

WORTHINGTON CITY COUNCIL

AGENDA

7:00 P.M. - Monday, March 11, 2019

City Hall Council Chambers

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS AND OPENING REMARKS

C. AGENDA ADDITIONS/CHANGES AND CLOSURE

1. Additions/Changes
2. Closure

D. CONSENT AGENDA

1. CITY COUNCIL MINUTES (WHITE)
 - a. City Council Minutes of Regular Meeting February 25, 2019
2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Planning Commission Minutes of March 5, 2019
 - b. Water and Light Commission Minutes of March 4, 2019
 - c. Worthington Public Arts Commission Minutes of February 21, 2019
 - d. Housing & Redevelopment Authority Minutes of January 29, 2019.
3. a. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

Case Item(s)

1. Approve 2019 Park User Fees

4. BILLS PAYABLE (WHITE)

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and are approved by the Water and Light Commission

E. CITY COUNCIL BUSINESS - ADMINISTRATION

Case Items

1. Nominating Committee Recommendations for Committee Appointments/Reappointments
2. Approval of Position Guidelines and Salary Grades

F. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

Case Items

1. Approve 2019 YMCA Program Fees
2. 2019 Private Docks on Public Property
3. Review Centennial Beach Nook Bathroom Bids and Award of Contract
4. Review Centennial Beach Nook Utility and Landscaping Bids and Award Contract

G. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Item

1. Receive Report and Order Hearing for East Avenue Street Improvement

H. CITY COUNCIL BUSINESS - COMMUNITY/EC. DEVELOPMENT (GRAY)

Case Item

1. First Reading of Proposed Text Amendment to Remove “L” Zoned Properties from City Code Section §155.145 (B)2(b)5 Zoning Provisions

I. CITY COUNCIL BUSINESS - COUNCIL COMMITTEE REPORTS

1. Mayor Kuhle
2. Council Member Janssen
3. Council Member Oberloh
4. Council Member Cummings
5. Council Member Ernst
6. Council Member Harmon

J. CITY ADMINISTRATOR REPORT

K. ADJOURNMENT

**Planning Commission/Board of Appeals Minutes
March 5, 2019**

The meeting was called to order at 7:00 p.m. by Amy Woitalewicz in the City Hall Council Chambers.

Members Present: Amy Ernst, Chris Kielblock, Gary Oberloh, Ryan Weber, Amy Woitalewicz
Members Absent: Bob Bristow, (excused); Rhina Resendez (excused)
Staff Present: Jason Brisson, Director of Community/Economic Development,
Angela Thiner, Secretary
Others Present: None

Approval of Minutes

Amy Ernst made a motion to approve the minutes of the February 5, 2019 Planning Commission meeting. Chris Kielblock seconded the motion and it passed unanimously.

Public Hearing and Recommendation to City Council

Text Amendment - "L" Zoned Properties Shoreland Zoning Requirements

During the February 5, 2019 meeting, Planning Commissioners voted by majority to deny a requested variance which would allow a property owner to construct a detached water oriented accessory structure containing a bathroom facility on their property located in the "L" - Lakeshore zoned district. Under staff's recommendation, to maintain the integrity of the variance process, the Planning Commission decided to consider a text amendment to the City Code to reexamine the City Ordinance.

The City of Worthington is considering an amendment to City Code Section §155.145 governing Zoning and Water Supply/Sanitary Provisions for water oriented accessory structures. Staff summarized the consideration. Due to a State mandate in 1995, the City adopted the Shoreland Overlay Ordinance to protect, preserve and enhance water quality of public waters, conserve the natural environment values of shorelands, and provide for the wise use of waters through regulation of development near these public waters. According to the Shoreland Overlay Ordinance, one water oriented accessory structure can be placed as close as ten feet to the ordinary high water level provided the structure complies with the following:

1. The structure or facility must not exceed ten feet in height and cannot occupy an area greater than 250 square feet;
2. The structure or facility must be treated to reduce visibility as viewed from public waters and adjacent shorelands by vegetation, topography, increased setbacks or color, assuming summer, leaf-on conditions; and
3. The structure or facility must not be designed or used for human habitation and must not contain water supply or sewage treatment facilities.

Staff noted the contradiction between the Zoning Ordinance which allows year round occupancy of buildings located in the "L" District and the Shoreland Overlay District Ordinance. In response to questions from commissioners, staff explained that according to the Comprehensive Plan, the subject

area is in the West Residential District which is described as low density residential. The Planning Commission discussed future plans for updating the Comprehensive Plan. Amy Woitalewicz opened the public hearing. There was no one in attendance from the public. Amy Ernst made a motion to close the public hearing, seconded by Ryan Weber and passing unanimously.

Discussion took place on how the proposed text amendment would read. Amy Ernst made a motion to recommend approval of the text amendment as presented by staff. Ryan Weber seconded the motion. The following Commissioners voting in favor of the motion: Amy Ernst, Ryan Weber and Amy Woitalewicz. With the following members voting against the motion: Chris Kielblock and Gary Oberloh. The motion passed 3:2.

Other Business

Commissioner Weber's Last Meeting

Jason Brisson stated Mr. Weber had fulfilled his term with the Planning Commission and thanked him for his service.

Variance Standards Discussion

Staff discussed the State guideline test used to determine if a variance should be granted as well as the City Code 5-step test given. It should be noted that the state guidelines supercedes the local city test. Staff reporting format will change to reflect only the 3-step state test as well as the Comprehensive Plan suggestion.

Next Meeting

The next regularly scheduled Planning Commission will be held on Tuesday, April 2, 2019.

Adjournment

As there was no further business before the Planning Commission, Chris Kielblock motioned to adjourn the meeting at 7:55 p.m. The motion was seconded by Ryan Weber and passed unanimously.

Angela Thiner
Secretary

WATER AND LIGHT COMMISSION MINUTES

REGULAR MEETING

MARCH 4, 2019

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 3:00 P.M. by President Gary Hoffmann with the following members present: Michael Harmon and Deb Weg. Absent were Lyle Ten Haken (excused) and Kathy Hayenga (excused).

Staff members present were Scott Hain, General Manager; Deb Scheidt, Secretary to the Commission

Others present: None

AGENDA ADDITIONS/CLOSURE

A motion was made by Commissioner Harmon, seconded by Commissioner Weg and unanimously carried to close the agenda as presented.

CONSENT AGENDA APPROVED

A motion was made by Commissioner Weg, seconded by Commissioner Harmon and unanimously carried to approve the consent agenda as follows:

- Water and Light Commission minutes of the regular meeting held on February 19, 2019
- Utility bills payable totaling \$59,505.20 for February 22 and March 1, 2019

2018 SAFETY, SERVICE QUALITY AND DISTRIBUTION RELIABILITY STANDARDS

Scott Hain, General Manager, reviewed the Worthington Public Utilities 2018 Safety, Service Quality and Distribution Reliability Standards report with Commission members. Minnesota statutes require that municipally-owned electric utilities make an annual report on their adopted standards to their local governing body. The 2018 Commission-adopted goals were:

SAIDI (minutes)	10.00 or less
SAIFI (frequency)	0.33 or less
CAIDI (minutes)	60.00 or less

Mr. Hain reported that the SAIDI (1.406), SAIFI (0.029) and CAIDI (48.387) goals were met in 2018.

After review of the report, a motion was made by Commissioner Weg, seconded by Commissioner Harmon and unanimously carried to formally accept the 2018 Safety, Service

Quality and Distribution Reliability Standards report and to retain the same SAIDI, SAIFI and CAIDI goals for 2019.

WELL LEVEL UPDATE

Scott Hain, General Manager, updated the Commission on the current status of the wells in the Lake Bella Wellfield.

PROJECT UPDATE

Scott Hain, General Manager, provided the Commission with an update on utility-related activities and projects.

COMMISSION COMMITTEE REPORTS

Commissioner Weg provided a verbal report on the Worthington Regional Economic Development Corporation (WREDC) Board of Directors meeting held on February 28, 2019.

Commissioner Hoffmann provided a verbal report on the Housing Development Committee meeting held on February 22, 2019.

GENERAL MANAGER REPORT

The General Manager had nothing additional to report.

ADJOURNMENT

A motion was made by Commissioner Harmon, seconded by Commissioner Weg and unanimously carried to adjourn the meeting at 4:17 P.M. President Hoffmann declared the meeting adjourned.

Deb A. Scheidt
Secretary to the Commission

The February 21, 2019 meeting of the Worthington Public Arts Commission was called to order at 5:25 PM by acting Chair, Cheryl Avenel-Navara with 2 additional members in attendance: Kelly Henkels, and Antonio Madrigal-Ordaz. Since a quorum was not available, no official business was conducted or acted upon.

There were no questions or corrections to the minutes of the January 17th meeting.

The members discussed the proposed signage for the 7 pieces identified in the attachment. The information included was adequate, but the group believes that the funding source or funder (if an individual) should be identified so that the public understands that public art does not “just happen” and that an investment of public or private money has been made.

The committee was updated on the bus route that is currently running. Some alternations may be made to the route after input is received from current users and potential users.

The group recommended that the following dates be explored for a 2nd Celebration of the Arts Ice Cream Social. Gail will be asked to check with Tammy to determine if Memorial Auditorium is available on either April 28, May 19 or June 9. These dates were identified as the best alternatives to the May 5th date that was not workable for the Auditorium.

There was no report on the Advocate for the Arts meeting held last Friday (2/15/19).

There was no new business. Cheryl mentioned that The Secret Garden will be presented by the High School on Feb 28, March 1,2 and 3 at Memorial Auditorium.

The meeting was adjourned at 5:40 PM.

The next meeting will be held on March 21 at 5:15 PM in Council chambers.

**Worthington HRA Regular Board Meeting
January 29, 2019
819 10th Street, Worthington, MN**

Board Members Present: Lori Bristow, Bridget Huber, Marty Rickers, and Alan Oberloh

Excused Absence: Lyle TenHaken

Staff Members Present: Randy Thompson, HRA Executive Director

Others Present: Jason Brisson – City of Worthington, Director of Community & Economic Development

Lori Bristow, Board Chairman called the meeting to order at 5:23 P.M

APPROVAL OF THE AGENDA: A motion was made by Marty Rickers to approve the agenda as presented. The motion was seconded by Bridget Huber. The Motion Passed. Motion 01292019-A

APPROVAL OF MEETING MINUTES: A motion was made by Alan Oberloh to approve the minutes from the board meeting held on December 20, 2018. The motion was seconded by Marty Rickers. The Motion Passed. Motion 01292019-B

ANNUAL MEETING OF THE BOARD: As required the annual meeting of the board was held to appoint officers to the board for 2019. A Motion was made by Alan Oberloh to Appoint Lori Bristow as Board Chairman and Marty Rickers as Board Vice-Chairman. The Motion was seconded by Bridget Huber. The Motion Passed. Motion 01292019-D

BILLS PAYABLE: The bills payable for the period of December 21, 2018 thru January 29, 2019 were presented for approval. The bills paid included: Prairie Acres Account \$2,430.92, Management/Levy Account \$205.72, The Rising Sun Estates Account \$32,390.72, The Public Housing Account \$55,989.06.

FINANCIAL STATEMENT REVIEW: The board reviewed the December 31, 2018 statements for Prairie Acres, Rising Sun Estates, and Management/Levy Account. These statements are prepared in-house by HRA staff. The board also reviewed the December 31, 2018 financial statements for Public Housing and Section 8. The Public Housing and Section 8 statements were prepared by the Accounting Firm, Hawkins & Ash CPA's. **The December 31, 2018 Statements for Section 8 and Public Housing were completed in DRAFT FORM only as the accounting Firm of Hawkins & Ash CPA's had not finished and finalized the year end December 31, 2018 Statements at the time of the board meeting.** The board also reviewed the internally prepared dashboard statements for December 31, 2018 which provides a recap of the monthly and year to date financial information as prepared by the Hawkins & Ash CPA Accounting firm. A Motion was made by Marty Rickers to Approve the Bills Paid from all accounts as presented and to approve the December 31, 2018 statements in DRAFT FORM for Public Housing, and Section 8. Also included in the motion was to approve the in-house statements for December 31, 2018 for Prairie Acres, Rising Sun Estates, and the Management/Levy Account. The Motion was seconded by Bridget Huber. The Motion Passed. Motion- 01292019-E

CHECK SIGNING AUTHORITY FOR PUBLIC HOUSING AND SECTION 8: The board took up a discussion regarding utilizing a bank service which would allow the use of electronic check signing. This would take the place of physically signing checks, as it would be done with an electronic signature by utilizing a Bill Pay service set up by Bank of the West for approving bills and signing checks. A Cost comparison was completed, and the cost of the service would increase the per check item cost from \$.90

cents up to \$1.13. It was discussed that due to the cost increase the benefits would not outweigh the cost increase at this time. This service may be reviewed again at a future date with an updated cost comparison.

As a part of this discussion the topic was brought up to approve an additional check signer for the Section 8 and Public Housing accounts. As the newly approved vice chairman to the board it was decided that Marty Rickers be authorized as a check signer on both the Public Housing and Section 8 checking accounts at Bank of the West. A Motion was made by Alan Oberloh to appoint and authorize Vice Chairman Marty Rickers as an authorized Check signer for both Public Housing and Section 8 checking accounts. These accounts are held at Bank of the West. The Motion was seconded by Bridget Huber. The Motion Passed. Motion – 01292019-C

EXECUTIVE DIRECTORS ANNUAL PERFORMANCE REVIEW: The annual performance review for Director Thompson was completed in January. A Positive review of Director Thompson's performance was reported by board chairman Lori Bristow. A Motion was made by Marty Rickers that based on a positive performance review a 3% Salary increase be awarded effective 01/01/2019. The Motion was seconded by Bridget Huber. The Motion Passed. Motion – 01292019-F

FEDERAL GOVERNMENT SHUTDOWN DISCUSSION: Director Thompson informed the board of the government shutdown letter that was sent by the Worthington HRA to all Section 8 landlords. This letter was to inform the landlords that there may be a delay in future Housing Assistance payments if the government shutdown is not ended in the very near future.

EXECUTIVE DIRECTORS UPDATES: Director Thompson provided the following information to the board:

- Thompson informed the board that the hiring process to replace Henry Luitjens in the Maintenance Department had started and that three candidates had been interviewed. Additional interviews will be conducted. The Board recommended that a background check and drug screening be a requirement of the new hire. Director Thompson indicated that this would be a requirement of the new hire.
- Thompson informed the board that the cargo elevator continues to have problems. Elevator repairs will begin in March of 2019 to address the faulty control panels and relays.
- Thompson informed the board that Section 8 letters had been sent to all seven counties in the service area jurisdiction as of January 14, 2019. Thompson had heard back from four counties and would be planning to attend County commissioner meetings in those four counties sometime in February or March. This letter was to make a financial request of each of the counties to help offset the administrative funding shortfall that the agency experienced in 2018.
- Thompson informed the board that the new Bus service being offered by SMOC has started and the bus is making regularly scheduled stops at the Atrium Hi-Rise. This is a needed service that does provide additional transportation options for Atrium tenants that do not own an automobile.

FUTURE BOARD MEETING DATES: The board discussed future board meeting dates. The February board meeting will be held on Tuesday February 26, 2019 at 5:15 p.m. at the Atrium Community Room. The March 2019 board meeting will be held on Tuesday, March 26, 2019 at 5:15 p.m. at the Atrium Community Room. Having No Further business to discuss the Board Chairman Lori Bristow called for a motion to adjourn the meeting. A Motion to Adjourn the meeting was made by Alan Oberloh. The Motion was seconded by Bridget Huber. The Motion Passed. The meeting was adjourned at 6:45 p.m.

Approved By: _____ Date: _____

Respectfully Submitted by: Randy Thompson Signed: _____

ADMINISTRATIVE SERVICES MEMO

DATE: March 8, 2019

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEMS

1. NOMINATING COMMITTEE RECOMMENDATIONS FOR COMMITTEE APPOINTMENTS / REAPPOINTMENTS

The Nominating Committee met on Wednesday, March 6, 2019 and are making the following recommendations for Committee appointments / reappointments:

Center for Active Living Committee

Appoint Aida Simon for a three-year term to replace Jerry Perkins who is not eligible for another term, term to expire 12/31/2021

Planning Commission

Appoint Andy Berg to replace Ryan Weber who declined to serve another term, term to expire 3/31/2022

Water & Light Commission

Reappoint Mike Harmon for a second three-year term, term to expire 3/31/2022

Reappoint Lyle Ten Haken for a second three-year term, term to expire 3/31/2022

Council action is requested to approve the Nominating Committee recommendations for Committee appointments / reappointments.

2. APPROVAL OF POSITION GUIDELINES AND SALARY GRADES

As discussed at the City Council planning session on January 23, 2019, Administration is requesting the creation of staff positions that may be filled to further our ability to serve our constituents. The position guidelines, essential duties and salary grades are included as *Exhibit 1*.

The positions include:

- Assistant City Administrator/Director of Economic Development
- City Clerk

Administrative Services Memo

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- Human Resources Assistant and Compensation Specialist
- City Planner

Council action is requested to approve the creation of the above positions within the City's Position Classification Plan.

Position Guidelines and Essential Duties

Assistant City Administrator/Director of Economic Development

Classification: Exempt

Salary Grade: E-9

- Provides direct staff support to the City Administrator in the various areas of municipal administration as directed and serves as the acting city administrator in the absence of the city administrator.
- Prepares reports, memos and plans and coordinates special projects as assigned by the City Administrator.
- Assists the City Administrator by responding to inquiries and requests for information from the City Council, City staff, government agencies, private businesses, civic organizations, the media and the general public.
- Assists with preparation of the City budget and Capital Improvement Plans.
- Develops, recommends and implements strategies, policies, regulations, fees, marketing and promotional activities supporting the City's overall economic development goals and objectives.
- Coordinates the information exchange between prospective developers and appropriate city departments, and government agencies regarding available services, applicable regulations and the city's development goals.
- Maintains routine contacts with government, and private officials, attends pertinent seminars and informational programs, and performs other research activities for potential funding of projects or programs consistent with the city's development goals. Disseminates this information to the City Council, Economic Development Authority, Planning Commission, and other organizations interested in development.
- Prepares plans and applications for and administers grants and programs to achieve the economic development and planning goals of the city.
- Maintains an interface with the Chamber of Commerce, Worthington Regional Economic Development Corporation and similar organizations interested in economic development.
- Effective communication of City programs and goals through various media and public and private contacts.
- Works closely with City departments, community and business organizations, other units of government, prospective developers, builders and property owners to ensure the coordination, collaboration and consensus of development and redevelopment efforts.
- Maintains routine contacts with government and private officials to stay informed on potential funding of projects or programs consistent with the City's development goals.

The foregoing statements describe the principal functions of this position but shall not be construed as an exclusive listing of all inherent requirements for the position.

Job Requirements:

Minimum Qualifications:

1. **Education:** Bachelor's Degree in a relevant field, such as Public Administration, Urban Studies, Business, Economics or a related field.
2. **Experience:** Three years in Municipal Administration, Planning, Economic Development or collective amount of private sector experience.

Salary: Minimum - \$41.34/hour

Midpoint - \$48.64/hour

Position Classification

Assistant City Administrator/Director of Economic Development

Complexity	Contacts	Education	Experience	Certification	Pressure Stress	Physical Demands	Scope of Decisions	Responsibility for Others	Total	Salary Grade
175	110	70	70	30	90	20	125	110	800	E-9

E-9 Point Range: 795 - 820

E-9 Salary Range \$ 41.34 \$ 48.64 \$ 55.94

Position Guidelines and Essential Duties

City Clerk

Classification: Exempt

Salary Grade: E-4

This position is responsible for the conduct of municipal elections, issuance of business licenses, and general assistance to the City Council, Mayor and City Administrator and all duties of the Clerk as noted in Minnesota Statute 412.151.

- Serves as secretary to the City Council. Arranges and publishes notice of meetings, records minutes of all proceedings, maintains accurate and complete records of all actions, and performs other duties as directed by the City Council and City Administrator.
- Prepares materials for City Council meetings including typing agendas, minutes, reports, etc. and making copies and compiling material for delivery to City Council members.
- Shall attest to the Mayor's signature on all ordinances, resolutions, bonds and contracts.
- Is responsible for providing certified copies of proceedings and records of the City when requested and shall sign City Warrants where authorized.
- Assists the City Council and City Administrator with official duties including the preparation of letters, reports, outside correspondence, memos, minutes, ordinances, budgets and maintenance of files.
- Prepares and publishes legal notices and issues request for bids and maintains related files.
- Coordinates the conduct of elections, receives filings for elections, prepares election judge roster, posts and publishes election notices.
- Receives applications and issues various municipal licenses and permits.

The foregoing statements describe the principal functions of this position but shall not be construed as an exclusive listing of all inherent requirements for the position.

Job Requirements:

Minimum Qualifications:

1. **Education:** Two years of college, technical school or advanced training in public or business administration or a related field. Minnesota Certified Municipal Clerk certification.
2. **Experience:** Five years of experience in municipal; operations, or advanced training in public or business administration.

Salary: Minimum - \$30.60/hour

Midpoint - \$36.00/hour

Position Classification

City Clerk

Complexity	Contacts	Education	Experience	Certification	Pressure Stress	Physical Demands	Scope of Decisions	Responsibility for Others	Total	Salary Grade
120	90	55	80	40	70	20	105	75	655	E-4

E-4 Point Range: 645 - 670

E-4 Salary Range \$ 30.60 \$ 36.00 \$ 41.40

Position Guidelines and Essential Duties

Human Resources Assistant and Compensation Specialist

Classification: Non-Exempt

Salary Grade: N-15

This position is responsible for maintenance of the City's personnel and compensation system.

- Serves as Human Resources Assistant to the City Administrator. Includes preparing postings or advertisements for vacant positions, screening initial applicants, routing applications for review by Directors and Managers, testing if needed, coordinate interviews, and prepare all documentation for hiring after the selection process.
- Responsible for all activities necessary for processing of payroll, including but not limited, data entry and time sheet input, maintaining related records, filing tax, voluntary and involuntary deduction reports, preparing related accounting transactions, documenting and updating procedures, preparing special reports for government agencies, and City management, and payment of all bills related to payroll and compensation. Analyze reports to verify their completion and accuracy.
- Monitors wage and salary administration programs. Notifies Directors and Managers of wage and salary anniversary dates and supporting data as a basis for their actions.
- Coordinates insurance matters including employee group insurance.
- Monitors City employees benefit programs. Notifies Directors and Managers of changes in programs or policies, and/or recommends possible improvements.
- Organizes, coordinates and monitors the Performance Appraisal Program
- Maintains the Personnel Policy Manual
- Lead Employee Safety Committee and activities.
- Performs a variety of HR special projects including annual market survey review.
- Perform administrative functions such as monitor employee hours for ACA compliance, completing surveys, maintaining files and filing ACA reports, FMLA, OSHA and Workers Compensation documents and reports.
- Ensure compliance with employment related laws and city policies.
- Maintain the Vacation, Sick Leave and ESL accrual.
- Responsible for all data entry including preparation of 1099's, W-2's, 1095's.

The foregoing statements describe the principal functions of this position but shall not be construed as an exclusive listing of all inherent requirements for the position.

Job Requirements:

Minimum Qualifications:

1. **Education:** Bachelor's Degree in a relevant field, such as Human Resources, Organizational Development, Accounting, Business, Public Administration or a related field.
2. **Experience:** Three years in Municipal Administration, Human Resources, Accounting, Finance, Payroll or collective amount of private sector experience.

Salary: Minimum - \$30.91/hour
Midpoint - \$36.36/hour

Position Classification

Human Resources Assistant and Compensation Specialists

Complexity	Contacts	Education	Experience	Certification	Pressure Stress	Physical Demands	Scope of Decisions	Responsibility for Others	Total	Salary Grade
120	90	70	70	35	70	20	105	75	655	N-15

N-15 Point Range: 650-660

N-14 Salary Range \$ 30.91 \$ 36.36 \$ 41.81

Position Guidelines and Essential Duties

City Planner

Classification: Non-Exempt

Salary Grade: N-9

The City Planner assists the Director of Community Development in the daily activities of planning and zoning functions of the city. This involves working with City Staff gathering and evaluating land use, engineering, financial, social, economic and related data upon which to base planning and zoning recommendations.

- Provides general planning and zoning related information to the public and development community.
- Analyzes and perform design reviews for variance, conditional use, subdivision, rezoning, and planned use development requests.
- Reviews land use applications with the requirements and needs of other City departments and relevant outside agencies, and ensures that staff recommendations on land use proposals are consistent with State and Federal law,
- Establishment, enforcement, periodic evaluation, and amendments to the City's Comprehensive Plan, ordinance revisions, maps and other documents for implementation of the city land use policy as represented by the city zoning ordinance,
- Represents the City at related meetings or official development review processes among governmental offices as required,
- Coordination of the information exchange between prospective developers, builders and property owners, appropriate City departments, and government agencies regarding available services, applicable regulations and the City's development goals,
- Coordinates development activities with various community and neighborhood improvement groups.

The foregoing statements describe the principal functions of this position but shall not be construed as an exclusive listing of all inherent requirements for the position.

Job Requirements:

Minimum Qualifications:

1. **Education:** Bachelor's Degree in a relevant field, such as Urban or Regional Studies, Public Administration, or a related field.

Salary: Minimum - \$24.80/hour

Midpoint - \$29.18/hour

Position Classification

City Planner

Complexity	Contacts	Education	Experience	Certification	Pressure Stress	Physical Demands	Scope of Decisions	Responsibility for Others	Total	Salary Grade
100	90	70	50	30	70	20	70	65	565	N-9

N-9 Point Range: 560 - 570

N-9 Salary Range \$ 24.80 \$ 29.18 \$ 33.56

PUBLIC WORKS MEMO

DATE: MARCH 7, 2019

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEMS

1. APPROVE 2019 PARK USER FEES

The Park and Recreation Advisory Board, at its March 6th, 2019 meeting, has proposed that there be no change to the 2019 park user fees (Exhibit 1). After reviewing rates charged at other area community parks, the Advisory Board feels that our current fees are acceptable.

Council action is requested to approve the 2019 park user fees.

CASE ITEMS

1. APPROVE 2019 YMCA PROGRAM FEES

The Park and Recreation Advisory Board, at their March 6, 2019 meeting, reviewed and endorsed the proposed 2019 YMCA summer program fees, included as Exhibit 2. The programs include the YMCA's Fun and Adventure Day Camp and Summer Sports Programs. The YMCA proposes little or no increases from the 2018 Day Camp fees and one dollar increase to the Summer Sports Programs fees.

Council action is requested to approve the YMCA Summer Program Fees as shown in *Exhibit 2*.

2. 2019 PRIVATE DOCKS ON PUBLIC PROPERTY

In accordance with the city policy adopted in 2013 regarding the issuance of permits for private docks to be located on public property, the City Council shall annually:

- Set the number of private docks allowed on public property. In 2018 council set the number of available permits at 15. In 2018 the City issued 12 permits for docks on public property, a decrease of 2 from 2017. Owners who currently have a valid dock permit will have first option on renewal for the following year unless City Council reduces the permits available. If Council reduces the number of permits, all permit applications from existing permit holders will be reviewed by the Council.

And

- Set the annual permit fee. The 2018 fee was \$165.00. That was an increase of \$15.00 or 10%, from the 2017 fee of \$150.00.

2018 dock permit holders:

1.	200 Lake Street	Dave Holinka
2.	214 Lake Street	Bruce Pass
3.	516 Lake Street	Cecilia Burchill
4.	512 Lake Street	Scott Kraft
5.	117 Lake Avenue	Allen Schmidt
6.	625 Lake Avenue	Herman Kremer
7.	721 Lake Avenue	Steve Prins
8.	614 West Lake Avenue	Tom Woods
9.	916 West Lake Avenue	Clarence Kremer
10.	920 West Lake Avenue	Dale Ryen
11.	1977 South Shore Drive	Jenny Andersen
12.	713 May Street	Brian Standafer

Council action is requested to set the number of dock permits issued for 2019 and the fee charged for each dock permit.

3. REVIEW CENTENNIAL BEACH NOOK BATHROOM BIDS AND AWARD OF CONTRACT

At Councils February 7, 2019 meeting, bidding for the redesigned Beach Nook bathroom project was unanimously approved. Bids were accepted until 1pm on March 7th, 2019. City staff would like council to review the bids and consider awarding a contract if there is an accepted bidder. Council members will receive the bid information and a staff recommendation before the March 11th council meeting.

Council action is requested to consider the bids for the Beach Nook bathroom and if accepted award a contract for construction of the Beach Nook bathhouse.

4. REVIEW CENTENNIAL BEACH NOOK UTILITY AND LANDSCAPING BIDS AND AWARD OF CONTRACT

At Councils February 7, 2019 meeting, bidding for the Beach Nook utility, trails and landscaping project was unanimously approved. Bids were accepted until 3pm on March 7th, 2019. City staff would like council to review the bids and consider awarding a contract if there is an accepted bidder. Council members will receive the bid information and a staff recommendation before the March 11th council meeting.

Council action is requested to consider the bids for the Beach Nook utilities, trail and landscaping, and if accepted award a contract for construction of the Beach Nook bathhouse.

2019 Park User Fees

Item	Proposed 2019 Fees	Comments
Chautauqua, Centennial Shelter	\$ 50.00	\$40.00 Key, Damage, Clean up Deposit
Park Open Shelters	\$ 30.00	\$40.00 Damage, Clean up Deposit
Chautauqua Band Shell	\$ 50.00	\$40.00 Damage, Clean up Deposit (add)
Ehlers Amphitheater	\$ 50.00	\$40.00 Damage, Clean up Deposit (add)
Park Open Space	\$ 50.00	99 People or Less
	\$ 110.00	100 to 499 People
	\$ 220.00	500 to 1,000 People
		\$40.00 Damage, Clean up Deposit For Park Open Space.

Concession Fees

2019

One Day, Non-Profit	\$ 65.00	
One Day, Profit	\$ 75.00	All one day permits require \$100 Clean-Up Deposit
Annual, Non-Profit	\$ 80.00	
Annual, Profit	\$ 175.00	All annual permits require \$300 Clean-Up Deposit
Annual Mobile, Non-Profit	\$ 275.00	
Annual Mobile, Profit	\$ 375.00	

2018 Summer Rec Programs

Track: \$44/session
 Tennis: \$44/session
 Softball: \$44/session
 T-Ball: \$34 Member
 \$56 Non-member
 Pee-Wee Ball: \$34 Member
 \$56 Non-member

2019 Summer Rec Programs

Track: \$45/session
 Tennis: \$45/session
 Softball: \$45/session
 T-Ball: \$35 Member
 \$55 Non-member
 Pee-Wee Ball: \$35 Member
 \$55 Non-member

Summer Adventure Day Camp 2018

Duration

Session 1: June 4-June 29, 4 week session
 Session 2: July 2-July 27, 4 week session
 Session 3: July 30-August 24, 4 week session
 All Summer: June 4-August 24, 12 week session

Session Pricing

			Rate by Hour
Mon-Fri	3 hours	\$119/month	\$1.98/hr
Mon/Wed/Fri	3 hours	\$76/month	\$2.11/hr
All Day, Mon-Fri	9am-3pm	\$200/month	\$1.67/hr
Early Drop Off	7am-9am	\$47/month	\$1.18/hr
Late Pick Up	3pm-5pm	\$47/month	\$1.18/hr

All Summer Pricing

			Rate by Hour
Mon-Fri	3 hours	\$307	\$1.71/hr
Mon/Wed/Fri	3 hours	\$203	\$1.88/hr
All Day, Mon-Fri	9am-3pm	\$550	\$1.53/hr
Early Drop Off	7am-9am	\$135	\$1.13/hr
Late Pick Up	3pm-5pm	\$135	\$1.13/hr

: : Summer Adventure Day Camp 2019

Duration

Session 1: June 5-June 28, 4 week session
 Session 2: July 1-July 26, 4 week session
 Session 3: July 29-August 23, 4 week session
 All Summer: June 5-August 23, 12 week session

Session Pricing*

			Rate by Hour
Mon-Fri Mornings	8am-12pm	\$125/month	\$1.56/hr
Mon-Fri Afternoons	12pm-4pm	\$125/month	\$1.56/hr
All Day, Mon-Fri	8:30am-4pm	\$230/month	\$1.53/hr
Early Drop Off	7am-8:30am	\$50/month	\$1.66/hr
Late Pick Up	4pm-5:30pm	\$50/month	\$1.66/hr

All Summer Pricing*

			Rate by Hour
Mon-Fri Mornings	8am-12pm	\$350	\$1.46/hr
Mon-Fri Afternoons	12pm-4pm	\$350	\$1.46/hr
All Day, Mon-Fri	8:30am-4pm	\$600	\$1.33/hr
Early Drop Off	7am-8:30am	\$135	\$1.50/hr
Late Pick Up	4pm-5:30pm	\$135	\$1.50/hr

**additional options available, these may include 3 day per week set ups for mornings, afternoons, etc.*

ENGINEERING MEMO

DATE: MARCH 7, 2019
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

AGENDA CASE ITEMS**1. RECEIVE REPORT AND ORDER HEARING FOR EAST AVENUE STREET IMPROVEMENT**

Included in Exhibit 1 is a feasibility report on the improvement of East Avenue from C.S.A.H. 5 to 580 feet east. The report has been prepared by staff pursuant to Council action on May 29, 2018. The street segment is that abutting the Rising Sun Estate apartment complex. The improvement was by a petition from the Worthington Housing and Redevelopment Authority. The feasibility report provides detailed information on the proposed improvements including location, need for improvement, costs, and proposed financing. The report also proposes variations in the improvement from that described in the petition.

Staff recommends that Council receive the report and pass the resolution receiving the report and calling for hearing on the improvements included in Exhibit 2. It is recommended that a hearing be set for 7:00 pm at the March 25, 2019 Council meeting (second regularly scheduled meeting in March).

Also included in Exhibit 1 is the preliminary assessment roll for the proposed improvement.

FEASIBILITY REPORT

FOR IMPROVEMENT OF EAST AVENUE

INTRODUCTION

The purpose of this report is to determine the feasibility of improving the following described street, or portions thereof, by grading, base construction, curb and gutter construction, and surfacing:

EAST AVENUE from C.S.A.H. 5 to 580 feet east of the east right-of-way line of C.S.A.H. 5

The improvement of the street was petitioned for by owners of more than 35% of the property abutting the improvement therefore allowing the project to be considered as petition initiated. This report has been prepared pursuant to Council resolution of May 29, 2018. See Map A.

PROJECT NEED

As previously stated, the proposed improvement has been petitioned for. The property represented on the petition is the site of the Rising Sun Estate apartment complex. The subject street segment is a rural design gravel road included within the City as a result of 1972 annexation. Dust from traffic and wind in dry weather is a common concern of those living or conducting business along gravel streets or roads. Soft surface conditions, particularly in frost out conditions, is another typical problem associated with gravel roads. It is understood that these deficiency were cause for the Housing and Redevelopment Authority, owners of the Rising Sun Estate complex, to petition for the street improvement.

EXISTING CONDITIONS

The properties abutting the street segment are currently zoned Residential (apartment complex) or Transitional (south side). A purpose of the City's Comprehensive Plan (Plan) is to identify planned future urban uses. The future land use of those properties abutting the south side of the subject segment of East Avenue is identified as Medium Density Residential. The property abutting the south side of the street segment is former Rock Island Railroad right-of-way. The former right-of-way is only 100 feet in depth except the most easterly 100 feet, more or less, which abuts commonly owned property. The manner that the property south of the street segment will be developed is difficult to project at this time.

Originally the street segment was improved as TH 16 and later abandon as a highway when TH 16 was relocated to the current location of C.S.A.H. 35. The pavement was removed at some time after its abandonment as a highway and reverted to a rural section gravel road. The current gravel surface varies from about 24 feet to 27 feet in width. Although the slopes vary, it appears the road ditches were graded with 4 to 1 slopes. Unlike what frequently occurs with rural section roads within an urbanizing area, the road ditches along this rural roadway have not been intentionally filled and are generally able to continue to provide the roadbed drainage as originally intended. The 4.8 acre multi-family development on the north side of the street segment includes three drives onto East Avenue with culverts installed as part of the 2014 development. There are no drives to the property on the south side of the street segment.

DESIGN

The City's Assessment Ordinance provides that concrete curbing or curb and gutter shall be installed at the same time as street surfacing, except that where a permanent "rural street" (road or roadway) design is approved by the City Council, curbs will not be required. Curb and gutter provides the advantages of vehicle control, delineation of the edge of pavement, elimination of pavement edge break-up, presentation of a finished urban street appearance, and perhaps most importantly, drainage control without road ditches. The alternate rural road design includes the road ditches to provide for reliable drainage of the roadbed and adjacent property rather than the integrated street/storm sewer drainage inherent in the urban street design. A permanent rural road design should only be implemented in those locations where road ditches are suitable and can be sustained, where driveways constitute an insignificant length of frontage, and where there is no demand for parking along the roadway.

The City's Assessment Ordinance provides that residential streets "shall be of '5 ton' design, 36 feet in width, measured between faces of curbs." The Ordinance further establishes that collector streets (including commercial and industrial access streets) shall be of "9 ton" design, and shall normally be 44 feet in width measured between faces of curbs. The residential street width of 36 feet is intended to support on street parking but does not allow for two unrestricted through traffic lanes. The width of 44 feet reflects a street providing two 10 foot wide parking lanes and two 12 foot wide through lanes. Providing for parking on both sides of a street is common throughout the community; however, it may not be warranted in all locations. Although the terminology "5 ton" and "9 ton" design reflects what may be considered outdated pavement design methodology, the intent is to provide a pavement adequate to support the adjacent land use and that traffic which may collect on through routes.

Roadway Type

As previously indicated, an urban street meeting City standards typically becomes an integral part of an area's drainage system. To accomplish this, the street is graded lower than adjacent properties to collect runoff from those properties and the flow in the street's gutter is collected with water intakes (catch basins) at low points and intermediate locations as needed. Adequate grade both along and across the street is needed to prevent ponding on the street. The flow is then routed through storm sewers and, if applicable, through treatment facilities to a suitable discharge location. The urban street design relies on the availability of a storm sewer system of adequate size and depth to accommodate design flows from the area being served.

Extension of a storm sewer will be required to improve the street segment to urban design standards. The street segment is located in an area which is not currently served by a storm sewer system. The street segment and land abutting immediately north of the segment are to drain toward the drainage system extending from near the C.S.A.H. 35 and TH 59/60 intersection south to the former East Lake Okabena. See Map B. The area south of the street segment is to drain south. These drainage directions are based on natural drainage divisions and are also incorporated into the City's Master Drainage Plan and that used by MnDOT in the design of the TH 59/60 drainage system. Existing drainage follows these patterns via road ditches.

The multi-family residential complex along the north side of the street segment did develop with the adjacent road ditch integrated into its design. The southerly edge of the complex's site drains to the street segment road ditch and is then routed through the site's storm water treatment system (pond) located in the northwest corner of the site. This site drainage would need to be perpetuated by use of a swale between the development and an urban street or substitute treatment would need to be incorporated into a storm sewer improvement in order for the site to maintain compliance with storm water permitting requirements. Map B depicts the route for a storm sewer system needed to accommodate drainage from the street segment and properties within the same drainage area abutting the segment.

A storm sewer system to accommodate property south of the street segment would need to extend south of the City limits for the distance necessary to obtain adequate depth. Two alternatives to extending storm sewer for drainage of the property south of the street segment have been identified. Each involve perpetuating the existing road ditches on the south side of the street segment. First, the existing road ditch could be used as outlets for curb openings. While this alternate approach allows installation of curb and gutter and perpetuates current drainage, it fails to offer all the benefits of an urban street design until storm sewer is extended. A second alternative is to improve the street segment using an urban section (curb and guttered) on its north side and a rural section on its south side. This second alternative could be a long term interim improvement until development plans for the south side of the street segment are introduced.

An improvement project to improve East Avenue as petitioned for would need to include the storm sewer as shown in Map B together with an unidentified system draining to the south or one of the alternate approaches noted above. The estimate total cost for the storm sewer shown on Map B is \$315,000, including engineering and contingencies.

Given the considerations as summarized below, it is recommended that Council advance the proposed improvement to exclude installation of curb and gutter and necessary storm sewer extension:

Road ditches, including that abutting the recent housing development, have been perpetuated.

Without storm sewer improvements extending south of the existing corporate limits the south road ditch will be needed for drainage on the south side of the street segment.

A certain amount of drainage will need to be perpetuated north of a curb along the north side of the street segment or the residential storm water treatment basin will need to be modified to be a regional basin.

Inadequate surface drainage was not identified as a current infrastructure deficiency by the petitioner; however, the cost for the storm sewer necessary for the street segment and property to the north of it exceeds the cost of the rural roadway improvement.

Inability to identify the development needs of the property south of the street segment given its limited depth. It should be noted that if shallow lots are proposed they will likely require installation of multiple driveways which will not be compatible with perpetuating a rural road section. Inclusion of additional property to form a larger tract of land for residential development similar to that on the north side of the street segment may limit the need for street access and immediate storm sewer improvements. The nature of development on the south side of the street segment will also determine the need for/number of sewer and water services which will disrupt the roadbed, particularly sewer services. Disruption of the roadbed would include any curb and gutter installed at this time.

The rural section design as recommended is not necessarily proposed as the ultimate or “build out” design but rather as a long term interim improvement until the factors influencing the current recommendation change.

Roadway Width

The surfacing of the rural section roadway is proposed to be 28 feet in width. This width does not provide for on street parking. From a motor vehicle perspective, this width may be considered to provide either two 11 foot driving lanes with 3 foot shoulders or two 12 foot driving lanes with 2 foot shoulders; however, it is recommended the street be managed as providing two Wide Outside Lanes. See Complete Streets policy discussion below.

Pavement Design

Pavement type may either be rigid (concrete) or flexible (bituminous). The selection of pavement type may be based on a thorough evaluation of life cycle costs utilizing projected traffic, projected maintenance costs and other factors, or on the basis of proven performance under certain traffic conditions. The pavement type may also be appropriately selected on the basis of suitability in a particular circumstance. The potential for eventual disruption of the roadbed within a 35 year concrete pavement design life is cause to recommend that a flexible pavement be utilized.

The recommended pavement section for the street segment constructed as a rural section roadway is 2.5" of bituminous surfacing and 9" of aggregate base. It is recommended that the 9" aggregate base be a drainable (Drainable Stable Base) material. Use of the drainable base material as the base with the base being “daylighted” will allow for free drainage of that base material, intercept free water rising from below that layer, allow for more rapid drainage of any excess moisture in the material above the drainable base, and provide a base layer that is less susceptible to loss of strength due to the presence of excess moisture. Geotextile reinforcement fabric would also be installed in conjunction with the aggregate base. The geotextile fabric will reduce the migration of the subgrade clay into the drainable base material and reinforce the subgrade material (clay) during the spring transitional period when frost is melting out of the soil and the subgrade’s bearing strength is the weakest.

Application of Complete Streets Policy

The City's Complete Street Policy (resolution) states: *"The City of Worthington will, whenever it is economically feasible, seek to enhance the safety, access, convenience and comfort of all users of all ages and abilities, including bicyclists, pedestrians (including people requiring mobility aids), motorists and freight drivers, through the design, operation and maintenance of the transportation network so as to create a connected network of facilities accommodating each mode of travel that is consistent with and supportive of the local community, recognizing that all streets are different and that the needs of various users will need to be balanced in a flexible manner."*

The proposed improvement is subject to the policy. The street segment is isolated from any existing path or walk. The nearest walk or path is the multi-use path located along TH 59/60. The ultimate long term pedestrian/bicycle infrastructure to serve the residential area east of TH 59/60, south of C.S.A.H. 35, and north of Nobles Street may involve extension of a multi-use path along and/or south of East Avenue to C.S.A.H. 5. Alternatively, East Avenue together with a parallel walk to C.S.A.H. 5 may also function adequately to serve to collect bicycle and pedestrian traffic from the adjacent residential area. At this time, the lack of bicycle/pedestrian infrastructure continuity together with the nature of the rural section improvement is cause to consider only the suitability of the roadway to accommodate bicycle traffic which may reasonably continue to travel west on East Avenue to the TH 59/60 path system.

The Bikeway Facility Design Manual currently available from the Minnesota Department of Transportation provides that Wide Outside Lanes having a width of 14 feet may be suitable for a bikeway on a rural roadway with up to 1,000 ADT and design speeds of 40 mph or less. Although traffic counts are not available on the street segment, ADT of 500 ADT or less would be expected. For comparison, the ADT on C.S.A.H. 35 north of the segment is 1650 and on C.S.A.H. 5 at the west end of the segment is 1450. The recommended pavement width of 28 feet provides the two 14 foot Wide Outside Lanes. Fog lines should not be striped.

Additional Considerations

To reduce tracking of gravel onto and prevent damage to the improved street segment, it is proposed to include a 15 foot transitional surface section east of the end of the street improvement. This transitional section will be constructed without full regrading of the existing roadway and is considered an integral maintenance reduction feature of the improvement but not within the assessable improvement length.

PROJECT COST AND FINANCE

Total project cost for the rural section improvements as recommended in the preceding is estimated to be \$181,000, including engineering and contingencies. This compares to an estimated cost for an urban section of \$275,000 less storm sewer improvements. The distribution of assessable costs of each of the improvement types is proposed as outlined in the City's Assessment Ordinance.

In general, the City's Assessment Ordinance defines that the assessment rate for a street improvement is to equal the cost of the improvement divided by the sum of adjusted frontages abutting the improvement. The width of intersections and similar distances are added to the summation of adjusted frontages to yield assessment rates that are equitable, relatively consistent between similar projects, and best reflect benefit. The assessment as to any property is to be equal to the assessment rate multiplied by the adjusted frontage of that property. An adjusted frontage is defined to be the average width of the lot as it abuts the improvement. In the case of the housing development, the average width is greater than the length of improvement and therefore the assessable frontage is proposed to be based on improvement frontage. Certain lot allowances, which become a city share of the project, are provided for in the ordinance. A corner lot allowance applies to both properties (north and south side) abutting the improvement. Consistent with application of the side yard allowance on projects such as the 2010 improvement of Marine Avenue, the sideyard allowance would be limited to 150 feet.

The following provides the estimated costs, city share, assessments receivable, and assessment rates for the street improvement:

City share for non-assessable costs ¹	\$51,110.32	
City share of assessable costs	<u>\$0.00</u>	
Total city share	\$0.00	(28.2%)
Assessments receivable	<u>\$129,889.68</u>	(71.8%)
TOTAL COST	\$181,000.00	

The estimated assessment rate is: **\$163.14/ft**

¹ Includes East Avenue frontage within the C.S.A.H. 5 right-of-way

For comparison, the estimated assessment rate for an urban section street improvement is \$247.86 /ft.

It is proposed that the project be initially financed by PIR bonding. Revenues from special assessments levied as a result of the project along with the annual special tax levy required to recover the city share of the project will be utilized for bond repayment.

CONTRACT COMBINATION WITH OTHER IMPROVEMENTS

It is recommended that the street construction be undertaken through a stand alone contract unless another bidding opportunity involving similar work evolves.

CONCLUSION

This report recommends, based on current conditions, a rural section street improvement rather than the urban section street improvement defined in the description of the improvement petitioned for. The recommended improvement is also reduced in length to 565 feet with the additional 15

feet described in the petition being a transitional section included as an appurtenance but necessary cost of the improvement.

The recommended improvement is to be described as:

Improving the following described street by grading, base construction, and surfacing:

EAST AVENUE from C.S.A.H. 5 to 565 feet east of the east right-of-way line of C.S.A.H. 5.

The proposed street improvement is feasible and a cost effective means of improving the subject street segment.

Map of the area around the intersection of East Avenue and Nobles Street. The map shows the proposed location of the new bus stop at the intersection of East Avenue and Nobles Street, highlighted by a red rectangle. The map includes streets such as East Avenue, Nobles Street, Spruce Avenue, Woodcrest Avenue, Orchard Road, and Highway 59/60. A legend indicates the locations of Spruce Ave, Woodcrest Ave, and Orchard Rd.



BLUE



MAP B

RESOLUTION NO. 2019-

RECEIVING REPORT AND CALLING FOR HEARING ON PROPOSED IMPROVEMENT

WHEREAS, Pursuant to Resolution No. 2018-05-03 of the Council passed on May 29, 2018, a report has been prepared by the city engineer with reference to the improvement of the following described street, or portion thereof, by grading, base construction, curb and gutter construction, and surfacing:

EAST AVENUE from C.S.A.H. 5 to 580 feet east of the east right-of-way line of C.S.A.H. 5.

and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

and

WHEREAS, the report recommends the exclusion of curb and gutter construction and a reduction in improvement length to 565 feet.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

- 1.** The City Council will consider the improvement of the following described street:

EAST AVENUE from C.S.A.H. 5 to 565 feet east of the east right-of-way line of C.S.A.H. 5

by grading, base construction, and surfacing, in accordance with the report, and the assessment of the abutting properties for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429, at an estimated total cost of the improvement of \$181,000.

- 2.** A public hearing shall be held on such proposed improvement on March 25, 2019, in the Council Chambers of City Hall at 7:00 p.m. and the Clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the City Council of the City of Worthington, Minnesota, this the 11th day of March, 2019.

(SEAL)

Mike Kuhle, Mayor

Attest

Janice A. Oberloh, City Clerk

March 25, 2019

Property Owner	Legal Description	County Tax Parcel id	Assessable Units of Adjusted Frontage in Feet	Assessable Rate per Foot	Assessment Amount	Lot Allowances
	UNPLATTED PROPERTY					
	Section 19-102-39					
Housing and Redevelopment Authority of Worthington MN	5.05 acres in the SW1/4 SW 1/4 north of East Avenue and south of C.S.A.H. 35	31-3812-000	415 ' @	163.137	\$67,701.86	150.0 ' \$24,470.55
Duane Gruis	2.74 acres, formerly railroad right of way, lying southwesterly of East Avenue and east of C.S.A.H. 5 in SW1/4 SW1/4	31-3812-500	381.2 ' @	163.137	\$62,187.82	150.0 ' \$24,470.55
TOTAL ESTIMATED ASSESSMENT			796.2 ' 		\$129,889.68	300.0 ' \$48,941.10

East Avenue Paving Improvement

from C.S.A.H. 5 to 565 feet east of the east right-of-way line of C.S.A.H. 5

Summary of Estimated Cost

Estimated Base Rate Determining Cost	\$181,000.00
Total Rate Determining Frontage	1,109.50 '
Estimated Assessable Rate Per Foot	163.137

PROPERTY OWNER SHARE OF IMPROVEMENT COST

Proposed Assessable Frontage	796.20 '
Estimated Assessments Receivable:	\$129,889.68

CITY SHARE OF IMPROVEMENT COST

NON-ASSESSABLE:

1) RATE DETERMINING COSTS

a) Proposed Non-Assessable Rate Determining Frontages	300.00 '
and Estimated Amounts	\$48,941.10
b) Proposed Public Right-of-Way Frontages (1)	13.30 '
and Estimated Amounts	\$2,169.72
c) Rounding Adjustment	(0.50)
Sub-total	\$51,110.32

2) NON-RATE DETERMINING COSTS

Total Estimated City Share of Non-Assessable Cost	\$51,110.32
---------------------------------------------------	-------------

ASSESSABLE:	0.00
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Estimated City Share of Improvement: \$51,110.32

TOTAL ESTIMATED COST OF PAVING IMPROVEMENT: \$181,000.00

(1) East Avenue frontage within the C.S.A.H. 5 right-of-way

COMMUNITY/ECONOMIC DEVELOPMENT MEMO

DATE: MARCH 11, 2019
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

1. FIRST READING OF PROPOSED TEXT AMENDMENT TO REMOVE “L” ZONED PROPERTIES FROM CITY CODE SECTION §155.145 (B)(2)(b)(5) ZONING PROVISIONS

The required setback for any general development on the lakeshore of Lake Okabena is 50 feet. An exception to this requirement exists for water oriented accessory structures. One water oriented accessory structure of no more than 250 square feet in size and no more than 10 feet in height is permitted on each lakeshore property in the City. At the February 5, 2019 Planning Commission meeting, the Commission, acting as the Board of Zoning Appeals, stated its desire to approve a variance to Section §155.145 (B)(2)(b)(5). City Code Section §155.145 (B)(2)(b)(5) requires that water oriented accessory structures must not be designed or used for human habitation and must not contain water supply or sewage treatment facilities. The Board stated that they felt there have been no negative effects to the quality of public waters from the number of legally nonconforming “L” properties that do not meet this requirement or from a variance to this requirement that was granted in 2012. To maintain the integrity of the variance process, staff recommended that the Planning Commission instead consider a text amendment to the City Code to revisit the Ordinance requirement of Section §155.145 (B)(2)(b)(5) rather than approving a variance from the Ordinance.

At its March 5, 2019 meeting, the Planning Commission voted 3-2 to recommend a text amendment to the City Code that would exempt “L” zoned properties from City Code Section §155.145 (B)(2)(b)(5). All water and sewer regulations not contained within this subsection would still apply. The recommendation was based upon the considerations below:

1. In 1995, through a State mandate, the City adopted the Shoreland Overlay Ordinance. The purpose and intent of the Ordinance was to protect, preserve and enhance the quality of public waters, conserve the natural environment values of shorelands, and provide for the wise use of waters through regulation of development near these public waters. The Shoreland Overlay Ordinance calls for a minimum setback of 50 feet from the ordinary high water level (shoreline) for all structures, except for the placement of a water oriented accessory structure. The Ordinance allows for the placement of one water oriented accessory structure as close as ten (10) feet to the ordinary high water level provided the structure complies with the following:
 1. The structure or facility must not exceed ten feet in height and cannot occupy an area greater than 250 square feet;
 2. The structure or facility must be treated to reduce visibility as viewed from public waters and adjacent shorelands by vegetation, topography, increased setbacks or color, assuming summer, leaf-on conditions; and
 3. The structure or facility must not be designed or used for human habitation and must not contain water supply or sewage treatment facilities.

2. There are 21 fully “L” – Lakeshore zoned properties and one partially “L” zoned property in the City of Worthington. According to the City’s Zoning Ordinance, the “L” district is intended to allow year around occupancy of buildings located in that area of the city. The Ordinance was passed in 1978. The City’s Shoreland Overlay district Ordinance adopted in 1995 contradicts this section of the City Code with respect to occupancy in structures on “L” zoned properties.
3. The Comprehensive Plan states that the future land use for these parcels is low density residential. According to the Plan, low density residential areas provide areas for neighborhoods of single-family housing. Single family housing can be described as a building intended to serve as a dwelling for one person or family unit. The subject area is also located within the West Residential area as defined by the Comprehensive Plan. The Plan states that in the West Residential area the park and public uses create a unique mixed-use environment for this District. The Plan seeks to maintain a balance between these community-oriented uses and sustainable residential neighborhoods. The Plan also states that a key to achieving this objective is the function of the local street system and that serving community uses with adequate collector and arterial streets provides access to the public and keeps traffic off neighborhood streets. The Comprehensive Plan does not address lake quality or preservation efforts, it only makes references to Lake Okabena as a valuable asset for the City of Worthington.
4. An informational memo on land use variances prepared by the League of Minnesota Cities and considered by the Worthington Planning Commission in previous meetings addresses past practices. It states that in evaluating a variance request, cities are not generally bound by decisions made for prior variance requests. It also states that if a city finds that it is issuing many variances to a particular zoning standard, the city should consider the possibility of amending the ordinance to change the standard.
5. There are a number of residential homes located within the “L” district. These homes contain water supply and sewage treatment facilities and are connected to City services for each. These properties are legally nonconforming (grandfathered) because they were developed before the Shoreland Overlay District Ordinance was adopted in 1995. In 2012, the City Planning Commission, acting as the Board of Zoning Appeals, granted a variance to the water supply and sewage treatment facilities requirement on property located directly south of 1016 West Lake Avenue. In 2013, City staff administratively approved a sewer connection to a water oriented accessory structure in the “L” district for 1144 West Lake Avenue based on the existence of legally nonconforming (grandfathered) plumbing fixtures that were established at this location before adoption of the 1995 Ordinance prohibiting such fixtures.

Should the Council agree with the Commission’s recommendation, it may proceed by giving a first reading to the proposed amendment shown in Exhibit 1C. Please note that the City has received no land use applications in this matter. As such, the City Council is not bound by the 60 Day Rule in this case; the rule that requires cities respond to any requests regarding land use within 60 days. Council should also note that a 2/3 vote would be required to approve a first

reading of the proposed amendment.

Board action is requested.



ORDINANCE NO. _____

AN ORDINANCE TO AMEND WORTHINGTON CITY CODE TITLE XV, CHAPTER 155.145, SECTION (B)(2)(b)(5), ENTITLED "ZONING AND WATER SUPPLY/SANITARY PROVISIONS"

The City Council of the City of Worthington Do Ordain:

Section 1.

Title XV, Chapter 155.145, Section (B)(2)(b)(5) of the Worthington City Code is hereby amended to read as follows:

With the exception of "L" – Lakeshore zoned properties, the structure or facility must not be designed or used for human habitation and must not contain water supply or sewage treatment facilities; and

Section 2.

This ordinance shall be in full force and effect after its passage and publication.

Section 3.

Passed by the City Council of the City of Worthington this _____ day of April, 2019.

(SEAL)

Mayor

Attest: _____
City Clerk

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
BELTLINE AUTOMOTIVE	3/01/19	SERVICE #102	ELECTRIC	O-DISTR SUPER & ENG	38.72_
				TOTAL:	38.72
DAKOTA SUPPLY GROUP INC	3/01/19	15KV CABLE	ELECTRIC	FA DISTR UNDRGRND COND	13,886.29_
				TOTAL:	13,886.29
ECHO GROUP INC	3/01/19	STREET LIGHT REPAIRS SUPPL	ELECTRIC	M-DISTR ST LITE & SIG	70.97_
				TOTAL:	70.97
FRONTIER COMMUNICATION SERVICES	3/01/19	PHONE SERVICE	GENERAL FUND	MAYOR AND COUNCIL	61.22
	3/01/19	PHONE SERVICE	GENERAL FUND	ADMINISTRATION	511.38
	3/01/19	PHONE SERVICE	GENERAL FUND	CLERK'S OFFICE	179.90
	3/01/19	PHONE SERVICE	GENERAL FUND	ACCOUNTING	68.39
	3/01/19	PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	163.40
	3/01/19	PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	143.56
	3/01/19	PHONE SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	26.10
	3/01/19	PHONE SERVICE	GENERAL FUND	FIRE ADMINISTRATION	225.12
	3/01/19	PHONE SERVICE	GENERAL FUND	PAVED STREETS	135.99
	3/01/19	PHONE SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	272.92
	3/01/19	PHONE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	206.40
	3/01/19	PHONE SERVICE	RECREATION	PARK AREAS	156.68
	3/01/19	PHONE SERVICE	LIQUOR	O-GEN MISC	232.28
	3/01/19	PHONE SERVICE	AIRPORT	O-GEN MISC	90.67
	3/01/19	PHONE SERVICE	DATA PROCESSING	DATA PROCESSING	124.91
	3/01/19	PHONE SERVICE	DATA PROCESSING	COPIER/FAX	25.04_
				TOTAL:	2,623.96
HACH COMPANY	3/01/19	LAB CHEMICALS	WATER	O-PURIFY MISC	736.51
	3/01/19	LAB CHEMICALS-PILOT STUDY	WATER	O-PURIFY MISC	964.48
	3/01/19	LAB CHEMICALS-PILOT STUDY	WATER	O-PURIFY MISC	220.96_
				TOTAL:	1,921.95
IDEAL LANDSCAPE & DESIGN INC	3/01/19	SNOW REMOVAL JANUARY	GENERAL FUND	CENTER FOR ACTIVE LIVI	375.00
	3/01/19	SNOW REMOVAL JANUARY	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	2,000.00_
				TOTAL:	2,375.00
KUHLE, MICHAEL	3/01/19	LMC LEGISLATIVE DAY	GENERAL FUND	MAYOR AND COUNCIL	237.55_
				TOTAL:	237.55
MEINDERS COLIN	3/01/19	DATAMASTER TRAINING	GENERAL FUND	POLICE ADMINISTRATION	25.23
	3/01/19	DATAMASTER TRAINING	GENERAL FUND	POLICE ADMINISTRATION	70.72_
				TOTAL:	95.95
MISCELLANEOUS V POE BEAUTY	3/01/19	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	78.10
TESFU TESFAGABIR	3/01/19	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	91.80_
				TOTAL:	169.90
NOBLES COUNTY	3/01/19	LIGHTING RETROFIT	ELECTRIC	CUSTOMER INSTALL EXPEN	144.00_
				TOTAL:	144.00
ONE OFFICE SOURCE	3/01/19	SERVICE AGREEMENT-SHARP MX	WATER	ACCTS-RECORDS & COLLEC	34.27
	3/01/19	COPIER PAPER, CARTRIDGE, C	WATER	ACCTS-RECORDS & COLLEC	92.83
	3/01/19	WIRELESS MOUSE	WATER	ACCTS-RECORDS & COLLEC	8.75
	3/01/19	SERVICE AGREEMENT-SHARP MX	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	34.27
	3/01/19	COPIER PAPER, CARTRIDGE, C	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	92.82
	3/01/19	WIRELESS MOUSE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	8.75

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	3/01/19	SERVICE AGREEMENT-SHARP MX	ELECTRIC	ACCTS-RECORDS & COLLEC	68.54
	3/01/19	COPIER PAPER, CARTRIDGE, C	ELECTRIC	ACCTS-RECORDS & COLLEC	185.65
	3/01/19	WIRELESS MOUSE	ELECTRIC	ACCTS-RECORDS & COLLEC	17.50_
		TOTAL:			543.38
PALMA CUSTOMS & AUTO SALES	3/01/19	LIGHTING RETROFIT	ELECTRIC	CUSTOMER INSTALL EXPEN	420.00
	3/01/19	OFF-PEAK LIGHTING	ELECTRIC	CUSTOMER INSTALL EXPEN	44.02_
		TOTAL:			464.02
PEIL BRANDON	3/01/19	ICAC MEETING	GENERAL FUND	POLICE ADMINISTRATION	9.41_
		TOTAL:			9.41
RESICO INC	3/01/19	SECONDARY LUGS	ELECTRIC	M-DISTR UNDERGRND LINE	159.42_
		TOTAL:			159.42
RUNNINGS SUPPLY INC-ACCT#9502440	3/01/19	AIRHOSE	ELECTRIC	O-DISTR MISC	71.76
	3/01/19	PROPANE	ELECTRIC	O-DISTR MISC	4.19
	3/01/19	PROPANE	ELECTRIC	O-DISTR MISC	29.18_
		TOTAL:			105.13
UNITED PARCEL SERVICE	3/01/19	INTERNET SHIPPING CHARGES	ELECTRIC	O-DISTR MISC	44.62_
		TOTAL:			44.62
UNIVERSITY OF MINNESOTA	3/01/19	2019 MN AIRPORTS CONFERENC	AIRPORT	O-GEN MISC	225.00_
		TOTAL:			225.00
VERIZON WIRELESS	3/01/19	TREMBLE DEVICE SERVICE	GENERAL FUND	ENGINEERING ADMIN	25.06_
		TOTAL:			25.06
JACOB WALKER	3/01/19	DMT TRAINING	GENERAL FUND	POLICE ADMINISTRATION	112.75
	3/01/19	LEADERSHIP SERIES	GENERAL FUND	POLICE ADMINISTRATION	97.14
	3/01/19	K-9 TRIALS-FARGO	GENERAL FUND	POLICE ADMINISTRATION	75.18
	3/01/19	K-9 TRIALS-FARGO	GENERAL FUND	POLICE ADMINISTRATION	41.43_
		TOTAL:			326.50

===== FUND TOTALS =====

101	GENERAL FUND	2,857.45
202	MEMORIAL AUDITORIUM	2,206.40
229	RECREATION	156.68
601	WATER	2,057.80
602	MUNICIPAL WASTEWATER	135.84
604	ELECTRIC	15,354.76
609	LIQUOR	232.28
612	AIRPORT	315.67
702	DATA PROCESSING	149.95

 GRAND TOTAL: 23,466.83

PACKET: 03079 LINCOLN FIN DUE 3/1/19

VENDOR SET: 01 CITY OF WORTHINGTON *** DRAFT/OTHER LISTING ***

BANK: 1 WELLS FARGO-CITY

VENDOR	I.D.	NAME	ITEM	ITEM	DISCOUNT	AMOUNT	ITEM	ITEM
			TYPE	DATE			NO#	AMOUNT
J00036		LINCOLN FINANCIAL GROUP	D	3/01/2019			000839	3,845.78

* * B A N K T O T A L S * *		NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00	0.00
DRAFTS:	1	0.00	3,845.78	3,845.78	
VOID CHECKS:	0	0.00	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00	0.00
BANK TOTALS:	1	0.00	3,845.78	3,845.78	

PACKET: 03095 PAYROLL 3/8/19 - 9
VENDOR SET: 01 CITY OF WORTHINGTON *** DRAFT/OTHER LISTING ***
BANK: 1 WELLS FARGO-CITY

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
D00173		DEFERRED COMP- MINNESOTA STATE D		3/13/2019			000840	7,308.97
E00088		EFTPS	D	3/13/2019			000841	53,313.52
M00309		MINNESOTA STATE RETIREMENT SYSTD		3/13/2019			000842	1,485.00
O00021		OPTUM HEALTH FINANCIAL	D	3/13/2019			000843	2,905.89
P00039		PUBLIC EMPLOYEES RETIREMENT ASSD		3/13/2019			000844	47,139.38
S00202		STATE OF MINNESOTA DEPT OF REVED		3/13/2019			000845	11,460.86

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	0.00	123,613.62	123,613.62
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	6	0.00	123,613.62	123,613.62

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
A & B BUSINESS SOLUTIONS	3/08/19	COPIER SERVICE-RICOH/MPC45	GENERAL FUND	ENGINEERING ADMIN	34.10
	3/08/19	COPIER SERVICE-RICOH/MPC45	GENERAL FUND	ECONOMIC DEVELOPMENT	34.11_
				TOTAL:	68.21
A H HERMEL COMPANY	3/08/19	COFFEE	GENERAL FUND	SECURITY CENTER	40.91
	3/08/19	COFFEE	GENERAL FUND	SECURITY CENTER	40.92_
				TOTAL:	81.83
ADVANTAGE POLICE SUPPLY INC	3/08/19	CONCEALABLE VISION CARRIER	GENERAL FUND	POLICE ADMINISTRATION	140.00_
				TOTAL:	140.00
ARCTIC GLACIER USA INC	3/08/19	ICE	LIQUOR	NON-DEPARTMENTAL	26.94_
				TOTAL:	26.94
ARNOLD MOTOR SUPPLY	3/08/19	TUNE UP	ELECTRIC	O-DISTR UNDERGRND LINE	7.64_
				TOTAL:	7.64
ARTISAN BEER COMPANY	3/08/19	BEER	LIQUOR	NON-DEPARTMENTAL	348.90
	3/08/19	BEER	LIQUOR	NON-DEPARTMENTAL	190.65_
				TOTAL:	539.55
AUTOMATIC BUILDING CONTROLS INC	3/08/19	ANNUAL FIRE ALARAM SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	848.00_
				TOTAL:	848.00
BADGER GRAPHIC SYSTEMS INC	3/08/19	1099-S FORMS	DATA PROCESSING	DATA PROCESSING	41.57
	3/08/19	TAX FORMS, ENVELOPES	DATA PROCESSING	DATA PROCESSING	347.15_
				TOTAL:	388.72
BEVERAGE WHOLESALERS INC	3/08/19	BEER	LIQUOR	NON-DEPARTMENTAL	5,276.59
	3/08/19	BEER	LIQUOR	NON-DEPARTMENTAL	5,567.30
	3/08/19	BEER	LIQUOR	NON-DEPARTMENTAL	6,802.56
	3/08/19	BEER	LIQUOR	NON-DEPARTMENTAL	13,544.05_
				TOTAL:	31,190.50
BOLTON & MENK INC	3/08/19	CENT PARK BEACHNOOK	RECREATION	PARK AREAS	5,967.00_
				TOTAL:	5,967.00
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	3/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,334.34
	3/08/19	MIX	LIQUOR	NON-DEPARTMENTAL	34.16
	3/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,190.55
	3/08/19	MIX	LIQUOR	NON-DEPARTMENTAL	76.45
	3/08/19	WINE	LIQUOR	NON-DEPARTMENTAL	287.49
	3/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	31.97
	3/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	85.56
	3/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	7.55_
				TOTAL:	8,048.07
BTU INC	3/08/19	FILTERS-MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	444.90_
				TOTAL:	444.90
CAMPUS CLEANERS	3/08/19	COMMERCIAL LAUNDRY	LIQUOR	O-GEN MISC	31.79_
				TOTAL:	31.79
CITIZEN OBSERVER LLC	3/08/19	ANNUAL RENEWAL	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	1,900.00_
				TOTAL:	1,900.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
CITY OF MARSHALL	3/08/19	COMMUNITY RISK REDUCTION-O	GENERAL FUND	ECONOMIC DEVELOPMENT	25.00_
		TOTAL:			25.00
COMMUNITY EDUCATION	3/08/19	SPRING COMM ED CATALOG AD	GENERAL FUND	CENTER FOR ACTIVE LIVI	250.00_
		TOTAL:			250.00
COMPUTER LODGE	3/08/19	ESET LICENSE ERROR SUPPORT	GENERAL FUND	CENTER FOR ACTIVE LIVI	47.50_
		TOTAL:			47.50
COOPERATIVE ENERGY CO- ACCT # 5910807	3/08/19	KEROSENE	GENERAL FUND	PAVED STREETS	24.75
	3/08/19	HYDRAULIC FLUID	GENERAL FUND	ICE AND SNOW REMOVAL	41.15
	3/08/19	KEROSEN	RECREATION	PARK AREAS	24.75_
		TOTAL:			90.65
CREDIT BUREAU OF NEW ULM	3/08/19	EMPLOYMENT CREDIT REPORTS	GENERAL FUND	POLICE ADMINISTRATION	70.00_
		TOTAL:			70.00
CULLIGAN WATER COND CO	3/08/19	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	57.95
	3/08/19	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	27.75
	3/08/19	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	27.75
	3/08/19	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	5.00
	3/08/19	MONTHLY SERVICE	WATER	O-DISTR MISC	18.00
	3/08/19	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	18.00
	3/08/19	MONTHLY SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	38.83_
		TOTAL:			193.28
BRANDON L PEIL	3/08/19	PATCHES FOR JACKETS	GENERAL FUND	POLICE ADMINISTRATION	365.00_
		TOTAL:			365.00
DACOTAH PAPER CO	3/08/19	BAGS, ICE MELT	LIQUOR	O-GEN MISC	303.78_
		TOTAL:			303.78
DAROLD'S INSPECTIONS LLC	3/08/19	ASBESTOS INSPECTION-BEACH	RECREATION	PARK AREAS	550.00_
		TOTAL:			550.00
DGR ENGINEERING	3/08/19	ELECTRICAL ENGINEERING SER	ELECTRIC	O-DISTR STATION EXPENS	960.50_
		TOTAL:			960.50
DIESEL MACHINERY INC	3/08/19	10' RUBBER EDGES	GENERAL FUND	ICE AND SNOW REMOVAL	4,211.51_
		TOTAL:			4,211.51
DOLL DISTRIBUTING LLC	3/08/19	BEER	LIQUOR	NON-DEPARTMENTAL	87.00
	3/08/19	BEER	LIQUOR	NON-DEPARTMENTAL	2,210.95
	3/08/19	MIX	LIQUOR	NON-DEPARTMENTAL	14.00
	3/08/19	BEER	LIQUOR	NON-DEPARTMENTAL	4,435.85
	3/08/19	BEER	LIQUOR	NON-DEPARTMENTAL	3,731.35
	3/08/19	MIX	LIQUOR	NON-DEPARTMENTAL	14.00_
		TOTAL:			10,493.15
DUBOIS CHEMICALS INC	3/08/19	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	8,447.40_
		TOTAL:			8,447.40
DUININCK INC	3/08/19	SNOW REMOVAL 2/21/19	GENERAL FUND	ICE AND SNOW REMOVAL	1,550.00_
		TOTAL:			1,550.00
EHRLERS & ASSOCIATES INC	3/08/19	PUBLIC FINANCE SEMINAR-ROB	GENERAL FUND	ADMINISTRATION	295.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	295.00
ELK CENTER TRUCKING LLC	3/08/19	SNOW HAULING 2/13/19	GENERAL FUND	ICE AND SNOW REMOVAL	600.00
	3/08/19	SNOW HAULING 2/19/19	GENERAL FUND	ICE AND SNOW REMOVAL	540.00
				TOTAL:	1,140.00
FASTENAL COMPANY	3/08/19	PLOW BOLTS	GENERAL FUND	ICE AND SNOW REMOVAL	180.11
	3/08/19	PLIER	ELECTRIC	O-DISTR MISC	27.98
				TOTAL:	208.09
FERGUSON ENTERPRISES INC #226	3/08/19	WELLHOUSE PIPING SUPPLIES	WATER	M-PUMPING	10.48
				TOTAL:	10.48
FIFF WATER SERVICES INC	3/08/19	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	11,123.08
				TOTAL:	11,123.08
GAG SHEET METAL INC	3/08/19	THOMPSON RE-ROOFING	GENERAL FUND	OTHER GEN GOVT MISC	8,550.00
				TOTAL:	8,550.00
GALLS INC	3/08/19	UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	89.96
	3/08/19	UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	198.29
	3/08/19	UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	269.07
				TOTAL:	377.40
GOPHER STATE ONE CALL INC	3/08/19	MONTHLY LOCATE SERVICES	WATER	O-DISTR MISC	7.76
	3/08/19	MONTHLY LOCATE SERVICES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	7.76
	3/08/19	MONTHLY LOCATE SERVICES	ELECTRIC	O-DISTR MISC	15.53
				TOTAL:	31.05
GOVERNMENT FINANCE OFFICERS ASSOCIATIO	3/08/19	MEMBERSHIP	GENERAL FUND	ACCOUNTING	190.00
				TOTAL:	190.00
GRAHAM TIRE OF WORTHINGTON INC	3/08/19	#409 TIRE	GENERAL FUND	PAVED STREETS	357.45
	3/08/19	#409 TIRE	GENERAL FUND	PAVED STREETS	28.00
	3/08/19	#411 TIRE REPAIR	GENERAL FUND	ICE AND SNOW REMOVAL	7.00
	3/08/19	#411 TIRE REPAIR	GENERAL FUND	ICE AND SNOW REMOVAL	41.00
	3/08/19	#502 OIL CHANGE	RECREATION	PARK AREAS	23.79
	3/08/19	#502 OIL CHANGE	RECREATION	PARK AREAS	14.00
	3/08/19	KUBOTA TIRE	RECREATION	PARK AREAS	11.48
	3/08/19	KUBOTA TIRE	RECREATION	PARK AREAS	8.50
	3/08/19	TIRE REPAIR-AIRPORT SNOWBL	AIRPORT	O-GEN MISC	4.00
	3/08/19	TIRE REPAIR-AIRPORT SNOWBL	AIRPORT	O-GEN MISC	15.00
				TOTAL:	510.22
GRAND VIEW LODGE	3/08/19	CAN-AM CONFERENCE LODGING	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	2,139.60
				TOTAL:	2,139.60
HARBERTS NICK	3/08/19	BIT STREET MNDOT CLASS	GENERAL FUND	ENGINEERING ADMIN	96.27
				TOTAL:	96.27
HARVEY SIGN SERVICE LLC	3/08/19	CUSTOM SIGN	LIQUOR	O-GEN MISC	1,300.37
				TOTAL:	1,300.37
HILLCREST FORGE	3/08/19	HANGING BRACKETS-LED LIGHT	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	3,127.08
				TOTAL:	3,127.08

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
HOPE HAVEN INC	3/08/19	CAL CLEANING JANUARY	GENERAL FUND	CENTER FOR ACTIVE LIVI	541.67_
		TOTAL:			541.67
IOWA INFORMATION INC	3/08/19	GS DISPLAY	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	160.00
	3/08/19	DIS WORTHINGTON 7 PACK	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	69.95_
		TOTAL:			229.95
IUOE LOCAL 49 FRINGE BENEFIT FUND	3/08/19	HEALTH INS PREMIUM 49ERS	GENERAL FUND	NON-DEPARTMENTAL	826.38
	3/08/19	HEALTH INS PREMIUM 49ERS	GENERAL FUND	NON-DEPARTMENTAL	857.19
	3/08/19	APRIL INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	389.48
	3/08/19	HEALTH PREMIUM 49ERS	GENERAL FUND	ENGINEERING ADMIN	201.60
	3/08/19	HEALTH PREMIUM 49ERS	GENERAL FUND	ENGINEERING ADMIN	423.02
	3/08/19	HEALTH PREMIUM 49ERS	GENERAL FUND	PAVED STREETS	196.30
	3/08/19	HEALTH PREMIUM 49ERS	GENERAL FUND	PAVED STREETS	155.64
	3/08/19	HEALTH PREMIUM 49ERS	GENERAL FUND	PUBLIC WORK SHOP	195.95
	3/08/19	HEALTH PREMIUM 49ERS	GENERAL FUND	PUBLIC WORK SHOP	279.35
	3/08/19	HEALTH PREMIUM 49ERS	GENERAL FUND	ICE AND SNOW REMOVAL	3,192.85
	3/08/19	HEALTH PREMIUM 49ERS	GENERAL FUND	ICE AND SNOW REMOVAL	3,102.75
	3/08/19	HEALTH INS PREMIUM 49ERS	RECREATION	NON-DEPARTMENTAL	125.44
	3/08/19	HEALTH INS PREMIUM 49ERS	RECREATION	NON-DEPARTMENTAL	156.97
	3/08/19	APRIL INSURANCE	RECREATION	NON-DEPARTMENTAL	82.20
	3/08/19	HEALTH PREMIUM 49ERS	RECREATION	PARK AREAS	557.93
	3/08/19	HEALTH PREMIUM 49ERS	RECREATION	PARK AREAS	681.61
	3/08/19	HEALTH INS PREMIUM 49ERS	IMPROVEMENT CONST	NON-DEPARTMENTAL	48.05
	3/08/19	HEALTH INS PREMIUM 49ERS	IMPROVEMENT CONST	NON-DEPARTMENTAL	52.83
	3/08/19	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	HOMWOOD HILLS SIDEWAL	12.40
	3/08/19	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	EAST AVE-CSAH E ST. IM	18.60
	3/08/19	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	8TH AV-9TH TO DEAD END	37.20
	3/08/19	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	OTHER MISC PROJECTS	124.00
	3/08/19	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	OTHER MISC PROJECTS	211.31
	3/08/19	HEALTH INS PREMIUM 49ERS	WATER	NON-DEPARTMENTAL	668.05
	3/08/19	HEALTH INS PREMIUM 49ERS	WATER	NON-DEPARTMENTAL	615.52
	3/08/19	HEALTH PREMIUM 49ERS	WATER	O-SOURCE WELLS & SPRNG	17.93
	3/08/19	HEALTH PREMIUM 49ERS	WATER	O-PUMPING	191.75
	3/08/19	HEALTH PREMIUM 49ERS	WATER	O-PUMPING	164.10
	3/08/19	HEALTH PREMIUM 49ERS	WATER	O-PURIFY LABOR	640.89
	3/08/19	HEALTH PREMIUM 49ERS	WATER	O-PURIFY LABOR	334.16
	3/08/19	HEALTH PREMIUM 49ERS	WATER	O-DIST UNDERGRND LINES	419.88
	3/08/19	HEALTH PREMIUM 49ERS	WATER	O-DIST UNDERGRND LINES	634.90
	3/08/19	HEALTH PREMIUM 49ERS	WATER	O-DISTR METERS	24.80
	3/08/19	HEALTH PREMIUM 49ERS	WATER	O-DISTR MISC	555.17
	3/08/19	HEALTH PREMIUM 49ERS	WATER	O-DISTR MISC	497.35
	3/08/19	HEALTH PREMIUM 49ERS	WATER	M-SOURCE WELLS & SPRNG	121.41
	3/08/19	HEALTH PREMIUM 49ERS	WATER	M-SOURCE WELLS & SPRNG	352.42
	3/08/19	HEALTH PREMIUM 49ERS	WATER	M-TRANS MAINS	99.20
	3/08/19	HEALTH PREMIUM 49ERS	WATER	M-TRANS MAINS	324.27
	3/08/19	HEALTH PREMIUM 49ERS	WATER	M-TRANS HYDRANTS	26.95
	3/08/19	HEALTH PREMIUM 49ERS	WATER	M-DISTR METERS	426.90
	3/08/19	HEALTH PREMIUM 49ERS	WATER	M-DISTR METERS	109.99
	3/08/19	HEALTH PREMIUM 49ERS	WATER	PROJECT #2	202.13
	3/08/19	HEALTH PREMIUM 49ERS	WATER	PROJECT #2	26.17
	3/08/19	HEALTH PREMIUM 49ERS	WATER	PROJECT #8	24.92
	3/08/19	HEALTH PREMIUM 49ERS	WATER	PROJECT #11	224.72
	3/08/19	HEALTH PREMIUM 49ERS	WATER	PROJECT #11	17.45
	3/08/19	HEALTH INS PREMIUM 49ERS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	855.60
	3/08/19	HEALTH INS PREMIUM 49ERS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	862.70

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	3/08/19	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	181.52
	3/08/19	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	163.22
	3/08/19	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABOR	991.86
	3/08/19	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABOR	990.73
	3/08/19	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	519.97
	3/08/19	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	519.44
	3/08/19	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	768.10
	3/08/19	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	724.61
	3/08/19	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	960.95
	3/08/19	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	1,052.82
	3/08/19	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	PROJECT #3	171.35
	3/08/19	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	PROJECT #7	33.65
	3/08/19	HEALTH INS PREMIUM 49ERS	STORM WATER MANAGE	NON-DEPARTMENTAL	12.40
	3/08/19	HEALTH INS PREMIUM 49ERS	STORM WATER MANAGE	NON-DEPARTMENTAL	5.30
	3/08/19	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	STORM DRAINAGE	49.60
	3/08/19	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	STORM DRAINAGE	21.18
	3/08/19	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	PROJECT #6	51.10
	3/08/19	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	PROJECT #20	204.38
	3/08/19	HEALTH INS PREMIUM 49ERS	AIRPORT	NON-DEPARTMENTAL	80.24
	3/08/19	HEALTH INS PREMIUM 49ERS	AIRPORT	NON-DEPARTMENTAL	65.65
	3/08/19	HEALTH PREMIUM 49ERS	AIRPORT	O-GEN MISC	320.97
	3/08/19	HEALTH PREMIUM 49ERS	AIRPORT	O-GEN MISC	262.58_
				TOTAL:	28,520.00
JERRY'S AUTO SUPPLY	3/08/19	BOOSTER CABLE	GENERAL FUND	PAVED STREETS	83.99
	3/08/19	WIPER BLADES #430	GENERAL FUND	PAVED STREETS	36.98
	3/08/19	DEF	GENERAL FUND	ICE AND SNOW REMOVAL	35.96
	3/08/19	#412 DEF, 15W40	GENERAL FUND	ICE AND SNOW REMOVAL	170.93
	3/08/19	#419 ICE BLADES	GENERAL FUND	ICE AND SNOW REMOVAL	36.98
	3/08/19	#412 15W40	GENERAL FUND	ICE AND SNOW REMOVAL	39.98
	3/08/19	DEF	GENERAL FUND	ICE AND SNOW REMOVAL	53.94
	3/08/19	2.5 DEF	GENERAL FUND	ICE AND SNOW REMOVAL	74.94
	3/08/19	PRESSURE WASHER HOSE	WATER	O-DISTR MISC	136.53_
				TOTAL:	670.23
JOHNSON BROTHERS LIQUOR CO	3/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,670.41
	3/08/19	WINE	LIQUOR	NON-DEPARTMENTAL	2,495.04
	3/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,755.66
	3/08/19	WINE	LIQUOR	NON-DEPARTMENTAL	1,954.63
	3/08/19	WINE	LIQUOR	NON-DEPARTMENTAL	55.15-
	3/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	13.39-
	3/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	173.00-
	3/08/19	WINE	LIQUOR	NON-DEPARTMENTAL	115.85-
	3/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	92.97
	3/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	52.68
	3/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	87.89
	3/08/19	FREIGHT	LIQUOR	O-GEN MISC	98.01
	3/08/19	FREIGHT	LIQUOR	O-GEN MISC	1.69-
	3/08/19	FREIGHT	LIQUOR	O-GEN MISC	8.45-
	3/08/19	FREIGHT	LIQUOR	O-GEN MISC	1.69-
				TOTAL:	13,838.07
USA SERVICES	3/08/19	TOILET PAPER, PAPER TOWELS	GENERAL FUND	CENTER FOR ACTIVE LIVI	185.16_
				TOTAL:	185.16
KEITH MERRICK COMPANY	3/08/19	ORANGE NOTICES	GENERAL FUND	CODE ENFORCEMENT	169.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	3/08/19	LAMINATING CAL EMERGENCY P	GENERAL FUND	CENTER FOR ACTIVE LIVI	7.52_
		TOTAL:			176.52
KUSTOM THREADZ EMBROIDERY	3/08/19	UNIFORMS	LIQUOR	O-GEN MISC	1,111.00_
		TOTAL:			1,111.00
LAMPERTS YARDS INC-2602004	3/08/19	SCREW PP/OUTDOOR	GENERAL FUND	ICE AND SNOW REMOVAL	39.99_
		TOTAL:			39.99
LARSON CRANE SERVICE INC	3/08/19	SNOW REMOVAL 2/8, 2/13/19	GENERAL FUND	ICE AND SNOW REMOVAL	1,932.50_
		TOTAL:			1,932.50
LAW ENFORCEMENT LABOR SERVICES INC #27	3/08/19	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	306.00_
		TOTAL:			306.00
LEAGUE OF MN CITIES	3/08/19	LEGISLATIVE CONFERENCE-ROB	GENERAL FUND	ADMINISTRATION	99.00_
		TOTAL:			99.00
LEAGUE OF MN CITIES INSURANCE TRUST	3/08/19	WORK COMP	GENERAL FUND	MAYOR AND COUNCIL	60.25
	3/08/19	WORK COMP	GENERAL FUND	ADMINISTRATION	193.01
	3/08/19	WORK COMP	GENERAL FUND	CLERK'S OFFICE	233.51
	3/08/19	WORK COMP	GENERAL FUND	ACCOUNTING	226.76
	3/08/19	WORK COMP	GENERAL FUND	ENGINEERING ADMIN	523.26
	3/08/19	WORK COMP	GENERAL FUND	ECONOMIC DEVELOPMENT	379.51
	3/08/19	WORK COMP	GENERAL FUND	POLICE ADMINISTRATION	20,164.05
	3/08/19	WORK COMP	GENERAL FUND	REGULATE LAWFUL GAMBLE	28.25
	3/08/19	WORK COMP	GENERAL FUND	SECURITY CENTER	433.89
	3/08/19	WORK COMP	GENERAL FUND	SECURITY CENTER	433.89
	3/08/19	WORK COMP	GENERAL FUND	FIRE ADMINISTRATION	6,391.42
	3/08/19	WORK COMP	GENERAL FUND	ANIMAL CONTROL ENFORCE	114.75
	3/08/19	WORK COMP	GENERAL FUND	PAVED STREETS	1,840.55
	3/08/19	WORK COMP	GENERAL FUND	PUBLIC WORK SHOP	691.52
	3/08/19	WORK COMP	GENERAL FUND	ICE AND SNOW REMOVAL	1,299.04
	3/08/19	WORK COMP	GENERAL FUND	SIGNS AND SIGNALS	146.00
	3/08/19	WORK COMP	GENERAL FUND	TRASH PICKUP	122.00
	3/08/19	WORK COMP	GENERAL FUND	CODE ENFORCEMENT	71.25
	3/08/19	WORK COMP	GENERAL FUND	LAKE IMPROVEMENT	54.75
	3/08/19	WORK COMP	GENERAL FUND	MISC SPECIAL DAYS/EVEN	149.00
	3/08/19	WORK COMP	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	96.00
	3/08/19	WORK COMP	RECREATION	SOCCER COMPLEX	201.51
	3/08/19	WORK COMP	RECREATION	PARK AREAS	2,816.33
	3/08/19	WORK COMP	RECREATION	OLSON PARK CAMPGROUND	374.26
	3/08/19	WORK COMP	RECREATION	TREE REMOVAL	1,757.30
	3/08/19	WORK COMP	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	36.25
	3/08/19	WORK COMP	IMPROVEMENT CONST	OTHER MISC PROJECTS	1,985.05
	3/08/19	WORK COMP	WATER	INJURIES AND DAMAGES	2,696.32
	3/08/19	WORK COMP	MUNICIPAL WASTEWAT	INJURIES AND DAMAGES	4,119.61
	3/08/19	WORK COMP	ELECTRIC	INJURIES & DAMAGES	3,039.58
	3/08/19	WORK COMP	STORM WATER MANAGE	STORM DRAINAGE	470.26
	3/08/19	WORK COMP	STORM WATER MANAGE	STREET CLEANING	660.77
	3/08/19	WORK COMP	LIQUOR	O-GEN MISC	2,486.57
	3/08/19	WORK COMP	AIRPORT	O-GEN MISC	621.52
	3/08/19	WORK COMP	DATA PROCESSING	DATA PROCESSING	373.01_
		TOTAL:			55,291.00
MAILFINANCE	3/08/19	POSTAGE MACHINE LEASE	DATA PROCESSING	COPIER/FAX	484.62

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	484.62
MALTERS SHEPHERD & VON HOLTUM	3/08/19	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	1,325.00
	3/08/19	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	250.00
	3/08/19	THOMSPON HOUSING FUND	GENERAL FUND	OTHER GEN GOVT MISC	25.00
				TOTAL:	1,600.00
MARKS TOWING & REPAIR OF WORTHINGTON I	3/08/19	TOW 19-1192	GENERAL FUND	POLICE ADMINISTRATION	200.00
	3/08/19	TOW 19-1168	GENERAL FUND	POLICE ADMINISTRATION	125.00
	3/08/19	TOW 19-0945	GENERAL FUND	POLICE ADMINISTRATION	75.00
	3/08/19	TOW ANIMAL CONTROL TRUCK	GENERAL FUND	ANIMAL CONTROL ENFORCE	55.00
				TOTAL:	455.00
MARTHALER FORD OF WORTHINGTON	3/08/19	TIRE PATCH-FORD ESCAPE	GENERAL FUND	ECONOMIC DEVELOPMENT	20.98
	3/08/19	#14-35 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	15.77
	3/08/19	#14-35 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	13.00
				TOTAL:	49.75
MCOA	3/08/19	AIRPORT MEMBER DUES	AIRPORT	O-GEN MISC	150.00
				TOTAL:	150.00
MIDWEST ALARM COMPANY INC	3/08/19	SERVICE FRONT DOOR	LIQUOR	O-GEN MISC	382.50
				TOTAL:	382.50
MIKE'S MINI EXCAVATING	3/08/19	SNOW HAULING 2/8, 2/13/19	GENERAL FUND	ICE AND SNOW REMOVAL	920.00
				TOTAL:	920.00
MINNESOTA CHILD SUPPORT PAYMENT CTR	3/08/19	GARNISHMENT	GENERAL FUND	NON-DEPARTMENTAL	39.22
	3/08/19	SUPPORT ORDER	GENERAL FUND	NON-DEPARTMENTAL	115.36
				TOTAL:	154.58
MINNESOTA DEPARTMENT OF COMMERCE	3/08/19	INDIRECT ASSESSMENT	ELECTRIC	REGULATORY COMM	1,017.05
	3/08/19	INDIRECT ASSESSMENT	ELECTRIC	ACCTS-ASSISTANCE	2,137.42
				TOTAL:	3,154.47
MINNESOTA DEPARTMENT OF HEALTH	3/08/19	COMMUNITY WATER SUPPLY SER WATER		O-DISTR METERS	6,609.00
				TOTAL:	6,609.00
MINNESOTA ENERGY RESOURCES CORP	3/08/19	GAS SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	1,806.99
	3/08/19	GAS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	3,449.08
	3/08/19	GAS SERVICE	AIRPORT	O-GEN MISC	817.03
	3/08/19	GAS SERVICE	AIRPORT	O-GEN MISC	97.95
				TOTAL:	6,171.05
MINNESOTA STATE HOLSTEIN ASSOCIATION	3/08/19	ADVERTISING BOOKLET	LIQUOR	O-GEN MISC	145.00
				TOTAL:	145.00
MISCELLANEOUS V AMOX MARIA DEJESUS	3/08/19	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	37.84
AMOX MARIA DEJESUS	3/08/19	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.46
MILLER MAYNARD	3/08/19	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	150.00
VALDEZ FLOR	3/08/19	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	2.76
VALDEZ FLOR	3/08/19	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.44
				TOTAL:	191.50
MORGAN CREEK VINEYARDS	3/08/19	WINE	LIQUOR	NON-DEPARTMENTAL	195.60
				TOTAL:	195.60

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
MORRIS ELECTRONICS INC	3/08/19	COMPUTER MEMORY	WATER	ADMIN OFFICE SUPPLIES	29.31
	3/08/19	TECHNICAL SUPPORT	WATER	ACCTS-RECORDS & COLLEC	15.00
	3/08/19	TECHNICAL SUPPORT	WATER	ACCTS-RECORDS & COLLEC	30.00
	3/08/19	TECHNICAL SUPPORT	WATER	ACCTS-RECORDS & COLLEC	30.00
	3/08/19	TECHNICAL SUPPORT	WATER	ACCTS-RECORDS & COLLEC	15.00
	3/08/19	TECHNICAL SUPPORT	WATER	ACCTS-RECORDS & COLLEC	20.00
	3/08/19	TECHNICAL SUPPORT	WATER	ACCTS-RECORDS & COLLEC	43.75
	3/08/19	COMPUTER MEMORY	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	29.30
	3/08/19	TECHNICAL SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	15.00
	3/08/19	TECHNICAL SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	30.00
	3/08/19	TECHNICAL SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	30.00
	3/08/19	TECHNICAL SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	15.00
	3/08/19	TECHNICAL SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	20.00
	3/08/19	TECHNICAL SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	43.75
	3/08/19	COMPUTER MEMORY	ELECTRIC	ADMIN OFFICE SUPPLIES	58.62
	3/08/19	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	30.00
	3/08/19	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	60.00
	3/08/19	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	60.00
	3/08/19	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	30.00
	3/08/19	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	40.00
	3/08/19	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	87.50
	3/08/19	TANDBERG DATA	DATA PROCESSING	DATA PROCESSING	117.12
	3/08/19	TECHNICAL SUPPORT	DATA PROCESSING	DATA PROCESSING	160.00_
				TOTAL:	1,009.35
MTI DISTRIBUTING INC	3/08/19	2 TORO 4100 MOWERS	RECREATION	PARK AREAS	120,129.30
	3/08/19	RETURNED PARTS	RECREATION	PARK AREAS	212.50-
				TOTAL:	119,916.80
NICOLE R KEMPEMA	3/08/19	CLEANING-FEBRUARY	GENERAL FUND	GENERAL GOVT BUILDINGS	1,650.00
	3/08/19	CLEANING-FEBRUARY MOVIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	192.38
	3/08/19	CLEANING-FEBRUARY	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	1,282.50_
				TOTAL:	3,124.88
NOBLES COUNTY ART CENTER	3/08/19	MEMBERSHIP	GENERAL FUND	PUBLIC ARTS	50.00_
				TOTAL:	50.00
NOBLES COUNTY AUDITOR/TREASURER	3/08/19	FEBRUARY LEGAL SERVICES	GENERAL FUND	PROSECUTION	18,803.16
	3/08/19	SOLID WASTE MGMT-JANUARY	WASTE MANAGEMENT C	SOLID WASTE/RECYCLE	7,238.00_
				TOTAL:	26,041.16
O'BRIEN COUNTY IMPLEMENT INC	3/08/19	SNOWBLOWER PIPES	AIRPORT	O-GEN MISC	202.50_
				TOTAL:	202.50
O'REILLY AUTO PARTS	3/08/19	WIPER BLADES	GENERAL FUND	POLICE ADMINISTRATION	54.13_
				TOTAL:	54.13
ONE OFFICE SOURCE	3/08/19	2 COLUMN PADS	GENERAL FUND	ACCOUNTING	4.70
	3/08/19	PACKING TAPE	GENERAL FUND	ENGINEERING ADMIN	2.50
	3/08/19	PACKING TAPE	GENERAL FUND	ECONOMIC DEVELOPMENT	2.50
	3/08/19	FOLDERS, COFFEE FILTERS	GENERAL FUND	GENERAL GOVT BUILDINGS	22.43
	3/08/19	RECEIPT BOOK	GENERAL FUND	POLICE ADMINISTRATION	29.33
	3/08/19	1" FLAGS	GENERAL FUND	POLICE ADMINISTRATION	11.51
	3/08/19	RECEIPT BOOK	GENERAL FUND	SECURITY CENTER	14.67
	3/08/19	RECEIPT BOOK	GENERAL FUND	SECURITY CENTER	14.66
	3/08/19	CARTRIDGES	GENERAL FUND	SECURITY CENTER	214.52

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	3/08/19	CARTRIDGES	GENERAL FUND	SECURITY CENTER	214.52
	3/08/19	BULK PAPER, LEGAL PADS, CO	GENERAL FUND	SECURITY CENTER	163.79
	3/08/19	BULK PAPER, LEGAL PADS, CO	GENERAL FUND	SECURITY CENTER	163.79
	3/08/19	FOLDERS, PENS	GENERAL FUND	SECURITY CENTER	35.11
	3/08/19	FOLDERS, PENS	GENERAL FUND	SECURITY CENTER	35.11
	3/08/19	TOWELS, LABELS, ENVELOPES	GENERAL FUND	FIRE ADMINISTRATION	61.07
	3/08/19	COPIER SERVICE-MX2600N	GENERAL FUND	PAVED STREETS	22.96
	3/08/19	PAPER FOR MAILINGS	GENERAL FUND	CENTER FOR ACTIVE LIVI	8.40
	3/08/19	DRY ERASER	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	2.79
	3/08/19	TOILET PAPER	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	64.45
	3/08/19	TRASH BAGS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	110.10
	3/08/19	COPIER PAPER	WATER	ADMIN OFFICE SUPPLIES	31.92
	3/08/19	TIMEMIST REFILLS	WATER	ACCTS-RECORDS & COLLEC	9.29
	3/08/19	COPIER PAPER	WATER	ACCTS-RECORDS & COLLEC	67.83
	3/08/19	COPIER PAPER	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	31.92
	3/08/19	TIMEMIST REFILLS	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	9.28
	3/08/19	COPIER PAPER	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	67.83
	3/08/19	COPIER PAPER	ELECTRIC	ADMIN OFFICE SUPPLIES	67.83
	3/08/19	TIMEMIST REFILLS	ELECTRIC	ACCTS-RECORDS & COLLEC	18.57
	3/08/19	COPIER PAPER	ELECTRIC	ACCTS-RECORDS & COLLEC	131.67
	3/08/19	COPIER SERVICE-MXC301W	LIQUOR	O-GEN MISC	66.65
	3/08/19	PLANNER	LIQUOR	O-GEN MISC	17.19-
	3/08/19	1096 TAX FORMS	DATA PROCESSING	DATA PROCESSING	4.80
	3/08/19	COPIER SERVICE-MX5140N	DATA PROCESSING	COPIER/FAX	181.68_
				TOTAL:	1,870.99
PEIL BRANDON	3/08/19	FIELD SEARCH SOFTWARE TRAI	GENERAL FUND	POLICE ADMINISTRATION	20.51_
				TOTAL:	20.51
PEPSI COLA BOTTLING CO	3/08/19	MIX	LIQUOR	NON-DEPARTMENTAL	75.90_
				TOTAL:	75.90
PHEASANTS FOREVER	3/08/19	2019 SPONSOR	LIQUOR	O-GEN MISC	300.00_
				TOTAL:	300.00
PHILLIPS WINE & SPIRITS INC	3/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	15,468.47
	3/08/19	WINE	LIQUOR	NON-DEPARTMENTAL	984.60
	3/08/19	MIX	LIQUOR	NON-DEPARTMENTAL	50.50
	3/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	10,033.30
	3/08/19	WINE	LIQUOR	NON-DEPARTMENTAL	1,509.11
	3/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	91.00-
	3/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	326.60
	3/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	40.98
	3/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	166.87
	3/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	62.96
	3/08/19	FREIGHT	LIQUOR	O-GEN MISC	1.69-
				TOTAL:	28,550.70
PICKET FENCE ON MAIN	3/08/19	BADGE SEWING	GENERAL FUND	POLICE ADMINISTRATION	24.00_
				TOTAL:	24.00
BRIAN POWERS	3/08/19	MONTHLY BOILER CHECK-FEBRU	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	280.00_
				TOTAL:	280.00
PROFESSIONAL LAW ENFORCEMENT ASSISTANT	3/08/19	DUES-HUSSONG	GENERAL FUND	POLICE ADMINISTRATION	35.00
	3/08/19	DUES-DROST, DROLL	GENERAL FUND	SECURITY CENTER	35.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	3/08/19	DUES-DROST, DROLL	GENERAL FUND	SECURITY CENTER	35.00_
				TOTAL:	105.00
TRACOM CORP	3/08/19	MAINTENANCE CONTRACT	GENERAL FUND	POLICE ADMINISTRATION	502.68
	3/08/19	EARPHONE KIT	GENERAL FUND	POLICE ADMINISTRATION	53.00
	3/08/19	#42- REMOVE EQUIPMENT	GENERAL FUND	POLICE ADMINISTRATION	425.00_
				TOTAL:	980.68
CRJM DISTRIBUTING INC	3/08/19	BEER	LIQUOR	NON-DEPARTMENTAL	72.00_
				TOTAL:	72.00
ROBINSON STEVE	3/08/19	JAN/FEB TRAVEL REIMBURSEME	GENERAL FUND	ADMINISTRATION	1,273.76_
				TOTAL:	1,273.76
ROEMELING, DUSTIN	3/08/19	BCA SUPERVISOR CLASS	GENERAL FUND	POLICE ADMINISTRATION	26.60
	3/08/19	BCA SUPERVISOR CLASS	GENERAL FUND	POLICE ADMINISTRATION	101.42_
				TOTAL:	128.02
RONS REPAIR INC	3/08/19	#412 OIL LEAK ISSUES	GENERAL FUND	PAVED STREETS	1,316.52
	3/08/19	#412 OIL LEAK ISSUES	GENERAL FUND	PAVED STREETS	716.47
	3/08/19	#412 FUEL FILTERS	GENERAL FUND	ICE AND SNOW REMOVAL	69.39_
				TOTAL:	2,102.38
ROUND LAKE VINEYARDS & WINERY LLC	3/08/19	WINE	LIQUOR	NON-DEPARTMENTAL	828.00_
				TOTAL:	828.00
RUNNINGS SUPPLY INC-ACCT#9502485	3/08/19	CHAIN CHOKE	GENERAL FUND	POLICE ADMINISTRATION	4.49
	3/08/19	PLASTIC COVERS, KNIFE BLAD	GENERAL FUND	POLICE ADMINISTRATION	47.06
	3/08/19	UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	101.98
	3/08/19	BALL MOUNT, RATCHET STRAPS	GENERAL FUND	FIRE ADMINISTRATION	49.30
	3/08/19	CO DETECTORS, EXTINGUISHER	GENERAL FUND	FIRE ADMINISTRATION	151.96
	3/08/19	ANIMAL CONTROL SUPPLIES	GENERAL FUND	ANIMAL CONTROL ENFORCE	50.66
	3/08/19	GARBAGE CAN, TRASH BAGS	GENERAL FUND	ANIMAL CONTROL ENFORCE	26.12
	3/08/19	SCREWS	GENERAL FUND	ANIMAL CONTROL ENFORCE	3.58_
				TOTAL:	435.15
RSCHAAP SANITATION INC	3/08/19	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	102.58
	3/08/19	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	49.44
	3/08/19	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	79.54
	3/08/19	MONTHLY SERVICE	GENERAL FUND	CODE ENFORCEMENT	256.96
	3/08/19	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	37.68
	3/08/19	MONTHLY SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	151.15
	3/08/19	MONTHLY SERVICE	RECREATION	PARK AREAS	300.84
	3/08/19	MONTHLY SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	105.54
	3/08/19	MONTHLY SERVICE	WATER	O-DISTR MISC	53.54
	3/08/19	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	270.15
	3/08/19	MONTHLY SERVICE	ELECTRIC	O-DISTR MISC	74.13
	3/08/19	MONTHLY SERVICE	LIQUOR	O-GEN MISC	71.38
	3/08/19	MONTHLY SERVICE	LIQUOR	O-GEN MISC	253.01
	3/08/19	MONTHLY SERVICE	AIRPORT	O-GEN MISC	96.60
	3/08/19	SOLID WASTE MGMT-JANUARY	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	68,510.04
	3/08/19	SOLID WASTE MGMT-JANUARY	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	13,824.58
	3/08/19	SOLID WASTE MGMT-JANUARY	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	538.69-
	3/08/19	SOLID WASTE MGMT-JANUARY	GARBAGE COLLECTION	CODE ENFORCEMENT	4,451.37_
				TOTAL:	88,149.84

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
SCHOLTES AUTO WORLD	3/08/19	TIRE LEAK	GENERAL FUND	ICE AND SNOW REMOVAL	113.64_
				TOTAL:	113.64
SCHWALBACH	3/08/19	DRYER CORD, VALVE CHECK	GENERAL FUND	FIRE ADMINISTRATION	39.58
	3/08/19	CABLE TIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	28.61
	3/08/19	RIVET TOOL KIT	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	14.95
	3/08/19	BULK TAPCUBE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	21.33_
				TOTAL:	104.47
SCHWALBACH ACE HARDWARE-5930	3/08/19	DRILL BITS, TRASH CAN	GENERAL FUND	ANIMAL CONTROL ENFORCE	34.37
	3/08/19	PLASTIC BUCKETS	GENERAL FUND	ICE AND SNOW REMOVAL	7.50
	3/08/19	SERVICE FURNACE, SINK	GENERAL FUND	CENTER FOR ACTIVE LIVI	274.49
	3/08/19	AERATORS	GENERAL FUND	CENTER FOR ACTIVE LIVI	16.97
	3/08/19	STRIPPER/CRIMPER	GENERAL FUND	CENTER FOR ACTIVE LIVI	7.99
	3/08/19	FASTENERS	AIRPORT	O-GEN MISC	2.20_
				TOTAL:	343.52
SCHWALBACH ACE #6067	3/08/19	SAMPLE SHIPPING	WATER	O-PURIFY MISC	15.63
	3/08/19	SAMPLE SHIPPING	WATER	O-PURIFY MISC	5.95
	3/08/19	HOSE COUPLING	WATER	O-DISTR MISC	4.59
	3/08/19	FASTENERS	WATER	M-PUMPING	6.04
	3/08/19	FASTENERS	WATER	M-PUMPING	4.76
	3/08/19	LAMPS	ELECTRIC	M-DISTR UNDERGRND LINE	6.99_
				TOTAL:	43.96
SHINE BROS CORP OF MN	3/08/19	LIGHTING EFFICIENCY REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	1,505.52_
				TOTAL:	1,505.52
SOUTHERN GLAZER'S OF MN	3/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,553.21
	3/08/19	WINE	LIQUOR	NON-DEPARTMENTAL	742.00
	3/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,354.15
	3/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	52.87
	3/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	18.65
	3/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	1.85
	3/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	14.49
	3/08/19	FREIGHT	LIQUOR	O-GEN MISC	5.55_
				TOTAL:	5,742.77
SOUTHWEST REGIONAL FIRE DEPT ASSN	3/08/19	2019 DUES	GENERAL FUND	FIRE ADMINISTRATION	60.00_
				TOTAL:	60.00
SRF CONSULTING GROUP INC	3/08/19	TH59 CORRIDOR STUDY/LAYOUT IMPROVEMENT CONST		OXFORD RECON LAYOUT DE	1,026.64_
				TOTAL:	1,026.64
STENZEL EXCAVATING LLC	3/08/19	HAUL SNOW 2/13/19, 2/21/19	GENERAL FUND	ICE AND SNOW REMOVAL	1,995.00_
				TOTAL:	1,995.00
STEPP MANUFACTURING CO INC	3/08/19	ASPHALT HOT BOX	GENERAL FUND	PAVED STREETS	34,842.00_
				TOTAL:	34,842.00
SWANK MOTION PICTURES INC	3/08/19	MOVIE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	200.00_
				TOTAL:	200.00
THOMSON REUTERS - WEST	3/08/19	FEBRUARY CLEAR	GENERAL FUND	SECURITY CENTER	112.85
	3/08/19	FEBRUARY CLEAR	GENERAL FUND	SECURITY CENTER	112.89_
				TOTAL:	225.74

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
TRACTOR SUPPLY CREDIT PLAN	3/08/19	BOOSTER CABLE	GENERAL FUND	PAVED STREETS	54.99
	3/08/19	GLOVES	GENERAL FUND	PAVED STREETS	39.98
	3/08/19	1/4 CABLE CLAMPS, WIRE ROP AIRPORT		O-GEN MISC	219.66_
				TOTAL:	314.63
US POSTAL SERVICE	3/08/19	ANNUAL BOX FEE	DATA PROCESSING	DATA PROCESSING	356.00_
				TOTAL:	356.00
VEOLIA WATER NORTH AMERICA	3/08/19	CONTRACT OPERATIONS WWTF-F	INDUSTRIAL WASTEWA	O-PURIFY MISC	51,600.11
	3/08/19	2018-19 M& R, SLUDGE OVER, INDUSTRIAL WASTEWA		O-PURIFY MISC	38,197.23
	3/08/19	CONTRACT OPERATIONS WWTF-M	INDUSTRIAL WASTEWA	O-PURIFY MISC	51,600.11_
				TOTAL:	141,397.45
VERIZON WIRELESS	3/08/19	MONTHLY WIRELESS SERVICE	GENERAL FUND	MAYOR AND COUNCIL	41.51
	3/08/19	MONTHLY WIRELESS SERVICE	GENERAL FUND	ADMINISTRATION	59.18
	3/08/19	MONTHLY WIRELESS SERVICE	GENERAL FUND	ENGINEERING ADMIN	63.02
	3/08/19	MONTHLY WIRELESS SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	32.26
	3/08/19	MONTHLY WIRELESS SERVICE	GENERAL FUND	PAVED STREETS	36.16
	3/08/19	MONTHLY WIRELESS SERVICE	GENERAL FUND	PAVED STREETS	102.00
	3/08/19	MONTHLY WIRELESS SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	31.51
	3/08/19	MONTHLY SERVICE	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	272.76
	3/08/19	NEW PHONES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	3,652.40
	3/08/19	MONTHLY WIRELESS SERVICE	RECREATION	PARK AREAS	36.51
	3/08/19	MONTHLY WIRELESS SERVICE	RECREATION	OLSON PARK CAMPGROUND	31.51_
				TOTAL:	4,358.82
PHILLIP JAY WILLARDSON	3/08/19	SNOW REMOVAL 2/15/19	GENERAL FUND	CODE ENFORCEMENT	70.00
	3/08/19	SNOW REMOVAL 2/26/19	GENERAL FUND	CODE ENFORCEMENT	35.00
	3/08/19	SNOW REMOVAL 2/27/19	GENERAL FUND	CODE ENFORCEMENT	35.00
	3/08/19	CLEAN SIDEWALK 2/28/19	GENERAL FUND	CODE ENFORCEMENT	35.00
	3/08/19	CLEAN SIDEWALKS 3/5/19	GENERAL FUND	CODE ENFORCEMENT	70.00_
				TOTAL:	245.00
WINE MERCHANTS	3/08/19	WINE	LIQUOR	NON-DEPARTMENTAL	709.00
	3/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	9.16_
				TOTAL:	718.16
WORTHINGTON AUTO SUPPLY	3/08/19	SEAFOAM MOTOR TREATMENT	GENERAL FUND	POLICE ADMINISTRATION	34.95_
				TOTAL:	34.95
WORTHINGTON EAGLES LODGE	3/08/19	2018 LAWFUL GAMBLING REFUND	GENERAL FUND	REGULATE LAWFUL GAMBLE	195.35_
				TOTAL:	195.35
WORTHINGTON ELECTRIC INC	3/08/19	OFFICE LIGHTS-BALLASTS, EM	GENERAL FUND	GENERAL GOVT BUILDINGS	184.82
	3/08/19	AIRPORT WIND SOCK REPAIRS	AIRPORT	O-GEN MISC	19.20
	3/08/19	AIRPORT WIND SOCK REPAIRS	AIRPORT	O-GEN MISC	360.00_
				TOTAL:	564.02
WORTHINGTON ELKS LODGE	3/08/19	2018 LAWFUL GAMBLING REFUND	GENERAL FUND	REGULATE LAWFUL GAMBLE	443.45_
				TOTAL:	443.45
WORTHINGTON HOCKEY ASSOC	3/08/19	2018 LAWFUL GAMBLING REFUND	GENERAL FUND	REGULATE LAWFUL GAMBLE	766.35_
				TOTAL:	766.35
WORTHINGTON OPTIMIST	3/08/19	2018 LAWFUL GAMBLING REFUND	GENERAL FUND	REGULATE LAWFUL GAMBLE	115.08_
				TOTAL:	115.08

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
WORTHINGTON REGIONAL ECON DEV CORP	3/08/19	MARCH DUES	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	5,375.00_
				TOTAL:	5,375.00
WW COMMUNICATIONS AND SECURITY SPECIAL	3/08/19	ANNUAL ALARM MONITORING RE	GENERAL FUND	CENTER FOR ACTIVE LIVI	395.00_
				TOTAL:	395.00
WYCOFF DANNY	3/08/19	MILEAGE 1/22/19-2/8/19	LIQUOR	O-GEN MISC	34.22_
				TOTAL:	34.22
YMCA	3/08/19	CAL MGMT-FEBRUARY	GENERAL FUND	CENTER FOR ACTIVE LIVI	3,293.38_
				TOTAL:	3,293.38

===== FUND TOTALS =====

101	GENERAL FUND	140,368.99
202	MEMORIAL AUDITORIUM	4,995.20
207	PD TASK FORCE	7,964.76
229	RECREATION	133,638.73
231	ECONOMIC DEV AUTHORITY	8,570.03
321	PIR/TRUNKS	36.25
401	IMPROVEMENT CONST	3,516.08
601	WATER	16,581.73
602	MUNICIPAL WASTEWATER	16,953.20
604	ELECTRIC	9,606.86
605	INDUSTRIAL WASTEWATER	160,967.93
606	STORM WATER MANAGEMENT	1,474.99
609	LIQUOR	106,788.49
612	AIRPORT	3,335.10
702	DATA PROCESSING	2,065.95
873	GARBAGE COLLECTION	86,247.30
878	WASTE MANAGEMENT COLL	7,238.00

GRAND TOTAL: 710,349.59
