

**WORTHINGTON CITY COUNCIL**

**AGENDA**

**7:00 P.M. - Monday, March 9, 2020**

**City Hall Council Chambers**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**B. INTRODUCTIONS AND OPENING REMARKS**

**C. AGENDA ADDITIONS/CHANGES AND CLOSURE**

1. Additions/Changes
2. Closure

**D. CONSENT AGENDA**

1. CITY COUNCIL MINUTES (WHITE)
  - a. Special City Council Minutes of February 19, 2020
  - b. City Council Minutes of February 24, 2020
2. MINUTES OF BOARDS & COMMISSIONS
  - a. YMCA Board of Directors Meeting Minutes of January 27, 2020
  - b. YMCA Board of Directors Meeting Minutes of December 16, 2019
  - c. YMCA Board of Directors Meeting Minutes of November 25, 2019
  - d. YMCA Board of Directors Meeting Minutes of October 28, 2019
  - e. HRA Board Meeting Minutes of January 21, 2020
  - f. Center for Active Living Committee Meeting Minutes of December 9, 2019
  - g. Planning Commission Meeting Minutes of February 4, 2020
  - h. Planning Commission Meeting Minutes of December 3, 2019
3. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)
  - a. Amendment to Renew Airport Hay Lease
4. BILLS PAYABLE (WHITE)

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and are approved by the Water and Light Commission

**E. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)**

Case Item(s)

1. Third Reading Proposed Ordinance to Amend Title XV of the City Code of Worthington, Nobles County, Minnesota - Outdoor Seating Areas
2. Third Reading Proposed Ordinance to Amend Title XV of the City Code of Worthington, Nobles County, Minnesota, to Rezone Property from "TZ" (Transition Zone) to "R-1" (One Family Detached)
3. Second Reading Proposed Text Amendment - City of Worthington (Commercial Towers in Residential Districts)
4. Field House Interior Build-Out Authorization to Advertise for Bids

**F. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)**

Case Item(s)

1. Review Phase One Sales Tax Park Project Bids and Award of Contract

**G. CITY COUNCIL BUSINESS - COMMUNITY/EC. DEVELOPMENT (GRAY)**

Case Item(s)

1. Proposed Text Amendment - City of Worthington (Scoreboards)
2. Resolution Supporting Infrastructure Accountability Legislation

**H. COUNCIL COMMITTEE REPORTS**

1. Mayor Kuhle
2. Council Member Janssen
3. Council Member Oberloh
4. Council Member Cummings
5. Council Member Ernst
6. Council Member Harmon

**I. CITY ADMINISTRATOR REPORT**

**J. ADJOURNMENT**

**WORTHINGTON CITY COUNCIL  
SPECIAL MEETING, FEBRUARY 19, 2020**

The meeting was called to order at 3:30 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Alan Oberloh, Amy Ernst, Mike Harmon; Larry Janssen. Chad Cummings (Excused).

Staff present: Jason Brisson, Assistant City Administrator/Director of Economic Development; Steve Robinson, City Administrator, Todd Wietzema, Public Works Director, Troy Appel, Public Safety Director, Nate Grimmus, Sergeant, Shawn Elsing, Detective, Mindy Eggers, City Clerk.

Others present: Ryan McGaughey, The Globe, Pat Janicek.

**HEARD PRESENTATION BY POLICE DEPARTMENT**

Troy Appel, Public Safety Director, explained the Police Department has 6 detective officers, 2 drug/gang officers and a school resource officer that work under a Detective Sergeant and work very successfully together handling cases from homicides, robberies, drug related crimes and threats to the schools.

Sergeant Nate Grimmus and Detective Shaun Elsing gave a presentation on cases that they have worked dating back to 2010.

Detective Elsing stated that since November 1, 2019 they have seized 3 guns, 2 of which were stolen, 12.7 pounds of heroin, 60 pounds of meth, 123 pounds of marijuana, and 14 pounds of wax. The estimated street value is over \$4 million dollars.

Mayor and Council thanked them for the presentation.

**OUTDOOR AQUATIC CENTER AWARD OF CONTRACT APPROVED**

Jason Brisson, Assistant City Administrator/Director of Economic Development, stated City Council selected Waters Edge Aquatic Design as their first-choice design consultant for the expansion of the City's Aquatic Center funded by the City's new local option sales tax. He explained staff and the City Attorney reviewed the proposed contract and provided a set of comments to the consultant. Each of the comments provided have been satisfactorily resolved.

Mr. Brisson said the original Waters Edge proposal was selected based on an amount of \$369,480 that did not include reimbursable expenses. The proposal submitted by another firm that was considered also did not include reimbursable expenses and, as stated in their proposal, a 5% administrative fee would be added to any such expenses. The fee on the proposed Waters Edge contract is \$370,000.00.

The consultant has also submitted a budget for reimbursable expenses. The proposed budget is

\$17,000.00.

Steve Robinson, City Administrator, stated it took four weeks to get the contract back from Waters Edge Aquatic Design. Staff and City Attorneys have looked over the contract. Council questioned if this would be how the project would proceed. Mr. Brisson said Waters Edge has assured the planning phase will still be done in March.

Council Member Oberloh stated that he does not agree with the additional \$17,000.00 for the site visits. Council Member Ernst asked if fifteen visits seemed adequate for a project like this. Council Member Oberloh stated that USA Aquatics did a great job on the current aquatic center and would propose staff to contact them and get a proposal. Mr. Robinson stated that it took so long to get the contract from Waters Edge but cautioned if we change the schedule now it could set the project back further. Council Member Oberloh stated he would not support the current contract from Waters Edge at this time. Mayor Kuhle stated it is important to allow for public feedback and we do not want to compromise that. Mr. Robinson reminded Council that public input is important but the space and budget will ultimately allow for so many components.

A motion was made by Council Member Oberloh, seconded by Council Member Ernst and unanimously carried to approve staff to visit with USA Aquatics Center.

### **CONSIDERATION OF PROPERTY WEST OF HIGHWAY 59 SOUTH OF 27<sup>TH</sup> STREET**

Mr. Brisson, Assistant City Administrator/Director of Economic Development, stated Pat Janicek would like to purchase an additional 25 feet of property that houses the Frito Lay Distribution Center. Mr. Brisson also explained staff spoke with the developer and he has now expressed interest in purchasing the west portion of the 2.21-acres. This would leave 1.1 acres of property with Highway 59 frontage available for development. He stated the developer has offered to purchase the property for \$63,287.10 or \$1.31 per square foot; the same price per square foot price paid by the purchaser of the Frito Lay property plus the increased amount for assessments due to the additional frontage and the 2020 assessment amount. The appraised price is \$1.15 per square foot. The \$63,287.10 sale price would recover the City's total investment in the property and be approximately \$7,993.00 greater than the appraised price of the property. Mr. Brisson presented three scenarios that showed how the remaining property could be split.

Dwayne Haffield, Director of Engineering stated the .15 acres can be sold to be used as green space, impervious coverage but cannot be developed. The .58 acres needs to be maintained by the City for access to the stormwater pond and would be unusable other than for setbacks.

A motion was made by Council Member Oberloh, seconded by Council Member Janssen and unanimously carried to approve establishing two equal size lots using the .15 acres. The price for the west lot would be \$1.31 per square foot, \$1.62 for the east half and \$1.15 for the .15 acres.

Worthington City Council  
Special Meeting, February 19, 2020  
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A motion was made by Council Member Oberloh, seconded by Council Member Ernst and unanimously carried to sell 25 feet of additional property to Pat Janicek at the rate of \$1.31 per square foot with the buyer responsible for additional costs.

**ADJOURNMENT**

The motion was made by Council Member Oberloh, seconded by Council Member Janssen and unanimously carried to adjourn the meeting at 4:49 p.m.

Mindy L. Eggers MCMC  
City Clerk

**WORTHINGTON CITY COUNCIL  
REGULAR MEETING, FEBRUARY 24, 2020**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Chad Cummings, Amy Ernst, Alan Oberloh, Larry Janssen. Mike Harmon (excused).

Staff present: Steve Robinson, City Administrator; Jason Brisson, Assistant City Administrator/Economic Development Director; Jeremiah Cromie, City Planner; Dwayne Haffield, Director of Engineering; Mindy Eggers, City Clerk.

Others present: Ryan McGaughey, The Globe.

The Pledge of Allegiance was recited.

**AGENDA CLOSED / APPROVED**

Staff noted there were additions to the agenda under Administration, *E.5. Cost of Sharing for Government Relations Services Advocating on Behalf of the City/County/School WELL Project*, and under Community/Ec. Development, *G.2. Outdoor Aquatic Center Award Contract*.

A motion was made by Council Member Jansen, seconded by Council Member Cummings and unanimously carried to approve the additions to the agenda as presented.

**CONSENT AGENDA APPROVED**

The motion was made by Council Member Ernst, seconded by Council Member Janssen and unanimously carried to approve the consent agenda as presented.

- City Council Minutes of Regular Meeting of February 10, 2020
- Economic Development Authority Meeting Minutes of February 10, 2020
- Park & Recreation Advisory Board Meeting Minutes of February 3, 2020
- LEC Joint Powers Board Meeting Minutes of November 21, 2019
- Application to Conduct Off-Site Gambling - Worthington Hockey Association
- Amendment of Lease - State of Minnesota Department of Public Safety
- Bills payable and totaling \$2,361,624.85 be ordered paid

**SECOND READING PROPOSED ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA - OUTDOOR SEATING AREA**

Pursuant to published notice, this was the time and date set for the second reading of a proposed ordinance to Amend Title XV of the City Code of Worthington, Nobles County, Minnesota - Outdoor Seating Areas.

Adoption of the proposed ordinance will create a new land use in Section 155: Appendix E

Table 5 entitled “Outdoor Seating Areas” defined as “An outdoor seating/serving area compact and contiguous to a bar, tavern, restaurant, café, coffee shop, brewery, brewpub, or distillery subject to §155.085(G)” that are permitted by right in a “B-2”, “B-3”, “B-4” district.

A motion was made by Council Member Cummings, seconded by Council Member Oberloh and unanimously carried to give a second reading to the proposed ordinance.

**SECOND READING PROPOSED ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA TO REZONE PROPERTY FROM “TZ” (TRANSITION ZONE) TO “R-1” (ONE FAMILY DETACHED)**

Pursuant to published notice this is the time and date set for the second reading of a proposed ordinance amending Title XV of the City Code of Worthington, Nobles County, Minnesota to Rezone Property from “TZ” (Transition Zone) to “R-1” (One Family Detached) as follows:

The City of Worthington is considering a change of zone of approximately 2.15 acres that the City of Worthington owns North of Sutherland Drive and approximately 120 feet West of Sterling Avenue. The City is considering rezoning the property from its current “TZ” Transitional Zone designation to “R-1” - One Family Detached designation.

A motion was made by Council Member Ernst, seconded by Council Member Janssen and unanimously carried to give a second reading to the proposed ordinance.

**PROFESSIONAL SERVICES AGREEMENT FOR 10<sup>TH</sup> STREET PLAZA AND SHELTER AND RESTROOM FACILITIES APPROVED**

Steve Robinson, City Administrator explained that on behalf of the Community Growth Committee, staff requested a proposal from SEH to perform architecture and engineering services for design, construction and bid documents for a shelter and restroom facility at the 10th Street Plaza. He said the shelter, as proposed in conceptual design, will be approximately 5,500 square feet with sidewall height that will accommodate parking underneath by cars and small trucks. The restroom building will have three separate single occupant facilities. The restrooms will be heated for year around use.

Mr. Robinson explained the scope of work includes architecture, structural engineering, mechanical engineering, and electrical engineering services. Civil/site engineering services are being provided separately by Larye Mick. Project fees are \$38,000.00 plus reimbursable expenses (estimated at 3% to 5% of the project fees).

Council Member Oberloh asked what was driving up the expenses of this project. Mr. Robinson said the bathroom will be a year round facility and the shelter is a custom design because of the need to reduce the number of columns and clear height.

A motion was made by Council Member Ernst, seconded by Council Member Cummings to approve the proposal with the following Council Members voting in favor of the motion: Ernst, Cummings, Janssen; and the following Council Members voting against the motion: Oberloh. Motion carried.

**FIELD HOUSE STRUCTURAL ENGINEERING FEE AMENDMENT APPROVED**

Steve Robinson, City Administrator, stated staff has been consulting with the Field House design architects and engineers exploring the option of adding a mezzanine above the lobby area to enhance the spectator viewing of the turf sports area. This would allow for spectator viewing through glass overlooking the fields. He explained there are several specific building codes that apply to mezzanines that must be met including total area, length of travel back to the main floor level and accessibility. The additional fee of \$12,400.00 for structural engineering and building code references has been requested from SEH, the project designer for the addition of the mezzanine.

A motion was made by Council Member Oberloh, seconded by Council Member Ernst and unanimously carried to approve the structural engineering fee amendment.

**COST SHARING FOR GOVERNMENT RELATIONS SERVICES ADVOCATING ON BEHALF OF THE CITY/COUNTY/SCHOOL WELL PROJECT APPROVED**

Steve Robinson, City Administrator, stated the City/County/School Committee is recommending that the three entities retain the services of Faegre Drinker Consulting to perform government relations services at the state legislature on behalf of the collaborative WELL project. The fee is \$20,000.00 with the recommendation that it be apportioned as follows:

Nobles County 40% \$8,000.00  
ISD 518 40% \$8,000.00  
City of Worthington 20% \$4,000.00

Council Member Oberloh stated the lobbying should be done by representatives of the entities, he does not support hiring a lobbyist. Mr. Robinson said that the County and School District have already approved the expenditures.

A motion was made by Council Member Ernst, seconded by Council Member Cummings to approve one third of the consultant services. Council Members voting in favor of the motion: Ernst, Cummings, Janssen; and the following Council Members voting against the motion: Oberloh. Motion carried.

**CONSTRUCTION PHASE PROFESSIONAL SERVICES FOR TENTH AVENUE BRIDGE APPROVED**

Dwayne Haffield, Director of Engineering, stated on January 13, 2020 Council awarded a contract



for the 10th Avenue Bridge replacement project. He explained construction is to begin no sooner than August 1, 2020 and the current contract with the firm of SEH was for design, permitting and bid services only. Mr. Haffield said it is recommended that SEH provide all construction phase services for this even though the city normally does it's own construction supervision.

He explained the estimated amount of the construction phase services is \$81,642. The total amount of the professional services contract is \$140,062 or about 11% of the amount of the construction contract. The past and proposed fees are within the total project budget of \$1,585,000. A 10% project contingency remains available in the budget.

A motion was made by Council Member Ernst, seconded by Council Member Cummings and unanimously carried to approve the contract amendment.

**FIRST READING PROPOSED ORDINANCE - TEXT AMENDMENT - CITY OF WORTHINGTON (COMMERCIAL TOWERS IN RESIDENTIAL DISTRICTS)**

At the February 10, 2020 City Council Meeting, Council wanted to amend an ordinance of a first reading to disallow commercial towers in residential districts to make it clear that the towers are only to be used solely in support of the school, hospital or other institutional use. The revised language in the proposed §155.072(F) reflects the change.

*(F) Commercial Communication Towers are not permitted in Residential Districts unless the principal land use is a school, hospital or other institutional use. Any Commercial Communication Towers located on property used primarily for a school, hospital or other institutional use must be utilized solely in support of the operations of the primary land use. Any commercial tower accessory to a school, hospital or other institutional use over 50 feet in height requires a conditional use permit in accordance with §155.186.*

The motion was made by Council Member Oberloh, seconded by Council Member Janssen and unanimously carried to give a first reading to the proposed ordinance.

**OUTDOOR AQUATIC CENTER AWARD CONTRACT APPROVED**

Jason Brisson, Assistant City Administrator/Director of Economic Development, stated after discussion regarding City staff's experience working with the consultant Waters Edge regarding the proposed budget for reimbursable expenses and the project schedule, Council directed staff to contact the other interested firm, US Aquatics, to revisit discussion on the project. US Aquatics submitted the proposed contract from Short Elliot Hendrickson (SEH) Inc. The proposed opening date of the expanded aquatic center is June 15, 2021 and the proposed fees are as follows:

<u>SEH Expense Type</u>	<u>Amount</u>
Non-Reimbursable Expenses	\$390,000

<u>Reimbursable Expenses</u>	<u>\$19,500</u>
Total	\$409,500

For comparison, the proposed expenses from Waters Edge are as follows:

<u>Waters Edge Expense Type</u>	<u>Amount</u>
Non-Reimbursable Expenses	\$370,000
<u>Reimbursable Expenses</u>	<u>\$17,000</u>
Total	\$387,000

Mr. Brisson explained site surveying, geotechnical work, special inspections, bid advertising, and permitting are not included in the SEH or Waters Edge proposals. City staff has allocated approximately \$200,000 for these services and other incidental expenses in the overall project budget. He said, the proposal from SEH is \$22,5000 above the amount proposed by Waters Edge but based on a \$5 million total project cost, the \$22,500 variance represents approximately 0.45% of the total project cost.

Mr. Robinson explained that US Aquatics was contacted about submitting a proposal and they contacted SEH, Inc. to take the construction lead on the project. US Aquatics will however be the pool designer.

Council Member Cummings stated he would prefer having the pool open a full year sooner than what Waters Edge had proposed in the beginning. Mr. Brisson stated the updated schedule received from Waters Edge had modified the completion date to 2021. He said the committee has not met for a few weeks but had recommended Waters Edge for their creativity.

Mr. Robinson said bonding for this project will take place later this summer.

A motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to award the contract to SEH, upon satisfactory resolution from the City Attorney.

### **COUNCIL COMMITTEE REPORTS**

Mayor Kuhle - Attended a workshop called Rebuilding Together, the group works to rehab and enhance single family homes, they are doing projects in Windom, Jackson and Worthington.

Council Member Janssen - Attended the same workshop as the Mayor, the group has a lot of projects for the rehabilitation of homes and are currently looking for volunteers.

Council Member Oberloh - No report.

Council Member Cummings - No report.

Council Member Ernst - No report.

Council Member Harmon - No report.

**CITY ADMINISTRATOR'S REPORT**

Steve Robinson, City Administrator, said Todd Wietzema and himself met with the Early Riser Kiwanis group about the All Inclusive Park that they are fundraising for. They have already raised \$51,000.00 and have been awarded a \$125,000 matching grant from the Healthcare Foundation. The theater building is coming along, the outside color looks great and they will start to pour the floors in the next week. The field house plans should be completed in the next week.

**ADJOURNMENT**

The motion was made by Council Member Janssen, seconded by Council Member Oberloh and unanimously carried to adjourn the meeting at 7:38 p.m.

Mindy L. Eggers, MCMC  
City Clerk

**Worthington HRA Regular Board Meeting  
January 21, 2020  
819 10<sup>th</sup> Street, Worthington, MN**

Board Members Present: Marty Rickers, Alan Oberloh, Lyle TenHaken (by Speakerphone), and Jason Brisson

Excused Absence: Lori Bristow, Bridget Huber

Staff Members Present: Randy Thompson, HRA Executive Director

Others Present: None

Vice-Chairman Marty Rickers called the meeting to order at 5:30 P.M

APPROVAL OF THE AGENDA: A motion was made by Alan Oberloh to approve the agenda with one addition to the agenda. The addition to the agenda was: Management Account – Deposit Account offerings at United Prairie Bank. The motion was seconded by Lyle TenHaken. The Motion Passed. Motion 01212020-A

APPROVAL OF MEETING MINUTES: A motion was made by Lyle TenHaken to approve the minutes from the board meeting held on December 18, 2019. The motion was seconded by Alan Oberloh. The Motion Passed. Motion 01212020-B.

BILLS PAYABLE: The bills payable for the period of December 13, 2019 thru January 16, 2020 were presented for approval. The bills paid included: Prairie Acres Account \$2,652.64, Management/Levy Account \$2,789.88, The Rising Sun Estates Account \$47,632.57, The Public Housing Account \$45,885.05.

FINANCIAL STATEMENT REVIEW: The board reviewed the DRAFT YEAR-END December 31, 2019 Financial Statements for Public Housing and Section 8. These DRAFT YEAR-END statements were prepared by the Accounting Firm of Hawkins-Ash CPA's, and a dashboard statement was provided to the Board by HRA Staff. The Finalized Year end statement will not be finished until the February 2020 meeting for board review and approval. The board also reviewed the Prairie Acres, Rising Sun Estates, and Management/Levy Account statements for December 31, 2019. These statements are prepared in-house by HRA staff. A Motion was made by Lyle TenHaken to Approve the Bills Paid from all accounts as presented and to approve the DRAFT YEAR-END December 31, 2019 statements for Public Housing, Section 8, and also approve the 12/31/2019 year-end financial statements for Prairie Acres, Rising Sun Estates, and the Management/Levy Account. The Motion was seconded by Alan Oberloh. The Motion Passed. Motion- 01212020-C

SECTION 8 SERVICE TERRITORY FOLLOW-UP LETTER: Director Thompson updated the board on the follow-up letter to Lyon County that was issued on December 20, 2019 informing Lyon County that Section 8 services would be terminated effective March 1, 2020. This letter was issued as directed by the board to Lyon County as a result of Lyon County not wanting to pay the requested amount of \$13,326. Director Thompson reported to the board that as of today's date he had not heard any response from Lyon County regarding the termination letter. Director Thompson also reported to the board that he would be having an additional meeting with the Nobles County Commissioners to request that Nobles County give consideration to paying the \$4,619 as requested. At this time the Nobles County Commissioners have approved a payment of \$1,500. Director Thompson informed the board that he would be meeting with the Nobles County Commissioners on January 29, 2020.

MANAGEMENT/LEVY ACCOUNT -DEPOSIT ACCOUNT OPTIONS: As a Part of the Financial Discussion at the December 2019 board meeting the board did discuss the large balance that has accumulated in the Management/Levy account (over \$800,000). These funds are held in a traditional checking Account at United Prairie Bank in Worthington. It was suggested by the board that Director Thompson investigate other investment options for a portion of these funds possibly up to \$500,000.

Director Thompson reported to the board that other Deposit Account options for the funds at United Prairie Bank included: 6, 12, and 18-month Certificates of Deposits paying from 1.52% up to 1.65%. There were also traditional money market accounts currently paying .2% and a Savings Account product paying 1.00% on balances over \$250,000.

A motion was made by Alan Oberloh to open at 12-Month Certificate of Deposit at United Prairie Bank in the amount of \$500,000 paying an interest rate of 1.65% and to also open a Savings Account in the amount of \$300,000 paying an interest rate of 1.00%. the Motion was seconded by Lyle TenHaken. The Motion Passed. Motion 01212020-D

In further discussion it was recommended that next year, bids for these deposit accounts should be sought from other financial institutions in Worthington.

EXECUTIVE DIRECTORS UPDATES: Director Thompson provided the following information to the board:

- Thompson updated the board that the window project at the Atrium Hi-Rise is still moving forward and that different types of windows are being considered and researched by the architect to try and find a window that would meet the requirements of the project but reduce the overall cost of the project. Thompson had reported at the previous meeting that cost estimates had come in well over original cost estimates. As a result of this the Board did direct Thompson to talk with the Architect to voice displeasure with this report and try to find a way to reduce estimated costs of the project. Which the architect is now attempting to do. The Board suggested that Thompson invite the Architect to give a presentation to the board at their February board meeting.
- Thompson informed the board that the annual meeting of the board will be held at the February board meeting.
- Thompson updated the board that the YMCA Search Committee which was responsible for the hiring of a new Executive Director for the Worthington Area YMCA had completed its work and a new director had been hired. Thompson is a YMCA Board member and did serve on the search committee.

FUTURE BOARD MEETING DATES: The board discussed future board meeting dates. The board did set the meeting date for the February and March Board Meetings. The February Board Meeting which was tentatively scheduled for Wednesday February 26, 2020 was changed to a new meeting date of Thursday February 27, 2020. The meeting will be held at 5:15 p.m. at the Atrium Community Room. The March Board Meeting was tentatively scheduled for Tuesday March 24, 2020 at 5:15 p.m. at the Atrium Community Room.

Having No Further business to discuss Vice-Chairman Marty Rickers declared the meeting adjourned. The meeting was adjourned at 6:40 p.m.

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

Respectfully Submitted by: Randy Thompson Signed: \_\_\_\_\_



**Board Members (Those present are shown in bold):** Chad Nixon, Colin O'Donnell, Kenton Meier, Julie Lopez, Randy Thompson, America Voss, Chad Cummings, Bill Gordon, Jennifer Weg, Adam Blume, Mark Schreiber, Jason Gerdes, Dale Carlson, Heidi Meyer, Amber Luinenburg, and Lori Dudley.

**Staff Present:** Andy Johnson, Kris Hohensee

**Call to Order:** Chad called the meeting to order at 12:02 p.m.

### **Consent Agenda**

\*Approval of Consent Agenda

- Board of Directors December Meeting minutes
- December Treasurers/Finance Committee Report.

*A motion to approve the Consent Agenda as presented was made by Bill Gordon and supported by Kenton Meier, motion passed.*

### **Board of Directors Business:**

#### **❖ Committee/Task Force Updates**

##### **➤ Diversity Task force (minutes in packet)**

- Dale summarized and reviewed the minutes included in the packet

##### **➤ Youth Task Force: Did not meet**

##### **➤ CEO Onboarding: Did not meet**

##### **➤ Finance Committee: (minutes in packet)**

- Meeting Highlights
  - A Randy summarized the finances, he mentioned that they are the Year end figures for 2019. We finished up as a positive and highlighted a couple of areas. On the income side membership was down roughly \$22,000, on the expense side there was a savings of salaries but there was an increase in fuel costs. He reminded them that there is an energy audit that is wrapping up to hopefully correct that. The question was asked if we increased income for the 2020 budget based on what we had in 2019 or what was projected. Discussion was held on this and it was believed to be based on what the need will be.
  - Strong Kids Goal: Budget line item \$85,000

*A motion was made by Randy and supported by Bill to approve the 2020 Strong Kids Goal to be \$85,000. Motion passed.*

**Executive Director Items:**

- City Outdoor Aquatics Center Update – Did not meet
- 2020 Cruise Dinner Sponsors Need/Updates: Discussion was held on the tickets sold so far, and that there is a need to get tickets sold. We are behind schedule on this currently and need help. Mark then asked what the boards thoughts were on doing the Wine Pull again this year. They asked to be reminded of how it works and was it financially worth it. Kris explained how it worked and told them how much we made roughly last year. After discussion it was decided that we would do this again and staff would go down and talk to Dan at the liquor store for his help with it again.
- Prime/Active and Fit Memberships Updates – Mark roughly explained the program, what the cost to the Y was, what the cost to the members were, and the businesses in town that we know have the program. Discussion was held on if memberships would be lost to not participating, and how much we have lost with the elimination of the 12 for \$20. The idea was thrown out there to come up with our own incentive program. We will be keeping track of how many memberships have been lost and why, for a while and discussion will be held at the next meeting.

**Upcoming Y Events:**

- Andy's retirement party at the Event Center on January 31<sup>st</sup>
- Southern MN Y Section Swim Meet – there will be live streamed via Facebook and large screen tv's on site
- Winterfest rescheduled for 2/1/20 – Fit Fest will be modified to accommodate the Swim Meet schedule

**Department Reports:**

- Executive Summary, Program Director, Program Coordinator

**Next Month Meetings:**

- Next Board Meeting: Monday, February 24, 12:00pm
- Board Development: January 30, 5:30pm at the Y
- Finance Committee: February 19, 4:30pm at the Y
- Diversity: February 13, 12pm
- Youth Development: January 27 @ 1pm
- CEO Onboarding: TBA
- Executive Committee: TBA as needed

**Adjournment:**

Respectfully Submitted by,  
Kris Hohensee

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Jason Gerdes - Secretary





**Board Members (Those present are shown in bold):** Chad Nixon, Colin O'Donnell, **Kenton Meier, Julie Lopez, Randy Thompson, America Voss, Chad Cummings,** Bill Gordon, **Jennifer Weg, Adam Blume, Mark Schreiber,** Jason Gerdes, **Dale Carlson, Heidi Meyer, Amber Luinenburg, and** Lori Dudley.

**Staff Present:** Andy Johnson, Kris Hohensee

**Call to Order:** Chad called the meeting to order at 12:10 p.m.

**Consent Agenda**

\*Approval of Consent Agenda

- Board of Directors November Meeting minutes
- November Treasurers/Finance Committee Report.

*A motion to approve the Consent Agenda as presented was made by Adam Blume and supported by Chad Cummings, motion passed.*

**Board of Directors Business:**

❖ **Committee/Task Force Updates**

➤ **Diversity Task force**

- Meet and distributed a Senior Questionnaire at the Senior Christmas lunch, staff are tabulating the results. Talked about passing it out to other senior church groups and at the CAL. Also talked about Parent/Teacher conferences and translating the questionnaire.

➤ **Youth Task Force**

- It was a short meeting to review what they had worked on since the last meeting. They did not want to start working on anything more until the new Program Coordinator starts.

➤ **CEO Onboarding**

- Did not meet

➤ **Finance Committee: (minutes in packet)**

- Meeting Highlights
  - A Randy summarized the finances, he mentioned November was off budget and YTD was short on revenue but also below on expenses. Some line items are over and are being reviewed, in general operating in the positive. Marsden cleaning increase takes effect January 1. The 2020 Budget was reviewed, it was asked to put the year end in the statements.

*A motion was made by Randy and supported by Adam to approve the 2020 Budget as presented. Motion passed.*

*A motion was made by Chad C. and supported by Randy to remove Andy Johnson from the bank signature cards effective January 1<sup>st</sup>, 2020 and to have the full executive committee on the signature card until the new CEO arrives. Motion passed*

➤ **Executive Committee:**

- Andy mentioned that included in the packet were the new Personnel Policy and the Child Abuse and Prevention Policy. He asked if there were any questions or comments. The question was asked how he would proceed with getting this into the hands of the staff and handled every year. He explained the All Staff meeting to get the bulk of the staff initially and how each department was to handle it after that.

*A motion was made to approve the Personnel Policy as presented by Adam and supported by Dale. Motion passed*

*A motion was made to approve the Child Abuse and Prevention Policy as presented by Chad C. and supported by Julie. Motion passed*

**Executive Director Items:**

- City Outdoor Aquatics Center Update/ City Aquatics Pool Committee Needs – Andy mentioned the both him and Cory attended the last meeting and an RFP for Design & Architecture and a recommendation was made to bring before City Council for hire. The goal is to have it open in 2021. Cory will be taking the lead on this form now on and will keep everyone updated.
- 2020 WRHCF application update – Deep Freeze Dip – JCSAW and matching funds – Andy mentioned that we have been approved for \$60,000 and that the money raised for the Deep Freeze Dip will go towards the matching.
- 2020 Cruise Dinner Sponsors Need/Updates – Andy mentioned that we need getting the ball rolling on getting sales going. We need people in the seats to make it successful. There is a meeting for those that agreed to contact table sale on January 6<sup>th</sup> @ noon.
- Prime/Active & Fit Memberships – Andy mentioned that there has been a change with most of the insurance fitness incentives out there. He quickly explained what is out there and asked if there was an interest in digging deeper into this. The answer was yes to bring more information forward for review.
- Staff and Executive Vacations – Andy mentioned that his last day in the office was officially January 15<sup>th</sup>, but that he would still be on the payroll until February 17<sup>th</sup>.

**Upcoming Y Events:** Volunteer/Youth Celebration 11/25/19, SR/AOA Luncheon 12/12/19, Optimist/Y GBBC 1/11/20

**Department Reports:**

- Executive Summary, Program Director, Program Coordinator

**Next Month Meetings:**

- Next Board Meeting: Monday, January 27, 12:00pm
- Board Development: TBD, 5:15pm at the Y
- Finance Committee: January 22, 4:30pm at the Y
- Diversity: January 13, 12pm
- Youth Development: January 27 @ 1pm
- CEO Onboarding: TBA
- Executive Committee: TBA as needed

**Adjournment:**

Respectfully Submitted by,  
Kris Hohensee

\_\_\_\_\_  
Jason Gerdes - Secretary



**Board Members (Those present are shown in bold): Chad Nixon, Colin O'Donnell, Kenton Meier, Julie Lopez, Randy Thompson, America Voss, Chad Cummings, Bill Gordon, Jennifer Weg, Adam Blume, Mark Schreiber, Jason Gerdes, Dale Carlson, Heidi Meyer, Amber Luinenburg, and Lori Dudley.**

**Staff Present: Andy Johnson, Kris Hohensee**

**Call to Order:** Chad called the meeting to order at 12:10 p.m.

**Consent Agenda**

\*Approval of Consent Agenda

- Board of Directors October Meeting minutes
- October Treasurers/Finance Committee Report.

*A motion to approve the Consent Agenda as presented was made by Dale Carlson and supported by Randy Thompson, motion passed.*

**Board of Directors Business:**

- ❖ Chad wanted to mention before we proceeded to far that The Globe pole awarded us best of the best for Fitness Centers in the area. He also wanted to recap where the Search Committee was in the process of finding a new CEO. He stated that there were 26 applicants which was quickly narrowed down to the top 12. From there they had chosen to award 8 of those video interviews that will be conducted on December 3 & 4. He mentioned that it has been a lot of work, but the committee is working hard on this process and looking forward to getting the position filled.
- ❖ **Committee/Task Force Updates**
  - **Diversity Task force**
    - Meeting scheduled for December 2
  - **Youth Task Force**
    - Minutes in packet, met today at 4:30pm. Jason recapped the recent meeting. He mentioned that the focus was on transportation and growing the afterschool programs
  - **CEO Onboarding**
    - Minutes in the packet, Chad C recapped the meeting. He mentioned that they had started to work on the Stakeholders list and how these introductions will be handled, he also mentioned that The Y will be hosting the March Chamber Mixer to assist with these introductions.
  - **Finance Committee: (minutes in packet)**
    - Meeting Highlights
      - A Randy summarized the finances, he mentioned that we were moving in a positive even though the Budget was had a negative, we were still net ahead for the YTD. He reviewed that fuel and salary expenses were above budget and the challenges that we will be facing in 2020 with no membership cost increase. This mean we need to focus on volume and then proceeded to review

briefly the results of the membership special held earlier in the month. He also mentioned that Andy had presented a draft of the 2020 budget which he is hoping to have finalized for the next meeting.

➤ **Board Development:**

- Andy mentioned that this committee has 2 new members; Adam Blume and Dale Carlson. There will also need to schedule a meeting in December to review some items.

**Executive Director Items:**

- November Membership and Anniversary Promotion. Andy reviewed the results again and stated that he felt that it was a decent turnout but felt it could have been better.
- 2020 WRHCF Application Update – Deep Freeze Dip – JCSAW – Andy mentioned that he has gone and made his presentation and the decision will be made at the December meeting.
- 2020 Cruise Dinner Sponsors Needs/Updates – Other: Andy stated that we are short one sponsor for the event and if anyone knew of one that they should contact him soon. He also stated that now is the time to organize table sales and passed around a sign-up sheet and everyone was told that he would send out a meeting request
- City Outdoor Aquatics Center Update/ City Aquatics Pool Committee Needs – Andy brought forth an updated MOU and asked for review and approval. Discussion was held on what was updated; the update was the addition of 1 line stating that the City Administrator and the Council Rep would be included in the hiring process for the Aquatics Director. Andy also mentioned that until that position is filled Cory would also be attending the planning meeting.

*A motion was made by Kenton and supported by Julie to approve the MOU as presented. Further discussion was held on clarification that the Aquatics Director will be a YMCA employee and the Cities input is strictly to show the public that they are vested in the partnership and all parties have the public interests in mind. The salary for this position will be addressed in the contract and neither budget is ready for the position to be filled in 2020. When the right time to hire for this position will be a joint decision between the YMCA and the City. Motion passed, Chad Cummings abstained from voting.*

- Employee Personnel & Child Abuse & Prevention Policies are ready and will be presented for review to the Executive Committee to be ready for the December Board meeting and final approval.
- Active & Fit Memberships – it has been brought to our attention that there is a program through BCBS that we could take part in. Discussion was held on what this program is. It was decided that more information needs to be gathered and should be brought before a committee for further discussion and review.
- Staffing updates – Andy stated that he has filled the Program Coordinator position with Jordon Balster. His first official day is December 26<sup>th</sup>.
- December meeting – due to the holidays the meeting will be earlier on the 16<sup>th</sup>. We will provide a nice Christmas lunch.

**Upcoming Y Events:** Volunteer/Youth Celebration 11/25/19, SR/AOA Luncheon 12/12/19, Optimist/Y GBBC 1/11/20

**Department Reports:**

- Executive Summary, Program Director, Program Coordinator

**Next Month Meetings:**

- Next Board Meeting: Monday, December 16, 12:00pm
- Board Development: TBD, 5:15pm at the Y
- Finance Committee: December 11, 12:00pm at the Y
- Diversity: December 2, 12pm

- Youth Development: TBA
- CEO Onboarding: TBA
- Executive Committee: TBA as needed

**Adjournment:**

Respectfully Submitted by,  
Kris Hohensee

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Randy Thompson - Secretary



**Board Members (Those present are shown in bold): Chad Nixon, Colin O'Donnell, Kenton Meier, Julie Lopez, Randy Thompson, America Voss, Chad Cummings, Bill Gordon, Jennifer Weg, Adam Blume, Mark Schreiber, Jason Gerdes, Dale Carlson, Heidi Meyer, Amber Luinenburg, and Lori Dudley.**

**Staff Present: Andy Johnson, Kris Hohensee**

**Call to Order:** Chad called the meeting to order at 12:10 p.m.

**Consent Agenda**

\*Approval of Consent Agenda

- Board of Directors September Meeting minutes
- September Treasurers/Finance Committee Report.

*A motion to approve the Consent Agenda as presented was made by Randy Thompson and supported by Jason Gerdes, motion passed.*

**Board of Directors Business:**

❖ **Committee/Task Force Updates**

➤ **Diversity Task force**

- Minutes included in the packet
  - Andy recapped the meeting minutes and mentioned when the next meeting was scheduled for.

➤ **Youth Task Force**

- Schedule to meet today at 1pm

➤ **CEO Onboarding**

- Scheduled to meet on Wednesday at 12pm

➤ **Finance Committee: (minutes in packet)**

- Meeting Highlights
  - A Randy summarized the finances, first going over the September budget and then summarizing the YTD. He mentioned that YTD Net we are on track but did not take the trail we would have like to get there. He mentioned that the fuel usage continues to be increasing and Andy has lined up an energy audit to be done. He also mentioned that salaries are offsetting themselves, with a savings in Professional, but an increase in Youth Program.
  - Randy reviewed the discussion that was held on the 2020 Membership Rates. The question was asked if there was any study that shows an increase in memberships if programs were included in the rate. Meaning instead of a lower rate on programs there was no charge for programs with a membership. Andy did mention that many of the programs are already reduced due to the money raised through the WRHCF. Discussion was held and Andy encouraged this discussion to be held at the committee level and dig deeper into this as a possibility.

*A motion was made by Chad C. and supported by Randy to maintain the current rates except for the 1 Adult Household that will be raised to \$58 and open that category up to not just a house with only one adult living in it but to a membership that only includes one adult. Motion passed*

- Randy reviewed the 2020 Employee Health Insurance options that were included in the packet. Discussion was held on what is currently offered and what is being proposed, along with the figure that will be budgeted. There is roughly a 6% increase in cost, and currently has the Y paying 85% of the premium.

*A motion was made by Julie and supported by Mark to approve the recommendation to continue the current plan. Motion passed*

- Enclosed in the packet was a copy of an Agreement with Setpoint. They are who we have been dealing with our current contract just ran out. It was asked why we don't check into other companies including the local companies. Andy mentioned that they are the only ones that deal with the kind of system we have. The other companies would need us to change over to one of their systems.

*A motion was made by Kenton and supported by Jason to enter into the agreement with Setpoint as presented. Motion passed.*

- Enclosed in the packet was a copy of the Auditors Engagement for 2020. This is the agreement with Drealan, Kvilhaug, Hoefker & Co., P.A for the 2019 Audit they would conduct in 2020.

*A motion was made by Colin and supported by Chad C. to enter into the agreement with Drealan, Kvilhaug, Hoefker & Co., P.A for the upcoming Audit.*

➤ **Board Development:**

- Andy mentioned that this committee will need to meet with in the next several weeks to review committee assignments. He also mentioned that if there was anyone that felt compelled to serve on either the Board Development or Finance Committee to let him know.

**Executive Director Items:**

- November Membership and Anniversary Promotion. Andy reviewed the flyers that were included in the packet. He mentioned the mailing that was going to go out and who it would go out to.
- 2020 Cruise Dinner Sponsors needs/updates – Andy showed a copy of the save the date. He mentioned that Kate Pelzel designed it for us and reviewed the current sponsors.
- City Outdoor Aquatics Center Update/City Aquatics Pool Committee Needs – MOU – Andy reviewed the MOU that was enclosed in the packet. He explained who was involved in the committee and mentioned that Cory will be stepping up to attend any meeting going forward while the new CEO is getting placed. He also opened it up to any board member that had an interest in being involved with that committee to please let him know. Andy had pointed out the items that are currently in the existing Operational Agreement that show up in the MOU. He mentioned that some felt that including them in there would just assure all parties are aware that some measures are already in place and have been thought through. The question was asked about the salary determination for the Aquatics Director. Andy mentioned that they would be a YMCA employee with 50% on the expenses of the position to be paid for via the City, he also mentioned that the City would play a part in the hiring and setting the salary for the position. It was also asked if there would be further community communication made on the reasoning the City has chosen the location and what amenities are being included. Chad Cummings was able to respond to this by stating that they have asked for the

designer's guidance in acquiring community input. The City would like to have the voices of the community heard and all suggestions taken into consideration. He also stated that they will continue to explain the reasoning behind the location chosen at MN West/YMCA. These reasons include but are not limited to the partnership with the YMCA and the current management agreement of the existing facility. Another reason being simply extending the already existing City of Worthington Aquatic Center. It is looked at more of a remodel addition to their current outdoor facility rather than the building and starting all over some place new.

*A motion was made by Lori and supported by Kenton to sign the MOU as presented. Motion passed, Chad Cummings abstained from voting.*

- Employee Personnel and Child Abuse & Prevention Policies – Andy mentioned that both policies are being worked on right now and will need to go before the Board Development Committee for review in November so that it can be brought to the Board for final approval in December.
- 2020 Optimist Club/Y GBBC – scheduled for 1/11/2020.

**Upcoming Y Events:** Halloween 11/1/19, Volunteer/Youth Celebration 11/25/19, SR/AOA Luncheon 12/12/19, Optimist/Y GBBC 1/11/20

### **Department Reports:**

- Executive Summary, Program Director, Program Coordinator

### **Other Business:**

- Next Board Meeting: November 25, 2019 – 5:15pm

### **Next Month Meetings:**

- Next Board Meeting: Monday, November 25, 5:15pm
- Board Development: TBD, 5:15pm at the Y
- Finance Committee: September 18, 4:30pm at the Y
- Child Care Issue: October 30, 12pm
- Diversity: December 2, 12pm
- Youth Development: October 28, 1pm
- Executive Committee: TBA as needed

### **Adjournment:**

Respectfully Submitted by,  
Kris Hohensee

\_\_\_\_\_  
Randy Thompson - Secretary



## **Center for Active Living**

December 9, 2019

9:00 A.M.

Place: CAL meeting room

Present: Bob Miller, Diana Elsing, John Widboom, Julie Buntjer, Marcy Lavelle, Diane Graber, Nancy Hofstee, Pam Rickers, Andy Johnson, Mary Luke

Absent: Beth Ten Haken, Mike Harmon

- I. Welcome/Call to order: The meeting was called to order by Marcy Lavelle at 9:05 AM. 8 members were present.
- II. Approval of minutes: A motion was made to accept the minutes and seconded. The minutes were approved.
- III. New business: Mary Luke thanked the committee for its work. She also thanked and acknowledged Nancy Hofstee and Julie Buntjer for their service to the CAL and dedication. They are finishing their terms as members. Mary reminded the committee that Andy Johnson is retiring. His retirement as the Director of the YMCA and responsibility as the CAL administrator will begin closure to thirty-five years as a recreational manager, fourteen years as the CAL mentor. His expertise in communication, relationships with the committee and directors, as well as his advocacy for the CAL with the City Council and key players in the community is commendable. Particularly Andy's ability to bring about change when necessary is appreciated.  
  
Andy responded that there are four finalists for his position. He will be available for ongoing consulting with the CAL.
- IV. Other Business: Mary gathered potential names for 2 new members for the CAL committee. She is also advocating that one member be "at-large" so a person from out of town can be sent to the city nominating committee. That proposal will be referred to councilman Mike Harmon for discussion at the Worthington City Council meeting. Nancy Hofstee and Bob Miller will talk to potential members about their willingness to serve.

The planning session to devise for the CAL visionary plans will be on March 9<sup>th</sup> from 9:00 AM to 11:00 AM. Andy plans to participate in the session. Diane requested that facility accommodations for individualized and group activities be a part of the planning sessions.

- V. Directors report: Mary brought the committee an update on the activities and facility space needed for the many activities.
- VI. Adjournment: Meeting adjourned at approximately 10:15 AM.
- VII. Next committee meeting: will be April 13, 2020 at 9:00 AM.

**CITY OF WORTHINGTON  
PLANNING COMMISSION MEETING MINUTES  
7:00 P.M. Tuesday, February 4, 2020  
COUNCIL CHAMBERS, CITY HALL**

Members Present: Chris Kielblock, Andy Berg, Amy Ernst, Rhina Resendez, Ben Weber, Amy Woitalewicz

Members Absent/Excused: Mark Vis

Staff: Jeremiah Cromie, Community Development/City Planner; Jason Brisson, Economic Development Director; Meredith Vaselaar, Administrative Secretary

Others Present: Al Thiner, Pam Thiner, Armand Eshleman, John Landgaard (of ISD 518), Douglas Kahl (of Wold Architects & Engineers), Rachel Gilbert (of BKBM), Ryan McGaughey (The Globe)

**A. CALL TO ORDER**

Chris Kielblock called the meeting to order at 7:00 p.m.

**B. APPROVAL OF MINUTES – January 7, 2020, Meeting**

Amy Ernst made a motion to approve the minutes of the January 7, 2020, Planning Commission Meeting; Ben Weber seconded; the minutes were approved unanimously.

**C. PLANNING COMMISSION BUSINESS**

**1. PUBLIC HEARING AND PLANNING COMMISSION RECOMMENDATION**

**Conditional Use Permit –1220 Oslo Street “Trojan Field” (Wold Architects and Engineers) Exhibits 1A-1D**

Jeremiah Cromie began the hearing by reading the request and staff findings and recommendations.

Wold Architects and Engineers submitted a request for a conditional use permit to allow the use of a field, buildings and grandstands in the floodplain at 1220 Oslo Street also known as “Trojan Field” owned by Independent School District No. 518 (ISD 518). The applicant would like to have structures that are not elevated on fill or flood-proofed to the regulatory flood protection elevation, store materials below the regulatory flood protection elevation and place more than 1,000 cubic yards of fill that will not be used to elevate a structure. All three of these are only allowed with the issuance of a conditional use permit.

Staff explained that Trojan Field is currently located in the floodplain. The water that comes from this floodplain is from County Ditch 12. Worthington’s floodplain was adopted in 2014. The floodplain ordinance includes standards for flood fringe areas: “All areas of nonresidential structures, including basements, to be placed below the regulatory flood

protection elevation must be floodproofed in accordance with the structurally dry floodproofing classifications in the State Building Code. . .” The City has submitted a Letter of Map Change to FEMA, and if approved, most of Trojan Field would be out of the floodplain. The current buildings on the property were erected prior to 2014 when the City’s floodplain ordinance was adopted. Since the proposed renovations of Trojan Field do not meet the standards for the flood fringe permitted uses at this current time, they are required to get a conditional use permit.

Other staff findings: There should be no issues if the grading, drainage and erosion control plan is amended to take fill out of the floodway. There should be no issues in storing equipment below the regulatory flood protection elevation, as most of the equipment stored beneath would be football related; hazard chemicals must be store above the regulatory flood protection elevation.

Minnesota State Statute 6120.5800 Subp. 4(A) states that “All floodplain developments within the designated flood fringe areas shall be compatible with local comprehensive plans.”

Staff recommended the Planning Commission approve the conditional use permit subject to the following conditions:

1. All buildings and structures over 576 square feet are dry flood-proofed to the regulatory flood protection elevation of 1575.9 feet;
2. All accessory structures 576 square feet and less are wet flood-proofed;
3. All buildings and structures comply with Minnesota State Administrative Rules Chapter 1335;
4. All materials that in the time in flooding, are buoyant, flammable, explosive, or could be injurious to human, animal, or plant life shall be stored at or above the regulatory flood protection elevation of 1575.9 feet, flood-proofed, or protected by structural measures in accordance with Minnesota Statute 6120.5800 Subp. 4(F);
5. The grading, drainage and erosion control plan in shown in Exhibit 1C be amended to not have fill encroach into the Floodway;
6. The site be in accordance with the Paving and Geometric Plan in Exhibit 1D;
7. Receiving no negative comments from the Department of Natural Resources (DNR); and
8. The site complies with all applicable local, state and federal regulations.

Kielblock invited questions from the commissioners.

Ben Weber: “Regarding #3 on conditions – does this refer to buildings having to be FP1 and FP2?” Cromie responded: “Correct.”

Amy Woitalewicz asked Jeremiah Cromie if he had discussed the conditions with the applicant, to which he replied in the affirmative.

Kielblock opened the public meeting. Douglas Kahl from Wold Architects and Engineering was on hand to respond to questions/concerns. He stated that Jeremiah had summed up (the project) pretty well. "The intent is to basically use the site as it is," said Kahl, "just upgrade the facilities to accommodate the users and the school district. Trying to accommodate that through civil engineering is kind of the challenge here in keeping within the flood requirements."

Woitalewicz asked Mr. Kahl the following question: "Do you see any problems with meeting all of the conditions that have been stated?" Mr. Kahl replied, "Not currently. We are still working with the contractor to make sure that we can accomplish those. But having conversation with a few code people at the state and such we are pretty confident we can make those."

Kielblock opened the public hearing.

Al Thiner, a homeowner on Marine Avenue, asked: "Which roads will the trucks be using? Will they be coming off of Oxford and using Oslo? I wouldn't think they'd be using Marine Avenue because it is too tight." Cromie referred to the map to show where the trucks would be coming from – Oxford onto Oslo and through the gate.

Thiner said he'd heard rumors that the field would be switched to north-south and asked if the field will be in the same direction. Cromie replied that the field will remain in the same direction. Thiner continued his query: "The only thing I am worried about is how much more run off will there be in that city ditch?" Thiner said he didn't know if any of the Planning Commission members had seen the ditch, but that the ditch is a mess, with trash and voluntary trees, it is terrible looking. If there is more runoff into the ditch, will that back up and run toward homes in the area. Thiner said that the creek had not overflowed as of yet, but he was worried that it might with the changes being proposed.

Cromie said that the ditch project under Oxford was completed and the next phase is on McMillan, but doesn't have the funding yet. The map shows what they are asking FEMA to approve, which has not yet been approved by FEMA, and before the McMillan project. Cromie said that the calculations they have gotten is that there won't be any additional water run-off.

Kahl said that Oslo Street will likely be the primary route, as it is closer to Oxford Street.

Berg added that the route would be off of Oxford, south on Oslo, then off the northwest corner and that there shouldn't be anything on Marine for this project

Woitalewicz moved to close the public hearing, seconded by Berg; the motion passed unanimously.

Weber asked: "Placing 1,000 cubic yards of dirt fill has been reviewed by DNR and this is OK?" Cromie said: "The DNR was fine as long as they did not have fill into the floodway and if they did, that they did not increase the 1% flood chance and submitted all paperwork to FEMA."

Woitalewicz made the motion to recommend approval of the conditional use permit with staff recommendations; Rhina Resendez seconded; motion passed unanimously:

Staff noted that a copy of the recommendation will be forwarded to the City Council for consideration at the February 10, 2020, meeting.

## **2. PUBLIC HEARING AND PLANNING COMMISSION RECOMMENDATION**

**Conditional Use Permit** – 1211 Clary Street “Worthington High School” (Wold Architects and Engineers)  
Exhibits 2A-2E

Jeremiah Cromie read the request for a conditional use permit and presented staff findings and recommendations.

Wold Architects and Engineers submitted a request for a conditional use permit to allow a 2<sup>nd</sup> story addition of 11,740 square feet and physical outward expansion of approximately 510 square foot space for an elevator and staircase to Worthington High School at 1211 Clary Street owned by Independent School District No. 518 (ISD 518). The land use of public institutional and cultural is only allowed in an “R-3” district, its current designation, with the issuance of a conditional use permit. Any expansion outward or vertical requires a new conditional use permit.

The original structure was built in 1956. Wold Architects and Engineers in working with the school district has proposed to construct an 11,740 square foot 2<sup>nd</sup> Story Addition along with an outward expansion for an approximately 510 square foot staircase and elevator. The addition is going on top of the current High School building and is intended to house classrooms in order to ease overcrowding.

According to the City’s Zoning Ordinance, Public Institutional and Cultural land uses, including public schools, are permitted through the issuance of a conditional use permit...the need to obtain a conditional use permit allows the City to place conditions on any expansion of a public institutional land use to assure its compatibility with the surrounding area.

All setback requirements are met. Building coverage of the property cannot exceed 30% as per City ordinance. Upon completion of the proposed addition, the cumulative square footage of the building on the property would be at 25.1% coverage.

The current total of 397 parking stalls is sufficient to meet the parking requirements and no additional parking is needed.

Staff recommended approval of the Conditional Use Permit subject to the following conditions:

1. The proposed addition conforms to the location shown on the site plan in Exhibit 2B-1.
2. The site complies with all local, state and federal regulations.

After the reading of the request by Cromie, the members of the Planning Commission had no questions about the request and no additional discussion took place.

Kielblock opened the public hearing. There were no comments from the public. Weber moved to close the public hearing, seconded by Berg; the motion passed unanimously.

Woitalewicz moved to recommend approval of the conditional use permit with staff recommendations, Weber seconded; motion passed unanimously.

Staff noted that a copy of the recommendation will be forwarded to the City Council for consideration at the February 10, 2020, meeting.

### **3. PUBLIC HEARING AND PLANNING COMMISSION RECOMMENDATION**

#### **Text Amendment –City of Worthington (Commercial Towers in Residential Districts)**

Jeremiah Cromie explained the background on the question of Commercial Towers in Residential Districts.

At the planning commission meeting on January 7, 2020, the commissioners had discussed restricting commercial towers in residential districts to only be on school, hospital and other institutional uses after discovering that commercial towers could be allowed in residential districts as long as they were the height of the tower away from any adjacent property line. The proposed text amendment is to address the issue and restrict commercial towers in residential districts to only be on principal land uses of schools, hospitals or other institutional uses.

Definition of a commercial communication tower: any pole, monopole, lattice, guyed tower, spires or structure intended primarily for the purpose of mounting an antenna, meteorological device or similar apparatus above grade for commercial purposes subject to provisions under City Zoning Ordinance §155.072.

Staff considerations included a concern that towers in a residential district are an unwelcome sight to many as they hinder views, cast long shadows, and could have serious physical consequences if they were to fall over.

Staff recommended approval of the proposed text amendment to City Council to be able to prevent commercial towers from going up in residential districts unless on land where the principal use is a school, hospital or other institutional use.

Discussion:

Cromie asked if the commission would want to include churches.

Woitalewicz asked: “Is a church an institutional use? I think churches should be included.”

Weber said that churches should be considered institutional. Woitalewicz added nursing homes, too.

Ernst said that all such institutions would still have to follow the regulations. The only thing changing is adding item F).

Kielblock opened the public hearing. There were no comments from the public. Weber made a motion to close the public hearing, seconded by Woitalewicz; the motion passed unanimously.

There was further discussion.

Jason Brisson asked for further clarification, asking if one wasn't part of the protected status (aforementioned institutions) then they would not be able to erect a tower in a residential area.

Weber said that institutional use refers to commercial towers, as indicated in the second sentence of the proposed text amendment.

Brisson suggested that the text amendment be written as:

Commercial Towers are not permitted in Residential Districts unless the principal land use is a school, hospital or other institutional use. Any commercial tower over 50 feet in height in a residential district requires a conditional use permit in accordance with §155.186.

Ernst moved to approve the staff recommended text amendment with the discussed changes in wording, seconded by Woitalewicz; the motion passed unanimously.

Staff noted that a copy of the recommendation will be forwarded to the City Council for consideration at the February 10, 2020, meeting.

Weber added that he felt the staff had done a good job after the long discussion from last month's meeting.

#### **4. PUBLIC HEARING AND PLANNING COMMISSION RECOMMENDATION**

##### **Text Amendment – City of Worthington (Outdoor Seating Areas)**

Jeremiah Cromie explained the background on the question of outdoor seating areas.

At the January 7, 2020 Planning Commission Meeting, outdoor service areas were discussed mostly for private property. This discussion came after a local business owner was wondering about putting seats on the sidewalk. Staff explained that there are no current regulations regarding outdoor seating areas on public or private property currently and this could potentially create conflicts in the future. The Commission noted that they would like to keep



the regulations for outdoor seating on private property simple and not overbearing and did not want to require conditional use permits for it unless it had a lot of outdoor seating.

City Council also discussed the matter at their January 22, 2020 Special City Council Meeting and did not want to see a conditional use permit or many regulations to private outdoor seating areas but enough that they would have grounds to go against someone if they were causing problems.

Staff recommended creating a new land use in Section 155: Appendix E Table 5 entitled "Outdoor Seating Areas" defined as: "An outdoor seating/serving area compact and contiguous to a bar, tavern, restaurant, café, coffee shop, brewery, brewpub, or distillery subject to §155.085(G)" that are permitted by right in a "B-2", "B-3", "B-4" district."

The ordinance would also create a new subdivision, with the following provisions:

1. All live music in the service area shall comply with the City Code requirements of §92.56 (i.e.: "noise ordinance")
2. The outdoor seating area shall be designated by screening, fences, planters, markings or paint.
3. The business owner shall be responsible to ensure that the service area is properly maintained and litter-free.
4. Outdoor lighting for the service area shall comply with City Code requirements §155.044(A)(3).
5. All outdoor seating areas shall conform to accessibility standards.
6. NO additional parking is required for 30 outdoor seats or less. Any additional seating over 30 seats shall provide required parking based on the parking requirements for restaurants located in City Code Chapter 155 Appendix B.
7. Any outdoor service areas where alcohol is permitted shall comply with City Code Chapter 111.

Staff recommended approval of the proposed text amendment to City Council to allow outdoor seating areas in commercial districts and to have regulations on them to prevent future conflicts.

Discussion:

Weber referred to Section 1, which specifies "live music." He felt that regardless of what was making sound, including live music, radio, pre-recorded music, general noise, it should be included. Weber added: " Saying "live music" seems like it doesn't include enough."

Cromie said the existing ordinance included noise.

Brisson: "The new text amendment could include just all noise. Ordinance §92.56 includes all noise."

Weber suggested striking out the first four words in requirement 1:

1. ~~All live music in~~ The service area shall comply with the City Code requirements of §92.56

During the discussion, staff jokingly stated that the 92.56 was originally 95.26 which mentioned not interfering with the City Forester.

Weber asked if the outdoor seating text amendment included accessibility on sidewalks. Cromie replied that the city engineers will address accessibility.

Woitalewicz asked: "Does this impact any existing outdoor seating? Ground round, for example?" Brisson said that existing outdoor commercial seating will probably be grandfathered in, which would include Ground Round as it is general commercial. If, for example, a commercial business with an existing outdoor seating area wanted to expand, they'd need a CUP. As long such commercial properties currently follow the written rules, they would not need a conditional permit.

Kielblock opened the public hearing. There were no comments from the public. Weber made a motion to close the public hearing, seconded by Berg; the motion passed unanimously.

Woitalewicz: "Do we just assume all ADA compliance will be followed?" Cromie said that is part of the code. Weber said that it is included in condition #5.

Brisson mentioned that the number 30 (number of patrons) came from wording in another ordinance from another city that was looked at, although the committee might want to look at the number as there may be extra parking that could be needed.

Weber asked if there was a difference between indoor and outdoor seating in regard to parking.

According to City Ordinance the number is one parking stall for four seats. For those businesses already using parking for outdoor seating, they will be grandfathered in.

Woitalewicz asked if 30 people was an issue and Brisson said not necessarily, it was a random number taken from another city's ordinance (as an example). Woitalewicz saw no problem with the 30 people designation. She added: "[Outdoor seating] is seasonal. We don't want to put too many restrictions on outdoor seating." Ernst added: "People can park a few blocks away and walk in nice weather."

Weber moved to approve the staff recommended text amendment, with the change to suggested requirement #1 (see below); Ernst seconded; the motion passed unanimously.

All outdoor seating areas are subject to the following requirements:

1. All outdoor seating areas shall comply with the City Code requirements of §92.56
2. The outdoor seating area shall be designated by screening, fences, planters, markings or paint.

3. The business owner shall be responsible to ensure that the service area is properly maintained and litter-free.
4. Outdoor lighting for the service area shall comply with City Code requirements §155.044(A)(3)
5. All outdoor seating areas shall conform to accessibility standards.
6. No additional parking is required for 30 outdoor seats or less. Any additional seating over 30 seats shall provide required parking based on the parking requirements for restaurants located in City Code Chapter 155 Appendix B.
7. Any outdoor service areas where alcohol is permitted shall comply with the City Code Chapter 111.

Staff noted that a copy of the recommendation will be forwarded to the City Council for consideration at the February 10, 2020, meeting.

## **5. PUBLIC HEARING AND PLANNING COMMISSION RECOMMENDATION**

**Change of Zone** – City of Worthington (Parcel 31-3997-000)

Exhibits 5A -E

Jeremiah Cromie introduced the background of the change of zone:

The City of Worthington is considering a change of zone of approximately 2.15 acres that the City of Worthington owns North of Sutherland Drive and approximately 120 feet West of Sterling Avenue. The City is considering rezoning the property from its current “TZ” Transitional Zone designation to “R-1” - One Family Detached designation. The City’s Zoning code states that this district is intended to preserve, create and enhance areas for single family detached dwellings. The City is considering the change of zone to “R-1” so that it would align better with the existing houses to the East and the proposed single family homes that would eventually be to the west. Staff stated that changing the zone would not alter the character of the surrounding neighborhood due to the surrounding and proposed land use of the subject property.

The Dugdale property to west is to be annexed, the joint resolution was sent to the township and once they sign off it will be brought to the City Council, and if approved it will be sent to the State.

Staff recommended approval of the requested change of zone for the subject property.

Discussion:

Ernst asked for clarification: “Is the city owned property transitional, and the other land isn’t and is going to be annexed in?”

Cromie answered: “It will be annexed in as R1 and R2, as shown on the preliminary plat.”

Woitalewicz: “South of Sutherland, is that already zoned? Wagner’s plat – the small piece of south of Southerland, that will not be city owned?”

Cromie (indicating on map on Exhibit 5C): “[This] little piece south of Sutherland will be annexed, but the other will not be , and proposed to be R2; Dan Wagner’s is R2 – still working on final plat revisions.”

Ernst: “What about that skinny piece?” Cromie pointed out the little piece south of Sutherland and explained that it will be annexed in, but the rest further south will not. The ones to be annexed in will be R2.

Kielblock opened the public hearing. There were no comments from the public. Ernst made a motion to close the public hearing, seconded by Weber; the motion passed unanimously.

Ernst moved to approve the staff recommendation on the change of zone, seconded by Weber; the motion passed unanimously.

Staff noted that a copy of the recommendation will be forwarded to the City Council for consideration at the February 10, 2020, meeting.

## **6. PLANNING COMMISSION RECOMMENDATION**

Modification to Redevelopment Plan: Project 5 and Establishment of Tax Increment Finance District 18  
Exhibit 6A-6D

Jason Brisson opened by saying that the Hotel Thompson had been purchased by private developers. They plan to rehabilitate the second and third floors into rental residential units. They plan to retain the same number (of units) or add to that. On the ground floor they have half a dozen or maybe seven commercial use units there, then they have one in the basement. They intend to also rehabilitate the commercial units. The building will remain in the same fashion that it is now, but greatly improved with the renovation. The city is interested in participating in a financing project with them, TIF.

On January 27, 2020, the Worthington Economic Development Authority (the “EDA”) passed a resolution to modify redevelopment plan: project No. 5 and establish Tax Increment Financing (TIF) District No. 18 as shown in Exhibit 6A. The plans for redevelopment and establishment of a new TIF district can be seen in Exhibit 6B.

The comprehensive plan is the long-term document to guide development in the City. The City’s Comprehensive Land Use Map is shown in Exhibit 6C and the TIF district proposed is within the downtown area. The comprehensive plans for what the

downtown should become are shown in Exhibit 6D. The new TIF district is for the Thompson Hotel site and to expedite the process in helping redevelopment move along.

Staff wanted a recommendation from the Planning Commission as to if the modification to redevelopment plan: project no. 5 and creation of Tax Increment Financing District 18 are compatible with the long-term plans of the City.

The project at the moment is worth about \$300,000; but once the project is completed it will be worth \$3.5 million. The higher the value of the property, the higher the taxes that are generated. They are looking at freezing the tax rate at \$300,000 for a number of years. They'll pay their taxes throughout the year as regulated, but at the end of the year will receive a rebate on the taxes, in order to help get the project going.

Brisson pointed out Exhibit 6A, the third WHEREAS that reads: "*...the EDA has performed all actions required by law to be performed prior to the adoption of the Plans. The EDA has also requested that the City Planning Commission provide its review of and written comment on the Plans and that the City Council schedule a public hearing on the Plans upon published notice as required by law.*" Brisson had explained that the resolution came out of order due to time issues, and that the City EDA wanted to give the Planning Commission a chance to weigh in; the EDA needed to pass a resolution in support of the tax increment – and the planning commission hadn't had input, and so needed to bring it to the Planning Commission.

Brisson referred to the project and asked the commissioners if they believed this was compatible with the city long term plan. The project seems compatible with the comprehensive plan. The comprehensive plan says nothing about rehabilitating old properties.

Weber referred to Exhibit 6A, item #4: "*Conditioned upon the approval thereof by the City Council following its public hearing thereon, the Plans, as presented to the EDA on this date, are hereby approved, established and adopted and shall be placed on file in the office of the Executive Director of the EDA.*" Weber then referred to Exhibit 6B, page 19 (*sic; actual page 15*) item #4: "*Finding that the TIF Plan for Tax Increment Financing District No. 18: Thompson Hotel will afford maximum opportunity, consistent with the sound needs of the City as a whole, for the development or redevelopment of Redevelopment Project Area No. 5 by private enterprise.*" Weber asked: "So, we are not looking at the TIF plan itself, as that is already in place; rather, we are looking for potential conflicts on the redevelopment of the Thompson?" Brisson affirmed.

Woitalewicz clarified that a motion was needed, and so moved to support the plan as compatible with the comprehensive plan; Ernst seconded; the motion passed unanimously.

Staff noted that a copy of the support of the resolution will be forwarded to the City Council for consideration at the February 10, 2020, meeting.

## **D. OTHER BUSINESS**

Staff told the commission about the Nobles County Community Housing Forum on Feb. 13, 2020; 6:00-8:00 p.m. at the Fire Hall. Everyone is invited to attend. If they want to attend, please RSVP to Jason, Jeremiah or Meredith.

**March meeting date - Tuesday, March 3, 2020; 7:00 p.m.**

Ernst might not be here at the next meeting.

Elections in April; Annual Meeting in May.

Woitalewicz asked if the by-laws needed to be amended; if a term ends on March and new people start in April, maybe changing the month the elections take place makes sense. There could be a change in by-laws, Cromie said. Woitalewicz is currently vice-chair.

Chris Kielblock and Mark Vis are in terms that end, and eligible for one and two more terms, respectively.

## **E. ADJOURNMENT**

Meeting adjourned at 8:10 p.m.

Meredith Vaselaar, Secretary

**CITY OF WORTHINGTON  
PLANNING COMMISSION MEETING AGENDA  
7:00 P.M. Tuesday, December 3, 2019  
COUNCIL CHAMBERS, CITY HALL**

Members Present: Chris Kielblock, Andy Berg, Amy Ernst, Mark Vis

Members Absent/Excused: Amy Woitalweicz, Ben Weber, Rhina Resendez

Staff: Jeremiah Cromie, Community Development/City Planner; Dwayne Haffield, Director of Engineering; Jason Brisson, Economic Development Director; Meredith Vaselaar, Administrative Secretary

Others Present: Norma Loza, Jose Loza, Marina Loza, Eulalio Ramosa, Jase Pater, Leah Ward, Jose Enrique Rodriguez, Mera

**CALL TO ORDER**

Chris Kielblock called the meeting to order at 7:00 p.m.

**APPROVAL OF MINUTES – October 1, 2019 Meeting**

Amy Ernst made a motion to approve the minutes of the October 1, 2019 Planning Commission Meeting. Mark Vis seconded; the minutes were approved unanimously.

**PLANNING COMMISSION BUSINESS**

**PUBLIC HEARING AND PLANNING COMMISSION RECOMMENDATION**

**Change of Zone –**

Exhibit 1A through 1H

The City of Worthington is considering a change of zone of approximately 7.6 acres East of Humiston Avenue and North of Twenty-Seventh Street. The City is considering rezoning the properties from their current “TZ” Transitional Zone designation to “R-1” - One Family Detached designation.

Staff stated that the differences between the bulk and density requirements for the two zoning districts will have minimal potential for creating land use conflicts but should be considered with this change of zone request. While the lot size and width are considerably different, properties in this neighborhood are already occupied by single-family detached homes and most would be permitted into an “R-1” zoning designation with a few exceptions. The “TZ” and “R-1” requirements have the same required setbacks in regard to front, rear and side yards. The properties in Exhibit 1C are not conforming to the required front or side setbacks. They are non-conforming in the “TZ” as

is and would also be non-conforming also in the “R-1” district. As such, these properties would not create new non-conformities.

Staff stated the other big difference between the two districts is the requirements of accessory structures in an “R-1” zone. While the “TZ” zone does not have any extra requirements for accessory structures other than being within the Floor Area Ratio (FAR) of .1 and meeting the required setbacks, an “R-1” district has many more regulations for accessory structures found in City Code §155.075.

The Planning Commission told staff to look into rezoning the neighborhood around Michael Reck’s property when he requested a change of zone at the August 2019 Planning Commission meeting. Staff stated that they do believe that changing the zone would not alter the character of the surrounding neighborhood at this time due to the surrounding land uses. Staff had concerns over what may transpire around said properties in commercial and industrial nature in the future. City Staff stated that the Comprehensive Plan has identified the desired future land use of the subject property as low-density residential most of the lots with their existing uses meet the development requirements of a single-family home in an “R-1” district. Staff recommended approval of the requested change of zone for the subject property.

Discussion: Amy Ernst asked about space between two properties. Jeremiah said it would be TZ; essentially an easement. Ernst asked, “Do we want to leave a little strip there?” Jason Brisson answered that the area is so small that the City would not likely want to measure it. Ernst then asked, “How can so many [properties] be not conforming?” Cromie responded that many properties existed to being annexed as a “TZ” zone and did not adhere to those standards when annexed. Any new structure would be required to be in compliance. Brisson stated “Older buildings could be rebuilt where they are currently if a fire were to occur and building permit was obtained in 180 days.”

With no further questions from the board members, Kielblock opened the public hearing. There were no comments from the public.

After no further discussion, Mark Vis made a motion to close the public hearing, seconded by Ernst and the motion passed unanimously.

Ernst moved to recommend the Change of Zoning as presented by staff. Vis seconded and the motion passed unanimously.

Staff noted the decision of the Planning Commission would be forwarded to City Council at the December 9<sup>th</sup> City Council Meeting.

## **PUBLIC HEARING AND PLANNING COMMISSION RECOMMENDATION**



**Preliminary Plat – DK Buildings**

Exhibits 2A through 2E

Preliminary Plat- DK Buildings has submitted an application for a preliminary plat of a residential subdivision to be known as DK Addition, on a 1.62 acre tract of land they own located just west of Read Avenue (C.S.A.H. 5) and south of East Avenue. The plat would create six (6) lots intended for residential development.

Staff reviewed the preliminary plat and found it met all the requirements for lot widths and sizes of an “R-2” district in addition to being able to be served by public utilities. It is also in accordance with the City’s comprehensive plan of up to 12 units per acre, and provides additional housing lots on the east side of town. Staff is recommending approval of the preliminary plat subject to the following conditions:

1. The preliminary plat is followed in accordance with the site plan in Exhibit 2C; and
2. The development must maintain compliance with all applicable Local, State and Federal Requirements.

After the reading of the request by Cromie, the members of the Planning Commission had no questions about the request and no additional discussion took place.

Kielblock opened the public hearing. There were no comments from the public.

After no further discussion, Vis made a motion to close the public hearing, seconded by Berg; the motion passed unanimously.

Berg moved to approve the staff recommendations, including the special circumstances therein; Ernst seconded the motion; motion passed unanimously.

Staff noted that a copy of the recommendation would be forwarded to City Council for consideration at the December 9<sup>th</sup> meeting.

**PUBLIC HEARING AND PLANNING COMMISSION RECOMMENDATION****Change of Zone – Jase Pater**

Exhibits 3A through 3E

Change of Zone – Jase Pater has submitted a petition for a change of zone of 0.3 acres that Norma Loza and Jose Rodriguez own at 1007 and 1011 Sherwood Avenue respectively. The applicant is requesting to rezone the properties from their current “R-4” –Medium Density Residential District zoning designation to “R-3” – Low Density Preservation Residential District.

Staff summarized the request clarifying the change of zone was sparked by the owner of the 1007 Sherwood Street property, so that they could properly get the house they have been living out of onto their own separate piece of property within zoning regulations.

Staff stated that changing the zone would not alter the character of the surrounding neighborhood at this time due to the surrounding land uses but had concerns over what may transpire around said properties in commercial nature in the future. Staff explained that the Comprehensive Plan has identified the desired future land use of the subject property as low-density residential and the lots with their existing uses meet the development of a single-family home in an "R-3" district. Staff recommended approval of the requested change of zone for the subject property.

Discussion: There were no questions by the commissioners, and no further discussion took place.

Kielblock opened the public hearing.

Jase Pater explained that when the owners bought the property, they thought that they had also purchased the little house, too. However, it came up during an impending sale that they realized the little house was not included. The request is to split the properties in the long run.

No other comments or questions.

Vis made a motion to close the public hearing, seconded by Ernst. The motion passed unanimously.

Ernst made a motion to approve the change of zone request, seconded by Vis. The motion passed unanimously.

Staff noted that the decision of the Planning Commission would be forwarded to City Council for consideration at the December 9<sup>th</sup> Council Meeting.

## **PLANNING COMMISSION REVIEW AND APPROVAL**

2020 - 2024 Capital Improvements Program (C.I.P.) – City of Worthington  
Exhibits 4A through 4B

Title XV, Section 151 of the City Code states that the Planning Commission "*shall prepare a coordinated program of proposed public works and buildings for the ensuing fiscal year.*" A copy of the public infrastructure sections of the proposed 2020-2024 Capital Improvements Program (CIP) is enclosed with the packet in Exhibits 4A and 4B. It should be noted that Planning Commission approval of projects utilizing certain types of funding is required by applicable State Statutes.

Staff requested Planning Commission approval of the proposed CIP.

Dwayne Haffield presented the public works projects. Capital improvement programs must, by law, be presented to the Planning Commission. Exhibits 4A-4B.

Haffield said that there are not a lot listed and referred to Exhibit 4A and 4B.

Ernst – asked about Exhibit 4A and Haffield explained the specifics of the graphic. Runnings/O'Reilly's get their water service through Burlington's (private property) which isn't the best. Once we get an idea of what someone might do, there would be a better idea of what needs to be done. ALC/Gymnastics – will need to be tied together sooner or later, water connection, the loop will have to be taken care of.

There will be developments along Highway 59 and need to work together to take care of issues. The comp plan has to reflect plan for the infrastructure and vice versa.

Ernst asked what is in the near future. Haffield: The projects listed are in the project CIP in the five-year project plan. This is five years' worth of improvements. The ones on the document are in the five-year program. Haffield talked about servicing areas – such as south of the cemetery – will have to be included at some point. It will be a tougher area to serve in terms of sanitation.

Ernst moved to approve the proposed CIP as proposed by staff, seconded by Vis. The motion carried unanimously.

## **PLANNING COMMISSION DISCUSSION AND RECOMMENDATION**

### **Updating the Comprehensive Plan**

Exhibit 5A

Due to the absence of some members, the commissioners asked Jeremiah to summarize what is needed for the comprehensive plan and updating thereof.

Cromie showed Exhibit 5A which showed other cities of comparable size. Worthington will have the oldest working plan, other than Fergus Falls and Marshall once other cities complete/approve their Comprehensive Plans, which all have plans in the final stages of completion.

Cromie suggested that any comprehensive plan should have robust public input. "We don't have to update the plan by State Statute, but we are beginning to fall behind."

Brisson brought up concerns regarding working on a comprehensive plan, including available resources such as staff time and time availability of planning commissioners. So, perhaps this could be brought up again in the near future. Brisson suggested that rather than comparing Worthington to other cities of similar sizes, instead the focus be on being a leader to better reflect the new world we are in.

Planning Commission Meeting

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Kielblock said, “as a commission we’ve been talking for the last few years about being more progressive. I think we are all for that, but in regard to specific directions, we’d need a discussion with the full board. We have a well-rounded commission to lead that. What are we looking at time-wise? Six months?”

Cromie and Brisson suggested a year to two years’ time frame. Brisson said, “we don’t necessarily need to look at new areas of growth as we still have room for within our existing boundaries. Do we look to improve better citizen engagement? Or engage younger leaders on our boards? Worthington could be a pioneer in that area.”

Ernst said she was completely up for updating Comprehensive Plan. Ernst added, “on the other hand – Jan/Feb 2019 city council meeting had projects we are going to work on, and we did not think we had the time to devote to such a project. So, at this point, do we have the staff time to devote to this project?”

Brisson added, “we now have Jeremiah on board, which has helped with the work load. Jeremiah would be leading a project such as this. It’s likely going to take two years and not having someone on staff with a lot of years of work with the city could be an issue. Having Dwayne (Haffield) here helps, so we might want to work on it now.”

Berg said, “I think having new people in the community – such as Jason and Jeremiah in Worthington as being part of a pro, rather than con.”

Kielblock suggested tabling the discussion until the next meeting. The other members agreed.

## **OTHER BUSINESS**

**Next regular scheduled meeting: Tuesday, January 7, 2020; 7:00 p.m., City Council Chambers**

## **ADJOURNMENT**

As there was no further business before the Planning Commission, Chris Kielblock adjourned the meeting at 8:00 p.m.

Meredith Vaselaar,  
Secretary

**ADMINISTRATIVE SERVICES MEMO**

**DATE: MARCH 6, 2020**

**TO: HONORABLE MAYOR AND CITY COUNCIL**

**SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW**

**CASE ITEMS**

**1. THIRD READING PROPOSED ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA - OUTDOOR SEATING AREAS**

Pursuant to published notice this is the time and date set for the third reading of a proposed ordinance amending Title XV of the City Code of Worthington, Nobles County, Minnesota - Outdoor Seating Areas.

Adoption of the proposed ordinance will create a new land use in Section 155: Appendix E Table 5 entitled “Outdoor Seating Areas” defined as “An outdoor seating/serving area compact and contiguous to a bar, tavern, restaurant, café, coffee shop, brewery, brewpub, or distillery subject to §155.085(G)” that are permitted by right in a “B-2”, “B-3”, “B-4” district.

A complete copy of the ordinance was provided in your February 10, 2020 Council Agenda.

Council action is requested to give a third reading and subsequently adopt the proposed ordinance.

**2. THIRD READING PROPOSED ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA, TO REZONE PROPERTY FROM “TZ” (TRANSITION ZONE) TO “R-1” (ONE FAMILY DETACHED)**

Pursuant to published notice this is the time and date set for the third reading of a proposed ordinance amending Title XV of the City Code of Worthington, Nobles County, Minnesota to Rezone Property from “TZ” (Transition Zone) to “R-1” (One Family Detached).

The City of Worthington is considering a change of zone of approximately 2.15 acres that the City of Worthington owns North of Sutherland Drive and approximately 120 feet West of Sterling Avenue The City is considering rezoning the property from its current “TZ” Transitional Zone designation to “R-1” - One Family Detached designation.

A complete copy of the ordinance was provided in your February 10, 2020 Council Agenda.

Council action is requested to give a third reading and subsequently adopt the proposed ordinance.

3. **SECOND READING PROPOSED TEXT AMENDMENT – CITY OF WORTHINGTON (COMMERCIAL TOWERS IN RESIDENTIAL DISTRICTS)**

Pursuant to published notice this is the time and date set for the second reading of a proposed ordinance to amend Title XV of the City Code of Worthington, Nobles County, Minnesota

The proposed text amendment to Section 155.010 will address the issue and restrict commercial towers in residential districts to only be on principal land uses of schools, hospitals or other institutional uses.

A complete copy of the amended ordinance was provided in your February 24, 2020 Council Agenda.

Council action is requested to give a second reading to the proposed ordinance.

4. **FIELD HOUSE INTERIOR BUILD-OUT AUTHORIZATION TO ADVERTISE FOR BIDS**

Construction and bid documents for the Field House interior build-out are nearing completion and will soon be ready to advertise for bids. We are awaiting final preparation of the corrective action plan that will be implemented in the event contaminated soils are encountered during excavation for sub-floor plumbing and other construction activities. Plans are available for review at City Hall.

Plans for exterior improvements will be available at a later date.

The plans will be advertised for a minimum of three weeks. After receipt of bids, a recommendation of award of contract will be forwarded to the Council for their consideration.

Council action is requested to authorize Staff to advertise for bids for the interior build-out of the Field House.

**PUBLIC WORKS MEMO**

**DATE: MARCH 5, 2020**

**TO: HONORABLE MAYOR AND CITY COUNCIL**

**SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW**

**CONSENT AGENDA CASE ITEMS****1. AMENDMENT TO RENEW AIRPORT HAY LEASE**

In December of 2016, the Worthington City Council approved a 3 year Airport Hay lease (*Exhibit 1*) with Mr. Tom Martin. That lease, for the years 2017 – 19, is now ready to expire. City staff has been in contact with Mr. Martin, gauging his interest, in renewing our agreement. He has indicated that he would be more than willing to renew his lease at its current terms. After discussions with our City Attorney, it was concluded that we could amend the lease to include an automatic yearly renewal. The City Attorney then drafted this proposed amendment (*Exhibit 2*). City staff discussed this proposed amendment with the Airport Advisory Board at their January 30<sup>th</sup>, 2020 meeting and it was unanimously approved to extend this lease with Mr. Martin. Airport staff would like Council to be aware that Mr. Martin has been very timely with the lease payments and has done an excellent job of maintaining our airport property. Staff highly recommends that we continue our lease with Mr. Martin.

**Council action is requested to approve the amendment to the Airport Hay lease and have the Mayor and City Clerk sign the agreement.**

**CASE ITEMS****1. REVIEW PHASE ONE SALES TAX PARK PROJECT BIDS AND AWARD OF CONTRACT**

At Councils February 10, 2020 meeting, bidding for the phase one sales tax parks projects, was unanimously approved. Bids were accepted until 2pm on March 5th, 2020. City staff would like council to review the bids and consider awarding a contract if there is an accepted bidder. Council members will receive the bid information and a staff recommendation before the March 9th council meeting.

**Council action is requested to consider the bids for the sales tax parks projects and if accepted award a contract for construction of the park projects.**

## WORTHINGTON MUNICIPAL AIRPORT HAY LAND LEASE

This lease, made and entered into this 12<sup>th</sup> day of December, 2016, at Worthington, Minnesota, by and between the City of Worthington, a municipal corporation organized under the laws of the State of Minnesota, hereafter known as the Lessor, and Tom Martin, hereafter known as the Lessee.

### **WITNESSETH:**

Lessor, in consideration of the payment of the rent hereinafter specified to be paid by the Lessee, and the covenants and agreements herein contained, does hereby lease, demise and let unto Lessee, the farmland portrayed on Exhibit 'A' and legally described on Exhibit 'B', both of which are attached hereto and made a part hereof as if fully set forth herein.

Term of Lease The term of this Lease shall commence on March 1, 2017, and shall end on February 28, 2020, unless sooner terminated in accordance with the terms of this agreement.

Payment of Rent Rent shall be payable in cash at the office of the City Clerk for the above period.

Amount of Rent The Lessee shall pay the City of Worthington \$13,859.00 annually for the approximately 100 acres of Hay land and 22 acres of farmland described in this lease. Payment shall be paid in one annual payment on or before March 1st of each year of the lease.

Assignment of Lease Lessee may not assign this Lease or sublet all or any part of the above-described real estate without the prior written permission of Lessor which consent shall not unreasonably be withheld.

Non-interference with Airport The Lessee shall not use the leased land in a manner that interferes with the safe and efficient operation of the Airport which shall include but not be limited to the following list:

Lessee specifically agrees not to interfere with aircraft taking-off, landing or taxiing on the airport facilities.

Lessee shall not leave or store machinery or equipment upon the subject premises without prior permission from the airport manager or designated representative unless such machinery or equipment is being operated by Lessee or his representative at that time.

Lessee shall not use or cross any runway or taxiway or enter into safety areas.

Lessee shall not enter the critical areas of the MALSR System, the Glide Slope, Instrument Landing System (ILS) or VOR system.

Lessee shall lock airport gates upon entering or leaving the premises as appropriate. Lessee shall be provided a key.

Lessee shall observe and comply with all federal, state or local laws, ordinances, rules or regulations applicable to the Airport which are now in effect or are hereafter



promulgated

Such other and further specifics as may hereafter be designated by the City as interference.

The final decision as to what constitutes interference with the safe and efficient operation of the Airport is left to the judgment and discretion of the City

Weed Control Lessee shall control and maintain the noxious weeds along fence lines and upon the subject premises. The City reserves the right to enter the premises and, pending seven days written notification, spray and otherwise control the weeds and assess the cost of such control to the Lessee if the Lessee does not control the noxious weeds as required.

Waste and Compliance with Laws Lessee shall not commit, suffer or permit any waste upon the leased premises. Lessee further agrees to comply with all state and local laws, rules, ordinances and other governmental regulations with regard to pest control, land use, and all other matters.

Good Husbandry Lessee shall cultivate, fertilize and otherwise farm the premises in accordance with the practices of good husbandry and in accordance with the standard farming practices of the vicinity and to not damage any fences or gates.

Lessee to Provide Notice of Repair Needs Lessee agrees to inform Lessor of any repairs that may be necessary to keep, maintain and farm the premises in accordance with standard farming practices. This shall include but shall not be limited to the repair of tile lines, inlets and outlets.

Assumption of Risk and Indemnification The Lessee assumes all risk of personal injury, or of death to himself, his employees or anyone Lessee allows to enter upon the leased premises and agrees to indemnify and hold the City harmless for all such claims, losses, damage and expenses arising out of any such injury or death. Lessee further agrees to name the Lessor as an Additional Insured on Lessee's liability policy.

Insurance Requirements The Lessor will be required to provide a current Certificate of Insurance from his/her agent with minimum \$1,000,000 general liability insurance and also Worker's Compensation insurance, if required, by Minnesota State Statute with the first annual payment of rent on March 1, 2017. In addition the City will require to be named as an additional insured on the general liability insurance policy and the Certificate of Insurance will so state.

Termination or Amendment by Agreement Anything herein contained to the contrary notwithstanding, this lease may be terminated and the provisions of this lease may be, in writing, altered, changed or amended by mutual consent of the parties hereto.

Damage to Crops by Lessor Due to the operation of the airport, there may be occasions when the leased land is required for development or operation of the Worthington Municipal Airport. In the event that Lessor may damage Lessee's hay land or crops, the City shall reimburse Lessee a prorated share of rent paid and shall reimburse Lessee for other resulting reasonable expenses. Lessee waives and all other claims for damage or loss hereunder.

Expenses of Enforcement Lessee shall reimburse Lessor for all costs and expenses, including reasonable attorney fees, which may be incurred by Lessor to recover any rent due and unpaid hereunder, or for the breach of any of the covenants or agreements contained in this lease, or to recover possession of said

property, whether such action progresses to judgment or not.

Remedies upon Default If any rent shall be due and unpaid, or default shall be made in any of the covenants and agreement on the part of the Lessee contained in this lease, Lessor may, at its option at any time after such default or breach, and without any demand or notice to Lessee or to any other person, of any kind whatsoever, re-enter and take possession of said property and remove all persons there from and Lessee waives any legal remedy to defeat Lessor's right and possession hereunder.

Non-Discrimination Lessee will not discriminate against any person because of race, color, creed, sex or national origin while engaged in the performance of the rights and obligations of the Lessee hereunder.

Right of Entry Lessor or his agents shall at all time have access to and use of the leased land.

Quiet Enjoyment Lessor covenants that Lessee, provided that Lessee complies with the terms and provisions of this Lease, shall peaceably and quietly have, hold and enjoy the premises covered by this Lease.

FSA Farm Program Lessor will execute any documents which may be necessary so as to allow Lessee to enroll in any FSA Farm Programs affecting the leased premises during his term of the lease and Lessee shall be entitled to any payments thereunder.

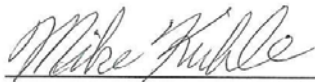
Notices All notices herein provided to be given, or which may be given by either party to the other, shall be deemed to have been fully given when served personally on Lessor or Lessee, or when made in writing and deposited in the United States mail, registered and postage prepaid and addressed: to the Lessee at the address stated above and to Lessor: City Clerk, City Hall, 303 Ninth Street, Worthington, Minnesota, 56187. The address to which the notices shall be mailed as to either party shall or may be changed by written notice given by such party to the other, as hereinafter provided, but nothing herein contained shall preclude the giving of any such notice by personal service.

IN WITNESS WHEREOF, the parties hereto have set their hand and seals the day and year in this lease first written above.

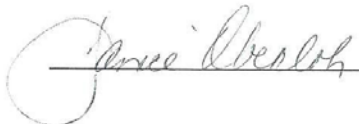
NOTARY BLANKS



LESSEE



MIKE KUHLE, MAYOR



JANICE OBERLOH, CITY CLERK

**AMENDMENT TO LEASE**

Amendment to the **WORTHINGTON MUNICIPAL AIRPORT HAY LAND LEASE** between the parties dated December 12, 2016, pertaining to the lease of the property at the Worthington Municipal Airport, the undersigned Lessor and Lessee hereby agree as follows:

The following shall be added to the paragraph Term of Lease

The lease shall continue in effect from year to year thereafter unless written notice of termination is given by either party to the other at least 90 days prior to expiration of the lease or the end of any year of continuation.

This amendment, upon its execution by both parties, is hereby made a part of the above referenced **WORTHINGTON MUNICIPAL AIRPORT HAY LAND LEASE**.

Lessor

City of Worthington

\_\_\_\_\_  
By: Mike Kuhle  
Its: Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
By: Mindy L. Eggers  
Its: Clerk

\_\_\_\_\_  
Date

Lessee

\_\_\_\_\_  
Tom Martin

\_\_\_\_\_  
Date

**COMMUNITY DEVELOPMENT MEMO****DATE: MARCH 9, 2020****TO: HONORABLE MAYOR AND CITY COUNCIL****SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW****CASE ITEMS****1. PROPOSED TEXT AMENDMENT – CITY OF WORTHINGTON (SCOREBOARDS)**

The City of Worthington is considering a text amendment to Chapter 153: Signs to allow scoreboards with advertising and video capabilities to be allowed in Residential, Institutional and Natural Features districts with various restrictions. This came after inquiries were made about putting video scoreboards at local fields.

The Planning Commission considered the proposed text amendment at its March 4, 2020 meeting. After holding a public hearing, the Commission voted unanimously to recommend the City Council approve the proposed text amendment shown in Exhibit 1D that contains their amendments to the original proposed text amendments in Exhibit 1C.

The Commission's recommendation was based on the following considerations:

1. The current code does not allow for these types of scoreboards in residential, institutional and natural features districts and puts limits on the amount of signage allowed within them. The sign code does not extend inside of buildings, as there are currently video scoreboards with advertising inside Worthington High School Gymnasium and Minnesota West Community and Technical College's Gym.
2. Scoreboards have evolved over time from manual scorekeeping to electronic scorekeeping and now have come around to using video displays for replays, advertisements, announcements, and statistics to keep track of what is going on in a game or event. Various Cities in Minnesota have allowed video scoreboards to exist at the local high school or college stadiums with various restrictions.

The current scoreboards in town shown in Exhibit 1A currently have none or limited advertising on them and have likely just been considered an accessory use to the park or field. There is not an exemption in the sign code currently for scoreboards. Our current sign definition includes "*to communicate information of any kind to the public*" as part of it, which would include scoreboards.

3. Staff reached out to the Cities of New Hope, Plymouth, Savage, Burnsville and Lakeville in Minnesota that have video scoreboards at their high school fields and read through different Cities sign codes in various other cities to have a better understanding of how these have been

approved by other cities. Staff found the common things in approving video scoreboards were:

1. They Required a Conditional Use Permit (Every City went through this process)
2. Time restrictions on when they could be operated (video only during games/events)
3. Commercial Speech/Advertising could only be a certain percentage of the scoreboard (typically around 30%).
4. Size/Height Restrictions (Size ranged from 300 sq. ft. to 1,500 sq. ft. and height from 30 ft. to 60 ft.)
5. The Display should not be seen from adjacent public streets
6. The scoreboard should face the field of play.
7. Video display must be equipped to freeze display if it malfunctions

These conditions bring the importance of controlling advertising, making sure the video components are operated at reasonable times and should not disturb the surrounding residents as much as possible. By making the video scoreboards and any large scoreboard go through a conditional use process, they are able to mitigate any other problems that may arise from a particularly large or video scoreboard proposal. Pictures of what some video scoreboards look like are shown in Exhibit 1B.

Staff has prepared the following proposed text amendment to Chapter 153: Signs in Exhibit 1C for scoreboards to stay current with changing technology while making sure concerns around brightness, size and excessive advertising are addressed to meet the intentions of the sign ordinance for protecting the health, safety and public welfare of the general public.

Some of the highlights in the proposed text amendment include having to get a conditional use permit for any video scoreboard, limiting commercial speech to 30% of the scoreboard, scoreboards only being allowed to operate from 8:00 AM to 11:00 PM, and allowing a maximum of 2,000 square feet for scoreboards in any district.

The reason to extend and allow these scoreboards into natural features districts is that it could generate revenue for the parks and recreation department while possibly helping to alleviate some of the maintenance costs for parks.

4. The comprehensive plan does not specifically address scoreboards but does mention in its parks section that a direct link exists between a city's amenities and its quality of life. It also recommended continuing programs to improve park signs and that attractive consistent signage is an important element of the public's perception of the park system. This is likely more directly related to way finding and beautification of the parks rather than to specific things like scoreboards, but should be considered none the less.

Should Council concur with the findings of the Planning Commission, it may approve the requested proposed ordinance by approving a first reading of the proposed ordinance shown in Exhibit 1E. A 4/5 majority vote is required for approval.

Council action is requested.

## **2. RESOLUTION SUPPORTING INFRASTRUCTURE ACCOUNTABILITY LEGISLATION**

In 2018, the Minnesota Supreme Court found in the case of *Hardstad v. City of Woodbury*, that cities do not have the statutory authority necessary to impose a fee for future street improvements when approving residential development. The League of Minnesota Cities is encouraging Cities to adopt a resolution supporting legislation that provides infrastructure accountability. The resolution is shown in Exhibit 2A. The proposed legislation would give cities a clear and lawful path forward to support development while protecting the interests of current taxpayers.

Current Scoreboards within the City



Trojan Field (Currently)



MN West Baseball Field



Middle School Baseball Field



Centennial Park Field



Photo by: Daktronics



Photo by: Daktronics



GRAY

## Examples of Video Scoreboards



Proposed Amendments for Scoreboards are as follows:

New text

~~Deleted text~~

Text to remain

### § 153.02 ~~DEFINITION~~ DEFINITIONS.

For the purpose of this chapter, the following definition shall apply unless the context clearly indicates or requires a different meaning.

**SIGN.** Any device, fixture, placard or structure that uses any color, form, graphic, illumination, symbol or writing to advertise, announce the purpose of or identify the purpose of a person or entity, or to communicate information of any kind to the public. Public art as defined and regulated pursuant to [Chapter 101](#) of the city code is not a sign under this chapter.

SCOREBOARD – A Scoreboard is a structurally-engineered sign erected at an athletic field or stadium and which is generally used to maintain the score or time expired in an event at the field or stadium. This definition includes signs mounted or applied to the outfield wall within a baseball field

### § 153.17 ILLUMINATED SIGNS.

(A) There shall be no signs having blinking, flashing or fluttering lights or having changing brightness or color, except in Commercial and Industrial Zoning Districts or Scoreboards in Residential, Institutional, or Natural Features Districts subject to the requirements of §153.21. Electric message signs besides scoreboards (see §153.21) shall be permitted in residential districts through the issuance of a conditional use permit provided that all of the following restrictions are complied with:

- (1) Sign is for a public institutional land use as defined in [Chapter 155](#) of this Title;
- (2) Sign does not exceed 30 square feet;
- (3) Message display limited to 7:00 a.m. to 8:00 p.m.;
- (4) Message limited to change once every ten seconds;
- (5) Message prohibited to flash or flutter (scroll only); and
- (6) Messages may only display public service announcements.

(B) The Planning Commission may place any additional restrictions to assure the integrity of the residential neighborhoods is protected.

## § 153.20 DISTRICT SIGN PROVISIONS.

- (A) *Residential and special districts.* Multi-family residential complexes having more than six units; principal residential uses J, K, L, M, O, P, S, T, U, V, X and Y as enumerated in Chapter 155; Appendix E; Table 5 Schedule of Use Regulations; and principal nonresidential use shall be permitted no more than two signs of up to 50 square feet in total sign area on each frontage except for §153.21 (Scoreboards). Freestanding signs placed outside of the required front ~~year~~-yard setback area shall not exceed 8.5 feet in height except for §153.21 (Scoreboards). Freestanding signs placed in any required front yard shall not exceed five feet in height.
- (B) *Commercial, industrial and institutional districts.* Signs in commercial, industrial or institutional districts shall be subject to the provisions of the following tables except for scoreboards (see §153.21):

## § 153.21 SCOREBOARDS.

- (A.) Scoreboards not exceeding 16 feet in height or 200 square feet in surface area are allowed for any playing field. These scoreboards shall be allowed as long as the scoreboard does not contain a video display or illuminated signs beyond the general function of the scoreboard (timekeeping, score, statistics, etc.). Commercial Speech shall be limited to 30% of the total scoreboard area.
- (B.) One scoreboard not exceeding 32 feet in height or 500 square feet in area is allowed per park or school, provided that the information on the scoreboard does not create a traffic hazard for drivers on adjacent public right-of-ways and provided that the scoreboard does not contain a video display or illuminated signs beyond the general function of the scoreboard (timekeeping, score, statistics, etc.). Commercial Speech shall be limited to 30% of the total scoreboard area
- (C.) A scoreboard that exceeds 32 feet in height or 500 square feet or contains a video display or illuminated signs beyond the general function of a scoreboard (timekeeping, score, statistics, etc.) shall be allowed through the issuance of a conditional use permit in accordance with §155.186 provided that all the following restrictions are met:
1. Any such scoreboard must be at least fifty (50) feet away from adjacent property lines
  2. Any such scoreboard shall not exceed 45 feet in height or 1,000 square feet in surface area
  3. No other scoreboard at the park or school shall exceed 250 square feet

4. No commercial speech shall be permitted on the video display or illuminated signs except that commercial messages may be displayed during events on the athletic field served by the scoreboard. These events shall not include practices or classes held on the field.
5. The information and commercial speech on the scoreboard shall not create a traffic hazard or easily be seen for drivers on adjacent public right-of-ways.
6. Any video display must comply with the following:
  - a. The video display can only be operated during games or events at the field. It can't be used for classes or practices.
  - b. The brightness of the video display shall not exceed six thousand (6,000) nits after sunrise and before sunset or six hundred (600) nits after sunset and before sunrise each day.
  - c. The sign shall be equipped with an automatic dimmer control or other mechanism to comply with this condition (6b).
  - d. The display must be designed and equipped to freeze the device in one (1) position if a malfunction of the video display occurs.
  - e. The display must also be equipped with a means to immediately discontinue the display if it malfunctions, and the sign owner must immediately stop and turn off the video display when notified by the City that it is not complying with the stipulations of this section.
7. Commercial Speech shall be limited to 30% of the total scoreboard area except for advertisements during games or events on the video display.
8. Worthington City Council may place additional restrictions to assure the integrity of a residential neighborhood is protected or to make sure such scoreboards do not interfere with the health, safety and general welfare of the public.

(D.) All scoreboards must comply with the following standards:

1. A scoreboard must only face the field of play.
2. The sound speakers of a scoreboard must only face the field of play.

3. A scoreboard which offers visual advertising opportunities must make available not less than thirty percent (30%) of such advertising area to local businesses (i.e., businesses which have a location in the City of Worthington and which actually conduct business at such location)
  4. The audio and video components of a scoreboard shall not be operated except during the following:
    - a. Weekdays from 10:00 A.M. to 10:00 P.M.
    - b. Weekends from 9:00 A.M. to 10:00 P.M.
    - c. The foregoing ending times shall not apply to minor extensions due to weather delay or overtime, but in no event shall a scoreboard or any audio be operated beyond 11:00 P.M.
  5. No scoreboard shall be operated before 8:00 A.M. or past 11:00 P.M. on any day.
  6. No signage shall be affixed to the back of the scoreboard.
  7. Any replacement of a static commercial sign or expansion of a scoreboard shall require a new sign permit.
  8. Scoreboards must comply with §155.044 Performance Standards.
- (E.) The maximum square footage allowed for scoreboards in any district shall be 2,000 square feet.
- (F.) All other signs for parks, fields and athletic venues must comply with the applicable provisions in Chapter 153.

Proposed Amendments for Scoreboards are as follows:

New text

~~Deleted text~~

Text to remain

Planning Commission Edits

## § 153.02 ~~DEFINITION~~ DEFINITIONS.

For the purpose of this chapter, the following definition shall apply unless the context clearly indicates or requires a different meaning.

**SIGN.** Any device, fixture, placard or structure that uses any color, form, graphic, illumination, symbol or writing to advertise, announce the purpose of or identify the purpose of a person or entity, or to communicate information of any kind to the public. Public art as defined and regulated pursuant to [Chapter 101](#) of the city code is not a sign under this chapter.

SCOREBOARD – A Scoreboard is a structurally-engineered sign erected at an athletic field or stadium and which is generally used to maintain the score or time expired in an event at the field or stadium. This definition includes signs mounted or applied to an ~~the outfield wall within a baseball field~~ athletic field.

## § 153.17 ILLUMINATED SIGNS.

(A) There shall be no signs having blinking, flashing or fluttering lights or having changing brightness or color, except in Commercial and Industrial Zoning Districts or Scoreboards in Residential, Institutional, or Natural Features Districts subject to the requirements of §153.21. Electric message signs besides other than scoreboards (see §153.21) shall be permitted in residential districts through the issuance of a conditional use permit provided that all of the following restrictions are complied with:

- (1) Sign is for a public institutional land use as defined in [Chapter 155](#) of this Title;
- (2) Sign does not exceed 30 square feet;
- (3) Message display limited to 7:00 a.m. to 8:00 p.m.;
- (4) Message limited to change once every ten seconds;
- (5) Message prohibited to flash or flutter (scroll only); and
- (6) Messages may only display public service announcements.

(B) The Planning Commission may place any additional restrictions to assure the integrity of the residential neighborhoods is protected.

## § 153.20 DISTRICT SIGN PROVISIONS.

- (A) *Residential and special districts.* Multi-family residential complexes having more than six units; principal residential uses J, K, L, M, O, P, S, T, U, V, X and Y as enumerated in Chapter 155; Appendix E; Table 5 Schedule of Use Regulations; and principal nonresidential use shall be permitted no more than two signs of up to 50 square feet in total sign area on each frontage except for §153.21 (Scoreboards). Freestanding signs placed outside of the required front ~~year~~ yard setback area shall not exceed 8.5 feet in height except for §153.21 (Scoreboards). Freestanding signs placed in any required front yard shall not exceed five feet in height.
- (B) *Commercial, industrial and institutional districts.* Signs in commercial, industrial or institutional districts shall be subject to the provisions of the following tables except for scoreboards (see §153.21):

## § 153.21 SCOREBOARDS.

- (A.) Scoreboards not exceeding 16 feet in height or 200 square feet in surface area are allowed for any playing field. These scoreboards shall be allowed as long as the scoreboard does not contain a video display or illuminated signs beyond the general function of the scoreboard (timekeeping, score, statistics, etc.). Commercial Speech shall be limited to 30% of the total scoreboard area.
- (B.) One scoreboard not exceeding 32 feet in height or 500 square feet in area is allowed per ~~park or school~~ athletic field, provided that the information on the scoreboard does not create a traffic hazard for drivers on adjacent public right-of-ways and provided that the scoreboard does not contain a video display or illuminated signs beyond the general function of the scoreboard (timekeeping, score, statistics, etc.). Commercial Speech shall be limited to 30% of the total scoreboard area
- (C.) A scoreboard that exceeds 32 feet in height or 500 square feet or contains a video display or illuminated signs beyond the general function of a scoreboard (timekeeping, score, statistics, etc.) shall be allowed through the issuance of a conditional use permit in accordance with §155.186 provided that all the following restrictions are met:
1. Any such scoreboard must be at least fifty (50) feet away from adjacent property lines
  2. Any such scoreboard shall not exceed 45 feet in height or 1,000 square feet in surface area
  3. No other scoreboard at the ~~park or school~~ athletic field shall exceed 250 square feet

4. No commercial speech shall be permitted on the video display or illuminated signs except that commercial messages may be displayed during events on the athletic field served by the scoreboard. *These events shall not include practices or classes held on the field.*
5. The information and commercial speech on the scoreboard shall not create a traffic hazard or easily be seen for drivers on adjacent public right-of-ways.
6. Any video display must comply with the following:
  - a. The video display can only be operated during games or events at the field. *It can't be used for classes or practices.*
  - b. The brightness of the video display shall not exceed six thousand (6,000) nits after sunrise and before sunset or six hundred (600) nits after sunset and before sunrise each day.
  - c. The sign shall be equipped with an automatic dimmer control or other mechanism to comply with this condition (6b).
  - d. The display must be designed and equipped to freeze the device in one (1) position if a malfunction of the video display occurs.
  - e. The display must also be equipped with a means to immediately discontinue the display if it malfunctions, and the sign owner must immediately stop and turn off the video display when notified by the City that it is not complying with the stipulations of this section.
7. Commercial Speech shall be limited to 30% of the total scoreboard area except for advertisements during games or events on the video display.
8. Worthington City Council may place additional restrictions to assure the integrity of a residential neighborhood is protected or to make sure such scoreboards do not interfere with the health, safety and general welfare of the public.

(D.) All scoreboards must comply with the following standards:

1. A scoreboard must only face the field of play.

2. The sound speakers of a scoreboard must only face the field of play.
  3. ~~A scoreboard which offers visual advertising opportunities must make available not less than thirty percent (30%) of such advertising area to local businesses (i.e., businesses which have a location in the City of Worthington and which actually conduct business at such location)~~
  4. The audio and video components of a scoreboard shall not be operated except during the following:
    - a. Weekdays from 10:00 A.M. to 10:00 P.M.
    - b. Weekends from 9:00 A.M. to 10:00 P.M.
    - c. The foregoing ending times shall not apply to minor extensions due to weather delay or overtime, but in no event shall a scoreboard or any audio be operated beyond 11:00 P.M.
  5. No scoreboard shall be operated before 8:00 A.M. or past 11:00 P.M. on any day.
  6. No signage shall be affixed to the back of the scoreboard.
  7. Any replacement of a static commercial sign or expansion of a scoreboard shall require a new sign permit.
  8. Scoreboards must comply with §155.044 Performance Standards.
- (E.) The maximum square footage allowed for scoreboards in any district shall be 2,000 square feet.
- (F.) All other signs for parks, fields and athletic venues must comply with the applicable provisions in Chapter 153.



ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE TO AMEND WORTHINGTON CITY CODE TITLE XV, CHAPTER 153 (SIGNS) TO ALLOW SCOREBOARDS IN RESIDENTIAL, INSTITUTIONAL AND NATURAL FEATURES DISTRICTS AND HAVE CERTAIN RESTRICTIONS ON ALL SCOREBOARDS.**

The City Council of the City of Worthington, Do Ordain:

*New text is indicated by redline/underline and text being deleted is struck out:*

**Section I**

The Worthington City Code, Title XV, Section 153.02 shall be amended to read as the following:

**§153.02 DEFINITIONS**

For the purpose of this chapter, the following definition shall apply unless the context clearly indicates or requires a different meaning.

**SIGN.** Any device, fixture, placard or structure that uses any color, form, graphic, illumination, symbol or writing to advertise, announce the purpose of or identify the purpose of a person or entity, or to communicate information of any kind to the public. Public art as defined and regulated pursuant to [Chapter 101](#) of the city code is not a sign under this chapter.

**SCOREBOARD.** A Scoreboard is a structurally-engineered sign erected at an athletic field or stadium and which is generally used to maintain the score or time expired in an event at the field or stadium. This definition includes signs mounted or applied to an athletic field.

**Section II**

The Worthington City Code, Title XV, Section 153.17 shall be amended to read as the following:

(A) There shall be no signs having blinking, flashing or fluttering lights or having changing brightness or color, except in Commercial and Industrial Zoning Districts or Scoreboards in Residential, Institutional, or Natural Features Districts subject to the requirements of §153.21. Electric message signs other than scoreboards (see §153.21) shall be permitted in residential districts through the issuance of a conditional use permit provided that all of the following restrictions are complied with:

- (1) Sign is for a public institutional land use as defined in [Chapter 155](#) of this Title;
- (2) Sign does not exceed 30 square feet;
- (3) Message display limited to 7:00 a.m. to 8:00 p.m.;

- (4) Message limited to change once every ten seconds;
- (5) Message prohibited to flash or flutter (scroll only); and
- (6) Messages may only display public service announcements.

(B) The Planning Commission may place any additional restrictions to assure the integrity of the residential neighborhoods is protected.

### Section III

The Worthington City Code, Title XV, Section 153.20 shall be amended to read as the following:

- (A) *Residential and special districts.* Multi-family residential complexes having more than six units; principal residential uses J, K, L, M, O, P, S, T, U, V, X and Y as enumerated in Chapter 155; Appendix E; Table 5 Schedule of Use Regulations; and principal nonresidential use shall be permitted no more than two signs of up to 50 square feet in total sign area on each frontage except for §153.21 (Scoreboards). Freestanding signs placed outside of the required front yard setback area shall not exceed 8.5 feet in height except for §153.21 (Scoreboards). Freestanding signs placed in any required front yard shall not exceed five feet in height.
- (B) *Commercial, industrial and institutional districts.* Signs in commercial, industrial or institutional districts shall be subject to the provisions of the following tables except for scoreboards (see §153.21):

### Section IV

The Worthington City Code, Title XV, Section 153.21 shall be established and read as the following:

#### § 153.21 SCOREBOARDS.

- (A.) Scoreboards not exceeding 16 feet in height or 200 square feet in surface area are allowed for any playing field. These scoreboards shall be allowed as long as the scoreboard does not contain a video display or illuminated signs beyond the general function of the scoreboard (timekeeping, score, statistics, etc.). Commercial Speech shall be limited to 30% of the total scoreboard area.
- (B.) One scoreboard not exceeding 32 feet in height or 500 square feet in area is allowed per athletic field, provided that the information on the scoreboard does not create a traffic hazard for drivers on adjacent public right-of-ways and provided that the scoreboard does not contain a video display or illuminated signs beyond the general function of the scoreboard

(timekeeping, score, statistics, etc.). Commercial Speech shall be limited to 30% of the total scoreboard area

- (C.) A scoreboard that exceeds 32 feet in height or 500 square feet or contains a video display or illuminated signs beyond the general function of a scoreboard (timekeeping, score, statistics, etc.) shall be allowed through the issuance of a conditional use permit in accordance with §155.186 provided that all the following restrictions are met:
1. Any such scoreboard must be at least fifty (50) feet away from adjacent property lines
  2. Any such scoreboard shall not exceed 45 feet in height or 1,000 square feet in surface area
  3. No other scoreboard at the park or school shall exceed 250 square feet
  4. No commercial speech shall be permitted on the video display or illuminated signs except that commercial messages may be displayed during events on the athletic field served by the scoreboard.
  5. The information and commercial speech on the scoreboard shall not create a traffic hazard or easily be seen for drivers on adjacent public right-of-ways.
  6. Any video display must comply with the following:
    - a. The video display can only be operated during games or events at the field.
    - b. The brightness of the video display shall not exceed six thousand (6,000) nits after sunrise and before sunset or six hundred (600) nits after sunset and before sunrise each day.
    - c. The sign shall be equipped with an automatic dimmer control or other mechanism to comply with this condition (6b).
    - d. The display must be designed and equipped to freeze the device in one (1) position if a malfunction of the video display occurs.
    - e. The display must also be equipped with a means to immediately discontinue the display if it malfunctions, and the sign owner must immediately stop and turn off the video display when notified by the City that it is not complying with the stipulations of this section.
  7. Commercial Speech shall be limited to 30% of the total scoreboard area except for advertisements during games or events on the video display.

8. Worthington City Council may place additional restrictions to assure the integrity of a residential neighborhood is protected or to make sure such scoreboards do not interfere with the health, safety and general welfare of the public.

(D.) All scoreboards must comply with the following standards:

1. A scoreboard must only face the field of play.
2. The sound speakers of a scoreboard must only face the field of play.
3. The audio and video components of a scoreboard shall not be operated except during the following:
  - a. Weekdays from 10:00 A.M. to 10:00 P.M.
  - b. Weekends from 9:00 A.M. to 10:00 P.M.
  - c. The foregoing ending times shall not apply to minor extensions due to weather delay or overtime, but in no event shall a scoreboard or any audio be operated beyond 11:00 P.M.
4. No scoreboard shall be operated before 8:00 A.M. or past 11:00 P.M. on any day.
5. No signage shall be affixed to the back of the scoreboard.
6. Any replacement of a static commercial sign or expansion of a scoreboard shall require a new sign permit.
7. Scoreboards must comply with §155.044 Performance Standards.

(E.) The maximum square footage allowed for scoreboards in any district shall be 2,000 square feet.

(F.) All other signs for parks, fields and athletic venues must comply with the applicable provisions in Chapter 153.

## Section V

The City Clerk is hereby directed to file a certified copy of this ordinance in the office of the Recorder in and for the County of Nobles, State of Minnesota.

**Section VI**

Passed and adopted by the City Council of the City of Worthington, Minnesota, this \_\_\_\_ day of April, 2020

(SEAL)

\_\_\_\_\_  
Mike Kuhle, Mayor

Attest: \_\_\_\_\_  
Mindy Eggers, City Clerk

**RESOLUTION # \_\_\_\_\_**

**Resolution Supporting Infrastructure Accountability**

**WHEREAS**, populations in Minnesota cities are growing statewide; and

**WHEREAS**, the development and construction associated with that growth are driving the need for road improvements, street oversizing, street redesign, and street reconstruction; and

**WHEREAS**, municipal statutory authority appropriately exists for fees to support added need for parks, sewer, and water; and

**WHEREAS**, this municipal authority does not exist for infrastructure development fees; and

**WHEREAS**, city streets are one of the four major types of infrastructure local government is responsible to provide to protect public safety and health, and city streets represent a separate but integral piece of the network of roads supporting movement of people and goods; and

**WHEREAS**, existing funding mechanisms, such as Municipal State Aid (MSA), property taxes, and special assessments have limited applications, leaving cities under-equipped to address growing needs; and

**WHEREAS**, neighborhood streets are constructed according to city standards by developers; and

**WHEREAS**, funding sources for larger streets and intersections to support new developments have historically come from infrastructure development fees; and

**WHEREAS**, the Minnesota Supreme Court found in *Harstad v. City of Woodbury* that no statutory authority existed for these infrastructure development fees; and

**WHEREAS**, cities should not be forced to make current residents and businesses pay for costs of growth through local taxes but rather by those that are responsible for the growth; and

**WHEREAS**, cities are finding it difficult to develop adequate funding systems to support needed infrastructure development related to growth while complying with existing state statutes; and

**WHEREAS**, cities need flexible policies and greater resources in order to meet growing demands for street improvements.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WORTHINGTON** that this Council supports legislation that would authorize cities to collect infrastructure development fees to fund municipal street improvements as a necessary component of growth.

**ADOPTED** by the \_\_\_\_\_ City Council this \_\_\_\_ day of \_\_\_\_\_, 2020.

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
AAA STRIPING SERVICE CO.	2/28/20	2019 SEAL COAT	IMPROVEMENT CONST	OVERLAY PROGRAM	2,092.30
	2/28/20	MCMILLAN WATER	WATER	PROJECT #11	295.40_
				TOTAL:	2,387.70
AARON PAVELKO	2/28/20	MMUA METER SCHOOL	ELECTRIC	O-DISTR MISC	157.08_
				TOTAL:	157.08
ARNOLD MOTOR SUPPLY LLP	2/28/20	PAINT-STREET LIGHTS	ELECTRIC	M-DISTR ST LITE & SIG	103.10_
				TOTAL:	103.10
BORDER STATES ELECTRIC SUPPLY	2/28/20	600 V PEDESTAL BARS	ELECTRIC	FA DISTR UNDRGRND COND	661.81
	2/28/20	600 V LUGS FOR PROJECTS	ELECTRIC	FA DISTR UNDRGRND COND	198.11_
				TOTAL:	859.92
DAKOTA SUPPLY GROUP INC	2/28/20	GROUND STUDS	ELECTRIC	FA DISTR UNDRGRND COND	292.00_
				TOTAL:	292.00
DEMUTH PAT	2/28/20	EMERGENCY PREPAREDNESS	ELECTRIC	O-DISTR SUPER & ENG	45.84_
				TOTAL:	45.84
FRONTIER COMMUNICATION SERVICES	2/28/20	PHONE SERVICE	GENERAL FUND	MAYOR AND COUNCIL	26.43
	2/28/20	PHONE SERVICE	GENERAL FUND	ADMINISTRATION	512.81
	2/28/20	PHONE SERVICE	GENERAL FUND	CLERK'S OFFICE	181.79
	2/28/20	PHONE SERVICE	GENERAL FUND	ACCOUNTING	69.08
	2/28/20	PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	163.28
	2/28/20	PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	180.29
	2/28/20	PHONE SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	26.23
	2/28/20	PHONE SERVICE	GENERAL FUND	FIRE ADMINISTRATION	226.89
	2/28/20	PHONE SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	273.21
	2/28/20	MONTHLY PHONE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	209.00
	2/28/20	PHONE SERVICE	RECREATION	PARK AREAS	26.23
	2/28/20	BAC FIRE ALARMS	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	100.15
	2/28/20	MONTHLY PHONE SERVICE	LIQUOR	O-GEN MISC	230.27
	2/28/20	PHONE SERVICE	AIRPORT	O-GEN MISC	91.28
	2/28/20	PHONE SERVICE	DATA PROCESSING	DATA PROCESSING	127.63
	2/28/20	PHONE SERVICE	DATA PROCESSING	COPIER/FAX	25.16_
			TOTAL:	2,469.73	
GRAINGER	2/28/20	FILTER PLANT PLUMBING SUPP WATER		M-PURIFY EQUIPMENT	92.43_
				TOTAL:	92.43
JERRY'S AUTO SUPPLY OF WORTHINGTON INC	2/28/20	ANTIFREEZE	GENERAL FUND	PAVED STREETS	46.47
	2/28/20	#410 HOSE END FITTING	GENERAL FUND	PAVED STREETS	110.02
	2/28/20	#411 HOSE END FITTING	GENERAL FUND	PAVED STREETS	57.24
	2/28/20	#411 HOSE END FITTING	GENERAL FUND	ICE AND SNOW REMOVAL	46.72
	2/28/20	FITTINGS	ELECTRIC	O-DISTR UNDERGRND LINE	71.55
	2/28/20	FITTINGS	ELECTRIC	O-DISTR UNDERGRND LINE	6.69_
				TOTAL:	338.69
KNOWBE4 INC	2/28/20	SECURITY TRAINING SUBSCRIP WATER		ACCTS-RECORDS & COLLEC	394.60
	2/28/20	SECURITY TRAINING SUBSCRIP MUNICIPAL WASTEWAT		ACCT-RECORDS & COLLECT	394.60
	2/28/20	SECURITY TRAINING SUBSCRIP ELECTRIC		ACCTS-RECORDS & COLLEC	789.21_
			TOTAL:	1,578.41	
KUHLE, MICHAEL	2/28/20	ATP 7 TA REIMBURSEMENT	GENERAL FUND	MAYOR AND COUNCIL	69.60_
				TOTAL:	69.60

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
MINNESOTA ENERGY RESOURCES CORP	2/28/20	GAS SERVICE	WATER	O-DISTR MISC	79.77
	2/28/20	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	79.77
	2/28/20	GAS SERVICE	ELECTRIC	O-DISTR MISC	79.77_
				TOTAL:	239.31
SIEVE AARON	2/28/20	UMMA CLASS	ELECTRIC	O-DISTR MISC	232.45_
				TOTAL:	232.45
STATE OF MN DEPT OF PUBLIC SAFETY	2/28/20	HAZARDOUS MAT FEE	MUNICIPAL WASTEWAT	O-PURIFY MISC	75.00
	2/28/20	HAZ CHEM INVENTORY FEE	MUNICIPAL WASTEWAT	O-PURIFY MISC	25.00_
				TOTAL:	100.00
VERIZON WIRELESS	2/28/20	MONTHLY WIRELESS SERVICE	GENERAL FUND	MAYOR AND COUNCIL	41.70
	2/28/20	MONTHLY WIRELESS SERVICE	GENERAL FUND	ADMINISTRATION	51.22
	2/28/20	MONTHLY WIRELESS SERVICE	GENERAL FUND	ENGINEERING ADMIN	92.32
	2/28/20	MONTHLY WIRELESS SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	31.70
	2/28/20	MONTHLY WIRELESS SERVICE	GENERAL FUND	PAVED STREETS	73.65
	2/28/20	MONTHLY WIRELESS SERVICE	GENERAL FUND	PAVED STREETS	147.43
	2/28/20	MONTHLY WIRELESS SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	31.79
	2/28/20	MONTHLY WIRELESS SERVICE	RECREATION	PARK AREAS	112.53
	2/28/20	MONTHLY WIRELESS SERVICE	RECREATION	PARK AREAS	36.70
	2/28/20	MONTHLY WIRELESS SERVICE	RECREATION	OLSON PARK CAMPGROUND	75.14_
				TOTAL:	694.18
VESSCO INC	2/28/20	POTASSIUM PERM. PUMP HEAD	WATER	M-PURIFY EQUIPMENT	281.52_
				TOTAL:	281.52
VETERINARY MEDICAL CTR PA	2/28/20	FOOD, BRAVECTO	GENERAL FUND	POLICE ADMINISTRATION	121.01
	2/28/20	RIMADYL-WINSTON	GENERAL FUND	POLICE ADMINISTRATION	75.80
	2/28/20	FOOD-MACK	GENERAL FUND	POLICE ADMINISTRATION	58.98
	2/28/20	VETERINARY MEDICAL CTR PA	GENERAL FUND	POLICE ADMINISTRATION	57.64_
				TOTAL:	313.43
WESCO RECEIVABLES CORP	2/28/20	SPLIT BOLT CONNECTORS	ELECTRIC	FA DISTR UNDRGRND COND	352.69_
				TOTAL:	352.69
WORTHINGTON CABLE 3 TV PUBLIC ACCESS	2/28/20	FRANCHISE FEE-JANUARY-MEDI	CABLE TELEVISION	CABLE	3,593.64_
				TOTAL:	3,593.64
ZEP SALES & SERVICE-ACUITY SPECIALTY P	2/28/20	CLEANING SUPPLIES	ELECTRIC	O-DISTR MISC	538.35_
				TOTAL:	538.35
ZIEGLER INC	2/28/20	THERMOCOUPLE	ELECTRIC	M-SOURCE EQUIPMENT	403.11_
				TOTAL:	403.11



VENDOR SORT KEY                      DATE    DESCRIPTION                      FUND                      DEPARTMENT                      AMOUNT\_

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===== FUND TOTALS =====
101 GENERAL FUND                      2,741.51
202 MEMORIAL AUDITORIUM              240.79
229 RECREATION                        250.60
231 ECONOMIC DEV AUTHORITY           100.15
401 IMPROVEMENT CONST                2,092.30
601 WATER                             1,143.72
602 MUNICIPAL WASTEWATER             574.37
604 ELECTRIC                          3,931.76
609 LIQUOR                            230.27
612 AIRPORT                           91.28
702 DATA PROCESSING                 152.79
872 CABLE TELEVISION                 3,593.64
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                                      GRAND TOTAL:                      15,143.18
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TOTAL PAGES: 3

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
A & B BUSINESS SOLUTIONS	3/06/20	CONTRACT SERVICE-RICOH MPC	GENERAL FUND	ENGINEERING ADMIN	36.54
	3/06/20	CONTRACT SERVICE-RICOH MPC	GENERAL FUND	ECONOMIC DEVELOPMENT	36.54_
				TOTAL:	73.08
ALTEC INDUSTRIES, INC	3/06/20	#101 INSPECTION	ELECTRIC	O-DISTR UNDERGRND LINE	1,372.52_
				TOTAL:	1,372.52
AMERICAN BOTTLING COMPANY	3/06/20	MIX	LIQUOR	NON-DEPARTMENTAL	134.19_
				TOTAL:	134.19
ANDERSON ALIGNMENT	3/06/20	#407 REAR DIFFERENTIAL	GENERAL FUND	PAVED STREETS	3,424.00
	3/06/20	#407 REAR DIFFERENTIAL	GENERAL FUND	PAVED STREETS	583.25
	3/06/20	#407 REAR DIFFERENTIAL	GENERAL FUND	PAVED STREETS	304.02
	3/06/20	#407 REAR DIFFERENTIAL	GENERAL FUND	ICE AND SNOW REMOVAL	3,424.03
	3/06/20	#407 REAR DIFFERENTIAL	GENERAL FUND	ICE AND SNOW REMOVAL	583.00
	3/06/20	UNDERBODY HOSE & FITTINGS	GENERAL FUND	ICE AND SNOW REMOVAL	69.41
	3/06/20	UNDERBODY HOSE & FITTINGS	GENERAL FUND	ICE AND SNOW REMOVAL	85.00
	3/06/20	#316 MAINTENANCE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	341.42
	3/06/20	#316 MAINTENANCE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	545.50_
				TOTAL:	9,359.63
ARCTIC GLACIER USA INC	3/06/20	MIX	LIQUOR	NON-DEPARTMENTAL	82.90_
				TOTAL:	82.90
ARNOLD MOTOR SUPPLY LLP	3/06/20	CARBON TAP	RECREATION	PARK AREAS	3.89
	3/06/20	SOCKETS	ELECTRIC	O-DISTR MISC	32.06_
				TOTAL:	35.95
ARTISAN BEER COMPANY	3/06/20	WINE	LIQUOR	NON-DEPARTMENTAL	364.80
	3/06/20	BEER	LIQUOR	NON-DEPARTMENTAL	242.75_
				TOTAL:	607.55
ATLANTIC BOTTLING COMPANY	3/06/20	MIX	LIQUOR	NON-DEPARTMENTAL	322.00_
				TOTAL:	322.00
AXON ENTERPRISE INC	3/06/20	TRAINING CARTRIDGE	GENERAL FUND	POLICE ADMINISTRATION	732.50_
				TOTAL:	732.50
BAHRS SMALL ENGINE	3/06/20	SAWS	RECREATION	TREE REMOVAL	55.90
	3/06/20	SAWS	RECREATION	TREE REMOVAL	56.00
	3/06/20	SHARPEN SAW CHAINS	ELECTRIC	M-DISTR UNDERGRND LINE	32.00_
				TOTAL:	143.90
BELLBOY CORPORATION	3/06/20	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,460.00_
				TOTAL:	3,460.00
BELTLINE AUTOMOTIVE LLC	3/06/20	#18-30 IGNITION COIL	GENERAL FUND	POLICE ADMINISTRATION	230.92
	3/06/20	#18-30 IGNITION COIL	GENERAL FUND	POLICE ADMINISTRATION	336.82
	3/06/20	BELTLINE AUTOMOTIVE LLC	GENERAL FUND	POLICE ADMINISTRATION	33.24
	3/06/20	BELTLINE AUTOMOTIVE LLC	GENERAL FUND	POLICE ADMINISTRATION	6.50
	3/06/20	#15-24 OIL CHANGE, BRAKES	GENERAL FUND	POLICE ADMINISTRATION	93.44
	3/06/20	#15-24 OIL CHANGE, BRAKES	GENERAL FUND	POLICE ADMINISTRATION	134.41
	3/06/20	SERVICE #104	ELECTRIC	O-DISTR SUPER & ENG	55.55
	3/06/20	SERVICE #104	ELECTRIC	O-DISTR SUPER & ENG	672.26
	3/06/20	SERVICE #103	ELECTRIC	O-DISTR SUPER & ENG	60.24
	3/06/20	SERVICE #106	ELECTRIC	O-DISTR SUPER & ENG	48.34

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	3/06/20	SERVICE #102	ELECTRIC	O-DISTR SUPER & ENG	45.42_
				TOTAL:	1,717.14
BENTS TRUCKING	3/06/20	SNOW REMOVAL	GENERAL FUND	ICE AND SNOW REMOVAL	675.00_
				TOTAL:	675.00
BERG DON	3/06/20	MNDOT CONCRETE RECERT	GENERAL FUND	ENGINEERING ADMIN	47.87_
				TOTAL:	47.87
BEVERAGE WHOLESALERS INC	3/06/20	BEER	LIQUOR	NON-DEPARTMENTAL	3,845.11
	3/06/20	BEER	LIQUOR	NON-DEPARTMENTAL	38.73-
	3/06/20	BEER	LIQUOR	NON-DEPARTMENTAL	5,244.70
	3/06/20	BEER	LIQUOR	NON-DEPARTMENTAL	6,627.62_
				TOTAL:	15,678.70
BOB'S PIANO SERVICE INC	3/06/20	TUNING, HUMIDIFIER CONDITI	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	125.00_
				TOTAL:	125.00
BOLTON & MENK INC	3/06/20	DUGDALE PROJECT	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	5,694.50
	3/06/20	DUGDALE PROJECT	ELECTRIC	O-DISTR MISC	5,694.50_
				TOTAL:	11,389.00
BORDER STATES ELECTRIC SUPPLY	3/06/20	GREEN MARKING PAINT	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	79.44
	3/06/20	GREEN MARKING PAINT	STORM WATER MANAGE	STORM DRAINAGE	79.44_
				TOTAL:	158.88
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	3/06/20	BEER	LIQUOR	NON-DEPARTMENTAL	21.50
	3/06/20	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,666.81
	3/06/20	MIX	LIQUOR	NON-DEPARTMENTAL	30.00
	3/06/20	WINE	LIQUOR	NON-DEPARTMENTAL	295.20
	3/06/20	BEER	LIQUOR	NON-DEPARTMENTAL	122.75
	3/06/20	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,386.15
	3/06/20	MIX	LIQUOR	NON-DEPARTMENTAL	52.00
	3/06/20	WINE	LIQUOR	NON-DEPARTMENTAL	120.00
	3/06/20	FREIGHT	LIQUOR	O-SOURCE MISC	48.25
	3/06/20	FREIGHT	LIQUOR	O-SOURCE MISC	5.86
	3/06/20	FREIGHT	LIQUOR	O-SOURCE MISC	52.11
	3/06/20	FREIGHT	LIQUOR	O-SOURCE MISC	2.31_
				TOTAL:	7,802.94
C&S CHEMICALS INC	3/06/20	4425 GALLONS OF ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	5,155.13_
				TOTAL:	5,155.13
CAMPUS CLEANERS	3/06/20	RENTAL MATS, BAR TOWELS	LIQUOR	O-GEN MISC	30.47_
				TOTAL:	30.47
CENTER SPORTS INC	3/06/20	NETS	RECREATION	PARK AREAS	128.16_
				TOTAL:	128.16
CHAMBER OF COMMERCE	3/06/20	CHAMBER OF COMMERCE	GENERAL FUND	LODGING TAX/TOURISM	10,169.80_
				TOTAL:	10,169.80
COMMUNITY EDUCATION	3/06/20	ADVERTISING-SPRING '20 CAT	GENERAL FUND	CENTER FOR ACTIVE LIVI	150.00_
				TOTAL:	150.00
COOPERATIVE ENERGY CO- ACCT # 5910807	3/06/20	#419 INDOL ISO VG	GENERAL FUND	PAVED STREETS	90.80

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
				TOTAL:	90.80
CULLIGAN OF WORTHINGTON	3/06/20	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	73.25
	3/06/20	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	27.75
	3/06/20	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	27.75
	3/06/20	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	14.40
	3/06/20	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	5.00
	3/06/20	MONTHLY SERVICE E	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	18.00
	3/06/20	MONTHLY SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	12.83
				TOTAL:	178.98
BRANDON L PEIL	3/06/20	15"X18" ERU LOGO PRINTED	GENERAL FUND	POLICE ADMINISTRATION	48.00
				TOTAL:	48.00
DACOTAH PAPER CO	3/06/20	AIR FRESHNER, FLOOR MAT, B LIQUOR		O-GEN MISC	359.84
				TOTAL:	359.84
DEGROOT REPAIR	3/06/20	FAN HUB INSTALL #2	GENERAL FUND	FIRE ADMINISTRATION	887.24
				TOTAL:	887.24
DOLL DISTRIBUTING LLC	3/06/20	BEER	LIQUOR	NON-DEPARTMENTAL	1,867.70
	3/06/20	BEER	LIQUOR	NON-DEPARTMENTAL	7,376.75
	3/06/20	BEER	LIQUOR	NON-DEPARTMENTAL	16,177.80
	3/06/20	BEER	LIQUOR	NON-DEPARTMENTAL	429.20
				TOTAL:	24,993.05
DUBOIS CHEMICALS INC	3/06/20	CHEMICALS	INDUSTRIAL WASTEWAT	O-PURIFY MISC	8,421.69
	3/06/20	CHEMICALS	INDUSTRIAL WASTEWAT	O-PURIFY MISC	9,178.15
				TOTAL:	17,599.84
DUININCK INC	3/06/20	SNOW REMOVAL	GENERAL FUND	ICE AND SNOW REMOVAL	630.00
				TOTAL:	630.00
EAGLES LODGE	3/06/20	2019 LAWFUL GAMBLING	GENERAL FUND	REGULATE LAWFUL GAMBLE	211.05
				TOTAL:	211.05
ECHO GROUP INC	3/06/20	BULBS	GENERAL FUND	GENERAL GOVT BUILDINGS	45.36
	3/06/20	TAPE	ELECTRIC	M-DISTR UNDERGRND LINE	42.88
	3/06/20	ECHO GROUP INC	ELECTRIC	M-DISTR ST LITE & SIG	5.63
	3/06/20	PVC COUPLINGS	ELECTRIC	FA DISTR UNDRGRND COND	212.67
				TOTAL:	306.54
EHRLERS COMPANIES	3/06/20	TIF 16	GENERAL FUND	OTHER GEN GOVT MISC	1,695.00
				TOTAL:	1,695.00
ELK CENTER TRUCKING LLC	3/06/20	SNOW HAULING	GENERAL FUND	ICE AND SNOW REMOVAL	480.00
				TOTAL:	480.00
ELKS LODGE	3/06/20	2019 LAWFUL GAMBLING	GENERAL FUND	REGULATE LAWFUL GAMBLE	666.06
				TOTAL:	666.06
ENERGIS HOLDINGS, LLC	3/06/20	LTC SERVICING 4 TRANSFORME	ELECTRIC	FA DISTR STATION EQUIP	13,829.57
				TOTAL:	13,829.57
EVOQUA WATER TECHNOLOGIES LLC	3/06/20	THERMOSTAT WELL	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	300.04
				TOTAL:	300.04

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
FARAGHER JEFFREY	3/06/20	EROSION/STORMWATER MGMT	GENERAL FUND	ENGINEERING ADMIN	118.45_
				TOTAL:	118.45
FASTENAL COMPANY	3/06/20	ROPE FOR GROUND LADDERS	GENERAL FUND	FIRE ADMINISTRATION	433.02
	3/06/20	WIRE ROPE CLIP	GENERAL FUND	PAVED STREETS	4.92
	3/06/20	FLAT HEAD BOLTS	GENERAL FUND	PAVED STREETS	12.66
	3/06/20	SCREWS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	47.91
	3/06/20	SAW BLADES	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	19.34_
				TOTAL:	517.85
FIFE WATER SERVICES INC	3/06/20	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	11,283.79_
				TOTAL:	11,283.79
FLYNN & RIORDAN PLLC	3/06/20	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	618.75_
				TOTAL:	618.75
FORUM COMMUNICATIONS COMPANY	3/06/20	ADVERTISING	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	795.00_
				TOTAL:	795.00
GALLS LLC	3/06/20	PATROL TEK LINER BELT	GENERAL FUND	POLICE ADMINISTRATION	18.99
	3/06/20	LONG SLEEVE SHIRT	GENERAL FUND	POLICE ADMINISTRATION	85.95_
				TOTAL:	104.94
GEOTEK INC	3/06/20	CONCRETE CORE-W. LAKE AVEN	IMPROVEMENT CONST	OVERLAY PROGRAM	4,350.00_
				TOTAL:	4,350.00
GOPHER STATE ONE CALL	3/06/20	MONTHLY LOCATE SERVICES	WATER	O-DISTR MISC	3.71
	3/06/20	MONTHLY LOCATE SERVICES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	3.71
	3/06/20	MONTHLY LOCATE SERVICES	ELECTRIC	O-DISTR MISC	7.43_
				TOTAL:	14.85
GRAHAM TIRE OF WORTHINGTON INC	3/06/20	#18-30 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	15.93
	3/06/20	#18-30 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	14.95_
				TOTAL:	30.88
GRAINGER	3/06/20	CABLE CUTTER	ELECTRIC	O-DISTR MISC	136.62_
				TOTAL:	136.62
HACH COMPANY	3/06/20	AMONIA, PHOSPHORUS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	44.95_
				TOTAL:	44.95
HARBERTS NICK	3/06/20	CONCRETE FIELD TESTING	GENERAL FUND	ENGINEERING ADMIN	40.18_
				TOTAL:	40.18
HAWKINS INC	3/06/20	1 TON CHLORINE	WATER	O-PURIFY	689.40
	3/06/20	TREATMENT CHEMICAL	WATER	O-PURIFY	5,447.48_
				TOTAL:	6,136.88
HOPE HAVEN INC	3/06/20	CAL CLEANING-JANUARY	GENERAL FUND	CENTER FOR ACTIVE LIVI	541.67_
				TOTAL:	541.67
THE HOWARD E NYHART COMPANY INCORPORAT	3/06/20	GASB 75 REPORT	GENERAL FUND	OTHER GEN GOVT MISC	1,125.00_
				TOTAL:	1,125.00
HY-VEE INC-61609 (UTILITIES)	3/06/20	MISCELLANEOUS SUPPLIES	WATER	ACCTS-RECORDS & COLLEC	4.24
	3/06/20	MISCELLANEOUS SUPPLIES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	4.24

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	3/06/20	MISCELLANEOUS SUPPLIES	ELECTRIC	ADMIN MISC	4.99
	3/06/20	MISCELLANEOUS SUPPLIES	ELECTRIC	ACCTS-RECORDS & COLLEC	8.48
				TOTAL:	21.95
IDEAL LANDSCAPE & DESIGN INC	3/06/20	SNOW REMOVAL	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	550.00
	3/06/20	SNOW REMOVAL	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	810.00
				TOTAL:	1,360.00
INFRARED SERVICES	3/06/20	INFRARED INSPECTION & ANAL	ELECTRIC	CUSTOMER INSTALL EXPEN	406.25
				TOTAL:	406.25
INTEGRITY AVIATION INC	3/06/20	FBO MANAGEMENT FEE-FEBRUAR	AIRPORT	O-GEN MISC	2,312.00
				TOTAL:	2,312.00
IOWA INFORMATION INC	3/06/20	GS DISPLAY PROCESS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	300.00
	3/06/20	DIS WGTN 7 PACK	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	69.95
	3/06/20	RV DISPLAY PROCESS LEAP YE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	249.40
				TOTAL:	619.35
IUOE LOCAL 49 FRINGE BENEFIT FUND	3/06/20	HEALTH INS PREMIUM 49ERS	GENERAL FUND	NON-DEPARTMENTAL	588.04
	3/06/20	HEALTH INS PREMIUM 49ERS	GENERAL FUND	NON-DEPARTMENTAL	395.85
	3/06/20	MARCH FOR APRIL INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	256.16
	3/06/20	HEALTH PREMIUM 49ERS	GENERAL FUND	ENGINEERING ADMIN	751.01
	3/06/20	HEALTH PREMIUM 49ERS	GENERAL FUND	ENGINEERING ADMIN	1,051.29
	3/06/20	HEALTH PREMIUM 49ERS	GENERAL FUND	FIRE ADMINISTRATION	8.97
	3/06/20	HEALTH PREMIUM 49ERS	GENERAL FUND	PAVED STREETS	441.18
	3/06/20	HEALTH PREMIUM 49ERS	GENERAL FUND	PAVED STREETS	418.65
	3/06/20	HEALTH PREMIUM 49ERS	GENERAL FUND	PUBLIC WORK SHOP	716.31
	3/06/20	HEALTH PREMIUM 49ERS	GENERAL FUND	PUBLIC WORK SHOP	1,015.77
	3/06/20	HEALTH PREMIUM 49ERS	GENERAL FUND	ICE AND SNOW REMOVAL	1,584.92
	3/06/20	HEALTH PREMIUM 49ERS	GENERAL FUND	ICE AND SNOW REMOVAL	85.82
	3/06/20	HEALTH INS PREMIUM 49ERS	RECREATION	NON-DEPARTMENTAL	348.18
	3/06/20	HEALTH INS PREMIUM 49ERS	RECREATION	NON-DEPARTMENTAL	383.26
	3/06/20	HEALTH PREMIUM 49ERS	RECREATION	PARK AREAS	750.50
	3/06/20	HEALTH PREMIUM 49ERS	RECREATION	PARK AREAS	454.36
	3/06/20	HEALTH PREMIUM 49ERS	RECREATION	OLSON PARK CAMPGROUND	101.80
	3/06/20	HEALTH PREMIUM 49ERS	RECREATION	TREE REMOVAL	1,240.88
	3/06/20	HEALTH PREMIUM 49ERS	RECREATION	TREE REMOVAL	1,687.01
	3/06/20	HEALTH INS PREMIUM 49ERS	IMPROVEMENT CONST	NON-DEPARTMENTAL	26.09
	3/06/20	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	NON-DEPARTMENTAL	20.16
	3/06/20	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	TURNER & TENTH ADA RAM	14.48
	3/06/20	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	OVERLAY PROGRAM	211.92
	3/06/20	HEALTH INS PREMIUM 49ERS	WATER	NON-DEPARTMENTAL	441.53
	3/06/20	HEALTH INS PREMIUM 49ERS	WATER	NON-DEPARTMENTAL	406.85
	3/06/20	HEALTH PREMIUM 49ERS	WATER	O-PUMPING	204.17
	3/06/20	HEALTH PREMIUM 49ERS	WATER	O-PUMPING	180.96
	3/06/20	HEALTH PREMIUM 49ERS	WATER	O-PURIFY LABOR	534.91
	3/06/20	HEALTH PREMIUM 49ERS	WATER	O-PURIFY LABOR	445.81
	3/06/20	HEALTH PREMIUM 49ERS	WATER	O-DIST UNDERGRND LINES	1,088.61
	3/06/20	HEALTH PREMIUM 49ERS	WATER	O-DIST UNDERGRND LINES	670.22
	3/06/20	HEALTH PREMIUM 49ERS	WATER	O-DISTR MISC	241.59
	3/06/20	HEALTH PREMIUM 49ERS	WATER	O-DISTR MISC	615.91
	3/06/20	HEALTH PREMIUM 49ERS	WATER	M-SOURCE WELLS & SPRNG	6.72
	3/06/20	HEALTH PREMIUM 49ERS	WATER	M-SOURCE WELLS & SPRNG	38.40
	3/06/20	HEALTH PREMIUM 49ERS	WATER	M-TRANS MAINS	98.57
	3/06/20	HEALTH PREMIUM 49ERS	WATER	M-TRANS MAINS	210.69

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	3/06/20	HEALTH PREMIUM 49ERS	WATER	M-TRANS HYDRANTS	26.88
	3/06/20	HEALTH PREMIUM 49ERS	WATER	M-TRANS HYDRANTS	90.42
	3/06/20	HEALTH PREMIUM 49ERS	WATER	M-DISTR METERS	486.70
	3/06/20	HEALTH PREMIUM 49ERS	WATER	M-DISTR METERS	435.74
	3/06/20	HEALTH PREMIUM 49ERS	WATER	PROJECT #2	47.04
	3/06/20	HEALTH PREMIUM 49ERS	WATER	PROJECT #11	774.52
	3/06/20	HEALTH PREMIUM 49ERS	WATER	PROJECT #11	315.04
	3/06/20	HEALTH INS PREMIUM 49ERS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	659.34
	3/06/20	HEALTH INS PREMIUM 49ERS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	654.73
	3/06/20	MARCH FOR APRIL INSURANCE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	165.84
	3/06/20	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	213.45
	3/06/20	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	161.72
	3/06/20	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABOR	1,035.02
	3/06/20	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABOR	995.55
	3/06/20	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	562.28
	3/06/20	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	578.98
	3/06/20	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	828.51
	3/06/20	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	715.21
	3/06/20	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	1,070.39
	3/06/20	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	1,258.90
	3/06/20	HEALTH INS PREMIUM 49ERS	MUNICIPAL WASTEWAT	PROJECT #2	26.88
	3/06/20	HEALTH INS PREMIUM 49ERS	STORM WATER MANAGE	NON-DEPARTMENTAL	11.86
	3/06/20	HEALTH INS PREMIUM 49ERS	STORM WATER MANAGE	NON-DEPARTMENTAL	9.36
	3/06/20	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	STORM DRAINAGE	53.76
	3/06/20	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	STORM DRAINAGE	53.05
	3/06/20	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	PROJECT #28	13.44
	3/06/20	HEALTH INS PREMIUM 49ERS	AIRPORT	NON-DEPARTMENTAL	16.93
	3/06/20	HEALTH PREMIUM 49ERS	AIRPORT	O-GEN MISC	95.91_
				TOTAL:	29,095.00
JERRY'S AUTO SUPPLY OF WORTHINGTON INC	3/06/20	BUCKET	GENERAL FUND	PAVED STREETS	18.45
	3/06/20	FHP GARAGE DOOR BELT	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	10.33_
				TOTAL:	28.78
JOHNSON BROTHERS LIQUOR CO	3/06/20	LIQUOR	LIQUOR	NON-DEPARTMENTAL	6,745.58
	3/06/20	WINE	LIQUOR	NON-DEPARTMENTAL	1,743.90
	3/06/20	LIQUOR	LIQUOR	NON-DEPARTMENTAL	10,174.96
	3/06/20	WINE	LIQUOR	NON-DEPARTMENTAL	3,075.02
	3/06/20	WINE	LIQUOR	NON-DEPARTMENTAL	312.00-
	3/06/20	WINE	LIQUOR	NON-DEPARTMENTAL	56.00-
	3/06/20	WINE	LIQUOR	NON-DEPARTMENTAL	13.79-
	3/06/20	BEER	LIQUOR	NON-DEPARTMENTAL	3.84-
	3/06/20	MIX	LIQUOR	NON-DEPARTMENTAL	4.58-
	3/06/20	LIQUOR	LIQUOR	NON-DEPARTMENTAL	20.33-
	3/06/20	LIQUOR	LIQUOR	NON-DEPARTMENTAL	10.50-
	3/06/20	FREIGHT	LIQUOR	O-SOURCE MISC	115.19
	3/06/20	FREIGHT	LIQUOR	O-SOURCE MISC	58.36
	3/06/20	FREIGHT	LIQUOR	O-SOURCE MISC	141.92
	3/06/20	FREIGHT	LIQUOR	O-SOURCE MISC	109.15
	3/06/20	FREIGHT	LIQUOR	O-SOURCE MISC	5.07-
	3/06/20	FREIGHT	LIQUOR	O-SOURCE MISC	1.69-
				TOTAL:	21,736.28
JOHNSTON AUTOSTORES	3/06/20	#202 BATTERY	WATER	O-DIST UNDERGRND LINES	104.44_
				TOTAL:	104.44

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
KHC CONSTRUCTION, INC	3/06/20	PAY APP #6-EQ PUMP STATION	MUNICIPAL WASTEWAT	FA PURIFY STRUCTURES	460,949.36_
				TOTAL:	460,949.36
LARSON CRANE SERVICE INC	3/06/20	SNOW REMOVAL	GENERAL FUND	ICE AND SNOW REMOVAL	540.00_
				TOTAL:	540.00
LAW ENFORCEMENT LABOR SERVICES INC #27	3/06/20	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	301.67_
				TOTAL:	301.67
LEAGUE OF MN CITIES	3/06/20	STORMWATER COALITION CONTR	STORM WATER MANAGE	STORM DRAINAGE	780.00_
				TOTAL:	780.00
LEAGUE OF MN CITIES INSURANCE TRUST	3/06/20	CLAIM # CMC CA 96341	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	3,163.25_
				TOTAL:	3,163.25
LOCATORS & SUPPLIES INC	3/06/20	HARD HATS, SAFETY EQUIPMEN	MUNICIPAL WASTEWAT	O-PURIFY MISC	108.18_
				TOTAL:	108.18
LOO CON, INC	3/06/20	SNOW HAULING	GENERAL FUND	ICE AND SNOW REMOVAL	1,350.00_
				TOTAL:	1,350.00
LOWES SHEET METAL INC	3/06/20	HEAT REPAIR	GENERAL FUND	FIRE ADMINISTRATION	2,946.18_
				TOTAL:	2,946.18
MALLOY ELECTRIC BEARING SUPPLY	3/06/20	BLOWER SERVICE	INDUSTRIAL WASTEWA	O-PURIFY MISC	792.90_
				TOTAL:	792.90
MARTHALER CHEVROLET OF WORTHINGTON	3/06/20	OIL CHANGE FOR FORD ESCAPE	GENERAL FUND	ECONOMIC DEVELOPMENT	48.18_
				TOTAL:	48.18
MARTHALER FORD OF WORTHINGTON	3/06/20	#430 OIL CHANGE-COMP. CARE	GENERAL FUND	PAVED STREETS	4.50
	3/06/20	#430 OIL CHANGE-COMP. CARE	GENERAL FUND	PAVED STREETS	26.40
	3/06/20	#430 OIL CHANGE-COMP. CARE	GENERAL FUND	PAVED STREETS	23.45_
				TOTAL:	54.35
MEDIACOM	3/06/20	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	226.85_
				TOTAL:	226.85
MINNESOTA CHILD SUPPORT PAYMENT CTR	3/06/20	GARNISHMENT	GENERAL FUND	NON-DEPARTMENTAL	39.22
	3/06/20	SUPPORT ORDER	GENERAL FUND	NON-DEPARTMENTAL	59.76
	3/06/20	SUPPORT ORDER	RECREATION	NON-DEPARTMENTAL	59.76_
				TOTAL:	158.74
MINNESOTA ENERGY RESOURCES CORP	3/06/20	GAS SERVICE	GENERAL FUND	PAVED STREETS	1,766.77
	3/06/20	GAS SERVICE	RECREATION	OLSON PARK CAMPGROUND	162.66
	3/06/20	GAS SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	1,618.65
	3/06/20	GAS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	2,043.77
	3/06/20	GAS SERVICE	LIQUOR	O-GEN MISC	841.27
	3/06/20	GAS SERVICE	AIRPORT	O-GEN MISC	409.70
	3/06/20	GAS SERVICE	AIRPORT	O-GEN MISC	341.16_
				TOTAL:	7,183.98
MINNESOTA GFOA	3/06/20	CAFR COMMENT REVIEW	GENERAL FUND	ACCOUNTING	30.00_
				TOTAL:	30.00
MINNESOTA VALLEY TESTING LABS INC	3/06/20	FEBRUARY SALTY DISCHARGE T	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	145.80



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
				TOTAL:	145.80
MISCELLANEOUS V HAIN PAM	3/06/20	HAIN PAM:KEY FOB	GENERAL FUND	NON-DEPARTMENTAL	15.00
RAMOS LOPEZ VALERIANO	3/06/20	REFUND OF DEPOSIT-ACCTS FI WATER		NON-DEPARTMENTAL	12.03
RAMOS LOPEZ VALERIANO	3/06/20	REFUND OF DEPOSIT-ACCTS FI WATER		ACCTS-RECORDS & COLLEC	0.05
ALI GEDAY	3/06/20	REFUND OF CREDITS-ACCT FIN ELECTRIC		NON-DEPARTMENTAL	30.60
MORALES RALIOS, PAULIN	3/06/20	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	82.71
NUNEZ CINTRON VICTOR	3/06/20	REFUND OF DEPOSIT-ACCTS FI ELECTRIC		NON-DEPARTMENTAL	136.55
FINANCE/ACCOUNTING(EAP	3/06/20	REFUND OF CREDITS-ACCTS FI ELECTRIC		NON-DEPARTMENTAL	8.76
RAMOS LOPEZ VALERIANO	3/06/20	REFUND OF DEPOSIT-ACCTS FI ELECTRIC		NON-DEPARTMENTAL	120.00
CHAMPION HOME BUILDERS	3/06/20	CHAMPION HOME BUILDERS:REB ELECTRIC		CUSTOMER INSTALL EXPEN	5,801.22
MORALES RALIOS, PAULIN	3/06/20	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.07
NUNEZ CINTRON VICTOR	3/06/20	REFUND OF DEPOSIT-ACCTS FI ELECTRIC		ACCTS-RECORDS & COLLEC	0.62
RAMOS LOPEZ VALERIANO	3/06/20	REFUND OF DEPOSIT-ACCTS FI ELECTRIC		ACCTS-RECORDS & COLLEC	0.13
				TOTAL:	6,207.74
MORRIS ELECTRONICS INC	3/06/20	COMPUTER HARDWARE	WATER	ACCTS-RECORDS & COLLEC	9.95
	3/06/20	COMPUTER HARDWARE	WATER	ACCTS-RECORDS & COLLEC	3.62
	3/06/20	TECHNICAL SUPPORT	WATER	ACCTS-RECORDS & COLLEC	75.00
	3/06/20	COMPUTER HARDWARE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	3.62
	3/06/20	TECHNICAL SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	75.00
	3/06/20	COMPUTER HARDWARE	ELECTRIC	ACCTS-RECORDS & COLLEC	7.24
	3/06/20	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	150.00
	3/06/20	LICENSE	DATA PROCESSING	DATA PROCESSING	517.60
	3/06/20	GAS SERVICE	DATA PROCESSING	DATA PROCESSING	97.50
	3/06/20	NEW SYSTEM SET UP	DATA PROCESSING	DATA PROCESSING	950.00
	3/06/20	CONVERTER	DATA PROCESSING	DATA PROCESSING	99.98
				TOTAL:	1,989.51
MPCA	3/06/20	WATER PERMIT	INDUSTRIAL WASTEWA	O-PURIFY MISC	400.00
				TOTAL:	400.00
NAVSWRFWARCENDIV CRANE	3/06/20	RENTAL OF NIGHT VISION EQU	GENERAL FUND	POLICE ADMINISTRATION	600.00
				TOTAL:	600.00
NICOLE R KEMPEMA	3/06/20	FEBRUARY CLEANING-CITY HAL	GENERAL FUND	GENERAL GOVT BUILDINGS	1,950.00
	3/06/20	FEBRUARY CLEANING-BAC	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	1,282.50
				TOTAL:	3,232.50
NOBLES COOPERATIVE ELECTRIC	3/06/20	HWY 59 N LIGHTING SERVICE	GENERAL FUND	SIGNS AND SIGNALS	470.86
	3/06/20	HWY 59/60 SOUTH LIGHTING S	GENERAL FUND	SIGNS AND SIGNALS	88.09
				TOTAL:	558.95
NOBLES COUNTY AUDITOR/TREASURER	3/06/20	POSTAGE	GENERAL FUND	POLICE ADMINISTRATION	1,013.67
	3/06/20	LONG DISTANICE	GENERAL FUND	POLICE ADMINISTRATION	1,581.27
	3/06/20	LEGAL SERVICES-FEBRUARY	GENERAL FUND	PROSECUTION	19,420.25
	3/06/20	SOLID WASTE MANAGEMENT-JAN	WASTE MANAGEMENT C	SOLID WASTE/RECYCLE	7,272.00
				TOTAL:	29,287.19
NOBLES COUNTY HIGHWAY DEPT	3/06/20	JANUARY FUEL	GENERAL FUND	ENGINEERING ADMIN	27.70
	3/06/20	JANUARY FUEL	GENERAL FUND	ECONOMIC DEVELOPMENT	70.65
	3/06/20	JANUARY FUEL	GENERAL FUND	POLICE ADMINISTRATION	4,218.54
	3/06/20	JANUARY FUEL	GENERAL FUND	ANIMAL CONTROL ENFORCE	260.25
	3/06/20	JANUARY FUEL	GENERAL FUND	PAVED STREETS	328.45
	3/06/20	JANUARY FUEL	GENERAL FUND	ICE AND SNOW REMOVAL	5,075.60
	3/06/20	JANUARY FUEL	GENERAL FUND	CODE ENFORCEMENT	93.44

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	3/06/20	JANUARY FUEL	RECREATION	SOCCER COMPLEX	111.95
	3/06/20	JANUARY FUEL	RECREATION	PARK AREAS	1,015.40
	3/06/20	JANUARY FUEL	WATER	O-PUMPING	169.90
	3/06/20	JANUARY FUEL	WATER	M-TRANS MAINS	438.89
	3/06/20	JANUARY FUEL	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	145.53
	3/06/20	JANUARY FUEL	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	44.03
	3/06/20	JANUARY FUEL	MUNICIPAL WASTEWAT	O-PURIFY MISC	54.34
	3/06/20	JANUARY FUEL	MUNICIPAL WASTEWAT	O-PURIFY MISC	148.64
	3/06/20	JANUARY FUEL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	84.93
	3/06/20	JANUARY FUEL	ELECTRIC	O-DISTR UNDERGRND LINE	843.72
	3/06/20	JANUARY FUEL	STORM WATER MANAGE	STORM DRAINAGE	145.54
	3/06/20	JANUARY FUEL	AIRPORT	O-GEN MISC	809.73_
				TOTAL:	14,087.23
NORTH CENTRAL LABORATORIES	3/06/20	PHOSPHATE STANDARD FILTERS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	517.31_
				TOTAL:	517.31
NORTHERN DEWATERING, INC	3/06/20	12" HDPE DISCHARGE PIPE RE	MUNICIPAL WASTEWAT	O-PURIFY MISC	3,750.00
	3/06/20	6" HOSE RENTAL	MUNICIPAL WASTEWAT	O-PURIFY MISC	319.50_
				TOTAL:	4,069.50
ONE OFFICE SOLUTION-WOCITY	3/06/20	PLASTIC SLEEVES	GENERAL FUND	CLERK'S OFFICE	74.00
	3/06/20	INK CARTRIDGE	GENERAL FUND	CLERK'S OFFICE	60.26
	3/06/20	CARTRIDGE	GENERAL FUND	CLERK'S OFFICE	59.49
	3/06/20	INK CARTRIDGES	GENERAL FUND	CLERK'S OFFICE	140.23
	3/06/20	INK CARTRIDGE, LABELS	GENERAL FUND	ACCOUNTING	94.38
	3/06/20	INK CARTRIDGES	GENERAL FUND	ACCOUNTING	94.38
	3/06/20	INK PENS	GENERAL FUND	ENGINEERING ADMIN	7.85
	3/06/20	INK PENS	GENERAL FUND	ECONOMIC DEVELOPMENT	7.84
	3/06/20	INK PAD FOR STAMP	GENERAL FUND	ECONOMIC DEVELOPMENT	3.18
	3/06/20	PAPER TOWELS, TRASH BAGS	GENERAL FUND	GENERAL GOVT BUILDINGS	146.44_
				TOTAL:	688.05
ONE OFFICE SOLUTION-NCLAW	3/06/20	FILE FOLDER, SHARPIE, ADHSV	GENERAL FUND	SECURITY CENTER	30.25
	3/06/20	FILE FOLDER, SHARPIE, ADHSV	GENERAL FUND	SECURITY CENTER	30.24
	3/06/20	CARTRIDGE, COLLECTION UNIT	GENERAL FUND	SECURITY CENTER	124.50
	3/06/20	CARTRIDGE, COLLECTION UNIT	GENERAL FUND	SECURITY CENTER	124.50
	3/06/20	TAPE, LEGAL PADS	GENERAL FUND	SECURITY CENTER	12.27
	3/06/20	TAPE, LEGAL PADS	GENERAL FUND	SECURITY CENTER	12.28_
				TOTAL:	334.04
ONE OFFICE SOLUTION-WOCITY	3/06/20	CARTRIDGE	GENERAL FUND	PAVED STREETS	173.96
	3/06/20	CONTRACT MAINTENANCE-MX260	GENERAL FUND	PAVED STREETS	26.01
	3/06/20	ROUND TABLE	GENERAL FUND	CENTER FOR ACTIVE LIVI	724.00
	3/06/20	TOWELS, TRASH BAG LINERS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	86.60
	3/06/20	OFFICE SUPPLIES	RECREATION	PARK AREAS	110.91
	3/06/20	INK CARTRIDGE, LABELS	DATA PROCESSING	DATA PROCESSING	31.12
	3/06/20	INK CARTRIDGES	DATA PROCESSING	DATA PROCESSING	119.69
	3/06/20	CONTRACT MAINTENANCE-MX514	DATA PROCESSING	COPIER/FAX	120.63_
				TOTAL:	1,392.92
ONE OFFICE SOLUTION-WOPOLI	3/06/20	INK CARTRIDGE	GENERAL FUND	POLICE ADMINISTRATION	78.65
	3/06/20	INK CARTRIDGE	GENERAL FUND	POLICE ADMINISTRATION	56.90_
				TOTAL:	21.75
ONE OFFICE SOLUTION-WOUTIL	3/06/20	MISCELLANEOUS SUPPLIES	WATER	ADMIN OFFICE SUPPLIES	21.36

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	3/06/20	SERVICE AGREEMENT-SHARP MX	WATER	ACCTS-RECORDS & COLLEC	24.32
	3/06/20	MISCELLANEOUS SUPPLIES	WATER	ACCTS-RECORDS & COLLEC	7.74
	3/06/20	MISCELLANEOUS SUPPLIES	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	21.35
	3/06/20	SERVICE AGREEMENT-SHARP MX	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	24.31
	3/06/20	MISCELLANEOUS SUPPLIES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	7.73
	3/06/20	MISCELLANEOUS SUPPLIES	ELECTRIC	ADMIN OFFICE SUPPLIES	42.72
	3/06/20	SERVICE AGREEMENT-SHARP MX	ELECTRIC	ACCTS-RECORDS & COLLEC	48.63
	3/06/20	MISCELLANEOUS SUPPLIES	ELECTRIC	ACCTS-RECORDS & COLLEC	15.48_
				TOTAL:	213.64
PEPSI COLA BOTTLING CO OF PIPESTONE, M	3/06/20	MIX	LIQUOR	NON-DEPARTMENTAL	11.95_
				TOTAL:	11.95
PHILLIPS WINE & SPIRITS INC	3/06/20	MIX	LIQUOR	NON-DEPARTMENTAL	58.80-
	3/06/20	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,240.79
	3/06/20	WINE	LIQUOR	NON-DEPARTMENTAL	291.32
	3/06/20	LIQUOR	LIQUOR	NON-DEPARTMENTAL	9,376.66
	3/06/20	WINE	LIQUOR	NON-DEPARTMENTAL	440.00
	3/06/20	FREIGHT	LIQUOR	O-SOURCE MISC	29.86
	3/06/20	FREIGHT	LIQUOR	O-SOURCE MISC	8.45
	3/06/20	FREIGHT	LIQUOR	O-SOURCE MISC	134.79
	3/06/20	FREIGHT	LIQUOR	O-SOURCE MISC	20.28_
				TOTAL:	13,483.35
BRIAN POWERS	3/06/20	MONTHLY BOILER CHECK-FEBRU	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	290.00_
				TOTAL:	290.00
QUADIENT LEASING USA, INC	3/06/20	POSTAGE MACHINE LEASE	DATA PROCESSING	COPIER/FAX	484.62_
				TOTAL:	484.62
RACOM CORP	3/06/20	MAINTENANCE CONTRACT	GENERAL FUND	POLICE ADMINISTRATION	512.74_
				TOTAL:	512.74
RADIO WORKS LLC	3/06/20	SIGN-IN PACKAGE	GENERAL FUND	OTHER GEN GOVT MISC	500.00_
				TOTAL:	500.00
NMC EXCHANGE LLC	3/06/20	SERVICE FORK LIFT	ELECTRIC	O-DISTR UNDERGRND LINE	147.84_
				TOTAL:	147.84
RESCO	3/06/20	STREET LIGHT BRACKETS	ELECTRIC	FA DISTR ST LITE & SIG	851.57_
				TOTAL:	851.57
THE RETROFIT COMPANIES	3/06/20	RECYCLE STREET LIGHT LAMPS	ELECTRIC	M-DISTR ST LITE & SIG	414.69_
				TOTAL:	414.69
IRONS REPAIR INC	3/06/20	#411 AIR TANK	GENERAL FUND	PAVED STREETS	506.83
	3/06/20	#411 AIR TANK CABLE	GENERAL FUND	PAVED STREETS	29.56
	3/06/20	#202 DOT INSPECTION	WATER	O-DIST UNDERGRND LINES	136.18
	3/06/20	#205 DOT INSPECTION	WATER	O-DIST UNDERGRND LINES	136.18_
				TOTAL:	808.75
ROUND LAKE VINEYARDS & WINERY LLC	3/06/20	WINE	LIQUOR	NON-DEPARTMENTAL	900.00_
				TOTAL:	900.00
RUNNINGS SUPPLY INC-ACCT#9502440	3/06/20	CAR WASH SOAP	WATER	O-DISTR MISC	5.99
	3/06/20	HEATER WORK	WATER	M-PURIFY STRUCTURES	10.29

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	3/06/20	FILTER PLANT AIR LINE REP	WATER	M-PURIFY EQUIPMENT	40.50
	3/06/20	LIFTSATION BATTERY	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	5.78
	3/06/20	#300 MAINTENANCE SUPPLIES	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	15.56
	3/06/20	CUTTING OIL, SAWSALL BLADE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	15.58
	3/06/20	STORAGE CABIENT FOR SUB 2	ELECTRIC	O-DISTR STATION EXPENS	189.99
	3/06/20	TOOLS	ELECTRIC	O-DISTR MISC	60.35
	3/06/20	TRUCK FILL HOSES	ELECTRIC	M-DISTR STRUCTURES	43.44
	3/06/20	MAILBOX	ELECTRIC	M-DISTR UNDERGRND LINE	22.99_
				TOTAL:	410.47
RUNNINGS SUPPLY INC-ACCT#9502485	3/06/20	INDUSTRIAL RACKING SHELF	GENERAL FUND	POLICE ADMINISTRATION	519.98
	3/06/20	SLEDGE HAMMER, WHEEL-CUTOF	GENERAL FUND	FIRE ADMINISTRATION	118.50
	3/06/20	FLEX TORQUE SET	GENERAL FUND	PAVED STREETS	59.98
	3/06/20	TOOL BOX, CHAIN, FLAG	GENERAL FUND	PAVED STREETS	108.45
	3/06/20	WINDOW MARKERS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	9.99
	3/06/20	HITCH PIN-CABLE	RECREATION	TREE REMOVAL	29.99
	3/06/20	#413 PRIMER BULB	STORM WATER MANAGE	STREET CLEANING	19.99_
				TOTAL:	866.88
SCHAAP SANITATION	3/06/20	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	109.93
	3/06/20	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	51.68
	3/06/20	MONTHLY SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	156.74
	3/06/20	MONTHLY SERVICE	RECREATION	PARK AREAS	340.30
	3/06/20	MONTHLY SERVICE	WATER	O-DISTR MISC	79.68
	3/06/20	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	283.43
	3/06/20	MONTHLY SERVICE	ELECTRIC	O-DISTR MISC	87.00
	3/06/20	MONTHLY SERVICE	AIRPORT	O-GEN MISC	100.44
	3/06/20	SOLID WASTE MANAGEMENT-JAN	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	70,283.44
	3/06/20	SOLID WASTE MANAGEMENT-JAN	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	14,180.40
	3/06/20	SOLID WASTE MANAGEMENT-JAN	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	544.89-
	3/06/20	SOLID WASTE MANAGEMENT-JAN	GARBAGE COLLECTION	CODE ENFORCEMENT	4,545.00_
				TOTAL:	89,673.24
SCHWALBACH	3/06/20	WASHING MACHINE HOSE/FITTI	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	21.45_
				TOTAL:	21.45
SCHWALBACH ACE HARDWARE-5930	3/06/20	ICE MELT	GENERAL FUND	CENTER FOR ACTIVE LIVI	33.98
	3/06/20	TRASH CAN	RECREATION	OLSON PARK CAMPGROUND	8.99_
				TOTAL:	42.97
SCHWALBACH ACE #6067	3/06/20	SAMPLE SHIPPING	WATER	O-PURIFY MISC	23.07
	3/06/20	SAMPLE SHIPPING	WATER	O-PURIFY MISC	85.30
	3/06/20	SAMPLE SHIPPING	WATER	O-PURIFY MISC	42.65
	3/06/20	SAMPLE SHIPPING	WATER	O-PURIFY MISC	42.65
	3/06/20	SAMPLE SHIPPING	WATER	O-PURIFY MISC	42.65
	3/06/20	SAMPLE SHIPPING	WATER	O-PURIFY MISC	15.03
	3/06/20	PIPE CUTTER	WATER	O-DIST UNDERGRND LINES	19.49
	3/06/20	BUSHINGS, ELBOW	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	10.06
	3/06/20	TOOLS	ELECTRIC	O-DISTR MISC	198.07
	3/06/20	MECHANIC TOOL SET	ELECTRIC	O-DISTR MISC	54.99_
				TOTAL:	533.96
SHORT ELLIOTT HENDRICKSON INC	3/06/20	FIELD HOUSE SS PIPE EVALUA	RECREATION	FIELD HOUSE	40,838.40
	3/06/20	OXFORD ST RECON/TAP TRAIL	IMPROVEMENT CONST	OXFORD STREET RECON	2,242.81
	3/06/20	OXFORD ST RECON/TAP TRAIL	IMPROVEMENT CONST	TAP TRAILS	201.41_
				TOTAL:	43,282.62

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
SHORTER PAT	3/06/20	FIRE CHIEF BOOT CAMP MILEA	GENERAL FUND	FIRE ADMINISTRATION	118.45_
				TOTAL:	118.45
SOUTHERN GLAZER'S WINE AND SPIRITS LL	3/06/20	LIQUOR	LIQUOR	NON-DEPARTMENTAL	9,833.92
	3/06/20	FREIGHT	LIQUOR	O-SOURCE MISC	1.85
	3/06/20	FREIGHT	LIQUOR	O-SOURCE MISC	166.90_
				TOTAL:	10,002.67
TRACTOR SUPPLY CREDIT PLAN	3/06/20	SPRAYER	ELECTRIC	M-DISTR UNDERGRND LINE	19.99
	3/06/20	#421 AIRPORT	AIRPORT	O-GEN MISC	119.99_
				TOTAL:	139.98
TRI-STATE GENERAL CONTRACTING	3/06/20	ENTERTAINMENT SPEC BLDG #5	ECONOMIC DEV AUTHO	NON-DEPARTMENTAL	6,389.35-
	3/06/20	ENTERTAINMENT SPEC BLDG #5	ECONOMIC DEV AUTHO	BUSINESS DEVELOPMENT	127,786.93_
				TOTAL:	121,397.58
VERIZON WIRELESS	3/06/20	WIRELESS SERVICE	GENERAL FUND	POLICE ADMINISTRATION	725.54
	3/06/20	WIRELESS SERVICE	GENERAL FUND	POLICE ADMINISTRATION	665.21
	3/06/20	WIRELESS SERVICE	GENERAL FUND	POLICE ADMINISTRATION	50.00-
	3/06/20	WIRELESS SERVICE	GENERAL FUND	SECURITY CENTER	67.03
	3/06/20	WIRELESS SERVICE	GENERAL FUND	SECURITY CENTER	67.04
	3/06/20	WIRELESS SERVICE	GENERAL FUND	CODE ENFORCEMENT	89.38_
				TOTAL:	1,564.20
VESSCO INC	3/06/20	CHLORINE REGULATOR REPAIRS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	2,034.11
	3/06/20	CR REPAIRS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	192.48-
	3/06/20	FLEX TUBING FOR CHLOR. SYS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	62.39_
				TOTAL:	1,904.02
VETERINARY MEDICAL CTR PA	3/06/20	MACK FOOD, LABS, DENTAL	GENERAL FUND	POLICE ADMINISTRATION	948.21
	3/06/20	MACK ANTIBIOTICS	GENERAL FUND	POLICE ADMINISTRATION	18.97_
				TOTAL:	967.18
WICK D VON HOLDT	3/06/20	EMR TRAINING	GENERAL FUND	FIRE ADMINISTRATION	2,400.00_
				TOTAL:	2,400.00
WAL MART COMMUNITY/RFCSLLC	3/06/20	CAMERA	GENERAL FUND	POLICE ADMINISTRATION	79.46
	3/06/20	EVIDENCE BAGS	GENERAL FUND	POLICE ADMINISTRATION	52.19
	3/06/20	FOLDERS/TAPE	GENERAL FUND	CENTER FOR ACTIVE LIVI	18.57
	3/06/20	OFFICE SUPPLIES	GENERAL FUND	CENTER FOR ACTIVE LIVI	12.30
	3/06/20	SUPPLIES, VALENTINE'S PART	GENERAL FUND	CENTER FOR ACTIVE LIVI	50.04
	3/06/20	OFFICE SUPPLIES	GENERAL FUND	CENTER FOR ACTIVE LIVI	23.73
	3/06/20	OFFICE SUPPLIES	GENERAL FUND	CENTER FOR ACTIVE LIVI	39.54
	3/06/20	OFFICE SUPPLIES	GENERAL FUND	CENTER FOR ACTIVE LIVI	10.54
	3/06/20	MOVIE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	24.65_
				TOTAL:	311.02
WESCO RECEIVABLES CORP	3/06/20	STREET LIGHTS	ELECTRIC	FA DISTR ST LITE & SIG	12,446.00
	3/06/20	CT FOR METERING	ELECTRIC	FA DISTR METERS	933.50_
				TOTAL:	13,379.50
WORTHINGTON HOCKEY ASSOC	3/06/20	2019 LAWFUL GAMBLING REFUN	GENERAL FUND	REGULATE LAWFUL GAMBLE	750.17_
				TOTAL:	750.17
WORTHINGTON OKABENA WINDSURFERS INC	3/06/20	SPONSORSHIP	GENERAL FUND	PROMOTIONAL COMMITTEE	2,000.00_
				TOTAL:	2,000.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
WORTHINGTON OPTIMIST	3/06/20	2019 LAWFUL GAMBLING REFUN	GENERAL FUND	REGULATE LAWFUL GAMBLE	114.06_
				TOTAL:	114.06

===== FUND TOTALS =====

101	GENERAL FUND	91,717.46
202	MEMORIAL AUDITORIUM	3,488.78
229	RECREATION	47,888.30
231	ECONOMIC DEV AUTHORITY	129,993.23
401	IMPROVEMENT CONST	7,066.87
601	WATER	15,053.07
602	MUNICIPAL WASTEWATER	486,174.64
604	ELECTRIC	45,439.20
605	INDUSTRIAL WASTEWATER	30,076.53
606	STORM WATER MANAGEMENT	1,166.44
609	LIQUOR	100,447.16
612	AIRPORT	4,205.86
702	DATA PROCESSING	2,421.14
703	SAFETY PROMO/LOSS CTRL	3,163.25
873	GARBAGE COLLECTION	88,463.95
878	WASTE MANAGEMENT COLL	7,272.00
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	GRAND TOTAL:	1,064,037.88
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