

WORTHINGTON CITY COUNCIL

AGENDA

7:00 P.M. - Monday, April 22, 2019

City Hall Council Chambers

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS AND OPENING REMARKS

C. AGENDA ADDITIONS/CHANGES AND CLOSURE

1. Additions/Changes
2. Closure

D. CONSENT AGENDA

1. CITY COUNCIL MINUTES (WHITE)
 - a. City Council Minutes of Regular Meeting April 8, 2019
 - b. City Council Minutes of Special Meeting April 10, 2019
 - c. City Council Minutes of Special Meeting April 17, 2019
2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Park and Recreation Advisory Board Minutes of March 6, 2019
 - b. YMCA Board of Directors Minutes of February 25, 2019
 - c. YMCA Board of Directors Minutes of January 1, 2019
 - d. Heron Lake Watershed Board Minutes of March 18, 2019
3. FINANCIAL STATEMENTS (LAVENDER)
 - a. General Fund Statement of Revenues and Expenditures - Budget and Actual - for the Period January 1, 2019 through March 31, 2019
 - b. Municipal Liquor Store Income Statement for the Period January 1, 2019 through March 31, 2019
4. a. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Item(s)

1. Application for Exemption from Lawful Gambling Permit - St. Mary's Church

b. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

Case Item(s)

1. Approve 2019 Worthington Soccer League Agreement
2. Approve 2019 Beach Nook Contract
3. Approve Girls Softball Association Agreement
4. 2019 Private Dock Applications

c. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Item(s)

1. Set Public Meeting for Review of Storm Water Pollution Prevention Plan

5. BILLS PAYABLE (WHITE)

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and are approved by the Water and Light Commission

E. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

1. Third Reading Proposed Ordinance Text Amendment to Remove "L-Zoned" Properties from Certain Provisions of City Code Section §155.145 (B)(2)(b)(5)
2. Second Reading Proposed Ordinance - Change of Zone - 1790 Collegeway
3. Nominating Committee Recommendation for Committee Appointment
4. Resolution Adopting Post-Issuance Debt Compliance Policy for Tax-Exempt and Tax-Advantaged Governmental Bonds

F. CITY COUNCIL BUSINESS - PUBLIC SAFETY (TAN)

Case Items

1. First Reading of an of Ordinance to Regulate All-Terrain Vehicles on City

Streets

G. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

Case Items

1. Adopt a Resolution Accepting Park Bench Donation

H. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Items

1. Approve Plans and Authorize Advertisement for Bids for 10th Avenue Bridge Replacement
2. Resolution Pertaining to Intent to Bond for Costs Incurred in Making Public Improvement
3. CD12 Flood Mitigation Grant Agreement Amendment

I. CITY COUNCIL BUSINESS - COMMUNITY/EC DEVELOPMENT (GRAY)

Case Items

1. Request for Site Preparation Assistance - Angela and Juan Palma

J. COUNCIL COMMITTEE REPORTS

1. Mayor Kuhle
2. Council Member Janssen
3. Council Member Oberloh
4. Council Member Cummings
5. Council Member Ernst
6. Council Member Harmon

K. CITY ADMINISTRATOR REPORT

L. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, APRIL 8, 2019**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Larry Janssen, Alan Oberloh, Chad Cummings, Amy Ernst, Mike Harmon.

Staff present: Steve Robinson, City Administrator; Todd Wietzema, Public Works Director; Dwayne Haffield, Director of Engineering; Jason Brisson, Director of Community Development, Planning, Zoning and Building Services; Janice Oberloh, City Clerk.

Others present: Leah Ward, The Globe; Justine Wettschreck, KWOA; Linda Unger; Brad Molgard; Randy Thompson, Worthington HRA; Ben Weber; Carl Nagel; Chris Kielblock; Kari Benson Veen; Nathalie Nkashama and Eliel McNay; Kaisha Young; Adrenno Kuzer; Shannon Dela Cruz.

The Pledge of Allegiance was recited.

AGENDA CLOSED / APPROVED WITH ADDITION

Staff was requesting the addition of Item H.4. *Hotel Thompson Update* to the agenda.

The motion was made by Council Member Ernst, seconded by Council Member Cummings and unanimously carried to close / approve the agenda with the addition of Item H.5. *Hotel Thompson Update*.

CONSENT AGENDA APPROVED

The motion was made by Council Member Harmon, seconded by Council Member Janssen and unanimously carried to approve the consent agenda as follows:

- City Council Minutes - Special Meeting March 20, 2019; Regular Meeting March 25, 2019; City Council / Worthington HRA Minutes of Special Meeting April 3, 2019
- Minutes of Boards and Commissions - Water and Light Commission Minutes of March 18, 2019; Worthington Housing and Redevelopment Authority Board Minutes of February 26, 2019; Worthington Area Convention and Visitors Bureau Minutes of February 27, 2019; Southwest Regional Development Commission Minutes of January 10, 2019; NEON Committee Minutes of January 10, 2019; Planning Commission / Board of Appeals Minutes of April 2, 2019
- Bills payable and totaling \$2,524,312.44 be ordered paid

SECOND READING PROPOSED ORDINANCE - TEXT AMENDMENT TO REMOVE "L-ZONED" PROPERTIES FROM CERTAIN PROVISIONS OF CITY CODE SECTION § 155.145 (B)(2)(b)(5)

Pursuant to published notice this was the time and date for a second reading of a proposed ordinance

for a text amendment to remove "L - Zoned" properties from certain zoning provisions of City Code Section § 155.145 (B)(2)(b)(5).) as follows:

Section 1.

Title XV, Chapter 155.145, Section (B)(2)(b)(5) of the Worthington City Code is hereby amended to read as follows:

The structure or facility must not be designed or used for human habitation and, with the exception of "L" - Lakeshore zoned properties, must not contain water supply or sewage treatment facilities;

Adoption of the ordinance would allow for water supply and sewage treatment facilities in water oriented accessory structures on "L-Zoned" properties. A two-thirds vote is required to move the ordinance forward.

The motion was made by Council Member Ernst and seconded by Council Member Harmon to give a second reading to the proposed ordinance, with the following Council Members voting in favor of the motion: Janssen, Cummings, Ernst, Harmon; and the following Council Members voting against the motion: Oberloh. Motion carried.

DESIGNATION OF OFFICIAL CITY REPRESENTATIVE TO CUERO, TEXAS FOR 2019 TURKEY FEST AND AUTHORIZATION FOR REIMBURSEMENT OF HIS/HER EXPENSES

The Chamber of Commerce was requesting that the City Council designate a member of the Council as the official representative to Cuero, Texas for the 2019 Turkey Fest, so they can obtain better pricing for travel arrangements. Turkey Fest is scheduled for October 11-12, 2019, and the travel dates will be October 10th to Cuero and October 14th back to Worthington. Section 4.17 of the Worthington City Charter *Historical Partnerships*, provides that "Council may authorize expenditures for one or more designated City officials to serve as official City of Worthington representatives to Crailsheim Germany, Cuero, Texas, and such other destinations that have a historical partnership/significance to the City." Council Member Cummings represented the City of Worthington in Cuero in 2018. Mayor Kuhle said he was willing to represent the City of Worthington at Turkey Fest this year.

The motion was made by Council Member Janssen, seconded by Council Member Ernst and unanimously carried to designate Mayor Kuhle as the official representative to Cuero, Texas for Turkey Fest in October 2019, and to authorize reimbursement of his expenses.

AUTHORIZATION TO EXECUTE AIRPORT FARM LAND LEASE

The current rental lease for the 319 acres of agricultural land at the Worthington Municipal Airport was set to expire on February 28, 2020, however, the current lessee informed Staff that they would not be fulfilling the complete terms of the lease. Proposals were requested for a new two-year lease, and the following bids were received on April 8, 2019:

Paul Paplow	\$60,610.00
Matt Widboom	\$53,273.00
Richard Cross	\$40,001.00

Staff was recommending that the City enter into a two-year lease with Paul Paplow at the total proposed lease amount of \$60,610 for the airport agricultural land. Todd Wietzema, Public Works Director, said the proposal breaks down to \$190/acre. The lease would commence on April 15, 2019 and terminate February 28, 2021.

The motion was made by Council Member Oberloh, seconded by Council Member Ernst and unanimously carried to approve the two-year lease agreement between the City of Worthington and Paul Paplow for the 319 acres of agricultural land at the Worthington Municipal Airport, and to authorize the Mayor and Clerk to execute the required paperwork.

AUTHORIZATION TO EXECUTE HIGHWAY 59 FARM LAND LEASE

The current rental lease for the 63 acres of agricultural land at the Highway 59 West Industrial Park was set to expire on February 28, 2020. On January 21, 2019 the current lessee informed Staff that they would not be fulfilling the complete terms of the lease. Proposals were requested for a new two-year lease, and the following bids were received on April 8, 2019:

Paul Paplow	\$12,000.00
Matt Widboom	\$11,466.00
Richard Cross	\$10,001.00

Todd Wietzema, Public Works Director, said Staff was recommending that the City enter into a two-year lease with Paul Paplow at the total proposed lease amount of \$12,000 for the 63 acres of agricultural land at the Highway 59 West Industrial Park. The proposal breaks down to \$190/acre, and the lease would commence April 15, 2019 and terminate on February 28, 2021.

The motion was made by Council Member Oberloh, seconded by Council Member Harmon and unanimously carried to approve the two-year lease agreement between the City of Worthington and Paul Paplow for the 63 acres of agricultural land at the Highway 59 West Industrial Park, and to authorize the Mayor and Clerk to execute the required paperwork.

TASK ORDER WITH AE2S APPROVED FOR PREPARING APPLICATION FOR LETTER OF MAP REVISION (LOMR)

Staff presented a task order with AE2S for preparing an application for a letter of map revision (LOMR). Dwayne Haffield, Director of Engineering, said this project has gone on for awhile and pertains to the County Ditch 12 Flood Mitigation project. By reducing the risk, we're able to pursue a map revision which could affect a large number of homes, particularly with financing and the flood insurance requirement. Going for the LOMR would be the final step in this phase of the project. Prior to undertaking the County Ditch 12 project we submitted an application for a Conditional Letter of Map Revision (CLOMR) that tests the methodology and general engineering, and takes it through FEMA to get a new map issued. That map would then be used for flood plain management for insurance requirements. Mr. Haffield said we do need to meet some requirements, which will take some time, and includes getting a certified topographic survey of the area north of I-90. Everything will be submitted again and re-looked at, and while it should go through smoothly, he warned that even with having the CLOMR we shouldn't expect it to be 100% smooth for getting the map revision.

The task order is under the original contract with AE2S so it only looks at the scope of services. The proposed estimated fees of \$37,200 will be part of the original project cost. The estimated total project cost remains at \$4.38 million with federal funding of just under \$2.5 million, and a City share of about \$1.88 million.

In response to a question from Council Member Cummings, Mr. Haffield said a response from FEMA in less than a year would be good news. Hundreds of homes are expected to come out of the flood plain with this project.

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to authorize execution of Task Order No. 3 as presented.

RESOLUTION NO. 2019-04-16 ADOPTED PERTAINING TO INTENT TO BOND FOR COSTS INCURRED IN MAKING PUBLIC IMPROVEMENT

Federal tax regulations require that local governments declare the intent to reimburse themselves for prior costs incurred in making public improvements with proceeds from bonds. Dwayne Haffield, Director of Engineering, said this means the City must state their intent to sell bonds for a project after significant costs have already been incurred for the project. Staff was recommending that Council pass a resolution stating such intent as it pertains to the 2019 East Avenue Street Improvement project that was approved by Council at their March 25, 2019 meeting.

The motion was made by Council Member Cummings, seconded by Council Member Oberloh and unanimously carried to adopt the following resolution relating to public financing of certain public

improvement:

RESOLUTION NO. 2019-04-16

RELATING TO FINANCING OF CERTAIN PUBLIC IMPROVEMENT BY THE CITY OF WORTHINGTON; ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

(Refer to Resolution File for complete copy of Resolution)

FIRST READING PROPOSED ORDINANCE - CHANGE OF ZONE - 1790 COLLEGEWAY

Jason Brisson, Director of Community Development, Planning, Zoning and Building Services, said KC Properties submitted a petition for a change of zone for property they own at 1790 Collegeway from "R-4" - Medium Density Residential to "R-5" - Multi-Family, Medium and High Density as follows:

The following legally described area, presently included in the "R-4" district, shall henceforth be included in the "R-5" district:

That part of the West Half of the Northwest Quarter of Section 22, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the southeast corner of the West Half of the Northwest Quarter of said Section 22; thence on an assumed bearing of North 0 degrees 13 minutes 00 seconds East, along the east line of said West Half of the Northwest Quarter, a distance of 710.60 feet to an iron monument; thence North 89 degrees 47 minutes 00 seconds West a distance of 281.35 feet to an iron monument; thence South 0 degrees 13 minutes 00 seconds West a distance of 353.25 feet to an iron monument located on the northeasterly line of Collegeway; thence North 62 degrees 48 minutes 04 seconds West, along said northeasterly line, a distance of 56.11 feet to an iron monument said last described iron monument being the point of beginning of the tract to be described; thence North 0 degrees 13 minutes 00 seconds East a distance of 321.33 feet to an iron monument; thence North 82 degrees 25 minutes 07 seconds West a distance of 238.42 feet to an iron monument located on the easterly right-of-way line of County State Aid Highway No. 10; thence South 43 degrees 33 minutes 11 seconds West, along said easterly right-of-way line, a distance of 215.00 feet to the northeasterly line of said Collegeway; thence South 62 degrees 48 minutes 04 seconds East, along said northeasterly line, a distance of 430.91 feet to the point of beginning.

The change of zone would permit a proposed 16-unit, approximately 8,350 square foot memory care expansion of the Golden Horizons Assisted Living Facility by increasing the maximum building

coverage of the subject property from 30% to 50%.

The Planning Commission considered the request at their April 2, 2019 meeting, and after holding a public hearing, voted unanimously to recommend Council approval of the change of zone.

Brad Molgaard, Administrator of the South Shore and Crossroads Care facilities since June of 2018, was at the meeting and requested to address Council regarding the rezoning for Golden Horizons and how it relates to Crossroads Care Center, indicating it could force his facility to close. Council thanked Mr. Molgaard for his presentation, but said the consideration before them was a request and recommendation from the City's Planning Commission to rezone and his comments could not be taken into consideration at this time.

The motion was made by Council Member Cummings and seconded by Council Member Ernst to give a first reading to the proposed ordinance with the following Council Members voting in favor of the motion: Oberloh, Cummings, Ernst, Harmon; and the following Council Members voting against the motion: Janssen. Motion carried

CONDITIONAL USE PERMIT APPROVED - PROPERTY SOUTH OF 555 KRAGNESS AVENUE AT OKABENA STREET AND KRAGNESS AVENUE

Carl Nagel was seeking approval of a conditional use permit for property owned by Brian Nielsen to operate a 477 square foot warehouse south of 555 Kragness Avenue on the corner of Okabena Street and Kragness Avenue. A 432 square foot legally nonconforming warehouse currently operates on the subject property without a conditional use permit, however, any expansion of a nonconforming use must meet current zoning requirements for the zoning district. Jason Brisson, Director of Community Development, Planning, Zoning and Building Services, said warehousing is permitted in the "B-3"- General Business District, which is the zoning classification for the entire subject property, through the issuance of a conditional use permit only.

The Planning Commission considered the application at their April 2, 2019 meeting, and after holding a public hearing, voted unanimously to recommend City Council approval of the conditional use permit subject to the following conditions:

1. The development maintain compliance with City Code Chapter 97 governing abandoned and inoperable vehicles;
2. The development maintain compliance with City Code Section §155.042 governing parking and loading spaces; and
3. If at any time the development no longer meets the qualifications of a low volume occasional use, the required hard surfacing is installed within one year as outlined in City Code Section §155.042.

The motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to approve the Conditional Use Permit for the property located south of 555 Kragness Avenue at Okabena Street and Kragness Avenue.

MUNICIPAL SUBSIDIES POLICY ADOPTED

At their January 23, 2019 retreat Council and Staff discussed a proposed Municipal Subsidies Policy. The intent of the policy would be to establish guidelines and criteria regarding the use of municipal subsidies such as Tax Increment Financing (TIF), tax abatement, and other business subsidies for private development projects within the city of Worthington, to see that the City's limited subsidy funds are used for the best and highest purpose to ensure maximum benefit to the City and its residents. During that discussion, several changes to the proposed policy were suggested. Jason Brisson, Director of Community Development, Planning, Zoning and Building Services, said the changes had been incorporated and Staff was requesting Council approval of the revised Subsidies Policy.

The motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to adopt the Municipal Subsidies Policy as presented.

HOTEL THOMPSON UPDATE

Jason Brisson, Director of Community Development, Planning, Zoning and Building Services, said his intention tonight was to provide an update to Council on the Hotel Thompson based on legal advice received from the City Attorney following action taken at the Special City Council / HRA meeting on April 3, 2019. However, since that information had been received from the Attorney, a private party has come forward with interest in the property. At the April 3rd meeting Council determined to move forward with the roof replacement on the hotel, however, the party that came forward said they are interested in completing the roofing project themselves. Council Member Oberloh said he was contacted by two different parties who were very interested but needed to some time to get financing in order. One of those parties was interested in purchasing the roofing materials from the City and completing that project himself, if there was an opportunity to buy the materials on payments. Council and Mayor agreed to slow down in the process with the roof and any moving of tenants from the building. Mayor Kuhle expressed concern that we could fall into the same situation if the purchaser did not have adequate financing. Council Member Oberloh noted it was made pretty clear to the one party that the apartments would need to be inspected before coming on line for rental. Staff indicated they had spoken to Lighthouse Management earlier in the day regarding this potential opportunity.

COUNCIL COMMITTEE REPORTS

Mayor Kuhle - No report.

Council Member Janssen - No report.

Council Member Oberloh - Reported the ATV Committee had met again and came up with additional revisions to the proposed ATV ordinance. It is hopeful it will be ready to come to Council at their next meeting.

Council Member Cummings - No report.

Council Member Ernst - Attended a NEON meeting last week - they discussed the Pipeline Program.

Council Member Harmon - No report.

CITY ADMINISTRATOR'S REPORT

Steve Robinson, City Administrator, reported that the House Tax Committee published their All Delete amendment today - the modifications that came out two weeks ago were removed and it was restored back to the original language. A new element was included that the City will need to pass a new resolution that specifically identifies the projects, which he believes was included in the resolution already passed by Council, however, we will do it again to comply. The House Tax Committee Delete All amendment has new LGA monies that would restore LGA amounts back to the 2002 funding level. Under that proposal, Worthington would receive an additional \$176,000. This is the House version - the Senate still has their version to come out, but they probably won't address their Delete All amendment until after the Easter recess.

ADJOURNMENT

The motion was made by Council Member Ernst, seconded by Council Member Cummings and unanimously carried to adjourn the meeting at 8:16 p.m.

Janice Oberloh, MCMC
City Clerk

**WORTHINGTON CITY COUNCIL
SPECIAL MEETING, APRIL 10, 2019**

The meeting was called to order at 7:00 p.m. at the Worthington Fire Hall by Mayor Mike Kuhle with the following Council Members present: Larry Janssen, Alan Oberloh, Amy Ernst, Mike Harmon. Council Members absent: Chad Cummings.

Staff present: Steve Robinson, City Administrator; Todd Wietzema, Public Works Director; Dwayne Haffield, Director of Engineering; Julie Haack, Assessment Clerk; Jeff Faragher, Assistant City Engineer; Janice Oberloh, City Clerk.

Others present: Various citizens impacted by the proposed project.

**PUBLIC HEARING AND RESOLUTION NO. 2019-04-17 ADOPTED ORDERING
IMPROVEMENT AND PREPARATION OF PLANS AND SPECIFICATIONS -
HOMEWOOD HILLS STREET RECONSTRUCTION PROJECT**

Pursuant to published notice, this was the time and date set for a public hearing regarding the Homewood Hills Street Reconstruction Project.

The motion was made by Council Member Ernst, seconded by Council Member Harmon and unanimously carried to open the hearing.

Dwayne Haffield, Director of Engineering, provided information on the project, noting that this was a preliminary hearing and it will take a 4/5's vote of Council to move it forward. The numbers presented tonight are only project estimates. Following completion of the project the final assessment hearing would be held to declare costs to be assessed. The interest rate will also be set at the final assessment hearing based on bonds, and he would guess 4% or less, and the term is usually 15 years. An explanation was also provided on how the final assessment numbers are determined. The proposed sidewalk work, ADA compliance work and extensions to the street are not part of the assessment rate calculation.

A summary of the improvement costs and total estimated assessments for the project is as follows:

Concrete Pavement Option

All Streets

City share for non-assessable costs ¹	\$3,260,005.55	
City share of assessable costs	<u>\$11,818.02</u>	
Total City share	\$3,271,823.57	(75.7%)
Assessments receivable	<u>\$1,047,676.43</u>	(24.3%)
TOTAL COST	\$4,319,500.00	

The estimated assessment rate is \$51.788/ft.

¹ City share for non-assessable costs includes \$2,672,000.00 for the center 24 feet, \$87,600.00 for salvaging aggregate base material, \$66,100.00 for incremental casting costs, \$129,459.62 for lot allowances, \$101,349.12 for intersection frontages, \$87,900.00 for pedestrian ramp replacement, and \$115,600.00 for sidewalk extensions.

Bituminous Pavement Option

All Streets Except Bantom Place

City share for non-assessable costs ¹	\$2,855,809.69	
City share of assessable costs	<u>\$0.00</u>	
Total City share	\$2,855,809.69	(75.7%)
Assessments receivable	<u>\$916,690.31</u>	(24.3%)
TOTAL COST	\$3,772,500.00	

The estimated base assessment rate is \$47.191/ft.

¹ City share for non-assessable costs includes \$2,276,000.00 for the center 24 feet, \$164,300.00 for salvaging aggregate base material, \$117,968.15 for lot allowances, and \$92,352.79 for intersection frontages, \$88,600.00 for pedestrian ramp replacement, and \$116,600.00 for sidewalk extensions.

Bantom Place

City share for non-assessable costs ¹	\$71,899.94	
City share of assessable costs	<u>\$6,736.46</u>	
Total City share	\$78,636.40	(76.8%)
Assessments receivable	<u>\$23,763.60</u>	(23.2%)
TOTAL COST	\$102,400.00	

The estimated assessment rate is \$29.52/ft.

¹City share for non-assessable costs includes \$64,300.00 for the center 24 feet, and \$7,600.00 for salvaging aggregate base material.

Total Improvement - Bituminous Option

The following provides the estimated costs, city share, assessments receivable, and assessment rates for the street improvement:

City share for non-assessable costs:	\$2,927,709.63	
City share of assessable costs	<u>\$6,736.46</u>	
Total City share	\$2,934,446.09	(75.7%)
Assessments receivable	<u>\$940,453.91</u>	(24.3%)
TOTAL COST	\$3,874,900.00	

Mr. Haffield discussed three options for the project:

- Option 1 - Surfacing shall be concrete
- Option 2 - Surfacing shall be bituminous
- Option 3 - Surfacing shall be either concrete or bituminous as determined following receipt of alternate bids.

Information was provided on each option noting that the concrete option would take longer but would have a longer life. In addition, Staff would request that if Council selected the concrete option they would order everything ahead except Bantam Place and deal with that at a later date as that segment is newer. Mr. Haffield answered several questions asked by those in attendance, and requested that anyone coming forward to present testimony in favor of the project indicate whether they support the concrete or bituminous option, and if they support the optional extensions.

Mayor Kuhle asked if there was anyone present who wished to present testimony for the project:

Kenton Meier - spoke in favor of the project, prefers concrete and completing the sidewalk extensions.

Jim Henderson - supports the project and prefers concrete.

Jim Laffrenzen - supports the project, prefers concrete and the crosswalk extensions.

Erlin Weness - supports the project and the completion of accessibility.

Terri Janssen - supports the project and the completion of accessibility.

Randy Thompson - supports the projects and completing the sidewalks.

Steve Weiskircher - supports the project and prefers concrete.

Adrian Gonzalez - supports the project and completion of sidewalks.

Mayor Kuhle asked if there was anyone who wished to present testimony against the project. None was received.

Mr. Haffield noted that he had also received two verbal testimonies from Jeff Buysman and Marv Heeren in support of the project.

The motion was made by Council Member Oberloh, seconded by Council Member Janssen and unanimously carried to close the hearing.

The motion was made by Council Member Oberloh, seconded by Council Member Ernst and unanimously carried to adopt the following resolution moving the project forward, with Option 1 - the surfacing shall be concrete, and to complete the accessibility as proposed, and to remove Bantam Place from the project listing to be completed as a separate project:

RESOLUTION NO. 2019-04-17

ORDERING IMPROVEMENT AND PREPARATION OF PLANS AND SPECIFICATIONS

(Refer to Resolution File for complete copy of Resolution)

ADJOURNMENT

The motion was made by Council Member Ernst, seconded by Council Member Harmon and unanimously carried to adjourn the meeting at 6:28 p.m.

Janice Oberloh, MCMC
City Clerk

**WORTHINGTON CITY COUNCIL
SPECIAL MEETING, APRIL 17, 2019**

The meeting was called to order at 4:00 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Larry Janssen, Alan Oberloh, Chad Cummings, Amy Ernst, Mike Harmon.

Staff present: Steve Robinson, City Administrator; Jason Brisson, Director of Community Development, Planning, Zoning and Building Services; Todd Wietzema, Public Works Director; Janice Oberloh, City Clerk.

Others present: Leah Ward, The Globe; Justine Wettschreck, KWOA.

PROJECT UPDATE/DISCUSSION

Staff provided updates on the following projects:

Public Works Building - Todd Wietzema, Public Works Director, reported that most of the demo has been completed on the facility. Steve Robinson, City Administrator, said they have done some value added engineering. Mr. Wietzema added that there may be room for additional offices on the upper level - three offices are currently in the plan. September 15th is still the targeted completion date. Staff has met with the Eagles Board regarding the triangular piece of property needed to square off the property.

Beach Nook - Todd Wietzema, Public Works Director, reported that the first preconstruction meeting was held today - they are looking at running the water line next week. The Tenth Avenue bike trail may need to be closed off for safety reasons until the trucks are done running in and out there. The completion date for the building is August 10th. Trail restoration and landscaping will be done after that.

Splash Pad - The Utility work was completed last fall and the in-ground water storage tank is in. The contractor is hoping to get in there by Monday to complete the project - looking at four weeks for completion time so it should be open by Memorial Day. The Department of Health gave their plan approval, and Mr. Wietzema said six of his people have received their pool inspection license as the splash pad will need to be inspected once a day. The fixtures are in storage at the airport.

Entertainment Building - Steve Robinson, City Administrator, noted he had received the plans by email last night but couldn't open the file so a hard copy was going to be shipped. It is hoped to have the plans completed by April 29th - at this point the target completion date is still in tact.

Field House - Steve Robinson, City Administrator, provided a review of the sales tax projects and the teams set up to lead them. He also provided an update of the sales tax bill as it makes its way through the legislature. We will need to provide a resolution further defining our projects. The field house is our first priority of the projects, and Mr. Robinson asked if Council would have any interest in making it a two phase project. The first would be to get the field house done and operational for

next winter, and complete the addition in the second phase. The committee supported this plan. He did a walk through with prospective architects today, and will be providing another tomorrow for a different architect. Discussion was held on possible uses, programming and partnerships for the facility.

10th Street Plaza - Mr. Robinson said he had spoken with the City Manager of Cuero, Texas, who indicated he had downloaded the plans for their pavilion project onto a flash drive and put it in the mail but we haven't received it yet. He will call the Committee together when he receives it.

While the field house has been identified as the first priority, Mr. Robinson said the Aquatic Center team would start on that project this summer. Jason Brisson, Director of Community Development, Planning, Zoning and Building Services, said a location should be identified this summer and then look at hiring a consultant to work on the plans in the fall. Construction could start next year wrapping up in the fall, with the facility to open in 2021.

A decision needs to be made regarding the Ice Arena project on whether we invest in the current facility or raise money to build a new facility. Staff noted the current facility is functional so there is no immediate need for that decision. Todd Wietzema said there is a meeting coming with some of the stakeholders in the project.

The Lake Quality and Park improvements projects will be a work in progress and we may be a couple of years out.

THOMPSON HOTEL UPDATE / DISCUSSION

Staff reported that three private parties have now stepped up with interest in renovating and purchasing the facility - two of them with similar situations and one is a bit different. One path would have very little or no City participation where the unit would be restored to a safe and livable condition but may not be a full scale renovation. Two of the parties are looking at this type of plan. Another party has stepped forward who would require substantial and significant City participation financially. The final product would be a fully renovated building capable of commanding some of the highest rents in the entire city. They are requesting a TIF.

Mr. Brisson said if Council is interested in that proposal, he would propose that we look at a total project cost, look at what the investor is going to get from the project, and if that percentage is within an acceptable range, then we could look at participating to cover that gap.

The renovation that could bring the building up and make it safer could probably happen much faster, the other would take some time to flush out and vet, and Council would need to decide how much they want to participate and in what manner. Mr. Brisson said he was looking for some discussion on which path Council was more comfortable with. Mr. Robinson reminded Council that

we don't own the facility, and to the receiver, it's first come first serve. Because of the legal position we put ourselves in we could contest the sale, but not sure on what grounds that would be. Any offer goes to the receiver rather than Wells Fargo. Any of them could go to Wells Fargo and put in an offer and it may be accepted. Mr. Robinson said we are basically acting as a source of information to the potential buyers. All three of the parties have indicated that the roof needs to be completed immediately. Our role through our housing ordinance would be to enforce the roof getting put on as quickly as reasonable.

The City so far has spent \$181,000 on the facility, including the first payment on the re-roofing. The money from the TIF was to only be used on the Thompson. Mr. Robinson said he told the three interested parties that the City would not be coming after the remaining \$100,000 from the TIF, but that would be a Council decision. If a new owner did not want the roofing materials the City purchased, they could be used on the field house project. Additional conversation needs to be held with the County Assessor regarding the valuation of the Thompson building.

Mr. Brisson said he was looking for direction regarding the party that came forward who wants a substantial contribution from the City - would Council be interested in us directing them to move forward and being willing to come to the table and talk about it, or is Council not interested in that option? Mayor Kuhle said we shouldn't turn anyone away at this point. Mr. Robinson said he would contact Lighthouse and let them know about the proposals, adding that he considers all three of them to be viable parties.

ADJOURNMENT

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to adjourn the meeting at 5:04 p.m.

Janice Oberloh, MCMC
City Clerk

City of Worthington
Park and Recreation Advisory Board Minutes
7:00 a.m. - Wednesday, March 6, 2019

Members present: Joe Anderson, Craig Stock, Dan Krueger, and Scott Langerud.
Members absent: Jacoba Nagel and Alan Oberloh
Others Present: Andy Johnson, Cory Greenway, Loreena Luetgers, Dennis Luetgers,
Paulette Sjogren, Priscilla Williams, Clair Williams
Staff present: Todd Wietzema, Scott Rosenberg and Mindy Eggers.

CALL TO ORDER

The meeting was called to order at 7:00 a.m. by Chairman Scott Langerud.

APPROVAL OF MINUTES

A motion was made by Craig Stock, seconded by Dan Krueger and unanimously approved to accept the minutes of the January 29, 2019, with the noted correction.

APPROVAL OF AGENDA - ADDITIONS/DELETIONS

A motion was made by Joe Anderson, seconded by Dan Krueger and unanimously approved to accept the agenda with the addition of Item - d. under Park Board Business - Book Exchange Box in Ludlow Park.

PARK ADVISORY BOARD BUSINESS

2019 YMCA PROGRAM FEES

Andy Johnson and Cory Greenway, YMCA presented the proposed changes for the 2019 YMCA Summer Rec Programs. Mr. Johnson stated that the Summer Adventure Day Camp hours have been extended to accommodate early drop off and late pick for more people, making some rates less per hour while some rates had a slight increase. Mr. Greenway explained that coordinated programming will be provided the entire day. Mr. Johnson also stated that there was a slight increase of the summer rec programs as well. A motion was made by Craig Stock, seconded by Joe Anderson and unanimously approved to approve the 2019 YMCA Program Fees as presented.

EARLY RISERS KIWANIS PROPOSAL FOR ALL INCLUSIVE PARK

Mr. Wietzema explained the Early Risers Kiwanis Club contacted staff with an interest in raising funds for an all inclusive park. Loreena Luetgers and other Early Risers Kiwanis members were in attendance to ask for formal support from the Park & Recreation Advisory Board.

Loreena Luetgers, Early Risers Kiwanis stated that the Early Risers Kiwanis Club would like to raise funds for an all inclusive playground that would be potentially located in Chautauqua Park. She said an all inclusive park has many features for children with disabilities but is for all children. Paulette Sjogren, Fareway stated that their grocery store would also be taking part in the fund-raising effort for the playground. Mr. Wietzema explained staff feels the best location for the playground is in Chautauqua Park, it is one of the most popular parks and is on the short list for a playground upgrade. He noted that the Centennial Park playground is being upgraded this year, with the addition of the splash pad. Staff would like to have the playground consultant come and give a presentation to City Council and the Park & Recreation Advisory Board on all of the options available and projected costs for an all inclusive park.

A motion was made by Craig Stock, seconded by Dan Krueger and unanimously carried to approve the fund-raising for an all inclusive park by the Early Riser Kiwanis Club.

PARK CONCESSION FEES

Mr. Wietzema stated that in visiting with Darlene Macklin, both the Regatta Board of Directors and the King Turkey Day Board of Directors decide the rate that is charged to vendors for each of their festivals. Mr. Wietzema stated staff feels that the fees are reasonable and would suggest approval. A motion was made by Dan Krueger, seconded by Craig Stock and unanimously carried to approve the Park Concession Fees as presented.

BOOK EXCHANGE BOX IN LUDLOW PARK

Mr. Wietzema explained Bedford Industries contacted him because they would like to put a book exchange box in Ludlow Park. He said there are two of them in the community already, committee members agreed this would be a nice addition to the park. A motion was made by Joe Anderson, seconded by Craig Stock and unanimously carried to approve adding the book exchange box in Ludlow Park.

SUPERVISORS REPORT

Mr. Rosenberg stated the Parks Department have been helping remove snow.

ADJOURNMENT

A motion was made by Craig Stock, seconded by Joe Anderson and unanimously approved to adjourn the meeting at 7:24 a.m.

Mindy Eggers
Assistant City Clerk



Worthington Area YMCA – DeGroot Family Center Board of Directors Meeting Minutes February 25, 2019 – Chad Nixon, Presiding

Board Members (Those present are shown in bold): Joe Vander Kooi, Jeff Williamson, **Chad Nixon**, Colin O'Donnell, Tammy Koller, **Kenton Meier**, **Julie Lopez**, **Randy Thompson**, **America Voss**, Chad Cummings, Bill Gordon, **Jennifer Weg**, **Adam Blume**, and Mark Schreiber.

Staff Present: Andy Johnson, Kris Hohensee

Call to Order: Chad called the meeting to order at 12:00 p.m.

Invocation: Randy Thompson gave the invocation

Consent Agenda

*Approval of Consent Agenda

- Board of Directors January Meeting minutes
- January Treasurers/Finance Committee Report.

Motion to approve the consent agenda as presented was made by Kenton Meier and supported by Jennifer Weg, motion passed.

Board of Directors Business:

❖ **Committee/Task Force Updates**

➤ **Board Development: (minutes in packet)**

▪ **Meeting Highlights**

- Recommendation for new secretary – Action Requested: Chad Nixon reported that Randy Thompson was asked to be the new secretary to fill in for the spot vacated by Dennis Weeks.

Motion was made by Adam and supported by Julie to accept Randy Thompson as the new secretary of the board of directors. Motion passed

- Recommendation for new board member – Action Requested: Chad Nixon presented the name Dale Carlson to fill the board vacancy left by Dennis Weeks. He stated that he is a part of the senior group and would represent them on the board.

Motion was made by Colin and supported by Randy to accept Dale Carlson as new board member. Motion passed.

- Committee: Chad Nixon reported that the committee is short staffed now with Dennis Weeks leaving, so they had reached out to Jason Gerdes and asked if he would consider serving on the committee to which he has agreed.
- Chad mentioned that the committee is still planning on doing a board social however it will be scheduled for this summer, and Jeff Williamson has volunteered to host it at his house. Details will come as the time gets closer. Chad also issued a challenge to all Task Force members to try and get back into meeting regularly as this helps the staff in development and productivity.

➤ **Finance Committee: (minutes in packet, items included in consent agenda)**

▪ **Meeting Highlights**

- Kenton reviewed that the year so far has started out well. He also mentioned that the new membership tracking format should provide a more accurate tracking on the actual memberships.
- WRHCF Application – Kenton was please to announce that the grant application was approved, and we will receive the matching funds.

➤ **Child Care Task Force (did not meet)**

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1501 Collegeway

P 507 376 6197

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- Youth Task Force (Did not meet)
- Diversity Task Force (Did not meet)
- 2019 Strong Kids Campaign
 - Chair – Chad Nixon
 - Major Gifts – Chair – Kenton Meier
 - Friends – Chair – still vacant
 - Board and Staff Giving – Chad handed out board pledge cards and asked that they all please give and to have the pledge in by March 15th.

Executive Director Items:

- Staff Update – we are still shorthanded, the one possible applicant has turned down the position, so we are short on full time worker. We are also short staffed in the lifeguarding department as well as the front desk. Discussion was held.
- Facilities – Andy mentioned that Marsden will be starting on Friday, March 1st. This comes as Hope Haven is just not able to keep up with the demands.
- Y Cruise Dinner Needs
 - Auction Items – Andy mentioned that we are short on the bigger ticket or live auction items and has asked for help in brainstorming to come up with something.
 - Wine Pull – Andy explained what this is and how it will be handled, he also explained that Dan from the liquor store will be cosponsoring this event.
 - Ticket update – Andy reviewed where we were at for sales to date.
 - 2020 Project – Andy asked what the opinions were of the board on whether to continue with this event as is or was its time to change things up. He mentioned that he is asking this as he needs to book next years date and entertainment. Discussion was held, and it was decided for Andy to continue as he has been and to book next years date as well as the entertainment.
- Fairmont Update – MOU was presented.

Motion was made by Randy and supported by Julie to approve and sign the contract as presented. Motion passed.

- Worthington Work Camp – July 2019 – Andy mentioned this group coming to town and the arrangements that they have made for showers and rental of the pool for a day.
- Invocation sign up – Andy passed around the sign-up sheet as there are still several slots that needed to be filled.

Upcoming Y Events: Wild Turkey Shoot Out 3/16/19, JO Volleyball Tournament 3/23/19, Cruise Dinner Gala 3/29/19

Other Business:

- Next Board Meeting: March 25, 2019 – 12:00pm

Department Reports:

- Executive Summary, Program Director, Program Coordinator

Next Month Meetings:

- Next Board Meeting: Monday, March 25, 12:00pm
- Board Development: TBD, 5:15pm at the Y
- Finance Committee: March 20, 4:30pm at the Y
- Child Care Issue: TBD

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- Diversity: TBD
- Youth Development: TBD
- Executive Committee: TBA as needed

Adjournment: Motion made by Randy, supported by Colin, motion passed.

Respectfully Submitted by,
Kris Hohensee

vacant-Secretary



Worthington Area YMCA – DeGroot Family Center Board of Directors Meeting Minutes January 28, 2019 – Chad Nixon, Presiding

Board Members (Those present are shown in bold): Joe Vander Kooi, Jeff Williamson, **Chad Nixon**, Colin O'Donnell, Tammy Koller, **Kenton Meier**, Julie Lopez, Randy Thompson, America Voss, **Chad Cummings**, **Bill Gordon**, Jennifer Weg, Adam Blume, and Mark Schreiber.

Staff Present: Andy Johnson, Kris Hohensee

Call to Order: Chad called the meeting to order at 12:00 p.m.

Invocation: Randy Thompson gave the invocation

Consent Agenda

*Approval of Consent Agenda

- Board of Directors December Meeting minutes
- December Treasurers/Finance Committee Report.

Motion to approve the consent agenda as presented was made by Bill Gordon and supported by Mark Schreiber, motion passed.

Board of Directors Business:

❖ YMCA USA Membership Resolution

- Information included in packet – Andy asked that everyone read, and he reviewed what the resolution was and what it meant to the Board. He reminded them that this was the bigger agreement to the smaller things that we have already been working on. Discussion was held on the background screening process and who and how often do people get screened. The date on the document was called into question.

Motion was made to approve the document as presented by Kenton and supported by Bill. Motion passed

❖ Committee/Task Force Updates

- **Board Development: (did not meet)**
- **Finance Committee: (minutes in packet, items included in consent agenda)**
 - Meeting Highlights
 - 2019 Strong Kids Campaign – the goal was presented along with the timeline. Discussion was held on the expectations and the goals.

Motion was made by Jason to approve the Goal and Timeline as presented, supported by Julie, motion passed.

- WRHCF Application – included in the packet was a copy of the application, Andy reviewed the application and answered any questions.

Motion was made by Mark to approve the WRHCF Application as presented, supported by Jennifer, motion passed.

- Child Care Task Force (did not meet)
- Youth Task Force (Did not meet)
- Diversity Task Force (Meeting postponed)
 - JBS Meeting Report – Chad N. reviewed that it was his thought that the meeting went well. The group gave some constructive ideas, the adult swim lessons and open swim times were circled back to many times along with soccer. Money and time were the main issues of them not being members. Energy levels after work were not there for them to come and participate. They raised the suggestion of using the communications officer at the plant, he is a key person and we need to get in touch with him. Swimsuits and what are approved to wear was brought up. They have

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said that there is a video board that we can use via the communications person. They also suggested a register on site option and a JBS open house day, but not on a Sunday.

Executive Director Items:

- Staff Update – we are short handed in all areas of the Y, not just filling Zack’s position. Discussion was held on why this is a problem and how can they help.
- Girls Basketball Tournament – Chad N. and Jason all commented that they felt that the event went over well, and things went smoothly. Andy agreed and talked about the lack of referees that he had run into in planning the event.
- Y Cruise Dinner Needs
 - Auction Item Procurement Team (1-2 People) Andy mentioned that there was a need for a couple of people to go out and obtain the auction items. If anyone was interested or know someone to please let Andy know.
 - Ticket & Table Sales Team Meeting Updates – so far, we are coming along well with ticket sales and that we are ahead of where we were this time last year.
 - Video update – Andy talked about that Kate Lesnar is doing the video this year and using local people with the National message.
- Fairmont Update – and MOU was presented to them, Andy will be attending another meeting on February 6th, where he hopes to hear that they are moving forward in creating a plan to raise the money for this project. He also has told them that with his staff shortage this Y will come first.

Upcoming Y Events: Daddy/Daughter Night 2/9/19, Bill mentioned that he will donate the roses for the event again, Kris will be in contact with him to finalize those arrangements.

Other Business:

- Next Board Meeting: February 25, 2019 – 12:00pm

Department Reports:

- Executive Summary, Program Director, (2) Program Coordinators – Andy asked that everyone please review Cory’s report as he has spent some time on equipment needs and upcoming proposals.

Next Month Meetings:

- Next Board Meeting: Monday, February 25, 12:00pm
- Board Development: February TBD, 5:15pm at the Y
- Finance Committee: February 20, 4:30pm at the Y
- Child Care Issue: February 5, 12:00pm at the Y
- Diversity: February TBD
- Youth Development: February TBD
- Executive Committee: TBA as needed

Adjournment: Motion made by Joe, supported by Chad. C

Respectfully Submitted by,
Kris Hohensee

vacant-Secretary

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Heron Lake Watershed District (HLWD)
Regular Meeting
March 18, 2019

1. Call to Order

Bruce Leinen called the meeting to order at 9:00 a.m.

Managers present: Harvey Kruger, Bruce Leinen, Jim Buschena, Mark Bartosh, and Wayne Rasche

Staff: Catherine Wegehaupt and Jan Voit

Others present: Justin Ahlers, Nobles County; Paul Pietz, HLWD Advisory Committee; and Kevin Stevens, Cottonwood County

2. Agenda

Wayne Rasche made a motion to approve the agenda. Harvey Kruger seconded this. Motion carried unanimously.

3. Election of Officers

Bruce Leinen turned the meeting over to Jim Buschena. He asked for nominations for President. Harvey Kruger nominated Bruce Leinen for President. Wayne Rasche seconded this. There were no further nominations. Jim Buschena called the question. Motion carried unanimously. The meeting was returned to Bruce.

Harvey Kruger nominated Jim Buschena for Vice President. Bruce Leinen seconded this. Motion carried unanimously.

Wayne Rasche nominated Harvey Kruger for Secretary. Jim Buschena seconded this. Motion carried unanimously.

Jim Buschena nominated Wayne Rasche for Treasurer. Harvey Kruger seconded this. Motion carried unanimously.

4. Minutes

Harvey Kruger made a motion to approve the minutes of the February 19 regular meeting and March 12 special meeting. Wayne Rasche seconded this. Motion carried unanimously.

5. Treasurer's Report

Jan Voit presented the treasurer's report and bills payable. Discussion was held regarding Wendland Sellers Law Office bills and petitioners awareness of the costs. Jim Buschena made a motion to approve the treasurer's report and pay the bills. Wayne Rasche seconded this. Motion carried unanimously.

6. HLWD Policies Handbook

Jan Voit explained that the HLWD Policies Handbook had been revised to include allowing meeting notice and reminders to managers by text message. Wayne Rasche made a motion to accept the amendments to the HLWD Policies Handbook. Harvey Kruger seconded this. Motion carried unanimously.

7. **Manager and Staff Orientation**

Jan Voit explained the changes made to the Manager and Staff Orientation document. Those included addresses, phone numbers, terms of office, and new grants. Now that the officers have been elected, those titles will be added. Once the HLWD clothing arrives, a new board photo will be added. Harvey Kruger made a motion to approve the revised document. Bruce Leinen seconded this. Motion carried unanimously.

8. **Copier Quote**

Discussion was held regarding the copier quote from Marco. No action was taken.

9. **Reports**

HLWD Advisory Committee (Committee)

Paul Pietz gave an overview of the December 2018 and March 2019 Committee meetings. The group is cohesive. They have enjoyable, productive discussions. At the December workshop small group discussions were held regarding the Committee's and the HLWD's focus. He explained the talking points that were developed.

Paul asked for feedback from the managers. The board appreciated hearing from him and receiving an update on the Committee's discussions. They wondered if the Committee was hearing anything drastic about the HLWD, one way or another. Paul reported that the Committee was only hearing good things.

Paul was asked what the Committee thought about the drainage management meeting with Jackson County. He reported that as a group they felt the meeting was very productive. A lot of information brought out. It was very positive.

District Administrator

Jan Voit reported on the Minnesota Association of Watershed Administrator's meeting, Environmental Systems Research Institute grant, Minnesota Association of Watershed District's (MAWD) Legislative Briefing and Reception, MAWD Day at the Capitol, Apprentice Academy work plan and applicants, Minnesota Department of Agriculture (MDA) grant annual report and *Greenbook* article, QuickBooks, Jackson County Judicial Ditch (JD) 3 landowner meeting, Manager and Staff Orientation, QuickBooks budget report, Heron Lake Waterfowl Working Group, HLWD Projects 4 and 84-4A, HLWD Advisory Committee, Jackson County JD 19, and the drainage management meeting.

Discussion was held regarding public and private tile lines and the dollar benefit allocated to upstream holding areas for reducing peak flows in a drainage system. Benefits and damages dollar amounts are determined by the viewers. Projects must be engineered so the effect at the outlet is the same flow or the flow is reduced. The timing of the water movement through the system changes and there are times when there is more water in the system, but the project is engineered so that the downstream impacts are the same or less.

Discussion was held regarding the Department of Natural Resources response to the reestablishment of records for HLWD Projects 4 and 84-4A, as well as costs incurred to date. Jan Voit will contact Chuck Brandel and Louis Smith regarding this situation. Discussion was also held regarding the concern expressed at the drainage management meeting about duplicate records. The consensus was that two sets of records, one with

the HLWD as well as one in Jackson County, would be sensible. It would serve as a safeguard in case one entity's records are lost.

Discussion was held regarding a thank you letter to the Jackson County Commissioners. Other topics included the drainage management meeting, requesting transfer of authority for JD 3 as soon as possible, policy and procedure manual, and making sure that the HLWD board and Jackson County Commissioners are looking at moving forward in the same way. The board directed Jan Voit to request the transfer of authority for JD 3 be on the agenda for the next Jackson County board meeting.

Discussion was held regarding communication with county commissioners. Correspondence for Nobles County is sent to their administration department and then disseminated to commissioners. In the other three counties, the information is sent by email directly to the commissioners and administration staff. Justin Ahlers will contact Nobles County Administration regarding communication.

Discussion was held regarding the possibility of changing the HLWD's winter meetings to Mondays to accommodate commissioner schedules. Providing meeting packets was also discussed.

Watershed Technician

Catherine Wegehaupt provided an update on a potential feedlot expansion. Discussion was held regarding past cost-share projects, possible cost-sharing and maintenance on future feedlot expansion projects, and buffer strip grazing policies. She also gave an update on water sampling program, the five-year cover crop program, MDA grant spring preparations, Minnesota Conservation Corps crew scheduled for July or August, and streambank restoration training. Discussion was held regarding the possibility of seeking cost-share from one of the HLWD's partners for a cedar revetment project on Jack Creek.

10. Adjournment

The meeting adjourned at 10:18 a.m.

Harvey Kruger
Secretary

GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL
For the Three Months Ended March 31, 2019

	2019				2018 Actual
	12 Months Budget	3 Months Budget	Actual	Variance Favorable (Unfavorable)	
REVENUES					
Taxes	\$ 1,720,523	\$ 430,131	\$ 3,364	\$ (426,767) *	\$ 4,121
Licenses and permits	252,500	63,125	41,763	(21,362)	10,622
Intergovernmental revenue	3,752,909	938,227	375,861	(562,366) *	53,000
Charges for services	391,286	97,822	122,873	25,051	123,881
Fines and forfeits	78,000	19,500	13,934	(5,566)	10,073
Miscellaneous revenue	183,188	45,797	17,330	(28,467)	20,639
TOTAL REVENUES	\$ 6,378,406	\$ 1,594,602	\$ 575,125	\$ (1,019,477)	\$ 222,336
OTHER SOURCES					
Sale of fixed assets	-	-	3,125	3,125	2,650
Operating transfer-in	1,178,577	294,644	297,990	3,346	278,761
Bond proceeds	2,420,000	605,000	-	(605,000)	-
TOTAL REVENUES AND OTHER SOURCES	\$ 9,976,983	\$ 2,494,246	\$ 876,240	\$ (1,618,006)	\$ 503,747
EXPENDITURES					
General government	\$ 1,994,194	\$ 498,555	\$ 368,452	\$ 130,103	\$ 357,846
Public safety	4,395,448	1,098,864	1,092,730	6,134	1,173,684
Public works	3,369,411	842,354	371,607	470,747	225,469
Culture and recreation	114,610	28,653	19,886	8,767	17,945
Conservation and development	170,894	42,723	5,256	37,467	5,331
TOTAL EXPENDITURES	\$ 10,044,557	\$ 2,511,149	\$ 1,857,931	\$ 653,218	\$ 1,780,275
OTHER USES					
Operating transfer-out	44,734	11,184	11,120	64	10,956
TOTAL EXPENDITURES AND OTHER USES	\$ 10,089,291	\$ 2,522,333	\$ 1,869,051	\$ 653,282	\$ 1,791,231
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	\$ (112,308)	\$ (28,087)	\$ (992,811)	\$ (964,724)	\$ (1,287,484)

Notes:

2019 actual versus 2018 actual variance explanations:

Licenses and permits revenue difference due to building permits received in 2019 versus 2018.

Intergovernmental revenue difference due to amount of Fire Department grant received in 2019 versus 2018.

Public safety expenditure difference due to capital outlay for squad car purchases in 2018 not in 2019.

Public works expenditure difference due to allocation of wages (ice & snow removal) in 2019 versus in 2018.

* The tax payments are received in June and December for approximately half of the current year levy. The LGA (intergovernmental revenue), is usually received in July and December with \$1,639,235 received each time.

CITY OF WORTHINGTON, MINNESOTA

EXHIBIT 2

GENERAL FUND
SCHEDULE OF REVENUES - BUDGET AND ACTUAL
For the Three Months Ended March 31, 2019

	2019			2018 Actual
	3 Months Budget	Actual	Variance Favorable (Unfavorable)	
Taxes				
Property taxes ¹	\$ 429,631	\$ 3,045	\$ (426,586)	\$ 3,602
Gambling taxes	500	319	(181)	519
Total taxes	\$ 430,131	\$ 3,364	\$ (426,767)	\$ 4,121
Licenses and permits				
Alcoholic beverage license	\$ 11,000	\$ 3,150	\$ (7,850)	\$ 2,800
Other business licenses and permits	1,000	1,550	550	1,350
Building permits	35,000	34,590	(410)	5,114
Plumbing/mechanical permits	1,500	931	(569)	764
Misc development permits	75	65	(10)	40
Zoning fees	800	1,477	677	554
Gas franchise fees ²	13,750	-	(13,750)	-
Total licenses and permits	\$ 63,125	\$ 41,763	\$ (21,362)	\$ 10,622
Intergovernmental revenue				
Federal grants				
Police	\$ 17,500	\$ -	\$ (17,500)	\$ -
Fire	-	325,861	325,861	-
State grants				
Local government aid ¹	819,617	-	(819,617)	-
Other	31,610	50,000	18,390	50,000
State shared				
Insurance premium tax-fire ³	17,000	-	(17,000)	3,000
Insurance premium tax-police ³	47,500	-	(47,500)	-
County aid				
Highway grants	5,000	-	(5,000)	-
Other local grants	-	-	-	-
Total intergovernmental revenue	\$ 938,227	\$ 375,861	\$ (562,366)	\$ 53,000
Charges for services				
General government ⁴	\$ 63,009	\$ 91,731	\$ 28,722	\$ 87,905
Public safety	12,050	9,517	(2,533)	10,533
Highways and streets	4,513	9,007	4,494	11,507
Sanitation	15,500	9,209	(6,291)	11,557
Recreation	2,750	3,409	659	2,379
Total charges for services	\$ 97,822	\$ 122,873	\$ 25,051	\$ 123,881
Fines and forfeits				
Court fines and forfeitures	\$ 19,500	\$ 13,934	\$ (5,566)	\$ 10,073
Total fines and forfeits	\$ 19,500	\$ 13,934	\$ (5,566)	\$ 10,073

¹Tax payments are received in June and December for approx. half of the current year levy. The LGA (intergovernmental revenue), is usually received in July and December with \$1,639,235 received each time.

²Received quarterly

³Received in September/October

⁴Timing of Engineering Surcharge

(Continued)

CITY OF WORTHINGTON, MINNESOTA

(Continued)

GENERAL FUND
SCHEDULE OF REVENUES - BUDGET AND ACTUAL
For the Three Months Ended March 31, 2019

	2019			
	3 Months Budget	Actual	Variance Favorable (Unfavorable)	2018 Actual
Miscellaneous revenue				
Special assessments	\$ -	\$ -	\$ -	\$ -
Interest earnings-regular ⁵	12,316	2	(12,314)	390
Interest earnings-loans ⁶	16,981	1,939	(15,042)	3,503
Rents	7,375	7,695	320	7,700
Other revenues	8,250	5,614	(2,636)	6,919
Contributions/donations	875	2,080	1,205	2,127
Total miscellaneous revenue	\$ 45,797	\$ 17,330	\$ (28,467)	\$ 20,639
Total revenue	\$ 1,594,602	\$ 575,125	\$ (1,019,477)	\$ 222,336
Other sources				
Sale of fixed assets	\$ -	\$ 3,125	\$ 3,125	\$ 2,650
Operating transfer-in				
Electric Fund	163,394	166,740	3,346	160,012
Liquor Fund	68,750	68,751	-	56,250
Other*	62,500	62,499	(1)	62,499
Bond proceeds	605,000	-	(605,000)	-
Total other sources	\$ 899,644	\$ 301,115	\$ (598,530)	\$ 281,411
Total revenue and other sources	\$ 2,494,246	\$ 876,240	\$ (1,618,007)	\$ 503,747

⁵First six months share recorded in July and last six months recorded in December⁶Majority of loan interest recorded in December

*Operating Transfer-in-Other includes transfers for Insurance Funds (\$250,000)

(Continued)

CITY OF WORTHINGTON, MINNESOTA

EXHIBIT 2

GENERAL FUND
 SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
 For the Three Months Ended March 31, 2019

	2019		Variance Favorable (Unfavorable)	2018 Actual
	3 Months Budget	Actual		
General government				
Mayor and council				
Personnel services	\$ 20,468	\$ 12,992	\$ 7,476	\$ 14,735
Supplies	88	223	(135)	20
Other services and charges	3,894	2,439	1,455	1,988
Total mayor and council	\$ 24,450	\$ 15,654	\$ 8,796	\$ 16,743
Administration				
Personnel services	\$ 41,176	\$ 35,242	\$ 5,934	\$ 33,511
Supplies	375	298	77	57
Other services and charges	4,393	4,193	200	2,958
Total administration	\$ 45,944	\$ 39,733	\$ 6,211	\$ 36,526
Clerk's office and elections				
Personnel services	\$ 50,168	\$ 43,429	\$ 6,739	\$ 41,644
Supplies	600	228	372	839
Other services and charges	4,558	4,363	195	3,863
Total clerk's office and elections	\$ 55,326	\$ 48,020	\$ 7,306	\$ 46,346
Finance				
Personnel services	\$ 49,196	\$ 42,111	\$ 7,085	\$ 40,731
Supplies	500	136	364	349
Other services and charges	24,083	17,048	7,035	16,815
Total finance	\$ 73,779	\$ 59,295	\$ 14,484	\$ 57,895
Assessing				
Other services and charges	\$ 21,500	\$ -	\$ 21,500	\$ -
Total assessing	\$ 21,500	\$ -	\$ 21,500	\$ -
Legal				
Other services and charges	\$ 10,000	\$ 6,022	\$ 3,978	\$ 3,376
Total legal	\$ 10,000	\$ 6,022	\$ 3,978	\$ 3,376
Engineering				
Personnel services	\$ 79,140	\$ 36,366	\$ 42,774	\$ 33,629
Supplies	2,938	39	2,899	471
Other services and charges	6,175	7,817	(1,642)	7,815
Capital outlay	9,250	335	8,915	18,880
Total engineering	\$ 97,503	\$ 44,557	\$ 52,946	\$ 60,795

(Continued)

CITY OF WORTHINGTON, MINNESOTA

(Continued)

GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
For the Three Months Ended March 31, 2019

	2019		Variance Favorable (Unfavorable)	2018 Actual
	3 Months Budget	Actual		
Community & economic development				
Personnel services	\$ 85,153	\$ 67,556	\$ 17,597	\$ 63,503
Supplies	725	114	611	470
Other services and charges	44,902	7,205	37,697	11,229
Capital outlay	1,750	-	1,750	-
Total community & economic development	\$ 132,530	\$ 74,875	\$ 57,655	\$ 75,202
General government buildings				
Personnel services	\$ 5,271	\$ 379	\$ 4,892	\$ 4,731
Supplies	638	451	187	559
Other services and charges	15,608	11,327	4,281	9,058
Total general government buildings	\$ 21,517	\$ 12,157	\$ 9,360	\$ 14,348
Other general government				
Supplies	\$ 50	\$ -	\$ 50	\$ -
Other services and charges ⁷	15,956	49,779	(33,823)	46,615
Capital outlay	-	18,360	(18,360)	-
Total other general government	\$ 16,006	\$ 68,139	\$ (52,133)	\$ 46,615
Total general government	\$ 498,555	\$ 368,452	\$ 130,103	\$ 357,846
Public safety				
Police department				
Personnel services	\$ 718,745	\$ 704,497	\$ 14,248	\$ 655,112
Supplies	32,688	11,951	20,737	16,614
Other services and charges ⁸	208,297	318,272	(109,975)	304,565
Capital outlay ⁹	45,750	(11,744)	57,494	103,499
Total police department	\$ 1,005,480	\$ 1,022,976	\$ (17,496)	\$ 1,079,790
Fire department				
Personnel services	\$ 37,671	\$ 19,250	\$ 18,421	\$ 21,122
Supplies	5,713	1,950	3,763	7,519
Other services and charges	19,700	15,003	4,697	12,843
Total fire department	\$ 63,084	\$ 36,203	\$ 26,881	\$ 41,484
Civil defense				
Other services and charges	\$ 825	\$ 73	\$ 752	\$ 73
Total civil defense	\$ 825	\$ 73	\$ 752	\$ 73

⁷Variance due to timing of dues and subscription payments.⁸Variance partly due to timing of rental payment on law enforcement building.⁹Variance due to timing of reimbursement of squad car purchase from Fund 207 and actual expenditure.

(Continued)

CITY OF WORTHINGTON, MINNESOTA

(Continued)

GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
For the Three Months Ended March 31, 2019

	2019			2018 Actual
	3 Months Budget	Actual	Variance Favorable (Unfavorable)	
Animal control				
Personnel services	\$ 7,249	\$ 10,753	\$ (3,504)	\$ 5,869
Supplies	875	636	239	609
Other services and charges	588	575	13	502
Total animal control	\$ 8,712	\$ 11,964	\$ (3,252)	\$ 6,980
Code enforcement				
Personnel services	18,106	20,358	(2,252)	14,703
Supplies	463	285	178	119
Other services and charges	2,194	871	1,323	1,715
Capital outlay	-	-	0	28,820
Total code enforcement	\$ 20,763	\$ 21,514	\$ (751)	\$ 45,357
Total public safety	\$ 1,098,864	\$ 1,092,730	\$ 6,134	\$ 1,173,684
Public works				
Streets				
Personnel services ¹⁰	\$ 110,434	\$ 154,042	\$ (43,608)	\$ 122,477
Supplies	45,100	65,469	(20,369)	54,540
Other services and charges	39,819	47,348	(7,529)	37,705
Capital outlay ¹¹	631,745	104,451	527,294	10,000
Total streets	\$ 827,098	\$ 371,310	\$ 455,788	\$ 224,722
City wide spring clean-up				
Personnel services	\$ 2,783	\$ 276	\$ 2,507	\$ 303
Supplies	250	-	250	423
Other services and charges ¹²	12,223	21	12,202	21
Total city wide spring clean-up	\$ 15,256	\$ 297	\$ 14,959	\$ 747
Total public works	\$ 842,354	\$ 371,607	\$ 470,747	\$ 225,469

¹⁰Variance due to snow removal costs.¹¹Variance due to remodeling of new Public Works building.¹²Variance due to timing of trash pickup expenditures.

(Continued)

CITY OF WORTHINGTON, MINNESOTA

(Continued)

GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
For the Three Months Ended March 31, 2019

	2019		Variance Favorable (Unfavorable)	2018 Actual
	3 Months Budget	Actual		
Culture and recreation				
Public Arts				
Supplies	\$ 225	\$ -	\$ 225	\$ -
Other services and charges	900	51	849	-
Total Public Arts	\$ 1,125	\$ 51	\$ 1,074	\$ -
Center for Active Living				
Supplies	\$ 2,050	\$ 1,669	\$ 381	\$ 1,319
Other services and charges	23,478	16,976	6,502	15,468
Total Center for Active Living	\$ 25,528	\$ 18,645	\$ 6,883	\$ 16,787
Band				
Other services and charges	\$ 2,000	\$ 1,190	\$ 810	\$ 1,158
Total Band	\$ 2,000	\$ 1,190	\$ 810	\$ 1,158
Total culture and recreation	\$ 28,653	\$ 19,886	\$ 8,767	\$ 17,945
Conservation and development				
Clean water partnership project				
Other services and charges	\$ 7,500	\$ -	\$ 7,500	\$ -
Total clean water partnership project	\$ 7,500	\$ -	\$ 7,500	\$ -
Lake improvement				
Personnel services	\$ 1,730	\$ 511	\$ 1,219	\$ 591
Supplies	775	-	775	17
Other services and charges	1,415	1,508	(93)	1,984
Capital outlay	19,500	-	19,500	-
Total lake improvement	\$ 23,420	\$ 2,019	\$ 21,401	\$ 2,592
Economic development & assistance				
Personnel services	\$ 2,798	\$ 2,191	\$ 607	\$ 1,969
Supplies	1,000	16	984	-
Other services and charges	8,005	1,030	6,975	770
Total economic development/assistance	\$ 11,803	\$ 3,237	\$ 8,566	\$ 2,739
Total conservation and development	\$ 42,723	\$ 5,256	\$ 37,467	\$ 5,331
Other uses				
Operating transfer-out				
Rising Sun Payments				
WRH Fund	\$ 5,592	\$ 5,560	\$ 32	\$ 5,478
Water Fund	2,796	2,780	16	2,739
Municipal Industrial Wastewater	2,796	2,780	16	2,739
Total other uses	\$ 11,184	\$ 11,120	\$ 64	\$ 10,956
Total expenditures and other uses	\$ 2,522,333	\$ 1,869,051	\$ 653,282	\$ 1,791,231

CITY OF WORTHINGTON, MINNESOTA

MUNICIPAL LIQUOR STORE
INCOME STATEMENT
For the Period 1/1/19 Through 3/31/19
(Amounts in Dollars)

	Total 2019 Budget	MARCH		% YTD Actual to Budget	YTD	
		Actual	Previous Year		Actual	Previous Year
Sales						
Liquor	1,700,000	137,636	132,352	21.9%	372,561	347,148
Wine	585,000	43,613	47,763	20.7%	121,081	117,187
Beer	2,035,000	147,044	140,243	19.1%	388,478	360,034
Mix/nonalcohol	72,000	3,995	4,814	15.2%	10,964	12,174
NSF charges	200	-	-	0.0%	-	48
Net Sales	4,392,200	332,288	325,172	20.3%	893,084	836,591
Cost of Goods Sold						
Liquor	1,241,000	103,857	93,645	22.1%	274,309	246,112
Wine	403,650	31,128	30,983	21.5%	86,954	80,332
Beer	1,540,000	117,730	86,032	19.6%	302,461	256,880
Soft drinks/mix	54,000	2,421	2,958	9.5%	5,147	8,099
Freight	30,000	1,991	2,016	19.3%	5,797	5,227
Total Cost of Goods Sold	3,268,650	257,127	215,634	20.6%	674,668	596,650
Gross Profit	1,123,550	75,161	109,538	19.4%	218,416	239,941
Operating Expenses						
Personnel services	384,077	31,611	29,047	22.4%	85,971	75,944
Supplies	29,550	3,114	2,503	19.7%	5,835	5,708
Other services & charges	171,592	13,458	9,315	24.3%	41,643	30,439
Interest	27,154	-	-	0.0%	-	-
Depreciation (estimated)	61,500	5,125	5,000	25.0%	15,375	15,000
Total Operating Expenses	673,873	53,308	45,865	22.1%	148,824	127,091
Operating Income (Loss)	449,677	21,853	63,673	15.5%	69,592	112,850
Non-Operating Revenues (Expenses)						
Interest earnings **	4,000	333	1,083	25.0%	999	3,249
Other non-operating	-	-	-	-	-	-
Sale of fixed asset	-	-	-	-	10,000	-
Total Non-Operating Revenue (Expense)	4,000	333	1,083	275.0%	10,999	3,249
Net Income (Loss) b/Operating Transfers	453,677	22,186	64,756	17.8%	80,591	116,099
Operating Transfers-Out	(275,000)	(22,917)	(18,750)	25.0%	(68,751)	(56,250)
Net Income (Loss)	178,677	(731)	46,006	N/A	11,840	59,849

** Includes three months budget

ADMINISTRATIVE SERVICES MEMO

DATE: **APRIL 22, 2019**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

SUBJECT: **ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW**

CONSENT AGENDA CASE ITEMS

1. APPLICATION FOR EXEMPTION FROM LAWFUL GAMBLING PERMIT - ST. MARY'S CHURCH

An Application for Exemption from Lawful Gambling Permit has been received as follows:

Organization:	St. Mary's Church
CEO:	Fr. Jim Callahan
Type of Event:	Raffle
Date and Location of Event:	June 9, 2019 St. Mary's Church, 1215 Seventh Avenue

The application, included as ***Exhibit 1***, must be acknowledged by the Local Unit of Government prior to being forwarded to the State for approval.

Council action is requested on the Application for Exemption from Lawful Gambling Permit submitted by St. Mary's Church.

CASE ITEMS

1. THIRD READING PROPOSED ORDINANCE TEXT AMENDMENT TO REMOVE "L-ZONED" PROPERTIES FROM CERTAIN PROVISIONS OF CITY CODE SECTION §155.145 (B)(2)(B)(5)

Pursuant to published notice this is the time and date for the third reading of a proposed ordinance for a text amendment to remove "L - Zoned" properties from certain zoning provisions of City Code Section § 155.145 (B)(2)(b)(5) as follows:

Section 1.

Title XV, Chapter 155.145, Section (B)(2)(b)(5) of the Worthington City Code is hereby amended to read as follows:

The structure or facility must not be designed or used for human habitation and, with the exception of "L" - Lakeshore zoned properties, must not contain water supply or sewage treatment facilities;

Adoption of the ordinance would allow for water supply and sewage treatment facilities in water oriented accessory structures on "L-Zoned" properties, but they still would not be used for human habitation. A complete copy of the proposed ordinance was included in your March 25, 2019 Council agenda packet.

Council action is requested to give a third reading to, and subsequently adopt the proposed ordinance, noting that a two-thirds vote is required for adoption of the ordinance.

2. SECOND READING PROPOSED ORDINANCE - CHANGE OF ZONE - 1790 COLLEGEWAY

Pursuant to published notice this is the time and date for the second reading of a proposed ordinance for a change of zone - 1790 Collegeway - as follows:

The following legally described area, presently included in the "R-4" district, shall henceforth be included in the "R-5" district:

That part of the West Half of the Northwest Quarter of Section 22, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the southeast corner of the West Half of the Northwest Quarter of said Section 22; thence on an assumed bearing of North 0 degrees 13 minutes 00 seconds East, along the east line of said West Half of the Northwest Quarter, a distance of 710.60 feet to an iron monument; thence North 89 degrees 47 minutes 00 seconds West a distance of 281.35 feet to an iron monument; thence South 0 degrees 13 minutes 00 seconds West a distance of 353.25 feet to an iron monument located on the northeasterly line of Collegeway; thence North 62 degrees 48 minutes 04 seconds West, along said northeasterly line, a distance of 56.11 feet to an iron monument said last described iron monument being the point of beginning of the tract to be described; thence North 0 degrees 13 minutes 00 seconds East a distance of 321.33 feet to an iron monument; thence North 82 degrees 25 minutes 07 seconds West a distance of 238.42 feet to an iron monument located on the easterly right-of-way line of County State Aid Highway No. 10; thence South 43 degrees 33 minutes 11 seconds West, along said easterly right-of-way line, a distance of 215.00 feet to the northeasterly line of said Collegeway; thence South 62 degrees 48 minutes

04 seconds East, along said northeasterly line, a distance of 430.91 feet to the point of beginning.

A complete copy of the proposed ordinance was included in your April 8, 2019 Council packet, however, the ordinance contained an error in the first paragraph of section II that stated the area was presently included in the "B-3" district and shall henceforth be included in the "R-4" district. It should have stated that the area was presently included in the "R-4" district and shall henceforth be included in the "R-5" district. The City Attorney was contacted about the error to determine if the error and subsequent correction would require that the readings of the ordinance start over. His opinion was that we could continue with the second reading but that the error should be acknowledged. A copy of the corrected ordinance is included as ***Exhibit 2***.

Adoption of the proposed ordinance will permit a proposed 16-unit, approximately 8,350 square foot memory care expansion of the Golden Horizons Assisted Living Facility by increasing the maximum building coverage permitted to 50%.

Council action is requested to give a second reading to the proposed ordinance.

3. NOMINATING COMMITTEE RECOMMENDATION FOR COMMITTEE APPOINTMENT

The Nominating Committee will be meeting at 9:00 a.m. on Monday, April 22, 2019 for consideration of the following committee vacancy:

Planning Commission -

Replace Bob Bristow who resigned his seat, term was set to expire 03/31/2020.

Staff will bring forward the recommendation for Council approval as determined by the Nominating Committee.

4. RESOLUTION ADOPTING POST-ISSUANCE DEBT COMPLIANCE POLICY FOR TAX-EXEMPT AND TAX-ADVANTAGED GOVERNMENTAL BONDS

Due to significant changes and increased underwriter scrutiny (the Municipalities Continuing Disclosure Cooperation Initiative "MCDC" in March of 2014 and afterward) regarding disclosure practices, it is recommended by Ehlers, the City's Financial Advisors, that the City update by Resolution its policies and procedures (***Exhibit 3***) for Post-Issuance Debt compliance. The City last updated this policy/procedure in 2012.

Council action is requested to adopt the Resolution, Procedures, and Policy for Post-Issuance Compliance for bonds.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: St Mary's Church

Previous Gambling Permit Number: -

Minnesota Tax ID Number, if any: 22985

Federal Employer ID

Number (FEIN), if any: -

Mailing Address: 1215 7th Ave

City: Worthington State: MN Zip: 56187 County: Nobles

Name of Chief Executive Officer (CEO): Fr Jim Callahan

CEO Daytime Phone: 507 376 6005 CEO Email: Stmaryschurch@vast.b.b.net

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): -

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal

☒ Religious

☐ Veterans

☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St Mary's Church

Physical Address (do not use P.O. box): 1215 7th Ave

Check one:

☒ City: Worthington

Zip: 56187

County: Nobles

☐ Township: -

Zip: -

County: -

Date(s) of activity (for raffles, indicate the date of the drawing): June 9 2019

Check each type of gambling activity that your organization will conduct:

☐ Bingo

☐ Paddlewheels

☐ Pull-Tabs

☐ Tipboards

☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

11/17
Page 2 of 2

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Rev. James F. Callahan Date: March 30, 2019
(Signature must be CEO's signature; designee may not sign)

Print Name: REV. JAMES F. CALLAHAN

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- a copy of your proof of nonprofit status; and
- application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

ORDINANCE NO. _____

AN ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA, TO REZONE PROPERTY FROM "R-4" (MEDIUM DENSITY RESIDENTIAL) TO "R-5" (MULTI-FAMILY, MEDIUM AND HIGH DENSITY)

The City Council of the City of Worthington, Do Ordain:

Section I.

In order to better protect and enhance the public health, safety and general welfare, the Worthington City Council hereby finds that it is necessary to modify the zoning district designation of certain areas of the City of Worthington from "R-4" - Medium Density Residential to "R-5" - Multi-Family, Medium and High Density.

Section II.

The following legally described area, presently included in the "R-4" district, shall henceforth be included in the "R-5" district:

That part of the West Half of the Northwest Quarter of Section 22, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the southeast corner of the West Half of the Northwest Quarter of said Section 22; thence on an assumed bearing of North 0 degrees 13 minutes 00 seconds East, along the east line of said West Half of the Northwest Quarter, a distance of 710.60 feet to an iron monument; thence North 89 degrees 47 minutes 00 seconds West a distance of 281.35 feet to an iron monument; thence South 0 degrees 13 minutes 00 seconds West a distance of 353.25 feet to an iron monument located on the northeasterly line of Collegeway; thence North 62 degrees 48 minutes 04 seconds West, along said northeasterly line, a distance of 56.11 feet to an iron monument said last described iron monument being the point of beginning of the tract to be described; thence North 0 degrees 13 minutes 00 seconds East a distance of 321.33 feet to an iron monument; thence North 82 degrees 25 minutes 07 seconds West a distance of 238.42 feet to an iron monument located on the easterly right-of-way line of County State Aid Highway No. 10; thence South 43 degrees 33 minutes 11 seconds West, along said easterly right-of-way line, a distance of 215.00 feet to the northeasterly line of said Collegeway; thence South 62 degrees 48 minutes 04 seconds East, along said northeasterly line, a distance of 430.91 feet to the point of beginning.

Section III.

The Official Zoning Map of the City of Worthington shall be amended to reflect the changes ordained in Section II of this Ordinance.

Section IV.

The City Clerk is hereby directed to file a certified copy of this ordinance in the office of the Recorder in and for the County of Nobles, State of Minnesota.

Section V.

Passed and adopted by the City Council of the City of Worthington, Minnesota this ____ day of May, 2019.

(SEAL)

Mike Kuhle, Mayor

Attest: _____
Janice Oberloh, City Clerk

CITY OF WORTHINGTON, MINNESOTA

RESOLUTION _____

**ADOPTING POST-ISSUANCE DEBT COMPLIANCE POLICY FOR TAX-EXEMPT
AND TAX-ADVANTAGED GOVERNMENTAL BONDS**

WHEREAS, the City of Worthington, Minnesota (the "City") from time to time will issue tax-exempt and tax-advantaged governmental bonds; and

WHEREAS, under the Internal Revenue Code of 1986, as amended and related regulations (the "Code"), and Securities and Exchange Commission (the "SEC") the City is required to take certain actions after bond issuance to ensure that interest on those bonds remains in compliance with the Code and SEC; and

WHEREAS, the City has determined to adopt a policy regarding how the City will carry out its compliance responsibilities via written procedures, and to that end, has caused to be prepared documents titled Post-Issuance Debt Compliance Policy and Post-Issuance Debt Compliance Procedures; and

WHEREAS, The City Council (the "Council") of the City has reviewed the Post-Issuance Debt Compliance Policy in connection with the Post-Issuance Debt Compliance Procedures and has determined that it is in the best interest of the City to adopt the Policy.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF WORTHINGTON, MINNESOTA; the Council approves the Policy as shown in the form attached; and

BE IT FURTHER RESOLVED; the City staff is authorized to take all actions necessary to carry out the Post-Issuance Debt Compliance Policy and Post-Issuance Debt Compliance Procedures.

Adopted by the City of Worthington, Minnesota this ____ day of _____.

(SEAL)

Mayor

Attest: _____
City Clerk

City of Worthington, Minnesota Post-Issuance Debt Compliance Policy

The City Council (the "Council") of the City of Worthington, Minnesota (the "City") has chosen, by policy, to take steps to help ensure that all obligations will be in compliance with all applicable federal regulations. This policy may be amended, as necessary, in the future.

IRS Background

The Internal Revenue Service (IRS) is responsible for enforcing compliance with the Internal Revenue Code (the "Code") and regulations promulgated thereunder ("Treasury Regulations") governing certain obligations (for example: tax-exempt obligations, Build America Bonds, Recovery Zone Development Bonds and various "Tax Credit" Bonds). The IRS encourages issuers and beneficiaries of these obligations to adopt and implement a post-issuance debt compliance policy and procedures to safeguard against post-issuance violations.

SEC Background

The Securities and Exchange Commission (SEC) is responsible for enforcing compliance with the SEC Rule 15c2-12 (the "Rule"). Governments or governmental entities issuing obligations generally have a requirement to meet specific continuing disclosure standards set forth in continuing disclosure agreements ("CDA"). Unless the issuer, obligated person, or a specific obligation is exempt from compliance with CDAs, these agreements are entered into at the time of obligation issuance to enable underwriter(s) to comply with the Rule. The Rule sets forth certain obligations of (i) underwriters to receive, review and disseminate official statements prepared by issuers of most primary offerings of municipal securities, (ii) underwriters to obtain CDAs from issuers and other obligated persons to provide material event disclosure and annual financial information on a continuing basis, and (iii) broker-dealers to have access to such continuing disclosure in order to make recommendations of municipal securities transactions in the secondary market. The SEC encourages issuers and beneficiaries adopt and implement a post-issuance debt compliance policy and procedures to safeguard against Rule violations.

When obligations are issued, the CDA commits the issuer or obligated person to provide certain annual financial information and material event notices to the public. Issuers and other obligated persons may also choose to provide periodic, voluntary financial information and filings to investors in addition to fulfilling the specific responsibilities delineated in their CDA. It is important to note that issuers and other obligated persons should not give any one investor certain information that is not readily available to all market participants by disseminating information to the marketplace, at large. Issuers and other obligated persons should be aware that any disclosure activities determined to be "communicating to the market" can be subject to regulatory scrutiny.

Post-Issuance Debt Compliance Policy Objective

The City desires to monitor these obligations to ensure compliance with the IRS Code, Treasury Regulations and the SEC Rule. To help ensure compliance, the City has developed the following policy (the "Post-Issuance Debt Compliance Policy"). The Post-

Issuance Debt Compliance Policy shall apply to the obligations mentioned above, including bonds, notes, loans, lease purchase contracts, lines of credit, commercial paper or any other form of debt that is subject to compliance.

Post-Issuance Debt Compliance Policy

The Finance Director of the City is designated as the City's agent who is responsible for post-issuance compliance of these obligations.

The Finance Director shall assemble all relevant documentation, records and activities required to ensure post-issuance debt compliance as further detailed in corresponding procedures (the "Post-Issuance Debt Compliance Procedures"). At a minimum, the Post-Issuance Debt Compliance Procedures for each qualifying obligation will address the following:

1. General Post-Issuance Compliance
2. General Recordkeeping
3. Arbitrage Yield Restriction and Rebate Recordkeeping
4. Expenditure and Asset Documentation to be Assembled and Retained
5. Miscellaneous Documentation to be Assembled and Retained
6. Additional Undertakings and Activities that Support Sections 1 through 5 above
7. Continuing Disclosure Obligations
8. Compliance with Future Requirements

The Finance Director shall apply the Post-Issuance Debt Compliance Procedures to each qualifying obligation and maintain a record of the results. Further, the Finance Director will ensure that the Post-Issuance Debt Compliance Policy and Procedures are updated on a regular and as needed basis.

The Finance Director or any other individuals responsible for assisting the Finance Director in maintaining records needed to ensure post-issuance debt compliance, are authorized to expend funds as needed to attend training or secure use of other educational resources for ensuring compliance such as consulting, publications, and compliance assistance.

Most of the provisions of this Post-Issuance Debt Compliance Policy are not applicable to taxable governmental obligations unless there is a reasonable possibility that the City may refund their taxable governmental obligation, in whole or in part, with the proceeds of a tax-exempt governmental obligation. If this refunding possibility exists, then the Finance Director shall treat the taxable governmental obligation as if such issue were an issue of tax-exempt governmental obligations and comply with the requirements of this Post-Issuance Debt Compliance Policy.

Private Activity Bonds

The City may issue tax-exempt obligations that are "private activity" bonds because either (1) the bonds finance a facility that is owned by the City but used by one or more qualified 501(c)(3) organizations, or (2) the bonds are so-called "conduit bonds", where the proceeds are loaned to a qualified 501(c)(3) organization or another private entity that finances activities eligible for tax-exempt financing under federal law (such as certain manufacturing projects and certain affordable housing projects). Prior to the issuance of

either of these types of bonds, the Finance Director shall take steps necessary to ensure that such obligations will remain in compliance with the requirements of this Post-Issuance Debt Compliance Policy.

In a case where compliance activities are reasonably within the control of a private party (i.e., a 501(c)(3) organization or conduit borrower), the Finance Director may determine that all or some portion of compliance responsibilities described in this Post-Issuance Debt Compliance Policy shall be assigned to the relevant party. In the case of conduit bonds, the conduit borrower will be assigned all compliance responsibilities other than those required to be undertaken by the City under federal law. In a case where the Finance Director is concerned about the compliance ability of a private party, the Finance Director may require that a trustee or other independent third party be retained to assist with record keeping for the obligation and/or that the trustee or such third party be responsible for all or some portion of the compliance responsibilities.

The Finance Director is additionally authorized to seek the advice, as necessary, of bond counsel and/or its financial advisor to ensure the City is in compliance with this Post-Issuance Debt Compliance Policy.

Adopted this date _____ by the City of Worthington, Minnesota

City of Worthington, Minnesota
Post-Issuance Debt Compliance Procedures

The City Council (the "Council") of the City of Worthington, Minnesota (the "City") has adopted the attached Post-Issuance Debt Compliance Policy dated _____. The Post-Issuance Debt Compliance Policy applies to qualifying debt obligations issued by the City. As directed by the adoption of the Post-Issuance Debt Compliance Policy, the Finance Director of the City will perform the following Post-Issuance Debt Compliance Procedures for all of the City's outstanding debt.

1) General Post-Issuance Compliance

- a) Ensure written procedures and/or guidelines have been put in place for individuals to follow when more than one person is responsible for ensuring compliance with Post-Issuance Debt Compliance Procedures.
- b) Ensure training and/or educational resources for post-issuance compliance have been approved and obtained.
- c) The Finance Director understands that there are options for voluntarily correcting failures to comply with post-issuance compliance requirements (e.g. as remedial actions under Section 1.141-12 of the Treasury Regulations and the ability to enter into a closing agreement under the Tax-Exempt Bonds Voluntary Closing Agreement Program described in Notice 2008-31(the "VCAP Program")).

2) General Recordkeeping

- a) Retain records and documents for the obligation and all obligations issued to refund the obligation for a period of at least seven years following the final payment of the obligation. If an obligation is refunded, then the final payment of the refunding obligation becomes the beginning of the period unless otherwise directed by the City's bond counsel.
- b) Retain electronic (preferred) and/or paper versions of records and documents for the obligation.
- c) General records and documentation to be assembled and retained:
 - i) Description of the purpose of the obligation (i.e. the project or projects) and the state statute authorizing the project.
 - ii) Record of tax-exempt status or revocation of tax-exempt status, if applicable.
 - iii) Any correspondence between the City and the IRS.
 - iv) Audited financial statements.
 - v) All accounting audits of property financed by the obligation.
 - vi) Obligation transcripts, official statements, and other offering documents of the obligation.
 - vii) Minutes and resolutions authorizing the issuance of the obligation.
 - viii) Certifications of the issue price of the obligation.

- ix) Any formal elections for the obligation (i.e. an election to employ an accounting methodology other than the specific tracing method).
- x) Appraisals, demand surveys, or feasibility studies for property financed by the obligation.
- xi) All information reports filed for the obligations.
- xii) All management contracts and other service agreements, research contracts, and naming rights contracts.
- xiii) Documents related to governmental grants associated with construction, renovation or purchase of property financed by the obligation.
- xiv) Reports of any prior IRS examinations of the City or the City's obligation.
- xv) All correspondence related to the above (faxes, emails, or letters).

3) Arbitrage Yield Restriction and Rebate Recordkeeping

- a) Investment and arbitrage documentation to be assembled and retained:
 - i) An accounting of all deposits, expenditures, interest income and asset balances associated with each fund established in connection with the obligation. This includes an accounting of all monies deposited to the debt service fund to make debt service payments on the obligation, regardless of the source derived. Accounting for expenditures and assets is described in further detail in Section 4.
 - ii) Statements prepared by Trustee and/or Investment Provider.
 - iii) Documentation of at least quarterly allocations of investments and investment earnings to each obligation.
 - iv) Documentation for investments made with obligation proceeds such as:
 - (1) investment contracts (i.e. guaranteed investment contracts),
 - (2) credit enhancement transactions (i.e. obligation insurance contracts),
 - (3) financial derivatives (e.g. swaps, caps, and collars), and
 - (4) bidding of financial products:
 - (a) Investments acquired with obligation proceeds are purchased at fair market value (e.g. three bid safe harbor rule for open market securities needed in advance refunding escrows).
- b) Computations of the arbitrage yield.
- c) Computations of yield restriction and rebate amounts including but not limited to:
 - i) Compliance in meeting the "Temporary Period from Yield Restriction Exception" and limiting the investment of funds after the temporary period expires.
 - ii) Compliance in meeting the "Rebate Exception."
 - (1) qualifying for the "Small Issuer Exception,"
 - (2) qualifying for a "Spending Exception,"
 - (a) 6-Month Spending Exception
 - (b) 18-Month Spending Exception
 - (c) 24-Month Spending Exception
 - (3) qualifying for the "Bona Fide Debt Service Fund Exception," and

- (4) quantifying arbitrage on all funds established in connection with the obligation in lieu of satisfying arbitrage exceptions including reserve funds and debt service funds.
 - d) Computations of yield restriction and rebate payments.
 - e) Timely Tax Form 8038-T filing, if applicable.
 - i) Remit any arbitrage liability associated with the obligation to the IRS at each five-year anniversary date of the obligation, and the date in which the obligation is no longer outstanding (redemption or maturity date), whichever comes sooner, within 60 days of said date.
 - f) Timely Tax Form 8038-R filing, if applicable.
 - i) Remit the form after the date in which the obligation is no longer outstanding (redemption or maturity date), whichever comes sooner, within 2 years of said date.
 - g) Procedures or guidelines for monitoring instances where compliance with applicable yield restriction requirements depends on subsequent reinvestment of obligation proceeds in lower yielding investments (e.g. reinvestment in zero coupon SLGS).
- 4) Expenditure and Asset Documentation to be Assembled and Retained
- a) Documentation of allocations of obligation proceeds to expenditures (e.g. allocation of proceeds to expenditures for the construction, renovation or purchase of facilities owned and used in the performance of exempt purposes).
 - i) Such allocation will be done not later than the earlier of:
 - (1) eighteen (18) months after the later of the date the expenditure is paid, or the date the project, if any, that is financed by the obligation is placed in service; or
 - (2) the date sixty (60) days after the earlier of the fifth anniversary of the issue date of the obligation, or the date sixty (60) days after the retirement of the obligation.
 - b) Documentation of allocations of obligation proceeds to issuance costs.
 - c) Copies of requisitions, draw schedules, draw requests, invoices, bills, and cancelled checks related to obligation proceed expenditures during the construction period.
 - d) Copies of all contracts entered into for the construction, renovation or purchase of facilities financed with obligation proceeds.
 - e) Records of expenditure reimbursements incurred prior to issuing obligations for projects financed with obligation proceeds (declaration of official intent/reimbursement resolutions including all modifications).
 - f) List of all facilities and equipment financed with obligation proceeds.
 - g) Depreciation schedules for depreciable property financed with obligation proceeds.

- h) Documentation that tracks the purchase and sale of assets financed with obligation proceeds.
 - i) Documentation of timely payment of principal and interest payments on the obligation.
 - j) Tracking of all issue proceeds and the transfer of proceeds into the debt service fund as appropriate.
 - k) Documentation that excess earnings from a Reserve Fund are transferred to the Debt Service Fund on an annual basis. Excess earnings are balances in a Reserve Fund that exceed the Reserve Fund requirement.
- 5) Miscellaneous Documentation to be Assembled and Retained
- a) Ensure that the project, while the obligation is outstanding, will avoid IRS private activity concerns.
 - b) The Finance Director shall monitor the use of all obligation-financed facilities in order to:
 - i) Determine whether private business uses of obligation-financed facilities have exceeded the *de minimus* limits set forth in Section 141(b) of the Code as a result of:
 - (1) sale of the facilities;
 - (2) sale of City capacity rights;
 - (3) leases and subleases of facilities including easements or use arrangements for areas outside the four walls (e.g. hosting of cell phone towers);
 - (4) leasehold improvement contracts, licenses, management contracts in which the City authorizes a third party to operate a facility (e.g. cafeteria);
 - (5) research contracts;
 - (6) preference arrangements in which the City permits a third-party preference (e.g. parking in a public parking lot, joint ventures, limited liability companies or partnership arrangements);
 - (7) output contracts or other contracts for use of utility facilities including contracts with large utility users;
 - (8) development agreements which provide for guaranteed payments or property values from a developer;
 - (9) grants or loans made to private entities including special assessment agreements;
 - (10) naming rights agreements; and
 - (11) any other arrangements that provide special legal entitlements to nongovernmental persons.
 - ii) Determine whether private security or payments that exceed the *de minimus* limits set forth in Section 141(b) of the Code have been provided by nongovernmental persons with respect to such obligation-financed facilities.

- c) The Finance Director shall provide training and educational resources to any City staff that have the primary responsibility for the operation, maintenance, or inspection of obligation-financed facilities with regard to the limitations on the private business use of obligation-financed facilities and as to the limitations on the private security or payments with respect to obligation-financed facilities.
 - d) The City shall undertake the following with respect to the obligations:
 - i) An annual review of the books and records maintained by the City with respect to such obligations.
 - ii) An annual physical inspection of the facilities financed with the proceeds of such obligations, conducted by the Finance Director with the assistance of any City staff who have the primary responsibility for the operation, maintenance, or inspection of such obligation-financed facilities.
 - e) Changes in the project that impact the terms or commitments of the obligation are properly documented and necessary certificates or opinions are on file.
- 6) Additional Undertakings and Activities that Support Sections 1 through 5 above:
- a) The Finance Director will notify the City's bond counsel, financial advisor and arbitrage provider of any survey or inquiry by the IRS immediately upon receipt. Usually responses to IRS inquiries are due within 21 days of receipt. Such IRS responses require the review of the above-mentioned data and must be in writing. As much time as possible is helpful in preparing the response.
 - b) The Finance Director will consult with the City's bond counsel, financial advisor and arbitrage provider before engaging in post-issuance credit enhancement transactions (e.g. obligation insurance, letter of credit, or hedging transaction).
 - c) The Finance Director will monitor all "qualified tax-exempt debt obligations" (often referred to as "bank qualified" obligations) within the first calendar year to determine if the limit is exceeded, and if exceeded, will address accordingly. For obligations issued during years 2009 and 2010 the limit was \$30,000,000. During this period, the limit also applied to pooled financings of the governing body and provides a separate \$30,000,000 for each 501 (c)(3) conduit borrower. In 2011 and thereafter it is \$10,000,000 unless changed by Congress.
 - d) Identify any post-issuance change to terms of obligations which could be treated as a current refunding of "old" obligations by "new" obligations, often referred to as a "reissuance."
 - e) The Finance Director will consult with the City's bond counsel prior to any sale, transfer, change in use or change in users of obligation-financed property which may require "remedial action" under applicable Treasury Regulations or resolution pursuant to the VCAP Program.

- i) A remedial action has the effect of curing a deliberate action taken by the City which results in satisfaction of the private business test or private loan test. Remedial actions under Section 1.141-12(d)(e) and (f) include the redemption of non-qualified obligations and/or the alternative uses of proceeds or the facility (i.e. to be used for another qualified purpose).
- f) The Finance Director will ensure that the appropriate tax form for federal subsidy payments is prepared and filed in a timely fashion for applicable obligations (e.g. Build America Bonds).

7) Continuing Disclosure Obligations

- a) Identify a position at the City to be responsible for compliance with continuing disclosure obligations as defined by the Rule and any policies of the City.
- b) The position responsible for compliance may have the ability to assign responsibilities, delegate where appropriate or engage a dissemination agent or third-party service providers to perform all or some of the duties described in this section. The City cannot delegate its compliance responsibilities.
- c) The City should specify how providers or delegated authorities will be monitored and supervised.
- d) The City should identify the documents that set forth the respective requirements being monitored at the time of closing for each obligation.
- e) The City should catalog all outstanding Continuing Disclosure Agreements and establish consolidated filing requirements based on the outstanding CDAs.
- f) The City should identify the frequency of the actions to be undertaken to ensure compliance, establish a system of filing alerts or reminders to administer the filing requirements.
- g) The Finance Director for compliance must be made aware of any new outstanding debt, changes to obligation or loan covenants, events of acceleration or default that would materially affect investors.
- h) The City should review a compliance checklist to verify compliance with CDA requirements, at least annually, although it may be advisable to provide more frequent reviews in connection to specific material events.
- i) The City should monitor mandatory material events specifically identified in accordance with the Rule and file required notices within 10 days of occurrence.
 - i) Principal and interest payment delinquencies.
 - ii) Non-payment related defaults, if material.
 - iii) Unscheduled draws on debt service reserves reflecting financial difficulties.
 - iv) Unscheduled draws on credit enhancements reflecting financial difficulties.
 - v) Substitution of credit or liquidity providers or their failure to perform.

- vi) Adverse tax opinion, IRS notices or material events affecting the tax status of the obligation.
 - vii) Modifications to rights of security holders, if material.
 - viii) Obligation calls, if material.
 - ix) Defeasances.
 - x) Release, substitution or sale of property securing repayment of the obligations, if material.
 - xi) Rating Changes.
 - xii) Bankruptcy, insolvency, receivership, or similar event of the obligated person(s).
 - xiii) Merger, consolidation, or acquisition of the obligated person, if material.
 - xiv) Appointment of a successor or additional trustee, or change of name of a trustee, if material.
 - xv) Incurrence of financial obligation of the City, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the City, any of which affect security holders, if material.
 - xvi) Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of the financial obligation of the City, any of which reflect financial difficulties.
- j) In addition to the mandatory material events, the City should review and file any additional or voluntary event notices.
 - k) The City should maintain a catalog of all outstanding obligations whether publicly offered or privately placed, and the terms and conditions that govern default or acceleration provisions.
 - l) Any missed filing requirement should be remedied with a failure to file notice as soon as possible once the late filing is identified and the required information is available to file.
 - m) Sensitive information such as bank accounts and wire information should be redacted from documents prior to posting on EMMA.
 - n) The City needs to monitor for changes in law and regulations that effect continuing disclosure obligations and review disclosure policies and procedures periodically to ensure compliance and consistency with regulation and market expectations.
- 8) Compliance with Future Requirements
- a) Take measures to comply with any future requirements issued beyond the date of these Post-Issuance Debt Compliance Procedures which are essential to ensuring compliance with the applicable state and federal regulations.

PUBLIC SAFETY MEMO

DATE: APRIL 18, 2019

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEM(S)

1. FIRST READING OF AN OF ORDINANCE TO REGULATE ALL-TERRAIN VEHICLES ON CITY STREETS

Exhibit 1 is a proposed ordinance (Chapter 73) amending the Worthington City Code to provide regulations for the use of all-terrain vehicles (ATVs) on public and private property in the City of Worthington.

Council action is requested to approve the first reading of the proposed ordinance.

ORDINANCE NO. _____

AN ORDINANCE TO REGULATE ALL-TERRAIN VEHICLES ON CITY STREETS BY AMENDING THE CITY CODE OF THE CITY OF WORTHINGTON, MINNESOTA TO CREATE A NEW CHAPTER 73

The City Council of the City of Worthington, do ordain:

Section I.

CHAPTER 73 - ALL-TERRAIN VEHICLES

SECTION 73.01 Purpose and intent.

The purpose of this ordinance is to provide reasonable regulations for the use of special and recreational motor vehicles on public and private property in the city. This ordinance is not intended to allow what the Minnesota Statutes prohibit or to prohibit what the Minnesota Statutes expressly allow. It is intended to ensure the public safety and prevent a public nuisance.

SECTION 73.02 Definitions.

The following words, terms and phrases, when used in this ordinance, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

All-terrain vehicle - An all-terrain vehicle, hereinafter ATV, is a motorized vehicle with not less than four but not more than six low pressure or non-pneumatic tires; a total dry weight of less than 2,000 pounds; and a total width from outside of tire rim to outside of tire rim that is 65 inches or less. Dry weight is normally the weight of the vehicle without fluids. ATV includes both Class 1 ATVs Class 2 ATVs. ATV does not include a golf cart, mini-truck, dune buggy, or go-cart nor does it include a vehicle designed and used specifically for lawn maintenance, agriculture, logging, or mining purposes.

Class 1 ATV - An ATV that has a total width from outside of tire rim to outside of tire rim that is 50 inches or less and which has a total dry weight of less than 900 pounds.

Class 2 ATV - An ATV that has a total width from outside of tire rim to outside of tire rim that is greater than 50 inches but not more than 65 inches and a dry weight between 900 pounds and 2,000 pounds.

Boulevard - The portion of the street or highway between the roadway and private property.

Driver - The person driving and having physical control over the all-terrain vehicle.

Operate - To ride in or on, and control the operation of an all-terrain vehicle.

Operator - Every person who operates or is in actual physical control of an all-terrain vehicle.

Public property - Property that may be used by the public subject to reasonable regulation by a governmental body. Such property includes, but is not limited to, city parks, city parking lots and public school parking lots and grounds.

Roadway - The portion of a street or highway improved, designed or ordinarily used for vehicular travel but not including the boulevard. For purposes of this ordinance, roadways not dedicated for public use and not maintained by the city are not included within this definition.

SECTION 73.03 State laws incorporated.

All provisions of M.S. Ch. 169 and M.S. Sections 88.922 through 84.929, and all provisions of the City Code regulating vehicular traffic, shall apply to the operation of all ATVs upon the streets of the City of Worthington, with the exception of those relating to equipment or those which, by their nature, have no application.

SECTION 73.04 Permits and Applications for Permits.

(A) License and Permit required. It shall be unlawful for any person to drive or operate an ATV on any public roadway within the city limits unless such person has a valid State driver's license. It shall be unlawful for any person to drive or operate an ATV on any public roadway within the city limits unless such person has obtained a permit as required herein.

(B) Director of Public Safety to issue permit. Permits shall be issued by the Director of Public Safety for a periods of one year; two years; or three years ending on December 31 of the given year. Any permit may be renewed at any time. A permit shall be issued to persons sixteen (16) years of age or older upon filing of the appropriate application with the Director of Public Safety, together with evidence of insurance complying with M.S. Section 65B.48. A fee, which shall be established from time to time by the City Council, shall accompany the application for a permit to operate an ATV upon such public roadways as may, from time to time, be designated by the City Council.

(C) Application for permit. Every application for a permit shall be made on a form supplied by the city and shall contain all of the following information:

- (1) The name and address of the applicant who shall have ownership interest of the ATV.
- (2) Model name, make, and year and number of the ATV.
- (3) Names and addresses of all individuals who are eligible to operate the vehicle and the driver's license numbers, if any, of such individuals.
- (4) The applicant's choice of time period for the permit (1 year, 2 years or 3 years).
- (5) Other information as the City may require.

SECTION 73.05 Operating rules and prohibitions.

(A) Prohibitions. ATVs may not operate

- (1) On roadways at a speed in excess of the posted limited for motorized vehicles.
- (2) Other than in single file on a roadway.
- (3) Carelessly or recklessly.

- (4) In a manner that damages public road rights-of-way.
 - (5) In a manner than violates constitutes a public nuisance under state law of the City Code, including noise violations.
 - (6) On private land except with the permission of the owner or occupant.
 - (7) On publicly owned land, including school, exclusive city streets, park property, playgrounds, recreation areas and golf courses, except where permitted by this ordinance.
 - (8) In a manner so as to create a loud, unnecessary, or unusual noise that disturbs, annoys, or interferes with the peace and quiet of other persons.
 - (9) On a public sidewalk or walkway provided or used for pedestrian travel or any bike trail except for those located upon a roadway.
 - (10) At a place while under the influence of intoxicating liquor or narcotics or habit-forming drugs.
 - (11) At any place in a careless, reckless, or negligent manner so as to endanger or be likely to endanger any person or property or to cause injury or damage thereto.
 - (12) On any public street, highway, or right-of-way unless registered, if so required, pursuant to Minnesota law.
 - (13) So as to intentionally drive, chase, run over, or kill any animal, wild or domestic.
 - (14) By halting an ATV carelessly or heedlessly in disregard of the rights or the safety of others or in a manner so as to endanger or be likely to endanger any person or property.
- (B) Required Equipment for all ATVs. ATVs may not operate
- (1) Without at least one headlight turned on at all times while operating.
 - (2) Without at least one tail light.
 - (3) At a speed exceeding 10 miles per hour on the frozen surface of public waters within 100 feet of a person not on an all-terrain vehicle or within 100 feet of a fishing shelter.
- (C) Additional Required Equipment for Class 2 ATV. A Class 2 ATV may not operate without
- (1) A Rollover protection bar.
 - (2) Seatbelts for driver and all occupants pursuant to the design occupant load.
 - (3) Front and rear turn-signal lights.
 - (4) An operational hand or foot brake.

- (5) An exterior mirror mounted on the driver's side of the vehicle and either an exterior mirror mounted on the passenger's side of the vehicle or an interior mirror to provide the driver with adequate vision from behind as required by Minn. Stat. § 169.70.
- (D) Helmet and seat belt requirements.
 - (1) A person less than 18 years of age shall not ride as a passenger or as an operator of an ATV on public land, public waters, or on a public road right-of-way unless wearing a safety helmet approved by the commissioner of Public Safety.
 - (2) A person less than 18 years of age shall not ride as a passenger or as an operator of a vehicle regulated herein without wearing a seat belt when such seat belt has been provided by the manufacturer.
- (E) Display of Registration. ATVs must be registered pursuant to state law and owners and operators must comply with the Vehicle Registration and Display of Numbers requirements set forth in Minnesota Rule 6102.001. In addition, the City Permit sticker must:
 - (1) Be flatly adhered to left of right rear quadrant
 - (2) Be adhered to permanent plastic or metal
 - (3) Be visible to outside inspection
 - (4) Not be fixed to the license plate, tied or otherwise secured except to permanent plastic or metal.
- (F) Operator. The operator of an ATV must be approved in the application and shall be able to provide proof of authorization while operating the ATV as may be required by the city upon permit approval.
- (G) Minimum age of operator. It is unlawful for any person under the age of sixteen (16) years of age to operate an ATV.
- (H) Sidewalks and boulevards. It is unlawful to operate an ATV on a sidewalk or boulevard, except that an operator may cross a sidewalk, boulevard or other right-of-way to obtain access to a street or alley if such crossing is made at an angle of approximately ninety (90) degrees to the direction of the sidewalk, boulevard or other right-of-way. The ATV must yield to all pedestrian or vehicular traffic which constitutes an immediate hazard.
- (I) Owner. It is unlawful for the owner of an ATV to permit it to be operated contrary to this Ordinance.
- (J) City use. Authorized city staff may operate city-owned ATVs without obtaining a permit and may do so on city streets, sidewalks, trails, rights-of-way, and public property when conducting city business.

- (K) City Festivals. The City Council may temporarily suspend the permitting requirements and allow persons age sixteen (16) or older, to operate ATVs on designated city streets for parades and other city-wide festivals if such persons are part of the festival. Festival onlookers, observers or spectators will not be permitted to operate without registration under this section. Any such suspension shall be for one or more specified dates and for a fixed number of hours on such specified dates.
- (L) Time and dates of operation.
- (1) A Class 1 ATV may only be operated on designated roadways from 7:00 a.m. to 10:00 p.m. They shall not be operated when visibility is impaired by weather, smoke, fog or other conditions, or at any time when there is insufficient light to clearly see persons and vehicles on the roadway at a distance of five hundred (500) feet.
- (2) A Class 2 ATV may only be operated on designated roadways from sunrise to sunset unless it is equipped with original equipment headlights, tail lights, and rear facing brake lights. They shall not be operated when visibility is impaired by weather, smoke, fog or other conditions, or at any time when there is insufficient light to clearly see persons and vehicles on the roadway at a distance of five hundred (500) feet.
- (M) Passengers.
- (1) No person under 18 years of age shall operate an ATV while carrying a passenger.
- (2) A person 18 years of age or older may operate a Class 1 ATV carrying one passenger and may operate a Class 2 ATV up to that number of passengers for which the vehicle was designed.
- (N) Designated Roadways. Appendix 'A' is a color-coded map designating roads within the City limits upon which ATVs may and may not be operated.

SECTION 73.06 Duty of police to enforce.

It shall be the duty of any police officer of this municipality to enforce the provisions of this chapter against any person found to be violating this chapter.

SECTION 73.07 Penalty.

The City of Worthington has the right to revoke driving and/or riding privileges of any individual on an ATV within the city limits by direction of the Director of Public Safety based upon complaints received and/or violations of statute or ordinance. Any person violating any provision of this Ordinance shall be guilty of a misdemeanor and upon conviction may be punished to the maximum extent allowed by law.

Any person who is aggrieved by the actions of the city council for the denial of the permit or in a revocation of a permit shall have the right to appeal such action to the district court in the county. Such

appeal shall be taken by filing with such court, within 14 days of the date of the action complained of, a written statement setting forth fully the grounds for the appeal.

Section II.

This ordinance shall be in full force and effect from and after its passage and publication.

Adopted by the City Council of the City of Worthington, Minnesota, this ____ day of ____ 2019.

(SEAL)

Mayor

Attest: _____

City Clerk

PUBLIC WORKS MEMO

DATE: APRIL 18, 2019

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEM REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT CASE ITEM

1. APPROVE 2019 WORTHINGTON SOCCER LEAGUE AGREEMENT

City Staff met with the members of the Worthington Soccer League (WSL) on March 29, 2019, in which we were informed of their intent to continue with the adult soccer league for the 2019 season. The Park and Recreation Advisory Board, at their April 17th meeting discussed and unanimously approved the proposed 2019 agreement (*Exhibit 1*). The annual fee for 2019 will be \$4,000.00. There is no increase for 2019 from the 2018 annual fee.

Under the agreement, WSL may utilize the outdoor soccer fields at Buss Field for the purpose of playing organized soccer games. The WSL shall also be responsible for cleanup of the facilities in a timely manner and may use the restroom facilities at Buss Field.

Council is requested to approve the agreement and authorize the Mayor and City Clerk to sign the agreement.

2. APPROVE 2019 BEACH NOOK CONTRACT

The Park and Recreation Advisory Board has endorsed the proposed contract (*Exhibit 2*) with Patricia Arnt (Lessee) to operate the concession area of the Centennial Beach. The Lessee shall be paid a sum of \$5,000.00 in exchange for maintaining the restroom facilities, the beach area, and the concession area during the term of the lease. If Council approves the contract with Mrs. Arnt it should be contingent on City Staffs receiving the appropriate City Concession Permit and fees, insurance certificate, and damage deposit.

Council is requested to approve the Beach Nook contract as presented, with the contingencies as stated, and authorize the Mayor and City Clerk to sign the agreement.

3. APPROVE GIRLS SOFTBALL ASSOCIATION AGREEMENT

The Park and Recreation Advisory Board has discussed and endorsed the 2019 User Agreement between the City of Worthington and the Worthington Girls Softball Association. This agreement, included as *Exhibit 3*, allows the Worthington Girls Softball Association to have exclusive use of the Centennial Softball fields for games and practices. The Girls Softball Association pays the city a fee of \$35.00 per field to cover the cost of preparing the infields on the days that there are games scheduled. City staff feels that this fee is adequate to cover any cost that should be incurred while preparing these fields.

Council is requested to approve the 2019 Softball Agreement and have the Mayor and City Clerk sign the agreement.

4. 2019 PRIVATE DOCK APPLICATIONS

City Staff has received a private dock on public property permit applications from the following residents. The applicants (*Shown below*) were a permit holders in 2018 and meet all the City Dock Policy requirements.

- | | |
|-------------------------|---------------|
| 1. 200 Lake Street | Dave Holinka |
| 2. 117 Lake Avenue | Allen Schmidt |
| 3. 721 Lake Avenue | Steve Prins |
| 4. 614 West Lake Avenue | Tom Woods |
| 5. 920 West Lake Avenue | Dale Ryen |

Council action is requested to approve the applications and authorize City Staff to issue the 2019 dock permits.

CASE ITEMS

1. ADOPT A RESOLUTION ACCEPTING PARK BENCH DONATION

The Park and Recreation Advisory Committee has received a request from the following party's to donate bench in a City Park. The request is:

- Aunts and uncles of Jeffery Dean Nickel in memory of Jeff Nickel, to be located on Sailboard Beach along the bike trail.

The application and resolution accepting the donation of the bench is included as *Exhibit 4*. The donation meets all the requirements as set forth in the Park Donation policy adopted by City Council. The Park and Recreation Advisory Board recommends the City Council accept the donation.

Council action is requested to adopt the resolution accepting the donation of a park bench as presented, and authorize the Mayor and City Clerk to sign any necessary agreements.

CITY OF WORTHINGTON - WORTHINGTON SOCCER LEAGUE USER AGREEMENT (2019)

1. **PARTIES:** The parties to this agreement are the following:
 - a. City of Worthington, City Council, with offices in Worthington, Minnesota 56187, hereafter “City”.
 - a. Worthington Soccer League Incorporated, hereafter “League”.
2. **PURPOSES:** The general purpose of this agreement is to outline the roles and responsibilities of the City of Worthington and the Worthington Soccer League, hereinafter WSL. It is the desire of the City and the WSL for the WSL to utilize the outdoor soccer fields located at the Buss Athletic Field for the purpose of playing organized soccer games and team practice for the period beginning with the second Saturday in April thru the last day in October. The WSL shall also be allowed to use the restroom facilities at the Buss Field.
3. **The City of Worthington Agrees:**
 - a. To appoint the City Administrator, Director of Public Works and the Park Supervisor as the City’s representatives. These representatives will be the direct contact for any concerns and /or issues that may arise during the term of this agreement.
 - b. To be responsible for the maintenance of all City owned buildings, playground equipment, parking lots, plumbing and electrical located within the Buss Athletic Field. The City will prepare the restroom facility for use prior to the soccer season and will winterize the facility at the end of the season.
 - c. To be responsible for all utility costs associated with the operation of the restroom facilities located at Buss Athletic Field.
 - d. To be responsible for the mowing and daily maintenance of the soccer fields.
 - e. To maintain an open line of communication with the WSL through their designated representatives.
 - f. To work with the WSL to improve the playing conditions of the fields. This may include such things as the provision of materials such as grass seed, black dirt, sand; labor, equipment and/or a combination thereof.
 - g. To issue a license for vendors to operate within the Buss Athletic Field facility only upon completion by the WSL and any vendor(s) of all requirements, including the payment of the vendor fee.

- h. To allow the WSL to charge an admission to games and tournaments to be held at the Buss Field facility only upon the completion by the WSL of all requirements, including the payment of a fee.
- i. To permit the WSL to establish league fees, employment of game officials and to establish a fee for vendors to assist in the cost to dispose of waste generated by the vendor.
- j. To permit the WSL the exclusive use of the Buss soccer fields for organized games each Sunday from the second Sunday in April thru the last day in October.
- k. To permit the WSL the non-exclusive right use of the Buss soccer fields and the open green space located within Southeast Park, for practices during week days.
- l. To provide an annual financial statement as to the actual costs incurred by the City to provide the required maintenance of the fields and restroom utility costs.

4. The Worthington Soccer League agrees:

- a. To designate the President, Vice President, Secretary and the Treasurer to be the representatives of the League. These representatives will be the direct contact for any concerns and /or issues that may arise during the term of this agreement.
- b. To insure that the games and related activities associated with the game of soccer are conducted in a safe manner.
- c. To furnish a seasonal game schedule to the Director of Public Works and the Chief of Police. Any deviation from the schedule will be reported to the Director of Public Works and the Chief of Police.
- d. To furnish a list to the Director of Public Works, Chief of Police and the Park Supervisor listing authorized persons that have been issued keys to the restroom facility.
- e. To report any facility deficiencies to the Director of Public Works or the Park Supervisor as soon as noticed, so proper action can be taken to remedy such problems.
- f. On game days to be responsible for the maintenance and cleaning of the restroom facility and to provide all toilet paper products and cleaning supplies for the restroom facilities. To inform the City's Director of Public Works or the Park Supervisor of any repairs that may be required to the restroom. To furnish a minimum of three portable restrooms at the Buss Field facility.

- g. To provide for clean-up of the playing fields and surrounding areas and the disposal of the garbage generated at the fields within 24 hours of the last scheduled game of the week for the entire length of the soccer association season.
- h. To insure there is no gambling or consumption of any alcoholic beverages as prohibited by Worthington City Code Chapter 93, subdivision 93.12 (K) and Subdivision 93.15 (K.8)
- i. To maintain an open line of communication with the City through their designated representative(s).
- j. To work with the City to improve the playing conditions of the fields. This may include such things as the provision of materials such as grass seed, black dirt, sand; the provision of labor, equipment and/or a combination thereof.
- k. To pay to the City a user fee to be established by the City Council as to offset costs associated maintenance of the three soccer fields and restrooms. The 2019 user fee is \$ 4,000.00.
- l. To require all players to sign a waiver, as shown as exhibit “A” entitled “City Parks and Recreation Department Voluntary Waiver of Liability Agreement-Adult Athletic Teams.”
- m. To make available, upon request by the City, the financial statement of the WSL.
- n. Insurance Requirements: The WSL be required to provide a current Certificate of Insurance from his/her agent with minimum \$1,000,000 general liability insurance. In addition the City will require to be named as an additional insured on the general liability insurance policy and the Certificate of Insurance will so state.

5. Term of Agreement

This agreement shall commence on April 22th, 2019 and shall be annually renegotiated on or before April 1st of each year thereafter unless otherwise terminated pursuant to Section 6 below.

6. Termination of Agreement

This agreement may be terminated by either party upon written notice to the other party no later than December 1st of any year or upon failure of either party to remain in compliance with this agreement.

Mayor

President; Worthington Soccer League

Name Printed: _____

Address: _____

Phone Number: _____

City Clerk

Vice President; Worthington Soccer League

Name Printed: _____

Address: _____

Phone Number: _____

DATED: _____

CITY OF WORTHINGTON – PATRICIA ARNT DBA THE BEACH NOOK

This Agreement made and entered into by and between the City of Worthington, a municipal corporation hereinafter called the Lessor and Patricia Arnt, an individual residing at 23484 Paul Avenue, Worthington, Minnesota, dba “The Beach Nook” hereinafter called the Lessee.

WITNESSETH, in consideration of mutual covenants and agreements herein contained, the Lessor grants to the Lessee, the concession area in the Centennial Beach Restroom/Concession Building in order to carry out the selling of concessions to the general public, as subject to the following agreements, terms and conditions:

1. CONCESSION SPACE DEFINITION: Said space, located in the Centennial Beach Restroom/Concession Building, shall consist of the center portion of the building designated and designed as the concession area. The concession area shall be a secured area accessed only by the Lessee or the Lessee-s authorized staff. The Director of Public Works and the Park Supervisor will be permitted access to the concession area at reasonable times with reasonable notice for the purposes of inspection and repair.

2. TERM OF LEASE

This Agreement will commence upon execution and shall terminate on September 30, 2019.

3. RENTAL PAYMENT

There shall be no rent paid by Lessee for the use of the concession space, however, in exchange for there being no rent obligation, Lessee agrees to be open for business between Memorial Day and Labor Day. It is the general understanding of the parties that the business will be open every day during that period as weather permits. Lessee may open her business prior to Memorial Day or after Labor Day if she so desires.

4. CONCESSION FEE AND DAMAGE DEPOSIT

Lessee shall pay the required concession permit fee of \$175 which is required in order to sell concessions within a City Park and shall also pay a \$100 damage deposit which shall be returned upon termination of this Lease Agreement provided there is no damage to concession area as a result of the acts of the Lessee.

5. BEACH AND RESTROOM MAINTENANCE

The City of Worthington shall pay to Lessee the sum of Five Thousand and No/100 (\$5,000.00) Dollars in exchange for the Lessee maintaining the restroom facilities, the beach area and the concession area during the term of this Lease Agreement. Such maintenance shall consist of ensuring that the restrooms are clean and sanitary; shall also include the filling of soap and towel dispensers; and shall include the replacement of toilet tissue. Lessee shall also sweep the concrete area in front of the building and shall ensure that garbage and litter are picked-up in the area of the building and upon the beach. Payment shall be made by the City on or before December 1, 2016.

6. FURNISHING OF SUPPLIES

The City agrees to furnish the necessary cleaning and paper supplies required to maintain the restroom and beach areas.

7. CITY'S MAINTENANCE RESPONSIBILITIES

The City shall be responsible for emptying the garbage cans as well as for keeping the electrical and plumbing fixtures in good working condition; shall be responsible for issues concerning safety; and shall be responsible for repairs needed as a result of damage done to the restroom and/or concession areas unless said damage was as a result of the acts of the Lessee.

8. ACCOUNTING

Lessee shall provide an accounting to Lessor of her Profit and Loss for the 2019 season on or before November 1, 2019.

9. UTILITIES

Utility payments shall be the responsibility of the City during the lease agreement.

10. PROOF OF INSURANCE AND HEALTH CERTIFICATE

Upon signing of the lease agreement, the Operator agrees to provide to the City a Certificate of Liability Insurance in the amount of \$1,000,000 naming the City as an additional insured party. Operator also agrees to provide the required food vendors health certificate from Nobles/Rock Public Health

11. TERMINATION OF LEASE: This lease agreement may be terminated by either party upon thirty (30) days written notice of the other party. Failure of the operator to maintain the restroom/beach and concession areas shall be cause for immediate termination.

Upon termination of this lease, the Operator shall remove all personal property from the leased premises within thirty (30) days after said termination.

If Lessee does not operate her business for the full period of time between Memorial Day and Labor Day or if this Agreement is terminated by either party pursuant to this section, Lessee will be paid a pro-rata portion of the maintenance payment set for the in Section 5 above for the days that the business was open. Closure due to cold weather or rain shall not be a basis for discounting the payment by the City.

IN WITNESSETH WHEREOF, the parties have executed this instrument on their behalf by their duly authorized officers.

Dated this ____ day of _____, 2019.

CITY OF WORTHINGTON

Mike Kuhle, Its Mayor

Janice Oberloh, Its Clerk

Patricia Arnt dba Beach Nook

CITY OF WORTHINGTON - WORTHINGTON GIRLS SOFTBALL ASSOCIATION USER AGREEMENT (2019)

1. PARTIES: The parties to this agreement are the following:
 - a. City of Worthington, City Council, with offices in Worthington, Minnesota 56187, hereafter “City.”
 - b. Worthington Girls Softball Association, hereafter “WGSA.”
2. PURPOSES: The general purpose of this agreement is to outline the roles and responsibilities of the City of Worthington and the Worthington Girls Softball Association, hereinafter WGSA. It is the desire of the City and the WGSA for the WGSA to utilize the outdoor softball fields located at the Centennial Athletic Field for the purpose of playing organized softball games and team practice for the period beginning May 1, 2019 and ending on August 30, 2019
3. The City of Worthington agrees:
 - a. To appoint the Director of Public Works and the Park Supervisor as the City’s representatives. These representatives will be the direct contact for any concerns and /or issues that may arise during the term of this agreement.
 - b. To be responsible for the maintenance of the softball fields, to include mowing of the outfield, and field lighting. The fields will be maintained at a recreational level of play.
 - c. To prepare the infield for regular scheduled games played Monday thru Friday. The City reserves the right to determine if the infield is saturated due to rainfall and to cancel usage. The exception would be if the WGSA agrees to pay all additional costs for preparing the fields. If the infield or outfield becomes saturated with moisture to the point where the fields may become damaged, then the game(s) must be postponed or canceled.
 - d. To be responsible for all utility costs associated for the softball diamond lights.
 - e. To be responsible for the disposal of all garbage generated during regular scheduled games.
 - f. To maintain an open line of communication with the WGSA through their designated representatives.
 - g. To issue a license for vendors to operate within the Centennial Softball Field facility only upon completion by the WGSA and any vendor(s) of all requirements, including the payment of the vendor’s fee.
 - h. To permit the WGSA to establish league fees and employment of game officials.

- i. To permit the WGSa the exclusive use of the fields for all regular scheduled games, with the exception, the City's summer youth's recreation program will have priority for field usage. A schedule must be provided to the City and the Director of the "YMCA" prior to the beginning of the season.
4. The Worthington Girls Softball Association agrees:
- a. To designate a representative(s) of the League and to provide the name(s) to the City. The representative(s) will be the direct contact for any concerns and /or issues that may arise during the term of this agreement.
 - b. To insure that the games and related activities associated with the game of softball are conducted in a safe manner.
 - c. To furnish a seasonal game schedule to the Director of Public Works and the Director of the "YMCA." Any deviation from the schedule will be reported to the Director of Public Works and the Director of the "YMCA."
 - d. To report any facility deficiencies to the Director of Public Works or the Park Supervisor as soon as noticed, so proper action can be taken to remedy such problems.
 - e. To provide for clean-up of the playing fields and surrounding areas and the disposal of the garbage generated at the fields upon the completion of each regular schedule game and deposit in City provided trash containers.
 - f. To be responsible for preparing the infields for regular scheduled weekend games.
 - g. To insure there is no gambling or consumption of any alcoholic beverages as prohibited by Worthington City Code Chapter 93, subdivision 93.12 (K) and Subdivision 93.15 (K.8)
 - h. To maintain an open line of communication with the City through their designated representative(s).
 - i. To pay to the City a user fee, to be established by the City Council to offset costs associated with the preparing of the infield for regular scheduled games. The 2016 user fee will be \$ 35.00 per time to prep infield(s).
 - j. A separate user agreement must be obtained from the City prior to any scheduled tournaments.
 - k. Insurance Requirements: The WGSa be required to provide a current Certificate of Insurance from his/her agent with minimum \$1,000,000 general liability insurance. In addition the City will require to be named as an additional insured on the general liability insurance policy and the Certificate of Insurance will so state.

Mayor

Worthington Girls Softball Association

City Clerk

DATED: _____

DATED: _____

Scott R. 360-7057

CITY OF WORTHINGTON PARKS, MULTI USE PATHS AND RECREATION MEMORIAL DONATION APPLICATION

Name of Donor: Denise Schlichte Family, Dawn Serbus Family,
Dan Yahnke Family, Doug Yahnke Family, Diane Yahnke

Address of Donor: Denise Schlichte - 701 Dugdale
Worthington, MN

Phone Number: Work: Home: Fax: _____
Denise Schlichte 376-3337, 360-0361

Email: schlicht@iw.net

Description of Donation: Park Bench in Memory of Jeff Nickel

Location of Donation: replace red metal bench in
Sailboard Beach closest to the parking lot

Wording for Memorial Acknowledgment (if any): Jeffrey Dean Nickel
Forever in Our Hearts
♥ ♥ ♥ ♥

All applications shall be accompanied with a letter describing the donation and how the proposed donation meets the applicable criteria outlined in the City Parks, Multi Use paths and Recreation Memorial Donation Policy.

I have read and understand the Memorial and Donation Policy.

Donor: Denise Schlichte Date: 3-20-19
Sign and Print Both
Denise Schlichte

Donor: _____ Date: _____
Sign and Print Both

RESOLUTION NO. _____

A RESOLUTION ACCEPTING A DONATION OF PERSONAL PROPERTY

WHEREAS, the City of Worthington has been notified that *Aunts and Uncles of Jeff Nickel*, hereinafter “Donor” desires to donate personal property to the City; and

WHEREAS, Donor has placed the following restrictions upon gift: The bench will be placed in Sailboard Beach along the Bike trail; and

WHEREAS, Minn. Stat. 465.03 requires that acceptance of any donation be approved by the City Council by a two-thirds majority vote;

NOW, THEREFORE, be it RESOLVED:

The City of Worthington does hereby accept the donation referenced above with any and all conditions, if any, as specified by the donor.

That the Mayor and Clerk are authorized to sign said agreement on behalf of the City of Worthington.

Approved this _____ day of _____, 20____, by a two thirds majority vote of the Worthington City Council with the following members voting in favor thereof:

_____, and _____; and the following members opposed:
_____, _____, _____ (if not, so state).

CITY OF WORTHINGTON

BY: _____
Mike Kuhle, Its Mayor

Janice Oberloh, Its Clerk

ENGINEERING MEMO

DATE: **APRIL 18, 2019**
TO: **HONORABLE MAYOR AND COUNCIL**
SUBJECT: **ITEMS REQUIRING COUNCIL ACTION OR REVIEW**

CONSENT AGENDA CASE ITEMS

1. SET PUBLIC MEETING FOR REVIEW OF STORM WATER POLLUTION PREVENTION PLAN

As Council is aware, the City of Worthington is now a regulated city under Phase II of the federal program to reduce pollution from Municipal Separate Storm Sewer Systems (MS4s). Regulated cities need to be covered under a statewide NPDES permit. Permit requirements include implementation of a Storm Water Pollution Prevention Plan (SWPPP) which is to include the following six mandatory minimum control measures:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Site Storm Water Runoff Control
- Post-Construction Storm Water Management
- Pollution Prevention / Good Housekeeping for Municipal Operations

It is also required that the City conduct an annual public meeting to allow comment on the City's SWPPP. It is proposed that the public meeting be set for the regular Council meeting of June 10, 2019. The annual report is due to the MPCA by June 30, 2019. Staff recommends that Council authorize publishing the following notice not less than 30 days in advance of the public meeting:

Public Meeting on Storm Water Program

The City of Worthington will hold a public meeting on its Storm Water Pollution Prevention Program (SWPPP) at 7:00 p.m., Monday, June 10, 2019, at City Hall. The public meeting will be held as part of the regularly scheduled City Council Meeting.

The SWPPP is part of the City's permit that was prepared to meet the requirements of a federally mandated storm water permit program that is administered by the Minnesota Pollution Control Agency (MPCA). The overall goal of the program is to reduce the amount of sediment and pollution that enters surface waters.

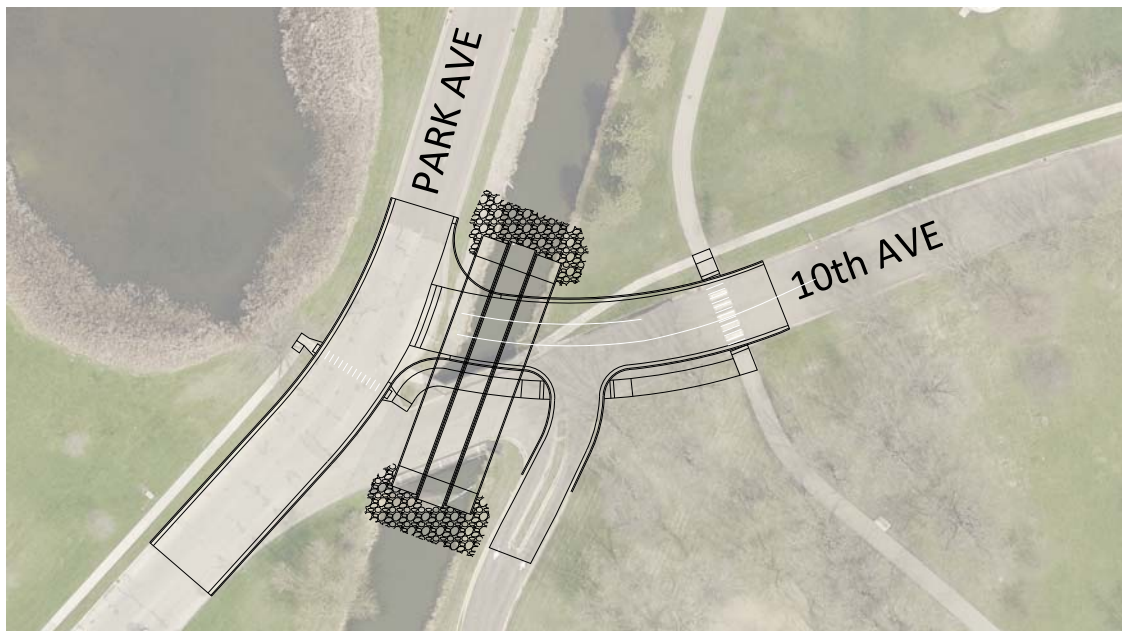
The public meeting will include a presentation of a draft annual report that addresses each of the best management practices that make up the City's SWPPP. Staff will also summarize goals and activities completed in the past year of the program. Residents will

be given an opportunity to provide written or oral comments on the City's SWPPP. The City will consider all comments and may make reasonable adjustments to the SWPPP as part of the annual report to be submitted to the MPCA. A copy of the SWPPP may be reviewed at the office of the City Engineer and is also available at:
<http://www.ci.worthington.mn.us/stormwater/>

AGENDA CASE ITEMS

1. **APPROVE PLANS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR 10TH AVENUE BRIDGE REPLACEMENT**

Necessary Corp of Engineers' permits have been obtained for the 10th Avenue bridge replacement. Plans for the project have been approved by the Minnesota Department of Transportation (MnDOT) for use of Municipal State Aid Street (MSAS) and bridge bond funding. Use of up to \$312,417.50 of bridge bonding funds has been approved by MnDOT for the project. The project is now ready for Council approval and bidding. The final layout is shown below.



The total estimated cost for the project, including engineering and contingencies, is \$1,282,000. MSAS and bridge bonding funds will be used to finance the project. The final amount of the bridge bonding funds will be determined following the bid opening. Council will be asked to approve a grant for use of the bonding funds at the time of bid award.

Staff recommends that Council approve the plans and specifications for the 10th Avenue bridge replacement project and authorize advertisement for bids to be received on May 21, 2019 and considered at the May 28th Council meeting.

Additional information

Project construction is anticipated to begin in the first part of August and completed by mid November independent of any regulatory limitations. As part of the Corp permitting requirements work must be done to protect Topeka Shiners. Measures to protect the shiner includes starting work after July 31st of each year. In the past, Lake Okabena and its tributaries have not been identified as Topeka Shiner waters although local waters in the Missouri basin typically are.

As noted, the anticipated start date based on bidding and production of the culvert sections is seen as controlling a completion date for the 10th Avenue bridge; however, the requirements pertaining to the Topeka Shiners will impact the schedule for the pedestrian bridge. Delays in permitting has moved the schedule for that bridge replacement to after the 10th Avenue bridge project. The pedestrian bridge replacement is therefore currently on a schedule similar to this year's project except that it will be one year later.

2. RESOLUTION PERTAINING TO INTENT TO BOND FOR COSTS INCURRED IN MAKING PUBLIC IMPROVEMENT

Federal tax regulations require that local governments declare the intent to reimburse themselves for prior costs incurred in making public improvements with proceeds from bonds. In other words, the City must state the intent to sell bonds for a project after significant costs have already been incurred for the project. It is typical for the City to temporarily finance improvements with construction fund reserves until an adequate amount of costs from various projects have been incurred to warrant the issuance of a bond. Staff recommends that Council pass the resolution in Exhibit 2 as it pertains to the 2019 Homewood Hills Street Improvement approved at the April 10, 2019 Council meeting:

Project	Maximum Amount of Bonds Expected to be Issued for Project
2019 Homewood Hills Street Improvement	\$4,586,000

The maximum amount listed in the resolution improvement is approximately 10% higher than the project estimate presented for the project ordered by Council.

3. CD12 FLOOD MITIGATION GRANT AGREEMENT AMENDMENT

At its February 12, 2018 meeting, Council authorized execution of a grant agreement with the Minnesota Department of Public Safety for Phase 2 (construction and land acquisition) of the County Ditch 12 Flood Mitigation project. The funding source is federal (FEMA). The state administers the project funding through a grant to the City as a sub-recipient. At the time of the original Phase 2 grant agreement was offered it was noted that due to administrative errors the full amount expected to be awarded for the construction phase of the grant was not included in the original grant agreement. The actual amount available at this time for the construction phase is \$2,498,424 (\$2,840,011 total for Phase 1 plus Phase 2) or \$392,595 more than included in the original Phase 2 grant agreement. The proposed amendment to the grant agreement increasing the Phase 2 award to \$2,498,424 is expected before the meeting.

Staff recommends that Council authorize the Mayor and Clerk to execute Amendment 3 to the Minnesota Department of Public Safety grant agreement for the CD 12 Flood Mitigation project.

Grant Amendment 2, which was approved earlier this year, extended the grant period one year.

RESOLUTION NO. 2019-04-

**RELATING TO FINANCING OF CERTAIN PUBLIC IMPROVEMENTS
BY THE CITY OF WORTHINGTON;
ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS
UNDER THE INTERNAL REVENUE CODE**

WHEREAS, The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the "Regulations") dealing with the issuance of bonds, all or a portion of the proceeds of which are to be used to reimburse the City for project expenditures made by the City prior to the date of issuance of the bonds.

WHEREAS, The Regulations generally require that the City, as issuer of the bonds, make a declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued series of bonds within 60 days after payment of the expenditures, that the bonds be issued and the reimbursement allocation be made from the proceeds of such bonds within the reimbursement period (as defined in the Regulations), and that the expenditures reimbursed be capital expenditures or costs of issuance of the bonds.

WHEREAS, The City desires to comply with requirements of the Regulations with respect to certain public improvement projects to be undertaken within the City.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL (THE "COUNCIL") OF THE CITY OF WORTHINGTON (THE "CITY"), MINNESOTA, AS FOLLOWS:

1. The City expects to make original expenditures with respect to the following described projects prior to the issuance of reimbursement bonds, and the City reasonably expects to issue reimbursement bonds for such projects in the maximum principal amount shown below:

<u>Project</u>	<u>Maximum Amount of Bonds Expected to be Issued for Project</u>
2019 Homewood Hills Paving Improvement	\$4,586,000

2. Other than (i) de minimis amounts permitted to be reimbursed pursuant to Section 1.150-2(f)(1) of the Regulations or (ii) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, the City will not seek reimbursement for any original expenditures with respect to the foregoing projects paid more than 60 days prior to the date of adoption of this resolution. All original expenditures for which reimbursement is sought will be capital expenditures or costs of issuance of the reimbursement bonds.

***Resolution No. 2019-04-
Relating to Financing . . .
Page 2 of 2.***

3. As of the date hereof, there are no City funds reserved, pledged, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, pledged, allocated on a long term basis or otherwise set aside) to provide permanent financing for the original expenditures related to the projects, other than pursuant to the issuance of the reimbursement bonds. Consequently, it is not expected that the issuance of the reimbursement bonds will result in the creation of any replacement proceeds.

4. The City's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the reimbursement bonds to reimburse the source of temporary financing used by the City to make payment of the original expenditures relating to the projects. Each reimbursement allocation shall be made within 30 days of the date of issuance of the reimbursement bonds, shall be evidenced by an entry on the official books and records of the City maintained for the reimbursement bonds and shall specifically identify the original expenditures being reimbursed.

Adopted by the city council of the city of Worthington, Minnesota, this the 22nd day of April, 2019.

(SEAL)

Mike Kuhle, Mayor

Attest: _____
Janice A. Oberloh, City Clerk

COMMUNITY DEVELOPMENT MEMO

DATE: APRIL 22, 2019

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEMS

1. REQUEST FOR SITE PREPARATION ASSISTANCE – ANGELA AND JUAN PALMA

Angela and Juan Palma have submitted a request for site preparation assistance for their 6,550 square foot commercial facility under construction at 1434 Oxford Street. The applicant is requesting assistance for the costs affiliated with demolition of the existing commercial structures on the parcel that would be required for their new building to comply with City Zoning requirements, relocation of a transformer and relocation of an existing electrical easement (Exhibit 1A). The legal description of the subject property is as follows:

West 160' of Lots 12, 13 and 14, Block 14, Moulton's Resurvey & Subdivision of Clary's Addition to the Village (now City) of Worthington, Minnesota

To determine the applicant's eligibility for assistance, staff assessed the application using the established Site Preparation Guidelines. The following paragraphs detail staff's analysis for each of the eligibility requirements.

1. *The subject property must be located within the Redevelopment Project Area of TIF District No. 7.*

The Redevelopment Project area extends from Diagonal Road to JBS, Inc. from west to east and Interstate 90 and Oxford Street from the north and south. The subject property would be located within the redevelopment area.

2. *The subject property must be zoned for commercial development.*

The subject property is currently zoned "B-3" - General Business.

3. *The subject property has conditions that prohibits development or redevelopment without assistance. (i.e. soil conditions, existing hazardous structures and land/structures prohibiting a more productive use of the property)*

As previously indicated, the subject property contains deficiencies that detract from redevelopment opportunities (a dilapidated structure). This existing structure also prevents the new commercial building under construction from complying with City Zoning regulations. The applicant has a \$8,700 quote for the demolition shown in Exhibit 1C. The applicant also wishes to expand their building again in the future. They would like to relocate the current electrical easement to allow for this future expansion. The applicant has a \$9,075.24 quote for this relocation as shown in Exhibit 1C. Staff has determined that these portions of the project are eligible expenses under the Site Preparation Program guidelines.

4. The subject property must have a redevelopment plan ready to proceed.

Exhibit 1B includes the site plan for the applicant's proposed redevelopment project. The redevelopment includes an addition to, and renovation of, an existing 3,177 square foot commercial facility and the demolition of a 2,520 square foot commercial structure as shown in Exhibit 1B. The final building will be 6,550 square feet and the total project cost is approximately \$250,000. After the completion of the project, the subject property will have an estimated taxable value of \$507,000 and generate an estimated \$14,567 in real estate taxes, which is an approximately 101% increase from the 2018 payable real estate tax.

5. The subject property has a detailed budget identified for the redevelopment (including associated private financing) illustrating that without assistance the project would not be economically feasible.

Angela and Juan Palma are privately financing the project. The purpose of this project is to renovate Juan and Angela's business, Palma Customs, which will have little to no direct return on investment. Any indirect return would be a result in increased business, which is speculative due to the nature of the applicant's business.

The guidelines do limit the amount of assistance the City may consider at the present value of 10 years of property taxes at a market rate of return (3% discount rate). Using this method, the maximum participation that may be considered is \$62,485, which is more than the amount requested. Should Council consider approval of financial assistance for the project, it must determine that guideline #5 has been satisfactorily addressed.

The applicant has requested \$23,741.40 in assistance for relocation of a transformer that occurred in 2018, partial demolition of a building that occurred in 2018, proposed demolition of two existing buildings and a proposed relocation of an electrical easement on the subject property. Staff would suggest the assistance be limited to the costs affiliated with the eligible improvements (the proposed demolition and easement relocation) at an amount not to exceed \$21,330.29 (the two bids shown in Exhibit 1C plus a 20% contingency). Staff would not recommend Council award assistance for the partial demolition and relocation of transformer that occurred in summer of 2018 as these expenses do not meet the "but for" test established by the program's guidelines. Any motion for approval should also include the maximum amount of assistance (an amount not to exceed) and any contingencies to its approval.

The applicant came to Council with a similar request in December of 2018 but was advised by Council to bring back bids for all the proposed work to ensure each qualifying expense was considered.

Council should note that this request is not defined as a "business subsidy" and is not subject to the Business Subsidy Requirements established in Minnesota Statute Section 116J.993.

Jason Brisson / City of Worthington,

4 / 3 / 2019

Palma Custom Autos is requesting T.I.F. dollars for work that has, and also will be done in the future. There are 4 items that they feel would be eligible for the T.I.F. dollars, and they are as follows:

Item 1 - Relocation of existing transformer that was done in the early summer of 2018 to allow for a 50' x 67' building expansion that has recently been completed. The details of this work, and the cost associated can be seen in the attachment and are highlighted in yellow. Cost of this item totals \$ 3,481.16

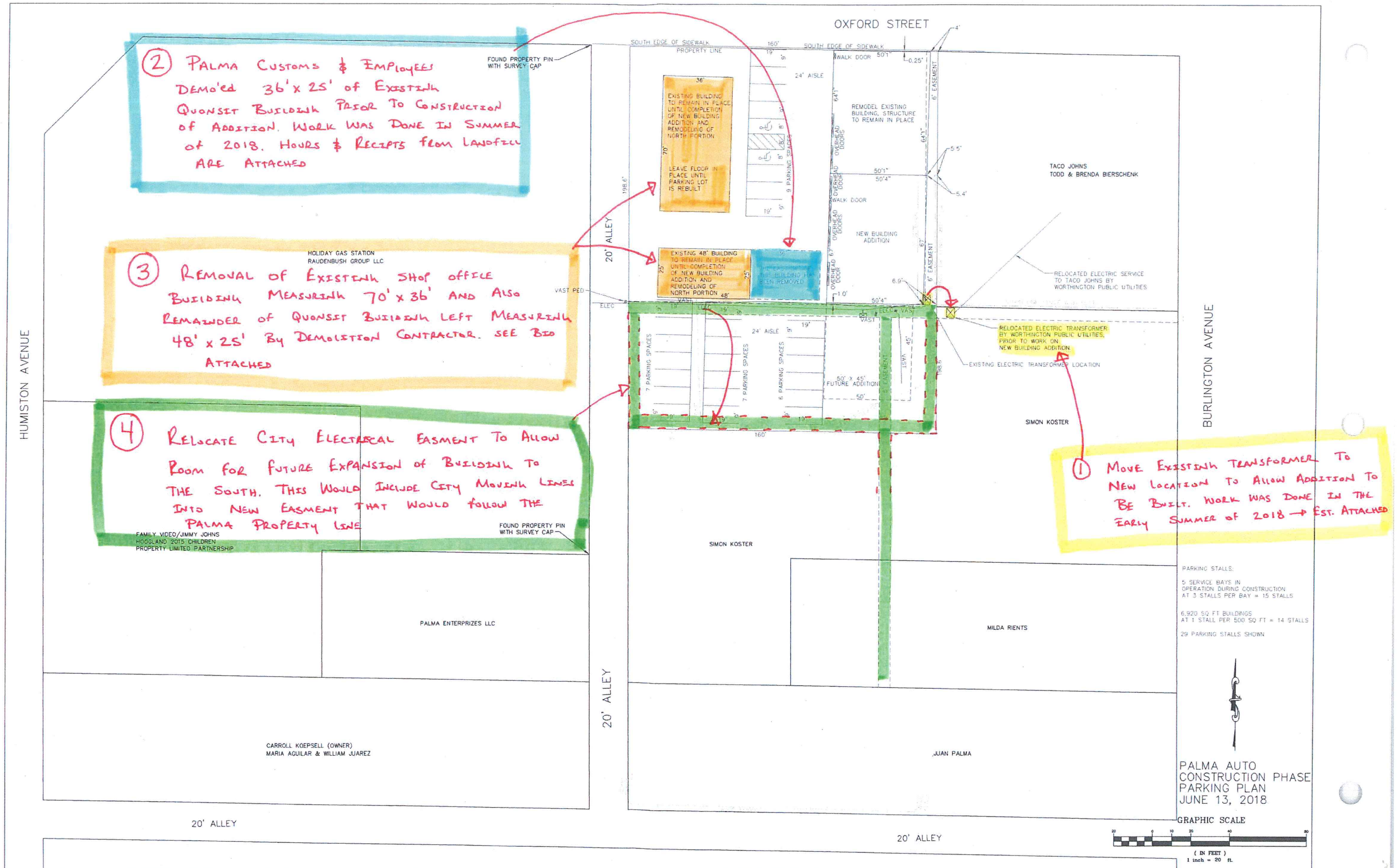
Item 2 - Partial demolition of an existing quonsit building that was removed for the construction of the 50' x 67' addition. This work was completed in the early summer of 2018 prior to the additions construction. The work was done by Palma Custom Autos and their employees. Hours spent on the project, along with invoices from the landfill are attached in item 2 which is highlighted in blue. Total cost of this item totals \$ 2,485.

Item 3 - Removal of existing shop/office building previously used for a large portion of their daily operations. These operations will move to the newly added onto, and remodeled building. This item also includes the remaining demolition of the quonsit building that was partially taken down by Palma Custom Autos and their employees as outlined in item #2. All concrete floors from this demolition will remain and will be used as part of the hard surface parking that is required. These items and the estimate can be seen on the attachment, and highlighted in orange. Work on this item would be done in the spring of 2019 Total cost of this phase totals \$ 8,700.

Item 4 - Relocation of current electrical easement to follow the inside perimeter of the Palma property to hug the south property line as it comes into, and exits the property. This would include the relocation of the city's electrical lines in that area. This is desired as it will allow the Palma's to further add onto their building in the future, as shown in the site plan. This would be done when the city would be available, to allow green space for the future addition. Total cost of this item from the city totals \$ 9,075.24

In all Palma Custom Auto's would be requesting a total of \$ 23,741.40 to complete Items 1 – 4 of the projects that we feel fall into the realm of the city of Worthington's tax increment financing. Thank you for the consideration on this manner.

Prepared by Kyle Johnson on behalf of Palma Custom Autos.

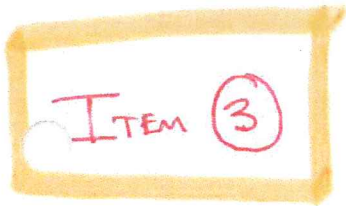


ITEM ②

Palma Customs & Auto Sales
Quanset Demo

3/27/2018 nc landfill	29325	126.67
8/6/2018 nc landfill	32345	53.34
9/7/2018 nc landfill	33092	61.74
10/1/2018 nc landfill	33658	55.02
10/12/2018 nc landfill	34044	68.04
10/23/2018 nc landfill	34243	86.1
11/30/2018 nc landfill	35082	76.02
2/28/2019 nc landfill	36629	56.7
3/25/2019 nc landfill	37029	<u>101.72</u>
		685.35
labor		
30 hours	60	\$1,800

THIS IS PALMAS LANDFILL INVOICES & LABOR
HOURS FOR TEARINg DOWN A PORTION OF THE QUANSETE
BUILDING. THIS WAS DONE PRIOR TO THE CONSTRUCTION
OF THE NEW ADDITION.



Jeppesen Gravel
Jay Jeppesen - Owner
719 8th Street
Sibley, IA 51249

Demolition of: Palma Customs & Auto Sales
1426 Oxford St., Worthington, MN
507.376.9181

Demolition of Main Building and Quonset Building

- 10-day Demolition Notification
- Get in touch with city personnel
- Call in locates
- Make sure all utilities are unhooked
- Find water and sewer for future plugging
- All salvage items property of Jeppesen
- All garbage items left in building is extra cost to owner
- Plug water as needed
- Any contaminated soil is owner's responsibility
- Check that no person or animal is inside or trapped in the structure
- Tear down wood structure with excavator
- Haul to approved landfill in dump trucks or containers
- Plug sewer

Price Quote
\$8,700.00
Eight thousand seven hundred dollars



P. O. Box 458, 318 Ninth Street
Worthington, MN 56187
Phone: 507-372-8680
Fax: 507-372-8688

Quote Palma 1

Quote

Palma Auto
Oxford St
Worthington MN 56187

ITEM 4

Date 12/19/17
Order No. Palma
Rep Pat Demuth

Qty	Description	Account No.	Unit Price	TOTAL
1350	Primary 3 phase 15KV cable 4/0		\$4.25	\$5,737.50
450	4" Conduit		\$4.15	\$1,867.50
9	15KV terminations		\$37.61	\$338.49
5	4" Conduit Fittings, Elbows		\$25.75	\$128.75
1	Ground Rod, Tape, Pulling Lube, Cable Prep Wipes, Etc.		\$178.00	\$178.00
1	Replacement of Taco Johns service		\$500.00	\$500.00
1	Transformer Pad		\$325.00	\$325.00
	Relocation of cable and transformer to new give easement.			
			TOTAL	\$9,075.24

Make Checks Payable To: **Worthington Public Utilities**
P. O. Box 458
Worthington, MN 56187-0458

A FINANCE CHARGE OF 1 1/2% PER MONTH (18% PER ANNUM) WILL BE CHARGED ON ALL ACCOUNTS WHICH BECOME PAST DUE AND FOR EACH ADDITIONAL MONTH THE ACCOUNT REMAINS PAST DUE.

Worthington
PUBLIC UTILITIES

P. O. Box 458, 318 Ninth Street
 Worthington, MN 56187
 Phone: 507-372-8680
 Fax: 507-372-8688

Quote Palma 2

Quote

Palma Auto
 Oxford St
 Worthington MN 56187

Date 12/19/17
 Order No. Palma
 Rep Pat Demuth

Qty	Description	Account No.	Unit Price	TOTAL
90	Primary 3 phase 15KV cable 4/0		\$4.25	\$382.50
1	Pullbox/splice box		\$1,980.00	\$1,980.00
6	15KV terminations		\$37.61	\$225.66
1	Transformer Pad		\$325.00	\$325.00
1	Ground Rod, Tape, Pulling Lube, Cable Prep Wipes, Etc.		\$68.00	\$68.00
1	Replacement service to Taco Johns		\$500.00	\$500.00
	Install splice box and move transformer			
<div style="border: 2px solid yellow; padding: 5px; display: inline-block;"> ITEM ① </div>				
TOTAL				\$3,481.16

Make Checks Payable To: **Worthington Public Utilities**
P. O. Box 458
Worthington, MN 56187-0458

A FINANCE CHARGE OF 1 1/2% PER MONTH (18% PER ANNUM) WILL BE CHARGED ON ALL ACCOUNTS WHICH BECOME PAST DUE AND FOR EACH ADDITIONAL MONTH THE ACCOUNT REMAINS PAST DUE.

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
ARNOLD MOTOR SUPPLY	4/12/19	BATTERY	ELECTRIC	O-DISTR UNDERGRND LINE	124.82_
				TOTAL:	124.82
B & J OIL CO	4/12/19	10 GA 54B 150 AND 220 (SET MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT		772.80_
				TOTAL:	772.80
BANNER ASSOCIATES INC	4/12/19	RAW WATER PIPELINE RELOCAT WATER		FA TRANS MAINS	2,446.82_
				TOTAL:	2,446.82
BOND TRUST SERVICES CORP	4/12/19	2010A GO PIR BOND	PIR SERIES 2010A	GO PIR SERIES 2010A	475.00_
				TOTAL:	475.00
BRAAKSMA JEREMY	4/12/19	MPCA ANNUAL WW OPERATOR CO MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION		82.40_
				TOTAL:	82.40
BRENNTAG GREAT LAKES LLC	4/12/19	PHOSPHATE	WATER	O-PURIFY	7,162.00_
				TOTAL:	7,162.00
CEMSTONE CONCRETE MATERIALS LLC	4/12/19	WINTER LEAK TEMP CAPS	WATER	M-TRANS MAINS	855.25_
				TOTAL:	855.25
CLAIR VAN GROUW CONSTRUCTION	4/12/19	WPU REMODEL PROJECT #1	WATER	FA MISC	3,637.86
	4/12/19	WPU REMODEL PROJECT #1	MUNICIPAL WASTEWAT	FA MISC	3,637.86
	4/12/19	WPU REMODEL PROJECT #1	ELECTRIC	FA MISC	3,637.88_
				TOTAL:	10,913.60
COOPERATIVE ENERGY CO- ACCT# 05412019	4/12/19	UNLEADED GAS	WATER	M-TRANS MAINS	30.94_
				TOTAL:	30.94
DAKOTA SUPPLY GROUP INC	4/12/19	WELL PUMP MAINTENANCE	WATER	M-PUMPING	200.29
	4/12/19	TOOLS	WATER	M-TRANS MAINS	356.07
	4/12/19	DISTRIBUTION MAIN REPAIR S WATER		M-TRANS MAINS	1,106.14
	4/12/19	DISTRIBUTION MAIN REPAIR S WATER		M-TRANS MAINS	250.91
	4/12/19	CT FOR METERING	ELECTRIC	FA DISTR METERS	945.00
	4/12/19	BALANCE DUE -FIBER OPTIC S ELECTRIC		FA COMMUNICATION EQUIP	10.00_
				TOTAL:	2,868.41
DANS ELECTRIC INC	4/12/19	SAIL BOARD BEACH AERATION	GENERAL FUND	LAKE IMPROVEMENT	105.00
	4/12/19	SAIL BOARD BEACH AERATION	GENERAL FUND	LAKE IMPROVEMENT	36.80
	4/12/19	SERVICE CALL EQ #2 PUMP, A MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT		140.00_
				TOTAL:	281.80
DITCH WITCH OF SD INC	4/12/19	BENTONITE & POLYMER-2019 P ELECTRIC		FA DISTR UNDRGRND COND	167.31_
				TOTAL:	167.31
ECHO GROUP INC	4/12/19	32W BULBS	GENERAL FUND	CENTER FOR ACTIVE LIVI	28.32
	4/12/19	42W BULBS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	103.50
	4/12/19	LIGHT BULBS-CLARIFIER LAMP	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	18.70_
				TOTAL:	150.52
ECHTERNACH ANDREW	4/12/19	MPCA ANNUAL WW OPERATOR CO MUNICIPAL WASTEWAT	O-PURIFY MISC		78.20_
				TOTAL:	78.20
ELSING SHAWN	4/12/19	FBI MEETING	GENERAL FUND	POLICE ADMINISTRATION	12.45_
				TOTAL:	12.45

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
ENVIRONMENTAL CHEMICAL CORP	4/12/19	RAP-O MAN HOLE NOISE/I & I	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	317.23_
		TOTAL:			317.23
FASTENAL COMPANY	4/12/19	SUPPLIES	GENERAL FUND	SIGNS AND SIGNALS	13.32
	4/12/19	BOLTS	ELECTRIC	M-DISTR UNDERGRND LINE	4.91_
		TOTAL:			18.23
FERGUSON ENTERPRISES LLC #226	4/12/19	PVC COUPLER	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	5.33
	4/12/19	NUT DRIVER SET	ELECTRIC	O-DISTR MISC	25.49_
		TOTAL:			30.82
FLEXIBLE PIPE TOOL CO	4/12/19	SEWER HOSE, CAMERA SKIDS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	3,101.45_
		TOTAL:			3,101.45
FLYNN KEVIN	4/12/19	WILLMAR PD-BODY CAM VISIT	GENERAL FUND	POLICE ADMINISTRATION	11.54_
		TOTAL:			11.54
FRONTIER COMMUNICATION SERVICES	4/12/19	PHONE SERVICE	WATER	O-PUMPING	59.35
	4/12/19	PHONE SERVICE	WATER	O-PURIFY MISC	68.87
	4/12/19	PHONE SERVICE	WATER	O-DISTR MISC	53.84
	4/12/19	PHONE SERVICE	WATER	ADMIN OFFICE SUPPLIES	26.92
	4/12/19	PHONE SERVICE	WATER	ACCTS-RECORDS & COLLEC	91.49
	4/12/19	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	359.01
	4/12/19	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	26.92
	4/12/19	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	41.49
	4/12/19	PHONE SERVICE	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	26.92
	4/12/19	PHONE SERVICE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	89.47
	4/12/19	PHONE SERVICE	ELECTRIC	O-SOURCE MISC	68.11
	4/12/19	PHONE SERVICE	ELECTRIC	O-DISTR SUPER & ENG	52.42
	4/12/19	PHONE SERVICE	ELECTRIC	O-DISTR STATION EXPENS	120.53
	4/12/19	PHONE SERVICE	ELECTRIC	O-DISTR MISC	26.21
	4/12/19	PHONE SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	63.13
	4/12/19	PHONE SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	280.46
	4/12/19	PHONE SERVICE	ELECTRIC	ACCTS-ASSISTANCE	37.97_
		TOTAL:			1,493.11
GRAHAM TIRE OF WORTHINGTON INC	4/12/19	#15-24 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	16.79
	4/12/19	#15-24 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	14.00
	4/12/19	#31 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	13.29
	4/12/19	#31 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	14.00
	4/12/19	#14-29 OIL CHANGE, WIPER B	GENERAL FUND	POLICE ADMINISTRATION	94.69
	4/12/19	#14-29 OIL CHANGE, WIPER B	GENERAL FUND	POLICE ADMINISTRATION	14.00
	4/12/19	#417 REPAIR TIRE	GENERAL FUND	PAVED STREETS	7.00
	4/12/19	#417 REPAIR TIRE	GENERAL FUND	PAVED STREETS	44.00
	4/12/19	#329 NEW TIRE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	369.46
	4/12/19	#329 NEW TIRE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	35.00
	4/12/19	TURF TRAC AIRPORT MOWER	AIRPORT	O-GEN MISC	76.88
	4/12/19	TURF TRAC AIRPORT MOWER	AIRPORT	O-GEN MISC	8.50_
		TOTAL:			707.61
HAIN SCOTT	4/12/19	MILEAGE 1/9-3/28/19	WATER	O-SOURCE WELLS & SPRNG	323.30
	4/12/19	MILEAGE 1/9-3/28/19	ELECTRIC	ADMIN OFFICE SUPPLIES	236.81_
		TOTAL:			560.11
HAWKINS INC	4/12/19	3 TONS CHLORINE	WATER	O-PURIFY	2,026.20_
		TOTAL:			2,026.20

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
HY-VEE INC-61609 (UTILITIES)	4/12/19	ICE FOR SAMPLES-EFFLUENT T	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	7.96
	4/12/19	TOILET PAPER	MUNICIPAL WASTEWAT	O-PURIFY MISC	64.08
				TOTAL:	72.04
ITEN, VIDA	4/12/19	REIMBURSE MILEAGE 1/1-3/31	ELECTRIC	ACCTS-ASSISTANCE	212.86
				TOTAL:	212.86
DREW JOHNSON	4/12/19	WEBSITE HOSTING- CAL	GENERAL FUND	CENTER FOR ACTIVE LIVI	360.00
				TOTAL:	360.00
JOSWIAK JOE	4/12/19	FBI MEETING-MANKATO, MN	GENERAL FUND	POLICE ADMINISTRATION	14.00
				TOTAL:	14.00
LAMPERTS YARDS INC-2600013	4/12/19	FORM BOARDS	ELECTRIC	M-DISTR UNDERGRND LINE	62.38
	4/12/19	2X6 FORM BOARDS	ELECTRIC	M-DISTR UNDERGRND LINE	11.54
	4/12/19	SCREWS	ELECTRIC	M-DISTR UNDERGRND LINE	71.46
	4/12/19	STUDS	ELECTRIC	M-DISTR UNDERGRND LINE	11.74
				TOTAL:	157.12
LEWIS & CLARK REGIONAL WATER SYSTEM IN	4/12/19	LOBBYING CHARGES-MN	WATER	O-SOURCE WELLS & SPRNG	1,601.00
				TOTAL:	1,601.00
JOHN R LUINENBURG JR	4/12/19	SNOW REMOVAL-WINDMILLS	ELECTRIC	O-SOURCE MISC	300.00
				TOTAL:	300.00
MARTHALER CHEVROLET OF WORTHINGTON	4/12/19	#330 PARTS, OIL CHANGE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	38.00
	4/12/19	#330 PARTS, OIL CHANGE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	9.00
				TOTAL:	47.00
MARTHALER FORD OF WORTHINGTON	4/12/19	#204 OIL CHANGE	WATER	M-PUMPING	29.39
				TOTAL:	29.39
MINNESOTA ENERGY RESOURCES CORP	4/12/19	GAS SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	661.31
	4/12/19	GAS SERVICE	GENERAL FUND	FIRE ADMINISTRATION	802.20
	4/12/19	GAS SERVICE	GENERAL FUND	PAVED STREETS	1,481.24
	4/12/19	GAS SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	440.44
	4/12/19	GAS SERVICE	WATER	O-DISTR MISC	19.70
	4/12/19	GAS SERVICE	LIQUOR	O-GEN MISC	2,938.96
				TOTAL:	6,343.85
MINNESOTA VALLEY TESTING LABS INC	4/12/19	SALTY DISCHARGE TESTING-MA	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	145.80
				TOTAL:	145.80
MISCELLANEOUS V COOPER JODI A	4/12/19	REFUND OF DEPOSITS-ACCTS F WATER		NON-DEPARTMENTAL	45.00
COOPER JODI A	4/12/19	REFUND OF DEPOSITS-ACCTS F WATER		ACCTS-RECORDS & COLLEC	0.32
COOPER JODI A	4/12/19	REFUND OF DEPOSITS-ACCTS F MUNICIPAL WASTEWAT		NON-DEPARTMENTAL	38.99
COOPER JODI A	4/12/19	REFUND OF DEPOSITS-ACCTS F MUNICIPAL WASTEWAT		ACCT-RECORDS & COLLECT	0.39
COOPER JODI A	4/12/19	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	95.00
COOPER JODI A	4/12/19	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.68
GARZA VICTORIA G	4/12/19	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	33.73
GARZA VICTORIA G	4/12/19	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.65
HABICHT BETH	4/12/19	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	250.00
HULS ARLEEN	4/12/19	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
KUNZE BERNADINE	4/12/19	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	150.00
OLESKE MATTHEW	4/12/19	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
RAMOS GUTIERREZ PEDRO	4/12/19	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	44.07

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
RAMOS GUTIERREZ PEDRO	4/12/19	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.89
SHEPHERD MARK	4/12/19	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
SPITTLE BRYON	4/12/19	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	150.00
STEWART RICHARD	4/12/19	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	175.00
WALDNER KENNETH	4/12/19	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	150.00
YATES DAVID	4/12/19	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	150.00_
				TOTAL:	1,359.72
MPCA	4/12/19	EMISSIONS FEE	ELECTRIC	O-SOURCE MISC	25.00_
				TOTAL:	25.00
NCNL OF WISCONSIN INC	4/12/19	FECAL COLIFORM TESTING SUP	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	972.09
	4/12/19	BOD STANDARD, COLIFORM SAM	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	354.26_
				TOTAL:	1,326.35
NIENKERK COMPANIES	4/12/19	PUMP GREASE PITS-2/5/19	MUNICIPAL WASTEWAT	O-PURIFY MISC	180.00
	4/12/19	DRAIN TILE	ELECTRIC	M-DISTR UNDERGRND LINE	47.50_
				TOTAL:	227.50
TYLER OLSON	4/12/19	SAFARILAND 4 INSTRUCTOR CL	GENERAL FUND	POLICE ADMINISTRATION	92.29_
				TOTAL:	92.29
OXFORD AUTOMOTIVE EXTERIORS LLC	4/12/19	CLEANING MARKING PAINT-CAR	ELECTRIC	O-DISTR UNDERGRND LINE	504.70_
				TOTAL:	504.70
PAVELKO MIKE	4/12/19	MPCA ANNUAL WW OPERATIONS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	79.73_
				TOTAL:	79.73
PITNEY BOWES	4/12/19	MAILING SYSTEM QTRLY	WATER	ACCTS-RECORDS & COLLEC	356.56
	4/12/19	MAILING SYSTEM QTRLY	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	356.55
	4/12/19	MAILING SYSTEM QTRLY	ELECTRIC	ACCTS-RECORDS & COLLEC	713.12_
				TOTAL:	1,426.23
PRODUCTIVITY PLUS ACCOUNT	4/12/19	BOBCAT HYDRAULIC FLUID	RECREATION	PARK AREAS	84.78
	4/12/19	SKIDLOADER FILTER	RECREATION	PARK AREAS	116.90
	4/12/19	SKIDLOADER WIPER	RECREATION	PARK AREAS	74.60
	4/12/19	BOBCAT REPAIR/PARTS	RECREATION	PARK AREAS	109.45
	4/12/19	BOBCAT REPAIR/PARTS	RECREATION	PARK AREAS	5.48
	4/12/19	OIL FILTER-TRASH PUMP	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	31.86_
				TOTAL:	423.07
REFSLAND JACOB	4/12/19	REIMB EQUIPMENT, HEADLIGHT	GENERAL FUND	POLICE ADMINISTRATION	44.63
	4/12/19	REIMB EQUIPMENT, HEADLIGHT	GENERAL FUND	POLICE ADMINISTRATION	32.16_
				TOTAL:	76.79
RESKO INC	4/12/19	SECONDARY LUGS	ELECTRIC	M-DISTR UNDERGRND LINE	259.07_
				TOTAL:	259.07
ROEMELING, DUSTIN	4/12/19	K-9 NARCOTICS TRIAL-GRAND	GENERAL FUND	POLICE ADMINISTRATION	81.17
	4/12/19	K-9 NARCOTICS TRIAL-GRAND	GENERAL FUND	POLICE ADMINISTRATION	63.57_
				TOTAL:	144.74
RUNNINGS SUPPLY INC-ACCT#9502440	4/12/19	ZIPLOC BAGS-FECAL TEST	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	15.57
	4/12/19	RAIN GAUGE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	7.99
	4/12/19	1" PIP FOR JET SKIDS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	19.99
	4/12/19	NUTS AND BOLTS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	2.76

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	4/12/19	FITTINGS	ELECTRIC	O-DISTR MISC	22.47
	4/12/19	HOSES	ELECTRIC	O-DISTR MISC	69.98
				TOTAL:	138.76
SCHEEPSTRA JIM	4/12/19	REIMBURSE CDL	WATER	O-DISTR MISC	19.00
				TOTAL:	19.00
SCHWALBACH ACE HARDWARE-5930	4/12/19	BROOM/DUST PAN, CLOCK, MOP	GENERAL FUND	CENTER FOR ACTIVE LIVI	33.97
	4/12/19	BROOM/DUST PAN, CLOCK, MOP	GENERAL FUND	CENTER FOR ACTIVE LIVI	16.98
				TOTAL:	50.95
SCHWALBACH ACE #6067	4/12/19	SAMPLE SHIPPING	WATER	O-PURIFY MISC	14.79
	4/12/19	SAMPLE SHIPPING	WATER	O-PURIFY MISC	26.04
	4/12/19	SAMPLE SHIPPING	WATER	O-PURIFY MISC	25.68
	4/12/19	SAMPLE SHIPPING	WATER	O-PURIFY MISC	26.04
	4/12/19	SAMPLE SHIPPING	WATER	O-PURIFY MISC	26.04
	4/12/19	SAMPLE SHIPPING	WATER	O-PURIFY MISC	26.04
	4/12/19	HOSE BIB	WATER	O-DISTR MISC	9.99
	4/12/19	FILTER PLANT PLUMBING	WATER	M-PURIFY EQUIPMENT	40.92
	4/12/19	FILTER PLANT PLUMBING	WATER	M-PURIFY EQUIPMENT	5.18-
	4/12/19	METER PAN	WATER	M-DISTR METERS	7.99
	4/12/19	NUTS	ELECTRIC	M-DISTR UNDERGRND LINE	3.18
				TOTAL:	201.53
SOUTHWEST HEARING TECHNOLOGIES INC	4/12/19	AUDIOMETRIC TESTING	WATER	O-DISTR MISC	60.00
	4/12/19	AUDIOMETRIC TESTING	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	20.00
	4/12/19	AUDIOMETRIC TESTING	MUNICIPAL WASTEWAT	O-PURIFY MISC	60.00
	4/12/19	AUDIOMETRIC TESTING	ELECTRIC	O-DISTR MISC	60.00
				TOTAL:	200.00
STAR TRIBUNE	4/12/19	SUBSCRIPTION	GENERAL FUND	OTHER GEN GOVT MISC	333.84
				TOTAL:	333.84
GABRIEL VANDERVEEN	4/12/19	DRUG INTERDICTION TACTICS-	GENERAL FUND	POLICE ADMINISTRATION	42.35
	4/12/19	DRUG INTERDICTION TACTICS-	GENERAL FUND	POLICE ADMINISTRATION	47.52
	4/12/19	SAFARILAND-INSTRUCTOR COUR	GENERAL FUND	POLICE ADMINISTRATION	38.04
	4/12/19	SAFARILAND-INSTRUCTOR COUR	GENERAL FUND	POLICE ADMINISTRATION	101.18
				TOTAL:	229.09

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
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===== FUND TOTALS =====

101	GENERAL FUND	5,112.09
202	MEMORIAL AUDITORIUM	103.50
229	RECREATION	391.21
347	PIR SERIES 2010A	475.00
601	WATER	21,025.57
602	MUNICIPAL WASTEWATER	11,507.26
604	ELECTRIC	9,451.07
609	LIQUOR	2,938.96
612	AIRPORT	85.38

GRAND TOTAL:	51,090.04

TOTAL PAGES: 6

PACKET: 03128 PAYROLL 4/19/19 - 9

VENDOR SET: 01 CITY OF WORTHINGTON *** DRAFT/OTHER LISTING ***

BANK: 1 WELLS FARGO-CITY

VENDOR	I.D.	NAME	ITEM	ITEM	DISCOUNT	AMOUNT	ITEM	ITEM
			TYPE	DATE			NO#	AMOUNT

D00173		DEFERRED COMP- MINNESOTA STATE D	D	4/24/2019			000871	7,389.97
E00088		EFTPS	D	4/24/2019			000872	52,698.31
M00309		MINNESOTA STATE RETIREMENT SYSTD		4/24/2019			000873	1,515.00
O00021		OPTUM HEALTH FINANCIAL	D	4/24/2019			000874	2,930.89
P00039		PUBLIC EMPLOYEES RETIREMENT ASSD		4/24/2019			000875	46,690.80
S00202		STATE OF MINNESOTA DEPT OF REVED		4/24/2019			000876	11,310.58

* * B A N K T O T A L S * *		NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:		0	0.00	0.00	0.00
HANDWRITTEN CHECKS:		0	0.00	0.00	0.00
PRE-WRITE CHECKS:		0	0.00	0.00	0.00
DRAFTS:		6	0.00	122,535.55	122,535.55
VOID CHECKS:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
CORRECTIONS:		0	0.00	0.00	0.00
BANK TOTALS:		6	0.00	122,535.55	122,535.55

PACKET: 03134 APRIL EFT PAYMENTS
VENDOR SET: 01 CITY OF WORTHINGTON *** DRAFT/OTHER LISTING ***
BANK: 1 WELLS FARGO-CITY

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
M00115		MISSOURI RIVER ENERGY SERVICES	D	4/15/2019			000868	1,158,528.61
S00202		STATE OF MINNESOTA DEPT OF REVED		4/15/2019			000869	85,148.00
W00123		WELLS FARGO BANK MN NA	D	4/15/2019			000870	13,665.00

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	0.00	1,257,341.61	1,257,341.61
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	3	0.00	1,257,341.61	1,257,341.61

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
ACCESS FAMILY MEDICAL CLINIC	4/19/19	CDL LAB TESTING	GENERAL FUND	PAVED STREETS	25.00
	4/19/19	CDL LAB TESTING	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	25.00
	4/19/19	CDL LAB TESTING	MUNICIPAL WASTEWAT	O-PURIFY MISC	53.90
	4/19/19	CDL LAB TESTING	ELECTRIC	O-DISTR MISC	50.00_
				TOTAL:	153.90
ADVANTAGE POLICE SUPPLY INC	4/19/19	BALLISTIC VEST	GENERAL FUND	POLICE ADMINISTRATION	966.44_
				TOTAL:	966.44
ALL FLAGS LLC	4/19/19	FLAGS	GENERAL FUND	FIRE ADMINISTRATION	130.85_
				TOTAL:	130.85
AMERICAN LEGAL PUBLISHING CORPORATION	4/19/19	CODE ORDINANCE SUPPLEMENT P	GENERAL FUND	CLERK'S OFFICE	215.00_
				TOTAL:	215.00
ANDERSON ALIGNMENT INC	4/19/19	#413 OIL, AIR FILTER CHANG	STORM WATER MANAGE	STREET CLEANING	87.50
	4/19/19	#413 OIL, AIR FILTER CHANG	STORM WATER MANAGE	STREET CLEANING	95.00
	4/19/19	#413 OIL, AIR FILTER CHANG	STORM WATER MANAGE	STREET CLEANING	175.25_
				TOTAL:	357.75
APX CONSTRUCTION GROUP LLC	4/19/19	PUBLIC WORKS BLDG	GENERAL FUND	PAVED STREETS	2,025.00_
				TOTAL:	2,025.00
ARCMAN CORPORATION	4/19/19	SUPPLIES	ELECTRIC	O-DISTR SUPER & ENG	129.45_
				TOTAL:	129.45
ARTISAN BEER COMPANY	4/19/19	BEER	LIQUOR	NON-DEPARTMENTAL	479.95
	4/19/19	BEER	LIQUOR	NON-DEPARTMENTAL	228.20_
				TOTAL:	708.15
ATLANTIC BOTTLING COMPANY	4/19/19	MIX	LIQUOR	NON-DEPARTMENTAL	224.10_
				TOTAL:	224.10
AXON ENTERPRISE INC	4/19/19	TASER CARTRIDGES-TRAINING	GENERAL FUND	POLICE ADMINISTRATION	985.00
	4/19/19	TASER CARTRIDGES-DUTY	GENERAL FUND	POLICE ADMINISTRATION	1,188.00_
				TOTAL:	2,173.00
BENSON TECHNICAL WORKS INC	4/19/19	QUARTERLY LIGHT SERVICE	AIRPORT	O-GEN MISC	624.25_
				TOTAL:	624.25
BEVERAGE WHOLESALERS INC	4/19/19	BEER	LIQUOR	NON-DEPARTMENTAL	5,449.90
	4/19/19	BEER	LIQUOR	NON-DEPARTMENTAL	7,248.90
	4/19/19	BEER	LIQUOR	NON-DEPARTMENTAL	3,827.85
	4/19/19	MIX	LIQUOR	NON-DEPARTMENTAL	26.00_
				TOTAL:	16,552.65
BLUEGLOBES LLC	4/19/19	LAMPS, HEAD ASSEMBLIES, CO	AIRPORT	O-GEN MISC	1,224.06_
				TOTAL:	1,224.06
BOB'S PIANO SERVICE INC	4/19/19	TUNE PIANO	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	105.00_
				TOTAL:	105.00
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	4/19/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,595.61
	4/19/19	MIX	LIQUOR	NON-DEPARTMENTAL	69.54
	4/19/19	WINE	LIQUOR	NON-DEPARTMENTAL	32.00
	4/19/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,502.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	4/19/19	MIX	LIQUOR	NON-DEPARTMENTAL	60.95
	4/19/19	WINE	LIQUOR	NON-DEPARTMENTAL	1,728.00
	4/19/19	BEER	LIQUOR	NON-DEPARTMENTAL	122.75
	4/19/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,521.26
	4/19/19	WINE	LIQUOR	NON-DEPARTMENTAL	72.00
	4/19/19	FREIGHT	LIQUOR	O-SOURCE MISC	73.54
	4/19/19	FREIGHT	LIQUOR	O-SOURCE MISC	46.62
	4/19/19	FREIGHT	LIQUOR	O-SOURCE MISC	85.10
	4/19/19	FREIGHT	LIQUOR	O-SOURCE MISC	65.68
				TOTAL:	13,975.05
CAMPUS CLEANERS	4/19/19	COMMERCIAL LAUNDRY	LIQUOR	O-GEN MISC	32.22_
				TOTAL:	32.22
CARLOS CREEK WINERY	4/19/19	WINE	LIQUOR	NON-DEPARTMENTAL	600.00_
				TOTAL:	600.00
CENTRUM SOUND SYSTEMS	4/19/19	FM SYSTEM, RECEIVER	GENERAL FUND	POLICE ADMINISTRATION	1,718.40_
				TOTAL:	1,718.40
CHARLES MACHINE WORKS	4/19/19	JT5 DIRECTIONAL DRILL	ELECTRIC	FA MACHINERY & EQUIP	81,100.41_
				TOTAL:	81,100.41
CITY OF WORTHINGTON	4/19/19	GARBAGE TAG SALES-PETTY CA	GENERAL FUND	NON-DEPARTMENTAL	300.00
	4/19/19	JURY DUTY MILEAGE REIMBURS	GENERAL FUND	NON-DEPARTMENTAL	3.24
	4/19/19	TWO SPACE HEATERS	GENERAL FUND	ACCOUNTING	56.60
	4/19/19	BRUSHES	GENERAL FUND	ENGINEERING ADMIN	7.42
	4/19/19	BERG EXPENSE REIMBURSEMENT	GENERAL FUND	ENGINEERING ADMIN	11.04
	4/19/19	LICENSE RENEWAL 5469/7583	GENERAL FUND	POLICE ADMINISTRATION	22.00
	4/19/19	LICENSE RENEWAL CHIEF/CAPT	GENERAL FUND	POLICE ADMINISTRATION	22.00
	4/19/19	LICENSE RENEWAL #10-35	GENERAL FUND	POLICE ADMINISTRATION	11.00
	4/19/19	LICENSE 17-46, 17-44, 08-2	GENERAL FUND	POLICE ADMINISTRATION	33.00
	4/19/19	ACA FORMS POSTAGE	DATA PROCESSING	DATA PROCESSING	9.45_
				TOTAL:	475.75
CNA SURETY	4/19/19	BOND POLICY	ELECTRIC	INJURIES & DAMAGES	100.00_
				TOTAL:	100.00
COMMISSIONER OF TRANSPORTATION	4/19/19	HANGER LOAN REPAYMENT	AIRPORT	NON-DEPARTMENTAL	920.00_
				TOTAL:	920.00
COMPUTER LODGE	4/19/19	TECH SUPPORT-CLEAN UP SYST	GENERAL FUND	POLICE ADMINISTRATION	75.00
	4/19/19	HP LASERJET PRO M477fdw PR	GENERAL FUND	FIRE ADMINISTRATION	707.98_
				TOTAL:	782.98
COOPERATIVE ENERGY CO- ACCT # 5910807	4/19/19	LEAF BLOWER GAS	GENERAL FUND	PAVED STREETS	5.96
	4/19/19	HSD	GENERAL FUND	PAVED STREETS	13.82
	4/19/19	#418 GEAR LUBE	GENERAL FUND	ICE AND SNOW REMOVAL	28.35
	4/19/19	INDOL ISO VG 46	GENERAL FUND	ICE AND SNOW REMOVAL	82.30
	4/19/19	SAW GAS	RECREATION	TREE REMOVAL	15.26_
				TOTAL:	145.69
COOPERATIVE ENERGY CO- ACCT# 05412019	4/19/19	1000 GALLONS DIESEL-EMERG	MUNICIPAL WASTEWAT	O-PURIFY MISC	2,420.50_
				TOTAL:	2,420.50
CORE & MAIN LP	4/19/19	2019 WATER RECON CLARY/MCM WATER		PROJECT #11	15,751.72

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
				TOTAL:	15,751.72
DACOTAH PAPER CO	4/19/19	BAGS	LIQUOR	O-GEN MISC	266.56_
				TOTAL:	266.56
DAKOTA SUPPLY GROUP INC	4/19/19	FREIGHT ON DIST MAIN SUPPL WATER		M-TRANS MAINS	15.80_
				TOTAL:	15.80
DOLL DISTRIBUTING LLC	4/19/19	BEER	LIQUOR	NON-DEPARTMENTAL	19,089.20
	4/19/19	BEER	LIQUOR	NON-DEPARTMENTAL	369.60
	4/19/19	BEER	LIQUOR	NON-DEPARTMENTAL	3,510.10
	4/19/19	BEER	LIQUOR	NON-DEPARTMENTAL	3,894.25
	4/19/19	BEER	LIQUOR	NON-DEPARTMENTAL	504.00
	4/19/19	BEER	LIQUOR	NON-DEPARTMENTAL	1,233.85
	4/19/19	BEER	LIQUOR	NON-DEPARTMENTAL	347.82-
				TOTAL:	28,253.18
DUBOIS CHEMICALS INC	4/19/19	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	8,488.44_
				TOTAL:	8,488.44
EARL F ANDERSEN INC- DIVISION OF SAFET	4/19/19	STAINLESS STEEL BANDING	GENERAL FUND	SIGNS AND SIGNALS	366.28_
				TOTAL:	366.28
EHRLERS & ASSOCIATES INC	4/19/19	PAST ISSUANCE COMPL POLICY	GENERAL FUND	ACCOUNTING	200.00_
				TOTAL:	200.00
JAY L MCCREADY	4/19/19	HYD PUMP	GENERAL FUND	PAVED STREETS	248.00_
				TOTAL:	248.00
FASTENAL COMPANY	4/19/19	FIRST AID KIT SUPPLIES	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	650.85_
				TOTAL:	650.85
FIFE WATER SERVICES INC	4/19/19	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	11,020.81
	4/19/19	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	11,040.29_
				TOTAL:	22,061.10
FLAHERTY & HOOD PA	4/19/19	POLICE DEPT DATA REQUESTS	GENERAL FUND	POLICE ADMINISTRATION	1,053.75_
				TOTAL:	1,053.75
FLYNN & RIORDAN PLLC	4/19/19	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	400.00
	4/19/19	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	1,600.00
	4/19/19	LEGAL FEES	AIRPORT	O-GEN MISC	200.00_
				TOTAL:	2,200.00
FORUM COMMUNICATIONS COMPANY	4/19/19	ORDINANCES	GENERAL FUND	CLERK'S OFFICE	207.00
	4/19/19	PLANNING COMMISSION	GENERAL FUND	ECONOMIC DEVELOPMENT	414.00
	4/19/19	SPRING CLEANUP	GENERAL FUND	TRASH PICKUP	450.00
	4/19/19	WOMEN'S EXPO AD	GENERAL FUND	CENTER FOR ACTIVE LIVI	100.00
	4/19/19	WOMEN'S EXPO-BOOTH	GENERAL FUND	CENTER FOR ACTIVE LIVI	150.00
	4/19/19	FARMLAND BIDS	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	207.00
	4/19/19	PROPOSED IMPROVEMENT	IMPROVEMENT CONST	EAST AVE-CSAH E ST. IM	172.50
	4/19/19	CREDIT-AD DIDN'T RUN	IMPROVEMENT CONST	EAST AVE-CSAH E ST. IM	86.25-
	4/19/19	SEALED BIDS	WATER	PROJECT #11	224.25
	4/19/19	PICKUP FOR SALE BIDS	ELECTRIC	O-DISTR UNDERGRND LINE	93.26
	4/19/19	WW MANHOLES	INDUSTRIAL WASTEWA	PROJECT #7	215.63
	4/19/19	LIQUOR ADS MARCH	LIQUOR	O-GEN MISC	745.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	4/19/19	FARMLAND BIDS	AIRPORT	O-GEN MISC	207.00_
				TOTAL:	3,099.39
GALLS INC	4/19/19	RECHARGEABLE DUTY LIGHT	GENERAL FUND	POLICE ADMINISTRATION	176.98
	4/19/19	UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	110.79
	4/19/19	NAMEPLATES	GENERAL FUND	POLICE ADMINISTRATION	57.75
	4/19/19	UNIFORM	GENERAL FUND	POLICE ADMINISTRATION	130.95_
				TOTAL:	476.47
GRAHAM TIRE OF WORTHINGTON INC	4/19/19	#26 OIL CHANGE, TIRES	GENERAL FUND	POLICE ADMINISTRATION	490.81
	4/19/19	#26 OIL CHANGE, TIRES	GENERAL FUND	POLICE ADMINISTRATION	48.00
	4/19/19	#430 OIL CHANGE	GENERAL FUND	PAVED STREETS	36.94
	4/19/19	#430 OIL CHANGE	GENERAL FUND	PAVED STREETS	14.00_
				TOTAL:	589.75
GRIMMIUS NATHAN	4/19/19	DRUGS TO BCA LAB	GENERAL FUND	POLICE ADMINISTRATION	10.75
	4/19/19	SPECIALIZED ENTRY TECHNIQU	GENERAL FUND	POLICE ADMINISTRATION	15.74_
				TOTAL:	26.49
HAFFIELD DWAYNE	4/19/19	WD MY BOOK HARD DISK	GENERAL FUND	ENGINEERING ADMIN	127.18
	4/19/19	SEAGATE EXPANSION HARD DIS	GENERAL FUND	ENGINEERING ADMIN	95.12_
				TOTAL:	222.30
HOPE HAVEN INC	4/19/19	CAL CLEANING FEBRUARY	GENERAL FUND	CENTER FOR ACTIVE LIVI	547.67_
				TOTAL:	547.67
HY-VEE INC-61609 (UTILITIES)	4/19/19	WATER	ELECTRIC	ADMIN MISC	9.98
	4/19/19	BAGS FOR FIRST AID SUPPLIE	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	4.99_
				TOTAL:	14.97
INTL UNION LOCAL #49	4/19/19	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	74.18
	4/19/19	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	91.41
	4/19/19	UNION DUES	RECREATION	NON-DEPARTMENTAL	70.00
	4/19/19	UNION DUES	RECREATION	NON-DEPARTMENTAL	51.41
	4/19/19	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	27.76
	4/19/19	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	24.40
	4/19/19	UNION DUES	WATER	NON-DEPARTMENTAL	88.73
	4/19/19	UNION DUES	WATER	NON-DEPARTMENTAL	87.50
	4/19/19	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	122.46
	4/19/19	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	121.12
	4/19/19	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	19.37
	4/19/19	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	26.14
	4/19/19	UNION DUES	AIRPORT	NON-DEPARTMENTAL	0.52_
				TOTAL:	805.00
IOWA INFORMATION INC	4/19/19	GS SPECIAL PAGES-THINK SPR	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	99.00
	4/19/19	DIS WGTN 7 PACK	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	69.95_
				TOTAL:	168.95
JERRY'S AUTO SUPPLY	4/19/19	#437 BRAKELINE, UNION, NUT	GENERAL FUND	PAVED STREETS	8.78
	4/19/19	#437 ANTIFREEZE, NUT, BRAK	GENERAL FUND	PAVED STREETS	19.71
	4/19/19	#402 TAILGATE RELAY	GENERAL FUND	PAVED STREETS	17.49
	4/19/19	#419 & SHOP LAMPS	GENERAL FUND	PAVED STREETS	9.16_
				TOTAL:	55.14
JOHNSON BROTHERS LIQUOR CO	4/19/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	10,711.30

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	4/19/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	6,340.24
	4/19/19	WINE	LIQUOR	NON-DEPARTMENTAL	3,283.04
	4/19/19	BEER	LIQUOR	NON-DEPARTMENTAL	125.00
	4/19/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,323.24
	4/19/19	WINE	LIQUOR	NON-DEPARTMENTAL	2,421.69
	4/19/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	46.44-
	4/19/19	FREIGHT	LIQUOR	O-SOURCE MISC	105.21
	4/19/19	FREIGHT	LIQUOR	O-SOURCE MISC	94.94
	4/19/19	FREIGHT	LIQUOR	O-SOURCE MISC	40.56
	4/19/19	FREIGHT	LIQUOR	O-SOURCE MISC	98.87
	4/19/19	FREIGHT	LIQUOR	O-SOURCE MISC	0.28-
	4/19/19	FREIGHT	LIQUOR	O-GEN MISC	214.61_
				TOTAL:	26,711.98
JSA SERVICES	4/19/19	TOWELS	RECREATION	PARK AREAS	47.25_
				TOTAL:	47.25
K & H CONSTRUCTION & SEAMLESS STEEL SI	4/19/19	REPAIR ROOF SUB #2	ELECTRIC	M-DISTR STRUCTURES	645.00_
				TOTAL:	645.00
LAMPERTS YARDS INC-2602004	4/19/19	AERATION SIGNS	GENERAL FUND	LAKE IMPROVEMENT	14.38_
				TOTAL:	14.38
LAW ENF LABOR SERV INC #4	4/19/19	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	561.00
	4/19/19	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	561.00_
				TOTAL:	1,122.00
MALTERS SHEPHERD & VON HOLTUM	4/19/19	ATV ORDINANCE	GENERAL FUND	CITY ATTORNEY	162.50
	4/19/19	HOTEL THOMPSON	GENERAL FUND	OTHER GEN GOVT MISC	987.50_
				TOTAL:	1,150.00
MARCO	4/19/19	COPIER SERVICE-BIZHUB284E	DATA PROCESSING	COPIER/FAX	84.52_
				TOTAL:	84.52
MARKS TOWING & REPAIR OF WORTHINGTON I	4/19/19	TOW IR#19-1342	GENERAL FUND	POLICE ADMINISTRATION	75.00
	4/19/19	TOW-BRDTF FORD TRUCK	GENERAL FUND	POLICE ADMINISTRATION	3.50
	4/19/19	TOW-BRDTF FORD TRUCK	GENERAL FUND	POLICE ADMINISTRATION	119.95
	4/19/19	TOW DARE CAR	GENERAL FUND	POLICE ADMINISTRATION	55.00_
				TOTAL:	253.45
MARTHALER FORD OF WORTHINGTON	4/19/19	'16 FORD ESCAPE-COURTESY C AIRPORT		O-GEN MISC	10,099.00_
				TOTAL:	10,099.00
MCCUEN WELDING & MACHINING INC	4/19/19	DOG POUND DOORS	GENERAL FUND	ANIMAL CONTROL ENFORCE	202.50
	4/19/19	DOG POUND DOORS	GENERAL FUND	ANIMAL CONTROL ENFORCE	82.31_
				TOTAL:	284.81
MEDIACOM	4/19/19	HIGH SPEED INTERNET	GENERAL FUND	PAVED STREETS	129.95_
				TOTAL:	129.95
MIDWESTERN MECHANICAL INC	4/19/19	COVER PLATES	GENERAL FUND	CENTER FOR ACTIVE LIVI	38.20_
				TOTAL:	38.20
MINNESOTA BENEFIT ASSOCIATION	4/19/19	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	71.92
	4/19/19	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	71.46
	4/19/19	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	70.65

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	4/19/19	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	69.97
	4/19/19	INSURANCE	GENERAL FUND	PAVED STREETS	9.68
	4/19/19	INSURANCE	GENERAL FUND	PUBLIC WORK SHOP	9.67
	4/19/19	INSURANCE	GENERAL FUND	ICE AND SNOW REMOVAL	38.67
	4/19/19	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	26.42
	4/19/19	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	26.42
	4/19/19	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	1.75
	4/19/19	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	1.75
	4/19/19	MN BENEFITS	WATER	NON-DEPARTMENTAL	4.79
	4/19/19	MN BENEFITS	WATER	NON-DEPARTMENTAL	4.79
	4/19/19	INSURANCE	WATER	GENERAL ADMIN	32.08
	4/19/19	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	100.75
	4/19/19	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	100.75
	4/19/19	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	127.46
	4/19/19	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	127.46
	4/19/19	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	0.01
	4/19/19	INSURANCE	MUNICIPAL WASTEWAT	GENERAL ADMIN	25.66
	4/19/19	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	4/19/19	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	4/19/19	INSURANCE	ELECTRIC	O-SOURCE SUPER & ENG	9.76
	4/19/19	INSURANCE	ELECTRIC	O-DISTR SUPER & ENG	175.66
	4/19/19	INSURANCE	ELECTRIC	M-SOURCE SUPER & ENF	9.76
	4/19/19	INSURANCE	ELECTRIC	GENERAL ADMIN	156.10
	4/19/19	INSURANCE	STORM WATER MANAGE	STORM DRAINAGE	38.67
	4/19/19	INSURANCE	STORM WATER MANAGE	STREET CLEANING	38.67
	4/19/19	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	21.51
	4/19/19	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	21.51
	4/19/19	MN BENEFITS	AIRPORT	NON-DEPARTMENTAL	0.46
	4/19/19	MN BENEFITS	AIRPORT	NON-DEPARTMENTAL	0.68
	4/19/19	INSURANCE	AIRPORT	O-GEN MISC	57.99_
				TOTAL:	1,527.32
MINNESOTA CHILD SUPPORT PAYMENT CTR	4/19/19	GARNISHMENT	GENERAL FUND	NON-DEPARTMENTAL	39.22
	4/19/19	SUPPORT ORDER	GENERAL FUND	NON-DEPARTMENTAL	115.36_
				TOTAL:	154.58
MINNESOTA ENERGY RESOURCES CORP	4/19/19	GAS SERVICE	GENERAL FUND	PAVED STREETS	169.68
	4/19/19	GAS SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	981.00
	4/19/19	GAS SERVICE	WATER	O-PURIFY MISC	144.72
	4/19/19	GAS SERVICE	WATER	O-DISTR MISC	169.68
	4/19/19	GAS SERVICE	WATER	O-DISTR MISC	82.64
	4/19/19	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	56.55
	4/19/19	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	87.78
	4/19/19	GAS SERVICE	ELECTRIC	O-DISTR MISC	182.19
	4/19/19	GAS SERVICE	ELECTRIC	O-DISTR MISC	94.26
	4/19/19	GAS SERVICE	LIQUOR	O-GEN MISC	277.27_
				TOTAL:	2,245.77
MINNESOTA MUNICIPAL UTILITIES ASSOC	4/19/19	OSHA SAFETY PROGRAM	GENERAL FUND	ADMINISTRATION	204.48
	4/19/19	OSHA SAFETY PROGRAM	GENERAL FUND	ENGINEERING ADMIN	374.87
	4/19/19	OSHA SAFETY PROGRAM	GENERAL FUND	ECONOMIC DEVELOPMENT	238.55
	4/19/19	OSHA SAFETY PROGRAM	GENERAL FUND	POLICE ADMINISTRATION	2,249.23
	4/19/19	OSHA SAFETY PROGRAM	GENERAL FUND	FIRE ADMINISTRATION	2,453.71
	4/19/19	OSHA SAFETY PROGRAM	GENERAL FUND	PAVED STREETS	136.32
	4/19/19	OSHA SAFETY PROGRAM	GENERAL FUND	PAVED STREETS	340.79
	4/19/19	OSHA SAFETY PROGRAM	GENERAL FUND	CODE ENFORCEMENT	68.16

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	4/19/19	OSHA SAFETY PROGRAM	RECREATION	PARK AREAS	340.79
	4/19/19	SAFETY MGMT PROGRAM	WATER	O-DISTR MISC	1,607.30
	4/19/19	SAFETY MGMT PROGRAM	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	828.00
	4/19/19	SAFETY MGMT PROGRAM	MUNICIPAL WASTEWAT	O-PURIFY MISC	828.00
	4/19/19	SAFETY MGMT PROGRAM	ELECTRIC	O-DISTR MISC	1,607.30
	4/19/19	ELECTRIC UTILITY MEMBER DU	ELECTRIC	ADMIN MISC	7,474.75
	4/19/19	OSHA SAFETY PROGRAM	LIQUOR	O-GEN MISC	272.63
	4/19/19	OSHA SAFETY PROGRAM	DATA PROCESSING	DATA PROCESSING	272.63_
				TOTAL:	19,297.51
MINNESOTA OFFICE OF ADMIN HEARINGS	4/19/19	PERA APPEAL	GENERAL FUND	POLICE ADMINISTRATION	397.50_
				TOTAL:	397.50
MISCELLANEOUS V EITELBACH PAUL	4/19/19	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	72.09
MAGI AND GALY BABY	4/19/19	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	345.10
MAGI AND GALY BABY	4/19/19	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	2.64
OROZCO LIZBETH ARIANA	4/19/19	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	45.57
OROZCO LIZBETH ARIANA	4/19/19	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.72
RUNNINGS SUPPLY INC	4/19/19	CUSTOM PROGRAM OFF-PEAK LI	ELECTRIC	CUSTOMER INSTALL EXPEN	541.41
RUNNINGS SUPPLY INC	4/19/19	LIGHTING RETROFIT	ELECTRIC	CUSTOMER INSTALL EXPEN	5,916.00
SEIBERT JASON L	4/19/19	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	95.00
SEIBERT JASON L	4/19/19	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.75
VANEDE MICHELLE	4/19/19	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	36.00_
				TOTAL:	7,055.28
MISSOURI RIVER ENERGY SERVICES	4/19/19	RESOURCE ACTION PROGRAM RE	ELECTRIC	ACCTS-INFO & INSTR ADV	5,456.48_
				TOTAL:	5,456.48
MORGAN CREEK VINEYARDS	4/19/19	WINE	LIQUOR	NON-DEPARTMENTAL	274.76_
				TOTAL:	274.76
MORRIS ELECTRONICS INC	4/19/19	MONITOR	WATER	ADMIN OFFICE SUPPLIES	52.54
	4/19/19	TECHNICAL SUPPORT	WATER	ACCTS-RECORDS & COLLEC	15.00
	4/19/19	TECHNICAL SUPPORT	WATER	ACCTS-RECORDS & COLLEC	183.93
	4/19/19	COMPUTER	MUNICIPAL WASTEWAT	O-PURIFY MISC	954.31
	4/19/19	MONITOR	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	52.53
	4/19/19	TECHNICAL SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	15.00
	4/19/19	TECHNICAL SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	183.92
	4/19/19	MICROSOFT OFFICE LICENSE	ELECTRIC	ADMIN OFFICE SUPPLIES	451.20
	4/19/19	MONITOR	ELECTRIC	ADMIN OFFICE SUPPLIES	105.08
	4/19/19	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	30.00
	4/19/19	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	367.85_
				TOTAL:	2,411.36
MPCA	4/19/19	WATER TREATMENT PLNT WATER	WATER	O-SOURCE WELLS & SPRNG	345.00
	4/19/19	WWTP IND WATER PERMIT- WW	INDUSTRIAL WASTEWA	O-PURIFY MISC	8,450.00
	4/19/19	WATER PERMIT WWTP-IND STOR	INDUSTRIAL WASTEWA	O-PURIFY MISC	400.00_
				TOTAL:	9,195.00
NCPERS GROUP LIFE INS	4/19/19	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	155.97
	4/19/19	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	156.32
	4/19/19	INSURANCE APRIL FOR MAY	GENERAL FUND	NON-DEPARTMENTAL	16.00
	4/19/19	LIFE INS	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	8.00
	4/19/19	LIFE INS	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	8.00
	4/19/19	LIFE INS	RECREATION	NON-DEPARTMENTAL	24.00
	4/19/19	LIFE INS	RECREATION	NON-DEPARTMENTAL	19.82

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	4/19/19	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	3.60
	4/19/19	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	3.52
	4/19/19	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	7.04
	4/19/19	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	6.29
	4/19/19	LIFE INS	WATER	NON-DEPARTMENTAL	18.66
	4/19/19	LIFE INS	WATER	NON-DEPARTMENTAL	18.21
	4/19/19	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	26.60
	4/19/19	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	25.82
	4/19/19	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	36.04
	4/19/19	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	35.97
	4/19/19	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	0.09
	4/19/19	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	6.05
	4/19/19	LIFE INS	LIQUOR	NON-DEPARTMENTAL	16.00
	4/19/19	LIFE INS	LIQUOR	NON-DEPARTMENTAL	16.00
	4/19/19	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
	4/19/19	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00_
				TOTAL:	640.00
NENKERK COMPANIES	4/19/19	JET SEWER MAIN-BRISTOL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	285.00_
				TOTAL:	285.00
NOBLES COOPERATIVE ELECTRIC	4/19/19	ELECTRIC SERVICE	GENERAL FUND	SECURITY CENTER	7.60
	4/19/19	ELECTRIC SERVICE	GENERAL FUND	SECURITY CENTER	7.59
	4/19/19	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	367.35
	4/19/19	ELECTRIC SERVICE	WATER	O-PUMPING	15.00
	4/19/19	ELECTRIC SERVICE	WATER	O-PUMPING	15.00
	4/19/19	BACKUP ELECTRICITY	INDUSTRIAL WASTEWA	O-PURIFY MISC	100.00
	4/19/19	ELECTRIC SERVICE	AIRPORT	O-GEN MISC	37.88_
				TOTAL:	550.42
NOBLES COUNTY	4/19/19	LIGHTING RETROFIT	ELECTRIC	CUSTOMER INSTALL EXPEN	180.00_
				TOTAL:	180.00
NOBLES COUNTY AUDITOR/TREASURER	4/19/19	1ST QTR LEC SECURITY BLDG	GENERAL FUND	SECURITY CENTER	2,219.52
	4/19/19	1ST QTR LEC SECURITY BLDG	GENERAL FUND	SECURITY CENTER	627.16
	4/19/19	1ST QTR LEC SECURITY BLDG	GENERAL FUND	SECURITY CENTER	9,257.40
	4/19/19	1ST QTR LEC SECURITY BLDG	GENERAL FUND	SECURITY CENTER	11,253.31
	4/19/19	1ST QTR LEC SECURITY BLDG	GENERAL FUND	SECURITY CENTER	641.00
	4/19/19	1ST QTR LEC SECURITY BLDG	GENERAL FUND	SECURITY CENTER	2,479.45
	4/19/19	1ST QTR LEC SECURITY BLDG	GENERAL FUND	SECURITY CENTER	1,298.30
	4/19/19	1ST QTR LEC SECURITY BLDG	GENERAL FUND	SECURITY CENTER	25.97
	4/19/19	1ST QTR LEC SECURITY BLDG	GENERAL FUND	SECURITY CENTER	3,020.99
	4/19/19	1ST QTR LEC SECURITY BLDG	GENERAL FUND	SECURITY CENTER	4,331.09
	4/19/19	1ST QTR LEC SECURITY BLDG	GENERAL FUND	SECURITY CENTER	300.34
	4/19/19	1ST QTR LEC SECURITY BLDG	GENERAL FUND	SECURITY CENTER	277.44
	4/19/19	1ST QTR LEC SECURITY BLDG	GENERAL FUND	SECURITY CENTER	577.52
	4/19/19	LEASE PAYMENT UTILITIES	WATER	O-DISTR RENTS	153.76
	4/19/19	LEASE PAYMENT UTILITIES	WATER	ADMIN RENT	307.53
	4/19/19	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	O-PURIFY MISC	123.01
	4/19/19	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	ADMIN RENT	246.02
	4/19/19	LEASE PAYMENT UTILITIES	ELECTRIC	O-DISTR RENTS	738.06
	4/19/19	LEASE PAYMENT UTILITIES	ELECTRIC	ADMIN RENT	1,506.89_
				TOTAL:	39,384.76
NOBLES COUNTY RECORDER	4/19/19	RECORD PUBLIC UTILITY EASE	ELECTRIC	O-DISTR MISC	46.00_
				TOTAL:	46.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
ONE OFFICE SOLUTION	4/19/19	FILES, HANG FOLDERS, NEON	GENERAL FUND	ADMINISTRATION	24.64
	4/19/19	MEMO PADS	GENERAL FUND	ADMINISTRATION	10.09
	4/19/19	WALL CLOCK, POST-IT NOTES	GENERAL FUND	CLERK'S OFFICE	24.24
	4/19/19	TONER CARTRIDGE	GENERAL FUND	CLERK'S OFFICE	99.61
	4/19/19	CARTRIDGE	GENERAL FUND	ACCOUNTING	96.24
	4/19/19	LEDGER PAPER	GENERAL FUND	ENGINEERING ADMIN	5.25
	4/19/19	11X17LYNX DIGITAL	GENERAL FUND	ENGINEERING ADMIN	23.90
	4/19/19	LEDGER PAPER	GENERAL FUND	ECONOMIC DEVELOPMENT	5.24
	4/19/19	KLEENEX, WASTEBASKET	GENERAL FUND	GENERAL GOVT BUILDINGS	47.11
	4/19/19	CARTRIDGES	GENERAL FUND	FIRE ADMINISTRATION	455.52
	4/19/19	TOWEL DISPENSER	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	126.68
	4/19/19	BATTERIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	47.96
	4/19/19	TOILET PAPER, PAPER TOWELS	WATER	ACCTS-RECORDS & COLLEC	34.35
	4/19/19	TOILET PAPER, PAPER TOWELS	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	34.34
	4/19/19	TOILET PAPER, PAPER TOWELS	ELECTRIC	ACCTS-RECORDS & COLLEC	68.69
	4/19/19	PAPER, TAPE DISP, FOLDERS	LIQUOR	O-GEN MISC	68.69
	4/19/19	CARTRIDGE	DATA PROCESSING	DATA PROCESSING	292.99
	4/19/19	LEGAL PADS	DATA PROCESSING	DATA PROCESSING	9.99
				TOTAL:	1,475.53
OPG-3 INC	4/19/19	LASERFICHE LICENSE	DATA PROCESSING	DATA PROCESSING	1,754.00
				TOTAL:	1,754.00
PAUSTIS & SONS	4/19/19	WINE	LIQUOR	NON-DEPARTMENTAL	87.00
	4/19/19	WINE	LIQUOR	NON-DEPARTMENTAL	920.50
	4/19/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	84.00
	4/19/19	WINE	LIQUOR	NON-DEPARTMENTAL	4,809.00
	4/19/19	FREIGHT	LIQUOR	O-SOURCE MISC	1.25
	4/19/19	FREIGHT	LIQUOR	O-SOURCE MISC	11.25
	4/19/19	FREIGHT	LIQUOR	O-SOURCE MISC	68.75
				TOTAL:	5,805.25
MN PEIP	4/19/19	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	6,648.74
	4/19/19	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	6,671.53
	4/19/19	SELF INSURANCE FUND PAYOUT	GENERAL FUND	NON-DEPARTMENTAL	208.20
	4/19/19	APRIL FOR MAY INS-PTO PAYO	GENERAL FUND	NON-DEPARTMENTAL	1,286.36
	4/19/19	HEALTH INS PREM	GENERAL FUND	MAYOR AND COUNCIL	309.15
	4/19/19	HEALTH INS PREM	GENERAL FUND	MAYOR AND COUNCIL	309.15
	4/19/19	HEALTH INS PREM	GENERAL FUND	ADMINISTRATION	722.21
	4/19/19	HEALTH INS PREM	GENERAL FUND	ADMINISTRATION	722.21
	4/19/19	HEALTH INS PREM	GENERAL FUND	CLERK'S OFFICE	872.98
	4/19/19	HEALTH INS PREM	GENERAL FUND	CLERK'S OFFICE	872.98
	4/19/19	HEALTH INS PREM	GENERAL FUND	ACCOUNTING	722.24
	4/19/19	HEALTH INS PREM	GENERAL FUND	ACCOUNTING	722.24
	4/19/19	HEALTH INS PREM	GENERAL FUND	ENGINEERING ADMIN	812.45
	4/19/19	HEALTH INS PREM	GENERAL FUND	ENGINEERING ADMIN	846.11
	4/19/19	HEALTH INS PREM	GENERAL FUND	ECONOMIC DEVELOPMENT	1,140.16
	4/19/19	HEALTH INS PREM	GENERAL FUND	ECONOMIC DEVELOPMENT	1,140.16
	4/19/19	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	13,094.87
	4/19/19	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	13,622.89
	4/19/19	BOMGAARS INS APRIL FOR MAY	GENERAL FUND	POLICE ADMINISTRATION	1,444.42
	4/19/19	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,263.71
	4/19/19	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,263.62
	4/19/19	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,263.71
	4/19/19	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,263.62
	4/19/19	HEALTH INS PREM	GENERAL FUND	ANIMAL CONTROL ENFORCE	77.29

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	4/19/19	HEALTH INS PREM	GENERAL FUND	ANIMAL CONTROL ENFORCE	85.02
	4/19/19	HEALTH INS PREM	GENERAL FUND	PAVED STREETS	451.06
	4/19/19	HEALTH INS PREM	GENERAL FUND	PAVED STREETS	394.68
	4/19/19	HEALTH INS PREM	GENERAL FUND	PUBLIC WORK SHOP	56.38
	4/19/19	HEALTH INS PREM	GENERAL FUND	PUBLIC WORK SHOP	56.38
	4/19/19	HEALTH INS PREM	GENERAL FUND	ICE AND SNOW REMOVAL	112.77
	4/19/19	HEALTH INS PREM	GENERAL FUND	CODE ENFORCEMENT	544.18
	4/19/19	HEALTH INS PREM	GENERAL FUND	CODE ENFORCEMENT	536.45
	4/19/19	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	77.29
	4/19/19	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	77.29
	4/19/19	HEALTH INS PREM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	309.15
	4/19/19	HEALTH INS PREM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	309.15
	4/19/19	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	309.51
	4/19/19	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	309.51
	4/19/19	HEALTH INS PREM	RECREATION	PARK AREAS	577.77
	4/19/19	HEALTH INS PREM	RECREATION	PARK AREAS	722.21
	4/19/19	HEALTH INS PREM	RECREATION	TREE REMOVAL	144.44
	4/19/19	HEALTH INS PREMIUM	PIR/TRUNKS	NON-DEPARTMENTAL	63.43
	4/19/19	HEALTH INS PREMIUM	PIR/TRUNKS	NON-DEPARTMENTAL	61.98
	4/19/19	HEALTH INS PREM	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	253.72
	4/19/19	HEALTH INS PREM	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	247.91
	4/19/19	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	144.46
	4/19/19	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	167.39
	4/19/19	HEALTH INS PREM	IMPROVEMENT CONST	2019 HOMEWOOD HILLS ST	212.15
	4/19/19	HEALTH INS PREM	IMPROVEMENT CONST	2019 HOMEWOOD HILLS ST	49.34
	4/19/19	HEALTH INS PREM	IMPROVEMENT CONST	2019 HOMEWOOD HILLS ST	672.56
	4/19/19	HEALTH INS PREM	IMPROVEMENT CONST	2019 HOMEWOOD HILLS ST	33.57
	4/19/19	HEALTH INS PREM	IMPROVEMENT CONST	EAST AVE-CSAH E ST. IM	153.47
	4/19/19	HEALTH INS PREM	IMPROVEMENT CONST	EAST AVE-CSAH E ST. IM	3.52
	4/19/19	HEALTH INS PREM	IMPROVEMENT CONST	OVERLAY PROGRAM	225.69
	4/19/19	HEALTH INS PREM	IMPROVEMENT CONST	OVERLAY PROGRAM	45.14
	4/19/19	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	277.18
	4/19/19	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	210.78
	4/19/19	HEALTH INS PREM	WATER	O-SOURCE WELLS & SPRNG	12.56
	4/19/19	HEALTH INS PREM	WATER	O-DISTR SUPER AND ENG	563.83
	4/19/19	HEALTH INS PREM	WATER	O-DISTR SUPER AND ENG	563.83
	4/19/19	HEALTH INS PREM	WATER	O-DISTR MISC	15.46
	4/19/19	HEALTH INS PREM	WATER	O-DISTR MISC	15.46
	4/19/19	HEALTH INS PREM	WATER	GENERAL ADMIN	84.57
	4/19/19	HEALTH INS PREM	WATER	GENERAL ADMIN	77.04
	4/19/19	HEALTH INS PREM	WATER	ADMIN OFFICE SUPPLIES	3.14
	4/19/19	HEALTH INS PREM	WATER	ACCTS-METER READING	338.30
	4/19/19	HEALTH INS PREM	WATER	ACCTS-METER READING	152.04
	4/19/19	HEALTH INS PREM	WATER	ACCTS-RECORDS & COLLEC	143.49
	4/19/19	HEALTH INS PREM	WATER	ACCTS-RECORDS & COLLEC	143.49
	4/19/19	HEALTH INS PREM	WATER	PROJECT #11	99.30
	4/19/19	HEALTH INS PREM	WATER	PROJECT #11	9.03
	4/19/19	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	107.64
	4/19/19	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	109.63
	4/19/19	APRIL FOR MAY INS-PTO PAYO	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	121.84
	4/19/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	169.15
	4/19/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	169.15
	4/19/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	394.68
	4/19/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	394.68
	4/19/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY MISC	15.46
	4/19/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY MISC	15.46

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	4/19/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	9.03
	4/19/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	18.05
	4/19/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	GENERAL ADMIN	67.66
	4/19/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	GENERAL ADMIN	61.63
	4/19/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	3.14
	4/19/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	118.66
	4/19/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	118.66
	4/19/19	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	732.71
	4/19/19	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	779.28
	4/19/19	APRIL FOR MAY INS-PTO PAYO	ELECTRIC	NON-DEPARTMENTAL	281.92
	4/19/19	HEALTH INS PREM	ELECTRIC	O-SOURCE GENERATION	541.53
	4/19/19	HEALTH INS PREM	ELECTRIC	O-DISTR UNDERGRND LINE	239.62
	4/19/19	HEALTH INS PREM	ELECTRIC	O-DISTR UNDERGRND LINE	196.15
	4/19/19	HEALTH INS PREM	ELECTRIC	O-DISTR MISC	499.47
	4/19/19	HEALTH INS PREM	ELECTRIC	O-DISTR MISC	295.37
	4/19/19	HEALTH INS PREM	ELECTRIC	M-SOURCE MISC	22.33
	4/19/19	HEALTH INS PREM	ELECTRIC	M-CISTR SUPER & ENG	140.96
	4/19/19	HEALTH INS PREM	ELECTRIC	M-DISTR UNDERGRND LINE	569.49
	4/19/19	HEALTH INS PREM	ELECTRIC	M-DISTR UNDERGRND LINE	783.83
	4/19/19	HEALTH INS PREM	ELECTRIC	M-DISTR ST LITE & SIG	69.49
	4/19/19	HEALTH INS PREM	ELECTRIC	M-DISTR ST LITE & SIG	261.62
	4/19/19	HEALTH INS PREM	ELECTRIC	M-DISTR PLANT MISC	34.74
	4/19/19	HEALTH INS PREM	ELECTRIC	GENERAL ADMIN	411.60
	4/19/19	HEALTH INS PREM	ELECTRIC	GENERAL ADMIN	374.92
	4/19/19	HEALTH INS PREM	ELECTRIC	ADMIN OFFICE SUPPLIES	31.40
	4/19/19	HEALTH INS PREM	ELECTRIC	ACCTS-METER READING	169.15
	4/19/19	HEALTH INS PREM	ELECTRIC	ACCTS-METER READING	101.38
	4/19/19	HEALTH INS PREM	ELECTRIC	ACCTS-RECORDS & COLLEC	635.25
	4/19/19	HEALTH INS PREM	ELECTRIC	ACCTS-RECORDS & COLLEC	635.25
	4/19/19	HEALTH INS PREM	ELECTRIC	ACCTS-ASSISTANCE	154.57
	4/19/19	HEALTH INS PREM	ELECTRIC	ACCTS-ASSISTANCE	154.57
	4/19/19	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	119.28
	4/19/19	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	47.09
	4/19/19	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	111.65
	4/19/19	HEALTH INS PREM	ELECTRIC	FA DISTR ST LITE & SIG	596.14
	4/19/19	HEALTH INS PREM	ELECTRIC	FA DISTR ST LITE & SIG	119.27
	4/19/19	HEALTH INS PREMIUM	INDUSTRIAL WASTEWA	NON-DEPARTMENTAL	10.60
	4/19/19	HEALTH INS PREM	INDUSTRIAL WASTEWA	PROJECT #7	45.14
	4/19/19	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	48.58
	4/19/19	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	24.13
	4/19/19	HEALTH INS PREM	STORM WATER MANAGE	STORM DRAINAGE	200.83
	4/19/19	HEALTH INS PREM	STORM WATER MANAGE	STORM DRAINAGE	72.22
	4/19/19	HEALTH INS PREM	STORM WATER MANAGE	PROJECT #24	27.55
	4/19/19	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	463.48
	4/19/19	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	463.48
	4/19/19	HEALTH INS PREM	LIQUOR	O-GEN MISC	1,622.30
	4/19/19	HEALTH INS PREM	LIQUOR	O-GEN MISC	1,622.30
	4/19/19	HEALTH INS PREMIUM	AIRPORT	NON-DEPARTMENTAL	8.62
	4/19/19	HEALTH INS PREM	AIRPORT	O-GEN MISC	36.11
	4/19/19	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	309.51
	4/19/19	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	309.51
	4/19/19	HEALTH INS PREM	DATA PROCESSING	DATA PROCESSING	1,140.13
	4/19/19	HEALTH INS PREM	DATA PROCESSING	DATA PROCESSING	1,140.13
	4/19/19	BOMGAARS INS APRIL FOR MAY	HEALTH INS PLAN (T	NON-DEPARTMENTAL	619.02
				TOTAL:	90,586.26

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
PEPSI COLA BOTTLING CO OF PIPESTONE, M	4/19/19	MIX	LIQUOR	NON-DEPARTMENTAL	138.95_
				TOTAL:	138.95
PHILLIPS WINE & SPIRITS INC	4/19/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	7,641.17
	4/19/19	WINE	LIQUOR	NON-DEPARTMENTAL	157.62
	4/19/19	MIX	LIQUOR	NON-DEPARTMENTAL	50.28
	4/19/19	WINE	LIQUOR	NON-DEPARTMENTAL	1,116.25
	4/19/19	FREIGHT	LIQUOR	O-SOURCE MISC	138.09
	4/19/19	FREIGHT	LIQUOR	O-SOURCE MISC	8.45
	4/19/19	FREIGHT	LIQUOR	O-SOURCE MISC	37.18_
				TOTAL:	9,149.04
PRAIRIE LANDSCAPING INC	4/19/19	BAC SNOW REMOVAL	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	1,075.00_
				TOTAL:	1,075.00
RADIO WORKS LLC	4/19/19	2019 FAN-TASTIC FOUR GIVEW	LIQUOR	O-GEN MISC	350.00_
				TOTAL:	350.00
RED BULL DISTRIBUTION COMPANY INC	4/19/19	MIX	LIQUOR	NON-DEPARTMENTAL	381.20_
				TOTAL:	381.20
RESICO INC	4/19/19	BOLTS & EYE NUTS	ELECTRIC	M-DISTR UNDERGRND LINE	90.53_
				TOTAL:	90.53
RILEY MARK	4/19/19	WILLMAR PD BODY CAM/K9 TRI	GENERAL FUND	POLICE ADMINISTRATION	87.11
	4/19/19	WILLMAR PD BODY CAM/K9 TRI	GENERAL FUND	POLICE ADMINISTRATION	71.46_
				TOTAL:	158.57
RUNNINGS SUPPLY INC-ACCT#9502485	4/19/19	NYLON ROPE, ELECTRICAL TAP	GENERAL FUND	GENERAL GOVT BUILDINGS	57.32
	4/19/19	WHITE PAINT-K-9 AGILITY EQ	GENERAL FUND	POLICE ADMINISTRATION	21.99
	4/19/19	TOMCAT BROMETHALIN, PELLET	GENERAL FUND	ANIMAL CONTROL ENFORCE	31.98
	4/19/19	SPRAY PAINT, SELF DRILL SC	GENERAL FUND	ANIMAL CONTROL ENFORCE	10.38
	4/19/19	100' CHAIN	GENERAL FUND	PAVED STREETS	18.90
	4/19/19	CHAIN SAWS	RECREATION	TREE REMOVAL	699.90
	4/19/19	CHAINS	RECREATION	TREE REMOVAL	109.75
	4/19/19	HEX BIT SET	ELECTRIC	O-DISTR MISC	189.57_
				TOTAL:	1,139.79
SANFORD HEALTH	4/19/19	CPR INSTRUCTOR COURSE-HILL	GENERAL FUND	POLICE ADMINISTRATION	100.00_
				TOTAL:	100.00
SECURE BENEFITS SYSTEMS CORP	4/19/19	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	55.69
	4/19/19	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	54.58
	4/19/19	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	1,273.28
	4/19/19	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	1,257.32
	4/19/19	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	1,390.12
	4/19/19	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	1,398.91
	4/19/19	MONTHLY ADMIN FEE	GENERAL FUND	OTHER GEN GOVT MISC	20.00
	4/19/19	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	4.50
	4/19/19	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	4.09
	4/19/19	CHILD CARE	RECREATION	NON-DEPARTMENTAL	17.65
	4/19/19	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	145.82
	4/19/19	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	138.61
	4/19/19	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	1.85
	4/19/19	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	2.24
	4/19/19	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	82.37

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	4/19/19	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	100.59
	4/19/19	ADMIN FEE	WATER	NON-DEPARTMENTAL	2.82
	4/19/19	ADMIN FEE	WATER	NON-DEPARTMENTAL	2.54
	4/19/19	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	128.04
	4/19/19	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	115.02
	4/19/19	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	13.78
	4/19/19	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	13.81
	4/19/19	CHILD CARE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	362.55
	4/19/19	CHILD CARE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	362.55
	4/19/19	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	365.00
	4/19/19	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	366.30
	4/19/19	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	3.99
	4/19/19	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	3.99
	4/19/19	CHILD CARE	ELECTRIC	NON-DEPARTMENTAL	208.33
	4/19/19	CHILD CARE	ELECTRIC	NON-DEPARTMENTAL	208.33
	4/19/19	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	65.88
	4/19/19	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	65.88
	4/19/19	ADMIN FEE	INDUSTRIAL WASTEWA	NON-DEPARTMENTAL	0.14
	4/19/19	UNREIMBURSED MEDICAL	INDUSTRIAL WASTEWA	NON-DEPARTMENTAL	5.05
	4/19/19	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	0.48
	4/19/19	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	1.82
	4/19/19	CHILD CARE	STORM WATER MANAGE	NON-DEPARTMENTAL	1.69
	4/19/19	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	15.51
	4/19/19	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	7.50
	4/19/19	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	4.50
	4/19/19	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	4.50
	4/19/19	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	91.66
	4/19/19	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	91.66
	4/19/19	ADMIN FEE	AIRPORT	NON-DEPARTMENTAL	0.18
	4/19/19	UNREIMBURSED MEDICAL	AIRPORT	NON-DEPARTMENTAL	4.98
	4/19/19	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	2.25
	4/19/19	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	2.25
	4/19/19	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	104.16
	4/19/19	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	104.16
			TOTAL:		8,678.92
SHORT ELLIOTT HENDRICKSON INC	4/19/19	SPEC BLDG-FINAL DESIGN	GENERAL FUND	OTHER GEN GOVT MISC	24,325.14
	4/19/19	HOTEL THOMPSON	GENERAL FUND	OTHER GEN GOVT MISC	480.00
			TOTAL:		24,805.14
SOUTHERN GLAZER'S WINE AND SPIRITS LL	4/19/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,288.77
	4/19/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,132.18
	4/19/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	9,000.15
	4/19/19	FREIGHT	LIQUOR	O-SOURCE MISC	42.87
	4/19/19	FREIGHT	LIQUOR	O-SOURCE MISC	14.80
	4/19/19	FREIGHT	LIQUOR	O-SOURCE MISC	33.87
	4/19/19	FREIGHT	LIQUOR	O-SOURCE MISC	138.75
			TOTAL:		13,651.39
STAN MORGAN & ASSOCIATES INC	4/19/19	LAMINATED SHELVES	LIQUOR	O-GEN MISC	384.75
			TOTAL:		384.75
TRENTON STOYKE	4/19/19	MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	56.80
			TOTAL:		56.80
TDS MEDIA DIRECT INC	4/19/19	GUEST DIRECTORY-AMERICINN	LIQUOR	O-GEN MISC	498.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
				TOTAL:	498.00
THOMSON REUTERS - WEST	4/19/19	CLEAR-MARCH	GENERAL FUND	SECURITY CENTER	112.87
	4/19/19	CLEAR-MARCH	GENERAL FUND	SECURITY CENTER	112.87_
				TOTAL:	225.74
TRI-STATE RENTAL CENTER	4/19/19	SAFETY GLASSES	RECREATION	PARK AREAS	25.90_
				TOTAL:	25.90
VERIZON WIRELESS	4/19/19	CELL PHONES	GENERAL FUND	POLICE ADMINISTRATION	534.12
	4/19/19	DATA CARDS	GENERAL FUND	POLICE ADMINISTRATION	671.08
	4/19/19	CELL PHONES	GENERAL FUND	SECURITY CENTER	58.48
	4/19/19	CELL PHONES	GENERAL FUND	SECURITY CENTER	58.48
	4/19/19	CELL PHONES	GENERAL FUND	CODE ENFORCEMENT	44.51_
				TOTAL:	1,366.67
VETERINARY MEDICAL CTR PA	4/19/19	DOG FOOD	GENERAL FUND	POLICE ADMINISTRATION	59.23
	4/19/19	DOG FOOD	GENERAL FUND	POLICE ADMINISTRATION	59.23_
				TOTAL:	118.46
MARGARET HURLBUT VOSBURGH	4/19/19	HALTHA YOGA INSTRUCTION	GENERAL FUND	CENTER FOR ACTIVE LIVI	493.60_
				TOTAL:	493.60
WAL MART BUSINESS/SYNCB	4/19/19	MISC PARTS, WATER	WATER	O-DIST UNDERGRND LINES	6.78
	4/19/19	WATER BIOLOGICAL PLANT STU	WATER	M-PURIFY EQUIPMENT	30.05
	4/19/19	OFFICE SUPPLIES, WATER	WATER	M-TRANS MAINS	185.66
	4/19/19	OFFICE SUPPLIES	ELECTRIC	O-DISTR SUPER & ENG	24.97
	4/19/19	OFFICE SUPPLIES	ELECTRIC	O-DISTR SUPER & ENG	21.19_
				TOTAL:	268.65
WORTHINGTON AREA UNITED WAY	4/19/19	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	24.00
	4/19/19	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	24.00_
				TOTAL:	48.00
WORTHINGTON CABLE 3 TV PUBLIC ACCESS	4/19/19	FRANCHISE FEE-MARCH-MEDIAC	CABLE TELEVISION	CABLE	3,274.31_
				TOTAL:	3,274.31
WORTHINGTON REGIONAL ECON DEV CORP	4/19/19	2019 STAKEHOLDER DUES	ELECTRIC	ACCTS-ASSISTANCE	7,500.00_
				TOTAL:	7,500.00
YMCA	4/19/19	2019 CONTRACT PAYMENT	RECREATION	RECREATION PROGRAMS	4,366.67_
				TOTAL:	4,366.67
ZIEGLER	4/19/19	REPLACE VOLTAGE REGULATOR	ELECTRIC	M-SOURCE EQUIPMENT	8,486.89_
				TOTAL:	8,486.89

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
===== FUND TOTALS =====					
101		GENERAL FUND	159,974.70		
202		MEMORIAL AUDITORIUM	2,218.47		
229		RECREATION	8,568.55		
231		ECONOMIC DEV AUTHORITY	1,282.00		
321		PIR/TRUNKS	634.16		
401		IMPROVEMENT CONST	2,046.08		
601		WATER	22,553.39		
602		MUNICIPAL WASTEWATER	10,350.46		
604		ELECTRIC	133,969.44		
605		INDUSTRIAL WASTEWATER	39,776.10		
606		STORM WATER MANAGEMENT	887.05		
609		LIQUOR	123,759.72		
612		AIRPORT	13,421.73		
702		DATA PROCESSING	5,567.68		
703		SAFETY PROMO/LOSS CTRL	655.84		
705		HEALTH INS PLAN (TPA)	619.02		
872		CABLE TELEVISION	3,274.31		

		GRAND TOTAL:	529,558.70		
