

**WORTHINGTON CITY COUNCIL  
REGULAR MEETING**

**AGENDA**

**7:00 P.M. - Monday, March 28, 2022  
City Hall Council Chambers**

- A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- B. INTRODUCTIONS AND OPENING REMARKS**
- C. AGENDA ADDITIONS/CHANGES AND CLOSURE**
  - 1. Additions/Changes
  - 2. Closure
- D. PUBLIC HEARING ON 2022 BITUMINOUS PAVEMENT IMPROVEMENT-ENGINEERING CASE ITEM 1 (BLUE)**
  - 1. Open Hearing
  - 2. Hearing Presentation
  - 3. Testimony
  - 4. Close Hearing
  - 5. Action on Hearing
- E. CONSENT AGENDA**
  - 1. CITY COUNCIL MINUTES (WHITE)
    - a. City Council Minutes of March 14, 2022
  - 2. MINUTES OF BOARDS & COMMISSIONS (PINK)
    - a. Water & Light Commission Minutes of March 21, 2022
    - b. Housing & Redevelopment Authority Meeting Minutes of February 23, 2022
    - c. Traffic & Safety Committee Minutes of February 22, 2022
    - d. Worthington Public Arts Commission Minutes of February 8, 2022
    - e. Cross Cultural Advisory Committee Minutes of February 15, 2022
    - f. Worthington Public Arts Commission Minutes of January 11, 2022
    - g. Traffic & Safety Committee Minutes of December 28, 2021
  - 3. BILLS PAYABLE (WHITE)

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and are approved by the Water and Light Commission

**F. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)**

Case Item(s)

1. Nominating Committee Recommendations for Committee Appointments/Reappointments
2. Approval of Position Guidelines and Salary Grade

**G. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)**

Case Item(s)

2. Approve Plans for Oxford Street (County State Highway 35) Reconstruction, SP 177-020-013, Minn. Proj. No. TSTPF 5322 (070) from McMillan Street to Smith Avenue'
3. Approve an Utility Easement for a Natural Gas Service to the New Aquatic Center located on the Minnesota West Campus
4. Approve Plans for the Improvement of 8<sup>th</sup> Avenue from 9<sup>th</sup> Street to Westerly Terminus, Including the Replacement of the Water Main from 9<sup>th</sup> Street to 10<sup>th</sup> Street

**H. CITY COUNCIL BUSINESS - COMMUNITY/EC DEVELOPMENT (GRAY)**

Case Item(s)

1. Conditional Use Permit – 300 11<sup>th</sup> Street
2. Final Plat - Glenwood Heights Third Addition

**I. COUNCIL COMMITTEE REPORTS**

1. Mayor Kuhle
2. Council Member Janssen
3. Council Member Ernst

4. Council Member Kielblock
5. Council Member Kolpin
6. Council Member Cummings

**J. CITY ADMINISTRATOR REPORT**

**K. ADJOURNMENT**

**WORTHINGTON CITY COUNCIL  
REGULAR MEETING, MARCH 14, 2022**

The meeting was called to order at 7:00 p.m., in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Chad Cummings, Alaina Kolpin, Larry Janssen. Excused Absence: Chris Kielblock, Amy Ernst.

Staff present: Steve Robinson, City Administrator; Steve Schnieder, City Engineer; Matt Selof, City Planner; Todd Wietzema, Public Works Director; Hyunmyeong Goo, Assistant City Engineer; Pat Shorter, Fire Chief; Mindy Eggers, City Clerk.

Others present: Emma McNamee, The Globe; Ryan McGaughey, Radio Works; John Landgaard, Superintendent, ISD 518; Randy Donahu, Action Radio Comm.; Zawdee Plopsepoeliberty, Lizbeth Lerma, Honorary Council Member;

The Pledge of Allegiance was recited.

Mayor Kuhle welcomed Lizbeth Lerma as the Honorary Council Member for the months of February, March and April.

**AGENDA APPROVED WITH ADDITIONS/CHANGES**

Mayor Kuhle stated *Engineering Item H.4. Approve Plans for Tap Trail Improvements, SP 177-591-000 Minn, Project No. TA 5322 (046) at Cecilee Street and Prairie Elementary* would be added to the agenda.

A motion was made by Council Member Cummings, seconded by Council Member Janssen and unanimously carried to approve the agenda with the noted addition.

**CONSENT AGENDA**

A motion was made by Council Member Kolpin, seconded by Council Member Cummings and unanimously carried to approve the consent agenda as presented:

- City Council Meeting Minutes of February 28, 2022
- Planning Commission Meeting Minutes of February 16, 2022
- Planning Commission Meeting Minutes of January 4, 2022
- Planning Commission Meeting Minutes of December 7, 2021
- Planning Commission Meeting Minutes of November 2, 2021
- Housing & Redevelopment Authority Meeting Minutes of January 26, 2022
- Bills payable and totaling \$1,936,665.00 be ordered paid

**MEMORANDUM OF UNDERSTANDING FOR FY 2022 ASSISTANCE TO FIRE FIGHTERS REGIONAL GRANT PROGRAM**

Pat Shorter, Fire Chief, said local area Fire Departments have discussed emergency radios at length the last few months. Mr. Shorter explained most of the area departments use the EFJohnson Brand Radios but they have become obsolete for the State ARMER radio system. There are no longer updates for the software nor are there replacement parts being made for these radios. The battery life on these radios also drains quickly and no longer holds an adequate charge to make it through a fire call. There is an AFG regional grant that can be applied for that can help offset the cost of the radios but does require a 5% match. Recently the ARPA funding has been approved to be used as an appropriate use of funds. The Cities of Adrian, Bigelow, Brewster, Ellsworth, Lismore, Round Lake, Rushmore, Wilmont, and Worthington have been identified as eligible jurisdictions able to collectively implement the objectives and goals of the AFG grant program.

Mr. Shorter said the City of Brewster is willing to serve as the host agency for purposes of submitting the AFG application on behalf of the parties, administering the grant, including asset accountability and reporting requirements for those assets acquired under the AFG in the event of approval; and procuring and disbursing all equipment received under the AFG in the event of approval. Grant writer Karin Anderson, who has worked with the City of Brewster in the past and has worked with regional grants is willing to write the grant, the fee would be \$2,500.00. The cost would be split between all of the agreeing departments/cities.

The cost per department would be \$277.78 if all 9 departments agree to be part of it. The grant, however, would not be awarded until late this year or early next year. The 5% match would not have to be paid until grant awards are made.

Council action is requested on the MOU for FY 2022 Assistance to Firefighters Regional Grant program.

**RESOLUTION NO. 2022-03-08 ADOPTED REESTABLISHING PRECINCTS AND POLLING PLACES WITHIN THE CITY OF WORTHINGTON**

Steve Robinson, City Administrator, said Minnesota Statute requires that the City Council designate polling places for each precinct.

The polling places for the 2022 primary election and the 2022 general election will be as follows:

- Ward 1 - Precinct 1 - Lakeside Church - 1000 Linda Lane
- Ward 1 - Precinct 2 - Lakeside Church - 1000 Linda Lane
- Ward 1 - Precinct 3 - Lakeside Church - 1000 Linda Lane
- Ward 1 - Precinct 4 - American Reformed Church - 1720 N. Burlington
- Ward 1 - Precinct 5 - American Reformed Church - 1720 N. Burlington
- Ward 2 - Precinct 1 - YMCA - 1501 Collegeway

Ward 2 - Precinct 2 - Nobles County Public Works - 960 Diagonal Road  
Ward 2 - Precinct 3 - Nobles County Public Works - 960 Diagonal Road  
Ward 2 - Precinct 4 - Solid Rock Church - 1730 Diagonal Road  
Ward 2 - Precinct 5 - Solid Rock Church - 1730 Diagonal Road

The City of Worthington combines polling places as set forth above for each of the following contiguous precincts:

Ward 1 - Precinct 2 and Ward 1 - Precinct 3  
Ward 1 - Precinct 4 and Ward 1 - Precinct 5  
Ward 2 - Precinct 2 and Ward 2 - Precinct 3  
Ward 2 - Precinct 4 and Ward 2 - Precinct 5

Mr. Robinson said that no redistricting is required according to the Census numbers.

A motion was made by Council Member Cummings, seconded by Council Member Kolpin and unanimously carried to adopt the following resolution:

RESOLUTION NO. 2022-02-08

A RESOLUTION REESTABLISHING PRECINCTS AND POLLING PLACES WITHIN THE CITY OF WORTHINGTON

(Refer to Resolution File for complete copy of Resolution)

### **MIDDLE SCHOOL BALLFIELDS LEASE AGREEMENT**

Mr. Robinson said city staff will once again be leasing the Middle School baseball fields from ISD 518 and assume maintenance responsibilities for the 2022 season. Staff has turf maintenance experience and the equipment to groom and maintain the fields. The City will be reimbursed from the school district \$10,100.00 for the services noted below:

- Pay the electric service bills during the term of the lease,
- Maintain the premises including the restroom/concession building,
- Sweep the parking lot as needed,
- Mow, water, fertilize, aerate and weed the turf areas,
- Apply Agri-lime and chalk as needed,
- Perform start-up and shutdown of the irrigation system,
- Make minor repairs to the facilities and premises,
- Schedule all activities and events during the term of the lease, and
- Provide equipment and personnel to perform the above,

The school district will provide the agri-lime and chalk; pay one-third the cost of grass seed and fertilizer and be responsible for major repairs.

WAYBA has agreed to pay one-half of the City's share of grass seed and fertilizer and maintain the concession area.

The lease shall commence on March 15, 2022, and ending on October 31, 2022, and will have the option to automatically renew each year. Lessor and Lessee will have a sixty (60) day release upon written notice prior to renewal.

Todd Wietzema, Public Works Director, said that it worked very well last year and benefitted all organizations involved.

A motion was made by Council Member Janssen, seconded by Council Member Cummings and unanimously carried to approve the Middle School Ball Fields Lease and Maintenance Agreements as presented.

**RESOLUTION NO. 2022-02-09 ADOPTED ELECTING THE STANDARD ALLOWANCE AVAILABLE UNDER THE REVENUE LOSS PROVISION OF THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT**

Mr. Robinson said by electing the standard allowance under the revenue loss provision the City of Worthington can use the City's full award for government services along with streamlined reporting requirements under the American Rescue Plan Act.

A motion was made by Council Member Kolpin, seconded by Council Member Janssen and unanimously carried to adopt the following resolution:

RESOLUTION NO. 2022-02-09

A RESOLUTION ELECTING THE STANDARD ALLOWANCE AVAILABLE UNDER THE REVENUE LOSS PROVISION OF THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT

(Refer to Resolution File for complete copy of Resolution)

**APPROVED 2022 PRIVATE DOCKS ON PUBLIC PROPERTY**

Todd Wietzema, Public Works Director, said in accordance with the city policy adopted in 2013 regarding the issuance of permits for private docks to be located on public property, the City Council shall annually:

- Set the number of private docks allowed on public property. In 2021 council allowed all permits on the condition that they meet our dock policy. In 2021 the City issued 8 permits for docks on public property. Owners who currently have a valid dock permit will have first option on renewal for the following year unless City Council reduces the permits available. If Council reduces the number of permits, all permit applications from existing permit holders will be reviewed by the Council.

And

- Set the annual permit fee. The 2021 fee was \$175.00 and Mr. Wietzema noted with the increase of costs and fuel price increases, it is proposed to raise the annual fee to \$200.00.

The 2021 Dock Permit holders were:

1. 200 Lake Street Dave Holinka
2. 214 Lake Street Bruce Pass
3. 620 Lake Street David Schaap
4. 117 Lake Avenue Tim Crooks
5. 721 Lake Avenue Steve Prins
6. 916 West Lake Avenue John Sieve
7. 1977 South Shore Drive Bradly Shwartz
8. 713 May Street Brian Standafer

Council action is requested to set the number of dock permits issued for 2022 and the fee charged for each dock permit.

A motion was made by Council Member Cummings, seconded by Council Member Kolpin and unanimously carried to approve the 2022 Private Docks on Public Property with no restrictions on the number of docks allowed providing they meet all of the required criteria and to raise the fee to \$200.00.

#### **APPROVED BALLFIELD MAINTENANCE AGREEMENT WITH MN WEST**

Mr. Wietzema said the City of Worthington and MN West have partnered to bring forward a proposed maintenance agreement to have City Public Works staff do annual maintenance on the athletic fields located on the MN West Worthington campus. The fields included would be the baseball, softball, and football practice fields. The maintenance duties that Public Works staff would be responsible for include mowing, dragging, lining, fertilizing, aerating, and general cleanup. The proposed suggested fee that MN West will pay the City of Worthington for these services is \$11,567.00.

A motion was made by Council Member Cummings, seconded by Council Member Janssen and unanimously carried to approve the Ballfield Maintenance Agreement with MN West.



**APPROVED AGENCY AGREEMENT AND ADOPTED RESOLUTION NO. 2022-03-10  
WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION FOR FEDERAL  
PARTICIPATION IN ADVANCE CONSTRUCTION OF CONTRACT NUMBER 1049757**

Steve Schneider, City Engineer, said the City is planning for the construction of two federally funded trail projects in 2022. One is a trail connecting the Cecilee Street neighborhood with the trail along Trunk Highway 60 to access the JBS pork processing plant. The other trail will connect the Sunset Bay neighborhood with the Prairie Elementary School. Mr. Schneider explained the funding for these trails includes federal Transportation Alternative Project (TAP) Funding and to receive the federal funding, the State of Minnesota needs to be the fiscal agent. The federal funding is for fiscal year 2023. The State will advance funding for this project and will convert to "real" funds in federal fiscal year 2023 when the funds become available.

A motion was made to approve the agreement for the MnDOT Contract Number 1049759 and to adopt the following resolution:

RESOLUTION NO. 2022-03-10

A RESOLUTION FOR THE STATE OF MINNESOTA AGENCY AGREEMENT CONTRACT NUMBER 1049759

(Refer to Resolution File for complete copy of Resolution)

**RESOLUTION NO. 2022-03-11 ADOPTED FOR AGREEMENT TO STATE  
TRANSPORTATION FUND LOCAL BRIDGE REPLACEMENT PROGRAM GRANT  
TERMS AND CONDITIONED GRANT AGREEMENT NUMBER 1046914 SAP 177-597-001  
AND APPROVED LOCAL BRIDGE REPLACEMENT PROGRAM GRANT AGREEMENT  
WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION**

Mr. Schnieder said Council awarded the contract for the replacement of bridge number L331 10 on Fox Farm Road on February 28, 2022. The funding for the bridge replacement is provided through state general obligation bonds for the Local Bridge Replacement Program. He explained in order for the City to receive the funds, an agreement is needed committing the city to the use of the funds for the project, to pay any cost over the amount of \$188,890.00 as provided in the agreement, to return any funding amount that is not used, and to retain ownership and maintain the bridge for a period of 37.5 years.

A motion was made by Council Member Kolpin, seconded by Council Member Cummings and unanimously carried to approve the Local Bridge Replacement Program Grant Agreement with the Minnesota Department of Transportation and adopt the following resolution:

RESOLUTION NO. 2022-03-11

RESOLUTION TO ADOPT AGREEMENT TO STATE TRANSPORTATION FUND LOCAL  
BRIDGE REPLACEMENT PROGRAM GRANT TERMS AND CONDITIONED GRANT  
AGREEMENT NUMBER 1046914 SAP 177-597-001

(Refer to Resolution File for complete copy of Resolution)

**AUTHORIZE ADVERTISEMENT FOR BIDS - OLSON PARK TRAIL IMPROVEMENTS**

Mr. Schneider said on December 28th 2021, Council approved a proposal from Short Elliott Hendrickson Inc. for design and bidding services for Olson Park Trail improvements, Olson Park pedestrian bridge replacement, and Sunset Park boat landing parking lot improvements.

SEH has now completed 95% design and construction documents. Plans and documents will be reviewed and endorsed by engineering staff.

Council action is requested to authorize SEH to advertise for bids when the final plans are approved and submitted.

Mr. Schnieder said at this time the pedestrian bridge replacement and Sunset Park boat landing parking lot will be reviewed at a later date. Mr. Wietzema said staff was not comfortable with the parking lot plans and the bridge plans have not been completed.

A motion was made by Council Member Cummings, seconded by Council Member Kolpin and unanimously carried to authorize the advertisement for bids for the Olson Park Trail improvements.

**APPROVED PLANS FOR TAP TRAIL IMPROVEMENTS, SP 177-591-001- MINN. PROJ. NO. TA 5322 (046) AT CECILEE STREET AND PRAIRIE ELEMENTARY**

Mr. Schnieder said the plans have been completed and the Minnesota Department of Transportation has approved plans and specifications for the construction of trails at Prairie Elementary and Cecilee Street. The estimated total cost of the project, including engineering and contingencies, is \$187,000. The funding for this project will be federal funds \$135,000 and local funding \$52,000. Mr. Schnieder explained the primary purpose of this project is to provide a trail to connect neighborhoods to the school and work. The planned completion date for this project is September 1, 2022.

A motion was made by Council Member Kolpin, seconded by Council Member Cummings and unanimously carried to approve the plans and authorize advertisement for bids to be received on Wednesday, April 20, 2022 at 1:30 p.m. and considered at the Council meeting on Monday, May 9, 2022 after review by the State of Minnesota.

**CONDITIONAL USE PERMIT - 1117 MARINE AVENUE**

Matt Selof, City Planner, said Wold Architects/Independent School District 518 has applied for a conditional use permit to expand their current administrative building located at 1117 Marine Ave. The proposed expansion would add another approximately 4,419 square feet of office space. Pursuant to Minnesota Statute § 462.3595 and as outlined in Worthington City Code §155.086 (C), and Appendix E, Public Institutional and Cultural uses are permitted by conditional use permit only in 'R-3' Low Density Preservation Residential District, the zoning of the subject property. The legal description of the subject property is as follows:

*Lots 8, 9 and 10, Block 1, Refsell's Addition, City of Worthington, Nobles County, Minnesota.*  
The City Planning Commission voted unanimously at its March 1st, 2022 meeting to recommend approval of the requested conditional use permit subject to the following conditions:

1. The submitted site plan and any changes follow the 'R-3' zoning district requirements;
2. The subject property must maintain compliance with all applicable, Local, State, and Federal standards and requirements.

A motion was made by Council Member Cummings, seconded by Council Member Janssen and unanimously carried to approve the Conditional Use Permit for 1117 Marine Avenue.

#### **HELD DISCUSSION ON DOWNTOWN RETAIL OVERLAY DISTRICT**

Mr. Selof said City Code §155.086 (4) (C) lays out the Retail Shopping Overlay District downtown. The section of code is as follows:

##### **(C) Retail Shopping Overlay District.**

- (1) This overlay district is intended to preserve the concentration of retail shopping activities at ground level along Tenth Street from Second Avenue to Fifth Avenue.
- (2) Only one Retail Shopping Overlay District shall be allowed.
- (3) Ground level uses permitted in this district shall be as designated in Table 5 of this title for non-residential use groups (A, B, C, D, E, F). Any use permitted in the underlying zoning district, as indicated on the official zoning map, may be allowed as a conditional use in accordance with §§ 155.185 and 155.186 of this chapter.
- (4) Non-ground level uses permitted in this district shall be those uses allowed and regulated in the underlying zoning district as indicated on the official zoning map.

Mr. Selof said the Planning Commission held a discussion at its March 1, 2022 meeting regarding whether this overlay district was still necessary. The consensus was that this district is unnecessary and should be removed. Staff concurs and feels the permitted uses downtown are better addressed through the 'B-2' zoning district. If certain land uses are not suitable for the downtown area it should be addressed through the zoning district rather than a separate overlay district.

Council Member Cummings said he agrees the overlay should be removed, as it stands it does not allow certain businesses to be located in the downtown area.

The consensus of Council was direct staff to move forward with the process to remove the overlay district.

### **COUNCIL COMMITTEE REPORTS**

Mayor Kuhle - Attended the CGMC Legislative Action Day last week with Steve and Chad. Legislature is working on grants that target childcare businesses that can help make it more affordable for them.

Council Member Janssen - No report.

Council Member Ernst - No report.

Council Member Kielblock - No report.

Council Member Kolpin - The Center for Active Living has had a significant increase in membership. They will be doing some new activities in the next couple of months as well.

Council Member Cummings - Attended the YMCA Cruise Dinner, great time and serves as the biggest fundraiser of the year for the YMCA. Also attended the CGMC Legislative Action Day last week and had the opportunity to meet with our representatives Hamilton and Weber.

### **CITY ADMINISTRATOR REPORT**

Mr. Robinson said there was a meeting with the County to focus on a Healthy Homes concept that would allow agencies in the County to work together and have a central reporting location that could address issues within homes.

The new Engineering Technician started today and the City received 21 applications for the Public Works positions.

### **ADJOURNMENT**

A motion was made by Council Member Kolpin, seconded by Council Member Janssen and unanimously carried to adjourn the meeting at 7:54 p.m.

Mindy L. Eggers. MCMC  
City Clerk

## **WATER AND LIGHT COMMISSION MINUTES REGULAR MEETING MARCH 21, 2022**

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 3:00 P.M. by President Debra Weg with the following members present: Randy Thompson and Amy Ernst. Absent were Kathy Hayenga (excused) and Chad Nixon (excused).

Staff members present were Scott Hain, General Manager; Patrick Demuth, Electric Superintendent; Deb Scheidt, Secretary to the Commission

Others present: None

### **AGENDA ADDITIONS/CLOSURE**

A motion was made by Commissioner Thompson, seconded by Commissioner Ernst and unanimously carried to close the agenda as presented.

### **CONSENT AGENDA APPROVED**

A motion was made by Commissioner Ernst, seconded by Commissioner Thompson and unanimously carried to approve the consent agenda as follows:

- Water and Light Commission minutes of the regular meeting held on February 7, 2022
- Staff reports for January and February 2022
- Utility bills payable totaling \$1,028,149.35 for February 11, February 18, February 25, March 4, March 11 and March 18, 2022

### **FINANCIAL STATEMENTS AND SALES REPORTS**

A motion was made by Commissioner Thompson, seconded by Commissioner Ernst and unanimously carried to accept the sales reports for January and February 2022.

### **ELECTRIC DEPARTMENT UPDATE**

Pat Demuth, Electric Superintendent, gave an update on the Electric Department.

### **2020 AMERICAN PUBLIC POWER ASSOCIATION (APPA) FINANCIAL & OPERATING RATIOS**

Scott Hain, General Manager, reviewed some key financial and operating ratios from the 2022 American Public Power Association (APPA) publication which contains information based on 2020 data submitted. The data indicates that Worthington's financial and operating ratios are competitive when compared to all respondents.

**PROPOSED 2023 WESTERN AREA POWER ADMINISTRATION (WAPA) RATE INCREASE**

Scott Hain, General Manager, reported that the Western Area Power Administration (WAPA) current firm power wholesale rates, which are set for five-year periods, expire December 31, 2022. WAPA has begun the process of determining rates to become effective January 1, 2023, and is anticipating a 16.3% rate increase which would result in approximately \$225,000 in additional cost to Worthington per year.

**LEWIS & CLARK REGIONAL WATER SYSTEM UPDATE**

Scott Hain, General Manager, reported that with the requested earmarks for congressionally directed spending from Senators Thune, Rounds, Klobuchar and Smith and the funding expected from the infrastructure bill that Lewis & Clark may be in a position to receive approximately \$97 million in federal funding in 2023. As a result of the potential federal funding level, the Lewis & Clark Board of Directors has had discussion on possible options for proceeding with fiscal year 2022/2023 projects and possible repayment options to the states of Minnesota, Iowa and South Dakota.

**GENERAL UPDATE**

Scott Hain, General Manager provided an update on the following:

- Renovation of the Diagonal Road Shop is nearing completion. Commission members may tour the facility once completed.
- Bolton & Menk was awarded a \$250,000 chloride reduction grant through the Minnesota Pollution Control Agency which will be used to develop and fund a project aimed at reducing chlorides in the wastewater streams of Worthington and Marshall that are attributable to home and business water softening.
- Anticipated delivery of the network equipment for the AMI project is tentatively scheduled for early this summer.
- Jim DeLambert with Carlson McCain is preparing a plan for well development on sites near Well #25 and Well #26.
- Gina Graff, Customer Service Representative, resigned her position effective March 17.

**MISSOURI RIVER ENERGY SERVICES (MRES) ANNUAL MEETING**

Scott Hain, General Manager, informed the Commission that the 57<sup>th</sup> Annual Meeting of Missouri River Energy Services (MRES) is scheduled for May 11-12, 2022, in Sioux Falls, South Dakota. Discussion was held on attending the meeting. Mr. Hain will provide additional information to the Commission when received from MRES.

**COMMISSION COMMITTEE REPORTS**

There were no Commission committee reports.

Water and Light Commission Minutes

March 21, 2022

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### **GENERAL MANAGER REPORT**

The General Manager had nothing additional to report.

### **ADJOURNMENT**

A motion was made by Commissioner Ernst, seconded by Commissioner Thompson and unanimously carried to adjourn the meeting at 4:41 P.M. President Weg declared the meeting adjourned.

Deb A. Scheidt

Secretary to the Commission

**Worthington HRA Regular Board Meeting  
February 24, 2022  
819 10<sup>th</sup> Street, Worthington, MN  
Meeting held at Fire Hall Meeting Room in Worthington**

Board Members Present: Marty Rickers, Bridget Huber, Alaina Kolpin, Mike Johnson, Bob Jirele  
Excused Absence: Matt Selof – City Planner  
Staff Members Present: Randy Thompson, HRA Executive Director  
Others Present: None.

Chairperson Marty Rickers called the meeting to order at 5:16 P.M

APPROVAL OF THE AGENDA: A Motion was made by Bridget Huber to approve the agenda. The motion was seconded by Alaina Kolpin. The Motion Passed. Motion 02242022-A.

APPROVAL OF MEETING MINUTES: A motion was made by Bob Jirele to approve the minutes from the regular board meeting held on January 26, 2022. The motion was seconded by Mike Johnson. The Motion Passed. Motion 02242022-B.

ANNUAL MEETING OF THE BOARD: The board did have their annual meeting of the board. The board did take action to appoint a Board Chairperson and Vice-Chairperson. After discussion a motion was made by Alaina Kolpin to Appoint Marty Rickers at the Board Chairperson. The motion was seconded by Bridget Huber. The Motion Passed. Motion 02242022-C

After further discussion regarding the Vice-Chairperson position, a motion was made by Bridget Huber to appoint Mike Johnson as the Vice-Chairperson. The motion was seconded by Alaina Kolpin. The Motion Passed. Motion 02242022-D

BANK ACCOUNTS – CHECK SIGNERS: The board did have a discussion regarding the adding of an additional check signer to all bank accounts. Currently there are two checks signers for the bank accounts. Typically, there would be three authorized check signers for each of the accounts. A motion was made by Bridget Huber to add Board Member Mike Johnson as a check signer to HRA bank accounts held at both Bank of the West in Worthington and United Prairie Bank in Worthington along with current check signers Board Member Marty Rickers and Executive Director Randy Thompson. The motion was seconded by Alaina Kolpin. The Motion Passed. Motion 02242022-E

BILLS PAYABLE: The Bills payable for Public Housing for the period of January 26, 2022, through February 24, 2022, totaled \$76,987.81 were presented for approval. The bills for Prairie Acres, Rising Sun Estates, and the Management account for the period of January 22, 2022, to February 23, 2022, were presented for approval in the following amounts: Prairie Acres = \$4,358.80 Management Account = \$2,555.68 Rising Sun Estates = \$32,609.76.

FINANCIAL STATEMENT REVIEW: The Board reviewed the Public Housing and Section 8 Financial Statements for December 31, 2021. The Statements were prepared by Hawkins & Ash CPA firm. The board also reviewed the Prairie Acres, Rising Sun Estates, and Management/Levy Account statements for January 31, 2022. These statements were prepared in-house by HRA staff. A Motion was made by Bridget



Huber to Approve the December 31, 2021, Financial statements for Public Housing and the Section 8 Voucher program, and to also approve the financial statements as of January 31, 2022, for Prairie Acres, Rising Sun Estates, and the Management/Levy Account. Also included in the motion was to approve the Bills Paid as presented for Public Housing, Rising Sun Estates, Prairie Acres, and the Management account for the period of January 26, 2022- February 24, 2022. The Bills paid for Public Housing was for the period of January 26, 2022 – February 24, 2022. The Motion was seconded by Mike Johnson. The Motion Passed. Motion- 02242022-F.

EXECUTIVE DIRECTORS' UPDATES: Director Thompson provided the following information to the board:

- Thompson informed the board that the HRA did receive a \$11,490 insurance premium refund from the League of Minnesota Cities for our property insurance coverage.
- Thompson informed the board that Angele Gruis has been hired as the new Administrative Assistant. She will be starting employment on March 7, 2022.
- Thompson informed the board that there will be a mobile vaccine clinic being held at the Atrium on March 10, 2022.
- Thompson informed the board that there will be a new door access system installed to the Atrium at both the front and back door of the Atrium. The system will likely be installed in early April. Cost of the system was \$3,950.

FUTURE BOARD MEETING DATES: The board discussed future board meeting dates. The board did set March 23, 2022, at 5:15 p.m. as the date and time for the March 2022 board meeting. The meeting will be held at the meeting room of the Worthington Fire Hall.

The April board meeting date was also set for Wednesday April 27, 2022, at 5:15 p.m. The meeting will be held at the meeting room of the Worthington Fire Hall.

The Board also set the date for the May 25, 2022, board meeting to be held on Wednesday May 25, 2022. This meeting will be held at the Worthington Fire Hall meeting room.

Having No Further business to discuss Chairperson Marty Rickers asked for a motion to adjourn the meeting. A Motion to Adjourn the meeting was made by Alaina Kolpin. Chairperson Marty Rickers declared the meeting adjourned. The meeting was adjourned at 7:00 p.m.

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

Respectfully Submitted by: Randy Thompson Signed: \_\_\_\_\_

**Traffic & Safety Committee Meeting  
Tuesday, February 22, 2022; 1:30 p.m.  
City Hall Council Chambers**

Members Present: Hyunmyeong Goo, Chris Heinrichs, Aaron Holmbeck, Chris Kielblock, Stephen Schnieder, Matt Selof, Dave Skog, Todd Wietzema

Members Absent: Josh McCuen

Others Present:

**CALL TO ORDER**

Chris Heinrichs called the meeting to order at 1:30 p.m.

**APPROVAL OF MINUTES**

Chris Kielblock moved to approve the Minutes from the December 28, 2021, meeting; seconded by Todd Wietzema. Motion passed unanimously.

**TRAFFIC AND SAFETY COMMITTEE BUSINESS**

**Sanford Worthington Orthopedics and Sports Medicine – 426 Tenth Street:  
Change of Parking Limits in front of building from “2-Hour Parking” to “Pick-up  
and Drop-off”**

The City received a request from Sanford Worthington Orthopedics and Sports Medicine (aka: “Sanford”) to change the single parking space in front of the building from “2-Hour Parking” to “Pick-up and Drop-off” parking. A letter from Sanford as well as a map was submitted to City Hall. Staff created a map for further clarification.

In the letter, Sanford indicated the reason for the request included:

*“[Changing the parking limitations] ...would allow patients to be dropped off at the front door by friend/family [who could then] go park at a different street location. The physical therapy (PT) and occupational therapy (OT) patients may have limited mobility or use assistive devices to ambulate. Designation of this parking space would allow drivers to safely drop off a patient nearest to the front door. Handicap accessible parking is on the back alley-side of the building and that will remain.”*

Jennifer Weg addressed the group. We explained that, due to the physical restrictions of the patients coming in for physical therapy, having a drop-off/pick-up zone in front of the building would be a benefit for those with ambulatory issues. There is a drop-off/pick-up zone on Fifth Avenue, but that is a long way for people with mobility issue to

maneuver. While there is handicapped parking in the back, Weg said, there is still an issue with patients getting to that door. It would be less problematic and greatly assist the patients and their drivers to have a drop-off/pick-up space in front of the building.

Weitzema said he'd recommend eliminating the Fifth Avenue loading, and make it "No parking from here to curb, patient loading and unloading only" on Tenth. It would be easier to open a door on Tenth Street than on Fifth Avenue, which is narrower, and can be a hindrance to traffic turning right onto Fifth Avenue from Tenth Street.

Heinrich said because now that their patients are in therapy with more mobility issues. It would be better to have the traffic slow down on Tenth Avenue than on Fifth Avenue.

After discussion, the group decided it would be better to move the drop-off/pick-up parking on Tenth Street and remove the one on Fifth Avenue. A sign indicating it is a loading zone only, at all times, should also be put into place.

Weitzema made a motion to change the Tenth Street parking space in front of the building to a loading zone and remove the loading zone on Fifth Avenue, with signage moved to Tenth Street; seconded by Holmbeck. The motion passed unanimously.

## **OTHER BUSINES**

There have been ongoing concerns about traffic on Oxford Street onto Crailsheim Road/County Road 10 and along the current Middle School, as well as the future Intermediate School further south on Crailsheim Road/County Road 10

Skog said that added crossing guards by Middle School on Crailsheim/County Road 10, has helped; crossing guards wear reflective vests and carry stop signs. Kielblock said that traffic congestion remains a big issue.

It is not known if lighted vests are an option/allowed in Minnesota. It is something to look into.

Holmbeck asked if the school crossing guards walk across the crosswalks at random, or if the crossing guards wait until there are students to escort. Skog said that the guards wait for students, then safely cross into the crosswalk, before ushering students through the crosswalks.

Holmbeck said that they are looking at making some changes, which might include signage changes, adding speed zones, and look at possible changes around the intersection of Fox Farm Road and Crailsheim Road/County Road 10.

Current school schedule is that the last day for students in Friday, May 27, 2022. The new school year begins August 29, 2022, for students. New teacher work days begin

Traffic & Safety Meeting Minutes

Tuesday, February 22, 2022

Page 3 of 3

on August 15, 2022. Some school activities, practices, could begin prior to the first day of school.

Skog said that at least one driveway into the Intermediate School is needed.

There are school signs with flashing lights on Oxford Street that light up during peak arrival and dismissal on school days. There are also electronic signs on Oxford Street on both sides of the Crailsheim Road/County Road 10 intersections, displaying the speed of oncoming vehicles.

Wietzema noted that ISD 511 in Adrian has lighted flashing signs on Hwy 91/Maine Avenue during peak times before and after school.

## **ADJOURNMENT**

Heinrichs made a motion to adjourn the meeting; seconded by Holmbeck. The motion passed unanimously.

Meeting was adjourned at 1:53 p.m.

Meredith Vaselaar  
Administrative Assistant

Worthington Public Arts Commission  
Minutes  
February 8, 2022

The meeting was called to order by Chair Cheryl Avenel-Navara at 5:15 PM with the following members attending: Blake Regnier, Brett Lehman, Susan Midaugh, Zuby Jansen, and Cheryl Avenel-Navara. Also attending were Todd Wietzema, Suree Sompamitwong, and Sereena Martinez.

Cheryl explained that SMAC has been using a Land Acknowledgement at the beginning of each of their meetings for the past several years. The purpose is to acknowledge the First Peoples who lived on the land that we now live on. She asked that we add this to our agenda. Brett moved to accept the agenda with the Land Acknowledgement addition. There was a second and the motion carried.

The minutes of the January 11, 2022, meeting were approved as presented on a motion by Susan, seconded by Brett and passed.

The financial reporting will not be official until the end of March when all the bills are finalized, and the yearend reports are completed so Cheryl gave an unofficial financial report. The \$1500 that was approved for the 10<sup>th</sup> St project was transferred.

Cheryl brought the completed signs to the meeting. Todd will see that they are distributed and hung. She also submitted a bill for \$58.00. Zuby moved that the bill be paid, Brett seconded the motion and the motion carried.

Cheryl brought a quote for the second set of signs which includes the Crailsheim Bridge sign, which is much larger. She suggested that \$140 may be needed. Zuby moved with a second by Susan that up to \$140 be allowed for the next round of signs including for Memorial Auditorium and the Crailsheim Bridge. The motion carried.

Suree Sompamitwong presented an update on the project the committee helped fund for Turkey Day of 2021. Due to unforeseen circumstances the project could not be completed in time for the parade. Suree has redesigned it to be a hot air balloon (instead of a globe) to represent aspirations. She anticipates a spring or summer completion. She and Todd discussed a possible location for the art piece and will work together on its location.

Todd brought information and a brochure with potential musical instruments for the 10<sup>th</sup> Street path location near the pavilion. The Committee members gave input on 5 of the instruments they would like to see purchased and installed. Todd will continue to work on this.

Zuby gave an update on the Amelia Earhart fundraising project.

Sereena Martinez who is the Southwest Minnesota Art Council's Art Ambassador for our region introduced herself and talked about her role with SMAC.

Brett requested that we hold a conversation around the End of 10<sup>th</sup> Street Project. Blake said he would contact SMAC for information on the grant and its deadlines and final report and our obligations. Cheryl will contact Gail Holinka and Bobbi Alsgaard Lein and invite them to the next meeting.

Blake moved to adjourn the meeting at 6:12 PM. The motion was seconded by Brett and passed.

Respectfully submitted

Blake Regnier and Cheryl Avenel-Navara

**CROSS CULTURAL ADVISORY COMMITTEE**

**AGENDA**

**7:00 p.m. – Tuesday, Feb 15, 2022**

**City Hall Council Chambers**

**Zoom Link Requested**

Attendees: Scott, McNay, Cheniqua, Zawdee, Angie, Edgar, Council member Ernst, and Steve

Not In-attendance: Andrea

**A. Call to Order**

**B. Agenda – Additions/Changes and Closure**

**C. Approval of Minutes (January Meeting)**

**D. City Council Updates – Amy and Steve**

Council approved the rental housing program and is hoping to have it up and running.

The City of Worthington is developing a program that will assist in having a position that would be the service officers and local city partners to file those grievances.

Several local, open positions at the City that they are currently hiring for.

There are a few construction projects for 2022. Steve gave an overview of all the different construction projects that will be happening, roadwork, building construction, and some City property reconstruction projects.

Movie theater will soon open, and they are looking to get some community assistance for concessions.

Kwik Trip Travel Plaza is starting the process of their property

Steve can provide further information on those updates for distribution. The multitude of updates will be

Amy asked the question about how we can communicate these things happening

Organization communication forms to get a hold of community members and supporting the outreach to respective communities.

**E. CCAC Member Updates & Welcome of New Members**

McNay shared that all of his family had a severe battle with COVID-19 which led to some of his absences. He asked for grace and simply extended his apologies.

Cheniqua mentioned and shared with the group that she will be resigning from the CCAC following her acceptance into a LSAT preparation scholarship and will be staying heavily

involved in the Twin Cities. As a result, she will no longer be a member of the CCAC following March 31<sup>st</sup>, 2022.

**F. City of Worthington Charter – Zawdee**

The original Worthington charter was drafted in 1909. There have been some previous conversations with the City. The City decided not to make any sort of changes to the charter. The CCAC would like to see some of the Charter Commission address the outdated Charter. Steve has mentioned that he and Council member Ernst will advise the Charter Commission to address this and bring to like some of the concerns.

**G. CCAC Bylaws Review- deferred to March**

**H. CCAC Election of Officers**

Chair: Pastor Scott was nominated as Chair of the CCAC. McNay was nominated for Chair and declined – moved Amy – seconded McNay – approved by acclamation

Vice Chair: Angie was nominated – Zawdee was nominated and declined. Motion was made to approve by Pastor Scott,

Secretary: Pastor Scott has nominated Andrea, Edgar was nominated, McNay, Angie second – acclamation

Treasurer: Abera – Pastor Scott and McNay, second- Cheniqua – all in favor.

**I. Adjournment**

Minutes  
Worthington Public Arts Commission  
January 11, 2022  
5:15 PM  
Council Chambers  
Worthington City Hall

The meeting was called to order by Chair Cheryl Avenel-Navara at 5:15 PM.

The following members and guests were in attendance Blake Regnier, Brett Lehman, Susan Middagh, Cheryl Avenel-Navara and Todd Wietzema, representing the Community Image Committee. Susan introduced herself as the newest member.

The minutes of the November 9, 2021 meeting were approved as presented on a motion by Blake, seconded by Brett and passed.

The Financial Report was shared by Cheryl showing a balance of \$3,761.11 available. Todd reported that he believed that additional funds were appropriated by City Council. He will check on whether or not they will be added to our current funds (allowing us to carry those funds forward) to use in 2022.

The following old business was discussed:

Todd gave an update on the Amelia Earhart statue proposal brought forward by Zubu at our last meeting. He emphasized the importance of coordination between the committees and the city; the need to fundraise to cover the cost of the sculpture; and the need for approval from the committees and the city for the project to come together in 2022 or 2023.

Cheryl spoke to Suree about the Globe sculpture she intended to make for the Turkey Day parade and had hoped to house at the new intermediate school. That project did not come together in a timely manner for Turkey Day and has been reconceptualized. Suree plans to come to the February meeting to discuss the project with the committee.

End of 10<sup>th</sup> Street/Pavilion Project SMAC Legacy Grant Project—Gail Holinka and Bobbie Alsgaard Lein—There were questions asked about the final date for the project's completion, location of the planters, musical instruments, WPAC money (matching amount). Discussion was held, but Cheryl did not have the grant documents with her so accurate answers could not be given. However, Gail was given an extension for the SMAC grant so the final report is not due till May 2022. Cheryl will check on the questions and work with Todd, accounting, Steve and SMAC prior to the next meeting.

Signage--Gene Lais and his class has agreed to produce signs for the public art that is on display. Due to District 518 email contact problems, Blake will contact Gene on Cheryl's behalf for an update on the signs that Cheryl submitted to him in November.

Announcements: The next meeting will be February 8, 2022, at 5:15 PM at City Hall.

There being no further business to discuss, the meeting was adjourned at 5:55 PM on a motion by Brett seconded by Susan and approved unanimously.

Respectfully submitted  
Blake Regnier and Cheryl Avenel-Navara



**Traffic & Safety Committee Meeting  
Tuesday, December 28, 2021; 1:30 p.m.  
City Hall Council Chambers**

Members Present: Chris Heinrichs, Aaron Holmbeck, Chris Kielblock, Stephen Schnieder, Todd Wietzema

Members Absent: Hyunmyeong Goo, Dave Skog, Josh McCuen, Matt Selof

Others Present:

**CALL TO ORDER**

Chris Heinrichs called the meeting to order at 1:40 p.m.

**APPROVAL OF MINUTES**

Schnieder moved to approve the Minutes from the August 31, 2021, meeting; seconded by Kielblock. Motion passed unanimously.

**TRAFFIC AND SAFETY COMMITTEE BUSINESS**

**Replace Yield signs with Stop signs along 12<sup>th</sup> Street and 13<sup>th</sup> Street at 7<sup>th</sup> Avenue and 8<sup>th</sup> Avenue**

Stephen Schnieder received a request from Jeff Homan, who lives at the corner of 13<sup>th</sup> Street and 8<sup>th</sup> Avenue, said he observed that drivers do not slow down and/or yield on those streets at those intersections.

Heinrichs asked if this would involve an expensive study. Schnieder said that it is something that would go to the City Council. The areas in question would have to be observed to assess possible issues.

Heinrichs said there is a school there, lots of foot traffic.

Wietzema said that if stop signs are put at some intersections on 13<sup>th</sup> Street and 8<sup>th</sup> Avenue, then there should be a stop sign at each intersection. Some of those intersections already have yield signs. Wietzema said there should be consistency. Schnieder said they want to make sure to not create an issue in which people are taking short-cuts.

Holmbeck commented that they don't want to make any changes that might have unexpected consequences.

Schnieder said that if people don't obey yield signs, they won't obey stop signs.

Holmbeck asked if City Council is the authority to approve changes in signage. This is the same on the county level, too. If the city wants to relook at the yield sign situation, it could.

Wietzema said that if people follow the rules of the road, there wouldn't be an issue.

Wietzema moved that we remain with the same signage at the moment; seconded by Kielblock. The motion passed unanimously.

### **OTHER BUSINESS**

No other business.

### **ADJOURNMENT**

Holmbeck made a motion to adjourn the meeting; seconded by Wietzema. The motion passed unanimously.

Meeting was adjourned at 1:57 p.m.

Meredith Vaselaar  
Administrative Assistant

## ADMINISTRATIVE SERVICES MEMO

DATE: MARCH 28, 2022

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

### CASE ITEMS

#### 1. NOMINATING COMMITTEE RECOMMENDATIONS FOR COMMITTEE APPOINTMENTS/REAPPOINTMENTS

The Nominating Committee met on March 22, 2022 and are making the following recommendations for a committee appointment:

##### Planning Commission

Re-appoint Andy Berg to a second three-year term, term to expire March 31, 2024

Appoint Lizbeth Lerma to a first three-year term to replace Ben Weber who declined a second term, term to expire March 31, 2024

##### Cross Cultural Committee

Appoint Paul Summers LaRoche to fill the unexpired term of Cheniqua Johnson who resigned her position, term to expire December 31, 2022

#### 2. APPROVAL OF POSITION GUIDELINES AND SALARY GRADE

Administration requested the creation of an additional Accountant position in the Finance Department during discussions for the 2022 annual budget. This position was approved by Council and included in the current budget. The position guidelines, essential duties and salary grade are included as *Exhibit 1*.

Positions at the City and Public Utilities are classified for salary grade based on nine separate factors. The cumulative score of the factors places the position within one of the 15 non-exempt or 12 exempt salary grades. The resulting score places the Accountant position as Non-Exempt Grade 7 (N-7) which has a minimum wage rate of \$25.31/hour.

In addition, Staff is requesting Council approve renaming the Staff Accountant position to Assistant Finance Director. This renaming does not change the current salary grade of

Administrative Services Memo

March 28, 2022

Page 2

Exempt Grade 3 (E-3), benefits, position guidelines or essential duties.

Council action is requested to approve the position classification of the Accountant effective immediately and authorize Staff to advertise and seek qualified candidates; and to approve renaming the Staff Accountant to Assistant Finance Director.

## **CITY OF WORTHINGTON**

### **POSITION GUIDELINES**

**JOB TITLE: Accountant**

**CLASSIFICATION : Non-Exempt 7**

**DIVISION : Finance**

**DATE APPROVED: 3/28/22**

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#### SUMMARY

This position will perform a variety of accounting tasks involving the general ledger, accounts payable and accounts receivable. It verifies proper accounting codes are used and is responsible for monthly financial report generation for both internal and external users. This position will also assist the Finance Director and Assistant Finance Director as needed.

#### ACCOUNTABILITIES

Reports to: Finance Director and will receive moderate supervision.

Supervises: Has no supervisory responsibilities but may provide primary training to others as requested by assignment from the Finance Director

#### ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Performs a variety of accounts payable, accounts receivable, system maintenance and data entry-oriented activities for the creation and upkeep of financial data.
2. Provides accurate and effective preparation and historical record management (using Laserfiche) relative to accounts payable and accounts receivable functions in accordance with records retention policies and procedures.
3. Interprets and implements federal and state laws. Monitors changes to state and federal regulations and laws and implements changes accordingly.
4. Enters new or updates vendors and their data and verifies Federal ID numbers. Ensures W-9's are on file and processed; reconciles and files year-end 1096 and 1099, etc. reports.
5. Manages and maintains the accounts payables and accounts receivables for the city.
6. Prepares listings of checks issued for City Council review and approval.
7. Maintains petty cash.

8. Creates accounts receivable invoices derived from a variety of source documents or at the direction of city staff.
9. Makes collection calls or sends letters regarding collection of fees or charges.
10. Prepares weekly bank deposit.
11. Data entry to include journal entries, yearly budget, inter-fund transactions, etc.
12. Provides supporting documents for audits.
13. Assists with month-end closing procedures.
14. Ability to work across departmental lines to ensure accurate information.
15. Effective and respectful communication and interactions with other employees, supervisors, individuals from other organizations and citizen customers.
16. Runs monthly financial reports and distributes to department heads.
17. Prepares and submits monthly payments and reports such as sales and use tax, lodging tax, etc.
18. Assists in the preparation of special projects, interim and annual reports and statements as required by the Finance Director.
19. Other duties as assigned

## JOB REQUIREMENTS

### Minimum Qualifications:

- Two (2) years of post-secondary education from an accredited university, community college, or business school with a relevant degree.
- and
- 2 plus years of experience in financial accounting
- Previous experience with Microsoft Office Suite

### Preferred Qualifications:

- Bachelor's degree in accounting, finance or related field
- Demonstrated understanding of accounting processes and policies
- 1-2 years of experience working with governmental fund accounting.

### PERIPHERAL DUTIES

Serves on various employee or other committees as assigned.

Attends seminars and workshops related to or relevant to the duties of the position.

### EQUIPMENT

Computers and office equipment including copy machine, fax machine, 10-key calculator, telephone and document scanner.

### PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, or controls and reach with hands and arms. The employee frequently is required to sit for long periods of time; and at times is required to stand, walk, stoop, kneel, crouch and talk or hear.

The employee may be required to lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision.

### WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works an 8-hour work day in an office setting.

The noise level in the work environment is typically low.

## ENGINEERING MEMO

DATE: MARCH 22, 2022  
 TO: MAYOR AND COUNCIL  
 SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

## AGENDA CASE ITEMS

**1. HEARING ON 2022 BITUMINOUS PAVEMENT IMPROVEMENT**

Should Council approve of the street improvements as proposed in the project feasibility report and at the hearing, staff recommends that Council pass the resolution in ***Exhibit 1*** Ordering Improvement and Preparation of Plans and Specifications. Council may order an improvement less than that for which the hearing was ordered allowing for deletion of any of the street from the improvement. None of the street reconstruction improvements were initiated by petition; therefore, a 4/5's vote of the Council membership will be required to order those improvements ahead. The specific requirement is: "the resolution (ordering improvement) may be adopted only by vote of four-fifths of all members of the council." Should Council not be in agreement on one or more of the street segments, a resolution listing only the improvements agreed upon by an adequate majority should be passed. The streets to be improved would be listed in items 1. and 2. of the resolution.

The project report on the improvement and preliminary assessment roll were submitted to Council at its February 28 meeting. A summary of the improvement costs and total estimated assessments for the project is provided below:

**Apel Avenue**

## City Share for:

<i>Center 24-feet</i>	\$75,022.09	
<i>Rate determining non-assessable costs <sup>(1)</sup></i>	\$11,859.86	
<i>Other non-assessable costs <sup>(2)</sup></i>	\$ 37,460.53	
Total City Share	\$ 124,342.48	(81.19%)

## Assessments:

<i>Base rate determining cost</i>	\$40,662.52	
<i>Rate determining non-assessable costs <sup>(1)</sup></i>	\$ -11,859.86	
Assessments Receivable	\$ 28,802.66	(18.81%)

Total Cost – Apel Avenue	\$ 153,145.14
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Based on a rate determining frontage of 600.0 ft, the estimated assessment rate is **\$67.77/ft.**

<sup>(1)</sup> Includes costs for lot allowances and rounding.

<sup>(2)</sup> Includes costs for replacing ADA ped ramps.



## **Bristol Street**

### City Share for:

<i>Center 24-feet</i>	\$118,784.55	
<i>Rate determining non-assessable costs <sup>(1)</sup></i>	\$2,695.98	
<i>City share of assessable costs <sup>(2)</sup></i>	<u>\$ 9,288.97</u>	
Total City Share	\$ 130,769.50	(84.09%)

### Assessments:

<i>Base rate determining cost</i>	\$36,734.17	
<i>Rate determining non-assessable costs <sup>(1)</sup></i>	\$-2,695.98	
<i>City share of assessable costs <sup>(2)</sup></i>	<u>\$ -9,288.97</u>	
Assessments Receivable	\$ 24,749.22	(15.91%)

Total Cost – Bristol Street \$ 155,518.72

Based on a rate determining frontage of 688.1 ft, the estimated assessment rate is **\$53.38/ft.**

<sup>(1)</sup> Includes costs for lot allowances and rounding.

<sup>(2)</sup> Includes City share of assessable cost for Bristol Park frontage.

## **Cynthia Avenue**

### City Share for:

<i>Center 24-feet</i>	\$108,865.56	
<i>Rate determining non-assessable costs <sup>(1)</sup></i>	\$2,220.98	
<i>Other non-assessable costs</i>	<u>\$ 0.00</u>	
Total City Share	\$ 111,086.54	(79.58%)

### Assessments:

<i>Base rate determining cost</i>	\$30,719.16	
<i>Rate determining non-assessable costs <sup>(1)</sup></i>	<u>\$ -2,220.98</u>	
Assessments Receivable	\$ 28,498.18	(20.42%)

Total Cost – Cynthia Avenue \$ 139,584.72

Based on a rate determining frontage of 795.3 ft, the estimated assessment rate is **\$38.63/ft.**

<sup>(1)</sup> Includes costs for lot allowances and rounding.

## **Eleanor Street**

### City Share for:

<i>Center 24-feet</i>	\$208,882.29	
<i>Rate determining non-assessable costs <sup>(1)</sup></i>	\$8,250.63	
<i>Other non-assessable costs</i>	<u>\$ 0.00</u>	
Total City Share	\$ 217,132.92	(46.28%)

**Eleanor Street continued**

## Assessments:

<i>Base rate determining cost</i>	\$260,249.51	
<i>Rate determining non-assessable costs <sup>(1)</sup></i>	<u>\$ -8,250.63</u>	
Assessments Receivable	\$ 251,998.88	(53.72%)
 Total Cost – Eleanor Street	 \$ 469,131.80	

Based on a rate determining frontage of 1,656.0 ft, the estimated assessment rate is **\$157.16/ft.**

<sup>(1)</sup> Includes costs for lot allowances and rounding.

**West Oxford Street**

## City Share for:

<i>Center 24-feet</i>	\$209,342.82	
<i>Rate determining non-assessable costs <sup>(1)</sup></i>	\$27,053.97	
<i>Other non-assessable costs <sup>(2)</sup></i>	<u>\$ 6,901.20</u>	
Total City Share	\$ 243,297.99	(91.30%)

## Assessments:

<i>Base rate determining cost</i>	\$50,229.94	
<i>Rate determining non-assessable costs <sup>(1)</sup></i>	<u>\$ -27,053.97</u>	
Assessments Receivable	\$ 23,175.97	(8.70%)
 Total Cost – West Oxford Street	 \$ 266,473.96	

Based on a rate determining frontage of 2,121.6 ft, the estimated assessment rate is **\$23.68/ft.**

<sup>(1)</sup> Includes costs for lot allowances, public right-of-way frontages and rounding.

<sup>(2)</sup> Includes costs for storm sewer improvements.

**All Streets**

The following provides the estimated costs, city share, assessments receivable, and total cost for the 2022 Street Pavement Reconstruction improvements:

## City Share for:

<i>Non-assessable costs</i>	\$817,340.46	
<i>Assessable costs</i>	<u>\$ 9,288.97</u>	
Total City Share	\$ 826,629.43	(70.09%)

## Assessments:

Assessments Receivable	<u>\$ 357,224.91</u>	(29.91%)
 Total Project Cost	 \$1,183,854.34	

2. **APPROVE PLANS FOR OXFORD STREET (COUNTY STATE AID HIGHWAY 35) RECONSTRUCTION, SP 177-020-013, MINN. PROJ. NO. TSTPF 5322(070) FROM MCMILLAN STREET TO SMITH AVENUE**

The consultant has completed, and Minnesota Department of Transportation has approved, plans and specifications for the reconstruction of Oxford Street. This project will provide for a 4-lane roadway with left turn lanes and an 8-foot pedestrian/bicycle trail on both sides of the roadway with a grass boulevard. The anticipated substantial completion date for this project is November 15, 2022, with the contract completion date of June 1, 2023.

The estimated total cost of the project, including engineering and contingencies, is \$4,456,000. The funding for this project will be Federal Funds \$3,048,000 and State Aid Funds \$1,390,000 split between the county and the city, and utility funds \$18,000.

Staff recommends that Council approve the plans and authorize an advertisement for bids to be received on Wednesday, May 4, 2022 at 2:00 p.m. and considered at the Council meeting on Monday, May 23, 2022 after review by the State of Minnesota.

3. **APPROVE AN UTILITY EASEMENT FOR A NATURAL GAS SERVICE TO THE NEW AQUATIC CENTER LOCATED ON THE MINNESOTA WEST CAMPUS**

There is an existing utility easement on the Minnesota West Campus. This existing easement was acquired November 13, 2008 and does not permit the installation of other utilities within the easement. This proposed easement, *Exhibit 2*, will allow the installation of a gas line within the existing easement to service the Aquatic Center that is currently under construction. The cost for this easement is \$1.00.

Staff recommends that Council approve the utility easement and authorize the Mayor and City Clerk to sign the easement and direct the easement to be recorded with the Nobles County Recorder's office.

4. **APPROVE PLANS FOR THE IMPROVEMENT OF 8<sup>TH</sup> AVENUE FROM 9<sup>TH</sup> STREET TO THE WESTERLY TERMINUS, INCLUDING THE REPLACEMENT OF THE WATER MAIN FROM 9<sup>TH</sup> STREET TO 10<sup>TH</sup> STREET.**

Bolton and Menk, Inc. has prepared plans for the improvement of 8<sup>th</sup> Avenue as presented and approved at the December 13, 2021 improvement hearing:

*Eighth Avenue from Ninth Street to its westerly terminus.*

The project also includes the replacement of the water main on Eighth Avenue from Ninth Street to Tenth Street. This watermain is undersized to meet current standards. Replacement

of a section of the water main was included in the project. Complications were found in positioning the valves needed to make the required connections to the existing water mains. It was determined that updating the remainder of the watermain at this time was the least disruptive and most cost-effective option. This section of watermain is in the long-term plan for updating.

Staff recommends that Council approve the plans and authorize an advertisement for bids to be received on April 27, 2022 and considered for award at the May 9, 2022 Council meeting by passing the resolution in ***Exhibit 3***.

**RESOLUTION NO. 2022-03-XX****ORDERING IMPROVEMENT AND PREPARATION OF PLANS AND SPECIFICATIONS**

**WHEREAS**, Resolution No. 2022-02-07 of the City Council of the City of Worthington, adopted the February 28, 2022, fixed a date for a council hearing on the making improvements of the following described streets by regrading, base reconstruction, necessary curb and gutter reconstruction, and resurfacing:

**Apel Avenue** - from Clary Street to Bristol Street  
**Bristol Street** - from near Apel Avenue to west end  
**Cynthia Avenue** - from Diagonal Road to Tower Street  
**Eleanor Street** - the entire length within the plat of Dano Addition  
**West Oxford Street** - from Elmwood Avenue to Park Avenue

and

**WHEREAS**, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the March 28, 2022, at which all persons desiring to be heard were given an opportunity to be heard thereon.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:**

- 1.** Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report received on February 28, 2022.
- 2.** Such proposed improvement is hereby ordered as proposed in the council resolution adopted the February 28, 2022.
- 3.** The City Engineer is hereby designated as the engineer for such improvement. The engineer shall prepare plans and specifications for the making of such improvement.
- 4.** The City Council declares its official intent to reimburse itself for the cost of the improvement from the proceeds of tax exempt bonds.

Adopted by the City Council of the City of Worthington, Minnesota, this the 28th day of March, 2022.

(SEAL)

---

Mike Kuhle, Mayor

Attest: \_\_\_\_\_  
Mindy L. Eggers, City Clerk

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

### UTILITIES EASEMENT

THIS INSTRUMENT (“**Easement**”) is made by the State of Minnesota, by and through the Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Minnesota West Community and Technical College - Worthington (“**Minnesota State**” or “**Grantor**”), pursuant to its authority granted in Minn. Stat. § 136F.60, subd. 3, in favor of the City of Worthington, a municipal corporation under the laws of the State of Minnesota (“**Grantee**”).

### RECITALS

- A. Minnesota State is the fee owner of the following described property in Nobles County, Minnesota (“**Grantor’s Property**”):

A tract of land in the Northwest Quarter (NW1/4) of Section 22, Township 102, Range 40, described as follows: Beginning at a point on the South line of said NW1/4, a distance of 1,360.23 feet North 89°35’ West of the Southeast corner of said NW1/4; thence North 00°13’ East, a distance of 153.30 feet; thence South 89°35’ East, along a line parallel with the South line of said NW1/4, a distance of 164 feet; thence South 00°13’ West, a distance of 153.30 feet; thence North 89°35’ West, a distance of 164 feet, to the point of beginning.

- B. Grantee desires to acquire an easement over, under, and across a portion of the Grantor’s Property for the limited purposes stated herein.
- C. Minnesota State desires to grant to Grantee and Grantee desires to accept such easement according to the terms and conditions contained herein.

## TERMS OF EASEMENT

1. Grant of Easement. In consideration of One and 00/100 Dollars (\$1.00) and for other good and valuable consideration, the receipt of which is hereby acknowledged, Minnesota State grants and conveys to Grantee a permanent easement over, under, and across Grantor's Property for gas utility lines and related equipment, as may be limited herein.
2. Easement Area. The area of the utility easements ("**Easement Area**") shall consist of those portions of Grantor's Property legally described as follows:

That part of the West Half of Section 22, Township 102, Range 40, City of Worthington, Nobles County, Minnesota, lying within 10.00 feet east and 10.00 south of the following described line:

Commencing at the center of said Section 22; thence on an assumed bearing of North 89 degrees 35 minutes West, along the south line of the Northwest Quarter of said Section 22, a distance of 1360.23 feet; thence North 0 degrees 13 minutes East, a distance of 153.30 feet to the point of the beginning of the line to be described; thence South 0 degrees 13 minutes West, along the last described line, a distance of 153.30 feet to the south line of the Northwest Quarter of said Section 22; thence North 89 degrees 35 minutes West, along the south line of the Northwest Quarter of said Section 22, to the east right-of-way line of County State Aid Highway 10; thence southwest along said east right-of-way a distance of 10.00 feet and there terminating.

3. Scope of Utility Easement. The scope of the utility easement includes the right of Grantee and its officials, officers, employees, agents, representatives, contractors, licensees, agents, and invitees (collectively, "**Users**") to enter the Utility Easement Area for the purpose of locating, constructing, reconstructing, operating, maintaining, inspecting, altering, repairing, and removing gas lines. The utility easement includes the right to cut, trim or remove trees, shrubs, or other vegetation from the Utility Easement Area which in Grantee's judgment unreasonably interfere with the utility easement, provided that Grantee shall take all reasonable precautions to prevent damage to Grantor's Property.
4. Existing Easement. This Easement is subordinate to the Utilities Easement dated November 13, 2008, and recorded with the Noble County Recorder's Office on December 8, 2008 as Doc. No. A 321049. Grantee shall take all reasonable precautions to prevent interfering with or damaging utilities installed in connection with said easement.
5. Revocation. Pursuant to Minn. Stat. § 136F.60, subd. 3, the utility easement shall be revocable by written notice by the Board of Trustees of the Minnesota State Colleges and Universities if at any time continuance of the easements will conflict with a public use of the land over, under, or upon which it is granted, or for any other reason. The notice must be in writing and is effective 90 days after the notice is sent by certified mail to the last known address of the holder of record of the Easement. If the address of the holder of the Easement is not known, the Easement shall expire 90 days after the notice is recorded in the office of the county recorder in

Nobles County. Upon revocation, Minnesota State, in its sole discretion, may allow a reasonable time for the holder of record of the Easement to vacate the easement areas.

6. Pursuant to Minn. Stat. § 136F.60, subd. 3(c) State lands subject to this Easement shall remain subject to sale or lease, but such sale or lease shall not serve to revoke this Easement.

7. Grantee and its Users shall comply with all laws, regulations and ordinances affecting the utility easement area, and Grantee shall keep and maintain them in a neat and orderly condition, and remove refuse and debris that may accumulate thereon as a result of Grantee's and its Users' actions.

8. Grantee shall indemnify and hold harmless Minnesota State and its officials, officers, employees, agents, successors, and assigns from and against any and all claims for injury, damage, losses, costs, liability, and expenses, including reasonable attorney fees arising, in whole or in part, from any exercise by Grantee or its Users of the aforementioned easement rights within the ingress and egress, and utility easement areas.

9. Successor holders of this utility easement shall be bound by all the terms set forth herein.

10. Modification of the terms of this Easement shall not be effective unless put in writing, signed by each party, and recorded in the Nobles County Recorder's Office.

IN TESTIMONY WHEREOF, Minnesota State has caused this Easement to be executed in the name of the State of Minnesota by and through its Board of Trustees of Minnesota State Colleges and Universities, manifesting its acceptance of these terms by its signature.

*(Signatures on following pages)*



**GRANTOR**

STATE OF MINNESOTA, by and through the  
Board of Trustees of the Minnesota  
State Colleges and Universities, on behalf of  
Minnesota West Community and Technical College – Worthington

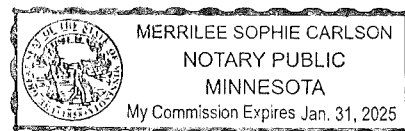
BY: [Signature]  
William Maki  
Vice-Chancellor for Finance and Facilities of Minnesota  
State Colleges and Universities

DATE: 3/17/2022

STATE OF MINNESOTA    )  
  )  
COUNTY OF RAMSEY    )

This instrument was acknowledged before me this 17<sup>th</sup> day of March, 2022,  
by William Maki, as Vice-Chancellor for Finance and Facilities of Minnesota State Colleges and  
Universities, authorized to sign on behalf of the Board of Trustees of Minnesota State Colleges  
and Universities, on behalf of Minnesota West Community and Technical College - Worthington.

[Signature]  
Notary Public



This document drafted by:

Kevin Rodlund  
Assistant Attorney General  
Atty. Reg. No. 0309254  
Minnesota Attorney General's  
Office  
445 Minnesota Street  
St. Paul, MN 55101-2127

GRANTEE

City of Worthington

City of Worthington

BY: \_\_\_\_\_

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

STATE OF MINNESOTA )

STATE OF MINNESOTA )

)

)

COUNTY OF NOBLES )

COUNTY OF NOBLES )

The foregoing was acknowledged before this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by  
\_\_\_\_\_, the \_\_\_\_\_ of the City  
of Worthington, a municipal corporation under the laws of the State of Minnesota.

\_\_\_\_\_  
Notary Public

**RESOLUTION NO. 2022-03-XX**

**APPROVING PLANS AND SPECIFICATIONS AND  
ORDERING ADVERTISEMENT FOR BIDS.**

**WHEREAS**, Pursuant to Resolution No. 2021-12-76, passed by the Council on December 13, 2021, the Bolton & Menk, Inc., has prepared plans and specifications for the improvement of the following described street by regrading, base reconstruction, curb and gutter reconstruction, resurfacing, sidewalk reconstruction, and sewer service replacement:

**EIGHTH AVENUE** from Ninth Street to its westerly terminus;

and

**WHEREAS**, Said plans and specifications for said improvement have been presented to the Council for approval.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
WORTHINGTON, MINNESOTA:**

**1.** Such plans and specifications for said improvement, a copy of which is attached hereto and made a part hereof, are hereby approved.

**2.** The City Clerk shall prepare and cause to be inserted in the official newspaper and on QuestCDN.com an advertisement for bids upon the making of said improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received at the Office of the City Clerk of the City of Worthington, Minnesota, until 2:00 p.m. on Wednesday, April 27, 2022, at which time they will be publicly opened in the council chambers of City Hall, 303 Ninth Street, Worthington, Minnesota, by a council designated committee, and bids and the responsibility of the bidders will be considered by the City Council at 7:00 p.m. on Monday, May 9, 2022, in the council chambers of City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the Clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the Clerk for five percent (5%) of the amount of the bid.

Adopted by the City Council of the City of Worthington, Minnesota, this the 28<sup>th</sup> day of March, 2022.

(SEAL)

---

Mike Kuhle, Mayor

Attest: \_\_\_\_\_  
Mindy L. Eggers, City Clerk

**COMMUNITY DEVELOPMENT MEMO****DATE: MARCH 23, 2022****TO: HONORABLE MAYOR AND CITY COUNCIL****SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW****1. Conditional Use Permit – 300 11<sup>th</sup> Street**

Tsadkane Mariam Ethiopian Orthodox Church has applied for a conditional use permit to operate a church in the existing building at 300 11<sup>th</sup> Street (former Globe office building). Pursuant to Minnesota Statute § 462.3595 and as outlined in Worthington City Code § 155.086 (C), and Appendix E, public institutional and cultural uses are permitted by conditional use permit only in ‘B-2’ Central Business District, the zoning of the subject property. The legal description of the subject property is as follows:

*The Southwesterly Twenty-six feet (26`) of Lot Four (4) in Block Fifteen (15) of the Original Plat, City of Worthington, Nobles County, Minnesota.*

**TOGETHER WITH**

*The Southeasterly Ninety feet (90`) of Lot Five (5) and Six (6) in Block Fifteen (15) of the Original Plat, City of Worthington, Nobles County, Minnesota.*

At its March 1<sup>st</sup>, 2022 meeting, the City Planning Commission voted unanimously to recommend approval of the requested conditional use permit subject to the following conditions:

1. Occupancy for the building does not exceed 64 persons, unless a joint-use parking agreement is approved and recorded with Nobles County in accordance with City Code §155.042 (E) (3). Occupancy shall then be based on the number of parking spaces provided through the joint-use agreement plus the 16 provided on the subject property and;
2. The Subject property must maintain compliance with all applicable local, State, and Federal standards requirements.

Their recommendation was based on the following:

1. Tsadkane Mariam Ethiopian Orthodox Church has applied for a conditional use permit to operate a church in the existing building at 300 11<sup>th</sup> Street (presently the Globe’s office building). The Church has a long history of trying to find a suitable space to renovate or build new. In 2018 they were denied a conditional use permit for property located across from Olson Park and instead bought 5 acres of land from the City of Worthington on West Gateway Drive/Plotts Ave. shown in Exhibit 1A. A Memorandum of Understanding relating to the sale of the property can be seen

in Exhibit 1B. The Church has been issued a conditional use permit to build on the property however due to membership and funding changes the Church is unable to afford to build on the property. They desire to maintain ownership of the property and hopefully build on it someday.

Presently the Ethiopian Orthodox Church rents space inside First Lutheran Church on 4<sup>th</sup> Ave. We Care Day Care & Preschool also occupies space in First Lutheran Church and would like to take over the space the Ethiopian Orthodox Church is leasing to expand their daycare operations. A letter of support from Jamie Bruns, Executive Director of We Care Day Care & Preschool can be seen in Exhibit 1C.

A preliminary floor plan showing proposed renovations to the building at 300 11<sup>th</sup> Street can be seen Exhibit 1D. Please note that this drawing is not to scale and the architect has not had access to the building. This floor plan makes some assumptions and guesses pertaining to the structure. The Ethiopian Church does not plan to use the subject property for funerals and will continue to utilize St. Mary's Church for such events. A letter from St. Mary's can be seen in Exhibit 1E.

2. Pursuant to Minnesota Statute § 462.3595, the governing bodies of Minnesota cities may designate certain types of developments as conditional uses:

*“The governing body may by ordinance designate certain types of developments, including planned unit developments, and certain land development activities as conditional uses under zoning regulations. Conditional uses may be approved by the governing body or other designated authority by a showing by the applicant that the standards and criteria stated in the ordinance will be satisfied. The standards and criteria shall include both general requirements for all conditional uses, and insofar as practicable, requirements specific to each designated conditional use.”*

3. Minnesota Statute § 462.3595 also includes the procedural requirements for the issuance of a conditional use permit by a municipality in Subdivision (2). The Statute requires that public hearings on the granting of conditional permits shall be held in the manner provided in section § 462.357, Subdivision 3, which states:

*“No zoning ordinance or amendment thereto shall be adopted until a public hearing has been held thereon by the planning agency or by the governing body”*

4. As Shown in Exhibit 1F the subject property is currently zoned ‘B-2’ Central Business District. City Code Chapter 155 Appendix E: Table 5 requires that “Public, Institutional, and Cultural” land uses are permitted in this zoning district by conditional use permit only. City Code states that the ‘B-2’ Central Business

District is “intended to preserve and enhance the Central Business as the prime center for office and government employment, shopping and cultural activities.”

5. City Code Chapter 155 Appendix B: Table 2 establishes the number of required off-street parking stalls for an Auditorium, Church, Temple, or other place of assembly as 1 stall for every 4 seats. The subject property is outside of the established downtown parking area and as such, is required to provide off-street parking. At present staff has been told the Church has 20 members and as such this would require 5 stalls. However, further growth should be a consideration for parking as well. The subject property includes a small parcel with 16 stalls just across the alley shown in Exhibit G. This would allow maximum seating of 64 people.

A map of the on-street parking regulations around the subject property can be seen Exhibit 1H.

6. While not required by State or local requirements, staff finds it prudent to consider a property’s stated future land use as established by the City’s Comprehensive plan. As shown in Exhibit 1I, the City’s Comprehensive Plan has identified the future land use of the area as ‘Downtown Mixed Use’. This category is intended to provide a transitional area on the periphery of downtown and corridors leading to downtown. The Plan “anticipates redevelopment will take place in specific areas to provide a mixture of residential, office and commercial uses that are not currently in place.” It goes on to say this area “is a supportive area to the downtown by providing an additional population base and support services necessary for downtown business operation.”

The subject property also falls into the specific “Downtown District” which the comprehensive plan identifies specific goals for. As shown in Exhibit 1J the plan states this district provides “a unique setting for commercial land uses” and “is a collection of smaller retail, service and office uses.”

7. Staff finds that with changes zone, conditional use permits, or other land use requests, the surrounding zoning and land uses should be considered to reduce future land use conflicts. The abutting zoning and land uses are as follows, and as shown in Exhibit 1F, and Pictured in Exhibit 1K:

North – ‘B-2’ Central Business District. A commercial building sits adjacent to the subject property.

East – ‘B-2’ Central Business District. Across the street sits the Southwestern Minnesota Opportunity Council with a large office/center.

South - ‘B-2’ Central Business District. A dental office and municipal

parking lot sit across the street to the south.  
West - 'B-3' General Business District. A small warehouse will likely be located on the property on the west (at the time this was written the warehouse is pending a final decision on a conditional use permit request).

At the March 1<sup>st</sup> meeting, the applicant provided copies of a letter from Southwestern Minnesota Opportunity Council Inc. stating they would allow the Church to utilize their parking lot across the street. This letter can be seen in Exhibit 1L. City Code §155.042 governs regulations regarding “joint but alternative use” parking. Under this section, up to 50% of the parking facilities for the proposed Church may be supplied by SMOC provided a “properly drawn legal instrument, executed by the parties concerned for joint use of off-street parking facilities...” is filed. The first condition recommended by the Planning Commission was amended to reflect this requirement.

Council is requested to consider approval or denial of the land use application. Pursuant to City Ordinance § 155.186 and § 155.223 (G), an approval will require a 2/3 vote and any Council member voting against the application must state their reasons for doing so for the record pursuant to Minnesota Statute § 15.99 Subdivision (2)(b). Should Council wish to approve the application in accordance with the recommendation of the City Planning Commission, it may do so by motion.

## **2. Final Plat – Glenwood Heights Third Addition**

On March 14<sup>th</sup>, 2022 City Council approved the preliminary plat for Glenwood Height’s Third Addition. At the time staff requested no action on the final plat to allow for time to name the two stub streets. Ultimately, it was decided that it would be better to incorporate the stub street off Buchanan Court into Outlot A and to designate the stub street off Sutherland as Outlot D. Since it is unknown whether the two stub streets will connect in the future or not it’s better to wait and name them with the next phase of platting. The intention is to develop these as future streets remains.

Please note that Planning Commission approval of the final plat is not necessary since it is in “substantial conformance” with the preliminary plat.

Council Action is requested.



Property Owned by The  
Ethiopian Church



Property Currently owned by  
The Ethiopian Orthodox Church



**Memorandum of Understanding  
between  
the City of Worthington  
and  
Tsadekane Mariam Ethiopian Orthodox Tewahedo Church.**

**Purpose and Scope**

The purpose of this Memorandum of Understanding (MOU) is to clearly identify the roles and responsibilities of each party as they relate to purchase of real estate by Church from the City and the development of the property.

Church is a religious organization which seeks to acquire land for the purpose of erecting a new church building.

**Land Acquisition**

Church desires to acquire an approximate 5 acre tract of land from the City of Worthington. The real estate is identified as Nobles County Parcel ID No.31-3974-500.

If Church fulfills the requirements of this MOU prior to its termination, the parties will negotiate final terms of a Purchase Agreement whereby the City will sell, and Church will purchase, the subject property for the sum of \$25,000.00 per acre.

**MOU Term**

The term of this MOU agreement is the period within which the project responsibilities of this agreement shall be performed. The term shall begin immediately upon execution of this Agreement by the parties and shall end on \_\_\_\_\_, 2018 or upon execution of a Purchase Agreement, whichever comes first. During the term of this MOU, the City agrees not to sell the real estate identified above to any other person or entity.

**Church Obligations**

Church agrees to conduct due diligence upon the property and shall:

1. Prepare development site plans which shall include elevations, entrance and exit access points to the property; and a design of the off-street parking spaces.
3. The site plan shall also include a storm water management plan and must demonstrate compliance with all state and local law, code, and ordinance requirements including, but not limited to those pertaining to lot coverage, greenspace, setbacks, and signage.
4. Organize and file as a nonprofit corporation with the Minnesota Secretary of State.
6. The Church must obtain all applicable permits.
7. Understand that it will have to grant or allow the City to retain various easements for water and sewer.
9. Share all information with the City's designated representative.
10. Appoint a designated representative to liaise with the City's designated representative.

The City shall:

1. Grant Church and its agent(s) access to the site to complete its due diligence.
2. Share all information related to the site with Church and/or its agent(s) on a timely basis.

### Modification

Neither party makes any promise to the other that this MOU shall be extended for any reason. The MOU shall not be modified or extended unless agreed to in writing by the parties.

### Non-Binding

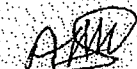
Although it is not legally binding, each party commits to exercise its best effort and to proceed in good faith with the procedures and transactions required to accomplish the goal of the parties as set forth herein.

### Effective Date and Signature

This MOU shall be effective upon final execution by both parties.

**Tsadekane Mariam Ethiopian  
Orthodox Tewahedo Church**

**City of Worthington  
303 Ninth Street  
PO Box 279  
Worthington, MN 56187**



President, Its  
10-3-18

Mike Kuhle, Mayor

Janice Oberloh, Clerk

## **We Care Day Care, Inc.**

---

February 7, 2022

City of Worthington  
Planning & Zoning Division  
303 9<sup>th</sup> Street  
Worthington, MN 56187

Dear City of Worthington Planning & Zoning Division,

We Care Day Care & Preschool is excited to grow our child care and preschool program. Additional space is needed. We are currently in the basement of the First Lutheran Church located at 1200 4<sup>th</sup> Ave and are currently licensed for 55 children.

We Care Day Care & Preschool has been waiting to move into the space that the Ethiopian Orthodox Church is currently using in the First Lutheran Church. Unfortunately, the Ethiopian Orthodox Church has been struggling to get a new location, which has pushed our plans back from expanding.

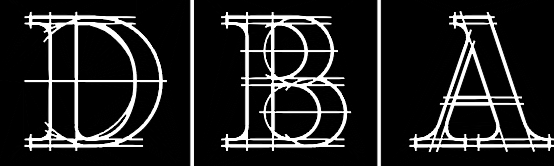
We Care Day Care & Preschool would appreciate any consideration in spaces for the Ethiopian Orthodox Church to gather in their own sacred place. We want to continue our plans on expansion, in order to continue serving our community. The expansion would provide at least an additional 20 children with our childcare services.

Thank you for your time and consideration for the Ethiopian Orthodox Church and We Care Day Care & Preschool.

Sincerely,



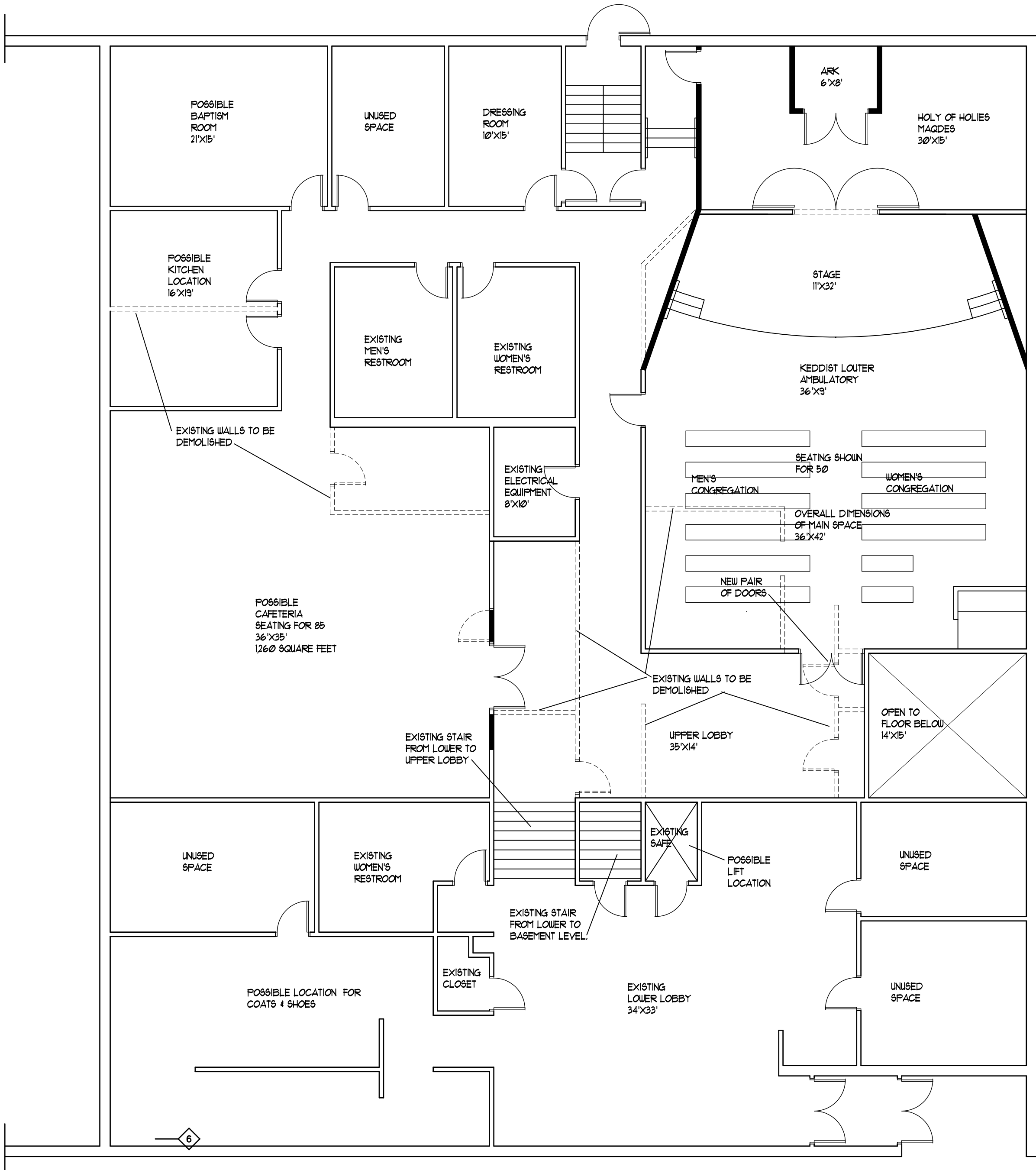
Jamie L. Bruns  
Executive Director  
We Care Day Care & Preschool



The Dennis Batty & Associates Group  
architects & planners  
incorporated

MINNESOTA  
22770 IMPERIAL AVENUE N.  
FOREST LAKE, MN 55025  
EMAIL: info@dennisbatty.com  
PHONE: 651-464-3756  
FAX: 651-464-3794

DRAWN BY:  
  
COMMISSION NUMBER:  
2018.14  
ISSUE DATE:  
  
PLOT DATE:  
02/03/2022  
REVISIONS:



PLAN NOTES:

- 1 THIS PLAN WAS CONSTRUCTED FROM A SIMPLE NOT-TO-SCALE PLAN WITH A FEW HAND-WRITTEN DIMENSIONS ADDED. SOME ELEMENTS SUCH AS THE STAIRS AND RESTROOMS WERE NOT DETAILED OR SHOWN COMPLETELY, SO WHAT IS SHOWN IS A BEST GUESS.
- 2 I HAVE TRIED TO FIT THE SPACES AS SIZED FROM THE ORIGINAL NEW CHURCH PLANS INTO THIS PLAN MAKING AS FEW CHANGES AS POSSIBLE.
- 3 THE SANCTUARY IS SIZED DOWN FROM THE ORIGINAL PLANS AND SHOWS SEATING FOR 50. THIS CAN EASILY BE SIZED UP OR DOWN AS NEEDED.
- 4 THE CHURCH SHOULD FIT COMPLETELY ON THE ENTRY AND UPPER LEVEL. THERE WAS SOME TALK ABOUT AN ELEVATOR, BUT NONE IS SHOWN ON THE PLAND I WAS GIVEN, SO NONE IS SHOWN.
- 5 ALL EXISTING RESTROOMS AND STAIRS ARE SHOWN TO REMAIN AS THEY ARE.
- 6 DASHED LINES INDICATE EXISTING WALLS TO BE DEMOLISHED. SOLID INFILLED WALLS ARE NEW WALLS TO BE ADDED. ALL NEW WALLS STEEL STUD AND PAINTED DRYWALL.
- 7 NEW FLOORING IN UPPER LOBBY, SANCTUARY, STAGE, HOLY OF HOLIES, ARK, CAFETERIA & KITCHEN
- 8 NEW CEILINGS AND LIGHTING IN UPPER LOBBY, SANCTUARY, STAGE, HOLY OF HOLIES, ARK, CAFETERIA & KITCHEN
- 9 EXISTING AND NEW WALLS PATCHED AND PAINTED IN UPPER LOBBY, SANCTUARY, STAGE, HOLY OF HOLIES, ARK, CAFETERIA & KITCHEN.
- 10 NO WORK IS ANTICIPATED ON THE BUILDING EXTERIOR AT THIS TIME.
- 11 NEW EMERGENCY AND EXIT LIGHTS MAY BE REQUIRED.
- 12 A NEW ADA LIFT MAY BE REQUIRED BETWEEN THE ENTRY LEVEL AND UPPER LOBBIES.
- 13 SOME WORK MAY BE REQUIRED IN WHAT I AM CALLING THE LOWER LOBBY. FIGURE PAINTING THE WALLS FOR SURE. NEW FLOORING MAY ALSO BE NEEDED.
- 14 THE SPACE CALLED OUT TO BE A KITCHEN WILL REQUIRE NEW FLOORING, FRP WALL COVERING AND NEW CEILING AND LIGHTING. NEW CABINETS, COUNTERTOPS AND APPLIANCES WILL ALSO BE REQUIRED.

GLOBE BLDG FLOOR PLAN FOR  
ETHIOPIAN ORTHODOX  
CHURCH  
WORTHINGTON, MN

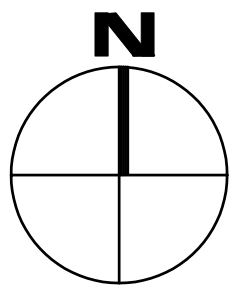
MAIN  
FLOOR PLAN

A3.0

1  
A3.0

MAIN FLOOR PLAN

1/8" = 1'-0"







2/18/2022

CC. Pastor or President of the Ethiopian Church

To Whom It May Concern,

My name is Father. James Callahan and I am pastor of the Church of St Mary in Worthington, MN.

Since my arrival to St Mary's we have allowed the Ethiopian Orthodox Church to hold their funerals in our Church. They have been using our facility since 2010 and will continue to use it in the future. According to the Orthodox Tradition, Funerals are not celebrated in their place of worship.

I am aware that the congregation is in process of purchasing a building to house their faith community. Presently they are worshipping in the First Lutheran Church by Pastored by Jeannette Mc Cornick now due the scheduling with First Lutheran the Orthodox Ethiopian Church need a place of their own.

If you have any questions or concerns, please feel free to contact me.

In Christ,

Pastor

Fr. James Callahan

1215 7<sup>th</sup> Ave

Worthington, MN, 56187

(507)376-6005

## 300 11<sup>th</sup> Street Current Zoning





Proposed Church Off-Street Parking

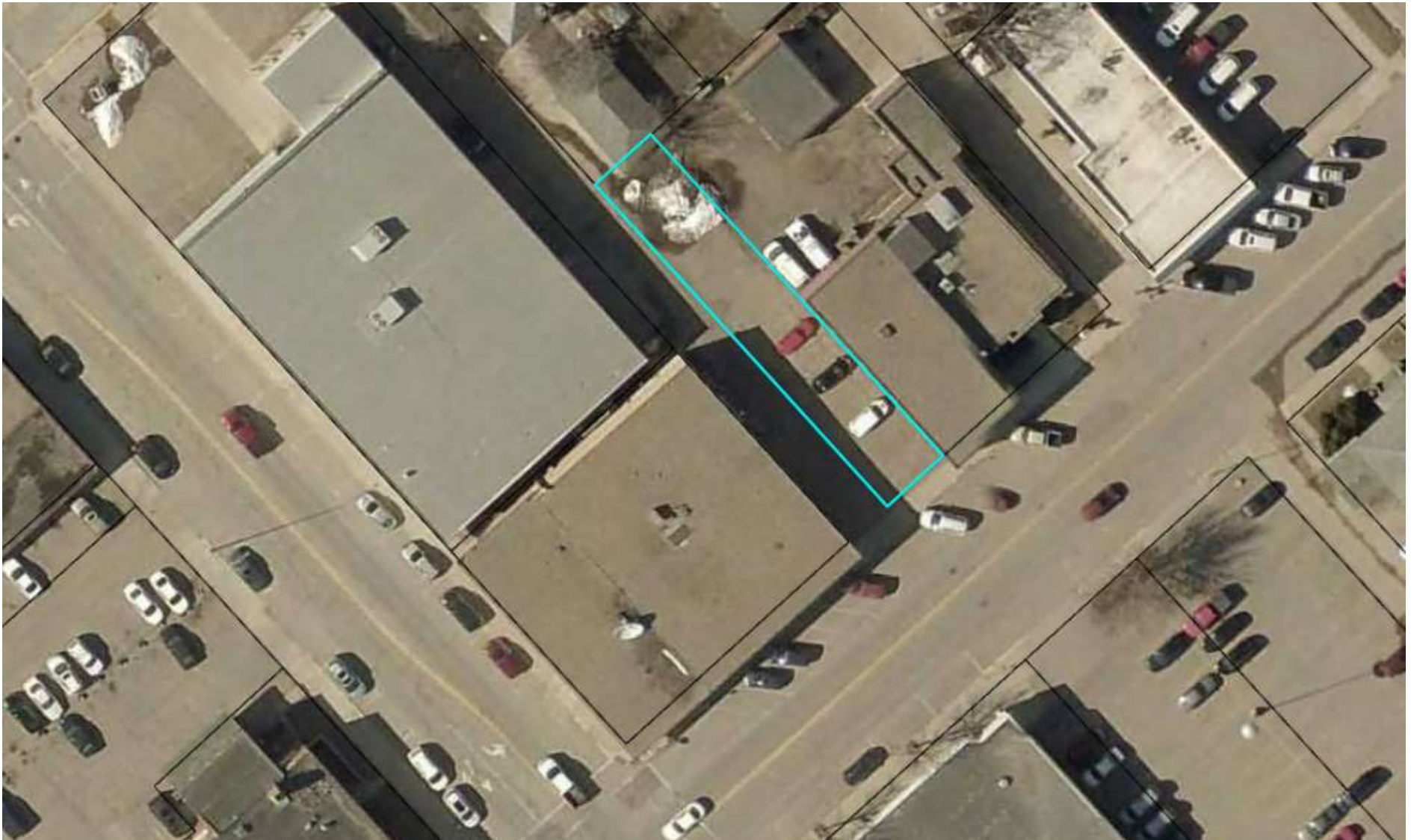
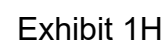


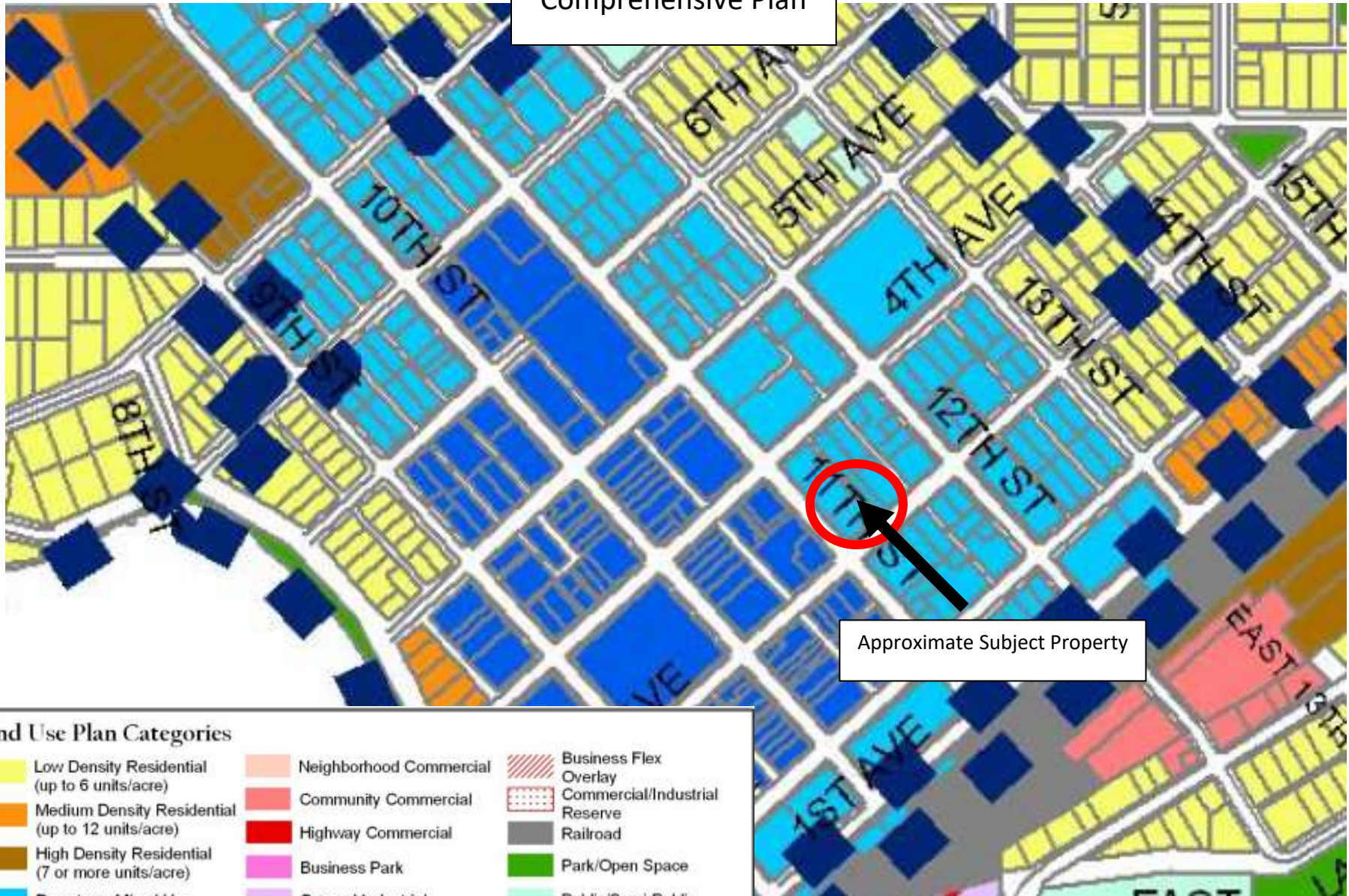
Exhibit 1G







# Proposed Church Comprehensive Plan



Approximate Subject Property

## Land Use Plan Categories

Low Density Residential (up to 6 units/acre)	Neighborhood Commercial	Business Flex Overlay
Medium Density Residential (up to 12 units/acre)	Community Commercial	Commercial/Industrial Reserve
High Density Residential (7 or more units/acre)	Highway Commercial	Railroad
Downtown Mixed Use	Business Park	Park/Open Space
Downtown Core	General Industrial	Public/Semi-Public
	Special Industrial	Future Residential Growth Areas

Note: The available base mapping data does not include the entire extent of the city limits. For land use planning purposes, Worthington Regional Airport and the Industrial Waste Water Treatment Plant are considered Public.



## Land Use Map

The Land Use Map shows the specific land use assigned to each parcel of land. The Plan as illustrated by this map evolved from input and evaluations received through the planning process. The Plan builds on the existing community pattern to achieve the desired vision for the future of Worthington.

## Districts

The Land Use Plan divides Worthington into a series of planning districts. These districts are subareas of the community that share common land use and community development issues. This approach enables the Land Use Plan to provide a more detailed description of the objectives and policies for each district.

## Downtown

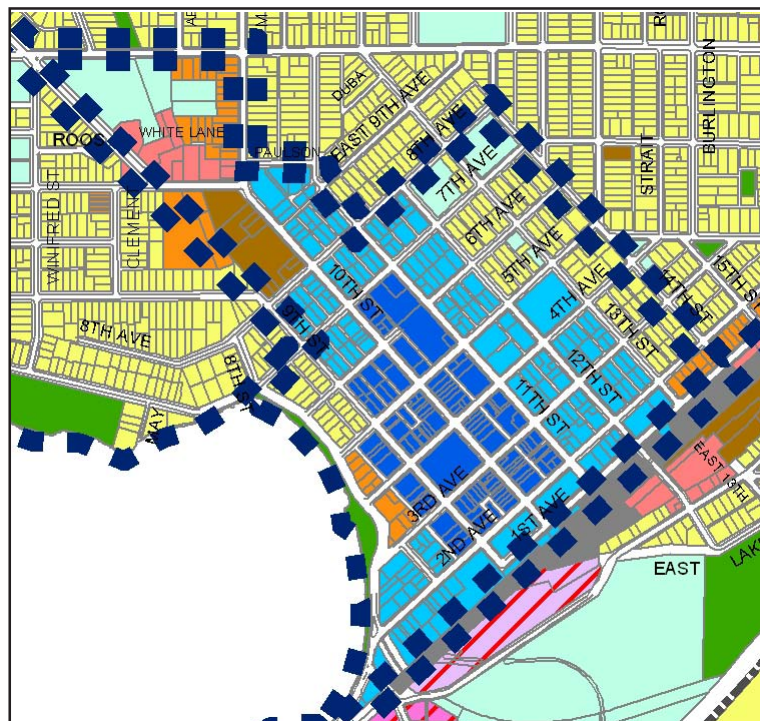
Downtown is one of the most important districts in the Comprehensive Plan. Downtown defines the character and identity of the community. Downtown blends a mixture of land uses into a functioning and sustainable environment. Downtown provides a unique setting for commercial land uses. It is a collection of smaller retail, service and office uses. These uses can be mutually supportive, attracting people to multiple businesses not just single-purpose trips. The collection of uses and their close relationship creates an environment that is unlikely to be replicated in other commercial districts. Buildings and site design must be uniquely “downtown” and not influenced by highway commercial and suburban form.



*Downtown District*

The Plan encourages Downtown to serve as the civic core of the community. Currently, Downtown is home to such essential public/semi-public facilities as City Hall, Municipal Utility Offices, County Administration, YMCA, and Nobles County Library. These uses attract people to the Downtown. Each opportunity to visit the Downtown creates market potential for businesses. These uses should remain in the Downtown. New civic uses (such as a community center) should be located in the Downtown when feasible.

As civic uses age, the issue of long-term use becomes an important consideration. Central Elementary School provides an excellent



**Figure 2-5**  
**Land Use Plan - Downtown District**

example of a civic use in transition. This building is no longer used for its original purpose as an elementary school. From the perspective of community character, Central Elementary School is part of the fabric and heritage of Worthington. Neighborhoods grew up and built connections with the school. Many long time residents attended this school. While reusing older elementary schools is a challenge, the Comprehensive Plan encourages maintaining this building. Public/civic uses of the school allow it to remain as a community and neighborhood gathering place. Housing is another potential use. Conversion of the school to housing loses the public aspects, but retains the character of the building.

Health care is a significant factor in the Downtown. The hospital, clinics and related businesses provide many benefits to the Downtown. Health care is a land use issue. The Comprehensive Plan must provide an adequate supply of land to sustain current uses and to provide the capacity for growth. Health care related uses should be encouraged to cluster in the Downtown District. Health care is an economic factor for the Downtown and for the community. The hospital and related businesses bring people into the Downtown, adding to the market for Downtown businesses. Health care related businesses create jobs and tax base. A Downtown location provides the opportunity for these businesses to create a catalyst for redevelopment.

Downtown mixes commercial and residential uses. Residential development in the Downtown district serves several functions.

- The residents of Downtown housing provide potential customers for businesses.
- Residents add life to the Downtown.
- Downtown offers goods and services in close proximity to housing.
- Residential development may be a key to undertaking redevelopment.

Downtown is an excellent setting for higher density housing. The street system and adjacent land uses are often compatible with greater density. The location provides access to shopping, entertainment and health care. This housing creates additional economic capacity to facilitate redevelopment.

Despite the benefits of housing, it is not suited to every parcel in the Downtown. In commercial oriented locations, residential uses should be limited to second floor (and higher). Housing serves as an effective edge use, a transition between the commercial elements of Downtown and the adjacent residential neighborhoods.

Redevelopment of the ADI/Campbell's site is important to the Downtown and will not occur without city leadership. The facility is physically and economically obsolete with potential environmental issues. While small portions of the facility can be used, the majority of the property requires redevelopment. Without redevelopment, physical deterioration of the buildings will continue. This blight provides a disincentive for investment in this section of the Downtown.

A specific concept for the redevelopment of this property requires further planning and analysis. Continued planning for the ADI/Campbell's property should be guided by the following factors:



*The Hospital and health care related businesses are key economic factors for the Downtown.*



*Redevelopment of the ADI/Campbell's site is an important element of the plan for the Downtown area.*

- Industrial uses are not compatible with plans and objectives for the Downtown District.
- The size of the site and the cost of redevelopment increase the necessity for a mixture of uses on this site. The mixture may include retail, entertainment, office and housing. The site also offers potential location for a community center.
- Redevelopment of the site and the adjacent street will create a stronger link between the Lake and Downtown.
- This site is an essential part of building a stronger entry feature to Downtown from Highway 59/60.

Public improvements will play a role in the future development of the Downtown. Streetscape improvements have been made along 10th Street. The broader application of the streetscape beautifies and defines the core area of Downtown. While some form of streetscape should be considered throughout the retail core of the Downtown, attention should be given to the primary entry corridors, including 5th Avenue and 2nd Avenue.

## Oxford West

Oxford West is an important commercial and industrial district. There are several different facets of the land use in this district:

- Commercial development along Ryan's Road and Humiston will be oriented to highway business and commercial uses. The highway access at this location supports commercial uses serving travelers and a broader market area.
- Commercial development along Oxford will be smaller in scale and oriented towards community uses. The Comprehensive Plan will encourage reinvestment and redevelopment along Oxford to maintain a strong and positive location for businesses.
- The remainder of the area focuses on promoting the retention and expansion of industrial land uses.

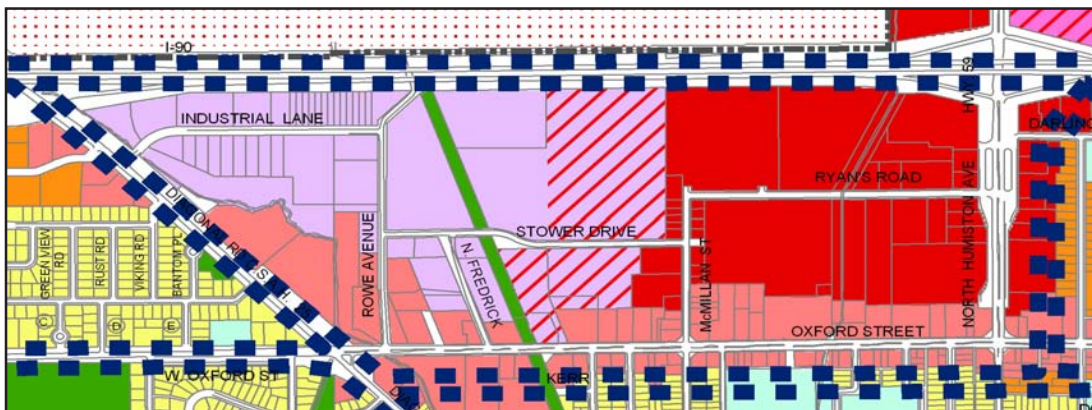
Individual lots and drive define access to the street. Efforts to facilitate redevelopment should explore ways to reduce access points and improve traffic safety.



*Additional streetscape improvements will enhance the character and identity of the Downtown.*



*Oxford West District*



**Figure 2-6**  
**Land Use Plan - Oxford West District**





Exhibit 1K



Exhibit 1K



Exhibit 1K





Exhibit 1K



GRAY

## Southwestern Minnesota Opportunity Council, Inc.

1106 3rd Avenue  
P.O. Box 787  
Worthington, MN 56187

Telephone: 507-376-4195  
Fax: 507-376-3636  
TTY: 507-372-7279

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*" Strengthening our communities through opportunities and service "*

---

February 28, 2022

Worthington City Council and  
Worthington Planning Commission  
Worthington, MN 56187

Re: Ethiopian Orthodox Church

Southwestern Minnesota Opportunity Council, Inc. (SMOC) has agreed to allow the Ethiopian Orthodox Church congregation to utilize our parking lot on Sunday's while the congregation is having church services at their building at 300 11<sup>th</sup> Street, Worthington, MN.

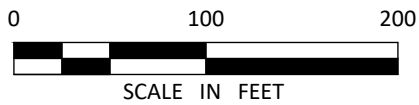
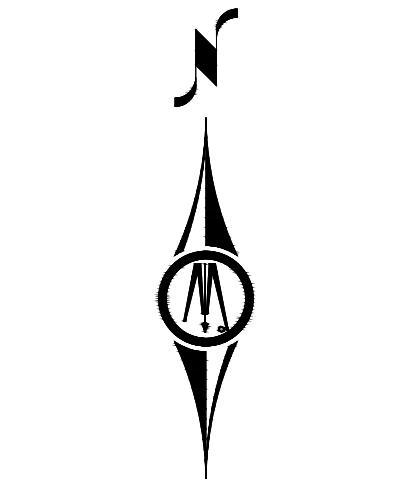
Sincerely,

Bradley S. Shaffer  
CFO – Finance Director

Exhibit 1L

*AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER*

# GLENWOOD HEIGHTS THIRD ADDITION

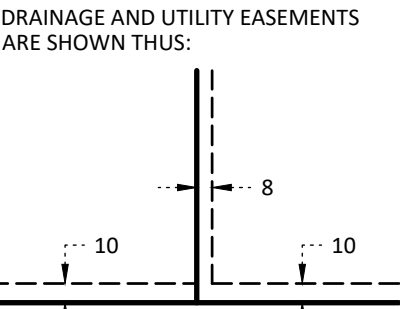
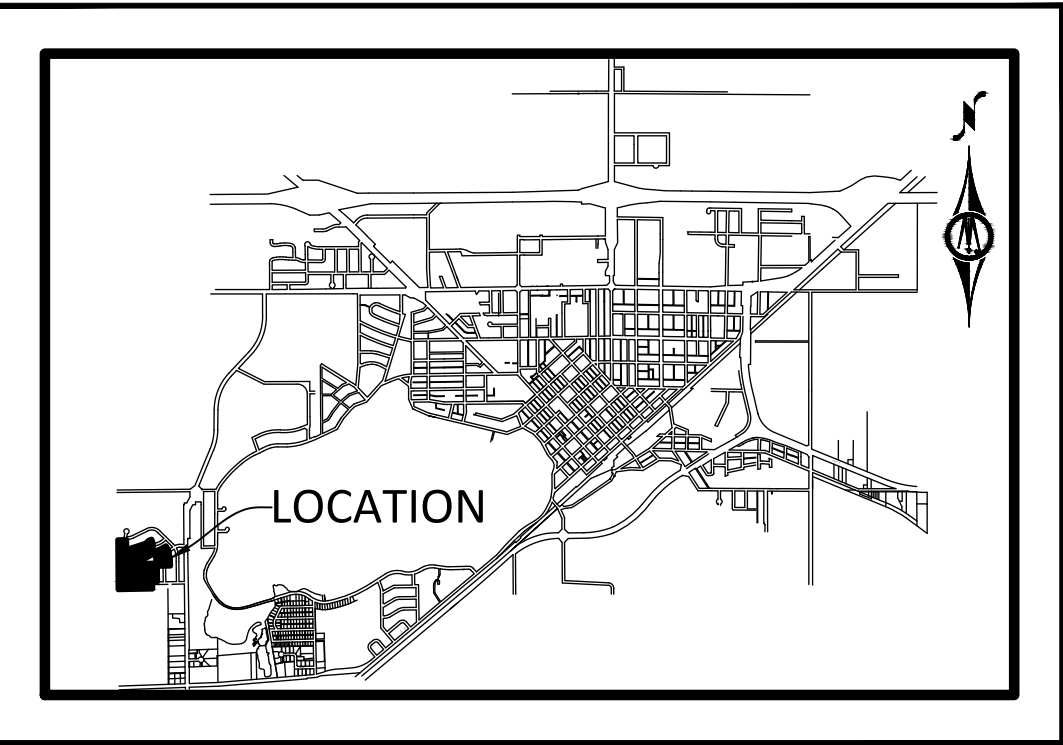


- LEGEND
- 3/4" IRON PIPE MONUMENT SET MARKED BY LIC. NO. 43909
  - MONUMENT FOUND
  - STONE FOUND

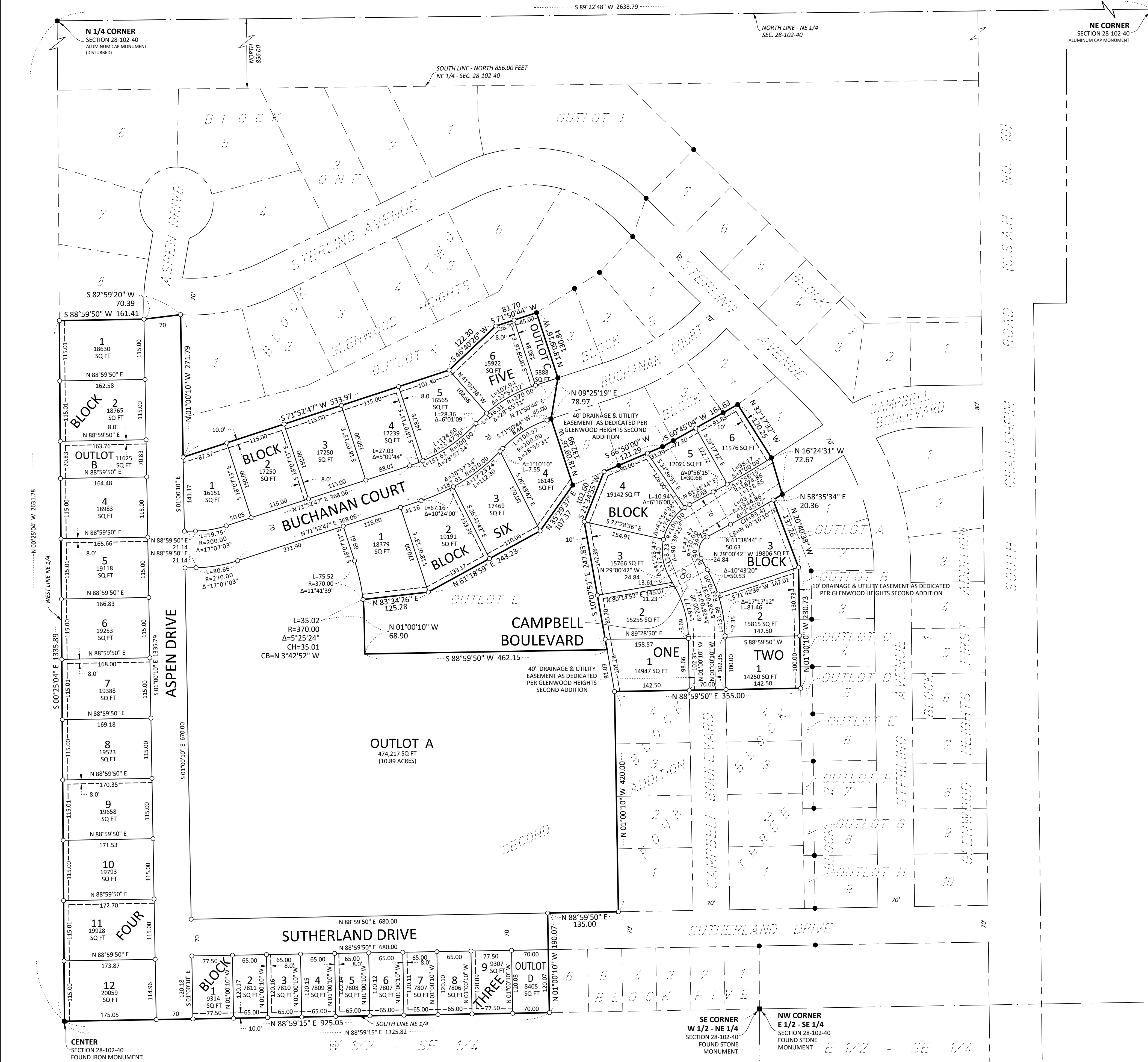
TOTAL SUBDIVISION AREA  
30.49 TOTAL ACRES  
(4.49 ROAD ACRES)

NOTES:  
1) Horizontal Datum: Minnesota County Coordinate System Nobles County Zone - HARN NAD83 - 2011

CITY OF WORTHINGTON, MN



BEING 8 FEET IN WIDTH AND ADJOINING LOT LINES AND BEING 10 FEET IN WIDTH AND ADJOINING EXTERIOR BOUNDARY LOT LINES AND STREET LINES AS SHOWN ON THE PLAT UNLESS OTHERWISE NOTED.



# GLENWOOD HEIGHTS THIRD ADDITION

INSTRUMENT OF DEDICATION

KNOW ALL PERSONS BY THESE PRESENTS: That the City of Worthington, Minnesota, a municipal corporation, owner of the following described property situated in the City of Worthington, Nobles County, Minnesota:

Outlot I, Glenwood Heights Second Addition.

Has caused the same to be surveyed and platted as GLENWOOD HEIGHTS THIRD ADDITION and does hereby dedicate to the public for the public use the public ways and also dedicate the easements as shown on this plat for drainage and utility purposes only.

In witness whereof said City of Worthington, Minnesota, has caused these presents to be signed by its proper officers this

\_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

NOTARY'S CERTIFICATE  
State of Minnesota  
County of \_\_\_\_\_)  
This instrument was acknowledged before me on this \_\_\_\_ day of \_\_\_\_\_, 2022, by \_\_\_\_\_, Mayor, and \_\_\_\_\_, City Clerk on behalf of the City of Worthington, Minnesota, a municipal corporation, under the laws of the State of Minnesota.

\_\_\_\_\_  
Printed Name:  
Notary Public, MN  
My Commission Expires: \_\_\_\_\_

SURVEYOR'S CERTIFICATE

I, Joseph A. Haefner do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Joseph A. Haefner, Land Surveyor  
Minnesota License No. 43909

NOTARY'S CERTIFICATE  
State of Minnesota  
County of Martin  
The foregoing Surveyor's Certificate was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by Joseph A. Haefner, Land Surveyor, Minnesota License No. 43909.

\_\_\_\_\_  
Valerie Rae Ellis, Notary Public  
My Commission Expires: 1-31-2024

APPROVALS

Be it known that at a meeting held on this \_\_\_\_\_ day of \_\_\_\_\_, 2022, the Planning Commission of the City of Worthington, Minnesota, did hereby approve this plat of GLENWOOD HEIGHTS THIRD ADDITION.

\_\_\_\_\_  
Chairperson

This plat of GLENWOOD HEIGHTS THIRD ADDITION was approved and accepted by the City Council of the City of Worthington, Minnesota, at a regular meeting thereof thereof held this \_\_\_\_\_ day of \_\_\_\_\_, 2022, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2, and that, as per MS 505.03, Subd. 2, this plat has been submitted to and written comments and recommendations have been received from the Commissioner of Transportation.

City Council, City of Worthington, Minnesota.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

OFFICE OF COUNTY TREASURER

I hereby certify that taxes payable in the year 2021 on the lands described within this plat are paid in full on this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Nobles County Treasurer

OFFICE OF COUNTY AUDITOR

I hereby certify that after careful examination of the records, I find no delinquent taxes against the real estate herein described.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Nobles County Auditor

OFFICE OF COUNTY RECORDER

I hereby certify that the within instrument was filed for record this \_\_\_\_\_ day of \_\_\_\_\_, 2022, at \_\_\_\_\_ o'clock \_\_\_\_M. and

recorded in \_\_\_\_\_.

\_\_\_\_\_  
Nobles County Recorder

PACKET: 04335 PAYROLL 3/18/22 - 9

VENDOR SET: 01 CITY OF WORTHINGTON \*\*\* DRAFT/OTHER LISTING \*\*\*

BANK: 1 FIRST STATE BANK SOUTHWES

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
D00173		DEFERRED COMP- MINNESOTA STATE D		3/23/2022			001700	8,477.36
E00088		EFTPS	D	3/23/2022			001701	55,303.24
M00309		MINNESOTA STATE RETIREMENT SYSTD		3/23/2022			001702	2,045.00
O00021		OPTUM HEALTH FINANCIAL	D	3/23/2022			001703	7,323.17
P00039		PUBLIC EMPLOYEES RETIREMENT ASSD		3/23/2022			001704	47,703.45
S00202		STATE OF MINNESOTA DEPT OF REVED		3/23/2022			001705	11,453.33

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	0.00	132,305.55	132,305.55
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	6	0.00	132,305.55	132,305.55

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ADB SAFEGATE AMERICAS LLC	3/18/22	AIRPORT LIGHTS	AIRPORT	O-GEN MISC	<u>1,342.84</u>
				TOTAL:	1,342.84
ANDERSON ALIGNMENT	3/18/22	#401 TIRES	GENERAL FUND	PAVED STREETS	1,703.13
	3/18/22	#401 TIRES	GENERAL FUND	PAVED STREETS	<u>159.80</u>
				TOTAL:	1,862.93
ARNOLD MOTOR SUPPLY LLP	3/18/22	#431 RADIATOR	RECREATION	BALLFIELD MAINTENANCE	<u>170.95</u>
				TOTAL:	170.95
BLUEGLOBES LLC	3/18/22	STEEL BASE PLATE	AIRPORT	O-GEN MISC	<u>344.67</u>
				TOTAL:	344.67
BORDER STATES ELECTRIC SUPPLY	3/18/22	CONDUIT FOR 2022 PROJECTS	ELECTRIC	FA DISTR UNDRGRND COND	20,685.21
	3/18/22	TAPE & LUGS FOR 2022 PROJE	ELECTRIC	FA DISTR UNDRGRND COND	380.28
	3/18/22	SUPPLIES FOR 2022 PROJECTS	ELECTRIC	FA DISTR UNDRGRND COND	3,423.87
	3/18/22	LUGS FOR 2022 PROJECTS	ELECTRIC	FA DISTR UNDRGRND COND	70.92
	3/18/22	SUPPLIES FOR 2022 PROJECTS	ELECTRIC	FA DISTR UNDRGRND COND	908.54
	3/18/22	CABLE PREP WIPES	ELECTRIC	FA DISTR UNDRGRND COND	247.68
	3/18/22	LIGHT FOR 2022 PROJECTS	ELECTRIC	FA DISTR ST LITE & SIG	114.66
	3/18/22	LIGHT FOR 2022 PROJECTS	ELECTRIC	FA DISTR ST LITE & SIG	<u>84.34</u>
				TOTAL:	25,915.50
CITY OF BREWSTER	3/18/22	PROFESSIONAL GRANT WRITING	GENERAL FUND	FIRE ADMINISTRATION	<u>277.78</u>
				TOTAL:	277.78
CNA SURETY	3/18/22	BOND POLICY #05343620	ELECTRIC	INJURIES & DAMAGES	<u>100.00</u>
				TOTAL:	100.00
CONCRETE MATERIALS	3/18/22	CONCRETE MATERIALS	GENERAL FUND	PAVED STREETS	<u>673.94</u>
				TOTAL:	673.94
COOPERATIVE ENERGY CO- ACCT # 5910807	3/18/22	ADAPTOR	ELECTRIC	O-DISTR UNDERGRND LINE	<u>12.50</u>
				TOTAL:	12.50
CREATIVE PRODUCT SOURCING INC-DARE	3/18/22	DARE SUPPLIES	GENERAL FUND	DARE	<u>3,084.96</u>
				TOTAL:	3,084.96
DEPUTY REGISTER #33	3/18/22	VEHICLE REGISTRATION	GENERAL FUND	POLICE ADMINISTRATION	25.00
	3/18/22	#18-37 TABS	GENERAL FUND	POLICE ADMINISTRATION	<u>14.25</u>
				TOTAL:	39.25
DGR ENGINEERING	3/18/22	SUBSTATION #3 PLANNING	ELECTRIC	FA DISTR STATION EQUIP	49,721.40
	3/18/22	SUBSTATION #3 DIST. FEEDER	ELECTRIC	FA DISTR STATION EQUIP	<u>14,364.00</u>
				TOTAL:	64,085.40
DITCH WITCH UNDERCON	3/18/22	PUSHER PARTS	ELECTRIC	O-DISTR MISC	<u>8.88</u>
				TOTAL:	8.88
FIRST STATE BANK SOUTHWEST	3/18/22	KIVU LOAN LOAN DOC PREP FE WGTN EDA		NON-DEPARTMENTAL	<u>150.00</u>
				TOTAL:	150.00
GRAHAM TIRE OF WORTHINGTON INC	3/18/22	#20-24 LUBE, OIL, FILTER	GENERAL FUND	POLICE ADMINISTRATION	22.99
	3/18/22	#20-24 LUBE, OIL, FILTER	GENERAL FUND	POLICE ADMINISTRATION	22.95
	3/18/22	#18-45 TIRE REPAIR	GENERAL FUND	CODE ENFORCEMENT	4.99
	3/18/22	#18-45 TIRE REPAIR	GENERAL FUND	CODE ENFORCEMENT	22.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	72.93
GRAINGER	3/18/22	SAFETY SIGNS FOR SHOP	ELECTRIC	O-DISTR STATION EXPENS	160.30
				TOTAL:	160.30
INTL UNION LOCAL #49	3/18/22	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	104.89
	3/18/22	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	50.31
	3/18/22	UNION DUES	RECREATION	NON-DEPARTMENTAL	54.84
	3/18/22	UNION DUES	RECREATION	NON-DEPARTMENTAL	72.19
	3/18/22	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	14.61
	3/18/22	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	17.50
	3/18/22	UNION DUES	WATER	NON-DEPARTMENTAL	87.50
	3/18/22	UNION DUES	WATER	NON-DEPARTMENTAL	87.50
	3/18/22	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	121.41
	3/18/22	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	117.75
	3/18/22	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	1.75
	3/18/22	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	4.75
				TOTAL:	735.00
JERRY'S AUTO SUPPLY OF WORTHINGTON INC	3/18/22	FILTERS	RECREATION	BALLFIELD MAINTENANCE	42.49
	3/18/22	ANTI-FREEZE DAN'S TRUCK	RECREATION	BALLFIELD MAINTENANCE	33.98
	3/18/22	KUBOTA-OIL FILTER	RECREATION	SOCCER COMPLEX	7.03
	3/18/22	BACKHOE ANTIFREEZE COOLANT	WATER	M-TRANS MAINS	41.98
				TOTAL:	125.48
LAW ENF LABOR SERV INC #4	3/18/22	UNION DUES LICENSED	GENERAL FUND	NON-DEPARTMENTAL	552.50
	3/18/22	UNION DUES LICENSED	GENERAL FUND	NON-DEPARTMENTAL	552.50
	3/18/22	UNION DUES NON-LICENSED	GENERAL FUND	NON-DEPARTMENTAL	141.65
	3/18/22	UNION DUES NON-LICENSED	GENERAL FUND	NON-DEPARTMENTAL	141.65
				TOTAL:	1,388.30
LEWIS & CLARK REGIONAL WATER SYSTEM IN	3/18/22	LOBBYING CHARGES (2ND QTR)	WATER	O-SOURCE WELLS & SPRNG	1,335.00
				TOTAL:	1,335.00
MINNESOTA BENEFIT ASSOCIATION	3/18/22	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	23.35
	3/18/22	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	18.06
	3/18/22	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	66.77
	3/18/22	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	70.05
	3/18/22	INSURANCE	GENERAL FUND	PAVED STREETS	50.76
	3/18/22	INSURANCE	GENERAL FUND	PUBLIC WORK SHOP	70.09
	3/18/22	INSURANCE	GENERAL FUND	ICE AND SNOW REMOVAL	20.54
	3/18/22	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	18.49
	3/18/22	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	23.78
	3/18/22	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	1.23
	3/18/22	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	1.58
	3/18/22	INSURANCE	RECREATION	PARK AREAS	20.54
	3/18/22	MN BENEFITS	IMPROVEMENT CONST	NON-DEPARTMENTAL	13.85
	3/18/22	MN BENEFITS	IMPROVEMENT CONST	NON-DEPARTMENTAL	10.49
	3/18/22	MN BENEFITS	WATER	NON-DEPARTMENTAL	0.27
	3/18/22	INSURANCE	WATER	GENERAL ADMIN	43.63
	3/18/22	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	96.92
	3/18/22	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	96.92
	3/18/22	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	147.96
	3/18/22	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	147.96
	3/18/22	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	0.01
	3/18/22	INSURANCE	MUNICIPAL WASTEWAT	GENERAL ADMIN	34.90

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/18/22	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	13.92
	3/18/22	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	13.92
	3/18/22	INSURANCE	ELECTRIC	O-SOURCE SUPER & ENG	9.76
	3/18/22	INSURANCE	ELECTRIC	O-DISTR SUPER & ENG	175.66
	3/18/22	INSURANCE	ELECTRIC	M-SOURCE SUPER & ENF	9.76
	3/18/22	INSURANCE	ELECTRIC	GENERAL ADMIN	212.31
	3/18/22	INSURANCE	AIRPORT	O-GEN MISC	31.42
	3/18/22	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	7.41
	3/18/22	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	<u>7.41</u>
			TOTAL:		1,459.72
MINNESOTA CHILD SUPPORT PAYMENT CTR	3/18/22	SUPPORT ORDER	GENERAL FUND	NON-DEPARTMENTAL	49.28
	3/18/22	SUPPORT ORDER	RECREATION	NON-DEPARTMENTAL	<u>73.93</u>
			TOTAL:		123.21
MINNESOTA ENERGY RESOURCES CORP	3/18/22	GAS SERVICE	GENERAL FUND	FIRE ADMINISTRATION	2,117.91
	3/18/22	GAS SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	979.00
	3/18/22	GAS SERVICE	WATER	O-DISTR MISC	513.40
	3/18/22	GAS SERVICE	WATER	O-DISTR MISC	216.95
	3/18/22	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	216.95
	3/18/22	GAS SERVICE	ELECTRIC	O-DISTR MISC	513.40
	3/18/22	GAS SERVICE	ELECTRIC	O-DISTR MISC	<u>433.89</u>
			TOTAL:		4,991.50
MINNESOTA STATE FIRE DEPT ASSN	3/18/22	2022 MSFDA MEMBERSHIP DUES	GENERAL FUND	FIRE ADMINISTRATION	<u>375.00</u>
				TOTAL:	375.00
MISCELLANEOUS V BARAGAR BRIAN	3/18/22	REFUND SEIZED PROPERTY	GENERAL FUND	NON-DEPARTMENTAL	642.00
ALTIDOR JONATHAN K	3/18/22	REFUND OF CREDIT-ACCT FINA	ELECTRIC	NON-DEPARTMENTAL	28.75
MELENDEZ ROSA KAREN	3/18/22	REFUND OF DEPOSIT-ACCT FIN	ELECTRIC	NON-DEPARTMENTAL	8.34
ZORILLA SOQUIER MARIA	3/18/22	REFUND OF DEPOSIT-ACCT FIN	ELECTRIC	NON-DEPARTMENTAL	4.96
MELENDEZ ROSA KAREN	3/18/22	REFUND OF DEPOSIT-ACCT FIN	ELECTRIC	ACCTS-RECORDS & COLLEC	0.04
ZORILLA SOQUIER MARIA	3/18/22	REFUND OF DEPOSIT-ACCT FIN	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>0.04</u>
			TOTAL:		684.13
MORRIS ELECTRONICS INC	3/18/22	SYMANTEC PROTECTION	WATER	ACCTS-RECORDS & COLLEC	46.15
	3/18/22	SYMANTEC PROTECTION	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	46.15
	3/18/22	PHONE	ELECTRIC	ACCTS-RECORDS & COLLEC	586.30
	3/18/22	SYMANTEC PROTECTION	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>92.30</u>
			TOTAL:		770.90
MMWOA	3/18/22	MEMBERSHIP RENEWAL-BRAAKSM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	25.00
	3/18/22	MEMBERSHIP RENEWAL-PAVELKO	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	25.00
	3/18/22	MEMBERSHIP RENEWAL-JONES	MUNICIPAL WASTEWAT	O-PURIFY MISC	25.00
	3/18/22	MEMBERSHIP RENEWAL-DUITSMA	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>25.00</u>
			TOTAL:		100.00
MNCBERS GROUP LIFE INS	3/18/22	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	138.91
	3/18/22	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	137.14
	3/18/22	LIFE INS	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	8.00
	3/18/22	LIFE INS	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	8.00
	3/18/22	LIFE INS	RECREATION	NON-DEPARTMENTAL	18.42
	3/18/22	LIFE INS	RECREATION	NON-DEPARTMENTAL	19.40
	3/18/22	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	3.60
	3/18/22	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	3.60
	3/18/22	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	7.18



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/18/22	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	8.50
	3/18/22	LIFE INS	WATER	NON-DEPARTMENTAL	35.30
	3/18/22	LIFE INS	WATER	NON-DEPARTMENTAL	35.38
	3/18/22	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	34.02
	3/18/22	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	33.33
	3/18/22	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	33.77
	3/18/22	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	33.07
	3/18/22	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	0.80
	3/18/22	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	1.58
	3/18/22	LIFE INS	LIQUOR	NON-DEPARTMENTAL	24.00
	3/18/22	LIFE INS	LIQUOR	NON-DEPARTMENTAL	24.00
	3/18/22	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	<u>16.00</u>
			TOTAL:		624.00
NOBLES COOPERATIVE ELECTRIC	3/18/22	ELECTRIC SERVICE	GENERAL FUND	SECURITY CENTER	8.24
	3/18/22	ELECTRIC SERVICE	GENERAL FUND	SECURITY CENTER	7.76
	3/18/22	ELECTRIC SERVICE	GENERAL FUND	SIGNS AND SIGNALS	20.82
	3/18/22	ELECTRIC SERVICE	GENERAL FUND	SIGNS AND SIGNALS	18.89
	3/18/22	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	446.63
	3/18/22	ELECTRIC BACK UP SERVICE	INDUSTRIAL WASTEWA	O-PURIFY MISC	100.00
	3/18/22	ELECTRIC SERVICE	AIRPORT	O-GEN MISC	<u>37.44</u>
			TOTAL:		639.78
OLSON TYLER	3/18/22	LESS LETHAL INSTRUCTOR CER	GENERAL FUND	POLICE ADMINISTRATION	<u>275.39</u>
			TOTAL:		275.39
ONE OFFICE SOLUTION-WOUTIL	3/18/22	PAPER, PENS	WATER	ACCTS-RECORDS & COLLEC	19.76
	3/18/22	PAPER, PENS	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	19.75
	3/18/22	PAPER, PENS	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>39.51</u>
			TOTAL:		79.02
MMN PEIP	3/18/22	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	4,909.50
	3/18/22	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	4,782.25
	3/18/22	INSURANCE MARCH FOR APRIL	GENERAL FUND	NON-DEPARTMENTAL	1,683.18
	3/18/22	HEALTH INS PREM	GENERAL FUND	MAYOR AND COUNCIL	337.87
	3/18/22	HEALTH INS PREM	GENERAL FUND	MAYOR AND COUNCIL	337.87
	3/18/22	HEALTH INS PREM	GENERAL FUND	ADMINISTRATION	911.71
	3/18/22	HEALTH INS PREM	GENERAL FUND	ADMINISTRATION	911.71
	3/18/22	HEALTH INS PREM	GENERAL FUND	CLERK'S OFFICE	756.82
	3/18/22	HEALTH INS PREM	GENERAL FUND	CLERK'S OFFICE	756.82
	3/18/22	HEALTH INS PREM	GENERAL FUND	CLERK'S OFFICE	0.01
	3/18/22	HEALTH INS PREM	GENERAL FUND	ACCOUNTING	791.96
	3/18/22	HEALTH INS PREM	GENERAL FUND	ACCOUNTING	791.96
	3/18/22	HEALTH INS PREM	GENERAL FUND	ACCOUNTING	0.01
	3/18/22	HEALTH INS PREM	GENERAL FUND	ENGINEERING ADMIN	392.85
	3/18/22	HEALTH INS PREM	GENERAL FUND	ENGINEERING ADMIN	432.97
	3/18/22	HEALTH INS PREM	GENERAL FUND	ECONOMIC DEVELOPMENT	337.87
	3/18/22	HEALTH INS PREM	GENERAL FUND	ECONOMIC DEVELOPMENT	337.87
	3/18/22	HEALTH INS PREM	GENERAL FUND	OTHER GEN GOVT MISC	16.89
	3/18/22	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	13,738.37
	3/18/22	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	76.53
	3/18/22	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	15,166.38
	3/18/22	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	0.08
	3/18/22	BOMGAARS INS MARCH FOR APR	GENERAL FUND	POLICE ADMINISTRATION	1,513.65
	3/18/22	GOLOMBIECKI FEB COVERAGE	GENERAL FUND	POLICE ADMINISTRATION	675.74
	3/18/22	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,541.94

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/18/22	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,541.92
	3/18/22	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,541.94
	3/18/22	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,541.92
	3/18/22	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	0.05
	3/18/22	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	0.01
	3/18/22	HEALTH INS PREM	GENERAL FUND	FIRE ADMINISTRATION	4.73
	3/18/22	HEALTH INS PREM	GENERAL FUND	FIRE ADMINISTRATION	27.13
	3/18/22	HEALTH INS PREM	GENERAL FUND	ANIMAL CONTROL ENFORCE	118.25
	3/18/22	HEALTH INS PREM	GENERAL FUND	ANIMAL CONTROL ENFORCE	84.47
	3/18/22	HEALTH INS PREM	GENERAL FUND	PAVED STREETS	227.05
	3/18/22	HEALTH INS PREM	GENERAL FUND	PUBLIC WORK SHOP	619.81
	3/18/22	HEALTH INS PREM	GENERAL FUND	PUBLIC WORK SHOP	246.02
	3/18/22	HEALTH INS PREM	GENERAL FUND	ICE AND SNOW REMOVAL	227.05
	3/18/22	HEALTH INS PREM	GENERAL FUND	CODE ENFORCEMENT	976.44
	3/18/22	HEALTH INS PREM	GENERAL FUND	CODE ENFORCEMENT	1,010.22
	3/18/22	HEALTH INS PREM	GENERAL FUND	CODE ENFORCEMENT	0.01
	3/18/22	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	96.59
	3/18/22	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	96.59
	3/18/22	HEALTH INS PREM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	386.35
	3/18/22	HEALTH INS PREM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	386.35
	3/18/22	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	332.46
	3/18/22	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	459.71
	3/18/22	HEALTH INS PREM	RECREATION	FIELD HOUSE	337.87
	3/18/22	HEALTH INS PREM	RECREATION	FIELD HOUSE	337.87
	3/18/22	HEALTH INS PREM	RECREATION	PARK AREAS	189.31
	3/18/22	HEALTH INS PREM	RECREATION	PARK AREAS	283.97
	3/18/22	HEALTH INS PREM	RECREATION	TREE REMOVAL	667.21
	3/18/22	HEALTH INS PREM	RECREATION	TREE REMOVAL	946.34
	3/18/22	HEALTH INS PREM	RECREATION	TREE REMOVAL	0.01
	3/18/22	HEALTH INS PREMIUM	PIR/TRUNKS	NON-DEPARTMENTAL	63.86
	3/18/22	HEALTH INS PREMIUM	PIR/TRUNKS	NON-DEPARTMENTAL	63.86
	3/18/22	HEALTH INS PREM	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	255.42
	3/18/22	HEALTH INS PREM	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	255.42
	3/18/22	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	8.87
	3/18/22	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	8.87
	3/18/22	HEALTH INS PREM	IMPROVEMENT CONST	OLSON PARK TRAIL REHAB	16.89
	3/18/22	HEALTH INS PREM	IMPROVEMENT CONST	FOX FARM RD BRIDGE REP	38.01
	3/18/22	HEALTH INS PREM	IMPROVEMENT CONST	W OXFORD-ELMWOOD TO PA	54.90
	3/18/22	HEALTH INS PREM	IMPROVEMENT CONST	W OXFORD-ELMWOOD TO PA	7.10
	3/18/22	HEALTH INS PREM	IMPROVEMENT CONST	W OXFORD-ELMWOOD TO PA	25.34
	3/18/22	HEALTH INS PREM	IMPROVEMENT CONST	W OXFORD-ELMWOOD TO PA	7.10
	3/18/22	HEALTH INS PREM	IMPROVEMENT CONST	BRISTOL-APEL TO END	25.34
	3/18/22	HEALTH INS PREM	IMPROVEMENT CONST	BRISTOL-APEL TO END	7.10
	3/18/22	HEALTH INS PREM	IMPROVEMENT CONST	BRISTOL-APEL TO END	25.34
	3/18/22	HEALTH INS PREM	IMPROVEMENT CONST	BRISTOL-APEL TO END	7.10
	3/18/22	HEALTH INS PREM	IMPROVEMENT CONST	CYNTHIA AVE-TOWER TO D	29.56
	3/18/22	HEALTH INS PREM	IMPROVEMENT CONST	CYNTHIA AVE-TOWER TO D	7.10
	3/18/22	HEALTH INS PREM	IMPROVEMENT CONST	CYNTHIA AVE-TOWER TO D	33.79
	3/18/22	HEALTH INS PREM	IMPROVEMENT CONST	CYNTHIA AVE-TOWER TO D	7.10
	3/18/22	HEALTH INS PREM	IMPROVEMENT CONST	APEL AVE-CLARY TO BRIS	16.89
	3/18/22	HEALTH INS PREM	IMPROVEMENT CONST	APEL AVE-CLARY TO BRIS	7.10
	3/18/22	HEALTH INS PREM	IMPROVEMENT CONST	APEL AVE-CLARY TO BRIS	16.89
	3/18/22	HEALTH INS PREM	IMPROVEMENT CONST	APEL AVE-CLARY TO BRIS	7.10
	3/18/22	HEALTH INS PREM	IMPROVEMENT CONST	ELEANOR-SPRING-860 EAS	52.79
	3/18/22	HEALTH INS PREM	IMPROVEMENT CONST	ELEANOR-SPRING-860 EAS	7.08
	3/18/22	HEALTH INS PREM	IMPROVEMENT CONST	ELEANOR-SPRING-860 EAS	29.56

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/18/22	HEALTH INS PREM	IMPROVEMENT CONST	ELEANOR-SPRING-860 EAS	7.08
	3/18/22	HEALTH INS PREM	IMPROVEMENT CONST	ELEANOR-SPRING-860 EAS	0.01
	3/18/22	HEALTH INS PREM	IMPROVEMENT CONST	8TH AV-9TH TO DEAD END	16.91
	3/18/22	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	182.99
	3/18/22	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	89.44
	3/18/22	HEALTH INS PREM	WATER	O-DISTR SUPER AND ENG	337.87
	3/18/22	HEALTH INS PREM	WATER	O-DISTR SUPER AND ENG	337.87
	3/18/22	HEALTH INS PREM	WATER	O-DISTR MISC	19.32
	3/18/22	HEALTH INS PREM	WATER	O-DISTR MISC	52.43
	3/18/22	HEALTH INS PREM	WATER	GENERAL ADMIN	50.68
	3/18/22	HEALTH INS PREM	WATER	GENERAL ADMIN	46.13
	3/18/22	HEALTH INS PREM	WATER	ADMIN OFFICE SUPPLIES	7.59
	3/18/22	HEALTH INS PREM	WATER	ACCTS-METER READING	420.98
	3/18/22	HEALTH INS PREM	WATER	ACCTS-METER READING	378.41
	3/18/22	HEALTH INS PREM	WATER	ACCTS-METER READING	0.01
	3/18/22	HEALTH INS PREM	WATER	ACCTS-RECORDS & COLLEC	246.05
	3/18/22	HEALTH INS PREM	WATER	ACCTS-RECORDS & COLLEC	27.47-
	3/18/22	HEALTH INS PREM	WATER	PROJECT #11	4.24
	3/18/22	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	253.58
	3/18/22	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	180.64
	3/18/22	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	227.05
	3/18/22	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	227.05
	3/18/22	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	529.77
	3/18/22	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	529.77
	3/18/22	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	0.01
	3/18/22	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY MISC	19.32
	3/18/22	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY MISC	19.32
	3/18/22	HEALTH INS PREM	MUNICIPAL WASTEWAT	GENERAL ADMIN	40.54
	3/18/22	HEALTH INS PREM	MUNICIPAL WASTEWAT	GENERAL ADMIN	36.90
	3/18/22	HEALTH INS PREM	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	7.59
	3/18/22	HEALTH INS PREM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	201.66
	3/18/22	HEALTH INS PREM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	17.15-
	3/18/22	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	1,099.20
	3/18/22	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	657.87
	3/18/22	HEALTH INS PREM	ELECTRIC	O-SOURCE GENERATION	48.05
	3/18/22	HEALTH INS PREM	ELECTRIC	O-DISTR UNDERGRND LINE	75.68
	3/18/22	HEALTH INS PREM	ELECTRIC	O-DISTR UNDERGRND LINE	31.31
	3/18/22	HEALTH INS PREM	ELECTRIC	O-DISTR MISC	1,206.63
	3/18/22	HEALTH INS PREM	ELECTRIC	O-DISTR MISC	686.39
	3/18/22	HEALTH INS PREM	ELECTRIC	M-SOURCE STRUCTURES	5.25
	3/18/22	HEALTH INS PREM	ELECTRIC	M-SOURCE MISC	54.82
	3/18/22	HEALTH INS PREM	ELECTRIC	M-CISTR SUPER & ENG	153.43
	3/18/22	HEALTH INS PREM	ELECTRIC	M-CISTR SUPER & ENG	131.53
	3/18/22	HEALTH INS PREM	ELECTRIC	M-DISTR STATION EQUIPM	74.60
	3/18/22	HEALTH INS PREM	ELECTRIC	M-DISTR UNDERGRND LINE	1,161.29
	3/18/22	HEALTH INS PREM	ELECTRIC	M-DISTR UNDERGRND LINE	1,228.53
	3/18/22	HEALTH INS PREM	ELECTRIC	M-DISTR UNDERGRND LINE	0.02
	3/18/22	HEALTH INS PREM	ELECTRIC	M-DISTR ST LITE & SIG	231.61
	3/18/22	HEALTH INS PREM	ELECTRIC	M-DISTR ST LITE & SIG	79.74
	3/18/22	HEALTH INS PREM	ELECTRIC	M-DISTR PLANT MISC	285.34
	3/18/22	HEALTH INS PREM	ELECTRIC	M-DISTR PLANT MISC	259.42
	3/18/22	HEALTH INS PREM	ELECTRIC	GENERAL ADMIN	246.65
	3/18/22	HEALTH INS PREM	ELECTRIC	GENERAL ADMIN	224.49
	3/18/22	HEALTH INS PREM	ELECTRIC	ADMIN OFFICE SUPPLIES	15.17
	3/18/22	HEALTH INS PREM	ELECTRIC	ACCTS-METER READING	151.37
	3/18/22	HEALTH INS PREM	ELECTRIC	ACCTS-METER READING	325.64

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/18/22	HEALTH INS PREM	ELECTRIC	ACCTS-METER READING	0.01
	3/18/22	HEALTH INS PREM	ELECTRIC	ACCTS-RECORDS & COLLEC	1,118.55
	3/18/22	HEALTH INS PREM	ELECTRIC	ACCTS-RECORDS & COLLEC	212.54-
	3/18/22	HEALTH INS PREM	ELECTRIC	ACCTS-RECORDS & COLLEC	0.01
	3/18/22	VERCRUYSE FEB COVERAGE	ELECTRIC	ACCTS-RECORDS & COLLEC	743.32
	3/18/22	HEALTH INS PREM	ELECTRIC	ACCTS-ASSISTANCE	193.16
	3/18/22	HEALTH INS PREM	ELECTRIC	ACCTS-ASSISTANCE	193.16
	3/18/22	HEALTH INS PREM	ELECTRIC	FA COMMUNICATION EQUIP	188.91
	3/18/22	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	324.52
	3/18/22	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	324.52
	3/18/22	HEALTH INS PREM	LIQUOR	O-GEN MISC	1,745.87
	3/18/22	HEALTH INS PREM	LIQUOR	O-GEN MISC	1,745.87
	3/18/22	HEALTH INS PREM	LIQUOR	O-GEN MISC	0.01
	3/18/22	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	75.68
	3/18/22	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	75.68
	3/18/22	HEALTH INS PREM	DATA PROCESSING	DATA PROCESSING	978.47
	3/18/22	HEALTH INS PREM	DATA PROCESSING	DATA PROCESSING	302.73
	3/18/22	BOMGAARS INS MARCH FOR APR	HEALTH INS PLAN (T	NON-DEPARTMENTAL	378.42
	3/18/22	GRAFF-CREDIT NEXT MONTH	HEALTH INS PLAN (T	NON-DEPARTMENTAL	2,431.24
	3/18/22	KUECHENMEISTER-CREDIT NEXT	HEALTH INS PLAN (T	NON-DEPARTMENTAL	<u>675.74</u>
			TOTAL:		93,119.89
PELLEGRINO FIRE EXTINGUISHER SALES	3/18/22	EXTINGUISHER SERVICE FOR S	ELECTRIC	O-DISTR SUPER & ENG	<u>137.00</u>
				TOTAL:	137.00
RESCO	3/18/22	TRANSFORMERS FOR PROJECTS	ELECTRIC	FA DISTR LINE TRANSFOR	<u>8,496.73</u>
				TOTAL:	8,496.73
RILEY MARK	3/18/22	DOG SCHOOL TRAVEL 3/6-3/10	GENERAL FUND	POLICE ADMINISTRATION	<u>367.43</u>
				TOTAL:	367.43
VSCHAAP SANITATION	3/18/22	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	127.98
	3/18/22	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	42.92
	3/18/22	MONTHLY SERVICE	RECREATION	PARK AREAS	127.99
	3/18/22	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	294.77
	3/18/22	MONTHLY SERVICE	LIQUOR	O-GEN MISC	<u>289.88</u>
			TOTAL:		883.54
VSCHWALBACH ACE #6067	3/18/22	CUTTER WHEEL REPLACEMENTS	WATER	O-DIST UNDERGRND LINES	8.59
	3/18/22	BATTERIES FOR LOCATOR	WATER	M-TRANS MAINS	18.99
	3/18/22	FLARE	ELECTRIC	O-DISTR MISC	9.57
	3/18/22	SCREWS	ELECTRIC	O-DISTR MISC	1.00
	3/18/22	FLARE	ELECTRIC	O-DISTR MISC	5.58
	3/18/22	SCREWS	ELECTRIC	O-DISTR MISC	<u>12.99</u>
			TOTAL:		56.72
SDN COMMUNICATIONS	3/18/22	UNDERGROUND DAMAGE REPAIR	WATER	M-TRANS MAINS	<u>550.00</u>
				TOTAL:	550.00
SECURE BENEFITS SYSTEMS CORP	3/18/22	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	37.23
	3/18/22	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	35.76
	3/18/22	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	1,071.35
	3/18/22	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	1,010.43
	3/18/22	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	736.27
	3/18/22	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	710.40
	3/18/22	MONTHLY ADMIN-MARCH	GENERAL FUND	OTHER GEN GOVT MISC	20.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/18/22	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	4.62
	3/18/22	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	6.09
	3/18/22	CHILD CARE	RECREATION	NON-DEPARTMENTAL	157.84
	3/18/22	CHILD CARE	RECREATION	NON-DEPARTMENTAL	218.76
	3/18/22	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	92.87
	3/18/22	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	118.74
	3/18/22	ADMIN FEE	WATER	NON-DEPARTMENTAL	2.85
	3/18/22	ADMIN FEE	WATER	NON-DEPARTMENTAL	2.85
	3/18/22	CHILD CARE	WATER	NON-DEPARTMENTAL	208.33
	3/18/22	CHILD CARE	WATER	NON-DEPARTMENTAL	208.33
	3/18/22	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	43.34
	3/18/22	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	43.34
	3/18/22	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	14.02
	3/18/22	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	14.02
	3/18/22	CHILD CARE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	208.33
	3/18/22	CHILD CARE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	208.33
	3/18/22	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	286.72
	3/18/22	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	286.72
	3/18/22	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	12.38
	3/18/22	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	12.38
	3/18/22	CHILD CARE	ELECTRIC	NON-DEPARTMENTAL	657.37
	3/18/22	CHILD CARE	ELECTRIC	NON-DEPARTMENTAL	657.37
	3/18/22	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	177.60
	3/18/22	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	177.60
	3/18/22	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	4.50
	3/18/22	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	4.50
	3/18/22	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	129.16
	3/18/22	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	129.16
	3/18/22	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	3.15
	3/18/22	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	3.15
	3/18/22	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	125.01
	3/18/22	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	125.01
			TOTAL:		7,965.88
TITAN MACHINERY INC	3/18/22	FLEET USE	GENERAL FUND	PAVED STREETS	79.00
			TOTAL:		79.00
MULINE	3/18/22	CLEANING SUPPLIES	RECREATION	FIELD HOUSE	408.28
			TOTAL:		408.28
UNITED PARCEL SERVICE INC	3/18/22	UPS INTERNET SHIPPING CHAR	ELECTRIC	ACCTS-RECORDS & COLLEC	49.81
			TOTAL:		49.81
GABRIEL VANDERVEEN	3/18/22	LESS THAN LETHAL INSTRUCT	GENERAL FUND	POLICE ADMINISTRATION	217.55
			TOTAL:		217.55
VAST BROADBAND	3/18/22	CAL INTERNET	GENERAL FUND	CENTER FOR ACTIVE LIVI	142.97
	3/18/22	UNRETURNED EQUIPMENT	RECREATION	THEATER	100.00
			TOTAL:		242.97
WORTHINGTON AREA UNITED WAY	3/18/22	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	19.20
	3/18/22	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	19.20
	3/18/22	PAYROLL WITHHOLDING	WATER	NON-DEPARTMENTAL	0.75
	3/18/22	PAYROLL WITHHOLDING	WATER	NON-DEPARTMENTAL	0.75
	3/18/22	PAYROLL WITHHOLDING	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	0.60
	3/18/22	PAYROLL WITHHOLDING	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	0.60

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/18/22	PAYROLL WITHHOLDING	ELECTRIC	NON-DEPARTMENTAL	3.65
	3/18/22	PAYROLL WITHHOLDING	ELECTRIC	NON-DEPARTMENTAL	3.65
	3/18/22	PAYROLL WITHHOLDING	DATA PROCESSING	NON-DEPARTMENTAL	9.80
	3/18/22	PAYROLL WITHHOLDING	DATA PROCESSING	NON-DEPARTMENTAL	<u>9.80</u>
				TOTAL:	68.00
WORTHINGTON CABLE 3 TV PUBLIC ACCESS	3/18/22	FRANCH. FEE PYMT-FEB-MEDIA CABLE TELEVISION	CABLE		<u>3,484.38</u>
				TOTAL:	3,484.38
WORTHINGTON FIRE DEPT RELIEF ASSOC	3/18/22	2022 SUPPLE PENSION BENEFIT GENERAL FUND	FIRE ADMINISTRATION		<u>2,000.00</u>
				TOTAL:	2,000.00

## ===== FUND TOTALS =====

101	GENERAL FUND	81,673.77
202	MEMORIAL AUDITORIUM	1,960.88
229	RECREATION	5,795.42
232	WGTN EDA	150.00
321	PIR/TRUNKS	645.76
401	IMPROVEMENT CONST	543.05
601	WATER	5,697.48
602	MUNICIPAL WASTEWATER	4,784.19
604	ELECTRIC	113,565.57
605	INDUSTRIAL WASTEWATER	100.00
606	STORM WATER MANAGEMENT	8.88
609	LIQUOR	4,745.99
612	AIRPORT	1,756.37
702	DATA PROCESSING	1,739.30
705	HEALTH INS PLAN (TPA)	3,485.40
872	CABLE TELEVISION	3,484.38
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GRAND TOTAL:		230,136.44
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VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ADVANCED ENGINEERING AND ENVIRONMENTAL	3/25/22	CD 12 FUTURE IMPROVEMENTS	STORM WATER MANAGE	PROJECT #25	<u>2,897.25</u>
				TOTAL:	2,897.25
AMARIL UNIFORM COMPANY	3/25/22	FR UNIFORMS	ELECTRIC	O-DISTR MISC	<u>175.34</u>
				TOTAL:	175.34
ANDERSON ALIGNMENT	3/25/22	#425 SERVICE	GENERAL FUND	PAVED STREETS	24.50
	3/25/22	#425 SERVICE	GENERAL FUND	PAVED STREETS	<u>49.95</u>
				TOTAL:	74.45
ARAMARK	3/25/22	4-WEEK TOWEL SERVICE DELIV	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>126.34</u>
				TOTAL:	126.34
ARTISAN BEER COMPANY	3/25/22	BEER	LIQUOR	NON-DEPARTMENTAL	241.00
	3/25/22	BEER	LIQUOR	NON-DEPARTMENTAL	<u>319.85</u>
				TOTAL:	560.85
ATLANTIC BOTTLING COMPANY	3/25/22	MIX	LIQUOR	NON-DEPARTMENTAL	<u>428.00</u>
				TOTAL:	428.00
BELLBOY CORPORATION	3/25/22	MIX	LIQUOR	NON-DEPARTMENTAL	328.00
	3/25/22	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,613.43
	3/25/22	LIQUOR	LIQUOR	NON-DEPARTMENTAL	216.00-
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	7.53
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	63.00
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	<u>4.95-</u>
				TOTAL:	3,791.01
BEVERAGE WHOLESALERS INC	3/25/22	BEER	LIQUOR	NON-DEPARTMENTAL	0.02
	3/25/22	BEER	LIQUOR	NON-DEPARTMENTAL	10,137.15
	3/25/22	BEER	LIQUOR	NON-DEPARTMENTAL	5,816.80
	3/25/22	BEER	LIQUOR	NON-DEPARTMENTAL	8,515.06
	3/25/22	BEER	LIQUOR	NON-DEPARTMENTAL	6,274.75
	3/25/22	MIX	LIQUOR	NON-DEPARTMENTAL	128.00
	3/25/22	BEER	LIQUOR	NON-DEPARTMENTAL	103.00
	3/25/22	BEER	LIQUOR	NON-DEPARTMENTAL	<u>30.75-</u>
				TOTAL:	30,944.03
KENNETH D. BICKNER	3/25/22	RENTAL HOUSING ORD. CONSUL	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>4,800.00</u>
				TOTAL:	4,800.00
BOLTON & MENK INC	3/25/22	IWWTF PLAN	INDUSTRIAL WASTEWA	O-PURIFY MISC	8,622.50
	3/25/22	AIRPORT MASTER PLAN	AIRPORT	PROJECT #4	<u>20,750.00</u>
				TOTAL:	29,372.50
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	3/25/22	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,432.22
	3/25/22	MIX	LIQUOR	NON-DEPARTMENTAL	203.06
	3/25/22	WINE	LIQUOR	NON-DEPARTMENTAL	10.94
	3/25/22	WINE	LIQUOR	NON-DEPARTMENTAL	64.00
	3/25/22	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,394.60
	3/25/22	MIX	LIQUOR	NON-DEPARTMENTAL	163.26
	3/25/22	WINE	LIQUOR	NON-DEPARTMENTAL	129.00
	3/25/22	WINE	LIQUOR	NON-DEPARTMENTAL	64.00
	3/25/22	LIQUOR	LIQUOR	NON-DEPARTMENTAL	405.00-
	3/25/22	LIQUOR	LIQUOR	NON-DEPARTMENTAL	650.65-
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	66.48

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/25/22	MIX	LIQUOR	O-SOURCE MISC	5.55
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	0.15
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	1.85
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	37.77
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	9.25
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	1.85
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	1.85
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	<u>5.55</u>
				TOTAL:	7,524.63
BTU INC	3/25/22	FILTERS	GENERAL FUND	GENERAL GOVT BUILDINGS	150.22
	3/25/22	FILTER	GENERAL FUND	GENERAL GOVT BUILDINGS	45.47
	3/25/22	FILTERS	LIQUOR	O-GEN MISC	<u>190.04</u>
				TOTAL:	385.73
C&S CHEMICALS INC	3/25/22	4550 GALLONS OF ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>6,279.00</u>
				TOTAL:	6,279.00
CAPITAL ONE	3/25/22	GORILLA TAPE, FASTENERS	GENERAL FUND	POLICE ADMINISTRATION	31.87
	3/25/22	PLANT, MIRROR	GENERAL FUND	CENTER FOR ACTIVE LIVI	33.81
	3/25/22	STAPLES, PAPERCLIPS	GENERAL FUND	CENTER FOR ACTIVE LIVI	2.26
	3/25/22	FABRIC	GENERAL FUND	CENTER FOR ACTIVE LIVI	8.88
	3/25/22	WATER BOTTLE, WREATH, SUPP	GENERAL FUND	CENTER FOR ACTIVE LIVI	34.95
	3/25/22	WATER BOTTLE, WREATH, SUPP	GENERAL FUND	CENTER FOR ACTIVE LIVI	2.98
	3/25/22	WATER BOTTLE, WREATH, SUPP	GENERAL FUND	CENTER FOR ACTIVE LIVI	4.00
	3/25/22	WATER BOTTLE, WREATH, SUPP	GENERAL FUND	CENTER FOR ACTIVE LIVI	21.00
	3/25/22	VACUUM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	247.03
	3/25/22	MISC. SUPPLIES	WATER	O-DISTR MISC	10.77
	3/25/22	MISC. SUPPLIES	ELECTRIC	O-DISTR SUPER & ENG	<u>29.63</u>
				TOTAL:	427.18
CENTRAL SALT LLC	3/25/22	ROAD SALT	GENERAL FUND	ICE AND SNOW REMOVAL	3,145.00
	3/25/22	ROAD SALT	GENERAL FUND	ICE AND SNOW REMOVAL	3,085.00
	3/25/22	ROAD SALT	GENERAL FUND	ICE AND SNOW REMOVAL	<u>3,115.00</u>
				TOTAL:	9,345.00
COMMISSIONER OF TRANSPORTATION	3/25/22	HANGAR LOAN REPAYMENT	AIRPORT	NON-DEPARTMENTAL	<u>920.00</u>
				TOTAL:	920.00
COMPUTER LODGE LLC	3/25/22	ANTIVIRUS LICENSE	RECREATION	FIELD HOUSE	<u>144.00</u>
				TOTAL:	144.00
COOPERATIVE ENERGY CO- ACCT # 5910807	3/25/22	ENGINE OIL	RECREATION	SOCCER COMPLEX	<u>14.27</u>
				TOTAL:	14.27
COUNTY WIDE DIRECTORY	3/25/22	NOBLES COUNTY DIRECTORY	LIQUOR	O-GEN MISC	<u>320.00</u>
				TOTAL:	320.00
JUDY SPENCER	3/25/22	JUDY SPENCER	LIQUOR	O-GEN MISC	<u>100.60</u>
				TOTAL:	100.60
DAVID K CUMMINGS	3/25/22	PAINT BATHROOM, TOUCH UP W	LIQUOR	O-GEN MISC	<u>200.00</u>
				TOTAL:	200.00
DAKOTA FLUID POWER INC	3/25/22	UNDERBODY CYLINDER REPAIR	GENERAL FUND	ICE AND SNOW REMOVAL	<u>568.58</u>
				TOTAL:	568.58



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
DAKOTA SUPPLY GROUP INC	3/25/22	GV & ADAPTORS	WATER	PROJECT #11	<u>6,647.42</u>
				TOTAL:	6,647.42
DOLL DISTRIBUTING LLC	3/25/22	BEER	LIQUOR	NON-DEPARTMENTAL	1,821.50
	3/25/22	BEER	LIQUOR	NON-DEPARTMENTAL	10,932.10
	3/25/22	BEER	LIQUOR	NON-DEPARTMENTAL	7,452.40
	3/25/22	LIQUOR	LIQUOR	NON-DEPARTMENTAL	41.96
	3/25/22	BEER	LIQUOR	NON-DEPARTMENTAL	9,833.37
	3/25/22	BEER	LIQUOR	NON-DEPARTMENTAL	92.50
	3/25/22	BEER	LIQUOR	NON-DEPARTMENTAL	2,292.10
	3/25/22	BEER	LIQUOR	NON-DEPARTMENTAL	<u>1,044.40</u>
				TOTAL:	33,510.33
PEARL F ANDERSEN INC- DIVISION OF SAFET	3/25/22	PARKING LANE SIGN	GENERAL FUND	ADMINISTRATION	61.05
	3/25/22	SIGNS	GENERAL FUND	SIGNS AND SIGNALS	<u>324.05</u>
				TOTAL:	385.10
ECHO GROUP INC	3/25/22	EMT CONDUIT	ELECTRIC	M-DISTR UNDERGRND LINE	<u>19.06</u>
				TOTAL:	19.06
FASTENAL COMPANY	3/25/22	STORAGE SHELVING	RECREATION	FIELD HOUSE	1,805.67
	3/25/22	AQUATIC CENTER	AQUATIC CENTER FAC	AQUATIC CENTER FACILIT	<u>14.01</u>
				TOTAL:	1,819.68
FEDEX	3/25/22	SHIPPING CHARGES	GENERAL FUND	POLICE ADMINISTRATION	<u>69.94</u>
				TOTAL:	69.94
FIFE WATER SERVICES INC	3/25/22	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	<u>17,231.50</u>
				TOTAL:	17,231.50
FORUM COMMUNICATIONS COMPANY	3/25/22	ENGINEERING TECHNICIAN	GENERAL FUND	PERSONNEL & RECRUITMEN	1,076.00
	3/25/22	PUBLIC WORKS OPERATOR II	GENERAL FUND	PERSONNEL & RECRUITMEN	890.83
	3/25/22	PLANNING COMMISSION	GENERAL FUND	ECONOMIC DEVELOPMENT	111.30
	3/25/22	PLANNING COMMISSION	GENERAL FUND	ECONOMIC DEVELOPMENT	119.03
	3/25/22	POLICE OFFICER	GENERAL FUND	POLICE ADMINISTRATION	1,115.20
	3/25/22	CAL ADS	GENERAL FUND	CENTER FOR ACTIVE LIVI	144.00
	3/25/22	ACTIVE LIVE ADS	GENERAL FUND	CENTER FOR ACTIVE LIVI	475.00
	3/25/22	FEBRUARY ADS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	1,629.00
	3/25/22	FIELDHOUSE	RECREATION	FIELD HOUSE	999.00
	3/25/22	AD FOR BIDS	IMPROVEMENT CONST	FOX FARM RD BRIDGE REP	162.98
	3/25/22	AQUATIC CENTER	AQUATIC CENTER FAC	AQUATIC CENTER FACILIT	999.00
	3/25/22	CUSTOMER SERVICE REP	ELECTRIC	ACCTS-INFO & INSTR ADV	<u>296.33</u>
				TOTAL:	8,017.67
FRONTIER COMMUNICATION SERVICES	3/25/22	PHONE SERVICE	GENERAL FUND	MAYOR AND COUNCIL	29.71
	3/25/22	PHONE SERVICE	GENERAL FUND	CLERK'S OFFICE	57.14
	3/25/22	PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	57.03
	3/25/22	PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	14.28
	3/25/22	PHONE SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	48.42
	3/25/22	PHONE SERVICE	GENERAL FUND	FIRE ADMINISTRATION	172.89
	3/25/22	PHONE SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	186.85
	3/25/22	PHONE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	214.40
	3/25/22	PHONE SERVICE	RECREATION	PARK AREAS	29.71
	3/25/22	BAC FIRE ALARMS	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	106.47
	3/25/22	PHONE SERVICE	LIQUOR	O-GEN MISC	258.98
	3/25/22	PHONE SERVICE	AIRPORT	O-GEN MISC	44.25

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/25/22	PHONE SERVICE	DATA PROCESSING	DATA PROCESSING	66.16
	3/25/22	PHONE SERVICE	DATA PROCESSING	COPIER/FAX	<u>28.56</u>
				TOTAL:	1,314.85
GALLS LLC	3/25/22	UNIFORM PANTS	GENERAL FUND	POLICE ADMINISTRATION	<u>49.03</u>
				TOTAL:	49.03
GAUL TIMOTHY E	3/25/22	EATI	GENERAL FUND	POLICE ADMINISTRATION	<u>110.15</u>
				TOTAL:	110.15
GOVERNMENT FORMS & SUPPLIES	3/25/22	SPECIAL ASSMT RECORD SHEET PIR/TRUNKS		SP ASSESS-ADMIN ESCROW	<u>730.00</u>
				TOTAL:	730.00
GRIMMUS NATHAN	3/25/22	PICK UP NEW SQUAD CAR	GENERAL FUND	POLICE ADMINISTRATION	<u>20.00</u>
				TOTAL:	20.00
GS DIRECT INC	3/25/22	REFILL PAPER FOR LARGE PRI	GENERAL FUND	ENGINEERING ADMIN	<u>62.73</u>
				TOTAL:	62.73
HOPPE HAVEN INC	3/25/22	CAL CLEANING-FEBRUARY	GENERAL FUND	CENTER FOR ACTIVE LIVI	<u>541.67</u>
				TOTAL:	541.67
HOWE INC	3/25/22	HANGAR 4 SPRINKLER REPAIR	AIRPORT	O-GEN MISC	<u>7,186.64</u>
				TOTAL:	7,186.64
HY-VEE INC-61705	3/25/22	FUNERAL FLOWERS-STAFF FAMI	GENERAL FUND	OTHER GEN GOVT MISC	<u>64.73</u>
				TOTAL:	64.73
INDIAN ISLAND WINERY	3/25/22	WINE	LIQUOR	NON-DEPARTMENTAL	<u>1,700.64</u>
				TOTAL:	1,700.64
INTEGRITY AVIATION INC	3/25/22	FBO MANAGEMENT FEE	AIRPORT	O-GEN MISC	<u>2,312.00</u>
				TOTAL:	2,312.00
J & K WINDOWS	3/25/22	WINDOW CLEANING-FEB	LIQUOR	O-GEN MISC	<u>125.00</u>
				TOTAL:	125.00
JD DRAFTING AND DESIGNS LLC	3/25/22	BUILDING PERMIT HAND-OUT F	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>500.00</u>
				TOTAL:	500.00
JERRY'S AUTO SUPPLY OF WORTHINGTON INC	3/25/22	ZIP TIES	GENERAL FUND	FIRE ADMINISTRATION	32.07
	3/25/22	OIL/AIR FILTER	RECREATION	SOCCER COMPLEX	<u>51.26</u>
				TOTAL:	83.33
JOHNSON BROTHERS LIQUOR CO	3/25/22	LIQUOR	LIQUOR	NON-DEPARTMENTAL	103.50-
	3/25/22	LIQUOR	LIQUOR	NON-DEPARTMENTAL	6,166.52
	3/25/22	WINE	LIQUOR	NON-DEPARTMENTAL	1,669.86
	3/25/22	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,756.01
	3/25/22	WINE	LIQUOR	NON-DEPARTMENTAL	2,303.86
	3/25/22	MIX	LIQUOR	NON-DEPARTMENTAL	47.95
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	108.81
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	66.52
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	114.06
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	<u>91.22</u>
				TOTAL:	16,221.31

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
JOHNSTON AUTOSTORES	3/25/22	#17-31 WIPER BLADES	GENERAL FUND	POLICE ADMINISTRATION	16.81
	3/25/22	#18-39 WIPER BLADES	GENERAL FUND	POLICE ADMINISTRATION	<u>23.77</u>
				TOTAL:	40.58
LEAGUE OF MN CITIES INSURANCE TRUST	3/25/22	WORK COMP 2ND QUARTER	GENERAL FUND	MAYOR AND COUNCIL	7.25
	3/25/22	WORK COMP 2ND QUARTER	GENERAL FUND	ADMINISTRATION	170.50
	3/25/22	WORK COMP 2ND QUARTER	GENERAL FUND	ELECTIONS	30.75
	3/25/22	WORK COMP 2ND QUARTER	GENERAL FUND	CLERK'S OFFICE	149.00
	3/25/22	WORK COMP 2ND QUARTER	GENERAL FUND	ACCOUNTING	143.75
	3/25/22	WORK COMP 2ND QUARTER	GENERAL FUND	ENGINEERING ADMIN	267.50
	3/25/22	WORK COMP 2ND QUARTER	GENERAL FUND	ECONOMIC DEVELOPMENT	584.26
	3/25/22	WORK COMP 2ND QUARTER	GENERAL FUND	POLICE ADMINISTRATION	29,284.36
	3/25/22	WORK COMP 2ND QUARTER	GENERAL FUND	REGULATE LAWFUL GAMBLE	39.75
	3/25/22	WORK COMP 2ND QUARTER	GENERAL FUND	SECURITY CENTER	343.63
	3/25/22	WORK COMP 2ND QUARTER	GENERAL FUND	SECURITY CENTER	343.63
	3/25/22	WORK COMP 2ND QUARTER	GENERAL FUND	FIRE ADMINISTRATION	5,779.82
	3/25/22	WORK COMP 2ND QUARTER	GENERAL FUND	ANIMAL CONTROL ENFORCE	80.75
	3/25/22	WORK COMP 2ND QUARTER	GENERAL FUND	PAVED STREETS	1,749.02
	3/25/22	WORK COMP 2ND QUARTER	GENERAL FUND	PUBLIC WORK SHOP	874.01
	3/25/22	WORK COMP 2ND QUARTER	GENERAL FUND	ICE AND SNOW REMOVAL	949.08
	3/25/22	WORK COMP 2ND QUARTER	GENERAL FUND	SIGNS AND SIGNALS	145.00
	3/25/22	WORK COMP 2ND QUARTER	GENERAL FUND	TRASH PICKUP	103.00
	3/25/22	WORK COMP 2ND QUARTER	GENERAL FUND	CODE ENFORCEMENT	131.25
	3/25/22	WORK COMP 2ND QUARTER	GENERAL FUND	LAKE IMPROVEMENT	60.00
	3/25/22	WORK COMP 2ND QUARTER	GENERAL FUND	MISC SPECIAL DAYS/EVEN	106.50
	3/25/22	WORK COMP 2ND QUARTER	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	87.50
	3/25/22	WORK COMP 2ND QUARTER	RECREATION	FIELD HOUSE	983.26
	3/25/22	WORK COMP 2ND QUARTER	RECREATION	BALLFIELD MAINTENANCE	129.75
	3/25/22	WORK COMP 2ND QUARTER	RECREATION	SOCCER COMPLEX	141.00
	3/25/22	WORK COMP 2ND QUARTER	RECREATION	PARK AREAS	2,624.78
	3/25/22	WORK COMP 2ND QUARTER	RECREATION	OLSON PARK CAMPGROUND	186.50
	3/25/22	WORK COMP 2ND QUARTER	RECREATION	TREE REMOVAL	1,917.27
	3/25/22	WORK COMP 2ND QUARTER	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	30.25
	3/25/22	WORK COMP 2ND QUARTER	IMPROVEMENT CONST	OTHER MISC PROJECTS	7.50
	3/25/22	WORK COMP 2ND QUARTER	WATER	INJURIES AND DAMAGES	2,174.48
	3/25/22	WORK COMP 2ND QUARTER	MUNICIPAL WASTEWAT	INJURIES AND DAMAGES	3,560.54
	3/25/22	WORK COMP 2ND QUARTER	ELECTRIC	INJURIES & DAMAGES	3,557.82
	3/25/22	WORK COMP 2ND QUARTER	STORM WATER MANAGE	STORM DRAINAGE	754.51
	3/25/22	WORK COMP 2ND QUARTER	STORM WATER MANAGE	STREET CLEANING	456.76
	3/25/22	WORK COMP 2ND QUARTER	LIQUOR	O-GEN MISC	2,125.03
	3/25/22	WORK COMP 2ND QUARTER	AIRPORT	O-GEN MISC	589.51
	3/25/22	WORK COMP 2ND QUARTER	DATA PROCESSING	DATA PROCESSING	<u>262.73</u>
				TOTAL:	60,932.00
MC GLASS & KEY	3/25/22	REPAIR PARKING LOT ENTRY D	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>50.00</u>
				TOTAL:	50.00
MINNESOTA ENERGY RESOURCES CORP	3/25/22	GAS SERVICE	WATER	O-PURIFY MISC	364.18
	3/25/22	GAS SERVICE	WATER	O-DISTR MISC	182.42
	3/25/22	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	182.41
	3/25/22	GAS SERVICE	ELECTRIC	O-DISTR MISC	<u>182.41</u>
				TOTAL:	911.42
MISCELLANEOUS V MILLAN ATILANO JULIO BEDFORD TECHNOLOGY MILLAN ATILANO JULIO	3/25/22	REFUND OF DEPOSIT-ACCT FIN	ELECTRIC	NON-DEPARTMENTAL	82.63
	3/25/22	COMPRESSES AIR INCENTIVE	ELECTRIC	CUSTOMER INSTALL EXPEN	453.60
	3/25/22	REFUND OF DEPOSIT-ACCT FIN	ELECTRIC	ACCTS-RECORDS & COLLEC	0.03

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	536.26
MMN DEPT OF NATURAL RESOURCES-OMB	3/25/22	OLSON PARK PED BRIDGE PERM RECREATION		RECREATION SUPERVISION	300.00
				TOTAL:	300.00
MORGAN CREEK VINEYARDS	3/25/22	WINE	LIQUOR	NON-DEPARTMENTAL	624.00
				TOTAL:	624.00
NICOLE R KEMPMA	3/25/22	WHS PLAY CLEANING	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	1,213.60
	3/25/22	CLEANING-ANGELA KENNEKE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	64.73
				TOTAL:	1,278.33
NOBLES COUNTY AUDITOR/TREASURER	3/25/22	MARCH LEGAL SERVICES	GENERAL FUND	PROSECUTION	17,806.75
	3/25/22	LEASE PYMT-UTILITIES	WATER	O-DISTR RENTS	159.98
	3/25/22	496173412	WATER	ADMIN RENT	319.94
	3/25/22	496173412	MUNICIPAL WASTEWAT	O-PURIFY MISC	127.98
	3/25/22	496173412	MUNICIPAL WASTEWAT	ADMIN RENT	255.95
	3/25/22	496173412	ELECTRIC	O-DISTR RENTS	767.86
	3/25/22	496173412	ELECTRIC	ADMIN RENT	1,567.72
				TOTAL:	21,006.18
OFFICE OF MNIT SERVICES	3/25/22	MONTHLY PHONE SERVICE	GENERAL FUND	ADMINISTRATION	14.33
	3/25/22	MONTHLY PHONE SERVICE	GENERAL FUND	CLERK'S OFFICE	30.96
	3/25/22	MONTHLY PHONE SERVICE	GENERAL FUND	ACCOUNTING	35.35
	3/25/22	MONTHLY PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	105.85
	3/25/22	MONTHLY PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	14.63
	3/25/22	MONTHLY PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	46.09
	3/25/22	MONTHLY PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	14.62
	3/25/22	FEBRUARY 2022 VOICE SERVIC WATER		O-PUMPING	13.75
	3/25/22	FEBRUARY 2022 VOICE SERVIC WATER		O-DISTR MISC	42.58
	3/25/22	FEBRUARY 2022 VOICE SERVIC WATER		ADMIN OFFICE SUPPLIES	13.75
	3/25/22	FEBRUARY 2022 VOICE SERVIC WATER		ACCTS-RECORDS & COLLEC	26.72
	3/25/22	FEBRUARY 2022 VOICE SERVIC MUNICIPAL WASTEWAT		O-SOURCE MAINS & LIFTS	13.75
	3/25/22	FEBRUARY 2022 VOICE SERVIC MUNICIPAL WASTEWAT		O-PURIFY MISC	29.77
	3/25/22	FEBRUARY 2022 VOICE SERVIC MUNICIPAL WASTEWAT		ADMIN OFFICE SUPPLIES	13.75
	3/25/22	FEBRUARY 2022 VOICE SERVIC MUNICIPAL WASTEWAT		ACCT-RECORDS & COLLECT	29.77
	3/25/22	FEBRUARY 2022 VOICE SERVIC ELECTRIC		O-SOURCE MISC	13.75
	3/25/22	FEBRUARY 2022 VOICE SERVIC ELECTRIC		O-DISTR SUPER & ENG	13.75
	3/25/22	FEBRUARY 2022 VOICE SERVIC ELECTRIC		O-DISTR STATION EXPENS	41.45
	3/25/22	FEBRUARY 2022 VOICE SERVIC ELECTRIC		O-DISTR MISC	13.75
	3/25/22	FEBRUARY 2022 VOICE SERVIC ELECTRIC		ADMIN OFFICE SUPPLIES	14.32
	3/25/22	FEBRUARY 2022 VOICE SERVIC ELECTRIC		ACCTS-RECORDS & COLLEC	80.19
	3/25/22	FEBRUARY 2022 VOICE SERVIC ELECTRIC		ACCTS-ASSISTANCE	15.79
	3/25/22	MONTHLY CELL DIRECTORY	DATA PROCESSING	DATA PROCESSING	47.36
	3/25/22	MONTHLY PHONE SERVICE	DATA PROCESSING	DATA PROCESSING	58.48
				TOTAL:	744.51
PROMOUNDS, INC	3/25/22	SPORTS EQUIPMENT	RECREATION	FIELD HOUSE	9,591.15
				TOTAL:	9,591.15
ONE OFFICE SOLUTION-WOCITY	3/25/22	CARTRIDGE	GENERAL FUND	CLERK'S OFFICE	129.46
	3/25/22	OFFICE FURNITURE	GENERAL FUND	ENGINEERING ADMIN	960.00
	3/25/22	RETURNED DIVIDERS	GENERAL FUND	ENGINEERING ADMIN	126.85
	3/25/22	INDEX DIVIDERS, BATTERY	GENERAL FUND	ENGINEERING ADMIN	159.26
	3/25/22	DESK ORGANIZER	GENERAL FUND	ENGINEERING ADMIN	41.94
	3/25/22	DESK ORGANIZER	GENERAL FUND	ENGINEERING ADMIN	41.94

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/25/22	DRAW ORGANIZER, HANGING FO	GENERAL FUND	ECONOMIC DEVELOPMENT	37.33
	3/25/22	INK CARTRIDGE	GENERAL FUND	FIRE ADMINISTRATION	102.37
	3/25/22	PAPER TOWELS	GENERAL FUND	FIRE ADMINISTRATION	67.98
	3/25/22	PRINTER	GENERAL FUND	CENTER FOR ACTIVE LIVI	1,399.99
	3/25/22	SOFT SEATING FOR PLAYGROUN	RECREATION	FIELD HOUSE	7,182.40
	3/25/22	CANNED AIR DUSTER	LIQUOR	O-GEN MISC	<u>58.74</u>
				TOTAL:	10,054.56
ONE OFFICE SOLUTION-WOPOLI	3/25/22	RECEIPT BOOK	GENERAL FUND	POLICE ADMINISTRATION	25.99
	3/25/22	SHARPIE	GENERAL FUND	POLICE ADMINISTRATION	<u>6.57</u>
				TOTAL:	32.56
ONE OFFICE SOLUTION-WOUTIL	3/25/22	COPY PAPER	WATER	ACCTS-RECORDS & COLLEC	8.91
	3/25/22	RING BINDER INSERTS	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	5.00
	3/25/22	TONER	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	95.50
	3/25/22	COPY PAPER	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	8.90
	3/25/22	COPY PAPER	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>17.81</u>
				TOTAL:	136.12
OPTUM FINANCIAL INC	3/25/22	HSA ADMIN FEE-FEBRUARY	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>131.25</u>
				TOTAL:	131.25
PAUSTIS WINE COMPANY	3/25/22	WINE	LIQUOR	NON-DEPARTMENTAL	2,000.00
	3/25/22	WINE	LIQUOR	NON-DEPARTMENTAL	2,852.00
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	25.00
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	<u>36.25</u>
				TOTAL:	4,913.25
PELLEGRINO FIRE EXTINGUISHER SALES	3/25/22	FIRE EXTIGUISHER TAGS	GENERAL FUND	GENERAL GOVT BUILDINGS	114.00
	3/25/22	FIRE EXTINGUISHER TAGS/REC	GENERAL FUND	FIRE ADMINISTRATION	217.00
	3/25/22	FIRE EXTINGUISHER TAGS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	160.00
	3/25/22	FIRE EXTINGUISHER TAGS	RECREATION	THEATER	38.50
	3/25/22	FIRE EXTINGUISHER TAGS	LIQUOR	O-GEN MISC	<u>21.00</u>
				TOTAL:	550.50
PEPSI COLA BOTTLING CO OF PIPESTONE, M	3/25/22	MIX	LIQUOR	NON-DEPARTMENTAL	99.50
	3/25/22	MIX	LIQUOR	NON-DEPARTMENTAL	<u>122.50</u>
				TOTAL:	222.00
PHILLIPS WINE & SPIRITS INC	3/25/22	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,634.50
	3/25/22	WINE	LIQUOR	NON-DEPARTMENTAL	205.95
	3/25/22	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,328.11
	3/25/22	WINE	LIQUOR	NON-DEPARTMENTAL	840.50
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	72.22
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	5.70
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	75.13
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	<u>34.20</u>
				TOTAL:	8,196.31
PIONEER ATHLETICS	3/25/22	BUSS FIELD PAINT	RECREATION	SOCCER COMPLEX	<u>2,956.80</u>
				TOTAL:	2,956.80
RADIO WORKS LLC	3/25/22	1Q COLD HARD CASH	LIQUOR	O-GEN MISC	500.00
	3/25/22	VALENTINES WEEK OF LOVE	LIQUOR	O-GEN MISC	350.00
	3/25/22	ALL IN SPORTS	LIQUOR	O-GEN MISC	<u>150.00</u>
				TOTAL:	1,000.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
RED BULL DISTRIBUTION COMPANY INC	3/25/22	MIX	LIQUOR	NON-DEPARTMENTAL	170.00
				TOTAL:	170.00
RILEY MARK	3/25/22	DOG SCHOOL	GENERAL FUND	POLICE ADMINISTRATION	294.58
				TOTAL:	294.58
TRONS REPAIR INC	3/25/22	BUCKET TRUCK MIRROR	RECREATION	TREE REMOVAL	28.32
	3/25/22	#109 MNDOT INSPECTION	ELECTRIC	O-DISTR UNDERGRND LINE	162.50
	3/25/22	2003 TRAILER MNDOT INSPECT	ELECTRIC	O-DISTR UNDERGRND LINE	109.25
	3/25/22	#103 MNDOT INSPECTION	ELECTRIC	O-DISTR UNDERGRND LINE	260.37
	3/25/22	2020 TRAILER MNDOT INSPECT	ELECTRIC	O-DISTR UNDERGRND LINE	109.25
	3/25/22	2017 TRAILER MNDOT INSPECT	ELECTRIC	O-DISTR UNDERGRND LINE	109.25
	3/25/22	#101 MNDOT INSPECTION	ELECTRIC	O-DISTR UNDERGRND LINE	259.77
				TOTAL:	1,038.71
ROUND LAKE VINEYARDS & WINERY LLC	3/25/22	WINE	LIQUOR	NON-DEPARTMENTAL	291.00
				TOTAL:	291.00
RUNNINGS SUPPLY INC-ACCT#9502440	3/25/22	CLEANING SUPPLIES	MUNICIPAL WASTEWAT	O-PURIFY MISC	16.27
	3/25/22	NUTS & BOLTS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	2.91
	3/25/22	FILTER SHOP VAC	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	17.99
	3/25/22	MARKING PAINT WWTP IMPROVE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	11.68
				TOTAL:	48.85
RUNNINGS SUPPLY INC-ACCT#9502485	3/25/22	STEEL TOE BOOTS	GENERAL FUND	ENGINEERING ADMIN	210.00
	3/25/22	NUT DRIVER, GALVANIZED CAB	GENERAL FUND	PAVED STREETS	39.39
	3/25/22	PARTS	GENERAL FUND	PAVED STREETS	9.90
	3/25/22	SIGNS	GENERAL FUND	SIGNS AND SIGNALS	15.78
	3/25/22	DOCKS	GENERAL FUND	LAKE IMPROVEMENT	10.36
	3/25/22	TRASH GRABBERS	RECREATION	PARK AREAS	99.95
				TOTAL:	385.38
SHINE BROS CORP OF MINN	3/25/22	DOCK RODS	GENERAL FUND	LAKE IMPROVEMENT	290.86
	3/25/22	STEEL	ELECTRIC	M-DISTR UNDERGRND LINE	130.41
				TOTAL:	421.27
SHORT ELLIOTT HENDRICKSON INC	3/25/22	LAKE OKABENA DAM	GENERAL FUND	OTHER GEN GOVT MISC	3,076.42
	3/25/22	OLSON PARK PED BRIDGE FINA	RECREATION	RECREATION SUPERVISION	7,186.70
	3/25/22	SUNSET PARKING LOT FINAL	RECREATION	PARK AREAS	3,966.73
	3/25/22	OXFORD ST RECON/TAP TRAIL	IMPROVEMENT CONST	OXFORD STREET RECON	841.53
	3/25/22	OLSON PARK TRAIL FINAL DESI	IMPROVEMENT CONST	OLSON PARK TRAIL REHAB	7,441.30
				TOTAL:	22,512.68
SOUTHERN GLAZER'S WINE AND SPIRITS LL	3/25/22	LIQUOR	LIQUOR	NON-DEPARTMENTAL	10,572.96
	3/25/22	LIQUOR	LIQUOR	NON-DEPARTMENTAL	120.00
	3/25/22	WINE	LIQUOR	NON-DEPARTMENTAL	1,320.00
	3/25/22	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,128.00
	3/25/22	WINE	LIQUOR	NON-DEPARTMENTAL	293.35
	3/25/22	MIX	LIQUOR	NON-DEPARTMENTAL	62.75
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	177.17
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	57.66
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	76.62
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	14.95
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	8.48
				TOTAL:	17,831.94

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
STUART C IRBY CO	3/25/22	600 VOLT CONNECTORS	ELECTRIC	FA DISTR UNDRGRND COND	140.70
				TOTAL:	140.70
TANGENT TECHNOLOGY, LLC	3/25/22	BENCHES FOR 10TH STREET PL RECREATION		FIELD HOUSE	4,425.70
				TOTAL:	4,425.70
THE GLOBE	3/25/22	YEARLY SUBSCRIPTION	GENERAL FUND	OTHER GEN GOVT MISC	124.20
	3/25/22	DRAW CHARGES	LIQUOR	O-GEN MISC	55.18
				TOTAL:	179.38
TRENTON J STOYKE	3/25/22	MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	60.80
				TOTAL:	60.80
VAST BROADBAND	3/25/22	INTERNET SERVICE	GENERAL FUND	FIRE ADMINISTRATION	96.10
				TOTAL:	96.10
VERIZON WIRELESS	3/25/22	WIRELESS SERVICE	WATER	O-DISTR MISC	40.01
	3/25/22	WIRELESS SERVICE	WATER	O-DISTR MISC	41.22
	3/25/22	WIRELESS SERVICE	WATER	O-DISTR MISC	151.21
	3/25/22	WIRELESS SERVICE	WATER	O-DISTR MISC	24.14
	3/25/22	WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	40.01
	3/25/22	WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	41.22
	3/25/22	WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	41.22
	3/25/22	WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	41.22
	3/25/22	WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	40.01
	3/25/22	WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	40.01
	3/25/22	WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	41.22
	3/25/22	WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	51.22
	3/25/22	WIRELESS SERVICE	ELECTRIC	O-DISTR MISC	41.22
	3/25/22	WIRELESS SERVICE	ELECTRIC	ACCTS-METER READING	51.22
				TOTAL:	685.15
VETERINARY MEDICAL CTR PA	3/25/22	K9 FOOD	GENERAL FUND	POLICE ADMINISTRATION	99.05
	3/25/22	K-9 FOOD, VACCINES	GENERAL FUND	POLICE ADMINISTRATION	127.50
				TOTAL:	226.55
VINOCOPIA INC	3/25/22	LIQUOR	LIQUOR	NON-DEPARTMENTAL	586.71
	3/25/22	WINE	LIQUOR	NON-DEPARTMENTAL	720.00
	3/25/22	MIX	LIQUOR	NON-DEPARTMENTAL	240.00
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	30.00
				TOTAL:	1,576.71
VIVIAL INC.	3/25/22	DIRECTORY-FRONTIER COMM	WATER	ACCTS-RECORDS & COLLEC	49.13
	3/25/22	DIRECTORY-FRONTIER COMM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	49.12
	3/25/22	DIRECTORY-FRONTIER COMM	ELECTRIC	ACCTS-RECORDS & COLLEC	98.25
				TOTAL:	196.50
WATERVILLE FOODS & ICE INC.	3/25/22	MIX	LIQUOR	NON-DEPARTMENTAL	180.00
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	5.25
				TOTAL:	185.25
WINE MERCHANTS	3/25/22	WINE	LIQUOR	NON-DEPARTMENTAL	88.22
	3/25/22	WINE	LIQUOR	NON-DEPARTMENTAL	852.00
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	0.32
	3/25/22	FREIGHT	LIQUOR	O-SOURCE MISC	13.94
				TOTAL:	954.48



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
WORTHINGTON BUILDING MATERIALS INC	3/25/22	FIELDHOUSE	RECREATION	FIELD HOUSE	<u>228.20</u>
				TOTAL:	228.20
WORTHINGTON PRINTING CO INC	3/25/22	3 PART RECEIPT BOOKS	GENERAL FUND	ENGINEERING ADMIN	26.31
	3/25/22	3 PART RECEIPT BOOKS	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>236.79</u>
				TOTAL:	263.10
YMCA	3/25/22	2022 CONTRACT PAYMENT-MARC RECREATION		RECREATION PROGRAMS	<u>4,866.66</u>
				TOTAL:	4,866.66
ZIEGLER INC	3/25/22	MAINT. CONTRACT ON GENSETS ELECTRIC		NON-DEPARTMENTAL	5,059.98
	3/25/22	MAINT. CONTRACT ON GENSETS ELECTRIC		M-SOURCE EQUIPMENT	<u>25,299.93</u>
				TOTAL:	30,359.91

## ===== FUND TOTALS =====

101	GENERAL FUND	88,984.81
202	MEMORIAL AUDITORIUM	3,616.26
229	RECREATION	49,897.58
231	ECONOMIC DEV AUTHORITY	106.47
321	PIR/TRUNKS	760.25
401	IMPROVEMENT CONST	8,453.31
431	AQUATIC CENTER FACILITY	1,013.01
601	WATER	10,270.61
602	MUNICIPAL WASTEWATER	10,990.30
604	ELECTRIC	39,347.80
605	INDUSTRIAL WASTEWATER	25,854.00
606	STORM WATER MANAGEMENT	4,108.52
609	LIQUOR	134,100.31
612	AIRPORT	31,802.40
702	DATA PROCESSING	463.29

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GRAND TOTAL:     409,768.92  
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PACKET: 04340 EFT PAYMENTS  
VENDOR SET: 01 CITY OF WORTHINGTON \*\*\* DRAFT/OTHER LISTING \*\*\*  
BANK: 1 FIRST STATE BANK SOUTHWES

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
F00122		FIRST STATE BANK SOUTHWEST	D	3/20/2022			001710	10,792.54
M00115		MISSOURI RIVER ENERGY SERVICES	D	3/20/2022			001711	1,364,076.54
S00202		STATE OF MINNESOTA DEPT OF REVED		3/20/2022			001712	121,117.00

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	0.00	1,495,986.08	1,495,986.08
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	3	0.00	1,495,986.08	1,495,986.08