

**WORTHINGTON CITY COUNCIL**  
**SPECIAL MEETING**

**3:30 P.M. - Wednesday, May 19, 2021**  
**City Hall Council Chambers**

**A. CALL TO ORDER**

**B. CITY COUNCIL BUSINESS - ADMINISTRATION**

1. Glenwood Heights Second Addition
2. Approve Plans and Specifications, Authorize Advertisement for Bids - Phase 2 JBS Field House and Recreation Center Project Funded with Local Option Sales Tax Revenue
3. Sales Tax Project Update
4. Application for On-Sale Beer License - Worthington Area Youth Baseball Association

**C. CITY COUNCIL BUSINESS - PUBLIC WORKS**

1. Lake Shore Marina Discussion
2. Tracy Memorial Service - Informational Item

**D. ADJOURNMENT**

## ADMINISTRATION MEMO

**DATE:** May 19, 2021

**TO:** HONORABLE MAYOR AND CITY COUNCIL

**SUBJECT:** ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

### CASE ITEMS

#### **1. GLENWOOD HEIGHTS SECOND ADDITION**

Work is once again progressing on the City's Glenwood Heights housing subdivision and it is anticipated that Phase 1 lots will be available for home construction by mid-summer. Initially, Campbell Boulevard in the "Move-Up" lot area was only able to extend approximately 450-feet north from Sutherland Drive due to the presence of a wetland area. The wetland has since been mitigated and work could now proceed with completing construction of Campbell Boulevard which results in nine additional "Move-Up" lots in the development.

Project engineers Bolton and Menk reviewed the additional work necessary to complete this work and prepared a change order that was presented to the joint Water & Light/City Council Housing Committee on May 10. The change order, included as ***Exhibit 1*** is in the amount of \$246,241.40. Additional engineering fees are an estimated \$45,000.00. Also included in the Exhibit are the expenditures to date, remaining expenditures to complete Phase 1, and expenditures to complete Phase 1A.

The current Phase 1 project will have 28 lots:

- 14 Executive Lots,
- 8 Move-Up lots and
- 6 Twin Home lots

Adding the Phase 1A work would result in a total of 37 lots:

- 14 Executive Lots,
- 17 Move-Up Lots and
- 6 Twin Home Lots

If Council and the Commission approve the change order, the estimated total project cost for these two phases will be \$3,300,000.00 which exceeds the original allocation of \$3.0 million committed by the two entities.

The Housing Committee recommends approving the change order to extend Campbell Boulevard and add the nine Move-Up lots.

Council action is requested to approve the change order, and, allocating an additional \$200,000 of City funds to the project. This action is contingent on the Water & Light Commission taking similar action at their May 17 meeting.

2. **APPROVE PLANS AND SPECIFICATIONS, AUTHORIZE ADVERTISEMENT FOR BIDS - PHASE 2 JBS FIELD HOUSE AND RECREATION CENTER PROJECT FUNDED WITH LOCAL OPTION SALES TAX REVENUE**

Council approved the Field House and Recreation Center project as part of the initial phase of the local option sales tax projects. The Field House Committee, including Council members Ernst and Kolpin have approved project design. This phase of the project includes a 4,000 square foot office addition, parking and site improvements

Staff recommends Council approve the plans and authorize advertisement for bids to be received on June 16, 2021 and considered at a Special Meeting to be scheduled the following week.

Council action is requested.

3. **SALES TAX PROJECTS UPDATE**

The local option sales approved by the voters in the November 2018 referendum for Quality of Life amenities has generated \$1,252,784.02 since it was initiated in January 2020. The Minnesota Department of Revenue forwards an estimate six to eight weeks after the month end and issues final settlement about six weeks later. Attached as *Exhibit 2* is a spreadsheet showing the monthly estimates, final settlements, fees deducted and net collections through March 2021.

The following projects have been completed to date:

- Ice Arena re-roof, Building and Equipment Improvements,
- Centennial Park Softball Field Outfield Fence,
- Centennial Park Playground,
- Centennial Park shelter,
- Centennial Park walk bridge.
- Pleasant Park Tennis Court Rehabilitation,
- Ludlow Park parking lot,
- Slater Park parking lot,
- Sunset Park boat ramp and driveway,
- Slater Park shelter/restroom, and
- Buss Soccer Field restroom.

The following projects are currently under construction or scheduled to begin construction this summer:

- Chautauqua Park restroom,
- Chautauqua Park bandshell rehabilitation,
- Chautauqua Park All Inclusive Playground,
- Aquatic Center,
- 10th Street Plaza, and
- JBS Field House and Recreation Center.

To date, \$5,771,973.94 in sales tax proceeds has been invested in the above projects. A detail of each project is included as *Exhibit 3*.

4. **APPLICATION FOR ON-SALE BEER LICENSE - WORTHINGTON AREA YOUTH BASEBALL ASSOCIATION**

*Exhibit 4* is an application for an On-Sale Beer license submitted by the Worthington Area Youth Baseball Association for the 2021 baseball season. The license period is May through August, 2021. All the required paperwork, fees and insurance certificate listing the City of Worthington as additional insured have been received.

Council action is requested on the application for an On-Sale Beer License submitted by Worthington Area Youth Baseball Association.

**CHANGE ORDER NO.: 1**

Owner: City of Worthington  
 Engineer: Travis L. Winter, P.E.  
 Contractor: Kuechle Underground, Inc.  
 Project: Glenwood Heights Second Addition  
 Contract Name: Glenwood Heights Second Addition  
 Date Issued: April 28, 2021

Owner's Project No.:  
 Engineer's Project No.: F18.118187  
 Contractor's Project No.:  
 Effective Date of Change Order: April 28, 2021

The Contract is modified as follows upon execution of this Change Order:

**Description:**

Complete construction improvements for Campbell Boulevard expansion area as shown on the attached exhibits and plans. This will complete the infrastructure development for nine (9) additional lots and complete the Campbell Boulevard street loop at the center of the site. Items include earthwork, sanitary sewer, watermain, storm sewer and street improvements.

Payment for the work shall be based on the project bid pricing or negotiated unit price for additional items as summarized below and detailed in the attached cost estimates.

Attachments: Change Order No. 1 – Earthwork Cost Estimate.  
 Change Order No. 1 – Street & Utility Cost Estimate.  
 Exhibits and Plans.

**ESTIMATE OF COST:** Changes to contract items and prices shall be as follows:

<u>ITEM NO.</u>	<u>ITEM</u>	<u>AMOUNT</u>
1	Earthwork	\$48,289.50
2	Sanitary Sewer	\$12,751.00
3	Watermain	\$44,493.40
4	Storm Sewer	\$25,570.00
5	Street	\$115,137.50

Total Change Order Amount and Estimated Contract Increase = \$246,241.40

<b>Change in Contract Price</b>		<b>Change in Contract Times</b> [State Contract Times as either a specific date or a number of days]	
Original Contract Price:		Original Contract Times:	
\$ 1,755,904.55		Substantial Completion:	August 1, 2021
		Ready for final payment:	October 1, 2021
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 1:		[Increase] [Decrease] from previously approved Change Orders No.1 to No. :	
\$ N.A.		Substantial Completion:	N.A.
		Ready for final payment:	N.A.
Contract Price prior to this Change Order:		Contract Times prior to this Change Order:	
\$ 1,755,904.55		Substantial Completion:	August 1, 2021
		Ready for final payment:	October 1, 2021
[Increase] [Decrease] this Change Order:		[Increase] [Decrease] this Change Order:	
\$ 246,241.40		Substantial Completion:	
		Ready for final payment:	
Contract Price incorporating this Change Order:		Contract Times with all approved Change Orders:	
\$ 2,002,145.95		Substantial Completion:	
		Ready for final payment:	

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	Recommended by Engineer (if required)	Accepted by Contractor
By:	_____	_____
Title:	_____	_____
Date:	_____	_____
	Authorized by Owner	Approved by Funding Agency (if applicable)
By:	_____	_____
Title:	_____	_____
Date:	_____	_____



OFFICE OF THE ADMINISTRATOR

CITY OF WORTHINGTON □ 303 NINTH STREET, PO Box 279 □ WORTHINGTON, MN 56187  
TELEPHONE: (507) 372-8600 □ FAX: (507) 372-8630 □ [www.ci.worthington.mn.us](http://www.ci.worthington.mn.us)

May 10, 2021

To: City Council/Worthington Public Utilities Housing Committee

RE: Glenwood Heights Second Addition

Construction on Phase 1 of the Glenwood Heights Second Addition subdivision commenced in 2020 and is scheduled to be completed this year by mid-summer.

**Phase 1: 28 lots**

Total Project Cost: \$3,00,906 including land acquisition, legal and construction includes:

- 14 Executive Lots
- 8 Move-Up Lots
- 6 Twin home lots.

These lots will consist of:

- 9 Full Basement
- 4 Lookout
- 9 Walk-out
- 6 No basement (twin homes)

Extension of Campbell Boulevard was not contemplated during design due to the necessity to mitigate a wetland area. Both wetland areas have since been mitigated by purchasing credits last fall.

Now that the wetlands have been mitigated, Staff explored completing the Campbell Boulevard extension and directed Bolton and Menk to prepare a conceptual plan and cost estimate. That work is now complete.

Extending Campbell Boulevard results in nine additional single-family move-up lots in the development, referred to as Phase 1A. The total estimated cost to complete this additional work is \$291,241, or, \$32,693 per lot.

**Phase 1 and Phase 1A: 37 lots**

Total project cost: \$3,299,147

- 14 Executive Lots
- 17 Move-Up Lots
- 6 Twin Home Lots

These lots will consist of:

- 13 Full Basement
- 7 Lookout
- 11 Walk-out
- 6 No basement

Glenwood Heights 2nd Addition  
Lot Pricing Scenario

Executive	Sale Price	Area SF	Price Per SF	Development Cost	Development Cost/SF
Lot 1, Blk 1	\$ 79,900.00	21,255	\$ 3.76	\$ 80,574.87	\$ 3.79
Lot 2, Blk 1	\$ 79,900.00	24,246	\$ 3.30	\$ 80,651.36	\$ 3.33
Lot 3, Blk 1	\$ 79,900.00	30,013	\$ 2.66	\$ 82,329.56	\$ 2.74
Lot 4, Blk 1	\$ 85,900.00	34,134	\$ 2.52	\$ 90,230.23	\$ 2.64
Lot 5, Blk 1	\$ 85,900.00	34,749	\$ 2.47	\$ 86,856.67	\$ 2.50
Lot 6, Blk 1	\$ 85,900.00	38,539	\$ 2.23	\$ 87,853.12	\$ 2.28
Lot 7, Blk 1	\$ 79,900.00	22,582	\$ 3.54	\$ 81,227.13	\$ 3.60
Lot 8, Blk 1	\$ 79,900.00	21,391	\$ 3.74	\$ 80,703.15	\$ 3.77
Lot 1, Blk 2	\$ 85,900.00	25,310	\$ 3.39	\$ 86,207.73	\$ 3.41
Lot 2, Blk 2	\$ 82,900.00	21,604	\$ 3.84	\$ 80,379.28	\$ 3.72
Lot 3, Blk 2	\$ 82,900.00	19,800	\$ 4.19	\$ 79,357.58	\$ 4.01
Lot 4, Blk2	\$ 82,900.00	19,800	\$ 4.19	\$ 79,357.58	\$ 4.01
Lot 5, Blk 2	\$ 82,900.00	19,800	\$ 4.19	\$ 79,357.58	\$ 4.01
Lot 6, Blk 2	\$ 79,900.00	23,886	\$ 3.35	\$ 81,012.29	\$ 3.39
Total Exec.	<u>\$ 1,154,600.00</u>	<u>357,109</u>	<u>\$ 3.23</u>	<u>\$ 1,156,098.13</u>	<u>\$ 3.24</u>
<b>Move-Up</b>					
Lot 1, Blk 3	\$ 53,900.00	17,100	\$ 3.15	\$ 54,136.61	\$ 3.17
Lot 2, Blk 3	\$ 53,900.00	14,250	\$ 3.78	\$ 49,262.43	\$ 3.46
Lot 3, Blk 3	\$ 53,900.00	14,250	\$ 3.78	\$ 49,262.43	\$ 3.46
Lot 4, Blk 3	\$ 53,900.00	14,250	\$ 3.78	\$ 49,262.43	\$ 3.46
Lot 5, Blk 3	\$ 53,900.00	14,000	\$ 3.85	\$ 39,315.00	\$ 2.81
Lot 6, Blk 3	\$ 53,900.00	14,700	\$ 3.67	\$ 39,564.00	\$ 2.69
Lot 7, Blk 3	\$ 53,900.00	18,150	\$ 2.97	\$ 40,791.00	\$ 2.25
Lot 1, Blk 4	\$ 53,900.00	17,100	\$ 3.15	\$ 54,136.61	\$ 3.17
Lot 2, Blk 4	\$ 53,900.00	14,250	\$ 3.78	\$ 49,262.43	\$ 3.46
Lot 3, Blk 4	\$ 53,900.00	14,250	\$ 3.78	\$ 49,262.43	\$ 3.46
Lot 4, Blk 4	\$ 53,900.00	14,250	\$ 3.78	\$ 49,262.43	\$ 3.46
Lot 5, Blk 4	\$ 53,900.00	15,000	\$ 3.59	\$ 39,670.00	\$ 2.64
Lot 6, Blk 4	\$ 53,900.00	14,625	\$ 3.69	\$ 39,537.00	\$ 2.70
Lot 7, Blk 4	\$ 53,900.00	15,400	\$ 3.50	\$ 39,813.00	\$ 2.59
Lot 8, Blk 4	\$ 53,900.00	23,175	\$ 2.33	\$ 42,579.00	\$ 1.84
Lot 9, Blk 4	\$ 53,900.00	11,638	\$ 4.63	\$ 38,474.00	\$ 3.31
Lot 10, Blk 4	\$ 53,900.00	11,280	\$ 4.78	\$ 38,347.00	\$ 3.40
Total Move-Up	<u>\$ 916,300.00</u>	<u>257,668</u>	<u>\$ 3.56</u>	<u>\$ 761,937.80</u>	<u>\$ 2.96</u>



Glenwood Heights 2nd Addition  
Lot Pricing Scenario

**Villa**

Lot 1, Blk 5	\$ 32,500.00	7,978	\$ 4.07	\$ 27,564.98	\$ 3.46
Lot 2, Blk 5	\$ 32,500.00	7,801	\$ 4.17	\$ 27,407.03	\$ 3.51
Lot 3, Blk 5	\$ 32,500.00	7,802	\$ 4.17	\$ 27,407.32	\$ 3.51
Lot 4, Blk 5	\$ 32,500.00	7,802	\$ 4.17	\$ 27,407.32	\$ 3.51
Lot 5, Blk 5	\$ 32,500.00	7,803	\$ 4.17	\$ 27,407.61	\$ 3.51
Lot 6, Blk 5	<u>\$ 32,500.00</u>	<u>9,005</u>	<u>\$ 3.61</u>	<u>\$ 28,200.90</u>	<u>\$ 3.13</u>
 Total Villa	 <u>\$ 195,000.00</u>	 <u>48,191</u>	 <u>\$ 4.05</u>	 <u>\$ 165,395.16</u>	 <u>\$ 3.43</u>
  Total	  <u>\$ 2,265,900.00</u>	  <u>662,968</u>	  <u>\$ 3.42</u>	  <u>\$ 2,083,431.09</u>	  <u>\$ 3.14</u>

## Glenwood Heights Second Addition Project Expenditures

Amount	Invoice Payment Date	Payee	Description
\$ 10,000.00	7/13/2018	Mrs. Dugdale	Earnest Money
\$ 807,499.92	6/10/2019	Mrs. Dugdale	Land acquisition
\$ 2,600.00	7/18/2019	BMI	Wetland Delineation
\$ 650.00	9/30/2019	Flynn Law	Legal
\$ 4,772.00	11/25/2019	BMI	Development Layouts, Preliminary Engr., Boundary Survey, Feasibility Report, Topo Survey
\$ 14,097.00	12/23/2019	BMI	Feasibility Report, Topo Survey
\$ 5,681.50	1/27/2020	BMI	Feasibility Report
\$ 2,500.00	2/20/2020	American Engineering	Geotechnical
\$ 11,389.00	2/21/2020	BMI	Wetland Delineation, Feasibility Report, Plats
\$ 100.00	4/29/2020	MN Office Admin	Annexation
\$ 65,827.50	6/15/2020	BMI	Final Design
\$ 24,221.50	7/23/2020	BMI	Final Design, Bidding Services
\$ 293.25	8/17/2020	Daily Globe	Advertising
\$ 14,738.50	8/20/2020	BMI	Meetings, Wetland Delineation, Final Design and Bidding
\$ 120,988.26	9/2/2020	Minn. Board Soil...	Wetland Mitigation Credits
\$ 9,715.14	9/9/2020	DSG	Gate valves, Valve Boxes,
\$ 45,032.00	10/14/2020	BMI	Construction Services
\$ 1,142.80	10/28/2020	American Engineering	Geotechnical
\$ 108,457.70	11/4/2020	Kuechle	Construction
\$ 18,440.00	11/12/2020	BMI	Construciton Services
\$ 828.30	11/24/2020	American Engineering	Geotechnical
\$ 32,641.50	12/15/2020	BMI	Construction Services
\$ 504,238.38	12/17/2020	Kuechle	Construction
\$ 1,169.10	12/22/2020	American Engineering	Geotechnical
\$ 290,759.47	12/29/2020	Kuechle	Construction
\$ 56.00	1/27/2021	Nobles County	Plat Recording Fee
\$ 33,697.00	1/18/2021	BMI	Construction Services
\$ 5,282.00	2/8/2021	Nobles County	Property Taxes
\$ 4,861.16	2/23/2021	BMI	Construction Services
\$ 2,141,678.98			Total to Date

## Glenwood Heights Second Addition Project Expenditures

Remaining Expenditures - Estimated

Amount	Invoice Payment Date	Payee	Description
\$ 804,898.71		Kuechle	Construction
\$ 61,328.00		BMI	Construction Services
\$ 246,241.40		Kuechle	Construction: Change Order No. 1 - Campbell Blvd. Extension
\$ 45,000.00		BMI	Engineering: Change Order No. 1 - Campbell Blvd. Extension

**\$ 3,299,147.09**

**2020****Local Option Sales Tax****Final**

<b>Month</b>	<b>Estimate</b>	<b>Settlement</b>	<b>MN Fees</b>	<b>Net Collections</b>
Jan	\$ 40,000.00	\$ 23,940.76	\$ 22,032.44	\$ 41,908.32
Feb	\$ 46,000.00	\$ 23,223.97	\$ 1,183.28	\$ 68,040.69
Mar	\$ 58,000.00	\$ 18,793.97	\$ 1,229.89	\$ 75,564.08
Apr	\$ 55,000.00	\$ 16,209.70	\$ 1,318.28	\$ 69,891.42
May	\$ 66,000.00	\$ 16,472.23	\$ 1,324.97	\$ 81,147.26
Jun	\$ 66,000.00	\$ 25,043.90	\$ 1,329.52	\$ 89,714.38
Jul	\$ 78,000.00	\$ 18,573.46	\$ 1,285.78	\$ 95,287.68
Aug	\$ 73,000.00	\$ 17,800.90	\$ 1,336.56	\$ 89,464.34
Sep	\$ 76,000.00	\$ 17,362.64	\$ 1,334.49	\$ 92,028.15
Oct	\$ 81,000.00	\$ 17,794.04	\$ 1,356.21	\$ 97,437.83
Nov	\$ 85,000.00	\$ 23,708.66	\$ 1,409.81	\$ 107,298.85
Dec	\$ 83,000.00	\$ 21,215.76	\$ 1,337.36	\$ 102,878.40
Prev.				\$ 1,943.93
2020 Totals	\$ 807,000.00	\$ 240,139.99	\$ 36,478.59	\$ 1,012,605.33

**2021****Local Option Sales Tax****Final**

<b>Month</b>	<b>Estimate</b>	<b>Settlement</b>	<b>MN Fees</b>	<b>Net Collections</b>
Jan	\$ 64,000.00	\$ 14,037.62	\$ 1,371.35	\$ 76,666.27
Feb	\$ 66,000.00	\$ 20,929.45	\$ 1,417.03	\$ 85,512.42
Mar	\$ 78,000.00			\$ 78,000.00
Apr				\$ -
May				\$ -
Jun				\$ -
Jul				\$ -
Aug				\$ -
Sep				\$ -
Oct				\$ -
Nov				\$ -
Dec				\$ -
2021 Totals	\$ 208,000.00	\$ 34,967.07	\$ 2,788.38	\$ 240,178.69

**Total** **\$ 1,252,784.02**

## Sales Tax Project Expenditures

## Projects Completed

Project	Amount	Project Total
Ice Arena		
Re-Roof Architecture, Bid	\$ 11,280.65	
Re-roof Construction	\$ 174,700.00	
Building and Equipment	\$ 225,485.45	
	\$	411,466.10
Centennial Softball Field		
Outfield Fence	\$ 11,259.00	
	\$	11,259.00
Centennial Park Playground		
Playground	\$ 136,800.00	
	\$	136,800.00
Courts and Parking Lots		
Engineering and Bidding	\$ 13,332.00	
Construction	\$ 412,737.70	
	\$	426,069.70
Park Shelters and Restrooms		
Architecture and Bidding	\$ 112,391.70	
Construction	\$ 1,238,528.08	
	\$	1,350,919.78
Centennial Walk Bridge		
Engineeering, Permitting	\$ 45,562.55	
Construction	\$ 150,741.73	
City Staff	\$ 1,881.43	
	\$	198,185.71
Total Completed Projects	\$	2,534,700.29

## Sales Tax Project Expenditures

## Projects Under Construction

Project	Amount	Project Total
Chautauqua Restroom		
Architecture and Bidding	\$ 17,815.56	
Construction	\$ 20,712.84	
		\$ 38,528.40
Aquatic Center		
Architecture and Bidding	\$ 84,958.00	
Legal	\$ 168.75	
Minn West Fitness Court	\$ 51,846.00	
Construction		
		\$ 136,972.75
10th Street Plaza		
Architecture, Engineering	\$ 67,683.16	
Construction	\$ 975,321.00	
		\$ 1,043,004.16
Field House		
Field House Arch and Const.	\$ 1,118,049.80	
Environmental	\$ 185,796.04	
Pipe Rehabilitation	\$ 714,922.50	
		\$ 2,018,768.34
Chautauqua Playground		
Playground	\$ 164,869.90	
		\$ 164,869.90
Chautauqua Bandshell		
Architecture/Engineering	\$ 5,185.59	
		\$ 5,185.59
Total Projects Under Construction		\$ 3,237,273.65
Total All Projects to Date		\$ 5,771,973.94

**2020****Local Option Sales Tax****Final**

<b>Month</b>	<b>Estimate</b>	<b>Settlement</b>	<b>MN Fees</b>	<b>Net Collections</b>
Jan	\$ 40,000.00	\$ 23,940.76	\$ 22,032.44	\$ 41,908.32
Feb	\$ 46,000.00	\$ 23,223.97	\$ 1,183.28	\$ 68,040.69
Mar	\$ 58,000.00	\$ 18,793.97	\$ 1,229.89	\$ 75,564.08
Apr	\$ 55,000.00	\$ 16,209.70	\$ 1,318.28	\$ 69,891.42
May	\$ 66,000.00	\$ 16,472.23	\$ 1,324.97	\$ 81,147.26
Jun	\$ 66,000.00	\$ 25,043.90	\$ 1,329.52	\$ 89,714.38
Jul	\$ 78,000.00	\$ 18,573.46	\$ 1,285.78	\$ 95,287.68
Aug	\$ 73,000.00	\$ 17,800.90	\$ 1,336.56	\$ 89,464.34
Sep	\$ 76,000.00	\$ 17,362.64	\$ 1,334.49	\$ 92,028.15
Oct	\$ 81,000.00	\$ 17,794.04	\$ 1,356.21	\$ 97,437.83
Nov	\$ 85,000.00	\$ 23,708.66	\$ 1,409.81	\$ 107,298.85
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Prev.				\$ 1,943.93
2020 Totals	\$ 807,000.00	\$ 240,139.99	\$ 36,478.59	\$ 1,012,605.33

**2021****Local Option Sales Tax****Final**

<b>Month</b>	<b>Estimate</b>	<b>Settlement</b>	<b>MN Fees</b>	<b>Net Collections</b>
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Feb	\$ 66,000.00	\$ 20,929.45	\$ 1,417.03	\$ 85,512.42
Mar	\$ 78,000.00			\$ 78,000.00
Apr				\$ -
May				\$ -
Jun				\$ -
Jul				\$ -
Aug				\$ -
Sep				\$ -
Oct				\$ -
Nov				\$ -
Dec				\$ -
2021 Totals	\$ 208,000.00	\$ 34,967.07	\$ 2,788.38	\$ 240,178.69

**Total** **\$ 1,252,784.02**

## Sales Tax Project Expenditures

## Projects Completed

Project	Amount	Project Total
Ice Arena		
Re-Roof Architecture, Bid	\$ 11,280.65	
Re-roof Construction	\$ 174,700.00	
Building and Equipment	\$ 225,485.45	
	\$	411,466.10
Centennial Softball Field		
Outfield Fence	\$ 11,259.00	
	\$	11,259.00
Centennial Park Playground		
Playground	\$ 136,800.00	
	\$	136,800.00
Courts and Parking Lots		
Engineering and Bidding	\$ 13,332.00	
Construction	\$ 412,737.70	
	\$	426,069.70
Park Shelters and Restrooms		
Architecture and Bidding	\$ 112,391.70	
Construction	\$ 1,238,528.08	
	\$	1,350,919.78
Centennial Walk Bridge		
Engineeering, Permitting	\$ 45,562.55	
Construction	\$ 150,741.73	
City Staff	\$ 1,881.43	
	\$	198,185.71
Total Completed Projects	\$	2,534,700.29



## Sales Tax Project Expenditures

## Projects Under Construction

Project	Amount	Project Total
Chautauqua Restroom		
Architecture and Bidding	\$ 17,815.56	
Construction	\$ 20,712.84	
		\$ 38,528.40
Aquatic Center		
Architecture and Bidding	\$ 84,958.00	
Legal	\$ 168.75	
Minn West Fitness Court	\$ 51,846.00	
Construction		
		\$ 136,972.75
10th Street Plaza		
Architecture, Engineering	\$ 67,683.16	
Construction	\$ 975,321.00	
		\$ 1,043,004.16
Field House		
Field House Arch and Const.	\$ 1,118,049.80	
Environmental	\$ 185,796.04	
Pipe Rehabilitation	\$ 714,922.50	
		\$ 2,018,768.34
Chautauqua Playground		
Playground	\$ 164,869.90	
		\$ 164,869.90
Chautauqua Bandshell		
Architecture/Engineering	\$ 5,185.59	
		\$ 5,185.59
Total Projects Under Construction		\$ 3,237,273.65
Total All Projects to Date		\$ 5,771,973.94



#100 Fee  
May - Aug

Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division (AGED)  
444 Cedar Street, Suite 133, St. Paul, MN 55101-5133  
Telephone 651-296-6979 Fax 651-297-5259 TTY 651-282-6555

**Certification of an On Sale Liquor License, 3.2% Liquor license, or Sunday Liquor License**

**Cities and Counties:** You are required by law to complete and sign this form to certify the issuance of the following liquor license types:

- 1) City issued on sale intoxicating and Sunday liquor licenses
- 2) City and County issued 3.2% on and off sale malt liquor licenses

Name of City or County Issuing Liquor License \_\_\_\_\_ License Period From: 5/15/21 To: 8/30/21

Circle One: New License License Transfer \_\_\_\_\_ Suspension \_\_\_\_\_ Revocation \_\_\_\_\_ Cancel \_\_\_\_\_  
(former licensee name) (Give dates)

License type: (circle all that apply) On Sale Intoxicating Sunday Liquor 3.2% On sale 3.2% Off Sale

Fee(s): On Sale License fee: \$ \_\_\_\_\_ Sunday License fee: \$ \_\_\_\_\_ 3.2% On Sale fee: \$ \_\_\_\_\_ 3.2% Off Sale fee: \$ \_\_\_\_\_

Licensee Name: Worthington Area Youth Baseball Association DOB \_\_\_\_\_ Social Security # \_\_\_\_\_  
(corporation, partnership, LLC, or Individual)

Business Trade Name WAYBA Business Address 1401 Crailsheim Rd - Birchall Field City Worthington

Zip Code 56187 County Nobles Business Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Home Address 720 Lake Court City Worthington Licensee's MN Tax ID # \_\_\_\_\_  
(To Apply call 651-296-6181)

Licensee's Federal Tax ID # \_\_\_\_\_  
(To apply call 651-290-3905)

If above named licensee is a corporation, partnership, or LLC, complete the following for each partner/officer:

Tyson Coy Turner 6/12/69 720 Lake Court Worthington, MN  
Partner/Officer Name (First Middle Last) DOB Social Security # Home Address

(Partner/Officer Name (First Middle Last) DOB Social Security # Home Address

Partner/Officer Name (First Middle Last) DOB Social Security # Home Address

Intoxicating liquor licensees must attach a certificate of Liquor Liability Insurance to this form. The insurance certificate must contain all of the following:

- 1) Show the exact licensee name (corporation, partnership, LLC, etc) and business address as shown on the license.
- 2) Cover completely the license period set by the local city or county licensing authority as shown on the license.

Circle One: (Yes No) During the past year has a summons been issued to the licensee under the Civil Liquor Liability Law?

Workers Compensation Insurance is also required by all licensees: Please complete the following:

Workers Compensation Insurance Company Name: \_\_\_\_\_ Policy # \_\_\_\_\_

I Certify that this license(s) has been approved in an official meeting by the governing body of the city or county.

City Clerk or County Auditor Signature \_\_\_\_\_ Date \_\_\_\_\_  
(title)

**On Sale Intoxicating liquor licensees must also purchase a \$20 Retailer Buyers Card. To obtain the application for the Buyers Card, please call 651-215-6209, or visit our website at [www.dps.state.mn.us](http://www.dps.state.mn.us).**

## PUBLIC WORKS MEMO

**DATE:** MAY 19, 2021

**TO:** HONORABLE MAYOR AND CITY COUNCIL

**SUBJECT:** WORK SESSION ITEMS

### CASE ITEMS

#### 1. LAKE SHORE MARINA DISCUSSION

The Worthington City Council at their January 27, 2020 meeting, approved a motion for Lake Shore Marina, LLC to put in a dock system for the purpose of renting out slips to users of Lake Okabena. Lake Shore Marina was approved to provide 8 spaces to be rented out and was charged \$500.00 annually. In 2020, six of the 8 spaces were provided and all were rented out for the season. This year Lake Shore Marina was going to provide space for two more slips for boats to be stored, but was not able to secure the necessary docks. The Marina is planning on purchasing additional docks for the 2022 season and has approached staff regarding how many spaces, that they would be able to provide for renters in 2022, under their agreement with the City of Worthington.

City staff would like Council to discuss how big Lake Shore Marina could possibly expand and what fees would be charged for any proposed expansion.

#### 2. TRACY MEMORIAL SERVICE - INFORMATIONAL ITEM

Thomas Tracy, lifelong Worthington resident, passed away on November 30, 2020. City of Worthington Public Works staff has been contacted by family and friends of Mr. Tracy, in regards to having an outdoor memorial service. Staff has worked with these representatives, in looking for a suitable location for this memorial service, and have agreed that the green space area at Prairie View, would be a suitable location. This memorial service would be held on Saturday, August 7th 2021 at a time still to be determined. The City of Worthington and memorial service representatives have been working with the Boy Scouts, to make sure that any concerns that they may have would be addressed.

Mr. Tracy's representatives have agreed to purchase the necessary City Green Space Permit, and provide the City with a copy of the appropriate liability insurance. The Boy Scouts have agreed to allow this group to use their facilities as needed and in turn the memorial representatives have offered to make a financial donation to the Boy Scouts.

Staff will continue to work with the memorial service representatives and will keep the City Council updated on this proposed memorial service.