

# **WORTHINGTON CITY COUNCIL**

## **AGENDA**

**7:00 P.M. - Monday, December 13, 2021**

**City Hall Council Chambers**

- A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- B. INTRODUCTIONS AND OPENING REMARKS**
- C. AGENDA ADDITIONS/CHANGES AND CLOSURE**
  - 1. Additions/Changes
  - 2. Closure
- D. PUBLIC HEARING ESTABLISHING A TAX INCREMENT FINANCING DISTRICT 1-19: SHERWOOD/LAKE STREET - ADMINISTRATION CASE ITEM 1**
  - 1. Open Hearing
  - 2. Hearing Presentation
  - 3. Testimony
  - 4. Close Hearing
  - 5. Action on Hearing
- E. PUBLIC HEARING ON EIGHTH AVENUE STREET RECONSTRUCTION IMPROVEMENTS - ENGINEERING CASE ITEM 1 (BLUE)**
  - 1. Open Hearing
  - 2. Hearing Presentation
  - 3. Testimony
  - 4. Close Hearing
  - 5. Action on Hearing
- F. CONSENT AGENDA**
  - 1. CITY COUNCIL MINUTES (WHITE)
    - a. Regular City Council Meeting Minutes of November 22, 2021
  - 2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
    - a. Water & Light Commission Minutes of December 6, 2021

- b. Park & Recreation Board of Directors Minutes of November 30, 2021
- c. Economic Development Authority Meeting Minutes of November 8, 2021
- d. Housing & Redevelopment Authority Meeting Minutes of October 27, 2021

3. CITY COUNCIL BUSINESS (WHITE)

Case Item(s)

- 1. 2022 License Renewals

4. CITY COUNCIL BUSINESS (GREEN)

Case Item(s)

- 1. 2022 Hangar Lease Rates - Worthington Municipal Airport

5. BILLS PAYABLE (WHITE)

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and are approved by the Water and Light Commission

**G. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)**

Case Item(s)

- 2. Law Enforcement Labor Services #4 Contract
- 3. Resolution to Accept American Rescue Plan Act Funds
- 4. Resolutions Approving the 2021 Tax Levies Collectible in 2022
- 5. 2021 Budget Resolution
- 6. Burning Permit Application - Minnesota West Community & Technical College
- 7. Third Reading Proposed Ordinance to Amend Title XV of the City Code of Worthington, Nobles County, Minnesota, to Rezone Property from "T-Z" (Transition Zone) to "PUD 7" (Planned Unit Development)
- 8. Resolution Designating Polling Places for Election Precincts within the City

of Worthington

**H. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)**

Case Item(s)

2. Adopt Resolutions Accepting Park Bench Donations
3. YMCA 2022 Summer Youth Recreation Programs Agreement
4. 2022 YMCA Summer Program Fees
5. Approve 2022 Park User Fees and Campground Rates

**I. CITY COUNCIL BUSINESS - COMMUNITY EC./DEVELOPMENT (GRAY)**

Case Item(s)

1. Conditional Use Permit - 1521 Oxford Street

**J. COUNCIL COMMITTEE REPORTS**

1. Mayor Kuhle
2. Council Member Janssen
3. Council Member Ernst
4. Council Member Kielblock
5. Council Member Kolpin
6. Council Member Cummings

**K. CITY ADMINISTRATOR REPORT**

**L. ADJOURNMENT**

**WORTHINGTON CITY COUNCIL  
REGULAR MEETING, NOVEMBER 22, 2021**

The meeting was called to order at 7:00 p.m., in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Chad Cummings, Amy Ernst, Chris Kielblock, Alaina Kolpin. Excused Absence: Larry Janssen.

Staff present: Steve Robinson, City Administrator; Scott Hain, Public Utility Director; Troy Appel, Public Safety Director; Hyunmyeong Goo, Assistant City Engineer; Mindy Eggers, City Clerk.

Others present: Julie Buntjer, The Globe (7:09 p.m.); Ryan McGaughey, Radio Works; Ken Bickner, Robyn Bickner, Jerry Vogt.

The Pledge of Allegiance was recited.

**AGENDA APPROVED WITH ADDITIONS/CHANGES**

A motion was made by Council Member Kielblock, seconded by Council Member Ernst and unanimously carried to approve the agenda as presented.

**CONSENT AGENDA**

A motion was made by Council Member Cummings, seconded by Council Member Kielblock and unanimously carried to approve the consent agenda as presented.

- City Council Meeting Minutes of November 8, 2021
- Center for Active Living Committee Minutes of November 8, 2021
- Center for Active Living Committee Minutes of September 7, 2021
- LEC Joint Powers Board Minutes of November 10, 2021
- Application for Parade Permit / Block Street(s) - Downtown Holiday Parade - Reschedule Date
- Bills payable and totaling \$1,377,048.02 be ordered paid

**RESOLUTION NO. 2021-11-70 ADOPTED APPROVING CHANGES IN THE SEWER RATE SCHEDULE**

Scott Hain, Public Utilities Manager, explained the proposed 2022 Sewer Service Charge System Sewer Rates. He said the "average" residential user (4,000 gallons per month) will see about a \$1.99/month or 5.8% increase.

Mr. Hain explained the monthly sewer charge consists of two components, a usage charge and a connection charge. The usage charge is to recover the cost of conveying and treating wastewater. This charge is comprised of debt service and user charges for flow and the pollutant loading parameters of Biological Oxygen Demand (BOD), Total Suspended Solids (TSS), and Total

Phosphorus (TP). The usage charge is billed to non-industrial customers based on water consumption and assumed pollutant levels. The usage charge per 1,000 gallons is proposed to increase \$0.004/1,000 gallons, or 0.1%, for non-industrial users. The "connection charge" or minimum monthly charge is to recover costs such as those for billing, collection system improvements, treating inflow and infiltration (I&I), and debt service on reserve capacity. The monthly connection charge is proposed to increase \$1.97 or 10.8%.

Mr. Hain said the total revenue of \$2,578,757 to be generated by the 2022 rates is \$151,500 (6.2%) more than the \$2,427,257 budgeted to be generated from the 2021 rates. The large increase this year would allow to mitigate rates going forward.

A motion was made by Council Member Ernst, seconded by Council Member Kolpin and unanimously carried to adopt the following resolution:

RESOLUTION NO. 2020-11-70

A RESOLUTION APPROVING CHANGES IN THE SEWER RATE SCHEDULE

(Refer to Resolution File for complete copy of Resolution)

**RESOLUTION NO. 2021-11-71 FOR PROGRAM AUTHORIZATION WITH MN DEPARTMENT OF PUBLIC SAFETY**

Troy Appel, Public Safety Director, said the Worthington Police Department has participated in a small arms agreement with the Minnesota Department of Public safety for over 25 years. He said as part of the agreement, WPD must maintain authorization from City Council, abide by federal protocols, and supervise the appropriate use of the property which consists of ten 223 squad rifles.

A motion was made by Council Member Cummings, seconded by Council Member Kielblock and unanimously carried to adopt the following resolution:

RESOLUTION NO. 2021-11-71

A RESOLUTION FOR PROGRAM AUTHORIZATION WITH MN DEPARTMENT OF PUBLIC SAFETY

(Refer to Resolution File for complete copy of Resolution)

**RESOLUTION NO. 2021-11-72 ADOPTED ACCEPTING A DONATION OF FUNDS**

Mr. Appel said a person who wished to remain anonymous donated \$100 to the Worthington Police Department to be distributed to members of the public through a Secret Santa Program. Worthington

patrol officers will give out cash tucked inside Christmas cards during traffic stops before Christmas. A motion was made by Council Member Cummings, seconded by Council Member Kielblock and unanimously carried to adopt the following resolution:

RESOLUTION NO. 2021-11-72

A RESOLUTION ACCEPTING A DONATION OF FUNDS

(Refer to Resolution File for complete copy of Resolution)

**THIRD READING AND ORDINANCE NO. 1176 RELATING TO STORM UTILITY RATES**

Steve Robinson, City Administrator, said pursuant to published notice, this was the time and date set for the third reading of a proposed ordinance Relating to Storm Utility

A complete copy of the ordinance was provided in the November 8, 2021 council agenda.

The motion was made by Council Member Cummings, seconded by Council Member Kolpin and unanimously carried to give a third reading and subsequently adopt the proposed ordinance.

ORDINANCE NO. 1176

AN ORDINANCE RELATING TO STORM UTILITY RATES

(Refer to Ordinance File for the complete copy of ordinance)

**SECOND READING PROPOSED ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA, TO REZONE PROPERTY FROM “T-Z” (TRANSITION ZONE) TO “PUD 7” (PLANNED UNIT DEVELOPMENT 7)**

Mr. Robinson said pursuant to published notice this is the time and date set for the second reading of a proposed ordinance to Amend Title XV of the City Code of Worthington, Nobles County, Minnesota, to Rezone Property from “T-Z” (Transition Zone) to “PUD 7” (Planned Unit Development 7)

A complete copy of the ordinance was included in your November 8, 2021 Council Agenda.

A motion was made by Council Member Ernst, seconded by Council Member Kielblock and unanimously carried to give a second reading to the proposed ordinance to Amend Title XV of the City Code of Worthington, Nobles County, Minnesota, to Rezone Property from “T-Z” (Transition

Zone) to "PUD 7" (Planned Unit Development 7)

**RESOLUTION NO. 2021-11-73 ADOPTED TO CONDUCT OFF-SITE GAMBLING -  
CURRIE TOWN & COUNTRY BOOSTERS**

Steve Robinson, City Administrator, said the Currie Town & Country Boosters, Inc. is requesting Council approval of an application to Conduct Off-Site Gambling for bingo events they will be conducting on the following dates:

January 12, 2022	January 26, 2022
February 9, 2022	February 23, 2022
March 9, 2022	March 23, 2022
April 6, 2022	April 20, 2022

The bingo events will take place at the Worthington Event Center, 1447 Prairie Drive. The application is required to be acknowledged by resolution by the local unit of government prior to submission to the state for approval.

A motion was made by Council Member Ernst, seconded by Council Member Cummings and unanimously carried to approve the application for the off-site gambling and adopt the following resolution:

RESOLUTION NO. 2021-11-73

AUTHORIZATION TO CONDUCT OFF-SITE GAMBLING - CURRIE TOWN & COUNTRY BOOSTERS, INC.

(Refer to Ordinance File for the complete copy of resolution)

**APPROVED CONTRACT SERVICES AGREEMENT - RENTAL HOUSING ORDINANCE  
REVISION**

Mr. Robinson said the City Council suspended the Rental Housing Registration and Inspection Program at the February 22, 2021 meeting based on its ineffectiveness and the public health crisis that had hindered operations for nearly a year. Council directed staff to begin work on a policy analysis for a redesigned program to protect the health, safety and welfare of the City's residents.

The City of Worthington adopted Ordinance § 150.10 on December 11, 2006 for the purpose of regulating privately and publicly owned rental units to:

- Protect, preserve, and promote the physical and mental health and social well-being of the people;

- Prevent and control the incidence of communicable diseases;
- Reduce environmental hazards to health;
- Maintain adequate sanitation; and
- To protect the safety of the people and to promote their general welfare.

Mr. Robinson explained since its inception, the program struggled to achieve its stated purpose. It lacked sufficient enforcement mechanisms to gain entry to rental units which could take months and required significant legal costs. The Ordinance also has failed to provide sufficient penalties for property owners who routinely failed to pass inspections and refused to bring their properties into compliance with its minimum standards. The program also treated all properties equally regardless of history of compliance.

Mr. Robinson said staff is recommending retaining Ken Bickner on an hourly contract basis to assist in:

- Developing a Rental Housing Ordinance, or adapt the existing Ordinance, so that it is:
  - Effective in maintaining the safety and general quality of housing in the community,
  - Easily and effectively enforced,
  - Integrated with other programs or departments, including Building Inspection and Public Safety. Integration with Building Inspection will allow pooling of resources during shifting workloads,
- Developing a robust and reliable recordkeeping/database and reporting methods,
- Developing a realistic and workable plan for regularly scheduled and complaint-based inspection of all rental housing in Worthington. The plan will be developed in collaboration with City staff, with input from stakeholder groups within Worthington, and
- Working with legal counsel to develop an administrative fine policy that is enforceable and encourages compliance or provides sufficient penalties for non-compliance.

Mr. Bickner introduced himself and said he has a Civil/Environmental Engineering degree from the University of Iowa. His experience includes several years with Linn County, Iowa as a Specialist in their Healthy Homes program. He said that is where he assisted in developing a rental home inspection program, inspected rental housing and pursued enforcement as necessary.

Mr. Robinson said Mr. Bickner will perform his work at City Hall and has requested a fee of \$40.00 per hour. It is anticipated that this endeavor will take several months to complete. A revised ordinance and program will be presented to the City Council for their consideration.

A motion was made by Council Member Kielblock, seconded by Council Member Kolpin and unanimously carried to approve the Contract Services Agreement with Ken Bickner.

**PROFESSIONAL SERVICES AGREEMENT - OPERATIONS AND MANAGEMENT OF  
THE INDUSTRIAL WASTE WATER TREATMENT FACILITY APPROVED**



Mr. Robinson said the City of Worthington owns and is responsible for operation of the Industrial Waste Water Treatment Facility (IWWTF) located along Hwy 60, near the Worthington Rendering Co. facility. The treatment facility treats discharges from the JBS facility.

He explained that the City has contracted services for operation and management of the treatment facility since the mid-1990's. The agreement with the current operator, Veolia North America, terminates at the end of 2021. The City has solicited proposals from three organizations that are experienced in operating industrial facilities. The City received proposals from two respondents with Veolia deciding not to pursue the opportunity. Mr. Robinson said staff reviewed the proposals and forwarded the recommendation to JBS. The City is proposing they enter into a three-year agreement with the firm of Woodard and Curran. JBS was in agreement with the recommendation.

A motion was made by Council Member Kolpin, seconded by Council Member Ernst and unanimously carried to approve the professional services agreement with the firm Woodard & Curran.

#### **CITY ADMINISTRATOR EMPLOYMENT AGREEMENT APPROVED**

Mayor Kuhle said the City Administrator's current three-year employment agreement will expire at the end of 2021. Council and the Administrator met earlier this year and agreed to terms for another three-year agreement setting salary and benefits for the years 2022, 2023 and 2024.

A motion was made by Council Member Ernst, seconded by Council Member Cummings and unanimously carried to approve the City Administrator Employment agreement as presented.

#### **APPROVED APPOINTMENT OF DESIGNATED BUILDING OFFICIAL**

Mr. Robinson said Minnesota Statute 326B.133 mandates that municipalities have a designated Building Official to administer the code. With the upcoming retirement of the City's Building Official, Armand Eshleman, we are required to name a designated interim replacement. Mr. Robinson said staff recommends naming Gene Abbott as the designated Building Official effective November 30, 2021. Mr. Abbot has been a building official for 30 years and has been our plan reviewer for the last two years.

A motion was made by Council Member Cummings, seconded by Council Member Kielblock and unanimously carried to appoint Gene Abbot as the designated building official.

#### **AUDIT ENGAGEMENT LETTER APPROVED**

Mr. Robinson said staff has received a proposal for the 2021 year-end audit services from Drealan, Kvilhaug, Hoefker & Co., P.A. Mr. Robinson said the maximum would not exceed \$22,800 for the Financial Statement Audit and \$460 for out-of-pocket expenses.

A motion was made by Council Member Cummings, seconded by Council Member Kolpin and unanimously carried to approve the proposal from Drealan, Kvilhaug, Hoefker & Co., P.A. for the 2021 year-end audit expenses.

### **COUNCIL COMMITTEE REPORTS**

Mayor Kuhle - Attended the CGMC Conference, it was a good conference with sessions on the Opioid crisis, child care and the President of the MN Retailers Association gave a presentation.

Council Member Janssen - No report.

Council Member Ernst - said there is a lot of progress being made on the Fieldhouse project and the planned opening is in early 2022.

Council Member Kielblock - Also attended the CGMC Conference, thought the daycare information that was given was good.

Council Member Kolpin - Attended an LEC meeting, they will be pursuing the lot next to the LEC for the cold storage building.

Council Member Cummings - Also attended the LEC meeting, attended the YMCA Board meeting, elected new board members and held the annual award ceremony.

### **CITY ADMINISTRATOR REPORT**

Mr. Robinson said that he also attended the CGMC Conference. The State Demographer talked about the workforce shortage and how when older people retire we don't have the younger population to replace them with.

There is an EDA meeting tomorrow at 4:00 p.m., in City Hall Council Chambers. Staff will be scheduling a budget meeting next week. Council will have to finalize the budget at the December 13<sup>th</sup> Council meeting.

### **ADJOURNMENT**

A motion was made by Council Member Cummings, seconded by Council Member Kielblock and unanimously carried to adjourn the meeting at 7:37 p.m.

Mindy L. Eggers. MCMC  
City Clerk

## **WATER AND LIGHT COMMISSION MINUTES REGULAR MEETING DECEMBER 6, 2021**

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 3:00 P.M. by President Debra Weg with the following members present: Kathy Hayenga and Amy Ernst. Absent were Chad Nixon (excused) and Randy Thompson (excused).

Staff members present were Scott Hain, General Manager; Deb Scheidt, Secretary to the Commission

Others present: None

### **AGENDA ADDITIONS/CLOSURE**

A motion was made by Commissioner Hayenga, seconded by Commissioner Ernst and unanimously carried to close the agenda as presented.

### **CONSENT AGENDA APPROVED**

A motion was made by Commissioner Ernst, seconded by Commissioner Hayenga and unanimously carried to approve the consent agenda as follows:

- Water and Light Commission minutes of the regular meeting held on November 15, 2021
- Utility bills payable totaling \$135,191.40 for November 19, November 26 and December 3, 2021

### **WATER DEPARTMENT 2022 STRATEGIC FINANCIAL PLAN**

Scott Hain, General Manager, presented the 2022 Water Department Strategic Financial Plan to the Commission for consideration. The plan includes the Water Department budget, five-year operation and maintenance expense summary, five-year capital improvement program, equipment and vehicle revolving schedule, five-year flow of funds summary, wastewater rate schedule and typical bills and the reserve account policy.

In order to generate sufficient sales revenue to cover expenses, Mr. Hain recommended an increase in the monthly customer charge for 5/8" and 3/4" meter sizes from \$8.50 in 2021 to \$10.00 in 2022. The monthly customer charge for all remaining meter sizes would remain at the 2021 rates. Mr. Hain also recommended an increase in the residential and commercial water rates from \$3.50/1,000 gallons to \$3.64/1,000 gallons (4.0%) and an increase in the industrial water rate from \$3.09/1,000 gallons to \$3.21/1,000 (3.88%). The net effect of the proposed rate changes to a residential customer using 5,000 gallons per month would be a \$2.20/month (8.46%) increase in their monthly water bill.

A motion was made by Commissioner Hayenga, seconded by Commissioner Ernst and unanimously carried to approve the 2022 Water Department Strategic Financial Plan, including the proposed water rates, as presented.

### **ELECTRIC DEPARTMENT 2022 STRATEGIC FINANCIAL PLAN**

Scott Hain, General Manager, presented the Electric Department 2022 Strategic Financial Plan to the Commission for consideration. The plan includes the Electric Department budget, five-year operation and maintenance expense summary, five-year capital improvement program, equipment and vehicle revolving schedule, five-year flow of funds summary, electric rate schedule and the reserve account policy.

After a review of the proposed plan, Mr. Hain reported that the anticipated revenue to be generated by projected sales volumes under the current retail rates is expected to be adequate to cover expenses and no change in retail electric rates was recommended for 2022.

A motion was made by Commissioner Ernst, seconded by Commissioner Hayenga and unanimously carried to approve the 2022 Electric Department Strategic Financial Plan as presented.

### **COMMISSION COMMITTEE REPORTS**

There were no Commission committee reports.

### **GENERAL MANAGER REPORT**

The General Manager had nothing additional to report.

### **ADJOURNMENT**

A motion was made by Commissioner Ernst, seconded by Commissioner Hayenga and unanimously carried to adjourn the meeting at 4:02 P.M. President Weg declared the meeting adjourned.

Deb A. Scheidt  
Secretary to the Commission

## City of Worthington

### Park and Recreation Advisory Board Minutes

4:00 p.m. - Tuesday, November 30, 2021

Members present: Jason Johnson, Chris Kielblock, Dan Krueger, Craig Stock,  
Joe Vosburgh, Jessica Williams  
Members absent: None  
Staff present: Todd Wietzema, Cory Greenway, Erin Robinson and Angela Thiner  
Others Present: Meredith Daley, YMCA Director

#### **CALL TO ORDER**

The meeting was called to order at 4:00 p.m. by Chairman Dan Krueger.

#### **APPROVAL OF MINUTES**

A motion was made by Joe Vosburgh seconded by Craig Stock and unanimously approved to accept the minutes of the June 23, 2021 meeting.

#### **APPROVAL OF AGENDA - ADDITIONS/DELETIONS**

Todd Wietzema introduced Cory Greenway and Erin Robinson as the Manager and Assistant Manager of the new Field House. A motion was made by Jason Johnson, seconded by Craig Stock and unanimously approved to accept the agenda as presented.

#### **PARK ADVISORY BOARD BUSINESS**

##### **2022 YMCA AGREEMENT AND SUMMER PROGRAM FEES**

Todd Wietzema presented the proposed 2022 contract between the City of Worthington and the YMCA. Mr. Wietzema noted there is a 5.02% increase in the contract. Meredith Daley, YMCA Director, stated due to inflation and staffing shortages they will need to increase staff wages.

A motion was made by Jessica Williams, seconded by Joe Vosburgh and unanimously approved to accept the new 2022 YMCA agreement with the proposed 5.02% increase.

Ms. Daley gave a recap of the 2021 recreation programs that the YMCA administers for the City. Ms. Daley explained the Summer Day Camp continues to be a successful program with numbers being at their max given the space the Y has to work with. The day camp program is able to offer multiple field trips throughout the season as well as provide lunches and snacks for all campers via a partnership with ISD 518. Moving forward the YMCA would like to hire a day camp coordinator for the next season. Day camp fees for 2022 are planned to increase by 5%, however, there will be no changes to any of the other summer rec programs. Meredith pointed out overall the 2021 season was very successful for rec programs.

A motion was made by Craig Stock seconded by Jessica Williams and unanimously approved to accept the new 2022 YMCA Summer Program Fees with the 5% increase to the day camp fees, as presented.

##### **2022 PARK FEES/OLSON PARK CAMPGROUND FEES**

Todd Wietzema, Public Works Director, presented the proposed park shelter rental fees for 2022 noting the rental fee for Tenth Street Plaza would increase from \$50 to \$150, Centennial Shelter would increase from \$50 to \$75 and the Slater shelter would increase from \$30 to \$50. Damage deposits for all shelters would increase to \$75, with the exception of the Tenth Street Plaza which will increase to \$100.00 Staff pointed out that the old rates would not cover the cost of City Staff time if damage were done to the shelter. Staff noted there were no changes to the Olson Park fees, adding 2021 was the most successful year Olson Park has had. Also, no changes were made to Park Concession Fees.

A motion was made by Jason Johnson, seconded by Craig Stock and unanimously carried to recommend approval of the 2022 proposed park fees as well as accept no changes to the Olson Park Campground Fees.

### **PARK SIGN DISCUSSION**

Matt Selof, City Planner, stated over the summer city staff received a request for a sign permit for a boat rental business in Centennial Park. Mr. Selof pointed out city code does not address signs in City Parks, therefore, he is asking for the Board's input on potential regulations for signs located in parks. After discussion the Board stated they would be in favor of limiting signs to the park where the business is located as well as signs not being fixed to trees.

### **PARK BENCH DONATIONS**

Todd Wietzema presented the following have submitted park bench donation applications:

1. Wayne Lebon, in memory of Tom Tracy;
2. Fiola Siblings, in memory of Janice Fiola;
3. Sharon Johnson, in honor of Jeff Johnson;
4. Dan Van Ede, in memory of John and Millie Van Ede
5. Jan Hanson; and
6. Children of Ron and Pat Bourassa, in memory of Ron and Pat.

A motion was made Joe Vosburgh, seconded by Jessica Williams and unanimously approved to accept the park bench donations.

### **SUPERVISORS REPORT**

Mr. Wietzema stated the Parks Department is finished with spraying, docks are out and staff has been busy picking up leaves and mowing. The bathrooms have been shutdown for the winter, with the exception of the restrooms which are open year round. He stated the new playground at Chautauqua Park has been well received and a donation sign will be added in the spring. Work on the bandshell will begin soon and tentatively be completed by Memorial Day 2022

### **OTHER BUSINESS**

Joe Vosburgh asked for an updated on the vandalism occurring in the parks over the summer. Staff noted a young man had been kicked out of the city parks for a year after he was caught violating city ordinance. After that occurrence, vandalism has not been an issue.

### **ADJOURNMENT**

A motion was made by Joe Vosburgh, seconded by Craig Stock and unanimously approved to adjourn the meeting 5:00 p.m.

Angela Thiner  
Administrative Secretary

**ECONOMIC DEVELOPMENT AUTHORITY MEETING  
CITY HALL COUNCIL CHAMBERS  
NOVEMBER 8, 2021**

The Economic Development Authority meeting was called to order at 6:45 p.m. by Chairman Mike Kuhle with the following members present: Amy Ernst, Chad Cummings, and Alaina Kolpin. Excused Absence: Chris Kielblock, Larry Janssen, and Randy Thompson.

Staff present: Steve Robinson, City Administrator; Mindy Eggers, Secretary to the Authority.

Others present: Emma McNamee, The Globe; Ryan McGaughey, Radio Works.

**AGENDA ADDITIONS/CHANGES AND CLOSURE**

A motion was made by Chad Cummings, seconded by Alaina Kolpin and unanimously carried to approve the agenda as presented.

**CONSENT AGENDA APPROVED**

The motion was made by Amy Ernst, seconded by Alaina Kolpin and unanimously carried to approve the consent agenda which included the EDA minutes of September 28, 2021 and the financials.

**APPROVED FACADE IMPROVEMENT MATCHING GRANT PROGRAM FUNDS - RE/MAX**

Steve Robinson, City Administrator, said the Economic Development Authority (EDA) approved a matching grant application submitted by RE/MAX on July 20, 2021 for the installation of a sloped roof structure and metal roofing for the office building at 1626 Oxford Street. The total cost of the project was reported to be \$30,927.44. The EDA approved a matching grant in the amount of \$5,000.00.

The work has been completed and all of the required submittals have been received to proceed with the final payment of \$5,000.00

The motion was made by Amy Ernst, seconded by Chad Cummings and unanimously carried to approve the final payment of \$5,000.00 to RE/MAX.

**APPROVED FACADE IMPROVEMENT MATCHING GRANT PROGRAM FUNDS - BIBLES FOR MISSIONS**

Mr. Robinson said the Economic Development Authority (EDA) approved a matching grant application submitted by Bibles for Mission on July 26, 2021 for exterior storefront improvements at 419 Tenth Street. The original estimate for the proposed work was \$6,127.28 and the EDA approved a matching grant of \$3,063.64. Mr. Robinson explained additional work was performed in installing new storefront finishes in a small area between the window units. With the additional

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work, the final cost was \$6,435.89, \$308.61 more than originally planned.

The Facade Improvement Committee was consulted on the additional expenditures and recommend the approval of \$3,217.95 which represents fifty percent of the actual expenditures and \$154.05 more than originally approved by the EDA. Mr. Robinson noted that all of the work is complete and the required submittals have been received.

A motion was made by Chad Cummings, seconded by Alaina Kolpin and unanimously carried to approve the application for the amount of \$3,217.95.

### **ADJOURNMENT**

The motion was made by Amy Ernst, seconded by Alaina Kolpin and unanimously carried to adjourn the meeting at 6:47 p.m.

Mindy L. Eggers  
Secretary to the Authority



**Worthington HRA Regular Board Meeting  
October 27, 2021  
819 10<sup>th</sup> Street, Worthington, MN  
Meeting held at Fire Hall Meeting Room in Worthington**

Board Members Present: Marty Rickers, Bridget Huber, Alaina Kolpin  
Excused Absence: Lori Bristow, Mike Johnson  
Staff Members Present: Randy Thompson, HRA Executive Director  
Others Present: Matt Selof – City Planner.

Chairperson Marty Rickers called the meeting to order at 5:15 P.M

OPEN THE PUBLIC HEARING: A Motion was made by Alaina Kolpin to open the Public Hearing. The Motion was seconded by Bridget Huber. The Motion Passed. Motion 10272021-A

Director Thompson reviewed the proposed 2022 HUD capital funding distribution. The estimated total funding is proposed at \$240,000 and that has been divided among various proposed projects to include projects in the Atrium High Rise and the family housing units. There was no one from the public in attendance for the public hearing. The HRA board did review the proposed funding and projects. Several board members did make comments about the proposed projects and funding level. The board did agree with the proposed funding distribution.

CLOSE THE PUBLIC HEARING: A Motion was made Alaina Kolpin to close the public hearing. The motion was seconded by Bridget Huber. The motion passed. Motion 10272021-B

APPROVAL OF THE AGENDA: A Motion was made by Bridget Huber to approve the agenda. The motion was seconded by Alaina Kolpin. The Motion Passed. Motion 10272021-C.

APPROVAL OF MEETING MINUTES: A motion was made by Bridget Huber to approve the minutes from the regular board meeting held on September 22, 2021. The motion was seconded by Alaina Kolpin. The Motion Passed. Motion 10272021-D.

MARKET RATE PROJECT DISCUSSION: Items that were discussed included the possible assessments on the two lots that are on the corners of Cecilee Street and Grand Avenue. Discussion included that the pricing proposals for the new lots on Cecilee will include all the assessments for both Cecilee street and a portion of Grand Ave that is adjacent to the new Cecilee Street completion. If this is the case this would allow the assessments to be included with the price of the lots. It is anticipated that the Worthington City EDA may act before the end of 2021 to set pricing for the Cecilee Street lots, this would then make the lots available for sale at the set pricing.

WINDOW PROJECT DISCUSSION: The board was informed that the pre-construction meeting for the window project will be held on November 2, 2021. Kent Simon did provide some information regarding information that the architect firm will want included in the meeting. Samantha from National Window Company will be in leading the meeting. There will be HRA maintenance staff also included in the meeting along with a staff member from Miller-Hansen Architect firm and the National Window Company staff

members. HRA board chairperson Marty Rickers has indicated that he would also like to attend the meeting.

**BILLS PAYABLE:** The Bills payable for Public Housing for the period of August 24, 2021, through October 25, 2021, totaled \$114,689.51. The bills for Prairie Acres, Rising Sun Estates, and the Management account for the period of September 22, 2021, to October 21, 2021, were presented for approval in the following amounts: Prairie Acres = \$13,640.92 Management Account = \$635.00 Rising Sun Estates = 31,912.62.

**FINANCIAL STATEMENT REVIEW:** The board reviewed the Prairie Acres, Rising Sun Estates, and Management/Levy Account statements for September 30, 2021. These statements are prepared in-house by HRA staff. The Board also reviewed the September 30, 2021, statements for Public Housing and Section 8. These statements were prepared by Hawkins-Ash CPA firm.

A Motion was made by Bridget Huber to Approve the September 30, 2021, Financial statements for Public Housing, Section 8, and also the September 30, 2021, Prairie Acres, Rising Sun Estates, and the Management/Levy Account financial statements; also included in the motion was to approve the Bills Paid as presented for Public Housing, Rising Sun Estates, Prairie Acres, and the Management account for the period of August 24, 2021-October 25, 2021 for Public Housing and the period of September 22, 2021 – October 21, 2021. The Motion was seconded by Alaina Kolpin. The Motion Passed. Motion- 10272021-E

**2022 PUBLIC HOUSING FLAT RENT:** The Board reviewed the 2022 HUD Fair Market Rents for Nobles County. Based on the 2022 Fair Market Rents for each of the bedroom sizes of the units all unit sizes will be increasing from 9-11%. One of the requirements from HUD is that flat rents must be 80% or higher than the fair market rent for each unit size. The board did review the proposed flat rents as prepared by the HRA staff. All rent levels for each of the unit sizes are greater than 80% of the fair market rent. The board did make one change to the proposed flat rent for a two-bedroom unit. The flat rent for a two-bedroom unit will be \$685 per month. A Motion was made by Alaina Kolpin to approve the flat rent for each of the unit sizes as proposed to include the change for the two-bedroom unit at \$685 per month. The flat rent amounts are as follows: one-bedroom unit is \$525 per month. Two-bedroom unit is \$685 per month. Three-bedroom townhome is \$880 per month. Three-bedroom duplex is \$860 per month. Three - bedroom single family home is \$860 per month. Four-bedroom single family home is \$900 per month. The motion was seconded by Bridget Huber. The Motion Passed. Motion 10272021-F

**2022 HRA GROUP HEALTH INSURANCE PLAN:** The Board did review the proposed 2022 Employee Group Health Insurance Plans offered through Blue Cross Blue Shield. The information was provided by Todd Henderson of Henderson Financial Services as the local servicing agent. The Group currently provides two plans a non-HSA Plan and an HSA Plan. The total increase for each of the two plans is less than 1%. The employer pays 88% of the premium and the employee pays 12% of the premium. With the premium increase less than 1% and if the same employees take the same coverages for 2022 the total annual premium increase will be \$174 for the year. Director Thompson recommended the Group plan continue for 2022 with the same two plans provided and a less than 1% annual premium increase and the employer pays 88% of the premium. A Motion was made by Bridget Huber to approve the 2022 Employee Group Health Insurance. The motion was seconded by Alaina Kolpin. The Motion Passed. Motion 10272021-G

HRA OFFICES CLOSED THE FRIDAY AFTER THANKSGIVING: The Board reviewed the request to close the HRA offices on Friday November 26, 2021, which is the Friday after Thanksgiving. Staff would be required to use their floating holiday, or a PTO day, or take the day as unpaid as the office would be closed on that day. A Motion was made by Bridget Huber to approve the HRA offices to be closed on the Friday after Thanksgiving which is Friday November 26, 2021. The Motion was seconded by Alaina Kolpin. The Motion Passed. Motion 10272021-H.

HRA BOARD MEMBER TERMS: The board did review the current terms of each of the board members. One of the board member's terms will be ending on October 31, 2021. The Worthington City Council nominating committee has met to fill the opening for the HRA board beginning on November 1, 2021. The Worthington City Council did meet on Monday October 25, 2021, to approve candidates that were selected from the nominating committee. It was announced that Robert Jirele was approved as the new the HRA board member effective November 1, 2021.

The Board did thank and recognize Lori Bristow for her service to the board for the past five years. Lori was not in attendance for the meeting.

EXECUTIVE DIRECTORS' UPDATES: Director Thompson provided the following information to the board:

- Thompson informed the HRA Board that HRA has hired a new Public Housing Coordinator. Kerri Hooze started employment with the HRA on September 13, 2021.
- Thompson reminded that board that the Rising Sun Estates rent increases did take effect on October 1, 2021.
- Thompson informed the board that the MN Rent Help Program is available and that one of the HRA tenants did make application for this funding from the State of Minnesota to assist with past due rents due to Covid-19. Thompson informed the board that the MN Rent Help Program did provide funding in the amount of \$8,279 for a past due tenant. The funding was paid directly to the HRA as the property owner for this tenant.
- Thompson informed the board that Chad Adams of the Southwest Housing Partnership will plan to attend the November board meeting to make a short presentation to the board regarding the services provided by the Southwest Housing Partnership.
- Thompson informed the board that he is starting to work on the 2022 Budget and that employee wage increases will be proposed at 4%.
- Thompson indicated that Plunkett's Pest Control is continuing to try and stay ahead of extermination issues at the Atrium for both roaches and bedbugs. There was an apartment in the Atrium that was Heat treated for bedbugs on October 14, 2021. Monthly inspections for roaches are continuing and quarterly bedbug inspections are also continuing in the Atrium
- Thompson informed the board that Marco will be coming on site to replace a switch for the server and replace a computer for one of the workstations. Total cost for the upgrades is estimated at \$4,000.

FUTURE BOARD MEETING DATES: The board discussed future board meeting dates. The board did set November 17, 2021, at 5:15 p.m. as the date and time for the November board meeting. The meeting will be held at the meeting room of the Worthington Fire Hall.

The December Board meeting date was also set for Wednesday December 22, 2021, at 5:15 p.m. The meeting will be held at the meeting room of the Worthington Fire Hall.

The Board also set the date for the January 2022 board meeting to be held on Wednesday January 26, 2022. This meeting will be held at the Worthington Fire Hall meeting room.

Having No Further business to discuss Chairperson Marty Rickers asked for a motion to adjourn the meeting. A Motion to Adjourn the meeting was made by Alaina Kolpin. Chairperson Marty Rickers declared the meeting adjourned. The meeting was adjourned at 6:50 p.m.

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

Respectfully Submitted by: Randy Thompson Signed: \_\_\_\_\_

## **ADMINISTRATIVE SERVICES MEMO**

**DATE: DECEMBER 10, 2021**

**TO: HONORABLE MAYOR AND CITY COUNCIL**

**SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW**

### **CONSENT AGENDA CASE ITEM**

#### **1. 2022 LICENSE RENEWALS**

The following 2022 License Renewal Applications have been received and are submitted for Council approval:

##### **On-Sale Beer**

Worthington Comfort Suites - 1447 Prairie Drive  
Panda House - 913 Fourth Avenue

##### **Off-Sale Beer**

Casey's General Store #3263 - 2021 Highway 59 N  
Casey's General Store #1686 - 1704 Oxford Street  
Casey's General Store #2166 - 1007 Oxford Street  
Worthington Comfort Suites - 1447 Prairie Drive  
Fareway Store - 1028 Ryan's Road  
Food N' Fuel - 907 Diagonal Road  
Bob & Steve's Holiday #3801 - 1408 Oxford Street  
Walmart Stores, Inc., Walmart Super Center #2820, 1055 Ryan's Road  
Interstate Cenex, 1710 N. Humiston  
Top Asian Food, 312 Tenth Street  
La Azteca Grocery Store, 219 Tenth Street  
Mini Market Lupita, 1906 Oxford Street  
El Mexicano #3, 310 Tenth Street  
Kwik Trip, Inc., 1601 Oxford Street  
Lakeside Travel Plaza, 1097 W. Gateway Drive  
Hy-Vee Gas, 1245 Oxford Street  
Hy-Vee, 1235 Oxford Street  
La Morenita, 1321 Milton

##### **Off-Sale Malt Liquor/Growler**

Forbidden Barrel Brewing Company, LLC - 900 Third Avenue

Dance

Fraternal Order of Eagles #3282 - 205 Oxford Street  
VFW Post #3958 - 1117 2nd Avenue

All the required paperwork, fees, and insurance certificates listing the City of Worthington as additional insured have been received.

Council action is requested on the 2022 License renewal applications.

**CASE ITEMS**

**1. PUBLIC HEARING ESTABLISHING A TAX INCREMENT FINANCING DISTRICT 1-19: SHERWOOD /LAKE STREET**

City staff have been in discussions with the owners of the Cemstone property to exchange Cemstone's two parcels of land along Sherwood Street for an equal number of acres of City-owned land in the North Industrial Park. This exchange will allow Cemstone to expand their facilities and create a new opportunity for commercial development at the current ready-mix operations site.

To assist with reimbursing the City expenses incurred with the land swap, the City has initiated the establishment of Tax Increment Financing District 1-19: Sherwood / Lake Street (the "TIF District"). The TIF District is a redevelopment district with a maximum of 26 years of tax increment.

While the City anticipates some expenses related to the Cemstone site, it is estimated the tax increment generated on the site will exceed the expenses. Therefore, the proposed TIF District also includes three parcels located at 106 Lake Street. By including these parcels in the TIF District, increment generated on the Cemstone property could be used to assist with redevelopment of the property on Lake Street.

The parcels included in the TIF District are identified below:

Parcel number	Address	Owner
31-3931-000	Unassigned	Cemstone
31-3932-000	Unassigned	Cemstone
31-0685-000	106 Lake St.	D. Butcher
31-3973-000	Unassigned	D. Butcher
31-3973-700	Unassigned	D. Butcher

The TIF Plan estimates a maximum budget of approximately \$5 million over the term of the TIF District. However, since projects have not been identified for either site, the budget is an estimate. The Plan does allow the City to retain the maximum of 10% of the tax increment for administration of the District.

The City has completed the process to establish a TIF District including an inspection qualifying the sites as substandard, included as ***Exhibit 1***, notification to the County and School District, and publication of a hearing notice.

Following the public hearing, the Council will be asked to consider approval of the resolution, included as ***Exhibit 1A***, prepared by Dorsey, the City's legal counsel, to establish the TIF District. Approval of the resolution establishes the tool to provide assistance for redevelopment of any of the five parcels, but it does not obligate assistance.

If the establishment of the TIF District is approved, the City will continue to work with Cemstone to complete the land swap and clean up the site. At the time a developer for the Sherwood Street site is selected, the proposed project will be reviewed to determine if any assistance is needed. If the City chooses to provide assistance, the proposal will be brought to the City Council for discussion.

Rebecca Kurtz of Ehlers, the City's municipal advisor, is here to present on the establishment of TIF District 1-19 and address questions or concerns that may be brought forward.

## **2. LAW ENFORCEMENT LABOR SERVICES #4 CONTRACT**

The current LELS #4 which represents non-supervisor patrol officers, detectives and dispatchers expires on December 31, 2021.

City and WPU management staff participated in one in-person negotiating session with LELS #4 representatives and have reached a tentative agreement for a three-year contract with a 3.50% cost-of-living adjustment effective January 1, 2022, a 3.50% cost-of-living adjustment effective January 1, 2023, a 3.50% cost-of-living adjustment effective January 1, 2024.

Additional changes to the proposed agreement include:

- Adjusting longevity payments to the following:
  - o \$0.20 per hour after five years of continuous service from the current \$0.14 per hour,
  - o \$0.30 per hour after ten years of continuous service from the current \$0.23 per hour,
  - o \$0.40 per hour after fifteen years of continuous service from the current \$0.32 per hour,
  - o \$0.50 per hour after twenty years of continuous service from the current \$0.40 per hour,
  - o \$0.60 per hour after twenty-five years of continuous service from the current \$0.49 per hour.
- Allow employees to accumulate up to sixty (60) hours of compensatory time from the current forty (40) hours,
- Allow employees providing training to receive one hour of compensatory time or one hour of straight time pay for each shift in which they are training a new employee,
- Adjust clothing and clothing maintenance allowance for non-uniformed officers from \$0.37 per hour to \$0.38 per hour, and
- Adjust fitness membership reimbursement from \$350.00 per year to \$400.00 per year.

The terms of the agreement have been presented to the Compensation Committee, comprised of two City Council members and two Water & Light Commissioners, and the committee recommends approval of the proposed terms.

Council is requested to approve the terms of the 2022 - 2024 agreement LELS #4. In continuance with past practice, non-aligned employees of the City and WPU subject to the Compensation Administration Guidelines receive the same cost-of-living adjustment.

### **3. RESOLUTION TO ACCEPT AMERICAN RESCUE PLAN ACT FUNDS**

Congress adopted the American Rescue Plan Act (ARPA) in March 2021. ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and their efforts to contain it in their communities, residents and governments.

The City of Worthington received \$693,048.58 in ARPA funds on July 27, 2021. This amount represented the first one-half of the total amount that will be received by the City. The remaining funds will be distributed approximately twelve months from the initial disbursement.



The City received an additional ARPA distribution of \$22,695.43 that remained from unrequested funds that were allocated to Minnesota non-entitlement units of local government.

Attached as *Exhibit 3* is a resolution accepting the funds and from the State of Minnesota and authorizing City Staff, the Mayor and City Attorney to make recommendations to the City Council for future expenditures that may be reimbursed with ARPA funds.

Council action is requested to approve the attached resolution and authorize execution of the resolution by the Mayor and Clerk.

**4. RESOLUTIONS APPROVING THE 2021 TAX LEVIES COLLECTIBLE IN 2022**

On September 13, 2021, Council approved a proposed property tax levy of \$5,915,331 for 2021 (a 17.08% increase over 2021). It is Staff's recommendation to approve the final levy in the amount of \$5,681,145 (a 12.44% increase over 2021) as shown on the attached resolution included as *Exhibit 4*. The levy includes a General Purpose Tax Levy of \$4,530,712 and Special Tax Levies of \$1,150,544. The Special Tax Levy includes Economic Development Tax abatements of \$51,000. Included in *Exhibit 5* is the Certification to the County of Taxes Voted.

As allowed by legislation changes, public comment will be taken at this time regarding the proposed 2022 tax levies. (Budget information is included under separate cover for a short Truth in Taxation presentation.)

Also included as *Exhibit 6* is the Housing and Redevelopment Authority's proposed levy of \$145,000, the same amount as pre-certified by Council on September 13, 2021.

Suggested motion: Move to adopt the resolutions approving the 2021 Tax Levies Collectible in 2022.

**5. 2021 BUDGET RESOLUTION**

*Exhibit 7* is a resolution approving all of the separate City fund budgets. Council action is requested on the resolution.

Suggested motion: Move to adopt the resolution approving the 2021 fund budgets for the City of Worthington.

**6. BURNING PERMIT APPLICATION - MINNESOTA WEST COMMUNITY & TECHNICAL COLLEGE**

**Exhibit 8** is an Application for a Burning Permit submitted by Minnesota West Community and Technical College that would allow them to complete a maintenance burn on the pollinator plot on the Worthington Campus, at the corner of West Lake Avenue and Sundown Drive. The date and time of the burn is subject to wind and weather factors. The application has been reviewed and approved by Fire Chief Pat Shorter, and now requires Council approval per Section 91.01 of the Worthington City Code.

Council action is requested on the Application for a Burning Permit.

7. **THIRD READING PROPOSED ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA, TO REZONE PROPERTY FROM “T-Z” (TRANSITION ZONE) TO “PUD 7” (PLANNED UNIT DEVELOPMENT 7)**

Pursuant to published notice this is the time and date set for the third reading of a proposed ordinance to Amend Title XV of the City Code of Worthington, Nobles County, Minnesota, to Rezone Property from “T-Z” (Transition Zone) to “PUD 7” (Planned Unit Development 7)

A complete copy of the ordinance was included in your November 8, 2021 Council Agenda.

8. **RESOLUTION DESIGNATING POLLING PLACES FOR ELECTION PRECINCTS WITHIN THE CITY OF WORTHINGTON**

Minnesota Statute requires that the City Council designate polling places for each precinct. The polling places for the 2022 primary election and the 2022 general election will be as follows:

Ward 1 - Precinct 1 - Lakeside Church (First Baptist Church) - 1000 Linda Lane  
Ward 1 - Precinct 2 - Lakeside Church (First Baptist Church) - 1000 Linda Lane  
Ward 1 - Precinct 3 - Lakeside Church (First Baptist Church) - 1000 Linda Lane  
Ward 1 - Precinct 4 - American Reformed Church - 1720 N. Burlington  
Ward 1 - Precinct 5 - American Reformed Church - 1720 N. Burlington

Ward 2 - Precinct 1 - YMCA - 1501 Collegeway  
Ward 2 - Precinct 2 - Nobles County Public Works - 960 Diagonal Road  
Ward 2 - Precinct 3 - Nobles County Public Works - 960 Diagonal Road  
Ward 2 - Precinct 4 - Solid Rock Church - 1730 Diagonal Road  
Ward 2 - Precinct 5 - Solid Rock Church - 1730 Diagonal Road

A resolution designating the polling places is attached as **Exhibit 9**.

Administrative Services Memo  
December 13, 2021  
Page 7

Council is requested to adopt the resolution designating polling places for 2022 elections.

REPORT OF INSPECTION PROCEDURES AND RESULTS FOR  
DETERMINING QUALIFICATIONS OF A  
TAX INCREMENT FINANCING DISTRICT AS A REDEVELOPMENT DISTRICT

**TIF DISTRICT 19 SHERWOOD/LAKE STREET**  
WORTHINGTON, MINNESOTA



December 6, 2021

Prepared by:

Prepared for the  
**CITY OF WORTHINGTON**

LHB, Inc.  
701 Washington Avenue North, Suite 200  
Minneapolis, Minnesota 55401

LHB Project No. 210434.00



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    Code Deficiency Cost Reports  
    Photographs



# Part 1: Executive Summary

## Purpose of the Evaluation

LHB was hired by the City of Worthington to inspect and evaluate the properties within a Tax Increment Financing Redevelopment District ("TIF District") proposed to be established by the City. The proposed TIF District is a non-contiguous District with parcels located at 1000 Sherwood Street and 106 Lake Street (Diagram 1). The purpose of LHB's work is to determine whether the proposed TIF District meets the statutory requirements for coverage, and whether three (3) buildings on five (5) parcels, located within the proposed TIF District, meet the qualifications required for a Redevelopment District.



Diagram 1: Proposed TIF District

## Scope of Work

The proposed TIF District consists of two non-contiguous areas. Each of the areas will have to qualify as if they were independent TIF Districts. Combined, the TIF District consists of five (5) parcels with three (3) structures and one (1) outbuilding. Two (2) buildings were inspected on June 29, 2021, and one building was inspected on November 5, 2021. Building Code and Condition Deficiency reports for the buildings that were inspected and found substandard are located in Appendix B.

## Conclusion

After inspecting and evaluating the properties within the proposed TIF District and applying current statutory criteria for a Redevelopment District under *Minnesota Statutes, Section 469.174, Subdivision 10*, it is our professional opinion that the proposed TIF District qualifies as a Redevelopment District because:

- The proposed TIF District has a coverage calculation of 100 percent which is above the 70 percent requirement.
- 100 percent of the buildings are structurally substandard which is above the 50 percent requirement.
- The substandard buildings are reasonably distributed.

The remainder of this report describes our process and findings in detail.

## Part 2: Minnesota Statute 469.174, Subdivision 10 Requirements

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The properties were inspected in accordance with the following requirements under *Minnesota Statutes, Section 469.174, Subdivision 10(c)*, which states:

### Interior Inspection

"The municipality may not make such determination [that the building is structurally substandard] without an interior inspection of the property..."

### Exterior Inspection and Other Means

"An interior inspection of the property is not required, if the municipality finds that

(1) the municipality or authority is unable to gain access to the property after using its best efforts to obtain permission from the party that owns or controls the property; and

(2) the evidence otherwise supports a reasonable conclusion that the building is structurally substandard."

### Documentation

"Written documentation of the findings and reasons why an interior inspection was not conducted must be made and retained under section 469.175, subdivision 3(1)."

## Qualification Requirements

*Minnesota Statutes, Section 469.174, Subdivision 10 (a) (1)* requires three tests for occupied parcels:

### 1. COVERAGE TEST

- a. *Minnesota Statutes, Section 469.174, Subdivision 10(a)(1)* states:

"parcels consisting of 70 percent of the area of the district are occupied by buildings, streets, utilities, or paved or gravel parking lots..."

- b. The coverage required by the parcel to be considered occupied is defined under *Minnesota Statutes, Section 469.174, Subdivision 10(e)*, which states:

"For purposes of this subdivision, a parcel is not occupied by buildings, streets, utilities, paved or gravel parking lots, or other similar structures unless 15 percent of the area of the parcel contains buildings, streets, utilities, paved or gravel parking lots, or other similar structures."

## 2. CONDITION OF BUILDINGS TEST

- a. Minnesota Statutes, Section 469.174, Subdivision 10(a) states:

"...and more than 50 percent of the buildings, not including outbuildings, are structurally substandard to a degree requiring substantial renovation or clearance;"

- b. Structurally substandard is defined under Minnesota Statutes, Section 469.174, Subdivision 10(b), which states:

"For purposes of this subdivision, 'structurally substandard' shall mean containing defects in structural elements or a combination of deficiencies in essential utilities and facilities, light and ventilation, fire protection including adequate egress, layout and condition of interior partitions, or similar factors, which defects or deficiencies are of sufficient total significance to justify substantial renovation or clearance."

- i. We do not count energy code deficiencies toward the thresholds required by *Minnesota Statutes, Section 469.174, Subdivision 10(b)* defined as "structurally substandard", due to concerns expressed by the State of Minnesota Court of Appeals in the *Walser Auto Sales, Inc. vs. City of Richfield* case filed November 13, 2001.
- c. Buildings are not eligible to be considered structurally substandard unless they meet certain additional criteria, as set forth in Subdivision 10(c) which states:

"A building is not structurally substandard if it is in compliance with the building code applicable to new buildings or could be modified to satisfy the building code at a cost of less than 15 percent of the cost of constructing a new structure of the same square footage and type on the site. The municipality may find that a building is not disqualified as structurally substandard under the preceding sentence on the basis of reasonably available evidence, such as the size, type, and age of the building, the average cost of plumbing, electrical, or structural repairs, or other similar reliable evidence."

"Items of evidence that support such a conclusion [that the building is not disqualified] include recent fire or police inspections, on-site property tax appraisals or housing inspections, exterior evidence of deterioration, or other similar reliable evidence."

- i. LHB counts energy code deficiencies toward the 15 percent code threshold required by Minnesota Statutes, Section 469.174, Subdivision 10(c)) for the following reasons:
- 1) The Minnesota energy code is one of ten building code areas highlighted by the Minnesota Department of Labor and Industry website where minimum construction standards are required by law.
  - 2) Chapter 13 of the 2015 *Minnesota Building Code* states, "Buildings shall be designed and constructed in accordance with the *International Energy Conservation Code*." Furthermore, Minnesota Rules, Chapter 1305.0021 Subpart 9 states, "References to the *International Energy Conservation Code* in this code mean the *Minnesota Energy Code*..."
  - 3) Chapter 11 of the 2015 Minnesota Residential Code incorporates Minnesota Rules, Chapters, 1322 and 1323 *Minnesota Energy Code*.
  - 4) The Senior Building Code Representative for the Construction Codes and Licensing Division of the Minnesota Department of Labor and Industry confirmed that the Minnesota Energy Code is being enforced throughout the State of Minnesota.
  - 5) In a January 2002 report to the Minnesota Legislature, the Management Analysis Division of the Minnesota Department of Administration confirmed that the construction cost of new buildings complying with the Minnesota Energy Code is higher than buildings built prior to the enactment of the code.
  - 6) Proper TIF analysis requires a comparison between the replacement value of a new building built under current code standards with the repairs that would be necessary to bring the existing building up to current code standards. In order for an equal comparison to be made, all applicable code chapters should be applied to both scenarios. Since current construction estimating software automatically applies the construction cost of complying with the Minnesota Energy Code, energy code deficiencies should also be identified in the existing structures.



### 3. DISTRIBUTION OF SUBSTANDARD BUILDINGS

- a. Minnesota Statutes, Section 469.174, Subdivision 10, defines a Redevelopment District and requires one or more of the following conditions "reasonably distributed throughout the district."
  - "(1) Parcels consisting of 70 percent of the area of the district are occupied by buildings, streets, utilities, paved or gravel parking lots, or other similar structures and more than 50 percent of the buildings, not including outbuildings, are structurally substandard to a degree requiring substantial renovation or clearance;
  - (2) the property consists of vacant, unused, underused, inappropriately used, or infrequently used rail yards, rail storage facilities, or excessive or vacated railroad rights-of-way;
  - (3) tank facilities, or property whose immediately previous use was for tank facilities..."
- b. Our interpretation of the distribution requirement is that the substandard buildings must be reasonably distributed throughout the district as compared to the location of all buildings in the district. For example, if all of the buildings in a district are located on one half of the area of the district, with the other half occupied by parking lots (meeting the required 70 percent coverage for the district), we would evaluate the distribution of the substandard buildings compared with only the half of the district where the buildings are located. If all of the buildings in a district are located evenly throughout the entire area of the district, the substandard buildings must be reasonably distributed throughout the entire area of the district. We believe this is consistent with the opinion expressed by the State of Minnesota Court of Appeals in the *Walser Auto Sales, Inc. vs. City of Richfield* case filed November 13, 2001.

## Part 3: Procedures Followed

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LHB inspected two (2) of the three (3) buildings during the day of June 29, 2021 and one (1) of the three (3) buildings on November 5, 2021.

### Barns and outbuildings:

For the purposes of our work, we are defining buildings as those structures inhabited by human beings. These structures would typically include water, sewer, and electricity. Barns and storage facilities are considered "outbuildings" which are not typically considered in TIF analysis because they have very few code requirements and are not intended for human occupation.

## Part 4: Findings

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### 1. Coverage Test

- a. The total square foot area of the parcel in the proposed TIF District was obtained from City records, GIS mapping and site verification.
- b. The total square foot area of buildings and site improvements on the parcels in the proposed TIF District was obtained from City records, GIS mapping and site verification.
- c. The percentage of coverage for each parcel in the proposed TIF District was computed to determine if the 15 percent minimum requirement was met. The total square footage of parcels meeting the 15 percent requirement was divided into the total square footage of the entire district to determine if the 70 percent requirement was met.

## FINDING

The proposed TIF District met the coverage test under *Minnesota Statutes, Section 469.174, Subdivision 10(e)*, which resulted in parcels consisting of 100 percent of the area of the proposed TIF District being occupied by buildings, streets, utilities, paved or gravel parking lots, or other similar structures (Diagram 2). This exceeds the 70 percent area coverage requirement for the proposed TIF District under *Minnesota Statutes, Section 469.174, Subdivision (a) (1)*.



Diagram 2 – Coverage Diagram

Shaded area depicts a parcel more than 15 percent occupied by buildings, streets, utilities, paved or gravel parking lots or other similar structures

## 2. Condition of Building Test

### a. BUILDING INSPECTION

- i. The first step in the evaluation process is the building inspection. After an initial walk-thru, the inspector makes a judgment whether a building “appears” to have enough defects or deficiencies of sufficient total significance to justify substantial renovation or clearance. If it does, the inspector documents with notes and photographs code and non-code deficiencies in the building.

### b. REPLACEMENT COST

- i. The second step in evaluating a building to determine if it is substandard to a degree requiring substantial renovation or clearance is to determine its replacement cost. This is the cost of constructing a new structure of the same square footage and type on site. Replacement costs were researched using R.S. Means Cost Works square foot models for 2021.
- ii. A replacement cost was calculated by first establishing building use (office, retail, residential, etc.), building construction type (wood, concrete, masonry, etc.), and building size to obtain the appropriate median replacement cost, which factors in the costs of construction in Worthington, Minnesota.

- iii. Replacement cost includes labor, materials, and the contractor's overhead and profit. Replacement costs do not include architectural fees, legal fees or other "soft" costs not directly related to construction activities. Replacement cost for each building is tabulated in Appendix A.

**c. CODE DEFICIENCIES**

- i. The next step in evaluating a building is to determine what code deficiencies exist with respect to such building. Code deficiencies are those conditions for a building which are not in compliance with current building codes applicable to new buildings in the State of Minnesota.
- ii. Minnesota Statutes, Section 469.174, Subdivision 10(c), specifically provides that a building cannot be considered structurally substandard if its code deficiencies are not at least 15 percent of the replacement cost of the building. As a result, it was necessary to determine the extent of code deficiencies for each building in the proposed TIF District.
- iii. The evaluation was made by reviewing all available information with respect to such buildings contained in City Building Inspection records and making interior and exterior inspections of the buildings. LHB utilizes the current Minnesota State Building Code as the official code for our evaluations. The Minnesota State Building Code is actually a series of provisional codes written specifically for Minnesota only requirements, adoption of several international codes, and amendments to the adopted international codes.
- iv. After identifying the code deficiencies in each building, we used R.S. Means Cost Works 2021; Unit and Assembly Costs to determine the cost of correcting the identified deficiencies. We were then able to compare the correction costs with the replacement cost of each building to determine if the costs for correcting code deficiencies meet the required 15 percent threshold.

**FINDING**

Three (3) out of three (3) buildings (100 percent) in the proposed TIF District contained code deficiencies exceeding the 15 percent threshold required by Minnesota Statutes, Section 469.174, Subdivision 10(c). Building Code, Condition Deficiency and Context Analysis reports for the buildings in the proposed TIF District can be found in Appendix B of this report.

**d. SYSTEM CONDITION DEFICIENCIES**

- i. If a building meets the minimum code deficiency threshold under Minnesota Statutes, Section 469.174, Subdivision 10(c), then in order for such building to be "structurally substandard" under Minnesota Statutes, Section 469.174, Subdivision 10(b), the building's defects or deficiencies should be of sufficient total significance to justify "substantial renovation or clearance." Based on this definition, LHB re-evaluated each of the buildings that met the code deficiency threshold under Minnesota Statutes, Section 469.174, Subdivision 10(c), to determine if the total deficiencies warranted "substantial renovation or clearance" based on the criteria we outlined above.
- ii. System condition deficiencies are a measurement of defects or substantial deterioration in site elements, structure, exterior envelope, mechanical and electrical components, fire protection and emergency systems, interior partitions, ceilings, floors and doors.
- iii. The evaluation of system condition deficiencies was made by reviewing all available information contained in City records, and making interior and exterior inspections of the buildings. LHB only identified system condition deficiencies that were visible upon our inspection of the building or contained in City records. We did not consider the amount of "service life" used up for a particular component unless it was an obvious part of that component's deficiencies.
- iv. After identifying the system condition deficiencies in each building, we used our professional judgment to determine if the list of defects or deficiencies is of sufficient total significance to justify "substantial renovation or clearance."

**FINDING**

In our professional opinion, three (3) out of three (3) buildings (100 percent) in the proposed TIF District are structurally substandard to a degree requiring substantial renovation or clearance, because of defects in structural elements or a combination of deficiencies in essential utilities and facilities, light and ventilation, fire protection including adequate egress, layout and condition of interior partitions, or similar factors which defects or deficiencies are of sufficient total significance to justify substantial renovation or clearance. This exceeds the 50 percent requirement of Subdivision 10a(1).



### 3. Distribution of Substandard Structures

- e. Much of this report has focused on the condition of individual buildings as they relate to requirements identified by Minnesota Statutes, Section 469.174, Subdivision 10. It is also important to look at the distribution of substandard buildings throughout the geographic area of the proposed TIF District (Diagram 3).

#### FINDING

The parcels with substandard buildings are reasonably distributed compared to all parcels that contain buildings.



Diagram 3 – Substandard Buildings

Shaded green area depicts parcels with buildings.  
Shaded orange area depicts substandard buildings.

## Part 5: Team Credentials

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### Michael A. Fischer, AIA, LEED AP - Project Principal/TIF Analyst

Michael has 33 years of experience as project principal, project manager, project designer and project architect on planning, urban design, educational, commercial, and governmental projects. He has become an expert on Tax Increment Finance District analysis assisting over 100 cities with strategic planning for TIF Districts. He is an Architectural Principal at LHB and currently leads the Minneapolis office.

Michael completed a two-year Bush Fellowship, studying at MIT and Harvard in 1999, earning master's degrees in City Planning and Real Estate Development from MIT. He has served on more than 50 committees, boards, and community task forces, including a term as a City Council President, Chair of a Metropolitan Planning Organization, and Chair of the Edina Planning Commission. Most recently, he served as a member of the Edina city council and Secretary of the Edina HRA. Michael has also managed and designed several award-winning architectural projects and was one of four architects in the Country to receive the AIA Young Architects Citation in 1997.

### Phil Fisher – Inspector

For 35 years, Phil Fisher worked in the field of Building Operations in Minnesota including White Bear Lake Area Schools. At the University of Minnesota he earned his Bachelor of Science in Industrial Technology. He is a Certified Playground Safety Inspector, Certified Plant Engineer, and is trained in Minnesota Enterprise Real Properties (MERP) Facility Condition Assessment (FCA). His FCA training was recently applied to the Minnesota Department of Natural Resources Facilities Condition Assessment project involving over 2,000 buildings.

## Appendices

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- APPENDIX A** Property Condition Assessment Summary Sheet
- APPENDIX B** Building Code, Condition Deficiency and Context Analysis Reports
- APPENDIX C** Building Replacement Cost Reports
  - Code Deficiency Cost Reports
  - Photographs

# APPENDIX A

Property Condition Assessment Summary Sheet

# TIF District 19 Sherwood/Lake Street

Property Condition Assessment Summary Sheet

Worthington, MN

TIF Map No.	PID #	Property Address	Improved or Vacant	Survey Method Used	Site Area (S.F.)	Coverage Area of Improvements (S.F.)	Coverage Percent of Improvements	Coverage Quantity (S.F.)	No. of Buildings	Building Replacement Cost	15% of Replacement Cost	Building Code Deficiencies	No. of Buildings Exceeding 15% Criteria	No. of buildings determined substandard	
TIF District Area 1															
1A	31-3931-000	1000 Sherwood Street	Improved	Interior/Exterior	245,105	227,948	93.0%	245,105	1	\$549,043	\$82,356	\$215,783	1	1	
1B	31-3932-000	1000 Sherwood Street	Improved	Interior/Exterior	50,247	48,237	96.0%	50,247	1	\$386,343	\$57,951	\$102,580	1	1	
TOTALS					295,352	Total Coverage Percent:		295,352	2				2	2	
												100.0%	100.0%		
												Percent of buildings exceeding 15 percent code deficiency threshold:			
												Percent of buildings determined substandard:		100.0%	
TIF District Area 2															
2A	31-0685-000	106 Lake Street	Improved	Interior/Exterior	19,525	10,739	55.0%	19,525	1	\$699,929	\$104,989	\$271,626	1	1	
2B	31-3973-000	106 Lake Street	Improved	Interior/Exterior	11,654	1,982	17.0%	11,654	0				0	0	
2C	31-3973-700	106 Lake Street	Improved	Interior/Exterior	3,240	3,240	100.0%	3,240	0				0	0	
TOTALS					34,419	Total Coverage Percent:		34,419	1				1	1	
												100.0%	100.0%		
												Percent of buildings exceeding 15 percent code deficiency threshold:			
												Percent of buildings determined substandard:		100.0%	
M:\21Proj\210434\300 Design\Reports\Final Report\210434 Worthington Redevelopment TIF Summary Spreadsheet (version 1).xlsxProperty Info															

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## **APPENDIX B**

Building Code, Condition Deficiency and Context Analysis Reports



# TIF District 19 Sherwood/Lake Street

## Building Code, Condition Deficiency and Context Analysis Report

### Parcel 1A

Address:

Parcel ID:

Inspection Date(s) & Time(s):

Inspection Type:

Summary of Deficiencies:

### Main Building with Batch Plant

1000 Sherwood St Worthington, Minnesota 56187

31-3931-000

June 29, 2021 10:35 am

Interior and Exterior

It is our professional opinion that this building is Substandard because:

- Substantial renovation is required to correct Conditions found.
- Building Code deficiencies total more than 15% of replacement cost, NOT including energy code deficiencies.

Estimated Replacement Cost:

\$549,043

Estimated Cost to Correct Building Code Deficiencies:

\$215,783

Percentage of Replacement Cost for Building Code Deficiencies:

39.3%

### DEFECTS IN STRUCTURAL ELEMENTS

1. Concrete support beam in plant is spalling and rebar is exposed and should be protected per code.
2. Wooden support beams are not properly secured to columns per code.

### COMBINATION OF DEFICIENCIES

1. Essential Utilities and Facilities
  - a. There is no code required drinking fountain.
  - b. There is no code required restroom.
  - c. There is no code required accessible parking.
  - d. There is no code required accessible route into the building.
  - e. There is no code required accessible route to all levels of the building.
2. Light and Ventilation
  - a. Electrical system does not comply with code.
  - b. HVAC system does not comply with code.
  - c. The lighting system does not comply with code.
3. Fire Protection/Adequate Egress
  - a. Door hardware does not comply with code.
  - b. Thresholds do not comply with code for maximum height.
  - c. Stairs do not comply with code.
  - d. There are no code required smoke detectors.

- e. There is no code required emergency lighting system.
  - f. There is no code required emergency notification system.
  - g. There is no code required building sprinkler system.
4. Layout and Condition of Interior Partitions/Materials
- a. Interior walls should be repainted.
  - b. Ceilings should be repaired where water has intruded.
5. Exterior Construction
- a. Garage doors are damaged and should be replaced.
  - b. Caulking has failed allowing for water intrusion which is contrary to code.
  - c. Concrete block and mortar is failing allowing for water intrusion which is contrary to code.
  - d. Metal doors should be repainted.
  - e. Roofing has failed allowing for water intrusion which is contrary to code.
  - f. Exterior metal panels are rusting allowing for water intrusion which is contrary to code.
  - g. Exterior walls should be repainted.

#### **DESCRIPTION OF CODE DEFICIENCIES**

- 1. Concrete support beam in plant is spalling and rebar is exposed and should be protected per code.
- 2. Wood beams should be properly supported per code.
- 3. Code required accessible parking should be created.
- 4. A code required accessible route into the building should be created.
- 5. A code required accessible route to all levels of the building should be installed.
- 6. A code required drinking fountain should be installed.
- 7. A code compliant restroom should be installed.
- 8. The electrical system is not code compliant.
- 9. The HVAC system is not code compliant.
- 10. The lighting system does not comply with code.
- 11. Door hardware does not comply with code.
- 12. Thresholds do not comply with code.
- 13. Stairways do not comply with code.
- 14. There are no code required smoke detectors.
- 15. There is no code required emergency lighting system.
- 16. There is no code required emergency notification system.
- 17. There is no code required building sprinkler system.
- 18. Failed caulking should be replaced to prevent water intrusion per code.
- 19. Failed concrete block and mortar should be replaced to prevent water intrusion per code.
- 20. Failed roofing material should be replaced to prevent water intrusion per code.
- 21. Exterior metal wall panels are rusted through and should be repaired replaced to prevent water intrusion per code.

## OVERVIEW OF DEFICIENCIES

This batch plant was originally built in 1946. Accessibility code issues include parking, accessible routes into the building and to all levels of the building, restroom and lacking a drinking fountain. Life safety code issues include lack of smoke detectors, emergency lighting, emergency notification system and building sprinkler system. Door thresholds and hardware are not code compliant. There is a structural concrete beam that has exposed rusting rebar that should be protected per code. There is also a structural wooden beam that is not properly connected per code. Stairways do not comply with code. The HVAC and electrical system including the lighting system do not comply with code. Exterior block and mortar are failing allowing for water intrusion which is contrary to code. Interior and exterior surfaces should be repaired and repainted. Exterior metal panels have rusted through and should be repaired/replaced to prevent water intrusion per code.

## ENERGY CODE DEFICIENCIES

In addition to the building code deficiencies listed above, the existing building does not comply with the current energy code. These deficiencies are not included in the estimated costs to correct code deficiencies and are not considered in determining whether the building is substandard:

-

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Redevelopment District.docx

# TIF District 19 Sherwood/Lake Street

## Building Code, Condition Deficiency and Context Analysis Report

### Parcel 1B

Address:

Parcel ID:

Inspection Date(s) & Time(s):

Inspection Type:

Summary of Deficiencies:

### Garage

1000 Sherwood St Worthington, Minnesota 56187

31-3931-000

June 29, 2021 10:15 am

Interior and Exterior

It is our professional opinion that this building is Substandard because:

- Substantial renovation is required to correct Conditions found.
- Building Code deficiencies total more than 15% of replacement cost, NOT including energy code deficiencies.

Estimated Replacement Cost:

\$386,343

Estimated Cost to Correct Building Code Deficiencies:

\$102,580

Percentage of Replacement Cost for Building Code Deficiencies:

26.6%

### DEFECTS IN STRUCTURAL ELEMENTS

1. Concrete headers are cracked and should be replaced.

### COMBINATION OF DEFICIENCIES

1. Essential Utilities and Facilities
  - a. There is no code required drinking fountain.
  - b. There is no code required restroom.
2. Light and Ventilation
  - a. Electrical system does not comply with code.
  - b. HVAC system does not comply with code.
  - c. The lighting system does not comply with code.
  - d. There is no code required vehicle exhaust system.
3. Fire Protection/Adequate Egress
  - a. Concrete aprons are damaged and should be repaired/replaced to create a code required unimpeded means for emergency egress.
  - b. Door hardware does not comply with code.
  - c. Thresholds do not comply with code for maximum height.
  - d. Egress stairway does not comply with code.
  - e. There are no code required smoke detectors.
  - f. There is no code required emergency lighting.

- g. There is no code required emergency notification system.
  - h. There is no code required building sprinkler system.
  - i. There is a "garage pit", that is not code compliant.
4. Layout and Condition of Interior Partitions/Materials
- a. Interior walls should be repainted.
  - b. Ceilings should be repainted.
5. Exterior Construction
- a. Garage doors are damaged and should be replaced.
  - b. Caulking has failed allowing for water intrusion which is contrary to code.
  - c. Mortar is failing allowing for water intrusion which is contrary to code.
  - d. Windows are failing allowing for water intrusion which is contrary to code.
  - e. Metal doors should be repainted.

## **DESCRIPTION OF CODE DEFICIENCIES**

- 1. A code required drinking fountain should be installed.
- 2. A code compliant restroom should be installed.
- 3. The electrical system is not code compliant.
- 4. The HVAC system is not code compliant.
- 5. The lighting system does not comply with code.
- 6. A code required vehicle exhaust system should be installed.
- 7. Damaged concrete aprons should be repaired/replaced to create a code required unimpeded means for emergency egress.
- 8. Door hardware does not comply with code.
- 9. Thresholds do not comply with code.
- 10. The egress stairway does not comply with code.
- 11. There are no code required smoke detectors.
- 12. There is no code required emergency lighting system.
- 13. There is no code required emergency notification system.
- 14. There is no code required building sprinkler system.
- 15. The garage pit is not code compliant.
- 16. Failed caulking should be replaced to prevent water intrusion per code.
- 17. Failed mortar should be replaced to prevent water intrusion per code.
- 18. Failed windows should be replaced to prevent water intrusion per code.

## **OVERVIEW OF DEFICIENCIES**

This building serves as a vehicle repair shop for the batch plant trucks. There is no code required restroom or drinking fountain. There are no code required life safety system including, smoke detectors, emergency lighting, emergency notification or building sprinkler systems. The HVAC and electrical systems do not comply with code. Door hardware and door thresholds do not comply with code. The interior walls and ceilings should be cleaned and repainted. There is a garage

pit that does not comply with code. Caulking is failing allowing for water intrusion which is contrary to code. Windows have failed allowing for water intrusion, which is contrary to code.

### **ENERGY CODE DEFICIENCIES**

In addition to the building code deficiencies listed above, the existing building does not comply with the current energy code. These deficiencies are not included in the estimated costs to correct code deficiencies and are not considered in determining whether the building is substandard:

-

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# Project Title Redevelopment TIF District

## Building Code, Condition Deficiency and Context Analysis Report

### Parcel 2A

Address:

Parcel ID:

Inspection Date(s) & Time(s):

Inspection Type:

Summary of Deficiencies:

### Lake Side Service

106 Lake Street, Worthington, Minnesota 56187

31-0685-000

November 5, 2021 1:00 PM

Interior and Exterior

It is our professional opinion that this building is Substandard because:

- Substantial renovation is required to correct Conditions found.
- Building Code deficiencies total more than 15% of replacement cost, NOT including energy code deficiencies.

Estimated Replacement Cost:

\$699,929

Estimated Cost to Correct Building Code Deficiencies:

\$271,626

Percentage of Replacement Cost for Building Code Deficiencies:

38.8%

### DEFECTS IN STRUCTURAL ELEMENTS

1. Failed roof joists should be replaced per code.

### COMBINATION OF DEFICIENCIES

1. Essential Utilities and Facilities
  - a. There is no code required accessible parking.
  - b. There is no code required accessible route into the building.
  - c. There is no code required accessible restroom.
  - d. The transaction counter is not code compliant for accessibility.
  - e. There is no code required drinking fountain.
2. Light and Ventilation
  - a. Lighting does not comply with code.
  - b. The HVAC system does not comply with code.
  - c. The electrical wiring does not comply with code.
3. Fire Protection/Adequate Egress
  - a. There are no code compliant smoke detectors.
  - b. The emergency lighting system does not comply with code.
  - c. There is no code required emergency notification system.
  - d. There is no code required building sprinkler system.

- e. There is so much trash strewn about the building that it has created an impediment to emergency egress which is contrary to code.
  - f. Glass doors do not have code required 10-inch kick plates.
4. Layout and Condition of Interior Partitions/Materials
- a. Ceilings are damaged and should be replaced.
  - b. Walls are cracked/damaged and should be repaired/repainted.
  - c. Trash is strewn throughout the building.
  - d. Mold is present throughout the building.
5. Exterior Construction
- a. Exterior walls are damaged allowing for water intrusion which is contrary to code.
  - b. Roofing material has failed allowing for water intrusion which is contrary to code.
  - c. Exterior block surfaces should be repainted.

## DESCRIPTION OF CODE DEFICIENCIES

- 1. Replace failed roof joists to comply with code for structural integrity.
- 2. Accessible parking should be created per code.
- 3. An accessible route into the building should be created per code.
- 4. A code required accessible restroom should be created.
- 5. The transaction counter should be modified to comply with accessibility code.
- 6. A code required drinking fountain should be installed.
- 7. Code compliant lighting should be installed.
- 8. A code compliant HVAC system should be installed.
- 9. A code compliant electrical wiring system should be installed.
- 10. Code required smoke detectors should be installed.
- 11. Code required emergency lighting should be installed.
- 12. Code required emergency notification system should be installed.
- 13. Code required building sprinkler system should be installed.
- 14. Trash should be removed to create an unimpeded means for emergency egress per code.
- 15. Glass doors should have code required 10-inch kick plates installed.
- 16. Exterior walls are damaged allowing for water intrusion which is contrary to code.
- 17. Roofing material has failed allowing for water intrusion which is contrary to code.

## OVERVIEW OF DEFICIENCIES

This former service station has been vacant for several years and all building systems have failed. There is no code required accessible parking, accessible route into the building, accessible restroom, or accessible transaction counter. There are no code required life safety systems in the building including smoke detectors, emergency lighting, emergency notification system, or building sprinkler system. The HVAC system does not comply with code. The electrical wiring system does not comply with code. The lighting system does not comply with code. Exterior block walls have failed allowing for water intrusion which is contrary to code. The roofing system has failed allowing for water intrusion which is contrary to code. The interior spaces have trash strewn everywhere. There is mold present in the building. Grass is growing on the floor of the building.



## ENERGY CODE DEFICIENCIES

In addition to the building code deficiencies listed above, the existing building does not comply with the current energy code. These deficiencies are not included in the estimated costs to correct code deficiencies and are not considered in determining whether the building is substandard:

-

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## **APPENDIX C**

Building Replacement Cost Reports

Code Deficiency Cost Reports

Photographs

<b>Estimate Name:</b>	<b>1000 Sherwood St Main Building and Plant</b>	
<b>Building Type:</b>	<b>Concrete Block / Wood Joists</b>	
<b>Location:</b>	<b>WORTHINGTON, MN</b>	
<b>Story Count:</b>	<b>2</b>	
<b>Story Height (L.F.):</b>	<b>14.00</b>	
<b>Floor Area (S.F.):</b>	<b>3320</b>	
<b>Labor Type:</b>	<b>OPN</b>	
<b>Basement Included:</b>	<b>No</b>	
<b>Data Release:</b>	<b>Year 2021 Quarter 1</b>	
<b>Cost Per Square Foot:</b>	<b>\$165.37</b>	Costs are derived from a building model with basic components. Scope differences and market conditions can cause costs to vary significantly.
<b>Building Cost:</b>	<b>\$549,043.48</b>	

		Quantity	% of Total	Cost Per S.F.	Cost
<b>A</b>	<b>Substructure</b>		<b>8.86%</b>	<b>\$12.74</b>	<b>\$42,296.71</b>
<b>A1010</b>	<b>Standard Foundations</b>			<b>\$9.00</b>	<b>\$29,893.92</b>
A10101051560	Foundation wall, CIP, 4' wall height, direct chute, .148 CY/LF, 7.2 PLF, 12" thick	274		\$5.75	\$19,093.55
A10101102700	Strip footing, concrete, reinforced, load 11.1 KLF, soil bearing capacity 6 KSF, 12" deep x 24" wide	301.4		\$3.25	\$10,800.37
<b>A1030</b>	<b>Slab on Grade</b>			<b>\$3.60</b>	<b>\$11,946.34</b>
A10301204520	Slab on grade, 6" thick, light industrial, reinforced	1660		\$3.60	\$11,946.34
<b>A2010</b>	<b>Basement Excavation</b>			<b>\$0.14</b>	<b>\$456.45</b>
A20101104560	Excavate and fill, 10,000 SF, 4' deep, sand, gravel, or common earth, on site storage	1660		\$0.14	\$456.45
<b>B</b>	<b>Shell</b>		<b>28.61%</b>	<b>\$41.15</b>	<b>\$136,615.01</b>
<b>B1020</b>	<b>Roof Construction</b>			<b>\$5.71</b>	<b>\$18,957.20</b>
B10201024100	Wood roof, flat rafter, 2" x 12", 12" O.C.	3320		\$5.71	\$18,957.20
<b>B2010</b>	<b>Exterior Walls</b>			<b>\$22.65</b>	<b>\$75,188.67</b>
B20101116280	Concrete block (CMU) wall, regular weight, 75% solid, 8 x 8 x 16, 4500 PSI, reinforced, vertical #5@32", grouted	6137.6		\$22.65	\$75,188.67
<b>B2020</b>	<b>Exterior Windows</b>			<b>\$3.70</b>	<b>\$12,276.22</b>
B20201066650	Windows, aluminum, sliding, standard glass, 5' x 3'	25.57		\$3.70	\$12,276.22
<b>B2030</b>	<b>Exterior Doors</b>			<b>\$6.06</b>	<b>\$20,112.52</b>
B20302203450	Door, steel 18 gauge, hollow metal, 1 door with frame, no label, 3'-0" x 7'-0" opening	1		\$0.79	\$2,609.97
B20302204450	Door, steel 24 gauge, overhead, sectional, manual operation, 12'-0" x 12'-0" opening	7.99		\$5.27	\$17,502.55
<b>B3010</b>	<b>Roof Coverings</b>			<b>\$3.04</b>	<b>\$10,080.40</b>
B30101203300	Roofing, single ply membrane, EPDM, 60 mils, fully adhered	2000		\$1.24	\$4,120.00
B30101301000	Roofing, corrugated, steel, colored, 28 ga, 1.08 PSF	1320		\$1.49	\$4,936.80
B30106101000	Gutters, box, steel, galvanized, 28 ga thick, 5", enameled finish	137		\$0.26	\$868.97
B30106201450	Downspout, steel, rectangular, corrugated, 3" x 4", galvanized, 28 ga thick	27.89		\$0.05	\$154.63
<b>C</b>	<b>Interiors</b>		<b>10.26%</b>	<b>\$14.76</b>	<b>\$48,994.02</b>
<b>C1010</b>	<b>Partitions</b>			<b>\$3.87</b>	<b>\$12,845.88</b>
C10101022300	Lightweight block 4" thick	697.2		\$1.34	\$4,462.15
C10101048000	Concrete block (CMU) partition, light weight, solid, 8" thick, no finish	929.6		\$2.53	\$8,383.73
<b>C1020</b>	<b>Interior Doors</b>			<b>\$0.35</b>	<b>\$1,167.46</b>
C10201022600	Door, single leaf, kd steel frame, hollow metal, commercial quality, flush, 3'-0" x 7'-0" x 1-3/8"	1.11		\$0.35	\$1,167.46
<b>C1030</b>	<b>Fittings</b>			<b>\$0.32</b>	<b>\$1,063.93</b>
C10301100460	Toilet partitions, cubicles, ceiling hung, stainless steel	1		\$0.32	\$1,063.93
<b>C2010</b>	<b>Stair Construction</b>			<b>\$2.82</b>	<b>\$9,345.93</b>
C20101100470	Stairs, CIP concrete, w/o landing, 12 risers, w/o nosing	3		\$2.82	\$9,345.93
<b>C3010</b>	<b>Wall Finishes</b>			<b>\$5.83</b>	<b>\$19,349.65</b>
C30102202000	2 coats paint on masonry with block filler	6137.6		\$4.79	\$15,907.68
C30102300320	Painting, masonry or concrete, latex, brushwork, primer & 2 coats	1328		\$0.58	\$1,936.77
C30102300340	Painting, masonry or concrete, latex, brushwork, addition for block filler	1328		\$0.45	\$1,505.20
<b>C3020</b>	<b>Floor Finishes</b>			<b>\$1.08</b>	<b>\$3,591.19</b>
C30204100940	Concrete topping, hardeners, metallic additive, minimum	2988		\$0.92	\$3,040.50

C30204101580	Vinyl, composition tile, minimum	332	\$0.17	\$550.69
<b>C3030</b>	<b>Ceiling Finishes</b>		<b>\$0.49</b>	<b>\$1,629.98</b>
C30302105800	Acoustic ceilings, 5/8" fiberglass board, 24" x 48" tile, tee grid, suspended support	332	\$0.49	\$1,629.98
<b>D</b>	<b>Services</b>		<b>37.24%</b>	<b>\$53.55</b>
<b>D1010</b>	<b>Elevators and Lifts</b>		<b>\$22.19</b>	<b>\$73,668.00</b>
D10101102200	Hydraulic, passenger elevator, 3000 lb, 2 floors, 100 FPM	1	\$22.19	\$73,668.00
<b>D2010</b>	<b>Plumbing Fixtures</b>		<b>\$2.94</b>	<b>\$9,755.36</b>
D20101102080	Water closet, vitreous china, bowl only with flush valve, wall hung	1.13	\$1.09	\$3,628.05
D20102102000	Urinal, vitreous china, wall hung	0.56	\$0.19	\$646.70
D20103102080	Lavatory w/trim, wall hung, PE on CI, 19" x 17"	1.13	\$0.59	\$1,964.15
D20104404340	Service sink w/trim, PE on CI, wall hung w/rim guard, 24" x 20"	0.56	\$0.72	\$2,380.22
D20108201920	Water cooler, electric, wall hung, wheelchair type, 7.5 GPH	0.56	\$0.34	\$1,136.24
<b>D2020</b>	<b>Domestic Water Distribution</b>		<b>\$0.70</b>	<b>\$2,322.93</b>
D20202202260	Gas fired water heater, residential, 100< F rise, 30 gal tank, 32 GPH	0.56	\$0.70	\$2,322.93
<b>D3050</b>	<b>Terminal &amp; Package Units</b>		<b>\$8.70</b>	<b>\$28,868.06</b>
D30501503120	Rooftop, single zone, air conditioner, factories, 10,000 SF, 33.33 ton	3320	\$8.70	\$28,868.06
<b>D4010</b>	<b>Sprinklers</b>		<b>\$3.78</b>	<b>\$12,549.67</b>
D40104101080	Wet pipe sprinkler systems, steel, ordinary hazard, 1 floor, 10,000 SF	3320	\$3.78	\$12,549.67
<b>D4020</b>	<b>Standpipes</b>		<b>\$1.01</b>	<b>\$3,369.18</b>
D40203101540	Wet standpipe risers, class III, steel, black, sch 40, 4" diam pipe, 1 floor	0.33	\$0.93	\$3,095.69
D40203101560	Wet standpipe risers, class III, steel, black, sch 40, 4" diam pipe, additional floors	0.13	\$0.08	\$273.49
<b>D5010</b>	<b>Electrical Service/Distribution</b>		<b>\$2.24</b>	<b>\$7,449.16</b>
D50101200280	Overhead service installation, includes breakers, metering, 20' conduit & wire, 3 phase, 4 wire, 120/208 V, 200 A	1	\$0.88	\$2,923.90
D50102300280	Feeder installation 600 V, including RGS conduit and XHHW wire, 200 A	30	\$0.38	\$1,265.71
D50102400200	Switchgear installation, incl switchboard, panels & circuit breaker, 120/208 V, 3 phase, 400 A	0.25	\$0.98	\$3,259.55
<b>D5020</b>	<b>Lighting and Branch Wiring</b>		<b>\$8.28</b>	<b>\$27,486.40</b>
D50201100280	Receptacles incl plate, box, conduit, wire, 4 per 1000 SF, .5 watts per SF	3320	\$2.09	\$6,940.39
D50201350280	Miscellaneous power, 1 watt	3320	\$0.28	\$940.29
D50201400240	Central air conditioning power, 3 watts	3320	\$0.59	\$1,953.55
D50202100520	Fluorescent fixtures recess mounted in ceiling, 1.6 watt per SF, 40 FC, 10 fixtures @32watt per 1000 SF	3320	\$5.32	\$17,652.17
<b>D5030</b>	<b>Communications and Security</b>		<b>\$3.63</b>	<b>\$12,065.55</b>
D50309100452	Communication and alarm systems, fire detection, addressable, 25 detectors, includes outlets, boxes, conduit and wire	0.33	\$2.06	\$6,826.98
D50309100462	Fire alarm command center, addressable with voice, excl. wire & conduit	0.33	\$1.35	\$4,473.82
D50309200104	Internet wiring, 4 data/voice outlets per 1000 S.F.	0.66	\$0.23	\$764.75
<b>D5090</b>	<b>Other Electrical Systems</b>		<b>\$0.08</b>	<b>\$251.86</b>
D50902100280	Generator sets, w/battery, charger, muffler and transfer switch, gas/gasoline operated, 3 phase, 4 wire, 277/480 V, 15 kW	0.33	\$0.08	\$251.86
<b>E</b>	<b>Equipment &amp; Furnishings</b>		<b>0.00%</b>	<b>\$0.00</b>
<b>E1090</b>	<b>Other Equipment</b>		<b>\$0.00</b>	<b>\$0.00</b>
<b>F</b>	<b>Special Construction</b>		<b>15.03%</b>	<b>\$21.61</b>
<b>F1040</b>	<b>Special Facilities</b>		<b>\$21.61</b>	<b>\$71,737.20</b>
F	Special construction, ready mix equipment	1	\$21.61	\$71,737.20
<b>G</b>	<b>Building Sitework</b>		<b>0.00%</b>	<b>\$0.00</b>
<b>SubTotal</b>			<b>100%</b>	<b>\$143.80</b>
<b>Contractor Fees (General Conditions,Overhead,Profit)</b>			<b>15.0 %</b>	<b>\$21.57</b>
<b>Architectural Fees</b>			<b>0.0 %</b>	<b>\$0.00</b>
<b>User Fees</b>			<b>0.0 %</b>	<b>\$0.00</b>
<b>Total Building Cost</b>				<b>\$165.37</b>
				<b>\$549,043.48</b>

# TIF District 19 Sherwood/Lake Street

## Code Deficiency Cost Report

Parcel 1A -1000 Sherwood St Worthington, Minnesota 56187  
Parcel ID 31-3931-000

Building Name or Type  
Main Building with Batch Plant

Code	Related Cost Items	Unit Cost	Units	Unit Quantity	Total
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### Accessibility Items

#### Parking

Create a code required accessible parking	\$ 100.00	EA	1	\$ 100.00
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#### Accessible Route

Create a code required accessible route into the building	\$ 5,000.00	Lump	1	\$ 5,000.00
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Create a code required accessible route to all levels of the building	\$ 22.19	SF	3,320	\$ 73,670.80
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#### Drinking Fountain

Install a code required drinking fountain	\$ 0.34	SF	3,320	\$ 1,128.80
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#### Restroom

Install a code compliant restroom	\$ 2.19	SF	3,320	\$ 7,270.80
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### Structural Elements

#### Concrete Beam

Repair/replace concrete beam that has exposed rebar to main structural integrity per code	\$ 2,500.00	Lump	1	\$ 2,500.00
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#### Wooden Beams

Properly secure wooden beams to supporting post per code	\$ 500.00	Lump	1	\$ 500.00
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### Exiting

#### Door Hardware

Door hardware does not comply with code	\$ 250.00	EA	10	\$ 2,500.00
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#### Thresholds

Thresholds do not comply with code	\$ 500.00	Lump	1	\$ 500.00
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#### Stairways

Stairways do not comply with code	\$ 2.82	SF	3,320	\$ 9,362.40
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### Fire Protection

#### Smoke Detectors

Install code required smoke detectors	\$ 2.06	SF	3,320	\$ 6,839.20
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#### Emergency Lighting

Install code compliant emergency lighting	\$ 1.12	SF	3,320	\$ 3,718.40
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#### Emergency Notification System

Install code required emergency notification system	\$ 1.35	SF	3,320	\$ 4,482.00
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#### Building Sprinkler System

Install code required building sprinkler system	\$ 4.79	SF	3,320	\$ 15,902.80
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### Exterior Construction

#### Caulking

Remove/replace failed caulking to prevent water intrusion per code	\$ 300.00	Lump	1	\$ 300.00
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#### Concrete Block and Mortar

Code	Related Cost Items	Unit Cost	Units	Unit Quantity	Total
	Repair/replace failed concrete block and mortar to prevent water intrusion per code	\$ 5.00	SF	3,320	\$ 16,600.00
	Metal Panels				
	Repair/replace rusting metal panels to prevent water intrusion per code	\$ 1,000.00	Lump	1	\$ 1,000.00
<b>Roof Construction</b>					
	Roofing Material				
	Remove failed roofing material	\$ 0.25	SF	3,320	\$ 830.00
	Install roofing material to prevent water intrusion per code	\$ 3.04	SF	3,320	\$ 10,092.80
<b>Mechanical- Electrical</b>					
	Mechanical				
	Install a code compliant HVAC system	\$ 8.70	SF	3,320	\$ 28,884.00
	Electrical				
	Install a code compliant electrical system	\$ 2.09	SF	3,320	\$ 6,938.80
	Install a code compliant lighting system	\$ 5.32	SF	3,320	\$ 17,662.40
<b>Total Code Improvements</b>					<b>\$ 215,783</b>

## Energy Code



Worthington 1000 Sherwood Street Redevelopment TIF District - Main Buiding with Batch Plant Photos



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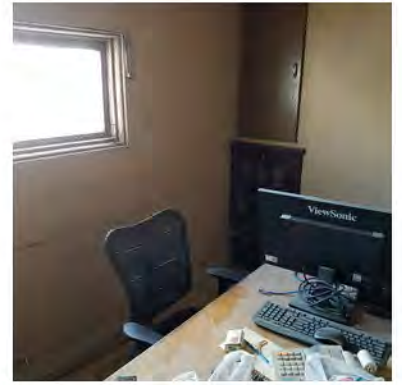
Worthington 1000 Sherwood Street Redevelopment TIF District - Main Buiding with Batch Plant Photos



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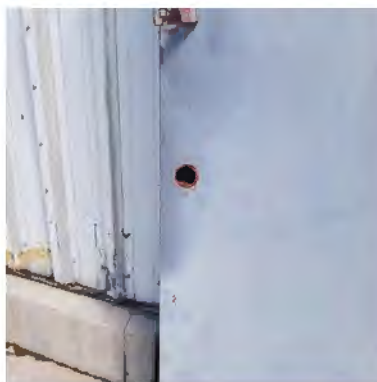
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Worthington 1000 Sherwood Street Redevelopment TIF District - Main Buiding with Batch Plant Photos



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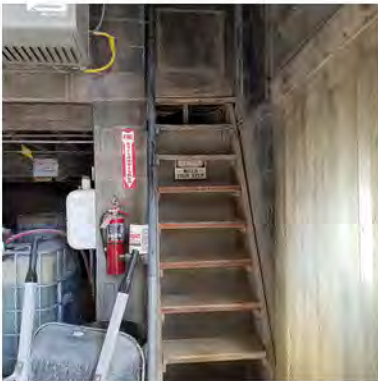
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**Worthington 1000 Sherwood Street Redevelopment TIF District - Main Buiding with Batch Plant Photos**



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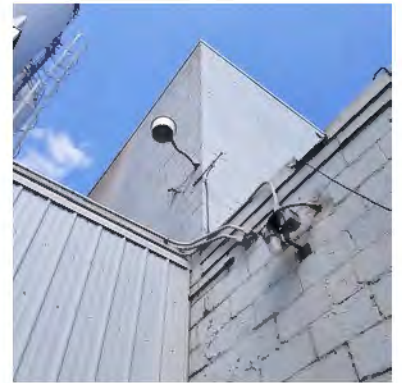
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Worthington 1000 Sherwood Street Redevelopment TIF District - Main Buiding with Batch Plant Photos



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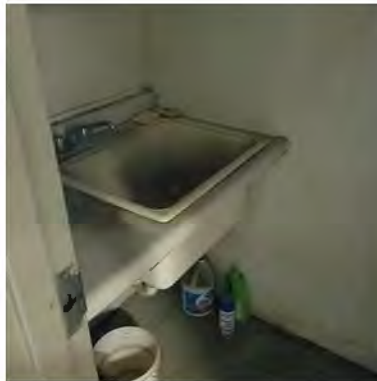
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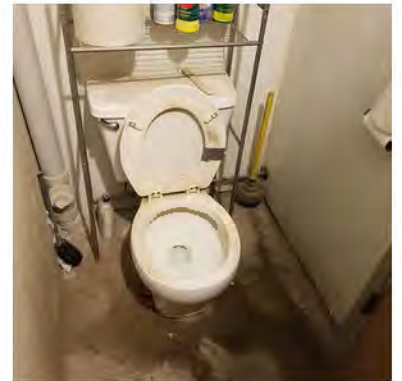
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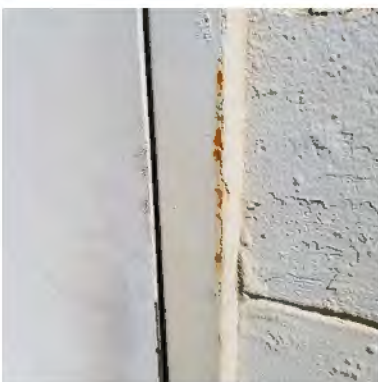
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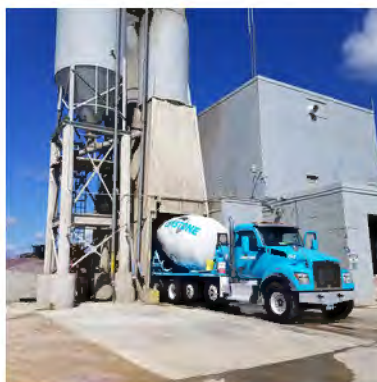
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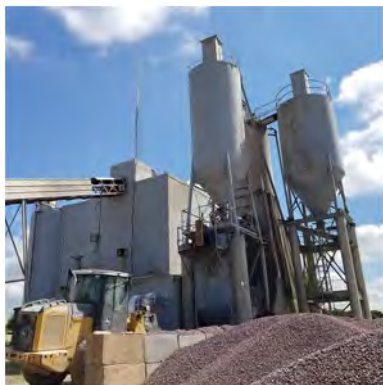


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**Worthington 1000 Sherwood Street Redevelopment TIF District - Main Buiding with Batch Plant Photos**



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**Square Foot Cost Estimate Report**

 Date: **7/6/2021**

Estimate Name: **1000 Sherwood St Garage**  
 Building Type: **Garage, Repair with Cast in Place Concrete / Steel Joists**  
 Location: **WORTHINGTON, MN**  
 Story Count: **1**  
 Story Height (L.F.): **16**  
 Floor Area (S.F.): **3200**  
 Labor Type: **OPN**  
 Basement Included: **No**  
 Data Release: **Year 2021 Quarter 1**  
 Cost Per Square Foot: **\$120.73**  
 Building Cost: **\$386,343.03**



Costs are derived from a building model with basic components.  
 Scope differences and market conditions can cause costs to vary significantly.

		Quantity	% of Total	Cost Per S.F.	Cost
<b>A</b>	<b>Substructure</b>		<b>15.30%</b>	<b>\$16.06</b>	<b>\$51,402.67</b>
<b>A1010</b>	<b>Standard Foundations</b>			<b>\$8.59</b>	<b>\$27,493.68</b>
A10101051560	Foundation wall, CIP, 4' wall height, direct chute, .148 CY/LF, 7.2 PLF, 12" thick	252		\$5.49	\$17,560.49
A10101102700	Strip footing, concrete, reinforced, load 11.1 KLF, soil bearing capacity 6 KSF, 12" deep x 24" wide	277.2		\$3.10	\$9,933.19
<b>A1030</b>	<b>Slab on Grade</b>			<b>\$7.20</b>	<b>\$23,029.09</b>
A10301204520	Slab on grade, 6" thick, light industrial, reinforced	3200		\$7.20	\$23,029.09
<b>A2010</b>	<b>Basement Excavation</b>			<b>\$0.27</b>	<b>\$879.90</b>
A20101104560	Excavate and fill, 10,000 SF, 4' deep, sand, gravel, or common earth, on site storage	3200		\$0.27	\$879.90
<b>B</b>	<b>Shell</b>		<b>42.19%</b>	<b>\$44.30</b>	<b>\$141,746.89</b>
<b>B1020</b>	<b>Roof Construction</b>			<b>\$5.99</b>	<b>\$19,158.24</b>
B10201162500	Roof, steel joists, 1.5" 22 ga metal deck, on bearing walls, 40' bay, 25.5" deep, 40 PSF superimposed load, 61 PSF total load	3200		\$5.99	\$19,158.24
<b>B2010</b>	<b>Exterior Walls</b>			<b>\$20.78</b>	<b>\$66,492.52</b>
B20101014000	Concrete wall, reinforced, 8' high, 8" thick, plain finish, 3000 PSI	3225.6		\$20.78	\$66,492.52
<b>B2020</b>	<b>Exterior Windows</b>			<b>\$2.02</b>	<b>\$6,451.74</b>
B20201066650	Windows, aluminum, sliding, standard glass, 5' x 3'	13.44		\$2.02	\$6,451.74
<b>B2030</b>	<b>Exterior Doors</b>			<b>\$3.66</b>	<b>\$11,714.05</b>
B20302203450	Door, steel 18 gauge, hollow metal, 1 door with frame, no label, 3'-0" x 7'-0" opening	0.96		\$0.79	\$2,515.63
B20302204450	Door, steel 24 gauge, overhead, sectional, manual operation, 12'-0" x 12'-0" opening	4.2		\$2.87	\$9,198.42
<b>B3010</b>	<b>Roof Coverings</b>			<b>\$11.85</b>	<b>\$37,930.34</b>
B30101402000	Metal roofing, steel, colors, 3" min slope, 24 gauge, 1.7 PSF	3200		\$7.04	\$22,528.00
B30103203090	Insulation, rigid, roof deck, composite with 2" EPS, 1" perlite	3200		\$1.83	\$5,842.37
B30104201400	Roof edges, aluminum, duranodic, .050" thick, 6" face	252		\$2.10	\$6,720.89
B30106305100	Gravel stop, aluminum, extruded, 4", mill finish, .050" thick	252		\$0.89	\$2,839.08
<b>C</b>	<b>Interiors</b>		<b>7.32%</b>	<b>\$7.68</b>	<b>\$24,578.43</b>
<b>C1010</b>	<b>Partitions</b>			<b>\$2.62</b>	<b>\$8,375.32</b>
C10101046000	Concrete block (CMU) partition, light weight, hollow, 8" thick, no finish	896		\$2.62	\$8,375.32
<b>C1030</b>	<b>Fittings</b>			<b>\$0.33</b>	<b>\$1,063.93</b>
C10301100460	Toilet partitions, cubicles, ceiling hung, stainless steel	1		\$0.33	\$1,063.93
<b>C3010</b>	<b>Wall Finishes</b>			<b>\$3.65</b>	<b>\$11,677.80</b>
C30102202000	2 coats paint on masonry with block filler	3225.6		\$2.61	\$8,360.24
C30102300320	Painting, masonry or concrete, latex, brushwork, primer & 2 coats	1280		\$0.58	\$1,866.77
C30102300340	Painting, masonry or concrete, latex, brushwork, addition for block filler	1280		\$0.45	\$1,450.79
<b>C3020</b>	<b>Floor Finishes</b>			<b>\$1.08</b>	<b>\$3,461.38</b>
C30204100940	Concrete topping, hardeners, metallic additive, minimum	2880		\$0.92	\$2,930.60
C30204101580	Vinyl, composition tile, minimum	320		\$0.17	\$530.78
<b>D</b>	<b>Services</b>		<b>35.19%</b>	<b>\$36.94</b>	<b>\$118,222.47</b>
<b>D2010</b>	<b>Plumbing Fixtures</b>			<b>\$2.94</b>	<b>\$9,402.75</b>
D20101102080	Water closet, vitreous china, bowl only with flush valve, wall hung	1.09		\$1.09	\$3,496.91
D20102102000	Urinal, vitreous china, wall hung	0.54		\$0.19	\$623.33



D20103102080	Lavatory w/trim, wall hung, PE on CI, 19" x 17"	1.09	\$0.59	\$1,893.16
D20104404340	Service sink w/trim, PE on CI, wall hung w/rim guard, 24" x 20"	0.54	\$0.72	\$2,294.18
D20108201920	Water cooler, electric, wall hung, wheelchair type, 7.5 GPH	0.54	\$0.34	\$1,095.17
<b>D2020</b>	<b>Domestic Water Distribution</b>		<b>\$0.70</b>	<b>\$2,238.97</b>
D20202202260	Gas fired water heater, residential, 100< F rise, 30 gal tank, 32 GPH	0.54	\$0.70	\$2,238.97
<b>D2040</b>	<b>Rain Water Drainage</b>		<b>\$3.41</b>	<b>\$10,920.77</b>
D20402106200	Roof drain, steel galv sch 40 threaded, 4" diam piping, 10' high	1.63	\$1.54	\$4,940.92
D20402106240	Roof drain, steel galv sch 40 threaded, 4" diam piping, for each additional foot add	102	\$1.87	\$5,979.85
<b>D3050</b>	<b>Terminal &amp; Package Units</b>		<b>\$8.70</b>	<b>\$27,824.64</b>
D30501503120	Rooftop, single zone, air conditioner, factories, 10,000 SF, 33.33 ton	3200	\$8.70	\$27,824.64
<b>D3090</b>	<b>Other HVAC Systems/Equip</b>		<b>\$2.98</b>	<b>\$9,546.00</b>
D30903201040	Garage, single exhaust, 3" outlet, cars & light trucks, 1 bay	1	\$1.99	\$6,374.45
D30903201060	Garage, single exhaust, 3" outlet, additional bays up to seven bays	2	\$0.99	\$3,171.55
<b>D4010</b>	<b>Sprinklers</b>		<b>\$3.78</b>	<b>\$12,096.06</b>
D40104101080	Wet pipe sprinkler systems, steel, ordinary hazard, 1 floor, 10,000 SF	3200	\$3.78	\$12,096.06
<b>D4020</b>	<b>Standpipes</b>		<b>\$1.01</b>	<b>\$3,247.41</b>
D40203101540	Wet standpipe risers, class III, steel, black, sch 40, 4" diam pipe, 1 floor	0.32	\$0.93	\$2,983.80
D40203101560	Wet standpipe risers, class III, steel, black, sch 40, 4" diam pipe, additional floors	0.13	\$0.08	\$263.61
<b>D5010</b>	<b>Electrical Service/Distribution</b>		<b>\$1.43</b>	<b>\$4,580.76</b>
D50101200280	Overhead service installation, includes breakers, metering, 20' conduit & wire. 3 phase. 4 wire. 120/208 V. 200 A	1	\$0.91	\$2,923.90
D50102300280	Feeder installation 600 V, including RGS conduit and XHHW wire, 200 A	30	\$0.40	\$1,265.71
D50102400200	Switchgear installation, incl switchboard, panels & circuit breaker, 120/208 V. 3 phase. 400 A	0.03	\$0.12	\$391.15
<b>D5020</b>	<b>Lighting and Branch Wiring</b>		<b>\$8.28</b>	<b>\$26,492.92</b>
D50201100280	Receptacles incl plate, box, conduit, wire, 4 per 1000 SF, .5 watts per SF	3200	\$2.09	\$6,689.54
D50201350280	Miscellaneous power, 1 watt	3200	\$0.28	\$906.30
D50201400240	Central air conditioning power, 3 watts	3200	\$0.59	\$1,882.94
D50202100520	Fluorescent fixtures recess mounted in ceiling, 1.6 watt per SF, 40 FC, 10 fixtures @32watt per 1000 SF	3200	\$5.32	\$17,014.14
<b>D5030</b>	<b>Communications and Security</b>		<b>\$3.63</b>	<b>\$11,629.43</b>
D50309100452	Communication and alarm systems, fire detection, addressable, 25 detectors, includes outlets, boxes, conduit and wire	0.32	\$2.06	\$6,580.22
D50309100462	Fire alarm command center, addressable with voice, excl. wire & conduit	0.32	\$1.35	\$4,312.11
D50309200104	Internet wiring, 4 data/voice outlets per 1000 S.F.	0.64	\$0.23	\$737.10
<b>D5090</b>	<b>Other Electrical Systems</b>		<b>\$0.08</b>	<b>\$242.76</b>
D50902100280	Generator sets, w/battery, charger, muffler and transfer switch, gas/gasoline operated. 3 phase. 4 wire. 277/480 V. 15 kW	0.32	\$0.08	\$242.76
<b>E</b>	<b>Equipment &amp; Furnishings</b>		<b>0.00%</b>	<b>\$0.00</b>
<b>E1090</b>	<b>Other Equipment</b>			<b>\$0.00</b>
<b>F</b>	<b>Special Construction</b>		<b>0.00%</b>	<b>\$0.00</b>
<b>G</b>	<b>Building Sitework</b>		<b>0.00%</b>	<b>\$0.00</b>
<b>SubTotal</b>		<b>100%</b>	<b>\$104.98</b>	<b>\$335,950.46</b>
<b>Contractor Fees (General Conditions,Overhead,Profit)</b>		<b>15.0 %</b>	<b>\$15.75</b>	<b>\$50,392.57</b>
<b>Architectural Fees</b>		<b>0.0 %</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>User Fees</b>		<b>0.0 %</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Building Cost</b>			<b>\$120.73</b>	<b>\$386,343.03</b>

# TIF District 19 Sherwood/Lake Street

## Code Deficiency Cost Report

Parcel 1B - 1000 Sherwood St Worthington, Minnesota 56187

Parcel ID 31-3932-000

Building Name or Type

Garage

Code	Related Cost Items	Unit Cost	Units	Unit Quantity	Total
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### Accessibility Items

#### Drinking Fountain

A code required drinking should be installed	\$	0.34	SF	3,200	\$	1,088.00
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#### Restroom

A code required accessible restroom should be installed	\$	2.20	SF	3,200	\$	7,040.00
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### Structural Elements

\$ -

### Exiting

#### Concrete Apron

Repair/replace damaged concrete apron to create an unimpeded means of emergency egress per code	\$	1,000.00	Lump	1	\$	1,000.00
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#### Door Hardware

Install code compliant door hardware	\$	250.00	EA	4	\$	1,000.00
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#### Thresholds

Install thresholds to comply with code for maximum height	\$	500.00	Lump	1	\$	500.00
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#### Stairway

Modify stairway to comply with code	\$	2,500.00	Lump	1	\$	2,500.00
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#### Gargage Pit

Install code compliant garage pit	\$	5,000.00	Lump	1	\$	5,000.00
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### Fire Protection

#### Smoke Detectors

Install code required smoke detectors	\$	2.06	SF	3,200	\$	6,592.00
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#### Emergency Lighting

Install code compliant emergency lighting	\$	0.75	SF	3,200	\$	2,400.00
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#### Emergency Notification System

Install code required emergency notification system	\$	1.35	SF	3,200	\$	4,320.00
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#### Building Sprinkler System

Install code required building sprinkler system	\$	4.79	SF	3,200	\$	15,328.00
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### Exterior Construction

#### Caulking

Remove/replace failed caulking to prevent water intrusion per code	\$	250.00	Lump	1	\$	250.00
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#### Mortar

Replace failed mortar to prevent water intrusion per code	\$	750.00	Lump	1	\$	750.00
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#### Windows

Replace failed windows to prevent water intrusion per code	\$	0.55	SF	3,200	\$	1,760.00
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Code	Related Cost Items	Unit Cost	Units	Unit Quantity	Total
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## Roof Construction

\$ -

## Mechanical- Electrical

### Mechanical

Install code compliant HVAC system	\$ 8.70	SF	3,200	\$	27,840.00
Install code compliant vehicle exhaust system	\$ 1,500.00	Lump	1	\$	1,500.00

### Electrical

Install code compliant electrical system	\$ 2.09	SF	3,200	\$	6,688.00
Install code compliant lighting system	\$ 5.32	SF	3,200	\$	17,024.00

**Total Code Improvements \$ 102,580**

## Energy Code

Worthington 1000 Sherwood Street Redevelopment TIF District - Garage Photos



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Worthington 1000 Sherwood Street Redevelopment TIF District - Garage Photos



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Worthington 1000 Sherwood Street Redevelopment TIF District - Garage Photos



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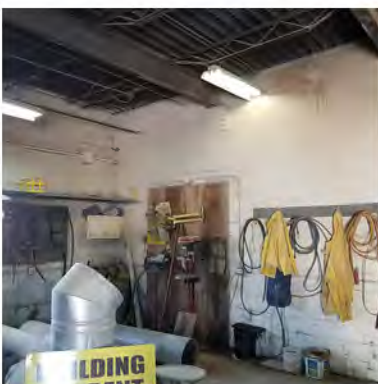
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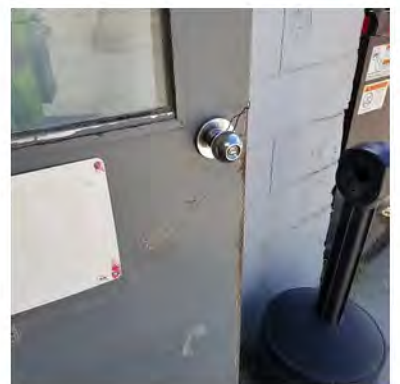
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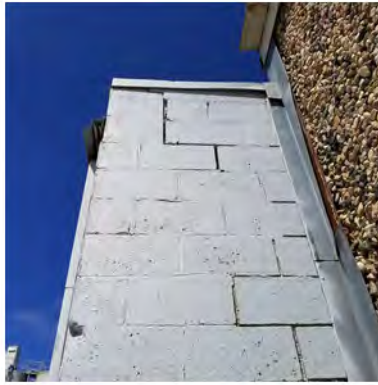


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Worthington 1000 Sherwood Street Redevelopment TIF District - Garage Photos



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<b>Estimate Name:</b>	<b>106 Lake Street</b>	
<b>Building Type:</b>	<b>Garage, Service Station with Face Brick &amp; Concrete Block / Steel Joists</b>	
<b>Location:</b>	<b>WORTHINGTON, MN</b>	 <p>Costs are derived from a building model with basic components. Scope differences and market conditions can cause costs to vary significantly.</p>
<b>Story Count:</b>	<b>1</b>	
<b>Story Height (L.F.):</b>	<b>12.00</b>	
<b>Floor Area (S.F.):</b>	<b>3102</b>	
<b>Labor Type:</b>	<b>STD</b>	
<b>Basement Included:</b>	<b>No</b>	
<b>Data Release:</b>	<b>Year 2021 Quarter 1</b>	
<b>Cost Per Square Foot:</b>	<b>\$225.64</b>	
<b>Building Cost:</b>	<b>\$699,929.23</b>	

		Quantity	% of Total	Cost Per S.F.	Cost
<b>A</b>	<b>Substructure</b>		<b>11.70%</b>	<b>\$22.95</b>	<b>\$71,188.34</b>
<b>A1010</b>	<b>Standard Foundations</b>			<b>\$13.98</b>	<b>\$43,361.56</b>
A10101051520	Foundation wall, CIP, 4' wall height, direct chute, .099 CY/LF, 4.8 PLF, 8" thick	374		\$9.02	\$27,969.22
A10101102700	Strip footing, concrete, reinforced, load 11.1 KLF, soil bearing capacity 6 KSF, 12" deep x 24" wide	374		\$4.96	\$15,392.34
<b>A1030</b>	<b>Slab on Grade</b>			<b>\$7.93</b>	<b>\$24,607.55</b>
A10301204520	Slab on grade, 6" thick, light industrial, reinforced	3102		\$7.93	\$24,607.55
<b>A2010</b>	<b>Basement Excavation</b>			<b>\$1.04</b>	<b>\$3,219.23</b>
A20101102220	Excavate and fill, 1000 SF 4' deep sand, gravel, or common earth, on site storage	3102		\$1.04	\$3,219.23
<b>B</b>	<b>Shell</b>		<b>37.69%</b>	<b>\$73.96</b>	<b>\$229,410.56</b>
<b>B1020</b>	<b>Roof Construction</b>			<b>\$5.61</b>	<b>\$17,402.22</b>
B10201024150	Wood roof, flat rafter, 2" x 12", 16" O.C.	3102		\$5.61	\$17,402.22
<b>B2010</b>	<b>Exterior Walls</b>			<b>\$31.58</b>	<b>\$97,957.33</b>
B20101321200	Brick wall, composite double wythe, standard face/CMU back-up, 8" thick, perlite core fill	2692.8		\$31.58	\$97,957.33
<b>B2020</b>	<b>Exterior Windows</b>			<b>\$13.50</b>	<b>\$41,871.24</b>
B20202101100	Aluminum flush tube frame, for 1/4" glass, 1-3/4"x4", 5'x6' opening, no intermediate horizontals	897.6		\$8.17	\$25,345.53
B20202202000	Glazing panel, plate glass, 1/4" thick, clear	897.6		\$5.33	\$16,525.71
<b>B2030</b>	<b>Exterior Doors</b>			<b>\$14.63</b>	<b>\$45,390.42</b>
B20301106900	Door, aluminum & glass, with transom, narrow stile, hardware, 3'-0" x 10'-0" opening	2.22		\$3.05	\$9,467.19
B20302203450	Door, steel 18 gauge, hollow metal, 1 door with frame, no label, 3'-0" x 7'-0" opening	4.43		\$3.85	\$11,942.04
B20302204650	Door, steel 24 gauge, overhead, sectional, electric operator, 12'-0" x 12'-0" opening	6.23		\$7.73	\$23,981.19
<b>B3010</b>	<b>Roof Coverings</b>			<b>\$8.64</b>	<b>\$26,789.35</b>
B30101202100	Roofing, single ply membrane, EPDM, 45 mils, loosely laid, stone ballast	3102		\$1.69	\$5,231.52
B30103203090	Insulation, rigid, roof deck, composite with 2" EPS, 1" perlite	3102		\$1.96	\$6,088.48
B30104201400	Roof edges, aluminum, duranodic, .050" thick, 6" face	374		\$3.49	\$10,833.77
B30106305100	Gravel stop, aluminum, extruded, 4", mill finish, .050" thick	374		\$1.49	\$4,635.58
<b>C</b>	<b>Interiors</b>		<b>6.73%</b>	<b>\$13.21</b>	<b>\$40,964.29</b>
<b>C1010</b>	<b>Partitions</b>			<b>\$4.70</b>	<b>\$14,589.59</b>
C10101022300	Lightweight block 4" thick	992.64		\$2.46	\$7,620.10
C10101046000	Concrete block (CMU) partition, light weight, hollow, 8" thick, no finish	638.13		\$2.25	\$6,969.49
<b>C1020</b>	<b>Interior Doors</b>			<b>\$1.57</b>	<b>\$4,870.95</b>
C10201022600	Door, single leaf, kd steel frame, hollow metal, commercial quality, flush, 3'-0" x 7'-0" x 1-3/8"	4.43		\$1.57	\$4,870.95
<b>C1030</b>	<b>Fittings</b>			<b>\$0.72</b>	<b>\$2,236.79</b>
C10301100460	Toilet partitions, cubicles, ceiling hung, stainless steel	2		\$0.72	\$2,236.79
<b>C3010</b>	<b>Wall Finishes</b>			<b>\$3.83</b>	<b>\$11,869.85</b>
C30102202000	2 coats paint on masonry with block filler	2692.8		\$2.71	\$8,400.08
C30102300320	Painting, masonry or concrete, latex, brushwork, primer & 2 coats	1985.28		\$1.12	\$3,469.77
<b>C3020</b>	<b>Floor Finishes</b>			<b>\$0.96</b>	<b>\$2,973.86</b>
C30204101600	Vinyl, composition tile, maximum	1085.7		\$0.96	\$2,973.86



<b>C3030</b>	<b>Ceiling Finishes</b>			<b>\$1.43</b>	<b>\$4,423.25</b>
C30301105400	Gypsum board ceilings, 1/2" fire rated gypsum board, painted and textured finish, 7/8"resilient channel furring, 24" OC support	1085.7		\$1.43	\$4,423.25
<b>D</b>	<b>Services</b>		<b>43.88%</b>	<b>\$86.10</b>	<b>\$267,070.92</b>
<b>D2010</b>	<b>Plumbing Fixtures</b>			<b>\$10.22</b>	<b>\$31,711.09</b>
D20101102000	Water closet, vitreous china, tank type, 2 piece close coupled	7.53		\$3.27	\$10,141.58
D20103102120	Lavatory w/trim, wall hung, PE on CI, 20" x 18"	7.53		\$4.36	\$13,517.61
D20108202040	Water cooler, electric, floor mounted, 14.3 GPH	3.77		\$2.60	\$8,051.90
<b>D2020</b>	<b>Domestic Water Distribution</b>			<b>\$5.41</b>	<b>\$16,794.74</b>
D20202202260	Gas fired water heater, residential, 100< F rise, 30 gal tank, 32 GPH	3.77		\$5.41	\$16,794.74
<b>D2040</b>	<b>Rain Water Drainage</b>			<b>\$10.37</b>	<b>\$32,164.05</b>
D20402106120	Roof drain, steel galv sch 40 threaded, 3" diam piping, 10' high	13.29		\$10.18	\$31,570.94
D20402106160	Roof drain, steel galv sch 40 threaded, 3" diam piping, for each additional foot add	12		\$0.19	\$593.11
<b>D3050</b>	<b>Terminal &amp; Package Units</b>			<b>\$18.87</b>	<b>\$58,539.40</b>
D30501502960	Rooftop, single zone, air conditioner, factories, 1,000 SF, 3.33 ton	3102		\$9.65	\$29,942.15
D30501702840	Split system, air cooled condensing unit, factories, 2,000 SF, 6.66 ton	3102		\$9.22	\$28,597.25
<b>D3090</b>	<b>Other HVAC Systems/Equip</b>			<b>\$6.12</b>	<b>\$18,978.65</b>
D30903201040	Garage, single exhaust, 3" outlet, cars & light trucks, 1 bay	2.22		\$4.88	\$15,152.11
D30903201060	Garage, single exhaust, 3" outlet, additional bays up to seven bays	2.22		\$1.23	\$3,826.54
<b>D4010</b>	<b>Sprinklers</b>			<b>\$12.97</b>	<b>\$40,226.80</b>
D40103101020	Dry pipe sprinkler systems, steel, ordinary hazard, 1 floor, 1000 SF	3102		\$12.97	\$40,226.80
<b>D4020</b>	<b>Standpipes</b>			<b>\$4.52</b>	<b>\$14,035.89</b>
D40203301540	Dry standpipe risers, class III, steel, black, sch 40, 4" diam pipe, 1 floor	2.22		\$4.52	\$14,035.89
<b>D5010</b>	<b>Electrical Service/Distribution</b>			<b>\$2.47</b>	<b>\$7,664.66</b>
D50101200280	Overhead service installation, includes breakers, metering, 20' conduit & wire. 3 phase. 4 wire. 120/208 V. 200 A	1		\$1.06	\$3,296.65
D50102300280	Feeder installation 600 V, including RGS conduit and XHHW wire, 200 A	20		\$0.31	\$953.15
D50102400200	Switchgear installation, incl switchboard, panels & circuit breaker, 120/208 V. 3 phase. 400 A	0.25		\$1.10	\$3,414.86
<b>D5020</b>	<b>Lighting and Branch Wiring</b>			<b>\$7.26</b>	<b>\$22,518.33</b>
D50201100440	Receptacles incl plate, box, conduit, wire, 8 per 1000 SF, .9 watts per SF	2791.8		\$2.84	\$8,825.05
D50201350440	Miscellaneous power, 2 watts	3102		\$0.63	\$1,939.93
D50201400240	Central air conditioning power, 3 watts	3102		\$0.68	\$2,102.78
D50202100500	Fluorescent fixtures recess mounted in ceiling, 0.8 watt per SF, 20 FC, 5 fixtures @32 watt per 1000 SF	3102		\$3.11	\$9,650.57
<b>D5030</b>	<b>Communications and Security</b>			<b>\$7.31</b>	<b>\$22,690.36</b>
D50309100450	Communication and alarm systems, fire detection, addressable, 12 detectors, includes outlets, boxes, conduit and wire	1.11		\$4.74	\$14,703.48
D50309100460	Fire alarm command center, addressable without voice, excl. wire & conduit	2.22		\$2.57	\$7,986.88
<b>D5090</b>	<b>Other Electrical Systems</b>			<b>\$0.56</b>	<b>\$1,746.95</b>
D50902100280	Generator sets, w/battery, charger, muffler and transfer switch, gas/gasoline operated. 3 phase. 4 wire. 277/480 V. 15 kW	2.22		\$0.56	\$1,746.95
<b>E</b>	<b>Equipment &amp; Furnishings</b>		<b>0.00%</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>E1090</b>	<b>Other Equipment</b>			<b>\$0.00</b>	<b>\$0.00</b>
<b>F</b>	<b>Special Construction</b>		<b>0.00%</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>G</b>	<b>Building Sitework</b>		<b>0.00%</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>SubTotal</b>			<b>100%</b>	<b>\$196.21</b>	<b>\$608,634.11</b>
<b>Contractor Fees (General Conditions,Overhead,Profit)</b>			<b>15.0 %</b>	<b>\$29.43</b>	<b>\$91,295.12</b>
<b>Architectural Fees</b>			<b>0.0 %</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>User Fees</b>			<b>0.0 %</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Building Cost</b>				<b>\$225.64</b>	<b>\$699,929.23</b>

# TIF District 19 Sherwood/Lake Street

## Code Deficiency Cost Report

Parcel 2A - 106 Lake Street, Worthington, Minnesota 56187  
Parcel ID 31-0685-000

Building Name or Type  
Lake Side Service

Code	Related Cost Items	Unit Cost	Units	Unit Quantity	Total
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### Accessibility Items

Accessible Parking					
Create accessible parking	\$ 100.00	EA	2	\$	200.00
Accessible Route					
Crear an accessible route into the building	\$ 500.00	Lump	1	\$	500.00
Restroom					
Install a code compliant accessible restroom	\$ 8.35	SF	3,102	\$	25,901.70
Transaction Counter					
Modify transaction counter to comply with code	\$ 500.00	Lump	1	\$	500.00
Drinking Fountain					
Install a code required drinking fountain	\$ 2.60	SF	3,102	\$	8,065.20

### Structural Elements

Roof Joists					
Replace failed roof joist to comply with structural integrity per code	\$ 5.61	SF	1,000	\$	5,610.00

### Exiting

Glass Doors					
Install code required 10-inch kick plates on glass doors	\$ 100.00	EA	4	\$	400.00
Trash					
Remove trash on floors to create an unimpeded means for emergency egress per code	\$ 0.75	SF	3,102	\$	2,326.50

### Fire Protection

Smoke Detectors					
Install code required smoke detectors	\$ 4.74	SF	3,102	\$	14,703.48
Emergency Lighting					
Install code required emergency lighting	\$ 2.13	SF	3,102	\$	6,607.26
Emergency Notification System					
Install code required emergency notification system	\$ 2.57	SF	3,102	\$	7,972.14
Building Sprinkler System					
Install code required building sprinkler system	\$ 17.49	SF	3,102	\$	54,253.98

### Exterior Construction

Exterior Block Walls					
Replace/repair failed block walls to prevent water intrusion per code.	\$ 31.58	SF	1,000	\$	31,580.00

### Roof Construction

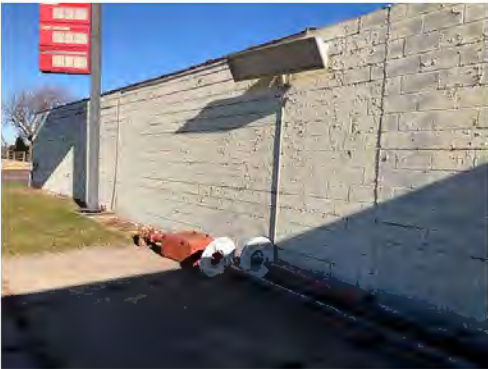
Roofing Material



Code	Related Cost Items	Unit Cost	Units	Unit Quantity	Total
	Remove failed roofing material	\$ 0.50	SF	3,102	\$ 1,551.00
	Install roofing material to prevent water intrusion per code	\$ 8.64	SF	3,102	\$ 26,801.28
<b>Mechanical- Electrical</b>					
	Mechanical				
	Install code compliant HVAC system	\$ 18.87	SF	3,102	\$ 58,534.74
	Electrical				
	Install code compliant lighting system	\$ 3.11	SF	3,102	\$ 9,647.22
	Install code compliant electrical wiring system	\$ 5.31	SF	3,102	\$ 16,471.62
<b>Total Code Improvements</b>					<b>\$ 271,626</b>

## Energy Code

Worthington 1000 Sherwood Street Redevelopment TIF District – Butcher Gas Station Photos



Exterior 1.jpg



Exterior 2.jpg



Exterior 5.jpg



Exterior 6.jpg



Exterior 7.jpg



Exterior 8.jpg



Interior 1.jpg



Interior 2.jpg



Interior 3.jpg



Interior 4.jpg



Interior 5.jpg



Interior 6.jpg

**Worthington 1000 Sherwood Street Redevelopment TIF District – Butcher Gas Station Photos**



Interior 7.jpg



**CITY OF WORTHINGTON  
NOBLES COUNTY  
STATE OF MINNESOTA**

Council member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION ADOPTING A MODIFICATION TO THE REDEVELOPMENT  
PLAN FOR REDEVELOPMENT PROJECT NO. 5, ESTABLISHING TIF  
DISTRICT NO. 19 IN REDEVELOPMENT PROJECT NO. 5, AND ADOPTING A  
TAX INCREMENT FINANCING PLAN THEREFOR**

BE IT RESOLVED by the City Council (the “Council”) of the City of Worthington, Minnesota (the “City”), as follows:

Section 1.     Recitals.

1.01.   The Council and the Economic Development Authority of the City (the “Authority”) have heretofore established Redevelopment Project No. 5 (the “Redevelopment Project”) and adopted the Redevelopment Plan therefor. It has been proposed by the City and recommended by the Authority that the City: adopt a Modification to the Redevelopment Plan (the “Redevelopment Plan Modification”) for the Redevelopment Project; establish Tax Increment Financing District No. 19: Sherwood / Lake Street, a scattered site redevelopment tax increment financing district (the “District”) within the Redevelopment Project; and adopt a Tax Increment Financing Plan for the District (the “TIF Plan,” and together with the Redevelopment Plan Modification, the “Modification and Plan”); all pursuant to and in conformity with applicable law, including Minnesota Statutes, Sections 469.090 – 469.1082 and Sections 469.174 to 469.1794, all inclusive, as amended, (the “Act”) all as reflected in the Modification and Plan, and presented for the Council’s consideration.

1.02.   The City has investigated the facts relating to the Modification and Plan and has caused the Modification and Plan to be prepared.

1.03.   The City has performed all actions required by law to be performed prior to the establishment of the District and the adoption and approval of the proposed Modification and Plan, including, but not limited to, (i) providing the proposed TIF Plan and the information on the fiscal and economic implications of the plan to the county auditor and the clerk of the school district board at least 30 days before a public hearing to be held by the City on the Modification and Plan, (ii) publishing notice of the public hearing as required by the Act, and (iii) delivering written notice of the proposed District to each county commissioner who represents part of the area proposed to be included in the District.

1.04.   Certain written reports (the “Reports”) relating to the Modification and Plan and to the activities contemplated therein have heretofore been prepared by staff and consultants and submitted to the Council and/or made a part of the City files and proceedings on the Modification and Plan. The Reports include data, information and/or substantiation constituting or relating to the basis for the other findings and determinations made in this resolution. The Council hereby confirms, ratifies and adopts the Reports, which are hereby incorporated into and made as fully a part of this resolution to the same extent as if set forth in full herein.

1.05. The City is not modifying the boundaries of the Redevelopment Project, but is however, modifying the Redevelopment Plan therefor.

1.06. Pursuant to a resolution adopted on [\_\_\_\_\_], 2021, the Authority approved the Modification and Plan and recommended that the City approve the Modification and Plan.

Section 2. Findings for the Adoption and Approval of the Redevelopment Plan Modification.

2.01. The Council approves the Redevelopment Plan Modification, and specifically finds that: (a) the land within the Redevelopment Project would not be available for redevelopment without the financial aid to be sought under the Redevelopment Plan; (b) the Redevelopment Plan, as modified, will afford maximum opportunity, consistent with the needs of the City as a whole, for the development of the Project by private enterprise; and (c) that the Redevelopment Plan, as modified, conforms to the general plan for the development of the City as a whole.

Section 3. Findings for the Establishment of Tax Increment Financing District No. 19.

3.01. The Council hereby finds that the District is in the public interest and is a scattered site redevelopment district as defined in Minnesota Statutes, Section 469.174, Subd. 10.

3.02. The Council further finds that the proposed development would not occur solely through private investment within the reasonably foreseeable future and that the increased market value of the site that could reasonably be expected to occur without the use of tax increment financing would be less than the increase in the market value estimated to result from the proposed development after subtracting the present value of the projected tax increments for the maximum duration of the District permitted by the TIF Plan; that the Modification and Plan conform to the general plan for the development or redevelopment of the City as a whole; and that the Modification and Plan will afford maximum opportunity consistent with the sound needs of the City as a whole, for the redevelopment or development of the District by private enterprise.

3.03. The Council further finds, declares and determines that the City made the above findings stated in this Section and has set forth the reasons and supporting facts for each determination in writing, attached hereto as Exhibit A (and also included in the TIF Plan).

Section 4. Public Purpose.

4.01. The adoption of the Modification and Plan conforms in all respects to the requirements of the Act and will result in increased employment in the City and the State of Minnesota, the renovation of substandard properties, increased tax base of the State, and it will add a high quality development to the City and thereby serves a public purpose. For the reasons described in Exhibit A, the City believes these benefits directly derive from the tax increment assistance provided under the TIF Plan. A private developer will receive only the assistance needed to make the development financially feasible. As such, any private benefits received by a developer are incidental and do not outweigh the primary public benefits.

Section 5. Approval and Adoption of the Modification and Plan.

5.01. The Modification and Plan, as presented to the Council on this date, including without limitation the findings and statements of objectives contained therein, are hereby approved, ratified, established, and adopted and shall be placed on file in the office of the City Administrator.

5.02. The staff of the City, the City's advisors and legal counsel are authorized and directed to proceed with the implementation of the Modification and Plan and to negotiate, draft, prepare and present to this Council for its consideration all further plans, resolutions, documents and contracts necessary for this purpose.

5.03 The Auditor of Nobles County is requested to certify the original net tax capacity of the District, as described in the Modification and Plan, and to certify in each year thereafter the amount by which the original net tax capacity has increased or decreased; and the City of Worthington is authorized and directed to forthwith transmit this request to the County Auditor in such form and content as the Auditor may specify, together with a list of all properties within the District, for which building permits have been issued during the 18 months immediately preceding the adoption of this resolution.

5.04. The Economic Development Director is further authorized and directed to file a copy of the Modification and Plan with the Commissioner of Revenue and the Office of the State Auditor pursuant to Minnesota Statutes 469.175, Subd. 4a.

The motion for the adoption of the foregoing resolution was duly seconded by Council member \_\_\_\_\_, and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Dated: \_\_\_\_\_, 2021

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator

## EXHIBIT A

The reasons and facts supporting the findings for the adoption of the Tax Increment Financing Plan for Tax Increment Financing District No. 19 (the "District") as required pursuant to *M.S., Section 469.175, Subd. 3* are as follows:

1. *Finding that the District is a scattered site redevelopment district as defined in M.S., Section 469.174, Subd. 10.*

The District consists of five (5) parcels and vacant right-of-way. The District is being created for two projects: (1) to acquire property to facilitate the redevelopment of the former Cemstone site and assist with development of a commercial / industrial development in the City, and (2) to acquire land, demolish buildings and clean-up a former gas station. Parcels consisting of 70 percent of the area of the District are occupied by buildings, streets, utilities, paved or gravel parking lots or other similar structures and more than 50 percent of the buildings in the District, not including outbuildings, are structurally substandard to a degree requiring substantial renovation or clearance. (See Appendix D of the TIF Plan.).

2. *Finding that the proposed development, in the opinion of the City Council, would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future and that the increased market value of the site that could reasonably be expected to occur without the use of tax increment financing would be less than the increase in the market value estimated to result from the proposed development after subtracting the present value of the projected tax increments for the maximum duration of the District permitted by the TIF Plan.*

*The proposed development, in the opinion of the City, would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future:* This finding is supported by the fact that the redevelopment proposed in the TIF Plan meets the City's objectives for redevelopment. Due to the high cost of redevelopment on the parcels currently occupied by substandard buildings, the incompatible land uses at close proximity, and the cost of financing the proposed improvements, this project is feasible only through assistance, in part, from tax increment financing.

*The increased market value of the site that could reasonably be expected to occur without the use of tax increment financing would be less than the increase in market value estimated to result from the proposed development after subtracting the present value of the projected tax increments for the maximum duration of the District permitted by the TIF Plan:* This finding is justified on the grounds that the cost of site clean-up, site and public improvements and utilities add to the total redevelopment cost. Historically, construction costs, clean-up costs, site improvements, and public improvements costs in this area have made redevelopment infeasible without tax increment assistance. The City reasonably determines that no other redevelopment of similar scope is anticipated on these sites without substantially similar assistance being provided to the development.

Therefore, the City concludes as follows:

- (a) The City's estimate of the amount by which the market value of the entire District will increase without the use of tax increment financing is \$0.
- (b) If the proposed development occurs, the total increase in market value will be \$4,837,400.

- (c) The present value of tax increments from the District for the maximum duration of the district permitted by the TIF Plan is estimated to be \$2,481,830.
- (d) Even if some development other than the proposed development were to occur, the Council finds that no alternative would occur that would produce a market value increase greater than \$2,355,570 (the amount in clause b less the amount in clause c) without tax increment assistance.

3. *Finding that the TIF Plan for the District conforms to the general plan for the development or redevelopment of the municipality as a whole.*

The City Council reviewed the TIF Plan and found that the TIF Plan conforms to the general development plan of the City.

4. *Finding that the Tax Increment Financing Plan for the District will afford maximum opportunity, consistent with the sound needs of the City as a whole, for the development or redevelopment of Redevelopment Project No. 5 by private enterprise.*

The project to be assisted by the District will result in increased employment in the City and the State of Minnesota, the renovation of substandard properties, increased tax base of the State and add a high quality development to the City.



**LABOR AGREEMENT**  
**BETWEEN**  
**THE CITY OF WORTHINGTON**  
**AND**  
**LAW ENFORCEMENT LABOR SERVICES, INC.**  
**FOR**  
**L.E.L.S. LOCAL #4**  
**NON-SUPERVISORS**

**January 1, 2018 through December 31, 2020**

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## **ARTICLE 1. PREAMBLE AND STATEMENT OF PURPOSE**

- 1.1 This AGREEMENT is made and entered into between the City of Worthington, (hereinafter referred to as the EMPLOYER) and the Law Enforcement Labor Services, Inc., (hereinafter referred to as the L.E.L.S.)
- 1.2 The intent and purpose of this AGREEMENT is to:
  - 1.2.1 Provide an orderly procedure for the resolution of disputes concerning this AGREEMENT'S interpretation and/or application.
  - 1.2.2 To set forth herein the full and complete formal understanding of the parties concerning rates of pay, hours and other conditions of employment for the duration of the AGREEMENT.
- 1.3 The EMPLOYER and the L.E.L.S. through this AGREEMENT shall continue their dedication to the highest quality police service and protection to the residents of Worthington. Both parties recognize the AGREEMENT as a pledge of this dedication.

## **ARTICLE 2. DEFINITIONS**

- 2.1 EMPLOYEE - A member of L.E.L.S.
- 2.2 REGULAR BASE PAY - An Employee's monthly rate of pay exclusive of any longevity or overtime pay or any other supplemental pay.
- 2.3 EMPLOYER - The City of Worthington or its designated representative.
- 2.4 SHIFT - A continuous eight (8) hour work period.
- 2.5 EMERGENCY - A situation or condition so defined by Director of Public Safety, such as weather conditions, natural disasters, major fires, major accidents, but not limited to the above examples.
- 2.6 DEPARTMENT HEAD - The Director of Public Safety or designated representative.
- 2.7 GRIEVANCE - A dispute over the interpretation of the provisions of the AGREEMENT.
- 2.8 TRANSFER - The transfer of an Employee from a position in one class to another position in the same class, where both positions carry the same rate of compensation.

## **ARTICLE 3. RECOGNITION**

- 3.1 The EMPLOYER recognizes L.E.L.S. as the exclusive representative under Minnesota Statutes, Section 179A.12, for all Employees of the City of Worthington Police Department excluding the Director and Records Clerk. Current classifications are Police Patrolman, Radio Dispatcher, Employees, Police School Liaison Officer, and Detectives.
- 3.2 Should there be any dispute as to a new position established during the life of this

AGREEMENT both parties agree to refer such dispute to the State Bureau of Mediation Services for the determination.

#### **ARTICLE 4. L.E.L.S. SECURITY**

- 4.1 L.E.L.S. may designate two (2) Employees from the bargaining unit to act as representatives, who shall have the right to process grievances as necessary during normal working hours without loss of time or pay provided permission has been granted from the representative's supervisor. L.E.L.S. shall inform the EMPLOYER in writing of such choice and of any changes in L.E.L.S. representatives.
- 4.2 The EMPLOYER agrees to cooperate with L.E.L.S. in the deduction of regular monthly dues, for an Employee who requests in writing to have regular monthly L.E.L.S. dues checked off by payroll deduction. The EMPLOYER agrees to remit such regular monthly dues in a manner to be prescribed by L.E.L.S.
- 4.3 L.E.L.S. agrees to indemnify and hold the EMPLOYER harmless against any and all claims, suits, orders of judgments brought or issued against the EMPLOYER as a result of any action taken or not taken by the EMPLOYER under the provisions of §4.2.
- 4.4 Pursuant to Minn. Stat 626.89 (9), an Employee who is called in for an internal investigation may request that a representative of L.E.L.S. or attorney of the officer's choice be present during any questioning in those cases where disciplinary action is pending.
- 4.5 Copies of all letters of commendation, complaints and written reprimands that are entered into an Employee's personnel file shall be given to the Employee and said Employee shall be permitted to respond thereto. Such responses shall be attached to and made a part of the personnel file.
- 4.6 The EMPLOYER agrees to make space available on the Employee bulletin board for the posting of L.E.L.S. notice(s) and announcement(s) and to make space available for meetings of bargaining unit when it does not conflict with the operation of the department.
- 4.7 The EMPLOYER agrees not to enter into any agreement with members of the bargaining unit individually or collectively, or with any other organization which in any way conflicts with the provisions of this AGREEMENT.

#### **ARTICLE 5. EMPLOYER SECURITY**

- 5.1 Neither L.E.L.S., its officers or agents, nor any Employee covered by this AGREEMENT, will engage in, encourage, sanction, support or suggest any strikes, slowdown, mass resignations, mass absenteeism, the willful absence from one's position, the stoppage of work or the abstinence in whole or part of the full, faithful and proper performance of the duties of employment, for the purpose of inducing, influencing, or coercing a change in the conditions, compensation or the rights, privileges or obligations of employment. An Employee who violates any of the provisions of this Article may be discharged or otherwise disciplined as provided by this AGREEMENT.

## **ARTICLE 6. EMPLOYER AUTHORITY**

- 6.1 L.E.L.S. recognizes the prerogative of the EMPLOYER to operate and manage the affairs of the Police Department in all respects in accordance with existing and future laws and regulations of appropriate authorities including personnel policies and department work rules. The prerogatives and authority which the EMPLOYER has not officially abridged, delegated or modified by this AGREEMENT are retained by the EMPLOYER such as, but not limited to: direct Employees, hire, promote, transfer, assign, retain disciplinary action against Employees, relieve Employees from duties because of lack of work or other legitimate reasons, maintain the efficiency of the government operations; determine the methods, means, job classifications and personnel by which such operations are to be conducted subject to Civil Service Rules and Regulations; take whatever actions may be necessary to carry out the missions of the EMPLOYER in situations of emergency; determine reasonable schedules of work and establish the methods and processes by which work is performed.
- 6.2 The EMPLOYER'S non-exercise of any function hereby reserved to it, or its exercising any such function in a particular way shall not be deemed a waiver of its right to exercise such function or preclude the EMPLOYER the express provisions of the AGREEMENT.
- 6.3 The enumeration of the rights and duties of the EMPLOYER in this AGREEMENT shall not be deemed to exclude other inherent management rights and management functions not expressly reserved herein and all management rights and management functions not expressly delegated in this AGREEMENT are reserved to the EMPLOYER.
- 6.4 The EMPLOYER agrees to publish the methods by which promotions shall be made within the department; to publish reasonable work rules and regulations, if any, and to make copies of both available to members of the bargaining unit.

## **ARTICLE 7. CIVIL SERVICE RULES AND REGULATIONS**

- 7.1 The L.E.L.S. and the City of Worthington recognize Civil Service rules and regulations as binding upon the parties, subject however, to Article 9 of this AGREEMENT.

## **ARTICLE 8. GRIEVANCE PROCEDURE**

- 8.1 All city policies governing the Police Department will be subject to Article 8.
- 8.2 DEFINITION OF A GRIEAVANCE  
A grievance is defined as a dispute or disagreement as to the interpretation or application of the specific terms and conditions of this AGREEMENT.
- 8.3 UNION REPRESENTATIVES  
The EMPLOYER will recognize representatives designated by the UNION as the grievance representatives of the bargaining unit having the duties and responsibilities established by this Article. The UNION shall notify the EMPLOYER in writing of the names of such UNION representatives and of their successors.

8.4 It is recognized and accepted by the UNION and the EMPLOYER the processing of grievances is limited by the job duties and responsibilities of the EMPLOYEES and will therefore be accomplished during normal working hours when consistent with such EMPLOYEES' duties and responsibilities. The aggrieved EMPLOYEE and the UNION REPRESENTATIVE will be released from work, without loss in pay, to investigate a grievance and to attend meetings or hearings pursuant to this Article provided the EMPLOYEE and the UNION REPRESENTATIVE have notified and received the approval of the EMPLOYER who has determined such absence is reasonable and would not be detrimental to the work programs of the EMPLOYER.

8.5 PROCEDURE

Grievances, as defined by Section 8.2, shall be resolved in conformance with the following procedure:

STEP 1 An EMPLOYEE claiming a violation concerning the interpretation or application of this AGREEMENT will, within twenty-one (21) calendar days after such alleged violation has occurred, present such grievance to the EMPLOYEE'S immediate Supervisor. The Supervisor will discuss and give an answer to such Step 1 grievance within ten (10) calendar days after receipt.

A grievance not resolved in Step 1 and appealed to Step 2 shall be placed in writing setting forth the nature of the grievance, the facts on which it is based, the provision or provisions of the AGREEMENT allegedly violated, and the remedy requested and will be appealed to Step 2 within ten (10) calendar days after the Supervisor's final answer in Step 1. Any grievance not appealed in writing to Step 2 by the UNION within ten (10) calendar days shall be considered waived.

STEP 2 If appealed, the written grievance shall be presented by the UNION and discussed with the Police Chief. The Chief will give the answer to the Step 2 grievance in writing within ten (10) calendar days after receipt.

A grievance not resolved in Step 2 may be appealed to Step 3 within ten (10) calendar days following the Police Chief's Step 2 answer. Any grievance not appealed in writing to Step 3 by the UNION within ten (10) calendar days shall be considered waived.

STEP 3 If appealed, the written grievance shall be presented by the UNION and discussed with the City Administrator. The City Administrator will give the answer to such Step 3 in writing within ten (10) calendar days after receipt of such Step 3 grievance.

A grievance not resolved in Step 3 may be appealed to Step 4 within ten (10) calendar days following the City Administrator's final answer in Step 3. Any grievance not appealed in writing to Step 4 by the UNION within ten (10) calendar days shall be considered waived.

STEP 3A. A grievance unresolved in Step 3 may, by mutual agreement of the parties, be submitted to mediation through the Bureau of Mediation Services. A submission to mediation preserves the time lines for filing Step 4.

STEP 4. A grievance unresolved in Step 3 and appealed in Step 4 will be submitted to arbitration subject to the provisions of the Public Employment Labor Relations Act of 1971 as amended. The selection of an arbitrator will be made in accordance with the "Rules Governing the Arbitration of Grievances" as established by the Bureau of Mediation Services.

#### 8.6 ARBITRATOR'S AUTHORITY

- A. The arbitrator shall have no right to amend, modify, nullify, ignore, add to or subtract from the terms and conditions of this AGREEMENT. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the EMPLOYER and the UNION, and will have no authority to make a decision on any other issue not so submitted.
- B. The arbitrator shall be without power to make decisions contrary to, inconsistent with, or modifying or varying in any way the application of laws, rules, or regulations having the force and effect of law. The arbitrator's decision shall be submitted in writing within thirty (30) days following the close of the hearing or the submission of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision will be binding on both the EMPLOYER and the UNION and shall be based solely on the arbitrator's interpretation or application of the express terms of this AGREEMENT and to the facts of the grievance presented.
- C. The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the EMPLOYER and the UNION provided that each party shall be responsible for compensating its own representatives and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made, providing it pays for the record. If both parties desire a verbatim record of the proceedings the cost shall be shared equally.

#### 8.7 WAIVER

If a grievance is not presented within the time limits set forth above, it shall be considered "waived." If a grievance is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the EMPLOYER'S last answer. If the EMPLOYER does not answer a grievance or an appeal thereof within the specified time limits, the UNION may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step. The time limit in each step may be extended by mutual agreement of the EMPLOYER and the UNION.



## ARTICLE 9. SENIORITY

### 9.1 SENIORITY LISTS.

Within thirty (30) days after the signing of this AGREEMENT, the Employer shall establish seniority lists as of the effective date of this AGREEMENT structured by each work classification to include and rank, in order of highest to lowest seniority, all permanent Employees in the bargaining unit.

### 9.2 TYPES OF SENIORITY

There shall be three types of seniority established by the AGREEMENT.

9.2.1 **Service Seniority**, the total length of continuous service with the City.

9.2.2 **Department Seniority**, the total length of service within a specific department or division of City service.

9.2.3 **Classification Seniority**, the total length of service within a work classification.

### 9.3 BREAKS IN SENIORITY

An Employee's seniority shall be broken by voluntary resignation, layoff (when recall rights under § 9.7.3 expire), discharge for just cause, or retirement.

9.4 An Employee in the bargaining unit who transfers from another department of the EMPLOYER shall accumulate service seniority from the other department only for the purpose of calculating vacation and sick leave.

### 9.5 PROBATION

9.5.1 The initial probationary period shall be one (1) year. During the probationary period, a newly hired or rehired Employee may be discharged at the sole discretion of the EMPLOYER

9.5.2 The probationary period of a promoted position shall be one (1) year. During the probationary period of a promoted Employee, the Employee may be replaced into their previous position at the sole discretion of the EMPLOYER

9.6 The more senior Employee within a classification will be given preference with regard to transfer, job classification assignments and promotions when the job-relevant qualifications of Employees are equal.

### 9.7 LAYOFF

Except in those instances where the more senior Employee is not qualified to perform remaining work, seniority within the classification shall determine the order of Layoff.

#### 9.7.1 ORDER OF LAYOFF

Layoff shall be by classification seniority within the department in inverse order of classification seniority. However, an Employee about to be laid off shall have the right to bump (displace) an Employee in a lower classification, provided that the Employer determines an Employee who is exercising bumping rights has

previously held the position and is adequately qualified to perform the duties of the classification into which an Employee is bumping and a bumping Employee has greater department seniority than an Employee who is to be bumped.

Temporary, seasonal, then part-time, Employees will be laid off before full-time Employees in the affected classification.

9.7.2 NOTICE OF LAYOFF.

The Employer shall issue written notice of an indefinite layoff at least fifteen (15) calendar days in advance of layoff and will meet and confer with the UNION to attempt to minimize the impact of the layoff on unit members. An indefinite layoff shall be defined as a layoff made for an indeterminate period at the time of notice or any layoff of forty-five (45) or more days. The Employer may layoff an Employee for a definite period of forty-four (44) days or less by giving written notice at least seven (7) calendar days in advance to the affected Employee by certified mail/return receipt.

9.7.3 RECALL FROM LAYOFF

Recall from layoff shall be by classification seniority within the department, in inverse order of layoff provided that, if an Employee does not return to work upon recall, as directed by the Employer, or on an extended date mutually acceptable to an Employee and Employer, an Employee shall automatically be considered to have terminated their employment. The Employer shall issue written notice of recall from an indefinite layoff to an affected Employee by certified mail/return receipt, providing at least fifteen (15) calendar days to return to work. Recall notification shall be by mail to an Employee's last known address for an indefinite layoff and shall be contained in the layoff notice for layoffs for a definite period. An Employee's name shall be retained on the recall list for one (1) year, at which time all rights to recall shall terminate.

9.7.4 VOLUNTARY LEAVES PRIOR TO LAYOFF.

Prior to laying off an Employee the Employer will offer a voluntary leave of absence to other Employees in the affected classification to prevent the involuntary layoff of an Employee. An Employee on such leave shall continue to accrue seniority as though an Employee was working. The leave shall be for a period not to exceed two (2) years from the effective date of the leave. An Employee on such leave shall be recalled to work pursuant to § 9.7.3.

9.7.5 The Employer shall not hire a new Employee in a classification where an Employee is laid off with the right for recall.

## **ARTICLE 10. DISCIPLINE**

- 10.1 The EMPLOYER will discipline an Employee for just cause only. Discipline will be in the form of:

- a) oral reprimand
- b) written reprimand
- c) suspension
- d) demotion
- e) discharge

- 10.2 Suspension, demotion and discharges will be in written form.
- 10.3 Written reprimands, to become part of an Employee's personnel file shall be read and acknowledged by signature of the Employee. The Employee and L.E.L.S. will receive a copy of such reprimands and notices of suspension, demotion and discharge.
- 10.4 An Employee may examine their individual personnel file at reasonable times, under the direct supervision of the EMPLOYER.
- 10.5 Discharges will be preceded by five (5) day suspension without pay. This provision does not apply to Veterans.
- 10.6 Pursuant to Minn. Stat §626.89(9), an Employee will not be questioned concerning an investigation of disciplinary action unless the Employee has been given an opportunity to have a L.E.L.S. representative present at such questioning.
- 10.7 Grievances relating to this Article shall be initiated by L.E.L.S. in Step 2 of the Grievance Procedure under Article 8.

## **ARTICLE 11. WORK SCHEDULE**

- 11.1 The sole authority in establishing work schedules is held by the EMPLOYER. The normal work day shall be eight (8) consecutive hours (or as amended in writing by the parties) as designated on the official schedule, and the normal work week shall be an averaged forty (40) hours.
  - 11.1.1 The normal work year is two thousand and eighty (2,080) hours to be accounted for by each full time employee through:
    - A. Hours worked on assigned shifts;
    - B. Holidays; and
    - C. Authorized leave time.
- 11.2 Service to the public may require the establishment of daily, weekly, seasonal or annual work schedules which departs from the normal work day or normal work week. The EMPLOYER shall, except in the case of emergency, give L.E.L.S. notice and confer with L.E.L.S. concerning such change in the work schedule as far in advance as is reasonably practicable.
- 11.3 The Employer and the Employee are responsible to ensure that the shift schedule throughout the work year equals 2080 hours. After regularly scheduled shifts, which are determined at the beginning of the year, any hours owed to the Employer shall be paid back before the end of the year. Any hours acquired through training must go towards hours owed before being paid out.

Hours acquired through overtime shifts or meetings outside of the regularly scheduled 2,080 hour year, are at the Employee's discretion to be applied towards hours owed to the employer. Should the employee leave employment before the year is up, a prorated portion of any hours owed will be paid back to the Employer, from either PTO, Comp Bank, or final paycheck. If the Employee has paid in more than the prorated amount, then the employee is reimbursed on the final paycheck for those hours. After regularly scheduled shifts, any hours owed to the Employee over the 2,080 work year will be deposited in the Employee's Comp Bank by the Employer at the beginning of the year. Should the Employee leave employment before the year is up, they will be required to give back a portion of hours deposited which will be prorated from either PTO, Comp Bank, or final paycheck. Employee hours will be determined from the beginning of the year to employee end date. The hours will be calculated off the base of a 2,080 hour work year.

- 11.4 Nothing contained in this or any other article shall be interpreted to be a guarantee of minimum or maximum number of hours the EMPLOYER may assign an Employee.

11.5 OUTSIDE EMPLOYMENT

A full-time Employee may not be employed in another job outside of the Worthington Police Department without prior approval of the City. Such approval may be subsequently withdrawn at the sole discretion of the City. The City's approval or non-approval of outside employment shall be based on such factors as safety, performance, conflict of interest, or potential conflict of interest. These factors are illustrative only, and are not all inclusive.

11.6 BREAKS

All employees shall receive two (2) fifteen (15) minute breaks per day in addition to reasonable time for a lunch break subject to interruption if work necessitates.

## **ARTICLE 12. PAID TIME OFF**

- 12.1 Effective January 1, 2000, Articles 13,14, and 15 as they appeared in prior contracts relating to Vacation Leave, Sick Leave and Funeral Leave are repealed in their entirety and replaced by the following system of Paid Time Off (PTO), Extended Sick Leave Bank, annual conversion privileges, retirement conversion privileges, and new PTO accrual rates. Funeral leave provisions will appear in Section 14 along with the holiday schedule from January 1, 2000 forward.

12.2 ACCRUAL

Paid Time Off will be accrued according to the attached schedule:

**PTO Accrual Schedule**

Years Completed	PTO Days Accrued Annually
1-3	16
4-5	17
6	18
7	19
8	20
9	21

10	22
11-12	23
13-14	24
15-16	25
17-18	26
19	27
20-22	28
23-24	29
25 plus	31

12.3 EXTENDED SICK LEAVE BANK (ESLB)

All Employees regardless of length of service will accrue ESLB days at the rate of nine 72 Hours per year. The purpose of the ESLB is to provide income security for the Employee in the event of an extended illness. Employees may accrue up nine hundred (900) hours of ESLB.

12.4 USE OF PAID TIME OFF AND EXTENDED SICK LEAVE BANK

For the first six days (48 hours) of sickness/illness per calendar year the Employee shall use PTO. For Workers Compensation illness or injury and in-patient hospitalization or an out-patient's procedure which requires overnight admission, the Employee may choose to have the time off come immediately out of the ESLB. Alternatively, the Employee, at their option, may choose to use PTO time.

12.5 MANDATORY PTO USE AND MAXIMUM ACCRUAL ALLOWED

By the conversion date each year (first Friday in December that is a payday), Employees must have used a minimum of 50% of their annual allotted PTO days in order to elect using the various conversion options. If an Employee uses less than 50% of their annual allotted PTO days, they may carry over the unused days. However, at December 31<sup>st</sup> of each year an Employee's PTO balance may not exceed one and one-half (1 1/2) times their annual PTO accrual rate. Any hours/days exceeding the one and one-half times ceiling will be lost and the balance will be adjusted to comply with the maximum allowable PTO balance.

12.6 ANNUAL CONVERSION OPTIONS/IMPLEMENTATION OF CONVERSION

Employees will each year, after meeting the 50% usage of annual PTO accrual requirement have the option to convert any portion of their remaining PTO balance into other options of equal monetary value to their hourly rate. Conversions will take place in December of each year and may take any one of the following forms (conversion payouts, etc., will correspond with the second payroll in December):

- Cash
- Deferred Compensation (subject to IRS limitations)
- Used to offset subsequent year's health insurance premiums (employee's portion), dental insurance, and other benefits per City policy
- Convert PTO hour for hour into the extended sick leave bank (ESLB)
- Health Savings Account (HSA) for those employees enrolled in the HSA Compatible Insurance option (subject to IRS limitations).

During the year 2000 an Employee Committee will be formed to explore and recommend the "other benefits per City policy" mentioned above.

During the year 2000 as the PTO program is implemented the following one-time implementation conversion will occur:

- The Employee's existing accrued sick leave bank as of the conversion date will be changed into the Employee's ESLB. Sick leave taken in the period between the period of January 1, 2000 and the conversion date will not come out of the Employee's PTO.
- The Employee's accrued vacation as of the conversion date and retroactive to January 1, 2000 will be transferred into the Employee's PTO bank

12.7 EXTENDED SICK LEAVE BANK AND PTO CONVERSION PRIVILEGES AT RETIREMENT

Upon retiring to a PERA pension Employees will be eligible to convert one-third (1/3) of their ESLB and remaining PTO into one of the following options (subject to IRS regulations):

- Cash-out at current hourly rate
- To a Minnesota State Health Care Savings Plan consistent with the employees employment group

**ARTICLE 13. FUNERAL LEAVE**

- 13.1 Leave of absence without loss of regular pay, not to exceed three (3) workdays will be allowed for the purpose of attending the funeral and taking care of any affairs relating to the funeral when death occurs in the immediate family of a regular or probationary Employee. For the application of this rule, the immediate family includes the following only: husband, wife, son, daughter, father, mother, sister, brother, father-in-law, mother-in-law, son-in-law, daughter-in-law, Employee's legal guardian, or member of the Employee's household.
- 13.2 Leave of absence without loss of regular pay up to (1) work day will be allowed to attend the funeral of a regular or probationary Employee's or spouse's grandmother, grandfather, sister-in-law, brother-in-law, aunt, uncle and grandchild. In the case of a grandparent's or grandchild's death, If the family member's memorial service will take place more than 100 miles distant from the City of Worthington, up to (2) work days of Funeral Leave will be granted. In the event a longer time of absence is required on the part of an Employee, Paid Time Off (PTO) may be used for the additional time off.

**ARTICLE 14. HOLIDAY LEAVE**

- 14.1 An Employee shall receive eighty (80) hours of paid holiday leave per year. Such holiday leave shall accrue as the holiday occurs.
- 14.2 An Employee shall be granted ten (10) paid holidays:

New Year's Day	January 1
Martin Luther King Day	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4



Labor Day  
Veteran's Day  
Thanksgiving Day  
Christmas Day

First Monday in September  
November 11  
Fourth Thursday in November  
December 25

One floating Holiday (to be designated by an Employee and approved by supervisor); will be paid for a full scheduled work shift.

14.2.1 Except as provided in § 14.2.2, holidays will be observed in accordance with City Policy.

14.2.2 For purposes of Holiday Premium pay in § 14.3, all holidays shall be observed on the actual holiday.

14.3 An Employee required to work on any of the designated holidays listed in § 14.2 will be compensated for hours worked on these holidays at the rate of two and one-half (2 ½ ) times the regular rate of pay for all hours worked on a holiday, including anything over the scheduled shift.

14.3.1 Employees who work Easter Sunday will be paid two and one-half (2 1/2) times their hourly rate for any hours they work. Employees who do not work Easter, do not receive any holiday pay.

14.4 When a holiday falls on an Employee's day off, an Employee shall work their regularly scheduled work and be compensated in lieu of the holiday, with an additional day or shift off, however, if impossible to give an Employee an additional day or shift off, an Employee shall receive the equivalent of a day or shift straight time pay for this holiday.

14.5 When a holiday falls on an Employee's vacation period, an Employee shall be compensated in lieu of the holiday, an additional day or shift off, however, if impossible to give an Employee an additional day or shift off, an Employee shall receive the equivalent of a day or shift straight time pay for this holiday.

## **ARTICLE 15. OVERTIME AND COMPENSATORY TIME OFF**

15.1 An Employee shall not work in excess of forty (40) hours per week unless the Director of Public Safety, Captain or Sergeant approves such overtime. The only exception to this rule shall be in the case of emergencies occurring after hours, in which case such overtime shall be reported to the Director of Public Safety, Captain or Sergeant the following day.

15.2 An Employee shall be compensated at one and one-half (1 ½ ) times their regular base rate of pay for hours worked in excess of their regularly scheduled shift. Changes in shifts do not qualify for overtime under this Article. An Employee in the juvenile office and detective positions may, at their option, choose compensatory time off at the overtime rate, provided that the time off will be scheduled with the prior approval of the Director.

15.3 Overtime will be distributed as equally as practicable. Overtime refused by an Employee will, for record purposes, be considered as unpaid overtime worked.

15.4 For the purposes of computing compensation, overtime hours worked shall not be pyramided, compounded, or paid twice for the same hours worked.

- 15.5 An Employee has the obligation to work overtime on call backs if requested by the EMPLOYER unless unusual circumstances prevent an Employee from so working.
- 15.6 In lieu of pay or work in excess of 40 hours an employee may choose to accumulate compensatory time up to a 5-day-equivalent maximum; maximum is based on duration of scheduled work day length. All compensatory time not used prior to the last full pay period of the year will be converted to pay. Usage of compensatory time will be at the discretion of the Public Safety Director or his/her designee.
- 15.7 Accrual of compensatory time will be at the rate prescribed by contract.

#### **ARTICLE 16. CALL BACK PAY**

- 16.1 An Employee called to work outside their regularly scheduled work shift shall be paid for not less than two (2) hours at one and one-half (1 ½ ) times their base rate of pay. Reporting early for a shift or an extension of a shift shall not qualify for this minimum.

#### **ARTICLE 17. COURT PAY**

- 17.1 An Employee required to testify or appear in court during off-duty hours shall receive a minimum of two (2) hours pay at time and one-half (1 ½ ) their base rate of pay. An Employee shall receive two (2) hours of court pay at time and one-half (1 ½ ) their base rate of pay if not notified of court cancellation by 4:30 p.m. on the prior business day. Reporting early for a shift or an extension of a shift for court duty does not qualify for this minimum.

#### **ARTICLE 18. TRAINING AND QUALIFICATION TIME**

- 18.1 An Employee required to carry a firearm will be paid at the applicable training time rate for all range qualification time, when such qualification is not a part of their regularly scheduled shift Training time is not construed to mean off duty practice or remedial qualification which will be done on their own time.

##### **18.2 TRAINING**

- 18.2.1 The EMPLOYER shall be responsible for all training required by P.O.S.T. Board.
- 18.2.2 The EMPLOYER shall pay an Employee for all time spent in such training at the applicable rate.
- 18.2.3 The EMPLOYER shall reimburse an Employee for all reasonable costs incurred in Obtaining training, including but not limited to, mileage, meals, lodging, and for license fees. All off duty hours of attendance by an Employee at schools, training sessions, classes, and seminars shall be compensated at their straight time hourly rate pay, including but not limited to, training time required to maintain certification as a licensed police officer. School and training which lasts in excess of eight (8) hours per day needs to be approved in advance by the EMPLOYER for any additional time over and above compensated eight (8) hours. Reasonable travel time from Worthington to the location of

the school or training is exempted from this clause. Reasonable travel time from the location of the school or training returning to Worthington is exempted from this clause.

18.2.4 An Employee authorized by the EMPLOYER to travel outside of the city limits on any police or city business, other than for training or school purpose, shall be paid at the applicable rate as set out under Article 15, the EMPLOYER reserves the right to pay at this applicable rate in lieu of time-off.

18.3 Employees who provide training will receive 1 hour of compensatory time for each shift where they train a new employee.

## **ARTICLE 19. LONGEVITY PAY**

19.1 An eligible Employee shall receive a longevity payment of (\$.14) per hour after completion of five (5) years of continuous service.

19.2 An eligible Employee shall receive a longevity payment of (\$.23) per hour after the completion of ten (10) years of continuous service.

19.3 An eligible Employee shall receive a longevity payment of (\$.32) per hour after the completion of fifteen (15) years of continuous service.

19.4 An eligible Employee shall receive a longevity payment of (\$.40) per hour after the completion of twenty (20) years of continuous service.

19.5 An eligible Employee shall receive a longevity payment of (\$.49) per hour after the completion of twenty-five (25) years of continuous service.

## **ARTICLE 20. SHIFT DIFFERENTIAL**

20.1 All Employees working rotating shifts shall receive (\$.26) per hour shift differential pay. A rotating shift is generally defined as an eight (8) hour shift that requires an employee to work later than 11:00 p.m. and prior to 6:00 a.m. and weekends on a rotating schedule.

## **ARTICLE 21. INSURANCE**

21.1 The employer will provide a health and medical care insurance program to all eligible employees. Any aggregate reduction in levels of benefits will be negotiated with the Union. Nothing in the below listed policies shall affect the Pension and/or Retirement Plans of the Public Employees Retirement Association (Police and Fire Fund) laws as established heretofore.

21.2 Choice of the health care plan level selected will remain with the individual employee. Employees may choose from among the variety of plans made available by the Employer. The employee will be responsible for the corresponding amount of the remaining premium for the plan they have chosen. All new hires shall participate fully in the Health Care plan. The employee may however "opt out," if they can demonstrate they are covered by another suitable alternative insurance health care plan.

- 21.3 **Family Base Coverage** – For the years 2018, 2019 and 2020 the employer shall contribute 70% of the Advantage Plan, 75% of the Value Plan and 80% of the Health Savings Account Plan according to the Public Employees Insurance Program.

The employer shall provide \$1,500 annually for those Employees who choose the Health Savings Account plan.

- 21.4 **Single Coverage** - For the years 2018, 2019 and 2020 the employer shall contribute 80% of the Advantage Plan, 90% of the Value Plan and 100% of the Health Savings Account Plan according to the Public Employees Insurance Program.

The employer shall provide \$750 annually for those employees who choose the Health Savings Account plan.

- 21.5 **Long Term Disability** insurance benefits: The employer shall pay the full cost of the long term disability plan.

- 21.6 **Fitness membership** reimbursement plan: The employer will pay for fitness membership in accordance with the guidelines attached as Appendix B.

- 21.7 **A retiring employee** may opt to remain on the employer's health insurance policy to the extent the insurance carrier agrees to provide such coverage. Retiree is responsible for the full premium costs of the applicable policy.

## **ARTICLE 22. CLOTHING ALLOWANCE**

- 22.1 The EMPLOYER shall provide an Employee, not including plain clothes officers, with all uniforms and equipment required for their jobs. The EMPLOYER will replace uniforms and equipment as needed.

- 22.2 Any personal equipment damaged or destroyed during the execution of an Employee's regular duties shall be repaired or replaced, as necessary, by the EMPLOYER, such as glasses, watches, etc.

- 22.3 The EMPLOYER and L.E.L.S. agree to eliminate clothing allowances for non-uniformed employees on the following basis effective January 1, 2000:

- A. The clothing allowance shall be adjusted from \$130 to \$140 per quarter.
- B. The clothing maintenance allowance shall be adjusted from \$45 to \$50 per quarter.
- C. The amount of the clothing and maintenance allowance will be added to the year 2000 hourly base pay of the effected Employees in the following manner:  $\$140 + \$50 = \$190 \times 4 = \$760$  per year, compensated at a rate of \$0.37/hour.

- 22.4 Boots: Each Patrol Officer will accrue \$125.00 on January 1 of each year. These funds will be placed into a uniform bank with a maximum limit of \$375.00. No portion of this bank will be paid out upon separation.
- A. All boots and shoes must be all black, leather with black laces.
  - B. All boots and shoes needing replacement will be based on the officer's discretion.
  - C. Each Patrol Officer will be responsible for selecting and purchasing the boot of their choice which meets departmental standards. The Patrol Officer will then be reimbursed from their uniform bank for the amount listed on the receipt. The Patrol Officer will be responsible for any amount beyond the funding available in their uniform bank.
- 22.5 In lieu of the boot allowance in 22.4, each licensed peace officer who is not a Patrol Officer as of January 1 of each year will receive \$125 as a footwear allowance.

#### **ARTICLE 23. PERFORMANCE-BASED (MERIT) PAY**

- 23.1 Effective January 1, 2012 all LELS Local #4 positions will transition to the performance-based (merit) pay system as administered under the City of Worthington/Worthington Public Utilities Compensation Administration Guidelines.
- 23.2 All employees will receive annual written performance appraisals on their individual employment anniversary dates. Satisfactory performance (a composite average score of 3.0 or higher) is required to qualify for any adjustment to salary. Performance appraisals are not grievable.
- 23.3 All employees are subject strictly to the performance-based (merit) provisions of the City of Worthington Performance Compensation Plan guidelines. The performance-based (merit) system replaces the previous step system.
- 23.4 The City of Worthington/Worthington Public Utilities Compensation Administration Guidelines are not part of this agreement and are subject to change at any time through City Council and/or Water and Light commission action. Should the Council take action to modify or eliminate the merit pay system; parties agree to re-open negotiations surrounding the change to the merit pay matrix.

#### **ARTICLE 24. INJURY ON DUTY**

- 24.1 Employees injured in the line of duty will use their Extended Sick Leave Bank (ESLB) or Paid Time Off (PTO) for the first three (3) days of an injury. An employee subsequently receiving a worker's compensation payment for those three days shall, upon remittance of worker's compensation payment to the City, be entitled to a re-instatement of the three days utilized. It shall be the obligation of the employee to provide the City with all worker's compensation payments within five (5) working days of receipt of the payment.

- 24.2 The Employer will pay the difference between the employee's regular pay and Worker's Compensation insurance payments for a period not to exceed ninety (90) working days per injury, not charged to the employee's vacation, sick leave or other accumulated paid benefits, after the three (3) working day initial waiting period per injury.
- 24.3 After ninety (90) days, the portion paid by the Employer shall be charged against the accumulated ESLB, PTO time and then accumulated vacation leave of the employee.

## **ARTICLE 25. COMPENSATION SCHEDULE**

- 25.1 COMPENSATION.  
Compensation for an Employee represented by the L.E.L.S. shall be set forth in Appendix "A" attached hereto and made a part hereof.
- 25.2 For the purpose of computing salaries for a period of less than one month, the annual rate shall be divided by 2,080 hours and the result be multiplied by the actual hours worked.
- 25.3 TRAVEL REIMBURSEMENT.  
25.3.1 Mileage for use of a personal car shall be reimbursed at applicable city rate.
- 25.3.2 In the event an Employee travels outside the city from early morning to 6:00 p.m. or later to attend training or a job required duty, the EMPLOYER shall pay an Employee a per diem for meals at the applicable rate. An Employee gone a partial day will be reimbursed the applicable meal allowance.

## **ARTICLE 26. CANINE OFFICER**

- 26.1 DOG CARE  
Canine Officer(s) shall be compensated for one (1) hour per day of dog care either through:
- 1) on-duty time, or; 2) additional duty time at the overtime rate of pay.
- 26.2 PATROL CAR.  
The City will provide the Canine Officer(s) with a patrol car to be used primarily for canine activities.

## **ARTICLE 27. WAIVER**

- 27.1 Any and all prior agreements, resolutions, practices, policies, rules and regulations regarding terms and conditions of employment to the extent inconsistent with the provisions of this AGREEMENT, are hereby superseded.
- 27.2 The parties mutually acknowledge that during the negotiations which resulted in this AGREEMENT, each had the right and opportunity to make demands and proposals with respect to any term or condition of employment not removed by law from bargaining. All agreements and understandings arrived at by the parties are set forth in writing in the AGREEMENT for the stipulated duration of this AGREEMENT. The EMPLOYER and the L.E.L.S. each voluntarily and unqualifiedly waives the right to meet and negotiate regarding any and all terms and conditions of employment referred to or covered in this AGREEMENT or with respect to any

term or conditions of employment not specifically referred to or covered by this AGREEMENT, even though such terms or conditions may not have been within the knowledge or contemplation of either/or both parties at the time this contract was negotiated or executed.

#### **ARTICLE 28. SAVINGS CLAUSE**

28.1 This AGREEMENT is subject to the laws of the United States, the State of Minnesota, and the signed municipality. In the event any provision of this AGREEMENT shall be held to be contrary to law by a court of competent jurisdiction from whose final judgment of decree no appeal has been taken within the time provided, such provision shall be voided. All other provisions shall continue in full force and effect. The voided provisions may be renegotiated at the request of either party.

#### **ARTICLE 29. DURATION**

29.1 This AGREEMENT shall be in full force and effect from January 1, 2018, to December 31, 2020, and shall be automatically renewed from year to year there-after unless either party shall notify the other in writing on or before October 1, 2020, that it desires to open the contract to negotiate the terms of the contract Failure to give such notice shall cause this AGREEMENT to be renewed for a period of twelve (12) months from year to year automatically.

**IN WITNESS WHEREOF**, the undersigned have caused this AGREEMENT to be executed by their signature and date.

FOR THE CITY OF WORTHINGTON

FOR L.E.L.S.

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**APPENDIX A:** Effective January 1, 2018, hourly base wages will be as shown below:

**PATROL (N-11 Scale)**

<b>2018 (3.5%)</b>	
Minimum	\$25.75
Midpoint	\$30.29
Maximum	\$34.84
<b>2019 (3.0%)</b>	
Minimum	\$26.52
Midpoint	\$31.20
Maximum	\$35.89
<b>2020 (3.0%)</b>	
Minimum	\$27.32
Midpoint	\$32.14
Maximum	\$36.97

**DISPATCH (N-6 Scale)**

<b>2018 (3.5%)</b>	
Minimum	\$20.98
Midpoint	\$24.70
Maximum	\$28.40
<b>2019 (3.0%)</b>	
Minimum	\$21.61
Midpoint	\$25.44
Maximum	\$29.25
<b>2020 (3.0%)</b>	
Minimum	\$22.26
Midpoint	\$26.20
Maximum	\$30.13

**PSL/D (N-12 Scale)**

<b>2018 (3.5%)</b>	
Minimum	\$27.01
Midpoint	\$31.78
Maximum	\$36.56
<b>2019 (3.0%)</b>	
Minimum	\$27.82
Midpoint	\$32.73
Maximum	\$37.66
<b>2020 (3.0%)</b>	
Minimum	\$28.65
Midpoint	\$33.71
Maximum	\$38.79

**NOTES**

- 1) Employee's promoted to Supervisor with 60 or more months of experience would start at 94% of the midpoint. Those with less than 60 months of experience would start at 91% of the midpoint.
- 2) Employees placed on assignment to Detective with 36 or more months experience would start at 100% of the midpoint for the Detective position or continue at their previous rate, whichever is greater.
- 3) Police and dispatch personnel who can demonstrate speaking and listening proficiency in any of the Spanish, Lao, Hmong, Amharic, or Vietnamese languages shall have an two hundred forty (\$240.00) per month added to their base pay. Employees shall maintain proficiency through continued education provided and monitored by the Chief of Police.

## **APPENDIX B**

### **FITNESS MEMBERSHIP REIMBURSEMENT PLAN**

The City of Worthington, hereafter referred to as the "Employer", and the Law Enforcement Labor Services Local 4 member hereafter referred to as the "Employee", agree to the following plan which became effective January 1, 2000:

Definitions:

Fitness Facility - profit or nonprofit business, whose primary function is physical fitness

Membership - authorization granting access and privileges pertaining to the use of physical fitness equipment for a period of one year.

Actual Cost - total amount required/or membership at Fitness Facility

Maximum Cost Amount: \$350.00

Any Employee wishing to purchase an annual Fitness Facility membership may do so at their own choosing and can expect reimbursement by the Employer as set out below. The Employee will be responsible for the initial purchasing of the membership. The Employee must then submit an "Expense Sheet" requesting reimbursement for "Fitness Membership" in the amount of either of the following:

- 1.) The actual cost should it be under the maximum amount allowed, or
- 2.) The maximum amount allowed

The Employer will then make reimbursement to the Employee within the pay period that the request is submitted or within the pay period following request. The Employee agrees that there is to be no cash payment made by the Employer to the Employee for choosing not to participate in this program nor will there be any reimbursement to the Employee for the purchasing of personal fitness equipment or the replacement of personal equipment damaged while attending the Fitness Facility.

The Employer agrees that there will be no; 1) physical fitness requirements, or 2) performance evaluations connections between the program and the Employee.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION TO ACCEPT THE REDISTRIBUTION OF  
UNREQUESTED CORONAVIRUS LOCAL FISCAL RECOVERY FUND  
ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT**

**WHEREAS**, Congress adopted the American Rescue Plan Act in March 2021 ("ARPA") which included \$65 billion in recovery funds for cities across the country.

**WHEREAS**, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses.

**WHEREAS**, The Fiscal Recovery Funds provides for \$19.53 billion in payments to be made to States and territories which will distribute the funds to nonentitlement units of local government (NEUs).

**WHEREAS**, NEUs generally have populations below 50,000.

**WHEREAS**, The ARPA requires that States and territories allocate funding to NEUs in an amount that bears the same proportion as the population of the NEU bears to the total population of all NEUs in the State or territory.

**WHEREAS**, after the deadline of October 11, 2021, passed for NEUs to request ARPA funds, nearly \$12 million of the \$377 million available to Minnesota's NEUs remained unrequested.

**WHEREAS**, as allowed by the U.S. Treasury, the State of Minnesota has redistributed these remaining funds amongst eligible local governments who requested ARPA funds.

**WHEREAS**, the redistribution amount is approximately \$3.47 per capita, capped at 75% of the most recent budget adopted as of January 27, 2020.

**WHEREAS**, \$22,695.43 has been allocated to the City of Worthington ("City") pursuant to the ARPA (Redistribution).

**WHEREAS**, the Redistribution will be distributed in two tranches with half received in 2021 and the second half in 2022.

**WHEREAS**, the United States Department of Treasury has adopted guidance regarding the use of ARPA funds.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA AS FOLLOWS:**

1. The City accepts the Redistribution of coronavirus local fiscal recovery fund established under the ARPA to be used in a manner consistent with guidance adopted by the United State Department of Treasury.

2. The City Clerk and Mayor are authorized to take actions to secure the Redistribution for the City, if necessary.

Adopted by the City Council of Worthington, Minnesota this 13th day of December, 2021.

(SEAL)

CITY OF WORTHINGTON

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

## CITY OF WORTHINGTON, MINNESOTA

### RESOLUTION APPROVING 2021 TAX LEVIES COLLECTIBLE IN 2022

Be it resolved, by the City Council of the City of Worthington, County of Nobles, State of Minnesota, that the following sums of money are to be levied for the current year, collectible in 2022 upon the taxable property in said City of Worthington, Minnesota for the following purposes:

LIMITED GENERAL PURPOSE TAX:	2021/2022 LEVY	SPECIAL TAX LEVIES:	2021/2022 LEVY
General Fund	2,637,772	G.O. Debt Service Funds including Improvement Bonds (MS 275.50 Subd. 5e and MS 429.091)	
Memorial Auditorium Fund	165,775		
Recreation Fund	1,077,747	PIR Series 2010A \$1,915,000	37,716
Economic Development Authority Fund	140,504	PIR Series 2012A \$2,570,000	143,071
Wgtn EDA Fund	33,114	PIR Series 2016A \$2,345,000	137,008
Improvement Construction Fund	400,000	GO Series 2019A \$9,955,000	781,749
Aquatic Center Facility Fund	75,800		
TOTAL GENERAL PURPOSE TAX	<u>4,530,712</u>	SUBTOTAL DEBT SERVICE FUNDS	1,099,544
		Economic Development Tax Abatement	51,000
		TOTAL SPECIAL TAX LEVIES	<u>1,150,544</u>
RECAP OF TAX LEVY TOTALS:			
General Purpose Levy			4,530,712
Special Tax Levies			1,150,544
TOTAL NET LEVY			<u>5,681,256</u>

The City Clerk is hereby directed to transmit  
a certified copy of this resolution to the  
County Auditor of Nobles County, Minnesota.

ATTEST:

Mayor: \_\_\_\_\_

Passed by the City Council of the City of  
Worthington this \_\_\_\_\_ day of  
\_\_\_\_\_, 2021.

City Clerk: \_\_\_\_\_

STATE OF MINNESOTA  COUNTY OF NOBLES  CITY OF <u>Worthington</u>	Payable 2022 <b>CERTIFIED LEVY</b>
--	---------------------------------------

TO THE COUNTY AUDITOR OF NOBLES COUNTY:

RESOLVED, That the following sums be, and hereby are, levied upon the taxable property in the City of Worthington, County of Nobles, State of Minnesota for the 2022 payable year, for the following purposes:

FUND # OR PURPOSE	GROSS LEVY (Budget Requirement)	(less) STATE AIDS	(Equals) CERTIFIED NET LEVY
1) General	4,530,712		4,530,712
3) Road and Bridge			
4) Fire Department			
5) Water Improvement			
6) Water Maintenance			
7) Sewer			
9) Streets	1,099,544		1,099,544
11) Economic Development	51,000		51,000
Debt Obligation			
<b>Grand Total</b>	<b>5,681,256</b>		<b>5,681,256</b>

I hereby certify that the above is a true and correct copy of the sums levied upon the taxable property in the City of Worthington, by the city council.

Dated this 13th of December, 2021.

\_\_\_\_\_  
 Clerk, City of \_\_\_\_\_



**RESOLUTION APPROVING THE 2021 TAX LEVY COLLECTIBLE IN 2022**

BE IT RESOLVED, by the City Council of Worthington and the Housing and Redevelopment Authority of the City of Worthington, County of Nobles, State of Minnesota, that the following sum of money be levied for the current year, collectible in 2022, upon the taxable property in said City of Worthington, Minnesota for the following Purposes:

**SPECIAL TAX LEVY**

**CERTIFIED LEVY  
2021/2022**

**HOUSING AND REDEVELOPMENT  
AUTHORITY TAX LEVY  
(Minnesota Statute 469.033, subdivision 6)**

Special Tax for Operations

\$145,000.00

**NET CERTIFIED LEVY**

**\$145,000.00**

The City Clerk is hereby directed to transmit a certified copy of this resolution to the County Auditor of Nobles County, Worthington, Minnesota.

Passed by the City Council of the City of Worthington, Minnesota, this the \_\_\_\_\_ day of \_\_\_\_\_, 2021.


Signed By:

Mayor: \_\_\_\_\_

City Clerk: \_\_\_\_\_

Passed by the Worthington Housing and Redevelopment Authority of Worthington Board of Commissioners on this the 7<sup>th</sup> day of December, 2021.

Signed By:

Board Chairman: 

Executive Director: 

**CITY OF WORTHINGTON**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION FOR THE APPROVAL OF THE 2022 FUND BUDGETS  
FOR THE CITY OF WORTHINGTON, MINNESOTA.**

WHEREAS, the City Administrator has submitted a budget to this governing body in compliance with the requirements of the state; and

WHEREAS, the City Council has reviewed potential financing sources and established priorities for the allocation of resources to 2022 programs, projects and services.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

1. The 2022 fund budgets submitted, and herein summarized are approved.
2. The Capital Improvement Program, Equipment Revolving Schedules and Reserves/Designated Balances related to these adopted budgets are approved as part of the budget.
3. The following sums are hereby appropriated for each fund:

FUND NO.	DESCRIPTION	TAX LEVY SUPPORT	GENERAL STATE/FED AID	OTHER SOURCES	TOTAL BUDGET
101	GENERAL FUND	<u>2,637,772</u>	<u>4,727,624</u>	<u>3,364,924</u>	<u>10,730,320</u>
SPECIAL REVENUE FUNDS:					
202	Memorial Auditorium Fund	165,775	0	156,000	321,775
211	WRH Fund Fund	0	0	2,473,046	2,473,046
213	Sales Tax Revenue Fund	0	0	1,208,000	1,208,000
214	Event Center Fund	0	0	57,450	57,450
229	Recreation Fund	1,077,747	0	1,217,860	2,295,607
	Economic Development Auth. Fund				
231	Levy Tax Abatement & EDA Levy	191,504	0	83,815	275,319
232	Wgtn EDA Fund	33,114	0	82,886	116,000
	TOTAL SPECIAL REVENUE FUNDS	<u>1,468,140</u>	<u>0</u>	<u>5,279,057</u>	<u>6,747,197</u>
DEBT SERVICE FUNDS:					
321	Permanent Improv. Fund	0	0	253,931	253,931
347	'10A PIR Bond Fund	37,716	0	29,134	66,850
348	'12A PIR Bond Fund	143,071	0	49,310	192,381
350	'16A PIR Bond Fund	137,008	0	107,630	244,638
351	'19A G.O. Bond Fund	781,749	0	124,375	906,124
	TOTAL DEBT SERVICE FUNDS	<u>1,099,544</u>	<u>0</u>	<u>564,380</u>	<u>1,663,924</u>

FUND NO.	DESCRIPTION	TAX LEVY SUPPORT	GENERAL STATE/FED AID	OTHER SOURCES	TOTAL BUDGET
CAPITAL PROJECT FUNDS:					
401	Improvement Construction Fund	400,000	6,579,475	3,926,121	10,905,596
409	Municipal Building Fund	0	0	300	300
419	TI District #7 Fund	0	0	481,660	481,660
425	Okabena Estates Fund	0	0	25,150	25,150
426	CCSI Redevelopment Fund	0	0	40,025	40,025
428	New Castle Townhomes Fund	0	0	1,525	1,525
431	Aquatic Center Fund	75,800	0	6,122,500	6,198,300
433	Hotel TIF Fund	0	0	92,150	92,150
434	Northland Mall TIF Fund	0	0	143,000	143,000
435	Grand Terrace TIF Fund	0	0	2,525	2,525
TOTAL CAPITAL PROJECTS FUNDS		<u>475,800</u>	<u>6,579,475</u>	<u>10,834,956</u>	<u>17,890,231</u>
ENTERPRISE FUNDS:					
606	Storm Water Fund	0	0	890,200	890,200
607	Street Lighting Fund	0	0	269,500	269,500
609	Liquor Fund	0	0	5,210,220	5,210,220
612	Airport Fund	0	538,705	241,487	780,192
TOTAL ENTERPRISE FUNDS		<u>0</u>	<u>538,705</u>	<u>6,611,407</u>	<u>7,150,112</u>
702	DATA PROCESSING FUND	<u>0</u>	<u>0</u>	<u>455,515</u>	<u>455,515</u>
872	CABLE TV FUND	<u>0</u>	<u>0</u>	<u>125,000</u>	<u>125,000</u>
TOTAL 2022 BUDGET		<u>5,681,256</u>	<u>11,845,804</u>	<u>27,235,239</u>	<u>44,762,299</u>

Adopted by the City Council of the City of Worthington, Minnesota this 13th day of December, 2021.

(SEAL)

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

**CITY OF WORTHINGTON  
BURNING PERMIT APPLICATION**

DATE: 11-30-2021

NAME: MN West CTC

ADDRESS: 1450 Collegeway  
Worthington MN 56127

PURPOSE OF FIRE: Maintenance burn on College  
Applinter plot located at the corner  
of Sundowner Dr. & Lake Ave.

DATE AND TIME: TBD - Weather Conditions

LOCATION: Sundowner Dr. & Lake Ave.

  
Signature of Applicant

Approved by the following:

Fire Chief \_\_\_\_\_ Date \_\_\_\_\_

City Council \_\_\_\_\_ Date \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION TO DESIGNATE POLLING PLACES FOR ELECTION PRECINCTS  
WITHIN THE CITY OF WORTHINGTON**

WHEREAS, Minnesota Statute 204B.16 requires that the City Council designate polling places for each precinct;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA, AS FOLLOWS:

1. The City of Worthington designates polling locations for each Ward and Precinct to be:

Ward 1 - Precinct 1 - Lakeside Church (First Baptist Church) - 1000 Linda Lane  
Ward 1 - Precinct 2 - Lakeside Church (First Baptist Church) - 1000 Linda Lane  
Ward 1 - Precinct 3 - Lakeside Church (First Baptist Church) - 1000 Linda Lane  
Ward 1 - Precinct 4 - American Reformed Church - 1720 N. Burlington  
Ward 1 - Precinct 5 - American Reformed Church - 1720 N. Burlington

Ward 2 - Precinct 1 - YMCA - 1501 Collegeway  
Ward 2 - Precinct 2 - Nobles County Public Works - 960 Diagonal Road  
Ward 2 - Precinct 3 - Nobles County Public Works - 960 Diagonal Road  
Ward 2 - Precinct 4 - Solid Rock Church - 1730 Diagonal Road  
Ward 2 - Precinct 5 - Solid Rock Church - 1730 Diagonal Road

Approved this 13<sup>th</sup> day of December, 2021, by the Worthington City Council.

(SEAL)

CITY OF WORTHINGTON

By: \_\_\_\_\_  
Mike Kuhle, Its Mayor

Attest: \_\_\_\_\_  
Mindy L. Eggers, Its Clerk

## PUBLIC WORKS MEMO

**DATE:** DECEMBER 6, 2021

**TO:** HONORABLE MAYOR AND CITY COUNCIL

**SUBJECT:** ITEM REQUIRING CITY COUNCIL ACTION OR REVIEW

### CONSENT CASE ITEM

#### 1. 2022 HANGAR LEASE RATES – WORTHINGTON MUNICIPAL AIRPORT

The Airport Advisory Board, at their December 1st meeting, reviewed and recommended that there be no rate change in 2022 for leasing a hangar at the Worthington Municipal Airport. We are in the process of updating our Airport Master Plan and the Airport Advisory Board feels that we should evaluate lease rates after the Master Plan completion.

At this time seventeen of the twenty-two available hangars are currently rented for a 77% occupancy rate. Full occupancy would result in an annual revenue of \$31,669.88.

Staff is requesting Council approval for the 2022 hangar lease rates.

### CASE ITEMS

#### 2. ADOPT RESOLUTIONS ACCEPTING PARK BENCH DONATIONS

The Park and Recreation Advisory Committee has received request from six parties to place benches in City parks and along the bike trails. The request are as follows:

- Tom LeBon to place a bench in Cherry Point Park in memory of Tom Tracy.
- Jane Hanson Lowe to place a bench along the trail in Sailboard Beach, in recognition of the Hanson Girls.
- Fiola Family, to place a bench at the Chautauqua Park Bandshell, in memory of Janice Fiola.
- Sharon Johnson, to place a bench at the Chautauqua Park Bandshell, in memory of Jeff Johnson.



Public Works Memo  
December 13, 2021  
Page 2

- Bourassa Children, to place a bench across from 506 West Lake Ave., in honor of Ron and Pat Bourassa.
- Dan Van Ede, to place a bench at the Chautauqua Park Bandshell, in memory of John and Milli Van Ede

The applications and resolutions accepting the donation of the benches are included as ***Exhibit 1***. The donations meet all the requirements as set forth in the Park Donation policy adopted by City Council. The Park and Recreation Advisory Board recommends the City Council accept the donations.

Council action is requested to adopt the resolutions accepting the donation of a park benches as presented, and authorize the Mayor and City Clerk to sign any necessary agreements.

### 3. **YMCA 2022 SUMMER YOUTH RECREATION PROGRAMS AGREEMENT**

The City of Worthington contracts with the Worthington Area YMCA to promote, manage and operate the City's summer youth recreation programs for its residents. The Park Advisory Board at their November 30th, 2021 meeting unanimously approved a motion to enter into an agreement with the YMCA for 2022.

Attached is the agreement (***Exhibit 2***) commencing on January 1, 2022 and terminating on December 31, 2022. The management fee paid by the City to the YMCA for 2022 is \$58,400.00, a 5.02% increase over 2021, to be paid in twelve monthly installments. Also attached is a detailed report of registration and attendance for each program offering.

Council action is requested to approve the 2022 YMCA agreement

### 4. **2022 YMCA SUMMER PROGRAM FEES**

The Park and Recreation Advisory Board, at their November 30th, 2021 meeting, reviewed and endorsed the proposed 2022 YMCA summer program fees, included as Exhibit 3. The programs include the YMCA's Fun and Adventure Day Camp and Summer Sports Programs. The YMCA proposes a 5% increase to the 2021 Day Camp fees and no increase to the Summer Sports Programs fees.

Council action is requested to approve the YMCA Summer Program Fees as shown in ***Exhibit 3***.

### 5. **APPROVE 2022 PARK USER FEES AND CAMPGROUND RATES**

Public Works Memo  
December 13, 2021  
Page 3

The Park and Recreation Advisory Board, at its November 30th, 2021 meeting, has reviewed and proposed that there be no change to the 2022 Olson Park Campground Fees and minor changes to the 2022 Park User fees as shown in ***Exhibit 4***. Staff will update council on these proposed changes.

Council action is requested to approve the 2022 Olson Campground rates and the 2022 Park User fees.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION ACCEPTING A DONATION OF PERSONAL PROPERTY**

**WHEREAS**, the City of Worthington has been notified that *Wayne Lebon*, hereinafter “Donor” desires to donate personal property to the City; and

**WHEREAS**, Donor has placed the following restrictions upon gift: The bench will be placed at the Cherry Point Park; and

**WHEREAS**, Minn. Stat. 465.03 requires that acceptance of any donation be approved by the City Council by a two-thirds majority vote;

**NOW, THEREFORE, be it RESOLVED:**

The City of Worthington does hereby accept the donation referenced above with any and all conditions, if any, as specified by the donor.

That the Mayor and Clerk are authorized to sign said agreement on behalf of the City of Worthington.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by a two thirds majority vote of the Worthington City Council with the following members voting in favor thereof:

\_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_; and the following members opposed:  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ (if not, so state).

(SEAL)

CITY OF WORTHINGTON

BY: \_\_\_\_\_  
Mike Kuhle, Its Mayor

ATTEST: \_\_\_\_\_  
Mindy Eggers, Its Clerk

CITY OF WORTHINGTON PARKS, MULTI USE PATHS AND RECREATION  
MEMORIAL DONATION APPLICATION

Name of Donor: Wayne LeBon

Address of Donor: 4821 E. Maywood Dr. Sioux Falls SD 57110

Phone Number: Work: Home: Fax: (605) 351-4319

Email: Waynelebon@hotmail.com

Description of Donation: Tom Tracy memorial Bench, for Granite Bench  
the neighborhood Park where he / I & my family grew  
up. To be used by current residents  
for resting while watching their children play,

Location of Donation: Cherry Point Park

Wording for Memorial Acknowledgment (if any): From Friends and Family.  
~~Family of Cherry Point~~ Concrete donated  
by Berger Construction.

All applications shall be accompanied with a letter describing the donation and how the proposed donation meets the applicable criteria outlined in the City Parks, Multi Use paths and Recreation Memorial Donation Policy.

I have read and understand the Memorial and Donation Policy.

Donor: Wayne LeBon Date: 10/29/2021  
Sign and Print Both

Donor: Wayne D. LeBon Date: 10/29/2021  
Sign and Print Both



CITY OF WORTHINGTON PARKS, MULTI USE PATHS AND RECREATION  
MEMORIAL DONATION APPLICATION

Name of Donor: Jan Hanson Lowe

Address of Donor: 324 Lake St, Worthington, MA 06187

Phone Number: Work: Home: Fax: cell: 507.360.8031

Email: janlowe27@gmail.com

Description of Donation: memorial park bench of the type currently in use in the City parks & along the multi-use paths; inscription by Bedford Tech

as discussed  
with Scott  
Rosenberg

Location of Donation: Along the bike path, facing the lake, Sailboard Beach, between the sidewalk coming off 3rd Ave & the ash tree to the north of it

3 lines as  
written -  
please call  
me with any  
questions

Wording for Memorial Acknowledgment (if any):

{ Thankful for our hometown...  
the Hanson girls  
Jan, Karen, Lynn, Robin

All applications shall be accompanied with a letter describing the donation and how the proposed donation meets the applicable criteria outlined in the City Parks, Multi Use paths and Recreation Memorial Donation Policy.

I have read and understand the Memorial and Donation Policy.

Donor: Jan Hanson Lowe Date: August 27, 2021  
Sign and Print Both Jan Hanson Lowe

Donor: \_\_\_\_\_ Date: \_\_\_\_\_  
Sign and Print Both



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION ACCEPTING A DONATION OF PERSONAL PROPERTY**

**WHEREAS**, the City of Worthington has been notified that *the Fiola Siblings*, hereinafter “Donor” desires to donate personal property to the City; and

**WHEREAS**, Donor has placed the following restrictions upon gift: The bench will be placed at the Chautauqua Park Bandshell; and

**WHEREAS**, Minn. Stat. 465.03 requires that acceptance of any donation be approved by the City Council by a two-thirds majority vote;

**NOW, THEREFORE, be it RESOLVED:**

The City of Worthington does hereby accept the donation referenced above with any and all conditions, if any, as specified by the donor.

That the Mayor and Clerk are authorized to sign said agreement on behalf of the City of Worthington.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by a two thirds majority vote of the Worthington City Council with the following members voting in favor thereof:

\_\_\_\_\_, and \_\_\_\_\_; and the following members opposed:  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ (if not, so state).

(SEAL)

CITY OF WORTHINGTON

BY: \_\_\_\_\_  
Mike Kuhle, Its Mayor

ATTEST: \_\_\_\_\_  
\_\_\_\_Mindy Eggers, Its Clerk\_\_\_\_\_



CITY OF WORTHINGTON PARKS, MULTI USE PATHS AND RECREATION  
MEMORIAL DONATION APPLICATIONName of Donor: Fiola siblingsAddress of Donor: Jerry Fiola  
608 13th Street, WorthingtonPhone Number: Work: Home: Fax: (507) 376-5610, (507) 350-9808Email: fiolajerry@gmail.comDescription of Donation: memorial benchLocation of Donation: Chautauqua Park  
Bardsell

Wording for Memorial Acknowledgment (if any):

In Memory of Janice FiolaDaughter of Worthington Citizen of the World

*All applications shall be accompanied with a letter describing the donation and how the proposed donation meets the applicable criteria outlined in the City Parks, Multi Use paths and Recreation Memorial Donation Policy.*

I have read and understand the Memorial and Donation Policy.

Donor: Jerry Fiola Date: October 10, 2021  
Sign and Print BothDonor: Jerry Fiola Date: October 10, 2021  
Sign and Print Both

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION ACCEPTING A DONATION OF PERSONAL PROPERTY**

**WHEREAS**, the City of Worthington has been notified that *Sharon Johnson*, hereinafter “Donor” desires to donate personal property to the City; and

**WHEREAS**, Donor has placed the following restrictions upon gift: The bench will be placed at the Chautauqua Bandshell; and

**WHEREAS**, Minn. Stat. 465.03 requires that acceptance of any donation be approved by the City Council by a two-thirds majority vote;

**NOW, THEREFORE, be it RESOLVED:**

The City of Worthington does hereby accept the donation referenced above with any and all conditions, if any, as specified by the donor.

That the Mayor and Clerk are authorized to sign said agreement on behalf of the City of Worthington.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by a two thirds majority vote of the Worthington City Council with the following members voting in favor thereof:

\_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_; and the following members opposed:  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ (if not, so state).

(SEAL)

CITY OF WORTHINGTON

BY: \_\_\_\_\_  
Mike Kuhle, Its Mayor

ATTEST: \_\_\_\_\_  
\_\_\_\_Mindy Eggers, Its Clerk\_\_\_\_\_

CITY OF WORTHINGTON PARKS, MULTI USE PATHS AND RECREATION  
MEMORIAL DONATION APPLICATION

Name of Donor: Sharon Johnson

Address of Donor: 910 Briarwood Dr. Wgtn.

Phone Number: Work: Home: Fax: 507-343-5470

Email: js56187@yahoo.com

Description of Donation: Money for a bench

Location of Donation: Chautaugus Park Band Shell  
Seating

Wording for Memorial Acknowledgment (if any): In honor of  
Jeff Johnson - City Band Bari-Saxophone player -  
39 years

*All applications shall be accompanied with a letter describing the donation and how the proposed donation meets the applicable criteria outlined in the City Parks, Multi Use paths and Recreation Memorial Donation Policy.*

I have read and understand the Memorial and Donation Policy.

Donor: Sharon Johnson Date: 9-8-21  
*Sign and Print Both*

Donor: Sharon Johnson Date: 9-8-21  
*Sign and Print Both*

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION ACCEPTING A DONATION OF PERSONAL PROPERTY**

**WHEREAS**, the City of Worthington has been notified that *Bourassa Children*, hereinafter “Donor” desires to donate personal property to the City; and

**WHEREAS**, Donor has placed the following restrictions upon gift: The bench will be placed across from 506 West Lake Ave.; and

**WHEREAS**, Minn. Stat. 465.03 requires that acceptance of any donation be approved by the City Council by a two-thirds majority vote;

**NOW, THEREFORE, be it RESOLVED:**

The City of Worthington does hereby accept the donation referenced above with any and all conditions, if any, as specified by the donor.

That the Mayor and Clerk are authorized to sign said agreement on behalf of the City of Worthington.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by a two thirds majority vote of the Worthington City Council with the following members voting in favor thereof:

\_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_; and the following members opposed:  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ (if not, so state).

(SEAL)

CITY OF WORTHINGTON

BY: \_\_\_\_\_  
Mike Kuhle, Its Mayor

ATTEST: \_\_\_\_\_  
Mindy Eggers, Its Clerk



CITY OF WORTHINGTON PARKS, MULTI USE PATHS AND RECREATION  
MEMORIAL DONATION APPLICATION

Name of Donor: Ron & Pat Bourassa by their children Deb Peterson  
Terry Bourassa, Steve Bourassa, Tom Bourassa, Jan Meyers

Address of Donor: 518 West Lake Ave Wjta, MN

Phone Number: Work: Home: Terry - 507-329-0461 Cell  
Deb - 612-581-6138 cell

Email: tbourassa516@gmail.com & debapeterson9@gmail.com

Description of Donation: "Park" Bench

Location of Donation: In the small resting/viewing park on West Lake Ave.  
across from 506 W Lake Ave. Please place bench in grassy area to the east of  
the small parking space across from 506 W Lake Ave (formerly Harold LeBome property) -  
or further to east. Ron and Pat Bourassa lived at 518 W Lake Ave (2 houses to west of LeBome).

Wording for Memorial Acknowledgment (if any): Enjoy!

Ron & Pat Bourassa

All applications shall be accompanied with a letter describing the donation and how the proposed donation meets the applicable criteria outlined in the City Parks, Multi Use paths and Recreation Memorial Donation Policy.

I have read and understand the Memorial and Donation Policy.

Donor: Deb Peterson  
Sign and Print Both

Date: 07/29/2021  
08/12/2021

Donor: \_\_\_\_\_  
Sign and Print Both

Date: \_\_\_\_\_





CITY OF WORTHINGTON PARKS, MULTI USE PATHS AND RECREATION  
MEMORIAL DONATION APPLICATION

Name of Donor: Dan Van Ede

Address of Donor: 404 3rd Ave. Wilmont, MN 56185

Phone Number: Work: Home: Fax: (507) 360-8119 work (507) 360-9244

Email: danvanede@gmail.com

Description of Donation: Park Bench

Location of Donation: Chautauqua Park band shelter

Wording for Memorial Acknowledgment (if any):

In loving memory of John & Millie Van Ede from  
the Dirty Dozen

*All applications shall be accompanied with a letter describing the donation and how the proposed donation meets the applicable criteria outlined in the City Parks, Multi Use paths and Recreation Memorial Donation Policy.*

I have read and understand the Memorial and Donation Policy.

Donor: Dan Van Ede D.V.E. Date: 9-21-2021  
Sign and Print Both

Donor: \_\_\_\_\_ Date: \_\_\_\_\_  
Sign and Print Both





## YMCA Summer Recreation Total Program Registration & Attendance Report

<u>Program</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Day Camp	61	50	265	226
*2020 and 2021 Counted by total participants and not by number of registrations as in 2014-2019.				
Tennis	25	16	39	21
Track	19	15	46	47
Girls' Softball	17	0	14	11
Pee Wee Ball	18	0	30	69
T-Ball	60	21	61	51
Basketball Camp	25	0	33	36
Volleyball Camp	33	0	34	57
Soccer Camp	24	NA	NA	NA
Travelling Soccer	40	0	72	75
Total	322	102	594	593

## Swimming Programs Total Program Registration

<u>Program</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Parent/Child	29	10	14	25
Preschool 1	56	6	36	44
Preschool 2	39	19	30	21
Stage 1	67	13	33	76
Stage 2	69	12	56	78
Stage 3	63	26	64	71
Stage 4	34	19	36	33
Stage 5	18	6	16	16
Stage 6	7	6	4	9
Private Lessons	26	11	21	51
Semi-Private Lessons	19	11	15	10
Adult Lessons	3			5
Stingrays Swim Team	53	50	66	58
Swim Team Preseason	20	18		
Swim Team Camp	31	29		
Lifeguard Training	14	12	11	23
Total	427	139	325	434



## 2022 Summer Programs

The Worthington Area YMCA is asking for a 5% price increase for Day Camp and no increase for sports programs in 2022. City Partnered Programs include: Day Camp, Girls' Softball, Track & Field and Tennis.

<b>*Day Camp</b>	<b>2021 Prices</b>		<b>2022 Proposed- 5% Increase</b>	
All Summer	\$	630.00		\$662.00
All Summer, Early Drop-off	\$	141.75		\$149.00
All Summer, Late Pick-up	\$	141.75		\$149.00
Session Fee (1-3)	\$	241.50		\$254.00
Session, Early Drop-off	\$	52.50		\$56.00
Session, Late Pick-up	\$	52.50		\$56.00
2x Week Session Fee	\$	142.80		\$150.00
3x Week Session Fee	\$	214.20		\$225.00
	<b>2021 Prices</b>		<b>2022 Proposed</b>	
<b>Girls' Softball</b>	\$	45.00	\$	45.00
<b>Track &amp; Field</b>	\$	45.00	\$	45.00
<b>Tennis</b>	\$	45.00	\$	45.00
<b>Soccer Camp</b>	\$	50.00	\$	50.00
<b>Volleyball Camp</b>	\$	50.00	\$	50.00
<b>Basketball Camp</b>	\$	50.00	\$	50.00
<b>T-Ball</b>	Member	Non-Member	Member	Non-Member
	\$ 35.00	\$ 55.00	\$ 35.00	\$ 55.00
<b>Pee Wee Ball</b>	Member	Non-Member	Member	Non-Member
	\$ 35.00	\$ 55.00	\$ 35.00	\$ 55.00
<b>Pre-School Day Camp</b>	Member	Non-Member	Member	Non-Member
	\$ 50.00	\$ 75.00	\$ 55.00	\$ 83.00
<b>Travelling Soccer</b>	Member	Non-Member	Member	Non-Member
	\$ 175.00	\$ 200.00	\$ 175.00	\$ 200.00

\* Need to hire a Day Camp Coordinator

\* Lower ratios due to Insurance recommendations

## 2022 Proposed Park User Fees

Park Item	2021 Fees	Proposed 2022 Fee	Comments
10 <sup>th</sup> Street Plaza	\$50.00	\$150.00	\$100.00 damage deposit
Centennial Shelter	\$50.00	\$75.00	\$75.00 damage deposit
Slater Shelter	\$30.00	\$50.00	\$75.00 damage deposit
Chautauqua Shelter	\$50.00	\$50.00	\$75.00 damage deposit
Open shelters	\$30.00	\$30.00	\$75.00 damage deposit
Ehlers Amphitheater	\$50.00	\$50.00	\$75.00 damage deposit
Chau Bandshell	\$50.00	\$50.00	\$75.00 damage deposit
Park Open Space	\$50.00	\$50.00	99 people or less
	\$110.00	\$110.00	100 – 499 people
	\$220.00	\$220.00	500+
			\$75.00 deposit for open space

Olson Park	2021 Fees	Proposed 2022 Fees
Sites 1 – 12 (Bay electric)	\$33.00	\$33.00
Sites 13 – 63 (Electric)	\$28.00	\$28.00
Sites 64 -68 (Non-Electric)	\$22.00	\$22.00
Weekly	\$195.00	\$195.00
Monthly	\$500.00	\$500.00

Park Concession Fees	2021 Fees	Proposed 2022 Fees
One Day, Non-Profit	\$65.00	\$65.00
One Day, Profit	\$75.00	\$75.00
Annual, Non-Profit	\$80.00	\$100.00
Annual, Profit	\$175.00	\$200.00
Annual Mobile, Non Profit	\$275.00	\$275.00
Annual Mobile, Profit	\$375.00	\$375.00

## **ENGINEERING MEMO**

**DATE: DECEMBER 13, 2021**  
**TO: MAYOR AND COUNCIL**  
**SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW**

### **AGENDA CASE ITEMS**

#### **1. HEARING ON EIGHTH AVENUE STREET RECONSTRUCTION IMPROVEMENTS**

Should Council approve of the Eighth Avenue street reconstruction improvement as proposed in the project feasibility report and at the hearing, staff recommends that Council pass the resolution Ordering Improvement and Preparation of Plans and Specifications (Exhibit 1). Council may order an improvement less than that for which the hearing was ordered. It is requested that Council also select the pavement type to be used in reconstructing the streets as part of the action ordering the improvement, however, Council may defer selection of pavement type until receipt of alternate bids. Determination of pavement type would be identified by selecting Option 1, 2 or 3 in Item 3. of the resolution.

The street reconstruction improvements were not initiated by petition; therefore, a 4/5's vote of the Council membership will be required to order those improvements ahead. The specific requirement is: "the resolution (ordering improvement) may be adopted only by vote of four-fifths of all members of the council."

The project report on the improvement and preliminary assessment roll were submitted to Council at its November 8, 2021 meeting.

**RESOLUTION NO. 2021-12-XX****ORDERING IMPROVEMENT AND PREPARATION OF PLANS AND SPECIFICATIONS**

**WHEREAS**, Resolution No. 2021-11-69 of the City Council of the City of Worthington, adopted on November 8, 2021, fixed a date for a council hearing on the proposed improvement of the following described street by regrading, base reconstruction, curb and gutter reconstruction, resurfacing, sidewalk reconstruction, and sewer service replacement:

**EIGHTH AVENUE** from Ninth Street to its westerly terminus;

and

**WHEREAS**, ten days' mailed notice and two weeks' published notice of the hearing was given, and said hearing was held on December 13, 2021, at which all persons desiring to be heard were given an opportunity to be heard thereon.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:**

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report received on November 8, 2021.
2. Such proposed improvement is hereby ordered as proposed in the council resolution adopted on November 8, 2021.
3. (Option 1) Surfacing shall be bituminous.  
(Option 2) Surfacing shall be concrete.  
(Option 3) Surfacing shall be either bituminous or concrete as determined following receipt of alternate bids.
4. Bolton & Menk Inc. is hereby designated as the engineer for such improvement. The engineer shall prepare plans and specifications for the making of such improvement.
5. The City Council declares its official intent to reimburse itself for the cost of the improvement from the proceeds of tax exempt bonds.

Adopted by the City Council of the City of Worthington, Minnesota, this the 13<sup>th</sup> day of December, 2021.

(SEAL)

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Mike Kuhle, Mayor

Attest: \_\_\_\_\_  
Mindy L. Eggers, City Clerk

**COMMUNITY DEVELOPMENT MEMO****DATE: DECEMBER 13, 2021****TO: HONORABLE MAYOR AND CITY COUNCIL****SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW****1. Conditional Use Permit – 1521 Oxford Street**

The Light of the World Church has applied for a conditional use permit to operate a church in the existing building located at 1521 Oxford Street. Pursuant to Minnesota Statute § 462.3595 and as outlined in Worthington City Code Chapter 155, Appendix E, the City requires that Churches, temples, and other places of worship require a conditional use permit in the ‘B-3’ – General Business District, the zoning designation of the subject property. The legal description of the subject property under consideration is as follows:

*The west 69.5` of lot 4 and the east 36` of lot 5, block 1, North Worthington, City of Worthington, Nobles County, Minnesota.*

At its December 7<sup>th</sup>, 2021 meeting, the City Planning Commission voted unanimously to recommend approval of the requested conditional use permit subject to the following conditions:

1. Meeting space be limited to the southwest portion of the building commonly known as 1521 Oxford Street.
2. The property maintain compliance with all applicable local, State, and Federal standards and regulations.

Their recommendation was based on the following:

1. The Light of the World Church is a new church starting in Worthington comprised of a small group of individuals currently with a larger network of churches supporting them. The property in question will be rented for the time being and their goal is to buy a property of their own within the next couple of years. They plan on having seating for 20 people initially. Since the property is a rental, it will remain on the City’s tax roll. A rough floor plan can be seen in Exhibit 1A and photos of the building can be seen in Exhibit 1B.
2. Pursuant to Minnesota Statute § 462.3595, the governing bodies of Minnesota cities may designate certain types of developments as conditional uses:

*“The governing body may by ordinance designate certain types of developments, including planned unit developments, and certain land development activities as*

*conditional uses under zoning regulations. Conditional uses may be approved by the governing body or other designated authority by a showing by the applicant that the standards and criteria stated in the ordinance will be satisfied. The standards and criteria shall include both general requirements for all conditional uses, and insofar as practicable, requirements specific to each designated conditional use.”*

3. Exhibit 1C shows the subject properties current zoning designation as ‘B-3’ General Business District. Chapter 155, Appendix E of the City’s Zoning Ordinance requires that Churches, temples, and other places of worship are permitted by conditional use only.
4. Minnesota Statute § 462.3595 also includes the procedural requirements for the issuance of a conditional use permit by a municipality in Subdivision (2). The Statute requires that public hearings on the granting of conditional permits shall be held in the manner provided in section § 462.357, Subdivision 3, which states:

*“No zoning ordinance or amendment thereto shall be adopted until a public hearing has been held thereon by the planning agency or by the governing body”*

5. City Code Chapter 155 Appendix B: Table 2 establishes the required parking for a church as 1 spot for every 4 seats. With seating for 20 people this would require 5 spots. This property does meet that requirement.
6. While not required by State or local requirements, staff find it prudent to consider a property’s states future land use as established by the City’s Comprehensive Plan. As shown in Exhibit 1D, the City’s Comprehensive Plan has identified the future land use of the subject property as “Community Commercial” intended to include retail sales and services serving the immediate Worthington community. It notes that these areas produce a high number of vehicle trips lending to their location along major roadways.
7. Staff find that with changes of zone, conditional use permits, or other land use requests, the surrounding zoning and land uses should be considered to reduce future land use conflicts. The abutting land uses for the subject property are the following, as shown in Exhibit 1E and pictured in Exhibit 1B:

North – Some ‘B-3’ General Business District and ‘R-5’ Multi-Family, Medium and High-Density District. Self-Storage units sit directly north with an apartment complex beyond that.

East – ‘B-3’ General Business District. A salon, dog salon & boutique, as well as a tire and speed shop occupy the building attached to the subject property. Reportedly, another church utilizes space in this building as well



although city Staff has no record of approval for that. Worthington Glass sits east beyond that.

South – ‘B-3’ General Business District runs along Oxford Street directly south of the subject property. A laundromat, orthodontic clinic, Napa Auto Parts, and a tax service business all sit across the street to the south.

West – ‘B-3’ General Business District. A small engine repair shop and a grocery store sit west of the subject property.

Council is requested to consider approval or denial of the land use application. Pursuant to City Ordinance § 155.186 and § 155.223 (G), an approval will require a 4/5 vote and any Council member voting against the application must state their reasons for doing so for the record pursuant to Minnesota Statute § 15.99 Subdivision (2)(b). Should Council wish to approve the application in accordance with the recommendation of the City Planning Commission, it may do so by motion.





Exhibit 1B





Exhibit 1B



Exhibit 1B



Exhibit 1B



1521 Oxford Street  
Current Zoning

GRAY

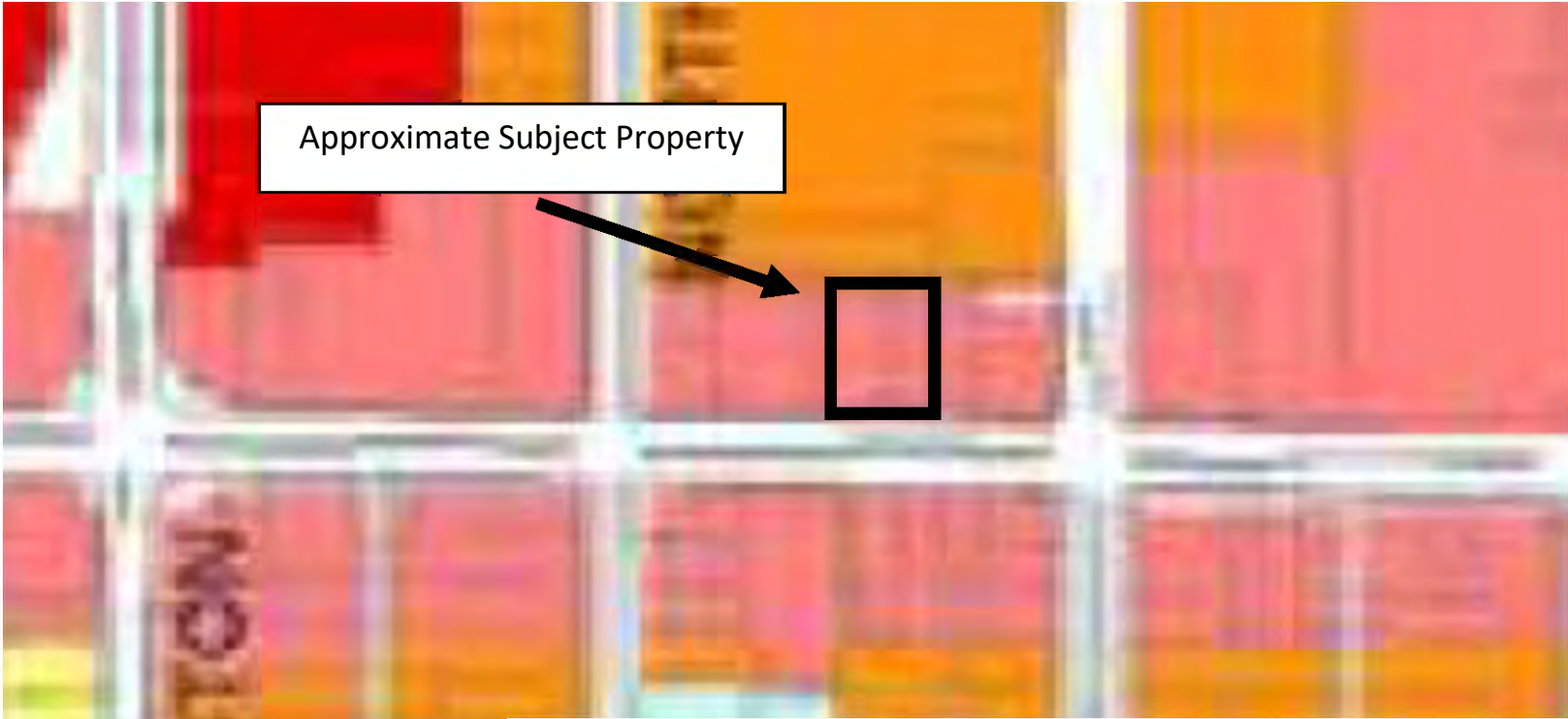
Subject Property



[Red]	_B-1
[Red]	_B-2
[Red]	_B-3
[Red]	_B-4
[Yellow]	_I
[Purple]	_L
[Orange]	_M-1
[Orange]	_M-2
[Pink]	_P.U.D.
[Teal]	_R-1
[Teal]	_R-2
[Teal]	_R-3
[Teal]	_R-4
[Teal]	_R-5
[Teal]	_R-6
[Green]	_S
[Light Green]	_TZ



1521 Oxford Street  
Future Land Use



Approximate Subject Property

**Land Use Plan Categories**

Low Density Residential (up to 6 units/acre)	Neighborhood Commercial	Business Flex Overlay
Medium Density Residential (up to 12 units/acre)	Community Commercial	Commercial/Industrial Reserve
High Density Residential (7 or more units/acre)	Highway Commercial	Railroad
Downtown Mixed Use	Business Park	Park/Open Space
Downtown Core	General Industrial	Public/Semi-Public
	Special Industrial	Future Residential Growth Areas

Note: The available base mapping data does not include the entire extent of the city limits. For land use planning purposes, Worthington Regional Airport and the Industrial Waste Water Treatment Plant are considered Public.



GRAY

Subject Property

1521 Oxford Street  
Aerial Image

WORTHINGTON

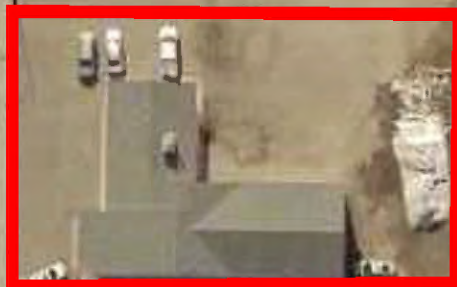


Exhibit 3f

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
D00173		DEFERRED COMP- MINNESOTA STATE D		12/01/2021			001589	8,742.36
E00088		EFTPS		D 12/01/2021			001590	56,604.19
M00309		MINNESOTA STATE RETIREMENT SYSTD		12/01/2021			001591	2,070.00
O00021		OPTUM HEALTH FINANCIAL		D 12/01/2021			001592	5,961.74
P00039		PUBLIC EMPLOYEES RETIREMENT ASSD		12/01/2021			001593	50,731.69
S00202		STATE OF MINNESOTA DEPT OF REVED		12/01/2021			001594	11,745.32

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	0.00	135,855.30	135,855.30
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	6	0.00	135,855.30	135,855.30

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
BAN-KOE SYSTEMS INC	11/26/21	FIRE ALARMS-AUDITORIUM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>999.28</u>
				TOTAL:	999.28
CAMPUS CLEANERS	11/26/21	RENTAL MATS, BAR TOWELS	LIQUOR	O-GEN MISC	<u>35.60</u>
				TOTAL:	35.60
COMMISSIONER OF TRANSPORTATION	11/26/21	HANGAR LOAN REPAYMENT	AIRPORT	NON-DEPARTMENTAL	<u>920.00</u>
				TOTAL:	920.00
DAKOTA SUPPLY GROUP INC	11/26/21	DISTRIBUTION MAIN REPAIR S WATER		M-TRANS MAINS	935.10
	11/26/21	DISTRIBUTION MAIN REPAIR S WATER		M-TRANS MAINS	<u>1,126.42</u>
				TOTAL:	2,061.52
DGR ENGINEERING	11/26/21	SUBSTATION 3 PLANNING	ELECTRIC	FA DISTR STATION EQUIP	4,850.80
	11/26/21	SUB. 3 DISTRIBUTION FEEDER ELECTRIC		FA DISTR STATION EQUIP	<u>7,179.08</u>
				TOTAL:	12,029.88
ECHO GROUP INC	11/26/21	LIGHT BULBS-CONTROL PANELS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	<u>46.00</u>
				TOTAL:	46.00
ESHLEMAN ARMAND	11/26/21	SW CHAPTER MEETING	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>40.66</u>
				TOTAL:	40.66
FLYNN LAW FIRM PLLC	11/26/21	LEGAL FEES - OCTOBER	GENERAL FUND	CITY ATTORNEY	<u>4,252.50</u>
				TOTAL:	4,252.50
FORUM COMMUNICATIONS COMPANY	11/26/21	OCTOBER ADS	LIQUOR	O-GEN MISC	<u>256.00</u>
				TOTAL:	256.00
FRONTIER COMMUNICATION SERVICES	11/26/21	PHONE SERVICE	GENERAL FUND	MAYOR AND COUNCIL	30.24
	11/26/21	PHONE SERVICE	GENERAL FUND	CLERK'S OFFICE	58.16
	11/26/21	PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	58.05
	11/26/21	PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	14.54
	11/26/21	PHONE SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	49.29
	11/26/21	PHONE SERVICE	GENERAL FUND	FIRE ADMINISTRATION	175.98
	11/26/21	PHONE SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	190.19
	11/26/21	PHONE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	216.03
	11/26/21	PHONE SERVICE	RECREATION	PARK AREAS	30.24
	11/26/21	BAC FIRE ALARMS	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	108.21
	11/26/21	PHONE SERVICE	LIQUOR	O-GEN MISC	259.35
	11/26/21	PHONE SERVICE	AIRPORT	O-GEN MISC	105.51
	11/26/21	PHONE SERVICE	DATA PROCESSING	DATA PROCESSING	67.34
	11/26/21	PHONE SERVICE	DATA PROCESSING	COPIER/FAX	<u>29.07</u>
				TOTAL:	1,392.20
INTL UNION LOCAL #49	11/26/21	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	124.29
	11/26/21	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	128.23
	11/26/21	UNION DUES	RECREATION	NON-DEPARTMENTAL	57.16
	11/26/21	UNION DUES	RECREATION	NON-DEPARTMENTAL	53.70
	11/26/21	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	19.31
	11/26/21	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	11.05
	11/26/21	UNION DUES	WATER	NON-DEPARTMENTAL	87.94
	11/26/21	UNION DUES	WATER	NON-DEPARTMENTAL	87.50
	11/26/21	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	116.37
	11/26/21	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	120.63
	11/26/21	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	14.93

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/26/21	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	<u>18.89</u>
			TOTAL:		840.00
JERRY'S AUTO SUPPLY OF WORTHINGTON INC	11/26/21	AIR HOSE	WATER	O-DISTR MISC	<u>23.20</u>
			TOTAL:		23.20
LABOR AND INDUSTRY	11/26/21	STREET TRAILER COMPRESSOR	GENERAL FUND	PAVED STREETS	10.00
	11/26/21	PRESSURE VESSEL RENEWAL	WATER	O-DISTR MISC	10.00
	11/26/21	WATER SHOP COMPRESSOR	WATER	O-DISTR MISC	10.00
	11/26/21	PRESSURE VESSELS AT WWTP	MUNICIPAL WASTEWAT	O-PURIFY MISC	30.00
	11/26/21	ELECTRIC #208 COMPRESSOR	ELECTRIC	O-DISTR MISC	<u>10.00</u>
			TOTAL:		70.00
LA W ENF LABOR SERV INC #4	11/26/21	UNION DUES LICENSED	GENERAL FUND	NON-DEPARTMENTAL	539.75
	11/26/21	UNION DUES LICENSED	GENERAL FUND	NON-DEPARTMENTAL	539.75
	11/26/21	UNION DUES NON-LICENSED	GENERAL FUND	NON-DEPARTMENTAL	137.90
	11/26/21	UNION DUES NON-LICENSED	GENERAL FUND	NON-DEPARTMENTAL	<u>137.90</u>
			TOTAL:		1,355.30
LIVEWIRE PRINTING COMPANY	11/26/21	SASSY SATURDAY	LIQUOR	O-GEN MISC	<u>59.50</u>
			TOTAL:		59.50
MIDWESTERN MECHANICAL INC	11/26/21	ANNUAL SPRINKLER INSPECTIO	GENERAL FUND	PAVED STREETS	<u>370.00</u>
			TOTAL:		370.00
MINNESOTA BENEFIT ASSOCIATION	11/26/21	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	14.63
	11/26/21	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	15.42
	11/26/21	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	47.84
	11/26/21	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	58.86
	11/26/21	INSURANCE	GENERAL FUND	PAVED STREETS	0.01
	11/26/21	INSURANCE	GENERAL FUND	PUBLIC WORK SHOP	145.01
	11/26/21	INSURANCE	GENERAL FUND	ICE AND SNOW REMOVAL	25.38
	11/26/21	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	27.21
	11/26/21	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	26.42
	11/26/21	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	12.77
	11/26/21	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	1.75
	11/26/21	INSURANCE	WATER	GENERAL ADMIN	43.63
	11/26/21	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	96.92
	11/26/21	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	96.92
	11/26/21	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	127.46
	11/26/21	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	127.46
	11/26/21	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	0.01
	11/26/21	INSURANCE	MUNICIPAL WASTEWAT	GENERAL ADMIN	34.90
	11/26/21	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	13.92
	11/26/21	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	13.92
	11/26/21	INSURANCE	ELECTRIC	O-SOURCE SUPER & ENG	9.76
	11/26/21	INSURANCE	ELECTRIC	O-DISTR SUPER & ENG	175.66
	11/26/21	INSURANCE	ELECTRIC	M-SOURCE SUPER & ENF	9.76
	11/26/21	INSURANCE	ELECTRIC	GENERAL ADMIN	212.31
	11/26/21	INSURANCE	STORM WATER MANAGE	STORM DRAINAGE	22.95
	11/26/21	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	7.41
	11/26/21	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	<u>7.41</u>
			TOTAL:		1,375.70
MINNESOTA CHILD SUPPORT PAYMENT CTR	11/26/21	SUPPORT ORDER	GENERAL FUND	NON-DEPARTMENTAL	<u>123.21</u>
			TOTAL:		123.21

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MINNESOTA VALLEY TESTING LABS INC	11/26/21	NITRATE, NITRITE, TOTAL TK MUNICIPAL WASTEWAT	O-PURIFY LABORATORY		81.00
		TOTAL:			81.00
MISCELLANEOUS V KOSTUCH CRYSTAL	11/26/21	REFUND OF CREDITS-ACCTS FI ELECTRIC	NON-DEPARTMENTAL		143.24
VALLEJO DELGADO MARIO	11/26/21	REFUND OF CREDITS-ACCT FIN ELECTRIC	NON-DEPARTMENTAL		122.83
		TOTAL:			266.07
NCPPERS GROUP LIFE INS	11/26/21	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	125.78
	11/26/21	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	134.80
	11/26/21	LIFE INS	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	8.00
	11/26/21	LIFE INS	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	8.00
	11/26/21	LIFE INS	RECREATION	NON-DEPARTMENTAL	21.40
	11/26/21	LIFE INS	RECREATION	NON-DEPARTMENTAL	18.15
	11/26/21	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	3.53
	11/26/21	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	3.60
	11/26/21	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	5.29
	11/26/21	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	1.00
	11/26/21	LIFE INS	WATER	NON-DEPARTMENTAL	35.50
	11/26/21	LIFE INS	WATER	NON-DEPARTMENTAL	36.01
	11/26/21	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	32.62
	11/26/21	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	34.43
	11/26/21	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	33.88
	11/26/21	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	33.19
	11/26/21	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	6.00
	11/26/21	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	2.82
	11/26/21	LIFE INS	LIQUOR	NON-DEPARTMENTAL	24.00
	11/26/21	LIFE INS	LIQUOR	NON-DEPARTMENTAL	24.00
	11/26/21	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
	11/26/21	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
		TOTAL:			624.00
OFFICE OF MNIT SERVICES	11/26/21	PHONE SERVICE	WATER	O-PUMPING	13.27
	11/26/21	PHONE SERVICE	WATER	O-DISTR MISC	41.09
	11/26/21	PHONE SERVICE	WATER	ADMIN OFFICE SUPPLIES	13.27
	11/26/21	PHONE SERVICE	WATER	ACCTS-RECORDS & COLLEC	25.78
	11/26/21	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	13.27
	11/26/21	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	28.73
	11/26/21	PHONE SERVICE	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	13.27
	11/26/21	PHONE SERVICE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	28.73
	11/26/21	PHONE SERVICE	ELECTRIC	O-SOURCE MISC	13.27
	11/26/21	PHONE SERVICE	ELECTRIC	O-DISTR SUPER & ENG	13.27
	11/26/21	PHONE SERVICE	ELECTRIC	O-DISTR STATION EXPENS	40.00
	11/26/21	PHONE SERVICE	ELECTRIC	O-DISTR MISC	13.27
	11/26/21	PHONE SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	13.82
	11/26/21	PHONE SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	77.23
	11/26/21	PHONE SERVICE	ELECTRIC	ACCTS-ASSISTANCE	15.34
		TOTAL:			363.61
MN PEIP	11/26/21	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	6,643.25
	11/26/21	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	6,678.73
	11/26/21	HEALTH INSURANCE NOV FOR D	GENERAL FUND	NON-DEPARTMENTAL	886.04
	11/26/21	HEALTH INS PREM	GENERAL FUND	MAYOR AND COUNCIL	357.55
	11/26/21	HEALTH INS PREM	GENERAL FUND	MAYOR AND COUNCIL	357.55
	11/26/21	HEALTH INS PREM	GENERAL FUND	ADMINISTRATION	795.47
	11/26/21	HEALTH INS PREM	GENERAL FUND	ADMINISTRATION	795.47
	11/26/21	HEALTH INS PREM	GENERAL FUND	CLERK'S OFFICE	660.01



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/26/21	HEALTH INS PREM	GENERAL FUND	CLERK'S OFFICE	660.01
	11/26/21	HEALTH INS PREM	GENERAL FUND	ACCOUNTING	705.06
	11/26/21	HEALTH INS PREM	GENERAL FUND	ACCOUNTING	705.06
	11/26/21	HEALTH INS PREM	GENERAL FUND	ENGINEERING ADMIN	1,111.93
	11/26/21	HEALTH INS PREM	GENERAL FUND	ENGINEERING ADMIN	1,363.78
	11/26/21	HEALTH INS PREM	GENERAL FUND	ECONOMIC DEVELOPMENT	309.05
	11/26/21	HEALTH INS PREM	GENERAL FUND	ECONOMIC DEVELOPMENT	927.15
	11/26/21	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	13,675.82
	11/26/21	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	180.00
	11/26/21	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	13,436.67
	11/26/21	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	261.52
	11/26/21	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	157.63
	11/26/21	BOMGAARS NOV FOR DEC	GENERAL FUND	POLICE ADMINISTRATION	1,320.02
	11/26/21	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,555.89
	11/26/21	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,555.82
	11/26/21	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,555.88
	11/26/21	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,555.83
	11/26/21	HEALTH INS PREM	GENERAL FUND	FIRE ADMINISTRATION	18.39
	11/26/21	HEALTH INS PREM	GENERAL FUND	ANIMAL CONTROL ENFORCE	77.26
	11/26/21	HEALTH INS PREM	GENERAL FUND	ANIMAL CONTROL ENFORCE	108.17
	11/26/21	HEALTH INS PREM	GENERAL FUND	PAVED STREETS	660.01
	11/26/21	HEALTH INS PREM	GENERAL FUND	PAVED STREETS	594.01
	11/26/21	HEALTH INS PREM	GENERAL FUND	PUBLIC WORK SHOP	66.00
	11/26/21	HEALTH INS PREM	GENERAL FUND	CODE ENFORCEMENT	1,057.72
	11/26/21	HEALTH INS PREM	GENERAL FUND	CODE ENFORCEMENT	1,026.81
	11/26/21	HEALTH INS PREM	GENERAL FUND	LAKE IMPROVEMENT	165.19
	11/26/21	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	88.39
	11/26/21	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	88.39
	11/26/21	HEALTH INS PREM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	353.57
	11/26/21	HEALTH INS PREM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	353.57
	11/26/21	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	283.18
	11/26/21	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	353.97
	11/26/21	HEALTH INS PREM	RECREATION	PARK AREAS	660.74
	11/26/21	HEALTH INS PREM	RECREATION	PARK AREAS	825.93
	11/26/21	HEALTH INS PREMIUM	PIR/TRUNKS	NON-DEPARTMENTAL	72.88
	11/26/21	HEALTH INS PREMIUM	PIR/TRUNKS	NON-DEPARTMENTAL	74.25
	11/26/21	HEALTH INS PREM	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	291.54
	11/26/21	HEALTH INS PREM	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	297.00
	11/26/21	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	125.16
	11/26/21	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	26.55
	11/26/21	HEALTH INS PREM	IMPROVEMENT CONST	RYANS RD-MCMILLAN TO 5	10.32
	11/26/21	HEALTH INS PREM	IMPROVEMENT CONST	STERLING AVE PAVING	30.97
	11/26/21	HEALTH INS PREM	IMPROVEMENT CONST	CHERRYWOOD LN ST SURFA	30.97
	11/26/21	HEALTH INS PREM	IMPROVEMENT CONST	OVERLAY PROGRAM	175.51
	11/26/21	HEALTH INS PREM	IMPROVEMENT CONST	OVERLAY PROGRAM	41.30
	11/26/21	HEALTH INS PREM	IMPROVEMENT CONST	BRISTOL-APEL TO END	10.32
	11/26/21	HEALTH INS PREM	IMPROVEMENT CONST	APEL AVE-CLARY TO BRIS	10.32
	11/26/21	HEALTH INS PREM	IMPROVEMENT CONST	8TH AV-9TH TO DEAD END	20.65
	11/26/21	HEALTH INS PREM	IMPROVEMENT CONST	8TH AV-9TH TO DEAD END	32.39
	11/26/21	HEALTH INS PREM	IMPROVEMENT CONST	N CRAILSHEIM WATER 20	8.11
	11/26/21	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	274.55
	11/26/21	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	282.11
	11/26/21	HEALTH INS PREM	WATER	O-SOURCE WELLS & SPRNG	13.58
	11/26/21	HEALTH INS PREM	WATER	O-DISTR SUPER AND ENG	660.01
	11/26/21	HEALTH INS PREM	WATER	O-DISTR SUPER AND ENG	660.01
	11/26/21	HEALTH INS PREM	WATER	O-DISTR MISC	17.68

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/26/21	HEALTH INS PREM	WATER	O-DISTR MISC	17.68
	11/26/21	HEALTH INS PREM	WATER	GENERAL ADMIN	99.00
	11/26/21	HEALTH INS PREM	WATER	GENERAL ADMIN	90.86
	11/26/21	HEALTH INS PREM	WATER	ADMIN OFFICE SUPPLIES	3.39
	11/26/21	HEALTH INS PREM	WATER	ACCTS-METER READING	264.00
	11/26/21	HEALTH INS PREM	WATER	ACCTS-METER READING	294.25
	11/26/21	HEALTH INS PREM	WATER	ACCTS-RECORDS & COLLEC	121.10
	11/26/21	HEALTH INS PREM	WATER	ACCTS-RECORDS & COLLEC	121.09
	11/26/21	HEALTH INS PREM	WATER	PROJECT #2	20.65
	11/26/21	HEALTH INS PREM	WATER	PROJECT #2	20.65
	11/26/21	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	221.29
	11/26/21	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	208.01
	11/26/21	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	198.00
	11/26/21	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	198.00
	11/26/21	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	462.01
	11/26/21	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	462.01
	11/26/21	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY MISC	17.68
	11/26/21	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY MISC	17.68
	11/26/21	HEALTH INS PREM	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	10.32
	11/26/21	HEALTH INS PREM	MUNICIPAL WASTEWAT	GENERAL ADMIN	79.20
	11/26/21	HEALTH INS PREM	MUNICIPAL WASTEWAT	GENERAL ADMIN	72.69
	11/26/21	HEALTH INS PREM	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	3.39
	11/26/21	HEALTH INS PREM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	101.30
	11/26/21	HEALTH INS PREM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	101.30
	11/26/21	HEALTH INS PREM	MUNICIPAL WASTEWAT	PROJECT #15	61.95
	11/26/21	HEALTH INS PREM	MUNICIPAL WASTEWAT	PROJECT #15	20.65
	11/26/21	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	782.95
	11/26/21	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	770.79
	11/26/21	HEALTH INSURANCE NOV FOR D	ELECTRIC	NON-DEPARTMENTAL	330.00
	11/26/21	HEALTH INS PREM	ELECTRIC	O-DISTR UNDERGRND LINE	264.00
	11/26/21	HEALTH INS PREM	ELECTRIC	O-DISTR UNDERGRND LINE	168.30
	11/26/21	HEALTH INS PREM	ELECTRIC	O-DISTR MISC	624.28
	11/26/21	HEALTH INS PREM	ELECTRIC	O-DISTR MISC	1,206.19
	11/26/21	HEALTH INS PREM	ELECTRIC	M-CISTR SUPER & ENG	33.00
	11/26/21	HEALTH INS PREM	ELECTRIC	M-CISTR SUPER & ENG	65.39
	11/26/21	HEALTH INS PREM	ELECTRIC	M-DISTR STATION EQUIPM	66.00
	11/26/21	HEALTH INS PREM	ELECTRIC	M-DISTR UNDERGRND LINE	364.72
	11/26/21	HEALTH INS PREM	ELECTRIC	M-DISTR UNDERGRND LINE	339.96
	11/26/21	HEALTH INS PREM	ELECTRIC	M-DISTR ST LITE & SIG	262.76
	11/26/21	HEALTH INS PREM	ELECTRIC	M-DISTR ST LITE & SIG	267.91
	11/26/21	HEALTH INS PREM	ELECTRIC	M-DISTR PLANT MISC	428.29
	11/26/21	HEALTH INS PREM	ELECTRIC	M-DISTR PLANT MISC	352.94
	11/26/21	HEALTH INS PREM	ELECTRIC	GENERAL ADMIN	481.81
	11/26/21	HEALTH INS PREM	ELECTRIC	GENERAL ADMIN	442.17
	11/26/21	HEALTH INS PREM	ELECTRIC	ADMIN OFFICE SUPPLIES	33.93
	11/26/21	HEALTH INS PREM	ELECTRIC	ACCTS-METER READING	132.01
	11/26/21	HEALTH INS PREM	ELECTRIC	ACCTS-METER READING	196.17
	11/26/21	HEALTH INS PREM	ELECTRIC	ACCTS-RECORDS & COLLEC	517.17
	11/26/21	HEALTH INS PREM	ELECTRIC	ACCTS-RECORDS & COLLEC	517.18
	11/26/21	HEALTH INS PREM	ELECTRIC	ACCTS-ASSISTANCE	176.78
	11/26/21	HEALTH INS PREM	ELECTRIC	ACCTS-ASSISTANCE	176.78
	11/26/21	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	305.53
	11/26/21	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	361.01
	11/26/21	HEALTH INS PREM	ELECTRIC	FA DISTR ST LITE & SIG	575.42
	11/26/21	HEALTH INS PREM	ELECTRIC	FA DISTR ST LITE & SIG	49.50
	11/26/21	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	8.85

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/26/21	HEALTH INS PREM	STORM WATER MANAGE	PROJECT #2	10.32
	11/26/21	HEALTH INS PREM	STORM WATER MANAGE	PROJECT #3	10.33
	11/26/21	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	341.78
	11/26/21	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	341.78
	11/26/21	HEALTH INS PREM	LIQUOR	O-GEN MISC	1,676.20
	11/26/21	HEALTH INS PREM	LIQUOR	O-GEN MISC	1,676.20
	11/26/21	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	183.23
	11/26/21	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	183.23
	11/26/21	HEALTH INSURANCE NOV FOR D	DATA PROCESSING	NON-DEPARTMENTAL	295.84
	11/26/21	HEALTH INS PREM	DATA PROCESSING	DATA PROCESSING	1,368.52
	11/26/21	HEALTH INS PREM	DATA PROCESSING	DATA PROCESSING	1,368.52
	11/26/21	BOMGAARS NOV FOR DEC	HEALTH INS PLAN (T	NON-DEPARTMENTAL	330.00
	11/26/21	ESHLEMAN-TO BE CREDITED	HEALTH INS PLAN (T	NON-DEPARTMENTAL	<u>618.10</u>
			TOTAL:		94,152.66
PLUNKETTS PEST CONTROL INC	11/26/21	GENERAL PEST CONTROL PROGR	LIQUOR	O-GEN MISC	<u>80.91</u>
			TOTAL:		80.91
RUNNINGS SUPPLY INC-ACCT#9502440	11/26/21	SHOP SUPPLIES	WATER	O-DISTR MISC	147.28
	11/26/21	SHOP SUPPLIES	WATER	O-DISTR MISC	11.76
	11/26/21	SHOP SUPPLIES	WATER	O-DISTR MISC	6.98
	11/26/21	WORK BOOTS-TOM JONES	MUNICIPAL WASTEWAT	O-PURIFY MISC	189.99
	11/26/21	JB THREAD LOCK	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	9.99
	11/26/21	2 GALLON SPRAYER	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	<u>39.99</u>
			TOTAL:		405.99
SCHWALBACH ACE #6067	11/26/21	BATTERIES	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	15.98
	11/26/21	SNOW SHOVELS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	<u>79.98</u>
			TOTAL:		95.96
SECURE BENEFITS SYSTEMS CORP	11/26/21	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	44.66
	11/26/21	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	45.98
	11/26/21	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	1,504.58
	11/26/21	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	1,504.58
	11/26/21	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	1,277.92
	11/26/21	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	1,348.47
	11/26/21	MONTHLY ADMIN FEE-NOV	GENERAL FUND	OTHER GEN GOVT MISC	20.00
	11/26/21	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	2.69
	11/26/21	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	2.25
	11/26/21	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	136.65
	11/26/21	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	104.16
	11/26/21	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	0.73
	11/26/21	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	0.17
	11/26/21	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	33.85
	11/26/21	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	7.81
	11/26/21	ADMIN FEE	WATER	NON-DEPARTMENTAL	5.22
	11/26/21	ADMIN FEE	WATER	NON-DEPARTMENTAL	5.16
	11/26/21	CHILD CARE	WATER	NON-DEPARTMENTAL	552.08
	11/26/21	CHILD CARE	WATER	NON-DEPARTMENTAL	552.08
	11/26/21	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	179.10
	11/26/21	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	179.10
	11/26/21	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	13.96
	11/26/21	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	14.10
	11/26/21	CHILD CARE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	644.78
	11/26/21	CHILD CARE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	655.08
	11/26/21	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	486.18

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/26/21	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	498.95
	11/26/21	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	5.63
	11/26/21	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	5.63
	11/26/21	CHILD CARE	ELECTRIC	NON-DEPARTMENTAL	758.33
	11/26/21	CHILD CARE	ELECTRIC	NON-DEPARTMENTAL	758.33
	11/26/21	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	177.60
	11/26/21	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	177.60
	11/26/21	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	0.46
	11/26/21	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	0.06
	11/26/21	CHILD CARE	STORM WATER MANAGE	NON-DEPARTMENTAL	10.30
	11/26/21	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	27.39
	11/26/21	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	2.60
	11/26/21	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	6.75
	11/26/21	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	6.75
	11/26/21	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	137.14
	11/26/21	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	137.14
	11/26/21	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	3.15
	11/26/21	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	3.15
	11/26/21	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	165.91
	11/26/21	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	<u>165.91</u>
			TOTAL:		12,370.12
THE GLOBE	11/26/21	DRAW CHARGES	LIQUOR	O-GEN MISC	<u>26.70</u>
			TOTAL:		26.70
TRI-STATE RENTAL CENTER	11/26/21	OXYGEN GAS	WATER	O-DISTR MISC	<u>47.00</u>
			TOTAL:		47.00
UNITED PARCEL SERVICE INC	11/26/21	UPS INTERNET SHIPPING CHAR	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>22.53</u>
			TOTAL:		22.53
VAST BROADBAND	11/26/21	INTERNET SERVICE	GENERAL FUND	FIRE ADMINISTRATION	<u>96.10</u>
			TOTAL:		96.10
VERIZON WIRELESS	11/26/21	WIRELESS SERVICE	WATER	O-DISTR MISC	40.01
	11/26/21	WIRELESS SERVICE	WATER	O-DISTR MISC	41.25
	11/26/21	WIRELESS SERVICE	WATER	O-DISTR MISC	51.25
	11/26/21	WIRELESS SERVICE	WATER	O-DISTR MISC	24.15
	11/26/21	WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	40.01
	11/26/21	WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	41.25
	11/26/21	WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	41.25
	11/26/21	WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	41.25
	11/26/21	WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	40.01
	11/26/21	WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	40.01
	11/26/21	WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	41.25
	11/26/21	WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	51.25
	11/26/21	WIRELESS SERVICE	ELECTRIC	O-DISTR MISC	41.25
	11/26/21	WIRELESS SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	51.25
	11/26/21	WIRELESS SERVICE	ELECTRIC	ACCTS-METER READING	<u>51.25</u>
			TOTAL:		636.69
VIVIAL INC.	11/26/21	DIRECTORY-FRONTIER COMM	WATER	ACCTS-RECORDS & COLLEC	44.14
	11/26/21	DIRECTORY-FRONTIER COMM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	44.13
	11/26/21	DIRECTORY-FRONTIER COMM	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>88.28</u>
			TOTAL:		176.55

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
WIETZEMA TODD	11/26/21	APWA CONFERENCE	GENERAL FUND	PAVED STREETS	315.60
				TOTAL:	315.60
WORTHINGTON AREA UNITED WAY	11/26/21	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	21.27
	11/26/21	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	31.02
	11/26/21	PAYROLL WITHHOLDING	RECREATION	NON-DEPARTMENTAL	2.63
	11/26/21	PAYROLL WITHHOLDING	WATER	NON-DEPARTMENTAL	0.75
	11/26/21	PAYROLL WITHHOLDING	WATER	NON-DEPARTMENTAL	0.75
	11/26/21	PAYROLL WITHHOLDING	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	0.60
	11/26/21	PAYROLL WITHHOLDING	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	0.60
	11/26/21	PAYROLL WITHHOLDING	ELECTRIC	NON-DEPARTMENTAL	3.65
	11/26/21	PAYROLL WITHHOLDING	ELECTRIC	NON-DEPARTMENTAL	3.65
	11/26/21	PAYROLL WITHHOLDING	STORM WATER MANAGE	NON-DEPARTMENTAL	2.38
	11/26/21	PAYROLL WITHHOLDING	AIRPORT	NON-DEPARTMENTAL	9.50
	11/26/21	PAYROLL WITHHOLDING	DATA PROCESSING	NON-DEPARTMENTAL	10.60
	11/26/21	PAYROLL WITHHOLDING	DATA PROCESSING	NON-DEPARTMENTAL	10.60
				TOTAL:	98.00
WORTHINGTON FOOTWEAR & REPAIR	11/26/21	SAFETY SHOES	GENERAL FUND	PAVED STREETS	225.00
	11/26/21	STEEL TOE BOOTS	MUNICIPAL WASTEWAT	O-PURIFY MISC	225.00
				TOTAL:	450.00
WYCOFF DANNY	11/26/21	MILEAGE-8/24/21-10/24/21	LIQUOR	O-GEN MISC	32.26
				TOTAL:	32.26

## ===== FUND TOTALS =====

101	GENERAL FUND	79,968.30
202	MEMORIAL AUDITORIUM	2,115.23
229	RECREATION	2,621.00
231	ECONOMIC DEV AUTHORITY	108.21
321	PIR/TRUNKS	742.80
401	IMPROVEMENT CONST	601.78
601	WATER	7,337.38
602	MUNICIPAL WASTEWATER	6,347.27
604	ELECTRIC	25,604.99
606	STORM WATER MANAGEMENT	138.28
609	LIQUOR	5,122.06
612	AIRPORT	1,035.01
702	DATA PROCESSING	3,901.89
705	HEALTH INS PLAN (TPA)	948.10

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 GRAND TOTAL: 136,592.30  
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PACKET: 04168 LINCOLN FINANCIAL DUE 12/  
VENDOR SET: 01 CITY OF WORTHINGTON \*\*\* DRAFT/OTHER LISTING \*\*\*  
BANK: 1 FIRST STATE BANK SOUTHWES

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
J00036		LINCOLN FINANCIAL GROUP		D 12/01/2021			001598	4,228.87

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	4,228.87	4,228.87
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	4,228.87	4,228.87



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AMERICAN BOTTLING COMPANY	12/10/21	MIX	LIQUOR	NON-DEPARTMENTAL	225.92
	12/10/21	MIX	LIQUOR	NON-DEPARTMENTAL	<u>183.50</u>
				TOTAL:	409.42
AMERICAN ENGINEERING TESTING INC	12/10/21	FIELD HOUSE	RECREATION	FIELD HOUSE	276.60
	12/10/21	RYAN'S ROAD	IMPROVEMENT CONST	RYANS RD-MCMILLAN TO 5	250.00
	12/10/21	RYAN'S ROAD	IMPROVEMENT CONST	RYANS RD-MCMILLAN TO 5	100.00
	12/10/21	RYAN'S ROAD	IMPROVEMENT CONST	RYANS RD-MCMILLAN TO 5	348.00
	12/10/21	27TH STREET EXTENSION	IMPROVEMENT CONST	27TH ST PAVING IMPR (2	2,114.35
	12/10/21	14TH ST OVERLAY ADA	IMPROVEMENT CONST	OVERLAY PROGRAM	100.00
	12/10/21	2021 BIT OVERLAY	IMPROVEMENT CONST	OVERLAY PROGRAM	200.00
	12/10/21	CECILEE STREET EXTENSION	IMPROVEMENT CONST	CECILEE STREET EXTENSI	1,127.10
	12/10/21	DARLING DR/STORM	IMPROVEMENT CONST	DARLING@ 59 FRT RD ST	150.00
	12/10/21	DARLING DRIVE/STORM	IMPROVEMENT CONST	DARLING@ 59 FRT RD ST	100.00
	12/10/21	DARLING DRIVE/STORM	IMPROVEMENT CONST	DARLING@ 59 FRT RD ST	100.00
	12/10/21	AQUATIC CENTER	AQUATIC CENTER FAC	AQUATIC CENTER FACILIT	2,985.10
	12/10/21	CLARY/MCMILLAN CONC REST	WATER	PROJECT #2	500.00
	12/10/21	MWWTF IMPR-SOIL/MATERIAL T	MUNICIPAL WASTEWAT	FA PURIFY STRUCTURES	<u>4,114.60</u>
				TOTAL:	12,465.75
ARAMARK	12/10/21	4-WEEK TOWEL SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>128.65</u>
				TOTAL:	128.65
ARCTIC GLACIER USA INC	12/10/21	MIX	LIQUOR	NON-DEPARTMENTAL	256.15
	12/10/21	MIX	LIQUOR	O-SOURCE MISC	<u>7.50</u>
				TOTAL:	263.65
ARNOLD MOTOR SUPPLY LLP	12/10/21	WELDER GAS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	54.95
	12/10/21	PAINT	ELECTRIC	O-DISTR MISC	<u>39.13</u>
				TOTAL:	94.08
ARTISAN BEER COMPANY	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	145.20
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	811.95
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	<u>155.40</u>
				TOTAL:	1,112.55
ARTMOBILE	12/10/21	LEGACY PROJECT-MATCHING GR	GENERAL FUND	PUBLIC ARTS	<u>1,200.00</u>
				TOTAL:	1,200.00
ATLANTIC BOTTLING COMPANY	12/10/21	MIX	LIQUOR	NON-DEPARTMENTAL	410.34
	12/10/21	MIX	LIQUOR	NON-DEPARTMENTAL	<u>155.49</u>
				TOTAL:	565.83
AVERA MCKENNAN	12/10/21	FLU SHOT	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	<u>25.00</u>
				TOTAL:	25.00
BELLBOY CORPORATION	12/10/21	MIX	LIQUOR	NON-DEPARTMENTAL	454.20
	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,100.00
	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	679.50
	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	10,139.15
	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,350.00
	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	580.00-
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	8.11
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	50.00
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	4.00
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	146.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	4.00-
	12/10/21	6-PACK RINGS	LIQUOR	O-GEN MISC	<u>200.00</u>
				TOTAL:	14,546.96
BELTLINE AUTOMOTIVE LLC	12/10/21	#20-24 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	32.24
	12/10/21	#20-24 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	<u>7.50</u>
				TOTAL:	39.74
BEVERAGE WHOLESALERS INC	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	12,387.25
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	13.50-
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	6,814.80
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	12,081.71
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	7,801.95
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	10,051.40
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	<u>7,502.90</u>
				TOTAL:	56,626.51
BOB'S PIANO SERVICE INC	12/10/21	CONCERT TUNING	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>120.00</u>
				TOTAL:	120.00
BOLTON & MENK INC	12/10/21	GIS SERVICES	GENERAL FUND	ENGINEERING ADMIN	2,680.00
	12/10/21	BIO-SCIENCE REPLAT COSTS	GENERAL FUND	OTHER GEN GOVT MISC	7,546.50
	12/10/21	27TH STREET EXTENSION	IMPROVEMENT CONST	27TH ST PAVING IMPR (2	17,099.50
	12/10/21	8TH AVE RECONSTRUCTION	IMPROVEMENT CONST	8TH AV-9TH TO DEAD END	32,500.00
	12/10/21	AIRPORT MASTER PLAN & LAYO	AIRPORT	PROJECT #4	<u>6,225.00</u>
				TOTAL:	66,051.00
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	8,406.21
	12/10/21	WINE	LIQUOR	NON-DEPARTMENTAL	368.00
	12/10/21	MIX	LIQUOR	NON-DEPARTMENTAL	175.00
	12/10/21	WINE	LIQUOR	NON-DEPARTMENTAL	112.00
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	21.50
	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,075.64
	12/10/21	MIX	LIQUOR	NON-DEPARTMENTAL	163.08
	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,646.25
	12/10/21	MIX	LIQUOR	NON-DEPARTMENTAL	19.26
	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	490.06-
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	22.73-
	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	243.00-
	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	22.73-
	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	112.50-
	12/10/21	MIX	LIQUOR	NON-DEPARTMENTAL	19.26-
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	126.57
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	12.95
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	12.95
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	65.83
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	9.25
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	43.46
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	1.85
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	5.55-
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	1.85-
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	1.85-
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	1.85-
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	1.85-
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	<u>1.85-</u>
				TOTAL:	13,334.72

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MARK ROBERT BRODIN	12/10/21	A/V SERVICES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	1,240.00
	12/10/21	A/V SERVICES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	1,810.00
	12/10/21	A/V SERVICES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	450.00
	12/10/21	A/V SERVICES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	320.00
	12/10/21	A/V SERVICES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	120.00
	12/10/21	A/V SERVICES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	690.00
	12/10/21	A/V SERVICES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	160.00
	12/10/21	A/V SERVICES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	260.00
	12/10/21	A/V SERVICES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>700.00</u>
			TOTAL:		5,750.00
BROTHERS FIRE & SECURITY	12/10/21	ANNUAL SPRINKLER INSPECTIO	GENERAL FUND	FIRE ADMINISTRATION	<u>250.00</u>
				TOTAL:	250.00
C & B OPERATIONS LLC	12/10/21	#408 STARTER	STORM WATER MANAGE	STREET CLEANING	<u>460.75</u>
				TOTAL:	460.75
CAMPSPOT	12/10/21	MARKET PLACE BOOKING FEE	RECREATION	OLSON PARK CAMPGROUND	<u>2.00</u>
				TOTAL:	2.00
CAPITAL ONE	12/10/21	POLICE SCAM LUNCHEON	GENERAL FUND	CENTER FOR ACTIVE LIVI	22.57
	12/10/21	BOX OFFICE CLOCK	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	32.33
	12/10/21	OCCUPANCY FRAMES	RECREATION	PARK AREAS	<u>4.48</u>
				TOTAL:	59.38
CEMSTONE CONCRETE MATERIALS LLC	12/10/21	PAVEMENT REPLACEMENT	WATER	M-TRANS MAINS	10.74
	12/10/21	NOBLES, DOVER PAVEMENT REP	WATER	M-TRANS MAINS	652.00
	12/10/21	OAK, CIRCLE, MORNINGSIDE P	WATER	M-TRANS MAINS	1,155.50
	12/10/21	ROCK	ELECTRIC	FA DISTR ST LITE & SIG	1.44
	12/10/21	ROCK	ELECTRIC	FA DISTR ST LITE & SIG	32.00
	12/10/21	CEMENT FOR LIGHT POLES	ELECTRIC	FA DISTR ST LITE & SIG	<u>504.00</u>
				TOTAL:	2,355.68
CHAMBER OF COMMERCE	12/10/21	LODGING TAX-OCTOBER	GENERAL FUND	LODGING TAX/TOURISM	<u>17,286.82</u>
				TOTAL:	17,286.82
CIRCUIT BREAKER SALES CO INC	12/10/21	MAINTENANCE-ABB K-LINE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	<u>6,250.00</u>
				TOTAL:	6,250.00
COMPUTER LODGE LLC	12/10/21	OFFICE 365	RECREATION	FIELD HOUSE	101.24
	12/10/21	MACBOOK PRO	RECREATION	FIELD HOUSE	<u>1,947.49</u>
				TOTAL:	2,048.73
COOPERATIVE ENERGY CO- ACCT # 5910807	12/10/21	SMALL ENGINE GAS	GENERAL FUND	PAVED STREETS	18.00
	12/10/21	OIL-MOWERS	RECREATION	PARK AREAS	123.75
	12/10/21	SMALL ENGINE GAS	RECREATION	PARK AREAS	9.00
	12/10/21	FUEL	AIRPORT	O-GEN MISC	<u>1,455.00</u>
				TOTAL:	1,358.25
COTTONWOOD COUNTY SHERIFF OFFICE	12/10/21	SAFE & SOBER GRANT	GENERAL FUND	POLICE ADMINISTRATION	<u>436.71</u>
				TOTAL:	436.71
CULLIGAN OF WORTHINGTON	12/10/21	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	61.95
	12/10/21	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	3.50
	12/10/21	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	16.25
	12/10/21	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	32.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	12/10/21	MONTHLY SERVICE	RECREATION	PARK AREAS	3.50
	12/10/21	MONTHLY SERVICE	RECREATION	PARK AREAS	16.25
	12/10/21	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	20.00
	12/10/21	MONTHLY SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	32.39
	12/10/21	MONTHLY SERVICE	LIQUOR	O-GEN MISC	<u>49.68</u>
				TOTAL:	236.02
DACOTAH PAPER CO	12/10/21	LIQUOR BAGS, GROCERY BAGS	LIQUOR	O-GEN MISC	630.36
	12/10/21	PAPER TOWELS, BAGS, BATT	LIQUOR	O-GEN MISC	<u>636.34</u>
				TOTAL:	1,266.70
DAKOTA FLUID POWER INC	12/10/21	CYLINDER REPAIR-MULE	RECREATION	PARK AREAS	<u>386.24</u>
				TOTAL:	386.24
DAKOTA SUPPLY GROUP INC	12/10/21	SERVICE LINE SUPPLIES	WATER	O-DIST UNDERGRND LINES	<u>1,145.43</u>
				TOTAL:	1,145.43
DEPARTMENT OF FINANCE	12/10/21	WPD FELONY FLEE-A. VASQUEZ	GENERAL FUND	NON-DEPARTMENTAL	<u>69.20</u>
				TOTAL:	69.20
DEPUTY REGISTER #33	12/10/21	TABS-2020 DODGE DURANGO	GENERAL FUND	POLICE ADMINISTRATION	14.25
	12/10/21	#17-46 TABS	GENERAL FUND	POLICE ADMINISTRATION	29.75
	12/10/21	#08-26 TABS	GENERAL FUND	POLICE ADMINISTRATION	14.25
	12/10/21	#17-36 TABS	GENERAL FUND	POLICE ADMINISTRATION	<u>29.75</u>
				TOTAL:	88.00
DIAMOND VOGEL PAINT	12/10/21	BUILDING OFFICIAL OFFICE	GENERAL FUND	GENERAL GOVT BUILDINGS	75.37
	12/10/21	BUILDING OFFICIAL OFFICE	GENERAL FUND	GENERAL GOVT BUILDINGS	46.73
	12/10/21	PAINT ROLLER HEAD	GENERAL FUND	CENTER FOR ACTIVE LIVI	<u>6.66</u>
				TOTAL:	128.76
DOLL DISTRIBUTING LLC	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	7,233.20
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	3,461.74
	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	398.75
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	176.00
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	4,653.35
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	910.20
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	854.70
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	10,672.95
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	231.00
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	440.40
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	5,743.24
	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	117.00
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	7,338.52
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	352.50
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	28.50
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	133.75
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	2,830.75
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	183.05
	12/10/21	BEER	LIQUOR	NON-DEPARTMENTAL	<u>101.00</u>
				TOTAL:	44,040.20
DRIVER AND VEHICLE SERVICES	12/10/21	EMERGENCY VEHICLE PLATES	GENERAL FUND	POLICE ADMINISTRATION	<u>48.00</u>
				TOTAL:	48.00
EARL F ANDERSEN INC- DIVISION OF SAFET	12/10/21	SIGNS	GENERAL FUND	SIGNS AND SIGNALS	531.55

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	531.55
ENGINEERING NEWS-RECORD	12/10/21	MEMBERSHIP RENEWAL	GENERAL FUND	ENGINEERING ADMIN	108.00
				TOTAL:	108.00
FASTENAL COMPANY	12/10/21	BALLFIELD EQUIPMENT	RECREATION	BALLFIELD MAINTENANCE	27.90
				TOTAL:	27.90
FERGUSON ENTERPRISES LLC #1657	12/10/21	BEACH TOILETS	RECREATION	PARK AREAS	60.75
	12/10/21	PVC	ELECTRIC	M-DISTR UNDERGRND LINE	6.49
				TOTAL:	67.24
FIFE WATER SERVICES INC	12/10/21	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	13,528.94
	12/10/21	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	12,742.70
	12/10/21	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	12,686.54
				TOTAL:	38,958.18
FLAHERTY & HOOD PA	12/10/21	LABOR & EMPLOY CONSULT SER	GENERAL FUND	CITY ATTORNEY	270.00
				TOTAL:	270.00
FORUM COMMUNICATIONS COMPANY	12/10/21	PROPOSED ORDINANCE	GENERAL FUND	CLERK'S OFFICE	52.50
	12/10/21	PROPOSED ORDINANCE	GENERAL FUND	CLERK'S OFFICE	52.50
	12/10/21	PROPOSED ORDINANCE	GENERAL FUND	CLERK'S OFFICE	120.00
	12/10/21	PLANNING COMMISSION	GENERAL FUND	ECONOMIC DEVELOPMENT	150.00
	12/10/21	CAL TV ENT. GUIDE	GENERAL FUND	CENTER FOR ACTIVE LIVI	144.00
	12/10/21	VETERANS DAY	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	81.00
	12/10/21	BEST OF PARKS	RECREATION	PARK AREAS	230.00
	12/10/21	HEARING ON PROP. IMPROVEME	IMPROVEMENT CONST	8TH AV-9TH TO DEAD END	112.50
				TOTAL:	942.50
G & R CONTROLS INC	12/10/21	DIESEL GEN PLANT SOFTWARE	ELECTRIC	O-SOURCE MISC	2,275.00
				TOTAL:	2,275.00
GALLS LLC	12/10/21	UNIFORM SHIRT	GENERAL FUND	POLICE ADMINISTRATION	75.56
	12/10/21	PATROL UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	333.47
				TOTAL:	409.03
GOPHER SPORT	12/10/21	FIELD HOUSE EQUIPMENT	RECREATION	FIELD HOUSE	1,374.76
	12/10/21	FIELD OUSE EQUIPMENT	RECREATION	FIELD HOUSE	2,215.38
	12/10/21	FIELD HOUSE EQUIPMENT	RECREATION	FIELD HOUSE	609.96
				TOTAL:	4,200.10
GOPHER STATE ONE CALL	12/10/21	MONTHLY LOCATE SERVICES	WATER	O-DISTR MISC	23.63
	12/10/21	MONTHLY LOCATE SERVICES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	23.62
	12/10/21	MONTHLY LOCATE SERVICES	ELECTRIC	O-DISTR MISC	47.25
				TOTAL:	94.50
GRAHAM TIRE OF WORTHINGTON INC	12/10/21	NEW TIRES FOR TAC EXCAVATO	ELECTRIC	M-DISTR PLANT MISC	401.70
				TOTAL:	401.70
GRIDOR CONSTRUCTION INC	12/10/21	MWTF IMPROVEMENTS	MUNICIPAL WASTEWAT	FA PURIFY STRUCTURES	927,974.00
				TOTAL:	927,974.00
GUARANTEE ROOFING & SHEET METAL OF SD	12/10/21	ROOF REPAIR	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	320.00
				TOTAL:	320.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
HACH COMPANY	12/10/21	BOD PROBE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	1,240.91
	12/10/21	PHOS TESTING SUPPLIES	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	<u>2,147.64</u>
		TOTAL:			3,388.55
HARLAN A BOERSMA	12/10/21	BUILDING MAINTENANCE	GENERAL FUND	FIRE ADMINISTRATION	<u>177.05</u>
		TOTAL:			177.05
HAWKINS INC	12/10/21	CHLORINE	WATER	O-PURIFY	<u>766.50</u>
		TOTAL:			766.50
INDIAN ISLAND WINERY	12/10/21	WINE	LIQUOR	NON-DEPARTMENTAL	<u>1,920.00</u>
		TOTAL:			1,920.00
INTEGRITY AVIATION INC	12/10/21	FBO MANAGEMENT FEE-DECEMBE	AIRPORT	O-GEN MISC	<u>2,312.00</u>
		TOTAL:			2,312.00
INTERPOLL LABORATORIES INC	12/10/21	EMISSION TESTING FOR GENER ELECTRIC		O-SOURCE MISC	<u>13,950.00</u>
		TOTAL:			13,950.00
IUOE LOCAL 49 FRINGE BENEFIT FUND	12/10/21	HEALTH INS PREMIUM 49ERS	GENERAL FUND	NON-DEPARTMENTAL	574.15
	12/10/21	HEALTH INS PREMIUM 49ERS	GENERAL FUND	NON-DEPARTMENTAL	425.90
	12/10/21	HEALTH INS DEC FOR JAN	GENERAL FUND	NON-DEPARTMENTAL	198.74
	12/10/21	HEALTH PREMIUM 49ERS	GENERAL FUND	ENGINEERING ADMIN	1,333.93
	12/10/21	HEALTH PREMIUM 49ERS	GENERAL FUND	ENGINEERING ADMIN	1,358.55
	12/10/21	HEALTH PREMIUM 49ERS	GENERAL FUND	PAVED STREETS	1,696.15
	12/10/21	HEALTH PREMIUM 49ERS	GENERAL FUND	PAVED STREETS	531.46
	12/10/21	HEALTH PREMIUM 49ERS	GENERAL FUND	PUBLIC WORK SHOP	758.51
	12/10/21	HEALTH PREMIUM 49ERS	GENERAL FUND	PUBLIC WORK SHOP	1,255.63
	12/10/21	HEALTH PREMIUM 49ERS	GENERAL FUND	SIGNS AND SIGNALS	168.94
	12/10/21	HEALTH PREMIUM 49ERS	GENERAL FUND	MISC SPECIAL DAYS/EVEN	337.87
	12/10/21	HEALTH INS PREMIUM 49ERS	RECREATION	NON-DEPARTMENTAL	304.93
	12/10/21	HEALTH INS PREMIUM 49ERS	RECREATION	NON-DEPARTMENTAL	360.22
	12/10/21	HEALTH INS DEC FOR JAN	RECREATION	NON-DEPARTMENTAL	119.24
	12/10/21	HEALTH PREMIUM 49ERS	RECREATION	BALLFIELD MAINTENANCE	239.33
	12/10/21	HEALTH PREMIUM 49ERS	RECREATION	BALLFIELD MAINTENANCE	105.59
	12/10/21	HEALTH PREMIUM 49ERS	RECREATION	PARK AREAS	1,488.78
	12/10/21	HEALTH PREMIUM 49ERS	RECREATION	PARK AREAS	1,935.76
	12/10/21	HEALTH INS PREMIUM 49ERS	IMPROVEMENT CONST	NON-DEPARTMENTAL	57.76
	12/10/21	HEALTH INS PREMIUM 49ERS	IMPROVEMENT CONST	NON-DEPARTMENTAL	58.38
	12/10/21	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	2019 HOMEWOOD HILLS ST	21.12
	12/10/21	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	RYANS RD-MCMILLAN TO 5	34.54
	12/10/21	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	OVERLAY PROGRAM	293.20
	12/10/21	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	OVERLAY PROGRAM	56.31
	12/10/21	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	ELEANOR-SPRING-860 EAS	239.33
	12/10/21	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	DARLING@ 59 FRT RD ST	27.72
	12/10/21	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	DARLING@ 59 FRT RD ST	14.08
	12/10/21	HEALTH INS PREMIUM 49ERS	WATER	NON-DEPARTMENTAL	496.85
	12/10/21	HEALTH INS PREMIUM 49ERS	WATER	NON-DEPARTMENTAL	496.85
	12/10/21	HEALTH PREMIUM 49ERS	WATER	O-PUMPING	157.12
	12/10/21	HEALTH PREMIUM 49ERS	WATER	O-PUMPING	136.39
	12/10/21	HEALTH PREMIUM 49ERS	WATER	O-PURIFY LABOR	367.24
	12/10/21	HEALTH PREMIUM 49ERS	WATER	O-PURIFY LABOR	334.04
	12/10/21	HEALTH PREMIUM 49ERS	WATER	O-DIST UNDERGRND LINES	873.63
	12/10/21	HEALTH PREMIUM 49ERS	WATER	O-DIST UNDERGRND LINES	781.40
	12/10/21	HEALTH PREMIUM 49ERS	WATER	O-DISTR MISC	1,344.39
	12/10/21	HEALTH PREMIUM 49ERS	WATER	O-DISTR MISC	1,346.71



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	12/10/21	HEALTH PREMIUM 49ERS	WATER	M-TRANS MAINS	73.27
	12/10/21	HEALTH PREMIUM 49ERS	WATER	M-TRANS MAINS	217.11
	12/10/21	HEALTH INS PREMIUM 49ERS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	685.00
	12/10/21	HEALTH INS PREMIUM 49ERS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	685.65
	12/10/21	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	216.64
	12/10/21	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	175.98
	12/10/21	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABOR	1,105.48
	12/10/21	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABOR	1,187.08
	12/10/21	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	598.28
	12/10/21	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	588.20
	12/10/21	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	798.53
	12/10/21	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	865.83
	12/10/21	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	1,162.95
	12/10/21	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	1,068.51
	12/10/21	HEALTH INS PREMIUM 49ERS	STORM WATER MANAGE	NON-DEPARTMENTAL	107.20
	12/10/21	HEALTH INS PREMIUM 49ERS	STORM WATER MANAGE	NON-DEPARTMENTAL	166.59
	12/10/21	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	STORM DRAINAGE	60.03
	12/10/21	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	STORM DRAINAGE	56.31
	12/10/21	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	STREET CLEANING	547.53
	12/10/21	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	STREET CLEANING	887.77
	12/10/21	HEALTH INS PREMIUM 49ERS	AIRPORT	NON-DEPARTMENTAL	32.30
	12/10/21	HEALTH PREMIUM 49ERS	AIRPORT	O-GEN MISC	<u>183.02</u>
			TOTAL:		31,800.00
J & K WINDOWS	12/10/21	WINDOW CLEANING-NOVEMBER	LIQUOR	O-GEN MISC	<u>120.00</u>
			TOTAL:		120.00
JERRY'S AUTO SUPPLY OF WORTHINGTON INC	12/10/21	#412 HOSE FITTING	GENERAL FUND	ICE AND SNOW REMOVAL	12.61
	12/10/21	KUBOTA BELT	RECREATION	PARK AREAS	23.84
	12/10/21	KUBOTA BELT	RECREATION	PARK AREAS	12.34
	12/10/21	KUBOTA	RECREATION	PARK AREAS	<u>73.86</u>
			TOTAL:		122.65
JJ LOPEZ ENTERPRISES LLC	12/10/21	AQUATIC CENTER	AQUATIC CENTER FAC	AQUATIC CENTER FACILIT	2,772.00
	12/10/21	AQUATIC CENTER	AQUATIC CENTER FAC	AQUATIC CENTER FACILIT	<u>1,440.00</u>
			TOTAL:		4,212.00
JOHNSON BROTHERS LIQUOR CO	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,977.28
	12/10/21	WINE	LIQUOR	NON-DEPARTMENTAL	5,268.71
	12/10/21	MIX	LIQUOR	NON-DEPARTMENTAL	92.95
	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	810.00
	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	8,581.25
	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	218.00
	12/10/21	WINE	LIQUOR	NON-DEPARTMENTAL	3,980.45
	12/10/21	MIX	LIQUOR	NON-DEPARTMENTAL	42.95
	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	6,243.43
	12/10/21	WINE	LIQUOR	NON-DEPARTMENTAL	3,283.94
	12/10/21	MIX	LIQUOR	NON-DEPARTMENTAL	22.50
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	74.88
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	137.33
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	6.76
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	158.46
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	118.36
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	92.00
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	<u>88.22</u>
			TOTAL:		34,197.47

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
JOHNSTON AUTOSTORES	12/10/21	SEA FOAM	GENERAL FUND	POLICE ADMINISTRATION	55.92
				TOTAL:	55.92
KUECHLE UNDERGROUND, INC	12/10/21	GLENWOOD HEIGHTS 2ND ADDIT	ECONOMIC DEV AUTHO	NON-DEPARTMENTAL	9,956.20-
	12/10/21	GLENWOOD HEIGHTS 2ND ADDIT	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	199,124.00
				TOTAL:	189,167.80
LARSON CRANE SERVICE INC	12/10/21	OLSON PARK BANK REPAIRS	GENERAL FUND	NON-DEPARTMENTAL	1,308.93
	12/10/21	OLSON PARK BANK REPAIRS	GENERAL FUND	LAKE IMPROVEMENT	2,026.60
	12/10/21	CECILEE STREET EXTENSION	IMPROVEMENT CONST	NON-DEPARTMENTAL	241.13-
	12/10/21	CECILEE STREET EXTENSION	IMPROVEMENT CONST	CECILEE STREET EXTENSI	4,822.60
				TOTAL:	7,917.00
LAW ENFORCEMENT LABOR SERVICES INC #27	12/10/21	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	309.16
				TOTAL:	309.16
LEAGUE OF MN CITIES INSURANCE TRUST	12/10/21	WORK COMP 1ST QTR '22	GENERAL FUND	NON-DEPARTMENTAL	31,560.42
	12/10/21	WORK COMP 1ST QTR '22	GENERAL FUND	MAYOR AND COUNCIL	0.60
	12/10/21	WORK COMP 1ST QTR '22	GENERAL FUND	ADMINISTRATION	13.98
	12/10/21	WORK COMP 1ST QTR '22	GENERAL FUND	CLERK'S OFFICE	12.44
	12/10/21	WORK COMP 1ST QTR '22	GENERAL FUND	ACCOUNTING	15.44
	12/10/21	WORK COMP 1ST QTR '22	GENERAL FUND	ENGINEERING ADMIN	43.61
	12/10/21	WORK COMP 1ST QTR '22	GENERAL FUND	ENGINEERING ADMIN	4.19
	12/10/21	WORK COMP 1ST QTR '22	GENERAL FUND	ECONOMIC DEVELOPMENT	30.42
	12/10/21	WORK COMP 1ST QTR '22	GENERAL FUND	POLICE ADMINISTRATION	1,723.28
	12/10/21	WORK COMP 1ST QTR '22	GENERAL FUND	REGULATE LAWFUL GAMBLE	2.42
	12/10/21	WORK COMP 1ST QTR '22	GENERAL FUND	SECURITY CENTER	29.93
	12/10/21	WORK COMP 1ST QTR '22	GENERAL FUND	SECURITY CENTER	389.08
	12/10/21	WORK COMP 1ST QTR '22	GENERAL FUND	FIRE ADMINISTRATION	415.14
	12/10/21	WORK COMP 1ST QTR '22	GENERAL FUND	PAVED STREETS	147.94
	12/10/21	WORK COMP 1ST QTR '22	GENERAL FUND	PUBLIC WORK SHOP	67.63
	12/10/21	WORK COMP 1ST QTR '22	GENERAL FUND	ICE AND SNOW REMOVAL	80.19
	12/10/21	WORK COMP 1ST QTR '22	GENERAL FUND	SIGNS AND SIGNALS	12.04
	12/10/21	WORK COMP 1ST QTR '22	GENERAL FUND	TRASH PICKUP	9.90
	12/10/21	WORK COMP 1ST QTR '22	GENERAL FUND	CODE ENFORCEMENT	8.13
	12/10/21	WORK COMP 1ST QTR '22	GENERAL FUND	LAKE IMPROVEMENT	3.71
	12/10/21	WORK COMP 1ST QTR '22	GENERAL FUND	MISC SPECIAL DAYS/EVEN	8.92
	12/10/21	WORK COMP 1ST QTR '22	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	64.62
	12/10/21	WORK COMP 1ST QTR '22	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	5.38
	12/10/21	WORK COMP 1ST QTR '22	RECREATION	NON-DEPARTMENTAL	3,785.32
	12/10/21	WORK COMP 1ST QTR '22	RECREATION	SOCCER COMPLEX	13.86
	12/10/21	WORK COMP 1ST QTR '22	RECREATION	PARK AREAS	164.13
	12/10/21	WORK COMP 1ST QTR '22	RECREATION	OLSON PARK CAMPGROUND	24.33
	12/10/21	WORK COMP 1ST QTR '22	RECREATION	TREE REMOVAL	113.11
	12/10/21	WORK COMP 1ST QTR '22	PIR/TRUNKS	NON-DEPARTMENTAL	30.00
	12/10/21	WORK COMP 1ST QTR '22	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	2.50
	12/10/21	WORK COMP 1ST QTR '22	IMPROVEMENT CONST	NON-DEPARTMENTAL	7.62
	12/10/21	WORK COMP 1ST QTR '22	IMPROVEMENT CONST	OTHER MISC PROJECTS	0.63
	12/10/21	WORK COMP 1ST QTR '22	WATER	NON-DEPARTMENTAL	2,179.39
	12/10/21	WORK COMP 1ST QTR '22	WATER	INJURIES AND DAMAGES	181.61
	12/10/21	WORK COMP 1ST QTR '22	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	3,508.86
	12/10/21	WORK COMP 1ST QTR '22	MUNICIPAL WASTEWAT	INJURIES AND DAMAGES	292.39
	12/10/21	WORK COMP 1ST QTR '22	ELECTRIC	NON-DEPARTMENTAL	2,911.86
	12/10/21	WORK COMP 1ST QTR '22	ELECTRIC	INJURIES & DAMAGES	242.64
	12/10/21	WORK COMP 1ST QTR '22	STORM WATER MANAGE	NON-DEPARTMENTAL	846.70
	12/10/21	WORK COMP 1ST QTR '22	STORM WATER MANAGE	STORM DRAINAGE	32.61

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	12/10/21	WORK COMP 1ST QTR '22	STORM WATER MANAGE	STREET CLEANING	37.94
	12/10/21	WORK COMP 1ST QTR '22	LIQUOR	NON-DEPARTMENTAL	2,132.55
	12/10/21	WORK COMP 1ST QTR '22	LIQUOR	O-GEN MISC	177.70
	12/10/21	WORK COMP 1ST QTR '22	AIRPORT	NON-DEPARTMENTAL	589.85
	12/10/21	WORK COMP 1ST QTR '22	AIRPORT	O-GEN MISC	49.15
	12/10/21	WORK COMP 1ST QTR '22	DATA PROCESSING	NON-DEPARTMENTAL	219.79
	12/10/21	WORK COMP 1ST QTR '22	DATA PROCESSING	DATA PROCESSING	<u>18.05</u>
			TOTAL:		52,212.00
LEWIS & CLARK REGIONAL WATER SYSTEM IN	12/10/21	15 MG EXPANSION-NON REFUND WATER		O-SOURCE WELLS & SPRNG	45,458.00
	12/10/21	CAPACITY CHARGE/WATER RATE WATER		O-SOURCE MISC	31,987.20
	12/10/21	CAPACITY CHARGE/WATER RATE WATER		O-SOURCE MISC	<u>25,010.00</u>
			TOTAL:		102,455.20
LOWE'S SHEET METAL INC	12/10/21	BUILDING MAINTENANCE-VENT	GENERAL FUND	FIRE ADMINISTRATION	922.30
	12/10/21	FURNACE REPAIR/UPGRADE THE	GENERAL FUND	FIRE ADMINISTRATION	<u>3,698.81</u>
			TOTAL:		4,621.11
LSS MEALS	12/10/21	CAL PRESENTATION	GENERAL FUND	POLICE ADMINISTRATION	<u>230.00</u>
			TOTAL:		230.00
MARCO TECHNOLOGIES LLC	12/10/21	WASTE TONER BOX	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>56.84</u>
			TOTAL:		56.84
MIDWEST ALARM COMPANY INC	12/10/21	FIRE ALARM INSTALLATION	ECONOMIC DEV AUTHO	BUSINESS DEVELOPMENT	<u>894.15</u>
			TOTAL:		894.15
MIDWESTERN MECHANICAL INC	12/10/21	ANNUAL SPRINKLER INSPECTIO	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>245.00</u>
			TOTAL:		245.00
MINNESOTA CHILD SUPPORT PAYMENT CTR	12/10/21	SUPPORT ORDER	GENERAL FUND	NON-DEPARTMENTAL	83.17
	12/10/21	SUPPORT ORDER	AIRPORT	NON-DEPARTMENTAL	<u>40.04</u>
			TOTAL:		123.21
MINNESOTA DEPARTMENT OF COMMERCE	12/10/21	FY 2002 INDIRECT ASSMT-3RD ELECTRIC		REGULATORY COMM	1,620.36
	12/10/21	FY 2002 INDIRECT ASSMT-3RD ELECTRIC		ACCTS-ASSISTANCE	<u>2,006.67</u>
			TOTAL:		3,627.03
MINNESOTA ENERGY RESOURCES CORP	12/10/21	GAS SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	762.40
	12/10/21	GAS SERVICE	GENERAL FUND	PAVED STREETS	754.21
	12/10/21	GAS SERVICE	GENERAL FUND	PAVED STREETS	184.62
	12/10/21	GAS SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	575.69
	12/10/21	GAS SERVICE	RECREATION	THEATER	1,323.07
	12/10/21	GAS SERVICE	RECREATION	PARK AREAS	754.22
	12/10/21	GAS SERVICE	RECREATION	OLSON PARK CAMPGROUND	243.96
	12/10/21	GAS SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	859.04
	12/10/21	GAS SERVICE	WATER	O-DISTR MISC	18.50
	12/10/21	GAS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	1,754.13
	12/10/21	GAS SERVICE	LIQUOR	O-GEN MISC	1,026.96
	12/10/21	GAS SERVICE	AIRPORT	O-GEN MISC	217.89
	12/10/21	GAS SERVICE	AIRPORT	O-GEN MISC	<u>537.40</u>
			TOTAL:		9,012.09
MINNESOTA VALLEY TESTING LABS INC	12/10/21	NOVEMBER SALTY DISCHARGE T	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	<u>151.20</u>
			TOTAL:		151.20

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MISCELLANEOUS V	12/10/21	ACOSTQA JIMENEZ OSCAR	REFUND OF CREDIT-ACCT FINA ELECTRIC	NON-DEPARTMENTAL	75.12
	12/10/21	BAJEMA HEATHER	REFUND OF CREDIT-ACCT FINA ELECTRIC	NON-DEPARTMENTAL	56.76
	12/10/21	BRANDT ANDREW	REFUND OF CREDIT-ACCT FINA ELECTRIC	NON-DEPARTMENTAL	177.56
	12/10/21	CARRANZA BAUTISTA MARI	REFUND OF CREDIT-ACCT FINA ELECTRIC	NON-DEPARTMENTAL	57.27
	12/10/21	CHARBONNEAU AMY	REFUND OF CREDIT-ACCT FINA ELECTRIC	NON-DEPARTMENTAL	110.27
	12/10/21	DIOMANDE KADIDIA	REFUND OF CREDIT-ACCT FINA ELECTRIC	NON-DEPARTMENTAL	9.61
	12/10/21	KEMPER ANNETTE L	REFUND OF CREDIT-ACCT FINA ELECTRIC	NON-DEPARTMENTAL	225.21
	12/10/21	LIVELY ELIJAH J	REFUND OF DEPOSIT-ACCT FIN ELECTRIC	NON-DEPARTMENTAL	28.59
	12/10/21	LOPEZ AURORA M	REFUND OF CREDIT-ACCT FINA ELECTRIC	NON-DEPARTMENTAL	55.46
	12/10/21	PEGRAM LAUREN K	REFUND OF CREDIT-ACCT FINA ELECTRIC	NON-DEPARTMENTAL	17.03
	12/10/21	RAMOS ASHLEY	REFUND OF CREDIT-ACCT FINA ELECTRIC	NON-DEPARTMENTAL	28.58
	12/10/21	SAYSIRISANH SOUK	REFUND OF CREDIT-ACCT FINA ELECTRIC	NON-DEPARTMENTAL	87.53
	12/10/21	SORIA NANCY	REFUND OF CREDIT-ACCT FINA ELECTRIC	NON-DEPARTMENTAL	50.49
	12/10/21	IVERSON RICKEY	CUSTOMER REBATE ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
	12/10/21	LIVELY ELIJAH J	REFUND OF DEPOSIT-ACCT FIN ELECTRIC	ACCTS-RECORDS & COLLEC	0.09
	12/10/21	CARLBERG LOIS	REFUND OF CREDIT-ACCT FINA GARBAGE COLLECTION	NON-DEPARTMENTAL	129.58
	12/10/21	KING ROSEMARY	REFUND OF CREDIT-ACCT FINA GARBAGE COLLECTION	NON-DEPARTMENTAL	73.29
	12/10/21	MEIER MARY	REFUND OF CREDIT-ACCT FINA GARBAGE COLLECTION	NON-DEPARTMENTAL	<u>253.05</u>
			TOTAL:		1,460.49
MORGAN CREEK VINEYARDS	12/10/21	WINE	LIQUOR	NON-DEPARTMENTAL	<u>558.00</u>
			TOTAL:		558.00
MORRIS ELECTRONICS INC	12/10/21	CISCO LICENSE 2022	DATA PROCESSING	DATA PROCESSING	97.50
	12/10/21	MORRIS ELECTRONICS INC	DATA PROCESSING	DATA PROCESSING	651.30
	12/10/21	INSTALL UPDATE & PATCHES	DATA PROCESSING	DATA PROCESSING	440.00
	12/10/21	EMAIL CHANGES	DATA PROCESSING	DATA PROCESSING	<u>20.00</u>
			TOTAL:		1,208.80
MOUNTAIN LAKE POLICE DEPARTMENT	12/10/21	SAFE & SOBER GRANT	GENERAL FUND	POLICE ADMINISTRATION	<u>222.54</u>
			TOTAL:		222.54
MUNICIPAL PIPE TOOL CO LLC	12/10/21	2021 SAN SEWER CIPP LINING MUNICIPAL WASTEWAT	NON-DEPARTMENTAL		7,242.41-
	12/10/21	2021 SAN SEWER CIPP LINING MUNICIPAL WASTEWAT PROJECT #4			<u>144,848.20</u>
			TOTAL:		137,605.79
NICOLE R KEMPEMA	12/10/21	NOVEMBER CLEANING	GENERAL FUND	GENERAL GOVT BUILDINGS	1,650.00
	12/10/21	NOVEMBER CLEANING	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	<u>809.06</u>
			TOTAL:		2,459.06
NOBLES COUNTY ATTORNEY	12/10/21	WPD FELONY FLEE-A. VASQUEZ	GENERAL FUND	NON-DEPARTMENTAL	<u>138.40</u>
			TOTAL:		138.40
NOBLES COUNTY AUDITOR/TREASURER	12/10/21	NOVEMBER 2021 LEGAL SERVIC	GENERAL FUND	PROSECUTION	17,841.08
	12/10/21	12" WATER MAIN-CSAH 10	IMPROVEMENT CONST	ST SWR IMP CHERRYWD AD	120.00
	12/10/21	SOLID WASTE MANAGEMENT-OCT	WASTE MANAGEMENT C	SOLID WASTE/RECYCLE	<u>7,298.00</u>
			TOTAL:		25,259.08
NOBLES COUNTY RECORDER	12/10/21	ORDINANCE #1176	GENERAL FUND	CLERK'S OFFICE	46.00
	12/10/21	PRINS EASEMENT	IMPROVEMENT CONST	TAP TRAILS	<u>46.00</u>
			TOTAL:		92.00
NOBLES COUNTY SHERIFF	12/10/21	SAFE & SOBER GRANT	GENERAL FUND	POLICE ADMINISTRATION	<u>1,334.88</u>
			TOTAL:		1,334.88
OKABENA-CHEDA WATERSHED DISTRICT	12/10/21	2021 STORM WATER PERMIT AC	STORM WATER MANAGE	STORM DRAINAGE	4,500.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	12/10/21	2021 STORM WATER PERMIT AC	STORM WATER MANAGE	STORM DRAINAGE	<u>3,037.51</u>
				TOTAL:	7,537.51
ONE OFFICE SOLUTION-WOCITY	12/10/21	BUSINESS CARDS	GENERAL FUND	CLERK'S OFFICE	15.67
	12/10/21	SURGE PROTECTOR	GENERAL FUND	ACCOUNTING	49.94
	12/10/21	PRINT CARTRIDGE	GENERAL FUND	ACCOUNTING	57.92
	12/10/21	REINFORCEMENT STICKERS	GENERAL FUND	ENGINEERING ADMIN	1.84
	12/10/21	REINFORCEMENT STICKERS	GENERAL FUND	ECONOMIC DEVELOPMENT	1.84
	12/10/21	OFFICE CHAIR	GENERAL FUND	ECONOMIC DEVELOPMENT	292.82
	12/10/21	PRINTER	GENERAL FUND	ECONOMIC DEVELOPMENT	445.16
	12/10/21	TONER	GENERAL FUND	ECONOMIC DEVELOPMENT	126.99
	12/10/21	SCISSORS	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>1.50</u>
				TOTAL:	993.68
ONE OFFICE SOLUTION-NCLAW	12/10/21	TONER	GENERAL FUND	SECURITY CENTER	41.82
	12/10/21	TONER	GENERAL FUND	SECURITY CENTER	41.82
	12/10/21	CORRECTION TAPE, FILE JACK	GENERAL FUND	SECURITY CENTER	38.13
	12/10/21	CORRECTION TAPE, FILE JACK	GENERAL FUND	SECURITY CENTER	38.12
	12/10/21	RECEIPT BOOK, PENS	GENERAL FUND	SECURITY CENTER	17.65
	12/10/21	RECEIPT BOOK, PENS	GENERAL FUND	SECURITY CENTER	17.66
	12/10/21	MAILING ENVELOPES	GENERAL FUND	SECURITY CENTER	50.56
	12/10/21	MAILING ENVELOPES	GENERAL FUND	SECURITY CENTER	<u>50.55</u>
				TOTAL:	296.31
ONE OFFICE SOLUTION-WOCITY	12/10/21	BUSINESS CARDS	GENERAL FUND	FIRE ADMINISTRATION	15.67
	12/10/21	COPIER SERVICE-MX460N	GENERAL FUND	PAVED STREETS	35.45
	12/10/21	PAPER, CORRECTION TAPE	GENERAL FUND	CENTER FOR ACTIVE LIVI	71.75
	12/10/21	CORK ROLL	GENERAL FUND	CENTER FOR ACTIVE LIVI	24.51
	12/10/21	ROLL CORK	GENERAL FUND	CENTER FOR ACTIVE LIVI	49.02
	12/10/21	TRASH CAN LINERS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	54.72
	12/10/21	WALL PLANNER, DRY ERASE MA	RECREATION	FIELD HOUSE	40.67
	12/10/21	COPIER SERVICE-MXC301W	LIQUOR	O-GEN MISC	97.69
	12/10/21	DRY ERASE MARKERS, LABELS	LIQUOR	O-GEN MISC	248.24
	12/10/21	STAMP, TAPE	LIQUOR	O-GEN MISC	39.33
	12/10/21	PRINT CARTRIDGE	DATA PROCESSING	DATA PROCESSING	38.62
	12/10/21	COPIER SERVICE-MX5140N	DATA PROCESSING	COPIER/FAX	<u>127.49</u>
				TOTAL:	843.16
ONE OFFICE SOLUTION-WOPOLI	12/10/21	APPOINTMENT BOOK	GENERAL FUND	POLICE ADMINISTRATION	<u>19.99</u>
				TOTAL:	19.99
ONE OFFICE SOLUTION-WOUTIL	12/10/21	CARTRIDGE	WATER	ACCTS-RECORDS & COLLEC	50.75
	12/10/21	CARTRIDGE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	108.11
	12/10/21	CARTRIDGE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	50.74
	12/10/21	CARTRIDGE	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>101.50</u>
				TOTAL:	311.10
OPTUM BANK	12/10/21	HSA ADMIN FEE-OCT	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>93.75</u>
				TOTAL:	93.75
PAUSTIS WINE COMPANY	12/10/21	WINE	LIQUOR	NON-DEPARTMENTAL	3,945.00
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	<u>50.00</u>
				TOTAL:	3,995.00
PEPSI COLA BOTTLING CO OF PIPESTONE, M	12/10/21	MIX	LIQUOR	NON-DEPARTMENTAL	48.95
	12/10/21	MIX	LIQUOR	NON-DEPARTMENTAL	20.95

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	12/10/21	MIX	LIQUOR	NON-DEPARTMENTAL	<u>9.00</u>
				TOTAL:	78.90
PHILLIPS WINE & SPIRITS INC	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,853.79
	12/10/21	WINE	LIQUOR	NON-DEPARTMENTAL	3,727.40
	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,478.95
	12/10/21	WINE	LIQUOR	NON-DEPARTMENTAL	1,413.25
	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	7,500.83
	12/10/21	WINE	LIQUOR	NON-DEPARTMENTAL	550.75
	12/10/21	MIX	LIQUOR	NON-DEPARTMENTAL	115.00
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	31.41
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	104.84
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	30.59
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	43.94
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	108.82
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	<u>23.91</u>
				TOTAL:	18,983.48
BRIAN POWERS	12/10/21	MONTHLY BOILER CHECK	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>300.00</u>
				TOTAL:	300.00
PRECISION LAWN+	12/10/21	MOWING	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>50.00</u>
				TOTAL:	50.00
PRODUCTIVITY PLUS ACCOUNT	12/10/21	KUBOTA MOWERS	RECREATION	PARK AREAS	<u>47.92</u>
				TOTAL:	47.92
QUADIENT LEASING USA, INC	12/10/21	POSTAGE LEASE PAYMENT	DATA PROCESSING	COPIER/FAX	<u>502.08</u>
				TOTAL:	502.08
QUARNSTROM & DOERING P A	12/10/21	LEGAL RESEARCH/GENERAL MAT	GENERAL FUND	CITY ATTORNEY	<u>480.00</u>
				TOTAL:	480.00
RADIO WORKS LLC	12/10/21	SIGN IN PACKAGE	GENERAL FUND	OTHER GEN GOVT MISC	1,000.00
	12/10/21	2021 GROCERY GIVE-A-WAY	LIQUOR	O-GEN MISC	500.00
	12/10/21	ALL IN SPORTS	LIQUOR	O-GEN MISC	<u>150.00</u>
				TOTAL:	1,650.00
RED BULL DISTRIBUTION COMPANY INC	12/10/21	MIX	LIQUOR	NON-DEPARTMENTAL	<u>157.00</u>
				TOTAL:	157.00
RESOCO	12/10/21	LIGHT POLE ARMS	ELECTRIC	M-DISTR ST LITE & SIG	<u>4,204.90</u>
				TOTAL:	4,204.90
RONS REPAIR INC	12/10/21	EASEMENT	IMPROVEMENT CONST	TAP TRAILS	<u>920.00</u>
				TOTAL:	920.00
ROUND LAKE VINEYARDS & WINERY LLC	12/10/21	WINE	LIQUOR	NON-DEPARTMENTAL	2,862.00
	12/10/21	WINE	LIQUOR	NON-DEPARTMENTAL	<u>720.00</u>
				TOTAL:	3,582.00
RUNNINGS SUPPLY INC-ACCT#9502440	12/10/21	COLLECTION SHOP CLEANING S	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	16.67
	12/10/21	#308 REPAIR PARTS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	9.18
	12/10/21	SHOP SUPPLIES	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	23.77
	12/10/21	SHOP SUPPLIES, #330 HITCH	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	45.54
	12/10/21	RETURN HITCH	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	5.99-

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	12/10/21	HACKSAW BLADES	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	13.58
	12/10/21	FOAM	ELECTRIC	M-DISTR UNDERGRND LINE	<u>14.97</u>
		TOTAL:			117.72
RUNNINGS SUPPLY INC-ACCT#9502485	12/10/21	SQUAD CAR CLEANER	GENERAL FUND	POLICE ADMINISTRATION	15.96
	12/10/21	BUILDING MAINTENANCE	GENERAL FUND	FIRE ADMINISTRATION	53.98
	12/10/21	SAFETY GLOVES	GENERAL FUND	PAVED STREETS	50.98
	12/10/21	TAPE MEASURE, BATTERIES	GENERAL FUND	PAVED STREETS	509.96
	12/10/21	SAFETY GLOVES	GENERAL FUND	PAVED STREETS	159.94
	12/10/21	SIGN BOX	GENERAL FUND	SIGNS AND SIGNALS	26.98
	12/10/21	TAPE MEASURE	RECREATION	BALLFIELD MAINTENANCE	21.49
	12/10/21	GLOVES	RECREATION	SOCCER COMPLEX	<u>53.98</u>
		TOTAL:			893.27
SCHAAP SANITATION	12/10/21	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	111.71
	12/10/21	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	55.16
	12/10/21	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	342.44
	12/10/21	MONTHLY SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	161.44
	12/10/21	MONTHLY SERVICE	RECREATION	PARK AREAS	342.44
	12/10/21	MONTHLY SERVICE	RECREATION	OLSON PARK CAMPGROUND	112.46
	12/10/21	MONTHLY SERVICE	WATER	O-DISTR MISC	80.88
	12/10/21	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	283.43
	12/10/21	MONTHLY SERVICE	ELECTRIC	O-DISTR MISC	77.09
	12/10/21	MONTHLY SERVICE	AIRPORT	O-GEN MISC	100.44
	12/10/21	SOLID WASTE MANAGEMENT-OCT	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	70,852.40
	12/10/21	SOLID WASTE MANAGEMENT-OCT	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	14,267.59
	12/10/21	SOLID WASTE MANAGEMENT-OCT	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	560.27-
	12/10/21	SOLID WASTE MANAGEMENT-OCT	GARBAGE COLLECTION	CODE ENFORCEMENT	<u>4,561.25</u>
		TOTAL:			90,788.46
SCHWALBACH	12/10/21	BATTERIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	20.69
	12/10/21	BACKSTAGE REPAIRS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>52.14</u>
		TOTAL:			72.83
SCHWALBACH ACE HARDWARE-5930	12/10/21	SERVICE CALL	GENERAL FUND	CENTER FOR ACTIVE LIVI	105.00
	12/10/21	FILTERS	GENERAL FUND	CENTER FOR ACTIVE LIVI	24.95
	12/10/21	FILTERS	GENERAL FUND	CENTER FOR ACTIVE LIVI	4.99
	12/10/21	DOOR STOP	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	1.99
	12/10/21	OFFICE HEATER	RECREATION	FIELD HOUSE	31.78
	12/10/21	KWIKSEAL	LIQUOR	O-GEN MISC	7.59
	12/10/21	FILTERS	AIRPORT	O-GEN MISC	<u>27.35</u>
		TOTAL:			203.65
SCHWALBACH ACE #6067	12/10/21	SAMPLE SHIPPING	WATER	O-PURIFY MISC	17.55
	12/10/21	KEYS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	15.54
	12/10/21	ANCHORS	ELECTRIC	M-DISTR UNDERGRND LINE	32.99
	12/10/21	CAULK	ELECTRIC	M-DISTR UNDERGRND LINE	28.77
	12/10/21	PAINT	ELECTRIC	M-DISTR UNDERGRND LINE	92.05
	12/10/21	RETURN	ELECTRIC	M-DISTR UNDERGRND LINE	<u>24.99-</u>
		TOTAL:			161.91
SHINE BROS CORP OF MINN	12/10/21	#425 LOADER BASKET	GENERAL FUND	PAVED STREETS	200.40
	12/10/21	#308 CAMERA RACK METAL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	18.85
	12/10/21	STEEL	ELECTRIC	M-DISTR UNDERGRND LINE	72.06
	12/10/21	STEEL	ELECTRIC	M-DISTR UNDERGRND LINE	<u>23.28</u>
		TOTAL:			314.59



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SHORT ELLIOTT HENDRICKSON INC	12/10/21	FIELD HOUSE	RECREATION	FIELD HOUSE	1,086.00
	12/10/21	CHAUTAUQUA PARK IMPROVEMEN	RECREATION	PARK AREAS	2,237.00
	12/10/21	AQUATIC CENTER	AQUATIC CENTER FAC	AQUATIC CENTER FACILIT	<u>4,731.40</u>
				TOTAL:	8,054.40
SOUTHERN GLAZER'S WINE AND SPIRITS LL	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	9,846.48
	12/10/21	WINE	LIQUOR	NON-DEPARTMENTAL	480.00
	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	7,553.72
	12/10/21	MIX	LIQUOR	NON-DEPARTMENTAL	98.80
	12/10/21	WINE	LIQUOR	NON-DEPARTMENTAL	1,080.00
	12/10/21	WINE	LIQUOR	NON-DEPARTMENTAL	983.97
	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	10,615.26
	12/10/21	MIX	LIQUOR	NON-DEPARTMENTAL	40.12
	12/10/21	WINE	LIQUOR	NON-DEPARTMENTAL	632.80
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	157.47
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	1.85
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	1.85
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	102.20
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	9.25
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	27.75
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	3.70
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	18.50
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	201.47
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	1.85
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	<u>24.05</u>
				TOTAL:	31,881.09
STREICHER'S INC	12/10/21	NAME TAG FOR EXTERNAL VEST	GENERAL FUND	POLICE ADMINISTRATION	<u>148.88</u>
				TOTAL:	148.88
SWIFT AIR INC	12/10/21	HEATING SYSTEM/BOILER MAIN	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>2,066.29</u>
				TOTAL:	2,066.29
THE GLOBE	12/10/21	DRAW CHARGES	LIQUOR	O-GEN MISC	<u>26.70</u>
				TOTAL:	26.70
TRI-STATE GENERAL CONTRACTING	12/10/21	FIELD HOUSE RENO-PHASE 2	RECREATION	NON-DEPARTMENTAL	20,600.00-
	12/10/21	FIELD HOUSE RENO-PHASE 1	RECREATION	NON-DEPARTMENTAL	2,829.49-
	12/10/21	FIELD HOUSE RENO-PHASE 2	RECREATION	FIELD HOUSE	412,000.00
	12/10/21	FIELD HOUSE RENO-PHASE 1	RECREATION	FIELD HOUSE	56,589.89
	12/10/21	AQUATIC CENTER	AQUATIC CENTER FAC	NON-DEPARTMENTAL	37,136.34-
	12/10/21	AQUATIC CENTER	AQUATIC CENTER FAC	AQUATIC CENTER FACILIT	<u>742,726.81</u>
				TOTAL:	1,150,750.87
US POSTAL SERVICE	12/10/21	FIRST CLASS PRESORT FEE	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>265.00</u>
				TOTAL:	265.00
VINOCOPIA INC	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	876.66
	12/10/21	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,190.01
	12/10/21	WINE	LIQUOR	NON-DEPARTMENTAL	744.00
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	12.50
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	<u>21.00</u>
				TOTAL:	2,844.17
W-2'S QUALITY MEATS	12/10/21	BEEF STICKS, CHEESE CUBES	LIQUOR	O-GEN MISC	<u>138.27</u>
				TOTAL:	138.27

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
WINE MERCHANTS	12/10/21	WINE	LIQUOR	NON-DEPARTMENTAL	678.00
	12/10/21	FREIGHT	LIQUOR	O-SOURCE MISC	<u>6.76</u>
				TOTAL:	684.76
WORTHINGTON BUILDING MATERIALS INC	12/10/21	PLYWOOD	ELECTRIC	M-DISTR UNDERGRND LINE	<u>344.14</u>
				TOTAL:	344.14
WORTHINGTON ELECTRIC INC	12/10/21	ENTRANCE SIGN-ELECTRICK HO GENERAL FUND		SIGNS AND SIGNALS	5,130.96
	12/10/21	CHAUTAUQUA PARK PICNIC ARE RECREATION		PARK AREAS	168.00
	12/10/21	CHAUTAUQUA PARK PICNIC ARE RECREATION		PARK AREAS	311.28
	12/10/21	TREATMENT PLANT YARD LIGHT WATER		M-PURIFY STRUCTURES	<u>742.14</u>
				TOTAL:	6,352.38
WORTHINGTON HOTEL GROUP LLC	12/10/21	EVENT CENTER UTILITIES	EVENT CENTER	EVENT CENTER	3,211.13
	12/10/21	EVENT CENTER MAINTENANCE	EVENT CENTER	EVENT CENTER	<u>6,484.81</u>
				TOTAL:	9,695.94
WORTHINGTON PRINTING CO INC	12/10/21	2 PART PLUMBING UNIT	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>206.90</u>
				TOTAL:	206.90
ZABINSKI BUSINESS SERVICES INC	12/10/21	CARD READER	LIQUOR	O-GEN MISC	694.69
	12/10/21	GIFT CARDS	LIQUOR	O-GEN MISC	<u>427.50</u>
				TOTAL:	1,122.19

## ===== FUND TOTALS =====

101	GENERAL FUND	119,615.30
202	MEMORIAL AUDITORIUM	7,316.15
214	EVENT CENTER	9,695.94
229	RECREATION	467,841.11
231	ECONOMIC DEV AUTHORITY	191,730.05
321	PIR/TRUNKS	32.50
401	IMPROVEMENT CONST	60,779.61
431	AQUATIC CENTER FACILITY	717,518.97
601	WATER	116,604.82
602	MUNICIPAL WASTEWATER	1,094,984.29
604	ELECTRIC	30,307.26
605	INDUSTRIAL WASTEWATER	38,958.18
606	STORM WATER MANAGEMENT	10,740.94
609	LIQUOR	236,885.31
612	AIRPORT	11,769.44
702	DATA PROCESSING	2,114.83
703	SAFETY PROMO/LOSS CTRL	25.00
873	GARBAGE COLLECTION	89,576.89
878	WASTE MANAGEMENT COLL	7,298.00

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 GRAND TOTAL: 3,213,794.59  
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PACKET: 04183 PAYROLL 12/10/2021 - 9

VENDOR SET: 01 CITY OF WORTHINGTON \*\*\* DRAFT/OTHER LISTING \*\*\*

BANK: 1 FIRST STATE BANK SOUTHWES

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
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D00173		DEFERRED COMP- MINNESOTA STATE	D	12/15/2021			001599	8,492.36
E00088		EFTPS		D 12/15/2021			001600	58,155.18
M00309		MINNESOTA STATE RETIREMENT SYSTD		12/15/2021			001601	2,070.00
M00309		MINNESOTA STATE RETIREMENT SYSTD		12/15/2021			001602	28,410.93
O00021		OPTUM HEALTH FINANCIAL		D 12/15/2021			001603	5,961.74
P00039		PUBLIC EMPLOYEES RETIREMENT ASSD		12/15/2021			001604	50,199.68
S00202		STATE OF MINNESOTA DEPT OF REVED		12/15/2021			001605	12,012.05

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	7	0.00	165,301.94	165,301.94
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	7	0.00	165,301.94	165,301.94