

# **WORTHINGTON CITY COUNCIL**

## **AGENDA**

**7:00 P.M. - Monday, September 13, 2021**

**City Hall Council Chambers**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**B. INTRODUCTIONS AND OPENING REMARKS**

**C. AGENDA ADDITIONS/CHANGES AND CLOSURE**

1. Additions/Changes
2. Closure

**D. CONSENT AGENDA**

1. CITY COUNCIL MINUTES (WHITE)
  - a. Special City Council Meeting of September 3, 2021
  - b. Special City Council Meeting of August 31, 2021
  - c. City Council Meeting Minutes of August 23, 2021
  - d. Special City Council Meeting Minutes of August 18, 2021
2. MINUTES OF BOARDS & COMMISSIONS (PINK)
  - a. Traffic & Safety Committee Minutes of August 31, 2021
  - b. Economic Development Authority Meeting Minutes of August 24, 2021
  - c. Safe Roads Coalition Meeting Minutes of August 24, 2021
  - d. Housing & Redevelopment Authority Meeting Minutes of July 28, 2021
  - e. Convention & Visitors Bureau Meeting Minutes of July 28, 2021
3. CITY COUNCIL BUSINESS - ENGINEERING

Case Item(s)

  1. Parking Restrictions
4. BILLS PAYABLE (WHITE)

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and

are approved by the Water and Light Commission

**E. CITY COUNCIL BUSINESS - ADMINISTRATION - (WHITE)**

Case Item(s)

1. Third Reading Proposed Ordinance to Amend The Worthington City Charter to Exempt Zoning Applications from Certain Requirements of Charter Section 4.05
2. Third Reading Proposed Ordinance to Amend Title XV of the City Code of the City of Worthington, Nobles County, Minnesota to Establish a "R-8" New Residential District
3. Resolutions Approving Proposed 2021 Tax Levies Collectible in 2022
4. Professional Services Agreement for Geographic Information System (GIS) for Infrastructure Mapping and Data Management
5. Approval of Position Guidelines and Salary Grade for Field House Manager
6. Appointment of Worthington Fire Department Fire Chief

**F. CITY COUNCIL BUSINESS - ENGINEERING - ENGINEERING (BLUE)**

Case Item(s)

1. Call for Hearings on Proposed Assessments

**G. CITY COUNCIL BUSINESS - COMMUNITY EC./DEVELOPMENT (GRAY)**

Case Item(s)

1. Professional Services Agreement (Bolton & Menk, Inc.)

**H. COUNCIL COMMITTEE REPORTS**

1. Mayor Kuhle
2. Council Member Janssen
3. Council Member Ernst

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4. Council Member Kielblock
5. Council Member Kolpin
6. Council Member Cummings

**I. CITY ADMINISTRATOR REPORT**

**J. ADJOURNMENT**

**WORTHINGTON CITY COUNCIL  
SPECIAL MEETING, SEPTEMBER 3, 2021**

The meeting was called to order at 12:00 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following members present: Larry Janssen; Chris Kielblock; Chad Cummings; Amy Ernst; Alaina Kolpin.

Staff present: Steve Robinson, City Administrator; Deb Olsen, Finance Director; Jason Brisson, Assistant City Administrator/Director of Economic Development; Todd Wietzema, Public Works Director; Scott Hain, Public Utility Manager; Mindy Eggers, City Clerk.

Others Present: Julie Buntjer, The Globe; Ryan McGaughey, Radio Works (12:04).

**CONSENT AGENDA**

A motion was made by Council Member Kolpin, seconded by Council Member Kielblock and unanimously carried to approve the consent agenda as presented.

- Application for Temporary On-Sale Liquor License - Nobles County Fair association/Worthington Speedway.

**RESOLUTION NO. 2021-09-54 ADOPTED RELATING TO \$30,322,821 TAXABLE GENERAL OBLIGATION WASTEWATER REVENUE NOTE, SERIES 2021; AUTHORIZING THE ISSUANCE AND SALE, FIXING THE FORM AND DETAILS THEREOF AND PROVIDING FOR THE SECURITY THEREAFTER**

Steve Robinson, City Administrator, said the City of Worthington and Worthington Public Utilities (WPU) were notified that their application for financing improvements to the municipal wastewater treatment facility was approved by the Minnesota Public Facilities Authority (PFA). He said Worthington was awarded a Clean Water State Revolving Fund Loan in the amount of \$30,322,821. The loan will have a 20-year term at 1.000% interest. The loan will be repaid with Worthington Public Utility municipal wastewater fund reserves and user rates.

In accordance with Minnesota Statutes, the Water and Light Commission has delegated the City Council the authority to establish the terms of its notes in order to finance the cost of improvements to its wastewater treatment system.

Mayor Kuhle asked if this will have any impact on the City's ability to bond. Mr. Robinson said it would not because the bonds awarded are taxable.

A motion was made by Council Member Ernst, seconded by Council Member Janssen and unanimously carried to adopt the following resolution:

RESOLUTION NO. 2021-09-54

RELATING TO \$30,322,821 TAXABLE GENERAL OBLIGATION WASTEWATER REVENUE NOTE, SERIES 2021; AUTHORIZING THE ISSUANCE AND SALE, FIXING THE FORM AND DETAILS THEREOF AND PROVIDING FOR THE SECURITY THEREAFTER

(Refer to Resolution File for the complete copy of resolution)

**CONSIDERATION OF FIELD HOUSE AND RECREATION CENTER MONUMENT SIGN PROPOSAL APPROVED**

Mr. Robinson said staff received a quote from Harvey Sign Service of Worthington for proposed signage at the new JBS Field House and Recreation Center. The proposed sign is a double-sided, illuminated cabinet monument that will be placed on the Second Avenue side of the project site. The sign will be supported by a pair of structural steel columns. Landscaping around the sign will be done by another party. The cost for the monument sign is \$50,697.00.

A motion was made by Council Member Cummings, seconded by Council Member Kolpin and unanimously carried to approve the monument sign proposal as presented.

**CONSIDERATION OF FIELD HOUSE AND RECREATION CENTER DIGITAL DISPLAY APPROVED**

Mr. Robinson said staff received a quote from Harvey Sign Service of Worthington for proposed digital display signage at the new JBS Field House and Recreation Center. The proposed digital sign is a two-sided, 10 mm high definition display and would be integrated in the above noted cabinet monument sign. The digital display enables field house staff to advertise activities, building schedule and promote Chamber of Commerce and civic events. The cost of the digital display is \$48,370.00,

A motion was made by council Member Janssen, seconded by Council Member Kielblock and unanimously carried to approve the Field House and Recreation Center Digital display as presented.

**ADJOURNMENT**

A motion was made by Council Member Ernst, seconded by Council Member Janssen and unanimously carried to adjourn the meeting at 12:17 p.m.

Mindy L. Eggers, MCMC  
City Clerk

**WORTHINGTON CITY COUNCIL  
SPECIAL MEETING, AUGUST 31, 2021**

The meeting was called to order at 4:00 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following members present: Larry Janssen; Chris Kielblock; Chad Cummings; Amy Ernst; Alaina Kolpin.

Staff present: Steve Robinson, City Administrator; Deb Olsen, Finance Director; Jason Brisson, Assistant City Administrator/Director of Economic Development; Troy Appel, Public Safety Director; Todd Wietzema, Public Works Director; Steve Schneider, City Engineer; Hyunmyeong Goo, Assistant Engineer; Mindy Eggers, City Clerk.

**BUDGET DISCUSSION**

Council/Mayor, Administrator, Clerk, Finance, CAL, Event Center, Aquatic Center, Data Processing, Engineering

Steve Robinson, City Administrator gave, an outline of items that make up the levy increase for 2022.

Mr. Robinson said the personnel and benefits attribute to a 2.07% increase to the levy. This is a result of the cost of living adjustment and the estimated increase in health insurance premiums.

There are two new positions added to the overall 2022 Budget, the positions are in the Data Processing Fund and the Public Works area.

Allocation of \$10,000 for the 75<sup>th</sup> Anniversary of Crailsheim Sister City collaboration.

Due to the 2020 Census Data Redistricting may need to occur, costs are unknown at this time.

2022 is an election year so we have included costs associated with the election. Election judge wages have been adjusted.

Due to Covid-19 closures and reduction in events, the City is subsidizing operations at the Event Center.

Field House operations are included in the 2022 budget, this will be the first year of operations. This includes personnel as well as supplies and other services and charges.

Utilities and Insurance costs associated with the 10<sup>th</sup> Street Pavilion.

Added amounts for reserves for future Skate Park equipment and Millard Park playground equipment.

Worthington Regional Economic Development Corporation contribution increased from previous year.

Nobles Home Initiative abatements are projected to increase in 2022 for homes coming in to the program in 2022.

Property taxes for Cecilee/Grand Avenue on redevelopment land.

Downtown outdoor seating area (Pilot Project).

Capital Improvement expenditures are a work in progress at this point. There is \$900,000 included currently in the levy, this totals additional levied dollars in the amount of \$528,835 over the 2021 budget.

Aquatic Center professional services allocated in 2022 budget that have not been previously budgeted total \$50,000 (YMCA contract).

Information Technology (IT) contracted services with Nobles County.

Mayor Kuhle asked if consideration should be given to adding a food and beverage tax that could help off set the increases to the budget. Council Member Cummings questioned whether this was the time considering that bars and restaurants aren't even operating at 100% yet.

#### Engineering

Mr. Robinson said personnel costs are distributed to projects.

Steve Schneider, City Engineer, said that there are some projects in the current CIP plans that can be done in house. He said that he and Goo are working on re-doing the five year CIP plan. Mr. Schnieder said there is a backlog of reserve funds that may take care of the upcoming projects but funds have been added just in case. He said he is also working on getting all of the past year state aid funds wrapped up and closed out.

#### Community/Economic Development

Jason Brisson, Assistant City Administrator/Economic Development Director, said there will be a .4% increase over the 2021 Budget including a 13.4% increase in compensation for the City's Rental Housing Inspection Program Manager and the proposed increases for publication costs. The .4% increase excludes the one-time expenses of the Comprehensive Plan update and the proposed outdoor seating area pilot project. It also excludes the replenishment of the EDA's Facade Improvement Matching Grant Program fund.

Mr. Brisson said the Comprehensive Plan has not been updated since 2004. The recommendation is that it is updated every 10 years. The estimated cost of this update is \$50,000 with an additional \$50,000 that will also be required in 2023.

He explained the outdoor seating area pilot project is estimated to cost \$74,000.00. When planning the reconstruction of the downtown streets it would be the optimal time to redesign and widen sidewalks to accommodate outdoor seating throughout the downtown.

He said the Facade Improvement Grant program was established and each year will be replenished back to the starting balance of \$100,000.00.

#### Public Safety

Troy Appel, Public Safety Director, reviewed his department's budget, noting that the WPD staff currently consists of twenty-four officers. He explained there will be a \$25,000 video storage/upgrade for the bodycam system. An approximate 3% increase in the Security Center cost share for the garage addition. Another civil defense siren will be replaced.

Steve Robinson, City Administrator, stated there will not be any adjustments to the fire ERS until 2023 because of the purchase and interfund loan for the new aerial fire truck last year.

#### Public Works

Todd Wietzema, Public Works Director, stated operation budgets for Street Maintenance, Parks and Recreation, and the airport will be staying relatively the same in 2022. Another Public Works Operator position will be added to help in the maintenance of all the new amenities that have been added along with a manager's position and some part time hours to staff the new field house.

#### Memorial Auditorium

Tammy Makram, Manager, said that the Auditorium re-opened two weeks ago and had two events last weekend which were very well attended. There are some repairs that need to be made to the brick outside which will require tuck pointing, the cost will come out of reserve funds.

Mr. Robinson said sales tax has been below projections but part of it is the result of the legislature taking the excise tax away. So far, each month the amount is trending at approximately \$95,000.

Mr. Robinson also noted after meeting with the owners of the Event Center an additional \$25,000 subsidy has been added to the budget. The hotel and event center are busy and remain booked but it remains a challenge.



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Mr. Robinson said another Special meeting will need to be scheduled as pre-certification for the 2022 levy needs to be voted on at the September 13<sup>th</sup> council meeting.

**ADJOURNMENT**

The motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to adjourn the meeting at 6:29 p.m.

Mindy L. Eggers, MCMC  
City Clerk

**WORTHINGTON CITY COUNCIL  
REGULAR MEETING, AUGUST 23, 2021**

The meeting was called to order at 7:00 p.m., in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Chad Cummings, Chris Kielblock, Alaina Kolpin, Amy Ernst, Larry Janssen.

Staff present: Steve Robinson, City Administrator; Jason Brisson, Assistant City Administrator/Director of Economic Development; Matt Selof, City Planner; Hyunmyeong Goo, Assistant Engineer; Jeff Faragher, Assistant Engineer; Tammy Makram, Memorial Auditorium Manager; Todd Wietzema, Public Works Director; Mindy Eggers, City Clerk.

Others present: Ryan McGaughey, Radio Works; Salvador Adame, Honorary Council Member; Julie Buntjer, The Globe; Jacki Probst, Nick Gustafson, Kevin Donovan.

The Pledge of Allegiance was recited.

**HONORARY COUNCIL MEMBER**

Mayor Kuhle welcomed Salvador Adame as the Honorary Council Member for the months of August, September and October, 2021.

**AGENDA APPROVED WITH ADDITIONS/CHANGES**

Mayor Kuhle stated that *Item F.6. Resolution to Accept Minnesota Public Facilities Authority Financing for Improvements to the Municipal Wastewater Treatment Facility* was being pulled from the agenda.

A motion was made by Council Member Janssen, seconded by Council Member Ernst and unanimously carried to approve the agenda with the noted change.

**PUBLIC HEARING AND RESOLUTION NO. 2021-08-50 ADOPTED APPROVING TAX ABATEMENT FOR A CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813**

Pursuant to published notice this was the time and date for a public hearing on a Nobles Home Initiative application for tax abatement.

The motion was made by Council Member Kielblock, seconded by Council Member Cummings and unanimously carried to open the hearing.

Jason Brisson, Assistant City Administrator/Director of Economic Development, stated a Nobles Home Initiative (NHI) application has been submitted by KJSM Investments, LLC. Mr. Brisson explained the applicant is seeking approval of tax abatement for the construction of a two-family duplex located at 2343 and 2347 Cherrywood Lane. The duplex consists of two approximately 1,629 square foot units with approximately 484 square foot attached garages. The estimated value of the

project is \$670,000, which would generate approximately \$7,131 in annual taxes utilizing the 2020 tax rate. The City's share would be approximately \$3,392.

Staff has reviewed the application and finds that it meets all the parameters of the NHI Guidelines. Mayor Kuhle asked if there was anyone who wished to present testimony. None was received.

The motion was made by Council Member Cummings, seconded by Council Member Kielblock and unanimously carried to close the hearing.

The motion was made by Council Member Ernst, seconded by Council Member Kolpin and unanimously carried to adopt the following resolution approving the Nobles Home Initiative application for 2343 and 2347 Cherrywood Lane.

RESOLUTION NO. 2021-08-50

A RESOLUTION APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813

(Refer to Resolution File for complete copy of Resolution)

### **CONSENT AGENDA**

A motion was made by Council Member Cummings, seconded by Council Member Kielblock and unanimously carried to approve the consent agenda as presented.

- City Council Meeting Minutes of August 9, 2021
- Special City Council Meeting Minutes of August 16, 2021
- Water & Light Commission Meeting Minutes of August 9, 2021
- Worthington Public Arts Commission Meeting Minutes of June 8, 2021
- Charter Commission Meeting Minutes of June 24, 2021
- Charter Commission Meeting Minutes of June 28, 2021
- Applications for Temporary On-Sale Liquor Licenses - St. Mary's Parish/School
- Municipal Liquor Store Income Statement for the Period of January 1, 2021 through July 31, 2021
- Bills payable and totaling \$915,758.22 be ordered paid

### **MEMORIAL AUDITORIUM UPDATE - TAMMY MAKRAM**

Tammy Makram, Memorial Auditorium Manager, gave an update on the upcoming 2021-2022 Performing Arts Schedule. She highlighted each upcoming show. Tickets can be purchased online and in person at the box office from 9:00 a.m. to 1:00 p.m. A 20% discount will be offered if a total show package is purchased. Council commended her on the wide variety of entertainment that is

planned for the upcoming season.

### **MOVIE THEATER UPDATE**

Kevin Donovan presented an update on the new Grand Theater. He said that the entire inside has been painted, carpeting has been laid in the mezzanine and the movie projectors have arrived. The special order sinks have also been delivered but they cannot be installed until the State comes and inspects them. He explained the curtains are in, but have not been put on the walls. Sconce lighting has also been delivered for the five theaters. Mr. Donovan said there have been a lot of setbacks due to COVID because items just are not readily available.

He said once the seating is in place an epoxy coating will be put on the floors. The company Bright Star will be installing the equipment so once they arrive things will start coming together.

The anticipated opening date is November 8<sup>th</sup> but that depends on California and New York because they dictate when movies come out. At this point with the increase in Covid-19 cases nationwide there are some reservations if there will be holiday movies.

Mayor Kuhle expressed his unhappiness regarding all of the delays. Mr. Donovan said that they are doing everything possible to get the theater open but the delays are out of their control.

### **EMPLOYEE LONGEVITY AWARDS RECOGNIZED**

Mayor Kuhle said employee Longevity Awards are given out each year. Due to the pandemic we were unable to hold the Employee Picnic in 2021. This year an Employee Luncheon was held and employees were recognized for both 2019 and 2020. They are as follows:

#### **2019 Longevity Awards**

##### **15 Years of Service**

Robert Brandner  
Nathan Grimmus  
Julie Haack  
Chris Hillsheim  
Eric Roos

##### **20 Years of Service**

Tonya Aanenson  
Jesse Larson  
Deb Scheidt

##### **25 Years of Service**

#### **2020 Longevity Awards**

##### **10 Years of Service**

Dan Wycoff

##### **20 Years of Service**

Dave Hoffman

##### **25 Years of Service**

Brian Kolander  
Scott Rosenberg

##### **30 Years of Service**

Kirk Honius  
Julie Jeppesen

Joe Byrne

**30 Years of Service**

Starr Standafer

**35 Years of Service**

Pat Demuth

**35 Years of Service**

Scott Hain

Mike Pavelko

**40 Years of Service**

Glenn Faragher

Mayor Kuhle thanked all employees for their dedicated service.

**SECOND READING PROPOSED ORDINANCE TO AMEND THE WORTHINGTON CITY CHARTER TO EXEMPT ZONING APPLICATIONS FROM CERTAIN REQUIREMENTS OF CHARTER SECTION 4.05**

Steve Robinson, City Administrator, said pursuant to published notice, this was the time and date set for the second reading of a proposed ordinance to Amend The Worthington City Charter to Exempt Zoning Applications from Certain Requirements of Charter Section 4.05

A complete copy of the ordinance was provided in the August 9, 2021 council agenda.

The motion was made by Council Member Cummings, seconded by Council Member Kolpin and unanimously carried to give a second reading to the proposed ordinance.

**SECOND READING PROPOSED ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF THE CITY OF WORTHINGTON, NOBLES COUNTY, MINNESOTA TO ESTABLISH A "R-8" NEW RESIDENTIAL DISTRICT**

Steve Robinson, City Administrator, said pursuant to published notice, this was the time and date set for the second reading of a proposed ordinance to Amend Title XV of the City Code of the City of Worthington, Nobles County, Minnesota to Establish a "R-8" New Residential District.

A complete copy of the ordinance was provided in the August 9, 2021 council agenda.

The motion was made by Council Member Ernst, seconded by Council Member Janssen and unanimously carried to give a second reading to the proposed ordinance.

**CORRECTIVE DEED - PARCEL - 31-3786-554 APPROVED**

Mr. Robinson said a copy of a corrected warranty deed to wholly amend and restate the easement granted to the City on the above parcel located in the Bio Science Industrial Park was received by the City Attorney. The original deed was executed in November 2014. The City received a request to amend the deed to better identify the easement whose intent is to provide shared ingress and egress

with the adjacent parcel. There are no material changes in the intent of the easement.

A motion was made by Council Member Ernst, seconded by Council Member Kolpin and unanimously carried to approve the corrected deed for Parcel# 31-3786-554.

**RESOLUTION NO. 2021-08-51 ADOPTED APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS**

Jeff Faragher, Assistant Engineer, said Bolton and Menk, Inc. has prepared the plans for the 27th Street Extension as presented at the public hearing on August 16, 2021. The total estimated cost of grading, base construction, and surfacing is \$604,650. Staff recommends approving the plans and specifications and authorize advertisement for bids to be received September 22, 2021 and considered at the Council meeting on September 27th.

A motion was made by Council Member Cummings, seconded by Council Member Janssen and unanimously carried to approve the following resolution:

RESOLUTION NO. 2021-08-51

A RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS

(Refer to Ordinance File for the complete copy of resolution)

**RESOLUTION NO. 2021-08-52 ADOPTED RELATING TO FINANCING OF CERTAIN PUBLIC IMPROVEMENT BY THE CITY OF WORTHINGTON; ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE**

Mr. Faragher said Federal tax regulations require that local governments declare the intent to reimburse themselves for prior costs incurred in making public improvements with proceeds from bonds. The City must state the intent to sell bonds for a project after significant costs have already been incurred for the project. It is typical for the City to temporarily finance improvements with construction fund reserves until an adequate amount of costs from various projects have been incurred to warrant the issuance of a bond. Mr. Faragher explained the maximum amount of Bonds expected to be issued for Project 27th Street Extension is \$665,000. The maximum amount listed in the resolution improvement is approximately 10% higher than the project estimate presented for the project ordered by Council. Mr. Faragher noted that the City also has the option not to bond if it's not needed.

A motion was made by Council Member Kielblock, seconded by Council Member Cummings and unanimously carried to adopt the following resolution:

RESOLUTION NO. 2021-08-53

A RESOLUTION PERTAINING TO INTENT TO BOND FOR COSTS INCURRED IN MAKING  
PUBLIC IMPROVEMENT

(Refer to Resolution File for the complete copy of resolution)

**DISCUSSION HELD ON TEXT AMENDMENT (NON-PROFIT LAND USES IN  
COMMERCIAL ZONING DISTRICTS)**

Jason Brisson, Assistant City Administrator, said Ordinance No. 1162 establishing a prohibition of new nonprofit land uses in commercial zoning districts was approved on October 12, 2020. City Council adopted it for one year to give the City time to research the tax impacts of a proposed redevelopment project. Ordinance 1162 will expire on October 13, 2021. Staff was directed to bring forward proposed legislation that would protect key commercial corridors within the City of Worthington.

Mr. Brisson explained the Planning Commission discussed this topic to give staff some direction in preparing a future text amendment for consideration of adoption. Their preliminary recommendation was to recommend a commercial preservation overlay district that covered the four corners of the intersection of Interstate 90 and US Highway 59, the four corners of the intersection of US Highway 59 and Oxford Street, and the commercial properties fronting US Highway 59 between these two intersections. A preliminary illustration of this proposed overlay district has been prepared by staff. The district would prohibit nonprofit organizations as primary land uses in this area to preserve the property and sales taxes of this commercial corridor.

The Commission also discussed the downtown area and indicated the current retail preservation overlay district along Tenth Street from Second Avenue to Fifth Avenue as required by City Code Section § 155.086 (C) may be adequate to protect this corridor. This District requires that any non-retail land use in this district must obtain a conditional use permit from the City Council before being permitted to operate.

Mayor Kuhle said that Ryan's Road should also be included. Mr. Brisson said Ryan's Road will be added and brought back to the Planning Commission.

**COUNCIL COMMITTEE REPORTS**

Jason Brisson said he has taken a position with the City of Minneapolis, MN in the Community Planning and Economic Development Department. He thanked past and current Council Members, Steve Robinson and the citizens of Worthington for the last 3 ½ years. He wished the City well. Mayor Kuhle - Thanked Jason for his service. Attended a City, County, School meeting and

discussed daycare and how the three entities can work together in hiring a staff person.

Council Member Janssen - No report.

Council Member Ernst - No report.

Council Member Kielblock - Thanked Jason and all of the City of Worthington employees.

Council Member Kolpin - No report.

Council Member Cummings - said the LEC Joint Powers Board is working on a new cold storage building for impounded vehicles.

Honorary Council Member - Salvador Adame said he has enjoyed working with Jason and wished him well on his new endeavor.

### **CITY ADMINISTRATOR REPORT**

Mr. Robinson thanked Jason for his service of 3 ½ years and wished him well.

### **ADJOURNMENT**

The motion was made by Council Member Kielblock, seconded by Council Member Cummings and unanimously carried to adjourn the meeting at 8:04 p.m.

Mindy L. Eggers, MCMC  
City Clerk



**WORTHINGTON CITY COUNCIL  
SPECIAL MEETING, AUGUST 18, 2021**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Amy Ernst, Chris Kielblock, Larry Janssen, Alaina Kolpin, Chad Cummings.

Staff present: Steve Robinson, City Administrator; Jason Brisson, Assistant City Administrator/Director of Economic Development; Hyunmyeong, Goo, Assistant Engineer; Mindy Eggers, City Clerk.

Others present: Julie Buntjer, The Globe; Marty Seifert, Flaherty & Hood P.A.; Jason Johnson, Darlene Macklin.

**COALITION OF GREATER MINNESOTA CITIES (CGMC) PRESENTATION AND UPDATE**

Marty Seifert from the Coalition of Greater Minnesota Cities provided an update to Council on the CGMC's priorities during the 2021 legislative session and the final outcome for each. Mr. Seifert said that childcare remains an important focus. He will be meeting with the Majority Leader this evening.

Council thanked Mr. Seifert for the update and Mr. Seifert thanked Council for the opportunity.

**CRAILSHEIM COMMITTEE PRESENTATION**

Jason Johnson and Darlene Macklin provided an update on the Crailsheim Committee. Next year will be the 75<sup>th</sup> Anniversary of the partnership and since a delegation cannot travel this year the committee is looking at helping host a delegation in 2022 in Worthington for the 75<sup>th</sup> Anniversary. Mr. Johnson said the committee is willing to help with expenses if the Convention & Visitors Bureau and City of Worthington are willing to help as well. Mr. Johnson said in the past the City has helped with the bussing. Darlene Macklin said she had talked to Reading Bus Line to get an estimate and as of right now would be anywhere from \$3,000.00 to \$7,500.00 depending on the number of busses needed. Mr. Johnson said that our relationship with Craisheim is the oldest sister city relationship in the country. The Crailsheim Committee is also exploring doing a sign that would explain the sculpture in Chautauqua Park, they would like to be able to unveil it during the visit.

Council Member Cummings said it is an important relationship and the city needs to be involved.

A motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to authorize expenditures up to \$10,000.00.

**PRAIRIE JUSTICE CENTER LAND ACQUISITION DISCUSSION**

Steve Robinson, City Administrator, said the City and County are currently collaborating on a project that would be able to house impound cars for the Police and Sheriff's Departments. The land is on the north side of the airport and just outside the city limits. The land owner is willing to sell the 30 acres that fronts Highway 59. Mr. Robinson said the County would own the land and the same formula would be used that is used in the Prairie Justice Center agreement. The building would be built so it's expandable. Mr. Robinson said the City will make it's final payment of \$200,000.00 on the bond in February. The city would however, continue to budget the \$200,000.00 per year for any expenditures as this would not have an impact on the budget.

### **APPROVED FIELD HOUSE CHANGE ORDER**

Mr. Robinsom said a change order has been submitted by Tri-State General Contracting for the field house project. The change order is an addition to:

- Provide and install liner panel on the interior walls of the Field House. This proposed liner panel will extend from the concrete floor to a height of eight feet.

Total change order \$20,627.37

The proposed change order has been reviewed and approved by our architect on the project. The proposed change order is an increase of \$20,627.37 increasing our total contract price to \$1,976,615.08.

A motion was made by Council Member Kolpin, seconded by Council Member Ernst and unanimously carried to approve the change order for the field house in the amount of \$20,627.37.

### **ADJOURNMENT**

The motion was made by Council Member Kolpin, seconded by Council Member Kielblock and unanimously carried to adjourn the meeting at 4:23 p.m.

Mindy L. Eggers MCMC  
City Clerk

**Traffic and Safety Committee Meeting  
Tuesday, August 31, 2021; 1:30 p.m.  
Council Chambers, City Hall**

Members Present: Hyunmyeong Goo, Chris Heinrichs, Josh McCuen, Stephen Schnieder, Matt Selof, Dave Skog, Todd Wietzema

Members Absent: Chris Kielblock

Others Present: Terry Rotschafer

**CALL TO ORDER**

Chris Heinrichs called the meeting to order at 1:30 p.m.

**APPROVAL OF MINUTES**

Dave Skog moved to approve the Minutes from the July 27, 2021, meeting; seconded by Todd Wietzema. Motion passed unanimously.

**INTRODUCTION OF NEW STAFF MEMBER**

Stephen Schnieder introduced the new Assistant City Engineer, Hyunmyeong Goo, who will replace Jeff Faragher upon Faragher's retirement. It is hoped that, in the future, Goo would move into the position of Director of Engineering.

**TRAFFIC AND SAFETY COMMITTEE BUSINESS**

**Parking on 5<sup>th</sup> Avenue, between 9<sup>th</sup> Street and 10<sup>th</sup> Street, and cars parking too close to the entrance/exit to Sterling Drug**

Josh McCuen said that he has had some people reach out to him about exiting Sterling Drug as there is a hedge that seems to be a sight-obstruction; the issue is coming out of the Fifth Street entrance/exit and turning left.

Weitzema had looked at the site and said that removing one or even two parking stalls would not alleviate the problem. Weitzema added that if drivers left the entrance in the correct position, it would be easier to see oncoming traffic.

Schnieder asked about the markings on the parking stall and Skog said they are painted, as required, adding that Sterling Drug could have a center line painted, to separate the two driving lanes.

Weitzema said that the entry/exit is no different than multiple other businesses and that it is up to drivers to be attentive and drive accordingly.

Wietzema made a motion to leave things as they are; McCuen seconded. Motion passed unanimously.

**No Parking request on Pleasant Avenue from the north side of Indian Hill Road to the south side of Eckerson Drive on both sides of road**

Stephen Schnieder started the discussion by informing the group that the issue of parking in the area was first discussed in October 2017. At that time, there was a recommendation to restrict parking in those areas, but it was not made part of the CUP (Conditional Use Permit) by City Council. Now that the building is up and running, it is time to take a look at possible parking restrictions in the area.

Terry Rotschafer was in attendance and spoke to the committee members. He said with cars parked on both sides, that leaves just a single lane in the road, in which vehicles and pedestrians are walking in the center of the road. Crossing the street itself also seems to be a safety hazard. There are no sidewalks, so pedestrians must walk on the street. He added that if parking was restricted to just one side of the street, it would improve the safety concerns.

There was discussion by the committee members about various parking possibilities, centering on safe crossing of Pleasant Avenue and access to the park.

Schnieder made a motion restrict parking on East side from the north side of Indian Hill to the south side of Eckerson; seconded by Wietzema.

After further discussion, it was clarified that the location of the no parking would be from the intersection of Hillcrest Avenue to the intersection of Eckerson Drive on the east side of Pleasant Avenue.

The motion was called to a vote and passed unanimously.

The recommendation will be taken to the City Council, September 13, 2021.

**OTHER BUSINESS**

No other business

**ADJOURNMENT**

Schnieder made a motion to adjourn the meeting; seconded by McCuen. The motion passed unanimously.

Meeting was adjourned at 1:58 p.m.

Meredith Vaselaar, Secretary

**ECONOMIC DEVELOPMENT AUTHORITY MEETING  
CITY HALL COUNCIL CHAMBERS  
AUGUST 24, 2021**

The Economic Development Authority meeting was called to order at 4:00 p.m. by Chairman Mike Kuhle with the following members present: Chris Kielblock, Amy Ernst, Randy Thompson, Chad Cummings, Alaina Kolpin and Larry Janssen.

Staff present: Jason Brisson, Assistant City Administrator/Director of Economic Development; Steve Robinson, City Administrator; Mindy Eggers, Secretary to the Authority.

Others present: Julie Buntjer, The Globe; Ryan McGaughey, Radio Works.

**AGENDA ADDITIONS/CHANGES AND CLOSURE**

A motion was made by Chris Kielblock, seconded by Alaina Kolpin and unanimously carried to approve the agenda as presented.

**CONSENT AGENDA APPROVED**

Jason Brisson, Assistant City Administrator/Economic Development Director, said the balance in the account is \$91,000.00. Re-Max and Bibles for Missions have been approved and he does foresee having one more in the next couple of weeks.

The motion was made by Chad Cummings, seconded by Randy Thompson and unanimously carried to approve the consent agenda which included the EDA minutes of July 26, 2021.

**RESOLUTION NO. 2021-08-53 ADOPTED ACCEPTING CERTAIN RETAIL PROPERTY FROM THE WORTHINGTON CITY COUNCIL**

Jason Brisson, Assistant City Administrator/Director of Economic Development said after discussion with legal counsel at Dorsey & Whitney LLP, the most desirable and appropriate method of selling the newly created lots is for the EDA to establish redevelopment plans for the area, take ownership of the property, and sell the lots to the individual buyers by utilizing its HRA powers. Now that both the EDA's redevelopment plans have been approved by the City Council, the EDA may sell, lease, or develop the property contained within the project boundaries in accordance with the approved development plans, subject to the requirements of Minn. Stat. § 469.029.

Now that the final plat for Cecilee Addition has been approved and recorded, staff will be proceeding in a similar fashion for the Cecilee Addition property. After the resolution is passed, the EDA will have control over the property and be able to sell the property to buyers interested in purchasing them for residential development in accordance with requirements of Minn. Stat. § 469.029.

A motion was made by Council Member Kolpin, seconded by Council Member Ernst to adopt the following resolution:

Worthington Economic Development Authority  
August 24, 2021  
Page 2

RESOLUTION NO. 2021-08-53

A RESOLUTION ACCEPTING CERTAIN REAL PROPERTY FROM THE WORTHINGTON CITY COUNCIL

(Refer to Resolution File for complete copy of Resolution)

**REQUEST TO PURCHASE PROPERTY (COMMUNITY ASSET DEVELOPMENT GROUP)**

Mr. Brisson explained the City has been in negotiations with the developer, the Community Asset Development Group (CADG), regarding a 49-unit multifamily housing development proposed to be constructed on Lot 1, Block 2 of Cecilee addition just south of the recently constructed City-owned movie theater. The Council approved a purchase agreement at the October 26, 2020 regular meeting to sell the approximately 1.79-acre parcel to CADG for \$107,000, which included the City's purchase price for the property, 2020 assessments paid by the City, current assessments, cancelled assessments, and the City's estimated closing costs. The project has experienced delays due to materials pricing and availability and the previous purchase agreement for this proposed land sale expired on June 30, 2021.

Mr. Brisson said the developer continues to be in contact with City staff and they have continually expressed their desire and interest in finishing this project in Worthington. They are planning to start the project in the spring of 2022, assuming economic conditions continue to improve. They submitted full civil, planning, zoning, and engineering plans for the project to the City on July 30, 2021, and staff is currently preparing comments on the plan set. They are requesting the City to enter into a new purchase agreement with CADG to ensure they have site control for their project as they continue to incur pre-development costs. A summary of the changes from the prior agreement are shown below:

- The target dates have been updated to reflect the revised project schedule;
- The property has been since conveyed to the Worthington EDA from the City Council and the appropriate changes have been made to the seller entity;
- The language has been changed to reflect that the EDA is going to utilize its HRA powers to sell the lot subject to the provisions of § 469.091, not the § 469.105 from the previous agreement;
- The property has since been platted and the agreement has been updated to reflect the property's legal description; and

A motion was made by Chris Kielblock, seconded by Larry Janssen and unanimously carried to approve the purchase agreement with the Community Asset Development Group.

Worthington Economic Development Authority  
August 24, 2021  
Page 3

**MINNESOTA DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT**  
**MINNESOTA MAIN STREET ECONOMIC REVITALIZATION PROGRAM**

Mr. Brisson said the Minnesota Department of Employment and Economic Development (DEED) passed a jobs bill that created various new programs for economic development in the State of Minnesota. The Commissioner of DEED visited Worthington to discuss several of these programs, including the Minnesota Main Street Economic Revitalization Program.

Mr. Brisson asked Council what areas within the City they would like to prioritize. Council discussed the downtown and Oxford area.

He explained that the criteria for this will come from the State. While cities do not qualify for the funding, WREDC is waiting to hear if they would and SWIF qualifies so the City would have the option to facilitate a program through them. Staff will get something put together and wait to see if WREDC qualifies.

**OTHER BUSINESS**

Mr. Brisson said that he receive another Facade Improvement request. He said he will be setting up a sub-committee meeting and a Special EDA meeting may have to be held.

**ADJOURNMENT**

The motion was made by Amy Ernst, seconded by Chad Cummings and unanimously carried to adjourn the meeting at 4:39 p.m.

Mindy L. Eggers  
Secretary to the Authority

**Safe Roads Coalition – Nobles County**  
**Tuesday, August 24, 2021; 2:00 p.m.**  
Microsoft teams meeting (651-395-7448; meeting ID: 131 746 921)

**Welcome**

Annette Larson welcomed people to the meeting.

People in Attendance: Chris Kielblock, Matt Selof, Stephen Schnieder, Dave Skog, Meredith Vaselaar, Todd Wietzema

**CPS**

There will be a tech renewal course on Monday, September 20, 2021; in Eagle Lake. C Contact Sheila Denton for more information: [sheila.denton@scmnems.org](mailto:sheila.denton@scmnems.org)

National Child Passenger Safety Week, September 19-25, 2021  
<https://www.trafficsafetymarketing.gov/get-materials/child-safety/child-passenger-safety-week>

**What does the Nobles County Safe Roads Coalition want to accomplish? What should the group focus efforts on?**

Larson suggested this would be a good opportunity to look into 2022 for possible promotional and outreach activities.

Stephen Schnieder said that first, updating the membership is key, so that membership information is up-to-date. He noted that it's important for everyone to get all notifications. Schnieder observed that online participating seems to bring on less commitment than in-person meetings. It is important to have good operational practices to ensure people can participate.

Larson said that she can reach out to members and said that some MNDOT people are on the list in order to keep them in the loop, they don't necessarily attend the meeting. As for local participation, Schnieder asked for ideas on building local interest. Larson said she could work on a survey to email out to people, and then compile the information to send out to the group.

Schnieder said there is a need to be more pro-active, and get people who will participate and attend meetings, as well as share in the goal of the committee.

Larson said that this past year has been a struggle, with online meetings. Unfortunately, with COVID in an uptick, this issue is not going to change very soon. Getting equipment to communities can be done by contacting Larson. Some communities have done better than others during the shutdown. Larson suggested that



when doing education and outreach perhaps the group could look at different ways of doing outreach. TZD has packets of different strategies available.

When asked about the status of MnDOT in regard to reopening offices, Larson reported that the agency had started to bring staff back in July, with the original plan to have all staff back and offices reopened by October. However, with the uptick in Covid cases, that plan is being revisited and could change depending upon the pandemic. Larson said that, at the moment, State of Minnesota employees are not required to receive a vaccination for COVID, but are encouraged to receive the vaccination. Staff would show proof of vaccination or submit to regular COVID testing.

As for other states, Larson said that the opening of state office will differ in various regions, depending upon COVID numbers.

Larson asked the group if there are things that it wants to work on once things are opened up.

Wietzema said that in the past the group has tried to do a lot of different things and seemed to go in a lot of different directions. He suggested that perhaps the group could narrow the focus on one or two areas that seem to have a need:

- 1) Car Seat Usage – having car seat checks
- 2) Seat Belt Usage;
- 3) Aging Drivers

Larson said that TZD Safe Roads works with getting more educational messages out when there is more local enforcement, with select months during the year focusing on different concerns such as: speed, DWI, unbelted, child passenger safety, and distracted driving. Larson said that, in regard to TZD Safe Roads, they try to work with more enforcement during scheduled state enforcements. Enforcement campaigns, as listed on the MnDPS website include: Speed – March and June; Click It or Ticket Seat Belt – May and October; Drive Sober or Get Pulled Over - March 17, End-of-Summer/Labor Day, December DWI Campaign, and other DWI efforts; Distracted Driving Enforcement – April Distracted Driving Day. These activities are there to provide an educational component for local coalitions.

Larson said that a couple of months ago they looked at the five-year-trend for Nobles County (2015-2019), with a behavior-type focus, there was an increase in unbelted drivers/passengers, and inattentive driving.

Additional unsafe driving, accidents and fatalities, Larson added more information on the five-year-trend for Nobles County:

For mode of transportation - commercial motor vehicles, pedestrians, motorcycles, and bicycles – there was an increase in the first three; no increase in the five-year-trend for bicyclists.

For the five-year-trend and looking at drivers – unlicensed drivers, older driver, and younger drivers – there is an increase.

In looking at roadways and intersections - run-off-the-road, head-on, work zones, and trains – there has been an increase in the first three; no increase in the trend for issues involving trains.

Larson said that observational seat belt use is reviewed each year; they would like to be able to break it down per county, which would yield more local applicable data. She said: “We need to look at where the data is at and what we want to do in regard to education. Our target of September for having more data to work from.” She added that there is a south-central subcommittee working on the data and will bring its findings, along with a plan of action.

Schnieder said that having that information and data will be useful. The coalition can then evaluate what it can do and how it can reach out to the community. He said there was a need to look into what methods are available for reaching out to the community, which could include an educational component. Some ideas for outreach could include radio, television, social media and newspaper. These are things we need to look into – the education component part of it. Radio, TV, social media, newspaper. It would be beneficial to see what other communities are doing and what has been successful for others. He added: “We’ve struggled with participation on the committee, as well as implementing programs and outreach through the use of volunteers, etc.”

Larson said: “I’m here to help you plan and being strategic, help with community events. However, if you have that core group of local people to help, that makes a big difference. Training people in the community to help – for example, bartenders and servers with the responsible beverages program – can be very helpful. Community involvement has an impact by getting people’s attention. Having a Coalition Coordinator would be a very good thing to have on the local level. A Coalition Coordinator can keep things going. Nobles County used to have one, but that person is no longer in Nobles County. Perhaps a new person should be selected to be the Coalition Coordinator. A local Coalition Coordinator could also help in building membership of people willing to participate. It would be helpful to have a designated person at the local level for 2022, as things begin to open up.”

Schnieder agreed that having a Coalition Coordinator would be good. On problem is by getting people to come to the meetings can take up the volunteer time people can expend. He added that the fair is done, but school is opening and the college is opening and there might be educational opportunities in those communities.

Larson said that outreach could be done during September when the seatbelt wave is being done, perhaps at the High School or College. Schnieder said that schools often look at projects to do for outreach.

## **Other**

### **Safe and Sober Signs**

Schnieder asked if there are any Safe & Sober signs up, and how big are the signs.

Larson said that the signs are 12"x18", smaller than roadway signs; designed more for parking lots. As per a request from Wietzema, an image of signs (old and new) was emailed to members of the coalition and is presented here:

This is the old sign:



This is the new sign:



Schnieder said that they would look at the community and see if there are places that these signs can go.

## **Stencils**

Three years ago, seat belts stenciling took place; the coalition would like to do it again. Wietzema said there had been positive public response to the stencils and they are a simple thing that the public works staff could do toward spring 2022. Wietzema told Larson that the end of April or the first part of May would be a good time to have access to the stencils. Two types of stencils: Buckle Up and a Hand's free Stencil. Larson said

she will put it on her calendar that Nobles would like those as soon as the weather is nice.

### **Save the Dates:**

October 13-14, 2021; Statewide TZD Conference at the Mayo Civic Center in Rochester, MN. This will be a hybrid OR virtual – not yet decided.  
<https://www.minnesotatzd.org/events/conference>

### **Round Robin**

Larsen told the group that there will be a Responsible Beverage Server Training – “Train the Trainer” – on Wednesday, September 22, 2021, at two locations:

- 1) Mankato – MnDOT, 2151 Basset Drive; 9:30 a.m. – 12:30 p.m.
- 2) Windom – MnDOT, 180 Co. Road 26; 3:00 p.m. – 6:00 p.m.

The training is for people in the following groups: law enforcement, public health, and members of a formal, alcohol focused community coalition. There are different types of training available.

Other resources for programs, handouts, information, and events can be found online at: <https://minnesotatzd.dev.umn.edu/resources>

YTD statistics:

2021 Fatalities/Road Deaths Statewide: 292 (YTD 2020: 234; YTD 2019: 220 )  
of those deaths: pedestrians: 31 motorcyclists: 47 bicyclists: 3

There is an increase in fatalities caused by speed; and an increase in unbelted fatalities.

2020 preliminary State total fatality count: 394

### **Next Meeting**

October 26, 2021; 2:00 p.m.; Worthington City Council Chambers  
*Also: December 28, 2021*

Meetings will be virtual for the time-being.

Meredith Vaselaar, Secretary

**Worthington HRA Regular Board Meeting  
July 28, 2021  
819 10<sup>th</sup> Street, Worthington, MN  
Meeting held at Fire Hall Meeting Room in Worthington**

Board Members Present: Marty Rickers, Bridget Huber, Alaina Kolpin, Lori Bristow, Mike Johnson  
Excused Absence: None – all present  
Staff Members Present: Randy Thompson, HRA Executive Director  
Others Present: Jason Brisson – Assistant City Administrator.

Chairperson Marty Rickers called the meeting to order at 5:15 P.M

APPROVAL OF THE AGENDA: A Motion was made by Alaina Kolpin to approve the agenda. There was one addition to the agenda. The addition to the item was 4A for proposed rent changes for Rising Sun Estates. The motion was seconded by Lori Bristow. The Motion Passed. Motion 07282021-A.

APPROVAL OF MEETING MINUTES: A motion was made by Bridget Huber to approve the minutes from the regular board meeting held on June 23, 2021. The motion was seconded by Mike Johnson. The Motion Passed. Motion 07282021-B.

MARKET RATE PROJECT DISCUSSION: Items that were discussed included the possible assessments on the two lots that are on the corners of Cecilee street and Grand Avenue. At this time cost estimates are trying to be determined for the cost of the buildings on each of the two units. Lamperts Lumber is working on providing a building Cost estimate. At this time no cost estimates have been provided by a contractor. This does seem to be very elusive due to the cost changes for materials and with the lack of ability to get a cost estimate because everyone is very busy at the peak of the construction season. The volatility of the cost of construction is changing every week which has been making cost estimates difficult.

The question has been asked do we wait until next year? There was also discussion about the considering of buying the two lots and see what might happen next year with the building costs?

The other items discussed included: the cost of lumber is going down slightly. Availability of certain building materials and appliances has been delayed. The City of Worthington has approved changing the zoning requirements for the two lots proposed on Cecilee Street and Grand Ave. The zoning change would be from Zone R-2 changing to Zone R-4.

WINDOW PROJECT DISCUSSION: There was a change order for the window project. This change order required “additional snap trim” on each of the new windows. The total amount of the change order was \$3,186.00 this was for one half of the project. The other half of the amount will be paid by the contractor in the amount of \$3,186.00. Additional information about this project is not available at this time due to waiting for when the window manufacturer will be building and shipping the windows.

RISING SUN ESTATES PROPOSED RENT INCREASE: The board did discuss increasing the monthly rents for two-bedroom and three-bedroom units at the Rising Sun Estates. Monthly rent amounts have not increased since the units opened in June of 2015. Current rent levels are at \$850 per month plus utilities for two-bedroom units and \$950 per month plus utilities for three-bedroom units. After discussion a motion

was made to increase monthly rent amounts to \$895 per month for two-bedroom units and to increase rents to \$995 per month for three-bedroom units. The rent increases will be effective on October 1, 2021. A motion was made by Mike Johnson. The motion was supported by Lori Bristow. The motion passed. Motion 07282021-C.

BILLS PAYABLE: The Bills payable for Public Housing for the period of June 21, 2021, to July 27, 2021, were presented for approval in the amount of \$43,001.26. The Bills payable for Prairie Acres, Rising Sun Estates, and the Management account for the period of June 23, 2021, to July 26, 2021, were presented for approval in the following amounts: Prairie Acres = \$10,106.22 Management Account = \$1,050.00 Rising Sun Estates = \$42,112.92.

FINANCIAL STATEMENT REVIEW: The board reviewed the Prairie Acres, Rising Sun Estates, and Management/Levy Account statements for June 30, 2021. These statements are prepared in-house by HRA staff. The Board also reviewed the June 30, 2021, statements for Public Housing and Section 8. These statements were prepared by Hawkins-Ash CPA firm.

A Motion was made by Alaina Kolpin to Approve the June 30, 2021, Financial statements for Public Housing, Section 8 and the June 30, 2021, Prairie Acres, Rising Sun Estates, and the Management/Levy Account financial statements; also included in the motion was to approve the Bills Paid as presented for Public Housing, Rising Sun Estates, Prairie Acres, and the Management account for the period of June 21, 2021 – July 27, 2021. The Motion was seconded by Mike Johnson. The Motion Passed. Motion-07282021-D.

EXECUTIVE DIRECTORS' UPDATES: Director Thompson provided the following information to the board:

- Thompson informed the HRA Board that HRA employee Darci Soules has submitted her resignation letter to the HRA as of July 13, 2021, with her resignation being effective July 30, 2021.
- The Section 8 Emergency Housing Vouchers will begin sometime late July or August. The Worthington HRA will be receiving 17 Emergency Housing Vouchers. These vouchers will be used to house homeless individuals and people that are hard to house. These vouchers will be issued in conjunction with the Continuum of Care provider for SW Minnesota which is the SW Housing Partnership for the seven-county area served by the HRA. These vouchers will be issued to direct referrals from the Continuum of Care provider. There will be additional funding provided from HUD for these Emergency Housing Vouchers. This is a new program from HUD and there will be several more meetings and training sessions for staff to learn the program. A memorandum of understanding will be entered into with the Continuum of Care provider by the end of July 2021. At this time Federal funding for these emergency vouchers has been received in the amount of \$36,550. The total amount of funding for these vouchers will be \$173,292.00. More information will be provided to the board as the information for this program comes available from HUD. At this time there have been four (4) applications submitted for the emergency vouchers.
- Thompson informed the board that \$81,439.43 of levy funding was received by the HRA as of July 12, 2021. The second portion of the levy funding will likely be received in early December of 2021.
- Thompson informed the board that the 2020 HRA Audit is still going on, and it is anticipated that the Public Housing and Section 8 audit will be finished and submitted to HUD by September 30, 2021.
- Thompson indicated that there is one open unit at Prairie Acres.

- Thompson informed the board that with the resignation of the public housing coordinator other HRA staff members are still working on filling public housing units currently open. There were two units open at the time of the meeting.

FUTURE BOARD MEETING DATES: The board discussed future board meeting dates. The board did set August 25, 2021, at 5:15 p.m. as the date and time for the August board meeting. The meeting will be held at the meeting room of the Worthington Fire Hall.

The September Board meeting date was also set for Wednesday September 22, 2021, at 5:15 p.m. The meeting will be held at the meeting room of the Worthington Fire Hall.

The Board will plan to schedule the date for the October board meeting at the August meeting. This meeting will be held at the Worthington Fire Hall meeting room.

Having No Further business to discuss Chairperson Marty Rickers asked for a motion to adjourn the meeting. A Motion to Adjourn the meeting was made by Mike Johnson. Chairperson Marty Rickers declared the meeting adjourned. The meeting was adjourned at 6:48 p.m.

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

Respectfully Submitted by: Randy Thompson Signed: \_\_\_\_\_

Worthington Area Convention & Visitors Bureau  
Board of Directors Meeting  
July 28, 2021  
Chamber of Commerce Office  
3:30 P.M.

Present: Stacy Fricke, Jennifer Weg, Sharon Johnson, Dee Bartosh, Tyler Knutson, Brad Meester, Chad Cummings, Gayle Siebenbruner, Aaron Kinser, Cindy Elsing, Kim Hinkeldey, Julie Foote, Miguel Rivas, Michael Daley and Alicia Paulson.

Excused Absence: Mark Vis, Robyn Moser and Brad Jansma.

Chair of the Board Stacy Fricke presiding.

A motion was passed unanimously to approve the agenda with the addition of Disk Golf Equipment under Sports & Rec.

A motion was passed unanimously to approve the minutes of the May 26, 2021 meeting.

A motion was passed unanimously to accept the May and June, 2021 financial statements as presented.

Sponsorship Requests: YMCA KTD Run/Walk – Kris Hohensee with the YMCA presented a sponsorship request for the 10K/5K run/walk that happens during King Turkey Day in September. They are using a new registration site this year that is more user friendly. They are also working on a partnership with Run MN. They will give a \$1,000 sponsorship in exchange for \$5 off registration for their members, most of whom are based in the Twin Cities area. She estimated about 25% of registrations are from 100 miles or more away.

CVB has sponsored the event at the \$1,000 level in the past. A motion was passed unanimously to approve \$1,000 sponsorship from the CVB. Sports & Rec has also been a sponsor in the past. Some of the dollars have come directly from their budget and the rest comes from the Okabena Bay Area Striders (OBAS) fund through the Worthington Regional Health Care Foundation (WRHCF). A written request from Sports & Rec to WRHCF needs to be received prior to their August board meeting. Executive Director Daley suggested the board make a recommendation on



## Board of Directors Meeting Continued, Page 2

behalf of Sports & Rec since the committee has not been able to meet. A motion was passed unanimously to request \$2,000 from the OBAS fund for the YMCA KTD Run/Walk sponsorship on behalf of Sports & Rec.

Nobles County Fair – Ron McCarvel with the Nobles County Fair Association presented a sponsorship request for the Nobles County Fair. The fair association is an independent association meaning they own the property and receive some county funding but the rest of their income is generated by sponsorships and the fair. They are running the race track this year which is bringing in some additional funds. He shared a list of events that have used the fairgrounds in 2021.

CVB has given a \$500 sponsorship in the past. A motion was passed unanimously to give a \$1,000 sponsorship to the Nobles County Fair.

King Turkey Day Advertising – Jason Johnson and Susanne Murphy, KTD President and Vice President, presented a request for \$1,000. CVB has given a \$2,500 sponsorship for the event, the additional dollars would be used for digital advertising of the event. They feel this event puts the most heads on beds over any other weekend in Worthington.

CVB has paid \$1,000 in additional advertising in the past although a request was not received in 2019. A motion was passed unanimously to give King Turkey Day \$1,000 for advertising.

Finance  
Administration  
Update:

Executive Director Daley, Kaila Hurlburt and Amy Dykstra met with Worthington Tax & Accounting. They reviewed the services and what will need to be done by Chamber staff. They will send an updated contract for approval.

Consultant/Merger  
Update:

There will be one more meeting with the consultants before they present the business plan. The consultants will still be available for questions/assistance by phone at no cost but if an in person meeting is needed we would be responsible for their mileage. The next steps our organization will need to take is seeking legal counsel to assist with reviewing by-laws, assets, etc.

Committee Reports:

Marketing/Hotel – The traveling billboard is in the process of being made. It should be finished in time for King Turkey Day. Working with Media Works to manage the new CVB Facebook page.

## Board of Directors Meeting Continued, Page 3

Sports & Rec – Executive Director Daley recently met with Adam Vosburgh in regard to the disk golf equipment. CVB purchased the equipment in 2018 for \$6,500. It was used for a pro-disk golf tournament at GreatLIFE in 2018 but has been in storage ever since. Vosburgh had hopes of hosting another tournament but circumstances have prevented him from doing so. Vosburgh was not interested in purchasing the equipment from CVB. An offer has been received from Spirit Lake, IA for \$3,000. A motion was passed unanimously to give Executive Director Daley bargaining power to work with Spirit Lake, but to take no less than \$3,000. Vosburgh paid GreatLIFE \$200 to store the equipment. The board was in agreement to pay Vosburgh the \$200 storage fee.

Winterfest – Did a July Facebook promo but it did not go well. They will start meeting in September. New committee members are needed to assist with planning the event.

City Report: There were no questions for the City Council Representative.

Next Meeting: The next meeting will be on August 25<sup>th</sup> at 4:00 p.m.

A motion was passed unanimously to adjourn the meeting at 4:57 P.M.

Respectfully Submitted,  
Alicia Paulson

## ADMINISTRATIVE SERVICES MEMO

**DATE: SEPTEMBER 9, 2021**

**TO: HONORABLE MAYOR AND CITY COUNCIL**

**SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW**

### CASE ITEMS

**1. THIRD READING PROPOSED ORDINANCE TO AMEND THE WORTHINGTON CITY CHARTER TO EXEMPT ZONING APPLICATIONS FROM CERTAIN REQUIREMENTS OF CHARTER SECTION 4.05**

Pursuant to published notice this is the time and date set for the third reading of a proposed ordinance to Amend the Worthington City Charter to Exempt Zoning Applications from Certain requirements of Charter Section 4.05

A complete copy of the ordinance was provided in your August 9, 2021 Council Agenda.

Council action is requested to give a third reading and subsequently adopt the proposed ordinance.

**2. THIRD READING PROPOSED ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF THE CITY OF WORTHINGTON, NOBLES COUNTY, MINNESOTA TO ESTABLISH A "R-8" NEW RESIDENTIAL DISTRICT**

Pursuant to published notice this is the time and date set for the third reading of a proposed ordinance to Amend Title XV of the City Code of the City of Worthington, Nobles County, Minnesota to Establish a "R-8" New Residential District.

A complete copy of the ordinance was provided in your August 9, 2021 Council Agenda.

Council action is requested to give a third reading and subsequently adopt the proposed ordinance.

**3. RESOLUTIONS APPROVING PROPOSED 2021 TAX LEVIES COLLECTIBLE IN 2022**

Attached as *Exhibit 1* is a Resolution Approving the Proposed City of Worthington Tax Levy of \$5,915,331. This amount breaks down into an operating levy of \$4,764,787 and Special Tax Levies of \$1,150,544. The proposed levy represents a 17.08% increase over

2021. The proposed levy is an amount not to exceed and may be lowered, but not raised for the final levy certification in December.

Also included as ***Exhibit 2*** is a Resolution Approving the Housing and Redevelopment Authority's 2022 proposed levy of \$145,000, an increase of \$2,000 over 2021.

City Council will hold a meeting on December 13, 2021 at 7:00 p.m. in the City Hall Council Chambers to discuss the final 2022 budget and levy. A Truth-in-Taxation Hearing will be held at this time, where public input will be taken prior to adoption.

Council action is requested to adopt the resolutions approving the Proposed 2021 Tax Levies Collectible in 2022.

4. **PROFESSIONAL SERVICES AGREEMENT FOR GEOGRAPHIC INFORMATION SYSTEM (GIS) FOR INFRASTRUCTURE MAPPING AND DATA MANAGEMENT**

City and Worthington Public Utilities (WPU) staff requested a proposal from Bolton and Menk to consolidate and enhance their GIS capabilities in mapping of critical infrastructure including electrical, water, wastewater and storm sewer distribution systems.

Staff is recommending implementing an ArcGIS online platform which is accessible via mobile applications, GPS devices and desktop GIS applications through a cloud-based enterprise agreement. The agreement requires a three-year commitment with an annual subscription cost of \$15,000.

The proposed scope of work includes migrating existing data of the electrical, water, wastewater and storm sewer distribution systems; and the current zoning map. However, the sanitary, storm water and water distribution system mapping is schematic. While believed to be representative of current conditions, the systems have not been field verified. For that reason, we are requesting field verification via GPS collection for accuracy. The proposal is included as ***Exhibit 3***.

The total proposed fee for the work requested by City and WPU staff is \$99,650.00 to be funded with American Rescue Plan Act (ARP) funds under the eligible infrastructure subcategory. If approved, work is scheduled to begin in 2021 and continue through 2022.

Council action is requested.

5. **APPROVAL OF POSITION GUIDELINES AND SALARY GRADE FOR FIELD HOUSE MANAGER**

Administration is requesting the creation of positions to staff the JBS Field House and

Recreation Center. The position guidelines, essential duties and salary grade is included as *Exhibit 4*.

Council action is requested to approve the creation of the above position within the City's Position Classification Plan.

**6. APPOINTMENT OF WORTHINGTON FIRE DEPARTMENT FIRE CHIEF**

The City's Personnel Policy for Firefighters and Standard Operating Guidelines for the Worthington Fire Department note that City Council shall appoint a person fully qualified to serve as the Fire Chief, taking into account the recommendation of the Fire Department personnel.

Members of the fire department met on August 31, 2021 and have forwarded the recommendation to appoint Pat Shorter as the Chief. Mr. Shorter has served on the department for the past 20 years.

The Chief shall have general supervision of the department at all times and have control over all apparatus, equipment and supplies and command over all persons who are employees of the department. The Chief reports to the Director of Public Safety.

Council action is requested to appoint Pat Shorter to serve as the Fire Chief.

## CITY OF WORTHINGTON, MINNESOTA

### PROPOSED RESOLUTION APPROVING 2021 TAX LEVIES COLLECTIBLE IN 2022

Be it resolved, by the City Council of the City of Worthington, County of Nobles, State of Minnesota, that the following sums of money are to be levied for the current year, collectible in 2022 upon the taxable property in said City of Worthington, Minnesota for the following purposes:

| LIMITED GENERAL PURPOSE TAX:        | 2021/2022<br>LEVY | SPECIAL TAX LEVIES:   | 2021/2022<br>LEVY |
|-------------------------------------|-------------------|---|-------------------|
| General Fund                        | 2,750,787         | G.O. Debt Service Funds<br>including Improvement Bonds<br>(MS 275.50 Subd. 5e and MS 429.091) |                   |
| Memorial Auditorium Fund            | 165,624           |   |                   |
| Recreation Fund                     | 1,138,958         | PIR Series 2010A \$1,915,000  | 37,716            |
| Economic Development Authority Fund | 200,504           | PIR Series 2012A \$2,570,000  | 143,071           |
| Wgtn EDA Fund                       | 33,114            | PIR Series 2016A \$2,345,000  | 137,008           |
| Improvement Construction Fund       | 400,000           | GO Series 2019A \$9,955,000   | 781,749           |
| Aquatic Center Facility Fund        | 75,800            |   |                   |
| TOTAL GENERAL PURPOSE TAX           | <u>4,764,787</u>  | SUBTOTAL DEBT SERVICE FUNDS   | 1,099,544         |
|                                     |                   | Economic Development Tax Abatement  | 51,000            |
|                                     |                   | TOTAL SPECIAL TAX LEVIES  | <u>1,150,544</u>  |
|                                     |                   | RECAP OF TAX LEVY TOTALS:   |                   |
|                                     |                   | General Purpose Levy  | 4,764,787         |
|                                     |                   | Special Tax Levies  | 1,150,544         |
|                                     |                   | TOTAL NET LEVY  | <u>5,915,331</u>  |

The City Clerk is hereby directed to transmit  
a certified copy of this resolution to the  
County Auditor of Nobles County, Minnesota.

ATTEST:

Mayor: \_\_\_\_\_

Passed by the City Council of the City of  
Worthington this \_\_\_\_\_ day of  
\_\_\_\_\_, 2021.

City Clerk: \_\_\_\_\_

**RESOLUTION APPROVING THE 2021 TAX LEVY COLLECTIBLE IN 2022**

BE IT RESOLVED, by the City Council of Worthington and the Housing and Redevelopment Authority of the City of Worthington, County of Nobles, State of Minnesota, that the following sum of money be levied for the current year, collectible in 2022, upon the taxable property in said City of Worthington, Minnesota for the following Purposes:

SPECIAL TAX LEVY

CERTIFIED LEVY  
2021/2022

HOUSING AND REDEVELOPMENT  
AUTHORITY TAX LEVY  
(Minnesota Statute 469.033, subdivision 6)

Special Tax for Operations

\$145,000.00

NET CERTIFIED LEVY

\$145,000.00

The City Clerk is hereby directed to transmit a certified copy of this resolution to the County Auditor of Nobles County, Worthington, Minnesota.

Passed by the City Council of the City of Worthington, Minnesota, this the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Signed By:

Mayor: \_\_\_\_\_

City Clerk: \_\_\_\_\_

Passed by the Worthington Housing and Redevelopment Authority of Worthington Board of Commissioners on this the 25<sup>th</sup> day of August, 2021.

Signed By:

Board Chairman: Matt D. Rich

Executive Director: Randy Thayer



Real People. Real Solutions.

July 27, 2021

Steve Robinson  
City Administrator  
City of Worthington  
303 Ninth Street  
Worthington, MN 56187

RE: Scope and Fee Letter for GPS and GIS Professional Services

Dear Mr. Robinson:

The City of Worthington requested a scope and fee for GPS and GIS Professional Services from Bolton & Menk, Inc. We have highlighted a work plan that will collect highly accurate locations of infrastructure as well as provide the city access to a mobile compliant web-based GIS application. We look forward to continuing to provide and support the city's use of GIS.

Geographical Information Systems (GIS) is a software platform for maintaining and delivering organizational spatial related data. While GIS is often considered a mapping tool, it also provides access to additional information pertinent to the object. This may include taxpayer information for parcels, scanned engineering plans, maintenance records, pipe sizes, or manhole depths for utilities. Having an accurate and well documented GIS allows the city to retrieve information more efficiently and assists in the transition of knowledge.

Bolton & Menk has an extensive team of professional and knowledgeable GIS staff. We have been a part of more than 100 municipal GIS implementations in the Upper Midwest. We are committed to providing a quality project for the City of Worthington.

Thank you for the opportunity to propose on this project. We look forward to continuing to advance the GIS capabilities for the City of Worthington.

Sincerely,  
Bolton & Menk, Inc.

**John Shain, GISP**  
Principal, GIS Work Group Leader

Cc: Travis Winter, PE, Principal Engineer



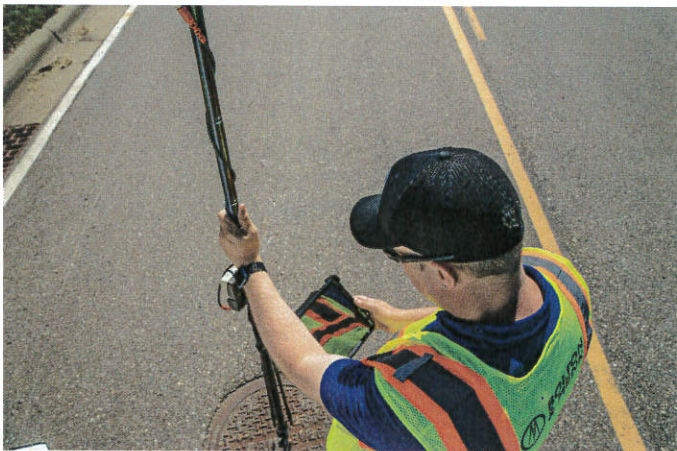
## Contact Information

Bolton & Menk, Inc. • John Shain, Principal,  
GIS Work Group Leader • 1960 Premier Drive,  
Mankato, MN 56001 • P: 507-625-4171 • C:  
507-381-8094 • [john.shain@bolton-menk.com](mailto:john.shain@bolton-menk.com)

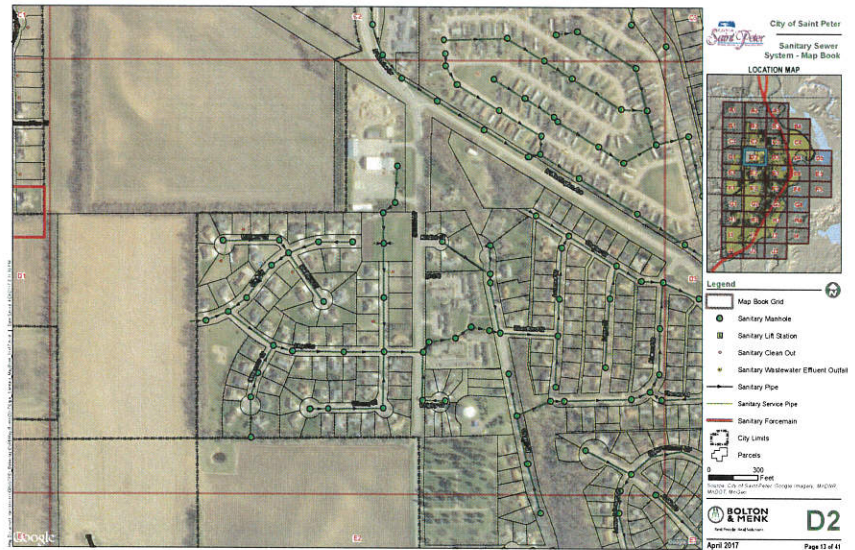
Bolton & Menk, Inc. understands the increasing role Geographic Information Systems (GIS) plays in the management of organizational data. We also understand that now, more than ever, organizations must work efficiently, cost effectively, and interdependently with each other. We recognize the value and broad potential GIS offers in helping clients attain these performance levels. When expertly applied, GIS elegantly converts creative ideas into tangible tools—tools that are illustrative and intuitive to the end user, helping them extract, manipulate, and analyze data with relative ease. Bolton & Menk has successfully completed several GIS projects for public clients; our understanding of the details and real-world applications sets us apart from other firms.

Bolton & Menk provides the following core technical GIS services:

- GIS Project & Technical Management
- GIS Web Application Development
- Geospatial Data Collection
- ArcGIS Enterprise & Online Implementation
- Desktop GIS Customization
- Data Automation & Analysis
- UAV Services & Remote Sensing



Bolton & Menk's GIS group employs a team of Certified GIS Professionals (GISP) and technicians with a variety of municipal and private sector GIS experience. Whether clients are interested in developing new GIS initiatives or



are looking to maintain and enhance their existing systems, our professionals have the expertise and experience to complement clients in meeting their goals. We have used the industry leading Esri GIS software platform since 1999, which provides flexibility to integrate with many business systems and data sources. We currently manage web GIS mapping applications and solutions for more than 100 communities and organizations.

Bolton & Menk promotes and uses the most current Esri GIS software, including ArcGIS Pro, ArcGIS Online, and ArcGIS Enterprise. Bolton & Menk is proud to be an Esri Business Partner and understands that there is not a one size fits all for GIS solutions, so we help our clients choose and implement the right platform for their needs.

## Project Understanding

The City of Worthington and Worthington Public Utilities (WPU) are looking to consolidate and increase their joint GIS capabilities. At this time, the City of Worthington and WPU have split responsibilities on the management of infrastructure and mapping. The city currently maintains schematic CAD based maps for sanitary, storm, streets, and zoning while WPU maintains GIS based mapping for electrical and water distribution. Both the city and WPU staff rely on hard copy and pdf maps which are static in nature and are updated sporadically.

After meeting with both the city and WPU staff, we recognized that WPU has made a committed effort to managing their data in the Esri GIS environment. While WPU feels their electrical data is accurate in both coordinate and attribution, the water system is considered



schematic. The city feels there is significant room for improvement on both the location and infrastructure related information. Therefore, the city is interested in not only migrating existing mapping but to increase accuracy by completing a GPS collection and re-mapping task.

During our meeting including the City of Worthington and WPU on June 7<sup>th</sup>, Bolton & Menk GIS staff presented several approaches that could be taken to advance GIS capabilities by both entities. Based on existing and desired capabilities, it was unanimously agreed that ArcGIS Online was the appropriate platform choice. The ArcGIS Online platform will provide a cloud-based software-as-a service (SaaS) platform which will be accessible via mobile applications, GPS devices, and desktop GIS applications.



Esri has introduced a 3-year Small Government Cloud Enterprise Agreement which is intended for communities

of 15,000 population or less. This enterprise agreement will support up to 50 concurrent users with differing degrees of accessibility and security. The ArcGIS online environment will allow for a mix of private and public facing applications intended to be targeted to a usage pattern.

Our project approach will outline tasks to adopting the ArcGIS Online from setup to user connections. Bolton & Menk will also provide additional project tasks in this proposal which include ArcGIS Online setup, existing data migration, GPS data collection, web map development, and ongoing GIS project support.

The ArcGIS Online platform will provide the city and WPU many new capabilities including data collection and application availability. Bolton & Menk's GIS team are experts in this platform and will continue to consult Worthington on the implementation of any new capabilities needed that are outside this project scope.

## Project Approach – Base Project Tasks

### Task 1 – Esri Small Government Enterprise Agreement (SGEA)

Bolton & Menk GIS staff will assist the city and WPU coordinate the purchase of the Esri Small Municipal and County Government Cloud-Based Enterprise Agreement. This agreement will be between the City of Worthington and Esri. The agreement will require a 3-year commitment and have an annual cost of **\$15,000 per year**. Below is a summary of software entitlements with the SGEA.

| Uncapped Quantities   | Limited Quantities                              |
|---|---|
| Desktop Software and Extensions (single use)  | 1 Professional subscription to ArcGIS Developer |
| ArcGIS Desktop/Pro Advanced   | 2 ArcGIS CityEngine Single Use Licenses         |
| ArcGIS Desktop/Pro Standard   | 50 ArcGIS Online Viewers                        |
| ArcGIS Desktop Basic  | 50 ArcGIS Online Creators                       |
| ArcGIS Desktop Extensions: ArcGIS 3D Analyst, ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst, ArcGIS Publisher, ArcGIS Network Analyst, ArcGIS Schematics, ArcGIS Workflow Manager, ArcGIS Data Reviewer | 10,000 ArcGIS Online Service Credits            |
|   | 2 ArcGIS Insights in ArcGIS Online              |
| <b>Other Benefits</b>   |   |
| Number of Esri User Conference registrations provided annually - 2  |   |
| Number of Tier 1 Help Desk individuals authorized to call Esri - 2  |   |



## Task 2 – ArcGIS Online Implementation

Bolton & Menk will deploy the city's ArcGIS Online Organization and setup for initial use. Within this task, we will customize the deployment and initiate the setup of users and security roles. The city and WPU will provide a list of users and roles for who will have access. Our GIS staff will initiate the creation of organizational groups in which content and apps can be managed. We will also provide installation media and credentials to all initial ArcGIS Pro desktop users. This will include the connection to the Worthington ArcGIS Online Organization.

## Task 3 – Existing Data Migration

Bolton & Menk will review and inventory all existing GIS and CAD-based data layers and maps currently used by the City of Worthington. We will work to locate and compile this information for migration to hosted features layers within the ArcGIS Online environment. Preference will be given to any mapping data which has already been converted to a GIS format. We will also work with Nobles County to obtain the most current parcel, street centerlines, aerial photography, and any other data made available by them. While some of this data may be made available free of charge by Nobles County, there is a possibility that a fee will be charged. Any costs incurred from Nobles County will be passed on to the City of Worthington. Other existing publicly available information for aerial photography, FEMA Floodplain, Lidar Contours, National Wetland Inventory, and soils will be acquired and made available through the proposed mapping application. Our team will migrate these identified GIS and CAD based datasets into ArcGIS Online for use in proposed web-based GIS application.

*Provided by City of Worthington*

- Sanitary Sewer
- Storm Sewer
- Zoning Map

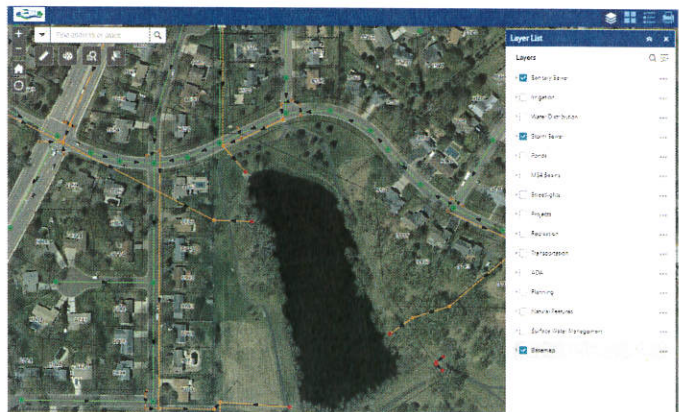
*Provided by WPU*

- Electrical Distribution System
- Watermain Distribution System

All existing GIS data layers that are provided and meet the system requirements will be reviewed and migrated to an ArcGIS hosted feature layer **as-is**. Any modification requests to the underlying mapping or attribute data will be completed outside of this scope and subject to our standard hourly rates. This standard format can easily be updated and shared among all Esri applications and converted to other formats as required.

## Task 4 – ArcGIS Web App Builder Deployment

Bolton & Menk GIS staff will assist the City of Worthington operationalize their GIS mapping by building a web-based mapping application for use on any device. Our GIS staff will coordinate the development of an ArcGIS Web App Builder application for use by city and WPU staff. This web-based application will be configured with out-of-the-box components that will allow for map and data sharing. This web-based mapping application will contain access to all GIS layers identified in Task 3.



Once finalized, Bolton & Menk will schedule two training sessions with designated City of Worthington staff. The training session lasts approximately two hours and will be accompanied by a reference guide. This training will be hosted at a location specified by the city and WPU. Our GIS staff will be available for any technical questions following the staff training.

## Optional Project Tasks

### Sanitary, Storm Sewer, and Water Distribution GPS Data Collection and Mapping

Mapping and geographical information systems are only as accurate as the data rendered within. Currently, the sanitary, storm sewer, and water distribution system mapping in Worthington is based on recorded information which is schematic in nature. This means that while the city and WPU believe the maps to be representative of current conditions, not all structures have been field verified or inventoried. After speaking with staff, their goal is to have an accurate representation of all utility infrastructure. Our recommendation includes conducting an optional GPS collection, which is an effective way of collecting large amounts of spatial data for a GIS system. This creates both an accurate depiction of the existing conditions and serves as an infrastructure inventory.



Bolton & Menk will complete a GPS data collection of the sanitary, storm sewer, and water distribution systems using the ArcGIS Collector application which is available through the ArcGIS Online platform. The ArcGIS Collector software will be used in conjunction with an EOS Arrow Gold mapping grade GPS data



collector. On average, the accuracy we achieve with these devices is 2 inches horizontal accuracy on center of each structure. We will use existing schematic utility mapping as a guide during the collection.

All attempts will be made to collect a GPS location for infrastructure that can be identified from the ground surface and that falls within city-owned right-of-way. Structure types that are a part of this collection include manholes, catch basins, flared ends, hydrants, hydrant valves, outfalls, lift stations, valves, and other miscellaneous components. Upon GPS data collection completion, our GIS staff will commence with the remapping of sanitary, storm sewer, and water pipe segments. Our team will use the collected GPS points to relocate connected pipe segments.

GPS collections can incorporate attribute data as well to record a visual inspection. At this time, city staff indicated no structure inspections are needed. The GPS units proposed for use in Worthington will be capable of taking photos and linking to the GIS point feature in GIS applications. Based on current estimates, we expect approximately 7,000 total structures will be collected. It is expected that the city will need to provide certain functions including miscellaneous structure locating, data review, and some minor traffic control.

Bolton & Menk will provide trained staff and equipment for the GPS collection. We will also provide a live web-map showing collected points for Worthington staff to review and for quality assurance.

To keep costs down for this task, Bolton & Menk routinely uses summer interns to complete GPS collection work. The GPS collector interns are typically available from June 1 through August 31 annually.

## Esri ROW Permit Management Solution

Bolton & Menk understands the city is looking for an application designed to permit, coordinate, review, and communicate construction activity occurring within the public right-of-way. There are several options including a solution template made available by Esri for deployment to the city's ArcGIS Online organization. This solution template is a series of web applications that allow permit applications and permit review. Our GIS staff will assist the city by deploying the base ROW solution and verify all components work. We will coordinate with city staff to verify access rights and overall product usability. Any custom configuration of base deployment will be scoped as additional tasks in a future proposal. Upon completion, our team will demonstrate the application to appropriate city staff for adoption.

## Project Schedule

With initial and consistent emphasis on completing project tasks and commitment of the necessary staff, Bolton & Menk is prepared to deliver this work in a timely manner to the City of Worthington. The expected time frame for completing the base project tasks will be four months from project initiation. If the city proceeds with any of the optional project tasks, including GPS data collection, it will be scheduled to begin June 1, 2022 and continue throughout the summer.

## Project Cost

The following table demonstrates the breakdown of tasks, hours, and costs for services to be provided on this project. Any additional tasks requested by the City of Worthington and outside the scope of this scope and fee letter will be performed at our regular hourly fee schedule rates, to be updated annually in consultation with the city. The total estimated project cost for Bolton & Menk to provide base project tasks to the City of Worthington as outlined in this document is approximately **\$34,000**. Optional project tasks as requested are estimated to be an additional **\$65,860**.

| Client: City of Worthington                |  |             |                    |
|--|--|-------------|--------------------|
| Project: GPS and GIS Professional Services |  |             |                    |
| Task No.                                   | Work Task Description                          | Total Hours | Total Cost         |
| <b>Base Project Tasks</b>                  |  |             |                    |
| 1.0  | Esri Small Government Enterprise Agreement     | 0           | \$15,000           |
| 2.0  | ArcGIS Online Implementation                   | 16          | \$2,720            |
| 3.0  | Existing Data Migration                        | 84          | \$11,080           |
| 4.0  | ArcGIS Web App Builder Deployment              | 35          | \$4,990            |
| <b>Total Cost - Base Project Tasks</b>     |  |             | <b>\$33,790.00</b> |
| <b>Optional Project Tasks</b>              |  |             |                    |
| 1.0  | Sanitary Sewer - GPS Data Collection & Mapping | 232         | \$16,920           |
| 2.0  | Storm Sewer - GPS Data Collection & Mapping    | 298         | \$22,090           |
| 3.0  | Water System - GPS Data Collection & Mapping   | 298         | \$22,090           |
| 4.0  | Esri ROW Permit Management Solution            | 28          | \$4,760            |
| <b>Total Cost - Optional Project Tasks</b> |  |             | <b>\$65,860.00</b> |

# **CITY OF WORTHINGTON**

## **POSITION GUIDELINES**

**JOB TITLE: Field House Manager**

**CLASSIFICATION: Full-time, Exempt**

**DIVISION: Public Works**

**DATE APPROVED:**

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### SUMMARY

Management position with oversight responsibilities in daily operations. Directly responsible for operational, financial planning, scheduling, programming, marketing, promotional activities directly related to Field House and Recreation Center.

### ACCOUNTABILITIES:

Reports to: Public Works Director, City Administrator

Supervises: Field House Staff (full and part-time)

Coordinates with: Chamber of Commerce Exec. Director, Field House Facility Technician, Worthington ISD 518, Minnesota West, YMCA, Community Education

### ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Administrative
  - a. Maintain schedule of programming, activities
  - b. Secure user agreements, routine bookkeeping to ensure efficient collection of fees
  - c. Prepare work schedule for staff
  - d. Assist Public Works Director with budget and fee schedules
2. Programming
  - a. Develop programs that include dynamic and diverse turf sports and recreational activities for people of all ages, degree of physical abilities and interests; creative and innovative co-curricular and inclusive programs.
3. Promotional
  - a. Develop and maintain local and regional marketing plans to maximize usage and diverse activities

### PERIPHERAL DUTIES:

Attends seminars, conferences, meetings relevant to marketing and promoting diverse activities

### EQUIPMENT:

Computers, office equipment, athletic and recreational equipment.

### PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, or controls; reach with hands and arms. The employee frequently is required to sit for long periods of time, talk and hear. At times is required to walk, stand, stoop, kneel, crouch and sit.

The employee may be required to lift/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision.

### WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works an 8-hour day in an office and recreation center setting. Flexible work schedule including nights and weekends.

The noise level in the work environment is low to moderate with occasional periods of higher decibels.

### JOB REQUIREMENTS:

#### 1. Minimum Qualifications:

- a. Bachelor degree and one to three years' experience in athletic, sports, physical training, marketing or promotions
- b. Knowledge and interest in diverse athletic and recreational activities, team and non-team sports
- c. Ability to effectively communicate both in writing and orally
- d. Ability to present to individuals and small groups
- e. Ability to multitask
- f. Knowledge and experience in computers, record and bookkeeping
- g. Flexible schedule with availability to work nights and weekends

2. Desirable Education and Experience:
  - a. Advanced degree and five years' experience in athletic, sports, physical training, marketing or promotions
3. Certification Required:
  - a. Must have and maintain a valid driver's license.



## ENGINEERING MEMO

**DATE:** SEPTEMBER 8, 2021  
**TO:** MAYOR AND COUNCIL  
**SUBJECT:** ITEMS REQUIRING COUNCIL ACTION OR REVIEW

## CONSENT AGENDA CASE ITEM

## 1. PARKING RESTRICTIONS

The Traffic and Safety Committee considered a request for implementing parking restrictions on Pleasant Avenue at its October 31, 2017 and August 31, 2021 meetings.

The request was to restrict parking along Pleasant Avenue from the Hillcrest Avenue intersection south to Eckerson Drive intersection to provide for safety for pedestrian and vehicle traffic. This request was reviewed during the October 31, 2017 meeting with a recommendation to restrict parking on both sides of Pleasant Avenue from the north of Indian Hill road to the south side of Eckerson Drive. The Committee acted to recommend the parking restriction if the school project was approved. The school operations were disrupted shortly after the school opened so a review of a potential parking issue was not possible. Since there had been 4 years since this initial request and recommendation to restrict parking, it was determined that the parking concern should be reviewed again by the Committee before a recommendation is made to Council.

There is a park and pre-school building along the west side of this segment of the street. School staff park on both sides of the street along with people that use the park. Restricting the parking on the east side of Pleasant Avenue will disrupt the least amount of parking stalls on the street, along with providing for a greater width for vehicles to meet on the street and pedestrians to walk on the side of the street (there is no sidewalk in this neighborhood) and be more visible to drivers. The Committee acted to recommend that Council restrict parking on the east side of Pleasant Avenue to no parking from the intersection of Hillcrest going south to the intersection of Eckerson Drive.

## CASE ITEMS

## 1. CALL FOR HEARINGS ON PROPOSED ASSESSMENTS

Exhibit 1 contains a Resolution Declaring Costs to be Assessed and Ordering Preparation of Proposed Assessment, as well as a combined Resolution Calling for Hearing on Proposed Assessment for the following:

**SANITARY SEWER IMPROVEMENT NO. 114**

- *Glenwood Heights Second Addition*

**WATER MAIN IMPROVEMENT NO. 110**

- *Glenwood Heights Second Addition*

## **2021 MISCELLANEOUS UNPAID CHARGES**

- *Removal of Ice and Snow*
- *Removal of Solid Waste*
- *Removal of Noxious Weeds and Vegetation*

Staff recommends that Council pass the two resolutions for each of the improvements and for the unpaid charges. The resolutions call for the hearings to be held at the October 11, 2021 Council meeting. If it is anticipated that the meeting will not be held, the hearing could be set for any time from October 6 through October 13, 2021. The proposed assessment rolls are also included in Exhibit 1.

**RESOLUTION NO. 2021-09-XX****DECLARING COST TO BE ASSESSED AND  
ORDERING PREPARATION OF PROPOSED ASSESSMENT**

**WHEREAS**, Costs have been determined for the improvement a portion of the following described area by extension of the municipal wastewater collection system:

That part of the Northeast Quarter of Section 28, Township 102 North, Range 40 West, Nobles County, Minnesota, described as:

Commencing at the Northeast corner of said Section 28; thence South 89 degrees 22 minutes 48 seconds West, (Minnesota County Coordinate System - Nobles County Zone - HARN NAD83 - 1996), along the north line of the Northeast Quarter of said Section 28, a distance of 885.79 feet; thence South 00 degrees 39 minutes 16 seconds East, a distance of 856.00 feet to the west right-of-way line of South Crailsheim Road (County State Aid Highway No. 10); thence continuing South 00 degrees 39 minutes 16 seconds East, a distance of 450.96 feet to the northeasterly corner of Glenwood Heights First Addition, according to the plat thereof on file and of record with the Nobles County Recorder, Minnesota; thence South 89 degrees 20 minutes 44 seconds West, along the northerly line of said Glenwood Heights First Addition, a distance of 219.69 feet; thence North 45 degrees 39 minutes 16 seconds West, along said northerly line, a distance of 459.69 feet to the most northerly corner of said Glenwood Heights First Addition, said point being the point of beginning; thence South 44 degrees 20 minutes 44 seconds West, along said northerly line, a distance of 130.00 feet; thence South 19 degrees 15 minutes 07 seconds West, along said northerly line, a distance of 77.30 feet; thence South 42 degrees 53 minutes 58 seconds West, along said northerly line, a distance of 93.17 feet; thence South 57 degrees 21 minutes 04 seconds West, along said northerly line, a distance of 142.63 feet to the northwesterly corner of said Glenwood Heights First Addition; thence South 18 degrees 09 minutes 16 seconds East, along the westerly line of said Glenwood Heights First Addition, a distance of 130.84 feet; thence South 09 degrees 25 minutes 19 seconds West, along said westerly line, a distance of 78.97 feet; thence South 18 degrees 09 minutes 16 seconds East, along said westerly line, a distance of 132.99 feet; thence North 66 degrees 50 minutes 00 seconds East, along said westerly line, a distance of 185.98 feet; thence North 60 degrees 45 minutes 04 seconds East, along said westerly line, a distance of 164.63 feet; thence South 32 degrees 17 minutes 32 seconds East, along said westerly line, a distance of 120.25 feet; thence South 16 degrees 24 minutes 31 seconds East, along said westerly line, a distance of 72.67 feet; thence South 20 degrees 40 minutes 38 seconds East, along said westerly line, a distance of 156.13 feet; thence South 00 degrees 39 minutes 16 seconds East, along said westerly line, a distance of 713.27 residential to the southwesterly corner of said Glenwood Heights First Addition; thence South 88 degrees 59 minutes 50 seconds West, along the westerly extension of the southerly line of said Glenwood Heights First Addition, a distance of 107.17 feet; thence South 00 degrees 13 minutes 12 seconds East, a distance of 120.01 feet to the southeast corner of the West Half of the Northeast Quarter of said Section 28; thence South 88 degrees 59 minutes 15 seconds West, along the East - West

*Resolution No. 2021-09-XX**Page 2 of 3.*

center line of said Section 28, a distance of 1325.82 feet to the Center of said Section 28; thence North 00 degrees 25 minutes 04 seconds West, along the North - South center line of said Section 28, a distance of 1775.28 feet to the southwest corner of the North 856.00 feet of the Northeast Quarter of said Section 28; thence North 89 degrees 22 minutes 48 seconds East, along the south line of the North 856.00 feet of the Northeast Quarter of said Section 28, a distance of 1085.48 feet to the point of intersection with a line which bears North 45 degrees 39 minutes 16 seconds West from the point of beginning; thence South 45 degrees 39 minutes 16 seconds East, a distance of 178.64 feet to the point of beginning.

and

**WHEREAS**, The improved portion of the property described above has been platted as Glenwood Heights Second Addition; and

**WHEREAS**, Several past improvements to the city trunk municipal wastewater collection system, having all or part of their cost provided by the Sanitary Sewer Trunk Account, contributed to said municipal wastewater collection system improvement; and

**WHEREAS**, The City having paid a portion of the cost of said previous improvements from non-special assessment revenues may therefore reimburse itself for any or all of the portion of the cost of said municipal wastewater collection system improvement, pursuant to Minnesota Statutes 429.051; and

**WHEREAS**, The costs of previous trunk wastewater collection system improvements attributable to the improvement area and due to the Sanitary Sewer Trunk Account are \$65,735.55 and the expenses incurred or to be incurred in the making of said improvement amount to \$0.00, for a total cost of said improvement of \$65,735.55; and

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:**

1. Of the total improvement cost, the City will pay \$0.00 as its share for non-assessable costs.
2. The total amount of assessable costs is hereby declared to be \$65,735.55.
3. The City Clerk, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for said improvement against every assessable lot, piece, or parcel of land benefitted by said improvement, without regard to cash valuation, as provided by law, and shall file a copy of such proposed assessment in the Office of the City Clerk for public inspection.

*Resolution No. 2021-09-XX*

*Page 3 of 3.*

4. The Clerk shall, upon the completion of such proposed assessment, notify the Council thereof.

Adopted by the City Council of the City of Worthington, Minnesota, this the 13<sup>th</sup> day of September, 2021.

(SEAL)

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Mike Kuhle, Mayor

Attest: \_\_\_\_\_  
Mindy L. Eggers, City Clerk

**RESOLUTION NO. 2021-09-XX****DECLARING COST TO BE ASSESSED AND  
ORDERING PREPARATION OF PROPOSED ASSESSMENT**

**WHEREAS**, Costs have been determined for the improvement a portion of the following described area by extension of the municipal water distribution system:

That part of the Northeast Quarter of Section 28, Township 102 North, Range 40 West, Nobles County, Minnesota, described as:

Commencing at the Northeast corner of said Section 28; thence South 89 degrees 22 minutes 48 seconds West, (Minnesota County Coordinate System - Nobles County Zone - HARN NAD83 - 1996), along the north line of the Northeast Quarter of said Section 28, a distance of 885.79 feet; thence South 00 degrees 39 minutes 16 seconds East, a distance of 856.00 feet to the west right-of-way line of South Crailsheim Road (County State Aid Highway No. 10); thence continuing South 00 degrees 39 minutes 16 seconds East, a distance of 450.96 feet to the northeasterly corner of Glenwood Heights First Addition, according to the plat thereof on file and of record with the Nobles County Recorder, Minnesota; thence South 89 degrees 20 minutes 44 seconds West, along the northerly line of said Glenwood Heights First Addition, a distance of 219.69 feet; thence North 45 degrees 39 minutes 16 seconds West, along said northerly line, a distance of 459.69 feet to the most northerly corner of said Glenwood Heights First Addition, said point being the point of beginning; thence South 44 degrees 20 minutes 44 seconds West, along said northerly line, a distance of 130.00 feet; thence South 19 degrees 15 minutes 07 seconds West, along said northerly line, a distance of 77.30 feet; thence South 42 degrees 53 minutes 58 seconds West, along said northerly line, a distance of 93.17 feet; thence South 57 degrees 21 minutes 04 seconds West, along said northerly line, a distance of 142.63 feet to the northwesterly corner of said Glenwood Heights First Addition; thence South 18 degrees 09 minutes 16 seconds East, along the westerly line of said Glenwood Heights First Addition, a distance of 130.84 feet; thence South 09 degrees 25 minutes 19 seconds West, along said westerly line, a distance of 78.97 feet; thence South 18 degrees 09 minutes 16 seconds East, along said westerly line, a distance of 132.99 feet; thence North 66 degrees 50 minutes 00 seconds East, along said westerly line, a distance of 185.98 feet; thence North 60 degrees 45 minutes 04 seconds East, along said westerly line, a distance of 164.63 feet; thence South 32 degrees 17 minutes 32 seconds East, along said westerly line, a distance of 120.25 feet; thence South 16 degrees 24 minutes 31 seconds East, along said westerly line, a distance of 72.67 feet; thence South 20 degrees 40 minutes 38 seconds East, along said westerly line, a distance of 156.13 feet; thence South 00 degrees 39 minutes 16 seconds East, along said westerly line, a distance of 713.27 residential to the southwesterly corner of said Glenwood Heights First Addition; thence South 88 degrees 59 minutes 50 seconds West, along the westerly extension of the southerly line of said Glenwood Heights First Addition, a distance of 107.17 feet; thence South 00 degrees 13 minutes 12 seconds East, a distance of 120.01 feet to the southeast corner of the West Half of the Northeast Quarter of said Section 28; thence South 88 degrees 59 minutes 15 seconds West, along the East - West

*Resolution No. 2021-09-XX**Page 2 of 3.*

center line of said Section 28, a distance of 1325.82 feet to the Center of said Section 28; thence North 00 degrees 25 minutes 04 seconds West, along the North - South center line of said Section 28, a distance of 1775.28 feet to the southwest corner of the North 856.00 feet of the Northeast Quarter of said Section 28; thence North 89 degrees 22 minutes 48 seconds East, along the south line of the North 856.00 feet of the Northeast Quarter of said Section 28, a distance of 1085.48 feet to the point of intersection with a line which bears North 45 degrees 39 minutes 16 seconds West from the point of beginning; thence South 45 degrees 39 minutes 16 seconds East, a distance of 178.64 feet to the point of beginning.

and

***WHEREAS***, The improved portion of the property described above has been platted as Glenwood Heights Second Addition; and

***WHEREAS***, Several past improvements to the city trunk municipal water distribution system, having all or part of their cost provided by the Water Main Trunk Account, contributed to said municipal water distribution system improvement; and

***WHEREAS***, The City having paid a portion of the cost of said previous improvements from non-special assessment revenues may therefore reimburse itself for any or all of the portion of the cost of said municipal water distribution system improvement, pursuant to Minnesota Statutes 429.051; and

***WHEREAS***, The costs of previous trunk water distribution system improvements attributable to the improvement area and due to the Water Main Trunk Account are \$20,812.96 and the expenses incurred or to be incurred in the making of said improvement amount to \$20,271.65, for a total cost of said improvement of \$41,084.61; and

***NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:***

1. Of the total improvement cost, the City will pay \$0.00 as its share for non-assessable costs.
2. The total amount of assessable costs is hereby declared to be \$41,084.61.
3. The City Clerk, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for said improvement against every assessable lot, piece, or parcel of land benefitted by said improvement, without regard to cash valuation, as provided by law, and shall file a copy of such proposed assessment in the Office of the City Clerk for public inspection.

*Resolution No. 2021-09-XX*  
*Page 3 of 3.*

4. The Clerk shall, upon the completion of such proposed assessment, notify the Council thereof.

Adopted by the City Council of the City of Worthington, Minnesota, this the 13<sup>th</sup> day of September, 2021.

(SEAL)

\_\_\_\_\_  
Mike Kuhle, Mayor

Attest: \_\_\_\_\_  
Mindy L. Eggers, City Clerk



**RESOLUTION NO. 2021-09-XX  
CALLING FOR HEARING ON PROPOSED ASSESSMENT**

**WHEREAS**, Pursuant to Resolution Nos. 2021-09-XX and 2021-09-XX, adopted by the City Council on September 13, 2021, the City Clerk was directed to prepare a proposed assessment of the cost of improving Glenwood Heights Second Addition by extension of the municipal wastewater collection system and by extension of the municipal water distribution system; and

**WHEREAS**, The Clerk has notified the Council that such proposed assessments have been completed and filed in the Office of the City Clerk for public inspection.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:**

1. A hearing shall be held on the 11<sup>th</sup> day of October, 2021, in the Council Chambers of City Hall, 303 Ninth Street, Worthington, Minnesota, at 7:00 P.M. to pass upon such proposed assessments, and at such time and place all persons owning property benefitted by said improvements will be given an opportunity to be heard with reference to such assessments.

2. The City Clerk is hereby directed to cause a notice of the hearing on the proposed assessments to be published once in the official newspaper at least two weeks prior to the hearing, and shall state in the notice the total amount of the proposed assessments for said improvements. The Clerk shall also cause mailed notice to be given to the owner of each parcel described in the assessment rolls not less than two weeks prior to the hearing.

3. It shall be proposed that said assessments be payable in equal annual installments extending over a period of fifteen (15) years, the first of said installments to be payable on or before the first Monday in January 2022, being January 3<sup>rd</sup>, and shall bear interest at the rate of three and one-tenth percent (3.1%) per annum from the date of the adoption of the assessment resolution. To said first installment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2022. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

4. The owner of any property so assessed may, at any time prior to November 15, 2021, pay to the City of Worthington Assessment Clerk the whole of said assessment on such property, with interest accrued to the date of payment, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of the assessment. The owner of any property so assessed must thereafter pay to the County Treasurer of said county, the installment and interest that is in the process of collection on the current tax lists, and may pay to the City of Worthington Assessment Clerk the remaining balance of the assessment. Such payment must be made before November 15<sup>th</sup> or interest will be charged through December 31<sup>st</sup> of the next succeeding year. Partial prepayments may also be made in accordance with the provisions of Section 94.25 of City Code.

Adopted by the City Council of the City of Worthington, Minnesota, this the 13<sup>th</sup> day of September, 2021.

(SEAL)

\_\_\_\_\_  
Mike Kuhle, Mayor

Attest: \_\_\_\_\_  
Mindy L. Eggers, City Clerk

# Proposed Assessment Roll Glenwood Heights Second Addition

October 11, 2021

| Property Owner                    | Legal Description                           | County Tax<br>Parcel id | Water Main Trunk            |                             |                      | Sanitary Sewer Trunk        |                             |                      | COMBINED<br>TOTAL<br>ASSESSMENT |
|-----------------------------------|---|-------------------------|-----------------------------|-----------------------------|----------------------|-----------------------------|-----------------------------|----------------------|---------------------------------|
|                                   |   |                         | Assessable<br>Area in Acres | Assessable<br>Rate Per Acre | Assessment<br>Amount | Assessable<br>Area in Acres | Assessable<br>Rate Per Acre | Assessment<br>Amount |                                 |
|                                   | <b>Glenwood Heights<br/>Second Addition</b> |                         |                             |                             |                      |                             |                             |                      |                                 |
| City of Worthington               | Lot 1, Block 1                              | 31-1860-006             | 0.488                       | @ \$2,557.56                | \$1,248.09           | 0.488                       | @ \$4,092.10                | \$1,996.94           | \$3,245.03                      |
| City of Worthington               | Lot 2, Block 1                              | 31-1860-010             | 0.557                       | @ \$2,557.56                | \$1,424.56           | 0.557                       | @ \$4,092.10                | \$2,279.30           | \$3,703.86                      |
| City of Worthington               | Lot 3, Block 1                              | 31-1860-015             | 0.689                       | @ \$2,557.56                | \$1,762.16           | 0.689                       | @ \$4,092.10                | \$2,819.46           | \$4,581.62                      |
| City of Worthington               | Lot 4, Block 1                              | 31-1860-020             | 0.784                       | @ \$2,557.56                | \$2,005.13           | 0.784                       | @ \$4,092.10                | \$3,208.21           | \$5,213.34                      |
| City of Worthington               | Lot 5, Block 1                              | 31-1860-025             | 0.798                       | @ \$2,557.56                | \$2,040.93           | 0.798                       | @ \$4,092.10                | \$3,265.50           | \$5,306.43                      |
| City of Worthington               | Lot 6, Block 1                              | 31-1860-030             | 0.885                       | @ \$2,557.56                | \$2,263.44           | 0.885                       | @ \$4,092.10                | \$3,621.51           | \$5,884.95                      |
| City of Worthington               | Lot 7, Block 1                              | 31-1860-035             | 0.518                       | @ \$2,557.56                | \$1,324.82           | 0.518                       | @ \$4,092.10                | \$2,119.71           | \$3,444.53                      |
| City of Worthington               | Lot 8, Block 1                              | 31-1860-040             | 0.491                       | @ \$2,557.56                | \$1,255.76           | 0.491                       | @ \$4,092.10                | \$2,009.22           | \$3,264.98                      |
| City of Worthington               | Lot 1, Block 2                              | 31-1860-045             | 0.581                       | @ \$2,557.56                | \$1,485.94           | 0.581                       | @ \$4,092.10                | \$2,377.51           | \$3,863.45                      |
| City of Worthington               | Lot 2, Block 2                              | 31-1860-050             | 0.496                       | @ \$2,557.56                | \$1,268.55           | 0.496                       | @ \$4,092.10                | \$2,029.68           | \$3,298.23                      |
| City of Worthington               | Lot 3, Block 2                              | 31-1860-055             | 0.455                       | @ \$2,557.56                | \$1,163.69           | 0.455                       | @ \$4,092.10                | \$1,861.91           | \$3,025.60                      |
| City of Worthington               | Lot 4, Block 2                              | 31-1860-060             | 0.455                       | @ \$2,557.56                | \$1,163.69           | 0.455                       | @ \$4,092.10                | \$1,861.91           | \$3,025.60                      |
| City of Worthington               | Lot 5, Block 2                              | 31-1860-065             | 0.455                       | @ \$2,557.56                | \$1,163.69           | 0.455                       | @ \$4,092.10                | \$1,861.91           | \$3,025.60                      |
| City of Worthington               | Lot 6, Block 2                              | 31-1860-070             | 0.548                       | @ \$2,557.56                | \$1,401.54           | 0.548                       | @ \$4,092.10                | \$2,242.47           | \$3,644.01                      |
| City of Worthington               | Lot 1, Block 3                              | 31-1860-075             | 0.393                       | @ \$2,557.56                | \$1,005.12           | 0.393                       | @ \$4,092.10                | \$1,608.20           | \$2,613.32                      |
| City of Worthington               | Lot 2, Block 3                              | 31-1860-080             | 0.327                       | @ \$2,557.56                | \$836.32             | 0.327                       | @ \$4,092.10                | \$1,338.12           | \$2,174.44                      |
| City of Worthington               | Lot 3, Block 3                              | 31-1860-085             | 0.327                       | @ \$2,557.56                | \$836.32             | 0.327                       | @ \$4,092.10                | \$1,338.12           | \$2,174.44                      |
| City of Worthington               | Lot 4, Block 3                              | 31-1860-090             | 0.327                       | @ \$2,557.56                | \$836.32             | 0.327                       | @ \$4,092.10                | \$1,338.12           | \$2,174.44                      |
| City of Worthington               | Lot 1, Block 4                              | 31-1860-095             | 0.393                       | @ \$2,557.56                | \$1,005.12           | 0.393                       | @ \$4,092.10                | \$1,608.20           | \$2,613.32                      |
| City of Worthington               | Lot 2, Block 4                              | 31-1860-100             | 0.327                       | @ \$2,557.56                | \$836.32             | 0.327                       | @ \$4,092.10                | \$1,338.12           | \$2,174.44                      |
| City of Worthington               | Lot 3, Block 4                              | 31-1860-105             | 0.327                       | @ \$2,557.56                | \$836.32             | 0.327                       | @ \$4,092.10                | \$1,338.12           | \$2,174.44                      |
| City of Worthington               | Lot 4, Block 4                              | 31-1860-110             | 0.327                       | @ \$2,557.56                | \$836.32             | 0.327                       | @ \$4,092.10                | \$1,338.12           | \$2,174.44                      |
| City of Worthington               | Lot 1, Block 5                              | 31-1860-115             | 0.183                       | @ \$2,557.56                | \$468.03             | 0.183                       | @ \$4,092.10                | \$748.85             | \$1,216.88                      |
| City of Worthington               | Lot 2, Block 5                              | 31-1860-120             | 0.179                       | @ \$2,557.56                | \$457.80             | 0.179                       | @ \$4,092.10                | \$732.49             | \$1,190.29                      |
| City of Worthington               | Lot 3, Block 5                              | 31-1860-125             | 0.179                       | @ \$2,557.56                | \$457.80             | 0.179                       | @ \$4,092.10                | \$732.49             | \$1,190.29                      |
| City of Worthington               | Lot 4, Block 5                              | 31-1860-130             | 0.179                       | @ \$2,557.56                | \$457.80             | 0.179                       | @ \$4,092.10                | \$732.49             | \$1,190.29                      |
| City of Worthington               | Lot 5, Block 5                              | 31-1860-135             | 0.179                       | @ \$2,557.56                | \$457.80             | 0.179                       | @ \$4,092.10                | \$732.49             | \$1,190.29                      |
| City of Worthington               | Lot 6, Block 5                              | 31-1860-040             | 0.207                       | @ \$2,557.56                | \$529.41             | 0.207                       | @ \$4,092.10                | \$847.06             | \$1,376.47                      |
| City of Worthington               | Tract in Outlot I                           | part of 31-1860-185     | 4.010                       | @ \$2,557.56                | \$10,255.82          | 4.010                       | @ \$4,092.10                | \$16,409.32          | \$26,665.14                     |
| City of Worthington               | Outlot J                                    | 31-1860-190             | N/A                         | @ \$2,557.56                | \$0.00               | N/A                         | @ \$4,092.10                | \$0.00               | \$0.00                          |
| <b>Total Proposed Assessment:</b> |   |                         | <b>16.064</b>               |                             | <b>\$41,084.61</b>   | <b>16.064</b>               |                             | <b>\$65,735.55</b>   | <b>\$106,820.16</b>             |

**RESOLUTION NO. 2021-09-XX**

**DECLARING COST TO BE ASSESSED AND  
ORDERING PREPARATION OF PROPOSED ASSESSMENT**

**WHEREAS**, Pursuant to Chapter 94 of the City Code, the City has undertaken the removal of ice and snow on the public sidewalks abutting various parcels of property within the City of Worthington, and the total cost of the unpaid charges for said ice and snow removal is \$2,820.00; and

**WHEREAS**, Pursuant to Chapter 96 of the City Code, the City has undertaken the removal of noxious weeds and vegetation exceeding a height of six inches on various parcels of property within the City of Worthington, and the total cost of the unpaid charges for said vegetation removal is \$3,084.00; and

**WHEREAS**, Pursuant to Chapter 92 of the City Code, the City has removed solid waste from various parcels of property and/or boulevards abutting such parcels within the City of Worthington, and the total cost of the unpaid charges for said solid waste removal is \$121.56; and

**WHEREAS**, The summation of the unpaid costs of said unpaid charges is \$6,025.56.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
WORTHINGTON, MINNESOTA:**

1. The City will pay \$0.00 as its share of cost for said unpaid charges.
2. The cost of said unpaid charges to be specially assessed is hereby declared to be \$6,025.56.
3. The City Clerk, with the assistance of the Acting City Engineer, shall forthwith calculate the proper amount to be specially assessed for said unpaid charges against every lot, piece, or parcel of land so affected within the City of Worthington, without regard to cash valuation, as provided by law, and shall file a copy of such proposed assessment in the Office of the City Clerk for public inspection.
4. The Clerk shall, upon the completion of such proposed assessment, notify the Council thereof.

Adopted by the City Council of the City of Worthington, Minnesota, this the 13th day of September, 2021.

(SEAL)

\_\_\_\_\_  
Mike Kuhle, Mayor

Attest: \_\_\_\_\_  
Mindy L. Eggers, City Clerk

**RESOLUTION NO. 2021-09-XX****CALLING FOR HEARING ON PROPOSED ASSESSMENT**

**WHEREAS**, Pursuant to Resolution No. 2021-09-XX, adopted by the City Council on September 13, 2021, the City Clerk was directed to prepare a proposed assessment of the costs of the following described unpaid charges:

- Removal of Ice and Snow
- Removal of Noxious Weeds and Vegetation
- Removal of Solid Waste

and

**WHEREAS**, The Clerk has notified the Council that such proposed assessment has been completed and filed in the Office of the City Clerk for public inspection.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:**

1. A hearing shall be held on October 11, 2021 in the Council Chambers of City Hall, 303 Ninth Street, Worthington, Minnesota, at 7:00 p.m. to pass upon such proposed assessment, and at such time and place all persons owning property affected by said unpaid charges will be given an opportunity to be heard with reference to such assessment.
2. The City Clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and shall state in the notice the total amount of the proposed assessment for said unpaid charges. The Clerk shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. It shall be proposed that said assessment be payable in one (1) installment, said installment to be payable on or before the first Monday in January 2022, being January 3, and shall bear interest at the rate of four and zero-tenths per cent (4.0%) per annum from the date of the adoption of the assessment resolution. To said assessment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2022.
4. The owner of any property so assessed for said unpaid charges may, at any time prior to November 15, 2021, pay to the City of Worthington Assessment Clerk the whole of said assessment on such property, with interest accrued to the date of payment, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of the assessment. The owner of any property so assessed must thereafter pay to the County Treasurer of said county, the assessment and interest that is in the process of collection on the current tax lists. Partial prepayments may also be made in accordance with the provisions of Section 94.25 of City Code.

Adopted by the City Council of the City of Worthington, Minnesota, this the 13th day of September, 2021.

(SEAL)

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Mike Kuhlé, Mayor

Attest: \_\_\_\_\_  
Mindy L. Eggers, City Clerk

# Proposed Assessment Roll 2021 Miscellaneous Unpaid Charges

Hearing on Proposed Assessment October 11, 2021

| Property Owner                                 | Legal Description   | County Tax Parcel id | Address          | Type                  | Assessment | Invoice No. |
|--|---|----------------------|------------------|-----------------------|------------|-------------|
| Thoung Htay and Mar Soe                        | Lot 10, Block 44, Plat of Worthington   | 31-0399-000          | 1314 7th Ave     | Noxious Weed/Veg Rmvl | \$110.00   | 7200015     |
| Brady Groeneweg                                | Lot 11, Block 57-A, Auditor's Plat of Southwesterly part of Block 57, Second Addition                                       | 31-0568-000          | 937 Diagonal Rd  | Ice and Snow Removal  | \$90.00    | 2210014     |
| Tex Larry Peterson                             | Lot 14 exc tri-tract and part of Alley Lot B, Block 57-A, Auditor's Plat of Southwesterly part of Block 57, Second Addition | 31-0571-500          | 921 Diagonal Rd  | Noxious Weed/Veg Rmvl | \$102.00   | 7210002     |
| Robert L. McHugh                               | The north 62.5' of Lot 6, Block 1, Anderson's Additic Second Addition   | 31-0742-000          | 509 Strait Ave   | Noxious Weed/Veg Rmvl | \$90.00    | 7210001     |
|  |   |                      |                  | Ice and Snow Removal  | \$110.00   | 4210003     |
|  |   |                      |                  | Ice and Snow Removal  | \$110.00   | 3210015     |
|  |   |                      |                  | Ice and Snow Removal  | \$110.00   | 3210016     |
|  |   |                      |                  | Ice and Snow Removal  | \$110.00   | 2210007     |
|  |   |                      |                  | Ice and Snow Removal  | \$90.00    | 11200007    |
|  |   |                      |                  | Noxious Weed/Veg Rmvl | \$240.00   | 8200019     |
|  |   |                      |                  | Noxious Weed/Veg Rmvl | \$110.00   | 7200010     |
|  |   |                      |                  | Noxious Weed/Veg Rmvl | \$110.00   | 7200009     |
|  |   |                      |                  |                       | \$1,080.00 |             |
| Luis Sanchez and Lilian M. Gonzales de Sanchez | The south 85' of Lot 6, Block 1, Anderson's Addition  | 31-0743-000          | 501 Strait Ave   | Ice and Snow Removal  | \$110.00   | 3210020     |
|  |   |                      |                  | Ice and Snow Removal  | \$90.00    | 2210016     |
|  |   |                      |                  |                       |            | \$200.00    |
| Asmara Apartments LLC                          | The north 50' of Lot 7, Block 1, Anderson's Addition  | 31-0745-000          | 523 Strait Ave   | Solid Waste Removal   | \$121.56   | 11200006    |
|  |   |                      |                  | Noxious Weed/Veg Rmvl | \$102.00   | 7200018     |
|  |   |                      |                  |                       |            | \$223.56    |
| Po Di  | The east 60' of Lot 1, Block 6, Anderson's Subdivision of Blocks 1 & 6  | 31-0772-000          | 1445 Miller St   | Ice and Snow Removal  | \$90.00    | 2210003     |
| Toni Norling                                   | Lot 31, Block 6, Anderson's Subdivision of Block 1 &  | 31-0809-000          | 902 Humiston Ave | Ice and Snow Removal  | \$110.00   | 4210004     |
|  |   |                      |                  | Ice and Snow Removal  | \$110.00   | 3210018     |
|  |   |                      |                  | Ice and Snow Removal  | \$110.00   | 3210017     |
|  |   |                      |                  | Ice and Snow Removal  | \$90.00    | 2210006     |
|  |   |                      |                  | Noxious Weed/Veg Rmvl | \$240.00   | 8200020     |
|  |   |                      |                  | Noxious Weed/Veg Rmvl | \$140.00   | 7200012     |
|  |   |                      |                  |                       | \$800.00   |             |
| Evan Cummings                                  | Lot 10, Block 46, Auditor's Plat of Boddy's Subdivisi   | 31-0896-000          | 1313 E 9th Ave   | Noxious Weed/Veg Rmvl | \$102.00   | 7200008     |
| Alexis Nunez Guzman                            | Lot 18, Block 5, Cherry Point Park  | 31-1204-000          | 701 Leon Avenue  | Noxious Weed/Veg Rmvl | \$102.00   | 7210020     |
| Jose D. Juarez Avilla<br>Norma Juarez          | Parts of Lots 1, 4 & 5, Block 7, East Addition  | 31-1669-000          | 1124 Sherwood St | Ice and Snow Removal  | \$90.00    | 3210001     |

Exhibit 1 - 11

# **Proposed Assessment Roll** **2021 Miscellaneous Unpaid Charges**

Hearing on Proposed Assessment October 11, 2021

| Property Owner          | Legal Description   | County Tax<br>Parcel id | Address             | Type                  | Assessment      | Invoice No. |
|-------------------------|---|-------------------------|---------------------|-----------------------|-----------------|-------------|
| Maria G. Parga          | Lot 5, Block 10, East Addition  | 31-1701-000             | 1305 East Ave       | Ice and Snow Removal  | \$90.00         | 2210010     |
|                         |   |                         |                     | Noxious Weed/Veg Rmvl | \$125.00        | 9200001     |
|                         |   |                         |                     |                       | <u>\$215.00</u> |             |
| Beverly M. Ellefson     | Lot A, Block 1, Fair Addition; and<br>Lot 13, Block 1, Seely's Addition   | 31-1790-000             | 1223 Humiston Ave   | Ice and Snow Removal  | \$110.00        | 3210005     |
|                         |   |                         |                     | Ice and Snow Removal  | \$90.00         | 2210009     |
|                         |   |                         |                     |                       | <u>\$200.00</u> |             |
| Ruth Yeske              | Lot 13, Block 1, Jones' Rearrangement   | 31-2140-000             | 1102 Rose Ave       | Noxious Weed/Veg Rmvl | \$90.00         | 6210013     |
|                         |   |                         |                     | Noxious Weed/Veg Rmvl | \$110.00        | 7210003     |
|                         |   |                         |                     |                       | <u>\$200.00</u> |             |
| Klo Htoo and Naw Jue    | 2.9' on NW side of Lot 12 and all of Lot 13, Block 7,<br>Ludlow Acres   | 31-2366-000             | 1845 South Shore Dr | Noxious Weed/Veg Rmvl | \$110.00        | 8200021     |
|                         |   |                         |                     | Noxious Weed/Veg Rmvl | \$102.00        | 7200032     |
|                         |   |                         |                     |                       | <u>\$212.00</u> |             |
| Jorge Armando Vega      | Lot 17, Block 3, Morningside Addition   | 31-2609-000             | 620 Morningside Dr  | Ice and Snow Removal  | \$110.00        | 3210026     |
|                         |   |                         |                     | Ice and Snow Removal  | \$90.00         | 3210024     |
|                         |   |                         |                     | Noxious Weed/Veg Rmvl | \$240.00        | 8200018     |
|                         |   |                         |                     | Noxious Weed/Veg Rmvl | \$110.00        | 7200017     |
|                         |   |                         |                     | Noxious Weed/Veg Rmvl | \$110.00        | 7200016     |
|                         |   |                         |                     |                       | <u>\$660.00</u> |             |
| Abraham Najera          | The east 55' of the west 165' of Lots 13 and<br>14, and the north 50' of Lot 12, except the<br>east 112.9' thereof, Block 12, Moulton's<br>Resurvey and Subdivision of Clary's Addition | 31-2795-000             | 1632 Oxford St      | Noxious Weed/Veg Rmvl | \$125.00        | 7210019     |
|                         |   |                         |                     | Noxious Weed/Veg Rmvl | \$110.00        | 8200022     |
|                         |   |                         |                     | Noxious Weed/Veg Rmvl | \$102.00        | 7200031     |
|                         |   |                         |                     |                       | <u>\$337.00</u> |             |
| Melina Martinez Gomez   | The south 50' of the north 150' of Lot 1, Block 2,<br>Park Addition   | 31-3177-000             | 709 8th St          | Ice and Snow Removal  | \$90.00         | 3210008     |
| Kyaw Bu Hae             | Lot 5, Block 1, Rowe's Addition   | 31-3322-000             | 128 Thomas Ave      | Ice and Snow Removal  | \$110.00        | 3210003     |
|                         |   |                         |                     | Ice and Snow Removal  | \$90.00         | 2210001     |
|                         |   |                         |                     |                       | <u>\$200.00</u> |             |
| Yolanda Bolanos         | Lot 20, Block 4, Scott's Subdivision  | 31-3385-000             | 1627 Okabena St     | Ice and Snow Removal  | \$90.00         | 3210002     |
| Maria Y Hernandez Levia | The east 71' of Lot 24, Block 2, Smith & Shell's<br>Addition  | 31-3444-000             | 1308 Clary St       | Noxious Weed/Veg Rmvl | \$102.00        | 10200003    |

Exhibit 1 - 12

## Proposed Assessment Roll

### 2021 Miscellaneous Unpaid Charges

Hearing on Proposed Assessment October 11, 2021

| Property Owner  | Legal Description                    | County Tax<br>Parcel id | Address          | Type                  | Assessment | Invoice No. |
|---|--------------------------------------|-------------------------|------------------|-----------------------|------------|-------------|
| Helen Boyle<br>Carol Potter                                     | Lots 27 and 28, Sunny Crest Addition | 31-3514-000             | 808 Milton Ave   | Noxious Weed/Veg Rmvl | \$90.00    | 7210004     |
|   |                                      |                         |                  | Ice and Snow Removal  | \$110.00   | 4210005     |
|   |                                      |                         |                  | Ice and Snow Removal  | \$110.00   | 3210019     |
|   |                                      |                         |                  | Ice and Snow Removal  | \$110.00   | 2210005     |
|   |                                      |                         |                  | Ice and Snow Removal  | \$90.00    | 1120008     |
|   |                                      |                         |                  | Noxious Weed/Veg Rmvl | \$110.00   | 7200013     |
|   |                                      |                         |                  |                       | \$620.00   |             |
| Gregory S. Vander Pol   | Lot 9, Block 1, Waite's Subdivision  | 31-3668-000             | 1102 McMillan St | Ice and Snow Removal  | \$110.00   | 3210023     |
|   |                                      |                         |                  |                       |            |             |
|   |                                      |                         |                  | Noxious Weed/Veg Rmvl | \$3,084.00 |             |
|   |                                      |                         |                  | Ice and Snow Removal  | \$2,820.00 |             |
|   |                                      |                         |                  | Solid Waste Removal   | \$121.56   |             |
| Total Proposed Assessment for 2021 Miscellaneous Unpaid Charges |                                      |                         |                  |                       | \$6,025.56 |             |

Exhibit 1 - 13

**COMMUNITY/ECONOMIC DEVELOPMENT MEMO**

**DATE: SEPTEMBER 13, 2021**  
**TO: HONORABLE MAYOR AND CITY COUNCIL**  
**SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW**

**CASE ITEMS****1. PROFESSIONAL SERVICES AGREEMENT (BOLTON & MENK, INC.)**

The City has entered into a contract for deed with two subsequent amendments, a development contract, a loan agreement, and a right to repurchase agreement with Prairie Holdings Group to assist them in development of a commercial property located north of Interstate 90, east of US Highway 59. Prairie Holdings Group has since sold a portion of its business to a new entity and wishes to sell a portion of this property, and an associated building, to the new entity. After discussing the proposed changes to the existing lot lines and agreements, the City's engineering consultant, Bolton & Menk, Inc. (BMI), has advised it would be best to replat this property to match the desired new properties.

City staff has received the proposal to assist with the replatting process from BMI shown in Exhibit 1A. The agreement establishes a fee structure based on an hourly rate not to exceed an overall fee of \$13,500.00 without prior consent from the City. For the proposed fee, the City will receive the following:

1. Preliminary and final plats; and
2. Final mylar prints of the final plat for signatures and recording after approval.

The proposed new lot alignment would result in the City receiving approximately one-third of the contract for deed property back from Prairie Holdings Group. Since the City will benefit from having a clear legal description for this property, City staff finds it appropriate for the City to assist with one-third of the costs of the service. Council is requested to consider approval of the professional services agreement shown in Exhibit 1A with the direction that Prairie Holdings Group will reimburse the City for two-thirds of the total costs and the remaining one-third will be paid with Community/Economic Development Department operating funds. Staff would request any motion for approval also include approving the Mayor and Clerk to execute the agreement.



**CITY OF WORTHINGTON AND BOLTON & MENK, INC.  
TASK ORDER TO AGREEMENT FOR PROFESSIONAL SERVICES**

**TASK ORDER NO: 8**

**CLIENT: City of Worthington**

**CONSULTANT: Bolton & Menk, Inc.**

**DATE OF THIS TASK ORDER: September 2, 2021**

**DATE OF MASTER AGREEMENT FOR PROFESSIONAL SERVICES: September 14, 2020**

Whereas, CLIENT and CONSULTANT entered into a Master Agreement for Professional Services (“Master Agreement”) as dated above; and CONSULTANT agrees to perform and complete the following Services for CLIENT in accordance with this Task Order and the terms and conditions of the Master Agreement. CLIENT and CONSULTANT agree as follows:

**1.0 Scope of Services:**

CONSULTANT shall perform the Services listed below or in the attached Scope. All terms and conditions of the Master Agreement are incorporated by reference in this Task Order, except as explicitly modified in writing herein.

CLIENT desires to replat a portion of the Bio Science Industrial Park to clean up a number of legal descriptions resulting from lot splits that have occurred since the original plat in 2006. There is also one parcel where the owner is requesting it be split into two or three lots. CONSULTANT will complete the following major tasks and scope:

1. Prepare preliminary and final plats. The preliminary plat will show features adjacent to the proposed lot lines, building setbacks, and utilize an aerial image for clarity. The final plat will be prepared in accordance with applicable statutes and local ordinance.
2. Order final mylar prints of the final plat after approval for signatures and recording.

**2.0 Fees:**

CLIENT shall pay CONSULTANT in accordance with Section III of the Master Agreement and as follows or as described in the attached Scope. Total cost of services provided by CONSULTANT for this Task Order shall not exceed \$13,500.00 without prior approval of CLIENT. Fees will be invoiced on an hourly basis. It is anticipated that this task will require between 70 and 90 hours to complete.

**3.0 Schedule:**

Schedule for performance of Services will be as follows or as set forth in attached Scope, such that all services will be completed by October 15, 2021.

**4.0 Deliverables**

Deliverables will be as follows or as set forth in the attached Scope: Draft copies of the preliminary and final plats in both digital and paper formats. Final mylar prints for signatures and recording.

**5.0 Term**

In the event that the Schedule for this Task Order extends beyond the term of the Master Agreement, either intentionally or unintentionally by Task Order Scope or by Task Order extension, then this Task Order shall operate to extend the Master Agreement through the completion of CONSULTANT'S obligations under this Task Order or until a new Master Agreement is executed incorporating this Task Order.

**6.0 Other Matters**

None.

**7.0 Project Managers**

Project managers and contact information for the CLIENT and CONSULTANT for this Task Order, if different than the Master Agreement, are as follows:

**CLIENT:**

Name: Steve Robinson

Address: 303 Ninth Street

City, State, Zip: Worthington, MN 56187

Office Phone: 507-372-8600

Email: ser@ci.worthington.mn.us

**BOLTON & MENK, INC.**

Name: Travis Winter, P.E.

Office Address 1501 South State Street, Ste 100

City, State, Zip: Fairmont, MN 56031

Office Phone: 507-238-4738

Email: travis.winter@bolton-menk.com

**CLIENT:**

**BOLTON & MENK, INC.**

By: \_\_\_\_\_

BY: Travis L. Winter

Printed Name: \_\_\_\_\_

Printed Name: Travis Winter, P.E.

Title: \_\_\_\_\_

Title: Principal Engineer

ATTACHMENTS TO THIS TASK ORDER: None

| VENDOR SORT KEY                 | DATE    | DESCRIPTION                | FUND                | DEPARTMENT             | AMOUNT   |
|---------------------------------|---------|----------------------------|---------------------|------------------------|----------|
| FRONTIER COMMUNICATION SERVICES | 8/27/21 | PHONE SERVICE              | GENERAL FUND        | MAYOR AND COUNCIL      | 30.64    |
|                                 | 8/27/21 | PHONE SERVICE              | GENERAL FUND        | CLERK'S OFFICE         | 58.94    |
|                                 | 8/27/21 | PHONE SERVICE              | GENERAL FUND        | ENGINEERING ADMIN      | 58.82    |
|                                 | 8/27/21 | PHONE SERVICE              | GENERAL FUND        | ECONOMIC DEVELOPMENT   | 14.73    |
|                                 | 8/27/21 | PHONE SERVICE              | GENERAL FUND        | OTHER GEN GOVT MISC    | 49.94    |
|                                 | 8/27/21 | PHONE SERVICE              | GENERAL FUND        | FIRE ADMINISTRATION    | 178.34   |
|                                 | 8/27/21 | PHONE SERVICE              | GENERAL FUND        | CENTER FOR ACTIVE LIVI | 192.74   |
|                                 | 8/27/21 | PHONE SERVICE              | MEMORIAL AUDITORIUM | MEMORIAL AUDITORIUM    | 217.49   |
|                                 | 8/27/21 | PHONE SERVICE              | RECREATION          | PARK AREAS             | 30.64    |
|                                 | 8/27/21 | BAC FIRE ALARMS            | ECONOMIC DEV AUTHO  | TRAINING/TESTING CENTE | 109.72   |
|                                 | 8/27/21 | PHONE SERVICE              | LIQUOR              | O-GEN MISC             | 259.95   |
|                                 | 8/27/21 | PHONE SERVICE              | AIRPORT             | O-GEN MISC             | 106.92   |
|                                 | 8/27/21 | PHONE SERVICE              | DATA PROCESSING     | DATA PROCESSING        | 68.24    |
|                                 | 8/27/21 | PHONE SERVICE              | DATA PROCESSING     | COPIER/FAX             | 29.47    |
|                                 | TOTAL:  |                            |                     |                        | 1,406.58 |
| HAWKINS INC                     | 8/27/21 | TREATMENT CHEMICAL         | WATER               | O-PURIFY               | 1,093.89 |
|                                 | TOTAL:  |                            |                     |                        | 1,093.89 |
| INFRARED SERVICES               | 8/27/21 | INFRARED INSPECTION & ANAL | ELECTRIC            | CUSTOMER INSTALL EXPEN | 1,780.50 |
|                                 | TOTAL:  |                            |                     |                        | 1,780.50 |
| ITEN, VIDA                      | 8/27/21 | MILEAGE-JAN-JULY           | ELECTRIC            | ACCTS-ASSISTANCE       | 281.90   |
|                                 | TOTAL:  |                            |                     |                        | 281.90   |
| LOCATORS & SUPPLIES INC         | 8/27/21 | EAR PLUGS                  | MUNICIPAL WASTEWAT  | O-SOURCE MAINS & LIFTS | 9.85     |
|                                 | 8/27/21 | EAR PLUGS                  | MUNICIPAL WASTEWAT  | O-PURIFY MISC          | 38.99    |
|                                 | TOTAL:  |                            |                     |                        | 48.84    |
| MARTHALER CDJR                  | 8/27/21 | #330 OIL CHANGE            | MUNICIPAL WASTEWAT  | M-SOURCE MAINS & LIFTS | 33.33    |
|                                 | 8/27/21 | #330 OIL CHANGE            | MUNICIPAL WASTEWAT  | M-SOURCE MAINS & LIFTS | 23.45    |
|                                 | TOTAL:  |                            |                     |                        | 56.78    |
| MARTHALER FORD OF WORTHINGTON   | 8/27/21 | #206 OIL CHANGE            | WATER               | M-TRANS MAINS          | 54.35    |
|                                 | TOTAL:  |                            |                     |                        | 54.35    |
| METERING & TECHNOLOGY SOLUTIONS | 8/27/21 | INTERMEDIATE SCHOOL        | WATER               | FA DISTR METERS        | 5,400.79 |
|                                 | 8/27/21 | INTERMEDIATE SCHOOL        | WATER               | FA DISTR METERS        | 414.01   |
|                                 | TOTAL:  |                            |                     |                        | 5,814.80 |
| MISCELLANEOUS V KOEHNE COLLEEN  | 8/27/21 | PARK SHELTER RENTAL        | RECREATION          | NON-DEPARTMENTAL       | 46.35    |
|                                 | 8/27/21 | PARK SHELTER RENTAL        | RECREATION          | NON-DEPARTMENTAL       | 3.65     |
|                                 | 8/27/21 | SHELTER RENTAL             | RECREATION          | NON-DEPARTMENTAL       | 46.35    |
|                                 | 8/27/21 | SHELTER RENTAL             | RECREATION          | NON-DEPARTMENTAL       | 3.65     |
|                                 | 8/27/21 | REFUND OF DEPOSIT-ACCT FIN | WATER               | NON-DEPARTMENTAL       | 45.00    |
|                                 | 8/27/21 | REFUND OF DEPOSIT-ACCT FIN | WATER               | ACCTS-RECORDS & COLLEC | 0.03     |
|                                 | 8/27/21 | REFUND OF DEPOSIT-ACCT FIN | MUNICIPAL WASTEWAT  | NON-DEPARTMENTAL       | 12.42    |
|                                 | 8/27/21 | REFUND OF DEPOSIT-ACCT FIN | MUNICIPAL WASTEWAT  | ACCT-RECORDS & COLLECT | 0.03     |
|                                 | 8/27/21 | REFUND OF DEPOSIT-ACCT FIN | ELECTRIC            | NON-DEPARTMENTAL       | 77.35    |
|                                 | 8/27/21 | REFUND OF DEPOSIT-ACCT FIN | ELECTRIC            | NON-DEPARTMENTAL       | 81.04    |
|                                 | 8/27/21 | REFUND OF DEPOSIT-ACCT FIN | ELECTRIC            | NON-DEPARTMENTAL       | 84.18    |
|                                 | 8/27/21 | REFUND OF DEPOSIT-ACCT FIN | ELECTRIC            | NON-DEPARTMENTAL       | 95.00    |
|                                 | 8/27/21 | REFUND OF CREDITS-ACCT FIN | ELECTRIC            | NON-DEPARTMENTAL       | 278.54   |
|                                 | 8/27/21 | CUSTOMER REBATE            | ELECTRIC            | CUSTOMER INSTALL EXPEN | 300.00   |
|                                 | 8/27/21 | CUSTOMER REBATE            | ELECTRIC            | CUSTOMER INSTALL EXPEN | 300.00   |
|                                 | 8/27/21 | CUSTOMER REBATE            | ELECTRIC            | CUSTOMER INSTALL EXPEN | 64.00    |

| VENDOR SORT KEY            | DATE    | DESCRIPTION                | FUND               | DEPARTMENT             | AMOUNT   |
|----------------------------|---------|----------------------------|--------------------|------------------------|----------|
| COLLIN BART                | 8/27/21 | CUSTOMER REBATE            | ELECTRIC           | CUSTOMER INSTALL EXPEN | 325.00   |
| VANLO NGUYEN               | 8/27/21 | CUSTOMER REBATE            | ELECTRIC           | CUSTOMER INSTALL EXPEN | 300.00   |
| BAHITA TSIGE MESFIN        | 8/27/21 | REFUND OF DEPOSIT-ACCT FIN | ELECTRIC           | ACCTS-RECORDS & COLLEC | 0.06     |
| GONZALEZ PANJOJ JOSE       | 8/27/21 | REFUND OF DEPOSIT-ACCT FIN | ELECTRIC           | ACCTS-RECORDS & COLLEC | 0.06     |
| RODRIGUEZ CANO ESTHER      | 8/27/21 | REFUND OF DEPOSIT-ACCT FIN | ELECTRIC           | ACCTS-RECORDS & COLLEC | 0.06     |
|                            |         |                            |                    | TOTAL:                 | 2,062.77 |
| MTI DISTRIBUTING INC       | 8/27/21 | V-BELT                     | RECREATION         | SOCCER COMPLEX         | 37.16    |
|                            | 8/27/21 | TORO MOWER                 | RECREATION         | PARK AREAS             | 90.48    |
|                            |         |                            |                    | TOTAL:                 | 127.64   |
| ONE OFFICE SOLUTION-WOUTIL | 8/27/21 | COPIER PAPER               | WATER              | ADMIN OFFICE SUPPLIES  | 40.88    |
|                            | 8/27/21 | COPIER PAPER               | WATER              | ACCTS-RECORDS & COLLEC | 86.88    |
|                            | 8/27/21 | COPIER PAPER               | MUNICIPAL WASTEWAT | ADMIN OFFICE SUPPLIES  | 40.88    |
|                            | 8/27/21 | COPIER PAPER               | MUNICIPAL WASTEWAT | ACCT-RECORDS & COLLECT | 86.88    |
|                            | 8/27/21 | COPIER PAPER               | ELECTRIC           | ADMIN OFFICE SUPPLIES  | 86.88    |
|                            | 8/27/21 | COPIER PAPER               | ELECTRIC           | ACCTS-RECORDS & COLLEC | 168.65   |
|                            |         |                            |                    | TOTAL:                 | 511.05   |
| VAST BROADBAND             | 8/27/21 | INTERNET SERVICE           | GENERAL FUND       | FIRE ADMINISTRATION    | 96.10    |
|                            | 8/27/21 | CAL INTERNET               | GENERAL FUND       | CENTER FOR ACTIVE LIVI | 144.66   |
|                            |         |                            |                    | TOTAL:                 | 240.76   |
| VERIZON WIRELESS           | 8/27/21 | MONTHLY WIRELESS SERVICE   | WATER              | O-DISTR MISC           | 40.01    |
|                            | 8/27/21 | MONTHLY WIRELESS SERVICE   | WATER              | O-DISTR MISC           | 41.50    |
|                            | 8/27/21 | MONTHLY WIRELESS SERVICE   | WATER              | O-DISTR MISC           | 51.50    |
|                            | 8/27/21 | MONTHLY WIRELESS SERVICE   | WATER              | O-DISTR MISC           | 24.39    |
|                            | 8/27/21 | MONTHLY WIRELESS SERVICE   | MUNICIPAL WASTEWAT | O-SOURCE MAINS & LIFTS | 40.01    |
|                            | 8/27/21 | MONTHLY WIRELESS SERVICE   | MUNICIPAL WASTEWAT | O-SOURCE MAINS & LIFTS | 41.50    |
|                            | 8/27/21 | MONTHLY WIRELESS SERVICE   | MUNICIPAL WASTEWAT | O-SOURCE MAINS & LIFTS | 41.50    |
|                            | 8/27/21 | MONTHLY WIRELESS SERVICE   | MUNICIPAL WASTEWAT | O-PURIFY SUPERVISION   | 41.50    |
|                            | 8/27/21 | MONTHLY WIRELESS SERVICE   | ELECTRIC           | O-DISTR SUPER & ENG    | 40.01    |
|                            | 8/27/21 | MONTHLY WIRELESS SERVICE   | ELECTRIC           | O-DISTR SUPER & ENG    | 40.01    |
|                            | 8/27/21 | MONTHLY WIRELESS SERVICE   | ELECTRIC           | O-DISTR SUPER & ENG    | 41.50    |
|                            | 8/27/21 | MONTHLY WIRELESS SERVICE   | ELECTRIC           | O-DISTR SUPER & ENG    | 51.50    |
|                            | 8/27/21 | MONTHLY WIRELESS SERVICE   | ELECTRIC           | O-DISTR MISC           | 41.50    |
|                            | 8/27/21 | MONTHLY WIRELESS SERVICE   | ELECTRIC           | ACCTS-METER READING    | 51.50    |
|                            | 8/27/21 | MONTHLY WIRELESS SERVICE   | ELECTRIC           | ACCTS-RECORDS & COLLEC | 51.50    |
|                            |         |                            |                    | TOTAL:                 | 639.43   |
| VIVIAL INC.                | 8/27/21 | FRONTIER DIRECTORY AD      | GENERAL FUND       | ADMINISTRATION         | 122.80   |
|                            |         |                            |                    | TOTAL:                 | 122.80   |

| VENDOR SORT KEY | DATE | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|-----------------|------|-------------|------|------------|--------|
|-----------------|------|-------------|------|------------|--------|

## ===== FUND TOTALS =====

|     |                        |          |
|-----|------------------------|----------|
| 101 | GENERAL FUND           | 947.71   |
| 202 | MEMORIAL AUDITORIUM    | 217.49   |
| 229 | RECREATION             | 258.28   |
| 231 | ECONOMIC DEV AUTHORITY | 109.72   |
| 601 | WATER                  | 7,293.23 |
| 602 | MUNICIPAL WASTEWATER   | 410.34   |
| 604 | ELECTRIC               | 4,540.74 |
| 609 | LIQUOR                 | 259.95   |
| 612 | AIRPORT                | 106.92   |
| 702 | DATA PROCESSING        | 97.71    |

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GRAND TOTAL:            14,242.09  
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TOTAL PAGES:     3

| VENDOR SORT KEY               | DATE    | DESCRIPTION                | FUND         | DEPARTMENT          | AMOUNT        |
|-------------------------------|---------|----------------------------|--------------|---------------------|---------------|
| ALEX AIR APPARATUS INC        | 9/03/21 | AIR HOSES FROM SCBA TO TRU | GENERAL FUND | FIRE ADMINISTRATION | <u>753.20</u> |
|                               |         |                            |              | TOTAL:              | 753.20        |
| AMERICAN BOTTLING COMPANY     | 9/03/21 | MIX                        | LIQUOR       | NON-DEPARTMENTAL    | <u>156.00</u> |
|                               |         |                            |              | TOTAL:              | 156.00        |
| ANDERSON ALIGNMENT            | 9/03/21 | BUSS FIELD MOWER TIRE      | RECREATION   | SOCCER COMPLEX      | 17.44         |
|                               | 9/03/21 | BUSS FIELD MOWER TIRE      | RECREATION   | SOCCER COMPLEX      | <u>18.45</u>  |
|                               |         |                            |              | TOTAL:              | 35.89         |
| ARCTIC GLACIER USA INC        | 9/03/21 | MIX                        | LIQUOR       | NON-DEPARTMENTAL    | 120.50        |
|                               | 9/03/21 | MIX                        | LIQUOR       | NON-DEPARTMENTAL    | 171.55        |
|                               | 9/03/21 | MIX                        | LIQUOR       | NON-DEPARTMENTAL    | 288.80        |
|                               | 9/03/21 | FREIGHT                    | LIQUOR       | O-SOURCE MISC       | 7.50          |
|                               | 9/03/21 | FREIGHT                    | LIQUOR       | O-SOURCE MISC       | 7.50          |
|                               | 9/03/21 | FREIGHT                    | LIQUOR       | O-SOURCE MISC       | <u>7.50</u>   |
|                               |         |                            |              | TOTAL:              | 603.35        |
| ARNOLD MOTOR SUPPLY LLP       | 9/03/21 | BATTERY                    | GENERAL FUND | FIRE ADMINISTRATION | 94.83         |
|                               | 9/03/21 | PAINT                      | ELECTRIC     | O-DISTR MISC        | 165.52        |
|                               | 9/03/21 | PAINT                      | ELECTRIC     | O-DISTR MISC        | <u>68.40</u>  |
|                               |         |                            |              | TOTAL:              | 328.75        |
| ARTISAN BEER COMPANY          | 9/03/21 | BEER                       | LIQUOR       | NON-DEPARTMENTAL    | 124.60        |
|                               | 9/03/21 | BEER                       | LIQUOR       | NON-DEPARTMENTAL    | <u>366.00</u> |
|                               |         |                            |              | TOTAL:              | 490.60        |
| ATLANTIC BOTTLING COMPANY     | 9/03/21 | MIX                        | LIQUOR       | NON-DEPARTMENTAL    | <u>590.83</u> |
|                               |         |                            |              | TOTAL:              | 590.83        |
| BELLBOY CORPORATION           | 9/03/21 | MIX                        | LIQUOR       | NON-DEPARTMENTAL    | 857.90        |
|                               | 9/03/21 | MIX                        | LIQUOR       | NON-DEPARTMENTAL    | 49.50-        |
|                               | 9/03/21 | LIQUOR                     | LIQUOR       | NON-DEPARTMENTAL    | 111.00-       |
|                               | 9/03/21 | LIQUOR                     | LIQUOR       | NON-DEPARTMENTAL    | 8,552.05      |
|                               | 9/03/21 | WINE                       | LIQUOR       | NON-DEPARTMENTAL    | 160.00        |
|                               | 9/03/21 | MIX                        | LIQUOR       | NON-DEPARTMENTAL    | 94.75         |
|                               | 9/03/21 | MIX                        | LIQUOR       | NON-DEPARTMENTAL    | 94.75-        |
|                               | 9/03/21 | FREIGHT                    | LIQUOR       | O-SOURCE MISC       | 9.13          |
|                               | 9/03/21 | FREIGHT                    | LIQUOR       | O-SOURCE MISC       | 189.34        |
|                               | 9/03/21 | FREIGHT                    | LIQUOR       | O-SOURCE MISC       | 10.00-        |
|                               | 9/03/21 | PROMOTIONAL                | LIQUOR       | O-GEN MISC          | <u>89.40</u>  |
|                               |         |                            |              | TOTAL:              | 9,687.32      |
| BEVERAGE WHOLESALERS INC      | 9/03/21 | BEER                       | LIQUOR       | NON-DEPARTMENTAL    | 16,849.03     |
|                               | 9/03/21 | MIX                        | LIQUOR       | NON-DEPARTMENTAL    | 128.00        |
|                               | 9/03/21 | BEER                       | LIQUOR       | NON-DEPARTMENTAL    | 9,961.25      |
|                               | 9/03/21 | MIX                        | LIQUOR       | NON-DEPARTMENTAL    | 19.20         |
|                               | 9/03/21 | BEER                       | LIQUOR       | NON-DEPARTMENTAL    | 3,440.05      |
|                               | 9/03/21 | BEER                       | LIQUOR       | NON-DEPARTMENTAL    | 14,442.75     |
|                               | 9/03/21 | MIX                        | LIQUOR       | NON-DEPARTMENTAL    | 15.60         |
|                               | 9/03/21 | BEER                       | LIQUOR       | NON-DEPARTMENTAL    | 4,537.25      |
|                               | 9/03/21 | BEER                       | LIQUOR       | NON-DEPARTMENTAL    | 30.00         |
|                               | 9/03/21 | BEER                       | LIQUOR       | NON-DEPARTMENTAL    | <u>53.50</u>  |
|                               |         |                            |              | TOTAL:              | 49,476.63     |
| BORDER STATES ELECTRIC SUPPLY | 9/03/21 | CRIMPER                    | ELECTRIC     | O-DISTR MISC        | 3,444.95      |

| VENDOR SORT KEY                        | DATE    | DESCRIPTION                | FUND                | DEPARTMENT             | AMOUNT          |
|--|---------|----------------------------|---------------------|------------------------|-----------------|
|  | 9/03/21 | MARKING PAINT              | ELECTRIC            | O-DISTR MISC           | 52.96           |
|  | 9/03/21 | METER SOCKETS CLOSING PLAT | ELECTRIC            | FA DISTR METERS        | <u>93.80</u>    |
|  |         |                            |                     | TOTAL:                 | 3,591.71        |
| BREAKTHRU BEVERAGE MINNESOTA BEER LLC  | 9/03/21 | LIQUOR                     | LIQUOR              | NON-DEPARTMENTAL       | 4.18-           |
|  | 9/03/21 | LIQUOR                     | LIQUOR              | NON-DEPARTMENTAL       | 6,781.15        |
|  | 9/03/21 | WINE                       | LIQUOR              | NON-DEPARTMENTAL       | 1,848.00        |
|  | 9/03/21 | WINE                       | LIQUOR              | NON-DEPARTMENTAL       | 72.00           |
|  | 9/03/21 | MIX                        | LIQUOR              | NON-DEPARTMENTAL       | 203.20          |
|  | 9/03/21 | BEER                       | LIQUOR              | NON-DEPARTMENTAL       | 122.75          |
|  | 9/03/21 | LIQUOR                     | LIQUOR              | NON-DEPARTMENTAL       | 62.55           |
|  | 9/03/21 | LIQUOR                     | LIQUOR              | NON-DEPARTMENTAL       | 3,919.53        |
|  | 9/03/21 | MIX                        | LIQUOR              | NON-DEPARTMENTAL       | 95.92           |
|  | 9/03/21 | WINE                       | LIQUOR              | NON-DEPARTMENTAL       | 108.00          |
|  | 9/03/21 | WINE                       | LIQUOR              | NON-DEPARTMENTAL       | 32.82           |
|  | 9/03/21 | LIQUOR                     | LIQUOR              | NON-DEPARTMENTAL       | 243.00          |
|  | 9/03/21 | WINE                       | LIQUOR              | NON-DEPARTMENTAL       | 10.94-          |
|  | 9/03/21 | MIX                        | LIQUOR              | NON-DEPARTMENTAL       | 4.01-           |
|  | 9/03/21 | LIQUOR                     | LIQUOR              | NON-DEPARTMENTAL       | 80.95-          |
|  | 9/03/21 | FREIGHT                    | LIQUOR              | O-SOURCE MISC          | 63.36           |
|  | 9/03/21 | FREIGHT                    | LIQUOR              | O-SOURCE MISC          | 34.23           |
|  | 9/03/21 | FREIGHT                    | LIQUOR              | O-SOURCE MISC          | 14.80           |
|  | 9/03/21 | FREIGHT                    | LIQUOR              | O-SOURCE MISC          | 0.46            |
|  | 9/03/21 | FREIGHT                    | LIQUOR              | O-SOURCE MISC          | 59.98           |
|  | 9/03/21 | FREIGHT                    | LIQUOR              | O-SOURCE MISC          | 3.70            |
|  | 9/03/21 | FREIGHT                    | LIQUOR              | O-SOURCE MISC          | 3.70            |
|  | 9/03/21 | FREIGHT                    | LIQUOR              | O-SOURCE MISC          | 0.46            |
|  | 9/03/21 | FREIGHT                    | LIQUOR              | O-SOURCE MISC          | 487.85-         |
|  | 9/03/21 | FREIGHT                    | LIQUOR              | O-SOURCE MISC          | 0.15-           |
|  | 9/03/21 | FREIGHT                    | LIQUOR              | O-SOURCE MISC          | 0.31-           |
|  | 9/03/21 | FREIGHT                    | LIQUOR              | O-SOURCE MISC          | <u>1.85-</u>    |
|  |         |                            |                     | TOTAL:                 | 13,079.37       |
| BTU INC                                | 9/03/21 | SYSTEM INSTRUCTION         | MEMORIAL AUDITORIUM | MEMORIAL AUDITORIUM    | <u>47.50</u>    |
|  |         |                            |                     | TOTAL:                 | 47.50           |
| BUFFALO RIDGE CONCRETE INC             | 9/03/21 | CONCRETE FOR LIGHT POLES   | ELECTRIC            | FA DISTR ST LITE & SIG | <u>1,020.00</u> |
|  |         |                            |                     | TOTAL:                 | 1,020.00        |
| C&S CHEMICALS INC                      | 9/03/21 | 4,542 GALLONS OF ALUM      | MUNICIPAL WASTEWAT  | O-PURIFY MISC          | 5,291.43        |
|  | 9/03/21 | 4,571 GALLONS OF ALUM      | MUNICIPAL WASTEWAT  | O-PURIFY MISC          | <u>5,325.22</u> |
|  |         |                            |                     | TOTAL:                 | 10,616.65       |
| CAPITAL ONE                            | 9/03/21 | RETURNED CHAIR             | GENERAL FUND        | CENTER FOR ACTIVE LIVI | 25.00-          |
|  | 9/03/21 | BINDER, DIVIDERS, SUPPLIES | GENERAL FUND        | CENTER FOR ACTIVE LIVI | 13.35           |
|  | 9/03/21 | SUPPLIES, CLEANER          | GENERAL FUND        | CENTER FOR ACTIVE LIVI | 14.29           |
|  | 9/03/21 | PAPER, SUPPLIES            | GENERAL FUND        | CENTER FOR ACTIVE LIVI | 7.89            |
|  | 9/03/21 | PAPER, SUPPLIES            | GENERAL FUND        | CENTER FOR ACTIVE LIVI | 26.58           |
|  | 9/03/21 | CARDS, DICE                | GENERAL FUND        | CENTER FOR ACTIVE LIVI | 29.67           |
|  | 9/03/21 | PHONE, OFFICE EQUIPMENT    | MEMORIAL AUDITORIUM | MEMORIAL AUDITORIUM    | 69.04           |
|  | 9/03/21 | INK TANK                   | MEMORIAL AUDITORIUM | MEMORIAL AUDITORIUM    | 44.16           |
|  | 9/03/21 | TOILET PAPER-OLSON         | RECREATION          | OLSON PARK CAMPGROUND  | <u>153.78</u>   |
|  |         |                            |                     | TOTAL:                 | 333.76          |
| COMMERCIAL RECREATION SPECIALISTS, INC | 9/03/21 | SPLASH PAD                 | RECREATION          | SWIMMING BEACHES       | <u>135.46</u>   |
|  |         |                            |                     | TOTAL:                 | 135.46          |



| VENDOR SORT KEY                       | DATE    | DESCRIPTION                      | FUND                | DEPARTMENT             | AMOUNT          |
|---------------------------------------|---------|----------------------------------|---------------------|------------------------|-----------------|
| COOPERATIVE ENERGY CO- ACCT # 5910807 | 9/03/21 | OIL                              | RECREATION          | SOCCER COMPLEX         | 28.20           |
|                                       | 9/03/21 | GAS FOR GAS BARREL               | MUNICIPAL WASTEWAT  | O-PURIFY MISC          | <u>168.10</u>   |
|                                       |         |                                  |                     | TOTAL:                 | 196.30          |
| DAKOTA FLUID POWER INC                | 9/03/21 | STUMP GRINDER MOTOR              | RECREATION          | TREE REMOVAL           | <u>1,945.05</u> |
|                                       |         |                                  |                     | TOTAL:                 | 1,945.05        |
| DAKOTA SUPPLY GROUP INC               | 9/03/21 | HYDRANT-CECILEE STREET           | IMPROVEMENT CONST   | CECILEE STREET EXTENSI | 713.13          |
|                                       | 9/03/21 | DIST. MAIN REPAIR/LINE SUP WATER |                     | O-DIST UNDERGRND LINES | 107.03          |
|                                       | 9/03/21 | DIST. MAIN REPAIR/LINE SUP WATER |                     | M-TRANS MAINS          | <u>647.99</u>   |
|                                       |         |                                  |                     | TOTAL:                 | 1,468.15        |
| DOLL DISTRIBUTING LLC                 | 9/03/21 | BEER                             | LIQUOR              | NON-DEPARTMENTAL       | 12,763.54       |
|                                       | 9/03/21 | BEER                             | LIQUOR              | NON-DEPARTMENTAL       | 770.80-         |
|                                       | 9/03/21 | BEER                             | LIQUOR              | NON-DEPARTMENTAL       | 869.75          |
|                                       | 9/03/21 | BEER                             | LIQUOR              | NON-DEPARTMENTAL       | 2,035.95        |
|                                       | 9/03/21 | BEER                             | LIQUOR              | NON-DEPARTMENTAL       | 1,319.40        |
|                                       | 9/03/21 | MIX                              | LIQUOR              | NON-DEPARTMENTAL       | 24.00           |
|                                       | 9/03/21 | LIQUOR                           | LIQUOR              | NON-DEPARTMENTAL       | 194.80          |
|                                       | 9/03/21 | BEER                             | LIQUOR              | NON-DEPARTMENTAL       | 8,483.10        |
|                                       | 9/03/21 | LIQUOR                           | LIQUOR              | NON-DEPARTMENTAL       | 350.76          |
|                                       | 9/03/21 | BEER                             | LIQUOR              | NON-DEPARTMENTAL       | <u>9,100.38</u> |
|                                       |         |                                  |                     | TOTAL:                 | 34,370.88       |
| DUBOIS CHEMICALS INC                  | 9/03/21 | CHEMICALS                        | INDUSTRIAL WASTEWA  | O-PURIFY MISC          | <u>8,408.46</u> |
|                                       |         |                                  |                     | TOTAL:                 | 8,408.46        |
| DUININCK INC                          | 9/03/21 | 13TH & 2ND MANHOLE               | STORM WATER MANAGE  | STORM DRAINAGE         | <u>63.14</u>    |
|                                       |         |                                  |                     | TOTAL:                 | 63.14           |
| ECHO GROUP INC                        | 9/03/21 | LIGHT BULBS FOR GEN ROOM         | MUNICIPAL WASTEWAT  | M-PURIFY EQUIPMENT     | 17.92           |
|                                       | 9/03/21 | PVC FITTINGS                     | ELECTRIC            | M-DISTR UNDERGRND LINE | 51.56           |
|                                       | 9/03/21 | DUCT SEAL                        | ELECTRIC            | M-DISTR UNDERGRND LINE | <u>14.84</u>    |
|                                       |         |                                  |                     | TOTAL:                 | 84.32           |
| FASTENAL COMPANY                      | 9/03/21 | WORK GLOVES                      | GENERAL FUND        | TRASH PICKUP           | 276.84          |
|                                       | 9/03/21 | STUMP MARKING PAINT              | RECREATION          | TREE REMOVAL           | 16.33           |
|                                       | 9/03/21 | BOLTS                            | ELECTRIC            | M-DISTR UNDERGRND LINE | 47.50           |
|                                       | 9/03/21 | BOLTS                            | ELECTRIC            | M-DISTR UNDERGRND LINE | <u>122.37</u>   |
|                                       |         |                                  |                     | TOTAL:                 | 463.04          |
| GOPHER STAGE LIGHTING INC             | 9/03/21 | PAINT, STAGE PIN CONNECTOR       | MEMORIAL AUDITORIUM | MEMORIAL AUDITORIUM    | <u>1,182.95</u> |
|                                       |         |                                  |                     | TOTAL:                 | 1,182.95        |
| GRAYBAR ELECTRIC CO INC               | 9/03/21 | INTER DUCT                       | ELECTRIC            | FA DISTR UNDRGRND COND | <u>2,759.40</u> |
|                                       |         |                                  |                     | TOTAL:                 | 2,759.40        |
| HAWKINS INC                           | 9/03/21 | CHLORINE                         | WATER               | O-PURIFY               | <u>691.75</u>   |
|                                       |         |                                  |                     | TOTAL:                 | 691.75          |
| HY-VEE INC-61609 (UTILITIES)          | 9/03/21 | ICE-LAB SAMPLES, CLEANING        | MUNICIPAL WASTEWAT  | O-PURIFY LABORATORY    | 9.95            |
|                                       | 9/03/21 | ICE-LAB SAMPLES, CLEANING        | MUNICIPAL WASTEWAT  | O-PURIFY MISC          | <u>20.26</u>    |
|                                       |         |                                  |                     | TOTAL:                 | 30.21           |
| IUOE LOCAL 49 FRINGE BENEFIT FUND     | 9/03/21 | HEALTH INS PREMIUM 49ERS         | GENERAL FUND        | NON-DEPARTMENTAL       | 513.90          |
|                                       | 9/03/21 | HEALTH INS PREMIUM 49ERS         | GENERAL FUND        | NON-DEPARTMENTAL       | 417.02          |

| VENDOR SORT KEY | DATE    | DESCRIPTION              | FUND               | DEPARTMENT             | AMOUNT   |
|-----------------|---------|--------------------------|--------------------|------------------------|----------|
|                 | 9/03/21 | HEALTH INSURANCE         | GENERAL FUND       | NON-DEPARTMENTAL       | 198.74   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | GENERAL FUND       | ENGINEERING ADMIN      | 782.84   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | GENERAL FUND       | ENGINEERING ADMIN      | 961.23   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | GENERAL FUND       | FIRE ADMINISTRATION    | 2.64     |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | GENERAL FUND       | PAVED STREETS          | 2,249.55 |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | GENERAL FUND       | PAVED STREETS          | 1,159.31 |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | GENERAL FUND       | PUBLIC WORK SHOP       | 162.76   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | GENERAL FUND       | PUBLIC WORK SHOP       | 682.81   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | GENERAL FUND       | SIGNS AND SIGNALS      | 123.39   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | GENERAL FUND       | SIGNS AND SIGNALS      | 126.70   |
|                 | 9/03/21 | HEALTH INS PREMIUM 49ERS | RECREATION         | NON-DEPARTMENTAL       | 415.21   |
|                 | 9/03/21 | HEALTH INS PREMIUM 49ERS | RECREATION         | NON-DEPARTMENTAL       | 414.34   |
|                 | 9/03/21 | HEALTH INSURANCE         | RECREATION         | NON-DEPARTMENTAL       | 119.24   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | RECREATION         | BALLFIELD MAINTENANCE  | 281.57   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | RECREATION         | BALLFIELD MAINTENANCE  | 316.76   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | RECREATION         | SOCCER COMPLEX         | 299.16   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | RECREATION         | SOCCER COMPLEX         | 309.23   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | RECREATION         | PARK AREAS             | 769.87   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | RECREATION         | PARK AREAS             | 1,274.07 |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | RECREATION         | OLSON PARK CAMPGROUND  | 139.20   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | RECREATION         | TREE REMOVAL           | 1,042.67 |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | RECREATION         | TREE REMOVAL           | 633.53   |
|                 | 9/03/21 | HEALTH INS PREMIUM 49ERS | ECONOMIC DEV AUTHO | NON-DEPARTMENTAL       | 4.19     |
|                 | 9/03/21 | HEALTH INS PREMIUM 49ERS | ECONOMIC DEV AUTHO | NON-DEPARTMENTAL       | 4.12     |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | ECONOMIC DEV AUTHO | BUSINESS DEVELOPMENT   | 23.71    |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | ECONOMIC DEV AUTHO | BUSINESS DEVELOPMENT   | 23.34    |
|                 | 9/03/21 | HEALTH INS PREMIUM 49ERS | IMPROVEMENT CONST  | NON-DEPARTMENTAL       | 27.98    |
|                 | 9/03/21 | HEALTH INS PREMIUM 49ERS | IMPROVEMENT CONST  | NON-DEPARTMENTAL       | 50.24    |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | IMPROVEMENT CONST  | RYANS RD-MCMILLAN TO 5 | 31.86    |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | IMPROVEMENT CONST  | RYANS RD-MCMILLAN TO 5 | 32.75    |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | IMPROVEMENT CONST  | OVERLAY PROGRAM        | 108.92   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | IMPROVEMENT CONST  | OVERLAY PROGRAM        | 252.01   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | IMPROVEMENT CONST  | ST SWR IMP CHERRYWD AD | 17.78    |
|                 | 9/03/21 | HEALTH INS PREMIUM 49ERS | WATER              | NON-DEPARTMENTAL       | 496.85   |
|                 | 9/03/21 | HEALTH INS PREMIUM 49ERS | WATER              | NON-DEPARTMENTAL       | 504.30   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | WATER              | O-PUMPING              | 211.75   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | WATER              | O-PUMPING              | 169.25   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | WATER              | O-PURIFY LABOR         | 452.29   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | WATER              | O-PURIFY LABOR         | 368.36   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | WATER              | O-DIST UNDERGRND LINES | 832.54   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | WATER              | O-DIST UNDERGRND LINES | 901.98   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | WATER              | O-DISTR METERS         | 16.98    |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | WATER              | O-DISTR MISC           | 360.83   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | WATER              | O-DISTR MISC           | 325.71   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | WATER              | M-TRANS MAINS          | 732.91   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | WATER              | M-TRANS MAINS          | 862.30   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | WATER              | M-TRANS HYDRANTS       | 208.35   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | WATER              | M-TRANS HYDRANTS       | 188.05   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | WATER              | PROJECT #2             | 302.87   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | WATER              | PROJECT #2             | 146.06   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | WATER              | PROJECT #11            | 42.23    |
|                 | 9/03/21 | HEALTH INS PREMIUM 49ERS | MUNICIPAL WASTEWAT | NON-DEPARTMENTAL       | 679.59   |
|                 | 9/03/21 | HEALTH INS PREMIUM 49ERS | MUNICIPAL WASTEWAT | NON-DEPARTMENTAL       | 691.48   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | MUNICIPAL WASTEWAT | O-SOURCE MAINS & LIFTS | 218.49   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | MUNICIPAL WASTEWAT | O-SOURCE MAINS & LIFTS | 157.96   |
|                 | 9/03/21 | HEALTH PREMIUM 49ERS     | MUNICIPAL WASTEWAT | O-PURIFY LABOR         | 1,172.70 |

| VENDOR SORT KEY                        | DATE    | DESCRIPTION                | FUND               | DEPARTMENT             | AMOUNT          |
|--|---------|----------------------------|--------------------|------------------------|-----------------|
|  | 9/03/21 | HEALTH PREMIUM 49ERS       | MUNICIPAL WASTEWAT | O-PURIFY LABOR         | 1,217.11        |
|  | 9/03/21 | HEALTH PREMIUM 49ERS       | MUNICIPAL WASTEWAT | O-PURIFY LABORATORY    | 590.02          |
|  | 9/03/21 | HEALTH PREMIUM 49ERS       | MUNICIPAL WASTEWAT | O-PURIFY LABORATORY    | 595.76          |
|  | 9/03/21 | HEALTH PREMIUM 49ERS       | MUNICIPAL WASTEWAT | M-SOURCE MAINS & LIFTS | 765.11          |
|  | 9/03/21 | HEALTH PREMIUM 49ERS       | MUNICIPAL WASTEWAT | M-SOURCE MAINS & LIFTS | 384.63          |
|  | 9/03/21 | HEALTH PREMIUM 49ERS       | MUNICIPAL WASTEWAT | M-SOURCE MISC          | 372.12          |
|  | 9/03/21 | HEALTH PREMIUM 49ERS       | MUNICIPAL WASTEWAT | M-PURIFY EQUIPMENT     | 1,033.75        |
|  | 9/03/21 | HEALTH PREMIUM 49ERS       | MUNICIPAL WASTEWAT | M-PURIFY EQUIPMENT     | 1,172.42        |
|  | 9/03/21 | HEALTH PREMIUM 49ERS       | MUNICIPAL WASTEWAT | PROJECT #3             | 83.52           |
|  | 9/03/21 | HEALTH PREMIUM 49ERS       | MUNICIPAL WASTEWAT | PROJECT #3             | 18.67           |
|  | 9/03/21 | HEALTH INS PREMIUM 49ERS   | STORM WATER MANAGE | NON-DEPARTMENTAL       | 88.17           |
|  | 9/03/21 | HEALTH INS PREMIUM 49ERS   | STORM WATER MANAGE | NON-DEPARTMENTAL       | 144.39          |
|  | 9/03/21 | HEALTH PREMIUM 49ERS       | STORM WATER MANAGE | STORM DRAINAGE         | 161.84          |
|  | 9/03/21 | HEALTH PREMIUM 49ERS       | STORM WATER MANAGE | STORM DRAINAGE         | 605.03          |
|  | 9/03/21 | HEALTH PREMIUM 49ERS       | STORM WATER MANAGE | PROJECT #6             | 75.58           |
|  | 9/03/21 | HEALTH PREMIUM 49ERS       | STORM WATER MANAGE | PROJECT #6             | 262.31          |
|  | 9/03/21 | HEALTH PREMIUM 49ERS       | STORM WATER MANAGE | PROJECT #6             | 87.09           |
|  | 9/03/21 | HEALTH PREMIUM 49ERS       | STORM WATER MANAGE | PROJECT #6             | <u>126.01</u>   |
|  |         |                            | TOTAL:             |                        | 31,800.00       |
| JERRY'S AUTO SUPPLY OF WORTHINGTON INC | 9/03/21 | CONCRETE SAW               | GENERAL FUND       | PAVED STREETS          | 88.20           |
|  | 9/03/21 | SHOP                       | GENERAL FUND       | PAVED STREETS          | 67.74           |
|  | 9/03/21 | SHOP TOWELS                | RECREATION         | SOCCER COMPLEX         | 16.99           |
|  | 9/03/21 | DUMP TRUCK                 | RECREATION         | PARK AREAS             | 12.69           |
|  | 9/03/21 | #423 FLUSHER               | STORM WATER MANAGE | STREET CLEANING        | 141.45          |
|  | 9/03/21 | #423 FLUSHER TRUCK         | STORM WATER MANAGE | STREET CLEANING        | <u>280.00</u>   |
|  |         |                            | TOTAL:             |                        | 607.07          |
| JOHNSON BROTHERS LIQUOR CO             | 9/03/21 | LIQUOR                     | LIQUOR             | NON-DEPARTMENTAL       | 8,297.75        |
|  | 9/03/21 | WINE                       | LIQUOR             | NON-DEPARTMENTAL       | 1,925.00        |
|  | 9/03/21 | MIX                        | LIQUOR             | NON-DEPARTMENTAL       | 37.00           |
|  | 9/03/21 | BEER                       | LIQUOR             | NON-DEPARTMENTAL       | 231.00          |
|  | 9/03/21 | LIQUOR                     | LIQUOR             | NON-DEPARTMENTAL       | 3,965.48        |
|  | 9/03/21 | WINE                       | LIQUOR             | NON-DEPARTMENTAL       | 1,392.63        |
|  | 9/03/21 | MIX                        | LIQUOR             | NON-DEPARTMENTAL       | 42.95           |
|  | 9/03/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | 107.50          |
|  | 9/03/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | 70.98           |
|  | 9/03/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | 62.23           |
|  | 9/03/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | <u>55.76</u>    |
|  |         |                            | TOTAL:             |                        | 16,188.28       |
| KDOM RADIO                             | 9/03/21 | SUMMER CELEBRATIONS        | LIQUOR             | O-GEN MISC             | <u>153.00</u>   |
|  |         |                            | TOTAL:             |                        | 153.00          |
| LAMPERTS YARDS INC-2600013             | 9/03/21 | CAULK                      | ELECTRIC           | M-DISTR UNDERGRND LINE | <u>3.99</u>     |
|  |         |                            | TOTAL:             |                        | 3.99            |
| LAW ENFORCEMENT LABOR SERVICES INC #27 | 9/03/21 | UNION DUES                 | GENERAL FUND       | NON-DEPARTMENTAL       | <u>309.16</u>   |
|  |         |                            | TOTAL:             |                        | 309.16          |
| LEAGUE OF MN CITIES INSURANCE TRUST    | 9/03/21 | SWIMMING POOL-BUILDERS RIS | AQUATIC CENTER FAC | NON-DEPARTMENTAL       | 424.50          |
|  | 9/03/21 | SWIMMING POOL-BUILDERS RIS | AQUATIC CENTER FAC | AQUATIC CENTER FACILIT | <u>1,273.50</u> |
|  |         |                            | TOTAL:             |                        | 1,698.00        |
| LOWE'S SHEET METAL INC                 | 9/03/21 | QUALITY CONTRACTOR BONUS   | ELECTRIC           | CUSTOMER INSTALL EXPEN | <u>1,000.00</u> |
|  |         |                            | TOTAL:             |                        | 1,000.00        |

| VENDOR SORT KEY                        | DATE    | DESCRIPTION                | FUND               | DEPARTMENT             | AMOUNT   |
|--|---------|----------------------------|--------------------|------------------------|----------|
| MED-COMPASS INC                        | 9/03/21 | SCBA USER-MEDICAL EXAM     | GENERAL FUND       | FIRE ADMINISTRATION    | 295.00   |
|  |         |                            |                    | TOTAL:                 | 295.00   |
| MEDIACOM                               | 9/03/21 | INTERNET/PHONE SERIVCE     | GENERAL FUND       | PAVED STREETS          | 140.79   |
|  | 9/03/21 | INTERNET/PHONE SERIVCE     | RECREATION         | PARK AREAS             | 140.79   |
|  |         |                            |                    | TOTAL:                 | 281.58   |
| MINNESOTA CHILD SUPPORT PAYMENT CTR    | 9/03/21 | SUPPORT ORDER              | GENERAL FUND       | NON-DEPARTMENTAL       | 123.21   |
|  |         |                            |                    | TOTAL:                 | 123.21   |
| MINNESOTA ENERGY RESOURCES CORP        | 9/03/21 | GAS SERVICE                | GENERAL FUND       | PAVED STREETS          | 34.49    |
|  | 9/03/21 | GAS SERVICE                | GENERAL FUND       | PAVED STREETS          | 18.50    |
|  | 9/03/21 | GAS SERVICE                | RECREATION         | PARK AREAS             | 34.49    |
|  | 9/03/21 | GAS SERVICE                | RECREATION         | OLSON PARK CAMPGROUND  | 80.67    |
|  | 9/03/21 | GAS SERVICE                | ECONOMIC DEV AUTHO | TRAINING/TESTING CENTE | 64.72    |
|  | 9/03/21 | GAS SERVICE                | WATER              | O-DISTR MISC           | 18.50    |
|  | 9/03/21 | GAS SERVICE                | MUNICIPAL WASTEWAT | O-PURIFY MISC          | 307.68   |
|  | 9/03/21 | GAS SERVICE                | AIRPORT            | O-GEN MISC             | 55.18    |
|  | 9/03/21 | GAS SERVICE                | AIRPORT            | O-GEN MISC             | 63.90    |
|  |         |                            |                    | TOTAL:                 | 678.13   |
| MISCELLANEOUS V SOMPAMITWONG SUREE     | 9/03/21 | ART SUPPLIES FOR CERAMIC G | GENERAL FUND       | PUBLIC ARTS            | 466.56   |
| FRICKE REED                            | 9/03/21 | CENTENNIAL SHELTER DEPOSIT | RECREATION         | NON-DEPARTMENTAL       | 40.00    |
| UFCW LOCAL 663                         | 9/03/21 | CENTENNIAL SHELTER REFUND  | RECREATION         | NON-DEPARTMENTAL       | 250.29   |
| UFCW LOCAL 663                         | 9/03/21 | CENTENNIAL SHELTER REFUND  | RECREATION         | NON-DEPARTMENTAL       | 19.71    |
| AGUILON RAMIREZ                        | 9/03/21 | REFUND OF CREDIT-ACCT FINA | ELECTRIC           | NON-DEPARTMENTAL       | 41.12    |
| GLO MINI MARKET                        | 9/03/21 | REFUND OF CREDIT-ACCT FINA | ELECTRIC           | NON-DEPARTMENTAL       | 215.52   |
| LOPEZ RAMIREZ                          | 9/03/21 | REFUND OF CREDIT-ACCT FINA | ELECTRIC           | NON-DEPARTMENTAL       | 24.70    |
| RAMOS LOPEZ NICOLASA                   | 9/03/21 | RAMOS LOPEZ NICOLASA:REFUN | ELECTRIC           | NON-DEPARTMENTAL       | 26.33    |
| RAMOS ALMA                             | 9/03/21 | REFUND OF CREDIT-ACCT FINA | ELECTRIC           | NON-DEPARTMENTAL       | 137.41   |
| FEDER MECHANICAL                       | 9/03/21 | QUALITY CONTRACTOR BONUS   | ELECTRIC           | CUSTOMER INSTALL EXPEN | 100.00   |
| HOFFMAN CLYDE                          | 9/03/21 | CUSTOMER REBATE            | ELECTRIC           | CUSTOMER INSTALL EXPEN | 25.00    |
| BONNETT BRAD                           | 9/03/21 | CUSTOMER REBATE            | ELECTRIC           | CUSTOMER INSTALL EXPEN | 64.00    |
| KING KAREN                             | 9/03/21 | CUSTOMER REBATE            | ELECTRIC           | CUSTOMER INSTALL EXPEN | 25.00    |
| BONCZEK CYNTHIA                        | 9/03/21 | CUSTOMER REBATE            | ELECTRIC           | CUSTOMER INSTALL EXPEN | 25.00    |
| VORWALD RON                            | 9/03/21 | CUSTOMER REBATE            | ELECTRIC           | CUSTOMER INSTALL EXPEN | 300.00   |
| KLAASSEN WANDA                         | 9/03/21 | CUSTOMER REBATE            | ELECTRIC           | CUSTOMER INSTALL EXPEN | 300.00   |
|  |         |                            |                    | TOTAL:                 | 2,060.64 |
| NIENKERK CONSTRUCTION INC              | 9/03/21 | VALVE RISER REPAIR         | MUNICIPAL WASTEWAT | M-PURIFY EQUIPMENT     | 1,800.00 |
|  |         |                            |                    | TOTAL:                 | 1,800.00 |
| NOBLES COUNTY RECORDER                 | 9/03/21 | RECORD ORDINANCE           | GENERAL FUND       | CLERK'S OFFICE         | 46.00    |
|  |         |                            |                    | TOTAL:                 | 46.00    |
| PEPSI COLA BOTTLING CO OF PIPESTONE, M | 9/03/21 | MIX                        | LIQUOR             | NON-DEPARTMENTAL       | 7.22-    |
|  | 9/03/21 | MIX                        | LIQUOR             | NON-DEPARTMENTAL       | 11.95-   |
|  | 9/03/21 | MIX                        | LIQUOR             | NON-DEPARTMENTAL       | 140.90   |
|  | 9/03/21 | MIX                        | LIQUOR             | NON-DEPARTMENTAL       | 84.90    |
|  |         |                            |                    | TOTAL:                 | 206.63   |
| PHILLIPS WINE & SPIRITS INC            | 9/03/21 | LIQUOR                     | LIQUOR             | NON-DEPARTMENTAL       | 3,892.12 |
|  | 9/03/21 | WINE                       | LIQUOR             | NON-DEPARTMENTAL       | 787.10   |
|  | 9/03/21 | MIX                        | LIQUOR             | NON-DEPARTMENTAL       | 21.00    |
|  | 9/03/21 | LIQUOR                     | LIQUOR             | NON-DEPARTMENTAL       | 6,948.90 |
|  | 9/03/21 | WINE                       | LIQUOR             | NON-DEPARTMENTAL       | 915.53   |

| VENDOR SORT KEY                       | DATE    | DESCRIPTION                | FUND               | DEPARTMENT             | AMOUNT          |
|---------------------------------------|---------|----------------------------|--------------------|------------------------|-----------------|
|                                       | 9/03/21 | MIX                        | LIQUOR             | NON-DEPARTMENTAL       | 236.30          |
|                                       | 9/03/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | 34.10           |
|                                       | 9/03/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | 21.37           |
|                                       | 9/03/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | 123.85          |
|                                       | 9/03/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | <u>45.62</u>    |
|                                       |         |                            | TOTAL:             |                        | 13,025.89       |
| PICTOMETRY INTERNATIONAL CORP         | 9/03/21 | AERIAL IMAGING             | GENERAL FUND       | ENGINEERING ADMIN      | <u>2,300.00</u> |
|                                       |         |                            | TOTAL:             |                        | 2,300.00        |
| PRACOM CORP                           | 9/03/21 | PAGER/PROGRAMMING          | GENERAL FUND       | FIRE ADMINISTRATION    | <u>1,697.00</u> |
|                                       |         |                            | TOTAL:             |                        | 1,697.00        |
| RADIO WORKS LLC                       | 9/03/21 | MN TWINS SPONSORSHIP       | LIQUOR             | O-GEN MISC             | 250.00          |
|                                       | 9/03/21 | SUMMER BBQ                 | LIQUOR             | O-GEN MISC             | <u>500.00</u>   |
|                                       |         |                            | TOTAL:             |                        | 750.00          |
| ROUND LAKE VINEYARDS & WINERY LLC     | 9/03/21 | WINE                       | LIQUOR             | NON-DEPARTMENTAL       | <u>1,471.50</u> |
|                                       |         |                            | TOTAL:             |                        | 1,471.50        |
| RUNES FURNITURE & CARPET INC          | 9/03/21 | OFF-PEAK LED LIGHTING      | ELECTRIC           | CUSTOMER INSTALL EXPEN | <u>51.98</u>    |
|                                       |         |                            | TOTAL:             |                        | 51.98           |
| RUNNINGS SUPPLY INC-ACCT#9502440      | 9/03/21 | TAPE                       | WATER              | O-DISTR MISC           | 8.38            |
|                                       | 9/03/21 | OIL FOR SMOKER MACHINE     | MUNICIPAL WASTEWAT | M-SOURCE MAINS & LIFTS | 2.99            |
|                                       | 9/03/21 | SHOP SUPPLIES-COLLECTION   | MUNICIPAL WASTEWAT | M-SOURCE MAINS & LIFTS | 26.53           |
|                                       | 9/03/21 | GAS OIL MIX                | MUNICIPAL WASTEWAT | M-PURIFY EQUIPMENT     | 16.93           |
|                                       | 9/03/21 | BOOTS                      | ELECTRIC           | O-DISTR MISC           | 59.99           |
|                                       | 9/03/21 | RUBBER GLOVES              | ELECTRIC           | O-DISTR MISC           | <u>28.99</u>    |
|                                       |         |                            | TOTAL:             |                        | 143.81          |
| SCHWALBACH ACE #6067                  | 9/03/21 | SAMPLE SHIPPING            | WATER              | O-PURIFY MISC          | 23.93           |
|                                       | 9/03/21 | OFFICE SUPPLIES-COLLECTION | MUNICIPAL WASTEWAT | O-PURIFY SUPERVISION   | <u>22.57</u>    |
|                                       |         |                            | TOTAL:             |                        | 46.50           |
| SOUTHERN GLAZER'S WINE AND SPIRITS LL | 9/03/21 | LIQUOR                     | LIQUOR             | NON-DEPARTMENTAL       | 1,552.00        |
|                                       | 9/03/21 | LIQUOR                     | LIQUOR             | NON-DEPARTMENTAL       | 2,159.89        |
|                                       | 9/03/21 | WINE                       | LIQUOR             | NON-DEPARTMENTAL       | 440.00          |
|                                       | 9/03/21 | MIX                        | LIQUOR             | NON-DEPARTMENTAL       | 93.40           |
|                                       | 9/03/21 | WINE                       | LIQUOR             | NON-DEPARTMENTAL       | 46.26           |
|                                       | 9/03/21 | LIQUOR                     | LIQUOR             | NON-DEPARTMENTAL       | 3,292.29        |
|                                       | 9/03/21 | LIQUOR                     | LIQUOR             | NON-DEPARTMENTAL       | 755.50          |
|                                       | 9/03/21 | WINE                       | LIQUOR             | NON-DEPARTMENTAL       | 27.48           |
|                                       | 9/03/21 | WINE                       | LIQUOR             | NON-DEPARTMENTAL       | 62.15-          |
|                                       | 9/03/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | 10.17           |
|                                       | 9/03/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | 27.89           |
|                                       | 9/03/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | 20.35           |
|                                       | 9/03/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | 9.25            |
|                                       | 9/03/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | 1.85            |
|                                       | 9/03/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | 1.85            |
|                                       | 9/03/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | 47.72           |
|                                       | 9/03/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | 7.40            |
|                                       | 9/03/21 | FREIGHT                    | LIQUOR             | O-GEN MISC             | <u>0.46</u>     |
|                                       |         |                            | TOTAL:             |                        | 8,431.61        |
| STUART C IRBY CO                      | 9/03/21 | 15KV PRIMARY WIRE          | ELECTRIC           | FA DISTR UNDRGRND COND | 23,735.32       |

| VENDOR SORT KEY                        | DATE    | DESCRIPTION             | FUND                | DEPARTMENT             | AMOUNT          |
|--|---------|-------------------------|---------------------|------------------------|-----------------|
|  | 9/03/21 | 15KV PRIMARY WIRE       | ELECTRIC            | FA DISTR UNDRGRND COND | <u>1,240.12</u> |
|  |         |                         |                     | TOTAL:                 | 22,495.20       |
| TRACTOR SUPPLY CREDIT PLAN             | 9/03/21 | LP                      | WATER               | O-DIST UNDERGRND LINES | 40.95           |
|  | 9/03/21 | PLANT TOOLS & EQUIPMENT | MUNICIPAL WASTEWAT  | M-PURIFY EQUIPMENT     | <u>16.57</u>    |
|  |         |                         |                     | TOTAL:                 | 57.52           |
| TRI-STATE RENTAL CENTER                | 9/03/21 | SERVICE FREEZER         | WATER               | O-DIST UNDERGRND LINES | 40.50           |
|  | 9/03/21 | BELT FOR SAW            | ELECTRIC            | O-DISTR MISC           | <u>31.00</u>    |
|  |         |                         |                     | TOTAL:                 | 71.50           |
| VERIZON WIRELESS                       | 9/03/21 | PHONE SERVICE           | GENERAL FUND        | MAYOR AND COUNCIL      | 42.87           |
|  | 9/03/21 | PHONE SERVICE           | GENERAL FUND        | ADMINISTRATION         | 49.63           |
|  | 9/03/21 | PHONE SERVICE           | GENERAL FUND        | ENGINEERING ADMIN      | 92.44           |
|  | 9/03/21 | PHONE SERVICE           | GENERAL FUND        | ECONOMIC DEVELOPMENT   | 33.21           |
|  | 9/03/21 | PHONE SERVICE           | GENERAL FUND        | POLICE ADMINISTRATION  | 626.85          |
|  | 9/03/21 | LAPTOP AIRCARDS         | GENERAL FUND        | POLICE ADMINISTRATION  | 624.17          |
|  | 9/03/21 | PHONE SERVICE           | GENERAL FUND        | SECURITY CENTER        | 62.68           |
|  | 9/03/21 | PHONE SERVICE           | GENERAL FUND        | SECURITY CENTER        | 62.69           |
|  | 9/03/21 | PHONE SERVICE           | GENERAL FUND        | ANIMAL CONTROL ENFORCE | 41.79           |
|  | 9/03/21 | LAPTOP AIRCARDS         | GENERAL FUND        | ANIMAL CONTROL ENFORCE | 35.01           |
|  | 9/03/21 | PHONE SERVICE           | GENERAL FUND        | PAVED STREETS          | 37.54           |
|  | 9/03/21 | PHONE SERVICE           | GENERAL FUND        | PAVED STREETS          | 99.26           |
|  | 9/03/21 | PHONE SERVICE           | GENERAL FUND        | CODE ENFORCEMENT       | 30.05           |
|  | 9/03/21 | LAPTOP AIRCARDS         | GENERAL FUND        | CODE ENFORCEMENT       | 35.01           |
|  | 9/03/21 | PHONE SERVICE           | MEMORIAL AUDITORIUM | MEMORIAL AUDITORIUM    | 32.87           |
|  | 9/03/21 | PHONE SERVICE           | RECREATION          | PARK AREAS             | 49.63           |
|  | 9/03/21 | PHONE SERVICE           | RECREATION          | PARK AREAS             | 37.87           |
|  | 9/03/21 | PHONE SERVICE           | RECREATION          | OLSON PARK CAMPGROUND  | <u>56.87</u>    |
|  |         |                         |                     | TOTAL:                 | 1,990.34        |
| WALKER ELECTRIC LLC                    | 9/03/21 | INSTALLING 3 DRU'S      | ELECTRIC            | FA DISTR METERS        | <u>306.80</u>   |
|  |         |                         |                     | TOTAL:                 | 306.80          |
| WINE MERCHANTS                         | 9/03/21 | WINE                    | LIQUOR              | NON-DEPARTMENTAL       | 766.00          |
|  | 9/03/21 | WINE                    | LIQUOR              | NON-DEPARTMENTAL       | 100.00          |
|  | 9/03/21 | FREIGHT                 | LIQUOR              | O-SOURCE MISC          | 10.14           |
|  | 9/03/21 | FREIGHT                 | LIQUOR              | O-SOURCE MISC          | <u>1.69</u>     |
|  |         |                         |                     | TOTAL:                 | 877.83          |
| ZEP SALES & SERVICE-ACUITY SPECIALTY P | 9/03/21 | HAND SOAP               | WATER               | O-DISTR MISC           | <u>246.76</u>   |
|  |         |                         |                     | TOTAL:                 | 246.76          |

| VENDOR SORT KEY | DATE | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|-----------------|------|-------------|------|------------|--------|
|-----------------|------|-------------|------|------------|--------|

|                         |  |                         |  |  |            |
|-------------------------|--|-------------------------|--|--|------------|
| ===== FUND TOTALS ===== |  |                         |  |  |            |
| 101                     |  | GENERAL FUND            |  |  | 15,972.29  |
| 202                     |  | MEMORIAL AUDITORIUM     |  |  | 1,376.52   |
| 229                     |  | RECREATION              |  |  | 9,069.56   |
| 231                     |  | ECONOMIC DEV AUTHORITY  |  |  | 120.08     |
| 401                     |  | IMPROVEMENT CONST       |  |  | 1,234.67   |
| 431                     |  | AQUATIC CENTER FACILITY |  |  | 1,698.00   |
| 601                     |  | WATER                   |  |  | 8,949.40   |
| 602                     |  | MUNICIPAL WASTEWATER    |  |  | 22,179.48  |
| 604                     |  | ELECTRIC                |  |  | 33,103.33  |
| 605                     |  | INDUSTRIAL WASTEWATER   |  |  | 8,408.46   |
| 606                     |  | STORM WATER MANAGEMENT  |  |  | 2,035.01   |
| 609                     |  | LIQUOR                  |  |  | 149,559.72 |
| 612                     |  | AIRPORT                 |  |  | 119.08     |
| -----                   |  |                         |  |  |            |
|                         |  | GRAND TOTAL:            |  |  | 253,825.60 |
| -----                   |  |                         |  |  |            |

TOTAL PAGES:     9

| VENDOR SORT KEY                        | DATE    | DESCRIPTION                | FUND               | DEPARTMENT             | AMOUNT           |
|--|---------|----------------------------|--------------------|------------------------|------------------|
| A & B BUSINESS SOLUTIONS               | 9/10/21 | COPIER SERVICE RICOH-MPC45 | GENERAL FUND       | ENGINEERING ADMIN      | 93.92            |
|  | 9/10/21 | COPIER SERVICE RICOH-MPC45 | GENERAL FUND       | ECONOMIC DEVELOPMENT   | <u>93.92</u>     |
|  |         |                            |                    | TOTAL:                 | 187.84           |
| ABBOTT, ROBINSON & ASSOCIATES          | 9/10/21 | WASTE WATER TREATMENT FACI | GENERAL FUND       | ECONOMIC DEVELOPMENT   | <u>1,625.00</u>  |
|  |         |                            |                    | TOTAL:                 | 1,625.00         |
| ADVANCED ENGINEERING AND ENVIRONMENTAL | 9/10/21 | CD 12 FLOOD MITIGATION IMP | STORM WATER MANAGE | PROJECT #24            | <u>193.00</u>    |
|  |         |                            |                    | TOTAL:                 | 193.00           |
| AMAZING SPACE                          | 9/10/21 | CHAUTAUQUA/MILLARD WALKER  | RECREATION         | PARK AREAS             | <u>2,944.00</u>  |
|  |         |                            |                    | TOTAL:                 | 2,944.00         |
| AMERICAN ENGINEERING TESTING INC       | 9/10/21 | FIELD HOUSE                | RECREATION         | FIELD HOUSE            | 2,858.50         |
|  | 9/10/21 | GLENWOOD ADDITION          | ECONOMIC DEV AUTHO | MISC HOUSING DEVELOPME | 701.85           |
|  | 9/10/21 | TEST CYLINDERS             | ECONOMIC DEV AUTHO | BUSINESS DEVELOPMENT   | 75.00            |
|  | 9/10/21 | AQUATIC CENTER             | AQUATIC CENTER FAC | AQUATIC CENTER FACILIT | 4,755.80         |
|  | 9/10/21 | DIAGONAL ROAD SHOP REMODEL | WATER              | FA MISC                | 940.43           |
|  | 9/10/21 | TEST CYLINDERS             | WATER              | PROJECT #2             | 450.00           |
|  | 9/10/21 | DIAGONAL ROAD SHOP REMODEL | ELECTRIC           | FA MISC                | 940.42           |
|  | 9/10/21 | TEST CYLINDERS             | STORM WATER MANAGE | PROJECT #28            | <u>375.00</u>    |
|  |         |                            |                    | TOTAL:                 | 11,097.00        |
| ARAMARK                                | 9/10/21 | 4-WEEK TOWEL SERVICE       | MUNICIPAL WASTEWAT | O-PURIFY MISC          | <u>128.65</u>    |
|  |         |                            |                    | TOTAL:                 | 128.65           |
| ARCTIC GLACIER USA INC                 | 9/10/21 | MIX                        | LIQUOR             | NON-DEPARTMENTAL       | 160.20           |
|  | 9/10/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | <u>7.50</u>      |
|  |         |                            |                    | TOTAL:                 | 167.70           |
| ARNOLD MOTOR SUPPLY LLP                | 9/10/21 | LIGHT BULB FOR FIRE #1     | GENERAL FUND       | FIRE ADMINISTRATION    | <u>29.60</u>     |
|  |         |                            |                    | TOTAL:                 | 29.60            |
| ARNT AERIAL SPRAYING INC               | 9/10/21 | AERIAL SPRAYING            | RECREATION         | GOLF COURSE-GREEN      | <u>2,650.00</u>  |
|  |         |                            |                    | TOTAL:                 | 2,650.00         |
| ARTISAN BEER COMPANY                   | 9/10/21 | BEER                       | LIQUOR             | NON-DEPARTMENTAL       | <u>391.20</u>    |
|  |         |                            |                    | TOTAL:                 | 391.20           |
| BELTLINE AUTOMOTIVE LLC                | 9/10/21 | #17-28 OIL CHANGE, INSPECT | GENERAL FUND       | POLICE ADMINISTRATION  | 189.50           |
|  | 9/10/21 | #17-28 OIL CHANGE, INSPECT | GENERAL FUND       | POLICE ADMINISTRATION  | 56.50            |
|  | 9/10/21 | #08-26 OIL CHANGE & CHARGE | GENERAL FUND       | POLICE ADMINISTRATION  | 85.91            |
|  | 9/10/21 | #08-26 OIL CHANGE & CHARGE | GENERAL FUND       | POLICE ADMINISTRATION  | 91.77            |
|  | 9/10/21 | #13-33 OIL CHANGE, EXHAUST | GENERAL FUND       | POLICE ADMINISTRATION  | 415.38           |
|  | 9/10/21 | #13-33 OIL CHANGE, EXHAUST | GENERAL FUND       | POLICE ADMINISTRATION  | 145.07           |
|  | 9/10/21 | #20-32 OIL CHANGE          | GENERAL FUND       | POLICE ADMINISTRATION  | 33.24            |
|  | 9/10/21 | #20-32 OIL CHANGE          | GENERAL FUND       | POLICE ADMINISTRATION  | 6.50             |
|  | 9/10/21 | #17-46 OIL CHANGE          | GENERAL FUND       | POLICE ADMINISTRATION  | 54.26            |
|  | 9/10/21 | #17-46 OIL CHANGE          | GENERAL FUND       | POLICE ADMINISTRATION  | <u>6.50</u>      |
|  |         |                            |                    | TOTAL:                 | 1,084.63         |
| BELTLINE CONCRETE INC                  | 9/10/21 | PUBLIC WORKS BUILDING-PAVE | GENERAL FUND       | PAVED STREETS          | <u>70,724.28</u> |
|  |         |                            |                    | TOTAL:                 | 70,724.28        |
| BEVERAGE WHOLESALERS INC               | 9/10/21 | BEER                       | LIQUOR             | NON-DEPARTMENTAL       | 11,473.10        |
|  | 9/10/21 | BEER                       | LIQUOR             | NON-DEPARTMENTAL       | <u>6,027.42</u>  |



| VENDOR SORT KEY                       | DATE    | DESCRIPTION                | FUND               | DEPARTMENT             | AMOUNT           |
|---------------------------------------|---------|----------------------------|--------------------|------------------------|------------------|
|                                       | 9/10/21 | BEER                       | LIQUOR             | NON-DEPARTMENTAL       | <u>7,416.00</u>  |
|                                       |         |                            |                    | TOTAL:                 | 24,916.52        |
| BORDER STATES ELECTRIC SUPPLY         | 9/10/21 | CONNECTORS FOR PROJECTS    | ELECTRIC           | FA DISTR UNDRGRND COND | <u>292.51</u>    |
|                                       |         |                            |                    | TOTAL:                 | 292.51           |
| BREAKTHRU BEVERAGE MINNESOTA BEER LLC | 9/10/21 | LIQUOR                     | LIQUOR             | NON-DEPARTMENTAL       | 5,364.60         |
|                                       | 9/10/21 | BEER                       | LIQUOR             | NON-DEPARTMENTAL       | 264.00           |
|                                       | 9/10/21 | WINE                       | LIQUOR             | NON-DEPARTMENTAL       | 208.00           |
|                                       | 9/10/21 | MIX                        | LIQUOR             | NON-DEPARTMENTAL       | 63.00            |
|                                       | 9/10/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | 80.32            |
|                                       | 9/10/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | 9.25             |
|                                       | 9/10/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | <u>5.55</u>      |
|                                       |         |                            |                    | TOTAL:                 | 5,994.72         |
| C&S CHEMICALS INC                     | 9/10/21 | 4,575 GALLONS OF ALUM      | MUNICIPAL WASTEWAT | O-PURIFY MISC          | <u>5,329.88</u>  |
|                                       |         |                            |                    | TOTAL:                 | 5,329.88         |
| CAMPSPOT                              | 9/10/21 | ONLINE RESERVATION FEE     | RECREATION         | OLSON PARK CAMPGROUND  | <u>230.00</u>    |
|                                       |         |                            |                    | TOTAL:                 | 230.00           |
| CEMSTONE CONCRETE MATERIALS LLC       | 9/10/21 | STORM SEWER/BALL FIELD SCO | RECREATION         | BALLFIELD MAINTENANCE  | 319.00           |
|                                       | 9/10/21 | CHAUTAUQUA SAND SCOPE PIT  | RECREATION         | PARK AREAS             | 312.54           |
|                                       | 9/10/21 | STORM SEWER CATCH BASIN    | STORM WATER MANAGE | STORM DRAINAGE         | 371.00           |
|                                       | 9/10/21 | STORM SEWER/BALL FIELD SCO | STORM WATER MANAGE | STORM DRAINAGE         | <u>300.00</u>    |
|                                       |         |                            |                    | TOTAL:                 | 1,302.54         |
| CHAMBER OF COMMERCE                   | 9/10/21 | LODGING TAX-JULY           | GENERAL FUND       | LODGING TAX/TOURISM    | <u>22,173.38</u> |
|                                       |         |                            |                    | TOTAL:                 | 22,173.38        |
| CLAIR VAN GROUW CONSTRUCTION INC      | 9/10/21 | CHAUTAUQUA PARK IMPROVEMEN | RECREATION         | NON-DEPARTMENTAL       | 1,952.73-        |
|                                       | 9/10/21 | CHAUTAUQUA PARK IMPROVEMEN | RECREATION         | PARK AREAS             | <u>39,054.61</u> |
|                                       |         |                            |                    | TOTAL:                 | 37,101.88        |
| CULLIGAN OF WORTHINGTON               | 9/10/21 | MONTHLY SERVICE            | GENERAL FUND       | GENERAL GOVT BUILDINGS | 77.95            |
|                                       | 9/10/21 | MONTHLY SERVICE            | GENERAL FUND       | SECURITY CENTER        | 29.75            |
|                                       | 9/10/21 | MONTHLY SERVICE            | GENERAL FUND       | SECURITY CENTER        | 29.75            |
|                                       | 9/10/21 | MONTHLY SERVICE            | GENERAL FUND       | PAVED STREETS          | 16.25            |
|                                       | 9/10/21 | MONTHLY SERVICE            | RECREATION         | PARK AREAS             | 16.25            |
|                                       | 9/10/21 | MONTHLY SERVICE            | WATER              | O-DISTR MISC           | 7.00             |
|                                       | 9/10/21 | MONTHLY SERVICE            | MUNICIPAL WASTEWAT | O-SOURCE MAINS & LIFTS | 20.00            |
|                                       | 9/10/21 | MONTHLY SERVICE            | ELECTRIC           | ACCTS-RECORDS & COLLEC | 58.39            |
|                                       | 9/10/21 | MONTHLY SERVICE            | LIQUOR             | O-GEN MISC             | <u>69.18</u>     |
|                                       |         |                            |                    | TOTAL:                 | 324.52           |
| DACOTAH PAPER CO                      | 9/10/21 | WOOD BASE CUTTER           | LIQUOR             | O-GEN MISC             | 414.20           |
|                                       | 9/10/21 | BAGS                       | LIQUOR             | O-GEN MISC             | <u>402.67</u>    |
|                                       |         |                            |                    | TOTAL:                 | 816.87           |
| DGR ENGINEERING                       | 9/10/21 | SUBSTATION #3 PLANNING     | ELECTRIC           | FA DISTR STATION EQUIP | <u>7,625.60</u>  |
|                                       |         |                            |                    | TOTAL:                 | 7,625.60         |
| DOLL DISTRIBUTING LLC                 | 9/10/21 | BEER                       | LIQUOR             | NON-DEPARTMENTAL       | 4,542.20         |
|                                       | 9/10/21 | BEER                       | LIQUOR             | NON-DEPARTMENTAL       | 13,648.39        |
|                                       | 9/10/21 | BEER                       | LIQUOR             | NON-DEPARTMENTAL       | <u>3,268.90</u>  |
|                                       |         |                            |                    | TOTAL:                 | 21,459.49        |

| VENDOR SORT KEY                        | DATE    | DESCRIPTION                | FUND               | DEPARTMENT             | AMOUNT           |
|--|---------|----------------------------|--------------------|------------------------|------------------|
| DUBOIS CHEMICALS INC                   | 9/10/21 | CHEMICALS                  | INDUSTRIAL WASTEWA | O-PURIFY MISC          | <u>8,652.03</u>  |
|  |         |                            |                    | TOTAL:                 | 8,652.03         |
| DUININCK INC                           | 9/10/21 | POTHOLES                   | GENERAL FUND       | PAVED STREETS          | 387.10           |
|  | 9/10/21 | POTHOLES                   | GENERAL FUND       | PAVED STREETS          | <u>923.70</u>    |
|  |         |                            |                    | TOTAL:                 | 1,310.80         |
| ECHO GROUP INC                         | 9/10/21 | LIGHT BULBS FOR MAIN BUILD | MUNICIPAL WASTEWAT | M-PURIFY EQUIPMENT     | <u>6.90</u>      |
|  |         |                            |                    | TOTAL:                 | 6.90             |
| ENVIRONMENTAL EQUIPMENT & SERVICE INC  | 9/10/21 | #408 HUB                   | STORM WATER MANAGE | STREET CLEANING        | <u>150.54</u>    |
|  |         |                            |                    | TOTAL:                 | 150.54           |
| FIFE WATER SERVICES INC                | 9/10/21 | CHEMICALS                  | INDUSTRIAL WASTEWA | O-PURIFY MISC          | 12,746.37        |
|  | 9/10/21 | CHEMICALS                  | INDUSTRIAL WASTEWA | O-PURIFY MISC          | <u>12,793.87</u> |
|  |         |                            |                    | TOTAL:                 | 25,540.24        |
| FRONTIER COMMUNICATION SERVICES        | 9/10/21 | PHONE SERVICE              | WATER              | O-PUMPING              | 37.45            |
|  | 9/10/21 | PHONE SERVICE              | WATER              | O-PURIFY MISC          | 77.31            |
|  | 9/10/21 | PHONE SERVICE              | MUNICIPAL WASTEWAT | O-SOURCE MAINS & LIFTS | 399.37           |
|  | 9/10/21 | PHONE SERVICE              | MUNICIPAL WASTEWAT | O-PURIFY SUPERVISION   | 30.24            |
|  | 9/10/21 | PHONE SERVICE              | MUNICIPAL WASTEWAT | O-PURIFY MISC          | 46.73            |
|  | 9/10/21 | PHONE SERVICE              | MUNICIPAL WASTEWAT | ACCT-RECORDS & COLLECT | 30.24            |
|  | 9/10/21 | PHONE SERVICE              | ELECTRIC           | O-SOURCE MISC          | 53.33            |
|  | 9/10/21 | PHONE SERVICE              | ELECTRIC           | O-DISTR STATION EXPENS | 93.12            |
|  | 9/10/21 | PHONE SERVICE              | ELECTRIC           | ACCTS-RECORDS & COLLEC | <u>17.32</u>     |
|  |         |                            |                    | TOTAL:                 | 785.11           |
| GRAHAM TIRE OF WORTHINGTON INC         | 9/10/21 | #17-46 NEW TIRES           | GENERAL FUND       | POLICE ADMINISTRATION  | 529.84           |
|  | 9/10/21 | #17-46 NEW TIRES           | GENERAL FUND       | POLICE ADMINISTRATION  | 123.80           |
|  | 9/10/21 | #17-31 OIL CHANGE          | GENERAL FUND       | POLICE ADMINISTRATION  | 24.43            |
|  | 9/10/21 | #17-31 OIL CHANGE          | GENERAL FUND       | POLICE ADMINISTRATION  | 14.95            |
|  | 9/10/21 | #506 FLAT TIRE             | RECREATION         | PARK AREAS             | 22.00            |
|  | 9/10/21 | #506 FLAT TIRE             | RECREATION         | PARK AREAS             | <u>4.00</u>      |
|  |         |                            |                    | TOTAL:                 | 719.02           |
| GRAINGER                               | 9/10/21 | HIP BOOTS                  | WATER              | O-DISTR MISC           | <u>157.59</u>    |
|  |         |                            |                    | TOTAL:                 | 157.59           |
| GRAYBAR ELECTRIC CO INC                | 9/10/21 | FIBER SPLICES              | ELECTRIC           | FA COMMUNICATION EQUIP | <u>839.03</u>    |
|  |         |                            |                    | TOTAL:                 | 839.03           |
| GRIMMIUS NATHAN                        | 9/10/21 | TUITION REIMBURSEMENT      | GENERAL FUND       | POLICE ADMINISTRATION  | <u>1,418.80</u>  |
|  |         |                            |                    | TOTAL:                 | 1,418.80         |
| HACKER'S TREE FARM NURSING & GREENHOUS | 9/10/21 | CHRISTMAS GARLAND          | GENERAL FUND       | MISC SPECIAL DAYS/EVEN | <u>1,089.00</u>  |
|  |         |                            |                    | TOTAL:                 | 1,089.00         |
| HANCOCK CONCRETE PRODUCTS LLC          | 9/10/21 | CATCH BASIN STRUCTURES     | STORM WATER MANAGE | STORM DRAINAGE         | <u>2,737.31</u>  |
|  |         |                            |                    | TOTAL:                 | 2,737.31         |
| HARVEY SIGN SERVICE LLC                | 9/10/21 | JBS FIELDHOUSE MONUMENT SI | RECREATION         | FIELD HOUSE            | 25,348.50        |
|  | 9/10/21 | JBS FIELDHOUSE MONUMENT SI | RECREATION         | FIELD HOUSE            | 24,185.00        |
|  | 9/10/21 | SIGNS                      | LIQUOR             | O-GEN MISC             | <u>4,755.45</u>  |
|  |         |                            |                    | TOTAL:                 | 54,288.95        |

| VENDOR SORT KEY                        | DATE    | DESCRIPTION  | FUND                   | DEPARTMENT             | AMOUNT            |
|--|---------|--|------------------------|------------------------|-------------------|
| HY-VEE INC-61705                       | 9/10/21 | FUEL   | GENERAL FUND           | POLICE ADMINISTRATION  | 30.11             |
|  | 9/10/21 | FUEL   | GENERAL FUND           | POLICE ADMINISTRATION  | 30.82             |
|  | 9/10/21 | FUEL   | GENERAL FUND           | POLICE ADMINISTRATION  | 20.69             |
|  | 9/10/21 | FUEL   | GENERAL FUND           | POLICE ADMINISTRATION  | 41.28             |
|  | 9/10/21 | FUEL   | GENERAL FUND           | POLICE ADMINISTRATION  | 19.89             |
|  | 9/10/21 | FUEL   | GENERAL FUND           | POLICE ADMINISTRATION  | 17.02             |
|  | 9/10/21 | FUEL   | GENERAL FUND           | POLICE ADMINISTRATION  | 28.86             |
|  | 9/10/21 | FUEL   | GENERAL FUND           | POLICE ADMINISTRATION  | <u>18.89</u>      |
|  |         |  |                        | TOTAL:                 | 207.56            |
| IDEAL LANDSCAPE & DESIGN INC           | 9/10/21 | IDEAL LANDSCAPE & DESIGN I MUNICIPAL WASTEWAT            | NON-DEPARTMENTAL       |                        | 1,038.18-         |
|  | 9/10/21 | IDEAL LANDSCAPE & DESIGN I MUNICIPAL WASTEWAT PROJECT #3 |                        |                        | <u>20,763.56</u>  |
|  |         |  |                        | TOTAL:                 | 19,725.38         |
| IDEXX DISTRIBUTION CORP                | 9/10/21 | COLIFORM TESTING   | MUNICIPAL WASTEWAT     | O-PURIFY LABORATORY    | <u>665.67</u>     |
|  |         |  |                        | TOTAL:                 | 665.67            |
| INTEGRITY AVIATION INC                 | 9/10/21 | FBO MANAGEMENT FEE-SEPTEMB AIRPORT                       |                        | O-GEN MISC             | <u>2,312.00</u>   |
|  |         |  |                        | TOTAL:                 | 2,312.00          |
| JERRY'S AUTO SUPPLY OF WORTHINGTON INC | 9/10/21 | UJOINT RETURNED  | MUNICIPAL WASTEWAT     | M-SOURCE MAINS & LIFTS | 18.29-            |
|  | 9/10/21 | BATTERY FOR TRASH PUMP                                   | MUNICIPAL WASTEWAT     | M-SOURCE MAINS & LIFTS | 117.99            |
|  | 9/10/21 | CORRECT HOIST PRICING                                    | MUNICIPAL WASTEWAT     | M-PURIFY EQUIPMENT     | <u>14.00-</u>     |
|  |         |  |                        | TOTAL:                 | 85.70             |
| JJ LOPEZ ENTERPRISES LLC               | 9/10/21 | AQUATIC CENTER   | AQUATIC CENTER FAC     | AQUATIC CENTER FACILIT | 1,320.00          |
|  | 9/10/21 | AQUATIC CENTER   | AQUATIC CENTER FAC     | AQUATIC CENTER FACILIT | <u>720.00</u>     |
|  |         |  |                        | TOTAL:                 | 2,040.00          |
| JOBSHQ                                 | 9/10/21 | EMPLOYMENT AD-BLDG OFFICIA                               | GENERAL FUND           | PERSONNEL & RECRUITMEN | <u>1,039.00</u>   |
|  |         |  |                        | TOTAL:                 | 1,039.00          |
| JOHNSON BROTHERS LIQUOR CO             | 9/10/21 | LIQUOR   | LIQUOR                 | NON-DEPARTMENTAL       | 383.60            |
|  | 9/10/21 | LIQUOR   | LIQUOR                 | NON-DEPARTMENTAL       | 7,435.27          |
|  | 9/10/21 | WINE   | LIQUOR                 | NON-DEPARTMENTAL       | 5,337.61          |
|  | 9/10/21 | MIX  | LIQUOR                 | NON-DEPARTMENTAL       | 87.90             |
|  | 9/10/21 | FREIGHT  | LIQUOR                 | O-SOURCE MISC          | 5.05              |
|  | 9/10/21 | FREIGHT  | LIQUOR                 | O-SOURCE MISC          | 115.84            |
|  | 9/10/21 | FREIGHT  | LIQUOR                 | O-SOURCE MISC          | <u>129.42</u>     |
|  |         |  |                        | TOTAL:                 | 13,494.69         |
| JSA SERVICES INC                       | 9/10/21 | SUPPLIES   | GENERAL FUND           | CENTER FOR ACTIVE LIVI | <u>56.48</u>      |
|  |         |  |                        | TOTAL:                 | 56.48             |
| KLEVE ZAKARIYA                         | 9/10/21 | LUNCH-VACTOR PICK UP                                     | STORM WATER MANAGE     | STORM DRAINAGE         | <u>14.00</u>      |
|  |         |  |                        | TOTAL:                 | 14.00             |
| KNOX COMPANY                           | 9/10/21 | LOCK BOX   | GENERAL FUND           | FIRE ADMINISTRATION    | <u>2,371.11</u>   |
|  |         |  |                        | TOTAL:                 | 2,371.11          |
| KUECHLE UNDERGROUND, INC               | 9/10/21 | GLENWOOD HEIGHTS 2ND ADDIT ECONOMIC DEV AUTHO            | NON-DEPARTMENTAL       |                        | 6,117.40-         |
|  | 9/10/21 | GLENWOOD HEIGHTS 2ND ADDIT ECONOMIC DEV AUTHO            | NON-DEPARTMENTAL       |                        | 17,019.11-        |
|  | 9/10/21 | GLENWOOD HEIGHTS 2ND ADDIT ECONOMIC DEV AUTHO            | MISC HOUSING DEVELOPME |                        | 122,347.90        |
|  | 9/10/21 | GLENWOOD HEIGHTS 2ND ADDIT ECONOMIC DEV AUTHO            | MISC HOUSING DEVELOPME |                        | <u>340,382.18</u> |
|  |         |  |                        | TOTAL:                 | 439,593.57        |

| VENDOR SORT KEY                     | DATE    | DESCRIPTION                | FUND                | DEPARTMENT             | AMOUNT     |
|-------------------------------------|---------|----------------------------|---------------------|------------------------|------------|
| LAMPERTS YARDS INC-2602004          | 9/10/21 | FIBERGLASS REBAR           | RECREATION          | BALLFIELD MAINTENANCE  | 12.00      |
|                                     |         |                            |                     | TOTAL:                 | 12.00      |
| LARSON CRANE SERVICE INC            | 9/10/21 | CECILEE STREET EXTENSION   | IMPROVEMENT CONST   | CECILEE STREET EXTENSI | 138,271.89 |
|                                     | 9/10/21 | MCMILLAN SAN SEWER REPAIRS | MUNICIPAL WASTEWAT  | NON-DEPARTMENTAL       | 270.42     |
|                                     | 9/10/21 | 2021 CATCH BASIN STORM WOR | STORM WATER MANAGE  | NON-DEPARTMENTAL       | 822.37     |
|                                     | 9/10/21 | 2021 CATCH BASIN STORM WOR | STORM WATER MANAGE  | PROJECT #3             | 16,447.40  |
|                                     |         |                            |                     | TOTAL:                 | 154,167.34 |
| LEAGUE OF MN CITIES                 | 9/10/21 | MEMBERSHIP DUES            | GENERAL FUND        | NON-DEPARTMENTAL       | 8,846.64   |
|                                     | 9/10/21 | MN MAYORS ASSOCIATION MEMB | GENERAL FUND        | MAYOR AND COUNCIL      | 30.00      |
|                                     |         |                            |                     | TOTAL:                 | 8,876.64   |
| LEAGUE OF MN CITIES INSURANCE TRUST | 9/10/21 | WORKERS COMPENSATION       | GENERAL FUND        | MAYOR AND COUNCIL      | 7.75       |
|                                     | 9/10/21 | WORKERS COMPENSATION       | GENERAL FUND        | ADMINISTRATION         | 181.75     |
|                                     | 9/10/21 | WORKERS COMPENSATION       | GENERAL FUND        | CLERK'S OFFICE         | 161.75     |
|                                     | 9/10/21 | WORKERS COMPENSATION       | GENERAL FUND        | ACCOUNTING             | 200.75     |
|                                     | 9/10/21 | WORKERS COMPENSATION       | GENERAL FUND        | ENGINEERING ADMIN      | 567.00     |
|                                     | 9/10/21 | WORKERS COMPENSATION       | GENERAL FUND        | ECONOMIC DEVELOPMENT   | 395.50     |
|                                     |         |                            |                     | TOTAL:                 | 1,514.50   |
| LEAGUE OF MN CITIES                 | 9/10/21 | MEMBERSHIP DUES            | GENERAL FUND        | OTHER GEN GOVT MISC    | 4,423.36   |
|                                     | 9/10/21 | DE-ESCALATION TRAINING     | GENERAL FUND        | POLICE ADMINISTRATION  | 200.00     |
|                                     |         |                            |                     | TOTAL:                 | 4,623.36   |
| LEAGUE OF MN CITIES INSURANCE TRUST | 9/10/21 | WORKERS COMPENSATION       | GENERAL FUND        | POLICE ADMINISTRATION  | 22,403.50  |
|                                     | 9/10/21 | WORKERS COMPENSATION       | GENERAL FUND        | REGULATE LAWFUL GAMBLE | 31.50      |
|                                     | 9/10/21 | WORKERS COMPENSATION       | GENERAL FUND        | SECURITY CENTER        | 389.08     |
|                                     | 9/10/21 | WORKERS COMPENSATION       | GENERAL FUND        | SECURITY CENTER        | 389.08     |
|                                     | 9/10/21 | WORKERS COMPENSATION       | GENERAL FUND        | FIRE ADMINISTRATION    | 5,397.00   |
|                                     | 9/10/21 | WORKERS COMPENSATION       | GENERAL FUND        | ANIMAL CONTROL ENFORCE | 44.50      |
|                                     | 9/10/21 | WORKERS COMPENSATION       | GENERAL FUND        | PAVED STREETS          | 1,923.25   |
|                                     | 9/10/21 | WORKERS COMPENSATION       | GENERAL FUND        | PUBLIC WORK SHOP       | 879.25     |
|                                     | 9/10/21 | WORKERS COMPENSATION       | GENERAL FUND        | ICE AND SNOW REMOVAL   | 1,042.50   |
|                                     | 9/10/21 | WORKERS COMPENSATION       | GENERAL FUND        | SIGNS AND SIGNALS      | 156.50     |
|                                     | 9/10/21 | WORKERS COMPENSATION       | GENERAL FUND        | TRASH PICKUP           | 128.75     |
|                                     | 9/10/21 | WORKERS COMPENSATION       | GENERAL FUND        | CODE ENFORCEMENT       | 105.75     |
|                                     | 9/10/21 | WORKERS COMPENSATION       | GENERAL FUND        | LAKE IMPROVEMENT       | 48.25      |
|                                     | 9/10/21 | WORKERS COMPENSATION       | GENERAL FUND        | MISC SPECIAL DAYS/EVEN | 116.00     |
|                                     | 9/10/21 | WORKERS COMPENSATION       | MEMORIAL AUDITORIUM | MEMORIAL AUDITORIUM    | 70.00      |
|                                     | 9/10/21 | WORKERS COMPENSATION       | RECREATION          | SOCCER COMPLEX         | 180.25     |
|                                     | 9/10/21 | WORKERS COMPENSATION       | RECREATION          | PARK AREAS             | 2,133.75   |
|                                     | 9/10/21 | WORKERS COMPENSATION       | RECREATION          | OLSON PARK CAMPGROUND  | 316.25     |
|                                     | 9/10/21 | WORKERS COMPENSATION       | RECREATION          | TREE REMOVAL           | 1,470.50   |
|                                     | 9/10/21 | WORKERS COMPENSATION       | PIR/TRUNKS          | SP ASSESS-ADMIN ESCROW | 32.50      |
|                                     | 9/10/21 | WORKERS COMPENSATION       | IMPROVEMENT CONST   | OTHER MISC PROJECTS    | 8.25       |
|                                     | 9/10/21 | WORKERS COMPENSATION       | WATER               | INJURIES AND DAMAGES   | 2,361.00   |
|                                     | 9/10/21 | WORKERS COMPENSATION       | MUNICIPAL WASTEWAT  | INJURIES AND DAMAGES   | 3,801.25   |
|                                     | 9/10/21 | WORKERS COMPENSATION       | ELECTRIC            | INJURIES & DAMAGES     | 3,154.50   |
|                                     | 9/10/21 | WORKERS COMPENSATION       | STORM WATER MANAGE  | STORM DRAINAGE         | 424.00     |
|                                     | 9/10/21 | WORKERS COMPENSATION       | STORM WATER MANAGE  | STREET CLEANING        | 493.25     |
|                                     | 9/10/21 | WORKERS COMPENSATION       | LIQUOR              | O-GEN MISC             | 2,310.25   |
|                                     | 9/10/21 | WORKERS COMPENSATION       | AIRPORT             | O-GEN MISC             | 639.00     |
|                                     | 9/10/21 | WORKERS COMPENSATION       | DATA PROCESSING     | DATA PROCESSING        | 237.84     |
|                                     |         |                            |                     | TOTAL:                 | 50,697.50  |

| VENDOR SORT KEY                        | DATE    | DESCRIPTION                                  | FUND                | DEPARTMENT             | AMOUNT            |
|--|---------|--|---------------------|------------------------|-------------------|
| LEWIS & CLARK REGIONAL WATER SYSTEM IN | 9/10/21 | CAPACITY CHARGE/WATER RATE WATER             |                     | O-SOURCE MISC          | 25,970.56         |
|  | 9/10/21 | CAPACITY CHARGE/WATER RATE WATER             |                     | O-SOURCE MISC          | <u>25,864.00</u>  |
|  |         |  |                     | TOTAL:                 | 51,834.56         |
| JASON LIKE                             | 9/10/21 | LUNCH-DELIVER WATER SAMPLE AIRPORT           |                     | O-GEN MISC             | <u>8.86</u>       |
|  |         |  |                     | TOTAL:                 | 8.86              |
| LOCATORS & SUPPLIES INC                | 9/10/21 | MARKING FLAGS                                | ELECTRIC            | O-DISTR MISC           | <u>597.42</u>     |
|  |         |  |                     | TOTAL:                 | 597.42            |
| LONNEMAN GLEN                          | 9/10/21 | TEST BENCH FOR SHOP                          | ELECTRIC            | FA MISC                | <u>5,828.84</u>   |
|  |         |  |                     | TOTAL:                 | 5,828.84          |
| MLT1 CONSTRUCTION LLC                  | 9/10/21 | CURB & GUTTER-14TH STREET IMPROVEMENT CONST  | OVERLAY PROGRAM     |                        | 4,730.00          |
|  | 9/10/21 | CURB & GUTTER-14TH STREET IMPROVEMENT CONST  | OVERLAY PROGRAM     |                        | 7,810.00          |
|  | 9/10/21 | 2021 CONCRETE RESTORATION STORM WATER MANAGE | NON-DEPARTMENTAL    |                        | 577.02            |
|  | 9/10/21 | 2021 CONCRETE RESTORATION STORM WATER MANAGE | PROJECT #28         |                        | <u>11,540.50</u>  |
|  |         |  |                     | TOTAL:                 | 23,503.48         |
| MARTHALER CDJR                         | 9/10/21 | #20-43 OIL CHANGE                            | GENERAL FUND        | ANIMAL CONTROL ENFORCE | 30.90             |
|  | 9/10/21 | #20-43 OIL CHANGE                            | GENERAL FUND        | ANIMAL CONTROL ENFORCE | <u>23.45</u>      |
|  |         |  |                     | TOTAL:                 | 54.35             |
| THE MATHIOWETZ CONSTRUCTION COMPANY    | 9/10/21 | CD 12 FLOOD MITIGATION IMP                   | STORM WATER MANAGE  | PROJECT #24            | <u>300.00</u>     |
|  |         |  |                     | TOTAL:                 | 300.00            |
| MCCUEN CONSTRUCTION INC                | 9/10/21 | CLARY & MCMILLAN CONCRETE                    | WATER               | NON-DEPARTMENTAL       | 9,497.65          |
|  | 9/10/21 | CLARY & MCMILLAN CONCRETE                    | WATER               | PROJECT #2             | <u>189,953.00</u> |
|  |         |  |                     | TOTAL:                 | 180,455.35        |
| MEDIACOM                               | 9/10/21 | PHONE/INTERNET SERVICE                       | GENERAL FUND        | PAVED STREETS          | 136.88            |
|  | 9/10/21 | PHONE/INTERNET SERVICE                       | RECREATION          | PARK AREAS             | <u>136.88</u>     |
|  |         |  |                     | TOTAL:                 | 273.76            |
| MICHEL'S CORPORATION                   | 9/10/21 | STORM SEWER REHAB-FIELDHOU                   | RECREATION          | NON-DEPARTMENTAL       | <u>27,889.70</u>  |
|  |         |  |                     | TOTAL:                 | 27,889.70         |
| MINNESOTA DEPARTMENT OF COMMERCE       | 9/10/21 | FY 2021 INDIRECT ASSMT-1ST ELECTRIC          |                     | REGULATORY COMM        | 2,026.13          |
|  | 9/10/21 | FY 2021 INDIRECT ASSMT-1ST ELECTRIC          |                     | ACCTS-ASSISTANCE       | <u>1,049.56</u>   |
|  |         |  |                     | TOTAL:                 | 3,075.69          |
| MINNESOTA ENERGY RESOURCES CORP        | 9/10/21 | GAS SERVICE                                  | GENERAL FUND        | GENERAL GOVT BUILDINGS | 58.35             |
|  | 9/10/21 | GAS SERVICE                                  | GENERAL FUND        | FIRE ADMINISTRATION    | 52.29             |
|  | 9/10/21 | GAS SERVICE                                  | GENERAL FUND        | CENTER FOR ACTIVE LIVI | 51.44             |
|  | 9/10/21 | GAS SERVICE                                  | MEMORIAL AUDITORIUM | MEMORIAL AUDITORIUM    | 737.00            |
|  | 9/10/21 | GAS SERVICE                                  | RECREATION          | FIELD HOUSE            | 49.09             |
|  | 9/10/21 | GAS SERVICE                                  | RECREATION          | THEATER                | 49.09             |
|  | 9/10/21 | GAS SERVICE                                  | WATER               | O-DISTR MISC           | 10.26             |
|  | 9/10/21 | GAS SERVICE                                  | MUNICIPAL WASTEWAT  | O-SOURCE MAINS & LIFTS | 10.26             |
|  | 9/10/21 | GAS SERVICE                                  | ELECTRIC            | O-DISTR MISC           | 20.52             |
|  | 9/10/21 | GAS SERVICE                                  | LIQUOR              | O-GEN MISC             | <u>134.94</u>     |
|  |         |  |                     | TOTAL:                 | 1,173.24          |
| MINNESOTA VALLEY TESTING LABS INC      | 9/10/21 | INFLUENT/EFFLUENT                            | MUNICIPAL WASTEWAT  | O-PURIFY LABORATORY    | 81.00             |
|  | 9/10/21 | AUG. CHLORIDES, SODIUM, PO                   | MUNICIPAL WASTEWAT  | O-PURIFY LABORATORY    | <u>151.20</u>     |
|  |         |  |                     | TOTAL:                 | 232.20            |

| VENDOR SORT KEY                 | DATE    | DESCRIPTION                | FUND               | DEPARTMENT             | AMOUNT          |
|---------------------------------|---------|----------------------------|--------------------|------------------------|-----------------|
| MISCELLANEOUS V CCSI INC        | 9/10/21 | PARK SHELTER REFUND        | RECREATION         | NON-DEPARTMENTAL       | 101.97          |
| CCSI INC                        | 9/10/21 | PARK SHELTER REFUND        | RECREATION         | NON-DEPARTMENTAL       | 8.03            |
| GRIFFITH JENNIFER               | 9/10/21 | PARK SHELTER REFUND        | RECREATION         | NON-DEPARTMENTAL       | 46.35           |
| GRIFFITH JENNIFER               | 9/10/21 | PARK SHELTER REFUND        | RECREATION         | NON-DEPARTMENTAL       | 3.65            |
| SOUTHWEST CRISIS CENTE          | 9/10/21 | PARK SHELTER REFUND        | RECREATION         | NON-DEPARTMENTAL       | 46.35           |
| SOUTHWEST CRISIS CENTE          | 9/10/21 | PARK SHELTER REFUND        | RECREATION         | NON-DEPARTMENTAL       | <u>3.65</u>     |
|                                 |         |                            |                    | TOTAL:                 | 210.00          |
| MORRIS ELECTRONICS INC          | 9/10/21 | ENGINEERING                | GENERAL FUND       | ENGINEERING ADMIN      | 80.00           |
|                                 | 9/10/21 | GOO'S LAPTOP               | GENERAL FUND       | ENGINEERING ADMIN      | 40.00           |
|                                 | 9/10/21 | GOO'S LAPTOP               | GENERAL FUND       | ENGINEERING ADMIN      | 80.00           |
|                                 | 9/10/21 | TECHNICAL SUPPORT          | WATER              | ACCTS-RECORDS & COLLEC | 90.00           |
|                                 | 9/10/21 | TECHNICAL SUPPORT          | WATER              | ACCTS-RECORDS & COLLEC | 35.00           |
|                                 | 9/10/21 | TECHNICAL SUPPORT          | MUNICIPAL WASTEWAT | ACCT-RECORDS & COLLECT | 90.00           |
|                                 | 9/10/21 | TECHNICAL SUPPORT          | MUNICIPAL WASTEWAT | ACCT-RECORDS & COLLECT | 35.00           |
|                                 | 9/10/21 | TECHNICAL SUPPORT          | ELECTRIC           | ACCTS-RECORDS & COLLEC | 180.00          |
|                                 | 9/10/21 | TECHNICAL SUPPORT          | ELECTRIC           | ACCTS-RECORDS & COLLEC | 70.00           |
|                                 | 9/10/21 | E-MAIL WORK                | DATA PROCESSING    | DATA PROCESSING        | 160.00          |
|                                 | 9/10/21 | LABOR VIRUS THREAT         | DATA PROCESSING    | DATA PROCESSING        | 440.00          |
|                                 | 9/10/21 | EXTERNAL HARD DRIVE SERVER | DATA PROCESSING    | DATA PROCESSING        | <u>261.80</u>   |
|                                 |         |                            |                    | TOTAL:                 | 1,561.80        |
| MTI DISTRIBUTING INC            | 9/10/21 | TORO MOWERS                | RECREATION         | PARK AREAS             | <u>674.10</u>   |
|                                 |         |                            |                    | TOTAL:                 | 674.10          |
| NEW VISION CO-OP                | 9/10/21 | TRIPLET AND ROUNDUP        | MUNICIPAL WASTEWAT | M-PURIFY EQUIPMENT     | <u>275.53</u>   |
|                                 |         |                            |                    | TOTAL:                 | 275.53          |
| NICOLE R KEMPMA                 | 9/10/21 | AUGUST CLEANING            | GENERAL FUND       | GENERAL GOVT BUILDINGS | 1,950.00        |
|                                 | 9/10/21 | AUGUST CLEANING-BAC        | ECONOMIC DEV AUTHO | TRAINING/TESTING CENTE | <u>647.25</u>   |
|                                 |         |                            |                    | TOTAL:                 | 2,597.25        |
| NIENKERK TYLER                  | 9/10/21 | LUNCH-VACTOR PICK UP       | STORM WATER MANAGE | STORM DRAINAGE         | <u>8.40</u>     |
|                                 |         |                            |                    | TOTAL:                 | 8.40            |
| NOBLES COUNTY ATTORNEY          | 9/10/21 | LARRY M. DAVIS-SOLICITATIO | GENERAL FUND       | POLICE ADMINISTRATION  | <u>15.00</u>    |
|                                 |         |                            |                    | TOTAL:                 | 15.00           |
| NOBLES COUNTY AUDITOR/TREASURER | 9/10/21 | LEGAL SERVICES-AUGUST      | GENERAL FUND       | PROSECUTION            | 17,841.08       |
|                                 | 9/10/21 | SOLID WASTE MANAGEMENT     | WASTE MANAGEMENT C | SOLID WASTE/RECYCLE    | <u>7,292.00</u> |
|                                 |         |                            |                    | TOTAL:                 | 25,133.08       |
| NOBLES COUNTY PUBLIC WORKS      | 9/10/21 | JULY FUEL                  | GENERAL FUND       | ENGINEERING ADMIN      | 226.85          |
|                                 | 9/10/21 | JULY FUEL                  | GENERAL FUND       | ECONOMIC DEVELOPMENT   | 70.88           |
|                                 | 9/10/21 | JULY FUEL                  | GENERAL FUND       | FIRE ADMINISTRATION    | 212.54          |
|                                 | 9/10/21 | JULY FUEL                  | GENERAL FUND       | PAVED STREETS          | 3,081.55        |
|                                 | 9/10/21 | JULY FUEL                  | RECREATION         | PARK AREAS             | 3,637.25        |
|                                 | 9/10/21 | JULY FUEL                  | WATER              | O-PUMPING              | 111.23          |
|                                 | 9/10/21 | JULY FUEL                  | WATER              | M-TRANS MAINS          | 640.10          |
|                                 | 9/10/21 | JULY FUEL                  | MUNICIPAL WASTEWAT | O-SOURCE MAINS & LIFTS | 114.36          |
|                                 | 9/10/21 | JULY FUEL                  | MUNICIPAL WASTEWAT | O-PURIFY SUPERVISION   | 97.07           |
|                                 | 9/10/21 | JULY FUEL                  | MUNICIPAL WASTEWAT | O-PURIFY MISC          | 20.28           |
|                                 | 9/10/21 | JULY FUEL                  | MUNICIPAL WASTEWAT | O-PURIFY MISC          | 27.75           |
|                                 | 9/10/21 | JULY FUEL                  | MUNICIPAL WASTEWAT | M-SOURCE MAINS & LIFTS | 244.91          |
|                                 | 9/10/21 | JULY FUEL                  | MUNICIPAL WASTEWAT | M-SOURCE MAINS & LIFTS | 308.33          |
|                                 | 9/10/21 | JULY FUEL                  | ELECTRIC           | O-DISTR UNDERGRND LINE | 1,359.11        |

| VENDOR SORT KEY             | DATE    | DESCRIPTION                                   | FUND                | DEPARTMENT             | AMOUNT           |
|-----------------------------|---------|---|---------------------|------------------------|------------------|
|                             | 9/10/21 | JULY FUEL                                     | STORM WATER MANAGE  | STORM DRAINAGE         | <u>114.36</u>    |
|                             |         |   | TOTAL:              |                        | 10,266.57        |
| ONE OFFICE SOLUTION-WOCITY  | 9/10/21 | POST-CARDS                                    | GENERAL FUND        | CLERK'S OFFICE         | 25.59            |
|                             | 9/10/21 | POST CARDS                                    | GENERAL FUND        | CLERK'S OFFICE         | 25.59            |
|                             | 9/10/21 | PRINT CARTRIDGE                               | GENERAL FUND        | ACCOUNTING             | 57.92            |
|                             | 9/10/21 | BINDERS                                       | GENERAL FUND        | ACCOUNTING             | 29.19            |
|                             | 9/10/21 | DIVIDER INSERTS                               | GENERAL FUND        | ACCOUNTING             | 11.70            |
|                             | 9/10/21 | TRASH BAGS                                    | GENERAL FUND        | GENERAL GOVT BUILDINGS | <u>103.32</u>    |
|                             |         |   | TOTAL:              |                        | 253.31           |
| ONE OFFICE SOLUTION-NCLAW   | 9/10/21 | BULLDOG CLIPS                                 | GENERAL FUND        | SECURITY CENTER        | 15.66            |
|                             | 9/10/21 | BULLDOG CLIPS                                 | GENERAL FUND        | SECURITY CENTER        | 15.66            |
|                             | 9/10/21 | APPOINTMENT BOOK                              | GENERAL FUND        | SECURITY CENTER        | 9.99             |
|                             | 9/10/21 | APPOINTMENT BOOK                              | GENERAL FUND        | SECURITY CENTER        | <u>10.00</u>     |
|                             |         |   | TOTAL:              |                        | 51.31            |
| ONE OFFICE SOLUTION-WOCITY  | 9/10/21 | COPIER SERVICE                                | GENERAL FUND        | PAVED STREETS          | 22.23            |
|                             | 9/10/21 | INK CARTRIDGE                                 | GENERAL FUND        | PAVED STREETS          | 214.23           |
|                             | 9/10/21 | HAND SANITIZER, TAPE, TISS                    | MEMORIAL AUDITORIUM | MEMORIAL AUDITORIUM    | 75.72            |
|                             | 9/10/21 | MXC301W                                       | LIQUOR              | O-GEN MISC             | 106.25           |
|                             | 9/10/21 | PRINT CARTRIDGE                               | DATA PROCESSING     | DATA PROCESSING        | 38.62            |
|                             | 9/10/21 | PRINT CARTRIDGE                               | DATA PROCESSING     | DATA PROCESSING        | 129.99           |
|                             | 9/10/21 | RED PENS                                      | DATA PROCESSING     | DATA PROCESSING        | 21.00            |
|                             | 9/10/21 | MX5140N                                       | DATA PROCESSING     | COPIER/FAX             | <u>120.75</u>    |
|                             |         |   | TOTAL:              |                        | 728.79           |
| ONE OFFICE SOLUTION-WOPOLI  | 9/10/21 | APPOINTMENT BOOK                              | GENERAL FUND        | POLICE ADMINISTRATION  | <u>79.96</u>     |
|                             |         |   | TOTAL:              |                        | 79.96            |
| ONE OFFICE SOLUTION-WOUTIL  | 9/10/21 | SERVICE AGREEMENT-SHARP MX WATER              |                     | ACCTS-RECORDS & COLLEC | 15.90            |
|                             | 9/10/21 | SERVICE AGREEMENT-SHARP MX MUNICIPAL WASTEWAT |                     | ACCT-RECORDS & COLLECT | 15.89            |
|                             | 9/10/21 | SHARPIE, CORRECTION TAPE                      | ELECTRIC            | O-DISTR SUPER & ENG    | 8.82             |
|                             | 9/10/21 | SERVICE AGREEMENT-SHARP MX ELECTRIC           |                     | ACCTS-RECORDS & COLLEC | <u>31.79</u>     |
|                             |         |   | TOTAL:              |                        | 72.40            |
| PAUSTIS WINE COMPANY        | 9/10/21 | LIQUOR  | LIQUOR              | NON-DEPARTMENTAL       | 249.60           |
|                             | 9/10/21 | WINE  | LIQUOR              | NON-DEPARTMENTAL       | 1,046.50         |
|                             | 9/10/21 | FREIGHT                                       | LIQUOR              | O-SOURCE MISC          | <u>18.75</u>     |
|                             |         |   | TOTAL:              |                        | 1,314.85         |
| PEARSON BROS INC            | 9/10/21 | 2021 SEAL COAT PROJECT                        | IMPROVEMENT CONST   | NON-DEPARTMENTAL       | 998.75-          |
|                             | 9/10/21 | 2021 SEAL COAT PROJECT                        | IMPROVEMENT CONST   | OVERLAY PROGRAM        | <u>19,975.00</u> |
|                             |         |   | TOTAL:              |                        | 18,976.25        |
| PEIL BRANDON                | 9/10/21 | MOCIC CONFERENCE                              | GENERAL FUND        | POLICE ADMINISTRATION  | <u>95.17</u>     |
|                             |         |   | TOTAL:              |                        | 95.17            |
| PHILLIPS WINE & SPIRITS INC | 9/10/21 | LIQUOR  | LIQUOR              | NON-DEPARTMENTAL       | 10,100.49        |
|                             | 9/10/21 | WINE  | LIQUOR              | NON-DEPARTMENTAL       | 2,102.30         |
|                             | 9/10/21 | FREIGHT                                       | LIQUOR              | O-SOURCE MISC          | 151.68           |
|                             | 9/10/21 | FREIGHT                                       | LIQUOR              | O-SOURCE MISC          | <u>59.90</u>     |
|                             |         |   | TOTAL:              |                        | 12,414.37        |
| PRECISION LAWN+             | 9/10/21 | MOWING  | MEMORIAL AUDITORIUM | MEMORIAL AUDITORIUM    | <u>350.00</u>    |
|                             |         |   | TOTAL:              |                        | 350.00           |

| VENDOR SORT KEY                  | DATE    | DESCRIPTION                | FUND               | DEPARTMENT             | AMOUNT        |
|----------------------------------|---------|----------------------------|--------------------|------------------------|---------------|
| PRODUCTIVITY PLUS ACCOUNT        | 9/10/21 | HYDRAULIC OIL SKIDLOADER   | RECREATION         | PARK AREAS             | 47.19         |
|                                  | 9/10/21 | GREASE                     | RECREATION         | PARK AREAS             | 115.50        |
|                                  | 9/10/21 | TOOL CAT BOLTS             | RECREATION         | PARK AREAS             | <u>27.15</u>  |
|                                  |         |                            |                    | TOTAL:                 | 189.84        |
| PULVER MOTOR SERVICE             | 9/10/21 | ICR #21-1141               | GENERAL FUND       | POLICE ADMINISTRATION  | 68.00         |
|                                  | 9/10/21 | PULVER MOTOR SERVICE       | GENERAL FUND       | POLICE ADMINISTRATION  | 68.00         |
|                                  | 9/10/21 | ICR #21-1967               | GENERAL FUND       | POLICE ADMINISTRATION  | 68.00         |
|                                  | 9/10/21 | ICR #21-4273               | GENERAL FUND       | POLICE ADMINISTRATION  | 68.00         |
|                                  | 9/10/21 | ICR #21-5208               | GENERAL FUND       | POLICE ADMINISTRATION  | 68.00         |
|                                  | 9/10/21 | ICR #21-6064               | GENERAL FUND       | POLICE ADMINISTRATION  | 118.00        |
|                                  | 9/10/21 | ICR #21-3027               | GENERAL FUND       | POLICE ADMINISTRATION  | 68.00         |
|                                  | 9/10/21 | ICR #21-3848               | GENERAL FUND       | POLICE ADMINISTRATION  | 68.00         |
|                                  | 9/10/21 | ICR #21-3918               | GENERAL FUND       | POLICE ADMINISTRATION  | <u>68.00</u>  |
|                                  |         |                            |                    | TOTAL:                 | 662.00        |
| QUADIENT LEASING USA, INC        | 9/10/21 | SEALING SOLUTION           | WATER              | ADMIN OFFICE SUPPLIES  | 4.75          |
|                                  | 9/10/21 | SEALING SOLUTION           | WATER              | ACCTS-RECORDS & COLLEC | 42.72         |
|                                  | 9/10/21 | SEALING SOLUTION           | MUNICIPAL WASTEWAT | ADMIN OFFICE SUPPLIES  | 4.74          |
|                                  | 9/10/21 | SEALING SOLUTION           | MUNICIPAL WASTEWAT | ACCT-RECORDS & COLLECT | 42.72         |
|                                  | 9/10/21 | SEALING SOLUTION           | ELECTRIC           | ADMIN OFFICE SUPPLIES  | 9.49          |
|                                  | 9/10/21 | SEALING SOLUTION           | ELECTRIC           | ACCTS-RECORDS & COLLEC | 85.43         |
|                                  | 9/10/21 | POSTAGE LEASE PAYMENT      | DATA PROCESSING    | COPIER/FAX             | <u>502.08</u> |
|                                  |         |                            |                    | TOTAL:                 | 691.93        |
| RACOM CORP                       | 9/10/21 | CONTRACT MAINTENANCE       | GENERAL FUND       | POLICE ADMINISTRATION  | <u>538.38</u> |
|                                  |         |                            |                    | TOTAL:                 | 538.38        |
| RADIO WORKS LLC                  | 9/10/21 | CITY CHARTER CHANGE        | GENERAL FUND       | ECONOMIC DEVELOPMENT   | 2,100.00      |
|                                  | 9/10/21 | DRONE FOOTAGE              | GENERAL FUND       | OTHER GEN GOVT MISC    | 300.00        |
|                                  | 9/10/21 | 2021 SUMMER BBQ            | LIQUOR             | O-GEN MISC             | 500.00        |
|                                  | 9/10/21 | 2021 MN TWINS SPONSORSHIP  | LIQUOR             | O-GEN MISC             | <u>250.00</u> |
|                                  |         |                            |                    | TOTAL:                 | 3,150.00      |
| RESOCO                           | 9/10/21 | UMT INTEGRATION KIT        | ELECTRIC           | FA DISTR METERS        | <u>122.09</u> |
|                                  |         |                            |                    | TOTAL:                 | 122.09        |
| ROEMELING, DUSTIN                | 9/10/21 | USPCA K-9 REGION 21 PD1 TR | GENERAL FUND       | POLICE ADMINISTRATION  | <u>572.48</u> |
|                                  |         |                            |                    | TOTAL:                 | 572.48        |
| RUNNINGS SUPPLY INC-ACCT#9502440 | 9/10/21 | PEST CONTROL               | WATER              | M-PUMPING              | 54.98         |
|                                  | 9/10/21 | VALVE REPAIR BOLTS         | WATER              | M-TRANS MAINS          | 2.08          |
|                                  | 9/10/21 | SCREWS                     | WATER              | M-TRANS MAINS          | 19.38         |
|                                  | 9/10/21 | TAPE                       | ELECTRIC           | M-DISTR UNDERGRND LINE | <u>17.99</u>  |
|                                  |         |                            |                    | TOTAL:                 | 94.43         |
| RUNNINGS SUPPLY INC-ACCT#9502485 | 9/10/21 | SQUAD CLEANING SUPPLIES    | GENERAL FUND       | POLICE ADMINISTRATION  | 33.63         |
|                                  | 9/10/21 | #419 PARTS                 | GENERAL FUND       | PAVED STREETS          | 4.49          |
|                                  | 9/10/21 | ROLLER                     | GENERAL FUND       | PAVED STREETS          | 7.99          |
|                                  | 9/10/21 | SHOP USE                   | GENERAL FUND       | PAVED STREETS          | 100.18        |
|                                  | 9/10/21 | #404 PARTS                 | GENERAL FUND       | PAVED STREETS          | 6.38          |
|                                  | 9/10/21 | 400' LINE                  | RECREATION         | BALLFIELD MAINTENANCE  | 14.99         |
|                                  | 9/10/21 | HOSE CLAMP                 | RECREATION         | SOCCER COMPLEX         | 11.94         |
|                                  | 9/10/21 | SHOP SUPPLIES              | RECREATION         | SOCCER COMPLEX         | 3.38          |
|                                  | 9/10/21 | STORM SEWERS               | STORM WATER MANAGE | STORM DRAINAGE         | 26.46         |
|                                  | 9/10/21 | #423 FLUSHER               | STORM WATER MANAGE | STREET CLEANING        | 89.99         |
|                                  |         |                            |                    |                        |               |



| VENDOR SORT KEY                       | DATE    | DESCRIPTION                | FUND                | DEPARTMENT             | AMOUNT          |
|---------------------------------------|---------|----------------------------|---------------------|------------------------|-----------------|
|                                       | 9/10/21 | #423 FLUSHER               | STORM WATER MANAGE  | STREET CLEANING        | 50.87           |
|                                       | 9/10/21 | MOWER                      | AIRPORT             | O-GEN MISC             | <u>44.99</u>    |
|                                       |         |                            |                     | TOTAL:                 | 395.29          |
| S & M WINDOWS                         | 9/10/21 | MOWING                     | GENERAL FUND        | CODE ENFORCEMENT       | <u>105.00</u>   |
|                                       |         |                            |                     | TOTAL:                 | 105.00          |
| SCHAAP SANITATION                     | 9/10/21 | MONTHLY SERVICE            | GENERAL FUND        | GENERAL GOVT BUILDINGS | 111.71          |
|                                       | 9/10/21 | MONTHLY SERVICE            | GENERAL FUND        | FIRE ADMINISTRATION    | 103.48          |
|                                       | 9/10/21 | MONTHLY SERVICE            | GENERAL FUND        | PAVED STREETS          | 358.28          |
|                                       | 9/10/21 | MONTHLY SERVICE            | GENERAL FUND        | PAVED STREETS          | 123.06          |
|                                       | 9/10/21 | MONTHLY SERVICE            | GENERAL FUND        | CENTER FOR ACTIVE LIVI | 41.27           |
|                                       | 9/10/21 | MONTHLY SERVICE            | MEMORIAL AUDITORIUM | MEMORIAL AUDITORIUM    | 181.69          |
|                                       | 9/10/21 | MONTHLY SERVICE            | RECREATION          | SOCCER COMPLEX         | 328.48          |
|                                       | 9/10/21 | MONTHLY SERVICE            | RECREATION          | PARK AREAS             | 358.28          |
|                                       | 9/10/21 | MONTHLY SERVICE            | RECREATION          | PARK AREAS             | 123.06          |
|                                       | 9/10/21 | MONTHLY SERVICE            | RECREATION          | OLSON PARK CAMPGROUND  | 449.72          |
|                                       | 9/10/21 | MONTHLY SERVICE            | WATER               | O-DISTR MISC           | 80.88           |
|                                       | 9/10/21 | MONTHLY SERVICE            | MUNICIPAL WASTEWAT  | O-PURIFY MISC          | 283.43          |
|                                       | 9/10/21 | MONTHLY SERVICE            | ELECTRIC            | O-DISTR MISC           | 77.09           |
|                                       | 9/10/21 | MONTHLY SERVICE            | LIQUOR              | O-GEN MISC             | 278.73          |
|                                       | 9/10/21 | MONTHLY SERVICE            | AIRPORT             | O-GEN MISC             | 100.44          |
|                                       | 9/10/21 | SOLID WASTE MANAGEMENT     | GARBAGE COLLECTION  | SOLID WASTE/RECYCLE    | 70,775.60       |
|                                       | 9/10/21 | SOLID WASTE MANAGEMENT     | GARBAGE COLLECTION  | SOLID WASTE/RECYCLE    | 14,255.86       |
|                                       | 9/10/21 | SOLID WASTE MANAGEMENT     | GARBAGE COLLECTION  | SOLID WASTE/RECYCLE    | 65.96-          |
|                                       | 9/10/21 | SOLID WASTE MANAGEMENT     | GARBAGE COLLECTION  | CODE ENFORCEMENT       | <u>4,557.50</u> |
|                                       |         |                            |                     | TOTAL:                 | 92,522.60       |
| SCHOLTES MOTORS INC                   | 9/10/21 | #415 REPAIR FLAT TIRE      | GENERAL FUND        | ENGINEERING ADMIN      | <u>15.05</u>    |
|                                       |         |                            |                     | TOTAL:                 | 15.05           |
| SCHWALBACH                            | 9/10/21 | LATEX GLOVES, MICROFIBER C | MEMORIAL AUDITORIUM | MEMORIAL AUDITORIUM    | 30.82           |
|                                       | 9/10/21 | TOOL SET                   | MEMORIAL AUDITORIUM | MEMORIAL AUDITORIUM    | <u>194.16</u>   |
|                                       |         |                            |                     | TOTAL:                 | 224.98          |
| SCHWALBACH ACE HARDWARE-5930          | 9/10/21 | ELECTRO WATCHMAN BATTERY   | GENERAL FUND        | SECURITY CENTER        | 12.99           |
|                                       | 9/10/21 | ELECTRO WATCHMAN BATTERY   | GENERAL FUND        | SECURITY CENTER        | 13.00           |
|                                       | 9/10/21 | CHAIN                      | GENERAL FUND        | FIRE ADMINISTRATION    | 23.23           |
|                                       | 9/10/21 | FURNACE FILTERS            | GENERAL FUND        | PAVED STREETS          | 44.99           |
|                                       | 9/10/21 | FASTENERS                  | RECREATION          | SOCCER COMPLEX         | 1.76            |
|                                       | 9/10/21 | CERT OF OCCUPANCY HANGAR   | RECREATION          | PARK AREAS             | 5.18            |
|                                       | 9/10/21 | FURNACE FILTERS            | AIRPORT             | O-GEN MISC             | <u>27.35</u>    |
|                                       |         |                            |                     | TOTAL:                 | 128.50          |
| SCHWALBACH ACE #6067                  | 9/10/21 | CLEANING SUPPLIES          | MUNICIPAL WASTEWAT  | O-PURIFY MISC          | 20.97           |
|                                       | 9/10/21 | CLAMPS                     | MUNICIPAL WASTEWAT  | M-SOURCE MAINS & LIFTS | 3.57            |
|                                       | 9/10/21 | HOLD DOWNS                 | ELECTRIC            | M-DISTR UNDERGRND LINE | 2.59            |
|                                       | 9/10/21 | SHOP VAC                   | ELECTRIC            | M-DISTR UNDERGRND LINE | <u>129.99</u>   |
|                                       |         |                            |                     | TOTAL:                 | 157.12          |
| SOUTHERN GLAZER'S WINE AND SPIRITS LL | 9/10/21 | MIX                        | LIQUOR              | NON-DEPARTMENTAL       | 8.31-           |
|                                       | 9/10/21 | LIQUOR                     | LIQUOR              | NON-DEPARTMENTAL       | 406.25          |
|                                       | 9/10/21 | LIQUOR                     | LIQUOR              | NON-DEPARTMENTAL       | 12,012.24       |
|                                       | 9/10/21 | LIQUOR                     | LIQUOR              | NON-DEPARTMENTAL       | 51.45           |
|                                       | 9/10/21 | WINE                       | LIQUOR              | NON-DEPARTMENTAL       | 1,130.00        |
|                                       | 9/10/21 | WINE                       | LIQUOR              | NON-DEPARTMENTAL       | 126.00-         |

| VENDOR SORT KEY               | DATE    | DESCRIPTION                | FUND               | DEPARTMENT             | AMOUNT            |
|-------------------------------|---------|----------------------------|--------------------|------------------------|-------------------|
|                               | 9/10/21 | LIQUOR                     | LIQUOR             | NON-DEPARTMENTAL       | 125.00-           |
|                               | 9/10/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | 9.56              |
|                               | 9/10/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | 1.85              |
|                               | 9/10/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | 196.24            |
|                               | 9/10/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | 1.85              |
|                               | 9/10/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | 20.35             |
|                               | 9/10/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | <u>1.85-</u>      |
|                               |         |                            |                    | TOTAL:                 | 13,568.63         |
| STREICHER'S INC               | 9/10/21 | FLASHLIGHT HOLDER          | GENERAL FUND       | POLICE ADMINISTRATION  | <u>57.96</u>      |
|                               |         |                            |                    | TOTAL:                 | 57.96             |
| SUSSNER CONSTRUCTION, INC     | 9/10/21 | DIAGONAL RD SHOP REMODEL   | WATER              | FA MISC                | 31,734.75         |
|                               | 9/10/21 | DIAGONAL RD SHOP REMODEL   | ELECTRIC           | FA MISC                | <u>31,734.75</u>  |
|                               |         |                            |                    | TOTAL:                 | 63,469.50         |
| SWIFT AIR INC                 | 9/10/21 | FINAL BILLING R-04-214928  | GENERAL FUND       | GENERAL GOVT BUILDINGS | <u>9,178.00</u>   |
|                               |         |                            |                    | TOTAL:                 | 9,178.00          |
| THOMSON REUTERS - WEST        | 9/10/21 | WEST INFORMATION CHARGES   | GENERAL FUND       | POLICE ADMINISTRATION  | <u>261.32</u>     |
|                               |         |                            |                    | TOTAL:                 | 261.32            |
| TRENTON J STOYKE              | 9/10/21 | MATS                       | GENERAL FUND       | GENERAL GOVT BUILDINGS | <u>60.80</u>      |
|                               |         |                            |                    | TOTAL:                 | 60.80             |
| TRI-STATE GENERAL CONTRACTING | 9/10/21 | FIELD HOUSE RENOVATIONS    | RECREATION         | NON-DEPARTMENTAL       | 7,589.09-         |
|                               | 9/10/21 | FIELD HOUSE RENOVATIONS    | RECREATION         | NON-DEPARTMENTAL       | 6,426.90-         |
|                               | 9/10/21 | FIELD HOUSE RENOVATIONS    | RECREATION         | FIELD HOUSE            | 151,781.77        |
|                               | 9/10/21 | FIELD HOUSE RENOVATIONS    | RECREATION         | FIELD HOUSE            | 128,538.05        |
|                               | 9/10/21 | AQUATIC CENTER             | AQUATIC CENTER FAC | NON-DEPARTMENTAL       | 49,034.00-        |
|                               | 9/10/21 | AQUATIC CENTER             | AQUATIC CENTER FAC | AQUATIC CENTER FACILIT | <u>980,680.03</u> |
|                               |         |                            |                    | TOTAL:                 | 1,197,949.86      |
| US POSTAL SERVICE             | 9/10/21 | REFILL POSTAGE DUE ACCOUNT | ELECTRIC           | ADMIN OFFICE SUPPLIES  | <u>35.55</u>      |
|                               |         |                            |                    | TOTAL:                 | 35.55             |
| USA BLUE BOOK                 | 9/10/21 | FILTER LEVEL TRANSMITTER   | WATER              | M-PURIFY EQUIPMENT     | <u>951.89</u>     |
|                               |         |                            |                    | TOTAL:                 | 951.89            |
| VEOLIA WATER NORTH AMERICA    | 9/10/21 | O & M CONTRACT OPERATIONS  | INDUSTRIAL WASTEWA | O-PURIFY MISC          | <u>53,749.50</u>  |
|                               |         |                            |                    | TOTAL:                 | 53,749.50         |
| VINOCOPIA INC                 | 9/10/21 | LIQUOR                     | LIQUOR             | NON-DEPARTMENTAL       | 220.75            |
|                               | 9/10/21 | WINE                       | LIQUOR             | NON-DEPARTMENTAL       | 1,441.50          |
|                               | 9/10/21 | MIX                        | LIQUOR             | NON-DEPARTMENTAL       | 240.00            |
|                               | 9/10/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | <u>38.75</u>      |
|                               |         |                            |                    | TOTAL:                 | 1,941.00          |
| VIP FLORAL INC                | 9/10/21 | TENTH STREET FLOWER FERTIL | RECREATION         | PARK AREAS             | <u>90.00</u>      |
|                               |         |                            |                    | TOTAL:                 | 90.00             |
| VIVIAL INC.                   | 9/10/21 | DIRECTORY-FRONTIER COMM    | ELECTRIC           | ACCTS-RECORDS & COLLEC | <u>166.45</u>     |
|                               |         |                            |                    | TOTAL:                 | 166.45            |
| WINE MERCHANTS                | 9/10/21 | WINE                       | LIQUOR             | NON-DEPARTMENTAL       | 476.80            |
|                               | 9/10/21 | FREIGHT                    | LIQUOR             | O-SOURCE MISC          | 9.01              |

| VENDOR SORT KEY                        | DATE    | DESCRIPTION                                 | FUND                | DEPARTMENT            | AMOUNT    |
|--|---------|---|---------------------|-----------------------|-----------|
|  |         |   |                     | TOTAL:                | 485.81    |
| WINFIELD SOLUTIONS LLC DBA WINFIELD UN | 9/10/21 | BALL FIELD                                  | RECREATION          | BALLFIELD MAINTENANCE | 514.25    |
|  | 9/10/21 | BUSS FIELD                                  | RECREATION          | SOCCER COMPLEX        | 853.03    |
|  |         |   |                     | TOTAL:                | 1,367.28  |
| WORTHINGTON BUILDING MATERIALS INC     | 9/10/21 | LED BULB, WORK LIGHT                        | RECREATION          | PARK AREAS            | 69.94     |
|  |         |   |                     | TOTAL:                | 69.94     |
| WORTHINGTON CABLE 3 TV PUBLIC ACCESS   | 9/10/21 | FRANCHISE FEE PAYMENT-VAST CABLE TELEVISION |                     | CABLE                 | 20,172.78 |
|  |         |   |                     | TOTAL:                | 20,172.78 |
| WORTHINGTON GLASS INC                  | 9/10/21 | CANDY DISPLAY RACK                          | MEMORIAL AUDITORIUM | MEMORIAL AUDITORIUM   | 177.00    |
|  |         |   |                     | TOTAL:                | 177.00    |
| WORTHINGTON HOTEL GROUP LLC            | 9/10/21 | EVENT CENTER UTILITY                        | EVENT CENTER        | EVENT CENTER          | 2,782.45  |
|  |         |   |                     | TOTAL:                | 2,782.45  |

## ===== FUND TOTALS =====

|     |                         |            |
|-----|-------------------------|------------|
| 101 | GENERAL FUND            | 191,746.70 |
| 202 | MEMORIAL AUDITORIUM     | 1,816.39   |
| 214 | EVENT CENTER            | 2,782.45   |
| 229 | RECREATION              | 402,068.21 |
| 231 | ECONOMIC DEV AUTHORITY  | 441,017.67 |
| 321 | PIR/TRUNKS              | 32.50      |
| 401 | IMPROVEMENT CONST       | 169,796.39 |
| 431 | AQUATIC CENTER FACILITY | 938,441.83 |
| 601 | WATER                   | 270,114.61 |
| 602 | MUNICIPAL WASTEWATER    | 32,367.44  |
| 604 | ELECTRIC                | 56,627.83  |
| 605 | INDUSTRIAL WASTEWATER   | 87,941.77  |
| 606 | STORM WATER MANAGEMENT  | 32,236.69  |
| 609 | LIQUOR                  | 105,370.65 |
| 612 | AIRPORT                 | 3,132.64   |
| 702 | DATA PROCESSING         | 1,912.08   |
| 872 | CABLE TELEVISION        | 20,172.78  |
| 873 | GARBAGE COLLECTION      | 89,523.00  |
| 878 | WASTE MANAGEMENT COLL   | 7,292.00   |

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 GRAND TOTAL:            2,854,393.63  
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