

WORTHINGTON CITY COUNCIL

AGENDA

7:00 P.M. - Tuesday, November 12, 2019

City Hall Council Chambers

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS AND OPENING REMARKS

C. AGENDA ADDITIONS/CHANGES AND CLOSURE

1. Additions/Changes
2. Closure

D. CONSENT AGENDA

1. CITY COUNCIL MINUTES (WHITE)
 - a. Special City Council Meeting Minutes of October 29, 2019
 - a. Regular City Council Meeting Minutes of October 28, 2019
2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Housing & Redevelopment Authority Minutes of September 18, 2019
 - b. Traffic & Safety Committee Minutes of October 29, 2019
 - c. Airport Advisory Board Minutes of October 29, 2019
3. BILLS PAYABLE (WHITE)

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and are approved by the Water and Light Commission

E. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

1. Third Reading Proposed Ordinance to Amend the Worthington City Code, Title XV, Section 155 Table 5 (Schedule of Use of Regulations)
2. 2020 Budget/Final Certification Discussion and Recommendation

F. CITY COUNCIL BUSINESS - PUBLIC SAFETY (TAN)

Case Items

1. Proposed Resolution Authorizing Grant Agreement with MN Department of Labor and Industry
2. Acceptance of Program Funds

G. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

1. 2020 Storm Water Utility Budget and First Reading of an Ordinance to Amend the Storm Water Utility Rate
2. Proposed 2020 Sewer Service Charges
3. Appoint Special Counsel for Special Assessment Appeal

H. COUNCIL COMMITTEE REPORTS

1. Mayor Kuhle
2. Council Member Janssen
3. Council Member Oberloh
4. Council Member Cummings
5. Council Member Ernst
6. Council Member Harmon

I. CITY ADMINISTRATOR REPORT

J. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
SPECIAL MEETING, OCTOBER 29, 2019**

The meeting was called to order at 3:30 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Larry Janssen, Alan Oberloh, Amy Ernst, Chad Cummings, Mike Harmon.

Staff members present: Steve Robinson, City Administrator; Brian Kolander, Finance Director; Jason Brisson, Assistant City Administrator/Director of Economic Development; Todd Wietzema, Public Works Director; Dwayne Haffield, Director of Engineering; Mindy Eggers, City Clerk; Dan Wycoff, Liquor Store Manager.

Others present: Leah Ward, The Globe.

2020 LIQUOR STORE FUND BUDGET

The 2020 Liquor Store Fund Budget was presented for Council review. Dan Wycoff, Liquor Store Manager, provided information on Sunday monthly sales which are even to up a little. A year to date monthly report of sales was provided noting a 5.6% increase from the 2018 sales. There is an increase of \$1.00 per hour for part-time wages for 2020, to try to stay competitive.

2020 STREET LIGHTING BUDGET APPROVED

Staff presented the proposed 2019 Street Lighting Budget. Dwayne Haffield, Director of Engineering, said that the 2020 Street Lighting Budget can be balanced without a rate adjustment and based on present rates there will be a projected increase in reserves of \$42,300. Mr. Haffield stated that a projected cash balance for 12/31/19 of \$200,000 is expected. Mr. Haffield explained that a substantial (\$200,000 +/-) street lighting investment for the 2021 Oxford Street project is also expected.

Staff is recommending no rate change. Council concurred that the rate should remain the same for the 2020 Street Lighting Budget.

2020 STORM WATER BUDGET APPROVED

Dwayne Haffield, Director of Engineering, stated the Storm Water Utility Budget more or less just balances with a budgeted net increase in un-designated reserves of just \$15,522. The uncommitted cash balance of the fund is expected to approach \$1,000,000 (less the requested budget amendment). This balance includes what is needed for cash flow. These funds will likely be needed for any future flood mitigation projects to minimize debt and may be needed for unanticipated projects.

Rate options were given to Council. Mr. Haffield explained that a rate increase may be beneficial to increase the annual amount available for capital improvements. At this time, over \$1,000,000 in projects are not included in the 5 year CIP due to only a lack of funding. He noted given the increase over the past two years, no rate increase is proposed at this time. Council Member Cummings stated

a rate increase would help in the reserves that could help the flood mitigation phase 2 project. Mr. Haffield said a 2% increase is a building block and would increase reserves by \$14,000. Council Member Cummings stated that projects should not keep being put off. Todd Wietzema, Public Works Director, stated that the catch basin infrastructure is aging and many repairs keep needing to be made. Council Member Cummings said at a 4.35% increase it would only raise the fee on the utility bill by .24 cents per month.

Council agreed that an increase of 4.35% should be implemented for 2020.

A revised budget ordinance will be included on the November 12, 2019 City Council agenda.

STORM WATER BUDGET AMENDMENT

Dwayne Haffield, Director of Engineering, stated that it has been found that the three 42" corrugated metal pipes that extend from Okabena Creek to the control gates at CD 12 are seriously deteriorated and in need of immediate repairs. He said soil is being washed downstream and the system is in jeopardy of failure. He explained staff has been soliciting quotes for various means of trenchless pipe rehabilitation. The quotes received have varied in cost but it appears appropriate to allocate \$150,000 for the pipe rehabilitation. Staff is recommending that Council approve an amendment to the Fund 606, Storm Water Utility Budget to include a \$150,000 expense to rehabilitate the diversion structure pipes and use of \$150,000 in reserves to fund the rehabilitation.

A motion was made by Council Member Oberloh, seconded by Council Member Harmon and unanimously carried to approve a budget amendment to Fund 606, Storm Water Utility Budget to include \$150,000 expense for rehabilitation of the diversion structure pipes and use of \$150,000 in reserves to fund the rehabilitation.

2020 BUDGET / FINAL CERTIFICATION RECOMMENDATION

Steve Robinson, City Administrator, stated that there had been some changes to the pre-certification number set by Council earlier this year that would reduce the suggested 2020 levy increase from 17.54% to 14.52%. Mr. Robinson explained that the decrease was based on a combination of 2020 insurance rates that had since been received, an adjustment for the discontinuation of movies at the Memorial Auditorium after the new movie theater opens and a debt service decrease due to favorable rates.

Steve Robinson, City Administrator, asked if Council had a target for the final certification. Council Member Cummings said, he thinks setting the final certification number today seems premature.

Jason Brisson, Assistant City Administrator/Director of Economic Development, stated through October 14, 2019 we are at 31 million dollars in commercial construction which is contributing to

the community growth.

Council Member Oberloh asked if the City is being reimbursed for Jason's wages for the time he is filling in for WREDC. Council Member Harmon said that the \$20,000 fund transfer from Utilities was to be transferred to the City to offset those wages. Mr. Kolander confirmed that was included in the budget.

Mr. Kolander stated that the debt service will level off next year. Council Member Cummings said he would be comfortable if staff would go through and take another look and present the final pre-certification number on November 12th.

WRH FUND BALANCE CLASSIFICATION CHANGE

Steve Robinson, City Administrator, stated that when the hospital was sold the City Council allocated funds for future spending into seven categories. The funds were classified as Reserved and Unreserved for accounting purposes. In 2011, new mandates from the Governmental Accounting Standard Board referred to the six Reserved accounts as Committed Funds and the Unreserved account as Assigned Funds. As part of the bonding process the City underwent this fall, we contracted with Standard and Poor to assign the City's credit rating prior to advertising and selling of the bonds. One criteria S & P considers when rating the City's credit worthiness is the amount of funds available that can be used for general fund expenditures. S & P considered the Committed Funds unavailable for the City to use as needed or desired and therefore not considered part of the City's cash liquidity. City staff were concerned that S & P's interpretation may lead to a down grade in the City's credit rating. Staff was able to convince the raters that the funds classified as Committed were fully available to the Council to be used within their discretion. Converting all of the funds to Assigned enables the Council to make future funding decisions on an as-needed basis rather than what funds may be remaining within each category. Future bond ratings will have a better outlook if all the remaining funds are classified as Assigned.

Brian Kolander, Finance Director, stated that staff will still keep the accounts separate for accounting purposes and reporting to Council.

The motion was made by Council Member Ernst, seconded by Council Member Harmon and unanimously carried to approve converting the WRH funds from Committed to Assigned.

ADJOURNMENT

The motion was made by Council Member Ernst, seconded by Council Member Cummings and unanimously carried to adjourn the meeting at 4:56 p.m.

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, OCTOBER 28, 2019**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Larry Janssen, Chad Cummings, Amy Ernst, Mike Harmon, Alan Oberloh.

Staff present: Steve Robinson, City Administrator; Jason Brisson, Assistant City Administrator/Director of Economic Development; Jeremiah Cromie, City Planner; Mindy Eggers, City Clerk.

Others present: Leah Ward, The Globe; Ben Weber; Dale Moerke; Jane Doe; Jessica Velasco; Ivan Parga; Andrea Durante; Aida Simon; Issac Semene; Johnnton; Jessica Muniz; Nayzeth Muniz; Selam Gebrehiwot; Saleen Thempontry; Jocelyn Thempontry; Nessa Johnson; Habsom Gebranelhim; Nibyna Hayelom; Tedros Gabremeskec; John Doe; Rebecca Banuza; Mekdelawit Tilahun.

The Pledge of Allegiance was recited.

AGENDA CLOSED / APPROVED

Staff was requesting the addition of Item F.2.1. *Outdoor Aquatic Center City Council/YMCA MOU*, F.2.2. *Hotel Thompson Update* and F. 5. *Entertainment Spec Building Project Change Order No. 1*

The motion was made by Council Member Ernst, seconded by Council Member Harmon and unanimously carried to close / approve the agenda with the additions of Items F.2.1. *Outdoor Aquatic Center City Council/YMCA MOU*, F.2.2. *Hotel Thompson Update* and F.5. *Entertainment Spec Building Project Change Order No. 1* as presented.

**PUBLIC HEARING - CHARTER COMMISSION RECOMMENDATION TO AMEND
CHAPTER VI, SECTION 6.03 OF THE WORTHINGTON CITY CHARTER ENTITLED
“APPOINTMENT OF A WATER & LIGHT COMMISSION” BY ORDINANCE**

Pursuant to published notice, this was the time and date set for a public hearing regarding a recommendation from the Worthington City Charter Commission to amend the City Charter, Chapter VI, Entitled “Appointment of Water & Light Commission.”

The motion was made by Council Member Cummings, seconded by Council Member Janssen and unanimously carried to open the hearing.

Steve Robinson, City Administrator, explained the City's Charter Commission considered a recommendation from the General Manager of Worthington Public Utilities to amend Section 6.03, "Appointment of Water and Light Commission." As currently written, the charter does not specify that membership of the W&L Commission shall include City Council member(s). The Charter Commission recommends that Section 6.03 be amended striking language addressing staggering the terms of the initial members and adding that at least one but not more than two current City Council

members may hold a seat on the W&L Commission. He said staff received a letter from the Commission's Chairman, Martin Rickers, advising us of their action. The full text of amended Section 6.03 is as follows:

The Water and Light Commission shall consist of five members appointed by the City Council for a three-year term commencing on April 1 of the year in which appointed. At least one, but not more than two, current City Council members may hold a seat on the Commission. In the event that a City Council member holding a seat on the Commission ceases to serve on the City Council, they shall forfeit their seat on the Commission. The City Council shall have the power to fill all vacancies. The members of the Commission shall receive such compensation as the City Council shall provide and shall be reimbursed for actual expenses incurred while absent from the City on business of the Commission. The Commission shall elect a President from its membership. The Commission shall be responsible for seeing that records of all proceedings are kept.

Minnesota Statute 410.12 regulates the process for cities to adopt amendments to their City Charters. Subdivision 7 of the Statute outlines the process for amendment by ordinance of the City Council, which includes that the City must publish notice of a public hearing on the proposal, and the notice must contain the text of the proposed amendment. The public hearing must be held at least two weeks but not more than one month after the notice is published, which was October 9, 2019.

Mayor Kuhle asked if there were any comments or questions from Council. Council Member Oberloh stated he has a concern with the proposed language change in the Charter, while there are no problems now with the Commission, changing the Charter would take the ability from Council to become the Water & Light Commission if Council would choose to do so. The Charter does not say that members on the commission have to be others than Council in fact in other communities it is Council. Mayor Kuhle stated that the way the Charter is written right now there would not have to be any representation by Council on the Commission, this would make sure that Council would have to have representation.

Mayor Kuhle asked if there was anyone present who wished to present testimony and speak for or against the recommendation. None was received.

The motion was made by Council Member Oberloh, seconded by Council Member Ernst and unanimously carried to close the hearing.

A proposed ordinance amending the Worthington City Charter will be presented for Council action later in the meeting.

CONSENT AGENDA APPROVED

The motion was made by Council Member Cummings, seconded by Council Member Janssen and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Special City Council Meeting Minutes of October 16, 2019
- City Council Minutes of Regular Meeting Minutes of October 14, 2019
- Water & Light Commission Meeting Minutes of October 21, 2019
- Water & Light Commission Minutes of October 7, 2019
- Heron Lake Watershed Budget Meeting Minutes of August 20, 2019
- Heron Lake Watershed Board Meeting Minutes of August 20, 2019
- Joint Powers Transit Authority Meeting Minutes of July 7, 2019
- Application for Parade Permit / to Block Street (s) - Downtown Holiday Parade
- Application for Exemption from Lawful Gambling Permit - Frosty Riders, Inc.
- Bills payable and totaling \$4,914,592.48 be ordered paid

FIRST READING AND ORDINANCE NO. 1154 ADOPTED AMENDING CHAPTER VI, SECTION 6.03 OF THE WORTHINGTON CITY CHARTER ENTITLED “WATER AND LIGHT COMMISSION”

Following the public hearing earlier in the meeting, and based on the recommendation of the City’s Charter Commission, staff presented a proposed ordinance that would amend Chapter VI, Section 6.03 of the Worthington City Charter entitled “Water & Light Commission as follows:

The Water and Light Commission shall consist of five members appointed by the City Council for a three-year term commencing on April 1 of the year in which appointed. At least one, but not more than two, current City Council members may hold a seat on the Commission. In the event that a City Council member holding a seat on the Commission ceases to serve on the City Council, they shall forfeit their seat on the Commission. The City Council shall have the power to fill all vacancies. The members of the Commission shall receive such compensation as the City Council shall provide and shall be reimbursed for actual expenses incurred while absent from the City on business of the Commission. The Commission shall elect a President from its membership. The Commission shall be responsible for seeing that records of all proceedings are kept.

The ordinance would be enacted if it receives the affirmative vote of all members of the City Council and is approved by the Mayor and published as in the case of other ordinances. If within 60 days of the passage and publication of the ordinance, a petition signed by registered voters equal in number to at least five percent of the registered voters in the city, or 2,000, whichever is less, requesting a referendum on the ordinance is filed with the City Clerk, the ordinance shall not become effective until it is approved by the voters.

Council Member Cummings asked the procedure that would need to be followed if the first reading would not pass. Steve Robinson, City Administrator, stated that it would have to be brought back

to the Charter Commission and brought forward again because it would be outside of the thirty day time period.

Mayor Kuhle stated the reason for the change is to ensure that at least one Council member serves as a representative on the Commission.

Council Members agreed that more discussion should take place on this and referred back the Charter Commission. No action was taken on the first reading.

MEMORANDUM OF UNDERSTANDING FOR DISTRIBUTION OF DESIGN AND CONSTRUCTION COSTS FOR W.E.L.L. COLLABORATIVE PROJECT APPROVED

Steve Robinson, City Administrator, stated the Memorandum of Understanding (MOU), details the formula for financial cost sharing for professional design and construction services between the City of Worthington, Nobles County and Independent School District 518 for the WELL project at the former Campbell Soup site. The distribution of costs in the MOU is based on preliminary estimates of the square footage attributed to each of the above entities. Actual costs for each entity will be determined based on the final design. The preliminary estimate, based on square footage, is as follows:

City of Worthington:	5 percent
Nobles County:	40 percent
ISD 518:	50 percent
Others:	5 percent

He said site work (drives, parking, storm water, etc.) will be divided equally among the three entities. Both the Nobles County Commissioners and ISD 518 Board members have approved the MOU.

A motion was made by Council Member Harmon, seconded by Council Member Ernst and unanimously carried to approve the Memorandum of Understanding for Distribution of Design and Construction Costs for W.E.L.L. Collaborative Project.

SECOND READING PROPOSED ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA

Pursuant to published notice, this was the time and date set for the second reading of a proposed ordinance that would amend Title XV of the City Code, Title XV, Section 155 Table 5 (Schedule of Use of Regulations) as follows:

The City Council of the City of Worthington, Do Ordain:

Section I

The Worthington City Code, Title XV, Section 155 Table 5 (Schedule of Use Regulations), shall be

amended to read as follows:

Table 5: Schedule of Use Regulations
Subtitle: Residential Use Group

Letter S - Recreational be amended to allow the land use as a conditional use permit in the "B-2" – Central Business District.

Section II

The City Clerk is hereby directed to file a certified copy of this ordinance in the office of the Recorder in and for the County of Nobles, State of Minnesota

A motion was made by Council Member Ernst, seconded by Council Member Cummings and unanimously carried to give a second reading to the proposed ordinance.

ENTERTAINMENT SPEC BUILDING PROJECT CHANGE ORDER NO. 1

Steve Robinson, City Administrator, stated that Tri-State General Contracting, Inc. has submitted a change order proposal, to provide for an additional 6-inch subgrade excavation and 6-inch compacted, crushed concrete fill throughout the parking lot and Darling Drive extension. The existing soils were found to be unsuitable for long term durability, stability and compaction. This additional work is based the recommendation of American Engineering and Testing, the City's geotechnical consultant.

The change order is based on estimated quantities. Payment will be for actual measured quantities. The estimated quantities and unit prices are as follows:

- Excavation and removal from site: 2,100 CY @ \$9.00/CY = \$18,900
- Furnish, place and compact crushed concrete: 4,050 tons @ \$22.50/ton = \$91,125
- General Contractor mark-up: 5.0% = 5,501.25
- Bond cost increase: 2.0% = 2,200.50

The total estimated change is \$117,726.75.

He said in addition, the Contractor has requested extending the final completion date for the parking lot and Darling Drive to June 12, 2020. The substantial and final completion dates for the building shall remain the same.

Council Member Oberloh asked if both concrete recycling yards got chance to bid. Mr. Robinson verified that they did.

A motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to approve the Project Change Order for the Entertainment Spec Building.

OUTDOOR AQUATIC CENTER CITY COUNCIL/YMCA MOU APPROVED

Jason Brisson, Assistant City Administrator/Director of Economic Development, explained that City Council reviewed and approved an MOU concept for the expanded City Aquatic Center's operations at its October 16, 2019 special meeting. Staff has worked with the City Attorney and the YMCA's Executive Director to develop an MOU based on the concepts discussed at the October 16 meeting. He said the MOU and the existing operating contract with the YMCA states that the City will be responsible for 100% of the capital costs of the outdoor aquatic center. The City also agrees to cover the operational and maintenance shortfall of the outdoor aquatic center. The MOU gives Council the authority to set the daily rates for admission to the outdoor pool and the outdoor aquatic center rates for YMCA members will be established by mutual agreement of the City Council and the YMCA. The City also agrees to fund 50% of an aquatic center director position that will oversee the entire indoor/outdoor pool facility.

A motion was made by Council Member Oberloh, seconded by Council Member Janssen and unanimously carried to approve the Aquatic Center Memorandum of Understanding and to have the City Administrator and Council Rep be part of the interview process for the Aquatic Director position.

Council Member Cummings noted that he abstained from voting on the Memorandum of Understanding at the YMCA Board Meeting earlier today.

HOTEL THOMPSON UPDATE

Steve Robinson, City Administrator, stated that the court hearing to approve the sale of The Thompson Hotel was today. The William's family did not receive their filing on time so the sale could not be finalized but everyone was in agreement. The closing is planned to be expedited and the buyers will receive clear title. The City will receive the \$183,000 due in assessments and all of the outstanding bills will be paid.

Mr. Robinson explained that after all of the expenses are paid there will be approximately 100,000-103,000 left that was part of the original TIF district that was created for that address. Staff is recommending that the remaining TIF dollars be put into a fund for the new buyers to be used as a grant toward the new project. The new owners have already purchased a boiler system for the building that they are waiting to put in. Mr. Robinson noted that if nothing is done with the funds they would go back to Nobles County.

Jason Brisson, Assistant City Administrator/Director of Economic Development stated that an agreement should be drawn up with the property owners to secure that the funds will be used toward

the project.

A motion was made by Council Member Oberloh, seconded by Council Member Harmon and unanimously carried to put the exact dollars of TIF proceeds into a fund to be used as a grant for the new property owners for the renovation of The Thompson Hotel.

Mr. Robinson stated that there has been some discussion with the new property owners about setting up a new TIF District. Mr. Brisson explained that it would be a pay as you go TIF and all of the fees would be paid by the property owners. Council Members agreed that a TIF Redevelopment District would be a benefit since a landmark and commercial properties are being saved.

COUNCIL COMMITTEE REPORTS

Mayor Kuhle - no report.

Council Member Janssen - Attended a NEON Committee meeting. Dave Stenzel looking for a possible building location.

Council Member Oberloh - CGMC Policy Positions

Council Member Cummings - Search for new YMCA Director continues.

Council Member Ernst - Attended Public Arts Commission meeting, looking for input on future beautification at the end of Tenth Street. Inquired about the Beach Nook progress, walk bridge, and Entertainment Spec Building. Mr. Robinson stated that the Beach Nook is moving along, the building is almost fully enclosed, the roofing is almost done and they are trying to get the epoxy floor done. Site work may not be done this year. The walk bridge was set into place today. The footings have been put into place for the Entertainment Spec building, prep work has started for the parking lot, the steel building package is to arrive in a couple of weeks. The Public Works building should be getting the certificate of occupancy this week. The new bathroom in Ludlow Park will be set when the plumbing permit is received from the State.

Council Member Harmon - Attended a Water & Light Commission meeting last week.

CITY ADMINISTRATOR'S REPORT

Steve Robinson, City Administrator, reminded Council about the Special City Council Budget meeting scheduled for tomorrow. The Local Option Sales Tax will go into effect on January 1, 2020.

ADJOURNMENT

The motion was made by Council Member Janssen, seconded by Council Member Oberloh and unanimously carried to adjourn the meeting at 8:10 p.m.

Mindy L. Eggers, MCMC
City Clerk

**Worthington HRA Regular Board Meeting
September 18, 2019
819 10th Street, Worthington, MN**

Board Members Present: Lori Bristow, Marty Rickers, Lyle TenHaken, Bridget Huber, and Jason Brisson – City of Worthington, Director of Community and Economic Development-Ex-Officio Board Member
Excused Absence: Alan Oberloh
Staff Members Present: Randy Thompson, HRA Executive Director
Others Present: None

Madam Chairman Lori Bristow called the meeting to order at 5:35 P.M

APPROVAL OF THE AGENDA: A motion was made by Marty Rickers to approve the agenda as presented. The motion was seconded by Bridget Huber. The Motion Passed. Motion 09182019-A

APPROVAL OF MEETING MINUTES: A motion was made by Lyle TenHaken to approve the minutes from the board meeting held on August 27, 2019. The motion was seconded by Marty Rickers. The Motion Passed. Motion 09182019-B

BILLS PAYABLE: The bills payable for the period of August 21, 2019 thru September 18, 2019 were presented for approval. The bills paid included: Prairie Acres Account \$3,465.41, Management/Levy Account \$836.07, The Rising Sun Estates Account \$32,888.72, The Public Housing Account \$50,706.73.

FINANCIAL STATEMENT REVIEW: The board reviewed the August 31, 2019 statements for Prairie Acres, Rising Sun Estates, and Management/Levy Account. These statements are prepared in-house by HRA staff. The Board also reviewed the Public Housing and Section 8 Financial Statements for August 31, 2019 The Statements for Public Housing and Section 8 are prepared by the Accounting Firm of Hawkins and Ash and a dashboard statement is provided to the Board by HRA Staff. A Motion was made by Lyle TenHaken to Approve the Bills Paid from all accounts as presented and to approve the August 31, 2019 statements for Public Housing, Section 8, Prairie Acres, Rising Sun Estates, and the Management/Levy Account. The Motion was seconded by Bridget Huber. The Motion Passed. Motion-09182019-C

SECTION 8 2019-2020 PAYMENT STANDARDS AND UTILITY ALLOWANCES: Director Thompson presented to the board the proposed Section 8 Payment Standards and Utility allowances for the Section 8 program. The new payment standards are based on the recent 2020 Fair Market Rents as released by HUD in September of 2019. Upon review of the proposed and recommended payment standards and utility allowances for each county in the seven-county area served; a motion was made by Marty Rickers to approve the payments standards and utility allowances as recommended by the HRA staff. The standards will become effective on 11/1/2019. The motion was seconded by Lyle TenHaken. The Motion Passed. Motion 09182019-D.

PUBLIC HOUSING FLAT RENTS FOR 2020: Director Thompson presented to the board the proposed Public Housing flat rents for 2020. The proposed flat rents are based on the recent 2020 Fair Market Rents as released by HUD in September of 2019. The proposed flat rents for each size unit from one bedroom to four bedrooms will increase by approximately 5% for 2020. Based on the recommendation from HRA staff a motion was made by Lyle TenHaken to approve the 2020 Public Housing Flat Rents as proposed by the

HRA staff. The 2020 flat rents will be effective January 1, 2020. The Motion was seconded by Marty Rickers. The Motion passed. Motion 09182019-E.

PROPOSED DUMPSTER SITE FOR RISING SUN ESTATES: Director Thompson reviewed the map with the site location for the proposed dumpster site at Rising Sun Estates. The proposed location of the dumpster site is on the northeast side of the complex. The site was approved by Schaap Sanitation as being adequate for the size of the dumpster and allowing access for their trucks to pick up the trash and recycling. Cost of the dumpster site is estimated at \$10,000.00 to \$15,000.00. After board discussion and questions, A Motion to move ahead with the dumpster site at Rising Sun Estates was made by Lyle TenHaken. The Motion was seconded by Marty Rickers. The Motion Passed. Motion 09182019-F

EXECUTIVE DIRECTORS UPDATES: Director Thompson provided the following information to the board:

- Thompson informed the board that East Ave. road improvements (asphalt) near the Rising Sun Estates property have been completed.
- Thompson informed the board that the roofing project at Prairie Acres has been pushed back to sometime in October per the contractor.
- Thompson informed the board that the window project at the Atrium Hi-Rise is still moving forward and the bid specifications for the project are in progress by the architect.
- Thompson informed the board that the Audit has been completed by Drealan, Kvilhaug, and Hoefker Accounting Firm. The audit has been electronically submitted to HUD.
- Thompson informed the board that the Standby electrical generator at the Atrium Hi-Rise has been repaired and is now working correctly.
- Thompson informed the board that MARCO completed the repairs on the server with replacing the hard drive in the server.
- Thompson informed the board that Carbon monoxide detectors are being checked in the Public Housing family houses and will be replaced as needed.
- Thompson informed the board that Flu Shots will be given at the Atrium on October 8, 2019. Sterling Drug will be providing the service.
- Thompson informed the board that Maintenance Supervisor Jay Jensen, has been off from work for knee surgery. Jay plans to return to work on October 8, 2019 once he is cleared by his doctor.

FUTURE BOARD MEETING DATES: The board discussed future board meeting dates. The board did set the meeting date for the public hearing that will be held in October per HUD requirements. The Public Hearing and October board meeting will be held on Tuesday October 29, 2019. The public hearing and meeting will be held at 5:15 p.m. at the Atrium Community Room. The November 2019 board meeting will be held on Tuesday, November 26, 2019 at 5:15 p.m. at the Atrium Community Room. Having No Further business to discuss Madame Chairman Lori Bristow declared the meeting adjourned. The meeting was adjourned at 7:25 p.m.

Approved By: _____ Date: _____

Respectfully Submitted by: Randy Thompson Signed: _____

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Traffic and Safety Committee
1:30 p.m., Tuesday, October 29, 2019
City Hall Lower Level Conference Room

The meeting was called to order by Chris Heinrichs at 1:30 p.m., in the lower level conference room in City Hall.

Members Present: Chris Heinrichs, Al Oberloh, Josh McCuen, Steve Schnieder, Dave Skogg, Jeremiah Cromie, Dwayne Haffield, Todd Wietzema

Others Present: David Nerem, Harlan Handevidt, Rodney Odell, Meredith Vaselaar

APPROVAL OF MINUTES

Oberloh made a motion that the minutes from the August 27, 2019, meeting be approved; seconded by Skogg. Motion passed unanimously.

TRAFFIC AND SAFETY COMMITTEE BUSINESS

1. The first order of business was a proposed change of parking in front of American Lutheran Church on Eleventh Street, specifically changing from perpendicular to diagonal parking. Currently there are nine perpendicular parking stalls. Nerem and Handevidt represented the American Lutheran Church. A diagram was distributed showing two possibilities: a) changing to 8 diagonal stalls, each 9.5' wide; or b) changing to 7 diagonal stalls, each 10' wide.

Nerem said that backing out of the current stalls requires a vehicle to block a good share of the road, and it is also difficult to see when backing out; it is felt that diagonal parking would be safer.

There was a brief discussion regarding safety, ease-of-use, and practicalities for dropping parishioners off at the church. There would be some “getting used to” the change in traffic flow, but that was considered to not be a hindrance and acclimating would not be a difficulty.

In regard to width of parking stalls, Haffield suggested that making them 10' wide. Oberloh said that the wider stalls would minimize potential damage done when opening vehicle doors.

Oberloh made a motion to approve the changing of the parking from perpendicular to diagonal, and creating 7 stalls 10' wide; Wietzema seconded the motion. Motion passed unanimously.

The church will be responsible for painting/marketing the parking stall lines, which will likely not be

* DRAFT *

done until after winter, giving the current lines time to fade.

2. The second order of business was a proposed change/lowering of speed limit on North Crailsheim Road in the area of the Middle School and Alternative Learning Center.

McCuen expressed concerns about the speed of traffic along North Crailsheim Road, especially the roadway near the Middle School and ALC; additional concerns included the proximity of the bike trail to the road, with the area of grass between trail and road being rather narrow, the lack of a marked crosswalk, and amount of signage in order to ensure safe passage across the road by pedestrians.

McCuen suggested that the speed along the entire length of Crailsheim could be reduced, but definitely closer to the school and reduced more than current rates. Schnieder said that the road was designed to move traffic and as things are currently, changing the speed is not needed. If urbanization occurs, that would be the time to revisit the speed designations along the road.

There is signage regarding reduced speed during designated hours before and after the school day. Schnieder said that conducting a speed zone study in a school zone does not need to be done by the state, that it could be conducted locally. A change of speed would require an Engineering study. Currently, Schnieder says there is not enough pedestrian traffic to warrant a change in speed or signage. If the school referendum passes, then the issue could be revisited. Schnieder said that there are no sight obstructions along the route in question, so that does not seem to be a potential contributing factor to safety concerns, noting that visibility is far more important than speed in preventing potential issues.

Skogg wondered if a crosswalk should be added; Schnieder said that he had already received a request for one. Heinrichs said that additional signage indicating a crosswalk was imminent would be necessary. McCuen said that if a crosswalk was added, it would also adequate lighting from street lights.

There is little to no pedestrian traffic from Middle School to ALC, and vice versa. Haffield said that although there is no turn lane going to the ALC at the moment, there are plans to put in turn lanes and otherwise acclimate to future urbanization. He mentioned that studies have shown that 85% of drivers tend to adhere to posted speed limits.

Heinrichs asked the question: "Is it more important to be proactive or reactive?" Schnieder felt that due to low incidents of pedestrian/traffic issues, reactive was more practical; assessing the need to take further measures would be something to look at in the future.

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Wietzema made a motion to table the discussion; Oberloh seconded. Motion passed unanimously.

OTHER BUSINESS

There was no further business.

ADJOURNMENT

As there was no further business before the Committee, Schnieder made a motion to adjourn the meeting at 2:10 p.m. The motion was seconded by Skogg and passed unanimously

* DRAFT *

AIRPORT ADVISORY BOARD
Tuesday, October 29, 2019; 7:00 a.m.
AIRPORT TERMINAL BUILDING

Members Present: Larry Janssen, Chad Jaycox, Cameron Johnson, Jim Laffrenzen, Brian Larsen, Bill Wetering

Staff Present: Todd Wietzema, Director of Public Works; Meredith Vaselaar, Secretary

Absent: Gary Ewert, American Voss

A. Call to Order

The meeting was called to order by Jim Laffrenzen at 7:00 a.m.

B. Approval of Minutes

The Minutes from the February 5, 2019, meeting were approved.

C. Approval of Agenda

The Agenda was approved, with no additions.

D. Airport Advisory Board Business

1. 2020 Proposed Airport Budget - Handout

Wietzema presented a five page 2020 Budget and said that there were not a lot of changes from the 2019 Budget. The Airport receives an annual maintenance operations grant from the State of Minnesota, which helps with cost. The Airport is fairly self-sustaining and the FBO (Fixed Base Operator) Cameron Johnson does a good job with maintenance, hanger building, and keeps things running smoothly and in line with the budget.

Johnson mentioned that the Airport house needs to have some work done on it, such as siding, gutters, etc.

RES: Equipment Revolving Schedule. This is covered by State of Minnesota funds, with the exception of the courtesy car. The yellow Dodge truck is working for the moment and there is not yet a grant funds to replace the truck. If grant funds become available, they would cover 70% of the cost of a replacement vehicle which would be enough for the Airport to replace the truck with a four-wheel-drive vehicle.

2. 2020 State CIP - Handout

Wietzema presented a two page FFY 2020 - FFY 2040 CIP document. He told that group that the Airport must submit the CIP in order to get State or FAA grants. The State makes the determination of what the Airport will get for funds. The 2020/2021 repair of the apron is the next big project slated.

In regard to Federal Entitlement Funds, the City Council has been very generous to the Airport.

A question was brought up, asking if the Airport has been selling less fuel. This year, yes; as Arnt's brings in pilots, more fuel is used - such as for crop sprayers - but this year there was reduced need for crop-spraying due to the weather. Also, if Arnt's brings their own (fuel) they only pay a loading fee. Again, with the lack of spraying done this year, fuel consumption has been reduced.

CIP - Johnson said that while there has been talk about putting up another building, there is nothing in the CIP.

Master Plan - The State of Minnesota wants the Airport to update its Master Plan, which would cost approximately \$400,000.

Wietzema said that there has been some interest in private hangers. Other area airports - Le Sueur, Marshall and Faribault, for example - have designed lots for private hangers. If the Airport developed private driveways, extended taxi-ways, and have private lots that could be leased to individuals (for example, per year/s or per square feet, etc.). The individuals would erect their own hanger; they'd want to hook up to sewer and water, which could pose a problem if building south. If hangers were built to the north, there is room for approximately six hangers. There would be things to consider, such as City rules and regulations, as well as costs in hooking up to sewer and water, etc. Private hangers might have different FAA rules, but must be airport use only.

3. Commercial Hangar Doors Project

Last year the Airport was awarded a grant to replace the 90'x24' door. In June, the consultant asked if they wanted to do another door as there were more funds available; therefore, the smaller door was also replaced. Although a structural engineer signed off on the doors, a few questions remained. The doors needed to be in better working order, so Johnson and Wietzema are on that. The project cost \$145,000; 70% of the funding came from the state, the City of Worthington covered the other 30%.

4. Airport Consultant Selection

Every five years the FAA requires requests for a consultant. Three companies were

interviewed for the position and all three were deemed very good. It was decided to stay with the current consulting firm, Bolton & Menk. A five-year contract was signed, approved by the City of Worthington.

5. Airport Needs Meeting

On May 2, 2019, there was an informal Airport Needs Meeting. The overall assessment was that the Worthington Municipal Airport is a nice facility; maintenance is going well. Topics of discussion included the possibility of private hangers, and the need to update the master plan.

Further Discussion: A master plan is expensive - is it necessary? Is the amount reasonable? Wietzema explained that all three candidates for the consultant contract included the basic same dollar amount. Wettering asked if a master plan is something that the board has to approve, or if doing a master plan has to be approved. Wietzema said that Dwayne Haffield feels that it is important to have a master plan in order to get projects completed. Haffield has the entitlement fund and the reserve funds mapped out; currently working on the ramp.

In regard to funding projects immediately, it might be possible to borrow entitlement money from other airports or pass an amendment in order to start and/or save money. Ideally, projects would begin immediately, even if it means doing so before a master plan is in place. The Federal Government pays 90%, and the City of Worthington picks up the other 10%.

It is sometimes necessary to push things back, but the Airport keeps moving forward. A master plan last for 20 to 30 years, although the FAA prefers a 15 to 20 year time frame.

6. Hangar Lease Rates

The hangar lease rates were included with the agenda. Currently, 17 hangars are leased and five are vacant. Wietzema and Johnson recommended keeping the lease rates the same as they were comparable with other area airports. The Jackson airport lowered their rates due to people not willing to pay the rates. Wietzema felt that the current lease fees were OK, and questioned whether raising them by, as an example, 5% would it really be worth the additional \$500 while possibly losing leasers. Wettering asked how the lease funds were used and Wietzema said the money goes back into reserves, with the funds going toward leasing improvements, maintenance on hangars, taxes, etc. The lease funds do not generate a lot of revenue.

The Arnt leasing fees are higher due to Hangar 5 being built in order to accommodate their plane. If other leasing fees are raised, it would be across-the-board. Leasing fees have not been raised since 2017. Wietzema said that the City Council tends to take the Airport Advisory Board's decision on lease rates. Janssen suggested raising the lease

* DRAFT *

fees a small amount each year so that those leasing the hangars expect that, rather than a bigger jump in fees every few years. Jaycox said that as long as the Airport fees are in line with others in the area, we should be fine. Wettering noted that keeping the planes here for the lease fees also provides benefits through fuel sales, etc. Wietzema said that pilots/owners will shop around the area for the best rates, looking for deals; at the same time, fewer people seem interested in leasing hangars. Jaycox said that Spearfish, SD, has a two year hangar wait-list.

Johnson had a handout on hangar lease rates from other area airports.

The question was raised: "Should we take out the less nice hangars and replaces with something nicer in order to interest other renters? The vacant hangars have sliding doors, dirt floors, harder to shovel/clear in the winter."

Wettering asked about the activity regarding instruction. Johnson said that five years ago, there were about five students per year. Larsen said that this year he has two students.

Wettering made a motion to keep the 2020 lease fees the same as the 2019. Jaycox seconded the motion. Motion passed unanimously. Wietzema said they would take the recommendation to the City Council.

7. Airport Inspection

Wietzema said that a surprise inspection took place; he and Johnson were not on site when this occurred, but the inspection went well. September 13, 2019, they received the report from the State, indicating that a few runway lights were out (the runway lights were fixed before the report was received). A few other lights are out, but it appears the issue is not burnt out bulbs, so they are working on identifying the cause. The registry of fixed-base planes need to be up-to-date; it hasn't been updated since 2017. Taxiway C hold-lines weren't on. The City street crew have since painted the lines. Wietzema said that it would be nice to have forewarning when an inspection is coming, but the State does not give advance warning as a general rule.

E. FBO Report

Johnson reported that he is working on the concerns with the doors; fuel sales are down due to weather, thus fewer ag planes this year. Sensors on fuel tanks are an issue and they are looking into possibly rewiring/new lines; the cause of the errors has not been determined. The pollution control person made note of the issue and said that the issue needs to be fixed. Wietzema said that an attempt was made and thought to be successful, but Johnson noticed that whenever it rained, the issues resurfaced. Westmor Industries thought it was the wiring and Scott Oberloh came out to take a look.

* DRAFT *

The previous branded fuel supplier was Epic; they then used unbranded fuel, now are using branded Phillips. A “Phillips” sign will go up at the Airport, as part of the contract agreement.

Johnson reported that there is a need for hangar space for transient airplanes. Winter can be tough and it is sometimes necessary to removed a leased plane from a hangar to make room for transients. Also, a current leaser is looking at purchasing a larger airplane, so will need a different hangar.

Wettering asked what was preventing the Airport from building another hangar. Wietzema said that additional hangars would have to be approved by the City, so would need to present a fiscally sound proposal. There used to be a 0% loan offered by the State specifically to build hangars, but the program is not longer available. Three years ago a plan was drawn up, but the grant did not cover infrastructure costs, just a hangar building itself. One option is to look into private hangars, which might open Hangar 4.

Laffrenzen asked about the possibility of combining Hangars 2 & 3 to make a bigger space; however, that still might not be big enough to house transient planes. Wettering suggested removing Hangars 2 & 3 and replacing them with one larger hangar. Larsen said that some of the [other] hangars are barely big enough. The lease fees are not enough to fund a new hangar.

Johnson estimated that building a bigger hangar would cost at least \$1 million for the City to build a hangar. Jaycox noted that building a private hangar is about one third less as a private hangar is not bound by the same rules and regulations as the City. Wietzema said he was not sure the City would want to take out a \$1.5 million loan. The Airport might be able to make some of the cost through lease fees if it put in the infrastructure needed for private hangars. At the moment, leases are inexpensive enough that there is not a lot of incentive for private owners to build nicer hangars that include heat, bathrooms, lounges, etc. There would be no property taxes, although private owners would be responsible for insuring the structure.

Laffrenzen asked if funding for infrastructure would be a problem. Wietzema asked, “where would we come up with \$750,000 for the infrastructure to build a commercial hangar?” A 90x80 hangar would cost a little over \$1 million, but that price does not include the floor, taxiway, ramp, etc. Laffrenzen said that the Airport benefits the community, why would we need the State for funding? Why shouldn’t the City want to put money in the Airport, as it is another entity [like others funded by the City] that benefits the City itself? If we are investing in amenities inside the city, why not outside the city, here at the Airport?

Wietzema said a new commercial hangar would be good for the Airport, but would likely need a new master plan before the State would look at funding. Can the consultant get the FAA to approve where a hangar can be built, in order to get sewer, water, heat, etc.? The infrastructure cost is what is needed to get such a project [new hangar]

going.

Johnson said the private side of operations is good, but the commercial side of the Airport is of more importance and interest to the City. The Airport needs the commercial aspect and needs to address the commercial/business needs. His goals, as FBO, is to bring business to the City. He does not want to see business turned away as that negatively reflects on the City.

An issue with the Airport is that unless someone is using it, citizens are unaware it is there. All that can be seen are how many planes might be housed there, but no real sense of how the Airport is used. Businesses benefit from having an airport nearby.

Johnson felt that it is short-sighted to say, "it doesn't make sense [to have an airport] as it doesn't pay for itself." What an airport provides for a community has a more global effect, that quantifying the need stretches far outside the confines of the airport itself.

Wettering pointed out that rather than focusing where the City spends money elsewhere, there is a need to identify how the Airport benefits the City. He suggested forming an ad-hoc committee to come up with a plan to invest in the Airport. The plan should outline a serious need for improvement, rather than waiting and doing it down the road. Wietzema said that an ad-hoc committee should come up with a plan that makes sense. Laffrenzen said that there was a need, with Janssen agreeing.

General consensus was that an ad-hoc committee should be formed in the near future.

F. Other Business

Wietzema reminded the group that the FBO contract expires in May 2020. Options include renewing the contract on a yearly basis, or signing a five year contract.

G. Adjournment

Laffrenzen made a motion to adjourn; Larsen seconded the motion. Motion passed unanimously and meeting adjourned at 8:30 a.m.

ADMINISTRATIVE SERVICES MEMO

DATE: NOVEMBER 12, 2019

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEMS

1. **THIRD READING PROPOSED ORDINANCE TO AMEND THE WORTHINGTON CITY CODE, TITLE XV, SECTION 155 TABLE 5 (SCHEDULE OF USE OF REGULATIONS)**

Pursuant to published notice this is the time and date set for the third reading of a proposed ordinance amending Title XV of the City Code of Worthington, Nobles County, Minnesota, Section 155 Table 5

Adoption of the proposed ordinance will amend the existing ordinance Section 155 Table 5 (Schedule of Use of Regulations) and will read as follows:

Table 5: Schedule of Use of Regulations
Subtitle: Residential Use Group

Letter S - Recreational be amended to allow the land use as a conditional use permit in the "B-2" - Central Business District.

A complete copy of the ordinance was provided in your October 14, 2019 Council Agenda.

Council action is requested to give a third reading to the proposed ordinances.

2. **2020 BUDGET/FINAL CERTIFICATION DISCUSSION AND RECOMMENDATION**

Discussion will be held on the 2020 Budget/Final Certification and Recommendation. Budget and certification information is shown as *Exhibit 1*.

RESOLUTION NO. 2019-09-49

CITY OF WORTHINGTON, MINNESOTA

PROPOSED RESOLUTION APPROVING 2019 TAX LEVIES COLLECTIBLE IN 2020

Be it resolved, by the City Council of the City of Worthington, County of Nobles, State of Minnesota, that the following sums of money are to be levied for the current year, collectible in 2020 upon the taxable property in said City of Worthington, Minnesota for the following purposes:

LIMITED GENERAL PURPOSE TAX:	2019/2020 LEVY	SPECIAL TAX LEVIES:	2019/2020 LEVY
General Fund	1,722,058	G.O. Debt Service Funds including Improvement Bonds (MS 275.50 Subd. 5e and MS 429.091)	
Memorial Auditorium Fund	163,983		
Recreation Fund	850,846	PIR Series 2010A \$1,915,000	34,389
Economic Development Authority Fund	61,708	PIR Series 2012A \$2,570,000	142,261
Improvement Construction Fund	847,678	PIR Series 2016A \$2,345,000	139,738
Aquatic Center Facility Fund	40,200	GO Series 2019A \$9,955,000	780,283
TOTAL GENERAL PURPOSE TAX	<u>3,686,473</u>	SUBTOTAL DEBT SERVICE FUNDS	1,096,671
		Economic Development Tax Abatement	25,000
		TOTAL SPECIAL TAX LEVIES	<u>1,121,671</u>
RECAP OF TAX LEVY TOTALS:			
		General Purpose Levy	3,686,473
		Special Tax Levies	1,121,671
		TOTAL NET LEVY	<u>4,808,144</u>
		TOTAL 2019 LEVY	4,198,687
		TOTAL 2020 % INCREASE	14.52%
		2020 PRECERT (SEPTEMBER 9)	4,935,191
		TOTAL 2020 PRECERT % INCREASE	17.54%

The City Clerk is hereby directed to transmit a certified copy of this resolution to the County Auditor of Nobles County, Minnesota.

ATTEST:

Mayor: _____

City Clerk: _____

Passed by the City Council of the City of Worthington this _____ day of _____, 2019.

City of Worthington
2020 Precertification Levy Changes

2020 Precertified Levy	<u>Amount</u> \$4,935,191	17.54%
Health Insurance		
-8% reduced to 5% (levied funds)-PEIP	(17,829)	-0.42%
-49ers	(7,190)	-0.17%
-Other open enrollment changes	(18,708)	-0.45%
Memorial Auditorium		
-Adj for discontinuation of movies (revenues/salaries)-net	(3,148)	-0.07%
2019 Debt Service decrease (due to favorable rates)	(80,172)	-1.91%
Net levy after changes	<u><u>4,808,144</u></u>	<u><u>14.52%</u></u>

PUBLIC SAFETY MEMO

DATE: NOVEMBER 8, 2019

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEM

1. PROPOSED RESOLUTION AUTHORIZING GRANT AGREEMENT WITH MN DEPARTMENT OF LABOR AND INDUSTRY

The Minnesota Department of Labor and Industry has awarded Safety Grant funds to the City of Worthington Police Department to supplement Equipment Revolving Schedule (ERS) funds related to the purchase of Emergency Response Unit (ERU) vests, protective plates, and other accessories. This is a matching grant with a dollar for dollar matching requirement which will be implemented and documented in accordance with the agreement.

The Worthington Police Department requests a resolution from Council authorizing Sergeant Dustin Roemeling to enter into this grant agreement on behalf of the City of Worthington.

Staff recommends approval of the resolution (*Exhibit 1*).

2. ACCEPTANCE OF PROGRAM FUNDS

As part of the Kern Schwartz estate, \$800 was donated to the Worthington Police Department to be distributed to members of the public through a Secret Santa Program. Worthington patrol officers will give out \$100 dollar bills tucked inside Christmas cards during traffic stops before Christmas. The late Dr. Schwartz was the original donor to the WPD Secret Santa program. Each year he donated hundreds of dollars and made a special request to remain anonymous until after his death. His great generosity and support of community policing aided our department in making positive civilian contacts and strengthened our Blue in the Community Program. For the 2019 Christmas season, the WPD Secret Santa program cards will make reference to the gifts as "Kern's Christmas Cash."

Council action is requested to adopt a resolution (*Exhibit 2*) accepting the \$800 donation.

RESOLUTION NO. _____

**RESOLUTION RELATING TO MINNESOTA DEPARTMENT OF LABOR AND
INDUSTRY GRANT AGREEMENT**

BE IT RESOLVED that the City of Worthington Department of Public Safety enter into a grant agreement with the Minnesota Department of Labor and Industry, to supplement funding related to the purchase of Emergency Response Unit safety equipment.

Sergeant Dustin Roemeling, for the City of Worthington, is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the City of Worthington.

I certify that the above resolution was adopted by the City Council of Worthington, Nobles County, Minnesota this ____ day of November, 2019.

(SEAL)

CITY OF WORTHINGTON

Mayor

Date

Attest: _____

City Clerk

Date

RESOLUTION NO. _____

A RESOLUTION ACCEPTING A DONATION OF FUNDS

WHEREAS, the City of Worthington has been notified of the Last Will and Testament of Kern Schwartz, and that the decedent hereinafter "Donor" desired to donate funds to the City; and

WHEREAS, Donor has placed the following restrictions upon the fund distribution: \$800 to be given as gifts to members of the public, by uniformed police officers, at routine traffic stops during the Christmas season.

WHEREAS, Minn. Stat. 465.03 requires that acceptance of any donation be approved by the City Council by a two-thirds majority vote;

NOW, THEREFORE, be it RESOLVED:

The City of Worthington does hereby accept the donation referenced above with any and all conditions, if any, as specified by the donor.

That the Mayor and Clerk are authorized to sign said agreement on behalf of the City of Worthington.

Approved this _____ day of _____, 20____, by a two thirds majority vote of the Worthington City Council with the following members voting in favor thereof:

_____, _____, _____; and the following members opposed:
_____, _____, _____ (if not, so state).

(SEAL)

CITY OF WORTHINGTON

BY: _____
Mike Kuhle, Its Mayor

ATTEST: _____
Mindy Eggers, Its Clerk

ENGINEERING MEMO

DATE: NOVEMBER 7, 2019
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

AGENDA CASE ITEMS

1. 2020 STORM WATER UTILITY BUDGET AND FIRST READING OF AN ORDINANCE TO AMEND THE STORM WATER UTILITY RATE

Exhibit 1 includes the proposed 2020 Storm Water Utility (606) Fund operating and Capital Improvements budgets, and Equipment Revolving Schedule. The operating budget reflects the discussion and direction provided by Council at its October 29, 2019 special meeting. The budget requires \$695,895 in utility operating revenue, or \$36,282 more than the 2019 budget. The increase in reserves associated with the goal of providing increased capital improvement financing is cause for the proposed revenue increase.

As proposed, the 2020 storm sewer fund budget will require a 4.35% storm water utility rate increase. City Council adopted an ordinance establishing the City's storm water system as a utility in December of 2003. The ordinance set the annual storm water fee or rate for residential use. The annual rate is adjusted by a multiplier based on land use, multiplied by the property area, and billed in 12 monthly payments. An ordinance is required to amend the storm water utility rate.

The base rate (annual residential rate per acre) required to meet the 2020 revenue requirements is \$288.00. The current annual residential rate is \$276.00 per acre. The area of a residential lot is defined as .24 acres yielding a proposed 2020 monthly residential charge of \$5.76 or \$.24 more than the current rate of \$5.52. The annual cost will increase \$2.88 per residential lot. The per acre rates for land uses other than residential (1 through 3 units) will be as follows:

<u>Land Use</u>	<u>2019 Rate/Acre</u>	<u>2020 Rate/Acre</u>	<u>Monthly Increase</u>	<u>Annual Increase</u>
Commercial	\$46.23	\$48.24	\$2.01	\$24.12
Industrial	\$38.41	\$40.08	\$1.67	\$20.04
Multi Family	\$34.04	\$35.52	\$1.48	\$17.76
Institutional	\$46.23	\$48.24	\$2.01	\$24.12

The following are generic samples of the impacts of the rate changes:

<u>Facility</u>	<u>2019 Monthly Bill</u>	<u>2020 Monthly Bill</u>	<u>Monthly Increase</u>	<u>Annual Increase</u>
.5 Acre Commercial Site	\$23.12	\$24.12	\$1.00	\$12.00
2.5 Acre Church Site	\$115.58	\$120.60	\$5.02	\$60.24
4 Acre Commercial Site	\$184.92	\$192.96	\$8.04	\$96.48
10 Acre Industrial Site	\$384.10	\$400.80	\$16.70	\$200.40
42 Acre Industrial Site	\$1,613.22	\$1,683.36	\$70.14	\$841.68

Staff recommends that Council approve the proposed 2020 Storm Water Utility (606) Fund operating and Capital Improvements budgets, and Equipment Revolving Schedule. Should Council approve of the proposed budget, the ordinance to amend the base annual rate to \$288.00 also included in Exhibit 1 should be given first reading.

Exhibit 1 also includes a distribution of revenue sources, and graphs of the rate history.

2. PROPOSED 2020 SEWER SERVICE CHARGES

The proposed 2020 Sewer Service Charge System (Sewer Rates) has been developed by staff and was approved by the Water and Light Commission at its November 4, 2019 meeting. The report on the sewer rates is included in Exhibit 2. The total monthly charges and changes from 2019 for various monthly volumes is best presented on Exhibit 2-26 with changes per individual rate parameter detailed on Exhibit 2-25. The average residential user (3,800 gallons per month) will see about a \$.31/month or 1.0% increase.

The monthly sewer charge consists of two components, a usage charge and a connection charge. The usage charge is to recover the cost of conveying and treating wastewater. This charge is comprised of debt service and user charges for flow and the pollutant loading parameters of Biological Oxygen Demand (BOD), Total Suspended Solids (TSS), and Total Phosphorus (TP). The usage charge is billed to non-industrial customers based on water consumption and assumed pollutant levels. The usage charge per 1,000 gallons will increase only 0.3% for non-industrial users.

The "connection charge" or minimum monthly charge is to recover costs such as those for billing, collection system improvements, treating inflow and infiltration (I&I), and debt service on reserve capacity. The monthly connection charge is proposed to increase \$.45 or 2.8%. The connection charge increase is primarily attributable to the amount of the increase in the budget for collection system capital improvements.

The total revenue of \$2,188,388 to be generated by the 2020 rates is \$34,393 (1.6%) more than the \$2,153,995 budgeted to be generated from the 2019 rates.

Staff recommends that Council adopt the 2020 Sewer Service Charge System by passing the resolution in Exhibit 2.

3. APPOINT SPECIAL COUNSEL FOR SPECIAL ASSESSMENT APPEAL

As Council is aware, a written objection to the assessments against the property owned by LaVonne Lutterman for the West Gateway Drive sanitary sewer (\$16,543.65) and water (\$0.00) improvements was submitted to the City prior to the assessment hearing for those improvements. Subsequent to adoption of the assessments, the City Clerk was served with documents that are assumed, but not known, to be the required notice of appeal. Although no documentation has been served to date that verifies the appeal has been filed with District Court, it is anticipated the City will be served with such documents and will need to respond.

The City has limited experience with special assessment appeals. The last appeal was over 15 years ago. Given the lack of recent exposure to the appeal process, staff did inquire with the League of Minnesota Cities regarding firms representing cities in this portion of the state in assessment appeals. The firm of Quarnstrom & Doering, P.A. from Marshall was one of the firms noted as having experience with assessment appeals. Exhibit 3 is the engagement letter provided by Dennis Simpson of that firm. The \$200.00/hour rate is the same as billed by Flynn & Riordan.

Staff recommends that Council appoint the firm of Quarnstrom & Doering, P.A. as special counsel for the City for the LaVonne Lutterman special assessment appeal.

Council may note that no communications between the proposed special counsel for the City and the attorney representing Mrs. Lutterman will be made until the appointment has been made.

CITY OF WORTHINGTON, MINNESOTA

606	STORM WATER MANAGEMENT FUND	2017	2018	'19 REVISED	2019	2020
	REVENUE (30000)	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET
	INTERGOVERNMENTAL REVENUES (33000)					
	FEDERAL GRANTS (33100)					
33191- 0000	OTHER FEDERAL GRANTS	172,527	1,755,000	0	743,421	0
	TOTAL FEDERAL GRANTS	172,527	1,755,000	0	743,421	0
	TOTAL INTERGOVERNMENTAL REVENUES	172,527	1,755,000	0	743,421	0
	PROPRIETARY OPERATING REVENUES (37000)					
	UTILITY OPERATING REVENUES (37100)					
37111- 0000	RESIDENTIAL SALES	198,527	210,817	221,838	221,352	231,483
37112- 0000	COMMERCIAL SALES	165,008	173,454	178,644	186,468	188,222
37113- 0000	INDUSTRIAL SALES	117,409	124,536	133,166	130,137	139,577
37119- 0000	INSTITUTIONAL SALES	69,807	74,009	77,796	77,372	86,232
37121- 0000	MULTI-FAMILY SALES	41,855	45,570	48,169	47,752	50,381
	TOTAL UTILITY OPERATING REVENUES	592,606	628,386	659,613	663,081	695,895
	UTILITY NON-OPERATING REVENUES (38000)					
38001- 0000	INTEREST EARNINGS	15,061	11,844	15,000	17,000	17,000
38009- 0000	OTHER NON-OPERATING	0	396	0	0	0
	TOTAL UTILITY NON-OPERATING REVENUES	15,061	12,240	15,000	17,000	17,000
	TOTAL REVENUES BEFORE OTHER FINANCING SOURCES	780,194	2,395,626	674,613	1,423,502	712,895
	OTHER FINANCING SOURCES (39000)					
39310- 0000	BOND PROCEEDS	0	1,140,000	0	0	0
	TOTAL REVENUES BEFORE USE OF EQUITY	780,194	3,535,626	674,613	1,423,502	712,895
	USE OF RETAINED EARNINGS (26000)					
	USE OF RESERVED BALANCES (26300)					
26307- 0000	EQUIPMENT REVOLVING	60	0	0	75,000	209,000
	USE OF UNRESERVED UNDESIGNATED RETAINED EARNINGS (26400)					
26499- 0000	UNRESERVED UNDESIGNATED RETAINED	0	498,722	0	0	0
	FROM CAPITAL RESERVE FINANCING					
	#49775 ACQUISITION OF RETENT	0	0	50,000	0	50,000
	#49776 CATCH LEAD & LEAD REP	0	0	0	0	53,300
	#49776 STORM REP @ 6TH AVE &	0	0	0	0	40,140
	#49776 8TH AVE-12TH ST TO 190'	0	0	47,640	2,023	59,617
	#48782 6TH AVE-9TH TO LAKE ST	0	0	32,540	0	7,450
	#49787 ALLEY BLK 19 PVMT REPL	0	0	19,000	0	18,824
	#49795 CD 12 FLOOD MITIGATION	93,170	750,000	0	0	0
	TOTAL USE OF RETAINED EARNINGS	93,230	1,248,722	149,180	77,023	438,331
	TOTAL STORM WATER MANAGEMENT FUND CASH SOURCES	873,424	4,784,348	823,793	1,500,525	1,151,226

ADDITIONAL INFORMATION:

606- 37111-37121 Represents 4.35% increase
 38009- 0000 Contract sweeping, reimbursement Nobles County for County Ditch#12 maintenance per agreement (\$1,344)

CITY OF WORTHINGTON, MINNESOTA

606	STORM WATER MANAGEMENT FUND	2017	2018	'19 REVISED	2019	2020
	EXPENDITURES (40000)	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET
	STREET - COMMUNITY SERVICE (43100)					
43150	STORM DRAINAGE					
	PERSONNEL SERVICES					
1101	FULL-TIME EMPLOYEES-REGULAR	31,604	37,580	23,532	23,000	24,539
1102	EMPLOYEES-OVERTIME	0	268	1,084	1,000	983
1103	PART-TIME/TEMPORARY EMPLOYEES	0	346	0	1,000	0
1121	PERA CONTRIBUTIONS	2,974	3,306	1,846	1,800	1,914
1122	FICA CONTRIBUTIONS/MEDICARE	2,800	3,249	1,883	1,850	1,953
1131	HEALTH INSURANCE ADMIN/CLAIMS	8,378	8,601	6,159	5,000	5,992
1132	MBA INSURANCE	99	53	0	69	0
1133	LIFE INSURANCE	30	26	24	25	24
1134	LTD INSURANCE	240	220	159	240	166
1135	DEFERRED COMPENSATION	80	97	0	90	0
1136	HSA CONTRIBUTION	0	0	72	0	75
1151	WORKERS COMP-INS PREMIUMS	1,711	2,152	2,204	1,950	1,653
	TOTAL PERSONNEL SERVICES	47,916	55,898	36,963	36,024	37,299
	SUPPLIES					
2212	MOTOR FUELS	2,815	3,637	4,000	4,000	4,000
2219	MISC. OPERATING SUPPLIES	4,238	1,887	1,500	1,500	1,500
2221	EQUIPMENT PARTS	951	1,478	1,500	1,000	1,500
2223	BUILDING REPAIR SUPPLIES	0	0	100	100	100
2229	MISC. REPAIR AND MAINT SUPPLIES	2,348	2,524	6,000	5,000	6,000
	TOTAL SUPPLIES	10,352	9,526	13,100	11,600	13,100
	OTHER SERVICES AND CHARGES					
3301	AUDITING AND ACCOUNTING SERVICES	25,994	27,405	29,400	29,517	31,007
3307	MANAGEMENT FEES	12,660	11,081	20,000	12,984	15,042
3309	EDP, SOFTWARE & DESIGN	6,029	6,156	6,182	6,182	7,099
3319	MISC. PROFESSIONAL SERVICES	760	5,999	25,000	20,000	25,000
3331	TRAVEL, CONFERENCE, SCHOOLS	170	73	0	0	500
3352	GENERAL NOTICES & PUBLIC INFO	1,189	3,380	15,000	10,000	15,000
3361	GENERAL LIABILITY INSURANCE	288	250	300	211	225
3362	PROPERTY INSURANCE	13	14	40	16	20
3381	ELECTRIC UTILITIES	2,019	2,320	2,500	2,500	2,500
3388	CLEANING & WASTE REMOVAL	0	0	100	100	100
3403	IMPROVE OTHER THAN BUILD- REP/MAIN	2,146	1,400	5,000	5,000	15,000
3404	MACHINERY AND EQUIP - REP & MAINT	309	171	1,000	1,000	1,000
3419	MISC. RENTALS	260	14,000	15,000	15,000	17,000
3437	LICENSES & TAXES	404	2	100	0	100
	TOTAL OTHER SERVICES AND CHARGES	52,241	72,251	119,622	102,510	129,593
	TOTAL STORM DRAINAGE	110,509	137,675	169,685	150,134	179,992
	SANITATION - COMMUNITY SERVICE (43200)					
43220	STREET CLEANING					
	PERSONNEL SERVICES					
1101	FULL-TIME EMPLOYEES-REGULAR	22,299	27,284	26,626	25,000	23,548
1102	EMPLOYEES-OVERTIME	0	184	1,324	1,000	1,412
1103	PART-TIME/TEMPORARY EMPLOYEES	8,955	15,846	6,156	12,000	3,156
1121	PERA CONTRIBUTIONS	1,672	2,054	2,096	1,500	1,872
1122	FICA CONTRIBUTIONS/MEDICARE	2,191	3,128	2,609	2,200	2,380
1131	HEALTH INSURANCE ADMIN/CLAIMS	6,619	1,335	7,343	6,000	5,923
1132	MBA INSURANCE	0	193	0	0	0
1133	LIFE INSURANCE	21	29	28	15	24
1134	LTD INSURANCE	130	223	180	155	159
1135	DEFERRED COMPENSATION	15	161	0	43	0
1136	HSA CONTRIBUTION	0	4,394	26	25	27
1151	WORKERS COMP-INS PREMIUMS	2,904	2,992	3,255	2,900	2,352
	TOTAL PERSONNEL SERVICES	44,806	57,823	49,643	50,838	40,853

CITY OF WORTHINGTON, MINNESOTA

606	STORM WATER MANAGEMENT FUND EXPENDITURES (40000)	2017 ACTUAL	2018 ACTUAL	'19 REVISED BUDGET	2019 PROJECTED	2020 BUDGET
43220	STREET CLEANING					
	SUPPLIES					
2212	MOTOR FUELS	7,020	6,668	8,000	8,000	8,000
2221	EQUIPMENT PARTS	14,170	12,298	12,000	12,000	12,000
2229	MISC. REPAIR AND MAINT SUPPLIES	5,020	3,776	10,000	10,000	10,000
	TOTAL SUPPLIES	26,210	22,742	30,000	30,000	30,000
	OTHER SERVICES AND CHARGES					
3361	GENERAL LIABILITY INSURANCE	1,059	1,120	1,200	1,150	1,200
3362	PROPERTY INSURANCE	974	992	1,300	1,000	1,300
3363	AUTOMOTIVE INSURANCE	105	120	200	200	200
3381	ELECTRIC UTILITIES	146	157	400	385	400
3388	CLEANING & WASTE REMOVAL	389	0	2,000	1,500	2,000
3404	MACH & EQUIP - REPAIR & MAINT	5,504	4,204	4,000	4,000	5,000
3437	LICENSES AND TAXES	390	156	410	400	450
	TOTAL OTHER SERVICES AND CHARGES	8,567	6,749	9,510	8,635	10,550
	SUBTOTAL STREET CLEANING	79,583	87,314	89,153	89,473	81,403
	CAPITAL OUTLAY (over \$5,000 ea.)					
5549	MACHINERY & EQUIP MISC.	0	0	0	0	209,000
	TOTAL CAPITAL OUTLAY	0	0	0	0	209,000
	TOTAL STREET CLEANING	79,583	87,314	89,153	89,473	290,403
	DEBT SERVICE (47000)					
	GENERAL OBLIGATION REVENUE BONDS (47200)					
47222	GO REVENUE BONDS, SERIES 2018A					
6611	BOND INTEREST	0	0	23,953	24,855	37,158
6632	BOND LEGAL FEES	0	7,500	0	0	0
6639	MISC ISSUANCE COSTS	0	15,100	0	0	0
	TOTAL GO REVENUE BONDS, SERIES 2018A	0	22,600	23,953	24,855	37,158
	TOTAL DEBT SERVICE	0	22,600	23,953	24,855	37,158
	ADMINISTRATION (49600)					
	CUSTOMER ACCOUNTS (49640)					
49643	ACCOUNTS-CUSTOMER SERVICE & INFORMATION					
	OTHER SERVICES AND CHARGES					
3439	MISCELLANEOUS	131	160	250	250	250
	TOTAL OTHER SERVICES AND CHARGES	131	160	250	250	250
	TOTAL ACCOUNTS-CUSTOMER SERVICE & INFO	131	160	250	250	250
	TOTAL EXPENDITURES BEFORE FIXED ASSETS	190,223	247,749	283,041	264,712	507,803
	FIXED ASSETS (49700)					
49771	UNANTICIPATED YARD/STREET PROBLEMS					
1XXX	PAYROLL EXPENDITURES	0	1,143	0	32	0
5536	IMPROVEMENT ENGINEERING	0	3,021	0	200	0
5538	IMPROVEMENT CONSTRUCTION	0	11,406	0	0	0
5539	IMPROVEMENT MISCELLANEOUS	0	0	25,000	6,600	20,000
	TOTAL UNANTICIPATED YARD/STREET PROBLEMS	0	15,570	25,000	6,832	20,000
49772	CATCH BASIN & LEAD REPLACE @4TH AVE & 12TH					
5539	IMPROVEMENT MISCELLANEOUS	0	0	55,300	0	0
	TOTAL CATCH BASIN & LEAD REPLACE @4TH AVE	0	0	55,300	0	0

CITY OF WORTHINGTON, MINNESOTA

606	STORM WATER MANAGEMENT FUND EXPENDITURES (40000) FIXED ASSETS (49700)	2017 ACTUAL	2018 ACTUAL	'19 REVISED BUDGET	2019 PROJECTED	2020 BUDGET
49774	2016 STORM SEWER IMPR					
1XXX	PAYROLL EXPENDITURES	160	0	0	0	0
5536	IMPROVEMENT ENGINEERING	419	0	0	0	0
5538	IMPROVEMENT CONSTRUCTION	1,191	0	0	0	0
5539	IMPROVEMENT MISCELLANEOUS	0	3,473	0	0	0
	TOTAL 2016 STORM SEWER IMPR	1,770	3,473	0	0	0
49775	ACQUISITION OF RENTENTION AREA FOR CD 12 IMPROV					
5539	IMPROVEMENT MISCELLANEOUS	0	0	50,000	0	50,000
	TOTAL ACQUISITION OF RENTENTION AREA FOR CD 12 IMPROV	0	0	50,000	0	50,000
49776	2019 STORM IMPROVEMENTS					
1XXX	PAYROLL EXPENDITURES	0	238	0	540	0
5536	IMPROVEMENT ENGINEERING	0	902	42,140	5,371	163,977
5537	IMPROVEMENT ADMINISTRATION	0	0	0	112	0
	TOTAL 2019 STORM IMPROVEMENTS	0	1,140	42,140	6,023	163,977
49778	PVMT RPLAC @ 6TH AVE & 9TH ST INT-S SIDE					
5539	IMPROVEMENT MISCELLANEOUS	0	0	0	0	23,310
	TOTAL PVMT RPLAC @ 6TH AVE & 9TH ST INT-S SIDE	0	0	0	0	23,310
49779	HAGGE-DIAGONAL TO TOWER CB REPLAC					
1XXX	PAYROLL EXPENDITURES	15	0	0	0	0
5536	IMPROVEMENT ENGINEERING	40	670	0	0	0
5537	IMPROVEMENT ADMINISTRATION	0	33	0	0	0
5538	IMPROVEMENT CONSTRUCTION	0	6,427	0	0	0
	TOTAL HAGGE-DIAGONAL TO TOWER CB REPLAC	55	7,130	0	0	0
49781	REINSTALL CATCH BASINS & LEAD ON DARLING DR					
5536	IMPROVEMENT ENGINEERING	3,332	0	0	0	0
5537	IMPROVEMENT ADMINISTRATION	123	0	0	0	0
5538	IMPROVEMENT CONSTRUCTION	34,355	0	0	0	0
	TOTAL REINSTALL CATCH BASINS & LEAD ON DARLING DR	37,810	0	0	0	0
49782	6TH AVE-9TH TO LAKE ST SWR SPOT REPAIR PVMT RESTORE					
5539	IMPROVEMENT MISCELLANEOUS	0	0	7,450	0	9,000
	TOTAL 6TH AVE-9TH TO LAKE ST SWR SPOT REPAIR PVMT RESTORE	0	0	7,450	0	9,000
49783	ST SWR OUTLET @ 620 JAMES BLVD PVMT REPLAC					
1XXX	PAYROLL EXPENDITURES	1,683	77	0	0	0
5536	IMPROVEMENT ENGINEERING	4,698	189	0	0	0
5537	IMPROVEMENT ADMINISTRATION	69	0	0	0	0
5538	IMPROVEMENT CONSTRUCTION	43,501	506	0	0	0
5539	IMPROVEMENT MISCELLANEOUS	0	296	0	0	0
	TOTAL ST SWR OUTLET @ 620 JAMES BLVD PVMT REPLAC	49,951	1,068	0	0	0
49784	8TH AVE-12TH ST TO 190' E PVMT REPLAC					
5539	IMPROVEMENT MISCELLANEOUS	0	0	0	0	7,230
	TOTAL 8TH AVE-12TH ST TO 190' E PVMT REPLAC	0	0	0	0	7,230

CITY OF WORTHINGTON, MINNESOTA

606	STORM WATER MANAGEMENT FUND EXPENDITURES (40000) FIXED ASSETS (49700)		2017 ACTUAL	2018 ACTUAL	'19 REVISED BUDGET	2019 PROJECTED	2020 BUDGET
49786	6TH AVE-9TH TO LAKE STORM SEWER SPOT REPAIR						
1XXX	PAYROLL EXPENDITURES		915	10	0	0	0
5536	IMPROVEMENT ENGINEERING		3,075	0	0	0	0
5538	IMPROVEMENT CONSTRUCTION		6,982	0	0	0	0
5539	IMPROVEMENT MISCELLANEOUS		1,324	0	0	0	0
	TOTAL 6TH AVE-9TH TO LAKE STORM SEWER SPC		12,296	10	0	0	0
49787	ALLEY BLK 19 PAVEMENT REPLAC						
1XXX	PAYROLL EXPENDITURES		0	426	0	48	0
5536	IMPROVEMENT ENGINEERING		0	1,063	0	128	0
5539	IMPROVEMENT MISCELLANEOUS		0	0	19,000	0	19,570
	TOTAL ALLEY BLK 19 PAVEMENT REPLAC		0	1,489	19,000	176	19,570
49789	TOWER ST-10TH TO 11TH PVMT RESTORATION						
5538	IMPROVEMENT CONSTRUCTION		0	106	0	0	0
	TOTAL TOWER ST-10TH TO 11TH PVMT RESTORA		0	106	0	0	0
49791	8TH AVE-12TH ST TO 190' EAST MAIN REPLAC						
1XXX	PAYROLL EXPENDITURES		62	474	0	397	0
5536	IMPROVEMENT ENGINEERING		147	1,596	0	0	0
5539	IMPROVEMENT ENGINEERING		0	0	61,640	(2,370)	0
	TOTAL 8TH AVE-12TH ST TO 190' EAST MAIN REPL		209	2,070	61,640	(1,973)	0
49792	15TH ST-1ST TO OKABENA PVMT RESTORE						
1XXX	PAYROLL EXPENDITURES		23	0	0	0	0
5536	IMPROVEMENT ENGINEERING		56	0	0	0	0
	TOTAL 15TH ST-1ST TO OKABENA PVMT RESTORE		79	0	0	0	0
49793	REPL LEAD TO CB IN S QUAD OF 4TH & 11TH ST						
5539	IMPROVEMENT ENGINEERING		0	0	0	0	11,500
	TOTAL REPL LEAD TO CB IN S QUAD OF 4TH & 11T		0	0	0	0	11,500
49794	4TH AVE @ LAKE ST CB REPAIRS PVMT RESTOR						
1XXX	PAYROLL EXPENDITURES		15	0	0	0	0
5536	IMPROVEMENT ENGINEERING		40	0	0	0	0
5538	IMPROVEMENT CONSTRUCTION		0	439	0	0	0
	TOTAL 4TH AVE @ LAKE ST CB REPAIRS PVMT RE		55	439	0	0	0
49795	CD 12 FLOOD MITIGATION PHASE 1						
1XXX	PAYROLL EXPENDITURES		0	2,156	0	900	0
5511	LAND PURCHASE		1,832	631,761	0	2,240	0
5536	IMPROVEMENT ENGINEERING		181,875	243,521	0	0	0
5537	IMPROVEMENT ADMINISTRATION		2,830	7,399	0	1,200	0
5538	IMPROVEMENT CONSTRUCTION		0	3,358,032	0	0	0
5539	IMPROVEMENT ENGINEERING		0	0	0	45,450	0
	TOTAL CD 12 FLOOD MITIGATION PHASE 1		186,537	4,242,869	0	49,790	0
	TOTAL FIXED ASSETS		288,762	4,275,364	260,530	60,848	304,587
TOTAL EXPENDITURES BEFORE OTHER FINANCING USES			478,985	4,523,113	543,571	325,560	812,390
OTHER FINANCING USES (49900)							
OPERATING TRANSFERS OUT							
49910	6729	MISC OPERATING TRANSFERS	1,500	0	0	75,000	0

CITY OF WORTHINGTON, MINNESOTA

606	STORM WATER MANAGEMENT FUND EXPENDITURES (40000)	2017 ACTUAL	2018 ACTUAL	'19 REVISED BUDGET	2019 PROJECTED	2020 BUDGET
TOTAL EXPENDITURES BEFORE INTERFUND LIABILITIES AND INCREASE IN RETAINED EARNINGS		480,485	4,523,113	543,571	400,560	812,390
LIABILITY PAYMENTS (20000)						
21830- 0000	BOND PRINCIPAL	0	0	0	0	55,000
INCREASE IN RETAINED EARNINGS (26000)						
INCREASE IN RESERVED BALANCES (26300)						
26301- 0000	DEBT SERVICE	0	0	50,417	50,417	0
26307- 0000	EQUIPMENT REVOLVING	46,125	54,225	77,139	77,139	75,698
26322- 0000	CAPITAL PROJECTS	346,814	207,010	152,666	0	165,000
INCREASE IN UNRESERVED UNDESIGNATED RETAINED EARNINGS (26400)						
26499- 0000	UNRESERVED UNDESIGNATED RETAINED EARNINGS	0	0	0	972,409	43,138
TOTAL INCREASE IN RETAINED EARNINGS		392,939	261,235	280,222	1,099,965	283,836
TOTAL STORM WATER MANAGEMENT FUND CASH USES		873,424	4,784,348	823,793	1,500,525	1,151,226

ADDITIONAL INFORMATION:

606- 43150- 1101	The Regular Employee Hours are as follows:					
	100 hrs Street Supervisor					
	804 hrs Public Works Operators					
	104 hrs WWTP Operators					
1102	25 Hours - various operator hours.					
2212	Gas, oil, grease, pumping during high water conditions, etc. Fuel for vac-all cleaning catch basins.					
2219	Miscellaneous items such as batteries, flashers, smoke bombs, spray weeds at storm ponds, etc.					
2221	Repairs to storm sewer lift stations, repairs to vac-all 33%.					
2223	Lift station doors, locks, bulbs, electrical, etc.					
2229	Castings, cement, block, tile, miscellaneous sand, lumber, concrete, blacktop repair of catch basins, etc.					
3301	Fund 702 - \$2,952 and Utilities - \$26,385 (4% of revenues rounded)					
3307	Allocation of Superintendent of Public Works \$5,527 and Engineering \$11,413					
3319	Contractor Cleaning, Televising, professional services NPDES Storm Water Permit, Whiskey Ditch SWIF					
3352	Costs for public education and outreach activities, publications in paper					
3381	Electric utility for operation, Tower Street lift-dependent on rainfall					
3403	Outside labor used in maintenance of catch basins or tile replacement					
3404	Labor to repair lift station pump/vac all					
3419	Rental of equipment such as backhoe, end loader, hydra hammer, vac-haul, etc.					
3437	Miscellaneous permits					
43220- 1101	The Regular Employee hours are as follows:					
	36 hrs Street Supervisor					
	972 hrs Public Works Operator					
1102	40 Hours x 1.5					
1103	400 Hours - two temporary employees					
2212	Fuel for sweeper, flusher, truck					
2221	Main brooms, gutter brooms, bearings, strip brush, runners, parts for sweeper and flusher trucks					
2229	New motor & pump for #423 flusher truck					
3381	Electric utility for operation of Liberty Drive water fill stand					
3388	Street sweeping disposal-haul to Nobles County Landfill (1,000 yards)					
3404	Outside labor on flusher and sweeper					
3437	Permits, etc.					
5549	Replacement of Pelican Sweeper					
26301- 0000	11/12 of \$55,000 principal payment					
26322- 0000	Reserve for Centennial Park Lift Station \$135,000, total accumulated reserve 12/31/19 - \$405,000					

CITY OF WORTHINGTON, MINNESOTA

CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2020 - 2024
(AMOUNTS IN DOLLARS)

I.	2020	STORM DRAINAGE	PROPOSED BUDGETARY FUND/ACCOUNTS	PROJECT TOTALS	GENERAL TAX FINANCING	CAPITAL RESERVE FINANCING	UTILITY REVENUE FINANCING	SPECIAL ASSESSMENT ¹ FINANCING	G.O. BOND FINANCING	G.O. REV BOND FINANCING	STATE AID FINANCING	FEDERAL AID FINANCING	OTHER
	I1	UNANTICIP. YARD/STREET PROB.	606-49771-55XX	20,000			20,000						
	I2	CATCH BASIN & LEAD REPLACE @ 4'	606-49772-55XX	56,000		53,300	2,700						
	I3	RETENTION AREA FOR CD 12 IMPRO	606-49775-55XX	50,000		50,000							
	I4	STORM REP @ 6TH AVE & 9TH ST IN	606-49776-55XX	44,000		40,140	3,860						
	I5	PVMT REPLAC @ 6TH AVE & 9TH ST	606-49778-55XX	23,310			23,310						
	I6	6TH AVE-9TH TO LAKE ST SWR SPO'	606-49782-55XX	9,000		7,450	1,550						
	I7	8TH AVE-12TH TO 190' E PVMT REPL	606-49784-55XX	7,230			7,230						
	I8	ALLEY BLK 19 PAVEMENT REPLAC	606-48787-55XX	19,570		19,000	570						
	I9	8TH AVE-12TH ST TO 190' EAST MAIN	606-49791-55XX	63,977		59,617	4,360						
	I10	REPLACE LEAD TO CB IN S QUAD OF	606-49793-55XX	11,500			11,500						
	I11	ADD TO RESERVE FOR CENTENNIAL	606-26322-0000	165,000			165,000						
	I12	TH 59 N COMMAND/IND PARK STORM	401-48661-55XX	1,341,600				331,280	1,010,320				
2020		TOTALS		1,811,187	0	229,507	240,080	331,280	1,010,320	0	0	0	0
I.	2021	STORM DRAINAGE											
	I1	10TH AVE-TOWER TO PARK STORM	606-49784-55XX	171,680		48,200	3,360				120,120		
	I2	15TH ST-1ST TO OKABENA PVMT RESTORE		10,410		10,110	300						
	I3	CHERRY PT BETTY S DITCH TO PIPE CONVERSION		122,860			122,860						
	I4	CB AND LEAD REPLACEMENT @ 4TH AVE & 12TH PVMT REI		50,000			50,000						
	I5	REPLACE CATCH BASIN ACROSS FROM 208 LAKE ST		13,650			13,650						
	I6	REPLACE CATCH BASIN ACROSS FROM 612 LAKE ST		13,000			13,000						
	I7	ADD TO RESERVE FOR CENTENNIAL	606-26322-0000	35,000			35,000						
	I8	SE TRUNK & POND SYSTEM	401-48663-55XX	2,886,030				2,034,570	851,460				
2021		TOTALS		3,302,630	0	58,310	238,170	2,034,570	851,460	0	120,120	0	0

CITY OF WORTHINGTON, MINNESOTA

CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2020 - 2024
(AMOUNTS IN DOLLARS)

I.	2022	STORM DRAINAGE	PROPOSED BUDGETARY FUND/ACCOUNTS	PROJECT TOTALS	GENERAL TAX FINANCING	CAPITAL RESERVE FINANCING	UTILITY REVENUE FINANCING	SPECIAL ASSESSMENT FINANCING	G.O. BOND FINANCING	G.O. REV BOND FINANCING	STATE AID FINANCING	FEDERAL AID FINANCING	OTHER
	I1	UNANTICIP. YARD/STREET PROB.	606-49771-55XX	20,000			20,000						
	I2	CENTENNIAL PARK LIFT ST REPLAC		848,700		605,000	243,700						
	I3	KNOLLWOOD DR STORM SEWER IMI 401-48651-55XX		193,290				58,900	134,390				
	I4	3RD & 4TH-9TH TO 11TH RECON	401-	476,720		400,450		76,270					
2022	2022	STORM DRAINAGE	TOTALS	1,538,710	0	1,005,450	263,700	135,170	134,390	0	0	0	0
I.	2023	STORM DRAINAGE											
	I1	UNANTICIP. YARD/STREET PROB.	606-49771-55XX	20,000			20,000						
	I2	LINING 12" STORM UNDER UP RR @ 10TH ST		102,320			102,320						
	I3	8TH AVE-9TH TO 10TH STORM SEWER IMPROV		150,010			150,010						
	I4	OKABENA CR SW SIDE STORM TRUN 401-48659-55XX		3,401,630				2,722,190	679,440				
	I5	27TH, 29TH & ROSE AVE AREA STOR 401-		338,660				225,920	112,740				
2023	2023	STORM DRAINAGE	TOTALS	4,012,620	0	0	272,330	2,948,110	792,180	0	0	0	0
I.	2024	STORM DRAINAGE											
	I1	UNANTICIP. YARD/STREET PROB.	606-49771-55XX	20,000			20,000						
	I2	JOHNSON-CLARY TO DOVER ST SWR OUTLET REP		96,040			96,040						
	I3	8TH AVE-9TH TO 10TH ST PVMT REPLAC		124,380			124,380						
	I4	FLOWER LANE STORM SEWER	401-	93,110				18,350	74,760				
2024	2024	STORM DRAINAGE	TOTALS	333,530	0	0	240,420	18,350	74,760	0	0	0	0

CITY OF WORTHINGTON, MINNESOTA

EQUIPMENT REVOLVING SCHEDULE
FOR THE YEARS 2020-2024
(AMOUNTS IN DOLLARS)

Equip. No.	Equipment Description	Years of Useful Life	Replace in (Year)	Reserve Goal	12/31/2019 Reserve Balance	Add to Reserve for 2020	With- draw for 2020	Carry- over from 2019	12/31/2020 Reserve Balance	DECEMBER 31 RESERVE BALANCES				
										2021	2022	2023	2024	
STORM WATER MANAGEMENT FUND - 606														
STORM DRAINAGE:														
	@4" REARING POND PUMP	14	2029	3,700	1,056	264			1,320	1,584	1,848	2,112	2,376	
TOTAL STORM DRAINAGE					1,056	264	0	0	1,320	1,584	1,848	2,112	2,376	
STREET CLEANING:														
*408	08 TYMCO SWEEPER	20	2028	240,000	80,011	19,998			100,009	120,007	140,005	160,003	180,001	
413	02 PELICAN SWEEPER	18	2020	209,000	154,053	54,947	209,000		0	11,611	23,222	34,833	46,444	
423	95 INTL 2 TON	35	2025	38,000	37,467	89			37,556	37,645	37,734	37,823	37,912	
423A	85 ROSCOE FLUSH TANK	30	2044	12,000	2,000	400			2,400	2,800	3,200	3,600	4,000	
TOTAL STREET CLEANING					273,531	75,434	209,000	0	139,965	172,063	204,161	236,259	268,357	
TOTAL STORM WATER MANAGEMENT FUND - 606					274,587	75,698	209,000	0	141,285	173,647	206,009	238,371	270,733	

@Used to fill Water truck for sweeping, storm sewer & sanitary maintenance-fill rearing ponds on a limited basis. Will not replace until not serviceable.

ORDINANCE NO. _____

AN ORDINANCE RELATING TO STORM WATER UTILITY RATES

The City Council of the City of Worthington Do Ordain:

SECTION I.

Worthington City Code, Title V, Chapter 54, Section 54.04 (C), is hereby amended and shall read as follows:

(C) The annual fee per acre for residential is \$288.00.

SECTION II.

This ordinance shall take effect January 1, 2020.

Passed by the City Council of the City of Worthington, Minnesota, this _____ day of _____, 2019.

Mayor

Attest:

City Clerk

PROPOSED 2020 STORM WATER UTILITY RATES 4.35% INCREASE

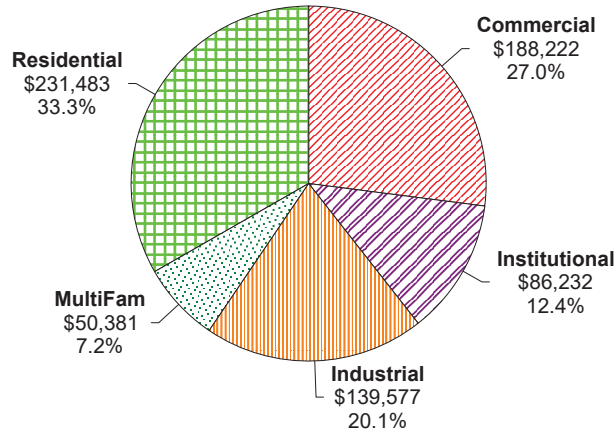
BLUE

INCREASE IN RESERVE FOR UNSPECIFIED CAPITAL IMPROVEMENTS:

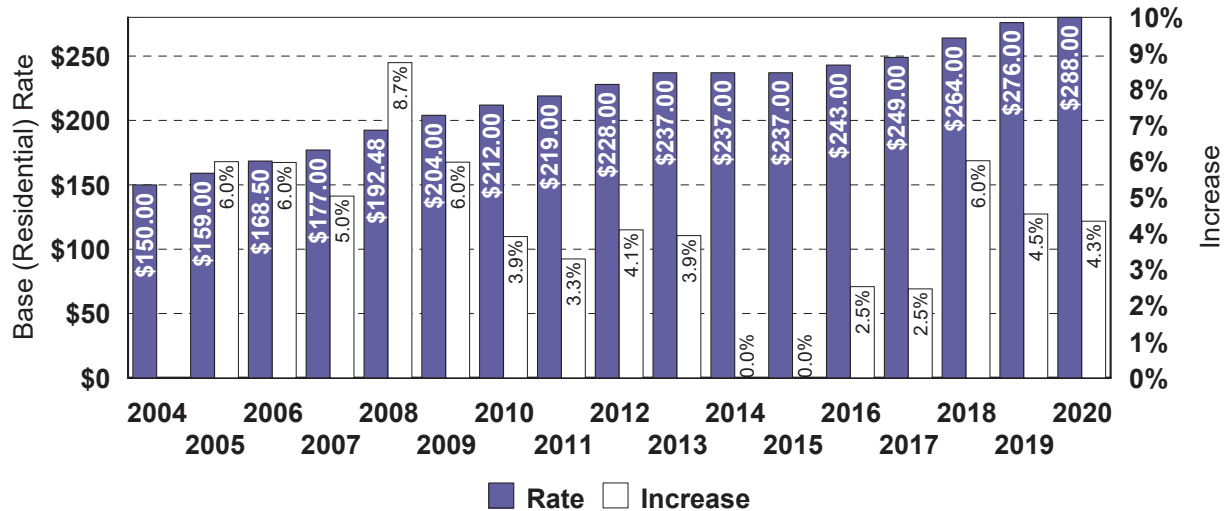
\$43,138.00

USE	AREA	FACTOR	UNITS
Comm	325.15	2.01	653.55
Inst	148.96	2.01	299.42
Ind	290.21	1.67	484.64
MultiF	118.20	1.48	174.93
Res	803.76	1.00	803.76

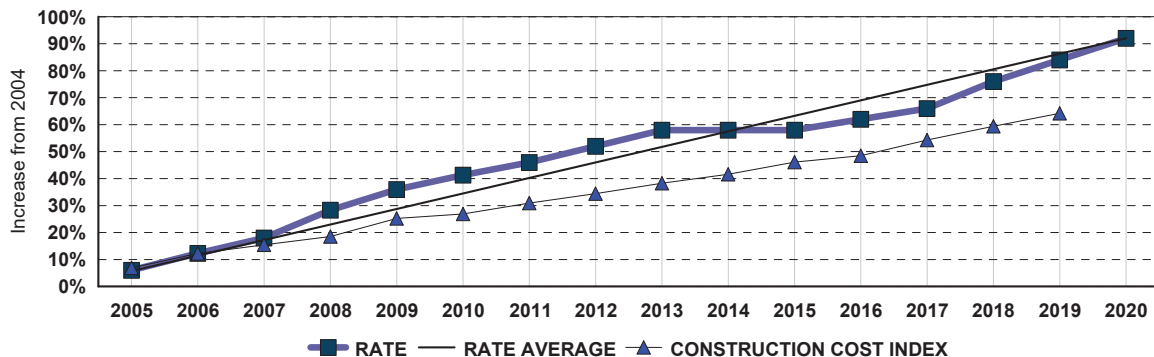
Revenue Distribution



Annual Rates



Accumulative Increase



Worthington

2020

SEWER SERVICE CHARGE SYSTEM

10/28/2019

Prepared by:

Dwayne Haffield

Dwayne Haffield, City Engineer

SEWER SERVICE CHARGE SYSTEM CITY OF WORTHINGTON, MINNESOTA

A. Background

The City of Worthington has renovated and upgraded its Wastewater Treatment Plant with the assistance of the Federal and State Construction Grants Program.

Current Design Data for the treatment facility are as follows:

	Flow mgd	BOD lb/day	TSS lb/day
First Year of Operation:	1.68	5995	4775
Design Year: 2017	2.75	8350	6900

B. Development of a Sewer Service Charge System

The Sewer Service Charge System for the City of Worthington is developed in accordance with the provisions of the City's Ordinance Establishing a Sewer Charge System to insure the following:

1. Pollution Abatement in accordance with the City's NPDES Permit.
2. Allocation of OM&R costs of wastewater treatment to users in proportion to their total contribution of wastewater flows and loadings.
3. Sufficient generation of revenue to insure effective Operation, Maintenance and Replacement of the treatment works throughout its useful or design life, whichever is larger.
4. A description of how the City intends to recover its capital costs for the Treatment Works and a rate determined for that portion of such costs to be recovered as a part of the Sewer Service Charge.

C. Adoption of the Sewer Service Charge System

The Sewer Service Charge System will be revised and adopted by resolution in accordance with Article V of the "Ordinance Establishing a Sewer Service Charge System."

PROJECTIONS
of
CONNECTION UNITS
and
FLOWS AND LOADINGS

<p align="center">PROJECTION OF CONNECTION UNITS, FLOWS, AND LOADINGS</p>
--

The projected number of connections for the calculation of the Connection 1 rate and the number of dwelling units for determination of the Connection 2 rate are summarized on Table 1. The determination of projected flows, and BOD, TSS and TP loadings is presented below and summarized on Table 2.

VOLUME:

Residential sewer volumes are to be based on the metered water usage of each monthly period except for in those billing periods ending in June through September. The volume of a residential customer for the billing periods ending in June through September is to be equal to the water usage in the period or the average of their usage in the periods ending in October through May that usage occurred, whichever is less. Commercial and Public sewer volumes are to be based on the metered water usage of each month. The projected volume from residential, commercial, and public users will be 98% of their latest available metered water usage to allow for fluctuations in sewer usage. Industrial usage is projected based on information regarding the individual industry. At this time the only projected industrial usage is that of Tru Shine Truck Wash and D&H Transportation.

Residential:	Actual Monthly	98%
January - May, 2019	96,035,826	94,115,109
June - Sept. , 2019 (Sewer)	67,437,436	66,088,687
October - December, 2018	55,312,213	54,205,969
	<hr/>	<hr/>
Total	218,785,475	214,409,766
Monthly Average	18,232,123	17,867,480
Commercial:	8,740,696	8,565,882
Governmental:	0	0
		<hr/>
Subtotal:		26,433,362
Industrial:		2,400,000
Inflow and Infiltration:		22,812,500
		<hr/> <hr/>
TOTAL PER MONTH:		51,645,862

BOD:

Residential, Commercial, and Public BOD loading is to based on a 300 ppm concentration and the volumes projected above. Industrial usage is based on historic loadings of Tru Shine Truck Wash and D&H Transportation.

Residential:	8.34lb X	300.00	X	17.867480 =	44,704
Commercial:	8.34lb X	300.00	X	8.565882 =	21,432
Public:	8.34lb X	300.00	X	0.000000 =	0
Industrial:					<u>7,500</u>
TOTAL PER MONTH:					73,636

TSS:

Residential, Commercial, and Public TSS loading is to based on a 350 ppm concentration and the volumes projected above. Industrial usage is based on historic loadings of Tru Shine Truck Wash and D&H Transportation.

Residential:	8.34lb X	350.00	X	17.867480 =	52,155
Commercial:	8.34lb X	350.00	X	8.565882 =	25,004
Public:	8.34lb X	350.00	X	0.000000 =	0
Industrial:					<u>6,800</u>
TOTAL PER MONTH:					83,959

TP:

Residential, Commercial, and Public TP loading is to based on an 8 ppm concentration and the volumes projected above. Industrial usage is based on historic loadings of Tru Shine Truck Wash and D&H Transportation.

Residential:	8.34lb X	8.00	X	17.867480 =	1,192
Commercial:	8.34lb X	8.00	X	8.565882 =	572
Public:	8.34lb X	8.00	X	0.000000 =	0
Industrial:					<u>200</u>
TOTAL PER MONTH:					1,964

TABLE 1:
Sewer Users by Classification

Classification	Number of User Connections	Number of Connection 3 Units	Difference
Residential	3700	4800	1100
Commercial	434	434	0
Industrial-SI1	2	2	0
Public-SP1	0	0	0
TOTAL	4136	5236	1100

TABLE 2:
Summary of Wastewater Flows and Loads by User Class

CLASSIFICATION	FLOW		BOD		SUSPENDED SOLIDS		TOTAL PHOSPHORUS	
	MG/MO	MG/YR	LB/MO	LB/YR	LB/MO	LB/YR	LB/MO	LB/YR
Residential	17.8675	214.4098	44,704	536,453	52,155	625,862	1,192	14,305
Commercial	8.5659	102.7906	21,432	257,182	25,004	300,046	572	6,858
Public	0.0000	0.0000	0	0	0	0	0	0
Industry	2.4000	28.8000	7,500	90,000	6,800	81,600	200	2,400
Infiltration	22.8125	273.7500	0	0	0	0	0	0
TOTALS:	51.6459	619.7503	73,636	883,635	83,959	1,007,508	1,964	23,564

BUDGET DISTRIBUTION

TABLE 3
2020 Sewer Disposal Fund #602 Budget Summary

Description	49410 (All) 49515 Collection Oper & Mntc	49519 Collection I&I Program	49430 (All)* 49530 (All) Treatment Oper & Mntc	49610 Administrative & General	49640 (All) Customer Service	26000 ** Fund Equity Increases	49700 *** Fixed Assets	20000 & 47000 Debt Service	TOTAL	% of Total
Salaries & Benefits	\$192,385	\$9,790	\$475,605	\$51,165	\$33,805				\$762,750	34.86%
Supplies: chemicals for TP										
Supplies: all other	\$20,100	\$2,000	\$117,500 \$59,200	\$1,500	\$5,000				\$117,500 \$87,800	5.37% 4.01%
Other Services and Charges	\$61,500	\$24,000	\$260,950	\$73,786	\$65,308				\$485,544	22.19%
Subtotal	\$273,985	\$35,790	\$913,255	\$126,451	\$104,113	\$0	\$0		\$1,453,594	66.44%
Treatment Fixed Assets							\$0		\$0	0.00%
Collection O&M Fixed Assets									\$0	0.00%
Collection System Improvements							\$480,650		\$480,650	21.97%
Principal (Collection)								\$0	\$0	0.00%
Principal (Post 87 WWTP)								\$0	\$0	0.00%
Interest (Collection)								\$0	\$0	0.00%
Interest (Post 87 WWTP)								\$0	\$0	0.00%
For Capital Projects									\$0	0.00%
For Equipment Revolving						\$33,742			\$33,742	1.54%
For Equipment Replacement						\$220,000			\$220,000	10.05%
Subtotal	\$0	\$0	\$0	\$0	\$0	\$253,742	\$480,650	\$0	\$734,392	33.56%
TOTAL	\$273,985	\$35,790	\$913,255	\$126,451	\$104,113	\$253,742	\$480,650	\$0	\$2,187,986	100.00%

=====

* Costs exclude \$50,000 in costs for Laboratory to be financed by revenues for Laboratory Services

** Includes \$143,232 to reserve for equipment replacement to compensate for low interest earnings

*** Costs exclude \$10,000 carry over, \$18,000 use of ERS and \$963,000 use of reserves for treatment fixed assets

*** Costs exclude \$537,380 carry over and \$35,000 use of reserves for collection system improvements

=====

<p style="text-align: center;">DISTRIBUTION OF ADMINISTRATIVE AND GENERAL BUDGET</p>

The General and Administrative Budget includes costs for Workers Compensation Insurance costs that are attributable to labor required for Treatment O&M, Collection O&M, the I&I Abatement Program, Administration, and Customer Services. These insurance costs will be distributed to each of the user charge system cost categories on the basis of salary costs.

<u>Labor Attributable Cost</u>	<u>Amount</u>
49615.1151 Work Comp Insurance	\$20,000
TOTAL	\$20,000

<u>Cost Category</u>	<u>Salary Costs</u>	<u>Distribution</u>	<u>Benefits</u>
Treatment O&M	\$475,605	62.35%	\$12,471
Collection O&M	\$192,385	25.22%	\$5,045
I&I Abatement Program	\$9,790	1.28%	\$257
Customer Services	\$33,805	4.43%	\$886
SUBTOTAL	\$711,585	93.29%	\$18,658
Administration	\$51,165	6.71%	\$1,342
TOTAL	\$762,750	100.00%	\$20,000

The balance of the Administrative and General Budget not to be distributed to other cost categories is to be distributed between Treatment and Collection on the basis of budget costs.

Total Administrative and General Budget:	\$126,451
Labor Costs to be distributed to others:	\$18,658
Administrative and General Budget Balance:	\$107,793

Distribution of Administrative and General Budget
Balance to Treatment and Collection

	Budget	Additional Labor Costs	TOTAL
Treatment O&M:	\$913,255	\$12,471	\$925,726
Collection O&M:	\$273,985	\$5,045	\$279,030
	<u>\$1,187,240</u>	<u>\$17,515</u>	<u>\$1,204,755</u>
Treatment Factor:	<u>\$925,726</u>	0.768	
	\$1,204,755		
Collection Factor:	<u>\$279,030</u>	0.232	
	\$1,204,755		

Distribution to Treatment O&M

Admin & General Bdgt Balan X Treatment factor = \$82,827

Distribution to Collection O&M

Admin & General Bdgt Balan X Collection factor = \$24,965

TOTAL \$107,793

DISTRIBUTION OF FUND EQUITY INCREASES
--

Fund Equity Increases (26000) includes Equipment Revolving (26403) for vehicles used in Treatment Operations and vehicles used in Collection Maintenance. Costs for Equipment Revolving are to be distributed to Collection and Treatment per itemization in the Equipment Revolving Schedule.

Distribution of Equipment Revolving	
<hr/>	

To Treatment (Other charges & services):	\$8,975
To Collection Maintenance:	\$24,767
	<hr/>
TOTAL	\$33,742

Fund Equity Increases also provides for the required Equipment replacement reserve for treatment plant equipment. All costs for Equipment Replacement are to be distributed to the causative elements of Flow, BOD, and TSS and to I&I (Con. 1) per Tables 7 and 9.

DISTRIBUTION OF DEBT SERVICE COSTS

Debt Service would include any obligations incurred as a result of WWTP Treatment Facility Projects. Such costs would be recovered through the causative elements of Flow, BOD, and TSS, and I&I (Con. 1) per Tables 7 and 8 or modifications of these tables.

Debt Service would also include any Collection Improvement obligations which are to be recovered through the Connection 2 Charge. For the purpose of this report, debt service would include any fund equity increases for debt service.

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Pre 1987 Obligations:	\$0	\$0	\$0
Collection Obligations:	\$0	\$0	\$0
Post 87 WWTP Obligations	\$0	\$0	\$0
			<hr/>
Total:			\$0

Note: The 2000-01 treatment facility improvements for phosphorus removal are financed from fund reserves and did not result in an increase in debt service obligations.

<p align="center">SUMMARY OF TREATMENT OPERATION AND MAINTENANCE COSTS</p>

The following Costs are to be distributed to the causative elements of Flow, BOD and TSS per Tables 4, 5 and 6. The costs attributable to Inflow and infiltration are to be later distributed to Connection 1 on the basis of current annual average Inflow and Infiltration volume (.75 mgd).

<u>COST SOURCE</u>	<u>LABOR COSTS</u>	<u>TP CHEMICAL</u>	<u>OTHER COSTS</u>
O & M Budget (49430 & 49530)	\$475,605	\$117,500	\$320,150
Labor Costs from Admin & General	\$12,471		
Administrative & General (49610)			\$82,827
Fund Equity Inc. (26000)			\$8,975
Treatment Fixed Assets (49730)			\$0
TOTAL	\$488,076	\$117,500	\$411,952

<p align="center">SUMMARY OF COLLECTION OPERATION AND MAINTENANCE COSTS</p>
--

The following costs are to be assigned to the causative element of flow. The costs attributable to Inflow and Infiltration are to be later distributed to Connection 1 on the basis of current annual average Inflow and Infiltration volume (.75 mgd)

<u>COST SOURCE</u>	<u>COST</u>
Operation Budget (49430)	\$273,985
Labor Costs from Admin & General	\$5,045
Administrative & General (49610)	\$24,965
Fund Equity Inc. (26000)	\$24,767
Collection O&M Fixed Assets (49760)	\$0
TOTAL	\$328,762

<p align="center">OM&R COST ALLOCATIONS TO FLOW, BOD, TSS, AND INFLOW & INFILTRATION</p>

Costs for Operation, Maintenance, and Equipment Replacement, are to be proportionately allocated to the causative elements of Flow, BOD, TSS, TP and Inflow and Infiltration. The costs for Treatment Plant Operation and Maintenance, as previously summarized are to be allocated per tables 4, 5, and 6. The costs of equipment replacement are to be allocated per tables 7 and 9. The cost for Collection O&M is to be allocated to flow. The following summarizes these allocations:

COSTS	TOTAL	FLOW	BOD	TSS	TP	I&I (con 1)
Treatment O & M	100.00% \$1,017,528	20.93% \$212,919	23.66% \$240,743	32.02% \$325,795	23.40% \$238,071	\$0
Equipment Repl.	100.00% \$220,000	33.19% \$73,014	30.90% \$67,971	23.00% \$50,594		12.92% \$28,420
Collection O & M	100.00% \$328,762	100.00% \$328,762				
TOTALS	\$1,566,290	\$614,696	\$308,714	\$376,389	\$238,071	\$28,420

<p align="center">WWTP DEBT SERVICE COST ALLOCATIONS TO FLOW, BOD, TSS, AND I & I</p>
--

The Costs of post 1987 Wastewater Treatment Plant debt service is to be allocated per tables 7 and 8. There is currently no debt payments.

COSTS	TOTAL	FLOW	BOD	TSS	TP	I&I (con 1)
Debt Service	100.00% \$0	41.18% \$0	22.70% \$0	16.72% \$0	NA	19.40% \$0

TABLE 4

DISTRIBUTION OF TREATMENT PLANT O & M COSTS (EXC LABOR & TP CHEM) TO CAUSATIVE ELEMENTS

Column 1	2	3	4	5	6	7	8	9	10
	% of Total O & M		Distribution by item of O & M cost (excluding labor) to causative elements				Distribution of plant O & M cost (excluding labor) to causative elements		
	(Excluding Labor & TP Chemical)	Volume	BOD	TSS	TP	Volume (col 2 x col 3)	BOD (col 2 x col 4)	TSS (col 2 x col 5)	TP (col 2 x col 6)
Wastewater Pumping	17.9%	90.0%	3.4%	3.3%	3.3%	16.11%	0.61%	0.59%	0.59%
Preliminary Treatment	4.5%	0.0%	45.0%	50.0%	5.0%	0.00%	2.03%	2.25%	0.23%
Sedimentation	11.3%	0.0%	32.0%	63.0%	5.0%	0.00%	3.62%	7.12%	0.57%
Biological Treatment	4.5%	20.0%	60.0%	20.0%	0.0%	0.90%	2.70%	0.90%	0.00%
Chlorination	9.0%	90.0%	10.0%	0.0%	0.0%	8.10%	0.90%	0.00%	0.00%
Sludge Pumping	16.9%	8.0%	32.0%	40.0%	20.0%	1.35%	5.41%	6.76%	3.38%
Sludge Digestion	11.2%	8.0%	32.0%	40.0%	20.0%	0.90%	3.58%	4.48%	2.24%
Sludge Disposal	11.2%	8.0%	8.0%	64.0%	20.0%	0.90%	0.90%	7.17%	2.24%
Laboratory	4.5%	8.0%	31.0%	31.0%	30.0%	0.36%	1.40%	1.40%	1.35%
General	9.0%	25.0%	25.0%	25.0%	25.0%	2.25%	2.25%	2.25%	2.25%
TOTAL	100.0%			100.0%		30.86%	23.38%	32.91%	12.84%

TABLE 5

DISTRIBUTION OF TREATMENT PLANT LABOR COSTS TO CAUSATIVE ELEMENTS

Column 1	2	3	4	5	6	7	8	9	10
	% of Total Labor Costs		Distribution by item of O & M labor costs causative elements				Distribution of plant O & M labor costs causative elements		
		Volume	BOD	TSS	TP	Volume (col 2 x col 3)	BOD (col 2 x col 4)	TSS (col 2 x col 5)	TP (col 2 x col 6)
Wastewater Pumping	8.8%	90.0%	3.4%	3.3%	3.3%	7.92%	0.30%	0.29%	0.3%
Preliminary Treatment	4.4%	0.0%	42.0%	53.0%	5.0%	0.00%	1.85%	2.33%	0.2%
Sedimentation	16.5%	0.0%	32.0%	63.0%	5.0%	0.00%	5.28%	10.40%	0.8%
Biological Treatment	8.7%	20.0%	60.0%	20.0%	0.0%	1.74%	5.22%	1.74%	0.0%
Chlorination	4.4%	90.0%	10.0%	0.0%	0.0%	3.96%	0.44%	0.00%	0.0%
Sludge Pumping	27.6%	4.0%	32.0%	44.0%	20.0%	1.10%	8.83%	12.14%	5.5%
Sludge Digestion	11.0%	4.0%	32.0%	44.0%	20.0%	0.44%	3.52%	4.84%	2.2%
Sludge Disposal	5.5%	8.0%	8.0%	64.0%	20.0%	0.44%	0.44%	3.52%	1.1%
Laboratory	8.7%	10.0%	30.0%	30.0%	30.0%	0.87%	2.61%	2.61%	2.6%
General	4.4%	25.0%	25.0%	25.0%	25.0%	1.10%	1.10%	1.10%	1.1%
TOTAL	100.0%			100.0%		17.57%	29.59%	38.97%	13.87%

TABLE 6

Distribution of total treatment plant operation and maintenance costs to the causative elements

Column 1	2	3	4	5	6	7	8	9	10	11
ITEM	COST		Distribution of separate costs to causative elements (%)				Distribution of total costs to causative elements (%)			
	dollars	% of total	VOLUME	BOD	TSS	TP	VOLUME (3 x 4)	BOD (3 x 5)	TSS (3 x 6)	TP (3 x 7)
Labor costs	\$488,075.80	47.97%	17.57%	29.59%	38.97%	13.87%	8.43%	14.19%	18.69%	6.65%
TP Chemical	\$117,500.00	11.55%				100.00%				11.55%
All other costs	\$411,952.09	40.49%	30.86%	23.38%	32.91%	12.84%	12.50%	9.47%	13.32%	5.20%
TOTAL	\$1,017,527.89	88.45%					20.93%	23.66%	32.02%	23.40%

TABLE 7

WWTP CONSTRUCTION COSTS AND ALLOCATION TABLE

PLANT COMPONENT	CONSTRUCTION COST	EST. USEFUL LIFE	ALLOCATION			
			FLOW	TP	BOD	TSSI&I (CON 1)
Equalization Basin	\$1,088,365	20	0.0%	--	0.0%	100.0%
Equalization Pump Station	\$475,285	20	0.0%	--	0.0%	100.0%
Maintenance Building	\$105,346	30	33.3%	--	33.3%	0.0%
Control Building	\$401,051	30	33.3%	--	33.3%	0.0%
Primary Clarifiers	\$209,322	20	80.0%	--	10.0%	0.0%
Exstg T. Filter Pump Station	\$61,733	20	90.0%	--	5.0%	0.0%
New T. Filter Pump Stations	\$855,485	20	90.0%	--	5.0%	0.0%
Trickling Filter Improvements	\$1,351,588	20	40.0%	--	60.0%	0.0%
Int/Final Clarifier Impr.	\$326,572	20	80.0%	--	10.0%	0.0%
Chlorination System	\$75,217	20	80.0%	--	10.0%	0.0%
Digester Complex	\$708,096	20	10.0%	--	30.0%	0.0%
Yard Piping	\$797,152	50	90.0%	--	0.0%	0.0%
Site Work	\$655,357	50	33.3%	--	33.3%	0.0%
Heating/Ventilating	\$192,678	15	33.3%	--	33.3%	0.0%
Electrical/Instrumentation	\$633,556	15	33.3%	--	33.3%	0.0%
Sludge Vehicle	\$105,346	10	10.0%	--	30.0%	0.0%
Sludge Lagoons	\$15,851	50	10.0%	--	30.0%	0.0%
Subtotal	\$8,058,000		ALLOCATION BY CONSTRUCTION COSTS			
Contingencies (3%)	\$241,740	"	"	--	"	"
Step 2 Engineering Fees	\$560,000	"	"	--	"	"
Step 3 Engineering Fees	\$826,000	"	"	--	"	"
Interest During Construction	\$30,000	"	"	--	"	"
Total	\$9,715,740					

TABLE 8

WWTP CONSTRUCTION COST ALLOCATION (FOR DISTRIBUTION OF POST 87 WWTP DEBT)

PLANT COMPONENT	CONSTRUCTION COST	COST ALLOCATION			
		FLOW	BOD	TSS	I&I (CON 1)
Equalization Basin	\$1,088,365	\$0	\$0	\$0	\$1,088,365
Equalization Pump Station	\$475,285	\$0	\$0	\$0	\$475,285
Maintenance Building	\$105,346	\$35,116	\$35,115	\$35,115	\$0
Control Building	\$401,051	\$133,686	\$133,682	\$133,682	\$0
Primary Clarifiers	\$209,322	\$167,458	\$20,932	\$20,932	\$0
Exstg T. Filter Pump Station	\$61,733	\$55,560	\$3,087	\$3,087	\$0
New T. Filter Pump Stations	\$855,485	\$769,937	\$42,774	\$42,774	\$0
Trickling Filter Improvements	\$1,351,588	\$540,635	\$810,953	\$0	\$0
Int/Final Clarifier Impr.	\$326,572	\$261,258	\$32,657	\$32,657	\$0
Chlorination System	\$75,217	\$60,174	\$7,522	\$7,522	\$0
Digester Complex	\$708,096	\$70,810	\$212,429	\$424,858	\$0
Yard Piping	\$797,152	\$717,437	\$0	\$79,715	\$0
Site Work	\$655,357	\$218,457	\$218,450	\$218,450	\$0
Heating/Ventilating	\$192,678	\$64,227	\$64,225	\$64,225	\$0
Electrical/Instrumentation	\$633,556	\$211,190	\$211,183	\$211,183	\$0
Sludge Vehicle	\$105,346	\$10,535	\$31,604	\$63,208	\$0
Sludge Lagoons	\$15,851	\$1,585	\$4,755	\$9,511	\$0
Subtotal	\$8,058,000	\$3,318,062	\$1,829,369	\$1,346,919	\$1,563,650
Contingencies (3%)	\$241,740	\$99,542	\$54,881	\$40,408	\$46,910
Step 2 Engineering Fees	\$560,000	\$230,593	\$127,134	\$93,606	\$108,668
Step 3 Engineering Fees	\$826,000	\$340,124	\$187,523	\$138,068	\$160,285
Interest During Construction	\$30,000	\$12,353	\$6,811	\$5,015	\$5,821
Total	\$9,715,740	\$4,000,674	\$2,205,717	\$1,624,015	\$1,885,333
% ALLOCATION		41.18%	22.70%	16.72%	19.40%

TABLE 9

ALLOCATION OF WWTP EQUIPMENT REPLACEMENT COSTS

PLANT COMPONENT	EQUIPMENT REPLACEMENT COSTS (P. WORTH)	EQUIPMENT REPLACEMENT COSTS \$/YR	COST ALLOCATION			
			FLOW	BOD	TSS	I&I (CON 1)
Equalization Basin	\$492,000	\$8,590	\$0	\$0	\$0	\$8,590
Equalization Pump Station	\$76,000	\$1,327	\$0	\$0	\$0	\$1,327
Maintenance Building	\$0	\$0	\$0	\$0	\$0	\$0
Control Building	\$0	\$0	\$0	\$0	\$0	\$0
Primary Clarifiers	\$192,000	\$3,352	\$2,682	\$335	\$335	\$0
Exstg T. Filter Pump Station	\$14,000	\$244	\$220	\$12	\$12	\$0
New T. Filter Pump Stations	\$145,000	\$2,532	\$2,278	\$127	\$127	\$0
Trickling Filter Improvements	\$1,079,000	\$18,839	\$7,536	\$11,303	\$0	\$0
Int/Final Clarifier Impr.	\$293,000	\$5,116	\$4,093	\$512	\$512	\$0
Chlorination System	\$60,000	\$1,048	\$838	\$105	\$105	\$0
Digester Complex	\$623,000	\$10,877	\$1,088	\$3,263	\$6,526	\$0
Yard Piping	\$0	\$0	\$0	\$0	\$0	\$0
Site Work	\$0	\$0	\$0	\$0	\$0	\$0
Heating/Ventilating	\$101,000	\$3,179	\$1,060	\$1,060	\$1,060	\$0
Electrical/Instrumentation	\$479,000	\$15,076	\$5,025	\$5,025	\$5,025	\$0
Sludge Vehicle	\$105,000	\$6,588	\$659	\$1,976	\$3,953	\$0
Sludge Lagoons	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal	\$3,659,000	\$76,768	\$25,478	\$23,718	\$17,655	\$9,917
			33.19%	30.90%	23.00%	12.92%

DETERMINATION
of
USAGE RATES

DETERMINATION OF USER CHARGE

The OM&R costs as previously allocated to FLOW, BOD, and TSS are to be divided by the projected annual flows and loadings to determine the unit rates for these causative elements.

FLOW:

$$\text{UNIT RATE per 1000 gal} = \frac{\$614,696}{619,750,349} \times 1000 = \$0.99184$$

BOD:

$$\text{UNIT RATE per pound} = \frac{\$308,714}{883,635} = \$0.34937$$

TSS:

$$\text{UNIT RATE per pound} = \frac{\$376,389}{1,007,508} = \$0.37358$$

TP:

$$\text{UNIT RATE per pound} = \frac{\$238,071}{23,564} = \$10.10334$$

DETERMINATION OF DEBT SERVICE CHARGE

The WWTP Debt Service costs as previously allocated to FLOW, BOD, and TSS are to be divided by the design annual flows and loadings to determine the unit rates for these causative elements. The WWTP Debt Service costs not recovered through the Debt Service Charge due the difference between design and projected flows and loads are to be recovered through the Connection 2 Charge. There is currently no Debt Service costs.

FLOW:

$$\text{UNIT RATE per 1000 gal} = \frac{\$0}{835,850,000} \times 1000 = \$0.00000$$

BOD:

$$\text{UNIT RATE per pound} = \frac{\$0}{2,837,875} = \$0.00000$$

TSS:

$$\text{UNIT RATE per pound} = \frac{\$0}{2,296,215} = \$0.00000$$

WWTP DEBT SERVICE COSTS NOT RECOVERED BY DEBT SERVICE CHARGE

FLOW:

$$(835850000 - 619750348.5) / 1000 \times \$0.00000 = \$0$$

BOD:

$$(2837875 - 883635) \times \$0.00000 = \$0$$

TSS:

$$(2296215 - 1007508) \times \$0.00000 = \$0$$

TOTAL:

\$0

CALCULATION OF USAGE CHARGE

The Usage Charge is the sum of both the User Charge and the Debt Service Charge.

FLOW:

User Charge :	\$0.99184
Debt Service Charge :	\$0.00000
	<hr/>
UNIT RATE per 1000 gal =	\$0.99184

BOD:

User Charge :	\$0.34937
Debt Service Charge :	\$0.00000
	<hr/>
UNIT RATE per pound =	\$0.34937

TSS:

User Charge :	\$0.37358
Debt Service Charge :	\$0.00000
	<hr/>
UNIT RATE per pound =	\$0.37358

TP:

User Charge :	\$10.10334
Debt Service Charge :	\$0.00000
	<hr/>
UNIT RATE per pound =	\$10.10334

DETERMINATION OF USAGE RATE PER 1000 GALLONS FOR NON INDUSTRIAL BILLING
--

FLOW						\$0.99184
BOD:	.001 MG X 8.34 X	300.00	=	2.5020		
	2.502 LB X	\$0.3494	=	\$0.87412		
TSS:	.001 MG X 8.34 X	350.00	=	2.9190		
	2.919 LB X	\$0.3736	=	\$1.09048		
TP:	.001 MG X 8.34 X	8.00	=	0.0667		
	0.06672 LB X	\$10.1033	=	\$0.67409		
TOTAL COST PER 1000 GALLONS:						\$3.631

DETERMINATION
of
CONNECTION CHARGES

DETERMINATION OF CONNECTION CHARGE

Connection 1 is to recover costs for billing administration, and operation and replacement costs attributable to I&I.

Connection 2 is to recover debt costs attributable to I&I.

Connection 3 is to recover costs of collection debt service, collection improvements, and any WWTP Reserve Capacity Debt Service.

The connection 1 and 2 charges are to be billed to each user of the Treatment Works. The connection 3 charge is to be billed for each user connection to nonresidential users and for each dwelling unit to residential users. Each sewer user shall be billed a minimum of a connection 1 charge, connection 2 charge, and connection 3 charge. A residential user with more than one dwelling unit shall be billed one connection 1 charge, one connection 2 charge, plus the number of dwelling units times the connection 3 charge.

Inflow and infiltration costs include those costs for that portion of total volume attributable to I&I multiplied by the flow user charge rate and debt service charge rate. The volume of I&I is determined to be .75 mgd or 273.75 mgy.

TABULATION OF CONNECTION 1 COSTS:

Customer Service & Info - 49640 (Billing Admin):				\$104,113
Customer Service Labor Costs from Admin & General:				\$886
I&I Equipment Replacement:				\$28,420
I&I contribution to flow user charge:				
	273,750 gal/1000 X	\$0.992	=	\$271,516
I&I Program:				\$35,790
I&I Program Labor Costs from Admin & General:				\$257
TOTAL CONNECTION 1:				\$440,982

TABULATION OF CONNECTION 2 COSTS:

I&I Debt:				\$0
I&I contribution to flow debt service charge:				
	273,750 gal/1000 X	\$0.000	=	\$0
TOTAL CONNECTION 2:				\$0

TABULATION OF CONNECTION 3 COSTS:

Collection Improvements (fixed assets):		\$480,650
All pre 1988 Debt Service:		\$0
Collection Debt Service:		\$0
Reserve Capacity Debt Service:		\$0
TOTAL COLLECTION 3:		\$480,650

DETERMINATION OF CONNECTION 1 RATE:

$$\text{Unit Rate} = \frac{\$440,982}{4136} \times \frac{1}{12} = \$8.89$$

DETERMINATION OF CONNECTION 2 RATE:

$$\text{Unit Rate} = \frac{\$0}{4136} \times \frac{1}{12} = \$0.00$$

DETERMINATION OF CONNECTION 3 RATE:

$$\text{Unit Rate} = \frac{\$480,650}{5236} \times \frac{1}{12} = \$7.65$$

TOTAL MINIMUM CONNECTION CHARGE / MN:	\$16.54
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INFORMATION SUMMARY

SUMMARY OF RATE CHANGES

	2015	2016	2017	2018	2019	2020	2020-19
Flow O&M Costs	\$514,994	\$536,876	\$554,704	\$571,479	\$618,302	\$614,696	-0.58%
Flow O&M Units	627,734,098	636,059,537	631,338,510	627,224,086	624,990,843	619,750,349	-0.84%
Flow User Rate	0.82040	0.84407	0.87862	0.91112	0.98930	0.99184	0.26%
Flow Debt Costs	\$0	\$0	\$0	\$0	\$0	\$0	NA
Flow Debt Units	835,850,000	835,850,000	835,850,000	835,850,000	835,850,000	835,850,000	NA
Flow Debt Rate	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	NA
Flow Usage Rate	\$0.82040	\$0.84407	\$0.87862	\$0.91112	\$0.98930	\$0.99184	0.26%
BOD O&M Costs	\$260,088	\$275,927	\$286,713	\$297,767	\$313,439	\$308,714	-1.51%
BOD O&M Units	888,613	898,629	889,819	885,530	885,349	883,635	-0.19%
BOD User Rate	0.29269	0.30705	0.32222	0.33626	0.35403	0.34937	-1.32%
BOD Debt Costs	\$0	\$0	\$0	\$0	\$0	\$0	NA
BOD Debt Units	2,837,875	2,837,875	2,837,875	2,837,875	2,837,875	2,837,875	NA
BOD Debt Rate	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	NA
BOD Usage Rate	\$0.29269	\$0.30705	\$0.32222	\$0.33626	\$0.35403	\$0.34937	-1.32%
TSS O&M Costs	\$321,489	\$336,187	\$348,058	\$358,983	\$372,635	\$376,389	1.01%
TSS O&M Units	1,000,715	1,005,200	1,011,722	1,006,718	1,016,708	1,007,508	-0.90%
TSS User Rate	0.32126	0.33445	0.34403	0.35659	0.36651	0.37358	1.93%
TSS Debt Costs	\$0	\$0	\$0	\$0	\$0	\$0	NA
TSS Debt Units	2,296,215	2,296,215	2,296,215	2,296,215	2,296,215	2,296,215	NA
TSS Debt Rate	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	NA
TSS Usage Rate	\$0.32126	\$0.33445	\$0.34403	\$0.35659	\$0.36651	\$0.37358	1.93%
TP O&M Costs	\$252,720	\$255,105	\$248,258	\$250,471	\$237,106	\$238,071	0.41%
TP O&M Units	24,176	24,731	24,617	24,382	23,393	23,564	0.73%
TP User Rate	10.45318	10.31500	10.08504	10.27274	10.13561	10.10334	-0.32%
TP Debt Costs	\$0	\$0	\$0	\$0	\$0	\$0	NA
TP Debt Units	0	0	0	0	0	0	NA
TP Debt Rate	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	NA
TP Usage Rate	\$10.45318	\$10.31500	\$10.08504	\$10.27274	\$10.13561	\$10.10334	-0.32%
Nonind. Usage Rt. per 1000 gal.	\$3.188	\$3.277	\$3.362	\$3.479	\$3.621	\$3.631	0.28%
Conn. 1 Costs	\$400,665	\$402,863	\$415,944	\$429,228	\$455,752	\$440,982	-3.24%
Conn. 1 Units	48,204	48,384	48,684	49,284	49,464	49,632	0.34%
Conn. 1 Rate	\$8.31	\$8.33	\$8.54	\$8.71	\$9.21	\$8.89	-3.47%
Conn. 2 Costs	\$0	\$0	\$0	\$0	\$0	\$0	NA
Conn. 2 Units	48,204	48,384	48,684	49,284	49,464	49,632	NA
Conn. 2 Rate	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NA
Conn. 3 Costs	\$402,770	\$406,430	\$439,890	\$416,220	\$427,680	\$480,650	12.39%
Conn. 3 Units	60,864	60,984	61,284	61,884	62,184	62,832	1.04%
Conn. 3 Rate	\$6.62	\$6.66	\$7.18	\$6.73	\$6.88	\$7.65	11.19%
Total Connection	\$14.93	\$14.99	\$15.72	\$15.44	\$16.09	\$16.54	2.80%

TYPICAL BILLS

RESIDENTIAL, COMMERCIAL, AND PUBLIC:

<u>Usage</u>	<u>2019</u>	<u>2020 Rate</u>	<u>% Change</u>
2,000 gal/mnth	\$23.33	\$23.80	2.01%
3,000 gal/mnth	\$26.95	\$27.43	1.78%
3,800 gal/mnth*	\$30.03	\$30.34	1.03%
5,000 gal/mnth	\$34.20	\$34.70	1.46%
10,000 gal/mnth	\$52.30	\$52.85	1.05%
15,000 gal/mnth	\$70.41	\$71.01	0.85%
20,000 gal/mnth	\$88.51	\$89.16	0.73%
40,000 gal/mnth	\$160.93	\$161.78	0.53%
60,000 gal/mnth	\$233.35	\$234.40	0.45%

* AVERAGE MONTHLY USAGE PER DWELLING UNIT 3,800

<p>2020 SEWER SERVICE CHARGE SYSTEM REVENUE PROJECTIONS BY USER CLASSIFICATION</p>

RESIDENTIAL:	\$1,613,877.86
COMMERCIAL:	\$459,372.93
PUBLIC:	\$0.00
INDUSTRIAL:	\$115,137.40

TOTAL	\$2,188,388.18

RESOLUTION NO. 2019-11-____
APPROVING CHANGES IN THE SEWER RATE SCHEDULE

WHEREAS, City Ordinance Number 745 requires that the City annually reassess and, as necessary, revise the Sewer Service Charge System in use to insure the proportionality of the user charges and to insure the sufficiency of funds to maintain the capacity and performance to which the facilities were constructed, and to retire the construction debt; and

WHEREAS, the operational control and management of the municipal wastewater treatment and collection facilities has been transferred to the Water and Light Commission pursuant to Section 6.02 of the City of Worthington Charter; and

WHEREAS, under Section 6.04 of the City of Worthington Charter, the Water and Light Commission shall have the power to fix rates and charges for utility services, including such services furnished to the City, and to provide for the collection thereof subject to such ordinances as the City Council may adopt; and

WHEREAS, The City Engineer has prepared the 2020 Sewer Service Charge System dated October 28, 2019, establishing rates and charges for the year 2020; and

WHEREAS, The Water and Light Commission did, on November 4, 2019, approve the 2020 Sewer Service Charge System as prepared and recommends its adoption; and

WHEREAS, Chapter 51 of the City Code requires that changes in Sewer Service rates and charges be adopted by Council Resolution and published in the local newspaper.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

1. That the 2020 Sewer Service Charge System, prepared by the City Engineer, and dated October 28, 2019, be hereby adopted.
2. That said Sewer Service Charge System is to be effective with the January 2020 billing period.

Adopted by the City Council of the City of Worthington, Minnesota, this the 12th day of November, 2019.

Mayor

City Clerk

LAW OFFICES
QUARNSTROM & DOERING, P.A.
109 South Fourth Street
Marshall, Minnesota 56258
Telephone: 507-537-1441 / Fax 507-537-1445

Michael W. Cable
Dennis H. Simpson
William J. Toulouse
Matthew B. Gross

W.P. Quarnstrom, Retired
Lee E. Doering, Retired
Durward L. Pederson (1919-1998)
Brian J. Murphy (1946-2003)
Patrick J. Leary (1938-2019)

November 5, 2019

Via Email Only

d.haffield@ci.worthington.mn.us

Dwayne Haffield
City of Worthington
PO Box 279
Worthington, MN 56187

RE: Worthington Special Assessment Appeal

Dear Mr. Haffield:

This letter will confirm our recent discussion concerning the special assessment appeal filed by property owner Lavonne V. Lutterman. I thank you for the offer to represent the City of Worthington and I would be willing to do so.

I have 35 years of experience representing municipalities on various matters. I was Assistant City Attorney for Marshall for 20 years and have been the City Attorney for Marshall for 15 years. During the course of my representation of Marshall, I have had significant amount of legal work involving special assessment appeals. I have both trial experience and negotiation experience regarding special assessment matters. In addition to City of Marshall, my office represents several other southwest Minnesota communities and has been involved in special assessment appeals recently in Tracy, MN.

I would agree to represent Worthington on an hourly rate based upon time and services provided. My normal municipal billing rate is \$200 per hour. I would agree that travel time between Marshall and Worthington would be billed at one-half that rate.

I have received a copy of the litigation documents as filed by attorney Kirk Schnitker from Spring Lake Park, Minnesota. I have not discussed this matter with Mr. Schnitker and believe it would be inappropriate for me to do so until I am formally appointed by City Council to represent Worthington on this matter. I would appreciate it if you would take this matter to Council at the November 12, 2019

Council meeting for discussion. I am unavailable to attend that meeting, as the Marshall City Council also meets on Tuesday, November 12.

Please feel free to contact me if you have any questions or concerns.

Very truly yours,

QUARNSTROM & DOERING, P.A.

A handwritten signature in blue ink, appearing to read "Dennis H. Simpson", is written over the printed name.

Dennis H. Simpson

DHS: hjr

Email: dsimpson@qdlawfirm.com

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
D00173		DEFERRED COMP- MINNESOTA STATE D		11/06/2019			001011	7,344.97
E00088		EFTPS		D 11/06/2019			001012	52,651.79
M00309		MINNESOTA STATE RETIREMENT SYSTD		11/06/2019			001013	1,515.00
O00021		OPTUM HEALTH FINANCIAL		D 11/06/2019			001014	3,349.39
P00039		PUBLIC EMPLOYEES RETIREMENT ASSD		11/06/2019			001015	45,638.65
S00202		STATE OF MINNESOTA DEPT OF REVED		11/06/2019			001016	10,515.84

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	0.00	121,015.64	121,015.64
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	6	0.00	121,015.64	121,015.64

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
ARNOLD MOTOR SUPPLY LLP	11/01/19	NEEDLE	ELECTRIC	O-DISTR UNDERGRND LINE	6.91_
				TOTAL:	6.91
BAN-KOE SYSTEMS INC	11/01/19	DOOR ACCESS SYSTEM MAINTEN	GENERAL FUND	FIRE ADMINISTRATION	103.00_
				TOTAL:	103.00
BELTLINE AUTOMOTIVE LLC	11/01/19	#14-34 BLOWER MOTOR	GENERAL FUND	POLICE ADMINISTRATION	134.09
	11/01/19	#14-34 BLOWER MOTOR	GENERAL FUND	POLICE ADMINISTRATION	149.23
	11/01/19	#28 OIL, BRAKES, FILTER	GENERAL FUND	POLICE ADMINISTRATION	135.28
	11/01/19	#28 OIL, BRAKES, FILTER	GENERAL FUND	POLICE ADMINISTRATION	181.31
	11/01/19	BRAKE WORK	GENERAL FUND	POLICE ADMINISTRATION	276.77
	11/01/19	#17-36 BRAKE WORK	GENERAL FUND	POLICE ADMINISTRATION	127.91_
				TOTAL:	1,004.59
CORE & MAIN LP	11/01/19	JBS SERVICE LINE CONN. SUP WATER		O-DIST UNDERGRND LINES	1,143.11
	11/01/19	SERVICE LINE CONN. SUPPLIE WATER		O-DIST UNDERGRND LINES	91.40_
				TOTAL:	1,234.51
DEPARTMENT OF FINANCE	11/01/19	DRUG FORFEITURE	GENERAL FUND	POLICE ADMINISTRATION	88.00_
				TOTAL:	88.00
DEPUTY REGISTER #33	11/01/19	FORFEITURE	GENERAL FUND	POLICE ADMINISTRATION	25.00
	11/01/19	FORFEITURE	GENERAL FUND	POLICE ADMINISTRATION	25.00
	11/01/19	FORFEITURE	GENERAL FUND	POLICE ADMINISTRATION	25.00_
				TOTAL:	75.00
DUININCK INC	11/01/19	SAND MIX FOR POTHOLES	GENERAL FUND	PAVED STREETS	370.14
	11/01/19	S. CLIFTON 13TH ST-TEMP RE	GENERAL FUND	PAVED STREETS	608.44
	11/01/19	S. CLIFTON 13TH ST-TEMP RE WATER		M-TRANS MAINS	1,070.92
	11/01/19	1.5" CRUSHED CONCRETE	MUNICIPAL WASTEWAT	M-PURIFY STRUCTURES	673.23_
				TOTAL:	2,722.73
EMERGENCY AUTOMOTIVE TECHNOLOGY INC	11/01/19	EQUIPMENT #20-24	GENERAL FUND	POLICE ADMINISTRATION	2,051.10
	11/01/19	EQUIPMENT #20-32	GENERAL FUND	POLICE ADMINISTRATION	2,038.31_
				TOTAL:	4,089.41
FERGUSON ENTERPRISES LLC #1657	11/01/19	WATER SERVICE LINE REPAIR	WATER	O-DIST UNDERGRND LINES	21.45_
				TOTAL:	21.45
GALLS LLC	11/01/19	ERGO TEK BELT	GENERAL FUND	POLICE ADMINISTRATION	82.00_
				TOTAL:	82.00
GRAHAM TIRE OF WORTHINGTON INC	11/01/19	REPAIR FLAT TIRE	ELECTRIC	M-DISTR PLANT MISC	27.25_
				TOTAL:	27.25
GRIMMIUS NATHAN	11/01/19	JIG SAW BLADES	GENERAL FUND	POLICE ADMINISTRATION	10.68_
				TOTAL:	10.68
HAWKINS INC	11/01/19	TREATMENT CHEMICAL	WATER	O-PURIFY	1,341.58_
				TOTAL:	1,341.58
HY-VEE INC	11/01/19	FUEL	GENERAL FUND	POLICE ADMINISTRATION	55.37_
				TOTAL:	55.37
HY-VEE INC-61609 (UTILITIES)	11/01/19	BLEACH, LAUNDRY DETERGENT	MUNICIPAL WASTEWAT	O-PURIFY MISC	38.22_
				TOTAL:	38.22

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
J & K WINDOWS	11/01/19	WINDOW CLEANING OCTOBER	LIQUOR	O-GEN MISC	85.50_
				TOTAL:	85.50
KUHLE, MICHAEL	11/01/19	MN MAYORS REGIONAL MEETING	GENERAL FUND	MAYOR AND COUNCIL	360.06_
				TOTAL:	360.06
LOCATORS & SUPPLIES INC	11/01/19	CLASS 3 WINTER COAT	MUNICIPAL WASTEWAT	O-PURIFY MISC	219.65_
				TOTAL:	219.65
LOWES SHEET METAL INC	11/01/19	FIX FURNACE	GENERAL FUND	FIRE ADMINISTRATION	128.50
	11/01/19	NEW HEATING UNIT KENNEL AR	GENERAL FUND	ANIMAL CONTROL ENFORCE	2,806.19_
				TOTAL:	2,934.69
MARTHALER CHEVROLET OF WORTHINGTON	11/01/19	OIL CHANGE, TIRE REPAIR	GENERAL FUND	CODE ENFORCEMENT	34.50_
				TOTAL:	34.50
MATHESON TRI-GAS INC	11/01/19	PLASMA CUTTER SUPPLIES	WATER	O-DIST UNDERGRND LINES	151.50_
				TOTAL:	151.50
MIDCO DIVING & MARINE SERVICES	11/01/19	ELEVATED TANKS INT. CLEANI	WATER	M-TRANS RESERVOIRS	4,498.00_
				TOTAL:	4,498.00
MINNESOTA CHILD SUPPORT PAYMENT CTR	11/01/19	GARNISHMENT	GENERAL FUND	NON-DEPARTMENTAL	39.22
	11/01/19	SUPPORT ORDER	GENERAL FUND	NON-DEPARTMENTAL	107.57
	11/01/19	SUPPORT ORDER	STORM WATER MANAGE	NON-DEPARTMENTAL	11.95_
				TOTAL:	158.74
MINNESOTA DEPT OF HEALTH	11/01/19	SAFE DRINKING WATER PROGRA	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	800.00_
				TOTAL:	800.00
MISCELLANEOUS V GULYA DANIEL	11/01/19	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	62.98
SAENZ SYLVIA	11/01/19	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	70.61
KOFKA WILLIAM	11/01/19	REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
NOBLES COUNTY	11/01/19	REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	180.00
YOURWAY TRANSPORTATION	11/01/19	REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	350.00
PHROMMANY PHAYLOT	11/01/19	REFUND OF CREDITS-ACCTS FI	GARBAGE COLLECTION	NON-DEPARTMENTAL	148.72_
				TOTAL:	837.31
INCL OF WISCONSIN INC	11/01/19	FECAL COLIFORM TEST SUPPLI	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	1,890.24_
				TOTAL:	1,890.24
NICOLE R KEMPEN	11/01/19	CLEANING FOR SASSY SATURDA	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	48.09
	11/01/19	CLEANING-GARRISON KEILLOR	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	160.31_
				TOTAL:	208.40
NOBLES COUNTY ATTORNEY	11/01/19	DRUG FORFEITURE	GENERAL FUND	POLICE ADMINISTRATION	176.00_
				TOTAL:	176.00
ONE OFFICE SOLUTION-WOCITY	11/01/19	PENS	GENERAL FUND	CLERK'S OFFICE	23.28
	11/01/19	BINDER, TAPE	GENERAL FUND	ENGINEERING ADMIN	10.50
	11/01/19	CLEAR COVERS	GENERAL FUND	ENGINEERING ADMIN	34.99
	11/01/19	BINDER, PAPER, TAPE	GENERAL FUND	ECONOMIC DEVELOPMENT	17.41
	11/01/19	ICE MELT	GENERAL FUND	GENERAL GOVT BUILDINGS	59.96
	11/01/19	OFFICE FURNITURE	GENERAL FUND	PAVED STREETS	1,357.95
	11/01/19	ONE OFFICE SOLUTION-WOCITY	GENERAL FUND	PAVED STREETS	241.59
	11/01/19	OFFICE FURNITURE	GENERAL FUND	PAVED STREETS	966.36

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	11/01/19	FILE DRAWER	GENERAL FUND	PAVED STREETS	62.93
	11/01/19	COPIER SERVICE-MX2600N	GENERAL FUND	PAVED STREETS	14.49
	11/01/19	COPIER SERVICE-MX5140N	DATA PROCESSING	COPIER/FAX	198.30_
				TOTAL:	2,987.76
ONE OFFICE SOLUTION-WOUTIL	11/01/19	MISCELLANEOUS SUPPLIES	WATER	ADMIN OFFICE SUPPLIES	56.07
	11/01/19	COPIER SERVICE-MX5070	WATER	ACCTS-RECORDS & COLLEC	20.22
	11/01/19	MISCELLANEOUS SUPPLIES	WATER	ACCTS-RECORDS & COLLEC	56.07
	11/01/19	MISCELLANEOUS SUPPLIES	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	56.06
	11/01/19	COPIER SERVICE-MX5070	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	20.21
	11/01/19	MISCELLANEOUS SUPPLIES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	56.06
	11/01/19	MISCELLANEOUS SUPPLIES	ELECTRIC	ADMIN OFFICE SUPPLIES	112.14
	11/01/19	COPIER SERVICE-MX5070	ELECTRIC	ACCTS-RECORDS & COLLEC	40.43
	11/01/19	MISCELLANEOUS SUPPLIES	ELECTRIC	ACCTS-RECORDS & COLLEC	112.14_
				TOTAL:	529.40
PEIL BRANDON	11/01/19	TEAM DYNAMICS MEETING	GENERAL FUND	POLICE ADMINISTRATION	33.67_
				TOTAL:	33.67
RESKO	11/01/19	SECONDARY SPLICES	ELECTRIC	M-DISTR UNDERGRND LINE	479.76_
				TOTAL:	479.76
ROEMELING, DUSTIN	11/01/19	SQUAD HEADLIGHTS	GENERAL FUND	POLICE ADMINISTRATION	19.17_
				TOTAL:	19.17
RUNNINGS SUPPLY INC-ACCT#9502440	11/01/19	FLOOT MATS FOR WWTP	MUNICIPAL WASTEWAT	O-PURIFY MISC	15.00
	11/01/19	SMALL TOOLS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	23.28
	11/01/19	PVC FITTINGS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	17.97
	11/01/19	FILTER	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	14.99
	11/01/19	15A OUTLETS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	5.98
	11/01/19	SEALANT	ELECTRIC	O-DISTR MISC	40.74_
				TOTAL:	117.96
RUNNINGS SUPPLY INC-ACCT#9502485	11/01/19	POWER FASTENERS/LOADS	GENERAL FUND	POLICE ADMINISTRATION	20.96
	11/01/19	FLY TRAP, NAILS	GENERAL FUND	POLICE ADMINISTRATION	24.57
	11/01/19	SOFT RUBBER THREADED CASTE	GENERAL FUND	PAVED STREETS	8.98
	11/01/19	PRESSURE WASHER	RECREATION	PARK AREAS	12.99
	11/01/19	DEMCO SPRAYER	RECREATION	PARK AREAS	32.05_
				TOTAL:	99.55
SCHWALBACH	11/01/19	BOILER SYSTEM MAINTENANCE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	45.00
	11/01/19	HEATING UNIT SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	45.00
	11/01/19	RADIATOR IN OLD LOBBY AREA	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	50.00
	11/01/19	TIEDOWN RATCHET	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	20.30
	11/01/19	BOLT, NUT, WASHER	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	60.99
	11/01/19	MISC SUPPLIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	86.53
	11/01/19	INSTALL REBUILD KITS IN PU	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	635.00_
				TOTAL:	942.82
SCHWALBACH ACE HARDWARE-5930	11/01/19	LIGHT BULB #103	GENERAL FUND	POLICE ADMINISTRATION	9.99
	11/01/19	MOP, VINEGAR	GENERAL FUND	PAVED STREETS	28.96
	11/01/19	PIPE TAPE	RECREATION	PARK AREAS	4.47
	11/01/19	TOOLS	ELECTRIC	O-DISTR MISC	56.35_
				TOTAL:	99.77
STUART C IRBY CO	11/01/19	FR SHIRTS	ELECTRIC	O-DISTR MISC	329.69

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/01/19	FR SHIRTS	ELECTRIC	O-DISTR MISC	269.29
	11/01/19	RUBBER GLOVE PROTECTORS	ELECTRIC	O-DISTR MISC	52.68
				TOTAL:	651.66
SWANK MOTION PICTURES INC	11/01/19	TOY STORY 4	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	200.00
	11/01/19	ALADDIN	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	200.00
				TOTAL:	400.00
TRI-STATE RENTAL CENTER	11/01/19	SERVICE FREEZER	WATER	O-DIST UNDERGRND LINES	39.15
	11/01/19	SERVICE FREEZER	WATER	O-DIST UNDERGRND LINES	40.50
				TOTAL:	79.65
UNITED PARCEL SERVICE INC	11/01/19	UPS INTERNET SHIPPING CHAR	ELECTRIC	O-DISTR MISC	48.92
				TOTAL:	48.92
VERIZON WIRELESS	11/01/19	WIRELESS PHONE SERVICE	GENERAL FUND	MAYOR AND COUNCIL	41.96
	11/01/19	WIRELESS PHONE SERVICE	GENERAL FUND	ADMINISTRATION	59.71
	11/01/19	WIRELESS PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	92.32
	11/01/19	WIRELESS PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	31.96
	11/01/19	MONTHLY WIRELESS SERVICE	GENERAL FUND	POLICE ADMINISTRATION	583.96
	11/01/19	MONTHLY WIRELESS SERVICE	GENERAL FUND	POLICE ADMINISTRATION	665.31
	11/01/19	MONTHLY WIRELESS SERVICE	GENERAL FUND	SECURITY CENTER	67.38
	11/01/19	MONTHLY WIRELESS SERVICE	GENERAL FUND	SECURITY CENTER	67.38
	11/01/19	WIRELESS PHONE SERVICE	GENERAL FUND	PAVED STREETS	36.16
	11/01/19	WIRELESS PHONE SERVICE	GENERAL FUND	PAVED STREETS	103.06
	11/01/19	MONTHLY WIRELESS SERVICE	GENERAL FUND	CODE ENFORCEMENT	89.89
	11/01/19	WIRELESS PHONE SERVICE	RECREATION	PARK AREAS	36.96
	11/01/19	WIRELESS PHONE SERVICE	RECREATION	OLSON PARK CAMPGROUND	64.12
				TOTAL:	1,940.17
WAL MART COMMUNITY/RFCSLC	11/01/19	WAL MART COMMUNITY/RFCSLC	GENERAL FUND	SECURITY CENTER	13.24
	11/01/19	WAL MART COMMUNITY/RFCSLC	GENERAL FUND	SECURITY CENTER	13.25
	11/01/19	MISCELLANEOUS SUPPLIES	GENERAL FUND	CENTER FOR ACTIVE LIVI	53.38
	11/01/19	ALADDIN, YESTERDAY, TOYSTO	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	75.75
				TOTAL:	155.62
WESTRUM LEAK DETECTION INC	11/01/19	2019 ANNUAL LEAK SURVEY	WATER	M-TRANS MAINS	3,400.00
				TOTAL:	3,400.00
WORTHINGTON CABLE 3 TV PUBLIC ACCESS	11/01/19	FRANCHISE FEE-SEPT-MEDIACO	CABLE TELEVISION	CABLE	3,606.45
	11/01/19	WORTHINGTON CABLE 3 TV PUB	CABLE TELEVISION	CABLE	21,288.36
				TOTAL:	24,894.81
WORTHINGTON FOOTWEAR & REPAIR	11/01/19	BOOTS	RECREATION	PARK AREAS	172.00
				TOTAL:	172.00
ZEP SALES & SERVICE-ACUITY SPECIALTY P	11/01/19	5 GAL. GREASER	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	88.34
				TOTAL:	88.34

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
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===== FUND TOTALS =====

101	GENERAL FUND	14,993.39
202	MEMORIAL AUDITORIUM	1,626.97
229	RECREATION	322.59
601	WATER	11,929.97
602	MUNICIPAL WASTEWATER	3,919.23
604	ELECTRIC	2,264.89
606	STORM WATER MANAGEMENT	11.95
609	LIQUOR	85.50
702	DATA PROCESSING	198.30
872	CABLE TELEVISION	24,894.81
873	GARBAGE COLLECTION	148.72

GRAND TOTAL:		60,396.32
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TOTAL PAGES: 5

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
ADB SAFEGATE AMERICAS LLC	11/08/19	AIRPORT LIGHTS	AIRPORT	O-GEN MISC	21.49_
				TOTAL:	21.49
AMAZING SPACE	11/08/19	CENTENNIAL PARK BATHROOM F RECREATION		PARK AREAS	3,445.00_
				TOTAL:	3,445.00
AMERICAN ENGINEERING TESTING INC	11/08/19	HH ADA, C&G, PAVEMENT	IMPROVEMENT CONST	2019 HOMEWOOD HILLS ST	1,880.00
	11/08/19	LAKE AVE BIT OVERLAY	IMPROVEMENT CONST	OVERLAY PROGRAM	160.00_
				TOTAL:	2,040.00
AMERIPRIDE	11/08/19	4-WEEK TOWEL SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	140.05_
				TOTAL:	140.05
ANDERSON ALIGNMENT INC	11/08/19	#417 DOT INSPEC, MAINTENAN	GENERAL FUND	PAVED STREETS	2,405.49
	11/08/19	#417 DOT INSPEC, MAINTENAN	GENERAL FUND	PAVED STREETS	1,584.50
	11/08/19	#417 DOT INSPEC, MAINTENAN	GENERAL FUND	PAVED STREETS	233.43_
				TOTAL:	4,223.42
APPLIED CONCEPTS INC	11/08/19	INFRARED REMOTE	GENERAL FUND	POLICE ADMINISTRATION	132.00_
				TOTAL:	132.00
ARCTIC GLACIER USA INC	11/08/19	ICE	LIQUOR	NON-DEPARTMENTAL	215.06_
				TOTAL:	215.06
ARIA ENTERPRISES LLC	11/08/19	RESTROOM BASE-LUDLOW PARK	RECREATION	PARK AREAS	3,054.28_
				TOTAL:	3,054.28
ARNOLD MOTOR SUPPLY LLP	11/08/19	FLASHLIGHTS	GENERAL FUND	POLICE ADMINISTRATION	791.80
	11/08/19	EYE PROTECTION GLASSES	GENERAL FUND	FIRE ADMINISTRATION	50.20_
				TOTAL:	842.00
ARTISAN BEER COMPANY	11/08/19	BEER	LIQUOR	NON-DEPARTMENTAL	649.70
	11/08/19	BEER	LIQUOR	NON-DEPARTMENTAL	906.05_
				TOTAL:	1,555.75
ATLANTIC BOTTLING COMPANY	11/08/19	MIX	LIQUOR	NON-DEPARTMENTAL	246.00_
				TOTAL:	246.00
BELLBOY CORPORATION	11/08/19	WINE	LIQUOR	NON-DEPARTMENTAL	376.00
	11/08/19	WINE	LIQUOR	O-SOURCE MISC	12.00_
				TOTAL:	388.00
BELTLINE CONCRETE INC	11/08/19	OLD LIQUOR STORE BUILDING	WATER	FA MISC	21,777.53
	11/08/19	OLD LIQUOR STORE BUILDING	MUNICIPAL WASTEWAT	FA MISC	21,777.53
	11/08/19	OLD LIQUOR STORE BUILDING	ELECTRIC	FA MISC	21,777.54_
				TOTAL:	65,332.60
BEVERAGE WHOLESALERS INC	11/08/19	BEER	LIQUOR	NON-DEPARTMENTAL	4,566.05
	11/08/19	BEER	LIQUOR	NON-DEPARTMENTAL	6,623.66
	11/08/19	BEER	LIQUOR	NON-DEPARTMENTAL	3,522.45_
				TOTAL:	14,712.16
BOB'S PIANO SERVICE INC	11/08/19	TUNE PIANO, CHANGE WICKS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	125.00_
				TOTAL:	125.00
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	11/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,787.63

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	11/08/19	MIX	LIQUOR	NON-DEPARTMENTAL	93.45
	11/08/19	WINE	LIQUOR	NON-DEPARTMENTAL	140.00
	11/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	7,050.07
	11/08/19	MIX	LIQUOR	NON-DEPARTMENTAL	81.90
	11/08/19	WINE	LIQUOR	NON-DEPARTMENTAL	3,005.99
	11/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	68.45
	11/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	3.70
	11/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	102.60
	11/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	66.60
				TOTAL:	14,400.39
BTU INC	11/08/19	FILTERS FOR CITY HALL	GENERAL FUND	GENERAL GOVT BUILDINGS	146.82_
				TOTAL:	146.82
MICHAEL BURNS	11/08/19	KEY DOORS (OLD LIQUOR STOR WATER		FA MISC	74.67
	11/08/19	KEY DOORS (OLD LIQUOR STOR MUNICIPAL WASTEWAT		FA MISC	74.67
	11/08/19	KEY DOORS (OLD LIQUOR STOR ELECTRIC		FA MISC	74.66_
				TOTAL:	224.00
CAMPUS CLEANERS	11/08/19	BAR TWELS, MATS	LIQUOR	O-GEN MISC	30.90_
				TOTAL:	30.90
CARLSON & STEWART REFRIGERATION	11/08/19	REPLACE NIGHT CURTAINS	LIQUOR	O-GEN MISC	706.28_
				TOTAL:	706.28
CEMSTONE CONCRETE MATERIALS LLC	11/08/19	SLATER & OLSON PARK BENCHE	RECREATION	PARK AREAS	285.94
	11/08/19	CATCH BASINS	STORM WATER MANAGE	STORM DRAINAGE	476.50
	11/08/19	CATCH BASINS	STORM WATER MANAGE	STORM DRAINAGE	429.50
	11/08/19	CATCH BASINS	STORM WATER MANAGE	STORM DRAINAGE	605.00_
				TOTAL:	1,796.94
CHAMBER OF COMMERCE	11/08/19	LODGING TAX-SEPTEMBER	TOURISM PROMOTION	LODGING TAX/TOURISM	20,349.76_
				TOTAL:	20,349.76
CIRCUIT BREAKER SALES CO INC	11/08/19	ON SITE MAINT. ABB K-LINE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	6,250.00_
				TOTAL:	6,250.00
COMPUTER LODGE LLC	11/08/19	UPGRADE SYSTEM WITH SSD DR	LIQUOR	O-GEN MISC	258.50_
				TOTAL:	258.50
COOPERATIVE ENERGY CO- ACCT # 5910807	11/08/19	BUSS FIELD	RECREATION	SOCCER COMPLEX	34.65_
				TOTAL:	34.65
CORE & MAIN LP	11/08/19	CATCH BASINS	STORM WATER MANAGE	STORM DRAINAGE	738.60_
				TOTAL:	738.60
CULLIGAN OF WORTHINGTON	11/08/19	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	64.54
	11/08/19	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	28.00
	11/08/19	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	28.00
	11/08/19	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	5.00
	11/08/19	MONTHLY SERVICE	WATER	O-DISTR MISC	18.00
	11/08/19	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	18.00
	11/08/19	MONTHLY SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	32.33
	11/08/19	MONTHLY SERVICE	LIQUOR	O-GEN MISC	14.09_
				TOTAL:	207.96

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
BRANDON L PEIL	11/08/19	LICENSE PLATES	GENERAL FUND	FIRE ADMINISTRATION	384.00_
				TOTAL:	384.00
DACOTAH PAPER CO	11/08/19	BAGS, DISINFECTANT WIPES	LIQUOR	O-GEN MISC	365.00_
				TOTAL:	365.00
DAKOTA DATA SHRED	11/08/19	SHRED PAPER	GENERAL FUND	CLERK'S OFFICE	56.07_
				TOTAL:	56.07
DAKOTA SUPPLY GROUP INC	11/08/19	HEATER MOTORS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	287.22
	11/08/19	BUSHING INSERT	ELECTRIC	M-DISTR UNDERGRND LINE	348.00-
	11/08/19	BUSHING INSERT	ELECTRIC	M-DISTR UNDERGRND LINE	348.00
	11/08/19	15 KV SPLICES	ELECTRIC	M-DISTR UNDERGRND LINE	1,269.36_
				TOTAL:	1,556.58
DEPARTMENT OF FINANCE	11/08/19	DRUG FORFEITURE	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	48.00_
				TOTAL:	48.00
DEPT OF PUBLIC SAFETY	11/08/19	BUYERS CARD	LIQUOR	O-GEN MISC	20.00_
				TOTAL:	20.00
DIAMOND VOGEL PAINT	11/08/19	PAINT RUNWAY	AIRPORT	O-GEN MISC	11.85_
				TOTAL:	11.85
DOLL DISTRIBUTING LLC	11/08/19	BEER	LIQUOR	NON-DEPARTMENTAL	1,245.40
	11/08/19	BEER	LIQUOR	NON-DEPARTMENTAL	405.30
	11/08/19	BEER	LIQUOR	NON-DEPARTMENTAL	7,127.95
	11/08/19	BEER	LIQUOR	NON-DEPARTMENTAL	1,064.20
	11/08/19	BEER	LIQUOR	NON-DEPARTMENTAL	737.80
	11/08/19	WATER	LIQUOR	O-GEN MISC	52.00_
				TOTAL:	10,632.65
DUBOIS CHEMICALS INC	11/08/19	DUBOIS CHEMICALS INC	INDUSTRIAL WASTEWA	O-PURIFY MISC	8,775.63
	11/08/19	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	7,991.41_
				TOTAL:	16,767.04
DUININCK INC	11/08/19	BEACH NOOK SITE WORK	RECREATION	PARK AREAS	49,592.66_
				TOTAL:	49,592.66
ECHO GROUP INC	11/08/19	BALL LIGHTS	RECREATION	PARK AREAS	23.88
	11/08/19	BALL LIGHTS	RECREATION	PARK AREAS	47.76
	11/08/19	11" CABLE TIES	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	46.04
	11/08/19	11" CABLE TIES	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	46.04
	11/08/19	TOOLS	ELECTRIC	O-DISTR MISC	113.76
	11/08/19	PVC	ELECTRIC	M-DISTR UNDERGRND LINE	365.61
	11/08/19	WIRE	ELECTRIC	M-DISTR ST LITE & SIG	240.24
	11/08/19	120V LAMPS	AIRPORT	O-GEN MISC	148.44_
				TOTAL:	1,031.77
EMAGINE	11/08/19	SECURITY CERT INSTALL SERV	ELECTRIC	ACCTS-INFO & INSTR ADV	179.00_
				TOTAL:	179.00
FASTENAL COMPANY	11/08/19	SCREWS	GENERAL FUND	PAVED STREETS	1.06
	11/08/19	EXTENSION LADDER	RECREATION	SOCCER COMPLEX	240.20_
				TOTAL:	241.26

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
FERGUSON ENTERPRISES LLC #1657	11/08/19	GLUE	ELECTRIC	M-DISTR UNDERGRND LINE	184.82_
				TOTAL:	184.82
FIFE WATER SERVICES INC	11/08/19	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	11,079.25_
				TOTAL:	11,079.25
FORUM COMMUNICATIONS COMPANY	11/08/19	OCTOBER ADS	GENERAL FUND	ADMINISTRATION	88.00
	11/08/19	OCTOBER ADS	GENERAL FUND	ADMINISTRATION	88.00
	11/08/19	OCTOBER ADS	GENERAL FUND	CLERK'S OFFICE	2,708.28
	11/08/19	OCTOBER ADS	GENERAL FUND	ECONOMIC DEVELOPMENT	172.50
	11/08/19	OCTOBER ADS	GENERAL FUND	CENTER FOR ACTIVE LIVI	50.50
	11/08/19	OCTOBER ADS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	100.00
	11/08/19	OCTOBER ADS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	88.00_
				TOTAL:	3,295.28
GALLS LLC	11/08/19	SAMPLE SHIRT	GENERAL FUND	POLICE ADMINISTRATION	58.70
	11/08/19	TRAFFIC WAND	GENERAL FUND	POLICE ADMINISTRATION	18.14
	11/08/19	RESERVES BADGE	GENERAL FUND	POLICE ADMINISTRATION	200.95
	11/08/19	REPLACEMENT OFFICER BADGE	GENERAL FUND	POLICE ADMINISTRATION	124.41
	11/08/19	BADGE	GENERAL FUND	FIRE ADMINISTRATION	127.89_
				TOTAL:	530.09
GARDNER DENVER NASH LLC	11/08/19	REPAIR BLOWER/EXHAUSTER	INDUSTRIAL WASTEWA	O-PURIFY MISC	18,677.53_
				TOTAL:	18,677.53
GOPHER STATE ONE CALL	11/08/19	MONTHLY LOCATE SERVICES	WATER	O-DISTR MISC	45.56
	11/08/19	MONTHLY LOCATE SERVICES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	45.56
	11/08/19	MONTHLY LOCATE SERVICES	ELECTRIC	O-DISTR MISC	91.13_
				TOTAL:	182.25
GRAHAM TIRE OF WORTHINGTON INC	11/08/19	#44 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	19.43
	11/08/19	#44 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	14.95
	11/08/19	GRAHAM TIRE OF WORTHINGTON	GENERAL FUND	POLICE ADMINISTRATION	1,152.04
	11/08/19	GRAHAM TIRE OF WORTHINGTON	GENERAL FUND	POLICE ADMINISTRATION	169.95
	11/08/19	KUBOTA	RECREATION	PARK AREAS	40.26
	11/08/19	#408 TIRE REPAIR	STORM WATER MANAGE	STREET CLEANING	48.00_
				TOTAL:	1,444.63
HACKER'S TREE FARM NURSERY & GREENHOUSE	11/08/19	CHRISTMAS GARLAND	GENERAL FUND	MISC SPECIAL DAYS/EVEN	792.00_
				TOTAL:	792.00
HANCOCK CONCRETE PRODUCTS LLC	11/08/19	MISCELLANEOUS MATERIAL	WATER	FA MISC	262.50
	11/08/19	MISCELLANEOUS MATERIAL	MUNICIPAL WASTEWAT	FA MISC	262.50
	11/08/19	MISCELLANEOUS MATERIAL	ELECTRIC	FA MISC	262.50_
				TOTAL:	787.50
HY-VEE INC-61609 (UTILITIES)	11/08/19	VINEGAR	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	1.19
	11/08/19	TOILET PAPER	MUNICIPAL WASTEWAT	O-PURIFY MISC	64.08_
				TOTAL:	65.27
INVENTORY TRADING CO	11/08/19	BARB & RECORDS WORK SHIRTS	GENERAL FUND	SECURITY CENTER	90.00
	11/08/19	BARB & RECORDS WORK SHIRTS	GENERAL FUND	SECURITY CENTER	90.00_
				TOTAL:	180.00
IOWA INFORMATION INC	11/08/19	GS DISPLAY PROCESS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	267.32
	11/08/19	DIS WORTHINGTON 7 PACK	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	69.95

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	11/08/19	GS PRE-HOLIDAY GUIDE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	229.00_
				TOTAL:	566.27
DUOE LOCAL 49 FRINGE BENEFIT FUND	11/08/19	HEALTH INS PREMIUM 49ERS	GENERAL FUND	NON-DEPARTMENTAL	78.62
	11/08/19	HEALTH INS PREMIUM 49ERS	GENERAL FUND	NON-DEPARTMENTAL	648.34
	11/08/19	INSURANCE NOV FOR DEC	GENERAL FUND	NON-DEPARTMENTAL	389.48
	11/08/19	HEALTH PREMIUM 49ERS	GENERAL FUND	ENGINEERING ADMIN	90.41
	11/08/19	HEALTH PREMIUM 49ERS	GENERAL FUND	ENGINEERING ADMIN	582.47
	11/08/19	HEALTH PREMIUM 49ERS	GENERAL FUND	PAVED STREETS	206.49
	11/08/19	HEALTH PREMIUM 49ERS	GENERAL FUND	PAVED STREETS	1,705.00
	11/08/19	HEALTH PREMIUM 49ERS	GENERAL FUND	PUBLIC WORK SHOP	175.02
	11/08/19	HEALTH PREMIUM 49ERS	GENERAL FUND	PUBLIC WORK SHOP	443.30
	11/08/19	HEALTH PREMIUM 49ERS	GENERAL FUND	LAKE IMPROVEMENT	595.23
	11/08/19	HEALTH INS PREMIUM 49ERS	RECREATION	NON-DEPARTMENTAL	484.84
	11/08/19	HEALTH INS PREMIUM 49ERS	RECREATION	NON-DEPARTMENTAL	373.06
	11/08/19	INSURANCE NOV FOR DEC	RECREATION	NON-DEPARTMENTAL	82.20
	11/08/19	HEALTH PREMIUM 49ERS	RECREATION	RECREATION SUPERVISION	81.67
	11/08/19	HEALTH PREMIUM 49ERS	RECREATION	SOCCER COMPLEX	297.60
	11/08/19	HEALTH PREMIUM 49ERS	RECREATION	SOCCER COMPLEX	232.50
	11/08/19	HEALTH PREMIUM 49ERS	RECREATION	PARK AREAS	1,971.90
	11/08/19	HEALTH PREMIUM 49ERS	RECREATION	PARK AREAS	1,388.77
	11/08/19	HEALTH INS PREMIUM 49ERS	IMPROVEMENT CONST	NON-DEPARTMENTAL	110.19
	11/08/19	HEALTH INS PREMIUM 49ERS	IMPROVEMENT CONST	NON-DEPARTMENTAL	61.25
	11/08/19	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	NON-DEPARTMENTAL	7.21
	11/08/19	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	2019 HOMEWOOD HILLS ST	440.75
	11/08/19	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	2019 HOMEWOOD HILLS ST	237.79
	11/08/19	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	TURNER & TENTH ADA RAM	11.30
	11/08/19	HEALTH INS PREMIUM 49ERS	WATER	NON-DEPARTMENTAL	620.00
	11/08/19	HEALTH INS PREMIUM 49ERS	WATER	NON-DEPARTMENTAL	620.00
	11/08/19	HEALTH PREMIUM 49ERS	WATER	O-PUMPING	191.53
	11/08/19	HEALTH PREMIUM 49ERS	WATER	O-PUMPING	181.03
	11/08/19	HEALTH PREMIUM 49ERS	WATER	O-PURIFY LABOR	317.18
	11/08/19	HEALTH PREMIUM 49ERS	WATER	O-PURIFY LABOR	318.33
	11/08/19	HEALTH PREMIUM 49ERS	WATER	O-DIST UNDERGRND LINES	882.65
	11/08/19	HEALTH PREMIUM 49ERS	WATER	O-DIST UNDERGRND LINES	1,022.76
	11/08/19	HEALTH PREMIUM 49ERS	WATER	O-DISTR MISC	494.18
	11/08/19	HEALTH PREMIUM 49ERS	WATER	O-DISTR MISC	345.20
	11/08/19	HEALTH PREMIUM 49ERS	WATER	M-SOURCE WELLS & SPRNG	18.43
	11/08/19	HEALTH PREMIUM 49ERS	WATER	M-PUMPING	23.73
	11/08/19	HEALTH PREMIUM 49ERS	WATER	M-TRANS MAINS	273.55
	11/08/19	HEALTH PREMIUM 49ERS	WATER	M-TRANS MAINS	160.42
	11/08/19	HEALTH PREMIUM 49ERS	WATER	M-TRANS HYDRANTS	310.00
	11/08/19	HEALTH PREMIUM 49ERS	WATER	M-TRANS HYDRANTS	410.10
	11/08/19	HEALTH PREMIUM 49ERS	WATER	M-DISTR METERS	10.91
	11/08/19	HEALTH PREMIUM 49ERS	WATER	PROJECT #11	386.76
	11/08/19	HEALTH INS PREMIUM 49ERS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	856.86
	11/08/19	HEALTH INS PREMIUM 49ERS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	852.05
	11/08/19	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	189.22
	11/08/19	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	152.71
	11/08/19	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABOR	991.35
	11/08/19	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABOR	1,015.39
	11/08/19	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	518.83
	11/08/19	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	522.08
	11/08/19	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	550.88
	11/08/19	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	683.11
	11/08/19	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-SOURCE MISC	209.09

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	11/08/19	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	1,000.70
	11/08/19	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	1,025.32
	11/08/19	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	PROJECT #3	9.61
	11/08/19	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	PROJECT #15	25.11
	11/08/19	HEALTH INS PREMIUM 49ERS	INDUSTRIAL WASTEWA	NON-DEPARTMENTAL	18.31
	11/08/19	HEALTH PREMIUM 49ERS	INDUSTRIAL WASTEWA	PROJECT #7	73.25
	11/08/19	HEALTH INS PREMIUM 49ERS	STORM WATER MANAGE	NON-DEPARTMENTAL	465.65
	11/08/19	HEALTH INS PREMIUM 49ERS	STORM WATER MANAGE	NON-DEPARTMENTAL	43.15
	11/08/19	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	STORM DRAINAGE	1,862.59
	11/08/19	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	STORM DRAINAGE	172.59_
			TOTAL:		28,520.00
JERRY'S AUTO SUPPLY OF WORTHINGTON INC	11/08/19	FUEL INJECTOR HOSE	GENERAL FUND	PAVED STREETS	14.97
	11/08/19	AIR FILTER	RECREATION	SOCCER COMPLEX	26.00
	11/08/19	LUBE	RECREATION	SOCCER COMPLEX	16.11
	11/08/19	KUBOTA	RECREATION	PARK AREAS	23.68
	11/08/19	FORKLIFT STARTER REPLACEME	WATER	O-DIST UNDERGRND LINES	199.72
	11/08/19	CORE DEPOSIT REFUND	WATER	O-DIST UNDERGRND LINES	61.73-
	11/08/19	MENDTITE, FUSE	STORM WATER MANAGE	STREET CLEANING	11.98_
			TOTAL:		230.73
JOHNSON BROTHERS LIQUOR CO	11/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	682.15
	11/08/19	WINE	LIQUOR	NON-DEPARTMENTAL	818.72
	11/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,662.85
	11/08/19	WINE	LIQUOR	NON-DEPARTMENTAL	910.65
	11/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,922.45
	11/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	11,515.54
	11/08/19	WINE	LIQUOR	NON-DEPARTMENTAL	6,651.64
	11/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1.49-
	11/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	40.68-
	11/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	10.75-
	11/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	333.00-
	11/08/19	WINE	LIQUOR	NON-DEPARTMENTAL	70.29-
	11/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	11.83
	11/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	32.95
	11/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	18.72
	11/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	25.35
	11/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	37.18
	11/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	192.97
	11/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	182.33
	11/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	3.38-
			TOTAL:		26,205.74
JOHNSTON AUTOSTORES	11/08/19	17-28 BATTERY, BULB	GENERAL FUND	POLICE ADMINISTRATION	161.60
	11/08/19	LIGHT BULBS	GENERAL FUND	POLICE ADMINISTRATION	27.70-
	11/08/19	FORKLIFT BATTERY	WATER	O-DIST UNDERGRND LINES	111.85_
			TOTAL:		245.75
KHC CONSTRUCTION, INC	11/08/19	PAY APP 2-EQ PUMP STATIOIN	MUNICIPAL WASTEWAT	FA PURIFY STRUCTURES	19,000.00_
			TOTAL:		19,000.00
KM GRAPHICS	11/08/19	YARD CARE FACT SHEETS	STORM WATER MANAGE	STORM DRAINAGE	582.20_
			TOTAL:		582.20
LAMPERTS YARDS INC-2602004	11/08/19	REBAR TIE	GENERAL FUND	PAVED STREETS	17.52
	11/08/19	OLSON ATTN BUILDING	RECREATION	PARK AREAS	210.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	11/08/19	BANDSHELL BENCHES	RECREATION	PARK AREAS	13.21_
				TOTAL:	240.73
LAMPERTS YARDS INC-2600013	11/08/19	FOAM	ELECTRIC	M-DISTR UNDERGRND LINE	13.58_
				TOTAL:	13.58
LARSON CRANE SERVICE INC	11/08/19	2019 IND SS WORK #3	INDUSTRIAL WASTEWA	NON-DEPARTMENTAL	934.79-
	11/08/19	2019 IND SS WORK #3	INDUSTRIAL WASTEWA	PROJECT #7	18,695.78_
				TOTAL:	17,760.99
LEWIS & CLARK REGIONAL WATER SYSTEM IN	11/08/19	LEWIS & CLARK REGIONAL WAT	WATER	O-SOURCE MISC	25,380.32
	11/08/19	LEWIS & CLARK REGIONAL WAT	WATER	O-SOURCE MISC	29,707.00_
				TOTAL:	55,087.32
LOWES SHEET METAL INC	11/08/19	REPAIR TRAINING TOWER HEAT	GENERAL FUND	FIRE ADMINISTRATION	173.75_
				TOTAL:	173.75
MARTHALER FORD OF WORTHINGTON	11/08/19	#14-35 MAINTENANCE	GENERAL FUND	POLICE ADMINISTRATION	16.39
	11/08/19	#14-35 MAINTENANCE	GENERAL FUND	POLICE ADMINISTRATION	13.00
	11/08/19	#17-31 REPAIR ABS	GENERAL FUND	POLICE ADMINISTRATION	16.39
	11/08/19	#17-31 REPAIR ABS	GENERAL FUND	POLICE ADMINISTRATION	13.00
	11/08/19	#430 OIL CHANGE	GENERAL FUND	PAVED STREETS	16.39
	11/08/19	#430 OIL CHANGE	GENERAL FUND	PAVED STREETS	13.00
	11/08/19	#201 OIL CHANGE	WATER	O-DIST UNDERGRND LINES	48.78_
				TOTAL:	136.95
MINNESOTA ENERGY RESOURCES CORP	11/08/19	GAS SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	283.87
	11/08/19	GAS SERVICE	GENERAL FUND	FIRE ADMINISTRATION	226.27
	11/08/19	GAS SERVICE	GENERAL FUND	PAVED STREETS	56.11
	11/08/19	GAS SERVICE	GENERAL FUND	PAVED STREETS	36.95
	11/08/19	GAS SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	243.09
	11/08/19	GAS SERVICE	RECREATION	OLSON PARK CAMPGROUND	109.49
	11/08/19	GAS SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	209.63
	11/08/19	GAS SERVICE	WATER	O-DISTR MISC	18.00
	11/08/19	GAS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	479.56
	11/08/19	GAS SERVICE	LIQUOR	O-GEN MISC	387.83
	11/08/19	GAS SERVICE	AIRPORT	O-GEN MISC	119.74
	11/08/19	GAS SERVICE	AIRPORT	O-GEN MISC	50.74_
				TOTAL:	2,221.28
MISCELLANEOUS V CERON ALONSO ISIS	11/08/19	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	20.71
CRUZ ASHLEY ANN	11/08/19	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	6.88
FINANCE/ACCOUNTING EAP	11/08/19	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	12.17
MARTINEZ KASANDRA	11/08/19	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	29.45
MCLEOD DEBRA	11/08/19	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	0.03
SEMERE ROSA	11/08/19	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	52.88
MIXNER JAMES	11/08/19	REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	500.00
NEW DAWN	11/08/19	NEW DAWN:REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	500.00
WGTM CHRISTIAN SCHOOL	11/08/19	REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	72.58
WGTM CHRISTIAN SCHOOL	11/08/19	WGTM CHRISTIAN SCHOOL:REBA	ELECTRIC	CUSTOMER INSTALL EXPEN	83.59
ANDERSEN JENNY	11/08/19	ANDERSEN JENNY:REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	500.00
CERON ALONSO ISIS	11/08/19	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	2.15
CRUZ ASHLEY ANN	11/08/19	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	2.14
FINANCE/ACCOUNTING EAP	11/08/19	REFUND OF DEPOSITS	ELECTRIC	ACCTS-RECORDS & COLLEC	2.70
MARTINEZ KASANDRA	11/08/19	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	2.16
SEMERE ROSA	11/08/19	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	1.17

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
MCLEOD DEBRA	11/08/19	REFUND OF CREDITS-ACCTS FI	GARBAGE COLLECTION	NON-DEPARTMENTAL	186.25_
		TOTAL:			1,974.86
MORRIS ELECTRONICS INC	11/08/19	TECHNICAL SUPPORT	WATER	ACCTS-RECORDS & COLLEC	240.00
	11/08/19	TECHNICAL SUPPORT	WATER	ACCTS-RECORDS & COLLEC	20.00
	11/08/19	TECHNICAL SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	240.00
	11/08/19	TECHNICAL SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	20.00
	11/08/19	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	480.00
	11/08/19	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	40.00
	11/08/19	REPAIR TAPE BACKUP	DATA PROCESSING	DATA PROCESSING	200.00
	11/08/19	REPAIR TAPE BACKUP	DATA PROCESSING	DATA PROCESSING	160.00
	11/08/19	SERVER SERVICE	DATA PROCESSING	DATA PROCESSING	32.00_
		TOTAL:			1,432.00
MTI DISTRIBUTING INC	11/08/19	TINE-HOLLOW	RECREATION	SOCCER COMPLEX	159.56_
		TOTAL:			159.56
NICOLE R KEMPENMA	11/08/19	NICOLE R KEMPENMA	GENERAL FUND	GENERAL GOVT BUILDINGS	1,950.00
	11/08/19	OCTOBER CLEANING-MOVIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	320.63
	11/08/19	OCTOBER CLEANING	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	1,603.13_
		TOTAL:			3,873.76
NOBLES COUNTY AUDITOR/TREASURER	11/08/19	SOLID WASTE FEES-SEPTEMBER	WASTE MANAGEMENT C	SOLID WASTE/RECYCLE	7,254.00_
		TOTAL:			7,254.00
ONE OFFICE SOLUTION-WOCITY	11/08/19	TRASH BAGS	GENERAL FUND	MAYOR AND COUNCIL	82.40
	11/08/19	CARTRIDGE	GENERAL FUND	ACCOUNTING	96.24_
		TOTAL:			178.64
ONE OFFICE SOLUTION-NCLAW	11/08/19	RECEIPT BOOK	GENERAL FUND	SECURITY CENTER	14.94
	11/08/19	RECEIPT BOOK	GENERAL FUND	SECURITY CENTER	14.95
	11/08/19	STAPLES	GENERAL FUND	SECURITY CENTER	1.98
	11/08/19	STAPLES	GENERAL FUND	SECURITY CENTER	2.01_
		TOTAL:			33.88
ONE OFFICE SOLUTION-WOCITY	11/08/19	CHAIR, CASTERS	GENERAL FUND	PAVED STREETS	305.00
	11/08/19	NON HOODED CASTERS	GENERAL FUND	PAVED STREETS	126.00
	11/08/19	CASTERS	GENERAL FUND	PAVED STREETS	42.00
	11/08/19	ONE OFFICE SOLUTION-WOCITY	GENERAL FUND	CENTER FOR ACTIVE LIVI	18.56
	11/08/19	PAPER	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	42.95
	11/08/19	TABLE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	553.68
	11/08/19	COPIER SERVICE-MXC301W	LIQUOR	O-GEN MISC	72.71
	11/08/19	POST ITS	DATA PROCESSING	DATA PROCESSING	2.60_
		TOTAL:			1,163.50
ONE OFFICE SOLUTION-WOPOLI	11/08/19	RECEIPT BOOK	GENERAL FUND	POLICE ADMINISTRATION	29.89_
		TOTAL:			29.89
ONE OFFICE SOLUTION-WOUTIL	11/08/19	MISCELLANEOUS SUPPLIES	WATER	ACCTS-RECORDS & COLLEC	50.75
	11/08/19	MISCELLANEOUS SUPPLIES	WATER	ACCTS-RECORDS & COLLEC	2.24-
	11/08/19	MISCELLANEOUS SUPPLIES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	50.74
	11/08/19	MISCELLANEOUS SUPPLIES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	2.24-
	11/08/19	MISCELLANEOUS SUPPLIES	ELECTRIC	ACCTS-RECORDS & COLLEC	101.49
	11/08/19	MISCELLANEOUS SUPPLIES	ELECTRIC	ACCTS-RECORDS & COLLEC	4.48-
		TOTAL:			194.02

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
PEPSI COLA BOTTLING CO OF PIPESTONE, M	11/08/19	MIX	LIQUOR	NON-DEPARTMENTAL	42.00
	11/08/19	MIX	LIQUOR	NON-DEPARTMENTAL	68.85_
				TOTAL:	110.85
PHILLIPS WINE & SPIRITS INC	11/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,267.50
	11/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,094.77
	11/08/19	WINE	LIQUOR	NON-DEPARTMENTAL	251.00
	11/08/19	MIX	LIQUOR	NON-DEPARTMENTAL	45.00
	11/08/19	WINE	LIQUOR	NON-DEPARTMENTAL	1,665.00
	11/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	7,192.66
	11/08/19	WINE	LIQUOR	NON-DEPARTMENTAL	853.25
	11/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	38.87
	11/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	46.00
	11/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	6.89
	11/08/19	WINE	LIQUOR	O-SOURCE MISC	49.00
	11/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	89.11
	11/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	21.97_
				TOTAL:	17,621.02
POWERPLAN	11/08/19	INJECTION PUMP ISSUE	ELECTRIC	O-DISTR UNDERGRND LINE	327.03_
				TOTAL:	327.03
BRIAN POWERS	11/08/19	BOILER CHECK-OCTOBER	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	310.00_
				TOTAL:	310.00
PRODUCTIVITY PLUS ACCOUNT	11/08/19	HYDRAULIC OIL	RECREATION	PARK AREAS	55.00_
				TOTAL:	55.00
PSI POWER WASHERS INC	11/08/19	PRESSURE SPRAYER	GENERAL FUND	PAVED STREETS	10,507.83
	11/08/19	MISCELLANEOUS EQUIPMENT	GENERAL FUND	PAVED STREETS	4,681.59_
				TOTAL:	15,189.42
PUBLIC SAFETY TRAINING CONSULTANTS INC	11/08/19	PROVIDING EXCEP. SERVICE C	GENERAL FUND	SECURITY CENTER	298.50
	11/08/19	PROVIDING EXCEP. SERVICE C	GENERAL FUND	SECURITY CENTER	298.50_
				TOTAL:	597.00
RACOM CORP	11/08/19	BELT CLIP	GENERAL FUND	FIRE ADMINISTRATION	16.50_
				TOTAL:	16.50
RESOCO	11/08/19	VT PACKS	ELECTRIC	FA DISTR METERS	3,147.83_
				TOTAL:	3,147.83
RESERVE ACCOUNT-ACCOUNT#30233498	11/08/19	POSTAGE BY PHONE	WATER	ADMIN OFFICE SUPPLIES	150.00
	11/08/19	POSTAGE BY PHONE	WATER	ACCTS-RECORDS & COLLEC	1,350.00
	11/08/19	POSTAGE BY PHONE	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	150.00
	11/08/19	POSTAGE BY PHONE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	1,350.00
	11/08/19	POSTAGE BY PHONE	ELECTRIC	ADMIN OFFICE SUPPLIES	300.00
	11/08/19	POSTAGE BY PHONE	ELECTRIC	ACCTS-RECORDS & COLLEC	2,700.00_
				TOTAL:	6,000.00
RONS REPAIR INC	11/08/19	RADIOATOR	GENERAL FUND	PAVED STREETS	1,360.81
	11/08/19	RADIOATOR	GENERAL FUND	PAVED STREETS	1,506.26_
				TOTAL:	2,867.07
ROUND LAKE VINEYARDS & WINERY LLC	11/08/19	WINE	LIQUOR	NON-DEPARTMENTAL	693.00_
				TOTAL:	693.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
RUNNINGS SUPPLY INC-ACCT#9502440	11/08/19	OPERATING SUPPLIES	WATER	O-PURIFY MISC	29.76
	11/08/19	HYDRANT BLOWOUT SUPPLIES	WATER	M-TRANS HYDRANTS	23.05
	11/08/19	TOOL BOX	ELECTRIC	O-DISTR MISC	60.99_
				TOTAL:	113.80
RUNNINGS SUPPLY INC-ACCT#9502485	11/08/19	RUNNINGS SUPPLY INC-ACCT#9	GENERAL FUND	PAVED STREETS	21.49
	11/08/19	DECK SCREWS	GENERAL FUND	PAVED STREETS	36.49
	11/08/19	SUPPLIES	RECREATION	PARK AREAS	56.79
	11/08/19	BANDSHELL	RECREATION	PARK AREAS	24.99_
				TOTAL:	139.76
SCHAAP SANITATION	11/08/19	SOLID WASTE MGMT-SEPTEMBER	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	70,085.58
	11/08/19	SOLID WASTE MGMT-SEPTEMBER	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	14,145.30
	11/08/19	SOLID WASTE MGMT-SEPTEMBER	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	455.49-
	11/08/19	SOLID WASTE MGMT-SEPTEMBER	GARBAGE COLLECTION	CODE ENFORCEMENT	4,533.75_
				TOTAL:	88,309.14
SCHWALBACH	11/08/19	BULBS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	9.17_
				TOTAL:	9.17
SCHWALBACH ACE HARDWARE-5930	11/08/19	CLEANING SUPPLIES	GENERAL FUND	PAVED STREETS	40.95
	11/08/19	BROOM	GENERAL FUND	PAVED STREETS	19.99
	11/08/19	STEEL FLAT	GENERAL FUND	PAVED STREETS	13.99
	11/08/19	WASTE BASKET	GENERAL FUND	PAVED STREETS	13.99
	11/08/19	OUTSIDE DOOR BUTTON BATTER	GENERAL FUND	CENTER FOR ACTIVE LIVI	16.98
	11/08/19	FILTERS	AIRPORT	O-GEN MISC	34.95_
				TOTAL:	140.85
SCHWALBACH ACE #6067	11/08/19	TEMPORARY SERVICE PARTS	WATER	O-DIST UNDERGRND LINES	8.58
	11/08/19	SPRAY PAINT-HYDRANT MTR ST	WATER	M-DISTR METERS	4.00
	11/08/19	METER WIRE STAPLER	WATER	M-DISTR METERS	27.78
	11/08/19	FITTINGS	ELECTRIC	M-DISTR UNDERGRND LINE	3.79_
				TOTAL:	44.15
SHINE BROS CORP OF MINN	11/08/19	SERVICE LINE CRIMPER STTEL	WATER	O-DIST UNDERGRND LINES	7.15_
				TOTAL:	7.15
SOUTHERN GLAZER'S WINE AND SPIRITS LL	11/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,141.22
	11/08/19	WINE	LIQUOR	NON-DEPARTMENTAL	15.17
	11/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	12,672.10
	11/08/19	LIQUOR	LIQUOR	NON-DEPARTMENTAL	253.61
	11/08/19	WINE	LIQUOR	NON-DEPARTMENTAL	204.00
	11/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	44.23
	11/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	0.15
	11/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	245.37
	11/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	11.10
	11/08/19	FREIGHT	LIQUOR	O-SOURCE MISC	4.01_
				TOTAL:	15,590.96
STREICHER'S INC	11/08/19	TRAINING	GENERAL FUND	POLICE ADMINISTRATION	825.33_
				TOTAL:	825.33
STUART C IRBY CO	11/08/19	RUBBER GLOVE BAGS	ELECTRIC	O-DISTR MISC	37.46
	11/08/19	RUBBER GLOVES	ELECTRIC	O-DISTR MISC	540.23
	11/08/19	FR SHIRTS	ELECTRIC	O-DISTR MISC	210.79_
				TOTAL:	788.48

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
SWANK MOTION PICTURES INC	11/08/19	LION KING	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	200.00_
				TOTAL:	200.00
T-COM LLC	11/08/19	CABLES, JACKS, PANELS	GENERAL FUND	PAVED STREETS	5,300.00_
				TOTAL:	5,300.00
TESSIER'S INC	11/08/19	REPLACE CO AND NO SENSORS	GENERAL FUND	FIRE ADMINISTRATION	3,669.91_
				TOTAL:	3,669.91
THOMSON REUTERS - WEST	11/08/19	WEST INFORMATION CHARGES	GENERAL FUND	SECURITY CENTER	118.51
	11/08/19	WEST INFORMATION CHARGES	GENERAL FUND	SECURITY CENTER	118.52_
				TOTAL:	237.03
TRACTOR SUPPLY CREDIT PLAN	11/08/19	RUBBER MAT	GENERAL FUND	POLICE ADMINISTRATION	39.99_
				TOTAL:	39.99
TRI-STATE GENERAL CONTRACTING	11/08/19	CENTENNIAL BATHHOUSE #4	RECREATION	NON-DEPARTMENTAL	5,167.50-
	11/08/19	CENTENNIAL BATHHOUSE #4	RECREATION	PARK AREAS	103,350.00_
				TOTAL:	98,182.50
TRI-STATE RENTAL CENTER	11/08/19	FURNITURE PADS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	3.00
	11/08/19	SERVICE FREEZER	WATER	O-DIST UNDERGRND LINES	40.50
	11/08/19	PLASMA CUTTER	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	126.14
	11/08/19	RETURN PART	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	55.10-
	11/08/19	RETURN PART	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	71.04-
				TOTAL:	43.50
UNITED PARCEL SERVICE INC	11/08/19	UPS INTERNET SHIPPING CHAR	ELECTRIC	O-DISTR MISC	338.26_
				TOTAL:	338.26
VEOLIA WATER NORTH AMERICA	11/08/19	CONTRAC OPERATIONS-WWTF-NO	INDUSTRIAL WASTEWA	O-PURIFY MISC	51,600.11_
				TOTAL:	51,600.11
WALKER ELECTRIC LLC	11/08/19	ADD CURCUIT FOR HEATER	GENERAL FUND	POLICE ADMINISTRATION	223.00
	11/08/19	RECONNECT HEATER/DOG KENNE	GENERAL FUND	ANIMAL CONTROL ENFORCE	65.30_
				TOTAL:	288.30
WESCO RECEIVABLES CORP	11/08/19	15KV SWITCH CABINET PARTS	ELECTRIC	FA DISTR UNDRGRND COND	2,012.00
	11/08/19	WESCO RECEIVABLES CORP	ELECTRIC	FA DISTR UNDRGRND COND	24,007.03_
				TOTAL:	26,019.03
WILCON CONSTRUCTION SERVICES LLC	11/08/19	PUBLIC WORKS BUILDING #8	GENERAL FUND	NON-DEPARTMENTAL	7,276.64-
	11/08/19	PUBLIC WORKS BUILDING #8	GENERAL FUND	PAVED STREETS	145,532.81_
				TOTAL:	138,256.17
WORTHINGTON FOOTWEAR & REPAIR	11/08/19	SAFETY BOOTS	MUNICIPAL WASTEWAT	O-PURIFY MISC	160.00
	11/08/19	SAFETY BOOTS	MUNICIPAL WASTEWAT	O-PURIFY MISC	208.00_
				TOTAL:	368.00
WYCOFF DANNY	11/08/19	MILEAGE 8/2-8/29/2019	LIQUOR	O-GEN MISC	34.39
	11/08/19	MILEAGE 8/30-10/1/2019	LIQUOR	O-GEN MISC	34.34_
				TOTAL:	68.73
YMCA	11/08/19	CAL MGMT-OCTOBER	GENERAL FUND	CENTER FOR ACTIVE LIVI	3,964.60_
				TOTAL:	3,964.60

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
===== FUND TOTALS =====					
101		GENERAL FUND	192,164.78		
202		MEMORIAL AUDITORIUM	2,318.70		
207		PD TASK FORCE	48.00		
229		RECREATION	160,554.50		
231		ECONOMIC DEV AUTHORITY	1,812.76		
401		IMPROVEMENT CONST	2,908.49		
601		WATER	86,118.29		
602		MUNICIPAL WASTEWATER	59,271.25		
604		ELECTRIC	60,695.56		
605		INDUSTRIAL WASTEWATER	115,976.48		
606		STORM WATER MANAGEMENT	5,435.76		
609		LIQUOR	104,295.62		
612		AIRPORT	387.21		
702		DATA PROCESSING	394.60		
873		GARBAGE COLLECTION	88,495.39		
878		WASTE MANAGEMENT COLL	7,254.00		
882		TOURISM PROMOTION	20,349.76		

		GRAND TOTAL:	908,481.15		
