

**WORTHINGTON CITY COUNCIL
REGULAR MEETING**

AGENDA

**5:30 P.M. - Monday, June 9, 2025
City Hall Council Chambers**

- A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- B. INTRODUCTIONS AND OPENING REMARKS**
- C. AGENDA ADDITIONS/CHANGES AND CLOSURE**
 - 1. Additions/Changes
 - 2. Closure
- D. PUBLIC HEARING - RESIDENTIAL PROPERTY TAX ABATEMENT - DB PROPERTIES - COMMUNITY DEVELOPMENT (GRAY) CASE ITEM 1**
 - 1. Open Hearing
 - 2. Hearing Presentation
 - 3. Testimony
 - 4. Close Hearing
 - 5. Action on Hearing
- E. PUBLIC HEARING - BUSINESS SUBSIDY POLICY - COMMUNITY DEVELOPMENT (GRAY) CASE ITEM 2**
 - 1. Open Hearing
 - 2. Hearing Presentation
 - 3. Testimony
 - 4. Close Hearing
 - 5. Action on Hearing
- F. CONSENT AGENDA**
 - 1. CITY COUNCIL MINUTES (WHITE)
 - a. Regular City Council Meeting Minutes of May 27, 2025
 - 2. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Item(s)

1. Application for Parade Permit or to Block Streets - FORWARD
Worthington Agribusiness Committee
2. Temporary On-Sale Liquor License Application - FORWARD
Worthington
3. 2025-2026 On-Sale Liquor, Wine, Club and Sunday On-Sale License
Renewals

3. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

Case Item(s)

1. Dock Permit

4. BILLS PAYABLE (WHITE)

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and are approved by the Water and Light Commission

G. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Item(s)

1. Retiring ISD 518 Superintendent John Landgaard Comments Regarding
Funding for New Ice Arena
2. Change in Signatories
3. Resolution Declaring City Council Vacancy

H. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Item(s)

1. Approve Task Order 35 with Bolton and Menk to Provide Engineering
Service for Service Road Utility and Street Improvement
2. Approve Limited Use Permit with MNDOT for East Okabena Trail Project
3. Approve Professional Services Proposal from SRF Consulting Group for CIP
Grants

4. Award the Contract for North Ray Drive Extension

I. CITY COUNCIL BUSINESS - COMMUNITY DEVELOPMENT (GRAY)

Case Item(s)

3. Conditional Use Permit - Fertilizer Dealer Supply
4. Conditional Use Permit - Mexicano Properties Warehouse Facility
5. Development Agreement - DB Properties

J. COUNCIL COMMITTEE REPORTS

1. Mayor Von Holdt
2. Council Member Janssen
3. Council Member Ernst
4. Council Member Weber
5. Council Member Kuhle
6. Council Member Kielblock

K. CITY ADMINISTRATOR REPORT

L. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
REGULAR MEETING
MAY 27, 2025**

The meeting was called to order at 5:30 p.m., in City Hall Council Chambers by Mayor Rick Von Holdt with the following Council Members present: Chris Kielblock, Dennis Weber, Mike Kuhle, Amy Ernst. Larry Janssen (excused).

Staff present: Steve Robinson, City Administrator; Hyunmyeong Goo, City Engineer; Cristina Adame, Community Relations & Communications; Mindy Eggers, City Clerk.

Others Present: Sam Martin, *The Globe*; Ryan McGaughey, *Radio Works*; Oscar Martinez, Cable 3 TV.

The Pledge of Allegiance was recited.

AGENDA APPROVED WITH ADDITIONS/CHANGES

A motion was made by Council Member Kielblock, seconded by Council Member Weber and unanimously carried to approve the agenda as presented.

CONSENT AGENDA

A motion was made by Council Member Ernst, seconded by Council Member Weber and unanimously carried to approve the consent agenda as presented.

- Regular City Council Meeting Minutes of May 12, 2025
- Water Light Commission Meeting Minutes of May 19, 2025
- Law Enforcement Center Joint Powers Board Meeting Minutes of May 14, 2025
- Water & Light Commission Meeting Minutes of May 5, 2025
- Board of Review Meeting Minutes of May 1, 2025
- Heron Lake Watershed Board Meeting Minutes of April 16, 2025
- Application for Parade Permit or to Block Streets - Independent School District 518
- Application for Parade Permit or to Block Streets - Solid Rock Church
- Municipal Liquor Store Income Statement for the Period of January 1, 2025 through April 30, 2025
- Olson Park Statement of Revenue and Expenditures - Budget and Actual for the Period of January 1, 2025 through April 30, 2025
- Field House Statement of Revenue and Expenditures - Budget and Actual for the Period of January 1, 2025 through April 30, 2025
- Bills Payable Totaling \$1,111,870.44

PUBLIC FACILITIES AUTHORITY (PFA) LOAN EXTENSION APPROVED

Steve Robinson, City Administrator, said the City of Worthington and the Minnesota Public Facilities Authority (PFA) entered into a loan agreement relating to financing improvements to the municipal wastewater treatment plant, in August, 2021. The agreement made up to \$30,322,821 available at 1% interest for a twenty-year term. Under the terms of the agreement, all project related expenses incurred prior to June 30, 2025, were eligible for reimbursement from loan proceeds. Through April 2025, \$28,183,189.45 in loan proceeds have been disbursed and we have repaid a total of \$3,562,821.00 in principal and \$601,956.09 in interest.

Staff at Public Utilities have been contacted by PFA staff inquiring whether Worthington was interested in extending the current June 30, 2025, deadline for eligible expenses to June 30, 2026. The majority of the project expenses have already been incurred but staff is anticipating that there may be additional expenses incurred after June 30, 2025, and have indicated to PFA that the city would like to take advantage of the one-year extension. He noted the extension would not have any impact on the loan maturity date of August 20, 2041.

The motion was made by Council Member Kuhle, seconded by Council Member Kielblock and unanimously carried to authorize the Mayor and the City Clerk to execute the PFA extension document.

NOMINATING COMMITTEE APPOINTMENTS / REAPPOINTMENTS APPROVED

The Nominating Committee met on Thursday, May 22, 2025 and made the following recommendations for the following appointments / reappointments:

Planning Commission	Appoint Craig Stock to a first-three year term, term to expire March 31, 2028
Airport Advisory Board	Appoint Brian Larsen to as first three-year term, term to expire September 30, 2028
	Appoint Andrew Dorcey to fill the unexpired term of Chad Jaycox, term to expire September 30, 2026

The motion was made by Council Member Ernst, seconded by Council Member Weber and unanimously carried to approve the committee appointments / reappointments.

COMMITMENT OF SPENDING PLAN FUNDS FOR WETLAND MITIGATION AT THE SOUTH SHORE APARTMENTS DEVELOPMENT APPROVED

Mr. Robinson said Kuepers Architects and Builders are moving forward with plans for a market rate

rental housing development in which the first phase includes two 38-unit apartment buildings with future plans for three additional buildings. Kuepers' undertook a wetland delineation study of the project site. The delineation report determined that approximately 1.11 acres planned for building and roadway sites are classified as Type 1, 2 or 3 wetlands.

He explained mitigation of the wetlands may be accomplished by buying wetland credits on the basis of two credit acres for each wetland acre. The estimated cost for 2.22 acres of wetland credits is \$155,400 plus engineering and administrative fees.

In December, 2022, City Council established a Spending Plan by transferring \$2,329,478 of unobligated TIF 7 funds to the spending plan. Funds in the Spending Plan are authorized to "...provide assistance to private development consisting of the development of a variety of housing to address the City's housing needs. This includes, but is not limited to, both market rate and workforce housing along with a combination of owner occupied and rental housing".

The Spending Plan currently has \$1,000,000 in uncommitted funds that may be directed to assist Kuepers and the City in mitigating the wetlands identified in both the developer's building site and the proposed street right-of-way. The estimated cost is \$155,400 plus reimbursable expenses. He noted the funds are only available until December, 2025 and the unused amount must be transferred back to the TIF 7.

The motion was made by Council Member Kuhle, seconded by Council Member Weber and unanimously carried to commit the spending plan funds to reimburse the developer for wetland mitigation in both the building and right-of-way sites.

RESOLUTION NO. 2025-05-36 ADOPTED RELATING TO FINANCING OF CERTAIN PUBLIC IMPROVEMENTS BY THE CITY OF WORTHINGTON; ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

Hyunmyeong Goo, City Engineer, said in order for the City to comply with federal tax regulations and Minnesota Statutes Section 429, the City must adopt a resolution stating its intent to reimburse itself with bond proceeds for project costs incurred before bonds are issued.

He explained it is common practice for the City to cover early project expenses using internal funds and issue bonds later when project costs justify it.

The reimbursement would be for the East Flower Lane Extension, starting at the East Gateway Drive just north of Casey's extending approximately 800' West.

A motion was made by Council Member Kielblock, seconded by Council Member Ernst and

unanimously carried to approve the following resolution:

RESOLUTION NO. 2025-05-36

A RESOLUTION RELATING TO FINANCING OF CERTAIN PUBLIC IMPROVEMENTS BY THE CITY OF WORTHINGTON; ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

(Refer to Resolution File for complete copy of Resolution)

APPROVED AT GRANT AND SUPPORTING DOCUMENTS FOR EAST OKABENA TRAIL PROJECT AND RESOLUTION NO. 2025-05-37 ADOPTED APPROVING ACTIVE TRANSPORTATION PROGRAM GRANT AGREEMENT GRANT TERMS AND CONDITIONS SAP 177-090-006

Mr. Goo said the City of Worthington has been awarded \$1million in Active Transportation (AT) funding from the State of Minnesota for the East Okabena Lake Trail Project.

A motion was made by Council Member Weber, seconded by Council Member Kuhle to approve the State of MN Active Transportation Program Grant Agreement.

A motion was made by Council Member Kielblock, seconded by Council Member Weber and unanimously approved to adopt the following resolution:

RESOLUTION NO. 2025-05-37

A RESOLUTION APPROVING ACTIVE TRANSPORTATION PROGRAM GRANT AGREEMENT GRANT TERMS AND CONDITIONS SAP 177-090-006

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2025-05-38 ADOPTED APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS AND APPROVED PLANS FOR EAST FLOWER LANE STREET AND UTILITY IMPROVEMENTS

Mr. Goo said staff has prepared the plans and specifications for the East Flower Lane Street and Utility Improvement Project. The project is scheduled for the underground utility construction and first lift of pavement to be done during the 2025 construction season. The final layer of the pavement will be done in the Spring of 2026.

Bids will be received until 2:00 p.m. on June 18, 2025, and will be brought forward for consideration

and award at the June 23, 2025, City Council meeting.

The motion was made by Council Member Weber, seconded by Council Member Ernst and unanimously carried to approve the following resolution:

RESOLUTION NO. 2025-05-38

A RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT FOR BIDS

(Refer to Resolution File for complete copy of Resolution)

**APPROVED AMENDED LEASE AGREEMENT WITH MINNESOTA ENERGY
RESOURCES CORPORATION (MERC) FOR EAST OKABENA TRAIL**

Mr. Goo said at the Special Council Meeting held on April 16, 2025, the Council approved a License Agreement with Minnesota Energy Resources Corporation (MERC) for the development and use of East Okabena Trail on a portion of MERC's property.

Since that time, MERC has requested amendments to the original agreement regarding the term and termination notice. The amended agreement reflects the following revised terms:

Key Revisions to the Agreement:

- Term: The license term has been revised from 25 years to an initial term of 20 years, continuing year-to-year thereafter.
- Termination: Either party may terminate the agreement with 180 days' written notice, rather than the original 90-day notice.

All other terms of the agreement remain unchanged, including the City's right to construct and maintain a public recreational trail for non-motorized use, the requirement to begin construction within one year of the effective date, and the City's responsibility for ongoing maintenance and safety.

The motion was made by Council Member Ernst, seconded by Council Member Weber and unanimously carried to approve the amended License Agreement with Minnesota Energy Resources Corporation reflecting the revised term and termination provisions for the East Okabena Trail.

**CONSIDERATION OF ENTERING INTO NEGOTIATION TO ACQUIRE A SECTION OF
PARCEL #31-3497-250 APPROVED**

Mr. Goo explained as part of the Service Drive/Service Road Utility and Street Improvement Project,

staff has identified the need to acquire a portion of parcel 31-3497-250, owned by Roger and Ann Baschke at 2221 Oxford Street. The acquisition of this land is necessary to accommodate proper roadway alignment and support ongoing infrastructure improvements in the area.

This section will also serve as a vital connection between Service Drive and the Service Road, and is being planned as a potential detour route for the 2026/2027 Trunk Highway 59/60 turnback project. Securing this right-of-way is essential to ensure uninterrupted traffic flow during future state highway construction.

An appraisal that was completed in April determined the value of the land to be \$50,000.

The motion was made by Council Member Kuhle, seconded by Council Member Weber and unanimously carried to approve the purchase agreement and authorize the acquisition of the requested necessary right-of-way.

COUNCIL COMMITTEE REPORTS

Mayor Rick Von Holdt - No report.

Council Member Ernst - No report.

Council Member Weber - No report.

Council Member Kuhle - Attended a CVB Marketing Committee meeting. They continue to work on packages to entice people to our city. The first package has 2 tickets to a show at the Memorial Auditorium, a hotel stay and a \$60.00 restaurant certificate, with a value of \$330.00, and a cost of \$200.00. The closing on Prairie Acres is Friday, May 30, 2025. Also attended an LEC meeting, the former Kids Peace will become a Behavioral Health for children that will include 8 counties and allow for 72-hour holds. He said he does has reservations about it being a secure facility.

Council Member Kielblock - Attended a Public Arts Commission meeting in Larry Janssen's absence, they are working on some new signage for area public art.

CITY ADMINISTRATOR REPORT

Mr. Robinson said he had no report.

ADJOURNMENT

The motion was made by Council Member Kielblock, seconded by Council Member Weber and unanimously carried to adjourn the meeting at 6:01 p.m.

Mindy Eggers, MCMC
City Clerk

ADMINISTRATIVE SERVICES MEMO

DATE: JUNE 5, 2025

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEMS

1. APPLICATION TO BLOCK STREET(S) - FORWARD WORTHINGTON AGRIBUSINESS COMMITTEE

FORWARD Worthington Agribusiness Committee has submitted an application to block the following streets from 1:00 p.m. to 10:00 p.m. on Tuesday, July 22, 2025 for their 2025 Farm to Table Event:

9th Street - between Second Avenue and Third Avenue

A map of the street closure is included as ***Exhibit 1***. Dana Oberloh has been designated as the Safety Officer for the event. The rain date is Wednesday, July 23, 2025. The required insurance certificate has also been received.

Council action is requested on the Application to Block Streets for the 2025 Farm to Table

2. APPLICATION FOR TEMPORARY ON-SALE LIQUOR LICENSE - FORWARD WORTHINGTON

FORWARD Worthington has submitted an application for a Temporary On-Sale Liquor License (***included as Exhibit 2***) for their 2025 Farm to Table event on Tuesday, July 22, 2024, with a rain date of Wednesday, July 23, 2025. All the required paperwork, fees and insurance certificate naming the City of Worthington as additional insured have been received.

Council action is requested on the application for Temporary On-Sale Liquor License from the FORWARD Worthington for the Farm to Table Event.

3. 2025-2026 ON-SALE LIQUOR, WINE, CLUB AND SUNDAY ON-SALE LICENSE RENEWALS

The following 2025/2026 On-Sale Liquor, Club On-Sale, On-Sale Wine, and Sunday On-Sale Liquor License Renewal Applications have been received and are submitted for Council

approval:

2025/2026 On-Sale/Sunday Liquor Licenses

The Mav Grill, 1290 Ryan's Road
Cabana's Restaurant, 1719 East Avenue
Forbidden Barrel Brewing Company, 900 Third Avenue
Worthington Event Center, 1477 Prairie Drive
Great Life Malaska Golf & Fitness Worthington, 851 W. Oxford Street
The Tap, 107 12th Street
The Thompson Mexican Grill, 304 Tenth Street
Jebena Ethiopian Cuisine, 1632 Oxford Street
La Azteca Restaurant, 223 10th Street
Long Branch Saloon, 206 Tenth Street

2025/2026 Club On-Sale Liquor Licenses

Historic Dayton House, 1311 4th Avenue
Worthington Elk's Lodge, 1105 Second Avenue
Worthington Eagles Club, 205 Oxford Street
VFW 3958, 1117 Second Avenue

2025/2026 Wine Licenses

Worthington Comfort Suites, 1447 Prairie Drive

2025/2026 Brew Pub Off-Sale Beer License

Forbidden Barrel Brewing Company, 900 Third Avenue

All the required paperwork, insurance certificates and fees have been received.

CASE ITEMS

**1. RETIRING ISD 518 SUPERINTENDENT JOHN LANDGAARD COMMENTS
REGARDING FUNDING FOR A NEW ICE ARENA**

John Landgaard has requested an opportunity to present comments regarding funding for a new ice arena.

2. CHANGE IN SIGNATORIES

Banking institutions require resolutions approved by governing bodies, to make changes to position titles and authorized personnel to sign on City checking and investment accounts.

First State Bank Investment Services (Cambridge) does not have Denise Wethor, the Assistant Finance Director, as a signor on this account.

Council action is requested to adopt a resolution (*shown as Exhibit 3*) designating the change stated above for the new signer on the above account at First State Bank Investment Services (Cambridge).

3. RESOLUTION DECLARING CITY COUNCIL VACANCY

Council member Larry Janssen resigned from City Council effective May 27, 2025 resulting in a vacancy for a Ward 1 seat. In accordance with the City's Charter and Minnesota Statute 412.02, Council shall pass a resolution declaring a vacancy. A special election is not needed since there are less than two years remaining in the vacated term ending December 31, 2026.

Council may appoint any qualified person to the Ward 1 Council position to serve in that capacity the remainder of the unexpired term. To be eligible for consideration of this appointment, a candidate must be a U.S. citizen, a resident of the city, a qualified city voter, be at least 21 years of age, and be a resident of Ward 1 for the past 30 days.

Council is requested to approve the resolution included as *Exhibit 4* declaring a vacancy for the Ward 1 seat.

APPLICATION FOR PARADE PERMIT OR TO BLOCK STREET

Susan Noerenberg (name), as representative of Agribusiness Committee of FORWARD Worthington (organization sponsoring event) does hereby apply for a permit for a parade or to temporarily block a street for an event.

The date for the requested parade/event is Tuesday, July 22, 2025 with the time starting at 1:00 PM and ending at 10:00 PM. The route of this parade or blockage of the street shall be limited to the area delineated on the attached map.

Rain date:
Wednesday,
July 23, 2025

The following person, Dana Oberloh, is designated by the requesting organization as safety officer. He/she shall monitor this activity to ensure the safety of the crowd from such hazards as traffic conflicts because of the blocking of the roadways, inspection of barricades, etc. In addition, this person shall be the contact person and shall be available during the event should the police or City officials have concerns with the safety aspects of this event. The requesting organization agrees to conduct this event in the safest possible manner. In those cases where a street or public access is blocked, it shall be done in a clearly visible condition taking into account the speed of traffic and the need to ensure visibility during the various times of the event (taking into account the need for flashers should the obstructions be in place during times of darkness). In addition, said blockades will only be in place as long as necessary. Barricades must be approved by the City of Worthington and be placed according to Uniform Traffic and Marking specifications.

The requesting organization shall provide \$ 1,000,000.00 liability insurance coverage and shall name the City as an additional insured for this event with Nickel & Associates Insurance Company. The local agent who can confirm this coverage is Tina Nickel.

A certificate of insurance will be provided after the permit is approved and prior to conducting the event. The insurance must remain in effect until after the scheduled event.

Susan Noerenberg
Name of Person Applying for Organization

Date

FORWARD Worthington
Name of Applying Organization

700 2nd Avenue, Worthington, MN 56187
Address of Organization

507-372-2919
Telephone Number of Organization

Dana Oberloh
Name of Safety Officer

Same as above
Address of Safety Officer

Same as above
Telephone Number of Safety Officer

9th Street -
Location and Telephone Number of Safety Officer during the event

Attachments needed:

- 1) Map of delineated area
- 2) Certificate of Insurance

Approved By: _____

Dated: _____

FORWARD Worthington- Agribusiness Committee

Farm to Table Event

Block Street: Tuesday, July 22nd, 2025

1:00 p.m. – 10:00 p.m.

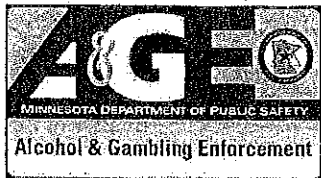
9th St (between 2nd and 3rd Avenue)

Rain date:

Block Street: Wednesday, July 23rd, 2025

1:00 p.m. – 10:00 p.m.

9th St. (Between 2nd + 3rd Avenue)



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization FORWARD Worthington		Date organized May 1939	Tax exempt number
Address 700 2nd Avenue		City Worthington	State MN
Name of person making application Susan Noerenberg		Business phone 507-372-2919	Home phone
Date(s) of event Tuesday, July 22, 2025*		Type of organization <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit	
Organization officer's name Dana Oberloh	City Worthington	State MN	Zip Code 56187
Organization officer's name Susan Noerenberg	City Worthington	State MN	Zip Code 56187
Organization officer's name 	City 	State MN	Zip Code
Organization officer's name 	City 	State MN	Zip Code

Location where permit will be used. If an outdoor area, describe.

9th Street, Between 2nd Ave + 3rd Ave

***Rain date: July 23, 2025**

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Nichel & Associates Insurance Agency

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

Farm to Table Event

9th Street – Between Second Avenue & Third Avenue

Tuesday, July 22, 2025

4:00 p.m. – 9:00 p.m.

Rain date:

Wednesday, July 23, 2025

4:00 p.m. – 9:00 p.m.

RESOLUTION NO. _____

**A RESOLUTION MODIFYING APPOINTMENTS TO CORPORATE AUTHORIZED
SIGNATORIES FOR THE CITY OF WORTHINGTON**

WHEREAS, it is the policy of the Worthington City Council to make appointments to assign individuals as corporate authorized signatories for the city government at various financial institutions, and

WHEREAS, these individuals are authorized as signatories on various deposit accounts on behalf of the City of Worthington, and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Worthington establishes the following:

1. Add Denise Wethor, Assistant Finance Director, to the First State Bank Investment Services (Cambridge) accounts.

ADOPTED by the Worthington City Council this 27th day of May, 2025.

(SEAL)

CITY OF WORTHINGTON

Rick Von Holdt, Mayor

ATTEST: _____
Mindy Eggers, City Clerk

RESOLUTION NO. _____

**RESOLUTION DECLARING VACANCY IN THE POSITION OF WARD 1 COUNCIL
MEMBER CITY COUNCIL WORTHINGTON**

WHEREAS, the Worthington City Council has determined that on Tuesday, May 27, 2025, as per Minnesota Statutes 351.02(1)(8), a vacancy on the City Council for the position of Council Member Ward 1 was created upon the resignation of Larry Janssen; and,

WHEREAS, according to Minnesota Statutes 412.02, Subdivision 2a, if the vacancy occurs on or after the first day to file affidavits of candidacy for the regular city election or when than less years remain in the unexpired term, there need not be a special election to fill the vacancy in a city office. The vacancy shall be filled by a City Council appointment until the next regular election is held and shall serve until the qualification of a successor. In the case of a tie vote in the Council, the Mayor shall make the appointment in writing and file it with the City Clerk; and,

WHEREAS, the term for the vacant Council Member position has nineteen months remaining to serve.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Worthington, Nobles County, Minnesota, that a vacancy in the Council is hereby declared and the same hereby approved, and the appointment Council Member shall serve from the time they are appointed by the City Council, until December 31st, 2026.

Adopted by the City Council of the City of Worthington on June 9, 2025.

(SEAL)

CITY OF WORTHINGTON

Rick Von Holdt, Mayor

Attest: _____
Mindy L. Eggers, City Clerk

PUBLIC WORKS MEMO

DATE: JUNE 6, 2025

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEM REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEMS

1. 2025 PRIVATE DOCK APPLICATIONS

City Staff has received a private dock on public property permit application from the following resident. The applicant (**shown below**) meets all the City Dock Policy requirements and staff recommends approval.

Bruce Pass - 214 Lake Street

Council action is requested to approve the applications and authorize City Staff to issue the 20205 dock permit.

ENGINEERING MEMO

DATE: JUNE 9, 2025

TO: MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

1. APPROVE TASK ORDER 35 WITH BOLTON AND MENK TO PROVIDE ENGINEERING SERVICE FOR SERVICE ROAD UTILITY AND STREET IMPROVEMENT

The contract for the reconstruction of Service Drive Utility and Street improvement project is awarded on May 8, 2025. The need for consulting engineering services is planned as part of the project due to the complex nature of the project and the current workload scheduled this construction season. Worthington currently has a Master Agreement for Professional Service dated September 14, 2020. Task Order 35 is proposed at a cost estimated at \$126,000.

Exhibit 1 is Task Order Number 35 with Bolton and Menk, Inc. to provide construction supervision service for the Service Road utility and street improvement project in the amount estimated at \$125,000.

Staff recommends approval of Task Order Number 35 in Exhibit 1.

2. APPROVE LIMITED USE PERMIT WITH MNDOT FOR EAST OKABENA TRAIL PROJECT

The East Okabena Trail project includes a non-motorized trail crossing within the right-of-way of Trunk Highway 60 at Nobles Street. A Limited Use Permit is required from the Minnesota Department of Transportation (MnDOT) to authorize construction, operation, and maintenance of the trail within state right-of-way.

MnDOT has issued Limited Use Permit No. 5305-0008 to the City of Worthington for this purpose. The permit is valid through May 28, 2035. The permit requires a formal resolution from the City Council authorizing execution of the agreement.

Council is requested to approve the Limited Use Permit Agreement with MnDOT for the East Okabena Trail project in **Exhibit 2-1**, and the resolution authorizing the City to enter into Limited Use Permit No. 5305-0008 with MnDOT in **Exhibit 2-2**.

3. **APPROVE PROFESSIONAL SERVICES PROPOSAL FROM SRF CONSULTING GROUP FOR CIP GRANTS**

The City of Worthington's 2025–2029 Capital Improvement Program (CIP) includes numerous infrastructure projects that may be eligible for state and federal funding. To strategically align CIP projects with available grant opportunities, professional assistance is proposed to identify, prioritize, and develop funding strategies.

SRF Consulting Group, Inc. submitted a proposal dated June 4, 2025, to develop a Funding and Grants Memorandum for the City. The work includes project coordination, funding opportunity analysis, grant alignment and prioritization, and preparation of draft and final memoranda. The proposal also provides recommendations for new projects added to the 2026–2030 CIP later this year.

The not-to-exceed fee for these professional services is \$14,976.00, with deliverables scheduled to be completed by December 31, 2025.

Council is requested to approve the Professional Services Proposal from SRF Consulting Group in **Exhibit 3**, for the development of the Funding and Grants Memorandum.

4. **AWARD THE CONTRACT FOR NORTH RAY DRIVE EXTENSION**

The bid opening for the 2025 North Ray Drive Extension project was held on Wednesday, June 4, 2025, at 2:00 p.m. A total of four bids were received. The lowest bid was submitted by McCuen Construction in the amount of \$198,572.50, which is approximately 28% below the Engineer's Estimate.

Upon review of the submitted materials, staff identified a procedural irregularity. McCuen Construction did not sign the required proposal form. However, all other required documents were properly completed and submitted, including the Equal Employment Opportunity (EEO) certification, subcontractor list, and the bid bond, which was duly executed and references this specific project.

The project specifications state that the 2020 MnDOT Standard Specifications for Construction shall govern the work. Per Section 1301, Subsection (2) of those specifications, "The Department reserves the right to waive defects and technicalities in a proposal." In addition, the City's own bid documents explicitly state that the "City reserves the right to reject any and all bids and to waive irregularities and informalities therein and further reserves the right to award the contract to the best interest of the City."

Staff has reviewed the nature of the omission and finds that the absence of a signature on the proposal form constitutes a minor technical irregularity that does not impact the responsiveness of the bid or the fairness of the competitive process. The bidder's intent is

clearly established through the execution of the bid bond and other supporting documentation.

Therefore, staff recommends the City Council consider waiving the irregularity and award the contract to McCuen Construction as the lowest responsible bidder in the amount of \$198,572.50, consistent with the City's and MnDOT's authority to act in the best interest of the project.

**CITY OF WORTHINGTON AND BOLTON & MENK, INC.
TASK ORDER TO AGREEMENT FOR PROFESSIONAL SERVICES**

TASK ORDER NO: 35

CLIENT: City of Worthington

CONSULTANT: Bolton & Menk, Inc.

DATE OF THIS TASK ORDER: June 4, 2025

DATE OF MASTER AGREEMENT FOR PROFESSIONAL SERVICES: September 14, 2020

Whereas, CLIENT and CONSULTANT entered into a Master Agreement for Professional Services (“Master Agreement”) as dated above; and CONSULTANT agrees to perform and complete the following Services for CLIENT in accordance with this Task Order and the terms and conditions of the Master Agreement. CLIENT and CONSULTANT agree as follows:

1.0 Scope of Services:

CONSULTANT shall perform the Services listed below or in the attached Scope. All terms and conditions of the Master Agreement are incorporated by reference in this Task Order, except as explicitly modified in writing herein.

CLIENT desires to have Consultant assist with construction related tasks for the Service Road and Service Drive Reconstruction project. From our discussions we understand that you desire to have us complete all project staking, assist with contract administration, with full time RPR services. Our anticipated tasks include following:

- *Construction Surveying and Administration*
 - Assist the City in scheduling a preconstruction meeting along with attendance to help answer any questions the Contractor has prior to commencing construction.
 - Respond to contractor’s questions regarding interpretation of and clarification of contract documents.
 - Assist the City in issuing field orders and work directive changes.
 - Assist the City in reviewing any change order proposal requests.
 - Assist the City in reconciling contractor’s partial and final pay quantities.
 - Review shop drawings.
 - Preparation of Item Record Accounts (IRAs), partial pay estimates, final punch list and record drawings.
 - Coordination of testing services and documentation of the work progress.
 - Construction Staking
 - Hosting and updating a project website.
 - Creating and distributing informational newsletters to residents and businesses.
- *Resident Project Representative (RPR)*
 - Fulltime onsite services during the contractors working hours to monitor activities.

2.0 Fees:

CLIENT shall pay CONSULTANT in accordance with Section III of the Master Agreement and as follows or as described in the attached scope. Since the amount of time required, for RPR services is variable depending on the contractor's schedule and effort this task order will be completed on an hourly basis. Total cost of services provided by CONSULTANT for this Task Order is estimated at \$126,000. This fee amount includes approximately 720-hours of RPR services.

3.0 Schedule:

Schedule for performance of Services will be based on actual construction timeline with an anticipated final completion date of December 1, 2025.

4.0 Deliverables

Deliverables will be as follows or as set forth in the attached Scope. Preconstruction meeting agenda and subsequent minutes, change orders, pay requests and other construction documentation as necessary.

5.0 Term

In the event that the Schedule for this Task Order extends beyond the term of the Master Agreement, either intentionally or unintentionally by Task Order Scope or by Task Order extension, then this Task Order shall operate to extend the Master Agreement through the completion of CONSULTANT'S obligations under this Task Order or until a new Master Agreement is executed incorporating this Task Order.

6.0 Other Matters

None.

7.0 Project Managers

Project managers and contact information for the CLIENT and CONSULTANT for this Task Order, if different than the Master Agreement, are as follows:

CLIENT:

Name: Hyunmyeong Goo
Address: 303 Ninth Street
City, State, Zip: Worthington, MN 56187
Office Phone: 507-372-8600
Email: hgoo@ci.worthington.mn.us

BOLTON & MENK, INC.

Name: Travis Winter, P.E.
Office Address 1501 South State Street, Ste 100
City, State, Zip: Fairmont, MN 56031
Office Phone: 507-238-4738
Email: travis.winter@bolton-menk.com

CLIENT:

BOLTON & MENK, INC.

By: _____

BY: Travis L. Winter

Printed Name: _____

Printed Name: Travis Winter, P.E.

Title: _____

Title: Principal Engineer

ATTACHMENTS TO THIS TASK ORDER:

Exhibit I-1 Resident Project Representative Responsibilities.

EXHIBIT I-1**RESIDENT PROJECT REPRESENTATIVE**

The CONSULTANT will furnish a Resident Project Representative (RPR), assistants and other field staff to assist CONSULTANT in observing performance of the Work of the CONTRACTOR.

Through more extensive on-site observations of the Work in progress and field checks of materials and equipment by the RPR and assistants, CONSULTANT assists the CLIENT in monitoring the progress and quality of the work; but, it is agreed that the furnishing of such services will not make CONSULTANT responsible for or give CONSULTANT control over construction means, methods, techniques, sequences or procedures or for safety precautions or programs, or responsibility for CONTRACTOR'S failure to perform the Work in accordance with the Contract Documents.

The duties and responsibilities of the RPR are limited to those of CONSULTANT in the construction Contract Documents, and are further limited and described as follows:

A. GENERAL

RPR is CONSULTANT'S agent at the site, will act as directed by and under the supervision of CONSULTANT, and will confer with CONSULTANT regarding RPR's actions. RPR's dealings in matters pertaining to the on-site work shall in general be with CONSULTANT and CONTRACTOR keeping CLIENT advised as necessary. RPR's dealings with subcontractors shall only be through or with the full knowledge and approval of CONTRACTOR. RPR shall generally communicate with CLIENT with the knowledge of and under the direction of CONSULTANT.

B. DUTIES AND RESPONSIBILITIES OF RPR

1. Schedules: Review the progress schedule, prepare a schedule of Shop Drawing submittals and review the schedule of values prepared by CONTRACTOR and consult with CONSULTANT concerning acceptability.
2. Conferences and Meetings: Attend meetings with CONTRACTOR, such as preconstruction conferences, progress meetings, job conferences and other project related meetings, and prepare and circulate copies of minutes thereof.
3. Liaison:
 - a. Serve as CONSULTANT'S liaison with CONTRACTOR, working principally through CONTRACTOR'S superintendent and assist in understanding the intent of the Contract Documents; and assist CONSULTANT in serving as CLIENT'S liaison with CONTRACTOR when CONTRACTOR'S operations affect CLIENT'S on-site operations.

- b. Assist in obtaining from CLIENT additional details or information, when required for proper execution of the Work.
- 4. Shop Drawings and Samples:
 - a. Record date of receipt of Shop Drawings and samples.
 - b. Receive samples which are furnished at the site by CONTRACTOR, and notify CONSULTANT of availability of samples for examination.
 - c. Advise CONSULTANT and CONTRACTOR of the commencement of any Work requiring a Shop Drawing or sample if the submittal has not been approved by CONSULTANT.
- 5. Review of Work, Rejection of Defective Work, Inspections and Tests:
 - a. Conduct on-site observations of the Work in progress to assist CONSULTANT in determining if the Work is in general proceeding in accordance with the Contract Documents.
 - b. Report to CONSULTANT whenever RPR believes that any Work is unsatisfactory, faulty or defective or does not conform to the Contract Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise CONSULTANT of Work that RPR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.
 - c. Verify that tests, equipment and systems startups and operating and maintenance training are conducted in the presence of appropriate personnel, and that CONTRACTOR maintains adequate records thereof; and observe, record and report to CONSULTANT appropriate details relative to the test procedures and startups.
 - d. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the results of these inspections and report to CONSULTANT.
- 6. Interpretation of Contract Documents: Report to CONSULTANT when clarifications and interpretations of the Contract Documents are needed and transmit to CONTRACTOR clarifications and interpretations as issued by CONSULTANT.
- 7. Modifications: Consider and evaluate CONTRACTOR'S suggestions for modifications in Drawings or Specifications and report with RPR's recommendations to CONSULTANT. Transmit to CONTRACTOR decisions as issued by CONSULTANT.

8. Records:

- a. Maintain orderly files for correspondence, reports or job conferences, Shop Drawings and samples, reproductions of original Contract Documents including all Work Directive Changes, Addenda, Change Orders, Field Orders, additional Drawings issued subsequent to the execution of the Contract, CONSULTANT'S clarifications and interpretations of the Contract Documents, progress reports, and other Project related documents.
- b. Keep a diary or log book, recording CONTRACTOR hours on the job site, weather conditions, data relative to questions of Work Directive Changes, Change Orders or changed conditions, list of job site visitors, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures.
- c. Record names, addresses and telephone numbers of all CONTRACTORS, subcontractors and major suppliers of materials and equipment.

9. Reports:

- a. Furnish CONSULTANT periodic reports as required of progress of the Work and of CONTRACTOR'S compliance with the progress schedule and schedule of Shop Drawing and sample submittals.
- b. Consult with CONSULTANT in advance of scheduled major tests, inspections or start of important phases of the Work.
- c. Draft proposed Change Orders and Work Directive Changes, obtaining backup material from CONTRACTOR and recommend to CONSULTANT Change Orders, Work Directive Changes, and Field Orders.
- d. Report immediately to CONSULTANT and CLIENT upon the occurrence of any accident.

10. Payment Requests: Review applications for payment with CONTRACTOR for compliance with the established procedure for their submission and forward with recommendations to CONSULTANT, noting particularly the relationship of the payment requested to the schedule of values, Work completed and materials and equipment delivered at the site but not incorporated in the Work.

11. Certificates, Maintenance and Operation Manuals: During the course of the Work, verify that certificates, maintenance and operation manuals and other data required to be assembled and furnished by CONTRACTOR are applicable to the items actually installed and in accordance with the Contract Documents, and have this material delivered to CONSULTANT for review and forwarding to CLIENT prior to final payment for the Work.

12. Completion:

- a. Conduct final inspection in the company of CONSULTANT, CLIENT, and CONTRACTOR and prepare a final list of items to be completed or corrected.
- b. Observe that all items on final list have been completed or corrected and make recommendations to CONSULTANT concerning acceptance.
- c. Assist in preparation of Record Drawings and provide copies of documentation requested by CLIENT for occupation of the Project.

C. LIMITATIONS OF AUTHORITY

It is agreed that Resident Project Representative's responsibility and obligations do not include the following actions nor shall RPR be directed to or be empowered to:

1. Authorize any deviation from the Contract Documents or substitution of materials or equipment, unless authorized by CONSULTANT.
2. Exceed limitations of CONSULTANT'S authority as set forth in the Contract Documents.
3. Undertake any of the responsibilities of CONTRACTOR, subcontractor or CONTRACTOR'S superintendent.
4. Advise on, issue directions relative to or assume control over any aspect of the means, methods, techniques, sequences or procedures of construction unless such advice or directions are specifically required by the Contract Documents.
5. Advise on, issue directions regarding or assume control over safety precautions and programs in connection with the Work.
6. Accept Shop Drawing or sample submittals from anyone other than CONTRACTOR.
7. Authorize CLIENT to occupy the Project in whole or in part.
8. Participate in specialized field or laboratory tests or inspections conducted by others except as specifically authorized by CONSULTANT.

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION**

LIMITED USE PERMIT

C.S. 5305 (T.H. 60)
County of Nobles
LUP # 5305-0008
Permittee: City of Worthington
Expiration Date: 05/28/2035
Coop./Const. Agmt # _____

In accordance with Minnesota Statutes Section 161.434, the State of Minnesota, through its Commissioner of Transportation, ("MnDOT"), hereby grants a Limited Use Permit (the "LUP") to City of Worthington, ("Permittee"), to use the area within the right of way of Trunk Highway No. 60 at Nobles Street as shown in red on Exhibit "A", (the "Area") attached hereto and incorporated herein by reference. This Limited Use Permit is executed by the Permittee pursuant to resolution, a certified copy of which is attached hereto as Exhibit B.

Non-Motorized Trail

The Permittee's use of the Area is limited to only the constructing, maintaining and operating a nonmotorized trail ("Facility") and the use thereof may be further limited by the Code of Federal Regulations, including, but not limited to 23 C.F.R. 217 also published as the Federal-Aid Policy Guide.

In addition, the following special provisions shall apply:

SPECIAL PROVISIONS

1. **TERM.** This LUP terminates at 11:59PM on 05/28/2035 ("Expiration Date") subject to the right of cancellation by MnDOT, with or without cause, by giving the Permittee ninety (90) days written notice of such cancellation. This LUP will not be renewed except as provided below.

Provided this LUP has not expired or terminated, MnDOT may renew this LUP for a period of up to ten (10) years, provided Permittee delivers to MnDOT, not later than ninety (90) days prior to the Expiration Date, a written request to extend the term. Any extension of the LUP term will be under the same terms and conditions in this LUP, provided:

- (a) At the time of renewal, MnDOT will review the Facility and Area to ensure the Facility and Area are compatible with the safe and efficient operation of the highway and the Facility and Area are in good condition and repair. If, in MnDOT's sole determination, modifications and repairs to the Facility and Area are needed, Permittee will perform such work as outlined in writing in an amendment of this LUP; and
- (b) Permittee will provide to MnDOT a certified copy of the resolution from the applicable governmental body authorizing the Permittee's use of the Facility and Area for the additional term.

If Permittee's written request to extend the term is not timely given, the LUP will expire on the Expiration Date.

Permittee hereby voluntarily releases and waives any and all claims and causes of action for damages, costs, expenses, losses, fees and compensation arising from or related to any cancellation or termination of this LUP by MnDOT. Permittee agrees that it will not make or assert any claims for damages, costs, expenses, losses, fees and compensation based upon the existence, cancellation or termination of the LUP. Permittee agrees not to sue or institute any legal action against MnDOT based upon any of the claims released in this paragraph.

2. REMOVAL. Upon the Expiration Date or earlier termination, at the Permittee's sole cost and expense Permittee will:
 - (a) Remove the Facility and restore the Area to a condition satisfactory to the MnDOT District Engineer; and
 - (b) Surrender possession of the Area to MnDOT.

If, without MnDOT's written consent, Permittee continues to occupy the Area after the Expiration Date or earlier termination, Permittee will remain subject to all conditions, provisions, and obligations of this LUP, and further, Permittee will pay all costs and expenses, including attorney's fees, in any action brought by MnDOT to remove the Facility and the Permittee from the Area.

3. CONSTRUCTION. The construction, maintenance, and supervision of the Facility shall be at no cost or expense to MnDOT.

Before construction of any kind, the plans for such construction shall be approved in writing by the MnDOT's District Engineer. Approval in writing from MnDOT District Engineer shall be required for any changes from the approved plan.

The Permittee will construct the Facility at the location shown in the attached Exhibit "A", and in accordance with MnDOT-approved plans and specifications. Further, Permittee will construct the Facility using construction procedures compatible with the safe and efficient operation of the highway.

Upon completion of the construction of the Facility, the Permittee shall restore all disturbed slopes and ditches in such manner that drainage, erosion control and aesthetics are perpetuated.

The Permittee shall preserve and protect all utilities located on the lands covered by this LUP at no expense to MnDOT and it shall be the responsibility of the Permittee to call the Gopher State One Call System at 1-800-252-1166 at least 48 hours prior to performing any excavation.

Any crossings of the Facility over the trunk highway shall be perpendicular to the centerline of the highway and shall provide and ensure reasonable and adequate stopping sight distance.

4. **MAINTENANCE.** Any and all maintenance of the Facility shall be provided by the Permittee at its sole cost and expense, including, but not limited to, plowing and removal of snow and installation and removal of regulatory signs. No signs shall be placed on any MnDOT or other governmental agency sign post within the Area. MnDOT will not mark obstacles for users on trunk highway right of way.
5. **USE.** Other than as identified and approved by MnDOT, no permanent structures or no advertising devices in any manner, form or size shall be allowed on the Area. No commercial activities shall be allowed to operate upon the Area.

Any use permitted by this LUP shall remain subordinate to the right of MnDOT to use the property for highway and transportation purposes. This LUP does not grant any interest whatsoever in land, nor does it establish a permanent park, recreation area or wildlife or waterfowl refuge. No rights to relocation benefits are established by this LUP.

This LUP is non-exclusive and is granted subject to the rights of others, including, but not limited to public utilities which may occupy the Area.

6. **APPLICABLE LAWS.** This LUP does not release the Permittee from any liability or obligation imposed by federal law, Minnesota Statutes, local ordinances, or other agency regulations relating thereto and any necessary permits relating thereto shall be applied for and obtained by the Permittee.

Permittee at its sole cost and expense, agrees to comply with, and provide and maintain the Area, Facilities in compliance with all applicable laws, rules, ordinances and regulations issued by any federal, state or local political subdivision having jurisdiction and authority in connection with said Area including the Americans with Disabilities Act ("ADA"). If the Area and Facilities are not in compliance with the ADA or other applicable laws MnDOT may enter the Area and perform such obligation without liability to Permittee for any loss or damage to Permittee thereby incurred, and Permittee shall reimburse MnDOT for the cost thereof, plus 10% of such cost for overhead and supervision within 30 days of receipt of MnDOT's invoice.

7. **CIVIL RIGHTS.** The Permittee for itself, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree that in the event improvements are constructed, maintained, or otherwise operated on the Property described in this Limited Use Permit for a purpose for which a MnDOT activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the Permittee will maintain and operate such improvements and services in compliance with all requirements imposed by the Acts and Regulations relative to nondiscrimination in federally-assisted programs of the United States Department of Transportation, Federal Highway Administration, (as may be amended) such that no person on the grounds of race, color, national origin, sex, age, disability, income-level, or limited English proficiency will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said improvements.
8. **SAFETY.** MnDOT shall retain the right to limit and/or restrict any activity, including the parking of vehicles and assemblage of Facility users, on the highway right of way over which this LUP is granted, so as to maintain the safety of both the motoring public and Facility users.
9. **ASSIGNMENT.** No assignment of this LUP is allowed.
10. **IN WRITING.** Except for those which are set forth in this LUP, no representations, warranties, or agreements have been made by MnDOT or Permittee to one another with respect to this LUP.
11. **ENVIRONMENTAL.** The Permittee shall not dispose of any materials regulated by any governmental or regulatory agency onto the ground, or into any body of water, or into any container on the State's right of way. In the event of spillage of regulated materials, the Permittee shall notify in writing MnDOT's District Engineer and shall provide for cleanup of the spilled material and of materials contaminated by the spillage in accordance with all applicable federal, state and local laws and regulations, at the sole expense of the Permittee.
12. **MECHANIC'S LIENS.** The Permittee (for itself, its contractors, subcontractors, its materialmen, and all other persons acting for, through or under it or any of them), covenants that no laborers', mechanics', or materialmen's liens or other liens or claims of any kind whatsoever shall be filed or maintained by it or by any subcontractor, materialmen or other person or persons acting for, through or under it or any of them against the work and/or against said lands, for or on account of any work done or materials furnished by it or any of them under any agreement or any amendment or supplement thereto.
13. **NOTICES.** All notices which may be given, by either party to the other, will be deemed to have been fully given when served personally on MnDOT or Permittee or when made in writing addressed as follows: to Permittee at:

Rick von Holdt, Mayor
303 Ninth Street
Worthington, MN 56187

and to MnDOT at:

State of Minnesota
Department of Transportation
District 7 Right of Way
2151 Bassett Drive
Mankato, MN 56001-6888

The address to which notices are mailed may be changed by written notice given by either party to the other.

14. **INDEMNIFICATION AND RELEASE.** Permittee shall indemnify, defend to the extent authorized by the Minnesota Attorney General's Office, hold harmless and release the State of Minnesota, its Commissioner of Transportation, employees, the FHWA, and any successors and assigns of the foregoing, from and against all claims, demands, and causes of action for injury to or death of persons or loss of or damage to property (including Permittee's property) occurring on the Area and Facility or arising out of or associated with Permittee's use and occupancy of the Area and Facility, regardless of whether such injury, death, loss, or damage (i) is caused in part by the negligence (but not the gross negligence or willful misconduct) of MnDOT or (ii) is deemed to be the responsibility of MnDOT because of its failure to supervise, inspect, or control the operations of Permittee or otherwise discover or prevent actions or operations of Permittee giving rise to liability to any person. Nothing in this LUP shall obligate Permittee to indemnify or save MnDOT harmless from (a) any gross negligence or willful misconduct of MnDOT or its employees, contractors, agents, or anyone for whom MnDOT is legally responsible, or (b) any claims, demands or causes of action not arising out of or associated with Permittee's occupancy or use of the Area and Facility.

Permittee hereby releases the State of Minnesota, its Commissioner of Transportation, employees, the FHWA, and any successors and assigns of the foregoing, from and against all claims, demands, suits, losses, costs, expenses, and causes of action for loss of or damages to the Area and Facility or to Permittee's property on or about the Area and Facility, except when such loss or damage is caused solely by the negligence of MnDOT or its employees, contractors, agents, or anyone for whom MnDOT is legally responsible.

MnDOT's liability is subject to the Minnesota Tort Claims Act, Minn. Stat. §3.736 and other applicable law.

MINNESOTA DEPARTMENT

OF TRANSPORTATION

RECOMMENDED FOR APPROVAL

By: _____
District Engineer

Date _____

CITY OF WORTHINGTON

By _____

Its _____

And _____

Its _____

APPROVED BY:

COMMISSIONER OF TRANSPORTATION

By: _____
Director, Office of Land Management

Date _____

The Commissioner of Transportation
by the execution of this permit
certifies that this permit is
necessary in the public interest
and that the use intended is for
public purposes.

RESOLUTION NO. 2025-06-_____

APPROVING LIMUTED USE PERMIT NO. 5305-0008
EASE OKABENA TRAIL

IT IS RESOLVED that the City of Worthington enter into Limited Use Permit No. 5305-0008 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for maintenance and use by the City of Worthington upon, along and adjacent to Trunk Highway No. 60 and the limits of which are defined in said Limited Use Permit.

IT IS FURTHER RESOLVED by City of Worthington, Minnesota that the Mayor and the City Council are authorized to execute the Limited Use Permit and its amendments.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON AS FOLLOWS; that the Mayor and the City Clerk/Manager/Administrator are authorized to execute the Limited Use Permit and its amendments, and that the City of Worthington enter into Limited Use Permit No. 5305-0008 with the State of Minnesota, Department of Transportation for the following purposes:

Non-Motorized Trail

Adopted by the city council of the city of Worthington, Minnesota, this the 9th day of June, 2025.

(SEAL)

Rick Von Holdt, Mayor

Attest: _____
Mindy L. Eggers, City Clerk



June 4, 2025

Hyunmyeong Goo
City Engineer
City of Worthington
303 Ninth Street
Worthington, MN 56187
Hgoo@ci.worthington.mn.us

Subject: Proposal for Professional Services for the development of a City of Worthington CIP Grant Memo

Dear Hyunmyeong Goo:

SRF Consulting Group, Inc. (SRF) is pleased to submit this proposal to provide professional services to the City of Worthington for the development of a **Funding and Grants Memorandum**. This memorandum will analyze projects identified in the City's 2025–2029 Capital Improvement Program (CIP) and provide strategic guidance for aligning these projects with potential state and federal discretionary funding opportunities.

The goal of this effort is to support the City in taking a proactive and informed approach to identifying, prioritizing, and preparing projects that are strong candidates for competitive grant applications. By aligning CIP projects with relevant funding sources, the memorandum will help position the City for future infrastructure investment and long-term community benefit.

Scope of Services

We propose to carry out the work ("Scope of Services"), set forth below.

Task 1 Project Management and Coordination

This task includes the overall management of daily project activities, including task execution, scheduling, meetings, and ongoing coordination to ensure timely and successful project delivery. Key responsibilities include:

- Monitoring and managing the project budget
- Preparing and submitting monthly invoices
- Maintaining regular communication with City of Worthington staff throughout the duration of the project
- Conducting Quality Assurance/Quality Control (QA/QC) reviews for all deliverables to ensure consistency and accuracy

To support the development of the Funding and Grants Memorandum, SRF will facilitate up to two one-hour virtual meetings (via Microsoft Teams) with City staff. These meetings will focus on gathering pertinent information and data critical to shaping the final recommendations.

SRF will also collaborate with the City to request, collect, and review any supplemental materials or supporting documentation needed. Routine coordination and communication will occur primarily via email to ensure efficient and consistent progress throughout the project.

- Task budgeted at 6 staff hours, \$1,256.00.

Task 2 – Funding Opportunity Analysis and Strategic Grant Alignment/Prioritization

As part of this task, SRF will conduct a detailed review of the City of Worthington's Capital Improvement Program (CIP) and analyze associated project location data provided through ArcGIS Pro files. SRF will use this information to assess project scope, geographic context, and alignment with funding priorities.

Key activities will include:

- Analyzing CIP project data and synthesizing key findings
- Identifying and evaluating relevant state and federal grant opportunities aligned with City priorities
- Monitoring ongoing shifts in federal and state funding priorities, including those influenced by the current administration
- Reviewing past and current **Notices of Funding Opportunities (NOFOs)** to assess applicable guidance and trends
- Tracking agency websites and grant platforms for upcoming funding announcements

SRF will develop an **at-a-glance grant calendar** and a **funding roadmap** that outlines optimal timing and sequencing for grant applications tied to each project. To support strategic decision-making, SRF will apply its proprietary **grant prioritization tool** to screen each project based on:

- Eligibility and alignment with funding criteria
- Project readiness and competitiveness
- Application timing and deadlines
- Local match requirements
- Likelihood of success

Each project will be accompanied by a tailored funding plan, enabling the City to focus efforts on the most viable and impactful opportunities.

- Task budgeted at 48 staff hours, \$7,528.00.

Task 3 – Draft and Final Memorandum Development

In this task, SRF will prepare a **Draft Funding and Grants Memorandum** that summarizes key findings and provides strategic guidance for leveraging federal discretionary grant opportunities based on the City of Worthington's Capital Improvement Program (CIP).

The memorandum will include:

- **Concise grant program summaries** (1–2 paragraphs each) for all relevant and applicable federal funding programs
- An **at-a-glance calendar or table** outlining known and anticipated upcoming funding opportunities
- An **assessment of project applicability, eligibility, and competitiveness** for each funding source
- Specific alignment of identified grant programs with select example projects from the current CIP
- **Strategic guidance** for projects that are not currently competitive or grant-ready, with recommendations for improving their future viability

Once the draft memorandum is complete, SRF will use one of the virtual meetings outlined in Task 1 to present key findings, review recommendations, and discuss project-specific questions with City staff.

The **draft memorandum will be delivered at least two weeks prior to the meeting**, allowing sufficient time for internal review. Following receipt of feedback, SRF will incorporate the comments and deliver a **Final Funding and Grants Memorandum** by July 31, 2025, that reflects the City's input and priorities.

- Task budgeted at 16 staff hours, \$2,712.00.

Task 4 – Future CIP Projects

In this task, SRF will review future projects (up to 20 projects) that have been added to the 2026-2030 CIP between August 1 and December 1, 2025. Recommendations for these new projects will be amended into the Final Funding and Grants Memorandum and completed by December 31, 2025.

- Task budgeted at 20 staff hours, \$3,480.00.

Assumptions

Below is a list of assumptions for this proposal:

- SRF assumes the review of the City of Worthington CIP 2025-2029 and will evaluate 96 potential projects as follows:
 - Streets – 21 projects
 - Water – 34 projects
 - Sanitary (Mun WW) – 13 projects
 - Storm Sewer (St Drain) – 20 projects
 - Parks (Rec) – 8 projects

- SRF assumes that **consolidated review comments** representing feedback from all participating City departments—will be provided in a single document (via OneDrive or SharePoint).

Schedule

SRF will complete all work and prepare final deliverables by December 31, 2025.

Basis of Payment/Budget

We propose to be reimbursed for our services on an hourly basis for the actual time expended. Other direct project expenses are not anticipated for this contract. Invoices are submitted monthly for work performed during the previous month. Payment is due within 35 days.

Based on our understanding of the project and our scope of services, we propose a not-to-exceed fee of **\$14,976.00** for our services.

Changes in Scope of Services

It is understood that if the scope or extent of work changes, the cost will be adjusted accordingly. Before any out-of-scope work is initiated, however, we will submit a budget request for the new work and will not begin work until we receive authorization from you.

Standard Terms and Conditions

The attached Standard Terms and Conditions (Attachment A), together with this proposal for professional services, constitute the entire agreement between the Client and SRF and supersede all prior written or oral understandings. This agreement may only be amended, supplemented, modified, or canceled by a written instrument executed by both parties.

Acceptance/Notice to Proceed

A signed copy of this proposal, mailed or emailed to our office, will serve as acceptance of this proposal and our notice to proceed. The email address is pchellevoid@srfconsulting.com.

We appreciate your consideration of this proposal and look forward to working with you on this project. Please feel free to contact us if you have any questions or need additional information.


Sincerely,

SRF Consulting Group, Inc.



Paul Chellevoid, AICP

Project Manager – Funding and Grants



Erin Hunker, PE, CFM

Project Director – Water Resources

Attachment(s):

Attachment A – Standard Terms and Conditions

Approved: City of Worthington

(signature)

Name

Title

Date

This cost proposal is valid for a period of 90 days. SRF reserves the right to adjust its cost estimate after 90 days from the date of this proposal.

Attachment A

STANDARD TERMS AND CONDITIONS

The Standard Terms and Conditions together with the attached Proposal for Professional Services and all Attachments constitute the entire Agreement between the CLIENT and SRF Consulting Group, Inc. ("SRF") and supersede all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by written amendment signed by both parties.

1. STANDARD OF CARE

- a. The standard of care for all professional services performed or furnished by SRF under this Agreement will be the care and skill ordinarily used in the profession practicing under similar circumstances. SRF makes no warranties, expressed or implied, under the Agreement or otherwise, in connection with SRF's services.
- b. The CLIENT shall be responsible for, and SRF may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by CLIENT to SRF pursuant to this Agreement. SRF may use such requirements, reports, data, and information in performing or furnishing services under this Agreement.

2. NO THIRD-PARTY BENEFICIARY

All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of the CLIENT and SRF and not for the benefit of any other party. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or SRF. SRF's services under this Agreement are being performed solely for the CLIENT's benefit, and no other entity shall have any claims against SRF because of this Agreement or the performance or nonperformance of services hereunder.

3. PAYMENT TO SRF

Invoices will be prepared in accordance with SRF's standard invoicing practices and will be submitted to the CLIENT by SRF monthly, unless otherwise agreed. Invoices are due and payable within thirty-five (35) days of receipt. If the CLIENT fails to make any payment due SRF for services and expenses within forty-five (45) days after receipt of SRF's invoice thereafter, the amounts due SRF will be increased at the rate of 1-1/2% per month (or the maximum rate of interest permitted by law, if less). In addition, SRF may, after giving seven days written notice to the CLIENT, suspend services under this Agreement until SRF has been paid in full of amounts due for services, expenses, and other related charges.

4. OPINION OF PROBABLE CONSTRUCTION COST

Any opinions of costs prepared by SRF represent its judgment as a design professional and are furnished for the general guidance of the CLIENT. Since SRF has no control over the cost of labor, materials, market condition, or competitive bidding, SRF does not guarantee the accuracy of such cost opinions as compared to contractor or supplier bids or actual cost to the CLIENT.

5. INSURANCE

SRF will maintain the following types of coverage and limits throughout the term of this Agreement. Policies shall name CLIENT as an Additional Insured to Comprehensive General Liability and Business Automobile Liability.

Workers' Compensation	Statutorily required amounts
Employer's Liability Insurance	Minimal Limits: \$100,000 Each Accident \$100,000 Each Employee by Disease \$100,000 Aggregate Disease
General Liability Insurance	Minimal Limits: \$1,000,000 Each Occurrence \$2,000,000 Annual Aggregate
Automobile Liability Insurance	Minimal Limits: \$1,000,000 combined single limit each occurrence covering owned, non-owned and hired automobiles.
Professional Liability Insurance	Minimal Limits: \$2,000,000 per Claim \$2,000,000 Annual Aggregate

6. INDEMNIFICATION AND ALLOCATION OF RISK

- a. To the fullest extent permitted by law, SRF agrees to indemnify and hold harmless the CLIENT, their officers, directors and employees against all damages, liabilities or costs (including reasonable attorneys' fees and defense costs) to the extent caused by SRF's negligent acts under this Agreement and anyone for whom SRF is legally liable.
- b. To the fullest extent permitted by law, the CLIENT agrees to indemnify and hold harmless SRF, their officers, directors and employees against all damages, liabilities or costs (including reasonable attorneys' fees and defense costs) to the extent caused by the CLIENT's negligent acts under this Agreement and anyone for whom the CLIENT is legally liable.

7. TERMINATION OF AGREEMENT

Either party may at any time, upon seven days prior written notice to the other party, terminate this Agreement. Upon such termination, the CLIENT shall pay to SRF all amounts owing to SRF under this Agreement, for all work performed up to the effective date of termination.

8. OWNERSHIP AND REUSE OF DOCUMENTS

Upon full payment to SRF, all deliverables which were prepared by or authored by SRF pursuant to this Agreement are deemed to be "works made for hire" and shall automatically become the property of the Client. Any preexisting intellectual property shall remain the property of SRF. SRF grants the Client a perpetual, irrevocable, non-exclusive, royalty free license for SRF's preexisting intellectual property that are incorporated in the deliverables that are purchased by CLIENT. Reuse of any deliverables by the CLIENT shall be at CLIENT's sole risk; and the CLIENT agrees to indemnify, and hold SRF harmless from all claims, damages, and expenses including attorney's fees arising out of such reuse of documents by the CLIENT or by others acting through the CLIENT.

9. FORCE MAJEURE

SRF shall not be liable for any loss or damage due to failure or delay in rendering any service called for under this Agreement resulting from any cause beyond SRF's reasonable control.

10. ASSIGNMENT

Neither party shall assign its rights, interests or obligations under this Agreement without the express written consent of the other party.

11. BINDING EFFECT

This Agreement shall bind, and the benefits thereof shall inure to the respective parties hereto, their legal representatives, executors, administrators, successors, and assigns.

12. SEVERABILITY AND WAIVER OF PROVISIONS

Any provisions or part of the Agreement held to be void or unenforceable under any laws or regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the CLIENT and SRF, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

13. SURVIVAL

All provisions of this Agreement regarding Ownership and Reuse of Documents, Indemnification and Allocation of Risk, and Dispute Resolution and Damages shall remain in effect after termination or expiration of this Agreement.

14. DISPUTE RESOLUTION AND DAMAGES

CLIENT and SRF agree to use their best efforts to resolve amicably any dispute. In the event that a dispute cannot be resolved, upon the joint concurrence of the parties to the selection of a mediator, the dispute will be submitted to mediation before, and as a condition precedent to, the initiation of any legal action. CLIENT and SRF agree to waive all incidental, indirect, consequential and special damages, including, but not limited to, loss of use, income, reputation, profits, revenue, business opportunity, or production.

15. CONTROLLING LAW

The laws of the state where the Project is located govern this Agreement. Legal proceedings, if any, shall be brought in a court of competent jurisdiction in the county where the Project is located.

16. SITE SAFETY

Except for the activities of SRF under this Agreement, SRF shall not at any time supervise, direct, or have control over any other work on the Project, nor shall SRF be responsible for the means, methods, techniques, schedules or procedures of construction selected for the Project or the safety precautions or programs incident to that work.

17. RECORDS

SRF shall establish and maintain accurate and complete books, accounts, records and reports pertaining to the Project and shall maintain said records for a period of six years from the date of final payment to SRF under this Agreement.

18. INDEPENDENT CONTRACTOR

Nothing in this Agreement is intended, or shall be construed, to create a partnership or joint venture between the parties. For the purpose of this Agreement, the parties acknowledge that SRF and its employees and agents are independent contractors and not employees or agents of the CLIENT, including for state or federal tax purposes and related withholdings and unemployment.

19. ADDITIONAL TERMS AND CONDITIONS

SRF shall endeavor to perform all professional services under this Agreement in accordance with all applicable federal, state, and local laws, ordinances, rules and regulations insofar as they relate to SRF's performance of the provisions of this Agreement.

COMMUNITY DEVELOPMENT MEMO**DATE: June 5, 2025****TO: HONORABLE MAYOR AND CITY COUNCIL****SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW****1. PUBLIC HEARING ON RESIDENTIAL PROPERTY TAX ABATEMENT**

Exhibit 1A is a copy of a City of Worthington Residential Property Tax Abatement Program application submitted by DBProperties. The applicant is seeking approval of tax abatement for the construction of up to five, 12-unit apartment buildings on Darling Drive.

Staff has reviewed the application and has concluded that it meets all the parameters of the Program guidelines. Therefore, staff is recommending approval of the application. To comply with State Statutes regarding tax abatement, a public hearing has been scheduled tonight to allow for public comment on the proposed abatement. Should Council concur with staff's recommendation, it may do so by adopting the resolution provided in Exhibit 1B after the completion of the public hearing.

Council action is requested.

2. PUBLIC HEARING ON BUSINESS SUBSIDY POLICY

On April 8, 2019, the City Council adopted a new municipal subsidy policy which sets policies and guidelines for business subsidies the City may grant. That policy is shown in Exhibit 2A.

City staff recently discovered that at the time of adoption, no public hearing was held. Minnesota Statute 116J.994 requires a public hearing before any subsidy policy may be adopted. In order to continue granting business subsidies and file proper reports with the Department of Employment and Economic Development (DEED), a public hearing has been scheduled for tonight and Council is asked to re-adopt the policy shown in Exhibit 2A. No changes are being proposed at this time.

Council action is requested.

3. CONDITIONAL USE PERMIT – FERTILZIER DEALER SUPPLY

Fertilizer Dealer Supply, Inc is requesting a conditional use permit to allow for the development of a fertilizer equipment parts retail center on property zoned ‘M-1’ light manufacturing district pursuant to City Code Chapter 155, Appendix E: Table 5. The business would be located South of Gateway Drive and immediately adjacent to State Highway 59/60. The area encompasses parcels 31-0981-000 and a portion of 31-0980-000.

At its June 3, 2025 meeting, the City Planning Commission voted unanimously to recommend approval of the requested conditional use permit with no special conditions.

Their recommendation was based on the following:

1. The applicant is purchasing parcel 31-0981-000 and a portion of parcel 31-0980-000 (the empty farm ground portion of the parcel), shown in Exhibit 3A, with plans to construct a new fertilizer equipment parts retail center. The subject property is currently zoned M-1 light manufacturing district. City Code Chapter 155 Appendix E: Table 5 requires a conditional use permit for the sale of parts, farm implements, and other related activities in the M-1 district.
2. The proposed site plan can be seen in Exhibit 3B. The proposed building will be approximately 23,380 square feet with retail/store space, shop space, warehousing, and a shipping/receiving area. The building is proposed to sit approximately in the middle of the subject property (above the island parcel splitting the property) with a long access drive to Gateway Drive. The area will have a hard surfaced driveway, parking and apron around the building and a gravel surfaced area to the north to accommodate overflow parking, delivery vehicle space, or exterior storage of items for sale. No fertilizer or other chemicals are planned to be sold or stored on the property.
3. Conditional use requests provide an opportunity to ensure that the proposed use will not have a negative impact on surrounding properties. The surrounding properties current land uses, shown in Exhibit 3C are as follows:

North: An auto body shop, storage units, and some residential (located on commercially zoned property) are located on the adjacent property to the north.

East: Highway 59/60 separates the subject property for land outside City limits.

South: Farmland and a single-family home located outside City limits.

West: To the west is a metal recycling operation.

The residential units on the adjacent property are considering legal non-conforming (or “grandfathered”) as they are located on property zoned ‘B-3’. Staff has no concerns about negative impacts to surrounding properties from the proposed use.

4. The City’s 2045 Comprehensive Plan designates the subject property as future light industrial. The Plan specifies light industrial as “areas that support a range of industrial commerce activities with minimal disturbance to the immediate surrounding community...”. The Plan also identifies support for new businesses, growth of the community, and siting development in areas easy to serve with utilities.

Should Council concur with the findings of the Planning Commission, they may approve the land use application by motion. Any Council member voting against the application must state their reasons for doing so for the record.

Council action is requested.

4. CONDITIONAL USE PERMIT – MEXICANO PROPERTIES WAREHOUSE FACILITY

Mexicano Properties, Inc is requesting a conditional use permit to allow for the development of a warehouse center along with office space on the east side of Research Lane (parcels 31-3786-583, 31-3786-585, 31-3786-587, and 31-3786-589). The subject property is zoned as Planned Unit Development #7.

At its June 3, 2025 meeting, the City Planning Commission voted unanimously to recommend approval of the requested conditional use permit with no special conditions.

Their recommendation was based on the following:

1. The applicant is seeking a conditional use permit to allow for a warehouse facility on parcels 31-3786-583, 31-3786-585, 31-3786-587, and 31-3786-589, shown in Exhibit 4A.
2. The subject property is currently zoned as Planned Unit Development (PUD) #7 as shown in Exhibit 4B. PUD #7 divides Bioscience Park into three areas, A, B, and C. The subject property is located in Area C where the PUD stipulates that warehouses are permitted by conditional use only.
3. The proposed site plan can be seen in Exhibit 4C. The proposed building will be just over 13,000 square feet, have parking in the front of the building, docks on the north

and south side of the building for trucks, and associated access drives. The site's access points, parking, and loading areas will all be hard surfaced with a proposed gravel drive area/road on the rear of the building for extra trailer parking or a turn-around point. The access points off of Research Lane will be required to have a reduced width to comply with the City's driveway requirements. Aside from that, the proposed site plan complies with all applicable requirements of PUD #7 and Worthington City Code.

The facility will have two dedicated docks and other ground level, overhead doors to allow access. The planned facility will have a fairly low amount of traffic, though future expansions would increase the amount of traffic.

4. Conditional use requests provide an opportunity to ensure that the proposed use will not have a negative impact on surrounding properties. The surrounding properties current land uses are shown in Exhibit 4D, and include offices, labs, a hotel, event center, and distribution centers. The entire area known as Bioscience Park is zoned as PUD #7.
5. The City's 2045 Comprehensive Plan designates the subject property as future business park property, suitable for a range of uses including manufacturing, offices, warehouse, and commercial. The Plan also identifies support for new businesses, growth of the community, and siting development in areas easy to serve with utilities.

Should Council concur with the findings of the Planning Commission, they may approve the land use application by motion. Any Council member voting against the application must state their reasons for doing so for the record.

Council action is requested.

5. DEVELOPMENT AGREEMENT – DBPROPERTIES

The Worthington EDA has proceeded with the sale of Lot 1, Block 2, Cecilee Addition, located along Darling Drive and Grand Avenue to DBProperties for the development of apartment buildings. On January 27, 2025 City Council approved a financial assistance offer of up to \$15,000 per unit for 36 units. Council also committed to the removal of a portion of the cul-de-sac on Darling Drive in order to allow for more additional buildings.

That approved offer has been worked into a development agreement, shown in Exhibit 5A. Council is asked to approve the agreement.

Another development agreement and loan agreement are being presented to the EDA as the property owner for their consideration.

DBProperties

13968 HWY 3

Akron, IA 51001

Phone: (712) 899-6880

Email: dbc@derocherbrothersconstruction.com

May 16, 2025

City of Worthington

303 Ninth Street, PO Box 279

Worthington, MN 56187

Subject: Request for Tax Abatement – Parcel ID #31-1068-010 (Lot 1, Block 2, Cecilee Addition)

Dear City of Worthington,

I am writing on behalf of DBProperties to formally request a five-year tax abatement for the property identified as Lot 1, Block 2 of the Cecilee Addition, Parcel ID Number 31-1068-010.

Beginning June 1, 2025, DBProperties will initiate construction on two 12-plex apartment buildings on this site. Once the first building is fully occupied, construction on the third building will begin, followed by the same process for buildings four and five. This phased approach ensures responsible growth and efficient use of resources.

We are requesting the abatement to help offset the impact of increasing construction costs and rising interest rates, which challenge the financial viability of this development. The project will provide meaningful benefits to the Worthington community by increasing the availability of quality, affordable housing—especially for lower- to middle-income families. In addition, multi-family apartment living supports community-building and social interaction, fostering a more connected and supportive neighborhood environment.

Attached for your review are the following supporting documents:

- Completed Application
- Project Plans
- Permit (to be submitted upon receipt)

We welcome the opportunity to discuss this request further and are available to provide any additional information as needed. Please feel free to contact me at your convenience.

Thank you for your time and consideration.

Sincerely,

Corey DeRocher

Owner, DBProperties



CITY OF WORTHINGTON
303 NINTH STREET, PO BOX 279
WORTHINGTON, MN 56187
TELEPHONE: (507) 372-8640
WWW.CI.WORTHINGTON.MN.US

City of Worthington Residential Property Tax Abatement Program Application

Name of Applicant: DBProperties

Name of buyer (if available & different than above): _____

Parcel ID Number: 31-1068-010 Date: 5/16/2025

Address of Property: Lot 1/Block 2 Cecilee Addition

Address to send abatement if different than address above:
13968 HWY 3 AKRON IA 51001

Phone Number: 7125517119

Email: dbc@derocherbrothersconstruction.com

Please Initial each statement below to indicate you have read and understand the statements below:

CMD I understand this application is only for the City of Worthington Residential Property Tax Abatement Program. A separate application must be made to Nobles County to seek abatement of the County and School District's taxes.

CMD I understand that this development project must meet all applicable standards and regulations including local zoning regulations, permit requirements, and State Building Code requirements. Failure to do so will result in loss of tax abatement.

CMD I understand that any change of ownership during the five-year abatement period must be communicated to the City of Worthington.

CMD I have read and understand the program guidelines that are included with this application.

CMD I understand that abatement will be in the form of a refund. Property taxes must be paid in full by the due date each year. The City of Worthington will issue one annual payment.

CMD I understand that construction cannot commence until this application is approved by the City Council and a public hearing is conducted.

This application must be accompanied by the following documents:

- A letter addressed to the City of Worthington requesting tax abatement.
- A site plan for the proposed project.

Application shall be submitted to:

City of Worthington
303 9th Street, PO Box 279
Worthington, MN 56187

OR

Email to: community.development@ci.worthington.mn.us

Printed name of applicant: DBProperties by Corey DeRocher










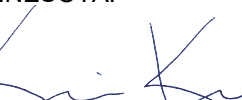
Signature of applicant: Corey DeRocher Date: 5/16/2025

DEROCHER BROTHERS MULTI-FAMILY DEVELOPMENT

TITLE SHEET

05/07/2025



	<p>I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND RESPONSIBLE CHARGE. I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.</p> <p> 05/07/25 SIGNATURE DATE</p> <p>MACKENZIE E. ASHLAND LICENSE NO. : 62481 LICENSE RENEWAL DATE: 06/30/2026</p> <p>PAGES OR SHEETS COVERED BY THIS SEAL: <input type="radio"/> ALL "A" SHEETS <input type="radio"/> <input type="radio"/></p> <p>DATE ISSUED:</p>
	<p>I HEREBY CERTIFY THAT THIS ENGINEERING DOCUMENT WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.</p> <p> 05/07/2025 SIGNATURE DATE</p> <p>BENJAMIN J. GROEN LICENSE NO. LICENSE RENEWAL DATE: 06/30/2026</p> <p>PAGES OR SHEETS COVERED BY THIS SEAL: <input type="radio"/> ALL "C" SHEETS <input type="radio"/> <input type="radio"/></p> <p>DATE ISSUED:</p>
	<p>I HEREBY CERTIFY THAT THE PORTION OF THIS TECHNICAL SUBMISSION DESCRIBED BELOW WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND RESPONSIBLE CHARGE. I AM A DULY REGISTERED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.</p> <p> 05/07/2025 SIGNATURE DATE</p> <p>CHRIS HAMILTON LICENSE NO. 63351 LICENSE RENEWAL DATE: 06/30/2026</p> <p>PAGES OR SHEETS COVERED BY THIS SEAL: <input type="radio"/> <input type="radio"/> <input type="radio"/></p> <p>DATE ISSUED:</p>
	<p>I HEREBY CERTIFY THAT THE PORTION OF THIS TECHNICAL SUBMISSION DESCRIBED BELOW WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND RESPONSIBLE CHARGE. I AM A DULY REGISTERED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.</p> <p> 05/07/2025 SIGNATURE DATE</p> <p>MARK T. LACROIX LICENSE NO. 50472 LICENSE RENEWAL DATE: 06/30/2026</p> <p>PAGES OR SHEETS COVERED BY THIS SEAL: <input checked="" type="radio"/> P, M, and F drawings <input type="radio"/> <input type="radio"/></p> <p>DATE ISSUED:</p>
	<p>I HEREBY CERTIFY THAT THE PORTION OF THIS TECHNICAL SUBMISSION DESCRIBED BELOW WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND RESPONSIBLE CHARGE. I AM A DULY REGISTERED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.</p> <p> 05/07/2025 SIGNATURE DATE</p> <p>KRISTOPHER R. KUNZE LICENSE NO. 50212 LICENSE RENEWAL DATE: 06/30/2026</p> <p>PAGES OR SHEETS COVERED BY THIS SEAL: <input checked="" type="radio"/> E drawings <input type="radio"/> <input type="radio"/></p> <p>DATE ISSUED:</p>

GENERAL		ARCHITECTURAL		MECHANICAL	
T.01	TITLE SHEET	A0.00	ARCHITECTURAL NOTES	M0.00	MECHANICAL GENERAL NOTES & SYMBOLS
		A0.01	CODE REVIEW INFORMATION	M1.01	MECHANICAL HVAC PLAN
				M1.02	MECHANICAL HVAC PLAN
CIVIL		A2.00	1ST FLOOR PLAN	M1.03	MECHANICAL HVAC PLAN
C.01	TABLE, ESTIMATE REFERENCE NOTES, AND TYPICAL SECTIONS	A2.01	1ST FLOOR REFLECTED CEILING PLAN	M3.01	MECHANICAL DETAILS
C1.01	EXISTING CONDITIONS AND REMOVALS	A2.02	2ND FLOOR PLAN	M5.01	MECHANICAL SCHEDULES
C2.01	STORM WATER POLLUTION PREVENTION PLAN	A2.03	2ND FLOOR REFLECTED CEILING PLAN		
C3.01	OVERALL PLAN SHEET	A2.04	3RD FLOOR PLAN	PLUMBING	
C3.02	GRADING PLAN SHEET	A2.05	3RD FLOOR REFLECTED CEILING PLAN	P1.00	PLUMBING FOUNDATION PLAN
C3.03	GRADING PLAN SHEET	A2.06	ROOF PLAN	P1.10	PLUMBING PLAN - 1st FLOOR
C3.04	UTILITY PLAN	A2.07	UNIT A ENLARGED FLOOR PLAN	P1.20	PLUMBING PLAN - 2nd FLOOR
C4.01	JOINTING SHEETS	A2.08	UNIT B ENLARGED FLOOR PLAN	P1.30	PLUMBING PLAN - 3rd FLOOR
C4.02	JOINTING SHEETS	A2.09	UNIT C ENLARGED FLOOR PLAN	P2.11	PLUMBING PLAN ISO
C4.03	JOINTING SHEETS	A2.10	UNIT D ENLARGED FLOOR PLAN	P3.01	PLUMBING DETAILS
C4.04	JOINTING SHEETS			P5.01	PLUMBING SCHEDULES
C4.05	JOINTING SHEETS				
C4.06	JOINTING SHEETS	A3.00	EXTERIOR ELEVATIONS	FIRE PROTECTION	
C5.01	DETAILS	A3.01	EXTERIOR ELEVATIONS	F1.01	FIRE PROTECTION PLAN
C5.02	DETAILS			F1.02	FIRE PROTECTION PLAN
				F1.03	FIRE PROTECTION PLAN
STRUCTURAL		A4.00	BUILDING SECTIONS		
S0.00	STRUCTURAL NOTES & SCHEDULES			ELECTRICAL	
S0.00	STRUCTURAL NOTES & SCHEDULES	A5.00	DOORS AND WINDOWS	E0.00	ELECTRICAL GENERAL NOTES & SYMBOLS
S1.00	FOOTING & FOUNDATION PLAN			E0.01	ELECTRICAL SITE PLAN
S1.00	FOOTING & FOUNDATION PLAN	A6.00	INTERIOR ELEVATIONS	E1.01	FIRST FLOOR - ELECTRICAL POWER
S2.00	2ND FLOOR FRAMING PLAN			E1.02	SECOND FLOOR - ELECTRICAL POWER
S2.00	2ND FLOOR FRAMING PLAN			E1.03	THIRD FLOOR - ELECTRICAL POWER
S2.01	3RD FLOOR FRAMING PLAN			E3.01	FIRST FLOOR - ELECTRICAL LIGHTING
S2.01	3RD FLOOR FRAMING PLAN			E3.02	SECOND FLOOR - ELECTRICAL LIGHTING
S3.00	ROOF FRAMING PLAN			E3.03	THIRD FLOOR - ELECTRICAL LIGHTING
S3.00	ROOF FRAMING PLAN			E4.01	ELECTRICAL ONE-LINE DIAGRAMS
S4.00	STRUCTURAL DETAILS			E4.02	ELECTRICAL SCHEDULES
S4.00	STRUCTURAL DETAILS				
S4.01	STRUCTURAL DETAILS				
S4.01	STRUCTURAL DETAILS				

BECK ENGINEERING, INC



SHEET:

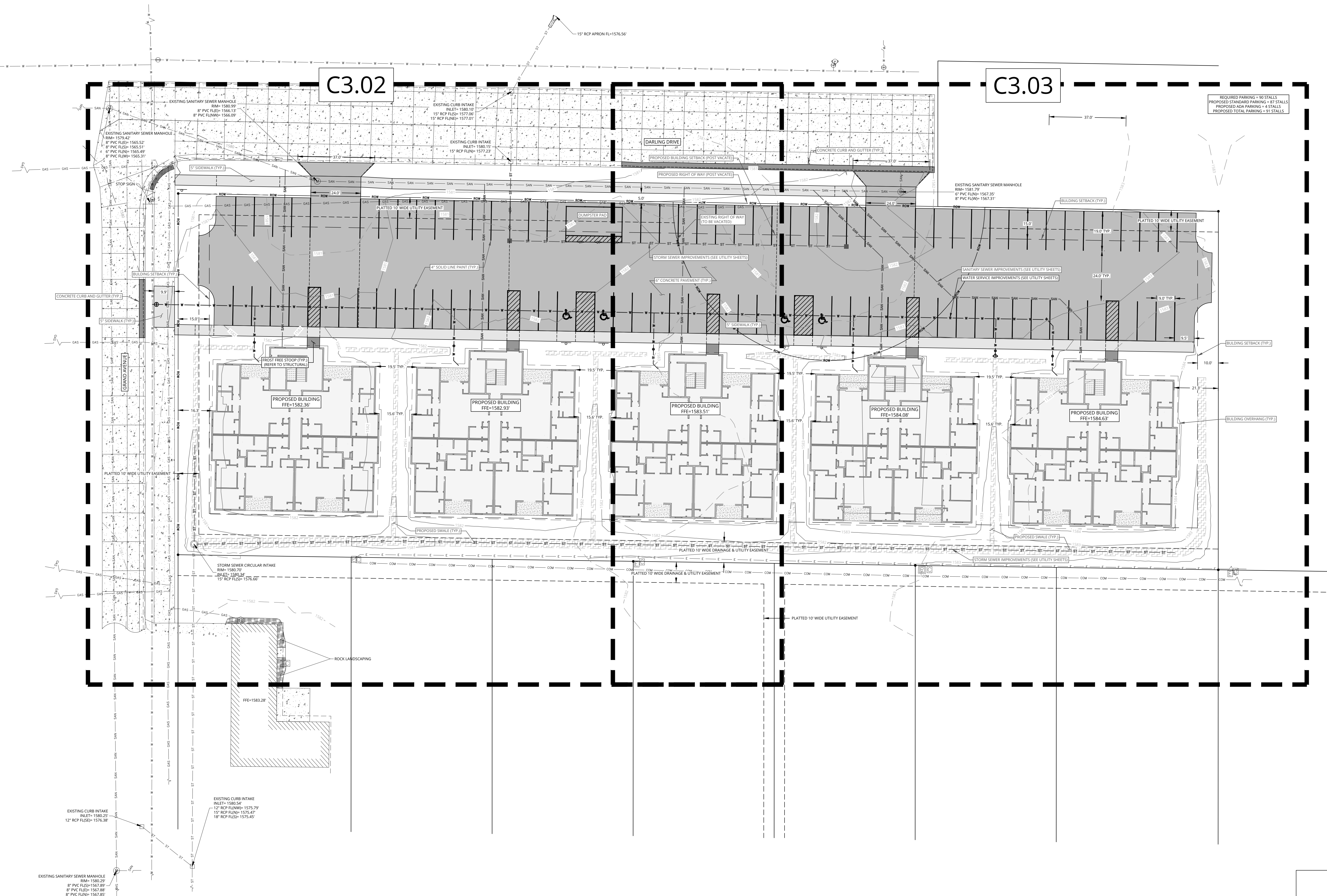
T.01

DEROCHER BROTHERS MULTI-FAMILY DEVELOPMENT

OVERALL PLAN SHEET

05/07/2025

GRAPHIC SCALE
0 10 20
(1" = 20')



SHEET:

C3.01

BECK ENGINEERING, INC

BEI

RESOLUTION NO. _____**A RESOLUTION APPROVING TAX ABATEMENT
FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813**

WHEREAS, Minnesota Statute 469.1813 gives authority to the City of Worthington to grant an abatement of taxes imposed by the City if certain criteria are met; and

WHEREAS, in addition to the statutory requirements, the City of Worthington has adopted the Residential Property Tax Abatement Program guidelines which must be met before abatement of taxes will be granted for residential development; and

WHEREAS, DBProperties is, or shall soon be the owner of certain property within the City of Worthington, to be legally described as follows:

Lot 1, Block 2, Cecilee Addition, City of Worthington, Nobles County, Minnesota.

WHEREAS, DBProperties has made application to the City of Worthington for the abatement of taxes as to the above-described parcel; and

WHEREAS, South Shore Apartments of Worthington have met the statutory requirements outlined under Minnesota Statute 469.1813 Subdivision 1(l) and Subdivision 2(i) as well as the City's Residential Property Tax Abatement Program guidelines for tax abatement.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

1. The City of Worthington does, hereby grant an abatement of the City of Worthington's share of real estate taxes upon the above-described parcel for the construction of up to five, 12-unit buildings on Lot 1, Block 2, Cecilee Addition, City of Worthington, Nobles County, Minnesota.
2. The tax abatement will be for no more than five years commencing on the first year of taxes payable for the assessed value(s) related to the capital improvements outlined in Paragraph 1. The first year of abatement shall commence on the first year the tax payable reflect the full assessed value of the first completed building.
3. The City shall provide the awarded abatement payments following payment of due real estate taxes annually. Payments shall be made to the owner of record at the time of the payment.
4. The tax abatement shall be for the capital improvements only. Land values are not eligible and will not be abated.
5. The abatement shall be null and void if construction is not commenced within 6 months of the approval of this resolution or if real estate taxes are not paid on or before the respective payment deadlines annually.

Adopted by the City Council this 9th day of June, 2025.

(SEAL)

Rick Von Holdt, Mayor

Attest: _____
Mindy Eggers, City Clerk

Municipal Subsidy Policy & Guidelines



Created by the Worthington City Council

Adopted April 8, 2019

Updated April 8, 2019

Adopted April 8, 2019
Updated Wage Goals April 8, 2019

CITY OF WORTHINGTON
POLICY AND PROCEDURES RELATING TO THE USE OF MUNICIPAL SUBSIDIES

I. PURPOSE

The purpose of this policy is to establish guidelines and criteria regarding the use of municipal subsidies, such as tax increment financing (TIF), tax abatement, and other business subsidies for private development projects within the City of Worthington and shall be in addition to the requirements and limitations set forth by provisions of Minnesota law.

These guidelines shall be used in processing and reviewing applications requesting municipal subsidies assistance. The fundamental purpose of municipal subsidies in the City is to encourage desirable development or redevelopment that would not otherwise occur “but for” the assistance provided through municipal subsidies.

Of the utmost importance is protecting the financial interest of the City of Worthington, so it is the intent of the City to provide a minimum amount of municipal subsidies, as well as other incentives that the City may deem appropriate, at the shortest term required for the project to proceed. The City reserves the right to approve or reject projects on a case-by-case basis, taking into account established policies, specific project criteria, and demand on city services in relation to the potential benefits to be received from a proposed project. Meeting policy guidelines or other criteria does not guarantee the award of municipal subsidies. Furthermore, the approval or denial of one project is not intended to set precedent for approval or denial of another project.

Whenever possible it is the City’s intent to coordinate the use of municipal subsidies with other applicable taxing jurisdictions.

II. PUBLIC PURPOSE

As a matter of policy, the City of Worthington will consider using municipal subsidies to assist private development projects to achieve one or more of the following public purposes:

- Increasing the tax base
- Creating quality, high wage jobs
- Attracting and retaining skilled workers
- Retaining and expanding existing businesses
- Attracting new businesses
- Attracting targeted businesses and industries
- Providing a variety of workforce housing options
- Removing blight and/or encouraging (re)development of commercial and industrial areas
- Projects enhancing the Worthington workforce by retaining graduates of the Minnesota West Community & Technical College

III. GENERAL POLICIES FOR THE USE OF MUNICIPAL SUBSIDIES

- The City of Worthington has determined that in order for any project to be considered for financial assistance, a finding is needed that determines that, “but for” the City’s assistance, this project will likely not occur or will likely not occur within a reasonable amount of time.
- Municipal subsidy assistance will be provided from the City, by a “pay-as-you-go” note method, to the developer if the municipal subsidy is tax increment financing or tax abatement.

Adopted April 8, 2019
Updated Wage Goals April 8, 2019

All taxes, assessments, and other governmental charges on the subject property must be current before a subsidy payment will be made to the developer.

- Job retention may only be used as a public purpose in cases where job loss is demonstrable. The City shall document the information used to determine the nature of the job loss.
- Those businesses/entities that provide a quality of life desired good or service and address an unmet demand in the community will be considered. Priority quality of life goods or services as identified by the City Council may be granted exemption from the City's adopted municipal subsidies minimum wage requirements.
- Municipal subsidies to offset increased costs of development or redevelopment (i.e. contaminated site clean-up) over and above the costs normally incurred in development will be considered for priority sites within the City as determined by the City Council and the EDA.
- The City will also consider municipal subsidies for existing adopted programs at the time of adoption of this policy.
- The creation of tax base shall not be the sole public purpose of a subsidy.
- A project receiving municipal subsidy must be found to be consistent with the City's Comprehensive Plan and Zoning Ordinance.
- A developer requesting municipal subsidy assistance must demonstrate, to the satisfaction of the City, sufficient cash equity investment in the project.
- Each developer requesting assistance should be able to demonstrate past successful general development capability as well as specific capability in the type and size of development proposed. Municipal subsidies will not be used when the developer's credentials, in the sole discretion of the City, are inadequate due to past history relating to completion of projects, general reputation, and/or bankruptcy, or other problems or issues considered relevant to the City.
- The recipient must demonstrate to the satisfaction of the City that it has adequate financing for the project and that the project will be completed in a timely fashion.
- Municipal subsidies shall not be provided for projects requiring land and/or building purchases at prices in excess of fair market value.
- Immediate payment of any outstanding loan balance is required if the business receiving a subsidy ceases operation or relocates outside of Worthington.
- At the discretion of the governing body, any outstanding loans may be immediately due if the property is sold or otherwise transferred.
- Municipal subsidies will not be used in projects that would give a significant competitive financial advantage over similar projects in the area due to the use of public subsidies. Developers should provide information to support that assistance will not create such a competitive advantage.
- Because it is not possible to anticipate every type of project which may in its context and time present desirable community building or preservation goals and objectives, the governing body must retain the right in its discretion to approve projects and subsidies which may vary from the principles and criteria of this Policy. The burden will be on the applicant to demonstrate, to the satisfaction of the City of Worthington, that the public benefit justifies the requested subsidy.

IV. GUIDELINES FOR MUNICIPAL SUBSIDIES

- In cases of new job creation, at least one job must be created for every \$25,000 in assistance provided.
- In cases of new job creation, new jobs must pay an average wage equal to 47.6% of the State of Minnesota median household income as defined by the Minnesota Office of Management and Budget at the time of an application by any business seeking a subsidy. Preference will be given to higher paying jobs that also provide benefits such as health care coverage.

V. GUIDELINES FOR HOUSING-RELATED MUNICIPAL SUBSIDIES

- Each developer requesting assistance should be able to demonstrate past successful general development capability as well as specific capability in the type and size of development proposed. Municipal subsidies will not be used when the developer's credentials, in the sole discretion of the City, are inadequate due to past history relating to completion of projects, general reputation, and/or bankruptcy, or other problems or issues considered relevant to the City.
- In cases of multifamily housing development, a 15-20% equity investment in the project by the owner is required. The City Council may grant exceptions to this requirement on a case-by-case basis but in no instance shall the owner's equity investment in the project be less than 10%.
- Subsidies may be provided in accordance with the City's adopted Nobles Home Initiative program.

VI. SUBSIDY AGREEMENT AND REPORTING REQUIREMENTS

Individuals or business developers receiving municipal subsidies assistance from the City shall enter into appropriate agreements that identify the reason for the subsidy, the public purpose served by the subsidy, and the specific goals to be attained. All agreements and reports, whether required by the State of Minnesota or the City, shall be timely prepared and filed.

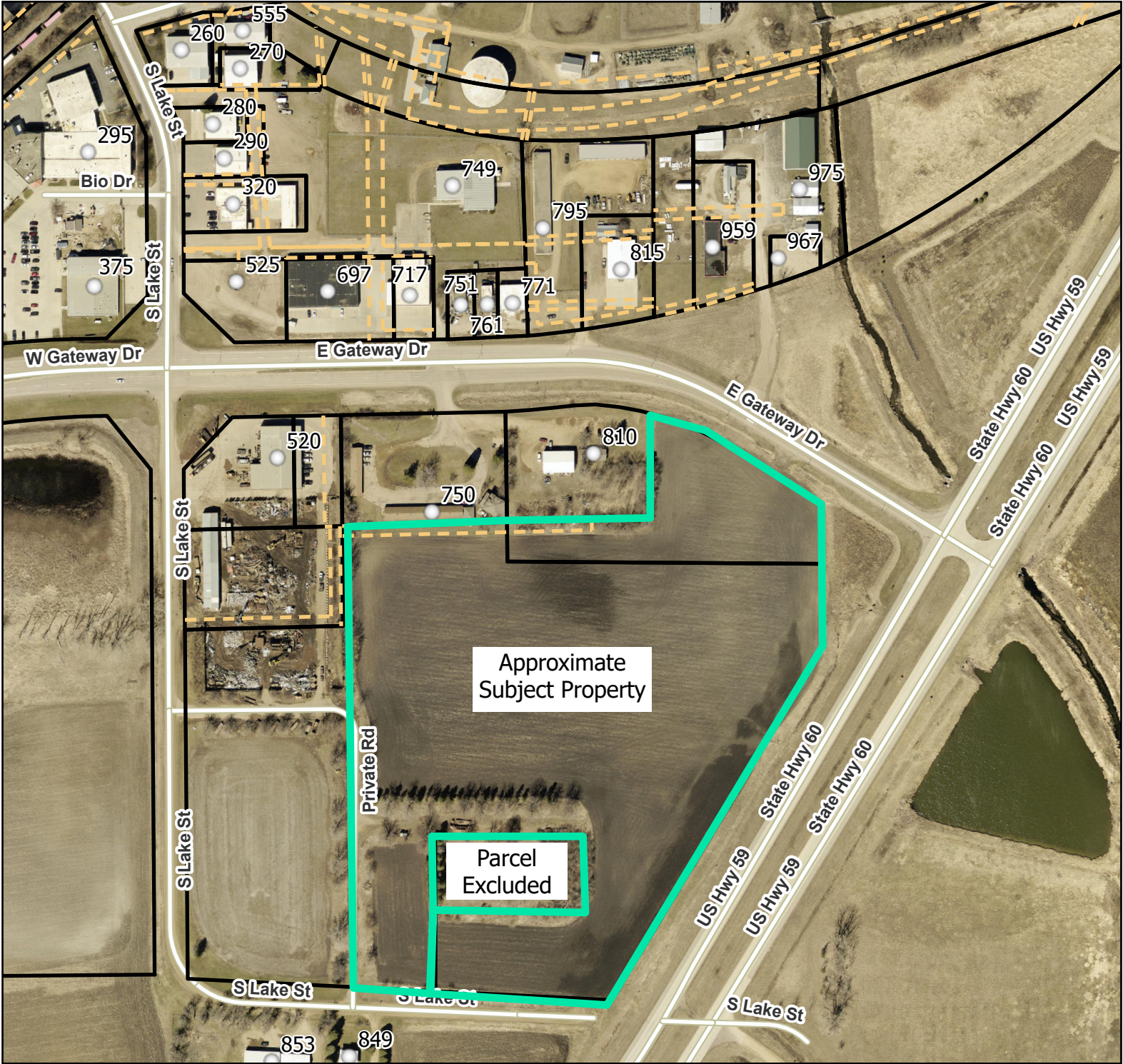
VII. SUBSIDY APPLICATION PROCESS AND PROCEDURE

Application for municipal subsidies shall be made on forms provided by the City Administrator. Following a review by the City Administrator or designated representative the application shall be referred to City Council for further action.

The application for municipal subsidies shall request information relating to the applicant; a detailed description of the project; a preliminary site plan; the amount of business subsidy created; the wages and benefits to be paid new employees; verifiable funding sources and uses; and a "but for" analysis which demonstrates the need for public assistance. Additional information may be requested as appropriate for an individual project.

Requested Conditional Use Permit

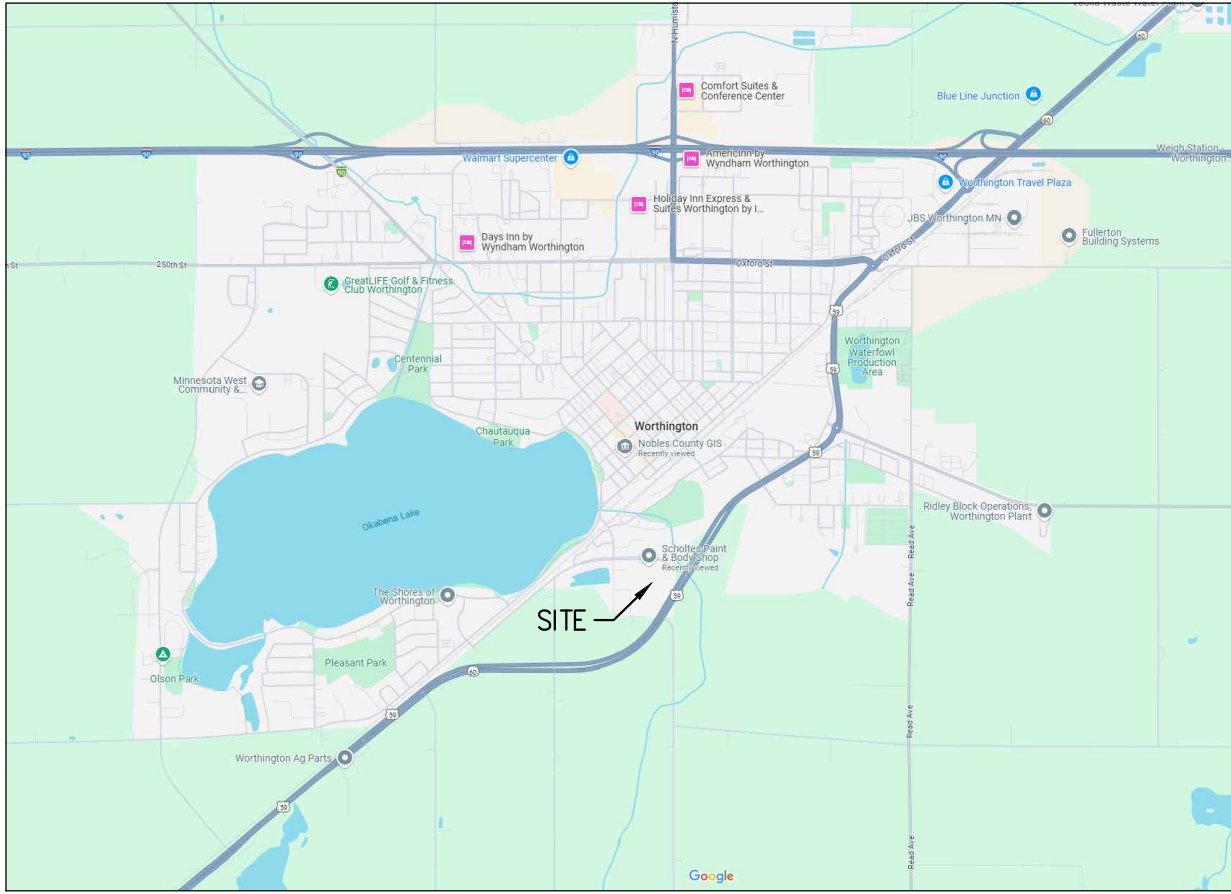
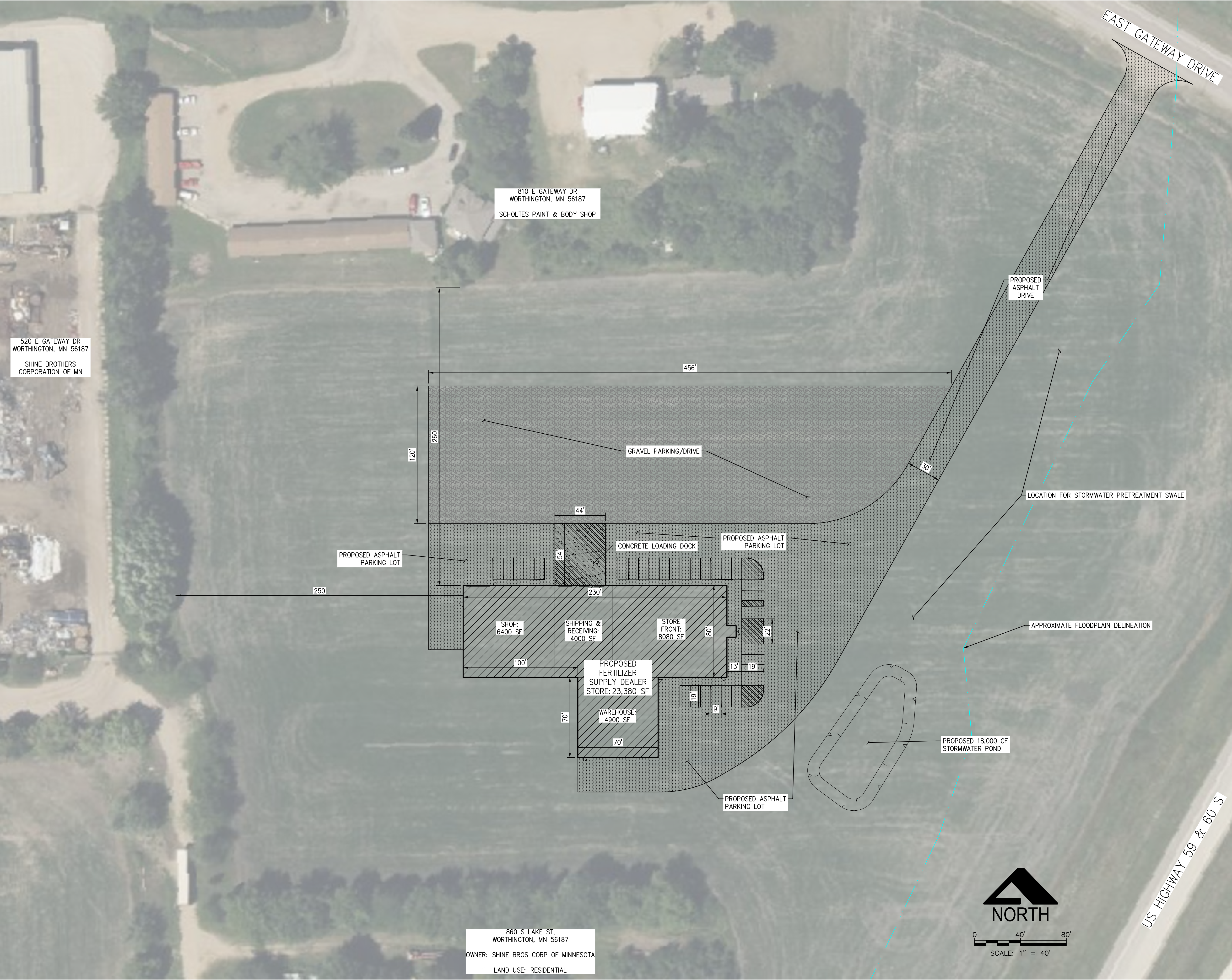
GRAY



Legend

- parcels
- Streets
- AddressPoints





VICINITY MAP
NTS

DEVELOPMENT SUMMARY

PROPOSED LAND USE: COMMERCIAL
SETBACKS:
FRONT: 25 FEET
SIDES: 10 FEET
REAR: 10 FEET
PARKING REQUIREMENTS:
WAREHOUSE/SHOP/SHIPPING &
RECEIVING: 1 PER 2000 SF
STORE: 1 PER 400 SF
PARKING CALCULATIONS:
TOTAL SF=23,380
WAREHOUSE/SHOP/SHIPPING &
RECEIVING=18,480 SF / 2000 = 10 SP
STORE=8080 SF / 400 = 20 SP
TOTAL REQUIRED=30 SPACES
ADA PARKING REQUIREMENTS:
2 TOTAL
1 VAN ACCESSIBLE WITH 5' AISLE
PARKING STALL DIMENSIONS:
9' X 19'
AREA ESTIMATES:
CONCRETE=2,376 SF
ASPHALT=56,000 SF
GRAVEL=50,000 SF

NOT FOR CONSTRUCTION

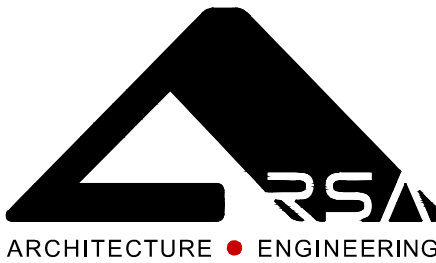
FERTILIZER SUPPLY DEALER -
WAREHOUSE & STORE

WORTHINGTON, MN

CONCEPT SITE PLAN

5/19/2025
NB

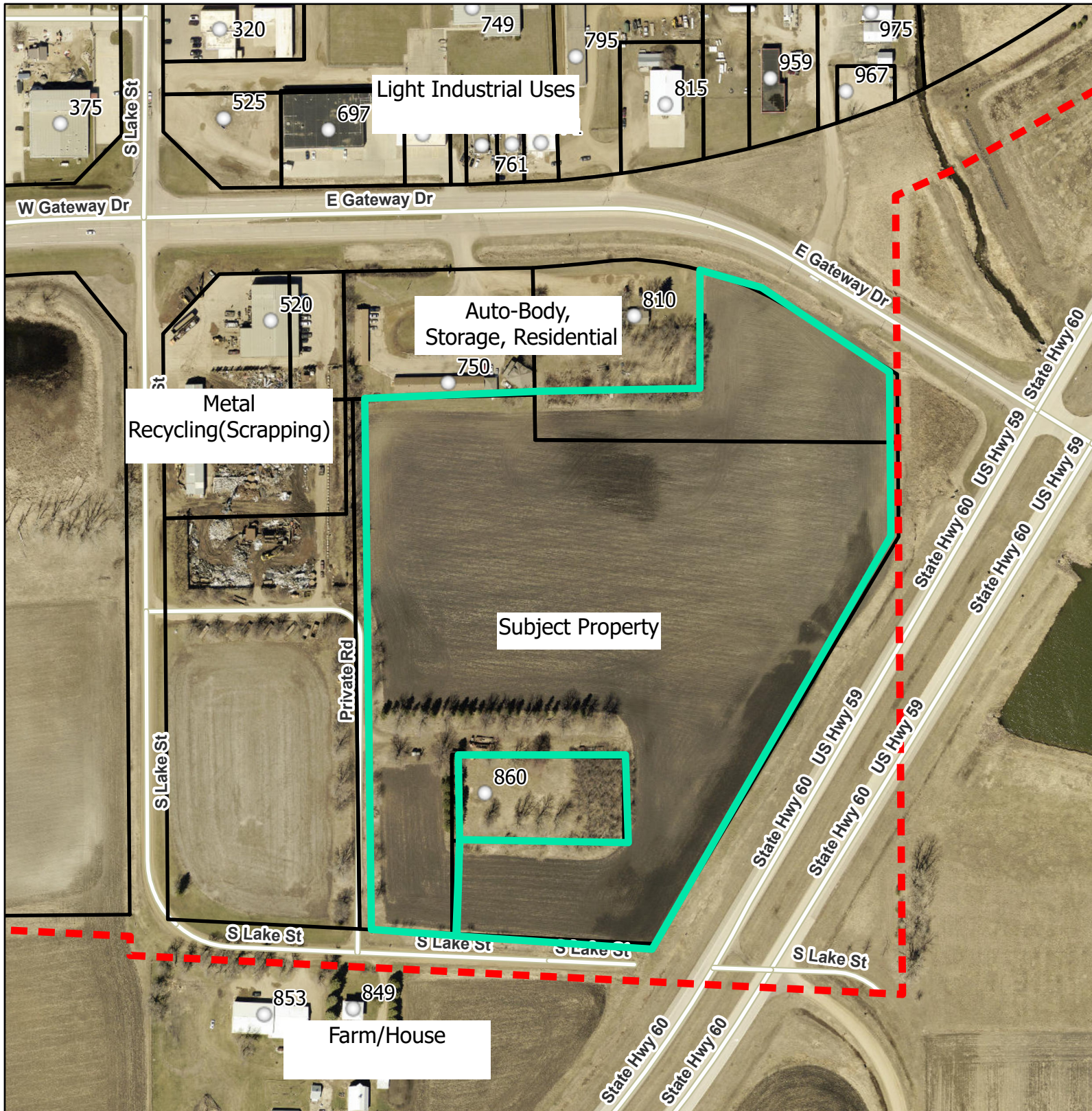
RS 225-02
C100



605.336.6891
605.335.5858 Fax
2307 W. 57th St., Suite 101
Sioux Falls, SD 57108
rsa@rsa-create.com

Exhibit 3B

Surrounding Land Uses

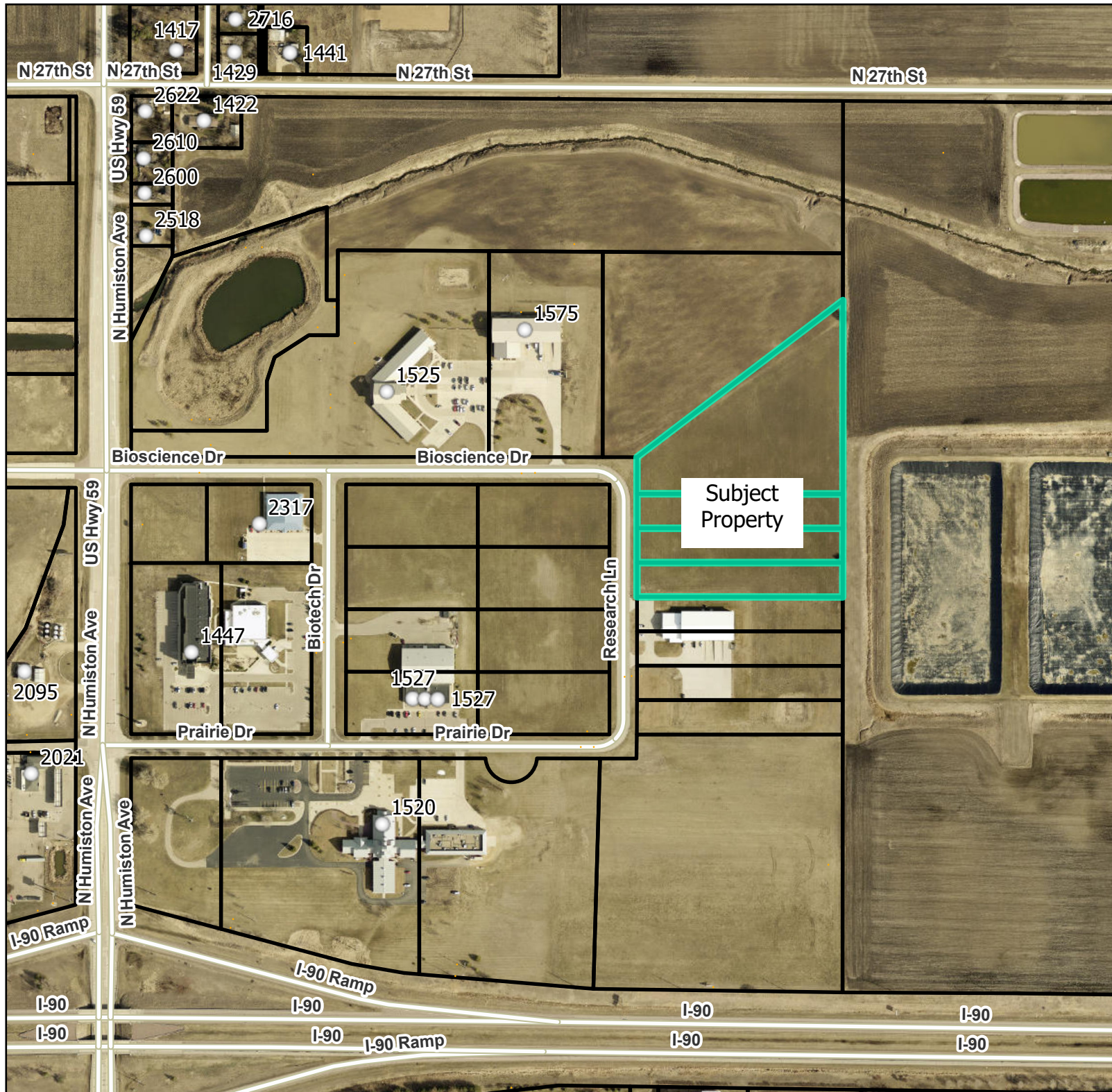


Legend

- AddressPoints
- CityLimits
- parcels
- Streets



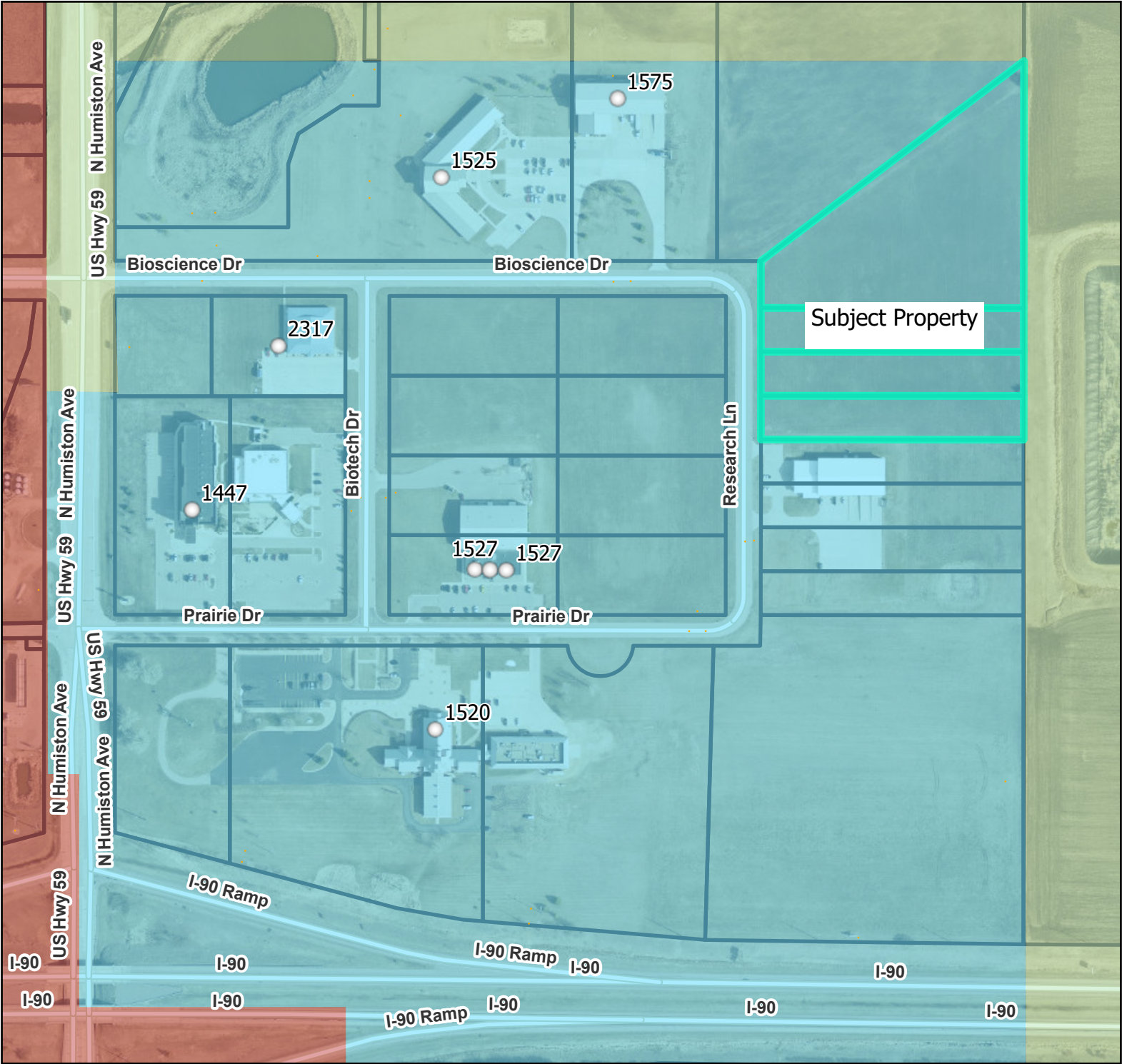
Proposed Warehouse Facility GRAY



Legend

- parcels
- Streets
- AddressPoints





Legend

Zoning Districts

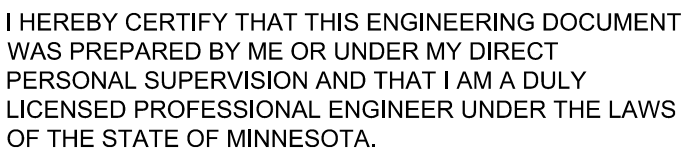
- B-1, Neighborhood Business District
- B-2, Central Business District
- B-3, General Business District
- B-4, Shopping Centers District
- I, Major Institution District

- L, Lakeshore District
- M-1, Light Manufacturing District
- M-2, General Manufacturing District
- PUD, Planned Unit Development
- R-1, Residential - Single Family Detached

- R-2, Residential - Single Family, Low Density District
- R-3, Residential - Low Density Preservation District
- R-4, Residential - Medium Density District
- R-5, Residential - Multi-Family, Medium and High Districts

- R-6, Residential - Mobile Home District
- S, Natural Features District
- TZ, Transition Zone District
- parcels
- Streets
- AddressPoints





BY _____ DATE: #-##-202#
GARY T. KURTH, P.E. LICENSE NO. 26162

MY LICENSE RENEWAL DATE IS JUNE 30, 2026.

PAGES OR SHEETS COVERED BY THIS SEAL: C100-C104

PRELIMINARY
NOT FOR CONSTRUCTION

DRAWING SHEETS ARE ISSUED AS PART OF A COMPLETE SET AND NOT SEPARATED BY TRADE. CONTRACTORS & SUBCONTRACTORS ARE REQUIRED TO REVIEW ALL SHEETS IN DRAWING SET BEFORE BID.

[illegible]

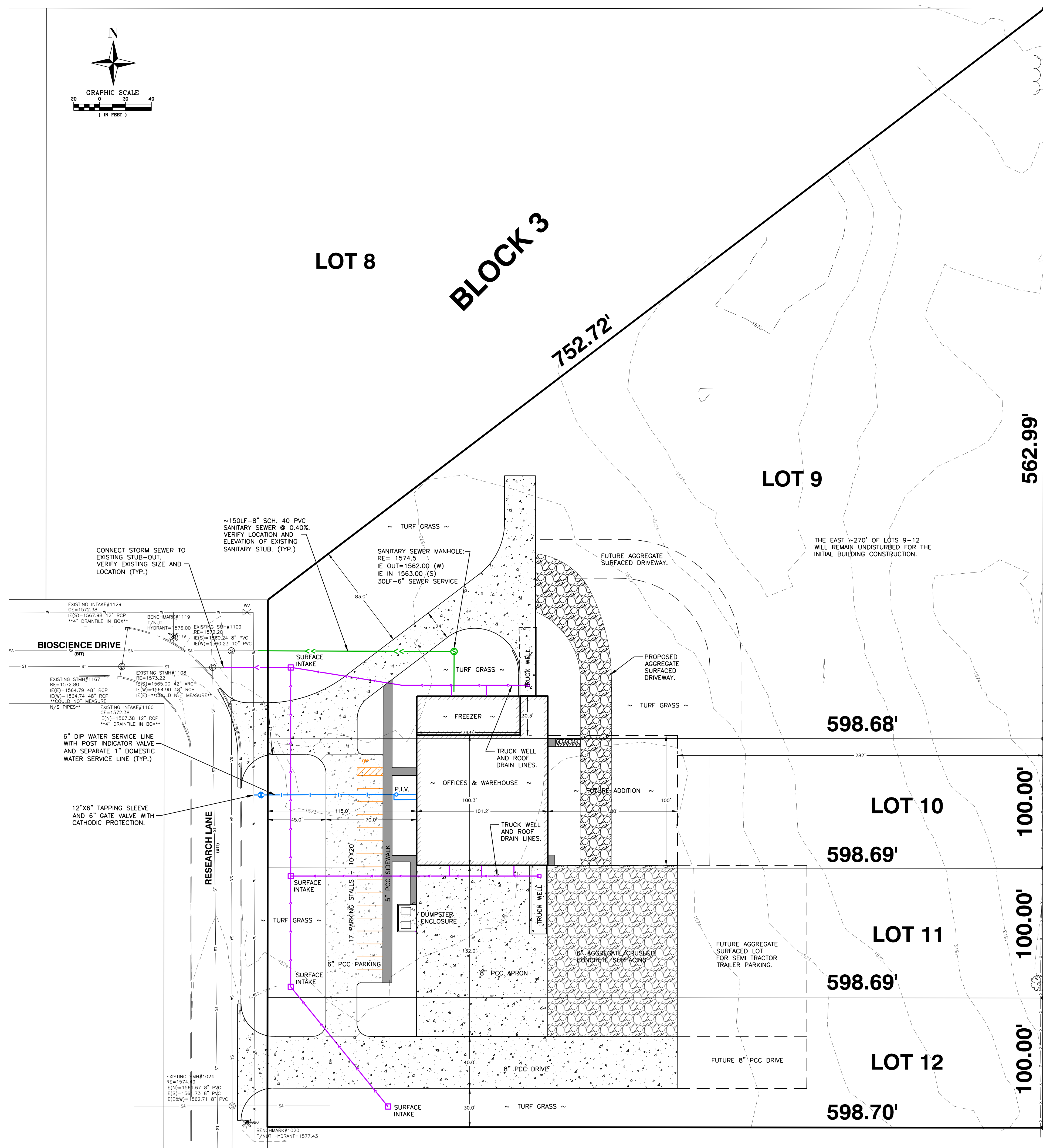
WORTHINGTON, MN
WAREHOUSE FACILITY

SITE BOUNDARY & PROPOSED SITE PLAN

Project number	DGR#: 375165
Date	5-27-25
Drawn by	GARY T. KURTH, P.E.
Checked by	JEFFREY J. NELSON, AIA

C100

Scale 1"=20'



LAND DESCRIPTION: LOTS 9, 10, 11 & 12 OF THE WORTHINGTON BIO SCIENCE INDUSTRIAL PARK ADDITION TO THE CITY OF WORTHINGTON, MN. CONTAINING APPROXIMATELY 8.73 ACRES.

PROPOSED IMPERVIOUS SURFACING: ~1.46 ACRES

WATER QUALITY VOLUME: 5,300 CU. FT.

AREA DISTURBED DURING CONSTRUCTION: ~4.00 ACRES































PROPOSED BUILDING WITH FREEZER SIZE: ~13,184 SQ. FT.

FUTURE ADDITION: ~10,000 SQ. FT. (100' X 100')

NUMBER OF EMPLOYEES: 6-8 (3-4 IN OFFICE, 2-3 IN WAREHOUSE)

PARKING STALLS: 17 (INCLUDES 1 ADA ACCESSIBLE STALL)

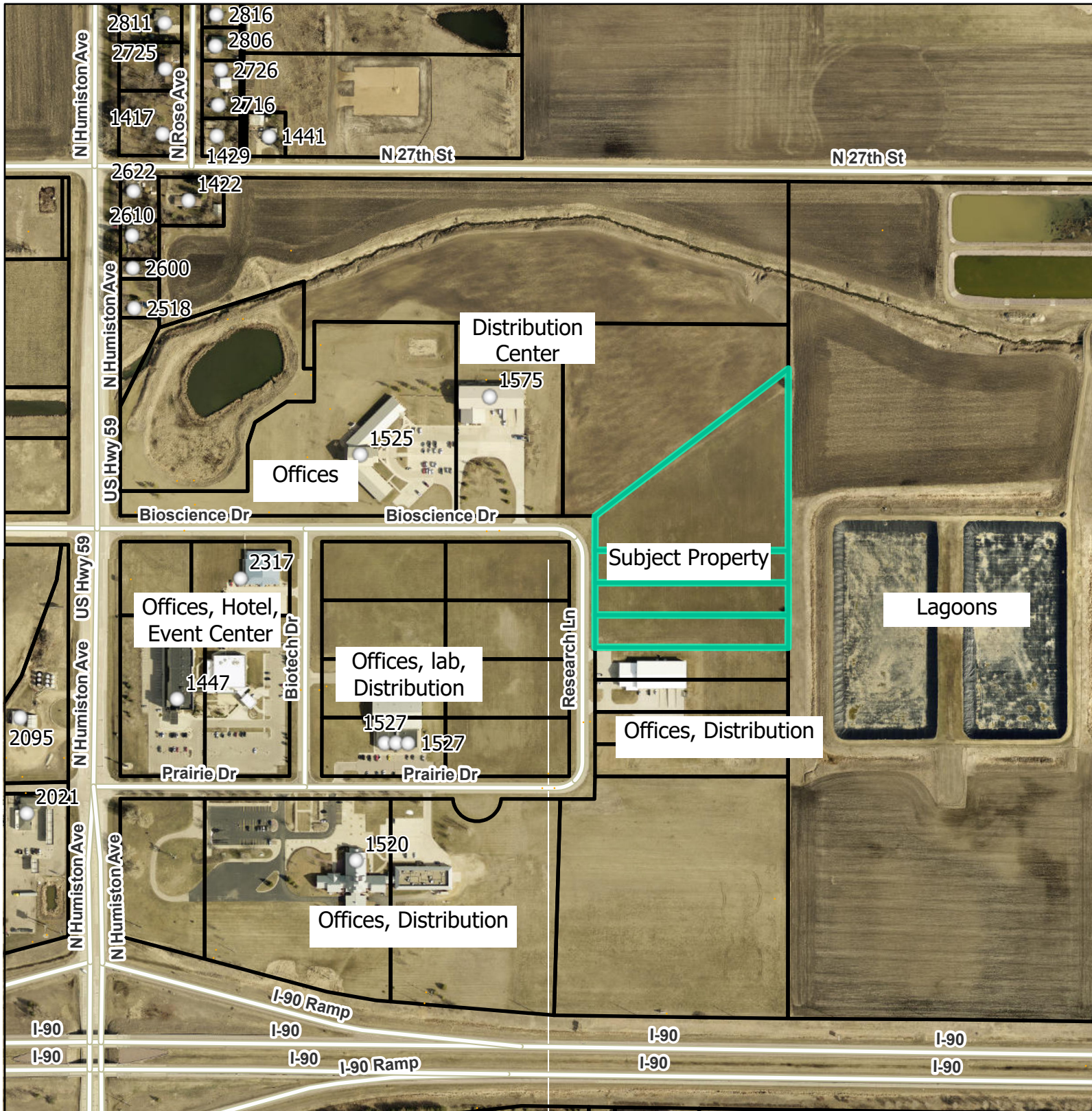
DRAWING LEGEND

-  SOIL BORING LOCATION
 EXISTING GUY WIRE
 EXISTING TREE, SHRUB
 BENCHMARK
 GRADING DRAINAGE DIRECTION
 TELEPHONE PEDESTAL
 EXISTING TOP GAS METER
 EXISTING WATER VALVE YARD HYDRANT
 FINISHED SURFACE/GUTTER GRADE
 EXISTING POWER POLE, LIGHT POLE
 EXISTING ELECTRIC BOX
 PROPANE TANK
 UCE
 EXISTING WATER MAIN
 EXISTING STORM CULVERT
 EXISTING UNDERGROUND TELEPHONE
 EXISTING BURIED GAS LINE
 EXISTING FENCE
 PROPOSED FENCE
 EXISTING EDGE OF ASPHALT
 EXISTING EDGE OF CONCRETE
 PROPOSED EDGE SURFACING
 PROPOSED THICKENED EDGE SIDEWALK
 PROPOSED BUILDING EXTERIOR FOOTPRINT
 PROPERTY LINE/RIGHT-OF-WAY LINE
 PROPOSED SILT FENCE/BIOMAT/BATTLE DITCH CHECK
 PROPOSED STORM SEWER
 PROPOSED DRAIN TILE
 PROPOSED SANITARY SEWER
 PROPOSED WATER MAIN

UTILITIES AND POTENTIAL OBSTACLES HAVE BEEN SHOWN ONLY TO THE EXTENT THAT THEY WERE OBSERVED AT THE SURFACE OR WERE SHOWN BY OTHERS. THE OWNER AND ENGINEER SHALL NOT BE RESPONSIBLE FOR THE ACCURACY OR COMPLETENESS OF ANY SUCH INFORMATION OR DATA. THE CONTRACTOR SHALL HAVE THE RESPONSIBILITY OF OBTAINING ALL NECESSARY SURVEY INFORMATION AND DATA LOCATING ALL SUCH FACILITIES, COORDINATION OF THE WORK WITH THE OWNERS OF SUCH UNDERGROUND FACILITIES DURING CONSTRUCTION, AND THE SAFETY AND PROTECTION OF ALL SUCH UNDERGROUND FACILITIES. UTILITY RELOCATION WILL BE REQUIRED DURING CONSTRUCTION TO THE EXTENT IT BECOMES NECESSARY. COMPENSATION WILL BE PAID TO THE CONTRACTOR FOR ANY DELAY DUE TO UTILITY RELOCATIONS AND OTHER WORKING AROUND UTILITY LINES THAT WERE NOT IDENTIFIED ON THE CONSTRUCTION PLANS. USE Gopher "ONE CALL," PHONE 1-800-252-1166. THE UTILITY QUALITY LEVEL IS "D".

Exhibit 4C

Surrounding Land Uses



Legend

- AddressPoints
- Easement DocNumber
- parcels
- Streets



DEVELOPMENT AGREEMENT

THIS AGREEMENT is made and entered into as of the ____ day of ____, 2025 by and between City of Worthington, a body corporate and politic under the laws of Minnesota (hereinafter the “City”), and DBProperties, LLC, a limited liability company under the laws of Iowa (hereinafter the “Developer”).

WHEREAS, Developer has requested a building permit for the construction up to 5, 12-unit apartment buildings on the following described property, also referred to as the “property”:

Lot 1, Block 2, Cecilee Addition, City of Worthington, Nobles County, Minnesota.

WHEREAS, Developer is the owner of the above-described property subject to a contract for deed; and

WHEREAS, the property is presently zoned for the development of the type proposed by Developer; and

WHEREAS, the property is bordered on the north side by Darling Drive, ending in a cul-de-sac;

WHEREAS, Developer is requesting the City remove the southern portion of the cul-de-sac and vacate said portion of right-of-way to facilitate additional development on the property not otherwise feasible; and

WHEREAS, Developer is requesting financial assistance from the City in order to make the development financially feasible; and

WHEREAS, the City has established a need for additional market-rate rental units;

NOW THEREFORE, for and in consideration of the mutual Agreements and Covenants and Conditions hereinafter contained, it is hereby agreed as follows:

1. Developer agrees to construct a minimum of two, 12-unit apartment buildings.
2. Developer agrees to develop the property in accordance with the planning, building, architectural and engineering requirements of all laws and/or ordinances of the Federal, State, local Watershed District, County, and City governments.
3. City agrees to remove the southern portion of the cul-de-sac on Darling Drive, vacate said portion of right-of-way, and ensure title to vacated portion of right-of-way is transferred to Developer. City agrees to remove cul-de-sac at such point it is necessary for the development or earlier.

4. Costs associated with removal of cul-de-sac, vacation of right-of-way, and transfer of title shall be the responsibility of the City. City may request Developer, or Developer's contractor to perform the work and the City shall reimburse Developer after completion of construction.
5. City agrees to provide \$15,000 per unit for up to 36 units in order to make the project financially feasible. City shall reimburse Developer upon completion and issuance of certificate of occupancy for each building.
6. Developer agrees to commence construction of the first two, 12-unit buildings within 12 months following execution of this Contract by the City of Worthington and shall complete construction of the two buildings within 24 months following execution of this contract by the City of Worthington. The Agreement shall, terminate if construction has not commenced within 12 months following execution of this Agreement by the City of Worthington. Delays in construction beyond the control of Developer, such as labor strikes, severe or unusual weather conditions, war, terrorist acts, or other items of alike type and nature, shall extend the completion time accordingly.
7. The invalidity of any portion of this Agreement shall not affect the validity of any other-portion of this Agreement.
8. This Agreement shall be binding upon the parties hereto, their successors, heirs and assigns.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first above written.

[signature pages to follow]

DBProperties, LLC

By: Corey DeRocher
Its: Manager

By: Nicolle DeRocher
Its: Manager

STATE OF MINNESOTA)
)ss.
COUNTY OF NOBLES)

On this ____ day of _____, 2025, before me, a Notary Public within and for said County and State, personally appeared, Corey DeRocher and Nicolle DeRocher, to me known to be the ____ and ____ of DBProperties, LLC, and that they executed the foregoing instrument on behalf of DBProperties, LLC, and that they are authorized to do so, and acknowledged that they executed the same as their free act and deed.

{stamp}

Notary Public
My Commission Expires:

City of Worthington

By: Rick VonHoldt
Its: Mayor

By: Mindy L. Eggers
Its: City Clerk

STATE OF MINNESOTA)
)ss.
COUNTY OF NOBLES)

On this ____ day of _____, 2025, before me, a Notary Public within and for said County and State, personally appeared, Rick VonHoldt and Mindy L. Eggers, to me known to be the Mayor and City Clerk of City of Worthington, and that they executed the foregoing instrument on behalf of City of Worthington, and that they are authorized to do so, and acknowledged that they executed the same as their free act and deed.

{stamp}

Notary Public
My Commission Expires:

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ARNOLD MOTOR SUPPLY LLP	5/30/25	PAINT RETURN CREDIT	ELECTRIC	M-DISTR UNDERGRND LINE	17.39-
	5/30/25	PAINT	ELECTRIC	M-DISTR UNDERGRND LINE	92.17
	5/30/25	PAINT SUPPLIES	ELECTRIC	M-DISTR UNDERGRND LINE	<u>11.49</u>
				TOTAL:	86.27
ATLANTIC BOTTLING COMPANY	5/30/25	MIX	LIQUOR	NON-DEPARTMENTAL	340.00
	5/30/25	MIX CREDIT	LIQUOR	NON-DEPARTMENTAL	<u>7.50-</u>
				TOTAL:	332.50
BERG DON	5/30/25	WIPER BLADES	GENERAL FUND	ENGINEERING ADMIN	<u>47.44</u>
				TOTAL:	47.44
CRYSTEEL TRUCK EQUIPMENT INC	5/30/25	CONTROL HARNESS 106	ELECTRIC	O-DISTR UNDERGRND LINE	<u>228.92</u>
				TOTAL:	228.92
DOLL DISTRIBUTING LLC	5/30/25	BEER	LIQUOR	NON-DEPARTMENTAL	322.17-
	5/30/25	BEER	LIQUOR	NON-DEPARTMENTAL	<u>9,616.80</u>
				TOTAL:	9,294.63
E-Z WASH	5/30/25	CAR WASHES	GENERAL FUND	POLICE ADMINISTRATION	<u>168.00</u>
				TOTAL:	168.00
FASTENAL COMPANY	5/30/25	GRINDING WHEEL	ELECTRIC	O-DISTR MISC	<u>9.79</u>
				TOTAL:	9.79
GRIMMIUS NATHAN	5/30/25	CAN AM CONFERENCE	GENERAL FUND	POLICE ADMINISTRATION	<u>32.01</u>
				TOTAL:	32.01
DUANE HATTENDORF	5/30/25	WORK BOOTS	GENERAL FUND	ENGINEERING ADMIN	<u>150.46</u>
				TOTAL:	150.46
J & K WINDOWS	5/30/25	WINDOW CLEANING APRIL	LIQUOR	O-GEN MISC	<u>175.00</u>
				TOTAL:	175.00
JACOBSEN BRENT	5/30/25	SW CHAPTER	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>130.39</u>
				TOTAL:	130.39
JT SERVICES	5/30/25	P40 FIXTURES	ELECTRIC	FA DISTR ST LITE & SIG	<u>27,280.00</u>
				TOTAL:	27,280.00
LEAGUE OF MN CITIES INSURANCE TRUST	5/30/25	WORKERS COMPENSATION 25	GENERAL FUND	MAYOR AND COUNCIL	10.00
	5/30/25	WORKERS COMPENSATION 25	GENERAL FUND	ADMINISTRATION	202.00
	5/30/25	WORKERS COMPENSATION 25	GENERAL FUND	CLERK'S OFFICE	142.50
	5/30/25	WORKERS COMPENSATION 25	GENERAL FUND	ACCOUNTING	129.25
	5/30/25	WORKERS COMPENSATION 25	GENERAL FUND	ENGINEERING ADMIN	417.25
	5/30/25	WORKERS COMPENSATION 25	GENERAL FUND	ECONOMIC DEVELOPMENT	407.75
	5/30/25	WORKERS COMPENSATION 25	GENERAL FUND	POLICE ADMINISTRATION	40,380.75
	5/30/25	WORKERS COMPENSATION 25	GENERAL FUND	REGULATE LAWFUL GAMBLE	51.50
	5/30/25	WORKERS COMPENSATION 25	GENERAL FUND	SECURITY CENTER	312.50
	5/30/25	WORKERS COMPENSATION 25	GENERAL FUND	SECURITY CENTER	312.50
	5/30/25	WORKERS COMPENSATION 25	GENERAL FUND	FIRE ADMINISTRATION	2,328.00
	5/30/25	WORKERS COMPENSATION 25	GENERAL FUND	ANIMAL CONTROL ENFORCE	60.50
	5/30/25	WORKERS COMPENSATION 25	GENERAL FUND	PAVED STREETS	1,499.25
	5/30/25	WORKERS COMPENSATION 25	GENERAL FUND	PUBLIC WORK SHOP	1,424.25
	5/30/25	WORKERS COMPENSATION 25	GENERAL FUND	ICE AND SNOW REMOVAL	775.50
	5/30/25	WORKERS COMPENSATION 25	GENERAL FUND	SIGNS AND SIGNALS	94.25

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	5/30/25	WORKERS COMPENSATION 25	GENERAL FUND	TRASH PICKUP	120.25
	5/30/25	WORKERS COMPENSATION 25	GENERAL FUND	CODE ENFORCEMENT	1,684.75
	5/30/25	WORKERS COMPENSATION 25	GENERAL FUND	CENTER FOR ACTIVE LIVI	159.25
	5/30/25	WORKERS COMPENSATION 25	GENERAL FUND	LAKE IMPROVEMENT	80.00
	5/30/25	WORKERS COMPENSATION 25	GENERAL FUND	MISC SPECIAL DAYS/EVEN	96.00
	5/30/25	WORKERS COMPENSATION 25	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	84.00
	5/30/25	WORKERS COMPENSATION 25	RECREATION	FIELD HOUSE	1,194.50
	5/30/25	WORKERS COMPENSATION 25	RECREATION	BALLFIELD MAINTENANCE	183.50
	5/30/25	WORKERS COMPENSATION 25	RECREATION	ICE ARENA	207.00
	5/30/25	WORKERS COMPENSATION 25	RECREATION	SOCCER COMPLEX	201.75
	5/30/25	WORKERS COMPENSATION 25	RECREATION	PARK AREAS	2,941.25
	5/30/25	WORKERS COMPENSATION 25	RECREATION	OLSON PARK CAMPGROUND	191.25
	5/30/25	WORKERS COMPENSATION 25	RECREATION	TREE REMOVAL	2,281.75
	5/30/25	WORKERS COMPENSATION 25	IMPROVEMENT CONST	SP ASSESS-ADMIN ESCROW	11.75
	5/30/25	WORKERS COMPENSATION 25	IMPROVEMENT CONST	OTHER MISC PROJECTS	1,328.50
	5/30/25	WORKERS COMPENSATION 25	WATER	INJURIES AND DAMAGES	2,259.75
	5/30/25	WORKERS COMPENSATION 25	MUNICIPAL WASTEWAT	INJURIES AND DAMAGES	2,810.50
	5/30/25	WORKERS COMPENSATION 25	ELECTRIC	INJURIES & DAMAGES	2,918.50
	5/30/25	WORKERS COMPENSATION 25	STORM WATER MANAGE	STORM DRAINAGE	1,165.75
	5/30/25	WORKERS COMPENSATION 25	STORM WATER MANAGE	STREET CLEANING	308.00
	5/30/25	WORKERS COMPENSATION 25	LIQUOR	O-GEN MISC	1,457.25
	5/30/25	WORKERS COMPENSATION 25	AIRPORT	O-GEN MISC	283.75
	5/30/25	WORKERS COMPENSATION 25	DATA PROCESSING	DATA PROCESSING	221.25
			TOTAL:		70,738.00
LOGAN BARBER	5/30/25	MMUA TRAINING	ELECTRIC	O-DISTR MISC	252.63
			TOTAL:		252.63
MEDIACOM	5/30/25	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	199.39
	5/30/25	MONTHLY SERVICE	RECREATION	PARK AREAS	199.38
			TOTAL:		398.77
MILK AND HONEY CIDERS	5/30/25	BEER	LIQUOR	NON-DEPARTMENTAL	396.00
			TOTAL:		396.00
MINNESOTA DEPARTMENT OF TRANSPORTATION	5/30/25	MATERIAL TESTING	GENERAL FUND	ENGINEERING ADMIN	35.29
			TOTAL:		35.29
MISCELLANEOUS V AMERIPRISE FINANCIAL	5/30/25	CENTENNIAL DEPOSIT REFUND	RECREATION	NON-DEPARTMENTAL	75.00
SMSU UPWARD BOUND	5/30/25	CENTENNIAL DEPOSIT REFUND	RECREATION	NON-DEPARTMENTAL	75.00
BRANDNER, BOB	5/30/25	REIMBURSEMENT FOR PROPANE	ELECTRIC	O-DISTR MISC	64.12
AILTS, LAURA	5/30/25	CENTRAL AIR REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	375.00
BENTS, COLLEEN	5/30/25	WASHER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
BENTS, COLLEEN	5/30/25	DISHWASHER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
FISHEL, TAMARA	5/30/25	CLOTHES WASHER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
ROSENBERG, PAUL	5/30/25	CENTRAL AIR REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	350.00
ROSLANSKY, DAVID	5/30/25	CENTRAL AIR REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	350.00
			TOTAL:		1,364.12
MORRIS ELECTRONICS INC	5/30/25	TECHNICAL SUPPORT	WATER	ACCTS-RECORDS & COLLEC	408.75
	5/30/25	TECHNICAL SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	408.75
	5/30/25	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	817.50
			TOTAL:		1,635.00
NOBLES COUNTY PUBLIC WORKS	5/30/25	APRIL 25 FUEL	GENERAL FUND	ENGINEERING ADMIN	113.83
	5/30/25	APRIL 25 FUEL	GENERAL FUND	ECONOMIC DEVELOPMENT	144.01

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	5/30/25	APRIL 25 FUEL	GENERAL FUND	POLICE ADMINISTRATION	4,541.71
	5/30/25	APRIL 25 FUEL	GENERAL FUND	FIRE ADMINISTRATION	78.19
	5/30/25	APRIL 25 FUEL	GENERAL FUND	CIVIL DEFENSE ADMIN	151.34
	5/30/25	APRIL 25 FUEL	GENERAL FUND	PAVED STREETS	1,241.54
	5/30/25	APRIL 25 FUEL	GENERAL FUND	CODE ENFORCEMENT	159.81
	5/30/25	APRIL 25 FUEL	RECREATION	BALLFIELD MAINTENANCE	147.91
	5/30/25	APRIL 25 FUEL	RECREATION	SOCCER COMPLEX	149.75
	5/30/25	APRIL 25 FUEL	RECREATION	PARK AREAS	774.77
	5/30/25	APRIL 25 FUEL	WATER	O-PUMPING	164.39
	5/30/25	APRIL 25 FUEL	WATER	M-TRANS MAINS	841.71
	5/30/25	APRIL 25 FUEL	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	115.16
	5/30/25	APRIL 25 FUEL	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	50.47
	5/30/25	APRIL 25 FUEL	MUNICIPAL WASTEWAT	O-PURIFY MISC	95.55
	5/30/25	APRIL 25 FUEL	MUNICIPAL WASTEWAT	O-PURIFY MISC	46.94
	5/30/25	APRIL 25 FUEL	MUNICIPAL WASTEWAT	O-PURIFY MISC	145.34
	5/30/25	APRIL 25 FUEL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	186.07
	5/30/25	APRIL 25 FUEL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	157.84
	5/30/25	APRIL 25 FUEL	ELECTRIC	O-DISTR UNDERGRND LINE	1,477.79
	5/30/25	APRIL 25 FUEL	STORM WATER MANAGE	STORM DRAINAGE	115.16
	5/30/25	APRIL 25 FUEL	STORM WATER MANAGE	STREET CLEANING	726.68
	5/30/25	APRIL 25 FUEL	AIRPORT	O-GEN MISC	<u>64.08</u>
				TOTAL:	11,690.04
PEPSI COLA BOTTLING CO OF PIPESTONE, M	5/30/25	MIX	LIQUOR	NON-DEPARTMENTAL	33.50
	5/30/25	MIX	LIQUOR	NON-DEPARTMENTAL	<u>136.50</u>
				TOTAL:	170.00
PITNEY BOWES GLOBAL FINANCIAL SERVICES	5/30/25	LEASE PAYMENT RELAY SYSTEM	WATER	ACCTS-RECORDS & COLLEC	520.28
	5/30/25	LEASE PAYMENT RELAY SYSTEM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	520.27
	5/30/25	LEASE PAYMENT RELAY SYSTEM	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>1,040.55</u>
				TOTAL:	2,081.10
PLUNKETTS PEST CONTROL INC	5/30/25	PEST CONTROL	LIQUOR	O-GEN MISC	<u>93.64</u>
				TOTAL:	93.64
RUNNINGS SUPPLY INC-ACCT#9502440	5/30/25	IMPACT ADAPTOR	ELECTRIC	O-DISTR MISC	14.36
	5/30/25	TWINE	ELECTRIC	O-DISTR MISC	<u>32.99</u>
				TOTAL:	47.35
KYLE J SCHREIER	5/30/25	CAN AM CONFERENCE	GENERAL FUND	POLICE ADMINISTRATION	<u>45.21</u>
				TOTAL:	45.21
SMALL LOT MN LLC	5/30/25	LIQUOR	LIQUOR	NON-DEPARTMENTAL	378.00
	5/30/25	THC	LIQUOR	NON-DEPARTMENTAL	<u>375.00</u>
				TOTAL:	753.00
THE GLOBE	5/30/25	CIRCULATION	LIQUOR	O-GEN MISC	<u>66.97</u>
				TOTAL:	66.97
TRACTOR SUPPLY CREDIT PLAN	5/30/25	SHIRTS SUMMER HELP	ELECTRIC	O-DISTR MISC	<u>41.98</u>
				TOTAL:	41.98

<u>VENDOR SORT KEY</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>FUND</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
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===== FUND TOTALS =====					
101		GENERAL FUND	57,926.62		
202		MEMORIAL AUDITORIUM	84.00		
229		RECREATION	8,622.81		
401		IMPROVEMENT CONST	1,340.25		
601		WATER	4,194.88		
602		MUNICIPAL WASTEWATER	4,536.89		
604		ELECTRIC	35,415.40		
606		STORM WATER MANAGEMENT	2,315.59		
609		LIQUOR	12,738.99		
612		AIRPORT	347.83		
702		DATA PROCESSING	221.25		

		GRAND TOTAL:	127,744.51		

PACKET: 05512 MEDSURETY
VENDOR SET: 01 CITY OF WORTHINGTON *** DRAFT/OTHER LISTING ***
BANK: 1 FIRST STATE BANK SOUTHWES

VENDOR	I.D.	NAME	ITEM	PAID	DISCOUNT	AMOUNT	ITEM	ITEM
			TYPE	DATE			NO#	AMOUNT

M00512		MEDSURETY LLC	D	5/29/2025			002582	322.86

* * B A N K T O T A L S * *		NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:		0	0.00	0.00	0.00
HANDWRITTEN CHECKS:		0	0.00	0.00	0.00
PRE-WRITE CHECKS:		0	0.00	0.00	0.00
DRAFTS:		1	0.00	322.86	322.86
VOID CHECKS:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
CORRECTIONS:		0	0.00	0.00	0.00
BANK TOTALS:		1	0.00	322.86	322.86

PACKET: 05515 MEDSURETY
VENDOR SET: 01 CITY OF WORTHINGTON *** DRAFT/OTHER LISTING ***
BANK: 1 FIRST STATE BANK SOUTHWES

VENDOR	I.D.	NAME	ITEM	PAID	DISCOUNT	AMOUNT	ITEM	ITEM
			TYPE	DATE			NO#	AMOUNT
M00512		MEDSURETY LLC	D	6/04/2025			002583	368.50
M00512		MEDSURETY LLC	D	6/04/2025			002584	1,259.00
M00512		MEDSURETY LLC	D	6/04/2025			002585	388.00

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	0.00	2,015.50	2,015.50
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	3	0.00	2,015.50	2,015.50

PACKET: 05520 PAYROLL 6/06/2025 - 9
VENDOR SET: 01 CITY OF WORTHINGTON *** DRAFT/OTHER LISTING ***
BANK: 1 FIRST STATE BANK SOUTHWES

VENDOR	I.D.	NAME	ITEM	PAID	DISCOUNT	AMOUNT	ITEM	ITEM
			TYPE	DATE			NO#	AMOUNT
D00173		DEFERRED COMP- MINNESOTA STATE	D	6/11/2025			002586	8,372.53
E00088		EFTPS	D	6/11/2025			002587	76,435.35
M00512		MEDSURETY LLC	D	6/11/2025			002588	14,787.03
M00229		MINNESOTA REVENUE	D	6/11/2025			002589	446.39
M00309		MINNESOTA STATE RETIREMENT SYSTD		6/11/2025			002590	2,470.00
P00039		PUBLIC EMPLOYEES RETIREMENT ASSD		6/11/2025			002591	64,390.34
S00202		STATE OF MINNESOTA DEPT OF REVED		6/11/2025			002592	15,844.66

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	7	0.00	182,746.30	182,746.30
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	7	0.00	182,746.30	182,746.30

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ARNOLD MOTOR SUPPLY LLP	6/06/25	MINI LIGHT BULB	GENERAL FUND	FIRE ADMINISTRATION	<u>1.59</u>
				TOTAL:	1.59
ARTIC GLACIER U.S.A., INC.	6/06/25	ICE	LIQUOR	NON-DEPARTMENTAL	384.50
	6/06/25	FREIGHT	LIQUOR	O-SOURCE MISC	<u>7.50</u>
				TOTAL:	392.00
ARTISAN BEER COMPANY	6/06/25	BEER	LIQUOR	NON-DEPARTMENTAL	<u>293.30</u>
				TOTAL:	293.30
AUDIO VIDEO INTEGRATIONS, LLC	6/06/25	COUNCIL CHAMB A/V UPGRADE	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>48,839.40</u>
				TOTAL:	48,839.40
B & J OIL CO	6/06/25	2 PAILS SHELL MORLINA S4B	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	<u>540.00</u>
				TOTAL:	540.00
BAN-KOE SYSTEMS INC	6/06/25	SUPPORT INSPECTION	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>1,110.00</u>
				TOTAL:	1,110.00
BELLBOY CORPORATION	6/06/25	MIX	LIQUOR	NON-DEPARTMENTAL	435.95
	6/06/25	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,525.58
	6/06/25	THC	LIQUOR	NON-DEPARTMENTAL	1,144.00
	6/06/25	FREIGHT	LIQUOR	O-SOURCE MISC	8.49
	6/06/25	FREIGHT	LIQUOR	O-SOURCE MISC	112.00
	6/06/25	SUPPLIES	LIQUOR	O-GEN MISC	<u>100.00</u>
				TOTAL:	5,326.02
BEVERAGE WHOLESALERS INC	6/06/25	BEER	LIQUOR	NON-DEPARTMENTAL	7,935.01
	6/06/25	BEER	LIQUOR	NON-DEPARTMENTAL	12,604.20
	6/06/25	BEER	LIQUOR	NON-DEPARTMENTAL	13,490.11
	6/06/25	BEER CREDIT	LIQUOR	NON-DEPARTMENTAL	<u>30.00</u>
				TOTAL:	33,999.32
BILLION AUTOMOTIVE	6/06/25	SQUAD# 17-31 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	44.00
	6/06/25	SQUAD# 17-31 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	<u>10.00</u>
				TOTAL:	54.00
BLUEGLOBES LLC	6/06/25	STEEL COLUMNS/COUPLINGS	AIRPORT	O-GEN MISC	<u>395.61</u>
				TOTAL:	395.61
BLUEPEAK	6/06/25	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	94.99
	6/06/25	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	142.97
	6/06/25	MONTHLY SERVICE	RECREATION	ICE ARENA	48.26
	6/06/25	MONTHLY SERVICE	RECREATION	ICE ARENA	<u>271.74</u>
				TOTAL:	557.96
BOB'S PIANO SERVICE INC	6/06/25	CONCERT TUNING	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>150.00</u>
				TOTAL:	150.00
BOLTON & MENK INC	6/06/25	SERVICE ROAD/SERVICE DRIVE	IMPROVEMENT CONST	SERVICE ROAD/DRIVE IMP	10,253.00
	6/06/25	FLOWER LANE DEVELOPMENT	IMPROVEMENT CONST	E FLOWER LANE EXTENSIO	21,495.00
	6/06/25	3RD & 4TH AVE RECO	IMPROVEMENT CONST	3RD & 4TH AVE-9TH TO 1	12,707.00
	6/06/25	EAST OKABENA LAKE TRAIL	IMPROVEMENT CONST	E OKABENA LAKE TRAIL	8,982.50
	6/06/25	TH 59 UTILITY REPLACEMENT	WATER	PROJECT #5	6,505.00
	6/06/25	GIS SUPPORT (ELECTRIC)	ELECTRIC	O-DISTR MISC	<u>210.00</u>
				TOTAL:	60,152.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	6/06/25	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,248.99
	6/06/25	MIX	LIQUOR	NON-DEPARTMENTAL	72.00
	6/06/25	WINE	LIQUOR	NON-DEPARTMENTAL	1,024.00
	6/06/25	BEER CREDIT	LIQUOR	NON-DEPARTMENTAL	27.70-
	6/06/25	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	189.00-
	6/06/25	FREIGHT	LIQUOR	O-SOURCE MISC	50.42
	6/06/25	FREIGHT	LIQUOR	O-SOURCE MISC	1.85
	6/06/25	FREIGHT	LIQUOR	O-SOURCE MISC	18.50
	6/06/25	FREIGHT CREDIT	LIQUOR	O-SOURCE MISC	<u>1.85-</u>
				TOTAL:	4,197.21
BTU INC	6/06/25	CITY HALL FILTERS	GENERAL FUND	GENERAL GOVT BUILDINGS	199.22
	6/06/25	MEM AUD FILTERS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	627.46
	6/06/25	EVENT CENTER FILTERS	EVENT CENTER	EVENT CENTER	390.72
	6/06/25	HOCKEY ARENA TERMOSTAT	RECREATION	FIELD HOUSE	322.33
	6/06/25	FIELDHOUSE FILTERS	RECREATION	FIELD HOUSE	414.84
	6/06/25	HOCKEY ARENA FILTERS	RECREATION	ICE ARENA	162.72
	6/06/25	MOVIE THEATER FILTERS	RECREATION	THEATER	433.68
	6/06/25	PUBLIC WORKS FILTER	RECREATION	PARK AREAS	52.84
	6/06/25	LIQUOR STORE FILTERS	LIQUOR	O-GEN MISC	<u>220.24</u>
				TOTAL:	2,824.05
C&S CHEMICALS INC	6/06/25	4,592.79 GALLONS OF ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	7,118.83
	6/06/25	4,603.60 GALLONS ALUM SULF	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>7,135.59</u>
				TOTAL:	14,254.42
CHAMPION HOME BUILDERS	6/06/25	COMPRESSED AIR INCENT REBA	ELECTRIC	CUSTOMER INSTALL EXPEN	<u>283.00</u>
				TOTAL:	283.00
CINTAS CORP	6/06/25	MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>53.45</u>
				TOTAL:	53.45
CITY LAUNDERING CO	6/06/25	MOP & MATS	LIQUOR	O-GEN MISC	<u>63.64</u>
				TOTAL:	63.64
CLAIR VAN GROUW CONSTRUCTION INC	6/06/25	CAL - DOOR/FRAMING/SHEETRO	GENERAL FUND	CENTER FOR ACTIVE LIVI	<u>5,359.20</u>
				TOTAL:	5,359.20
CLARKE ENVIRONMENTAL MOSQUITO MANAGEME	6/06/25	MOSQUITO SPRAY 5/29/25	GENERAL FUND	PAVED STREETS	<u>3,990.00</u>
				TOTAL:	3,990.00
CONVENTION & VISITOR'S BUREAU	6/06/25	LODGING TAX MARCH 2025	GENERAL FUND	LODGING TAX/TOURISM	4,299.01
	6/06/25	LODGING TAX APRIL 2025	GENERAL FUND	LODGING TAX/TOURISM	<u>14,387.35</u>
				TOTAL:	18,686.36
CORE ELECTRIC	6/06/25	COUNCIL CHAMBER AUDIO	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>1,802.94</u>
				TOTAL:	1,802.94
CULLIGAN OF WORTHINGTON	6/06/25	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	66.95
	6/06/25	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	20.00
	6/06/25	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	139.00
	6/06/25	MONTHLY SERVICE	RECREATION	PARK AREAS	20.00
	6/06/25	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	20.00
	6/06/25	MONTHLY SERVICE	LIQUOR	O-GEN MISC	<u>28.50</u>
				TOTAL:	294.45

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
DACOTAH PAPER CO	6/06/25	BAGS AND SUPPLIES	LIQUOR	O-GEN MISC	<u>443.40</u>
				TOTAL:	443.40
DAKOTA SUPPLY GROUP INC	6/06/25	HIGH VOLTAGE 4/0 CABLE	ELECTRIC	FA DISTR UNDRGRND COND	9,536.80
	6/06/25	HIGH VOLTAGE 4/0 CABLE	ELECTRIC	FA DISTR UNDRGRND COND	<u>30,481.36</u>
				TOTAL:	40,018.16
DCL AUTO PARTS INC	6/06/25	TOWSTRAP	RECREATION	SOCCER COMPLEX	37.99
	6/06/25	ANTIFREEZE	RECREATION	PARK AREAS	14.49
	6/06/25	TRUCK HEADLIGHTS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	20.69
	6/06/25	SPARK PLUG	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	3.99
	6/06/25	LIFT SUPPORT CONNECTOR	ELECTRIC	O-DISTR UNDERGRND LINE	44.98
	6/06/25	CONNECTOR RETURN	ELECTRIC	O-DISTR UNDERGRND LINE	<u>13.99</u>
				TOTAL:	108.15
DIAMOND VOGEL, INC	6/06/25	BEACH RESTROOM PAINT	RECREATION	SWIMMING BEACHES	<u>27.71</u>
				TOTAL:	27.71
DOLL DISTRIBUTING LLC	6/06/25	BEER	LIQUOR	NON-DEPARTMENTAL	5,097.60
	6/06/25	BEER	LIQUOR	NON-DEPARTMENTAL	<u>4,428.70</u>
				TOTAL:	9,526.30
ECHO GROUP INC	6/06/25	SHORT 4" ELBOWS	ELECTRIC	FA DISTR UNDRGRND COND	<u>59.36</u>
				TOTAL:	59.36
E J EQUIPMENT	6/06/25	CATCH BASIN	STORM WATER MANAGE	STORM DRAINAGE	<u>5,000.00</u>
				TOTAL:	5,000.00
EMERGENCY AUTOMOTIVE TECHNOLOGY INC	6/06/25	NEW SQUAD BUILD #25-46	GENERAL FUND	POLICE ADMINISTRATION	5,274.15
	6/06/25	NEW SQUAD BUILD #25-36	GENERAL FUND	POLICE ADMINISTRATION	<u>4,524.15</u>
				TOTAL:	9,798.30
FLAGSHIP RECREATION LLC	6/06/25	PLAYGROUND SIGNS	RECREATION	PARK AREAS	<u>1,100.50</u>
				TOTAL:	1,100.50
FRONTIER COMMUNICATION SERVICES	6/06/25	MONTHLY SERVICE	GENERAL FUND	MAYOR AND COUNCIL	47.97
	6/06/25	MONTHLY SERVICE	GENERAL FUND	CLERK'S OFFICE	46.21
	6/06/25	MONTHLY SERVICE	GENERAL FUND	CLERK'S OFFICE	46.21
	6/06/25	MONTHLY SERVICE	GENERAL FUND	ENGINEERING ADMIN	23.11
	6/06/25	MONTHLY SERVICE	GENERAL FUND	ENGINEERING ADMIN	82.17
	6/06/25	MONTHLY SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	23.11
	6/06/25	MONTHLY SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	47.39
	6/06/25	MONTHLY SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	19.47
	6/06/25	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	82.17
	6/06/25	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	82.17
	6/06/25	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	62.96
	6/06/25	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	82.17
	6/06/25	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	115.19
	6/06/25	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	97.51
	6/06/25	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	82.17
	6/06/25	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	64.49
	6/06/25	MONTHLY SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	380.35
	6/06/25	MONTHLY SERVICE	RECREATION	PARK AREAS	47.39
	6/06/25	MONTHLY SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	201.17
	6/06/25	MONTHLY SERVICE	LIQUOR	O-GEN MISC	393.29
	6/06/25	MONTHLY SERVICE	AIRPORT	O-GEN MISC	73.12

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	6/06/25	MONTHLY SERVICE	DATA PROCESSING	DATA PROCESSING	55.59
	6/06/25	MONTHLY SERVICE	DATA PROCESSING	DATA PROCESSING	46.21
	6/06/25	MONTHLY SERVICE	DATA PROCESSING	COPIER/FAX	<u>46.21</u>
				TOTAL:	2,247.80
GALLS LLC	6/06/25	LONG SLEEVE SHIRT / FLAG	GENERAL FUND	POLICE ADMINISTRATION	<u>172.66</u>
				TOTAL:	172.66
GREAT RIVER ENERGY	6/06/25	MONTHLY SERVICE - TOPS AGR ELECTRIC		O-DISTR UNDERGRND LINE	<u>927.14</u>
				TOTAL:	927.14
CORY DOUGLAS GREENWAY	6/06/25	MAY MILEAGE REIMB	RECREATION	FIELD HOUSE	<u>459.90</u>
				TOTAL:	459.90
HACH COMPANY	6/06/25	BUFFER SOLUTION, PIPET TIP	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	<u>1,538.40</u>
				TOTAL:	1,538.40
HEARTLAND TIRE INC	6/06/25	SQUAD 17-31 TIRES	GENERAL FUND	POLICE ADMINISTRATION	747.12
	6/06/25	SQUAD 17-31 TIRES	GENERAL FUND	POLICE ADMINISTRATION	199.95
	6/06/25	SQUAD 23-28 TIRES	GENERAL FUND	POLICE ADMINISTRATION	692.00
	6/06/25	SQUAD 23-28 TIRES	GENERAL FUND	POLICE ADMINISTRATION	199.95
	6/06/25	UNIT 403 TIRE REPAIR / FLU	GENERAL FUND	PAVED STREETS	1,707.70
	6/06/25	UNIT 403 TIRE REPAIR / FLU	GENERAL FUND	PAVED STREETS	<u>395.00</u>
				TOTAL:	3,941.72
HERITAGE PROFESSIONAL PRODUCTS GROUP	6/06/25	FERTILIZER	RECREATION	BALLFIELD MAINTENANCE	920.00
	6/06/25	FERTILIZER FIELDS @ PRAIRI	RECREATION	SOCCER COMPLEX	<u>920.00</u>
				TOTAL:	1,840.00
HYDRAULIC SOLUTIONS	6/06/25	CYLINDER TORO	RECREATION	PARK AREAS	161.85
	6/06/25	CYLINDER TORO	RECREATION	PARK AREAS	<u>110.00</u>
				TOTAL:	271.85
IIA LIFTING SERVICES INC	6/06/25	GROUND LADDER INSPECTION	GENERAL FUND	FIRE ADMINISTRATION	<u>1,034.60</u>
				TOTAL:	1,034.60
IUOE LOCAL 49 FRINGE BENEFIT FUND	6/06/25	HEALTH INS PREMIUM 49ERS	GENERAL FUND	NON-DEPARTMENTAL	551.10
	6/06/25	HEALTH INS PREMIUM 49ERS	GENERAL FUND	NON-DEPARTMENTAL	533.50
	6/06/25	HEALTH INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	630.36
	6/06/25	HEALTH PREMIUM 49ERS	GENERAL FUND	ENGINEERING ADMIN	50.08
	6/06/25	HEALTH PREMIUM 49ERS	GENERAL FUND	ENGINEERING ADMIN	445.03
	6/06/25	HEALTH PREMIUM 49ERS	GENERAL FUND	PAVED STREETS	910.37
	6/06/25	HEALTH PREMIUM 49ERS	GENERAL FUND	PAVED STREETS	1,962.12
	6/06/25	HEALTH PREMIUM 49ERS	GENERAL FUND	PUBLIC WORK SHOP	640.19
	6/06/25	HEALTH PREMIUM 49ERS	GENERAL FUND	PUBLIC WORK SHOP	1,442.47
	6/06/25	HEALTH PREMIUM 49ERS	GENERAL FUND	TRASH PICKUP	2,452.65
	6/06/25	HEALTH INS PREMIUM 49ERS	RECREATION	NON-DEPARTMENTAL	456.51
	6/06/25	HEALTH INS PREMIUM 49ERS	RECREATION	NON-DEPARTMENTAL	496.79
	6/06/25	HEALTH PREMIUM 49ERS	RECREATION	BALLFIELD MAINTENANCE	644.33
	6/06/25	HEALTH PREMIUM 49ERS	RECREATION	BALLFIELD MAINTENANCE	598.61
	6/06/25	HEALTH PREMIUM 49ERS	RECREATION	SOCCER COMPLEX	290.99
	6/06/25	HEALTH PREMIUM 49ERS	RECREATION	SOCCER COMPLEX	498.84
	6/06/25	HEALTH PREMIUM 49ERS	RECREATION	PARK AREAS	1,729.30
	6/06/25	HEALTH PREMIUM 49ERS	RECREATION	PARK AREAS	1,957.95
	6/06/25	HEALTH PREMIUM 49ERS	RECREATION	OLSON PARK CAMPGROUND	149.65
	6/06/25	HEALTH PREMIUM 49ERS	RECREATION	TREE REMOVAL	149.65

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	6/06/25	HEALTH INS PREMIUM 49ERS	IMPROVEMENT CONST	NON-DEPARTMENTAL	115.12
	6/06/25	HEALTH INS PREMIUM 49ERS	IMPROVEMENT CONST	NON-DEPARTMENTAL	52.82
	6/06/25	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	MURRAY AVE-NOBLES-E DE	664.76
	6/06/25	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	MURRAY AVE-NOBLES-E DE	293.46
	6/06/25	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	TRAIL-BEACH NOOK TO CY	602.96
	6/06/25	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	TRAIL-BEACH NOOK TO CY	222.34
	6/06/25	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	OVERLAY PROGRAM	12.44
	6/06/25	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	OVERLAY PROGRAM	195.51
	6/06/25	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	E 9TH AVE SWR EXT-10-1	157.28
	6/06/25	HEALTH INS PREMIUM 49ERS	WATER	NON-DEPARTMENTAL	586.90
	6/06/25	HEALTH INS PREMIUM 49ERS	WATER	NON-DEPARTMENTAL	589.83
	6/06/25	HEALTH PREMIUM 49ERS	WATER	O-SOURCE WELLS & SPRNG	49.39
	6/06/25	HEALTH PREMIUM 49ERS	WATER	O-PUMPING	158.93
	6/06/25	HEALTH PREMIUM 49ERS	WATER	O-PUMPING	175.13
	6/06/25	HEALTH PREMIUM 49ERS	WATER	O-PURIFY LABOR	337.57
	6/06/25	HEALTH PREMIUM 49ERS	WATER	O-PURIFY LABOR	411.05
	6/06/25	HEALTH PREMIUM 49ERS	WATER	O-DIST UNDERGRND LINES	1,131.99
	6/06/25	HEALTH PREMIUM 49ERS	WATER	O-DIST UNDERGRND LINES	756.88
	6/06/25	HEALTH PREMIUM 49ERS	WATER	O-DISTR METERS	49.39
	6/06/25	HEALTH PREMIUM 49ERS	WATER	O-DISTR MISC	772.21
	6/06/25	HEALTH PREMIUM 49ERS	WATER	O-DISTR MISC	701.47
	6/06/25	HEALTH PREMIUM 49ERS	WATER	M-TRANS MAINS	924.90
	6/06/25	HEALTH PREMIUM 49ERS	WATER	M-TRANS MAINS	1,182.29
	6/06/25	HEALTH PREMIUM 49ERS	WATER	PROJECT #11	16.62
	6/06/25	HEALTH INS PREMIUM 49ERS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	811.75
	6/06/25	HEALTH INS PREMIUM 49ERS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	798.21
	6/06/25	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	196.90
	6/06/25	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	188.29
	6/06/25	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABOR	1,455.32
	6/06/25	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABOR	1,412.47
	6/06/25	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	696.47
	6/06/25	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	709.47
	6/06/25	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY MISC	66.51
	6/06/25	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	919.81
	6/06/25	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	883.78
	6/06/25	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	1,264.69
	6/06/25	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	1,328.96
	6/06/25	HEALTH INS PREMIUM 49ERS	STORM WATER MANAGE	NON-DEPARTMENTAL	97.94
	6/06/25	HEALTH INS PREMIUM 49ERS	STORM WATER MANAGE	NON-DEPARTMENTAL	148.17
	6/06/25	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	STORM DRAINAGE	554.98
	6/06/25	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	STORM DRAINAGE	689.90
	6/06/25	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	STREET CLEANING	<u>149.65</u>
			TOTAL:		39,125.00
JACKS UNIFORMS & EQUIPMENT	6/06/25	BADGE	GENERAL FUND	POLICE ADMINISTRATION	<u>130.99</u>
				TOTAL:	130.99
JANITOR'S CLOSET	6/06/25	WATER WORLD FOAM CLEANING	RECREATION	AQUATIC CENTER FACILIT	70.95
	6/06/25	WATER WORLD	RECREATION	AQUATIC CENTER FACILIT	124.88
	6/06/25	10TH STREET BAGS	RECREATION	PARK AREAS	<u>120.24</u>
			TOTAL:		316.07
JOHNSON BROTHERS LIQUOR CO	6/06/25	LIQUOR	LIQUOR	NON-DEPARTMENTAL	6,887.05
	6/06/25	WINE	LIQUOR	NON-DEPARTMENTAL	1,720.17
	6/06/25	MIX	LIQUOR	NON-DEPARTMENTAL	225.85
	6/06/25	FREIGHT	LIQUOR	O-SOURCE MISC	71.83

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	6/06/25	FREIGHT	LIQUOR	O-SOURCE MISC	<u>68.33</u>
				TOTAL:	8,973.23
JOHNSON BUILDERS & REALTY	6/06/25	VARIANCE RECORDING FEE REF	GENERAL FUND	NON-DEPARTMENTAL	<u>46.00</u>
				TOTAL:	46.00
LAMPERTS YARDS INC-2600013	6/06/25	BEACH RESTROOM	RECREATION	SWIMMING BEACHES	<u>10.96</u>
				TOTAL:	10.96
LAMPERTS YARDS INC-2602004	6/06/25	BEACH RESTROOM	RECREATION	PARK AREAS	10.96
	6/06/25	NUT DRIVER	RECREATION	PARK AREAS	<u>6.49</u>
				TOTAL:	17.45
LAMPERTS YARDS INC-2600013	6/06/25	QUIKRETE CONCRETE	ELECTRIC	M-DISTR UNDERGRND LINE	237.66
	6/06/25	LIGHT POLE REBAR	ELECTRIC	FA DISTR ST LITE & SIG	<u>37.96</u>
				TOTAL:	275.62
LAW ENFORCEMENT LABOR SERVICES INC #27	6/06/25	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	<u>356.66</u>
				TOTAL:	356.66
LEAGUE OF MN CITIES INSURANCE TRUST	6/06/25	CLAIM #430658	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	<u>14,100.00</u>
				TOTAL:	14,100.00
LEWIS & CLARK REGIONAL WATER SYSTEM IN	6/06/25	CAPACITY CHARGE 59,024,000	WATER	O-SOURCE MISC	37,775.36
	6/06/25	WATER RATE 46,400,000	WATER	O-SOURCE MISC	<u>33,872.00</u>
				TOTAL:	71,647.36
LOCATORS & SUPPLIES INC	6/06/25	2 CASES MARKING PAINT	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	71.34
	6/06/25	LOCATE MARKING FLAGS	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	66.56
	6/06/25	2 CASES MARKING PAINT	STORM WATER MANAGE	STORM DRAINAGE	71.34
	6/06/25	LOCATE MARKING FLAGS	STORM WATER MANAGE	STORM DRAINAGE	<u>66.56</u>
				TOTAL:	275.80
LOWE'S SHEET METAL INC	6/06/25	CAL HVAC INSTALL & DUCTWOR	GENERAL FUND	CENTER FOR ACTIVE LIVI	<u>28,881.70</u>
				TOTAL:	28,881.70
MARK'S AUTO REPAIR OF WORTHINGTON INC	6/06/25	UNIT 438 OIL & MAINTENANCE	GENERAL FUND	PAVED STREETS	85.99
	6/06/25	UNIT 438 OIL & MAINTENANCE	GENERAL FUND	PAVED STREETS	95.88
	6/06/25	UNIT 438 OIL & MAINTENANCE	GENERAL FUND	PAVED STREETS	18.00
	6/06/25	UNIT431 OIL & MAINTENANCE	RECREATION	SOCCER COMPLEX	23.94
	6/06/25	UNIT431 OIL & MAINTENANCE	RECREATION	SOCCER COMPLEX	80.07
	6/06/25	UNIT431 OIL & MAINTENANCE	RECREATION	SOCCER COMPLEX	<u>45.00</u>
				TOTAL:	348.88
MINNESOTA CHILD SUPPORT PAYMENT CTR	6/06/25	SUPPORT ORDER	GENERAL FUND	NON-DEPARTMENTAL	<u>146.28</u>
				TOTAL:	146.28
MINNESOTA DEPARTMENT OF HEALTH	6/06/25	COMMUNITY WATER SUPPLY SER	WATER	O-DISTR METERS	<u>10,220.00</u>
				TOTAL:	10,220.00
MINNESOTA ENERGY RESOURCES CORP	6/06/25	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	60.10
	6/06/25	MONTHLY SERVICE	RECREATION	ICE ARENA	259.80
	6/06/25	MONTHLY SERVICE	RECREATION	AQUATIC CENTER FACILIT	80.02
	6/06/25	MONTHLY SERVICE	RECREATION	PARK AREAS	60.10
	6/06/25	MONTHLY SERVICE	RECREATION	OLSON PARK CAMPGROUND	86.49
	6/06/25	MONTHLY SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	1,097.02

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	6/06/25	MONTHLY SERVICE	WATER	O-DISTR MISC	18.50
	6/06/25	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	652.43
	6/06/25	MONTHLY SERVICE	AIRPORT	O-GEN MISC	116.84
	6/06/25	MONTHLY SERVICE	AIRPORT	O-GEN MISC	<u>106.32</u>
				TOTAL:	2,537.62
MISCELLANEOUS V	6/06/25	CHAUTUQUA PARK DEPOSIT REF	RECREATION	NON-DEPARTMENTAL	75.00
FLATGARD LORI	6/06/25	CENTENNIAL SHELTER DEP REF	RECREATION	NON-DEPARTMENTAL	75.00
AMES, WILLIAM M	6/06/25	ELECTRIC OVERPAYMENT	ELECTRIC	NON-DEPARTMENTAL	63.12
BLANCHARD, DONNELL	6/06/25	ELECTRIC OVERPAYMENT	ELECTRIC	NON-DEPARTMENTAL	58.33
CORDOVA PEREZ, ZULMA E	6/06/25	ELECTRIC OVERPAYMENT	ELECTRIC	NON-DEPARTMENTAL	7.05
DIOM, SAMUEL M	6/06/25	ELECTRIC OVERPAYMENT	ELECTRIC	NON-DEPARTMENTAL	356.71
ESAIE, ST JEAN	6/06/25	ELECTRIC OVERPAYMENT	ELECTRIC	NON-DEPARTMENTAL	68.34
GRAND, BRITTA K	6/06/25	ELECTRIC OVERPAYMENT	ELECTRIC	NON-DEPARTMENTAL	29.43
JEAN LOUIS, WALLY	6/06/25	ELECTRIC OVERPAYMENT	ELECTRIC	NON-DEPARTMENTAL	120.66
JODERSMA, BROOK A	6/06/25	ELECTRIC OVERPAYMENT	ELECTRIC	NON-DEPARTMENTAL	98.73
LERMA, EMMANUAL	6/06/25	ELECTRIC OVERPAYMENT	ELECTRIC	NON-DEPARTMENTAL	28.07
MARTIN, MEGAN K	6/06/25	ELECTRIC OVERPAYMENT	ELECTRIC	NON-DEPARTMENTAL	57.64
UCAP	6/06/25	ELECTRIC OVERPAYMENT	ELECTRIC	NON-DEPARTMENTAL	193.46
POTTER, JAMES	6/06/25	ELECTRIC OVERPAYMENT	ELECTRIC	NON-DEPARTMENTAL	15.55
RODRIGUEZ SALAZAR	6/06/25	ELECTRIC OVERPAYMENT	ELECTRIC	NON-DEPARTMENTAL	24.03
SANCHEZ, DANIEL	6/06/25	ELECTRIC OVERPAYMENT	ELECTRIC	NON-DEPARTMENTAL	29.73
SOLA, SIR EH	6/06/25	ELECTRIC OVERPAYMENT	ELECTRIC	NON-DEPARTMENTAL	121.76
ZEPEDA BARRERA, HERMOG	6/06/25	ELECTRIC OVERPAYMENT	ELECTRIC	NON-DEPARTMENTAL	47.13
BUI COLEEN	6/06/25	CENTRAL AIR INSTALL REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	350.00
BENTS COLLEEN	6/06/25	LED RECESSED CAN FIXURE RE	ELECTRIC	CUSTOMER INSTALL EXPEN	196.00
LANGLAND BONNIE	6/06/25	DISHWASHER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
MUNIZ MARIA	6/06/25	DEHUMIDIFIER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
SHEPHERD, MARK	6/06/25	CENTRAL AIR REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	<u>375.00</u>
				TOTAL:	2,440.74
MISSOURI RIVER ENERGY SERVICES	6/06/25	AMI METER COUNT FEE 4300 W	WATER	ACCTS-METER READING	860.00
	6/06/25	AMI MONTHLY FEE	WATER	ACCTS-METER READING	50.00
	6/06/25	AMI METER COUNT FEE 5572 E	ELECTRIC	ACCTS-METER READING	1,114.40
	6/06/25	AMI MONTHLY FEE	ELECTRIC	ACCTS-METER READING	<u>50.00</u>
				TOTAL:	2,074.40
MN DEPT OF LABOR AND INDUSTRY	6/06/25	Q1 2025 SURCHARGE PAYMENT	GENERAL FUND	NON-DEPARTMENTAL	<u>1,190.86</u>
				TOTAL:	1,190.86
MTI DISTRIBUTING INC	6/06/25	TORO MOTORS PARTS	RECREATION	PARK AREAS	<u>176.41</u>
				TOTAL:	176.41
NICOLE R KEMPEMA	6/06/25	MAY CLEANING	GENERAL FUND	GENERAL GOVT BUILDINGS	2,240.00
	6/06/25	CLEANING PUPPY PALS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	269.69
	6/06/25	CLEANING WASO	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	323.63
	6/06/25	CLEANING WMS MOVIE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	226.54
	6/06/25	BAC MAY CLEANING	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	<u>1,208.20</u>
				TOTAL:	4,268.06
NOBLES COUNTY AUDITOR/TREASURER	6/06/25	SOLID WASTE MAY 2025	WASTE MANAGEMENT C	SOLID WASTE/RECYCLE	<u>8,698.96</u>
				TOTAL:	8,698.96
NOBLES COUNTY HISTORIAL SOCIETY INC	6/06/25	2025 CITY CONTRIBUTION	GENERAL FUND	OTHER GEN GOVT MISC	<u>22,000.00</u>
				TOTAL:	22,000.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
NOBLES COUNTY RECORDER	6/06/25	ORDINANCE 1213 & 1214	GENERAL FUND	MAYOR AND COUNCIL	92.00
	6/06/25	RECORDINGS S SHORE APTS	GENERAL FUND	MAYOR AND COUNCIL	46.00
	6/06/25	RECORDINGS MINILIK MERSHA	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>46.00</u>
		TOTAL:			184.00
NORDELL ELECTRIC	6/06/25	CONTR INSTALL INCENTIVE SL	ELECTRIC	CUSTOMER INSTALL EXPEN	<u>100.00</u>
		TOTAL:			100.00
ONE OFFICE SOLUTION-WOCITY	6/06/25	FILE FOLDERS	GENERAL FUND	ENGINEERING ADMIN	17.98
	6/06/25	ENVELOPES AND FASTENERS	GENERAL FUND	ENGINEERING ADMIN	10.79
	6/06/25	CLOTHBIND COVER	GENERAL FUND	ENGINEERING ADMIN	61.40
	6/06/25	FOLDER CREDIT	GENERAL FUND	ECONOMIC DEVELOPMENT	53.89-
	6/06/25	5 DRAWER FILE	GENERAL FUND	ECONOMIC DEVELOPMENT	1,232.89
	6/06/25	PAPER	GENERAL FUND	ECONOMIC DEVELOPMENT	35.70
	6/06/25	FILE FOLDERS	GENERAL FUND	ECONOMIC DEVELOPMENT	17.98
	6/06/25	ENVELOPES AND FASTENERS	GENERAL FUND	ECONOMIC DEVELOPMENT	10.79
	6/06/25	TOWELS	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>57.59</u>
		TOTAL:			1,391.23
ONE OFFICE SOLUTION-NCLAW	6/06/25	PAPER	GENERAL FUND	SECURITY CENTER	384.20
	6/06/25	PAPER	GENERAL FUND	SECURITY CENTER	<u>384.20</u>
		TOTAL:			768.40
ONE OFFICE SOLUTION-WOCITY	6/06/25	CONTRACT & COPIES	RECREATION	FIELD HOUSE	24.88
	6/06/25	FREEDOM SHORE CASE	RECREATION	PARK AREAS	4.39
	6/06/25	CONTRACT & COPIES	LIQUOR	O-GEN MISC	140.91
	6/06/25	CONTRACT & COPIES	DATA PROCESSING	COPIER/FAX	<u>202.04</u>
		TOTAL:			372.22
ONE OFFICE SOLUTION-WOUTIL	6/06/25	SERVICE AGRMT SHARP MX5070	WATER	ACCTS-RECORDS & COLLEC	13.71
	6/06/25	SERVICE AGRMT SHARP BP70C4	WATER	ACCTS-RECORDS & COLLEC	13.97
	6/06/25	SERVICE AGRMT SHARP MX5070	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	13.71
	6/06/25	SERVICE AGRMT SHARP BP70C4	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	13.97
	6/06/25	SERVICE AGRMT SHARP MX5070	ELECTRIC	ACCTS-RECORDS & COLLEC	27.42
	6/06/25	SERVICE AGRMT SHARP BP70C4	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>27.95</u>
		TOTAL:			110.73
PASS PLUMBING INC	6/06/25	CAL MINI ROOTER DRAIN CLEA	GENERAL FUND	CENTER FOR ACTIVE LIVI	150.00
	6/06/25	BUSS FIELDS VALVES/METER	RECREATION	SOCCER COMPLEX	<u>647.22</u>
		TOTAL:			797.22
PAUSTIS WINE COMPANY	6/06/25	WINE	LIQUOR	NON-DEPARTMENTAL	2,052.50
	6/06/25	FREIGHT	LIQUOR	O-SOURCE MISC	<u>37.50</u>
		TOTAL:			2,090.00
PELLEGRINO FIRE EXTINGUISHER SALES	6/06/25	ANNUAL FIRE EXTINGUISHER C	MUNICIPAL WASTEWAT	O-PURIFY MISC	347.00
	6/06/25	EXTINGUISHER SERVICE ALL E	ELECTRIC	M-DISTR STATION EQUIPM	330.00
	6/06/25	ANNUAL EXTINGUISHER INSPEC	AIRPORT	O-GEN MISC	<u>791.50</u>
		TOTAL:			1,468.50
PEPSI COLA BOTTLING CO OF PIPESTONE, M	6/06/25	MIX	LIQUOR	NON-DEPARTMENTAL	<u>89.00</u>
		TOTAL:			89.00
PHILLIPS WINE & SPIRITS INC	6/06/25	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,900.20
	6/06/25	WINE	LIQUOR	NON-DEPARTMENTAL	398.30
	6/06/25	MIX	LIQUOR	NON-DEPARTMENTAL	154.05

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	6/06/25	THC	LIQUOR	NON-DEPARTMENTAL	142.95
	6/06/25	FREIGHT	LIQUOR	O-SOURCE MISC	60.84
	6/06/25	FREIGHT	LIQUOR	O-SOURCE MISC	<u>12.00</u>
				TOTAL:	4,668.34
PRECISION LAWN+	6/06/25	MEM AUD LAWN CARE/SPRING C	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	393.75
	6/06/25	MEM AUD LAWN CARE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>1,016.72</u>
				TOTAL:	1,410.47
RADIO WORKS LLC	6/06/25	CAL RADIO AD SPONSORSHIP	GENERAL FUND	CENTER FOR ACTIVE LIVI	<u>200.00</u>
				TOTAL:	200.00
RED BULL DISTRIBUTION COMPANY INC	6/06/25	MIX	LIQUOR	NON-DEPARTMENTAL	<u>193.40</u>
				TOTAL:	193.40
RONS REPAIR INC	6/06/25	UNIT 401 FILTERS & MAINTEN	GENERAL FUND	PAVED STREETS	150.69
	6/06/25	UNIT 401 FILTERS & MAINTEN	GENERAL FUND	PAVED STREETS	178.20
	6/06/25	UNIT 401 FILTERS & MAINTEN	GENERAL FUND	PAVED STREETS	320.74
	6/06/25	UNIT 407 FULL SERVICE	GENERAL FUND	PAVED STREETS	109.12
	6/06/25	UNIT 407 FULL SERVICE	GENERAL FUND	PAVED STREETS	190.08
	6/06/25	UNIT 407 FULL SERVICE	GENERAL FUND	PAVED STREETS	323.90
	6/06/25	UNIT 439 FULL SERVICE	GENERAL FUND	PAVED STREETS	115.92
	6/06/25	UNIT 439 FULL SERVICE	GENERAL FUND	PAVED STREETS	168.56
	6/06/25	UNIT 439 FULL SERVICE	GENERAL FUND	PAVED STREETS	<u>260.70</u>
				TOTAL:	1,817.91
RUNNINGS SUPPLY INC-ACCT#9502440	6/06/25	RAIN GAUGE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	11.99
	6/06/25	BATTERY DRUM LINERS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	46.97
	6/06/25	CAR WASH CONCENTRATE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	<u>12.99</u>
				TOTAL:	71.95
RUNNINGS SUPPLY INC-ACCT#9502485	6/06/25	WIPER BLADE RETURN	GENERAL FUND	ENGINEERING ADMIN	15.98-
	6/06/25	COUPLING #417	GENERAL FUND	PAVED STREETS	7.99
	6/06/25	SCREW WRENCH	GENERAL FUND	PAVED STREETS	37.94
	6/06/25	SHOP MOWER	GENERAL FUND	PAVED STREETS	28.47
	6/06/25	GLOVES BRUSH	GENERAL FUND	SIGNS AND SIGNALS	20.86
	6/06/25	ZIP TIES FOR WIND SCREENS	GENERAL FUND	CENTER FOR ACTIVE LIVI	25.58
	6/06/25	GLUE BULK BINS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	4.28
	6/06/25	TRIMMER LINE	RECREATION	BALLFIELD MAINTENANCE	49.98
	6/06/25	WATER WORLD VALVE	RECREATION	AQUATIC CENTER FACILIT	77.98-
	6/06/25	DOWNTOWN FLOWERS	RECREATION	PARK AREAS	229.87
	6/06/25	BATTEREST WADER, HEADLAMP	STORM WATER MANAGE	STORM DRAINAGE	330.94
	6/06/25	#423 FITTINGS COUPLINGS	STORM WATER MANAGE	STREET CLEANING	65.33
	6/06/25	HANGER 3-4	AIRPORT	O-GEN MISC	92.88
	6/06/25	HANGER 3-4 CABLE	AIRPORT	O-GEN MISC	31.60
	6/06/25	HANGER 3-4 CABLE	AIRPORT	O-GEN MISC	<u>71.10</u>
				TOTAL:	902.86
S & M WINDOWS	6/06/25	MOWING	GENERAL FUND	CODE ENFORCEMENT	<u>120.00</u>
				TOTAL:	120.00
SCHAAP SANITATION	6/06/25	MAY 2025 SOLID WASTE CHARG	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	84,330.58
	6/06/25	MAY 2025 SOLID WASTE CHARG	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	16,881.88
	6/06/25	MAY 2025 SOLID WASTE CHARG	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	5,418.42
	6/06/25	MAY 2025 SOLID WASTE CHARG	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	<u>3,976.05-</u>
				TOTAL:	102,654.83

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SCHWALBACH ACE 5930	6/06/25	BEACH BOUNDRY MARKERS	RECREATION	SWIMMING BEACHES	29.90
	6/06/25	PLIERS KNEE PAD	RECREATION	BALLFIELD MAINTENANCE	39.57
	6/06/25	SCREWS	RECREATION	BALLFIELD MAINTENANCE	2.89
	6/06/25	WATERWORLD ACID TO CLEAN S	RECREATION	AQUATIC CENTER FACILIT	79.95
	6/06/25	WATER WORLD SUPPLIES	RECREATION	AQUATIC CENTER FACILIT	74.48
	6/06/25	TRIMMER LINE	RECREATION	PARK AREAS	15.99
	6/06/25	MOPS AND BRUSHES	RECREATION	PARK AREAS	26.57
	6/06/25	SLATER RESTROOM	RECREATION	PARK AREAS	14.99
	6/06/25	TRIMMER LINE	RECREATION	PARK AREAS	44.99
	6/06/25	BLADES	RECREATION	PARK AREAS	<u>37.99</u>
	TOTAL:				367.32
SEW UNIQUE INC	6/06/25	WORK SHIRTS	MUNICIPAL WASTEWAT	O-PURIFY MISC	164.00
	6/06/25	WORK SHIRTS MIKE & RON	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>373.00</u>
TOTAL:				537.00	
SHINE BROS CORP OF MINN	6/06/25	CHATAUQUA BEAN BAGS	RECREATION	PARK AREAS	<u>15.94</u>
	TOTAL:				15.94
SLUMBERLAND FURNITURE	6/06/25	RETROFIT LIGHTING REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	<u>2,013.90</u>
	TOTAL:				2,013.90
SOUTHERN GLAZER'S WINE AND SPIRITS LL	6/06/25	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,693.91
	6/06/25	MIX	LIQUOR	NON-DEPARTMENTAL	91.00
	6/06/25	WINE	LIQUOR	NON-DEPARTMENTAL	708.00
	6/06/25	FREIGHT	LIQUOR	O-SOURCE MISC	97.43
	6/06/25	FREIGHT	LIQUOR	O-SOURCE MISC	5.55
	6/06/25	FREIGHT	LIQUOR	O-SOURCE MISC	<u>15.42</u>
	TOTAL:				6,611.31
STOREY KENWORTHY/MATT PARROTT	6/06/25	AP CHECKS	DATA PROCESSING	DATA PROCESSING	<u>923.76</u>
	TOTAL:				923.76
SUBSURFACE SOLUTIONS, LLC	6/06/25	REPLACE BOBS LOCATOR	ELECTRIC	LABORATORY EQUIP	<u>5,769.62</u>
	TOTAL:				5,769.62
SYN-TECH SYSTEMS INC	6/06/25	FUEL CARDS	AIRPORT	O-GEN MISC	<u>160.00</u>
	TOTAL:				160.00
TRI-STATE RENTAL CENTER	6/06/25	SHOP WELDER GAS	ELECTRIC	O-DISTR MISC	<u>86.00</u>
	TOTAL:				86.00
ULINE	6/06/25	WATER WORLD SUPPLIES	RECREATION	AQUATIC CENTER FACILIT	<u>643.31</u>
	TOTAL:				643.31
UNION PACIFIC RAILROAD COMPANY	6/06/25	CONSTRUCT PEDESTRIAN TRAIL	IMPROVEMENT CONST	E OKABENA LAKE TRAIL	2,539.26
	6/06/25	PUBLIC PROJECTS ENGINEERING	IMPROVEMENT CONST	E OKABENA LAKE TRAIL	<u>2,510.53</u>
	TOTAL:				5,049.79
VERIZON WIRELESS	6/06/25	MONTHLY SERVICE	GENERAL FUND	ADMINISTRATION	45.44
	6/06/25	MONTHLY SERVICE	GENERAL FUND	ENGINEERING ADMIN	210.91
	6/06/25	MONTHLY SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	136.32
	6/06/25	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	126.32
	6/06/25	MONTHLY SERVICE	RECREATION	FIELD HOUSE	81.13
	6/06/25	MONTHLY SERVICE	RECREATION	PARK AREAS	80.88
	6/06/25	MONTHLY SERVICE	RECREATION	OLSON PARK CAMPGROUND	40.44

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	6/06/25	MONTHLY SERVICE	DATA PROCESSING	DATA PROCESSING	<u>45.44</u>
				TOTAL:	766.88
WORTHINGTON BUILDING MATERIALS INC	6/06/25	NAIL PANEL	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>2.49</u>
				TOTAL:	2.49
WORTHINGTON GLASS INC	6/06/25	FREEDOM SHORE CASE	RECREATION	PARK AREAS	<u>71.00</u>
				TOTAL:	71.00
WORTHINGTON HIGH SCHOOL	6/06/25	ALUMINUM SIGN	GENERAL FUND	PUBLIC ARTS	<u>28.32</u>
				TOTAL:	28.32
WORTHINGTON REGIONAL ECON DEV CORP	6/06/25	APRIL 2025 DUES	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	<u>3,583.33</u>
				TOTAL:	3,583.33

===== FUND TOTALS =====

101	GENERAL FUND	165,558.35
202	MEMORIAL AUDITORIUM	4,502.42
214	EVENT CENTER	390.72
229	RECREATION	15,983.55
231	ECONOMIC DEV AUTHORITY	6,089.72
401	IMPROVEMENT CONST	60,803.98
601	WATER	97,173.09
602	MUNICIPAL WASTEWATER	28,884.09
604	ELECTRIC	53,614.30
606	STORM WATER MANAGEMENT	7,174.81
609	LIQUOR	77,649.41
612	AIRPORT	1,838.97
702	DATA PROCESSING	1,319.25
703	SAFETY PROMO/LOSS CTRL	14,100.00
873	GARBAGE COLLECTION	102,654.83
878	WASTE MANAGEMENT COLL	8,698.96

GRAND TOTAL: 646,436.45
