AREA WT E	3.42
	10/19/18	HEALTH INS PREM	IMPROVEMENT CONST	W GATEWAY DR AREA WT E	17.51
	10/19/18	HEALTH INS PREM	IMPROVEMENT CONST	OTHER MISC PROJECTS	315.21
	10/19/18	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	263.81
	10/19/18	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	234.87
	10/19/18	HEALTH INS PREM	WATER	O-SOURCE WELLS & SPRNG	12.51
	10/19/18	HEALTH INS PREM	WATER	O-DISTR SUPER AND ENG	546.98
	10/19/18	HEALTH INS PREM	WATER	O-DISTR SUPER AND ENG	546.98
	10/19/18	HEALTH INS PREM	WATER	O-DISTR MISC	14.99
	10/19/18	HEALTH INS PREM	WATER	O-DISTR MISC	14.99
	10/19/18	HEALTH INS PREM	WATER	GENERAL ADMIN	82.05
	10/19/18	HEALTH INS PREM	WATER	GENERAL ADMIN	74.54
	10/19/18	HEALTH INS PREM	WATER	ADMIN OFFICE SUPPLIES	3.13
	10/19/18	HEALTH INS PREM	WATER	ACCTS-METER READING	328.19

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	10/19/18	HEALTH INS PREM	WATER	ACCTS-METER READING	212.39
	10/19/18	HEALTH INS PREM	WATER	ACCTS-RECORDS & COLLEC	169.24
	10/19/18	HEALTH INS PREM	WATER	ACCTS-RECORDS & COLLEC	169.24
	10/19/18	HEALTH INS PREM	WATER	PROJECT #1	8.76
	10/19/18	HEALTH INS PREM	WATER	PROJECT #8	78.80
	10/19/18	HEALTH INS PREM	WATER	PROJECT #8	43.78
	10/19/18	HEALTH INS PREM	WATER	PROJECT #9	17.51
	10/19/18	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	72.46
	10/19/18	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	72.46
	10/19/18	HEALTH INSURANCE OCT FOR N	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	200.60
	10/19/18	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	164.09
	10/19/18	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	164.09
	10/19/18	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	382.89
	10/19/18	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	382.89
	10/19/18	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY MISC	14.99
	10/19/18	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY MISC	14.99
	10/19/18	HEALTH INS PREM	MUNICIPAL WASTEWAT	GENERAL ADMIN	65.64
	10/19/18	HEALTH INS PREM	MUNICIPAL WASTEWAT	GENERAL ADMIN	59.63
	10/19/18	HEALTH INS PREM	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	3.13
	10/19/18	HEALTH INS PREM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	139.14
	10/19/18	HEALTH INS PREM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	139.14
	10/19/18	HEALTH INS PREM	MUNICIPAL WASTEWAT	PROJECT #2	43.78
	10/19/18	HEALTH INS PREM	MUNICIPAL WASTEWAT	PROJECT #2	52.54
	10/19/18	HEALTH INS PREM	MUNICIPAL WASTEWAT	PROJECT #15	227.65
	10/19/18	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	771.98
	10/19/18	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	800.92
	10/19/18	HEALTH INSURANCE OCT FOR N	ELECTRIC	NON-DEPARTMENTAL	273.48
	10/19/18	HEALTH INS PREM	ELECTRIC	O-SOURCE GENERATION	210.21
	10/19/18	HEALTH INS PREM	ELECTRIC	O-DISTR UNDERGRND LINE	25.89
	10/19/18	HEALTH INS PREM	ELECTRIC	O-DISTR UNDERGRND LINE	106.20
	10/19/18	HEALTH INS PREM	ELECTRIC	O-DISTR MISC	269.78
	10/19/18	HEALTH INS PREM	ELECTRIC	O-DISTR MISC	212.48
	10/19/18	HEALTH INS PREM	ELECTRIC	M-SOURCE STRUCTURES	25.52
	10/19/18	HEALTH INS PREM	ELECTRIC	M-SOURCE MISC	41.02
	10/19/18	HEALTH INS PREM	ELECTRIC	M-SOURCE MISC	121.60
	10/19/18	HEALTH INS PREM	ELECTRIC	M-CISTR SUPER & ENG	25.89
	10/19/18	HEALTH INS PREM	ELECTRIC	M-CISTR SUPER & ENG	25.52
	10/19/18	HEALTH INS PREM	ELECTRIC	M-DISTR UNDERGRND LINE	339.21
	10/19/18	HEALTH INS PREM	ELECTRIC	M-DISTR UNDERGRND LINE	115.26
	10/19/18	HEALTH INS PREM	ELECTRIC	M-DISTR ST LITE & SIG	602.23
	10/19/18	HEALTH INS PREM	ELECTRIC	M-DISTR PLANT MISC	140.62
	10/19/18	HEALTH INS PREM	ELECTRIC	M-DISTR PLANT MISC	90.36
	10/19/18	HEALTH INS PREM	ELECTRIC	GENERAL ADMIN	399.29
	10/19/18	HEALTH INS PREM	ELECTRIC	GENERAL ADMIN	362.75
	10/19/18	HEALTH INS PREM	ELECTRIC	ADMIN OFFICE SUPPLIES	31.29
	10/19/18	HEALTH INS PREM	ELECTRIC	ACCTS-METER READING	150.42
	10/19/18	HEALTH INS PREM	ELECTRIC	ACCTS-METER READING	228.39
	10/19/18	HEALTH INS PREM	ELECTRIC	ACCTS-RECORDS & COLLEC	762.42
	10/19/18	HEALTH INS PREM	ELECTRIC	ACCTS-RECORDS & COLLEC	762.42
	10/19/18	HEALTH INS PREM	ELECTRIC	ACCTS-ASSISTANCE	149.89
	10/19/18	HEALTH INS PREM	ELECTRIC	ACCTS-ASSISTANCE	149.89
	10/19/18	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	1,173.43
	10/19/18	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	459.03
	10/19/18	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	77.16
	10/19/18	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	90.33
	10/19/18	HEALTH INS PREM	ELECTRIC	FA DISTR ST LITE & SIG	123.89

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	10/19/18	HEALTH INS PREM	ELECTRIC	FA DISTR METERS	51.80
	10/19/18	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	70.08
	10/19/18	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	71.79
	10/19/18	HEALTH INS PREM	STORM WATER MANAGE	STORM DRAINAGE	35.02
	10/19/18	HEALTH INS PREM	STORM WATER MANAGE	STORM DRAINAGE	70.05
	10/19/18	HEALTH INS PREM	STORM WATER MANAGE	STREET CLEANING	273.49
	10/19/18	HEALTH INS PREM	STORM WATER MANAGE	STREET CLEANING	273.49
	10/19/18	HEALTH INS PREM	STORM WATER MANAGE	PROJECT #1	8.75
	10/19/18	HEALTH INS PREM	STORM WATER MANAGE	PROJECT #1	8.75
	10/19/18	HEALTH INS PREM	STORM WATER MANAGE	PROJECT #24	13.67-
	10/19/18	HEALTH INS PREM	STORM WATER MANAGE	PROJECT #24	90.56
	10/19/18	HEALTH INS PREM	STORM WATER MANAGE	PROJECT #24	48.70
	10/19/18	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	224.65
	10/19/18	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	224.65
	10/19/18	HEALTH INS PREM	LIQUOR	O-GEN MISC	1,573.34
	10/19/18	HEALTH INS PREM	LIQUOR	O-GEN MISC	1,573.34
	10/19/18	HEALTH INS PREMIUM	AIRPORT	NON-DEPARTMENTAL	1.71
	10/19/18	HEALTH INS PREMIUM	AIRPORT	NON-DEPARTMENTAL	30.77
	10/19/18	HEALTH INS PREM	AIRPORT	O-GEN MISC	123.07
	10/19/18	HEALTH INS PREM	AIRPORT	PROJECT #5	24.34
	10/19/18	HEALTH INS PREM	AIRPORT	PROJECT #5	17.52
	10/19/18	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	300.20
	10/19/18	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	300.20
	10/19/18	HEALTH INS PREM	DATA PROCESSING	DATA PROCESSING	1,105.76
	10/19/18	HEALTH INS PREM	DATA PROCESSING	DATA PROCESSING	1,105.76
	10/19/18	BOMGAARS INSURANCE OCT FOR	HEALTH INS PLAN (T	NON-DEPARTMENTAL	600.40
	10/19/18	HEALTH INS PREM	HEALTH INS PLAN (T	EMPLOYEE PENS & BENEFI	1,408.22
	10/19/18	HEALTH INS PREM	HEALTH INS PLAN (T	EMPLOYEE PENS & BENEFI	1,298.31_
				TOTAL:	87,993.06
PELLEGRINO FIRE EXTINGUISHER SALES	10/19/18	YEARLY FIRE EXT CERTIFICAT	LIQUOR	O-GEN MISC	21.00_
				TOTAL:	21.00
PEPSI COLA BOTTLING CO	10/19/18	MIX	LIQUOR	NON-DEPARTMENTAL	151.90
	10/19/18	MIX	LIQUOR	NON-DEPARTMENTAL	81.85_
				TOTAL:	233.75
PHILLIPS WINE & SPIRITS INC	10/19/18	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,411.29
	10/19/18	WINE	LIQUOR	NON-DEPARTMENTAL	798.55
	10/19/18	LIQUOR	LIQUOR	NON-DEPARTMENTAL	7,998.35
	10/19/18	WINE	LIQUOR	NON-DEPARTMENTAL	3,317.60
	10/19/18	LIQUOR	LIQUOR	NON-DEPARTMENTAL	36.84-
	10/19/18	LIQUOR	LIQUOR	NON-DEPARTMENTAL	180.00-
	10/19/18	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5.24-
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	60.57
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	46.05
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	145.02
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	118.31
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	0.42-
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	1.69-
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	0.07-
				TOTAL:	16,671.48
PICKET FENCE ON MAIN	10/19/18	SEW FLAG ON VESTS	GENERAL FUND	POLICE ADMINISTRATION	30.00_
				TOTAL:	30.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
PLUMBOLOGY LLC	10/19/18	ODELL PLUMBING CODE CONT E	GENERAL FUND	ECONOMIC DEVELOPMENT	130.00_
				TOTAL:	130.00
PRODUCTIVITY PLUS ACCOUNT	10/19/18	SHOP GREASE	GENERAL FUND	PAVED STREETS	43.00
	10/19/18	#419 FITTING	GENERAL FUND	PAVED STREETS	25.00_
				TOTAL:	68.00
PUBLIC SAFETY TRAINING CONSULTANTS INC	10/19/18	ON SITE CRISIS COMM, HIGH	GENERAL FUND	SECURITY CENTER	567.00
	10/19/18	ON SITE CRISIS COMM, HIGH	GENERAL FUND	SECURITY CENTER	567.00_
				TOTAL:	1,134.00
QUALIFICATION TARGETS INC	10/19/18	SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	214.58_
				TOTAL:	214.58
RACOM CORP	10/19/18	EARPHONE KIT	GENERAL FUND	POLICE ADMINISTRATION	51.00_
				TOTAL:	51.00
RADIO WORKS LLC	10/19/18	BACKYARD BBQ ADS	LIQUOR	O-GEN MISC	500.00_
				TOTAL:	500.00
REGENTS OF THE UNIVERSITY OF MINNESOTA	10/19/18	2018 APWA FALL WORKSHOP-WI	GENERAL FUND	PAVED STREETS	150.00
	10/19/18	2018 APWA FALL CONFERENCE-	GENERAL FUND	PAVED STREETS	295.00_
				TOTAL:	445.00
RESICO INC	10/19/18	SPLICE KITS	ELECTRIC	O-DISTR METERS	434.78_
				TOTAL:	434.78
RJM DISTRIBUTING INC	10/19/18	BEER	LIQUOR	NON-DEPARTMENTAL	315.80_
				TOTAL:	315.80
RRONS REPAIR INC	10/19/18	PARTS	ELECTRIC	O-DISTR UNDERGRND LINE	13.83
	10/19/18	#408 OIL PRESSURE SENSOR	STORM WATER MANAGE	STREET CLEANING	139.18
	10/19/18	REPAIR TO CIRCUIT-TAIL LIG	STORM WATER MANAGE	STREET CLEANING	19.42
	10/19/18	REPAIR TO CIRCUIT-TAIL LIG	STORM WATER MANAGE	STREET CLEANING	187.20_
				TOTAL:	359.63
ROUND LAKE VINEYARDS & WINERY LLC	10/19/18	WINE	LIQUOR	NON-DEPARTMENTAL	783.00_
				TOTAL:	783.00
RUNNINGS SUPPLY INC-ACCT#9502440	10/19/18	SHOVELS, SPADES, TWINE	ELECTRIC	O-DISTR STATION EXPENS	206.81
	10/19/18	CHAIN	ELECTRIC	O-DISTR MISC	8.28_
				TOTAL:	215.09
RUNNINGS SUPPLY INC-ACCT#9502485	10/19/18	MOWER BOLTS	RECREATION	PARK AREAS	3.26
	10/19/18	FLOWER POT SUPPLIES	RECREATION	PARK AREAS	66.63
	10/19/18	FLOWER POTS	RECREATION	PARK AREAS	79.58
	10/19/18	MOWER PARTS	RECREATION	PARK AREAS	2.49
	10/19/18	PRESSURE WASHER SOAP	RECREATION	PARK AREAS	4.99_
				TOTAL:	156.95
SALONEK CONCRETE & CONSTRUCTION INC	10/19/18	LIQUOR STORE #10	LIQUOR	NON-DEPARTMENTAL	26,899.60_
				TOTAL:	26,899.60
SANFORD HEALTH	10/19/18	HEPATITIS B VACCINE	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	236.00_
				TOTAL:	236.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
SCHAAP SANITATION INC	10/19/18	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	98.64
	10/19/18	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	76.48
	10/19/18	MONTHLY SERVICE	RECREATION	SOCCER COMPLEX	297.00
	10/19/18	MONTHLY SERVICE	RECREATION	PARK AREAS	419.95
	10/19/18	MONTHLY SERVICE	RECREATION	OLSON PARK CAMPGROUND	328.68
	10/19/18	MONTHLY SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	101.48
	10/19/18	MONTHLY SERVICE	WATER	O-DISTR MISC	51.48
	10/19/18	MONTHLY SERVICE	ELECTRIC	O-DISTR MISC	110.88
	10/19/18	MONTHLY SERVICE	LIQUOR	O-GEN MISC	76.56
	10/19/18	MONTHLY SERVICE	LIQUOR	O-GEN MISC	243.28
	10/19/18	MONTHLY SERVICE	AIRPORT	O-GEN MISC	92.94_
				TOTAL:	1,897.37
SCHWALBACH #4465	10/19/18	SCRAPER HANDLE, BIT	GENERAL FUND	FIRE ADMINISTRATION	26.97
	10/19/18	TOOL KIT, PIPE THREAD	GENERAL FUND	FIRE ADMINISTRATION	20.48
	10/19/18	DUCT TAPE, MASKING TAPE, D	GENERAL FUND	FIRE ADMINISTRATION	21.75_
				TOTAL:	69.20
SCHWALBACH ACE HARDWARE-5930	10/19/18	KUBOTA HOSE	RECREATION	PARK AREAS	3.99
	10/19/18	RESTROOM ANTI-FREEZE	RECREATION	PARK AREAS	45.00
	10/19/18	MOWER PARTS	RECREATION	PARK AREAS	2.98
	10/19/18	OLSON FURNACE THERMOSTAT	RECREATION	OLSON PARK CAMPGROUND	40.47
	10/19/18	RAKES	RECREATION	TREE REMOVAL	39.96_
				TOTAL:	132.40
SCHWALBACH ACE #6067	10/19/18	BATTERIES	WATER	ACCTS-RECORDS & COLLEC	7.75
	10/19/18	BATTERIES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	7.74
	10/19/18	BATTERIES	ELECTRIC	ACCTS-RECORDS & COLLEC	15.49_
				TOTAL:	30.98
MICHAEL A SCHWALBACH	10/19/18	CD 12 FLOOD MITIGATION	STORM WATER MANAGE	PROJECT #24	4,400.00_
				TOTAL:	4,400.00
SECURE BENEFITS SYSTEMS CORP	10/19/18	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	48.83
	10/19/18	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	51.64
	10/19/18	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	1,108.32
	10/19/18	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	1,108.32
	10/19/18	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	1,245.87
	10/19/18	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	1,316.64
	10/19/18	MONTHLY ADMIN FEE	GENERAL FUND	OTHER GEN GOVT MISC	20.00
	10/19/18	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	5.74
	10/19/18	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	4.59
	10/19/18	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	181.49
	10/19/18	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	143.48
	10/19/18	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	1.13
	10/19/18	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	0.28
	10/19/18	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	51.48
	10/19/18	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	11.81
	10/19/18	ADMIN FEE	WATER	NON-DEPARTMENTAL	3.16
	10/19/18	ADMIN FEE	WATER	NON-DEPARTMENTAL	3.02
	10/19/18	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	143.51
	10/19/18	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	137.00
	10/19/18	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	14.16
	10/19/18	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	14.81
	10/19/18	CHILD CARE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	208.33
	10/19/18	CHILD CARE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	197.91

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	10/19/18	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	388.36
	10/19/18	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	423.51
	10/19/18	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	5.63
	10/19/18	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	5.63
	10/19/18	CHILD CARE	ELECTRIC	NON-DEPARTMENTAL	208.33
	10/19/18	CHILD CARE	ELECTRIC	NON-DEPARTMENTAL	208.33
	10/19/18	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	157.27
	10/19/18	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	157.27
	10/19/18	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	6.79
	10/19/18	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	4.74
	10/19/18	CHILD CARE	STORM WATER MANAGE	NON-DEPARTMENTAL	10.42
	10/19/18	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	119.49
	10/19/18	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	85.93
	10/19/18	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	4.50
	10/19/18	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	4.50
	10/19/18	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	91.66
	10/19/18	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	91.66
	10/19/18	ADMIN FEE	AIRPORT	NON-DEPARTMENTAL	0.06
	10/19/18	ADMIN FEE	AIRPORT	NON-DEPARTMENTAL	0.79
	10/19/18	UNREIMBURSED MEDICAL	AIRPORT	NON-DEPARTMENTAL	2.00
	10/19/18	UNREIMBURSED MEDICAL	AIRPORT	NON-DEPARTMENTAL	13.83
	10/19/18	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	2.25
	10/19/18	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	2.25
	10/19/18	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	84.00
	10/19/18	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	84.00_
				TOTAL:	8,184.72
SHORT ELLIOTT HENDRICKSON INC	10/19/18	CENT PARK PEDESTRIAN BRIDG	RECREATION	RECREATION SUPERVISION	1,121.46_
				TOTAL:	1,121.46
SOUTHERN GLAZER'S OF MN	10/19/18	BEER	LIQUOR	NON-DEPARTMENTAL	5,449.66
	10/19/18	MIX	LIQUOR	NON-DEPARTMENTAL	62.92
	10/19/18	WINE	LIQUOR	NON-DEPARTMENTAL	456.99
	10/19/18	LIQUOR	LIQUOR	NON-DEPARTMENTAL	10,308.63
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	97.46
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	3.70
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	25.73
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	16.49
	10/19/18	FREIGHT	LIQUOR	O-SOURCE MISC	155.39_
				TOTAL:	16,576.97
SPIRIT SPE PORTFOLIO 2006-2, LLC	10/19/18	CD 12 FLOOD MITIGATION	STORM WATER MANAGE	PROJECT #24	35,084.69_
				TOTAL:	35,084.69
STREICHER'S INC	10/19/18	UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	612.50_
				TOTAL:	612.50
SWIFT AIR INC	10/19/18	SERVICE CONTROLS FOR FURNA	GENERAL FUND	GENERAL GOVT BUILDINGS	2,307.81_
				TOTAL:	2,307.81
TACTICAL ADVANTAGE LLC	10/19/18	GLOCK	GENERAL FUND	POLICE ADMINISTRATION	401.99_
				TOTAL:	401.99
THOMSON REUTERS - WEST	10/19/18	SEPT CLEAR CHARGES	GENERAL FUND	SECURITY CENTER	112.87
	10/19/18	SEPT CLEAR CHARGES	GENERAL FUND	SECURITY CENTER	112.87_
				TOTAL:	225.74

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
U S POSTAL SERVICE-TMS ACCT# 247383	10/19/18	POSTAGE MACHINE REFILL	GENERAL FUND	MAYOR AND COUNCIL	117.97
	10/19/18	POSTAGE MACHINE REFILL	GENERAL FUND	ADMINISTRATION	12.62
	10/19/18	POSTAGE MACHINE REFILL	GENERAL FUND	ELECTIONS	61.29
	10/19/18	POSTAGE MACHINE REFILL	GENERAL FUND	CLERK'S OFFICE	129.04
	10/19/18	POSTAGE MACHINE REFILL	GENERAL FUND	ACCOUNTING	7.55
	10/19/18	POSTAGE MACHINE REFILL	GENERAL FUND	ENGINEERING ADMIN	169.82
	10/19/18	POSTAGE MACHINE REFILL	GENERAL FUND	ECONOMIC DEVELOPMENT	723.16
	10/19/18	POSTAGE MACHINE REFILL	GENERAL FUND	PAVED STREETS	0.47
	10/19/18	POSTAGE MACHINE REFILL	GENERAL FUND	CENTER FOR ACTIVE LIVI	187.06
	10/19/18	POSTAGE MACHINE REFILL	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	0.47
	10/19/18	POSTAGE MACHINE REFILL	RECREATION	PARK AREAS	15.04
	10/19/18	POSTAGE MACHINE REFILL	LIQUOR	O-GEN MISC	4.23
	10/19/18	POSTAGE MACHINE REFILL	DATA PROCESSING	DATA PROCESSING	703.28_
				TOTAL:	2,132.00
VETERINARY MEDICAL CTR PA	10/19/18	DOG FOOD, ORAVET	GENERAL FUND	POLICE ADMINISTRATION	95.02
	10/19/18	VACCINE, HAZ WASTE DISPOSAL	GENERAL FUND	POLICE ADMINISTRATION	20.50_
				TOTAL:	115.52
WAL MART BUSINESS/SYNCB	10/19/18	OIL	WATER	O-DIST UNDERGRND LINES	24.57
	10/19/18	SHOP SUPPLIES	ELECTRIC	O-DISTR MISC	197.90_
				TOTAL:	222.47
WESCO RECEIVABLES CORP	10/19/18	MARKER BALLS	ELECTRIC	O-DISTR MISC	57.42_
				TOTAL:	57.42
PHILLIP JAY WILLARDSON	10/19/18	MOWING 10/3/18	GENERAL FUND	CODE ENFORCEMENT	70.00_
				TOTAL:	70.00
WORTHINGTON AREA UNITED WAY	10/19/18	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	20.00
	10/19/18	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	20.00
	10/19/18	PAYROLL WITHHOLDING	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	2.00
	10/19/18	PAYROLL WITHHOLDING	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	2.00_
				TOTAL:	44.00
WORTHINGTON AUTO SUPPLY	10/19/18	BATTERY #17-28	GENERAL FUND	POLICE ADMINISTRATION	137.24_
				TOTAL:	137.24
WORTHINGTON CABLE 3 TV PUBLIC ACCESS	10/19/18	FRANCHISE FEE-SEPTEMBER-ME	CABLE TELEVISION	CABLE	3,543.90_
				TOTAL:	3,543.90
WORTHINGTON FOOTWEAR	10/19/18	STEEL TOE BOOTS	WATER	O-DISTR MISC	200.00_
				TOTAL:	200.00
WORTHINGTON REGIONAL ECON DEV CORP	10/19/18	1 OF 3 4TH QTR DUES	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	7,166.67
	10/19/18	STAKEHOLDER MEMBERSHIP DUE	ELECTRIC	ACCTS-ASSISTANCE	10,000.00_
				TOTAL:	17,166.67
WYCOFF DANNY	10/19/18	REIMBURSE CHRISTMAS DECORA	LIQUOR	O-GEN MISC	439.49_
				TOTAL:	439.49
YMCA	10/19/18	2018 CONTRACT PAYMENT	RECREATION	RECREATION PROGRAMS	4,219.00_
				TOTAL:	4,219.00

VENDOR SORT KEY

DATE DESCRIPTION

FUND

DEPARTMENT

AMOUNT_

===== FUND TOTALS =====

101	GENERAL FUND	151,363.76
202	MEMORIAL AUDITORIUM	4,507.06
229	RECREATION	16,111.45
231	ECONOMIC DEV AUTHORITY	7,988.38
321	PIR/TRUNKS	881.29
401	IMPROVEMENT CONST	533.48
601	WATER	143,056.66
602	MUNICIPAL WASTEWATER	101,320.51
604	ELECTRIC	60,020.82
605	INDUSTRIAL WASTEWATER	28,568.50
606	STORM WATER MANAGEMENT	89,428.21
609	LIQUOR	138,451.03
612	AIRPORT	4,042.46
702	DATA PROCESSING	4,790.31
703	SAFETY PROMO/LOSS CTRL	236.00
705	HEALTH INS PLAN (TPA)	3,306.93
872	CABLE TELEVISION	3,543.90

GRAND TOTAL: 758,150.75

TOTAL PAGES: 18

PACKET: 02948 EFT PAYMENTS
 VENDOR SET: 01 CITY OF WORTHINGTON
 BANK: 1 WELLS FARGO-CITY

*** DRAFT/OTHER LISTING ***

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
M00115		MISSOURI RIVER ENERGY SERVICES	D	10/18/2018			000747	1,477,351.63
S00202		STATE OF MINNESOTA DEPT OF REVED		10/18/2018			000748	106,505.00
W00123		WELLS FARGO BANK MN NA	D	10/18/2018			000749	7,098.52

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	0.00	1,590,955.15	1,590,955.15
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	3	0.00	1,590,955.15	1,590,955.15