

# **WORTHINGTON CITY COUNCIL**

## **AGENDA**

**7:00 P.M. - Monday, June 10, 2019**

**City Hall Council Chambers**

- A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- B. INTRODUCTIONS AND OPENING REMARKS**
- C. AGENDA ADDITIONS/CHANGES AND CLOSURE**
  - 1. Additions/Changes
  - 2. Closure
- D. PUBLIC MEETING - STORM WATER POLLUTION PREVENTION PLAN - ENGINEERING CASE ITEM 1 (BLUE)**
- E. CONSENT AGENDA**
  - 1. CITY COUNCIL MINUTES (WHITE)
    - a. City Council Minutes of Regular Meeting May 28, 2019
  - 2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
    - a. Water and Light Commission Minutes of May 20, 2019
    - b. NEON Committee Minutes of May 2, 2019
    - c. Worthington Area Convention and Visitors Bureau Minutes of May 2, 2019
    - d. Center for Active Living Committee Minutes of April 8, 2019
    - e. Planning Commission Board of Appeals Minutes of June 4, 2019
  - 3. a. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)
    - Case Item(s)**
      - 1. Application for Temporary On-Sale Liquor License - Nobles County Fair Association
      - 2. Application for Exemption from Lawful Gambling Permit - King Turkey Day, Inc.
      - 3. Application for Parade Permit or to Block Street(s) - Worthington Area Chamber of Commerce Agribusiness

Committee Farm to Table Event

4. Application for Temporary On-Sale Liquor License - Worthington Area Chamber of Commerce
5. Application for Parade Permit or to Block Street(s) - Worthington Area Chamber of Commerce - Crazy Days
6. Application for Parade Permit or to Block Street - UFCW Local 663 / St. Mary's Church
7. 2019-2020 On-Sale Liquor, Wine, and Club On-Sale License Renewals, and Sunday On-Sale Liquor License Renewals

4. **BILLS PAYABLE (WHITE)**

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and are approved by the Water and Light Commission

**F. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)**

Case Items

1. Third Reading Proposed Ordinance to Vacate Part of Ninth Street in the City of Worthington, Nobles County, Minnesota and Authorization to Execute Quitclaim Deed
2. Second Reading Proposed Ordinance to Vacate Part of Eighth Street in the City of Worthington, Nobles County, Minnesota
3. Second Reading Proposed Ordinance - Change of Zone - Certain Property Located Along South Crailsheim Road South of Sutherland Drive
4. Second Reading Proposed Ordinance - Change of Zone - Certain Property South of Interstate 90 and North of Darling Drive from an Extension of Grand Avenue Heading North to Property Owned by Worthington Christian School
5. Presentation - Yellow Ribbon Community / Beyond the Yellow Ribbon Support Network
6. Local Option Sales Tax Phase I Projects
7. Center for Active Living Request for Adjustment to Meeting Schedule

8. Summary of Performance Evaluation - City Administrator

**G. CITY COUNCIL BUSINESS - PUBLIC SAFETY (TAN)**

Case Items

1. Introduction and Oath of New Police Officer
2. Acceptance of Program Funds

**H. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)**

Case Items

1. 2019 Private Dock Application

**I. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)**

Case Items

2. Award Contract for Bids for Homewood Hills Street Improvements
3. Award Contract for Bids for 2019 Seal Coating Project
4. Receive Report and Order Hearing for East Avenue Sewer Extension
5. Approve Plans for 2019 Bituminous Improvements
6. Approve Plans for Replacement of Centennial Park Pedestrian Bridge

**J. CITY COUNCIL BUSINESS - COMMUNITY/EC DEVELOPMENT (GRAY)**

Case Items

1. First Reading - Change of Zone - Certain Property South of 704 Oxford Street
2. First Reading - Change of Zone - Certain Property East of a Southerly Extension of Knollwood Drive South of First Avenue Southwest
3. Conditional Use Permit - City of Worthington

4. Conditional Use Permit - Tsadkane Mariam Ethiopian Orthodox Tewahedo Church
5. Purchase Agreement - Tsadkane Mariam Ethiopian Orthodox Tewahedo Church
6. Ratification of Intent to Hold Public Hearing for Authorization to Issue Senior Housing Revenue Refunding Note Resolution - Meadows of Worthington, LLC (Ecumen)
7. Hotel Thompson

**K. COUNCIL COMMITTEE REPORTS**

1. Mayor Kuhle
2. Council Member Janssen
3. Council Member Oberloh
4. Council Member Cummings
5. Council Member Ernst
6. Council Member Harmon

**L. CITY ADMINISTRATOR REPORT**

**M. ADJOURNMENT**



**WORTHINGTON CITY COUNCIL  
REGULAR MEETING, MAY 28, 2019**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Larry Janssen, Alan Oberloh, Chad Cummings, Amy Ernst, Mike Harmon.

Staff present: Steve Robinson, City Administrator; Troy Appel, Public Safety Director; Todd Wietzema, Public Works Director; Dwayne Haffield, Director of Engineering; Jason Brisson, Director of Community Development, Planning, Zoning and Building Services; Janice Oberloh, City Clerk.

Others present: Justine Wettschreck, KWOA; Leah Ward, The Globe; Kathleen Kusz; Diane and Jerry Vogt; Kevin Donovan; Jerry Perkins.

The Pledge of Allegiance was recited.

**AGENDA CLOSED / APPROVED WITH ADDITION**

Staff requested the addition to the agenda of Item F.5. *Second Reading Proposed Ordinance to Vacate Part of Ninth Street in the City of Worthington, Nobles County, Minnesota*. Council Member Oberloh also requested that the Administrator provide an update on the Thompson Hotel during his report.

The motion was made by Council Member Ernst, seconded by Council Member Cummings and unanimously carried to close / approve the agenda with the requested additions.

**PUBLIC HEARING AND FIRST READING OF PROPOSED ORDINANCE TO VACATE PART OF EIGHTH STREET IN THE CITY OF WORTHINGTON, NOBLES COUNTY, MINNESOTA**

Pursuant to published notice, this was the time and date set for a public hearing regarding a proposed ordinance that would vacate part of Eighth Street.

The motion was made by Council Member Janssen, seconded by Council Member Harmon and unanimously carried to open the hearing.

Dwayne Haffield, Director of Engineering, provided the hearing information, noting that the City had received a petition to vacate that part of Eighth Street abutting Lake Shore Park Condominium and lying northeast of the public walk. The vacation would allow for a deck addition on one of the properties there. Mr. Haffield said the petition had representation of 100% of the properties abutting the segment to be vacated - with 50% owned by the City - and 83.7% - with 38.7% owned or co-owned by the City - of the property within 300 feet of the ends of the segment. Upon the vacation the City would also be asked to sell the property and then would need to obtain an easement over all but a two feet of the strip of property. Mr. Haffield said the property would typically be vacated

without the City having any underlying interest in it, in other words, would not require payment. The petition does satisfy the requirements of Section 4.14 of the City Charter for vacation of a street.

Council Member Oberloh asked if it would be in the City's best interest to at least recover whatever fees may be associated with the vacation and transfer. Mr. Haffield said it would be Council's call and he would look back to see if we've done this in the past.

Mayor Kuhle asked if there was anyone present who wished to present testimony regarding the vacation. None was received

The motion was made by Council Member Oberloh, seconded by Council Member Ernst and unanimously carried to close the hearing.

The motion was made by Council Member Oberloh, seconded by Council Member Harmon and unanimously carried to give a first reading to the proposed ordinance.

#### **CONSENT AGENDA APPROVED**

The motion was made by Council Member Ernst, seconded by Council Member Harmon and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Regular Meeting May 13, 2019
- City Council Minutes of Special Joint Meeting with Worthington Public Utilities May 22, 2019
- Minutes of Boards and Commissions - YMCA Board of Directors Minutes of April 29, 2019 and March 25, 2019; Heron Lake Watershed Board Minutes of March 18, 2019
- Temporary On-Sale Liquor License - Lake Okabena Improvement Association
- Application for Parade Permit or to Block Streets - UFCW 663 / St. Mary's Church
- Application for Parade Permit or to Block Streets - International Festival Cultural Awareness
- Bills payable and totaling \$649,631.11 be ordered paid

#### **THIRD READING AND ORDINANCE NO. 1137 ADOPTED TO REGULATE ALL-TERRAIN VEHICLES ON CITY STREETS, AND SUMMARY PUBLICATION OF ORDINANCE NO. 1137 APPROVED**

Pursuant to published notice, this was the time and date set for the third reading of a proposed ordinance that would regulate All-Terrain Vehicles on City Streets by creating Chapter 73 as follows:

An Ordinance to Regulate All-Terrain Vehicles on City Streets by Amending the City Code of the City of Worthington, Minnesota to Create a New Chapter 73

The purpose of the Ordinance is to provide reasonable regulations for the use of special and recreational motor vehicles on public and private property in the city.

In an effort to save publication costs for the six-page ordinance, staff was also requesting Council approval of publication of a summary ordinance as allowed by MN Statute 331A.01, Subd. 10, which grants Councils the ability to publish a summary. Per MN Statute 412.191, Subd. 4, the summary language must be approved by Council as clearly informing the public of the intent and effect of the ordinance, and must be approved by a four-fifths vote. As also required by Statute, a copy of the full ordinance will be available in the Clerk's office and on the internet at the City's website for review.

The motion was made by Council Member Oberloh and seconded by Council Member Janssen to give a third reading to, and subsequently adopt the following ordinance, and to approve summary publication of the ordinance. Council Member Ernst said the noise has already increased substantially from these vehicles in her neighborhood, and stated she wanted to go on record as warning operators to not abuse it. The motion was unanimously carried.

#### ORDINANCE NO. 1137

AN ORDINANCE TO REGULATE ALL-TERRAIN VEHICLES ON CITY STREETS BY AMENDING THE CITY CODE OF THE CITY OF WORTHINGTON, MINNESOTA TO CREATE A NEW CHAPTER 73

(Refer to Ordinance File for complete copy of Ordinance)

#### **NOBLES COUNTY ATTORNEY UPDATE AND 2020 BUDGET PRESENTATION**

Kathy Kusz, Nobles County Attorney, was at the meeting to present information on her proposed 2020 budget and its impact to the City prosecution agreement fees, and to provide information on the city case load history. Increased costs for personnel was discussed. Travis Smith, the Murray County Attorney, has done contract work for us and continues to do felony and misdemeanor work for us. Things have evolved with him and now he is specialized into doing appellate work. Per our current agreement, appellate work is separate. However, Ms. Kusz said she was requesting that, despite our contract, the City keep paying for a portion of Travis's work for us on the theory that it's spreading out the cost over time as that process is expensive. They were paying him \$50,000 per year and he is asking now for \$55,000 - that increase is included in the budget numbers presented by Ms. Kusz. Alternatively, she said she could just bill the City whenever there is an appeal, which is strictly what our contract says now, but appeals can be very expensive. In response to a question from Council Member Oberloh, Ms. Kusz said she has not billed the City back for any of his City related appellate cases, which may be two over the last seven years. Ms. Kusz noted that if this became part of the budget it would not be a banked item - if there were no appeals the City would

be paying them for nothing. The City's share of the 2020 proposed budget for Purchased Services/Attorney + Office is \$13,750, which includes a share of the additional \$5,000. Ms. Kutz said if the City wishes to be billed on an appeal basis, she could amend the contract to read as such. Council Member Oberloh said he would be in favor of including an annual amount in the contract but to amend the contract to read that it does include appeals. Ms. Kusz said if that was Council consensus she would draft an amendment to the current contract between her office and the City that would state such, which would then need to be approved by both the City and the County.

#### **ENTERTAINMENT SPEC BUILDING PLANS AND SPECS APPROVED WITH AUTHORIZATION TO ADVERTISE FOR BIDS**

Steve Robinson, City Administrator, said SEH Architects and Engineers have completed construction and bid documents for the Entertainment Spec Building. The building is pre-engineered steel construction approximately 19,527 square feet in area and includes five theater auditoriums. Mr. Robinson said bids would be advertised to be received June 27, 2019 and considered for award on July 8, 2019 at the regular City Council meeting. Award would be contingent on successful rezoning of the intended parcel, approval of a Conditional Use Permit, entering into a lease agreement with the theater operator, and acquisition of the intended parcel.

The motion was made by Council Member Harmon, seconded by Council Member Janssen and unanimously carried to approve the plans and authorize staff to advertise for bids for the Entertainment Spec Building.

#### **PROFESSIONAL SERVICES AGREEMENT BETWEEN SEH AND CITY OF WORTHINGTON FOR FIELD HOUSE PROJECT APPROVED**

The Field House project team was recommending that the City move forward with a phased approach to the indoor Field House facility with the intent to make the necessary improvements to get the recreational amenities functional as quickly as possible. The work at this time is intended to be limited to remodeling the main area to accommodate recreational and athletic activities, and remodeling the adjacent space for office, restroom and indoor playground facilities. The Team solicited and received proposals for architectural and engineering services from two firms, Stone Group Architects and SEH. Following review of the proposals for project understanding, scope of services, and fees, the Project Team was recommending approval of the proposal from SEH at a lump sum fee of \$110,000.

The motion was made by Council Member Ernst, seconded by Council Member Harmon and unanimously carried to award the professional services to SEH at the lump sum fee of \$110,000, contingent on passage of the local option sales tax and contract review by the City Attorney, and to authorize the Mayor and Clerk to sign the agreement.

**SECOND READING PROPOSED ORDINANCE TO VACATE A PART OF NINTH STREET IN THE CITY OF WORTHINGTON, NOBLES COUNTY, MINNESOTA**

Pursuant to published notice, this was the time and date for the second reading of a proposed ordinance that would vacate a part of Ninth Street in the City of Worthington, Nobles County, Minnesota as follows:

Section I.

That part of Ninth Street lying between Block 8 and Block 9, Plat of Worthington, Nobles County, Minnesota described as follows is hereby vacated:

Beginning at the most westerly corner of Lot 19, Block 8 of said Plat of Worthington; thence southeasterly along the southwesterly line of said Lot 19 to the most southerly corner of said Lot 19; thence southwesterly along a southwesterly extension of the southeasterly line of said Lot 19 a distance of .67 feet; thence northwesterly along a line parallel with the southwesterly line of said Lot 19 to the southwesterly extension of the northwesterly line of said Lot 19; thence northeasterly a distance of .67 feet to the point of beginning.

The vacation was requested by petition, and was presented for a public hearing and a first reading at the May 13, 2019 Council meeting. If approved, it would allow the adjacent building wall to be extended to allow for required building insulation. Owners of 100% of the abutting property and owners of 58.5% of the non-abutting properties within 300 feet of the ends of the segment to vacated were are represented on the petition.

The motion was made by Council Member Ernst, seconded by Council Member Harmon and, with Council Member Oberloh abstaining as a property owner, was unanimously carried to give a second reading to the proposed ordinance.

**PROPOSED PERMIT FEES APPROVED RELATED TO ATV ORDINANCE AND THE REGULATION OF ALL-TERRAIN VEHICLES ON CITY STREETS**

Troy Appel, Public Safety Director, said that with the adoption of Ordinance 1137 regulating ATVs on City Streets, Council must determine the permit fees related to the ordinance. Staff was proposing a one (1) year permit at \$25, a two (2) year permit at \$35, and a three (3) year permit at \$45.

The motion was made by Council Member Oberloh, seconded by Council Member Janssen and unanimously carried to set the ATV permit fees as suggested by Staff.

### **CHANGE ORDERS FOR PUBLIC WORKS REMODELING PROJECT APPROVED**

Todd Wietzema, Public Works Director, said Wilcon Construction has submitted the following eight change orders for the Public Works Remodeling Project:

1.	Change counter tops from stainless to laminate:	Deduct	\$-6,879.00
2.	Soil corrections under wash bay footings:	Add	\$ 7,179.52
3.	Remove extra office concrete flooring:	Add	\$ 1,652.04
4.	Install fire rated coiling door on the second floor:	Add	\$ 5,669.47
5.	Install drain tile under shop floor:	Add	\$19,783.79
6.	Electrical changes in the shop area:	Add	\$11,085.20
7.	Door and hallway changes to office area:	Deduct	\$-1,953.13
8.	Relocate sprinkler heads under wash bay precast	Add	\$ 3,902.89

The change orders result in a net increase of \$40,458.78 to the project bid of \$1,907,110, bringing the new contract sum to \$1,947,568.78, which is still below the architects estimate of \$2,035,710 for the project.

In response to a question from Council, Mr. Wietzema clarified that Change Order #5 was to install tile under the shop floor and not to install a drain.

The motion was made by Council Member Janssen, seconded by Council Member Cummings and unanimously carried to approve Change Orders 1 through 8 for the Public Works remodeling project.

### **BID FOR 10<sup>TH</sup> AVENUE RIDGE REPLACEMENT REJECTED**

Dwayne Haffield, Director of Engineering, said a single bid had been received on May 21, 2019 for the 10<sup>th</sup> Avenue bridge replacement. The bid was \$1,674,208.44 submitted by Henning Construction, and was \$648,644.19, or 63% over the Engineer's estimate. It was determined that delayed delivery of the box culvert segments compressed the time available for completing the project, which is believed to be deterrent to bidders. The project consultant and Staff were recommending that Council reject the bids and re-advertise this winter for 2020 construction.

The motion was made by Council Member Harmon, seconded by Council Member Ernst and unanimously carried to reject the bids and re-bid the project in December as recommended.

### **CENTENNIAL PARK PEDESTRIAN BRIDGE APPROVED**

Dwayne Haffield, Director of Engineering said the intention had been to replace the 10<sup>th</sup> Avenue bridge this year and the Centennial Park pedestrian bridge next year, however, based on the rebid of the 10<sup>th</sup> Avenue Bridge, staff explored the potential to pursue replacement of the Centennial Park

pedestrian bridge this year. The current lead time for fabrication is 16 to 20 weeks, making it possible to have the replacement completed before next year. The alternative would be to wait and complete the project in 2021 so that both bridges are not out of service at the same time. Staff was recommending that Council select one of the two options:

1. Pursue bridge replacement as originally planned this year with placement extending into the 2019/2020 winter.
2. Delay the bridge replacement until 2021.

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to go with Option #1 and replace the pedestrian bridge this year.

**FIRST READING PROPOSED ORDINANCE - CHANGE OF ZONE - CERTAIN PROPERTY LOCATED ALONG SOUTH CRAILSHEIM ROAD SOUTH OF SUTHERLAND DRIVE**

At their May 13, 2019 regular meeting, Council gave a first reading to a proposed ordinance, on a vote of 5-0, that would rezone 8 acres owned by Timothy Blume and located along South Crailsheim Road south of Sutherland Drive, from its current "R-1" - One Family Detached designation to "R-2" - One Family, Low Density designation.

Following the May 13<sup>th</sup> meeting, it was discovered that the proposed ordinance was not included in the Council packet for that meeting. Staff determined that because of the omission, the ordinance had not been presented to Council properly and should be submitted again for a first reading.

The property under consideration is legally described as:

That part of the South Half of the Northeast Quarter and the North Half of the Southeast Quarter of Section 28, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Beginning at the southeast corner of Glenwood Heights First Addition, according to the recorded plat thereof; thence on an assumed bearing of South 89 degrees 37 minutes 02 seconds West, along the south line of said Glenwood Heights First Addition, a distance of 330.01 feet to the southwest corner of said Glenwood Heights First Addition; thence continuing South 89 degrees 37 minutes 02 seconds West a distance of 107.17 feet to; thence South 0 degrees 24 minutes West a distance of 120.01 feet; thence continuing South 0 degrees 24 minutes West a distance of 671.74 feet; thence North 89 degrees 37 minutes 02 seconds East a distance of 443.18 feet located on the west right of way line of County State Aid Highway No.

10; thence North 0 degrees 02 minutes 04 seconds West, along said west right of way line, a distance of 791.70 feet to the point of beginning.

Dan Wagner had submitted the petition to rezone the property, which would allow for single family homes to be physically attached to each other providing they have a horizontal orientation and the density does not exceed six (6) units per acre of land, which also applies to detached forms of housing. The Planning Commission considered the request at their May 7, 2019 meeting, and after holding public hearing, voted unanimously to recommend City Council approval of the rezoning.

The motion was made by Council Member Oberloh, seconded by Council Member Janssen and unanimously carried to give a first reading to the proposed ordinance.

**FIRST READING PROPOSED ORDINANCE - CHANGE OF ZONE - CERTAIN PROPERTY SOUTH OF INTERSTATE 90 AND NORTH OF DARLING DRIVE FROM AND EXTENSION OF GRAND AVENUE HEADING NORTH TO PROPERTY OWNED BY WORTHINGTON CHRISTIAN SCHOOL**

At their May 13, 2019 regular meeting, Council gave a first reading to a proposed ordinance, on a vote of 5-0, that would rezone certain property south of Interstate 90 and north of Darling Drive from an extension of Grand Avenue heading north to property owned by Worthington Christian School from its current "R-4" - Medium Density Residential to "B-3" - General Business. Rezoning of the property would permit a proposed approximately 28,000 square foot spec building.

Following the May 13<sup>th</sup> meeting, it was discovered that the proposed ordinance was not included in the Council packet for that meeting. Staff determined that because of the omission, the ordinance had not been presented to Council properly and should be submitted again for a first reading.

The property under consideration is legally described as:

That part of the Northeast Quarter of the Southwest Quarter of Section 13, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the Northwest corner of the plat of Northland Park Second Addition, according to the recorded plat thereof; thence on an assumed bearing of North 89 degrees 09 minutes 44 seconds West, along the south line of a tract as recorded in Document No. 260443, a distance of 155.00 feet to the Southwest corner of said tract; thence continuing North 89 degrees 09 minutes 44 seconds West a distance of 500.18 feet to the east line of a tract as recorded in Document No. 285896; thence North 0 degrees 00 minutes 30 seconds East, along said east line, a distance of 243.82 feet to the south line of a tract as recorded in Document No. 260600; thence



South 89 degrees 01 minutes 16 seconds East, along said south line, a distance of 158.32 feet to the Southeast corner of said tract, said Southeast corner being the point of beginning of the tract to be described; thence North 0 degrees 00 minutes 30 seconds East, along the east line of said tract, a distance of 437.57 feet to the Northeast corner of said tract located on the southerly right of way line of Interstate Highway No. 90; thence South 89 degrees 09 minutes 45 seconds East, along said southerly right of way line, a distance of 342.23 feet to the Northwest corner of said tract as recorded in Document No. 260443; thence South 0 degrees 02 minutes 22 seconds West, along the westerly line of said tract, a distance of 438.36 feet; thence North 89 degrees 01 minutes 47 seconds West, along said westerly line, a distance of 135.00 feet; thence continuing North 89 degrees 01 minutes 47 seconds West a distance 207.01 feet to the point of beginning.

The Planning Commission considered the request at its May 7, 2019 meeting, and after holding a public hearing, voted 4-3 to recommend City Council not approve the proposed change of zone based on several considerations. However, at the May 13<sup>th</sup> meeting, several Council Members had expressed their reasons to support the rezoning.

The motion was made by Council Member Janssen, seconded by Council Member Harmon and unanimously carried to give a first reading to the proposed ordinance.

**REQUEST FOR SITE PREPARATION ASSISTANCE PAYMENT APPROVED - 1426 OXFORD STREET**

At their April 22, 2019 meeting, Council approved an application for Site Preparation Assistance from Juan and Angela Palma for their commercial development project located at 1426 Oxford Street - Palma Customs & Auto Sales. Due to uncertainty of demolition costs, the applicant presented a best guess estimate for the eligible expenditures for assistance of \$8,700. Council authorized up to \$10,440 for the project - the estimated amount plus a 20% contingency. Juan and Angela Palma have completed all of the obligations necessary for disbursement of the Site Preparation funds, and Staff was recommending Council authorize payment in the amount of \$8,700, which is the amount that has since been invoiced for the work.

The motion was made by Council Member Janssen, seconded by Council Member Harmon and unanimously carried to approve the request for the Site Preparation Assistance to Juan and Angela Palma.

**PUBLIC HEARING SCHEDULED FOR AUTHORIZATION OF ISSUANCE OF SENIOR HOUSING REVENUE NOTE IN AN AMOUNT NOT TO EXCEED \$6,200,000 - MEADOWS OF WORTHINGTON (ECUMEN)**

Jason Brisson, Director of Community Development, Planning, Zoning and Building Services, said the Meadows of Worthington, LLC, a limited liability company operating under the corporate umbrella of Ecumen, was requesting that the City of Worthington issue a tax-exempt Revenue Refunding Note not to exceed \$6,200,000. It is anticipated that \$5,555,000 of that will be used to refinance the revenue bonds issued in 2014 to refinance bonds originally issued in 2009, and approximately \$445,000 will be used to make physical improvements to the north building of the campus.

The City is authorized to issue the note under State Statute Chapter 462C related to multi-family housing. Under the Act, the City may issue its bonds and lend the proceeds to Meadows of Worthington, LLC. Principal and interest on the note would be payable from and secured by a pledge of payments to be received by the City pursuant to a loan agreement between the parties. The City would have no general or moral obligations, and in return for use of the City's bonding authority, Ecumen will be responsible to pay the City a fee of 1/8 of 1% of the principal amount of the note and all legal expenses it has incurred with the project. Legal Counsel at Briggs and Morgan have advised that only \$445,000 of the \$6.2 million will count towards the City's bond amount for 2019. If the City bonds for more than \$10 million in one year the bond rates become less favorable for the City. Steve Robinson, City Administrator, added that the City will be bonding for \$8 million, so if Ecumen's amount was more it could impact the City. Mr. Robinson said Staff would check again to be certain that the \$445,00 would be the only impact to the City's bonding ability to not exceed that \$10 million number. Staff will check with Dorsey, the City's bond counsel, to verify that the \$445,000 would be the only impact to the City's total bond amount for 2019.

Staff was requesting that Council set a time and date for a public hearing on the request as 7:00 p.m. on Monday, June 24, 2019 at the regular City Council meeting.

The motion was made by Council Member Cummings, seconded by Council Member Janssen and unanimously carried to schedule a public hearing at 7:00 p.m. on Monday, June 24, 2019 at the regular City Council meeting regarding issuance of the bonds.

### **COUNCIL COMMITTEE REPORTS**

Mayor Kuhle - no report.

Council Member Janssen - no report.

Council Member Oberloh - no report.

Council Member Cummings - the YMCA Board met - it's time for the sand filter clean out so the City will be seeing a bill come forward for that.

Council Member Ernst - no report.

Council Member Harmon - no report.

### **CITY ADMINISTRATOR'S REPORT**

Steve Robinson, City Administrator, provided an update to Council regarding the Thompson Hotel. One of the parties interested in purchasing the facility had submitted a purchase agreement but it was rejected. The applicant then resubmitted, but now may walk away due to the demands being placed on the buyer. The other party that had expressed interest in the hotel was contingent on a substantial financial contribution from the City but they can't get clear title to the facility so their lender won't do it. Council Member Oberloh said with the recent rains the facility is in terrible shape - we either need to do something or let it go. He requested that Council authorize Jason Brisson, Director of Community Development, Planning, Zoning and Building Services, to contact Lighthouse within the next two weeks to see what their intentions are. Mr. Robinson said we are either going to have put a roof on it as was our intention or walk away completely. Mr. Brisson said that Council has given a fair amount of time without proceeding with anything to allow the interested parties to get something put together. Mr. Robinson said we are looking at a June 10<sup>th</sup> deadline for Council to decide what they are going to do. Council Member Janssen reminded Council that they don't own the building.

Mr. Robinson also noted that the City's local option sales tax was approved by the legislature, now staff needs to work on the resolution that is required and on the financing of the projects. He will be in St. Paul on Friday and has a meeting set up regarding the Field House.

Mr. Brisson reminded Council of the Land Use Training session on Wednesday.

**CLOSED SESSION UNDER MINN STAT § 13D.05, SUBD. 3 (A) PERFORMANCE EVALUATION - CITY ADMINISTRATOR**

Mayor Kuhle announced that Council would be going into closed session under Minn. Stat. § 13D.05, Subd. 3 (a) - Performance Evaluation - City Administration.

The motion was made by Council Member Janssen, seconded by Council Member Cummings and unanimously carried to close the meeting at 8:27 p.m.

The motion was made by Council Member Cummings, seconded by Council Member Harmon and unanimously carried to re-open the meeting at 8:50 p.m.

**ADJOURNMENT**

The motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to adjourn the meeting at 8:51 p.m.

# **WATER AND LIGHT COMMISSION MINUTES**

## **REGULAR MEETING**

### **MAY 20, 2019**

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 3:00 P.M. by President Gary Hoffmann with the following members present: Michael Harmon, Deb Weg, Kathy Hayenga and Chad Nixon.

Staff members present were Scott Hain, General Manager; Vida Iten, Customer Service Representative; Deb Scheidt, Secretary to the Commission

Others present, Leah Ward, The Globe

#### **AGENDA ADDITIONS/CLOSURE**

A motion was made by Commissioner Harmon, seconded by Commissioner Weg and unanimously carried to close the agenda as presented.

#### **CONSENT AGENDA APPROVED**

A motion was made by Commissioner Nixon, seconded by Commissioner Hayenga and unanimously carried to approve the consent agenda as follows:

- Water and Light Commission minutes of the regular meeting held on May 6, 2019
- Staff reports for April 2019
- Utility bills payable totaling \$272,801.66 for May 10 and May 17, 2019

#### **FINANCIAL STATEMENTS AND SALES REPORTS**

A motion was made by Commissioner Weg, seconded by Commissioner Harmon and unanimously carried to accept the financial statements and sales reports for April 2019.

#### **STRATEGIC PLAN UPDATE – CUSTOMER SERVICE DEPARTMENT**

Vida Iten, Customer Service Supervisor, gave a strategic plan update on the Customer Service Department.

Vida left the meeting following her presentation.

#### **CONSUMER CONFIDENCE REPORT**

The 1996 Safe Drinking Water Act included a requirement that all public water suppliers provide their customers with an annual report on water quality known as a Consumer Confidence Report (CCR). Customers must be notified by mailing or emailing a notification that the report is

## Water and Light Commission Minutes

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available via website or by mailing or emailing the report. Distribution of the report must be completed by July 1 each year.

Scott Hain, General Manager, reported that utility staff has opted to mail the proposed notification provided to the Commission informing our customers that the CCR is available on WPU's website. The notification will be mailed with the May 2019 utility billing and posted on our website prior to the notice being mailed.

A motion was made by Commissioner Harmon, seconded by Commissioner Weg and unanimously carried to approve the notification to be distributed with the May 2019 utility billing informing customers that the CCR is posted on Worthington Public Utilities website.

**LEWIS & CLARK REGIONAL WATER SYSTEM RIBBON CUTTING CEREMONY**

Scott Hain, General Manager, reported that Lewis & Clark would like to hold a ribbon cutting and official meter building dedication now that delivery of Lewis & Clark water to Worthington has commenced.

All Commission members were available on the dates being considered (June 10, 11, 12, 14 and 25). Mr. Hain will notify Lewis & Clark and inform Commission members once a date has been determined.

**COMMISSION COMMITTEE REPORTS**

Commissioner Nixon reported that he and Commissioner Hoffmann attended a Housing Committee meeting on May 17, 2019, to review updated concept layouts, lot price cost estimates and financial projections related to the purchase and development of the Dugdale property for a residential housing project. There will be a special joint City Council/Water and Light Commission meeting on May 22, 2019, at which time the committee will review the concept layouts, cost estimates and financial projections with Council and Commission members and make a recommendation that the City Council and Water and Light Commission approve the purchase of the Dugdale property for the residential housing project. The option to purchase the property expires on June 10, 2019.

Commissioner Harmon reported that Lewis & Clark Regional Water System will be holding a round table discussion with United States Senator, Tina Smith. An opportunity to tour the Tea, South Dakota, pump station and other facilities will be available to those attending. The meeting is tentatively scheduled for May 31, 2019. Commission members are welcome to attend. Scott Hain, General Manager, will contact Commission members once definite plans have been made.

Commissioner Hoffmann reported that the Compensation Committee is very close to completing a draft Employment Agreement between Scott Hain, General Manager, and Worthington Public Utilities for consideration. The Commission approved the Compensation Committee recommendation to remove the City Administrator and General Manager positions from the City of Worthington Compensation Plan at their January 22, 2019, meeting.

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### **GENERAL MANAGER REPORT**

Scott Hain, General Manager, reported that the integration of Lewis & Clark water with Worthington's water is going well.

### **ADJOURNMENT**

A motion was made by Commissioner Nixon, seconded by Commissioner Weg and unanimously carried to adjourn the meeting at 4:15 P.M. President Hoffmann declared the meeting adjourned.

Deb A. Scheidt

Secretary to the Commission

## NEON Minutes

May 2, 2019, Biotechnology Advancement Center

Meeting began with the Pledge of Allegiance and Nobles County Commissioner, Robert Demuth Jr, presided over the meeting.

Interest in forming subcommittees:

- a. Daycare – If you are interested in serving on a committee or know of someone who would be good to serve on this committee, please contact the Nobles County Administration office.
- b. Infrastructure for Natural Gas –
  - i. Round Lake – has natural gas, would like to put a bigger line in.
  - ii. Rock County – there are businesses across the county line that are interested.
  - iii. Regional Contact for Southern MN is Paul Sullivan.

Flood/Disaster Updates: FEMA Preliminary Damage Assessment scheduled for 9am, Tuesday, May 7<sup>th</sup>, in the Community Room of the School Building in Rushmore MN. FEMA: from working with them on past events, now we know what information they need when we have a new event. MN Rural Waters is someone to partner with, they have large pumps and generators they can bring in to assist in disasters.

Around the Table:

Don Linssen/Nobles County: Nobles County Work Session on Monday presented with information that the Library is looking at buying Westminster Presbyterian church, this is the first the commissioners heard of it. Library Director says Library Board is not in favor of the WELL project: location, not enough green space, loose identity. The City, School, and County has spent a long time working on collaboration towards the WELL project.

Linden Olson/ISD 518: ALC/Gymnastics Building probably won't be ready until August 1<sup>st</sup>. School Board Meeting on Tuesday: 1) going ahead with High School Addition, adding on 6 classrooms. 2) WELL project–look at how are we going to work with the City and County. 3) Intermediate School–looking at options for referendum: Lease levy, fund balance, state bonding–will know by May 20<sup>th</sup> if there is funding available. Tax Valuations: Just because valuations go up it doesn't mean your taxes go up; need to get that word out, people mix percentages and dollar amounts.

Lori Dudley/ISD 518: In the fund balance we need to keep enough money to operate for 6-8 weeks. There are 8 new FTE positions added for next school year. An additional Kindergarten classroom will be added.

Doug Knuth/City of Round Lake: Firemen have open house Sunday 3-5 at the fire hall. School votes May 14 for the addition at the Brewster School. 25-30 people attended an informational meeting in Round Lake. They are adding on to the school regardless if it passes or not; the difference will be in funding and tax break for ag land.

Abraham Algadi/WREDC: May 16 board meeting. There are 4 NHI applications in process (3 from Adrian). Working with many developers/contractors to work on the housing shortage issues. Did not have a bioscience conference this spring, the board desires to cover more than just the bio technology field; looking at trying to fill some amenities in the area. Quik Trip ground breaking tomorrow. Running's is doing well. Brewery is still on schedule for August 1. WREDC

has received \$37,000 in private memberships. WREDC partnering with WIN to develop new businesses. LDO money has been good, helped Sailor Plastics and Purnet; have more freedom with money to help than the city or county has. Having discussion with Menards regarding Shopko property, or activity center for kids, something will come in to the property.

Julie Foote/MVTV Wireless: FEMA Preliminary Damage Assessment review meeting on Tuesday in Rushmore, spread the word to attend. Discussion was held on the upcoming Elks convention and lodging.

Robert Demuth Jr/Nobles County: Attended the Historical Society Annual meeting. They are aggressively pursuing the armory.

Other: None.

Next Meeting:

June 6, 2019

5:30 to 7:00 PM

BioTechnology Advancement Center, 1527 Prairie Drive, Worthington, MN 56187

The meeting adjourned.



Worthington Area Convention and Visitors Bureau  
 Board of Directors Meeting  
 April 24, 2019  
 Chamber of Commerce/CVB Office  
 4:17 P.M.

Present: Nancy Vaske, Chad Cummings, Brad Meester, Ryan McGaughey, Brian Wind, Gwen Post, Nicholas Raymo, Maria Thier, Stacy Fricke, Aaron Kinser, Len Bakken, Darlene Macklin and Alicia Jensen.

Excused Absence: Jessica Noble and Alyssa Benson.

Absent: Vieng Harvey and Maria Parga.

Chairman of the Board Ryan McGaughey presiding.

A motion was passed unanimously to approve the agenda as presented.

A motion was passed unanimously to approve the minutes of the February 27, 2019 meeting.

A motion was passed unanimously to accept the February and March, 2019 financial statements.

Ice Arena  
 Questionnaire  
 Discussion: Meeting on April 29<sup>th</sup> at 5:300 p.m. Nicholas Raymo and Maria Thier will serve as representatives of the CVB. The discussion will be about the local option sales tax dollars and if they will be put into the current arena or used to build a new facility. If the dollars would go into the current arena, management of the facility would fall under the City instead of the Hockey Association.

Committee Reports: Marketing/Hotel – Will be meeting tomorrow.

Sports & Recreation – Will meet in May to review funding requests. Anticipate a request from WAYBA to help with tournaments. The equipment purchased for the Frisbee golf tournament belongs to CVB. It has been stored at Great LIFE since the last tournament.

City Report: Prioritized the local option sales tax projects with the first to be the field house. The spec building for the theater will possibly go on North Grand Avenue.

Board of Directors Meeting Continued, Page 2

Next Meeting: The next meeting of the Board will be held on May 29, 2019.

New Business: Explore MN Listening Session – May 1<sup>st</sup> from 1:00 p.m. – 3:00 p.m. at the Event Center.

A motion was passed unanimously to adjourn the meeting at 5:05 P.M.

Respectfully Submitted,

Darlene Macklin  
Executive Director

## CENTER FOR ACTIVE LIVING COMMITTEE MEETING NOTES

APRIL 8, 2019

9 AM

1. The meeting was called to order by Marcy Lavelle at 9:05 AM. She has volunteered to lead the meetings again this year. There were 9 members present which is a quorum. Present were: Mary Luke, Marcy LaVelle, Nancy Hofstee, Julie Buntjer, Maria Parga, John Widboom.  
New members present were Pam Rickers, Bethe Ten Haken , and Bob Miller.  
Absent Mike Harmon, Andy Johnson, and Diane Graber.  
New members were welcomed by CAL director Mary Luke.
2. Motion by Nancy Hofstee and seconded by Julie Buntjer to approve the December minutes. Carried.
3. Mike Woll was a visitor and gave the history of the CAL as he was involved initially. \$1.3 million was invested in the center; some parts of the old YMCA were preserved (racquet ball courts and indoor track). It was originally meant for a senior center (age 55 and over) This current building was built in 2013. The current name was chosen and meant to be proactive, positive , and progressive. It was planned for small groups to use and not large groups. Currently it has morphed into other activities and ages. There were questions about who can serve on this board. Currently it needs to be someone who resides in the city. Could there be a member at large from outside the city? That would need to be changed by the city council.  
Mike was thanked for visiting with us and giving us the history of this current building.
4. Mary Luke gave the new members a history of the meetings and attempts to connect with other cultures in our diverse community. A summary was given by Nancy Hofstee who had met with Mike Harmon. Mary Luke and Marcy LaVelle last week Thursday, April 4, 2019. At this time after many attempts and meetings there has not been positive progress towards finding leaders in other cultures and there are road blocks such as values, transportation, and language. The sub committee is recommending to table these attempts and take a break and perhaps try at another time in the future. There are organizations in the city that are filing some of these needs in the cultures such as the Catholic Church, and JBS.
5. Nancy Hofstee suggested the CAL attempt to have a Chamber Mixer with a goal to have other age groups come and see what the CAL can offer. Nancy and Beth volunteered to meet with Darlene Macklin the chamber director, to find out what it takes to put this on and report back to this board.

6. There is a need to clarify the time and dates of these meetings with the city council so there is flexibility and the bylaws are accurate.  
The following was suggested:  
“The CAL Advisory committee recommends for their meeting schedule that there be a minimum of 6 meetings per year. Typically, will meet every other month and will consider taking off January through March to accommodate committee members schedules.  
Meetings will be held on the second Monday of the month at 9 AM.”  
Motion made by Nancy Hofstee and seconded by Pam Rickers to accept this statement and present this to city council. Carried.
7. There was a question about the \$2 and \$5 fee as it seems inconsistent and not easily understood. Mary clarified this.  
In the past there had also been discussion about someone making ‘a scholarship “ available if someone felt that could not afford to join.  
This decision would be made on an individual basis by the director and a donator.
8. The director’s report was printed and available for review.
9. The next meeting will be on Monday, June 10 at 9 AM.
10. Meeting adjourned at 10:05 AM.

Respectfully Submitted,  
Nancy Hofstee  
Acting Secretary

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## **Planning Commission/Board of Appeals Minutes June 4, 2019**

The meeting was called to order at 7:00 p.m. by Chris Kielblock in the City Hall Council Chambers.

Members Present: Andy Berg, Amy Ernst, Chris Kielblock, Rhina Resendez,  
 Ben Weber,  
 Members Absent: Mark Vis, Amy Woitalewicz  
 Staff Present: Jason Brisson, Director of Community/Economic Development,  
 Angela Thiner, Secretary  
 Others Present: Abebe Abetew, Allen Ling, Armyas, Asheber M., Len Bakken, Mark Hibma,  
 Tibebu Yemeru, Gebremeden Dejen

### **Approval of Minutes**

Amy Ernst made a motion to approve the minutes of the May 7, 2019 Planning Commission meeting. Ben Weber seconded the motion and it passed unanimously.

### **Public Hearing and Planning Commission Recommendation**

#### **Change of Zone – Arnold Motors**

Arnold Motors has requested a change of zone for property they own directly south of 704 Oxford Street from its current R-3 - Low Density Preservation Residential District designation to B-3 - General Commercial. If approved the applicant intends to add a parking lot on the subject property. Discussion took place regarding the future impact a change of zone to B-3 might cause. The Planning Commission discussed the possibility of the subject property later being developed as a commercial business and not remaining a parking lot. Staff also discussed the parking lot potentially acting as a buffer from the commercial district to the abutting residential district. Staff did hear some concerns from the neighboring property owner to the south regarding the extra traffic and noise due to the proximity of the parking lot to her house. She would request Arnold Motors use screening on the side of the proposed parking lot facing her home. Staff explained the zoning code would require 4 ½' screening adding the neighboring property owner would like to see taller screening.

Mark Hibma, representing Arnold Motors, explained the parking lot would mainly be used for employee parking. Mr. Hibma stated after all of the recent rain the lot now is a muddy mess. He feels that by paving it would only be an improvement. He went on to explain that most of the truck traffic is in the evening and creating a bigger parking lot would give the truck drivers more room to back up.

Chris Kielblock opened the public hearing. Ben Weber asked if there were any other options available. Mr. Hibma stated the plan is to upgrade the parking lot extending it to approximately half of the lot. In response to a question from Andy Berg, Mr. Hibma explained they would work with the contractor to make sure any water issues were dealt with properly, possibly putting a curb at the south side of the proposed lot. There was no further discussion. Ben Weber made a motion close the public hearing. Rhina Resendez seconded the motion and it passed unanimously.

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Ben Weber asked for clarification on the request to change the zone to B-3. Staff explained the current land use of parking lots are not allowed in a residential zoning district which is the current zoning designation for the subject property.

Chris Kielblock expressed concern with the long term affect the change of zone may have on the surrounding neighborhood and the commercial creep into residential areas. Amy Ernst stated she felt the change of zone is common sense, adding the neighboring properties along Oxford Street are all zoned commercial and this should be seen as an improvement to the property. Rhina Resendez stated she agreed with Amy. Staff pointed out the subject property is being used as parking lot the way that it is.

Amy Ernst moved to recommend approval of the change of zone. Rhina Resendez seconded the motion. Andy Berg voted in favor of the motion. Ben Weber and Chris Kielblock voted in opposition of the motion. The motion passed 3:2.

Jason Brisson noted the recommendation of the Planning Commission would be forwarded to City Council for consideration at June 10, 2019 meeting.

**Public Hearing and Planning Commission Recommendation**  
**Change of Zone - South Lake Development**

South Lake Development is requesting a change of zone for property they own east of a southerly extension of Knollwood Drive south of First Avenue Southwest. If approved, the current R-1 - One Family Detached zoning designation would be changed to PUD - Planned Unit Development.

Staff summarized the request explaining that the PUD would permit the land use of town house and twin family residential uses with all other zoning requirements of the R-1 district would apply. Twin home and townhome land uses are allowed in the R-1 district through the issuance of a CUP only. Staff explained that any PUD district must be found to agree with the intent of the Comprehensive Plan. Staff has found the intent of this PUD proposal to meet that of the Comprehensive Plan intent to provide for a wide range of housing options in Worthington. In the past, the developer has been issued 3 CUPs due to the construction varying from the originally presented site plan to allow for twin/town home. The process is time consuming and costly for both the City as well as the developer.

There were no questions of staff. Chris Kielblock opened the public hearing. There were no comments from the public. Ben Weber made a motion to close the public hearing. The motion was seconded by Andy Berg and passed unanimously.

After brief discussion on the PUD zoning designation, a motion to recommend approval of the change of zone from R-1 to PUD was made by Ben Weber, seconded by Amy Ernst and passed unanimously.

Staff noted the decision of the Planning Commission would be forwarded to City Council for consideration at the June 10, 2019 meeting.

**Public Hearing and Planning Commission Recommendation**

**Conditional Use Permit - Tsadkane Mariam Ethiopian Orthodox Tewahedo Church**

The applicant is seeking a conditional use permit for property owned by the City of Worthington located south of the east/west segment of W. Gateway Drive east of the north/south segment of West Gateway Drive. Approval would allow the applicant to construct and operate an approximately 7,000 square foot church. The subject property is currently zoned B-3 with the land use of church being permitted in the B-3 district through the issuance of a conditional use permit.

City staff has reviewed the submitted site plan and has found it to be in compliance with the City's Zoning Ordinance, therefore staff is recommending approval of the conditional use permit with the following conditions:

1. The subject property is subdivided from the larger parcel on which it is currently located;
2. The development be completed in accordance with the submitted site plan;
3. The development maintain compliance with all applicable local, State and Federal requirements; and
4. A new conditional use permit be required for the proposed expansion shown on the submitted site plan.

After reviewing the site plan to the commissioners staff explained the applicant would need to obtain a driveway permit from the County Engineer.

Staff did receive comments of concern from the neighboring property to the south. The property owner currently has issues with the way the water drains away from his property and is concerned about how developing the subject property will only make it worse. In response to questions from commissioners, staff noted storm water related plans were handled through the building permit process.

Chris Kielblock opened the public hearing. Len Bakken, JBS HR Director, spoke in support of the project adding the project would be a nice addition to the community.

Abebe Abetew stated they have been look for a place to build a church for 5 years. Mr. Abetew feels a church would be good for the community, adding it would bring more people to the City of Worthington and more would want to invest in the community. In response to a question from Commissioner Weber, Mr. Abetew stated the church is willing to fulfill whatever rules and regulations set by the City.

After no further discussion, Ben Weber made a motion to close the public hearing. Rhina Resendez seconded it and it passed unanimously.

Mr. Weber questioned if the shared drive way would create any traffic conflicts. Review of the traffic patterns was done by the City Engineer and staff saw no conflict at that time.

Ben Weber moved to recommend approval of the conditional use permit as presented by staff with the

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following conditions:

1. The subject property is subdivided from the larger parcel on which it is currently located;
2. The development be completed in accordance with the submitted site plan;
3. The development maintain compliance with all applicable local, State and Federal requirements;
4. A new conditional use permit be required for the proposed expansion shown on the submitted site plan; and
5. The applicant secures a driveway permit from the County Engineer.

The motion was seconded by Rhina Resendez and passed unanimously.

Staff noted the decision of the Planning Commission would be forwarded to City Council for consideration at the July 10, 2019 meeting.

**Public Hearing and Planning Commission Recommendation**  
**Conditional Use Permit - Certain property lying south of I-90, north of an easterly extension of Darling Drive, and between lines being approximately 160 feet and 500 feet east of a northerly extension of the east line of Grand Avenue**

The City of Worthington is requesting approval of a conditional use permit for certain property lying south of I-90, north of an easterly extension of Darling Drive, and between lines being approximately 160 feet and 500 feet east of a northerly extension of the east line of Grand Avenue owned by Kelly Properties, Inc. If approved the conditional use permit would allow the construction and operation of an approximately 19,000 square foot commercial movie theater.

City Council approved the first reading of the change of zone at their May 28, 2019 meeting. The property is currently zoned R-4 with the request being a change of zone to B-3 - General Business district. The land use of theater is permitted in the B-3 zoning designation with the issuance of a conditional use permit. Staff presented the landscaping plan for the parking lot noting the proposed plan conforms to the City's draft landscaping requirements. One of the concerns staff has is the high volume of traffic that the proposed development could bring about. Staff noted most of the concerns were addressed during the civil site plan development.

Chris Kielblock called for questions of staff. Ben Weber asked if the sidewalk on the site plan would be assessed to the property owner or if it would be paid for by the developer. Staff explained with the City being the owner it was one and the same. Mr Weber asked if there were any concerns regarding the hours of operation with late night showings. Amy Ernst stated there seemed to me no issue from City Council's perspective over the hours. Commissioners discussed the increased traffic generated by a movie theater. Staff pointed out that traffic would also increase if the lot were developed into multifamily housing.



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Chris Kileblock opened the public hearing. There were no comments from the public. Ben Weber made a motion to close the public hearing, seconded by Andy Berg. The motion passed unanimously.

There was no further discussion. Ben Weber made a motion to recommend approval of the conditional use permit as presented by staff with the following conditions:

1. A change of zone of the subject property from its current zoning designation to a B-3 - General Business zoning designation;
2. The subject property is subdivided from the larger parcel on which it is currently located;
3. The development be completed in accordance with the submitted site plan;  
and
4. The development maintain compliance with all applicable local, State and federal requirements.

Amy Ernst seconded the motion. The motion passed unanimously.

Staff noted the decision of the Planning Commission would be forwarded to City Council for consideration at the June 10, 2019 meeting.

**Other Business**

**Next Meeting Date**

The next regularly scheduled Planning Commission meeting will take place on July 2, 2019 in City Hall Council Chambers.

**Adjournment**

As there was no further business before the Planning Commission, Chris Kileblock adjourned the meeting at 8:25 p.m.

Angela Thiner  
Secretary

## ADMINISTRATIVE SERVICES MEMO

**DATE: JUNE 6, 2019**

**TO: HONORABLE MAYOR AND CITY COUNCIL**

**SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW**

### CONSENT AGENDA CASE ITEMS

**1. APPLICATION FOR TEMPORARY ON-SALE LIQUOR LICENSE - NOBLES COUNTY FAIR ASSOCIATION**

The Nobles County Fair Association has submitted an application for a Temporary On-Sale Liquor License during the Nobles County Fair, 1600 Stower Avenue. License period would be August 7<sup>th</sup> through August 10<sup>th</sup>, 2019.

The application is included as *Exhibit 1*. All the required paperwork, fees and insurance certificate naming the City of Worthington as additional insured have been received.

Council action is requested on the application for a Temporary On-Sale Liquor License submitted by the Nobles County Fair Association for the license period August 7<sup>th</sup> through August 10<sup>th</sup>, 2019.

**2. APPLICATION FOR EXEMPTION FROM LAWFUL GAMBLING PERMIT - KING TURKEY DAY, INC.**

The following Application for Exemption from Lawful Gambling Permit has been received:

Organization:	King Turkey Day, Inc.
CEO:	Doug Tate
Type of Event:	Raffle
Date & Location of Event:	Saturday, September 14, 2019 King Turkey Day Beer Garden, Corner of 2 <sup>nd</sup> Ave. and 10 <sup>th</sup> St.

The application must have approval by the Local Governing Board prior to being submitted to the State for approval.

Council action is requested on the Application for Lawful Gambling Permit (included as *Exhibit 2*) submitted by King Turkey Day, Inc.

**3. APPLICATION FOR PARADE PERMIT OR TO BLOCK STREET(S) -**

**WORTHINGTON AREA CHAMBER OF COMMERCE AGRIBUSINESS  
COMMITTEE FARM TO TABLE EVENT**

*Exhibit 3* is an application to Block Street(s) submitted by the Agribusiness Committee of the Worthington Area Chamber of Commerce for the Farm to Table Event on Tuesday, July 23, 2019. The proposed street closure is from 3:00 p.m. to 10:00 p.m. as follows:

Tenth Street between Second Avenue and Third Avenue

Darlene Macklin has been designated as the Safety Officer for the event and an insurance certificate naming the City of Worthington as additional insured has been provided.

Council action is requested on the application to Block Street submitted by the Agribusiness Committee of the Worthington Area Chamber of Commerce for the Farm to Table Event on Tuesday, July 23, 2019.

4. **APPLICATION FOR TEMPORARY ON-SALE LIQUOR LICENSE -  
WORTHINGTON AREA CHAMBER OF COMMERCE FARM TO TABLE EVENT**

*Exhibit 4* is an application for a Temporary On-Sale Liquor License submitted by the Worthington Area Chamber of Commerce for their Farm to Table event, which is scheduled to occur from 5:00 p.m. to 10:00 p.m. on Tuesday, July 23, 2019. All of the required paperwork, fees and insurance certificate naming the City of Worthington as additional insured have been received.

Council action is requested on the application for a Temporary On-Sale Liquor License submitted by the Worthington Area Chamber of Commerce for the Farm to Table Event.

5. **APPLICATION FOR PARADE PERMIT OR TO BLOCK STREET(S) - AND TO  
BLOCK A PORTION OF A SIDEWALK - WORTHINGTON AREA CHAMBER OF  
COMMERCE - CRAZY DAYS**

The Worthington Area Chamber of Commerce Retail Committee has submitted an Application for Parade Permit or to Block Streets (*Exhibit 5*) and an Application to Block a Portion of a Sidewalk (also included in *Exhibit 5*) for their annual Crazy Days event as follows:

Block Street(s):      Block 10<sup>th</sup> Street from 2<sup>nd</sup> Avenue to 5<sup>th</sup> Avenue  
Friday, July 26<sup>th</sup> from 6:00 a.m. to 7:00 p.m.

Block Sidewalk(s):    Block 10<sup>th</sup> Street Sidewalks from 2<sup>nd</sup> Avenue to 5<sup>th</sup> Avenue  
6:00 a.m. Friday, July 26 to 5:00 p.m. on Saturday July 27, 2019

Laura Shefte has been designated as the Safety Officer for the event and an insurance certificate in the amount of \$1million naming the City of Worthington as additional insured has been received. A map of the proposed street closure is provided in ***Exhibit 5*** with the applications.

Council action is requested on the Application for Parade Permit or to Block Street(s) and the Application to Block a Portion of a Sidewalk(s).

6. **APPLICATION FOR PARADE PERMIT OR TO BLOCK STREET - UFCW LOCAL 663/ST. MARY'S CHURCH**

At their May 28, 2019 regular meeting, Council approved an Application for Parade Permit or to Block Street(s) submitted by the UFCW Local 663/St. Mary's Church for their annual march on Sunday, June 23, 2019 from 10:45 a.m. until 1:00 p.m. A map of the requested street closures was included with the note that they were requesting to finish their event at the open area east of the Fire Hall, at the intersection of 2<sup>nd</sup> Avenue and 10<sup>th</sup> Street.

Since that meeting, it was discovered in conversation with Darin Rehnelts that their intent was to close that part of 10<sup>th</sup> Street between 2<sup>nd</sup> and 3<sup>rd</sup> Avenues from 10:45 until 3:00 p.m., and to end in the open parking lot east of the fire hall with a stage and band set up until 3:00 p.m. The application and a map showing the updated time is included as ***Exhibit 6***.

Darin Rehnelts has been designated as the Safety Officer for the event, and a certificate of insurance naming the City of Worthington as additional insured will be provided upon Council approval of the application.

Council action is requested on the Application for Parade Permit or to Block Street(s) with the updated information.

7. **2019-2020 ON-SALE LIQUOR, WINE, AND CLUB ON-SALE LICENSE RENEWALS, AND SUNDAY ON-SALE LIQUOR LICENSE RENEWALS**

The following 2019/2020 On-Sale Liquor, Club On-Sale, On-Sale Wine, and Sunday On-Sale Liquor License Renewal Applications have been received and are submitted for Council approval:

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**2019 On-Sale/Sunday Liquor Licenses**

Worthington Event Center, 1477 Prairie Drive  
The Ground Round Grill & Bar, 1290 Ryan's Road  
The Tap, 107 12<sup>th</sup> Street  
Mini Market Lupita, 1906 Oxford Street

Hickory Lodge, 2015 North Humiston Avenue

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**2019 Club On-Sale Liquor Licenses**

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VFW 3958, 1117 Second Avenue  
Worthington Eagles Club, 205 Oxford Street  
Historic Dayton House, 1311 4<sup>th</sup> Avenue

**2019 Wine Licenses**

Worthington Comfort Suites, 1447 Prairie Drive

Copies of the applications are included as ***Exhibit 7***. All the required paperwork, insurance certificates naming the City as additional insured and fees have been received.

Council action is requested on the license renewal applications.

**CASE ITEMS**

1. **THIRD READING PROPOSED ORDINANCE TO VACATE PART OF NINTH STREET IN THE CITY OF WORTHINGTON, NOBLES COUNTY, MINNESOTA AND APPROVAL TO EXECUTE QUIT CLAIM DEED**

Pursuant to published notice, this is the time and date for the third reading of a proposed ordinance that would vacate a part of Ninth Street in the City of Worthington, Nobles County, Minnesota as follows:

**Section I.**

That part of Ninth Street lying between Block 8 and Block 9, Plat of Worthington, Nobles County, Minnesota described as follows is hereby vacated:

Beginning at the most westerly corner of Lot 19, Block 8 of said Plat of Worthington; thence southeasterly along the southwesterly line of said Lot 19 to the most southerly corner of said Lot 19; thence southwesterly along a southwesterly extension of the southeasterly line of said Lot 19 a distance of .67 feet; thence northwesterly along a line parallel with the southwesterly line of said Lot 19 to the southwesterly extension of the northwesterly line of said Lot 19; thence northeasterly a distance of .67 feet to the point of beginning.

The vacation was requested by petition, and was presented for a public hearing and a first reading at the May 13, 2019 Council meeting. A complete copy of the proposed ordinance was included in your May 13, 2019 Council packet.

Staff also recommends that Council authorize the Mayor and Clerk to execute a quitclaim deed conveying the City's interest in that portion of 9th Street being vacated to the abutting owner. The description of the property is to be as described in the proposed ordinance and the grantee is to be the specific party currently owning Lots 18 and 19 and the southwest one half of the alley between Lots 17 and 18, all in Block 8, Plat of Worthington.

Council action is requested to give a third reading to, and subsequently adopt the proposed ordinance, and to authorize the Mayor and Clerk to execute the quitclaim deed.

2. **SECOND READING PROPOSED ORDINANCE TO VACATE PART OF EIGHTH STREET IN THE CITY OF WORTHINGTON, NOBLES COUNTY, MINNESOTA**

Pursuant to published notice, this is the time and date set for the second reading of a proposed ordinance that would vacate a part of Eighth Street legally described as follows:

That part of former Eighth Street as platted in Lake Shore Park Subdivision, City of Worthington, Nobles County, Minnesota, described as follows is hereby vacated:

Beginning at the most south corner of Common Interest Community Number 12, Lake Shore Park Condominium, according to the recorded plat thereof; thence on an assumed bearing of North 42 degrees 09 minutes 12 seconds West, along the southwesterly line of said plat, a distance of 148.00 feet to an iron monument; thence southeasterly, along a non-tangential curve, concave to the southwest, having a radius of 345.50 feet, a central angle of 25 degrees 38 minutes 40 seconds, the chord of said curve bears South 27 degrees 01 minutes 34 seconds East, a chord distance of 153.35 feet, an arc distance of 154.64 feet to an iron monument located on the southwesterly extension of the southeasterly line of said Common Interest Community Number 12; thence North 47 degrees 47 minutes 18 seconds East, along said southwesterly extension, a distance of 40.02 feet to the point of beginning.

The City received a petition for the vacation, which petition satisfies the requirements of Section 4.14 of the Worthington City Charter for vacation of a street. A public hearing regarding the vacation was held at the May 28, 2019 regular City Council meeting. As noted at that meeting, upon vacation Council will also be requested to authorize sale of the vacated segment to the abutting property owner. A complete copy of the proposed ordinance was included in your May 28, 2019 Council agenda.

Council action is requested to give a second reading to the proposed ordinance.

3. **SECOND READING PROPOSED ORDINANCE - CHANGE OF ZONE - CERTAIN PROPERTY LOCATED ALONG SOUTH CRAILSHEIM ROAD SOUTH OF SUTHERLAND DRIVE**

Pursuant to published notice, this is the time and date set for the second reading of a proposed ordinance - change of zone - for certain property located along South Crailsheim Road south of Sutherland Drive from it current "R-1" One Family Detached designation to "R-2" - One Family, Low Density. The property is legally described as follows:

The following described property, presently included in the "R-1" district, shall henceforth be included in the "R-2" district:

That part of the South Half of the Northeast Quarter and the North Half of the Southeast Quarter of Section 28, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Beginning at the southeast corner of Glenwood Heights First Addition, according to the recorded plat thereof; thence on an assumed bearing of South 89 degrees 37 minutes 02 seconds West, along the south line of said Glenwood Heights First Addition, a distance of 330.01 feet to the southwest corner of said Glenwood Heights First Addition; thence continuing South 89 degrees 37 minutes 02 seconds West a distance of 107.17 feet to; thence South 0 degrees 24 minutes West a distance of 120.01 feet; thence continuing South 0 degrees 24 minutes West a distance of 671.74 feet; thence North 89 degrees 37 minutes 02 seconds East a distance of 443.18 feet located on the west right of way line of County State Aid Highway No. 10; thence North 0 degrees 02 minutes 04 seconds West, along said west right of way line, a distance of 791.70 feet to the point of beginning.

Rezoning of the property will allow for single family homes to be physically attached to each other providing they have a horizontal orientation and the density does not exceed six (6) units per acre of land, which also applies to detached forms of housing. A complete copy of the proposed ordinance was included in your May 28, 2019 Council agenda.

Council action is requested to give a second reading to the proposed ordinance.

4. **SECOND READING PROPOSED ORDINANCE - CHANGE OF ZONE - CERTAIN PROPERTY SOUTH OF INTERSTATE 90 AND NORTH OF DARLING DRIVE FROM AN EXTENSION OF GRAND AVENUE HEADING NORTH TO PROPERTY**

**OWNED BY WORTHINGTON CHRISTIAN SCHOOL**

Pursuant to published notice, this is the time and date set for the second reading of a proposed ordinance to rezone certain property south of Interstate 90 and north of Darling Drive from an extension of Grand Avenue heading north to property owned by Worthington Christian School as follows:

The following legally described area, presently included in the "R-4" district, shall henceforth be included in the "B-3" district:

That part of the Northeast Quarter of the Southwest Quarter of Section 13, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the Northwest corner of the plat of Northland Park Second Addition, according to the recorded plat thereof; thence on an assumed bearing of North 89 degrees 09 minutes 44 seconds West, along the south line of a tract as recorded in Document No. 260443, a distance of 155.00 feet to the Southwest corner of said tract; thence continuing North 89 degrees 09 minutes 44 seconds West a distance of 500.18 feet to the east line of a tract as recorded in Document No. 285896; thence North 0 degrees 00 minutes 30 seconds East, along said east line, a distance of 243.82 feet to the south line of a tract as recorded in Document No. 260600; thence South 89 degrees 01 minutes 16 seconds East, along said south line, a distance of 158.32 feet to the Southeast corner of said tract, said Southeast corner being the point of beginning of the tract to be described; thence North 0 degrees 00 minutes 30 seconds East, along the east line of said tract, a distance of 437.57 feet to the Northeast corner of said tract located on the southerly right of way line of Interstate Highway No. 90; thence South 89 degrees 09 minutes 45 seconds East, along said southerly right of way line, a distance of 342.23 feet to the Northwest corner of said tract as recorded in Document No. 260443; thence South 0 degrees 02 minutes 22 seconds West, along the westerly line of said tract, a distance of 438.36 feet; thence North 89 degrees 01 minutes 47 seconds West, along said westerly line, a distance of 135.00 feet; thence continuing North 89 degrees 01 minutes 47 seconds West a distance 207.01 feet to the point of beginning.

The rezoning would permit a proposed approximately 28,000 square foot spec building. A complete copy of the proposed ordinance was included in your May 28, 2019 City Council agenda.



Council action is requested to give a second reading to the proposed ordinance.

5. **PRESENTATION - YELLOW RIBBON COMMUNITY / BEYOND THE YELLOW RIBBON SUPPORT NETWORK**

A steering committee made up of representatives across the community has been working on getting Worthington established as a Minnesota Yellow Ribbon Community and establish a Beyond the Yellow Ribbon Network of Support of Service Members, Veterans and their families. The Minnesota National Guard has developed minimum requirements for key areas within a community needed to become a Yellow Ribbon Network including: City or County Leadership, Public Safety, Education and Youth, Business, Veteran and Civic Organizations, Faith-Based, Social Services - Medical - or Healthcare Organization, and any federal or state VA resources. To gain the designation, the Community must submit an action plan commitment of support in each area, which must be approved by the State of Minnesota. An Action Plan Template is included as *Exhibit 8*. The Committee met with representatives of the program on May 29, 2019 at Minnesota West here in Worthington. Mayor Kuhle and Public Safety Director Troy Appel attended that meeting, along with several other community representatives, and have agreed to participate in the effort. Mayor Kuhle requested that the information be provided to Council with a discussion of City Leadership as a part of the Yellow Ribbon support network.

Mike Windsperger, Yellow Ribbon Regional Outreach Coordinator- Central MN, will be at the meeting to provide information on the program, how it works, and what the City's involvement may look like as part of the Beyond the Yellow Ribbon support network.

6. **LOCAL OPTION SALES TAX PHASE I PROJECTS**

Worthington's request for a one-half of one percent local sales tax has been passed by the Legislature and signed into law by Governor Walz. The tax will be in place for 15 years or until collection has reached \$25 million, whichever occurs first. The tax collection is planned to initiate on January 1, 2020.

To ensure that the bonds are bank qualified, the City limits bonding to \$10 million a year. City Staff is proposing a phased approach to the projects approved by the voters at the November 2018 general election. Staff has prepared the following project list, estimated budget and schedule for Council's consideration for the initial phase of the sales tax projects:

2019-2020 Projects

- |  |             |
|--|-------------|
| -Improvements to the Field House                       | \$3,000,000 |
| -Park and Recreation Capital Projects and Improvements | \$200,000   |
| • Centennial Park Pedestrian Bridge                    |             |

2020-2021 Projects

-Improvements to the Outdoor Aquatic Center	\$4,500,000
-Improvements to the 10th Street Plaza	\$1,000,000
-Park and Recreation Capital Projects and Improvements	\$1,300,000
• Centennial Park Shelter: (\$450,000)	
• Buss Field Restrooms: (\$300,000)	
• Slater Park Restroom and Shelter: (\$300,000)	
• Pleasant Park Tennis Court Re-surfacing: (\$80,000)	
• Ludlow Park Amphitheater Parking Lot: (\$120,000)	
• Sunset Park Boat Landing Improvements: (\$50,000)	

Bonds likely will be issued in 2020 with the first payment due in 2021. Funding for projects initiated prior to issuance of bonds will be funded through reserves. The reserve account(s) will subsequently be reimbursed from bond issues and/or sales tax collections.

Council action is requested to consider the Phase 1 projects, schedule and estimated budget.

7. **CENTER FOR ACTIVE LIVING REQUEST FOR ADJUSTMENT TO MEETING SCHEDULE**

The Center for Active Living Committee is requesting that Council grant approval to amend their Operating Guidelines, adopted January 14, 2013. Article II, Section 4 - Monthly Meetings - states that "The Committee shall hold regularly scheduled monthly meetings upon such dates and times as the Committee may designate." The Committee is requesting that the required meeting schedule be amended to bi-monthly meetings, with consideration also given to having no meetings in January through March to accommodate members. Instead of the scheduled 12 meetings each year, the Committee would not be required to meet more than five or six times per year. The meetings would be held on the second Monday of the month at 9:00 a.m.

Council action is requested on the request submitted by the Center for Active Living Committee to amend their Operating Guidelines regarding monthly meetings.

8. **SUMMARY OF PERFORMANCE EVALUATION - CITY ADMINISTRATOR**

At their May 28, 2019 meeting, Council went into closed session to complete the annual performance evaluation for Administrator Steve Robinson. Pursuant to Minn Stat. § 13D.05, Subd. 3(A), Council is required to provide a summary of the evaluation at the next open meeting of the City Council. Mayor Kuhle will provide the summary of the evaluation.



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 222, St. Paul, MN 55101  
651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization <u>Nobles County Fair Assn</u>		Date organized <u>8/1/95</u>	Tax exempt number <u></u>
Address <u>PO 942</u>	City <u>Worthington</u>	State <u>MN</u>	Zip Code <u>56187</u>
Name of person making application <u>Ron McCauley</u>		Business phone <u>507-360-7984</u>	Home phone <u></u>
Date(s) of event <u>August 7<sup>th</sup> through August 10<sup>th</sup></u>	Type of organization <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit		
Organization officer's name <u>Cory Gronewald</u>	City <u>Worthington</u>	State <u>MN</u>	Zip Code <u>56187</u>
Organization officer's name <u>Dave Vanderkooi</u>	City <u>Worthington</u>	State <u>MN</u>	Zip Code <u>56187</u>
Organization officer's name <u>Ron McCauley</u>	City <u>Brewster</u>	State <u>MN</u>	Zip Code <u>56187</u>
Organization officer's name <u></u>	City <u></u>	State <u>MN</u>	Zip Code <u></u>

Location where permit will be used. If an outdoor area, describe.

1600 Stower Drive - Ice Arena, Bandstand, + Beer Garden

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official \_\_\_\_\_ Approved Director Alcohol and Gambling Enforcement \_\_\_\_\_

CLERKS AND DIRECTORS MUST SIGN AND RETURN TO ALCOHOL AND GAMBLING ENFORCEMENT DIVISION 300 W. WYOMING ST. ST. PAUL, MN 55101

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

**CITY OF WORTHINGTON, MINNESOTA**  
**APPLICATION FOR TEMPORARY ON SALE LIQUOR LICENSE**

1. Name of Business/Organization Nobles County Fair Assn
2. Applicant Name Ronnie Joseph McLarvel  
(First) (Middle) (Last)
3. Address PO Box 942 Worthington, MN 56187
4. Telephone Number 507-360-7984 Driver's License No. \_\_\_\_\_
5. Citizen of U.S. Yes Date of Birth \_\_\_\_\_
6. Any convictions of a felony, crime or violation of an ordinance, other than traffic. If so, time, place and offense. None
7. Type of Organization: Club Charitable Religious Other Non Profit
8. Tax Exempt Number \_\_\_\_\_
9. Minnesota Tax ID No. \_\_\_\_\_
9. Dates Liquor will be Sold August 7 Through August 10
10. Location License Will be Used 1600 Stower Drive
11. Liquor Liability Insurance Carrier Name MJUA

**\* Please attach copy of Insurance Certificate**

\$150.00 per day 600.00 ck# 1572 Date Paid 5-30-19

[Signature]  
Signature

[Signature] Joe Tremer  
Title

5-30-19  
Date

**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: King Turkey Day, Inc

Previous Gambling Permit Number: X-32624-18-003

Minnesota Tax ID Number, if any: 5131154

Federal Employer ID Number (FEIN), if any: \_\_\_\_\_

Mailing Address: 1121 Third Ave

City: Worthington State: MN Zip: 56187 County: Nobles

Name of Chief Executive Officer (CEO): Doug Tate, Board President

CEO Daytime Phone: 507-372-2919 CEO Email: \_\_\_\_\_

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): ajensen@frontier.com

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103

Secretary of State website, phone numbers:

[www.sos.state.mn.us](http://www.sos.state.mn.us)

651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted

(for raffles, list the site where the drawing will take place): King Turkey Day Beer Garden

Physical Address (do not use P.O. box): Corner of Tenth Street & Second Ave

Check one:

☒ City: Worthington Zip: MN County: Nobles

☐ Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): Saturday, September 14, 2019

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

# LG220 Application for Exempt Permit

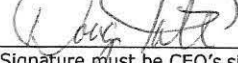
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Page 2 of 2

## LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;"><b>CITY APPROVAL</b> for a gambling premises located within city limits</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>_____ Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 10px; margin-top: 20px; text-align: center;"> <p><b>The city or county must sign before submitting application to the Gambling Control Board.</b></p> </div>	<p style="text-align: center;"><b>COUNTY APPROVAL</b> for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>_____ Title: _____ Date: _____</p> <p><b>TOWNSHIP (if required by the county)</b> On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>_____ Title: _____ Date: _____</p>
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## CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 5-16-19  
(Signature must be CEO's signature; designee may not sign)

Print Name: Doug Tate

<p><b>REQUIREMENTS</b></p> <p><b>Complete a separate application for:</b></p> <ul style="list-style-type: none"> <li>all gambling conducted on two or more consecutive days; or</li> <li>all gambling conducted on one day.</li> </ul> <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p><b>Financial report to be completed within 30 days after the gambling activity is done:</b> A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p>	<p><b>MAIL APPLICATION AND ATTACHMENTS</b></p> <p><b>Mail application with:</b></p> <p>_____ a copy of your proof of nonprofit status; and</p> <p>_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is <b>\$100</b>; otherwise the fee is <b>\$150</b>. Make check payable to <b>State of Minnesota</b>.</p> <p><b>To:</b> Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p><b>Questions?</b> Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p>
--	--

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

**Exhibit 2**

## APPLICATION FOR PARADE PERMIT OR TO BLOCK STREET

Darlene Macklin (name), as representative of  
Agribusiness Committee of WACC (organization sponsoring event) does  
hereby apply for a permit for a parade or to temporarily block a street for an event.

The date for the requested parade/event is Tuesday, July 23, 2019  
with the time starting at 3:00 p.m. and ending at 10:00 p.m.. The  
route of this parade or blockage of the street shall be limited to the area delineated on the  
attached map.

The following person, Darlene Macklin, is designated  
by the requesting organization as safety officer. He/she shall monitor this activity to ensure  
the safety of the crowd from such hazards as traffic conflicts because of the blocking of the  
roadways, inspection of barricades, etc. In addition, this person shall be the contact person  
and shall be available during the event should the police or City officials have concerns with  
the safety aspects of this event. The requesting organization agrees to conduct this event in  
the safest possible manner. In those cases where a street or public access is blocked, it shall  
be done in a clearly visible condition taking into account the speed of traffic and the need  
to ensure visibility during the various times of the event (taking into account the need for  
flashers should the obstructions be in place during times of darkness). In addition, said  
blockades will only be in place as long as necessary. Barricades must be approved by the  
City of Worthington and be placed according to Uniform Traffic and Marking  
specifications.

The requesting organization shall provide \$ 1,000,000.00 liability insurance coverage and  
shall name the City as an additional insured for this event with Nickel & Associates



Insurance Company. The local agent who can confirm this coverage is Jim Nickel.  
A certificate of insurance will be provided after the permit is approved and prior to  
conducting the event. The insurance must remain in effect until after the scheduled event.

Darlene Macklin  
Name of Person Applying for Organization

May 13, 2019  
Date

Worthington Area Chamber of Commerce  
Name of Applying Organization

1121 Third Ave  
Address of Organization

507-372-2919  
Telephone Number of Organization

Darlene Macklin  
Name of Safety Officer

same as above  
Address of Safety Officer

same as above  
Telephone Number of Safety Officer

same as above  
Location and Telephone Number of Safety Officer  
during the event

Attachments needed:

- 1) Map of delineated area
- 2) Certificate of Insurance

Approved By: \_\_\_\_\_

Dated: \_\_\_\_\_



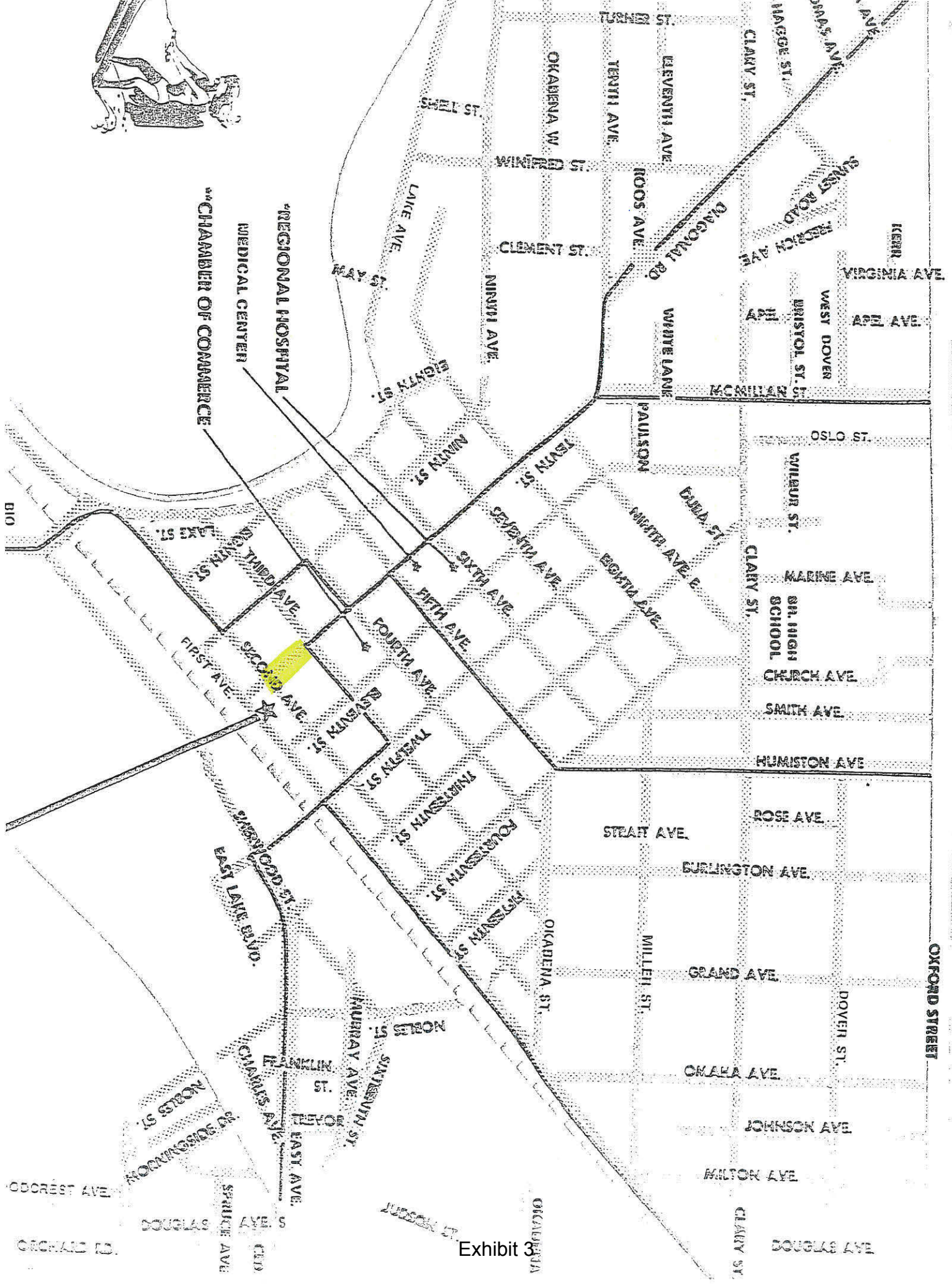
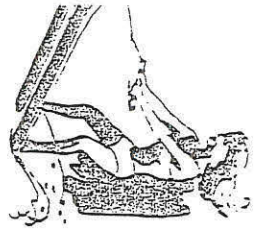


Exhibit 3



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 222, St. Paul, MN 55101  
651-201-7500 Fax 651-297-5259 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date organized	Tax exempt number
Worthington Area Chamber of Commerce		May, 1939	
Address	City	State	Zip Code
1121 Third Avenue	Worthington	MN	56187
Name of person making application		Business phone	Home phone
Darlene Macklin		507-372-2919	
Date(s) of event	Type of organization		
Tuesday, July 23, 2019	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Darlene Macklin	Worthington	MN	56187
Organization officer's name	City	State	Zip Code
		MN	
Organization officer's name	City	State	Zip Code
		MN	
Organization officer's name	City	State	Zip Code
		MN	

Location where permit will be used. If an outdoor area, describe.

10th Street, Downtown Worthington, between 2nd Ave & 3rd Ave

Rain location: Worthington Fire Hall, 830 2nd Ave

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Nickel & Associates Insurance Agency

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO [AGE.TEMPORARYAPPLICATION@STATE.MN.US](mailto:AGE.TEMPORARYAPPLICATION@STATE.MN.US)

**CITY OF WORTHINGTON, MINNESOTA**  
**APPLICATION FOR TEMPORARY ON SALE LIQUOR LICENSE**

1. Name of Business/Organization Worthington Area Chamber of Commerce
2. Applicant Name Darlene Sarah Macklin  
(First) (Middle) (Last)
3. Address 1121 Third Ave, Worthington MN 56187
4. Telephone Number 507-372-2919 Driver's License No. \_\_\_\_\_
5. Citizen of U.S. yes Date of Birth \_\_\_\_\_
6. Any convictions of a felony, crime or violation of an ordinance, other than traffic. If so, time, place and offense. \_\_\_\_\_
7. Type of Organization: Club Charitable Religious Other Non Profit
8. Tax Exempt Number \_\_\_\_\_
9. Minnesota Tax ID No. \_\_\_\_\_
9. Dates Liquor will be Sold Tuesday, July 23, 2019
10. Location License Will be Used 10th Street - between 2nd Ave & 3rd Ave
11. Liquor Liability Insurance Carrier Name Nickel & Associates Insurance Agency

**\* Please attach copy of Insurance Certificate**

\$150.00 per day \_\_\_\_\_ ck# \_\_\_\_\_ Date Paid \_\_\_\_\_

Darlene Macklin  
Signature

Executive Director  
Title

5-13-19  
Date

## APPLICATION FOR PARADE PERMIT OR TO BLOCK STREET

Laura Shefte (name), as representative of  
Retail Comittee - WACC (organization sponsoring event) does  
hereby apply for a permit for a parade or to temporarily block a street for an event.

The date for the requested parade/event is Friday, July 26, 2019  
with the time starting at 6:00 a.m. and ending at 7:00 p.m. The  
route of this parade or blockage of the street shall be limited to the area delineated on the  
attached map.

The following person, Laura Shefte, is designated  
by the requesting organization as safety officer. He/she shall monitor this activity to ensure  
the safety of the crowd from such hazards as traffic conflicts because of the blocking of the  
roadways, inspection of barricades, etc. In addition, this person shall be the contact person  
and shall be available during the event should the police or City officials have concerns with  
the safety aspects of this event. The requesting organization agrees to conduct this event in  
the safest possible manner. In those cases where a street or public access is blocked, it shall  
be done in a clearly visible condition taking into account the speed of traffic and the need  
to ensure visibility during the various times of the event (taking into account the need for  
flashers should the obstructions be in place during times of darkness). In addition, said  
blockades will only be in place as long as necessary. Barricades must be approved by the  
City of Worthington and be placed according to Uniform Traffic and Marking  
specifications.

The requesting organization shall provide \$ 1,000,000.00 liability insurance coverage and  
shall name the City as an additional insured for this event with Nickel & Associates



Insurance Company. The local agent who can confirm this coverage is Latina Nickel  
A certificate of insurance will be provided after the permit is approved and prior to  
conducting the event. The insurance must remain in effect until after the scheduled event.

Laura Shefte  
Name of Person Applying for Organization

May 29, 2019  
Date

Retail Committee  
Name of Applying Organization

1121 Third Ave  
Address of Organization

507-372-2919  
Telephone Number of Organization

Laura Shefte  
Name of Safety Officer

same as above  
Address of Safety Officer

same as above  
Telephone Number of Safety Officer

400 10th Street  
Location and Telephone Number of Safety Officer  
during the event

Attachments needed:

- 1) Map of delineated area
- 2) Certificate of Insurance

Approved By: \_\_\_\_\_

Dated: \_\_\_\_\_

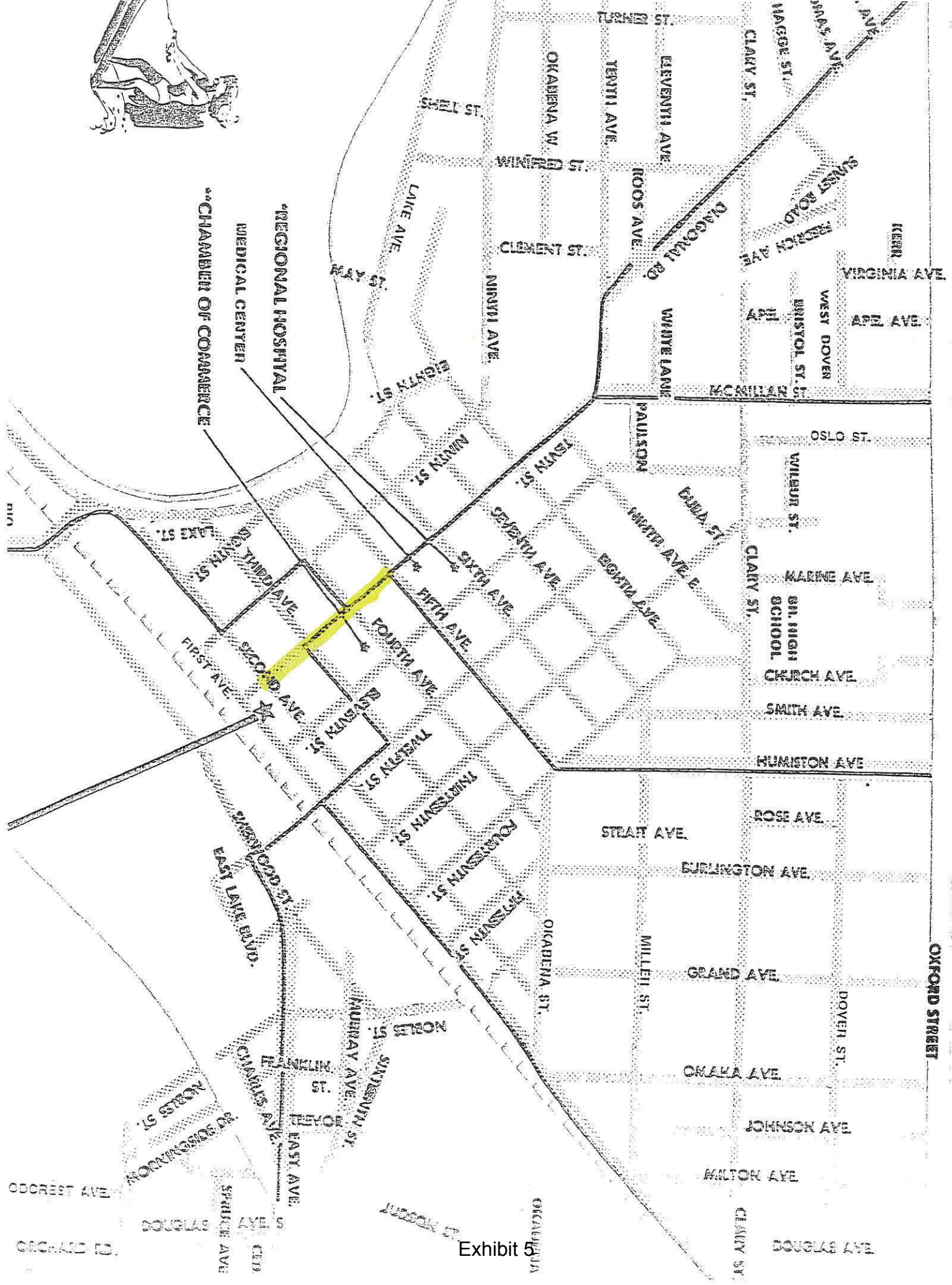
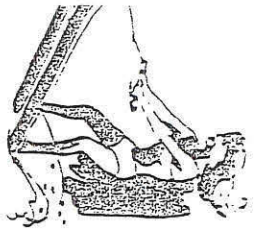


Exhibit 5

City of Worthington  
Application to Block A Portion of Sidewalk

I, Laura Shefte (name), as representative of Retail Committee - WACC (business owner or organization sponsoring an event) hereby apply for a permit to temporarily block a portion of sidewalk for an event.

The date for the sidewalk request is from July 26, 2019 to July 27, 2019 with the time starting at 6 am and ending at 5 pm. Sidewalk Blockage shall be limited to the following area:  
10th Street sidewalks from Second Ave to Fifth Ave.

Laura Shefte (name), is designated to monitor the space. He/she shall monitor this activity to ensure the safety of the pedestrian traffic making sure the 48" clear space is maintained on the sidewalk for pedestrian and handicapped access. This is for compliance with the Americans with Disability Act. In addition, this person shall be the contact person should the police or City officials have concerns with any safety aspects of this event.

The above requesting business or organization shall provide \$ 1,000,000.00 liability insurance coverage and shall name the City as an additional insured with Latina Nickel Insurance Company. The local agent, who can confirm this coverage is Nickel & Associates. A certificate of insurance will be provided after the permit is approved and prior to conducting the event. The insurance must remain in effect until after the scheduled event.

Laura Shefte May 28, 2019  
Name of Person Applying for Bs./Organization & Date

Approved by: \_\_\_\_\_

Dated: \_\_\_\_\_

507-372-2919  
Name of Applying Bs/Organization & Phone Number

1121 Third Avenue  
Address of Business/Organization

same as above  
Name of Contact Person/Safety Officer & Phone Number

same as above  
Address of Contact Person/Safety Officer



put copy in P-WORKS  
PD BOXES  
5-29-19

## APPLICATION FOR PARADE PERMIT OR TO BLOCK STREET

Darin Rehnelt (name), as representative of UFCW Local 663 / St. Mary's Church (organization sponsoring event) does hereby apply for a permit for a parade or to temporarily block a street for an event.

The date for the requested parade/event is 6-23-19 (Sunday) with the time starting at 10:45 and ending at 1:00. The route of this parade or blockage of the street shall be limited to the area delineated on the attached map.

The following person, Darin Rehnelt, is designated by the requesting organization as safety officer. He/she shall monitor this activity to ensure the safety of the crowd from such hazards as traffic conflicts because of the blocking of the roadways, inspection of barricades, etc. In addition, this person shall be the contact person and shall be available during the event should the police or City officials have concerns with the safety aspects of this event. The requesting organization agrees to conduct this event in the safest possible manner. In those cases where a street or public access is blocked, it shall be done in a clearly visible condition taking into account the speed of traffic and the need to ensure visibility during the various times of the event (taking into account the need for flashers should the obstructions be in place during times of darkness). In addition, said blockades will only be in place as long as necessary. Barricades must be approved by the City of Worthington and be placed according to Uniform Traffic and Marking specifications.

The requesting organization shall provide \$ 1,000,000.00 liability insurance coverage and shall name the City as an additional insured for this event with American Family

Union Insurance  
per Julie / Darin 6-4-19



Insurance Company. The local agent who can confirm this coverage is Unum Insurance  
Scott Anderson  
A certificate of insurance will be provided after the permit is approved and prior to  
conducting the event. The insurance must remain in effect until after the scheduled event.

We would like our  
event to finish at  
the open area east of  
the fire hall.

Darin Rehne

Name of Person Applying for Organization

5-8-2019

Date

UFCW Local 663 / St. Mary's Church

Name of Applying Organization

1039 Oxford St.

Address of Organization

507-376-4234

Telephone Number of Organization

Darin Rehne

Name of Safety Officer

1039 Oxford St. Mn

Address of Safety Officer

507-329-0617

Telephone Number of Safety Officer

507-329-0617 At Event

Location and Telephone Number of Safety Officer  
during the event

Attachments needed:

- 1) Map of delineated area
- 2) Certificate of Insurance

Approved By: \_\_\_\_\_

Dated: \_\_\_\_\_





## Introduction

Minnesota Beyond the Yellow Ribbon Program began with a vision to synchronize community resources in support of Service Members, Veterans and their families. It is an extension of the Minnesota innovative Yellow Ribbon Reintegration Program, which provides training and resources to returning Minnesota Guard and Reserve Service Members and their families.

The Minnesota National Guard has developed minimum requirements for key areas within a community needed to become a Yellow Ribbon Network. Key community areas include: City or County Leadership, Public Safety, Education and Youth, Business, Veteran and Civic Organizations, Faith-Based, Social Services – Medical – or Healthcare Organization and as applicable any federal or state VA resources. In order to become a formal Yellow Ribbon Network, the community is required to submit an action plan commitment of support in each area that is approved by the state of Minnesota.

The Yellow Ribbon Start Up Guide is to assist new or existing Yellow Ribbon Networks on how to connect with their Yellow Ribbon Regional Outreach Coordinator; provide guidance and instruction on the 16-Step Process; provide documented best practices in key areas; action planning; and committee position descriptions.

The mission of the Minnesota Beyond the Yellow Ribbon Program supports all service members of any branch, all veterans of any age or era and military families. Yellow Ribbon Networks conduct cross-sector collaboration to synchronize locally accessible resources and identify, recognize and honor military connected residents. The ongoing mission includes:

1. YR Networks will partner with state, federal and nonprofit resources to meet the needs of MN Veterans, Service Members and their families.
2. YR Networks will identify and support active duty Service Members and their families.
3. YR Networks will identify and support Veterans of any age or era and their families.
4. YR Networks will support the Guard and Reserve Components through all examples of service (i.e.: drill weekends, annual training, state activations or federal mobilizations).
5. YR Networks will be prepared to activate support for any future deployments.
6. YR Networks will form strong, sustainable relationships with 61 National Guard Armory and Air Wing Community Units.
7. YR Networks will be connected to state, federal and nonprofit resources and state-wide Veteran support initiatives.
8. YR Networks will complete an annual Best Practice Checklist (attached) to ensure state standards of program are maintained.
9. YR Networks will connect at least annually at Joining Community Forces-Minnesota (JCF-MN) Conferences offered around the state in order to; 1) Share best practices, 2) Receive education or training on state and federal support initiatives, 3) Receive recognition by state and military leadership, 4) Coordinate and synchronize resources.

\*All key state and federal partners identify ongoing strategies and partnership opportunities to support the Yellow Ribbon Networks in maintaining this ongoing mission.

## **Yellow Ribbon Community Program**

### **What is a Yellow Ribbon Community?**

A Yellow Ribbon Community unites key areas within a community to create a comprehensive network that connects and coordinates agencies, organizations, resources and employers for the purpose of creating access to resources that meet the needs at the local level of Service Members, Veterans and Military Families across the state of Minnesota.

### **Why Become a Yellow Ribbon Community?**

By developing a Yellow Ribbon Steering Committee and partnering with local military support resources, a commitment is made to taking action. Communities unite to honor, support and embrace those affected by past and present military service. The outward showing of support enables synchronization of local resources and strengthens the partnership with service providers and military entities. The community's effort builds a stronger, more compassionate community.

### **How to become a Yellow Ribbon Community?**

In partnership with a Yellow Ribbon Steering Committee, each community will create a cross-community steering committee to develop a sustainable Action Plan that demonstrates their commitment to Service Members, Veterans and Military Families. The community will identify and connect leaders in key areas across the community, partner with Key Support Partners, leverage existing support activities, meet specific needs of Service Members, Veterans and Military Families and build awareness and commitment throughout the community and take action.

### **Yellow Ribbon Community Key Areas:**

*\*Yellow Ribbon Steering Committee represented in all areas\**

- City Leadership/Veterans Organizations/Civic Organizations/Local Military Entities
  - Mayor and City Council
  - City Administrator and Staff
  - Local military leaders/recruiters/unit representation
  - State Legislators
  - VFW, American Legion and Auxiliaries
  - County Commissioners, County Veteran Service Officer, County Social Services and other county partners
  - Vietnam Vets/Paralyzed Veterans of America/Disabled American Vets/Purple Heart/Blue Star Mothers
  - Local VA Programs/Organizations
  - Rotary/Jaycees/Knights of Columbus/Kiwanis/Lions/Masons
  - City Royalty/Ambassadors
- K-12 Education/Youth Programs/Community Ed
  - Superintendent and School Board (Public, Private and Charter Schools)
  - Youth Sports Programs/Community Youth Programs/Honor Societies
  - Community Ed Leaders and Staff
  - County/City Library Leaders and Staff o Extensions Services and Staff/4H Clubs
  - YMCA/Boys and Girls Club/ Boy and Girl Scout Troops



- Public Safety/Judicial
  - Police Chief and Staff/Fire Chief and Staff/Emergency Services
  - EMT Leaders and Staff o Prosecutors/Defenders/Judges/Lawyers
  - Legal Associations
- Businesses/Employers
  - Community business partners/Yellow Ribbon Companies
  - Local Business Associations
  - Chamber of Commerce/Rotary Clubs/Networking Clubs
- Faith Based/Medical/Social Services/Volunteer Groups
  - Church, Synagogue and Mosque Representatives/Ministerial Associations
  - Military Chaplains/Retired Clergy
  - American Red Cross/United Way Associations
  - Community Action Council/Community Support Organizations
  - Medical and Mental Health Providers/Associations

**Action Plan Template**  
**Beyond the Yellow Ribbon Community Program**  
**Action Plan Template**

**Objective**

*Establish and sustain a cross-community Yellow Ribbon Steering Committee that proactively synchronizes resources in support of service members, veterans and military families.*

**Mission Statement**

*In continuing Minnesota's proud history of supporting our nation's military, the Beyond the Yellow Ribbon Network is a diverse group of citizens, community leaders and support partners uniting key areas within local communities to leverage existing support activities, build awareness and take action to recognize and support service members, veterans and military families.*

**Key Areas**

- ✓ *Yellow Ribbon Steering Committee*
- ✓ *City Leadership*
- ✓ *Public Safety and Judicial*
- ✓ *Faith-Based Organizations*
- ✓ *Veteran and Civic Organizations*
- ✓ *Businesses and Employers*
- ✓ *Social Services, Medical Providers and Healthcare Systems*
- ✓ *Education and Youth*

## Action Plan

<b>Yellow Ribbon Steering Committee</b>			
<b>Minimum Requirement / Other Action Items</b>			
Create a Community Yellow Ribbon Steering Committee with representation from all key community areas			
Hold sustainable, regular meetings with annual goals and objectives to meet community needs			
Provide opportunities for continuous commitment to identify, support and meet the needs of service members, veterans and military families in local area			
Provide an annual review of Yellow Ribbon Steering Committee Action Plan and goals and objectives to City Leadership			
Create community awareness to increase community acceptance and involvement with service members, veterans and military families			
Create a process to “Welcome Home” all Service Members			

### City Leadership

Minimum Requirement / Other Action Items	Owner (Who will be in charge)	Time (When you plan to accomplish)
Provide representation of City Leadership on the Yellow Ribbon Task Force Committee		
Provide ongoing public and visible support of military connected residents and support all Yellow Ribbon Community Program efforts		
Receive an annual city leadership update of Yellow Ribbon Task Force Committee goals and objectives		
Ensure all-city leader awareness of military-specific crisis intervention, wellness processes and resources		



## Public Safety and Judicial

Minimum Requirement / Other Action Items	Owner (Who will be in charge)	Time (When you plan to accomplish)
Provide representation of public safety group on the Yellow Ribbon Steering Committee		
Provide ongoing commitment to identify and connect servicemembers, veterans and military families to resources including the Yellow Ribbon Network		
Provide an annual training and awareness program for all public safety personnel on military specific resources		
Develop a sustainable process to respond to servicemember, veterans and military family issues within the community		

### Faith-Based Organizations

Minimum Requirement / Other Action Items	Owner (Who will be in charge)	Time (When you plan to accomplish)
Provide representation of faith-based organizations on the Yellow Ribbon Steering Committee		
Engage and partner with all faith-based organizations in the community to provide continuous, ongoing resource partnership with the Yellow Ribbon Community Program		
Develop plan to identify military families within the faith-based community and connect them to the Yellow Ribbon Network		
Plan to identify all faith-based organization resources and communicate to the Yellow Ribbon Steering Committee		

## Veteran and Civic Organizations

Minimum Requirement / Other Action Items	Owner (Who will be in charge)	Time (When you plan to accomplish)
Provide representation of community veteran organizations on Yellow Ribbon Steering Committee		
Recognition and honor events in partnership with Yellow Ribbon Steering Committee		
Full support and participation in Yellow Ribbon Recognition Program		
Process for identification of servicemembers, veterans and military families within the community		

**Businesses and Employers**

<b>Minimum Requirement / Other Action Items</b>	<b>Owner</b> <i>(Who will be in charge)</i>	<b>Time</b> <i>(When you plan to accomplish)</i>
<b>Representation of businesses/employers on Yellow Ribbon Steering Committee:</b>		
<b>Full support of servicemembers, veterans and military families</b>		
<b>Full support of servicemembers, veterans and military family employees</b>		

**Social Services, Medical Providers and Healthcare Systems**

<b>Minimum Requirement / Other Action Items</b>	<b>Owner</b> <i>(Who will be in charge)</i>	<b>Time</b> <i>(When you plan to accomplish)</i>
<b>Representation of social service, medical providers and healthcare systems on Yellow Ribbon Steering Committee</b>		
<b>Engage participation in Tricare coverage for medical and mental health providers to meet the needs of the Tricare community and provide access to local counseling resources</b>		
<b>Full support of servicemembers, veterans and military families</b>		

## Education and Youth

Minimum Requirement / Other Action Items	Owner (Who will be in charge)	Time (When you plan to accomplish)
Representation of school district on Yellow Ribbon Steering Committee		
Plan to identify military families within the school district		
Full support of service members, veterans and military families		
Full support of service members, veterans and military family employees		
Defined, sustainable and ongoing training and awareness program for all school personnel		
Annual recognition for graduates entering the Armed Forces		
Military K-12 Toolkit introduced and implemented throughout school district		

*This is to certify that our community has united to form a sustainable Yellow Ribbon Network within all key areas to support, honor and recognize service members, veterans and military families within our community.*

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Military POC**

\_\_\_\_\_  
**Community Champion**

**Date:** \_\_\_\_\_

**COMMUNITY CHAMPION PHONE:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**PUBLIC SAFETY MEMO****DATE: JUNE 6, 2019****TO: HONORABLE MAYOR AND CITY COUNCIL****SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW****CASE ITEM(S)****1. INTRODUCTION AND OATH OF NEW POLICE OFFICER**

Police Officer Madison Stearns will be introduced to Council and perform her Officer Oath with the City Clerk.

**2. ACCEPTANCE OF PROGRAM FUNDS**

Solid Rock Assembly donated \$500 to the Worthington Police Department to enhance the WPD Blue in the Schools and Community programs. The funds will be used to purchase items such as books, pencils and sporting equipment the officers can utilize and distribute while interacting with the local youth.

Council action is requested to adopt a resolution (*Exhibit 1*) accepting the \$500 donation.



**RESOLUTION NO. \_\_\_\_\_****A RESOLUTION ACCEPTING A DONATION OF FUNDS**

WHEREAS, the City of Worthington has been notified by the Solid Rock Assembly, hereinafter "Donor" desired to donate funds to the City; and

WHEREAS, Donor has placed the following restrictions upon the fund distribution: \$500 to be used by the Police Department to enhance activities associated Blue in the Schools and Community Programs.

WHEREAS, Minn. Stat. 465.03 requires that acceptance of any donation be approved by the City Council by a two-thirds majority vote;

NOW, THEREFORE, be it RESOLVED:

The City of Worthington does hereby accept the donation referenced above with any and all conditions, if any, as specified by the donor.

That the Mayor and Clerk are authorized to sign said agreement on behalf of the City of Worthington.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by a two thirds majority vote of the Worthington City Council with the following members voting in favor thereof:

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; and the following members opposed:  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ (if not, so state).

(SEAL)

CITY OF WORTHINGTON

BY: \_\_\_\_\_  
Mike Kuhle, Its Mayor

ATTEST: \_\_\_\_\_  
Janice Oberloh, Its Clerk

## PUBLIC WORKS MEMO

**DATE: JUNE 6, 2019**

**TO: HONORABLE MAYOR AND CITY COUNCIL**

**SUBJECT: ITEM REQUIRING CITY COUNCIL ACTION OR REVIEW**

### CONSENT CASE ITEM

**1. 2019 PRIVATE DOCK APPLICATION**

City Staff has received a private dock on public property permit application from the following resident. The applicant (*Shown below*) was a permit holder in 2018 and meets all the City Dock Policy requirements.

1. 916 West Lake Avenue      Clarence Kremer

**Council action is requested to approve the application and authorize City Staff to issue the 2019 dock permit.**

**ENGINEERING MEMO**

**DATE: JUNE 6, 2019**  
**TO: HONORABLE MAYOR AND COUNCIL**  
**SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW**

**AGENDA CASE ITEMS****1. PUBLIC MEETING FOR REVIEW OF STORM WATER POLLUTION PREVENTION PLAN**

The City of Worthington is a regulated city under Phase II of the federal program to reduce pollution from Municipal Separate Storm Sewer Systems (MS4s). Regulated cities need to be covered under a statewide NPDES permit. Permit requirements include implementation of a Storm Water Pollution Prevention Plan (SWPPP) which is to include the following six mandatory minimum control measures:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Site Storm Water Runoff Control
- Post-Construction Storm Water Management
- Pollution Prevention / Good Housekeeping for Municipal Operations

The City conducts an annual public meeting to allow comment on the City's SWPPP as its practice to satisfy the Public Involvement and Participation control measure. The public meeting is proposed to include a brief presentation of the City's SWPPP and provide an opportunity for comments to be offered from anyone in attendance. Input from the public meeting is to be considered in determining if the SWPPP requires revision. A copy of the SWPPP, which is now in the form of the application for NPDES permit coverage, may be reviewed at the office of the City Engineer and is also available at: <http://www.ci.worthington.mn.us/stormwater/>.

**2. AWARD CONTRACT FOR BIDS FOR HOMEWOOD HILLS STREET IMPROVEMENTS**

Staff will have a recommendation on award of a contract for bids to be received at 2:00 p.m. on June 7, 2019. The project is the improvement of various streets in Homewood Hills as presented and approved at the April 10, 2019 improvement hearing.

**3. AWARD CONTRACT FOR BIDS FOR 2019 SEAL COATING PROJECT**

Staff will have a recommendation on award of a contract for bids to be received at 2:00 p.m. on June 7, 2019. The project consists of seal coating (chip seal) all the streets resurfaced in the northeast portion of the community in 2018 and McMillan Street north of Oxford Street (reconstructed in 2017).

**4. RECEIVE REPORT AND ORDER HEARING FOR EAST AVENUE SEWER EXTENSION**

Included in Exhibit 1 is a feasibility report on the East Avenue Sewer Extension prepared by the firm of Midwest Engineering pursuant to Council action on May 13, 2019. The sanitary sewer extension is to serve property immediately south of East Avenue and west of C.S.A.H. 5, and is to allow for development of residential lots. The feasibility report provides detailed information on the proposed improvements including location, need for improvement, costs, and proposed financing. As noted in the report, the extension will be from the east rather than from across C.S.A.H. 5. The recommended improvement will abut enough additional properties that it may no longer be regarded as initiated by petition and will require a 4/5's vote of the Council membership to be ordered ahead following the improvement hearing. The extension will no longer interfere with the proposed street improvement of East Avenue from C.S.A.H. 5 to the east.

Staff recommends that Council receive the report and pass the resolution receiving the report and calling for hearing on the improvement included in Exhibit 1. It is recommended that a hearing be set for 7:00 pm at the June 24, 2019 Council meeting (second regularly scheduled meeting in June).

Also included in Exhibit 1 is the preliminary assessment roll for the proposed improvement.

**5. APPROVE PLANS FOR 2019 BITUMINOUS IMPROVEMENTS**

Staff has prepared the plans and specifications for the 2019 Bituminous Improvements project. The project includes the improvement of East Avenue from C.S.A.H 5 to the east as approved at the March 25, 2019 improvement hearing. Work is to be completed on or before October 4<sup>th</sup>.

The project also includes the overlay of Lake Avenue from Tower Street to 8<sup>th</sup> Street. The work includes removal of the existing overlay, placement of a 1.5 inch overlay, and replacement of all curb ramps along the project. The work is specified to commence after

July 25<sup>th</sup> (end of City Band season) and be completed before September 6, 2019. The total estimated cost of the overlay, including engineering and contingencies, is \$330,000. The project is to be funded from the Construction Fund (Fund 401) budget for contract maintenance. The amount available is the estimated cost (\$330,000) and includes the 2019 budget balance after funding the 2019 Seal Coating project and the \$66,000 allocated for the Lake Avenue curb ramp work from the 2018 budget.

Staff recommends that Council approve the plans and authorize advertisement for bids to be received on July 8, 2019 and considered at the Council meeting that evening. The resolution in Exhibit 2 pertaining to the East Avenue improvement should also be passed.

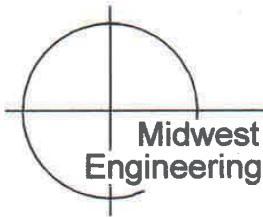
**6. APPROVE PLANS FOR REPLACEMENT OF CENTENNIAL PARK PEDESTRIAN BRIDGE**

Plans for the replacement of the Centennial Park Pedestrian Bridge have been completed by the firm of SEH. As presented to Council at its May 27, 2019 meeting, the construction may begin anytime after August 1<sup>st</sup>; however, the bridge is not expected to be fabricated until late in the year for placement in winter. The specified substantial completion date is to be February 1, 2020 with final completion (turf restoration) early next summer.

Key plan sheets are included in Exhibit 3. Each abutment will be on three pilings. The pilings will be driven steel casings filled with concrete. Estimated depth of the pilings is 50 to 55 feet.

Current pricing does indicate the need to increase the total project budget from \$180,000 to \$200,000. This budget is for construction, engineering, and contingencies. Council previously authorized initiation of the project with funding to be from the Community Growth Funds. It is understood the project may also be considered for all or partial funding from sales tax revenue subject to Council's final decision on use of potential funding sources.

Staff recommends that Council approve the plans and authorize advertisement for bids to be received on July 8, 2019 and considered at the Council meeting that evening.



(507) 360-0153

726 Dugdale Avenue  
Worthington, MN 56187-3067

**FEASIBILITY REPORT**

for

**EAST AVENUE**  
**from C.S.A.H. 5 TO 500 feet northwest**  
**SANITARY SEWER EXTENSION**

June 4, 2019

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

  
\_\_\_\_\_  
Larye J. Mick, P.E.  
June 4, 2019  
Minnesota Registration Number 15542

**INTRODUCTION**

The purpose of this report is to determine the feasibility of improving East Avenue from the intersection with CSAH 5 to 500 feet toward the northwest by extension of the municipal wastewater collection system. The terms “wastewater collection system” and “sanitary sewer” will be used interchangeably in this report.

The improvement has been petitioned for by the abutting property owner on the south side of East Avenue. The property represented on the petition does abut on more than 35% of the frontage of the petitioned improvement; however, the project recommended to serve the property will abut on additional property. The additional property will exceed 65% of that abutting the recommended improvement and therefore the recommended project should be considered as having been Council initiated in all future proceedings.

This report has been prepared pursuant to a Council resolution of May 13, 2019.

**PROJECT NEED**

Refer to the attached MAP 1. The City has received a petition for an extension of the wastewater collection system from the owner of a parcel of land located on the south side of East Avenue and directly west of the CSAH 5 intersection. This land was at one time railroad right-of-way. The owner is proposing to develop the parcel by platting it into approximately seven lots for single family housing.

The proposed development extends from CSAH 5 westward to the east line of the city's South East Side Park. It is bordered on the south by several multifamily housing units which utilize Nobles Street for access. East Avenue directly borders the property on the north side and will provide access for the individual lots of the development.



The former railroad property on which the new development will be located is not currently served by sanitary sewer. Existing homes lying north of East Avenue and south of Circle Drive are adequately served by a sanitary sewer generally running east to west within the alley area between those streets. Multifamily housing to the south along Nobles Street is adequately served by a sanitary sewer on Nobles Street. Parcels of land and housing east of CSAH 5 are served by a sanitary sewer, and its future extensions, located on the east side of CSAH 5 and eastward on East Avenue.

The parcel proposed to be improved by the installation of sanitary sewer is within the city limits. The additional steps of preliminary and final platting along with any needed zoning changes still need to be accomplished by the developer.

#### **SOUTH EAST SIDE CITY PARK**

Refer to attached MAP 1. There are existing sanitary sewer lines located at the westerly area of the park. The main sanitary sewer flow goes south along Spring Avenue and its southerly extension to Spruce Avenue, then to the west on Spruce Avenue. A branch sanitary sewer extends across the park on the Spruce Avenue alignment. The existing park building (Frosty Riders) is served by this system.

A future park restroom building is anticipated and is included in the city's capital improvements planning. The exact location of the restroom has not been determined but it will likely be north of the playground and west of the parking lot. Since the park parcel is immediately adjacent to the proposed housing development, the future sanitary sewer needs of the park were also examined in this report.

**RECOMMENDED PROJECT DESIGN**

Refer to the attached MAP 2. The sanitary sewer extension that is recommended by this report would begin at the existing manhole located ninety feet south of the East Avenue and Spring Avenue intersection. This manhole is near the northwest corner of the city park. An 8 inch sanitary sewer at minimum slope should then be constructed in an easterly direction until it intersects with a line twenty feet southwest of, and parallel to, the south right-of-way line of East Avenue. The 8 inch sanitary sewer would then continue along this line parallel to the south right-of-way line of East Avenue across the park area and through the north frontage area of the proposed housing development.

The alignment of the sanitary sewer was selected to be located at twenty feet south of the right-of-way line of East Avenue. This was due to the location of electrical, communication and gas utilities within and adjacent to the south boulevard area of East Avenue. As part of the platting process an easement will be needed from the developer for that portion of the sanitary sewer within the proposed housing development.

In accordance with city policy the portion of the work to bring the sanitary sewer to the proposed housing development boundary would be an assessable city project. The sanitary sewer work within the housing development would be constructed by the developer at his expense and then turned over to the city as a municipal sewer upon proper completion and acceptance.

**REASONING FOR RECOMMENDED IMPROVEMENT**

Determination of the recommended improvement design was based upon a combination of the following factors.

The recommended improvement would adequately serve both the proposed housing development, the existing park building (Frosty Riders) and the future park restroom.

The sanitary sewer will be at a proper depth for houses with a basement within the proposed development. Since the ground elevations generally increase from west to east along East Avenue, the sewer will be constructed following the surface elevations resulting in a more uniform depth.

Using the recommended sanitary sewer route will allow for future elimination of 312 feet of deficient sanitary sewer and two manholes located within South East Side Park along Spruce Avenue extended. Refer to Map 2. This sanitary sewer was originally installed in 1948. Other similar adjacent segments have undergone rehabilitation but this segment has not been upgraded due to its limited use. A possible alternate route across the park utilizing this Spruce Avenue sanitary sewer was rejected due to the existing pipe and manhole condition. It is recommended that a new sanitary sewer be installed on the more appropriate alignment as indicated and just abandon this line in the future. This will free up the park land for any future use by moving the sanitary sewer closer to East Avenue. Maintenance access to the manholes will be improved by utilizing the recommended route near East Avenue.

The recommended improvement could be constructed across grass turf areas with limited utility conflicts. The only minor pavement and traffic disruption would be when crossing the South East Side Park driveway.

Another possible alternate route for the sanitary sewer was to connect to the existing manhole located at the center of East Avenue just east of the CSAH 5 intersection. This plan was rejected due to the cost of the necessary cased boring under the county road. Also since this segment of East Avenue is scheduled for major pavement reconstruction during 2019 there would be a conflict with contractor coordination. Even with a boring under the county road there would be the need for an open excavation on East Avenue at the manhole connection. If the proposed sanitary sewer could not be completed before the street construction there would be added costs of removing and replacing new pavement. Even if the sanitary sewer was completed before the East Avenue street work, the resulting excavation just before the pavement installation will result in future pavement settling and repairs. Being able to just stay out of this new street construction area was an added benefit of using the recommended sanitary route from the west.

The existing sanitary sewer at the East Avenue and CSAH 5 intersection was four feet higher in elevation than the sanitary sewer on Spring Avenue. This would have resulted in a workable but not desirable depth for some of the sanitary sewer services when considering the basement elevations within the proposed housing development. Also extending the East Avenue/CSAH 5 sanitary sewer to the future park restroom was not possible due to the higher starting elevation at the manhole.

Connections to the Nobles Street sanitary sewer was not feasible due to the increased length and costs of the construction. No readily available route or easement seemed possible to obtain for use.

Connection to any of the existing sanitary sewers in the alley generally between East Avenue and Circle Drive was not feasible due to increased cost of street pavement repairs and disruption.

#### **OTHER PUBLIC IMPROVEMENTS**

Other common public improvements such as street, water distribution, and storm water management are already in place to serve the proposed development or will need to be constructed by the developers at their cost.

The proposed housing development is served by East Avenue which provides for a hard surfaced street access with curb and gutter. Driveways to each individual lot will be constructed as each individual house is built.

A water main is in place along the north side of East Avenue which can be used to serve the development. Water service lines will be directional bored under East Avenue to serve each individual lot. Street pavement disruption should be minimal.

It is anticipated that the newly created impervious surfaces of the development will total less than one acre. In this case on-site storm water management will not be needed. Individual lots will be graded to utilize the existing storm sewer system on East Avenue to the extent possible.

**COSTS AND FINANCING**

The total estimated improvement project cost, including engineering and contingencies, is \$80,163. Of the total cost for a sanitary sewer project, that portion which would be incurred in constructing a sewer main of the size and depth adequate for only providing service to abutting properties is to be considered lateral sewer costs. Such lateral costs are based on the installation of an 8 inch main at up to 10 feet in depth. The remaining costs would be defined as trunk costs or those additional costs associated with providing service to an area larger than that which abuts on the project. These costs for the proposed improvement are estimated as follows:

Lateral Costs: \$71,982.

Trunk Costs: \$8,181.

Total Project: \$80,163.

Special assessments for wastewater collection projects are levied in two components, trunk assessments and lateral assessments.

**Lateral Assessments**

Lateral assessments are based on the lateral costs as previously defined and the rate determining frontage or Residential Equivalent Connections (RECs) applicable to the project. The lateral costs divided by the rate determining units establishes the assessment rate. The amount of assessments is equal to the assessment rate multiplied by assessable units. Assessable units may be less than rate determining units when a portion or portions of the project abut property that is not benefitted by the project.

The properties on the north side of East Avenue are not found to be benefitted nor proposed to be assessed because they are fully served by the alley sanitary sewer.

The selection of REC or frontage units tends to be based on the status of the abutting property. Frontage is generally used when assessments are to be levied to undeveloped property or properties that may be subdivided or rearranged. The use of frontage units yields a uniformly distributed rate which is beneficial in equitably reapportioning assessments at the time development or a change in property lines occurs. REC units are typically used

where the number of individual connections or lots is able to be identified at the time the project is undertaken. In the case of this project the subdivision of the property is not yet determined. It is therefore proposed to utilize frontage units.

The lateral assessment rate would be calculated as the \$71,982 in lateral costs divided by the 1804.8 feet of rate determining frontage or \$39.88/ foot.

### **Trunk Assessments**

Trunk assessments are levied on the basis of area benefitted by a sanitary sewer extension and the current trunk assessment rate which is independent of a particular project's cost. The trunk rate is defined by ordinance and originates from a July 1975 determination of estimated costs for all trunk improvements needed at that time and the total area to be served by those improvements. An adjustment using a construction cost index maintains current value of the trunk rate. A trunk fund receives all trunk assessments and is utilized to retire those debt costs attributable to trunk project costs. The trunk fund may receive more or less assessments than trunk costs for each project undertaken. Only the area shown on MAP 1 is subject to trunk sanitary sewer assessments as a result of the proposed improvement. All other properties abutting on the proposed improvement are currently served by sanitary sewer and are not subject to trunk sewer assessments at this time. The trunk sewer assessment rate projected to be in effect for the project is \$4,016.43/acre.

**Estimated Assessments**

Estimated assessments, trunk fund obligations, and "City Share" costs of the project are as follows:

	<u><b>LATERAL</b></u>	<u><b>TRUNK</b></u>	<u><b>TOTAL</b></u>
Assessments	\$4,343.37	\$6,506.62	\$10,849.99 (13.53%)
Trunk Fund from		\$1,674.38	\$1,674.38
City Share	<u>\$67,638.63</u>	<u>0.00</u>	<u>\$67,638.63</u>
TOTAL	\$71,982.00	\$8,181.00	\$80,163.00

Provided that this project is combined with other assessable improvement projects as a single improvement project having more than 20% of its costs assessed, initial financing of the project costs should be through issuance of a PIR general obligation bond with possible use of 401 construction fund reserves until such a bond is issued. The bond debt would be recovered by special assessments and by special tax levy for the remaining costs not to be assessed.

Should no other assessable improvements be ordered that result in 20% of the costs of a combined improvement project being assessed, it will be necessary for the city share of the lateral costs of the improvement to be permanently funded from 401 Construction Fund reserves. The assessable lateral costs would be initially financed from the 401 Construction Fund and ultimately financed by the lateral special assessments received. The Sanitary Trunk Fund will be used to finance the trunk costs of the improvement. The Trunk Fund will receive all trunk assessments for the project.

**COMBINATION WITH OTHER PROJECTS**

The proposed improvement could be combined with any sanitary sewer, storm sewer or water main extension projects ordered to be completed in 2019. The housing developers have indicated that they intend to start construction yet during 2019 and will need sanitary sewer service later this year.



**CONCLUSION**

The public improvements project as proposed in this report, combined with the developer installed improvements, is a feasible and cost effective manner in which to provide wastewater collection service to East Avenue from CSAH 5 to 500 feet northwest, along with existing and future uses within South East Side Park.

The project description to be used in all subsequent assessment proceedings is:

Improvement of East Avenue from Spring Avenue to 950 feet southeast by extension of the municipal wastewater collection system.

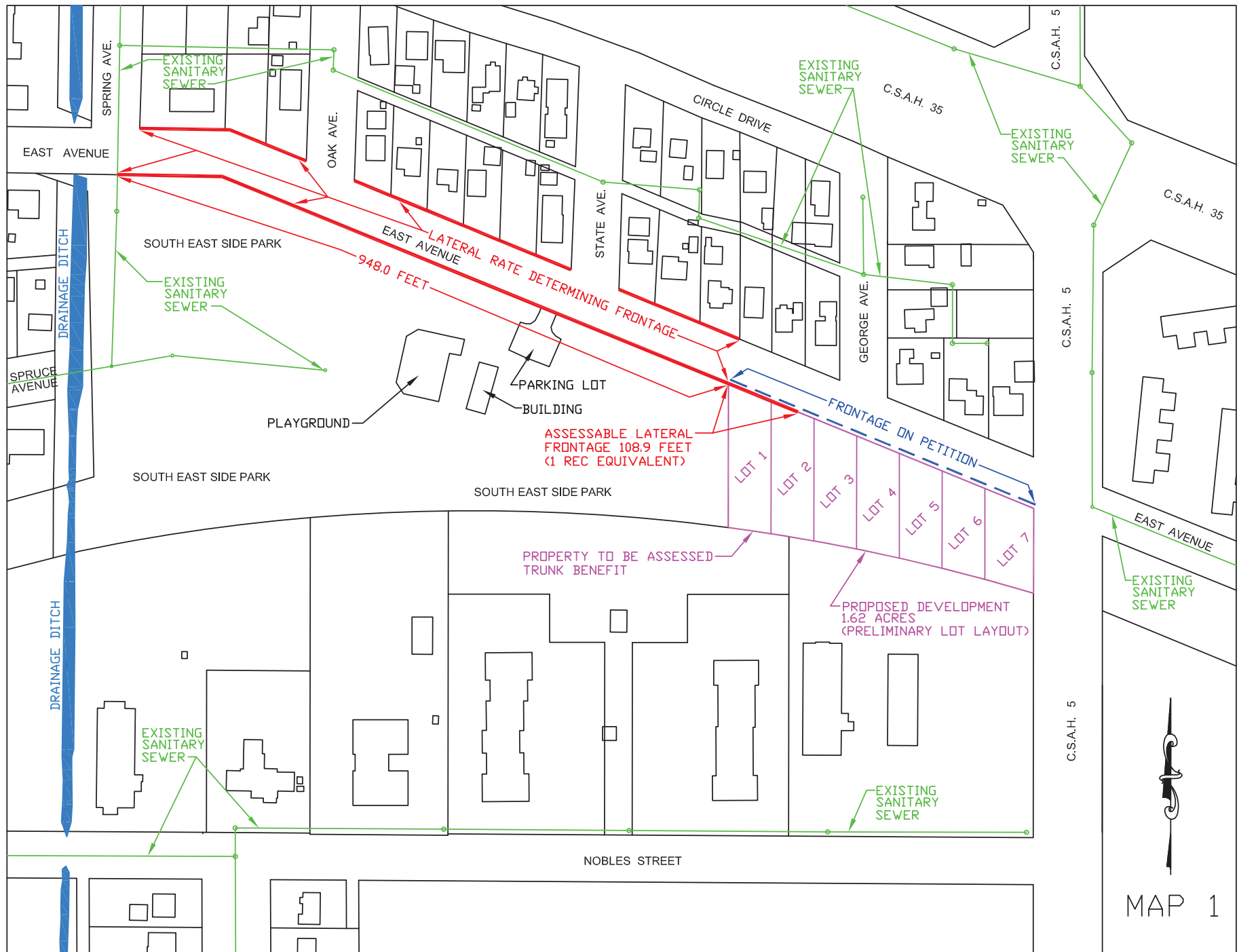
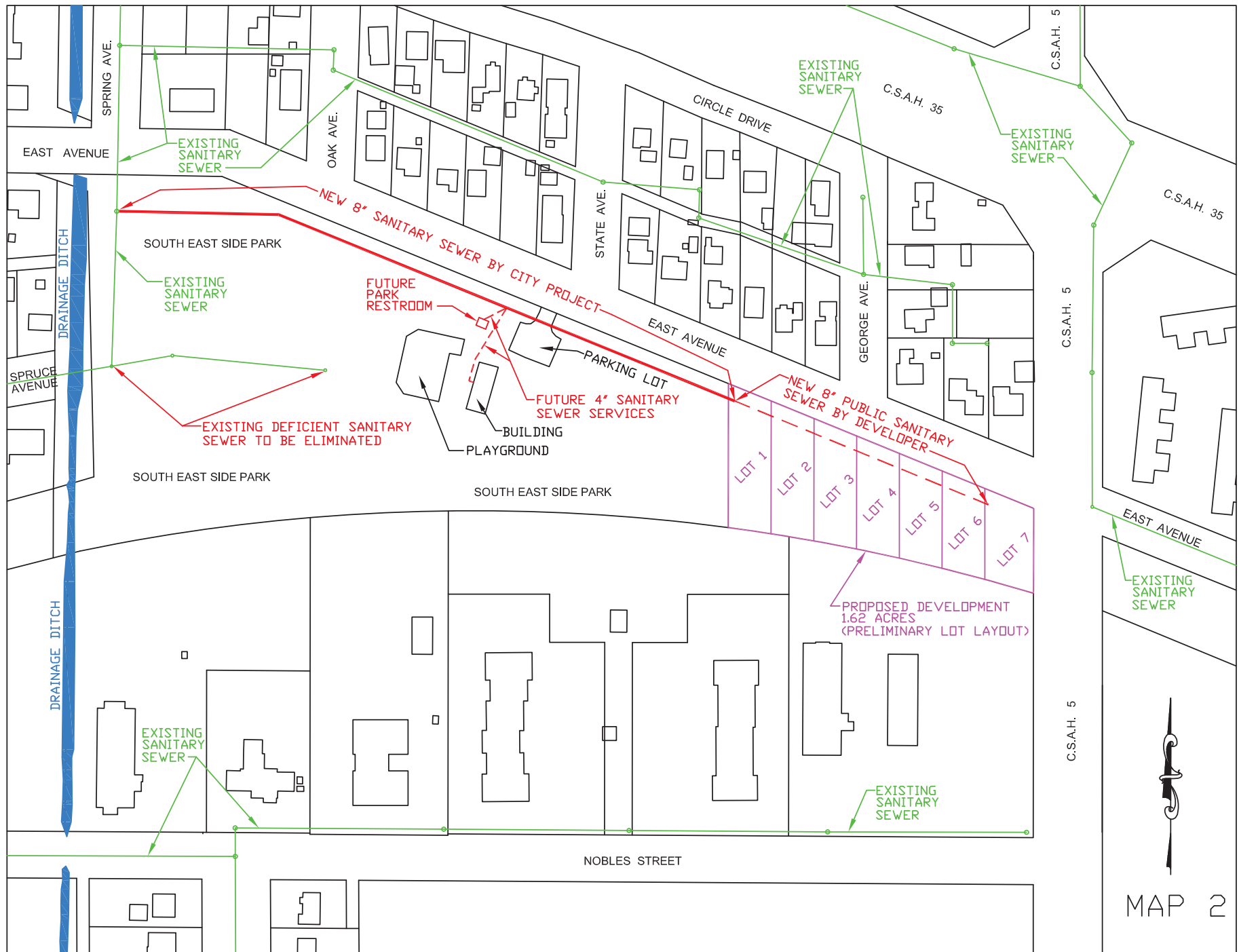


EXHIBIT 1-11



**RESOLUTION NO. 2019-06-****RECEIVING REPORT AND CALLING FOR HEARING ON  
PROPOSED IMPROVEMENT.**

**WHEREAS**, Pursuant to Resolution No. 2019-05-22 of the Council passed on May 13, 2019, a report has been prepared by Midwest Engineering with reference to the improvement of the following described street, or parts thereof, by extension of the municipal wastewater collection system:

East Avenue from C.S.A.H. 5 to 500 feet northwest;

and this report was received by the Council on June 10, 2019; and

**WHEREAS**, The report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; and

**WHEREAS**, Said report provides that said extension of the municipal wastewater collection system will also improve additional properties.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY  
OF WORTHINGTON, MINNESOTA:**

**1.** The City Council will consider the improvement of the following described street, or parts thereof, by extension of the municipal wastewater collection system, in accordance with the report, and the assessment of the benefitted property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429, at an estimated total cost of said improvement of \$80,163:

East Avenue from Spring Avenue to 950 feet southeast.

**2.** A public hearing shall be held on such proposed improvement on June 24, 2019, in the Council Chambers of City Hall at 7:00 p.m.; and the Clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the City Council of the City of Worthington, Minnesota, this the 10th day of June, 2019.

(SEAL)

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Mike Kuhle, Mayor

Attest: 

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Janice A. Oberloh, City Clerk

**Estimated Assessment Roll**  
**Sanitary Sewer Improvement**  
**East Avenue from Spring Avenue to 950 feet southeast**  
June 10, 2019

Property Owner	Legal Description	County Tax Parcel Id	Trunk Assessable Area in Acres	Trunk Assessable Rate Per Acre	Trunk Assessment	Lateral Assessable Length in Feet	Lateral Assessable Rate Per Foot	Lateral Assessment	Total Sanitary Sewer Assessment
<b>Unplatted Property</b>									
<b>Section 24-T102N-R40W</b>									
DK Buildings LLC	1.62 acre tract in the South Half formerly railroad right of way lying east of Block 10, Sunny View Addition	31-3951-500	1.62	@ \$4,016.43	\$6,506.62	108.9	@ \$39.884	\$4,343.37	\$10,849.99
<b>Circle Addition</b>									
Ricardo Maldonado	East half of east 120 feet of unplatted tract in Block 2	31-1257-000	0.00	@ \$4,016.43	\$0.00	0.0	@ \$39.884	\$0.00	\$0.00
Donna J. Alm	Lot 3 and west 120 feet of unplatted tract in Block 2	31-1257-500	0.00	@ \$4,016.43	\$0.00	0.0	@ \$39.884	\$0.00	\$0.00
Steven and Janet Jeppesen	Lot 1 south of the westerly projection of the south line of Lot 2, Block 2; and the west 99.2 feet of unplatted tract in Block 2	31-1259-000	0.00	@ \$4,016.43	\$0.00	0.0	@ \$39.884	\$0.00	\$0.00
William H. Peters Jr Debra K. Peters	Lot 7 except 9 feet for alley, Block 3	31-1262-500	0.00	@ \$4,016.43	\$0.00	0.0	@ \$39.884	\$0.00	\$0.00
William H. Peters Jr Debra K. Peters	Lot 8 except 9 feet for alley, Block 3	31-1263-000	0.00	@ \$4,016.43	\$0.00	0.0	@ \$39.884	\$0.00	\$0.00
Richard Gaytan	Lot 9 except 9 feet for alley, Block 3	31-1264-000	0.00	@ \$4,016.43	\$0.00	0.0	@ \$39.884	\$0.00	\$0.00
Lenai E. Engler cfd to: Orlando Perez Roberlo and Marlen Z. Hernandez de Perez	Lot 10 except 9 feet for alley, Block 3	31-1265-000	0.00	@ \$4,016.43	\$0.00	0.0	@ \$39.884	\$0.00	\$0.00
Jeffrey L. and Ann M. Rogers cfd to: Jorge Garcia Ambriz	Lot 11 except 9 feet for alley, Block 3	31-1266-000	0.00	@ \$4,016.43	\$0.00	0.0	@ \$39.884	\$0.00	\$0.00
Jesus Ibarra Jr	Lot 12 except 9 feet for alley, Block 3	31-1267-000	0.00	@ \$4,016.43	\$0.00	0.0	@ \$39.884	\$0.00	\$0.00
Javier Cardenas Jesus Cardenas	Lot 9 except 9 feet for alley, Block 4	31-1276-000	0.00	@ \$4,016.43	\$0.00	0.0	@ \$39.884	\$0.00	\$0.00
Yesica Noemi Perez Zunun	Lot 10 except 9 feet for alley, Block 4	31-1277-000	0.00	@ \$4,016.43	\$0.00	0.0	@ \$39.884	\$0.00	\$0.00
Carmen Sanchez	Lot 11 except 9 feet for alley, Block 4	31-1278-000	0.00	@ \$4,016.43	\$0.00	0.0	@ \$39.884	\$0.00	\$0.00
Santiago Chamonica Guillermina Chamonica	Lot 12 except 9 feet for alley, Block 4	31-1279-000	0.00	@ \$4,016.43	\$0.00	0.0	@ \$39.884	\$0.00	\$0.00
<b>Sunny View Addition</b>									
City of Worthington	All of Block 8, 9, and 10 and former railroad right of way adjoining on the north and south	31-3576-000	0.00	@ \$4,016.43	\$0.00	0.0	@ \$39.884	\$0.00	\$0.00
<b>Total Estimated Assessment</b>			1.62		<b>\$6,506.62</b>	108.9		<b>\$4,343.37</b>	<b>\$10,849.99</b>

**Sanitary Sewer Improvement**  
**East Avenue from Spring Avenue to 950 feet southeast**  
**Summary**  
June 10, 2019

**ESTIMATED COST OF IMPROVEMENT**

Trunk Cost	\$8,181.00
Lateral Cost	\$71,982.00
<b>Total Cost of Improvement</b>	<b>\$80,163.00</b>

**Trunk Rate Calculations**

<b>Assessable Trunk Units of Area in Acres</b>	1.62
Contract Date:	Summer 2019
Estimated Contract Date ENR Index:	11,286.16
Base ENR Index, July 1975	2248
Base Rate, July 1975	\$800
<b>Assessable Trunk Rate per Acre</b>	<b>\$4,016.43</b>

**Lateral Rate Calculations**

Lateral Cost	\$71,982.00
Total Rate Determining Units in Feet	1804.8
<b>Assessable Lateral Rate per Foot</b>	<b>\$39.884</b>

**DISTRIBUTION OF ESTIMATED COST**

**Property Owner Share of Improvement Cost**

**Trunk**

Assessable Units in Acres	1.62
Assessments Receivable	\$6,506.62

**Lateral**

Assessable Units in Feet	108.9
Assessments Receivable	\$4,343.37

**Total Assessments Receivable** **\$10,849.99** 13.53%

**Sanitary Sewer Trunk Account**

Assessable Trunk Cost	\$6,506.62
Trunk Cost of Improvement	\$8,181.00
<b>Due from Trunk Account</b>	<b>\$1,674.38</b> 2.09%

**City Share of Improvement Cost**

**Non-Assessable**

Lateral			
Non-Assessable Frontage and Amounts	747.9 ' @	\$39.884	\$29,829.24
Rounding Adjustment			-\$0.64
<b>Total City Share of Non-Assessable Cost</b>			<b>\$29,828.60</b>

**Assessable**

Lateral			
Assessable Cost designated as City Share	948.0 ' @	\$39.884	\$37,810.03

**Total City Share of Improvement** **\$67,638.63** 84.38%

**Total Estimated Cost of Improvement** **\$80,163.00**

**RESOLUTION NO. 2019-****APPROVING PLANS AND SPECIFICATIONS AND  
ORDERING ADVERTISEMENT FOR BIDS.**

**WHEREAS**, Pursuant to Resolution No. 2019-03-12, passed by the Council on March 25, 2019, the City Engineer has prepared plans and specifications for the improvement of the following described street, or portion thereof, by grading, base construction, and surfacing:

EAST AVENUE from C.S.A.H. 5 to 565 feet east of the east right-of-way line of C.S.A.H. 5.

and

**WHEREAS**, Said plans and specifications for said improvement have been presented to the Council for approval.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:**

1. Such plans and specifications for said improvement, a copy of which is attached hereto and made a part hereof, are hereby approved.

2. The City Clerk shall prepare and cause to be inserted in the official newspaper and on QuestCDN.com an advertisement for bids upon the making of said improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received at the Office of the City Clerk of the City of Worthington, Minnesota, until 2:00 p.m. on Monday, July 8, 2019, at which time they will be publicly opened in the council chambers of City Hall, 303 Ninth Street, Worthington, Minnesota, by a council designated committee, and bids and the responsibility of the bidders will be considered by the City Council at 7:00 p.m. on Monday, July 8, 2019, in the council chambers of City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the Clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the Clerk for five percent (5%) of the amount of the bid.

Adopted by the City Council of the City of Worthington, Minnesota, this the 10<sup>th</sup> day of June, 2019.

(SEAL)

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Mike Kuhle, Mayor

Attest: \_\_\_\_\_

Janice A. Oberloh, City Clerk





**LEGEND**

- CONTRACTOR ACCESS ROUTE
- CONTRACTOR STAGING AREA
- ACCESS TO SITE FROM STAGING AREA SHALL BE RESTORED TO ORIGINAL CONDITION.

**NOTES:**  
THE CONTRACTOR SHALL, AT ALL TIMES, LIMIT USE OF THE LOTS TO THE MINIMUM AREA REQUIRED FOR OPERATIONS. THE AREAS SHALL BE THE MOST EASTERLY END OF THE WEST LOT AND THE SOUTH WESTERLY CORNER OF THE EAST LOT UP TO THE MAXIMUM SHOWN. PREFERENCE FOR LONG TERM USE IS TO BE THE WEST LOT.  
  
THE CONTRACTOR SHALL RESTORE ALL DISTURBED AREAS TO ORIGINAL CONDITIONS.  
  
SEE SHEET NO. 14 FOR SEEDING LOCATIONS

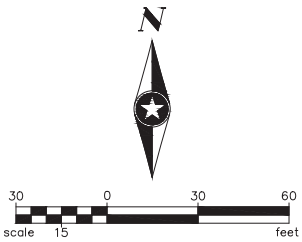
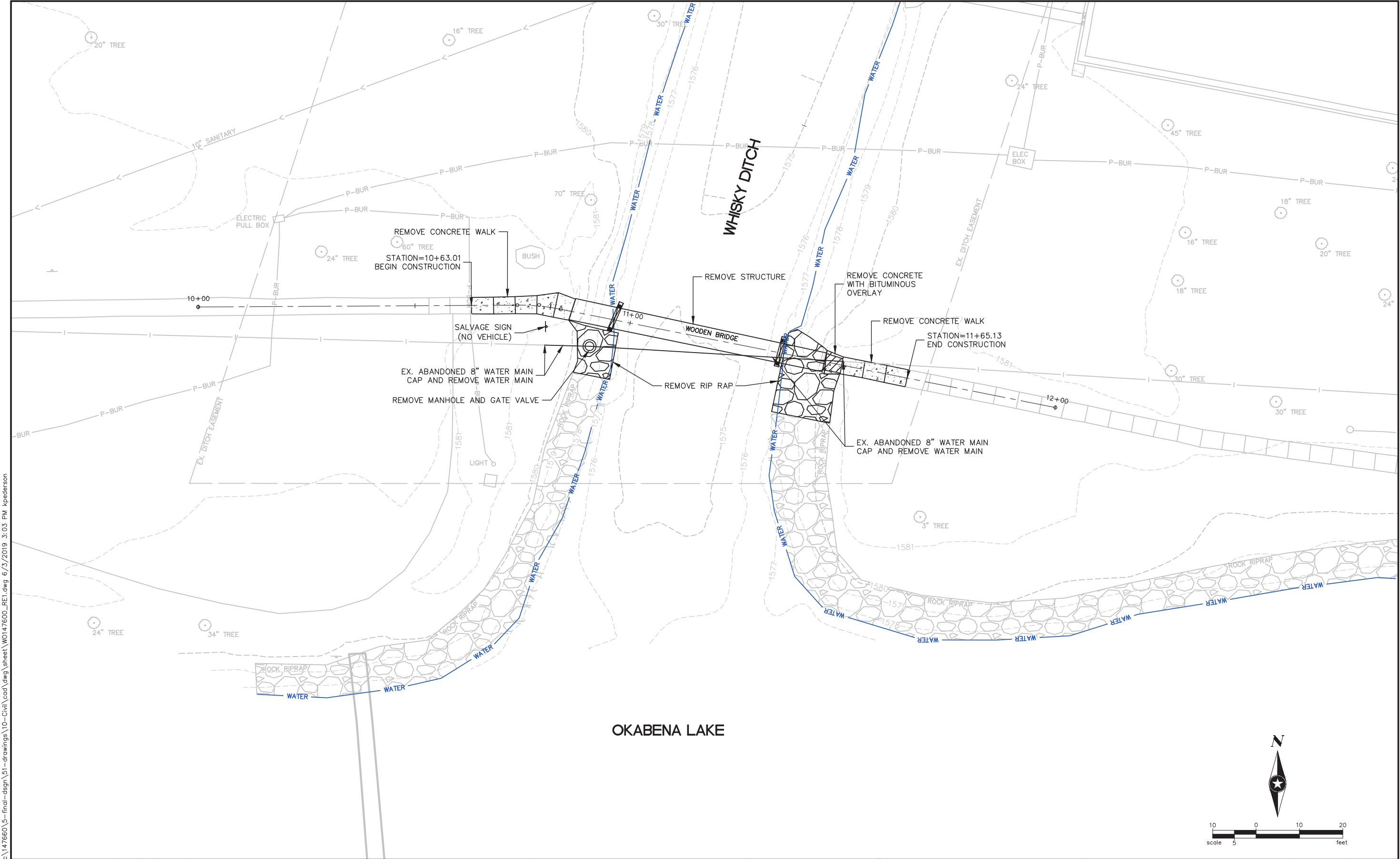


EXHIBIT 3-1

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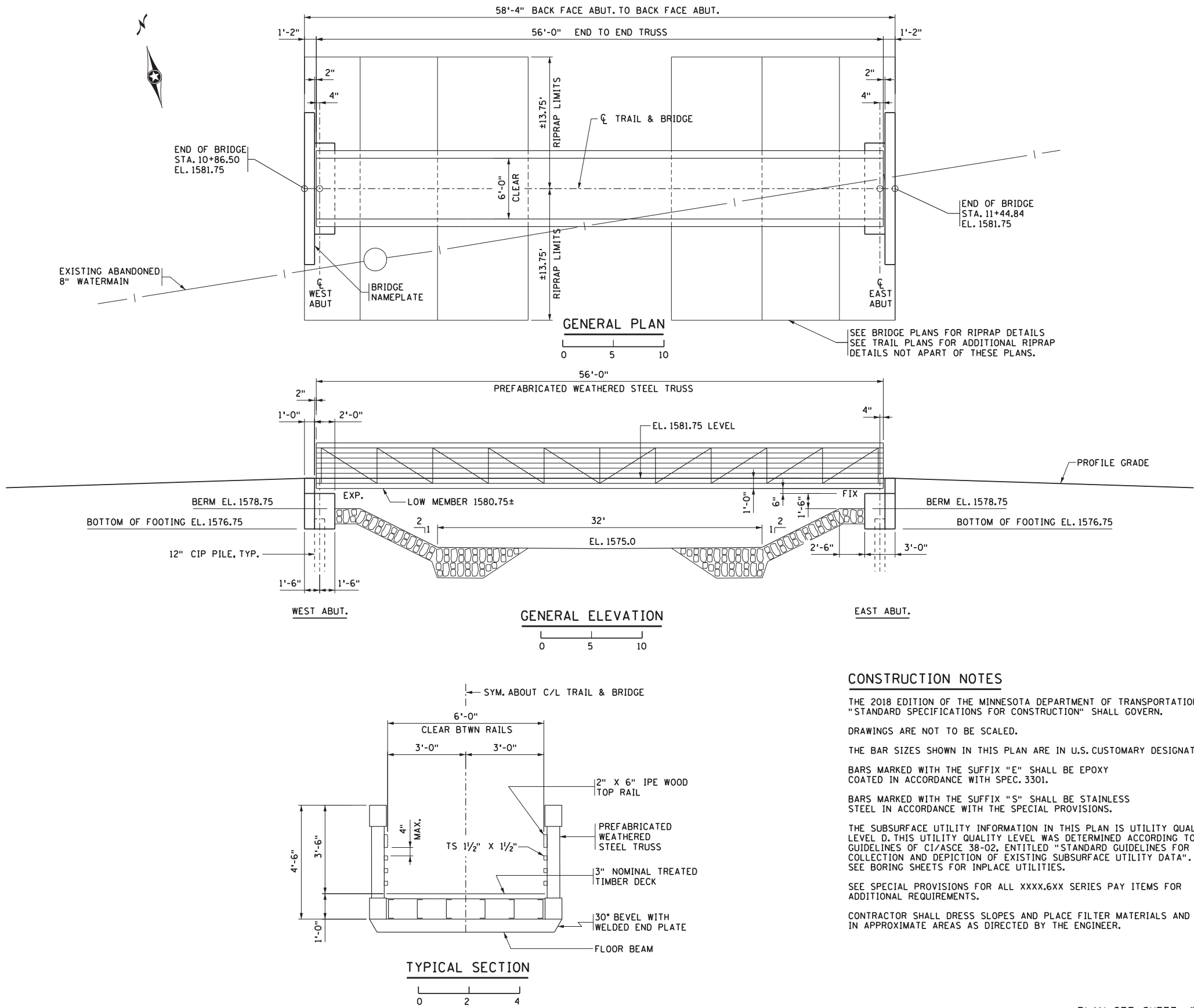
DRAWN BY: KKP								<div>I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.</div> <div>ALAN V. MURRA Date: 6/11/2019 Lic. No. 44524</div> <div> PHONE: 605.330.7000 401 EAST 8TH STREET SUITE 309 SIOUX FALLS, SD 57103 www.sehinc.com</div>		CENTENNIAL PARK PEDESTRIAN BRIDGE STRUCTURE REPLACEMENT PROJECT CITY OF WORTHINGTON, MINNESOTA		EXISTING CONDITIONS AND REMOVALS		FILE NO. WORTC 147660		6 14	
DESIGNER: KKP																	
CHECKED BY: AVM																	
DESIGN TEAM		NO.	BY	DATE	REVISIONS												

EXHIBIT 3-2

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DESIGN DATA


2017 AASHTO LRFD BRIDGE DESIGN SPECIFICATIONS AND THE 2009 (AND CURRENT INTERIM) AASHTO LRFD GUIDE SPECS FOR DESIGN OF PEDESTRIAN BRIDGES. LOAD RESISTANCE FACTOR DESIGN METHOD 90 PSF or H5 (10,000 LBS) MAINTENANCE VEHICLE- (WITHOUT IMPACT) MAXIMUM ALLOWABLE DESIGN STRESSES: REINFORCED CONCRETE: f'c = 4000 PSI, n=8 fy = 60000 PSI FOR REINFORCEMENT, GRADE 60 (EPOXY COATED) STRUCTURAL STEEL: WEATHERING STEEL, PER MNDOT 3309 & 3361 TYPE C (UNPAINTED) fy = 50000 PSI MINIMUM DECK AREA = 336 SF

LIST OF SHEETS

NO.	DESCRIPTION
SEH.INC SHEETS	
B1	GENERAL PLAN & ELEVATION
B2	QUANTITIES
B3-B4	ABUTMENT DETAILS
B5	RIPRAP SLOPE WITH GEOTEXTILE FILTER
B6	B-DETAILS
B7	AS-BUILT BRIDGE DATA
PREFAB. TRUSS SHEETS	
PEDESTRIAN BRIDGE SUPERSTRUCTURE DETAILS	
TRUSS INSTALLATION DETAILS	

APPROVED \_\_\_\_\_ DATE \_\_\_\_\_

CITY OF WORTHINGTON

 3535 VADNAIS CENTER DRIVE  
ST. PAUL, MN 55100  
PHONE (651) 490-2000  
FAX (651) 490-2150

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNED \_\_\_\_\_ DATE 6/11/2019

NAME NATHAN C KLOPP LIC NO 43836

MINNESOTA  
NOBLES COUNTY

CENTENNIAL PARK  
PEDESTRIAN BRIDGE  
OVER WHISKEY DITCH

SINGLE-SPAN PREFABRICATED STEEL TRUSS  
6'-0" CLEAR WIDTH, 0° SKEW

IDENTIFICATION NO. 302  
GENERAL PLAN AND ELEVATION

SEC. 22 TWP. 102 N. R. 40 W.  
NOBLES CO. CITY OF WORTHINGTON

DES. NCK	DR. DLF	CENTENNIAL PARK PEDESTRIAN BRIDGE
CHK. JAJ	CHK. NCK	

JOB NO.

CITY PROJECT NO.

STATE PROJECT NO.

PLAN SET SHEET #7 OF 14

SHEET NO. B1 OF B7 SHEETS

**COMMUNITY DEVELOPMENT MEMO****DATE: JUNE 10, 2019****TO: HONORABLE MAYOR AND CITY COUNCIL****SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW****CASE ITEMS****1. FIRST READING – CHANGE OF ZONE – CERTAIN PROPERTY SOUTH OF 704 OXFORD STREET**

Arnold Motors has submitted a petition to rezone property they own south of 704 Oxford Street. The applicant is requesting to rezone the property from its current “R-3” - Low Density Preservation Residential District designation to “B-3” – General Commercial. The applicant wishes to develop a parking lot on the subject property for customers of the commercial business on the abutting property to the north. Neither of the land uses of commercial parking lot or automotive and farm implement are permitted in the “R-3” district. The legal description of the property under consideration is as follows:

Lot 4, Block 1, Apel-Chermak Subdivision, City of Worthington, Nobles County, Minnesota.

The Planning Commission considered the application at its June 4, 2019 meeting. After holding a public hearing, the Commission voted 3-2 to recommend the City Council approve the proposed change of zone. The Commission’s recommendation was based on the following considerations:

1. The subject property is currently zoned “R-3” – Low Density Preservation Residential. The City’s Zoning Code states that this district is intended to encourage the remodeling and enhancement of the older residential sections of the community without appreciably increasing density or reducing open space. The request from the applicant is for a change of zone of the subject property to “B-3” - General Business. The City’s Zoning Code states that this district provides allocation for uses that are appropriate to thoroughfare locations, are largely dependent on thoroughfare traffic and are not suitable within other business districts. It also states that this district is created in recognition of the existence of substantial areas presently committed to a form of development which is undesirable in the following respects:
  1. Mixed uses of major type.
  2. Mixed uses of a single type (commercial) which do not encourage the interchange of customers.
  3. Access feeds onto a major city arterial directly rather than via a commercial distribution frontage road.
2. The City’s Zoning Ordinance establishes the Schedule of Density, Area and Bulk Requirements for each zoning district. When new land is annexed into the City, the

property's boundaries must be created such that the resulting parcels meet the minimum standards for the zoning designation the property will receive upon annexation. These standards should also be considered with a change of zone request to ensure that a property does not become nonconforming in any fashion once the zone of the property is changed. The basic density, area and bulk requirements for the "B-3" district are as follows:

**"B-3" Requirements**

Minimum Lot Area: 10,000 square feet

Minimum Lot Width: 50 feet

Maximum Floor-Area-Ratio: 0.30

Minimum Floor Area: 850 square feet

**Current Conditions**

Lot Area: 6,822 square feet

Lot Width: 60 feet

Current Floor-Area-Ratio: 0.0

Floor Area: 0 square feet

The total lot area of the subject property does not meet the minimum requirements for the "B-3" district. As such, were the zoning of the subject property changed to "B-3", the subject property and the property commonly owned to the north would become one parcel for zoning purposes. The lots would no longer be able to be separated. Staff has also prepared a comparison of the Schedule of Density, Area and Bulk Requirements from the "R-3" district to the "B-3" district. The comparison is as follows:

**"R-3" Requirements (Current)**

Minimum Lot Area: 6,000 square feet

Minimum Lot Width: 50 feet

Minimum Front Yard: 20 feet

Minimum Rear Yard: 20 feet

Minimum Side Yard: 8 feet

Maximum Height: 30 feet

Maximum Height (Stories): 2.5 stories

Maximum Building Coverage: 30%

Maximum Structure Coverage: 40%

Maximum Floor-Area-Ratio: N/A

Minimum Floor Area: 850 square feet

Minimum Front Yard Green Space: 60%

**"B-3" Requirements (Proposed)**

Minimum Lot Area: 10,000 square feet

Minimum Lot Width: 50 feet

Minimum Front Yard: 50 feet

Minimum Rear Yard: 10 feet

Minimum Side Yard: 10 feet

Maximum Height: 70 feet

Maximum Height (Stories): N/A

Maximum Building Coverage: N/A

Maximum Structure Coverage: N/A

Maximum Floor-Area-Ratio: 0.30

Minimum Floor Area: 0 square feet

Minimum Front Yard Green Space: 0%

Differences between the bulk and density requirements for the two zoning districts may have potential for creating land use conflicts and should be considered with this change of zone request. The required rear yard would be reduced from 20 feet to 10 feet. This would impact the property directly east of the subject property. The property to the east is currently split-zoned "R-3" and "B-3". The portion of the east adjacent property that abuts the subject property is zoned "R-3" and is currently used for residential purposes. The residential land use on this property is located on the portion of the property that is zoned "B-3" and, as a result, is a legal nonconforming land use. The height limit is also 40 feet higher in the "B-3" district and there is a front yard green space requirement in all residential districts meant to maintain the residential character of neighborhoods. This is not required in commercial districts.

3. Aside from the physical development requirements as defined in the Schedule of Density, Area and Bulk Requirements, the most significant difference between the subject property's current "R-3" designation and the proposed "B-3" designation are the permitted, conditional and not permitted land uses. Exhibit 1B is a summary of the land uses that are not permitted in the "R-3" district that would be permitted in the "B-3" district. Though the applicant has a proposed land use for the subject property, were the subject property to be zoned "B-3", any of the permitted land uses would be allowed subject to any applicable zoning restrictions. Any conditional use would be allowed subject to any applicable zoning restrictions and any reasonable conditions the Council may place on the use.
4. The City's Comprehensive Plan is the document that should be used to guide zoning decisions by the City. The Comp Plan has designated the future land use of the subject property as Low Density Residential (up to 6 units per acre). According to the Plan, Low Density Residential provides areas for neighborhoods of single-family housing. Single family housing can be described as a building intended to serve as a dwelling for one person or family unit. The traditional freestanding (detached) home provides the most common example of single-family housing.
5. The Comprehensive Plan states that the residential neighborhoods in the Central Worthington District are essential elements of community character and that the mature and well-maintained neighborhoods in this District model many of the desired qualities and characteristics of residential land use. It states that the focus of the Comprehensive Plan is on the preservation and enhancement of these neighborhoods and the primary objectives of the Plan for this District include:
  1. Avoid unwanted conversion of single-family housing to multi-family housing;
  2. Provide adequate edges and buffers between neighborhoods and commercial areas;
  3. Prevent the erosion of these edges and the creep of nonresidential uses into these neighborhoods;
  4. Clean up substandard and under-maintained properties; and
  5. Prevent conflicting land uses.
6. The surrounding zoning designations and land uses should be considered to identify any potential land use conflicts that may result from the approval of the requested change of zone. The zoning of the adjacent properties are as follows:
 

North: "B-3" – General Commercial

South: "R-3" – Low Density Preservation Residential

East: "R-3" – Low Density Preservation Residential

West: "R-3" – Low Density Preservation Residential

The current land uses for each of the adjacent properties are as follows:

North: Commercial retail business

South: Single-family home

East: Rear yard of a legal nonconforming single-family home

West: Single-family home

Should Council wish to adopt the findings of the Planning Commission and approve the requested change of zone, it may do so by approving a first reading of the resolution shown in Exhibit 1C.

## **2. FIRST READING – CHANGE OF ZONE – CERTAIN PROPERTY EAST OF A SOUTHERLY EXTENSION OF KNOLLWOOD DRIVE SOUTH OF FIRST AVENUE SOUTHWEST**

South Lake Development has submitted a petition to rezone certain property they own east of a southerly extension of Knollwood Drive south of First Avenue Southwest. The applicant is requesting to rezone the property from its current “R-1” – One Family Detached Residential District designation to “PUD” – Planned Unit Development. The PUD would permit the land use of town house and twin family residential uses; the zoning requirements of the “R-1” – One Family Detached would otherwise apply. The legal description of the property under consideration is as follows:

Lot 1, Block 1, South Lake Subdivision, inclusive of Common Interest Community No. 26, No. 26-A, No. 26-B, South Lake Condominium, all in the City of Worthington, Nobles County, Minnesota.

The Planning Commission considered the application at its June 4, 2019 meeting. After holding a public hearing, the Commission voted unanimously to recommend the City Council approve the proposed change of zone. The Commission’s recommendation was based on the following considerations:

1. The subject property is currently zoned “R-1” – One Family Detached. The City’s Zoning Code states that this district is intended to preserve, create and enhance areas for single family detached dwellings. The request from the applicant is for change of zone of the subject property to “PUD” – Planned Unit Development. The City’s Zoning Code states that planned unit development (PUD) provisions are intended to encourage more efficient use of land and public services and greater amenity by allowing under certain circumstances, a more flexible means of land development and redevelopment than is otherwise permissible under the lot-by-lot restrictions of each use district. The uniqueness of a planned unit development may necessitate Council action modifying or waiving certain provisions of the zoning code and subdivision regulations. However, any Planned Unit Development District must be found to agree with the intent of the Comprehensive Guide Plan. Planned unit development is conceived for use primarily in two basic situations:



1. *Vacant land*. Areas of substantial open land where strict preregulation may limit good urban planning, may restrict the full achievement of the Comprehensive Guide Plan or may not meet those changes in technology and demand that would be consistent with the best interests of the entire city; and in
  2. *Built-up and aged areas*. Areas of the city needing rehabilitation and redevelopment, including areas which may be deficient in public facilities and services, where it is believed that private investment should be encouraged to contribute to that redevelopment; and in recognition that such necessary redevelopment cannot be expected to take place in strict accordance with those uniform regulations appropriate to more viable and established areas of the city.
2. The City Zoning Code has some additional requirements for the establishment of a PUD:
1. *Size*. In open land areas, no planned unit development district shall be less than three acres. In built-up areas (areas that are occupied by buildings or areas that are vacant or undeveloped but are surrounded to a major extent by lands occupied by buildings) no planned unit development district shall be less than 32,000 square feet.
  2. *Permitted uses*. A planned unit development may include a mixture of residential, commercial, industrial, and institutional uses, or any combination thereof, the extent of each use being determined by the type of PUD district proposed and as hereinafter provided. Uses other than the principle type of use by area permitted in the existing zone district or districts in which the land proposed for such unit is located shall not occupy more than 33% of the land area in the proposed PUD district, shall not result in undue adverse effect on surrounding areas, and shall be consistent with the intent of this chapter and the concept of the proposed PUD district.
  3. *Objectives*. The following objectives are sought:
    - i. A maximum choice of living environments by allowing a variety of housing and building types and permitting an increased density per acre and a reduction in lot dimensions, yards, building setbacks and area requirements;
    - ii. A more useful pattern of open space and recreation areas and, if permitted as part of the project, more convenience in the location of accessory commercial uses and services;
    - iii. A development pattern which preserves and utilizes natural topography and geologic features, scenic vistas, trees and other vegetation, and prevents the disruption of natural drainage patterns;
    - iv. A more efficient use of land than is generally achieved through conventional development resulting in substantial savings through shorter utilities and streets;
    - v. A development pattern in harmony with land use density, transportation facilities, and community facilities objectives of the comprehensive guide plan.

- vi. Nonresidential developments planned as groups, developed in park like surroundings with common ingress points and common parking, screened loading, storage and parking areas, with areas for expansion and buffer areas to adjacent lands which are fully landscaped.
3. The City's Comprehensive Plan is the document that should be used to guide zoning decisions by the City. The property was not annexed in at the time of the creation of the City's current Comprehensive Plan. However, the Comprehensive Plan did show a future land use for this area. The land use identified was Future Growth Residential Area. The Plan states that this land use serves two purposes. The Future Growth Area designation shows the expansion plans of the City. The land use reflects the locations best suited to future growth. Public and private planning can be based on this expansion. Also, the land use indicates that growth in this area will be residential. Since this area is currently outside of the City, this designation helps to prevent conflicting land use and development patterns prior to annexation. The plan also states that a logical development pattern would be to continue the low-density residential development pattern but because this area will take many years to build out, other residential housing types or neighborhood commercial uses may be appropriate. The density of the proposed development would fit within the Plan's definition of low density residential (up to 6 units/acre). The current proposal for this development features 5.8 units per acre.
  4. The surrounding zoning designations and land uses should be considered to identify any potential land use conflicts that may result from the approval of the requested change of zone. The zoning of the adjacent properties are as follows:

North: "R-1" – One Family Detached

South: Outside the City limits

East: Outside the City limits

West: "R-1" – One Family Detached

The current land uses for each of the adjacent properties are as follows:

North: A religious institution and an elementary school

South: Highway 59/60

East: Undeveloped land

West: Residential/agricultural

Should Council wish to adopt the findings of the Planning Commission and approve the requested change of zone, it may do so by approving a first reading of the resolution shown in Exhibit 2B.

### **3. CONDITIONAL USE PERMIT – CITY OF WORTHINGTON**

The City of Worthington has submitted a request for a conditional use permit for certain property lying south of Interstate 90, north of an easterly extension of Darling Drive, and between lines being approximately 160 feet and 500 feet east of a northerly extension of the east line of Grand Avenue owned by Kelly Properties of Worthington Inc. to develop and operate an approximately 28,000 square foot commercial movie theater. The property is currently zoned “R-4” - Medium Density Residential. The land use of theater is not permitted in the “R-4” zoning district. The land use is permitted in the “B-3” – General Business district with issuance of a conditional use permit only. The legal description of the property under consideration is as follows:

That part of the Northeast Quarter of the Southwest Quarter of Section 13, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the Northwest corner of the plat of Northland Park Second Addition, according to the recorded plat thereof; thence on an assumed bearing of North 89 degrees 09 minutes 44 seconds West, along the south line of a tract as recorded in Document No. 260443, a distance of 155.00 feet to the Southwest corner of said tract; thence continuing North 89 degrees 09 minutes 44 seconds West a distance of 500.18 feet to the east line of a tract as recorded in Document No. 285896; thence North 0 degrees 00 minutes 30 seconds East, along said east line, a distance of 243.82 feet to the south line of a tract as recorded in Document No. 260600; thence South 89 degrees 01 minutes 16 seconds East, along said south line, a distance of 158.32 feet to the Southeast corner of said tract, said Southeast corner being the point of beginning of the tract to be described; thence North 0 degrees 00 minutes 30 seconds East, along the east line of said tract, a distance of 437.57 feet to the Northeast corner of said tract located on the southerly right of way line of Interstate Highway No. 90; thence South 89 degrees 09 minutes 45 seconds East, along said southerly right of way line, a distance of 342.23 feet to the Northwest corner of said tract as recorded in Document No. 260443; thence South 0 degrees 02 minutes 22 seconds West, along the westerly line of said tract, a distance of 438.36 feet; thence North 89 degrees 01 minutes 47 seconds West, along said westerly line, a distance of 135.00 feet; thence continuing North 89 degrees 01 minutes 47 seconds West a distance 207.01 feet to the point of beginning.

The Planning Commission considered the application at its June 4, 2019 meeting. After holding a public hearing, the Commission voted unanimously to recommend the City Council approve the requested conditional use permit subject to the following conditions:

1. A change of zone of the subject property from its current zoning designation to a “B-3” – General Business zoning designation;
2. The subject property is subdivided from the larger parcel on which it is currently located;
3. The development be completed in accordance with the submitted site plan shown in Exhibits 3B1 and 3B3; and
4. The development maintain compliance with all applicable local, State and Federal requirements.

The Commission's recommendation was based on the following considerations:

1. The current zoning designation of the subject property is "R-4" - Medium Density Residential. This district is intended to encourage the gradual succession of land use in the older areas of the community and to encourage redevelopment of blighted or underutilized parcels. A first reading of a change of zone of the subject property to "B-3" – General Business was approved by the City Council on May 28, 2019. The City's Zoning Code states that this district provides allocation for uses that are appropriate to thoroughfare locations, are largely dependent on thoroughfare traffic and are not suitable within other business districts. It also states that this district is created in recognition of the existence of substantial areas presently committed to a form of development which is undesirable in the following respects:
  1. Mixed uses of major type
  2. Mixed uses of a single type (commercial) which do not encourage the interchange of customers
  3. Access feeds onto a major city arterial directly rather than via a commercial distribution frontage road
2. The land use of theaters is permitted in the "B-3" zoning district with issuance of a conditional use permit only. Conditional uses serve as a form of authorized, permitted use, provided the applicant can meet the conditions specified in the Zoning Ordinance or permit allowed under the Zoning Ordinance. Uses specified as conditional generally represent uses favorable and desired, but that may pose potential hazards that may need to be mitigated (for example a gas station on a corner in a residential neighborhood). These potential hazards make review necessary by the City Council and the Planning Commission. It is important to stress that conditional uses, like permitted uses, must be allowed if the applicant can prove that the application meets all the conditions and requirements of the City Zoning Ordinance and will not be detrimental to the health, safety and welfare of the public.
3. The submitted site plan has been reviewed for compliance with the City's Zoning Ordinance. It has been found to comply with the applicable zoning requirements, including (but not limited to): minimum property setbacks, maximum building coverage, maximum height and required screening. The site plan is showing 118 parking spaces. This would allow for 472 seats based on the City's current parking requirements.
4. The surrounding zoning designations and land uses should be considered to identify any potential land use conflicts that may result from the issuance of the requested permit. Any anticipated conflicts should be addressed by attaching reasonable conditions to the approval of the permit. The zoning of the adjacent properties are as follows:

North: Interstate 90

South: "R-4" – Medium Density Residential

East: "R-2" – One Family, Low Density

West: “R-4” – Medium Density Residential

The current land uses for each of the adjacent properties are as follows:

North: Interstate 90

South: Undeveloped land

East: Undeveloped land

West: Multi-family housing

5. The City’s Comprehensive Plan has designated the future land use of the subject property as High Density Residential (up to 7 or more units per acre). The Plan defines High Density Residential land uses and their interaction with other uses. An excerpt from the plan is below:

*“High density residential land uses include multi-story apartment and condominium complexes. Densities are 12 units or more per acre. The Land Use Plan identifies areas of the community where these uses are acceptable. High density residential areas are not typically adjacent to single family housing although newly developing areas may be an exception when they are planned in a comprehensive manner. Like medium density uses, high density uses are located adjacent to higher intensity commercial and industrial uses, downtown, schools, and along highway corridors. These uses produce a higher number of total vehicle trips, but fewer trips per unit than low density residential housing areas. High density residential uses should not be located within existing single-family residential neighborhoods. High density residential developments may require a detailed site master plan that organizes public and private space.”*

The future land uses for the two parcels directly to the east as defined by the Comprehensive Plan are Public/Semi-Public. The Plan defines these uses as: public schools, City and County governmental buildings, publicly operated institutions, colleges, and religious institutions.

6. The Comprehensive Plan states that the area north of Oxford provides a wide range of residential land uses, including single family, manufactured housing and apartments. The Comprehensive Plan builds on the existing mixed residential pattern. It states that this area provides a good setting for the construction of all types of housing and that with access to both major employers and retail businesses, this area is well suited to development of work force housing. It also states that the Comprehensive Plan encourages commercial redevelopment along Oxford and that redevelopment must occur in a manner that maintains strong edges between commercial and residential uses.

Should Council concur with the findings of the Planning Commission, it may approve the requested conditional use permit by motion. A 2/3 majority vote is required for approval.

#### **4. CONDITIONAL USE PERMIT - TSADKANE MARIAM ETHIOPIAN ORTHODOX TEWAHEDO CHURCH**

The Tsadkane Mariam Ethiopian Orthodox Tewahedo Church has submitted a request for a conditional use permit for certain property owned by the City of Worthington south of the east/west segment of West Gateway Drive east of the north/south segment of West Gateway Drive to construct and operate an approximately 7,000 square foot church. The subject property is currently zoned “B-3”. The land use of a church is permitted within the “B-3” district with issuance of a conditional use permit only. The legal description of the property under consideration is as follows:

That part of Government Lot 4 of Section 26, Township 102, North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the Center of said Section 26; thence on an assumed bearing of North 0 degrees 21 minutes 04 seconds West, along the west line of said Government Lot 4, a distance of 280.36 feet; thence North 89 degrees 38 minutes 56 seconds East a distance of 50.00 feet to an iron monument located on the east right of way line of County State Aid Highway No. 57, said iron monument being the point of beginning of the tract to be described; thence North 0 degrees 21 minutes 04 seconds West, along said east right of way line, a distance of 256.24 feet to an iron monument; thence North 89 degrees 38 minutes 56 seconds East a distance of 680.00 feet to an iron monument; thence South 0 degrees 21 minutes 04 seconds East a distance of 256.24 feet to an iron monument; thence South 89 degrees 38 minutes 56 seconds West a distance of 680.00 feet to the point of beginning, containing 4.00 acres, SUBJECT TO a utility easement over the north 55 feet thereof, and subject to any other easements now of record in said county and state.

The Planning Commission considered the application at its June 4, 2019 meeting. After holding a public hearing, the Commission voted unanimously to recommend the City Council approve the requested conditional use permit subject to the following conditions:

1. The subject property is subdivided from the larger parcel on which it is currently located;
2. The development be completed in accordance with the submitted site plan shown in Exhibit 4B1;
3. The development maintain compliance with all applicable local, State and Federal requirements;
4. A new conditional use permit be required for the proposed expansion shown on the submitted site plan shown in Exhibit 4B1; and
5. The applicant secures a driveway permit from the County Engineer for the proposed drive illustrated on the site plan.

The Commission’s recommendation was based on the following considerations:

1. The current zoning designation of the subject property is “B-3” - General Business. The City’s Zoning Code states that this district provides allocation for uses that are appropriate to

thoroughfare locations, are largely dependent on thoroughfare traffic and are not suitable within other business districts. It also states that this district is created in recognition of the existence of substantial areas presently committed to a form of development which is undesirable in the following respects:

1. Mixed uses of major type
  2. Mixed uses of a single type (commercial) which do not encourage the interchange of customers
  3. Access feeds onto a major city arterial directly rather than via a commercial distribution frontage road
2. The land use of church is permitted in the “B-3” zoning district with issuance of a conditional use permit only. Conditional uses serve as a form of authorized, permitted use, provided the applicant can meet the conditions specified in the Zoning Ordinance or permit allowed under the Zoning Ordinance. Uses specified as conditional generally represent uses favorable and desired, but that may pose potential hazards that may need to be mitigated (for example a gas station on a corner in a residential neighborhood). These potential hazards make review necessary by the City Council and the Planning Commission. It is important to stress that conditional uses, like permitted uses, must be allowed if the applicant can prove that the application meets all the conditions and requirements of the City Zoning Ordinance and will not be detrimental to the health, safety and welfare of the public.
  3. The submitted site plan has been reviewed for compliance with the City’s Zoning Ordinance. It has been found to comply with the applicable zoning requirements, including (but not limited to): minimum property setbacks, maximum building coverage and maximum height requirements. The parking shown would permit seating for 400 seats. If an exterior trash enclosure is to be added to the site, it must be screened on at least three sides in accordance with City Code Section §155.043(G).
  4. The surrounding zoning designations and land uses should be considered to identify any potential land use conflicts that may result from the issuance of the requested permit. Any anticipated conflicts should be addressed by attaching reasonable conditions to the approval of the permit. The zoning of the adjacent properties are as follows:

North: “B-3” – General Commercial

South: “B-3” – General Commercial

East: “B-3” – General Commercial

West: “TZ” - Transitional

The current land uses for each of the adjacent properties are as follows:

North: Undeveloped commercially zoned property

South: Undeveloped commercially zoned property

East: Undeveloped commercially zoned property

West: Industrial land use

5. The City's Comprehensive Plan has identified the future land use plan for the subject property as Business Park with a Business Flex Overlay. The Business Park accommodates a wide range of manufacturing, warehousing and transportation related industries along the I-90 corridor. A high degree of building and site design is required for uses because of their visibility from roadways. The area designated as business park between Highway 59 and 60 should be preserved as such to allow this area to build out over many decades. The Business Flex Overlay is identified in Business Park and Industrial areas as a retail alternative to respond to market forces that may have the desire for prominent highway commercial businesses. This category provides an alternative location to identified highway commercial areas that may not be able to accommodate what might be a larger scale use for any number of reasons.

Should Council concur with the findings of the Planning Commission, it may approve the requested conditional use permit by motion. A 2/3 majority vote is required for approval.

#### **5. PURCHASE AGREEMENT - TSADKANE MARIAM ETHIOPIAN ORTHODOX TEWAHEDO CHURCH**

At the May 13, 2019 City Council meeting, Council approved a preliminary subdivision of City-owned property to permit a sale of 4 acres of land to Tsadenkane Mariam Ethiopian Tewehdo Church at \$25,000 per acre with the buyer assuming all assessments. A survey was completed to create a legal description of the proposed subdivision and is included in Exhibit 4A. Council's direction was that the sale price of the land would be reduced by the cost of the survey. An invoice showing the \$2,685.00 cost of the survey is included as Exhibit 5A.

Council action is requested to approve and authorize the Mayor to execute the purchase agreement to sell 4 acres of City-owned property as legally described in Exhibit A of the purchase agreement to Tsadenkane Mariam Ethiopian Tewehdo Church for an amount of \$97,315.00. The agreement will be provided to Council in separate enclosure.

Council action is requested.

#### **6. RATIFICATION OF INTENT TO HOLD PUBLIC HEARING FOR AUTHORIZATION TO ISSUE SENIOR HOUSING REVENUE REFUNDING NOTE RESOLUTION – MEADOWS OF WORTHINGTON, LLC (ECUMEN)**

Meadows of Worthington, LLC, a Minnesota limited liability company which operates under the corporate umbrella of Ecumen, a Minnesota based non-profit organization, has requested the City of Worthington issue a tax-exempt Revenue Refunding Note not to exceed \$6,200,000. Currently it is anticipated approximately \$5,555,000 will be used to refinance the revenue bonds issued in 2014 to refinance bonds originally issued in 2009 and approximately \$445,000 will be used to make physical improvements to the north building of the campus.



On May 28, 2019, Council approved a motion to proceed with scheduling a public hearing for authorizing the issuance of the note on June 24, 2019 at 7:00pm. Council is asked to pass the resolution in Exhibit 6A ratifying the scheduling of the public hearing on June 24, 2019 and the publication of the notice of such meeting.

Council action is requested.

## **7. HOTEL THOMPSON**

On April 23, 2018, the Worthington City Council declared the Hotel Thompson a hazardous building and requested a court order to remove or repair the hazardous conditions found at the property. The City was successful in obtaining the court order. The City advertised an RFP and awarded a contract to reroof the building. After a joint meeting between the City Council and the City's HRA to discuss the building, some private parties stepped forward and expressed an interest in purchasing the property from its court appointed receiver. At the April 8, 2019 City Council meeting, the City Council directed staff to delay the start of the roofing project to give the private parties and the receiver an opportunity to reach an agreement. During the discussion portion of the May 28, 2019 City Council meeting, Council requested staff to bring a progress update to the City Council at the June 10, 2019 meeting.

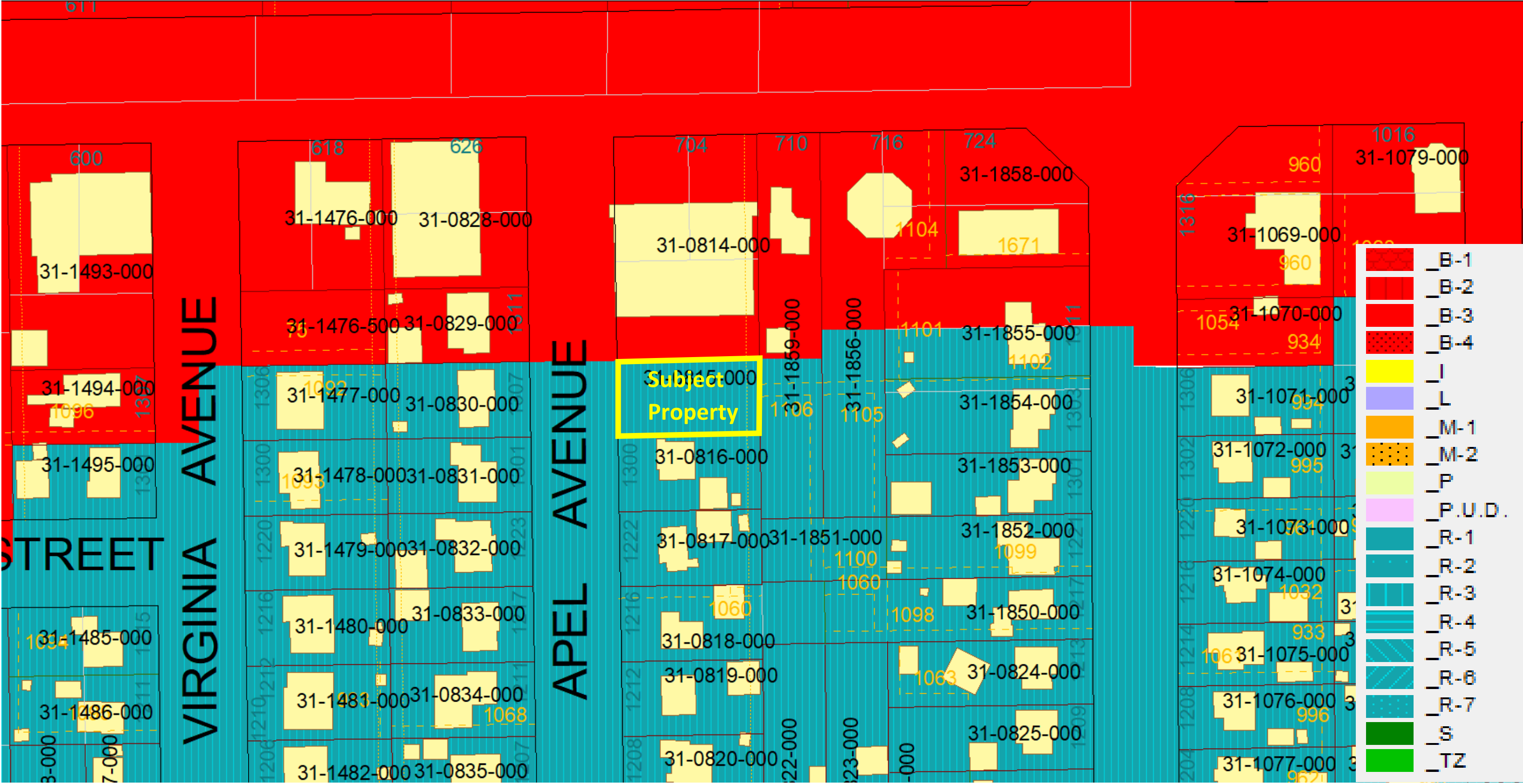
Two private parties have submitted offers to the receiver to purchase the building. One offer for a redevelopment project that could be commenced quickly has been declined by the receiver. The other offer has been accepted by the receiver and is currently being reviewed by the City's financial consultant to determine whether the requested financial participation by the City would be permitted under State law. The redevelopment plan included with this offer could not be commenced as quickly as the offer that was declined by the receiver.

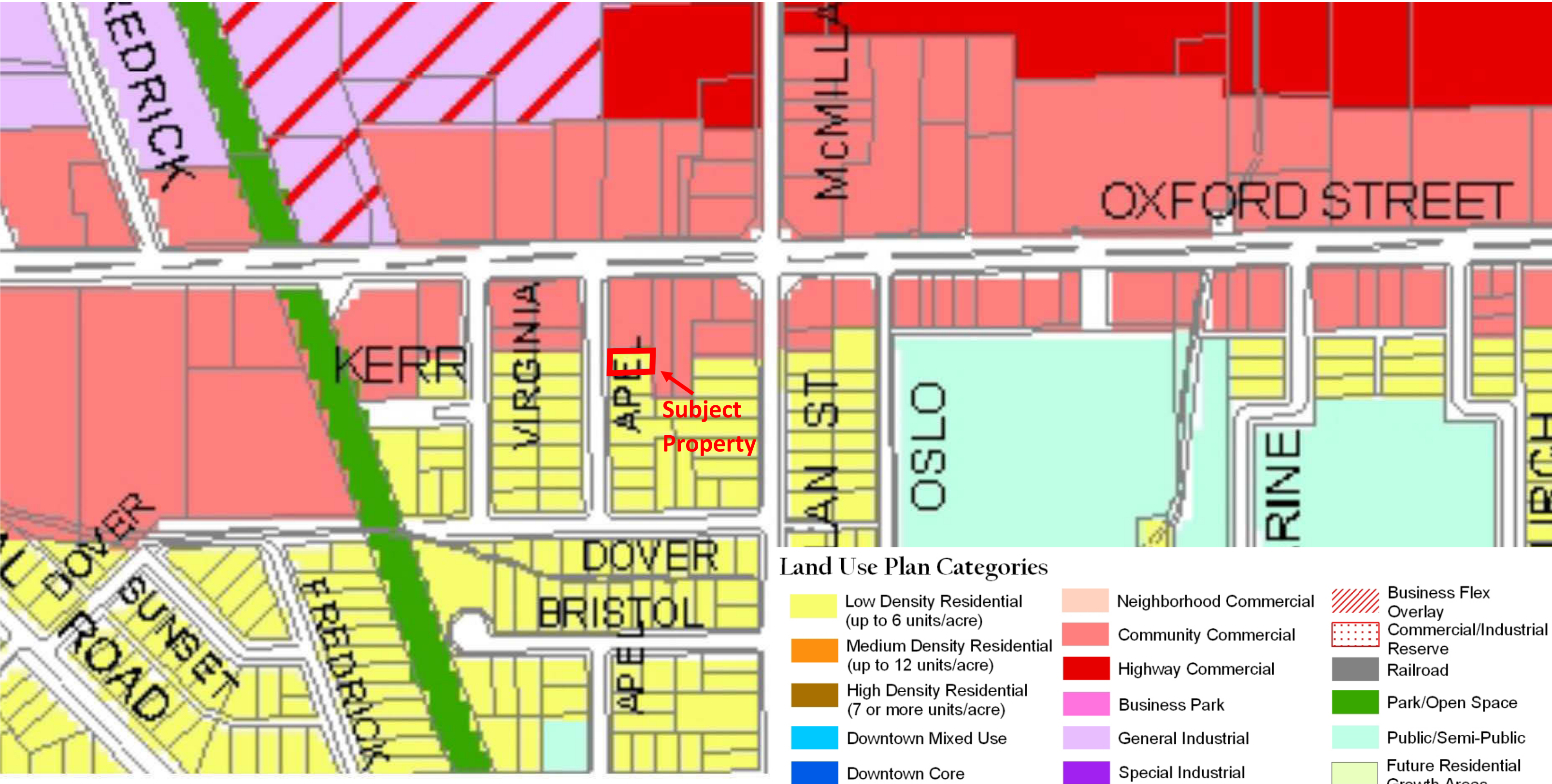
Staff would like direction from Council on whether to proceed with the reroofing project to prevent further damage to the property while the proposed redevelopment plans are evaluated.











**Land Uses Permitted in the “B-3” - General Business District (either outright or through conditional use) that are not permitted in the “R-3” - Medium Density Residential District**

**GUEST HOME**

**MOTELS** - Hotels, motels and apartment hotels

**SEASONAL RESIDENTIAL** - Summer cabins, camps, cottages and travel trailer parks, for seasonal and not permanent or year-around occupancy, temporary occupancy

**PUBLIC SERVICE** - Warehouses, garages, storage yards and shops that are owned and operated by a governmental unit, together with accessory administrative buildings

**MAJOR EDUCATIONAL** - Colleges, universities and seminaries, bookstores, computer service centers, fraternity and sorority houses, dormitories and similar uses

**AGRICULTURAL** - Outdoor nurseries, forestry, sod farming and crop farming

**GREENHOUSES** - Nurseries, greenhouses

**DAILY RETAIL** - Any retail business supplying daily needs and commodities primarily for residents of the adjoining neighborhood, such as drugs, grocery, liquor for consumption off the premises, meats excluding slaughtering, and bakery and candy stores, including the baking and processing of food products when prepared for retail sale on the premises

**CONVENIENCE GOODS** - Any retail business supplying only daily need commodities for the residents of the surrounding neighborhoods, such as supermarkets, drug stores, florists, gift and card, book and stationery, hardware, paint and wallpaper, coins and philately, cosmetics and perfume, hobbies and toys, office supplies, tobacco shops, photographic supply and cold storage lockers, excluding slaughtering

**SHOPPER COMMON GOODS** - Such as apparel, variety, jewelry, shoes, and dry goods

**SHOPPER OCCASIONAL GOODS** - Such as leather, luggage, furs and foundation ware

**HOME FURNISHINGS** - Such as furniture, appliances, floor covering, draperies

**RESTAURANTS** - Restaurants, cafes, delicatessens and tea rooms, but not including entertainment, dancing, alcoholic beverages not consumed with a meal or drive-in restaurants

**RESTAURANTS (DRIVE-IN)** - Drive-in eating and drinking

**ENTERTAINMENT (PUBLIC)** - Bars, taverns, cocktail lounges, night clubs, theaters, billiard parlors, pool halls, bowling alleys and massage parlors

**OPEN AIR RECREATION** - Any type of commercial recreation including golf driving ranges, drive-in theaters, swimming pools, skating rinks, tennis clubs, but excluding auto race tracks

**DAILY SERVICES** - Any service establishment performing services primarily for residents of the adjoining neighborhood such as a barber, beautician, self-service laundries, clothes cleaning and laundry pickup stations, shoe repair and shine, and tailor shops

**OFFICE SERVICES** - Public and private offices, banks and financial, post office (not major distribution), utility office and collection, and photographers

MEDICAL SERVICES (EXCLUDING NON-HUMAN) - Medical clinic, optometrist, optical services, and chiropody

HOUSEHOLD GOODS REPAIR SERVICES - Including sales, parts and repair but not including appliance assembly or manufacturing, upholstery, watch and clock repair, locksmith, or pawn shop

HOME IMPROVEMENT SERVICES - Carpenter shops, plumbing and heating repair, painting and paper hanging shops, janitorial services, excluding contractor yards

SUPPLIES - Farm, feed and seed supply, lumber yards and lawn and gardening supplies

AUTOMOTIVE AND FARM IMPLEMENT - Automotive sales, parts, repair or for hire, auto accessories, auto auction, used car lots, farm implement sales, parts and repair, recreation vehicle sales, parts and repair, mobile home sales and storage

AUTOMOTIVE SERVICE - Gas stations and car wash

ANIMAL SERVICES - Kennels, animal hospitals, veterinarian clinics, animal auction, livestock buying and selling, extermination and pounds

PARKING - Automobile parking lots and garages, excluding repairs

TERMINALS - Ambulance and taxi service, bus, rail and rotocraft terminals excluding motor freight

PRINTING TRADES - Publishing, job printing, lithographing, blue printing

CLEANING - Clothes cleaning and dyeing, diaper service, laundries, linen supply and carpet and rug cleaning

RAILROAD RIGHT-OF-WAY - Railroad right-of-way but not including terminals, transfer and storage tracks, nor accessory structures except incidentally provided for communication or switching equipment

WAREHOUSE - Wholesale warehouse and motor freight terminals

#### PET STORES

TAPROOM - A brewer who is licensed for on-sale of malt liquor produced by the brewer for consumption on the premises of or adjacent to one brewery location owned by the brewer under M.S. § 340A.26, Subd. 1.

BREW PUB - A brewer who is licensed for on-sale intoxicating liquor or 3.2% malt liquor license by a municipality for a restaurant operated in the place of manufacture under M.S. 340A.24.



**ORDINANCE NO. \_\_\_\_\_****AN ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA, TO REZONE PROPERTY FROM “R-3” (LOW DENSITY PRESERVATION RESIDENTIAL) TO “B-3” (GENERAL COMMERCIAL)**

**The City Council of the City of Worthington, Do Ordain:**

**Section I.**

In order to better protect and enhance the public health, safety and general welfare, the Worthington City Council hereby finds that it is necessary to modify the zoning district designation of certain areas of the City of Worthington from “R-3” – Low Density Preservation Residential to “B-3” – General Commercial.

**Section II.**

The following described property, presently included in the “R-3” district, shall henceforth be included in the “B-3” district:

Lot 4, Block 1, Apel-Chermak Subdivision, City of Worthington, Nobles County, Minnesota.

**Section III.**

The Official Zoning Map of the City of Worthington shall be amended to reflect the changes ordained in Section II of this Ordinance.

**Section IV.**

The City Clerk is hereby directed to file a certified copy of this ordinance in the office of the Recorder in and for the County of Nobles, State of Minnesota.

**Section V.**

Passed and adopted by the City Council of the City of Worthington, Minnesota this \_\_\_\_ day of July 2019.

(SEAL)

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Mike Kuhle, Mayor

Attest: \_\_\_\_\_  
Janice Oberloh, City Clerk











**ORDINANCE NO. \_\_\_\_\_****AN ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF WORTHINGTON,  
NOBLES COUNTY, MINNESOTA, TO REZONE PROPERTY FROM “R-1” (ONE  
FAMILY DETACHED RESIDENTIAL) TO “PUD” (PLANNED UNIT  
DEVELOPMENT)**

**The City Council of the City of Worthington, Do Ordain:**

**Section I.**

In order to better protect and enhance the public health, safety and general welfare, the Worthington City Council hereby finds that it is necessary to modify the zoning district designation of certain areas of the City of Worthington from “R-1” – One Family Detached Residential to Planned Unit Development (PUD) District No. 13.

**Section II.**

The following described property, presently included in the “R-1” district, shall henceforth be included in Planned Unit Development District No. 13:

Lot 1, Block 1, South Lake Subdivision, inclusive of Common Interest Community No. 26, No. 26-A, No. 26-B, South Lake Condominium, all in the City of Worthington, Nobles County, Minnesota.

The above described property shall be subject to the following zoning/land use regulations:

**Permitted Uses** – The residential land uses of Townhome and Two Family Home shall be permitted within this PUD.

All other zoning requirements of the “R-1” – One Family Detached Residential District shall apply.

Any regulation, standard, provision or requirement that is not specifically addressed within this Ordinance that is regulated elsewhere in the City Code of Worthington, Minnesota, the requirements of the City Code shall be enforced.

**Section III.**

The Official Zoning Map of the City of Worthington shall be amended to reflect the changes ordained in Section II of this Ordinance.

**Section IV.**

The City Clerk is hereby directed to file a certified copy of this ordinance in the office of the Recorder in and for the County of Nobles, State of Minnesota.

**Section V.**

Passed and adopted by the City Council of the City of Worthington, Minnesota this \_\_\_\_ day of July 2019.

(SEAL)

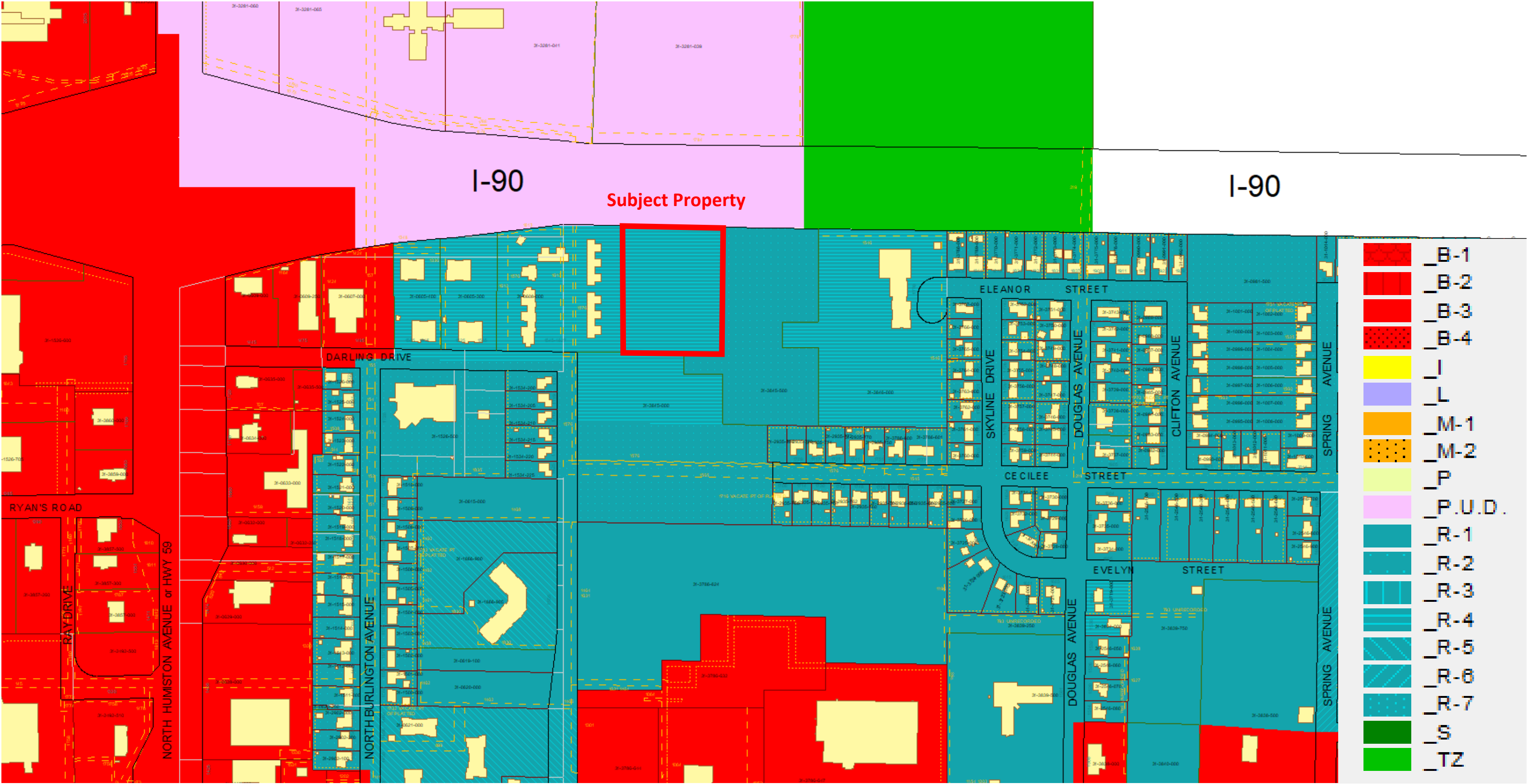
\_\_\_\_\_  
Mike Kuhle, Mayor

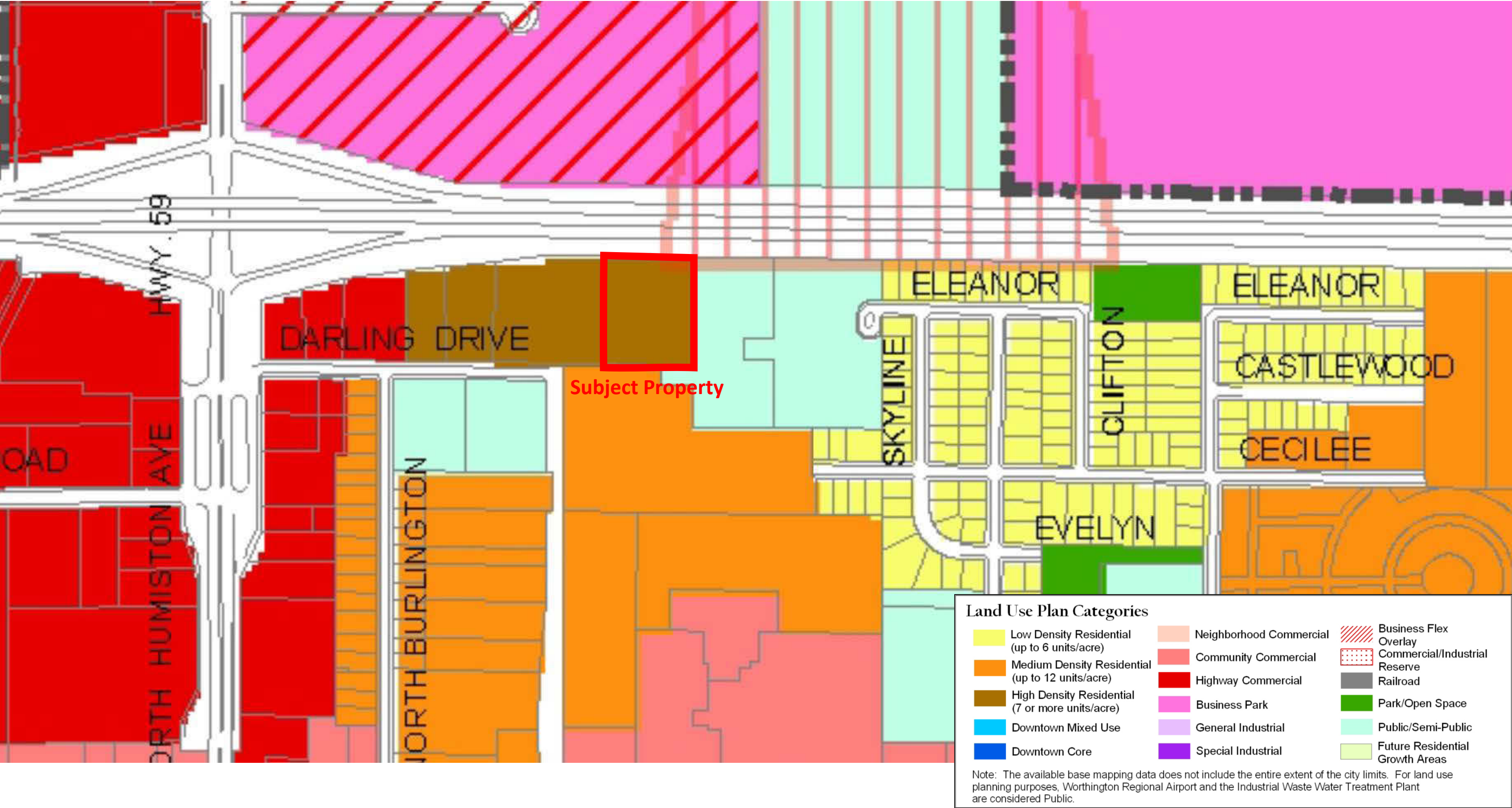
Attest: \_\_\_\_\_  
Janice Oberloh, City Clerk



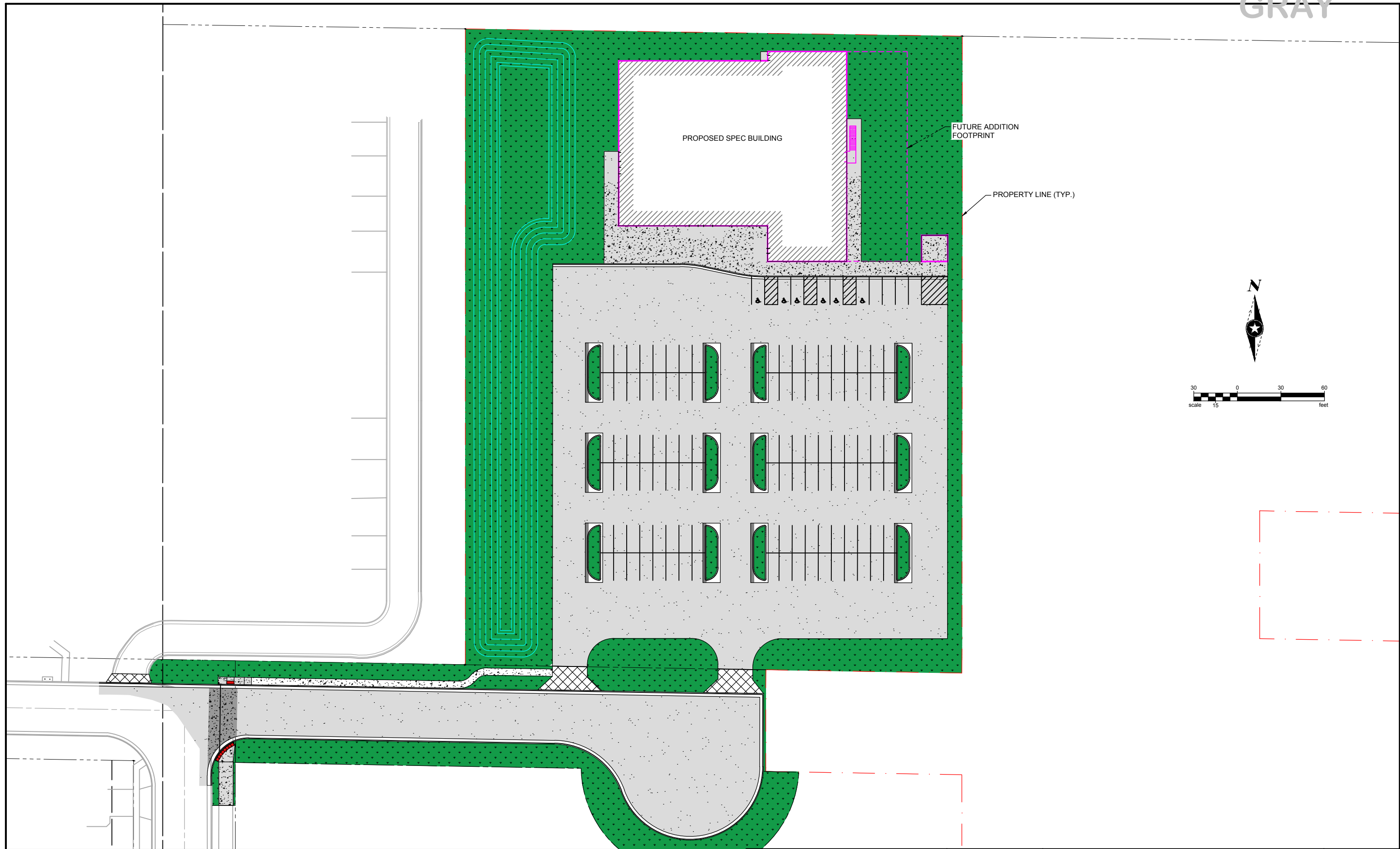


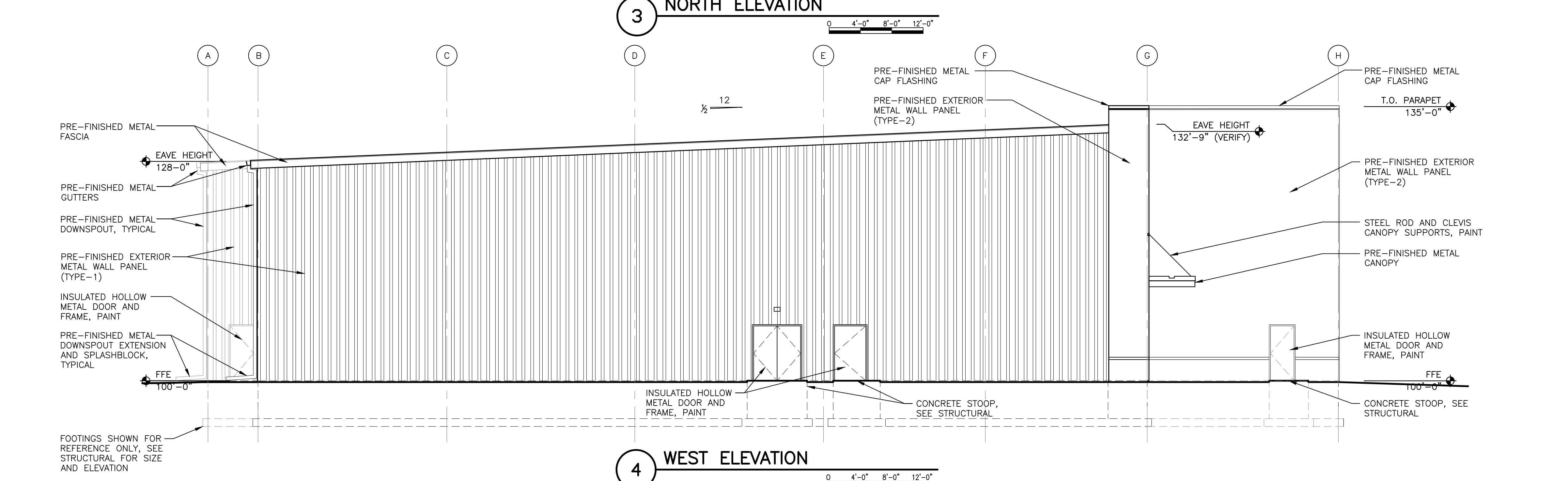














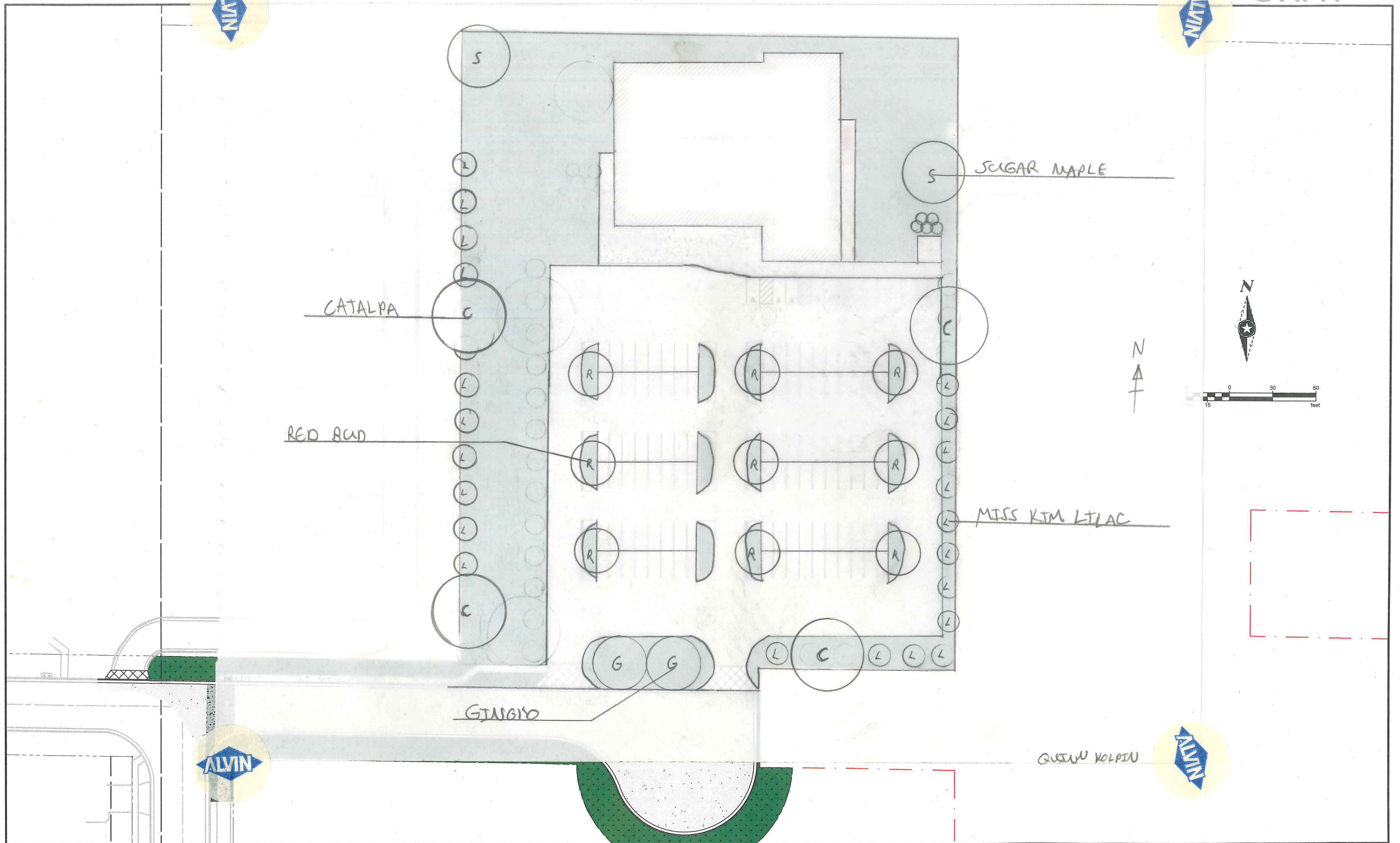
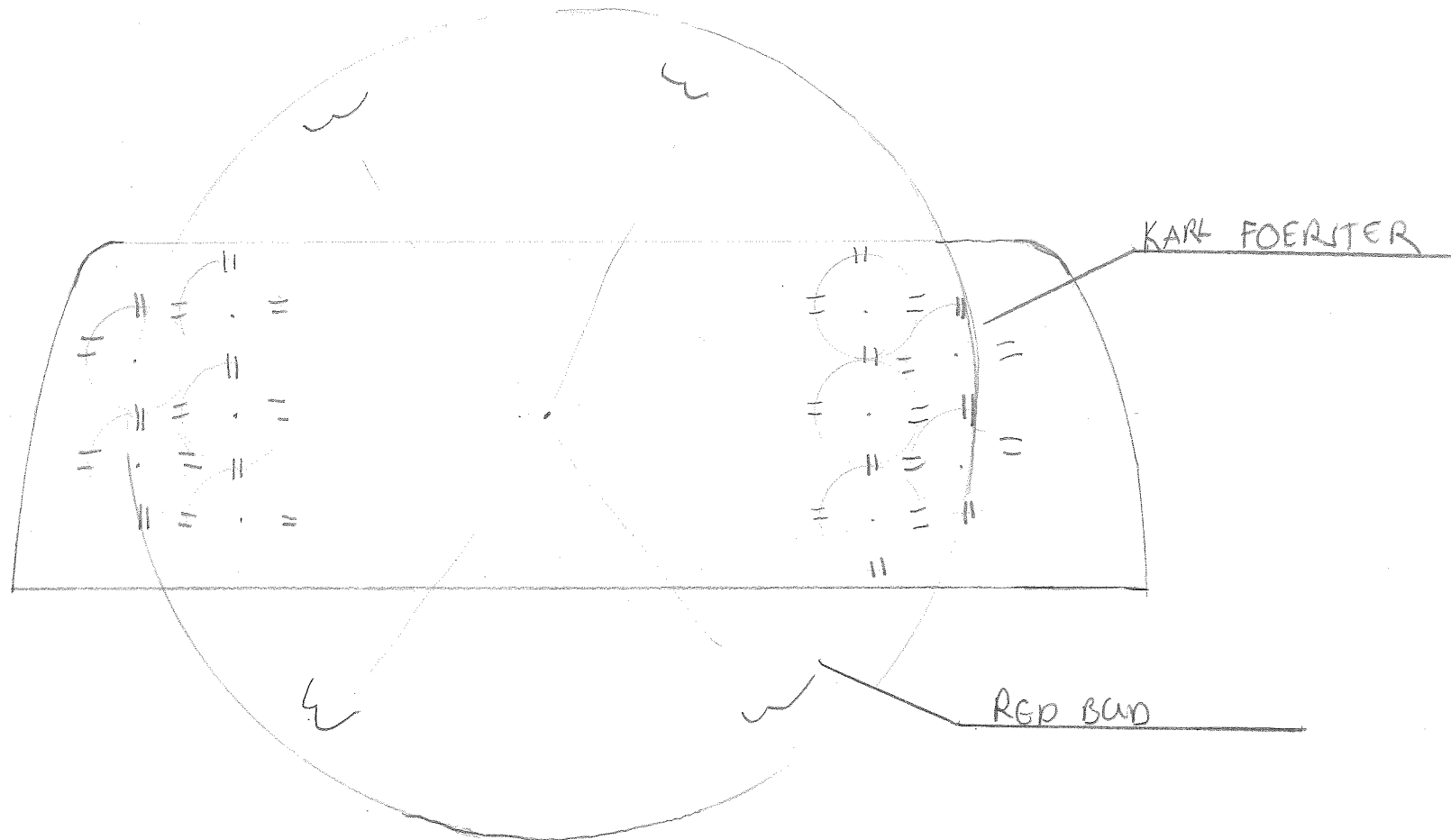


Exhibit 3b3		FILE NO.	PROPOSED SPEC BUILDING SITE PLAN WORTHINGTON, MN
		DATE:	



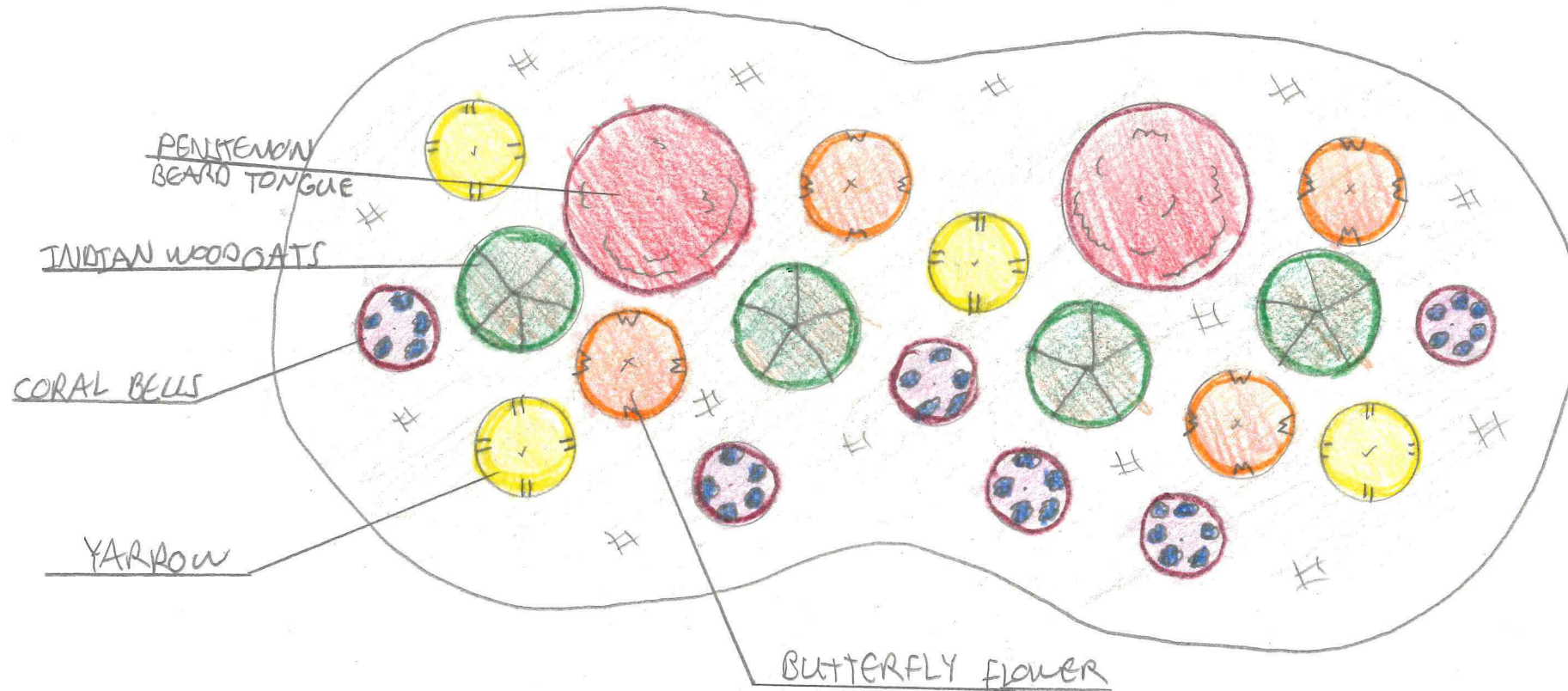
CITY OF WASHINGTON

PARKING LOT ISLAND  
EXAMPLE

N ← + →

QUINN KOLPIN OK

1. RED BUD "*CERCIS CANADENSIS*" - PARKING LOT ISLAND TREES
2. MISS KIM LILAC "*SYRINGA PUBESCENS*" - OUTER PERIMETER SCREENING
3. GINKGO "*GINKGO BILOBA*" - ENTRANCE TREES
4. CATALPA "*CATALPA*" - OUTER PERIMETER TREES
5. SUGAR MAPLE "*ACER SACCHARUM*" - TREES BY BUILDING



CITY OF WORTHINGTON

LANDSCAPE BED  
EXAMPLE



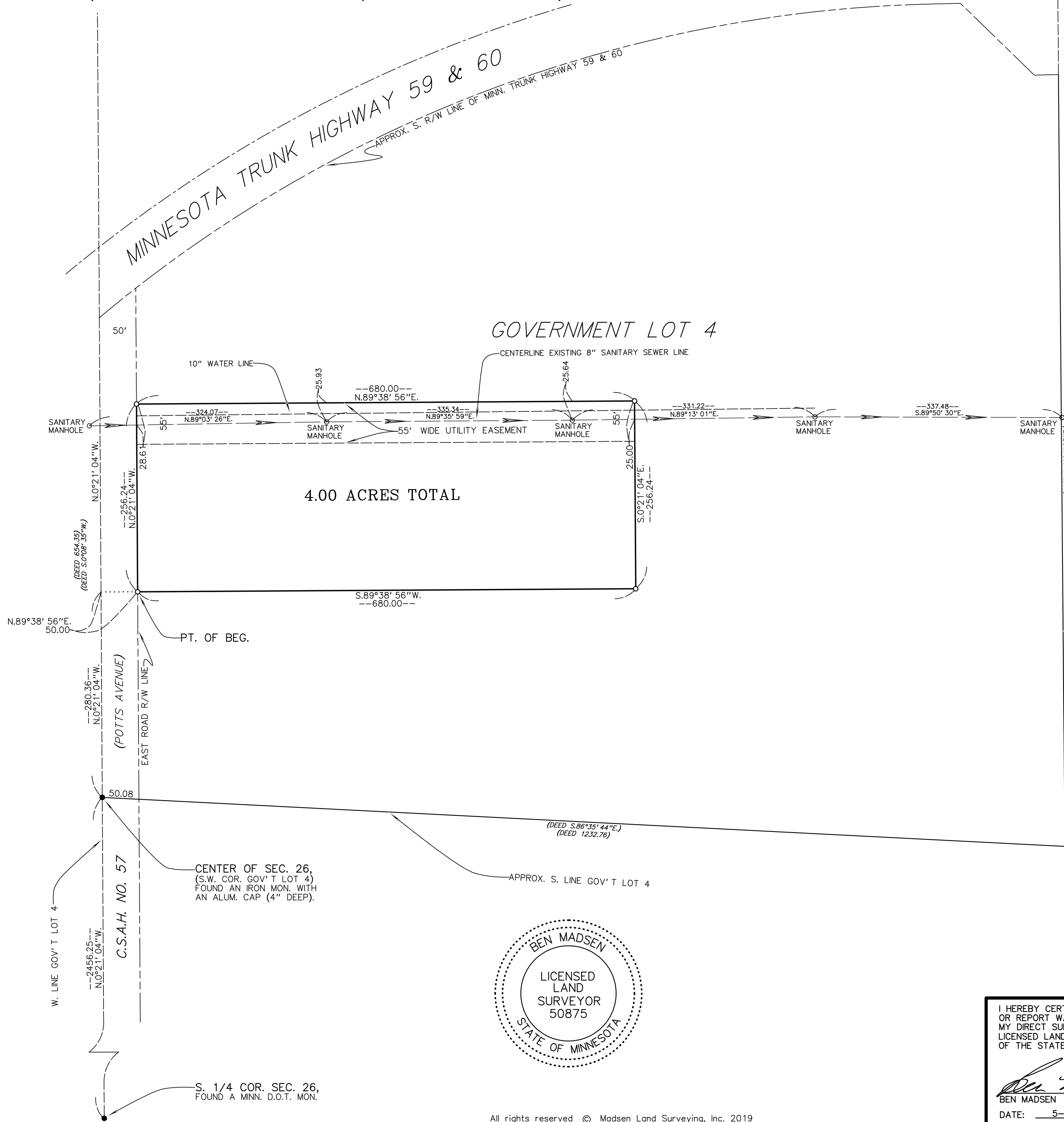






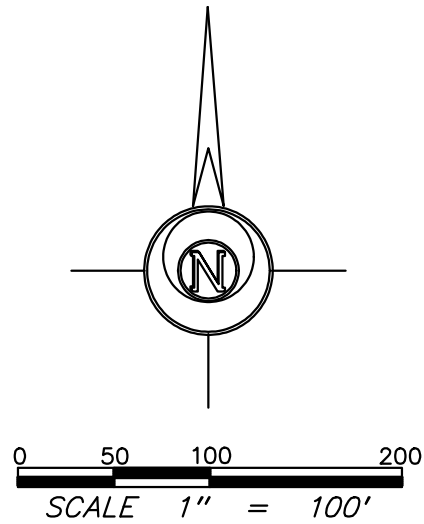


SURVEY IN GOVERNMENT LOT 4 OF SEC. 26, T. 102 N.,  
R. 40 W., CITY OF WORTHINGTON, NOBLES COUNTY, MINNESOTA



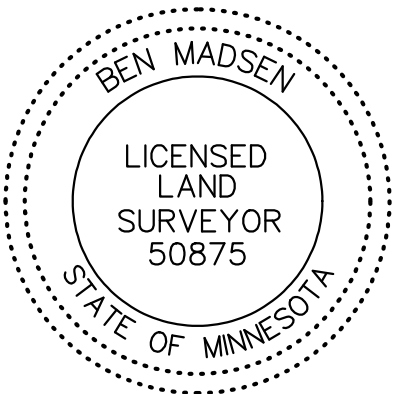
LEGAL DESCRIPTION

That part of Government Lot 4 of Section 26, Township 102, North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:  
Commencing at the Center of said Section 26; thence on an assumed bearing of North 0 degrees 21 minutes 04 seconds West, along the west line of said Government Lot 4, a distance of 280.36 feet; thence North 89 degrees 38 minutes 56 seconds East a distance of 50.00 feet to an iron monument located on the east right of way line of County State Aid Highway No. 57, said iron monument being the point of beginning of the tract to be described; thence North 0 degrees 21 minutes 04 seconds West, along said east right of way line, a distance of 256.24 feet to an iron monument; thence North 89 degrees 38 minutes 56 seconds East a distance of 680.00 feet to an iron monument; thence South 0 degrees 21 minutes 04 seconds East a distance of 256.24 feet to an iron monument; thence South 89 degrees 38 minutes 56 seconds West a distance of 680.00 feet to the point of beginning, containing 4.00 acres, SUBJECT TO a utility easement over the north 55 feet thereof, and subject to any other easements now of record in said county and state.



- DENOTES IRON MONUMENTS FOUND
- DENOTES IRON MONUMENTS SET & MARKED WITH REG. NO. 50875 UNLESS OTHERWISE SHOWN.

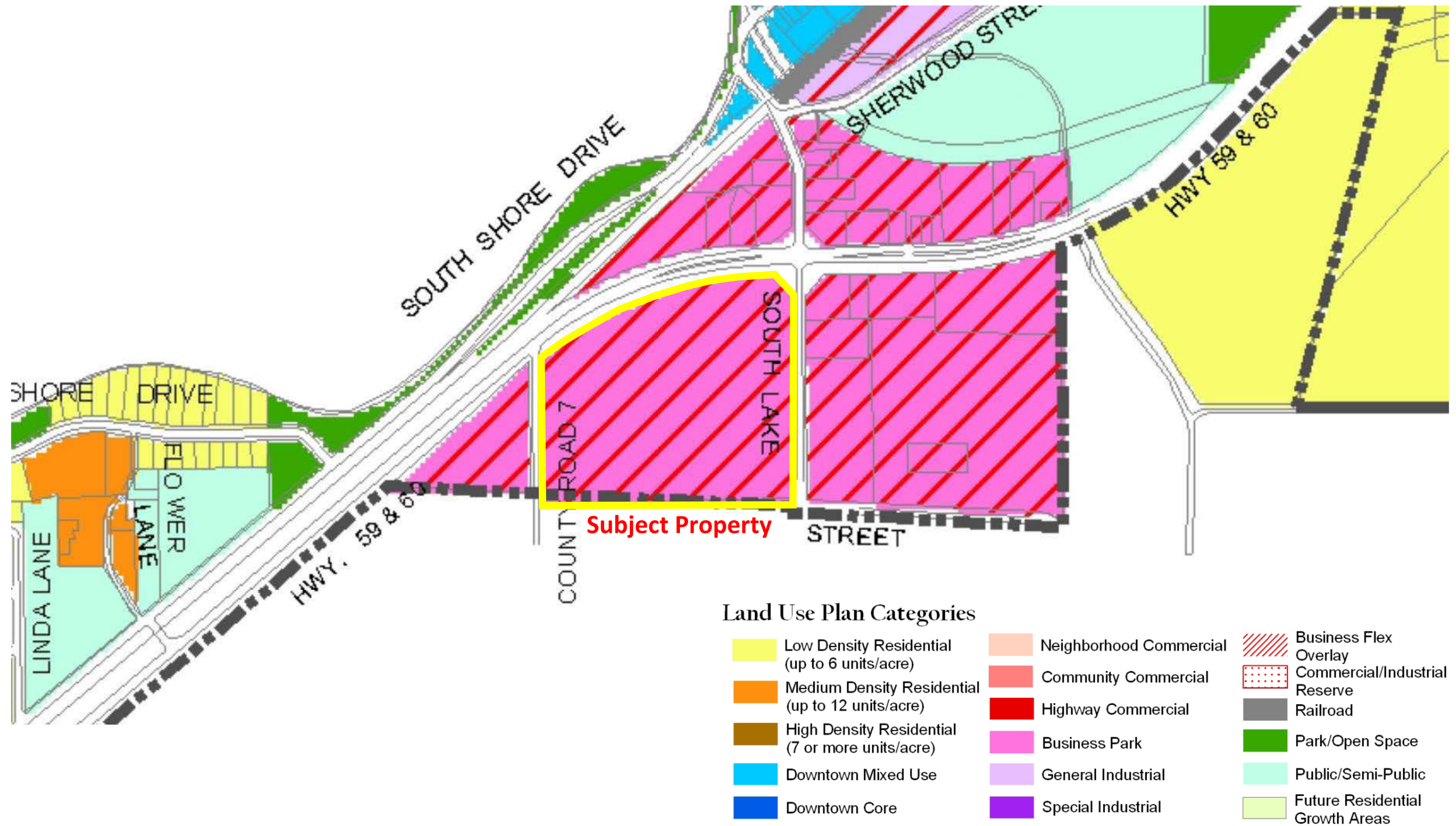
BEARINGS ARE ORIENTED TO THE NOBLES COUNTY COORDINATE SYSTEM (NAD83 1996 ADJUSTMENT).

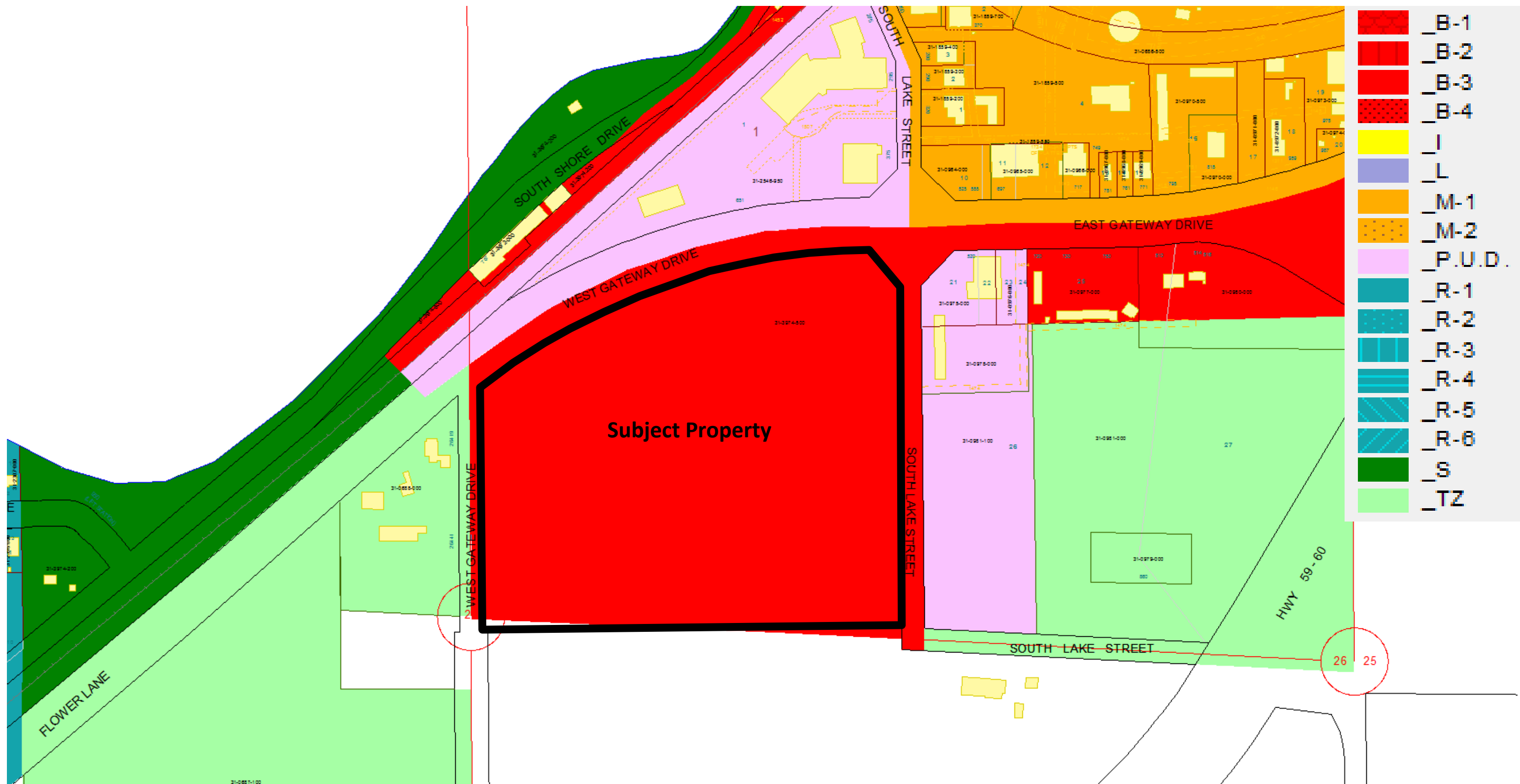


I HEREBY CERTIFY THAT THIS PLAN, SURVEY, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

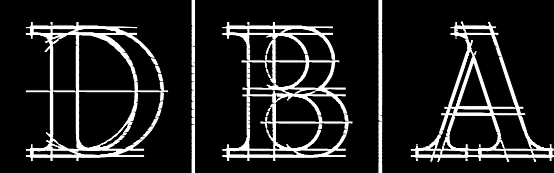
*Ben Madsen*  
BEN MADSEN  
DATE: 5-21-2019 LICENSE NO. 50875

ETHIOPIAN CHURCH		TEL: (507) 235-3780	DRAWN S.S.
 318 EAST BLUE EARTH AVENUE FAIRMONT, MINNESOTA 56031		MADSSEN LAND SURVEYING INC.	CHECK B.M.
			SURVEY BY B.M.
FILE NO. 19094		DRAWING NUMBER 1	









**The Dennis Batty & Associates Group**  
architects & engineers  
incorporated

**MINNESOTA**  
22770 IMPERIAL AVENUE N.  
FOREST LAKE, MN 55025  
EMAIL: info@denniebatty.com  
PHONE: 651-464-3756  
FAX: 651-464-3794

**MISSOURI**  
3242 WEST WINDWARD PASS  
SPRINGFIELD, MO 65810  
EMAIL: info@denniebatty.com  
PHONE: 417-889-8540  
FAX: 417-889-1644

**DRAWN BY:**  
MJJ  
**COMMISSION NUMBER:**  
12196099  
**ISSUE DATE:**  
5/10/2019  
**PLOT DATE:**  
5/10/2019  
**REVISIONS:**

 **Larson Engineering, Inc.**  
3524 Labore Road  
White Bear Lake, MN 55110  
651.481.9120 (f) 651.481.9201  
www.larsonengr.com

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I hereby certify that this plan, specifications or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the state of Minnesota.


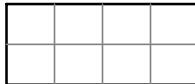
\_\_\_\_\_  
Matt Woodruff, P.E.  
Date: \_\_\_\_\_ Reg. No.: \_\_\_\_\_

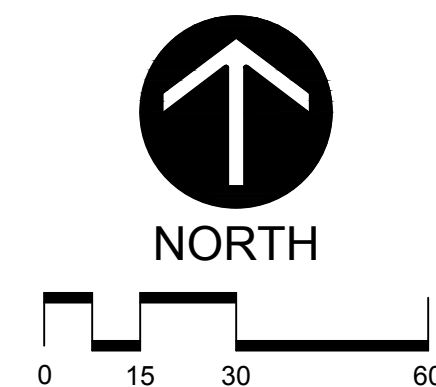
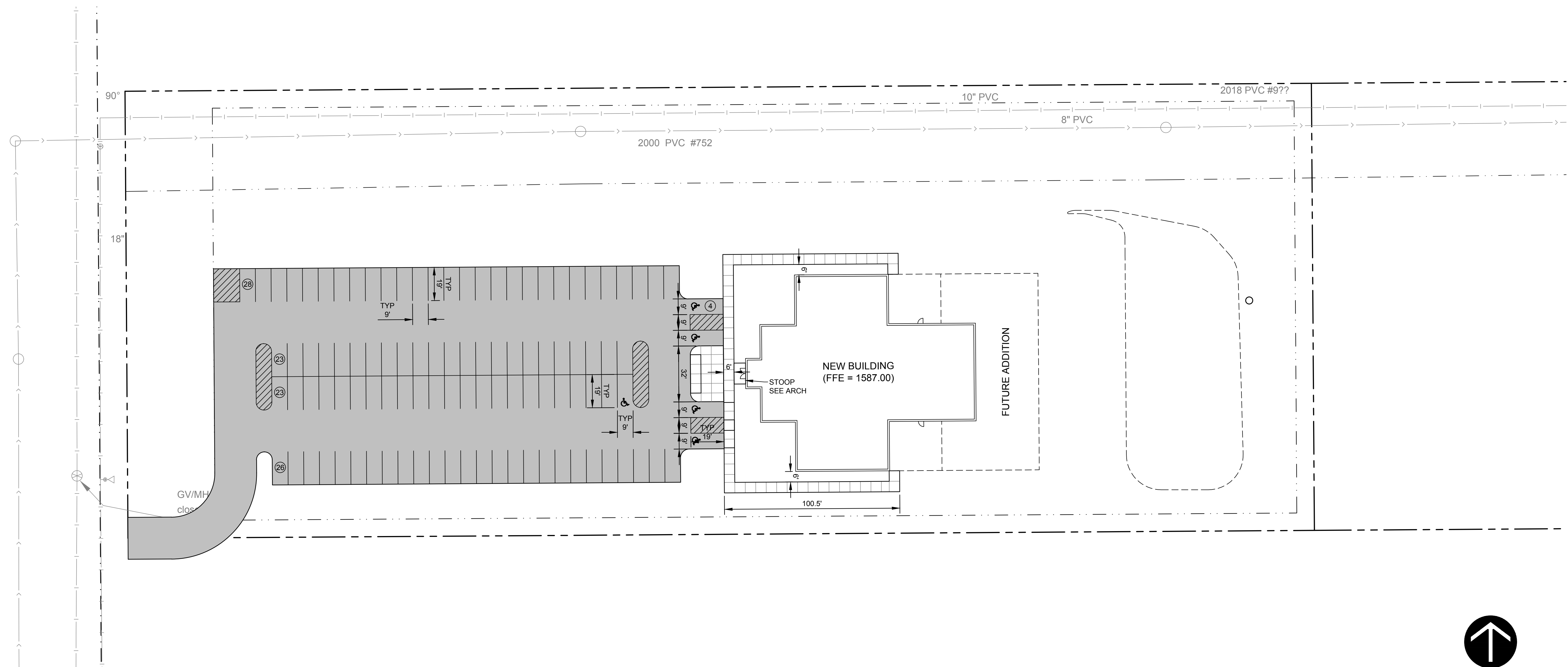
**ETHIOPIAN ORTHODOX CHURCH**  
28454 WEST GATEWAY DRIVE  
WORTHINGTON, MN 56167

**PAVING AND DIMENSION PLAN**

**C200**

SYMBOL LEGEND

-  NEW LIGHT-DUTY BITUMINOUS PAVEMENT  
SEE DETAIL
-  NEW LIGHT-DUTY CONCRETE PAVEMENT  
SEE DETAIL



1. Owner and Contractor shall obtain MPCA-NPDES permit. Contractor shall be responsible for all fees pertaining to this permit. The SWPPP shall be kept onsite at all times.
2. Install temporary erosion control measures (inlet protection, silt fence, and rock construction) prior to beginning any excavation or demolition work at the site.
3. Erosion control measures shown on the erosion control plan are the absolute minimum. The contractor shall install temporary earth dikes, sediment traps or basins, additional siltation fencing, and/or dike the soil parallel to the contours as deemed necessary to further control erosion. All changes shall be recorded in the SWPPP.
4. All construction site entrances shall be surfaced with crushed rock across the entire width of the entrance and from the entrance to a point 50' into the construction zone.
5. The toe of the silt fence shall be trenched in a minimum of 6". The trench backfill shall be compacted with a vibratory plate compactor.
6. All grading operations shall be conducted in a manner to minimize the potential for site erosion. Sediment control practices must be established on all down gradient perimeters before any up gradient land disturbing activities begin.
7. All exposed soil areas must be stabilized as soon as possible to limit soil erosion but in no case later than 14 days after the construction activity in that portion of the site has temporarily or permanently ceased. Temporary stockpiles without significant silt, clay or organic components (e.g., clean aggregate stockpiles, demolition concrete stockpiles, sand stockpiles) and the constructed base components of roads, parking lots and similar surfaces are exempt from this requirement.
8. The normal wetted perimeter of any temporary or permanent drainage ditch or swale that drains water from any portion of the construction site, or diverts water around the site, must be stabilized within 200 lineal feet from the property edge, or the point of discharge into the surface water. Stabilization of the last 200 lineal feet must be completed within 24 hours after connecting to a surface water. Stabilization of the remaining portions of any temporary or permanent ditches or swales must be complete within 14 days after connecting to a surface water and construction in that portion of the ditch has temporarily

Two outlets must be provided with energy dissipation within 24 hours of connection to surface water.

All riprap shall be installed with a filter material or soil separation fabric and comply with the Minnesota Department of Transportation Standard Specifications.

All storm sewers discharging into wetlands or water bodies shall outlet at or below the normal water level of the respective wetland or water body at an elevation where the downstream slope is 1 percent or flatter. The normal water level shall be the invert elevation of the outlet of the wetland or water body.

All storm sewer catch basins not needed for site drainage during construction shall be covered to prevent runoff from entering the storm sewer system. Catch basins necessary for site drainage during construction shall be provided with inlet protection.

In areas where concentrated flows occur (such as swales and areas in front of storm catch basins and intakes) the erosion control facilities shall be backed by stabilization structure to protect those facilities from the concentrated flows.

Inspect the construction site once every seven days during active construction and within 24 hours after a rainfall event greater than 0.5 inches in 24 hours. All inspections shall be recorded in the SWPPP.

All silt fences must be repaired, replaced, or supplemented when they become nonfunctional or the sediment reaches 1/3 of the height of the fence. These repairs must be made within 24 hours of discovery, or as soon as field conditions allow access. All repairs shall be recorded in the SWPPP.

If sediment escapes the construction site, off-site accumulations of sediment must be removed in a manner and at a frequency sufficient to minimize off-site impacts.

All soils tracked onto pavement shall be removed daily.

All infiltration areas must be inspected to ensure that no sediment from ongoing construction activity is reaching the infiltration area and these areas are protected from compaction due to construction equipment driving across the infiltration area.

19. Temporary soil stockpiles must have silt fence or other effective sediment controls, and cannot be placed in surface waters, including stormwater conveyances such as curb and gutter systems, or conduits and ditches unless there is a bypass in place for the stormwater.
20. Collected sediment, asphalt and concrete millings, floating debris, paper, plastic, fabric, construction and demolition debris and other wastes must be disposed of properly and must comply with MPCA disposal requirements.
21. Oil, gasoline, paint and any hazardous substances must be properly stored, including secondary containment, to prevent spills, leaks or other discharge. Restricted access to storage areas must be provided to prevent vandalism. Storage and disposal of hazardous waste must be in compliance with MPCA regulations.
22. External washing of trucks and other construction vehicles must be limited to a defined area of the site. Runoff must be contained and waste properly disposed of. No engine degreasing is allowed onsite.
23. All liquid and solid wastes generated by concrete washout operations must be contained in a leak-proof containment facility or impermeable liner. A compacted clay liner that does not allow washout liquids to enter ground water is considered an impermeable liner. The liquid and solid wastes must not contact the ground, and there must not be runoff from the concrete washout operations or areas. Liquid and solid wastes must be disposed of properly and in compliance with MPCA regulations. A sign must be installed adjacent to each washout facility to inform concrete equipment operators to utilize the proper facilities.
24. Upon completion of the project and stabilization of all graded areas, all temporary erosion control facilities (silt fences, hay bales, etc.) shall be removed from the site.
25. All permanent sedimentation basins must be restored to their design condition immediately following stabilization of the site.
26. Contractor shall submit Notice of Termination for MPCA-NPDES permit within 30 days after Final Stabilization.

1. Tree protection consisting of snow fence or safety fence installed at the drip line shall be in place prior to beginning any grading or demolition work at the site.
2. All elevations with an asterisk (\*) shall be field verified. If elevations vary significantly, notify the Engineer for further instructions.
3. Grades shown in paved areas represent finish elevation.
4. Restore all disturbed areas with X" of good quality topsoil and seed.
5. All construction shall be performed in accordance with state and local standard specifications for construction.

Diagram illustrating a road cross-section with various features and elevations:

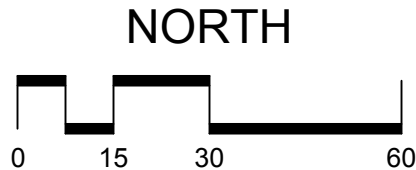
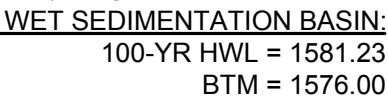
- EXISTING CONTOURS
- PROPOSED CONTOURS - MAJOR INTERVAL
- PROPOSED CONTOURS - MINOR INTERVAL
- GRADE BREAK LINE
- GRADE SLOPE
- SILT FENCE
- RIP-RAP / ROCK CONST. ENTRANCE
- INLET PROTECTION
- CONCRETE WASHOUT STATION

SPOT ABBREVIATIONS:

- TC - TOP OF CURB
- GL - GUTTER LINE
- B - BITUMUNOUS
- C - CONCRETE
- EO - EMERGENCY OVERFLOW
- TW - TOP OF WALL
- BW - BOTTOM OF WALL (F/G)
- (\*) - EXISTING TO BE VERIFIED

Elevation markers:

- 950.00 TC
- 949.50 GL



# GRADING AND EROSION CONTROL PLAN

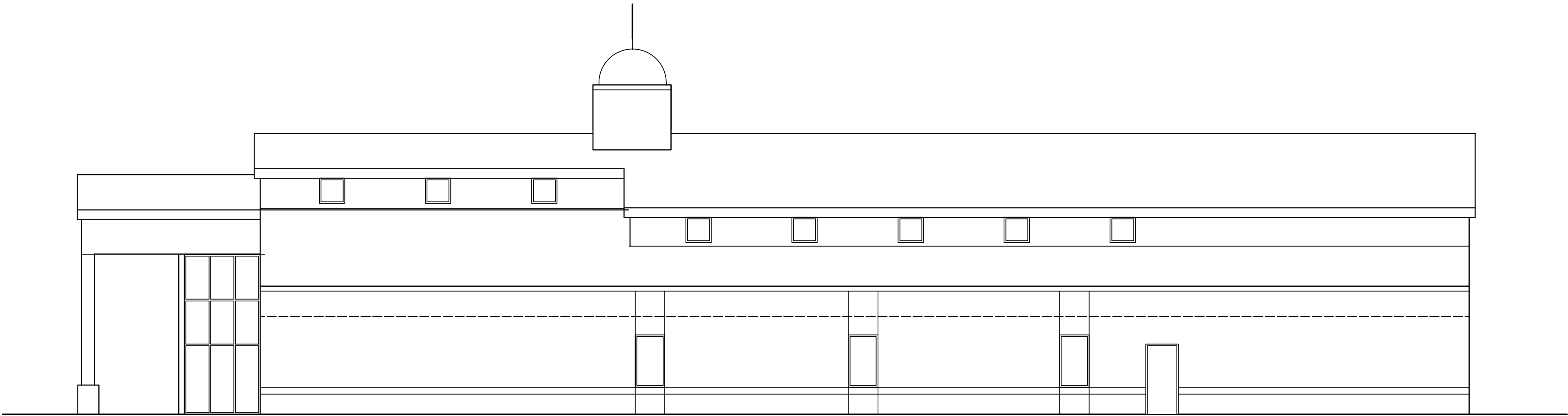
# C300



THE DENNIS BATTY & ASSOCIATES GROUP  
FOREST LAKE, MINNESOTA

NEW FACILITIES FOR  
TSADKANE MARIAN  
ETHIOPIAN ORTHODOX CHURCH  
WORTHINGTON, MINNESOTA

STAPLE AREA

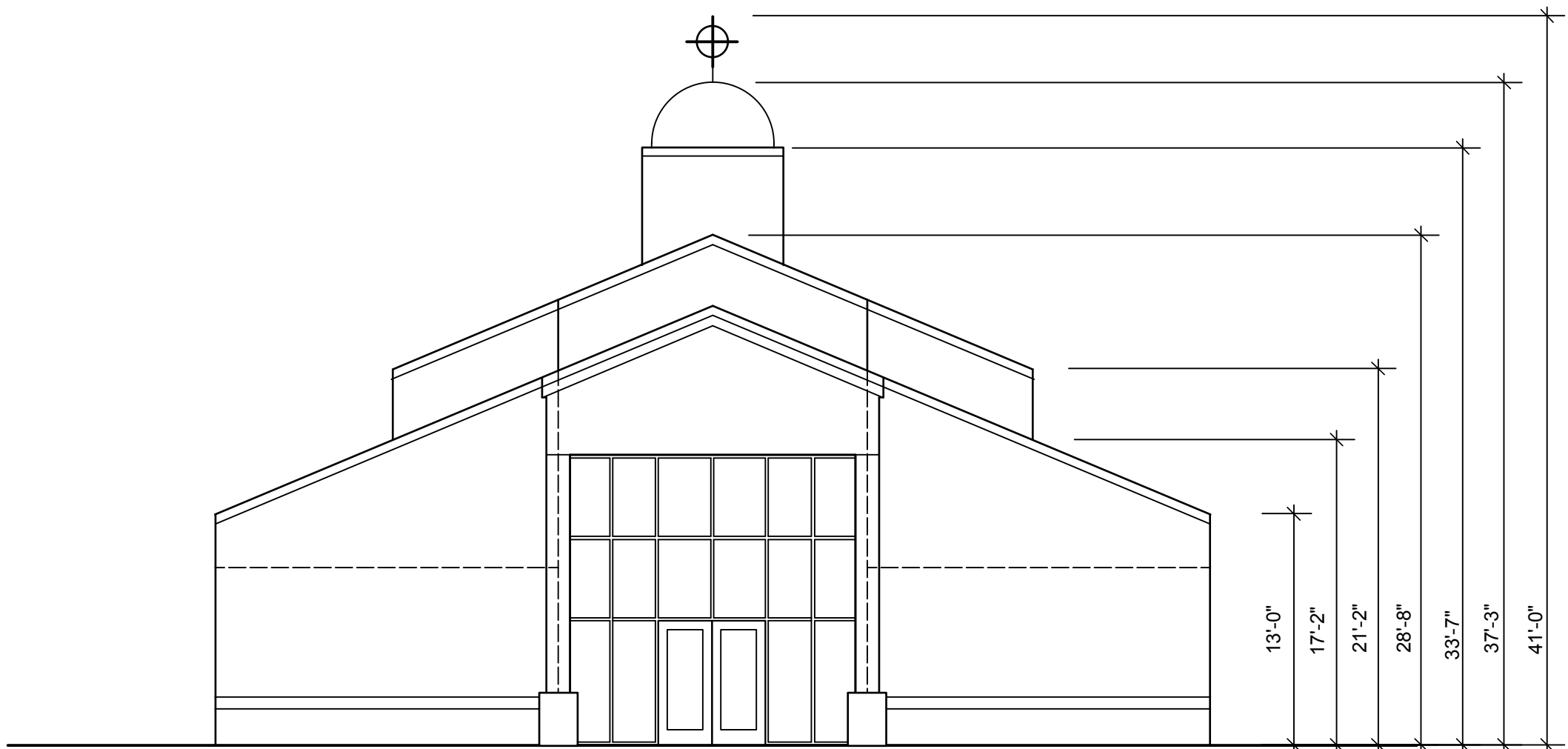


5/12 ROOF SLOPE

1  
A3.0

SIDE ELEVATION

1/8" = 1'-0"

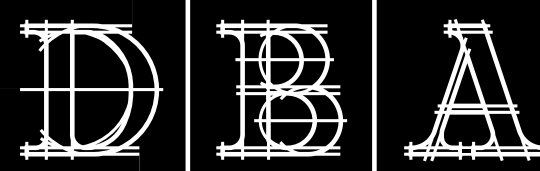


5/12 ROOF SLOPE

2  
A3.0

FRONT ELEVATION

1/8" = 1'-0"



The Dennis Batty  
& Associates Group  
architects & engineers  
incorporated

MINNESOTA

22770 IMPERIAL AVENUE N.  
FOREST LAKE, MN 55025  
EMAIL: info@dennisbatty.com  
PHONE: 651-464-3756  
FAX: 651-464-3794

MISSOURI

3242 WEST WINDWARD PASS  
SPRINGFIELD, MO 65810  
EMAIL: info@dennisbatty.com  
PHONE: 417-889-8540  
FAX: 417-889-1644

DRAWN BY:

COMMISSION NUMBER:

ISSUE DATE:

PLOT DATE:

01/25/2019

REVISIONS:

PRELIMINARY  
NOT FOR  
CONSTRUCTION

NEW CHURCH FACILITIES FOR  
TSADKANE MARIAM  
ETHIOPIAN  
ORTHODOX CHURCH  
WORTHINGTON, MN

ELEVATIONS

A3.0

STAPLE AREA

**The Dennis Batty  
& Associates Group**  
architects & planners  
incorporated

MINNESOTA

**22770 IMPERIAL AVENUE N.**

EMAIL: [info@dennisbatty.com](mailto:info@dennisbatty.com)

**PHONE: 651-464-3756**

FAX: 651-464-3794

DRAWN BY:

COMMISSION NUMBER:

ISSUE DATE:

PLOT DATE:

05/13/2019

REVISIONS:

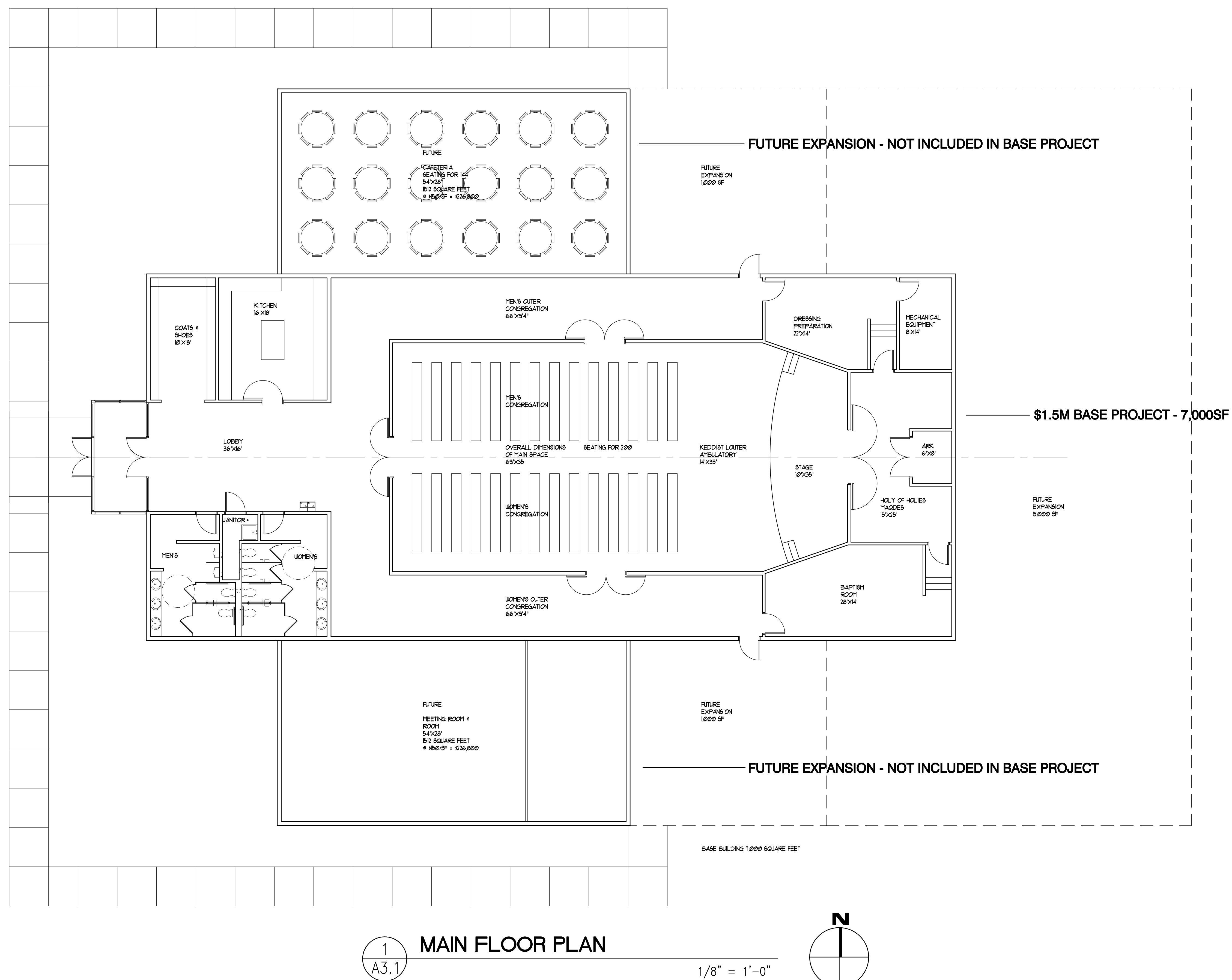
**PRELIMINARY  
NOT FOR  
CONSTRUCTION**

## FLOOR PLAN FOR THE ETHIOPIAN ORTHODOX CHURCH

WORTHINGTON, MN

## FLOOR PLAN

# A1.0







Providing Quality Land Surveying Services Since 1979.

GRAY

**318 E. Blue Earth Ave.**  
**Fairmont, MN 56031**

Phone: (507) 235-3780

Fax: (507) 235-3781

madsenlandsurveying@hotmail.com

Lot & Farm Surveys

Subdivision Platting

Topographic Surveys

Construction Surveys

ALTA Surveys

May 21, 2019

Dennis Batty  
22770 Imperial Avenue North  
Forest Lake, MN 55025

RE: Ethiopian Church survey in Government Lot 4, Sec. 26, T. 102 N.,  
R. 40 W., City of Worthington, Nobles County, Minnesota.

Dear Dennis:

Enclosed are three reduced, three full-size copies of the survey and an invoice for the services rendered.

Please call my office if you have any questions or if I can be of any further assistance to you.

Thank you for allowing me to serve you.

Sincerely:

Ben Madsen, L.S.

BM/sts



318 EAST BLUE EARTH AVE  
FAIRMONT, MN 56031

Phone: (507) 235-3780  
madsenlandsurveying@hotmail.com

# GRAY Invoice

Date	Job #
5/21/2019	19094
Due Date	
5/21/2019	

Bill To
ETHIOPIAN CHURCH C/O DENNIS BATTY 22770 IMPERIAL AVE. N. FOREST LAKE, MN 55025

Description	Amount
SURVEY IN THE GOVERNMENT LOT 4 OF SEC. 26, T. 102 N., R. 40 W., CITY OF WORTHINGTON, NOBLES COUNTY, MINNESOTA  LICENSED LAND SURVEYOR REVIEW FIELD CREW & EQUIPMENT RESEARCH & COMPUTATIONS COMPUTER DRAFTING MILEAGE & MATERIALS	2,685.00
Please make checks payable to Madsen Land Surveying, Inc. A finance charge is computed on a periodic rate of 1.5% per month, which is an annual percentage rate of 18% on any previous balance not paid within 30 days, or a \$2.50 minimum.	<b>Total</b> \$2,685.00

***Thank you for your business.***

Exhibit 5a1

Extract of Minutes of a Meeting of the  
City Council of the  
City of Worthington, Minnesota

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Worthington, Minnesota, was duly held at the City Hall in such City on Monday, the 10th day of June, 2019 at 7:00 o'clock p.m.

The following Council members were present:

and the following Council members were absent:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RATIFYING THE SCHEDULING OF A PUBLIC HEARING  
ON A PROPOSAL TO AMEND A HOUSING PROGRAM FOR, AND THE ISSUANCE OF,  
A HOUSING AND HEALTHCARE REVENUE REFUNDING NOTE  
(MEADOWS OF WORTHINGTON PROJECT) SERIES 2019  
PURSUANT TO MINNESOTA STATUTES, CHAPTER 462C,  
AND RATIFYING AND AFFIRMING  
THE PUBLICATION OF A NOTICE OF THE HEARING

WHEREAS, Minnesota Statutes, Chapter 462C (the "Act") confers upon cities the power to issue revenue bonds to finance or refinance a program for the purposes of planning, administering, making or purchasing loans with respect to one or more multifamily housing developments within the boundaries of the city; and

WHEREAS, the City Council of the City of Worthington, Minnesota (the "City"), has received a request from Meadows of Worthington, LLC, a Minnesota limited liability company (the "Company"), whose sole member is Ecumen, a Minnesota nonprofit corporation (the "Sole Member"), that the City issue revenue obligations, pursuant to the Act in one or more series of taxable or tax-exempt, short or long term obligations, in an amount not to exceed \$6,200,000 to (i) refinance the City's outstanding Housing and Health Care Revenue Refunding Bonds (Meadows of Worthington Project), Series 2014, dated May 21, 2014, in the original aggregate principal amount of \$6,385,000 (the "Prior Bonds"), the proceeds of which were used to refinance 42 units of congregate senior housing and 14 memory care units at the Borrower's facility located at 1801 College Way in the City, (ii) finance the refurbishment of the exterior, certain common areas, and the memory care units of the north building of the campus, (iii) and pay the costs of issuance (collectively, the "Project"); and

WHEREAS, before proceeding with consideration of the request of the Company, it is necessary for the City to hold a public hearing on the proposal pursuant to the Act and Section 147(f) of the Internal Revenue Code of 1986, as amended; and

WHEREAS, on May 28, 2019, the City Council held a meeting at which it approved a motion calling for a public hearing on the proposal to be held on June 24, 2019;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Worthington, Minnesota, as follows:

1. The scheduling of a public hearing on the proposal of the Company to be held at the time and place set forth in the Notice of Public Hearing hereto attached as Exhibit A (the "Notice") is hereby confirmed and ratified.

2. The general nature of the proposal and an estimate of the principal amount of obligations to be issued to finance the proposal are described in the Notice.

3. The actions taken by City staff and Briggs and Morgan, Professional Association, as Bond Counsel, to cause notice of the hearing to be given one publication in the official newspaper of the City and also in a newspaper of general circulation available in the City, not less than 15 days nor more than 30 days prior to the date fixed for the hearing, substantially in the form of the attached Notice, are hereby ratified and affirmed.

## EXHIBIT A

NOTICE OF PUBLIC HEARING ON A  
PROPOSAL TO AMEND A HOUSING PROGRAM FOR, AND  
THE ISSUANCE OF, A REVENUE REFUNDING NOTE FOR  
A SENIOR HOUSING AND HEALTH CARE PROJECT  
(MEADOWS OF WORTHINGTON PROJECT)

Notice is hereby given that the City Council of the City of Worthington, Minnesota (the "City") will meet at the City Hall, 303 9<sup>th</sup> Street, in the City, at 7:00 p.m. on Monday, June 24, 2019 to consider the proposal of Meadows of Worthington, LLC, a Minnesota limited liability company (the "Borrower"), whose sole member is Ecumen, a Minnesota nonprofit corporation (the "Sole Member"), that the City amend an existing housing program to finance and refinance a project hereinafter described pursuant to Minnesota Statutes, Chapter 462C, by the issuance of a revenue refunding note, or other obligations (the "Note").

The proceeds of the Note will be used to (i) refinance the City's outstanding Housing and Health Care Revenue Refunding Bonds (Meadows of Worthington Project), Series 2014, dated May 21, 2014, in the original aggregate principal amount of \$6,385,000 (the "Prior 2014 Bonds"), which were issued to refinance the City's Housing and Health Care Revenue Bonds (Ecumen Corporate Guaranty – Meadows of Worthington Project), Series 2009A, which were originally issued to finance the construction and equipping of approximately 42 additional units of senior housing located at or adjacent to the Borrower's existing 52-unit facility located at 1801 College Way in the City, and the renovation and conversion of 14 units of assisted living into memory care units (the "Project"); (ii) finance the refurbishment of the exterior, certain common areas, and the memory care units of the north building of the campus; and (ii) pay the costs of issuance. The Project is owned by the Borrower, and managed by a related entity.

The aggregate estimated principal amount of the Note to finance and refinance the Project and related costs will be an amount not to exceed \$6,200,000.

Said Note, as and when issued, will not constitute a charge, lien or encumbrance upon any property of the City except the Project and the revenues to be derived from the Project. Such Note will not be a charge against the City's general credit or taxing powers but are payable from sums to be paid by the Borrower pursuant to a revenue agreement.

A draft copy of the proposed amended housing finance program is available for inspection at City Hall during normal business hours.

At the time and place fixed for the public hearing, the City Council of the City will give all persons who appear at the hearing an opportunity to express their views with respect to the proposal for the housing program and the Note. Written comments will be considered if submitted to the City Clerk at the above City office on or before the date of the hearing.

By: /s/ Janice Oberloh  
City Clerk



Adopted by the City Council of the City of Worthington, Minnesota, this 10<sup>th</sup> day of June, 2019.

---

Mayor

ATTEST:

---

City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_, and after full discussion thereof and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA  
COUNTY OF NOBLES  
CITY OF WORTHINGTON

I, the undersigned, being the duly qualified and acting City Clerk of the City of Worthington, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of said City duly called and held on the date therein indicated, insofar as such minutes relate to calling for a public hearing on the Meadows of Worthington Project.

WITNESS my hand and the seal of said City this \_\_\_\_ day of \_\_\_\_\_, 2019.

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City Clerk

(SEAL)

PACKET: 03174 PAYROLL 5/31/19 - 9

VENDOR SET: 01 CITY OF WORTHINGTON \*\*\* DRAFT/OTHER LISTING \*\*\*

BANK: 1 WELLS FARGO-CITY

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
D00173		DEFERRED COMP- MINNESOTA STATE D		6/05/2019			000897	7,494.97
E00088		EFTPS	D	6/05/2019			000898	59,346.35
M00309		MINNESOTA STATE RETIREMENT SYSTD		6/05/2019			000899	1,540.00
O00021		OPTUM HEALTH FINANCIAL	D	6/05/2019			000900	2,986.89
P00039		PUBLIC EMPLOYEES RETIREMENT ASSD		6/05/2019			000901	45,356.14
S00202		STATE OF MINNESOTA DEPT OF REVED		6/05/2019			000902	13,034.50

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	0.00	129,758.85	129,758.85
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	6	0.00	129,758.85	129,758.85

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
ARNOLD MOTOR SUPPLY LLP	5/31/19	JD LAWN MOWER BEARINGS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	48.30
	5/31/19	97 SERIES	ELECTRIC	O-DISTR UNDERGRND LINE	17.26_
				TOTAL:	65.56
MICHAEL BURNS	5/31/19	REPAIR DOORS	ELECTRIC	M-SOURCE STRUCTURES	362.00_
				TOTAL:	362.00
CORE & MAIN LP	5/31/19	SERVICE LINE SUPPLIES-KWIK	WATER	O-DIST UNDERGRND LINES	2,611.35
	5/31/19	STAINLESS REPAIR CLAMP	WATER	M-TRANS MAINS	319.96
	5/31/19	METER FLANGES	WATER	M-DISTR METERS	858.80_
				TOTAL:	3,790.11
DAKOTA SUPPLY GROUP INC	5/31/19	SERVICE SUPPLIES-KWIK TRIP	WATER	O-DIST UNDERGRND LINES	1,181.48
	5/31/19	7 METER SETTERS	WATER	O-DISTR METERS	415.97
	5/31/19	LABELS	ELECTRIC	O-DISTR MISC	391.00_
				TOTAL:	1,988.45
DGR ENGINEERING	5/31/19	PROFESSIONAL SERVICES	ELECTRIC	GENERATION	370.50_
				TOTAL:	370.50
DITCH WITCH OF SOUTH DAKOTA INC	5/31/19	DRILL REAMER	ELECTRIC	FA DISTR UNDRGRND COND	1,296.91_
				TOTAL:	1,296.91
ECHO GROUP INC	5/31/19	100 CORROSION INHIBITORS	MUNICIPAL WASTEWAT	O-PURIFY MISC	1,557.00
	5/31/19	CLAMPS	ELECTRIC	M-DISTR UNDERGRND LINE	11.71_
				TOTAL:	1,568.71
FERGUSON ENTERPRISES LLC #1657	5/31/19	SERVICE LINE OPERATING SUP	WATER	O-DIST UNDERGRND LINES	29.90_
				TOTAL:	29.90
GRAHAM TIRE OF WORTHINGTON INC	5/31/19	2 REAR TIRES-JB MOWER	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	82.76_
				TOTAL:	82.76
GRAINGER	5/31/19	LOCKS	ELECTRIC	M-DISTR ST LITE & SIG	14.34_
				TOTAL:	14.34
HACH COMPANY	5/31/19	PHOSPHORUS TNT 843, NUTRIE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	1,899.05_
				TOTAL:	1,899.05
HAWKINS INC	5/31/19	2000# CHLORINE CYLINDER	MUNICIPAL WASTEWAT	O-PURIFY MISC	1,460.80_
				TOTAL:	1,460.80
MARTHALER FORD OF WORTHINGTON	5/31/19	NEW #430 FORD F150 PU	GENERAL FUND	PAVED STREETS	29,174.92_
				TOTAL:	29,174.92
MINNESOTA CHILD SUPPORT PAYMENT CTR	5/31/19	GARNISHMENT	GENERAL FUND	NON-DEPARTMENTAL	39.22
	5/31/19	SUPPORT ORDER	GENERAL FUND	NON-DEPARTMENTAL	79.18
	5/31/19	SUPPORT ORDER	STORM WATER MANAGE	NON-DEPARTMENTAL	40.34_
				TOTAL:	158.74
MINNESOTA DEPARTMENT OF HEALTH	5/31/19	SPLASH PAD LICENSE	RECREATION	SWIMMING BEACHES	520.00_
				TOTAL:	520.00
MINNESOTA VALLEY TESTING LABS INC	5/31/19	SALTY DISCHARGE TESTING-MA	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	145.80_
				TOTAL:	145.80

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
MISCELLANEOUS V BASTIAN VERNON	5/31/19	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
HENDERSON CHAD	5/31/19	CUSTOMER REBATES	ELECTRIC	CUSTOMER INSTALL EXPEN	525.00
HERRERA JR, JAVIER	5/31/19	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	8.16
JOHNSON MELVIN	5/31/19	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	350.00
JURGENSEN DAVID	5/31/19	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	350.00
MEEK ABBY G	5/31/19	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	78.93
MURPHY KEVIN	5/31/19	CUSTOMER REBATES	ELECTRIC	CUSTOMER INSTALL EXPEN	600.00
ROGERS ANN	5/31/19	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
STRUSZ TANNER W	5/31/19	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	135.09
WEG GENE	5/31/19	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	350.00_
				TOTAL:	2,447.18
ERESCO	5/31/19	15 KV TRANSFORMERS	ELECTRIC	FA DISTR LINE TRANSFOR	2,768.00_
				TOTAL:	2,768.00
ROBINSON STEVE	5/31/19	REIMBURSE ST PAUL TRAVEL	GENERAL FUND	ADMINISTRATION	439.06_
				TOTAL:	439.06
SCHWALBACH ACE #6067	5/31/19	BATTERIES	WATER	ACCTS-RECORDS & COLLEC	7.50
	5/31/19	BATTERIES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	7.49
	5/31/19	BATTERIES	ELECTRIC	ACCTS-RECORDS & COLLEC	14.99_
				TOTAL:	29.98
TRACTOR SUPPLY CREDIT PLAN	5/31/19	SPRAYER WAND	RECREATION	PARK AREAS	42.49_
				TOTAL:	42.49
VERIZON WIRELESS	5/31/19	TREMBLE DEVICE ACCESS	GENERAL FUND	ENGINEERING ADMIN	25.02_
				TOTAL:	25.02
WALKER ELECTRIC LLC	5/31/19	DRU	ELECTRIC	FA DISTR METERS	72.00
	5/31/19	DRU	ELECTRIC	FA DISTR METERS	113.05_
				TOTAL:	185.05
WESCO RECEIVABLES CORP	5/31/19	GROUND SLEEVES-2019 PROJEC	ELECTRIC	FA DISTR UNDRGRND COND	1,106.16_
				TOTAL:	1,106.16
WORTHINGTON AREA UNITED WAY	5/31/19	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	24.00
	5/31/19	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	24.00
	5/31/19	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	24.00_
				TOTAL:	72.00
ZEP SALES & SERVICE-ACUITY SPECIALTY P	5/31/19	CLEANING SUPPLIES	ELECTRIC	O-DISTR MISC	353.14_
				TOTAL:	353.14



VENDOR SORT KEY

DATE      DESCRIPTION

FUND

DEPARTMENT

AMOUNT\_

## ===== FUND TOTALS =====

101	GENERAL FUND	29,829.40
229	RECREATION	562.49
601	WATER	5,424.96
602	MUNICIPAL WASTEWATER	5,201.20
604	ELECTRIC	9,338.24
606	STORM WATER MANAGEMENT	40.34

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GRAND TOTAL:            50,396.63  
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TOTAL PAGES:    3

PACKET: 03166 LINCOLN DUE 6/3/19

VENDOR SET: 01 CITY OF WORTHINGTON

\*\*\* DRAFT/OTHER LISTING \*\*\*

BANK: 1 WELLS FARGO-CITY

VENDOR	I.D.	NAME	ITEM	ITEM	DISCOUNT	AMOUNT	ITEM	ITEM
			TYPE	DATE			NO#	AMOUNT
J00036		LINCOLN FINANCIAL GROUP	D	6/03/2019			000905	3,794.68

* * B A N K T O T A L S * *		NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00	0.00
DRAFTS:	1	0.00	3,794.68	3,794.68	
VOID CHECKS:	0	0.00	0.00	0.00	
NON CHECKS:	0	0.00	0.00	0.00	
CORRECTIONS:	0	0.00	0.00	0.00	
BANK TOTALS:	1	0.00	3,794.68	3,794.68	

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
A & B BUSINESS SOLUTIONS	6/07/19	COPIER SERVICE RICOH/MPC45	GENERAL FUND	ENGINEERING ADMIN	71.66
	6/07/19	COPIER SERVICE RICOH/MPC45	GENERAL FUND	ECONOMIC DEVELOPMENT	167.22
				TOTAL:	238.88
ALEX AIR APPARATUS INC	6/07/19	FIRE BOOTS, GLOVES, WIPES	GENERAL FUND	FIRE ADMINISTRATION	1,121.50
				TOTAL:	1,121.50
AMERICAN BOTTLING COMPANY	6/07/19	MIX	LIQUOR	NON-DEPARTMENTAL	91.80
				TOTAL:	91.80
AMERICAN ENGINEERING TESTING INC	6/07/19	PUBLIC WORKS BLDG SOILS/MA	GENERAL FUND	PAVED STREETS	1,481.80
				TOTAL:	1,481.80
ARCTIC GLACIER USA INC	6/07/19	ICE	RECREATION	OLSON PARK CAMPGROUND	250.56
	6/07/19	ICE	LIQUOR	NON-DEPARTMENTAL	284.25
	6/07/19	ICE	LIQUOR	NON-DEPARTMENTAL	78.91
	6/07/19	ICE	LIQUOR	NON-DEPARTMENTAL	95.85
	6/07/19	ICE	LIQUOR	NON-DEPARTMENTAL	252.64
				TOTAL:	962.21
ARNOLD MOTOR SUPPLY LLP	6/07/19	BALL BEARING	RECREATION	SOCCER COMPLEX	7.99
	6/07/19	HYDRANT PAINTING SUPPLIES	WATER	M-TRANS HYDRANTS	49.98
	6/07/19	RETURN SEAL	ELECTRIC	O-DISTR UNDERGRND LINE	16.62
	6/07/19	EMERY CLOTH	ELECTRIC	O-DISTR UNDERGRND LINE	23.88
	6/07/19	BEARING	ELECTRIC	O-DISTR UNDERGRND LINE	77.68
				TOTAL:	142.91
ARTISAN BEER COMPANY	6/07/19	BEER	LIQUOR	NON-DEPARTMENTAL	476.95
	6/07/19	BEER	LIQUOR	NON-DEPARTMENTAL	445.75
				TOTAL:	922.70
ASHBY BRADY	6/07/19	STRAW BALES	GENERAL FUND	FIRE ADMINISTRATION	78.00
				TOTAL:	78.00
ATLANTIC BOTTLING COMPANY	6/07/19	MIX	LIQUOR	NON-DEPARTMENTAL	209.84
				TOTAL:	209.84
BELLBOY CORPORATION	6/07/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	237.00
	6/07/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,525.00
	6/07/19	WINE	LIQUOR	NON-DEPARTMENTAL	440.00
	6/07/19	MIX	LIQUOR	NON-DEPARTMENTAL	360.35
	6/07/19	MIX	LIQUOR	NON-DEPARTMENTAL	46.75
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	2.00
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	47.76
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	5.65
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	2.00
				TOTAL:	2,666.51
BELTLINE AUTOMOTIVE LLC	6/07/19	#29 REPLACE WATER PUMP	GENERAL FUND	POLICE ADMINISTRATION	744.52
	6/07/19	#29 REPLACE WATER PUMP	GENERAL FUND	POLICE ADMINISTRATION	1,215.13
	6/07/19	#28 OIL CHANGE, SERPENTINE	GENERAL FUND	POLICE ADMINISTRATION	252.24
	6/07/19	#28 OIL CHANGE, SERPENTINE	GENERAL FUND	POLICE ADMINISTRATION	123.75
	6/07/19	#23 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	33.24
	6/07/19	#23 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	6.50
	6/07/19	#25 FRONT END CHECK, SWAY	GENERAL FUND	POLICE ADMINISTRATION	3.56
	6/07/19	#25 FRONT END CHECK, SWAY	GENERAL FUND	POLICE ADMINISTRATION	42.64

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	6/07/19	SERVICE #100	ELECTRIC	O-DISTR SUPER & ENG	35.74_
				TOTAL:	2,457.32
BENTS TRUCKING	6/07/19	FILL ROCK	ELECTRIC	M-DISTR UNDERGRND LINE	833.53_
				TOTAL:	833.53
BEVERAGE WHOLESALERS INC	6/07/19	BEER	LIQUOR	NON-DEPARTMENTAL	120.00-
	6/07/19	BEER	LIQUOR	NON-DEPARTMENTAL	5,149.25
	6/07/19	BEER	LIQUOR	NON-DEPARTMENTAL	10,596.06
	6/07/19	BEER	LIQUOR	NON-DEPARTMENTAL	10,790.75
	6/07/19	BEER	LIQUOR	NON-DEPARTMENTAL	12,601.53_
				TOTAL:	39,017.59
BOLTON & MENK INC	6/07/19	DUGDALE SUBDIVISION	GENERAL FUND	ECONOMIC DEVELOPMENT	4,830.00
	6/07/19	CENT PARK SPLASH PAD	RECREATION	PARK AREAS	584.00
	6/07/19	CENT PARK BATHHOUSE	RECREATION	PARK AREAS	4,679.50
	6/07/19	DUGDALE SUBDIVISION	ELECTRIC	O-DISTR MISC	4,830.00_
				TOTAL:	14,923.50
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	6/07/19	WINE	LIQUOR	NON-DEPARTMENTAL	232.00
	6/07/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,480.00
	6/07/19	MIX	LIQUOR	NON-DEPARTMENTAL	287.95
	6/07/19	WINE	LIQUOR	NON-DEPARTMENTAL	120.00
	6/07/19	WINE	LIQUOR	NON-DEPARTMENTAL	27.65
	6/07/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,758.42
	6/07/19	MIX	LIQUOR	NON-DEPARTMENTAL	20.00
	6/07/19	WINE	LIQUOR	NON-DEPARTMENTAL	316.00
	6/07/19	WINE	LIQUOR	NON-DEPARTMENTAL	80.00-
	6/07/19	MIX	LIQUOR	NON-DEPARTMENTAL	14.64-
	6/07/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	516.10-
	6/07/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	790.98-
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	46.08
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	1.85
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	78.94
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	13.10
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	3.08-
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	3.70-
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	11.10-
				TOTAL:	7,962.39
CAMPUS CLEANERS	6/07/19	COMMERCIAL LAUNDRY	LIQUOR	O-GEN MISC	29.43_
				TOTAL:	29.43
CHAMBER OF COMMERCE	6/07/19	LODGING TAX-APRIL	TOURISM PROMOTION	LODGING TAX/TOURISM	13,940.88_
				TOTAL:	13,940.88
COOPERATIVE ENERGY CO- ACCT # 5910807	6/07/19	GAS	GENERAL FUND	PAVED STREETS	6.42
	6/07/19	KEROSENE	GENERAL FUND	PAVED STREETS	24.75
	6/07/19	#425 HYDRAULIC FLUID	GENERAL FUND	PAVED STREETS	44.15
	6/07/19	#425 HYDRAULIC FLUID	GENERAL FUND	PAVED STREETS	44.15
	6/07/19	MOWER GAS	GENERAL FUND	CENTER FOR ACTIVE LIVI	5.83
	6/07/19	WEEDEATER GAS	RECREATION	PARK AREAS	7.92
	6/07/19	MOWER GAS	ELECTRIC	O-DISTR UNDERGRND LINE	8.68_
				TOTAL:	141.90
CORE & MAIN LP	6/07/19	SERVICE LINE REPAIR SUPPLI WATER		O-DIST UNDERGRND LINES	25.48

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
				TOTAL:	25.48
COVERT TRACK GROUP INC	6/07/19	COVERT TRACK MAPPING	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	600.00_
				TOTAL:	600.00
CULLIGAN OF WORTHINGTON	6/07/19	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	57.95
	6/07/19	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	27.75
	6/07/19	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	27.75
	6/07/19	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	5.00
	6/07/19	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	18.00_
				TOTAL:	136.45
BRANDON L PEIL	6/07/19	ATV/UTV STICKERS	GENERAL FUND	POLICE ADMINISTRATION	375.00
	6/07/19	3X3 REFLECTIVE ATV STICKER	GENERAL FUND	POLICE ADMINISTRATION	562.50_
				TOTAL:	937.50
DAKOTA SUPPLY GROUP INC	6/07/19	METER SETTERS	WATER	O-DISTR METERS	944.36_
				TOTAL:	944.36
DANS ELECTRIC INC	6/07/19	OLSEN PARK FUTURE SITES	RECREATION	OLSON PARK CAMPGROUND	11,413.64_
				TOTAL:	11,413.64
DENNIS L RICK LTD	6/07/19	FIRE RELIEF AUDIT	GENERAL FUND	FIRE ADMINISTRATION	4,200.00_
				TOTAL:	4,200.00
DEPUTY REGISTER #33	6/07/19	LICENSE NEW #430	GENERAL FUND	PAVED STREETS	1,938.62_
				TOTAL:	1,938.62
DESLAURIERS INC	6/07/19	WHITE 4" TEST CYLINDER	IMPROVEMENT CONST	2019 HOMEWOOD HILLS ST	74.09_
				TOTAL:	74.09
DIAMOND VOGEL PAINT	6/07/19	XYLOL	GENERAL FUND	SIGNS AND SIGNALS	200.85_
				TOTAL:	200.85
DOHRN TRANSFER CO LLC	6/07/19	BLOWER FREIGHT	INDUSTRIAL WASTEWA	O-PURIFY MISC	394.57_
				TOTAL:	394.57
DOLL DISTRIBUTING LLC	6/07/19	BEER	LIQUOR	NON-DEPARTMENTAL	115.20-
	6/07/19	BEER	LIQUOR	NON-DEPARTMENTAL	133.00
	6/07/19	BEER	LIQUOR	NON-DEPARTMENTAL	8,894.20
	6/07/19	BEER	LIQUOR	NON-DEPARTMENTAL	5,857.25
	6/07/19	BEER	LIQUOR	NON-DEPARTMENTAL	364.35
	6/07/19	BEER	LIQUOR	NON-DEPARTMENTAL	133.00
	6/07/19	BEER	LIQUOR	NON-DEPARTMENTAL	5,353.20
	6/07/19	BEER	LIQUOR	NON-DEPARTMENTAL	39.75-
	6/07/19	BEER	LIQUOR	NON-DEPARTMENTAL	13,891.20
	6/07/19	BEER	LIQUOR	NON-DEPARTMENTAL	266.40
	6/07/19	WATER	LIQUOR	O-GEN MISC	52.50_
				TOTAL:	34,790.15
DUBOIS CHEMICALS INC	6/07/19	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	8,337.96_
				TOTAL:	8,337.96
DUININCK INC	6/07/19	CENT BATH HOUSE #1	RECREATION	NON-DEPARTMENTAL	1,202.31-
	6/07/19	CENT BATH HOUSE #1	RECREATION	PARK AREAS	24,046.00_
				TOTAL:	22,843.69



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
ECHO GROUP INC	6/07/19	FITTINGS	ELECTRIC	M-DISTR UNDERGRND LINE	13.62
	6/07/19	STREET LIGHT REPAIR SUPPLI	ELECTRIC	M-DISTR ST LITE & SIG	1.85
	6/07/19	STREET LIGHT REPAIR SUPPLI	ELECTRIC	M-DISTR ST LITE & SIG	3.16_
				TOTAL:	18.63
ENVIRONMENTAL EQUIPMENT & SERVICE INC	6/07/19	SWEEPER #408 SPRINGS	STORM WATER MANAGE	STREET CLEANING	67.95_
				TOTAL:	67.95
FIFE WATER SERVICES INC	6/07/19	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	11,054.90_
				TOTAL:	11,054.90
FIRST STATE BANK SOUTHWEST	6/07/19	SITE PREP-PALMA CUSTOMS	TI DIST #7, REDEV	SITE PREP ASSISTANCE	8,700.00_
				TOTAL:	8,700.00
GALLS INC	6/07/19	UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	155.60
	6/07/19	UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	53.99
	6/07/19	UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	56.62_
				TOTAL:	266.21
GRAHAM TIRE OF WORTHINGTON INC	6/07/19	#18-30 INNER TIE ROD, END	GENERAL FUND	POLICE ADMINISTRATION	238.11
	6/07/19	#18-30 INNER TIE ROD, END	GENERAL FUND	POLICE ADMINISTRATION	272.55_
				TOTAL:	510.66
GRAINGER	6/07/19	SCAFFOLDING	ELECTRIC	O-DISTR MISC	290.14_
				TOTAL:	290.14
GRIMMIUS NATHAN	6/07/19	MSANI CAN-AM FUEL	GENERAL FUND	POLICE ADMINISTRATION	20.00_
				TOTAL:	20.00
GTS EDUCATIONAL EVENTS INC	6/07/19	TAILORED LAND USE TRAINING	GENERAL FUND	MAYOR AND COUNCIL	375.00
	6/07/19	TAILORED LAND USE TRAINING	GENERAL FUND	ECONOMIC DEVELOPMENT	375.00_
				TOTAL:	750.00
HARVEYS UPHOLSTERY	6/07/19	REPAIR SEAT	GENERAL FUND	POLICE ADMINISTRATION	150.00_
				TOTAL:	150.00
HY-VEE INC	6/07/19	FUEL	GENERAL FUND	FIRE ADMINISTRATION	37.09_
				TOTAL:	37.09
BENJAMIN M MATTISON	6/07/19	MAY WINDOW CLEANING	LIQUOR	O-GEN MISC	85.50_
				TOTAL:	85.50
JERRY'S AUTO SUPPLY OF WORTHINGTON INC	6/07/19	#425 HOSE FITTINGS, WEATHE	GENERAL FUND	PAVED STREETS	61.41
	6/07/19	CONCRETE SAW FILTER, OIL	GENERAL FUND	PAVED STREETS	9.16
	6/07/19	CONCRETE SAW FILTER, OIL	GENERAL FUND	PAVED STREETS	10.49
	6/07/19	#425 WEATHER SHIELD, HOSE	GENERAL FUND	PAVED STREETS	60.52
	6/07/19	PACKER AIR FILTER	GENERAL FUND	PAVED STREETS	7.49
	6/07/19	#434 TOW CONNECTOR	GENERAL FUND	PAVED STREETS	47.99
	6/07/19	#434 HITCH, SWITCH	GENERAL FUND	PAVED STREETS	233.94
	6/07/19	MOWER SPARK PLUG	RECREATION	PARK AREAS	2.28_
				TOTAL:	433.28
JOHNSON BROTHERS LIQUOR CO	6/07/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	7,162.88
	6/07/19	WNE	LIQUOR	NON-DEPARTMENTAL	1,310.05
	6/07/19	MIX	LIQUOR	NON-DEPARTMENTAL	234.50
	6/07/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	15,008.86

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	6/07/19	WINE	LIQUOR	NON-DEPARTMENTAL	4,921.86
	6/07/19	WINE	LIQUOR	NON-DEPARTMENTAL	607.23
	6/07/19	WINE	LIQUOR	NON-DEPARTMENTAL	485.38-
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	129.28
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	68.02
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	182.05
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	157.18_
				TOTAL:	29,296.53
JOSWIAK JOE	6/07/19	MSANI CAN-AM	GENERAL FUND	POLICE ADMINISTRATION	13.47_
				TOTAL:	13.47
LAMPERTS YARDS INC-2602004	6/07/19	2X8 TREATED LUMBER	GENERAL FUND	PAVED STREETS	26.03
	6/07/19	CHALK LINE	GENERAL FUND	PAVED STREETS	12.49_
				TOTAL:	38.52
LEAGUE OF MN CITIES INSURANCE TRUST	6/07/19	2019-2020 INSURANCE PREMIU	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	243,998.00
	6/07/19	LMC CA 85265 WIND DAMAGE	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	710.45_
				TOTAL:	244,708.45
LOWES SHEET METAL INC	6/07/19	QUAILITY INSTALL CONTR BON	ELECTRIC	CUSTOMER INSTALL EXPEN	900.00_
				TOTAL:	900.00
MAILFINANCE	6/07/19	POSTAGE MACHINE LEASE	DATA PROCESSING	COPIER/FAX	484.62_
				TOTAL:	484.62
MARTHALER FORD OF WORTHINGTON	6/07/19	#14-29 REPAIR BACK UP CAME	GENERAL FUND	POLICE ADMINISTRATION	483.00
	6/07/19	#14-29 REPAIR BACK UP CAME	GENERAL FUND	POLICE ADMINISTRATION	257.50_
				TOTAL:	740.50
MINNESOTA ENERGY RESOURCES CORP	6/07/19	GAS SERVICE	GENERAL FUND	PAVED STREETS	63.06
	6/07/19	GAS SERVICE	RECREATION	OLSON PARK CAMPGROUND	113.41
	6/07/19	GAS SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	359.32
	6/07/19	GAS SERVICE	WATER	O-PURIFY MISC	19.70
	6/07/19	GAS SERVICE	LIQUOR	O-GEN MISC	271.23
	6/07/19	GAS SERVICE	AIRPORT	O-GEN MISC	201.09
	6/07/19	GAS SERVICE	AIRPORT	O-GEN MISC	142.45_
				TOTAL:	1,170.26
MINNESOTA OFFICE OF ADMIN HEARINGS	6/07/19	PERA APPEAL LEGAL FEES	GENERAL FUND	POLICE ADMINISTRATION	395.50_
				TOTAL:	395.50
MISCELLANEOUS V MELENDEZ NUNEZ JOSE	6/07/19	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	43.20
MELENDEZ NUNEZ JOSE	6/07/19	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	1.08
MIZAN OKU, YASSER M	6/07/19	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	115.79
MIZAN OKU, YASSER M	6/07/19	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.05
OKASH OCHAN O	6/07/19	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	31.18
ROBYN HARRY	6/07/19	REFUND SHELTER DEPOSIT	RECREATION	NON-DEPARTMENTAL	40.00
SIHAVONG DANA	6/07/19	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	98.41
SIHAVONG DANA	6/07/19	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	1.36
ZAYAS HERNANDEZ, JOANN	6/07/19	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	23.19
ZAYAS HERNANDEZ, JOANN	6/07/19	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	1.36_
				TOTAL:	355.62
MORRIS ELECTRONICS INC	6/07/19	VMWARE SUBSCRIPTION	DATA PROCESSING	DATA PROCESSING	63.95
	6/07/19	VEEAM ANNUAL RENEWAL	DATA PROCESSING	DATA PROCESSING	348.32

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	6/07/19	TECHNICAL SUPPORT	DATA PROCESSING	DATA PROCESSING	40.00
	6/07/19	TECHNICAL SUPPORT	DATA PROCESSING	DATA PROCESSING	60.00_
			TOTAL:		512.27
MTI DISTRIBUTING INC	6/07/19	BEARING	RECREATION	SOCCER COMPLEX	95.31_
			TOTAL:		95.31
MYRL & ROY'S PAVING INC	6/07/19	HOT MIX	GENERAL FUND	PAVED STREETS	1,045.20_
			TOTAL:		1,045.20
NEW BEGINNINGS GARDEN CENTER LLC	6/07/19	FLOWERS	GENERAL FUND	FIRE ADMINISTRATION	55.40
	6/07/19	SHRUBS	GENERAL FUND	FIRE ADMINISTRATION	67.60_
			TOTAL:		123.00
NICOLE R KEMPMA	6/07/19	CLEANING 5/22/19 SYMPHONY	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	104.20
	6/07/19	CLEANING 5/10/19 WMS MOVIE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	144.28_
			TOTAL:		248.48
NOBLES COUNTY AUDITOR/TREASURER	6/07/19	SOLIDA WASTE MGMT- APRIL	WASTE MANAGEMENT C	SOLID WASTE/RECYCLE	7,250.00_
			TOTAL:		7,250.00
NOBLES COUNTY ENVIRONMENTAL SERVICES	6/07/19	RECYCLE LIGHT BULBS	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	15.50_
			TOTAL:		15.50
ONE OFFICE SOLUTION	6/07/19	LINED NOTES, CARTRIDGES	GENERAL FUND	MAYOR AND COUNCIL	149.75
	6/07/19	CHAIRMAT	GENERAL FUND	CLERK'S OFFICE	87.37
	6/07/19	CHAIRMAT	GENERAL FUND	CLERK'S OFFICE	87.37_
	6/07/19	LETTERHEAD	GENERAL FUND	ENGINEERING ADMIN	53.98
	6/07/19	SPINES	GENERAL FUND	ENGINEERING ADMIN	41.10
	6/07/19	LETTERHEAD	GENERAL FUND	ECONOMIC DEVELOPMENT	53.98
	6/07/19	PENS	GENERAL FUND	POLICE ADMINISTRATION	21.53
	6/07/19	PENS	GENERAL FUND	POLICE ADMINISTRATION	16.19
	6/07/19	PENS, PAPER	GENERAL FUND	SECURITY CENTER	19.68
	6/07/19	PENS, PAPER	GENERAL FUND	SECURITY CENTER	19.67
	6/07/19	ENVELOPES	GENERAL FUND	SECURITY CENTER	5.24
	6/07/19	ENVELOPES	GENERAL FUND	SECURITY CENTER	5.24
	6/07/19	PAPER	GENERAL FUND	SECURITY CENTER	9.52
	6/07/19	PAPER	GENERAL FUND	SECURITY CENTER	9.53
	6/07/19	PAPER, ORGANIZER	GENERAL FUND	FIRE ADMINISTRATION	60.99
	6/07/19	COPIER SERVICE-MX2600N	GENERAL FUND	PAVED STREETS	17.22
	6/07/19	LIQUID HAND SOAP	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	22.90
	6/07/19	LIQUID HAND SOAP	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	22.90
	6/07/19	SERVICE AGREEMENT-SHARP MX	WATER	ACCTS-RECORDS & COLLEC	36.25
	6/07/19	TONER CARTRIDGE	WATER	ACCTS-RECORDS & COLLEC	74.18
	6/07/19	SERVICE AGREEMENT-SHARP MX	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	36.24
	6/07/19	TONER CARTRIDGE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	74.17
	6/07/19	SERVICE AGREEMENT-SHARP MX	ELECTRIC	ACCTS-RECORDS & COLLEC	72.49
	6/07/19	TONER CARTRIDGE	ELECTRIC	ACCTS-RECORDS & COLLEC	148.35
	6/07/19	PENS, CALCULATOR RIBBONS	DATA PROCESSING	DATA PROCESSING	27.56
	6/07/19	COPIER SERVICE-MX5140N	DATA PROCESSING	COPIER/FAX	188.47_
			TOTAL:		1,187.13
OXFORD AUTOMOTIVE EXTERIORS LLC	6/07/19	#18-30 SEAT REPAIR	GENERAL FUND	POLICE ADMINISTRATION	48.00_
			TOTAL:		48.00
PAUSTIS WINE COMPANY	6/07/19	WINE	LIQUOR	NON-DEPARTMENTAL	2,557.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	30.00_
				TOTAL:	2,587.00
PEPSI COLA BOTTLING CO OF PIPESTONE, M	6/07/19	MIX	LIQUOR	NON-DEPARTMENTAL	11.95
	6/07/19	MIX	LIQUOR	NON-DEPARTMENTAL	132.95
	6/07/19	MIX	LIQUOR	NON-DEPARTMENTAL	27.00_
				TOTAL:	171.90
PHILLIPS WINE & SPIRITS INC	6/07/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,600.77
	6/07/19	WINE	LIQUOR	NON-DEPARTMENTAL	478.13
	6/07/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,014.49
	6/07/19	WINE	LIQUOR	NON-DEPARTMENTAL	295.25
	6/07/19	MIX	LIQUOR	NON-DEPARTMENTAL	300.60
	6/07/19	MIX	LIQUOR	NON-DEPARTMENTAL	107.78-
	6/07/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	65.67-
	6/07/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	86.00-
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	102.66
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	18.59
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	46.65
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	13.52
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	0.42-
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	1.69-
				TOTAL:	10,609.10
BRIAN POWERS	6/07/19	MAY BOILER CHECKS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	310.00_
				TOTAL:	310.00
BRACOM CORP	6/07/19	MAINTENANCE CONTRACT	GENERAL FUND	POLICE ADMINISTRATION	502.68
	6/07/19	BATTERY	GENERAL FUND	POLICE ADMINISTRATION	110.00
	6/07/19	RADIO SPACER SWITCH, KNOB	GENERAL FUND	POLICE ADMINISTRATION	13.33_
				TOTAL:	626.01
THE RETROFIT COMPANIES	6/07/19	RECYCLE STREET LIGHT LAMPS ELECTRIC		M-DISTR ST LITE & SIG	816.02_
				TOTAL:	816.02
CRICKERS	6/07/19	BUSINESS SESSION	GENERAL FUND	POLICE ADMINISTRATION	20.00
	6/07/19	BUSINESS SESSION	GENERAL FUND	POLICE ADMINISTRATION	20.00_
				TOTAL:	40.00
ROUND LAKE VINEYARDS & WINERY LLC	6/07/19	WINE	LIQUOR	NON-DEPARTMENTAL	1,651.50_
				TOTAL:	1,651.50
RUFFRIDGE JOHNSON EQUIP CO INC	6/07/19	#423 PARTS	STORM WATER MANAGE	STREET CLEANING	365.07_
				TOTAL:	365.07
RUNNINGS SUPPLY INC-ACCT#9502485	6/07/19	K9 SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	15.99
	6/07/19	BLOWER, CHARGER, BATTERY,	GENERAL FUND	FIRE ADMINISTRATION	610.70
	6/07/19	CONSTRUCTION SAW	GENERAL FUND	FIRE ADMINISTRATION	722.49
	6/07/19	LIGHT BULBS	GENERAL FUND	ANIMAL CONTROL ENFORCE	11.97
	6/07/19	TOGGLE BOLT	GENERAL FUND	PAVED STREETS	10.78
	6/07/19	COMBO TOOL KIT, BATTERY PA	GENERAL FUND	PAVED STREETS	1,099.96
	6/07/19	FLOOD GATE BOLTS	GENERAL FUND	PAVED STREETS	0.88
	6/07/19	SOCKET ADAPTER	GENERAL FUND	PAVED STREETS	9.98
	6/07/19	UTILITY PUMP, HOSE	GENERAL FUND	PAVED STREETS	122.98
	6/07/19	HAIR PIN CLIP KIT	GENERAL FUND	PAVED STREETS	17.99
	6/07/19	PAINT SUPPLIES	GENERAL FUND	SIGNS AND SIGNALS	42.24

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	6/07/19	WASHERS, EYE BOLTS, BOLTS	RECREATION	SOCCER COMPLEX	19.15
	6/07/19	SAWZALL BLADES	RECREATION	SOCCER COMPLEX	12.99
	6/07/19	SCREWDRIVER, RECIP SAW BLA	RECREATION	SOCCER COMPLEX	21.57
	6/07/19	SPRAYER NUTS	RECREATION	PARK AREAS	1.98
	6/07/19	SPRAYER FITTINGS	RECREATION	PARK AREAS	1.79
	6/07/19	10TH STREET FLOWERS	RECREATION	PARK AREAS	107.94
	6/07/19	10TH STREET FLOWERS	RECREATION	PARK AREAS	14.99
	6/07/19	SAFETY GLASSES	RECREATION	PARK AREAS	9.99_
				TOTAL:	2,856.36
SAYVEO LUCKY	6/07/19	PATROL BOOTS	GENERAL FUND	POLICE ADMINISTRATION	54.40_
				TOTAL:	54.40
SCHAAP SANITATION	6/07/19	SOLID WASTE MGMT-APRIL	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	68,631.00
	6/07/19	SOLID WASTE MGMT-APRIL	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	13,847.50
	6/07/19	SOLID WASTE MGMT-APRIL	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	2,408.61-
	6/07/19	SOLID WASTE MGMT-APRIL	GARBAGE COLLECTION	CODE ENFORCEMENT	4,458.75_
				TOTAL:	84,528.64
SCHWALBACH	6/07/19	QUALITY INSTALL CONTR BONU	ELECTRIC	CUSTOMER INSTALL EXPEN	100.00_
				TOTAL:	100.00
SCHWALBACH ACE HARDWARE-5930	6/07/19	EXTRACTOR SCREW BITS	GENERAL FUND	PAVED STREETS	12.58
	6/07/19	SPRAYER FASTENERS	RECREATION	PARK AREAS	1.98
	6/07/19	BALL FIELD REST ROOMS	RECREATION	PARK AREAS	25.56_
				TOTAL:	40.12
SOUTHERN GLAZER'S WINE AND SPIRITS LL	6/07/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,138.41
	6/07/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	324.01
	6/07/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,701.50
	6/07/19	WINE	LIQUOR	NON-DEPARTMENTAL	114.99
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	67.53
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	1.85
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	62.05
	6/07/19	FREIGHT	LIQUOR	O-SOURCE MISC	3.39_
				TOTAL:	9,413.73
SOUTHWESTERN MENTAL HEALTH CENTER INC	6/07/19	EAP SESSION	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	65.00
	6/07/19	EAP SESSION	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	65.00_
				TOTAL:	130.00
STUART C IRBY CO	6/07/19	15KV SWITCH CABINETS	ELECTRIC	FA DISTR UNDRGRND COND	14,990.00
	6/07/19	600 VOLT WIRE-STREET LIGHT	ELECTRIC	FA DISTR ST LITE & SIG	2,810.00_
				TOTAL:	17,800.00
TRANSOURCE TRUCK & EQUIPMENT	6/07/19	#425 PARTS, WIPERS	GENERAL FUND	PAVED STREETS	569.51_
				TOTAL:	569.51
TRENTON J STOYKE	6/07/19	MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	56.80_
				TOTAL:	56.80
USPCA REGION 21	6/07/19	CERTIFICATION-ROEMELING, R	GENERAL FUND	POLICE ADMINISTRATION	200.00_
				TOTAL:	200.00
VEOLIA WATER NORTH AMERICA	6/07/19	CONTRACT OPERATIONS WWTF-J	INDUSTRIAL WASTEWA	O-PURIFY MISC	51,600.11_
				TOTAL:	51,600.11



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_	
VERIZON WIRELESS	6/07/19	PHONE SERVICE	GENERAL FUND	MAYOR AND COUNCIL	41.42	
	6/07/19	PHONE SERVICE	GENERAL FUND	ADMINISTRATION	59.07	
	6/07/19	PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	158.45	
	6/07/19	PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	47.46	
	6/07/19	CREDITS	GENERAL FUND	POLICE ADMINISTRATION	114.89-	
	6/07/19	PHONE SERVICE/DATA CARDS	GENERAL FUND	POLICE ADMINISTRATION	58.32-	
	6/07/19	PHONE SERVICE	GENERAL FUND	POLICE ADMINISTRATION	586.10	
	6/07/19	AIR CARDS	GENERAL FUND	POLICE ADMINISTRATION	661.48	
	6/07/19	CREDITS	GENERAL FUND	SECURITY CENTER	10.31-	
	6/07/19	CREDITS	GENERAL FUND	SECURITY CENTER	10.31-	
	6/07/19	PHONE SERVICE	GENERAL FUND	SECURITY CENTER	66.63	
	6/07/19	PHONE SERVICE	GENERAL FUND	SECURITY CENTER	66.63	
	6/07/19	PHONE SERVICE	GENERAL FUND	PAVED STREETS	36.16	
	6/07/19	PHONE SERVICE	GENERAL FUND	PAVED STREETS	101.78	
	6/07/19	AIR CARDS	GENERAL FUND	CODE ENFORCEMENT	88.84	
	6/07/19	PHONE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	31.42	
	6/07/19	DATA LINE	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	26.02	
	6/07/19	PHONE SERVICE	RECREATION	PARK AREAS	36.42	
	6/07/19	PHONE SERVICE	RECREATION	OLSON PARK CAMPGROUND	31.42_	
				TOTAL:	1,845.47	
	VETERINARY MEDICAL CTR PA	6/07/19	DOG FOOD	GENERAL FUND	POLICE ADMINISTRATION	24.20
		6/07/19	BUSTER COLLAR	GENERAL FUND	POLICE ADMINISTRATION	14.48
		6/07/19	EXAM, OINTMENT	GENERAL FUND	POLICE ADMINISTRATION	81.75
		6/07/19	OINTMENT	GENERAL FUND	POLICE ADMINISTRATION	19.75
		6/07/19	SHAMPOO, DOG FOOD	GENERAL FUND	POLICE ADMINISTRATION	72.29_
				TOTAL:	212.47	
VIP FLORAL	6/07/19	HANGING BASKETS, FERTILIZE	RECREATION	PARK AREAS	2,360.00_	
				TOTAL:	2,360.00	
WILCON CONSTRUCTION SERVICES LLC	6/07/19	PUBLIC WORKS BLDG #3	GENERAL FUND	NON-DEPARTMENTAL	15,824.12-	
	6/07/19	PUBLIC WORKS BLDG #3	GENERAL FUND	PAVED STREETS	316,482.35_	
				TOTAL:	300,658.23	
YMCA	6/07/19	CAL MGMT- MAY	GENERAL FUND	CENTER FOR ACTIVE LIVI	4,331.18	
	6/07/19	SEMI-ANNUAL AQUA CENTER IN	AQUATIC CENTER FAC	AQUATIC CENTER FACILIT	1,370.00	
	6/07/19	TESSERS INV# TES038394	AQUATIC CENTER FAC	AQUATIC CENTER FACILIT	2,727.30_	
				TOTAL:	8,428.48	

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
===== FUND TOTALS =====					
101		GENERAL FUND	333,955.64		
202		MEMORIAL AUDITORIUM	635.70		
207		PD TASK FORCE	626.02		
229		RECREATION	42,684.08		
231		ECONOMIC DEV AUTHORITY	374.82		
401		IMPROVEMENT CONST	74.09		
419		TI DIST #7, REDEV AMEND 5	8,700.00		
431		AQUATIC CENTER FACILITY	4,097.30		
601		WATER	1,149.95		
602		MUNICIPAL WASTEWATER	128.41		
604		ELECTRIC	26,254.14		
605		INDUSTRIAL WASTEWATER	71,387.54		
606		STORM WATER MANAGEMENT	433.02		
609		LIQUOR	140,488.55		
612		AIRPORT	343.54		
702		DATA PROCESSING	1,212.92		
703		SAFETY PROMO/LOSS CTRL	244,838.45		
873		GARBAGE COLLECTION	84,528.64		
878		WASTE MANAGEMENT COLL	7,250.00		
882		TOURISM PROMOTION	13,940.88		
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GRAND TOTAL:			983,103.69		
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