

WORTHINGTON CITY COUNCIL

AGENDA

7:00 P.M. - Monday, August 26, 2019

City Hall Council Chambers

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS AND OPENING REMARKS

C. AGENDA ADDITIONS/CHANGES AND CLOSURE

1. Additions/Changes
2. Closure

D. CONSENT AGENDA

1. CITY COUNCIL MINUTES (WHITE)
 - a. Special City Council Meeting Minutes of August 21, 2019
 - b. Regular City Council Meeting Minutes of August 12 , 2019
2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Economic Development Authority Minutes of August 12, 2019
 - b. Heron Lake Watershed Board Minutes of June 12, 2019
 - c. Heron Lake Watershed Special Board Minutes of July 9, 2019
3. FINANCIAL STATEMENTS (LAVENDER)
 - a. Municipal Liquor Store Income Statement for the Period of January 1, 2019 through July 31, 2019
4. BILLS PAYABLE (WHITE)

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and are approved by the Water and Light Commission

E. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

1. Second Reading of Proposed Ordinance Enacting Chapter 32.30 of the

Worthington City Code, Local Sales and Use Tax

2. Second Reading of Proposed Ordinance - Change of Zone - To Rezone Property From "T-Z" (Transition Zone) to "R-1" (One Family Detached Residential) - 2716 North Rose Avenue
3. Authorization to Solicit Request for Proposals for the Field House Management and Operations
4. Sales Tax Projects Civil and Site Engineering Services
5. Entertainment Building Special Inspections Services

F. CITY COUNCIL BUSINESS - PUBLIC SAFETY (TAN)

Case Items

1. Introduction and Oath of New Police Officer
2. Resolution Authorizing Execution of Toward Zero Deaths Grant Agreement

G. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Items

1. First Reading of Ordinance to Amend Storm Sewer Regulations
2. Petitions for Improvements Pertain to Wagner Addition

H. CITY COUNCIL BUSINESS - COMMUNITY DEVELOPMENT (GRAY)

Case Items

1. City of Worthington Aquatic Center
2. Small Cities Development Program Agreement Subordination Request

I. COUNCIL COMMITTEE REPORTS

1. Mayor Kuhle

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2. Council Member Janssen
3. Council Member Oberloh
4. Council Member Cummings
5. Council Member Ernst
6. Council Member Harmon

J. CITY ADMINISTRATOR REPORT

K. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
SPECIAL MEETING, AUGUST 21, 2019**

The meeting was called to order at 3:30 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Larry Janssen, Alan Oberloh, Chad Cummings, Amy Ernst, Mike Harmon.

Staff present: Steve Robinson, City Administrator, Jason Brisson, Assistant City Administrator/Director of Economic Development ; Todd Wietzema, Public Works Director; Dwayne Haffield, Engineer; Troy Appel, Police Chief; Kevin Flynn, Captain; Mindy Eggers, City Clerk.

Others present: Leah Ward, The Globe; Justine Wettshreck, Radio Works; Chris Lewis; Chris Dybevic; Edison Dengler.

BIDS FOR 2019 SANITARY AND STORM SEWER IMPROVEMENTS REJECTED

Dwayne Haffield, City Engineer, explained one bid for the 2019 Sanitary and Storm Sewer Improvements project was received on August 15, 2019. The bid of \$348,125.50 from Duininck, Inc. was \$151,698.55 (77%) over the engineer's estimate. It is recommended the bid be rejected and the project be readvertised this winter.

Mr. Haffield noted the abstract of bids (unit prices) was provided separately. Such information is not public data until the bids are awarded or the project is abandoned and should not be shared with others.

A motion was made by Council Member Cummings, seconded by Council Member Harmon and unanimously carried to reject the bid for the 2019 Sanitary Storm Sewer Improvements and readvertise the project this winter.

BID FOR EAST AVENUE SEWER IMPROVEMENT AWARDED

Dwayne Haffield, City Engineer, explained two bids for the East Avenue Sewer Improvements project were received on August 15, 2019. The bids and engineer's estimate are as follows:

Engineers Estimate	Ideal Landscape & Design	Duininck, Inc.
\$64,840.00	\$83,611.00	\$116,489.00

Mr. Haffield said after evaluation of the bids staff is recommending the award of the bid to Ideal Landscape & Design.

A motion was made by Council Member Oberloh, seconded by Council Member Janssen and unanimously approved to award the East Avenue Sewer Improvement to Ideal Landscape & Design.

RESOLUTION NO. 2019-08-043 ADOPTED DECLARING COST TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT AND RESOLUTION NO. 2019-08-44 ADOPTED CALLING FOR HEARING ON PROPOSED ASSESSMENT

Dwayne Haffield, City Engineer stated information has been provided that Lighthouse Management Group intends to conduct an auction to sell the property. Mark Shepherd, counsel for this matter, has recommend that the City commence the assessment procedure as soon as possible. For that reason the assessment process for these unpaid costs are being initiated at this time. Staff recommends that Council pass the Resolution Declaring Costs to be Assessed and Ordering Preparation of Proposed Assessment, and the Resolution Calling for Hearing on Proposed Assessment.

Jason Brisson, Assistant City Administrator/Director of Economic Development, stated that all of the legal fees, roof improvements and the remediation of pests contracted with Plunketts is included in the total cost of the assessments which are approximately \$183,000. Staff time is not included in this amount at this time.

A motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to adopt the following resolutions declaring cost to be assessed and ordering preparation of proposed assessment and calling for hearing on proposed assessment.

RESOLUTION NO. 2019-08-43

DECLARING COST TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2019-08-44

CALLING FOR HEARING ON PROPOSED ASSESSMENT

(Refer to Resolution File for complete copy of Resolution)

UPDATE ON THOMPSON HOTEL

Jason Brisson, Assistant City Administrator/Director of Economic Development, explained that he met with Graff Auction Service on August 20, 2019. The Thompson Hotel has been listed and the opening bid is ten cents, the auction will be active until September 12th. The hearings will be held on August 9th for the assessments and at the end of the day on September 12th will be sold to the highest bidder.

Mr. Brisson explained after the auction closes the sale is subject to court approval. At that time the judge will distribute the proceeds. The receiver has indicated that they will ask the judge to move that the land be free and clear of encumbrances after the sale. The City is not guaranteed the reimbursement of the assessments and Council will have to decide if they would want staff to contest the sale but will have to wait to see what the selling price is.

HEARD BUFFALO RIDGE DRUG TASK FORCE PRESENTATION

Chris Lewis, Buffalo Ridge Task Force Commander introduced himself, Edison Dengler, Task Force Canine Agent and Chris Dybevic, Vice Chairman of the task force.

Mr. Dengler explained that the Task Force covers the cities of Worthington, Slayton, Fulda and Adrian which serves a population of approximately 40,000 people. The task force has six full-time agents, one from Nobles County, one from Pipestone County, two from Murray County and two from the Worthington Police Department. The task force runs under a Joint Powers governing board that is made up of the chiefs and sheriffs along with a designated attorney from Murray County.

The Buffalo Ridge Task Force is a violent crimes task force and assists all agencies in our areas with various types of investigations.

The task force does presentations for schools, local groups and will also sit down with parents to inform them of new trends. The BDRTF also has a cell phone app that can be used to submit anonymous tips. Any type of tip can be texted and will be forwarded on to the correct department. Mr. Lewis stated that flyers will be placed in schools and on area bulletin boards to get the information out.

In the last fourteen years there have been 5,571 active investigations, approximately \$3.6 million dollars have been confiscated along with 340 firearms. The most popular drugs in the area are marijuana, meth and prescription drugs.

Chris Lewis, Commander, stated that in 2018 there were 136 arrests, 257 new investigations, with 69 consent searches and 74 search warrants.

Steve Robinson, City Administrator, stated that the 2018 Crime Report was just received from the FBI/BCA and in comparing the City of Worthington to 10-12 area cities in the southern region with populations comparable to our city, Worthington had the second lowest crime rate. Mr. Robinson said he likes to contribute that to having the Buffalo Ridge Task Force.

Chris Dybevic, Vice Chairmn of the Task Force, said they appreciate the City serving as the fiscal agent and would like to keep the Council informed by coming each year to do an update.

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ADJOURNMENT

The motion was made by Council Member Janssen, seconded by Council Member Cummings and unanimously carried to adjourn the meeting at 4:22 p.m.

Mindy L. Eggers MCMC
City Clerk

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, AUGUST 12, 2019**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Larry Janssen, Alan Oberloh, Chad Cummings, Amy Ernst, Mike Harmon.

Staff present: Steve Robinson, City Administrator; Jason Brisson, Assistant City Administrator/Director of Economic Development; Jeremiah Cromie, City Planner; Brian Kolander, Finance Director; Mindy Eggers, City Clerk.

Others present: Leah Ward, The Globe; Justine Wettschrek, Radio Works; Ben Weber; Pat Janicek, Andy Johnson, Jessica Noble, Marine Johnson, Brent & Cheryl Droll, U16 Soccer players.

The Pledge of Allegiance was recited.

AGENDA CLOSED / APPROVED

Staff added the U16 Soccer Team will be recognized after the Public Hearings take place.

Council Member Oberloh stated that he and Council Member Janssen would like to add the reconsideration of the CUP for Golden Horizons as Item L.8. under Community Development.

The motion was made by Council Member Janssen, seconded by Council Member Harmon and unanimously carried to close / approve the agenda with the additions as presented.

PUBLIC HEARING AND RESOLUTION NO. 2019-08-39 ADOPTED APPROVING THE CAPITAL IMPROVEMENT PLAN AND INTENT TO ISSUE BONDS FOR THE FINANCING OF A PUBLIC WORKS FACILITY FOR THE CITY

Pursuant to published notice, this was the time and date set for a public hearing regarding the Capital Improvement Plan and intent to Issue Bonds for the Financing of a Public Works Facility for the City.

The motion was made by Council Member Harmon, seconded by Council Member Ernst and unanimously carried to open the hearing.

Brian Kolander, Finance Director, stated that Minnesota Statutes, Section 475.521 allow Cities to issue bonds to finance expenditures under its CIP (the "Plan") without an election provided that, among other things, prior to issuing the bonds, the City adopts the Plan after a public hearing.

He explained that a resolution giving preliminary approval for the issuance General Obligation Capital Improvement Plan Bonds needs to be approved and to also adopt the Capital Improvement Plan. Bonding for the Public Works Facility would be part of the \$9,955,000 General Obligation Bonds, Series 2019A. Council should note that its approval is subject to there being no public filing a petition requesting a vote on the issuance. Such a petition needs to be signed by voters equal to

five percent of the votes cast in the municipality in the last municipal general election and filed with the clerk within 30 days after the public hearing.

Mayor Kuhle asked if there was anyone present who wished to present testimony regarding the application. None was received.

The motion was made by Council Member Cummings, seconded by Council Member Harmon and unanimously carried to close the hearing.

A motion was made by Council Member Cummings, seconded by Council Member Oberloh and unanimously carried to adopt the following resolution giving preliminary approval for the Issuance of the City's General Obligation Capital Improvement Plan Bonds in an Amount not to exceed \$3,500,000 and adopting the City of Worthington, Minnesota's Capital Improvement Plan for the 2019 through 2023 Under Minnesota Statutes, section 475.521:

RESOLUTION NO. 2019-08-39

GIVING PRELIMINARY APPROVAL FOR THE ISSUANCE OF THE CITY'S GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS IN AN AMOUNT NOT TO EXCEED \$3,500,000 AND ADOPTING THE CITY OF WORTHINGTON, MINNESOTA'S CAPITAL IMPROVEMENT PLAN FOR 2019 THROUGH 2023 UNDER MINNESOTA STATUTES, SECTION 475.521

(Refer to Resolution File for complete copy of Resolution)

PUBLIC HEARING AND RESOLUTION NO. 2019-08-40 ADOPTED APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813 - PARCEL ID#31-3406-250 - 1298 NORTH CRAILSHEIM ROAD

Pursuant to published notice, this was the time and date set for a public hearing for a Nobles Home Initiative Application - Parcel ID #31-3406-250, 1298 North Crailsheim Road.

The motion was made by Council Member Cummings, seconded by Council Member Oberloh and unanimously carried to open the hearing.

Jason Brisson, Assistant City Administrator/Director of Economic Development, said Adam Johnson was seeking the approval of a tax abatement for the construction of a single family home at 1298 North Crailsheim Road. The house is approximately 1,412 square feet with a 730 square foot attached garage. Mr. Brisson said the application meets all of the parameters of the NHI Guidelines, therefore, staff is recommending approval of the application.

Mayor Kuhle asked if there was anyone present who wished to present testimony regarding the application. None was received.

The motion was made by Council Member Ernst, seconded by Council Member Cummings and unanimously carried to close the hearing.

The motion was made by Council Member Ernst, seconded by Council Member Harmon and unanimously carried to adopt the following resolution approving the application for tax abatement for Parcel ID# 31-3406-250 - Adam Johnson, 1298 North Crailsheim Road.

RESOLUTION NO. 2019-08-40

A RESOLUTION APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813.

(Refer to Resolution File for complete copy of Resolution)

PUBLIC HEARING AND RESOLUTION NO. 2019-08-41 ADOPTED APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813 - PARCEL ID#31-3156-100 - 1867 AND 1871 FIRST AVENUE SOUTHWEST

Pursuant to published notice, this was the time and date set for a public hearing for a Nobles Home Initiative Application - Parcel ID #31-3156-100, 1867 and 1871 First Avenue Southwest.

The motion was made by Council Member Ernst, seconded by Council Member Cummings and unanimously carried to open the hearing.

Jason Brisson, Assistant City Administrator/Director of Economic Development, said Dan Krueger was seeking the approval of a tax abatement for the construction of a two-family duplex at 1867 and 1871 First Avenue Southwest. The units are approximately 1,565 square feet with 545 square foot attached garages. Mr. Brisson said the application meets all of the parameters of the NHI Guidelines, therefore, staff is recommending approval of the application.

Mayor Kuhle asked if there was anyone present who wished to present testimony regarding the application. None was received.

The motion was made by Council Member Janssen, seconded by Council Member Harmon and unanimously carried to close the hearing.

The motion was made by Council Member Ernst, seconded by Council Member Harmon and unanimously carried to adopt the following resolution approving the application for tax abatement for Parcel ID# 31-3156-100 - Dan Krueger, 1867 and 1871 First Avenue Southwest.

RESOLUTION NO. 2019-08-41

A RESOLUTION APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813.

(Refer to Resolution File for complete copy of Resolution)

PUBLIC HEARING AND RESOLUTION NO. 2019-08-42 ADOPTED APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813 - PARCEL ID#31-3267-005 - 2490 DAYTON DRIVE

Pursuant to published notice, this was the time and date set for a public hearing for a Nobles Home Initiative Application - Parcel ID #31-3267-005, 2490 Dayton Drive.

The motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to open the hearing.

Jason Brisson, Assistant City Administrator/Director of Economic Development, said Todd Schwebach was seeking the approval of a tax abatement for the construction of a single-family home at 2490 Dayton Drive. The house is approximately 1,746 square feet with a 936 square foot attached garage. Mr. Brisson said the application meets all of the parameters of the NHI Guidelines, therefore, staff is recommending approval of the application.

Mayor Kuhle asked if there was anyone present who wished to present testimony regarding the application. None was received.

The motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to close the hearing.

The motion was made by Council Member Harmon, seconded by Council Member Ernst and unanimously carried to adopt the following resolution approving the application for tax abatement for Parcel ID# 31-3267-005 - 2490 Todd Schwebach, 2490 Dayton Drive.

RESOLUTION NO. 2019-08-42

A RESOLUTION APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813.

(Refer to Resolution File for complete copy of Resolution)

Mayor Kuhle and Council congratulated the U16 Soccer Team on winning the State Championship.

CONSENT AGENDA APPROVED

The motion was made by Council Member Ernst, seconded by Council Member Harmon and unanimously carried to approve the consent agenda as follows:

- Special Joint City County, School WELL Minutes of July 30, 2019
- City Council Minutes of Regular Meeting July 22, 2019
- Water & Light Commission Minutes of July 22, 2019
- Economic Development Authority Minutes of July 22, 2019
- NEON Committee Minutes of June 6, 2019
- LEC Joint Powers Board Minutes of June 10, 2019
- Center for Active Living Committee Minutes of June 10, 2019
- Planning Commission Minutes of August 6, 2019
- Application for Exemption from Gambling Permit - Tomorrow's Turkeys
- Application to Block Street(s) - United Pentecostal Church
- Application for Parade Permit / to Block Streets - King Turkey Day, Inc.
- Application for Temporary On-Sale Liquor Licenses - King Turkey Day Inc.
- Application for Temporary On-Sale Liquor License - St. Mary's Parish/School
- Bills payable and totaling \$1,660,326.51 be ordered paid

RESOLUTION NO. 2019-08-43 ADOPTED AUTHORIZING THE SALE OF \$9,955,000 GENERAL OBLIGATION BONDS, SERIES 2019A

Staff presented a resolution approving the City of Worthington to Issue General Obligation Bonds, Series 2019A. The total bonds will be for \$9,955,000.

A motion was made by Council Member Cummings, seconded by Council Member Oberloh and unanimously carried to adopt the following resolution providing for the sale of \$9,955,000 General Obligation Bonds, Series 2019A:

RESOLUTION NO. 2019-08-43

A RESOLUTION PROVIDING FOR THE SALE OF \$9,955,000 GENERAL OBLIGATION BONDS, SERIES 2019A

(Refer to Resolution File for the complete copy of Resolution)

APPLICATIONS FOR ON-SALE, SUNDAY LIQUOR LICENSES AND OFF-SALE GROWLER LICENSE - FORBIDDEN BARREL CO., LLC APPROVED

Staff presented applications for new On-Sale and Sunday Liquor Licenses along with an Off-Sale

Brew Pub (Malt Liquor/Growler) License for Forbidden Barrel Brewing Co., LLC. They have received all of their applicable licenses from the Alcohol & Gambling Enforcement Division to be classified as a Minnesota Brew Pub. The license period for the On-Sale & Sunday Liquor License would be from August 16, 2019 through June 30, 2020. The license period for the Off-Sale Brew Pub (Malt Liquor/Growler) License would be from August 16, 2019 through December 31, 2019.

Brent and Cheryl Droll introduced themselves and stated that they are planning a soft opening on August 22, 23, and 24th with the public opening on August 29, 2019.

A motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to approve the applications for the new On-Sale & Sunday Liquor Licenses and the Off-Sale Brew Pub (Malt Liquor/Growler) licenses submitted by Forbidden Barrel Brewing Co., LLC.

APPLICATION FOR OFF-SALE BEER LICENSE - KWIK TRIP

Staff presented a new application for a 3.2% Off-Sale Beer License from Kwik Trip, 1601 Oxford Street. The license period would be September 16, 2019 through December 31, 2019.

A motion was made by Council Member Ernst, seconded by Council Member Harmon and unanimously carried to approve the 3.2% Off-Sale Beer License for Kwik Trip.

FIRST READING PROPOSED ORDINANCE ENACTING CHAPTER 32.30 OF THE WORTHINGTON CITY CODE, LOCAL SALES AND USE TAX APPROVED

Steve Robinson, City Administrator stated that the proposed ordinance amending the Worthington City Code to enact local sales and use tax as authorized by Minnesota Legislature Session Laws 2019, First Special Session, Chapter 6, Article 6, Section 33, allows the City to collect a sales tax of 0.5 percent on all taxable purchases for a period of 15 years or when the Council has determined that \$25 million plus an amount sufficient to pay the costs related to issuing bonds and interest have been received. The ordinance is as follows:

Section 1. Authority. Pursuant to Session Laws 2019, First Special Session, Chapter 6, the Minnesota Legislature has authorized the City of Worthington to impose a local sales and use tax to provide revenues to pay the costs of collecting and administering the tax to the commissioner of revenue of the state of Minnesota and to finance the capital and administrative costs related to the funding of designated projects as defined in Session Laws 2019, First Special Session, Chapter 6 and approved by the voters at the November 6, 2018 referendum.

Section 2. Definitions. For purposes of this chapter, the following words, terms, and phrases have the meanings given them in this section unless the language or context clearly indicates a different meaning is intended.

(a) City. "City" means the City of Worthington, Minnesota.

(b) Commissioner. "Commissioner" means the Commissioner of Revenue of the state of Minnesota or a person to whom the Commissioner has delegated functions.

(c) Designated projects. "Designated projects" means Improvements to the Aquatic Center, Improvements to the Field House, Improvements to the Ice Arena, other Park and Recreation Capital Projects and Improvements, Lake Quality Improvements, and, Improvements to the 10th Street Plaza as authorized by the Minnesota Legislature in Session Laws 2019, First Special Session, Chapter 6 and approved by the voters at the November 6, 2018 referendum.

(d) State sales and use tax laws and rules. "State sales and use tax laws and rules" means those provisions of the state revenue laws applicable to state sales and use tax imposition, administration, collection, and enforcement, including Minnesota Statutes, chapters 270C, 289A, 297A, and Minnesota Rules, chapter 8130, as amended from time to time.

Section 3. Local sales and use tax imposed; amount of tax; coordination with state sales and use tax laws and rules. A local sales tax is imposed in the amount of 0.5% percent on the gross receipts from sales at retail sourced within city limits which are taxable under the state sales and use tax laws and rules. A local use tax is imposed in the amount of 0.5% percent on the storage, use, distribution or consumption of goods or services sourced within city limits which are taxable under the state sales and use tax laws and rules. All of the provisions of the state sales and use tax laws and rules apply to the local sales and use tax imposed by this chapter. The local sales and use tax imposed by this chapter shall be collected and remitted to the commissioner on any sale or purchase when the state sales tax must be collected and remitted to the commissioner under the state sales and use tax laws and rules and is in addition to the state sales and use tax.

Section 4. Effective date of tax; transitional sales. Except as otherwise provided herein, the local sales and use tax imposed by this chapter shall apply to sales and purchases made on or after January 1, 2020. The local sales and use tax imposed by this chapter shall not apply to:

(a) The gross receipts from retail sales or leases of tangible personal property made pursuant to a bona fide written contract, which unconditionally vests the rights and obligations of the parties thereto, provided that such contract was enforceable prior to January 1, 2020 and that delivery of the tangible personal property subject thereto is made on or before January 1, 2020.

(b) The gross receipts from retail sales made pursuant to a bona fide lump sum or fixed price construction contract, which unconditionally vests the rights and obligations of the parties thereto and which does not make provision or allocation of future taxes, provided that such contract was enforceable prior to January 1, 2020 and that delivery of the tangible personal property used in performing such construction contract is made before July 1, 2020

(c) The purchase of taxable services, including utility services, if the billing period includes charges for services furnished before and after January 1, 2020 but the local sales and use tax imposed by this chapter shall apply on the first billing period not including charges for services furnished before January 1, 2020.

(d) Lease payments for tangible personal property and motor vehicles that includes a period before and after January 1, 2020, but the local sales and use tax imposed by this chapter shall apply on a prorated basis to lease payment amounts attributable to that portion of the lease payment period on or after January 1, 2020 and on the entire lease payment for all lease payment periods thereafter.

Section 5. Tax Clearance; Issuance of Licenses.

(a) The city may not issue or renew a license for the conduct of a trade or business within the city if the commissioner notified the licensing division of the city that the applicant owes delinquent city taxes as provided in this chapter, or penalties or interest due on such taxes.

(1) City taxes include sales and use taxes provided in this article. Penalties and interest are penalties and interest due on taxes included in this definition.

(b) Delinquent taxes does not include a tax liability if: (i) an administrative or court action which contests the amount or validity of the liability has been filed or served, (ii) the appeal period to contest the tax liability has not expired, or (iii) the applicant has entered into a payment agreement and is current with the payments.

(c) Applicant means an individual if the license is issued to or in the name of an individual or the corporation or partnership if the license is issued to or in the name of a corporation or partnership.

(1) A copy of the notice of delinquent taxes given to the licensing division of the city shall also be sent to the applicant taxpayer. In the case of renewal of a license, if the applicant requests in writing, within 30 days of receipt of the notice of hearing, then, a contested hearing shall be held under the same procedures as provided in Minn. Stat. 270A for the state sales and use tax imposed under Minn. Stat. 297A; provided further that if a hearing must be held on the state sales and use tax, hearings must be combined.

Section 6. Deposit of revenues; costs of administration; termination of tax.

(a) All of the revenues, interest, and penalties derived from the local sales and use tax imposed by this chapter collected by the commissioner and remitted to the city shall be deposited by the city finance director in the city treasury and shall be credited to the fund established to pay the costs of collecting the local sales and use tax imposed by this chapter and to finance the capital and administrative costs directly related to completing the designated projects.

(b) The local sales and use tax imposed by this chapter shall terminate at the earlier of: (1) 15 years or (2) when the City Council determines that \$25,000,000.00, plus an amount sufficient to pay the costs related to issuing bonds and interest on the bonds has been received from the local sales and use tax imposed by this chapter to pay for all the capital and administrative costs directly related to completing the designated projects. Any funds remaining after payment of all such costs and retirement or redemption of the bonds shall be placed in the general fund of the city. The local sales and use tax imposed by this chapter may terminate at an earlier time if the City Council so determines by ordinance.

Section 7. Agreement with the commissioner. The city may enter into an agreement with the commissioner regarding each party's respective roles and responsibilities related to the imposition, administration, collection, enforcement, and termination of the local sales and use tax imposed by this chapter. Any such agreement shall not abrogate, alter, or otherwise conflict with the state sales and use tax laws and rules, this ordinance, or Session Laws 2019, First Special Session, Chapter 6.

Section 8. Summary publication. The following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance pursuant to Minnesota Statutes section 412.191:

Pursuant to a voter-approved referendum, the city is authorized to and will impose a local sales and use tax of 0.5% percent on retail sales made after January 1, 2020 to be used to fund certain designated projects related to recreational and quality of life amenities.

A motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously approved to give a first reading to the proposed ordinance.

RESOLUTION NO. 2019-08-44 ADOPTED ACCEPTING CITY OF WORTHINGTON SALES TAX SPECIAL LAW, SECTION 33 OF CHAPTER 6, LAWS OF 2019, FIRST SPECIAL SESSION AND PUBLIC NOTICE OF SPECIFIC PROJECTS TO BE FUNDED WITH A LOCAL SALES TAX

Staff presented a resolution accepting City of Worthington Sales Tax Special Law, Section 33 of Chapter 6 Laws of 2019, First Special Session. Steve Robinson, City Administrator stated that along with the resolution accepting the sales tax special law, Section 34 of Chapter 6, Laws of 2019, First Special Session require the City of Worthington pass a resolution outlining each of the specific capital projects that will be funded by the tax and the anticipated amount of the revenues to be raised from the tax that will be used for each project.

A motion was made by Council Member Oberloh, seconded by Council Member Janssen and unanimously carried to accept City of Worthington Sales Tax Special Law, Section 33 of Chapter 6, Laws of 2019, First Special Session.

RESOLUTION NO. 2019-08-44

A RESOLUTION ACCEPTING CITY OF WORTHINGTON SALES TAX SPECIAL LAW,
SECTION 33 OF CHAPTER 6 LAWS OF 2019, FIRST SPECIAL SESSION

(Refer to Resolution File for the complete copy of Resolution)

**SUPPORT FOR ROUNDABOUT AT OXFORD STREET AND DIAGONAL ROAD
APPROVED**

Steve Robinson, City Administrator explained the Nobles County Public Works Department is considering reconstruction of the Oxford Street and Diagonal Road intersection along with Diagonal Road from Oxford Street to I-90. Replacement of the culvert under the Oxford/Diagonal intersection and the culvert under Oxford Street just east of the intersection is included in the project. Under the County's current construction schedule, the earliest this work would take place is in 2022.

Nobles County is considering a roundabout at the Oxford/Diagonal intersection. Roadway improvements within the city limits require City approval. The County Engineer has requested that the City provide the County Board a letter in support of a roundabout concept at the intersection.

A motion was made by Council Member Ernst, seconded by Council Member Janssen and unanimously approved to provide a letter supporting the use of a roundabout at the Oxford Street and Diagonal Road intersection.

CHANGE ORDER FOR THE BEACH NOOK COMPLETION DATE APPROVED

Steve Robinson stated Tri-State Contracting, the general contractor on our Beach Nook bathroom project, is requesting a change order allowing them more time to complete the project. Our original contract calls for a completion date of August 16, 2019. Tri-State is requesting the change of completion date to be November 1st, 2019. The reasons that they are requesting an extension are as follows:

- Extremely wet construction season, which delayed the start date and construction progress.
- Differences in block coloration.
- Some changes made in concession plumbing, which cannot be completed until the state approves the changes.

Mr. Robinson said staff feels that the reasons Tri-State, has given are valid and Council should approve the change order asking for an extension.

Council Member Oberloh asked if the extension would interfere with the other contractors involved.

Mr. Robinson stated he did not think so but would have to verify that with Todd Wietzema, Public Works Director.

A motion was made by Council Member Oberloh, seconded by Council Member Janssen and unanimously carried to approve the change order extending the completion date to November 1, 2019 if it does not interfere with the other contractor.

AGREEMENT FOR TRANSFER OF FAA ENTITLEMENT FUNDS APPROVED

Steve Robinson stated as provided in the case item in the June 24, 2019 agenda pertaining to the Airport Apron A Reconstruction project, the inability to develop a design grant application for more than the minimum of \$25,000 is cause for the City to lose the balance (\$2,160) of the Federal Aviation Administration (FAA) entitle funds allocated in 2016. Rather than the funds being returned for distribution within the Airport Improvement Program at a national level, the local Airports District Office has proposed the balance be transferred to the City of Buffalo, Minnesota for a project that can utilize the funds.

A motion was made by Council Member Cummings, seconded by Council Member Janssen and unanimously carried to approve the request for FAA Approval of Agreement for Transfer of Entitlements.

FIRST READING PROPOSED ORDINANCE CHANGE OF ZONE - 2716 NORTH ROSE AVENUE

Jeremiah Cromie, City Planner, explained Michael Reck has submitted a petition for a change of zone of 0.5 acres that he owns at 2716 North Rose Avenue, north of Twenty Seventh Street. The applicant is requesting to rezone the property from their current "TZ" Transition Zone designation to "R-1" - One Family Detached designation. The legal description of the property under consideration is as follows:

Lot 10, County Auditor's Plat of the Southwest Quarter of the Southwest Quarter of Section 12, Township 102 North, Range 40 West, Worthington Township, Nobles County, Minnesota;

TOGETHER WITH

The easement lot lying between Lots 9 and 10 of said County Auditor's Plat also described as follows:

Commencing at the southwest corner of the Southwest Quarter of Section 12, Township 102 North, Range 40, West of the 5th P.M.; thence easterly along the southerly line of said Section 12, a distance of 331 feet; thence northerly and parallel with the west line of said Section 12, a distance of 270 feet, which is the point of beginning; thence easterly and parallel with the south line of said Section 12, a distance of 120 feet; thence northerly and parallel with the west line of said Section 12, a distance of 60 feet; thence westerly and parallel with the south line of said Section 12, a distance of 120 feet; and thence southerly and parallel with the west line of said Section 12, a distance of 60 feet to the place of beginning.

The Planning Commission considered the change of zone request at its August 6, 2019 meeting. After holding a public hearing and discussing the application, the Commission voted unanimously to approve the requested change of zone and recommend the City Council approve the proposed change of zone.

A motion was made by Council Member Ernst, seconded by Council Member Janssen and unanimously approved to give a first reading to the proposed ordinance.

APPROVED PRELIMINARY PLAT DAN WAGNER

Jeremiah Cromie, City Planner, explained Dan Wagner has submitted an application for preliminary plat approval of a residential subdivision to be known as Wagner Addition, on an 8-acre tract of land he owns located just south of Sutherland Drive and West of Crailsheim Road. The plat would create eight (8) lots intended for residential development. The legal description of the property under consideration is as follows:

That part of the South Half of the Northeast Quarter and the North Half of the Southeast Quarter of Section 28, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Beginning at the southeast corner of Glenwood Heights First Addition, according to the recorded plat thereof; thence on an assumed bearing of South 89 degrees 37 minutes 02 seconds West, along the south line of said Glenwood Heights First Addition, a distance of 330.01 feet to the southwest corner of said Glenwood Heights First Addition; thence

continuing South 89 degrees 37 minutes 02 seconds West a distance of 107.17 feet to an iron monument; thence South 0 degrees 24 minutes West a distance of 120.01 feet to a stone monument; thence continuing South 0 degrees 24 minutes West a distance of 671.74 feet to an iron monument; thence North 89 degrees 37 minutes 02 seconds East a distance of 443.18 feet to an iron monument located on the west right of way line of County State Aid Highway No. 10; thence North 0 degrees 02 minutes 04 seconds West, along said west right of way line, a distance of 791.70 feet to the point of beginning

The Planning Commission considered the application at its August 6, 2019 meeting. After holding a public hearing, the Commission voted unanimously to recommend the City Council approve the preliminary plat.

The motion was made by Council Member Oberloh, seconded by Council Member Janssen and unanimously carried to approve the preliminary plat - Dan Wagner.

FINAL PLAT - DAN WAGNER APPROVED

Jeremiah Cromie, City Planner stated Dan Wagner is seeking final plat approval of a subdivision to be known as Wagner Addition on approximately 8 acres of land he owns South of Sutherland Drive and West of Crailsheim Road. Before a final plat can be approved and recorded, the subdivider is required to install all applicable public infrastructure improvements.

Mr. Cromie said that staff is recommending that Council approve the final plat of Wagner addition with the following conditions:

- Deposit of security in the form of cash deposit, certified check, or bond in the amount of \$151,000; and
- Exclusion of setback lines on the plat document.

The motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to approve the final plat of the subdivision to be known as Wagner Addition.

PLANNING COMMISSION/BOARD OF APPEALS STIPEND

Jason Brisson, Assistant City Administrator/Director of Economic Development explained before resigning from the City Planning Commission, former Chair Bob Bristow had directed City staff to request consideration from the City Council of a per-meeting stipend for members of the City's Planning Commission/Board of Zoning Appeals. The basis for this request was the increased time commitment required to fulfill the required duties by Commission members and the increasing complexity of some of the topics each Commission member must be familiar with. City staff contacted several similar-sized cities to conduct an informal study regarding compensation for city planning commission members.

Mr. Brisson said the City of Worthington does not currently provide any financial compensation to the City Planning Commission members. The majority of cities that responded to the informal survey also do not provide compensation to their planning commissioners. The City of Worthington's Planning Commission meets once per month. On rare occasions, an additional special meeting may be required. The majority of the cities that responded to the survey also meet once monthly. The Worthington Planning Commission meetings typically average about 90 minutes, but there have been

increasingly more meetings that exceed this average. There was wide variation in meeting length between the cities that responded to the survey.

The City currently does provide a stipend to members of the City Council, the Worthington Housing and Redevelopment Authority and the Public Utilities Commission. No stipend is paid for members of the Center for Active Living Committee, the Auditorium Board, the Public Arts Commission or any other City committees. The per-meeting amount for each of the paid City boards is \$50 per meeting. There is some variation in how the members are compensated. Board and commission members are only compensated for the meetings at which they are present.

Mr. Brisson said that staff would like Council to make a determination as to whether City Council wishes to provide the City Planning Commission/Board of Zoning Appeals with compensation for their service and, if so, how much so staff can make preparations ahead of the upcoming 2020 budget work sessions.

Council Member Oberloh stated that all city committees, boards, and commissions should be considered not just one. At this time he does not support it and recommends that Council have a work session to discuss it further.

Staff will put numbers together and look at the impact it would have on the budget and bring the information back to council.

CONDITIONAL USE PERMIT - GOLDEN HORIZONS

Council Member Oberloh stated that a meeting was held with himself, Council Member Janssen, Steve Robinson, Jason Brisson, and the City Attorney this afternoon pertaining to the Golden Horizons CUP request that was denied on July 8, 2019.

Mr. Oberloh stated that the City Attorney told them that State law requires that when a city council vote fails, it can be revisited by one of the council members who voted against it, and in this case would be himself or Larry Janssen. Mr. Oberloh explained that in speaking with staff, they had spoken with the City Attorney and representatives from the League of MN Cities and were told the city would likely lose a lawsuit and be liable for \$100,000. Mr. Oberloh stated for that reason, he wanted to bring back the issue for consideration.

Mr. Oberloh stated that he stands by his decision and believes that KC Properties should not have been given the permit, but said he was willing to revisit the issue because of the financial repercussions it could have for the City.

Mr. Janssen stated that he did not feel that KC Properties did their due diligence in trying to purchase additional land for their project.

Council Member Cummings stated that he disagreed with that reason because it was merely a personal opinion because purchasing more land for their project was not a requirement of the city code for the requested variance.

Mr. Oberloh stated that he is frustrated that the Planning Commission approved the variance which allowed a smaller setback and fewer parking spaces.

Council Member Ernst stated that she didn't think it was fair to put the Planning Commission down for the decisions that they make because he opposes it, the Commission considers all of the information that is provided to them.

Steve Robinson, City Administrator pointed out that variances approved by the Planning Commission are not subject to review by the City Council.

A motion was made by Council Member Oberloh, seconded by Council Member Cummings to reconsider the Conditional Use Permit for Golden Horizons. Voting in Favor of the motion: Oberloh, Cummings, Ernst, Harmon. Voting against the same motion: Janssen. Motion carried.

A motion was made by Council Member Oberloh, seconded by Council Member Cummings to approve the conditional use permit for Golden Horizons that was originally brought forward and denied on July 8, 2019. Council Members voting in favor of the motion: Oberloh, Cummings, Ernst, Harmon. Voting against the same motion: Janssen. Motion carried.

COUNCIL COMMITTEE REPORTS

Mayor Kuhle - no report.

Council Member Janssen - no report.

Council Member Oberloh - no report.

Council Member Cummings - said there will be an open house at the Memorial Auditorium on Sunday, August 18, 2019 from 1:00 p.m. to 4:00 p.m. for the balcony seating project. Exciting performance line-up for the next year as well.

Council Member Ernst - no report.

Council Member Harmon -no report.

CITY ADMINISTRATOR'S REPORT

Steve Robinson, City Administrator, reminded Council of the Special City Council Work Session meeting that is scheduled for Wednesday, August 21, 2019, 3:00 p.m. Council also needs to pick one of the following dates for a budget meeting: August 27th, 28th, 29th, from 7:00 a.m. to 9:30 a.m. or 3:00 p.m. to 5:30 p.m. Consensus was to hold it on Tuesday, August 27, 2019 from 3:30 p.m. to 5:00 p.m., in City Hall Council Chambers.

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ADJOURNMENT

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to adjourn the meeting at 8:10 p.m.

Mindy L. Eggers, MCMC
City Clerk

**WORTHINGTON ECONOMIC DEVELOPMENT AUTHORITY
AUGUST 12, 2019**

The Worthington Economic Development Authority meeting was called to order at 6:30 p.m. by Chair Mike Kuhle with the following members present: Mike Harmon, Alan Oberloh, Chad Cummings, Amy Ernst. Absent: Larry Janssen.

Staff present: Steve Robinson, City Administrator; Jason Brisson, Assistant City Administrator/Economic Development, Brian Kolander, Finance Director; Mindy Eggers, Secretary to the Authority.

Others present: Leah Ward, Daily Globe (6:21 p.m.); Justine Wettschreck, Radio Works, Ben Weber.

MINUTES APPROVED

The motion was made by Amy Ernst, seconded by Mike Harmon and unanimously carried to approve the EDau minutes of July 22, 2019.

**CONSIDERATION OF PROPERTY WEST OF HIGHWAY 59 NORTH OF INTERSTATE
90**

Jason Brisson, Assistant City Administrator/Director of Economic Development explained at the July 22, 2019 City EDA meeting, City staff brought forward a request from a private property owner to purchase approximately one acre of EDA-owned property north of Interstate 90 and west of Highway 59 to develop a small warehouse business.

At the July 22, 2019 meeting, City staff recommended a purchase price of \$1.15 per square foot based on an appraisal of the subject property from 2013. During the meeting an inquiry was made of staff regarding the relevance of the 2013 appraisal. After the July meeting, City staff spoke with the firm who provided the 2013 appraisal, Brovold & Company, who informed City staff that they expected to find that the value of the subject property in 2019 is likely similar to what was provided in 2013. Their basis for this opinion was that even though the economic growth of the City should ultimately drive the cost of land up, during that same time construction costs have also risen sharply. As a result, the price developers are able to pay for land is being driven down. They believed the net result of these trends would ultimately result in a similar appraisal price in 2019 as was found in 2013. They also commented that any marginal increase in land value would likely be offset by the cost of the appraisal; the net result of the adjusted price and the expense of the updated appraisal may actually result in a loss for the City EDA.

In discussions since the last meeting, the interested party informed the City that to submit a completed application to the City's Planning Commission for a conditional use permit for the proposed land use, the developer would incur approximately \$2,500 in costs. These costs would cover the legal description of the property required to publish a public hearing notice for the zoning application and the civil site plan needed to meet the minimum application submittal requirements

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of the City Code. This site plan would be needed to verify conformance to all applicable Zoning and Engineering requirements applicable to the development. Given the small profit margin for the project, the developer wanted some assurances on a land price before incurring these plan costs. If the developer could not acquire the land for a price that would allow the project to remain financially feasible, they would like to look at alternative sites for the project.

Mr. Brisson stated based on the informal real estate study conducted by staff and on the advice of Brovold & Company, City staff finds that there is a reasonable basis for making a determination of \$1.15 per square foot as the fair market value of the subject property. City staff finds that the City EDA may sell the land to the interested party for an amount of \$1.15 per square foot (\$50,094 per acre) or higher without any additional demonstrated economic benefit for the City.

Should the City EDA choose to move forward with selling the property to the interested party, City staff would like the City EDA to determine which funds the proceeds from the sale should be directed to. The City paid \$32,423 per acre for the subject property in 2007. The funds for this purchase came from the City's hospital fund. The City has also paid \$22,739.09 in assessments to date on the property with City levy funds. \$15,287 of this amount was for the principal and \$7,452.09 was for interest. Between the purchase of the property and the assessments that have been paid on the property to date, the City has incurred \$54,752.71 (\$55,452.24/acre) in costs related to the subject property. Staff is requesting Council to consider directing \$32,423 from any potential sale back to the City hospital fund and the balance of any proceeds be directed to the City levy to offset the assessments that have been paid on the property since 2010. Any portion of these funds may also be directed to a newly created EDA reserve fund to be used for additional economic development at some later date. Council direction at the time of the construction of the Bioscience Drive west of Highway 59 was that the hospital sale funds would be replenished (in part) by sale of the subject property.

City Council is asked to establish a sale price for the west 170' of parcel #31-3852-000 (approximately 43,010 square feet) of no less than \$1.15 per square foot and consider approval of a sale of the subject property at that established price to the interested party. The purchase agreement states that the buyer will be responsible for all assessments on the property, the buyer will be responsible for the costs associated with the survey to legally define the property to be sold and that the purchase be subject to the buyer receiving all necessary zoning approvals for the development.

A motion was made by Alan Oberloh, seconded by Mike Harmon and unanimously approved to sell the property for the price of \$54,752.71, of that amount \$32,423.00 should be returned to the hospital funds and the remaining balance put toward the levy to off set the assessments on the property that have been paid to date.

ADJOURNMENT

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The motion was made by Alan Oberloh, seconded by Amy Ernst and unanimously carried to adjourn the meeting at 6:25 p.m.

Mindy L. Eggers
Secretary to the Authority

Heron Lake Watershed District (HLWD)
Regular Meeting
June 12, 2019

1. Call to Order

Bruce Leinen called the meeting to order at 8:00 p.m.

Managers present: Bruce Leinen, Harvey Kruger, Jim Buschena, Mark Bartosh, and Wayne Rasche

Staff: Jan Voit, Catherine Wegehaupt, and Ely Rogers

Others present: Justin Ahlers, Nobles County; Jim Eigenberg, Jackson County; Kevin Stevens, Cottonwood County; Kent Freking, Perry Cranston, and Louis Smith, Smith Partners PLLP via phone

2. Agenda

Harvey Kruger made a motion to approve the agenda. Wayne Rasche seconded this. Motion carried unanimously.

3. Minutes

Harvey Kruger made a motion to approve the minutes of the May 21 regular meeting. Jim Buschena seconded this. Motion carried unanimously.

4. Treasurer's Report and Bill Payment

Jan Voit presented the treasurer's report and bills payable. Jim Buschena made a motion to approve the treasurer's report and pay bills. Wayne Rasche seconded this. Motion carried unanimously.

5. H2Over Viewers Contract for Jackson County Judicial Ditch (JD) 3

Jan Voit explained the revisions made to the viewers' contract for Jackson County JD 3. Discussion was held regarding liability insurance, the not-to-exceed amount in the contract, and the presentation at the April meeting.

Harvey Kruger made a motion to authorize Bruce Leinen to sign the H2Over Viewers contract and amendment. Jim Buschena seconded this. Discussion was held regarding the hourly rate in the contract. Jan Voit explained that is one of the things that Smith Partners was concerned about. This contract is not very clear. However, the hourly rate is included in the not-to-exceed contract amount. Motion carried unanimously.

6. HLWD Project 2 Reestablishment of Records (ROR)

Jan Voit explained that after the Redetermination of Benefits (ROB) was completed in August of 2017, a landowner contacted Dave Macek, Jackson County Drainage Inspector regarding a tile line that needed repair. The landowner informed him that this tile was taken over by the ditch system when the project was built in the early 1970s. According to the project map, it is shown as a private tile. However, according to the original viewers' map, this was supposed to be taken over. The Board will have to appoint viewers and correct the ROB. For the viewers to provide an accurate report, it is necessary to establish its alignment, dimensions, profile, and terminus. Since that time, the property has been sold to Kent Freking. He has made several inquiries about how to proceed with the legal process to address this situation.

Chuck Brandel, I + S Group (ISG) was contacted regarding this subject. The Historical Review Memorandum and Findings and Order Initiating the Reestablishment of Drainage System Records were sent to managers in the meeting packet.

Kent Freking was asked if he had information regarding this tile line. He confirmed that he has a map, but nothing regarding size. It is a mainline tile that connects to the mainline of the system. There are at least three tile lines running through the area. There may be tree roots from the grove that are part of the problem.

Discussion was held regarding the need for the tile line to be fixed in a timely manner. A question was asked if the landowner can fix the tile line now and be reimbursed for the costs. While it might be worth it to incur the cost themselves and know that the issue is addressed, it is not known for certain if the costs can be reimbursed from the ditch system. The landowner has been advised not to proceed without an answer. Discussion was held about the use of a jetter to clean tile lines.

Discussion was also held regarding other lines that are connected to the tile and whether they are part of the system. A question was asked whether those lines can be assessed by the engineer, as well as using a camera to determine if the tile lines work. Jan Voit will contact the engineer regarding these questions.

The HLWD Board of Managers (Board), sitting as the drainage authority for HLWD Project 2, pursuant to Minn. Stat. § 103E.101, Subd. 4a, based on the record and proceedings, Mark Bartosh moved, seconded by Harvey Kruger to adopt the following Findings and Order:

Findings:

1. The HLWD, formerly known as the Middle Des Moines Watershed District, is the drainage authority for HLWD Project 2.
2. Minn. Stat. § 103E.101, Subd. 4a authorizes a drainage authority to initiate proceedings to reestablish records defining the alignment; cross-section; profile; hydraulic structure locations; materials; dimensions and elevations; or right-of-way of a drainage system as originally constructed or subsequently improved, if the drainage authority finds that the existing drainage authority records relative to such matters are incomplete.
3. The Board has received and reviewed a brief history of the system contained in a Historical Review Memorandum relating to HLWD Project 2, dated June 4, 2019, prepared by the engineering firm of ISG. Said history is incorporated by reference into these findings and order.
4. After thorough investigation of the drainage system records and the Historical Review Memorandum, the drainage authority finds that the records establishing the alignment, profile, and right-of-way of HLWD Project 2 are incomplete.

Order:

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for HLWD Project 4, hereby orders as follows:

- A. The Board shall follow the procedures of Minn. Stat. § 103E.101, Subd. 4a to reestablish and correct the drainage system record for HLWD Project 2 to reflect the functional alignment, dimension, grade, and right-of-way of the system.
- B. Chuck Brandel, an engineer with ISG is hereby appointed to serve as the engineer for the investigation and preparation of the engineer's report required by Minn.Stat. § 103E.101, Subd. 4a. In said report, the engineer shall submit his findings regarding, but not limited to, the alignment; cross-section; profile; hydraulic structure locations, materials dimensions, elevations; and right-of-way of the drainage system.
- C. As required by said statute, once the engineer's report is filed, the secretary shall give notice of the hearing by mail to the commissioner of natural resources, the executive director of the Board of Water and Soil Resources, and all property owners benefited or damaged by the drainage system and shall give additional notice either in a newspaper

of general circulation in the drainage system area or by publication on the drainage authority's website.

After discussion, the Board President called the question. The question was on the adoption of the foregoing findings and order, and there were five yeas, zero nays. Upon vote, the Board President declared the motion passed and the Findings and Order adopted.

7. Bonding

On June 5, Jan Voit met with Kevin Nordquist. The county is anticipating drainage improvement projects with an estimated cost of \$30 million in the near future. Jackson County wants the HLWD to pursue bonding to take pressure of their finances. Following the meeting with Kevin, she contacted Louis Smith to outline the process to follow. She also spoke with representatives from Bank of the West, Bank Midwest, and Security State Bank (SSB) regarding the bonding process. Action is needed to hire a financial advisor and bond counsel.

Louis Smith informed the Board that he did have a conversation with Mike Schmitz at SSB. They reviewed the functions of being the financial advisor. Mr. Schmitz didn't think the bank was in a position to do that. Louis would be happy to follow up with the other banks and set up a meeting with a financial advisor. He has been through this process a number of time and has a good working relationship with a bond counsel. He believes the Board will feel best having a presentation from a financial advisor about what is involved. It is also necessary to determine how the costs and burdens of the process impact the HLWD versus Jackson County.

Wayne Rasche said that he spoke with Shannon Sweeney, who did bonding for the City of Heron Lake and Jackson County. Mr. Sweeney said the HLWD can't bond. Louis stated that he disagreed with that opinion.

Mark Bartosh expressed concern regarding the illustration of debt capacity that was provided by Louis. He does not like the idea of pledging HLWD funds as security. He doesn't think that watershed constituents outside of Jackson County should have any financial responsibility.

Harvey Kruger said that this is all new to us. Jackson County has been our bond issuer for the other projects. He wondered if the county should bond for County Ditch 3 and then the Board could talk to a financial advisor. Jackson County has more capacity to undertake this.

Mark Bartosh raised the subject of the interest rate and the difference in cost between the rates for each entity. The interest rate disparity could mean a large difference in a project of this size, which would be another concern. He suggested meeting with the county to discuss this subject. He was not disputing that the HLWD was the drainage authority, he was most interested in determining the best way to proceed with bonding to satisfy the needs of the landowners within the system.

Harvey Kruger stated that in the meeting with the Jackson County Commissioners, they were concerned with costs for constituents. If the county can bond for us and get a cheaper rate that is probably what we want to do.

Bruce Leinen asked Louis what he thought of the discussion. Louis stated that all of the items discussed are within the Board's discretion. He understood from the meeting with Jackson County that they and Kevin Nordquist, Jackson County Auditor-Treasurer wanted the HLWD to bond for the projects. He would not be surprised if there is a cost differential. Jackson County has said they don't want to be responsible for the financing the drainage projects for which the HLWD is the drainage authority. He knows the Board can bond. The main credit source for the bonds will be the assessments. The levy authority would be used as back up. As a Board you

represent the whole watershed, not individual counties. He asked if the Board really wanted another round of conversation to sort this out and the possible delay for the project.

Wayne Rasche asked what difference another \$7 million would make if all of the projects were funded through the county. The taxes are still collected through the county.

Jim Buschena asked how much time it would take to get the process done. Louis Smith stated that it is necessary to get a financial advisor and bond counsel on board. It is going to take at least one meeting cycle for a proposal.

Wayne Rasche stated that Jackson County was concerned about duplication of efforts. It was his opinion that if the HLWD does bonding, that will be duplicating efforts.

Mark Bartosh made a motion to schedule a meeting to discuss bonding with Jackson County. Harvey Kruger seconded this. Discussion was held regarding how another meeting would affect the timing of the bonding process, as well as concern for keeping the costs as low as possible for the landowners within the HLWD. Louis Smith advised that if the Board's direction is to meet with Jackson County again, it would be beneficial to have specific information from a financial advisor to discuss, rather than an abstract discussion. Motion carried unanimously.

Jan Voit asked that the next steps be clarified. She will contact Kevin Nordquist and inform him of the Board's discussion, contact Northland Securities regarding a possible presentation about what is involved in the bonding process, and schedule a meeting with Jackson County.

8. Reports

District Administrator

Jan Voit reported on the meeting with Scott Roemhildt, Department of Natural Resources; Jackson County JD 3 contract, Heron Lake Waterfowl Working Group meeting; 319 Small Watersheds Focus Program; meeting with ISG staff, HLWD Project 2, semi-annual reports, drainage management, grants meeting, West Fork Des Moines River (WFDNR) Watershed Restoration and Protection Strategies (WRAPS) meeting, and the Lessard-Sams Outdoor Heritage Council grant application.

Watershed Technician

Catherine Wegehaupt provided an update on water sampling for lakes and streams, Minnesota Department of Agriculture (MDA) pesticide stream monitoring, soil temperature and soil moisture probes for MDA grant, establishing a new water monitoring site on JD 3, Schindler pond clean out, and permit applications.

Mark Bartosh made a motion to approve the application for the Nobles 2 Power Partners LLC for erosion control and storm water pollution prevention. Wayne Rasche seconded this. Wayne asked if all the county tile systems were recorded with easements. He was informed that they are. Motion carried unanimously.

9. Adjournment

The meeting adjourned at 8:56 p.m.

Harvey Kruger
Secretary

Heron Lake Watershed District (HLWD)
Special Meeting
July 9, 2019

1. Call to Order

The meeting began at 2:00 p.m.

Managers present: Bruce Leinen, Harvey Kruger, Mark Bartosh, Jim Buschena, and Wayne Rasche

Staff: Jan Voit

Others present: Louis Smith, Smith Partners, PLLP; George Eilertson, Northland Securities; Kevin Nordquist, Cathy Hohenstein, and Jim Eigenberg, Jackson County

2. Agenda

Harvey Kruger made a motion to approve the agenda. Wayne Rasche seconded this. Motion carried unanimously.

3. Presentation Regarding the Issuance of Municipal Securities

George Eilertson presented an overview of financing options and how to issue debt.

- Watershed district (WD) levy authority is a percentage of the estimated market value or \$250,000, whichever is less. The HLWD is at the \$250,000 limit.
- The HLWD could raise approximately \$200,000 through a Basic Water Management (BWM) levy on an annual basis. The HLWD has never used this levy authority.
- WDs can issue bonds, but most non-metro watershed districts lack the levy capacity to issue general obligation (GO) bonds. A county can issue GO bonds for a wide variety of projects (roads, bridges, drainage systems). If there is a shortfall in revenue, the county is obligated to levy for the costs.
- WDs have authority to issue revenue bonds backed by special assessments as the first revenue source. Additional security is through the general operating levy or BWM levy.
- Northland Securities is an investment bank. They can sell bonds on the broader market or purchase the bonds themselves. If the HLWD were to issue bonds, they would need to have a banker to sell bonds to investors or community banks.

Three scenarios were presented. The base financing for each was \$7.5 million, based on the estimated cost for the Jackson County Ditch (CD) 3 improvement project.

- In Scenario 3, GO bonds are issued through Jackson County. In this option, the finances pass through the county to the HLWD. This option provides the best interest rate. It is the process that has been done for past drainage projects for which the HLWD is the drainage authority.
- In Scenario 1, the HLWD would issue drainage system revenue bonds. In order to make the investor comfortable that they will get a return on their investment, a debt service reserve fund (DSRF) would be needed. That is a safety net. If revenue isn't coming in as projected, these funds would be used to make payments. The DSRF can be funded with cash on hand. That would require setting aside the amount of money needed for a six-month reserve, assuring that the funds can only be used as security for bonds, and making sure the funds are

maintained as long as there are bonds. The other option would be to build the DSRF into the bond.

Discussion was held regarding several topics. Those included:

- DSRF and BWM levy. This levy would only be used if there is a shortfall in payments to cover the bond costs. It would follow the normal levy cycle of getting the request to the county once the levy is approved, approximately 12 to 18 months. The funds would be levied on the entire HLWD, not just Jackson County residents. Because the HLWD would be coming to the market for the first time, there is a need to have as much security for the investors as possible. Managers expressed concern about levying taxes on all HLWD residents for a drainage project that is specifically for a limited number of landowners within a ditch system.

Establishing the DSRF through the bond would probably be the best option since the HLWD has limited reserve funds. The six-month reserve isn't statutorily required. It is recommended for the interest rate benefit and to make bonds more marketable. It would give the bond holders limited security.

When the improvement projects are complete, the funds levied through the BWM belong to the HLWD. They can be used to pay debt, as a reserve for the next project without having to levy additional funds, or for whatever the board would deem appropriate.

- Jackson County debt collection. The county has a history of good collections. There are almost always landowners who want to prepay assessments to avoid interest charges. If a landowner does fall behind in their payments, they generally catch up in the next tax collection period. The county's collection rate is around 99 percent.
- Special legislation. All WDs have the same general levy authority. In the metro they have 103B legislation, which provides an unlimited levy to plan and implement projects. Those WDs have greater tax capacity. There has been some discussion at the state level to deal with this levy authority question. Without a change in the law, the HLWD can't go forward the same way JC does in the bonding process.

Working toward special legislation for the HLWD, or all WDs, to issue GO bonds for drainage projects would be helpful. Having the ability to issue GO bonds would be a way to be more secure to an investor. If the HLWD will be going semi-consistently to the bond market, that would be a way to get a lower interest rate. It could provide unlimited taxing authority within the HLWD boundary, but it is very unlikely that the full power of that levy authority would be needed.

- Financing and bonding. Prepayments may not be made until after the bond is issued. Could those payments be made on the bond after they are received? Bond payments somewhat depend on when the assessments are certified to the county. One option is short-term financing to get through construction, then converting to long-term with a smaller bond issue, rather than issuing long-term financing right away. If the construction bids are known, assessments can be certified before a project is complete. The landowners could be provided a

window of time to prepay without interest. In this option, one bond would be issued, which would eliminate incurring issuance costs twice.

The DSRF would be rolled into the bond. Those dollars would be invested. The interest rate cannot exceed the bond issue rate. The HLWD would have the additional backstop of the BWM. This does not provide the security that Jackson County has, but it is as close as possible.

The bond would need to be in place as soon as the construction timeline is known. The bond money would need to be secured before the bills can be paid.

Any cost of borrowing or a bond attorney are built into the bond.

- Capitalized interest. A line item for capitalized interest could be built into the bond. Northland Securities is not a fan of doing that, but it depends on the timing. If the assessments were certified in 2019, capitalized interest would not have to be built into the bond.
- Assessment certification. Typically, Jackson County has not certified assessments until the project was completed. There is always the dilemma of how much will be prepaid. If prepayments are collected, which involves sending assessment notices before the project is completed, the bond could be less. Until the March meeting with the HLWD, Jackson County was not aware that assessments could be certified before the project is complete.

Assessments must be certified by November 15. The project engineer would play a big role in getting the financial information together. Then landowners would be given that information and provided an opportunity to prepay. Bonds could then be sold this fall or by the end of the calendar year.

- Interest rates. Interest rates are favorable now. There is no way to know what they will be in two years when the project is built. It would be beneficial to lock in financing in 2019. In light of the current market conditions, this should be strongly considered.
- Bond rating and cost. Jackson County has an AA credit rating. They can come to the bond market with interest rate of one half a percent lower than the HLWD could get. There is definitely a cost differential. The costs to the landowners increase by over 10 percent with the HLWD doing the financing. That is the difference of an established credit rating and the county's ability to levy taxes without limitation. Looking at just the numbers, it is better to have Jackson County do the bonding.

It would be difficult for the HLWD to achieve an AA credit rating because we do not have GO authority. Investors are more comfortable with a GO pledge. The HLWD can work to bolster credit over time. The first one would be the most difficult. The second a little easier to issue, but with similar requirements. At some point, the HLWD could request a bond rating. However, credit ratings are usually given to much larger entities.

- Bank and non-bank qualified bonds. A municipality can borrow up to \$10 million bank qualified. Those bonds are issued at lower interest rates. Jackson County has issued \$4 million in bank qualified bonds for the HLWD in 2019 for the Jackson County Judicial Ditch 19 project. They have the ability to get an

additional \$6 million at the lower interest rate, approximately 2.3 percent. Over the \$10 million would be at a higher interest rate, approximately 2.43 percent.

- Independent financial advisor versus investment bank. An independent financial advisor develops a package and puts it out for bids. Northland Securities can function as either, but they can only be one or the other for a bond sale. In the scenario where the HLWD is the issuer of the debt, “story” bonds would be used because we are not an established name in the market. The banker would put the financing together to help the investors understand who we are and our credit. In this instance, it would be better to work with an investment bank. If several local banks were interested, the investment bank could potentially partner with the local banks and have them participate in the financing for the first five to eight years. The balance would be done in the broader market place.
- Future considerations. Jackson County is looking at bonding for \$21 million for three drainage improvement projects in the near future. It is likely that all of the systems within the county and HLWD will be petitioned for improvements within the next 10 years.

The HLWD is currently working on improvement projects for CD 3 (\$7.5 million); JD 3 (over \$10 million); JD 14 (\$1.2 million); and potentially JD 36 (\$500,000). To fund projects of this magnitude, the HLWD will need broader credit, which could only be done legislatively by securing GO authority.

- County bond limits. Counties have a statutory debt limit of three percent of \$3 billion. Only bond issues that require repayment exclusively through a levy count toward that limit. Drainage projects are considered special assessments. They do not count toward overall debt. If there was a need for it, Jackson County could bond for \$100 million for drainage project. The county can bond for these projects at a cheaper interest rate than the HLWD.

Standard and Poors has several different categories – management, debt, economy. Additional debt could weaken the county’s debt profile.

It did not make sense to the managers that Jackson County would bond for a drainage project outside the HLWD to save the landowners money, but not bond for a HLWD to protect their credit rating.

Confusion is created because drainage law only references the county as the bond issuer. A WD can be the drainage authority and still certify the costs to the county to issue the bonds and cover project finances. The WD also has the ability to issue bonds. Respective capacity and desire to manage financial debt profiles need to be considered.

- Joint HLWD and Jackson County meeting. At the June meeting, the HLWD made a motion to meet with Jackson County to discuss bonding for the CD 3 project. The HLWD believes there should be a long-term agreement on how to proceed with projects and do the best for the petitioners.

The bids for CD 3 have been received. The cost-benefit ratio still works, so the project will proceed. The HLWD will act on the bids at the July 23 meeting. A pre-construction meeting will be held in August or September, with construction scheduled to begin in October.

The bond for the CD 3 construction project would need to be issued in 2019. The target would be the October meeting to get money in November.

The meeting of the two boards should be held as soon as possible in order to issue debt in October. If the meeting doesn't happen, the HLWD will have to make a decision on our own.

- Next steps. Jan Voit was instructed to contact Steve Duncan, Jackson County Administrator, to set up a joint meeting. That will be done by the end of the day. Once the date is determined, information will be provided. Harvey Kruger will talk with some of the petitioners and get their input.

George Eilertson stated that the board has the information needed to move forward. If Jackson County will work with you, bonds are straightforward for them to issue. If the HLWD decides to move out on their own, he can work with a timeline that allows for debt issuance in October.

Louis Smith stated that the discussion has covered the key points. The HLWD has the authority to issue debt. The interest rate difference between Jackson County and what the HLWD could get is a consideration for landowners. There is a need to be on the same page with the county. A timeline has been established for moving things along, which requires meeting within the next month.

4. Adjournment

The meeting adjourned at 3:30 p.m.

Harvey Kruger
Secretary

CITY OF WORTHINGTON, MINNESOTA

MUNICIPAL LIQUOR STORE
INCOME STATEMENT
For the Period 1/1/19 Through 7/31/19
(Amounts in Dollars)

	Total 2019 Budget	JULY		% YTD Actual to Budget	YTD	
		Actual	Previous Year		Actual	Previous Year
Sales						
Liquor	1,700,000	148,463	134,340	55.2%	939,008	865,152
Wine	585,000	43,898	37,483	50.7%	296,671	266,384
Beer	2,035,000	219,850	198,081	56.7%	1,153,992	1,073,879
Mix/nonalcohol	72,000	8,253	7,581	51.8%	37,310	38,927
NSF charges	200	-	-	30.0%	60	95
Net Sales	4,392,200	420,464	377,485	55.3%	2,427,041	2,244,437
Cost of Goods Sold						
Liquor	1,241,000	106,379	103,323	54.0%	670,621	624,867
Wine	403,650	31,648	38,507	52.5%	212,028	203,577
Beer	1,540,000	168,767	154,655	57.8%	890,041	833,335
Soft drinks/mix	54,000	4,563	5,090	40.3%	21,736	28,590
Freight	30,000	3,060	377	52.0%	15,593	11,365
Total Cost of Goods Sold	3,268,650	314,417	301,952	55.4%	1,810,019	1,701,734
Gross Profit	1,123,550	106,047	75,533	54.9%	617,022	542,703
Operating Expenses						
Personnel services	384,077	29,993	33,945	55.6%	213,684	200,493
Supplies	29,550	1,086	4,169	39.4%	11,629	15,652
Other services & charges	171,592	12,706	12,032	65.3%	112,128	96,428
Interest	27,154	-	-	0.0%	-	-
Depreciation (estimated)	61,500	5,125	5,000	58.3%	35,875	35,000
Total Operating Expenses	673,873	48,910	55,146	55.4%	373,316	347,573
Operating Income (Loss)	449,677	57,137	20,387	54.2%	243,706	195,130
Non-Operating Revenues (Expenses)						
Interest earnings **	4,000	2,959	3,380	74.0%	2,959	3,380
Other non-operating	-	-	-	-	2,145	-
Sale of fixed asset	-	-	-	-	10,470	-
Total Non-Operating Revenue (Expense)	4,000	2,959	3,380	389.4%	15,574	3,380
Net Income (Loss) b/Operating Transfers	453,677	60,096	23,767	57.2%	259,280	198,510
Operating Transfers-Out	(275,000)	(22,917)	(18,750)	58.3%	(160,419)	(131,250)
Net Income (Loss)	178,677	37,179	5,017	N/A	98,861	67,260

** Includes 6/30/19 actual and one month budget

ADMINISTRATIVE SERVICES MEMO

DATE: AUGUST 23, 2019

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEMS

1. SECOND READING OF PROPOSED ORDINANCE ENACTING CHAPTER 32.30 OF THE WORTHINGTON CITY CODE, LOCAL SALES AND USE TAX

Pursuant to published notice this is the time and date set for the second reading of a proposed ordinance Enacting Chapter 32.20 of the Worthington City Code, Local Sales and Use Tax.

Adoption of the ordinance would allow the City to collect a sales tax of 0.5 percent on all taxable purchases for a period of 15 years or when the Council has determined that \$25 million plus an amount sufficient to pay the costs related to issuing bonds and interest have been received. A complete copy of the proposed ordinance was provided in your August 5, 2019 Council Agenda.

Council action is requested to give a second reading to the proposed ordinance.

2. SECOND READING OF PROPOSED ORDINANCE - CHANGE OF ZONE- TO REZONE PROPERTY FROM "TZ"(TRANSITION ZONE) TO "R-1" (ONE FAMILY DETACHED RESIDENTIAL) – 2716 NORTH ROSE AVENUE

Pursuant to published notice this is the time and date set for the second reading of a proposed ordinance - change of zone - to rezone property from "TZ" (Transition Zone) to "R-1" (One Family detached residential) - 2716 North Rose Avenue

The following described property, presently included in the "TZ" district, shall henceforth be included in the "R1" district:

Lot 10, County Auditor's Plat of the Southwest Quarter of the Southwest Quarter of Section 12, Township 102 North, Range 40 West, Worthington Township, Nobles County, Minnesota;

TOGETHER WITH

The easement lot lying between Lots 9 and 10 of said County Auditor's Plat also described as follows:

Commencing at the southwest corner of the Southwest Quarter of Section 12, Township

102 North, Range 40, West of the 5th P.M.; thence easterly along the southerly line of said Section 12, a distance of 331 feet; thence northerly and parallel with the west line of said Section 12, a distance of 270 feet, which is the point of beginning; thence easterly and parallel with the south line of said Section 12, a distance of 120 feet; thence northerly and parallel with the west line of said Section 12, a distance of 60 feet; thence westerly and parallel with the south line of said Section 12, a distance of 120 feet; and thence southerly and parallel with the west line of said Section 12, a distance of 60 feet to the place of beginning.

Rezoning of the property would allow for the properties owned to become one parcel for zoning purposes and meet all requirements. The lots would no longer be able to be separated. A complete copy of the proposed ordinance was included in your August 5, 2019 Council agenda.

Council action is requested to give a second reading to the proposed ordinance.

3. AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR THE FILED HOUSE MANAGEMENT AND OPERATIONS

It is Staff's recommendation that a private entity operates and manages the City-owned field House that will be constructed with local option sales tax revenue. Several organizations have met with the field house project team expressed interest in management of the Field House.

It is the desire of the project team that our partner is able to meet our goals and objectives for this regional amenity. Our goals include the following:

- Operations are financially self-sustaining without taxpayer assistance.
- Programming includes dynamic and diverse turf sports and recreational activities for people of various ages, degree of physical ability and interests. Along with traditional team sports, the City's goal includes creative and innovative co-curricular and inclusive programs.
- The Operator shall incorporate a regional marketing plan attracting participants beyond the immediate Worthington area. Programming and scheduling is expected to maximize usage of the facility and will not be limited to specific sports.

The Request for Proposals (RFP) is included as *Exhibit 1*.

Council action is requested to authorize staff to solicit RFP's. The Project Team will forward their recommendation to the Council.

4. SALES TAX PROJECTS CIVIL AND SITE ENGINEERING SERVICES

Staff requested a proposal from Larye Mick of Midwest Engineering for civil and site engineering services for five Phase I sales tax projects. The scope of work includes topographic surveys, site designs, construction documents and construction staking. The proposed fees are a not to exceed hourly estimate. Midwest Engineering's proposal is included as ***Exhibit 2***. The projects and fees are as follows:

■	Tenth Street Plaza	
•	Survey, Design, Construction Documents:	\$15,000.00
•	Construction Staking:	<u>\$12,000.00</u>
•	Total:	<u>\$27,000.00</u>
■	Centennial Park Shelter House and Playground	
•	Survey, Design, Construction Documents:	\$6,750.00
•	Construction Staking:	<u>\$3,750.00</u>
•	Total:	<u>\$10,500.00</u>
■	Buss Field Restroom	
•	Survey, Design, Construction Documents:	\$6,750.00
•	Construction Staking:	<u>\$3,750.00</u>
•	Total:	<u>\$10,500.00</u>
■	Slater Park Restroom, Shelter House and Parking	
•	Survey, Design, Construction Documents:	\$6,750.00
•	Construction Staking:	<u>\$3,750.00</u>
•	Total:	<u>\$10,500.00</u>
■	Ludlow Park Parking Lot	
•	Survey, Design, Construction Documents:	\$4,500.00
•	Construction Staking:	<u>\$3,000.00</u>
•	Total:	<u>\$7,500.00</u>

The total for all five projects is not to exceed \$66,000.00.

Given Mr. Mick's extensive knowledge and familiarity of the City and experience working with City Staff, no other proposals were sought. It is Staff's recommendation to engage Midwest Engineering for Civil and Site Engineering on the five projects noted above.

Council action is requested.

5. **ENTERTAINMENT BUILDING SPECIAL INSPECTION SERVICES**

Attached as ***Exhibit 3*** is a proposal from American Engineering Testing, Inc. for special inspection and testing services for the Entertainment Building Project. The scope of services include geotechnical and soils observation and testing; observation and inspection of welded and bolted connections of the structural steel frame, steel joists and metal decking; inspection of reinforcing steel placed in concrete structural elements; and intermittent testing of concrete

Administrative Services Memo

August 23, 2019

Page 4

for compliance to project specifications.

The work will be performed on a time and material basis with an estimated fee of \$27,699.50. The City will be invoiced only for the work performed. Actual invoice totals may be more or less than the estimate. American Engineering will not exceed the estimate unless without authorization from the City.

Staff recommends accepting the proposal from American Engineering Testing, Inc. and authorizing the Mayor and Clerk to sign the agreement.

REQUEST FOR PROPOSALS FIELD HOUSE OPERATIONS AND MANAGEMENT CITY OF WORTHINGTON, MINNESOTA

INTRODUCTION

The City of Worthington is requesting proposals for operations and management for the City-owned recreation and sports field house located at 700 Second Avenue in downtown Worthington. Proposers are requested to craft creative proposals that address their needs while considering the City's goals, objectives and community benefits. The field house will have turf sports area measuring approximately 16,000 square feet and an ancillary area of approximately 6,000 square feet that will have restrooms, changing rooms, reception/office and family area.

GOALS AND OBJECTIVES

It is the goal of the City that the field house operations are financially self-sustaining without taxpayer assistance.

Desired programming includes dynamic and diverse turf sports and recreational activities for people of various ages, degree of physical ability and interests. Along with traditional team sports, the City's goal includes creative and innovative co-curricular and inclusive programs.

The Operator shall incorporate a regional marketing plan attracting participants beyond the immediate Worthington area. Programming and scheduling is expected to maximize usage of the facility and will not be limited to specific sports.

Proposals shall include detailed descriptions of how the operator will achieve the goals and objectives and a pro-forma that includes revenue and operating cost projections.

SUBMISSION REQUIREMENTS

- Cover Letter:
 - Identify key members of the team and operators.
- Team Qualifications
- Programming
 - A general overview of the type of activities, programming, and community and regional benefits that the proposer envisions.
- Marketing Plan
- Business Terms
 - Proposed deal structure. Indicate division of responsibilities, including financial, for the successful operation of the facility.
- Proposal Submission
 - The City desires succinct submittals addressing the specific information requested.
- Deadline for Submission of Proposal
 - Proposals in response to this RFP must be received by the City of Worthington by 5:00 p.m. (local time) on September 20, 2019.

EVALUATION

- All proposals will be evaluated for their ability to meet the City's goals and objectives. In addition, proposals will be reviewed for completeness, team experience, the proposed

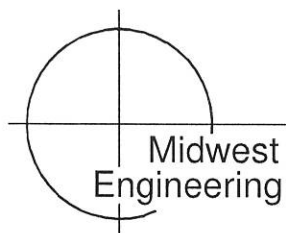
management plan, as well as the ability of the respondent to finance, market and operate the facility.

- Upon receipt of proposals, the City Council Field House subcommittee will review the proposals and forward their recommendation to the full City Council. The City reserves the right to request clarification or additional information from proposal teams and request that they make presentations to the subcommittee or others.
- The City reserves the right to reject any and all submissions, waive irregularities or informality with respect to any proposal and to modify the review period.

Proposals shall be submitted by the date and time noted in the RFP to:

Steve Robinson
City of Worthington
303 9th Street
PO Box 279
Worthington, MN 56187

Dated: August 27, 2018



(507) 360-0153

726 Dugdale Avenue
Worthington, MN 56187-3067

August 5, 2019

Steve Robinson
City Administrator
City of Worthington
303 Ninth Street
Worthington, MN 56187

Re: Engineering proposal for civil work on various city park projects.

Dear Steve,

In response to our meeting last week with Todd Wietzema I have put together the following proposal items for your consideration. For each project site I would be responsible for a topographic survey, civil engineering site design, and civil construction staking. This work would also include coordination with the city's architect and city engineer concerning site and design issues. The city's architect would be responsible for the actual building design and construction. My final civil plans would be included with the architects drawings and the architect would be responsible for the competitive bidding and construction contract procedures.

A concern at the Tenth Street Plaza site is fuel contaminated soils. I am not qualified to deal with that matter should it arise and have not included any such work in this proposal. I would suggest that the city retain an environmental firm to assist if needed.

For each of the following project sites I have broken the costs down into a survey-design-drawing phase and a construction staking phase. Estimated hours and costs are given with a not-to-exceed total unless further authorization is received.

TENTH STREET PLAZA:

Survey-Design-Drawings = 200 hours @ \$ 75.00 = \$ 15,000.00

Construction staking = 160 hours @ \$ 75.00 = \$ 12,000.00

CENTENNIAL PARK SHELTER HOUSE AND PLAYGROUND:

(Note that actual design of the play equipment would be by the city or city's supplier. I would assist in location and elevation issues.)

Survey-Design-Drawings = 90 hours @ \$ 75.00 = \$ 6,750.00

Construction staking = 50 hours @ \$ 75.00 = \$ 3,750.00

BUSS FIELD RESTROOM:

Survey-Design-Drawings = 90 hours @ \$ 75.00 = \$ 6,750.00

Construction staking = 50 hours @ \$ 75.00 = \$ 3,750.00

SLATER PARK RESTROOM, SHELTER HOUSE AND PARKING:

Survey-Design-Drawings = 90 hours @ \$ 75.00 = \$ 6,750.00

Construction staking = 50 hours @ \$ 75.00 = \$ 3,750.00

LUDOW PARK PARKING LOT:

Survey-Design-Drawings = 60 hours @ \$ 75.00 = \$ 4,500.00

Construction staking = 40 hours @ \$ 75.00 = \$ 3,000.00

The total for all of these projects as presented is \$ 66,000.00 . If some of the sites are not included in the final design appropriate adjustments to this total would need to be made.

Sincerely,

Larye Mick, P.E.
Midwest Engineering



CONSULTANTS
· ENVIRONMENTAL
· GEOTECHNICAL
· MATERIALS
· FORENSICS

June 24, 2019

REVISED: August 12, 2019

Mr. Steve Robinson
City of Worthington
PO Box 279
Worthington, MN 56187

RE: Proposal for Construction Testing Services
Proposed Entertainment Spec Building
Worthington, Minnesota
AET #13-20328

Dear Mr. Robinson:

Thank you for the opportunity to respond to your request for a proposal to perform engineering observations and testing services on the referenced project. American Engineering Testing, Inc., (AET) is pleased to provide this letter which presents our anticipated scope of services, our unit rates, and an estimated total cost to perform these services.

Geotechnical Information

A geotechnical exploration program and analysis was performed for this project by AET. The results were presented in our Report of Geotechnical Exploration and Review, dated May 10, 2019, (AET #13-20245). It was recommended in the report that the proposed building be supported by spread footings foundations. Reference should be made to the report and letter for more detailed information and recommendations.

Project Information

We understand the proposed construction will be a 19,000 square foot pre-engineered steel building that will be used as a movie theater.

Scope of Services

Based on discussions with you, and our review of the available plans and specifications, our anticipated scope of services is outlined below.

Excavation Observations and Testing

During excavation of the building and parking lots, an Engineering Assistant from our firm will make periodic visits to the site to perform the following services:

- Observe the soils exposed in the bottoms of the excavations.
- Perform shallow hand auger borings and hand cone penetrometer probes in the excavations.
- Evaluate the suitability of the soils to support structural loads and pavements.
- Document the elevations at the bottoms of the excavations.

Document that adequate oversizing of the excavations is provided to support lateral loads from the footings.

1603 Halbur Road | Marshall, MN 56258

Phone (507) 532-0771 | (800) 972-6364 | Fax (651) 659-1379 | www.amengtest.com | AA/EEO

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During placement of fill in the building excavations, pavement areas, and the utility excavations, an Engineering Technician will visit the site on an intermittent basis to test the fill. The Engineering Technician will perform the following services:

- Compaction tests to evaluate the fill density using the sand cone or the nuclear density method.
- Standard Proctor tests for every different type of fill used.
- Sieve analysis tests of sand fill and Class 5 aggregate base.

A final report will be issued presenting the results of our excavation observations. Periodic reports will also be issued presenting the results of our soil compaction testing.

Structural Steel

During erection of the structural steel frame, steel joists, and metal decking, AET will provide a certified Level II Technician to perform periodic observations of the welded and bolted connections. These services will include the following:

- Observe bolted connections for compliance with Section 9a of the "Specification for Structural Joints using ASTM: A325 or ASTM: A490 Bolts" approved by the Research Council on Structural Connections.
- Observe welded connections for compliance with the requirements of Section 6 (steel frame) of the AWS "Structural Welding Code" D1.1 - 2010. Fillet welds will be visually observed for suitability. Full or partial penetration welds will be tested by ultrasonic or magnetic particle methods. Any nondestructive tests will be performed by ASNT Level II certified technicians.
- Observe roof deck welds and lap screw placement of the sheet steel roof decking for general compliance with the requirements of AWS D1.3 – 2008.

Any deficiencies or deviations which are observed will be reported to personnel from the Contractor and/or their subcontractor. The results of our observations will be presented in a written report at the completion of the work.

Reinforcing Steel Observations

Personnel from AET will observe the reinforcing steel placed in concrete structural elements for the building prior to concrete placements. These observations will be performed by an Engineering Technician II. Our services will include the following:

- Review the most recent plans and specifications available at the jobsite.
- The condition of the formwork.
- That the proper number, size, spacing, and lap of the reinforcing steel is provided.
- That proper concrete cover is provided between the reinforcing steel and the formwork and/or the ground surface.
- That the reinforcing steel is substantially free of rust, scale, dirt, ice or other deleterious materials which will reduce adhesion with the concrete.

Any discrepancies or deficiencies that are observed will be brought to the attention of the Contractor and/or their subcontractor.

Daily field reports of our observations will be available to the Contractor. The results of our observations will be provided in a formal report at the completion of our services.

AET does not perform surveying services, therefore, our observations of the reinforcing steel and will be based on the positioning of the formwork by the Contractor. We will not be responsible for the exact locations of the formwork or the structural bolts or embedded items.

Concrete Testing

Personnel from AET will perform testing of concrete on an intermittent basis, when requested by the Contractor. These services will be performed by ACI certified Engineering Technicians. On site visits when reinforcing steel is observed, we plan to have the same Engineering Technician also perform testing of the concrete. Our services will include the following:

- Document that the correct mix is delivered to the site by reviewing the delivery slips.
- Test the slump of the concrete.
- Test the air content of the concrete.
- Measure the temperature of the concrete.
- Compare the test results to the requirements of the project specifications.

Any discrepancies from the project specifications will be brought to the attention of the Contractor and/or their subcontractor. Daily field reports of our observations and testing will be available to the Contractor. The results of our observations will be provided in formal reports that are issued periodically.

During placement of the concrete, our Engineering Technicians will also cast test cylinders for compressive strength testing. Project specifications require that one set of cylinders be cast for every 100 cubic yards of each type of concrete placed each day. Each set will consist of four cylinders; one of which will be tested after 7 days and two which will be tested after 28 days. The fourth cylinder will be held in reserve for future testing, if required. AET will also pick up the cylinders from the site and return them to our laboratory for testing. The results of our compressive strength testing will be presented as they become available.

Observations of Welded and Bolted Connections

During erection of the structural steel frame, steel joists, and metal decking, AET will provide an ASNT (and ICC) certified Level II NDT Technician to perform periodic observations of the welded and bolted connections. These services will include the following:

- Observe bolted connections for compliance with Section 9a of the "Specification for Structural Joints using ASTM: A325 or ASTM: A490 Bolts" approved by the Research Council on Structural Connections.
- Observe welded connections for compliance with the requirements of Section 6 (steel frame) of the AWS "Structural Welding Code" D1.1 - 2010. Fillet welds will be visually observed for suitability. Full or partial penetration welds will be tested by ultrasonic or magnetic particle methods. Any nondestructive tests will be performed by ASNT Level II certified technicians.
- Observe roof deck welds and lap screw placement of the sheet steel roof decking for general compliance with the requirements of AWS D1.3 – 2008.

- Observe and test the shear studs welds for suitability and quality. In addition, some of the studs will be tested by bending them to an angle of about 15 degrees from vertical by striking them with a hammer.

Any deficiencies or deviations which are observed will be reported to personnel from the Contractor and/or their subcontractor. The results of our observations will be presented in a written report at the completion of the work.

Estimated Fees

Our services will be provided on a unit cost basis according to the unit rates provided in the attached Fee Schedule tabulation. Our monthly invoices will be determined by multiplying the number of personnel hours or tests by their respective unit rates. We have also estimated a total cost which we anticipate will be required to complete the previously described observations and testing services, are based on our past experience with similar projects. Our estimated total cost will be \$27,699.50. We refer you to the attached Fee Schedule tabulation for an itemization of how we arrived at this estimated cost.

We caution that this is only an estimated cost. Often, variations in the overall cost of the services occur due to reasons beyond our control, such as weather delays, changes in the contractor's schedule, unforeseen conditions or retesting of services. These variations will affect the actual invoice totals, either increasing or decreasing our total costs for the project from those estimated in this proposal. If more time or tests are required, additional fees may be needed to complete the project testing services. If less time or tests are needed, a cost savings will be realized. We will not, however, exceed the estimated total cost for the project without first obtaining your authorization.

Terms and Conditions

All AET Services are provided subject to the Terms and Conditions set forth in the enclosed Master Service Agreement.

Acceptance

AET requests written acceptance of this proposal in the Proposal Acceptance box below, but the following actions shall constitute your acceptance of this proposal together with the Terms and Conditions and Amendments: 1) issuing an authorizing purchase order for any of the Services described above, 2) authorizing AET's presence on site or 3) written or electronic notification for AET to proceed with any of the Services described in this proposal. Please indicate your acceptance of this proposal by signing below and returning a copy to us. When you accept this proposal, you represent that you are authorized to accept on behalf of the Client.

General Remarks

If you have any questions regarding this proposal, or if we can be of further assistance, please call me at (507) 532-0771.

Sincerely,



Tom James

Manager – Marshall

Phone: (507) 532-0771

Fax: (507) 532-0776

tjames@amengtest.com

Attachments:

Fee Schedule Tabulation

Service Agreement

CC: Brian Bergstrom with SEH

PROPOSAL ACCEPTED BY:

Signature: _____

Typed Name: _____

Company: _____

Date:

FEE SCHEDULE
 PROJECT TESTING SERVICES
 PROPOSED ENTERTAINMENT SPEC BUILDING
 WORTHINGTON, MINNESOTA
 AET PROPOSAL No. 13-20328



SERVICE DESCRIPTION	PROJECT BUDGET		
	ESTIMATED UNITS	UNIT RATE	BUDGET AMOUNT
<i>Excavation Observations and Compaction Testing</i>			
1. Project Manager/Engineering Assistant	8 hours	\$119.00	\$952.00
2. Excavation observation (soil bearing)	8 hours	\$82.00	\$656.00
3. Personal or Company vehical mileage	1820 miles	\$0.75	\$1,365.00
4. Engineering Technician for soil compaction testing	25 hours	\$82.00	\$2,050.00
6. Soil compaction tests (nuclear density gauge).	50 tests	\$30.00	\$1,500.00
7. Standard Proctor tests (Methods A or B).	3 tests	\$135.00	\$405.00
8. Sieve tests of granular fill and Class 5 aggregate base.	2 tests	\$105.00	\$210.00
<i>Reinforcing Steel Observations and Concrete Testing</i>			
1. Engineering Technician II for observations of reinforcing steel and testing of concrete	160 hours	\$82.00	\$13,120.00
2. Personal or Company vehicle mileage.	5200 miles	\$0.75	\$3,900.00
3. Curing, handling and compressive strength testing of 4" x 8" or 6" x 12" concrete test cylinders	120 cyls.	\$25.00	\$3,000.00
4. Hold Cylinder	40 cyls.	\$22.00	\$880.00
5. Cylinder mold	160 each	\$3.00	\$480.00
6. Concrete cylinder pick-up service from jobsite.	5 hours	\$82.00	\$410.00
7. Concrete cylinder pick-up service from jobsite vehicle mileage	260 miles	\$0.75	\$195.00
<i>Welded & Bolted Connection Observations</i>			
1. Engineering Technician for observations of field welded and bolted connections, consultation and report preparation	12 hours	\$82.00	\$984.00
2. Personal or Company vehicle mileage.	390 miles	\$0.75	\$292.50
ESTIMATED BUDGET			\$27,699.50

PUBLIC SAFETY MEMO

DATE: AUGUST 23, 2019

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEM(S)**1. INTRODUCTION AND OATH OF NEW POLICE OFFICER**

Kyle Schreier joined our team at the Worthington Police Department on May 20th, after he was selected through a Civil Service Commission process. Kyle grew up in Slayton and graduated from Murray County Central in 2016. After high school, he attended and graduated from Rasmussen College in Mankato with a degree in Law Enforcement. He recently completed field training and is currently working full-time shifts for the department.

Tonight Officer Schreier will take his officer oath and be officially welcomed to the Worthington Police Department.

2. RESOLUTION AUTHORIZING EXECUTION OF TOWARD ZERO DEATHS GRANT AGREEMENT

The Minnesota Department of Public Safety, Office of Traffic Safety, has initiated the process to participate in the Toward Zero Deaths Communities grant from October 1, 2019 through September 30, 2020. This grant pays for officers' overtime during the operational waves that focus on traffic safety and impaired driving enforcement. The City of Worthington is partnered with the Counties of Jackson, Cottonwood, Nobles and Rock and the City of Mountain Lake.

Adoption of the resolution shown as *Exhibit 1* will allow Director of Public Safety Troy Appel to execute the grant.

Council action is requested to adopt the resolution authorizing execution of the Toward Zero Deaths Grant Agreement.

RESOLUTION NO. _____**RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT**

Be it resolved that the Worthington Police Department enter into a grant agreement with the Minnesota Department of Public Safety, Office of Traffic Safety, for the project entitled Toward Zero Deaths during the period from October 1, 2019 through September 30, 2020.

The Public Safety Director, Troy Appel, of Worthington is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Worthington Police Department and to be the fiscal agent and administer the grant.

I certify that the above resolution was adopted by the City Council of Worthington, Minnesota on _____, 2019.

(SEAL)

CITY OF WORTHINGTON

Mayor

Attest: _____
City Clerk

ENGINEERING MEMO

DATE: AUGUST 22, 2019
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

AGENDA CASE ITEMS

1. FIRST READING OF ORDINANCE TO AMEND STORM SEWER REGULATIONS

The City is subject to a statewide National Pollution Discharge Elimination System (NPDES) permit for discharge of storm water. The permit is referred to as a Municipal Separated Sewer System (MS4) discharge permit. One of the MS4 permit conditions is that the City must have a regulatory mechanism (ordinance) requiring storm water treatment for projects that create one or more acres of impervious surface. The ordinance is to incorporate provisions requiring mitigation (treatment of other areas) when it is not possible to provide treatment for a specific project. The City's current storm water ordinance does include requirements for mitigation but does not include all the necessary provisions. Mitigation has not necessary within the City to date. An audit of the City's compliance with the MS4 permit revealed the deficiency. The City is required to update its ordinance before the end of October.

Exhibit 1 is a proposed ordinance updating the existing ordinance to include all the necessary provisions associated with mitigation. For clarity the ordinance rewrites all the mitigation provisions. The ordinance has been reviewed by the City Attorney in regard to structure and intent to replace all existing mitigation requirements.

Staff recommends that Council give first reading to the ordinance in Exhibit 1.

2. PETITIONS FOR IMPROVEMENTS PERTAIN TO WAGNER ADDITION

City Council approved the preliminary plat of Wagner Addition at its August 12, 2019 meeting subject to certain conditions including that the owner submit the two petitions included in Exhibit 2. The option and/or requirement to submit certain improvement petitions is outlined in the City's subdivision regulations.

The petition for the surfacing of Sterling Avenue is an option available to the developer in lieu of providing the surfacing. In this scenario the developer completes the street up to the point surfacing. Surfacing is completed as an assessable improvement with costs distributed to lots and to any city share per the City's Assessment Policy.

Engineering Memo - August 22, 2019
Page 2

The petition for extension of the water distribution is submitted based on the developer's water main extension warranting the installation of a hydrant which would be a trunk cost and that not all the property has been assessed for trunk water benefit.

Staff recommends that Council receive the petitions and order reports on the proposed improvements by passing the two resolutions also included in Exhibit 2. The report on the surfacing will result in a determination of costs and will be followed by a hearing on proposed improvement. It is anticipated that the report on the water main extension will determine the water main extension is a responsibility of the developer, that the City is to provide a hydrant unit as a trunk water main improvement, and that a portion of the property to be platted is subject to assessment of trunk benefit.

ORDINANCE NO.**AN ORDINANCE RELATING TO STORM WATER PROTECTION**

The City Council of the City of Worthington, do ordain:

SECTION I.

Worthington City Code, Title V, Chapter 54, Section 54.10 (E) (4) (a) 4. H. is amended in its entirety so as to read as follows:

H. Off-site Treatment.

i. Mitigation equivalent to the performance of 1.1 inches of volume reduction for new development or redevelopment as described above in this section, (including banking or cash) can be performed off-site to protect the receiving water body. Off-site treatment shall be achieved in areas selected in the following order of preference:

((A)) Locations that yield benefits to the same receiving water that receives runoff from the original construction activity.

((B)) Locations within the same Department of Natural Resource (DNR) catchment area (Hydrologic Unit 08) as the original construction activity.

((C)) Locations within the next adjacent DNR catchment area upstream.

((D)) Locations anywhere within the community's jurisdiction.

ii. Mitigation projects must involve the creation of new structural stormwater BMPs or the retrofit of existing structural stormwater BMPs, or the use of a properly designed regional structural stormwater BMP.

iii. Routine maintenance of structural stormwater BMPs already required by this section cannot be used to meet mitigation requirements of this Part.

iv. Mitigation projects shall be completed within 24 months after the start of the original construction activity.

v. The owner of the mitigation project site shall be responsible for long-term maintenance of the mitigation project unless otherwise approved in a written agreement between the City and the owner of the construction activity site. Such an agreement shall be perpetual and recorded in the Office of the County Recorder.

vi. Any payment received from the owner and/or operator of a construction activity for mitigation purposes in lieu of the owner or operator of that construction activity meeting the conditions for post-construction stormwater management shall be applied to a public stormwater project that complies with the mitigation requirements of this subsection.

SECTION II.

This ordinance shall be in full force and effect after its passage and publication.

Passed by the City Council of the City of Worthington, Minnesota, this ____ day of _____, 2019.

MAYOR

Attest:

City Clerk

PETITION for IMPROVEMENT

We, the undersigned, being the owners of real property abutting on the street as hereinafter described, do hereby petition the City Council of the City of Worthington, County of Nobles, State of Minnesota, to improve by necessary grading and base, and by bituminous surfacing the following described street in said City of Worthington, Nobles County, Minnesota, pursuant to Minnesota Statutes, Chapter 429 ⁽¹⁾:

Sterling Avenue from Sutherland Drive to its southerly terminus

⁽¹⁾ Minnesota Statutes, Chapter 429 provides for the assessment of the abutting property for all or a portion of the cost of the improvement.

That part of the South Half of the Northeast Quarter and the North Half of the Southeast Quarter of Section 28, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

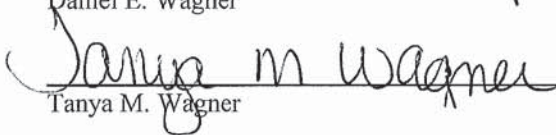
Beginning at the southeast corner of Glenwood Heights First Addition, according to the recorded plat thereof; thence on an assumed bearing of South 89 degrees 37 minutes 02 seconds West, along the south line of said Glenwood Heights First Addition, a distance of 330.01 feet to the southwest corner of said Glenwood Heights First Addition; thence continuing South 89 degrees 37 minutes 02 seconds West a distance of 107.17 feet to an iron monument; thence South 0 degrees 24 minutes West a distance of 120.01 feet to a stone monument; thence continuing South 0 degrees 24 minutes West a distance of 671.74 feet to an iron monument; thence North 89 degrees 37 minutes 02 seconds East a distance of 443.18 feet to an iron monument located on the west right of way line of County State Aid Highway No. 10; thence North 0 degrees 02 minutes 04 seconds West, along said west right of way line, a distance of 791.70 feet to the point of beginning. (31-3997-050)



Daniel E. Wagner

8-9-19

Date



Tanya M. Wagner

8-9-19

Date



Questions on this petition may be directed to the Special Assessment Clerk or the City Engineer at (507) 372-8640, Monday through Friday, between 8:00 a.m. and 5:00 p.m., at City Hall, 303 Ninth Street

PETITION FOR IMPROVEMENT

We, the undersigned, being the owners of the real property hereinafter described, do hereby petition the City Council of the City of Worthington, County of Nobles, State of Minnesota, to improve said real property, or parts thereof, by extension of the municipal water distribution system, pursuant to Minnesota Statutes, Chapter 429 ⁽¹⁾:

That part of the South Half of the Northeast Quarter and the North Half of the Southeast Quarter of Section 28, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Beginning at the southeast corner of Glenwood Heights First Addition, according to the recorded plat thereof; thence on an assumed bearing of South 89 degrees 37 minutes 02 seconds West, along the south line of said Glenwood Heights First Addition, a distance of 330.01 feet to the southwest corner of said Glenwood Heights First Addition; thence continuing South 89 degrees 37 minutes 02 seconds West a distance of 107.17 feet to an iron monument; thence South 0 degrees 24 minutes West a distance of 120.01 feet to a stone monument; thence continuing South 0 degrees 24 minutes West a distance of 671.74 feet to an iron monument; thence North 89 degrees 37 minutes 02 seconds East a distance of 443.18 feet to an iron monument located on the west right of way line of County State Aid Highway No. 10; thence North 0 degrees 02 minutes 04 seconds West, along said west right of way line, a distance of 791.70 feet to the point of beginning. (31-3997-050)

⁽¹⁾ Minnesota Statutes, Chapter 429 provides for the assessment of the abutting property for all or a portion of the cost of the improvement.


 Daniel E. Wagner

8-9-19

Date


 Tanya M. Wagner

8-9-19

Date



Questions on this petition may be directed to the Special Assessment Clerk or the City Engineer at (507) 372-8640, Monday through Friday, between 8:00 a.m. and 5:00 p.m., at City Hall, 303 Ninth Street

RESOLUTION NO. 2019-08-**DECLARING ADEQUACY OF PETITION AND ORDERING PREPARATION OF
FEASIBILITY REPORT ON PROPOSED IMPROVEMENT.****BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON,
MINNESOTA:**

1. A certain petition requesting the improvement of Sterling Avenue from Sutherland Drive to its southerly terminus by necessary grading and base, and by bituminous surfacing, received on August 12, 2019, and filed with the City Council on August 26, 2019, is hereby declared to be signed by the required percentage of the owners of the property affected thereby. This declaration is made in conformity to Minnesota Statutes, section 429.035.

2. The petition is hereby referred to the city engineer for study, and the engineer is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible, and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Adopted by the City Council of the City of Worthington, Minnesota, this the 26th day of August 2019.

(SEAL)

Mike Kuhle, Mayor

Attest: _____
Melinda L. Eggers, City Clerk

RESOLUTION NO. 2019-08-**DECLARING ADEQUACY OF PETITION AND ORDERING PREPARATION OF
FEASIBILITY REPORT ON PROPOSED IMPROVEMENT.****BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON,
MINNESOTA:**

1. A certain petition requesting the improvement of the following described property, or parts thereof, by extension of the municipal water distribution system, received on August 12, 2019, and filed with the City Council on August 26, 2019, is hereby declared to be signed by the required percentage of the owners of the property affected thereby:

That part of the South Half of the Northeast Quarter and the North Half of the Southeast Quarter of Section 28, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Beginning at the southeast corner of Glenwood Heights First Addition, according to the recorded plat thereof; thence on an assumed bearing of South 89 degrees 37 minutes 02 seconds West, along the south line of said Glenwood Heights First Addition, a distance of 330.01 feet to the southwest corner of said Glenwood Heights First Addition; thence continuing South 89 degrees 37 minutes 02 seconds West a distance of 107.17 feet to an iron monument; thence South 0 degrees 24 minutes West a distance of 120.01 feet to a stone monument; thence continuing South 0 degrees 24 minutes West a distance of 671.74 feet to an iron monument; thence North 89 degrees 37 minutes 02 seconds East a distance of 443.18 feet to an iron monument located on the west right of way line of County State Aid Highway No. 10; thence North 0 degrees 02 minutes 04 seconds West, along said west right of way line, a distance of 791.70 feet to the point of beginning.

This declaration is made in conformity to Minnesota Statutes, Section 429.035.

2. The petition is hereby referred to the city engineer for study, and the engineer is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible, and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Adopted by the City Council of the City of Worthington, Minnesota, this the 26th day of August 2019.

(SEAL)

Mike Kuhle, Mayor

Attest: _____
Melinda L. Eggers, City Clerk

COMMUNITY DEVELOPMENT MEMO**DATE: AUGUST 26, 2019****TO: HONORABLE MAYOR AND CITY COUNCIL****SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW****CASE ITEMS****1. CITY OF WORTHINGTON AQUATIC CENTER**

In November 2018, the City of Worthington received voter approval of a referendum to impose a 15-year, \$25 million local option sales tax to fund community amenity projects. The project listed included: an indoor fieldhouse, an outdoor aquatic center, an ice arena, an outdoor plaza, lake water quality improvements and various parks and recreation improvement projects. The City Council has formed six subcommittees to gather and analyze information and provide recommendations to Council as to how to develop each project.

A committee comprised of two City Council representatives, one YMCA representative, one Minnesota West Community and Technical College representative and two citizen representatives was formed to reach consensus and provide recommendations on a site location, facility layout and consultant selection to the City Council for the new outdoor aquatic center. On August 13, 2019, the committee met for the first time to discuss the public engagement, stakeholder engagement and site selection processes. Most of the discussion that took place at the August 13 meeting was related to when and how to solicit public input and site selection.

The two sites that were discussed were the location of the existing City of Worthington Aquatic Center and the location of the former outdoor pool, north of the intersection of Park Avenue and Liberty Drive. Some of the advantages of the former pool site that were discussed were its central location, its proximity to Centennial Park (including the newly opened splash pad), biking/pedestrian facilities to the facility, the City's ownership of the property and its physical separation from the YMCA. Some of the advantages of the current City of Worthington Aquatic Center site that were discussed were reduced construction costs (existing restrooms, locker rooms, etc.), reduced operational costs (existing YMCA staff), a larger end product and an indoor pool component. There was considerable debate on which location would functionally be more accessible for users of the pool utilizing non-motorized transportation. The documents that were included with the committee packet are included as Exhibits 1A, 1B and 1C.

After a lengthy discussion, the committee reached a partial consensus to recommend the location of the current aquatic center as the committee's first choice. While each of the advantages above most certainly factored into this recommendation, staff feels that the reduced operational expenses articulated by the YMCA representative and the larger end

product seemed to factor most heavily into the committee's recommendation. The committee did not find that a public engagement process regarding the site for the proposed project was necessary to provide a recommendation to Council on their first choice. The committee favored focusing the public engagement and consultant efforts on identifying the features and layout for the park. One City Council representative dissented from the committee's consensus. This Council representative favored the former outdoor pool site due to the recent investment in the nearby splash pad and Beach Nook building.

Council is asked to consider the recommendation provided by the committee. If the City Council agrees with the committee's recommendation and finds that the current aquatic center location is the preferred site for the local option sales tax investment, staff will initiate conversations with the MNSCU Board of Trustees and the YMCA Board. The current aquatic center is located on State of Minnesota property under a lease with a 28-year term after 2019. City staff will have to negotiate terms regarding a new lease or a lease extension/amendment for the new facility. The YMCA currently manages the operations of the existing Worthington Aquatic Center located adjacent to the YMCA. City staff will also need to negotiate a contract for facility management with the YMCA Board, who has previously indicated their interest in operating the proposed facility.

2. SMALL CITIES DEVELOPMENT PROGRAM AGREEMENT SUBORDINATION REQUEST

On November 4, 2010, the City of Worthington made a forgivable loan in the amount of \$15,004.00 to Maria D. Muniz for improvements at her primary residence located at 1849 First Avenue. The Combination Security Agreement, Note, Repayment Agreement and Lien shown in Exhibit 2A outlines the agreements of the loan. The loan is forgiven by 10% of the original loan amount for each year the owner complies with the terms of the loan. As of November 4, 2018, the outstanding loan balance was reduced to \$3,000.80. This is the current outstanding balance on the loan. As of November 4, 2019, the loan amount will be reduced to \$1,500.40. As of November 4, 2020, the loan balance will be \$0.00, and the agreement will automatically terminate as stated in Section 3(D).

Ms. Muniz contacted the City on August 15 stating that her primary mortgage on the property must be refinanced in 2019. She stated that she still plans to utilize the property as her primary residence through November 4, 2020 and beyond. City staff spoke with a representative from Fulda Area Credit Union who inquired whether the City would be willing to take second position behind Fulda Area Credit Union on the refinanced mortgage. Fulda Area Credit Union's Appraisal Committee recently reported that a personal inspection of the property valued the land, building and improvements of the subject property at \$143,000. The refinanced mortgage request amount is \$30,000. In the case of default, the remaining \$113,000 of value would be available to recover the City's outstanding loan balance after the mortgage amount were paid in full. For this reason, City staff finds that there is no considerable increase in risk to the City in agreeing to take second position until

the loan terminates in November of 2020. City staff did confer with the City Attorney on this matter, who agreed with the findings of City staff. Should the City Council wish to adopt staff's recommendation, it may do so by authorizing the Mayor to execute the subordination request document shown in Exhibit 2B.

Council action is requested.



GRAY

SW1/4 NE1/4

SE1/4 NE1/4

WORTHINGTON 21

NW1/4 SE1/4

NE1/4 SE1/4

SW1/4 SE1/4

SE1/4 SE1/4

SW1/4 NW1/4

Exhibit 1A-1

Grailshiem Rd

Grailshiem Dr

Collegeway

Thompson Ave

Lexington Ave

W Shore Dr

Sundown Dr

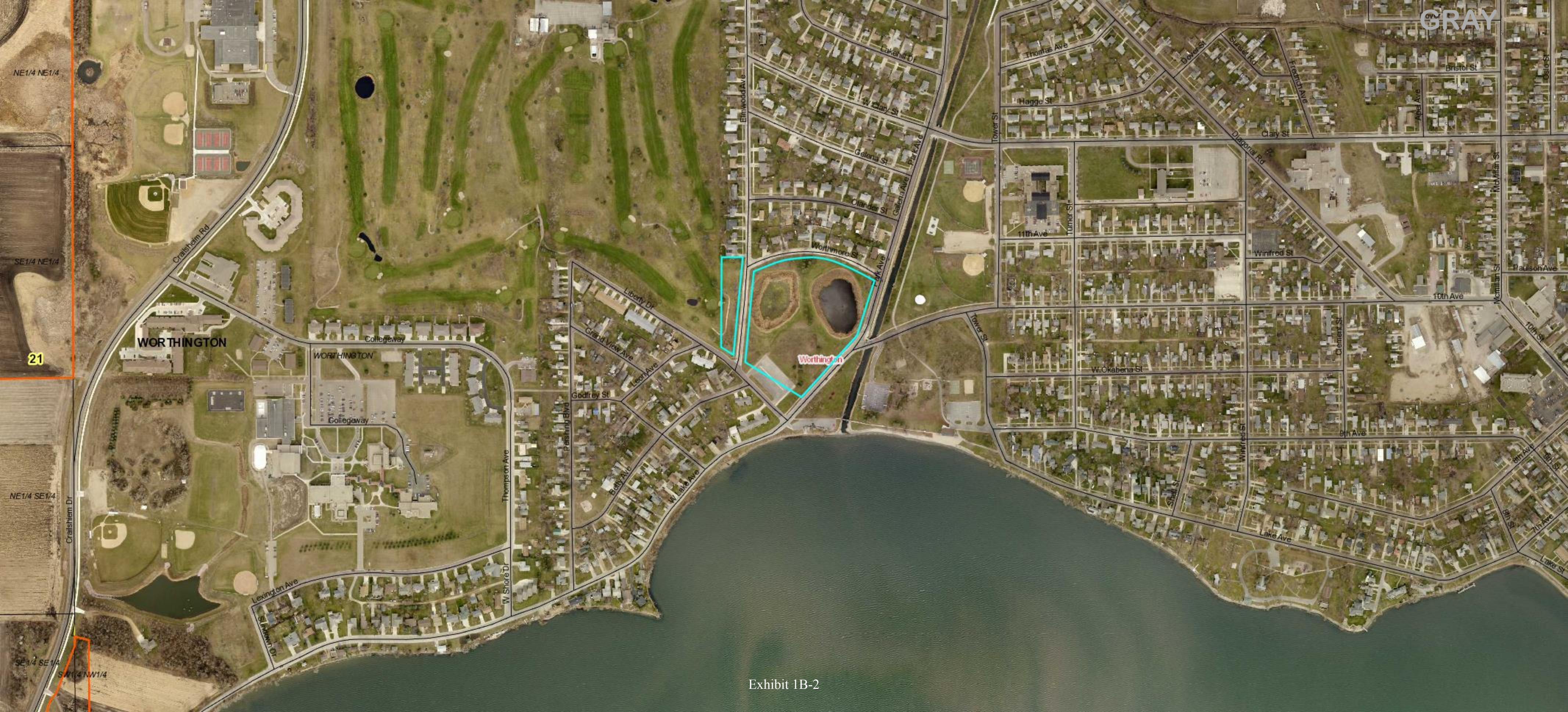
Worthington

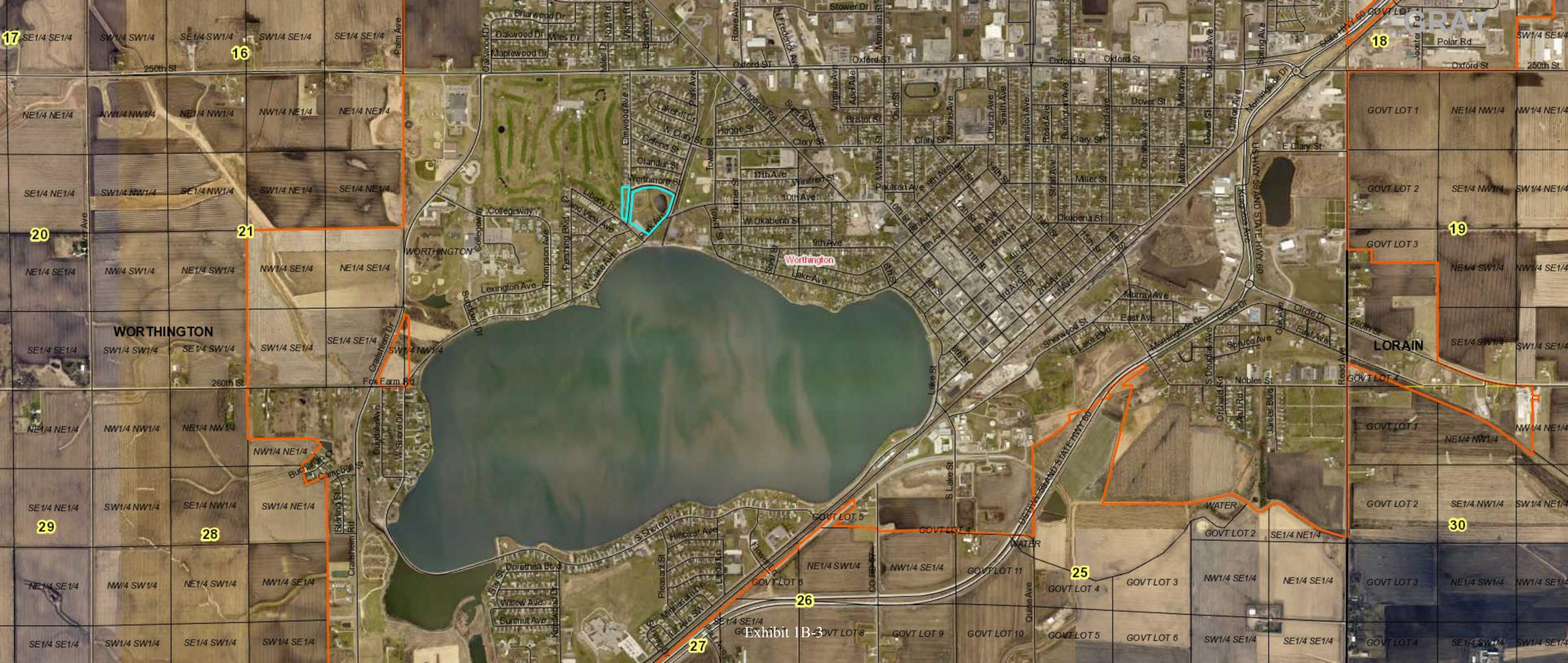
WORTHINGTON

Exhibit 1A-3

GRAY

Exhibit 1B-1





**GROUND LEASE
WITH YMCA TO CONSTRUCT AND OPERATE FACILITIES**

Dated as of

October 5th

**STATE OF MINNESOTA BY AND THROUGH THE BOARD OF TRUSTEES
OF MINNESOTA STATE COLLEGES AND UNIVERSITIES
ON BEHALF OF
MINNESOTA WEST COMMUNITY AND TECHNICAL COLLEGE
as Lessor**

**YOUNG MEN'S CHRISTIAN ASSOCIATION (YMCA)
as Lessee**

LEASE

This GROUND LEASE TO CONSTRUCT AND OPERATE FACILITIES (the "Lease"), is made as of the _____ of _____, 2007, (the "Effective Date") by and between STATE OF MINNESOTA BY AND THROUGH THE BOARD OF TRUSTEES OF MINNESOTA STATE COLLEGES AND UNIVERSITIES ON BEHALF OF MINNESOTA WEST COMMUNITY AND TECHNICAL COLLEGE ("MnSCU") as LESSOR and the YOUNG MEN'S CHRISTIAN ASSOCIATION d/b/a Worthington Area YMCA ("YMCA"), a nonprofit corporation organized under the laws of the State of Minnesota, as LESSEE,

WITNESSETH:

WHEREAS, the State of Minnesota, by and through the Board of Trustees of Minnesota State Colleges and Universities, on behalf of Minnesota West Community and Technical College is the owner of a fee simple interest in the land legally described in Exhibit A hereto (the "Land"); and

WHEREAS, MnSCU is a duly organized Minnesota system of public higher education; and

WHEREAS, MnSCU, as the State of Minnesota entity having custodial control thereof, desires to have constructed on the Land a YMCA Facility (the "Building"); and

WHEREAS, YMCA has agreed to Lease the Land from MnSCU as permitted by Minnesota Statutes §136F.60, subdivision 2, and the specific legislative authority granted under 2007 Minn. Laws Ch. 144, Art. 2, Sec. 50, setting out the conditions for the Project and as hereinafter set out in this Lease; and

WHEREAS, the YMCA is a nonprofit tax exempt 501(c)(3) community organization, with a mission to put YMCA principles into practice through programs that build a healthy spirit, mind and body for all; and wishes to continue to provide services to the Worthington-area community, as it has for the past 64 years, in a new facility located on the Minnesota West campus that will enhance the community by partnering with multiple agencies through time better serving the community in well rounded programs, activities and services; and which will fit with the YMCA's charge to build strong kids, strong families and strong communities; and

WHEREAS, MnSCU and the YMCA, have entered into an Operating Agreement ("Operating Agreement") providing the terms and conditions under which

- A. YMCA shall construct a YMCA Facility on the Property of approximately 35,000 square feet together with related on-site improvements of an approximate cost of \$5,175,000, and in accordance with plans, specifications and a detailed description of the work that shall be approved by MnSCU, and subject to the MnSCU Design Standards or MnSCU - approved Design Standard variances, as identified in Exhibit B.
- B. It is expressly acknowledged and understood by MnSCU and YMCA that all improvements, signs, or other appurtenances, erected and constructed or affixed by YMCA to or on the Property shall at the termination of this Lease Agreement become a part of the land and be surrendered to MnSCU, its successors or assigns.

ARTICLE II. TERM.

Section 2.01. Lease Term.

The Lease shall commence on the Effective Date and continue for a period of forty (40) years thereafter unless sooner terminated as provided herein.

Section 2.02. Renewal.

Upon the thirty-fifth (35th) year of this Lease Agreement, the YMCA and MnSCU shall meet and to the extent the YMCA desires the continuation of the Lease, and the law and Board of Trustee policy allows for such an extension, a Lease Amendment shall be entered into between the parties to extend the term. If the YMCA desires an extension, both parties shall, in good faith, pursue such steps as are necessary to extend the Lease. Any renewal shall be subject to the YMCA having timely performed all of its obligations under this Lease Agreement, and shall not be in default in the performance of any such obligations, on the date of the expiration of the initial term of this Lease Agreement.

ARTICLE III. CONSIDERATION AND OPERATING EXPENSES

Section 3.01. Rent and Consideration.

- A. **Ground Rent.** The YMCA shall pay annual ground rent for the Property in the amount of \$0.25 per square foot of Leased Property. The ground rent shall be offset by the facilities use fees and services used by MnSCU at the YMCA facility on an annual basis, such as the use of the pool, classroom space and gymnasium as is more fully set forth in Section 5 of the Operating Agreement.

GRAY

DOCUMENT NUMBER A 329824

Certified, Filed and or Recorded on
JAN. 10, 2011 AT 02:10PM

Exempt from Registration Tax 1-10-11

Sharon A. Babster
Auditor-Treasurer Nobles County, MN



NOBLES COUNTY RECORDER
LYNN M. WILSON
507-295-5268

Fee Amount: \$46.00

(Recording Information Only)

CITY OF WORTHINGTON
SMALL CITIES DEVELOPMENT PROGRAM

OWNER-OCCUPIED REHABILITATION PROGRAM

**COMBINATION SECURITY AGREEMENT, NOTE,
REPAYMENT AGREEMENT AND LIEN**

THIS COMBINATION SECURITY AGREEMENT, NOTE, REPAYMENT AGREEMENT AND LIEN, (hereinafter "the Agreement") made and entered into this 4th day of November, 2010, by and between Maria D. Muniz, a single person (hereinafter the "OWNERS"), and the CITY OF WORTHINGTON, a municipal corporation under the laws of the State of Minnesota, having its principal office at 303 9th Street, P.O. Box 279, Worthington, Minnesota 56187-0279, (hereinafter the "CITY").

WITNESSETH :

WHEREAS, on the 4th day of November, 2010, (hereinafter the "Effective Date") the CITY made a loan (hereafter the "Loan") to the OWNERS in the amount of Fifteen Thousand Four Dollars and No/00 (\$15,004.00) to rehabilitate the **owner occupied** real estate hereinafter described; and,

WHEREAS, said Loan is made on the condition that the OWNERS execute this Agreement; and,

WHEREAS, said OWNERS declare that they are currently occupants of the Property and the Property is utilized as their **primary residence** as defined in the Small Cities Development Program Procedural Guidelines; and,

WHEREAS, said OWNERS state that they currently meet all criteria, unless waived by the CITY, under the Small Cities Development Program Procedural Guidelines and will continue to do so throughout the rehabilitation process; and,

NOW, THEREFORE, in consideration of the making of the Loan by the CITY to the OWNERS, the OWNERS do hereby agree as follows:

1. Security:

This Agreement secures to the CITY: (a) The repayment of the debt evidenced by this Agreement, without interest, and all renewals, extensions and modifications; (b) the payment of all un-forgiven principal deferred sums, evidenced by this Agreement, to protect the security granted hereunder; and (c) the performance of the OWNERS covenants and agreements under this Agreement. For these purposes, the OWNERS do hereby mortgage, grant and convey to the CITY, with the power of sale, the described real estate. As security for the obligation of the OWNERS to make repayment as provided in this Agreement, the OWNERS hereby grant and convey unto the CITY, and the CITY shall have a lien on the real estate located in the City of Worthington, Nobles County, Minnesota, **legally described as:**

Lots Five (5) and Six (6) and the Southwesterly 10 feet of Lot Four (4), Block One (1), Sunny Crest Addition, City of Worthington

Commonly known as: **1849 1st Avenue – Worthington, MN 56187.** (hereinafter the “Property”)

Said lien shall be in the full amount necessary to satisfy the Loan and the repayment obligation, as set forth in this Agreement, together with the costs, including reasonable attorney’s fees, to collect such amount, if collection is necessary.

2. Primary Residence:

The OWNERS agree to continue to occupy the Property as their principle place of residence during the term of the Loan.

3. Terms of the Agreement:

- A. Interest shall accrue on this Loan at the rate of 0%.
- B. All payments of principal shall be deferred.
- C. The principal amount of the Loan shall be forgiven, in full, only after 10 years from the date of the Effective Date, unless the OWNERS should default as described hereunder. Principal will be forgiven 10% annually from the date of the Effective Period should the OWNERS remain in compliance with the Loan terms.
- D. This mortgage and all liens created hereunder will automatically terminate and be of no further force and effect if a Notice of Lis Pendens to Foreclose Mortgage has not been filed on or before **November 4, 2020.**

4. Insurance: OWNERS agrees to keep all buildings, improvements, and fixtures, currently or in the future located on or a part of the Property, insured against loss by fire, extended coverage perils, vandalism, malicious mischief, and, if applicable, steam boiler explosion to the full insurable value and at least the amount of the full insurable value (**total of all liens on property**) at all times while any amount remains unpaid under this Agreement. If any of the buildings, improvements or fixtures are located in a federally-designated flood prone area and if flood insurance is available for that area, OWNER shall procure and maintain flood insurance in amounts reasonably satisfactory to the CITY. The insurance shall be issued by an insurance company or companies licensed to do business in the State of Minnesota and acceptable to the CITY. The Property shall maintain property insurance and

such insurance policy shall contain a mortgagee/loss payable clause in favor of the CITY affording all rights and privileges customarily provided under the so-called standard mortgage clause. The insurance policies shall provide for not less than thirty (30) days written notice to the CITY before cancellation, non-renewal, termination or change in coverage; and the OWNERS shall deliver to the CITY a duplicate original or certificate of insurance for such policies. In the event of damage to the Property by fire or other casualty, the OWNERS shall promptly give notice of such damage to the CITY and the insurance company.

5. CITY hereby agrees to furnish the OWNERS with a conformed copy of this Agreement at the time of execution

6. Default:

In the event of any default in the payment of any principal or other indebtedness due hereunder or any other breach of this Agreement, the CITY may, at its right and option, declare immediately due and payable the principal balance of this Agreement, together with any attorneys fees incurred by the CITY in collecting or enforcing payment thereof, whether suit be brought or not, and all other sums due hereunder and payment thereof may be enforced and recovered in whole or in part at any time by one or more of the remedies provided in any document securing this Agreement. The CITY may extend the time of payment of principal of this Agreement without notice to or consent of any party liable hereon and without releasing such party. Default by the OWNERS shall be defined by one or more of the following:

- A. If the Property fails to be maintained as a primary residence as described in the Small Cities Development Program Procedural Guidelines.
- B. If the OWNERS fail to utilize the Small Cities Development Program funds for rehabilitation of the described Property in a manner authorized by the CITY.
- C. If the OWNERS fail to insure the Property as described above.
- D. If the real estate hereinafter described is sold, transferred, or otherwise conveyed, whether voluntarily or involuntarily, either while the OWNERS are living or by reason of the death of the OWNERS.
- E. If the real estate hereunder described loses its homestead status for real estate tax purposes.
- F. If the OWNERS should become delinquent on their Property taxes and assessments attributed to the Property described hereunder.
- G. If in the event that the OWNERS are authorized to perform certain work elements as allowed by the Small Cities Development Program Procedural Guidelines and the OWNERS fail to fulfill the Work Agreement.
- H. If the OWNERS make untrue, false or fraudulent statement on the Small Cities Development Program Application.
- I. Failure to comply with any of the terms of this Agreement.

In the event of default, the remaining un-forgiven portion of the Loan shall be repaid to the CITY in the following manner:

- A. Repayment to the CITY shall be made by the OWNERS or his/her/their heirs, executors, or representatives not later than the 30th day following (a) the date of default or (b) notice of default by the CITY, which ever is earlier. If the Loan is not repaid during this repayment period, the OWNERS shall pay an interest rate of 12% until the outstanding balance is repaid.

B. In its sole discretion, the CITY may designate a later date for payment and/or waive late fees. If the CITY makes such a designation, written notice will be given to the OWNERS, his/her/their heirs, executors, or representatives. Terms for repayment would then be as agreed between the parties.

OWNER's Right to Reinstate. If OWNER meets certain conditions, OWNER shall have the right to have enforcement of this Mortgage discontinued at any time prior to the earlier of: (a) 5 days (or such other period as applicable law may specify for reinstatement) before the sale of the Property pursuant to any power of sale contained in this Mortgage; or (b) entry of judgment enforcing this Mortgage. Those conditions are that OWNER: (i) pays Lender all sums which then would be due under this Agreement had no acceleration occurred; (ii) cures any default of any other covenants or agreements; (iii) pays all expenses incurred in enforcing this Agreement, including, but not limited to, reasonable attorneys' fees; and (iv) takes such action as Lender may reasonably require to assure that the lien of this Agreement, Lender's rights in the Property and OWNER's obligation to pay the sums secured by this Agreement shall continue unchanged. Upon reinstatement by OWNER, this Agreement and the obligations secured hereby shall remain fully effective as if no acceleration had occurred.

Acceleration- Remedies. CITY shall give notice to OWNER prior to acceleration following OWNER's breach of any covenant or agreement in this Agreement. The notice shall specify: (a) the default; (b) the action required to cure the default; (c) a date, not less than 30 days from the date the notice is given to OWNER, by which the default must be cured; and (d) that failure to cure the default on or before the date specified in the notice may result in acceleration of the sums secured by this Agreement and the sale of the Property. The notice shall further inform OWNER of the right to reinstate after acceleration and the right to bring a court action to assert the nonexistence of a default or any other defense of OWNER to acceleration and sale. If the breach is not cured on or before the date specified in the notice, or if the maturity date has occurred, CITY at its option may require immediate payment in full of all sums secured by this Agreement without further demand and may invoke the power of sale and any other remedies permitted by applicable law. CITY shall be entitled to collect all expenses incurred in pursuing the remedies provided in this paragraph, including, but not limited to, reasonable attorneys' fees.

If CITY invokes the power of sale, CITY shall cause a copy of a notice of sale to be served upon any person in possession of the Property. CITY shall publish a notice of sale and the Property shall be sold at public auction in the manner prescribed by applicable law. CITY or its designee may purchase the Property at any sale. The proceeds of the sale shall be applied in the following order: (a) to all expenses of the sale, including, but not limited to, reasonable attorneys' fees; (b) to all sums secured by this Agreement; and (c) any excess to the person or persons legally entitled thereto.

7. Property Transfer by Contract for Deed:

If this Agreement is executed by a Contract Vendor, as one of the OWNERS, such execution shall be deemed for the purpose of establishing and continuing the existence of the indebtedness described and the lien granted herein. However, in the event of default of the terms hereof, neither the CITY, nor its successors or assigns, shall take any action against such Contract Vendor, except as may be necessary in order to subject the real estate described herein to the satisfaction of said indebtedness. The Contract Vendor shall not be personally liable by reason of any default which may occur in the performance or by reason of the non-performance by the OWNERS of any of the terms of this Agreement; and the CITY shall not seek or be entitled to any personal judgment against the Contract Vendor by reason of any default hereunder. The sole remedy of the CITY against the Contract Vendor, in the event of any default, shall be to proceed against the real estate described herein in the manner provided in this Agreement and by law in order to subject the real estate to repayment of the

Loan. The parties hereto agree that any conveyance of the real estate described herein by the Contract Vendor shall subject said real estate to this lien for so long as the Loan is unpaid and outstanding.

8. Covenants:

- A. The OWNERS agree to keep the Property free from all junior liens and encumbrances.
- B. The OWNERS further agree to commit or permit no waste on the Property, to keep the Property in good repair, and to pay any expenses or attorney's fees that may incur, by reason of litigation in protection of this Agreement.
- C. This Agreement may be prepaid in whole or in part without penalty.
- D. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.
- E. It is intended that this Note is made with reference to and shall be governed by and construed in accordance with the laws of the State of Minnesota.
- F. The provisions of this Agreement shall run with the real estate described above and shall inure to the benefit of and be binding upon the parties hereto and their respective, heirs, executors, representatives, successors and assigns.

(Signature page to follow)

IN WITNESS WHEREOF, the parties hereto have executed this COMBINATION SECURITY AGREEMENT, NOTE, REPAYMENT AGREEMENT AND LIEN as of the day and year first above written.

“OWNER(S)”:

Maria D. Muniz

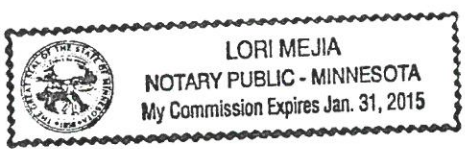
Printed Name: Maria D. Muniz

Printed Name: _____

STATE OF MINNESOTA)
) ss.
COUNTY OF NOBLES)

On this 4th day of November, 2010, before me, a Notary Public in and for the State of Minnesota, personally appeared Maria D. Muniz, a single person, to me known to be the person(s) described in and who executed the foregoing instrument and acknowledged that she executed the same as her free and voluntary act and deed.

Lori Mejia
Notary Public



THIS INSTRUMENT WAS DRAFTED BY:

Southwest Minnesota Housing Partnership
2401 Broadway Avenue, Suite 4
Slayton, MN 56172
507-836-8673 x 401

This instrument is exempt from registration tax under Section 287.04 (f) of Minnesota Statutes.

(Top 3 inches reserved for recording data)

**SUBORDINATION AGREEMENT
by Business Entity****Minnesota Uniform Conveyancing Blanks
Form 20.8.2 (2011)**

DATE: 08/19/2019

(month/day/year)

FOR VALUABLE CONSIDERATION, the undersigned hereby subordinates the lien on real property in NOBLES County, Minnesota, legally described as follows:

LOTS FIVE (5) AND SIX (6), AND THE SOUTHWESTERLY 10 FEET OF LOT FOUR (4), BLOCK ONE (1), SUNNY CREST ADDITION, CITY OF WORTHINGTON, NOBLES COUNTY MINNESOTA

Check here if all or part of the described real property is Registered (Torrens) ☐

which is evidenced by a MORTGAGE dated NOVEMBER 4, 2010,
(insert title of document to be subordinated) (month/day/year)

and recorded on JANUARY 10, 2011, as Document Number 329824 (or in Book --- of
(month/day/year)

--- Page ---), in the Office of the ☒ County Recorder ☐ Registrar of Titles of NOBLES
(check the applicable boxes)

County, Minnesota, to a subsequent lien evidenced by a MORTGAGE from
(insert title of document to be superior)

MARIA D. MUNIZ to
(insert name of grantor)

FULDA AREA CREDIT UNION,
(insert name of grantee)

in an amount not to exceed THIRTY THOUSAND Dollars
(\$ 30,000) and recorded on _____, as Document Number _____ (or in
(month/day/year)

Book --- of --- Page ---), in the Office of the ☒ County Recorder ☐ Registrar of Titles
(check the applicable boxes)

of NOBLES County, Minnesota.

Note: Remainder of page left blank, signature page follows.

City of Worthington

(name)

By:

(signature) Mike Kuhle

Its: Mayor

(type of authority)

By:

(signature) Melinda Eggers

Its: City Clerk

(type of authority)

State of Minnesota, County of NOBLES

This instrument was acknowledged before me on _____, by Mike Kuhle

(month/day/year)

(name of authorized signer)

as Mayor

(type of authority)

and by Melinda Eggers

(name of authorized signer)

as City Clerk

(type of authority)

of City of Worthington

(name of party on behalf of whom the instrument was executed)

(Stamp)

(signature of notarial officer)

Title (and Rank):

My commission expires:

(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:

(insert name and address)

FULDA AREA CREDIT UNION
PO BOX 307
WORTHINGTON MN 56187

PACKET: 03249 AUGUST EFT
VENDOR SET: 01 CITY OF WORTHINGTON *** DRAFT/OTHER LISTING ***
BANK: 1 WELLS FARGO-CITY

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
M00115		MISSOURI RIVER ENERGY SERVICES	D	8/21/2019			000958	1,790,896.87
S00202		STATE OF MINNESOTA DEPT OF REVED		8/21/2019			000959	111,749.00
W00123		WELLS FARGO BANK MN NA	D	8/21/2019			000960	9,382.39

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	0.00	1,912,028.26	1,912,028.26
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	3	0.00	1,912,028.26	1,912,028.26

PACKET: 03257 PAYROLL 8/23/19 - 9
VENDOR SET: 01 CITY OF WORTHINGTON
BANK: 1 WELLS FARGO-CITY

*** DRAFT/OTHER LISTING ***

VENDOR	I.D.	NAME	ITEM	ITEM	DISCOUNT	AMOUNT	ITEM	ITEM
			TYPE	DATE			NO#	AMOUNT

D00173		DEFERRED COMP- MINNESOTA STATE D	8/28/2019				000961	7,344.97
E00088		EFTPS	D	8/28/2019			000962	54,910.84
M00309		MINNESOTA STATE RETIREMENT SYSTD	8/28/2019				000963	1,505.00
O00021		OPTUM HEALTH FINANCIAL	D	8/28/2019			000964	2,974.39
P00039		PUBLIC EMPLOYEES RETIREMENT ASSD	8/28/2019				000965	45,746.70
S00202		STATE OF MINNESOTA DEPT OF REVED	8/28/2019				000966	11,593.48

* * B A N K T O T A L S * *		NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:		0	0.00	0.00	0.00
HANDWRITTEN CHECKS:		0	0.00	0.00	0.00
PRE-WRITE CHECKS:		0	0.00	0.00	0.00
DRAFTS:		6	0.00	124,075.38	124,075.38
VOID CHECKS:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
CORRECTIONS:		0	0.00	0.00	0.00
BANK TOTALS:		6	0.00	124,075.38	124,075.38

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
BOLTON & MENK INC	8/16/19	EQ PUMP STATION REHAB	MUNICIPAL WASTEWAT	FA PURIFY STRUCTURES	6,180.00_
				TOTAL:	6,180.00
C&S CHEMICALS INC	8/16/19	4,272 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	4,976.88_
				TOTAL:	4,976.88
COOPERATIVE ENERGY CO- ACCT # 5910807	8/16/19	WEEDEATER GAS	RECREATION	PARK AREAS	7.32
	8/16/19	54.4 GALLONS FOR GAS BARRE	MUNICIPAL WASTEWAT	O-PURIFY MISC	147.92_
				TOTAL:	155.24
COOPERATIVE ENERGY CO- ACCT# 05412019	8/16/19	UNIT #308 FUEL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	76.83_
				TOTAL:	76.83
DAKOTA SUPPLY GROUP INC	8/16/19	DISTRIBUTION MAIN REPAIR S WATER		M-TRANS MAINS	433.39_
				TOTAL:	433.39
DEPUTY REGISTER #33	8/16/19	LICENSE '09 CHEV KX9128446	GENERAL FUND	POLICE ADMINISTRATION	54.25_
				TOTAL:	54.25
FRONTIER COMMUNICATION SERVICES	8/16/19	PHONE SERVICE	WATER	O-PUMPING	60.99
	8/16/19	PHONE SERVICE	WATER	O-PURIFY MISC	70.88
	8/16/19	PHONE SERVICE	WATER	O-DISTR MISC	54.32
	8/16/19	PHONE SERVICE	WATER	ADMIN OFFICE SUPPLIES	28.22
	8/16/19	PHONE SERVICE	WATER	ACCTS-RECORDS & COLLEC	96.66
	8/16/19	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	367.89
	8/16/19	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	28.22
	8/16/19	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	42.92
	8/16/19	PHONE SERVICE	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	28.22
	8/16/19	PHONE SERVICE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	89.43
	8/16/19	PHONE SERVICE	ELECTRIC	O-SOURCE MISC	69.20
	8/16/19	PHONE SERVICE	ELECTRIC	O-DISTR SUPER & ENG	54.46
	8/16/19	PHONE SERVICE	ELECTRIC	O-DISTR STATION EXPENS	122.46
	8/16/19	PHONE SERVICE	ELECTRIC	O-DISTR MISC	26.63
	8/16/19	PHONE SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	64.13
	8/16/19	PHONE SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	285.94
	8/16/19	PHONE SERVICE	ELECTRIC	ACCTS-ASSISTANCE	38.57_
				TOTAL:	1,529.14
GRAINGER	8/16/19	RATCHET CABLE CUTTER	ELECTRIC	O-DISTR MISC	281.22_
				TOTAL:	281.22
HARVEY'S SIGNS	8/16/19	LETTER UNIT #204 CALL TRUC	WATER	O-DISTR MISC	105.00_
				TOTAL:	105.00
HAWKINS INC	8/16/19	2,000# CHLORINE CYLINDER	MUNICIPAL WASTEWAT	O-PURIFY MISC	689.40
	8/16/19	249 GALLONS SODIUM BISULFI	MUNICIPAL WASTEWAT	O-PURIFY MISC	890.04_
				TOTAL:	1,579.44
HY-VEE INC-61705	8/16/19	EMPLOYEE RECOGNITION	GENERAL FUND	MAYOR AND COUNCIL	48.89
	8/16/19	EMPLOYEE RECOGNITION	GENERAL FUND	MAYOR AND COUNCIL	152.94
	8/16/19	COFFEE WITH COPS	GENERAL FUND	POLICE ADMINISTRATION	55.58
	8/16/19	NAT'L NITE OUT	GENERAL FUND	POLICE ADMINISTRATION	24.01
	8/16/19	SOCIAL FUNCTION	GENERAL FUND	CENTER FOR ACTIVE LIVI	12.79
	8/16/19	FORKLIFT GAS	LIQUOR	O-GEN MISC	24.01_
				TOTAL:	318.22

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
LOU'S GLOVES INC	8/16/19	NITRILE GLOVES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	86.00
	8/16/19	NITRILE GLOVES	MUNICIPAL WASTEWAT	O-PURIFY MISC	86.00_
				TOTAL:	172.00
MINNESOTA ENERGY RESOURCES CORP	8/16/19	GAS SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	105.69
	8/16/19	GAS SERVICE	GENERAL FUND	FIRE ADMINISTRATION	59.11
	8/16/19	GAS SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	49.37
	8/16/19	GAS SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	1,447.00
	8/16/19	GAS SERVICE	WATER	O-PURIFY MISC	13.54_
				TOTAL:	1,674.71
MISCELLANEOUS V GORGO OBANG O	8/16/19	REFUND OF DEPOSIT-ACCTS FI ELECTRIC		NON-DEPARTMENTAL	113.44
HTOO KYAW KAH	8/16/19	REFUND OF DEPOSIT-ACCTS FI ELECTRIC		NON-DEPARTMENTAL	76.32
MIRANDA MARCO A	8/16/19	REFUND OF DEPOSIT-ACCTS FI ELECTRIC		NON-DEPARTMENTAL	108.02
MORENO JAVIER	8/16/19	REFUND OF CREDITS-ACCTS FI ELECTRIC		NON-DEPARTMENTAL	298.46
PETERSEN SABRA A	8/16/19	REFUND OF DEPOSIT-ACCTS FI ELECTRIC		NON-DEPARTMENTAL	76.92
MEIER JEFF & JULIE	8/16/19	CUSTOMER REBATES	ELECTRIC	CUSTOMER INSTALL EXPEN	400.00
GORGO OBANG O	8/16/19	REFUND OF DEPOSIT-ACCTS FI ELECTRIC		ACCTS-RECORDS & COLLEC	3.44
HTOO KYAW KAH	8/16/19	REFUND OF DEPOSIT-ACCTS FI ELECTRIC		ACCTS-RECORDS & COLLEC	0.27
MIRANDA MARCO A	8/16/19	REFUND OF DEPOSIT-ACCTS FI ELECTRIC		ACCTS-RECORDS & COLLEC	1.94
PETERSEN SABRA A	8/16/19	REFUND OF DEPOSIT-ACCTS FI ELECTRIC		ACCTS-RECORDS & COLLEC	2.01_
				TOTAL:	1,080.82
NOBLES COOPERATIVE ELECTRIC	8/16/19	ELECTRIC SERVICE	GENERAL FUND	SECURITY CENTER	7.50
	8/16/19	ELECTRIC SERVICE	GENERAL FUND	SECURITY CENTER	7.50
	8/16/19	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	150.31
	8/16/19	BACKUP ELECTRICITY	INDUSTRIAL WASTEWA	O-PURIFY MISC	100.00
	8/16/19	ELECTRIC SERVICE	AIRPORT	O-GEN MISC	39.22_
				TOTAL:	304.53
ONE OFFICE SOLUTION	8/16/19	TONER CARTRIDGE	WATER	ADMIN OFFICE SUPPLIES	21.50
	8/16/19	TONER CARTRIDGE	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	21.49
	8/16/19	TONER CARTRIDGE	ELECTRIC	ADMIN OFFICE SUPPLIES	43.00_
				TOTAL:	85.99
PRODUCTIVITY PLUS ACCOUNT	8/16/19	SKIDLOADER PARTS	GENERAL FUND	PAVED STREETS	30.57
	8/16/19	PARTS	AIRPORT	O-GEN MISC	38.95_
				TOTAL:	69.52
RESOCO	8/16/19	DRU'S	ELECTRIC	FA DISTR METERS	5,970.61_
				TOTAL:	5,970.61
ROOS ERIC	8/16/19	REIMBURSE SHIPPING REPORTS	WATER	O-SOURCE WELLS & SPRNG	8.75_
				TOTAL:	8.75
S & M WINDOWS	8/16/19	MOWING DOUGLAS	GENERAL FUND	CODE ENFORCEMENT	45.00_
				TOTAL:	45.00
SCHAAAP SANITATION	8/16/19	MONTHLY SERVICE	RECREATION	OLSON PARK CAMPGROUND	570.44
	8/16/19	MONTHLY SERVICE	LIQUOR	O-GEN MISC	253.01_
				TOTAL:	823.45
SCHWALBACH ACE #6067	8/16/19	BOLTS	ELECTRIC	M-DISTR UNDERGRND LINE	22.57_
				TOTAL:	22.57
STUART C IRBY CO	8/16/19	RUBBER GLOVE PROTECTORS	ELECTRIC	O-DISTR MISC	49.39

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	8/16/19	FR-HIVIS WORK SHIRTS	ELECTRIC	O-DISTR MISC	513.00
	8/16/19	600 V WIRE	ELECTRIC	FA DISTR ST LITE & SIG	10.00_
				TOTAL:	572.39
U S POSTAL SERVICE-TMS ACCT# 247383	8/16/19	POSTAGE MACHINE REFILL	GENERAL FUND	MAYOR AND COUNCIL	3.00
	8/16/19	POSTAGE MACHINE REFILL	GENERAL FUND	ADMINISTRATION	7.50
	8/16/19	POSTAGE MACHINE REFILL	GENERAL FUND	CLERK'S OFFICE	107.30
	8/16/19	POSTAGE MACHINE REFILL	GENERAL FUND	ACCOUNTING	2.65
	8/16/19	POSTAGE MACHINE REFILL	GENERAL FUND	ENGINEERING ADMIN	288.05
	8/16/19	POSTAGE MACHINE REFILL	GENERAL FUND	ECONOMIC DEVELOPMENT	553.50
	8/16/19	POSTAGE MACHINE REFILL	GENERAL FUND	FIRE ADMINISTRATION	0.65
	8/16/19	POSTAGE MACHINE REFILL	GENERAL FUND	PAVED STREETS	11.85
	8/16/19	POSTAGE MACHINE REFILL	GENERAL FUND	CENTER FOR ACTIVE LIVI	239.00
	8/16/19	POSTAGE MACHINE REFILL	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	0.50
	8/16/19	POSTAGE MACHINE REFILL	RECREATION	PARK AREAS	0.50
	8/16/19	POSTAGE MACHINE REFILL	LIQUOR	O-GEN MISC	4.50
	8/16/19	POSTAGE MACHINE REFILL	DATA PROCESSING	DATA PROCESSING	767.00_
				TOTAL:	1,986.00
WAL MART BUSINESS/SYNCB	8/16/19	OIL CHANGE SUPPLIES	WATER	O-DIST UNDERGRND LINES	35.11
	8/16/19	OIL CHANGE SUPPLIES	WATER	O-DIST UNDERGRND LINES	57.42
	8/16/19	SHOP SUPPLIES	WATER	O-DIST UNDERGRND LINES	97.58
	8/16/19	SHOP SUPPLIES	WATER	O-DISTR MISC	4.79_
				TOTAL:	194.90
WESCO RECEIVABLES CORP	8/16/19	600 VOLT TAPE	ELECTRIC	M-DISTR UNDERGRND LINE	125.60
	8/16/19	600 VOLT TAPE	ELECTRIC	M-DISTR UNDERGRND LINE	276.32_
				TOTAL:	401.92

===== FUND TOTALS =====

101	GENERAL FUND	1,866.70
202	MEMORIAL AUDITORIUM	1,447.50
229	RECREATION	728.57
601	WATER	1,088.15
602	MUNICIPAL WASTEWATER	13,711.24
604	ELECTRIC	9,033.92
605	INDUSTRIAL WASTEWATER	100.00
609	LIQUOR	281.52
612	AIRPORT	78.17
702	DATA PROCESSING	767.00

 GRAND TOTAL: 29,102.77

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
ACCESS FAMILY MEDICAL CENTER	8/23/19	TESTING	GENERAL FUND	PAVED STREETS	25.00
	8/23/19	TESTING	RECREATION	PARK AREAS	25.00
	8/23/19	TESTING	WATER	O-DISTR MISC	50.00
	8/23/19	TESTING	ELECTRIC	O-DISTR MISC	25.00
	8/23/19	TESTING	ELECTRIC	O-DISTR MISC	25.00_
				TOTAL:	150.00
ADVANCED ENGINEERING AND ENVIRONMENTAL	8/23/19	CD 12 LOMR	STORM WATER MANAGE	PROJECT #24	630.75_
				TOTAL:	630.75
ALDEN POOL & MUNICIPAL SUPPLY	8/23/19	12 DOZEN SMOKE BOMBS	MUNICIPAL WASTEWAT	M-SOURCE MISC	1,224.00_
				TOTAL:	1,224.00
AMERICAN BOTTLING COMPANY	8/23/19	MIX	LIQUOR	NON-DEPARTMENTAL	159.48_
				TOTAL:	159.48
ANDERSON ALIGNMENT INC	8/23/19	DIAGNOSE TRANS ISSUE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	14.73
	8/23/19	DIAGNOSE TRANS ISSUE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	490.00_
				TOTAL:	504.73
ARCTIC GLACIER USA INC	8/23/19	ICE	LIQUOR	NON-DEPARTMENTAL	161.23
	8/23/19	ICE	LIQUOR	NON-DEPARTMENTAL	136.35
	8/23/19	ICE	LIQUOR	NON-DEPARTMENTAL	200.08_
				TOTAL:	497.66
ARNOLD MOTOR SUPPLY LLP	8/23/19	PRESSURE LINE #437	GENERAL FUND	PAVED STREETS	37.99
	8/23/19	RAVEN GLOVES #437	GENERAL FUND	PAVED STREETS	14.69
	8/23/19	FILTER	ELECTRIC	O-DISTR UNDERGRND LINE	10.03_
				TOTAL:	62.71
ARTISAN BEER COMPANY	8/23/19	BEER	LIQUOR	NON-DEPARTMENTAL	406.35
	8/23/19	BEER	LIQUOR	NON-DEPARTMENTAL	480.10
	8/23/19	BEER	LIQUOR	NON-DEPARTMENTAL	36.90-
				TOTAL:	849.55
ATLANTIC BOTTLING COMPANY	8/23/19	MIX	LIQUOR	NON-DEPARTMENTAL	278.40_
				TOTAL:	278.40
BAHRS SMALL ENGINE	8/23/19	CARB KIT, FUEL FILTER, SER	RECREATION	SOCCER COMPLEX	127.50_
				TOTAL:	127.50
BELLBOY CORPORATION	8/23/19	SUPPLIES	LIQUOR	O-GEN MISC	47.34_
				TOTAL:	47.34
BEVERAGE WHOLESALERS INC	8/23/19	BEER	LIQUOR	NON-DEPARTMENTAL	9,105.10
	8/23/19	BEER	LIQUOR	NON-DEPARTMENTAL	8,387.69
	8/23/19	BEER	LIQUOR	NON-DEPARTMENTAL	216.00
	8/23/19	BEER	LIQUOR	NON-DEPARTMENTAL	14,324.00
	8/23/19	BEER	LIQUOR	NON-DEPARTMENTAL	12,419.76_
				TOTAL:	44,452.55
BLR-BUSINESS & LEGAL RESOURCES	8/23/19	SUBSCRIPTION	GENERAL FUND	ACCOUNTING	536.99_
				TOTAL:	536.99
BLUEGLOBES LLC	8/23/19	STROBE LAMPS	AIRPORT	O-GEN MISC	323.94_
				TOTAL:	323.94

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	8/23/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	382.29
	8/23/19	WINE	LIQUOR	NON-DEPARTMENTAL	210.75
	8/23/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,162.38
	8/23/19	MIX	LIQUOR	NON-DEPARTMENTAL	159.10
	8/23/19	WINE	LIQUOR	NON-DEPARTMENTAL	846.00
	8/23/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,648.81
	8/23/19	MIX	LIQUOR	NON-DEPARTMENTAL	72.00
	8/23/19	WINE	LIQUOR	NON-DEPARTMENTAL	632.00
	8/23/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	26.25-
	8/23/19	BEER	LIQUOR	NON-DEPARTMENTAL	50.26-
	8/23/19	BEER	LIQUOR	NON-DEPARTMENTAL	23.20-
	8/23/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	125.91-
	8/23/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	22.73-
	8/23/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	275.52-
	8/23/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	115.42-
	8/23/19	BEER	LIQUOR	NON-DEPARTMENTAL	21.50-
	8/23/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	64.85-
	8/23/19	MIX	LIQUOR	NON-DEPARTMENTAL	40.95-
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	3.70
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	83.48
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	24.51
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	39.25
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	11.10
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	1.85-
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	1.85-
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	2.16-
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	1.85-
				TOTAL:	8,501.07
CAMPUS CLEANERS	8/23/19	BAR TOWELS, MATS	LIQUOR	O-GEN MISC	31.54_
				TOTAL:	31.54
CBS SQUARED INC	8/23/19	PUBLIC WORK FACILITY	GENERAL FUND	PAVED STREETS	2,017.58_
				TOTAL:	2,017.58
CEMSTONE CONCRETE MATERIALS LLC	8/23/19	PUBLIC WORKS BLDG	GENERAL FUND	PAVED STREETS	2,601.00
	8/23/19	PUBLIC WORKS BLDG	GENERAL FUND	PAVED STREETS	2,826.50
	8/23/19	PUBLIC WORKS BLDG	GENERAL FUND	PAVED STREETS	3,245.25
	8/23/19	WINTER LEAK PERMANENT CAPS WATER		M-TRANS MAINS	791.00_
				TOTAL:	9,463.75
CENTER SPORTS INC	8/23/19	EMPLOYEE RECOGNITION	GENERAL FUND	MAYOR AND COUNCIL	39.95_
				TOTAL:	39.95
CITY OF MARSHALL	8/23/19	SAFE/SOBER CFDA 60.600	GENERAL FUND	POLICE ADMINISTRATION	150.89
	8/23/19	SAFE/SOBER CFDA 60.616	GENERAL FUND	POLICE ADMINISTRATION	150.89_
				TOTAL:	301.78
CLARKE ENVIRONMENTAL MOSQUITO MANAGEME	8/23/19	MOSQUITO SPRAYING	GENERAL FUND	PAVED STREETS	3,050.00
	8/23/19	MOSQUITO SPRAYING	GENERAL FUND	PAVED STREETS	3,050.00_
				TOTAL:	6,100.00
COMMISSIONER OF TRANSPORTATION	8/23/19	HANGAR LOAN REPAYMENT	AIRPORT	NON-DEPARTMENTAL	920.00_
				TOTAL:	920.00
COMMUNITY EDUCATION	8/23/19	1/2 PAGE AD FALL COMMUNITY	GENERAL FUND	CENTER FOR ACTIVE LIVI	150.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	8/23/19	FULL PAGE FALL CATALOG	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	300.00_
				TOTAL:	450.00
COTTONWOOD COUNTY SHERIFF OFFICE	8/23/19	SAFE/SOBER CFDA 20.616	GENERAL FUND	POLICE ADMINISTRATION	449.52
	8/23/19	SAFE/SOBER CFDA 20.600	GENERAL FUND	POLICE ADMINISTRATION	558.50_
				TOTAL:	1,008.02
CRYSTAL GLASS INC	8/23/19	REPAIR AUTOMATIC DOOR	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	65.00_
				TOTAL:	65.00
DACOTAH PAPER CO	8/23/19	BAGS, THERMAL ROLLS	LIQUOR	O-GEN MISC	210.79
	8/23/19	BAGS	LIQUOR	O-GEN MISC	344.85
	8/23/19	BAGS	LIQUOR	O-GEN MISC	21.18_
				TOTAL:	576.82
DEPARTMENT OF LABOR AND INDUSTRY	8/23/19	ANNUAL ELEVATOR PERMIT	GENERAL FUND	GENERAL GOVT BUILDINGS	100.00_
				TOTAL:	100.00
DESLAURIERS INC	8/23/19	4" TEST CYLINDERS	IMPROVEMENT CONST	2019 HOMEWOOD HILLS ST	24.59
	8/23/19	4" TEST CYLINDERS	IMPROVEMENT CONST	OVERLAY PROGRAM	49.44_
				TOTAL:	74.03
DIAMOND VOGEL PAINT	8/23/19	PRIMER, COTE ALL BLACK	GENERAL FUND	SIGNS AND SIGNALS	88.58
	8/23/19	PRIMER	GENERAL FUND	SIGNS AND SIGNALS	49.69
	8/23/19	FLAT BLACK PAINT	GENERAL FUND	SIGNS AND SIGNALS	41.29_
				TOTAL:	179.56
DOLL DISTRIBUTING LLC	8/23/19	BEER	LIQUOR	NON-DEPARTMENTAL	13,931.95
	8/23/19	BEER	LIQUOR	NON-DEPARTMENTAL	2,125.50
	8/23/19	BER	LIQUOR	NON-DEPARTMENTAL	9,267.85
	8/23/19	BEER	LIQUOR	NON-DEPARTMENTAL	2,838.70
	8/23/19	MIX	LIQUOR	NON-DEPARTMENTAL	14.00_
				TOTAL:	28,178.00
DUBOIS CHEMICALS INC	8/23/19	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	8,296.77_
				TOTAL:	8,296.77
ECHO GROUP INC	8/23/19	MARKING PAINT	ELECTRIC	O-DISTR MISC	240.85
	8/23/19	PVC	ELECTRIC	M-DISTR UNDERGRND LINE	22.61_
				TOTAL:	263.46
EHRLERS COMPANIES	8/23/19	CONTINUING DISCLOSURE REPO PIR SERIES 2009C	GO PIR SERIES 2009C		875.00
	8/23/19	CONTINUING DISCLOSURE REPO PIR SERIES 2010A	GO PIR SERIES 2010A		875.00
	8/23/19	CONTINUING DISCLOSURE REPO PIR SERIES 2012A	GO PIR SERIES 2012A		875.00
	8/23/19	CONTINUING DISCLOSURE REPO PIR SERIES 2016A	GO PIR SERIES 2016A		875.00_
				TOTAL:	3,500.00
ENVIRO PUMP PLUS	8/23/19	BACKFLOW PREVENTER TESTING	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	130.00_
				TOTAL:	130.00
FASTENAL COMPANY	8/23/19	BENT ANCHOR BOLTS	RECREATION	SOCCER COMPLEX	30.96
	8/23/19	DISPOSABLE GLOVES, CABLE T	RECREATION	SOCCER COMPLEX	31.75_
				TOTAL:	62.71
FIFE WATER SERVICES INC	8/23/19	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	11,723.64_
				TOTAL:	11,723.64

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
FIRE SAFETY USA, INC	8/23/19	HELMET DECALS, FIRE STRAPS	GENERAL FUND	FIRE ADMINISTRATION	2,245.00_
				TOTAL:	2,245.00
FORNEY LP	8/23/19	PRESS-AIRE METER	GENERAL FUND	ENGINEERING ADMIN	666.98_
				TOTAL:	666.98
GALLS LLC	8/23/19	UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	51.69_
				TOTAL:	51.69
GRAHAM TIRE OF WORTHINGTON INC	8/23/19	#506 BRAKES	RECREATION	PARK AREAS	1,631.86_
				TOTAL:	1,631.86
H & H AUTO & REPAIR	8/23/19	#434 ACTUATOR, FIX HEATER	GENERAL FUND	PAVED STREETS	136.02
	8/23/19	#434 ACTUATOR, FIX HEATER	GENERAL FUND	PAVED STREETS	320.00_
				TOTAL:	456.02
HACH COMPANY	8/23/19	PH PROBE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	445.00
	8/23/19	PHOSPHORUS TESTING	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	1,569.34
	8/23/19	CHLORINE TESTING	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	50.80_
				TOTAL:	2,065.14
HOPE HAVEN INC	8/23/19	CAL CLEANING-AUGUST	GENERAL FUND	CENTER FOR ACTIVE LIVI	541.67_
				TOTAL:	541.67
HULSTEIN EXCAVATING INC	8/23/19	SPLASH PAD #3	RECREATION	PARK AREAS	6,098.76
	8/23/19	2019 HH IMPROVEMENTS #1	IMPROVEMENT CONST	NON-DEPARTMENTAL	2,977.37-
	8/23/19	2019 HH IMPROVEMENTS #1	IMPROVEMENT CONST	DARLING DR-BURLINGTON	29,288.75
	8/23/19	2019 HH IMPROVEMENTS #1	STORM WATER MANAGE	PROJECT #11	30,258.50_
				TOTAL:	62,668.64
HY-VEE INC	8/23/19	JULY/AUG FUEL	GENERAL FUND	POLICE ADMINISTRATION	1,490.47
	8/23/19	FUEL	GENERAL FUND	FIRE ADMINISTRATION	36.17
	8/23/19	FUEL	GENERAL FUND	FIRE ADMINISTRATION	38.31_
				TOTAL:	1,564.95
INFRARED SERVICES	8/23/19	INFRARED INSPECT & ANALYSI	ELECTRIC	CUSTOMER INSTALL EXPEN	1,938.00_
				TOTAL:	1,938.00
INTL UNION LOCAL #49	8/23/19	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	76.36
	8/23/19	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	73.12
	8/23/19	UNION DUES	RECREATION	NON-DEPARTMENTAL	83.50
	8/23/19	UNION DUES	RECREATION	NON-DEPARTMENTAL	85.42
	8/23/19	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	9.48
	8/23/19	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	15.12
	8/23/19	UNION DUES	WATER	NON-DEPARTMENTAL	105.87
	8/23/19	UNION DUES	WATER	NON-DEPARTMENTAL	102.72
	8/23/19	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	121.40
	8/23/19	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	120.95
	8/23/19	UNION DUES	INDUSTRIAL WASTEWA	NON-DEPARTMENTAL	1.30
	8/23/19	UNION DUES	INDUSTRIAL WASTEWA	NON-DEPARTMENTAL	3.62
	8/23/19	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	4.59
	8/23/19	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	1.55_
				TOTAL:	805.00
J & K WINDOWS	8/23/19	WINDOW CLEANING-EXT & INT	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	654.08_
				TOTAL:	654.08

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
JERRY'S AUTO SUPPLY OF WORTHINGTON INC	8/23/19	GRAY SPRAY PAINT	RECREATION	SOCCER COMPLEX	6.69
	8/23/19	HEX TOOLS, OIL, RAGS	RECREATION	SOCCER COMPLEX	49.36
	8/23/19	PAINT FOR TREE MARKING	RECREATION	TREE REMOVAL	38.94
	8/23/19	HOSE FITTINGS	ELECTRIC	O-DISTR UNDERGRND LINE	13.77_
				TOTAL:	108.76
JOHNSON BROTHERS LIQUOR CO	8/23/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,140.89
	8/23/19	WINE	LIQUOR	NON-DEPARTMENTAL	2,667.73
	8/23/19	WINE	LIQUOR	NON-DEPARTMENTAL	45.98
	8/23/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,473.68
	8/23/19	WINE	LIQUOR	NON-DEPARTMENTAL	3,070.67
	8/23/19	MIX	LIQUOR	NON-DEPARTMENTAL	433.85
	8/23/19	WINE	LIQUOR	NON-DEPARTMENTAL	336.75
	8/23/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	75.42-
	8/23/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	11.95-
	8/23/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	96.90-
	8/23/19	WINE	LIQUOR	NON-DEPARTMENTAL	45.16-
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	59.50
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	78.30
	8/23/19	LIQUOR	LIQUOR	O-SOURCE MISC	55.06
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	126.05
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	0.14-
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	1.69-
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	1.69-
				TOTAL:	15,255.51
JSA SERVICES INC	8/23/19	TOWELS, MOP HEADS-OLSON RR RECREATION		OLSON PARK CAMPGROUND	190.01_
				TOTAL:	190.01
DBA KJOE	8/23/19	ADS	LIQUOR	O-GEN MISC	165.00_
				TOTAL:	165.00
KING TURKEY DAY INC	8/23/19	SPONSORSHIP	GENERAL FUND	PROMOTIONAL COMMITTEE	3,500.00_
				TOTAL:	3,500.00
LAW ENF LABOR SERV INC #4	8/23/19	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	561.00
	8/23/19	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	561.00_
				TOTAL:	1,122.00
LYON COUNTY SHERIFF OFFICE	8/23/19	SAFE/SOBER CFDA 20.600	GENERAL FUND	POLICE ADMINISTRATION	419.92
	8/23/19	SAFE/SOBER CFDA 20.616	GENERAL FUND	POLICE ADMINISTRATION	402.00_
				TOTAL:	821.92
MARTHALER CDJR	8/23/19	#40 REPLACE AIRBAG INFLATO	GENERAL FUND	POLICE ADMINISTRATION	149.03
	8/23/19	#40 REPLACE AIRBAG INFLATO	GENERAL FUND	POLICE ADMINISTRATION	57.50
	8/23/19	#18-37 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	13.00
	8/23/19	#18-37 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	17.24_
				TOTAL:	236.77
MARTHALER CHEVROLET OF WORTHINGTON	8/23/19	OIL CHANGE	GENERAL FUND	ENGINEERING ADMIN	32.85_
				TOTAL:	32.85
MASTER INTREPRETATIONS LLC	8/23/19	TRANSLATION SERVICES	GENERAL FUND	POLICE ADMINISTRATION	651.00_
				TOTAL:	651.00
MEDIACOM	8/23/19	HIGH SPEED INTERNET	GENERAL FUND	PAVED STREETS	129.95

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
				TOTAL:	129.95
MICROBIOLOGICS INC	8/23/19	QUALITY ASSURANCE TESTS-DR MUNICIPAL WASTEWAT	O-PURIFY LABORATORY		251.32_
				TOTAL:	251.32
MIDWESTERN MECHANICAL INC	8/23/19	GEN BLDG FIRE SPRINKLER SE ELECTRIC	M-SOURCE EQUIPMENT		325.00_
				TOTAL:	325.00
MINNESOTA BENEFIT ASSOCIATION	8/23/19	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	3.52
	8/23/19	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	1.83
	8/23/19	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	42.63
	8/23/19	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	40.12
	8/23/19	INSURANCE	GENERAL FUND	PAVED STREETS	44.71
	8/23/19	INSURANCE	GENERAL FUND	PUBLIC WORK SHOP	94.25
	8/23/19	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	38.32
	8/23/19	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	40.01
	8/23/19	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	19.39
	8/23/19	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	21.90
	8/23/19	INSURANCE	RECREATION	SOCCER COMPLEX	0.01
	8/23/19	INSURANCE	RECREATION	TREE REMOVAL	38.67
	8/23/19	MN BENEFITS	WATER	NON-DEPARTMENTAL	4.79
	8/23/19	MN BENEFITS	WATER	NON-DEPARTMENTAL	4.79
	8/23/19	INSURANCE	WATER	GENERAL ADMIN	32.98
	8/23/19	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	100.75
	8/23/19	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	100.75
	8/23/19	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	127.46
	8/23/19	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	127.46
	8/23/19	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	0.01
	8/23/19	INSURANCE	MUNICIPAL WASTEWAT	GENERAL ADMIN	26.38
	8/23/19	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	8/23/19	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	8/23/19	INSURANCE	ELECTRIC	O-SOURCE SUPER & ENG	9.76
	8/23/19	INSURANCE	ELECTRIC	O-DISTR SUPER & ENG	175.66
	8/23/19	INSURANCE	ELECTRIC	M-SOURCE SUPER & ENF	9.76
	8/23/19	INSURANCE	ELECTRIC	GENERAL ADMIN	160.48
	8/23/19	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	21.51
	8/23/19	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	21.51
	8/23/19	INSURANCE	AIRPORT	O-GEN MISC	15.71_
				TOTAL:	1,399.56
MINNESOTA CHILD SUPPORT PAYMENT CTR	8/23/19	GARNISHMENT	GENERAL FUND	NON-DEPARTMENTAL	39.22
	8/23/19	SUPPORT ORDER	GENERAL FUND	NON-DEPARTMENTAL	119.52_
				TOTAL:	158.74
MINNESOTA ENERGY RESOURCES CORP	8/23/19	GAS SERVICE	RECREATION	PARK AREAS	50.02
	8/23/19	GAS SERVICE	WATER	O-DISTR MISC	16.03
	8/23/19	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	16.03
	8/23/19	GAS SERVICE	ELECTRIC	O-DISTR MISC	16.03_
				TOTAL:	98.11
MISCELLANEOUS V MIDWESTERN MECHANICAL	8/23/19	REFUND SANFORD PLUMBING PE	GENERAL FUND	NON-DEPARTMENTAL	1.00
MIDWESTERN MECHANICAL	8/23/19	REFUND SANFORD PLUMBING PE	GENERAL FUND	NON-DEPARTMENTAL	34.50
AMERIPRISE FINANCIAL	8/23/19	REFUND PARK DEPOSIT FEE	RECREATION	NON-DEPARTMENTAL	40.00
PEREZ TREJO SHEILA	8/23/19	REFUND OF DEPOSITS-ACCTS F	WATER	NON-DEPARTMENTAL	37.85
PEREZ TREJO SHEILA	8/23/19	REFUND OF DEPOSITS-ACCTS F	WATER	ACCTS-RECORDS & COLLEC	0.76
ANDERSON NICOLETTE	8/23/19	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	1.82

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
JOK SUZANA	8/23/19	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	13.28
MILLER ARCHITECTS &	8/23/19	REFUND OF CREDITS-ACCTS FI ELECTRIC		NON-DEPARTMENTAL	147.19
PEREZ TREJO SHEILA	8/23/19	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	95.00
ANDERSON NICOLETTE	8/23/19	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	2.33
JOK SUZANA	8/23/19	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	1.61
PEREZ TREJO SHEILA	8/23/19	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	1.61_
		TOTAL:			376.95
MMBA	8/23/19	DUES	LIQUOR	O-GEN MISC	2,700.00_
		TOTAL:			2,700.00
MOUNTAIN LAKE POLICE DEPARTMENT	8/23/19	SAFE/SOBER CFDA 20.600	GENERAL FUND	POLICE ADMINISTRATION	520.52
	8/23/19	SAFE/SOBER CFDA 20.616	GENERAL FUND	POLICE ADMINISTRATION	557.30_
		TOTAL:			1,077.82
MTI DISTRIBUTING INC	8/23/19	TORO MOWER PARTS	RECREATION	PARK AREAS	583.31_
		TOTAL:			583.31
NCPERS GROUP LIFE INS	8/23/19	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	148.40
	8/23/19	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	148.48
	8/23/19	INSURANCE JULY FOR AUG	GENERAL FUND	NON-DEPARTMENTAL	16.00
	8/23/19	LIFE INS	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	8.00
	8/23/19	LIFE INS	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	8.00
	8/23/19	LIFE INS	RECREATION	NON-DEPARTMENTAL	24.00
	8/23/19	LIFE INS	RECREATION	NON-DEPARTMENTAL	24.00
	8/23/19	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	3.60
	8/23/19	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	3.60
	8/23/19	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	0.40
	8/23/19	LIFE INS	WATER	NON-DEPARTMENTAL	26.10
	8/23/19	LIFE INS	WATER	NON-DEPARTMENTAL	24.90
	8/23/19	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	25.86
	8/23/19	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	25.82
	8/23/19	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	36.04
	8/23/19	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	35.97
	8/23/19	LIFE INS	INDUSTRIAL WASTEWAT	NON-DEPARTMENTAL	0.83
	8/23/19	LIFE INS	LIQUOR	NON-DEPARTMENTAL	16.00
	8/23/19	LIFE INS	LIQUOR	NON-DEPARTMENTAL	16.00
	8/23/19	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
	8/23/19	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00_
		TOTAL:			624.00
NIENKERK COMPANIES INC	8/23/19	RESTROOMS-EHLERS PARK	RECREATION	PARK AREAS	165.00
	8/23/19	RESTROOMS-SUNSET PARK	RECREATION	PARK AREAS	165.00
	8/23/19	RESTROOMS-CENTENNIAL PARK	RECREATION	PARK AREAS	420.00_
		TOTAL:			750.00
NOBLES COOPERATIVE ELECTRIC	8/23/19	ELECTRIC SERVICE	WATER	O-PUMPING	15.00
	8/23/19	ELECTRIC SERVICE	WATER	O-PUMPING	15.00_
		TOTAL:			30.00
NOBLES COUNTY AUDITOR/TREASURER	8/23/19	LEASE PAYMENT UTILITIES	WATER	O-DISTR RENTS	153.76
	8/23/19	LEASE PAYMENT UTILITIES	WATER	ADMIN RENT	307.53
	8/23/19	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	O-PURIFY MISC	123.01
	8/23/19	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	ADMIN RENT	246.02
	8/23/19	LEASE PAYMENT UTILITIES	ELECTRIC	O-DISTR RENTS	738.06
	8/23/19	LEASE PAYMENT UTILITIES	ELECTRIC	ADMIN RENT	1,506.89

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
				TOTAL:	3,075.27
NOBLES COUNTY HISTORIAL SOCIETY INC	8/23/19	MAYOR'S BRUNCH	GENERAL FUND	MAYOR AND COUNCIL	275.00_
				TOTAL:	275.00
NOBLES COUNTY HIGHWAY DEPT	8/23/19	MAY FUEL	GENERAL FUND	ENGINEERING ADMIN	126.91
	8/23/19	JUNE FUEL	GENERAL FUND	ENGINEERING ADMIN	185.05
	8/23/19	MAY FUEL	GENERAL FUND	ECONOMIC DEVELOPMENT	39.40
	8/23/19	JUNE FUEL	GENERAL FUND	ECONOMIC DEVELOPMENT	58.15
	8/23/19	MAY FUEL	GENERAL FUND	POLICE ADMINISTRATION	3,768.67
	8/23/19	JUNE FUEL	GENERAL FUND	POLICE ADMINISTRATION	3,781.64
	8/23/19	MAY FUEL	GENERAL FUND	REGULATE LAWFUL GAMBLE	10.94
	8/23/19	MAY FUEL	GENERAL FUND	ANIMAL CONTROL ENFORCE	223.18
	8/23/19	JUNE FUEL	GENERAL FUND	ANIMAL CONTROL ENFORCE	207.30
	8/23/19	MAY FUEL	GENERAL FUND	PAVED STREETS	1,523.06
	8/23/19	JUNE FUEL	GENERAL FUND	PAVED STREETS	1,250.85
	8/23/19	MAY FUEL	GENERAL FUND	CODE ENFORCEMENT	97.32
	8/23/19	JUNE FUEL	GENERAL FUND	CODE ENFORCEMENT	69.26
	8/23/19	MAY FUEL	RECREATION	SOCCER COMPLEX	187.14
	8/23/19	JUNE FUEL	RECREATION	SOCCER COMPLEX	197.53
	8/23/19	MAY FUEL	RECREATION	PARK AREAS	1,616.49
	8/23/19	JUNE FUEL	RECREATION	PARK AREAS	1,970.78
	8/23/19	JUNE FUEL	RECREATION	TREE REMOVAL	421.84
	8/23/19	MAY FUEL	WATER	O-PUMPING	149.60
	8/23/19	JUNE FUEL	WATER	O-PUMPING	144.74
	8/23/19	MAY FUEL	WATER	M-TRANS MAINS	471.51
	8/23/19	JUNE FUEL	WATER	M-TRANS MAINS	756.89
	8/23/19	MAY FUEL	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	141.82
	8/23/19	JUNE FUEL	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	100.97
	8/23/19	MAY FUEL	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	140.50
	8/23/19	JUNE FUEL	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	103.19
	8/23/19	MAY FUEL	MUNICIPAL WASTEWAT	O-PURIFY MISC	111.50
	8/23/19	JUNE FUEL	MUNICIPAL WASTEWAT	O-PURIFY MISC	38.27
	8/23/19	MAY FUEL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	476.33
	8/23/19	JUNE FUEL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	469.20
	8/23/19	MAY FUEL	ELECTRIC	O-DISTR UNDERGRND LINE	1,302.53
	8/23/19	JUNE FUEL	ELECTRIC	O-DISTR UNDERGRND LINE	1,270.27
	8/23/19	MAY FUEL	STORM WATER MANAGE	STORM DRAINAGE	141.82
	8/23/19	JUNE FUEL	STORM WATER MANAGE	STORM DRAINAGE	100.98
	8/23/19	MAY FUEL	STORM WATER MANAGE	STREET CLEANING	998.56
	8/23/19	JUNE FUEL	STORM WATER MANAGE	STREET CLEANING	623.89
	8/23/19	MAY FUEL	AIRPORT	O-GEN MISC	54.57_
				TOTAL:	23,332.65
NOBLES COUNTY SHERIFF	8/23/19	SAFE/SOBER CFDA 20.600	GENERAL FUND	POLICE ADMINISTRATION	129.10
	8/23/19	SAFE/SOBER CFDA 20.616	GENERAL FUND	POLICE ADMINISTRATION	70.42_
				TOTAL:	199.52
ONE OFFICE SOLUTION	8/23/19	POST CARDS-MAYORS BRUNCH	GENERAL FUND	MAYOR AND COUNCIL	23.95
	8/23/19	NAME PLATES	GENERAL FUND	CLERK'S OFFICE	15.04
	8/23/19	SHARPIES	GENERAL FUND	CLERK'S OFFICE	3.34
	8/23/19	STORAGE BOXES, USB CABLE	GENERAL FUND	CLERK'S OFFICE	134.73
	8/23/19	BUSINESS CARD HOLDER, CLIP	GENERAL FUND	CLERK'S OFFICE	5.30
	8/23/19	CHAIR	GENERAL FUND	ACCOUNTING	357.50
	8/23/19	SIGN HERE FLAGS, LEGAL PAD	GENERAL FUND	ENGINEERING ADMIN	11.95
	8/23/19	PENS, PREMIUM PAPER	GENERAL FUND	ENGINEERING ADMIN	2.95

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	8/23/19	NAME PLATES	GENERAL FUND	ECONOMIC DEVELOPMENT	117.87
	8/23/19	SIGN HERE FLAGS, LEGAL PAD	GENERAL FUND	ECONOMIC DEVELOPMENT	11.96
	8/23/19	NAME PLATES	GENERAL FUND	ECONOMIC DEVELOPMENT	30.08
	8/23/19	PENS, PREMIUM PAPER	GENERAL FUND	ECONOMIC DEVELOPMENT	23.01
	8/23/19	TOILET PAPER, TOWELS	GENERAL FUND	GENERAL GOVT BUILDINGS	133.66
	8/23/19	BINDERS, LABELS, FILE POCK	GENERAL FUND	SECURITY CENTER	61.20
	8/23/19	BINDERS, LABELS, FILE POCK	GENERAL FUND	SECURITY CENTER	61.20
	8/23/19	PLANNER, PROTECTOR SHEETS	GENERAL FUND	FIRE ADMINISTRATION	43.62
	8/23/19	PRINTER CARTRIDGES	GENERAL FUND	CENTER FOR ACTIVE LIVI	422.28
	8/23/19	BATTERIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	27.20
	8/23/19	BATTERIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	40.80
	8/23/19	NAME PLATES	DATA PROCESSING	DATA PROCESSING	39.29
	8/23/19	RETURN ADDRESS CITY ENVELO	DATA PROCESSING	DATA PROCESSING	194.12
				TOTAL:	1,761.05
OPTUM BANK	8/23/19	HSA ADMIN FEE-JULY	GENERAL FUND	GENERAL GOVT BUILDINGS	63.75
				TOTAL:	63.75
PAUSTIS WINE COMPANY	8/23/19	WINE	LIQUOR	NON-DEPARTMENTAL	1,004.58
	8/23/19	WINE	LIQUOR	NON-DEPARTMENTAL	724.42
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	17.50
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	15.00
				TOTAL:	1,761.50
MM PEIP	8/23/19	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	6,585.04
	8/23/19	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	6,530.12
	8/23/19	HEALTH INSURANCE AUG FOR S	GENERAL FUND	NON-DEPARTMENTAL	1,286.36
	8/23/19	SELF INSURANCE FUND PAYOUT	GENERAL FUND	NON-DEPARTMENTAL	208.20
	8/23/19	HEALTH INS PREM	GENERAL FUND	MAYOR AND COUNCIL	309.15
	8/23/19	HEALTH INS PREM	GENERAL FUND	MAYOR AND COUNCIL	309.15
	8/23/19	HEALTH INS PREM	GENERAL FUND	ADMINISTRATION	722.21
	8/23/19	HEALTH INS PREM	GENERAL FUND	ADMINISTRATION	722.21
	8/23/19	HEALTH INS PREM	GENERAL FUND	CLERK'S OFFICE	563.83
	8/23/19	HEALTH INS PREM	GENERAL FUND	CLERK'S OFFICE	563.83
	8/23/19	HEALTH INS PREM	GENERAL FUND	ACCOUNTING	722.24
	8/23/19	HEALTH INS PREM	GENERAL FUND	ACCOUNTING	722.24
	8/23/19	HEALTH INS PREM	GENERAL FUND	ENGINEERING ADMIN	1,238.78
	8/23/19	HEALTH INS PREM	GENERAL FUND	ENGINEERING ADMIN	1,150.21
	8/23/19	HEALTH INS PREM	GENERAL FUND	ECONOMIC DEVELOPMENT	1,835.01
	8/23/19	HEALTH INS PREM	GENERAL FUND	ECONOMIC DEVELOPMENT	1,835.01
	8/23/19	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	12,108.65
	8/23/19	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	12,070.53
	8/23/19	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	38.12
	8/23/19	BOMGAARS INSURANCE AUG FOR	GENERAL FUND	POLICE ADMINISTRATION	1,444.42
	8/23/19	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,263.68
	8/23/19	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,263.65
	8/23/19	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,263.70
	8/23/19	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,263.63
	8/23/19	HEALTH INS PREM	GENERAL FUND	ANIMAL CONTROL ENFORCE	77.29
	8/23/19	HEALTH INS PREM	GENERAL FUND	ANIMAL CONTROL ENFORCE	96.61
	8/23/19	HEALTH INS PREM	GENERAL FUND	PAVED STREETS	500.40
	8/23/19	HEALTH INS PREM	GENERAL FUND	PAVED STREETS	408.78
	8/23/19	HEALTH INS PREM	GENERAL FUND	PUBLIC WORK SHOP	63.43
	8/23/19	HEALTH INS PREM	GENERAL FUND	PUBLIC WORK SHOP	70.48
	8/23/19	HEALTH INS PREM	GENERAL FUND	CODE ENFORCEMENT	544.18
	8/23/19	HEALTH INS PREM	GENERAL FUND	CODE ENFORCEMENT	524.86

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	8/23/19	HEALTH INS PREM	GENERAL FUND	LAKE IMPROVEMENT	3.30
	8/23/19	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	77.29
	8/23/19	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	77.29
	8/23/19	HEALTH INS PREM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	309.15
	8/23/19	HEALTH INS PREM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	309.15
	8/23/19	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	309.51
	8/23/19	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	309.51
	8/23/19	HEALTH INS PREM	RECREATION	PARK AREAS	279.86
	8/23/19	HEALTH INS PREM	RECREATION	PARK AREAS	523.60
	8/23/19	HEALTH INS PREM	RECREATION	TREE REMOVAL	442.35
	8/23/19	HEALTH INS PREM	RECREATION	TREE REMOVAL	198.61
	8/23/19	HEALTH INS PREMIUM	PIR/TRUNKS	NON-DEPARTMENTAL	63.43
	8/23/19	HEALTH INS PREMIUM	PIR/TRUNKS	NON-DEPARTMENTAL	63.43
	8/23/19	HEALTH INS PREM	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	253.72
	8/23/19	HEALTH INS PREM	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	253.72
	8/23/19	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	52.88
	8/23/19	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	107.52
	8/23/19	HEALTH INS PREM	IMPROVEMENT CONST	2019 HOMEWOOD HILLS ST	161.48
	8/23/19	HEALTH INS PREM	IMPROVEMENT CONST	2019 HOMEWOOD HILLS ST	199.08
	8/23/19	HEALTH INS PREM	IMPROVEMENT CONST	TURNER & TENTH ADA RAM	26.40
	8/23/19	HEALTH INS PREM	IMPROVEMENT CONST	EAST AVE-CSAH E ST. IM	22.23
	8/23/19	HEALTH INS PREM	IMPROVEMENT CONST	EAST AVE-CSAH E ST. IM	9.03
	8/23/19	HEALTH INS PREM	IMPROVEMENT CONST	OVERLAY PROGRAM	90.28
	8/23/19	HEALTH INS PREM	IMPROVEMENT CONST	OVERLAY PROGRAM	181.86
	8/23/19	HEALTH INS PREM	IMPROVEMENT CONST	N CRAILSHEIM ROAD WATE	9.03
	8/23/19	HEALTH INS PREM	IMPROVEMENT CONST	N CRAILSHEIM ROAD WATE	7.05
	8/23/19	HEALTH INS PREM	IMPROVEMENT CONST	N CRAILSHEIM RD SAN.SE	45.14
	8/23/19	HEALTH INS PREM	IMPROVEMENT CONST	N CRAILSHEIM RD SAN.SE	7.05
	8/23/19	HEALTH INS PREM	IMPROVEMENT CONST	W GATEWAY DR SANITARY	18.06
	8/23/19	HEALTH INS PREM	IMPROVEMENT CONST	W GATEWAY DR SANITARY	63.19
	8/23/19	HEALTH INS PREM	IMPROVEMENT CONST	W GATEWAY DR SANITARY	7.05
	8/23/19	HEALTH INS PREM	IMPROVEMENT CONST	W GATEWAY DR AREA WT E	36.11
	8/23/19	HEALTH INS PREM	IMPROVEMENT CONST	W GATEWAY DR AREA WT E	7.04
	8/23/19	HEALTH INS PREM	IMPROVEMENT CONST	19 AVE SEWER EXTENSION	18.06
	8/23/19	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	216.17
	8/23/19	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	256.91
	8/23/19	HEALTH INS PREM	WATER	O-SOURCE WELLS & SPRNG	11.60
	8/23/19	HEALTH INS PREM	WATER	O-DISTR SUPER AND ENG	563.83
	8/23/19	HEALTH INS PREM	WATER	O-DISTR SUPER AND ENG	563.83
	8/23/19	HEALTH INS PREM	WATER	O-DISTR MISC	15.46
	8/23/19	HEALTH INS PREM	WATER	O-DISTR MISC	184.61
	8/23/19	HEALTH INS PREM	WATER	GENERAL ADMIN	84.57
	8/23/19	HEALTH INS PREM	WATER	GENERAL ADMIN	77.62
	8/23/19	HEALTH INS PREM	WATER	ADMIN OFFICE SUPPLIES	2.90
	8/23/19	HEALTH INS PREM	WATER	ACCTS-METER READING	133.91
	8/23/19	HEALTH INS PREM	WATER	ACCTS-METER READING	56.38
	8/23/19	HEALTH INS PREM	WATER	ACCTS-RECORDS & COLLEC	143.49
	8/23/19	HEALTH INS PREM	WATER	ACCTS-RECORDS & COLLEC	143.49
	8/23/19	HEALTH INS PREM	WATER	PROJECT #11	54.17
	8/23/19	HEALTH INS PREM	WATER	PROJECT #11	9.90
	8/23/19	HEALTH INS PREM	WATER	PROJECT #11	135.41
	8/23/19	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	129.97
	8/23/19	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	109.63
	8/23/19	HEALTH INSURANCE AUG FOR S	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	121.84
	8/23/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	169.15
	8/23/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	169.15

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	8/23/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	394.68
	8/23/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	394.68
	8/23/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY MISC	15.46
	8/23/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY MISC	15.46
	8/23/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	3.30
	8/23/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	GENERAL ADMIN	67.66
	8/23/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	GENERAL ADMIN	62.09
	8/23/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	2.90
	8/23/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	118.66
	8/23/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	118.66
	8/23/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	PROJECT #3	86.49
	8/23/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	PROJECT #3	23.10
	8/23/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	PROJECT #7	81.25
	8/23/19	HEALTH INS PREM	MUNICIPAL WASTEWAT	PROJECT #7	18.06
	8/23/19	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	783.81
	8/23/19	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	760.91
	8/23/19	HEALTH INSURANCE AUG FOR S	ELECTRIC	NON-DEPARTMENTAL	281.92
	8/23/19	HEALTH INS PREM	ELECTRIC	O-DISTR UNDERGRND LINE	257.25
	8/23/19	HEALTH INS PREM	ELECTRIC	O-DISTR UNDERGRND LINE	140.96
	8/23/19	HEALTH INS PREM	ELECTRIC	O-DISTR MISC	169.60
	8/23/19	HEALTH INS PREM	ELECTRIC	O-DISTR MISC	353.75
	8/23/19	HEALTH INS PREM	ELECTRIC	M-SOURCE STRUCTURES	28.19
	8/23/19	HEALTH INS PREM	ELECTRIC	M-DISTR UNDERGRND LINE	166.45
	8/23/19	HEALTH INS PREM	ELECTRIC	M-DISTR UNDERGRND LINE	35.43
	8/23/19	HEALTH INS PREM	ELECTRIC	M-DISTR ST LITE & SIG	49.76
	8/23/19	HEALTH INS PREM	ELECTRIC	GENERAL ADMIN	411.60
	8/23/19	HEALTH INS PREM	ELECTRIC	GENERAL ADMIN	377.73
	8/23/19	HEALTH INS PREM	ELECTRIC	ADMIN OFFICE SUPPLIES	28.99
	8/23/19	HEALTH INS PREM	ELECTRIC	ACCTS-METER READING	172.67
	8/23/19	HEALTH INS PREM	ELECTRIC	ACCTS-METER READING	56.38
	8/23/19	HEALTH INS PREM	ELECTRIC	ACCTS-RECORDS & COLLEC	635.25
	8/23/19	HEALTH INS PREM	ELECTRIC	ACCTS-RECORDS & COLLEC	635.25
	8/23/19	HEALTH INS PREM	ELECTRIC	ACCTS-ASSISTANCE	154.57
	8/23/19	HEALTH INS PREM	ELECTRIC	ACCTS-ASSISTANCE	154.57
	8/23/19	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	1,027.31
	8/23/19	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	1,164.15
	8/23/19	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	751.11
	8/23/19	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	650.30
	8/23/19	HEALTH INS PREM	ELECTRIC	FA COMMUNICATION EQUIP	26.15
	8/23/19	HEALTH INS PREMIUM	INDUSTRIAL WASTEWA	NON-DEPARTMENTAL	1.98
	8/23/19	HEALTH INS PREMIUM	INDUSTRIAL WASTEWA	NON-DEPARTMENTAL	2.97
	8/23/19	HEALTH INS PREM	INDUSTRIAL WASTEWA	O-PURIFY MISC	13.54
	8/23/19	HEALTH INS PREM	INDUSTRIAL WASTEWA	PROJECT #7	9.03
	8/23/19	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	44.87
	8/23/19	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	46.66
	8/23/19	HEALTH INS PREM	STORM WATER MANAGE	STORM DRAINAGE	72.22
	8/23/19	HEALTH INS PREM	STORM WATER MANAGE	STORM DRAINAGE	156.79
	8/23/19	HEALTH INS PREM	STORM WATER MANAGE	PROJECT #6	103.79
	8/23/19	HEALTH INS PREM	STORM WATER MANAGE	PROJECT #6	18.06
	8/23/19	HEALTH INS PREM	STORM WATER MANAGE	PROJECT #24	18.06
	8/23/19	HEALTH INS PREM	STORM WATER MANAGE	PROJECT #24	18.05
	8/23/19	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	463.48
	8/23/19	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	463.48
	8/23/19	HEALTH INS PREM	LIQUOR	O-GEN MISC	1,622.30
	8/23/19	HEALTH INS PREM	LIQUOR	O-GEN MISC	1,622.30
	8/23/19	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	309.51

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	8/23/19	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	309.51
	8/23/19	HEALTH INS PREM	DATA PROCESSING	DATA PROCESSING	1,140.13
	8/23/19	HEALTH INS PREM	DATA PROCESSING	DATA PROCESSING	1,140.13
	8/23/19	BOMGAARS INSURANCE AUG FOR HEALTH INS PLAN (T		NON-DEPARTMENTAL	619.02_
				TOTAL:	89,074.84
PEPSI COLA BOTTLING CO OF PIPESTONE, M	8/23/19	MIX	LIQUOR	NON-DEPARTMENTAL	104.95_
				TOTAL:	104.95
PHILLIPS WINE & SPIRITS INC	8/23/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,086.98
	8/23/19	WINE	LIQUOR	NON-DEPARTMENTAL	1,533.01
	8/23/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	7,630.21
	8/23/19	WINE	LIQUOR	NON-DEPARTMENTAL	658.98
	8/23/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	19.96-
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	36.89
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	38.87
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	132.98
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	22.39
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	0.14-
				TOTAL:	13,120.21
PICKET FENCE ON MAIN	8/23/19	BADGES, EPAULETTES	GENERAL FUND	POLICE ADMINISTRATION	30.00_
				TOTAL:	30.00
PIPESTONE COUNTY SHERIFF OFFICE	8/23/19	SAFE/SOBER CFDA 20.600	GENERAL FUND	POLICE ADMINISTRATION	572.18
	8/23/19	SAFE/SOBER CFDA 20.616	GENERAL FUND	POLICE ADMINISTRATION	507.68_
				TOTAL:	1,079.86
PROSTEAM CLEANING INC	8/23/19	CARPET CLEANING	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	1,950.49
	8/23/19	STEAM CLEAN BALCONY	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	382.59_
				TOTAL:	2,333.08
RADIO WORKS LLC	8/23/19	SUMMER BBQ BONANZA	LIQUOR	O-GEN MISC	500.00_
				TOTAL:	500.00
ERDO EQUIPMENT CO - POWERPLAN	8/23/19	BLADE UNIT 403	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	15,300.00_
				TOTAL:	15,300.00
REDWOOD COUNTY SHERRIF'S OFFICE	8/23/19	SAFE/SOBER CFDA 20.600	GENERAL FUND	POLICE ADMINISTRATION	594.58
	8/23/19	SAFE/SOBER CFDA 20.616	GENERAL FUND	POLICE ADMINISTRATION	520.26_
				TOTAL:	1,114.84
REDWOOD FALLS POLICE DEPARTMENT	8/23/19	SAFE/SOBER CFDA 20.600	GENERAL FUND	POLICE ADMINISTRATION	541.82
	8/23/19	SAFE/SOBER CFDA 20.616	GENERAL FUND	POLICE ADMINISTRATION	551.19_
				TOTAL:	1,093.01
REGENTS OF THE UNIVERSITY OF MINNESOTA	8/23/19	MOTOR GRADER OPERATOR TRAI	GENERAL FUND	PAVED STREETS	500.00_
				TOTAL:	500.00
RESOCO	8/23/19	15KV BUSHINGS	ELECTRIC	FA DISTR UNDRGRND COND	458.17_
				TOTAL:	458.17
RJM DISTRIBUTING INC	8/23/19	BEER	LIQUOR	NON-DEPARTMENTAL	229.80_
				TOTAL:	229.80
ROCK COUNTY SHERIFFS OFFICE	8/23/19	SAFE/SOBER CFDA 20.600	GENERAL FUND	POLICE ADMINISTRATION	309.07

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	8/23/19	SAFE/SOBER CFDA 20.616	GENERAL FUND	POLICE ADMINISTRATION	242.01_
				TOTAL:	551.08
ROUND LAKE VINEYARDS & WINERY LLC	8/23/19	WINE	LIQUOR	NON-DEPARTMENTAL	540.00_
				TOTAL:	540.00
RUNNINGS SUPPLY INC-ACCT#9502440	8/23/19	COLLECTION OPERATIONAL SUP	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	31.06
	8/23/19	TRAILER BALL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	10.99
	8/23/19	JET REPAIR	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	3.71
	8/23/19	CONCRETE MIX	MUNICIPAL WASTEWAT	M-PURIFY STRUCTURES	11.25
	8/23/19	HOSE CLAMPS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	9.96
	8/23/19	SHOP SUPPLIES	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	20.78
	8/23/19	SAW BLADES	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	11.97
	8/23/19	PLUMBING SUPPLIES	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	6.67_
				TOTAL:	106.39
RUNNINGS SUPPLY INC-ACCT#9502485	8/23/19	PUMP LIFT, POLY PUMP, FUNN	GENERAL FUND	FIRE ADMINISTRATION	85.37
	8/23/19	MILK CRATES	GENERAL FUND	FIRE ADMINISTRATION	37.14
	8/23/19	POUND SUPPLIES	GENERAL FUND	ANIMAL CONTROL ENFORCE	16.37
	8/23/19	COARSE WHEEL BRUSH, FLAP D	GENERAL FUND	PAVED STREETS	18.18
	8/23/19	TOGGLE BOLT, NUTS/BOLTS	GENERAL FUND	PAVED STREETS	6.61
	8/23/19	GLOVES, BLADES	RECREATION	PARK AREAS	28.48
	8/23/19	SPRAYER PUMP	RECREATION	PARK AREAS	119.99
	8/23/19	RAKES	RECREATION	PARK AREAS	37.98_
				TOTAL:	350.12
SCHWALBACH	8/23/19	GROUNDING PLUGS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	24.55_
				TOTAL:	24.55
SCHWALBACH ACE HARDWARE-5930	8/23/19	CHALK POWDER	GENERAL FUND	PAVED STREETS	10.99
	8/23/19	CABLES, CHAINS, FERRULE/ST	RECREATION	SOCCER COMPLEX	22.64
	8/23/19	CENTENNIAL BALLFIELD RR SI	RECREATION	PARK AREAS	13.98
	8/23/19	AIR FILTERS	AIRPORT	O-GEN MISC	34.95_
				TOTAL:	82.56
SCHWALBACH ACE #6067	8/23/19	SHIPPING RETURN-LAB EQUIPM	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	18.06_
				TOTAL:	18.06
SCHWEITZER ENGINEERING LABS INC	8/23/19	ANNUNCIATOR CABLES	ELECTRIC	M-DISTR UNDERGRND LINE	66.51_
				TOTAL:	66.51
SECURE BENEFITS SYSTEMS CORP	8/23/19	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	54.50
	8/23/19	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	54.24
	8/23/19	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	1,274.97
	8/23/19	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	1,274.97
	8/23/19	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	1,362.26
	8/23/19	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	1,354.21
	8/23/19	MONTHLY ADMIN FEE	GENERAL FUND	OTHER GEN GOVT MISC	20.00
	8/23/19	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	6.24
	8/23/19	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	6.48
	8/23/19	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	177.96
	8/23/19	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	182.53
	8/23/19	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	0.75
	8/23/19	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	1.42
	8/23/19	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	33.78
	8/23/19	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	65.03

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	8/23/19	ADMIN FEE	WATER	NON-DEPARTMENTAL	2.68
	8/23/19	ADMIN FEE	WATER	NON-DEPARTMENTAL	2.93
	8/23/19	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	121.54
	8/23/19	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	133.26
	8/23/19	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	14.08
	8/23/19	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	13.81
	8/23/19	CHILD CARE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	362.55
	8/23/19	CHILD CARE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	362.55
	8/23/19	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	378.23
	8/23/19	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	366.30
	8/23/19	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	3.99
	8/23/19	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	3.99
	8/23/19	CHILD CARE	ELECTRIC	NON-DEPARTMENTAL	208.33
	8/23/19	CHILD CARE	ELECTRIC	NON-DEPARTMENTAL	208.33
	8/23/19	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	65.87
	8/23/19	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	65.87
	8/23/19	ADMIN FEE	INDUSTRIAL WASTEWA	NON-DEPARTMENTAL	0.03
	8/23/19	ADMIN FEE	INDUSTRIAL WASTEWA	NON-DEPARTMENTAL	0.04
	8/23/19	UNREIMBURSED MEDICAL	INDUSTRIAL WASTEWA	NON-DEPARTMENTAL	1.30
	8/23/19	UNREIMBURSED MEDICAL	INDUSTRIAL WASTEWA	NON-DEPARTMENTAL	1.95
	8/23/19	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	0.98
	8/23/19	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	0.34
	8/23/19	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	40.19
	8/23/19	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	11.98
	8/23/19	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	4.50
	8/23/19	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	4.50
	8/23/19	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	91.66
	8/23/19	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	91.66
	8/23/19	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	2.25
	8/23/19	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	2.25
	8/23/19	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	104.16
	8/23/19	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	104.16_
			TOTAL:		8,645.60
SHINE BROS CORP OF MINN	8/23/19	REBAR	GENERAL FUND	PAVED STREETS	847.50
	8/23/19	PROBE STEEL	WATER	M-TRANS MAINS	18.48_
			TOTAL:		865.98
SHORT ELLIOTT HENDRICKSON INC	8/23/19	SPEC BUILDING	GENERAL FUND	OTHER GEN GOVT MISC	1,027.52
	8/23/19	FIELD HOUSE	RECREATION	FIELD HOUSE	5,274.04
	8/23/19	OXFORD ST RECON/TAP TRAILS	IMPROVEMENT CONST	OXFORD STREET RECON	24,145.92_
			TOTAL:		30,447.48
SOUTHERN GLAZER'S WINE AND SPIRITS LL	8/23/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	36.00
	8/23/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,516.48
	8/23/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,164.43
	8/23/19	WINE	LIQUOR	NON-DEPARTMENTAL	78.57
	8/23/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,344.05
	8/23/19	WINE	LIQUOR	NON-DEPARTMENTAL	400.00-
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	1.85
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	6.63
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	67.21
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	59.28
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	1.85
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	20.35_
			TOTAL:		8,896.70

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
STREET COP TRAINING	8/23/19	2 DAY COURSE-SAYVEO	GENERAL FUND	POLICE ADMINISTRATION	199.00_
				TOTAL:	199.00
STUART C IRBY CO	8/23/19	PARK LIGHT FIXTURES	ELECTRIC	FA DISTR ST LITE & SIG	1,774.13_
				TOTAL:	1,774.13
SWANK MOTION PICTURES INC	8/23/19	SW BVD DETECTIVE PIKACHU	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	200.00_
				TOTAL:	200.00
TDS MEDIA DIRECT INC	8/23/19	INN-ROOM DIRECTORIES NORWO	LIQUOR	O-GEN MISC	498.00_
				TOTAL:	498.00
TRI-STATE RENTAL CENTER	8/23/19	BUSHING, ABRASIVE BLADE	GENERAL FUND	PAVED STREETS	14.94
	8/23/19	SPRING	ELECTRIC	O-DISTR MISC	21.57_
				TOTAL:	36.51
TURFWERKS	8/23/19	PLEXIGLASS, FRAME	RECREATION	SOCCER COMPLEX	137.60_
				TOTAL:	137.60
VERIZON WIRELESS	8/23/19	7 PHONE LINES, 1 DATA LINE	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	339.97_
				TOTAL:	339.97
VINOCOPIA INC	8/23/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	806.81
	8/23/19	WINE	LIQUOR	NON-DEPARTMENTAL	527.98
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	22.50_
				TOTAL:	1,357.29
WESCO RECEIVABLES CORP	8/23/19	600 VOLT TAPE	ELECTRIC	M-DISTR UNDERGRND LINE	226.08_
				TOTAL:	226.08
WINE MERCHANTS	8/23/19	WINE	LIQUOR	NON-DEPARTMENTAL	1,284.00
	8/23/19	FREIGHT	LIQUOR	O-SOURCE MISC	17.19_
				TOTAL:	1,301.19
WINFIELD SOLUTIONS LLC DBA WINFIELD UN	8/23/19	FERTILIZER, SEED	RECREATION	SOCCER COMPLEX	1,311.52_
				TOTAL:	1,311.52
WORTHINGTON AREA UNITED WAY	8/23/19	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	24.00
	8/23/19	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	24.00_
				TOTAL:	48.00
WORTHINGTON BUILDING MATERIALS INC	8/23/19	OXFORD STREET FLOWER BEDS	RECREATION	PARK AREAS	87.85_
				TOTAL:	87.85
WORTHINGTON CABLE 3 TV PUBLIC ACCESS	8/23/19	FRANCHISE FEE-2ND QTR-CLAR	CABLE TELEVISION	CABLE	21,936.48
	8/23/19	FRANCHISE FEE-JULY-MEDIACO	CABLE TELEVISION	CABLE	3,579.10_
				TOTAL:	25,515.58
WORTHINGTON ELECTRIC INC	8/23/19	REPLACE BALLAST	GENERAL FUND	GENERAL GOVT BUILDINGS	85.31_
				TOTAL:	85.31
WORTHINGTON FOOTWEAR & REPAIR	8/23/19	STEEL TOE BOOTS	ELECTRIC	O-DISTR MISC	212.00_
				TOTAL:	212.00
WORTHINGTON NOON KIWANIS CLUB	8/23/19	ROBINSON DUES	GENERAL FUND	ADMINISTRATION	130.00_
				TOTAL:	130.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
YMCA	8/23/19	2019 CONTRACT PAYMENT-AUGU	RECREATION	PROGRAMS	4,366.67_
				TOTAL:	4,366.67
ZEP SALES & SERVICE-ACUITY SPECIALTY P	8/23/19	CLEANING SUPPLIES	ELECTRIC	O-DISTR MISC	449.62_
				TOTAL:	449.62

===== FUND TOTALS =====

101	GENERAL FUND	121,106.40
202	MEMORIAL AUDITORIUM	4,563.59
207	PD TASK FORCE	339.97
229	RECREATION	28,260.56
321	PIR/TRUNKS	641.50
346	PIR SERIES 2009C	875.00
347	PIR SERIES 2010A	875.00
348	PIR SERIES 2012A	875.00
350	PIR SERIES 2016A	875.00
401	IMPROVEMENT CONST	51,725.85
601	WATER	6,144.96
602	MUNICIPAL WASTEWATER	10,513.03
604	ELECTRIC	21,237.51
605	INDUSTRIAL WASTEWATER	20,057.00
606	STORM WATER MANAGEMENT	33,292.63
609	LIQUOR	134,441.46
612	AIRPORT	1,349.17
702	DATA PROCESSING	3,377.51
703	SAFETY PROMO/LOSS CTRL	15,300.00
705	HEALTH INS PLAN (TPA)	619.02
872	CABLE TELEVISION	25,515.58

GRAND TOTAL: 481,985.74
