

**WORTHINGTON CITY COUNCIL
REGULAR MEETING**

AGENDA

5:30 P.M. - Monday, November 25, 2024
City Hall Council Chambers

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS AND OPENING REMARKS

C. AGENDA ADDITIONS/CHANGES AND CLOSURE

1. Additions/Changes
2. Closure

D. CONSENT AGENDA

1. CITY COUNCIL MINUTES (WHITE)
 - a. City Council Meeting Minutes of November 12, 2024
2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Water & Light Meeting Minutes of November 18, 2024
 - b. Planning Commission Meeting Minutes of November 6, 2025
 - c. Park & Recreation Advisory Committee Meeting Minutes of November 6, 2025
 - d. Joint Law Enforcement Center Committee Meeting Minutes of November 13, 2024
 - e. Heron Lake Watershed Board Meeting Minutes of October 16, 2024
3. CITY COUNCIL BUSINESS

Case Item(s)

 1. Application to Conduct Off-Site Gambling - Worthington Hockey Association, Inc.
4. FINANCIAL STATEMENTS (LAVENDER)
 - a. Municipal Liquor Store Income Statement for the Period of January

- 1, 2024 through October 31, 2024
- b. Olson Park Statement of Revenue and Expenditures - Budget and Actual for the Period of January 1, 2024 through October 31, 2024
- c. Field House Statement of Revenue and Expenditures - Budget and Actual for the Period of January 1, 2024 through October 31, 2024
5. **BILLS PAYABLE (WHITE)**

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and are approved by the Water and Light Commission

E. CITY COUNCIL BUSINESS - PUBLIC UTILITIES (YELLOW)

Case Item(s)

1. Proposed 2025 Sewer Service Charges

F. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Item(s)

1. Third Reading Proposed Ordinance to Amend Storm Water Utility Rate

G. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Item(s)

1. Approve Revised Task Order 21 with Bolton and Menk to Provide Design Service for East Okabena Lake Trail Project
2. Receive Reports and Order Hearing on Service Road & Service Drive Improvement Project

H. CITY COUNCIL BUSINESS - COMMUNITY DEVELOPMENT (GRAY)

Case Item(s)

1. Parking - Downtown Plaza
2. Comprehensive Plan Adoption

I. COUNCIL COMMITTEE REPORTS

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1. Mayor Von Holdt
2. Council Member Janssen
3. Council Member Ernst
4. Council Member Kielblock
5. Council Member Kuhle
6. Council Member Cummings

J. CITY ADMINISTRATOR REPORT

K. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
REGULAR MEETING
NOVEMBER 12, 2024**

The meeting was called to order at 5:30 p.m., in City Hall Council Chambers by Mayor Rick Von Holdt with the following Council Members present: Amy Ernst, Chris Kielblock, Larry Janssen, Mike Kuhle, Chad Cummings.

Staff present: Hyunmyeong Goo, City Engineer; Todd Wietzema, Public Works Director; Cristina Adame, Communications & Relations; Steve Robinson, City Administrator; Mindy Eggers, City Clerk.

Others Present: Sam Martin, The Globe; Dennis Weber, Honorary Council Member; Wayne Verdoorn, Dustin Lefdal, Randy Davis, Cable 3 TV.

Note: Technical Difficulties - Audio Recording not available.

The Pledge of Allegiance was recited.

AGENDA APPROVED WITH ADDITIONS/CHANGES

The Mayor said Item *D.4. Application to Conduct Off-Site Gambling - Worthington Hockey Association, Inc.*, would be added to the agenda.

A motion was made by Council Member Kielblock, seconded by Council Member Cummings and unanimously carried to approve the consent agenda with the noted change.

Council Member Kielblock asked the Mayor to introduce the new council member.

Mayor Von Holdt introduced and welcomed Mike Kuhle as the new Ward 2 Council Member, he also recognized Dennis Weber as the new At-Large Council Member and congratulated Amy Ernst, and Chris Kielblock on their election wins.

Mike Kuhle is filling the unexpired term in Ward 2 which was effective immediately. All other terms will not go into effect until January 1, 2025.

CONSENT AGENDA

A motion was made by Council Member Ernst, seconded by Council Member Kielblock and unanimously carried to approve the consent agenda as presented.

- City Council Meeting Minutes of October 28, 2024
- Traffic & Safety Committee Meeting Minutes of October 29, 2024
- Safe Roads Coalition Meeting Minutes of October 28, 2024
- Worthington Public Arts Commission Meeting Minutes of October 8, 2024

- Prairie Justice Center Joint Operations Committee Meeting Minutes of August 14, 2024
- Application to Conduct Off-Site Gambling - Worthington Hockey Association, Inc., for the dates 12/6/2024 through 12/8/2024 located at the Worthington Hockey Arena, 1600 Stower Drive, Worthington, MN 56187
- Bills Payable Totaling \$1,747,241.95

SECOND READING PROPOSED ORDINANCE TO AMEND STORM WATER UTILITY RATE APPROVED

Pursuant to published notice this is the time and date set for the second reading of a proposed ordinance to Amend the Storm Water Utility Rate.

A complete copy of the ordinance was provided in your October 28, 2024 Council Agenda. Council Member Kuhle asked for clarification on the proposed rate increase. Hyunmyeong Goo, City Engineer, and Todd Wietzema, Public Works Director, explained the reason for the increase and proposed reconstruction of the lift station.

The motion was made by Council Member Kielblock, seconded by Council Member Ernst and unanimously carried to give a second reading to the proposed ordinance.

RESOLUTION NO.S 2024-11-76, 2024-11-77, 2024-11-78, 2024-11-79 ADOPTED ACCEPTING A DONATION OF PERSONAL PROPERTY

Mr. Wietzema said the Park and Recreation Advisory Board received requests from four parties to place benches in city parks and along the bike trails. The request are as follows:

- Lenny and Carol Kruger to place a bench in Slater Park in memory of Gene and Mary Platt.
- WHS Class of 1968 to place a bench along the West Oxford trail.
- The Don and Marcia Basche family to place a bench along the Lake Ave trail in honor of Don and Marcia Basche.
- The Dick and Shirley Frisch family to place a bench along the Olson Park trail in honor of Dick and Shirley Frisch

The motion was made by Council Member Cummings, seconded by Council Member Kuhle and carried to adopt the following resolutions:

RESOLUTION NO. 2024-11-76

A RESOLUTION ACCEPTING A DONATION OF PERSONAL PROPERTY

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2024-11-77

A RESOLUTION ACCEPTING A DONATION OF PERSONAL PROPERTY
(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2024-11-78

A RESOLUTION ACCEPTING A DONATION OF PERSONAL PROPERTY

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2024-11-79

A RESOLUTION ACCEPTING A DONATION OF PERSONAL PROPERTY

(Refer to Resolution File for complete copy of Resolution)

**RESOLUTION NO. 2024-11-80 ADOPTED RECEIVING REPORT AND CALLING FOR
HEARING ON PROPOSED ASSESSMENT**

Mr. Goo said City Council passed a resolution to order a feasibility report on the East Ninth Avenue Sanitary Sewer Extension project on October 10, 2023. The Council is required to receive the report and order the improvement hearing required by State Statute 429 to proceed with the assessment project.

The proposed improvements involve replacement of the sanitary sewer main and sanitary services, water main, water services, regrading, and pavement restoration. Assessments will not commence until the full scope of work is completed.

The reports will provide comprehensive information on the proposed improvements, including costs, funding, estimated assessment rates, and the City's share, along with related improvements. The hearing is scheduled to be held at the December 9, 2024, Council meeting.

Wayne Verdoorn and Dustin Lefdahl both commented on the project and recognized it became a much bigger project but appreciate the proposed assessments being capped at \$26,000.00.

The motion was made by Council Member Kielblock, seconded by Council Member Cummings and unanimously carried to accept the report and adopt the following resolution:

RESOLUTION NO. 2024-11-80

A RESOLUTION RECEIVING REPORT AND CALLING FOR HEARING ON PROPOSED
ASSESSMENT

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2024-11-81 ADOPTED AUTHORIZING THE PURSUIT OF 2024 STATE ACTIVE TRANSPORTATION (AT) INFRASTRUCTURE PROGRAM FUNDING FOR THE WORTHINGTON EAST OKABENA LAKE TRAIL PROJECT

Mr. Goo said staff is in the process of applying for Active Transportation (AT) Program Grant Funds from the Minnesota Department of Transportation. The proposed project would include the construction of the East Okabena Lake Trail from Lake Street to Trunk Highway 59/60. The AT Program provides grant funding up to \$1,000,000 for construction costs, excluding right-of-way acquisition and engineering costs. The city is applying for \$650,000 to cover the cost of the culvert planned for installation under the railroad crossing, as other parts of the trail are already funded. Mr. Goo noted the application requires a resolution of support from the City Council.

The motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to adopt the following resolution:

RESOLUTION NO. 2024-11-81

RESOLUTION NO. 2024-11-81 AUTHORIZING THE PURSUIT OF 2024 STATE ACTIVE TRANSPORTATION (AT) INFRASTRUCTURE PROGRAM FUNDING FOR THE WORTHINGTON EAST OKABENA LAKE TRAIL PROJECT

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2024-11-82 ADOPTED AUTHORIZING THE PURSUIT OF 2024 STATE ACTIVE TRANSPORTATION (AT) INFRASTRUCTURE PROGRAM FUNDING FOR THE WORTHINGTON CENTENNIAL PARK TRAIL PROJECT

Mr. Goo said staff is in the process of applying for Active Transportation (AT) Program Grant Funds from the Minnesota Department of Transportation. The proposed project includes the construction of the Centennial Park Trail from Tenth Avenue to Cynthia Avenue. The AT Program provides grant funding up to \$1,000,000 for construction costs, excluding the engineering cost. Staff is applying for \$350,000 to cover the cost of the pavement restoration. The project is already in the 2025 CIP and is planned to be constructed. This application also requires a resolution of support from the City Council.

The motion was made by Council Member Ernst, seconded by Council Member Kuhle and unanimously carried to adopt the following resolution:

RESOLUTION NO. 2024-11-82

RESOLUTION NO. 2024-11-81 AUTHORIZING THE PURSUIT OF 2024 STATE ACTIVE TRANSPORTATION (AT)INFRASTRUCTURE PROGRAM FUNDING FOR THE WORTHINGTON CENTENNIAL PARK TRAIL PROJECT
(Refer to Resolution File for complete copy of Resolution)

COUNCIL COMMITTEE REPORTS

Mayor Rick Von Holdt - Reported he will be attending the fall CGMC Conference November 21st and 22nd. Gave a presentation at the Middle School on the Mayor for a Day essay project.

Council Member Ernst - No report.

Council Member Kielblock - No report.

Council Member Kuhle - No report.

Council Member Cummings - Attended a Joint Transit Board meeting, the city bus route is being assessed on how to move forward. Attended a Park & Recreation Advisory Board meeting and approved the new equipment for the Skate Park. He noted the footprint will stay the same but as part of the upgrades the concrete will be smoothed out and should be completed in early spring.

The budget is \$190,000.00 and is planned to come in under budget.

CITY ADMINISTRATOR REPORT

Mr. Robinson sad he attended cyber security classes last week. He will be meeting with representatives for a potential housing project tomorrow. He will also be attending the CGMC Conference November 21st and 22nd.

ADJOURNMENT

The motion was made by Council Member Kielblock, seconded by Council Member Cummings and unanimously carried to adjourn the meeting at 6:22 p.m.

Mindy Eggers, MCMC
City Clerk

UNAPPROVED

WATER AND LIGHT COMMISSION MINUTES REGULAR MEETING NOVEMBER 18, 2024

President Debra Weg called the regular meeting of the Water and Light Commission to order in the Worthington Public Utilities Conference Room at 3:00 P.M., with the following members present: Kathy Hayenga, Chad Nixon, Mike Fury, and Amy Ernst.

Staff members present were Scott Hain, General Manager, Eric Roos, Utility Coordinator, and Kristy Taylor, Secretary to the Commission

Others present: None

AGENDA ADDITIONS/CLOSURE

A motion was made by Commissioner Hayenga, seconded by Commissioner Fury, and unanimously carried to close the agenda as presented.

CONSENT AGENDA APPROVED

A motion was made by Commissioner Hayenga, seconded by Commissioner Nixon, and unanimously carried to approve the consent agenda as follows:

- Water and Light Commission minutes of the regular meeting held on November 4, 2024
- Staff reports for October
- Utility bills payable totaling \$234,857.61 for November 8, and November 15, 2024

FINANCIAL STATEMENTS AND SALES REPORTS

A motion was made by Commissioner Ernst, seconded by Commissioner Fury, and unanimously carried to accept the financial statements and sales reports for October.

2025 WASTEWATER DEPARTMENT STRATEGIC FINANCIAL PLAN

Scott Hain, General Manager, presented the 2025 Wastewater Department Strategic Financial Plan to the Commission for consideration. The plan included the 2025 Wastewater Department budget, a five-year operation and maintenance expense summary, a five-year capital improvement program, an equipment and vehicle revolving schedule, a five-year flow of funds summary, a wastewater rate schedule and typical bills, and the reserve account policy.

Following discussion, a motion was made by Commissioner Hayenga, seconded by Commissioner Fury, and unanimously carried to approve the 2025 Wastewater Department Strategic Financial Plan, including the proposed sewer rates, as presented.

2025 SEWER USER CHARGE SYSTEM

Scott Hain, General Manager, reviewed the 2025 Sewer Service Charge System with the Commission. The Sewer Service Charge System is set by City ordinance. It allocates all costs associated with the conveyance and treatment of wastewater to determine the sewer rates necessary to generate adequate revenue to cover budgeted expenses.

After review, a motion was made by Commissioner Nixon, seconded by Commissioner Hayenga, and unanimously carried to formally recommend that the City Council approve the 2025 Sewer Service Charge System.

2025 WATER DEPARTMENT STRATEGIC FINANCIAL PLAN

Scott Hain, General Manager, presented the 2025 Water Department Strategic Financial to the Commission for consideration. The plan included the Water Department budget, five-year operation and maintenance expense summary, five-year capital improvement program, equipment and vehicle revolving schedule, five-year flow of funds summary, water rate schedule and typical bills, and the reserve account policy.

Following discussion, a motion was made by Commissioner Fury, seconded by Commissioner Ernst, and unanimously carried to approve the 2025 Water Department Strategic Financial Plan, including the proposed water rates (no changes from 2024), as presented.

COMMISSION COMMITTEE REPORTS

Commissioner Nixon provided an update on the Economic Development Authority (EDA) meetings he has attended.

GENERAL MANAGER REPORT

General Manager Hain, gave an update on negotiating sessions with I.U.O.E. Local #49.

Scott Hain, General Manager, anticipates presenting the Electric Department budget to the Commission on December 16, 2024.

ADJOURNMENT

A motion was made by Commissioner Nixon, seconded by Commissioner Hayenga, and unanimously carried to adjourn the meeting at 4:10 P.M. President Weg declared the meeting adjourned.

Kristy Taylor
Secretary to the Commission

Planning Commission Meeting
Wednesday, November 6, 2024
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**CITY OF WORTHINGTON
PLANNING COMMISSION MEETING
Wednesday, November 6, 2024; 7:00 p.m.
COUNCIL CHAMBERS, CITY HALL**

Members Present: Jason Gerdes, Chris Kielblock, Mark Vis, Erin Schutte Wadzinski

Staff Present: Matt Selof, Director of Community Development/Planning and Zoning; Angela Thiner, Assistant City Clerk

Others Present: Stephannie ??, SRF Consulting; Sam Martin, The Globe; Stephen Woitalewicz

CALL TO ORDER

Jason Gerdes called the meeting to order at 7:00 p.m.

AGENDA ADDITIONS/CHANGES AND CLOSURE

Chris Kielblock moved to approve the agenda; seconded by Mark Vis. Motion was approved unanimously.

APPROVAL OF MINUTES – October 1, 2024, Meeting

Erin Schutte Wadzinski moved to approve the minutes: seconded by Chris Kielblock. Motion was approved unanimously.

PLANNING COMMISSION BUSINESS

PUBLIC HEARING AND BOARD OF ZONING APPEALS ACTION

Variance – 845 through 851 ½ Clement Street

Matt Selof presented the item. Phillip Willardson has applied for a variance from the City's off-street parking requirements for his apartment building at 845 - 851 1/2 Clement Street. The variance, if granted, would allow the removal of the rear parking area and the elevation of the ground to match the surrounding property.

Jason Gerdes asked whether there would be enough on-street parking on Clement Street to accommodate tenants. Matt Selof confirmed that most tenants currently park on the street.

Chris Kielblock moved to open the public hearing, seconded by Mark Vis. The motion passed unanimously.

Phil Willardson explained that he is seeking to improve the visual appeal of the property while addressing safety concerns for tenants. He emphasized that the existing parking lot is a flood hazard and it is rarely used for parking.

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Chris Kielblock inquired if there were any feasible solutions for mitigating the loss of off-street parking.

Phil Willardson stated that re-installing a parking lot was not financially feasible and that replacing the parking lot could cause drainage issues.

Chris Kielblock asked if there had been complaints from neighbors regarding the parking situation. Mr. Willardson responded that there had been few complaints and that he has a system in place for snow removal, utilizing a property he owns across from the apartment complex as well as the parking lot of Cho's Food and Fuel.

A motion was made by Mark Vis to close the public hearing, seconded by Erin Schutte Wadzinski, and passed unanimously.

Erin Schutte Wadzinski expressed that she has never noticed any parking issues and finds the variance request reasonable.

Jason Gerdes supported the request, noting that the proposed changes would improve the appearance of the area.

Chris Kielblock acknowledged the visual improvements but expressed concern about the lack of a solution for off-street parking.

Erin Schutte Wadzinski moved to approve the variance request, seconded by Mark Vis. The motion passed 3-1, with Erin Schutte Wadzinski, Mark Vis, and Jason Gerdes voting in favor, and Chris Kielblock opposing.

PUBLIC HEARING AND PLANNING COMMISSION RECOMMENDATION

Comprehensive Plan Adoption

Stephanie, SRF Consulting Project Manager, gave a brief presentation on the Comprehensive Plan Adoption, reviewing its definition and outlining the plan as a roadmap for future growth.

Matt Selof expressed appreciation for the efforts of the Planning Commission, Steering Committee, focus groups and City Council for their time and involvement in the project.

A motion was made by Chris Kielblock to open the public hearing, seconded by Mark Vis. The motion passed unanimously.

There were no comments from the public.

Mark Vis moved to close the public hearing, seconded by Chris Kielblock. The motion passed unanimously.

Mark Vis moved to recommend adoption of the Comprehensive Plan, seconded by Erin Schutte Wadzinski. The motion passed unanimously.

OTHER BUSINESS

Planning Commission Meeting
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Matt Selof said he is working on the cannabis ordinance and will present it soon.

ADJOURNMENT

Chris Kielblock moved to adjourn; seconded by Mark Vis. The motion passed unanimously.

Next meeting: December 3, 2024; 7:00 p.m.

The meeting was adjourned at 7:39 p.m.

Angela Thiner, Assistant City Clerk

City of Worthington
Park and Recreation Advisory Board Minutes
4:00 p.m. - Wednesday, November 6, 2024

Members present: Chad Cummings, Jason Johnson, Jessica Williams, Jessica Noble,
Joe Vosburgh,
Members absent: Adam Blume
Staff present: Todd Wietzema, Scott Rosenberg, Jordan Balster, Angela Thiner

CALL TO ORDER

The meeting was called to order at 4:02 p.m. by Chairperson Jessica Williams.

APPROVAL OF MINUTES

A motion was made by Chad Cummings, seconded by Joe Vosburgh and unanimously approved to accept the minutes of the July 2, 2024 meeting.

APPROVAL OF AGENDA - ADDITIONS/DELETIONS

A motion was made by Jason Johnson seconded by Chad Cummings and unanimously carried to approve the agenda as presented.

SKATE PARK APPROVAL

The current skate park is roughly 25 years old and beyond repair. A new skate park was included in the 2024 budget, with an allocated amount of \$190,000 for replacement.

Staff has been working with American Ramp Company and they are proposing a new skate park which would consist of smoothing and sealing the concrete of the existing 50'x100' pad and installing new equipment. The cost of the new equipment is \$161,000 plus \$16,000 for the concrete work, leaving \$13,000 remaining. Todd added they would like to see lights installed at the skate park as well.

Chad Cummings raised the question if it were feasible to take the \$161,000 and put that amount towards a poured concrete skate park. Todd Wietzema informed the group that a basic poured concrete skate park would cost between \$350,000 and \$400,000.

Joe Vosburgh made a motion to approve the new skate park proposal based on the budgeted amount for equipment and necessary site preparation. The motion was seconded by Jessica Williams and passed unanimously.

PARK BENCH DONATIONS

Todd Wietzema, Public Works Director, stated the following have submitted park bench donation applications:

1. Lenny and Carol Kruger in memory of Gene and Mary Platt;
2. Worthington High School Class of 1968;
3. The Basche Family in honor of Don and Marcia Basche;
4. Dave Frisch, Kathy Summers, Dough Frisch, Renee Wooler and Cindy Keller in honor of Dick and Shirley Frisch;
5. City of Worthington, on behalf of T.J. Ostrem who is doing an Eagle Scout Project in memory of Vern Leistico.

A motion was made by Joe Vosburgh, seconded by Chad Cummings and unanimously approved to accept the park bench donations.

BANDSHELL LIFT DISCUSSION

After continued discussions with the City Band, Todd Wietzema stated we will be moving forward with purchasing a portable lift to make the Bandshell stage more accessible. The lift would not only benefit the band but could be used by other groups as well. Todd requested that the band contribute a small amount of funding toward the purchase. The goal is to have the lift installed before the next band season.

Jason Johnson offered to reach out to a couple of local groups and help connect them with the band for fundraising efforts to support the purchase of the lift.

PARK SUPERVISOR REPORT

A total of 158+ ash trees were scheduled for removal in 2025 due to emerald ash borer infestation. However, due to favorable weather conditions, these trees have already been removed ahead of schedule. Additional ash trees have been marked for removal. All ash trees from Clary Street across town to the north have now been removed. Scott stated approximately 3 more years of ash tree removals remain for city park areas.

The park department is now planting a mix of 10-12 different varieties of trees for diversity.

Staff has been busy with stump grinding and fall park leaf collection in preparation for winter. All docks have been removed for the season.

Restrooms have been shut down for the season, except for the four restrooms that remain open year-round for public use.

RECREATION SUPERVISOR REPORT

The Field House has been busy with a variety of activities, including: adult soccer league, there are 12 teams participating during 2 seasons. Worthington United Youth Soccer - the youth soccer team is using the facility 3 days a week. MN West Softball & Baseball Teams - These teams are utilizing the facility as needed. ISD #518, ECFE, and Headstart - these educational programs are also making use of the Field House. The facility is also being used to host various birthday parties and community events.

Arena Update:

The week of October 14, the ice was installed at the arena. The arena is now available for open skate, and the hockey season has officially begun.

Chad Cummings suggested creating a calendar for both the Field House and the Arena to better manage and track reservations, usage, and scheduling of events.

ADJOURNMENT

A motion was made by Chad Cummings, seconded by Joe Vosburgh and unanimously carried to adjourn the meeting at 4:50 p.m.

Angela Thiner
Assistant City Clerk

MINUTES OF THE PRAIRIE JUSTICE CENTER JOINT OPERATIONS COMMITTEE
November 13, 2024 – PRAIRIE JUSTICE CENTER

PRESENT: City of Worthington – Nate Grimmus, Dennis Weber, Chad Cummings

Nobles County – Ryan Kruger, Bob Paplow, Chris Dybevic, Bruce Heitkamp,
Mike Kuhle

Chair Cummings called the meeting to order.

Bruce Heitkamp made a motion to approve the agenda as presented. Bob Paplow seconded the motion. The motion carried.

After reviewing the minutes of the August 14, 2024 meeting, Bruce made a motion to approve the minutes. Bob seconded the motion. Motion carried.

New Business: None

Old Business:

- **Vehicle Storage Update**

- Bruce stated that progress was being made. The project will be completed within the budget. Fulda Electric revised their quote to meet the budget. If there is any extra savings from the \$345,000 budget, it will go to the City of Worthington towards their extra payment of \$15,000.
- Chad asked if there was sufficient lighting and Bruce replied that Fulda Electric said it would be fine.
- Mike Kuhle, who was new to the board, asked what the budget was and what the building was for. Bruce explained that the budget for the building was set at \$345,000 and the building would house impounded/forfeiture vehicles for both county and city use.
- Nate Grimmus asked what the plan for outside the building was. Bruce stated any fence or additional maintenance would have to be listed as a future project.

- **Driving Surfaces and Parking Lot**

- Bruce distributed preliminary handouts by Aaron Holmbeck, Nobles County Engineer, with cost projections for four different scenarios for the parking lot surface.

▪ A. 4.5" layer of Bituminous	\$1,520,000
▪ B. 7" layer of concrete	2,327,000
▪ C. Seal Coat	129,000
▪ D. 2" Bituminous	703,000
- Also handed out was a layout of the PJC by Matt Selof, City of Worthington Community Development Director, with highlighted areas consisting of curb, green space, and landscaping that potentially could be taken out to aid in snow removal and

cost of maintenance. Parts of the two main west parking lots would be changed to green space for cost savings also.

- Bruce contacted all offices at the PJC to get their views on the changes and none were brought forth besides removal of the entrance trees.
- Bruce stated that the lot can be a mixture of both bituminous and concrete with concrete on the more heavily traveled areas.
- Bruce asked if an external company should be hired for design of lot. Discussion to use our own skilled resources of Nobles County and City of Worthington.
- Chad questioned the City/County cost share for the project. Discussion on keeping the same 15% as the LEC portion of the building, but the actual parking space used by each department will need to be looked at.
- Mike stated that runoff of water will need to be addressed also.
- Chris suggested the removal of the curb on the west side of each main lot so snow could be shoved straight into the prairie grass area creating a berm.
- Bob commented that the work will need to be done in phases.
- Nate and Ryan said to the south of the building that access to one Sally Port needed to remain open at all times.
- Bruce said that the plan will need to be brought before board and council before proceeding.

- **Other Capital Improvements**

- Bruce had Rich Linsmeier on the phone to ask about Capital Improvements. Rich had no issues at this time.

- **Other Items** - None

2025 Meeting Dates:

February 12, 2025 – 1:00 p.m.

May 14, 2025 – 1:00 p.m.

August 13, 2025 – 1:00 p.m.

November 12, 2025 – 1:00 p.m.

Chris made a motion to adjourn the meeting. Bob seconded the motion. The motion passed.

Action Items

- Parking Lot Project needs to be brought before Nobles County Board and Worthington City Council before proceeding.

LEC Joint Powers Committee

Journal of Votes

November 13, 2024

QUARTERLY BOARD MEETING

PJC Training Room

1530 Airport Rd

Worthington MN 56187

DATE	ITEM VOTED ON	VOTES
11-13-24	Approval of Agenda. 1 st – Bruce Heitkamp 2 nd – Bob Paplow	Unanimous
	Approval of Minutes 1 st – Bruce Heitkamp 2 nd – Bob Paplow	Unanimous
	Adjourn Meeting 1 st – Chris Dybevick 2 nd – Bob Paplow	Unanimous

Minutes of the October 16th Regular Board Meeting

Present

Board of Managers: Wayne Rasche, Randy Lubben, Corey Reith, Phil Kruger

Office Manager Jen Willaert, Others Virtual

Hearing was called to order at 8:00 am by Chairman Rasche

Approved agenda

Phil asked to add advisory report to the agenda. Motion was made by Corey to approve agenda with the addition of advisory committee report added. Second by Randy. Motion carried 4-0

Approve minutes from Sept. 18th, 2024 Regular meeting

Motion was made by Randy to approve minutes, Second by Corey. Motion carried 4-0

JD3

Kruger Property

Harvey Kruger had been notified of remaining cost of the amended petition. It was clarified that his was the only name on the amended petition. Motion was made by Wayne to have the county assess the cost on the property tax statement if not made full payment by November 20, which is the day of the next meeting. Second by Randy. Motion carried 3-0 with Phil abstaining.

A letter had been received from Michael Hennan asking the status of JD3. Michael came on the meeting virtually asking if there was any more discussion for setting up a meeting to further discuss planning between landowners and petitioners for the ongoing cost of JD3. Jacob from ISG has heard back from the DNR since the last board meeting and would like to combine all of the data and get a comprehensive letter working with Louis on this. Where the project sits, how it's put together as well as respond to the 9 elements that they want us to respond to, which was responded to in a meeting, but not a formal response. Would like to have it on record and have a full history what has been done. There is a leftover portion we have to respond to based on the last letter we have had with the DNR. No timeline as of right now, Jacob anticipates by the end of the year to get that letter completed. Wayne asked if it is worth having a landowner meeting as of right now, Jacob said no wait until the beginning of the new year to have a landowner meeting. Louis agreed. Wayne asked if landowners needed to be notified again for a meeting, or just post in the paper. Louis said this is not a formal proceeding under the drainage code, just an informational meeting. So there are not strict notice requirements. But if landowner emails on record, get word out compressively as we can efficiently that is recommended. Perhaps the petitioners and their attorneys can help spread the word. The board does not have make an action for information meetings. Jacob recommendation would be to do the meeting as a board and

notice it so everyone is there and all getting the same information. At this point in time, wait for Jacob and/or Louis to get that letter compiled with the DNR and see what happens and after the first of the year set it up for possibly January.

Drainage Systems

Approve Invoices to Jackson CO.

There was a dispute in the amount for ISG. It was noted that some of the cost had been paid. Remaining balance was \$1412.50. Motion was made by Wayne to pay corrected amount. Second by Randy. Motion carried 4-0

District Business

CWP Loan Application

Old loan has expired and new application has been submitted. A proposal resolution is needed with Wayne's signature and a notary. Motion was already made last month for the go ahead.

CD Due Oct. 28th.

Motion was made by Corey to have Wayne check rates and to renew CD. Second by Phil. Motion carried 4-0

2022 & 2023 Audits.

Jen gave an update on Danielle working on the audit. An extension was given by the state and hoping to have done by Oct. 31st.

Split Authorization Request

Split Authorization was picked last week. Dividing the land to Pheasant Forever, Wayne just needs signatures and notary stamp and get it sent back to Louis.

Storm water jurisdiction Request

Melissa White is working on a project with MNDOT for Worthington weigh station and was asking about a storm water permit if needed. It appears it is in the HLWD. She was wondering if she needs an application put into us or needs our ok. Jacob thought State MPCA requirements for acres, not sure about our watershed jurisdiction policy that we have in place for stormwater. Project starts in 2025.

Jeep Insurance

Jeep insurance has been canceled on September 23 as we no longer own it.

Treasurers Report

Managers reviewed the report. Motion was made to pay the bills by Phil. Second by Randy. Motion carried 4-0

Advisory Committee Update

Phil gave an update. Looking to maybe change background picture on website. Introduced new watershed employee. Gave a report on the MPCA Des Moines River Water Monitoring for 2025. They are going to be testing several sites for water quality and water chemistry. The advisory committee was looking for ways the HLWD might be able to assist. It was discussed about how the advisory committee could have a meeting to include those members and guests that cannot attend in person.

Adjourn

Motion was made by Randy to adjourn. Second by Corey. Motion carried 4-0

Submitted by Phil Kruger, Secretary

CITY OF WORTHINGTON, MINNESOTA

MUNICIPAL LIQUOR STORE
INCOME STATEMENT
For the Period 1/1/24 Through 10/31/24
(Amounts in Dollars)

		OCTOBER		%	YTD	
	Total 2024 Budget	Actual	Previous Year	YTD Actual to Budget	Actual	Previous Year
Sales						
Liquor	2,100,000	169,214	160,551	78.9%	1,656,061	1,655,036
Wine	606,000	43,390	43,994	70.0%	424,026	438,170
Beer	2,500,000	187,211	175,145	81.9%	2,047,003	2,035,925
Mix/nonalcohol	88,000	6,063	4,766	76.6%	67,428	71,373
TCH	5,000	4,004	80	621.1%	31,057	80
NSF charges	100	-	30	0.0%	-	30
Net Sales	5,299,100	409,882	384,566	79.7%	4,225,575	4,200,614
Cost of Goods Sold						
Liquor	1,316,133	119,761	104,074	86.0%	1,132,170	1,151,617
Beer	1,780,063	122,640	132,208	86.6%	1,541,803	1,557,555
Wine	365,950	31,982	28,557	87.1%	318,634	320,206
Soft drinks/mix	52,008	5,203	4,479	81.3%	42,285	45,506
TCH	14,500	2,021	(1,096)	104.6%	15,164	(1,096)
Freight	37,000	2,821	3,013	80.3%	29,715	26,216
Total Cost of Goods Sold	3,565,653	284,428	271,235	86.4%	3,079,771	3,100,004
Gross Profit	1,733,447	125,454	113,331	66.1%	1,145,804	1,100,610
Operating Expenses						
Personnel services	500,095	38,358	33,452	76.4%	382,266	392,022
Supplies	32,300	2,176	2,587	78.5%	25,360	23,013
Other services & charges	240,868	22,732	14,057	83.3%	200,761	180,765
Interest	9,866	-	-	0.0%	-	-
Depreciation (estimated)	109,800	9,151	8,917	83.3%	91,510	89,170
Total Operating Expenses	892,929	72,417	59,013	78.4%	699,897	684,970
Operating Income (Loss)	840,518	53,037	54,318	53.1%	445,907	415,640
Non-Operating Revenues (Expenses)						
Interest earnings **	16,000	1,333	375	122.5%	19,603	10,007
Other non-operating	-	-	-	-	1,890	-
Sale of fixed asset	-	-	-	-	-	-
Loss on fixed asset	-	-	-	-	-	-
Total Non-Operating Revenue (Expense)	16,000	1,333	375	134.3%	21,493	10,007
Net Income (Loss) b/Operating Transfers	856,518	54,370	54,693	54.6%	467,400	425,647
Operating Transfers-In	-	-	-	-	-	-
Operating Transfers-Out	(275,000)	(22,917)	(22,917)	83.3%	(229,170)	(229,170)
Net Income (Loss)	581,518	31,453	31,776	N/A	238,230	196,477

** Includes 6/30/2024 actual and four months budget

CITY OF WORTHINGTON, MINNESOTA

OLSON PARK CAMPGROUND
STATEMENT OF REVENUES VS. EXPENDITURES
For the Period 1/1/24 Through 10/31/24
(Amounts in Dollars)

	Total Current Year Budget	October Actual	YTD	
			Actual	Previous Year
Revenues				
Park fees-daily taxable	90,000	3,232	99,428	92,011
Park fees-other (fire wood, pop & ice)	1,500	88	1,915	3,222
Total Revenues	91,500	3,320	101,343	95,233
Expenditures				
Personnel services				
Full-time employees	5,145	-	5,852	710
Overtime	-	-	287	-
Part-time employees	19,390	978	19,860	18,012
PERA contributions	1,147	-	439	53
FICA/medicare	1,877	166	1,953	1,411
Misc. employer paid insurance	1,336	-	1,607	198
Unemployment compensation	-	-	28	-
Workmen's comp.-ins. premium	1,307	-	818	841
Supplies				
Misc. office supplies	600	-	-	56
Cleaning supplies	2,500	177	1,533	2,787
Misc. operating supplies	1,500	-	508	4,250
Building repair supplies	5,000	-	891	6,251
Misc. repair & maint supplies	4,500	-	3,125	643
Concessions	500	-	67	155
Other services and charges				
Misc. professional services	5,000	615	6,675	6,505
Telephone	750	84	473	518
Misc advertising	3,000	-	-	-
General liability insurance	1,550	914	962	1,334
Property insurance	1,350	-	1,758	1,162
Electric utilities	7,500	277	6,307	7,533
Water utilities	950	59	757	774
Gas utilities	2,600	82	1,081	1,832
Refuse disposal	3,000	422	2,250	3,435
Sewer utilities	700	67	897	834
Buildings-repair & maintenance	1,000	-	-	-
Improv other than bldg-repair & mai	1,000	80	930	5,069
Machinery/equipment-repair/mainte	-	-	-	-
Misc rentals	-	-	-	210
Cash short and over	-	-	-	(15)
Dues and subscriptions	600	-	-	-
Licenses and taxes	650	-	24	594
Capital outlay				
Improvement Misc	-	-	-	-
Total Expenditures	74,452	3,921	59,082	65,152
Excess (Deficiency) of Revenue Over Expenditures	17,048	(601)	42,261	30,081

CITY OF WORTHINGTON, MINNESOTA

FIELD HOUSE
STATEMENT OF REVENUES VS. EXPENDITURES
For the Period 1/1/24 Through 10/31/24
(Amounts in Dollars)

	Total Current Year Budget	October Actual	YTD	
			Actual	Previous Year
Revenues				
Field House - User fees	40,000	4,888	38,169	32,009
Field House - Rental fees	55,000	6,247	40,274	42,700
Total Revenues	95,000	11,135	78,443	74,709
Expenditures				
Personnel services				
Full-time employees	117,536	11,018	114,348	99,646
Overtime	-	-	213	165
Part-time employees	31,948	2,461	34,013	23,034
PERA contributions	8,815	1,352	9,589	7,359
FICA/medicare	11,435	1,485	10,890	8,804
Health insurance admin/claims	10,775	2,994	29,748	17,927
Life insurance	86	18	88	72
LTD insurance	795	101	499	695
HSA contribution	-	281	1,863	1,011
Health insurance-claims-TPA	-	-	309	555
Workmen's comp.-ins. premium	2,802	-	7,053	4,147
Supplies				
Office supplies	1,000	30	636	32
Cleaning supplies	3,000	12	3,417	1,852
Motor fuels	-	-	27	-
Misc. operating supplies	1,800	1,163	1,751	4,953
Equipment parts	500	-	791	36
Building repair supplies	500	308	682	346
Misc. repair & maint supplies	500	-	1,344	5,529
Small tools	300	-	53	200
Equipment minor	1,000	-	5,740	-
Misc. equip, furniture/fixtures	800	-	-	627
Other services and charges				
Management Fees	-	8	80	-
Misc. professional services	2,500	292	7,569	2,817
Telephone	2,000	306	1,840	1,949
Postage	200	-	3	5
Travel, conferences, schools	200	-	-	-
Subsistence of persons	200	-	-	-
Misc advertising	2,500	-	1,684	3,050
General liability insurance	4,800	3,086	4,955	4,153
Property insurance	4,075	-	5,363	3,541
Automotive insurance	-	-	151	-
Electric utilities	25,000	1,190	12,922	26,201
Water utilities	1,000	17	193	409
Gas utilities	8,000	127	4,324	4,532
Refuse disposal	2,000	138	1,752	1,802
Sewer utilities	600	36	394	603
Storm water utilities	1,500	183	1,827	1,662
Misc. utilities	800	1,052	13,603	5,063
Buildings-repair & maintenance	500	-	-	-
Structure repair & maintenance	1,000	-	-	-
Maintenance Agreement	-	81	114	-
Misc repairs & maintenance	1,000	-	4,193	5,039
Cash short and over	-	(6)	59	(481)
Dues and subscriptions	500	-	1,779	3,161
Licenses and taxes	1,500	-	141	120
Miscellaneous	1,000	-	374	9,307
Capital Outlay				
Bldgs & structure-misc	-	-	12,066	103,059
Total Expenditures	254,467	27,733	298,440	352,982
Excess (Deficiency) of Revenue Over Expenditures	(159,467)	(16,598)	(219,997)	(278,273)

WORTHINGTON PUBLIC UTILITIES

WATER AND LIGHT COMMISSION MEMO

DATE: NOVEMBER 19, 2024

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: CITY COUNCIL CASE ITEM

CASE ITEM

1. PROPOSED 2025 SEWER SERVICE CHARGES

The proposed 2025 Sewer Service Charge System (Sewer Rates) has been developed by staff and was approved by the Water and Light Commission at its November 18, 2024, meeting. The report on the sewer rates is included in ***Exhibit 1***. The total monthly charges and changes from 2024 for various monthly volumes is best presented on ***Exhibit 2*** with changes per individual rate parameter detailed on ***Exhibit 3***. The “average” residential user (4,000 gallons per month) will see about a \$8.22/month or 16.6% increase.

The monthly sewer charge consists of two components, a usage charge and a connection charge. The usage charge is to recover the cost of conveying and treating wastewater. This charge is comprised of debt service and user charges for flow and the pollutant loading parameters of Biological Oxygen Demand (BOD), Total Suspended Solids (TSS), and Total Phosphorus (TP). The usage charge is billed to non-industrial customers based on water consumption and assumed pollutant levels. The usage charge per 1,000 gallons is proposed to increase \$0.527/1,000 gallons, or 10.1%, for non-industrial users.

The "connection charge" or minimum monthly charge is to recover costs such as those for billing, collection system improvements, treating inflow and infiltration (I&I), and debt service on reserve capacity. The monthly connection charge is proposed to increase \$6.11 or 21.3%.

The total revenue of \$3,978,101 to be generated by the 2025 rates is \$546,246 (15.9%) more than the \$3,431,855 budgeted to be generated from the 2024 rates.

The major drivers for the rate increase are the collection of an additional \$177,200 to service debt and a \$200,000 increase in the amount collected through rates for sanitary sewer collection system improvements. \$1,021,200 is being collected through 2025 rates to service an estimated \$1,702,000 in debt service payments due in 2025. The remaining 40% of the debt service will be funded through the

use of wastewater department reserves. Wastewater reserves have previously funded 100% of the debt service in 2022, 67% of the debt service in 2023 and 50% of the debt service in 2024. The \$700,000 being collected through proposed 2025 rates for sanitary sewer collection system improvement is still short of the \$833,000 budgeted for improvements in 2025 and the \$860,800 annual average anticipated to be needed for collection system improvements over the next five years.

The Water & Light Commission recommends that Council adopt the 2025 Sewer Service Charge System by passing the resolution in ***Exhibit 4.***

Worthington
2025
SEWER SERVICE CHARGE SYSTEM

11/12/2024

Prepared by:



Scott Hain, General Manager

SEWER SERVICE CHARGE SYSTEM CITY OF WORTHINGTON, MINNESOTA

A. Background

The City of Worthington has renovated and upgraded its Wastewater Treatment Plant with the assistance of the Federal and State Construction Grants Program.

Current Design Data for the treatment facility are as follows:

	Flow mgd	BOD lb/day	TSS lb/day
First Year of Operation:	1.68	5995	4775
Design Year: 2025	2.75	6000	6487

B. Development of a Sewer Service Charge System

The Sewer Service Charge System for the City of Worthington is developed in accordance with the provisions of the City's Ordinance Establishing a Sewer Charge System to insure the following:

1. Pollution Abatement in accordance with the City's NPDES Permit.
2. Allocation of OM&R costs of wastewater treatment to users in proportion to their total contribution of wastewater flows and loadings.
3. Sufficient generation of revenue to insure effective Operation, Maintenance and Replacement of the treatment works throughout its useful or design life, whichever is larger.
4. A description of how the City intends to recover its capital costs for the Treatment Works and a rate determined for that portion of such costs to be recovered as a part of the Sewer Service Charge.

C. Adoption of the Sewer Service Charge System

The Sewer Service Charge System will be revised and adopted by resolution in accordance with Article V of the "Ordinance Establishing a Sewer Service Charge System."

**PROJECTIONS
of
CONNECTION UNITS
and
FLOWS AND LOADINGS**

<p align="center">PROJECTION OF CONNECTION UNITS, FLOWS, AND LOADINGS</p>
--

The projected number of connections for the calculation of the Connection 1 rate and the number of dwelling units for determination of the Connection 2 rate are summarized on Table 1. The determination of projected flows, and BOD, TSS and TP loadings is presented below and summarized on Table 2.

VOLUME:

Residential sewer volumes are to be based on the metered water usage of each monthly period except for in those billing periods ending in June through September. The volume of a residential customer for the billing periods ending in June through September is to be equal to the water usage in the period or the average of their usage in the periods ending in October through May that usage occurred, whichever is less. Commercial and Public sewer volumes are to be based on the metered water usage of each month. The projected volume from residential, commercial, and public users will be 98% of their latest available metered water usage to allow for fluctuations in sewer usage. Industrial usage is projected based on information regarding the individual industry. At this time the only projected industrial usage is that of Tru Shine Truck Wash and D&H Transportation.

Residential:	Actual Monthly	98%
January - May, 2024	94,173,905	92,290,427
June - Sept. , 2024 (Sewer)	67,350,661	66,003,648
October - December, 2023	54,666,781	53,573,445
	<hr/>	<hr/>
Total	216,191,347	211,867,520
Monthly Average	18,015,946	17,655,627
Commercial:	8,950,000	8,771,000
Governmental:	0	0
		<hr/>
Subtotal:		26,426,627
Industrial:		2,350,000
Inflow and Infiltration:		22,812,500
		<hr/> <hr/>
TOTAL PER MONTH:		51,589,127

BOD:

Residential, Commercial, and Public BOD loading is to be based on a 300 ppm concentration and the volumes projected above. Industrial usage is based on historic loadings of Tru Shine Truck Wash and D&H Transportation.

Residential:	8.34lb X	300.00	X	17.655627 =	44,174
Commercial:	8.34lb X	300.00	X	8.771000 =	21,945
Public:	8.34lb X	300.00	X	0.000000 =	0
Industrial:					<u>11,400</u>
TOTAL PER MONTH:					77,519

TSS:

Residential, Commercial, and Public TSS loading is to be based on a 350 ppm concentration and the volumes projected above. Industrial usage is based on historic loadings of Tru Shine Truck Wash and D&H Transportation.

Residential:	8.34lb X	350.00	X	17.655627 =	51,537
Commercial:	8.34lb X	350.00	X	8.771000 =	25,603
Public:	8.34lb X	350.00	X	0.000000 =	0
Industrial:					<u>1,250</u>
TOTAL PER MONTH:					78,389

TP:

Residential, Commercial, and Public TP loading is to be based on an 8 ppm concentration and the volumes projected above. Industrial usage is based on historic loadings of Tru Shine Truck Wash and D&H Transportation.

Residential:	8.34lb X	8.00	X	17.655627 =	1,178
Commercial:	8.34lb X	8.00	X	8.771000 =	585
Public:	8.34lb X	8.00	X	0.000000 =	0
Industrial:					<u>140</u>
TOTAL PER MONTH:					1,903

TABLE 1:
Sewer Users by Classification

Classification	Number of User Connections	Number of Connection 3 Units	Difference
Residential	3770	4955	1185
Commercial	450	450	0
Industrial-SI1	2	2	0
Public-SP1	0	0	0
TOTAL	4222	5407	1185

TABLE 2:
Summary of Wastewater Flows and Loads by User Class

CLASSIFICATION	FLOW		BOD		SUSPENDED SOLIDS		TOTAL PHOSPHORUS	
	MG/MO	MG/YR	LB/MO	LB/YR	LB/MO	LB/YR	LB/MO	LB/YR
Residential	17.6556	211.8675	44,174	530,093	51,537	618,441	1,178	14,136
Commercial	8.7710	105.2520	21,945	263,341	25,603	307,231	585	7,022
Public	0.0000	0.0000	0	0	0	0	0	0
Industry	2.3500	28.2000	11,400	136,800	1,250	15,000	140	1,680
Infiltration	22.8125	273.7500	0	0	0	0	0	0
TOTALS:	51.5891	619.0695	77,519	930,233	78,389	940,672	1,903	22,838

BUDGET DISTRIBUTION

TABLE 3

2025 Sewer Disposal Fund #602 Budget Summary

Description	49410 (All) 49515 Collection Oper & Mntc	49519 Collection I&I Program	49430 (All)* 49530 (All) Treatment Oper & Mntc	49610 Administrative & General	49640 (All) Customer Service	26000 ** Fund Equity Increases	49700 *** Fixed Assets	20000 & 47000**** Debt Service	TOTAL	% of Total
Salaries & Benefits	\$258,325	\$16,995	\$695,845	\$110,695	\$37,730				\$1,119,590	28.14%
Supplies: chemicals for TP			\$92,000						\$92,000	2.31%
Supplies: all other	\$20,100	\$2,000	\$58,850	\$1,500	\$6,000				\$88,450	2.22%
Other Services and Charges	\$60,750	\$12,000	\$357,200	\$81,800	\$114,165				\$625,915	15.73%
Subtotal	\$339,175	\$30,995	\$1,203,895	\$193,995	\$157,895		\$0	\$0	\$1,925,955	48.41%
Treatment Fixed Assets Collection O&M Fixed Assets Collection System Improvements							\$5,000		\$5,000	0.13%
							\$700,000		\$700,000	0.00%
										17.59%
Principal (Collection)								\$0	\$0	0.00%
Principal (Post 87 WWTP)								\$871,200	\$871,200	21.90%
Interest (Collection)								\$0	\$0	0.00%
Interest (Post 87 WWTP)								\$150,000	\$150,000	3.77%
For Capital Projects									\$0	0.00%
For Equipment Revolving									\$76,670	1.93%
For Equipment Replacement									\$250,000	6.28%
Subtotal	\$0	\$0	\$0	\$0	\$0	\$326,670	\$705,000	\$1,021,200	\$2,052,870	51.59%
TOTAL	\$339,175	\$30,995	\$1,203,895	\$193,995	\$157,895	\$326,670	\$705,000	\$1,021,200	\$3,978,825	100.00%

* Eliminated the \$50,000 exclusion in costs for Laboratory to be financed by revenues for Laboratory Services in 2022

** Equipment Replacement Reserve to increase by \$10,000/year to \$250,000/year

*** Costs exclude \$1,000,000 in PFA funding (Treatment)

**** Costs include 60% of projected annual PFA debt service expense

<p align="center">DISTRIBUTION OF ADMINISTRATIVE AND GENERAL BUDGET</p>
--

The General and Administrative Budget includes costs for Workers Compensation Insurance costs that are attributable to labor required for Treatment O&M, Collection O&M, the I&I Abatement Program, Administration, and Customer Services. These insurance costs will be distributed to each of the user charge system cost categories on the basis of salary costs.

<u>Labor Attributable Cost</u>	<u>Amount</u>
49615.1151 Work Comp Insurance	\$26,000
TOTAL	\$26,000

<u>Cost Category</u>	<u>Salary Costs</u>	<u>Distribution</u>	<u>Benefits</u>
Treatment O&M	\$695,845	62.15%	\$16,159
Collection O&M	\$258,325	23.07%	\$5,999
I&I Abatement Program	\$16,995	1.52%	\$395
Customer Services	\$37,730	3.37%	\$876
SUBTOTAL	\$1,008,895	90.11%	\$23,429
Administration	\$110,695	9.89%	\$2,571
TOTAL	\$1,119,590	100.00%	\$26,000

The balance of the Administrative and General Budget not to be distributed to other cost categories is to be distributed between Treatment and Collection on the basis of budget costs.

Total Administrative and General Budget:	\$193,995
Labor Costs to be distributed to others:	\$23,429
Administrative and General Budget Balance:	\$170,566

Distribution of Administrative and General Budget
Balance to Treatment and Collection

	Budget	Additional Labor Costs	TOTAL
Treatment O&M:	\$1,203,895	\$16,159	\$1,220,054
Collection O&M:	<u>\$339,175</u>	<u>\$5,999</u>	<u>\$345,174</u>
	\$1,543,070	\$22,158	\$1,565,228
Treatment Factor:	<u>\$1,220,054</u>	0.779	
	\$1,565,228		
Collection Factor:	<u>\$345,174</u>	0.221	
	\$1,565,228		

Distribution to Treatment O&M

Admin & General Bdgt Balan X Treatment factor = \$132,951

Distribution to Collection O&M

Admin & General Bdgt Balan X Collection factor = \$37,614

TOTAL \$170,566

DISTRIBUTION OF FUND EQUITY INCREASES
--

Fund Equity Increases (26000) includes Equipment Revolving (26403) for vehicles used in Treatment Operations and vehicles used in Collection Maintenance. Costs for Equipment Revolving are to be distributed to Collection and Treatment per itemization in the Equipment Revolving Schedule.

Distribution of Equipment Revolving

To Treatment (Other charges & services):	\$9,402
To Collection Maintenance:	\$67,268
TOTAL	<u>\$76,670</u>

Fund Equity Increases also provides for the required Equipment replacement reserve for treatment plant equipment. All costs for Equipment Replacement are to be distributed to the causative elements of Flow, BOD, and TSS and to I&I (Con. 1) per Tables 7 and 9.

DISTRIBUTION OF DEBT SERVICE COSTS

Debt Service would include any obligations incurred as a result of WWTP Treatment Facility Projects. Such costs would be recovered through the causative elements of Flow, BOD, and TSS, and I&I (Con. 1) per Tables 7 and 8 or modifications of these tables.

Debt Service would also include any Collection Improvement obligations which are to be recovered through the Connection 2 Charge. For the purpose of this report, debt service would include any fund equity increases for debt service.

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Pre 1987 Obligations:	\$0	\$0	\$0
Collection Obligations:	\$0	\$0	\$0
Post 87 WWTP Obligations	\$871,200	\$150,000	\$1,021,200
Total:			<u>\$1,021,200</u>

<p align="center">SUMMARY OF TREATMENT OPERATION AND MAINTENANCE COSTS</p>

The following Costs are to be distributed to the causative elements of Flow, BOD and TSS per Tables 4, 5 and 6. The costs attributable to Inflow and infiltration are to be later distributed to Connection 1 on the basis of current annual average Inflow and Infiltration volume (.75 mgd).

<u>COST SOURCE</u>	<u>LABOR COSTS</u>	<u>TP CHEMICAL</u>	<u>OTHER COSTS</u>
O & M Budget (49430 & 49530)	\$695,845	\$92,000	\$416,050
Labor Costs from Admin & General	\$16,159		
Administrative & General (49610)			\$132,951
Fund Equity Inc. (26000)			\$9,402
Treatment Fixed Assets (49730)			\$5,000
TOTAL	\$712,004	\$92,000	\$563,403

<p align="center">SUMMARY OF COLLECTION OPERATION AND MAINTENANCE COSTS</p>
--

The following costs are to be assigned to the causative element of flow. The costs attributable to Inflow and Infiltration are to be later distributed to Connection 1 on the basis of current annual average Inflow and Infiltration volume (.75 mgd)

<u>COST SOURCE</u>	<u>COST</u>
Operation Budget (49430)	\$339,175
Labor Costs from Admin & General	\$5,999
Administrative & General (49610)	\$37,614
Fund Equity Inc. (26000)	\$67,268
Collection O&M Fixed Assets (49760)	\$0
TOTAL	\$450,056

<p align="center">OM&R COST ALLOCATIONS TO FLOW, BOD, TSS, AND INFLOW & INFILTRATION</p>

Costs for Operation, Maintenance, and Equipment Replacement, are to be proportionately allocated to the causative elements of Flow, BOD, TSS, TP and Inflow and Infiltration. The costs for Treatment Plant Operation and Maintenance, as previously summarized are to be allocated per tables 4, 5, and 6. The costs of equipment replacement are to be allocated per tables 7 and 9. The cost for Collection O&M is to be allocated to flow. The following summarizes these allocations:

<u>COSTS</u>	<u>TOTAL</u>	<u>FLOW</u>	<u>BOD</u>	<u>TSS</u>	<u>TP</u>	<u>I&I (con 1)</u>
Treatment O & M	100.00% \$1,367,408	21.87% \$299,016	25.04% \$342,415	33.85% \$462,909	19.24% \$263,067	\$0
Equipment Repl.	100.00% \$250,000	33.19% \$82,971	30.90% \$77,240	23.00% \$57,493		12.92% \$32,296
Collection O & M	100.00% \$450,056	100.00% \$450,056				
TOTALS	\$2,067,464	\$832,044	\$419,655	\$520,403	\$263,067	\$32,296

<p align="center">WWTP DEBT SERVICE COST ALLOCATIONS TO FLOW, BOD, TSS, AND I & I</p>
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The Costs of post 1987 Wastewater Treatment Plant debt service is to be allocated per tables 7 and 8. There is currently no debt payments.

<u>COSTS</u>	<u>TOTAL</u>	<u>FLOW</u>	<u>BOD</u>	<u>TSS</u>	<u>TP</u>	<u>I&I (con 1)</u>
Debt Service	100.00% \$1,021,200	41.18% \$420,502	22.70% \$231,838	16.72% \$170,697	NA	19.40% \$198,163

TABLE 4**DISTRIBUTION OF TREATMENT PLANT O & M COSTS (EXC LABOR & TP CHEM) TO CAUSATIVE ELEMENTS**

Column 1	2 % of Total O & M	3	4 Distribution by item of O & M cost (excluding labor) to causative elements	5	6	7	8 Distribution of plant O & M cost (excluding labor) to causative elements	9	10
	(Excluding Labor & TP Chemical)	Volume	BOD	TSS	TP	Volume (col 2 x col 3)	BOD (col 2 x col 4)	TSS (col 2 x col 5)	TP (col 2 x col 6)
Wastewater Pumping	17.9%	90.0%	3.4%	3.3%	3.3%	16.11%	0.61%	0.59%	0.59%
Preliminary Treatment	4.5%	0.0%	45.0%	50.0%	5.0%	0.00%	2.03%	2.25%	0.23%
Sedimentation	11.3%	0.0%	32.0%	63.0%	5.0%	0.00%	3.62%	7.12%	0.57%
Biological Treatment	4.5%	20.0%	60.0%	20.0%	0.0%	0.90%	2.70%	0.90%	0.00%
Chlorination	9.0%	90.0%	10.0%	0.0%	0.0%	8.10%	0.90%	0.00%	0.00%
Sludge Pumping	16.9%	8.0%	32.0%	40.0%	20.0%	1.35%	5.41%	6.76%	3.38%
Sludge Digestion	11.2%	8.0%	32.0%	40.0%	20.0%	0.90%	3.58%	4.48%	2.24%
Sludge Disposal	11.2%	8.0%	8.0%	64.0%	20.0%	0.90%	0.90%	7.17%	2.24%
Laboratory	4.5%	8.0%	31.0%	31.0%	30.0%	0.36%	1.40%	1.40%	1.35%
General	9.0%	25.0%	25.0%	25.0%	25.0%	2.25%	2.25%	2.25%	2.25%
TOTAL	100.0%			100.0%		30.86%	23.38%	32.91%	12.84%

TABLE 5**DISTRIBUTION OF TREATMENT PLANT LABOR COSTS TO CAUSATIVE ELEMENTS**

Column 1	2 % of Total Labor Costs	3	4 Distribution by item of O & M labor costs causative elements	5	6	7	8 Distribution of plant O & M labor costs causative elements	9	10
		Volume	BOD	TSS	TP	Volume (col 2 x col 3)	BOD (col 2 x col 4)	TSS (col 2 x col 5)	TP (col 2 x col 6)
Wastewater Pumping	8.8%	90.0%	3.4%	3.3%	3.3%	7.92%	0.30%	0.29%	0.3%
Preliminary Treatment	4.4%	0.0%	42.0%	53.0%	5.0%	0.00%	1.85%	2.33%	0.2%
Sedimentation	16.5%	0.0%	32.0%	63.0%	5.0%	0.00%	5.28%	10.40%	0.8%
Biological Treatment	8.7%	20.0%	60.0%	20.0%	0.0%	1.74%	5.22%	1.74%	0.0%
Chlorination	4.4%	90.0%	10.0%	0.0%	0.0%	3.96%	0.44%	0.00%	0.0%
Sludge Pumping	27.6%	4.0%	32.0%	44.0%	20.0%	1.10%	8.83%	12.14%	5.5%
Sludge Digestion	11.0%	4.0%	32.0%	44.0%	20.0%	0.44%	3.52%	4.84%	2.2%
Sludge Disposal	5.5%	8.0%	8.0%	64.0%	20.0%	0.44%	0.44%	3.52%	1.1%
Laboratory	8.7%	10.0%	30.0%	30.0%	30.0%	0.87%	2.61%	2.61%	2.6%
General	4.4%	25.0%	25.0%	25.0%	25.0%	1.10%	1.10%	1.10%	1.1%
TOTAL	100.0%			100.0%		17.57%	29.59%	38.97%	13.87%

TABLE 6

Distribution of total treatment plant operation and maintenance costs to the causative elements

Column 1	2	3	4	5	6	7	8	9	10	11
ITEM	COST		Distribution of separate costs to causative elements (%)				Distribution of total costs to causative elements (%)			
	dollars	% of total	VOLUME	BOD	TSS	TP	VOLUME (3 x 4)	BOD (3 x 5)	TSS (3 x 6)	TP (3 x 7)
Labor costs	\$712,004.46	52.07%	17.57%	29.59%	38.97%	13.87%	9.15%	15.41%	20.29%	7.22%
TP Chemical	\$92,000.00	6.73%				100.00%				6.73%
All other costs	\$563,403.43	41.20%	30.86%	23.38%	32.91%	12.84%	12.72%	9.63%	13.56%	5.29%
TOTAL	\$1,367,407.89	93.27%					21.87%	25.04%	33.85%	19.24%

TABLE 7

WWTP CONSTRUCTION COSTS AND ALLOCATION TABLE

PLANT COMPONENT	CONSTRUCTION COST	EST. USEFUL LIFE	ALLOCATION			
			FLOW	TP	BOD	TSS I&I (CON 1)
Equalization Basin	\$1,088,365	20	0.0%	--	0.0%	0.0%
Equalization Pump Station	\$475,285	20	0.0%	--	0.0%	0.0%
Maintenance Building	\$105,346	30	33.3%	--	33.3%	33.3%
Control Building	\$401,051	30	33.3%	--	33.3%	33.3%
Primary Clarifiers	\$209,322	20	80.0%	--	10.0%	10.0%
Exstg T. Filter Pump Station	\$61,733	20	90.0%	--	5.0%	5.0%
New T. Filter Pump Stations	\$855,485	20	90.0%	--	5.0%	5.0%
Trickling Filter Improvements	\$1,351,588	20	40.0%	--	60.0%	0.0%
Int/Final Clarifier Impr.	\$326,572	20	80.0%	--	10.0%	10.0%
Chlorination System	\$75,217	20	80.0%	--	10.0%	10.0%
Digester Complex	\$708,096	20	10.0%	--	30.0%	60.0%
Yard Piping	\$797,152	50	90.0%	--	0.0%	10.0%
Site Work	\$655,357	50	33.3%	--	33.3%	33.3%
Heating/Ventilating	\$192,678	15	33.3%	--	33.3%	33.3%
Electrical/Instrumentation	\$633,556	15	33.3%	--	33.3%	33.3%
Sludge Vehicle	\$105,346	10	10.0%	--	30.0%	60.0%
Sludge Lagoons	\$15,851	50	10.0%	--	30.0%	60.0%
Subtotal	\$8,058,000		ALLOCATION BY CONSTRUCTION COSTS			
Contingencies (3%)	\$241,740	"	"	--	"	"
Step 2 Engineering Fees	\$560,000	"	"	--	"	"
Step 3 Engineering Fees	\$826,000	"	"	--	"	"
Interest During Construction	\$30,000	"	"	--	"	"
Total	\$9,715,740					

TABLE 8

WWTP CONSTRUCTION COST ALLOCATION (FOR DISTRIBUTION OF POST 87 WWTP DEBT)

PLANT COMPONENT	CONSTRUCTION COST	COST ALLOCATION			
		FLOW	BOD	TSS	I&I (CON 1)
Equalization Basin	\$1,088,365	\$0	\$0	\$0	\$1,088,365
Equalization Pump Station	\$475,285	\$0	\$0	\$0	\$475,285
Maintenance Building	\$105,346	\$35,116	\$35,115	\$35,115	\$0
Control Building	\$401,051	\$133,686	\$133,682	\$133,682	\$0
Primary Clarifiers	\$209,322	\$167,458	\$20,932	\$20,932	\$0
Exstg T. Filter Pump Station	\$61,733	\$55,560	\$3,087	\$3,087	\$0
New T. Filter Pump Stations	\$855,485	\$769,937	\$42,774	\$42,774	\$0
Trickling Filter Improvements	\$1,351,588	\$540,635	\$810,953	\$0	\$0
Int/Final Clarifier Impr.	\$326,572	\$261,258	\$32,657	\$32,657	\$0
Chlorination System	\$75,217	\$60,174	\$7,522	\$7,522	\$0
Digester Complex	\$708,096	\$70,810	\$212,429	\$424,858	\$0
Yard Piping	\$797,152	\$717,437	\$0	\$79,715	\$0
Site Work	\$655,357	\$218,457	\$218,450	\$218,450	\$0
Heating/Ventilating	\$192,678	\$64,227	\$64,225	\$64,225	\$0
Electrical/Instrumentation	\$633,556	\$211,190	\$211,183	\$211,183	\$0
Sludge Vehicle	\$105,346	\$10,535	\$31,604	\$63,208	\$0
Sludge Lagoons	\$15,851	\$1,585	\$4,755	\$9,511	\$0
Subtotal	\$8,058,000	\$3,318,062	\$1,829,369	\$1,346,919	\$1,563,650
Contingencies (3%)	\$241,740	\$99,542	\$54,881	\$40,408	\$46,910
Step 2 Engineering Fees	\$560,000	\$230,593	\$127,134	\$93,606	\$108,668
Step 3 Engineering Fees	\$826,000	\$340,124	\$187,523	\$138,068	\$160,285
Interest During Construction	\$30,000	\$12,353	\$6,811	\$5,015	\$5,821
Total	\$9,715,740	\$4,000,674	\$2,205,717	\$1,624,015	\$1,885,333
% ALLOCATION		41.18%	22.70%	16.72%	19.40%

TABLE 9

ALLOCATION OF WWTP EQUIPMENT REPLACEMENT COSTS

PLANT COMPONENT	EQUIPMENT REPLACEMENT COSTS (P. WORTH)	EQUIPMENT REPLACEMENT COSTS \$/YR	COST ALLOCATION			
			FLOW	BOD	TSS	I&I (CON 1)
Equalization Basin	\$492,000	\$8,590	\$0	\$0	\$0	\$8,590
Equalization Pump Station	\$76,000	\$1,327	\$0	\$0	\$0	\$1,327
Maintenance Building	\$0	\$0	\$0	\$0	\$0	\$0
Control Building	\$0	\$0	\$0	\$0	\$0	\$0
Primary Clarifiers	\$192,000	\$3,352	\$2,682	\$335	\$335	\$0
Exstg T. Filter Pump Station	\$14,000	\$244	\$220	\$12	\$12	\$0
New T. Filter Pump Stations	\$145,000	\$2,532	\$2,278	\$127	\$127	\$0
Trickling Filter Improvements	\$1,079,000	\$18,839	\$7,536	\$11,303	\$0	\$0
Int/Final Clarifier Impr.	\$293,000	\$5,116	\$4,093	\$512	\$512	\$0
Chlorination System	\$60,000	\$1,048	\$838	\$105	\$105	\$0
Digester Complex	\$623,000	\$10,877	\$1,088	\$3,263	\$6,526	\$0
Yard Piping	\$0	\$0	\$0	\$0	\$0	\$0
Site Work	\$0	\$0	\$0	\$0	\$0	\$0
Heating/Ventilating	\$101,000	\$3,179	\$1,060	\$1,060	\$1,060	\$0
Electrical/Instrumentation	\$479,000	\$15,076	\$5,025	\$5,025	\$5,025	\$0
Sludge Vehicle	\$105,000	\$6,588	\$659	\$1,976	\$3,953	\$0
Sludge Lagoons	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal	\$3,659,000	\$76,768	\$25,478	\$23,718	\$17,655	\$9,917
			33.19%	30.90%	23.00%	12.92%

DETERMINATION of USAGE RATES

DETERMINATION OF USER CHARGE

The OM&R costs as previously allocated to FLOW, BOD, and TSS are to be divided by the projected annual flows and loadings to determine the unit rates for these causative elements.

FLOW:

$$\text{UNIT RATE per 1000 gal} = \frac{\$832,044}{619,069,520} \times 1000 = \$1.34402$$

BOD:

$$\text{UNIT RATE per pound} = \frac{\$419,655}{930,233} = \$0.45113$$

TSS:

$$\text{UNIT RATE per pound} = \frac{\$520,403}{940,672} = \$0.55322$$

TP:

$$\text{UNIT RATE per pound} = \frac{\$263,067}{22,838} = \$11.51873$$

DETERMINATION OF DEBT SERVICE CHARGE

The WWTP Debt Service costs as previously allocated to FLOW, BOD, and TSS are to be divided by the design annual flows and loadings to determine the unit rates for these causative elements. The WWTP Debt Service costs not recovered through the Debt Service Charge due the difference between design and projected flows and loads are to be recovered through the Connection 2 Charge.

FLOW:

$$\text{UNIT RATE per 1000 gal} = \frac{\$420,502}{1,003,750,000} \times 1000 = \$0.41893$$

BOD:

$$\text{UNIT RATE per pound} = \frac{\$231,838}{2,190,000} = \$0.10586$$

TSS:

$$\text{UNIT RATE per pound} = \frac{\$170,697}{2,367,755} = \$0.07209$$

WWTP DEBT SERVICE COSTS NOT RECOVERED BY DEBT SERVICE CHARGE

FLOW:

$$(835850000 - 619069520.1) / 1000 \times \$0.41893 = \$161,154$$

BOD:

$$(2837875 - 930233) \times \$0.10586 = \$133,359$$

TSS:

$$(2296215 - 940672) \times \$0.07209 = \$102,878$$

TOTAL:

$$\underline{\$397,392}$$

CALCULATION OF USAGE CHARGE

The Usage Charge is the sum of both the User Charge and the Debt Service Charge.

FLOW:

User Charge :	\$1.34402
Debt Service Charge :	\$0.41893
	<hr/>
UNIT RATE per 1000 gal =	\$1.76295

BOD:

User Charge :	\$0.45113
Debt Service Charge :	\$0.10586
	<hr/>
UNIT RATE per pound =	\$0.55699

TSS:

User Charge :	\$0.55322
Debt Service Charge :	\$0.07209
	<hr/>
UNIT RATE per pound =	\$0.62531

TP:

User Charge :	\$11.51873
Debt Service Charge :	\$0.00000
	<hr/>
UNIT RATE per pound =	\$11.51873

DETERMINATION OF USAGE RATE PER 1000 GALLONS FOR NON INDUSTRIAL BILLING
--

FLOW					\$1.76295
BOD:	.001 MG X 8.34 X	300.00	=	2.5020	
	2.502 LB X		\$0.5570	=	\$1.39359
TSS:	.001 MG X 8.34 X	350.00	=	2.9190	
	2.919 LB X		\$0.6253	=	\$1.82528
TP:	.001 MG X 8.34 X	8.00	=	0.0667	
	0.06672 LB X		\$11.5187	=	\$0.76853
TOTAL COST PER 1000 GALLONS:					<hr/> \$5.750

**DETERMINATION
of
CONNECTION CHARGES**

DETERMINATION OF CONNECTION CHARGE

Connection 1 is to recover costs for billing administration, and operation and replacement costs attributable to I&I.

Connection 2 is to recover debt costs attributable to I&I.

Connection 3 is to recover costs of collection debt service, collection improvements, and any WWTP Reserve Capacity Debt Service.

The connection 1 and 2 charges are to be billed to each user of the Treatment Works. The connection 3 charge is to be billed for each user connection to nonresidential users and for each dwelling unit to residential users. Each sewer user shall be billed a minimum of a connection 1 charge, connection 2 charge, and connection 3 charge. A residential user with more than one dwelling unit shall be billed one connection 1 charge, one connection 2 charge, plus the number of dwelling units times the connection 3 charge.

Inflow and infiltration costs include those costs for that portion of total volume attributable to I&I multiplied by the flow user charge rate and debt service charge rate. The volume of I&I is determined to be .75 mgd or 273.75 mgy.

TABULATION OF CONNECTION 1 COSTS:

Customer Service & Info - 49640 (Billing Admin):				\$157,895
Customer Service Labor Costs from Admin & General:				\$876
I&I Equipment Replacement:				\$32,296
I&I contribution to flow user charge:				
	273,750 gal/1000 X	\$1.344	=	\$367,925
I&I Program:				\$30,995
I&I Program Labor Costs from Admin & General:				\$395
TOTAL CONNECTION 1:				\$590,382

TABULATION OF CONNECTION 2 COSTS:

I&I Debt:				\$198,163
I&I contribution to flow debt service charge:				
	273,750 gal/1000 X	\$0.419	=	\$114,682
TOTAL CONNECTION 2:				\$312,845

TABULATION OF CONNECTION 3 COSTS:

Collection Improvements (fixed assets):	\$700,000
All pre 1988 Debt Service:	\$0
Collection Debt Service:	\$0
Reserve Capacity Debt Service:	\$397,392
TOTAL COLLECTION 3:	\$1,097,392

DETERMINATION OF CONNECTION 1 RATE:

$$\text{Unit Rate} = \frac{\$590,382}{4222} \times \frac{1}{12} = \$11.65$$

DETERMINATION OF CONNECTION 2 RATE:

$$\text{Unit Rate} = \frac{\$312,845}{4222} \times \frac{1}{12} = \$6.17$$

DETERMINATION OF CONNECTION 3 RATE:

$$\text{Unit Rate} = \frac{\$1,097,392}{5407} \times \frac{1}{12} = \$16.91$$

TOTAL MINIMUM CONNECTION CHARGE / MN:	<u>\$34.73</u>
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CHARGE FOR EACH ADDITIONAL DWELLING / MN	\$16.91
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INFORMATION SUMMARY

TYPICAL BILLS

RESIDENTIAL, COMMERCIAL, AND PUBLIC:

<u>Usage</u>	<u>2024 Rate</u>	<u>2025 Rate</u>	<u>% Change</u>
2,000 gal/mnth	\$39.07	\$46.23	18.33%
3,000 gal/mnth	\$44.29	\$51.98	17.36%
4,000 gal/mnth	\$49.51	\$57.73	16.60%
5,000 gal/mnth	\$54.74	\$63.48	15.97%
10,000 gal/mnth	\$80.85	\$92.23	14.08%
15,000 gal/mnth	\$106.97	\$120.98	13.10%
20,000 gal/mnth	\$133.08	\$149.73	12.51%
40,000 gal/mnth	\$237.54	\$264.73	11.45%
60,000 gal/mnth	\$342.00	\$379.73	11.03%

2025 SEWER SERVICE CHARGE SYSTEM REVENUE PROJECTIONS BY USER CLASSIFICATION
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RESIDENTIAL:	\$3,029,883.64
COMMERCIAL:	\$792,741.00
PUBLIC:	\$0.00
INDUSTRIAL:	\$155,476.06

TOTAL	\$3,978,100.70

SUMMARY OF RATE CHANGES

	2020	2021	2022	2023	2024	2025	2025-2024
Flow O&M Costs	\$614,696	\$673,441	\$695,933	\$733,330	\$770,353	\$832,044	8.01%
Flow O&M Units	619,750,349	623,399,318	631,677,540	616,894,215	617,403,269	619,069,520	0.27%
Flow User Rate	0.99184	1.08027	1.10172	1.18875	1.24773	1.34402	7.72%
Flow Debt Costs	\$0	\$0	\$0	\$223,683	\$347,536	\$420,502	21.00%
Flow Debt Units	835,850,000	835,850,000	835,850,000	835,850,000	835,850,000	1,003,750,000	20.09%
Flow Debt Rate	0.00000	0.00000	0.00000	0.26761	0.41579	0.41893	0.78%
Flow Usage Rate	\$0.99184	\$1.08027	\$1.10172	\$1.45636	\$1.66352	\$1.76295	5.98%
BOD O&M Costs	\$308,714	\$346,859	\$352,442	\$369,279	\$384,450	\$419,655	9.16%
BOD O&M Units	883,635	889,763	911,675	895,990	933,264	930,233	-0.32%
BOD User Rate	0.34937	0.38983	0.38659	0.41215	0.41194	0.45113	9.51%
BOD Debt Costs	\$0	\$0	\$0	\$123,325	\$191,609	\$231,838	21.00%
BOD Debt Units	2,837,875	2,837,875	2,837,875	2,837,875	2,837,878	2,190,000	-22.83%
BOD Debt Rate	0.00000	0.00000	0.00000	0.04346	0.06752	0.10586	56.78%
BOD Usage Rate	\$0.34937	\$0.38983	\$0.38659	\$0.45561	\$0.47946	\$0.55699	16.17%
TSS O&M Costs	\$376,389	\$427,269	\$430,902	\$451,689	\$471,918	\$520,403	10.27%
TSS O&M Units	1,007,508	1,014,656	1,017,220	955,322	950,808	940,672	-1.07%
TSS User Rate	0.37358	0.42110	0.42361	0.47281	0.49633	0.55322	11.46%
TSS Debt Costs	\$0	\$0	\$0	\$90,801	\$141,077	\$170,697	21.00%
TSS Debt Units	2,296,215	2,296,215	2,296,215	2,296,215	2,296,215	2,367,755	3.12%
TSS Debt Rate	0.00000	0.00000	0.00000	0.03954	0.06144	0.07209	17.33%
TSS Usage Rate	\$0.37358	\$0.42110	\$0.42361	\$0.51235	\$0.55777	\$0.62531	12.11%
TP O&M Costs	\$238,071	\$246,643	\$246,074	\$252,857	\$259,686	\$263,067	1.30%
TP O&M Units	23,564	23,727	24,279	23,413	23,687	22,838	-3.58%
TP User Rate	10.10334	10.39504	10.13514	10.79981	10.96320	11.51873	5.07%
TP Debt Costs	\$0	\$0	\$0	\$0	\$0	\$0	NA
TP Debt Units	0	0	0	0	0	0	NA
TP Debt Rate	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	NA
TP Usage Rate	\$10.10334	\$10.39504	\$10.13514	\$10.79981	\$10.96320	\$11.51873	5.07%
Nonind. Usage Rt. per 1000 gal.	\$3.631	\$3.978	\$3.982	\$4.812	\$5.223	\$5.750	10.09%
Conn. 1 Costs	\$440,982	\$473,462	\$492,869	\$519,804	\$543,301	\$590,382	8.67%
Conn. 1 Units	49,632	50,004	50,064	50,364	50,544	50,664	0.24%
Conn. 1 Rate	\$8.89	\$9.47	\$9.84	\$10.32	\$10.75	\$11.65	8.37%
Conn. 2 Costs	\$0	\$0	\$0	\$178,670	\$277,600	\$312,845	12.70%
Conn. 2 Units	49,632	50,004	50,004	50,364	50,544	50,664	0.24%
Conn. 2 Rate	\$0.00	\$0.00	\$0.00	\$3.55	\$5.49	\$6.17	12.39%
Conn. 3 Costs	\$480,650	\$555,330	\$662,520	\$696,008	\$802,089	\$1,097,392	36.82%
Conn. 3 Units	62,832	63,324	63,864	64,524	64,764	64,884	0.19%
Conn. 3 Rate	\$7.65	\$8.77	\$10.37	\$10.79	\$12.38	\$16.91	36.59%
Total Connection	\$16.54	\$18.24	\$20.21	\$24.66	\$28.62	\$34.73	21.35%

RESOLUTION NO. _____

APPROVING CHANGES IN THE SEWER RATE SCHEDULE

WHEREAS, City Ordinance Number 745 requires that the City annually reassess and, as necessary, revise the Sewer Service Charge System in use to insure the proportionality of the user charges and to insure the sufficiency of funds to maintain the capacity and performance to which the facilities were constructed, and to retire the construction debt; and

WHEREAS, the operational control and management of the municipal wastewater treatment and collection facilities has been transferred to the Water and Light Commission pursuant to Section 6.02 of the City of Worthington Charter; and

WHEREAS, under Section 6.04 of the City of Worthington Charter, the Water and Light Commission shall have the power to fix rates and charges for utility services, including such services furnished to the City, and to provide for the collection thereof subject to such ordinances as the City Council may adopt; and

WHEREAS, The General Manager of Worthington Public Utilities has prepared the 2025 Sewer Service Charge System dated November 12, 2024, establishing rates and charges for the year 2025; and

WHEREAS, The Water and Light Commission did, on November 18, 2024, approve the 2025 Sewer Service Charge System as prepared and recommends its adoption; and

WHEREAS, Chapter 51 of the City Code requires that changes in Sewer Service rates and charges be adopted by Council Resolution and published in the local newspaper.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

1. That the 2025 Sewer Service Charge System, prepared by the General Manager of Utilities, and dated November 12, 2024, be hereby adopted.
2. That said Sewer Service Charge System is to be effective with the January 2025 billing period.

Adopted by the City Council of the City of Worthington, Minnesota, this the 25th day of November, 2024.

(SEAL)

CITY OF WORTHINGTON

Rick Von Holdt, Mayor

Mindy L. Eggers, City Clerk

ADMINISTRATIVE SERVICES MEMO

DATE: NOVEMBER 22, 2024
TO: HONORABLE MAYOR AND CITY COUNCIL
SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEM

1. **APPLICATION TO CONDUCT OFF-SITE GAMBLING - WORTHINGTON HOCKEY ASSOCIATION, INC.**

The Worthington Hockey Association has submitted five applications for Exemption from Lawful Gambling they are as follows:

Organization:	Worthington Hockey Association
CEO:	Matthew Kennedy
Type of Event:	Raffle
Date & Location of Events:	December 20, 2024 - December 22, 2024 January 3, 2025 - January 5, 2025 January 24, 2025 - January 26, 2025 January 31, 2025 - February 2, 2025 February 21, 2025 - February 23, 2025 At the Worthington Hockey Arena, 1600 Stower Drive

The applications (included as *Exhibit 1*) must be approved by the local governing body prior to being sent to the State for approval.

Council action is requested on the Applications for Exemption from Lawful Gambling for the Worthington Hockey Association, Inc.

CASE ITEMS

1. **THIRD READING PROPOSED ORDINANCE TO AMEND THE STORM WATER UTILITY RATE**

Pursuant to published notice this is the time and date set for the third reading of a proposed ordinance to Amend the Storm Water Utility Rate.

A complete copy of the ordinance was provided in your October 28, 2024 Council Agenda.

Council action is requested to give a second reading and subsequently adopt the proposed ordinance.

LG230 Application to Conduct Off-Site Gambling**No Fee****ORGANIZATION INFORMATION**

Organization Name: Worthington Hockey Assoc. Inc. License Number: _____
 Address: P.O. Box 123 City: Worthington MN Zip: 56187
 Chief Executive Officer (CEO) Name: Matthew Kennedy Daytime Phone: _____
 Gambling Manager Name: Shannon Andrea Daytime Phone: _____

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 12/20/24 to 12/22/24

Check the type of games that will be conducted:



Raffle



Pull-Tabs



Bingo



Tipboards



Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: Worthington Ice Arena
 Street address and City (or township): 1600 Stower Drive Worthington Zip: MN County: Nobles
 • Do not use a post office box.
 • If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

**Yes**

If yes, a lease is not required.

**No**

If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: \$ 0 (If none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

Lessor's Signature: _____ Date: _____

Print Lessor's Name: _____

CONTINUE TO PAGE 2

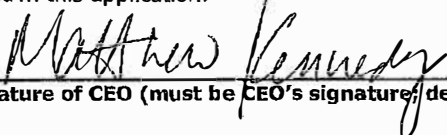
Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: _____	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
<div style="border: 1px solid black; padding: 10px; text-align: center;"> Local unit of government must sign. </div>	TOWNSHIP NAME: _____ Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date Signed: _____

CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.


 Signature of CEO (must be CEO's signature; designee may not sign)

11-18-24
 Date

Mail or fax to:

Minnesota Gambling Control Board
 Suite 300 South
 1711 West County Road B
 Roseville, MN 55113
Fax: 651-639-4032

No attachments required.

Questions? Contact a Licensing Specialist at 651-539-1900.

This publication will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.

If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

LG230 Application to Conduct Off-Site Gambling**No Fee****ORGANIZATION INFORMATION**

Organization Name: Worthington Hockey Assoc. Inc. License Number: _____
Address: P.O. Box 123 City: Worthington, MN Zip: 56187
Chief Executive Officer (CEO) Name: Matthew Kennedy Daytime Phone: _____
Gambling Manager Name: Shannon Andrea Daytime Phone: _____

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 1/3/25 to 1/5/25

Check the type of games that will be conducted:



Raffle



Pull-Tabs



Bingo



Tipboards



Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: Worthington Ice Arena
Street address and City (or township): 1600 Stower Drive Worthington Zip: 56187 County: Nobles

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?



Yes If yes, a lease is not required.



No If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: \$ 0 (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

Lessor's Signature: _____ Date: _____

Print Lessor's Name: _____

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Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: _____	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
<div style="border: 1px solid black; padding: 10px; text-align: center;"> Local unit of government must sign. </div>	Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date Signed: _____

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The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.

Matthew Kennedy
Signature of CEO (must be CEO's signature; designee may not sign)

11-18-24
Date

Mail or fax to:

Minnesota Gambling Control Board
Suite 300 South
1711 West County Road B
Roseville, MN 55113
Fax: 651-639-4032

No attachments required.

Questions? Contact a Licensing Specialist at 651-539-1900.

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If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

LG230 Application to Conduct Off-Site Gambling**No Fee****ORGANIZATION INFORMATION**

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Address: P.O. Box 123 City: Worthington, MN Zip: 56187
Chief Executive Officer (CEO) Name: Matthew Kennedy Daytime Phone: _____
Gambling Manager Name: Shannon Andrea Daytime Phone: _____

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 1, 24, 25 to 1, 26, 25

Check the type of games that will be conducted:



Raffle



Pull-Tabs



Bingo



Tipboards



Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: Worthington Ice Arena
Street address and City (or township): 1600 Stower Drive Worthington Zip: 56187 County: Nobles

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

**Yes**

If yes, a lease is not required.

**No**

If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: \$ 0 (If none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

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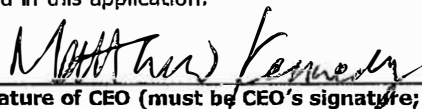
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Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
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I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.



Signature of CEO (must be CEO's signature; designee may not sign)

11-18-24
Date

Mail or fax to:

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Suite 300 South
1711 West County Road B
Roseville, MN 55113
Fax: 651-639-4032

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Address: P.O. Box 123 City: Worthington, MN Zip: 56187
Chief Executive Officer (CEO) Name: Matthew Kennedy Daytime Phone: _____
Gambling Manager Name: Shannon Andrea Daytime Phone: _____

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 1/31/25 to 2/2/25

Check the type of games that will be conducted:



Raffle



Pull-Tabs



Bingo



Tipboards



Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: Worthington Ice Arena
Street address and City (or township): 1600 Stower Drive Worthington Zip: 56187 County: Nobles

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?



Yes

If yes, a lease is not required.



No

If no, the lease agreement below must be completed, and signed by the lessor.

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Signature of City Personnel: _____	Signature of County Personnel: _____
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Matthew Kennedy

Signature of CEO (must be CEO's signature; designee may not sign)

11-16-24

Date

Mail or fax to:

Minnesota Gambling Control Board
Suite 300 South
1711 West County Road B
Roseville, MN 55113
Fax: 651-639-4032

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LG230 Application to Conduct Off-Site Gambling**No Fee****ORGANIZATION INFORMATION**

Organization Name: Worthington Hockey Assoc. Inc. License Number: _____
Address: P.O. Box 123 City: Worthington, MN Zip: 56187
Chief Executive Officer (CEO) Name: Matthew Kennedy Daytime Phone: _____
Gambling Manager Name: Shannon Andrea Daytime Phone: _____

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 2/21/25 to 2/23/25

Check the type of games that will be conducted:



Raffle



Pull-Tabs



Bingo



Tipboards



Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: Worthington Ice Arena
Street address and City (or township): 1600 Stower Drive Worthington Zip: 56187 County: Nobles

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?



Yes

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Date Approved by City Council: _____	Date Approved by County Board: _____
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Signature of City Personnel: _____	Signature of County Personnel: _____
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	Print Township Name: _____
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Signature of CEO (must be CEO's signature; designee may not sign)

11-18-24
Date

Mail or fax to:

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Suite 300 South
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Roseville, MN 55113
Fax: 651-639-4032

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ENGINEERING MEMO

DATE: NOVEMBER 21, 2024

TO: MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

AGENDA CASE ITEMS

1. APPROVE REVISED TASK ORDER 21 WITH BOLTON AND MENK TO PROVIDE DESIGN SERVICE FOR EAST OKABENA LAKE TRAIL PROJECT

During the council meeting on June 12, 2023, the Council passed a task order 21 with Bolton and Menk to provide engineering service for the East Okabena Trail project development including right of way acquisition, project design, permitting and environmental review. The initial task order 21 cost was not to exceed \$127,500.

The revised task order 21, **Exhibit 1**, is not to exceed additional amount of \$123,000, Bolton and Menk to provide Railroad coordination to establish and acceptable crossing under an existing Union Pacific Railroad Bridge, design and coordination of a box culvert under Union Pacific Railroad, Environmental Documentation associated with the awarded 2024 Local Trail Connection grant funding through the Minnesota Department of Natural Resources, and technical assistance to apply for additional grant funding through MnDOT's Active Transportation (AT) Infrastructure program.

Staff recommends the approval of revised task order 21.

2. RECEIVE REPORTS AND ORDER HEARING ON SERVICE ROAD AND SERVICE DRIVE IMPROVEMENT PROJECT

During the council meeting on October 28, 2024, the Council passed a resolution to order a feasibility report on the Service Drive and Service Road improvement project. The Council is requested to receive the report and order the improvement hearing required by State Statue 429 to proceed with the assessment project.

Included as **Exhibit 2-1** is a feasibility report on the proposed improvement of the Service Drive and Service Road improvement project from Spring Avenue to Trunk Highway 59/60. The proposed improvements involve replacement of the sanitary sewer main and sanitary services, water main, water services, regrading, and pavement restoration. Assessment will not commence until the full scope of work is completed.

The reports provide comprehensive information on the proposed improvements, including costs, funding, estimated assessment rates, and the City's share, along with related improvements. Staff recommends that the Council accepts the reports and passes the

resolution shown in **Exhibit 2-2**, to receive the reports and call for hearings on the proposed improvements. These hearings are scheduled to be held at the December 23, 2024, Council meeting.

**CITY OF WORTHINGTON AND BOLTON & MENK, INC.
TASK ORDER TO AGREEMENT FOR PROFESSIONAL SERVICES**

TASK ORDER NO: 21 Revised (Revisions to the Task Order are in Italic Font)

CLIENT: City of Worthington

CONSULTANT: Bolton & Menk, Inc.

DATE OF THIS TASK ORDER: November 20, 2024

DATE OF MASTER AGREEMENT FOR PROFESSIONAL SERVICES: September 14, 2020

Whereas, CLIENT and CONSULTANT entered into a Master Agreement for Professional Services (“Master Agreement”) as dated above; and CONSULTANT agrees to perform and complete the following Services for CLIENT in accordance with this Task Order and the terms and conditions of the Master Agreement. CLIENT and CONSULTANT agree as follows:

1.0 Scope of Services:

CONSULTANT shall perform the Services listed below or in the attached Scope. All terms and conditions of the Master Agreement are incorporated by reference in this Task Order, except as explicitly modified in writing herein.

CLIENT desires to construct a trail beginning at the intersection of TH 60 and Nobles Street and connecting to the existing trail along the lake on the north side of Second Avenue. This project was awarded federal funding through MnDOT’s Transportation Alternatives (TA) program. The project is scheduled for construction during Funding Year 2027. CONSULTANT will complete the following major tasks and scope:

1. Prepare a Project Memorandum for approval by MnDOT.
2. Conduct a topographic survey of the proposed project alignment.
3. Conduct a wetland delineation in the area where the proposed trail is expected to cross the Lake Okabena outlet ditch at Sherwood Street and in the low area east of E Lake Blvd. Any costs associated with mitigation (purchasing credits) will be paid by the City of Worthington.
4. Facilitate the land acquisition process to obtain two easements along the trail alignment. Costs to purchase the easements shall be paid by the City of Worthington. Any costs for title research and appraisals necessary shall be in addition to the fees indicated in section 2.
5. Complete permit applications for the Union Pacific Railroad, MnDOT, Okabena – Ocheda watershed district, MPCA, DNR, Corps of Engineers, and WCA. Permit fees to be paid by the City of Worthington.
6. Preliminary and final design to prepare plans, specifications, and contract documents.
7. It is anticipated that two project meetings will be needed with CLIENT staff during

- preliminary and final design phases of the project.
8. Bidding assistance and bid award recommendation.
 9. *Railroad coordination to establish an acceptable crossing under an existing Union Pacific Railroad Bridge.*
 10. *Design and coordination of a box culvert under Union Pacific Railroad*
 11. *Environmental Documentation associated with the awarded 2024 Local Trails Connection grant funding through the Minnesota Department of Natural Resources.*
 12. *Technical assistance to apply for additional grant funding through MnDOT's Active Transportation (AT) Infrastructure program.*

Construction services are not included in this task order. It is anticipated that they will be included in a later task order once bidding is completed if requested.

2.0 Fees:

CLIENT shall pay CONSULTANT in accordance with Section III of the Master Agreement and as follows or as described in the attached Scope. The total cost of services provided by CONSULTANT for this Task Order shall be as follows:

- Project Memorandum (Hourly Not to Exceed)..... \$12,000.00
- Topographic Survey (Lump Sum) \$15,000.00
- Wetland Delineation (Hourly Not to Exceed)..... \$7,500.00
- Right-of-Way Acquisition (Hourly Not to Exceed)..... \$13,000.00
- Permits (Hourly Not to Exceed) \$5,000.00
- Preliminary and Final Design (Hourly Not to Exceed)..... \$75,000.00
- **ORIGINAL TASK ORDER TOTAL..... \$127,500.00**

- *Additional Railroad Coordination..... \$37,000.00*
- *Bridge/ Box Culvert Design..... \$60,000.00*
- *Environmental Documentation \$20,000.00*
- *MnDOT Active Transportation Grant Application..... \$6,000.00*
- ***REQUESTED ADDITIONAL FEES \$123,000.00***

3.0 Schedule:

An estimated project schedule is as follows:

Topographic Survey	June/ July 2023
Wetland Delineation	August 2023
Project Memorandum.....	October 2023 – December 2024
Preliminary and Final Design	January 2024 – April 2025
Permitting	May 2024 – April 2025
Bidding	2026*

*Bidding can be advanced if the City desires to pay the upfront costs of the project and wait for reimbursement in FY 2027.

4.0 Deliverables

Deliverables will be as follows or as set forth in the attached Scope. Preliminary engineering cost estimates and schematic layouts, construction plans, specifications, contracts, and any necessary addendums.

5.0 Term

In the event that the Schedule for this Task Order extends beyond the term of the Master Agreement, either intentionally or unintentionally by Task Order Scope or by Task Order extension, then this Task Order shall operate to extend the Master Agreement through the completion of CONSULTANT'S obligations under this Task Order or until a new Master Agreement is executed incorporating this Task Order.

6.0 Other Matters

None.

7.0 Project Managers

Project managers and contact information for the CLIENT and CONSULTANT for this Task Order, if different than the Master Agreement, are as follows:

CLIENT:

Name: Hyunmyeong Goo
Address: 303 Ninth Street
City, State, Zip: Worthington, MN 56187
Office Phone: 507-372-8600
Email: hgoo@ci.worthington.mn.us

BOLTON & MENK, INC.

Name: Travis Winter, P.E.
Office Address 1501 South State Street, Ste 100
City, State, Zip: Fairmont, MN 56031
Office Phone: 507-238-4738
Email: travis.winter@bolton-menk.com

CLIENT:

By: _____

Printed Name: _____

Title: _____

BOLTON & MENK, INC.

BY: _____

Printed Name: Travis Winter, P.E.

Title: Principal Engineer

ATTACHMENTS TO THIS TASK ORDER: Universal Field Services Inc. fee proposal for assisting in right-of-way acquisition services.

Service Road & Service Drive near Oxford Street & Trunk Highway 60

Feasibility Report

City of Worthington, Minnesota
November 2024



Submitted by:

Bolton & Menk, Inc.
1501 South State Street, Suite 100
Fairmont, MN 56031
P: (507) 238-4738

Certification

Feasibility Report

for

Service Road and Service Drive Improvements

City of Worthington
Worthington, Minnesota
OF1.134589

November 2024

PROFESSIONAL ENGINEER

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Signature: 

Typed or Printed Name: Travis L. Winter, P.E.

Date: 11/20/2024 License Number: 46649

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I. INTRODUCTION

The purpose of this report is to determine the feasibility of improving the following streets by grading, base construction, concrete curb and gutter, pavement surfacing, sidewalk construction, and any necessary utility improvements.

Service Road and Service Drive - near Oxford Street and T.H. 60 (the project).

This report has been prepared pursuant to Council Resolution No. 2024-10-75 of October 28, 2024. Such improvements have not been petitioned for and need to proceed as a Council initiated project. See Figure 1 for the location of the subject project.

As requested, we have prepared the following Feasibility Report in accordance with Minnesota Statutes Chapter 429 for the proposed improvements. This report provides an initial analysis of the feasibility, cost-effectiveness and necessity of the proposed infrastructure improvements and it is expected that at least part of the cost of these improvements will be assessed to benefiting property adjacent to the improvements. The specific objectives of this feasibility report are to:

1. Evaluate the need for the project.
2. Determine the necessary infrastructure improvements.
3. Develop a preliminary cost estimate for the proposed project.
4. Determine the feasibility of the proposed improvements.

Specific items of construction will consist of:

1. Removal of existing pavement and storm sewer culverts.
2. Construct storm sewer and water quality features, sanitary spot repairs, watermain and services.
3. Concrete curb & gutter, driveways, and pedestrian walks.
4. Street pavement.
5. Turf restoration.

II. PROJECT NEED

The existing Service Road/Drive northwest of the roundabout at Oxford Street and Trunk Highway 60 has been listed on the Capital Improvements Program (CIP) as a priority since the MnDOT roundabout improvements were completed. At that time, the existing signalized intersection that provided direct access to the local businesses was removed and replaced with the roundabout that exists today. As part of that MnDOT T.H. 60 improvement, an access point to this area was added to T.H. 60 for a future street connection.

The existing Service Road and Service Drive are dead-end streets that provide access to businesses and residents along this portion of Oxford Street and Trunk Highway 60. The street surface is deteriorated asphalt pavement with a large portion that also has gravel surfacing. The Service Road is a rural section that has roadside ditches and driveway culverts. The Service Drive has no storm drainage system.

The Project would reconstruct the existing Service Road and Service Drive to an urban section with concrete curb as well as extend both streets to the existing access point located on T.H. 60 previously constructed by MnDOT.

The existing sanitary sewer main and portions of the water system have been reconstructed in the past 10 to 30 years; however, portions of the water system are at the end of their service life. All utility systems within the street segments should be evaluated and the deteriorating and insufficient utility systems should be considered for replacement at the time of street reconstruction.

III. MnDOT 2023 LOCAL ROAD IMPROVEMENT PROGRAM GRANT

Due to the unique need for this project, City staff has applied for and been awarded grant funds from MnDOT (State Aid for Local Transportation) via the Local Road Improvement Program (LRIP). As part of the application, many of the local property owners provided letters of support for the Project.

The total LRIP grant amount for the Project is \$1,440,000.

The items eligible for LRIP funds include elements associated with roadway construction as well as the necessary storm drainage systems. Items not eligible include engineering, construction administration, right-of-way acquisition, water and sanitary sewer improvements, or private utility work. Additionally, work on trunk highways is not eligible.

Any non-eligible work will be funded locally with City funds and special assessments.

IV. EXISTING CONDITIONS

A. Street

Service Road is a dead-end frontage street that is a rural section with aging asphalt pavement and gravel surfacing. The age of the pavement is unknown; however, the condition is poor. The existing pavement width is approximately 30 feet with signs of disturbance along the shoulders due to vehicle parking.

Service Drive is a gravel surfaced street with a rural section that provides access to business and residential properties as well as connections to the private streets of the Sungold Heights mobile home park. The existing gravel surface is approximately 30 feet in width and functions as a dead-end street.

There is an existing 10-foot bituminous trail along the TH 60 corridor, however there are no pedestrian walks along the Service Road or Service Drive in this area.

Both streets are within existing City right-of-way.

B. Storm Sewer

The Service Road storm sewer is minimal and consists of driveway culverts along the north side ditch. Runoff is conveyed east and west along these ditches and continues within offsite ditches.

Service Drive has no existing storm sewer.

There is an existing drainage pond to the south of the Service Road, however this feature is within MnDOT right-of-way and is sized for use by the existing roundabout improvements. The storm drainage system for the Service Road does not connect to this MnDOT drainage system.

C. Sanitary Sewer

The Service Road does not have sanitary sewer. The local businesses are served at the rear by an existing sanitary sewer within the Service Drive right-of-way. The sanitary sewer was

constructed in 1978 and is in good condition. Sewer televising confirms that the system is an 8-inch diameter PVC pipe with factory made service taps and 4-inch PVC service lines. The existing manholes are prefabricated concrete structures in fair condition. There are a few service connections that show minor buildup of mineral deposits; however, no infiltration was observed.

The Service Drive sanitary sewer flows from east to west and connects into the existing sanitary manhole in Spring Avenue. Inspection shows that the sanitary pipe transitions from PVC to Vitrified Clay Pipe (VCP) near the manhole in Spring Avenue. There is also an offset joint at the pipe material transition.

The adjacent Sungold Heights trailer park homes are served by sanitary sewer within the private streets of the development and are not impacted by this Project.

D. Water System

The existing watermain in the Project area include a 12-inch transmission main that runs along the Service Road and is looped to the water system to the south of Oxford Street. There is also a 6-inch distribution main that tees off the 12-inch and runs north between private properties from the Service Road to Service Drive and feeds the residential community north of the Project area.

The 12-inch watermain along the north side of the Service Road is PVC pipe material constructed in 2012 and is in good condition. Three fire hydrants are located along this alignment and there are no water services connected to the 12-inch water main.

The existing 6-inch watermain that is located between the private properties is cast-iron pipe (CIP) material, has a history of leaks and breaks, and is in poor condition. The properties between the Service Road and Service Drive have water services that are connected to this existing 6-inch watermain. One of these service lines is known to be under an adjacent structure. There are no hydrants on Service Drive.

This existing 6-inch watermain that feeds to the north is undersized for the density of the neighborhood and is approaching the end of its service life. These service lines are assumed to be 3/4-inch to 1-inch diameter copper or steel material.

E. Existing Wetlands

The existing roadside ditch along the Service Road as well as the ditch near the MnDOT access point drain poorly and show characteristics of wetlands. As part of the preliminary investigations, a formal wetland delineation boundary/type study was performed. The Minnesota Board of Water and Soil Resources (BWSR) has reviewed the delineation report and provided an approved Notice of Decision.

As part of the final design, impacts to existing wetland areas should be minimized where feasible. The impacted areas will be quantified and coordinated with BWSR. Wetland impacts requiring mitigation shall be completed in accordance with BWSR requirements.

V. PROPOSED IMPROVEMENTS

See Figure 2 for the Proposed Improvements plan.

A. Street

As previously discussed, due to the lack of connectivity, age and condition of the streets, it is recommended that the existing streets be reconstructed and extended to provide an access point connection to Trunk Highway 60. The costs to the City and adjacent property owners

will be greatly reduced by the LRIP grant funding from MnDOT.

1. Street Width

The City Code of Ordinances recommends that residential streets be “36 feet in width, measured between faces of curb”. This standard allows for parking on both sides of the street with hindered but generally passable two-way traffic. There is no provision for commercial service road width, however, the existing Service Road to the west of the project has a width of 32 feet.

It is recommended that the Service Road and Service Drive be reconstructed with 32-foot widths to match the existing service road conditions in the area.

The existing Service Road right-of-way is quite narrow at 50 feet in width and limits the space available for additional street width. On-street parking is anticipated in this area. For this reason, signage for no parking may be considered on the south side of the street.

The Service Drive right-of-way has a standard 70-foot width. Parking on this segment of street is anticipated to be low. If the public response strongly requests a wider width for the Service Drive, a 36-foot width could be considered.

2. Pavement Design and Type

Due to the LRIP funding from MnDOT, the streets will be constructed to meet the State Aid standard of a “10-ton” pavement design. This design will account for traffic consisting of automobiles together with moderate quantities of trucks to reflect normal commercial services such as garbage hauling and deliveries.

Since the existing streets are dead ends, there is no traffic data available, however traffic counts on the Service Road west of the Project will be used to project future traffic volumes.

Both Bituminous and Concrete pavement sections have been considered.

Should bituminous pavement be the selected pavement alternative, it is recommended that the streets be constructed utilizing a street section of 5-inches of bituminous surfacing, 8-inches of Class 5 aggregate base, and 6-inches of drainage aggregate base.

The installation of a subsurface drainage system is also recommended. The drainable stable base (DSB) together with proper edge drain tiles will allow for free drainage of that base material, intercept free water rising from below that layer, and provide a base layer that is less susceptible to loss of strength due to the presence of excess moisture. Geotextile reinforcement fabric would also be installed in conjunction with the aggregate base. The geotextile fabric will reduce the migration of the subgrade clay into the drainable base material and reinforce the subgrade material (clay) during the spring transitional period when frost is melting out of the soil and the subgrade’s bearing strength is the weakest.

If concrete pavement is the selected pavement alternative, it is recommended that the street section be 6-inches of concrete pavement. This concrete thickness is based on Minnesota Department of Transportation concrete pavement criteria. Installation of the aggregate base section, geotextile fabric, and a subsurface drainage system like that utilized in the bituminous pavement section is also recommended.

3. Right-of-Way

The existing right-of-way for Service Drive connects to Trunk Highway 60 at the MnDOT access point. The existing right-of-way for the Service Road, however, follows along the

frontage of TH 60 and doesn't allow for an acceptable connection point.

The connection of the Service Road to Service Drive at an intersection near the TH 60 access would be a great benefit to the local businesses and neighborhood in general. For this reason, it is recommended that additional right-of-way be obtained from the adjacent property owner to accommodate this street connection point.

Initial communication with the property owner has been positive. Any property acquisition for the project will be completed in accordance with all regulatory requirements.

B. Storm Sewer

The existing storm sewer system is minimal and generally consists of roadside ditch culverts on the north side of the Service Road. Reconstructing the street into an urban section with concrete curb will eliminate roadside ditches and require the addition of storm catch basins and storm sewer mains where necessary.

It is recommended that the new storm system be constructed with reinforced concrete pipe (RCP) and concrete manhole and catch basing structures. The minimum pipe size should be 12-inches and sized to meet the State Aid design requirements.

Due to the reconstruction and extension of the existing streets, the impervious area will be increased. Water quality features such as ponds or swales should be constructed to comply with the City MS4 permit requirements.

C. Sanitary Sewer

As previously discussed, the existing sanitary system in Service Drive was constructed in 1978 and is in good condition. It is recommended that is not necessary to reconstruction this sanitary sewer system at this time. If issues arise in the future, repairs could be completed using trenchless methods.

Inspection shows that the Service Drive sanitary pipe transitions from PVC to Vitrified Clay Pipe (VCP) near the manhole in Spring Avenue. There is also an offset joint at the pipe material transition. A spot repair of this short section of pipe is recommended as part of the Project.

See Figure 2 for the proposed sanitary spot repair location.

D. Water System

The existing 6-inch water main is old and undersized. It is recommended that this system be replaced with 8-inch diameter PVC pipe generally along its existing alignment. New hydrants and valves will be installed where necessary.

Service lines to the private properties will be replaced with 1-inch diameter PE pipe to the curb stop valve. It is recommended that service lines be rerouted to shorten the overall length or relocated to avoid existing buildings.

Water main and service improvements on private property may be best accomplished using trenchless horizontal directional drilling (HDD) methods to minimize the impacts to the above ground features. A cost/benefit analysis is recommended during the final design to determine where HDD methods are warranted.

VI. PROJECT COST AND FINANCING

As previously discussed, a 2023 Local Road Improvement Program (LRIP) grant from MnDOT has been obtained for the Project. Special Assessments and local City funds will also be used to finance the Project.

The estimated project costs and grant funds, city funds and assessments are summarized below.

Table 1 - Preliminary Cost Estimate Summary				
Item	Project Cost	LRIP Grant	City Cost	Assessments
Bituminous Street	\$1,591,760	\$1,294,001	\$242,935.99	\$54,823.01
Storm Sewer	\$241,920	\$145,999	\$95,921	\$0
Sanitary Sewer	\$5,790	\$0	\$5,790	\$0
Water System	\$123,120	\$0	\$123,120	\$0
Totals	\$1,962,590	\$1,440,000	\$467,766.99	\$54,823.01

A detailed preliminary cost estimate is in the appendix.

The distribution of assessable costs for each of the improvement types is proposed as outlined in the City Assessment Ordinance.

A. Street

The estimated project cost of the bituminous street improvement is \$1,591,760.

The provisions of the City assessment ordinance establish that the City share will include all costs for reconstruction of the center 24 feet of pavement. Pedestrian ramps are also considered 100% city costs.

The costs for reconstructing the remaining width of pavement, curb (and gutter), driveways, sidewalk will be assessed to the benefited properties. The street assessment rate would be based on the length of lot frontage on both sides of the street and include City alley and street right of way frontage lengths.

MnDOT LRIP funding will be applied to street costs (as well as storm sewer) as previously discussed. In accordance with the Special Assessment Policy of the City Code, the State Aid funding should first be used to reduce and City eligible costs. The remainder of aid will be used to reduce the special assessments.

Bituminous and concrete pavement alternatives are considered. The estimated costs, MnDOT LRIP Grant, City share, assessment receivables, and assessment rates for the street improvements are as follows:

BITUMINOUS PAVEMENT OPTION:

MnDOT LRIP Grant (Street):

Applied to City costs \$727,471.50

Applied to assessable costs \$ 566,529.50

Total LRIP applied to street costs \$ 1,294,001.00

TOTAL COST REMAINING (after LRIP) \$ 297,759.00

City Share for:

Center 24-feet \$181,600.00

<i>Other non-rate determining costs</i> ⁽¹⁾	\$	2,900.00	
<i>Rate determining non-assessable cost</i> ⁽²⁾	\$	<u>58,435.99</u>	
Total City Share	\$	242,935.99	(15.3%)

Assessments:

Rate-determining costs	\$113,259.00	
Rate determining non-assessable cost ⁽²⁾	\$ <u>-58,435.99</u>	
Assessments Receivable	\$ 54,823.01	(3.4%)

TOTAL COST (BITUMINOUS STREET) \$ 1,591,760.00

Based on a rate determining frontage of 4,511.0 ft, the assessment rate is **\$25.11/ft.**

⁽¹⁾ Includes costs for pedestrian ramps.

⁽²⁾ Includes costs for allowances, street, and alley frontage, and rounding.

Total rate determining frontage length	= 4,511.0 ft.
Allowance frontage length	= 1056.8 ft.
Street and Alley frontage length	= 1,270.4 ft.
Total assessable adjusted frontage length	= 2,183.8 ft.

CONCRETE PAVEMENT OPTION:

The estimated project cost of the concrete street improvement is \$1,905,660.

MnDOT LRIP Grant (Street):

<i>Applied to City costs</i>	\$953,431.50	
<i>Applied to assessable costs</i>	\$	<u>340,569.50</u>
Total LRIP applied to street costs	\$	1,294,001.00

TOTAL COST REMAINING (after LRIP) \$ 611,659.00

City Share for:

Center 24-feet	\$181,600.00	
Other non-rate determining costs ⁽¹⁾	\$ 2,900.00	
Rate determining non-assessable cost ⁽²⁾	\$ <u>220,362.57</u>	
Total City Share	\$ 404,862.57	(21.2%)

Assessments:

Rate-determining costs	\$427,159.00	
Rate determining non-assessable cost ⁽²⁾	\$ <u>-220,362.57</u>	
Assessments Receivable	\$ 206,796.43	(10.9%)

TOTAL COST (CONCRETE STREET) \$ 1,905,660.00

Based on a rate determining frontage of 4,511.0 ft, the assessment rate is **\$94.69/ft.**

⁽¹⁾ Includes costs for pedestrian ramps.

⁽²⁾ Includes costs for allowances, street, and alley frontage, and rounding.

Total rate determining frontage length	= 4,511.0 ft.
Allowance frontage length	= 1056.8 ft.
Street and Alley frontage length	= 1,270.4 ft.
Total assessable adjusted frontage length	= 2,183.8 ft.

B. Storm Sewer

MnDOT LRIP grant funding will be used to reduce the City share of storm sewer costs.

The estimated project costs of the storm sewer improvements are \$241,920.

The existing storm sewer system will be reconstructed and replaced with appropriately sized pipes and structures. This is a life cycle improvement and not considered an increase in the level of service. For this reason, storm sewer improvements for this project are not considered assessable and any remaining costs exceeding the LRIP grant funds shall be 100% City costs.

MnDOT LRIP Grant (STORM):

<i>Applied to City costs</i>	<i>\$145,999.00</i>
<i>Applied to assessable costs</i>	<i>\$ 0.00</i>
Total LRIP applied to storm costs	\$ 145,999.00

City Share (STORM)	\$ 95,921.00
--------------------	--------------

TOTAL COST (STORM)	\$ 241,920.00
--------------------	---------------

C. Sanitary Sewer

The estimated project cost for sanitary sewer reconstruction is \$5,790.

The damaged sanitary sewer main will be a spot repair and be replaced with an 8-inch PVC pipe. This is a life cycle improvement due to age and condition and not considered an increase in the level of service.

For this reason, the sanitary sewer improvements are not considered assessable costs and shall be 100% city cost funded by the utility revenue.

D. Water Main and Services

The estimated project cost of the watermain and public service improvements is \$123,120.

The existing 6-inch CIP watermain will be reconstructed and replaced with an 8-inch PVC main. Water services will also be reconstructed from the main to the corporation stop valve. In addition, water services to structures with routes under structures will be corrected where feasible. Watermain reconstruction is a life cycle improvement due to its age and condition and not considered an increase to the level of service.

For this reason, the public watermain and service improvements are not considered assessable costs and shall be 100% city cost funded by the utility revenue.

VII. CONCLUSION

The proposed street and utility improvements are feasible and a cost-effective means of improving the subject lengths of Service Road and Service Drive. The request of competitive bids for the project best accomplishes the proposed construction of the street improvements described in this report.

The estimated costs presented herein have been prepared based on current, average bidding prices and are subject to variation due to construction timing, contractor workloads, etc. The cost estimates include the estimated cost of engineering and contract administration, but do not include the cost of any fiscal fees related to project financing.

Appendix A: Preliminary Cost Estimate

ENGINEER'S PRELIMINARY COST ESTIMATE
SERVICE ROAD AND SERVICE DRIVE IMPROVEMENTS



Estimated Storm Sewer SAP LRIP Participation: 70%

						S.A.P. 177-594-001							NON-PARTICIPATING											
						All Work						Street				Storm			Storm		Sanitary		Watermain	
												Total Street		LRIP Funded			Assessable	Total	LRIP Funded		City Costs		City Costs	
No.	Item	Unit	Unit Price	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Rate Det. Cost	Qty	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost			
1	MOBILIZATION	LS	\$100,000.00	1.00	\$ 100,000.00	0.80	\$ 80,000.00	0.54	\$ 54,000.00	0.01	\$ 1,000.00	\$ 25,000.00	0.12	0.08	\$ 8,050.00	0.03	\$ 3,450.00	0.01	\$ 500.00	0.08	\$ 8,000.00			
2	TRAFFIC CONTROL	LS	\$10,000.00	1.00	\$ 10,000.00	0.80	\$ 8,000.00	0.54	\$ 5,400.00	0.01	\$ 100.00	\$ 2,500.00	0.12	0.08	\$ 805.00	0.03	\$ 345.00	0.01	\$ 50.00	0.08	\$ 800.00			
3	CLEARING AND GRUBBING	LS	\$2,500.00	1.00	\$ 2,500.00	1.00	\$ 2,500.00	0.70	\$ 1,750.00		\$ -	\$ 750.00		-	\$ -	-	\$ -		\$ -		\$ -			
4	REMOVE GATE VALVE	EA	\$500.00	2.00	\$ 1,000.00		\$ -		\$ -		\$ -	\$ -		-	\$ -	-	\$ -		\$ -	2.00	\$ 1,000.00			
5	REMOVE HYDRANT	EA	\$1,000.00	1.00	\$ 1,000.00		\$ -		\$ -		\$ -	\$ -		-	\$ -	-	\$ -		\$ -	1.00	\$ 1,000.00			
4	REMOVE WATERMAIN	LF	\$8.00	50.00	\$ 400.00		\$ -		\$ -		\$ -	\$ -		-	\$ -	-	\$ -		\$ -	50.00	\$ 400.00			
5	REMOVE SEWER PIPE (STORM)	LF	\$8.00	370.00	\$ 2,960.00		\$ -		\$ -		\$ -	\$ -	370.00	259.00	\$ 2,072.00	111.00	\$ 888.00		\$ -		\$ -			
6	REMOVE SEWER PIPE (SANITARY)	LF	\$5.00	25.00	\$ 125.00		\$ -		\$ -		\$ -	\$ -		-	\$ -	-	\$ -	25.00	\$ 125.00		\$ -			
7	REMOVE CURB AND GUTTER	LF	\$6.00	215.00	\$ 1,290.00	215.00	\$ 1,290.00		\$ -	100.00	\$ 600.00	\$ 690.00		-	\$ -	-	\$ -		\$ -		\$ -			
8	REMOVE CONCRETE SIDEWALK & DRIVEWAY	SY	\$12.00	55.00	\$ 660.00	55.00	\$ 660.00		\$ -		\$ -	\$ 660.00		-	\$ -	-	\$ -		\$ -		\$ -			
9	REMOVE BITUMINOUS PAVEMENT	SY	\$12.00	3,125.00	\$ 37,500.00	3,125.00	\$ 37,500.00	2,188.00	\$ 26,256.00		\$ -	\$ 11,244.00		-	\$ -	-	\$ -		\$ -		\$ -			
10	EXCAVATION - COMMON	CY	\$18.00	6,650.00	\$ 119,700.00	6,650.00	\$ 119,700.00	4,655.00	\$ 83,790.00		\$ -	\$ 35,910.00		-	\$ -	-	\$ -		\$ -		\$ -			
11	COMMON EMBANKMENT	CY	\$30.00	850.00	\$ 25,500.00	850.00	\$ 25,500.00	595.00	\$ 17,850.00		\$ -	\$ 7,650.00		-	\$ -	-	\$ -		\$ -		\$ -			
12	EXCAVATION - SUBGRADE	CY	\$16.00	100.00	\$ 1,600.00	100.00	\$ 1,600.00	70.00	\$ 1,120.00		\$ -	\$ 480.00		-	\$ -	-	\$ -		\$ -		\$ -			
13	STABILIZING AGGREGATE (CV)	CY	\$50.00	100.00	\$ 5,000.00	100.00	\$ 5,000.00	75.00	\$ 3,750.00		\$ -	\$ 1,250.00		-	\$ -	-	\$ -		\$ -		\$ -			
14	GEOTEXTILE FABRIC, TYPE IV (MOD)	SY	\$3.50	9,890.00	\$ 34,615.00	9,890.00	\$ 34,615.00	6,923.00	\$ 24,230.50		\$ -	\$ 10,384.50		-	\$ -	-	\$ -		\$ -		\$ -			
15	AGGREGATE SURFACING, CL 2	TON	\$40.00	100.00	\$ 4,000.00	100.00	\$ 4,000.00	70.00	\$ 2,800.00		\$ -	\$ 1,200.00		-	\$ -	-	\$ -		\$ -		\$ -			
16	EXPLORATORY EXCAVATION	hour	\$500.00	4.00	\$ 2,000.00		\$ -		\$ -		\$ -	\$ -	2.00	1.40	\$ 700.00	0.60	\$ 300.00		\$ -	2.00	\$ 1,000.00			
17	STREET SWEEPER (WITH PICKUP BROOM)	hour	\$200.00	10.00	\$ 2,000.00	10.00	\$ 2,000.00	10.00	\$ 2,000.00		\$ -	\$ -		-	\$ -	-	\$ -		\$ -		\$ -			
18	8" AGGREGATE BASE, CLASS 5 (CV)	CY	\$55.00	2,445.00	\$ 134,475.00	2,445.00	\$ 134,475.00	1,712.00	\$ 94,160.00		\$ -	\$ 40,315.00		-	\$ -	-	\$ -		\$ -		\$ -			
19	6" DRAINABLE AGGREGATE BASE, TYPE DSB (CV)	CY	\$75.00	1,830.00	\$ 137,250.00	1,830.00	\$ 137,250.00	1,281.00	\$ 96,075.00		\$ -	\$ 41,175.00		-	\$ -	-	\$ -		\$ -		\$ -			
20	BITUMINOUS PATCH	SY	\$100.00	95.00	\$ 9,500.00	25.00	\$ 2,500.00	25.00	\$ 2,500.00		\$ -	\$ -		-	\$ -	-	\$ -		\$ -	70.00	\$ 7,000.00			
21	5" BITUMINOUS PAVEMENT	TON	\$140.00	2,365.00	\$ 331,100.00	2,365.00	\$ 331,100.00	1,656.00	\$ 231,840.00		\$ -	\$ 99,260.00		-	\$ -	-	\$ -		\$ -		\$ -			
22	4" PERF PE PIPE DRAIN	LF	\$12.00	4,835.00	\$ 58,020.00	4,835.00	\$ 58,020.00	3,385.00	\$ 40,620.00		\$ -	\$ 17,400.00		-	\$ -	-	\$ -		\$ -		\$ -			
23	DRAIN TILE	LF	\$25.00	50.00	\$ 1,250.00	50.00	\$ 1,250.00	50.00	\$ 1,250.00		\$ -	\$ -		-	\$ -	-	\$ -		\$ -		\$ -			
24	4" PVC PIPE SEWER	LF	\$45.00	200.00	\$ 9,000.00		\$ -		\$ -		\$ -	\$ -	200.00	140.00	\$ 6,300.00	60.00	\$ 2,700.00		\$ -		\$ -			
25	12" RC PIPE SEWER	LF	\$90.00	127.00	\$ 11,430.00		\$ -		\$ -		\$ -	\$ -	127.00	88.90	\$ 8,001.00	38.10	\$ 3,429.00		\$ -		\$ -			
26	15" RC PIPE SEWER	LF	\$110.00	626.00	\$ 68,860.00		\$ -		\$ -		\$ -	\$ -	626.00	438.20	\$ 48,202.00	187.80	\$ 20,658.00		\$ -		\$ -			
27	18" RC PIPE SEWER	LF	\$125.00	163.00	\$ 20,375.00		\$ -		\$ -		\$ -	\$ -	163.00	114.10	\$ 14,262.50	48.90	\$ 6,112.50		\$ -		\$ -			
28	STORM CATCH BASIN	EA	\$4,000.00	10.00	\$ 40,000.00		\$ -		\$ -		\$ -	\$ -	10.00	7.00	\$ 28,000.00	3.00	\$ 12,000.00		\$ -		\$ -			
29	STORM MANHOLE DES 48-4020	EA	\$4,500.00	3.00	\$ 13,500.00		\$ -		\$ -		\$ -	\$ -	3.00	2.10	\$ 9,450.00	0.90	\$ 4,050.00		\$ -		\$ -			
30	STORM WQ MANHOLE DES 60-4020	EA	\$10,000.00	1.00	\$ 10,000.00		\$ -		\$ -		\$ -	\$ -	1.00	0.70	\$ 7,000.00	0.30	\$ 3,000.00		\$ -		\$ -			
31	WATER QUALITY POND FEATURES	LS	\$15,000.00	1.00	\$ 15,000.00		\$ -		\$ -		\$ -	\$ -	1.00	0.70	\$ 10,500.00	0.30	\$ 4,500.00		\$ -		\$ -			
32	CONNECT TO EXISTING SANITARY SEWER	EA	\$750.00	2.00	\$ 1,500.00		\$ -		\$ -		\$ -	\$ -		-	\$ -	-	\$ -	2.00	\$ 1,500.00		\$ -			
33	8" PVC PIPE SEWER (SANITARY)	LF	\$80.00	25.00	\$ 2,000.00		\$ -		\$ -		\$ -	\$ -		-	\$ -	-	\$ -	25.00	\$ 2,000.00		\$ -			
34	CONNECT TO EXISTING WATERMAIN	EA	\$1,600.00	2.00	\$ 3,200.00		\$ -		\$ -		\$ -	\$ -		-	\$ -	-	\$ -		\$ -	2.00	\$ 3,200.00			
34	8" PVC WATERMAIN	LF	\$85.00	20.00	\$ 1,700.00		\$ -		\$ -		\$ -	\$ -		-	\$ -	-	\$ -		\$ -	20.00	\$ 1,700.00			
35	8" PVC WATERMAIN (TRENCHLESS)	LF	\$85.00	300.00	\$ 25,500.00		\$ -		\$ -		\$ -	\$ -		-	\$ -	-	\$ -		\$ -	300.00	\$ 25,500.00			
36	2.0' HYDRANT RISER	EA	\$1,500.00	2.00	\$ 3,000.00		\$ -		\$ -		\$ -	\$ -		-	\$ -	-	\$ -		\$ -	2.00	\$ 3,000.00			
37	INSTALL HYDRANT UNIT	EA	\$2,500.00	2.00	\$ 5,000.00		\$ -		\$ -		\$ -	\$ -		-	\$ -	-	\$ -		\$ -	2.00	\$ 5,000.00			
38	INSTALL 8" GATE VALVE AND BOX	EA	\$1,500.00	2.00	\$ 3,000.00		\$ -		\$ -		\$ -	\$ -		-	\$ -	-	\$ -		\$ -	2.00	\$ 3,000.00			
39	CASTING ASSEMBLY (WATER MH)	EA	\$1,000.00	1.00	\$ 1,000.00		\$ -		\$ -		\$ -	\$ -		-	\$ -	-	\$ -		\$ -	1.00	\$ 1,000.00			
40	1" CORPORATION STOP AND SADDLE	EA	\$800.00	3.00	\$ 2,400.00		\$ -		\$ -		\$ -	\$ -		-	\$ -	-	\$ -		\$ -	3.00	\$ 2,400.00			
41	2" CORPORATION STOP AND SADDLE	EA	\$1,500.00	1.00	\$ 1,500.00		\$ -		\$ -		\$ -	\$ -		-	\$ -	-	\$ -		\$ -	1.00	\$ 1,500.00			
42	1" CURB STOP & BOX	EA	\$700.00	3.00	\$ 2,100.00		\$ -		\$ -		\$ -	\$ -		-	\$ -	-	\$ -		\$ -	3.00	\$ 2,100.00			
43	2" CURB STOP & BOX	EA	\$1,000.00	1.00	\$ 1,000.00		\$ -		\$ -		\$ -	\$ -		-	\$ -	-	\$ -		\$ -	1.00	\$ 1,000.00			
44	1" TYPE PE WATER SERVICE	LF	\$40.00	150.00	\$ 6,000.00		\$ -		\$ -		\$ -	\$ -		-	\$ -	-	\$ -		\$ -	150.00	\$ 6,000.00			
45	2" TYPE PE WATER SERVICE	LF	\$60.00	8.00	\$ 480.00		\$ -		\$ -		\$ -	\$ -		-	\$ -	-	\$ -		\$ -	8.00	\$ 480.00			
46	1" TYPE PE WATER SERVICE - TRENCHLESS	LF	\$40.00	70.00	\$ 2,800.00		\$ -		\$ -		\$ -	\$ -		-	\$ -	-	\$ -		\$ -	70.00	\$ 2,800.00			
47	2" TYPE PE WATER SERVICE - TRENCHLESS	LF	\$60.00	190.00	\$ 11,400.00		\$ -		\$ -		\$ -	\$ -		-	\$ -	-	\$ -		\$ -	190.00	\$ 11,400.00			
47	WATERMAIN FITTINGS	LBS	\$15.00	500.00	\$ 7,500.00		\$ -		\$ -		\$ -	\$ -		-	\$ -	-	\$ -		\$ -	500.00	\$ 7,500.00			

ENGINEER'S PRELIMINARY COST ESTIMATE
SERVICE ROAD AND SERVICE DRIVE IMPROVEMENTS



Estimated Storm Sewer SAP LRIP Participation: 70%

						S.A.P. 177-594-001								NON-PARTICIPATING												
						All Work						Street						Storm			Storm		Sanitary		Watermain	
												Total Street		LRIP Funded				Assessable	Total	LRIP Funded		City Costs		City Costs		City Costs
No.	Item	Unit	Unit Price	Qty	Cost	Qty	Cost	Qty	Center 24 Feet Cost	Ped Ramps Cost	Rate Det. Cost	Qty	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost						
55	EROSION CONTROL	LS	\$8,000.00	1.00	\$ 8,000.00	0.80	\$ 6,400.00	0.54	\$ 4,320.00	0.01	\$ 80.00	\$ 2,000.00	0.12	0.08	\$ 644.00	0.03	\$ 276.00	0.01	\$ 40.00	0.08	\$ 640.00					
56	MISC CONSTRUCTION	LS	\$25,000.00	1.00	\$ 25,000.00	0.80	\$ 20,000.00	0.54	\$ 13,500.00	0.01	\$ 250.00	\$ 6,250.00	0.12	0.08	\$ 2,012.50	0.03	\$ 862.50	0.01	\$ 125.00	0.08	\$ 2,000.00					
Estimated Construction Subtotal (BITUMINOUS STREET)					\$ 1,647,590.00	\$ 1,334,760.00		\$ 709,161.50		\$ 18,310.00		\$ 607,288.50		\$ 145,999.00		\$ 62,571.00		\$ 4,340.00		\$ 99,920.00						
Right-of-Way Acquisition					\$ 5,000.00	\$ 5,000.00		\$ 5,000.00		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -						
Wetland Mitigation					\$ 20,000.00	\$ 20,000.00		\$ 20,000.00		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -						
Design, Administration and Construction Engineering					\$ 290,000.00	\$ 232,000.00		\$ 156,600.00		\$ 2,900.00		\$ 72,500.00		\$ 23,345.00		\$ 10,005.00		\$ 1,450.00		\$ 23,200.00						
Total Estimated Project Cost (BITUMINOUS STREET)					\$ 1,962,590.00	\$ 1,591,760.00		\$ 890,761.50		\$ 21,210.00		\$ 679,788.50		\$ 169,344.00		\$ 72,576.00		\$ 5,790.00		\$ 123,120.00						
						0.800		0.540		0.010				0.115				0.005		0.080						

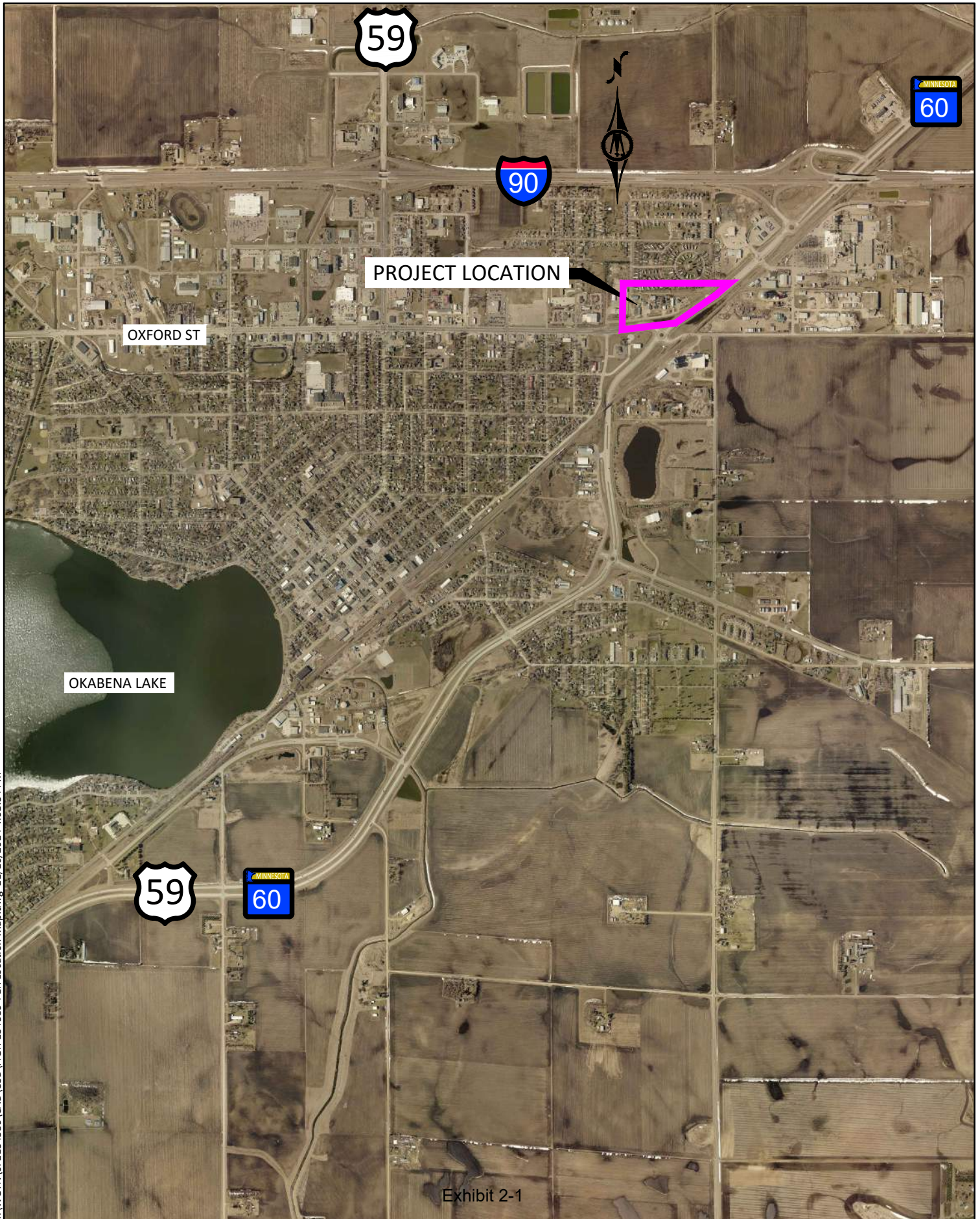
S.A.P. 177-594-001 - LRIP GRANT - BITUMINOUS STREET (100%) AND STORM SEWER (50%)					
MnDOT LRIP Grant (\$1,440,000)	\$ 1,440,000.00	\$ 1,294,001.00	\$ 709,161.50	\$ 18,310.00	\$ 566,529.50
Cost Remainders (after Grant Funding)	\$321,104.00	\$297,759.00	\$ 181,600.00	\$ 2,900.00	\$ 113,259.00
Totals	\$ 1,761,104.00	\$ 1,591,760.00	\$ 890,761.50	\$ 21,210.00	\$ 679,788.50

Alternate Cost Estimate - Concrete Pavement Option (Replace Items 20 & 21)

A20	BITUMINOUS PATCH	SY	\$100.00	285.00	\$ 28,500.00	235.00	\$ 23,500.00	235.00	\$ 23,500.00		\$ -	\$ -			\$ -		\$ -		\$ -	50.00	\$ 5,000.00	
A21	6" CONCRETE PAVEMENT	SY	\$80.00	7,800.00	\$ 624,000.00	7,800.00	\$ 624,000.00	5,460.00	\$ 436,800.00		\$ -	\$ 187,200.00			\$ -		\$ -		\$ -		\$ -	
Estimated Construction Subtotal (CONCRETE STREET)					\$ 1,959,490.00	\$ 1,648,660.00		\$ 935,121.50		\$ 18,310.00		\$ 695,228.50			\$ 145,999.00		\$ 62,571.00		\$ 4,340.00		\$ 97,920.00	
Right-of-Way Acquisition					\$ 5,000.00	\$ 5,000.00		\$ 5,000.00		\$ -		\$ -			\$ -		\$ -		\$ -		\$ -	
Wetland Mitigation					\$ 20,000.00	\$ 20,000.00		\$ 20,000.00		\$ -		\$ -			\$ -		\$ -		\$ -		\$ -	
Design, Administration and Construction Engineering					\$ 290,000.00	\$ 232,000.00		\$ 156,600.00		\$ 2,900.00		\$ 72,500.00			\$ 23,345.00		\$ 10,005.00		\$ 1,450.00		\$ 23,200.00	
Total Estimated Project Cost (CONCRETE STREET)					\$ 2,274,490.00	\$ 1,905,660.00		\$ 1,116,721.50		\$ 21,210.00		\$ 767,728.50			\$ 169,344.00		\$ 72,576.00		\$ 5,790.00		\$ 121,120.00	

S.A.P. 177-594-001 - LRIP GRANT - CONCRETE STREET AND STORM SEWER					
MnDOT LRIP Grant (\$1,440,000)	\$ 1,440,000.00	\$ 1,294,001.00	\$ 935,121.50	\$ 18,310.00	\$ 340,569.50
Cost Remainders (after Grant Funding)	\$635,004.00	\$611,659.00	\$ 181,600.00	\$ 2,900.00	\$ 427,159.00
Totals	\$ 2,075,004.00	\$ 1,905,660.00	\$ 1,116,721.50	\$ 21,210.00	\$ 767,728.50

Appendix B: Figures and Maps



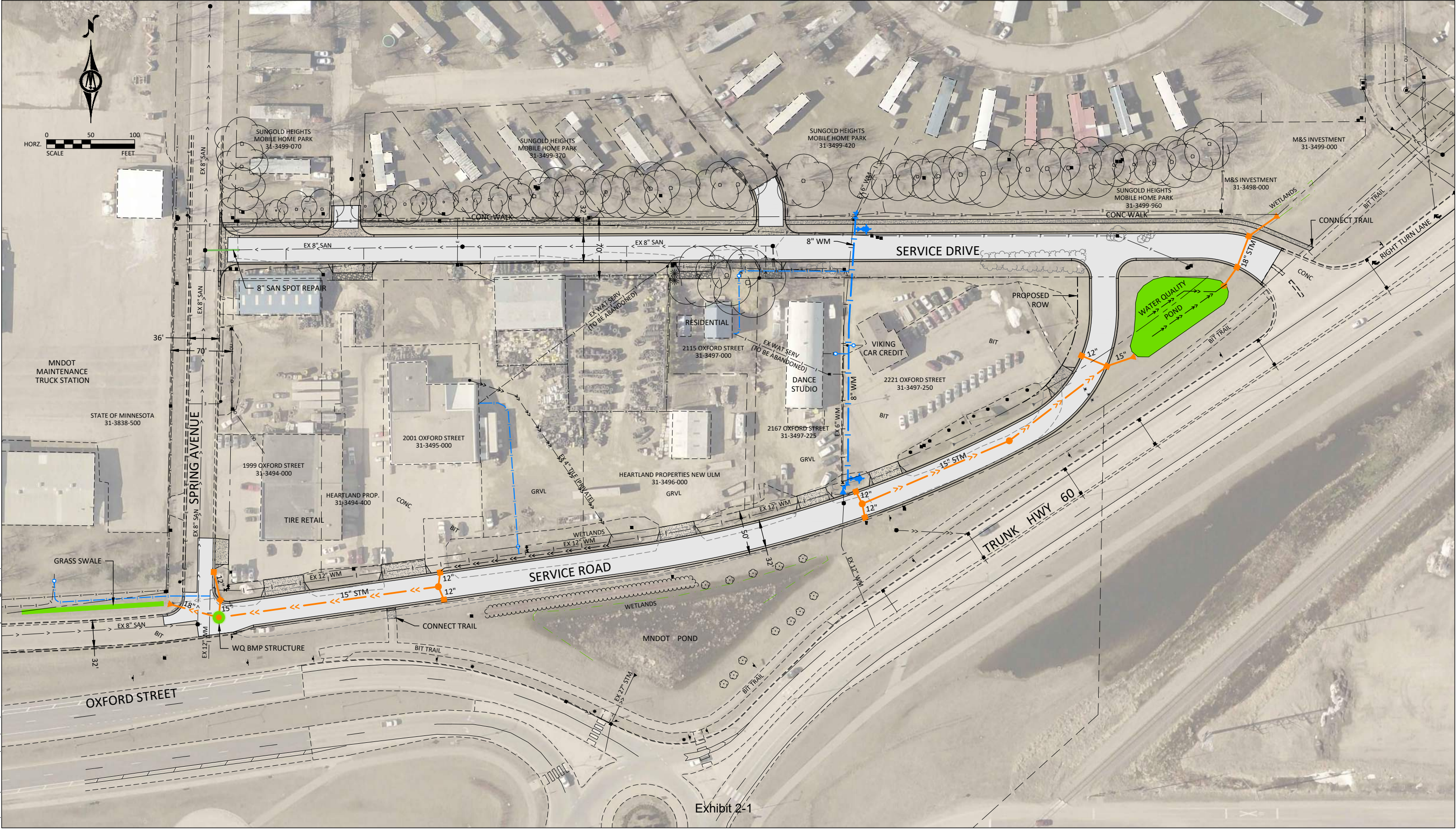


Exhibit 2-1

RESOLUTION NO. 2024-11-_____

RECEIVING REPORT AND CALLING FOR HEARING ON PROPOSED IMPROVEMENT

WHEREAS, Pursuant to Resolution No. 2024-10-75 of the Council passed on October 28th, 2024, a report has been prepared by the Acting City Engineer with reference to the improvement of the following described street by necessary grading and base, and by surfacing:

OXFORD STREET SERVICE ROAD/SERVICE DRIVE IMPROVEMENTS.

*Reconstruction of Service Road from Spring Avenue to Service Drive, and
the extension of Service Drive from Spring Avenue to Trunk Highway 60*

and this report was received by the Council on November 25th, 2024; and

WHEREAS the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF
THE CITY OF WORTHINGTON, MINNESOTA:**

1. The City Council will consider the improvement of said street by base reconstruction, resurfacing, curb and gutter, driveways, and sanitary sewer services for Service Road. For Service Drive, base reconstruction, resurfacing, curb and gutter, driveways, water main reconstruction and sanitary sewer services and to assess the abutting property owners for all or a portion of the cost of the improvement, grading, base construction, and surfacing, in accordance with the report, and the assessment of the abutting properties for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429.
 - a. **Bituminous:** An estimated total cost of the improvement ~ \$1,917,485.00
 - b. **Concrete:** An estimated total cost of the improvement ~ \$2,202,485.00
2. A public hearing shall be held on such proposed improvement on December 23rd, 2024, in the Council Chambers of City Hall at 5:30 p.m. and the Clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the City Council of the City of Worthington, Minnesota, this the 25th day of November, 2024.

(SEAL)

Rick VonHoldt, Mayor

Attest: _____
Mindy L. Eggers, City Clerk

COMMUNITY DEVELOPMENT MEMO

DATE: November 21, 2024
TO: HONORABLE MAYOR AND CITY COUNCIL
SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

1. PARKING – DOWNTOWN PLAZA

The City's downtown plaza has regularly been utilized as a parking lot outside of special events since it was constructed. This has led to concerns about the safety of parking in that area, and whether utilizing the area as a parking lot fits with the purpose of the plaza. The City's Traffic and Safety Committee discussed the downtown plaza parking at its October 29, 2024 meeting and unanimously voted to recommend that City Council prohibit parking at the plaza outside of special events (such as vendors for farmers markets).

The Committee based this recommendation on safety issues (such as instances of people driving underneath the pavilion structure), and the purpose of the plaza.

City Council action is requested.

2. COMPREHENSIVE PLAN ADOPTION

The City has completed the final draft of 'Our Worthington 2045', a new Comprehensive Plan to guide growth, policy, and decision making over the next 20 years. In accordance with State Statute, the City Planning Commission held a public hearing regarding adoption the Plan at its November 6th Meeting. The Commission voted unanimously to recommend adoption of the Plan.

The final draft was open to public review prior to the public hearing and was sent to City Council via email on October 11, 2024, for review.

The final draft of the plan will be included as an exhibit or will be sent separately by email to City Council.

Stephanie Falkers with SRF Consulting Group will be in attendance to present the Plan.

City Council is asked to adopt 'Our Worthington 2045' Comprehensive Plan.



COMPREHENSIVE PLAN

DRAFT - NOVEMBER 2024

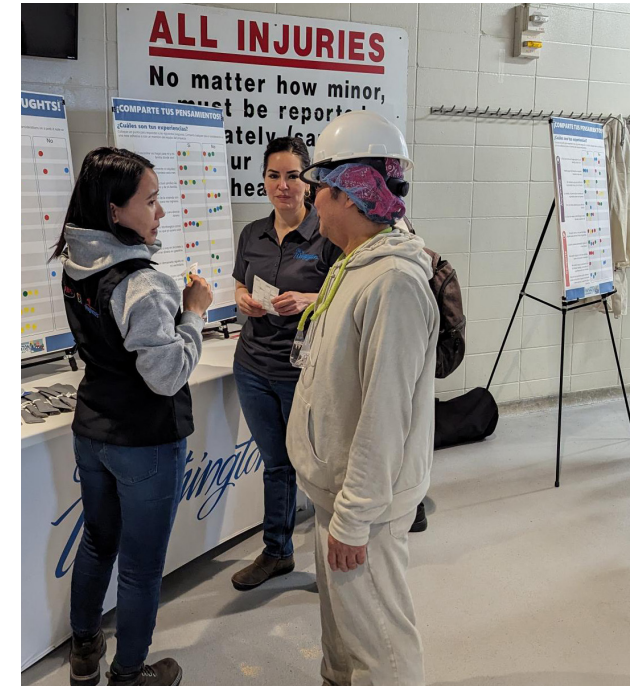


Exhibit 1

ACKNOWLEDGEMENTS

CITY COUNCIL

Rick Von Holdt

Mayor

Larry Janssen

Council Member – 1st Ward

Chad Cummings

Council Member at Large

Chris Kielblock

Council Member – 1st Ward

Amy Ernst

Council Member – 2nd Ward

Dennis Weber

Council Member – 2nd Ward

PLANNING COMMISSION

Andy Berg

Jason Gerdes

Mike Hoeft

Erin Schutte Wadzinski

Mark Vis

Chris Kielblock

City Council Representative

STEERING COMMITTEE

Nicole Chanthalack

Chad Cummings

City Council Representative

Reed Fricke

Kyle Johnson

Chris Kielblock

City Council Representative

Wesley Kouba

Dan Krueger

Heidi Meyer

Jay Milbrandt

SuSu Pyo

Marco Ramos Jr.

Erin Schutte Wadzinski

Planning Commission Representative



WITH ASSISTANCE FROM

Matt Selof

Director of Community Development

Jorge Lopez

Rental Inspector

Cristina Adame

Community Relations & Communications

Hyunmyeong Goo

City Engineer

Juanita Briones

Building Inspector

Steve Robinson

City Administrator

PREPARED BY



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1 INTRODUCTION

WHAT IS A COMPREHENSIVE PLAN?

A Comprehensive Plan is an overarching guide for a community's growth for the next twenty years. Based on community feedback, the plan establishes a vision and goals that showcase how the community envisions itself in twenty years. In addition, it establishes baseline existing conditions to inform cities where the investment of funds is needed and/or wanted by the community. The plan invests in city systems, guides future growth and development, influences future land use regulations, and is built from community engagement. Topics addressed in the Comprehensive Plan include:



MINNESOTA STATUTES AND PURPOSE

Comprehensive Plans are required by Minnesota State Law (Minnesota Statute §462.351), for any community wishing to adopt and implement official controls (e.g., zoning regulations, subdivision process). According to State Statutes, the plan should include a combination of policy statements, goals, standards, and maps for guiding the physical, social and economic development of the community.

At its core, the Comprehensive Plan shall address policies and recommendations on land use within the community. These elements are then used to ensure future decisions align with the long-range vision for the community. Additional topics may be included in a Comprehensive Plan as identified by the community to help support future decision making, including economic development and transportation. A Comprehensive Plan is designed to be a community's vision of itself now and twenty years into the future, so each section should serve the overall goals and vision of the community.



Beyond the requirements of State Statutes, the Comprehensive Plan's policy guidance should support future investment in the community that maintains and enhances access to a high quality of life for all. Long-range planning can help to:

- Preserve key environmental and social features
- Welcome the public into continued decision making
- Respond to and forecast future change
- Foster a healthy economic climate
- Protect individual property owner rights and investment
- Facilitate collaboration with local and regional agency partners

THE IMPORTANCE OF THE WORTHINGTON COMPREHENSIVE PLAN

As Worthington continues to grow and change over the next twenty years, the Comprehensive Plan should be referenced regularly as a guiding document. This plan represents the vision desired by city departments, local institutions, and community members and embodies many voices, plans, efforts, and ideas. Although updates to the plan will occur, the goals and implementation actions should drive decision-making and policy implementation through 2045.

HOW WAS THE PLAN DEVELOPED?

The Comprehensive Plan was created in collaboration with several groups and with input from many stakeholders. These include the Comprehensive Plan Steering Committee, City of Worthington staff, local and regional stakeholders, and community members.

THE STEERING COMMITTEE

A Steering Committee was formed to help direct the plan creation process and facilitate feedback from a variety of stakeholders. Membership included representation from the City Council, Planning Commission, School District, local business owners and representatives, community organization leaders and community members. This group met at five key times in the planning process to discuss plan development and key outcomes.

TIMELINE AND SCHEDULE

The planning process began in 2023. Over an eighteen-month period, the plan was shaped and reviewed by the community on multiple occasions. The overall process followed six key steps.



ENGAGEMENT EVENTS

Community members were invited to provide input, share their ideas, and review the plan deliverables many times throughout plan creation. Feedback was facilitated through online and in-person surveys, information sharing via the city's website and social media pages, open houses, and focus group meetings (a detailed summary of the engagement events is provided in Appendix B). This occurred throughout every phase of plan development, as shown in the figure below.





PHASE	COMMUNITY BACKGROUND	VISION & GOALS	PLAN ELEMENT ANALYSIS & IMPLEMENTATION	PLAN DEVELOPMENT	PLAN ADOPTION
ACTIONS	<ul style="list-style-type: none"> - Data Collection - Existing Plan Assessment 	<ul style="list-style-type: none"> - Identify Issues and Opportunities - Vision, Goals, and Policy Development 	<ul style="list-style-type: none"> - Plan Element Analysis and Updates - Implementation Plan 	<ul style="list-style-type: none"> - Draft and Final Plan Development 	<ul style="list-style-type: none"> - Adopt Final Plan - Plan Implementation
COMMUNITY ENGAGEMENT	PREPARE COMMUNITY SURVEY	COMMUNITY SURVEY, WORKSHOP, & POP-UP EVENTS	FOCUS GROUPS & POP-UP EVENTS	POP-UP EVENTS & DRAFT PLAN REVIEW	PLANNING COMMISSION AND CITY COUNCIL MEETING

ORGANIZATION OF THE PLAN

This plan is organized by plan element, and each chapter presents existing conditions data, tools and resources, goals, and implementation actions. In addition to being presented in each chapter, goals and actions for all elements are also presented in Chapter 3. This allows readers to either read a section independently while understanding goals and actions or review Chapter 3 to see how all plan element goals and actions are interconnected.

HOW TO USE THE COMPREHENSIVE PLAN

The Comprehensive Plan is intended to be used by all members of the community, including residents, business owners, city staff, and elected and appointed officials. Additionally, it can be used by regional partners and prospective residents to understand the city's long-term plans.

Who?	Example of Interest Areas
 Resident	<ul style="list-style-type: none"> - What is the planned use for the vacant lot next to my new home? - What are the main priorities for the city in the long-term?
 Business Owner	<ul style="list-style-type: none"> - What economic development tools and resources are available to expand my business? - Where are the future commercial growth areas in the city?
 Government Partners	<ul style="list-style-type: none"> - What is the city's approach to managing natural features? - What roadways are planned to be expanded or reclassified?
 City Staff	<ul style="list-style-type: none"> - What are the actions we need to take to achieve the community's goals and what are the priorities?
 City Council	<ul style="list-style-type: none"> - What is the long-time policy guidance and how does it inform my decision making? - What recommended policy changes and new ordinances should we bring forward?

2 ISSUES AND OPPORTUNITIES

INTRODUCTION

To lay the foundation for the Comprehensive Plan, the planning team's first task was to identify issues and opportunities experienced by the community. Through an analysis of existing conditions, feedback from the public, recommendations from the Steering Committee, and suggestions from other city plans, these issues and opportunities were identified and analyzed to find key themes that could be brought into the Comprehensive Plan. In total, 17 key themes were identified, ranging from public recreation facilities to housing affordability. The key themes and objectives are the drivers that guide the goals and implementation actions recommended by this plan for the next 20 years. Addressing the identified issues and opportunities within the life span of the plan will help facilitate a Worthington in 2045 that reflects the community's vision.

WORTHINGTON IN 2024

The first step to achieving a successful Worthington in 2045 is an analysis of Worthington in 2024. Establishing and analyzing existing social, economic, and city service conditions is crucial to the development of a Comprehensive Plan as it helps contextualize the community's needs and the issues facing residents, businesses, and other important stakeholders.

In its existing context, Worthington is a thriving community and a regional driver of employment, population, and demand for goods and services. The city's growing population serves as a diverse workforce for regional employers in research, manufacturing, processing, shipping, and retail. A developing population entails an objective assessment of city services and amenities. By understanding current and future trends, city decision-makers are better positioned to meet residents' and employers' evolving needs. This chapter highlights key features of Worthington's population, while other key existing conditions are highlighted within each plan element chapter. A full community profile can also be reviewed in [Appendix A](#).



POPULATION CHANGE

CITY AND COUNTY POPULATIONS

The majority of Nobles County's 22,290 residents live within the City of Worthington (population 13,947). In recent decades, the share of the county population that lives within Worthington has increased, reaching 62 percent in 2020. This indicates a shift towards a more urbanized population in the county.

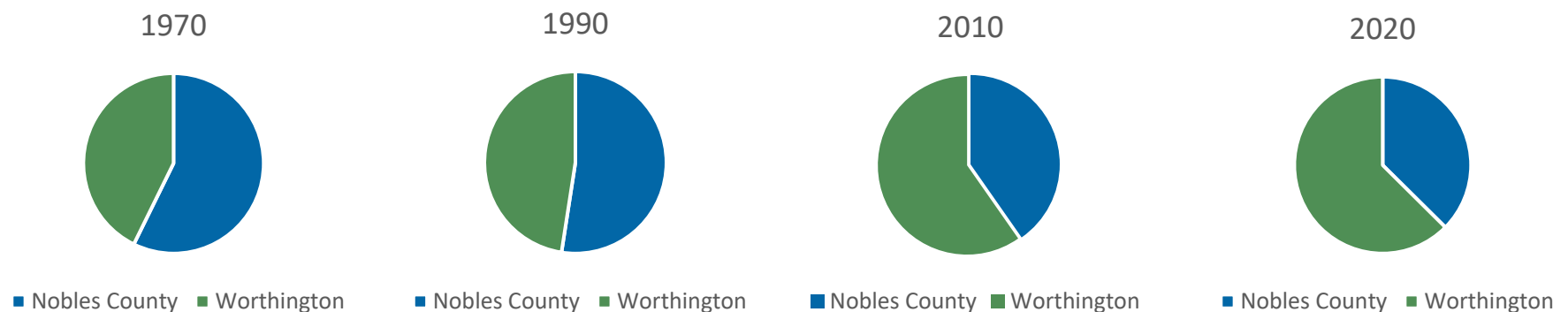
CITY AND COUNTY POPULATION CHANGE

While the County population has fluctuated over the previous seven decades, the City's population growth has remained relatively consistent. The County population reached its highest point in 1960, at 23,365 residents, then experiencing decline throughout the 1970s, 1980s and 1990s, before starting to grow again in the 2000s.

Worthington's population declined between 1980 and 1990 but has seen steady growth since. The City's population grew by 1,481 people (13.1 percent) between 2000 and 2010, and by 1,183 people (9.4 percent) between 2010 and 2020.

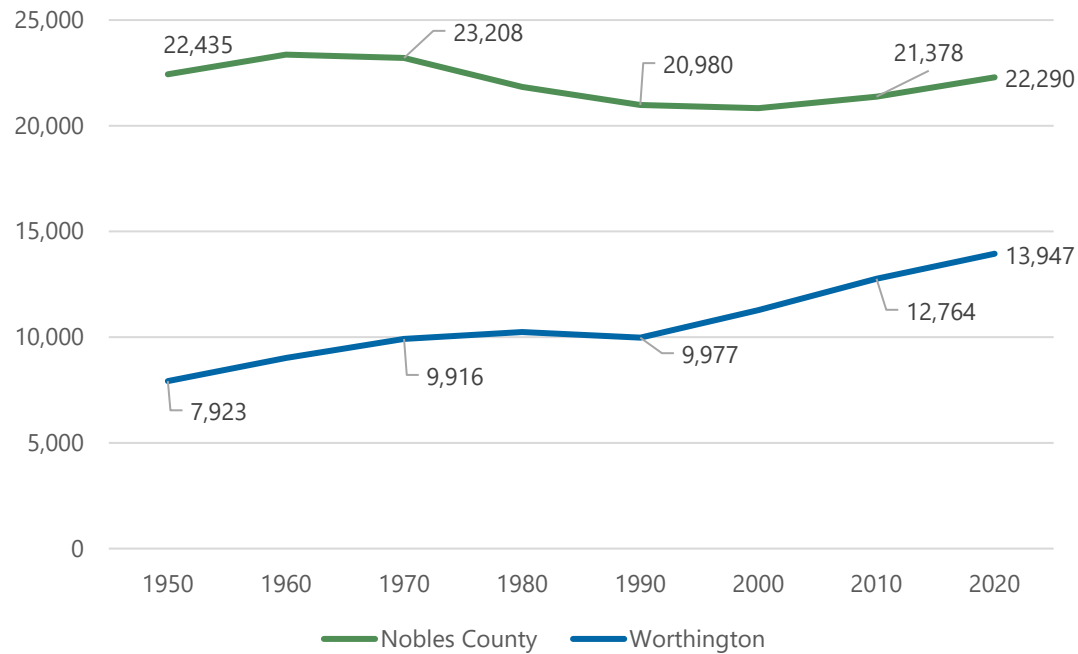
It can also be expected that Nobles County will continue to see a shift towards an urban population, further increasing the demand for housing, services, and infrastructure in Worthington.

FIGURE 1. Worthington vs. Outlying Nobles County Population



Source: US Census 1970, 1990, 2010, 2020

FIGURE 2. City and County Population Change



Worthington has its highest growth rates since 1950, between four Censuses, seeing an average ten-year growth rate of 39 percent between 1990 and 2020.

Source: US Census 1950 - 2020

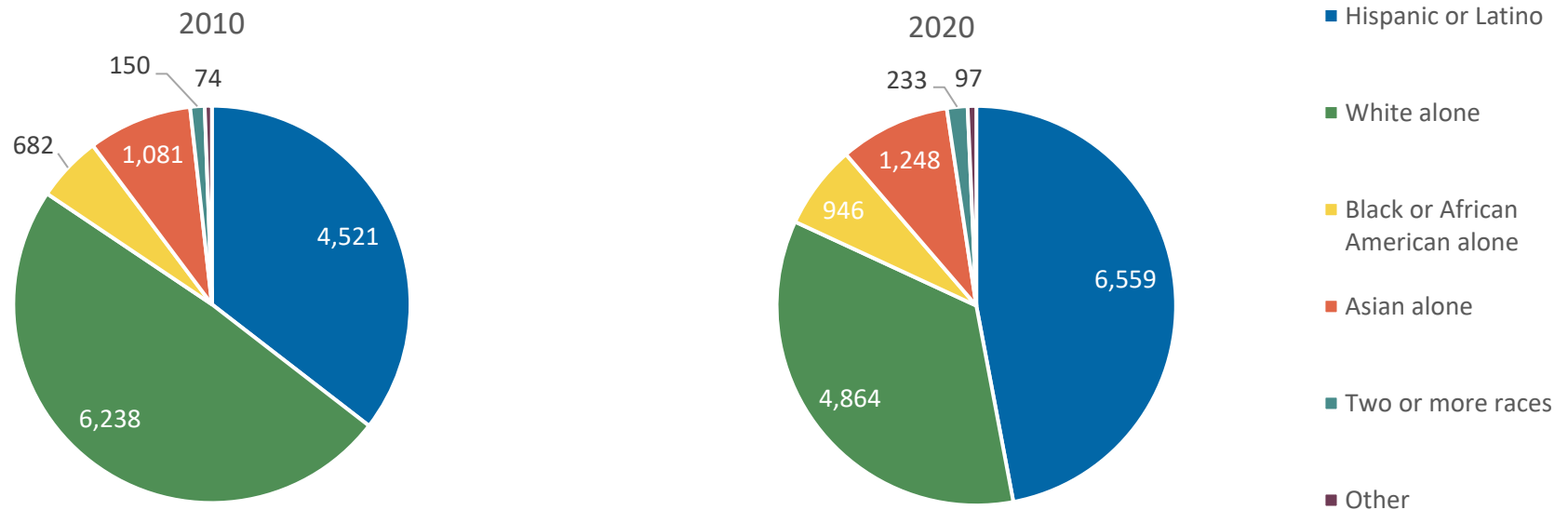


RACE

An analysis of Worthington residents' racial, ethnic, and cultural backgrounds was an important part of establishing Worthington in 2024. By understanding the changing nature of community preferences, practices, and traditions, decision makers can better meet resident needs.

Worthington is a diverse community, benefiting from its status as a regional commercial and workforce hub. Worthington has become an increasingly diverse community, with all Census racial groups aside from "white alone" increasing between the 2010 and 2020 census. Between 2010 and 2020, the percentage of Hispanic or Latino residents grew from 35 percent to 47 percent of the city's population, and inversely the White alone population reduced from 49 percent to 35 percent. The increasing diversity in Worthington presents new opportunities for cultural landmarks, events, and businesses that can serve the community and stand as a unifying feature for the community to take pride in. This helps strengthen the unique identity of Worthington and improves the sense of place.

FIGURE 3. Race



Source: US Census 2010, 2020

LANGUAGE

Worthington is an increasingly multilingual community. Between the 2010 and 2020 censuses, the proportion of Worthington residents over 5 years old who speak English less than “very well” rose from 21.4% to 27.1%. Additionally, about 52 percent of the Worthington population speak English at home while over 33 percent speak Spanish. The increasingly multilingual nature of the community further emphasizes the need for city staff, administration, and elected officials to provide services which can be utilized, heard, and understood by a range of residents. Aside from English, other commonly spoken languages in Worthington are Spanish, Laotian, African languages, and Hmong.

HOUSEHOLDS

The City of Worthington provides a variety of housing options for community members. A total of 4,737 households were recorded in the 2020 Census, representing a 0.8 percent increase from 2010. Between 2000 and 2022, the City of Worthington averaged 22 new standalone households per year and 14 new multi-unit dwellings per year. Housing needs and trends continue to evolve as the population grows and diversifies. Housing style preferences and lifestyle changes will continue to influence housing demand and need. A few key factors include:



Household Income

In 2022, the median household income was **\$58,690**.

This is a **22% increase** from the 2010 median income of \$40,703.



Housing Value

Over **40% of homes** are valued between \$100,000 and \$200,000 in 2024.

18% of homes are valued at less than \$100,000.



Vacancy

A **vacancy rate of 4.9%** was recorded in the 2020 Census – a decrease of 0.2% from 2010.

2024 data shows a **0.6% vacancy rate** for market rate units and a 6.1% vacancy rate for subsidized properties.



Car Ownership

A majority of households have access to **two vehicles** (33%).

4.5% of households do not own a vehicle.

Issues and Opportunities

After an analysis of Worthington in 2024, feedback from the community, and input from stakeholders, 18 key themes of issues were identified, spanning five different Goal Areas. Within the identified themes, there are many opportunities that can be improved upon and/or implemented to meet resident’s wants and needs. More about each Goal Area can be found in Chapter 3: Goals and Vision.

Goal Area	Key Theme
LIVABLE	Housing
	Services
	Workforce
ACCESSIBLE	Maintenance
	Active Transportation
	Connection
	Transit
ACTIVE	Field Sports
	Year-Round Needs
	Cost
	Events and Festivals
WELCOMING	City Services
	Cultural Resources
	Opportunity
ECONOMICALLY VIBRANT	Education and Workforce Development
	Local Businesses
	Shopping Options

GOAL AREA: LIVABLE

KEY THEME	OPPORTUNITY
HOUSING	Residents of all incomes and family structures have a diverse range of housing options to choose from.
SERVICES	The community values the services provided by the city, county, and other entities and wants to keep them thriving and accessible to all.
WORKFORCE	Residents of different skill sets and specializations can find work at wages which allow them to prosper.

GOAL AREA: ACCESSIBLE

KEY THEME	OPPORTUNITY
MAINTENANCE	Worthington's sidewalks, trails, bike lanes, and streets should be continually maintained and preserved to a high standard.
ACTIVE TRANSPORTATION	Worthington should consider opportunities to expand the existing sidewalk, trail, and bicycle lane network.
CONNECTION	Sidewalks, bicycle lanes, and trails should connect to desirable destinations.
TRANSIT	Public transit should provide consistent, reliable, and affordable service to Worthington's many desirable destinations.

GOAL AREA: ACTIVE

KEY THEME	OPPORTUNITY
FIELD SPORTS	Community members enjoy a variety of recreational activities, with increased use of field spaces in recent years.
YEAR-ROUND NEEDS	Worthington community members value access to recreation through all four seasons, including indoor and outdoor options.
COST	Access to recreation and gathering events and activities at various cost ranges provide opportunities for all community members to engage with one another and be active.
EVENTS AND FESTIVALS	The Worthington International Festival, King Turkey Day, the Windsurfing Regatta and Music Festival are just a few of the valued events and activities in the community.

GOAL AREA: WELCOMING

KEY THEME	OPPORTUNITY
CITY SERVICES	City regulations, communications, and amenities are designed with Worthington’s full community in mind.
CULTURAL RESOURCES	Public events, festivals, public art, and traditions recognize and celebrate our diverse backgrounds.
OPPORTUNITY	Opportunities for education, employment, entrepreneurship, and aid are extended equally to all residents.

GOAL AREA: ECONOMICALLY VIBRANT

KEY THEME	OPPORTUNITY
EDUCATION AND WORKFORCE DEVELOPMENT	Worthington's primary and secondary educational institutions prepare students with "life-ready" skills. Adults can continue to grow their skills with a range of continuing education, nontraditional learning, and apprenticeship opportunities.
LOCAL BUSINESSES	Local entrepreneurs are provided with a range of equal opportunities to grow and thrive.
SHOPPING OPTIONS	Worthington provides an exciting mix of local retail, restaurants, and consumer goods options.

WORTHINGTON IN 2045

Historic and current population information is important for setting the foundation, and the further exploration of projected population changes is the next step for planning for a vibrant future. Population projections are simply a guess of how the population may change, based on experienced change and regional trends. For example, the Minnesota State Demographer develops population projects for each of the State's 87 counties. Annual population projections for Nobles County include a 2055 population projection of 24,221 residents, representing an 8.6 percent increase, or 1,931 new residents over 35 years. Much of this increase is likely attributed to projected growth for the Worthington community, as other surrounding counties are projected to experience a population decline.

Population projections specific to Worthington were analyzed to inform the Comprehensive Plan. A number of projections were explored to establish a planning level population projection for the community. This included the exploration of historic trends, projected county populations, and changes in the greater region. This analysis resulted in a **2045 population projection of 18,703**, representing a 25-year growth rate of 26.5 percent or an increase of 4,756 residents. This growth assumes an average annual increase of 190 new residents per year. This growth would require an average construction of 63 new units per year, representing a large increase in the number of units built in recent years.

3 GOALS AND POLICIES

INTRODUCTION

This chapter outlines the foundational principles for the comprehensive plan. The vision statement is a community in 2045 based on community feedback, and the goals and objectives offer reasonable steps that can be achieved to strengthen the city and guide it towards the vision statement. These are based upon engagement with the public and important stakeholders in the city. Rooting the vision and goals in engagement ensures that they accurately reflect the principles and priorities that the community has for Worthington. Any policy decisions that the city makes should serve the vision and goals of the comprehensive plan and reflect the community's wishes.

VISION

Using input from community members, stakeholders, and city officials, a vision statement was developed that serves as the overarching purpose of the plan and exists as the vision for Worthington at the end of the Comprehensive Plan's lifespan. The goals, objectives, opportunities, implementation actions, and every section exist to guide the city towards the realization of this vision statement. The vision statement is as follows:

**The City of Worthington is a thriving destination for all people to live, work, invest, and play.
Worthington is a place where all can come together to shape our community's unique identity,
culture, and sense of place.**

**In 2045, our Worthington will be LIVABLE, ACCESSIBLE, ACTIVE, WELCOMING, and ECONOMICALLY
VIBRANT.**



GOALS AND OBJECTIVES

The key themes identified during the Issues and Opportunities chapter of the Comprehensive Plan were categorized into five Goal Areas: **Livable, Accessible, Active, Welcoming**, and **Economically Vibrant**. These Goal Areas serve as the foundation of the Comprehensive Plan and guide each recommendation towards the realization of the Vision Statement. Each has specific Objectives that correlate with each section of the Comprehensive Plan, which help to tie each section together. Objectives offer city staff reasonable targets and embody the ideas communicated during engagement with stakeholders and the community. The 5 main Goals and their associated Objectives are highlighted in the following pages, identifying the following features:

Goal Statement	Visionary statements that describe the preferred outcomes the community would like to achieve and maintain over an extended period of time. The goal statements were created through early engagement and early review.
Objective	Specific direction that is used to inform future action and decision within each of the plan elements in support of the overarching goal.
Informed Decision Making	Describes how the goal statement should be incorporated into city wide decision making.

GOAL AREA: LIVABLE

Worthington is a livable and affordable community for everyone to call home. Our land use policies, ordinances, and development standards cultivate high-quality and diverse living choices. Our local businesses provide a range of job choices and provide competitive wages.

COMPREHENSIVE PLAN CHAPTER	OBJECTIVE	INFORMED DECISION MAKING
HOUSING	Support the development of policies and tools that increase the availability of affordable housing. Explore tools and resources that provide housing education to support community members in making housing decisions.	Consider the connection between housing ordinances, land use, the market rate of housing stock, and what qualifies as “affordable” for local wage-earners. For example, land use and development policies and regulations should be analyzed and updated to ensure that they allow and encourage the development of diverse housing options in locations throughout the community.
LAND USE	Intentionally make land use decisions which positively impact affordability and employment growth.	
TRANSPORTATION	Direct housing to locations in proximity to employment, education, and other destinations. For example, allowing residents to live within walking distance of their place of work is more affordable for residents.	
RECREATION	Maintain and expand Worthington’s recreational facilities, events, and activities, particularly those which are free or low-cost.	
PUBLIC BUILDINGS	Ensure connections to public buildings and their related services are accessible, affordable, and relevant for all residents.	
UTILITIES	Use provision of utilities as a growth management mechanism, directing development to areas which support the extension of utilities in a fiscally responsible manner.	
ECONOMIC DEVELOPMENT	Support the types of employment which yield wages high enough to live and thrive in the community.	
NATURAL RESOURCES	Incorporate the preservation and enhancement of natural resources into decision making to support the health, vibrancy and access to resources for all.	

GOAL AREA: ACCESSIBLE

Worthington’s residents can connect to the destinations and services they need for daily life. Our transportation system meets the needs of all modes (walking, mobile assistance device, bicycle, bus, and personal vehicle) and is designed for all residents, regardless of age, income, or ability. All residents can connect to Worthington’s public buildings, recreational facilities, public events, and services needed to support a high quality of life.

COMPREHENSIVE PLAN CHAPTER	OBJECTIVE	INFORMED DECISION MAKING
HOUSING	Housing should be located in areas where residents can access amenities. People should be able to live in reasonable proximity to areas of employment, education, and daily needs.	Prioritize improving and accommodating the movement of pedestrians, bicycles, and other non-motorized transportation options in key areas. This is most often conducted when developing transportation plans and improving transportation infrastructure.
LAND USE	Land use decisions should be made with all abilities in mind while prioritizing density and mixed uses, both of which positively impact accessibility.	
TRANSPORTATION	Support decisions that build a transportation system designed for all users regardless of age, income, or ability, including those who do not have ready and reliable access to a personal vehicle.	
RECREATION	Support recreational facilities, festivals, and events that are accessible to all residents, and are responsive to the changing needs and desires of the community	
PUBLIC BUILDINGS	Public buildings and connecting infrastructure should be in compliance with the Americans with Disabilities Act (ADA). Public buildings should be open during standard operating hours, and materials should be available to resident who speak languages other than English.	
UTILITIES	Maintain accessible and dependable public utilities, including power, water, and sanitary sewer.	
ECONOMIC DEVELOPMENT	Support employment opportunities and tools that provide fair access to economic development opportunities for all, including financing mechanisms and entrepreneurship resources.	
NATURAL RESOURCES	Support opportunities to connect community to a system of natural resources that supports education, recreation and continued stewardship.	

GOAL AREA: ACTIVE

Worthington is a community that provides ample opportunities to be socially and physically active year-round. Whether participating in team sports, enjoying a playground, cooling off in Lake Okabena, gathering with friends at the pavilion, or using the trail system, Worthington offers opportunities for everyone to be active and support a healthy lifestyle. Worthington continues to provide many community festivals, events, and public gathering activities while supporting private recreational opportunities.

COMPREHENSIVE PLAN CHAPTER	OBJECTIVE	INFORMED DECISION MAKING
HOUSING	Support the development of denser, more walkable housing with adequate walking distances to recreational amenities.	Continue to seek opportunities to improve and expand upon the range of recreational and sports opportunities. Opportunities include programming of activities, such as community events oriented around Lake Okabena and local/regional sporting events, as well as construction of new and enhanced infrastructure.
LAND USE	Support the continued expansion of the quantity of maintained recreational and open spaces citywide. Emphasis should be placed on providing recreational amenities to areas which are currently without or that respond to changing needs. Land use decisions will support both public and private active living opportunities.	
TRANSPORTATION	Support multimodal connections (sidewalks, trails, bike lanes, etc.) between recreational spaces and residences, schools, and other common destinations, including other recreational spaces.	
RECREATION	Support decision making to advance overall community desires, including the desire for expanded public activities, recreational spaces, and sports facilities.	
PUBLIC BUILDINGS	Maintain buildings with public recreational and activity components that are accessible to all, regardless of age or ability. Public recreational facilities should include consideration of the needs of older adults and those with limited mobility.	
UTILITIES	Provides adequate utilities at public events and recreational facilities. This includes sufficient power, water, sanitary sewer, and emergency services to accommodate large events and associated crowds.	

COMPREHENSIVE PLAN CHAPTER	OBJECTIVE	INFORMED DECISION MAKING
ECONOMIC DEVELOPMENT	Continue partnerships with private business and the local/regional economic development agencies to host and sponsor recreational facilities and public events and festivals such as the Worthington International Festival, King Turkey Day, and the Windsurfing Regatta and Music Festival.	
NATURAL RESOURCES	Incorporate existing and future resources into the design of spaces and infrastructure that supports interaction, active and passive recreation, and exploration.	

GOAL AREA: WELCOMING

Worthington celebrates its diverse culture, people, places, and economy. Our community is safe and welcoming, and draws from a range of heritages, cuisines, music, and traditions of our community today and tomorrow. We strive to create a community that provides everyone with an equal opportunity to thrive.

COMPREHENSIVE PLAN CHAPTER	OBJECTIVE	INFORMED DECISION MAKING
HOUSING	Support the development of policies and tools that increase the availability of housing which reflects a range of family styles and needs.	Continue to act as a welcoming community that provides a variety of opportunities for people from all backgrounds. Community members feel safe and welcomed in Worthington.
LAND USE	Incorporate equity and inclusion into land use decision making, thereby creating opportunities for all to connect and thrive.	
TRANSPORTATION	Design the transportation system with our diverse community in mind. Residents should have a range of travel choices to carry out their daily needs.	
RECREATION	Maintain a variety of recreational offerings and amenities that are responsive to changing needs.	
PUBLIC BUILDINGS	Support access to public buildings and services that meet the needs of community members, and consider access that aligns with the needs of various cultures (i.e., time of day, amount of space, etc.)	
UTILITIES	Maintain a system of infrastructure and services that are available and accessible to all.	
ECONOMIC DEVELOPMENT	Support an economic climate that reflects the community's needs.	
NATURAL RESOURCES	Emphasize natural resources as an element of the city's identity and create opportunities for gathering and interaction.	

GOAL AREA: ECONOMICALLY VIBRANT

Worthington’s economy is driven by a diverse and dynamic mix of business, employment, and workforce development opportunities. Our primary and secondary educational institutions, and a range of adult education opportunities, prepare residents for productive and prosperous working lives. Worthington cultivates an environment where workers and industries can grow, learn, and collaborate.

COMPREHENSIVE PLAN CHAPTER	OBJECTIVE	INFORMED DECISION MAKING
HOUSING	Support the development of policies and tools that allow residents to perform appropriate entrepreneurial activities from home.	Continue to invest in education and workforce development. Worthington should continue to cultivate an environment where small businesses can start, incubate, and respond to consumer demand.
LAND USE	Support land use decisions that allow entrepreneurial and educational activities to take place in appropriate areas.	
TRANSPORTATION	Create a transportation network that accommodates diverse business activities, including the movements of large freight.	
RECREATION	Connect recreational offerings, destinations and activities to local businesses.	
PUBLIC BUILDINGS	Provide public building spaces to support economic development and entrepreneurial services support.	
UTILITIES	Thoughtfully plan for the extension of city utilities to support business expansion.	
ECONOMIC DEVELOPMENT	Support decision making that allows for economic growth in a manner that supports existing industries, while identifying opportunities for expansion to diversify the working environment.	
NATURAL RESOURCES	Assess impacts to natural resources through the development process, supporting the incorporation of natural resources as a element of the sense of place and identity.	

4 LAND USE

INTRODUCTION

WHAT IS LAND USE?

Land use is the primary topic of consideration within a Comprehensive Plan and is the guidance for how land should be used and developed within the community. The land use element outlines a vision for growth and development activities within Worthington and guides decisions about where residential developments, commercial centers, industrial parks, open spaces and other types of development will be located.

Minnesota State Statutes §462 outline the roles and responsibilities of a community, including the authority to plan. The planning authority given to a community provides the opportunity to establish a vision and policy guidance that will be the guiding document for future zoning and development decisions within it. Specifically, the land use chapter establishes a future land use plan that will guide future zoning and subdivision decisions and policy guidance to inform future regulatory updates. This chapter, and the others within the Comprehensive Plan, will be used regularly by planning staff, the Planning Commission, City Council, and property owners to inform development decisions.

DEFINITIONS

There are a few key technical terms that are used throughout this chapter. The following definitions should be referenced to provide a deeper understanding.

Single-Family or One-Unit Home Single-family or one-unit homes are freestanding structures that share no common walls within another residence.	Multi-Family Home Multi-family homes are residential units within a shared structure with common walls and amenities.
Density Density is the number of developed units or homes on an area of land. Density is commonly measured in units per acre.	Industrial Land Use Industrial land use is a category that commonly represents land that is used primarily for the purpose of conducting manufacturing and assembly processes and their supporting uses.

KEY FINDINGS

The City of Worthington is home to a variety of land uses that provide places for people to live, work, and play within the community. Residential land uses provide spaces for people to call home, ranging from large lot residential properties to apartments and higher density units. Commercial and industrial land uses are the economic development uses within the community, providing employment and service opportunities. These uses are dispersed throughout the community. Parks and open space uses are scattered throughout the community, providing neighborhoods access to recreational opportunities.

LAND USE METRICS

Existing land use patterns and growth opportunities are highlighted within an exploration of existing land use and zoning. Each of these play a role in guiding future land use decisions within Worthington and provides the baseline conditions for the Future Land Use Plan highlighted in this chapter.

Existing Land Use

The current uses throughout the community were explored to establish a baseline condition for growth and development within the community. The land use categories described in the future land use section were applied to understand the current uses within the community. A majority of the community currently supports residential uses, as identified below. Existing land uses were identified using the prior Comprehensive Plan and recent zone changes within the community.

Table 4-1. Existing Land Uses

Land Use Category	Acres	Percent
LDR – Low Density Residential	837.0	26.4%
MDR – Medium Density Residential	51.3	1.6%
HDR – High Density Residential	60.0	1.9%
DMU – Downtown Mixed Use	41.9	1.3%
NC – Neighborhood Commercial	58.1	1.8%
RC – Regional Commercial	413.3	13.0%
BP – Business Park	48.3	1.5%

Land Use Category	Acres	Percent
LI – Light Industrial	28.0	0.9%
HI – Heavy Industrial	249.2	7.9%
TU – Transportation & Utilities	107.9	3.4%
PO – Park and Open Space	389.2	12.3%
PI – Public Institutional	569.0	17.9%
V – Vacant	46.4	1.5%
AG - Agricultural	271.7	8.6%

Worthington Zoning Districts

The City of Worthington Zoning Ordinance includes 18 zoning districts, each falling within five primary categories – residential, commercial, industrial, institutional, and open space uses. Residential and commercial districts are the most predominant districts within the community, with general business zoning near major streets and low to medium density districts comprising most of the core of the community. Each of the current 18 districts are identified in the table below, including a description of each district are displayed in **Figure 4-2**. It should be noted that not all districts are currently used in the community.

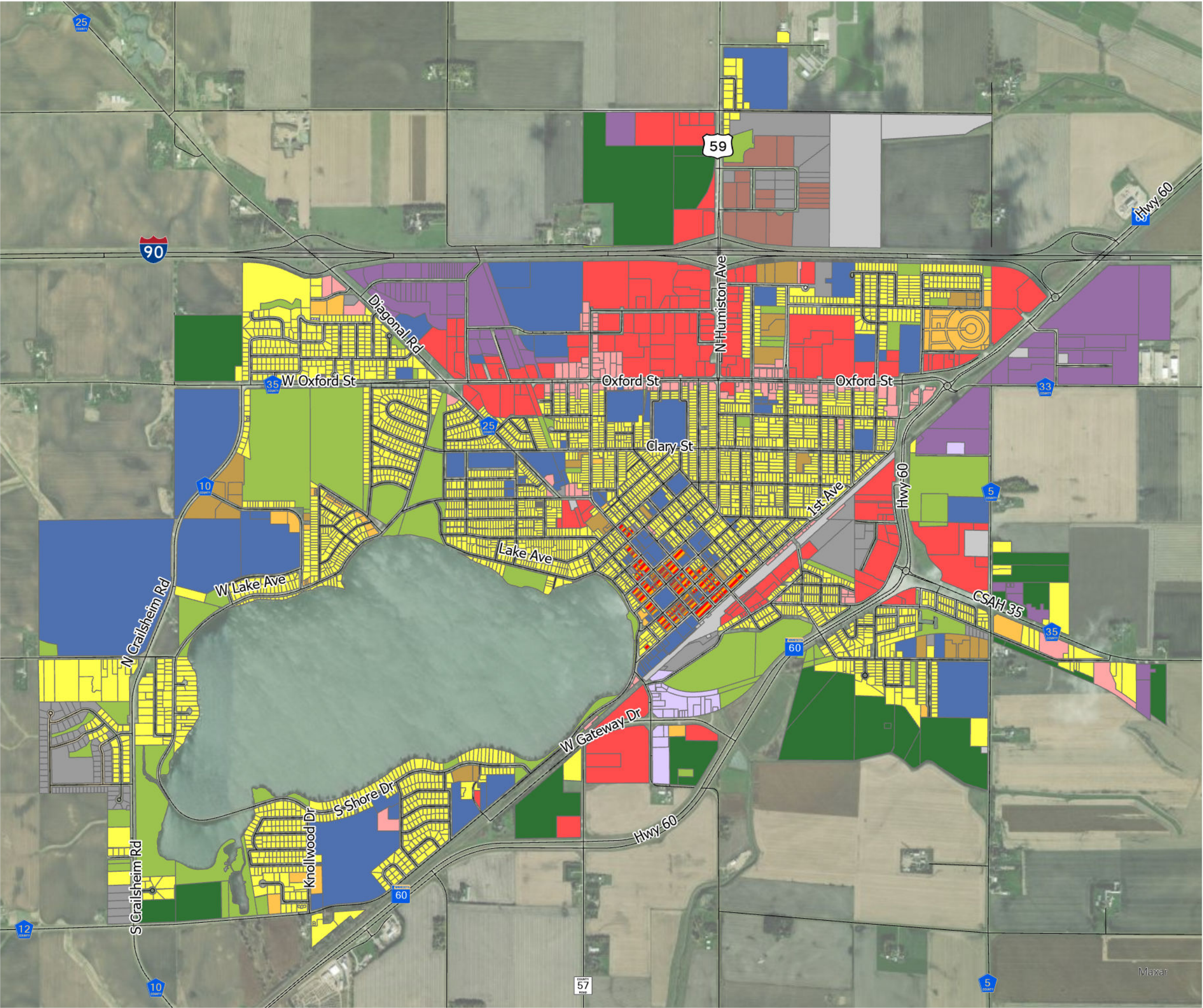
Table 4-2. Existing Zoning Districts

Code	District Name	Purpose/Descriptions	Acres	Percent
R-1	One Family Detached	This district is intended to preserve, create and enhance areas for single family detached dwellings.	622.7	19.6%
R-2	One Family, Low-Density District	This district is intended to preserve, create, and enhance areas for single family dwellings; both detached and attached (townhouses).	77.6	2.4%
R-3	Low Density Preservation Residential District	This district is intended to encourage the remodeling and enhancement of the older residential sections of the community without appreciably increasing density or reducing open space.	374.5	11.8%

Code	District Name	Purpose/Descriptions	Acres	Percent
R-4	Medium Density Residential District	This district is intended to encourage the gradual succession of land use in the older areas of the community and to encourage redevelopment of blighted or underutilized parcels.	170.2	5.4%
R-5	Multi-Family, Medium and High-Density District	This district is intended to create, preserve and enhance areas for multi-family use at high densities for families and singles. It is typically appropriate only in areas of good accessibility to thoroughfares, open space, public transportation, public community center, libraries and major shopping centers.	22.9	0.7%
R-6	Mobile Home District	This district is intended to create, preserve and enhance areas for mobile homes.	22.8	0.7%
R-7	One Family, Incremental Growth	This district is intended to create areas for single family detached dwellings of small floor area whenever adequate provisions for expansions are provided.	0.0	0.0%
R-8	One Family, Low Density Preservation District	This district is intended to encourage the remodeling and enhancement of the older residential sections of the community.	0.0	0.0%
B-1	Neighborhood Business District	This district is intended to permit selected businesses in areas adjacent to residential neighborhoods where analysis of the population demonstrates that such facilities are required and desirable.	0.1	0.0%
B-2	Central Business District	This district is intended to preserve and enhance the Central Business District as the prime center for office and government employment, shopping and cultural activities.	38.7	1.2%
B-3	General Business District	This district provides allocation for uses that are appropriate to thoroughfare locations, are largely dependent on thoroughfare traffic and are not suitable within other business districts.	465.4	14.7%
B-4	Shopping Centers District	This district is intended to provide for preplanned shopping centers.	7.1	0.2%

Code	District Name	Purpose/Descriptions	Acres	Percent
M-1	Light Manufacturing District	This district provides a location for non-nuisance type manufacturing uses which may be located reasonably close to residential areas.	81.2	2.6%
M-2	General Manufacturing District	This district provides space for manufacturing and industrial operations which are potentially incompatible with most other uses, which are distant from residential areas and are located on major truck routes and rail lines.	211.6	6.7%
I	Major Institutional District	This district is intended to create, preserve and enhance areas devoted primarily to educational, medical and other major institutional use so that their functions and auxiliary uses will not be encroached upon by uses and activities which are detrimental to their primary purposes.	150.4	4.7%
TZ	Transition Zone District	The Transition Zone District is established primarily for those annexed unplatted areas within the city that have not been zoned for development and are undergoing a transition from, in most cases, agricultural to urban uses.	518.1	16.3%
L	Lakeshore District	This district is intended to allow year around occupancy of building located in that area of the city lying in Parker's Lakeshore Subdivision on to the city, lying southerly of West Lake Avenue and northerly of the lakeshore, namely Lots 2-A through 24-W, as designated on the zoning map.	1.7	0.1%
S	Natural Features District	No development shall be undertaken within the district which will reduce or adversely affect the biological, botanical, or zoological resource now existing within the district.	214.0	6.7%
PUD	Planned Unit Development	This district is a flexible district that allows the city to establish modified zoning requirements with a developer through a public process. This district is commonly used for residential developments of varying densities or dimensional standards.	192.4	6.1%

Figure 4-1
Existing Land Use Plan



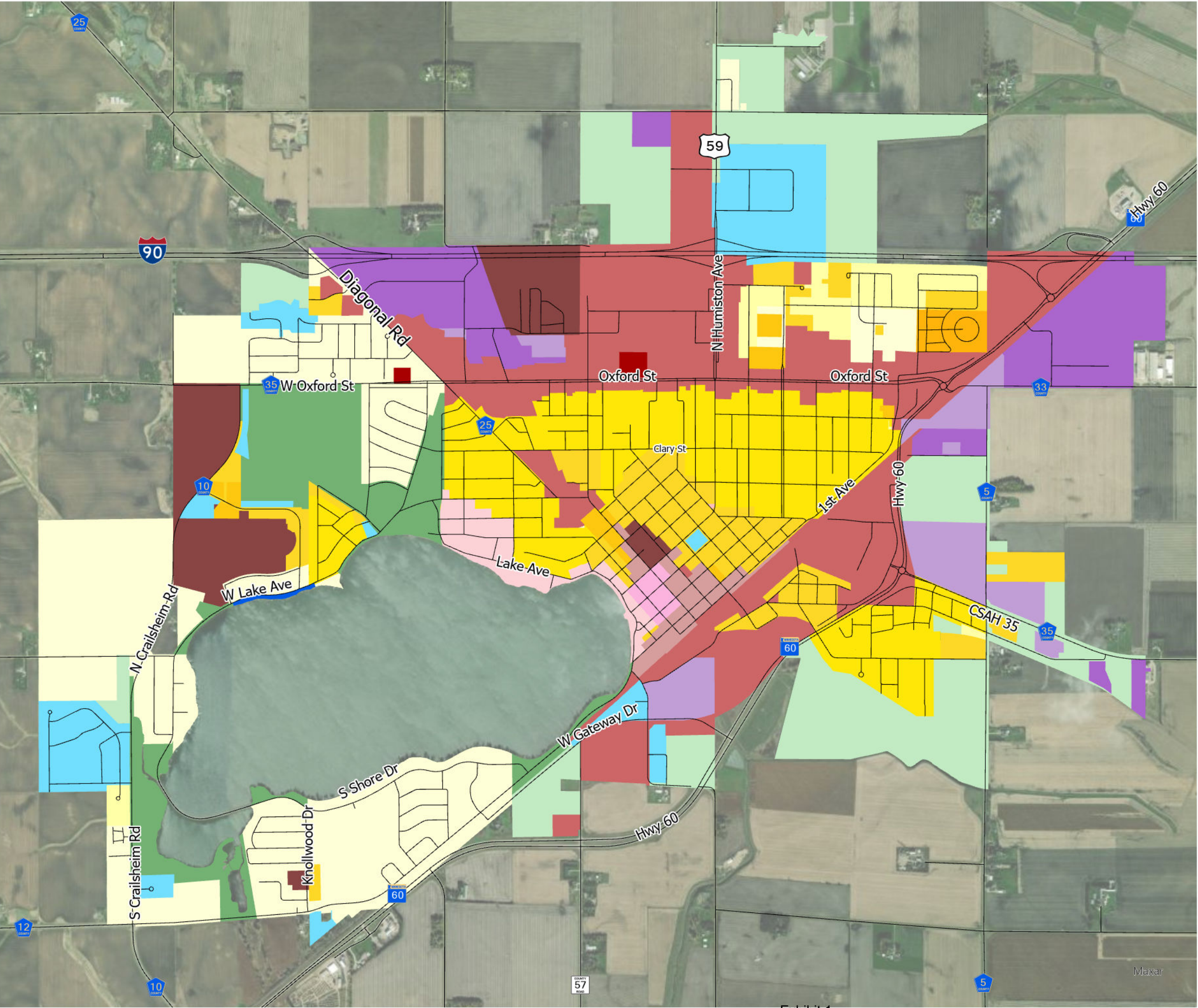
- Low Density Residential
- Medium Density Residential
- High Density Residential
- Downtown Mixed Use
- Neighborhood Commercial
- Regional Commercial
- Business Park
- Light Industrial
- Heavy Industrial
- Transportation & Utilities
- Park & Open Space
- Public/Institutional
- Agricultural
- Vacant



0 0.35 0.7 Mile



Figure 4-2
Existing Zoning



- Neighborhood Business District
- Central Business District
- General Business District
- Shopping Centers District
- Major Institution District
- Lakeshore District
- Light Manufacturing District
- General Manufacturing District
- Planned Unit Development
- Residential - Single Family Detached
- Residential - Single Family, Low Density District
- Residential - Low Density Preservation District
- Residential - Medium Density District
- Residential - Multi-Family, Medium and High
- Residential - Mobile Home District
- Natural Features District
- _SO
- _SO1
- _SO2
- _SO



0 0.35 0.7 Mile



OBJECTIVES

The following land use objectives were identified based on community input and the exploration of issues and opportunities. These objectives should be used to inform future land use decisions.

GOAL AREA	OBJECTIVE
LIVABLE	Intentionally make land use decisions which positively impact affordability and employment growth.
ACCESSIBLE	Land use decisions should be made with all abilities in mind while prioritizing density and mixed uses, both of which positively impact accessibility.
ACTIVE	Support the continued expansion of the quantity of maintained recreational and open spaces citywide. Emphasis should be placed on providing recreational amenities to areas which are currently without or that respond to changing needs. Land use decisions will support both public and private active living opportunities.
WELCOMING	Incorporate equity and inclusion into land use decision making, thereby creating opportunities for all to connect and thrive.
ECONOMICALLY VIBRANT	Support land use decisions that allow entrepreneurial and educational activities to take place in appropriate areas.

ISSUES AND OPPORTUNITIES

An exploration of existing conditions, trends, and community vision identified issues and opportunities for future growth and development within Worthington.

GROWTH OPPORTUNITIES

A majority of property within existing city limits is currently developed creating opportunities for growth in three key manners as identified below. There are currently opportunities for each type of growth within the community.

- **Infill Opportunities:** Infill opportunities include the development of parcels that are currently vacant. Generally, these parcels are subdivided to support development and are surrounded by existing development. These parcels are great opportunities for development, as utilities and transportation infrastructure are already available.
- **Reuse Opportunities:** Reuse opportunities promote development that reuses an existing structure or development for a new use. Development activities may include the simple change of use or businesses on a site, but may also include reconstruction and structure modifications to support the change in use.
- **Greenfield Opportunities:** Greenfield opportunities include development of undisturbed open space or agricultural areas. This type of development can occur within and outside of city limits where limited growth has occurred. A request for annexation may accompany or be required for greenfield development outside of city limits.

CONNECTING USES

Community members have a desire to travel throughout the community by many modes of transportation, connecting neighborhoods to places of business and recreational uses. Traveling by car is generally an easy form of transportation to connect community members and regional visitors to destinations within the community. However, walking and biking to destinations within the community encounters challenges. The major challenge is the barrier created by transportation infrastructure (e.g., I-90) or natural features (e.g., Lake Okabena) that are challenges to cross. Additionally, the distance to various uses can also limit community connection by walkers and bikers. Generally, a half mile walking distance is ideal for short trips for shopping, entertainment, and recreation. Opportunities to connect neighborhoods with commercial and recreational uses within a half mile should be explored.

COMMERCIAL DEVELOPMENT NEEDS

There are two major forms of commercial development within the community today – regional commercial and neighborhood commercial. Regional commercial uses include those that serve the Worthington community and regional visitors. Neighborhood commercial uses include those that serve the local community and are generally smaller in scale. Both forms of commercial development have opportunities to thrive in the community; however, each type has varied needs that should be considered with future development opportunities.

Regional Commercial	Development Considerations	Neighborhood Commercial
Frontage along busy or higher volume roadways to provide visibility of use	Frontage	Varied frontage can range from busy to neighborhood streets
Generally, larger lot sizes are needed to support larger building footprints and parking areas	Lot Size	Lot sizes can vary depending on the use as building footprints may be smaller with reduced parking needs
Larger parking lots are typically needed with regional commercial uses to support patrons from a wider service area	Parking Needs	Parking needs may be reduced with neighborhood uses, especially with proximity to street parking or multimodal infrastructure
Uses tend to desire direct access points to support the development, particularly along higher volume roadways. Some uses request multiple access points.	Access	Access points are generally fewer and can come from any street type
Regional uses are well served in commercial areas with surrounding similar uses.	Adjacent Uses	Neighborhood commercial uses can be supported by a variety of surrounding uses, including similar commercial and residential neighborhoods.

DOWNTOWN WORTHINGTON

Downtown Worthington is a vibrant destination that is home to residential, commercial, and institutional uses. Recent growth and investments have continued to support investment and activity within the downtown. For example, the recent construction of the pavilion at the corner of 2nd Avenue and 10th Street serves as a place of gathering and activity within the downtown. Mixed use development within the

downtown also create opportunities for the creation of diverse housing options. Opportunities for continued growth and investment in the downtown area can be explored as future actions.

RESIDENTIAL GROWTH

For the purposes of planning for future development within the community, population projections were explored in the early phases of this planning process, as described in [Chapter 2](#). These projections identified a population growth to 18,703 residents by 2045 within the community. This represents an increase of 4,756 residents over 25 years. To accommodate this growth, additional households will need to be constructed. The US Census estimates an average household size of 2.9 persons per household within the community. Using this metric, the future development of 1,640 new households is needed. Future residential growth should include a variety of densities and household types. Opportunities to develop residential units within each land use category identified within this plan should be explored.



PLAN

FUTURE LAND USE PLAN

The Future Land Use Map identifies the desired land use and intensity throughout the city. At their base, land use categories describe how land is being used, regardless of how it is currently zoned. In the context of the Future Land Use Map, use categories identify the preferred land use in the future. Each parcel is assigned a use category based on the desired use and the preferred intensity or density. All parcels within the current city limits and logical growth areas are assigned a Future Land Use Category. Those parcels located outside the existing city limits are identified within an urban growth area and while not currently zoned, the future land use categories are defined the same.

For parcels within the city limits, identified uses will guide city decision making for any future rezoning requests. For parcels located outside the existing city limits, the property should be zoned and developed in accordance with the use identified on the Future Land Use Map upon annexation.

The plan includes 11 land use categories that provide a connection to the zoning ordinance. The Future Land Use Categories are as follows:

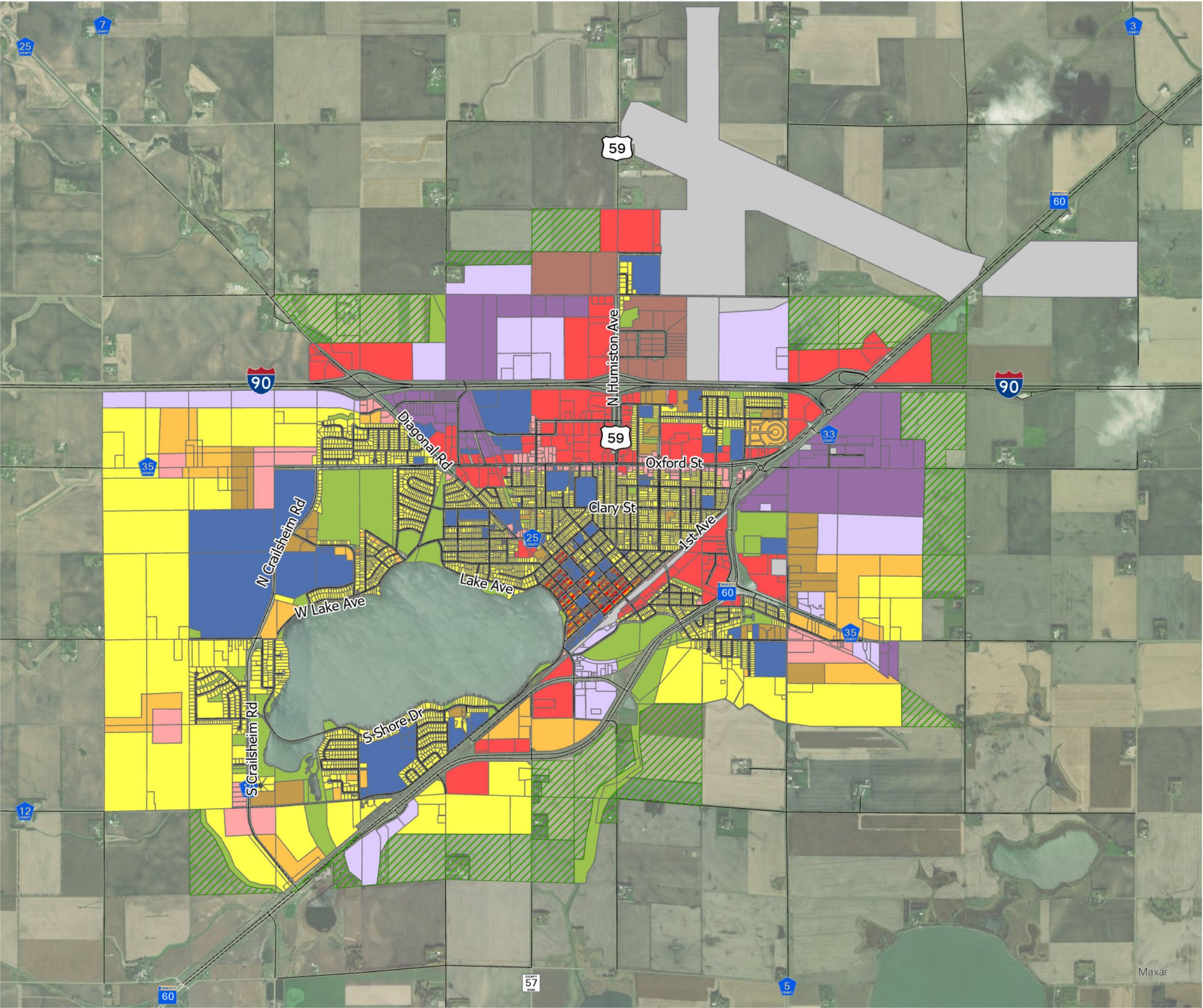
Table 4-3. Future Land Use Categories

Category	Description	Typical Uses/Building Form	Density
Low Density Residential (LDR)	Areas for residential development primarily consist of one to two dwelling units to maintain residential growth while accommodating future growth at the lower density within the community.	One-dwelling residential, Duplex, Triplex, ADU	0 to 6 units per acre
Medium Density Residential (MDR)	Areas reserved for residential development containing a mix of dwelling units at a mid-density range to support a variety of housing types to meet the changing needs of community members.	Townhomes, Row Housing, Fourplex, Small Apartments (up to 8 units), Mobile homes	6 to 12 units per acre
High Density Residential (HDR)	Areas of the highest density residential development consisting of multiple dwelling units.	Apartments, Condos	12 or more units per acre

Category	Description	Typical Uses/Building Form	Density
Downtown Mixed Use	Commercial uses that support a vibrant and connected downtown including a mix of retail, sales, and service uses, along with office uses. High density residential uses are also supported through vertical mixed-uses that anticipate redevelopment that are organized and cohesive while supporting the downtown area.	Office, Retail Sales and Services Uses, High Density Residential, Public Institutions	12 or more units per acre
Neighborhood Commercial	Includes commercial business serving the immediate community. Smaller scale commercial developments may be appropriate when integrated into neighborhoods which more suitably reflect residential character traits than commercial.	Smaller Scale Retail, Neighborhood Commercial, Restaurants, Grocery Stores, Professional Trades, etc.	N/A
Regional Commercial	Includes high intensity commercial business that has a trade area outside the community, requiring a greater amount of land for operational use.	General Retail, Sales and Service, "Big Box" Retailers, Vehicle Sales, Gas Stations, Farm Implement Dealers, etc.	N/A
Business Park	Areas that include a range of uses that provide employment opportunities, such as a mix of office and industrial.	Research Activity, Manufacturing, Warehouses, Office, Commercial	N/A
Light Industrial	Areas that support a range of industrial commerce activities with minimal disturbance to the immediate surrounding community, such as noise, luminescence, and smell production, and light commercial vehicles.	Manufacturing, Warehouses, Offices, Research, Repair and Services	N/A

Category	Description	Typical Uses/Building Form	Density
Heavy Industrial	Areas for businesses with more intensive uses that require more land with the potential for commercial vehicle traffic and greater impacts to the adjacent community.	Contracting Yards, Grain and Feed Elevators, Lumber Yards, Concrete Products Processing, Processing of Natural Resources, Truck Terminals	N/A
Transportation & Utilities	Areas reserved for supporting infrastructure of transportation and utility needs by the community.	Railroad Right-of-Way, Utility Uses, Substation, etc.	N/A
Park & Open Space	Areas with public and private outdoor recreational uses and open spaces.	Recreational Parks, Golf Courses, Open Spaces	N/A
Public/Institutional	Areas for public and publicly operated institutions that provide community services.	Schools, Health Services, Places of Worship, Cultural Centers, Governmental Facilities	N/A
Urban Reserve	Areas of future growth opportunities that are anticipated to develop following other areas in the community. Development activities show consider future long-term uses.	Reserved for future uses	N/A

Figure 4-3
Future Land Use Plan



- Low Density Residential
- Medium Density Residential
- High Density Residential
- Downtown Mixed Use
- Neighborhood Commercial
- Regional Commercial
- Business Park
- Light Industrial
- Heavy Industrial
- Transportation & Utilities
- Park & Open Space
- Public/Institutional
- Urban Reserve



0 0.35 0.7 Mile



The future land use plan represents changes in land uses within city limits and the identification of new land uses outside of city limits. The following table identifies the acreage identified for each future land use category and the percent change from the existing land use plan.

Table 4-4. Future Land Use Acreage

Land Use Category	Future		Change
	Acres	Percent	Acres
LDR – Low Density Residential	2,538.2	33.0%	1,701.2
MDR – Medium Density Residential	383.2	5.0%	331.9
HDR – High Density Residential	172.3	2.2%	112.3
DMU – Downtown Mixed Use	41.9	0.5%	0.0
NC – Neighborhood Commercial	224.4	2.9%	166.4
RC – Regional Commercial	738.0	9.6%	324.7
BP – Business Park	184.3	2.4%	136.0
LI – Light Industrial	585.8	7.6%	557.8
HI – Heavy Industrial	543.9	7.1%	294.7
TU – Transportation & Utilities	107.9	1.4%	0.0
PO – Park and Open Space	526.1	6.8%	136.9
PI – Public Institutional	649.9	8.4%	80.9
V – Vacant	0.0	0.0%	-46.4
AG - Agricultural	0.0	0.0%	-271.7
UR - Urban Reserve	995.6	12.9%	995.6

GROWTH AND REDEVELOPMENT AREAS

The plan looks to focus and direct growth to a few key areas for new development or redevelopment. Each of those areas are categorized by one of the following categories:

Infill and Redevelopment Areas

Areas within the city limits that have previously been developed where opportunities may exist to increase densities or change uses to reflect the desired development patterns in the city. Included within this category is downtown Worthington, commercial areas along Oxford Street, and other areas scattered throughout the city. Each of these locations provides opportunities for redevelopment that meets the desired development style as identified on the Future Land Use Map.

New Development Areas

Areas that fall within the city limits but have not previously been developed. In these areas, opportunities exist for development that is consistent with the desired development patterns in the city. Most of these areas are located near the edge of the city. For example, the existing city owned residential subdivision to the west of Crailsheim Road.

Future Annexation Areas

Areas located outside the city limits and the orderly annexation area that, due to their close proximity of the city limits and city infrastructure, may be annexed into the city during the 20-year planning period. These areas have been assigned a future land use category on the Future Land Use Map, which will guide future development and zoning of the area if it were ever annexed into Worthington.

PHASING PLAN

Growth and development occur at varying paces, dependent upon the market, land and building prices, changing population, etc. The rate of development is hard to forecast; however, the future land use plan explores future land use changes that can support development activity to 2045. The 2045 population forecast discussed in **Chapter 2** was used to forecast future land use needs that would support the projected population. This exercise explored development needs by land use categories across three time periods, short (2024-2029), medium (2030-2039) and long (2040-2045), using the following assumptions.

Forecast	Current: 2020	Short-Term: 2030		Mid-Term: 2040		Long-Term: 2045	
	Total	Total	New	Total	New	Total	New
Population	13,947	15,684	1,737	17,637	1,953	18,703	1,066
Households	4,737	5,371	634	6,040	669	6,405	365
Employees	9,010	10,132	1,122	11,393	1,261	12,082	689

The phasing plan supports a balance of commercial and industrial development to support employment growth. To support household growth, medium and high-density residential development was prioritized over low-density, guiding development at a higher percentage than exists today.

FUTURE DEVELOPMENT CONSIDERATIONS

While the Future Land Use Map and future land use categories serve as the legal guide for land use and zoning decisions, there are several other factors that should be considered in the decision-making process. Those considerations, which are consistent with the Key Themes and Plan Goals and Opportunities from **Chapter 2**, will help to ensure that Worthington grows consistent with the desired community vision.

Housing and Residential Development

The maintenance and development of a healthy, diverse, and affordable housing stock is important for the long-term sustainability of Worthington. This plan strives to support the development of a variety of housing types that are accessible to all residents. Worthington is

projected to grow by nearly 5,000 residents over the 25 year planning period, which corresponds to approximately 66 households per year. Accommodating growth requires a corresponding increase of housing units, including ensuring that housing type meets the needs and wants of the community. Increasing the amount of housing in a city comes from one of two sources: 1) New development in areas that previously were undeveloped; and 2) redevelopment that increases the residential density of the area.

The Our Worthington 2045 Comprehensive Plan proposes both sources to meet the city’s growth needs. First, some areas within the city are identified for desired development densities that exceed the existing densities. If those areas are ever to be redeveloped, residential density should be increased. Secondly, areas on the exterior of the city, both within the current city limits and outside, are identified for residential development.

Commercial Development

Land and buildings that support commercial development and reinvestment are highly desirable in the community today. To support future growth and investment of commercial properties, the city should maintain and understand the characteristics desires for various types of development to assist with development siting. For example, commercial development needs vary by the type of use, some requiring access from a high-volume road, and others requiring little to no parking. Further discussion of these characteristics are highlighted in [Chapter 6](#).

Mixed-Use Development

Future land uses support growth specifically within Downtown Worthington. Mixed-use development includes development with two primary uses, many times including commercial and residential uses. As is common in many cities, due to its similarity to traditional downtown development, Downtown Worthington was identified for a vertical mix of commercial and residential uses. Other mixed-use development may be considered in the community, with changes to the zoning ordinance and implementation guidance. For example, neighborhood-mixed use could be allowed within Neighborhood Commercial areas to allow both residential and commercial uses in areas along key transportation corridors and transitioning out of downtown.

Vertical vs. Horizontal Mixed Use

There are two common types of mixed-use development, vertical and horizontal. While the core concept for each is to allow varying types of uses, the built form that each takes is different.

Vertical mixed-use development typically has differing uses located within the same building. The most common type includes commercial on the first floor and residential above.

Horizontal mixed-use development typically allows differing uses located in different structures or on neighboring lots.

Mixed-use does not always require residential development to be included. Commercial/industrial mixed use can be explored to serve as a transition from low intensity neighborhoods into the industrial portions of Worthington. Updates to the City's zoning code will likely be needed to facilitate these types of mixed-use development.

Sense of Place

As discussed above, development and land use patterns and the built environment play a significant role in a community's identity and sense of place. The City of Worthington seeks to accommodate growth while maintaining and enhancing the community's sense of place.

Flexible Policies and Standards

The Future Land Use Map and categories are designed to provide a structure to land use and development planning while maintaining flexibility and allowing the plan to respond to changing circumstances. This plan strives to allow growth and land use change that supports living, working, and playing in the city. Having land use policies that are flexible enough to adjust to change will help to facilitate that goal. As is discussed in **Appendix C**, updates can be made to the City's zoning code to allow flexibility while maintaining appropriate protections on health, safety, and welfare.

Utilities and Infrastructure

As Worthington grows, attention should be paid to ensure that the high-quality system of infrastructure and utilities is maintained. As new areas are developed, utilities will need to be extended to serve the development. Development should be designed such that utility and infrastructure extension is fiscally responsible for the City. Similarly, as areas within the city redevelop at higher densities, care should be taken to ensure the existing utility system can adequately serve the new development, without reducing the level of service provided to other areas. This plan includes more commentary on this topic in **Chapter 9**.

Downtown Case Study

As Worthington looks inward at its core downtown area to densify and grow, establishing a downtown vision plan can help guide development to meet the vision and goals of the city and the Comprehensive Plan. An example of a comparable downtown plan is the Grand Rapids Downtown Plan. The Grand Rapids Downtown Plan addresses the following:

- Mixed-use downtown core zoning and land use
- Multimodal infrastructure gaps, barriers, and improvements
- Access and crash analysis

- 'Sense of place' architectural themes and downtown design
- The establishment of specific downtown 'districts' and associated strategies
- Wayfinding signage and public art
- Block-by-block analysis of investment and redevelopment opportunities

The Downtown Plan also addresses specific implementation actions that can be achieved to improve the downtown neighborhood and increase the sense of community within the city. Worthington can adopt similar principles and strategies to help increase the utilization of downtown, bringing more people to the core area.

5 HOUSING

INTRODUCTION

WHAT IS HOUSING?

Housing is necessary to satisfy the most fundamental needs for shelter and survival. The type, location, and availability of housing contributes to the local economy and growth of the community. Housing is the prevalent land use in terms of the acres of land in most communities, including Worthington, and should be given extensive consideration in a comprehensive planning process. The planning process examined the city’s existing housing market, explored projected housing growth, and explored opportunities for the city to address key housing topics such as housing affordability and senior housing.

KEY FINDINGS

There are two main findings related to housing across community engagement. For those that have established housing, there is a general high level of support for the housing options within the community. However, for those in the market for new housing options, a lack of housing options with either specific amenities or within a cost range were noted.

A Housing Market Study was completed for the City of Worthington in 2024, projecting the housing demand from 2024 through 2035. It also provides recommendations for future housing development to satisfy the housing demand for the next decade. The following key findings were identified from this study, and the detailed report is available in [Appendix D](#).

Housing Study Findings

Worthington has experienced steady population growth since the early 2000s, growing by 13% between 2000 and 2010 and 9% last decade. Projections for this decade continued growth but slowing to a 5.4% rate. However, given the current higher-interest rate environment, new housing construction growth rates may slow temporarily as sellers do not want to give up their current interest rates and builders slow production with elevated financing costs. Once rates stabilize, growth is expected to accelerate again in 2025 and beyond.

The aging baby boomer generation is impacting the composition of Worthington’s population. Younger seniors (ages 65 to 74) are projected to grow by 3.4% from 2023 to 2030, while the 75 and older age group is projected to grow by 19.3%. This older population growth will result in demand for alternative housing products; both for-sale and rental housing types. At the same time, there is high growth in the 35 to 44 age cohort (+19.8%), which are often seeking entry-level and move-up for-sale housing stock.

Housing Study Findings

In 2020, Worthington reported an overall household size of 3.10 which is substantially higher than most communities and the State of MN (2.53). The larger household sizes can be attributed to larger families from non-White households, many of which are multi-generational families. This is reflected in household types that increased by 65% for “Other households” that often includes multi-generational household types. This growing demographic may drive the need for larger homes that can accommodate extended families.

Worthington is a major job importer as there is a positive inflow of about 5,100 workers. The positive inflow of workers who commute to Worthington provides an opportunity to draw new households into the community through relocations. Furthermore, these workers are seeking retail goods and services, health care, and other services as they commute into Worthington daily.

The overall rental vacancy rate for the rental products surveyed in just about equilibrium at 6.1%. However, vacancy rates were only 0.6% for market rate products while affordable and subsidized projects had elevated vacancies (10% and 6.1%, respectively). Vacancy rates below equilibrium indicate pent-up demand for additional units for market rate products. Most of the existing market rate is considered naturally occurring affordable housing all of the housing stock is affordable to households earning 60% or less of Area Median Income (AMI).

HOUSING METRICS

The following metrics provide a high-level overview of the housing available in the community, according to the US Census. Further detail about these metrics should be reviewed within the **Worthington Housing Study**.

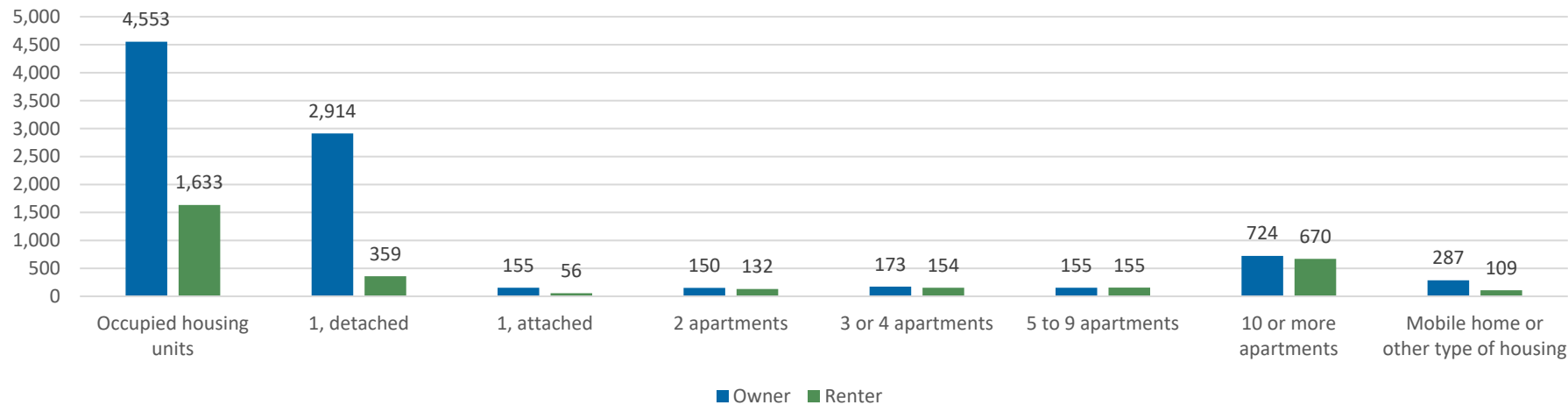
HOUSING UNIT COUNTS

	2010	2020
Total	4,699	4,737
Occupied	4,458	4,503
Vacant	241	234
Vacancy Rate	5.1%	4.9%

Source: US Census, 2010, 2020

HOUSING TYPE

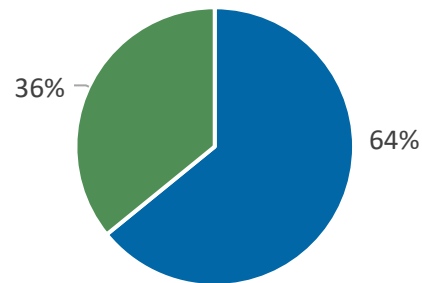
Housing Types by Occupancy Status (Owner vs. Renter): 2010



RENTAL VS. OWNER OCCUPIED

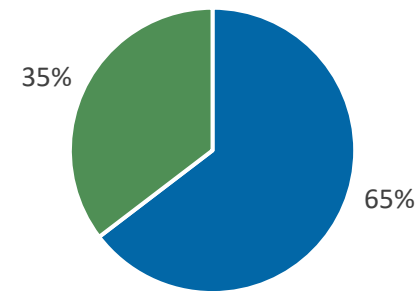
Over 2010 through 2020, the overall proportion of renter-occupied housing to owner-occupied housing has remained constant.

Housing Rental vs. Ownership: 2010



- Owner-occupied housing units
- Renter-occupied housing units

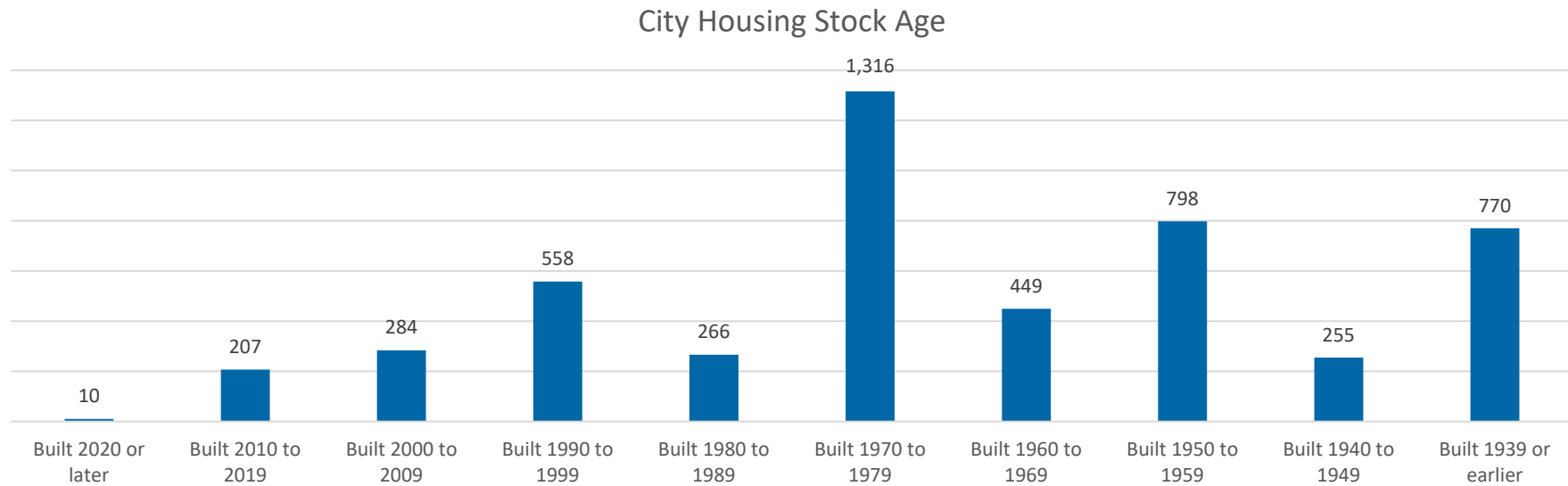
Housing Rental vs. Ownership: 2021



- Owner-occupied housing units
- Renter-occupied housing units

Source: American Community Survey estimates 2010, 2021

AGE OF HOUSING



ACCESS TO A VEHICLE

	2010		2015		2021	
Vehicles Available per Household	Number	Percent	Number	Percent	Number	Percent
No vehicle available	583	12.8%	349	8.0%	531	11.8%
1 vehicle available	1,507	33.1%	1,627	37.3%	1,275	28.3%
2 or more vehicles available	2,468	54.2%	2,886	66.2%	2,692	59.8%

OBJECTIVES

Worthington’s housing opportunities is what makes the community home, so access to housing options that meet the needs of a varied group of people is a priority for the community.

GOAL AREA	OBJECTIVE
LIVABLE	Support the development of policies and tools that increase the availability of affordable housing. Explore tools and resources that provide housing education to support community members in making housing decisions.
ACCESSIBLE	Housing should be located in areas where residents can access amenities. People should be able to live in reasonable proximity to areas of employment, education, and daily needs.
ACTIVE	Support the development of denser, more walkable housing with adequate walking distances to recreational amenities.
WELCOMING	Support the development of policies and tools that increase the availability of affordable housing which reflects a range of family styles and needs.
ECONOMICALLY VIBRANT	Support the development of policies and tools that allow residents to perform appropriate entrepreneurial activities from home.

PLAN

MISSING MIDDLE HOUSING

Missing Middle Housing is a term to describe a range of multi-family development styles that help bridge the density and affordability gap. These are housing styles span the gap between traditional single-family homes to multi-story apartment buildings. Typically, Missing Middle Housing includes development with multiple units, ranging from a two-unit duplex to a multi-unit condominium. These developments should be located in areas that are walkable with access to a variety of resources and can include both owner-occupied and renter-occupied units.

Missing Middle Housing Diagram.



Source: MissingMiddleHousing.com

Missing Middle
Considerations

Potential Action:	The city should look to encourage the development of Missing Middle style housing. This will allow the community to increase residential densities while protecting the character of the existing community. Since these housing types are built at a scale and form that is consistent with single-family neighborhoods, it can be incorporated into the existing community without drastically changing the feel of the area.
Available Tools:	<p>Missing Middle Housing is a concept that is used by many communities. Resources are available:</p> <ul style="list-style-type: none"> • Missing Middle Housing
Potential Partners	<ul style="list-style-type: none"> • Local Developers • Housing Organizations

AFFORDABLE HOUSING TOOLS

There are a variety of strategies available to communities to help them increase the amount of affordable housing within the community. Each of these strategies address a different aspect and individually will not fully address all housing affordability issues. As such, these tools/strategies should be implemented in combination to improve outcomes.

The 2024 Housing Study update explored recent housing sales and development trends to understand the overall supply and demand within the community, which is directly linked to the affordability of housing units. Like any supply/demand scenario, when the supply is low and demand is high, costs can increase to support the seller. Some key data points that recognize a supply and demand issue are highlighted below:

- Based on our calculations, demand exists in the City of Worthington for the following general occupancy product types between 2023 and 2035:
 - Market rate rental 317 units
 - Affordable rental 94 units
 - Subsidized rental 135 units
 - For-sale single-family 81 units (after subtracting vacant lots)
 - For-sale multifamily 119 units
- In addition, we find demand for multiple senior housing product types. By 2035, demand in Worthington for senior housing is forecast for the following:
 - Active adult ownership 67 units
 - Active adult market rate rental 110 units
 - Active adult affordable 207 units
 - Active adult subsidized 138 units
 - Independent Living 111 units
 - Assisted Living 55 units
 - Memory care 48 units

Affordable Housing Considerations

Potential Action:	<p>Housing Preservation: Preserving the existing housing stock is a common strategy that communities adopt to help maintain their supply of affordable housing. In many cases, preserving an existing home is more financially effective than building new housing because new construction costs more, more materials are needed, and time to build. Naturally occurring affordable housing is often offset by the loss of existing housing through deterioration or abandonment. Funding opportunities exist that can allow a local community to support housing preservation efforts, including USDA Housing Preservation Grants.</p> <p>Naturally Occurring Affordable Housing: Naturally Occurring Affordable Housing consists of older multifamily rental properties that meet affordability standards but are not subsidized by federal programs.¹ Many of these properties were built between 1940 and 1990 and are at risk of being lost to deterioration or conversion to less affordable housing. Worthington can combine its housing preservation efforts with the identification of these properties to ensure that they are maintained in good condition as affordable housing units.</p>
Available Tools:	<p>A variety of financial tools are available to local governments and private developers that can assist in funding affordable housing projects. Worthington should continue to work to ensure that financial opportunities are maximized. The following federal grant/funding programs can help communities provide affordable housing:</p> <ul style="list-style-type: none"> • Low Income Housing Tax Credit (LIHTC) • HOME Grants • Community Development Block Grants • National Housing Trust Fund <p>The following tools and programs are available to assist community members in finding a home:</p> <ul style="list-style-type: none"> • Rent Assistance • Housing Choice Vouchers/Section 8 • Tenant-Based Rental Assistance • Permanent Supportive Housing
Potential Partners	<ul style="list-style-type: none"> • Housing Organizations • HUD

¹ <https://noahimpactfund.com/impact-investing-affordable-housing-minnesota/what-is-noah/>

SENIOR HOUSING

As adults age, their housing needs may shift. Communities can implement policies and programs that will provide opportunities for older adults to age in place or move into a housing option that appropriately meets their needs. Survey responses indicate that Worthington community members believe that there is a need for additional senior housing options within the community.

Senior Housing Considerations	Potential Action:	<p>Many opportunities exist for communities to provide housing options for older adults. Outside of the development of senior living facilities, other options exist:</p> <ul style="list-style-type: none"> • Aging in Place – Worthington could implement programming and planning level efforts to help their older population safely and independently age in place. Programming can assist with home maintenance or needed upgrades, such as accessibility improvements, and planning can ensure that housing is in close proximity to goods and services and has access to transportation. • Accessory Dwelling Units (ADUs) – ADUs are secondary dwelling units located on the same lot as a primary single-family dwelling or within the principle structure. By allowing their construction, homeowners can be empowered to stay in their home longer through supplemental income from the ADU, having space for a caretaker or family to live, or by having a smaller more accessible space to downsize into.
	Available Tools:	<ul style="list-style-type: none"> • Aging in Place – A Toolkit for Local Governments • The ABCs of ADUs – A guide to Accessory Dwelling Units and how they expand housing options for people of all ages
	Potential Partners	<ul style="list-style-type: none"> • Regional Housing Authorities • Local housing developers • Nobles County • State and Federal Organizations

6 ECONOMIC DEVELOPMENT

INTRODUCTION

Worthington's local economy provides access to goods, services, and entertainment for not only local residents and visitors, but for the greater region. With its location in southern, Minnesota, Worthington serves as a regional economic hub, serving shopping, dining, and entertainment needs for at least a 30 mile radius. A vibrant local economy must strike a balance of a capable workforce, local services, and a growing demand. These are all considerations for the tools and resources that should be available in the community.

In this Comprehensive Plan, the Economic Development Chapter explores the role of economic development in the city's long-range planning. The purpose of this chapter is to highlight the data points and resources that should be referenced to support a thriving economy.

WHAT IS ECONOMIC DEVELOPMENT?

Economic Development is about fostering a healthy and prosperous economic environment for the community. It outlines strategies to create jobs, attract businesses, and improve the overall economic well-being of the area.

The practice of economic development is a focus for communities as an avenue for economic progress. It is the process of establishing, growing, and maintaining wealth in a manner that benefits the city, its residents and visitors, and the surrounding region. Economic development strategies are successful when they can respond to the unique conditions of the community while responding to the various needs. It is influenced by a number of factors, including partnerships, workforce, housing, and business sectors.

Partnerships

Partnerships and collaboration are key components of successful economic development work. While a function of the city, long-term mutually beneficial relationships with local and regional businesses and community organizations are key to overall success.

Workforce

The people who create the available workforce within a community are critical to growth and maintenance. A diverse economy requires a diverse workforce that can fill various roles and needs to support a range of employment opportunities. Factors of educational background, skillset and workplace needs must also be considered.

Housing

The local housing stock is directly tied to the available workforce within a community. A diverse and affordable housing market provides current and potential employees a place to call home. While not all employees must reside within the community they work, the availability of housing can directly impact the types of workers available.

Business Sectors

There are many businesses that provide the standard or basic services within the community, which are needed to provide basic needs. These include grocery stores, convenience stores, etc. The large employment sectors will vary community by community in response to the surrounding region, available workforce, etc.

KEY FINDINGS

Worthington has a handful of very large employers which employ many residents and people who live outside of the city. There is limited amount of affordable commercial space for new businesses to operate in. A growing population continues to support a growing employee basis and opportunities for diversification of employment. Major employers in the community include:

Business	Products/Services
JBS	Animal Slaughtering & Processing
School District 518	Public School System
Prairie Holdings Group	Pharmaceutical & Medicine Manufacturing
Sanford Medical Group	Hospital & Physicians
Wal Mart	Retail & Groceries
Bedford Industries	Plastics Product Manufacturing
Client Community Service, Inc.	Programs & Services for Persons with Disabilities
Farley's & Sather's Candy Co.	Sales & Manufacturing
Atchison Enterprises Inc.	Nursing Homes
Nobles County	Public Services
Highland Manufacturing	Home Manufacturing

OBJECTIVES

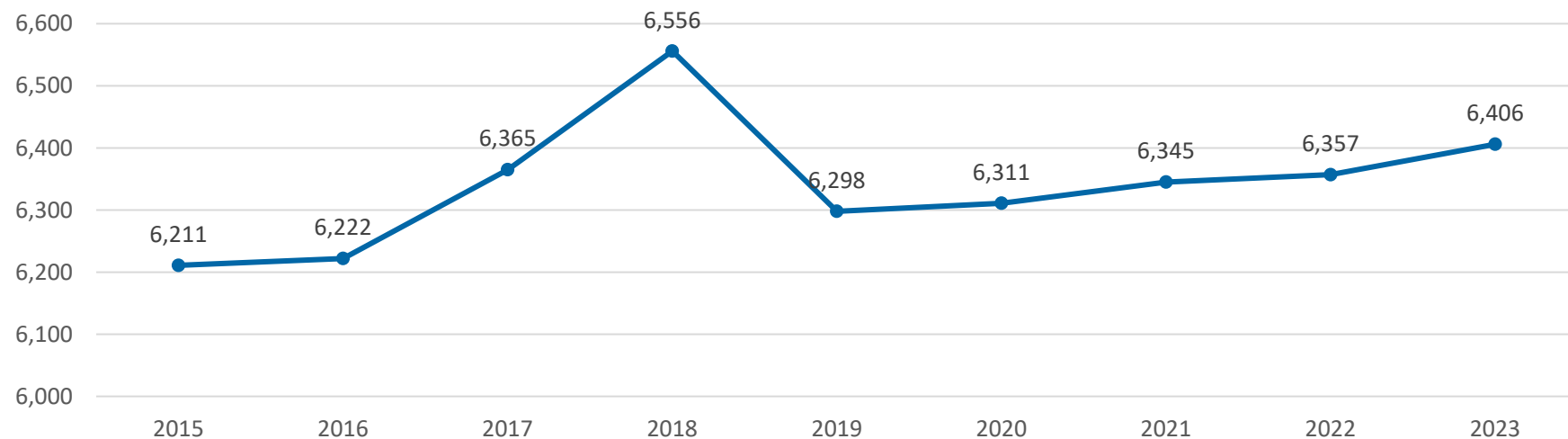
GOAL AREA	OBJECTIVE
LIVABLE	Support the types of employment which yield wages high enough to live and thrive in the community.
ACCESSIBLE	Support employment opportunities and tools that provide fair access to economic development opportunities for all, including financing mechanisms and entrepreneurship resources.
ACTIVE	Continue partnerships with private business and the local/regional economic development agencies to host and sponsor recreational facilities and public events and festivals such as the Worthington International Festival, King Turkey Day, and the Windsurfing Regatta and Music Festival.
WELCOMING	Support an economic climate that reflects the community's needs.
ECONOMICALLY VIBRANT	Support decision making that allows for economic growth in a manner that supports existing industries, while identifying opportunities for expansion to diversify the working environment.

ISSUES AND OPPORTUNITIES

LABOR FORCE ESTIMATES

Labor force gives an estimate of the overall number of jobs within a local community. The Minnesota Department of Employment and Economic Development (DEED) tracks the employment status of urban areas throughout the state. In 2023, an average of 6,406 individuals were participating in the labor force, representing a steady increase from 2019 (see [Figure 6-1](#)).

Figure 6-1. Worthington Labor Force, 2015-2023



LABOR FORCE PROJECTIONS

Similar to the population projects discussed in Chapter 2, projections can be identified for the labor force (or workforce) within a place. The Minnesota Department of Employment and Economic Development (DEED) creates labor force projections for the next ten years. These projections are developed for regions rather than counties or municipalities. The Southwest Minnesota region is projected to see a 3.9 percent increase in employment opportunities from 2020 to 2030. The food preparation and serving related occupations (17.2 percent) and healthcare support occupations (12.3 percent) are projected to see the largest increase. Sales and related occupations (-4.7 percent) and office and administrative support occupations (-4.6 percent) are the only industries projected to see a decline.

RETAIL TRADE ANALYSIS

Forward Worthington partnered with the University of Minnesota Extension for a Retail Trade Analysis in 2015. While the data pulled is a decade old, it provides insight into the market trends of the community. Overall, the analysis showed a taxable retail and service sales increase from 2010 to 2013 of 5.8 percent, reaching an estimated \$120 million. Many retail and service categories experienced growth in this three-year window, with the three areas of largest growth in Food, Groceries (48% increase), Vehicles and Parts (13% increase) and Eating and Drinking (13% increase). A decrease was experienced for the same time period for a number of categories, with the two largest in the Miscellaneous Retail (-13% loss) and Clothing (-10% loss).

This analysis also compares the draw for retail spending into the community, using a tool called a pull factor. Pull factors are presented on a scale to track changes in a location's trends or are used as a point of comparison to other areas. Since 2003, Worthington has had a relatively stable pull factor through 2013. When compared to other similar sized southwestern Minnesota regional centers (Fairmont, Luverne, and Marshall), Worthington ranked second, falling only to Marshall (see [Table 6-1](#)).

A pull factor compares the local taxable sales per capita to that of the state. A pull factor higher than 1.0 usually indicates that businesses are pulling in customers from outside the community.

Table 6-1. Comparison with Competing Trade Centers, 2013

City	Population	Gross Sales (\$millions)	Taxable Sales (\$millions)	Number of Firms	Per Capita Taxable Sales	Pull Factor (Taxable Sales)
Worthington	12,974	\$358.84	\$120.22	276	\$9,2566	1.08
Fairmont	10,494	\$303.17	\$92.35	294	\$8,800	1.02
Luverne	4,710	\$156.92	\$33.21	134	\$7,051	0.82
Marshall	13,729	\$457.40	\$202.91	373	\$14,870	1.72

Source: University of Minnesota Extension, 2015 Worthington Retail Trade Analysis

Another element included in the trade analysis is the actual sales of various merchandise categories in comparison to their expected sales. The results of this analysis for 2013 showed that all but two of the merchandise categories experienced higher sales than expected (see Table 6-2).

Table 6-2. Merchandise Categories Expected versus Actual Sales, 2013

Selected Categories	Expected Sales (millions)	Actual Sales (millions)	Variance as % of Expected	Trade Area's Estimated Customer Gain (or loss)
Building Materials	\$19.22	\$9.17	-52.3%	-6,780
Food, Groceries	\$8.05	\$7,60	-5.6%	-725
General Merchandise	\$31.39	\$35.07	11.7%	1,518
Eating & Drinking Places	\$16.31	\$16.58	1.7%	215
Total Taxable Retail & Service	\$108.72	\$120.22	10.6%	1,373

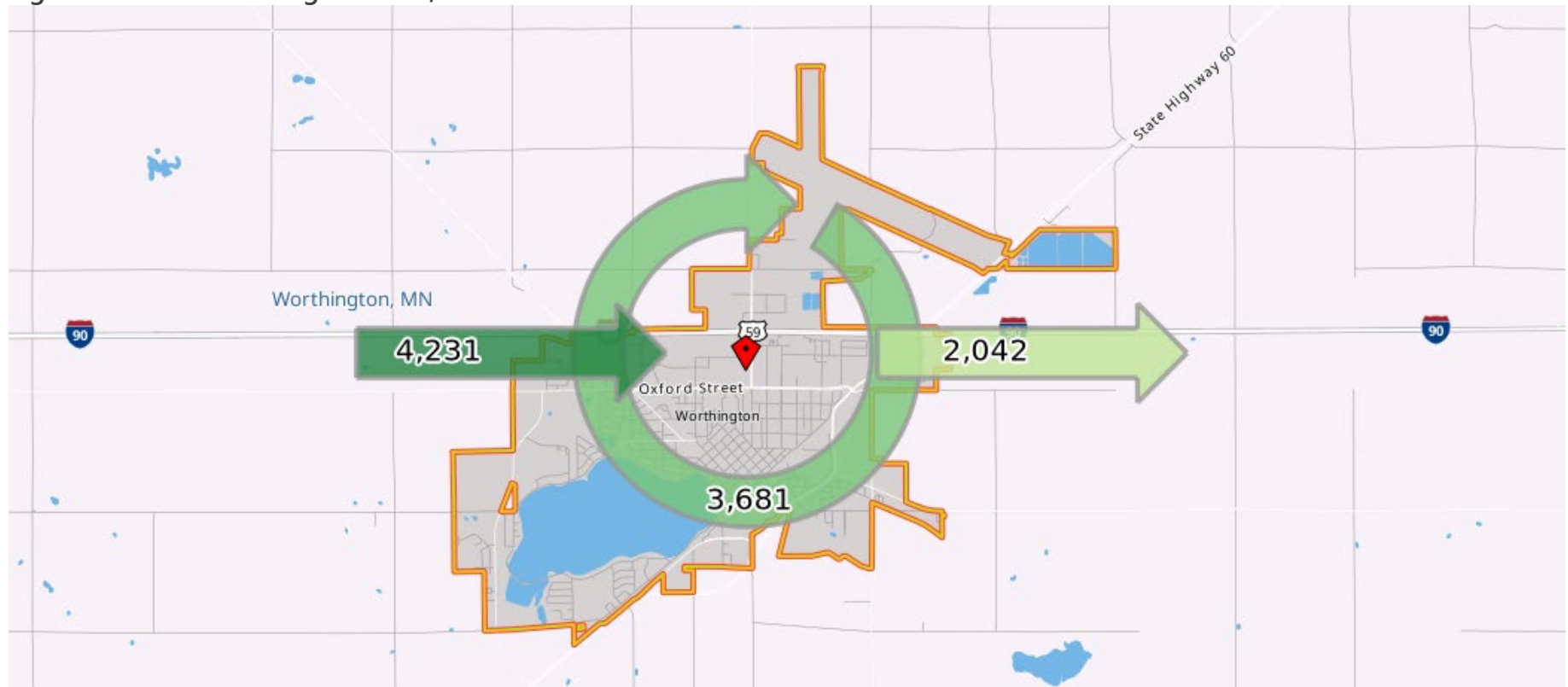
Source: University of Minnesota Extension, 2015 Worthington Retail Trade Analysis

INFLOW/OUTFLOW

Jobs within a community are held by a combination of local and regional employees. Additionally, community residents may also choose to leave Worthington for employment opportunities. Community to and from work is one of the largest sources of personal travel, and identifying patterns helps to ensure the local transportation system runs efficiently. As Worthington is a regional employment center, one may expect most residents to be living and working within city limits, along with a high number of non-residents commuting into Worthington for employment. According to 2021 ACS estimates, this expectation is correct – over 4,200 employees commute into Worthington, compared to the over 2,000 who commute out (see [Figure 6-2](#)). There are also approximately 3,700 residents who both live and work within city limits.

The method and distance of travel for employment are also estimated in Census data. According to the 2021 ACS estimates, over half of employees who reside in Worthington travel less than 10 miles for work. Approximately 27 percent of employees travel between 10 and 50 miles to work and the remaining 17 percent are employed at locations over 50 miles away. The jobs located more than 50 miles away are primarily from the Northeast (e.g., Mankato) and West (e.g., Sioux Falls).

Figure 6-2. Commuting Patterns, 2019



Source: Census – On the Map, 2021

BROADBAND ACCESS

Access to broadband is a desired feature for telework employees, and households in general. Access to this resource is a continued conversation across the station and nation. The Minnesota Department of Employment and Economic Development (DEED) maintains the [Minnesota Broadband Map](#), identifying locations served by broadband connections (speeds of 100 Mbps/20 Mbps). As of August 2024, many locations within city limits are served by connections at this speed, while a majority of the surrounding townships are served by a lower level of service.

DEED's Office of Broadband Development provides many resources to communities for planning for and expanding broadband. This includes technical support and initial planning steps that can be used to advance broadband accessibility. For example, identification of broadband access through the Minnesota Broadband Map is a first step. There are also technical resources available to communities to coordinate with providers for the expansion of services.

There are state and federal grant programs intended to expand broadband access, with funding available at the state and county level. For example, the Border-to-Border Development Grant Program was created in 2014 to support investments in broadband infrastructure into unserved or underserved areas of the state. The areas surrounding city limits are identified as eligible for this funding source. The program, managed by DEED, will distribute \$30 million in grants in fiscal year 2025. Grant programs may be explored by the county and service providers to expand access as desired. The city may consider collaborating with the county to apply for future funding opportunities as growth occurs.

PLAN

The City of Worthington has a variety of opportunity to focus economic development that supports existing businesses and drives new growth and opportunity. Coupled with the efforts of local and regional partners, there is a bright future for local businesses and entrepreneurs. There are a number of tools and resources currently in use or available at the local, regional, and state level. These include funding opportunities, marketing and sales techniques, technical support, and information on starting and operating a small business. Many of these programs are highlighted here; however, these programs are always evolving and current information from the sponsoring agency should always be referenced.

PARTNERSHIPS

The City of Worthington has many local and regional partners who support a thriving economy. Their specific contributions to economic development are summarized below along with current collaboration opportunities.

Worthington Regional Economic Development Corporation



The Worthington Regional Economic Development Authority (WREDA) was created to improve the economic viability of Worthington by utilizing a variety of economic development tools. The EDA is responsible for the administration of many fantastic programs aimed at helping existing businesses and creating new businesses to serve the City of Worthington.

Southwest Regional Development Commission



The Southwest Regional Development Commission (SRDC) serves a nine-county area of Southwest Minnesota including Cottonwood, Jackson, Lincoln, Lyon, Murray, Nobles, Pipestone, Redwood, and Rock Counties. The SRDC provides two major functions for its counties, cities, and townships – planning and economic development. Primary efforts that support local economic development in Worthington include the administration of a

Revolving Loan Fund and the resources provided through the comprehensive economic development strategy. The revolving loan fund includes a variety of funding opportunities that can be applied for. Current opportunities include the COVID-19 Revolving Loan Fund, SRDC Revolving Loan Fund, and Property Assessed Clean Energy (PACE) Fund.

Minnesota Department of Employment and Economic Development (DEED)



DEED's mission is to empower the growth of the Minnesota economy, for everyone. DEED is the state agency that supports regional and local economies throughout the State of Minnesota to create thriving and diverse economies, workforces, and quality of life. The work within this department varies from education, workforce development, and grant programs.

MN Housing Finance Agency



The MN Housing Finance Agency supports local economies through programs and resources that support successful homeownership through purchase, repair, or remodel. There are a number of tools available to current or prospective homeowners from first-time homebuyers' education through foreclosure prevention.

Prairieland Economic Development Corporation



Prairieland Economic Development Corporation is a non-profit lender that provides financing solutions for small businesses including Prairieland EDC Direct Loans, 504 Loan Programs, and SBA 504 Refinance Programs with and without Expansion.

Southwest Initiative Foundation (SWIF)



SWIF is a regional organization that focuses on the future health of our economy by supporting kids and families for future success. The organization holds events, programs, and resources to open opportunities for future success to everyone.

Southwest Minnesota Housing Partnership



The Southwest Minnesota Housing Partnership's (SWMHP) mission is to support the development of and connection to housing choices for all community members. From buying to renting or constructing a new development, SWMHP has resources available to help.

FUNDING RESOURCES

The following are commonly used programs available to support Worthington businesses and entrepreneurs through local, regional, and state partners.

Façade Improvement Grant	Job Creation Fund
Local funding program to support investment in building facades that help to revitalize and sustain business districts. Funds are generated through a tax levy. Agency: City of Worthington	Provides incentives to new and expanding businesses throughout the state to meet certain job creation and capital investment targets. Agency: DEED
Small Cities Development Program	Opportunity Zone Fund
Provides funding assistance for low to moderate income individuals who are residing in substandard housing. Agency: DEED	Opportunity Funds are a new class of private sector investment vehicles authorized to aggregate and deploy private investment into Opportunity Zones. Agency: City of Worthington

Tax Increment Financing (TIF)	SRDC COVID-19 Revolving Loan Fund
<p>Tax Increment Financing (TIF) is a type of municipal financing that governments use to help off-set the cost of qualifying improvements necessary to create new development, redevelopment, or public assistance housing.</p> <p>Agency: City of Worthington</p>	<p>Funding available to help regional businesses respond and recover from the COVID-19 pandemic.</p> <p>Agency: SRDC</p>
Small Business Development Center	Tax Abatement
<p>Support resources targeted at small businesses and their future investments in success. Tools include a variety of resources and funding opportunities.</p> <p>Agency: SBDC</p>	<p>A tax abatement is a temporary reduction or elimination of property taxes. It applies to real estate and, in some cases, the personal property that a local government or district taxes.</p> <p>Agency: Nobles County</p>
Minnesota Investment Fund (MIF)	
<p>Funding available to local units of government to provide loans to assist expanding businesses to add new works and retain quality jobs.</p> <p>Agency: DEED</p>	

WORKFORCE CONSIDERATIONS

A skilled and ready workforce is one of the key drivers for a successful economy. Without it, there are no services to be conducted or products to be manufactured. There are many factors that influence a local workforce, each identifying opportunities or activities that may be targeted through local or regional efforts.

Housing

Access to affordable and desirable housing options is key to supporting a local workforce. From a range of prices to a variety of styles, a healthy housing stock is a main attractor and retainer of employees in an area. The affordability component of housing should be considered at all scales – from the lowest to the highest wage earners. National standards identify that housing and transportation costs should equate to 30 percent or less than your household income to be considered affordable. With a current median household income of \$58,690 in Worthington, the average annual housing and transportation costs should be \$17,607, or \$1,467 per month.

The transportation consideration of the overall affordability calculation is an important component. Transportation costs can include a monthly car payment, gas, transit fares, or bike maintenance. In communities where housing affordability or access is an issue for certain groups, they may look to other areas to obtain housing – if transportation is available to and from employment.

HOUSING CONSIDERATIONS	Activities to Consider:	<ul style="list-style-type: none"> • Collaboration with local housing developers and builders • Building incentives and programs to support new desired housing stock and maintenance of existing • Programs and tools that support affordable housing development • Transportation options that connect the region to local employment opportunities • Housing education for all levels
	Metrics to Watch:	<ul style="list-style-type: none"> • Average Rental Costs and Mortgage Payments • Median Household Income • Owner and Renter Occupied Housing Vacancy Rates
	Potential Partners:	<ul style="list-style-type: none"> • Housing Authorities and Agencies • Builders and Developers

Education and Training

A skilled and ready workforce supports the maintenance of a community’s economy and also triggers opportunities for growth. Educational attainment needs vary from position to position within a community, with a need for all skill levels. For example, the City’s largest employers have positions open that range from a high school diploma or GED to a master’s degree. While a diverse economy supports all types of education, many industries are struggling to build a skilled and ready workforce based on the level of education and/or training needed. For example, many trades do not require a college degree, but do require specific training. Access to these trainings and overall education on these fields is important at a young age to support these trade industries. Through the stakeholder conversations held in the planning process, conversations identified a lack of skilled appliance repair professionals in the community. This identifies a gap in workforce that has many different effects on a community.

EDUCATION AND TRAINING CONSIDERATIONS	Activities to Consider:	<ul style="list-style-type: none"> Partnerships with Minnesota West Community and Technical College and Worthington Public Schools to build training and educational programs that support the local workforce needs Programs with local businesses to develop internship and apprenticeship programs
	Metrics to Watch:	<ul style="list-style-type: none"> Unemployment Rates Changes in top employers
	Potential Partners:	<ul style="list-style-type: none"> Public Schools Local Businesses Minnesota West Community and Technical College

Community Amenities

People choose to live somewhere based on a variety of factors: close to family, near my job, etc. However, a key factor that keeps people in a community is the access to amenities and services in a community.

Throughout this planning process, community members shared many reasons why Worthington is the place they call home. These factors included the welcoming community, cultural connections or opportunities to be yourself, commercial good and service offerings, and the vibrant Downtown. Additionally, many opportunities were identified to further emphasize Worthington as a place to call home (i.e., public art, access to community services, continued emphasis on events and recreation, etc.).

COMMUNITY AMENITY CONSIDERATIONS

Activities to Consider:

- Opportunities for public art and cultural expression throughout the community to celebrate the place and the people of Worthington
- Continue to support community events and activities
- Neighborhood organizations and small area planning to support the unique areas and spaces
- Programs and policies to support the maintenance of key community identifiers

Metrics to Watch:

- Turnover rates
- New residents

Potential Partners:

- Cross Cultural Advisory Committee
- Worthington Chamber of Commerce

7 TRANSPORTATION

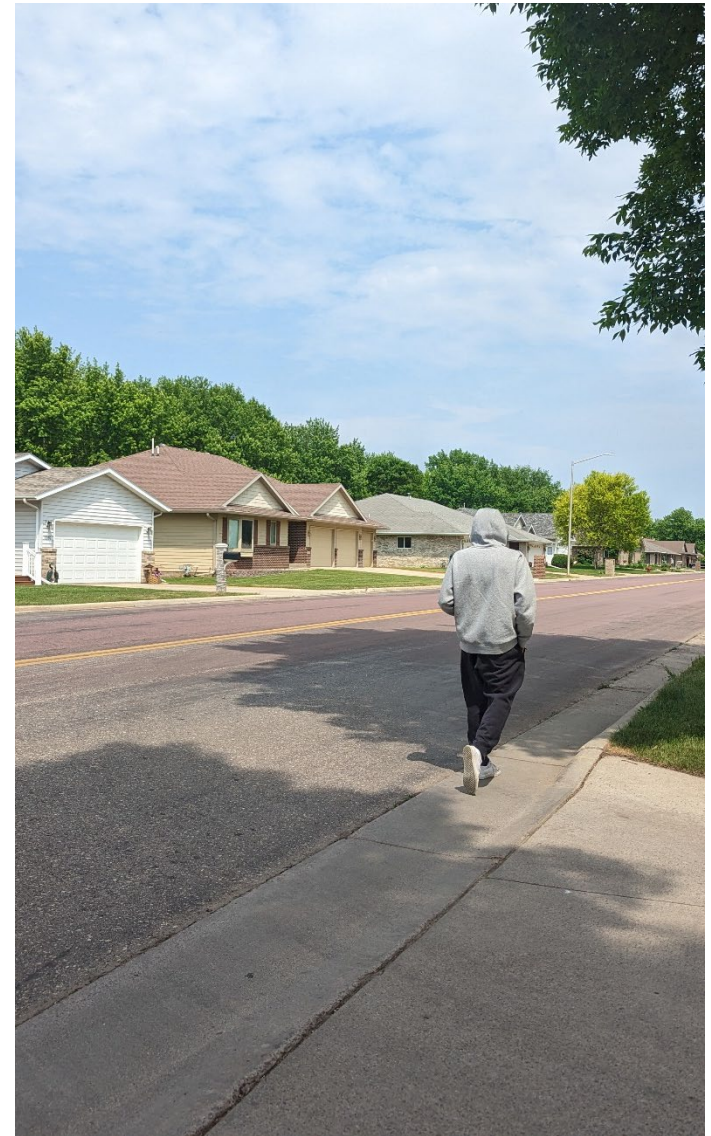
INTRODUCTION

WHAT IS TRANSPORTATION?

Transportation in a comprehensive plan refers to the systems that move people and goods within and outside of Worthington. It's about creating a network that offers various modes of transportation, catering to different needs and promoting accessibility. Worthington is committed to creating a vibrant, sustainable, and equitable community where residents, businesses, and visitors can thrive. A critical component of achieving this vision is a safe, efficient, and accessible transportation system that supports economic growth, environmental quality, and quality of life.

KEY FINDINGS

Today most residents rely on personal motor vehicles to get around. Residents want safe streets where they can choose the mode of transportation that works best for them whether it is to drive, walk, bike, roll, or take the bus. Residents noted that the places they wanted to travel to were sometimes too far away to walk to or did not feel safe going to those places without a car because there was a lack of safe places to walk and bike to get there. Worthington has a nice trail system that residents value and enjoy using but noticed that the trails generally do a better job connecting people to recreational opportunities than to places like schools, grocery stores, or pharmacies.



OBJECTIVES

GOAL AREA	OBJECTIVE
LIVABLE	Direct housing to locations in proximity to employment, education, and other destinations. For example, allowing residents to live within walking distance of their place of work is more affordable for residents.
ACCESSIBLE	Support decisions that build a transportation system designed for all users regardless of age, income, or ability, including those who do not have ready and reliable access to a personal vehicle.
ACTIVE	Support multimodal connections (sidewalks, trails, bike lanes, etc.) between recreational spaces and residences, schools, and other common destinations, including other recreational spaces.
WELCOMING	Design the transportation system with our diverse community in mind. Residents have a range of travel choices to carry out their daily needs.
ECONOMICALLY VIBRANT	Create a transportation network that accommodates diverse business activities, including the movements of large freight.

ISSUES AND OPPORTUNITIES

Through understanding current conditions, trends, and community goals, several issues and opportunities were identified in the cities transportation system.

TRANSPORTATION FACILITIES

Transportation infrastructure is essential to Worthington's success. It connects residents to local amenities and the broader region, driving economic growth, attracting visitors, and supporting recreational activities. The management and upkeep of this critical network is shared among multiple agencies responsible for specific roadways and transit services.

Major Roadways

Worthington is connected to the larger region via several major roadways including Interstate 90, US Highway 59, and Minnesota State Highway 60. It is also connected to other smaller municipalities by Nobles County Road 25 and 35. While these major roadways connect Worthington to cities in greater Minnesota, South Dakota, and Iowa, most of the roadways within the City of Worthington serve to connect the city at a local level.

Roadway Jurisdiction

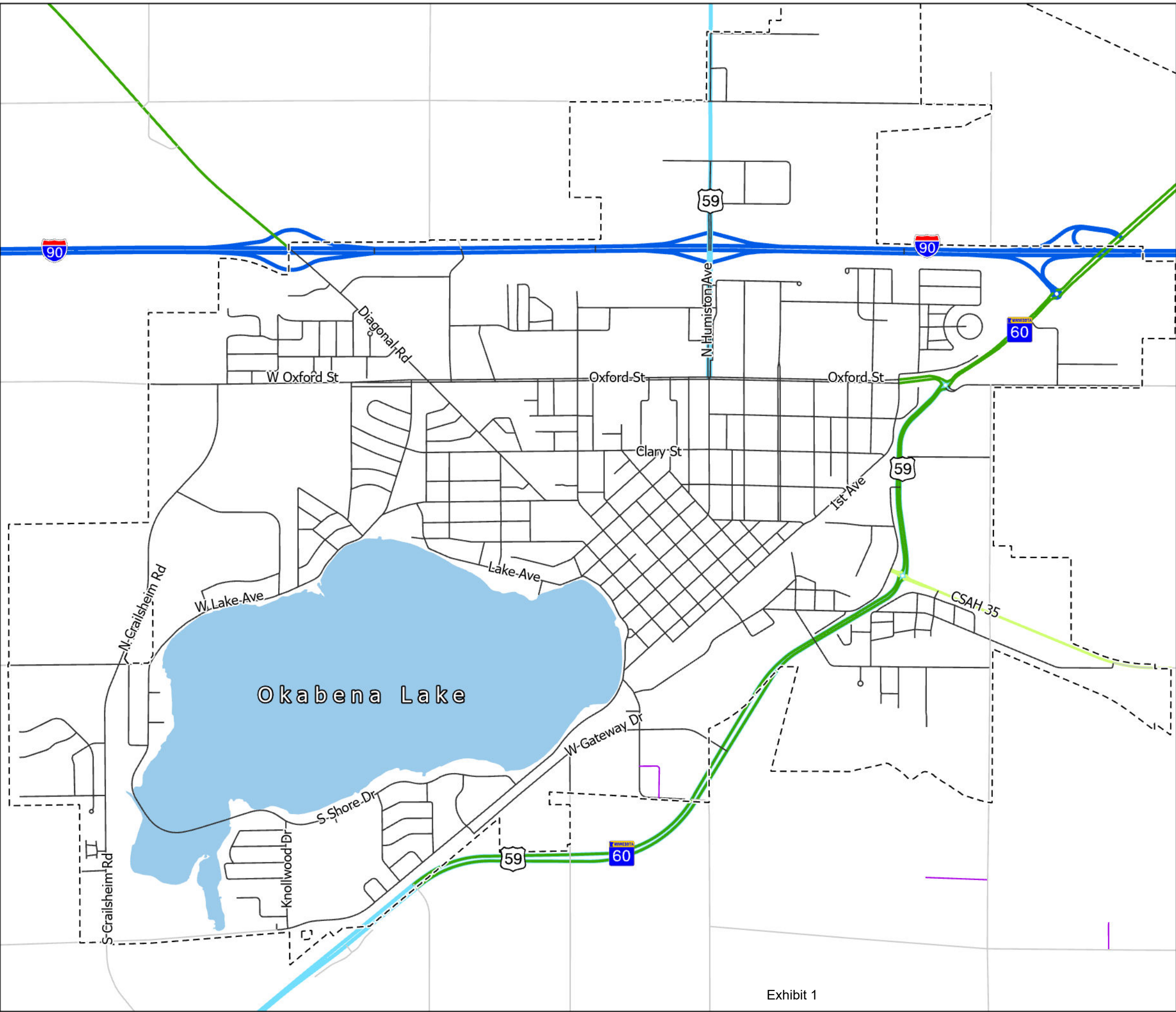
The roadway network within the community includes roadways owned and maintained by the Minnesota Department of Transportation, Nobles County, and the City of Worthington. Most roadways are managed and maintained by the City of Worthington. Additionally, towns have jurisdiction over the local roads outside of city limits. The agency with jurisdiction over the roadway is typically responsible for the overall maintenance and operations of the roadway, completing any upgrades or maintenance work needed to support mobility along the corridor. See [Figure 7-1](#) for to see the roadway system map.

Jurisdictional turnbacks of roadways involve transferring the responsibility and ownership of a road from one government entity to another. Usually, this means state-owned highways being returned to county or local control. Such transfers can occur due to several factors, including changes in traffic volume, the road's role in the overall transportation network, and local government capacity to maintain the road. While this process can improve management and potentially reduce costs for the state, it also places additional burdens on lower-level governments to fund road repairs and improvements.

Highway 60 on the south side of Worthington was recently turned back to Nobles County and the City of Worthington. Eventually when the road needs to be reconstructed, the design and land uses surrounding the former highway segment should be made in a way that aligns with the goals of the city.

Highway 59 between Interstate 90 and Oxford Street is also being turned back to the City of Worthington. The city is in the process of redesigning the road to make it safer and convenient for people walking or biking.

Figure 7-1
Roadway Jurisdiction



- Interstate
- US Highway
- State Highway
- County State Aid Highway
- Local Street
- Private
- Other
- City Limits



Freight

Freight transportation is the movement of goods from one location to another. Much of the freight that moves to and through Worthington is on the Interstate and Highway system using trucks. The Worthington Sub is a railway line operated by Union Pacific Railroad which goes between St. James Township and Sioux City, Iowa. There are relatively few trains that use the tracks daily, but there is a small rail yard in Worthington that is used.

Because the freight movement in Worthington largely relies on trucks and Worthington is a significant crossroads in southwest Minnesota where the interstate and other state highways cross, many of the roadways that are heavily used by freight traffic create barriers for safe bicycle and pedestrian transportation. Figure 7-2 shows where these barriers are in the city of Worthington.

Bicycle and Pedestrian Infrastructure

Sidewalks and trails within the community is infrastructure dedicated to pedestrians and bicyclists. Worthington has many miles of dedicated paths and sidewalks. Figure 7-3 shows how many of the older sections of the city have a complete or nearly complete sidewalk network allowing residents to walk to many nearby destinations while areas further away from downtown have fewer sidewalks. Many residents prioritized the ability to walk and bike to places throughout Worthington but noted that the trails are geared toward recreation use, rather than for transportation and connecting people to meet their daily needs. Many of the regional destinations that are important for residents to access such as Runnings, Walmart, and Hy Vee are all located north of Oxford Street, which is a part of the city that is more difficult to safely walk or bike to because of the higher volumes of vehicles, higher traffic speeds, and fewer sidewalks along the street.

Local and Regional Transit

Worthington has limited transit options but is served by the Worthington City Bus which stops at 14 locations throughout the city Monday through Friday. The services is funded by MnDOT as part of the Nobles County Public transit System and uses a Nobels County Heartland Express Bus. The service is available to anyone for \$1 per ride. This service is operated by Southwestern Minnesota Opportunity Council (SMOC).

Regionally, Jefferson Lines operates bus service throughout the upper Midwest and has a stop in Worthington. Passengers can travel west towards Sioux Falls or east to Albert Lea, where they can continue towards their destination.

Maintenance and Street Design

Maintaining Worthington’s transportation system is essential for its economic success and quality of life. Proactive maintenance strategies, such as preventative measures and performance-based management, can extend roadway life, and improve overall system reliability. By investing in the upkeep of transportation infrastructure, Worthington can improve mobility, support economic growth, and strengthen their resilience to natural disasters and other challenges.

When streets need to be reconstructed, the city should conform to its Complete Streets Policy which prioritizes the needs of all users regardless of age, ability, or mode of transportation. This means designing, building, operating, and maintaining streets that are safe and accessible for pedestrians, bicyclists, transit riders, and motorists. By implementing the Complete Streets policy, Worthington can improve public health, reduce traffic congestion, and enhance the overall quality of life for residents. Sidewalks should be included with every street reconstruction within the community, as reconstruction is an opportune time for the addition of sidewalks.

PLAN

There are several steps the City of Worthington should take to prepare its transportation system for the future including establishing street maintenance programs, filling sidewalk and trail gaps, determining the future street network for future growth areas, and improving safety. These changes will help align the city with residents’ values and goals for the future of their community.

MAINTENANCE PROGRAM

A roadway maintenance program is a proactive strategy to preserve and enhance the condition of transportation infrastructure. It involves regular inspections, repairs, and preventative measures such as patching potholes, resurfacing pavement, improving drainage, and managing vegetation. By implementing a robust maintenance program, municipalities can significantly extend the lifespan of their streets. By implementing a maintenance program, Worthington can save money over the long term and focus investments on other priorities.

FILLING GAPS AND EXPANDING PEDESTRIAN AND BICYCLE NETWORK

Investing in pedestrian and bicycle infrastructure is essential for making Worthington safer and more accessible. Creating a funding plan to address existing sidewalk gaps, particularly in areas with high pedestrian traffic, is crucial for improving safety and mobility. Expanding the pedestrian and bicycle network through the construction of new sidewalks, bike lanes, and shared-use paths will encourage active transportation, reduce traffic congestion, and enhance the overall quality of life for residents of all ages and abilities.

FUTURE STREET NETWORK

Planning for a future street network requires a comprehensive and forward-thinking approach. Evolving needs of residents and transportation priorities of residents have of connectivity, safety, and ability to walk and bike to destinations should be considered when planning for future growth areas. Integrating sustainable transportation options, such as electric vehicle charging stations and stormwater infrastructure should be considered. By carefully evaluating these factors and engaging the community in the planning process, Worthington can create a transportation system that meets the needs for generations to come.

PILOT PROGRAMS

Pilot programs offer valuable opportunities to test innovative transportation solutions and gather data on their effectiveness. By implementing these experimental projects on a smaller scale, Worthington can assess the feasibility and impact of new technologies, policies, or infrastructure before implementing changes more widely. This approach helps mitigate risks, identify potential challenges, and refine strategies. One place a pilot program could be tested would be on the grade, or the causeway in the southwest corner of Okabena Lake. Eventually, the city will need to consider major changes to how the grade is used because of long term maintenance concerns. A pilot program of shutting down the section of South Shore Drive would allow residents and city staff to understand the impacts of potential long-term changes. Through careful evaluation and data analysis, these initiatives can inform future transportation planning decisions and contribute to the development of sustainable and resilient transportation networks.

FUNDING OPPORTUNITIES

There are many funding opportunities currently available to improve Worthington's transportation infrastructure. Federal transportation funding packages create or expand funding opportunities for transportation projects across the United States. For example, the Infrastructure Investment and Jobs Act (IIJA) has provided billions of dollars for everything from road and bridge repairs to public transit expansion and electric vehicle infrastructure in recent years. MnDOT also manages a number of statewide funding sources that support investment in functionally classified roadways. Many of the funding sources are competitive but could have significant impacts on Worthington's transportation system if awarded. The city should consider identifying specific project needs, develop strong partnerships with MnDOT and Nobles County, apply for grant funding.

IMPROVING SAFETY

The bottom line is that residents want to travel safely and efficiently. By prioritizing road maintenance, expanding pedestrian and bike-friendly infrastructure, planning for future transportation needs, and exploring innovative solutions, Worthington can enhance residents' quality of life and significantly reduce the risk of severe or fatal traffic accidents.

8 RECREATION

INTRODUCTION

WHAT IS RECREATION?

Recreation is the enjoyable activities people do when they're not working. It can be anything from playing sports or games to going outside and enjoying nature. Recreation helps people relax, exercise, and have fun with friends and family. In a comprehensive plan, recreation refers to the opportunities for residents to engage in leisure activities that improve their physical, mental, and social well-being in the community. It focuses on creating a network of spaces, programs, and facilities that cater to diverse interests and age groups.

KEY FINDINGS

Recreation is more than just parks and open spaces. Residents remarked on the value of parks throughout the city and the amenities they offered. They also noted how they enjoyed being able to walk and bike using the trail network connecting them to many parks around the city. Residents also voiced frustrations about the general lack of free and low-cost activities for residents to do year-round, while also expressing interest in finding ways to connect economic development opportunities to parks.

OBJECTIVES

Worthington's overall goals of being a liveable, accessible, active, welcoming, and economically vibrant can be seen in the objectives of the recreation chapters. By addressing issues identified by residents, Worthington can achieve the city's overarching goals.

GOAL AREA	OBJECTIVE
LIVABLE	Maintain and expand Worthington's recreational facilities, events, and activities, particularly those which are free or low-cost.
ACCESSIBLE	Support recreational facilities, festivals, and events should be accessible for all residents, and are responsive to the changing needs and desires of the community
ACTIVE	Support decision making to advance overall community desires, including the desire for expanded public activities, recreational spaces, and sports facilities
WELCOMING	Maintain a variety of recreational offerings and amenities that are responsive to changing needs.
ECONOMICALLY VIBRANT	Connect recreational offerings, destinations and activities to local businesses.

RECREATION METRICS

Worthington has a significant number of parks within the city. There are 25 parks owned and operated by the City of Worthington, each with its own set of amenities residents and visitors can enjoy. Some of these parks are geared for residents, which are designated as neighborhood parks, while others are geared for both residents and visitors, which are dubbed community parks. Neighborhood parks serve a local function, intended to provide recreational space and function within residential neighborhoods. These parks have a general service area of a ½ mile and can include a variety of activities. Generally, a neighborhood park may include a playground, open space, and seating/gathering opportunities. A community park is generally larger, serving a wider audience of both community and regional visitors. These parks tend to include multiple recreational opportunities and are likely to host programming activities. Public school playgrounds and other private recreational facilities also provide recreational offerings within the community but are owned and maintained by other community groups.

The Minnesota Department of Natural Resources (DNR) manages a regional parks and trails designation to classify parks that serve a broad audience with a variety of functions. This is a designation that can be applied for and offers additional funding opportunities. There are currently no parks within the community with the Regional Park designation.

In addition to the city parks listed below in [Table 8-1](#), Worthington has several off-street trails for walking and biking seen in [Figure 8-1](#).

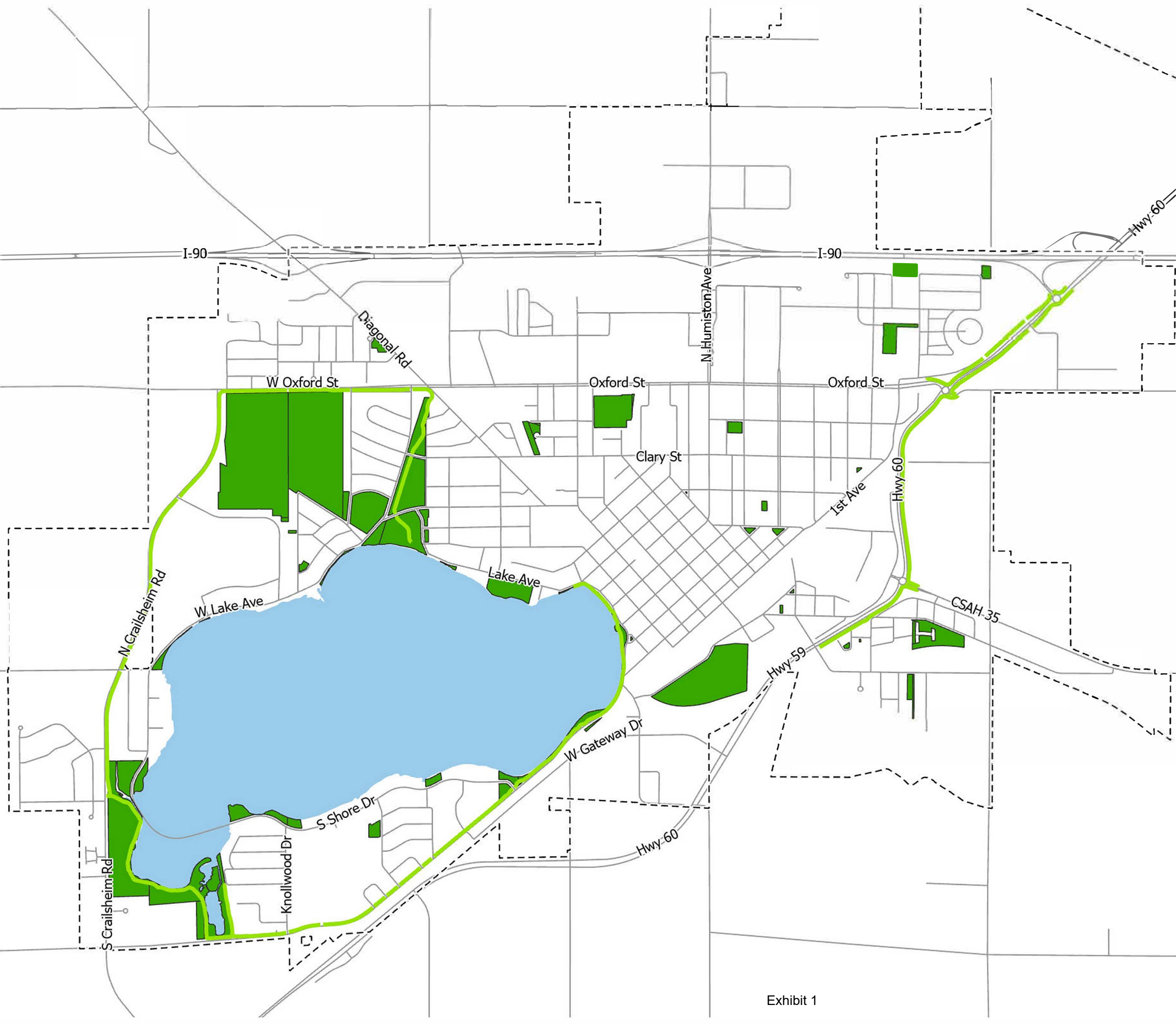
Table 8-1. City Parks and Amenities

PARK NAME	FUNCTION	AMENITIES
Chautauqua Park	Community	Band Shell, Basketball Hoop, Charcoal Grills, Enclosed Shelter, Playground, Restrooms, ADA compliant fishing pier
Bristol Park	Local	Foot Bridge, Park Benches, Picnic Tables
Cherry Point Park	Local	Basketball Hoop, Picnic Tables, Playground
Buss Field	Local	Charcoal Grills, Picnic Tables, Soccer Fields, Playground
Castlewood Knolls Park	Local	Open space

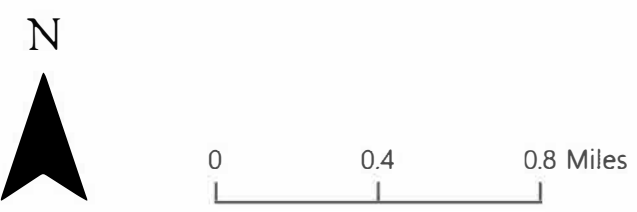
PARK NAME	FUNCTION	AMENITIES
Centennial Park	Community	Baseball Diamonds, Basketball Hoop, Charcoal Grills, Enclosed Shelter, Fishing, Open Field, Skatepark, Splash Pad, Tennis Courts, Trails, Beach, Kayak/Paddle Board Rentals, Concession Stand, Sand Volleyball
Church Park	Local	Park Benches, Playground, Basketball Hoop, Picnic Tables
Ehlers Park	Local	Charcoal Grills, Boat Ramp and Dock, Park Benches, Picnic Tables, Trail, Playground, Outdoor Fitness Equipment
Freedom Shore Park and Veteran's Memorial	Local	Park Benches, Picnic Tables, Fishing Pier
Hogan's Park	Local	Picnic Tables, Playground Equipment, Park Benches
Intercity Park	Local	Playground, Recreation Facilities, Benches
Kelly Park	Local	Playground, Park Benches, Picnic Tables, Open Space
Lake Front Park & Sailboard Beach	Community	Fishing Pier, Picnic Tables, Trails, Park Benches
Ludlow Park	Local	Charcoal Grills, Fishing Pier, Picnic Tables, Restroom, Trailhead, Amphitheater, Playground
Millard Walker Park	Local	Basketball Hoop, Open Shelter, Park Benches, Volleyball Court, Playground, Restrooms, Picnic Tables
Olson Park and Campground	Community	Camping Facilities, Charcoal Grills, Fishing, Foot Bridge, Open Shelter, Restrooms, Disc Golf, Playground, Trails
Orchard Knoll Park	Local	Picnic Tables, Tennis Court, Playground, Basketball Hoop, Park Benches
Pirtles Park	Local	Playground
Pleasant Park	Local	Tennis Courts, Park Benches, Playground Equipment, Recreational Facilities, Open Space
Puppy Park	Local	Dog park
Slater Park	Local	Charcoal Grills, Park Benches, Picnic Tables, Restrooms, Playground, Beach

PARK NAME	FUNCTION	AMENITIES
Southeast Side Park	Local	Park Benches, Picnic Tables, Playground, Open Space
Sunset Park	Local	Charcoal Grills, Fishing Pier, Picnic Tables
Vet's Park	Local	Playground
Vogt Park	Local	Picnic Tables
Watland Park	Local	Open Shelter, Park Benches, Picnic Tables, Playground

Figure 8.1
Trails and Parks



- Trails
- Current Parks and Open Spaces
- City Limits



ISSUES AND OPPORTUNITIES

The planning process identified key issues and opportunities to enhance the community's quality of life through talking with residents to understand their desire for expanded recreation services and facilities. With the City of Worthington's growing population, shifting demographics, and economic climate necessitate a comprehensive evaluation of existing recreation resources and a strategic vision for future development. Increasing demand for outdoor spaces, combined with limited parkland and amenities in certain areas, highlights the need for solutions to create accessible and inclusive recreational opportunities.

Throughout the engagement activities of the planning process, many residents identified the issue of limited facilities that met the needs of the community. For some, facilities are inadequate for accommodating the diverse needs of a growing population, resulting in overcrowding and limited opportunities, especially for youth. While a desire for additional space and opportunities, the value of the existing facilities and opportunities was also highlighted. The balance of maintaining existing park and recreation investments and creating new opportunities must be balanced with future action. In addition to this overarching theme the following parks and recreation issues and opportunities were identified.

Access to Parks

Worthington has many high-quality parks throughout the city, but depending on where someone lives, some parks are more difficult to get to than others. Worthington has many parks dispersed throughout the city, offering a variety of recreation options. However, the dispersion of parks and transportation barriers can limit the accessibility of parks to all community members. Neighborhood parks are intended to serve populations within half a mile walking distance of the park. Many neighborhoods have access to a neighborhood park, though some areas are limited with the challenge of crossing a major barrier like a high-volume road or natural feature.

Trails

The City's many miles of recreational trails which allow residents to exercise and travel safely separated from vehicle traffic. Many residents enjoy the ability to walk near the lake, or bike to different areas of the city was one of their favorite things about living in Worthington. Residents noted several trail and sidewalk gaps that make it difficult or dangerous to travel to certain locations.

Indoor Recreation and Programming

A shortage of indoor recreation space was a major challenge identified within the community through the planning process. This shortage may limit opportunities for physical activity and social interaction, particularly during inclement weather or for those who require specific amenities. Community members noted that existing facilities, like JBS Fieldhouse, are highly utilized or do not have the necessary equipment for diverse interests. Finding ways to have existing spaces support meet current needs was generally preferred over building new indoor recreational spaces, however, as Worthington’s population continues to grow, expanding or creating new facilities will likely be needed.

In addition to the shortage of indoor space, the limited programming for youth was also a concern of many residents. Many of the recreation programs offered have limited spaces and fill up very quickly. Residents would like to see expanded recreational programming throughout the year for youth in the community.

Cultural Gathering

Another recreation-related issue brought up by residents was the absence of large spaces for large cultural gatherings. The lack of cultural gathering spaces restricts opportunities to host events that celebrate heritage, showcase artistic expression, or foster a sense of shared identity. Smaller venues might limit the scale and impact of cultural presentations, while relying solely on outdoor spaces leaves events vulnerable to weather disruption. The city should explore options to create or find ways to adapt facilities to be suitable for hosting cultural gatherings. This could involve renovating existing structures, constructing a dedicated cultural center, or investigating partnerships with schools or other venues to expand available space. Prioritizing flexible design features within these spaces would allow them to accommodate a variety of cultural activities and maximize their utility.

Park Activities

Community members shared comments around the activities available in the parks and the correlation to the amount of time spent in parks. It was noted that some parks have limited activities that keep people at the parks for longer periods of time. Encouraging small business rentals, or small businesses like ice cream stands near the lake would expand offerings to parkgoers while also providing opportunities to small businesses in the city.

PLAN

The city can use the issues and opportunities shared by residents in the planning process to influence plans for future recreation opportunities to help Worthington meet the needs of current and future residents. There are several activities that the city should consider when making recreation-based decisions including:

TRAIL NETWORK EXPANSION

Expanding the network of trails should be a priority for the city to allow more residents to access parks and other amenities throughout Worthington. Improving crossing conditions for pedestrians and people riding bikes on major roads that are considered barriers would allow people to have greater access to the extensive park system. An analysis of the gaps in the trail network and expansion opportunities is highlighted within [Chapter 7 – Transportation](#). Trail improvements that improve access to recreational facilities, improve the safety for users, or close a gap in the recreational trail network should be prioritized to support the goals and objectives of this chapter.

PARK AMENITIES

Existing parks provide a variety of recreational amenities for the community. Typically, regional parks provide a larger variety of offerings as they serve a broad audience. Monitoring the available amenities to ensure that offerings align with community needs will support access to recreational offerings for the community. A comparison of the available amenities to national standards on a 5-to-10-year cycle can be an opportunity to assess performance.

The National Recreation and Park Association (NRPA) is a national non-profit organization dedicated to building strong communities through parks and recreation. One of the activities the organization does is create NRPA Park Metrics. The Park Metrics Tool is a comprehensive source of benchmarks and insights for park and recreation agencies and can be used to understand how city parks amenities compare to other cities around the country. This tool aggregates the average number of parks and recreational amenities among communities of similar population sizes. It also can be used to understand what amenities should be expanded as Worthington's population grows over the next twenty years to keep up with current demand. The current (2020) and future (2045) needs for a number of park amenities are calculated in Table 2 based on population projections.

These totals are a general benchmark that can be used to guide decision making. For example, the city currently includes 15 parks, and at least one additional park would be needed by 2045 to respond to the forecasted population growth.

Table 8-2. NRPA Park Metrics

Amenity	NRPA Average Number		2020 Need	2045 Need
Parks	1,126	residents per 1 park	12.4	16.6
Parkland	13	acres of parkland for 1,000 residents	13.9	18.7
Playgrounds	3,105	residents for 1 facility	4.5	6.0
Basketball courts	7,501	residents for 1 facility	1.9	2.5
Rectangular fields	3,333	residents for 1 facility	4.2	5.6
Pickleball	7,737	residents for 1 facility	1.8	2.4
Recreation Center	9,685	residents for 1 facility	1.4	1.9
Community Center	8,908	residents for 1 facility	1.6	2.1
Senior Center	14,286	residents for 1 facility	1.0	1.3
Indoor Ice Rink	8,004	residents for 1 facility	1.7	2.3

NEIGHBORHOOD PARKS

Neighborhood parks are a core function of any community’s recreation system, and the city should continue investing in the maintenance and enhancement of these existing resources. The smaller neighborhood parks throughout the city provide recreational opportunities for nearby residents and are generally more easily accessed because of how they are distributed throughout the city making them likely closer to someone’s home. Investments should be distributed throughout the city, noting that some residents expressed that parks around the lake received more investment while the smaller parks have limited amenities. A focus on maintaining or improving amenities at the smaller parks

should be an emphasis of park system investment planning. By prioritizing park improvements throughout the city and ensuring equitable access to green spaces, parks can continue to enhance the overall quality of life for residents.

NEW PARKS AND OPEN PSACE

Additional parkland and open space should be created as the city continues to grow. When new residential neighborhoods are built, access to parks should be considered. Most residents have access to multiple parks within a short distance, but as new housing is built on the edges of the city, their access to parks should be considered. Utilizing a clear policy of how dedication of land for parkland would make it easier for the city to increase green space in areas where future residential development will take place.

As Worthington continues to grow and the demographics of the community shift, recreational priorities also change, necessitating a dynamic approach to space allocation. Regularly assessing usage patterns and gathering feedback from residents, the city can help identify underutilized and well-used areas. By using this data, Worthington can make informed decisions about how to repurpose existing spaces, develop new amenities, or adjust programming to better serve the public.

FORMER MUNICIPAL GOLF COURSE

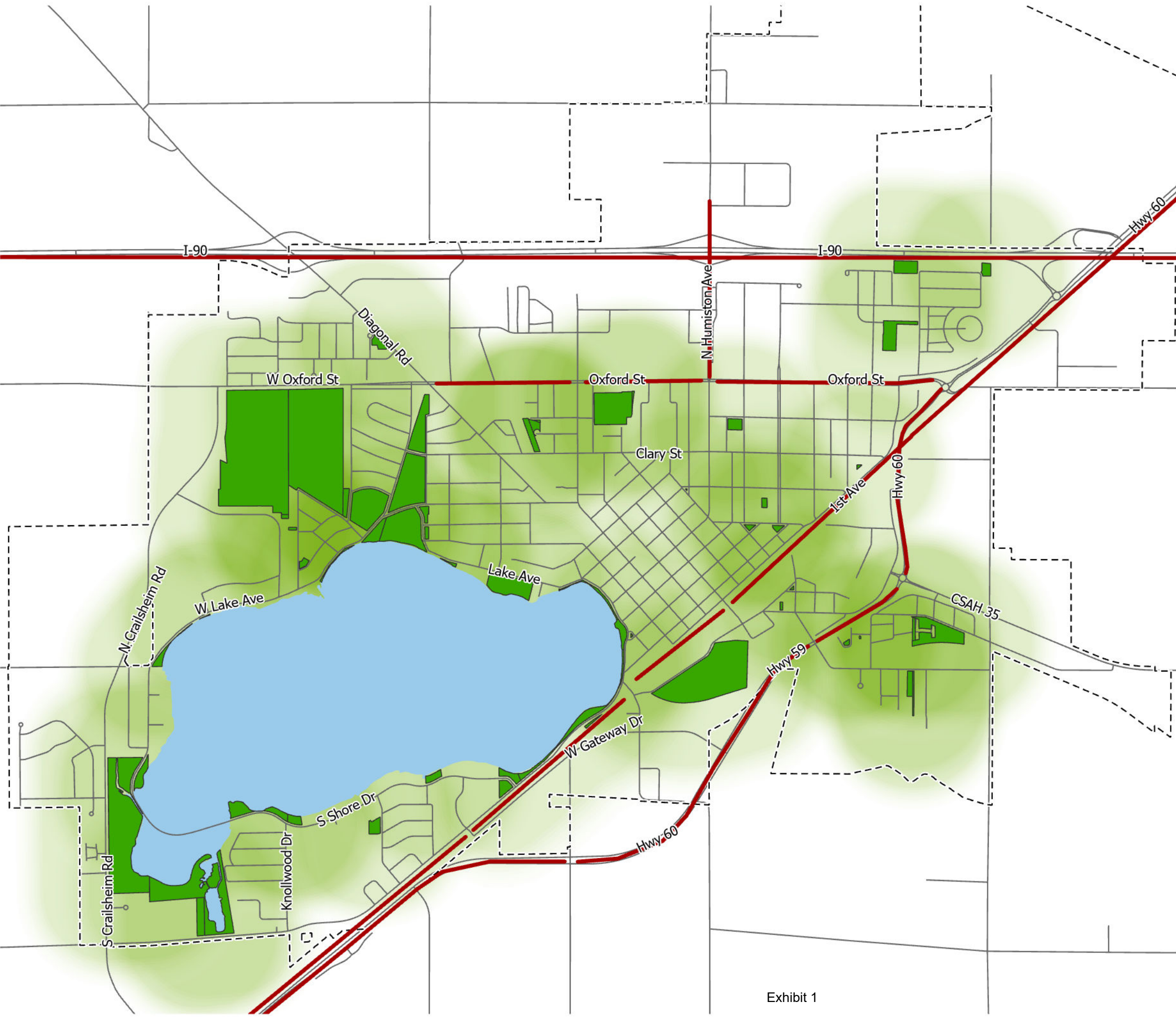
The City of Worthington owns land that was formally the municipal golf course off of Highway 266. The land is disconnected from the rest of the city and is underutilized. Identifying how that space could be used more effectively and turned into an amenity that Worthington residents could use more would be beneficial and expand the amount of usable opens space residents have access to. There are a number of former golf courses throughout the country that are being converted to various uses. In urban areas, some courses are being converted to a more natural landscape to provide habitat and recreation areas. Others have converted these spaces into other recreational uses. Examples have included outdoor learning centers, mountain bike courses, and other uses.

Whitetail Ridge in River Falls, WI is an example of a mountain bike course that took advantage of the topography to create a thriving outdoor recreation destination. Not only does this space serve local bikers, but it is also a destination for mountain bikers throughout the country, drawing visitors for events. The area surrounding the course has also experienced economic growth with businesses that serve Whitetail Ridge visitors.

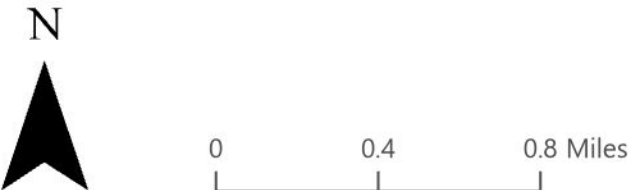
PARK ACCESS

A buffer analysis is a tool used in planning to assess how easily residents can access parks by foot. In the analysis, a specified buffer is created around each park. By using a half mile as the buffer distance, which is a distance most people can comfortably walk or bike to, the buffer analysis creates a map highlighting areas well-served by parks and areas lacking sufficient green space. This information helps the city prioritize park development or improve pedestrian infrastructure in underserved communities, promoting equitable access to the benefits of spending time outdoors. **Figure 8-2** shows how certain areas of the city have many more parks and have fewer barriers to get to than others. Overall, Worthington has many parks, and they are dispersed throughout the city. Few places in the city are not within a half mile of a park. However, some parts of the city have many parks within a half mile, while others may only have one within a half mile. Residents who live north of Oxford Street generally have less access to parks than residents south of the street. Additionally, the parks north of Oxford have more wide roads with fast moving vehicles on them making them more difficult or unpleasant to travel to.

Figure 2
Park Access



- Half Mile to Parks
- Current Parks and Open Spaces
- Streets
- Barriers for Pedestrians and Bicyclists
- City Limits



9 UTILITIES

INTRODUCTION

The provision of utilities and services is a key quality of life aspect for the Worthington Community. This planning process examined the City's existing facilities and services, explored how city growth will affect future service areas, and surveyed the community to understand community needs.

WHAT ARE UTILITIES?

Utilities are essential infrastructure systems that provide necessary services to Worthington, sustaining basic services for the current and future population. These include water supply, wastewater treatment, electricity generation and distribution, natural gas delivery, internet service, and solid waste management. Utilities are critical as they support economic development, public health, safety, and quality of life. Effective planning for utilities ensures adequate capacity to meet current and future demands, minimizes environmental impacts, and promotes sustainability.

KEY FINDINGS






Throughout the planning process access to and the quality of utilities has emerged in various forms. Generally, the community is aware of the water that comes into and out of their homes and the provided electricity service as a city function. These services have been adequately provided throughout the community with limited issues. Expansion of these utilities into new growth areas was also a discussion, including the overall cost of utility extension and desire for information regarding expansion possibilities.

Internet or broadband access was the primary utility discussion throughout the planning process, and was a point of conversation within economic development, housing, and land use discussions. Many homes throughout the community have access to internet, but that access quickly diminishes (or the quality of service) outside of city limits. Businesses within the community have access to services, but access to faster services (e.g., fiber) would allow them to expand operations or services.



UTILITY METRICS

Many of the city's utilities are managed and provided by Worthington Public Utilities, which is governed by The Water and Light Commission whose members are appointed by the Worthington City Council. This includes the installation and maintenance of utility infrastructure and the provision of the utility service. Sanitary sewer and water infrastructure design and initial installation and stormwater functions are functions of the city's engineering department.

Utility Type	Description
 Water System	<p>The City's water system draws drinking water from groundwater sources from nine wells. Two wells are located within the community and the remaining seven wells are located in what is known as the Lake Bella Well Field. The wells have a range of 57 to 102 feet into the Quaternary Buried Artesian Aquifer and the Quaternary Water Table Aquifer. The largest water consumption day was recorded at 4.3 million gallons, with an average water consumption of 2.9 million gallons per day. Water is treated at the Worthington Public Utilities' water treatment plan to remove iron and manganese.</p>
 Wastewater System	<p>A majority of the homes and businesses within the community are connected to the city's sanitary sewer collection system and processed through the municipal wastewater treatment facility. The facility has an average daily flow of 2.75 million gallons, with a peak flow of 4 million gallons. Processed water discharged into Okabena Creek.</p>
 Electricity Utility	<p>All electricity in the city is purchased from two different sources – hydroelectric and coal-fired. Western Area Power Administration (WAPA) provides 30% of the city's power requirements sourced from hydroelectric dams on the Missouri River. The remaining 70% of the supply comes primarily from a coal-fired power plant in Wheatland WY managed by the Missouri River Energy Service.</p>
 Residential Trash & Recycling	<p>Residential trash and recycling services are provided by Schaap Sanitation and the City of Worthington, with the billing managed by Worthington Public Utilities. The collection schedule in 2024 include four collection days throughout the community.</p>
 Stormwater System	<p>The city stormwater management system uses a series of drainage pipes and ponds to retain, treat, and transport stormwater. Stormwater management is in place to manage the flow of water during high rain events and protect the quality of water. Stormwater within the community eventually drains into one of four lakes – Heron Lake, Lake Okabena, Lake Ocheda, and Lake Bella.</p>

OBJECTIVES

GOAL AREA	OBJECTIVE
LIVABLE	Use provision of utilities as a growth management mechanism, directing development to areas which support the extension of utilities in a fiscally responsible manner.
ACCESSIBLE	Maintain accessible and dependable public utilities, including power, water, and sanitary sewer.
ACTIVE	Provides adequate utilities at public events and recreational facilities. This includes sufficient power, water, sanitary sewer, and emergency services to accommodate large events and associated crowds.
WELCOMING	Maintain a system of infrastructure and services that are available and accessible to all.
ECONOMICALLY VIBRANT	Thoughtfully plan for the extension of city utilities to support business expansion.

ISSUES AND OPPORTUNITIES

Utility services are a key function of the community, providing access to clean water and energy services, along with the management of solid and sewage waste. Maintaining access to high quality services for existing and future residents is a consideration for any growing community. Efforts to balance investments in aging infrastructure versus the expansion of services must be considered.

Infrastructure and Growth

Continued population and employment growth have been projected within the planning process. Accommodating population growth requires the construction of additional housing units, additional business and employment opportunities, and the need for additional capacity from utility systems. Adequately planning for this growth will be key in maintaining the community's quality of life.

Infrastructure expansion must consider two main features: the infrastructure that connects the service to the home or businesses and the treatment capacity of each service. For example, new homes will be connected to the water and sanitary sewer services through

underground pipes that connect to the greater system. Future growth requires the installation of this infrastructure. These pipes are then connected to the broader utility system, including the pretreatment of water or the post-treatment of black and grey water through the sanitary treatment facilities. These connections require lift stations and other features to connect from home to treatment facilities, requiring additional infrastructure (i.e., lift stations). Both treatment facilities were built with capacity caps that must be monitored as more users are added into the system. As part of this planning process, the existing utility locations were explored and the opportunities to expand services into new growth areas (see **Figure 9-1**).

BROADBAND ACCESS AND SPPEDS

Improving internet speeds and reliability would benefit Worthington residents, businesses, and visitors. With reliable connectivity, businesses can expand their reach and attract new customers and remote workers. Residents gain access to telemedicine, online education, and remote job opportunities, reducing the digital divide. The infrastructure necessary to support this technology can also stimulate job creation and local investment, benefiting the community.

While broadband and internet services are not city provided utilities, they are a core function and need for community members. Bluepeak, Mediacom Communications, Midco, Frontier, and SDN Communications are five existing hardwire internet providers within the community. Service speeds and offerings from these services vary. New internet offerings continue to expand and emerge, but access and speeds vary as technology grows. For example, wireless home internet is available through services like Verizon. However, there are usage limitations to ensure data quality for both home internet and phone users.

Figure 9-1
Utility Considerations

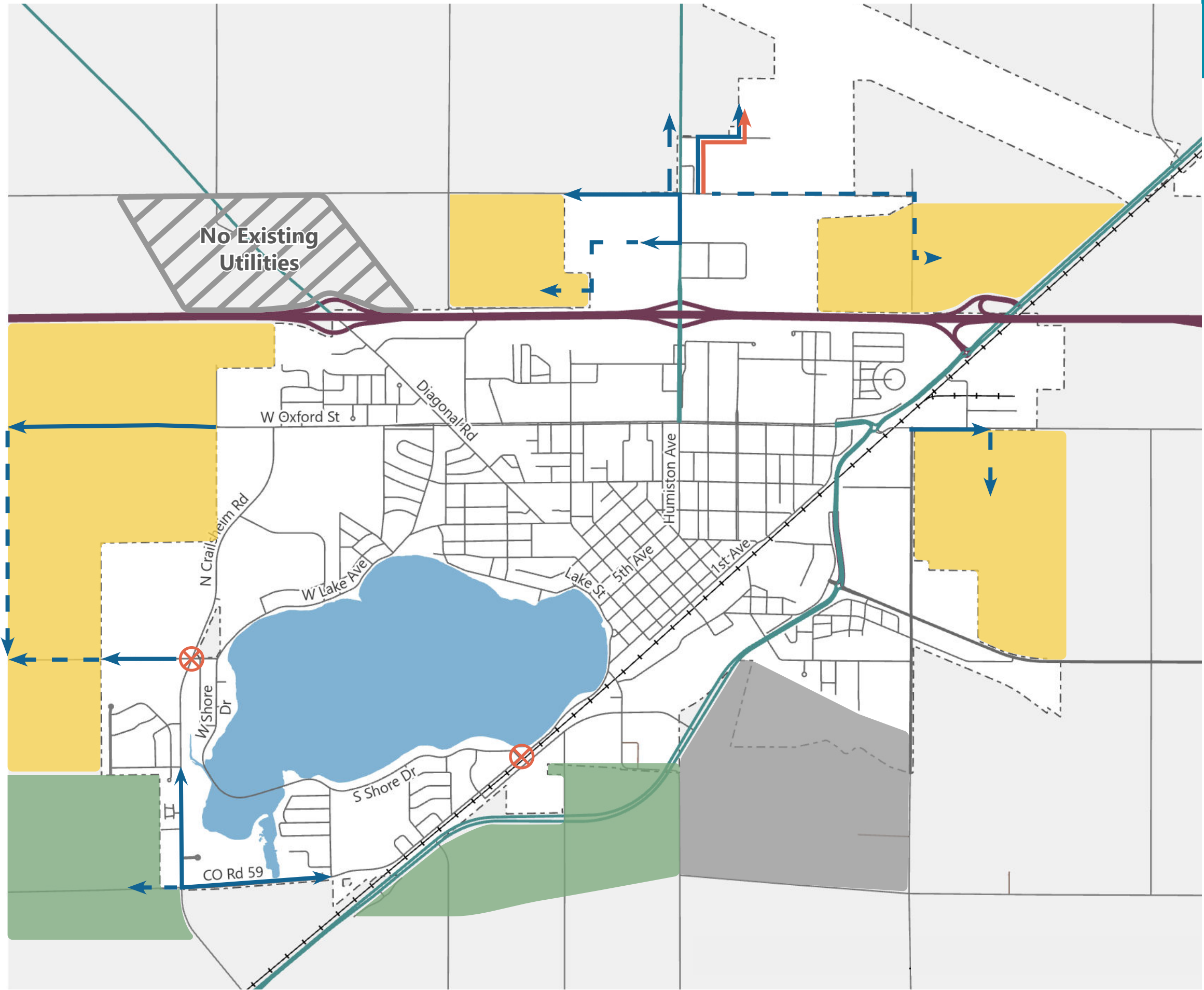


Exhibit 1

PLAN

INFRASTRUCTURE AND GROWTH

Identifying areas with underutilized utility infrastructure is important for directing future development. By identifying locations where existing power lines, water pipes, and sewage systems have excess capacity, Worthington can reduce the costs associated with building new infrastructure. This strategic approach not only saves time and money but also promotes sustainable growth by maximizing the use of existing resources.

When the city does need to grow outward, determining cost-effective utility expansion locations has several considerations. Key factors to consider include population density and growth projections, existing infrastructure, terrain and environmental constraints, economic impact assessments, and long-term sustainability goals. By evaluating these elements along with a cost-benefit analyze, Worthington can identify areas where utility expansion will not only meet immediate needs but also optimize resource allocation, minimize environmental impact, and contribute to the overall economic health of the community.

STORMWATER MANAGEMENT

Well-functioning stormwater management systems are important in protecting the health, safety, and welfare of the environment and ecosystem. Stormwater management helps to maintain and improve surface and ground water quality and reduce the flooding impacts of storm events. In fact, stormwater runoff is regulated at the state and federal level, requiring local jurisdictions to improve the management and treatment of stormwater within their community.

Worthington should continue and further improve its stormwater management efforts, through continued programing, education, and regulation. Actions should include:

- **Minnesota DNR Permitting** – continue working to increase the use of stormwater management best practices as required by the Stormwater Sewer System Permit (MS4).
- **Demonstration Projects** – explore additional opportunities to develop demonstration projects to display the benefits from stormwater best practices.

- **Local Regulation** – Localities require stormwater management practices as a part of land development. Best practices should be continuously reviewed and updated.
- **Outreach** – Many localities have robust public outreach programs regarding stormwater management. Some efforts include data sharing, interactive mapping, and easily accessible tips for improving water quality.

INTERNET ACCESS

Expanding high-speed internet access will require strong partnerships with service providers. By working closely with internet providers, the community can advocate for increased broadband availability, affordability, and reliability, ensuring that all Worthington residents have the opportunity to have access to high-speed internet. The Economic Development Chapter reviews grant funding and state programs that focus on improving high speed internet access.

10 PUBLIC BUILDINGS

INTRODUCTION

While many goods and services can be provided to a community by private businesses, government-funded services can offer accessible access services in a community and provide many other services to the community that the private sector cannot easily provide. Public Buildings house many of these amenities which can be utilized by the community in a variety of ways.

WHAT ARE PUBLIC BUILDINGS?

Public buildings refer to facilities owned and operated by the government to serve the needs of the community. These buildings serve a variety of purposes, including recreation, safety-related services including fire and police, necessary government services (ID services, administrative services, water and sewage treatment, and courts of law), education, and other services meant to benefit and increase the well-being of the community. In Worthington, several agencies own and operate public buildings for the community, including the City of Worthington, Nobles County, the USDA, the Worthington School District, and the Minnesota State system. Some public buildings are accessible to all, including the library and the JBS Fieldhouse, while some are not open to all but still provide essential services to Worthington, including schools and city support buildings.

KEY FINDINGS

It was noted during community engagement that members of the community feel as if the public buildings in Worthington serve an essential function for the city, providing services that would otherwise be inaccessible for many members of the community. People value the variety of amenities offered within the city of Worthington, but some feel as if some of these services are difficult and/or intimidating to utilize. The JBS Fieldhouse is a valuable asset to the community, but is frequently full, making facilitating events within the city difficult.

PUBLIC BUILDING METRICS

The following is a list of every public building located within the city of Worthington, the owner of the facility, and the services the facility provides.

Table 10-1. Public Buildings

BUILDING NAME	OWNER	SERVICES
Worthington Municipal Airport	City of Worthington	Business aviation, General aviation
Worthington City Hall	City of Worthington	City Council, administration, planning, permitting
Worthington Fire Station	City of Worthington	Fire Department
Worthington Public Works	City of Worthington	Public Works Department
Water World	City of Worthington	Concessions, outdoor recreation
Memorial Auditorium	City of Worthington	Theatrical productions, private events, public events
JBS Fieldhouse	City of Worthington	Indoor recreation
Center for Active Living	City of Worthington	Indoor recreation for those over 50
Worthington Wastewater Treatment Facility	City of Worthington	Water treatment services
Nobles County Courthouse	Nobles County	Court services
Nobles County Jail	Nobles County	Incarceration, investigative services

BUILDING NAME	OWNER	SERVICES
Nobles County Government Center	Nobles County	Driver and Vehicle Services, Veteran's services, CareerForce, GIS, administration
Nobles County Library	Nobles County	Book, DVD, CD rentals, technology services
Nobles County Public Works	Nobles County	Public Works Department
USDA Worthington Service Center	US Department of Agriculture	Agricultural services
Worthington Intermediate School	ISD 518 – Worthington School District	3 rd thru 5 th Grade Education
Worthington Learning Center	ISD 518 – Worthington School District	Educational Services
Worthington High School	ISD 518 – Worthington School District	9 th thru 12 th Grade Education
Worthington Middle School	ISD 518 – Worthington School District	6 th thru 8 th Grade Education
Prairie Elementary School	ISD 518 – Worthington School District	Pre-K thru 2 nd Grade Education
Worthington School District Office	ISD 518 – Worthington School District	Administrative Services for the various schools in Worthington
Minnesota West Community and Technical College	MN State School System	College-Level Education

OBJECTIVES

Worthington’s Public Buildings are a valuable asset to the community, so expanding access to these facilities was identified as a priority by the community. In addition, new public facilities were also mentioned as being a possibility.

GOAL AREA	OBJECTIVE
LIVABLE	Ensure connections to public buildings and their related services are accessible, affordable, and relevant for all residents.
ACCESSIBLE	Public buildings and connecting infrastructure should be in compliance with the Americans with Disabilities Act (ADA). Public buildings should be open during standard operating hours, and materials should be available to resident who speak languages other than English.
ACTIVE	Maintain buildings with public recreational and activity components that are accessible to all, regardless of age or ability. Public recreational facilities should include consideration to the needs of older adults and those with limited mobility.
WELCOMING	Support access to public buildings and services that meet the needs of community members, and consider access that aligns with the needs of various cultures (i.e., time of day, amount of space, etc.)
ECONOMICALLY VIBRANT	Provide public building spaces to support economic development and entrepreneurial services support.

ISSUES AND OPPORTUNITIES

Worthington’s public facilities are enjoyed by the community and the expansion and maintenance of those facilities is important to the improvement of the city in the future. There are several challenges that members of the community face when utilizing public buildings within the city, which the city should work to address in order to remove barriers that may be inhibiting access to public buildings. These include accessibility concerns, readily-available information, and language barriers.

ACCESSIBILITY

It was mentioned during public engagement that there are accessibility barriers to public buildings within the city. ADA concerns include staircases leading to entrances, a lack of elevators to non-ground levels, manual doors at main entrances, stairs that are too steep or lack landings after a certain number of steps, sloped flooring, and railings that are not standard heights. It is recommended that the city of Worthington assess ADA compliance within all public buildings, and explore the following improvements to all facilities:

- Elevators to non-ground levels where important community services may be found. Consider housing all services on ground-level
- Add Braille text on all important signage within and around public buildings
- Implement high-contrast colors on signage with special attention given to colors commonly associated with color blindness
- Switchback stairs with adequate landing space for those with less mobility
- Railings at a standard height of 36" up to 38" from the ground
- ADA ramps at all entrances which have a staircase required to access the facility
- Automatic doors at main entrances to provide visitors with less mobility
- Implement new staircases with a rise of at maximum 7" and a run/depth of at minimum 11"
- Site handicap parking at a convenient location near main entrances

Accessibility considerations should also include non-ADA related challenges, including the hours that a public facility is operational. Many members of the community work hours that are outside the standard 9:00AM – 5:00PM and may find difficulty accessing public buildings when they are able to. Expanding hours can allow more people to enjoy the amenities and services offered by the community, though would require more staff time to keep buildings operational.

SERVICE OFFERINGS

While residents noted that while the current public facilities in Worthington are a wonderful addition to the community, it was mentioned that services could be expanded to accommodate more members of the community. Some services that could be expanded include community rooms and indoor recreation. A variety of room sizes could accommodate a wider variety of events and gatherings, and new recreational facilities could provide residents with more ways to stay active.

In addition, investments in sustainable innovations were identified as an important issue for the community. Electric vehicle chargers, solar panels, and stormwater catchment/filtration systems are a few examples of sustainability improvements that should be explored as future features of public buildings.

Finally, the location of services within public buildings was identified. Services are concentrated in specific areas of the community, meaning residents who do not own a car may have a more difficult time accessing services if they do not live near the concentrated services areas. As new developments are built on the outskirts of Worthington, neighborhood-focused service facilities could be established which would allow residents of these new developments to walk or bike to necessary services.

LANGUAGE BARRIERS

Worthington is an increasingly diverse community with an increasing number of non-English languages being spoken within the community. However, many Public Buildings only offer and advertise their services in English. This creates a language barrier for residents who do not speak English and may not know about the services. There is an opportunity to implement new signage at all public buildings that features several languages, and offer materials advertising public services within the city to all new residents. These advertising materials should be offered in several languages as well. Some languages that should be represented include English and Spanish. Offering services and signage in several languages will help create a more welcoming community that is informed of the services offered in the city to help residents thrive.

PLAN

The entities operating public buildings in Worthington can work to achieve the goals and objectives of this Comprehensive Plan. Public buildings and the services offered help the community to thrive. They are necessary for the success of the city, but some improvements can be made to further the mission of each service offered.

First, the city, county, and other publicly funded organizations should work to improve accessibility to every publicly accessible facility in Worthington. Accessible ramps, curb cuts, elevators, railings, Braille, and other improvements will alleviate physical barriers for members of the community who are not currently able to access public buildings. An ADA plan can be developed to guide the city towards more ADA-friendly public buildings. Another accessibility-related improvement that the city should consider is the translation of important documents, marketing materials, and signage into several non-English languages. As Worthington and the neighboring region continues to grow and diversify, an increasing number of residents will look to utilize the services offered within Worthington but may not be able to due to

language barriers. Offering city and county content in a variety of languages will remove the language barrier and allow everyone in the community to thrive, regardless of language spoken. Finally, expanding hours to accommodate a wide range of schedules would remove another common barrier to access of services within Worthington.

During public engagement, the community desired the expansion of some services that are currently offered in Worthington. Specifically, indoor community gathering spaces were mentioned as a current weakness of amenities in the city. The city should look to add new community gathering spaces that welcome a variety of events and activities at various price ranges – increasing access to all. These community spaces could be located within several different public buildings around the city, ensuring that those without a car can access a community space near them. Community spaces can be retrofit into unused rooms or offices or included as a specific amenity in newly constructed public buildings.

Finally, the city should look to increase usage of the services offered within public buildings. This can be done by increasing awareness of the amenities the city and county offers. Mailers, new resident packets, community boards, and signage could help increase awareness of services, which can help increase the number of residents who utilize the services.

The public buildings in Worthington offer valuable assets to the community and should continue to be invested in in order to help the community grow and thrive.

1 1 NATURAL RESOURCES

INTRODUCTION

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KEY FINDINGS

Residents commonly listed Okabena Lake as a valuable amenity for the city and remarked their appreciation for the trails that stretch around the lake. They expressed a desire to maintain the multimodal facilities around the lake and increase accessibility for Worthington’s natural resources as a whole.

OBJECTIVES

GOAL AREA	OBJECTIVE
LIVABLE	Ensure the preservation of all natural resources within Worthington, prioritizing strategies that protect wetlands, lakes, vegetation, and other valuable natural resources.
ACCESSIBLE	Ensure that existing trails and sidewalks near all natural resources are easily accessible by the community and are ADA compliant.
ACTIVE	Explore the expansion of trails and recreational opportunities that allow the community to explore nature in a safe and sustainable manner.
WELCOMING	Preserve the natural beauty of Worthington and continue to maintain facilities that the community utilizes to explore nature. Provide signage and important information in several languages to allow everyone in the community to share the same experience.
ECONOMICALLY VIBRANT	Explore sustainable recreational opportunities showcasing Worthington’s natural resources.

NATURAL RESOURCE METRICS

There is a plethora of natural resources within Worthington. The city should work to protect the natural resources it has and continue to increase accessibility of these resources to the community.

LAKES AND WETLANDS

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Wetlands are areas of land that are regularly flooded and support a diverse range of species, including birds, small mammals, fish, amphibians, reptiles, and more. They are also home to plant species that are reliant on frequent flooding. Wetlands are important to the city as they naturally store and drain excess stormwater, provide habitats for wildlife, and increase the natural beauty of the community. In addition, wetlands can offer recreational opportunities for residents to enjoy nature via elevated boardwalks. A map of Worthington's wetlands is included on the next page.

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CREEKS

One creek runs through Worthington. Okabena Creek travels through mostly man-made ditch structures as it travels through the northern part of the city. Okabena Creek connects to Okabena Lake via the Whisky Ditch through Centennial Park. Worthington's treated wastewater is slowly drained into Okabena Creek on the north side of the city,

SOILS

Worthington is surrounded by and built upon fertile farmland for efficient agricultural production. The most common soil types within the city are Nicolett Clay Loam, Clarion Loam, Waldorf Silty Clay Loam, and Knoke Mucky Silty Clay Loam. It is important to understand the types

of soils in the community in order to implement strategies that protect the soils from degrading, and to understand specific needs for building structures on different soil types.

TERRAIN

Worthington’s terrain is generally flat, with a gradual downward slope moving from west to east. Much of Worthington sits at around 1600’ above sea level.

STORMWATER

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ISSUES AND OPPORTUNITIES

LAKES

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Another challenge is the abundance of invasive species in Minnesota lakes. Zebra Mussels, which are dangerous to the native lake ecosystem, have been spreading through Minnesota. The [EDDMapS](#) shows that Zebra Mussels have not been observed in Nobles County, but have been found in nearby Murray County. Other invasive species that can affect lakes and rivers in Minnesota include Banded Mystery Snails, Bighead Carp, Black Carp, Bloody Red Shrimp, Chinese Mystery Snails, Common Carp, Faucet Snails, Goldfish, Grass Carp, New

Zealand Mud Snails, Red Swamp Crayfish, Round Goby, Ruffe, Rusty Crayfish, Sea Lamprey, Signal Crayfish, Silver Carp, Spiny Waterflea, and the White Perch. Nobles County and Worthington should routinely test the lakes for invasive species and follow the [Minnesota Department of Natural Resources policies](#) on eradication and containment of any invasive species.

Finally, a third challenge that faces lakes in Worthington is pollution from both boats and trash. Boats that are not properly maintained can leak gasoline into the lake, quickly degrading the quality of the water and impacting wildlife. Trash blown from dumpsters or trash cans can also end up in the lake, which can then leak chemicals into the water or be eaten by wildlife. Worthington can combat this by hosting cleanups that encourage the community to take action. The city can also discourage commercial buildings from placing dumpsters near bodies of water and install new trash cans in parks that either have lids or are bolted into the ground.

WETLANDS

Similar to the lakes in Worthington, wetlands can be affected by runoff from fertilized yards and pesticides from farms. These chemicals can kill wildlife and degrade the quality of the wetland. Worthington should encourage the use of wildlife-friendly fertilizers or discourage the use of fertilizers entirely near wetlands. Pollution from trash can also affect wetlands and kill wildlife. Similar to lakes, Worthington should seek to host frequent cleanups of its wetlands that encourage the community to take action and instill a sense of pride in the natural resources of the city.

Similarly, invasive species can negatively impact wetlands. Worthington should regularly evaluate the quality of wetlands and investigate potential invasive species that may appear in the wetlands.

In past decades, the development of cities has adversely affected wetlands and other natural areas. New developments have drained wetlands and converted them to empty fields so that houses could be built upon them. Worthington should discourage any development that destroys wetlands and encourage developments that utilize the wetland as an amenity rather than a burden, including trails and native grasses around them. Incentives could be developed to encourage developments that are built around wetlands rather than on top of them.

CREEKS

Similar to lakes and wetlands, creeks can be affected by runoff, invasive species, and pollution. The city should take the same steps as listed above to protect the creek and the wildlife that lives within. An additional opportunity could be the planting of native grasses in the ditches surrounding the creek, offering a buffer from private properties that can filter out trash and chemicals before they reach the creek.

SOILS

The biggest challenge facing the soils in Worthington are the degradation of quality due to over farming, pollution, and droughts. When the same crops are planted on a field several years in a row, the soil can run out of nutrients and become unfarmable. Regular crop rotation should be prioritized on any agricultural land in Worthington. In times of drought, lines of trees can prevent dried soil from blowing into neighboring farms and homes.

Urban development and sprawl also has impacts on the soils of Worthington. The soils around the city are fertile for crop production, meaning new sprawled developments reduce the amount of farmable land in the area, reducing crop outputs. Worthington can alleviate this by enacting policies that discourage sprawl and encourage the densification of its existing neighborhoods and any vacant land within.

TERRAIN

Because Worthington's terrain is relatively flat, a few challenges arise that can negatively affect the safety and health of the community. High winds can damage trees and structures in the city and bring dirt and dust into the city from neighboring farms. The city can explore the planting of trees to help break winds on the outskirts of the city. These trees can also provide shade for the community and reduce the urban heat island effect.

The flat terrain of Worthington provides a unique opportunity for multimodal infrastructure and a decrease in dependence on cars. Bicycles are easiest to utilize on flat terrain, so the mode of transportation is more accessible and feasible within the city. Trips using a car can be reduced by encouraging the use of bicycles, which reduces the effect of pollution on Worthington's other natural resources. Worthington can achieve this by installing separated bicycle facilities that are comfortable to use, including trails and separated bike lanes.

STORMWATER

Flooding is an important concern for the city of Worthington. While flooding cannot be prevented, several steps can be taken to reduce the impact of flooding within the city. Stormwater retention ponds, detention ponds, levees, and deep ditches can also alleviate floodwaters within the city and protect the community from the natural disaster. Programs can also be explored to help residents repair flooded structures and recover their belongings in the event of a flood.

There is an opportunity to implement green infrastructure that can help manage stormwater in innovative ways. Green roofs can be fed using rainwater, removing some excess water from the stormwater management system. Catchment systems, which capture rainwater during

storms and store the water for later use, can be installed on the roofs of commercial properties and residential homes to then water grass and plants in a sustainable manner. Pervious pavement can be used to improve the drainage of infrastructure.

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Extreme weather events in the region have been increasing in frequency, so resiliency is becoming a more important topic of discussion at the local level. The city should explore strategies to increase the resiliency and safety of the community, including climate change-related policies, actions, and goals.

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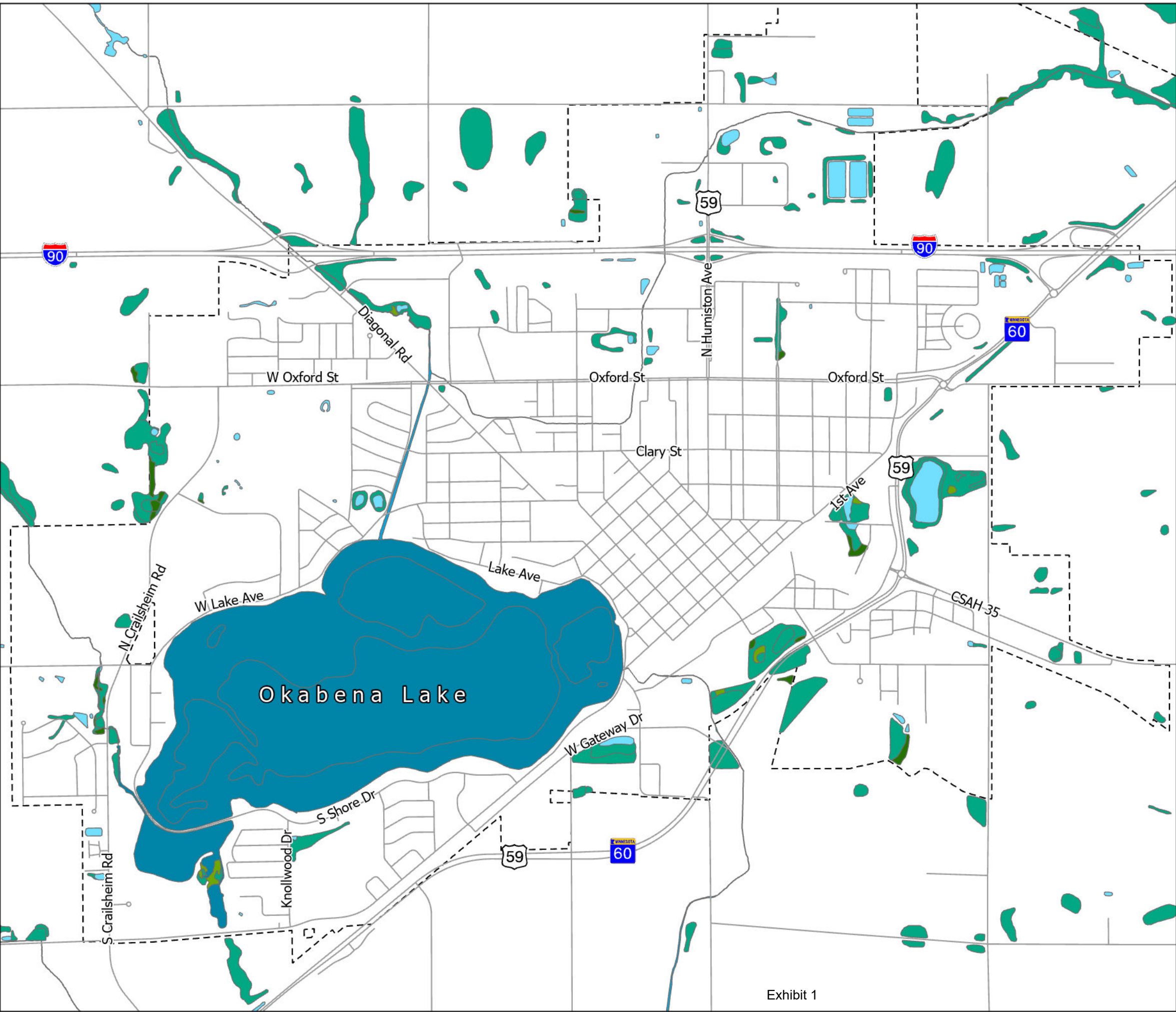
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Figure 11-1
Wetlands



- Lake
- Riverine
- Freshwater Pond Wetlands
- Freshwater Emergent Wetlands
- Freshwater Shrub Wetlands
- Freshwater Forested Wetlands
- Streets
- City Limits



0 0.35 0.7 Mile



1 2 IMPLEMENTATION

INTRODUCTION

This chapter contains guidance for the city to achieve their defined goals and focus areas. This guidance includes specific actions, policies, and initiatives for each plan section to help guide city officials and decision-makers. Over the next twenty years, staff and policy makers should reference this chapter when making policy updates, investments, and long-term choices.

The items presented in this chapter were built from community input, staff recommendations, and feedback from the Steering Committee. Once the goals and objectives for the city were set, initial implementation actions were crafted and revised and supplemented through plan analysis to ensure they provided a direct connection to the goals and would be relevant through the lifespan of the Comprehensive Plan.



IMPLEMENTATION PLAN FORMAT

The Implementation Actions are organized into 8 different categories, each reflecting one of the Plan Elements established as chapters of the Comprehensive Plan:



HOW TO USE THE IMPLEMENTATION PLAN

The specific implementation actions are presented in the following pages, organized by plan element. These actions include regulatory, program, planning, guidance, and infrastructure actions and strategies. The table below provides a definition of each of these action types, and the supplemental information provided for each action. This includes a notation of the overall complexity and benefit of each action and lead city departments and partners that may assist in implementation.













Category	Description	How is this displayed?
Action Type	Identifies the general action type from the following categories: <ul style="list-style-type: none"> • Regulatory: development of policy or ordinance • Program: creation or maintenance of program • Planning: action that requires additional planning or exploration for implementation • Guidance: general guidance to be considered during the decision-making process • Infrastructure: construction of infrastructure improvements 	Notation of the type of action: Regulatory, Program, Planning, Guidance, or Infrastructure
Complexity	How complex is the implementation of the action? This category identifies the overall complexity for achieving success for each action. Factors that inform a low, medium, or high rating of complexity include cost, coordination with partners, and the completion of additional studies.	The level of complexity is provided on a scale of low, medium, and high, identified by the number of circles. 
Benefit	What is the overall benefit of the implementation of the action? This category identifies the overall level of benefit of the action for the community. Factors that inform a low, medium, or high benefit rating include those that directly support progress towards the identified goals and objectives.	The range of benefit complexity is provided on a scale of low, medium, and high, identified by the number of circles. 













Category	Description	How is this displayed?
Lead Department	Which Worthington city department will take the lean on completing the action? While other departments can assist, the lead department will take responsibility for completing and implementing the identified actions.	List of Departments
Partners	What partners can assist in carrying out the action? This category identifies partners that may support the implementation of this action. This is not meant to be an exhaustive list.	Potential partners have been identified by name.

















EXAMPLE IMPLEMENTATION ACTION















Plan Element	Action	Action Type	Complexity	Benefit	Lead Department	Partners
Land Use	Update the Comprehensive Plan every 10 years	Planning	●●○	●●●	Community Development	All



















IMPLEMENTATION PLAN

















Plan Element	Action	Action Type	Complexity	Benefit	Lead Department	Partners
Land Use	Update the zoning ordinance to reflect land use category changes, including density and district modifications	Regulatory			Community Development	Planning Commission, City Council
Land Use	Update and reorganize residential zoning districts, including dimensional standard updates to promote a variety of housing types.	Regulatory			Community Development	Planning Commission, City Council
Land Use	Explore and pursue amendments to the zoning ordinance to support the commercial land uses and goals identified in the plan, including dimensional standards and allowed use updates.	Regulatory			Community Development	Planning Commission, City Council
Land Use	Utilize the phasing plan to guide growth in an efficient manner.	Guidance			Community Development	City Council
Land Use	Prioritize infill, reuse, and redevelopment within commercial land use areas.	Guidance			Community Development	City Council
Land Use	Integrate open space, trails, and greenways into development projects to promote a connected and walkable community.	Guidance			Community Development	Parks

















Plan Element	Action	Action Type	Complexity	Benefit	Lead Department	Partners
Land Use	Evaluate connections between residential, commercial, and parks as new development is proposed to promote community connection.	Program			Community Development	Engineering
Land Use	Develop zoning category and process fact sheets to educate the public and property owners on regulations and processes. Create in English and Spanish	Guidance			Community Development	Administration
Land Use	Consider the development of a Downtown Plan to establish specific goals and implementation actions to enhance the downtown area.	Planning			Community Development	Administration, City Council
Land Use	Maintain active collaboration with Nobles County regarding future growth planning outside of City Limits.	Planning			Community Development	Administration
Land Use	Review the Comprehensive Plan every 5 years and assess minor Updates. Develop a full update every 10-years	Planning			Community Development	Administration
Land Use	Define city's role in development by creating a toolkit for supporting housing development	Planning			Community Development	Administration

















Plan Element	Action	Action Type	Complexity	Benefit	Lead Department	Partners
Housing	Establish a city managed housing maintenance fund and assistance programs.	Planning			Community Development	Finance
Housing	Partner with agencies and organizations which assist homeowners with housing maintenance.	Planning			Community Development	
Housing	Explore and consider adopting regulations that allow the development of alternative housing options, including tiny homes, accessory dwelling units (ADU), etc.	Planning/ Regulatory			Community Development	Planning Commission, City Council
Housing	Explore programs that support maintenance of rental housing in a state of good repair.	Program			Community Development	
Housing	Pursue housing maintenance education opportunities.	Planning			Community Development	
Housing	Explore programs to support first-time home buyers.	Program			Community Development	Finance
Housing	As residential development is proposed, assess access to goods and services and identify the need to promote other development.	Guidance			Community Development	
Housing	Implement the recommendations of the housing study.	Program			Community Development	

Plan Element	Action	Action Type	Complexity	Benefit	Lead Department	Partners
Housing	Coordinate with local and regional housing agencies to support housing development and access to all.	Planning			Community Development	City Council
Housing	Explore and implement development incentives including financial incentives (building height increase, lot coverage reduction, etc.) that could support the development of housing developments.	Policy			Community Development	Planning Commission, City Council
Housing	Develop a plan that encourages higher-density development options near existing infrastructure and amenities.	Planning			Community Development	
Economic Development	Maintain and enhance commercial building grant programs.	Planning			Community Development	Finance
Economic Development	Explore cultural and financial barriers to business growth and expansion.	Planning			Community Development	Administration, City Council
Economic Development	Develop and maintain the commercial building assessment maps and metrics to serve as a siting tool for future development.	Planning			Community Development	Administration
Economic Development	Monitor market changes within downtown and commercial corridors to understand market needs and opportunities.	Planning			Community Development	

Plan Element	Action	Action Type	Complexity	Benefit	Lead Department	Partners
Economic Development	Support new business creation and existing business expansion.	Program			Community Development	Administration
Economic Development	Support the redevelopment and reuse of existing commercial spaces.	Guidance			Community Development	
Economic Development	Explore the creation of a business incubator or co-working space.	Program			Community Development	
Economic Development	Invest in high-speed internet access.	Program			Community Development	Public Works
Economic Development	Maintain economic development tools and strategies that support growth and enhancement and regularly assess new tools and opportunities.	Planning			Community Development	Administration
Economic Development	Study the approach of a shovel ready development program to promote investments in commercial spaces	Planning			Community Development	Administration
Transportation	Explore and establish pavement preservation tools and planning guidance to maintain the existing network.	Program			Engineering	
Transportation	Actively collaborate with MnDOT and Nobles County regarding regional transportation improvements.	Planning			Engineering	Community Development
Transportation	Implement the recommendations of the airport master plan.	Infrastructure			Public Works	Administration

Plan Element	Action	Action Type	Complexity	Benefit	Lead Department	Partners
Transportation	Create a sidewalk and trail implementation plan to support new growth areas and infill system gaps.	Planning			Engineering	Community Development
Transportation	Analyze the future of the causeway.	Planning			Engineering	Community Development
Transportation	Explore impacts of transportation changes through pilot programs.	Planning			Community Development	Engineering
Transportation	Explore funding opportunities and studies to identify transportation improvements (safety routes to school, Safety Action Plans).	Planning			Community Development	Engineering
Transportation	Conduct safety assessments for high-crash corridors and develop improvement plans.	Planning			Community Development	Engineering
Transportation	Expand and improve bikeway network.	Infrastructure			Engineering	Community Development
Transportation	Develop a Complete Streets Policy that considers the safety of all road users into future projects.	Policy			City Council	Engineering, Community Development
Parks and Recreation	Explore the creation of additional gathering spaces.	Planning			Parks	Community Development

Plan Element	Action	Action Type	Complexity	Benefit	Lead Department	Partners
Parks and Recreation	Continue to monitor and adjust recreation field and programming offerings in alignment with population trends and usage.	Planning			Parks	Community Development
Parks and Recreation	Support opportunities to incorporate recreation with economic development efforts.	Guidance			Parks	Community Development
Parks and Recreation	Develop an acquisition plan to identify and prioritize sites for new parks and recreation facilities in areas with high demand or limited access.	Planning			Parks	Community Development
Parks and Recreation	Expand all-seasons youth and adult programming.	Planning			Parks	Community Development
Parks and Recreation	Study opportunities to incorporate economic development opportunities within recreational areas, especially near the lake.	Planning			Parks	Community Development
Utilities	Utilize the comprehensive plan to inform utility extension.	Guidance			Engineering	Community Development
Utilities	Explore broadband/fiber grant programs.	Planning			Engineering	Community Development
Utilities	Monitor system usage and explore facility investment and expansion needs.	Planning			Engineering	Administration

Plan Element	Action	Action Type	Complexity	Benefit	Lead Department	Partners
Utilities	Develop an asset management inventory and identify facility needs and investments.	Program			Engineering	Administration
Public Buildings	Complete an ADA assessment of existing city buildings to identify access improvements.	Program			Community Development	Administration
Public Buildings	Develop educational and reference materials in multiple languages.	Program			Administration	All
Public Buildings	Explore sustainability investments at public buildings, including electric vehicle charging stations, solar panels, etc.	Infrastructure			Administration	Engineering
Public Buildings	Monitor facility and service needs through the community to ensure that all community members can access public services.	Planning			Administration	Community Development
Natural Resources	Maintain and implement programs and policies for the preservation of natural and cultural resources.	Planning			Parks	
Natural Resources	Maintain active collaboration with Nobles County, the Minnesota DNR and other agencies to identify collaboration opportunities.	Planning			Community Development	Administration
Natural Resources	Emphasize opportunities to connect people and destinations to the lake	Planning			Parks	Community Development

Plan Element	Action	Action Type	Complexity	Benefit	Lead Department	Partners
	and create education and interaction opportunities.					
Natural Resources	Develop a stormwater management plan that minimizes runoff and protects water quality	Planning	●●●	●●○	Engineering	
Natural Resources	Utilize best management techniques to manage runoff to protect water bodies.	Program	●●○	●●○	Engineering	Community Development

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AMG WORTHINGTON	11/15/24	FLU SHOTS	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	<u>525.00</u>
				TOTAL:	525.00
ARTIC GLACIER U.S.A., INC.	11/15/24	ICE	LIQUOR	NON-DEPARTMENTAL	336.08
	11/15/24	FREIGHT	LIQUOR	O-SOURCE MISC	<u>17.50</u>
				TOTAL:	353.58
BAUMHOEFNER CAMRYN K	11/15/24	PANTS	GENERAL FUND	POLICE ADMINISTRATION	19.99
	11/15/24	PANTS	GENERAL FUND	SECURITY CENTER	<u>19.99</u>
				TOTAL:	39.98
BLUEPEAK	11/15/24	PHONE SERVICE	ELECTRIC	O-DISTR STATION EXPENS	<u>54.70</u>
				TOTAL:	54.70
COOPERATIVE ENERGY COMPANY 02642198	11/15/24	FUEL	GENERAL FUND	FIRE ADMINISTRATION	<u>76.01</u>
				TOTAL:	76.01
COOPERATIVE ENERGY CO- ACCT # 5910807	11/15/24	FUEL	GENERAL FUND	PAVED STREETS	41.85
	11/15/24	FUEL	GENERAL FUND	PAVED STREETS	40.77
	11/15/24	FUEL	GENERAL FUND	PAVED STREETS	18.26
	11/15/24	FUEL	GENERAL FUND	PAVED STREETS	18.55
	11/15/24	FUEL	RECREATION	BALLFIELD MAINTENANCE	49.66
	11/15/24	OIL SKID LOADER	RECREATION	PARK AREAS	90.60
	11/15/24	FUEL	RECREATION	PARK AREAS	46.54
	11/15/24	FUEL	RECREATION	TREE REMOVAL	18.02
	11/15/24	FUEL	RECREATION	TREE REMOVAL	<u>10.62</u>
				TOTAL:	334.87
CUMMINGS CHAD	11/15/24	CUERO TRIP	GENERAL FUND	MAYOR AND COUNCIL	<u>997.08</u>
				TOTAL:	997.08
DEPARTMENT OF LABOR & INDUSTRY	11/15/24	PRESSURE VESSELS	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>30.00</u>
				TOTAL:	30.00
FLEXIBLE PIPE TOOLS & EQUIPMENT	11/15/24	JET TRUCK 1" X 800" HOSE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	<u>3,430.00</u>
				TOTAL:	3,430.00
FORWARD WORTHINGTON	11/15/24	24 MAYOR BREAKFAST	GENERAL FUND	MAYOR AND COUNCIL	<u>1,500.00</u>
				TOTAL:	1,500.00
FRONTIER COMMUNICATION SERVICES	11/15/24	PHONE SERVICE	ELECTRIC	O-SOURCE MISC	82.09
	11/15/24	PHONE SERVICE	ELECTRIC	O-DISTR STATION EXPENS	<u>143.31</u>
				TOTAL:	225.40
HAWKINS INC	11/15/24	SODIUM BISULFITE 25 GAL	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>153.75</u>
				TOTAL:	153.75
HEARTLAND TIRE INC	11/15/24	102 NEW TIRES "FRONT"	ELECTRIC	O-DISTR UNDERGRND LINE	<u>420.00</u>
				TOTAL:	420.00
JAMIE'S SERVICE & REPAIR, INC	11/15/24	JAMIE'S SERVICE & REPAIR,	LIQUOR	O-GEN MISC	<u>1,545.85</u>
				TOTAL:	1,545.85
JOHNSTON AUTOSTORES	11/15/24	BATTERY 102	ELECTRIC	O-DISTR UNDERGRND LINE	<u>165.45</u>
				TOTAL:	165.45

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
LOU'S GLOVES INC	11/15/24	NITRILE GLOVES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	99.00
	11/15/24	NITRILE GLOVES	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>99.00</u>
		TOTAL:			198.00
MARK'S AUTO REPAIR OF WORTHINGTON INC	11/15/24	REPAIR UNIT #300 BRAKE WOR	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	197.12
	11/15/24	REPAIR UNIT #300 BRAKE WOR	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	<u>242.00</u>
		TOTAL:			439.12
MINNESOTA ENERGY RESOURCES CORP	11/15/24	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	231.60
	11/15/24	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	78.52
	11/15/24	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	98.12
	11/15/24	MONTHLY SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	867.00
	11/15/24	MONTHLY SERVICE	RECREATION	FIELD HOUSE	156.72
	11/15/24	MONTHLY SERVICE	WATER	O-DISTR MISC	17.27
	11/15/24	MONTHLY SERVICE	WATER	O-DISTR MISC	69.51
	11/15/24	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	17.27
	11/15/24	MONTHLY SERVICE	ELECTRIC	O-DISTR MISC	34.53
	11/15/24	MONTHLY SERVICE	ELECTRIC	O-DISTR MISC	<u>69.51</u>
		TOTAL:			1,640.05
MINNESOTA MUNICIPAL UTILITIES ASSOC	11/15/24	ELECTRIC UTILITY MEMEBER D	ELECTRIC	ADMIN MISC	<u>8,602.00</u>
		TOTAL:			8,602.00
MISCELLANEOUS V ABETEW, ABEBE	11/15/24	MISCELLANEOUS VENDOR	RECREATION	NON-DEPARTMENTAL	<u>75.00</u>
		TOTAL:			75.00
MORRIS ELECTRONICS INC	11/15/24	TECHNICAL SUPPORT	WATER	ACCTS-RECORDS & COLLEC	31.25
	11/15/24	RSA SET UP	WATER	ACCTS-RECORDS & COLLEC	359.85
	11/15/24	TECHNICAL SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	31.25
	11/15/24	RSA SET UP	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	359.85
	11/15/24	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	62.50
	11/15/24	RSA SET UP	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>719.70</u>
		TOTAL:			1,564.40
NELAC INSTITUTE	11/15/24	2016 TNI LABORATORY STANDA	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	<u>320.00</u>
		TOTAL:			320.00
NOBLES COUNTY ATTORNEY	11/15/24	WPD FORFEITURE KNAGE228895	GENERAL FUND	NON-DEPARTMENTAL	<u>97.50</u>
		TOTAL:			97.50
O'REILLY AUTO PARTS	11/15/24	GREASE GUN	ELECTRIC	O-DISTR MISC	<u>38.82</u>
		TOTAL:			38.82
OFFICE OF MNIT SERVICES	11/15/24	MONTHLY DIRECTORY	DATA PROCESSING	DATA PROCESSING	<u>53.72</u>
		TOTAL:			53.72
ROSENBERG SCOTT	11/15/24	CHRISTMAS LIGHTS	GENERAL FUND	MISC SPECIAL DAYS/EVEN	<u>96.24</u>
		TOTAL:			96.24
RUNNINGS SUPPLY INC-ACCT#9502440	11/15/24	ANTI FREEZE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	13.98
	11/15/24	COLLECTION MAINT SUPPLIES	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	25.05
	11/15/24	BOLTS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	3.16
	11/15/24	RUNNINGS SUPPLY INC-ACCT#9	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	49.95
	11/15/24	TARP AND TAPE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	31.17
	11/15/24	COMBINATION WRENCH SET	ELECTRIC	O-DISTR MISC	27.99
	11/15/24	TWINE	ELECTRIC	O-DISTR MISC	32.99

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	184.29
SCHAAP SANITATION	11/15/24	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	43.09
	11/15/24	MONTHLY SERVICE	RECREATION	10TH STREET PAVILION	182.16
	11/15/24	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	355.53
	11/15/24	MONTHLY SERVICE	LIQUOR	O-GEN MISC	279.44
				TOTAL:	860.22
SCHROEDER BRYANT	11/15/24	K9 TRAINING	GENERAL FUND	POLICE ADMINISTRATION	430.77
				TOTAL:	430.77
PETER L SUBY	11/15/24	11/8/2024 PAYROLL	WATER	ACCTS-METER READING	126.20
				TOTAL:	126.20

===== FUND TOTALS =====

101	GENERAL FUND	3,808.34
202	MEMORIAL AUDITORIUM	867.00
229	RECREATION	629.32
601	WATER	604.08
602	MUNICIPAL WASTEWATER	5,458.08
604	ELECTRIC	10,453.59
609	LIQUOR	2,178.87
702	DATA PROCESSING	53.72
703	SAFETY PROMO/LOSS CTRL	525.00

GRAND TOTAL: 24,578.00

PACKET: 05302 NOVEMBER EFT

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : 1 FIRST STATE BANK SOUTHWES

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
F00122	FIRST STATE BANK SOUTHWEST		D	11/21/2024			002395	18,370.14
M00115	MISSOURI RIVER ENERGY SERVICES		D	11/21/2024			002396	1,289,238.40
S00202	STATE OF MINNESOTA DEPT OF REVENUE		D	11/21/2024			002397	113,099.00

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	0.00	1,420,707.54	1,420,707.54
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	3	0.00	1,420,707.54	1,420,707.54

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 05302 NOVEMBER EFT

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : 1 FIRST STATE BANK SOUTHWES

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
101	11/2024	8,995.02CR
214	11/2024	171.50CR
229	11/2024	1,668.97CR
231	11/2024	39.27CR
601	11/2024	3,349.11CR
602	11/2024	61.67CR
604	11/2024	1,347,397.18CR
609	11/2024	50,106.86CR
702	11/2024	518.40CR
873	11/2024	8,399.56CR
=====		
ALL		1,420,707.54CR

PACKET: 05303 MEDSURETY
VENDOR SET: 01 CITY OF WORTHINGTON *** DRAFT/OTHER LISTING ***
BANK: 1 FIRST STATE BANK SOUTHWES

VENDOR	I.D.	NAME	ITEM	PAID	DISCOUNT	AMOUNT	ITEM	ITEM
			TYPE	DATE			NO#	AMOUNT

M00512		MEDSURETY LLC	D	11/08/2024			002398	730.07

* * B A N K T O T A L S * *		NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:		0	0.00	0.00	0.00
HANDWRITTEN CHECKS:		0	0.00	0.00	0.00
PRE-WRITE CHECKS:		0	0.00	0.00	0.00
DRAFTS:		1	0.00	730.07	730.07
VOID CHECKS:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
CORRECTIONS:		0	0.00	0.00	0.00
BANK TOTALS:		1	0.00	730.07	730.07

PACKET: 05304 MEDSURETY
VENDOR SET: 01 CITY OF WORTHINGTON *** DRAFT/OTHER LISTING ***
BANK: 1 FIRST STATE BANK SOUTHWES

VENDOR	I.D.	NAME	ITEM	PAID	DISCOUNT	AMOUNT	ITEM	ITEM
			TYPE	DATE				NO#

M00512		MEDSURETY LLC	D	11/13/2024			002399	291.00
M00512		MEDSURETY LLC	D	11/13/2024			002400	833.32

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	0.00	1,124.32	1,124.32
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
 BANK TOTALS:	 2	 0.00	 1,124.32	 1,124.32

PACKET: 05300 PAYROLL 11/22/24 - 9
VENDOR SET: 01 CITY OF WORTHINGTON *** DRAFT/OTHER LISTING ***
BANK: 1 FIRST STATE BANK SOUTHWES

VENDOR	I.D.	NAME	ITEM	PAID	DISCOUNT	AMOUNT	ITEM	ITEM
			TYPE	DATE			NO#	AMOUNT
D00173		DEFERRED COMP- MINNESOTA STATE	D	11/27/2024			002401	8,019.53
E00088		EFTPS	D	11/27/2024			002402	70,770.13
M00512		MEDSURETY LLC	D	11/27/2024			002403	8,809.48
M00512		MEDSURETY LLC	D	11/27/2024			002404	3,390.63
M00309		MINNESOTA STATE RETIREMENT SYSTD		11/27/2024			002405	2,520.00
M00065		MINNESOTA UI FUND	D	11/27/2024			002406	322.20
P00039		PUBLIC EMPLOYEES RETIREMENT ASSD		11/27/2024			002407	61,869.40
S00202		STATE OF MINNESOTA DEPT OF REVED		11/27/2024			002408	15,019.33

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	8	0.00	170,720.70	170,720.70
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	8	0.00	170,720.70	170,720.70

PACKET: 05283 COLONIAL & NYLIFE
VENDOR SET: 01 CITY OF WORTHINGTON *** DRAFT/OTHER LISTING ***
BANK: 1 FIRST STATE BANK SOUTHWES

VENDOR	I.D.	NAME	ITEM	PAID	DISCOUNT	AMOUNT	ITEM	ITEM
			TYPE	DATE				NO#

C00333		COLONIAL LIFE & ACCIDENT INSURAD		11/29/2024			002409	2,917.96
N00316		LIFE INSURANCE OF NORTH AMERICAD		11/29/2024			002410	3,829.14

* * B A N K T O T A L S * *				NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:				0	0.00	0.00	0.00
HANDWRITTEN CHECKS:				0	0.00	0.00	0.00
PRE-WRITE CHECKS:				0	0.00	0.00	0.00
DRAFTS:				2	0.00	6,747.10	6,747.10
VOID CHECKS:				0	0.00	0.00	0.00
NON CHECKS:				0	0.00	0.00	0.00
CORRECTIONS:				0	0.00	0.00	0.00
BANK TOTALS:				2	0.00	6,747.10	6,747.10

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A & B BUSINESS SOLUTIONS	11/22/24	COPIER SERVICE	GENERAL FUND	ENGINEERING ADMIN	132.30
	11/22/24	COPIER SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>132.29</u>
				TOTAL:	264.59
ALLEGIAN'T UTILITY SERVICES LLC	11/22/24	WATER METER INSTALLATIONS	WATER	FA DISTR METERS	<u>8,918.73</u>
				TOTAL:	8,918.73
AMERICAN RAMP COMPANY	11/22/24	WORTHINGTON SKATE PARK	RECREATION	PARK AREAS	<u>75,386.51</u>
				TOTAL:	75,386.51
AMERITAS	11/22/24	DENTAL INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	443.15
	11/22/24	DENTAL INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	442.32
	11/22/24	VISION INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	49.31
	11/22/24	VISION INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	44.54
	11/22/24	KYOO SEPT & OCT VISION	GENERAL FUND	NON-DEPARTMENTAL	14.72
	11/22/24	DENTAL INSURANCE	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	18.18
	11/22/24	DENTAL INSURANCE	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	18.18
	11/22/24	VISION INSURANCE	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	3.68
	11/22/24	VISION INSURANCE	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	3.68
	11/22/24	DENTAL INSURANCE	RECREATION	NON-DEPARTMENTAL	18.18
	11/22/24	DENTAL INSURANCE	RECREATION	NON-DEPARTMENTAL	18.18
	11/22/24	VISION INSURANCE	RECREATION	NON-DEPARTMENTAL	3.68
	11/22/24	VISION INSURANCE	RECREATION	NON-DEPARTMENTAL	3.68
	11/22/24	VISION INSURANCE	IMPROVEMENT CONST	NON-DEPARTMENTAL	2.53
	11/22/24	VISION INSURANCE	IMPROVEMENT CONST	NON-DEPARTMENTAL	0.54
	11/22/24	DENTAL INSURANCE	WATER	NON-DEPARTMENTAL	89.29
	11/22/24	DENTAL INSURANCE	WATER	NON-DEPARTMENTAL	89.29
	11/22/24	VISION INSURANCE	WATER	NON-DEPARTMENTAL	5.06
	11/22/24	VISION INSURANCE	WATER	NON-DEPARTMENTAL	4.23
	11/22/24	DENTAL INSURANCE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	55.16
	11/22/24	DENTAL INSURANCE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	55.16
	11/22/24	VISION INSURANCE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	8.73
	11/22/24	VISION INSURANCE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	9.15
	11/22/24	DENTAL INSURANCE	ELECTRIC	NON-DEPARTMENTAL	158.23
	11/22/24	DENTAL INSURANCE	ELECTRIC	NON-DEPARTMENTAL	194.59
	11/22/24	VISION INSURANCE	ELECTRIC	NON-DEPARTMENTAL	7.08
	11/22/24	VISION INSURANCE	ELECTRIC	NON-DEPARTMENTAL	7.08
	11/22/24	VISION INSURANCE	STORM WATER MANAGE	NON-DEPARTMENTAL	0.05
	11/22/24	VISION INSURANCE	STORM WATER MANAGE	NON-DEPARTMENTAL	0.09
	11/22/24	DENTAL INSURANCE	LIQUOR	NON-DEPARTMENTAL	102.94
	11/22/24	DENTAL INSURANCE	LIQUOR	NON-DEPARTMENTAL	102.94
	11/22/24	VISION INSURANCE	LIQUOR	NON-DEPARTMENTAL	7.36
	11/22/24	VISION INSURANCE	LIQUOR	NON-DEPARTMENTAL	7.36
	11/22/24	DENTAL INSURANCE	DATA PROCESSING	NON-DEPARTMENTAL	72.19
	11/22/24	DENTAL INSURANCE	DATA PROCESSING	NON-DEPARTMENTAL	73.02
	11/22/24	VISION INSURANCE	DATA PROCESSING	NON-DEPARTMENTAL	3.54
	11/22/24	VISION INSURANCE	DATA PROCESSING	NON-DEPARTMENTAL	3.31
	11/22/24	GRAFF OCT VISION	DATA PROCESSING	NON-DEPARTMENTAL	<u>7.36</u>
				TOTAL:	2,147.76
ARTIC GLACIER U.S.A., INC.	11/22/24	ICE	LIQUOR	NON-DEPARTMENTAL	357.22
	11/22/24	FREIGHT	LIQUOR	O-SOURCE MISC	<u>17.50</u>
				TOTAL:	374.72
ARTISAN BEER COMPANY	11/22/24	BEER	LIQUOR	NON-DEPARTMENTAL	288.80
	11/22/24	THC	LIQUOR	NON-DEPARTMENTAL	226.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	515.30
ATLANTIC BOTTLING COMPANY	11/22/24	MIX	LIQUOR	NON-DEPARTMENTAL	392.00
				TOTAL:	392.00
BECKER ARENA PRODUCTS INC	11/22/24	QUICK ICE REPAIR	RECREATION	ICE ARENA	120.86
				TOTAL:	120.86
BEVERAGE WHOLESALERS INC	11/22/24	BEER	LIQUOR	NON-DEPARTMENTAL	10,186.00
	11/22/24	BEER	LIQUOR	NON-DEPARTMENTAL	8,559.35
	11/22/24	BEER	LIQUOR	NON-DEPARTMENTAL	11,244.26
	11/22/24	BEER	LIQUOR	NON-DEPARTMENTAL	203.80
				TOTAL:	30,193.41
BRAAKSMA JEREMY	11/22/24	MWOA REGISTRATION	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	20.00
				TOTAL:	20.00
BRAU BROTHERS BREWING COMPANY LLC	11/22/24	BEER	LIQUOR	NON-DEPARTMENTAL	66.00
	11/22/24	THC	LIQUOR	NON-DEPARTMENTAL	100.50
				TOTAL:	166.50
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	11/22/24	LIQUOR	LIQUOR	NON-DEPARTMENTAL	8,364.28
	11/22/24	WINE	LIQUOR	NON-DEPARTMENTAL	80.00
	11/22/24	LIQUOR	LIQUOR	NON-DEPARTMENTAL	67.50
	11/22/24	MIX	LIQUOR	NON-DEPARTMENTAL	29.35
	11/22/24	WINE	LIQUOR	NON-DEPARTMENTAL	80.00
	11/22/24	WINE	LIQUOR	NON-DEPARTMENTAL	120.00
	11/22/24	MIX	LIQUOR	NON-DEPARTMENTAL	115.00
	11/22/24	FREIGHT	LIQUOR	O-SOURCE MISC	88.81
	11/22/24	FREIGHT	LIQUOR	O-SOURCE MISC	3.70
	11/22/24	FREIGHT	LIQUOR	O-SOURCE MISC	1.85
	11/22/24	FREIGHT	LIQUOR	O-SOURCE MISC	1.85
	11/22/24	FREIGHT	LIQUOR	O-SOURCE MISC	3.70
				TOTAL:	8,956.04
BRENNTAG GREAT LAKES LLC	11/22/24	PHOSPHATE MSP & SHMP	WATER	O-PURIFY	35,565.06
				TOTAL:	35,565.06
ROBERT LYLE BRISTOW	11/22/24	21 OXFORD EASEMENT #25	IMPROVEMENT CONST	OXFORD STREET RECON	445.00
				TOTAL:	445.00
BROWNELLS INC	11/22/24	9MM MAGAZINE	GENERAL FUND	POLICE ADMINISTRATION	27.64
				TOTAL:	27.64
C & B OPERATIONS LLC	11/22/24	ROPE GUIDE BAR	RECREATION	TREE REMOVAL	139.52
				TOTAL:	139.52
CAPITAL ONE	11/22/24	MISC SUPPLIES	ELECTRIC	O-DISTR SUPER & ENG	5.30
				TOTAL:	5.30
CASEY'S RETAIL COMPANY	11/22/24	21 OXFORD EASEMENT PARCEL	IMPROVEMENT CONST	OXFORD STREET RECON	465.00
				TOTAL:	465.00
CINTAS CORP	11/22/24	MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	52.00
				TOTAL:	52.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
CITIZEN PUBLISHING CO INC	11/22/24	OCTOBER AD	RECREATION	FIELD HOUSE	76.96
	11/22/24	OCTOBER AD	RECREATION	FIELD HOUSE	12.00
	11/22/24	OCTOBER AD	LIQUOR	O-GEN MISC	87.20
	11/22/24	OCTOBER AD	LIQUOR	O-GEN MISC	<u>12.00</u>
				TOTAL:	188.16
CITY LAUNDERING CO	11/22/24	MATS AND MOPS	LIQUOR	O-GEN MISC	<u>55.77</u>
				TOTAL:	55.77
COLUMN SOFTWARE PBC	11/22/24	ORDINANCE #1208	GENERAL FUND	CLERK'S OFFICE	97.03
	11/22/24	WAGNER LOT NOTICE	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>62.46</u>
				TOTAL:	159.49
CORE ELECTRIC	11/22/24	EVENT CENTER LIGHT POLE RE	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	<u>768.48</u>
				TOTAL:	768.48
COTTONWOOD COUNTY SHERIFF OFFICE	11/22/24	SAFE AND SOBER/CFDA	GENERAL FUND	POLICE ADMINISTRATION	<u>4,311.17</u>
				TOTAL:	4,311.17
CRYSTEEL TRUCK EQUIPMENT INC	11/22/24	WING	GENERAL FUND	ICE AND SNOW REMOVAL	1,100.00
	11/22/24	UNDER BODY CANISTER	GENERAL FUND	ICE AND SNOW REMOVAL	<u>4,222.00</u>
				TOTAL:	5,322.00
DACOTAH PAPER CO	11/22/24	BAGS AND SUPPLIES	LIQUOR	O-GEN MISC	<u>845.91</u>
				TOTAL:	845.91
DAKOTA SUPPLY GROUP INC	11/22/24	2" CORP CC X PEP	WATER	M-TRANS MAINS	<u>332.44</u>
				TOTAL:	332.44
DCL AUTO PARTS INC	11/22/24	#403 Z HOSE FITTING	GENERAL FUND	PAVED STREETS	18.86
	11/22/24	#401 LENS	GENERAL FUND	PAVED STREETS	15.98
	11/22/24	XMAS TAPE	GENERAL FUND	MISC SPECIAL DAYS/EVEN	12.98
	11/22/24	BELT KUBOTA	RECREATION	PARK AREAS	16.78
	11/22/24	ANTIFREEZE	RECREATION	PARK AREAS	15.98
	11/22/24	BRAKE CLEANER	RECREATION	PARK AREAS	4.98
	11/22/24	KUBOTA MOWERS	RECREATION	PARK AREAS	131.44
	11/22/24	SMALL ENGINE SPARK PLUG	RECREATION	TREE REMOVAL	4.46
	11/22/24	#204 HEADLIGHT	WATER	O-DIST UNDERGRND LINES	21.24
	11/22/24	#420 AIRPORT WIRE CONNECTO	AIRPORT	O-GEN MISC	<u>54.15</u>
				TOTAL:	296.85
DEPARTMENT OF TRANSPORTATION	11/22/24	HANGER LOAN REPAYMENT	AIRPORT	NON-DEPARTMENTAL	<u>920.00</u>
				TOTAL:	920.00
DGR ENGINEERING	11/22/24	SUBSTATION #2 BREAKER ADDI	ELECTRIC	FA TRANS MAINS	1,569.50
	11/22/24	SCADA SYSTEM REPLACEMENT	ELECTRIC	FA DISTR STATION EQUIP	<u>165.50</u>
				TOTAL:	1,735.00
DIAMOND VOGEL, INC	11/22/24	PAINT SUPPLIES	GENERAL FUND	CENTER FOR ACTIVE LIVI	25.54
	11/22/24	ARENA PAINT SUPPLIES	RECREATION	ICE ARENA	122.36
	11/22/24	SHORT PAID ORGINAL INVOICE	RECREATION	SOCCER COMPLEX	<u>0.90</u>
				TOTAL:	148.80
DOLL DISTRIBUTING LLC	11/22/24	BEER	LIQUOR	NON-DEPARTMENTAL	7,553.95
	11/22/24	BEER	LIQUOR	NON-DEPARTMENTAL	8,623.90
	11/22/24	BEER	LIQUOR	NON-DEPARTMENTAL	<u>1,893.95</u>

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	18,071.80
DUBOIS CHEMICALS INC	11/22/24	SODA ASH	INDUSTRIAL WASTEWA	O-PURIFY MISC	11,773.82
				TOTAL:	11,773.82
DUININCK INC	11/22/24	DUININCK INC	WATER	NON-DEPARTMENTAL	26,578.41
				TOTAL:	26,578.41
ECHTERNACH ANDREW	11/22/24	MWOA SW MEETING REGISTRATI	MUNICIPAL WASTEWAT	O-PURIFY MISC	20.00
				TOTAL:	20.00
EHLERS COMPANIES	11/22/24	CONTINUING DISCLOSURE FEE	PIR SERIES 2010A	GO PIR SERIES 2010A	890.00
	11/22/24	CONTINUING DISCLOSURE FEE	PIR SERIES 2012A	GO PIR SERIES 2012A	890.00
	11/22/24	CONTINUING DISCLOSURE FEE	PIR SERIES 2016A	GO PIR SERIES 2016A	890.00
	11/22/24	CONTINUING DISCLOSURE FEE	GO SERIES 2019A	GO SERIES 2019A (PIR)	587.40
	11/22/24	CONTINUING DISCLOSURE FEE	GO SERIES 2019A	GO SERIES 2019A (CAP I	302.60
	11/22/24	CONTINUING DISCLOSURE FEE	PIR SERIES 2023B	GO PIR SERIES 2023B	890.00
				TOTAL:	4,450.00
FASTENAL COMPANY	11/22/24	NUTS AND BOLTS	WATER	O-PURIFY MISC	55.92
	11/22/24	DISCOUNT FOR OVERPAYMENT	WATER	O-PURIFY MISC	5.54
	11/22/24	BOLTS	ELECTRIC	M-DISTR UNDERGRND LINE	117.96
				TOTAL:	168.34
FERGUSON ENTERPRISES LLC #1657	11/22/24	PIPE FITTINGS	RECREATION	ICE ARENA	49.17
	11/22/24	SERVICE CHARGE	WATER	O-PURIFY MISC	18.96
	11/22/24	OUT OF SERVICE HYDRANT DIS	WATER	M-TRANS HYDRANTS	82.56
	11/22/24	PIPE	MUNICIPAL WASTEWAT	O-PURIFY MISC	31.26
				TOTAL:	181.95
FIFE WATER SERVICES INC	11/22/24	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	20,439.48
	11/22/24	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	20,115.72
				TOTAL:	40,555.20
FLAHERTY & HOOD PA	11/22/24	PROFESSIONAL SERVICES	GENERAL FUND	CITY ATTORNEY	536.25
				TOTAL:	536.25
FORUM COMMUNICATIONS COMPANY	11/22/24	OCTOBER ADS	GENERAL FUND	CENTER FOR ACTIVE LIVI	450.00
	11/22/24	OCTOBER ADS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	753.00
	11/22/24	OCTOBER ADS	LIQUOR	O-GEN MISC	1,160.00
				TOTAL:	2,363.00
FOUNDATION FOR INNOVATION IN EDUCATION	11/22/24	59 CORRIDOR CEO SPONSORSHI	ELECTRIC	ACCTS-INFO & INSTR ADV	1,000.00
				TOTAL:	1,000.00
FRODERMAN RICHARD	11/22/24	MWOA REGISTRATION	MUNICIPAL WASTEWAT	O-PURIFY MISC	20.00
				TOTAL:	20.00
FRONTIER COMMUNICATION SERVICES	11/22/24	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	82.83
				TOTAL:	82.83
GALLS LLC	11/22/24	PANTS	GENERAL FUND	SECURITY CENTER	52.75
	11/22/24	PANTS	GENERAL FUND	SECURITY CENTER	52.76
				TOTAL:	105.51
GAVIN T. WINTER	11/22/24	2021 OXFORD EASEMENT #7	IMPROVEMENT CONST	OXFORD STREET RECON	690.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	690.00
HACH COMPANY	11/22/24	LAB CHEMICALS	WATER	O-PURIFY MISC	<u>1,201.97</u>
				TOTAL:	1,201.97
HARRIS I. DARLING	11/22/24	21 OXFORD EASEMENT #21 & 2	IMPROVEMENT CONST	OXFORD STREET RECON	<u>4,670.00</u>
				TOTAL:	4,670.00
HAWKINS INC	11/22/24	CHEMICAL FILTRATION PLANT	WATER	O-PURIFY	<u>937.52</u>
				TOTAL:	937.52
HEARTLAND TIRE INC	11/22/24	KUBOTA	RECREATION	PARK AREAS	135.95
	11/22/24	KUBOTA	RECREATION	PARK AREAS	25.00
	11/22/24	#502 OIL CHANGE	RECREATION	PARK AREAS	98.69
	11/22/24	#502 OIL CHANGE	RECREATION	PARK AREAS	<u>19.95</u>
				TOTAL:	279.59
DENNIS HEIDEBRINK	11/22/24	21 OXFORD STREET EASEMENT	IMPROVEMENT CONST	OXFORD STREET RECON	<u>890.00</u>
				TOTAL:	890.00
HOPE HAVEN INC	11/22/24	OCTOBER CLEANING	GENERAL FUND	CENTER FOR ACTIVE LIVI	<u>541.67</u>
				TOTAL:	541.67
HOWIES HOCKEY, INC	11/22/24	MOUTH GUARDS TO SELL	RECREATION	ICE ARENA	<u>6.12</u>
				TOTAL:	6.12
INDEPENDENT SCHOOL DISTRICT #518	11/22/24	OCTOBER 24 PAYMENT	CABLE TELEVISION	CABLE	3,034.95
	11/22/24	BLUEPEAK 3RD QTR 2024 PAYM	CABLE TELEVISION	CABLE	<u>12,102.75</u>
				TOTAL:	15,137.70
INTEGRITY AVIATION INC	11/22/24	MANAGEMENT FEE NOV	AIRPORT	O-GEN MISC	2,312.00
	11/22/24	MANAGEMENT FEE	AIRPORT	O-GEN MISC	<u>2,312.00</u>
				TOTAL:	4,624.00
INTL UNION LOCAL #49	11/22/24	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	62.78
	11/22/24	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	82.47
	11/22/24	UNION DUES	RECREATION	NON-DEPARTMENTAL	141.52
	11/22/24	UNION DUES	RECREATION	NON-DEPARTMENTAL	77.98
	11/22/24	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	8.54
	11/22/24	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	11.16
	11/22/24	UNION DUES	WATER	NON-DEPARTMENTAL	96.69
	11/22/24	UNION DUES	WATER	NON-DEPARTMENTAL	90.67
	11/22/24	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	120.75
	11/22/24	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	120.75
	11/22/24	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	7.22
	11/22/24	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	52.72
	11/22/24	UNION DUES	AIRPORT	NON-DEPARTMENTAL	<u>1.75</u>
				TOTAL:	875.00
J & K WINDOWS	11/22/24	OCTOBER WINDOW CLEANING	LIQUOR	O-GEN MISC	<u>165.00</u>
				TOTAL:	165.00
JACKSON COUNTY SHERIFFS OFFICE	11/22/24	SAFE AND SOBER/CFDA	GENERAL FUND	POLICE ADMINISTRATION	<u>4,311.88</u>
				TOTAL:	4,311.88
JACKSON CYCLE INC	11/22/24	35892 TIRES	RECREATION	PARK AREAS	691.70

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	691.70
JACOBSEN BRENT	11/22/24	SW CHAPTER MEETING	GENERAL FUND	ECONOMIC DEVELOPMENT	126.79
				TOTAL:	126.79
JANINE BREMER	11/22/24	2021 OXFORD EASEMENT #6	IMPROVEMENT CONST	OXFORD STREET RECON	400.00
	11/22/24	2021 OXFORD EASEMENT #7	IMPROVEMENT CONST	OXFORD STREET RECON	420.00
				TOTAL:	820.00
JESSICA NOBLE INSURANCE AGENCY INC	11/22/24	21 OXFORD EASEMENT #28	IMPROVEMENT CONST	OXFORD STREET RECON	505.00
				TOTAL:	505.00
JOHNSON BROTHERS LIQUOR CO	11/22/24	LIQUOR	LIQUOR	NON-DEPARTMENTAL	9,821.50
	11/22/24	WINE	LIQUOR	NON-DEPARTMENTAL	5,636.21
	11/22/24	MIX	LIQUOR	NON-DEPARTMENTAL	37.00
	11/22/24	FREIGHT	LIQUOR	O-SOURCE MISC	183.82
	11/22/24	FREIGHT	LIQUOR	O-SOURCE MISC	158.90
				TOTAL:	15,837.43
JOHNSTON AUTOSTORES	11/22/24	#102 OIL CHANGE ANTIFEEZE	ELECTRIC	O-DISTR UNDERGRND LINE	108.42
				TOTAL:	108.42
JONES, TOM	11/22/24	MWOA REGISTRATION	MUNICIPAL WASTEWAT	O-PURIFY MISC	20.00
				TOTAL:	20.00
JSA SERVICES INC	11/22/24	CLEANING SUPPLIES	GENERAL FUND	CENTER FOR ACTIVE LIVI	255.36
				TOTAL:	255.36
KJSM INVESTMENTS LLC	11/22/24	2021 OXFORD EASEMENT #7	IMPROVEMENT CONST	OXFORD STREET RECON	895.00
				TOTAL:	895.00
LAMPERTS YARDS INC-2602004	11/22/24	NUTS WASHER FOR DISPLAY	GENERAL FUND	ECONOMIC DEVELOPMENT	15.17
				TOTAL:	15.17
LAW ENF LABOR SERV INC #4	11/22/24	UNION DUES LICENSED	GENERAL FUND	NON-DEPARTMENTAL	634.50
	11/22/24	UNION DUES LICENSED	GENERAL FUND	NON-DEPARTMENTAL	634.50
	11/22/24	UNION DUES NON-LICENSED	GENERAL FUND	NON-DEPARTMENTAL	186.48
	11/22/24	UNION DUES NON-LICENSED	GENERAL FUND	NON-DEPARTMENTAL	186.48
				TOTAL:	1,641.96
LOCATORS & SUPPLIES INC	11/22/24	SUPPLIES	GENERAL FUND	ENGINEERING ADMIN	174.49
	11/22/24	WINTER GEAR	GENERAL FUND	PAVED STREETS	500.00
	11/22/24	PW SUPPLIES- GLOVES JACKET	GENERAL FUND	PAVED STREETS	1,232.34
	11/22/24	WINTER GEAR	RECREATION	PARK AREAS	500.00
	11/22/24	LOCATE PAINT	WATER	M-TRANS MAINS	111.98
	11/22/24	WINTER GEAR	STORM WATER MANAGE	STORM DRAINAGE	540.05
				TOTAL:	3,058.86
LONELY MOUNTAIN LLC	11/22/24	21 OXFORD STREET EASEMENT	IMPROVEMENT CONST	OXFORD STREET RECON	500.00
				TOTAL:	500.00
M&S INVESTMENT PROPERTIES LLC	11/22/24	21 OXFORD STREET EASEMENT	IMPROVEMENT CONST	OXFORD STREET RECON	1,220.00
	11/22/24	21 OXFORD STREET EASEMENT	IMPROVEMENT CONST	OXFORD STREET RECON	270.00
	11/22/24	21 OXFORD STREET EASEMENT	IMPROVEMENT CONST	OLSON PARK TRAIL REHAB	1,860.00
				TOTAL:	3,350.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MC GLASS & KEY INC	11/22/24	DOOR HANDLES AND LOCK	RECREATION	ICE ARENA	<u>197.00</u>
				TOTAL:	197.00
MCCUEN WELDING & MACHINING INC	11/22/24	BUCKET TRUCK	RECREATION	TREE REMOVAL	200.00
	11/22/24	BUCKET TRUCK	RECREATION	TREE REMOVAL	203.54
	11/22/24	BUCKET TRUCK	RECREATION	TREE REMOVAL	200.00
	11/22/24	BUCKET TRUCK	RECREATION	TREE REMOVAL	<u>37.59</u>
				TOTAL:	641.13
MICHELE CARLSON	11/22/24	21 OXFORD EASEMENT #18-19	IMPROVEMENT CONST	OXFORD STREET RECON	<u>1,000.00</u>
				TOTAL:	1,000.00
MICK'S REPAIR	11/22/24	SQUAD #09-47 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	35.45
	11/22/24	SQUAD #09-47 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	9.30
	11/22/24	SQUAD #08-26 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	25.45
	11/22/24	SQUAD #08-26 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	9.00
	11/22/24	SQUAD #17-38 OIL CHANGE25.	GENERAL FUND	POLICE ADMINISTRATION	25.45
	11/22/24	SQUAD #17-38 OIL CHANGE25.	GENERAL FUND	POLICE ADMINISTRATION	<u>9.00</u>
				TOTAL:	113.65
MINNESOTA BENEFIT ASSOCIATION	11/22/24	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	17.40
	11/22/24	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	30.29
	11/22/24	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	58.62
	11/22/24	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	70.32
	11/22/24	INSURANCE	GENERAL FUND	POLICE ADMINISTRATION	0.01
	11/22/24	INSURANCE	GENERAL FUND	PAVED STREETS	36.26
	11/22/24	INSURANCE	GENERAL FUND	PUBLIC WORK SHOP	77.34
	11/22/24	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	34.02
	11/22/24	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	21.13
	11/22/24	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	12.40
	11/22/24	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	0.70
	11/22/24	INSURANCE	RECREATION	PARK AREAS	39.88
	11/22/24	INSURANCE	RECREATION	TREE REMOVAL	0.01
	11/22/24	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	96.92
	11/22/24	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	96.92
	11/22/24	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	9.21
	11/22/24	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	9.21
	11/22/24	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	0.01
	11/22/24	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	13.92
	11/22/24	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	13.92
	11/22/24	INSURANCE	STORM WATER MANAGE	STORM DRAINAGE	39.87
	11/22/24	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	7.41
	11/22/24	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	<u>7.41</u>
				TOTAL:	693.18
MINNESOTA CHILD SUPPORT PAYMENT CTR	11/22/24	SUPPORT ORDER	GENERAL FUND	NON-DEPARTMENTAL	125.84
	11/22/24	SUPPORT ORDER	RECREATION	NON-DEPARTMENTAL	<u>13.98</u>
				TOTAL:	139.82
MINNESOTA DEPARTMENT OF AGRICULTURE	11/22/24	SPLASH PAD HEALTH DEPARTME	RECREATION	SWIMMING BEACHES	520.00
	11/22/24	OLSON PARK HEALTH RENEWAL	RECREATION	OLSON PARK CAMPGROUND	<u>570.00</u>
				TOTAL:	1,090.00
MINNESOTA DEPARTMENT OF HEALTH	11/22/24	COMMUNITY WATER SUPPLY SER	WATER	O-DISTR METERS	<u>10,220.00</u>
				TOTAL:	10,220.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MINNESOTA ENERGY RESOURCES CORP	11/22/24	MONTHLY SERVICE	WATER	O-DISTR MISC	67.24
	11/22/24	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	67.24
	11/22/24	MONTHLY SERVICE	ELECTRIC	O-DISTR MISC	<u>134.47</u>
				TOTAL:	268.95
MISCELLANEOUS V BYRD, CONNIE F	11/22/24	BYRD, CONNIE F:REFUND	ELECTRIC	NON-DEPARTMENTAL	59.79
COLEMAN, RANITA C	11/22/24	MISCELLANEOUS VENDOR	ELECTRIC	NON-DEPARTMENTAL	117.19
DIAZ DELGADO, ALFREDO	11/22/24	MISCELLANEOUS VENDOR	ELECTRIC	NON-DEPARTMENTAL	52.62
EVENSON, JEREMY	11/22/24	MISCELLANEOUS VENDOR	ELECTRIC	NON-DEPARTMENTAL	98.44
YELLOW MEDICINE COUNTY	11/22/24	DEPOSIT REFUND ELECTRIC	ELECTRIC	NON-DEPARTMENTAL	55.19
LIVELY, ELIJAH	11/22/24	MISCELLANEOUS VENDOR	ELECTRIC	NON-DEPARTMENTAL	51.59
MIRANDA PEREZ, OBDULIO	11/22/24	MISCELLANEOUS VENDOR	ELECTRIC	NON-DEPARTMENTAL	131.75
MORALES LOPEZ, MARIA J	11/22/24	MISCELLANEOUS VENDOR	ELECTRIC	NON-DEPARTMENTAL	30.53
NYANG, SARAH N	11/22/24	MISCELLANEOUS VENDOR	ELECTRIC	NON-DEPARTMENTAL	194.37
ORELLANA LOPEZ, JAVIER	11/22/24	DEPOSIT REFUND ELECTRIC	ELECTRIC	NON-DEPARTMENTAL	67.37
PEREZ FLORENCIO, JULIO	11/22/24	DEPOSIT REFUND ELECTRIC	ELECTRIC	NON-DEPARTMENTAL	122.45
QIABI, SAID	11/22/24	DEPOSIT REFUND ELECTRIC	ELECTRIC	NON-DEPARTMENTAL	40.97
QUINTERROS, ROSA	11/22/24	MISCELLANEOUS VENDOR	ELECTRIC	NON-DEPARTMENTAL	376.14
QUINTERROS, ROSA	11/22/24	MISCELLANEOUS VENDOR	ELECTRIC	NON-DEPARTMENTAL	376.14
RAMEREZ, JOSE CARLOS	11/22/24	DEPOSIT REFUND ELECTRIC	ELECTRIC	NON-DEPARTMENTAL	15.37
ROMERO MARTINEZ, DAYAN	11/22/24	MISCELLANEOUS VENDOR	ELECTRIC	NON-DEPARTMENTAL	23.65
RUIZ LEMUS, JORGE DANI	11/22/24	DEPOSIT REFUND ELECTRIC	ELECTRIC	NON-DEPARTMENTAL	55.96
SIGALA, NATALI	11/22/24	DEPOSIT REFUND ELECTRIC	ELECTRIC	NON-DEPARTMENTAL	92.70
YONE, TARIN	11/22/24	DEPOSIT REFUND ELECTRIC	ELECTRIC	NON-DEPARTMENTAL	22.37
UNITED COMMUNITY ACTIO	11/22/24	MISCELLANEOUS VENDOR	ELECTRIC	NON-DEPARTMENTAL	909.61
SWART, CYNTHIA	11/22/24	MISCELLANEOUS VENDOR	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
RYDEEN, MARY	11/22/24	MISCELLANEOUS VENDOR	ELECTRIC	CUSTOMER INSTALL EXPEN	250.00
HARWOOD, JARED	11/22/24	MINI SPLIT HEAT PUMP	ELECTRIC	CUSTOMER INSTALL EXPEN	250.00
HARWOOD, JARED	11/22/24	DUAL FUEL AIR SOURCE HEAT	ELECTRIC	CUSTOMER INSTALL EXPEN	<u>700.00</u>
				TOTAL:	4,119.20
MISSOURI RIVER ENERGY SERVICES	11/22/24	INFRARED INSPECTION & ANAL	ELECTRIC	CUSTOMER INSTALL EXPEN	3,910.55
	11/22/24	RESOURCE ACTION PROGRAM RE	ELECTRIC	ACCTS-INFO & INSTR ADV	<u>4,611.07</u>
				TOTAL:	8,521.62
MONUMENTAL SALES INC	11/22/24	21 OXFORD EASEMENT #24	IMPROVEMENT CONST	OXFORD STREET RECON	<u>3,245.00</u>
				TOTAL:	3,245.00
MOUNTAIN LAKE POLICE DEPARTMENT	11/22/24	SAFE AND SOBER/CFDA	GENERAL FUND	POLICE ADMINISTRATION	<u>3,926.56</u>
				TOTAL:	3,926.56
MYRL & ROY'S PAVING INC	11/22/24	HOTBOX	GENERAL FUND	PAVED STREETS	<u>392.98</u>
				TOTAL:	392.98
NCPERS GROUP LIFE INS	11/22/24	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	141.92
	11/22/24	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	126.80
	11/22/24	LIFE INS	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	8.00
	11/22/24	LIFE INS	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	8.00
	11/22/24	LIFE INS	RECREATION	NON-DEPARTMENTAL	37.98
	11/22/24	LIFE INS	RECREATION	NON-DEPARTMENTAL	33.25
	11/22/24	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	1.10
	11/22/24	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	0.20
	11/22/24	LIFE INS	WATER	NON-DEPARTMENTAL	41.70
	11/22/24	LIFE INS	WATER	NON-DEPARTMENTAL	40.02
	11/22/24	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	44.98
	11/22/24	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	45.06

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/22/24	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	43.72
	11/22/24	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	43.57
	11/22/24	BYRNE-NOV FOR DEC INSURAN	ELECTRIC	NON-DEPARTMENTAL	16.00
	11/22/24	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	0.80
	11/22/24	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	6.40
	11/22/24	LIFE INS	LIQUOR	NON-DEPARTMENTAL	8.00
	11/22/24	LIFE INS	LIQUOR	NON-DEPARTMENTAL	8.00
	11/22/24	LIFE INS	AIRPORT	NON-DEPARTMENTAL	0.80
	11/22/24	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	15.80
	11/22/24	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	<u>15.90</u>
			TOTAL:		688.00
NEW VISION CO-OP	11/22/24	TRIPLET	STORM WATER MANAGE	STORM DRAINAGE	<u>1,177.33</u>
			TOTAL:		1,177.33
NOBLES COOPERATIVE ELECTRIC	11/22/24	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	24.14
	11/22/24	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	24.14
	11/22/24	MONTHLY SERVICE	GENERAL FUND	SIGNS AND SIGNALS	48.85
	11/22/24	MONTHLY SERVICE	GENERAL FUND	SIGNS AND SIGNALS	45.09
	11/22/24	MONTHLY SERVICE	RECREATION	GOLF COURSE-GREEN	216.44
	11/22/24	MONTHLY SERVICE	INDUSTRIAL WASTEWA	O-PURIFY MISC	<u>100.00</u>
			TOTAL:		458.66
NOBLES COUNTY AUDITOR/TREASURER	11/22/24	NOVEMBER LEGAL SERVICES	GENERAL FUND	PROSECUTION	30,760.50
	11/22/24	LEASE PAYMENT UTILITIES NO WATER		O-DISTR RENTS	165.57
	11/22/24	LEASE PAYMENT UTILITIES NO WATER		ADMIN RENT	331.15
	11/22/24	LEASE PAYMENT UTILITIES NO MUNICIPAL WASTEWAT		O-PURIFY MISC	132.46
	11/22/24	LEASE PAYMENT UTILITIES NO MUNICIPAL WASTEWAT		ADMIN RENT	264.92
	11/22/24	LEASE PAYMENT UTILITIES NO ELECTRIC		O-DISTR RENTS	794.75
	11/22/24	LEASE PAYMENT UTILITIES NO ELECTRIC		ADMIN RENT	<u>1,622.63</u>
			TOTAL:		34,071.98
NOBLES COUNTY LANDFILL	11/22/24	SCRAP JUNK	ELECTRIC	O-DISTR MISC	23.69
	11/22/24	SCRAP JUNK	ELECTRIC	O-DISTR MISC	<u>44.97</u>
			TOTAL:		68.66
NOBLES COUNTY RECORDER	11/22/24	OBERLOH RECORDING	GENERAL FUND	ENGINEERING ADMIN	92.00
	11/22/24	RECORDING	GENERAL FUND	ECONOMIC DEVELOPMENT	46.00
	11/22/24	ORD #1207	GENERAL FUND	ECONOMIC DEVELOPMENT	46.00
	11/22/24	RECORDING VIDA ITEN NOTORY	ELECTRIC	CUSTOMER INSTALL EXPEN	<u>20.00</u>
			TOTAL:		204.00
NOBLES COUNTY SHERIFF	11/22/24	SAFE AND SOBER/CFDA	GENERAL FUND	POLICE ADMINISTRATION	<u>1,942.14</u>
			TOTAL:		1,942.14
NOTHING BUT HEMP	11/22/24	THC	LIQUOR	NON-DEPARTMENTAL	624.00
	11/22/24	THC	LIQUOR	NON-DEPARTMENTAL	<u>120.00</u>
			TOTAL:		744.00
OFFICE OF MNIT SERVICES	11/22/24	OCTOBER VOICE SERVICES	GENERAL FUND	ADMINISTRATION	30.72
	11/22/24	OCTOBER VOICE SERVICES	GENERAL FUND	CLERK'S OFFICE	32.71
	11/22/24	OCTOBER VOICE SERVICES	GENERAL FUND	ACCOUNTING	31.34
	11/22/24	OCTOBER VOICE SERVICES	GENERAL FUND	ENGINEERING ADMIN	22.32
	11/22/24	OCTOBER VOICE SERVICES	GENERAL FUND	ENGINEERING ADMIN	138.68
	11/22/24	OCTOBER VOICE SERVICES	GENERAL FUND	ECONOMIC DEVELOPMENT	22.32
	11/22/24	OCTOBER VOICE SERVICES	GENERAL FUND	ECONOMIC DEVELOPMENT	31.82

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/22/24	OCTOBER VOICE SERVICES	RECREATION	FIELD HOUSE	46.59
	11/22/24	OCTOBER 2024 VOICE SERVICE WATER		O-PUMPING	16.17
	11/22/24	OCTOBER 2024 VOICE SERVICE WATER		O-DISTR MISC	46.12
	11/22/24	OCTOBER 2024 VOICE SERVICE WATER		ADMIN OFFICE SUPPLIES	14.90
	11/22/24	OCTOBER 2024 VOICE SERVICE WATER		ACCTS-RECORDS & COLLEC	28.94
	11/22/24	OCTOBER 2024 VOICE SERVICE MUNICIPAL WASTEWAT		O-SOURCE MAINS & LIFTS	14.90
	11/22/24	OCTOBER 2024 VOICE SERVICE MUNICIPAL WASTEWAT		O-PURIFY MISC	32.25
	11/22/24	OCTOBER 2024 VOICE SERVICE MUNICIPAL WASTEWAT		ADMIN OFFICE SUPPLIES	14.90
	11/22/24	OCTOBER 2024 VOICE SERVICE MUNICIPAL WASTEWAT		ACCT-RECORDS & COLLECT	32.25
	11/22/24	OCTOBER 2024 VOICE SERVICE ELECTRIC		O-SOURCE MISC	14.90
	11/22/24	OCTOBER 2024 VOICE SERVICE ELECTRIC		O-DISTR SUPER & ENG	14.90
	11/22/24	OCTOBER 2024 VOICE SERVICE ELECTRIC		O-DISTR STATION EXPENS	44.90
	11/22/24	OCTOBER 2024 VOICE SERVICE ELECTRIC		O-DISTR MISC	14.90
	11/22/24	OCTOBER 2024 VOICE SERVICE ELECTRIC		ADMIN OFFICE SUPPLIES	15.51
	11/22/24	OCTOBER 2024 VOICE SERVICE ELECTRIC		ACCTS-RECORDS & COLLEC	86.86
	11/22/24	OCTOBER 2024 VOICE SERVICE ELECTRIC		ACCTS-ASSISTANCE	15.78
	11/22/24	OCTOBER VOICE SERVICES	DATA PROCESSING	DATA PROCESSING	<u>31.86</u>
				TOTAL:	796.54
ONE OFFICE SOLUTION-WOCITY	11/22/24	NAME PLATES	GENERAL FUND	MAYOR AND COUNCIL	34.58
	11/22/24	TOWELS AND TISSUES	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>163.65</u>
				TOTAL:	198.23
ONE OFFICE SOLUTION-NCLAW	11/22/24	CREDIT FOR RETURN	GENERAL FUND	SECURITY CENTER	18.46-
	11/22/24	CREDIT FOR RETURN	GENERAL FUND	SECURITY CENTER	18.46-
	11/22/24	PAPER	GENERAL FUND	SECURITY CENTER	13.79
	11/22/24	PAPER	GENERAL FUND	SECURITY CENTER	13.79
	11/22/24	FOLDER, PAPER, DIVIDERS	GENERAL FUND	SECURITY CENTER	44.76
	11/22/24	FOLDER, PAPER, DIVIDERS	GENERAL FUND	SECURITY CENTER	<u>44.76</u>
				TOTAL:	80.18
ONE OFFICE SOLUTION-WOCITY	11/22/24	LINERS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	123.00
	11/22/24	CARDS TO PRINT	RECREATION	ICE ARENA	13.01
	11/22/24	CARDS TO PRINT	RECREATION	ICE ARENA	131.70
	11/22/24	PLASTIC SHELF TAGS	LIQUOR	O-GEN MISC	330.00
	11/22/24	TONER	DATA PROCESSING	DATA PROCESSING	<u>121.99</u>
				TOTAL:	719.70
ONE OFFICE SOLUTION-WOUTIL	11/22/24	MISC SUPPLIES	WATER	ACCTS-RECORDS & COLLEC	19.10
	11/22/24	SERVICE AGREEMENT	WATER	ACCTS-RECORDS & COLLEC	54.30
	11/22/24	MISC SUPPLIES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	19.10
	11/22/24	SERVICE AGREEMENT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	54.29
	11/22/24	MISC SUPPLIES	ELECTRIC	ACCTS-RECORDS & COLLEC	7.09
	11/22/24	MISC SUPPLIES	ELECTRIC	ACCTS-RECORDS & COLLEC	38.18
	11/22/24	SERVICE AGREEMENT	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>108.59</u>
				TOTAL:	300.65
PALMA CUSTOMS & AUTO SALES LLC	11/22/24	TOWING #24-6820 MERCEDES	GENERAL FUND	POLICE ADMINISTRATION	<u>78.00</u>
				TOTAL:	78.00
PASS PLUMBING INC	11/22/24	1511 INDIAN HILL FIX LEAK	WATER	M-TRANS MAINS	232.83
	11/22/24	LIQUOR STORE URINAL REPAIR	LIQUOR	O-GEN MISC	224.52
	11/22/24	AIRPORT URINAL REPAIR	AIRPORT	O-GEN MISC	190.00
	11/22/24	AIRPORT URINAL REPAIR	AIRPORT	O-GEN MISC	<u>23.10</u>
				TOTAL:	670.45

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
PAUSTIS WINE COMPANY	11/22/24	WINE	LIQUOR	NON-DEPARTMENTAL	2,161.00
	11/22/24	FREIGHT	LIQUOR	O-SOURCE MISC	<u>31.50</u>
				TOTAL:	2,192.50
MN PEIP	11/22/24	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	6,057.35
	11/22/24	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	6,089.21
	11/22/24	HEALTH INS-NOV FOR DEC	GENERAL FUND	NON-DEPARTMENTAL	1,162.56
	11/22/24	BOMGAARS-NOV FOR DEC	GENERAL FUND	NON-DEPARTMENTAL	515.76
	11/22/24	HEALTH INS PREM	GENERAL FUND	MAYOR AND COUNCIL	465.65
	11/22/24	HEALTH INS PREM	GENERAL FUND	MAYOR AND COUNCIL	465.65
	11/22/24	HEALTH INS PREM	GENERAL FUND	ADMINISTRATION	1,806.78
	11/22/24	HEALTH INS PREM	GENERAL FUND	ADMINISTRATION	1,806.78
	11/22/24	HEALTH INS PREM	GENERAL FUND	CLERK'S OFFICE	1,057.32
	11/22/24	HEALTH INS PREM	GENERAL FUND	CLERK'S OFFICE	1,044.42
	11/22/24	HEALTH INS PREM	GENERAL FUND	ACCOUNTING	1,084.57
	11/22/24	HEALTH INS PREM	GENERAL FUND	ACCOUNTING	1,084.57
	11/22/24	HEALTH INS PREM	GENERAL FUND	ENGINEERING ADMIN	821.82
	11/22/24	HEALTH INS PREM	GENERAL FUND	ENGINEERING ADMIN	868.38
	11/22/24	HEALTH INS PREM	GENERAL FUND	ECONOMIC DEVELOPMENT	1,239.30
	11/22/24	HEALTH INS PREM	GENERAL FUND	ECONOMIC DEVELOPMENT	1,031.53
	11/22/24	HEALTH INS PREM	GENERAL FUND	ECONOMIC DEVELOPMENT	1,239.30
	11/22/24	HEALTH INS PREM	GENERAL FUND	ECONOMIC DEVELOPMENT	1,031.53
	11/22/24	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	16,580.83
	11/22/24	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	238.05
	11/22/24	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	68.84
	11/22/24	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	16,704.75
	11/22/24	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	182.97
	11/22/24	BOMGAARS-NOV FOR DEC	GENERAL FUND	POLICE ADMINISTRATION	2,063.06
	11/22/24	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,764.78
	11/22/24	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,764.70
	11/22/24	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,764.76
	11/22/24	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,764.72
	11/22/24	HEALTH INS PREM	GENERAL FUND	ANIMAL CONTROL ENFORCE	257.88
	11/22/24	HEALTH INS PREM	GENERAL FUND	ANIMAL CONTROL ENFORCE	257.88
	11/22/24	HEALTH INS PREM	GENERAL FUND	PAVED STREETS	1,031.53
	11/22/24	HEALTH INS PREM	GENERAL FUND	PAVED STREETS	928.38
	11/22/24	HEALTH INS PREM	GENERAL FUND	PUBLIC WORK SHOP	290.17
	11/22/24	HEALTH INS PREM	GENERAL FUND	CODE ENFORCEMENT	1,805.18
	11/22/24	HEALTH INS PREM	GENERAL FUND	CODE ENFORCEMENT	1,805.18
	11/22/24	HEALTH INS PREM	GENERAL FUND	CENTER FOR ACTIVE LIVI	1,031.53
	11/22/24	HEALTH INS PREM	GENERAL FUND	CENTER FOR ACTIVE LIVI	1,031.53
	11/22/24	HEALTH INS PREM	GENERAL FUND	LAKE IMPROVEMENT	81.75
	11/22/24	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	132.81
	11/22/24	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	132.81
	11/22/24	HEALTH INS PREM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	531.26
	11/22/24	HEALTH INS PREM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	531.26
	11/22/24	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	542.04
	11/22/24	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	506.95
	11/22/24	HEALTH INS PREM	RECREATION	FIELD HOUSE	1,497.18
	11/22/24	HEALTH INS PREM	RECREATION	FIELD HOUSE	1,497.18
	11/22/24	HEALTH INS PREM	RECREATION	PARK AREAS	665.65
	11/22/24	HEALTH INS PREM	RECREATION	PARK AREAS	373.47
	11/22/24	HEALTH INS PREM	RECREATION	TREE REMOVAL	186.84
	11/22/24	HEALTH INS PREM	RECREATION	TREE REMOVAL	373.75
	11/22/24	HEALTH INS PREM	IMPROVEMENT CONST	SERVICE ROAD/DRIVE IMP	93.13
	11/22/24	HEALTH INS PREM	IMPROVEMENT CONST	RAY DRIVE N EXTENSION	93.13

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/22/24	HEALTH INS PREM	IMPROVEMENT CONST	INVALID DEPARTMENT	17.46
	11/22/24	HEALTH INS PREM	IMPROVEMENT CONST	INVALID DEPARTMENT	46.57
	11/22/24	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	377.21
	11/22/24	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	402.99
	11/22/24	HEALTH INS PREM	WATER	O-DISTR SUPER AND ENG	1,031.53
	11/22/24	HEALTH INS PREM	WATER	O-DISTR SUPER AND ENG	1,031.53
	11/22/24	HEALTH INS PREM	WATER	O-DISTR MISC	23.28
	11/22/24	HEALTH INS PREM	WATER	O-DISTR MISC	126.43
	11/22/24	HEALTH INS PREM	WATER	GENERAL ADMIN	340.99
	11/22/24	HEALTH INS PREM	WATER	GENERAL ADMIN	335.40
	11/22/24	HEALTH INS PREM	WATER	ADMIN OFFICE SUPPLIES	9.32
	11/22/24	HEALTH INS PREM	WATER	ACCTS-METER READING	206.31
	11/22/24	HEALTH INS PREM	WATER	ACCTS-METER READING	206.31
	11/22/24	HEALTH INS PREM	WATER	ACCTS-RECORDS & COLLEC	145.40
	11/22/24	HEALTH INS PREM	WATER	ACCTS-RECORDS & COLLEC	145.40
	11/22/24	HEALTH INS PREM	WATER	FA TRANS MAINS	5.82
	11/22/24	HEALTH INS PREM	WATER	FA TRANS MAINS	11.64
	11/22/24	HEALTH INS PREM	WATER	PROJECT #11	110.59
	11/22/24	HEALTH INS PREM	WATER	PROJECT #11	186.26
	11/22/24	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	312.09
	11/22/24	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	312.09
	11/22/24	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	309.46
	11/22/24	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	309.46
	11/22/24	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	722.07
	11/22/24	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	722.07
	11/22/24	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY MISC	23.28
	11/22/24	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY MISC	23.28
	11/22/24	HEALTH INS PREM	MUNICIPAL WASTEWAT	GENERAL ADMIN	296.07
	11/22/24	HEALTH INS PREM	MUNICIPAL WASTEWAT	GENERAL ADMIN	291.59
	11/22/24	HEALTH INS PREM	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	9.32
	11/22/24	HEALTH INS PREM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	122.13
	11/22/24	HEALTH INS PREM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	122.13
	11/22/24	HEALTH INS PREM	MUNICIPAL WASTEWAT	PROJECT #7	110.59
	11/22/24	HEALTH INS PREM	MUNICIPAL WASTEWAT	PROJECT #7	162.98
	11/22/24	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	1,503.48
	11/22/24	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	1,477.70
	11/22/24	HEALTH INS-NOV FOR DEC	ELECTRIC	NON-DEPARTMENTAL	515.76
	11/22/24	HEALTH INS PREM	ELECTRIC	O-SOURCE SUPER & ENG	51.58
	11/22/24	HEALTH INS PREM	ELECTRIC	O-SOURCE SUPER & ENG	51.58
	11/22/24	HEALTH INS PREM	ELECTRIC	O-DISTR SUPER & ENG	928.38
	11/22/24	HEALTH INS PREM	ELECTRIC	O-DISTR SUPER & ENG	928.38
	11/22/24	HEALTH INS PREM	ELECTRIC	O-DISTR UNDERGRND LINE	515.77
	11/22/24	HEALTH INS PREM	ELECTRIC	O-DISTR UNDERGRND LINE	561.96
	11/22/24	HEALTH INS PREM	ELECTRIC	O-DISTR MISC	614.89
	11/22/24	HEALTH INS PREM	ELECTRIC	O-DISTR MISC	1,365.22
	11/22/24	HEALTH INS PREM	ELECTRIC	M-SOURCE SUPER & ENF	51.57
	11/22/24	HEALTH INS PREM	ELECTRIC	M-SOURCE SUPER & ENF	51.57
	11/22/24	HEALTH INS PREM	ELECTRIC	M-SOURCE MISC	155.95
	11/22/24	HEALTH INS PREM	ELECTRIC	M-CISTR SUPER & ENG	19.20
	11/22/24	HEALTH INS PREM	ELECTRIC	M-CISTR SUPER & ENG	87.22
	11/22/24	HEALTH INS PREM	ELECTRIC	M-DISTR STATION EQUIPM	89.06
	11/22/24	HEALTH INS PREM	ELECTRIC	M-DISTR UNDERGRND LINE	631.36
	11/22/24	HEALTH INS PREM	ELECTRIC	M-DISTR UNDERGRND LINE	500.89
	11/22/24	HEALTH INS PREM	ELECTRIC	M-DISTR ST LITE & SIG	97.24
	11/22/24	HEALTH INS PREM	ELECTRIC	M-DISTR ST LITE & SIG	181.25
	11/22/24	HEALTH INS PREM	ELECTRIC	M-DISTR METERS	80.72

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/22/24	HEALTH INS PREM	ELECTRIC	M-DISTR PLANT MISC	1,007.43
	11/22/24	HEALTH INS PREM	ELECTRIC	GENERAL ADMIN	1,325.77
	11/22/24	HEALTH INS PREM	ELECTRIC	GENERAL ADMIN	1,298.56
	11/22/24	HEALTH INS PREM	ELECTRIC	ADMIN OFFICE SUPPLIES	18.64
	11/22/24	HEALTH INS PREM	ELECTRIC	ACCTS-METER READING	309.45
	11/22/24	HEALTH INS PREM	ELECTRIC	ACCTS-METER READING	206.30
	11/22/24	HEALTH INS PREM	ELECTRIC	ACCTS-RECORDS & COLLEC	612.49
	11/22/24	HEALTH INS PREM	ELECTRIC	ACCTS-RECORDS & COLLEC	612.49
	11/22/24	HEALTH INS PREM	ELECTRIC	ACCTS-ASSISTANCE	232.83
	11/22/24	HEALTH INS PREM	ELECTRIC	ACCTS-ASSISTANCE	232.83
	11/22/24	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	1,256.25
	11/22/24	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	1,087.54
	11/22/24	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	1,768.34
	11/22/24	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	517.83
	11/22/24	HEALTH INS PREM	ELECTRIC	FA DISTR METERS	258.68
	11/22/24	HEALTH INS PREM	STORM WATER MANAGE	PROJECT #27	5.82
	11/22/24	HEALTH INS PREM	STORM WATER MANAGE	PROJECT #27	11.64
	11/22/24	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	257.88
	11/22/24	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	257.88
	11/22/24	HEALTH INS PREM	LIQUOR	O-GEN MISC	1,962.83
	11/22/24	HEALTH INS PREM	LIQUOR	O-GEN MISC	1,962.83
	11/22/24	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	354.58
	11/22/24	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	357.81
	11/22/24	HEALTH INS PREM	DATA PROCESSING	DATA PROCESSING	2,332.19
	11/22/24	HEALTH INS PREM	DATA PROCESSING	DATA PROCESSING	<u>2,315.98</u>
			TOTAL:		131,083.06
PEPSI COLA BOTTLING CO OF PIPESTONE, M	11/22/24	MIX	LIQUOR	NON-DEPARTMENTAL	63.00
	11/22/24	MIX	LIQUOR	NON-DEPARTMENTAL	<u>24.00</u>
			TOTAL:		87.00
PHILLIPS WINE & SPIRITS INC	11/22/24	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,798.93
	11/22/24	WINE	LIQUOR	NON-DEPARTMENTAL	1,272.85
	11/22/24	MIX	LIQUOR	NON-DEPARTMENTAL	34.00
	11/22/24	FREIGHT	LIQUOR	O-SOURCE MISC	100.33
	11/22/24	FREIGHT	LIQUOR	O-SOURCE MISC	<u>59.40</u>
			TOTAL:		7,265.51
PHONG H TRUONG	11/22/24	2024 OXFORD EASEMENT #4	IMPROVEMENT CONST	OXFORD STREET RECON	<u>440.00</u>
			TOTAL:		440.00
PLUNKETTS PEST CONTROL INC	11/22/24	PEST CONTRL	LIQUOR	O-GEN MISC	<u>90.03</u>
			TOTAL:		90.03
PROFESSIONAL RESOURCE DEVELOPMENT, INC	11/22/24	21 OXFORD EASEMENT PARCEL	IMPROVEMENT CONST	OXFORD STREET RECON	<u>510.00</u>
			TOTAL:		510.00
RADIO WORKS LLC	11/22/24	OCT ADS	LIQUOR	O-GEN MISC	600.00
	11/22/24	OCT ADS	LIQUOR	O-GEN MISC	250.00
	11/22/24	OCT ADS	LIQUOR	O-GEN MISC	<u>150.00</u>
			TOTAL:		1,000.00
RED BULL DISTRIBUTION COMPANY INC	11/22/24	MIX	LIQUOR	NON-DEPARTMENTAL	<u>156.22</u>
			TOTAL:		156.22
REFSLAND JACOB	11/22/24	BOOT ALLOWANCE	GENERAL FUND	POLICE ADMINISTRATION	280.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	280.00
RICHARD W HURD	11/22/24	21 OXFORD EASEMENT #27	IMPROVEMENT CONST	OXFORD STREET RECON	6,435.00
				TOTAL:	6,435.00
RONS REPAIR INC	11/22/24	#412 ELBOW	GENERAL FUND	PAVED STREETS	40.79
	11/22/24	#412 ELBOW	GENERAL FUND	PAVED STREETS	0.07
				TOTAL:	40.86
ROSE RENTALS LLC	11/22/24	PORTA POTS	RECREATION	PARK AREAS	144.00
				TOTAL:	144.00
ROUND LAKE VINEYARDS & WINERY LLC	11/22/24	WINE	LIQUOR	NON-DEPARTMENTAL	575.00
	11/22/24	WINE	LIQUOR	NON-DEPARTMENTAL	675.00
				TOTAL:	1,250.00
RUNNINGS SUPPLY INC-ACCT#9502440	11/22/24	SERVICE REPAIR PARTS- 1538	WATER	O-DIST UNDERGRND LINES	21.38
	11/22/24	SMALL TOOLS	WATER	O-DIST UNDERGRND LINES	58.65
	11/22/24	RODENT PEST CONTROL- WELL	WATER	M-PUMPING	75.97
	11/22/24	GREASE, SOFTENER SALT, LIN	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	101.85
				TOTAL:	257.85
RUNNINGS SUPPLY INC-ACCT#9502485	11/22/24	ADAPTERS AND TUBING	GENERAL FUND	FIRE ADMINISTRATION	23.89
	11/22/24	CABLE TIES CHRISTMAS LIGHT	GENERAL FUND	MISC SPECIAL DAYS/EVEN	71.93
	11/22/24	SOCKETS, BOWL BATTERIES, W	RECREATION	ICE ARENA	124.36
	11/22/24	PIPE FITTINGS	RECREATION	ICE ARENA	28.77
	11/22/24	DRILL, LIGHTS, BATTERIES	RECREATION	PARK AREAS	359.97
	11/22/24	OIL	RECREATION	TREE REMOVAL	193.86
	11/22/24	HANGER AIR COMPRESSOR	AIRPORT	O-GEN MISC	556.68
	11/22/24	HANGER 4 AIR COMPRESSOR	AIRPORT	O-GEN MISC	27.47
	11/22/24	BIG HANGER SEALANT	AIRPORT	O-GEN MISC	26.76
				TOTAL:	1,413.69
SCHOOL HEALTH CORPORATION	11/22/24	BALLS AND NET	RECREATION	FIELD HOUSE	146.14
	11/22/24	FIRST AID SUPPLIES	RECREATION	ICE ARENA	104.58
				TOTAL:	250.72
TODD SCHROEDER	11/22/24	FALL CLEANUP	GENERAL FUND	GENERAL GOVT BUILDINGS	187.03
				TOTAL:	187.03
SCHWALBACH ACE 5930	11/22/24	TRAILER HINGE	GENERAL FUND	PAVED STREETS	13.98
	11/22/24	TOOLS FOR MECHANICAL ROOM	GENERAL FUND	CENTER FOR ACTIVE LIVI	129.96
	11/22/24	RETURNED AND NEW THERMOSTA	GENERAL FUND	CENTER FOR ACTIVE LIVI	3.00
	11/22/24	CHRISTMAS LIGHTS	GENERAL FUND	MISC SPECIAL DAYS/EVEN	149.90
	11/22/24	CHRISTMAS LIGHTS	GENERAL FUND	MISC SPECIAL DAYS/EVEN	89.94
	11/22/24	CHRISTMAS LIGHTS	GENERAL FUND	MISC SPECIAL DAYS/EVEN	104.93
	11/22/24	CHRISTMAS LIGHTS	GENERAL FUND	MISC SPECIAL DAYS/EVEN	15.90
	11/22/24	CHRISTMAS LIGHTS	GENERAL FUND	MISC SPECIAL DAYS/EVEN	25.90
	11/22/24	DRILL BIT AND PACKING TAPE	RECREATION	ICE ARENA	39.98
	11/22/24	HOSE SPLICE	RECREATION	PARK AREAS	7.59
	11/22/24	THERMOSTAT	AIRPORT	O-GEN MISC	42.99
	11/22/24	BATTERIES	AIRPORT	O-GEN MISC	23.98
				TOTAL:	648.05
SCHWALBACH ACE #6067	11/22/24	COPPER TUBE CUTTER, GLOVES	WATER	O-DIST UNDERGRND LINES	88.97
				TOTAL:	88.97

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MICHAEL A SCHWALBACH	11/22/24	21 OXFORD STREET EASEMENT	IMPROVEMENT CONST	OXFORD STREET RECON	<u>1,950.00</u>
				TOTAL:	1,950.00
SCOTT RALL	11/22/24	21 OXFORD EASEMENT #29	IMPROVEMENT CONST	OXFORD STREET RECON	<u>370.00</u>
				TOTAL:	370.00
SHORT ELLIOTT HENDRICKSON INC	11/22/24	CITY HALL RENOVATION	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>2,100.00</u>
				TOTAL:	2,100.00
SMALL LOT MN LLC	11/22/24	WINE	LIQUOR	NON-DEPARTMENTAL	<u>720.00</u>
				TOTAL:	720.00
SOLID ROCK ASSEMBLY	11/22/24	21 OXFORD EASEMENT #30	IMPROVEMENT CONST	OXFORD STREET RECON	<u>365.00</u>
				TOTAL:	365.00
SOUTHERN GLAZER'S WINE AND SPIRITS LL	11/22/24	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,682.19
	11/22/24	WINE	LIQUOR	NON-DEPARTMENTAL	3,361.31
	11/22/24	LIQUOR	LIQUOR	NON-DEPARTMENTAL	337.50
	11/22/24	LIQUOR	LIQUOR	NON-DEPARTMENTAL	120.00-
	11/22/24	WINE	LIQUOR	NON-DEPARTMENTAL	10.29-
	11/22/24	WINE	LIQUOR	NON-DEPARTMENTAL	123.48-
	11/22/24	FREIGHT	LIQUOR	O-SOURCE MISC	22.66
	11/22/24	FREIGHT	LIQUOR	O-SOURCE MISC	74.00
	11/22/24	FREIGHT	LIQUOR	O-SOURCE MISC	<u>1.85</u>
				TOTAL:	5,225.74
STEVEN W MCNALLY	11/22/24	21 OXFORD EASEMENT #20	IMPROVEMENT CONST	OXFORD STREET RECON	<u>680.00</u>
				TOTAL:	680.00
THE GLOBE	11/22/24	OCTOBER PAPERS	LIQUOR	O-GEN MISC	<u>28.96</u>
				TOTAL:	28.96
THOMSON REUTERS - WEST	11/22/24	ONLINE SOFTWARE	GENERAL FUND	POLICE ADMINISTRATION	<u>322.68</u>
				TOTAL:	322.68
TK ELEVATOR	11/22/24	ANNUAL MAINTENANCE	GENERAL FUND	CENTER FOR ACTIVE LIVI	<u>512.87</u>
				TOTAL:	512.87
TRI-STATE RENTAL CENTER	11/22/24	SNORKEL	GENERAL FUND	CENTER FOR ACTIVE LIVI	350.00
	11/22/24	CHAIR RENTAL FOR EVENT	RECREATION	FIELD HOUSE	<u>410.00</u>
				TOTAL:	760.00
TRUE BRANDS	11/22/24	MIX	LIQUOR	NON-DEPARTMENTAL	<u>217.56</u>
				TOTAL:	217.56
ULINE	11/22/24	GUM REMOVER	RECREATION	FIELD HOUSE	72.00
	11/22/24	ARENA SUPPLIES	RECREATION	ICE ARENA	<u>941.37</u>
				TOTAL:	1,013.37
VAN EDE DAN	11/22/24	MWOA REGISTRATION	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	<u>20.00</u>
				TOTAL:	20.00
VERIZON WIRELESS	11/22/24	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	40.01
	11/22/24	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	41.39
	11/22/24	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	41.39
	11/22/24	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	46.39

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/22/24	MONTHLY WIRELESS SERVICE	WATER	ADMIN OFFICE SUPPLIES	11.60
	11/22/24	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	40.01
	11/22/24	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	41.39
	11/22/24	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	41.39
	11/22/24	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	41.39
	11/22/24	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	11.60
	11/22/24	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	40.01
	11/22/24	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	40.01
	11/22/24	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	40.01
	11/22/24	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	41.39
	11/22/24	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	41.39
	11/22/24	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR MISC	41.39
	11/22/24	MONTHLY WIRELESS SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	23.19
	11/22/24	MONTHLY WIRELESS SERVICE	ELECTRIC	ACCTS-METER READING	<u>46.39</u>
				TOTAL:	670.34
VOGEL ENTERPRISES, LIMITED	11/22/24	21 OXFORD EASEMENT #26	IMPROVEMENT CONST	OXFORD STREET RECON	<u>250.00</u>
				TOTAL:	250.00
WILLIAM J. WETERING	11/22/24	21 OXFORD EASEMENT #22	IMPROVEMENT CONST	OXFORD STREET RECON	<u>1,245.00</u>
				TOTAL:	1,245.00
WINTER EQUIPMENT COMPANY INC	11/22/24	CURB RUNNER AND GUARD	GENERAL FUND	ICE AND SNOW REMOVAL	<u>2,632.00</u>
				TOTAL:	2,632.00
WOODS, FULLER, SHULTZ & SMITH P.C.	11/22/24	GENERAL BUSINESS	GENERAL FUND	CITY ATTORNEY	<u>832.00</u>
				TOTAL:	832.00
WORTHINGTON AREA UNITED WAY	11/22/24	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	8.00
	11/22/24	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	8.00
	11/22/24	PAYROLL WITHHOLDING	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	5.00
	11/22/24	PAYROLL WITHHOLDING	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	5.00
	11/22/24	PAYROLL WITHHOLDING	DATA PROCESSING	NON-DEPARTMENTAL	14.00
	11/22/24	PAYROLL WITHHOLDING	DATA PROCESSING	NON-DEPARTMENTAL	<u>14.00</u>
				TOTAL:	54.00
WORTHINGTON ELECTRIC INC	11/22/24	WAREHOUSE LIGHTS	GENERAL FUND	PAVED STREETS	38.04
	11/22/24	WAREHOUSE LIGHTS	GENERAL FUND	PAVED STREETS	<u>1,184.00</u>
				TOTAL:	1,222.04
WORTHINGTON FIRE DEPT RELIEF ASSOC	11/22/24	2024 FIRE STATE AID	GENERAL FUND	FIRE ADMINISTRATION	91,768.15
	11/22/24	2024 FIRE STATE AID	GENERAL FUND	FIRE ADMINISTRATION	<u>14,473.63</u>
				TOTAL:	106,241.78
WORTHINGTON ISD 518	11/22/24	21 OXFORD STREET EASEMENT	IMPROVEMENT CONST	OXFORD STREET RECON	<u>625.00</u>
				TOTAL:	625.00
YELLOW COMPANY LLC	11/22/24	2021 OXFORD EASEMENT #8	IMPROVEMENT CONST	OXFORD STREET RECON	460.00
	11/22/24	2024 OXFORD EASEMENT #5	IMPROVEMENT CONST	OXFORD STREET RECON	<u>365.00</u>
				TOTAL:	825.00
YMCA	11/22/24	2024 CONTRACT PAYMENT NOV	RECREATION	RECREATION PROGRAMS	<u>5,375.00</u>
				TOTAL:	5,375.00

<u>VENDOR SORT KEY</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>FUND</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
===== FUND TOTALS =====					
101		GENERAL FUND	259,711.67		
202		MEMORIAL AUDITORIUM	2,273.86		
229		RECREATION	93,942.45		
347		PIR SERIES 2010A	890.00		
348		PIR SERIES 2012A	890.00		
350		PIR SERIES 2016A	890.00		
351		GO SERIES 2019A	890.00		
352		PIR SERIES 2023B	890.00		
401		IMPROVEMENT CONST	31,444.36		
601		WATER	90,594.68		
602		MUNICIPAL WASTEWATER	5,644.65		
604		ELECTRIC	40,627.67		
605		INDUSTRIAL WASTEWATER	52,429.02		
606		STORM WATER MANAGEMENT	1,841.99		
609		LIQUOR	101,043.14		
612		AIRPORT	6,491.68		
702		DATA PROCESSING	5,748.35		
703		SAFETY PROMO/LOSS CTRL	768.48		
872		CABLE TELEVISION	15,137.70		

		GRAND TOTAL:	712,149.70		

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF WORTHINGTON
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 10/01/2024 THRU 11/22/2024
CHECK DATE: 11/22/2024 THRU 11/22/2024

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: Check Date
SEQUENCE: By Vendor Sort
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T 11/22/2024
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: NO
INCLUDE OPEN ITEM:NO
