

WORTHINGTON CITY COUNCIL

AGENDA

7:00 P.M. - Monday, March 8, 2021

City Hall Council Chambers

- A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- B. INTRODUCTIONS AND OPENING REMARKS**
- C. AGENDA ADDITIONS/CHANGES AND CLOSURE**
 - 1. Additions/Changes
 - 2. Closure
- D. PUBLIC HEARING - REDEVELOPMENT PLANS NO. 6 AND 7 (WORTHINGTON ECONOMIC DEVELOPMENT AUTHORITY) - COMMUNITY/ECONOMIC DEVELOPMENT - CASE ITEM 1 (GRAY)**
 - 1. Open Hearing
 - 2. Hearing Presentation
 - 3. Testimony
 - 4. Close Hearing
 - 5. Action on Hearing
- E. CONSENT AGENDA**
 - 1. CITY COUNCIL MINUTES (WHITE)
 - a. City Council Minutes of February 22, 2021
 - 2. MINUTES OF BOARDS & COMMISSIONS
 - a. Water & Light Commission Minutes of March 1, 2021
 - b. Economic Development Authority Meeting Minutes of February 23, 2021
 - c. Worthington Public Arts Commission Minutes of February 9, 2021
 - d. Convention & Visitors Bureau Board Minutes of February 3, 2021
 - e. Housing & Redevelopment Authority Minutes of January 27, 2021
 - f. Traffic & Safety Committee Minutes of February 23, 2021
 - g. Safe Roads Committee Minutes of February 23, 2021
 - 3. CITY COUNCIL BUSINESS - ADMINISTRATION - WHITE

Case Item(s)

1. Application for Exemption from Gambling Permit - Worthington Regional Health Care Foundation, Inc.
2. Application for Exemption from Gambling Permit - Hospice Cottage, Inc.
4. BILLS PAYABLE (WHITE)

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and are approved by the Water and Light Commission

F. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Item(s)

1. Second Reading Proposed Ordinance to Amend Worthington City Code Title XV, Chapter 155 for a Maximum Lot Coverage
2. Nominating Committee Recommendations for Committee Appointments/Reappointments
3. Amendment to Prairie Justice Center Lease
4. Nobles County Memorandum of Agreement for Mass COVID-19 Vaccine Dispensing Site

G. CITY COUNCIL BUSINESS - PUBLIC UTILITIES (YELLOW)

Case Item(s)

1. Clean Water Revolving Fund Loan Application Resolution

H. CITY COUNCIL BUSINESS - PUBLIC SAFETY (TAN)

Case Item(s)

1. Acceptance of Program Funds - DARE
2. Temporary Suspension of ATV Permitting Requirements - Pheasants Forever

I. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

Case Item(s)

1. 2021 Hangar Lease Rates - Worthington Municipal Airport
2. Approve Additional Phase One Sales Tax Expenditure

J. CITY COUNCIL BUSINESS - COMMUNITY/EC. DEVELOPMENT (GRAY)

Case Item(s)

2. Resolution to Convey Property to Worthington Economic Development Authority
3. 2021 Rental Housing Program Registration Fees
4. Contract for Services (LHB)

K. COUNCIL COMMITTEE REPORTS

1. Mayor Kuhle
2. Council Member Janssen
3. Council Member Ernst
4. Council Member Kielblock
5. Council Member Cummings

L. CITY ADMINISTRATOR REPORT

M. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, FEBRUARY 22, 2021**

The meeting was called to order at 7:00 p.m., in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Chad Cummings, Chris Kielblock, Amy Ernst, Mike Harmon and Larry Janssen.

Staff present: Steve Robinson, City Administrator; Todd Wietzema, Public Works Director; Jason Brisson, Assistant City Administrator/Director of Economic Development; Rod Odell, Code Enforcement Officer/Housing Inspector; Jeff Faragher, Acting Engineer; Mindy Eggers, City Clerk.

Others present: Justine Wettschreck, Radio Works; Ryan McGaughey, The Globe; Michelle Ebbers, Claire Henning, Luke Ewald, Steve Schneider, Alaina Kolpin, Honorary Council Member.

The Pledge of Allegiance was recited.

INTRODUCTIONS AND OPENING REMARKS

Mayor Kuhle welcomed Alaina Kolpin as the Honorary Council Member for the months of February, March and April.

AGENDA APPROVED WITH ADDITIONS/CHANGES

Mayor Kuhle stated that *I.4. Presentation - Active Living Plan* will be moved directly after the Consent Agenda and the addition of Item *F.6. Approval of Position Guidelines and Salary Grade; Authorization to Advertise for Director of Engineering/Public Works*. A motion was made by Council Member Ernst, seconded by Council Member Janssen and unanimously carried to approve the agenda with the noted changes.

**PUBLIC HEARING AND RESOLUTION NO. 2021-02-10 ADOPTED APPROVING
NOBLES HOME INITIATIVE APPLICATION FOR TAX ABATEMENT - 2380 AND 2390
CHERRYWOOD LANE (KJSM INVESTMENTS)**

Pursuant to published notice this was the time and date for a public hearing on a Nobles Home Initiative application for tax abatement.

The motion was made by Council Member Cummings, seconded by Council Member Harmon and unanimously carried to open the hearing.

Jason Brisson, Assistant City Administrator/Director of Economic Development, presented a copy of the Nobles Home Initiative (NHI) application submitted by KJSM Investments LLC. He explained the applicant is seeking approval of tax abatement for the construction of a two-family duplex at 2380 and 2390 Cherrywood Lane. The duplex consists of two, approximately 1,620 square foot, units with approximately 484 square foot attached garages. The estimated value of the project is \$620,000, which would generate approximately \$6,599 in annual taxes utilizing the 2020 tax rate.

The City's share would be approximately \$3,139.

Staff has reviewed the application and finds that it meets all the parameters of the NHI Guidelines.

Mayor Kuhle asked if there was anyone who wished to present testimony. None was received.

The motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to close the hearing.

The motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to adopt the following resolution approving the Nobles Home Initiative application submitted by KJSM.

RESOLUTION NO. 2021-02-10

A RESOLUTION APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINN STAT 469.1813

(Refer to Resolution File for complete copy of Resolution)

CONSENT AGENDA APPROVED

A motion was made by Council Member Harmon, seconded by Council Member Janssen and unanimously carried to approve the consent agenda as presented.

- City Council Minutes of Regular Meeting of February 8, 2021
- Water & Light Commission Minutes of February 16, 2021
- Economic Development Authority Special Meeting Minutes of February 8, 2021
- Park & Recreation Advisory Board Minutes of February 3, 2021
- Center for Active Living Minutes of February 8, 2021
- Cross Cultural Advisory Committee Minutes of January 19, 2021
- Heron Lake Watershed Board Minutes of December 16, 2020
- Heron Lake Watershed Board Minutes of January 6, 2021
- Bills payable and totaling \$3,787,277.79 be ordered paid

HEARD PRESENTATION (ACTIVE LIVING PLAN GROUP)

Claire Henning and Luke Ewald, members of the Active Living Group, gave a powerpoint presentation update on the accomplishments of the Active Living Plan and what it hopes to accomplish going forward to make Worthington a healthier place by adding more bikeability and walkability components to the City. Ms. Henning said a survey has been done to have residents help

identify areas of concern and prioritize projects and would like to coordinate with the City to get it out to the citizens. Mr. Robinson said they could coordinate with the Public Utilities Department on getting it out to utility customers and staff could get it added to the City website and Facebook page. Council thanked them for their work that has already been completed and look forward to working with them on projects in the future.

RENTAL HOUSING INSPECTION PROGRAM

Steve Robinson, City Administrator, stated a memo regarding the status of the City's Rental Housing Program was included in the packet. He explained staff recommends that the most appropriate course of action is to suspend enforcement of the City's current Rental Housing Registration and Inspection Program based on its ineffectiveness and the current public health crisis; begin the process to repeal the existing Ordinance § 150.10 based on its ineffectiveness; direct city staff to immediately start work on a policy analysis for a redesigned rental housing program to protect the health, safety, and welfare of the City's residents; and layoff the Code Enforcement Officer / Housing Inspector employee.

He said once Council receives the policy analysis report, they can direct staff on how to proceed based on the report's findings. Once the necessary changes to the program have been completed and approved and the public health crisis has subsided, staff will be able to take the necessary steps to reinstate a more effective rental housing program to protect Worthington's rental housing occupants' health and safety.

The motion was made by Council Member Harmon, seconded by Council Member Janssen and unanimously carried to start the process to suspend enforcement of the City's current Rental Housing Registration and Inspection program, repeal Ordinance § 150.10 and layoff the Code/Enforcement Officer/Housing Inspector.

CENTER FOR ACTIVE LIVING OPERATING GUIDELINES AMENDMENT APPROVED

Mr. Robinson stated the Center for Active Living Committee is requesting that Council grant approval to amend the Operating Guidelines, by adding Section 7. Attendance as follows:

If a member has 2 consecutive un-excused, or has 4 or more excused absences from regular meetings, this may be cause for replacement on the committee.

Mr. Robinson said staff is considering incorporating this for all committees and said that it could be brought back to the next meeting. Council agreed to have staff amend the by-laws for Committees and Commissions by adding this language to pertain to all city committees/commissions.

NOMINATING COMMITTEE RECOMMENDATIONS FOR COMMITTEE

APPOINTMENTS/REAPPOINTMENTS APPROVED

Mr. Robinson said the Nominating Committee met on February 18, 2021 and have made the following recommendations for committee appointments:

Water & Light Commission	Re-appoint Kathy Hayenga to a second three year term, term to expire March 31, 2024
Park & Recreation Advisory Board	Replace Gladys Aldona, resigned her position that was set to expire March 31, 2023, Jason Johnson has been asked and is willing to serve
Charter Commission	Re-appoint Larry Iten to a second four-year term, term to expire March 31, 2025
	Re-appoint Phillip Benson to a second four-year term, term to expire March 31, 2025
	Re-appoint Tom Macklin to a second four-year term, term to expire March 31, 2025
	Re-appoint Josh Miller to a second four-year term, term to expire March 31, 2025
	Re-appoint Pat Remme to a second four-year term, term to expire March 31, 2025
	Re-appoint Pat O'Neill to a second four-year term, term to expire March 31, 2025
	Re-appoint Paul Woll to a second four-year term, term to expire March 31, 2025
Housing & Redevelopment Authority	Re-appoint Bridgit Huber to a second five-year term, term to expire October 31, 2025

A motion was made by Council Member Ernst, seconded by Council Member Kielblock and unanimously carried to approve the Nominating Committee Appointments/Reappointments recommendations.

MIDDLE SCHOOL BALLFIELDS LEASE AGREEMENT APPROVED

Mr. Robinson explained representatives of the Worthington Area Youth Baseball Association (WAYBA) approached city staff about their interest in leasing the Middle School baseball fields from ISD 518 and assume maintenance responsibilities for the 2021 season. He said staff is interested, has turf maintenance experience and the equipment to groom and maintain the fields. The City would be reimbursed from the school district \$9,200.00 for the services noted below:

- Pay the electric service during the March 15, 2021 – October 31, 2021 term of the lease,
- Maintain the premises including the restroom/concession building,
- Sweep the parking lot as needed,
- Mow, water, fertilize, aerate and weed the turf areas,
- Apply Agri-lime and chalk as needed,
- Perform start-up and shutdown of the irrigation system,
- Make minor repairs to the facilities and premises,
- Schedule all activities and events during the term of the lease, and
- Provide equipment and personnel to perform the above,

The school district will provide the Agri-lime and chalk; pay one-third the cost of grass seed and fertilizer and be responsible for major repairs. Staff is waiting to hear from WAYBA if they agree to pay one-half of the City's share of grass seed and fertilizer and maintain the concession area.

Mr. Robinson noted the lease was prepared by attorney Mark Shepherd, and mutually agreed upon by both parties.

Council Member Ernst stated that she attended a meeting with Josh Dale, Athletic Director of District 518, and he wanted it put on the record that while he is in favor of the City leasing the ball fields, he is not in favor of having any kind of alcohol at a youth sporting event. Mr. Robinson stated that the WAYBA organization could apply for an On-Sale Beer License or Temporary On-Sale Liquor License and it would have to come to Council for approval.

The motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to approve the Middle School Ballfields Lease Agreement.

RELEASE OF SALES TAX FUNDS - WORTHINGTON ICE ARENA APPROVED

Mr. Robinson said the City Council allocated up to \$500,000 of local option sales tax funds for needed improvements at the Worthington Ice Arena. The contract for roof improvements was awarded at the December 14, 2020 meeting with the stipulation that release of additional funds was contingent on the establishment of a schedule for public open skating. The roof improvement budget

including the roofing contract, professional design and bid services, and a construction contingency is \$205,500.00

The Council subcommittee met with members of the Ice Arena Board on February 12, 2021 and requested a written policy for providing open skating available to the general public which has been received.

Mr. Robinson explained the Ice Arena Board submitted invoices for the following building and equipment improvements:

• Used reconditioned Zamboni	\$71,895.00
• Zamboni electrical improvements	\$1,036.90
• Bleachers	\$75,770.00
• Glycol pit repairs	\$4,839.55
• Zamboni ice shavings paved slab	\$21,944.00
• Driveway and parking pavement	<u>\$50,000.00</u>

Total	\$225,485.45
-------	--------------

Mr. Robinson said the total for the roof and other improvements is \$430,985.45. Staff is awaiting approval from the Nobles County Fair Board for the two paving items.

He said at this time staff is recommending payment in the amount of \$153,541.45 and authorize payment for the pavement items, \$71,944.00, upon agreement from the Fair Board.

Council Member Ernst asked if some of these projects had already been done and now they are asking to be reimbursed. Mr. Robinson said these projects were on the pre-approved list of sales tax approved projects from the start.

The motion was made by Council Member Cummings, seconded by Council Member Janssen and unanimously carried to approve the payment of \$153,541.45 and authorize payment for the pavement items as soon as an agreement on the exact amount is received from the Fair Board.

APPROVAL OF POSITION GUIDELINES AND SALARY GRADE; AUTHORIZATION TO ADVERTISE FOR DIRECTOR OF ENGINEERING AND PUBLIC WORKS

Mr. Robinson said Administration is requesting authorization for the creation of the Director of Engineering and Public Works position. The position guidelines, essential duties and salary grade were included in the packet.

Mr. Robinson said staff is hopeful this will get more interest in the position to get it filled.

A motion was made by Council Member Ernst, seconded by Council Member Harmon and unanimously carried to approve the position guidelines and authorize to advertise for Director of Engineering and Public Works.

BUDGET AMENDMENT TO PURCHASE A NEW VOLVO L60H WHEEL LOADER APPROVED

Todd Wietzema, Public Works Director, said staff is requesting approval, to do a 2021 budget amendment to purchase a new Volvo L60H wheel loader. Mr. Wietzema explained the current 2008 Volvo L60F loader, which is scheduled to be replaced in 2022, has some maintenance issues that will need to be addressed before 2022. The maintenance issues and costs associated are as follows:

- Replacement of Tires - \$11,700.00
- Replacement of headlight, battery box and fender - \$ 1,915.00
- Oil change and scheduled maintenance - \$ 1,100.00

Total Repairs needed before 2022 \$14,715.00

Mr. Wietzema said after having discussions with maintenance representatives of Transource Truck and Equipment, staff was informed that there are also some wear issues in the boom portion, that may also have to be addressed before 2022. He said a quote to replace the 2008 loader with a comparable 2021 loader has been received in the amount of \$102,163.00. The proposed purchase from the Sourcewell Cooperative Purchasing Contract is a 42.9% deduction off of the new loaders list price.

The current 2008 Volvo loader has a 2021 ERS replacement balance of \$104,001.00. This 2021 balance is \$1,838.00 more than is needed to purchase a new loader.

A motion was made by Council Member Janssen, seconded by Council Member Ernst and unanimously carried to approve the budget amendment to purchase a new Volvo L60H Wheel Loader.

RESOLUTION NO. 2021-02-11 ADOPTED APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS

Jeff Faragher, Acting Engineer, stated Bolton and Menk have completed the plans and specifications for the North Crailsheim Drive Water Improvements project. Mr. Faragher explained the project involves extending a water main northerly along the west side of North Crailsheim Drive from Fox Farm Road to a point 600 feet south of the north line of the Southwest Quarter of Section 22, Township 102 North, Range 40 West, Nobles County, Minnesota, which is near the south line of the School District 518 ALC/gymnastics site, and connecting to the existing 12" water main. He said the specified date for having the water main substantial complete and available is June 1, 2021.

A motion was made by Council Member Cummings, seconded by Council Member Harmon and unanimously carried to adopt the following resolution.

RESOLUTION NO. 2021-02-11

A RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT FOR BIDS

(Refer to Resolution File for complete copy of Resolution)

**RESOLUTION NO. 2021-02-12 ADOPTED RELATING TO FINANCE OF CERTAIN
PUBLIC IMPROVEMENT BY THE CITY OF WORTHINGTON; ESTABLISHING
COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE
INTERNAL REVENUE CODE**

Mr. Faragher stated federal tax regulations require that local governments declare the intent to reimburse themselves for prior costs incurred in making public improvements with proceeds from bonds. Mr. Faragher explained the City must state the intent to sell bonds for a project after significant costs have already been incurred for the project. While it is typical for the City to temporarily finance improvements with construction fund reserves until an adequate amount of costs from various projects have been incurred to warrant the issuance of a bond. The North Crailsheim Road Water Extension was approved at the December 14, 2020 Council meeting with the maximum amount of bonds expected to be issued for the project is \$319,000. Mr. Faragher noted the maximum amount listed in the resolution improvement is approximately 10% higher than the project estimate presented for the project ordered by Council.

A motion was made by Council Member Harmon, seconded by Council Member Kielblock and unanimously carried to adopt the following resolution.

RESOLUTION NO. 2021-02-12

A RESOLUTION RELATING TO FINANCING OF CERTAIN PUBLIC IMPROVEMENT BY
THE CITY OF WORTHINGTON; ESTABLISHING COMPLIANCE WITH REIMBURSEMENT
BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

(Refer to Resolution File for complete copy of Resolution)

**RESOLUTION NO. 2021-02-13 ADOPTED DECLARING ADEQUACY OF PETITION AND
ORDERING PREPARATION OF FEASIBILITY REPORT ON PROPOSED
IMPROVEMENT**

Mr. Faragher explained the City has received a petition for the surfacing of Cherrywood Lane, which

is the residential street to be installed by the developer in Cherrywood Addition pursuant to the subdivision requirements of the City. Mr. Faragher said the final surfacing is allowed to be completed as a public improvement upon petition by the benefitted property owner(s). The improvement petitioned for in this case is the bituminous surfacing of the aggregate (gravel) base installed by the developer. He explained the improvement also includes any grading and supplemental aggregate base placement necessary as preparation for bituminous surfacing. Surfacing is completed as an assessable improvement with costs distributed to lots and to any city share per the City's Assessment Policy.

A motion was made by Council Member Harmon, seconded by Council Member Ernst and unanimously carried to adopt the following resolution.

RESOLUTION NO. 2021-02-13

A RESOLUTION DECLARING ADEQUACY OF PETITION AND ORDERING PREPARATION OF FEASIBILITY REPORT ON PROPOSED IMPROVEMENT

(Refer to Resolution File for complete copy of Resolution)

WORKFORCE HOUSING PROGRAM FORGIVABLE LOAN SUBORDINATION REQUEST (FIRST STATE BANK SOUTHWEST) APPROVED

Jason Brisson, Assistant City Administrator/Director of Economic Development, said the City of Worthington approved a forgivable loan in the amount of \$24,701.19 on November 25, 2019 to Sawywarblutpoh and Nawlahhserpaw Moodoh to assist with the financing of infrastructure improvements at 2234 Eleanor Street through its Workforce Housing Program.

Mr. Brisson explained the loan terms include an interest rate of 5% and the loan is forgiven by 20% for each year the owner complies with the terms of the loan. As of November 25, 2020, the outstanding loan balance was reduced to \$20,230.90. This is the current outstanding balance on the loan. Mr. Brisson said First State Bank Southwest, the homeowner's primary lender, has contacted the City requesting a subordination from the City on its current loan because the homeowners wish to refinance their loan to take advantage of the recent decrease in mortgage rates. By refinancing it allows the homeowners to reduce the term length of their mortgage. The City currently has a mortgage on the property in second position behind the private lender. If the private lender were to refinance the mortgage, the new private mortgage would be in second position to the City's forgivable loan and would not satisfy the lender's underwriting criteria. If the City subordinates their loan, the City will again be in second position and the private lender will be in first position with their mortgage.

Mr. Brisson explained the Workforce Housing Program guidelines stipulate a maximum loan to value ratio of no more than 110%. Based on the City's current loan balance and the private lender's

proposed mortgage amount, staff finds that the new loan structure meets the program's criteria. The Program also requires a debt-to-income ratio at or less than 48%. Based on the debt-to-income ratio provided by the lender, staff also finds that the new structure would also meet the debt-to-income criteria ratio.

The motion was made by Council Member Cummings, seconded by Council Member Janssen and unanimously carried to approve the Workforce Housing Program Forgivable Loan Subordination request.

APPROVED FINAL PLAT - CECILEE ADDITION (CITY OF WORTHINGTON)

Mr. Brisson said the City of Worthington submitted a request to consider the final plat for Cecilee Addition. The preliminary plat was approved by City Council on February 8, 2021. The plat consists of 21 lots and 18 of those lots that will likely be single family residential, 1 lot that will likely be multi-family. One is for the movie theater site and the other lot is for a filtration pond. Improvements are scheduled to be installed this summer for the development. He explained the sidewalk easement from the preliminary plat can't be placed on the final plat due to state statutes so it will need to be accomplished through a separate easement agreement. Since there are no changes from the preliminary plat, it does not require Planning Commission review. Staff is recommending approving the final plat subject to the following conditions:

1. All improvements shall be installed within 1 year of approval of the final plat; and
2. The applicant and owners follow all applicable local, state and federal regulations.

A motion was made by Council Member Kielblock, seconded by Council Member Cummings and unanimously carried to approve the final plat of the Cecilee Addition.

COUNCIL COMMITTEE REPORTS

Mayor Kuhle - No report.

Council Member Janssen - No report.

Council Member Ernst - No report.

Council Member Kielblock - No report.

Council Member Cummings - YMCA Director Meredith Daley and her husband welcomed a baby boy today

Council Member Harmon - Attended a Public Utilities meeting and had directed staff to pursue utilizing the Missouri River Energy Services program to make all electricity sold to WPU's customers "carbon-free". He said they have received requests from some businesses and Mr. Hain indicated the cost for the program would be approximately \$43,000.

CITY ADMINISTRATOR'S REPORT

Worthington City Council
Regular Meeting, February 22, 2021
Page 11

Steve Robinson, City Administrator, said 10 applications have been received for the City Planner position. Applications are being reviewed and interviews will be scheduled in the next couple of weeks.

ADJOURNMENT

The motion was made by Council Member Ernst, seconded by Council Member Harmon and unanimously carried to adjourn the meeting at 8:30 p.m.

Mindy L. Eggers, MCMC
City Clerk

WATER AND LIGHT COMMISSION MINUTES

REGULAR MEETING

MARCH 1, 2021

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 3:00 P.M. by President Debra Weg with the following members present: Michael Harmon, Kathy Hayenga, Chad Nixon and Randy Thompson.

Staff members present were Scott Hain, General Manager; Jeremy Braaksma, Wastewater Superintendent; Deb Scheidt, Secretary to the Commission

Others present: None

AGENDA ADDITIONS/CLOSURE

A motion was made by Commissioner Hayenga, seconded by Commissioner Nixon and unanimously carried to close the agenda as presented.

CONSENT AGENDA APPROVED

A motion was made by Commissioner Harmon, seconded by Commissioner Thompson and unanimously carried to approve the consent agenda as follows:

- Water and Light Commission minutes of the regular meeting held on February 16, 2021
- Utility bills payable totaling \$77,591.62 for February 19 and February 26, 2021

WASTEWATER DEPARTMENT UPDATE

Jeremy Braaksma, Wastewater Superintendent, provided an update on the Wastewater Department. Mr. Braaksma's update included staffing, inflow and infiltration data, new NPDES permit, facility upgrade timeline, City of Brewster assistance and the equalization rehabilitation project.

MUNICIPAL WASTEWATER TREATMENT FACILITY IMPROVEMENTS FINANCING

Scott Hain, General Manager, provided the Commission with information on a plan for financing of the municipal wastewater treatment facility improvements. The plan would utilize the Clean Water Revolving Fund (CWRP) through the State of Minnesota and reserve funds for debt repayment of the improvements. Bolton & Menk is approximately 60% through the final design. Their updated cost estimate for the total project, including engineering and contingencies, is \$24,860,000.

The use of the proposed CWRP loan includes a fixed interest rate locked in at the beginning of the loan. Funds are drawn on an as needed basis and payments are made on funds drawn. Cash or finance decisions can also be made as needed.

A copy of the following resolution applying for an estimated loan amount of \$25,262,500 (all engineering costs plus a 5% contingency on estimated construction costs) through the CWRP was presented to the Commission.

RESOLUTION NO. _____

**A RESOLUTION APPLYING FOR A LOAN FROM THE CLEAN WATER
REVOLVING FUND FOR IMPROVEMENTS TO THE MUNICIPAL WASTEWATER
TREATMENT SYSTEM**

WHEREAS, the City of Worthington, Minnesota, is hereby applying to the Minnesota Public Facilities Authority for a loan from the Clean Water Revolving Fund for improvements to its municipal wastewater treatment system as described in the loan application.

WHEREAS, the City of Worthington, Minnesota, estimates the loan amount to be \$25,262,500 or the as-bid cost of the project.

NOW, BE IT RESOLVED, that the City of Worthington, Minnesota, has the legal authority to apply for the loan, and the financial, technical, and managerial capacity to repay the loan and ensure proper construction, operation and maintenance of the project for its design life.

THEREFORE, BE IT FURTHER RESOLVED, that the City of Worthington, Minnesota, hereby expresses its official intent to use proceeds of this loan to reimburse eligible expenditures made prior to the issuance of its general obligation bond to the Public Facilities Authority.

Adopted by the City Council of the City of Worthington, Minnesota this 8th day of March, 2021.

(SEAL)

CITY OF WORTHINGTON

Mike Kuhle, Mayor

Mindy L. Eggers, City Clerk

Mr. Hain stated that the passing of the resolution does not constitute a commitment by the City of Worthington to utilize the estimated loan amount but is instead used as a placeholder for utilization of funds. Mr. Hain is working with the City of Worthington Finance Department and Bolton & Menk to complete the CWRF loan application which is due by March 30, 2021.

A motion was made by Commissioner Thompson, seconded by Commissioner Nixon and unanimously carried to formally recommend that City Council pass the resolution applying for a loan from the Clean Water Revolving Fund for improvements to the municipal wastewater treatment system to include an estimated loan amount of \$25,262,500 as presented in Exhibit 1.

Jeremy Braaksma left the meeting.

CARBON-FREE POWER SUPPLY

At the February 16, 2021, regular meeting, Scott Hain, General Manager, discussed a program offered by Missouri River Energy Services (MRES) where customers may choose to “green up” their power supply through the purchase of Renewable Energy Credits (REC’s) from an inventory maintained by MRES. The Commission directed Mr. Hain to pursue utilizing the program.

Following the meeting, Mr. Hain contacted MRES and was informed that they do have an adequate inventory of REC’s. Should the decision be made to participate in the program, utility staff would report all electricity sales to MRES on a monthly basis and a \$0.001 per kWh charge would be applied to our monthly purchased power invoice. Mr. Hain stated he is confident that WPU can make all the power we provide to our customers “carbon-free” for under \$50,000 annually.

Following discussion, a motion was made by Commissioner Hayenga, seconded by Commissioner Harmon and unanimously carried that Worthington Public Utilities engage in the MRES offered program to make all WPU electricity sales carbon free effective with January 1, 2021 sales.

COMMISSION COMMITTEE REPORTS

Commissioner Thompson reported that he attended an Economic Development Authority (EDA) meeting on February 23. The primary agenda item was a request from the current owners of the Thompson Hotel for an additional \$200,000 in financing from the City of Worthington to fulfill the completion of the lower level. Mr. Thompson reported that further discussion on the request will be held at a future EDA meeting.

Commissioner Harmon also attended the February 23 EDA meeting. He reported that \$75,000 of the request would be used for sprinkler system upgrades and the remaining \$125,000 would be used for exterior improvements.

GENERAL MANAGER REPORT

Water and Light Commission Minutes

March 1, 2021

Page 4

Scott Hain, General Manager, gave a brief report on the potential effects on electric rates and gas pricing resulting from the unprecedented February winter storm in Texas. Mr. Hain reported that Missouri River Energy Services (MRES) expects no adverse effects on electric rates to its customers.

Mr. Hain requested that the regular Commission meeting scheduled for March 15, 2021, be rescheduled for March 22, 2021. If there are no items requiring Commission action the March 22 meeting may be cancelled. The Commission agreed to accommodate Mr. Hain's request.

ADJOURNMENT

A motion was made by Commissioner Nixon, seconded by Commissioner Thompson and unanimously carried to adjourn the meeting at 4:54 P.M. President Weg declared the meeting adjourned.

Deb A. Scheidt

Secretary to the Commission

**ECONOMIC DEVELOPMENT AUTHORITY MEETING
CITY HALL COUNCIL CHAMBERS
FEBRUARY 23, 2021**

The Economic Development Authority meeting was called to order at 4:00 p.m. by Vice-Chairman Chad Cummings with the following members present: Chris Kielblock, Amy Ernst, Randy Thompson, Mike Harmon and Larry Janssen. Absent: Mike Kuhle.

Staff present: Jason Brisson, Assistant City Administrator/Director of Economic Development; Steve Robinson, City Administrator; Mindy Eggers, Secretary to the Authority.

Others present: Ryan McGaughey, The Globe.

AGENDA ADDITIONS/CHANGES AND CLOSURE

A motion was made by Chris Kielblock, seconded by Amy Ernst and unanimously carried to approve the agenda as presented.

CONSENT AGENDA APPROVED

The motion was made by Amy Ernst, seconded by Larry Janssen and unanimously carried to approve the consent agenda which included the EDA minutes of February 8, 2021.

REVOLVING LOAN FUND REQUEST (CLARK-VINROOT PROPERTIES)

Jason Brisson, Assistant City Administrator/Director of Economic Development, said EDA staff has been contacted by Clark-Vinroot Properties with a request for \$200k in revolving loan funds for their redevelopment project. Mr. Brisson explained the developer has encountered approximately \$50-75k in unforeseen fire safety requirements and would like to use the remaining \$125k for storefront improvements that would improve the exterior appearance of the building. He said the EDA's Revolving Loan Fund (RLF) has a current balance of \$120,289.10 in unrestricted cash and \$342,933.33 in restricted cash. Since the EDA's RLF fund currently has less than the requested amount, staff would prefer to lend restricted funds before the unrestricted funds. If the EDA is in agreement that this is something they would be interested in doing staff will need to determine if this project meets the requirements of its restricted RLF funds. He explained if the project is ineligible for the RLF's restricted funds, another option may be to move some funds from the EDA's Two-Percent Loan Program back to the RLF. An additional option may be to offer a lesser loan amount to the applicant. However, since the EDA's RLF guidelines require job creation for each loan, the RLF guidelines would need to be updated to accommodate this request. Prior to this request, EDA staff had recently proposed some changes to the EDA's RLF that, if implemented as proposed, would make the project eligible for funding.

Mr. Brisson explained staff has not worked with the applicant to date to develop new financial statements to determine the project's ability to service additional debt or reviewed what the current loan-to-value ratio is for the project. He said staff would like direction from EDA and if they would like staff to move forward with the request. EDA members agreed to have staff move forward with

Worthington Economic Development Authority
February 23, 2021
Page 2

the loan request.

COVID RELIEF PROGRAMS

Mr. Brisson said that he was hoping to have some information regarding the results of the Nobles County COVID Relief Grant Program but they do not have the information tabulated at this time.

ADJOURNMENT

The motion was made by Amy Ernst, seconded by Randy Thompson and unanimously carried to adjourn the meeting at 4:32 p.m.

Mindy L. Eggers
Secretary to the Authority

Minutes
Worthington Public Arts Commission
February 9, 2021
5:15 PM
Worthington City Hall

The meeting was called to order at 5:16 by Chair, Cheryl Avenel-Navara.

The following members were in attendance in person: Cheryl and Blake Regnier. The following members were in attendance via Zoom: Brett Lehman, Larry Jansen, and Zubey Jensen. A quorum was established.

Blake and Brett asked to have items added to the agenda: Signage for current public art, a request from Forbidden Barrell to display and sell local artists work, and Arts Advocacy Days. These items were added with no objection.

Mateah Menke was introduced by Blake as a new Student Member. Mateah is currently an 8th Grade Student at the Worthington Middle School. Mateah provided some information about herself.

The minutes of the January 12, 2021 meeting were approved as amended to reflect that he is a member of the Advisory Board for Memorial Auditorium not a member of The Friends of the Auditorium. With that change, the minutes were approved as amended.

The Financial Report was not available.

The following old business was discussed: Cheryl spoke to Gene Lais faculty member at the Worthington High School in the Technology/Creative Arts classes about the possibility of providing signage for the public art on display in Worthington. Mr. Lais provided some options that the committee viewed and found appropriate. The signage is affordable, weather resistant (for outside art placements), and can be either metal, wood or plastic background with printed laminate affixed to it. Metal stakes can be used for the signage displayed outdoors (like the Crailsheim Bridge), affixed to buildings (as for murals), or affixed to walls (as the Kaplan Horse at the Event Center). Discussion was held about the information to be put on the sign: Artist Name, Name of the Piece, Date (installed, produced, commissioned, purchased.), funding source (SMAC, commission etc). A list of priorities for information will be pursued in future meetings. We will need to be consistent in the signage and provide information for the city website as well. Would a QR code be appropriate? Would information on the history of the piece be appropriate? Cheryl mentioned that an inventory of Public Art does exist and she will forward that to members. Once information is compiled and discussion completed, a formal policy will be drafted for approval. A priority list will also be developed for art in inventory so that signage for currently owned can be prioritized and signage for new art added as appropriate.

The following new business was discussed: Brent Droll owner of Forbidden Barrell Brewery approached Blake about the possibility of displaying art at the Brewery (at no cost to the artist) and the potential for artists to sell their work (no commission paid to the Brewery). The group thought this was a good way to promote local artists and their work as well as the public art we own.

Announcements

SMAC (Southwest Minnesota Arts Council) is participating in Arts Advocacy Day (s) during the week of Feb 16-19. Brett will send information to members so that they can engage in conversation on increasing or at least maintaining the current funding for the arts with our State Representatives and State Senator (Hamilton, Shoemaker, Weber). The SMAC website also has information that can be used when engaging with our elected officials.

The next meeting will be held at 5:15 PM on March 9, 2021 in person at City Hall and via Zoom.

There being no further business to discuss, the meeting was adjourned at 5:55 PM by general consensus.

Respectfully submitted
Cheryl Avenel-Navara

Worthington Area Convention & Visitors Bureau
Board of Directors Meeting
February 3, 2021
Zoom Video Conference
3:45 P.M.

Present: Brad Meester, Tyler Knutson, Stacy Fricke, Miguel Rivas, Gayle Siebenbruner, Aaron Kinser, Chad Cummings, Julie Foote, Sharon Johnson, Michael Daley and Alicia Paulson.

Excused Absence: Dee Bartosh and Cindy Elsing.

Absent: Robyn Moser, Brad Jansma, Kim Hinkeldey, Mark Vis and Jennifer Weg.

Chair of the Board Stacy Fricke presiding.

A motion was passed unanimously to approve the agenda.

A motion was passed unanimously to approve the minutes of the December 16, 2020 meeting.

A motion was passed unanimously to accept the December, 2020 financial statement as presented.

Signature Card Update: A motion was passed unanimously to update the signature cards at all financial institutions that have checking and savings accounts for the CVB and Sports & Rec committee. The changes would be to remove Brad Meester and Sharon Johnson as signers and add Executive Director Michael Daley and the Executive Committee members Stacy Fricke, Tyler Knutson and Julie Foote. Executive Director Daley will be listed as the primary signature on all accounts.

Committee Reports: Marketing/Hotel – Will be meeting on February 18th.

Sports & Rec. – The Wild Turkey Shoot-out committee met to make a decision on the event. At this time none of the facilities are allowing groups to reserve the gyms. A follow up meeting will be held on February 15th with members to make a final decision.

Board of Directors Meeting Continued, Page 2

Winterfest – They held a rock hunting contest, snowman building contest and medallion hunt. They are doing a Facebook contest to get more followers. You have to like the page and share the post to be entered into a drawing for \$25 in Chamber checks. They will be doing this periodically throughout the year.

City Report: Tenth Street Plaza is moving along. The old Campbell's Soup building is being removed on the Field House site. The old public works building along First Ave is being taken down and is the site of a potential future project. Materials from both buildings are being recycled if possible.

New Business: Virtual Home & Lifestyle Show – In the past CVB has had a booth at the Home & Lifestyle Show. This year, due to current restrictions, the show is going virtual. The cost for a non-profit would be \$300. A 2-3 minute video showcasing our organization will be done and we will have access to use the video after the show. There will also be an auction during the event. \$250 in Chamber checks will be included in the auction. The board was in favor of participating in the Virtual Home & Lifestyle Show.

A motion was passed unanimously to adjourn the meeting at 4:18 P.M.

Respectfully Submitted,

Alicia Paulson

**Worthington HRA Regular Board Meeting
January 27, 2021
819 10th Street, Worthington, MN
Meeting held at Fire Hall Meeting Room in Worthington – Due to COVID 19**

Board Members Present: Marty Rickers, Bridget Huber, Chris Kielblock, Jason Brisson
Lori Bristow and Mike Johnson by speaker phone
Excused Absence: None
Staff Members Present: Randy Thompson, HRA Executive Director
Others Present: Dan Krueger – Worthington building contractor.

Chairperson Marty Rickers called the meeting to order at 5:15 P.M

WELCOME NEW BOARD MEMBER: Board chairman Marty Rickers introduced and welcomed Chris Kielblock to the board. Chris will be serving as the Worthington City Council representative to the board.

APPROVAL OF THE AGENDA: A motion was made by Bridget Huber to approve the agenda with one addition to the agenda. The addition was the review of the Management account Certificate of Deposit at United Prairie Bank. The motion was seconded by Chris Kielblock. The Motion Passed. Motion 01272021-A.

APPROVAL OF MEETING MINUTES: A motion was made by Bridget Huber to approve the minutes from the board meeting held on December 17, 2020. The motion was seconded by Lori Bristow. The Motion Passed. Motion 01272021-B.

RESIDENTIAL LOTS IN WORTHINGTON DISCUSSION: Dan Krueger a local building contractor made a short presentation and had a discussion with the board regarding several building lots that he has for sale on East Ave in Worthington. Dan discussed the sizes of the lots and if the lots would be zoned for a duplex unit. The board did ask questions of Dan to determine further information about the lots to include lot pricing. Dan did indicate that four of the lots would be zoned for a duplex unit on the lot. Dan also indicated that the lots are ready to go with infrastructure and that sewer service is stubbed into the lots. Dan also stated that no water retention pond would be needed as the lots are less than one acre. Dan indicated that the lot pricing per lot would be \$40,000 and \$39,000 and \$38,000 for the three lots on the west end of the property with the furthest west lot having the \$40,000 lot price. Due to the lot width the duplex would need to be a two-story unit to fit on one lot or multiple lots would need to be purchased for a side-by-side single story duplex unit. The Board gave Director Thompson direction to try and work up budgets and cashflows for the new construction by gathering information on construction costs and costs of borrowing money if a loan would be needed to complete the project. Thompson will report back at the February meeting.

CORONA VIRUS-COVID19 HRA ACTIONS: Director Thompson updated the board that at this time there are no know active cases of Covid-19 in HRA housing units. All safety precautions are still in place and the Atrium and the HRA offices. Some vaccines are being made available and Thompson reported that two staff members have received their first vaccine and several tenants at the Atrium have also received their first vaccine.

BILLS PAYABLE: The bills payable for Prairie Acres, Rising Sun Estates and the Management account for the period of December 11 to January 21, 2021 were presented for approval in the following amounts: Prairie Acres = \$4,327.36 Management Account = \$1,750.00 Rising Sun Estates = \$30,716.98.

** The Public Housing Bills paid for January were not available at the January meeting and will be presented for approval at the February meeting.

FINANCIAL STATEMENT REVIEW: The board reviewed the Prairie Acres, Rising Sun Estates, and Management/Levy Account statements for December 31, 2020. These statements are prepared in-house by HRA staff.

** The December 31, 2020 Year-end Statements for Public Housing and Section 8 were not available for review at this meeting. These statements are prepared by Hawkins-Ash CPA firm, and the accounting firm did not have the year-end data finished at the time of the meeting. The Public Housing and Section 8 year-end statements will be reviewed by the board at the February meeting.

A Motion was made by Mike Johnson to Approve the December 31, 2020 Financial statements for Prairie Acres, Rising Sun Estates, and the Management/Levy Account; and approve the Bills Paid as presented for Rising Sun Estates, Prairie Acres and the Management account. The Motion was seconded by Chris Kielblock. The Motion Passed. Motion- 01272021-C.

As a part of the financial information portion of the meeting it was discussed that the debt the HRA has at United Prairie Bank it should be explored to see what the options might be for refinancing this debt at a lower interest rate, due to the low interest rate environment currently. Director Thompson will get more information from the bank on this matter.

MANAGEMENT/LEVY ACCOUNT – CERTIFICATE OF DEPOSIT AT UNITED PRAIRIE BANK: Director Thompson informed the board that the management/levy account certificate at United Prairie Bank will be maturing at the end of January 2021. The certificate will renew for another twelve months at .45% interest. Director Thompson informed the board that the funds could be deposited into a Savings account at United Prairie Bank at a rate of .50%. This would allow the funds to be liquid if needed and still earn a slightly higher rate of interest than the certificate. The current balance of the certificate of deposit is \$508,256.27. A Motion was made by Lori Bristow to open the new savings account at United Prairie Bank at a rate of .50% with the proceeds from the certificate of deposit. The Motion was seconded by Mike Johnson. The Motion Passed. Motion 01272021-D

** Director Thompson was directed by the board to open the new account as soon as possible. Marty Rickers and Lori Bristow will also be listed on the account as Chairperson and Vice-Chairperson of the board.

EXECUTIVE DIRECTORS ANNUAL PERFORMANCE REVIEW: Board Chairman Marty Rickers updated the board that he would compile the results of the Executive Directors performance reviews as completed by the board members. Chairman Rickers indicated that the board would review the compilation and make a recommendation at the February board meeting.

EXECUTIVE DIRECTORS UPDATES: Director Thompson provided the following information to the board:

- Thompson informed the board that he received notice from Nobles County that the county will be paying the final \$3,100 of the requested Section 8 administrative funding from 2019.
- Thompson informed the board that the CARES Act funds had been completely expended on various COVID-19 related expenses. This included supplies, improvements to the Atrium, and security and technology upgrades.
- Thompson informed the board that there will be a full bed bug sweep of all apartments in the Atrium. This will take place on January 29, 2021. Plunketts Pest Control will complete the inspection. This will be the first time in nearly a year that a full inspection of the apartments has been completed. Normally these inspections are done every three months, but due to COVID-19 19 inspections have not been completed.
- Thompson informed the board that the request for bids for the Atrium window replacement project will be sent out at the end February as the board had directed at their December meeting.
- Thompson informed the board that Section 8 Coordinator Deb Thompson is still working with the United Community Action Group in Marshall and Redwood Falls to try and get on the agenda at both Redwood County and Jackson County Board of Commissioners meetings. This request would be to ask that each of these Counties consider funding the administrative funding request that was made in 2019. This request was rejected by both Redwood County and Jackson County.

FUTURE BOARD MEETING DATES: The board discussed future board meeting dates. The board did set February 24, 2021 at 5:15 p.m. as the date and time for the January board meeting. The meeting will be held at the meeting room of the Worthington Fire Hall for a meeting space large enough for “Social Distancing”. A Telephone Conference call option will be made available for those board members not wanting to meet in person.

The March Board meeting date was also set for Wednesday March 24, 2021 at 5:15 p.m. The meeting will be held at the meeting room of the Worthington Fire Hall for a meeting space large enough for “Social Distancing”.

The Board also Tentatively scheduled the April 2021 board meeting for Wednesday April 28, 2021 at 5:15 pm. This meeting will also be held at the Worthington Fire Hall meeting room.

Having No Further business to discuss Chairperson Marty Rickers declared the meeting Adjourned. The meeting was adjourned at 6:55 p.m.

Approved By: _____ Date: _____

Respectfully Submitted by: Randy Thompson Signed: _____

Traffic & Safety Committee Meeting
February 23, 2021
Page 1 of 3

**Traffic & Safety Committee
Tuesday, February 23, 2021; 1:30 p.m.
City Hall Council Chambers**

Members Present: Chris Kielblock, Dave Skog, Jeff Faragher, Josh McCuen, Steve Schnieder, Todd Wietzema

Members Absent: Chris Henrichs

Others Presence: Troy Appel, Chief of Police; Meredith Vaselaar, Secretary

CALL TO ORDER

Todd Wietzema called the meeting to order at 1:31 p.m.

APPROVAL OF MINUTES

Josh McCuen made a motion to approve the Minutes from the October 27, 2020, meeting; seconded by Chris Kielblock; the motion passed unanimously.

**TRAFFIC AND SAFETY COMMITTEE BUSINESS
Prairie Elementary – Traffic Safety**

Steve Robinson, City Administrator, received a letter from Troy Appel, Chief of Police, dated February 10, 2021, addressing concerns about Traffic Safety at Prairie Elementary School in Worthington.

Chief Troy Appel spoke about the issue of high traffic flow around Prairie Elementary School. Specific issues included: high rate of individual student drop-off, congestion, bottle-neck of traffic, backed up traffic, and overall confusion by drivers on how to proceed efficiently. Chief Appel appealed to the board in regard to finding solutions to the problem. Chief Appel handed out an aerial view of the area to the Board on which he highlighted a solution, which included changing the traffic into the school entrance to one-way, eliminating the east driveway, using the current west driveway as the entry point and putting in the exit further west on the property; possibly and widening the road in the immediate area.

Chief Appel said that years ago, students tended to ride their bicycles to school, but now more and more parents/guardians are driving students to school. This has become an additional problem due to the pandemic. Fewer students are riding the bus to school due to some changes in how busing is occurring during the pandemic. He said that this was an unforeseeable problem.

Dave Skog, ISD 518, said that Prairie Elementary was built under guidelines and recommendations by the City and approved by the City of Worthington (Building Permit

issued in 1999, school opened in 2001). Initially, there was one driveway, which ended up being inadequate. City Engineer, Dwayne Haffield, worked with the school in order to add another driveway, which solved a lot of traffic issues (the second driveway was put in prior to 2008). Mr. Skog said that if significant changes need to be made to the property (ie: replacement of driveway, etc.), the school should not bear sole fiscal responsibility for those changes. He feels that it is a shared responsibility between the School and the City.

Steve Robinson said that if the City looked at widening the road and adding turn lanes, those would not be effective without the School changing/adding an exit driveway. It would take both entities to address the issue in this way.

In regard to trying to alleviate the current traffic flow issue, Mr. Skog said that school staff is outside, trying to guide traffic at the beginning and end of the school day, which has helped. The School has sent numerous letters to parents/guardians, explaining safe and efficient ways to drop off/pick up students, but that has not seemed to make a lot of difference.

A big issue is the bottleneck caused by too many vehicles attempting to enter during the same time frame, with some vehicles parking along the road in a no parking zone; this also makes it difficult-to-impossible for school busses to enter. Vehicles trying to make a left-hand turn, such as vehicles coming from the Middle School (west), will park on the road. Vehicles become stacked, which make the problem worse. In both the mornings and afternoons, the traffic becomes gridlocked.

At a Traffic & Safety meeting in 2011, it was determined that incoming traffic flow was a City issue, outgoing traffic flow was a School issue.

During the discussion, members of the board mentioned unvetted ideas:

- Mark the flow of traffic as one-way
- Widening First Avenue SW
- Add turn lanes (right-of-way)
- Redirecting traffic to other nearby streets
- Eliminate the east entry, use the current west driveway as the entry-only point; add an exit driveway further to the west side of the property
- Make an area of First Avenue SW one-way only during peak times of the day
- In the morning, have traffic enter the east driveway; in the afternoon reverse and have traffic enter the west driveway
- Add a bypass lane for traffic coming in from the west, to bypass vehicles stopped/waiting to turn left onto school property
- Add a road from Pleasant Avenue to Schaap Drive (possibly just for busses?)
- Designate "No Left Turns" by traffic coming from the west

- Upon exiting, vehicles can only turn right (therefore, restricting them from crossing a lane of traffic)
- The entry/exit was designed for two lanes, but drivers generally make it one-lane; if it could remain as two-lane, that might help
- A change in the road would require a change to the current driveway placement

Some things to consider when looking at options:

- Is it possible to widen First Avenue SW?
- Will there be issues with current placement of public utilities in the area?
- Is the Lewis & Clark Pipeline in the way of making physical changes to road?

The new Intermediate School is scheduled to open within a year. The 3rd and 4th grades, currently housed at Prairie Elementary School, but will be moved to the Intermediate School. This involves around 400 students, as well as the staff for those grades. This might somewhat relieve traffic congestion. At the moment, the changes in regard to the COVID-19 Pandemic have affected traffic flow and, once restrictions are lifted, this, too, could alleviate some of the issue. Given that, the members felt that it would behoove taking a wait-and-see before making decisions about how to address traffic flow around Prairie Elementary in the long-term.

Josh McCuen made a motion to look into potential concepts of roadway ideas; seconded by Steve Schnieder. The motion passed unanimously.

OTHER BUSINESS

No other business.

ADJOURNMENT

With there being no further business, Dave Skog made a motion to adjourn; seconded by Josh McCuen; motion passed unanimously.

The meeting was adjourned at 2:10 p.m.

Meredith Vaselaar
Secretary

Aerial view of Prairie Elementary School and First Avenue SW

PINK



**Safe Roads Coalition
Tuesday, February 23, 2021**

Members Present: Annette Larson (remote), Jeff Faragher, Chris Kielblock, Josh McCuen, Dave Skog, Steve Schnieder

Others: Meredith Vaselaar, Secretary

Welcome

Annette Larson started the meeting at 2:09.

CPS (Child Passenger Safety)

The 2020 Minnesota TZD Webinar Series: Meet the Manufacturers

Denise Donaldson gave a presentation on Child Passenger Safety. Here is a link to her presentation:

<https://www.minnesotatzd.org/sites/minnesotatzd.org/files/2020-11/Donaldson.pdf>

SHSP Update (Strategic Highway Safety Plan)

The TZD (Toward Zero Deaths) website has a number of reports and information:

<https://www.minnesotatzd.org>

The Strategic Highway Safety Plan for our region can be accessed at the following link:

https://www.minnesotatzd.org/sites/minnesotatzd.org/files/2020-09/shsp_southcentral.pdf

a. Nobles County Data

The data is from 2015 to 2019.

Over the last five years: Nobles County is seeing data trending up in unbelted, inattention, commercial motor vehicle, motorcycle, pedestrian, unlicensed drivers, younger drivers, older drivers, run off the road, head on and work zones.

Over the last five years: Nobles County has had a decrease in the five year trend in impairment and speed; intersection (significant decrease), train and fatals. Adding the 2020 numbers to the five-year review of 2014-2019 could change the data from where we are now.

What do we do to address what is happening on our roadways and how do we implement new ideas?

b. TZD Assessment & Regional Action Plans

There is a sub-committee for the region that is developing an action plan. Once in place, they are hoping there will be a decrease in what is happening on our roads. It is hoped that an action plan can be implemented in Nobles County.

They are also working on TZD assessment – looking at where we are in five years and be able to see growth and improvement throughout the region.

Steve Schnieder said that the district had a meeting on February 9, 2021. They talked about speed and other problems. He asked Annette if there had been any follow-up on the State level to any reasons or solutions to the problems that are being seen.

In a follow-up to the February 9, 2021, meeting, Annette said that she and the acting Captain, Scott McConkey, are working on a recap and there will be another meeting near the end-of-the-month to talk about the Statewide Speed Effort, and what can be done to address the speed component in traffic safety. There will be more information on this coming up.

Annette said that the State is in the early stages of gathering that information, seeing what's been happening. Minnesota is not alone in the fatalities that are happening, and the issues with speed; a lot of other states are experiencing the same things. No one is sure why there has been such an increase.

Annette said that the thought was that with the pandemic and stay-at-home orders, there would be a decrease in traffic issues due to drivers staying at home. This did not turn out to be the case. We are seeing the opposite. Although there were fewer vehicles on the road and overall crashes were down; fatalities and serious injuries crashes went up. There was a significant/huge increase in speed-related fatalities and serious injuries across the state.

A steering committee has been put together to look at action plans and look at areas of concern: increase in commercial motor vehicle, motorcycle, and older drivers. These three items are three of the five to be implemented in Nobles county.

Some theories as to why an increase of speed related accidents and fatalities include a change in driver behavior due to the pandemic and the mistaken assumption that there is little-to-no law enforcement out patrolling. An anecdotal story is that when someone is stopped for violating traffic laws, the person responds with "I didn't think anyone was stopping vehicles due to COVID."

It was suggested that perhaps there should be an interactive test each time that someone renews their Driver's License, followed up by taking an on-the-road driving test every four to eight years. Do this to all driver's, regardless of age. Perhaps this would get people's attention.

c. Statewide Speed Effort

The office of Traffic & Safety is working on a state-wide speed plan. They are asking each county to assess where high speeds are happening. Annette asked where those spots might be in Nobles County. Josh McCuen, an officer for the City of Worthington, said that Interstate-90 is the place where the most violations of speed occur. There were no county deputies at the meeting, so no further input on the county level about county roads.

If problematic roads or sections of roadways are identified, plans for things such as saturations, or further programs, could help reduce problems. There are further things that could be done in making the public aware of safe practices, including developing social media outreach.

If you think of any ideas for getting the word out to drivers, please contact Scott McConkey: smcconkey@hickorytech.net

d. Other

No other discussion on the data for Nobles County.

Other

a. Safe and Sober Signs

Annette has replacement signs available – there are a few left. These are not for on the road, but for places such as parking lots. If interested in signs, contact Annette: annette.l.larson@state.mn.us

The buckle-up stencil is still available. Annette said that we could schedule a re-painting of those signs. Todd Wietzema said that if they could get the stencils down here in June they could do the painting at the same time they mark the roads with paint. There are new areas to place the stencil images. They are also interested in the hands-free stencils. Annette said either she or MNDot could bring the stencils to Worthington. Please contact her about setting this up.

SAVE THE DATES

Annette spoke to the group about the conflicts that have occurred in regard to meeting at 1:30 p.m. on the fourth Tuesday of the month. The local Traffic & Safety meeting takes place at the same time. This has caused the SRC meeting to be late, which is not convenient for those trying to attend the meeting remotely.

Safe Roads Coalition
February 23, 2021
Page 4 of 4

Todd Wietzema asked Annette if SRC could meet at 2:00, which would directly follow the local Traffic & Safety Meeting, and then the Fatal Review Committee could meet directly after the SRC meeting end. This time works for Annette and so it was approved. At the moment, the Fatal Review Committees are not meeting but will start up after the pandemic restrictions are lifted.

The South Central Minnesota TZD Annual Workshop will be held jointly with the Southwest Minnesota TZD Annual Workshop (virtual); Thursday, May 6, 2021; 1:00-3:15 p.m., followed by an optional networking opportunity, 3:15-4:00 p.m.

CPS (Child Passenger Safety) tech coming this summer to Worthington. If anyone is interested in getting trained. Please contact: Sheila Denton, 507-236-8152; sheila.denton@scmnems.org

The Statewide Conference is October 13-14, 2021, at Mayo Civic Center in Rochester, MN. Check the TZD website for more information:
<https://www.minnesotatzd.org/events/conference/2021>

2021 SRC Meeting Dates (4th Tuesday of every-other month; 2:00 p.m.):

February 23; April 27; June 22; August 24; October 26; December 28

Round Robin

YTD statistics:

2021 Fatalities/Road Deaths Statewide: 36 (YTD 2020: 37)
of those deaths: pedestrians: 5 motorcyclists: 0 bicyclists: 1
Last recorded death for the above stats: February 22, 2020

2020 preliminary State fatality count: 395

Next Meeting: April 27, 2021; 2:00 p.m.

Meredith Vaselaar
Administrative Secretary

ADMINISTRATIVE SERVICES MEMO

DATE: MARCH 5, 2021

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEMS

**1. APPLICATION FOR EXEMPTION FROM LAWFUL GAMBLING PERMIT -
WORTHINGTON REGIONAL HEALTH CARE FOUNDATION, INC**

Exhibit 1 is an Application for Exemption from Lawful Gambling Permit submitted by Worthington Regional Health Care Foundation, Inc as follows:

Organization:	Worthington Regional Health Care Foundation, Inc.
CEO:	Jeff Rotert
Type of Event:	Raffle
Date:	July 19, 2021
	Great Life Worthington, 851 W. Oxford Street

The application must receive approval from the City Council prior to being submitted to the State for approval.

Council action is requested on the Application for Exemption from Lawful Gambling Permit submitted by the Worthington Regional Health Care Foundation, Inc.

2. APPLICATION FOR EXEMPTION FROM LAWFUL GAMBLING PERMIT -

Exhibit 2 is an Application for Exemption from Lawful Gambling Permit submitted by Hospice Cottage, Inc., as follows:

Organization:	Hospice Cottage, Inc.
CEO:	Dave Serrano, President
Type of Event:	Raffle
Date:	November 13, 2021
	Worthington Event Center, 1447 Prairie Drive

The application must receive approval from the City Council prior to being submitted to the State for approval.

Council action is requested on the Application for Exemption from Lawful Gambling Permit

submitted by Hospice Cottage, Inc.

CASE ITEMS

1. **SECOND READING PROPOSED ORDINANCE TO AMEND WORTHINGTON CITY CODE TITLE XV, CHAPTER 155 FOR A MAXIMUM LOT COVERAGE**

Pursuant to published notice this is the time and date set for the second reading of a proposed ordinance to Amend Worthington City Code Title XV, Chapter 155 For a Maximum Lot Coverage.

A complete copy of the ordinance was provided in your February 8, 2021 Council Agenda.

Council action is requested to give a second reading to the proposed ordinance

2. **NOMINATING COMMITTEE RECOMMENDATIONS FOR COMMITTEE APPOINTMENTS/REAPPOINTMENTS**

The Nominating Committee met on February 18, 2021 and are making the following recommendations for committee appointments:

Planning Commission

Appoint Alaina Kolpin to a first three-year term, term to expire March 31, 2024 replacing Amy Woitalawicz, who has reached her term limit

Appoint Jason Gerdes to a first three-year term, term to expire March 31, 2024 replacing Rhina Resendez, who has declined to serve another term

Charter Commission

Appoint Lon Lien to a first four-year term, term to expire March 31, 2025 replacing Mike Kuhle who has reached his term limit

3. **AMENDMENT TO PRAIRIE JUSTICE CENTER LEASE**

The City of Worthington and Nobles County entered into a 99-year lease agreement in 2002 for space occupied by Worthington Police Department at the Prairie Justice Center. The City agreed to pay 43.34% of the 20-year Phase III Bond. The City has levied approximately \$195,000 for annual payments to the County. The final payment is due in February 2022. Subsequent annual lease payments will be \$1.00. In addition to the initial capital

expenditure, the City was responsible for 12.72% of expenses and improvements based on our share of occupied space.

The lease was amended in 2016 adjusting the City's share of occupied space to 12.89% and added language clarifying responsibility for capital improvements.

An addition to the Law Enforcement garage was completed in 2018 and the City's current space allocation of the Prairie Justice Center is 15.97%. The amended lease dictates that the City is responsible for that portion of expenses and improvements.

Capital improvements at the Prairie Justice Center in recent years have totaled \$4,539,283.70. The City's share of those improvements is \$1,128,098.83. Nobles County bonded for those improvements with an interest rate of 2.433% and the City's share is accruing interest at that rate.

It is Staff's recommendation, beginning in 2023, to continue to levy approximately \$200,000 each year to repay Nobles County for the City's share of capital improvements. In future years if the levied amount exceeds that owed to the County, those funds will be held in reserve for future improvements.

Attached as ***Exhibit 3*** is a copy of the amended lease and a list of the recent projects.

The Joint PJC Operations Committee forwards their recommendation to approve the amended lease.

Council action is requested.

**NOBLES COUNTY MEMORANDUM OF AGREEMENT FOR MASS COVID-19
VACCINE DISPENSING SITE**

Representative of Nobles County Community Health are identifying facilities that can accommodate mass dispensing of COVID-19 vaccines. City Staff has offered the use of Memorial Auditorium as a clinic site if so requested.

Attached as ***Exhibit 4*** is a Memorandum of Agreement prepared by the County Attorney. The City agrees to make the facility available within 24 hours of the County's request and assist in setup of the clinic. The County will not provide financial compensation but will reimburse for any supplies broken, damaged or consumed by the County.

Staff recommends approval of the Memorandum and authorize the Mayor and Clerk to execute the agreement.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Worthington Regional Health Care Foundation, Inc. Previous Gambling Permit Number: _____

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 1121 3rd Avenue

City: Worthington State: MN Zip: 56187 County: Nobles

Name of Chief Executive Officer (CEO): _____

CEO Daytime Phone: _____ CEO Email: wrhcf@outlook.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☒ **A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- ☐ **IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted
(for raffles, list the site where the drawing will take place): GreatLife Worthington Golf

Physical Address (do not use P.O. box): 851 W. Oxford Street

Check one:
☒ City: Worthington Zip: 56187 County: Nobles
☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 7-19-21

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: 2/26/21
(Signature must be CEO's signature; designee may not sign)

Print Name: _____

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Hospice Cottage Inc

Previous Gambling Permit Number: X-94329-19-001

Minnesota Tax ID Number, if any: _____

Federal Employer ID

Number (FEIN), if any: _____

Mailing Address: PO Box 203

City: Worthington State: MN Zip: 56187 County: Nobles

Name of Chief Executive Officer (CEO): Dave Serrano, President

CEO Daytime Phone: _____ CEO Email: david.serrano@rcis.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): trap@iw.net

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☒ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Worthington Event Center

Physical Address (do not use P.O. box): 1447 Prairie Drive

Check one:

☒ City: Worthington Zip: 56187 County: Nobles

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 11-13-2021

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
<input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city). <input type="checkbox"/> The application is denied.	<input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days. <input type="checkbox"/> The application is denied.
Print City Name: _____ Signature of City Personnel: _____ Title: _____ Date: _____	Print County Name: _____ Signature of County Personnel: _____ Title: _____ Date: _____
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: 0 auto;"> The city or county must sign before submitting application to the Gambling Control Board. </div>	TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 3/2/2021
(Signature must be CEO's signature; designee may not sign)

Print Name: Dave Serrano

REQUIREMENTS
Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS
Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

Exhibit 2

SECOND AMENDMENT OF LEASE

This Second Amendment to Lease (Second Amended Lease) is hereby made and entered into by and between Nobles County, a political subdivision of the State of Minnesota, Lessor, hereinafter referred to as “Lessor” and “County”; and the City of Worthington, a municipal corporation under the laws of the State of Minnesota, hereinafter referred to as “Lessee” and “City”. Lessor and Lessee are also jointly referred to as the “Parties” and singularly as a “Party.”

Whereas, the Parties entered into that certain Lease dated June 4, 2002; and

Whereas, the Parties amended that certain Lease (First Amended Lease) dated October 4, 2016; and

Whereas, the Parties desire to amend that certain First Amended Lease to provide for the reimbursement of outstanding capital expenditures made to the Prairie Justice Center (PJC).

THEREFORE, IT IS AGREED AS FOLLOWS:

1. **AMENDMENT.** The Lease dated October 4, 2016 is hereby amended as follows:

RENT

From the effective date of this Second Amended Lease through December 31, 2022, the City shall continue to pay to the County rent in an amount based on the City’s proportional use of the law enforcement side of the PJC, said proportion currently 15.97%. Those proportional calculations and expenses are attached hereto as Exhibit “D” and “J” and incorporated by reference.

Effective January 1, 2023 the City will cease paying rent based on the City’s proportional use, and instead pay rent in the form of reimbursement to the County for the City’s share of capital expenditures (capital reimbursement payments) made upon the PJC. A summary of those expenditures and proposed allocations are attached hereto as Exhibit “K” and incorporated by reference.

These capital reimbursement payments will be due from the City to the County in one annual payment, the first being due on January 22, 2023 and continuing in 6 annual installments of \$197,500 and a final seventh installment of \$44,729.80, constituting principle plus simple interest in the rate of 2.433%, in accordance with the amortization schedule attached hereto as Exhibit "K" and incorporated by reference.

Once the City has satisfied its share of the capital reimbursement payments, the City's annual rent shall decrease to the sum of One Dollar (\$1.00), due and payable on January 1 of the following year, unless a new agreement is reached or this Agreement is otherwise terminated by either Party in accordance with the Lease or the current Agreement to Operate.

2. Any provision of the First Amended Lease or current Agreement to Operate not amended by this Agreement remain in effect.

3. To the extent there is any conflict between the terms of this Agreement and any prior Lease or Agreement to Operate, this Agreement will control.

Agreeing to all of these terms, authorized representatives of the parties have signed below
on the ____ day of _____, 2021.

Nobles County

Gene Metz
Chairman of the Board

Tom Johnson
County Administrator

City of Worthington

Mike Kuhle
Mayor

City Clerk
Mindy Eggers

PJC CAPITAL IMPROVEMENTS		Final Cost		Proposed City %		Proposed City cost portion
Parking Garage (includes access road)		\$ 1,252,713.02		50.00%		\$ 626,356.51
Chiller		\$ 193,702.18		15.97%		\$ 30,934.24
Roof & Exterior		\$ 2,070,866.02		15.97%		\$ 330,717.30
Window Sill Replacement		\$ 19,680.52		15.97%		\$ 3,142.98
Window tinting north side		\$ 5,490.00		0.00%		\$ -
Security Booth		\$ 205,381.00		0.00%		\$ -
Expanded Communication Room		\$ 61,271.62		15.97%		\$ 9,785.08
Exterior Window Flashing		\$ 88,610.00		15.97%		\$ 14,151.02
PJC Entry Signage		\$ 988.23		15.97%		\$ 157.82
Floor Scrubber		\$ 67,475.08		50.00%		\$ 33,737.54
Sidewalk Replacement		\$ 74,500.00		15.97%		\$ 11,897.65
Security Camera System Replacement*		\$ 379,554.43		15.97%		\$ 60,614.84
Court Room C improvements*		\$ 77,700.00		0.00%		\$ -
Bobcat L28		\$ 41,351.60		15.97%		\$ 6,603.85
SUM		\$ 4,539,283.70				\$ 1,128,098.83

* not yet complete

PROPOSED CITY PAYMENT SCHEDULE

		Principal	Interest	Total P+I	Payment	New Principal
2023	1	\$ 1,128,098.83	\$ 27,446.64	\$ 1,155,545.47	\$ 197,500.00	\$ 958,045.47
2024	2	\$ 958,045.47	\$ 23,309.25	\$ 981,354.72	\$ 197,500.00	\$ 783,854.72
2025	3	\$ 783,854.72	\$ 19,071.19	\$ 802,925.90	\$ 197,500.00	\$ 605,425.90
2026	4	\$ 605,425.90	\$ 14,730.01	\$ 620,155.92	\$ 197,500.00	\$ 422,655.92
2027	5	\$ 422,655.92	\$ 10,283.22	\$ 432,939.14	\$ 197,500.00	\$ 235,439.14
2028	6	\$ 235,439.14	\$ 5,728.23	\$ 241,167.37	\$ 197,500.00	\$ 43,667.37
2029	7	\$ 43,667.37	\$ 1,062.43	\$ 44,729.80	\$ 44,729.80	

MEMORANDUM OF AGREEMENT FOR MASS COVID-19 VACCINE DISPENSING SITE

ARTICLE 1. PARTIES

This MEMORANDUM OF AGREEMENT is by and between the _____, located in Nobles County, State of Minnesota (Facility), and the Nobles County Board of Commissioners on behalf of its County Community Service Agency (the County), collectively “the Parties”.

ARTICLE 2. PURPOSE

This memorandum of agreement is to set forth the terms under which the County will utilize facilities and equipment for the purposes of conducting mass COVID-19 vaccination clinics in Nobles County.

ARTICLE 3. BASIC AGREEMENT

- A. The (Facility) agrees to allow the use of the (Facility) physical facilities and any requested equipment by the County for the purposes described above.
- B. The (Facility) understands the County will not provide any financial compensation for use of facilities and equipment except as provided in this memorandum.
- C. The (Facility) will make its facilities and equipment available within 24 hours of the County’s request, provided the requested time does not interfere with the facility’s regular functions.
- D. The parties will work jointly to prepare the clinic site, setting up any tables, chairs, and other equipment the County deems necessary to administer vaccines. When the session is complete, the parties will work jointly to return the site to its original setup or any setup directed by the (Facility).
- E. The County agrees its Community Health department will be responsible for operating the site, including providing personnel to administer the vaccines.
- F. The County will reimburse or replace any (Facility) supplies broken, damaged, or consumed by the County in the course of operating the clinic.

ARTICLE 4. LIABILITY

Each party agrees it will be responsible for its own acts and any claims arising therefrom, and will not be responsible for the acts of the other and any claims arising therefrom. The County's liability is governed by the Minnesota Tort Claims Act, Minnesota Statutes § 3.736, and other applicable laws.

ARTICLE 5. DURATION

This memorandum shall be in effect upon acceptance by both parties and shall run until terminated in accordance with Article 7.

ARTICLE 6. MODIFICATION

Any amendments to this memorandum shall be in writing and signed by both parties.

ARTICLE 7. TERMINATION

This memorandum may be terminated, with or without cause, by either party upon 60 days written notice to the other party.

IN WITNESS WHEREOF, the parties have executed this agreement by the designated officers and administration of the Nobles County Board of Commissioners on behalf of its Community Services Agency and the (Facility).

By: _____ Date _____
Chairperson, Nobles County Board of Commissioners

By: _____ Date _____
Nobles County Administrator

By: _____ Date _____
Facility Official

By: _____ Date _____
Facility Representative

Approved as to Form and Execution:

By: _____ Date _____
Joseph Sanow, Nobles County Attorney

**WORTHINGTON PUBLIC UTILITIES
WATER AND LIGHT COMMISSION MEMO**

DATE: MARCH 2, 2021

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: CITY COUNCIL CASE ITEM

CASE ITEM

1. CLEAN WATER REVOLVING FUND LOAN APPLICATION RESOLUTION

At their July 13, 2020, regular meeting the City Council passed a resolution authorizing the city to submit a Point Source Implementation Grant (PSIG) application to provide funding for improvements to the municipal wastewater treatment facility. The application was submitted to the Minnesota Public Facilities Authority and, after consideration, it was determined that the city was not eligible for PSIG funding.

An alternate source of funding for the project is a low-interest loan from the Clean Water Revolving Fund (CWRF) through the Minnesota Public Facilities Authority. The Water & Light Commission determined that a CWRF loan was a desirable way to fund the upcoming improvements and directed staff to proceed with applying for a CRWF loan. Like the PSIG grant application, the CWRF loan application is required to be submitted by the City of Worthington as it is the entity that has the bonding authority.

At their regular meeting held on March 1, 2021, the Water & Light Commission took action to formally recommend that the City Council pass the resolution shown as ***Exhibit 1***.

Scott Hain, General Manager, will be present at the meeting to address any questions and, on behalf of the Water & Light Commission, will request Council action on the recommendation.

RESOLUTION NO. _____

**A RESOLUTION APPLYING FOR A LOAN FROM THE CLEAN WATER REVOLVING
FUND FOR IMPROVEMENTS TO THE MUNICIPAL WASTEWATER TREATMENT
SYSTEM**

WHEREAS, the City of Worthington, Minnesota, is hereby applying to the Minnesota Public Facilities Authority for a loan from the Clean Water Revolving Fund for improvements to its municipal wastewater treatment system as described in the loan application.

WHEREAS, the City of Worthington, Minnesota, estimates the loan amount to be \$25,262,500 or the as-bid cost of the project.

NOW, BE IT RESOLVED, that the City of Worthington, Minnesota, has the legal authority to apply for the loan, and the financial, technical, and managerial capacity to repay the loan and ensure proper construction, operation and maintenance of the project for its design life.

THEREFORE, BE IT FURTHER RESOLVED, that the City of Worthington, Minnesota, hereby expresses its official intent to use proceeds of this loan to reimburse eligible expenditures made prior to the issuance of its general obligation bond to the Public Facilities Authority.

Adopted by the City Council of the City of Worthington, Minnesota this 8th day of March, 2021.

(SEAL)

CITY OF WORTHINGTON

Mike Kuhle, Mayor

Mindy L. Eggers, City Clerk

PUBLIC SAFETY MEMO

DATE: MARCH 8, 2021

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEMS**1. ACCEPTANCE OF PROGRAM FUNDS—DARE**

The Early Risers Kiwanis Club generously donated \$50 to the Worthington Police Department DARE Program. The donation will be used to purchase DARE supplies.

Council action is requested to adopt a resolution (*Exhibit 1*) accepting the \$50 donation.

2. TEMPORARY SUSPENSION OF ATV PERMITTING REQUIREMENTS PHEASANTS FOREVER

The Nobles County Pheasants Forever Chapter is planning to host a Public Lands Appreciation Rendezvous at the Nobles County Fairgrounds July 9-11, 2021. The fundraising event will also include participation from the Martin and Nicollet County Pheasants Forever Chapters. Attendees will be allowed to camp at the fairgrounds and provided with opportunities to take ATV tours of the various Nobles County Pheasants Forever wildlife management areas. Event organizers are planning to escort multiple tours on Saturday July 10th of varying times and distance.

Event organizers are anticipating approximately 150 attendees will participate with ATVs. Since many of the attendees will be from outside of the Worthington area, Council is being asked to temporarily suspend ATV permitting requirements as outlined in Worthington City Ordinance (*Exhibit 2/Chapter 73*). The requested hours of suspension are: 12:00PM-11:00PM on Friday July 9, 6:00AM-11:00PM on Saturday July 10, and 6:00AM-11:00AM on Sunday July 11th. All other sections of the City regulation on ATVs will be in effect and riders will be expected to abide by the City ordinance and State statute.

Staff is requesting Council action authorizing the temporary suspension of ATV City permitting requirements as requested by Pheasants Forever.

RESOLUTION NO. _____**A RESOLUTION ACCEPTING A DONATION OF FUNDS**

WHEREAS, the City of Worthington has been notified the Early Risers Kiwanis Club, hereinafter "Donor" desired to donate funds to the City; and

WHEREAS, Donor has placed the following restrictions upon the fund distribution: \$50 to be used to purchase DARE supplies.

WHEREAS, Minn. Stat. 465.03 requires that acceptance of any donation be approved by the City Council by a two-thirds majority vote;

NOW, THEREFORE, be it RESOLVED:

The City of Worthington does hereby accept the donation referenced above with any and all conditions, if any, as specified by the donor.

That the Mayor and Clerk are authorized to sign said agreement on behalf of the City of Worthington.

Approved this 8th day of March, 2021, by a two thirds majority vote of the Worthington City Council with the following members voting in favor thereof:

_____, _____, _____; and the following members opposed:
_____, _____, _____ (if not, so state).

(SEAL)

CITY OF WORTHINGTON

BY: _____
Mike Kuhle, Its Mayor

ATTEST: _____
Mindy L. Eggers, Its Clerk

CHAPTER 73: ALL-TERRAIN VEHICLES

Section

- 73.01 Purpose and intent
- 73.02 Definitions
- 73.03 State laws incorporated
- 73.04 Permits and applications for permits
- 73.05 Operating rules and prohibitions
- 73.06 Duty of police to enforce

- 73.99 Penalty

§ 73.01 PURPOSE AND INTENT.

The purpose of this chapter is to provide reasonable regulations for the use of special and recreational motor vehicles on public and private property in the city. This chapter is not intended to allow what the Minnesota Statutes prohibit or to prohibit what the Minnesota Statutes expressly allow. It is intended to ensure the public safety and prevent a public nuisance.

(Ord. 1137, passed 5-28-19)

§ 73.02 DEFINITIONS.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

ALL-TERRAIN VEHICLE. An ALL-TERRAIN VEHICLE, hereinafter ATV, is a motorized vehicle with not less than four but not more than six low pressure or non-pneumatic tires; a total dry weight of less than 2,000 pounds; and a total width from inside of tire rim to outside of tire rim that is 65 inches or less. Dry weight is normally the weight of the vehicle without fluids. ATV includes both CLASS 1 ATVS and CLASS 2 ATVS. ATV does not include a golf cart, mini-truck, dune buggy, or go-cart nor does it include a vehicle designed and used specifically for lawn maintenance, agriculture, logging, or mining purposes.

BOULEVARD. The portion of the street or highway between the roadway and private property.

CLASS 1 ATV. An ATV that has a total width from inside of tire rim to outside of tire rim that is 50 inches or less and which has a total dry weight of less than 900 pounds.

CLASS 2 ATV. An ATV that has a total width from inside of tire rim to outside of tire rim that is greater than 50 inches but not more than 65 inches and a dry weight between 900 pounds and 2,000 pounds.

DRIVER. The person driving and having physical control over the all-terrain vehicle.

OPERATE. To ride in or on, and control the operation of an all-terrain vehicle.

OPERATOR. Every person who operates or is in actual physical control of an all-terrain vehicle.

PUBLIC PROPERTY. Property that may be used by the public subject to reasonable regulation by a governmental body. Such property includes, but is not limited to, city parks, city parking lots and public school parking lots and grounds.

ROADWAY. The portion of a street or highway improved, designed or ordinarily used for vehicular travel but not including the boulevard. For purposes of this chapter, roadways not dedicated for public, use and not maintained by the city are not included within this definition.

(Ord. 1137, passed 5-28-19)

§ 73.03 STATE LAWS INCORPORATED.

All provisions of M.S. Ch. 169 and M.S. §§ 84.922 through 84.929, and all provisions of the City Code regulating vehicular traffic, shall apply to the operation of all ATVs upon the streets of the City of Worthington, with the exception of those relating to equipment or those which, by their nature, have no application.

(Ord. 1137, passed 5-28-19)

§ 73.04 PERMITS AND APPLICATIONS FOR PERMITS.

(A) License and permit required. It shall be unlawful for any person to drive or operate an ATV on any public roadway within the city limits unless such person has a valid state driver's license. It shall be unlawful for any person to drive or operate an ATV on any public roadway within the city limits unless such person has obtained a permit as required herein.

(B) Director of Public Safety to issue permit. Permits shall be issued by the Director of Public Safety for a period of one year; two years; or three years ending on December 31 of the given year. Any permit may be renewed at any time. A permit shall be issued to persons 16 years of age or older upon filing of the appropriate application with the Director of Public Safety, together with evidence of insurance complying with M.S. § 65B.48. A fee, which shall be established from time to time by the City Council, shall accompany the application for a permit to operate an ATV upon such public roadways as may, from time to time, be designated by the City Council.

(C) Application for permit. Every application for a permit shall be made on a form supplied by the city and shall contain all of the following information:

(1) The name and address of the applicant who shall have ownership interest of the ATV.

(2) Model name, make, and year and number of the ATV.

(3) Names and addresses of all individuals who are eligible to operate the vehicle and the driver's license numbers, if any, of such individuals.

(4) The applicant's choice of time period for the permit (one year, two years or three years).

(5) Other information as the city may require.

(Ord. 1137, passed 5-28-19)

§ 73.05 OPERATING RULES AND PROHIBITIONS.

(A) Prohibitions. ATVs may not operate:

- (1) On roadways at a speed in excess of the posted limited for motorized vehicles;
 - (2) Other than in single file on a roadway;
 - (3) Carelessly or recklessly;
 - (4) In a manner that damages public road rights-of-way;
 - (5) In a manner that violates or constitutes a public nuisance under state law of the City Code, including noise violations;
 - (6) On private land except with the permission of the owner or occupant;
 - (7) On publicly owned land, including school, exclusive city streets, park property, playgrounds, recreation areas and golf courses, except where permitted by this chapter;
 - (8) In a manner so as to create a loud, unnecessary, or unusual noise that disturbs, annoys, or interferes with the peace and quiet of other persons;
 - (9) On a public sidewalk or walkway provided or used for pedestrian travel or any bike trail except for those located upon a roadway;
 - (10) At a place while under the influence of intoxicating liquor or narcotics or habit-forming drugs;
 - (11) At any place in a careless, reckless, or negligent manner so as to endanger or be likely to endanger any person or property or to cause injury or damage thereto;
 - (12) On any public street, highway, or right-of-way unless registered, if so required, pursuant to Minnesota law;
 - (13) So as to intentionally drive, chase, run over, or kill any animal, wild or domestic; or
 - (14) By halting an ATV carelessly or heedlessly in disregard of the rights or the safety of others or in a manner so as to endanger or be likely to endanger any person or property.
- (B) Required equipment for all ATVs. ATVs may not operate:
- (1) Without at least one headlight turned on at all times while operating;
 - (2) Without at least one tail light; or
 - (3) At a speed exceeding ten miles per hour on the frozen surface of public waters within 100 feet of a person not on an all-terrain vehicle or within 100 feet of a fishing shelter.
- (C) Additional required equipment for Class 2 ATV. A Class 2 ATV may not operate without:
- (1) A rollover protection bar;
 - (2) Seatbelts for driver and all occupants pursuant to the design occupant load;
 - (3) Front and rear turn-signal lights;
 - (4) An operational hand or foot brake; or
 - (5) An exterior mirror mounted on the driver's side of the vehicle and either an exterior mirror mounted on the passenger's side of the vehicle or an interior mirror to provide the driver with adequate vision from behind as required by M.S. § 169.70.
- (D) Helmet and seat belt requirements.
- (1) A person less than 18 years of age shall not ride as a passenger or as an operator of an ATV on public land, public waters, or on a public road right-of-way unless wearing a safety helmet approved by the Commissioner of Public Safety.

(2) A person less than 18 years of age shall not ride as a passenger or as an operator of a vehicle regulated herein without wearing a seat belt when such seat belt has been provided by the manufacturer.

(E) Display of registration. ATVs must be registered pursuant to state law and owners and operators must comply with the vehicle registration and display of numbers requirements set forth in Minn. Rule 6102.001. In addition, the city permit sticker must:

- (1) Be flatly adhered to left of right rear quadrant;
- (2) Be adhered to permanent plastic or metal;
- (3) Be visible to outside inspection; and
- (4) Not be fixed to the license plate, tied or otherwise secured except to permanent plastic or metal.

(F) Operator. The operator of an ATV must be approved in the application and shall be able to provide proof of authorization while operating the ATV as may be required by the city upon permit approval.

(G) Minimum age of operator. It is unlawful for any person under the age of 16 years of age to operate an ATV.

(H) Sidewalks and boulevards. It is unlawful to operate an ATV on a sidewalk or boulevard, except that an operator may cross a sidewalk, boulevard or other right-of-way to obtain access to a street or alley if such crossing is made at an angle of approximately 90 degrees to the direction of the sidewalk, boulevard or other right-of-way. The ATV must yield to all pedestrian or vehicular traffic which constitutes an immediate hazard.

(I) Owner. It is unlawful for the owner of an ATV to permit it to be operated contrary to this chapter.

(J) City use. Authorized city staff may operate city-owned ATVs without obtaining a permit and may do so on city streets, sidewalks, trails, rights-of-way, and public property when conducting city business.

(K) City festivals. The City Council may temporarily suspend the permitting requirements and allow persons age 16 or older, to operate ATVs on designated city streets for parades and other city-wide festivals if such persons are part of the festival. Festival onlookers, observers or spectators will not be permitted to operate without registration under this section. Any such suspension shall be for one or more specified dates and for a fixed number of hours on such specified dates.

(L) Time and dates of operation.

(1) A Class 1 ATV may only be operated on designated roadways from 7:00 a.m. to 10:00 p.m. They shall not be operated when visibility is impaired by weather, smoke, fog or other conditions, or at any time when there is insufficient light to clearly see persons and vehicles on the roadway at a distance of 500 feet.

(2) A Class 2 ATV may only be operated on designated roadways from sunrise to sunset unless it is equipped with original equipment headlights, tail lights, and rear facing brake lights. They shall not be operated when visibility is impaired by weather, smoke, fog or other conditions, or at any time when there is insufficient light to clearly see persons and vehicles on the roadway at a distance of 500 feet.

(M) Passengers.

(1) No person under 18 years of age shall operate an ATV while carrying a passenger.

(2) A person 18 years of age or older may operate a Class 1 ATV carrying one passenger and may operate a Class 2 ATV up to that number of passengers for which the vehicle was designed.

(N) Designated roadways. Appendix 'A', referenced in Ordinance 1137, is a color-coded map designating roads within the city limits upon which ATVs may and may not be operated.

(Ord. 1137, passed 5-28-19)

§ 73.06 DUTY OF POLICE TO ENFORCE.

It shall be the duty of any police officer of this municipality to enforce the provisions of this chapter against any person found to be violating this chapter.

(Ord. 1137, passed 5-28-19)

§ 73.99 PENALTY.

(A) The City of Worthington has the right to revoke driving and or riding privileges of any individual on an ATV within the city limits by direction of the Director of Public Safety based upon complaints received and or violations of statute or ordinance. Any person violating any provision of this chapter shall be guilty of a misdemeanor and upon conviction may be punished to the maximum extent allowed by law.

(B) Any person who is aggrieved by the actions of the City Council for the denial of the permit or in a revocation of a permit shall have the right to appeal such action to the district court in the county. Such appeal shall be taken by filing with such court, within 14 days of the date of the action complained of, a written statement setting forth fully the grounds for the appeal.

(Ord. 1137, passed 5-28-19)

PUBLIC WORKS MEMO

DATE: MARCH 4, 2021

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEM REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT CASE ITEM

1. 2021 HANGAR LEASE RATES – WORTHINGTON MUNICIPAL AIRPORT

The Airport Advisory Board, at their March 1st meeting, reviewed and recommended that there be no rate change in 2021 for leasing a hangar at the Worthington Municipal Airport. The Airport Advisory Board feels that no increase is needed at this time.

At this time seventeen of the twenty-two available hangars are currently rented for a 77% occupancy rate. Full occupancy would result in an annual revenue of \$31,669.88.

Attached (*Exhibit 1*) is a list of the 2021 proposed annual lease rates.

Staff is requesting Council approval for the 2021 hangar lease rates.

CASE ITEM

1. APPROVE ADDITIONAL PHASE ONE SALES TAX EXPENDITURE

The State Legislature at their 2019 legislative session approved a half percent, local option sales tax for the City of Worthington. One of the approved uses of this new sales tax, was for Park Improvements. Phase One Park Improvements include a parking lot and sidewalk construction project at Ludlow Park.

Recent Ludlow Park improvement's, include a new bathroom, new amphitheater, new parking lot, and all new handicapped accessible sidewalks. Staff would like council's approval to purchase a new handicapped accessible floating dock. Staff feels that having all of these components handicapped accessible would be a much needed improvement. This dock was not included in our originally submitted budget for this phase one project and staff would like Councils authorization to complete this project. The cost associated are as follows:

1.) Ludlow floating dock	\$24,290.00
--------------------------	-------------

Included in your packet is a quote for the new floating dock at Ludlow Park (*Exhibit 2*).

Council Action is requested.

Proposed 2021 Hangar Lease Rates

1-1	Cameron Johnson	\$525.00
1-2	Vacant	\$525.00
1-3	Vacant	\$525.00
1-4	Gary Ewert	\$525.00
1-5	Germain Elsing	\$525.00
1-6	Vacant	\$525.00
2-1	Richard Cross	\$1,070.00
2-2	Wayne Sieverding	\$1,070.00
2-3	Pat Arnt	\$1,070.00
2-4	Vacant	\$1,070.00
2-5	Mike Spinks	\$1,070.00
2-6	Jim Malters	\$1,070.00
3-1	Pat Arnt	\$1,450.00
3-2	Vacant	\$1,450.00
3-3	CAP	Free
3-4	Cameron Johnson	\$1,450.00
3-5	Carl Hallum	\$1,450.00
3-6	Richard Cross	\$1,450.00
5-1	Pat Arnt	\$8,549.88
5-2	Chad Jaycox	\$2,100.00
5-3	Marc Freese	\$2,100.00
5-4	Brian Larson	\$2,100.00

MINNCOR Industries
2420 Long Lake Rd
Roseville, MN 55113



Main: 651.361.7500
Toll Free: 800.MINNCOR
Fax: 651.603.0119
E-mail: customer-service@minncor.com

Quotation

Number: SQ-025533-1
Quotation Date: 1/19/2021
Page: 1 of 1
Customer PO Number
Your Contact
Sales Responsible: Jessica Berg
Quotation Expiration Date: 2/18/2021
Terms: NET 30

Bill To:
City of Worthington
1300 Diagonal Rd.
Worthington, MN 56187

Deliver To:
City of Worthington
1300 Diagonal Rd.
Worthington, MN 56187

Line#	Item number	Item Name	Quantity	Unit	Unit price	Req Ship Date	Amount
1	FishingPierKitted	Fishing Piers Kit See Below for details 20ftT 44ft 6ft	1.00	EA	22,690.0000	1/26/2021	22,690.00
2	DockAnchorPipe	Dock Anchor Pipe / Pier Anchor Pipe 12ft Length Galvanized - Call for Price AnchorPipe 12ft Galvanized	3.00	EA	200.0000	1/26/2021	600.00
3	CustomerDockorSite	Customer Dock or Site Delivery Product will be delivered to the customer specified receiving area or loading dock. Product will remain in factory packaging.	1.00	EA	1,000.0000	1/19/2021	1,000.00

Sales balance
24,290.00

Sales tax
0.00

Total
24,290.00

COMMUNITY/ECONOMIC DEVELOPMENT MEMO

DATE: MARCH 8, 2021
TO: HONORABLE MAYOR AND CITY COUNCIL
SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEMS**1. PUBLIC HEARING – REDEVELOPMENT PLANS NO. 6 AND 7
(WORTHINGTON ECONOMIC DEVELOPMENT AUTHORITY)**

Minnesota Statute § 469.027 permits that any person may submit a redevelopment plan to an authority, or an authority may consider a redevelopment plan on its own initiative. An authority shall immediately transmit the plan to the planning agency of the city in which the area to be redeveloped is situated, for its study, or, if no planning agency exists, the plan shall be submitted to an agency indicated by the governing body of the city. An authority shall request the written opinion of the planning or other agency on all redevelopment plans submitted to it prior to approving those redevelopment plans, and the planning or other agency shall submit its written opinion within 30 days. Pursuant to Minnesota Statute § 469.028, when an authority determines that a redevelopment project should be undertaken, it shall also apply to the governing body of the city in which the project is located for approval.

The City of Worthington EDA considered redevelopment plans for Redevelopment Projects 6 and 7 at a special meeting held on February 8, 2021. At this meeting, the Authority passed a resolution requesting approval from the City's governing body, the Worthington City Council, and another requesting the written opinion on the development plans from the City's planning agency, the Worthington City Planning Commission. At its March 2, 2021 regular meeting, the City Planning Commission received a staff report on the proposed development plans. It subsequently approved a motion forwarding a recommendation to the Worthington City Council that the redevelopment plans for Redevelopment Projects Nos. 6 and 7 conform to a general plan for the development of the locality as a whole. The staff reports used by the Planning Commission to make this determination can be found in the March 2, 2021 Worthington City Planning Commission packet.

Pursuant to Minnesota Statute § 469.028, the Authority's application to the City Council shall be accompanied by a redevelopment plan, a statement of the method proposed for financing the project, and the written opinion of the planning agency, if there is one. The EDA's application to the City Council, authorized by the Authority on February 8, 2021, is shown in Exhibit 1A. The written report by the City Planning Commission, authorized by the Commission on March 6, 2021, is shown in Exhibit 1B. Further, before approving any redevelopment plan, the governing body shall hold a public hearing thereon after published notice in a newspaper of general circulation in the municipality at least once not less than ten days nor more than 30 days prior to the date of the hearing. A public hearing

regarding this matter was published in the City's official newspaper on Wednesday, February 17 and has been scheduled for Monday, March 8 at 7:00pm.

Minnesota Statute § 469.028 requires that the Authority shall not proceed with the project unless the governing body finds by resolution that:

1. The land in the project area would not be made available for redevelopment without the financial aid to be sought;
2. The redevelopment plans for the redevelopment areas in the locality will afford maximum opportunity, consistent with the needs of the locality as a whole, for the redevelopment of the areas by private enterprise; and
3. The redevelopment plan conforms to a general plan for the development of the locality as a whole.

The law provides that a plan which has not been approved by the governing body when submitted to it may be again submitted to it with the modifications necessary to meet its objections. Once approved, the determination of the authority to undertake the project and the resolution of the governing body shall be conclusive of the public need for the project. The City Council is requested to conduct a public hearing on the proposed redevelopment plans and consider approval of the proposed Redevelopment Projects Nos. 6 and 7 by passage of the resolution shown in Exhibit 1C.

Council action is requested.

2. RESOLUTION TO CONVEY PROPERTY TO WORTHINGTON ECONOMIC DEVELOPMENT AUTHORITY

After discussing the Glenwood Second Addition and Cecilee First Addition housing projects with the City's legal counsel at Dorsey & Whitney LLP, staff finds that the most desirable and appropriate method of selling the newly created lots is for the EDA to establish redevelopment plans for the area, take ownership of the property, and sell the lots to the individual buyers by utilizing its HRA powers. Once both of the EDA's redevelopment plans have been approved by the City Council, the EDA may sell, lease, or develop the property contained within the project boundaries in accordance with the approved development plans, subject to the requirements of Minn. Stat. § 469.029. The City Council will receive an application from the Worthington EDA requesting approval of its development plans for Redevelopment Projects Nos. 6 and 7 on March 8, 2021.

Should the Council approve the Authority's application on March 8, the Council is requested to consider passage of the resolution shown in Exhibit 2A to convey the City's Glenwood Heights Second Addition lots to the Worthington EDA so they may be sold to interested parties for residential development. The Council will be asked to consider conveyance of certain property contained within Redevelopment Project No. 7 once the Cecilee First Addition final plat is complete.

3. 2021 RENTAL HOUSING PROGRAM REGISTRATION FEES

Pursuant to City Code Section § 150.10, the City adopted an official Rental Housing Registration and Inspection plan in 2007. The Plan requires that each rental housing unit in the City must be registered by the property owner with the City's Community Development Department. The subsequent annual registration fees collected by the City are \$30 per unit. These fees are intended to defray the costs of the salary of the City staff who administrate the program and the associated equipment and supply costs. Given the pending layoff of the City's Inspector and the City's plan to rescind the exiting Ordinance and suspend any inspections until a full program evaluation can be completed, City staff would like Council direction on how to proceed with the 2021 Rental Registration fees.

City staff anticipate that the only costs the City will incur related to the Rental Housing Registration and Inspection plan in 2021 are the program staff's salaries to-date and the Administration staff time that will be used to prepare the policy analysis requested by the City Council, whose staff time is already budgeted 2021 under Administration and Community/Economic Development. The replacement reserve costs for the vehicle associated with the program will also be borne in 2021. City staff anticipates that the policy analysis requested by Council in determining the future of the program, following best practices, will include a cost benefit analysis of several options, compared against the base of discontinuing the program. After reviewing staff's findings, the City's policymakers may determine that the program's costs outweigh its benefits, or that the administrative components of the program are unworkable based on the City's available staff.

Due to COVID-related challenges, City staff has not sent out its annual registration reminder letters. To date, the City has received approximately \$1,200 in registration fees from 9 property owners. City staff finds that if the City wishes to forego 2021 rental registrations, the property owners who have already registered for 2021 should be refunded their registration costs. If the City Council wishes to collect 2021 registration fees, City staff will send out letters requesting 2021 registration fees immediately.

Council direction is requested.

4. CONTRACT FOR SERVICES (LHB)

The City's EDA has been in negotiations with a local ready-mix concrete company, Cemstone, to sell approximately 7.5-8.5 acres of property located West of Highway 59, south of Twenty-Seventh (27th) Street. The proposed deal will include a land swap wherein the EDA takes ownership of Cemstone-owned property at 1000 Sherwood Street once Cemstone has demolished several existing buildings on the site. The EDA wishes to utilize a redevelopment tax increment financing (TIF) district to assist with the future redevelopment of the site. In order to qualify for a redevelopment TIF district, the City must establish that at least 70 percent of the area of the district must be occupied by buildings, streets, utilities, or other similar structures, and more than 50 percent of the buildings must be structurally substandard. Once this finding has been made, the City can

pass a resolution to this effect that will allow the City approximately three years to finalize its redevelopment plan and certify the proposed TIF district to assist with the redevelopment. If the building inspection is not performed and certified by the City Council before demolition, the property will be ineligible for a redevelopment TIF district per the State of Minnesota's statutory requirements.

City staff has solicited a proposal from LHB to perform inspection services at the 1000 Sherwood Street property and Cemstone has agreed to give the City's consultant access to the site to perform the inspection. The proposal received from LHB is shown in Exhibit 4A. The City utilized Mr. Fischer and LHB to do a similar inspection at the Hotel Thompson property before certifying the property as a redevelopment TIF district. The proposed contract for services includes:

1. A survey of the TIF District to determine if it meets applicable coverage test;
2. A visual review of building(s') interior and exterior;
3. An estimate building(s) replacement cost;
4. An evaluation of the building(s') existing condition;
5. A determination of the building(s') code deficiencies; and
6. A preparation and delivery of the resulting report.

The cost associated with the proposed services is structured as an hourly basis not to exceed \$9,800.00 including reimbursable expenses and a full TIF report. The Community/Economic Development Department has adequate funds in its 2021 budget to cover the full cost of the proposed inspection. City staff will wait until the EDA has formally agreed to take ownership of the property located at 1000 Sherwood Avenue before directing the consultant to proceed with the work.

Council is requested to consider approval of the proposal for consultant services shown in Exhibit 4A and authorizing of the Mayor and City Clerk to execute the professional agreement.

Memo

To: Honorable Mayor and Worthington City Council
From: Jason Brisson, Asst. City Administrator/Dir. of Economic Development
Date: March 8, 2021
Subject: Redevelopment Plans and Statement of Proposed Financing Methods for Redevelopment Projects No. 6 and 7

Redevelopment Plans

The EDA formally requests approval from the City's governing body, the Worthington City Council, to establish Redevelopment Project No. 6 for the approximately 50-acre residential development located west of South Crailsheim Drive, north of a westerly extension of Sutherland Drive to create for-sale lots intended for residential development. The City plans to sell these residential lots to individuals, developers, or builders to construct single-family or two-family homes. The proposed development plans for this project are shown in Exhibit 1A2 and 1A3. The EDA also formally requests approval from the City's governing body, the Worthington City Council, to establish Redevelopment Project No. 7 for the approximately 7.8 acres south of an easterly extension of Darling Drive, east of Grand Avenue to create additional for-sale lots intended for residential development. The City plans to sell these residential lots to individuals, developers, or builders to construct single-family or two-family homes and one lot to a developer to construct a market rate multifamily housing project. The proposed development plans for this project are shown in Exhibit 1A4 and 1A5.

Statement of Proposed Financing Methods

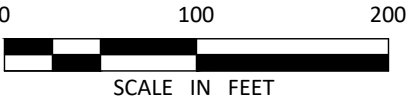
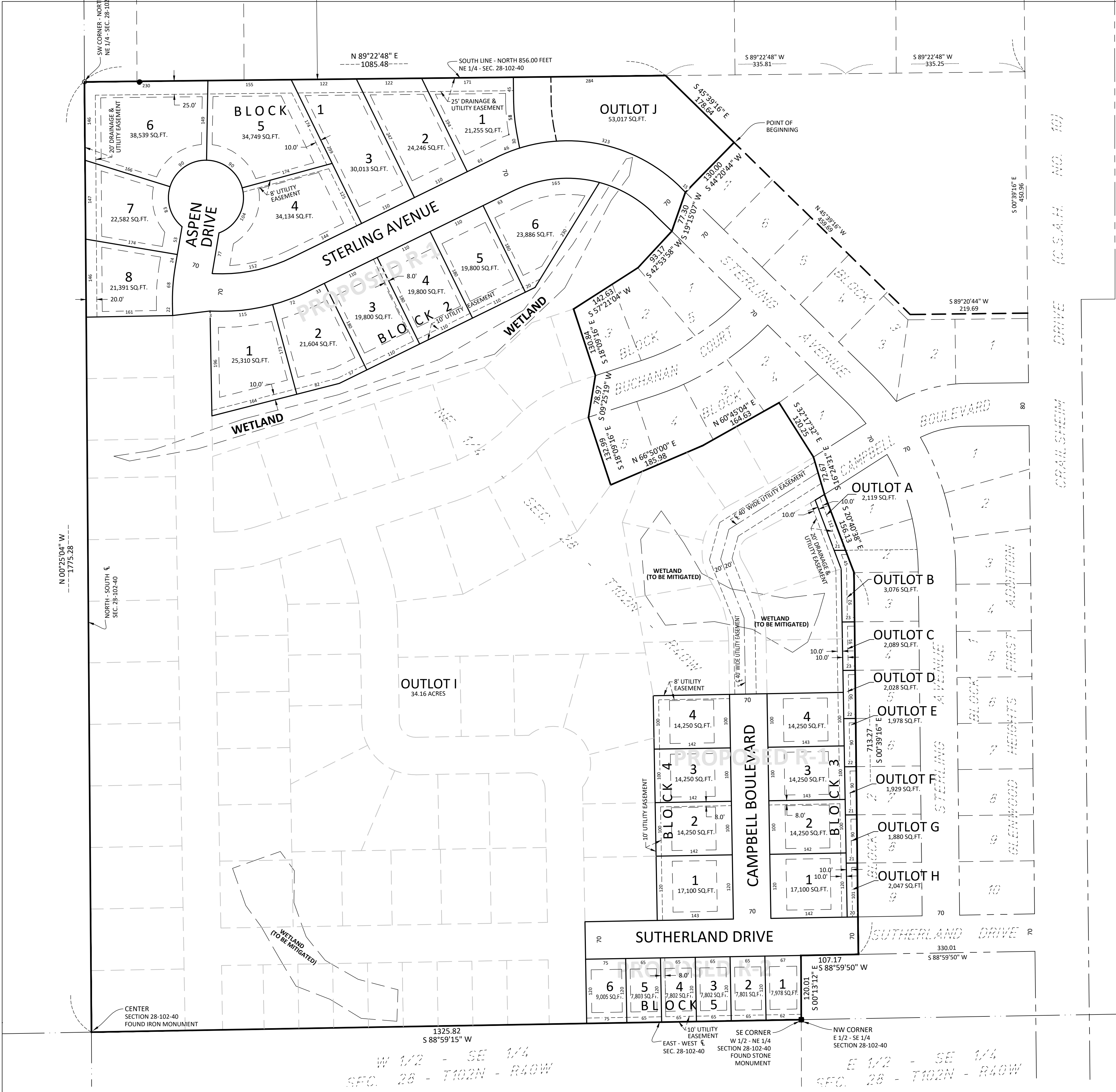
Redevelopment Project No. 6 will be funded by the City of Worthington and Worthington Public Utilities. At the November 13, 2017 regular City Council meeting, the City Council passed a motion to allocate \$1.5mil from proceeds from a previous sale of its municipal hospital to a joint housing development with the City's Water and Light Commission. The Worthington Water and Light Commission subsequently committed a matching \$1.5mil to the joint housing development fund for a total fund amount of \$3mil. The initial \$3mil funding allocation will be utilized to develop phase one of the project, consisting of 22 lots intended for single-family residential homes and 6 residential lots intended for one or two-family homes. Subsequent phases will be funded through proceeds from the previous phases until the development is completed. The lots will be priced to recover the full investment of the development and once the development is completed,

the total development costs incurred by the City and Worthington Public Utilities will be returned to the respective bodies to reimburse each body for their total investment amount.

Redevelopment Project No. 7 will be funded by the City of Worthington utilizing proceeds from a previous sale of its municipal hospital. The property purchase was funded by this municipal hospital fund and has been completed. The installation of the public infrastructure will also be funded from the City's hospital fund. Once the improvements are completed, the lots will either: 1) be sold for the prorated amounts of the total development costs; or 2) be sold for the prorated cost of the property with the prorated infrastructure costs assessed to the property. In the second scenario, the assessment costs will be returned to the municipal hospital fund as they are paid to the City.

Jason Brisson

Assistant City Administrator/Director of Economic Development



LEGEND

- 3/4" IRON PIPE MONUMENT SET MARKED BY LIC. NO. 43909
- MONUMENT FOUND
- STONE FOUND

UTILITY & SITE DATA

All Zoning and Setback information was obtained from the City of Worthington Code. For detailed zoning information and specific interpretation of code requirements, contact the City of Worthington.

ZONING:

Subject property – T, Transitional District
Proposed Re-zone to R-1 & R-2, Residential Districts

R-1 SETBACKS:

Front
Main and Accessory Building 30 feet

Street Side
Main and Accessory Building 15 feet

Side
Main and Accessory Buildings 10 feet

Rear
Main and Accessory Building 30 feet

Lot Area (minimum) = 7,500 sq.ft.
Lot Width (minimum) = 75 feet
Maximum Ground Coverage = 30% by all structures

R-2 SETBACKS:

Front
Main and Accessory Building 20 feet

Street Side
Main and Accessory Buildings 10 feet

Side
Main and Accessory Buildings 8 feet

Rear
Main and Accessory Building 20 feet

Lot Area (minimum) = 6,000 sq.ft.
Lot Width (minimum) = 60 feet
Maximum Ground Coverage = 30% by all structures

LEGAL DESCRIPTION

That part of the Northeast Quarter of Section 28, Township 102 North Range 40 West, Nobles County, Minnesota, described as:

Commencing at the Northeast corner of said Section 28; thence South 89 degrees 22 minutes 48 seconds West, (Minnesota County Coordinate System – Nobles County Zone – HARN NAD83 – 1996), along the north line of the Northeast Quarter of said Section 28, a distance of 885.79 feet; thence South 00 degrees 39 minutes 16 seconds East, a distance of 856.00 feet to an iron monument located on the west right-of-way line of Craigsheim Drive (County State Aid Highway No. 10); thence continuing South 00 degrees 39 minutes 16 seconds East, a distance of 450.96 feet to the northeasterly corner of Glenwood Heights First Addition, according to the plat thereof on file and of record with the Nobles County Recorder, Minnesota; thence South 89 degrees 20 minutes 44 seconds West, along the northerly line of said Glenwood Heights First Addition, a distance of 219.69 feet; thence North 45 degrees 39 minutes 16 seconds West, along said northerly line, a distance of 450.69 feet to the most northerly corner of said Glenwood Heights First Addition, said point being the point of beginning; thence South 44 degrees 20 minutes 44 seconds West, along said northerly line, a distance of 130.00 feet; thence South 19 degrees 15 minutes 07 seconds West, along said northerly line, a distance of 93.17 feet; thence South 21 minutes 04 seconds West, along said northerly line, a distance of 142.63 feet to the northeasterly corner of said Glenwood Heights First Addition, a distance of 130.84 feet; thence South 09 degrees 25 minutes 19 seconds West, along said westerly line, a distance of 78.97 feet; thence South 18 degrees 09 minutes 16 seconds East, along said westerly line, a distance of 156.13 feet; thence South 00 degrees 39 minutes 16 seconds East, along said westerly line, a distance of 177.28 feet to the southwest corner of the North 856.00 feet of the North 856.00 feet of the Northeast Quarter of said Section 28, a distance of 1085.48 feet to the point of intersection with a line which bears North 45 degrees 39 minutes 16 seconds West from the point of beginning; thence South 45 degrees 39 minutes 16 seconds East, a distance of 178.64 feet to the point of beginning. Containing 51.45 acres.

SURVEYOR'S CERTIFICATION

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Surveyor under the laws of the State of Minnesota.

Joseph L. Haefner
License Number 43909
01/22/2020
Date

FIGURE 2
PRELIMINARY PLAT

SUBJECT PROPERTY
51.45 ACRES

GLENWOOD HEIGHTS SECOND ADDITION

PRELIMINARY PLAT
WORTHINGTON, MINNESOTA



BOLTON & MENK

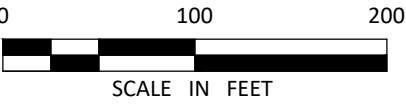
1501 SOUTH STATE STREET, SUITE 100
FAIRMONT, MINNESOTA 56031
(507) 238-4738

PART OF SECTION 28, TOWNSHIP 102 NORTH
RANGE 40 WEST, NOBLES COUNTY, MN

FOR: CITY OF WORTHINGTON

PLAT OF
GLENWOOD HEIGHTS
SECOND ADDITION

IN THE
CITY OF WORTHINGTON
NOBLES COUNTY, MINNESOTA



LEGEND

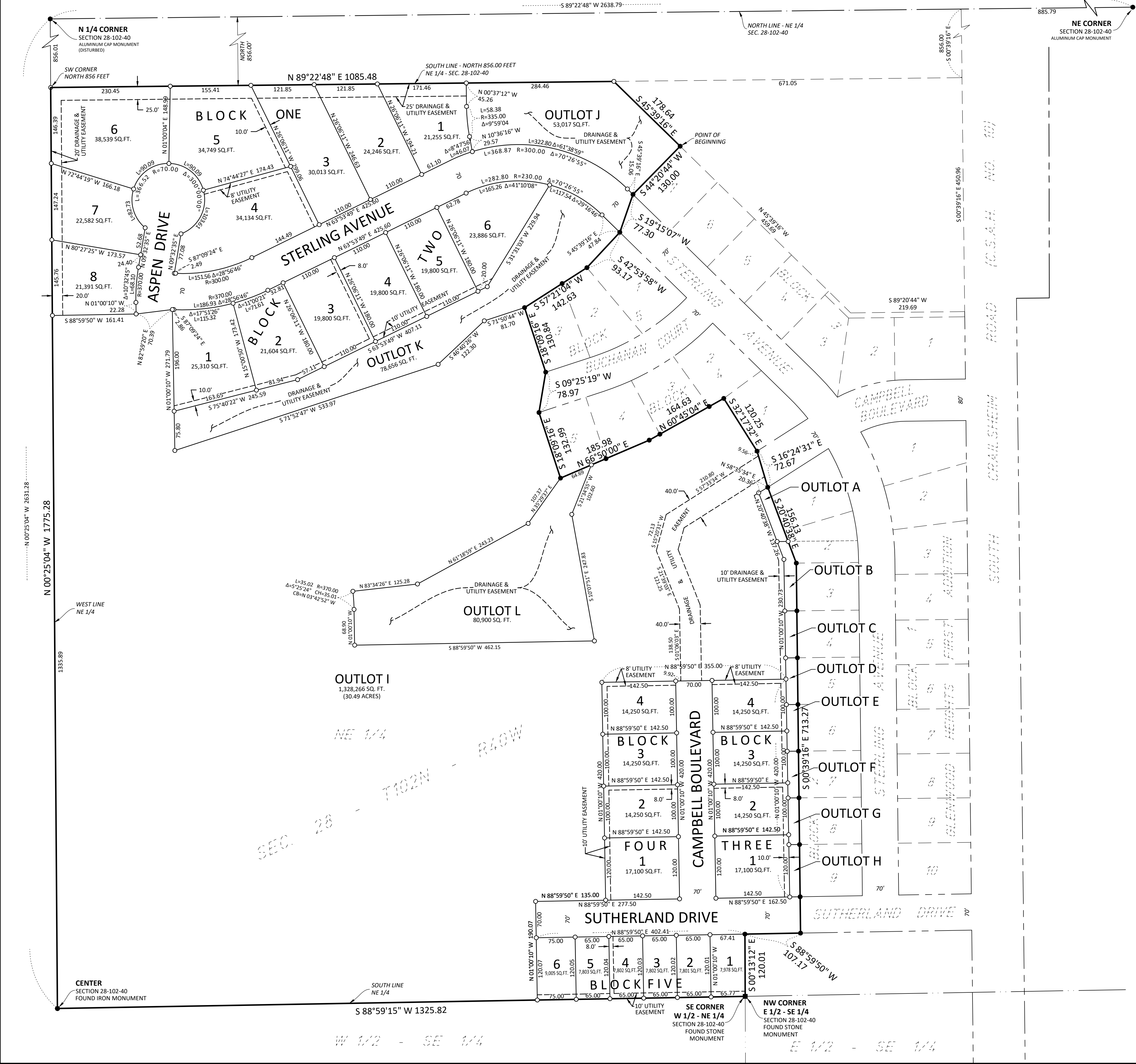
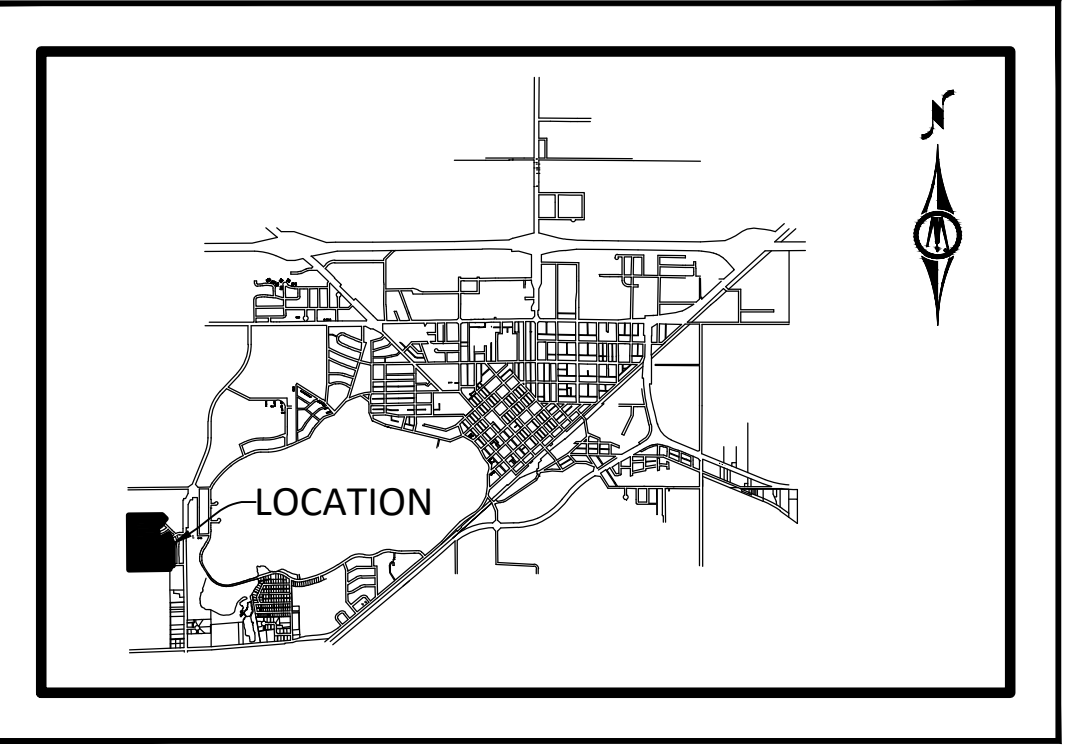
- 3/4" IRON PIPE MONUMENT SET MARKED BY LIC. NO. 43909
- MONUMENT FOUND
- - - DRAINAGE & UTILITY EASEMENT (WIDTH AS SHOWN)

TOTAL SUBDIVISION AREA
51.45 TOTAL ACRES
(3.63 ROAD ACRES)

NOTES:

- Horizontal Datum: Minnesota County Coordinate System Nobles County Zone - HARN NAD83 - 2011
- See OUTLOTS A thru H Details on sheet 2 of 2
- OUTLOTS A thru H, J, K & L are subject to Drainage & Utility Easements in their entirety.

CITY OF WORTHINGTON, MN



INSTRUMENT OF DEDICATION

KNOW ALL PERSONS BY THESE PRESENTS: That the City of Worthington, Minnesota, a municipal cororation, owner of the following described property situated in the City of Worthington, Nobles County, Minnesota:

That part of the Northeast Quarter of Section 28, Township 102 North Range 40 West, Nobles County, Minnesota, described as:

Commencing at the Northeast corner of said Section 28; thence South 89 degrees 22 minutes 48 seconds West, (Minnesota County Coordinate System - Nobles County Zone - HARN NAD83 - 1996), along the north line of the Northeast Quarter of said Section 28, a distance of 885.79 feet; thence South 00 degrees 39 minutes 16 seconds East, a distance of 856.00 feet to an iron monument located on the west right-of-way line of South Crailsheim Road (County State Aid Highway No. 10); thence continuing South 00 degrees 39 minutes 16 seconds East, a distance of 450.96 feet to the northeasterly corner of Glenwood Heights First Addition, according to the plat thereof on file and of record with the Nobles County Recorder, Minnesota; thence South 89 degrees 20 minutes 44 seconds West, along the northerly line of said Glenwood Heights First Addition, a distance of 219.69 feet; thence North 45 degrees 39 minutes 16 seconds West, along said northerly line, a distance of 459.69 feet to the most northerly corner of said Glenwood Heights First Addition, said point being the point of beginning; thence South 44 degrees 20 minutes 44 seconds West, along said northerly line, a distance of 130.00 feet; thence South 19 degrees 15 minutes 07 seconds West, along said northerly line, a distance of 77.30 feet; thence South 42 degrees 53 minutes 58 seconds West, along said northerly line, a distance of 93.17 feet; thence South 57 degrees 21 minutes 04 seconds West, along said northerly line, a distance of 142.63 feet to the northwesterly corner of said Glenwood Heights First Addition; thence South 18 degrees 09 minutes 16 seconds East, along the westerly line of said Glenwood Heights First Addition, a distance of 130.84 feet; thence South 09 degrees 25 minutes 19 seconds West, along said westerly line, a distance of 78.97 feet; thence South 18 degrees 09 minutes 16 seconds East, along said westerly line, a distance of 132.99 feet; thence North 66 degrees 50 minutes 00 seconds East, along said westerly line, a distance of 185.98 feet; thence North 60 degrees 45 minutes 04 seconds East, along said westerly line, a distance of 164.63 feet; thence South 32 degrees 17 minutes 32 seconds East, along said westerly line, a distance of 120.25 feet; thence South 16 degrees 24 minutes 31 seconds East, along said westerly line, a distance of 72.67 feet; thence South 20 degrees 40 minutes 38 seconds East, along said westerly line, a distance of 156.13 feet; thence South 00 degrees 39 minutes 16 seconds East, along said westerly line, a distance of 713.27 feet to the southwesterly corner of said Glenwood Heights First Addition; thence South 88 degrees 59 minutes 50 seconds West, along the westerly extension of the southerly line of said Glenwood Heights First Addition, a distance of 107.17 feet; thence South 00 degrees 13 minutes 12 seconds East, a distance of 120.01 feet to a stone monument designating the southeast corner of the West Half of the Northeast Quarter of said Section 28; thence South 88 degrees 59 minutes 15 seconds West, along the East - West center line of said Section 28, a distance of 1325.82 feet to the Center of said Section 28; thence North 00 degrees 25 minutes 04 seconds West, along the North - South center line of said Section 28, a distance of 1775.28 feet to the southwest corner of the North 856.00 feet of the Northeast Quarter of said Section 28; thence North 89 degrees 22 minutes 48 seconds East, along the south line of the North 856.00 feet of the Northeast Quarter of said Section 28, a distance of 1085.48 feet to the point of intersection with a line which bears North 45 degrees 39 minutes 16 seconds West from the point of beginning; thence South 45 degrees 39 minutes 16 seconds East, a distance of 178.64 feet to the point of beginning. Containing 51.45 acres.

Has caused the same to be surveyed and platted as GLENWOOD HEIGHTS SECOND ADDITION and does hereby dedicate to the public for the public use the public ways and also dedicate the easements as shown on this plat for drainage and utility purposes only.

In witness whereof said City of Worthingtin, Minnesota, has caused these presents to be signed by its proper officers this ____ day of _____, 2020.

Signed: _____.

Mayor City Clerk

NOTARY'S CERTIFICATE
State of Minnesota
County of _____
This instrument was acknowledged before me on this ____ day of _____, 2020, by _____, Mayor, and _____, City Clerk on behalf of the City of Worthington, Minneota.

_____, Notary Public
My Commission Expires: _____

SURVEYOR'S CERTIFICATE

I, Joseph A. Haefner do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this ____ day of _____, 2020.

Joseph A. Haefner, Land Surveyor
Minnesota License No. 43909

NOTARY'S CERTIFICATE
State of Minnesota
County of Martin
The foregoing Surveyor's Certificate was acknowledged before me this ____ day of _____, 2020, by Joseph A. Haefner, Land Surveyor, Minnesota License No. 43909.

Valerie Rae Ellis, Notary Public
My Commission Expires: 1-31-20__

APPROVALS

Be it known that at a meeting held on this ____ day of _____, 2020, the Planning Commission of the City of Worthington, Minnesota, did hereby approve this plat of GLENWOOD HEIGHTS SECOND ADDITION.

Chairperson

This plat of GLENWOOD HEIGHTS SECOND ADDITION was approved and accepted by the City Council of the City of Worthington, Minnesota, at a regular meeting thereof thereof held this ____ day of _____, 2020, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

City Council, City of Worthington, Minnesota

Mayor City Clerk

PLAT OF
GLENWOOD HEIGHTS
SECOND ADDITION

IN THE
CITY OF WORTHINGTON
NOBLES COUNTY, MINNESOTA

OFFICE OF COUNTY TREASURER

I hereby certify that taxes payable in the year 2020 on the lands described within this plat are paid in full on this ____ day of _____, 2020.

Nobles County Treasurer

OFFICE OF COUNTY AUDITOR

I hereby certify that after careful examination of the records, I find no delinquent taxes against the real estate herein described.

Dated this ____ day of _____, 2020.

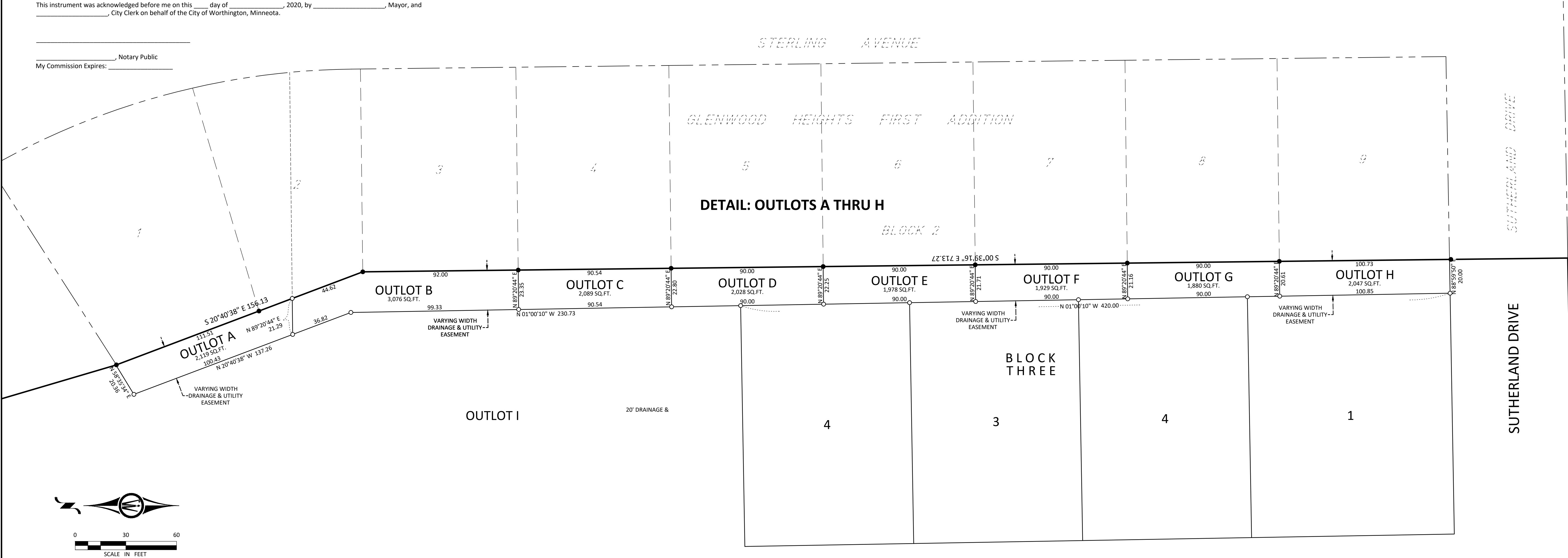
Nobles County Auditor

OFFICE OF COUNTY RECORDER

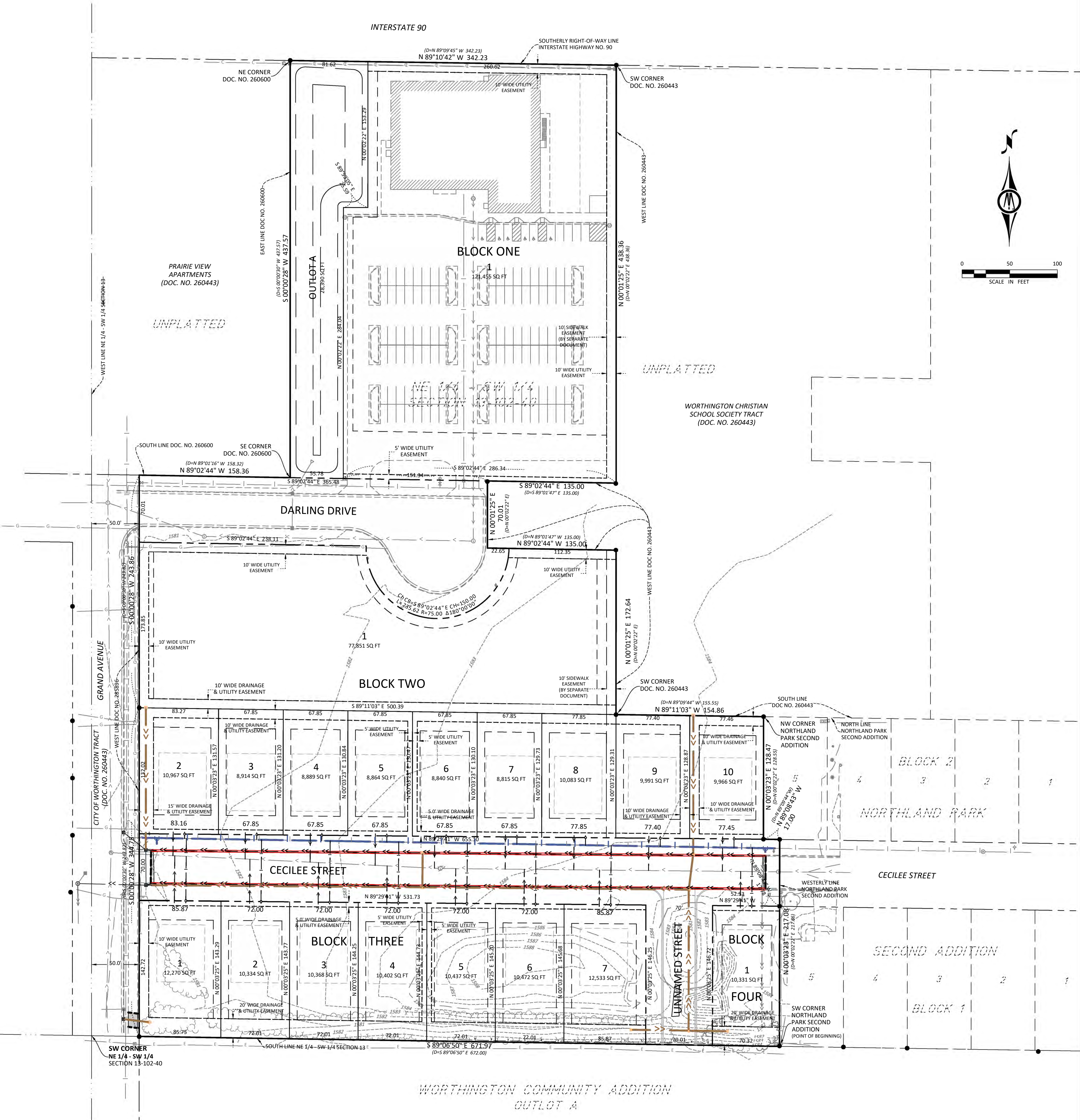
I hereby certify that the within instrument was filed for record this ____ day of _____, 2020, at ____ o'clock __M. and

recorded in Book ____ A of Plats, page ____, Microfilm Document Number _____.

Nobles County Recorder



PRELIMINARY PLAT
CECILEE ADDITION
IN THE
CITY OF WORTHINGTON
NOBLES COUNTY, MINNESOTA



UTILITY & SITE DATA

All Zoning and Setback information was obtained from the City of Worthington Code. For detailed zoning information and specific interpretation of code requirements, contact the City of Worthington.

ZONING:
Lot 1, Block One – B-3 Business District
Lot 1, Block Two – R-4, Residential District
Lots 2-10, Block Two, Blocks 3 & 4 – R-2, Residential Districts

R-2 SETBACKS:
Front 20 feet
Street Side 10 feet
Side 8 feet
Rear 20 feet
Lot Area (minimum) = 6,000 sq.ft.
Lot Width (minimum) = 60 feet
Maximum Ground Coverage = 30% by all structures

R-4 SETBACKS:
Front (Grand Ave.) 15 feet
Side 10 feet
Rear 20 feet
Lot Area (minimum) = 12,000 sq.ft.
Lot Width (minimum) = 100 feet
Maximum Ground Coverage = 30% by all structures

B-3 SETBACKS:
Front 50 feet
Side 10 feet
Rear 10 feet
Lot Area (minimum) = 10,000 sq.ft.
Lot Width (minimum) = 50 feet
Maximum Floor Area Ratio (FAR): .3

LEGAL DESCRIPTION

That part of the Northeast Quarter of the Southwest Quarter of Section 13, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Beginning at the Southwest corner of the plat of Northland Park Second Addition, according to the recorded plat thereof, thence on an assumed bearing of North 0 degrees 02 minutes 22 seconds East, along the westerly line of said plat, a distance of 216.86 feet; thence North 89 degrees 09 minutes 44 seconds West, along said westerly line, a distance of 17.00 feet; thence North 0 degrees 02 minutes 22 seconds East, along said westerly line, a distance of 128.55 feet to the Northwest corner of said Northland Park Second Addition; thence North 89 degrees 09 minutes 44 seconds West, along the south line of a tract as recorded in Document No. 260443, a distance of 155.00 feet to the Southwest corner of said tract; thence North 0 degrees 02 minutes 22 seconds East, along the westerly line of said tract, a distance of 172.64 feet; thence North 89 degrees 01 minutes 47 seconds West, along said westerly line, a distance of 135.00 feet; thence North 0 degrees 02 minutes 22 seconds East, along said westerly line, a distance of 70.01 feet; thence South 89 degrees 01 minutes 47 seconds West, along said westerly line, a distance of 135.00 feet; thence North 0 degrees 02 minutes 22 seconds East, along said westerly line, a distance of 438.36 feet to the Northwest corner of said tract as recorded in Document No. 260443; thence North 89 degrees 09 minutes 45 seconds West, along the southerly right of way line of Interstate Highway No. 90, a distance of 342.23 feet to the Northeast corner of a tract as recorded in Document No. 260600; thence South 0 degrees 00 minutes 30 seconds West, along the east line of said tract, a distance of 437.57 feet to the Southeast corner of said tract; thence North 89 degrees 01 minutes 16 seconds West, along the south line of said tract, a distance of 158.32 feet to the east line of a tract as recorded in Document No. 285896; thence South 0 degrees 00 minutes 30 seconds West, along the east line of said tract, a distance of 243.82 feet to an iron monument; thence continuing South 0 degrees 00 minutes 30 seconds West, along said east line, a distance of 344.84 feet to the south line of the Northeast Quarter of the Southwest Quarter of said Section 13; thence South 89 degrees 06 minutes 50 seconds East, along said south line, a distance of 672.00 feet to the point of beginning, containing 11.29 acres, subject to easements now of record in said county and state.

SURVEYOR'S CERTIFICATION

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Joseph A. Haefner
Joseph A. Haefner
License Number 43909

01/28/2021
Date

LEGEND

- | | | | |
|---|--|---|---------------------------|
| ○ | 3/4" IRON PIPE MONUMENT SET MARKED BY LIC. NO. 43909 | ⊕ | POST INDICATOR VALVE |
| ● | MONUMENT FOUND | ⊗ | SOIL BORING |
| ⊕ | BENCH MARK | ⊗ | TRAFFIC SIGNAL POLE |
| ⊗ | AIR CONDITIONER | ⊗ | SIGN - NON TRAFFIC |
| ⊗ | ANCHOR | ⊗ | TRAFFIC SIGN |
| ⊗ | CATCH BASIN | ⊗ | SPRINKLER HEAD |
| ⊗ | CONTROL POINT | ⊗ | COMMUNICATION PEDESTAL |
| ⊗ | CLEAN OUT | ⊗ | UTILITY POLE |
| ⊗ | CURB STOP VALVE | ⊗ | DECIDUOUS TREE |
| ⊗ | CULVERT | ⊗ | CONIFEROUS TREE |
| ⊗ | ELECTRIC PEDESTAL | ⊗ | BUSH |
| ⊗ | ELECTRIC TRANSFORMER | ⊗ | VALVE |
| ⊗ | HANDICAPPED PARKING | ⊗ | COMMUNICATION UNDERGROUND |
| ⊗ | HAND HOLE | ⊗ | ELECTRIC UNDERGROUND |
| ⊗ | HYDRANT | ⊗ | FIBER UNDERGROUND |
| ⊗ | IRRIGATION VALVE BOX | ⊗ | GAS UNDERGROUND |
| ⊗ | MAILBOX | ⊗ | OVERHEAD UTILITY |
| ⊗ | MANHOLE-ELECTRIC | ⊗ | OVERHEAD COMMUNICATION |
| ⊗ | MANHOLE-SANITARY | ⊗ | OVERHEAD ELECTRIC |
| ⊗ | MANHOLE-STORM | ⊗ | WATER SYSTEM |
| ⊗ | MANHOLE-UTILITY | ⊗ | STORM SEWER |
| ⊗ | METER | ⊗ | SANITARY SEWER |
| | | ⊗ | INTERMEDIATE CONTOURS |
| | | ⊗ | INDEX CONTOURS |

PRELIMINARY PLAT
WORTHINGTON, MINNESOTA



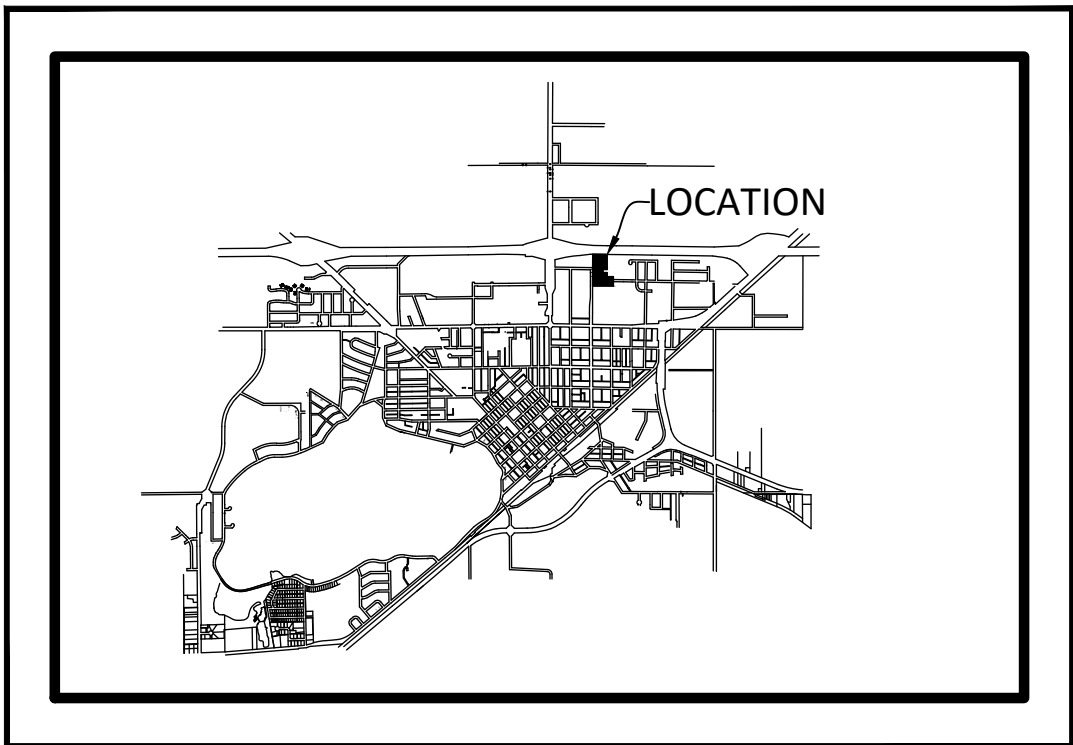
BOLTON & MENK

1501 SOUTH STATE STREET, SUITE 100
FAIRMONT, MINNESOTA 56031
(507) 238-4738

PART OF NE 1/4 - SW 1/4
SECTION 13, T-102-N, R-40-W
CITY OF WORTHINGTON
NOBLES COUNTY, MINNESOTA
FOR: WORTHINGTON, CITY OF

PLAT OF
CECILEE ADDITION
IN THE
CITY OF WORTHINGTON
NOBLES COUNTY, MINNESOTA

CITY OF WORTHINGTON, MN



LEGEND

- 3/4" IRON PIPE MONUMENT SET MARKED BY LIC. NO. 43909
- MONUMENT FOUND
- - - - - DRAINAGE & UTILITY EASEMENT (WIDTH AS SHOWN)

TOTAL SUBDIVISION AREA
11.29 TOTAL ACRES
(2.11 ROAD ACRES)

NOTES:

1) Horizontal Datum: Minnesota County Coordinate System Nobles County Zone - HARN NAD83 - 2011

INSTRUMENT OF DEDICATION

KNOW ALL PERSONS BY THESE PRESENTS: That the City of Worthington, Minnesota, a municipal cororation, owner of the following described property situated in the City of Worthington, Nobles County, Minnesota:

That part of the Northeast Quarter of the Southwest Quarter of Section 13, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Beginning at the Southwest corner of the plat of Northland Park Second Addition, according to the recorded plat thereof, thence on an assumed bearing of North 0 degrees 02 minutes 22 seconds East, along the westerly line of said plat, a distance of 216.86 feet; thence North 89 degrees 09 minutes 44 seconds West, along said westerly line, a distance of 17.00 feet; thence North 0 degrees 02 minutes 22 seconds East, along said westerly line, a distance of 128.55 feet to the Northwest corner of said Northland Park Second Addition; thence North 89 degrees 09 minutes 44 seconds West, along the south line of a tract as recorded in Document No. 260443, a distance of 155.00 feet to the Southwest corner of said tract; thence North 0 degrees 02 minutes 22 seconds East, along the westerly line of said tract, a distance of 172.64 feet; thence North 89 degrees 01 minutes 47 seconds West, along said westerly line, a distance of 135.00 feet; thence North 0 degrees 02 minutes 22 seconds East, along said westerly line, a distance of 70.01 feet; thence South 89 degrees 01 minutes 47 seconds West, along said westerly line, a distance of 135.00 feet; thence North 0 degrees 02 minutes 22 seconds East, along said westerly line, a distance of 438.36 feet to the Northwest corner of said tract as recorded in Document No. 260443; thence North 89 degrees 09 minutes 45 seconds West, along the southerly right of way line of Interstate Highway No. 90, a distance 342.23 feet to the Northeast corner of a tract as recorded in Document No. 260600; thence South 0 degrees 00 minutes 30 seconds West, along the east line of said tract, a distance of 437.57 feet to the Southeast corner of said tract; thence North 89 degrees 01 minutes 16 seconds West, along the south line of said tract, a distance of 158.32 feet to the east line of a tract as recorded in Document No. 285896; thence South 0 degrees 00 minutes 30 seconds West, along the east line of said tract, a distance of 243.82 feet an iron monument; thence continuing South 0 degrees 00 minutes 30 seconds West, along said east line, a distance of 344.84 feet to the south line of the Northeast Quarter of the Southwest Quarter of said Section 13; thence South 89 degrees 06 minutes 50 seconds East, along said south line, a distance of 672.00 feet to the point of beginning, containing 11.29 acres, subject to easements now of record in said county and state.

Has caused the same to be surveyed and platted as CECILEE ADDITION and does hereby dedicate to the public for the public use the public ways and also dedicate the easements as shown on this plat for drainage and utility purposes only.

In witness whereof said City of Worthingtin, Minnesota, has caused these presents to be signed by its proper officers this ____ day of _____, 2020.

Signed: _____.

Mayor City Clerk

NOTARY'S CERTIFICATE

State of Minnesota
County of _____
This instrument was acknowledged before me on this ____ day of _____, 2020, by _____, Mayor, and _____, City Clerk on behalf of the City of Worthington, Minneota.

_____, Notary Public

My Commission Expires: _____

SURVEYOR'S CERTIFICATE

I, Joseph A. Haefner do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this ____ day of _____, 2020.

Joseph A. Haefner, Land Surveyor
Minnesota License No. 43909

NOTARY'S CERTIFICATE

State of Minnesota
County of Martin
The foregoing Surveyor's Certificate was acknowledged before me this ____ day of _____, 2020, by Joseph A. Haefner, Land Surveyor, Minnesota License No. 43909.

Valerie Rae Ellis, Notary Public

My Commission Expires: 1-31-20__

OFFICE OF COUNTY RECORDER

I hereby certify that the within instrument was filed for record this ____ day of _____, 2020, at ____ o'clock __.M. and

recorded in Book ____ A of Plats, page ____, Microfilm Document Number _____.

Nobles County Recorder

APPROVALS

Be it known that at a meeting held on this ____ day of _____, 2020, the Planning Commission of the City of Worthington, Minnesota, did hereby approve this plat of CECILEE ADDITION.

Chairperson

This plat of CECILEE ADDITION was approved and accepted by the City Council of the City of Worthington, Minnesota, at a regular meeting thereof thereof held this ____ day of _____, 2020, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.09, Subd. 2.

City Council, City of Worthington, Minnesota

Mayor City Clerk

OFFICE OF COUNTY TREASURER

I hereby certify that taxes payable in the year 2020 on the lands described within this plat are paid in full on this ____ day of _____, 2020.

Nobles County Treasurer

OFFICE OF COUNTY AUDITOR

I hereby certify that after careful examination of the records, I find no delinquent taxes against the real estate herein described.

Dated this ____ day of _____, 2020.

Nobles County Auditor

Memo

To: Honorable Mayor and Worthington City Council
From: Jason Brisson, Asst. City Administrator/Dir. of Economic Development
Date: March 8, 2021
Subject: Written Opinion of the Worthington City Planning Commission to the Worthington City Council Regarding Redevelopment Plans for Redevelopment Projects No. 6 and 7

At a special meeting held on February 8, 2021, the Worthington Economic Development Authority (EDA) approved redevelopment plans for Redevelopment Projects Nos. 6 and 7. The Authority also passed a resolution requesting a written opinion on the redevelopment plans from the City's planning agency, the Worthington City Planning Commission, pursuant to Minnesota Statute § 469.027. At its March 2 regular meeting, the Planning Commission of the City of Worthington received the request from the Worthington Economic Development Authority along with two staff reports on the proposed redevelopment plans.

After hearing the reports and discussing the redevelopment plans, the City Planning Commission passed a motion forwarding a written opinion to the City's governing body, the Worthington City Council, that the proposed redevelopment plans conform to the City's general plan for the development of the locality as a whole. It also authorized staff to prepare a written comment regarding the Commission's findings to the City's governing body. For additional information on the staff reports, please see the City Planning Commission packet from March 2, 2021. For additional information regarding the Commission's motion and direction for staff, please see the official minutes of the March 2, 2021 Worthington City Planning Commission meeting.

Jason Brisson
Assistant City Administrator/Director of Economic Development
Acting Community Development Director

**WORTHINGTON CITY COUNCIL
NOBLES COUNTY
RESOLUTION NO. _____**

**RESOLUTION GRANTING APPROVAL OF REDEVELOPMENT PROJECTS NOS. 6
AND 7**

WHEREAS, the Worthington Economic Development Authority (“Authority”) wishes to promote residential development within the City of Worthington (“City”),

WHEREAS, the Worthington City Council (“Council”) has undertaken a residential development project and wishes to utilize the City’s EDA to sell the resulting developed property,

WHEREAS, the Council is authorized to dispose of property to any political subdivision of the State of Minnesota pursuant to Minnesota Statute § 471.64,

WHEREAS, the Authority is authorized to acquire property from any political subdivision of the State of Minnesota pursuant to Minnesota Statute § 471.64,

WHEREAS, in accordance with a redevelopment plan, the Authority may make any of its land in a redevelopment project available for use by private individuals, firms, corporations, partnerships, insurance companies, or other private interests, or by public agencies by sale, lease, or otherwise pursuant to Minnesota Statute § 469.029,

WHEREAS, the Authority shall not proceed with the project unless the City’s governing body finds by resolution that:

1. The land in the project area would not be made available for redevelopment without the financial aid to be sought;
2. The redevelopment plans for the redevelopment areas in the locality will afford maximum opportunity consistent with the needs of the locality as a whole, for the redevelopment of the areas by private enterprise; and
3. The redevelopment plan conforms to a general plan for the development of the locality as a whole.

WHEREAS, once approved by the Council, the Authority shall undertake the project and the resolution of the governing body shall be conclusive.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Worthington, Minnesota hereby approves the Worthington Development Authority’s application for Redevelopment Projects Nos. 6 and 7 based on the following findings of fact:

1. The land in Redevelopment Projects Nos. 6 and 7 would not be made available for redevelopment without the financial aid to be sought;
2. The redevelopment plans for the Redevelopment Projects Nos. 6 and 7 will afford maximum opportunity consistent with the needs of the locality as a whole, for the redevelopment of the areas by private enterprise; and
3. The redevelopment plans for Redevelopment Projects Nos. 6 and 7 conform to the general plan for the development of the locality as a whole.

ADOPTED by the Worthington City Council this 8th day of March 2021.

(SEAL)

Mike Kuhle, Mayor

ATTEST:

Mindy L. Eggers, City Clerk

**WORTHINGTON CITY COUNCIL
NOBLES COUNTY
RESOLUTION NO. _____**

**RESOLUTION CONVEYING CERTAIN PROPERTY TO THE WORTHINGTON
ECONOMIC DEVELOPMENT AUTHORITY**

WHEREAS, the Worthington Economic Development Authority (“Authority”) wishes to promote residential development within the City of Worthington (“City”),

WHEREAS, the Worthington City Council (“Council”) has undertaken a residential development project and wishes to utilize the City’s EDA to sell the resulting developed property,

WHEREAS, the Council is authorized to dispose of property to any political subdivision of the State of Minnesota pursuant to Minnesota Statute § 471.64,

WHEREAS, the Authority is authorized to acquire property from any political subdivision of the State of Minnesota pursuant to Minnesota Statute § 471.64,

WHEREAS, in accordance with a redevelopment plan, the Authority may make any of its land in a redevelopment project available for use by private individuals, firms, corporations, partnerships, insurance companies, or other private interests, or by public agencies by sale, lease, or otherwise pursuant to Minnesota Statute § 469.029,

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Worthington, Minnesota hereby conveys the following real property to the City of Worthington Economic Development Authority:

Lots 1 through 8, Block 1, Glenwood Heights Second Addition in the City of Worthington,
Nobles County, Minnesota

AND

Lots 1 through 6, Block 2, Glenwood Heights Second Addition in the City of Worthington,
Nobles County, Minnesota

AND

Lots 1 through 4, Block 3, Glenwood Heights Second Addition in the City of Worthington,
Nobles County, Minnesota

AND

Lots 1 through 4, Block 4, Glenwood Heights Second Addition in the City of Worthington,
Nobles County, Minnesota

AND

Lots 1 through 6, Block 5, Glenwood Heights Second Addition in the City of Worthington,
Nobles County, Minnesota.

ADOPTED by the City Council of the City of Worthington this 8th day of March 2021.

(SEAL)

Mike Kuhle, Mayor

ATTEST:

Mindy L. Eggers, City Clerk



**PERFORMANCE
DRIVEN DESIGN.**
LHBcorp.com

February 12, 2021

Jason R. Brisson
Assistant City Administrator
City of Worthington
303 Ninth Street
Worthington, MN 56187

1000 SHERWOOD STREET TIF ANALYSIS

Dear Jason,

Thank you for the opportunity to submit a proposal for the 1000 Sherwood Street TIF analysis in Worthington, Minnesota. LHB is a full-service architecture, planning and engineering firm with 260 employees in our Minneapolis, Duluth, Cambridge, and Superior, Wisconsin offices.

Our Government studio has extensive experience working with local governments on their planning, design, architectural and engineering needs. Having been personally involved on various city councils and planning commissions, I understand how cities function and the importance of maintaining the support of appointed and elected officials and community throughout the process.

PREVIOUS EXPERIENCE

LHB has significant experience with a variety of inspection and facility assessment projects, including the analysis of over 300 TIF Districts. Examples include:

- City of Columbia Heights TIF inspection services
- City of St. Paul TIF inspection services
- City of St. Anthony Village, NW Quadrant TIF inspection services
- City of St. Louis Park TIF District inspection services
- City of Mound TIF District “1-2” inspection services
- City of Osseo TIF inspection services
- City of New Richmond, WI TIF inspection services
- Minnesota State Colleges and Universities system facility assessments
- State of Minnesota Facility Assessments
- Property Condition Assessments for the St. Paul Department of Planning and Economic Development (Franklin/Emerald Neighborhood)
- Condition surveys for every DNR facility in the State of Minnesota, 2014

21 West Superior Street, Suite 500		Duluth, MN 55802		218.727.8446
701 Washington Avenue North, Suite 200		Minneapolis, MN 55401		612.338.2029
200 Third Avenue Northeast, Suite 100		Cambridge, MN 55008		763.689.4042
63 East Second Street, Suite 150		Superior, WI 54880		715.392.2902

TEAM CREDENTIALS

Michael A. Fischer, AIA, LEED AP - Project Principal/TIF Analyst

Michael has 34 years of experience as project principal, project manager, project designer and project architect on planning, urban design, educational, commercial, and governmental projects. He has become an expert on Tax Increment Finance District analysis assisting over 100 cities with strategic planning for TIF Districts. He is an Architectural Principal at LHB and currently leads the Minneapolis office.

Michael completed a two-year Bush Fellowship, studying at MIT and Harvard in 1999, earning master's degrees in City Planning and Real Estate Development from MIT. He has served on more than 50 committees, boards, and community task forces, including City Council President in Superior, Wisconsin, Chair of the Duluth/Superior Metropolitan Planning Organization, and Chair of the Edina, Minnesota Planning Commission. Most recently, he served as a member of the Edina city council and Secretary of the Edina HRA. Michael has also managed and designed several award-winning architectural projects and was one of four architects in the Country to receive the AIA Young Architects Citation in 1997.

Phil Waugh – Project Manager/TIF Analyst

Philip is a project manager with 13 years of experience in historic preservation, building investigations, material research, and construction methods. He previously worked as a historic preservationist and served as the preservation specialist at the St. Paul Heritage Preservation Commission. Currently, Phil sits on the Board of Directors for the Preservation Alliance of Minnesota. His current responsibilities include project management of historic preservation projects, performing building condition surveys and analysis, TIF analysis, writing preservation specifications, historic design reviews, writing Historic Preservation Tax Credit applications, preservation planning, and grant writing.

Jonathan Pettigrew, AIA – Inspector

Jonathan Pettigrew has worked in architecture and construction for the last twenty years in Minnesota, California and Washington. His experience includes a variety of commercial and residential project types and scales, from single-family homes to a 300,000 square foot multi-building office complex. He has significant experience in code reviews and building systems inspections and analysis. Jonathan received his Minnesota architect's license in 2004. He brings a strong interest in sustainability and an eye for detail to his work. He enjoys working with clients, consultants and contractors to bring projects together successfully.

Phil Fisher – Inspector

For 35 years, Phil Fisher worked in the field of Building Operations in Minnesota including White Bear Lake Area Schools. At the University of Minnesota, he earned his Bachelor of Science in Industrial Technology. He is a Certified Playground Safety Inspector, Certified Plant Engineer, and is trained in Minnesota Enterprise Real Properties (MERP) Facility Condition Assessment (FCA). His FCA training was recently applied to the Minnesota Department of Natural Resources Facilities Condition Assessment project involving over 2,000 buildings.

SCOPE OF SERVICES

LHB will provide the following services based upon the terms and conditions described below.

1. Survey the TIF District to determine if it meets applicable coverage test.

- A. To meet the coverage test, parcels consisting of 70 percent of the area of the district must be “occupied” by buildings, streets, utilities, or paved or gravel parking lots.
- B. A parcel is not considered “occupied” unless at least 15% of its total area contains improvements.

2. Conduct a visual review of building(s) interior and exterior:

- A. Obtain property owner’s consent for inspection.
- B. Document property conditions relative to Minnesota Statutes Section 469.174 Subdivision 10.

3. Estimate building(s) replacement cost:

- A. Replacement cost is the cost of constructing a new structure of the same square footage and type on the site.
- B. A base cost will be calculated by establishing the building class, type and construction quality.
- C. Identify amenities, which increase the value of the building over the standard construction quality level.
- D. Review building permits for each parcel.
- E. The base cost and cost of amenities will be totaled to determine the replacement cost for the property.

4. Evaluate building(s) existing condition:

- A. “Structurally substandard shall mean containing defects in structural elements or a combination of deficiencies in essential utilities and facilities, light and ventilation, fire protection including adequate egress, layout and condition of interior partitions, or similar factors, which defects or deficiencies are of sufficient total significance to justify substantial renovation or clearance.”

5. Determine Building(s) Code Deficiencies:

- A. Determine technical conditions, which are not in compliance with current building code applicable to new buildings.
- B. Provide opinion of probable cost to correct identified deficiencies.
- C. Compare cost of deficiency corrections to replacement value of building.

6. Prepare and deliver report:

- A. Prepare a written narrative analysis of the District describing why the property within the District does or does not meet the criteria as “structurally substandard” as established in Minnesota Statutes Section 469.174, subdivision 10.
- B. Deliver final reports via email PDF.

ASSUMPTIONS

1. LHB will inspect up to four building(s) on two parcels. We will inspect both the interior and exterior of the building(s) and evaluate the coverage of the parcel(s). The Client will provide the following:
 - Available information regarding the condition of the structure(s), including past building permit information, and known code violations.

STANDARD OF CARE

LHB shall perform services consistent with the professional skill and care ordinarily provided by other professionals practicing in the same or similar locality under the same or similar circumstances.

Any report prepared by LHB represents a professional opinion based upon information available and arrived at in accordance with generally accepted professional standards. Other than as contained in the report, LHB makes no express or implied warranty.

Short of complete deconstruction to examine every element at every location, no assessment can reveal all conditions which may exist. Additional testing, assessment, or demolition may uncover conditions which would make it necessary to modify LHB's conclusions or recommendations.

Any report prepared for the purpose described in this Agreement is for the exclusive use by those to whom the report is addressed. LHB will not and cannot be held liable for the unauthorized reliance upon this report by any third party.

COMPENSATION

We propose to work on an hourly basis with the following key staff:

Project Principal, Michael Fischer (TIF analysis)	\$290/hour
Project Manager	\$165/hour
Project Architect/Inspector	\$145/hour
Project Administrator	\$95/hour

We will work on an hourly basis not to exceed Nine Thousand Eight Hundred dollars (\$9,800) including reimbursable expenses for the inspection of the properties, including a full TIF report.

Payments are due and payable upon receipt of our invoice. Unpaid balances 60-days after invoice date shall bear interest at the rate of 8% annually.

Failure to make timely payment to LHB is a material breach of this Agreement and may, at LHB's sole discretion, result in a suspension or termination of services, and may, at LHB's sole discretion, result in the termination of the Client's limited license authorization to use LHB's copyrighted Instruments of Service.

ADDITIONAL SERVICES

If there is a material change in the circumstances or conditions that affect the scope of work, schedule, allocation of risks or other material terms, LHB shall notify the Client. The Client and LHB shall promptly and in good faith enter negotiation to address the changed conditions including equitable adjustment to compensation. The fees and costs for any additional services will be based upon LHB's Standard Hourly Rates and Standard Reimbursable Schedule.

SCHEDULE

The final report typically requires 30-45 days to complete from the time we are authorized to start. We can make preliminary conclusions prior to our full report being completed if necessary, to allow other consultants and the client to begin their work.

CONSEQUENTIAL DAMAGES

LHB and Client waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement.

LIMIT OF LIABILITY

To the maximum extent permitted by law, the Client agrees to limit LHB's liability for the Client's damages to the sum of Ten Thousand Dollars (\$10,000) or the amount of fee paid to LHB, whichever is greater. This limitation shall apply regardless of the cause of action or legal theory pled or asserted.

USE OF LHB'S DOCUMENTS

The documents prepared by LHB are solely for use with respect to this project. All documents prepared by LHB pursuant to this Agreement are the instruments of services to the Project and LHB shall retain all common law, statutory and other reserved rights, including copyright. LHB grants to Client a nonexclusive limited license solely for the purposes of evaluating and executing the Project. The Client shall not assign, delegate, sublicense, or otherwise transfer any license granted herein to another party.

To the extent the documents are transferred or are modified, supplemented or otherwise altered by the Client, subsequent design professional, or any other party, the Client agrees to indemnify, defend and hold LHB harmless for any claims, demands, damages or causes of action arising out of such transfer or modification, supplementation or alteration.

OTHER CONDITIONS

The laws of the State of Minnesota shall govern this Agreement. Any provision of this agreement later held to violate a law or regulation shall be deemed void. All remaining provisions shall continue in force.

The Client recognizes that materials prepared by others may be subject to copyright protection and warrants to LHB that any documents provided by the Client do not infringe upon the copyright held by another.

Unless the parties mutually agree otherwise, the parties shall endeavor to settle disputes by mediation. A demand for mediation shall be filed, in writing, within a reasonable period after a claim, dispute or other matter in question has arisen.

If the terms and conditions of this Agreement are acceptable, please sign and return a copy to LHB.

CLIENT NAME

LHB, INC.

By: _____
 (Signature)

By: MAFischer
 (Signature)

Its: _____
 (Title)

Its: Principal
 (Title)

Name: _____
 (Printed Name)

Name: Michael A. Fischer, ALA
 (Printed Name)

C:\Users\mafisch\Documents\MIKE DOCUMENTS\LHB\TIF\TIF Agreements\2021 Agreements\Worthington 1000 Sherwood Street TIF Analysis 02-12-21.docx

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
AMERIPRIDE	2/26/21	4-WEEK TOWEL SERVICE DELIV	MUNICIPAL WASTEWAT	O-PURIFY MISC	115.83_
					TOTAL: 115.83
C&S CHEMICALS INC	2/26/21	4,434 GALLONS OF ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	5,165.61_
					TOTAL: 5,165.61
DAKOTA SUPPLY GROUP INC	2/26/21	DIST. MAIN REPAIR SUPPLIES	WATER	M-TRANS MAINS	619.53_
					TOTAL: 619.53
DEPUTY REGISTER #33	2/26/21	#18-37 TABS	GENERAL FUND	POLICE ADMINISTRATION	14.25_
					TOTAL: 14.25
ENVIRONMENTAL RESOURCE ASSOCIATES	2/26/21	QA TESTING SAMPLES	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	322.04_
					TOTAL: 322.04
FRONTIER COMMUNICATION SERVICES	2/26/21	PHONE SERVICE	WATER	O-PUMPING	67.35
	2/26/21	PHONE SERVICE	WATER	O-PURIFY MISC	77.51
	2/26/21	PHONE SERVICE	WATER	O-DISTR MISC	60.44
	2/26/21	PHONE SERVICE	WATER	ADMIN OFFICE SUPPLIES	31.32
	2/26/21	PHONE SERVICE	WATER	ACCTS-RECORDS & COLLEC	104.49
	2/26/21	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	390.92
	2/26/21	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	31.32
	2/26/21	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	46.55
	2/26/21	PHONE SERVICE	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	31.32
	2/26/21	PHONE SERVICE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	101.96
	2/26/21	PHONE SERVICE	ELECTRIC	O-SOURCE MISC	17.52
	2/26/21	PHONE SERVICE	ELECTRIC	O-DISTR SUPER & ENG	95.08
	2/26/21	PHONE SERVICE	ELECTRIC	O-DISTR STATION EXPENS	143.45
	2/26/21	PHONE SERVICE	ELECTRIC	O-DISTR MISC	30.60
	2/26/21	PHONE SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	86.81
	2/26/21	PHONE SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	151.83
	2/26/21	PHONE SERVICE	ELECTRIC	ACCTS-ASSISTANCE	30.60_
	TOTAL:				1,499.07
HACH COMPANY	2/26/21	LAB CHEMICALS	WATER	O-PURIFY MISC	1,098.33
	2/26/21	LAB CHEMICALS	WATER	O-PURIFY MISC	258.00
	2/26/21	LAB CHEMICALS	WATER	O-PURIFY MISC	247.35
	2/26/21	PHOSPHORUS TESTING SUPPLIE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	621.71
	2/26/21	PHOSPHORUS TESTING SUPPLIE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	956.85_
TOTAL:					3,182.24
JASON LARSEN	2/26/21	MBFTE LEADERSHIP DEVELOPME	GENERAL FUND	FIRE ADMINISTRATION	197.96_
					TOTAL: 197.96
LOCATORS & SUPPLIES INC	2/26/21	GREEN FLAGS FOR SEWER LOCA	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	52.34
	2/26/21	GREEN FLAGS FOR SEWER LOCA	STORM WATER MANAGE	STORM DRAINAGE	52.33_
	TOTAL:				104.67
NOBLES COOPERATIVE ELECTRIC	2/26/21	ELECTRIC SERVICE	WATER	O-PUMPING	15.00
	2/26/21	ELECTRIC SERVICE	WATER	O-PUMPING	15.00_
	TOTAL:				30.00
NORTH CENTRAL LABORATORIES	2/26/21	FRIDGE & INCUBATOR THERMOM	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	101.39_
					TOTAL: 101.39
ONE OFFICE SOLUTION-WOUTIL	2/26/21	PRINTER CATRIDGE, PLANNER	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	119.54

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	2/26/21	CLIPBOARDS	ELECTRIC	O-DISTR MISC	15.84_
		TOTAL:			135.38
RESCO	2/26/21	CLEANING WIPES FOR 15KV CA	ELECTRIC	FA DISTR UNDRGRND COND	247.00_
		TOTAL:			247.00
SERVOCAL INSTRUMENTS INC	2/26/21	PENS FOR RECORDER CHARTS	MUNICIPAL WASTEWAT	O-PURIFY MISC	184.00_
		TOTAL:			184.00
SHORTER PAT	2/26/21	LEADERSHIP TRAINING	GENERAL FUND	FIRE ADMINISTRATION	13.46_
		TOTAL:			13.46
STUART C IRBY CO	2/26/21	RUBBER GLOVE TESTING	ELECTRIC	O-DISTR MISC	397.33_
		TOTAL:			397.33
TEREX USA LLC	2/26/21	#508 ANNUAL INSPECTION	RECREATION	TREE REMOVAL	920.00_
		TOTAL:			920.00
VAST BROADBAND	2/26/21	INTERNET SERVICE	GENERAL FUND	FIRE ADMINISTRATION	96.10_
		TOTAL:			96.10
VERIZON WIRELESS	2/26/21	WIRELESS SERVICE	WATER	O-DISTR MISC	40.01
	2/26/21	WIRELESS SERVICE	WATER	O-DISTR MISC	41.50
	2/26/21	WIRELESS SERVICE	WATER	O-DISTR MISC	51.50
	2/26/21	WIRELESS SERVICE	WATER	O-DISTR MISC	24.39
	2/26/21	WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	40.01
	2/26/21	WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	41.50
	2/26/21	WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	41.50
	2/26/21	WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	41.50
	2/26/21	WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	40.01
	2/26/21	WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	40.01
	2/26/21	WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	41.50
	2/26/21	WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	51.50
	2/26/21	WIRELESS SERVICE	ELECTRIC	O-DISTR MISC	41.50
	2/26/21	WIRELESS SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	51.50
	2/26/21	WIRELESS SERVICE	ELECTRIC	ACCTS-METER READING	51.50_
		TOTAL:			639.43
WAL MART COMMUNITY/RFCSLLC	2/26/21	CLEANING WIPES, TOASTER, K	GENERAL FUND	SECURITY CENTER	21.70
	2/26/21	CLEANING WIPES, TOASTER, K	GENERAL FUND	SECURITY CENTER	21.71
	2/26/21	INK CARTRIDGE, FOLDERS, NO	GENERAL FUND	CENTER FOR ACTIVE LIVI	71.76_
		TOTAL:			115.17
WESCO RECEIVABLES CORP	2/26/21	WIRE 600 VOLT	ELECTRIC	FA DISTR UNDRGRND COND	3,269.55
	2/26/21	WIRE 600 VOLT	ELECTRIC	FA DISTR ST LITE & SIG	1,004.63
	2/26/21	VT METERING PACKS	ELECTRIC	FA DISTR METERS	2,978.67_
		TOTAL:			7,252.85
WORTHINGTON HOCKEY ASSOC	2/26/21	HOCKEY ASSOC SALES TAX FUN	RECREATION	HOCKEY ARENA	225,485.45_
		TOTAL:			225,485.45
WORTHINGTON REGIONAL ECON DEV CORP	2/26/21	JAN/FEB DUES	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	7,166.66_
		TOTAL:			7,166.66
WSB & ASSOCIATES INC	2/26/21	BIOLOGICAL FEASIBILITY STU	WATER	O-PURIFY MISC	1,403.00_
		TOTAL:			1,403.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
ZABINSKI BUSINESS SERVICES INC	2/26/21	ONLINE BACK-UP SERVICE	LIQUOR	O-GEN MISC	300.00_
				TOTAL:	300.00

===== FUND TOTALS =====		
101	GENERAL FUND	436.94
229	RECREATION	226,405.45
231	ECONOMIC DEV AUTHORITY	7,166.66
601	WATER	4,154.72
602	MUNICIPAL WASTEWATER	8,405.89
604	ELECTRIC	8,786.43
606	STORM WATER MANAGEMENT	52.33
609	LIQUOR	300.00

	GRAND TOTAL:	255,708.42

PACKET: 03877 PAYROLL 3/5/21 - 9
VENDOR SET: 01 CITY OF WORTHINGTON *** DRAFT/OTHER LISTING ***
BANK: 1 WELLS FARGO-CITY

VENDOR	I.D.	NAME	ITEM	PAID	DISCOUNT	AMOUNT	ITEM	ITEM
			TYPE	DATE			NO#	AMOUNT
D00173		DEFERRED COMP- MINNESOTA STATE D		3/10/2021			001377	7,680.97
E00088		EFTPS	D	3/10/2021			001378	55,523.61
M00309		MINNESOTA STATE RETIREMENT SYSTD		3/10/2021			001379	2,195.00
O00021		OPTUM HEALTH FINANCIAL	D	3/10/2021			001380	5,815.75
P00039		PUBLIC EMPLOYEES RETIREMENT ASSD		3/10/2021			001381	50,823.94
S00202		STATE OF MINNESOTA DEPT OF REVED		3/10/2021			001382	11,317.68

* * B A N K T O T A L S * *		NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:		0	0.00	0.00	0.00
HANDWRITTEN CHECKS:		0	0.00	0.00	0.00
PRE-WRITE CHECKS:		0	0.00	0.00	0.00
DRAFTS:		6	0.00	133,356.95	133,356.95
VOID CHECKS:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
CORRECTIONS:		0	0.00	0.00	0.00
BANK TOTALS:		6	0.00	133,356.95	133,356.95

PACKET: 03859 LINCOLN FINANCIAL DUE 3/1
VENDOR SET: 01 CITY OF WORTHINGTON *** DRAFT/OTHER LISTING ***
BANK: 1 WELLS FARGO-CITY

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
J00036		LINCOLN FINANCIAL GROUP	D	3/01/2021			001383	4,133.27

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	4,133.27	4,133.27
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	4,133.27	4,133.27

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
A & B BUSINESS SOLUTIONS	3/05/21	SERVICE CONTRACT RICOH MPC	GENERAL FUND	ENGINEERING ADMIN	72.53
	3/05/21	SERVICE CONTRACT RICOH MPC	GENERAL FUND	ECONOMIC DEVELOPMENT	72.54_
		TOTAL:			145.07
ADVANCED ENGINEERING AND ENVIRONMENTAL	3/05/21	CD 12 FLOOD MITIGATION	STORM WATER MANAGE	PROJECT #24	187.00_
		TOTAL:			187.00
ANDERSON ALIGNMENT	3/05/21	#401 BRAKE DRUM	GENERAL FUND	PAVED STREETS	328.47
	3/05/21	#401 BRAKE DRUM	GENERAL FUND	PAVED STREETS	149.69
	3/05/21	#407 MAINTENANCE	GENERAL FUND	ICE AND SNOW REMOVAL	275.93
	3/05/21	#407 MAINTENANCE	GENERAL FUND	ICE AND SNOW REMOVAL	5.49_
		TOTAL:			759.58
ARCTIC GLACIER USA INC	3/05/21	MIX	LIQUOR	NON-DEPARTMENTAL	77.00_
		TOTAL:			77.00
ARTISAN BEER COMPANY	3/05/21	BEER	LIQUOR	NON-DEPARTMENTAL	260.25
	3/05/21	BEER	LIQUOR	NON-DEPARTMENTAL	311.25_
		TOTAL:			571.50
ATLANTIC BOTTLING COMPANY	3/05/21	MIX	LIQUOR	NON-DEPARTMENTAL	227.48_
		TOTAL:			227.48
BADGE FRAME INC	3/05/21	LIFESAVING AWARDS	GENERAL FUND	POLICE ADMINISTRATION	285.75_
		TOTAL:			285.75
BAHRS SMALL ENGINE	3/05/21	CHAINSAW REPAIR	RECREATION	TREE REMOVAL	129.94
	3/05/21	BAHRS SMALL ENGINE	RECREATION	TREE REMOVAL	28.00
	3/05/21	CHAINSAW	RECREATION	TREE REMOVAL	220.93_
		TOTAL:			378.87
BAYCOM, INC	3/05/21	SQUAD LAPTOPS & DOCKING MO	GENERAL FUND	POLICE ADMINISTRATION	57,988.00_
		TOTAL:			57,988.00
BELLBOY CORPORATION	3/05/21	MIX	LIQUOR	NON-DEPARTMENTAL	334.90
	3/05/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	8,637.50
	3/05/21	WINE	LIQUOR	NON-DEPARTMENTAL	228.00
	3/05/21	MIX	LIQUOR	NON-DEPARTMENTAL	94.75
	3/05/21	FREIGHT	LIQUOR	O-SOURCE MISC	6.37
	3/05/21	FREIGHT	LIQUOR	O-SOURCE MISC	194.34
	3/05/21	MIX	LIQUOR	O-GEN MISC	11.00_
		TOTAL:			9,506.86
BELTLINE AUTOMOTIVE LLC	3/05/21	#18-30 TIRE REPAIR	GENERAL FUND	POLICE ADMINISTRATION	2.80
	3/05/21	#18-30 TIRE REPAIR	GENERAL FUND	POLICE ADMINISTRATION	30.00
	3/05/21	#17-28 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	33.24
	3/05/21	#17-28 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	6.50
	3/05/21	#20-24 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	33.24
	3/05/21	#20-24 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	6.50
	3/05/21	#20-32 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	33.24
	3/05/21	#20-32 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	6.50
	3/05/21	#17-31 SERVICE AXLE SHAFT	GENERAL FUND	POLICE ADMINISTRATION	63.87
	3/05/21	#17-31 SERVICE AXLE SHAFT	GENERAL FUND	POLICE ADMINISTRATION	266.48_
		TOTAL:			482.37
BEVERAGE WHOLESALERS INC	3/05/21	BEER	LIQUOR	NON-DEPARTMENTAL	4,502.76

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	3/05/21	MIX	LIQUOR	NON-DEPARTMENTAL	19.20
	3/05/21	BEER	LIQUOR	NON-DEPARTMENTAL	7,827.43
	3/05/21	BEER	LIQUOR	NON-DEPARTMENTAL	0.01
	3/05/21	BEER	LIQUOR	NON-DEPARTMENTAL	7,530.05
	3/05/21	MIX	LIQUOR	NON-DEPARTMENTAL	128.00
	3/05/21	BEER	LIQUOR	NON-DEPARTMENTAL	17,566.95
	3/05/21	BEER	LIQUOR	NON-DEPARTMENTAL	7,019.42_
				TOTAL:	44,593.82
BOLTON & MENK INC	3/05/21	NORTH IND CORRIDOR STUDY	GENERAL FUND	ECONOMIC DEVELOPMENT	1,816.50
	3/05/21	DUGDALE RESIDENTIAL SUBD	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	3,635.54
	3/05/21	DUGDALE RESIDENTIAL SUBD	IMPROVEMENT CONST	GLENWOOD HGTS II ST SU	259.98
	3/05/21	CECILEE STREET EXTENSION	IMPROVEMENT CONST	CECILEE STREET EXTENSI	11,399.00
	3/05/21	DUGDALE RESIDENTIAL SUBD	IMPROVEMENT CONST	GLENWOOD HGTS II ST SW	965.64
	3/05/21	INTER. SCHOOL WATERMAIN	IMPROVEMENT CONST	ST SWR IMP CHERRYWD AD	14,913.00
	3/05/21	IWWTF PLAN	INDUSTRIAL WASTEWA	O-PURIFY MISC	13,490.00_
				TOTAL:	46,479.66
BORDER STATES ELECTRIC SUPPLY	3/05/21	SUPPLIES FOR 2021 PROJECTS	ELECTRIC	FA DISTR UNDRGRND COND	1,409.70_
				TOTAL:	1,409.70
BRAUN INTERTEC CORP	3/05/21	FIELD HOUSE RENOVATION	RECREATION	FIELD HOUSE	11,407.41_
				TOTAL:	11,407.41
ANDREW M BRAUN	3/05/21	SNOW REMOVAL	GENERAL FUND	CODE ENFORCEMENT	35.00_
				TOTAL:	35.00
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	3/05/21	WINE	LIQUOR	NON-DEPARTMENTAL	122.75
	3/05/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	6,208.06
	3/05/21	WINE	LIQUOR	NON-DEPARTMENTAL	88.50
	3/05/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	8,780.07
	3/05/21	MIX	LIQUOR	NON-DEPARTMENTAL	177.66
	3/05/21	WINE	LIQUOR	NON-DEPARTMENTAL	3,736.00
	3/05/21	FREIGHT	LIQUOR	O-SOURCE MISC	103.43
	3/05/21	FREIGHT	LIQUOR	O-SOURCE MISC	123.02
	3/05/21	FREIGHT	LIQUOR	O-SOURCE MISC	107.30_
				TOTAL:	19,446.79
BRENNTAG GREAT LAKES LLC	3/05/21	PHOSPHATE	WATER	O-PURIFY	5,626.14_
				TOTAL:	5,626.14
BTU INC	3/05/21	HANGAR MAINTENANCE	AIRPORT	O-GEN MISC	95.00_
				TOTAL:	95.00
MICHAEL J. BURNS	3/05/21	PARK BUILDINGS	RECREATION	PARK AREAS	45.50_
				TOTAL:	45.50
CAMPSPOT	3/05/21	BOOKING FEE	RECREATION	OLSON PARK CAMPGROUND	117.28_
				TOTAL:	117.28
CENTRAL SALT LLC	3/05/21	ROAD SALT	GENERAL FUND	ICE AND SNOW REMOVAL	2,985.00_
				TOTAL:	2,985.00
CHAMBER OF COMMERCE	3/05/21	LODGING TAX-JANUARY	GENERAL FUND	LODGING TAX/TOURISM	8,911.09_
				TOTAL:	8,911.09

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
COMPUTER LODGE LLC	3/05/21	DISPLAYPORT TO VGA ADAPTER	DATA PROCESSING	DATA PROCESSING	39.98_
			TOTAL:		39.98
COOPERATIVE ENERGY CO- ACCT # 5910807	3/05/21	#412 OIL	GENERAL FUND	ICE AND SNOW REMOVAL	86.80
	3/05/21	#412 OIL	GENERAL FUND	ICE AND SNOW REMOVAL	86.80_
			TOTAL:		173.60
CREATIVE PRODUCT SOURCING INC-DARE	3/05/21	UNIFORM ACCESSORIES	GENERAL FUND	DARE	1,922.93
	3/05/21	UNIFORM TEE	GENERAL FUND	DARE	6.95_
			TOTAL:		1,929.88
BRANDON L PEIL	3/05/21	LMT LANNCHER DECALS	GENERAL FUND	POLICE ADMINISTRATION	45.00
	3/05/21	EMBROIDER UNIFORMS	GENERAL FUND	SECURITY CENTER	75.00
	3/05/21	EMBROIDER UNIFORMS	GENERAL FUND	SECURITY CENTER	75.00_
			TOTAL:		195.00
DACOTAH PAPER CO	3/05/21	BAGS, ICE MELT, TOWEL ROLL	LIQUOR	O-GEN MISC	491.56
	3/05/21	TOILET BOWL CLEANER	LIQUOR	O-GEN MISC	36.94_
			TOTAL:		528.50
DAKOTA FLUID POWER INC	3/05/21	#419 UNDER BODY	GENERAL FUND	ICE AND SNOW REMOVAL	898.35_
			TOTAL:		898.35
DANS ELECTRIC INC	3/05/21	B.A.C. LIGHTS	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	5,669.53_
			TOTAL:		5,669.53
DGR ENGINEERING	3/05/21	ELECTRICAL ENG. SERVICES	ELECTRIC	O-DISTR STATION EXPENS	216.00
	3/05/21	ELECTRICAL ENG. SERVICES	ELECTRIC	O-DISTR STATION EXPENS	1,620.00
	3/05/21	ELECTRICAL ENG. SERVICES	ELECTRIC	FA DISTR STATION EQUIP	293.50_
			TOTAL:		2,129.50
DOLL DISTRIBUTING LLC	3/05/21	BEER	LIQUOR	NON-DEPARTMENTAL	9,505.20
	3/05/21	BEER	LIQUOR	NON-DEPARTMENTAL	2,293.70
	3/05/21	BEER	LIQUOR	NON-DEPARTMENTAL	3,535.75
	3/05/21	BEER	LIQUOR	NON-DEPARTMENTAL	1,232.51
	3/05/21	WATER	LIQUOR	O-GEN MISC	164.00
	3/05/21	RETURN PRODUCT	LIQUOR	O-GEN MISC	108.00-
			TOTAL:		16,623.16
DUBOIS CHEMICALS INC	3/05/21	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	8,860.30_
			TOTAL:		8,860.30
DUITSMAN GLENN	3/05/21	DIGESTER HEAT EXCHANGER	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	285.00_
			TOTAL:		285.00
ECHO GROUP INC	3/05/21	CITY HALL LIGHTS	GENERAL FUND	GENERAL GOVT BUILDINGS	240.90_
			TOTAL:		240.90
EHLERS COMPANIES	3/05/21	TIF DISTRICT/MALL PROJECT	GENERAL FUND	ECONOMIC DEVELOPMENT	198.75
	3/05/21	TIF 16	GENERAL FUND	ECONOMIC DEVELOPMENT	165.62
	3/05/21	TIF DISTRICT/MALL PROJECT	NORTHLAND MALL TIF	BUSINESS DEVELOPMENT	540.00
	3/05/21	TIF 16	NORTHLAND MALL TIF	BUSINESS DEVELOPMENT	165.63_
			TOTAL:		1,070.00
FASTENAL COMPANY	3/05/21	PUBLIC WORKS SHOP UPSTAIRS	GENERAL FUND	PAVED STREETS	30.78_
			TOTAL:		30.78

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
FEDEX	3/05/21	GROUND SERVICES	GENERAL FUND	POLICE ADMINISTRATION	53.34_
				TOTAL:	53.34
FIFE WATER SERVICES INC	3/05/21	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	11,525.18_
				TOTAL:	11,525.18
FLYNN LAW FIRM PLLC	3/05/21	LEGAL SERVICES	WGTN EDA	BUSINESS DEVELOPMENT	584.00_
				TOTAL:	584.00
FORUM COMMUNICATIONS COMPANY	3/05/21	ORDINANCE	GENERAL FUND	CLERK'S OFFICE	131.25
	3/05/21	RESOLUTION NO 2021-02-03	GENERAL FUND	CLERK'S OFFICE	217.50
	3/05/21	PUBLIC HEARING-KJSM	GENERAL FUND	ECONOMIC DEVELOPMENT	112.00
	3/05/21	EDA PUBLIC HEARING	GENERAL FUND	ECONOMIC DEVELOPMENT	412.50
	3/05/21	PUBLIC HEARING	GENERAL FUND	ECONOMIC DEVELOPMENT	52.00-
	3/05/21	CHAUTAUQUA BIDS	RECREATION	PARK AREAS	360.00_
				TOTAL:	1,181.25
FRONTIER COMMUNICATION SERVICES	3/05/21	PHONE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	217.55
	3/05/21	BAC FIRE ALARMS	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	109.78
	3/05/21	PHONE SERVICE	LIQUOR	O-GEN MISC	245.67
	3/05/21	PHONE SERVICE	DATA PROCESSING	DATA PROCESSING	379.24_
				TOTAL:	952.24
GALLS LLC	3/05/21	UNIFORM PANTS	GENERAL FUND	POLICE ADMINISTRATION	146.19
	3/05/21	BLACKHAWK STORM SLING	GENERAL FUND	POLICE ADMINISTRATION	84.45_
				TOTAL:	230.64
GRAHAM TIRE OF WORTHINGTON INC	3/05/21	TIRE REPAIR-SKIDLOADER	RECREATION	PARK AREAS	14.00
	3/05/21	TIRE REPAIR-SKIDLOADER	RECREATION	PARK AREAS	42.00_
				TOTAL:	56.00
GRAYBAR ELECTRIC CO INC	3/05/21	PULL BOXES FOR PROJECTS	ELECTRIC	FA DISTR UNDRGRND COND	4,570.89_
				TOTAL:	4,570.89
GRIMMIUS NATHAN	3/05/21	GLOCK ARMORER	GENERAL FUND	POLICE ADMINISTRATION	15.30_
				TOTAL:	15.30
HAWKINS INC	3/05/21	TREATMENT CHEMICAL	WATER	O-PURIFY	3,608.45_
				TOTAL:	3,608.45
IDEAL LANDSCAPE & DESIGN INC	3/05/21	SNOW REMOVAL-CAL	GENERAL FUND	CENTER FOR ACTIVE LIVI	225.00
	3/05/21	SNOW REMOVAL-CAL	GENERAL FUND	CENTER FOR ACTIVE LIVI	172.50
	3/05/21	SNOW REMOVAL-CAL	GENERAL FUND	CENTER FOR ACTIVE LIVI	187.50
	3/05/21	SNOW REMOVAL-CAL	GENERAL FUND	CENTER FOR ACTIVE LIVI	187.50
	3/05/21	SNOW REMOVAL-AUDITORIUM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	460.00
	3/05/21	SNOW REMOVAL-AUDITORIUM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	637.50
	3/05/21	SNOW REMOVAL-AUDITORIUM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	682.50
	3/05/21	SNOW REMOVAL-AUDITORIUM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	1,312.50_
				TOTAL:	3,865.00
INTERNATIONAL CODE COUNCIL INC	3/05/21	CODE BOOKS	GENERAL FUND	ECONOMIC DEVELOPMENT	480.00_
				TOTAL:	480.00
IUOE LOCAL 49 FRINGE BENEFIT FUND	3/05/21	HEALTH INS PREMIUM 49ERS	GENERAL FUND	NON-DEPARTMENTAL	590.28
	3/05/21	HEALTH INS PREMIUM 49ERS	GENERAL FUND	NON-DEPARTMENTAL	544.58
	3/05/21	HEALTH INS MARCH FOR APRIL	GENERAL FUND	NON-DEPARTMENTAL	317.98

VENDOR SORT KEY

DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
3/05/21	HEALTH PREMIUM 49ERS	GENERAL FUND	ENGINEERING ADMIN	710.95
3/05/21	HEALTH PREMIUM 49ERS	GENERAL FUND	ENGINEERING ADMIN	844.69
3/05/21	HEALTH PREMIUM 49ERS	GENERAL FUND	FIRE ADMINISTRATION	24.97
3/05/21	HEALTH PREMIUM 49ERS	GENERAL FUND	PAVED STREETS	112.63
3/05/21	HEALTH PREMIUM 49ERS	GENERAL FUND	PAVED STREETS	506.81
3/05/21	HEALTH PREMIUM 49ERS	GENERAL FUND	PUBLIC WORK SHOP	1,391.87
3/05/21	HEALTH PREMIUM 49ERS	GENERAL FUND	PUBLIC WORK SHOP	1,288.10
3/05/21	HEALTH PREMIUM 49ERS	GENERAL FUND	ICE AND SNOW REMOVAL	1,265.55
3/05/21	HEALTH PREMIUM 49ERS	GENERAL FUND	ICE AND SNOW REMOVAL	835.06
3/05/21	HEALTH PREMIUM 49ERS	GENERAL FUND	SIGNS AND SIGNALS	109.55
3/05/21	HEALTH PREMIUM 49ERS	GENERAL FUND	SIGNS AND SIGNALS	56.31
3/05/21	HEALTH INS PREMIUM 49ERS	RECREATION	NON-DEPARTMENTAL	364.63
3/05/21	HEALTH INS PREMIUM 49ERS	RECREATION	NON-DEPARTMENTAL	364.65
3/05/21	HEALTH PREMIUM 49ERS	RECREATION	PARK AREAS	752.61
3/05/21	HEALTH PREMIUM 49ERS	RECREATION	PARK AREAS	881.01
3/05/21	HEALTH PREMIUM 49ERS	RECREATION	OLSON PARK CAMPGROUND	164.63
3/05/21	HEALTH PREMIUM 49ERS	RECREATION	TREE REMOVAL	1,381.19
3/05/21	HEALTH PREMIUM 49ERS	RECREATION	TREE REMOVAL	1,054.69
3/05/21	HEALTH INS PREMIUM 49ERS	IMPROVEMENT CONST	NON-DEPARTMENTAL	68.32
3/05/21	HEALTH INS PREMIUM 49ERS	IMPROVEMENT CONST	NON-DEPARTMENTAL	73.29
3/05/21	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	2019 HOMEWOOD HILLS ST	49.27
3/05/21	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	2019 HOMEWOOD HILLS ST	133.74
3/05/21	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	OVERLAY PROGRAM	337.88
3/05/21	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	OVERLAY PROGRAM	344.92
3/05/21	HEALTH INS PREMIUM 49ERS	WATER	NON-DEPARTMENTAL	497.41
3/05/21	HEALTH INS PREMIUM 49ERS	WATER	NON-DEPARTMENTAL	496.85
3/05/21	HEALTH PREMIUM 49ERS	WATER	O-PUMPING	173.30
3/05/21	HEALTH PREMIUM 49ERS	WATER	O-PUMPING	232.17
3/05/21	HEALTH PREMIUM 49ERS	WATER	O-PURIFY LABOR	443.92
3/05/21	HEALTH PREMIUM 49ERS	WATER	O-PURIFY LABOR	416.07
3/05/21	HEALTH PREMIUM 49ERS	WATER	O-DIST UNDERGRND LINES	175.25
3/05/21	HEALTH PREMIUM 49ERS	WATER	O-DIST UNDERGRND LINES	420.57
3/05/21	HEALTH PREMIUM 49ERS	WATER	O-DISTR MISC	388.50
3/05/21	HEALTH PREMIUM 49ERS	WATER	O-DISTR MISC	669.14
3/05/21	HEALTH PREMIUM 49ERS	WATER	M-SOURCE WELLS & SPRNG	210.42
3/05/21	HEALTH PREMIUM 49ERS	WATER	M-PUMPING	357.21
3/05/21	HEALTH PREMIUM 49ERS	WATER	M-TRANS MAINS	1,252.50
3/05/21	HEALTH PREMIUM 49ERS	WATER	M-TRANS MAINS	867.28
3/05/21	HEALTH PREMIUM 49ERS	WATER	PROJECT #2	140.79
3/05/21	HEALTH PREMIUM 49ERS	WATER	PROJECT #2	330.84
3/05/21	HEALTH INS PREMIUM 49ERS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	685.65
3/05/21	HEALTH INS PREMIUM 49ERS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	685.65
3/05/21	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	247.99
3/05/21	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	265.17
3/05/21	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABOR	1,068.55
3/05/21	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABOR	1,209.23
3/05/21	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	589.07
3/05/21	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	603.17
3/05/21	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY MISC	56.61
3/05/21	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	790.59
3/05/21	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	749.86
3/05/21	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	1,132.78
3/05/21	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	1,058.16
3/05/21	HEALTH INS PREMIUM 49ERS	STORM WATER MANAGE	NON-DEPARTMENTAL	19.60
3/05/21	HEALTH INS PREMIUM 49ERS	STORM WATER MANAGE	NON-DEPARTMENTAL	31.06
3/05/21	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	STORM DRAINAGE	56.32

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	3/05/21	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	STORM DRAINAGE	56.32
	3/05/21	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	STREET CLEANING	54.77
	3/05/21	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	STREET CLEANING	112.62
	3/05/21	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	PROJECT #28	450.50
	3/05/21	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	PROJECT #28	7.04
	3/05/21	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	PROJECT #28	28.16
	3/05/21	HEALTH INS PREMIUM 49ERS	AIRPORT	NON-DEPARTMENTAL	29.81
	3/05/21	HEALTH PREMIUM 49ERS	AIRPORT	O-GEN MISC	168.94_
				TOTAL:	31,800.00
JERRY'S AUTO SUPPLY OF WORTHINGTON INC	3/05/21	#412 HYDR. HOSE	GENERAL FUND	ICE AND SNOW REMOVAL	269.96
	3/05/21	WIPERS-TOOLCAT	RECREATION	PARK AREAS	25.98
	3/05/21	#508 HOOD	RECREATION	TREE REMOVAL	5.69_
				TOTAL:	301.63
JOBESHQ	3/05/21	CITY PLANNER AD	GENERAL FUND	PERSONNEL & RECRUITMEN	799.00_
				TOTAL:	799.00
JOHNSON BROTHERS LIQUOR CO	3/05/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	8,234.28
	3/05/21	WINE	LIQUOR	NON-DEPARTMENTAL	2,039.41
	3/05/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	15,398.50
	3/05/21	WINE	LIQUOR	NON-DEPARTMENTAL	2,406.71
	3/05/21	FREIGHT	LIQUOR	O-SOURCE MISC	124.13
	3/05/21	FREIGHT	LIQUOR	O-SOURCE MISC	76.06
	3/05/21	FREIGHT	LIQUOR	O-SOURCE MISC	270.95
	3/05/21	FREIGHT	LIQUOR	O-SOURCE MISC	94.29_
				TOTAL:	28,644.33
LAMPERTS YARDS INC-2602004	3/05/21	BITS	RECREATION	PARK AREAS	10.17_
				TOTAL:	10.17
LAW ENFORCEMENT LABOR SERVICES INC #27	3/05/21	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	309.16_
				TOTAL:	309.16
LEAGUE OF MN CITIES INSURANCE TRUST	3/05/21	WORK COMP	GENERAL FUND	MAYOR AND COUNCIL	7.75
	3/05/21	WORK COMP	GENERAL FUND	ADMINISTRATION	181.75
	3/05/21	WORK COMP	GENERAL FUND	CLERK'S OFFICE	161.75
	3/05/21	WORK COMP	GENERAL FUND	ACCOUNTING	200.75
	3/05/21	WORK COMP	GENERAL FUND	ENGINEERING ADMIN	567.00
	3/05/21	WORK COMP	GENERAL FUND	ECONOMIC DEVELOPMENT	395.50
	3/05/21	WORK COMP	GENERAL FUND	POLICE ADMINISTRATION	22,403.50
	3/05/21	WORK COMP	GENERAL FUND	REGULATE LAWFUL GAMBLE	31.50
	3/05/21	WORK COMP	GENERAL FUND	SECURITY CENTER	389.08
	3/05/21	WORK COMP	GENERAL FUND	SECURITY CENTER	389.08
	3/05/21	WORK COMP	GENERAL FUND	FIRE ADMINISTRATION	5,397.00
	3/05/21	WORK COMP	GENERAL FUND	ANIMAL CONTROL ENFORCE	54.50
	3/05/21	WORK COMP	GENERAL FUND	PAVED STREETS	1,923.25
	3/05/21	WORK COMP	GENERAL FUND	PUBLIC WORK SHOP	879.25
	3/05/21	WORK COMP	GENERAL FUND	ICE AND SNOW REMOVAL	1,042.50
	3/05/21	WORK COMP	GENERAL FUND	SIGNS AND SIGNALS	156.50
	3/05/21	WORK COMP	GENERAL FUND	TRASH PICKUP	128.75
	3/05/21	WORK COMP	GENERAL FUND	CODE ENFORCEMENT	105.75
	3/05/21	WORK COMP	GENERAL FUND	LAKE IMPROVEMENT	48.25
	3/05/21	WORK COMP	GENERAL FUND	MISC SPECIAL DAYS/EVEN	116.00
	3/05/21	WORK COMP	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	70.00
	3/05/21	WORK COMP	RECREATION	SOCCER COMPLEX	180.25

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	3/05/21	WORK COMP	RECREATION	PARK AREAS	2,133.75
	3/05/21	WORK COMP	RECREATION	OLSON PARK CAMPGROUND	316.25
	3/05/21	WORK COMP	RECREATION	TREE REMOVAL	1,470.50
	3/05/21	WORK COMP	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	32.50
	3/05/21	WORK COMP	IMPROVEMENT CONST	OTHER MISC PROJECTS	8.25
	3/05/21	WORK COMP	WATER	INJURIES AND DAMAGES	2,361.00
	3/05/21	WORK COMP	MUNICIPAL WASTEWAT	INJURIES AND DAMAGES	3,801.25
	3/05/21	WORK COMP	ELECTRIC	INJURIES & DAMAGES	3,154.50
	3/05/21	WORK COMP	STORM WATER MANAGE	STORM DRAINAGE	424.00
	3/05/21	WORK COMP	STORM WATER MANAGE	STREET CLEANING	493.25
	3/05/21	WORK COMP	LIQUOR	O-GEN MISC	2,310.25
	3/05/21	WORK COMP	AIRPORT	O-GEN MISC	639.00
	3/05/21	WORK COMP	DATA PROCESSING	DATA PROCESSING	237.84_
				TOTAL:	52,212.00
MEDIACOM	3/05/21	INTERNET/PHONE SERVICE	GENERAL FUND	PAVED STREETS	133.95
	3/05/21	INTERNET/PHONE SERVICE	RECREATION	PARK AREAS	133.94_
				TOTAL:	267.89
MINNESOTA CHILD SUPPORT PAYMENT CTR	3/05/21	SUPPORT ORDER	GENERAL FUND	NON-DEPARTMENTAL	95.62
	3/05/21	SUPPORT ORDER	AIRPORT	NON-DEPARTMENTAL	23.90_
				TOTAL:	119.52
MINNESOTA ENERGY RESOURCES CORP	3/05/21	GAS SERVICE	GENERAL FUND	PAVED STREETS	895.36
	3/05/21	GAS SERVICE	GENERAL FUND	PAVED STREETS	170.15
	3/05/21	GAS SERVICE	RECREATION	THEATER	1,225.87
	3/05/21	GAS SERVICE	RECREATION	PARK AREAS	895.36
	3/05/21	GAS SERVICE	RECREATION	OLSON PARK CAMPGROUND	178.17
	3/05/21	GAS SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	931.13
	3/05/21	GAS SERVICE	WATER	O-DISTR MISC	18.50
	3/05/21	GAS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	2,410.51
	3/05/21	GAS SERVICE	LIQUOR	O-GEN MISC	786.85
	3/05/21	GAS SERVICE	AIRPORT	O-GEN MISC	291.43
	3/05/21	GAS SERVICE	AIRPORT	O-GEN MISC	535.87_
				TOTAL:	8,339.20
MORRIS ELECTRONICS INC	3/05/21	LENOVO THINKCENTRE	GENERAL FUND	ADMINISTRATION	1,410.36
	3/05/21	REBUILD SYMANTEC SPAM FILT	DATA PROCESSING	DATA PROCESSING	180.00
	3/05/21	CISCO VPN WORK	DATA PROCESSING	DATA PROCESSING	80.00
	3/05/21	INSTALL NEW MINI PC FOR ST	DATA PROCESSING	DATA PROCESSING	140.00
	3/05/21	ADD NEW E-MAIL ACCOUNT	DATA PROCESSING	DATA PROCESSING	17.50
	3/05/21	SYMANTEC SUBSCRIPTION	DATA PROCESSING	DATA PROCESSING	100.20_
				TOTAL:	1,928.06
NICOLE R KEMPEMA	3/05/21	FEBRUARY CLEANING	GENERAL FUND	GENERAL GOVT BUILDINGS	1,500.00
	3/05/21	FEBRUARY CLEANING	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	641.25_
				TOTAL:	2,141.25
NOBLES COUNTY AUDITOR/TREASURER	3/05/21	SOLID WASTE MANAGEMENT-JAN	WASTE MANAGEMENT C	SOLID WASTE/RECYCLE	7,280.00_
				TOTAL:	7,280.00
ONE OFFICE SOLUTION-WOCITY	3/05/21	CARTRIDGE	GENERAL FUND	ACCOUNTING	95.71
	3/05/21	9X12 ENVELOPES, FASTENERS	GENERAL FUND	ENGINEERING ADMIN	34.14
	3/05/21	PACKAGING TAPE	GENERAL FUND	ENGINEERING ADMIN	3.27
	3/05/21	LEGAL PADS	GENERAL FUND	ENGINEERING ADMIN	38.16
	3/05/21	9X12 ENVELOPES, FASTENERS	GENERAL FUND	ECONOMIC DEVELOPMENT	24.35

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	3/05/21	PACKAGING TAPE	GENERAL FUND	ECONOMIC DEVELOPMENT	3.27
	3/05/21	PAPER TOWELS	GENERAL FUND	GENERAL GOVT BUILDINGS	51.46
	3/05/21	SECURITY MIRROR	GENERAL FUND	GENERAL GOVT BUILDINGS	43.78_
				TOTAL:	294.14
ONE OFFICE SOLUTION-NCLAW	3/05/21	LABELS, ENVELOPE MOISTENER	GENERAL FUND	SECURITY CENTER	18.95
	3/05/21	LABELS, ENVELOPE MOISTENER	GENERAL FUND	SECURITY CENTER	18.96
	3/05/21	STAMP	GENERAL FUND	SECURITY CENTER	6.05
	3/05/21	STAMP	GENERAL FUND	SECURITY CENTER	6.06_
				TOTAL:	50.02
ONE OFFICE SOLUTION-WOCITY	3/05/21	PURELL DISPENSER	GENERAL FUND	FIRE ADMINISTRATION	81.20
	3/05/21	COPIER SERVICE-MX2600N	GENERAL FUND	PAVED STREETS	42.51
	3/05/21	COPIER SERVICE-MXC301W	LIQUOR	O-GEN MISC	106.74
	3/05/21	COPIER SERVICE-MX5140N	DATA PROCESSING	COPIER/FAX	120.60_
				TOTAL:	351.05
ONE OFFICE SOLUTION-WOUTIL	3/05/21	SERVICE AGREEMENT-SHARP MX WATER		ACCTS-RECORDS & COLLEC	58.72
	3/05/21	SERVICE AGREEMENT-SHARP MX WATER		ACCTS-RECORDS & COLLEC	22.07
	3/05/21	DIVIDER INSERTS	WATER	ACCTS-RECORDS & COLLEC	2.70
	3/05/21	MAINTENANCE KIT	WATER	ACCTS-RECORDS & COLLEC	127.32
	3/05/21	NEON LABELS	WATER	ACCTS-RECORDS & COLLEC	7.80
	3/05/21	SERVICE AGREEMENT-SHARP MX MUNICIPAL WASTEWAT		ACCT-RECORDS & COLLECT	58.71
	3/05/21	SERVICE AGREEMENT-SHARP MX MUNICIPAL WASTEWAT		ACCT-RECORDS & COLLECT	22.06
	3/05/21	DIVIDER INSERTS	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	2.70
	3/05/21	MAINTENANCE KIT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	127.31
	3/05/21	NEON LABELS	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	7.80
	3/05/21	TONER	ELECTRIC	O-DISTR SUPER & ENG	75.89
	3/05/21	SERVICE AGREEMENT-SHARP MX ELECTRIC		ACCTS-RECORDS & COLLEC	117.44
	3/05/21	SERVICE AGREEMENT-SHARP MX ELECTRIC		ACCTS-RECORDS & COLLEC	44.13
	3/05/21	DIVIDER INSERTS	ELECTRIC	ACCTS-RECORDS & COLLEC	5.40
	3/05/21	MAINTENANCE KIT	ELECTRIC	ACCTS-RECORDS & COLLEC	254.64
	3/05/21	NEON LABELS	ELECTRIC	ACCTS-RECORDS & COLLEC	15.60_
				TOTAL:	950.29
PAUSTIS WINE COMPANY	3/05/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	720.00
	3/05/21	WINE	LIQUOR	NON-DEPARTMENTAL	5,336.00
	3/05/21	FREIGHT	LIQUOR	O-SOURCE MISC	81.25_
				TOTAL:	6,137.25
PEPSI COLA BOTTLING CO OF PIPESTONE, M	3/05/21	MIX	LIQUOR	NON-DEPARTMENTAL	95.95_
				TOTAL:	95.95
PHILLIPS WINE & SPIRITS INC	3/05/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	6,635.92
	3/05/21	WINE	LIQUOR	NON-DEPARTMENTAL	334.00
	3/05/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	8,339.81
	3/05/21	WINE	LIQUOR	NON-DEPARTMENTAL	969.50
	3/05/21	FREIGHT	LIQUOR	O-SOURCE MISC	108.32
	3/05/21	FREIGHT	LIQUOR	O-SOURCE MISC	12.12
	3/05/21	FREIGHT	LIQUOR	O-SOURCE MISC	113.09
	3/05/21	FREIGHT	LIQUOR	O-SOURCE MISC	26.16_
				TOTAL:	16,538.92
BRIAN POWERS	3/05/21	MONTHLY BOILER CHECK-FEBRU	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	280.00_
				TOTAL:	280.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
PRODUCTIVITY PLUS ACCOUNT	3/05/21	GREASE	RECREATION	PARK AREAS	75.00
	3/05/21	SKIDLOADER	RECREATION	PARK AREAS	129.32
	3/05/21	SKIDLOADER	RECREATION	PARK AREAS	54.44-
				TOTAL:	149.88
PSI POWER WASHERS INC	3/05/21	ZINC HYDRAULIC SWIVEL	GENERAL FUND	PAVED STREETS	44.95
	3/05/21	ZINC HYDRAULIC SWIVEL	GENERAL FUND	PAVED STREETS	89.00_
				TOTAL:	133.95
QUADIENT LEASING USA, INC	3/05/21	LEASE PAYMENT	DATA PROCESSING	COPIER/FAX	502.08_
				TOTAL:	502.08
RACOM CORP	3/05/21	CONTRACT COVERAGE	GENERAL FUND	POLICE ADMINISTRATION	538.38_
				TOTAL:	538.38
RADIO WORKS LLC	3/05/21	SIGN-IN PACKAGE - MEDIA WO	GENERAL FUND	OTHER GEN GOVT MISC	500.00_
				TOTAL:	500.00
RESERVE ACCOUNT-ACCOUNT#30233498	3/05/21	POSTAGE BY PHONE	WATER	ADMIN OFFICE SUPPLIES	150.00
	3/05/21	POSTAGE BY PHONE	WATER	ACCTS-RECORDS & COLLEC	1,350.00
	3/05/21	POSTAGE BY PHONE	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	150.00
	3/05/21	POSTAGE BY PHONE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	1,350.00
	3/05/21	POSTAGE BY PHONE	ELECTRIC	ADMIN OFFICE SUPPLIES	300.00
	3/05/21	POSTAGE BY PHONE	ELECTRIC	ACCTS-RECORDS & COLLEC	2,700.00_
				TOTAL:	6,000.00
RONS REPAIR INC	3/05/21	#409 CLAMP EXHAUST	GENERAL FUND	PAVED STREETS	61.36_
				TOTAL:	61.36
ROUND LAKE VINEYARDS & WINERY LLC	3/05/21	WINE	LIQUOR	NON-DEPARTMENTAL	288.00_
				TOTAL:	288.00
RUNNINGS SUPPLY INC-ACCT#9502440	3/05/21	WATER TOWER HARDWARE	WATER	O-PURIFY MISC	90.96
	3/05/21	#209 OIL CHANGE SUPPLIES	WATER	O-DIST UNDERGRND LINES	38.48
	3/05/21	WELL PAINTING SUPPLIES	WATER	M-PUMPING	41.47
	3/05/21	CHECK VALVE MAINTENANCE	WATER	M-PURIFY EQUIPMENT	18.30
	3/05/21	TOILET PAPER	MUNICIPAL WASTEWAT	O-PURIFY MISC	15.62
	3/05/21	SHOP SUPPLIES	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	34.92
	3/05/21	DEF FOR TRACTOR	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	12.49
	3/05/21	WELDING HELMET PART	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	10.99_
				TOTAL:	263.23
RUNNINGS SUPPLY INC-ACCT#9502485	3/05/21	BRAKE FLUID	GENERAL FUND	POLICE ADMINISTRATION	4.99
	3/05/21	FUNNELS	GENERAL FUND	PAVED STREETS	8.48
	3/05/21	#412 PLOW	GENERAL FUND	ICE AND SNOW REMOVAL	108.91
	3/05/21	#412 CABLE TIE	GENERAL FUND	ICE AND SNOW REMOVAL	19.19
	3/05/21	BIT	RECREATION	PARK AREAS	3.49
	3/05/21	SAWS	RECREATION	TREE REMOVAL	40.72_
				TOTAL:	185.78
SCHAAP SANITATION	3/05/21	SOLID WASTE MANAGEMENT-JAN	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	70,640.00
	3/05/21	SOLID WASTE MANAGEMENT-JAN	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	14,232.40
	3/05/21	SOLID WASTE MANAGEMENT-JAN	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	614.70-
	3/05/21	SOLID WASTE MANAGEMENT-JAN	GARBAGE COLLECTION	CODE ENFORCEMENT	4,550.00_
				TOTAL:	88,807.70

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
SCHWALBACH	3/05/21	REPLACE RADIANT CEILING HE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	553.89
	3/05/21	CLEANING SUPPLIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	53.21_
				TOTAL:	607.10
SCHWALBACH ACE HARDWARE-5930	3/05/21	DOOR STOP	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	1.99
	3/05/21	FILTERS	AIRPORT	O-GEN MISC	34.95_
				TOTAL:	36.94
SCHWALBACH ACE #6067	3/05/21	SAMPLE SHIPPING	WATER	O-PURIFY MISC	16.75
	3/05/21	FILTER BAG	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	21.99
	3/05/21	NUTS RETURNED	ELECTRIC	M-DISTR UNDERGRND LINE	26.99-
				TOTAL:	11.75
SMALL LOT MN LLC	3/05/21	WINE	LIQUOR	NON-DEPARTMENTAL	1,308.24
	3/05/21	FREIGHT	LIQUOR	O-SOURCE MISC	18.00_
				TOTAL:	1,326.24
SMITH & JOHNSON	3/05/21	LEGISLATIVE HEARING OFFICE	GENERAL FUND	CITY ATTORNEY	515.41_
				TOTAL:	515.41
SOUTH DAKOTA ENGINEERING SOCIETY	3/05/21	DIR ENG/PUBLIC WORKS ADS	GENERAL FUND	PERSONNEL & RECRUITMEN	120.00_
				TOTAL:	120.00
SOUTHERN GLAZER'S WINE AND SPIRITS LL	3/05/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,011.16
	3/05/21	WINE	LIQUOR	NON-DEPARTMENTAL	660.00
	3/05/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,518.20
	3/05/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,374.43
	3/05/21	WINE	LIQUOR	NON-DEPARTMENTAL	1,890.00
	3/05/21	FREIGHT	LIQUOR	O-SOURCE MISC	14.44
	3/05/21	FREIGHT	LIQUOR	O-SOURCE MISC	24.05
	3/05/21	FREIGHT	LIQUOR	O-SOURCE MISC	18.50
	3/05/21	FREIGHT	LIQUOR	O-SOURCE MISC	23.12
	3/05/21	FREIGHT	LIQUOR	O-SOURCE MISC	50.87_
				TOTAL:	7,584.77
SOUTHWESTERN MENTAL HEALTH CENTER INC	3/05/21	EAP SESSION	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	65.00_
				TOTAL:	65.00
STENZEL EXCAVATING LLC	3/05/21	SNOW HAULING	GENERAL FUND	ICE AND SNOW REMOVAL	1,750.00_
				TOTAL:	1,750.00
SUSSNER CONSTRUCTION, INC	3/05/21	DIAGONAL ROAD SHOP	WATER	FA MISC	43,652.50
	3/05/21	DIAGONAL ROAD SHOP	ELECTRIC	FA MISC	43,652.50_
				TOTAL:	87,305.00
SWIFT AIR INC	3/05/21	SERVICE AIR HANDLING UNIT	GENERAL FUND	GENERAL GOVT BUILDINGS	825.66_
				TOTAL:	825.66
TRACTOR SUPPLY CREDIT PLAN	3/05/21	LP	ELECTRIC	M-DISTR UNDERGRND LINE	20.44_
				TOTAL:	20.44
TRI-STATE RENTAL CENTER	3/05/21	WELDING SUPPLIES	GENERAL FUND	PAVED STREETS	19.95
	3/05/21	AIRPORT DOOR	AIRPORT	O-GEN MISC	330.00_
				TOTAL:	349.95
US POSTAL SERVICE	3/05/21	ANNUAL PO BOX FEE	DATA PROCESSING	DATA PROCESSING	362.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
				TOTAL:	362.00
VEOLIA WATER NORTH AMERICA	3/05/21	CONTRACT OPERATIONS	INDUSTRIAL WASTEWA	O-PURIFY MISC	53,749.50_
				TOTAL:	53,749.50
VERIZON WIRELESS	3/05/21	MONTHLY WIRELESS SERVICE	GENERAL FUND	MAYOR AND COUNCIL	42.84
	3/05/21	MONTHLY WIRELESS SERVICE	GENERAL FUND	ADMINISTRATION	49.63
	3/05/21	MONTHLY WIRELESS SERVICE	GENERAL FUND	ENGINEERING ADMIN	92.44
	3/05/21	MONTHLY WIRELESS SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	32.92
	3/05/21	WIRELESS SERVICE	GENERAL FUND	POLICE ADMINISTRATION	626.63
	3/05/21	WIRELESS SERVICE	GENERAL FUND	POLICE ADMINISTRATION	595.61
	3/05/21	WIRELESS SERVICE	GENERAL FUND	SECURITY CENTER	62.65
	3/05/21	WIRELESS SERVICE	GENERAL FUND	SECURITY CENTER	62.66
	3/05/21	WIRELESS SERVICE	GENERAL FUND	ANIMAL CONTROL ENFORCE	41.77
	3/05/21	WIRELESS SERVICE	GENERAL FUND	ANIMAL CONTROL ENFORCE	35.01
	3/05/21	MONTHLY WIRELESS SERVICE	GENERAL FUND	PAVED STREETS	36.22
	3/05/21	MONTHLY WIRELESS SERVICE	GENERAL FUND	PAVED STREETS	99.26
	3/05/21	WIRELESS SERVICE	GENERAL FUND	CODE ENFORCEMENT	41.77
	3/05/21	WIRELESS SERVICE	GENERAL FUND	CODE ENFORCEMENT	35.05
	3/05/21	MONTHLY WIRELESS SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	32.84
	3/05/21	MONTHLY WIRELESS SERVICE	RECREATION	PARK AREAS	87.47
	3/05/21	MONTHLY WIRELESS SERVICE	RECREATION	OLSON PARK CAMPGROUND	56.84_
				TOTAL:	2,031.61
VINOCOPIA INC	3/05/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	486.38
	3/05/21	WINE	LIQUOR	NON-DEPARTMENTAL	944.00
	3/05/21	FREIGHT	LIQUOR	O-SOURCE MISC	24.00_
				TOTAL:	1,454.38
VIVIAL INC.	3/05/21	FRONTIER DIR AD	GENERAL FUND	ADMINISTRATION	122.60_
				TOTAL:	122.60
MARGARET HURLBUT VOSBURGH	3/05/21	CHAIR YOGA INSTRUCTION	GENERAL FUND	CENTER FOR ACTIVE LIVI	175.00_
				TOTAL:	175.00
WESCO RECEIVABLES CORP	3/05/21	WESCO RECEIVABLES CORP	ELECTRIC	FA DISTR METERS	495.00_
				TOTAL:	495.00
PHILLIP JAY WILLARDSON	3/05/21	SHOVEL SIDEWALKS	GENERAL FUND	CODE ENFORCEMENT	105.00_
				TOTAL:	105.00
WORTHINGTON BUILDING MATERIALS INC	3/05/21	TREE REMOVAL-GARAGE REPAIR	RECREATION	TREE REMOVAL	33.82_
				TOTAL:	33.82
WORTHINGTON CABLE 3 TV PUBLIC ACCESS	3/05/21	FRANCHISE FEE PYMT-JANUARY	CABLE TELEVISION	CABLE	3,460.93_
				TOTAL:	3,460.93
WORTHINGTON ELECTRIC INC	3/05/21	NEW BALLAST, EMERGENCY LIG	GENERAL FUND	GENERAL GOVT BUILDINGS	99.69
	3/05/21	NEW BALLAST, EMERGENCY LIG	GENERAL FUND	GENERAL GOVT BUILDINGS	97.50_
				TOTAL:	197.19
WORTHINGTON FOOTWEAR & REPAIR	3/05/21	SAFETY SHOES	GENERAL FUND	PAVED STREETS	210.00
	3/05/21	SAFETY SHOES	GENERAL FUND	PAVED STREETS	206.40_
				TOTAL:	416.40
WORTHINGTON GLASS INC	3/05/21	#502 WINDSHIELD	RECREATION	PARK AREAS	862.17

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
				TOTAL:	862.17
WW COMMUNICATIONS AND SECURITY SPECIAL	3/05/21	ANNUAL MONITORING	GENERAL FUND	CENTER FOR ACTIVE LIVI	395.00_
				TOTAL:	395.00
YMCA	3/05/21	CAL MANAGEMENT-FEBRUARY	GENERAL FUND	CENTER FOR ACTIVE LIVI	3,658.56_
				TOTAL:	3,658.56

===== FUND TOTALS =====		
101	GENERAL FUND	140,374.93
202	MEMORIAL AUDITORIUM	4,301.98
229	RECREATION	25,138.79
231	ECONOMIC DEV AUTHORITY	10,987.23
232	WGTN EDA	584.00
321	PIR/TRUNKS	32.50
401	IMPROVEMENT CONST	28,553.29
434	NORTHLAND MALL TIF #16	705.63
601	WATER	64,263.38
602	MUNICIPAL WASTEWATER	17,453.83
604	ELECTRIC	58,918.64
605	INDUSTRIAL WASTEWATER	87,624.98
606	STORM WATER MANAGEMENT	1,920.64
609	LIQUOR	157,094.46
612	AIRPORT	2,148.90
702	DATA PROCESSING	2,159.44
703	SAFETY PROMO/LOSS CTRL	65.00
872	CABLE TELEVISION	3,460.93
873	GARBAGE COLLECTION	88,807.70
878	WASTE MANAGEMENT COLL	7,280.00

	GRAND TOTAL:	701,876.25
